



City of Pekin

REGULAR CITY COUNCIL MEETING MONDAY, NOVEMBER 8, 2021 5:30 PM

1.	Pledge of Allegiance
2.	Call to Order
3.	Presentation by Mayor Luft
4.	Approve Agenda
5.	Approval of Minutes
5.1.	City Council - Special Meeting - Oct 18, 2021 3:00 PM
5.2.	City Council - Regular Meeting - Oct 25, 2021 5:30 PM
5.3.	City Council - Special Meeting - Oct 26, 2021 5:00 PM
6.	Public Input
7.	Consent Agenda
7.1.	Police Department Stats - October 2021
7.2.	Accounts Payable To Be Paid Proof List thru October 29, 2021
7.3.	Proclamation "National Apprenticeship Week" November 15, 2021 - November 21, 2021
7.4.	Resolution No. 336-21/22 Mayor's Appointment of Max Schneider as the City of Pekin Representative to the Agency on Aging ACTION REQUESTED: Approve and Adopt the Resolution.
7.5.	Receive and File Proposals for Crack Sealing Apron and Taxiways at the Pekin Municipal Airport
7.6.	Receive and File Request for Qualifications Architectural Design Consultant Three New Fire Station Buildings
7.7.	Receive and File Proposals Residential Rehabilitation and Improvement Demolition 1410

South 12th Street and 305 North 9th Street

8. New Business

- 8.1. Ordinance No. 3032-21/22 Amending Ordinance No. 2915-20/21 Vacating a Portion of 7th Street and Court Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

- 8.2. Ordinance No. 3033-21/22 Amending Code Related to Holiday Schedule for Solid Waste Collection

ACTION REQUESTED: Approve and Adopt the Ordinance.

- 8.3. Resolution No. 337-21/22 Award of Crack Seal Project for Airport

ACTION REQUESTED: Approve and Adopt the Resolution.

- 8.4. Resolution No. 338-21/22 Approving Agreement with Hanson for Design Services on new Airport T-Hangar

ACTION REQUESTED: Approve and Adopt the Resolution.

- 8.5. Resolution No. 339-21/22 Approving Agreement with Hanson for Design of New Corporate Hangar at Airport

ACTION REQUESTED: Approve and Adopt the Resolution.

- 8.6. Resolution No. 340-21/22 Authorizing Airport Manager to make Bulk Fuel Purchases

ACTION REQUESTED: Approve and Adopt the Resolution.

- 8.7. Resolution No. 341-21/22 Award Fire Station Design Professional Services Contract

ACTION REQUESTED: Approve and Adopt the Resolution.

- 8.8. Resolution No. 342-21/22 Approving Seico Proposal for Fire Detection at Fire Station 1

ACTION REQUESTED: Approve and Adopt the Resolution.

- 8.9. Resolution No. 343-21/22 Award the Bid for the Demolition of 1410 South 12th and 305 N 9th, Pekin, Tazewell County, IL

ACTION REQUESTED: Approve and Adopt the Resolution.

- 8.10. Resolution No. 344-21/22 Approve Lease Agreement with Enterprise Leasing to Provide

Leased Vehicles for Investigations, Code Enforcement and Administrative Vehicles	
ACTION REQUESTED: Approve and Adopt the Resolution.	
8.11.	Resolution No. 345-21/22 2021 Property Tax Levy Determination Per Truth in Taxation Act
ACTION REQUESTED: Approve and Adopt Resolution.	
9.	Any Other Business To Come Before The Council
10.	Executive Session 5 ILCS 120/2 (c)
11.	Adjourn



PROCEEDINGS OF THE SPECIAL MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 S. CAPITOL ST
ON MONDAY OCTOBER 18, 2021 AT 3:00 O'CLOCK P.M.
MARK LUFT * CHAIR * PRESIDING

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Hohimer.

CALL TO ORDER

Notice of a Special City Council Meeting was properly posted and received by the Council on Friday, October 15, 2021. The purpose of the meeting was for Council to consider a business item.

City Clerk, Sue McMillan, confirmed all members were present by roll call.

A quorum was declared by Mayor Luft.

Attendee Name	Organization	Title	Status	Arrived
Rick Hilst	City of Pekin	Councilman	Present	2:59 PM
Karen Hohimer	City of Pekin	Councilwoman	Present	2:59 PM
Dave Nutter	City of Pekin	Councilman	Present	2:59 PM
Becky Cloyd	City of Pekin	Councilwoman	Present	2:59 PM
Lloyd Orrick	City of Pekin	Mayor Pro-Tem	Present	2:59 PM
John P Abel	City of Pekin	Councilman	Present	2:59 PM
Mark Luft	City of Pekin	Mayor	Present	2:59 PM

APPROVE AGENDA

3.1. Motion to: **Approve Agenda**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

PUBLIC INPUT

No public input was received.

NEW BUSINESS

- 5.1. **Resolution No. 328-21/22 Award Fire Station Storage Building Project**
City Manager, Mr. Mark Rothert, stated that the request was to award the bid for the Fire Department Storage Building to Blunier Builders, Inc. for a total amount of \$266,790, which was 40% under the budgeted amount. Mr. Rothert explained that the project was bid with three project components including the building construction, electrical installation and HVAC installation. Contractors were able to bid on any or all project components. The City received 8 bid prices for the building component, six for the electrical component and five for the HVAC component. Blunier Builders submitted a bid price for all three project

components and was the low bidder on building and HVAC components. Staff recommended approval. Mr. Rothert added that there was funding available through the BDD Capital Budget.

Councilmember Orrick inquired as to where the company was located.

Mr. Rothert stated that they were located in Eureka.

Public Property Manager, Mr. Jayson Brienien stated that they had 9 locations throughout central Illinois and that he did not obtain references.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Becky Cloyd, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

CITY COUNCIL AND STAFF REPORTS

Councilmember Orrick reminded Council and staff that the Comprehensive Plan needed to be redone to give direction and guidance.

Councilmember Cloyd explained that the Conceptual Plan and the Comprehensive Plan were different.

Mr. Rothert added that it was designed to discuss land use planning or areas to grow.

EXECUTIVE SESSION 5 ILCS 120/2 (C)

ADJOURN

Seeing no further action by the Council, a motion was made by Councilmember Orrick, seconded by Councilmember Cloyd to adjourn. Motion carried viva voce. Mayor Luft adjourned the meeting at 3:19 PM.

 PROCEEDINGS OF THE REGULAR MEETING
 OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
 HELD IN THE COUNCIL CHAMBERS OF CITY HALL
 111 S. CAPITOL ST
 ON MONDAY OCTOBER 25, 2021 AT 5:30 O'CLOCK P.M.
 MARK LUFT * CHAIR * PRESIDING

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Orrick.

CALL TO ORDER

Deputy City Clerk Nicole Stewart confirmed all councilmembers were physically present and logged on for electronic voting. Mayor Luft declared a quorum.

City Clerk, Ms. Sue McMillan was absent.

Attendee Name	Organization	Title	Status	Arrived
Rick Hilst	City of Pekin	Councilman	Present	5:00 PM
Karen Hohimer	City of Pekin	Councilwoman	Present	5:02 PM
Dave Nutter	City of Pekin	Councilman	Present	5:00 PM
Becky Cloyd	City of Pekin	Councilwoman	Present	5:01 PM
Lloyd Orrick	City of Pekin	Mayor Pro-Tem	Present	5:03 PM
John P Abel	City of Pekin	Councilman	Present	5:02 PM
Mark Luft	City of Pekin	Mayor	Present	5:01 PM

APPROVE AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Becky Cloyd, Councilwoman
SECONDER: Karen Hohimer, Councilwoman
AYES: Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

EXECUTIVE SESSION 5 ILCS 120/2 (C) 11. LITIGATION

4.1. Motion to: **Move to Executive Session**

A motion was made by Councilmember Cloyd seconded by Councilmember Abel to move into Executive Session to discuss 5 ILCS 120/2 (c) 11. Litigation at 5:34 PM. Motion carried.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Becky Cloyd, Councilwoman
SECONDER: John P Abel, Councilman
AYES: Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

APPROVAL OF MINUTES

Minutes Acceptance: Minutes of Oct 25, 2021 5:30 PM (Approval of Minutes)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John P Abel, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

5.1. City Council - Regular Meeting - Oct 11, 2021 5:30 PM

PUBLIC INPUT

No Public Input was received.

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John P Abel, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

- 7.1. Police Department Stats - September 2021**
- 7.2. Tazewell County Animal Control Billing - September 2021**
- 7.3. Accounts Payable To Be Paid Proof List thru October 15, 2021**
- 7.4. Ordinance No. 3023-21/22 Rezoning Request from AG and R-2 to RM-2 for Property Located at the end of Maple Park Drive and Aspen Court**
- 7.5. Ordinance No. 3024-21/22 Special Use Request for a Drive-Through Establishment at 900 N 5th Street**
- 7.6. Ordinance No. 3025-21/22 Special Use Request for Automotive Repair Business at 300 S. 2nd Street**
- 7.7. Ordinance No. 3026-21/22 Special Use Request for CDL/Truck Driving School at 3000 and 3010 Court Street**
- 7.8. Ordinance No. 3027-21/22 Special Use for a Drive-Through Establishment at 3424 Court Street**
- 7.9. Ordinance No. 3028-21/22 Special Use Request for Outdoor Used Car Lot Sales at 282 Derby Street**

NEW BUSINESS

- 8.1. Discussion - Sikich LLP Status Update on Audit**
 Chad Lucas, Lead Auditor from Sikich LLP, updated Council on the FY2019 Audit. Mr. Lucas apprised Council that draft reports were given to the Finance Director and Assistant Finance Director for review. A few adjustments were still to be made with the goal of having the audit issued later in the week.

 Councilmember Hilst inquired as to whether there was a staffing issue at the firm. Mr. Lucas concurred that there was a staffing issue and not everything was ready for the auditors from the start. Accumulating information took longer than anticipated and there were a lot of adjustments during the audit process. Mr. Lucas explained there were 85 journal entries posted by management after the Trial Balance was received by the firm, along with an additional 55 journal entries posted after that. After Council discussion, Mr. Lucas informed Council that he was struggling to move the ball forward.
- 8.2. Ordinance No. 3029-21/22 IMLRMA 2022 Min/Max Contribution**
 Human Resource Director, Ms. Sarah Newcomb, explained the annual contribution for general liability and the work comp insurance plan. Last year

Council agreed to a 3 year agreement and this was the 2nd year of that agreement. IMLRMA guaranteed once again no increase to the premium. The budgeted amount was a little more than the contribution amount but if paid early, a 1% discount is offered. The IML dues were also included on the statement and will be paid out of a different line item. Ms. Newcomb assured Council that the City was still proving to be beneficial to the Min/Max program although the City is getting close to the limits. Ms. Newcomb stated that the representatives are looking into numbers from previous years to make sure the City can stay in the program. If a full premium had been made it would have been \$1.52M as opposed to the 2020 Mid/Max program at \$1.15M.

Council discussed the number of claims. Ms. Newcomb explained that there were more small general liability claims but the payout number had not increased.

Councilmember Nutter questioned the \$2,000 for IML dues.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karen Hohimer, Councilwoman
SECONDER:	John P Abel, Councilman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

8.3. Resolution No. 329-21/22 CDBG 2020-2024 Consolidated Plan and 2021 Annual Action Plan Amendments

CDBG Program Manager, Mr. David Bess, explained that the City receives an allocation of CDBG from HUD on an annual basis. As part of the participation required to produce a 5 year Strategic Plan and Annual Plan, a public comment period was held in addition to a public hearing during the last Council meeting. No public feedback was received. The amendments proposed prepare for loan financing for Fire Department related expenditures. Mr. Bess continued to explain that the amendments considered the new financing mechanism eliminating funding towards the Fire Department related expenses in favor of public infrastructure projects such as sewer linings in areas of largely low to moderate incomes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Hohimer, Councilwoman
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

8.4. Resolution No. 330-21/22 Granicus - MinuteTraq Maintenance Renewal

City Manager, Mr. Mark Rothert, presented the request to Council explaining that the resolution was for the renewal purchase of the software, support, hosting and maintenance from Granicus that helps the City manage meeting agendas, attendance, documents, minutes as well as public dissemination of meeting records through the Minutetraq application. The contract was first awarded in 2016 and the City continues to use the software to meet the needs of the user community. The agreement was for a one-year extension to the contract during FY2022. As of right now only one person remains at Granicus that maintains the program.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Becky Cloyd, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

8.5. Resolution No. 331-21/22 Motor Fuel Tax for Joint PPUATS Funding Agreement FY2022

City Manager, Mr. Mark Rothert, explained that MFT Funds were allocated to pay for Pekin's share of PPUATS with the city's portion budgeted at \$13,021. The agreement was required by IDOT with the City receiving quite a bit of funding for road projects.

Councilmember Orrick questioned how the amount was determined. Mr. Rothert explained that it was a proration per capita.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	John P Abel, Councilman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

8.6. Resolution No. 332-21/22 Accept HSIP Grant Funding for Guardrail Replacement & Commit Funding for Local Match

City Engineer, Ms. Josie Esker, explained that the City recently applied on behalf of multiple municipalities. The Commission awarded a federal grant and City staff chose to participate through Tri-County Regional Planning. The total cost of the city's required 10% local match was just under \$6K. City staff will relatively uninvolved as an engineer was hired on behalf of Tri-County. Construction was scheduled to begin FY2024.

Councilmember Nutter questioned if there was a deadline date for the grant. Ms. Esker believed that there was a deadline and stated that they will know when the grant agreement is received.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rick Hilst, Councilman
SECONDER:	Becky Cloyd, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

8.7. Resolution No. 333-21/22 Approve Final Change Order for CSO Phase 3A with Leander Construction

Public Works Director, Mr. Justin Reeise, explained the approval of the final balance of the change order for the CSO Phase 3A with Leander Construction. The original contract was for over \$5M. Three change orders have been approved accumulating to more than \$319K which were largely value added items discovered during performance of the contract that created a better project. With the approval of the fourth final change order to close out the project, the total percentage of change orders on the project was approximately 7.5%.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rick Hilst, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

8.8. Resolution No. 334-21/22 Staffing Reorganization and Approval of Positions

City Manager, Mr. Mark Rothert, explained that with recent staff changes and transitions out of the city organization, it was recommended personnel and expenses be reorganized to better align work responsibilities and duties. Mr. Rothert provided Council the handout included in the agenda packet illustrating the current status of employees and proposed actions taken to reorganize existing employees and new positions to be created. Mr. Rothert explained in detail the current positions, the proposed positions or expenses and the newly created positions that included a Public Works Office Associate, a Grounds Maintenance Worker, a Payroll Clerk, Risk & Safety Manager, and a Utility Location Specialist.

Mayor Luft discussed the purpose and reasoning behind the proposal and felt it was a very productive option to maneuver in areas the City had struggled before.

Councilmember Orrick questioned if the City had the ability to do snow removal. Mr. Rothert stated that the City had a truck that could do snow removal but the City could look at purchasing an additional salt spreader.

Council discussed the potential difficulty in hiring staff for snow removal and considered the cost options of contracting it out.

Councilmember Nutter discussed hiring a full time Economic Development person instead of contracting the position out part time and paying the same amount of pay with duties transferred to other positions.

Mayor Luft spoke in favor of Mr. Matt Fick, Economic Development Director, and stated that Mr. Fick had accomplished more working only three days per week than any other person in that position working full time.

Councilmember Cloyd also spoke in favor of Mr. Fick and how he has helped her understanding of downtown revitalization.

Councilmember Orrick also spoke in favor of Mr. Fick and complimented him on interfacing with the Chamber of Commerce and creating business retention and expansion.

Council continued to discuss the details of the proposed positions and expenses.

RESULT:	APPROVED [5 TO 2]
MOVER:	Dave Nutter, Councilman
SECONDER:	Becky Cloyd, Councilwoman
AYES:	Hohimer, Cloyd, Orrick, Abel, Luft
NAYS:	Rick Hilst, Dave Nutter

8.9. Resolution No. 335-21/22 Authorizing Spending Authority for Purchase of Bucket Truck

Public Works Director, Mr. Justin Reeise, explained that the Public Works Department was in need of a bucket truck for operations and the resolution was to approve the spending up to \$35,000 on the used vehicle. The City had applied to an Ameren Program to receive a donated bucket truck but the wait was more than a year out. Staff believed the residual value on a purchased bucket truck would make the ownership cost of the truck less than procuring short term equipment rentals and contracting out the maintenance tasks that require a bucket truck. Mr. Reeise added that the used market was small at this time.

Council discussed the cost difference between a new vehicle and a used vehicle with a new vehicle costing upwards of \$100,000.

Mr. Reeise answered Council's questions explaining that the street department had a bucket truck but the transmission had failed and it was beyond its useful life. The bucket truck will be utilized for signs, tree trimming and clearing, storms and the like.

RESULT:	APPROVED [6 TO 0]
MOVER:	Dave Nutter, Councilman
SECONDER:	John P Abel, Councilman
AYES:	Hilst, Hohimer, Cloyd, Orrick, Abel, Luft
ABSTAIN:	Dave Nutter

CITY COUNCIL OR STAFF REPORTS

Fire Chief Reeise announced that the ladder truck should be home next week.

Public Property Manager, Mr. Jayson Brienon announced that the street department just finished a painting project on Koch Street and that the windows and doors will be replaced next spring. Mr. Brienon also announced that the bulk item event is November 13th on Second Street and at the Street Department. The last day of yard waste pickup is December 17th.

City Engineer, Ms. Josie Esker, announced that it was the final day of paving on Parkway and manholes are scheduled after that. Ms. Esker encouraged everyone to travel slow on Parkway. Mill Asphalt is planned for Court Street next week.

Mayor Luft complimented Ms. Esker for being hands on and helping people.

Finance Director, Mr. Bruce Marston, announced that last week a representative from IDOT performed audits for calendar years 2019, 2020 and 2021. All records were in order and went much smoother than other audits.

Chamber of Commerce representative, Ms. Amy McCoy, announced that Thursday was the 24th Annual Business and Community Recognition Luncheon.

Councilmember Orrick congratulated Deputy Clerk Nicole Stewart on graduating from the Municipal Clerks of Illinois Institute.

Councilmember Abel requested a city wide pickup of electronics.

ADJOURN

There being no further business coming to Council, a motion was made by Councilmember Nutter seconded by Councilmember Hohimer to adjourn. Motion carried viva voce. Mayor Luft adjourned the meeting at 7:30 PM.

 PROCEEDINGS OF THE SPECIAL MEETING
 OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
 HELD IN THE COUNCIL CHAMBERS OF CITY HALL
 111 S. CAPITOL ST
 ON TUESDAY OCTOBER 26, 2021 AT 5:00 O'CLOCK P.M.
 MARK LUFT * CHAIR * PRESIDING

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Notice of a Special Meeting was received by the City Council on Sunday, October 24, 2021.

Human Resources Director, Sarah Newcomb, confirmed by roll call vote, that all councilmembers were physically present except for Mayor Mark Luft, who was electronically present. Mayor Pro Tem Orrick presided as Chair.

City Clerk Sue McMillan and Deputy City Clerk Nicole Stewart were absent.

Attendee Name	Organization	Title	Status	Arrived
Rick Hilst	City of Pekin	Councilman	Present	4:44 PM
Karen Hohimer	City of Pekin	Councilwoman	Present	4:42 PM
Dave Nutter	City of Pekin	Councilman	Present	4:43 PM
Becky Cloyd	City of Pekin	Councilwoman	Present	4:43 PM
Lloyd Orrick	City of Pekin	Mayor Pro-Tem	Present	4:42 PM
John P Abel	City of Pekin	Councilman	Present	4:42 PM
Mark Luft	City of Pekin	Mayor	Remote	4:43 PM

APPROVE AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John P Abel, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

PUBLIC INPUT

No public input was given.

NEW BUSINESS

5.1. Ordinance No. 3030-21/22 Authorization to Purchase Property for Right of Way

City Manager, Mr. Mark Rothert, explained that recently the City participated in an online auction for Gamblewood Farm toward the Northeast border of the City of Pekin on the proposed pathway for the Veterans Drive project that included 160 acres. The property was discussed in previous executive sessions and Council concurred that the City Manager was provided a spending authority and as a result, the City entered the online auction and was successful in the high bid to Elizabeth L Gamble Trust. The property included about 120 acres of farmland and about 40 acres in timber. The City was the final bidder in the online auction, with a final bid of \$1,475,680.

It was stated that the land purchase would be financed through a local bank through a promissory note at a rate of 2.55%. Mr. Rothert additionally stated that there would be some closing fees including the contingencies for the farmland that were noted in the auction rules.

Councilmember Nutter asked the term and Mr. Beckham stated the note was for 16 years.

Councilmember Hohimer asked if the City would continue to allow the property to be farmed. Mr. Rothert stated that the City would most likely continue farming and would most likely have to do an RFP for farming the property.

Councilmember Orrick asked about the potential sale of some of the property and the potential to move the road to one side or the other. Mr. Rothert stated that the City would have to confer with IDOT and some of the other stakeholders as well to determine what it would entail to change any of the engineering plans.

Public Works Director, Mr. Justin Reeise agreed that it would take at least 6 months to 1 year to determine any changes to engineering plans.

Councilmember Nutter asked about the closing date. City Attorney, Ms. Kate Swise noted that the contract stated that the Contract says by December 1.

Mayor Luft added that this was the pursuit of a vision that came from Council, legislators, and agencies that came before us and that we would be pursuing grants and funding to move forward. The people coming after us that the future administration and leaders will continue to complete this road.

Councilmember Abel asked if it would be easier if we owned the land as it would make it easier to get funding. Mr. Rothert stated that owning the land and having the engineering would make it a “shovel ready” project for grant procurement.

Councilmember Orrick stated that pursuing the property to the North, so we could connect 98 to I-474, would be beneficial to the City. The more we get done, the more emphasis there would be to complete all sections. Mayor Luft asked the percentage done, Rothert said it was 63% complete at this point.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Dave Nutter, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hohimer, Nutter, Cloyd, Orrick, Abel, Luft
NAYS:	Rick Hilst

ADJOURN

There being no further business coming to Council, a motion was made by Councilmember Hohimer, seconded by Councilmember Cloyd to adjourn. Motion carried viva voce. Mayor Pro-tem Orrick adjourned the meeting at 5:15 PM.



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Lee Wrhel, Police & Fire Secretary

AGENDA ITEM: PD Stats - October 2021

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

11/5/2021

Date:

Oct 2021 WEEKLY STATS

Oct
3 - 9Oct
10 - 16Oct
17 - 23Oct
24 - 30

TOTAL

PATROL

Calls for Service Total	646	727	652	609	2634
Buisness / Bar checks	76	73	79	75	303
Traffic stops	48	93	78	52	271
Phone calls & station information	42	48	24	23	137
Reports	61	67	71	80	279
Supplements	25	22	13	25	85
Impounds	6	7	7	8	28
Arrests	71	47	98	45	261
Citations	44	48	40	42	174
Written warnings	25	51	59	32	167
Cell phone	1	1	1	1	4
Truck route	0	0	0	0	0
Low-speed gas bicycle	0	0	0	0	0
Pedestrian stops	1	0	0	0	1
DUI	3	1	1	1	6
Crashes	26	23	21	17	87
Field contact	0	2	1	0	3
Parking tickets - Parking Enforce	2	3	4	5	14
Parking tickets - Patrol	2	0	1	5	8
Animal controls tickets - AC	0	0	0	0	0
Animal - Patrol	0	1	0	0	1

NOT COUNTED (those listed below)

Julie notifications	0	0	0	0	0
Repossessions	2	0	0	0	2
Incident created in error	0	0	0	0	0
Law test nature code	0	0	1	0	1

RECORDS

Notice to Appears	0	0	0	0	0
Citations	0	0	0	2	2
Warnings	0	0	0	0	0
Freedom of Information / Pages	19 / 176 pgs	14 / 398 pgs	23 / 209 pgs	18 / 175 pgs	74 / 782pgs
CD/DVD'S FOR FOI OR SUBPOENAS	79	16	7	2	104
SEX Offender Registration	16	12	9	12	49
Impounds processed	6	7	7	8	28
Impound fees collected	\$1,500.00	\$ 2,500.00	\$ 3,000.00	\$ 2,000.00	\$9,000.00
Fines collected	\$5,385.50	\$ -	\$ 5,557.00	\$1,985.00	\$12,927.50
Reports	2	1	0	0	3
Supplemental reports	1	0	0	0	1
Fingerprints processed	1	0	1	3	5
Court case files	30	23	25	28	106
DVD/CD for court	3	6	11	54	74
Pieces of logged evidence	41	30	46	39	156
Backgrounds for other LAW/GOVT. Agen	8	9	9	18	44
False alarm letters	2	2	2	3	9
Certificate of Purchase	0	0	3	7	10
Certificate of Purchase Final Letters	0	0	19	8	27
Evidence Pulled to be destroyed	21	2	3	8	34
Subpoenas / Expungements	001 / 000	001 / 000	000 / 000	000 / 000	000 / 000
AVRS Crash Report Sales / \$	22 / \$110	29 / \$145	15 / \$75	13 / \$65	

**REQUEST FOR COUNCIL ACTION**

Agenda Date: November 8, 2021
To: Council Members
From: Roy Beckham,

AGENDA ITEM: Accounts Payable To Be Paid Proof List thru November 8, 2021

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

11/4/2021

Date:

Accounts Payable

To Be Paid Proof List

User: mkflatley
 Printed: 10/28/2021 - 10:06AM
 Batch: 00013.10.2021 - missy1 10-29-21



City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
AAA Certified Confidential Security Corp									
10891									
91641	9/30/2021	70.35	0.00	10/29/2021				No	0
100-761-569000 Other Contractual Service			confidential material distroyed 9/8/21						
91641 Total:		70.35							
91820	10/13/2021	46.00	0.00	10/29/2021				No	0
100-990-569000 Other Contractual Service			confidential material destroyed 10/6/21						
91820 Total:		46.00							
91867	10/14/2021	38.00	0.00	10/29/2021				No	0
100-761-569000 Other Contractual Service			confidential material destroyed 10/6/21						
91867 Total:		38.00							
AAA Certified Confidentia		154.35							
AAIM EA Training and Consulting LLC									
10918									
*** 00027991	10/22/2021	2,579.00	0.00	10/29/2021				No	0
100-005-569000 Other Contractual Service			AAIM/applicant tracking & job posting 1/1/22-1/1/23						
*** 00027991	10/22/2021	1,020.00	0.00	10/29/2021				No	0
100-005-551600 Dues And Subscriptions			AAIM city wide membership 1/1/22-1/1/23						
00027991 Total:		3,599.00							
AAIM EA Training and Co		3,599.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Advance Auto Parts 12965 *** 0528	10/6/2021	80.48	0.00	10/29/2021				No	0
445-041-534000 Automotive Expense				fuel filters					
0528 Total:		80.48							
0565	10/7/2021	160.68	0.00	10/29/2021				No	0
501-501-534000 Automotive Expense				wipers for buses					
0565 Total:		160.68							
*** 0587	10/8/2021	33.08	0.00	10/29/2021				No	0
699-069-534000 Automotive Expense				parts lube					
0587 Total:		33.08							
0626	10/11/2021	86.85	0.00	10/29/2021				No	0
501-501-534000 Automotive Expense				window switch for bus 1071					
0626 Total:		86.85							
0655	10/12/2021	301.49	0.00	10/29/2021				No	0
445-041-534000 Automotive Expense				rack and tie rods for st 454					
0655 Total:		301.49							
0656	10/12/2021	282.93	0.00	10/29/2021				No	0
100-034-534000 Automotive Expense				coolant tank for rescue 2					
0656 Total:		282.93							
0666	10/12/2021	17.61	0.00	10/29/2021				No	0
445-041-534000 Automotive Expense				steering rack for st 454					
0666 Total:		17.61							
0697	10/13/2021	10.14	0.00	10/29/2021				No	0
100-034-534000 Automotive Expense				filter for rescue 5					
0697 Total:		10.14							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
0718	10/14/2021	172.95	0.00	10/29/2021				No	0
100-034-534000 Automotive Expense				starter for truck f4					
0718 Total:		172.95							
0769	10/15/2021	5.59	0.00	10/29/2021				No	0
445-041-534000 Automotive Expense				oil filter for camera van					
0769 Total:		5.59							
0784	10/15/2021	7.79	0.00	10/29/2021				No	0
501-501-522400 General Supplies				double sided tape for camera					
0784 Total:		7.79							
0850	10/18/2021	39.32	0.00	10/29/2021				No	0
100-034-534000 Automotive Expense				hood shocks and filters for truck 142					
0850 Total:		39.32							
0852	10/18/2021	124.77	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				brake pads and rotors squad 5106					
0852 Total:		124.77							
*** 0879	10/19/2021	160.68	0.00	10/29/2021				No	0
501-501-534000 Automotive Expense				wipers for buses					
0879 Total:		160.68							
*** 5074	10/6/2021	15.04	0.00	10/29/2021				No	0
445-041-534000 Automotive Expense				oil filter for street dept					
*** 5074	10/6/2021	116.57	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				battery for squad 5172					
5074 Total:		131.61							
5285	10/12/2021	50.72	0.00	10/29/2021				No	0
100-034-534000 Automotive Expense				filter for rescue 5					
5285 Total:		50.72							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
	Advance Auto Parts Total:	1,666.69							
All Purpose Polygraph 12588									
1297	6/21/2021	150.00	0.00	10/29/2021				No	0
100-990-590900 Police And Fire Commission				pre employment polygraph-FD-CP					
	1297 Total:	150.00							
	All Purpose Polygraph Tot	150.00							
All Small Engine N More LLC 13945									
*** 2577	10/15/2021	305.00	0.00	10/29/2021				No	0
501-501-557200 License And Inspection Fees				bus inspections					
*** 2577	10/15/2021	59.00	0.00	10/29/2021				No	0
100-032-557200 License And Inspection Fees				truck #21 inspection					
*** 2577	10/15/2021	59.00	0.00	10/29/2021				No	0
223-023-557200 License And Inspection Fees				sw 14 inspection					
	2577 Total:	423.00							
	All Small Engine N More L	423.00							
Allegra Print & Imaging 10016									
64569	10/12/2021	45.00	0.00	10/29/2021				No	0
208-208-597700 Sponsorships				yard signs for beautification awards					
	64569 Total:	45.00							
64656	10/21/2021	60.00	0.00	10/29/2021				No	0
208-208-597700 Sponsorships				yard signs for beautification merry & bright					
	64656 Total:	60.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Allegra Print & Imaging To	105.00							
Amerencilco 10021									
*** 2063131008	10/14/2021	1,083.62	0.00	10/29/2021				No	0
240-240-550600	Electricity For Signal Lights			traffac lights 8/24-10/11/21					
	2063131008 Total:	1,083.62							
*** 2349029006	12/14/2021	757.01	0.00	10/29/2021				No	0
231-030-550100	Utilities			liftstations 8/19-10/11/21					
	2349029006 Total:	757.01							
*** 2434114066	10/15/2021	1,868.28	0.00	10/29/2021				No	0
240-240-550500	Electricity For Street Lights			customer owned street lights 9/15-10/14/21					
	2434114066 Total:	1,868.28							
*** 8695491773	10/15/2021	5,513.79	0.00	10/29/2021				No	0
240-240-550500	Electricity For Street Lights			street lights 9/15-10/14/21					
	8695491773 Total:	5,513.79							
	Amerencilco Total:	9,222.70							
Arlington/Roe & Co., Inc. 13142									
inv1541122	8/27/2021	843.00	0.00	10/29/2021				No	0
208-208-597700	Sponsorships			wings & wheels insurance 9/18-9/19/21					
	inv1541122 Total:	843.00							
	Arlington/Roe & Co., Inc. T	843.00							
Atlas Supply Company 10038									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
26202	10/21/2021	299.98	0.00	10/29/2021				No	0
100-068-522400 General Supplies				sanitizer					
26202 Total:		299.98							
Atlas Supply Company To		299.98							
Axon Enterprise, Inc.									
10631									
inus022300	10/1/2021	5,275.48	0.00	10/29/2021				No	0
100-009-538000 Maintenance Agreements				axon software maintenance					
inus022300 Total:		5,275.48							
Axon Enterprise, Inc. Total		5,275.48							
Azavar Audit									
14491									
154715	10/14/2021	660.45	0.00	10/29/2021				No	0
100-990-569000 Other Contractual Service				35% of tax collected from rescue heart thru 7/21					
154715 Total:		660.45							
Azavar Audit Total:		660.45							
Bank of New York Mellon									
12640									
*** pekin14	10/5/2021	245,000.00	0.00	10/29/2021				No	0
100-990-591000 Bond Principal Retired				G.O. 2014 principal payment					
*** pekin14	10/5/2021	79,862.50	0.00	10/29/2021				No	0
100-990-590400 Interest Paid				interest on G.O. 2014					
pekin14 Total:		324,862.50							
Bank of New York Mellon		324,862.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Batteries Plus - 278 10898									
p44615987	10/13/2021	76.99	0.00	10/29/2021				No	0
100-034-522400 General Supplies				batteries and pocket light					
p44615987 Total:		76.99							
p44616085	10/13/2021	99.98	0.00	10/29/2021				No	0
100-034-522400 General Supplies				batteries					
p44616085 Total:		99.98							
Batteries Plus - 278 Total:		176.97							
Beecher, Chris 12149									
expense-1021	10/17/2021	321.00	0.00	10/29/2021				No	0
100-763-519000 Training And Education				smart phone forensics training 10/17/					
expense-1021 Total:		321.00							
Beecher, Chris Total:		321.00							
Big Rays Express Lube #0105 14503									
17909	10/5/2021	71.95	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				oil change squad 5181					
17909 Total:		71.95							
18023	10/11/2021	53.05	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				oil change squad 5164					
18023 Total:		53.05							
18195	10/19/2021	71.95	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				oil change squad 5104					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
18195 Total:		71.95							
18211	10/20/2021	76.45	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				oil change squad 5208					
18211 Total:		76.45							
18246	10/21/2021	72.21	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				oil change squad 5202					
18246 Total:		72.21							
Big Rays Express Lube #01		345.61							
Blunier Builders, Inc 14535									
1213803	10/21/2021	80,037.00	0.00	10/29/2021	strg-bldg	contr		No	0
277-277-584009 General Public Improvements				fire storage down payment					
1213803 Total:		80,037.00							
Blunier Builders, Inc Total:		80,037.00							
Brinkmann, Greg 14537									
expense-1021	10/27/2021	50.00	0.00	10/29/2021				No	0
501-501-557200 License And Inspection Fees				cdl reimbursement					
expense-1021 Total:		50.00							
Brinkmann, Greg Total:		50.00							
Britton Electronics 10083									
2218970	10/8/2021	121.00	0.00	10/29/2021				No	0
231-031-534400 Equipment Repairs				troubleshoot bar screen 10/12/2021					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
2218970 Total:		121.00							
Britton Electronics Total:		121.00							
Cat Financial Services 10104									
31573338	10/18/2021	1,673.17	0.00	10/29/2021				No	0
445-041-524000 Lease/Rental of Equipment				monthly rental on wheel loader 10/2021					
31573338 Total:		1,673.17							
Cat Financial Services Tota		1,673.17							
CINTAS Corporation 10115									
4098749878	10/14/2021	196.37	0.00	10/29/2021				No	0
699-069-569000 Other Contractual Service				clean uniforms 10/14/21					
4098749878 Total:		196.37							
CINTAS Corporation Tota		196.37							
City Solutions Consulting LLC 14124									
*** 74	10/25/2021	480.00	0.00	10/29/2021				No	0
270-270-560500 Consulting Services				consultant fees 10/13-10/25/21					
*** 74	10/25/2021	480.00	0.00	10/29/2021				No	0
273-273-560500 Consulting Services				consultant fees 10/13-10/25/21					
*** 74	10/25/2021	320.00	0.00	10/29/2021				No	0
275-275-560500 Consulting Services				consultant fees 10/13-10/25/21					
*** 74	10/25/2021	1,920.00	0.00	10/29/2021				No	0
277-277-560500 Consulting Services				consultant fees 10/13-10/25/21					
*** 74	10/25/2021	960.00	0.00	10/29/2021				No	0
100-793-560500 Consulting Services				consultant fees 10/13-10/25/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	74 Total:	4,160.00							
	City Solutions Consulting L	4,160.00							
Citylink 11032 17481	9/30/2021	52,500.00	0.00	10/29/2021	transportation services 7/2021-9/2021			No	0
100-990-565900 Citylink Contract									
	17481 Total:	52,500.00							
	Citylink Total:	52,500.00							
Comcast Cable 11073 *** 203130447667	10/4/2021	193.35	0.00	10/29/2021	2820 court st camera 10/11-11/10/21			No	0
100-032-569000 Other Contractual Service									
	203130447667 Total:	193.35							
*** 203200090660	10/19/2021	298.51	0.00	10/29/2021	13906 airport ln 10/23-11/22/21			No	0
525-525-550300 Telephone									
	203200090660 Total:	298.51							
	Comcast Cable Total:	491.86							
Constellation Newenergy/Gas Division 13810 *** 3282989-1	10/6/2021	507.72	0.00	10/29/2021	various public properties for 10/6/2021			No	0
100-068-550100 Utilities									
*** 3282989-1	10/6/2021	53.81	0.00	10/29/2021	1130 koch st unit A 10/6/2021			No	0
100-068-550100 Utilities									
*** 3282989-1	10/6/2021	63.42	0.00	10/29/2021	1130 koch unit b and garage 10/6/21			No	0
501-501-550100 Utilities									
*** 3282989-1	10/6/2021	63.42	0.00	10/29/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
699-069-550100 Utilities *** 3282989-1	10/6/2021	266.65	0.00	10/29/2021	1130 koch unit b and garage 10/6/21			No	0
100-034-550100 Utilities *** 3282989-1	10/6/2021	64.48	0.00	10/29/2021	various fire dept locations 10/6/2021			No	0
100-032-550100 Utilities *** 3282989-1	10/6/2021	109.47	0.00	10/29/2021	1208 koch st 10/6/2021			No	0
525-525-550100 Utilities *** 3282989-1	10/6/2021	861.34	0.00	10/29/2021	various airport locations 10/6/2021			No	0
231-031-550100 Utilities					various wwtp locations 10/6/2021				
3282989-1 Total:		1,990.31							
3304950-1	10/12/2021	457.74	0.00	10/29/2021				No	0
100-068-550100 Utilities					1130 koch st unit a 10/12/2021				
3304950-1 Total:		457.74							
*** 3304950-2	9/1/2021	80.78	0.00	10/29/2021				No	0
501-501-550100 Utilities *** 3304950-2	9/1/2021	80.78	0.00	10/29/2021	1130 koch st unit b service for 9/21			No	0
699-069-550100 Utilities *** 3304950-2	9/1/2021	281.40	0.00	10/29/2021	1130 koch st unit b service for 9/21			No	0
100-032-550100 Utilities *** 3304950-2	9/1/2021	35.91	0.00	10/29/2021	1208 koch st service for 9/21			No	0
525-525-550100 Utilities *** 3304950-2	9/1/2021	4,202.10	0.00	10/29/2021	13906 airport ln unit c service for 9/21			No	0
231-031-550100 Utilities					606 s front & 1508 edgewater service for 9/21				
3304950-2 Total:		4,680.97							
Constellation Newenergy/G		7,129.02							
Conway Shield 14482 0482058	10/18/2021	268.00	0.00	10/29/2021				No	0
100-034-529000 Equipment					test kits				
0482058 Total:		268.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Conway Shield Total:	268.00							
Cook and Son Autobody 11398									
ef32021c	10/26/2021	672.60	0.00	10/29/2021	repairs to damaged squad 5201			No	0
100-761-534000 Automotive Expense									
	ef32021c Total:	672.60							
	Cook and Son Autobody T	672.60							
Cross Implement Inc 10141									
274118	10/20/2021	130.72	0.00	10/29/2021	spark plug, belt oil and fuel filters for mower			No	0
100-034-534400 Equipment Repairs									
	274118 Total:	130.72							
	Cross Implement Inc Total	130.72							
Debra Barnard, Ltd 14526									
1	10/11/2021	16,429.36	0.00	10/29/2021	TIF reimbursement salon renaissance 10/18/21			No	0
270-270-591200 Developer Agreement Payments									
	1 Total:	16,429.36							
	Debra Barnard, Ltd Total:	16,429.36							
Developmental Service Center 12504									
127629	10/15/2021	280.00	0.00	10/29/2021	shooting range targets			No	0
100-761-592700 Shooting Range									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
127629 Total:		280.00							
Developmental Service Cen		280.00							
Dr. Marla W. Friedman 14527 09102021	10/19/2021	600.00	0.00	10/29/2021				No	0
100-761-559000 Medical Expense/supplies				diagnostic evaluations 8/21-9/21/21					
09102021 Total:		600.00							
Dr. Marla W. Friedman To		600.00							
Easy Way Safety Services, Inc 14525 57313	10/13/2021	204.00	0.00	10/29/2021				No	0
501-501-554300 Uniforms & Tools				harness for school bus					
57313 Total:		204.00							
Easy Way Safety Services,		204.00							
Enterprise FM Trust 14302 *** FBN4315565	10/5/2021	1,210.63	0.00	10/29/2021				No	0
100-032-524000 Lease/rental Of Equipment				cotober 2021 F550 lease					
*** FBN4315565	10/5/2021	7,316.88	0.00	10/29/2021				No	0
100-761-524000 Lease/rental Of Equipment				cotober 2021 squad car lease					
FBN4315565 Total:		8,527.51							
Enterprise FM Trust Total		8,527.51							
Farnsworth Group Inc									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10180									
228414	10/13/2021	17,445.37	0.00	10/29/2021	P3A0-CSO	engr		No	0
231-000-150700 Sewers				phase 3 combined sewer project					
	228414 Total:	17,445.37							
	Farnsworth Group Inc Tot	17,445.37							
Fastenal Company									
10181									
ilpek165534	9/15/2021	108.63	0.00	10/29/2021				No	0
231-031-534400 Equipment Repairs				drill bits					
	ilpek165534 Total:	108.63							
ilpek165790	9/30/2021	11.71	0.00	10/29/2021				No	0
699-069-522400 General Supplies				tap for 55 gallon drum					
	ilpek165790 Total:	11.71							
	Fastenal Company Total:	120.34							
Fidelity Security Life Insurance Co									
13930									
165022101	10/26/2021	2,095.81	0.00	10/29/2021				No	0
695-095-517506 Vision Coverage				11/21 vision insurance					
	165022101 Total:	2,095.81							
	Fidelity Security Life Insur	2,095.81							
Firefighters									
10187									
290921-1	9/29/2021	146.70	0.00	10/29/2021				No	0
100-034-538000 Maintenance Agreements				fire extinguisher repai on fire trucks					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
290921-1 Total:		146.70							
Firefighters Total:		146.70							
Firestone Tire & Service 10191									
233567	10/13/2021	74.99	0.00	10/29/2021				No	0
445-041-534000 Automotive Expense				front end aligned on truck 454					
233567 Total:		74.99							
Firestone Tire & Service To		74.99							
Flow-Technics, Inc 13304									
inv000009111	10/18/2021	2,000.39	0.00	10/29/2021				No	0
231-031-534400 Equipment Repairs				rebuliding grit pump/kit					
inv000009111 Total:		2,000.39							
Flow-Technics, Inc Total:		2,000.39							
Gann-Tastic Lawn Service 14497									
inv0271	10/12/2021	1,075.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowing various public properties 10/12/21					
inv0271 Total:		1,075.00							
Gann-Tastic Lawn Service		1,075.00							
Gatehouse Illinois Circulation 14539									
27996333	9/20/2021	235.95	0.00	10/29/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-032-551600 Dues And Subscriptions				yearly subscription 11/30/21-11/30/22					
27996333 Total:		235.95							
Gatehouse Illinois Circulati		235.95							
Getz Fire Equipment 10223									
I1805080	8/27/2021	108.00	0.00	10/29/2021				No	0
100-068-534400 Equipment Repairs				6 adapter recharge					
I1805080 Total:		108.00							
Getz Fire Equipment Total		108.00							
Golf Green Lawn Care 14121									
934882	10/8/2021	5,750.00	0.00	10/29/2021				No	0
100-068-584009 General Public Improvements				streeets ditches via-ducts/sprayd weed control 10/8/21					
934882 Total:		5,750.00							
Golf Green Lawn Care Tot		5,750.00							
Gutters by Tunyuck 14510									
458559	10/13/2021	525.00	0.00	10/29/2021				No	0
100-766-536100 Property Cleanup Fees				board up at 714 s 8th st					
458559 Total:		525.00							
458563	10/15/2021	2,232.50	0.00	10/29/2021				No	0
100-766-536100 Property Cleanup Fees				complete board up at 319 south st					
458563 Total:		2,232.50							
458565	10/20/2021	440.00	0.00	10/29/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
100-766-536100 Property Cleanup Fees				partial board up at 1008 s 3rd					
458565 Total:		440.00							
458566	10/20/2021	2,292.50	0.00	10/29/2021				No	0
100-766-536100 Property Cleanup Fees				board up house and garage at 1235 s 3rd st					
458566 Total:		2,292.50							
Gutters by Tunyuck Total:		5,490.00							
Hanson Professional Svcs Inc 10248									
1089549	10/18/2021	20,388.12	0.00	10/29/2021	DERB-ENGR	engr		No	0
100-032-561200 Engineering Fees				derby st rehab phase 1 engineering					
1089549 Total:		20,388.12							
Hanson Professional Svcs		20,388.12							
Harris Pest Control 10251									
113851	7/7/2021	75.00	0.00	10/29/2021				No	0
100-068-566600 Pest Control				pest control at vmf/bus dept 10/7/21					
113851 Total:		75.00							
113852	10/7/2021	75.00	0.00	10/29/2021				No	0
100-068-566600 Pest Control				pest control at street dept 10/7/21					
113852 Total:		75.00							
113853	10/7/2021	110.00	0.00	10/29/2021				No	0
100-068-566600 Pest Control				pest control at city hall & fire houses 10/7/21					
113853 Total:		110.00							
113854	10/7/2021	215.00	0.00	10/29/2021				No	0
231-031-566600 Pest Control				pest control at wwtp 10/7/2021					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
113854 Total:		215.00							
113855	10/7/2021	60.00	0.00	10/29/2021				No	0
525-525-566600 Pest Control				pest control airport 10/7/2021					
113855 Total:		60.00							
Harris Pest Control Total:		535.00							
Hawkins Inc. 12742									
6033157	9/30/2021	4,963.57	0.00	10/29/2021				No	0
231-031-522200 Chemical Supplies				chlorine and polymer					
6033157 Total:		4,963.57							
6038623	10/7/2021	4,506.68	0.00	10/29/2021				No	0
231-031-522200 Chemical Supplies				chlorine and polymer					
6038623 Total:		4,506.68							
6038624	10/7/2021	4,119.30	0.00	10/29/2021				No	0
231-031-522200 Chemical Supplies				chemicals for phosphorus removal					
6038624 Total:		4,119.30							
Hawkins Inc. Total:		13,589.55							
Henricksen 10263									
715821	6/28/2021	1,411.78	0.00	10/29/2021				No	0
100-068-529000 Equipment				conference room table					
715821 Total:		1,411.78							
715973	6/30/2021	795.00	0.00	10/29/2021				No	0
100-068-529000 Equipment				conference room table installed					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
715973 Total:		795.00							
Henricksen Total:		2,206.78							
Herr Petroleum Corporation 12712 d38329	10/13/2021	23,897.38	0.00	10/29/2021				No	0
699-000-160100 Fuel Inventory				fuel delivered 10/13/21					
d38329 Total:		23,897.38							
Herr Petroleum Corporatio		23,897.38							
Hutchinson, Courtney 10281 expense 101421	10/14/2021	32.00	0.00	10/29/2021				No	0
100-761-519000 Training And Education				ruel reimbursement during training					
expense 101421 Total:		32.00							
Hutchinson, Courtney Tota		32.00							
IL American Water 10291 *** 210001081786	10/6/2021	36.40	0.00	10/29/2021				No	0
100-068-550100 Utilities				400 s 7th st yd hy 9/4-10/5/21					
210001081786 Total:		36.40							
*** 210001081816	10/18/2021	35.72	0.00	10/29/2021				No	0
100-068-550100 Utilities				633 margaret st yd hy 9/16-10/14/21					
210001081816 Total:		35.72							
*** 210001269890	10/16/2021	25.25	0.00	10/29/2021				No	0
100-068-550100 Utilities				502 s 2nd st yd hy 9/16-10/14/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
	210001269890 Total:	25.25							
*** 210001359625	10/6/2021	25.15	0.00	10/29/2021				No	0
100-068-550100 Utilities				925 court st yd hy 9/4-10/5/21					
	210001359625 Total:	25.15							
*** 210001655200	10/18/2021	30.62	0.00	10/29/2021				No	0
231-031-550100 Utilities				608 s front st 9/16-10/14/21					
	210001655200 Total:	30.62							
*** 210002094969	10/18/2021	30.47	0.00	10/29/2021				No	0
100-068-550100 Utilities				100 state st 9/16-10/14/21					
	210002094969 Total:	30.47							
*** 210002243143	10/15/2021	30.02	0.00	10/29/2021				No	0
231-031-550100 Utilities				2500 s 2nd st 09/16-10/14/21					
	210002243143 Total:	30.02							
*** 210002365869	10/10/2021	25.15	0.00	10/29/2021				No	0
100-068-550100 Utilities				400 n 7th st yd hy 9/16-10/14/21					
	210002365869 Total:	25.15							
*** 210002547388	10/7/2021	88.27	0.00	10/29/2021				No	0
100-034-550100 Utilities				272 derby st 09/05-10/06/21					
	210002547388 Total:	88.27							
*** 210003041258	10/11/2021	25.15	0.00	10/29/2021				No	0
100-068-550100 Utilities				1118 derby st yd hy 9/9-10/7/21					
	210003041258 Total:	25.15							
*** 210004789874	10/15/2021	588.52	0.00	10/29/2021				No	0
231-031-550100 Utilities				606 s front st sewer 09/16-10/14/21					
	210004789874 Total:	588.52							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
*** 220000296568	10/18/2021	51.16	0.00	10/29/2021				No	0
100-068-550100 Utilities				107 front st restrooms 9/16-10/14/21					
220000296568 Total:		51.16							
*** 220001944051	10/8/2021	210.77	0.00	10/29/2021				No	0
100-068-550100 Utilities				1200 koch st 09/09-10/07/21					
220001944051 Total:		210.77							
IL American Water Total:		1,202.65							
IL Oil Marketing Equipment									
10313									
19175	10/11/2021	146.00	0.00	10/29/2021				No	0
699-069-534400 Equipment Repairs				replaced handle on #1 diesel pump10/11/21					
19175 Total:		146.00							
19238	9/30/2021	235.00	0.00	10/29/2021				No	0
699-069-534400 Equipment Repairs				service repair on unleaded pump #2 9/30/21					
19238 Total:		235.00							
IL Oil Marketing Equipmen		381.00							
IMEG									
14291									
2100535700-3	10/18/2021	560.00	0.00	10/29/2021				No	0
100-032-561300 Testing Fees				construction and asphalt testing - various projects					
2100535700-3 Total:		560.00							
IMEG Total:		560.00							
IML									
10311									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description					
10262021	10/26/2021	2,000.00	0.00	10/29/2021				No	0
100-001-551600 Dues And Subscriptions				2022 IML dues					
10262021 Total:		2,000.00							
IML Total:		2,000.00							
IML Risk Management Assoc									
10323									
*** 0461	10/1/2021	518,184.04	0.00	10/29/2021				No	0
695-094-518400 Premiums Paid				2022 mid/max contribution - w/c					
*** 0461	10/1/2021	428,153.00	0.00	10/29/2021				No	0
695-093-518400 Premiums Paid				2022 mid/max contribution - g/l					
0461 Total:		946,337.04							
IML Risk Management As		946,337.04							
Innovative Medical Therapies LLC									
14507									
1020	9/3/2021	150.00	0.00	10/29/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical CL					
1020 Total:		150.00							
1022	9/3/2021	136.00	0.00	10/29/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical BP					
1022 Total:		136.00							
1023	9/3/2021	136.00	0.00	10/29/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical MH					
1023 Total:		136.00							
1024	9/3/2021	136.00	0.00	10/29/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical JR					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	1024 Total:	136.00							
1025	9/3/2021	136.00	0.00	10/29/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical CH					
	1025 Total:	136.00							
	Innovative Medical Therap	694.00							
Interstate Billing Service, Inc 12346									
3025238424	10/14/2021	1,818.39	0.00	10/29/2021				No	0
501-501-534000 Automotive Expense				batteries for buses					
	3025238424 Total:	1,818.39							
	Interstate Billing Service, In	1,818.39							
IWIRC 10335									
*** 10252021	10/25/2021	1,611.89	0.00	10/29/2021				No	0
100-990-590900 Police And Fire Commission				FD pre employment physicals CJ, CF, DH and MW					
*** 10252021	10/25/2021	1,611.89	0.00	10/29/2021				No	0
944-944-559000 Medical Expense/supplies				FD pre employment physicals CJ, CF, DH and MW					
	10252021 Total:	3,223.78							
343920	8/30/2021	197.00	0.00	10/29/2021				No	0
231-031-559000 Medical Expense/supplies				pre employment physical NH					
	343920 Total:	197.00							
345199	9/1/2021	15.00	0.00	10/29/2021				No	0
100-990-590900 Police And Fire Commission				pre employment TB vaccine - PD-DL					
	345199 Total:	15.00							
346122	9/22/2021	100.00	0.00	10/29/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
501-501-559000 Medical Expense/supplies				annual physical TB					
346122 Total:		100.00							
346160	9/17/2021	100.00	0.00	10/29/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical GC					
346160 Total:		100.00							
346404	9/20/2021	15.00	0.00	10/29/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical TM					
346404 Total:		15.00							
346534	9/22/2021	72.00	0.00	10/29/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical CS					
346534 Total:		72.00							
346666	9/16/2021	83.10	0.00	10/29/2021				No	0
100-034-559000 Medical Expense/supplies				vaccine for MW					
346666 Total:		83.10							
IWIRC Total:		3,805.88							
J & L Dock Facilities Inc 11463									
34774	10/13/2021	780.20	0.00	10/29/2021				No	0
445-041-535000 Material & Hauling				rock for street repairs					
34774 Total:		780.20							
J & L Dock Facilities Inc T		780.20							
Jacob & Klein, Ltd 13448									
pekin cbd TIF	10/5/2021	256.50	0.00	10/29/2021				No	0
270-270-560500 Consulting Services				TIF consulting 3rd Qtr					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	pekin cbd TIF Total:	256.50							
pekin south ind 273-273-560500 Consulting Services	10/5/2021	179.55	0.00	10/29/2021	TIF consulting CBD 3rd Qtr			No	0
	pekin south ind Total:	179.55							
pekinbddno1 277-277-560500 Consulting Services	10/5/2021	212.50	0.00	10/29/2021	bdd consulting SIPCA 3rd Qtr			No	0
	pekinbddno1 Total:	212.50							
pekincourtsttif 275-275-560500 Consulting Services	10/5/2021	425.00	0.00	10/29/2021	TIF consulting court st 3rd Qtr			No	0
	pekincourtsttif Total:	425.00							
	Jacob & Klein, Ltd Total:	1,073.55							
Joe's Towing & Recovery 11414 449238-1	8/16/2021	270.00	0.00	10/29/2021	bus towed			No	0
501-501-534000 Automotive Expense									
	449238-1 Total:	270.00							
453797 445-041-534000 Automotive Expense	10/12/2021	250.00	0.00	10/29/2021	sweeper towed			No	0
	453797 Total:	250.00							
	Joe's Towing & Recovery T	520.00							
Jones, Rob 11207 expense 10/21	10/6/2021	15.00	0.00	10/29/2021	LMT equipment visit training 10/6/21			No	0
100-761-519000 Training And Education									

Attachment: To Be Paid Proof List 10-28-21 (2824 : Accounts Payable To Be Paid Proof List thru

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
	expense 10/21 Total:	15.00							
expnse 0821	8/16/2021	149.77	0.00	10/29/2021				No	0
100-761-519000 Training And Education				master firearm instructor recertification 8/16/21					
	expnse 0821 Total:	149.77							
	Jones, Rob Total:	164.77							
Kegley Machine, Inc. 10861									
28091	10/11/2021	490.00	0.00	10/29/2021				No	0
231-031-534400 Equipment Repairs				repair to the north chambers					
	28091 Total:	490.00							
	Kegley Machine, Inc. Total	490.00							
Key Equipment 10353									
stl200023	10/11/2021	2,210.04	0.00	10/29/2021				No	0
231-033-534000 Automotive Expense				lift/tilt for pelican sweeper					
	stl200023 Total:	2,210.04							
	Key Equipment Total:	2,210.04							
Kimball Midwest 11679									
9289630	10/13/2021	216.00	0.00	10/29/2021				No	0
223-023-522400 General Supplies				clamps to repair carts					
	9289630 Total:	216.00							
9302461	10/18/2021	219.72	0.00	10/29/2021				No	0
100-032-522400 General Supplies				citri-blast maxx soly					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
9302461 Total:		219.72							
Kimball Midwest Total:		435.72							
Koenig Body & Equipment 10359 jr46117	9/18/2021	2,619.44	0.00	10/29/2021				No	0
445-041-534400 Equipment Repairs				repairs made on main cylinder brackets truck 401					
jr46117 Total:		2,619.44							
Koenig Body & Equipment		2,619.44							
Leman Property Management Co. 12165 10262021	10/26/2021	575.00	0.00	10/29/2021	CTV0-00V	expense		No	0
445-041-580500 Street Construction				november rent for court st field office					
10262021 Total:		575.00							
Leman Property Managem		575.00							
LHF Compost, Inc. 11829 179325	10/8/2021	1,903.50	0.00	10/29/2021				No	0
223-025-566501 Compost Site Expense				yw fee 10/1-10/8/21					
179325 Total:		1,903.50							
179328	10/16/2021	1,675.08	0.00	10/29/2021				No	0
223-025-566501 Compost Site Expense				yw fee 10/11-10/15/21					
179328 Total:		1,675.08							
179344	10/22/2021	2,258.82	0.00	10/29/2021				No	0
223-025-566501 Compost Site Expense				yw fee 10/18-10/22/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
179344 Total:		2,258.82							
LHF Compost, Inc. Total:		5,837.40							
Lust Fire & Safety 14532 401	10/13/2021	3,448.50	0.00	10/29/2021				No	0
100-034-534400 Equipment Repairs				hose testing					
401 Total:		3,448.50							
Lust Fire & Safety Total:		3,448.50							
M.E.R.C. Construction Inc 14114 2021-4	10/13/2021	11,775.50	0.00	10/29/2021				No	0
277-277-584009 General Public Improvements				behms alley concrete paving					
2021-4 Total:		11,775.50							
M.E.R.C. Construction Inc		11,775.50							
MacPhee, Taylor 13902 expense 10/21	10/1/2021	114.86	0.00	10/29/2021				No	0
100-761-519000 Training And Education				fuel and tax on hotel during training					
expense 10/21 Total:		114.86							
MacPhee, Taylor Total:		114.86							
Madden, Kelly 14505 3	10/14/2021	1,545.41	0.00	10/29/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
275-275-591200 Developer Agreement Payments					TIF reimbursement Kelly Madden				
3 Total:		1,545.41							
Madden, Kelly Total:		1,545.41							
May Welding Repair and Fabrication, LLC 14112									
2261	10/18/2021	949.50	0.00	10/29/2021				No	0
699-069-534400 Equipment Repairs					trailer modification				
2261 Total:		949.50							
May Welding Repair and F		949.50							
McCabe, Tara 11649									
expense 1021	10/27/2021	27.00	0.00	10/29/2021				No	0
501-501-554200 Meals Lodging					charter 10/9/21				
expense 1021 Total:		27.00							
McCabe, Tara Total:		27.00							
McMillan, Sue 10407									
expense-1021	10/18/2021	12.32	0.00	10/29/2021				No	0
100-004-518700 Mileage					mileage to file treasurers report 10/18/21				
expense-1021 Total:		12.32							
McMillan, Sue Total:		12.32							
Menards 10414									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10534	9/20/2021	10.68	0.00	10/29/2021				No	0
231-031-522400 General Supplies				rebar and tie down					
10534 Total:		10.68							
11754	10/12/2021	1.74	0.00	10/29/2021				No	0
100-068-522400 General Supplies				pvc pipe					
11754 Total:		1.74							
11758	10/12/2021	88.78	0.00	10/29/2021				No	0
100-034-522400 General Supplies				duct tape, ratchet, braid cord and workshop straps					
11758 Total:		88.78							
11774	10/12/2021	2.97	0.00	10/29/2021				No	0
100-034-522400 General Supplies				staples					
11774 Total:		2.97							
11823	10/13/2021	267.57	0.00	10/29/2021				No	0
100-034-529000 Equipment				impact driver kit, wrench, drill bits and pliers					
11823 Total:		267.57							
11834	10/13/2021	43.87	0.00	10/29/2021				No	0
100-032-523000 Traffic/Street Signs & Marking				drill, bits and hex screws for sign shop					
11834 Total:		43.87							
11884	10/14/2021	53.80	0.00	10/29/2021				No	0
501-501-522400 General Supplies				water for employees					
11884 Total:		53.80							
*** 11899	10/14/2021	177.97	0.00	10/29/2021				No	0
100-068-529000 Equipment				2 sets of blinds					
11899 Total:		177.97							
11935	10/15/2021	23.97	0.00	10/29/2021				No	0
445-041-534000 Automotive Expense				hitch pins for street trucks					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	11935 Total:	23.97							
11936	10/15/2021	102.64	0.00	10/29/2021				No	0
100-068-529000 Equipment				shelves for street dept					
	11936 Total:	102.64							
12085	10/18/2021	167.40	0.00	10/29/2021				No	0
231-031-522400 General Supplies				gloves, coveralls and air filters					
	12085 Total:	167.40							
12146	10/19/2021	81.07	0.00	10/29/2021				No	0
231-031-522400 General Supplies				duct tape, trimmer and bulkhead union					
	12146 Total:	81.07							
12262	10/21/2021	1,289.96	0.00	10/29/2021				No	0
100-068-529000 Equipment				3 work benches and shelving					
	12262 Total:	1,289.96							
	Menards Total:	2,312.42							
Mid-Illinois Companies, Corp.									
13789									
06684	10/11/2021	3,230.00	0.00	10/29/2021	room-upgd	expense		No	0
277-277-584009 General Public Improvements				improvements for fire station 1					
	06684 Total:	3,230.00							
	Mid-Illinois Companies, C	3,230.00							
Midwest Transit Equipment									
10421									
x10105968102	10/5/2021	33.78	0.00	10/29/2021				No	0
501-501-534000 Automotive Expense				wiper arm assembly					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
	x10105968102 Total:	33.78							
	Midwest Transit Equipmen	33.78							
Millennia Professional Services 11801 me2002201-4	10/21/2021	28,876.10	0.00	10/29/2021	CTV0-00V	engr		No	0
445-041-561200 Engineering Fees				court st valle vista to veterans/construction engineer					
	me2002201-4 Total:	28,876.10							
	Millennia Professional Serv	28,876.10							
Miller Hall & Triggs 10423 *** 44	10/13/2021	5,849.21	0.00	10/29/2021				No	0
100-003-560600 Corporate Counsel Fees				09/21 general legal matters					
*** 44	10/13/2021	1,091.80	0.00	10/29/2021				No	0
100-003-561001 Legal Services - Police Labor				09/21 simmons case					
*** 44	10/13/2021	3,512.90	0.00	10/29/2021				No	0
100-003-560600 Corporate Counsel Fees				09/21 ADA case					
*** 44	10/13/2021	4,845.93	0.00	10/29/2021				No	0
100-003-560600 Corporate Counsel Fees				09/21 traffic & enforcement					
*** 44	10/13/2021	1,193.05	0.00	10/29/2021				No	0
100-003-560600 Corporate Counsel Fees				09/21 ordinance violations					
*** 44	10/13/2021	1,133.00	0.00	10/29/2021				No	0
100-003-560600 Corporate Counsel Fees				09/21 liquor commission					
*** 44	10/13/2021	1,403.13	0.00	10/29/2021				No	0
100-003-560600 Corporate Counsel Fees				09/21 demolitions					
*** 44	10/13/2021	453.20	0.00	10/29/2021	COVI-D019	legal		No	0
100-003-561002 Legal Services - Fire Labor				09/21 fire matters					
*** 44	10/13/2021	1,339.00	0.00	10/29/2021				No	0
100-003-560600 Corporate Counsel Fees				09/21 ZBA/planning commission					
*** 44	10/13/2021	41.20	0.00	10/29/2021				No	0
100-003-561003 Legal Services - Teamsters				09/21 general labor matters					
*** 44	10/13/2021	288.40	0.00	10/29/2021	COVI-D019	legal		No	0

AP-To Be Paid Proof List (10/28/2021 - 10:06 AM)

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*** means this invoice number is a duplicate.

Attachment: To Be Paid Proof List 10-28-21 (2824 : Accounts Payable To Be Paid Proof List thru

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
100-003-561003 Legal Services - Teamsters *** 44	10/13/2021	2,891.80	0.00	09/21 school bus legal matters 10/29/2021				No	0
273-273-560600 Corporate Counsel Fees *** 44	10/13/2021	103.00	0.00	09/21 southside TIF zoning and PUD 10/29/2021				No	0
231-029-560600 Corporate Counsel Fees *** 44	10/13/2021	1,998.20	0.00	09/21 WW billing issue 10/29/2021				No	0
525-525-560600 Corporate Counsel Fees *** 44	10/13/2021	206.00	0.00	09/21 airport legal matters 10/29/2021 CTV0-00V		legal		No	0
445-041-561000 Legal Fees *** 44	10/13/2021	41.20	0.00	09/21 court st vallevista to veterans 10/29/2021				No	0
100-003-561003 Legal Services - Teamsters *** 44	10/13/2021	836.32	0.00	09/21 school bus legal matters 10/29/2021				No	0
100-003-561002 Legal Services - Fire Labor *** 44	10/13/2021	1,044.60	0.00	09/21 fire matters 10/29/2021 COVI-D019		legal		No	0
100-003-561003 Legal Services - Teamsters *** 44	10/13/2021	183.52	0.00	09/21 general labor matters 10/29/2021				No	0
100-003-560600 Corporate Counsel Fees				09/21 riley case					
44 Total:		28,455.46							
Miller Hall & Triggs Total:		28,455.46							
Miller, Ralanna 14538 expense 1021	10/27/2021	50.00	0.00	10/29/2021				No	0
501-501-557200 License And Inspection Fees				cdl reimbursement					
expense 1021 Total:		50.00							
Miller, Ralanna Total:		50.00							
Motorola Solutions 14529 8281256966	9/29/2021	170,236.06	0.00	10/29/2021				No	0
100-761-555000 Radio Expense				50 radios					
8281256966 Total:		170,236.06							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
Motorola Solutions Total:		170,236.06							
Mucciante Heating and Cooling 13682									
1597	10/8/2021	339.48	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				after hour a/c repair					
1597 Total:		339.48							
Mucciante Heating and Coo		339.48							
Municipal Clerks of Illinois 11061									
11102021	10/25/2021	75.00	0.00	10/29/2021				No	0
100-004-551600 Dues And Subscriptions				membership dues MCI for deputy city clerk 2021-2022					
11102021 Total:		75.00							
Municipal Clerks of Illinois		75.00							
Mutual Wheel 10439									
2643657	10/8/2021	803.58	0.00	10/29/2021				No	0
501-501-534000 Automotive Expense				brake calipers for bus 1082					
2643657 Total:		803.58							
2644334	10/8/2021	512.00	0.00	10/29/2021				No	0
223-023-534000 Automotive Expense				brake chambers for garbage trucks					
2644334 Total:		512.00							
Mutual Wheel Total:		1,315.58							
Nannen, Jack									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
12283									
expense 1021	10/27/2021	27.00	0.00	10/29/2021				No	0
501-501-554200 Meals Lodging				charter 10/09/21					
expense 1021 Total:		27.00							
Nannen, Jack Total:		27.00							
NAVSURFWARCENDIV Crane									
12638									
n00164le0786-21	9/13/2021	300.00	0.00	10/29/2021				No	0
100-763-529000 Equipment				night vision goggles					
n00164le0786-21 Total:		300.00							
NAVSURFWARCENDIV		300.00							
Neaveill, Tyler									
13154									
expense-1021	10/31/2021	858.25	0.00	10/29/2021				No	0
100-761-519000 Training And Education				40 HR unmanned arial vehicle/drome training					
expense-1021 Total:		858.25							
Neaveill, Tyler Total:		858.25							
North East Multi-Regional Training, Inc.									
13340									
292519	10/11/2021	1,050.00	0.00	10/29/2021				No	0
100-761-519000 Training And Education				40 hours of field training officer mckinley and macphee					
292519 Total:		1,050.00							
North East Multi-Regional		1,050.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Oberle, Tom 14528									
10152021	10/15/2021	750.00	0.00	10/29/2021				No	0
231-030-569000 Other Contractual Service				backwater valve reimbursement at 1404 chestnut					
10152021 Total:		750.00							
Oberle, Tom Total:		750.00							
Olson, Brett 12928									
expense-1021	10/3/2021	51.00	0.00	10/29/2021				No	0
100-032-519000 Training And Education				IPSI training 10/3-10/8/21					
expense-1021 Total:		51.00							
Olson, Brett Total:		51.00							
P F Pettibone Co 10503									
181167	10/8/2021	589.60	0.00	10/29/2021				No	0
100-761-551000 Printing And Publications				1000 custom fluorescent stickers					
181167 Total:		589.60							
P F Pettibone Co Total:		589.60							
PDC Services 10474									
5085086	9/30/2021	5,237.32	0.00	10/29/2021				No	0
231-031-536400 Sludge Removal				sludge disposal 9/16-9/30/21					
5085086 Total:		5,237.32							
PDC Services Total:		5,237.32							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
Pekin Life Insurance Company 13317									
*** jw00191270000	10/13/2021	1,785.48	0.00	10/29/2021				No	0
695-095-517504 A D & D Life Premium				11/21 life insurance					
jw00191270000 Total:		1,785.48							
Pekin Life Insurance Comp		1,785.48							
Pekin Police Premium Trust 11610									
42	10/20/2021	102,437.49	0.00	10/29/2021				No	0
695-095-517509 Police BCBS Health Ins Plan				11/21 police premiums					
42 Total:		102,437.49							
Pekin Police Premium Trus		102,437.49							
Pekin Shoe Repair 10490									
5984	10/12/2021	184.50	0.00	10/29/2021				No	0
100-766-554300 Uniforms And Tools				safety boots for lutz					
5984 Total:		184.50							
Pekin Shoe Repair Total:		184.50							
Pekin Trophy House 10493									
465716	9/22/2021	194.36	0.00	10/29/2021				No	0
208-208-597700 Sponsorships				beautification committee					
465716 Total:		194.36							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Pekin Trophy House Total		194.36							
Praxair Distribution Inc 10518									
*** 66269904	9/28/2021	99.11	0.00	10/29/2021				No	0
699-069-522400 General Supplies				gas for welders					
*** 66269904	9/28/2021	545.72	0.00	10/29/2021				No	0
699-069-529000 Equipment				purchase of 2 cylinders					
66269904 Total:		644.83							
66388712	9/30/2021	197.03	0.00	10/29/2021				No	0
100-034-524000 Lease/rental Of Equipment				rental on cylinders 8/20-9/20/21					
66388712 Total:		197.03							
Praxair Distribution Inc To		841.86							
Premier Landscapes 14504									
1131	10/12/2021	700.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowed ROW removal for code informant 10/12/21					
1131 Total:		700.00							
1132	10/12/2021	20.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				verify 1223 8th st 10/12/21					
1132 Total:		20.00							
1133	10/12/2021	1,200.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowed 1400 state st 10/12/21					
1133 Total:		1,200.00							
1134	10/13/2021	60.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowed 1021 mechanic 10/13/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
	1134 Total:	60.00							
1135	10/13/2021	60.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowed 1024 mechanic 10/13/21					
	1135 Total:	60.00							
1136	10/13/2021	20.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				verify 1200 3rd 10/13/21					
	1136 Total:	20.00							
1137	10/13/2021	240.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowed 1311 n 8th 10/13/21					
	1137 Total:	240.00							
1138	10/13/2021	195.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowed 319 south st 10/13/21					
	1138 Total:	195.00							
1139	10/13/2021	210.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowed 1405 chestnut 10/13/21					
	1139 Total:	210.00							
1142	10/13/2021	250.00	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowed 3545 court st 10/13/21					
	1142 Total:	250.00							
	Premier Landscapes Total:	2,955.00							
R A Cullinan 10528 *** 2	9/10/2021	16,290.30	0.00	10/29/2021	PMFT-2021			No	0
240-240-569001 Street Maintenance				HMA patching 21-00000-01-gm		contr			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	2 Total:	16,290.30							
	R A Cullinan Total:	16,290.30							
Rabe, Justin 10530 expense-1021	10/6/2021	15.00	0.00	10/29/2021	LMT equipment visit training 10/6/21			No	0
100-761-519000 Training And Education									
	expense-1021 Total:	15.00							
	Rabe, Justin Total:	15.00							
Rademaker, Josh 13326 expense-10/21	10/6/2021	197.46	0.00	10/29/2021	fuel for city vehicle while at training			No	0
100-034-519000 Training And Education									
	expense-10/21 Total:	197.46							
	Rademaker, Josh Total:	197.46							
Ragan Communications Inc 10533 26251	10/8/2021	122.40	0.00	10/29/2021	bulbs			No	0
100-034-522400 General Supplies									
	26251 Total:	122.40							
	Ragan Communications Inc	122.40							
Rainbo Oil Co 10534 9148001	8/12/2021	349.45	0.00	10/29/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
501-501-534000 Automotive Expense				bulk anti freeze					
9148001 Total:		349.45							
*** 9149376	10/7/2021	291.77	0.00	10/29/2021				No	0
501-501-534000 Automotive Expense				bulk DEF fluid					
*** 9149376	10/7/2021	465.75	0.00	10/29/2021				No	0
501-501-534000 Automotive Expense				bulk tractor hydro fluid					
9149376 Total:		757.52							
Rainbo Oil Co Total:		1,106.97							
Ramsey Geotechnical Engineering LLC 14530									
4358	10/15/2021	4,651.50	0.00	10/29/2021				No	0
100-007-569000 Other Contractual Service				soil boring for evans property					
4358 Total:		4,651.50							
Ramsey Geotechnical Engin		4,651.50							
Ray O'Herron Co Inc 10539									
2147411in	10/8/2021	700.64	0.00	10/29/2021				No	0
100-761-554300 Tools & Uniforms				protective vest/new hire vicary					
2147411in Total:		700.64							
2148365in	10/13/2021	454.56	0.00	10/29/2021				No	0
100-034-529000 Equipment				2 parkas					
2148365in Total:		454.56							
2148897in	10/15/2021	647.92	0.00	10/29/2021				No	0
100-761-529000 Equipment				mourning bands/breast cancer awareness pins & bars					
2148897in Total:		647.92							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
2150301in	10/21/2021	699.09	0.00	10/29/2021				No	0
100-761-554300 Tools & Uniforms				protective vest/new hire eaton					
2150301in Total:		699.09							
2150309in	10/21/2021	699.09	0.00	10/29/2021				No	0
100-761-554300 Tools & Uniforms				protective vest/new hire grove					
2150309in Total:		699.09							
Ray O'Herron Co Inc Total		3,201.30							
Reditus Laboratories 13996									
10994062	10/17/2021	2,730.00	0.00	10/29/2021	COVI-D019	expense		No	0
501-501-559000 Medical Expense/supplies				10/15/21 covid testing					
10994062 Total:		2,730.00							
*** 11000273	11/23/2021	65.00	0.00	10/29/2021	COVI-D019	expense		No	0
501-501-559000 Medical Expense/supplies				09/07/21 covid testing					
*** 11000273	11/23/2021	65.00	0.00	10/29/2021	COVI-D019	expense		No	0
100-004-559000 Medical Expense/supplies				09/07/21 covid testing					
11000273 Total:		130.00							
Reditus Laboratories Total:		2,860.00							
RP Coatings 14536									
1	10/19/2021	46,000.00	0.00	10/29/2021	pain-inex	contr		No	0
270-270-584009 General Public Improvements				painting interior and exterior of street dept 10/19/21					
1 Total:		46,000.00							
RP Coatings Total:		46,000.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Ruyle Mechanical Services Inc.									
11125									
20307	9/27/2021	2,235.15	0.00	10/29/2021				No	0
231-031-534400 Equipment Repairs				replaced module motor on 88 sludge boiler 7/2/21					
20307 Total:		2,235.15							
Ruyle Mechanical Services		2,235.15							
S. J. Smith Co., Inc.									
11920									
6292144	9/1/2021	214.00	0.00	10/29/2021				No	0
699-069-529000 Equipment				cart for welder					
6292144 Total:		214.00							
S. J. Smith Co., Inc. Total:		214.00							
SCABAS Inc									
10570									
115203	10/7/2021	300.00	0.00	10/29/2021				No	0
100-034-534400 Equipment Repairs				SCBA repairs					
115203 Total:		300.00							
SCABAS Inc Total:		300.00							
Schwartz Electric									
10579									
16065	10/14/2021	2,674.59	0.00	10/29/2021				No	0
100-032-569000 Other Contractual Service				julies locate 10/01-10/13/21					
16065 Total:		2,674.59							
16066	10/14/2021	105.00	0.00	10/29/2021				No	0
100-032-569000 Other Contractual Service				locate at 2002 memorial 9/17/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
16066 Total:		105.00							
16067	10/14/2021	232.50	0.00	10/29/2021				No	0
445-041-534400 Equipment Repairs				installed LED fixture at 2001 alameda ct 10/14/21					
16067 Total:		232.50							
16068	10/14/2021	195.00	0.00	10/29/2021				No	0
445-041-534400 Equipment Repairs				replaced 2 fuse at 1130 kennedy					
16068 Total:		195.00							
16069	10/14/2021	202.50	0.00	10/29/2021				No	0
445-041-534400 Equipment Repairs				installed LED fixture at 2418 mt. vernon 10/14/21					
16069 Total:		202.50							
16070	10/14/2021	270.00	0.00	10/29/2021				No	0
445-041-534400 Equipment Repairs				installed LED fixture at 2207 easter ave 10/14/21					
16070 Total:		270.00							
16071	10/14/2021	202.50	0.00	10/29/2021				No	0
445-041-534400 Equipment Repairs				installed LED fixture at 1136 redwood & birch 10/14/21					
16071 Total:		202.50							
16080	10/15/2021	264.94	0.00	10/29/2021				No	0
525-525-534200 Buildings And Grounds Rep				repair on hangar/electrical repair					
16080 Total:		264.94							
16097	10/25/2021	1,491.25	0.00	10/29/2021				No	0
100-068-534200 Buildings And Grounds Rep				replaced 3 outside fixtures at city hall					
16097 Total:		1,491.25							
16098	10/25/2021	2,395.86	0.00	10/29/2021	room-upgd	contr		No	0
277-277-584009 General Public Improvements				enw electrical for fire station 1					
16098 Total:		2,395.86							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Schwartz Electric Total:	8,034.14							
Secretary of State 10583									
10252021	10/25/2021	151.00	0.00	10/29/2021				No	0
100-761-557200 License And Inspection Fees				license plate renewal squad 5146					
	10252021 Total:	151.00							
	Secretary of State Total:	151.00							
Seico Inc 10587									
43299	10/25/2021	567.00	0.00	10/29/2021				No	0
100-068-522400 General Supplies				badge printer cleaning					
	43299 Total:	567.00							
	Seico Inc Total:	567.00							
Servpro 13712									
4827	10/18/2021	85.00	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				decontamination squad 5164					
	4827 Total:	85.00							
	Servpro Total:	85.00							
Stewart, Nicole 13588									
expense-1021	10/10/2021	344.26	0.00	10/29/2021				No	0
100-004-554200 Meals Lodging				clerk certification through IIMC 10/10-10/15/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
expense-1021 Total:		344.26							
expense-1021-1	10/10/2021	38.41	0.00	10/29/2021				No	0
100-004-554200 Meals Lodging				CIMCO meeting 10/20/21					
expense-1021-1 Total:		38.41							
Stewart, Nicole Total:		382.67							
Supreme Radio Communications, Inc 12353									
179185	9/24/2021	346.04	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				replaced master kill switch relay for squad 5209					
179185 Total:		346.04							
179545	9/30/2021	290.13	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				replaced master kill switch and wiring on squad 5179					
179545 Total:		290.13							
179827	10/18/2021	357.00	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				rewired rifle mount release for squad 5173					
179827 Total:		357.00							
179828	10/18/2021	417.00	0.00	10/29/2021				No	0
100-761-534000 Automotive Expense				trouble shoot issue with camera system activation 5205					
179828 Total:		417.00							
Supreme Radio Communica		1,410.17							
T Shirt House 10628									
94888	10/19/2021	528.00	0.00	10/29/2021				No	0
100-764-554300 Uniforms And Tools				5 uniform jackets/39 shirts for records uniform allowances					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
94888 Total:		528.00							
T Shirt House Total:		528.00							
Tazewell County Animal Control 10637									
092105	10/1/2021	3,828.91	0.00	10/29/2021	animal pickup for september 2021			No	0
100-761-566700 Care Of Stray Animals									
092105 Total:		3,828.91							
Tazewell County Animal C		3,828.91							
Tazewell County Asphalt Co. Inc. 11264									
20110011582	10/15/2021	3,134.85	0.00	10/29/2021	bituminous surface for street repairs			No	0
240-240-535000 Material And Hauling									
20110011582 Total:		3,134.85							
Tazewell County Asphalt C		3,134.85							
Tazewell County Landfill 10635									
5085128	9/30/2021	25,717.04	0.00	10/29/2021	landfill fee 9/16-9/30/21			No	0
223-023-566500 Landfill Expense									
5085128 Total:		25,717.04							
5091789	10/15/2021	28,484.60	0.00	10/29/2021	landfill fee 10/1-10/18/21			No	0
223-023-566500 Landfill Expense									
5091789 Total:		28,484.60							
Tazewell County Landfill T		54,201.64							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Tazewell County Recorder 10638									
10152021	10/15/2021	47.40	0.00	10/29/2021				No	0
100-793-593300 Lien Filing Fee				filing of 1 len at 1506 heilman					
10152021 Total:		47.40							
10152021-1	10/15/2021	47.40	0.00	10/29/2021				No	0
100-793-593300 Lien Filing Fee				release of 1 lien at 1310 parkway dr					
10152021-1 Total:		47.40							
Tazewell County Recorder		94.80							
TCM of Central Illinois Inc 12847									
1567	10/11/2021	1,335.21	0.00	10/29/2021				No	0
100-766-536100 Property Cleanup Fees				board up at 1506 heilman					
1567 Total:		1,335.21							
TCM of Central Illinois Inc		1,335.21							
Teleflex 13887									
9504463276	9/17/2021	161.13	0.00	10/29/2021				No	0
100-034-522500 Emergency Medical Supplie				emergency medical equipment					
9504463276 Total:		161.13							
Teleflex Total:		161.13							
The Economic Development Group, LTD 13450									
pekin cbd tif	10/5/2021	1,026.00	0.00	10/29/2021				No	0
270-270-560500 Consulting Services				TIF consulting CBD 3rd Qtr					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	pekin cbd tif Total:	1,026.00							
pekin so ind	10/5/2021	718.20	0.00	10/29/2021				No	0
273-273-560500 Consulting Services				TIF consulting SIPCA 3rd Qtr					
	pekin so ind Total:	718.20							
pekinbddno1	10/5/2021	850.00	0.00	10/29/2021				No	0
277-277-560500 Consulting Services				bdd consulting BDD 3rd Qtr					
	pekinbddno1 Total:	850.00							
pekincourtstTIF	10/5/2021	1,700.00	0.00	10/29/2021				No	0
275-275-560500 Consulting Services				TIF consulting court st 3rd Qtr					
	pekincourtstTIF Total:	1,700.00							
	The Economic Developmen	4,294.20							
Thompson, Andrew									
10649									
*** expense-1021	10/18/2021	321.00	0.00	10/29/2021				No	0
100-763-519000 Training And Education				smart phone forensics training 10/17-10/22/21					
	expense-1021 Total:	321.00							
	Thompson, Andrew Total:	321.00							
Topless Tree Service									
14332									
1468	9/22/2021	425.00	0.00	10/29/2021				No	0
100-032-536000 Tree Removal / Replacemen				removed uprooted tree at 347 catherine 9/22/21					
	1468 Total:	425.00							
1485	10/13/2021	555.00	0.00	10/29/2021				No	0
100-032-536000 Tree Removal / Replacemen				removed large section of tree at 331 willow 10/12/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	1485 Total:	555.00							
1486	10/13/2021	195.00	0.00	10/29/2021				No	0
100-032-536000	Tree Removal / Replacemen			removed deadwood at sierra dr & highwood 10/12/21					
	1486 Total:	195.00							
1487	10/13/2021	425.00	0.00	10/29/2021				No	0
100-032-536000	Tree Removal / Replacemen			removed large dead section at 705 prince 10/12/21					
	1487 Total:	425.00							
1488	10/13/2021	2,570.00	0.00	10/29/2021				No	0
100-032-536000	Tree Removal / Replacemen			removed large tree at 1023 market 10/13/21					
	1488 Total:	2,570.00							
1489	10/13/2021	265.00	0.00	10/29/2021				No	0
100-032-536000	Tree Removal / Replacemen			removed broken limb at 1209 market 10/13/21					
	1489 Total:	265.00							
1490	10/13/2021	730.00	0.00	10/29/2021				No	0
100-032-536000	Tree Removal / Replacemen			removed dead hard m aple at 1114 market 10/13/21					
	1490 Total:	730.00							
1492	10/18/2021	375.00	0.00	10/29/2021				No	0
100-032-536000	Tree Removal / Replacemen			removed limbs at 1306 market 10/14/21					
	1492 Total:	375.00							
1493	10/18/2021	825.00	0.00	10/29/2021				No	0
100-032-536000	Tree Removal / Replacemen			removed trees at 1606 n 11th 10/14/21					
	1493 Total:	825.00							
1494	10/18/2021	1,535.00	0.00	10/29/2021				No	0
100-032-536000	Tree Removal / Replacemen			removed tree at 1113 s 9th 10/14/21					
	1494 Total:	1,535.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
1495	10/18/2021	175.00	0.00	10/29/2021				No	0
100-032-536000 Tree Removal / Replacemen				removed broken limbs at 708 s 8th 10/14/21					
1495 Total:		175.00							
1496	10/18/2021	775.00	0.00	10/29/2021				No	0
100-032-536000 Tree Removal / Replacemen				removed tree at 602 south st 10/15/21					
1496 Total:		775.00							
1500	10/19/2021	450.00	0.00	10/29/2021				No	0
100-032-536000 Tree Removal / Replacemen				ground stump at 1114 market 10/18/21					
1500 Total:		450.00							
1501	10/19/2021	720.00	0.00	10/29/2021				No	0
100-032-536000 Tree Removal / Replacemen				ground stumps at 1606 n 11th 10/18/21					
1501 Total:		720.00							
1502	10/19/2021	405.00	0.00	10/29/2021				No	0
100-032-536000 Tree Removal / Replacemen				ground stump at 602 south st 10/18/21					
1502 Total:		405.00							
1503	10/19/2021	540.00	0.00	10/29/2021				No	0
100-032-536000 Tree Removal / Replacemen				ground stump at 1113 s 9th st 10/19/21					
1503 Total:		540.00							
1511	10/26/2021	350.00	0.00	10/29/2021				No	0
100-032-536000 Tree Removal / Replacemen				removed uprooted tree at 1409 n 10th 10/25/21					
1511 Total:		350.00							
Topless Tree Service Total:		11,315.00							
Tractor Supply Co									
10659									
560429	10/13/2021	49.13	0.00	10/29/2021				No	0
699-069-522400 General Supplies				propane for forklift					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
560429 Total:		49.13							
Tractor Supply Co Total:		49.13							
Triple A Asbestos Services, Inc 14531									
8009121378	10/18/2021	700.00	0.00	10/29/2021	asbestos inspection at 1025 park ave			No	0
100-766-536100 Property Cleanup Fees									
8009121378 Total:		700.00							
8009221379	10/18/2021	700.00	0.00	10/29/2021	asbestos inspection at 1410 s 12th st			No	0
100-766-536100 Property Cleanup Fees									
8009221379 Total:		700.00							
8009321380	10/18/2021	700.00	0.00	10/29/2021	asbestos inspection at 305 n 9th st			No	0
100-766-536100 Property Cleanup Fees									
8009321380 Total:		700.00							
8009421381	10/18/2021	700.00	0.00	10/29/2021	asbestos inspection at 112 orchard			No	0
100-766-536100 Property Cleanup Fees									
8009421381 Total:		700.00							
Triple A Asbestos Services		2,800.00							
Truck Centers Inc 10664									
r14007032701	10/19/2021	5,574.15	0.00	10/29/2021	repairs on st dept truck 469			No	0
445-041-534000 Automotive Expense									
r14007032701 Total:		5,574.15							
Truck Centers Inc Total:		5,574.15							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Uftring Auto Group 10829									
147578fow	10/8/2021	21.91	0.00	10/29/2021				No	0
223-023-534000 Automotive Expense				dip stick tube for solid waste truck					
147578fow Total:		21.91							
147636fow	10/11/2021	211.20	0.00	10/29/2021				No	0
100-034-534000 Automotive Expense				brake booster for rescue 2					
147636fow Total:		211.20							
Uftring Auto Group Total:		233.11							
United Ready Mix Inc 11485									
53114	9/30/2021	1,736.10	0.00	10/29/2021				No	0
231-033-564100 Drainage Improvements				flowable for curb replace from catch basin repair					
53114 Total:		1,736.10							
53178	10/10/2021	1,127.98	0.00	10/29/2021				No	0
231-033-564100 Drainage Improvements				flowable for catch basin repair					
53178 Total:		1,127.98							
53239	10/17/2021	196.00	0.00	10/29/2021				No	0
231-033-564100 Drainage Improvements				flowable catch basin repair at 12th & broadway					
53239 Total:		196.00							
United Ready Mix Inc Tota		3,060.08							
United Rentals (North America), Inc 13227									
198528529-001	10/5/2021	2,485.35	0.00	10/29/2021				No	0
231-031-524000 Lease/rental Of Equipment				rented pump to empty third cell into lagoon					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
198528529-001 Total:		2,485.35							
United Rentals (North Ame		2,485.35							
Unity Point Health 13528 5110in2306	9/28/2021	668.80	0.00	10/29/2021	emergency medical supply			No	0
100-034-522500 Emergency Medical Supplie									
5110in2306 Total:		668.80							
Unity Point Health Total:		668.80							
Unland & Co Inc., James 10671 3881	10/22/2021	1,317.50	0.00	10/29/2021	10/21 benefit services			No	0
695-095-569000 Other Contractual Service									
3881 Total:		1,317.50							
3882	10/22/2021	1,180.00	0.00	10/29/2021	10/21 wellness app			No	0
695-095-516700 Wellness Program									
3882 Total:		1,180.00							
Unland & Co Inc., James T		2,497.50							
Unum Life Insurance 14363 04786960019	10/14/2021	1,231.90	0.00	10/29/2021	10/21 city share unum life			No	0
695-095-517504 A D & D Life Premium									
04786960019 Total:		1,231.90							
Unum Life Insurance Total		1,231.90							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
US Bank Voyager Fleet Systems									
12658									
10172021	10/17/2021	46.73	0.00	10/29/2021				No	0
100-761-556100 Gasoline/diesel Fuel				fuel purchase while city pumps were down					
10172021 Total:		46.73							
10172021-1	10/17/2021	63.74	0.00	10/29/2021				No	0
100-761-556100 Gasoline/diesel Fuel				fuel purchase while city pumps were down					
10172021-1 Total:		63.74							
10172021-2	10/17/2021	39.76	0.00	10/29/2021				No	0
100-761-556100 Gasoline/diesel Fuel				fuel purchase while city pumps were down					
10172021-2 Total:		39.76							
US Bank Voyager Fleet Sys		150.23							
USABluebook									
10674									
742951	9/29/2021	42.79	0.00	10/29/2021				No	0
231-031-534400 Equipment Repairs				drain plug for north clarifier					
742951 Total:		42.79							
USABluebook Total:		42.79							
Utility Sales & Investments, LLC									
14534									
9750	10/26/2021	33,300.00	0.00	10/29/2021				No	0
100-032-587000 Machinery & Equipment				2012 Ford F450 bucket truck					
9750 Total:		33,300.00							
Utility Sales & Investment		33,300.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
Valley View Industries 13437									
65596	9/30/2021	2,264.42	0.00	10/29/2021				No	0
445-041-535000 Material & Hauling				rock for dura patch					
65596 Total:		2,264.42							
Valley View Industries Tota		2,264.42							
Verizon 14122									
9889858441	10/3/2021	1,495.65	0.00	10/29/2021				No	0
501-501-550100 Utilities				phone service at bus dept 9/4-10/3/21					
9889858441 Total:		1,495.65							
Verizon Total:		1,495.65							
Von Rohr, Richard 10688									
expense 1021	10/6/2021	15.00	0.00	10/29/2021				No	0
100-763-519000 Training And Education				LMT equipment visit					
expense 1021 Total:		15.00							
Von Rohr, Richard Total:		15.00							
Vonderheide Floor Coverings 10689									
vm031277	9/17/2021	713.96	0.00	10/29/2021	room-upgd	expense		No	0
277-277-584009 General Public Improvements				flooring at fire station 1 improvements					
vm031277 Total:		713.96							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Vonderheide Floor Covering	713.96							
Waste Management 12524									
*** 138392673005	9/30/2021	1,022.33	0.00	10/29/2021				No	0
231-031-569000 Other Contractual Service				2 yard dumpster service 10/01/21					
	138392673005 Total:	1,022.33							
*** 138396663008	10/1/2021	3,435.20	0.00	10/29/2021				No	0
231-031-536400 Sludge Removal				sludge hauled to dump 9/16-9/29/21					
	138396663008 Total:	3,435.20							
	Waste Management Total:	4,457.53							
Will Harms Co 10706									
36978	10/15/2021	3.99	0.00	10/29/2021				No	0
100-004-520200 Office Supplies				calendar refill					
	36978 Total:	3.99							
36979	10/15/2021	22.78	0.00	10/29/2021				No	0
100-763-520200 Office Supplies				legal pads and junior legal pads					
	36979 Total:	22.78							
36983	10/20/2021	55.36	0.00	10/29/2021				No	0
100-034-520200 Office Supplies				scissors, correction tap and scotch tape					
	36983 Total:	55.36							
36987	10/21/2021	251.42	0.00	10/29/2021				No	0
100-990-520200 Office Supplies				file pockets and file labels					
	36987 Total:	251.42							
36990	10/21/2021	18.78	0.00	10/29/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
100-763-520200 Office Supplies					mini binder clips and jumbo paper clips				
36990 Total:		18.78							
Will Harms Co Total:		352.33							
Wyman, Michael 14447 *** expense-0721	7/30/2021	30.07	0.00	10/29/2021				No	0
100-034-519000 Training And Education					fuel for city vehicle while at academy				
expense-0721 Total:		30.07							
Wyman, Michael Total:		30.07							
Report Total:		2,186,792.43							

Accounts Payable

To Be Paid Proof List

User: mkflatley
 Printed: 10/28/2021 - 1:41PM
 Batch: 00018.10.2021 - missy1 10-29-21-1



City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
LKB Community Building 14502									
*** 100	10/20/2021	262.50	0.00	10/29/2021				No	0
100-793-560500 Consulting Services				planning & zoning support 10/20/21					
100 Total:		262.50							
LKB Community Building		262.50							
Report Total:		262.50							

**REQUEST FOR COUNCIL ACTION**

Agenda Date: November 8, 2021
To: Council Members
From: Sue McMillan, City Clerk

AGENDA ITEM: Proclamation National Apprenticeship Week

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:


Sue McMillan, City Clerk 10/19/2021

Date:

Office of the Mayor



Proclamation

WHEREAS, National Apprenticeship Week is celebrating its 7th anniversary of raising awareness of the vital role apprenticeships provide in creating a qualified and highly-skilled workforce in diverse industries in the City of Pekin and across the nation; and

WHEREAS, the advancement and well-being of the United States of America depends upon the continued development of skilled workers in their chosen fields; and

WHEREAS, an ever growing number of job creators and career seekers are discovering the benefits of apprenticeship's unique learn-while-you-earn model; and

WHEREAS, the City of Pekin recognizes that robust apprenticeship programs provide tangible value to both job creators and apprentices, with the potential to increase productivity, improve diversity and inclusion, and reduce recruitment and training costs while providing a pathway to prosperous careers for job seekers; and

WHEREAS, National Apprenticeship Week is an opportunity to recognize the positive impact apprenticeships have on the Pekin workforce and economy as a whole;

NOW, THEREFORE, BE IT RESOLVED that I, MARK A. LUFT, Mayor of the City of Pekin, Illinois, do hereby proclaim November 15, 2021 through November 21, 2021, to be

"NATIONAL APPRENTICESHIP WEEK"

in the City of Pekin, Tazewell County, Illinois and I urge all citizens to recognize and support the purpose and value of Registered Apprenticeship training.

ADOPTED, this 8th day of November, in the Year of Our Lord, Two Thousand and Twenty-One.

MARK A. LUFT
Mayor

ATTEST:

SUE E. McMILLAN
City Clerk



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Sue McMillan, City Clerk

AGENDA ITEM: Resolution No. 336-21/22 Mayor's Appointment of Max Schneider to Agency on Aging

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION:

FINANCIAL IMPACT:

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

**Resolution No. 336-21/22 Mayor's Appointment of Max Schneider as the City of Pekin
Representative to the Agency on Aging**

7.4

Be it resolved by the Council of the City of Pekin, Illinois that:

the Mayor's appointment of Max Schneider as the City of Pekin representative to
the Central Illinois Agency on Aging for an indefinite term is hereby approved.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of
_____, 20_____.

MAYOR

ATTEST:

CITY CLERK

**REQUEST FOR COUNCIL ACTION**

Agenda Date: November 8, 2021
To: Council Members
From: Sue McMillan, City Clerk

AGENDA ITEM: Receive and File Proposals for Crack Sealing Apron and Taxiways at the Pekin Municipal Airport

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):
Date:

City Manager:
Date:



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Sue McMillan, City Clerk

AGENDA ITEM: Receive and File Requests for Qualifications

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

**REQUEST FOR COUNCIL ACTION**

Agenda Date: November 8, 2021
To: Council Members
From: Sue McMillan, City Clerk

AGENDA ITEM: Receive and File Bids for Demolition of 1410 South 12th St and 305 N. 9th St

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

City of Pekin

Community Development Block Grant (CDBG) Bid Form Additional
Requirements Cover PageProject Site Address: 1410 South 12th Street AND 305 N 9th Pekin, IL 61554 Street Combined Bid

To be enclosed in an envelope which shall be sealed and clearly labeled with:

- The words "City of Pekin CDBG Residential Demolition";
- Name of bidder;
- Date of submission; and
- Due date of bid.

Bid Period: September 7, 2021 at 2:00pm through October 1, 2021 at 2:00pm CST

Pekin City Hall
Attn: Code Enforcement
111 S. Capitol Street
Pekin, IL 61554

All potential bidders must all information requested in this bid packet

1. Bid Form Cover Page
2. Completed Supplementary Contractor Bid Form
3. Prime Bidder's Proposed Sub-Contractors Form
4. Section 3 Compliance Certificate
5. Notice of Dun and Bradstreet
6. Contractor Bidding Acknowledgment
7. Non-Collusion Statement of Bidder
8. IRS W-9 Form (completed for bidder)
9. Copy of current liability insurance

State of Illinois County of
Tazewell County. This instrument
was acknowledged before me on
9-30-21
(date) by
Chase Teal Chase Teal
(seal)
Tammy Hintz

Community Development Block Grant

Date of Bid:	9-30-21
Contractor Name:	CMT Excavating
Mailing Address:	14176 State Rt 99
City:	State: IL Zip: 61554
Contractor Contact Person:	Chase Teal
Contractor Contact Phone Number:	1309 2028133
Contractor Contact E-Mail:	CMT Excavating@gmail.com

Tammy Hintz
notary public

signature of

OFFICIAL SEAL
TAMMY HINTZ
NOTARY PUBLIC, STATE OF ILLINOIS
TAZEWELL COUNTY
MY COMMISSION EXPIRES 07/16/2024

Final Date and Time for Bid Submission:	October 1, 2021 at 2:00pm CST
Property:	1410 S 12 th and 305 N 9 th Pekin, IL
City of Pekin Contact Person:	Paul L Belcher II or Mike Lutz

represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the applicable laws that the foregoing is true and correct and that this declaration is executed on:

 9-30-21
Contractor's Signature Date

Signature & Title Date

Charles President 9-30-21

*Contractors subcontracting roofing work covered under the Illinois Roofing Industry Licensing Act must include name, address and phone number of the subcontractor. Additionally, the contractor must attach a copy of the subcontractor's roofing license

Section 3 Certification

Section 3 is a provision of the Housing and Urban Development Act of 1968. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

To learn more about what qualifies a business as a Section 3 business, please visit https://www.hud.gov/program_offices/field_policy_mgt/section3/. If you would like to be considered for this opportunity as a Section 3 certified business, you must be registered at HUD's Section 3 business registry located at <https://portalapps.hud.gov/Sec3BusReg/>.

You are not required to be a Section 3 business nor are you required to disclose whether you are a Section 3 business to bid or be selected for this opportunity.

Please indicate whether you wish to be considered for Section 3 preference (if qualified) below:

I represent a qualifying Section 3 business that is registered or intends to register on HUD's Section 3 business registry.

I do not represent a business which qualifies under Section 3 provisions or I do not wish to pursue/disclose status under Section 3.



City of Pekin

**Request for Proposals
Residential Rehabilitation and Improvement
1410 South 12th Street AND 305 N 9th Street
City of Pekin**

NOTICE TO BIDDERS

The City of Pekin is accepting proposals for the complete demolition of two residential structures. This project will involve funding from the Community Development Block Grant (CDBG) Program and additional requirements are provided in the attached bid packet. All interested bidders must provide the required information for their bid to be considered valid. Sealed bids will be accepted until October 1, 2021 at 2:00pm at the City of Pekin City Hall located at 111 S. Capitol St., Pekin, IL 61554. Sealed bids will be publicly opened on October 4, 2021 at 9:00am at Pekin City Hall.

Questions concerning this request for bids should be directed to Paul Belcher II, Code Enforcement Officer at plbelcher@ci.pekin.il.us or Michael Lutz, Code Enforcement Officer at mlutz@ci.pekin.il.us.

Paul L. Belcher II, Mike Lutz Pekin Police Department/Code Enforcement
Phone (309) 478-5366 * Fax (309) 346-2095 * Email: plbelcher@ci.pekin.il.us or mlutz@ci.pekin.il.us
111 S. Capitol Street, Pekin IL 61554

1.01 WORK COVERED BY THE CONTRACT DOCUMENTS

- A. The Work to be performed under this Contract consists of: DEMOLITION OF MAIN STRUCTURES (See Bid Form page for list of structures to be removed), REMOVAL and DISPOSAL of ALL DEBRIS, LEVELING LOT TO ORIGINAL

by Ameren and Illinois American Water. Sewer will be stubbed up to the surface and capped.

- B. Contractor is responsible for verifying existing conditions prior to Bid. No additional compensation will be provided if Contractor fails to note existing conditions.
- C. Contractor is responsible for obtaining all necessary permits and scheduling all required inspections with the City of Pekin Inspections Department at 309-282-0586 or 309-478-5364.
- D. **No Pre-Bid Conference will be held.** Contact Michael Lutz at the Pekin Police Department/Code Enforcement to arrange a tour of the work site. Please call 309-478-5367.
- E. The Contractor will furnish all EQUIPMENT, MATERIALS and LABOR necessary for the proper completion of the contract.
- F. The Contractor will repair, replace or otherwise settle with the City of Pekin if damage occurs to property or existing facilities during performance of Work.

1.02 CONTRACT

- A. The Work will be completed in one contract for **BOTH** address.
- B. The Contractor will bid only on the work as described in 1.01A.
- C. Upon issuing a "Notice to Proceed" **work will be completed within 30 calendar days.**
- D. This Contract will be awarded based on the "Proposal Evaluation Factors" sheet attached to this Request for Proposal.

1.03 QUALITY ASSURANCE

- A. The Contractor shall complete work assigned in a professional manner.
- B. The Contractor shall assume full responsibility for additional costs that may result from unauthorized deviations from the contract.
- C. The City of Pekin reserves the right to cancel this contract at any time with 15 days written notice for any reason deemed necessary.

1.04 TAXES AND INSURANCE

- A. Before commencing work, the Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
- (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the state of Illinois.

1.05 INVOICING AND PAYMENT

- A. Successful bidder shall invoice the City of Pekin, 111 S. Capitol St, Pekin, IL 61554 by the 5th of each month for services rendered the preceding month.
- B. All bills are approved by the Department Head or City Manager bi-weekly and checks are mailed within 30 day.

1.06 BID DEADLINE

Proposals are due October 1, 2021 2:00 PM at the City of Pekin 111 S. Capitol St, Pekin, IL 61554. The page with the "References" section completed must be returned with the following proposal page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.07 REFERENCES

Please provide three references for your work:



Name: Ron Mathews

Telephone 309 696 9923

2. Randy VOSS 309 339 5580
3. Paul ANTONINI 309 241-2006

BID FORM

1. Demolition of 1410 South 12th Street AND 305 N 9th -

a. BID PRICE

\$ 11,250.00

Company Name CMT EXCAVATING

Representative Chase Teal

Title - President

Address - 14176 State Rt 29 Pekin IL

Phone - 13092028133

Federal ID Number - 86-3482981

Date - 9-30-21

Signature & Date Chase Teal 9-30-21

Notice of Dun and Bradstreet (DUNS) Registration Requirement Form

The US Department of Housing and Urban Development (HUD) requires all bidders (and participating first-tier subcontractors) to obtain and provide certification of active and unexpired DUNS number. The DUNS number is the universal identifier used by individuals, organizations and businesses to verify their information and their ability to receive resources associated with federally-funded contracts and grants.

If the bidding entity does not have a valid DUNS number at the time of bid submission, they will be allowed 15 calendar days from the date of bid selection notification to obtain and provide such identification number (extendable at the sole discretion of the CDBG Program Manager). Should the bidding entity fail to provide the required number(s) within the timeframe allotted, the CDBG Program Manager will select the next highest bidder and the previously selected bid will be considered void.

As mentioned above, the DUNS number requirement applies to the prime bidder as well as any first-tier subcontractors indicated on the proposed sub-contractor list. The prime bidder is exclusively responsible for obtaining the DUNS identification from participating sub-contractors. The prime bidder and first-tier subcontractors should visit <https://www.dnb.com/duns-number/get-a-duns.html> to begin the registration process at the time of bidding, regardless of bid status to ensure delays do not jeopardize the validity of their bid for current or future bidding opportunities.

Please note that a pending registration or possession of an expired DUNS identifier will not be considered valid and will not prevent a bid from being voided due to lack of DUNS registration. If DUNS registration(s) are pending, it/they should be sent to the CDBG Program Manager via e-mail at dhbess@ci.pekin.il.us upon assignment. If the prime bidder and/or subcontractors currently have a valid DUNS identifier, that identification number should be provided in the blanks below:

Contractor Name:	DUNS Number:

City of Pekin

Community Development Block Grant (CDBG) Residential Demolition

Non-Collusion Statement of Bidder

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Request for Proposal Evaluation Factors

<u>Factor Description</u>	<u>Factor Type</u>	Maximum Point <u>Value</u>
1. Proposed Costs	Objective	30
2. Demonstrates Understanding of Requirements	Subjective	15
3. Quality of Work Plan	Subjective	15
4. Proposer's Technical Capabilities	Subjective	15
5. Demonstrated Experience	Subjective	15
6. Overall Quality and Professional Appearance of Proposal Submitted	Subjective	<u>10</u>
Total Points Possible		100

Commercial Insurance Binder

COUNTRY Mutual Insurance Company
 COUNTRY Casualty Insurance Company
 PO Box 2100, Bloomington, IL 61702-2100

ACORD®

INSURANCE BINDER

DATE (MM/DD/YYYY)
 09/28/2021

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM.

AGENCY CC Services IFG Companies		COMPANY Burns & Wilcox Ltd.		BINDER #	
PHONE (A/C No. Ext.): (309) 202-8133		FAX (A/C No.):		EFFECTIVE DATE TIME	
CODE:		SUB CODE:		EXPIRATION DATE TIME	
AGENCY CUSTOMER ID: INSURED		08/27/2021		05/22/2022	
CMT EXCAVATING, INC % Teal Chase M 14176 State Route 29; Pekin, IL 61554		☐ AM ☐ PM		☐ 12:01 AM ☐ NOON	
		☐ THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #			
		DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Including Location)			

COVERAGES

LIMITS

TYPE OF INSURANCE	COVERAGE/FORMS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY CAUSES OF LOSS ☐ BASIC ☒ BROAD ☐ SPEC ☐ _____ ☐ _____		\$1,000		\$110,000
GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ _____ ☐ _____ ☐ _____	334B511785 RETRO DATE FOR CLAIMS MADE: 09/28/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	\$ \$ \$ \$ \$	\$ 2,000,000 \$ 100,000 \$ 5,000 \$ 1,000,000 \$ 2,000,000 \$ 2,000,000
VEHICLE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS ☐ _____ ☐ _____		COMBINED SINGLE LIMIT BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE MEDICAL PAYMENTS PERSONAL INJURY PROT UNINSURED MOTORIST	\$ \$ \$ \$ \$ \$	\$ \$ \$ \$ \$ \$
VEHICLE PHYSICAL DAMAGE DED ☐ COLLISION ☐ OTHER THAN COL	☐ ALL VEHICLES ☐ SCHEDULED VEHICLES	☐ ACTUAL CASH VALUE ☐ STATED AMOUNT ☐	\$ \$	\$ \$
GARAGE LIABILITY ☐ ANY AUTO ☐ _____ ☐ _____		AUTO ONLY - EA ACCIDENT OTHER THAN AUTO ONLY EACH ACCIDENT AGGREGATE	\$ \$ \$ \$	\$ \$ \$ \$
EXCESS LIABILITY ☐ UMBRELLA FORM ☐ OTHER THAN UMBRELLA FORM	RETRO DATE FOR CLAIMS MADE:	EACH OCCURRENCE AGGREGATE SELF-INSURED RETENTION	\$ \$ \$	\$ \$ \$
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY		☐ WC STATUTORY LIMITS E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	\$ \$ \$ \$	\$ \$ \$ \$
SPECIAL CONDITIONS/ OTHER COVERAGES		FEES TAXES ESTIMATED TOTAL PREMIUM	\$ \$ \$	\$ \$ \$

NAME & ADDRESS

City of Pekin 111 S Capitol ST Pekin, IL 61554	☐ MORTGAGEE ☐ ADDITIONAL INSURED ☐ LOSS PAYEE ☐ LOAN # AUTHORIZED REPRESENTATIVE
--	---

ACORD 75 (2010/04)

Page 1 of 2

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CONDITIONS

This Company binds the kind(s) of insurance stipulated on the reverse side. The Insurance is subject to the terms, conditions and limitations of the policy(ies) in current use by the Company.

This binder may be canceled by the Insured by surrender of this binder or by written notice to the Company stating when cancellation will be effective. This binder may be canceled by the Company by notice to the insured in accordance with the policy conditions. This binder is canceled when replaced by a policy. If this binder is not replaced by a policy, the Company is entitled to charge a premium for the binder according to the Rules and Rates in use by the Company.

Applicable in California

When this form is used to provide insurance in the amount of one million dollars (\$1,000,000) or more, the title of the form is changed from "Insurance Binder" to "Cover Note".

Applicable in Colorado

With respect to binders issued to renters of residential premises, home owners, condo unit owners and mobile home owners, the insurer has thirty (30) business days, commencing from the effective date of coverage, to evaluate the issuance of the insurance policy.

Applicable in Delaware

The mortgagee or Obligee of any mortgage or other instrument given for the purpose of creating a lien on real property shall accept as evidence of insurance a written binder issued by an authorized insurer or its agent if the binder includes or is accompanied by: the name and address of the borrower; the name and address of the lender as loss payee; a description of the insured real property; a provision that the binder may not be canceled within the term of the binder unless the lender and the insured borrower receive written notice of the cancellation at least ten (10) days prior to the cancellation; except in the case of a renewal of a policy subsequent to the closing of the loan, a paid receipt of the full amount of the applicable premium, and the amount of insurance coverage.

Chapter 21 Title 25 Paragraph 2119

Applicable in Florida

Except for Auto Insurance coverage, no notice of cancellation or nonrenewal of a binder is required unless the duration of the binder exceeds 60 days. For auto insurance, the insurer must give 5 days prior notice, unless the binder is replaced by a policy or another binder in the same company.

Applicable in Maryland

The insurer has 45 business days, commencing from the effective date of coverage to confirm eligibility for coverage under the insurance policy.

Applicable in Michigan

The policy may be cancelled at any time at the request of the insured.

Applicable in Nevada

Any person who refuses to accept a binder which provides coverage of less than \$1,000,000.00 when proof is required: (A) Shall be fined not more than \$500.00, and (B) is liable to the party presenting the binder as proof of insurance for actual damages sustained therefrom.

Applicable in the Virgin Islands

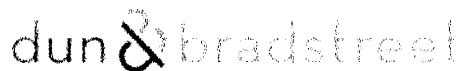
This binder is effective for only ninety (90) days. Within thirty (30) days of receipt of this binder, you should request an insurance policy or certificate (if applicable) from your agent and/or insurance company.

Your Account has been created with DandB.com

Inbox


Dun & Bradstreet Sep 29

to me ▾


Welcome Chase,

You've successfully created an account with Dun & Bradstreet.

After logging in, you will be prompted to choose a new password.

Log in [here](#)

Email address: chase@carroll.com

Temporary Password: n#W89*Gt!4

Thank you,

Dun & Bradstreet

Please add chase@carroll.com to your identity of our emails to your inbox. This is a notification regarding your product subscription with Dun & Bradstreet. Please see our [Product License Agreement](#).

Privacy and Terms of Service Notice

Your privacy is important to us, please see our [Privacy Policy](#) and [Website Terms of Service](#). If you have any questions, please contact [Dun & Bradstreet Support](#).

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1050 Valley Brook Avenue, Suite 102, Lynchburg, VA 23807

City of Pekin Contact E-Mail: plbelcher@ci.pekin.il.us or
mlutz@ci.pekin.il.us

For the Demolition of the above described properties, the Contractor submits a lump sum bid of _____ Dollars (\$) without alternate bid as stated on the attached work write up.

All work items for this project will be completed within 30 days

after the _____ date of the bid award notice. The undersigned, having become familiar with the terms and conditions of the bid contract documents and with local conditions affecting the performance and costs of the work at the place where the work is being conducted, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated in strict accordance with the contract documents including all labor, materials, services and equipment necessary for the completion of the work for the sum of money specified above.

Chase teal President

Printed Name & Title of Authorized Bidder

Signature Date

Chase teal President 9-30-21

Authorized Bidder Signature

City of Pekin
 Community Development Block Grant (CDBG) Residential Demolition

Prime Bidder's Proposed Sub-Contractors Form

The bidder has personally inspected the premises located at **1410 South 12th Street and 305 N 9th Street**, Pekin, Illinois and to the best of his/her knowledge; the documents are complete and prescriptive to the work to be performed.

The undersigned proposes to furnish all materials, equipment and labor required to accomplish all of the work described herein, for the sum of \$ _____.

You **must**, at a minimum, identify who will perform the following if other than the bidding general contractor. If bid is awarded for the project, tax ID numbers are required for contractor and any sub-contractors at the time of signing the construction contract.

Please identify yourself and all sub-contractors that will perform work. Listing of sub-contractors on this form does not substantiate a contract between the general contractor and the sub-contractor. If awarded the contract, the general contractor is responsible for final documentation of sub-contractors.

	Contractor/	
Type of Work	Subcontractor	Address & Phone #

Attachment: CMT EXCAVATING, INC (2842 : Receive and File Bids for Demolition of 1410 South 12th St and 305 N. 9th St)



City of Pekin

Request for Proposals
Residential Rehabilitation and Improvement
1410 South 12th Street AND 305 N 9th Street
City of Pekin

NOTICE TO BIDDERS

The City of Pekin is accepting proposals for the complete demolition of two residential structures. This project will involve funding from the Community Development Block Grant (CDBG) Program and additional requirements are provided in the attached bid packet. All interested bidders must provide the required information for their bid to be considered valid. Sealed bids will be accepted until October 1, 2021 at 2:00pm at the City of Pekin City Hall located at 111 S. Capitol St., Pekin, IL 61554. Sealed bids will be publicly opened on October 4, 2021 at 9:00am at Pekin City Hall.

Questions concerning this request for bids should be directed to Paul Belcher II, Code Enforcement Officer at plbelcher@ci.pekin.il.us or Michael Lutz, Code Enforcement Office at mlutz@ci.pekin.il.us.

Paul L. Belcher II, Mike Lutz Pekin Police Department/Code Enforcement
 Phone (309) 478-5366 * Fax (309) 346-2095 * Email: plbelcher@ci.pekin.il.us or mlutz@ci.pekin.il.us
 111 S. Capitol Street, Pekin IL 61554

Attachment: LITWILLER EXC (2842 : Receive and File Bids for Demolition of 1410 South 12th St and 305 N. 9th St)

1.06 BID DEADLINE

Proposals are due **October 1, 2021 2:00 PM** at the City of Pekin 111 S. Capitol S Pekin, IL 61554. The page with the "References" section completed must be returned with the following proposal page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.07 REFERENCES

Please provide three references for your work:

Name:

Telephone

- | | |
|---------------------------|---------------------|
| 1. <u>Dennis Antonini</u> | <u>309-696-2662</u> |
| 2. <u>Tom Svendsen</u> | <u>309-208-6255</u> |
| 3. <u>Kruse Builders</u> | <u>309-208-5767</u> |

BID FORM

1. Demolition of 1410 South 12th Street AND 305 N 9th -

a. BID PRICE

\$ 36,300.⁰⁰

Company Name

Representative

Title

Address

Phone

Federal ID
Number

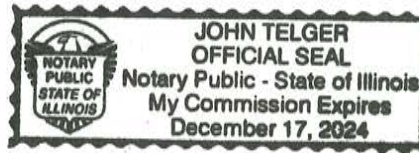
Date

Wayne Litwiler Exc.Wayne LitwilerVice PresidentP.O. Box 490, Hopedale IL 61747309-449-328052-24017049-30-2021

Signature & Date

Wayne Litwiler9-30-21State of Illinois County of Tazewell. This instrument
was acknowledged before me on9-30-2021 (date) by

(seal)

John Telger signature of notary public

Attachment: LITWILLER EXC (2842 : Receive and File Bids for Demolition of 1410 South 12th St and 305 N. 9th St)

City of Pekin
Community Development Block Grant (CDBG) Supplementary Contractor Bid
Form

Date of Bid:	9-30-2021				
Contractor Name:	Wayne Litwiler Exc.				
Mailing Address:	P.O. Box 490				
City:	HopedALE	State:	IL	Zip:	61747
Contractor Contact Person:	Wayne Litwiler				
Contractor Contact Phone Number:	309-449-3280				
Contractor Contact E-Mail:	wlitexc@yahoo.com				

Final Date and Time for Bid Submission:	October 1, 2021 at 2:00pm CST
Property:	1410 S 12 th and 305 N 9 th Pekin, IL
City of Pekin Contact Person:	Paul L Belcher II or Mike Lutz
City of Pekin Mailing Address:	111 S. Capitol Street, Pekin, IL 61554
City of Pekin Contact Phone Number:	(309) 478-5366 or 309-478-5367
City of Pekin Contact E-Mail:	plbelcher@ci.pekin.il.us or mlutz@ci.pekin.il.us

For the Demolition of the above described properties, the Contractor submits a lump sum bid of \$ 36,300.00
Dollars (\$ 36,300.00) without alternate bid as stated on the attached work write up.

All work items for this project will be completed within 30 days after the date of the bid award notice. The undersigned, having become familiar with the terms and conditions of the bid contract documents and with local conditions affecting the performance and costs of the work at the place where the work is being conducted, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated in strict accordance with the contract documents including all labor, materials, services and equipment necessary for the completion of the work for the sum of money specified above.

Wayne Litwiler / Vice President
Printed Name & Title of Authorized Bidder

9-30-2021
Signature Date

Wayne Litwiler
Authorized Bidder Signature

**City of Pekin
Community Development Block Grant (CDBG) Residential Demolition**

Prime Bidder's Proposed Sub-Contractors Form

The bidder has personally inspected the premises located at **1410 South 12th Street and 305 N 9th Street**, Pekin, Illinois and to the best of his/her knowledge; the documents are complete and prescriptive to the work to be performed.

The undersigned proposes to furnish all materials, equipment and labor required to accomplish all of the work described herein, for the sum of \$ 36,300.⁰⁰.

You must, at a minimum, identify who will perform the following if other than the bidding general contractor. If bid is awarded for the project, tax ID numbers are required for contractor and any sub-contractors at the time of signing the construction contract.

Please identify yourself and all sub-contractors that will perform work. Listing of sub-contractors on this form does not substantiate a contract between the general contractor and the sub-contractor. If awarded the contract, the general contractor is responsible for final documentation of sub-contractors.

<u>Type of Work</u>	<u>Contractor/ Subcontractor</u>	<u>Address & Phone #</u>
<u>Demo /</u>	<u>Wayne Litwiler Exc.</u>	<u>P.O. Box 490</u>
		<u>Hopedale, IL 61747</u>
		<u>309-449-3280</u>

Wayne Litwiler / Vice President 9-30-2021
Signature & Title Date

*Contractors subcontracting roofing work covered under the Illinois Roofing Industry Licensing Act must include name, address and phone number of the subcontractor. Additionally, the contractor must attach a copy of the subcontractor's roofing license

Attachment: LITWILLER EXC (2842 : Receive and File Bids for Demolition of 1410 South 12th St and 305 N. 9th St)

Section 3 Certification

Section 3 is a provision of the Housing and Urban Development Act of 1968. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

To learn more about what qualifies a business as a Section 3 business, please visit https://www.hud.gov/program_offices/field_policy_mgt/section3/. If you would like to be considered for this opportunity as a Section 3 certified business, you must be registered at HUD's Section 3 business registry located at <https://portalapps.hud.gov/Sec3BusReg/>.

You are not required to be a Section 3 business nor are you required to disclose whether you are a Section 3 business to bid or be selected for this opportunity.

Please indicate whether you wish to be considered for Section 3 preference (if qualified) below:

☐ I represent a qualifying Section 3 business that is registered or intends to register on HUD's Section 3 business registry.

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If the bidding entity does not have a valid DUNS number at the time of bid submission, they will be allowed 15 calendar days from the date of bid selection notification to obtain and provide such identification number (extendable at the sole discretion of the CDBG Program Manager). Should the bidding entity fail to provide the required number(s) within the timeframe allotted, the CDBG Program Manager will select the next highest bidder and the previously selected bid will be considered void.

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Contractor Name:	Wayne Litwiler Exc.	DUNS Number:	06-085-2977

**City of Pekin
Community Development Block Grant (CDBG) Residential Demolition**

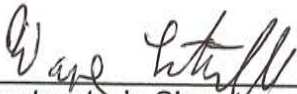
Non-Collusion Statement of Bidder

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the applicable laws that the foregoing is true and correct and that this declaration is executed on:


Contractor's Signature

9-30-2021
Date

Attachment: LITWILLER EXC (2842 : Receive and File Bids for Demolition of 1410 South 12th St and 305 N. 9th St)

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above Wayne Litwiller Excavating Inc	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. P O Box 490	Requester's name and address (optional)
6 City, state, and ZIP code Hopedale, IL 61747	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-			-		
or								
Employer identification number								
5	2	-	2	4	0	1	7	0
								4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Wayne Litwiller

Date ►

6-30-21

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 12/22/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ledgestone Associates, LLC 410 N. Main Street East Peoria IL 61611	CONTACT NAME: Gabe Meiss PHONE (A/C, No, Ext): 309-266-2507 FAX (A/C, No): E-MAIL ADDRESS: gabe@ledgestone.com
INSURED Wayne Litwiler Excavating Inc 7316 Sparrow Rd Hopedale IL 61747-9555	INSURER(S) AFFORDING COVERAGE INSURER A: United Fire & Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

 License#: 19502006
 WAYNLIT-01

 NAIC #
 13021

COVERAGES
CERTIFICATE NUMBER: 1017512102

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			60511947	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			60511947	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			60511947	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	60511947	1/1/2021	1/1/2022	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER
CANCELLATION

 City of Pekin
 111 S Capitol St
 Pekin IL 61554

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Kate Swise, City Attorney

AGENDA ITEM: Ordinance No. 3032-21/22 Amending an Ordinance Vacating a portion of 7th Street and Court Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: On October 26, 2020, the City Council approved Ordinance No. 2915-20/21, vacating a portion of 7th Street between St. Joseph Place and Broadway Road, and a portion of the Court Street right-of-way to the east of 7th Street and to the south of Broadway Road, as part of the St. Joseph's Church expansion project. Per the terms of the Ordinance, the vacation of those portions of 7th Street and Court Street set forth therein were conditioned on St. Joseph's Catholic Church acquiring fee title to a parcel of property owned by the City adjacent to the Vacated Property, as well as acquiring fee title to the property located at 706 Court Street, adjacent and to the east of the City parcel.

Recently, St. Joseph's Church has revised its planned expansion to reduce the size of the new church building, eliminating the need to expand onto 706 Court Street. Thus, St. Joseph's Church has requested a modification to Ordinance No. 2915-20/21 eliminating the requirement that the Church purchase 706 Court Street as a condition of the vacation of the relevant portions of 7th Street and Court Street. Representatives from St. Joseph's Church have indicated that St. Vincent de Paul, which currently operates a food pantry out of the existing Church building, intends to purchase the property at 706 Court Street for its food pantry, rather than continuing to house it within the Church building.

FINANCIAL IMPACT: None.

Requested Amount: \$0.00
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: St. Joseph's Church will not be required to purchase 706 Court Street as a condition of the vacation of a portion of 7th Street and Court Street.

IMPACT IF DENIED: St. Joseph's Church will remain obligated to purchase 706 Court Street as a condition of the vacation of a portion of 7th Street and Court Street.

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and

	effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES**Finance Department** (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

11/5/2021

Date:

WHEREAS, on October 26, 2020, the City Council approved Ordinance No. 2915-20/21, granting a petition submitted by St. Joseph's Catholic Church to vacate a portion of 7th Street between St. Joseph Place and Broadway and a portion of the Court Street right-of-way to the east of 7th Street and south of Broadway Road (the "Vacated Property") for the purposes of the constructing an addition to the existing church building; and

WHEREAS, Ordinance No. 2915-20/21 provided that the vacation of the Vacated Property, as more particularly defined therein, was conditional and would not take effect unless and until, among other things, St. Joseph's Catholic Church acquires fee title to the property located at 700 7th Street (the "City Property") and 706 Court Street (the "Carney Property"); and

WHEREAS, St. Joseph's Church has revised its plans for the Church expansion, such that it no longer desires to acquire the Carney Property for its expansion project, and has requested that the City modify Ordinance No. 2915-20/21 to eliminate the requirement that the Church acquire the Carney Property as a condition of the vacation approved therein; and

WHEREAS, the City Council finds that such modification is appropriate and that public interest will continue to be served by the vacation of the Vacated Property even if the Church does not acquire the Carney Property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. Section 3 of Ordinance No. 2915-20/21 is hereby repealed and replaced with the following:

"Notwithstanding anything in this Ordinance to the contrary, the vacation of the Vacated Property as set forth herein is conditional and will not take effect unless and until (1) a building permit is issued for the construction of the St. Joseph's Catholic Church Addition depicted on the attached "Exhibit B", and (2) St. Joseph's Catholic Church acquires fee title to the City Property; and provided further that the vacation authorized by this Ordinance shall be **void** if the construction of the St. Joseph's Catholic Church Addition is not commenced within five (5) years of the date hereof."

Section 3. Except as provided herein, the remaining provisions of Ordinance No. 2915-20/21 remain in full force and effect.

Section 4. In the event Ordinance 2915-20/21 is recorded in the Office of the Tazewell County Recorder of Deeds pursuant to the provisions Section 7 thereof, this Ordinance shall be recorded in said office at the same time.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Justin Reeise, Public Works Director

AGENDA ITEM: Ordinance No. 3033-21/22 Amending Code Related to Holiday Schedule for Solid Waste Collection

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: This action is related to amending the City Code to remove Veterans Day as one of observed Holidays that delay the solid waste collection schedule for the Holiday week. This change is being requested to align the Code with the approved Solid Waste Labor Agreement and to be constant with the Solid Waste Division operations of waste pick-ups on Veterans Day.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness

Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):
 Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

11/5/2021

Date:

WHEREAS, staff has recommended amending the solid waste collection schedule to remove the Veteran's Day holiday in accordance with the collective bargaining agreement between the City and the Teamsters, Chauffers and Helpers Local Union No. 627; and

WHEREAS, the City Council finds it is in the best interest of the City to do so.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. Chapter 3, Article 1, Section 2-1 of the Pekin City Code is hereby amended as follows (additions indicated by underline, deletions by ~~strikethrough~~):

Sec. 3-1-2-1. - City to collect.

(a) The City shall be the sole provider of residential solid waste collection for the collecting of garbage, yard waste, recyclables, and refuse matter. Solid waste collection shall be under the supervision of the Superintendent of Streets and Solid Waste. For purposes of this Division, "residential" shall refer to all single-family residences, and multi-family residences consisting of four units or less.

(b) All garbage shall be placed at the curb by 6:00 a.m. the day of collection. Days of collection are established and available from the Street Department office or on the City website. The schedule will change during those weeks in which an observed holiday occurs. Holidays observed by the City are:

(1) New Year's Day.

(2) Memorial Day.

(3) Fourth of July.

(4) Labor Day.

~~(5) Veterans Day.~~

~~(6)~~ Thanksgiving Day.

~~(7)~~ Christmas Day.

Holidays that occur on a Saturday or Sunday will be observed either Friday or Monday.

(c) Receptacles placed for pick-up shall be placed at or near the alley lot line (if permitted by the City) or curblane where the pick-up occurs. Receptacles placed at the curblane may be so placed for a period not to exceed 24 hours.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Justin Reeise, Public Works Director

AGENDA ITEM: Resolution No. 337-21/22 Award of Crack Seal Project for Airport

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: Resolution to enter into an agreement with National Industrial Maintenance, Inc for the completion of crack sealing at the Airport in the amount of \$39,781.25. This project will include crack seal of approximately 41,875 lineal feet of pavement cracking on the taxiway and apron. The City received a total of five (5) bids for the completion of this work and the unit prices ranged from \$0.95 to \$1.57 per lineal foot.

\$35,000 was budgeted in FY22 for crack sealing at the Airport. Based on the assumed budgetary unit prices, it was assumed either the taxiway or apron could be completed this year with the remaining work being planned in FY23. Based on the favorable unit price received with this bid, staff recommends awarding the full project quantity to National Industrial Maintenance. The additional \$4,781.25 will be paid from the Airport Building and Grounds Maintenance budget line item. Staff believes this is the best approach for the City from both a budgetary and pavement maintenance standpoint.

The bid from National Industrial Maintenance included the Prevailing Wage Acknowledgement documentation as well as references from other units of local government. Staff spoke with several of the reference contacts and received positive feedback. Staff recommends award to National Industrial Maintenance in the amount of \$39,781.25.

FINANCIAL IMPACT:

Requested Amount: \$ 39,781.25
 Line Item: 525-000-153000
 Budgeted Amount: \$ 35,000
 Remaining Funds: \$ 35,000

IMPACT IF APPROVED: Contract will be awarded to National Industrial Maintenance

IMPACT IF DENIED: Contract will not be awarded to National Industrial Maintenance

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

X	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and

effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

11/5/2021

Date:

WHEREAS, the City solicited bids for the completion of crack sealing at the Pekin Municipal Airport for Fiscal Year 2022; and

WHEREAS, of the five total bids submitted, National Industrial Maintenance was the lowest responsive bid; and

WHEREAS, staff finds the bid submitted by National Industrial Maintenance to be reasonable and responsible and recommends acceptance thereof; and

WHEREAS, the City Council finds it is in the best interests of the City to accept the bid submitted by National Industrial Maintenance for crack sealing at the Pekin Municipal Airport for Fiscal Year 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The bid submitted by National Industrial Maintenance, attached hereto as Exhibit A, is approved. The Mayor is authorized and directed to execute, and the Clerk is directed to attest, a contract with National Industrial Maintenance consistent with the attached Exhibit A.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK

Bid Tabulation 10-27-2021 at 3 PM
PEKIN MUNICIPAL AIRPORT CRACK SEALING

Company	Bid Amount
GALE GENTRY Natural Industrial Maintenance, Inc	\$39,781.25
HI-LITE AIRFIELD SERVICES, LLC	\$58,1206.25
AXTELL S INC.	\$63,650.00
CITY COAL & ASPHALT	\$52,345
COMPLETE ASPHALT SERVICE COMPANY (CASCO)	\$65,743.75

COPY



**REQUEST FOR PROPOSAL
FOR
PEKIN MUNICIPAL AIRPORT CRACK SEALING**

Issue Date 10/13/2021

CLOSING DATE AND TIME 10/27/2021 3:00 PM

Contact

Todd Dugan	Justin Reeise
Airport Manager	Public Works Director
309-287-2496	309-478-5365
twdugan@ci.pekin.il.us	jlreeise@ci.pekin.il.us

Attachment: Bid (2823 : Resolution No. 337-21/22 Award of Crack Seal Project for Airport)

OVERVIEW: The City of Pekin, Pekin Municipal Airport is seeking qualified contractors to submit proposals for crack seal at the Pekin Municipal Airport, 13906 Airport Lane, Pekin IL 61554. Proposals will be accepted until 3:00 PM on Wednesday October 27th. After that time, the proposals will be opened and read aloud.

SCOPE of WORK: This project involves crack sealing approximately 41,875 lineal feet of cracks on the apron and taxiway at the Pekin Municipal Airport.

Project Completion: Provide proposed construction schedule and project completion date.

The contractor will be responsible to ensure the work is completed following the city code and in accordance with Section 451 of the IDOT standard specifications for road and bridge construction. Therefore, the price shall include any additional materials and labor necessary to make construction compliant with these codes.

The contractor will be responsible to acquire a building permit from the City at no cost and schedule inspections from the city inspector.

Payment Schedule will be finalized with contractors following award

PROPOSAL REQUIREMENTS: Proposer's are to submit proposals to be opened and evaluated. Submit one copy marked original, and one (1) complete copy. Proposers are requested to indicate in the lower left hand corner of their envelope the item being requested, the RFP title, the RFP opening date and the time the request is due. Proposals must be submitted no later than 3:00 PM on Wednesday, October 27th, 2021, to:

Justin Reeise, Public Works Director

111. S Capitol St, Pekin IL 61554

All proposals will be read aloud following the 3:00 PM deadline on October 27th, 2021.

EACH PROPOSAL MUST INCLUDE, AT A MINIMUM, THE FOLLOWING:

BID FORM (attachment A): Please complete the attached bid for and have it as the front page of your bid package. This will be the form read aloud.

CERTIFICATION FORM (attachment B): By submitting this form within the proposal, Each Contractor Submitting a proposal acknowledges they have carefully read and examined the RFP document and have conducted such other investigations as were prudent and reasonable in preparing this proposal, and that all documentation submitted is true and complete.

PREVAILING WAGE ACKNOWLEDGMENT FORM (attachment D): By submitting this document, along with your project estimate, you hereby acknowledge that the estimate was compiled using the most current prevailing wage rates (at a minimum) for Tazewell County, Illinois.

COSTS: Include a cost for each element of the scope of work that your company will be bidding on.

ESTIMATED COMPLETION OF WORK: Provide an estimate on the time frame to complete this work. Regardless of the estimated construction time, it is expected that once construction starts, there will be ongoing work until the project is completed.

INSURANCE: All bidding contractors must submit a copy of your insurance coverage.

CONTRACTOR WARRANTY: 1 year labor warranty for any faults or defects that may arise following the construction.

QUALIFICATIONS:

- A. Name, address, telephone number of each participating Contractor.
- B. Include the name and telephone number of references
- C. A description of how the project will be organized and managed; and
- D. Include a list of key personnel to be assigned to the project by task and their qualifications.

General Terms and Conditions

PROJECT MANAGEMENT: The City of Pekin Public Property Supervisor, Jayson Brienon, will act as the Project Manager during the duration of the project.

PREVAILING WAGE: Bidders must also include costs for the most recent (10/4/21 is provided) Tazewell County prevailing wage. (attachment C)

CONSTRUCTION AREA: Throughout the construction phase, please make every effort to limit the impact to any aircraft.

REJECTION OF PROPOSALS: The City of Pekin reserves the right to reject any or all proposals, in whole or in part, received as a result of this Request for Proposals. Bid proposals will be date stamped on the outside of the envelope immediately upon receipt. Any bid may be

withdrawn in writing prior to the scheduled time for the opening of bids. Any bids received after the time and date specified shall not be considered and shall be returned to the bidder unopened.

Bidders shall bid to specifications and any exceptions must be noted by the bidder. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any undisclosed person or firm

INCURRING COSTS: The City of Pekin is not liable for any cost incurred by the professional prior to acceptance of a proposal and the award and execution of a contract.

QUESTIONS: Questions that arise as a result of the RFP must be submitted in writing to the City of Pekin, Public Works Director, no later than 3:00 PM on Wednesday, October 27th, 2021 at 111 S. Capitol St., Pekin, IL 61554 or jlreeise@ci.pekin.il.us. In the event that it becomes necessary to amend any part of this RFP, addenda will be posted at the City's website at www.ci.pekin.il.us.

Attachment A — BID FORM

BID FORM

Please Completely Fill out this bid form in which your company is to bid on.

AIRPORT CRACK SEAL:

Print Company Name: National Industrial Maintenance, Inc.

Sub-Contractor (if applicable) N/A

TOTAL Amount of Bid \$ 39,781.25

Amount of Bid per Lineal Foot \$ 0.95

Print Name and Title of Authorized Signing Officers:

Michael A. Mears - Vice President

Signature of Authorized Signing Officer:

Michael Mears

DATE: 10/19/2021

Attachment: Bid (2823 : Resolution No. 337-21/22 Award of Crack Seal Project for Airport)

Attachment B -- Certification

CERTIFICATION

We have carefully read and examined the RFP document and have conducted such other investigations as were prudent and reasonable in preparing this Proposal.

We certify that the statements made in this proposal are true and complete. These statements represent our proposal to the City of Pekin. We agree to be bound by statements and representations made in this proposal.

Print Company Name: National Industrial Maintenance, Inc.

Company Address: 4530 Baring Ave, East Chicago, IN. 46312

Print Name and Title of Authorized Signing Officers:

Micahel A. Mears / Vice President

Signature of Authorized Signing Officer.

Michael Mears

Telephone Number: 219.398.6660 / 219.315.7877 **Fax Number:** 219.397.9316

E-mail address:

mmears@nimin.com

Signed this 19th day of OCT, 2021.

Attachment: Bid (2823 : Resolution No. 337-21/22 Award of Crack Seal Project for Airport)

Attachment D – Prevailing Wage Acknowledgment Form

Prevailing Wage Acknowledgment FormProject Name - Pekin Municipal Airport Crack Sealing

By submitting this document, along with your project estimate, you hereby acknowledge that the estimate was compiled using the most current prevailing wage rates (at a minimum) for Tazewell County, Illinois. This includes the base pay rate, along with all listed fringe benefits. Public bodies are required to utilize Prevailing wage for projects that are covered under the prevailing wage act, 820 ILCS 130/4. Also, by submitting this document along with your estimate, you acknowledge that you will provide the appropriate certified transcript of payroll upon request by the city. All payroll documents, along with the most current Prevailing rates and instructions, can be found at the Illinois Department of Labor Website.

Company Name - National Industrial Maintenance, Inc.Date - 10/19/2021Name - Michael A. Mears - Vice PresidentSignature - Michael Mears 

CRACK SEALING

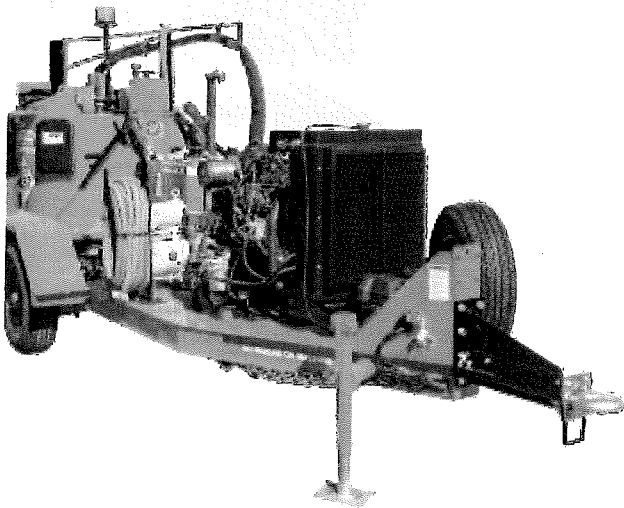
CRACK SEALING OFFERS LONG LASTING PROTECTION

Asphalt left unprotected against the weather elements not to mention cars and trucks will cause deterioration, resulting in the life of your roads and parking lots being seriously shortened. Over time this will lead to even more expensive solutions such as excavation and re-pavement.

Crack filling and sealcoating is the best value in preserving your existing asphalt. It is also your lowest cost, highest benefit preservation treatment. Without crack sealing, 75% of cracks form into potholes in less than three years. With crack sealing, only 1% of sealed cracks develop into potholes in the same time frame.



**Most Technologically
Advanced Melter/
Applicator Available**



For a free job-site
survey and cost
estimate, contact:



**NATIONAL
INDUSTRIAL MAINTENANCE**

A Carylton Company

219-398-6660 | www.nimin.com

Crack sealing is the best surface treatment to:

- Extend the service life of pavement
- Maximize your road's service life and get the highest benefit with the lowest cost. To be effective, crack sealing should be performed early and often. This will delay the need for more significant and expensive pavement treatments.
- Fewer potholes result in less pothole patching and related expenses such as significantly re-routing traffic, paying for broken tires and even helping to prevent accidents.
- Crack sealing is a great solution not only for local municipalities but for retail businesses as well.



**NATIONAL
INDUSTRIAL MAINTENANCE**
A Carylton Company

4530 Baring Ave, East Chicago, IN 46312-3209
p: (219) 398-6660
f: (219) 397-9316
www.nimin.com

8.3.b

QUALIFICATIONS

Michel A. Mears – Vice President
4530 Baring Ave, East Chicago, IN. 46312
219.398.6660 219.315.7877
mmears@nimin.com

Zachary Smith – Business Development
Manager – Roadway Division
4530 Baring Ave, East Chicago, IN. 46312
219.398.6660 219.688.0391
zsmith@nimin.com

The project will be completed in a manner that causes minimal disruption to the airport. Zack Smith will be the direct point of contact for the airport and will disseminate all information accordingly. National will follow all the rules and regulations of the airport to ensure a successful project.

Attachment: Bid (2823 : Resolution No. 337-21/22 Award of Crack Seal Project for Airport)



Roadway References

Village of Richfield
4410 W. Streetsboro Rd.
Richfield, OH 44286
Scott Kerseich
330-659-3201
16,000 lbs. of crack filler applied over 14
lane miles
\$30,000.00

Lucas County
1049 S. McCord Rd.
Holland, OH 43528
Joel S. Palermo
419-213-2840
59,000 lbs. of crack filler applied over 28
lane miles
\$70,000.00

Village of Berkey
PO Box 4
Berkey, OH 43504
Jeffrey Rae
419-215-7768
6,000 lbs. of crack filler applied over 1.5
lane miles & 5 areas patched with Mastic
\$12,884.00

City of Nacogdoches
202 E Pillar
Nacogdoches, TX 75961
Case Opperman
936-559-2515
135,000 lbs. of crack filler applied over 52
lane miles & 200,000 linear feet of routing.

City of White Bear Lake
4701 Hwy 61
White Bear Lake, MN 55110
Nathan Christianson
651-762-4812
32,000 lbs. of crack filler applied over 18
lane miles & 20,000 linear feet of routing.
\$49,500.00

Monee Township
PO Box 774
Monee, IL 60449
David Deutsche
708-534-8166
12,000 lbs. of crack filler applied over 6 lane
miles.
\$19,200.00

Good

Good
had some feet



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/14/202

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed **IF SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement in this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008		CONTACT NAME: Christina Cunningham, Client Service Mgr Sr. PHONE (A/C, No, Ext): 630.694.5458 FAX (A/C, No): E-MAIL ADDRESS: christina_cunningham@ajg.com													
INSURED NATIONAL INDUSTRIAL MAINTENANCE, INC. 4530 BARING AVENUE EAST CHICAGO, IN 46312-3209		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <td>INSURER A: Zurich American Insurance Company</td> <td>165</td> </tr> <tr> <td>INSURER B: American Zurich Insurance Company</td> <td>401</td> </tr> <tr> <td>INSURER C: American Guarantee and Liability Ins Co</td> <td>262</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER A: Zurich American Insurance Company	165	INSURER B: American Zurich Insurance Company	401	INSURER C: American Guarantee and Liability Ins Co	262	INSURER D:		INSURER E:		INSURER F:	
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INSURER B: American Zurich Insurance Company	401														
INSURER C: American Guarantee and Liability Ins Co	262														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 503245083

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ XCU INCLUDED GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:		GLO 9377201-17	10/31/2020	10/31/2021	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		BAP 9377199-17	10/31/2020	10/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000		AUC 5916947-15	10/31/2020	10/31/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	WC 9377202-17	10/31/2020	10/31/2021	☒ PER STATUTE ☐ OTHER E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 EVIDENCE OF INSURANCE ONLY

CERTIFICATE HOLDER

CANCELLATION

NATIONAL INDUSTRIAL MAINTENANCE, INC.
 4530 BARING AVE.
 EAST CHICAGO IN 46312

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

8.3.b

DATE (MM/DD/YYYY)

10/18/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008		CONTACT NAME: Christina Cunningham, Client Service Mgr Sr. PHONE (A/C, No, Ext): E-MAIL ADDRESS: christina_cunningham@ajg.com		
INSURED NATIONAL INDUSTRIAL MAINTENANCE, INC. 4530 Baring Avenue East Chicago, IN 46312-3209		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Zurich American Insurance Company		16535
		INSURER B : American Zurich Insurance Company		40142
		INSURER C : American Guarantee and Liability Ins Co		26247
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1304460169**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ XCU INCLUDED GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:		GLO 9377201-18	10/31/2021	10/31/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY		BAP 9377199-18	10/31/2021	10/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000		AUC 5916947-16	10/31/2021	10/31/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	WC 9377202-18	10/31/2021	10/31/2022	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
EVIDENCE OF INSURANCE ONLY

CERTIFICATE HOLDER

NATIONAL INDUSTRIAL MAINTENANCE, INC.
4530 BARING AVE.
EAST CHICAGO IN 46312
USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Justin Reeise, Public Works Director

AGENDA ITEM: Resolution No. 338-21/22 Approving Agreement with Hanson for Design Services on new Airport T-Hangar

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This request is to enter into an agreement with Hanson Professional Services for the design of a new 10 place T-Hangar building for the Airport. Scopes of services will include the preparation of required construction plans and specifications for the construction of the T-Hangar and for an IDOT letting. Additional services will include preparation of NEPA Categorical Exclusion checklist and coordination with necessary State and Federal Agencies. This project is included in the FY22 Capital Improvement Budget.

This agreement is for a Total Not-To-Exceed Amount of \$56,937.00 and Staff recommends approval of this contract.

FINANCIAL IMPACT:

Requested Amount: \$56,937.00
 Line Item: Capital Budget – Airport Expansion Project
 Budgeted Amount: \$2,500,000
 Remaining Funds: \$2,500,000

IMPACT IF APPROVED: City will proceed with T-Hangar expansion project

IMPACT IF DENIED: City will not proceed with T-Hangar expansion project

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

11/5/2021

Date:

WHEREAS, the City desires to construct a new 10-place T-Hangar building at the Pekin Municipal Airport; and

WHEREAS, the City solicited requests for qualifications for architectural and engineering design services for the project; and

WHEREAS, after reviewing all responses to the request for proposals, staff has recommended that Hanson Professional Services be awarded a professional service contract for the project; and

WHEREAS, the City Council finds it is in the best interests of the City to award a professional services contract to Hanson Professional Services for the design of a new T-Hangar at the Pekin Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The award of a professional services contract to Hanson Professional Services, Inc. for the design of a new 10-space T-Hangar at the Pekin Municipal Airport is approved.

Section 3. The Mayor is authorized and directed to enter into, and the Clerk is directed to attest, the Standard Agreement for Consultant Services at Illinois Airports for Architectural/Engineering (A/E), Planning and Special Services in substantially the form set forth in Exhibit A attached hereto.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK

**STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS
FOR ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES**

Authorized for use by
The Illinois Department of Transportation
Division of Aeronautics
Effective: June 2012

- ☐ Preliminary Assessment and Schematic Design ☐ Construction Phase Services
☒ Design Phase Services ☐ Planning and Special Services

THIS AGREEMENT, made at Pekin Illinois,
this _____ day of _____ in the year _____
by and between the City of Pekin, Illinois (hereinafter referred
to as the "Sponsor"), and Hanson Professional Services Inc. (hereinafter referred to as the
"Consultant"). This Agreement expires 5 years from the date of execution.

WITNESSETH

The Sponsor intends to undertake the accomplishment of a project pursuant to the development of a
public air navigation facility known as the Pekin Municipal Airport
in Tazewell County, state of Illinois; and the project shall be identified as the
Illinois Project No. C15-4903 and SBG Project No. 3-17-SBGP-TBD ;
The following is the detailed project title and description from the Illinois Department of Transportation's
Office of Planning and Programming (OP&P) program letter which shall be carried through the
development of the project (attach supplemental information as necessary in Section I.H., Detailed Scope
of Services):

Construct T-Hangar

A detailed sketch of the proposed work, labeled ATTACHMENT P, shall be attached.

In consideration of the benefits which will accrue to the parties hereto by virtue of the Agreement and the
respective covenants herein contained, IT IS MUTUALLY COVENANTED AND AGREED as follows:

The Consultant agrees to furnish executed "Certification of Engineer" and certain professional engineering
services enumerated herein-after, in connection with the implementation and development of the aforesaid
project.

The Department of Transportation, Division of Aeronautics within the state of Illinois shall act as Agent of
the Owner/Sponsor for all matters involving the development of any public air navigation facility by virtue of

the Illinois Aeronautics Act. The Illinois Aeronautics Act requires and directs the Illinois Department of Transportation, Division of Aeronautics (hereinafter referred to as the "Department") to "*regulate and supervise aeronautics within this state*", with "*aeronautics*" defined as "*...the design, establishment, construction, extension, operation, improvement, repair or maintenance of airports...*". The Department shall not expend any funds appropriated, or made available...for any work upon any such project that is not contracted for and constructed or developed under the supervision or direction of the Department. Financial assistance may include reimbursement to eligible airport Sponsors for...engineering costs directly related to projects financed in whole or in part by federal/state monies provided such engineering costs were approved by the Department prior to the payment of these costs by the airport Sponsor. The approval of engineering costs prior to payment shall qualify those costs for federal/state reimbursement but shall not constitute an obligation of federal/state funds.

Since the services contemplated under this Agreement are professional in nature, it is understood that the Consultant, acting as an individual, partnership, firm or other legal entity, is of professional status and will be governed by professional ethics in their relationship to the Department and the Sponsor. The Department acknowledges the professional and ethical status of the Consultant by approving this Agreement and the associated fees for federal/state eligibility (either in whole or part) on the basis of their qualifications and experience and determining their compensation by mutually satisfactory negotiations.

Any additions/deletions, revisions/modifications to this Agreement without the expressed written consent of the Department shall void this Agreement as it relates to state and federal funding participation eligibility.

I. ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES

The Consultant agrees to perform various professional engineering and planning services and provide necessary and required information pursuant to the accomplishment of the above referenced project.

It is understood that meetings will be common to all phases. The Consultant will coordinate project kick-off, pre-design and pre-construction meetings and project status update meetings, as required, in order to resolve project issues with the Department, Sponsor and/or other regulatory and review agencies. The Department shall be notified of scheduled agency meetings and given the opportunity to participate. Meetings for which effort will be billed shall be thoroughly documented by minutes with copies distributed to the Sponsor and the Department within 10 days of the meeting. Failure to properly document meeting discussions could result in the loss of part or all of the professional services compensation eligibility associated with this activity.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

~~This phase includes activities required for agency coordination and permit development, non-routine surveys, testing and architectural/engineering preliminary design considerations of a project. Elements of this phase may include development of architectural schematic building designs and reports, non-routine geological and field investigations (soil borings and pavement cores), DCP testing, FWD testing (when used to evaluate pavement as part of a strengthening project), coordination of FAA reimbursable agreements, coordination of utility relocation agreements, coordination of force account activity (must be pre-approved by the Department in writing).~~

~~The Consultant shall furnish and/or perform engineering reconnaissance necessary for the preparation and development of an engineering report, bidding documents (design plans and specifications) including topographic field surveys, crack surveys, and sampling and testing for routine soils investigations (in accordance with ATTACHMENT J — Testing Schedule & ATTACHMENT K — Testing Rates & Cost Summary).~~

~~This phase will culminate in the submittal of a detailed engineering report with project alternatives and design recommendations and project completion timeline assessment.~~

~~The Consultant shall furnish an engineering report in accordance with standard practices and the provisions of ATTACHMENT E — Engineering Report. The report will include an analysis of preliminary surveys, geotechnical testing and alternative designs and include final project design recommendations.~~

~~The project completion timeline assessment will identify necessary effort required to complete the final project design (complete construction plans and specifications). This phase of project development will represent approximately 35% of the project design timeline. Project formulation should be consistent with the TIP submittal and the program letter project description (ATTACHMENT R). If not, identify components that have changed as a result of the preliminary assessment and schematic design analysis.~~

~~A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS A / A1.~~

B. DESIGN PHASE SERVICES

This phase shall include activities required to accomplish a project design in accordance with the established Aeronautics letting schedule project design timeline and approved letting date determined at the pre-design meeting. Requests for time extensions beyond the previously agreed-to submittal deadline dates (as established in the Department's Letting Schedule, ATTACHMENT Q, and this Agreement) must be made to the Department in writing not less than 5 days prior to the due date of the submittal. The request for extension must be signed by

a principal/officer of the Consultant's firm. Incomplete submittals will not be accepted. Milestone submittals include the engineering report (at 35% design timeline), plan / spec review (at 80% design timeline) and final submittal of all deliverables (at 100% design timeline). A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS B / B1. Elements of this phase may include:

1. CONSTRUCTION PLANS, SPECIAL PROVISIONS AND ESTIMATES

The Consultant shall prepare and furnish for Department review and comment construction plans, special provisions and construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) at the 80% project design timeline with detailed estimate of costs, estimated DBE participation goal and working/calendar day flow chart, for the particular design authorized in this Agreement.

2. CLARIFICATION OF PLANS

The Consultant shall render clarification of the construction plans and specifications, when and if such clarification is deemed necessary.

3. BIDDING ASSISTANCE

The Consultant shall assist the Sponsor and/or Department in the bidding process, analyze and summarize bid results.

C. CONSTRUCTION PHASE SERVICES

~~This phase shall include all basic services after the award. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS C / C1.~~

1. OFFICE ENGINEERING

a. SHOP DRAWINGS

~~Review the detailed construction, shop and erection drawings submitted by the contractor(s) for compliance with design concepts.~~

b. SUPPLEMENTARY SKETCHES

~~Preparation of elementary and supplementary sketches plus estimates required to resolve actual field conditions.~~

c. RECORD DRAWINGS

~~The Consultant shall prepare Record Drawings within thirty (30) days after the official Notification from the Department of the Official Acceptance of the Construction Work; and after approval by the Department, furnish said Department with one (1) set of such record drawings. The submittal format shall be in accordance with the current policies of the Department.~~

d. MATERIALS CERTIFICATION

~~Prior to reporting a pay item quantity for payment, the materials used and incorporated in, or associated with the pay item, shall be verified for specification compliance by the Consultant. The Consultant shall obtain and review all certifications and/or test results required by the policies of the Department and the Department's *Manual for Documentation of Airport Materials*. At the completion of, or any time prior to the completion of the final quantity of a pay item, the Consultant shall submit the aforementioned material certifications and/or test results, that were utilized for acceptance of material, to the Department for review and final approval. Prior to final payment of engineering services under this agreement, the Consultant shall have~~

submitted required certifications and test results to the Department, and the Consultant shall have signed the Department's MATERIALS CERTIFICATION FORM.

2. FIELD ENGINEERING

a. RESIDENT ENGINEER APPROVAL

The Consultant agrees to furnish the name and qualifications of the Resident Engineer in writing for approval of the participating agencies prior to the preconstruction conference that shall attend said preconstruction conference and shall perform the various professional engineering services required of the Resident Engineer in 2.b. thru 2.f. below and inspection of construction.

b. DAILY DIARY

The Resident Engineer shall maintain a daily diary. Copies shall be forwarded to the Department (ATTACHMENT F).

c. DUTIES OF RESIDENT ENGINEER

Furnish full time (unless part time is approved by the Sponsor and/or Department) Resident Engineering of construction including project inspection, field testing, and furnish surveying at the site of the work, whose duties shall include all reasonable, proper and customary duties as are usually and customarily furnished in connection with the general engineering of construction of such improvements, including but not limited to the following:

- i. ~~Performance of acceptance and quality assurance tests when required by Department policy and/or contract specification. Examples of these tests include but are not limited to: Testing concrete for slump and air content; testing concrete for strength; testing bituminous concrete pavement for density using the nuclear method and using the Bulk Specific Gravity Method. Obtaining representative samples of miscellaneous materials such as paint, geotextile fabric, joint sealer, epoxy, polyester resin, etc. for testing as necessary, and/or as directed by the Department; performance of field density tests of earthwork embankments, backfills and subgrade; field density tests of subbase and base courses, and moisture content tests on materials where applicable; and, laboratory proctor tests where applicable. Test Reports shall be submitted to the Department within three (3) working days of the date the test was conducted.~~
- ii. ~~Inspection/Measurement/Oversight of construction to determine that the work was completed in substantial conformance with the approved plans and specifications, and in compliance with the requirements set forth in the contract documents. All stop or start work orders shall be issued by the Department; the Resident Engineer shall recommend the orders. Document pay item quantities reported for pay in accordance with the latest revision of the Department's *Airport Construction Documentation Manual*.~~
- iii. ~~Preparation and forwarding to the Department of periodic project reports required by the Department. Bi-weekly construction reports will be submitted to the Department, within three (3) calendar days of the end of the contractor's work week.~~
- iv. ~~To obtain and review for specification compliance, material certifications and/or test results for all materials prior to their use in the construction.~~

- v. ~~To reject for inclusion in the project, any materials that are delivered without certification and/or test results, or materials delivered with certification that has been found to be in noncompliance, or any defect found through visual inspection which renders the material unsuitable for inclusion in the project. The Department shall be notified when any rejections are made. Materials that are delivered without certification and/or test results may be stockpiled or stored in a manner acceptable to the Resident Engineer until such time as the certification and/or test result arrive and are reviewed and accepted by the Resident Engineer.~~
 - vi. ~~Preparation of Reports required per the Sponsor's NPDES permit while providing on-site services, retaining all support documentation.~~
 - vii. ~~Participate in audits performed to determine that the project is proceeding accordingly per the plans and specifications and adhering to AIP grant requirements.~~
- d. ~~FINAL INSPECTION~~
~~Initiate a request, upon substantial completion of all construction work, for a final inspection by the Department. When necessary, a punch list of uncompleted items and electrical checklist (if applicable) on the project shall be established at the final inspection. Submit a final acceptance letter (punch list complete) which shall certify to the Department and the Sponsor that, to the best of the Consultant's knowledge, information and belief, the work involved has been done in substantial conformance with the plans, specifications, and Contract Document, as the same shall have been modified, or supplemented by change order, supplementary contract or otherwise, and that such work is acceptable.~~
- e. ~~SAFEGUARD THE SPONSOR~~
~~Endeavor to safeguard the Sponsor against any defects and deficiencies on the part of the Contractor. The Resident Engineer does not guarantee the performance of the contract by the Contractor, except that the Resident Engineer shall ensure that, to the best of the Resident Engineer's knowledge, information and belief, the work has been done in substantial conformance with the approved plans and specifications and advise the Sponsor and/or the Department in writing of any known noncompliance set forth in the contract. This does not in any way mean that the Resident Engineer is a guarantor of the Contractor's work. The Resident Engineer assumes no responsibility for safety in, on or about the job site, nor shall the Resident Engineer have any responsibility for the safety or adequacy of any equipment, building component, scaffolding, forms or other work aids provided by the contractor; nor is the Resident Engineer responsible for the superintendence of the contractor's work or any acts of the contractor.~~
- f. ~~OTHER ENGINEERING SERVICES~~
~~Furnish other Engineering Services which may be required by the Sponsor, including surveys. Sub-surface investigations, sampling, testing, and analysis of soils, offsite inspection of materials, laboratory testing, and inspection and control at central mixing plants. Where tests must be conducted by commercial laboratories, only those laboratories approved by the Department will be utilized. If any of these services are conducted by outside firms, the Resident Engineer shall submit copies of the executed contract for such services as specified in Section III.B., of this Agreement. The charges for such services shall be specified in the contract and will remain in effect until completion of the services and acceptance by the Consultant. Certified copies of the~~

results of all tests required by the Department under this paragraph are to be mailed to the Department within five (5) calendar days after the tests are completed.

~~g. FINAL QUANTITIES~~

~~Final quantities associated with the accepted construction work shall be submitted to the Department within thirty (30) days after final acceptance of the construction work.~~

~~D. PLANNING AND SPECIAL SERVICES~~

~~This phase may involve activities or studies unrelated to or outside of the scope of basic design and construction phase engineering services routinely performed by the Consultant. Those activities may include master plan and airport layout plan development, environmental studies and assessments, PCI surveys, FWD testing (when used to evaluate pavement as part of a publication revision), first-order NGS monument surveys, boundary surveys, aeronautical surveys, photogrammetric surveys and topographic mapping, preparation of property ownership plats and easements, appraisal and land acquisition services, benefit / cost analysis studies, RSA determination studies, drainage studies and analyses, FEMA/FIRM map revisions and GIS updates. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS D / D1.~~

E. ENDORSEMENT OF DOCUMENTS

The Consultant will endorse and seal all final draft reports, contract plans, maps, right of way plats, and special provisions for construction contract documents. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Financial and Professional Regulation of the state of Illinois, being employed by the Consultant and responsible for the portion of the services for which license registration is required. These sealed documents will serve as the record documents for the services covered by the terms of the Agreement.

F. DELIVERABLES

At a minimum, the Consultant shall provide the Department (copy Sponsor upon request) the following deliverables:

1. Final project estimate of costs complete w/ professional services fees and sponsor reimbursement estimates.
2. DBE participation goal and breakout of DBE work.
3. QA verification of ELM Engineers Estimate for Schedule of Prices.
4. Calendar day estimate of construction and detailed breakout of critical work items and associated production rates.
5. One set of final construction plans (half-size) and special provisions – sealed by the Consultant and executed by the Sponsor.
6. One copy of the construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
7. Original executed Consultant Project Certification (ATTACHMENT N).
8. Executed DBE Final Documentation (ATTACHMENT O).
9. Electronic copy/access of all information (via CD, electronic submittal or ftp site).

G. NOTICE-TO-PROCEED (NTP)

The Consultant shall not commence any phase of the work until the “official notice-to-proceed” (NTP) has been issued in writing either by the Sponsor or Department (via Office of Planning and Programming).

Services to be performed by the Consultant under this Agreement shall become eligible for funding participation consideration as of the date of the written NTP. The dated project program notification letter (i.e. Program Letter) from the Department’s Office of Planning and Programming, indicating the project’s inclusion in the state program and the estimated funding participation sources/levels, shall constitute the NTP. The Consultant shall schedule a project

phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience upon the Sponsor's receipt of this letter.

For projects not covered by a program letter or with program letter pending, the Sponsor may issue the written NTP with concurrence from the Department. In such cases, the Sponsor is fully liable for all costs incurred as a result of such authorization pending future reimbursement once the project is programmed and a program letter is issued. The Sponsor/Consultant is required to schedule a project phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience.

A copy of the program letter shall be included as ATTACHMENT R of this Agreement.

In the absence of a written, dated notice-to-proceed, the execution date of this Agreement shall be used to determine the eligibility of service dates.

The Sponsor and the Department are not liable, and shall not authorize payment to the Consultant, for any services performed prior to the date of notice to proceed or the execution of this Agreement (whichever takes precedent). All effort, regardless of the notice-to-proceed authorization, is subject to review and eligibility funding determination.

H. DETAILED SCOPE OF SERVICES (Attach / insert here).

1. Prepare Construction Plans and Specifications for letting by the Illinois Department of Transportation (IDOT) in accordance with the requirements stated herein and the project description contained within this document, for a single IDOT letting. Additional lettings shall require additional scope and budget.
2. Project will include:
 - Construction of a 10 place T-Hangar building including but not limited to:
 - Site work for the new facility including grading, drainage improvements
 - Gas and Electric Service (units will be metered separately)
 - Associated pavements will be provided for in a separate contract.
3. Conduct an onsite observation of the existing conditions to evaluate the potential factors affecting the project design and construction.
4. Prepare a Categorical Exclusion Checklist to meet the requirement National Environmental Protection Act (NEPA) requirements for the project, as directed.
5. Coordination of the proposed improvements with the Sponsor, State, Federal Aviation Administration, local regulatory agencies, and the affected airport tenants.

II. CONSULTANT COMPENSATION

The Sponsor agrees to pay the Consultant as compensation for rendering the professional services hereinabove described and submitted using the standard Department invoice forms (ATTACHMENTS G & H). Burden and overhead rates entered into this Agreement shall be in effect for the length of the agreement and will not be adjusted, except as may be determined under an audit of costs by the Auditor General or the Department. The rates used in this Agreement shall be the latest audited or provisional approved rates by IDOT as of the date of execution of this Agreement (approval letter must be attached). Should the rate change in the time between the final approval notification of fees and the execution of this Agreement, hours will be adjusted accordingly so that there is no increase in the final approved not-to-exceed amount.

Any professional services effort performed beyond the not-to-exceed limits expressed below, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

~~A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN~~

For services outlined in Section I.A., Preliminary Assessment and Schematic Design, and further detailed in Section I.H., Detailed Scope of Services,

- ~~4. a lump sum payment of \$ _____ **VALUE**~~
~~(representing approximately 35% of the total estimated professional services compensation for design phase services as determined from the TIP request). The fee shall be paid as a lump sum when the preliminary assessment and schematic design phase deliverables (outlined in Section I.A.) are approved and accepted by the Department.~~

B. DESIGN PHASE SERVICES

For services outlined in Section I.B., Design Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 4,143.00
total amount not to exceed \$ 56,937.00
unless a major change or addition to the scope of services is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted by the Consultant and approved by the Department. The final charges shall be submitted after the Design Phase Services have been performed, approved and all deliverables accepted by the Department in accordance with the guidance outlined in Section I.F. This period of time expires 30 days after award of the construction contract. Any submittal after this time shall not be considered eligible for payment / reimbursement by the Department unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the design phase deliverables (outlined in Section I.F.) are approved and accepted by the Department.

III. SPECIAL CONDITIONS

The Consultant shall render the services in accordance with generally accepted Professional Standards.

A. TERMINATION

(Reference: 49 CFR Part 18.36(i)(2); FAA Order 5100.38)

The Sponsor, by written seven (7) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill his agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Sponsor all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing this agreement whether completed or in process.

1. If the termination is due to the failure of the Consultant to fulfill his agreement obligations, the Sponsor may take over the work and prosecute the same to completion by agreement or otherwise. In such case, the Consultant shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
2. If, after notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor.
3. It is hereby understood and agreed that should the agreement be terminated, the Consultant shall be entitled to and shall receive a fee based on the amount of work accomplished and approved by the Department up to the day of notification of termination. The fee shall be equal to the sum of the actual number of man-hours of each category of work applied at a negotiated hourly rate, plus any outside services approved by the participating agencies and accomplished prior to the notification. If terminated under Section III.HH., Breach of Contract Terms, the Consultant will not be entitled to profit on the work accomplished.

B. CHANGE IN CONSTRUCTION PLANS

It is hereby understood and agreed that if the construction plans are completed in accordance with criteria and/or decisions made by the Sponsor (and/or the Department if applicable), and approved by the Department, and said construction plans are substantially changed or revised, for any reason other than the fault of the Consultant in preparing same, then the Consultant shall be entitled to compensation for rendering the services necessary to complete the changes. The amount of this fee shall be negotiated between the Sponsor, Consultant and the Department, and approved by the Department, and an amendment to the agreement should be accomplished prior to authorizing the Consultant to proceed with the changes. The fee shall be due and payable when the revisions are approved by the Sponsor and the Department.

It is the Consultants responsibility to notify the Department as soon as possible when changes/revisions are identified that are beyond the scope of services contemplated under this Agreement.

C. HOLD HARMLESS

The Consultant shall be responsible to pay for all labor, material and equipment costs incurred and for any and all damages to property or persons to the proportionate extent arising out of the negligent performance of services under this agreement and shall indemnify and save harmless the Sponsor, (and/or the Department if applicable), their officers, agents and

employees from all third party suits, claims, actions or damages of any nature whatsoever to the proportionate extent resulting there from. These indemnities shall not be limited by the listing of any insurance coverage. If any errors, negligent acts and/or omissions are made by the Consultant in any phase of the work under this agreement, the correction of which may require additional field or office work, the Consultant will be promptly notified and will be required to perform such additional services as may be necessary to correct these errors, negligent acts and/or omissions without undue delay and without additional cost to the Sponsor (and/or the Department if applicable). The Consultant shall be responsible for any damages incurred as a result of his errors, negligent acts and/or omissions and for any losses or cost to repair or remedy construction as a result of his errors, omission and/or negligent acts, to the extent such error, omission or negligent act breaches the Professional Standard of care. The Consultant shall not be responsible for any consequential damages of the Sponsor or the Department. Neither the Consultant, nor the Sponsor, nor the Department shall be obligated for the other parties' negligence or for the negligence of others.

D. DRAWING OWNERSHIP

It is further mutually agreed by the parties hereto that reproducible copies of the drawings, computer disks, tracings, construction plans, specifications and maps prepared or obtained under the terms of the contract shall be delivered to and become the property of the Sponsor and basic survey notes and sketches, charts, computations and other data shall be made available upon request of the Sponsor. If any information is used by the Sponsor or another Consultant such use or reuse by the Sponsor or others shall be at the sole risk and without liability or legal exposure to the Consultant.

E. CONTRACT FOR OUTSIDE SERVICES

If any of the services outlined in Section I. are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall provide an executed contract between the person(s) or firm and the Consultant outlining the services to be performed and the charges for the same. Two (2) copies of the executed contract shall be submitted to the participating agencies for approval prior to the services being performed; all covenants and Special Conditions shall be included and binding on all subcontracts.

F. FORMERLY NOTICE TO PROCEED (See Section I.G.)

G. SUBLET AGREEMENT

Each party binds himself, his partners, successors, executors, administrators and assigns, to the other part of this agreement and to the partners, successors, executors, administrators and assigns for such other party at all covenants of this Agreement.

Except as above, neither the Sponsor nor the Consultant shall assign, sublet or transfer his interest in this agreement without the written consent of the other party hereto.

H. AGREEMENT EXPIRES

This agreement expires upon final approval and acceptance of the completed project(s) by the Sponsor (and/or Department as applicable), and after all final engineering charges have been paid to the Consultant as of the date of project close-out or after five years from the date of execution, whichever comes first. Payment liability by the State is as outlined above (see Section I.G., Notice to Proceed and Section II., Consultant Compensation).

I. EQUAL EMPLOYMENT OPPORTUNITY

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

The Consultant agrees to conduct the services in compliance with all the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity," as amended.

During the performance of this contract, the Consultant, for itself, its assigns and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

1. Compliance with Regulations. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subconsultants, including procurements of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including, Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subconsultant or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports. The Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance. In the event the Consultant's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Consultant under the contract until the Consultant complies, and/or
 - b. cancellation, termination, or suspension of the contract, in whole or in part.

Incorporation of Provisions. The Consultant shall include the provisions of paragraphs 1 through 5 (above) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the sponsor may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event an Consultant becomes involved in, or is threatened with, litigation with a subconsultant or supplier as a result of such direction, the Consultant may request the sponsor and/or Department to enter into such litigation to protect the interests of the sponsor and, in addition, the Consultant.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES

1. Policy. It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 23 applies to this agreement.
2. DBE Obligation. The Consultant agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all Consultants shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Consultants shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

J. OPEN ACCESS TO DOCUMENTS

(Reference: 49 CFR Part 18.36(i); FAA Order 5100.38)
 (Public Act 90-0572 Section 20-65; Public Act 87-991)

The Consultant shall maintain, for a minimum of 5 years after the completion of the contract, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General; and the Consultant agrees to cooperate fully with any audit conducted by the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the contract for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

K. CERTIFICATION OF CAPACITY TO CONTRACT

(Public Act 90-0572, Section 50-13)

It is unlawful for any person holding an elective office in this State, holding a seat in the General Assembly, or appointed to or employed in any of the offices of State government, or who is an officer or employee of the Illinois Building Authority or the Illinois Toll Highway Authority, or who is the wife, husband or minor child of any such person, to have or acquire any contract, or any direct pecuniary interest in any contract therein, whether for stationery, printing, paper or for any services, materials or supplies, which will be wholly or partially satisfied by the payment of funds appropriated by the General Assembly of the State of Illinois or in any contract of the Illinois Building Authority or the Illinois Toll Highway Authority. Payments made for a public aid recipient are not payments pursuant to a contract with the State within the meaning of this Section.

It is unlawful for any firm, partnership, association or corporation in which any such person is entitled to receive more than 7 1/2% of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

It is unlawful for any firm, partnership, association or corporation in which any such person together with his spouse or minor children is entitled to receive more than 15%, in the aggregate, of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

Nothing in this Section invalidates the provisions of any bond or other security hereto or hereafter offered for sale or sold by or for the State of Illinois.

This Section does not affect the validity of any contract made between the State and an officer or employee of the State or member of the General Assembly, his spouse, minor child or any combination of such persons, if that contract was in existence before his election or employment as such officer, member, or employee. Such a contract is void, however, if it cannot be completed within 6 months after such officer, member, or employee takes office, or is employed.

This Section does not apply to (1) a contract for personal services as a teacher or school administrator between a member of the General Assembly or his spouse, or a State officer or employee or his or her spouse, and any school district, public community, college district, the University of Illinois, Southern Illinois University or any institution under the control of the Board of Governors of State Colleges and Universities or under the control of the Board of Regents or (2) a contract for personal service of a wholly ministerial character including but not limited to services as a laborer, clerk, typist, stenographer, page, bookkeeper, receptionist or telephone switchboard operator, made by a spouse or minor child of an elective or appointive State officer or employee or of a member of the General Assembly or (3) payments made to a member of the General Assembly, a State officer or employee, his or her spouse or minor child acting as a foster parent, homemaker, advocate, or volunteer for or in behalf of a child or family served by the Department of Children and Family Services.

Any person convicted of a violation of this Section shall be guilty of a business offense and shall be fined not less than \$1,000 nor more than \$5,000.

The appropriate Certification of Capacity to Contract will be executed in Section III.X., of this agreement.

L. THE CONSULTANT SELECTION

(Reference: 49 CFR Part 18; FAA AC 5100-14D or latest revision)
(30 ILCS 535; IDOT-Aeronautics Administrative Bulletin: 2010-02)

The City of Pekin, Illinois hereby certifies that it
(Sponsor)

has completed the prescribed qualifications based consultant selection procedures.

The firm of Hanson Professional Services Inc. of Springfield, IL has
(Consultant) (Location)

been selected to provide the engineering services required for the project on:

October 31, 2017

(Date)

A copy of the executed Retainer Agreement identifying the project covered by this Agreement is included as ATTACHMENT U.

M. AMENDMENTS TO THE AGREEMENT

All effort recorded to document a claim for additional compensation must be delineated separately from the original scope of services with personnel, classifications, dates worked, rates, hours and services thoroughly detailed and clearly identified.

The Department shall be notified of potential amendment requests at the earliest possible opportunity once it has been determined that any of the following three circumstances may exist. Any amendments to the Agreement which increases the fee or the time of performance must contain one of the following written determinations (with support documentation) depending upon the circumstances of the change.

1. The undersigned determine that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
2. The undersigned determine that the circumstances which necessitate this change were not within the contemplation of the contract as signed.
3. The undersigned determine that this change is in the best interest of the state of Illinois and is authorized by law.

Date

Sign Name

Print Name

Title

Any professional services effort performed beyond the not-to-exceed limits expressed in Section II. Consultant Compensation, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

N. CERTIFICATION OF CONSULTANT

(Public Act 90-0572 Section 50-5)

I hereby certify that I am Assistant Vice President (title) and duly authorized representative of the firm Hanson Professional Services Inc. whose address is 1525 South Sixth Street, Springfield, Illinois and that neither I nor the above firm I here represent has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Consultant) to solicit or secure this Agreement,
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above Consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as here expressly stated (if any):

The firm certifies by execution:

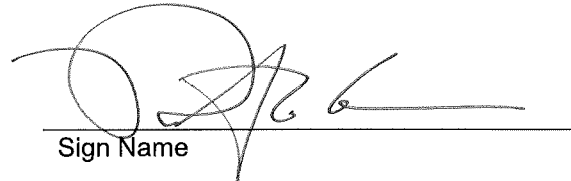
1. it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a

matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm, nor has the firm been barred from being awarded a contract or subcontract.

2. it has not been barred from contracting with a unit of state or local government as a result of a violation of the Criminal Code of 1961.

I acknowledge that this certification is to be furnished to the Federal Aviation Administration of the United States' Department of Transportation in connection with this contract involving participation of Airport Improvement Program (AIP) funds and is subject to applicable state and Federal laws, both criminal and civil.

9/27/2021
Date


Sign Name

Robert A. Waller

Print Name

Assistant Vice President

Title

O. FEDERAL TAXPAYER IDENTIFICATION NUMBER

The following statement is made under penalty of perjury:

"The Firm's correct Federal Taxpayer Identification Number is 37-0844717

This firm is doing business as a (please check one):

 Individual Partnership X Corporation"

P. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

(Reference: 49 CFR Part 26)

Contract Assurance (§26.13) - The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

In keeping with the DBE plan adopted by the Sponsor, the Consultant shall take all necessary and reasonable steps to attain DBE participation in this contract.

The work for each subconsultant should be listed separately. If the subconsultant is being utilized to meet the project DBE goal, they must be prequalified in that category and certified as a DBE in that category. Please indicate that they are certified in that category. The certification list is available on the Department's website on the "Doing Business" menu under Small Business Enterprises and IL UCP directory <http://www.dot.il.gov/ucp/ucp.html#DBEDirectory>. The percent of work is computed based on the individual subconsultant's work effort in each category.

Firm Name: Prairie Engineers, P.C.

Subcontract Amount (\$): 2,725.00

Prequalification Category	% of Work	DBE Certification
<u>Architecture\Engineering</u>	<u>5%</u>	<u>541370-Surveying</u>

If more than one subconsultant is being used, attach additional sheets.

NOTE: All final payment requests shall include a completed ATTACHMENT O - DBE Final Documentation or the complete information on the Consultant's format.

Q. DISCRIMINATION

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

(Executive Order 11246 of September 24, 1965; 41 CFR Part 60)

The Consultant agrees not to commit unlawful discrimination in employment in Illinois and further agrees to take affirmative action to ensure that no unlawful discrimination is committed.

R. DUES/FEES TO CLUBS WHICH DISCRIMINATE

(775 ILCS 25/2 Source: P.A. 85-909)

The Consultant of the business entity certifies that it is not prohibited from selling goods or services to the State of Illinois because it pays dues or fees on behalf of its employees or agent or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates.

S. CONFLICT OF INTEREST

(Public Act 90-0572 Section 50-13)

The Consultant agrees to comply with the provision of the Illinois Public Act prohibiting conflict of interest and all the terms, conditions and provisions of those Sections apply to this contract

and are made a part of this contract the same as though they were incorporated and included herein.

T. FELONY CONVICTION

(Public Act 90-5072 Section 50-10)

The Consultant certifies that if he/she or the business entity has been convicted of a felony, at least five years has passed since the completion of the sentence as of the contract date.

U. ILLINOIS HUMAN RIGHTS NUMBER

The Consultant must have an Illinois Department of Human Rights prequalification number, or have an application on file with the Illinois Department of Human Rights office at the State of Illinois Center, Suite 10-100, 100 West Randolph, Chicago, Illinois 60601 (refer to Department of Human Rights form).

(#IDHR PC-1/IL 442-0010). IDHR #91932-00.

V. EDUCATIONAL LOAN DEFAULT

(5 ILCS 385).

The Consultant certifies that, if this agreement is with an individual or individuals, that he/she is not in default on an educational loan.

W. DRUG FREE WORKPLACE

(30 ILCS 580).

If the Consultant has 25 or more employees, the following certification shall apply and, by signing this document, the Consultant certifies as follows:

1. The Consultant certifies that he will provide a drug free workplace in compliance with the Drug Free Workplace Act ("Act"). Specifically, Consultant certifies he will do the following:
 - a. Publish a statement:
 - i. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the Consultants workplace.
 - ii. Specifying the actions that will be taken against employees for violations of such prohibition.
 - iii. Notifying the employee that, as a condition of employment on this agreement, the employee will:
 - 1) abide by the terms of the statement; and
 - 2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.
 - b. Establish a drug free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the Consultant policy of maintaining a drug free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug violations.
 - c. Give a copy of the statement described above to each employee engaged in the performance of the contract and post the statement in a prominent place in the workplace.
 - d. Notify the State within 10 days after receiving notice under part (a)(3)(B) above from an employee or otherwise receiving actual notice of such conviction.

- e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by §5 of the Act.
- f. Assist employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicate that a trained referral team is in place.
- g. Make a good faith effort to continue to maintain a drug free workplace through implementation of §3 of the Act.

If an individual, the Consultant further certifies that he will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the agreement.

X. CAPACITY TO CONTRACT

(Public Act 90-0572)

The Consultant certifies that the Corporation's certificate of Authority to do business in Illinois, is in good standing with the Secretary of State's Office.

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Corporation)

The undersigned, being a duly authorized officer and the duly elected Secretary of

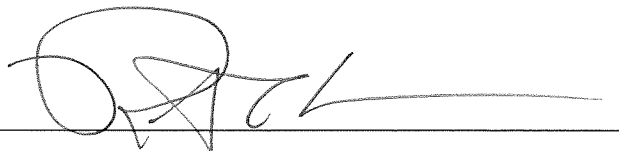
Hanson Professional Services Inc., a corporation, hereby certify that they have read Public Act 90-0572 Section 50-13 and that they have checked the records of the corporation and that no person who is entitled to receive individually more than 7 1/2% of the total distributable income of the corporation, or together with their spouse or minor child more than 15% of the total distributable income of the corporation, is (i) an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; or (iii) a spouse or a minor child of any such enumerated person.

Hanson Professional Services Inc.

Corporation

9/27/2021

Date



BY

Robert A. Waller, Assistant Vice President

Printed Name & Title



BY

Dennis J. Hollahan, Vice President

Printed Name & Title

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Partnerships and Non-Corporate Firms and Associations)

The undersigned, being each and every one of the partners/members/associates/(other) of

_____, hereby certify on behalf of themselves individually, that they have read Public Act 90-0572 Section 50-13 and that (i) they are not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; nor a spouse or minor child of any such enumerated person; or (ii) that they are such an enumerated person but that they are not entitled to receive individually more than 7 1/2% of the total distributable income of the partnership/firm/association, or together with their spouse or a minor child more than 15% of the total distributable income of the partnership/firm/association.

_____ day of _____, AD, 20_____

BY _____

BY _____

Printed Name & Title

Printed Name & Title

d/b/a _____
(Name)

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Individual Consultants)

I, _____,
(Name)

hereby certify that I have read Public Act 90-0572 Section 50-13 and I further certify (i) that I am not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) that I am not an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; and (iii) that I am not a spouse or a minor child of any such official, member, officer or employee.

____ day of _____, AD, 20____

BY _____

Printed Name & Title

d/b/a _____
(Name)

Y. CERTIFICATION REGARDING LOBBYING

(Reference: 49 CFR Part 20, Appendix A)

Certification for Contracts, Grants, Loans and Cooperative Agreements.

The Consultant certifies compliance with Section 319 of Public Law 101-102 and to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an Officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Z. INTERNATIONAL BOYCOTT

(Applicable to contracts in excess of \$10,000):

The Consultant certifies that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act. The Consultant makes the certification set forth in Section 5 of the International Anti-Boycott Certification Act.

AA. NON-APPROPRIATION CLAUSE

Obligations of the State will cease immediately without penalty or further payment being required in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for payment of this Agreement.

BB. DEBT CERTIFICATION

The Consultant certifies that it, or any affiliate, is not barred from being awarded a contract under 30 ILCS 500/50-11 and 50-12. The Consultant further acknowledges that the contracting State agency may declare the contract void if the preceding certification is false or if the contractor, or any affiliate, is determined to be delinquent in the payment of *any* debt to the State during the term of the contract.

CC. GOODS FROM CHILD LABOR ACT

The Consultant certifies in accordance with Public Act 94-0264 that no foreign made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12.

DD. QUALIFICATION BASED SELECTION ACT

(Reference: 49 CFR Part 18.36; FAA Order 5100.38; FAA AC 150/5100-14 (latest))

The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535 in the procurement of the services covered by this Agreement.

EE. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

(Reference: 49 CFR Part 29; FAA Order 5100.38)

The Consultant certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this Agreement that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Consultant or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal.

FF. RIGHTS TO INVENTIONS

(Reference: 49 CFR Part 18.36(i)(8); FAA Order 5100.38)

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

GG. TRADE RESTRICTION CLAUSE

(Reference: 49 CFR Part 30.13; FAA Order 5100.38)

The Consultant or subconsultant, by submission of an offer and/or execution of a contract, certifies that it:

1. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
2. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
3. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a Consultant or subconsultant who is unable to certify to the above. If the Consultant knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the Consultant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower

tier subcontracts. The Consultant may rely on the certification of a prospective subconsultant unless it has knowledge that the certification is erroneous.

The Consultant shall provide immediate written notice to the sponsor if the Consultant learns that its certification or that of a subconsultant was erroneous when submitted or has become erroneous by reason of changed circumstances. The subconsultant agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the Consultant or subconsultant knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

HH. BREACH OF CONTRACT TERMS

(Reference: 49 CFR Part 18.36)

Any violation or breach of terms of this contract on the part of the Consultant or their subconsultants may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

II. BAN ON TEXTING WHILE DRIVING

(Reference: Executive Order 13513)

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Consultant or subconsultant is encouraged to:

1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

The Consultant or subconsultant must insert the substance of this clause on banning texting when driving in all contracts and subcontracts.

Policies and procedures for procurement of professional services are established in Federal Regulation Title 49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements. The Airport and Airway Improvement Act (AAIA) of 1982, as amended, serves as the enabling legislation. The parties agree that these policies and procedures have been followed.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at

Pekin, Illinois, this _____, 2021 .
(city) (date) (year)

ATTEST:

(SEAL)

City of Pekin, IL

(Sponsor Name)

37-6002169

(Federal Employee's Identification Number)

BY _____

Printed Name & Title

BY _____

Printed Name & Title

ATTEST:

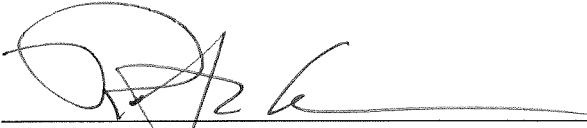
(SEAL)

Hanson Professional Services Inc.

(Consultant Name)

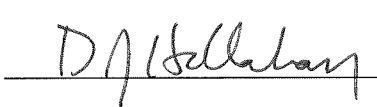
37-0844717

(Federal Employee's Identification Number)

BY 

Robert A. Waller, Assistant Vice President

Printed Name & Title

BY 

Dennis J. Hollahan, Vice President

Printed Name & Title

LIST OF ATTACHMENTS

<u>ATTACHMENT A / A1</u>	PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES ESTIMATE OF COSTS / SALARY EXPENSES
<u>ATTACHMENT B / B1</u>	DESIGN PHASE SERVICES ESTIMATE OF COSTS / SALARY EXPENSES
<u>ATTACHMENT C / C1</u>	CONSTRUCTION PHASE SERVICES ESTIMATE OF COSTS / SALARY EXPENSES
<u>ATTACHMENT D / D1</u>	PLANNING AND SPECIAL SERVICES ESTIMATE OF COSTS / SALARY EXPENSES
<u>ATTACHMENT E</u>	ENGINEERING REPORT (General Guidance)
<u>ATTACHMENT F</u>	RESIDENT ENGINEER'S DIARY (Standard Format)
<u>ATTACHMENT G</u>	COST PLUS FIXED PAYMENT INVOICE (Standard Format)
<u>ATTACHMENT H</u>	LUMP SUM INVOICE (Standard Format)
<u>ATTACHMENT I</u>	EFFORT DETAIL BREAKDOWN (Standard Format)
<u>ATTACHMENT J</u>	TESTING SCHEDULE
<u>ATTACHMENT K</u>	TESTING RATES & COST SUMMARY
<u>ATTACHMENT L</u>	SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS
<u>ATTACHMENT M</u>	SUMMARY OF OVERHEAD AND INDIRECT COSTS
<u>ATTACHMENT N</u>	PROJECT CERTIFICATION
<u>ATTACHMENT O</u>	DBE FINAL DOCUMENTATION
<u>ATTACHMENT P</u>	PROJECT SKETCH
<u>ATTACHMENT Q</u>	PROJECT LETTING SCHEDULE
<u>ATTACHMENT R</u>	OP&P PROGRAM LETTER
<u>ATTACHMENT S</u>	CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL / ADMINISTRATIVE EXPENSE RATE LETTER
<u>ATTACHMENT T</u>	CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS
<u>ATTACHMENT U</u>	RETAINER AGREEMENT

ATTACHMENT APRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICESESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>
1. <u>Direct Salary Costs</u>	_____ (ATTACHMENT A-1)
2. <u>Labor and General and Administrative Overhead¹</u>	_____
3. <u>Direct Nonsalary Expenses</u>	
Lodging ^{2,3}	_____
Meals/Per Diem ^{2,3}	_____
Transportation ²	_____
Materials & Supplies	_____
Printing	_____
CADD time ⁴	_____
Other Costs (excluding outside services)	_____
4. <u>Fixed Payment⁵</u>	_____
5. <u>Outside Services</u>	_____
Lump Sum	
Total Amount Not to Exceed	_____ (Rounded Down)

Estimated cost of total professional design phase services from TIP: \$ _____

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT A-1

PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES

ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager		70.73	
Senior Project Engineer**		60.08	
Senior Project Architect			
Project Engineer		54.48	
Project Architect			
Senior Electrical Engineer**		68.70	
Senior Architect			
Engineer		38.45	
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician		41.56	
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical		32.16	
Total			
	(hours)	(average)	(total direct salary costs) (ATTACHMENT A)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 26, 2021, unless otherwise noted.

** Actual rate shown.

ATTACHMENT B
DESIGN PHASE SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>11,152.78</u>	(ATTACHMENT B-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>17,186.43</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}		
Meals/Per Diem ^{2,3}		
Transportation ²	<u>233.52</u>	
Materials & Supplies		
Printing		
CADD time ⁴		
Other Costs (excluding outside services)		
4. <u>Fixed Payment</u> ⁵	<u>4,143.05</u>	
5. <u>Outside Services</u>	<u>24,222.00</u>	
	Cost Plus Fixed Payment	
	Total Amount Not to Exceed	<u>56,937.00</u> (Rounded Down)
OR		
	Lump Sum	
	Total Amount Not to Exceed	<u></u>

Estimated Construction Cost: \$ 650,000 (ATTACHMENT T)

Attach a sketch labeled ATTACHMENT P in sufficient detail to clearly delineate the proposed areas of work.

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT B-1**DESIGN PHASE SERVICES****ESTIMATE OF SALARY EXPENSES**

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager	30	70.73	2,121.90
Senior Project Engineer**	6	60.08	360.48
Senior Project Architect			
Project Engineer	74	54.48	4,031.52
Project Architect			
Senior Electrical Engineer**		68.70	
Senior Architect			
Engineer	112	38.45	4,306.40
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician	8	41.56	332.48
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical		32.16	
Total	230 (hours)	48.49 (average)	11,152.78 (total direct salary costs) (ATTACHMENT B)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 26, 2021, unless otherwise noted.

** Actual rate shown.

ATTACHMENT C
CONSTRUCTION PHASE SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	_____	(ATTACHMENT C-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	_____	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	_____	
Meals/Per Diem ^{2,3}	_____	
Transportation ²	_____	
Materials & Supplies	_____	
Printing	_____	
CADD time ⁴	_____	
Other Costs (excluding outside services)	_____	
4. <u>Fixed Payment</u> ⁵	_____	
5. <u>Outside Services</u>	_____	
Cost Plus Fixed Payment	_____	
Total Amount Not to Exceed	_____	(Rounded Down)

Estimated Number of Calendar Days: _____

Estimated Days of On-Site Resident Engineer Services: _____

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT C-1

CONSTRUCTION PHASE SERVICES

ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager		70.73	
Senior Project Engineer**		60.08	
Senior Project Architect			
Project Engineer		54.48	
Resident Engineer			
Senior Electrical Engineer**		68.70	
Senior Architect			
Engineer		38.45	
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician		41.56	
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical		32.16	
Total			
	(hours)	(average)	(total direct salary costs) (ATTACHMENT C)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 26, 2021, unless otherwise noted.

** Actual rate shown.

ATTACHMENT D
PLANNING AND SPECIAL SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>
1. <u>Direct Salary Costs</u>	_____ (ATTACHMENT D-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	_____
3. <u>Direct Nonsalary Expenses</u>	
Lodging ^{2,3}	_____
Meals/Per Diem ^{2,3}	_____
Transportation ²	_____
Materials & Supplies	_____
Printing	_____
CADD time ⁴	_____
Other Costs (excluding outside services)	_____
4. <u>Fixed Payment</u> ⁵	_____
5. <u>Outside Services</u>	_____
Cost Plus Fixed Payment	
Total Amount Not to Exceed	_____ (Rounded Down)
OR	
Lump Sum	
Total Amount Not to Exceed	_____

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT D-1

PLANNING AND SPECIAL SERVICES

ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager		70.73	
Senior Project Engineer**		60.08	
Senior Project Architect			
Project Engineer		54.48	
Project Architect			
Senior Electrical Engineer**		68.70	
Senior Architect			
Engineer		38.45	
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician		41.56	
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical		32.16	
Total			
	(hours)	(average)	(total direct salary costs) (ATTACHMENT D)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 26, 2021, unless otherwise noted.

** Actual rate shown.

ATTACHMENT E**ENGINEERING REPORT (General Guidance)**

The Engineering Report is to be prepared by the Consultant and submitted to the Sponsor and/or Department, if possible, prior to starting Plans and Specifications. The Report shall include, at a minimum, a discussion of the following elements which are applicable and any other elements deemed necessary by the Department:

1. Introduction, project overview and consistency with approved ALP, justification, scope, authorization, funding, required environmental actions and schedule.
2. Investigations and evaluations, including pavement history, PCI information, topographic survey data, soil sampling and testing, boring logs, CBR test results, subgrade stabilization considerations, and seasonal frost issues.
3. Pavement design considerations, including pavement types and/or alternates; any unusual design and reasons therefore, selection of design CBR value, traffic distribution, and reported pavement strength.
4. Rehabilitation, strengthening and/or overlay work shall be detailed as to the type of work required, including existing pavement conditions, material selection considerations, thickness design and economic analysis.
5. Construction features which vary from FAA criteria should be identified including the problem(s) facts, alternative solutions, and/ or desired solution. Is the desired solution the most economical?
6. Items such as materials sources, soils, drainage, water for construction, cost of land vs. development, contractor resources, available finances, and stage development. The report should say how these factors affected the decisions made by the Consultant in the design.
7. Explanation of drainage design criteria including explanation of drainage districts data INPUT and off-site drainage impact on design. Include drainage calculations and modeling.
8. Special considerations for local circumstances such as available material, equipment, contractors, and airport sponsored events.
9. Consultant's choice of options for the lighting design; similar explanation of choices made for the drainage, fencing, turfing and marking, including decisions regarding cover crop seeding.
10. Approach conditions which will result from proposed work and comparison with FAA criteria.
11. Analysis of potential RSA determination (if applicable).
12. Development of PCN for runway strengthening and rehabilitation projects.
13. Description of non-AIP work and quantity separation from AIP eligible items.
14. Identify work to be done by others such as utility companies and airports sponsor forces.
15. The Consultant's preliminary estimate of construction costs, fees and expenses shall be included.
16. A discussion of project safety concerns (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) shall be included.
17. A discussion of project phasing / sequencing and estimate of construction calendar days shall be included.

ATTACHMENT F

**Illinois Department
of Transportation**

Resident Engineer's Diary

Airport: _____ Date: _____
 Contractor: _____ IL Project No.: _____ SBG Project _____
 Temperature _____ Wind: _____ Weather Conditions: _____
 Status: ☐ Active ☐ Suspended Jobsite Conditions: ☐ Workable ☐ Non-workable

Controlling Item: _____

Workforce

Consultant (# of people, hours): _____

Contractor (# of people, equipment, hours):

Daily Work

Pay items / General Location:

Instructions to Contractor / Unusual Events:

Verbal Approvals (official & item): _____

Additional Work (change order, etc.): _____

Official Visitors: _____

Materials Deliveries (material, quantity, quality) / Testing (test, location, corrective action):

Other:

Calendar Days: _____ Awarded
 _____ Charged
 _____ Remaining

DBE Onsite? (yes or no)
 Own forces used? (yes or no)
 Own equipment used? (yes or no)

Submitted _____ Firm: _____ Date: _____

ATTACHMENT G

Hanson Professional Services Inc.
 1525 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No: _____
 Project No: _____
 Invoice Date: _____
 Partial: _____
 Final: _____

Project Title: _____
 Phase: _____

Agreement Date: _____ IL Project No.: _____
 Amendment Date: _____ Airport _____
 AIP Project No.: _____ County _____
 Program Letter Date: _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

Contract Maximum Amount: _____

	PREVIOUS BALANCE	CURRENT BILLING	PROJECT TO DATE BILLING
Direct Salaries	_____	_____	_____
Overhead Burden	_____	_____	_____
Total Direct Salaries & Overhead	_____	_____	_____
Premium Labor Cost	_____	_____	_____
Total Direct Labor	_____	_____	_____
Percent Complete	#N/A	#N/A	#N/A
Fixed Fee	_____	_____	_____
Direct Costs of Services by Others	_____	_____	_____
Direct Expenses	_____	_____	_____
Total Amount Invoiced	_____	_____	_____
Less: Amount Previously Invoiced	_____	_____	_____
Amount Due This Invoice	_____	_____	_____

I CERTIFY THIS BILLING IS CORRECT
 TO THE BEST OF MY KNOWLEDGE.

(Name/Date) _____

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding
_____	_____	_____	_____	_____	_____

ATTACHMENT H

Hanson Professional Services Inc.
 1525 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No: _____
 Project No: _____
 Invoice Date: _____
 Partial: _____
 Final: _____

Project Title: _____
 Phase: _____

Agreement Date: _____ IL Project No.: _____
 Amendment Date: _____ Airport _____
 AIP Project No.: _____ County _____
 Program Letter Date: _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

PROJECT TO
DATE BILLING

Lump Sum Fee (or Maximum Payable per Engineering Agreement) _____
 Percent of Work Complete #N/A
 Fees Earned to Date #N/A
 Less: Amount Previously Billed #N/A
 Amount Due This Invoice #N/A

I CERTIFY THIS BILLING IS CORRECT
 TO THE BEST OF MY KNOWLEDGE.

 (Name/Date)

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT I

EFFORT DETAIL BREAKDOWN (Standard Format)

Page ____ of ____ Pages

Airport: _____

Illinois Project No. _____

Federal Project No. _____

Invoice No. _____

Date: _____

ENGINEERING COSTS BREAKDOWN

[illegible]

Total

ENGINEERING FIRM

Name _____

Address _____

Prepared By _____

Date _____

NOTE:

This format is for general information; however the consultant's format containing the essential data may be acceptable.

ATTACHMENT J**TESTING SCHEDULE**

Testing Schedule - anticipated for the Preliminary Assessment and Schematic Design, Design and Construction phases of the project.

Description	Approximate Number
ASTM D 421, Particle Size Analysis	
ASTM D 2217	
ASTM C 422	
ASTM D 698, Moisture-Density Relations of Soil	
ASTM D 1557	
ASTM D 427, Shrinkage Factors of Soil	
ASTM D 2434, Permeability of Granular Soils	
AASHTO T 194, Determination of Organic Materials in Soils by Wet Combustion	
ASTM D 1883, Bearing Ratio of Laboratory Compacted Soil	
AASHTO T 222, Modulus of Soil Reaction	
ASTM D 2487, Soil Classification "Unified System"	
ASTM D 2113, Soil Borings	
ASTM C 207, Hydrated Lime	
ASTM C 131, Abrasion	
ASTM C 88, Soundness	
ASTM D 946, Penetration	
ASTM D 3381, Viscosity	
ASTM D 1559, Marshall Method	
ASTM C 136, Gradation	
ASTM D 2172, Extraction and Gradation	
ASTM D 2726, Bulk Specific Gravity	
ASTM D 2041, Maximum Theoretical Specific Gravity	
ASTM D 2950, Nuclear Density	
ASTM C 117 Washed Aggregate Sample	
ASTM D 4318, Liquid Limit, Plastic Limit, Plasticity Index	
ASTM C 127, Absorption and Specific Gravity	
ASTM C 128	
ASTM C 566, Moisture Content	
ASTM C 31, PCC Test Cylinders	
ASTM C 141, Slump	
ASTM C 231, Air Content	
ASTM C 78, Flexural Strength	
ASTM C 138, Yield, Cement Content	
ASTM D 412, Rubber in Tension	
ASTM D 1664, Striping Test	

The testing form shall be adjusted to the specific project. The consultant shall not assume IDOT will provide any testing and inspections. Payment for these services shall be at the rates established in ATTACHMENT K. - TESTING RATES & COST SUMMARY.

ATTACHMENT K

TESTING RATES & COST SUMMARY

[illegible]

ATTACHMENT L (Optional)**SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS**

	% of Direct Productive Payroll
Federal Insurance Contributions Act (FICA)	11.85
State and Federal Unemployment Compensation	0.32
Worker's Compensation Insurance	0.38
Paid Holidays, Vacation, Sick Leave, and Jury Duty	18.31
Severance Pay	0.07
Incentive Compensation	11.13
Stock Purchase Discount	0.00
Pension and Retirement Benefits	12.19
Employee Group Insurance	15.96
Total Payroll Burden and Fringe Benefit Costs	70.21

NOTE:

A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT M (Required)**SUMMARY OF OVERHEAD AND INDIRECT COSTS**

	% of Direct Productive Payroll
Indirect salaries	46.33
Occupancy expenses – rent, utilities, and maintenance	9.80
Business insurance	2.41
Depreciation – furniture, fixtures, and building	1.58
Reproduction and printing costs	0.06
Office supplies and postage	1.27
Telephone	0.73
Computer Expenses	10.09
Legal and Accounting Services	0.80
Employees travel expenses	1.08
Services and consultant fees	2.41
Training and educational non-salary expenses (professional development)	2.00
Fees, licenses, dues, publications (technical and professional)	1.11
Equipment rental	0.27
Taxes except Federal Income Tax	1.88
Business development and Marketing expenses	0.46
Recruiting and relocating expense	0.73
Vehicle costs	0.08
Survey, material testing, and engineering supplies	0.43
Other indirect expenses	0.06
Gain/Loss of disposition of assets	-0.12
Facilities capital cost of money	0.43
General and Administrative Overhead Expenses	83.89
TOTAL OVERHEAD (Sum of Attachment L + Attachment M Values)	154.10

NOTE: A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT N

AIRPORT: _____
 IL. PROJ. NO.: _____
 IL. BLOCK GRANT PROJ. NO.: _____
 CONTRACT NO.: _____

Project Description:

Pursuant to Federal Aviation Regulations, Part 152, as amended, and as a condition to receiving any Federal and/or State financial assistance through a Grant Offer from the FAA and/or State of Illinois – Department of Transportation for the proposed airport development project, it is hereby represented, to the best of our knowledge, information and belief that:

1. The Consultant has been selected to provide the necessary professional services for the project described herein and identified in the Professional Services Request For Qualifications (RFQ). Copy of Retainer attached (ATTACHMENT U).
 Selection Date: _____
2. Project is clearly delineated on the approved Airport Layout Plan.
 Approval Date: _____
3. The project is environmentally cleared.
☐ YES ☐ NO DOCUMENT TYPE: ☐ CATEx ☐ EA ☐ EIS ☐ FONSI
 Approval Date: _____
4. All Corps/EPA permits and other regulatory agency reviews/approvals/mitigation have been satisfied and there are no known encumbrances to the completion of the project.
☐ YES ☐ NO
5. Plans were prepared in accordance with FAA approved standards and advisory circulars; and , the specifications were prepared in accordance with the FAA approved *Illinois Standard Specifications For Construction Of Airports*, along with the Division of Aeronautics' most current Policy Memorandums and "Handout" Specifications, except as noted by attached Modification to Standards (MOS) which has been addressed and justified in the engineering report and submitted to and approved by the Engineer of Design.
☐ YES ☐ NO
 Approval Date of MOS (if applicable): _____
6. The design conforms to the approved programmed project scope.
☐ YES ☐ NO
7. Provisions have been included for safety during construction (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
☐ YES ☐ NO
8. The plans, special provisions and quantities have been thoroughly checked in accordance with best management practices by the Consultant for accuracy and consistency, and are in conformance with AC 150/5300-13 (latest edition). All contract deliverables referenced in Section I.F. DELIVERABLES have been submitted, received and determined acceptable.
☐ YES ☐ NO

Date _____

By: _____ P.E.
 Project Engineer (Consultant)

Date _____

By: _____
 Sponsor

Date _____

By: _____ P.E.
 Aeronautics Design Engineer

Date _____

By: _____ P.E.
 Aeronautics Engineer of Design

ATTACHMENT O

DBE FINAL DOCUMENTATION

**Prime Consultant**

Name _____
 Address _____
 Telephone _____

Subject

Airport _____
 Illinois Project No. _____
 Federal Project No. _____

DBE Subconsultant

Name _____
 Address _____
 Telephone _____

Contract Amounts

Consultant Contract Amount _____
 DBE Contract Amount _____
 DBE Participation (%) _____

This documentation verifies the services provided and the amount paid to the DBE Subconsultant on the above captioned contract. The undersigned certifies that the services reported herein were executed by the DBE, that the DBE actually provided the services and that the services reported herein conform to the services reported in the approved Professional Services Agreement together with any amendments approved by the Sponsor and/or Division as applicable.

Description of Service Provided	Contract Amount	Amount Paid	Difference (+/-)
1.			
2.			
3.			
4.			
5.			
6.			
Totals			

DBE Contract amount has been met or exceeded [☐] Yes [☐] No (*check one*).

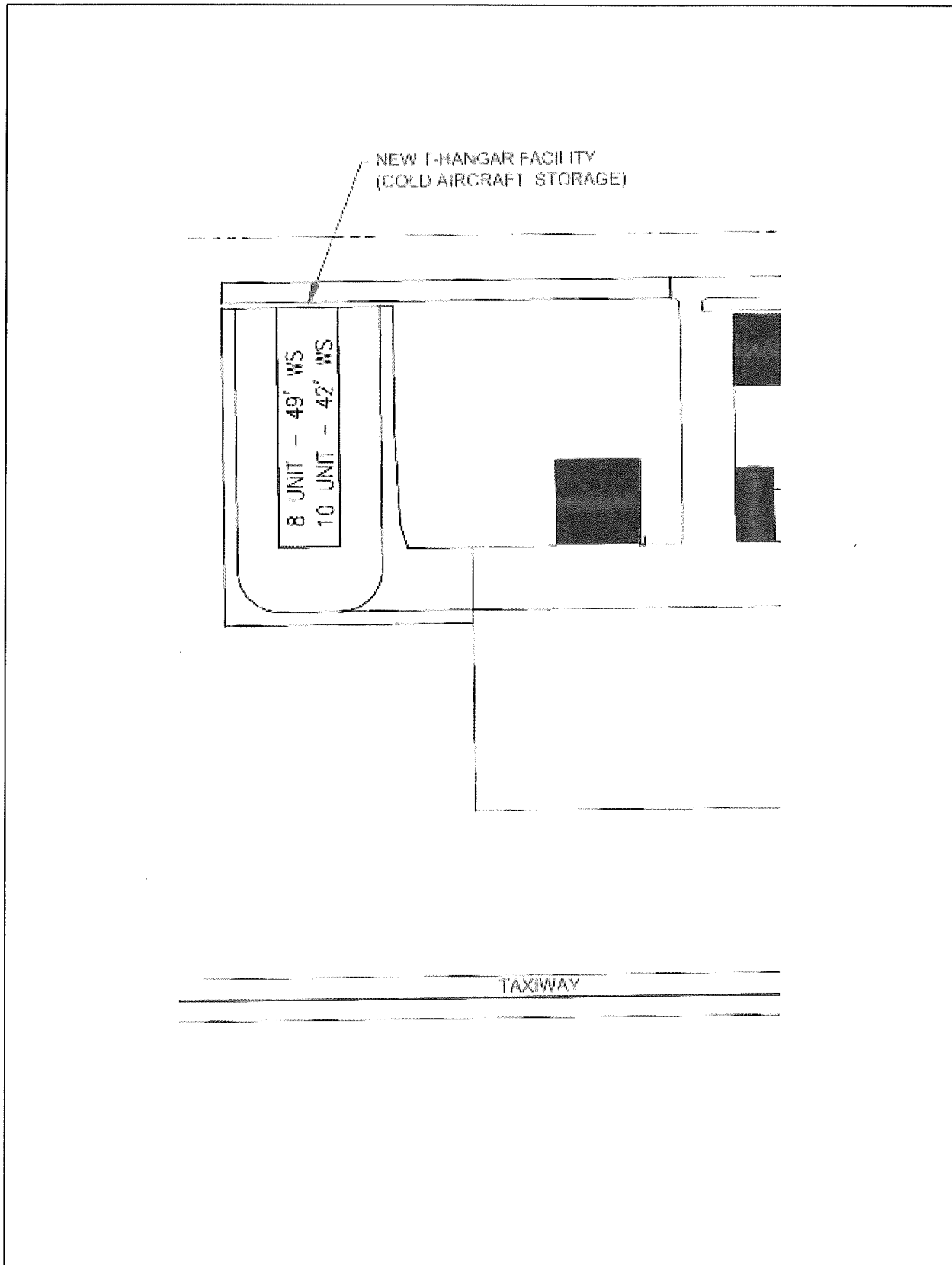
DBE Contract amount not met – Shortfall \$ _____ (*documentation explaining shortfall attached*).

Prime Consultant**DBE Subconsultant**

Print Name _____
 Title _____
 Signature _____
 Date _____

Print Name _____
 Title _____
 Signature _____
 Date _____

ATTACHMENT P
PROJECT SKETCH



ATTACHMENT Q

PROJECT LETTING SCHEDULE

ILLINOIS DEPARTMENT OF TRANSPORTATION
DIVISION OF AERONAUTICS
2021 LETTING SCHEDULE WITH ASSOCIATED REGRESSIVE DATES

START (0%)	22 Week Project Development Timeline (154 Calendar Days)				Internal IDOT Deadlines			IDOT Letting Date	Anticipated Award Date	Anticipated Start to Work Date
	35%	80%	100%		Recommendation Memo	Transfer Bid Documents for Publication	Service Bulletin			
Pre-design Meeting Target Date	Engineering Report to IDA for Comments	*Sealable Plans and Specifications to IDA for Comments	Approved and Sealed Final Plans and Specifications to IDA							
15-Nov-2019	10-Jan-2020	20-Mar-2020	17-Apr-2020		24-Apr-2020	01-May-2020	08-May-2020	12-Jun-2020	07-Aug-2020	21-Aug-2020
03-Jan-2020	28-Feb-2020	08-May-2020	05-Jun-2020		12-Jun-2020	19-Jun-2020	26-Jun-2020	31-Jul-2020	25-Sep-2020	09-Oct-2020
21-Feb-2020	17-Apr-2020	26-Jun-2020	24-Jul-2020		31-Jul-2020	07-Aug-2020	14-Aug-2020	18-Sep-2020	13-Nov-2020	01-May-2021
10-Apr-2020	05-Jun-2020	14-Aug-2020	11-Sep-2020		18-Sep-2020	25-Sep-2020	02-Oct-2020	06-Nov-2020	01-Jan-2021	01-May-2021
12-Jun-2020	07-Aug-2020	16-Oct-2020	13-Nov-2020		20-Nov-2020	27-Nov-2020	04-Dec-2020	15-Jan-2021	12-Mar-2021	01-May-2021
07-Aug-2020	02-Oct-2020	11-Dec-2020	08-Jan-2021		15-Jan-2021	22-Jan-2021	29-Jan-2021	05-Mar-2021	30-Apr-2021	14-May-2021
25-Sep-2020	20-Nov-2020	29-Jan-2021	26-Feb-2021		05-Mar-2021	12-Mar-2021	19-Mar-2021	23-Apr-2021	18-Jun-2021	02-Jul-2021
13-Nov-2020	08-Jan-2021	19-Mar-2021	16-Apr-2021		23-Apr-2021	30-Apr-2021	07-May-2021	11-Jun-2021	06-Aug-2021	20-Aug-2021
01-Jan-2021	26-Feb-2021	07-May-2021	04-Jun-2021		11-Jun-2021	18-Jun-2021	25-Jun-2021	30-Jul-2021	24-Sep-2021	08-Oct-2021
19-Feb-2021	16-Apr-2021	25-Jun-2021	23-Jul-2021		30-Jul-2021	06-Aug-2021	13-Aug-2021	17-Sep-2021	12-Nov-2021	01-May-2022

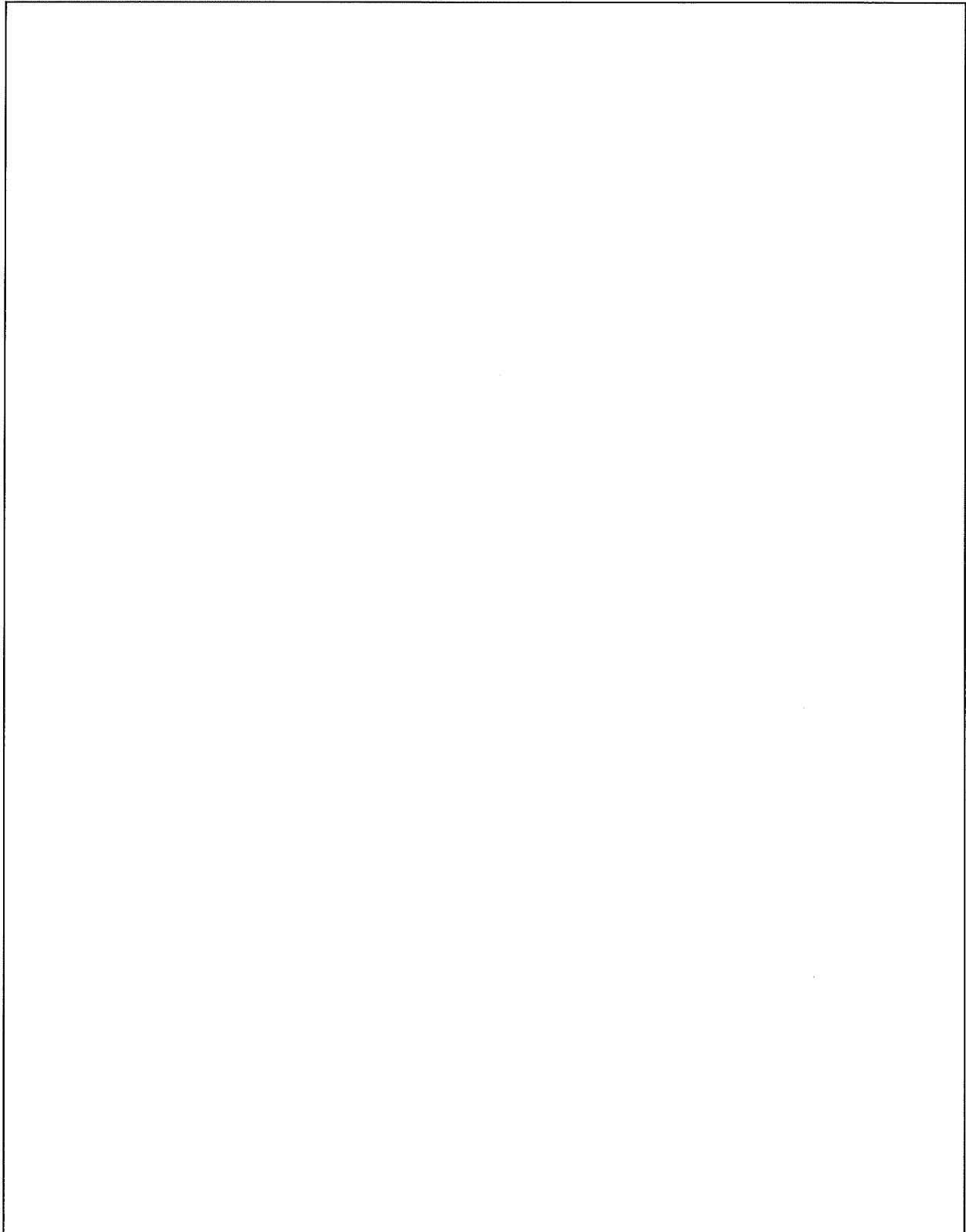
*Requirements of the 80% milestone submittal shall include a complete set of Contract Documents, as outlined in the A/E agreement, designed and reviewed for adherence to Federal Aviation Administration (FAA) and Illinois Division of Aeronautics (IDA) concepts and standards by a licensed Illinois Professional Engineer. Submittals shall include but not limited to the following documents: Construction Plans, Special Provisions and Construction Safety Phasing Plan with a detailed Estimate of Costs, Contract Time, and DBE Participation Goal along with any applicable Modifications of Standards and Certification requirements required by the FAA Review Matrix Guide per memorandum dated 08/02/2016.

Revised 11/30/16

2020 Letting Schedule.xlsx

ATTACHMENT R

OP&P PROGRAM LETTER



ATTACHMENT S**CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL /
ADMINISTRATIVE EXPENSE RATE LETTER****Illinois Department of Transportation**

2300 South Dirksen Parkway / Springfield, Illinois / 62764

February 23, 2021

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

James Messmore
HANSON PROFESSIONAL SERVICES INC.
1525 South Sixth Street
Springfield, IL 62703

Dear James Messmore,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2019. Your firm's total annual transportation fee capacity will be \$103,200,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 154.10% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2020. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

ATTACHMENT T

CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS


Illinois Department of Transportation
Division of Aeronautics

2020 TRANSPORTATION IMPROVEMENT PROGRAM

ESTIMATE OF WORK

Airport Name:	Pekin Municipal Airport		
Associated City:	Pekin, Illinois		
Year Requested:	2020	Sponsor Priority:	1

PROJECT TITLE:

Construct 10-Place T-Hangar

Estimate of Work							
ITEM	QUANTITY		UNIT PRICE		PRICE	Potential DBE	
	#	Unit(s)	\$	/ Unit		\$	%
SITE							
Cleaning and Sealing		LF		/ LF			
Crushed Aggregate Base		TON		/ TON			
HMA - Surface		TON		/ TON			
HMA - Base		TON		/ TON			
Subgrade Stabilization		SY		/ SY			
Milling		SY		/ SY			
Tack/Prime		GAL		/ GAL			
Marking		SF		/ SF			
HANGAR							
Install Electrical Equipment		LS		/ LS			
Corp. Hangar Package (Flr, Bldg, Elec.)		SF		\$55 / SF			
T-Hangar Package (Flr, Bldg, Elec.)	10	Unit(s)		\$55,000 / Unit(s)	\$550,000		
Compacted Fill		TON		\$25 / TON			
Approach Slab/Base		SY		\$75 / SY			
Misc. Demolition		EA		\$5,000 / EA			100.00%
Trench Drains and Oil-Water Sep.	-	LS		\$15,000 / LS			
GRADING AND DRAINAGE							
Grading and Restoration	1	LS		\$10,000 / LS	\$10,000	\$10,000.00	100.00%
Offsite Fill		CY		/ CY			
Seeding/Mulching	0.5	AC		\$5,000 / AC	\$2,500	\$7,500.00	300.00%
Pipe		LF		\$50 / LF			
Structures	2	EA		\$1,000 / EA	\$2,000		
FENCING							
Remove Fence		LF		\$5 / LF			
Install Fence		LF		\$20 / LF			
Gates (Electric)		EA		/ EA			
Gates (Manual)		EA		\$1,000 / EA			
OTHER / MISC.							
Field Office		LS		/ LS			
Haul Route		LS		/ LS			
Erosion Control	1	LS		\$1,000 / LS	\$1,000		
General Conditions and Mobilization	1	LS		\$30,000 / LS	\$30,000		
Contingency	1	LS		\$29,400 / LS	\$29,400		
Engineering-Design	1	LS		\$35,000 / LS	\$35,000		
Engineering-Special Services	1	LS		\$2,500 / LS	\$2,500		
Engineering-Construction	1	LS		\$45,000 / LS	\$45,000		
Utilities/Adj.	1	LS		\$10,000 / LS	\$10,000		
TOTAL COST:					Potential DBE		
					\$		%
					\$717,400	\$17,500.00	2%

ATTACHMENT U
RETAINER AGREEMENT
(SEE NEXT PAGE)

**AGREEMENT FOR CONSULTANT SERVICES
(RETAINER AGREEMENT)**

THIS AGREEMENT, made at Pekin, Illinois, this 31 day of
October, in the year 2017 by and between the
City of Pekin, Illinois

(sometimes hereinafter also referred to as the "Owner", or "Sponsor"), as Party of the First Part, and
Hanson Professional Services Inc. (Hanson)

(hereinafter referred to as the "Consultant"), as Party of the Second Part.

WITNESSETH:

WHEREAS, the Owner intends to sponsor the accomplishment of a development program, in stages, of a public air navigation facility known as Pekin Municipal Airport (hereafter referred to as "Airport"), in Tazewell County, State of Illinois; and

WHEREAS, the Owner wishes to have the Engineer available to perform certain projects as described in the Owner's development program; and

WHEREAS, the development program shall be described as:

1. HMA overlay of runway, taxiway approach and turn-around pavements; remarking and landscaping items. Project includes remaining pavement repairs, and repairs and sealing that develop within time of programming and construction;
2. Installation of weather observation equipment and associated site work to provide basic weather information to pilots;
3. Upgrade existing perimeter fence to 8' Class E fence in frontal areas;
4. Construct access taxiways and access road extension to T-hangar site;
5. Construction of T-hangars;
6. Construction of a new fuel farm and underground tanks;
7. Preparation of project pre-applications/applications and Transportation Improvement Program (T.I.P.) sheets; and
8. Update of the Exhibit A.

WHEREAS, the Department of Transportation, Office of Intermodal Project Implementation-Aeronautics, State of Illinois is the authorized Agent of the Owner under the proposed development program (it may be hereinafter referred to as "Aeronautics");

WHEREAS, the Engineer agrees to furnish an executed "Certification of Engineer" and certain professional engineering services enumerated hereinafter, in connection with projects assigned to the Engineer by the Owner under the development program.

NOW, THEREFORE, for and in consideration of the mutual promises made by the parties hereto, **IT IS MUTUALLY COVENANTED AND AGREED** as follows:

I. ENGINEERING SERVICES

- A. As an independent contractor, the Engineer agrees to furnish and perform various professional engineering services in accordance with the usual and customary standards for such services in the local area, applicable legal standards and State of Illinois, Office of Intermodal Project Implementation-Aeronautics and Federal Aviation Administration requirements, upon request of the Owner and its principal representative, for the preparation of the above referenced projects. The parties mutually acknowledge that Owner may or may not currently possess funding for many of the aforementioned tasks (recitals above). Therefore this Agreement does not obligate the Owner to proceed with all of the aforementioned tasks described, and the Owner reserves the right to not utilize the Engineer for some or all of these tasks during the term of this Agreement.
- B. When the Owner elects to proceed with a project, the parties hereto agree to negotiate in good faith and to execute an Agreement for Architectural, Engineering and Planning Services for Airports covering the specifically defined parts of the scope of work which are to be funded under a specific project. The Agreement(s) will cover the Design, Construction, and Planning and Special Services Phases of the specific project. Should the Owner and Engineer not reach agreement on services and/or conditions within 30 calendar days, either party may, after written notice, terminate this Agreement, in whole or in part. No fees will be earned or payable until the agreement on services and/or conditions is finalized and approved by the Owner, except for any preparatory work such as surveys, investigations, etc. previously authorized by the Owner.

II. CHARGES FOR ENGINEERING SERVICES

- A. The Owner agrees to pay the Engineer as compensation for rendering the professional engineering services herein above described in Section I, Paragraphs A and B, as agreed to between the parties.
- B. For services of the Engineer provided at the request of the Owner that are not otherwise included as a part of a specific project Agreement, the Engineer will be compensated for its reasonable and customary charges, after prior written acceptance of the proposed charges by the Owner, and only for those tasks performed which are not made necessary due to the fault or error of the Engineer.
- C. The Owner by a written thirty (30) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill his agreement obligations. Upon receipt of such notice, the Engineer shall: (1) immediately discontinue services affected (unless the notice directs otherwise), and (2) deliver to the Owner available data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have accumulated by the Engineer in performing this agreement whether completed or in process. If, after notice of termination for failure to fulfill agreement obligations, it is determined that the Engineer had not so failed, the termination shall be deemed to have been effected for the convenience of the Owner.

III. SPECIAL CONDITIONS

- A. The Owner acknowledges the Engineer's drawings and specifications, including available documents on electronic media, and basic survey notes and sketches, charts, computations and other data produced by the Engineer under this Agreement are instruments of the

Engineer's professional service. Nevertheless, the information, drawings and specifications prepared under this Agreement shall become the property of the Owner upon completion of the services and payment in full of all monies due to the Engineer.

The Engineer may remove any information from any drawings, computer disks, tracings, construction plans, specifications, maps, survey notes and sketches, charts, computations and other data deemed to be proprietary, copyrighted or confidential in nature. The Owner will not make or permit to be made any modification to the drawings and specifications, as approved, without the prior written authorization of the Engineer. The Owner agrees to waive any claim against the Engineer arising from any unauthorized transfer, reuse or modification of the information, drawings and specifications.

- B. The Engineer shall proceed to furnish engineering services on any part of the scope of work, after the request has been made in writing by the Owner.
- C. Each party binds himself, his partners, successors, executors, administrators and assigns, to the other party of this Agreement and to the partners, successors, executors, administrators and assigns for such other party as to all covenants of this Agreement.
- D. Unless otherwise terminated as provided herein, this agreement expires upon final approval and acceptance of the completed project(s) listed in the development program or within **five (5) years** of the execution of this agreement, whichever occurs first.
- E. The Engineer agrees to conduct the services in compliance with the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity", as amended.
- F. The Engineer agrees that the Owner, Aeronautics, the Federal Aviation Administration, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Engineer which are directly pertinent to the specific grant program for the purpose of making audit, examination, excerpts and transcriptions.

IV. SPECIAL PROVISIONS

- A. If any of the services outlined in Section I are furnished by the Engineer by obtaining such services outside the Engineer's organization, the Engineer shall provide an executed contract between the person(s) or firm and the Engineer outlining the services to be performed and the charges for the same. Two (2) copies of the executed contract shall be submitted to the Owner for approval prior to the services being performed.
- B. This agreement shall be construed and enforced in accordance with the laws of the State of Illinois and Owner and Engineer hereby consent to the jurisdiction of said State.
- C. During the performance of this contract, the Engineer, for itself, its assignees and successors in interest agrees as follows:
 - 1. The Engineer shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. The Engineer, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Engineer shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
 3. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Engineer of the Engineer's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
 4. The Engineer shall provide available information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records accounts, other sources of information, and its facilities as may be determined by the Owner or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of the Engineer is in the exclusive possession of another who fails or refuses to furnish this information, the Engineer shall so certify to the Owner or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
 5. In the event of the Engineer's noncompliance with the nondiscrimination provisions of this contract, the Owner shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Engineer under the contract until the Engineer complies, and/or,
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
 6. The Engineer shall include the provisions of Paragraphs 1 through 5 in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as the Owner or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the Engineer becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Engineer may request the Owner to enter into such litigation to protect the interests of the Owner and, in addition, the Engineer may request the United States to enter into such litigation to protect the interests of the United States.
- D. The Engineer agrees to ensure that minority business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement.
- E. Except as otherwise provided for under this Agreement regarding obligations from early termination in Paragraph II. C., the Owner may terminate this agreement in whole or in part for its sole convenience by furnishing written sixty (60) day notice of such termination to the Engineer. If a contract for a specific project is terminated for convenience or if a default termination of a specific project agreement is converted to a termination for convenience under paragraph II.C., above, the Owner will be obligated to compensate the Engineer for the work performed prior to the termination and a reasonable profit on that portion of the work which was remaining to be completed but was not fully performed as of the date the

Engineer was informed of the Owner's decision to terminate, except profit paid to the Engineer shall be limited to the standard percentage applied solely to the amount of work that has been completed by the Engineer at the time of the stop work notice.

- F. The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535; and Federal guidance included in 49 CFR Part 18.36, FAA Order 5100.38, and FAA AC 150/5100-14 (current at time of selection), in the procurement of the services covered by this Agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at Pekin,
Illinois, this 24th day of October, 2017.

CITY OF PEKIN, ILLINOIS

ATTEST:

(SEAL) Shah Newcomb - Deputy City Clerk for Sue McMillan City Clerk

BY: John McCabe
TITLE: Mayor of Pekin

BY: _____
TITLE: _____
37-6002169

Federal Employer's Identification Number
(F.E.I.N.)

HANSON PROFESSIONAL SERVICES INC.

ATTEST:
(SEAL)

BY: Robert A. Waller
TITLE: Assistant Vice President
91932-00

Illinois Human Rights Number

BY: Dennis J. Hollahan
TITLE: Vice President/Secretary
37-0844717

Federal Employer's Identification Number
(F.E.I.N.)



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Justin Reeise, Public Works Director

AGENDA ITEM: Resolution No. 339-21/2 Approving Agreement Hanson for Design of New Corporate Hangar at Airport

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This request is to enter into an agreement with Hanson Professional Services for the Design and Special Services of a new corporate/ maintenance hangar facility with office space at the Airport. Scope of services will include the preparation of required construction plans and specifications for the construction of the T-Hangar for an IDOT letting. Additional services will include preparation of NEPA Categorical Exclusion checklist, preparation of an ALP redline update, and coordination with necessary State and Federal Agencies. This project is included in the FY22 Capital Improvement Budget.

This agreement is for a Total Not-To-Exceed Amount of \$117,919.00 and Staff recommends approval of this contract.

FINANCIAL IMPACT:

Requested Amount: \$117,919.00
 Line Item: Capital Budget - Hangar relocate and Expansion Project
 Budgeted Amount: \$2,500,000
 Remaining Funds: \$2,500,000

IMPACT IF APPROVED: Airport will proceed with expansion project

IMPACT IF DENIED: Airport will not proceed with expansion project

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES**Finance Department** (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

11/5/2021

Date:

WHEREAS, the City desires to construct a new corporate and maintenance hangar at the Pekin Municipal Airport; and

WHEREAS, the City solicited requests for qualifications for architectural and engineering design services for the project; and

WHEREAS, after reviewing all responses to the request for proposals, staff has recommended that Hanson Professional Services be awarded a professional service contract for the project; and

WHEREAS, the City Council finds it is in the best interests of the City to award a professional services contract to Hanson Professional Services for the design of a new corporate and maintenance hangar at the Pekin Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The award of a professional services contract to Hanson Professional Services, Inc. for the design of a new corporate and maintenance hangar at the Pekin Municipal Airport is approved.

Section 3. The Mayor is authorized and directed to enter into, and the Clerk is directed to attest, the Standard Agreement for Consultant Services at Illinois Airports for Architectural/Engineering (A/E), Planning and Special Services in substantially the form set forth in Exhibit A attached hereto.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK

**STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS
FOR ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES**

Authorized for use by
The Illinois Department of Transportation
Division of Aeronautics
Effective: June 2012

☐ Preliminary Assessment and Schematic Design ☐ Construction Phase Services
☒ Design Phase Services ☒ Planning and Special Services

THIS AGREEMENT, made at _____ Pekin _____ Illinois,
this _____ day of _____ in the year _____
by and between the _____ **City of Pekin, Illinois** _____ (hereinafter referred
to as the "Sponsor"), and **Hanson Professional Services Inc.** (hereinafter referred to as the
"Consultant"). This Agreement expires 5 years from the date of execution.

WITNESSETH

The Sponsor intends to undertake the accomplishment of a project pursuant to the development of a
public air navigation facility known as the _____ **Pekin Municipal Airport** _____
in _____ **Tazewell** _____ County, state of Illinois; and the project shall be identified as the
Illinois Project No. _____ **C15-4828** _____ and SBG Project No. _____ **3-17-SBGP-TBD** _____ ;
The following is the detailed project title and description from the Illinois Department of Transportation's
Office of Planning and Programming (OP&P) program letter which shall be carried through the
development of the project (attach supplemental information as necessary in Section I.H., Detailed Scope
of Services):

Construct Corporate Hangar

A detailed sketch of the proposed work, labeled ATTACHMENT P, shall be attached.

In consideration of the benefits which will accrue to the parties hereto by virtue of the Agreement and the
respective covenants herein contained, IT IS MUTUALLY COVENANTED AND AGREED as follows:

The Consultant agrees to furnish executed "Certification of Engineer" and certain professional engineering
services enumerated herein-after, in connection with the implementation and development of the aforesaid
project.

The Department of Transportation, Division of Aeronautics within the state of Illinois shall act as Agent of
the Owner/Sponsor for all matters involving the development of any public air navigation facility by virtue of

the Illinois Aeronautics Act. The Illinois Aeronautics Act requires and directs the Illinois Department of Transportation, Division of Aeronautics (hereinafter referred to as the "Department") to "*regulate and supervise aeronautics within this state*", with "*aeronautics*" defined as "*...the design, establishment, construction, extension, operation, improvement, repair or maintenance of airports...*". The Department shall not expend any funds appropriated, or made available...for any work upon any such project that is not contracted for and constructed or developed under the supervision or direction of the Department. Financial assistance may include reimbursement to eligible airport Sponsors for...engineering costs directly related to projects financed in whole or in part by federal/state monies provided such engineering costs were approved by the Department prior to the payment of these costs by the airport Sponsor. The approval of engineering costs prior to payment shall qualify those costs for federal/state reimbursement but shall not constitute an obligation of federal/state funds.

Since the services contemplated under this Agreement are professional in nature, it is understood that the Consultant, acting as an individual, partnership, firm or other legal entity, is of professional status and will be governed by professional ethics in their relationship to the Department and the Sponsor. The Department acknowledges the professional and ethical status of the Consultant by approving this Agreement and the associated fees for federal/state eligibility (either in whole or part) on the basis of their qualifications and experience and determining their compensation by mutually satisfactory negotiations.

Any additions/deletions, revisions/modifications to this Agreement without the expressed written consent of the Department shall void this Agreement as it relates to state and federal funding participation eligibility.

I. ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES

The Consultant agrees to perform various professional engineering and planning services and provide necessary and required information pursuant to the accomplishment of the above referenced project.

It is understood that meetings will be common to all phases. The Consultant will coordinate project kick-off, pre-design and pre-construction meetings and project status update meetings, as required, in order to resolve project issues with the Department, Sponsor and/or other regulatory and review agencies. The Department shall be notified of scheduled agency meetings and given the opportunity to participate. Meetings for which effort will be billed shall be thoroughly documented by minutes with copies distributed to the Sponsor and the Department within 10 days of the meeting. Failure to properly document meeting discussions could result in the loss of part or all of the professional services compensation eligibility associated with this activity.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

~~This phase includes activities required for agency coordination and permit development, non-routine surveys, testing and architectural/engineering preliminary design considerations of a project. Elements of this phase may include development of architectural schematic building designs and reports, non-routine geological and field investigations (soil borings and pavement cores), DCP testing, FWD testing (when used to evaluate pavement as part of a strengthening project), coordination of FAA reimbursable agreements, coordination of utility relocation agreements, coordination of force account activity (must be pre-approved by the Department in writing).~~

~~The Consultant shall furnish and/or perform engineering reconnaissance necessary for the preparation and development of an engineering report, bidding documents (design plans and specifications) including topographic field surveys, crack surveys, and sampling and testing for routine soils investigations (in accordance with ATTACHMENT J—Testing Schedule & ATTACHMENT K—Testing Rates & Cost Summary).~~

~~This phase will culminate in the submittal of a detailed engineering report with project alternatives and design recommendations and project completion timeline assessment.~~

~~The Consultant shall furnish an engineering report in accordance with standard practices and the provisions of ATTACHMENT E—Engineering Report. The report will include an analysis of preliminary surveys, geotechnical testing and alternative designs and include final project design recommendations.~~

~~The project completion timeline assessment will identify necessary effort required to complete the final project design (complete construction plans and specifications). This phase of project development will represent approximately 35% of the project design timeline. Project formulation should be consistent with the TIP submittal and the program letter project description (ATTACHMENT R). If not, identify components that have changed as a result of the preliminary assessment and schematic design analysis.~~

~~A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS A/A1.~~

B. DESIGN PHASE SERVICES

This phase shall include activities required to accomplish a project design in accordance with the established Aeronautics letting schedule project design timeline and approved letting date determined at the pre-design meeting. Requests for time extensions beyond the previously agreed-to submittal deadline dates (as established in the Department's Letting Schedule, ATTACHMENT Q, and this Agreement) must be made to the Department in writing not less than 5 days prior to the due date of the submittal. The request for extension must be signed by

a principal/officer of the Consultant's firm. Incomplete submittals will not be accepted. Milestone submittals include the engineering report (at 35% design timeline), plan / spec review (at 80% design timeline) and final submittal of all deliverables (at 100% design timeline). A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS B / B1. Elements of this phase may include:

1. CONSTRUCTION PLANS, SPECIAL PROVISIONS AND ESTIMATES

The Consultant shall prepare and furnish for Department review and comment construction plans, special provisions and construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) at the 80% project design timeline with detailed estimate of costs, estimated DBE participation goal and working/calendar day flow chart, for the particular design authorized in this Agreement.

2. CLARIFICATION OF PLANS

The Consultant shall render clarification of the construction plans and specifications, when and if such clarification is deemed necessary.

3. BIDDING ASSISTANCE

The Consultant shall assist the Sponsor and/or Department in the bidding process, analyze and summarize bid results.

C. CONSTRUCTION PHASE SERVICES

~~This phase shall include all basic services after the award. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS C / C1.~~

1. OFFICE ENGINEERING

a. SHOP DRAWINGS

~~Review the detailed construction, shop and erection drawings submitted by the contractor(s) for compliance with design concepts.~~

b. SUPPLEMENTARY SKETCHES

~~Preparation of elementary and supplementary sketches plus estimates required to resolve actual field conditions.~~

c. RECORD DRAWINGS

~~The Consultant shall prepare Record Drawings within thirty (30) days after the official Notification from the Department of the Official Acceptance of the Construction Work; and after approval by the Department, furnish said Department with one (1) set of such record drawings. The submittal format shall be in accordance with the current policies of the Department.~~

d. MATERIALS CERTIFICATION

~~Prior to reporting a pay item quantity for payment, the materials used and incorporated in, or associated with the pay item, shall be verified for specification compliance by the Consultant. The Consultant shall obtain and review all certifications and/or test results required by the policies of the Department and the Department's *Manual for Documentation of Airport Materials*. At the completion of, or any time prior to the completion of the final quantity of a pay item, the Consultant shall submit the aforementioned material certifications and/or test results, that were utilized for acceptance of material, to the Department for review and final approval. Prior to final payment of engineering services under this agreement, the Consultant shall have~~

submitted required certifications and test results to the Department, and the Consultant shall have signed the Department's MATERIALS CERTIFICATION FORM.

2. FIELD ENGINEERING

a. RESIDENT ENGINEER APPROVAL

The Consultant agrees to furnish the name and qualifications of the Resident Engineer in writing for approval of the participating agencies prior to the preconstruction conference that shall attend said preconstruction conference and shall perform the various professional engineering services required of the Resident Engineer in 2.b. thru 2.f. below and inspection of construction.

b. DAILY DIARY

The Resident Engineer shall maintain a daily diary. Copies shall be forwarded to the Department (ATTACHMENT F).

c. DUTIES OF RESIDENT ENGINEER

Furnish full time (unless part time is approved by the Sponsor and/or Department) Resident Engineering of construction including project inspection, field testing, and furnish surveying at the site of the work, whose duties shall include all reasonable, proper and customary duties as are usually and customarily furnished in connection with the general engineering of construction of such improvements, including but not limited to the following:

- i. Performance of acceptance and quality assurance tests when required by Department policy and/or contract specification. Examples of these tests include but are not limited to: Testing concrete for slump and air content; testing concrete for strength; testing bituminous concrete pavement for density using the nuclear method and using the Bulk Specific Gravity Method. Obtaining representative samples of miscellaneous materials such as paint, geotextile fabric, joint sealer, epoxy, polyester resin, etc. for testing as necessary, and/or as directed by the Department; performance of field density tests of earthwork embankments, backfills and subgrade; field density tests of subbase and base courses, and moisture content tests on materials where applicable; and, laboratory proctor tests where applicable. Test Reports shall be submitted to the Department within three (3) working days of the date the test was conducted.
- ii. Inspection/Measurement/Oversight of construction to determine that the work was completed in substantial conformance with the approved plans and specifications, and in compliance with the requirements set forth in the contract documents. All stop or start work orders shall be issued by the Department; the Resident Engineer shall recommend the orders. Document pay item quantities reported for pay in accordance with the latest revision of the Department's *Airport Construction Documentation Manual*.
- iii. Preparation and forwarding to the Department of periodic project reports required by the Department. Bi-weekly construction reports will be submitted to the Department, within three (3) calendar days of the end of the contractor's work week.
- iv. To obtain and review for specification compliance, material certifications and/or test results for all materials prior to their use in the construction.

v. ~~To reject for inclusion in the project, any materials that are delivered without certification and/or test results, or materials delivered with certification that has been found to be in noncompliance, or any defect found through visual inspection which renders the material unsuitable for inclusion in the project. The Department shall be notified when any rejections are made. Materials that are delivered without certification and/or test results may be stockpiled or stored in a manner acceptable to the Resident Engineer until such time as the certification and/or test result arrive and are reviewed and accepted by the Resident Engineer.~~

vi. ~~Preparation of Reports required per the Sponsor's NPDES permit while providing on-site services, retaining all support documentation.~~

vii. ~~Participate in audits performed to determine that the project is proceeding accordingly per the plans and specifications and adhering to AIP grant requirements.~~

d. ~~FINAL INSPECTION~~

~~Initiate a request, upon substantial completion of all construction work, for a final inspection by the Department. When necessary, a punch list of uncompleted items and electrical checklist (if applicable) on the project shall be established at the final inspection. Submit a final acceptance letter (punch list complete) which shall certify to the Department and the Sponsor that, to the best of the Consultant's knowledge, information and belief, the work involved has been done in substantial conformance with the plans, specifications, and Contract Document, as the same shall have been modified, or supplemented by change order, supplementary contract or otherwise, and that such work is acceptable.~~

e. ~~SAFEGUARD THE SPONSOR~~

~~Endeavor to safeguard the Sponsor against any defects and deficiencies on the part of the Contractor. The Resident Engineer does not guarantee the performance of the contract by the Contractor, except that the Resident Engineer shall ensure that, to the best of the Resident Engineer's knowledge, information and belief, the work has been done in substantial conformance with the approved plans and specifications and advise the Sponsor and/or the Department in writing of any known noncompliance set forth in the contract. This does not in any way mean that the Resident Engineer is a guarantor of the Contractor's work. The Resident Engineer assumes no responsibility for safety in, on or about the job site, nor shall the Resident Engineer have any responsibility for the safety or adequacy of any equipment, building component, scaffolding, forms or other work aids provided by the contractor; nor is the Resident Engineer responsible for the superintendence of the contractor's work or any acts of the contractor.~~

f. ~~OTHER ENGINEERING SERVICES~~

~~Furnish other Engineering Services which may be required by the Sponsor, including surveys. Sub-surface investigations, sampling, testing, and analysis of soils, offsite inspection of materials, laboratory testing, and inspection and control at central mixing plants. Where tests must be conducted by commercial laboratories, only those laboratories approved by the Department will be utilized. If any of these services are conducted by outside firms, the Resident Engineer shall submit copies of the executed contract for such services as specified in Section III.B., of this Agreement. The charges for such services shall be specified in the contract and will remain in effect until completion of the services and acceptance by the Consultant. Certified copies of the~~

results of all tests required by the Department under this paragraph are to be mailed to the Department within five (5) calendar days after the tests are completed.

~~g. FINAL QUANTITIES~~

~~Final quantities associated with the accepted construction work shall be submitted to the Department within thirty (30) days after final acceptance of the construction work.~~

D. PLANNING AND SPECIAL SERVICES

This phase may involve activities or studies unrelated to or outside of the scope of basic design and construction phase engineering services routinely performed by the Consultant. Those activities may include master plan and airport layout plan development, environmental studies and assessments, PCI surveys, FWD testing (when used to evaluate pavement as part of a publication revision), first-order NGS monument surveys, boundary surveys, aeronautical surveys, photogrammetric surveys and topographic mapping, preparation of property ownership plats and easements, appraisal and land acquisition services, benefit / cost analysis studies, RSA determination studies, drainage studies and analyses, FEMA/FIRM map revisions and GIS updates. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS D / D1.

E. ENDORSEMENT OF DOCUMENTS

The Consultant will endorse and seal all final draft reports, contract plans, maps, right of way plats, and special provisions for construction contract documents. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Financial and Professional Regulation of the state of Illinois, being employed by the Consultant and responsible for the portion of the services for which license registration is required. These sealed documents will serve as the record documents for the services covered by the terms of the Agreement.

F. DELIVERABLES

At a minimum, the Consultant shall provide the Department (copy Sponsor upon request) the following deliverables:

1. Final project estimate of costs complete w/ professional services fees and sponsor reimbursement estimates.
2. DBE participation goal and breakout of DBE work.
3. QA verification of ELM Engineers Estimate for Schedule of Prices.
4. Calendar day estimate of construction and detailed breakout of critical work items and associated production rates.
5. One set of final construction plans (half-size) and special provisions – sealed by the Consultant and executed by the Sponsor.
6. One copy of the construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
7. Original executed Consultant Project Certification (ATTACHMENT N).
8. Executed DBE Final Documentation (ATTACHMENT O).
9. Electronic copy/access of all information (via CD, electronic submittal or ftp site).

G. NOTICE-TO-PROCEED (NTP)

The Consultant shall not commence any phase of the work until the "official notice-to-proceed" (NTP) has been issued in writing either by the Sponsor or Department (via Office of Planning and Programming).

Services to be performed by the Consultant under this Agreement shall become eligible for funding participation consideration as of the date of the written NTP. The dated project program notification letter (i.e. Program Letter) from the Department's Office of Planning and Programming, indicating the project's inclusion in the state program and the estimated funding participation sources/levels, shall constitute the NTP. The Consultant shall schedule a project

phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience upon the Sponsor's receipt of this letter.

For projects not covered by a program letter or with program letter pending, the Sponsor may issue the written NTP with concurrence from the Department. In such cases, the Sponsor is fully liable for all costs incurred as a result of such authorization pending future reimbursement once the project is programmed and a program letter is issued. The Sponsor/Consultant is required to schedule a project phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience.

A copy of the program letter shall be included as ATTACHMENT R of this Agreement.

In the absence of a written, dated notice-to-proceed, the execution date of this Agreement shall be used to determine the eligibility of service dates.

The Sponsor and the Department are not liable, and shall not authorize payment to the Consultant, for any services performed prior to the date of notice to proceed or the execution of this Agreement (whichever takes precedent). All effort, regardless of the notice-to-proceed authorization, is subject to review and eligibility funding determination.

H. DETAILED SCOPE OF SERVICES (Attach / insert here).

1. Prepare Construction Plans and Specifications for letting by the Illinois Department of Transportation (IDOT) in accordance with the requirements stated herein and the project description contained within this document, for a single IDOT letting. Additional lettings shall require additional scope and budget.
2. Project will include:
 - Construction of a Corporate Box Hangar and attached office space prepared for finishing by the tenant including but not limited to:
 - Controlled demolition of the existing terminal addition.
 - Architectural requirements for the new hangar and office space.
 - Structural performance specification.
 - Site work for the new facility including grading, drainage improvements and utility work (gas, HVAC, plumbing, electrical, interior/exterior lighting).
 - Associated minimal pavement work to connect to existing pavements.
3. Conduct an onsite observation of the existing conditions to evaluate the potential factors affecting the project design and construction.
4. Prepare a Categorical Exclusion Checklist to meet the requirement National Environmental Protection Act (NEPA) requirements for the project, as directed.
5. Prepare an ALP redline update to depict the new Corporate Hangar facility.
6. Bidding Services including pre-bid meeting, RFIs, preparing addenda as needed.
7. Coordination of the proposed improvements with the Sponsor, State, Federal Aviation Administration, local regulatory agencies, and the affected airport tenants.

II. CONSULTANT COMPENSATION

The Sponsor agrees to pay the Consultant as compensation for rendering the professional services hereinabove described and submitted using the standard Department invoice forms (ATTACHMENTS G & H). Burden and overhead rates entered into this Agreement shall be in effect for the length of the agreement and will not be adjusted, except as may be determined under an audit of costs by the Auditor General or the Department. The rates used in this Agreement shall be the latest audited or provisional approved rates by IDOT as of the date of execution of this Agreement (approval letter must be attached). Should the rate change in the time between the final approval notification of fees and the execution of this Agreement, hours will be adjusted accordingly so that there is no increase in the final approved not-to-exceed amount.

Any professional services effort performed beyond the not-to-exceed limits expressed below, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

~~A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN~~

~~For services outlined in Section I.A., Preliminary Assessment and Schematic Design, and further detailed in Section I.H., Detailed Scope of Services,~~

- ~~4. a lump sum payment of \$ _____~~
- ~~**VALUE**~~
- ~~(representing approximately 35% of the total estimated professional services compensation for design phase services as determined from the TIP request). The fee shall be paid as a lump sum when the preliminary assessment and schematic design phase deliverables (outlined in Section I.A.) are approved and accepted by the Department.~~

B. DESIGN PHASE SERVICES

For services outlined in Section I.B., Design Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 4,303.00
total amount not to exceed \$ 111,605.00
unless a major change or addition to the scope of services is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted by the Consultant and approved by the Department. The final charges shall be submitted after the Design Phase Services have been performed, approved and all deliverables accepted by the Department in accordance with the guidance outlined in Section I.F. This period of time expires 30 days after award of the construction contract. Any submittal after this time shall not be considered eligible for payment / reimbursement by the Department unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the design phase deliverables (outlined in Section I.F.) are approved and accepted by the Department.

III. SPECIAL CONDITIONS

The Consultant shall render the services in accordance with generally accepted Professional Standards.

A. **TERMINATION**

(Reference: 49 CFR Part 18.36(i)(2); FAA Order 5100.38)

The Sponsor, by written seven (7) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill his agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Sponsor all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing this agreement whether completed or in process.

1. If the termination is due to the failure of the Consultant to fulfill his agreement obligations, the Sponsor may take over the work and prosecute the same to completion by agreement or otherwise. In such case, the Consultant shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
2. If, after notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor.
3. It is hereby understood and agreed that should the agreement be terminated, the Consultant shall be entitled to and shall receive a fee based on the amount of work accomplished and approved by the Department up to the day of notification of termination. The fee shall be equal to the sum of the actual number of man-hours of each category of work applied at a negotiated hourly rate, plus any outside services approved by the participating agencies and accomplished prior to the notification. If terminated under Section III.HH., Breach of Contract Terms, the Consultant will not be entitled to profit on the work accomplished.

B. **CHANGE IN CONSTRUCTION PLANS**

It is hereby understood and agreed that if the construction plans are completed in accordance with criteria and/or decisions made by the Sponsor (and/or the Department if applicable), and approved by the Department, and said construction plans are substantially changed or revised, for any reason other than the fault of the Consultant in preparing same, then the Consultant shall be entitled to compensation for rendering the services necessary to complete the changes. The amount of this fee shall be negotiated between the Sponsor, Consultant and the Department, and approved by the Department, and an amendment to the agreement should be accomplished prior to authorizing the Consultant to proceed with the changes. The fee shall be due and payable when the revisions are approved by the Sponsor and the Department.

It is the Consultants responsibility to notify the Department as soon as possible when changes/revisions are identified that are beyond the scope of services contemplated under this Agreement.

C. **HOLD HARMLESS**

The Consultant shall be responsible to pay for all labor, material and equipment costs incurred and for any and all damages to property or persons to the proportionate extent arising out of the negligent performance of services under this agreement and shall indemnify and save harmless the Sponsor, (and/or the Department if applicable), their officers, agents and

employees from all third party suits, claims, actions or damages of any nature whatsoever to the proportionate extent resulting there from. These indemnities shall not be limited by the listing of any insurance coverage. If any errors, negligent acts and/or omissions are made by the Consultant in any phase of the work under this agreement, the correction of which may require additional field or office work, the Consultant will be promptly notified and will be required to perform such additional services as may be necessary to correct these errors, negligent acts and/or omissions without undue delay and without additional cost to the Sponsor (and/or the Department if applicable). The Consultant shall be responsible for any damages incurred as a result of his errors, negligent acts and/or omissions and for any losses or cost to repair or remedy construction as a result of his errors, omission and/or negligent acts, to the extent such error, omission or negligent act breaches the Professional Standard of care. The Consultant shall not be responsible for any consequential damages of the Sponsor or the Department. Neither the Consultant, nor the Sponsor, nor the Department shall be obligated for the other parties' negligence or for the negligence of others.

D. DRAWING OWNERSHIP

It is further mutually agreed by the parties hereto that reproducible copies of the drawings, computer disks, tracings, construction plans, specifications and maps prepared or obtained under the terms of the contract shall be delivered to and become the property of the Sponsor and basic survey notes and sketches, charts, computations and other data shall be made available upon request of the Sponsor. If any information is used by the Sponsor or another Consultant such use or reuse by the Sponsor or others shall be at the sole risk and without liability or legal exposure to the Consultant.

E. CONTRACT FOR OUTSIDE SERVICES

If any of the services outlined in Section I. are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall provide an executed contract between the person(s) or firm and the Consultant outlining the services to be performed and the charges for the same. Two (2) copies of the executed contract shall be submitted to the participating agencies for approval prior to the services being performed; all covenants and Special Conditions shall be included and binding on all subcontracts.

F. FORMERLY NOTICE TO PROCEED (See Section I.G.)

G. SUBLET AGREEMENT

Each party binds himself, his partners, successors, executors, administrators and assigns, to the other part of this agreement and to the partners, successors, executors, administrators and assigns for such other party at all covenants of this Agreement.

Except as above, neither the Sponsor nor the Consultant shall assign, sublet or transfer his interest in this agreement without the written consent of the other party hereto.

H. AGREEMENT EXPIRES

This agreement expires upon final approval and acceptance of the completed project(s) by the Sponsor (and/or Department as applicable), and after all final engineering charges have been paid to the Consultant as of the date of project close-out or after five years from the date of execution, whichever comes first. Payment liability by the State is as outlined above (see Section I.G., Notice to Proceed and Section II., Consultant Compensation).

I. EQUAL EMPLOYMENT OPPORTUNITY

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

The Consultant agrees to conduct the services in compliance with all the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity," as amended.

During the performance of this contract, the Consultant, for itself, its assigns and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

1. Compliance with Regulations. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subconsultants, including procurements of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including, Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subconsultant or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports. The Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance. In the event the Consultant's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Consultant under the contract until the Consultant complies, and/or
 - b. cancellation, termination, or suspension of the contract, in whole or in part.

Incorporation of Provisions. The Consultant shall include the provisions of paragraphs 1 through 5 (above) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the sponsor may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event an Consultant becomes involved in, or is threatened with, litigation with a subconsultant or supplier as a result of such direction, the Consultant may request the sponsor and/or Department to enter into such litigation to protect the interests of the sponsor and, in addition, the Consultant.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES

1. Policy. It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 23 applies to this agreement.
2. DBE Obligation. The Consultant agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all Consultants shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Consultants shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

J. OPEN ACCESS TO DOCUMENTS

(Reference: 49 CFR Part 18.36(i); FAA Order 5100.38)

(Public Act 90-0572 Section 20-65; Public Act 87-991)

The Consultant shall maintain, for a minimum of 5 years after the completion of the contract, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General; and the Consultant agrees to cooperate fully with any audit conducted by the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the contract for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

K. CERTIFICATION OF CAPACITY TO CONTRACT

(Public Act 90-0572, Section 50-13)

It is unlawful for any person holding an elective office in this State, holding a seat in the General Assembly, or appointed to or employed in any of the offices of State government, or who is an officer or employee of the Illinois Building Authority or the Illinois Toll Highway Authority, or who is the wife, husband or minor child of any such person, to have or acquire any contract, or any direct pecuniary interest in any contract therein, whether for stationery, printing, paper or for any services, materials or supplies, which will be wholly or partially satisfied by the payment of funds appropriated by the General Assembly of the State of Illinois or in any contract of the Illinois Building Authority or the Illinois Toll Highway Authority. Payments made for a public aid recipient are not payments pursuant to a contract with the State within the meaning of this Section.

It is unlawful for any firm, partnership, association or corporation in which any such person is entitled to receive more than 7 1/2% of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

It is unlawful for any firm, partnership, association or corporation in which any such person together with his spouse or minor children is entitled to receive more than 15%, in the aggregate, of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

Nothing in this Section invalidates the provisions of any bond or other security hereto or hereafter offered for sale or sold by or for the State of Illinois.

This Section does not affect the validity of any contract made between the State and an officer or employee of the State or member of the General Assembly, his spouse, minor child or any combination of such persons, if that contract was in existence before his election or employment as such officer, member, or employee. Such a contract is void, however, if it cannot be completed within 6 months after such officer, member, or employee takes office, or is employed.

This Section does not apply to (1) a contract for personal services as a teacher or school administrator between a member of the General Assembly or his spouse, or a State officer or employee or his or her spouse, and any school district, public community, college district, the University of Illinois, Southern Illinois University or any institution under the control of the Board of Governors of State Colleges and Universities or under the control of the Board of Regents or (2) a contract for personal service of a wholly ministerial character including but not limited to services as a laborer, clerk, typist, stenographer, page, bookkeeper, receptionist or telephone switchboard operator, made by a spouse or minor child of an elective or appointive State officer or employee or of a member of the General Assembly or (3) payments made to a member of the General Assembly, a State officer or employee, his or her spouse or minor child acting as a foster parent, homemaker, advocate, or volunteer for or in behalf of a child or family served by the Department of Children and Family Services.

Any person convicted of a violation of this Section shall be guilty of a business offense and shall be fined not less than \$1,000 nor more than \$5,000.

The appropriate Certification of Capacity to Contract will be executed in Section III.X., of this agreement.

L. THE CONSULTANT SELECTION

(Reference: 49 CFR Part 18; FAA AC 5100-14D or latest revision)

(30 ILCS 535; IDOT-Aeronautics Administrative Bulletin: 2010-02)

The City of Pekin, Illinois hereby certifies that it
(Sponsor)

has completed the prescribed qualifications based consultant selection procedures.

The firm of Hanson Professional Services Inc. of Springfield, IL has
(Consultant) (Location)

been selected to provide the engineering services required for the project on:

October 31, 2017

(Date)

A copy of the executed Retainer Agreement identifying the project covered by this Agreement is included as ATTACHMENT U.

M. AMENDMENTS TO THE AGREEMENT

All effort recorded to document a claim for additional compensation must be delineated separately from the original scope of services with personnel, classifications, dates worked, rates, hours and services thoroughly detailed and clearly identified.

The Department shall be notified of potential amendment requests at the earliest possible opportunity once it has been determined that any of the following three circumstances may exist. Any amendments to the Agreement which increases the fee or the time of performance must contain one of the following written determinations (with support documentation) depending upon the circumstances of the change.

1. The undersigned determine that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
2. The undersigned determine that the circumstances which necessitate this change were not within the contemplation of the contract as signed.
3. The undersigned determine that this change is in the best interest of the state of Illinois and is authorized by law.

Date

Sign Name

Print Name

Title

Any professional services effort performed beyond the not-to-exceed limits expressed in Section II. Consultant Compensation, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

N. CERTIFICATION OF CONSULTANT

(Public Act 90-0572 Section 50-5)

I hereby certify that I am Assistant Vice President (title) and duly authorized representative of the firm Hanson Professional Services Inc. whose address is 1525 South Sixth Street, Springfield, Illinois and that neither I nor the above firm I here represent has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Consultant) to solicit or secure this Agreement,
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above Consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as here expressly stated (if any):

The firm certifies by execution:

1. it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a

matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm, nor has the firm been barred from being awarded a contract or subcontract.

2. it has not been barred from contracting with a unit of state or local government as a result of a violation of the Criminal Code of 1961.

I acknowledge that this certification is to be furnished to the Federal Aviation Administration of the United States' Department of Transportation in connection with this contract involving participation of Airport Improvement Program (AIP) funds and is subject to applicable state and Federal laws, both criminal and civil.

9/27/2021
Date


Sign Name

Robert A. Waller
Print Name

Assistant Vice President
Title

O. FEDERAL TAXPAYER IDENTIFICATION NUMBER

The following statement is made under penalty of perjury:

"The Firm's correct Federal Taxpayer Identification Number is 37-0844717

This firm is doing business as a (please check one):

 Individual Partnership X Corporation"

P. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

(Reference: 49 CFR Part 26)

Contract Assurance (§26.13) - The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

In keeping with the DBE plan adopted by the Sponsor, the Consultant shall take all necessary and reasonable steps to attain DBE participation in this contract.

The work for each subconsultant should be listed separately. If the subconsultant is being utilized to meet the project DBE goal, they must be prequalified in that category and certified as a DBE in that category. Please indicate that they are certified in that category. The certification list is available on the Department's website on the "Doing Business" menu under Small Business Enterprises and IL UCP directory <http://www.dot.il.gov/ucp/ucp.html#DBEDirectory>. The percent of work is computed based on the individual subconsultant's work effort in each category.

Firm Name: Prairie Engineers, P.C.

Subcontract Amount (\$): 2,725.00

Prequalification Category	% of Work	DBE Certification
<u>Architecture\Engineering</u>	<u>3%</u>	<u>541370-Surveying</u>

If more than one subconsultant is being used, attach additional sheets.

NOTE: All final payment requests shall include a completed ATTACHMENT O - DBE Final Documentation or the complete information on the Consultant's format.

Q. DISCRIMINATION

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)
(Executive Order 11246 of September 24, 1965; 41 CFR Part 60)

The Consultant agrees not to commit unlawful discrimination in employment in Illinois and further agrees to take affirmative action to ensure that no unlawful discrimination is committed.

R. DUES/FEEES TO CLUBS WHICH DISCRIMINATE

(775 ILCS 25/2 Source: P.A. 85-909)

The Consultant of the business entity certifies that it is not prohibited from selling goods or services to the State of Illinois because it pays dues or fees on behalf of its employees or agent or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates.

S. CONFLICT OF INTEREST

(Public Act 90-0572 Section 50-13)

The Consultant agrees to comply with the provision of the Illinois Public Act prohibiting conflict of interest and all the terms, conditions and provisions of those Sections apply to this contract

and are made a part of this contract the same as though they were incorporated and included herein.

T. FELONY CONVICTION

(Public Act 90-5072 Section 50-10)

The Consultant certifies that if he/she or the business entity has been convicted of a felony, at least five years has passed since the completion of the sentence as of the contract date.

U. ILLINOIS HUMAN RIGHTS NUMBER

The Consultant must have an Illinois Department of Human Rights prequalification number, or have an application on file with the Illinois Department of Human Rights office at the State of Illinois Center, Suite 10-100, 100 West Randolph, Chicago, Illinois 60601 (refer to Department of Human Rights form).

(#IDHR PC-1/IL 442-0010). IDHR #91932-00.

V. EDUCATIONAL LOAN DEFAULT

(5 ILCS 385).

The Consultant certifies that, if this agreement is with an individual or individuals, that he/she is not in default on an educational loan.

W. DRUG FREE WORKPLACE

(30 ILCS 580).

If the Consultant has 25 or more employees, the following certification shall apply and, by signing this document, the Consultant certifies as follows:

1. The Consultant certifies that he will provide a drug free workplace in compliance with the Drug Free Workplace Act ("Act"). Specifically, Consultant certifies he will do the following:
 - a. Publish a statement:
 - i. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the Consultants workplace.
 - ii. Specifying the actions that will be taken against employees for violations of such prohibition.
 - iii. Notifying the employee that, as a condition of employment on this agreement, the employee will:
 - 1) abide by the terms of the statement; and
 - 2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.
 - b. Establish a drug free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the Consultant policy of maintaining a drug free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug violations.
 - c. Give a copy of the statement described above to each employee engaged in the performance of the contract and post the statement in a prominent place in the workplace.
 - d. Notify the State within 10 days after receiving notice under part (a)(3)(B) above from an employee or otherwise receiving actual notice of such conviction.

- e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by §5 of the Act.
- f. Assist employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicate that a trained referral team is in place.
- g. Make a good faith effort to continue to maintain a drug free workplace through implementation of §3 of the Act.

If an individual, the Consultant further certifies that he will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the agreement.

X. CAPACITY TO CONTRACT

(Public Act 90-0572)

The Consultant certifies that the Corporation's certificate of Authority to do business in Illinois, is in good standing with the Secretary of State's Office.

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Corporation)

The undersigned, being a duly authorized officer and the duly elected Secretary of

Hanson Professional Services Inc., a corporation, hereby certify that they have read Public Act 90-0572 Section 50-13 and that they have checked the records of the corporation and that no person who is entitled to receive individually more than 7 1/2% of the total distributable income of the corporation, or together with their spouse or minor child more than 15% of the total distributable income of the corporation, is (i) an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; or (iii) a spouse or a minor child of any such enumerated person.

Hanson Professional Services Inc.

Corporation

9/17/2012
Date

BY

Robert A. Waller, Assistant Vice President

Printed Name & Title

BY

Dennis J. Hollahan, Vice President

Printed Name & Title

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Partnerships and Non-Corporate Firms and Associations)

The undersigned, being each and every one of the partners/members/associates/(other) of

_____, hereby certify on behalf of themselves individually, that they have read Public Act 90-0572 Section 50-13 and that (i) they are not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; nor a spouse or minor child of any such enumerated person; or (ii) that they are such an enumerated person but that they are not entitled to receive individually more than 7 1/2% of the total distributable income of the partnership/firm/association, or together with their spouse or a minor child more than 15% of the total distributable income of the partnership/firm/association.

_____ day of _____, AD, 20_____

BY _____

BY _____

Printed Name & Title

Printed Name & Title

d/b/a _____
(Name)

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Individual Consultants)

I, _____,
(Name)

hereby certify that I have read Public Act 90-0572 Section 50-13 and I further certify (i) that I am not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) that I am not an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; and (iii) that I am not a spouse or a minor child of any such official, member, officer or employee.

____ day of _____, AD, 20____

BY _____

Printed Name & Title

d/b/a _____
(Name)

Y. CERTIFICATION REGARDING LOBBYING

(Reference: 49 CFR Part 20, Appendix A)

Certification for Contracts, Grants, Loans and Cooperative Agreements.

The Consultant certifies compliance with Section 319 of Public Law 101-102 and to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an Officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Z. INTERNATIONAL BOYCOTT

(Applicable to contracts in excess of \$10,000):

The Consultant certifies that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act. The Consultant makes the certification set forth in Section 5 of the International Anti-Boycott Certification Act.

AA. NON-APPROPRIATION CLAUSE

Obligations of the State will cease immediately without penalty or further payment being required in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for payment of this Agreement.

BB. DEBT CERTIFICATION

The Consultant certifies that it, or any affiliate, is not barred from being awarded a contract under 30 ILCS 500/50-11 and 50-12. The Consultant further acknowledges that the contracting State agency may declare the contract void if the preceding certification is false or if the contractor, or any affiliate, is determined to be delinquent in the payment of *any* debt to the State during the term of the contract.

CC. GOODS FROM CHILD LABOR ACT

The Consultant certifies in accordance with Public Act 94-0264 that no foreign made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12.

DD. QUALIFICATION BASED SELECTION ACT

(Reference: 49 CFR Part 18.36; FAA Order 5100.38; FAA AC 150/5100-14 (latest))

The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535 in the procurement of the services covered by this Agreement.

EE. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

(Reference: 49 CFR Part 29; FAA Order 5100.38)

The Consultant certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this Agreement that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Consultant or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal.

FF. RIGHTS TO INVENTIONS

(Reference: 49 CFR Part 18.36(i)(8); FAA Order 5100.38)

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

GG. TRADE RESTRICTION CLAUSE

(Reference: 49 CFR Part 30.13; FAA Order 5100.38)

The Consultant or subconsultant, by submission of an offer and/or execution of a contract, certifies that it:

1. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
2. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
3. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a Consultant or subconsultant who is unable to certify to the above. If the Consultant knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the Consultant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower

tier subcontracts. The Consultant may rely on the certification of a prospective subconsultant unless it has knowledge that the certification is erroneous.

The Consultant shall provide immediate written notice to the sponsor if the Consultant learns that its certification or that of a subconsultant was erroneous when submitted or has become erroneous by reason of changed circumstances. The subconsultant agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the Consultant or subconsultant knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

HH. BREACH OF CONTRACT TERMS

(Reference: 49 CFR Part 18.36)

Any violation or breach of terms of this contract on the part of the Consultant or their subconsultants may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

II. BAN ON TEXTING WHILE DRIVING

(Reference: Executive Order 13513)

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Consultant or subconsultant is encouraged to:

1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

The Consultant or subconsultant must insert the substance of this clause on banning texting when driving in all contracts and subcontracts.

Policies and procedures for procurement of professional services are established in Federal Regulation Title 49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements. The Airport and Airway Improvement Act (AAIA) of 1982, as amended, serves as the enabling legislation. The parties agree that these policies and procedures have been followed.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at

Pekin, Illinois, this _____, 2021 .
(city) (date) (year)

ATTEST:

(SEAL)

City of Pekin, IL

(Sponsor Name)

37-6002169

(Federal Employee's Identification Number)

BY _____

Printed Name & Title

BY _____

Printed Name & Title

ATTEST:

(SEAL)

Hanson Professional Services Inc.

(Consultant Name)

37-0844717

(Federal Employee's Identification Number)

BY _____

Robert A. Waller, Assistant Vice President

Printed Name & Title

BY _____

Dennis J. Hollahan, Vice President

Printed Name & Title

LIST OF ATTACHMENTS

<u>ATTACHMENT A / A1</u>	PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT B / B1</u>	DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT C / C1</u>	CONSTRUCTION PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT D / D1</u>	PLANNING AND SPECIAL SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT E</u>	ENGINEERING REPORT (General Guidance)
<u>ATTACHMENT F</u>	RESIDENT ENGINEER'S DIARY (Standard Format)
<u>ATTACHMENT G</u>	COST PLUS FIXED PAYMENT INVOICE (Standard Format)
<u>ATTACHMENT H</u>	LUMP SUM INVOICE (Standard Format)
<u>ATTACHMENT I</u>	EFFORT DETAIL BREAKDOWN (Standard Format)
<u>ATTACHMENT J</u>	TESTING SCHEDULE
<u>ATTACHMENT K</u>	TESTING RATES & COST SUMMARY
<u>ATTACHMENT L</u>	SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS
<u>ATTACHMENT M</u>	SUMMARY OF OVERHEAD AND INDIRECT COSTS
<u>ATTACHMENT N</u>	PROJECT CERTIFICATION
<u>ATTACHMENT O</u>	DBE FINAL DOCUMENTATION
<u>ATTACHMENT P</u>	PROJECT SKETCH
<u>ATTACHMENT Q</u>	PROJECT LETTING SCHEDULE
<u>ATTACHMENT R</u>	OP&P PROGRAM LETTER
<u>ATTACHMENT S</u>	CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL / ADMINISTRATIVE EXPENSE RATE LETTER
<u>ATTACHMENT T</u>	CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS
<u>ATTACHMENT U</u>	RETAINER AGREEMENT

ATTACHMENT APRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICESESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	_____	(ATTACHMENT A-1)
2. <u>Labor and General and Administrative Overhead¹</u>	_____	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	_____	
Meals/Per Diem ^{2,3}	_____	
Transportation ²	_____	
Materials & Supplies	_____	
Printing	_____	
CADD time ⁴	_____	
Other Costs (excluding outside services)	_____	
4. <u>Fixed Payment⁵</u>	_____	
5. <u>Outside Services</u>	_____	
	Lump Sum	
	Total Amount Not to Exceed	_____ (Rounded Down)

Estimated cost of total professional design phase services from TIP: \$ _____

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT A-1

PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES

ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager		70.73	
Senior Project Engineer**		60.08	
Senior Project Architect			
Project Engineer		54.48	
Project Architect			
Senior Electrical Engineer**		68.70	
Senior Architect			
Engineer		38.45	
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician		41.56	
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical		32.16	
Total			
	(hours)	(average)	(total direct salary costs) (ATTACHMENT A)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 26, 2021, unless otherwise noted.

** Actual rate shown.

ATTACHMENT B
DESIGN PHASE SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>11,588.62</u>	(ATTACHMENT B-1)
2. <u>Labor and General and Administrative Overhead¹</u>	<u>17,858.06</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u> </u>	
Meals/Per Diem ^{2,3}	<u> </u>	
Transportation ²	<u>233.52</u>	
Materials & Supplies	<u> </u>	
Printing	<u> </u>	
CADD time ⁴	<u> </u>	
Other Costs (excluding outside services)	<u> </u>	
4. <u>Fixed Payment⁵</u>	<u>4,303.63</u>	
5. <u>Outside Services</u>	<u>77,622.00</u>	
	Cost Plus Fixed Payment	
	Total Amount Not to Exceed	
	<u>111,605.00</u>	(Rounded Down)
OR		
	Lump Sum	
	Total Amount Not to Exceed	
	<u> </u>	

Estimated Construction Cost: \$ 1,725,000 (ATTACHMENT T)

Attach a sketch labeled ATTACHMENT P in sufficient detail to clearly delineate the proposed areas of work.

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT B-1**DESIGN PHASE SERVICES****ESTIMATE OF SALARY EXPENSES**

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager	30	70.73	2,121.90
Senior Project Engineer**	6	60.08	360.48
Senior Project Architect			
Project Engineer	82	54.48	4,467.36
Project Architect			
Senior Electrical Engineer**		68.70	
Senior Architect			
Engineer	112	38.45	4,306.40
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician	8	41.56	332.48
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical		32.16	
Total	238 (hours)	48.69 (average)	11,588.62 (total direct salary costs) (ATTACHMENT B)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 26, 2021, unless otherwise noted.

** Actual rate shown.

ATTACHMENT C
CONSTRUCTION PHASE SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>
1. <u>Direct Salary Costs</u>	_____ (ATTACHMENT C-1)
2. <u>Labor and General and Administrative Overhead¹</u>	_____
3. <u>Direct Nonsalary Expenses</u>	
Lodging ^{2,3}	_____
Meals/Per Diem ^{2,3}	_____
Transportation ²	_____
Materials & Supplies	_____
Printing	_____
CADD time ⁴	_____
Other Costs (excluding outside services)	_____
4. <u>Fixed Payment⁵</u>	_____
5. <u>Outside Services</u>	_____
Cost Plus Fixed Payment	
Total Amount Not to Exceed	_____ (Rounded Down)
Estimated Number of Calendar Days: _____	
Estimated Days of On-Site Resident Engineer Services: _____	

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT C-1
CONSTRUCTION PHASE SERVICES
ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager		70.73	
Senior Project Engineer**		60.08	
Senior Project Architect			
Project Engineer		54.48	
Resident Engineer			
Senior Electrical Engineer**		68.70	
Senior Architect			
Engineer		38.45	
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician		41.56	
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical		32.16	
Total	(hours)	(average)	(total direct salary costs) (ATTACHMENT C)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 26, 2021, unless otherwise noted.

** Actual rate shown.

ATTACHMENT D
PLANNING AND SPECIAL SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>2,160.64</u>	(ATTACHMENT D-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>3,329.55</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}		
Meals/Per Diem ^{2,3}		
Transportation ²		
Materials & Supplies		
Printing	<u>25.00</u>	
CADD time ⁴		
Other Costs (excluding outside services)		
4. <u>Fixed Payment</u> ⁵	<u>799.70</u>	
5. <u>Outside Services</u>		
Cost Plus Fixed Payment		
Total Amount Not to Exceed	<u>6,314.00</u>	(Rounded Down)
OR		
Lump Sum		
Total Amount Not to Exceed		

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT D-1**PLANNING AND SPECIAL SERVICES****ESTIMATE OF SALARY EXPENSES**

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager	4	70.73	282.92
Senior Project Engineer**		60.08	
Senior Project Architect			
Project Engineer	3	54.48	163.44
Project Architect			
Senior Electrical Engineer**		68.70	
Senior Architect			
Engineer	4	38.45	153.80
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician	36	41.56	1,496.16
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical	2	32.16	64.32
Total	49 (hours)	44.09 (average)	2,160.64 (total direct salary costs) (ATTACHMENT D)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 26, 2021, unless otherwise noted.

** Actual rate shown.

ATTACHMENT E**ENGINEERING REPORT (General Guidance)**

The Engineering Report is to be prepared by the Consultant and submitted to the Sponsor and/or Department, if possible, prior to starting Plans and Specifications. The Report shall include, at a minimum, a discussion of the following elements which are applicable and any other elements deemed necessary by the Department:

1. Introduction, project overview and consistency with approved ALP, justification, scope, authorization, funding, required environmental actions and schedule.
2. Investigations and evaluations, including pavement history, PCI information, topographic survey data, soil sampling and testing, boring logs, CBR test results, subgrade stabilization considerations, and seasonal frost issues.
3. Pavement design considerations, including pavement types and/or alternates; any unusual design and reasons therefore, selection of design CBR value, traffic distribution, and reported pavement strength.
4. Rehabilitation, strengthening and/or overlay work shall be detailed as to the type of work required, including existing pavement conditions, material selection considerations, thickness design and economic analysis.
5. Construction features which vary from FAA criteria should be identified including the problem(s) facts, alternative solutions, and/ or desired solution. Is the desired solution the most economical?
6. Items such as materials sources, soils, drainage, water for construction, cost of land vs. development, contractor resources, available finances, and stage development. The report should say how these factors affected the decisions made by the Consultant in the design.
7. Explanation of drainage design criteria including explanation of drainage districts data INPUT and off-site drainage impact on design. Include drainage calculations and modeling.
8. Special considerations for local circumstances such as available material, equipment, contractors, and airport sponsored events.
9. Consultant's choice of options for the lighting design; similar explanation of choices made for the drainage, fencing, turfing and marking, including decisions regarding cover crop seeding.
10. Approach conditions which will result from proposed work and comparison with FAA criteria.
11. Analysis of potential RSA determination (if applicable).
12. Development of PCN for runway strengthening and rehabilitation projects.
13. Description of non-AIP work and quantity separation from AIP eligible items.
14. Identify work to be done by others such as utility companies and airports sponsor forces.
15. The Consultant's preliminary estimate of construction costs, fees and expenses shall be included.
16. A discussion of project safety concerns (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) shall be included.
17. A discussion of project phasing / sequencing and estimate of construction calendar days shall be included.



**Illinois Department
of Transportation**

Resident Engineer's Diary

Airport: _____

Date:

Contractor: _____

IL Project No.: _____ SBG Project _____

Temperature _____ Wind: _____ Weather Conditions: _____

Status: ☐ Active ☐ Suspended

Jobsite Conditions: ☐ Workable ☐ Non-workable

Controlling Item: _____

Workforce

Consultant (# of people, hours): _____

Contractor (# of people, equipment, hours):

--

Daily Work

Pay items / General Location:

--

Instructions to Contractor / Unusual Events:

--

Verbal Approvals (official & item): _____

Additional Work (change order, etc.):

Official Visitors:

Materials Deliveries (material, quantity, quality) / **Testing** (test, location, corrective action):

--

Other:

--

Calendar Days: _____ Awarded
 _____ Charged
 _____ Remaining

DBE Onsite? (yes or no)
Own forces used? (yes or no)
Own equipment used? (yes or no)

Submitted Firm: Date:

ATTACHMENT G

Hanson Professional Services Inc.
 1525 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No: _____
 Project No: _____
 Invoice Date: _____
 Partial: _____
 Final: _____

Project Title: _____
 Phase: _____

Agreement Date: _____ IL Project No.: _____
 Amendment Date: _____ Airport _____
 AIP Project No.: _____ County _____
 Program Letter Date: _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

Contract Maximum Amount: _____

	PREVIOUS BALANCE	CURRENT BILLING	PROJECT TO DATE BILLING
Direct Salaries			
Overhead Burden			
Total Direct Salaries & Overhead			
Premium Labor Cost			
Total Direct Labor			
Percent Complete	#N/A	#N/A	#N/A
Fixed Fee			
Direct Costs of Services by Others			
Direct Expenses			
Total Amount Invoiced			
Less: Amount Previously Invoiced			
Amount Due This Invoice			

I CERTIFY THIS BILLING IS CORRECT
 TO THE BEST OF MY KNOWLEDGE.

 (Name/Date)

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT H

Hanson Professional Services Inc.
 1525 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No:
 Project No:
 Invoice Date:
 Partial:
 Final:

Project Title: _____
 Phase: _____
 Agreement Date: _____ IL Project No.: _____
 Amendment Date: _____ Airport _____
 AIP Project No.: _____ County _____
 Program Letter Date: _____
 FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

**PROJECT TO
DATE BILLING**

Lump Sum Fee (or Maximum Payable per Engineering Agreement) _____
 Percent of Work Complete #N/A
 Fees Earned to Date #N/A
 Less: Amount Previously Billed #N/A
 Amount Due This Invoice #N/A

I CERTIFY THIS BILLING IS CORRECT
 TO THE BEST OF MY KNOWLEDGE.

 (Name/Date)

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT I**EFFORT DETAIL BREAKDOWN (Standard Format)**

Page ____ of ____ Pages

Airport: _____

Illinois Project No. _____

Federal Project No. _____

Invoice No. _____

Date: _____

ENGINEERING COSTS BREAKDOWN

Agreement Paragraph Governing Services	Service Performed	Date Performed	Employee's Name and Classification	Hours	Rate	Amount

Total _____

ENGINEERING FIRM

Name _____

Address _____

Prepared By _____

Date _____

NOTE:

This format is for general information; however the consultant's format containing the essential data may be acceptable.

ATTACHMENT J**TESTING SCHEDULE**

Testing Schedule - anticipated for the Preliminary Assessment and Schematic Design, Design and Construction phases of the project.

Description	Approximate Number
ASTM D 421, Particle Size Analysis	
ASTM D 2217	
ASTM C 422	
ASTM D 698, Moisture-Density Relations of Soil	
ASTM D 1557	
ASTM D 427, Shrinkage Factors of Soil	
ASTM D 2434, Permeability of Granular Soils	
AASHTO T 194, Determination of Organic Materials in Soils by Wet Combustion	
ASTM D 1883, Bearing Ratio of Laboratory Compacted Soil	
AASHTO T 222, Modulus of Soil Reaction	
ASTM D 2487, Soil Classification "Unified System"	
ASTM D 2113, Soil Borings	
ASTM C 207, Hydrated Lime	
ASTM C 131, Abrasion	
ASTM C 88, Soundness	
ASTM D 946, Penetration	
ASTM D 3381, Viscosity	
ASTM D 1559, Marshall Method	
ASTM C 136, Gradation	
ASTM D 2172, Extraction and Gradation	
ASTM D 2726, Bulk Specific Gravity	
ASTM D 2041, Maximum Theoretical Specific Gravity	
ASTM D 2950, Nuclear Density	
ASTM C 117 Washed Aggregate Sample	
ASTM D 4318, Liquid Limit, Plastic Limit, Plasticity Index	
ASTM C 127, Absorption and Specific Gravity	
ASTM C 128	
ASTM C 566, Moisture Content	
ASTM C 31, PCC Test Cylinders	
ASTM C 141, Slump	
ASTM C 231, Air Content	
ASTM C 78, Flexural Strength	
ASTM C 138, Yield, Cement Content	
ASTM D 412, Rubber in Tension	
ASTM D 1664, Striping Test	

The testing form shall be adjusted to the specific project. The consultant shall not assume IDOT will provide any testing and inspections. Payment for these services shall be at the rates established in ATTACHMENT K. - TESTING RATES & COST SUMMARY.

ATTACHMENT K

TESTING RATES & COST SUMMARY

[illegible]

ATTACHMENT L (Optional)**SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS**

	% of Direct Productive Payroll
Federal Insurance Contributions Act (FICA)	11.85
State and Federal Unemployment Compensation	0.32
Worker's Compensation Insurance	0.38
Paid Holidays, Vacation, Sick Leave, and Jury Duty	18.31
Severance Pay	0.07
Incentive Compensation	11.13
Stock Purchase Discount	0.00
Pension and Retirement Benefits	12.19
Employee Group Insurance	15.96
Total Payroll Burden and Fringe Benefit Costs	70.21

NOTE:

A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT M (Required)**SUMMARY OF OVERHEAD AND INDIRECT COSTS**

	% of Direct Productive Payroll
Indirect salaries	46.33
Occupancy expenses – rent, utilities, and maintenance	9.80
Business insurance	2.41
Depreciation – furniture, fixtures, and building	1.58
Reproduction and printing costs	0.06
Office supplies and postage	1.27
Telephone	0.73
Computer Expenses	10.09
Legal and Accounting Services	0.80
Employees travel expenses	1.08
Services and consultant fees	2.41
Training and educational non-salary expenses (professional development)	2.00
Fees, licenses, dues, publications (technical and professional)	1.11
Equipment rental	0.27
Taxes except Federal Income Tax	1.88
Business development and Marketing expenses	0.46
Recruiting and relocating expense	0.73
Vehicle costs	0.08
Survey, material testing, and engineering supplies	0.43
Other indirect expenses	0.06
Gain/Loss of disposition of assets	-0.12
Facilities capital cost of money	0.43
General and Administrative Overhead Expenses	83.89
TOTAL OVERHEAD (Sum of Attachment L + Attachment M Values)	154.10

NOTE: A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT N

AIRPORT: _____
 IL. PROJ. NO.: _____
 IL. BLOCK GRANT PROJ. NO.: _____
 CONTRACT NO.: _____

Project Description:

Pursuant to Federal Aviation Regulations, Part 152, as amended, and as a condition to receiving any Federal and/or State financial assistance through a Grant Offer from the FAA and/or State of Illinois – Department of Transportation for the proposed airport development project, it is hereby represented, to the best of our knowledge, information and belief that:

1. The Consultant has been selected to provide the necessary professional services for the project described herein and identified in the Professional Services Request For Qualifications (RFQ). Copy of Retainer attached (ATTACHMENT U).
 Selection Date: _____
2. Project is clearly delineated on the approved Airport Layout Plan.
 Approval Date: _____
3. The project is environmentally cleared.
☐ YES ☐ NO DOCUMENT TYPE: ☐ CATEX ☐ EA ☐ EIS ☐ FONSI
 Approval Date: _____
4. All Corps/EPA permits and other regulatory agency reviews/approvals/mitigation have been satisfied and there are no known encumbrances to the completion of the project.
☐ YES ☐ NO
5. Plans were prepared in accordance with FAA approved standards and advisory circulars; and , the specifications were prepared in accordance with the FAA approved *Illinois Standard Specifications For Construction Of Airports*, along with the Division of Aeronautics' most current Policy Memorandums and "Handout" Specifications, except as noted by attached Modification to Standards (MOS) which has been addressed and justified in the engineering report and submitted to and approved by the Engineer of Design.
☐ YES ☐ NO
 Approval Date of MOS (If applicable): _____
6. The design conforms to the approved programmed project scope.
☐ YES ☐ NO
7. Provisions have been included for safety during construction (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
☐ YES ☐ NO
8. The plans, special provisions and quantities have been thoroughly checked in accordance with best management practices by the Consultant for accuracy and consistency, and are in conformance with AC 150/5300-13 (latest edition). All contract deliverables referenced in Section I.F. DELIVERABLES have been submitted, received and determined acceptable.
☐ YES ☐ NO

Date _____

By: _____ P.E.
 Project Engineer (Consultant)

Date _____

By: _____
 Sponsor

Date _____

By: _____ P.E.
 Aeronautics Design Engineer

Date _____

By: _____ P.E.
 Aeronautics Engineer of Design

ATTACHMENT O

DBE FINAL DOCUMENTATION

**Prime Consultant**

Name _____
 Address _____
 Telephone _____

Subject

Airport _____
 Illinois Project No. _____
 Federal Project No. _____

DBE Subconsultant

Name _____
 Address _____
 Telephone _____

Contract Amounts

Consultant Contract Amount _____
 DBE Contract Amount _____
 DBE Participation (%) _____

This documentation verifies the services provided and the amount paid to the DBE Subconsultant on the above captioned contract. The undersigned certifies that the services reported herein were executed by the DBE, that the DBE actually provided the services and that the services reported herein conform to the services reported in the approved Professional Services Agreement together with any amendments approved by the Sponsor and/or Division as applicable.

Description of Service Provided	Contract Amount	Amount Paid	Difference (+/-)
1.			
2.			
3.			
4.			
5.			
6.			
Totals			

DBE Contract amount has been met or exceeded [☐] Yes [☐] No (*check one*).

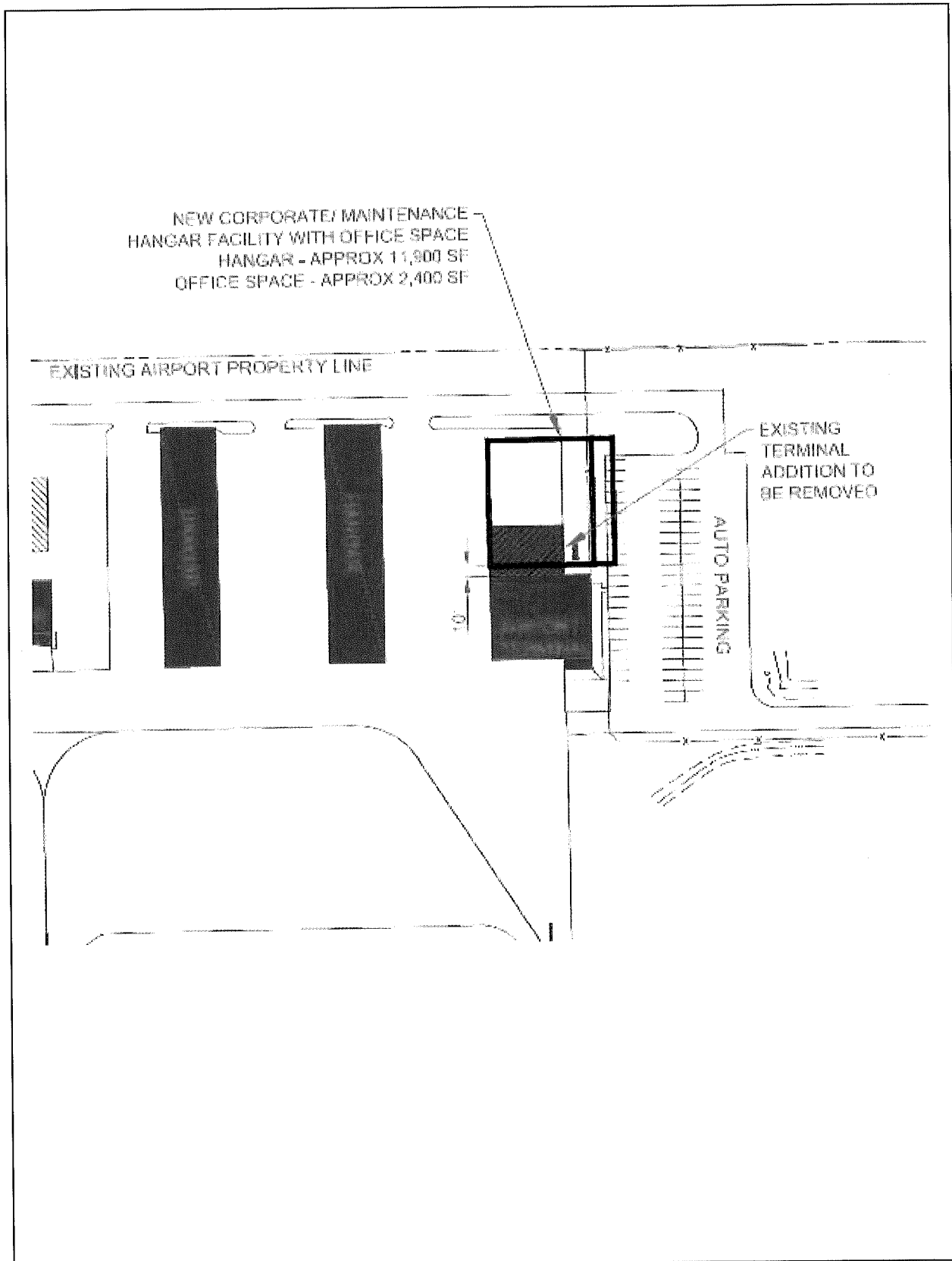
DBE Contract amount not met – Shortfall \$ _____ (*documentation explaining shortfall attached*).

Prime Consultant**DBE Subconsultant**

Print Name _____
 Title _____
 Signature _____
 Date _____

Print Name _____
 Title _____
 Signature _____
 Date _____

ATTACHMENT P
PROJECT SKETCH



ATTACHMENT Q

PROJECT LETTING SCHEDULE

ILLINOIS DEPARTMENT OF TRANSPORTATION DIVISION OF AERONAUTICS 2021 LETTING SCHEDULE WITH ASSOCIATED REGRESSIVE DATES

22 Week Project Development Timeline (154 Calendar Days)				Internal IDOT Deadlines			IDOT Letting Date	Anticipated Award Date	Anticipated Start to Work Date
START (0%)	35%	80%	100%	Recommendation Memo	Transfer Bid Documents for Publication	Service Bulletin			
Pre-design Meeting Target Date	Engineering Report to IDA for Comments	*Sealable Plans and Specifications to IDA for Comments	Approved and Sealed Final Plans and Specifications to IDA						
15-Nov-2019	10-Jan-2020	20-Mar-2020	17-Apr-2020	24-Apr-2020	01-May-2020	08-May-2020	12-Jun-2020	07-Aug-2020	21-Aug-2020
03-Jan-2020	28-Feb-2020	08-May-2020	05-Jun-2020	12-Jun-2020	19-Jun-2020	26-Jun-2020	31-Jul-2020	25-Sep-2020	09-Oct-2020
21-Feb-2020	17-Apr-2020	26-Jun-2020	24-Jul-2020	31-Jul-2020	07-Aug-2020	14-Aug-2020	18-Sep-2020	13-Nov-2020	01-May-2021
10-Apr-2020	05-Jun-2020	14-Aug-2020	11-Sep-2020	18-Sep-2020	25-Sep-2020	02-Oct-2020	06-Nov-2020	01-Jan-2021	01-May-2021
12-Jun-2020	07-Aug-2020	16-Oct-2020	13-Nov-2020	20-Nov-2020	27-Nov-2020	04-Dec-2020	15-Jan-2021	12-Mar-2021	01-May-2021
07-Aug-2020	02-Oct-2020	11-Dec-2020	08-Jan-2021	15-Jan-2021	22-Jan-2021	29-Jan-2021	05-Mar-2021	30-Apr-2021	14-May-2021
25-Sep-2020	20-Nov-2020	29-Jan-2021	26-Feb-2021	05-Mar-2021	12-Mar-2021	19-Mar-2021	23-Apr-2021	18-Jun-2021	02-Jul-2021
13-Nov-2020	08-Jan-2021	19-Mar-2021	16-Apr-2021	23-Apr-2021	30-Apr-2021	07-May-2021	11-Jun-2021	06-Aug-2021	20-Aug-2021
01-Jan-2021	26-Feb-2021	07-May-2021	04-Jun-2021	11-Jun-2021	18-Jun-2021	25-Jun-2021	30-Jul-2021	24-Sep-2021	08-Oct-2021
19-Feb-2021	16-Apr-2021	25-Jun-2021	23-Jul-2021	30-Jul-2021	06-Aug-2021	13-Aug-2021	17-Sep-2021	12-Nov-2021	01-May-2022

*Requirements of the 80% milestone submittal shall include a complete set of Contract Documents, as outlined in the A/E agreement, designed and reviewed for adherence to Federal Aviation Administration (FAA) and Illinois Division of Aeronautics (IDA) concepts and standards by a licensed Illinois Professional Engineer. Submittals shall include but not limited to the following documents: Construction Plans, Special Provisions and Construction Safety Phasing Plan with a detailed Estimate of Costs, Contract Time, and DBE Participation Goal along with any applicable Modifications of Standards and Certification requirements required by the FAA Review Matrix Guide per memorandum dated 08/02/2016.

Revised 11/30/16

2020 Letting Schedule.xlsx

ATTACHMENT R

OP&P PROGRAM LETTER

**Illinois Department of Transportation**

Office of Planning and Programming
2300 South Dirksen Parkway / Springfield, Illinois / 62764

August 9, 2020

Mr. Todd Dugan
Pekin Municipal Airport
13906 Airport Lane
Pekin IL 61554

Mr. Dugan,

The Illinois Department of Transportation's Airport Improvement Program provides funding for projects at airports throughout the state to ensure the continuation of safe and efficient operations at these facilities and maximize opportunities for economic development in Illinois.

The project detailed herein was selected for your airport based on project requests submitted to the Department during the Transportation Improvement Program (TIP) meetings. This IDOT FY- 2021 Airport Improvement Program is based on Federal Aviation Administration (FAA) funding levels established in federal legislation which provide for a minimum of \$1 million in entitlement funds for primary airports and a maximum of \$150,000 entitlement funds for non-primary airports. Federal legislation calls for a maximum 90% federal participation. As such, the state and local match will be 5% each for all projects which are eligible for state funding. All other federal projects which are not eligible for state funds will require a minimum 10% local match.

Funding for the Illinois Airport Improvement Program is dependent upon receipt of Federal funds and legislative authorization of state appropriations. In addition, proposed development and land acquisition must be shown on an approved ALP, have cleared environmental processing, and the land already acquired or have a signed purchase agreement. For projects seeking Federal Discretionary Funds projects, these requirements must be completed, and evidence of completion provided to Aeronautics by October 1, 2020, before a project can be considered for funding.

The Department and the Airport Sponsor hereby specifically agree that they shall pay the above defined percentages of all project costs. In addition, the GRANTEE shall pay such additional project costs which exceed the sum of the GRANTOR's funds and the Federal funds, as are herein committed for this Project. In the event your project exceeds these budget totals, the Sponsor may elect to pay any additional project costs which exceed the total sum of state and federal funds as planned and programmed to complete the project. If additional funds are deemed necessary post award, an amendment to the Agency Agreement with the Department must be developed and approved by the Department and the FAA before any additional funding may be allocated.

Pekin Municipal Airport
August 9, 2020
Page 2

In the event the Illinois General Assembly fails to appropriate funds, or sufficient funds are otherwise not made available for these projects, the Airport Sponsor will be required to pay the state and local costs as itemized below. This will include any amount which exceeds the totals listed.

Projects were selected based on the FAA's National Priority System as well as other state and local priorities. The Department has programmed the following project to be included in the IDOT FY 2021 Proposed Airport Improvement Program for your airport:

The project "Reimbursement: Hangar locally constructed in 2020" will be funded as follows:

Federal Non-Primary Entitlement Funds	\$450,000
State Match	\$0
Local Match	\$50,000
Total Project Cost	\$500,000

* If this project is seeking AIP Federal Discretionary Funds from the Federal Aviation Administration (FAA) until such time the funds are received by the Department this project is not guaranteed.

The Office of Intermodal Project Implementation (Aeronautics) letting schedule for construction projects must be strictly followed to ensure projects are advertised and brought to letting in an organized manner. The letting schedule allows for 30 weeks to develop a project from the date of the pre-design meeting to the letting.

To ensure eligibility of professional services for state and federal funding participation, you are required to satisfy the qualifications based selection process and enter into a retainer agreement, or professional services A/E agreement with the consultant of record selected for the project prior to any costs being incurred. This should take place prior to the project initiation/pre-design meeting. Aeronautics will facilitate this process, as well as the initial development and review of fees.

The project contained in this letter is officially programmed for development provided all state and federal requirements have been met. It is now the Airport Sponsor's responsibility to initiate the professional services phase of the project. Please contact Aeronautics, either directly or through your consultant, to schedule a project initiation meeting.

Please contact Mr. Alan Mlacnik, P.E. – Bureau Chief of Airport Engineering at 217.785.4884 to initiate this project. Please initiate this project within 12 months of the date of this letter or this project will no longer be considered programmed. Projects are initiated by scheduling a predesign meeting for design/construction projects or a project initiation meeting for planning and environmental projects.

ATTACHMENT S**CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL /
ADMINISTRATIVE EXPENSE RATE LETTER****Illinois Department of Transportation**

2300 South Dirksen Parkway / Springfield, Illinois / 62764

February 23, 2021

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

James Messmore
HANSON PROFESSIONAL SERVICES INC.
1525 South Sixth Street
Springfield, IL 62703

Dear James Messmore,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2019. Your firm's total annual transportation fee capacity will be \$103,200,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 154.10% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2020. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

ATTACHMENT T

CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS



Illinois Department of Transportation

Division of Aeronautics

2020 TRANSPORTATION IMPROVEMENT PROGRAM

ESTIMATE OF WORK

Airport Name:	Pekin Municipal Airport		
Associated City:	Pekin, Illinois		
Year Requested:	2020	Sponsor Priority:	1

PROJECT TITLE:
Construct 100 x 115 Corporate Hangar & Office

Estimate of Work							
ITEM	QUANTITY		UNIT PRICE		PRICE	Potential DBE	
	#	Unit(s)	\$	/ Unit		\$	%
SITE							
Cleaning and Sealing		LF		/ LF			
Crushed Aggregate Base		TON		/ TON			
HMA - Surface		TON		/ TON			
HMA - Base		TON		/ TON			
Subgrade Stabilization		SY		/ SY			
Milling		SY		/ SY			
Tack/Prime		GAL		/ GAL			
Marking		SF		/ SF			
HANGAR							
Install Electrical Equipment		LS		/ LS			
Corp. Hangar Package (Flr, Bldg, Elec.)	11,500	SF		\$70 / SF	\$805,000		
Office Space	3,500	SF		\$175 / SF	\$612,500		
Compacted Fill		TON		\$25 / TON			
Approach Slab/Base		SY		\$75 / SY			
Misc. Demolition		EA		\$5,000 / EA			100.00%
Trench Drains and Oil-Water Sep.	1	LS		\$15,000 / LS	\$15,000		
GRADING AND DRAINAGE							
Grading and Restoration	1	LS		\$10,000 / LS	\$10,000	\$10,000.00	100.00%
Offsite Fill		CY		/ CY			
Seeding/Mulching	0.5	AC		\$5,000 / AC	\$2,500	\$7,500.00	300.00%
Pipe		LF		\$50 / LF			
Structures	2	EA		\$1,000 / EA	\$2,000		
FENCING							
Remove Fence		LF		\$5 / LF			
Install Fence		LF		\$20 / LF			
Gates (Electric)		EA		/ EA			
Gates (Manual)		EA		\$1,000 / EA			
OTHER / MISC.							
Field Office		LS		/ LS			
Haul Route		LS		/ LS			
Erosion Control	1	LS		\$1,000 / LS	\$1,000		
General Conditions and Mobilization	1	LS		\$30,000 / LS	\$30,000		
Contingency	1	LS		\$73,525 / LS	\$73,525		
Engineering-Design	1	LS		\$80,000 / LS	\$80,000		
Engineering-Special Services	1	LS		\$2,500 / LS	\$2,500		
Engineering-Construction	1	LS		\$80,000 / LS	\$80,000		
Utilities/Adj.	1	LS		\$10,000 / LS	\$10,000		
TOTAL COST:					Potential DBE		
					\$		%
\$1,724,025					\$17,500.00		1%

ATTACHMENT U
RETAINER AGREEMENT
(SEE NEXT PAGE)

**AGREEMENT FOR CONSULTANT SERVICES
(RETAINER AGREEMENT)**

THIS AGREEMENT, made at Pekin, Illinois, this 31 day of
October, in the year 2017 by and between the
City of Pekin, Illinois

(sometimes hereinafter also referred to as the "Owner", or "Sponsor"), as Party of the First Part, and

Hanson Professional Services Inc. (Hanson)

(hereinafter referred to as the "Consultant"), as Party of the Second Part.

WITNESSETH:

WHEREAS, the Owner intends to sponsor the accomplishment of a development program, in stages, of a public air navigation facility known as Pekin Municipal Airport (hereafter referred to as "Airport"), in Tazewell County, State of Illinois; and

WHEREAS, the Owner wishes to have the Engineer available to perform certain projects as described in the Owner's development program; and

WHEREAS, the development program shall be described as:

1. HMA overlay of runway, taxiway approach and turn-around pavements; remarking and landscaping items. Project includes remaining pavement repairs, and repairs and sealing that develop within time of programming and construction;
2. Installation of weather observation equipment and associated site work to provide basic weather information to pilots;
3. Upgrade existing perimeter fence to 8' Class E fence in frontal areas;
4. Construct access taxiways and access road extension to T-hangar site;
5. Construction of T-hangars;
6. Construction of a new fuel farm and underground tanks;
7. Preparation of project pre-applications/applications and Transportation Improvement Program (T.I.P.) sheets; and
8. Update of the Exhibit A.

WHEREAS, the Department of Transportation, Office of Intermodal Project Implementation-Aeronautics, State of Illinois is the authorized Agent of the Owner under the proposed development program (it may be hereinafter referred to as "Aeronautics");

WHEREAS, the Engineer agrees to furnish an executed "Certification of Engineer" and certain professional engineering services enumerated hereinafter, in connection with projects assigned to the Engineer by the Owner under the development program.

NOW, THEREFORE, for and in consideration of the mutual promises made by the parties hereto, **IT IS MUTUALLY COVENANTED AND AGREED** as follows:

I. ENGINEERING SERVICES

- A. As an independent contractor, the Engineer agrees to furnish and perform various professional engineering services in accordance with the usual and customary standards for such services in the local area, applicable legal standards and State of Illinois, Office of Intermodal Project Implementation-Aeronautics and Federal Aviation Administration requirements, upon request of the Owner and its principal representative, for the preparation of the above referenced projects. The parties mutually acknowledge that Owner may or may not currently possess funding for many of the aforementioned tasks (recitals above). Therefore this Agreement does not obligate the Owner to proceed with all of the aforementioned tasks described, and the Owner reserves the right to not utilize the Engineer for some or all of these tasks during the term of this Agreement.
- B. When the Owner elects to proceed with a project, the parties hereto agree to negotiate in good faith and to execute an Agreement for Architectural, Engineering and Planning Services for Airports covering the specifically defined parts of the scope of work which are to be funded under a specific project. The Agreement(s) will cover the Design, Construction, and Planning and Special Services Phases of the specific project. Should the Owner and Engineer not reach agreement on services and/or conditions within 30 calendar days, either party may, after written notice, terminate this Agreement, in whole or in part. No fees will be earned or payable until the agreement on services and/or conditions is finalized and approved by the Owner, except for any preparatory work such as surveys, investigations, etc. previously authorized by the Owner.

II. CHARGES FOR ENGINEERING SERVICES

- A. The Owner agrees to pay the Engineer as compensation for rendering the professional engineering services herein above described in Section I, Paragraphs A and B, as agreed to between the parties.
- B. For services of the Engineer provided at the request of the Owner that are not otherwise included as a part of a specific project Agreement, the Engineer will be compensated for its reasonable and customary charges, after prior written acceptance of the proposed charges by the Owner, and only for those tasks performed which are not made necessary due to the fault or error of the Engineer.
- C. The Owner by a written thirty (30) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill his agreement obligations. Upon receipt of such notice, the Engineer shall: (1) immediately discontinue services affected (unless the notice directs otherwise), and (2) deliver to the Owner available data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have accumulated by the Engineer in performing this agreement whether completed or in process. If, after notice of termination for failure to fulfill agreement obligations, it is determined that the Engineer had not so failed, the termination shall be deemed to have been effected for the convenience of the Owner.

III. SPECIAL CONDITIONS

- A. The Owner acknowledges the Engineer's drawings and specifications, including available documents on electronic media, and basic survey notes and sketches, charts, computations and other data produced by the Engineer under this Agreement are instruments of the

Engineer's professional service. Nevertheless, the information, drawings and specifications prepared under this Agreement shall become the property of the Owner upon completion of the services and payment in full of all monies due to the Engineer.

The Engineer may remove any information from any drawings, computer disks, tracings, construction plans, specifications, maps, survey notes and sketches, charts, computations and other data deemed to be proprietary, copyrighted or confidential in nature. The Owner will not make or permit to be made any modification to the drawings and specifications, as approved, without the prior written authorization of the Engineer. The Owner agrees to waive any claim against the Engineer arising from any unauthorized transfer, reuse or modification of the information, drawings and specifications.

- B. The Engineer shall proceed to furnish engineering services on any part of the scope of work, after the request has been made in writing by the Owner.
- C. Each party binds himself, his partners, successors, executors, administrators and assigns, to the other party of this Agreement and to the partners, successors, executors, administrators and assigns for such other party as to all covenants of this Agreement.
- D. Unless otherwise terminated as provided herein, this agreement expires upon final approval and acceptance of the completed project(s) listed in the development program or within **five (5) years** of the execution of this agreement, whichever occurs first.
- E. The Engineer agrees to conduct the services in compliance with the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity", as amended.
- F. The Engineer agrees that the Owner, Aeronautics, the Federal Aviation Administration, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Engineer which are directly pertinent to the specific grant program for the purpose of making audit, examination, excerpts and transcriptions.

IV. SPECIAL PROVISIONS

- A. If any of the services outlined in Section I are furnished by the Engineer by obtaining such services outside the Engineer's organization, the Engineer shall provide an executed contract between the person(s) or firm and the Engineer outlining the services to be performed and the charges for the same. Two (2) copies of the executed contract shall be submitted to the Owner for approval prior to the services being performed.
- B. This agreement shall be construed and enforced in accordance with the laws of the State of Illinois and Owner and Engineer hereby consent to the jurisdiction of said State.
- C. During the performance of this contract, the Engineer, for itself, its assignees and successors in interest agrees as follows:
 - 1. The Engineer shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. The Engineer, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Engineer shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
 3. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Engineer of the Engineer's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
 4. The Engineer shall provide available information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Owner or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of the Engineer is in the exclusive possession of another who fails or refuses to furnish this information, the Engineer shall so certify to the Owner or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
 5. In the event of the Engineer's noncompliance with the nondiscrimination provisions of this contract, the Owner shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Engineer under the contract until the Engineer complies, and/or,
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
 6. The Engineer shall include the provisions of Paragraphs 1 through 5 in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as the Owner or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the Engineer becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Engineer may request the Owner to enter into such litigation to protect the interests of the Owner and, in addition, the Engineer may request the United States to enter into such litigation to protect the interests of the United States.
- D. The Engineer agrees to ensure that minority business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement.
- E. Except as otherwise provided for under this Agreement regarding obligations from early termination in Paragraph II. C., the Owner may terminate this agreement in whole or in part for its sole convenience by furnishing written sixty (60) day notice of such termination to the Engineer. If a contract for a specific project is terminated for convenience or if a default termination of a specific project agreement is converted to a termination for convenience under paragraph II.C., above, the Owner will be obligated to compensate the Engineer for the work performed prior to the termination and a reasonable profit on that portion of the work which was remaining to be completed but was not fully performed as of the date the

Engineer was informed of the Owner's decision to terminate, except profit paid to the Engineer shall be limited to the standard percentage applied solely to the amount of work that has been completed by the Engineer at the time of the stop work notice.

- F. The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535; and Federal guidance included in 49 CFR Part 18.36, FAA Order 5100.38, and FAA AC 150/5100-14 (current at time of selection), in the procurement of the services covered by this Agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at Pekin,
Illinois, this 24th day of October, 2017.

CITY OF PEKIN, ILLINOIS

ATTEST:
(SEAL)

Sarah Newcomb Deputy City Clerk for Sue McMillan City Clerk

BY: *John McCabe*
TITLE: Mayor of Pekin

BY: _____

TITLE: _____

37-6002169

Federal Employer's Identification Number
(F.E.I.N.)

HANSON PROFESSIONAL SERVICES INC.

ATTEST:
(SEAL)

BY: *Robert A. Waller*
TITLE: Assistant Vice President
91932-00

Illinois Human Rights Number

BY: *D J Hollahan*
TITLE: Vice President/Secretary
37-0844717

Federal Employer's Identification Number
(F.E.I.N.)



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Justin Reeise, Public Works Director

AGENDA ITEM: Resolution No. 340-21/22 Authorizing Airport Manager to make Bulk Fuel Purchases

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This request is to clarify the purchase process for bulk fuel at the Airport and requests the City Council formally grant the Airport Manager the purchase authority to make replacement bulk fuel purchases at the Airport. Bulk fuel purchases frequently exceed the spending authority outlined in the procurement policy. This resolution would clarify the purchase process allowing the Airport Manager to continue to act quickly to make these bulk fuel purchases when tank levels, conditions, and market pricing are favorable for the Airport's operation. The FY22 Budget includes \$140,000 under the Cost of Fuel Sold line item.

Staff recommends Council approve the Resolution to clarify this ongoing City operation.

FINANCIAL IMPACT:

Requested Amount:

Line Item: 525-525-556200

Budgeted Amount: \$140,000

Remaining Funds: \$ 53,020.33

IMPACT IF APPROVED: Airport Manager will be given spending Authority to purchase bulk fuel

IMPACT IF DENIED: Airport Manager will not be given spending Authority to purchase bulk fuel

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
X	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

11/5/2021

Date:

WHEREAS, the City Council has previously adopted a Procurement Policy setting forth procedures for making procurements within the City, including establishing maximum purchasing authority for City Department Heads; and

WHEREAS, bulk fuel purchases for the Pekin Municipal Airport frequently exceed the spending authority for the Airport Director as set forth in the Procurement Policy; and

WHEREAS, it is often necessary to act quickly to make bulk fuel purchases for the Airport when tank levels, conditions, and market pricing are favorable for the Airport's operations; and

WHEREAS, the City Council finds it is in the best interest of the City and the efficient operation of the Airport to grant the Airport Director the authority to make replacement bulk fuel purchases for the Airport.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The Airport Director is authorized to make bulk purchases of fuel for use in the operation of the Pekin Municipal Airport, without further approval from the City Council, up to an aggregate total of \$140,000 during Fiscal Year 2022.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Justin Reeise, Public Works Director

AGENDA ITEM: Resolution No. 341-21/22 Award Fire Station Design Professional Services Contract

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This request is to enter into a professional services agreement with Dewberry for the design of new fire station buildings. This agreement is for Phase 1 of the design services, which will include Programming and Test Fit Analysis of sites.

During the programming analysis, Dewberry will create a conceptual model of the new proposed fire stations based on; information provided by the Fire Department, the proposed needs, department operations, and information collected by the design team. This program document will include description of spaces, fire station needs, industry standard requirements, as well as sizing evaluations to determine the direction of the Stations. The programming document will help ensure the final design meets the City's needs and requirements including making sure all elements are taken into consideration to ensure public safety of the community. The program information will be essential in final design of the stations.

The second portion of this phase will include a Test Fit Analysis. This element will provide test fit services to ensure the new fire stations are placed in the optimal location. Dewberry will assist with the evaluation of the sites, test fitting of programmed space on the sites, and preparation of concept drawings for the sites. These plan diagrams will give the city a clear vision of the proposed sites and facilities, as well as providing the necessary informational for dewberry to provide a budgetary cost for each site. The Phase 1 services are anticipated to cost \$36,400. A separate agreement will be brought to Council for the final phase (Phase 2) Design Services once the final scope is established.

FINANCIAL IMPACT:

Requested Amount: \$36,400
 Line Item: Capital Budget - New FD Stations (Engineering & Design)
 Budgeted Amount: \$650,000
 Remaining Funds: \$650,000

IMPACT IF APPROVED: Contract will be awarded to Dewberry.

IMPACT IF DENIED: Contract will not be awarded to Dewberry.

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

11/5/2021

Date:

WHEREAS, the City desires to engage professional architectural and design services for Phase 1 Programming and Test Fit Analysis of proposed sites for the construction of new fire stations for the Fire Department; and

WHEREAS, the City issued a request for qualifications for such professional services; and

WHEREAS, after reviewing all responses to the request for proposals, staff has recommended that Dewberry be awarded a professional service contract for the project; and

WHEREAS, the City Council finds it is in the best interests of the City to award a professional services contract to Dewberry for the Phase 1 Programming and Test Fit Analysis of proposed sites for the construction of new fire stations for the Fire Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The proposal submitted by Dewberry for the Phase 1 Programming and Test Fit Analysis of proposed sites for the construction of new fire stations, as set forth on Exhibit A attached hereto, is approved.

Section 3. The Mayor is authorized and directed to enter into, and the Clerk is directed to attest, a contract with Dewberry consistent with the terms of the proposal attached as Exhibit A.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



Dewberry Architects Inc. | 309.282.8000
 401 SW Water Street, Suite 701 | 309.282.8001 fax
 Peoria, IL 61602-1530 | www.dewberry.com

November 4, 2021

City of Pekin
 Attn: Jayson Brienens, Public Property Supervisor
 111 S. Capitol Street
 Pekin, IL 61554

RE: RFP Pekin Fire Stations – Dewberry Professional Services Narrative for Phase 1

Dear Jayson,

We have outlined an approach to communicate to the Pekin City Council in order to gain support of the Pekin Fire Station projects.

There are two components to Phase 1:

- Programming Services
- Test Fit Services

We have also included an estimated fee range for implementing the (3) future Fire Station projects at the end of this document.

Programming Services: Fee \$22,000

1. Project Kick-off

Before work begins, a Project Kick-off meeting will be held to establish the foundation for the programming and conceptual planning. The intent of this session will be to assemble key persons within the Fire Department and City along with members of the Dewberry Team at the outset of the project to review overall project objectives; discuss the work plan for the project; review roles of the participants; discuss the participants' views on needs and opportunities to which the project will respond; and establish priorities. This session will be conducted as a precursor to the initial work session with the Fire Department.

Task Deliverables:

Written notes subsequent to meeting that identify roles and responsibilities of key project team members, clarify the points(s) during the project work plan where input is needed, and document the project priorities that will be the measures of project success.

2. Information Gathering & Verification

The intent in this section is to look to the future of the Fire Department staff and function. Dewberry will evaluate the information provided by the Fire Department and determine the current space needs and discuss current and evolving trends in fire facility design. Dewberry team will conduct interviews of staff to understand a day in the life of their duties. It is important to discuss the day-to-day functions of staff in order to plan for current and possible future needs.

Task Deliverables:

Documentation of the Fire Department interviews. This documentation will be included as part of the Final Report.

3. Programming

Our team will create a facility program based in the information provided by the Fire Department and interviews that we conducted. The program will consist of a description of spaces. The Program will indicate spaces that have been identified as needed for your new facility and it will identify potential growth of the Fire Department staffing over the next 5, 10, 15 and 20 years. The program will indicate a square foot standard for different spaces depending on their use as well as indicate the amount of space that the existing facility has for that same space as a comparison.

Dewberry will draw upon our expertise and knowledge base to help the City and Fire Department right size the facility spaces. To right size the program, one of the steps we take is we share space diagrams for different size apparatus bays, contamination zones, maintenance areas, living zones, fitness areas, training, and community rooms to name a few.

Task Deliverables:

Program for the new facility indicating staffing projections, size of the new facility, and parking requirements. The program will be updated continuously throughout the rest of the study and provided as part of the final deliverable.

Test Fit Services: \$1,800 per site (x 8 potential sites = \$14,400)

Site Test Fits

The test fit work applies the program and adjacency diagrams to create a conceptual drawing depicting a building design to meet the Fire Department needs per each site considered. It is our understanding that Pekin Fire Department may have up to (8) sites under consideration for the future fire facilities.

Our team will conduct meetings with all project stakeholders where we will work together weighing the pros and cons of each site as well as test fitting the programmed space on the site along with the parking requirements. These plan diagrams allow consensus regarding a successful concept solution to be reached for each site. The concept drawings will illustrate the footprint for the whole building. A final site concept will be prepared for each site as needed. An order of magnitude on cost will be provided for each site.

Task Deliverable:

One to two concepts for each site to be considered.

Pekin Fire Station Professional Services:

Dewberry understands the project to include architectural and engineering design services for (3) three fire stations with a total estimated square footage of 27,000 square feet as follows:

- **Fire Station A** – Approximately 7,500 square feet
- **Fire Station B** – Approximately 7,500 square feet
- **Fire Station C** – Approximately 12,000 square feet

Basic Design Services:

- Architectural, Mechanical, Plumbing, Electrical, Fire Protection and Structural design

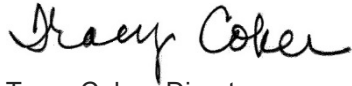
Additional Design Services:

- Civil Design Services
- Security/Technology/A-V Design Services
- Interior Design Services
- Budgetary Cost Estimation for each Design Phase

Mr. Jayson Brien
Pekin Fire Department
November 4, 2021

We look forward to working towards successful outcomes that offer the City of Pekin the most efficient design solutions for the Fire Department.

Sincerely,



Tracy Coker, Director
Associate Principal

Attachment: Dewberry (2825 : Resolution No. 341-21/22 Award Fire Station Design Professional Services Contract)

ARCHITECTURAL DESIGN SERVICES FOR NEW FIRE STATIONS

CITY OF PEKIN

OCTOBER 15, 2021



SUBMITTED BY
Dewberry Architects Inc.
401 SW Water Street
Suite 701
Peoria, Illinois 61602

ORIGINAL

SUBMITTED TO
City of Pekin
c/o Public Works Division of Public Properties
111 S. Capitol Street
Pekin, Illinois 61554

Supporting your Mission through
Excellence of Design to Enhance
your Community



Dewberry®

Local Experience

Located Minutes Away
Valued Community Partner
History of Design Excellence

Proven Public Safety Design Team

Over 65 Fire Station Designs
National Expertise in Your Backyard
Depth of Fire Station Expertise and Experience

Full Service A/E Firm

One Firm Accountability
One Line of Communication
Saves You Time and Money

Pekin Fire Department Mission Statement

The mission of the Pekin Fire Department is to provide professional all-hazards emergency response and to enhance the quality of life of our residents, employees, and visitors through comprehensive fire prevention, code enforcement, public education, and emergency management.

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8.7.b

Attachment: DEWBERRY Architectural Design Services for New Fire Stations - Dewberry Oct12 (2825 : Resolution No. 341-21/22 Award Fire

Packet Pg. 268

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TAB 1: Firm Information



FIRM INFORMATION

Firm Introduction

Dewberry is a leading professional services firm with a proven history of providing architecture, engineering and consulting services to a wide variety of public- and private-sector clients. Recognized for combining unsurpassed commitment to client service with deep

subject matter expertise, Dewberry is dedicated to solving clients' most complex challenges and transforming their communities.

Established in 1956, Dewberry is still a family-owned professional services firm, with more than 50 locations and 2,200 professionals nationwide.

Dewberry is one of the nation's top designers of fire safety and municipal facilities, a field our staff is passionate about. We have experience working with council members, city managers, fire departments and other staff members, as well as various police departments. We understand the enormous responsibility of adhering to budgets approved by taxpayers and addressing the concerns of officials.

We strive to provide our clients with intelligent, responsive, and innovative design solutions that are durable, highly-functional for 24/7 activities, and cost-effective for long-term investment. Our approach to fire rescue and public safety design is driven by programmatic and space needs, designed for function, adjacency relationships and each department's mission. We believe that getting to know our clients allows us to design facilities that respond to departmental needs and reinforce a sense of civic integrity in their communities.



Fire Station No. 7, Aurora, IL

45 YEARS
helping communities
in public safety innovations

Experience in
BURN
BUILDINGS
and training facilities

24/7
facilities

Planning & design of

65 FIRE STATIONS

- **YEARS IN BUSINESS**
65 years
- **OFFICE LOCATIONS PERFORMING WORK**
401 SW Water Street
Suite 701
Peoria, IL 61602
90% of workload
132 N. York Street
Suite 2C
Elmhurst, IL 60126
10% of workload
- **CONTACT PERSON**
Nathan Custer,
Project Architect
Peoria, IL office
309.282.8142
ncuster@
dewberry.com
- **ADDITIONAL BRANCHES OF DEWBERRY ARCHITECTS**
Fairfax, VA
Tulsa, OK
Houston, TX
Orlando, FL
Sacramento, CA
Pasadena, CA
- **SIZE OF STAFF**
2000+ Firmwide
- **LICENSED IN ILLINOIS**
Dewberry meets the
license requirements
to practice in the
state of Illinois



Sand Springs Public Safety Facility, Sand Springs, OK

Our dedicated fire/rescue planners and designers are recognized experts in public safety facilities of all types

Our dedicated public safety and fire/rescue planners and designers are recognized experts in this building type, having led teams to complete a succession of award-winning projects. This depth of experience allows us to be a resource to our clients, assisting them in the clear definition of project needs and recommending the optimum adjacencies between those spaces to best serve their operations. We give great attention to detail in addressing pragmatic design challenges and concurrently employ our design talents to create forward thinking architecture that helps lead the industry in defining the forms and aesthetics of fire safety and municipal facilities.

Dewberry received national recognition with a Station Style Gold Award for the Aurora, IL Fire Station No. 8 and Customer Call Center. We also received similar awards for Aurora, IL Fire Station No. 7, Dallas Fire Station No. 42 and Travilah Fire Station No. 32.

Comprehensive Services

Dewberry has a full complement of architectural and engineering disciplines to provide you with a well-managed consultant team dedicated first and foremost to meeting the City's needs. Dewberry will be providing services related to architecture, structural engineering, mechanical, electrical and plumbing engineering, and interior design. By providing services for all core disciplines with in-house resources, our design deliverables, responsiveness and accountability is enhanced for your benefit. Additionally, our team is located within 30 miles of the site, providing you with availability, access and customer service. Our subconsultants with whom we've teamed for this project provide quality services for public safety facilities. As our Client, you will be working with a single business entity that will directly manage all aspects of your program's basic design services and whose focus will be to complete your project on time and within budget.

Capabilities

Our team's high level of interest in your project and professional qualifications make us the best team for your project based on the following:

- **Our planning and design experience** includes, but is not limited to, the preparation of needs assessments and feasibility studies, the development of space guidelines, programming and design of public facilities, site evaluation

and planning, conceptual design, and project management services.

- **The strength of our national experience** will benefit the City of Pekin. Dewberry's involvement in fire station projects spans facilities of all sizes, including:
 - » 6,800 SF Decatur Station No. 5
 - » 10,170 SF Aurora Fire Station No. 7
 - » 19,150 SF Aurora Fire Station No. 8
 - » 13,446 SF Romeoville Fire Station No. 1
- **Dewberry's in-house Security / Technology / Communications Specialists** will be helpful in addressing solutions necessary for day-to-day, 24/7 activities for this project type. These individuals have worked on each of Dewberry's fire station and training facility projects and their experience has led to cost-effective, highly-efficient designs that are planned for from day one.

Sustainability

Stewardship of our shared environment is a responsibility that transcends any one building type. Every project we design is guided, at least, by the Dewberry Minimum Sustainability Standards (DMSS), a procedure document which was authored and is updated by our in-house Green Team.

Sustainable design features are considered and incorporated into all Dewberry projects from the

beginning and the "green" choice is encouraged throughout as decisions are made. Because of the firm's commitment and efforts related to sustainability, Dewberry is ranked by Architect Magazine as the number 28 firm in the nation practicing sustainable design.



Dewberry's portfolio of LEED projects includes five (5) LEED Platinum certified projects with over 108 Gold and Silver projects across all disciplines, with more than 20 within the public safety realm.

The Alexandria Police Headquarters, located in Alexandria, VA obtained LEED Gold certification, as well as the 2012 Environmental Design + Construction (EDC) Excellence in Design Award. From the design of the Harm Weber Library, the "greenest" library in North America, to assisting the Federal Government with one of the largest single installations of photo-voltaic panels in the U.S., Dewberry seeks to positively impact the environment by exercising sustainable leadership and making appropriate design decisions in all of our facility designs. From building systems and infrastructure, to interior finishes and furnishings, Dewberry designers have the tools, training, and experience to meet and exceed increasingly high levels of green design, creating buildings that contribute to their environmental context – from building and site to regional and global ecosystems.

THOUGHT LEADERSHIP

NATIONAL LEADERS IN PUBLIC SAFETY PLANNING AND DESIGN

As Public Safety Thought Leaders, Dewberry's experts know how important it is to share ideas, lessons learned, and to partner with other thought leaders to make a positive impact on public safety design and operations. Our goal is to review evidence-based research and innovation, integrating it into every decision made during design, construction, and data gathering during post-occupancy evaluations. In the ever-changing field of public safety architecture, we choose to actively grow by leading and immersing ourselves in "think tank" workgroups creating national

best practice guidelines, supporting Dewberry staff and clients in attending and presenting at national conferences.

Our public safety subject matter experts lead the discussion of public safety design practices.

Being selected at the national level to participate in writing best practice standards, guidelines, or speaking and presenting at conferences is not easy – but we relish in going the extra mile. Competitive submission and selection processes are required in order to have a chance at presenting or being involved in writing best practices.

TAB 2: Letter of Interest



October 12, 2021

Dewberry Architects Inc. | 309.282.8000
401 SW Water Street, Suite 701 | 309.282.8001 fax
Peoria, IL 61602 | www.dewberry.com

City of Pekin
Attn: Public Works Division of Public Properties
111 S. Capitol Street
Pekin, Illinois 61554

RE: Statement of Qualifications for Architectural Design Services for New Fire Stations

Dear Members of the Selection Committee,

The mission of the Pekin Fire Department is "to provide professional all-hazards emergency response and to enhance the quality of life of our residents, employees, and visitors through comprehensive fire prevention, code enforcement, public education, and emergency management." These three new stations support this mission and strengthen your ability to secure the safety of your community by replacing an undersized and aging infrastructure, improving response times, and providing a modern facility that supports firefighting best practices. Our Dewberry team of experienced Fire Station planners and designers stands ready to partner with the City of Pekin to support your mission through the design of these three new stations.

Partnership and communication form the foundation blocks of our design process. We recognize that the best ideas and solutions come from all voices and stakeholders and are proud of our collaborative approach. Through this approach we deliver innovative solutions to your projects delivered on time and within your budget. That is how Dewberry elevates our designs beyond the boards that bring added value to your community

Depth of Municipal Government Experience

Dewberry is a leading professional services firm with a proven history of providing architecture, engineering and consulting services to municipal government agencies. For over 45 years, Dewberry has been recognized for their Public Safety Design innovations, commitment to client service, and deep Fire Station subject matter expertise dedicated to solving client's most complex challenges and transforming their communities. Dewberry is one of the nation's top designers of fire safety and municipal facilities, a field our staff is passionate about. We have experience working with council members, city managers, fire departments, public works divisions and other staff members in a collaborative environment. We understand the enormous responsibility of adhering to budgets approved by taxpayers and addressing the concerns of officials. Our repeat business with municipal governments and our long list of award-winning projects are definable measures of the success Dewberry brings to your project.

Fire Station Design and Construction Management Expertise

Dewberry's recognition as a national expert in fire station design develops from our portfolio of over 65 completed fire station projects with award-winning results. We offer a complement of experienced architects and engineers located in our Peoria office just 11 miles from your downtown providing you with availability, access and customer service needed to achieve success. Our fire services expert team approaches every project by developing a deep understanding of your departments needs, functions, and critical adjacencies to verify program and space needs. Understanding our clients allows us to design facilities that respond to departmental needs. In recent years, Dewberry received national recognition with a Station Style Gold Award for the Aurora, IL Fire Station No. 8 and Customer Call Center and received additional awards for Aurora, IL Fire Station No. 7, Dallas Fire Station No. 42 and Travilah Fire Station No. 32 demonstrating the depth of expertise and experience our team offers.

Fire stations are complex buildings that require a depth of expertise that Dewberry provides. Our integrated team of architects and engineers understands and properly implements design codes, standards, guidelines, and best practices specifically related to fire station design including:

- **Hot Zone Design Strategies** to contain contaminants away from workspace and living areas
- **NFPA 1500** Standard on Fire Department Occupational Safety, Health, and Wellness Program
- **NFPA 1851** Standard on Selection, Care, & Maintenance of Protective Ensembles for Structural Fire Fighting
- **NFPA 1710** Standard for operations of career fire departments
- **NFPA 110** Standard for Emergency and Standby Power Systems
- **ICC 500** Standard for the Design and Construction of Storm Shelters

Dewberry also uses sophisticated Building Information Modeling (BIM) technology along with advanced computer engineering analysis tools during all phases of the design process that allow our designs to be operationally efficient and easily maintainable while minimizing construction cost, operating cost, and providing healthy workspace and living environments.

Partnership with the City of Pekin

Dewberry has a long history of working within the City of Pekin that includes multiple successful projects. Those projects include the City Hall/Police Department, Tazewell County Justice Center, Pekin Library Addition, Pekin Insurance Headquarters and Office Building, Wilson Intermediate School, Washington Intermediate School Renovation and multiple Pekin Hospital projects. The City of Pekin benefits from working with a single business entity that directly manages all aspects of your program's basic design services and whose focus is the completion of your projects on time and within budget.

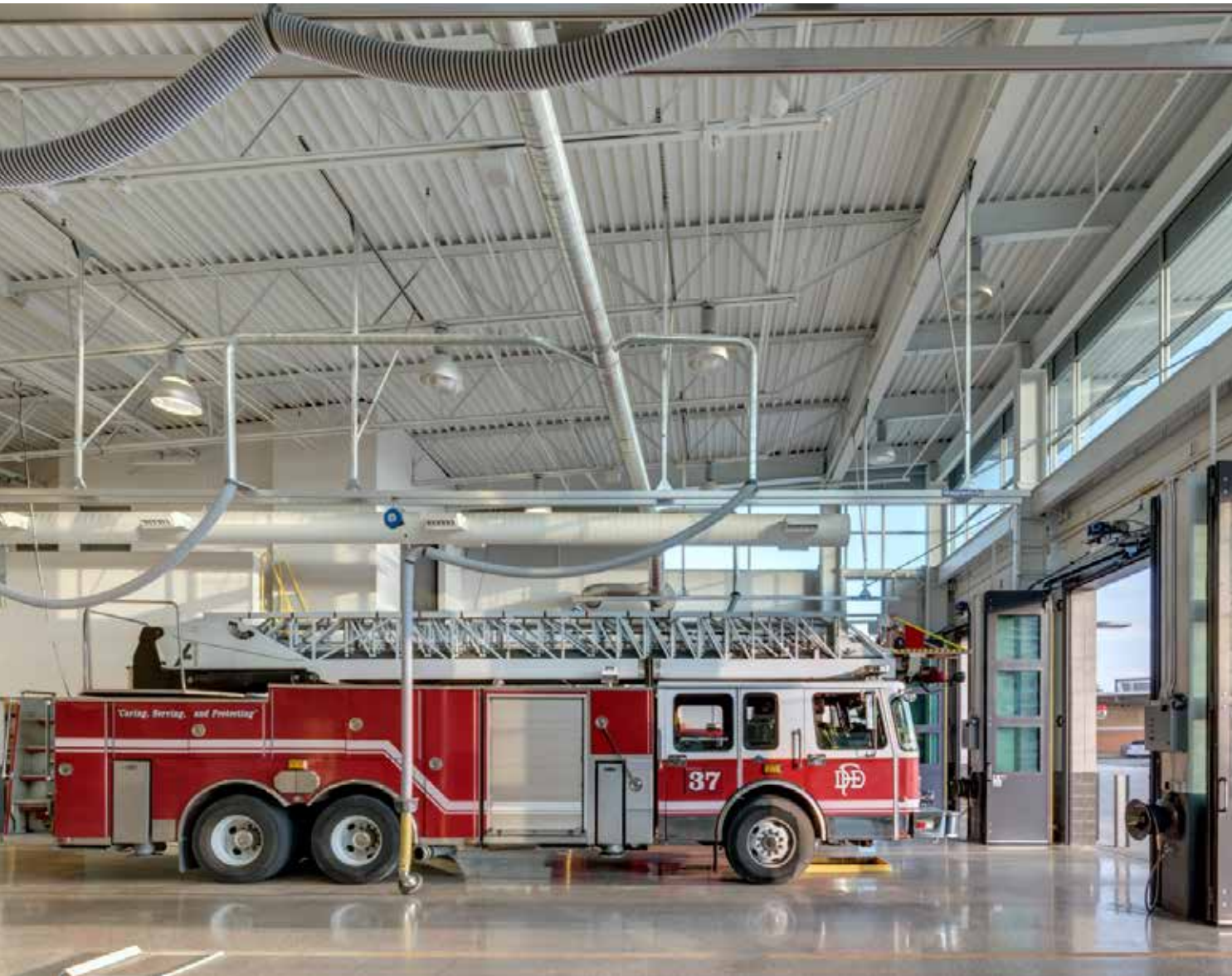
Dewberry stands ready to partner with the City of Pekin and the Pekin Fire Department for your fire station projects. We are grateful for the opportunity to present our experience, qualifications and approach for your projects and look forward to our partnership in the development of the best solutions that achieve your mission.

Sincerely,



Larry Hlavacek, AIA
Principal

TAB 3: Evidence of Past Work

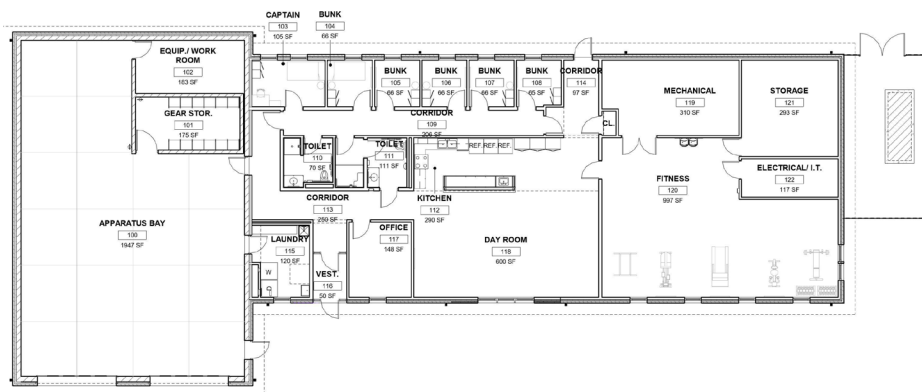


EVIDENCE OF PAST WORK



Decatur Fire Station No. 5 DECATUR, IL

Originally built in 1962, Station No. 5 has been replaced and relocated to a more central location within the area that it serves. This will reduce service times to new area of growth in the City of Decatur. The new station is 8,500 SF which includes apparatus bay, dayroom, bunks, kitchen, and fitness space. Features include a focus on reducing cancer causing VOC from the turn-out gear storage space and reducing the level contamination from the gear as the fire fighters progress from the apparatus bay to the living quarters. This is done through no longer keeping the turn-out gear out in the open space of the apparatus bay, but instead putting the gear in a separated locker room that is independently exhausted to the outside from the rest of the facility.



- **COMPLETED**
2020
- **SIZE**
8,500 SF
- **COST**
\$2.8M
- **FIRM ROLE**
Architecture,
Mechanical, Electrical,
Plumbing/Fire Protection
Engineering, Structural
Engineering, Interior
Design, IT/AV/Security,
Civil Engineering
- **RELEVANCIES**

MUNICIPAL
CLIENTDESIGN
SERVICESCONST.
ADMIN.



Decatur Fire Stations Renovation Implementation of 1, 2, 4 and 6 DECATUR, IL

In 2015, Dewberry was commissioned by the Decatur City County to conduct an assessment of the Decatur Fire Department's seven fire stations and did a needs analysis of each facility. The implementations of Dewberry's analysis and recommendations, began in 2016. Scope of services included: architecture, MEP, structural, civil and technology.

- Fire Station #1 - Headquarters, Built in 1994: \$1.2 million renovation.
- Fire Station #2 - Training Facility, Built in 1975: \$371,308 renovation.
- Fire Station #4, Built in 1962: \$322,707 renovation.
- Fire Station #6, Built in 1966: \$344,707 renovation.

- **COMPLETED**
2016
- **SIZE**
VARYING SIZES
- **COST**
\$2.2M
- **FIRM ROLE**
Architecture,
Mechanical, Electrical,
Plumbing/Fire Protection
Engineering, Structural
Engineering, Interior
Design, IT/AV/Security,
Civil Engineering
- **RELEVANCIES**



MUNICIPAL
CLIENT



DESIGN
SERVICES



CONST.
ADMIN.



Romeoville Fire Station No. 1, Headquarters

ROMEOVILLE, IL

Fire Station No. 1 is the replacement Headquarters station for the Village of Romeoville. The 13,420 SF station floor plan is based off of the prototype floor plan developed for the Village of Romeoville during the design of Fire Station No. 3. The Living Area includes individual sleeping rooms, kitchen, dining, fitness room, dayroom, restrooms and offices. The three, double bay drive-thru apparatus bay separates the Administration Offices from the Living Quarters side of the building. Administrative office space includes personal offices for the Chiefs, Training Department, Emergency Management, Services, and Logistics.



- **COMPLETED**
2016
- **SIZE**
13,420 SF
- **COST**
\$4M
- **FIRM ROLE**
Architecture,
Mechanical, Electrical,
Plumbing/Fire
Protection Engineering,
Structural Engineering,
Interior Design, IT/
AV/Security, Civil
Engineering
- **RELEVANCIES**

MUNICIPAL
CLIENTDESIGN
SERVICESCONST.
ADMIN.



Romeoville Fire Station No. 3

ROMEOVILLE, IL

Dewberry developed a site adaptable prototype fire station for the Village of Romeoville. The prototype was designed around three functional spaces – living area, apparatus bay and administrative/training area. The living area includes sleeping rooms, kitchen, dining room, fitness room, dayroom, restrooms and offices. Included in the apparatus bay are three, double bay drive-thru apparatus bays, workshop, gear storage area, hose tower, SCBA room and other support areas. The administrative/ training area is designed to be a flexible space.

The design of Fire Station No. 3 is identical to the prototype with the exception of the administrative/training area. Station No. 3's administrative/training area is utilized as a training facility/community center and includes a large room that can be subdivided into two smaller rooms, offices, and support areas.

The circulation of the station provides direct links from the living areas and administrative/training areas to the apparatus bay, allowing safe and quick response times. The fire station's exterior is designed with a natural limestone base to reflect the history of the community.

Due to the drive-thru bays, the public and staff entrance to the building was located away from the street elevation to provide more security within the parking areas and an enhanced elevation on the street side of the building.

- **COMPLETED**
2008
- **SIZE**
13,446 SF
- **COST**
\$4M
- **FIRM ROLE**
Architecture, Mechanical, Electrical, Plumbing/Fire Protection Engineering, Structural Engineering, Interior Design, IT/AV/Security, Civil Engineering
- **RELEVANCIES**



MUNICIPAL
CLIENT



DESIGN
SERVICES



CONST.
ADMIN.



Pingree Grove and Countryside Fire Protection District - New Station No. 3

PINGREE GROVE, IL

The 13,500 SF satellite fire station is the first new station built for the district. The project includes a 3-bay, double-deep apparatus bay, along with bunk and living space for up to seven fire fighters. One of the unique features of the project is that the station has been designed to include training opportunities. The hose tower doubles as a repelling training and ladder rescue training. Also included in the facility are a fitness room, kitchen, dayroom, 50-seat training room, public lobby, and dining facilities. The site includes a helicopter landing pad.

● **COMPLETED**
2015

● **SIZE**
13,500 SF

● **COST**
\$3.3M

● **FIRM ROLE**
Architecture, Mechanical, Electrical, Plumbing/Fire Protection Engineering, Structural Engineering, Interior Design, IT/AV/Security,

● **RELEVANCIES**



MUNICIPAL
CLIENT



DESIGN
SERVICES



CONST.
ADMIN.





Pingree Grove Headquarters

PINGREE GROVE, IL

The Pingree Grove and Countryside Fire Protection District Headquarters project developed from the need to replace the aging Station 4 and the ability to serve a growing community around the Plato Center, IL area. The new Headquarters station incorporates much needed spaces for the District to operate efficiently such as new offices for administrative staff, training offices, and code review offices. The design includes a new community room used for the District Board meetings and classroom training of the firefighters that not only work for the District, but other surrounding firefighting agencies. Located on 10.5 acres site in Plato Center, the new Headquarters fire station design accommodates future needs and growth. The design allows for future expansion and future services for the training of firefighters by positioning the Community/Training room, future parking spaces, and planned future prop burn pad in locations that are easily expandable as the department develops its training program service offerings. This facility design considers the impact of future pandemics with a forward-thinking approach to firefighter safety. Similar to the modern fire station design approach to reduce the spread of carcinogens within the facility and limit exposure within the apparatus bays, this design expands that approach by including clean vestibules. The clean vestibules incorporate hand washing stations at every door leaving the apparatus bay leading to both the administrative side of the building and the living side of the building, reducing the spread of hazardous particulates and viruses from firefighter exposure to the rest of the facility.

● **COMPLETED**
2022 (EST.)

● **SIZE**
18,700 SF

● **COST**
\$6.5M (est.)

● **FIRM ROLE**
Architecture, Mechanical, Electrical, Plumbing/Fire Protection Engineering, Structural Engineering, Interior Design, IT/AV/ Security,

● **RELEVANCIES**



MUNICIPAL
CLIENT



DESIGN
SERVICES



CONST.
ADMIN.





Schaumburg Fire Station 51 and 54 SCHAUMBURG, IL

The Village of Schaumburg Fire Department services its residents from five (5) fire station facilities throughout the Village of Schaumburg. This study included review of two of the Department's stations.

Fire Station #51: The proposed addition to station #51 would be roughly 6,200 square feet and provide adequate square footage to house the Fire Administrative staff. The addition would displace the existing parking area to the west of the station so new public and staff parking areas are being proposed adjacent to the addition. The aesthetics of the addition would be complementary to the original structure and incorporate a matching materials palette, and be of a similar scale and proportion.

Fire Station #54 - Current Headquarters/Admin Offices: The proposed improvements to station #54 would relocate the existing administration offices off site. The resulting 2,500 square foot suite would be converted to a new Training Facility. The renovation would remove and cap off (2) existing skylights to provide for better means of controlling light levels within the space. No additional building envelope work is being proposed as a part of this project.

- **COMPLETED**
2017 (STUDY)
- **SIZE**
6,200 SF addition
2,500 SF renovation
- **COST**
\$5.29M
- **FIRM ROLE**
Architecture, Mechanical, Electrical, Plumbing/Fire Protection Engineering, Structural Engineering, Interior Design, IT/AV/Security,

● RELEVANCIES



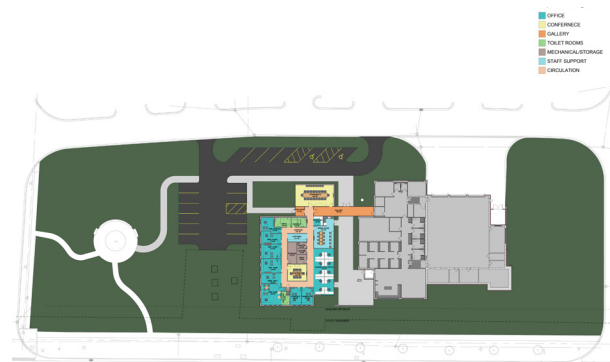
MUNICIPAL
CLIENT



DESIGN
SERVICES



SPACE NEEDS
ASSESSMENT



Aurora Fire Station No. 7

AURORA, IL

Dewberry provided full services for this project that replaced a 50-year-old station on the same property. Siting of the new station was critical to minimize operational disruptions of staff and services and phasing. The new station was constructed next to the current facility. The old building was demolished and a new parking lot will take its place. The building's design features three dramatic sloping wood roof structures of beams, purlins, and wood deck throughout. Many durable and recycled materials were used throughout including polished concrete floors and cork accent walls. The program included three apparatus bays, a watch room, conference room, fitness room, officer's quarters, bunk room, and a large combined dayroom, dining room, and kitchen area. A private staff courtyard and patio area has also been carved out of the living area.



● **COMPLETED**
2018

● **SIZE**
10,170 SF

● **COST**
\$5M

● **DEWBERRY ROLE**
Architecture, Mechanical, Electrical, Plumbing/Fire Protection Engineering, Structural Engineering, Interior Design, IT/Security, Energy Modeling, Civil Engineering

● **RELEVANCIES**



MUNICIPAL
CLIENT



DESIGN
SERVICES



CONST.
ADMIN.



Aurora Fire Station No. 8 & Customer Services Call Center AURORA, IL

Aurora is a rapidly growing city of 150,000 in suburban Chicago. This new facility replaces a 30-year-old fire station and provides a Customer Service Call Center (CSCC) for residents to better serve the east end of the city.

Initially, this project was taken on as a Facility Needs Assessment Study in 2001. The functional relationships of space were analyzed for the needs of both the community and the staff.

The shared area of the building includes staff lobby and break area, a public lobby and a Community/Training Room. The CSCC provides a convenient location for residents to pay water bills and access other city services. The fire station portion of the building includes three bays, a fitness area, a kitchen, and a bunk room.

The design concept was carefully developed with participation of the Fire Department and City staff to optimize functionality as well as gain the inherent economic benefits of a shared facility. The project creates a new presence for city government in close vicinity to neighborhoods on the eastern border of the city and enables public safety and other City staff to better serve residents.

● **COMPLETED**
2008

● **SIZE**
19,150 SF

● **COST**
\$5.9M

● **DEWBERRY ROLE**
Architecture, Planning,
Interior Design,
IT/Security, Civil
Engineering

● **RELVANCIES**



MUNICIPAL
CLIENT



DESIGN
SERVICES



CONST.
ADMIN.



Billie A. Hall Public Safety Complex Police, Fire and Courts SAND SPRINGS, OK

In 2014, Dewberry performed a Facility Needs Assessment for the City of Sand Springs documenting current deficiencies and program needs as well as projected staff and area increases over 15 years for the Police, Fire, and Municipal Court departments. The Assessment was organized into two phases: Assessment and Conceptual.

Finding that there was insufficient space in existing facilities, the City retained Dewberry to design a new facility that would accommodate the existing and future needs and house all departments to utilize the benefits the study found of sharing spaces for public amenities and program spaces.

The new Billie A. Hall Public Safety Center, located as a focal point of a larger mixed use development in Sand Springs, Oklahoma, honors the service of both current and historical police, fire and military members. The radial design features a hub for public activities including courts and historical displays, allowing controlled connectivity to the separate police, fire and jail. The design allows the three departments to share amenities such as public lobbies and entrances, staff program spaces for training, conference areas, parking, and rest rooms.

● **COMPLETED**
2019

● **SIZE**
39,100 SF

● **COST**
\$11M

● **DEWBERRY ROLE**
Architecture, Structural Engineering, Interior Design, IT/Security, Energy Modeling, Civil Engineering

● **RELEVANCIES**



MUNICIPAL
CLIENT



DESIGN
SERVICES



CONST.
ADMIN.



Public Safety Complex Renovation and Addition BARTLESVILLE, OK

The expanded Bartlesville Public Safety Campus has been designed to reflect and enhance the existing cultural and civic presence found along the south edge of downtown and give greater visibility to the major public safety services provided in the downtown area.

Improvements to the historic 1942 Art Deco Central Fire Station include renovation of the 9,161 SF structure to meet all life safety and accessibility codes and reorganization of spaces to improve overall operations and functionality for the fire staff. This includes additions to the restrooms, lockers, sleeping areas, as well as kitchen and dayroom. The existing first and second floors house improved training and fitness facilities as well as the Fire Administration Department which is currently located at City Hall. The four existing fire station apparatus bays were renovated and a 5,383 SF addition includes a 90' drive-thru apparatus bay, equipment support spaces, a new elevator, and stairway.

The police department relocated from the north side of downtown into this new one story, 13,256 SF structure located just south of the Central Fire Station. This new beacon of public safety anchors the northwest corner of the block at the intersection of Adams Boulevard and Johnstone Street. The new police facility houses the Records Department, Criminal Investigation Department, Administration, Patrol, Property and Evidence, as well as expanded support spaces for the staff.

- **COMPLETED**
2017
- **SIZE**
Police: 13,256 SF
Fire: 14,544 SF
Campus size: 2 acres
- **COST**
\$6.8M
- **DEWBERRY ROLE**
Architecture, Structural Engineering, Interior Design, IT/Security, Energy Modeling, Civil Engineering
- **RELEVANCIES**

MUNICIPAL
CLIENTDESIGN
SERVICESCONST.
ADMIN.

Additional Fire Station Experience in the Last 10 Years



Willow Park Public Safety • Willow Park, TX



Dallas Fire Station No. 42 • Dallas, TX



Dallas Fire Station No. 37 • Dallas, TX



Fair Oaks Police & Fire Renovation and Expansion • Fair Oaks, VA



Glendale Fire Station No. 159 • Glendale, AZ



Fairfax County Fire/Rescue Training Academy Expansion • Fairfax, VA



Station 10 and 13 Renovations • Richmond, VA



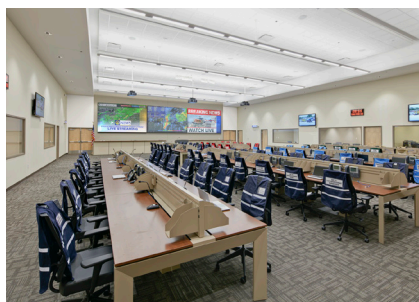
Fire, Police, Courts and Jail Facility • Lawton, OK



Fire Station No. 32 • Trivilah, MD



Venice Public Safety Facility • Venice, FL



Hillsborough County Public Safety Facility • Hillsborough, FL



Valencia College Public Safety Master Plan & Program Study • Orlando, FL

References



Aurora Fire Station No. 7 - Aurora, IL
 Gary Krienitz, Fire Chief
 GKrienitz@aurora-il.org / 630.256.4000



Romeoville Fire Stations - Village of Romeoville, IL
 Kent Adams, Fire Chief
 kadams@romeoville.org / 815.886.7229



Pingree Grove & Countryside Fire Protection District, Pingree Grove, IL
 Kieran Stout, Deputy Fire Chief
 kstout@pgfpd.com / 847.541.3151



Decatur Fire Stations, Decatur, IL
 Rich Pruitt, Deputy Fire Chief
 rpruitt@decaturil.gov / 217.424.2811



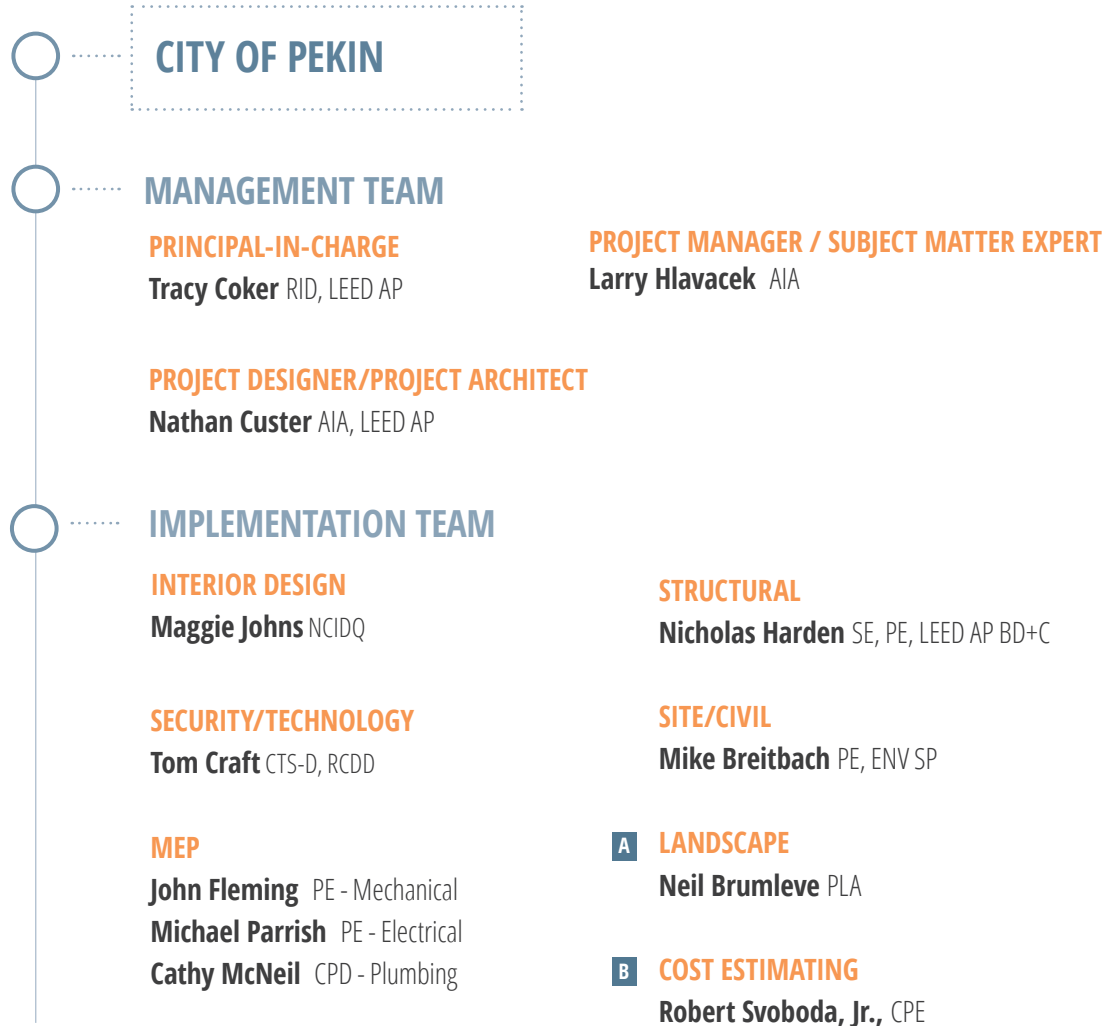
Pekin Insurance Corporate Headquarters, Pekin, Illinois
 Phillip Evans, Vice President
 pevans@pekininsurance.com / 309.478.3078

TAB 4: Qualifications of Personnel



QUALIFICATIONS FOR PERSONNEL

Organizational Chart



SUBCONSULTANT LEGEND:

- A** Massie, Massie & Associates
- B** CCS

How We Chose our Subconsultants

Dewberry strategically assembled a team of consultants that have extensive experience providing services for this project type and experience teaming with Dewberry. We look for team members that are like-minded and passionate about doing great work, and an ability to listen to the client.

Our subconsultants are true partners on this pursuit, as shown by our prior working relationships and recognition within their respective fields.

A critical element of our success is to assign the right team members to the project and then empower them to make project decisions, ensuring we best meet your goals. This includes assignments for Dewberry personnel, as well as any sub-consultants. One of our team's strengths is the complementary skill sets each member provides, coupled with our seamless approach to work collaboratively, in tight integration, with our trusted sub-consultant. Dewberry's track record of successfully working with our proposed sub-consultant has prepared us to hit the ground running on your project. We will implement a one-team management approach for all tasks assigned under this contract.



Massie Massie & Associates is a Springfield-based landscape architecture firm with whom Dewberry has worked on several recent projects. In business since 1975, the firm's experienced planning and licensed landscape architects provide consulting services to individuals, corporations, foundations, and public agencies. MMA is an Illinois certified Women Owned Business.

Project experience includes:

- County Trail and Greenway Studies, Edgar, Effingham, Livingston, McDonough, Menard, Mt. Vernon Areas
- Abraham Lincoln Presidential Complex, Springfield, IL
- State of Illinois Capitol Complex Master Plan Study, Springfield, IL
- Central Park, Decatur, IL



CCS International, Inc., (CCS), is an independent consulting firm specializing in the preparation of construction cost estimates at all phases of design since 1979. CCS provides industry professionals with detailed, objective information that represents the scope, complexity and quality anticipated for their projects. They are dedicated to working with clients to identify their needs and help them achieve their project goals.



Resumes of Key Personnel



- **EDUCATION**
BS • Design • University of Florida
- **YEARS OF EXPERIENCE**
Dewberry • 32
- **REGISTRATIONS**
Registered Interior Designer
• Illinois

LEED Accredited Professional

Tracy Coker, RID, LEED AP PRINCIPAL IN CHARGE

Tracy is an Associate Principal of Dewberry and is an experienced Interior Designer. Having spent her entire career at Dewberry, she has acquired a specialization in public safety and justice facilities, commercial/corporate projects, higher education projects, and fitness/recreation facilities. Her experience also includes project management, workplace strategies, workplace branding, visioning sessions with clients and leading clients to collaborative solutions.

Decatur Fire Station No. 3, 5 and 7, City of Decatur, IL. As part of a multi-year modernization overhaul of the station facilities for the Decatur Fire Department, Decatur Fire Station No. 3 is the second of three brand new fire stations currently in design or construction for the City of Decatur, IL. Four existing stations have previously been upgraded and modernized under Dewberry direction. Station No. 3 is approximately 7,000 SF on one level with a dual apparatus bay with a workshop, individual bunk dormitories, a dayroom with kitchen, fitness space and fully modern in layout and technology.

Fire Stations 1, 2, 4 and 6 Renovations: City of Decatur, Decatur, IL. Renovations of fire stations 1, 2, 4 and 6 includes general improvements to the building including structural, MEP, facade, and technology components.

Decatur Police Training Facility, Decatur, IL. Design criteria documents, as part of a design-build team, for a new education building and shooting range to serve as training facilities for the Decatur Police Department.

Romeoville Village Hall and Police Facility, Romeoville, IL. The new Romeoville Police Headquarters and Village Hall in Illinois consolidates departments that had previously been located in six separate facilities. In addition to enhancing operational efficiency, the 118,000 SF facility supports increased community policing as well as many business customer service improvements. At the heart of the facility, we created a 5,000 SF meeting center housing a boardroom and other meeting rooms for staff and community residents. The meeting center is located between the Village Hall and police public lobbies and physically links the two sections of the building.

Gilbert Public Safety Complex, Gilbert, AZ. A new 167,000 SF municipal courts building and public safety complex that combines the town's municipal courts and prosecutor's office, fire administration offices, police department, motor vehicle department, and a two-level parking garage. Featured in AIA/CAJ *Justice Facilities Review*.

Moline Police Facility, Moline, IL. \$10.87 M, 66,400 SF Police Headquarters facility. The main level includes major functions critical to public customer service, training operations and internal Police Department functions. The design considers future department needs, flexibility, and long-term durability of the building. Secure facility design was developed with great care. The design has achieved LEED certification. Other components on the lower level include secure parking, a majority of the building's mechanical, electrical, and technological systems, the weapons training range and "large evidence" storage.



Dewberry

● EDUCATION

MS Architecture,
University of Illinois

BS Architecture,
University of Illinois

● REGISTRATIONS

Registered Architect: IL

Structural Engineer: IL

● YEARS OF EXPERIENCE

Dewberry • 10

Prior • 17

● AFFILIATIONS

American Institute of
Architects

● PAPERS / PRESENTATIONS

Health and Wellness by
Design. Oklahoma Public
Safety Conference. Tulsa,
OK, 2021

AIA AAJ Conf. Law
Enforcement Track Chair.
AIA Academy of Arch. for
Justice. Jersey City, NJ,
2018

Future Ready Design
for Law Enforcement.
AIA Academy of Arch. FL
Justice. Miami, FL 2015
and Int'l Asso. of Chiefs of
Police. Chicago, IL, 2015

Protecting Those Who
Protect: How Your Police
Station Can Keep Officers
Safe. Midwest Security &
Police Conference. Tinley
Park, Illinois, 2015

Larry Hlavacek, AIA, SE

PROJECT MANAGER/SUBJECT MATTER EXPERT

Larry is a Principal of Dewberry and serves as the National Director of Public Safety Architecture. He focuses on the planning and design of public safety and justice facilities, and works closely with the stakeholders to achieve their project vision while honoring their schedule and budget.

Aurora Fire Station No. 7 Replacement Station, Aurora, IL. Replacement of a 50-year-old station on the same property. Siting of the new station was critical to minimize operational disruptions of staff and services and phasing. Many durable and recycled materials were used throughout including polished concrete floors and cork accent walls. The program includes three apparatus bays, a watch room, conference room, fitness room, officer's quarters, bunk room, and a large combined dayroom, dining room, and kitchen area.

Aurora Fire Station 8 and Customer Service Call Center, Aurora, IL.

A new 19,150 SF fire station and call center. The CSCC provides a convenient location for residents to pay water bills and access other City services. The fire station includes three bays, a fitness area, a kitchen, and a bunkroom.

Fire Station No. 3, Pingree Grove, IL. New fire station that includes three apparatus bays, firefighter active and quiet areas, administration, and a training room to accommodate 48 people.

Fire Station No. 3, Village of Romeoville, Romeoville, IL. 13,446 SF station with three, double apparatus bays. The station has two training rooms that can be converted into one larger room that accommodates up to 60 personnel.

Fire Station No. 1, Village of Romeoville, Romeoville, IL. Fire Station 1 is the replacement Headquarters station for the Village of Romeoville. The 13,420 SF station floor plan is based off of the prototype floor plan developed for the Village of Romeoville during the design of Fire Station 3.

Central Fire Station Needs Assessment, Allen, TX. Comprehensive study for the Central Fire Station consisting of a full facility and needs assessment in addition to two individual design studies with associated cost estimates and project schedules.

Public Safety Facility (Police, Fire, City Jail and Courts), Lawton, OK. The new facility is approximately 100,000 SF, and houses the City's police headquarters, central fire station, a large city jail component and municipal courts.

Schaumburg Public Safety Building Master Plan, Schaumburg, IL. Dewberry completed a space needs analysis along with a facility assessment and a 10-year capital improvement plan.

Sand Springs Public Safety Facility, Sand Springs, OK. After performing a Facility Needs Assessment for the City of Sand Springs, OK. The results of this study led to the development of a new 39,100 SF facility that will house the Police, Fire, and Municipal Courts departments, and will share public amenity and program spaces.



- **EDUCATION**
BS • Architecture and Urban Planning • University of Wisconsin at Milwaukee
- **YEARS OF EXPERIENCE**
Dewberry • 3
Prior • 16
- **REGISTRATIONS**
Registered Architect • Illinois, Wisconsin
LEED Accredited Professional
- **AFFILIATIONS**
American Institute of Architects
National Council of Architectural Registration Boards

Nathan Custer, AIA, LEED AP

PROJECT DESIGNER/PROJECT ARCHITECT

As project designer, Nathan leads the execution of the design. His pure design talent and passion are matched by his knowledge of constructability and tireless work ethic. This leads to well-executed, impactful design solutions that are both cost-sensitive and constructable.

Decatur Fire Station No. 3, 5 and 7, City of Decatur, IL. As part of a multi-year modernization overhaul of the station facilities for the Decatur Fire Department, Decatur Fire Station No. 3 is the second of three brand new fire stations currently in design or construction for the City of Decatur, IL. Four existing stations have previously been upgraded and modernized under Dewberry direction. Station No. 3 is approximately 7,000 SF on one level with a dual apparatus bay with a workshop, individual bunk dormitories, a dayroom with kitchen, fitness space and fully modern in layout and technology.

Fire Stations 1, 2, 4 and 6 Renovations: City of Decatur, Decatur, IL. Renovations of fire stations 1, 2, 4 and 6 includes general improvements to the building including structural, MEP, facade, and technology components.

Fire Station No. 2, Hanover Park, IL. New satellite fire station that includes a dayroom, multiple apparatus bays, hose tower, training room, workout room, and decontamination area.

Fire Station No. 1, Pingree Grove, IL. A new 19,400 SF, single-story fire station that includes fire administration, three apparatus bays, and a community room. Living quarters include a fitness area and outdoor patio.

Cleveland Police Headquarters, Cleveland, OH. New police headquarters to serve as a community center within a campus setting. Design excellence and thoughtful programming will provide an environment that welcomes local residents, improves community safety and enhances police security.

East Peoria Fire Department, East Peoria, IL.* A proposed new 55,000 SF central fire station study for the East Peoria Fire Department including six pull-through apparatus bays with support spaces, a hose tower, administrative offices, community and training spaces, individual bunk room dormitories, fitness, staff study areas, dayroom and kitchen. On-site training and storage buildings completed the campus design.

Lincoln Fire Department, Lincoln, IL.* A facility departmental realignment study for the Lincoln Fire Department to identify, evaluate, test fit, and make site recommendations for four fire station locations, features according to station, and integrated response parameters.

OSF Center For Health Ambulatory Medical Office – Pekin, IL.* Renovation of an existing retail shell space into a multi-disciplinary medical space incorporating a public clinic, an immediate services practice, a family practice with specialists, a laboratory and diagnostics clinic, a cardiology practice, and support spaces including space planning, interior design, medical equipment integration, and exterior renovations.

**with prior firm*



- **EDUCATION**
BS Interior and Environmental Design • Illinois State University
- **REGISTRATIONS**
Licensed Interior Designer: IL
National Council for Interior Design Qualifications
- **YEARS OF EXPERIENCE**
Dewberry • 9

Maggie Johns NCIDQ

INTERIOR DESIGNER

Decatur Police Headquarters, Decatur, IL. Design criteria documents for a new 45,600 SF building, which includes offices/administration, training, investigations, vehicle processing, evidence room/lab, records, evidence storage and exercise/lockers area. \$5.2 million

Fire Stations 1, 2, 4 and 6 Renovations: City of Decatur, Decatur, IL. Renovations of fire stations 1, 2, 4 and 6 includes general improvements to the building including structural, MEP, facade, and technology components.

Macon County Police Training Facility, Decatur, IL. Design criteria documents, as part of a design-build team, for a new education building and shooting range to serve as training facilities for the Decatur Police Department.

Fire Station 3: City of Decatur, Decatur, IL. Station No. 3 is a 7,000 SF new station on one level with a dual apparatus bay with a workshop, individual bunk dormitories, a dayroom with kitchen, fitness space and fully modern in layout and technology.

Stanislaus County Public Safety Facilities Expansion, Modesto, CA. As part of a design/build team, Dewberry designed an expansion of the County's jail and public safety complex. Includes a new intake, release and transportation center which includes facility administration, visitor lobby, staff support and inmate property storage.

Calaveras County Sheriff's Administration and Jail Facility, San Andreas, CA. This new facility includes a Sheriff's Administration Building, E911 Dispatch Center and Emergency Operations Center, support and programming spaces, This new adult detention facility contains 160 inmates in double-bunked cells.

Greenville Public Library, Greenville, IL. Facility assessment and planning study to determine feasibility of expanding and remodeling the city library, or building a new facility.

SIU-Edwardsville Founders Hall Renovation, Edwardsville, IL. As part of the University's initiative to upgrade their core buildings, Dewberry is providing design and construction phase services for an extensive renovation to Founders Hall, which houses the School of Business and the Army ROTC.

Pekin Insurance Corporate Headquarters, Pekin, IL. An expansion and renovation to the existing facility. The addition consists of a two-story building containing offices, cafeteria and kitchen, and warehousing. Dewberry also renovated the existing warehouse into a fitness center, with associated sitework and parking.

University of Illinois at Springfield, Springfield, IL. This new 52,208 SF student union gives student life a strong presence by interweaving lounge, study, student involvement and meeting rooms. The campus' primary dining facilities also moved into the new union.



- **EDUCATION**

BS Electrical Engineering
Technology • Bradley
University

BS Manufacturing
Technology • Bradley
University

- **REGISTRATION**

Certified Technology
Specialist - Design

Registered
Communications
Distribution Designer

- **YEARS OF EXPERIENCE**

Dewberry • 19
Prior • 14

Tom Craft, CTS-D, RCDD

TECHNOLOGY SPECIALIST - DEWBERRY (SECURITY, TELECOMMUNICATIONS AND AUDIO/VISUAL)

Tom has over 30 years of experience in the low voltage systems industry. His systems design experience spans all aspects of security, structured cabling, and Audio/Visual systems. These systems vary greatly from small stand-alone facilities to large-scale networked campus environments. Tom holds industry certifications as a Certified Technology Specialist - Design and Registered Communications Distribution Designer.

Aurora Fire Station #7 Replacement Station, Aurora, IL Replacement of a 50-year-old station on the same property. Siting of the new station was critical to minimize operational disruptions of staff and services and phasing. Many durable and recycled materials were used throughout including polished concrete floors and cork accent walls. The program includes three apparatus bays, a watch room, conference room, fitness room, officer's quarters, bunk room, and a large combined dayroom, dining room, and kitchen area.

Aurora Fire Station 8 and Customer Service Call Center, Aurora, IL. A new 19,150 SF fire station and call center. The CSCC provides a convenient location for residents to pay water bills and access other City services. The fire station includes three bays, a fitness area, a kitchen, and a bunkroom.

Decatur Fire Station No. 3, 5 and 7, Decatur, IL. As part of a multi-year modernization overhaul of the station facilities for the Decatur Fire Department, New facility design for three fire stations and renovation to four other fire station.

Fire Station #3, Village of Romeoville, Romeoville, IL. 13,446 SF station with three, double apparatus bays. The station has two training rooms that can be converted into one larger room that accommodates up to 60 personnel.

Fire Station No. 1, Village of Romeoville, Romeoville, IL. Fire Station 1 is the replacement Headquarters station for the Village of Romeoville. The 13,420 SF station floor plan is based off of the prototype floor plan developed for the Village of Romeoville during the design of Fire Station 3.

Town of Vienna Police Station, Vienna, VA. Planning, design and construction of a new 30,000 SF police headquarters building. The existing police building will be demolished and the existing site will be redeveloped to include the new building, parking for 31-35 vehicles and associated site improvements.

Public Safety Facility (Police, Fire, City Jail and Courts), Lawton, OK. New facility is approximately 100,000 SF, and houses the City's police headquarters, central fire station, a large city jail component and municipal courts.

Springdale Municipal Campus, Springdale, AR. The municipal campus will include the construction of a 78,600 SF criminal justice facility and the renovation of a 43,000 SF City Administration building.



- **EDUCATION**
BS, Mechanical Engineering, Southern Illinois University,
- **REGISTRATION**
Professional Engineer: IL, IN, IA
- **YEARS OF EXPERIENCE**
Dewberry • 4
Prior • 26

John Fleming, PE MECHANICAL ENGINEER

John is the mechanical discipline leader for Dewberry's engineering group based in Peoria. He has been a consultant for over 30 years and has worked on numerous HVAC and plumbing systems in a variety of different markets including education, healthcare, commercial and government. His responsibilities include client relations, project management, and technical and quality control for the mechanical department. John enjoys working with the client in order to provide them an energy efficient and maintenance friendly system.

Pingree Grove and Countryside Fire Protection Headquarters,
Pingree Grove, IL.

Aurora Fire Station #7 Replacement Station, Aurora, IL

Decatur Fire Station No. 3, Decatur, IL

Decatur Fire Station No. 1, 2, 4 & 6 Renovations, Decatur, IL

Decatur Fire Station No. 5, Decatur, IL

Countryside City Hall & Police Department, Countryside, IL

New Police Headquarters, Glen Ellyn, IL

Police Station, Harvard, IL



- **EDUCATION**
BS, Architectural Engineering, University of Kansas
- **REGISTRATION**
Professional Engineer: IL, AR, AZ, CA, CO, CT, GA, IN, IA, KS, MD, MS, MO, NM, OH, OK, PA, SC, TN, TX, VA, WI
- **YEARS OF EXPERIENCE**
Dewberry • 31
Prior • 1

James 'Michael' Parrish, PE ELECTRICAL ENGINEER

Mike has more than 32 years of professional experience. As a highly experienced Electrical Engineer, Mike strives to learn each client's needs and exceed their expectations with both functional and aesthetically pleasing solutions. He has served as Project Engineer as well as Project Manager on many different project types. He is a Registered Professional Engineer.

Pingree Grove and Countryside Fire Protection Headquarters,
Pingree Grove, IL

Aurora Fire Station #7 Replacement Station, Aurora, IL

Decatur Fire Station No. 3, Decatur, IL

Decatur Fire Station No. 1, 2, 4 & 6 Renovations, Decatur, IL

Decatur Fire Station No. 5, Decatur, IL

Pingree Grove and Countryside Fire Station No. 3, Pingree Grove, IL

Romeoville Fire Station No. 1 Headquarters, Romeoville, IL

Countryside City Hall & Police Department, Countryside, IL

New Police Headquarters, Glen Ellyn, IL

Police Headquarters, Hannover Park, IL



- **EDUCATION**
AAS, Drafting and Design,
Elgin Community College
- **REGISTRATION**
Certified Plumbing
Designer: US
- **YEARS OF EXPERIENCE**
Dewberry • 16
Prior • 25
- **AFFILIATIONS**
American Society of
Plumbing Engineers

Cathy McNeil, CPD

SENIOR PLUMBING DESIGNER

Cathy has 40 years of professional experience in plumbing design. She is certified in plumbing design by ASPE and is a member of the American Society of Plumbing Engineers. Her experience spans all project types including education, healthcare, justice, and municipal facilities.

Pingree Grove and Countryside Fire Protection Headquarters,
Pingree Grove, IL.

Aurora Fire Station #7 Replacement Station, Aurora, IL

Decatur Fire Station No. 1, 2, 4 & 6 Renovations, Decatur, IL

Decatur Fire Station No. 3, Decatur, IL

Decatur Fire Station No. 5, Decatur, IL

Pingree Grove and Countryside Fire Station No. 3, Pingree Grove, IL

Schaumburg Fire Station 51 & 54 Study, Schaumburg, IL

Romeoville Fire Station No. 1 Headquarters, Romeoville, IL

Countryside City Hall & Police Department, Countryside, IL

New Police Headquarters, Glen Ellyn, IL

Police Headquarters, Hanover Park, IL



- **EDUCATION**
BS, Civil Engineering,
Rose-Hulman Institute of
Technology
- **REGISTRATION**
Structural Engineer: IL
Professional Engineer: AL,
FL, FA, IA, MI, OH, OK, TN,
TX, WI, WV
LEED AP BD+C
- **YEARS OF EXPERIENCE**
Dewberry • 13
Prior • 4

Nicholas Harden, SE, PE, LEED AP BD+C

STRUCTURAL ENGINEER

Nick is the structural discipline manager for Dewberry's engineering group based in Peoria and is responsible for preparing structural and foundation engineering calculations and design documents for education, municipal and commercial applications. Structural analysis experience includes wind, seismic, shallow and deep foundations, steel, concrete, masonry and wood design procedures.

Pingree Grove and Countryside Fire Protection Headquarters,
Pingree Grove, IL

Aurora Fire Station #7 Replacement Station, Aurora, IL

Decatur Fire Station No. 5, Decatur, IL

Decatur Fire Station No. 3, Decatur, IL

Decatur Fire Stations - 1, 2, 4 & 6 Renovations, Decatur, IL

Schaumburg Fire Station 51 & 54 Study, Schaumburg, IL

Countryside City Hall & Police Department, Countryside, IL

Police Station, Vienna, VA

Athletic and Event Center Addition, Romeoville, IL



- **EDUCATION**
BS, Civil Engineering, Iowa State University
- **REGISTRATION**
PE • IL, AL

Envision™ Sustainability Professional (ENV SP)
- **YEARS OF EXPERIENCE**
Dewberry • 3
Prior • 25
- **AFFILIATIONS**
American Public Works Association (APWA)



- **EDUCATION**
B.S., Business Administration, St. Norbert College - DePere, WI
- **REGISTRATION**
Certified Professional Estimator
- **YEARS OF EXPERIENCE**
CCS • 20
Prior • 13

Michael Breitbach, PE, ENV SP CIVIL ENGINEER

Michael is the Civil Engineering Department Manager of Dewberry's civil engineering design group based in Peoria. His duties include project management, civil design, project marketing, client management, resource planning and quality control. Over his 25-year career, he has offered his engineering expertise to serve clients in a variety of civil engineering disciplines including civil/site design, transportation design, and water/sanitary sewer conveyance systems. As a licensed civil engineer with a particular interest in green infrastructure and sustainability, he is a certified Envision Sustainability Professional.

Decatur Fire Station No. 3, Decatur, IL

Decatur Fire Station No. 5, Decatur, IL

Pekin Insurance New Corporate Headquarters, Pekin, IL

OSF Administrative Office Building Renovation, Peoria, IL

Major General Emmett J. Bean Federal Building Site Upgrades, Indianapolis, IN

Illinois State University - Bone Student Center Revitalization, Normal, IL

Bradley University Business and Engineering Convergence Center, Peoria, IL

City of Elgin, Civic Center Plaza Improvements, Elgin, IL

Olympia CUSD #16 South School Addition & Remodeling, Stanford, IL

Robert Svoboda, Jr., CPE COST ESTIMATOR

As CCS' National Director of Technical Services, Mr. Svoboda is responsible for the compilation of complete project estimates at all phases of design including conceptual, schematic, design development, working drawing, and construction document. He manages the workload of CCS' cost estimating teams, conducts peer reviews on all cost estimates, and ensures that internal estimating processes are followed and documented.

Detroit Metropolitan Wayne County Airport - Prototype Fire Station, Detroit, MI

Downers Grove Fire Station #2 and Administrative Office Building Downers Grove, IL

Great Lakes Naval Station - Personal Protective Equipment Room, Great Lakes, IL

Lake Zurich Fire Station - Facility Condition Assessment, Lake Zurich, IL

Chicago Fire Department - Engine Company 115 - Chicago, IL

University of Illinois - Illinois Fire Service Institute - Champaign, IL



MassieMassie+Associates
Landscape Architecture and Land Planning
1200 South 5th St., Springfield, Illinois 62760

- **EDUCATION**
B.L.A./2006, Landscape Architecture, University of Illinois - UC
- **REGISTRATION**
Professional Landscape Architect: IL
- **AFFILIATIONS**
American Society of Landscape Architects (ASLA)
American Planning Association

Neil Brumleve PLA

LANDSCAPE ARCHITECT

Neil Brumleve manages planning and design projects including public facilities, parks, schools, churches and commercial facilities. Neil is certified in erosion and sedimentation control and experienced in sustainable materials and designs. He manages office production.

Atkison Fire Station, Atkison, IL

Ameren Natural Gas Control Facility, Decatur, IL

Spring Creek Wastewater Treatment Plant, Springfield, IL

Springfield and Sangamon County Transportation Center, Springfield, IL

Alton Multi-Modal Transportation Center, Alton, IL

TAB 5: Project Plan and Schedule



PROJECT PLAN AND SCHEDULE

Notice-to-Proceed Kick-Off Meeting	Schematic Design Phase	Design Development Phase	Construction Documents Phase	Construction Contract Administration	Commissioning Project Close-out
- Review project goals, objectives, and deliverables - Establish stakeholders and develop communication matrix - Review draft project schedule and identify critical milestone delivery dates - Develop list of the Critical Success Factors for the project - Collect relevant project data - Review project communication protocols	- Review and verify program and space needs study information - Review and confirm the Station Location Study with the City - Develop (3) three preliminary design concepts - Conduct Design Workshop #1 with stakeholders to review concept and refine options - Update and develop design concepts - Conduct Design Workshop #2 with stakeholders to review concept and identify the strongest concept - Develop MEP and Structural Narratives and Structural System layout - Develop Civil site narratives including plan layouts and utility locations Review Meetings as needed for design concept with City and stakeholders - Develop initial cost estimates and update the project schedule	- Develop approved schematic design to establish the size and character of the project - Conduct regular Project Design Meetings as needed to define the architectural and engineering systems - Develop preliminary MEP system design drawings including outline specifications - Analyze MEP systems for efficiency, cost, and maintenance - Develop structural foundation, framing plans, and specifications selecting cost effective system type & layout - Develop Civil Site Plans including utilities, building location, preliminary grading & pavement - Coordinate building location and design with site utility locations to limit primary feed lengths and reduce costs - Evaluate site design for CPTED principles including security, safety, sight lines, & circulation paths - Update cost estimates and the project schedule	- Conduct Bi-Weekly Design Meetings with the design team and stakeholders - Review design with the program and Critical Success Factors to ensure they are in alignment - Prepare construction documents with detail needed for Bidding including Interior Design and all required schedules - Complete MEP design and provide final coordination with utility connections. - Verify lighting and electrical switch/outlet locations with stakeholders and coordinate with equipment locations - Develop geotechnical soil boring plans and use information to finalize foundation and framing design - Develop final Civil design and documents and confirm all regulatory and code requirements are met - Submit Construction Document set for Permit Review - Perform building envelope COMcheck	- Provide Issued for Bid documents - Attend pre-bid meetings and review/respond to RFIs - Review any substitution requests and issue addenda as required - Review bid results and provide recommendation - Participate in bid review meetings to establish accuracy and completeness of bids - Attend regular scheduled Owner/Architect/Contractor Meetings - Perform Construction Observation onsite at regular intervals and at critical project milestones - Participate in Preinstallation Meetings with subcontractors - Review and approve submittals and shop drawings - Review Contractor Pay Applications - Review Geotechnical and Material Testing Reports - Document Site Observations in Field Observation Report issued to the Contractor and stakeholders	- Perform Punch List Review with Contractor and stakeholders to document substantial completion - Review closeout documents including warranty and O&M information - Review commissioning reports for MEP and Security systems - Review contractor developed Final Record Drawings - Coordinate issuance of Occupancy Permit with local code authorities and the Contractor
1 week	6 weeks	6 weeks	10 weeks	10 weeks - Bid 9 months – A&C 9 months – B	4 weeks



Availability to Meet Schedule

Dewberry is a 2,000+ employee firm with over 50 offices nationally, including our local office in Peoria, just across the river from Pekin. With a fully integrated, in-house team of architects and engineers, Dewberry provides the City with the expertise, experience, and capabilities to successfully complete your project. The core team members identified in our proposal are available to begin work on your contract immediately and will remain on the project through completion.

Our team offers extensive regional support and can facilitate a high degree of continual coordination to respond to nearly any need on short notice. Our team is available to and commits our resources outlined in this response to your program. We have included a graphic schedule of the project phases that confirms the durations for the design phases, bidding phases, and the staggered construction phases for Fire Stations A & C and Fire Station B. We understand your schedule and milestone goals of enclosing Fire Stations A & C before winter conditions impact construction and beginning Fire Station B as soon as possible in February of 2023. We are well prepared to allocate the necessary resources for this project and are committed to meeting the City's schedule and goals for its new Fire Stations.

Methodology

As a recognized leader in fire station facility design, Dewberry has a substantial portfolio of practical fire facility projects to our credit. Because we are client-focused, we understand that every project has its own set of needs, circumstances, and challenges. It is from our volume of experience that we have developed the innovative best practices, which provide a comprehensive and accommodating foundation from which a successful design process can begin.

We know the adjacency efficiencies and public/private security requirements for differing programmatic spaces that, when properly implemented, optimize a station's performance. As Sustainable Design has come to the industry forefront, and as, simultaneously, municipal budgets have become increasingly strained, we have responded with an increasingly conscientious approach – employing innovative choices to maximize aesthetic impact while minimizing the impact on the environment, budget and schedule. Developed over time, these best practices continue



Aurora Fire Station No. 8 and Customer Service Call Center, Aurora, IL.

to evolve as a living document to suit the on-going needs of our clients.

Dewberry Best Practices

Compact Design + Short Travel Distances = Faster Response Times

Additionally, the Dewberry Team recognizes the need to keep the design of this proposed fire facility as compact as possible in order to limit the travel distance the firefighters would have to make from within the building to reach their apparatus. We understand that even shaving a second off a response time could mean the difference in saving a life. Your planning efforts led to your decision to relocate your fire stations to reduce response times and our design will support and improve those efforts.

Public and Private Component Separation

Just as compact and orderly responses are necessary, so is the need to separate the public and private components within the facility. Fire station facilities are constantly in operation and there is no telling when the firefighters will be called upon to duty, so therefore it is important to maintain areas within the building where some personnel can rest between calls and not be bothered by distractions from other areas of the building.

Cost Effective Methodology to Solve Common Problems

Every building project has its own unique issues to

address. Too often, the most obvious solution is also the most expensive or the most complicated. It takes real ingenuity to devise effective solutions that also respect the project budget and schedule. Some innovative design features we have used include acoustical concrete block walls and acoustical roof decking in the apparatus bay to control sound and improve alert audibility or fitness rooms with sound walls and sports flooring for performance, durability and sound isolation from the living spaces. We will leverage our fire station design expertise and national experience for your project to find solutions that meet your operational needs within your budget while providing the modern forward-looking facility that supports your Mission.

Project Approach Overview

Expert Team

Dewberry's demonstrated expertise and experience with the design of Fire Stations provides a team uniquely qualified for your project. We utilize a collaborative team building process by assembling a group of key team leaders who have the management, design and technical expertise both in design and construction administration in order to respond to the needs of your project and community.

Our design approach is based on listening to the specific operational and performance expectations of the building users. Involving the users at an early stage of the design processes is key to developing solutions that meet their expectations. We've learned that multiple solutions are often needed to solve the same problem and that the success of the project often hinges on the integration of these multiple solutions for a seamless operation. Whether developing a new solution, or following an existing standard, we have successfully developed the design criteria necessary for numerous successful installations. Many of the technological systems we design have limited life spans. Knowing that these systems will continue to evolve at a rapid pace, our design will take into consideration the need to support future technologies that are being developed and will be common place in the near future. Oversizing equipment closets, spare conduit pathways, consideration of future electrical needs, high speed data cabling networks, and relying on network-based systems are some of the ways that we accommodate technologies that will be applied in the future.



Workshop design meeting to engage all stakeholders

Project Meetings and Communication

Our team develops a comprehensive communication plan at the beginning of the project that identifies all key stakeholders and team members including communication protocols for each phase of the project. Our team members are always virtually connected via mobile phone, e-mail, and voicemail allowing for timely responses and is prepared to host meaningful virtual meetings as required due to continuing pandemic concerns and requirements.

The Dewberry team kicks off every project by meeting together to solidify roles/responsibilities, standard procedures for reporting and communications, deliverables, common work breakdown structure, and project work plan/schedule. Team meetings are held at regular intervals throughout the project or during critical milestones to effectively communicate project direction, expectations for on-going performance, coordination of deliverables, reviews, Client/Owner group meetings, and presentations.

Regular internal design team coordination meetings are also conducted to monitor progress and coordination of all deliverables to both the internal consultant team and the Client group. We employ a variety of tools including, meeting notes and minutes documenting project progress, Microsoft Project software for critical path scheduling, 3-D modeling using building information modeling (BIM) computer programs, e-mail, telephone, and a Web hosting service to help facilitate communication among all members of the team.



Quality Assurance/Quality Control

The Dewberry team emphasizes quality throughout the entire design process which results in more than just relying on checking procedures. Although formal checking and review procedures are necessary and conducted by Dewberry as our standard process, they are ideal for catching inaccuracies and facilitating additional coordination requirements to strengthen the quality. For Dewberry, quality is understood as a priority throughout the project and goes well beyond checking documents throughout the design process. It begins with the management of the team using the Edward Deming principles of the PDCA (Plan-Do-Check-Act) framework, which is a continuous process for every project. We will create a project plan at the beginning of design to execute the work (SD, DD, CDs), check the work at each design phase (QC) and act (lessons learned).

During the project kick-off meeting with the fire department and our team, we establish a list of critical success factors for your project, which are re-evaluated and updated at every design phase or design milestone. This process identifies potential risks associated with the project and allows our team to develop a plan to mitigate the risks.

Dewberry will use the latest state-of-the-art 3-D environment known as Building Information Modeling (BIM) or commonly known as Revit modeling software. This state-of-the-art software provides us the opportunity to perform clash detection analysis of building systems within the model and make corrections before the project is built. This assists in alleviating conflicts in the field that could lead to potential cost increases within the construction budget or affect the construction schedule.

Dewberry's Quality Control process is robust and requires the QC Reviewer to be independent and not involved with the production of the project. This is to make sure a successful review and unencumbered view of the review. The reviewer is trained in best practices and is considered as a subject matter expert for the building type they are reviewing.

At the end of each project within Dewberry, we review the project and discuss successful and unsuccessful attributes of a project and capture that in a database and share this information to other team members to improve our internal processes and knowledge.

Work Plan

Project Kick-Off

Before design can progress, it is critically important to identify a collective vision and goals that will define the success of this project. We begin the project with a kick-off meeting including all project stakeholders, City leadership, Fire Department staff and our design team. This meeting allows all project staff to meet and get to know each other providing a formal venue to discuss project goals and priorities, major project deadlines, key milestones, and any other project logistics. The goal of this meeting is to define the critical success factors needed to reach a successful outcome. These factors are reviewed during every phase of the project and used as a benchmark to inform the decision-making process. From these goals and discussions, we will develop a comprehensive project schedule, with certain immediate milestones and deadlines established, so that the team can start at a deliberate pace that will set the tone for the whole project.

Confirm Project Goals:

This will guide the refinement of the substance of the Work Plan and the scheduling of subsequent activities.

- Confirm Planning Issues
- Confirm Scope Expectations
- Confirm Participants
- Confirm Schedule Needs
- Confirm Reporting Structure
- Confirm Decision-Makers
- Confirm Desired Outcomes

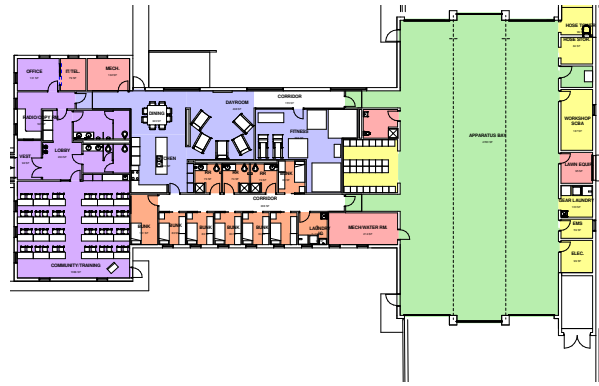
Our team of experts will develop a comprehensive Work Plan based on your preliminary project schedule with participation from all stakeholders that provides a detailed look at all critical elements and milestones in the development of your project. Dewberry's approach to the design and management of your project begins with the development of a complete understanding of the goals and objectives by our project team. This understanding serves as a basis from which all subsequent decisions regarding the design and management approach are to be made. While budget, schedule and project scope issues are universally critical to the success of a project, the way each is addressed must be "tailored" to the unique needs of the City of Pekin.

Program/Space Needs Verification

Following the kick-off meeting, we begin by reviewing and verifying the program and space needs requirements that have been previously established through the course of numerous studies, compiled data and current property conditions. We understand this information was developed into the contributing factors for the project to reduce response times, position assets in optimal locations, and improve operations through modern facilities that support fire services best practices. It is critically important for our team to understand the work done by the City and Fire Department up to this point to begin with a strong foundation for design concepts to develop..

Schematic Design Phase

During this phase, Dewberry will lead a design workshops with all project stakeholders to discuss the relative strengths, weaknesses, and costs of the concept. Throughout the workshop, collaboration among all members is encouraged and comments are documented to record the process. These comments will be compiled into a written summary and used to inform future design development following the charrette. It is our intention that this process will result in the identification of a single scheme during this phase. We have found that intensive sessions such as these serve to expedite the design process and, at the same time, achieve greater consensus among all team members. In addition to this workshop, individual meetings with user groups and our design team will provide us additional detailed information needed to optimize the function of the space, confirm critical adjacencies, and develop healthy workplace environments. If desired, Dewberry will lead a



community meeting during this phase to share the project goals and mission, describe our process, document our progress, and invite them to provide input and feedback. From these discussion and ideas, the design progresses and becomes a shared vision between the owner and community.

Throughout the phase, we will collaborate with the cost estimator to evaluate the cost for the developing design to understand the cost implications associated with all decisions. At the end of this phase, Dewberry provides the City and Fire Department with a set of documents for review and to prepare a preliminary construction cost estimate. Documents will include a site plan, floor plans, and elevations along with narrative descriptions of building systems and assemblies. Our team is also prepared to review and evaluate the cost estimate and compare it to our Dewberry historic cost data from recent projects of similar scope and complexity giving the City and Fire Department the information needed to confidently move into the next phase of design.

Design Development Phase

Dewberry will continue to work closely with all project stakeholders to produce a detailed delineation and description of the proposed facility based on the approved Schematic Design Submission and approved budget. During Design Development, 95% of all design decisions concerning materials, systems and equipment

are made. In particular, we will work closely with the facility maintenance staff to choose materials and mechanical systems that provide the greatest efficiencies and durability while focusing on operations and maintenance. Early incorporation of security design details is critical to successfully integrated law enforcement facilities and will be carefully considered throughout the design process. Deliverables for this phase include design documents that define the site and building elements as well as engineering systems including outline specifications for the project. These documents describe the size, character, materials, and systems for the project used to create an updated cost estimate.

The goal at the end of this phase is to have developed a comprehensive document package that defines the character and construction of the project and allows the design team to prepare better refined cost estimates. This includes determining the finishes, door operations, and technology features of the building and all required site work, utility and infrastructure, and landscape elements. Regular meetings with all stakeholders as well as individual user group meetings will ensure the project stays on track.

Following the preparation of the detailed construction cost estimate, the estimate will be compared to the cost model developed during the schematic design phase to confirm adherence with the project budget. If necessary, adjustments will be made to maintain compliance with the budget and alternate design options will be identified as an additional protective measure to ensure the budget is maintained and utilized to its full potential.

Integrating Flexibility into the Design

Our team integrates flexibility into the design of fire station facilities through:

- understanding of the Department's fire operations,
- understanding of future growth in the community,
- staffing and needs assessment,
- understanding of the typical historic expansion of similar sized departments, and
- drawing upon experience from our past projects.

Consideration of all of these items is critical in making design decisions when considering where

future growth is likely from the start of the project. This allows our team to plan the impact into design of structural loads and avoiding utilities in areas we project will grow in the future. These strategies include:

- designing flexible spaces with furniture solutions that allow for adaptation or reuse as policing trends evolve,
- providing infrastructure into the building system designs and technology design to allow for changes or additions,
- standardizing system types, furniture, and equipment to allow for adaptive reuse and modifications.

Construction Documents Phase

With the City's approval and acceptance of the design development documents, Dewberry begins to produce the project's construction documents. During this phase, the efforts of earlier design activities are refined and incorporated into a final set of documents that give sufficient detail to bid the project for construction including the potential for an early bid package for Site Utilities and Building Foundations which allows for construction to begin in early spring. Regular meetings will be held with all stakeholders to review and get input on various project aspects. After each meeting, Dewberry's Project Manager will prepare meeting minutes to be disseminated to the entire Team and stakeholder representatives ensuring that all relevant comments are incorporated in the 100% CD submission. In addition to the City's reviews, Dewberry will internally monitor document quality with formal QC during development and prior to submitting the 100% documents to the City. Along with these quality reviews, a review of the final cost estimate will verify compliance with the project budget. This estimate will be compared component-by-component to the earlier cost estimates prepared for the project and alternate bid strategies will be developed to protect the City's budget from potentially volatile bidding environment due to labor or material shortages or excessive escalation finalized. The 100% Construction Documents will be stamped and sealed by design professionals licensed in the State of Illinois. At this time, Dewberry will also submit the building plans for permit review.

Construction Bidding Phase

Once the final 100% Construction Documents are accepted by the City and permitting authorities, Dewberry will assist the City in preparing the formal bid documents. This includes preparing the required technical documents for the bid package and working collaboratively with the Construction Manager in the preparation of the front-end documents. Dewberry design team representatives will schedule and attend a pre-bid conference for interested parties, review substitution requests, respond to Bid Requests for Information (RFI's), provide clarification on the design intent, and prepare Addenda as necessary. Dewberry will assist in evaluating Bids to ensure the scope of the project is properly covered and participate in contractor scope review meetings as necessary.

Construction Administration

Traditional construction administration services will be provided for this project as part of basic services led by Dewberry and supported by each engineering discipline and subconsultant. This includes participation in preconstruction and construction progress meetings; conducting periodic site visits; review and approval of contractor schedules, shop drawings and payment request reviews; verification of compliance with the contract for construction; responding to Requests for Information (RFI's) and substantial completion and final inspections. Periodic site visits will be made by the design staff for the purpose of providing consistency with construction documents. Our local team of architects and engineers are prepared to quickly address any technical issues associated with the project and oversee the construction administration efforts including field quality control.

The Dewberry team will attend regular on-site progress meetings with both the City and the contractor, fostering an effective partnership between all parties. Prior to the completion of the construction documents, our team will conduct quality and constructability reviews of the entire project and be involved during the development of the bid documents, to identify and correct potential constructability issues.

Schedule/Budget Management

Staying on schedule is critical for delivering a successful project within the budget. Our team is also prepared to develop early bid and permit packages to accelerate the project schedule if desired.

The Dewberry team has a strong history of delivering projects on time and within budget. Because of our depth of available resources, our team is capable of developing and responding to a variety of schedules, including fast-tracked and phased project deliveries, and working within constrained budgets. Team staff members have been chosen for this contract based on their skills and experience. Consideration was also given to their ability to commit the necessary time to the project and assigned tasks. Keeping originally assigned personnel active across all phases of the project is critical to meeting the project schedule and the agreed upon budget.

DESIGN COST CONTROLS

Our team's concern for meeting a project's budgetary requirements is reflected in the cost control procedures and the support systems that are established and employed as a standard management design tool for your project.

Accurately right sizing the building. Building size is not only based upon each individual space, but also upon proper adjacencies and building circulation. This, in turn, has a direct impact on the net to gross square footage ratio of the building and ultimately the building size. Our team will prepare a thorough analysis of the building program and appropriate support space to confirm that we have the building rightsized for current and future needs.

MEP Systems. Public Safety Facilities often require redundant mechanical, electrical, and plumbing systems that support the function of the building. The selection of these systems, coupled with a discussion on life cycle costs, controls, and level of institutional quality has a bearing on cost. The amount of space within the building that has redundant power, technology, HVAC, potable water and back-up sewer will be determined based on discussions with you.

Sustainable Design. The level of sustainable design will directly impact the cost of the facility. It could drive decisions towards innovative mechanical systems with a higher initial cost, but improved life cycle cost. Dewberry and our subconsultants will work with you to meet sustainability goals in a cost-effective manner based on life cycle cost analysis.

Interior Finishes. The Furniture and Equipment selection is extremely important to the maintenance of the facility. The quality levels of the floor, wall, and ceiling materials need to be assessed regarding their

impact on cost, durability, and maintainability.

Technology. A Public Safety Facility relies heavily on technology for many day-to-day activities. Dewberry will provide the necessary knowledge to design and specify the infrastructure needed to support the facilities technology requirements within the budgetary constraints of the project.

Cost control does not stop after design. It is critical to control cost creep during construction. This is supported by thorough and coordinated construction documents which accurately reflect the scope of work and is reinforced by proactive construction administration processes. Once the project is under construction, our team will work closely with the you to reduce change orders by thoroughly reviewing RFI's and providing responses which refer to the Contract Documents for resolution to the greatest extent possible. We also use the following strategies to protect the project budget:

- Budgeting appropriate project contingencies
- Establishing Unit Costs to secure pricing during bidding
- Developing Allowances for bidding
- Identifying Alternate Bids for budget flexibility
- Performing thorough Scope Review Meetings to verify contractor bids

DEVELOPING THE PROJECT SCHEDULE

Developing a meaningful project schedule requires:

- Understanding your project parameters including important milestone deadlines such as submittal dates and the anticipated completion date.
- Identifying Owner submittal review dates and time frames.
- Identifying when cost estimates are needed and verifying all disciplines will have the necessary information prepared in time for meaningful estimates.
- Verifying that all design team members, in all disciplines, have the necessary manpower to deliver the information required on schedule.

Dewberry will use the above information to develop a detailed project schedule which we will share with you and the design team. We realize submissions

must be complete and delivered on time. We suggest periodic reviews with your staff to keep them informed, gain their confidence and to the extent possible, streamline the process.

Our team has reviewed your proposed schedule in detail and has the experience and depth of resources needed to meet the milestones outlined in your RFQ Schedule. We have developed and included a graphic schedule of the project phases that confirms the durations for the design phases, bidding phases, and the staggered construction phases for Fire Stations A & C and Fire Station B. Our team stands ready to begin your project immediately following the Award and to move the design process forward with the goal of enclosing Fire Stations A & C before winter conditions impact construction and beginning Fire Station B as soon as possible in February of 2023.

MAINTAINING OUR WORK SCHEDULE

Dewberry's approach is to constantly monitor progress so that information is developed in a manner that allows us to incrementally coordinate our documents. We believe that schedule control relies on constant communication between all team members. No decision is made that impacts the Project Schedule without your participation. Key techniques that we use for maintaining our work schedule include:

- Use of Microsoft Project as well as our own proprietary E1 software to develop project schedules, with critical paths for achieving project milestones.
- Establishing a schedule for owner meetings well in advance so that they are on everyone's calendar.
- Making the Project Schedule/Agenda for every project meeting whether in-house or the entire team.
- Weekly internal goals that are designed to keep team progress in line with longer term delivery goals.
- Posting our BIM/Revit model and progress PDFs for access by all consultants and the owner weekly and requiring that all consultants do the same.
- Working with the Construction Manager to confirm that critical submittals and RFIs are processed quickly.
- Continuing to use these techniques to monitor the schedule throughout construction.

Facilities and Equipment

BIM (Building INFORMATION MODELING)

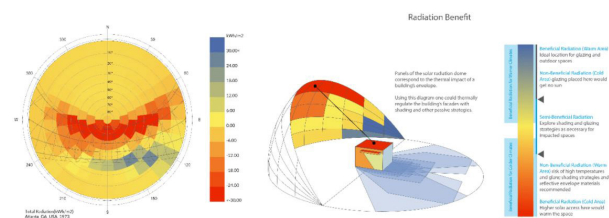
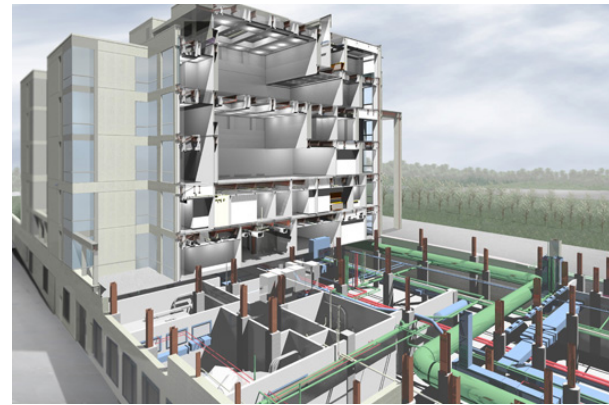
Dewberry is at the forefront of the A/E/C industry's transition to three-dimensional Building Information Modeling (BIM). Since 2005 we have implemented BIM technology as appropriate on all our vertical design commissions. We have experience with 3-D models for buildings ranging from a few thousand square feet to over a million square feet. Although we primarily use Revit, we maintain dual platform capabilities (with Bentley), to allow us to truly be compatible with our clients and consultants. We are one of the few firms in the nation with a dedicated full-time team implementing BIM standards, training and process, and providing support for any specific project needs. Our projects have won multiple awards from the BIM industry.

Although many firms currently use software to simply produce a 3D model without any intelligence (forgetting the "I" in BIM), Dewberry has gone beyond 3-D modeling by leveraging the model to perform conceptual energy models, quantity take-offs used for preliminary cost estimating, coordination review, MEP calculations, and more. Dewberry holds a high standard of Level of Detail (LOD) for not only architecture, but also for our design engineers. Without having a strong LOD model from every discipline, the value of BIM drastically reduces. Although we have not yet had the opportunity to take the model past construction, Dewberry has worked with contractors during construction to keep the models updated for delivery of the model once the project is completed. This model would then be able to move into facilities, and also providing value for your facilities management team.

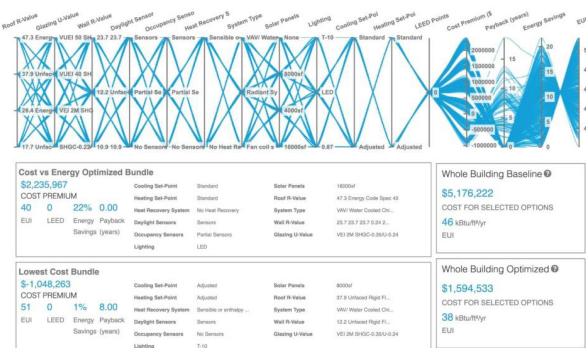
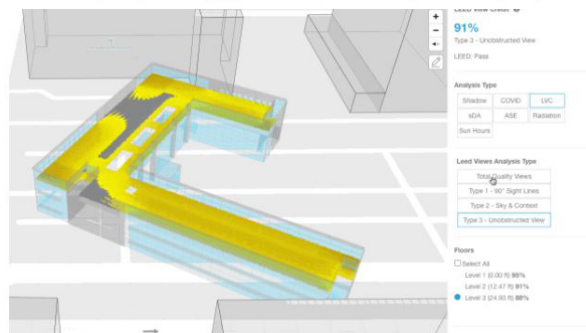
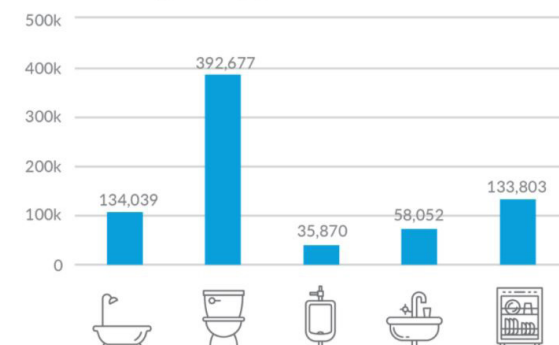
It is our preference to develop the BIM model but would support the Contractor or Construction Manager with any resources needed if the County selected the CM to design BIM. During a typical design-bid-build delivery, the A/E team would develop the model and then the CM or contractor would add the scheduling component (4-D).

Virtual Reality

Leveraging our BIM design process our Design Team has seen great success in utilizing "virtual reality" (VR) software to give project stakeholders a realistic experience of the future work environment to influence the design to be more efficient and effective.



Interior WUI (gal/ft²/yr)



TAB 6: Additional Information



ADDITIONAL INFORMATION

Public Safety Awards

Alexandria Police Headquarters, Alexandria, VA

- Environmental Design + Construction Excellence in Design Award, 2012 (HDR was Architect-of-Record)

Algonquin Village Hall & Police Station, Algonquin, IL

- AIA/AAJ Justice Facilities Review, 1999

Aurora Fire Station 7, Aurora, IL

- Association of Licensed Architects Award, 2019

Aurora Fire Station 8 & Customer Service Call Center, Aurora, IL

- Gold Place, Shared Facilities Design Winners, Station Style Awards, 2008
- Association of Licensed Architects: Architectural Merit Award, 2007

Dallas Fire Station No. 37, Dallas TX

- Association of Licensed Architects Award 2015

Dallas Fire Station No. 42, Dallas, TX

- Career Notable, Station Style Design Awards, 2010

Danville/Vermilion County Public Safety Building - Danville, IL

- AIA/CAJ Justice Facilities Review, 1975

DeKalb Police Headquarters, DeKalb, IL

- First Place winner for the BIM Integration Category at the Revit Technology Conference, 2014

Denver Police District One Substation - Denver, CO

- AIA/CAJ Justice Facilities Review 2004-2005
- AIA Western Mountain Region Merit Award 2003
- AIA Denver Merit Award 2003
- FW Dodge Annual Hard Hat Awards for Best Projects 2003
- Bronze Hard Hat, Outstanding Architectural Design
- Colorado Construction Top Projects of 2002, Top Public Projects



Dallas Fire Station 42, Dallas, TX.

E-911 Facility, Tulsa, OK

- Oklahoma Cities Public Improvement Award from the Civil Engineering Council of Oklahoma/Oklahoma Municipal League, 1991
- Honor Award from the American Institute of Architects, Central States Region, 1989

Elyria Police Station And Jail - Elyria, OH

- AIA/CAJ Justice Facilities Review, 1999

Gilbert Public Safety Building - Gilbert, AZ

- AIA/CAJ Justice Facilities Review 2004-2005

Glendale Western Area Regional Fire & Public Safety, Glendale, AZ

- Valley Forward Environmental Excellence Award, 2004
- AIA Academy of Architecture for Justice Facilities Review, 2007

Glen Ellyn Police Headquarters, Glen Ellyn, IL

- 2017, Excellence in Design, AIA NE IL Chapter
- 2017, Silver Medal Award, ALA
- 2018, Excellence in Masonry Best of Governmental Architectural Award, Masonry Advisory Council

Hanover Park Police Headquarters, Hanover Park, IL

- 2014 AIA AAJ Justice Facility Review Recognition
- 2012 Association of Licensed Architects Silver Award
- 2012 American Licensed Architects (ALA) Silver Design Award
- Best Project - Government/Public Building category, ENR Midwest, 2012

Houston Police Command Station - Houston, TX

- AIA/CAJ Justice Facilities Review, 1987

Jack Evans Police Headquarters - Dallas, TX

- 2004 Real Estate & Construction Review – Texas Edition, Vol. 5
- AIA/CAJ, Justice Facilities Review 2004-2005
- Texas Architect, Green for the Blue, November 2003
- Texas Construction, Best of 2003 Award, Public Building
- Texas Construction, 2003 Merit Winner, Interior
- Specialty Under \$2M, Lasco Acoustics & Drywall, Inc.
- Texas Construction, 2003 Merit Winner, Commercial - \$25M-\$99M, Centex Construction Company
- Texas Construction, 2002 Best of Texas Awards, Award of Excellence - Public Building Projects
- Texas Construction, No Hollywood Grittiness for New Dallas Police Headquarters, August 2002

Killeen Police Headquarters, Killeen, TX

- AIA/AAJ Justice Facilities Review, 2011

Monroe City/County Public Safety Building - Monroe, MI

- AIA/CAJ Justice Facilities Review, 1978

Niles Police Station - Niles, IL

- AIA Northeast Illinois Chapter, Excellence in Architecture Winner, 2006
- AIA/CAJ Justice Facilities Review 2004-2005

- Association of Licensed Architects, Midwest Chapter, Gold Award, 2005
- Association of Licensed Architects, President's Award, 2005
- Association of Licensed Architects, Northeast Chapter, Excellence Award, 2005

Peoria Police Headquarters - Peoria, IL

- AIA/CAJ Justice Facilities Review, 1993
- AIA/Central Illinois Chapter, 1994

Romeoville Fire Station No. 3 – Romeoville, IL

- 2008 Station Fire Chief Magazine: Style Notable Project Design Award for Satellite Facilities Category

St. Charles Police And Municipal Court - St. Charles, MI

- AIA/CAJ Justice Facilities Review 2004-2005

Tri-City Police Academy - Plano, TX

- AIA/CAJ Justice Facilities Review, 1993

Tolleson Police & Court Center, Tolleson, AZ

- Silver Medal Design Award Association of Licensed Architects, 2012
- Merit in Architecture Award – Distinguished Building Category Northeast Illinois Chapter of the American Institute of Architects
- AIA AAJ Award of Excellence Merit, 2012

Travilah Fire Station No. 32, Rockville, MD

- Station Style Award, 2014



Aurora Fire Station No. 8 and Customer Service Call Center, Aurora, IL.

Dewberry is a Sustainability Leader

Sustainable design solutions can translate to lower operating costs, life cycle savings, healthier buildings, and/or environmental stewardship. These are the types of benefits that we like to offer our clients. Long before the development of the LEED rating systems, Dewberry was incorporating passive solar design, geothermal, and photovoltaic applications into our designs in order to limit the overall energy consumption of our buildings and their impact on non-renewable natural resources.

From building systems and infrastructure to interior finishes and furnishings, Dewberry designers have the tools, training, and experience to meet and exceed increasingly high levels of green design, creating buildings that benefit your organization and contribute to their environmental context – from building and site to regional and global ecosystems.

GRANT ASSISTANCE

For the Countryside Municipal Complex (highlighted below), Dewberry assisted the City of Countryside in the preparation of an energy grant application from the Illinois Clean Energy Foundation. Grant funding of \$1 million was awarded for renewable energy investment. The facility recently received LEED Gold certification from the U.S. Green Building Council.

MUNICIPAL COMPLEX DESIGNED FOR NET ZERO ENERGY



The existing municipal building serving the City of Countryside was undersized and could no longer effectively support the city's growing staff programs. With this new building, the City aimed to stimulate economic growth in the area and be a leading example of sustainability in civic architecture by pursuing both Net-Zero Energy performance and LEED Gold certification.

Net Zero energy design was achieved via integrated design and close collaboration amongst the design team. A precise building envelope along with exceptionally efficient MEP systems form the basis for the team's low energy strategy in this harsh Climate Zone 5. Photovoltaic arrays at the building's roof and over the police vehicle car port areas provide on-site renewable energy to balance power usage and bring the design to Net Zero energy. This will be the first municipal building of its kind in Illinois.

Projected owner incentive
\$20,920*

Projected design team incentive
\$2,092*

Estimated annual energy savings
209,192 kWh

Estimated annual electric cost savings
\$18,723**

* Based on 2018 incentive levels

** Based on an electric rate of 8.95 cents per kWh

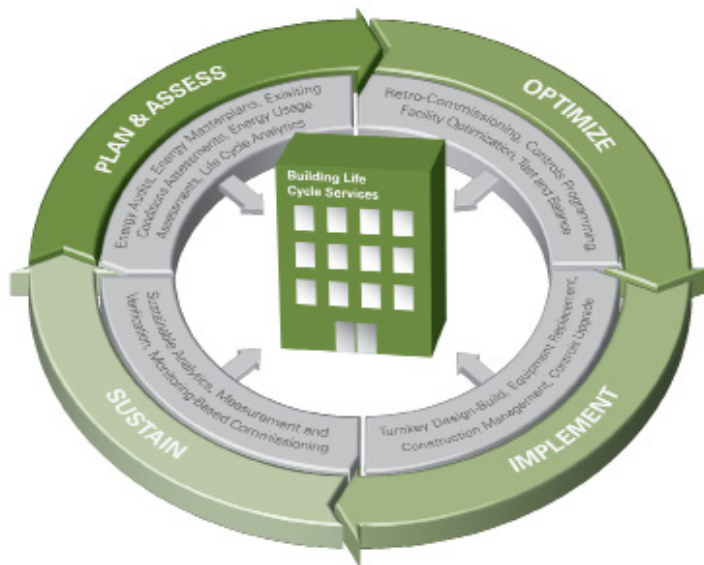
Sustainable Return on Investment

Our sustainable vision is based on a holistic and cohesive approach that crosses all disciplines and accounts for all stakeholders. We utilize an all-encompassing sustainable design process to guide the programmatic design while addressing energy efficiency measures and sustainable best-practice measures to meet or exceed LEED or other similar sustainable requirements.

We understand that moving from subjective discussion about green benefits to quantitative business cases that monetize social and environmental impacts offers a new way of thinking about decision-making process. This is why we offer a state-of-the-art life cycle cost analysis approach based on the “triple bottom line” economic framework called sustainable return on investment (SROI).

The SROI methodology enhances our sustainable design approach by providing a quantitative business case for sustainable strategies and to evaluate a project’s life cycle cost analysis requirement. It provides a powerful basis for “designed-in” sustainability. It is also a means of determining justification for achieving a certain level of LEED certification or equivalent.

SROI’s comprehensive business case can also be used to set the scene for performance-measurement and accountability. The SROI approach quantifies costs, benefits, and returns on investment in relation to a baseline project approach and can be revised as the project progresses to reveal savings in capital and operating and maintenance costs, as well as benefits in each year associated with improved environmental benefits, or Greenhouse Gas emission reduction.









REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Justin Reeise, Public Works Director

AGENDA ITEM: Resolution No. 342-21/22 Approving Seico Proposal for Fire Detection at Fire Station 1

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This resolution is to approve a proposal by Seico for the installation of a Fire Alarm System at Fire Station 1 on Court Street. The project is being proposed as Sole Source as currently Seico maintains and monitors six (6) fire alarm systems for the City. These existing systems are located at our Street Department Building, Bus Department Building, Fire Station 2, Fire Station 3, the Police Station and City Hall.

In early 2021, Fire Stations 2 and 3 had new fire alarms systems installed, that project was competitively bid and Seico was found to be the low bidder for those. As the city continues to update and install fire alarm systems within our facilities, Staff believes it is in the City's best interest to have a single company to install, monitors and maintain these as complete systems.

This proposal for the Station 1 Fire Alarm system is \$29,586, which is just below the budget amount \$30,000. The annual monitoring contract is \$348/year. A Staff is recommending the City enter into a contract with Seico to complete the Fire Station installation and monitoring. To approve this contract without submitting this project to bidding per public works procurement requirements of the State, a 2/3 majority is required.

FINANCIAL IMPACT:

Requested Amount: \$29,586
 Line Item: 277-277-584009
 Budgeted Amount: \$30,000
 Remaining Funds: \$30,000

IMPACT IF APPROVED: Seico will be awarded project.

IMPACT IF DENIED: Seico will not be awarded project.

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

11/5/2021

Date:

WHEREAS, the City's Fire Station 1, located on Court Street, is in need of a new fire alarm system; and

WHEREAS, in early 2021, Fire Stations 2 and 3 had new fire alarm systems installed, which project was competitively bid and Seico was found to be the low bidder; and

WHEREAS, Seico currently maintains and monitors a total of six fire alarms within the City; and

WHEREAS, as the City continues to update the fire alarm system within its facilities, the City believes it is best to have a single company to install, monitor and maintain those systems; and

WHEREAS, the City Council finds it is in the best interest of the City to award the contract for the installation, monitoring, and maintenance of the fire alarm system at Fire Station 1 to Seico as a sole source contract, without submitting it for further competitive bidding.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The proposal from Seico for the installation of a fire alarm system at Fire Station 1, attached hereto as Exhibit A, is approved. The Mayor is authorized and directed to enter into, and the Clerk is directed to attest, a contract with Seico consistent with the terms thereof.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



SECURITY ELECTRONICS INTEGRATION COMPANY

132 Court Street • Pekin, IL 61554-3105
Phone (309) 347-3200 • Fax (309) 347-5730 • After Hours (309) 673-2815

8.8.a

SERVING SINCE 1972

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 - Conference Rooms
 - Intercoms
- BANK EQUIPMENT
 - Drive-up Systems
 - Safes, Vault Doors
 - Safe Deposit Boxes
 - Undercounter Cabinetry
- BURGLAR ALARMS
- CENTRAL STATION MONITORING
- DIGITAL VIDEO SYSTEMS
 - Analog / IP / Megapixel
 - Day / Night
 - Fiber Optics
 - Wireless Transmission Systems
- FIRE ALARMS
- FIRE ALARM INSPECTIONS
- HOLD UP ALARMS
- PHOTO I.D. SYSTEMS
 - Accessories
 - Laminates
 - PVC
- SECURITY CONSOLES
- TURNSTILES & GATE OPERATORS

October 14, 2021

Mr. Jayson Brien
City of Pekin
111 South Capitol
Pekin, IL 61554

RE: Court Street Fire Station – Fire System

Jayson,

Here is the pricing for the fire detection system for the Court Street facility. This includes all of the equipment and installation of the cable.

Equipment List:

- (1) Potter IPA-60 Addressable Fire Panel
- (1) Potter RA-6500R Remote Annunciator Panel
- (1) Potter UD-2000 Digital Communicator
- (37) Potter PAD100-6B 6" Bases
- (16) Potter PAD100-PD Photo Detectors
- (21) Potter PAD100-HD Heat Detectors
- (7) Potter PAD100-PSSA Addressable Pull Stations
- (7) Potter LFHS-110R Ceiling Selectable Horn/Strobe – Red
- (4) Potter HS-24WR Wall Selectable Horn/Strobe – Red
- (7) Potter S-24WR Wall Selectable Strobe
- 1000' 18/4 Fire Wire
- 500' 14/4 Fire Wire

Total Equipment \$ 6,186.00*

Total Installation \$ 23,400.00

Total System as Described Above \$ 29,586.00**

* Plus applicable tax, freight, and monitoring (\$ 348.00/year).

** Installation date will depend on parts/wire availability.

Cordially,


Jon Clem
Security Consultant
SEICO Security Systems, Inc.

Attachment: Seico Proposal (2818 : Resolution No. 342-21/22 Approving Seico Proposal for Fire Detection at Fire Station 1)



City of Pekin Fire Department Fire Alarms

Sole Source Documentation

Currently, within City of Pekin facilities, Seico installs, maintains and monitors 6 Fire alarm systems. These systems are at our Street Department, Bus Department, Fire Station 2, Fire Station 3, the police Station and City hall. In early 2021, Fire Stations 2 and 3 had new fire alarms systems installed. This project did have a competitive bid, after which Seico was found to be the low bidder. As the city continues to update and install fire alarm systems within our facilities, it is in our best interest to have a single company who installs, and especially monitors and maintains the complete systems. This is important so we can get the best service, along with consistent monitoring.

Project Name –	Fire Station Fire alarms.
Project Details -	Capital Improvement Project
Project Cost –	\$29,586.00
Project Budget -	\$30,000.00
Budget Line item –	
Funding Source -	BDD
Approver -	Pekin City Council



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: John Dossey, Police Chief

AGENDA ITEM: Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N. 9th

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: Staff is requesting council approval to move forward with the demolition of two properties. The first property is located at 305 N. 9th Street, and the second is 1410 South 12th Street. Both properties have been routinely complained about, and have been the subject of numerous property cleanups. Both have been inspected and deemed uninhabitable and condemned. A judicial order for demolition was entered against both properties on August 10, 2021. Staff has proceeded with asbestos inspections and has abated issues already if detected. Requests for bids went out utilizing CDBG language as this will be utilizing CDBG funding. Attached to this packet are the bids that were submitted by two contractors. The first bid was from Wayne Litwiller Excavating for a total amount of \$36,300 for the two properties. CMT Excavating submitted a bid proposal for \$11,250. While CMT has provided the lowest bid overall, staff has reason to believe the bid was submitted in error and is therefore not a reasonable and responsible bid. A memorandum prepared by Code Enforcement Officer Mike Lutz setting forth the basis for this belief is attached for your review. Due to the concerns regarding the low bid, staff is recommending that Council approve and move forward with the bid submitted by Litwiller.

FINANCIAL IMPACT:

Requested Amount: \$36,300
 Line Item: 261-319 511100
 Budgeted Amount: \$59,995
 Available Funds: \$59,995

IMPACT IF APPROVED: Two properties that are life safety issues within the community will be demolished and the properties will be cleaned up.

IMPACT IF DENIED: The properties will continue to be a visual blight within the community.

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES**Finance Department** (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

11/5/2021

Date:

Resolution No. 343-21/22 Award the Bid for the Demolition of 1410 South 12th and 305 N. 9th Street, Pekin, Tazewell County, IL

8.9

WHEREAS, the City requested sealed bids for the demolition of the properties located at 305 N. 9th Street and 1410 S. 12th Street in the City of Pekin; and

WHEREAS, the City received two bids in response to its request for proposals; and

WHEREAS, Litwiller Excavating was the high bidder at a total of \$36,300 for both properties; and

WHEREAS, the low bidder's bid was deemed by staff to be non-responsive, unreasonable and irresponsible insofar as it appears to be based on demolition costs for only one property even though both properties were included in the request for proposals; and

WHEREAS, the City Council finds that the bid submitted by Litwiller Excavating is the best and most responsible bid and it is in the best interest of the City to accept such bid.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The bid submitted by Litwiller Excavating for the demolition of the properties at 305 N. 9th Street and 1410 S. 12th Street, a copy of which is attached hereto as Exhibit A, is accepted and approved.

Section 3. The Mayor is authorized and directed to execute, and the Clerk is directed to attest, a contract with Litwiller under the terms and conditions set forth on Exhibit A hereto.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



Pekin Police Department, Code Enforcement

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5367

04 October 2021

Michael H Lutz, Code Enforcement Officer
Pekin PD
111 S. Capitol St.
Pekin, IL 61554

Mr. Chase Teal
CMT Excavating
14176 SR29
Pekin, IL 61554

SUBJ: Memo of conversation between Code Enforcement Officer M.H. Lutz, Badge ID #5442, and Mr. Chase Teal, owner of CMT Excavating on 04 October 2021.

TO: John V. Dossey, Chief of Police, et al

On 04 October 2021 at about 0900, Ms Sue McMillan, City Clerk of the City of Pekin, opened and read aloud the two Bid Packages that were received as a result of a solicitation for bids for demolition of two structures in the City of Pekin. While reviewing the bids, it was noted that the package from CMT did not have a DUNS number but there was a copy of the DUNS application which Mr. Teal had submitted. It was also noted that Mr Teal's bid was especially low for the demolition of two addresses. He bid \$11250.00 to demo both locations while the other bid for the same work was \$25000 +- higher at \$36300.00.

On 04 October 2021 at or about 0930, Mr Teal came to the Inspections counter and requested to talk with me. Mr Teal had applied for a DUNS number in order to submit a bid package to the City for demolition at two locations in the City of Pekin. Mr Teal had received his DUNS documentation and asked that it be included in his bid package. I wrote down his DUNS number to give to Ms. McMillan. I told Mr. Teal of my concern that his bid was too low and asked that he was sure he wanted to continue with submitting his bid "AS IS". He asked why I thought it was too low and I replied that the bid package was for two locations. Mr Teal replied "I must have read that wrong, but I will make it work." I asked again if he was sure he wanted to proceed and he replied "Yes."

I, Michael H. Lutz, am of the opinion that this is an unqualified bid, I base this opinion on Mr Teal's admission that "I must have read that wrong.", also my experience as a Building Inspector for the City of Pekin and the attached "Request for Proposal Evaluation Factors". This evaluation score sheet is purely subjective, based on my experience.



City of Pekin

**Request for Proposals
Residential Rehabilitation and Improvement
1410 South 12th Street AND 305 N 9th Street
City of Pekin**

NOTICE TO BIDDERS

The City of Pekin is accepting proposals for the complete demolition of two residential structures. This project will involve funding from the Community Development Block Grant (CDBG) Program and additional requirements are provided in the attached bid packet. All interested bidders must provide the required information for their bid to be considered valid. Sealed bids will be accepted until October 1, 2021 at 2:00pm at the City of Pekin City Hall located at 111 S. Capitol St., Pekin, IL 61554. Sealed bids will be publicly opened on October 4, 2021 at 9:00am at Pekin City Hall.

Questions concerning this request for bids should be directed to Paul Belcher II, Code Enforcement Officer at plbelcher@ci.pekin.il.us or Michael Lutz, Code Enforcement Office at mlutz@ci.pekin.il.us.

Paul L. Belcher II, Mike Lutz Pekin Police Department/Code Enforcement
Phone (309) 478-5366 * Fax (309) 346-2095 * Email: plbelcher@ci.pekin.il.us or mlutz@ci.pekin.il.us
111 S. Capitol Street, Pekin IL 61554

Attachment: 2021 Demo 9th and 12th streets (2828 : Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N. 9th)

1.01 WORK COVERED BY THE CONTRACT DOCUMENTS

- A. The Work to be performed under this Contract consists of: DEMOLITION OF MAIN STRUCTURES (See Bid Form page for list of structures to be removed), REMOVAL and DISPOSAL of ALL DEBRIS, LEVELING LOT TO ORIGINAL GRADE AND SEEDING. Contractor will remove all foundation walls, footings, and basement slab. All utilities will be closed off as per requirements set forth by Ameren and Illinois American Water. Sewer will be stubbed up to the surface and capped.
- B. Contractor is responsible for verifying existing conditions prior to Bid. No additional compensation will be provided if Contractor fails to note existing conditions.
- C. Contractor is responsible for obtaining all necessary permits and scheduling a required inspections with the City of Pekin Inspections Department at 309-282 0586 or 309-478-5364.
- D. **No Pre-Bid Conference will be held.** Contact Michael Lutz at the Pekin Police Department/Code Enforcement to arrange a tour of the work site. Please call 309-478-5367.
- E. The Contractor will furnish all EQUIPMENT, MATERIALS and LABOR necessary for the proper completion of the contract.
- F. The Contractor will repair, replace or otherwise settle with the City of Pekin if damage occurs to property or existing facilities during performance of Work.

1.02 CONTRACT

- A. The Work will be completed in one contract for **BOTH** address.
- B. The Contractor will bid only on the work as described in 1.01A.
- C. Upon issuing a "Notice to Proceed" **work will be completed within 30 calendar days.**
- D. This Contract will be awarded based on the "Proposal Evaluation Factors" sheet attached to this Request for Proposal.

1.03 QUALITY ASSURANCE

- A. The Contractor shall complete work assigned in a professional manner.
- B. The Contractor shall assume full responsibility for additional costs that may result from unauthorized deviations from the contract.
- C. The City of Pekin reserves the right to cancel this contract at any time with 15 days written notice for any reason deemed necessary.

1.04 TAXES AND INSURANCE

- A. Before commencing work, the Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
 - (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the state of Illinois.

1.05 INVOICING AND PAYMENT

- A. Successful bidder shall invoice the City of Pekin, 111 S. Capitol St, Pekin, IL 61554 by the 5th of each month for services rendered the preceding month.
- B. All bills are approved by the Department Head or City Manager bi-weekly and checks are mailed within 30 day.

1.06 BID DEADLINE

Proposals are due **October 1, 2021 2:00 PM** at the City of Pekin 111 S. Capitol St Pekin, IL 61554. The page with the "References" section completed must be returned with the following proposal page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.07 REFERENCES

Please provide three references for your work:

Name:

Telephone

1.

2.

3.

BID FORM

1. Demolition of 1410 South 12th Street AND 305 N 9th –

a. BID PRICE \$ _____

Company Name _____

Representative _____

Title _____

Address _____

Phone _____

Federal ID
Number _____

Date _____

Signature & Date _____

State of Illinois County of _____. This instrument
was acknowledged before me on

_____ (date) by

(seal)

_____ signature of notary public

Request for Proposal Evaluation Factors

<u>Factor Description</u>	<u>Factor Type</u>	<u>Maximum Point Value</u>
1. Proposed Costs	Objective	30
2. Demonstrates Understanding of Requirements	Subjective	15
3. Quality of Work Plan	Subjective	15
4. Proposer's Technical Capabilities	Subjective	15
5. Demonstrated Experience	Subjective	15
6. Overall Quality and Professional Appearance of Proposal Submitted	Subjective	<u>10</u>
Total Points Possible		100



Pekin Police Department, Code Enforcement

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5367

Request for Proposal Evaluation Factors for CMT Excavating, Mr. Chase Teal

<u>Factor Description</u>	<u>Factor Type</u>	<u>Maximum Point Value</u>
1. Proposed Costs	Objective	30
2. Demonstrates Understanding of Requirements	Subjective	15 (-10)
3. Quality of Work Plan	Subjective	15
4. Proposer's Technical Capabilities	Subjective	15 (-10)
5. Demonstrated Experience	Subjective	15 (-10)
6. Overall Quality and Professional Appearance of Proposal Submitted	Subjective	<u>10 (-5)</u>
Total Points Possible		100
<u>Final Total</u>		<u>65</u>

Prepared by Michael H. Lutz, Code Enf. Off. Pekin Police Dept. 04 Oct 2021



City of Pekin

**Request for Proposals
Residential Rehabilitation and Improvement
1410 South 12th Street AND 305 N 9th Street
City of Pekin**

NOTICE TO BIDDERS

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Paul L. Belcher II, Mike Lutz Pekin Police Department/Code Enforcement
Phone (309) 478-5366 * Fax (309) 346-2095 * Email: plbelcher@ci.pekin.il.us or mlutz@ci.pekin.il.us
111 S. Capitol Street, Pekin IL 61554

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by Ameren and Illinois American Water. Sewer will be stubbed up to the surface and capped.

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- E. The Contractor will furnish all EQUIPMENT, MATERIALS and LABOR necessary for the proper completion of the contract.
- F. The Contractor will repair, replace or otherwise settle with the City of Pekin if damage occurs to property or existing facilities during performance of Work.

1.02 CONTRACT

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- A. Before commencing work, the Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
- (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the state of Illinois.

1.05 INVOICING AND PAYMENT

- A. Successful bidder shall invoice the City of Pekin, 111 S. Capitol St, Pekin, IL 61554 by the 5th of each month for services rendered the preceding month.
- B. All bills are approved by the Department Head or City Manager bi-weekly and checks are mailed within 30 day.

1.06 BID DEADLINE

Proposals are due October 1, 2021 2:00 PM at the City of Pekin 111 S. Capitol St, Pekin, IL 61554. The page with the "References" section completed must be returned with the following proposal page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.07 REFERENCES

Please provide three references for your work:

1 #

Name: Ron Mathews

Telephone 309 696 9923

2. Randy Voss 309 3395580
 3. Paul ANTONINI 309 241-2006

BID FORM

1. Demolition of 1410 South 12th Street AND 305 N 9th --

a. BID PRICE

\$ 11,250.00

Company Name CMT Excavating
 Representative Chase Teal
 Title - President
 Address - 14176 State Rt 99 Pekin IL
 Phone - 13092028133
 Federal ID Number - 86-3482981
 Date - 9-30-21

Signature & Date Chase Teal 9-30-21

City of Pekin**Community Development Block Grant (CDBG) Bid Form Additional
Requirements Cover Page**Project Site Address: 1410 South 12th Street AND 305 N 9th Pekin, IL 61554 Street Combined Bid

To be enclosed in an envelope which shall be sealed and clearly labeled with:

- The words "City of Pekin CDBG Residential Demolition";
- Name of bidder;
- Date of submission; and
- Due date of bid.

Bid Period: **September 7, 2021 at 2:00pm through October 1, 2021 at 2:00pm CST**

Pekin City Hall
Attn: Code Enforcement
111 S. Capitol Street
Pekin, IL 61554

All potential bidders must all information requested in this bid packet

1. Bid Form Cover Page
2. Completed Supplementary Contractor Bid Form
3. Prime Bidder's Proposed Sub-Contractors Form
4. Section 3 Compliance Certificate
5. Notice of Dun and Bradstreet
6. Contractor Bidding Acknowledgment
7. Non-Collusion Statement of Bidder
8. IRS W-9 Form (completed for bidder)
9. Copy of current liability insurance

Community Development Blo

Date of Bid:	9-30-21
Contractor Name:	CMT Excavating
Mailing Address:	14176 State Rt 59
City:	State: IL Zip: 61554
Contractor Contact Person:	Chase Teal
Contractor Contact Phone Number:	1309 2628133
Contractor Contact E-Mail:	CMTExcavating@gmail.com

State of Illinois County of
Tazewell County. This instrument
was acknowledged before me on
9-30-21
(date) by
Chase Teal Chase Teal
(seal)
Tammy Hintz

Tammy Hintz
notary public

signature of

OFFICIAL SEAL
TAMMY HINTZ
NOTARY PUBLIC, STATE OF ILLINOIS
TAZEWELL COUNTY
MY COMMISSION EXPIRES 07/18/2024

Final Date and Time for Bid Submission:	October 1, 2021 at 2:00pm CST
Property:	1410 S 12 th and 305 N 9 th Pekin, IL
City of Pekin Contact Person:	Paul L Belcher II or Mike Lutz

Attachment: 2021 Demo 9th and 12th streets (2828 : Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N. 9th)

represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the applicable laws that the foregoing is true and correct and that this declaration is executed on:

Chase Ad 9-20-21
Contractor's Signature Date

Signature & Title Date

Charles President 9-30-21

*Contractors subcontracting roofing work covered under the Illinois Roofing Industry Licensing Act must include name, address and phone number of the subcontractor.

Additionally, the contractor must attach a copy of the subcontractor's roofing license

Section 3 Certification

Section 3 is a provision of the Housing and Urban Development Act of 1968. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

To learn more about what qualifies a business as a Section 3 business, please visit https://www.hud.gov/program_offices/field_policy_mgt/section3/. If you would like to be considered for this opportunity as a Section 3 certified business, you must be registered at HUD's Section 3 business registry located at <https://portalapps.hud.gov/Sec3BusReg/>.

You are not required to be a Section 3 business nor are you required to disclose whether you are a Section 3 business to bid or be selected for this opportunity.

Please indicate whether you wish to be considered for Section 3 preference (if qualified) below:

I represent a qualifying Section 3 business that is registered or intends to register on HUD's Section 3 business registry.

I do not represent a business which qualifies under Section 3 provisions or I do not wish to pursue/disclose status under Section 3.

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The US Department of Housing and Urban Development (HUD) requires all bidders (and participating first-tier subcontractors) to obtain and provide certification of active and unexpired DUNS number. The DUNS number is the universal identifier used by individuals, organizations and businesses to verify their information and their ability to receive resources associated with federally-funded contracts and grants.

If the bidding entity does not have a valid DUNS number at the time of bid submission, they will be allowed 15 calendar days from the date of bid selection notification to obtain and provide such identification number (extendable at the sole discretion of the CDBG Program Manager). Should the bidding entity fail to provide the required number(s) within the timeframe allotted, the CDBG Program Manager will select the next highest bidder and the previously selected bid will be considered void.

As mentioned above, the DUNS number requirement applies to the prime bidder as well as any first-tier subcontractors indicated on the proposed sub-contractor list. The prime bidder is exclusively responsible for obtaining the DUNS identification from participating sub-contractors. The prime bidder and first-tier subcontractors should visit <https://www.dnb.com/duns-number/get-a-duns.html> to begin the registration process at the time of bidding, regardless of bid status to ensure delays do not jeopardize the validity of their bid for current or future bidding opportunities.

Please note that a pending registration or possession of an expired DUNS identifier will not be considered valid and will not prevent a bid from being voided due to lack of DUNS registration. If DUNS registration(s) are pending, it/they should be sent to the CDBG Program Manager via e-mail at dhbess@ci.pekin.il.us upon assignment. If the prime bidder and/or subcontractors currently have a valid DUNS identifier, that identification number should be provided in the blanks below:

Contractor Name:	DUNS Number:

**City of Pekin
Community Development Block Grant (CDBG) Residential Demolition
Non-Collusion Statement of Bidder**

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Request for Proposal Evaluation Factors

<u>Factor Description</u>	<u>Factor Type</u>	Maximum Point <u>Value</u>
1. Proposed Costs	Objective	30
2. Demonstrates Understanding of Requirements	Subjective	15
3. Quality of Work Plan	Subjective	15
4. Proposer's Technical Capabilities	Subjective	15
5. Demonstrated Experience	Subjective	15
6. Overall Quality and Professional Appearance of Proposal Submitted	Subjective	<u>10</u>
Total Points Possible		100

Commercial Insurance Binder

COUNTRY Mutual Insurance Company
 COUNTRY Casualty Insurance Company
 PO Box 2100, Bloomington, IL 61702-2100

ACORD®

INSURANCE BINDER

DATE (MM/DD/YYYY)
 09/28/2021

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM.

AGENCY CC Services IFG Companies		COMPANY Burns & Wilcox Ltd.		BINDER #	
PHONE (A/C No. Ext.): (309) 202-8133		FAX (A/C No.):		EFFECTIVE DATE TIME	
CODE:		SUB CODE:		EXPIRATION DATE TIME	
AGENCY CUSTOMER ID:		THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #		☐ AM ☐ PM ☐ 12:01 AM ☐ NOON	
INSURED CMT EXCAVATING, INC % Teal Chase M 14176 State Route 29; Pekin, IL 61554		DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Including Location)			

COVERAGES

TYPE OF INSURANCE	COVERAGE/FORMS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY CAUSES OF LOSS ☐ BASIC ☒ BROAD ☐ SPEC ☐ _____ ☐ _____		\$1,000		\$110,000
GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ _____ ☐ _____	334B511785 RETRO DATE FOR CLAIMS MADE: 09/28/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG		\$ 2,000,000 \$ 100,000 \$ 5,000 \$ 1,000,000 \$ 2,000,000 \$ 2,000,000
VEHICLE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS ☐ _____ ☐ _____		COMBINED SINGLE LIMIT BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE MEDICAL PAYMENTS PERSONAL INJURY PROT UNINSURED MOTORIST		\$ \$ \$ \$ \$ \$
VEHICLE PHYSICAL DAMAGE DED ☐ COLLISION ☐ OTHER THAN COL	☐ ALL VEHICLES ☐ SCHEDULED VEHICLES	☐ ACTUAL CASH VALUE ☐ STATED AMOUNT ☐		\$ \$
GARAGE LIABILITY ☐ ANY AUTO ☐ _____ ☐ _____		AUTO ONLY - EA ACCIDENT OTHER THAN AUTO ONLY EACH ACCIDENT AGGREGATE		\$ \$ \$ \$
EXCESS LIABILITY ☐ UMBRELLA FORM ☐ OTHER THAN UMBRELLA FORM	RETRO DATE FOR CLAIMS MADE:	EACH OCCURRENCE AGGREGATE SELF-INSURED RETENTION		\$ \$ \$
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY		☐ WC STATUTORY LIMITS E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT		\$ \$ \$ \$
SPECIAL CONDITIONS/ OTHER COVERAGES		FEES TAXES ESTIMATED TOTAL PREMIUM		\$ \$ \$

NAME & ADDRESS

City of Pekin 111 S Capitol ST Pekin, IL 61554	☐ MORTGAGEE ☐ ADDITIONAL INSURED ☐ LOSS PAYEE ☐ LOAN # AUTHORIZED REPRESENTATIVE
--	---

ACORD 75 (2010/04)

Page 1 of 2

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Attachment: 2021 Demo 9th and 12th streets (2828 : Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N. 9th)

CONDITIONS

This Company binds the kind(s) of insurance stipulated on the reverse side. The Insurance is subject to the terms, conditions and limitations of the policy(ies) in current use by the Company.

This binder may be canceled by the Insured by surrender of this binder or by written notice to the Company stating when cancellation will be effective. This binder may be canceled by the Company by notice to the insured in accordance with the policy conditions. This binder is canceled when replaced by a policy. If this binder is not replaced by a policy, the Company is entitled to charge a premium for the binder according to the Rules and Rates in use by the Company.

Applicable in California

When this form is used to provide insurance in the amount of one million dollars (\$1,000,000) or more, the title of the form is changed from "Insurance Binder" to "Cover Note".

Applicable in Colorado

With respect to binders issued to renters of residential premises, home owners, condo unit owners and mobile home owners, the insurer has thirty (30) business days, commencing from the effective date of coverage, to evaluate the issuance of the insurance policy.

Applicable in Delaware

The mortgagee or Obligee of any mortgage or other instrument given for the purpose of creating a lien on real property shall accept as evidence of insurance a written binder issued by an authorized insurer or its agent if the binder includes or is accompanied by: the name and address of the borrower; the name and address of the lender as loss payee; a description of the insured real property; a provision that the binder may not be canceled within the term of the binder unless the lender and the insured borrower receive written notice of the cancellation at least ten (10) days prior to the cancellation; except in the case of a renewal of a policy subsequent to the closing of the loan, a paid receipt of the full amount of the applicable premium, and the amount of insurance coverage.

Chapter 21 Title 25 Paragraph 2119

Applicable in Florida

Except for Auto Insurance coverage, no notice of cancellation or nonrenewal of a binder is required unless the duration of the binder exceeds 60 days. For auto insurance, the insurer must give 5 days prior notice, unless the binder is replaced by a policy or another binder in the same company.

Applicable in Maryland

The insurer has 45 business days, commencing from the effective date of coverage to confirm eligibility for coverage under the insurance policy.

Applicable in Michigan

The policy may be cancelled at any time at the request of the insured.

Applicable in Nevada

Any person who refuses to accept a binder which provides coverage of less than \$1,000,000.00 when proof is required: (A) Shall be fined not more than \$500.00, and (B) is liable to the party presenting the binder as proof of insurance for actual damages sustained therefrom.

Applicable in the Virgin Islands

This binder is effective for only ninety (90) days. Within thirty (30) days of receipt of this binder, you should request an insurance policy or certificate (if applicable) from your agent and/or insurance company.

Your Account has been created with DandB.com Inbox



Dun & Bradstreet Sep 29

to me ▾



dun & bradstreet

Welcome Chase,

You've successfully created an account with Dun & Bradstreet.

After logging in, you will be prompted to choose a new password.

Log in now

Email address: chase@bradstreet.com

Temporary Password: n#W89*Gt!4

Thank you,

Dun & Bradstreet

Please read (and reply to if required) the privacy policy of our emails at your email. This is a notification regarding your product subscription with Dun & Bradstreet. Please see our [Privacy License Agreement](#).

[Privacy and Terms of Service Notice](#)

Your privacy is important to us. Please see our [Privacy Policy](#) and [Website Terms of Service](#). If you have any questions, please contact [Dun & Bradstreet Support](#).

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1049 North Birch Avenue, Suite 102, Lincoln, NE 68502

City of Pekin Contact E-Mail: plbelcher@ci.pekin.il.us or
mlutz@ci.pekin.il.us

For the Demolition of the above described properties, the Contractor submits a lump sum bid of _____ Dollars (\$) without alternate bid as stated on the attached work write up.

All work items for this project will be completed within 30 days

after the _____ date of the bid award notice. The undersigned, having become familiar with the terms and conditions of the bid contract documents and with local conditions affecting the performance and costs of the work at the place where the work is being conducted, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated in strict accordance with the contract documents including all labor, materials, services and equipment necessary for the completion of the work for the sum of money specified above.

Chris Teal President

Printed Name & Title of Authorized Bidder

Signature Date

Chris Teal President 9-30-21

Authorized Bidder Signature

**City of Pekin
Community Development Block Grant (CDBG) Residential Demolition**

Prime Bidder's Proposed Sub-Contractors Form

The bidder has personally inspected the premises located at **1410 South 12th Street and 305 N 9th Street**, Pekin, Illinois and to the best of his/her knowledge; the documents are complete and prescriptive to the work to be performed.

The undersigned proposes to furnish all materials, equipment and labor required to accomplish all of the work described herein, for the sum of \$ _____.

You must, at a minimum, identify who will perform the following if other than the bidding general contractor. If bid is awarded for the project, tax ID numbers are required for contractor and any sub-contractors at the time of signing the construction contract.

Please identify yourself and all sub-contractors that will perform work. Listing of sub-contractors on this form does not substantiate a contract between the general contractor and the sub-contractor. If awarded the contract, the general contractor is responsible for final documentation of sub-contractors.

	Contractor/	
Type of Work	Subcontractor	Address & Phone #

Attachment: 2021 Demo 9th and 12th streets (2828 : Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N 9th)

LITWILLER EXCAVATING

Request for Proposal Evaluation Factors

<u>Factor Description</u>	<u>Factor Type</u>	<u>Maximum Point Value</u>
1. Proposed Costs	Objective	30
2. Demonstrates Understanding of Requirements	Subjective	15
3. Quality of Work Plan	Subjective	15
4. Proposer's Technical Capabilities	Subjective	15
5. Demonstrated Experience	Subjective	15
6. Overall Quality and Professional Appearance of Proposal Submitted	Subjective	10

Total Points Possible

100





City of Pekin

Request for Proposals Residential Rehabilitation and Improvement 1410 South 12th Street AND 305 N 9th Street City of Pekin

NOTICE TO BIDDERS

The City of Pekin is accepting proposals for the complete demolition of two residential structures. This project will involve funding from the Community Development Block Grant (CDBG) Program and additional requirements are provided in the attached bid packet. All interested bidders must provide the required information for their bid to be considered valid. Sealed bids will be accepted until October 1, 2021 at 2:00pm at the City of Pekin City Hall located at 111 S. Capitol St., Pekin, IL 61554. Sealed bids will be publicly opened on October 4, 2021 at 9:00am at Pekin City Hall.

Questions concerning this request for bids should be directed to Paul Belcher II, Code Enforcement Officer at plbelcher@ci.pekin.il.us or Michael Lutz, Code Enforcement Officer at mlutz@ci.pekin.il.us.

Paul L. Belcher II, Mike Lutz Pekin Police Department/Code Enforcement
Phone (309) 478-5366 * Fax (309) 346-2095 * Email: plbelcher@ci.pekin.il.us or mlutz@ci.pekin.il.us
111 S. Capitol Street, Pekin IL 61554

Attachment: 2021 Demo 9th and 12th streets (2828 : Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N. 9th)

1.06 BID DEADLINE

Proposals are due **October 1, 2021 2:00 PM** at the City of Pekin 111 S. Capitol St, Pekin, IL 61554. The page with the "References" section completed must be returned with the following proposal page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.07 REFERENCES

Please provide three references for your work:

Name:

Telephone

- | | |
|---------------------------|---------------------|
| 1. <u>Dennis Antonini</u> | <u>309-696-2662</u> |
| 2. <u>Tom Svendsen</u> | <u>309-208-6255</u> |
| 3. <u>Kruse Builders</u> | <u>309-208-5767</u> |

BID FORM

1. Demolition of 1410 South 12th Street AND 305 N 9th -

a. BID PRICE

\$ 36,300.⁰⁰

Company Name

Wayne Litwiller Exc.

Representative

Wayne Litwiller

Title

Vice President

Address

P.O. Box 490, Hopedale IL 61747

Phone

309-449-3280Federal ID
Number52-2401704

Date

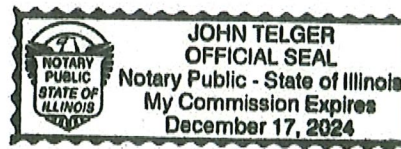
9-30-2021

Signature & Date

Wayne Litwiller9-30-21

State of Illinois County of Tazewell. This instrument
 was acknowledged before me on
9-30-2021 (date) by

(seal)



John Telger signature of notary public

**City of Pekin
Community Development Block Grant (CDBG) Supplementary Contractor Bid**

Form

Date of Bid:	9-30-2021				
Contractor Name:	Wayne Litwiler Exc.				
Mailing Address:	P.O. Box 490				
City:	Hopedale	State:	IL	Zip:	61747
Contractor Contact Person:	Wayne Litwiler				
Contractor Contact Phone Number:	309-449-3280				
Contractor Contact E-Mail:	wlitexc@yahoo.com				

Final Date and Time for Bid Submission:	October 1, 2021 at 2:00pm CST
Property:	1410 S 12 th and 305 N 9 th Pekin, IL
City of Pekin Contact Person:	Paul L Belcher II or Mike Lutz
City of Pekin Mailing Address:	111 S. Capitol Street, Pekin, IL 61554
City of Pekin Contact Phone Number:	(309) 478-5366 or 309-478-5367
City of Pekin Contact E-Mail:	plbelcher@ci.pekin.il.us or mlutz@ci.pekin.il.us

For the Demolition of the above described properties, the Contractor submits a lump sum bid of \$ 36,300.00
Dollars (\$ 36,300.00) without alternate bid as stated on the attached work write up.

All work items for this project will be completed within 30 days after the date of the bid award notice. The undersigned, having become familiar with the terms and conditions of the bid contract documents and with local conditions affecting the performance and costs of the work at the place where the work is being conducted, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated in strict accordance with the contract documents including all labor, materials, services and equipment necessary for the completion of the work for the sum of money specified above.

Wayne Litwiler / Vice President
Printed Name & Title of Authorized Bidder

9-30-2021
Signature Date

Wayne Litwiler
Authorized Bidder Signature

Attachment: 2021 Demo 9th and 12th streets (2828 : Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N. 9th)

**City of Pekin
Community Development Block Grant (CDBG) Residential Demolition**

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Please identify yourself and all sub-contractors that will perform work. Listing of sub-contractors on this form does not substantiate a contract between the general contractor and the sub-contractor. If awarded the contract, the general contractor is responsible for final documentation of sub-contractors.

<u>Type of Work</u>	<u>Contractor/ Subcontractor</u>	<u>Address & Phone #</u>
<u>Demo /</u>	<u>Wayne Litwiler Exc.</u>	<u>P.O. Box 490</u>
		<u>Hopedale, IL 61747</u>
		<u>309-449-3280</u>

Wayne Litwiler / Vice President
Signature & Title

9-30-2021
Date

*Contractors subcontracting roofing work covered under the Illinois Roofing Industry Licensing Act must include name, address and phone number of the subcontractor. Additionally, the contractor must attach a copy of the subcontractor's roofing license

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Contractor Name:	Wayne Litwiller Exc.	DUNS Number:	06-085-2977

**City of Pekin
Community Development Block Grant (CDBG) Residential Demolition**

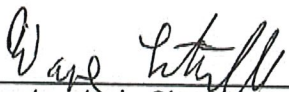
Non-Collusion Statement of Bidder

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the applicable laws that the foregoing is true and correct and that this declaration is executed on:


Contractor's Signature

9-30-2021
Date

Attachment: 2021 Demo 9th and 12th streets (2828 : Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N. 9th)

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above Wayne Litwiler Excavating Inc	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. P O Box 490	Requester's name and address (optional)
6 City, state, and ZIP code Hopedale, IL 61747	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
[] [] []	-	[] [] []	-	[] [] [] [] [] []					
or									
Employer identification number									
5	2	-	2	4	0	1	7	0	4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ► 6-30-21
------------------	----------------------------	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/22/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ledgestone Associates, LLC 410 N. Main Street East Peoria IL 61611		CONTACT NAME: Gabe Meiss PHONE (A/C, No, Ext): 309-266-2507 FAX (A/C, No): E-MAIL ADDRESS: gabe@ledgestone.com	
INSURED Wayne Litwiller Excavating Inc 7316 Sparrow Rd Hopedale IL 61747-9555		INSURER(S) AFFORDING COVERAGE INSURER A: United Fire & Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
License#: 19502006 WAYNLIT-01		NAIC # 13021	

COVERAGES

CERTIFICATE NUMBER: 1017512102

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			60511947	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			60511947	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			60511947	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	60511947	1/1/2021	1/1/2022	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Pekin 111 S Capitol St Pekin IL 61554	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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*City of Pekin*

Request for Proposals
Residential Rehabilitation and Improvement
1410 South 12th Street AND 305 N 9th Street
City of Pekin

NOTICE TO BIDDERS

The City of Pekin is accepting proposals for the complete demolition of two residential structures. This project will involve funding from the Community Development Block Grant (CDBG) Program and additional requirements are provided in the attached bid packet. All interested bidders must provide the required information for their bid to be considered valid. Sealed bids will be accepted until October 1, 2021 at 2:00pm at the City of Pekin City Hall located at 111 S. Capitol St., Pekin, IL 61554. Sealed bids will be publicly opened on October 4, 2021 at 9:00am at Pekin City Hall.

Questions concerning this request for bids should be directed to Paul Belcher II, Code Enforcement Officer at plbelcher@ci.pekin.il.us or Michael Lutz, Code Enforcement Officer at mlutz@ci.pekin.il.us.

Paul L. Belcher II, Mike Lutz Pekin Police Department/Code Enforcement
Phone (309) 478-5366 * Fax (309) 346-2095 * Email: plbelcher@ci.pekin.il.us or mlutz@ci.pekin.il.us
111 S. Capitol Street, Pekin IL 61554

EXHIBIT A

1.06 BID DEADLINE

Proposals are due **October 1, 2021 2:00 PM** at the City of Pekin 111 S. Capitol S Pekin, IL 61554. The page with the "References" section completed must be returned with the following proposal page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.07 REFERENCES

Please provide three references for your work:

Name:

Telephone

- | | |
|---------------------------|---------------------|
| 1. <u>Dennis Antonini</u> | <u>309-696-2662</u> |
| 2. <u>Tom Svendsen</u> | <u>309-208-6255</u> |
| 3. <u>Kruse Builders</u> | <u>309-208-5767</u> |

BID FORM

1. Demolition of 1410 South 12th Street AND 305 N 9th -

a. BID PRICE

\$ 36,300.⁰⁰

Company Name

Representative

Title

Address

Phone

Federal ID
Number

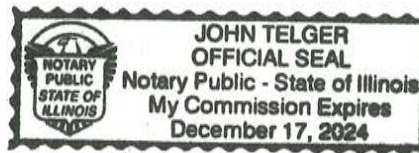
Date

Wayne Litwiler Exc.Wayne LitwilerVice PresidentP.O. Box 490, Hopedale IL 61747309-449-328052-24017049-30-2021

Signature & Date

Wayne Litwiler9-30-21State of Illinois County of Tazewell. This instrument
was acknowledged before me on9-30-2021 (date) by

(seal)

John Telger signature of notary public

City of Pekin
Community Development Block Grant (CDBG) Supplementary Contractor Bid

Form

Date of Bid:	9-30-2021			
Contractor Name:	Wayne Litwiler Exc.			
Mailing Address:	P.O. Box 490			
City:	HopedALE	State:	IL	Zip: 61747
Contractor Contact Person:	Wayne Litwiler			
Contractor Contact Phone Number:	309-449-3280			
Contractor Contact E-Mail:	wlitexc@yahoo.com			

Final Date and Time for Bid Submission:	October 1, 2021 at 2:00pm CST
Property:	1410 S 12 th and 305 N 9 th Pekin, IL
City of Pekin Contact Person:	Paul L Belcher II or Mike Lutz
City of Pekin Mailing Address:	111 S. Capitol Street, Pekin, IL 61554
City of Pekin Contact Phone Number:	(309) 478-5366 or 309-478-5367
City of Pekin Contact E-Mail:	plbelcher@ci.pekin.il.us or mlutz@ci.pekin.il.us

For the Demolition of the above described properties, the Contractor submits a lump sum bid of \$ 36,300.00
Dollars (\$ 36,300.00) without alternate bid as stated on the attached work write up.

All work items for this project will be completed within 30 days after the date of the bid award notice. The undersigned, having become familiar with the terms and conditions of the bid contract documents and with local conditions affecting the performance and costs of the work at the place where the work is being conducted, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated in strict accordance with the contract documents including all labor, materials, services and equipment necessary for the completion of the work for the sum of money specified above.

Wayne Litwiler / Vice President
Printed Name & Title of Authorized Bidder

9-30-2021
Signature Date

Wayne Litwiler
Authorized Bidder Signature

City of Pekin
Community Development Block Grant (CDBG) Residential Demolition

Prime Bidder's Proposed Sub-Contractors Form

The bidder has personally inspected the premises located at **1410 South 12th Street and 305 N 9th Street**, Pekin, Illinois and to the best of his/her knowledge; the documents are complete and prescriptive to the work to be performed.

The undersigned proposes to furnish all materials, equipment and labor required to accomplish all of the work described herein, for the sum of \$ 36,300.⁰⁰.

You must, at a minimum, identify who will perform the following if other than the bidding general contractor. If bid is awarded for the project, tax ID numbers are required for contractor and any sub-contractors at the time of signing the construction contract.

Please identify yourself and all sub-contractors that will perform work. Listing of sub-contractors on this form does not substantiate a contract between the general contractor and the sub-contractor. If awarded the contract, the general contractor is responsible for final documentation of sub-contractors.

<u>Type of Work</u>	<u>Contractor/ Subcontractor</u>	<u>Address & Phone #</u>
<u>Demo /</u>	<u>Wayne Litwiler Exc.</u>	<u>P.O. Box 490</u>
		<u>Hopedale, IL 61747</u>
		<u>309-449-3280</u>

Wayne Litwiler / Vice President 9-30-2021
Signature & Title Date

*Contractors subcontracting roofing work covered under the Illinois Roofing Industry Licensing Act must include name, address and phone number of the subcontractor. Additionally, the contractor must attach a copy of the subcontractor's roofing license

Attachment: EXHIBIT A LITWILLER (2828 : Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N. 9th)

Section 3 Certification

Section 3 is a provision of the Housing and Urban Development Act of 1968. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

To learn more about what qualifies a business as a Section 3 business, please visit https://www.hud.gov/program_offices/field_policy_mgt/section3/. If you would like to be considered for this opportunity as a Section 3 certified business, you must be registered at HUD's Section 3 business registry located at <https://portalapps.hud.gov/Sec3BusReg/>.

You are not required to be a Section 3 business nor are you required to disclose whether you are a Section 3 business to bid or be selected for this opportunity.

Please indicate whether you wish to be considered for Section 3 preference (if qualified) below:

☐ I represent a qualifying Section 3 business that is registered or intends to register on HUD's Section 3 business registry.

☒ I do not represent a business which qualifies under Section 3 provisions or I do not wish to pursue/disclose status under Section 3.

Notice of Dun and Bradstreet (DUNS) Registration Requirement Form

The US Department of Housing and Urban Development (HUD) requires all bidders (and participating first tier subcontractors) to obtain and provide certification of active and unexpired DUNS number. The DUNS number is the universal identifier used by individuals, organizations and businesses to verify the information and their ability to receive resources associated with federally-funded contracts and grants.

If the bidding entity does not have a valid DUNS number at the time of bid submission, they will be allowed 15 calendar days from the date of bid selection notification to obtain and provide such identification number (extendable at the sole discretion of the CDBG Program Manager). Should the bidding entity fail to provide the required number(s) within the timeframe allotted, the CDBG Program Manager will select the next highest bidder and the previously selected bid will be considered void.

As mentioned above, the DUNS number requirement applies to the prime bidder as well as any first-tier subcontractors indicated on the proposed sub-contractor list. The prime bidder is exclusively responsible for obtaining the DUNS identification from participating sub-contractors. The prime bidder and first-tier subcontractors should visit <https://www.dnb.com/duns-number/get-a-duns.html> to begin the registration process at the time of bidding, regardless of bid status to ensure delays do not jeopardize the validity of their bid for current or future bidding opportunities.

Please note that a pending registration or possession of an expired DUNS identifier will not be considered valid and will not prevent a bid from being voided due to lack of DUNS registration. If DUNS registration(s) are pending, it/they should be sent to the CDBG Program Manager via e-mail at dhbess@ci.pekin.il.us upon assignment. If the prime bidder and/or subcontractors currently have a valid DUNS identifier, the identification number should be provided in the blanks below:

Contractor Name:	Wayne Litwiler Exc.	DUNS Number:	06-085-2977

**City of Pekin
Community Development Block Grant (CDBG) Residential Demolition**

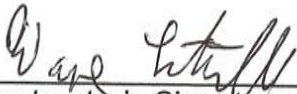
Non-Collusion Statement of Bidder

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the applicable laws that the foregoing is true and correct and that this declaration is executed on:



Contractor's Signature

9-30-2021

Date

Attachment: EXHIBIT A LITWILLER (2828 : Resolution No. 343-21/22 Demo of 1410 S 12th and 305 N. 9th)

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above Wayne Litwiller Excavating Inc	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. P O Box 490	Requester's name and address (optional)
6 City, state, and ZIP code Hopedale, IL 61747	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

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Social security number								
			-			-		
or								
Employer identification number								
5	2	-	2	4	0	1	7	0
								4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 6-30-21
-----------	--	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

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Purpose of Form

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- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/22/2020

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PRODUCER Ledgestone Associates, LLC 410 N. Main Street East Peoria IL 61611	CONTACT NAME: Gabe Meiss	
	PHONE (A/C, No, Ext): 309-266-2507	FAX (A/C, No):
E-MAIL ADDRESS: gabe@ledgestone.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Wayne Litwiller Excavating Inc 7316 Sparrow Rd Hopedale IL 61747-9555	License#: 19502006 WAYNLIT-01	INSURER A: United Fire & Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
		13021

COVERAGES

CERTIFICATE NUMBER: 1017512102

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			60511947	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			60511947	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			60511947	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	60511947	1/1/2021	1/1/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Pekin
111 S Capitol St
Pekin IL 61554

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Austin Ender

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REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: John Dossey, Police Chief

AGENDA ITEM: Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: In June of 2020 the City entered into an agreement that was approved by Council to lease 10 police vehicles. This was our first lease agreement with Enterprise as we were looking for more cost efficient alternatives. There was discussion as we met with council members to show the cost savings compared to purchasing vehicle as it applied to Enterprise leasing all of our vehicles. At the time we felt we were better served to wait and see how the lease process worked. We did as part of the lease agreement sell all of our investigation, Code Enforcement and administrative vehicles to Enterprise as part of the cost savings and leased back the vehicles at a minimal rate. Recently we have learned that the current market on the resale of vehicles is to our benefit. We have spoken with other agencies that have entered into agreements with Enterprise and the cost savings are substantial enough that we felt this was the appropriate time to bring this before council to receive the benefits of the current resale market. In the council packet would be the vehicles that would be replaced by Enterprise. Of those vehicles, two are asset forfeiture vehicles and we would have to determine what would happen with those, as they cannot be sold by Enterprise.

Keep in mind in our past discussions for us to purchase vehicles, the cost to purchase five (5) vehicles outfitted was close to \$400,000 plus the maintenance. In the past we would typically purchase five (5) vehicles annually. Leasing these vehicles has currently proven more cost effective. We also will be saving money on the maintenance on the leased vehicles, as they will be under full warranty.

A representative from Enterprise will be available for questions at the Council Meeting should there be any questions. It should be noted that this request is being made now as the window to order the vehicles is closing with an approximate 16 to 22 week lead-time to receive the order. We anticipate the vehicles being delivered in March of 2022; therefore, we would only have 2 months of additional expenses in the current fiscal year which is reflected in the financial impact section below. Staff recommends moving forward with this lease agreement.

FINANCIAL IMPACT: \$17,957.74 additional lease payment for support service vehicles plus \$15,000 upfitting equipment.

Requested Amount: \$107,746.44 annual FY22 expected expense \$17,957.74 (based on anticipated March delivery)

Line Item: 100 761 5240000

Budgeted Amount: \$135,826.00

Remaining Funds: \$85,548.41

IMPACT IF APPROVED: Staff believes Council has already seen the cost savings by utilizing Enterprise. This will have a positive impact on vehicle repairs, as vehicles will be under warranty. Further, we know from experience that the purchase of five vehicles is double to triple the cost of what we are paying for leasing. Overall, this has proven to be the most cost effective way to manage our fleet. Finally, the City would be receiving more from the sale of the vehicles through Enterprise as the current market for resale favors us and we will receive much more for these vehicles being turned in.

IMPACT IF DENIED: We would continue to pay increasing costs of repair and maintenance of the vehicles. This will also have more down time with us looking for alternate vehicles to drive. Further we would miss the window of opportunity to maximize on our resale as the current market is in our favor.

ALTERNATIVES:

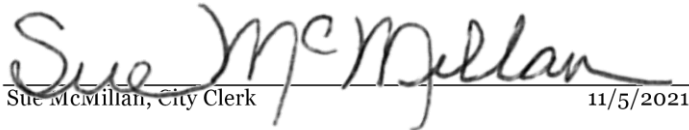
RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
X	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES**Finance Department** (Certification of Availability of Funds):

Date:

City Manager:


 Sue McMillan, City Clerk 11/5/2021

Date:

WHEREAS, in June of 2020 the City entered into an agreement with Enterprise to lease police vehicles; and

WHEREAS, as part of the lease agreement, the City sold all of its investigation, Code Enforcement and administrative vehicles to Enterprise and leased back the vehicles at a minimal rate; and

WHEREAS, recent market conditions have made it an optimal time to sell the current vehicles and replace them with new vehicles, to be purchased by and leased from Enterprise as set forth on the spreadsheet attached as Exhibit A hereto; and

WHEREAS, the City Council finds it is in the best interests of the City to enter into lease agreements with Enterprise for the 16 vehicles identified on Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The Open-End Lease Agreements for each of the 16 vehicles identified on Exhibit A, which Lease Agreements are attached hereto as Exhibit B, are approved. The Mayor is authorized and directed to execute, and the Clerk is directed to attest, the Lease Agreements attached hereto as Exhibit B.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK

City of Pekin

	Unit #	Driver	Current					Replacement Vehicle	Upfit	Monthly	Annual
			Year	Make		Odometer	Equity Gain			2022	2022
1	5131	Dossey	2013	Ford	Escape	55,541	\$10,295	2022 Ford Explorer	NA	\$587.50	\$ 7,050
2	5113	Little	2011	Ford	Fusion	87,685	\$7,295	2022 Ford F-150	NA	\$623.51	\$ 7,482
3	5132	Ranney	2013	Ford	Edge	65,217	\$11,795	2022 Ford Expedition	NA	\$555.01	\$ 6,660
4	5079	Det 2	2007	Honda	Pilot	181,509	\$4,942	2022 Ford Edge	NA	\$459.80	\$ 5,518
5	5146	Stolz	2014	Ford	Edge	72,033	\$12,295	2022 Ford F-150	NA	\$498.84	\$ 5,986
6	5106	Beecher	2010	Dodge	Caravan	153,812	\$4,795	2022 Ford Explorer	NA	\$439.69	\$ 5,276
7	5181	Von Rohr	2018	Buick	Regal	33,375	\$20,295	2022 Ford F-150	NA	\$293.86	\$ 3,526
8	52011	Fitzgerald	2020	Chevy	Silverado	10,897	\$31,129	2022 Ford F-150	NA	\$32.57	\$ 391
9	51711	Thompson	2017	GMC	Terrain	45,702	\$18,545	2022 Ford Explorer	NA	\$237.09	\$ 2,845
10	5051B	Det 1	2005	Ford	F150	91,899	\$4,942	2022 Ford F-150	NA	\$665.73	\$ 7,989
11	5165	School	2016	Ford	Explorer	76,696	\$10,795	2022 Ford Explorer	NA	\$348.92	\$ 4,187
12	5104	Ingles	2010	Ford	Escape	72,393	\$7,295	2022 Ford Explorer	NA	\$402.85	\$ 4,834
13	5163	M. Smith	2016	Ford	Explorer	87,090	\$10,295	2022 Ford Explorer	NA	\$358.65	\$ 4,304
14	5172	School 2	2017	Ford	Explorer	74,092	\$12,048	2022 Ford Explorer	NA	\$332.87	\$ 3,994
15	242	Lutz	2006	Ford	Taurus	35,204	\$4,795	2022 Ford F-150	NA	\$683.95	\$ 8,207
16	5105	Belcher	2010	Ford	Escape	88,110	\$6,795	2022 Ford F-150	NA	\$635.60	\$ 7,627

Prepared For: City of Pekin, Illinois
Rothert, Mark

Date 11/03/2021
AE/AM CMC/JWS

Unit #

Year 2022 **Make** Ford **Model** Expedition

Series XL 4dr 4x4

Vehicle Order Type Ordered **Term** 60 **State** IL **Customer#** 558888

\$ 45,622.00	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges State IL
\$ 251.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 350.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 11,795.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 34,177.00	Total Capitalized Amount (Delivered Price)
\$ 427.21	Depreciation Reserve @ <u>1.2500%</u>
\$ 123.80	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 551.01 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program³ Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

\$ 551.01 Total Monthly Rental Including Additional Services

\$ 8,544.40 Reduced Book Value at 60 Months

\$ 400.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name Ranney, Seth
Exterior Color Agate Black Metallic
Interior Color Black Onyx w/Cloth Front Captain's Chairs
Lic. Plate Type Unknown
GVWR 0

Comp/Coll Deductible 0 / 0
OverMileage Charge \$ 0.00 Per Mile
Tires 0 Loaner Vehicle Not Included

State

Quote based on estimated annual mileage of 10,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY _____ **TITLE**

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract or separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP - 2022 Ford Expedition (Ranney) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford Expedition XL 4dr 4x4 - US

Series ID: U1G

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$50,827	\$52,945.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,695.00	\$1,695.00
Total Price	\$52,522.00	\$54,640.00

SELECTED COLOR:

Exterior: UM-Agate Black Metallic
Interior: LH-Black Onyx w/Cloth Front Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Standard Package	NC	NC
122WB	122" Wheelbase	STD	STD
153	Front License Plate Bracket	NA	NA
425	50 States Emissions System	STD	STD
44U	Transmission: 10-Speed Automatic w/SelectShift	STD	STD
99T	Engine: 3.5L EcoBoost V6	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
L	Cloth Front Captain's Chairs	Included	Included
LH_02	Black Onyx w/Cloth Front Captain's Chairs	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 7,450 lbs	Included	Included
STDRD	Radio: AM/FM Stereo w/MP3 Capable	Included	Included
STDTR	Tires: P275/65R18 AT	Included	Included
STDWL	Wheels: 18" Machined-Face Aluminum	Included	Included
UM_03	Agate Black Metallic	NC	NC
X15	3.31 Axle Ratio	Included	Included

Attachment: COP - 2022 Ford Expedition (Ranney) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
 Rear Cargo Door Type: liftgate
 Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
 Spoiler: rear lip spoiler
 Running Boards: running boards
 Door Handles: body-coloured
 Front And Rear Bumpers: body-coloured front and rear bumpers with grey rub strip
 Rear Step Bumper: rear step bumper
 Front License Plate Bracket: front license plate bracket
 Body Material: galvanized steel/aluminum body material
 Roof Rack: rails only
 : class IV trailering with harness, hitch
 Body Side Cladding: black bodyside cladding
 Grille: black w/chrome surround grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
 Air Filter: air filter
 Rear Air Conditioning: rear air conditioning with separate controls
 Cruise Control: cruise control with steering wheel controls
 Rear Window Remote Release: keyfob rear window remote release
 Power Windows: power windows with driver and passenger 1-touch down
 1/4 Vent Rear Windows: power rearmost windows
 Remote Keyless Entry: keyfob (all doors) remote keyless entry
 Illuminated Entry: illuminated entry
 Integrated Key Remote: integrated key/remote
 Auto Locking: auto-locking doors
 Passive Entry: proximity key
 Remote Engine Start: remote engine start - smart device only
 Steering Wheel: steering wheel with manual tilting, manual telescoping
 Day-Night Rearview Mirror: day-night rearview mirror
 Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
 Garage Door Opener: garage door transmitter
 Emergency SOS: emergency communication system
 Front Cupholder: front and rear cupholders
 Floor Console: full floor console with covered box
 Overhead Console: mini overhead console with storage
 Glove Box: locking glove box
 Driver Door Bin: driver and passenger door bins
 Rear Door Bins: rear door bins
 Dashboard Storage: dashboard storage
 Retained Accessory Power: retained accessory power
 Power Accessory Outlet: 4 12V DC power outlets

Entertainment Features:

radio: AM/FM/Satellite-prep with seek-scan
 Radio Data System: radio data system
 Voice Activated Radio: voice activated radio
 Speed Sensitive Volume: speed-sensitive volume
 Steering Wheel Radio Controls: steering-wheel mounted audio controls
 Speakers: 6 speakers
 Internet Access: FordPass Connect 4G internet access
 1st Row LCD: 2 1st row LCD monitor
 Wireless Connectivity: wireless phone connectivity
 Antenna: window grid antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps

Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
 Front Wipers: variable intermittent speed-sensitive wipers wipers
 Rear Window wiper: fixed interval rear window wiper
 Rear Window Defroster: rear window defroster
 Rear Window: flip-up rear windshield
 Tinted Windows: deep-tinted windows
 Dome Light: dome light with fade
 Front Reading Lights: front and rear reading lights
 Variable IP Lighting: variable instrument panel lighting
 Display Type: digital/analog appearance
 Tachometer: tachometer
 Voltmeter: voltmeter
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Park Distance Control: Reverse Sensing System rear parking sensors
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Blind Spot Sensor: blind spot
 Front Pedestrian Braking: pedestrian detection
 Following Distance Indicator: following distance alert
 Forward Collision Alert: forward collision
 Oil Pressure Gauge: oil pressure gauge
 Water Temp Gauge: water temp. gauge
 Clock: in-radio display clock
 Systems Monitor: systems monitor
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Door Ajar Warning: door-ajar warning
 Trunk Ajar Warning: trunk-ajar warning
 Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: SecuriLock immobilizer

Security System: security system
 Panic Alarm: panic alarm
 Tracker System: tracker system
 Electronic Stability: electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
 Front Bucket Seats: front bucket seats
 Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
 Reclining Driver Seat: manual reclining driver and passenger seats
 Driver Lumbar: power 2-way driver and passenger lumbar support
 Driver Height Adjustment: power height-adjustable driver and passenger seats
 Driver Fore/Aft: power driver and passenger fore/aft adjustment
 Driver Cushion Tilt: power driver and passenger cushion tilt
 Front Centre Armrest Storage: front centre armrest
 Rear Seat Type: rear manual reclining 40-20-40 split-bench seat
 Rear Seat Fore/Aft: manual rear seat fore/aft adjustment
 Rear Folding Position: rear seat fold-forward seatback
 Leather Upholstery: cloth front and rear seat upholstery
 Door Trim Insert: vinyl door panel trim
 Headliner Material: full cloth headliner
 Floor Covering: full carpet floor covering
 Shift Knob Trim: metal-look shift knob
 LeatherSteeringWheel: leather steering wheel
 Floor Mats: carpet front and rear floor mats
 Interior Accents: metal-look interior accents
 Cargo Space Trim: carpet cargo space
 Trunk Lid: plastic trunk lid/rear cargo door
 Cargo Light: cargo light
 Concealed Cargo Storage: concealed cargo storage
 Cargo Net: cargo net

Standard Engine:

Engine 380-hp, 3.5-liter V-6 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

Prepared For: City of Pekin, Illinois
Jost - No Longer at COP, Dan

Date 11/03/2021
AE/AM CMC/JWS

Unit #
Year 2022 **Make** Ford **Model** Explorer
Series Base 4dr 4x4

Vehicle Order Type Ordered **Term** 60 **State** IL **Customer#** 558888

\$ 31,993.00	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges State IL
\$ 251.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 350.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 7,295.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 25,048.00	Total Capitalized Amount (Delivered Price)
\$ 313.10	Depreciation Reserve @ <u>1.2500%</u>
\$ 89.75	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 402.85 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees
Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program ³ Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

\$ 402.85 Total Monthly Rental Including Additional Services

\$ 6,262.00 Reduced Book Value at 60 Months

\$ 400.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name
Exterior Color Agate Black Metallic
Interior Color Sandstone w/Cloth Captain's Chairs
Lic. Plate Type Unknown
GVWR 0

Comp/Coll Deductible 0 / 0
OverMileage Charge \$ 0.00 Per Mile
Tires 0 Loaner Vehicle Not Included

Attachment: COP - 2022 Ford Explorer (Ingles) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY _____ **TITLE**

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract or separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP - 2022 Ford Explorer (Ingles) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford Explorer Base 4dr 4x4 - US

Series ID: K8B

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$34,048	\$35,100.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,245.00	\$1,245.00
Total Price	\$35,293.00	\$36,345.00

SELECTED COLOR:

Exterior:

UM-Agate Black Metallic

Interior:

7N-Sandstone w/Cloth Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A	NC	NC
119WB	119.1" Wheelbase	STD	STD
153	Front License Plate Bracket	NC	NC
425	50 State Emissions System	STD	STD
44T	Transmission: 10-Speed Automatic	Included	Included
7	Cloth Captain's Chairs	Included	Included
7N_01	Sandstone w/Cloth Captain's Chairs	NC	NC
99H	Engine: 2.3L EcoBoost I-4	Included	Included
CONNECT	FordPass Connect	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
PAINT	Monotone Paint Application	STD	STD
STDAX	3.58 Non-Limited-Slip Rear Axle Ratio	Included	Included
STDGV	GVWR: 6,160 lbs	Included	Included
STDRD	Radio: AM/FM Stereo	Included	Included
STDTR	Tires: P255/65R18 AS BSW	Included	Included
STDWL	Wheels: 18" 5-Spoke Silver-Painted Aluminum	Included	Included
SYNC	SYNC 3 Communications & Entertainment System	Included	Included
UM_03	Agate Black Metallic	NC	NC

Attachment: COP - 2022 Ford Explorer (Ingles) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers
Front License Plate Bracket: front license plate bracket
Body Material: galvanized steel/aluminum body material
Body Side Cladding: black bodyside cladding
Grille: black grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: power cargo access remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Trunk FOB Controls: keyfob trunk/hatch/door release
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
Emergency SOS: SYNC 3 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 5 12V DC power outlets

Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Front Wipers: variable intermittent speed-sensitive wipers wipers
Rear Window wiper: fixed interval rear window wiper with heating wiper park
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows

Dome Light: dome light with fade
 Front Reading Lights: front and rear reading lights
 Ignition Switch: ignition switch light
 Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Park Distance Control: Reverse Sensing System rear parking sensors
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Blind Spot Sensor: blind spot
 Front Pedestrian Braking: pedestrian detection
 Following Distance Indicator: following distance alert
 Forward Collision Alert: forward collision
 Water Temp Gauge: water temp. gauge
 Oil Level Gauge: oil level gauge
 Clock: in-dash clock
 Systems Monitor: systems monitor
 Check Control: redundant digital speedometer
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Bulb Failure Warning: bulb-failure warning
 Door Ajar Warning: door-ajar warning
 Trunk Ajar Warning: trunk-ajar warning
 Brake Fluid Warning: brake-fluid warning
 Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: compact spare tire
 Spare Tire Mount: spare tire mounted inside under cargo
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
 Knee Airbag: knee airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: SecuriLock immobilizer
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
 Traction Control: Terrain Management System ABS and driveline traction control

Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints
3rd Row Headrests: 2 manual adjustable third row head restraints

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Seats And Trim:

Seating Capacity max. seating capacity of 7
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: power reclining driver and manual reclining passenger seats
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear manual reclining 35-30-35 bench seat
Rear Seat Fore/Aft: manual rear seat fore/aft adjustment
Rear Folding Position: rear seat fold-forward seatback
3rd Row Seat Type: fixed third row 50-50 bench seat
3rd Row Electric Control: fold into floor third row seat
Leather Upholstery: cloth front and rear seat upholstery
Door Trim Insert: cloth door panel trim
Headliner Material: full cloth headliner
Floor Covering: full carpet floor covering
Dashboard Console Insert, Door Panel Insert Combination: metal-look/piano black instrument panel insert, door panel insert, console insert
Floor Mats: carpet front and rear floor mats
Interior Accents: chrome/metal-look interior accents
Cargo Space Trim: carpet cargo space
Trunk Lid: plastic trunk lid/rear cargo door
Cargo Tie Downs: cargo tie-downs
Cargo Light: cargo light
Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 300-hp, 2.3-liter I-4 (premium)

Standard Transmission:

Transmission 10-speed automatic w/ OD

Attachment: COP - 2022 Ford Explorer (Ingles) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For:				City of Pekin, Illinois				Date				11/03/2021			
				Jost - No Longer at COP, Dan								AE/AM CMC/JWS			
Unit #															
Year		2022		Make		Ford		Model		Explorer					
Series		Base 4dr 4x4													
Vehicle Order Type		Ordered		Term		60		State		IL		Customer#		558888	
\$ 31,993.00														All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.	
\$ 0.00		*		License and Certain Other Charges		State IL									
\$ 251.00		*		Initial License Fee											
\$ 0.00				Registration Fee											
\$ 200.00				Other: (See Page 2)											
\$ 0.00				Capitalized Price Reduction											
\$ 0.00				Tax on Capitalized Price Reduction											
\$ 10,795.00				Gain Applied From Prior Unit											
\$ 0.00		*		Tax on Gain On Prior											
\$ 0.00		*		Security Deposit											
\$ 0.00		*		Tax on Incentive (Taxable Incentive Total : \$0.00)											
\$ 21,398.00				Total Capitalized Amount (Delivered Price)											
\$ 267.48				Depreciation Reserve @ 1.2500%											
\$ 81.44				Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²											
\$ 348.92				Total Monthly Rental Excluding Additional Services											
				Additional Fleet Management											
				Master Policy Enrollment Fees											
\$ 0.00				Commercial Automobile Liability Enrollment											
				Liability Limit \$0.00											
\$ 0.00				Physical Damage Management						Comp/Coll Deductible		0 / 0			
\$ 0.00				Full Maintenance Program ³ Contract Miles 0						OverMileage Charge		\$ 0.00 Per Mile			
				Incl: # Brake Sets (1 set = 1 Axle) 0						# Tires 0		Loaner Vehicle Not Included			
\$ 0.00				Additional Services SubTotal											
\$ 0.00				Use Tax 0.0000%						State .					
\$ 348.92				Total Monthly Rental Including Additional Services											
\$ 5,349.20				Reduced Book Value at 60 Months											
\$ 400.00				Service Charge Due at Lease Termination											

Driver Name

Exterior Color

Interior Color

Lic. Plate Type

GVWR

0

Iconic Silver Metallic

Sandstone w/Cloth Captain's Chairs

Unknown

(2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 10,000
 (Current market and vehicle conditions may also affect value of vehicle)
 (Quote is Subject to Customer's Credit Approval)
 Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.
 Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY	TITLE	DATE
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* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract, a separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Attachment: COP - 2022 Ford Explorer (School) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 20
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 20
Other Charges Total		\$ 50

Attachment: COP - 2022 Ford Explorer (School) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford Explorer Base 4dr 4x4 - US

Series ID: K8B

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$34,048	\$35,100.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,245.00	\$1,245.00
Total Price	\$35,293.00	\$36,345.00

SELECTED COLOR:

Exterior:

JS-Iconic Silver Metallic

Interior:

7N-Sandstone w/Cloth Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A	NC	NC
119WB	119.1" Wheelbase	STD	STD
7	Cloth Captain's Chairs	Included	Included
153	Front License Plate Bracket	NC	NC
425	50 State Emissions System	STD	STD
44T	Transmission: 10-Speed Automatic	Included	Included
7N_01	Sandstone w/Cloth Captain's Chairs	NC	NC
99H	Engine: 2.3L EcoBoost I-4	Included	Included
CONNECT	FordPass Connect	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
JS_01	Iconic Silver Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDAX	3.58 Non-Limited-Slip Rear Axle Ratio	Included	Included
STDGV	GVWR: 6,160 lbs	Included	Included
STDRD	Radio: AM/FM Stereo	Included	Included
STDTR	Tires: P255/65R18 AS BSW	Included	Included
STDWL	Wheels: 18" 5-Spoke Silver-Painted Aluminum	Included	Included
SYNC	SYNC 3 Communications & Entertainment System	Included	Included

Attachment: COP - 2022 Ford Explorer (School) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers
Front License Plate Bracket: front license plate bracket
Body Material: galvanized steel/aluminum body material
Body Side Cladding: black bodyside cladding
Grille: black grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: power cargo access remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Trunk FOB Controls: keyfob trunk/hatch/door release
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
Emergency SOS: SYNC 3 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 5 12V DC power outlets

Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Front Wipers: variable intermittent speed-sensitive wipers wipers
Rear Window wiper: fixed interval rear window wiper with heating wiper park
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows

Dome Light: dome light with fade
 Front Reading Lights: front and rear reading lights
 Ignition Switch: ignition switch light
 Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Park Distance Control: Reverse Sensing System rear parking sensors
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Blind Spot Sensor: blind spot
 Front Pedestrian Braking: pedestrian detection
 Following Distance Indicator: following distance alert
 Forward Collision Alert: forward collision
 Water Temp Gauge: water temp. gauge
 Oil Level Gauge: oil level gauge
 Clock: in-dash clock
 Systems Monitor: systems monitor
 Check Control: redundant digital speedometer
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Bulb Failure Warning: bulb-failure warning
 Door Ajar Warning: door-ajar warning
 Trunk Ajar Warning: trunk-ajar warning
 Brake Fluid Warning: brake-fluid warning
 Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: compact spare tire
 Spare Tire Mount: spare tire mounted inside under cargo
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
 Knee Airbag: knee airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: SecuriLock immobilizer
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
 Traction Control: Terrain Management System ABS and driveline traction control

Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints
3rd Row Headrests: 2 manual adjustable third row head restraints

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Seats And Trim:

Seating Capacity max. seating capacity of 7
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: power reclining driver and manual reclining passenger seats
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear manual reclining 35-30-35 bench seat
Rear Seat Fore/Aft: manual rear seat fore/aft adjustment
Rear Folding Position: rear seat fold-forward seatback
3rd Row Seat Type: fixed third row 50-50 bench seat
3rd Row Electric Control: fold into floor third row seat
Leather Upholstery: cloth front and rear seat upholstery
Door Trim Insert: cloth door panel trim
Headliner Material: full cloth headliner
Floor Covering: full carpet floor covering
Dashboard Console Insert, Door Panel Insert Combination: metal-look/piano black instrument panel insert, door panel insert, console insert
Floor Mats: carpet front and rear floor mats
Interior Accents: chrome/metal-look interior accents
Cargo Space Trim: carpet cargo space
Trunk Lid: plastic trunk lid/rear cargo door
Cargo Tie Downs: cargo tie-downs
Cargo Light: cargo light
Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 300-hp, 2.3-liter I-4 (premium)

Standard Transmission:

Transmission 10-speed automatic w/ OD

Prepared For: City of Pekin, Illinois Rothert, Mark				Date 11/03/2021 AE/AM CMC/JWS	
Unit #					
Year 2022		Make Ford		Model Explorer	
Series Base 4dr 4x4					
Vehicle Order Type	Ordered	Term 60	State IL	Customer# 558888	
\$ 31,993.00		Capitalized Price of Vehicle ¹			
\$ 0.00		*	License and Certain Other Charges <u>State IL</u>		
\$ 251.00		*	Initial License Fee		
\$ 0.00		Registration Fee			
\$ 350.00		Other: (See Page 2)			
\$ 0.00		Capitalized Price Reduction			
\$ 0.00		Tax on Capitalized Price Reduction			
\$ 4,795.00		Gain Applied From Prior Unit			
\$ 0.00		*	Tax on Gain On Prior		
\$ 0.00		*	Security Deposit		
\$ 0.00		*	Tax on Incentive (Taxable Incentive Total : \$0.00)		
\$ 27,548.00		Total Capitalized Amount (Delivered Price)			
\$ 344.35		Depreciation Reserve @ <u>1.2500%</u>			
\$ 95.34		Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²			
\$ 439.69		Total Monthly Rental Excluding Additional Services			
Additional Fleet Management					
Master Policy Enrollment Fees					
\$ 0.00		Commercial Automobile Liability Enrollment			
Liability Limit <u>\$0.00</u>					
\$ 0.00		Physical Damage Management		Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00		Full Maintenance Program ³ Contract Miles <u>0</u>		OverMileage Charge	<u>\$ 0.00</u> Per Mile
		Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>		# Tires <u>0</u>	Loaner Vehicle Not Included
\$ 0.00		Additional Services SubTotal			
\$ 0.00		Use Tax <u>0.0000%</u>		State .	
\$ 439.69		Total Monthly Rental Including Additional Services			
\$ 6,887.00		Reduced Book Value at <u>60</u> Months			
\$ 400.00		Service Charge Due at Lease Termination			

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name Beecher

Exterior Color Carbonized Gray Metallic

Interior Color Sandstone w/Cloth Captain's Chairs

Lic. Plate Type Unknown

GVWR 0

(2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 10,000
 (Current market and vehicle conditions may also affect value of vehicle)
 (Quote is Subject to Customer's Credit Approval)
 Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.
 Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY	TITLE	DATE
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* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract or separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Attachment: COP - 2022 Ford Explorer 4X4 (Beecher) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP - 2022 Ford Explorer 4X4 (Beecher) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford Explorer Base 4dr 4x4 - US
Series ID: K8B

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$34,048	\$35,100.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,245.00	\$1,245.00
Total Price	\$35,293.00	\$36,345.00

SELECTED COLOR:

Exterior: M7-Carbonized Gray Metallic
Interior: 7N-Sandstone w/Cloth Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A	NC	NC
119WB	119.1" Wheelbase	STD	STD
44T	Transmission: 10-Speed Automatic	Included	Included
7	Cloth Captain's Chairs	Included	Included
425	50 State Emissions System	STD	STD
7N_01	Sandstone w/Cloth Captain's Chairs	NC	NC
99H	Engine: 2.3L EcoBoost I-4	Included	Included
CONNECT	FordPass Connect	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
M7_05	Carbonized Gray Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDAX	3.58 Non-Limited-Slip Rear Axle Ratio	Included	Included
STDGV	GVWR: 6,160 lbs	Included	Included
STDRD	Radio: AM/FM Stereo	Included	Included
STDTR	Tires: P255/65R18 AS BSW	Included	Included
STDWL	Wheels: 18" 5-Spoke Silver-Painted Aluminum	Included	Included
SYNC	SYNC 3 Communications & Entertainment System	Included	Included

Attachment: COP - 2022 Ford Explorer 4X4 (Beecher) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers
Body Material: galvanized steel/aluminum body material
Body Side Cladding: black bodyside cladding
Grille: black grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: power cargo access remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Trunk FOB Controls: keyfob trunk/hatch/door release
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
Emergency SOS: SYNC 3 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 5 12V DC power outlets

Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Front Wipers: variable intermittent speed-sensitive wipers wipers
Rear Window wiper: fixed interval rear window wiper with heating wiper park
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade

Front Reading Lights: front and rear reading lights
 Ignition Switch: ignition switch light
 Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Park Distance Control: Reverse Sensing System rear parking sensors
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Blind Spot Sensor: blind spot
 Front Pedestrian Braking: pedestrian detection
 Following Distance Indicator: following distance alert
 Forward Collision Alert: forward collision
 Water Temp Gauge: water temp. gauge
 Oil Level Gauge: oil level gauge
 Clock: in-radio display clock
 Systems Monitor: systems monitor
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Bulb Failure Warning: bulb-failure warning
 Door Ajar Warning: door-ajar warning
 Trunk Ajar Warning: trunk-ajar warning
 Brake Fluid Warning: brake-fluid warning
 Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: compact spare tire
 Spare Tire Mount: spare tire mounted inside under cargo
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
 Knee Airbag: knee airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: SecuriLock immobilizer
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
 Traction Control: Terrain Management System ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

3rd Row Headrests: 2 manual adjustable third row head restraints

8.10.e

Seats And Trim:

Seating Capacity max. seating capacity of 7

Front Bucket Seats: front bucket seats

Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments

Reclining Driver Seat: power reclining driver and manual reclining passenger seats

Driver Height Adjustment: power height-adjustable driver and passenger seats

Driver Fore/Aft: power driver and passenger fore/aft adjustment

Driver Cushion Tilt: power driver and passenger cushion tilt

Front Centre Armrest Storage: front centre armrest

Rear Seat Type: rear manual reclining 35-30-35 split-bench seat

Rear Seat Fore/Aft: manual rear seat fore/aft adjustment

Rear Folding Position: rear seat fold-forward seatback

3rd Row Seat Type: fixed third row 50-50 bench seat

3rd Row Electric Control: fold into floor third row seat

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: cloth door panel trim

Headliner Material: full cloth headliner

Floor Covering: full carpet floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look/piano black instrument panel insert, door panel insert, console insert

Floor Mats: carpet front and rear floor mats

Interior Accents: chrome/metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 300-hp, 2.3-liter I-4 (premium)

Standard Transmission:

Transmission 10-speed automatic w/ OD

Attachment: COP - 2022 Ford Explorer 4X4 (Beecher) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois
Jost - No Longer at COP, Dan

Date 11/03/2021
AE/AM CMC/JWS

Unit #
Year 2022 **Make** Ford **Model** Explorer
Series Limited 4dr 4x4

Vehicle Order Type Ordered **Term** 60 **State** IL **Customer#** 558888

\$ 46,536.00	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges State IL
\$ 251.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 350.00	Other: (See Page 2)
\$ 0.00 *	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 10,295.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name Chief Dossey
Exterior Color Agate Black Metallic
Interior Color Ebony w/Leather Heated/Ventilated Captain's C
Lic. Plate Type Unknown
GVWR 0

\$ 36,591.00	Total Capitalized Amount (Delivered Price)
\$ 457.39	Depreciation Reserve @ <u>1.2500%</u>
\$ 130.11	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 587.50	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees
Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00	Physical Damage Management	Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>	OverMileage Charge	<u>\$ 0.00</u> Per Mile
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>	# Tires <u>0</u>	Loaner Vehicle Not Included

Additional Services SubTotal

\$ 0.00 Use Tax 0.0000% **State**

Total Monthly Rental Including Additional Services

\$ 9,147.60	Reduced Book Value at <u>60</u> Months
\$ 400.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY **TITLE** **DATE**

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract, a separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing by Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP - 2022 Ford Explorer Ltd (Dossey) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford Explorer Limited 4dr 4x4 - US

Series ID: K8F

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$45,533	\$47,430.00
Total Options	\$658.00	\$700.00
Destination Charge	\$1,245.00	\$1,245.00
Total Price	\$47,436.00	\$49,375.00

SELECTED COLOR:

Exterior: UM-Agate Black Metallic
Interior: C6-Ebony w/Leather Heated/Ventilated Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
110VAC	110V/150W AC Power Outlet	Included	Included
119WB	119.1" Wheelbase	STD	STD
301A	Equipment Group 301A	\$658.00	\$700.00
3SEAT	3rd Row PowerFold Seat	Included	Included
425	50 State Emissions System	STD	STD
44T	Transmission: 10-Speed Automatic	Included	Included
649	Wheels: 20" Premium Painted Aluminum	Included	Included
99H	Engine: 2.3L EcoBoost I-4	Included	Included
C	Leather Heated/Ventilated Captain's Chairs	Included	Included
C6_01	Ebony w/Leather Heated/Ventilated Captain's Chairs	NC	NC
CONNECT	FordPass Connect	Included	Included
DRMEM	Memory Driver's Seat	Included	Included
HEAT	1st Row Heated Seats	Included	Included
LIFT	Hands-Free Foot-Activated Liftgate	Included	Included
LIMIT	Limited Convenience Package	Included	Included
MIRROR	Sideview Mirrors w/Gloss Black Caps	Included	Included
PAINT	Monotone Paint Application	STD	STD
PTILT	Power Tilt/Telescoping Steering Column	Included	Included
STDAX	3.58 Non-Limited-Slip Rear Axle Ratio	Included	Included
STDGV	GVWR: 6,160 lbs	Included	Included
STDRD	Radio: B&O Sound System by Bang & Olufsen	Included	Included
STDTR	Tires: P255/55R20 AS BSW	Included	Included
SYNC	SYNC 3 Communications & Entertainment System	Included	Included
UM_03	Agate Black Metallic	NC	NC
VOICE	Voice-Activated Touchscreen Navigation System	Included	Included

Body Exterior Features:

Number Of Doors: 4
 Driver And Passenger Mirror: power remote heated power folding side-view door mirrors with turn signal indicator
 Spoiler: rear lip spoiler
 Door Handles: chrome
 Front And Rear Bumpers: body-coloured front and rear bumpers
 Front Bumper Insert: metal-look front bumper insert
 Body Material: galvanized steel/aluminum body material
 Roof Rack: rails only
 Body Side Cladding: black bodyside cladding
 Grille: metal-look w/chrome surround grille
 Exhaust Tip: chrome tip exhaust

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
 Air Filter: air filter
 Rear Air Conditioning: rear air conditioning with separate controls
 Voice Activated A/C: voice activated air conditioning
 Seat Memory: 3 driver memory seat settings (includes door mirrors, steering wheel,)
 Cruise Control: cruise control with steering wheel controls, Ford Co-Pilot360 Assist+ - Adaptive Cruise Control with Stop-and-Go distance pacing
 Trunk/Hatch/Door Remote Release: proximity cargo access remote release
 Power Windows: power windows with driver and passenger 1-touch down
 1/4 Vent Rear Windows: power rearmost windows
 Remote Keyless Entry: keyfob (all doors) remote keyless entry
 Illuminated Entry: illuminated entry
 Key Pad: keypad locking
 Integrated Key Remote: integrated key/remote
 Auto Locking: auto-locking doors
 Passive Entry: Intelligent Access proximity key
 Trunk FOB Controls: keyfob trunk/hatch/door release
 Remote Engine Start: remote engine start - smart device only
 Steering Wheel: heated steering wheel with power tilting, power telescoping
 Day-Night Rearview Mirror: day-night rearview mirror
 Auto-dimming Rearview Mirror: auto-dimming rearview mirror
 Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
 Garage Door Opener: HomeLink garage door transmitter
 Emergency SOS: SYNC 3 911 Assist emergency communication system
 Navigation System: navigation system with voice activation
 Front Cupholder: front and rear cupholders
 Floor Console: full floor console with covered box
 Overhead Console: mini overhead console with storage
 Other Console: rear console with storage
 Glove Box: locking glove box
 Driver Door Bin: driver and passenger door bins
 Rear Door Bins: rear door bins
 Seatback Storage Pockets: 2 seatback storage pockets
 Driver Footrest: driver's footrest
 Retained Accessory Power: retained accessory power
 Power Accessory Outlet: 3 12V DC power outlets
 AC Power Outlet: 1 120V AC power outlet

Entertainment Features:

radio: SiriusXM AM/FM/HD/Satellite with seek-scan
 Radio Data System: radio data system
 Amplifier: amplifier
 Digital Signal Processor: digital signal processor
 Voice Activated Radio: voice activated radio
 Speed Sensitive Volume: speed-sensitive volume
 Steering Wheel Radio Controls: steering-wheel mounted audio controls

Speakers: 12 Bang & Olufsen speakers
 Internet Access: FordPass Connect 4G internet access
 1st Row LCD: 2 1st row LCD monitor
 Wireless Connectivity: wireless phone connectivity
 Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps
 Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
 Front Fog Lights: front fog lights
 Front Wipers: variable intermittent rain detecting wipers speed-sensitive wipers wipers
 Rear Window wiper: fixed interval rear window wiper with heating wiper park
 Rear Window Defroster: rear window defroster
 Rear Side Blinds: rear side blind
 Tinted Windows: deep-tinted windows
 Dome Light: dome light with fade
 Front Reading Lights: front and rear reading lights
 Ignition Switch: ignition switch light
 Variable IP Lighting: variable instrument panel lighting
 Display Type: digital/analog appearance
 Tachometer: tachometer
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Park Distance Control: Forward and Reverse Sensing System front and rear parking sensors
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Blind Spot Sensor: blind spot
 Front Pedestrian Braking: pedestrian detection
 Following Distance Indicator: following distance alert
 Forward Collision Alert: forward collision
 Water Temp Gauge: water temp. gauge
 Oil Level Gauge: oil level gauge
 Clock: in-dash clock
 Systems Monitor: systems monitor
 Check Control: redundant digital speedometer
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Bulb Failure Warning: bulb-failure warning
 Door Ajar Warning: door-ajar warning
 Trunk Ajar Warning: trunk-ajar warning
 Brake Fluid Warning: brake-fluid warning
 Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS: four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: compact spare tire
 Spare Tire Mount: spare tire mounted inside under cargo
 Driver Front Impact Airbag: driver and passenger front-impact airbags

Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
 Knee Airbag: knee airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 Side Impact Bars: side-impact bars
 Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: SecuriLock immobilizer
 Security System: security system
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
 Traction Control: Terrain Management System ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints with tilt
 Rear Headrest Control: 2 rear head restraints
 3rd Row Headrests: 2 manual adjustable third row head restraints
 Break Resistant Glass: break resistant glass

Seats And Trim:

Seating Capacity max. seating capacity of 6
 Front Bucket Seats: front bucket seats
 Front Heated Cushion: driver and passenger heated-cushions
 Front Heated Seatback: driver and passenger heated-seatbacks
 Heated Rear Seat: heated rear seat
 Ventilated Seats: ventilated front seats
 Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
 Reclining Driver Seat: power reclining driver and passenger seats
 Driver Lumbar: power 2-way driver and passenger lumbar support
 Driver Height Adjustment: power height-adjustable driver and passenger seats
 Driver Fore/Aft: power driver and passenger fore/aft adjustment
 Driver Cushion Tilt: power driver and passenger cushion tilt
 Front Centre Armrest Storage: front centre armrest
 Rear Seat Type: rear manual reclining captain seat
 Rear Seat Fore/Aft: manual rear seat fore/aft adjustment
 Rear Folding Position: rear seat fold-forward seatback
 Rear Seat Mounted Armrests: rear seat mounted armrest
 3rd Row Seat Type: fixed third row 50-50 bench seat
 3rd Row Electric Control: fold into floor third row seat
 Leather Upholstery: leather front and rear seat upholstery
 Door Trim Insert: leatherette door panel trim
 Headliner Material: full cloth headliner
 Floor Covering: full carpet floor covering
 Dashboard Console Insert, Door Panel Insert Combination: metal-look/piano black instrument panel insert, door panel insert, console insert
 LeatherSteeringWheel: leather/metal-look steering wheel
 Floor Mats: carpet front and rear floor mats
 Interior Accents: chrome/metal-look interior accents
 Cargo Space Trim: carpet cargo space
 Trunk Lid: plastic trunk lid/rear cargo door
 Cargo Tie Downs: cargo tie-downs
 Cargo Light: cargo light
 Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 300-hp, 2.3-liter I-4 (premium)

Standard Transmission:

Transmission 10-speed automatic w/ OD

Prepared For: City of Pekin, Illinois
Jost - No Longer at COP, Dan

Date 11/03/2021
AE/AM CMC/JWS

Unit #

Year 2022 **Make** Ford **Model** F-150

Series XL 4x4 SuperCab 6.5 ft. box 145 in. WB

Vehicle Order Type Ordered **Term** 36 **State** IL **Customer#** 558888

\$ 31,363.00		Capitalized Price of Vehicle ¹
\$ 0.00	*	License and Certain Other Charges State <u>IL</u>
\$ 251.00	*	Initial License Fee
\$ 0.00		Registration Fee
\$ 200.00		Other: (See Page 2)
\$ 0.00		Capitalized Price Reduction
\$ 0.00		Tax on Capitalized Price Reduction
\$ 12,295.00		Gain Applied From Prior Unit
\$ 0.00	*	Tax on Gain On Prior
\$ 0.00	*	Security Deposit
\$ 0.00	*	Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 19,268.00	Total Capitalized Amount (Delivered Price)
\$ 423.90	Depreciation Reserve @ <u>2.2000%</u>
\$ 74.94	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 498.84 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program ³ Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000% **State** .

\$ 498.84 Total Monthly Rental Including Additional Services

\$ 4,007.60 Reduced Book Value at 36 Months

\$ 400.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color Atlas Blue Metallic

Interior Color Black w/Medium Dark Slate w/Cloth 40/Console

Lic. Plate Type Municipal

GVWR 0

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.00 Per Mile

Tires 0 Loaner Vehicle Not Included

Attachment: COP - 2022 Ford F-150 (Stolz) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 15,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY _____ **TITLE** _____

DATE _____

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 20
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 20
Other Charges Total		\$ 50

Attachment: COP - 2022 Ford F-150 (Stolz) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford F-150 XL 4x4 SuperCab 6.5 ft. box 145 in. WB - US

Series ID: X1E

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$35,483	\$37,155.00
Total Options	\$2,085.00	\$2,290.00
Destination Charge	\$1,695.00	\$1,695.00
Total Price	\$39,263.00	\$41,140.00

SELECTED COLOR:

Exterior: B3-Atlas Blue Metallic

Interior: WS-Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Standard	NC	NC
145WB	145" Wheelbase	STD	STD
425	50 State Emissions	NC	NC
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
53A	Trailer Tow Package	\$888.00	\$975.00
53B	Class IV Trailer Hitch Receiver	Included	Included
61X91K	MyKey	Included	Included
64C	Wheels: 17" Silver Steel	Included	Included
67T	Integrated Trailer Brake Controller	Included	Included
85AGTE	Power Tailgate Lock	Included	Included
85AILL	Illuminated Entry	Included	Included
85AMIR	Power Glass Sideview Mirrors w/Black Skull Caps	Included	Included
85APAL	Perimeter Alarm	Included	Included
85APLK	Power Door Locks	Included	Included
85APWN	Power Front & Rear Windows	Included	Included
85A_	XL Power Equipment Group (Fleet)	\$609.00	\$670.00
96P	Plastic Drop-In Bedliner	\$319.00	\$350.00
99B	Engine: 3.3L V6 PFDI	Included	Included
B3_01	Atlas Blue Metallic	NC	NC
FLADCR	Fleet Advertising Credit	NA	NA
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 6,480 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: 265/70R17 BSW A/T	Included	Included
SYNC	SYNC 4	Included	Included
W	Cloth 40/Console/40 Front-Seats (Fleet)	\$269.00	\$295.00
WS_01	Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)	NC	NC
X26	3.73 Axle Ratio	Included	Included

Attachment: COP - 2022 Ford F-150 (Stolz) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with body-coloured rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Console Ducts: console ducts
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (front doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with locking box
Overhead Console: full overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights

Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Voltmeter: voltmeter
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Front Pedestrian Braking: pedestrian detection
 Forward Collision Alert: forward collision
 Oil Pressure Gauge: oil pressure gauge
 Water Temp Gauge: water temp. gauge
 Transmission Oil Temp Gauge: transmission oil temp. gauge
 Clock: in-radio display clock
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Door Ajar Warning: door-ajar warning
 Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Ignition Disable: SecuriLock immobilizer
 Security System: security system
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac with Curve Control electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
 Front Bucket Seats: front bucket seats
 Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
 Reclining Driver Seat: manual reclining driver and passenger seats
 Driver Fore/Aft: manual driver and passenger fore/aft adjustment
 Front Centre Armrest Storage: front centre armrest
 Rear Seat Type: rear 60-40 split-bench seat
 Rear Folding Position: rear seat fold-up cushion

Leather Upholstery: cloth front and rear seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Shift Knob Trim: urethane shift knob

Interior Accents: metal-look interior accents

Standard Engine:

Engine 290-hp, 3.3-liter V-6 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

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Attachment: COP - 2022 Ford F-150 (Stolz) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois
Rothert, Mark

Date 11/03/2021
AE/AM CMC/JWS

Unit #

Year 2022 **Make** Ford **Model** F-150

Series XL 4x4 SuperCab 6.5 ft. box 145 in. WB

Vehicle Order Type Ordered **Term** 36 **State** IL **Customer#** 558888

\$ 31,363.00	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges State <u>IL</u>
\$ 251.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 350.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 6,795.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 24,918.00	Total Capitalized Amount (Delivered Price)
\$ 548.20	Depreciation Reserve @ <u>2.2000%</u>
\$ 87.40	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 635.60 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program ³ Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

\$ 635.60 Total Monthly Rental Including Additional Services

\$ 5,182.80 Reduced Book Value at 36 Months

\$ 400.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name Belcher
Exterior Color Iconic Silver Metallic
Interior Color Black w/Medium Dark Slate w/Cloth 40/Console
Lic. Plate Type Municipal
GVWR 0

Comp/Coll Deductible 0 / 0
OverMileage Charge \$ 0.00 Per Mile
Tires 0 Loaner Vehicle Not Included

State .

Quote based on estimated annual mileage of 15,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY _____ **TITLE** _____ **DATE** _____

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract, a separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing by Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP - 2022 Ford F-150 XL (Belcher) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford F-150 XL 4x4 SuperCab 6.5 ft. box 145 in. WB - US

Series ID: X1E

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$35,483	\$37,155.00
Total Options	\$2,085.00	\$2,290.00
Destination Charge	\$1,695.00	\$1,695.00
Total Price	\$39,263.00	\$41,140.00

SELECTED COLOR:

Exterior: JS-Iconic Silver Metallic

Interior: WS-Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Standard	NC	NC
145WB	145" Wheelbase	STD	STD
425	50 State Emissions	NC	NC
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
53A	Trailer Tow Package	\$888.00	\$975.00
53B	Class IV Trailer Hitch Receiver	Included	Included
61X91K	MyKey	Included	Included
64C	Wheels: 17" Silver Steel	Included	Included
67T	Integrated Trailer Brake Controller	Included	Included
85AGTE	Power Tailgate Lock	Included	Included
85AILL	Illuminated Entry	Included	Included
85AMIR	Power Glass Sideview Mirrors w/Black Skull Caps	Included	Included
85APAL	Perimeter Alarm	Included	Included
85APLK	Power Door Locks	Included	Included
85APWN	Power Front & Rear Windows	Included	Included
85A_	XL Power Equipment Group (Fleet)	\$609.00	\$670.00
96P	Plastic Drop-In Bedliner	\$319.00	\$350.00
99B	Engine: 3.3L V6 PFDI	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
JS_01	Iconic Silver Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 6,480 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: 265/70R17 BSW A/T	Included	Included
SYNC	SYNC 4	Included	Included
W	Cloth 40/Console/40 Front-Seats (Fleet)	\$269.00	\$295.00
WS_01	Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)	NC	NC
X26	3.73 Axle Ratio	Included	Included

Attachment: COP - 2022 Ford F-150 XL (Belcher) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with body-coloured rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Console Ducts: console ducts
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (front doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with locking box
Overhead Console: full overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights

Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Voltmeter: voltmeter
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Front Pedestrian Braking: pedestrian detection
 Forward Collision Alert: forward collision
 Oil Pressure Gauge: oil pressure gauge
 Water Temp Gauge: water temp. gauge
 Transmission Oil Temp Gauge: transmission oil temp. gauge
 Clock: in-radio display clock
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Door Ajar Warning: door-ajar warning
 Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Ignition Disable: SecuriLock immobilizer
 Security System: security system
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac with Curve Control electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
 Front Bucket Seats: front bucket seats
 Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
 Reclining Driver Seat: manual reclining driver and passenger seats
 Driver Fore/Aft: manual driver and passenger fore/aft adjustment
 Front Centre Armrest Storage: front centre armrest
 Rear Seat Type: rear 60-40 split-bench seat
 Rear Folding Position: rear seat fold-up cushion

Leather Upholstery: cloth front and rear seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Shift Knob Trim: urethane shift knob

Interior Accents: metal-look interior accents

Standard Engine:

Engine 290-hp, 3.3-liter V-6 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

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Attachment: COP - 2022 Ford F-150 XL (Belcher) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois				Date 11/03/2021	
Jost - No Longer at COP, Dan				AE/AM CMC/JWS	
Unit #					
Year 2022		Make Ford		Model F-150	
Series XL 4x4 SuperCab 6.5 ft. box 145 in. WB					
Vehicle Order Type	Ordered	Term 36	State IL	Customer# 558888	
\$ 30,930.00		Capitalized Price of Vehicle ¹			
\$ 0.00		*	License and Certain Other Charges State IL		
\$ 251.00		*	Initial License Fee		
\$ 0.00		Registration Fee			
\$ 200.00		Other: (See Page 2)			
\$ 0.00		Capitalized Price Reduction			
\$ 0.00		Tax on Capitalized Price Reduction			
\$ 4,942.00		Gain Applied From Prior Unit			
\$ 0.00		*	Tax on Gain On Prior		
\$ 0.00		*	Security Deposit		
\$ 0.00		*	Tax on Incentive (Taxable Incentive Total : \$0.00)		
\$ 26,188.00		Total Capitalized Amount (Delivered Price)			
\$ 576.14		Depreciation Reserve @ 2.2000%			
\$ 89.59		Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²			
\$ 665.73		Total Monthly Rental Excluding Additional Services			
Additional Fleet Management					
Master Policy Enrollment Fees					
\$ 0.00		Commercial Automobile Liability Enrollment			
Liability Limit \$0.00					
\$ 0.00		Physical Damage Management		Comp/Coll Deductible	0 / 0
\$ 0.00		Full Maintenance Program ³ Contract Miles 0		OverMileage Charge	\$ 0.00 Per Mile
		Incl: # Brake Sets (1 set = 1 Axle) 0		# Tires 0	Loaner Vehicle Not Included
\$ 0.00		Additional Services SubTotal			
\$ 0.00		Use Tax 0.0000%		State .	
\$ 665.73		Total Monthly Rental Including Additional Services			
\$ 5,446.96		Reduced Book Value at 36 Months			
\$ 400.00		Service Charge Due at Lease Termination			

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color Iconic Silver Metallic

Interior Color Black w/Medium Dark Slate w/Cloth 40/Console

Lic. Plate Type Municipal

GVWR 0

1) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 15,000
 (Current market and vehicle conditions may also affect value of vehicle)
 (Quote is Subject to Customer's Credit Approval)
 Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.
 Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor anyManufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been UsedBy Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract or separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Attachment: COP - 2022 Ford F-150 XL (Detective 1) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 20
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 20
Other Charges Total		\$ 50

Attachment: COP - 2022 Ford F-150 XL (Detective 1) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford F-150 XL 4x4 SuperCab 6.5 ft. box 145 in. WB - US

Series ID: X1E

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$35,483	\$37,155.00
Total Options	\$1,652.00	\$1,815.00
Destination Charge	\$1,695.00	\$1,695.00
Total Price	\$38,830.00	\$40,665.00

SELECTED COLOR:

Exterior: JS-Iconic Silver Metallic

Interior: WS-Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Standard	NC	NC
145WB	145" Wheelbase	STD	STD
425	50 State Emissions	NC	NC
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
61X91K	MyKey	Included	Included
64C	Wheels: 17" Silver Steel	Included	Included
85A	XL Power Equipment Group	\$1,064.00	\$1,170.00
85AGTE	Power Tailgate Lock	Included	Included
85AILL	Illuminated Entry	Included	Included
85AMIR	Power Glass Sideview Mirrors w/Black Skull Caps	Included	Included
85APAL	Perimeter Alarm	Included	Included
85APLK	Power Door Locks	Included	Included
85APWN	Power Front & Rear Windows	Included	Included
96P	Plastic Drop-In Bedliner	\$319.00	\$350.00
99B	Engine: 3.3L V6 PFDI	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
JS_01	Iconic Silver Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 6,480 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: 265/70R17 BSW A/T	Included	Included
SYNC	SYNC 4	Included	Included
W	Cloth 40/Console/40 Front-Seats (Fleet)	\$269.00	\$295.00
WS_01	Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)	NC	NC
X26	3.73 Axle Ratio	Included	Included

Body Exterior Features:

Number Of Doors: 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with body-coloured rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: trailering with harness
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Console Ducts: console ducts
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (front doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with locking box
Overhead Console: full overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights

Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Voltmeter: voltmeter
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Front Pedestrian Braking: pedestrian detection
 Forward Collision Alert: forward collision
 Oil Pressure Gauge: oil pressure gauge
 Water Temp Gauge: water temp. gauge
 Transmission Oil Temp Gauge: transmission oil temp. gauge
 Clock: in-radio display clock
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Door Ajar Warning: door-ajar warning
 Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Ignition Disable: SecuriLock immobilizer
 Security System: security system
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac with Curve Control electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
 Front Bucket Seats: front bucket seats
 Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
 Reclining Driver Seat: manual reclining driver and passenger seats
 Driver Fore/Aft: manual driver and passenger fore/aft adjustment
 Front Centre Armrest Storage: front centre armrest
 Rear Seat Type: rear 60-40 split-bench seat
 Rear Folding Position: rear seat fold-up cushion

Leather Upholstery: cloth front and rear seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Shift Knob Trim: urethane shift knob

Interior Accents: metal-look interior accents

Standard Engine:

Engine 290-hp, 3.3-liter V-6 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

8.10.i

Attachment: COP - 2022 Ford F-150 XL (Detective 1) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois
Jost - No Longer at COP, Dan

Date 11/03/2021
AE/AM CMC/JWS

Unit #

Year 2022 **Make** Ford **Model** F-150

Series XL 4x4 SuperCab 6.5 ft. box 145 in. WB

Vehicle Order Type Ordered **Term** 36 **State** IL **Customer#** 558888

\$ 30,930.00	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges State <u>IL</u>
\$ 251.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 200.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 31,129.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 1.00 Total Capitalized Amount (Delivered Price)

\$ 0.02 Depreciation Reserve @ 2.2000%

\$ 32.55 Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)²

\$ 32.57 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment

Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program ³ Contract Miles 0

OverMileage Charge \$ 0.00 Per Mile

Incl: # Brake Sets (1 set = 1 Axle) 0

Tires 0

Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State .

\$ 32.57 Total Monthly Rental Including Additional Services

\$ 0.28 Reduced Book Value at 36 Months

\$ 400.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color Iconic Silver Metallic

Interior Color Black w/Medium Dark Slate w/Cloth 40/Console

Lic. Plate Type Municipal

GVWR 0

Attachment: COP - 2022 Ford F-150 XL (Fitzgerald) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 15,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY _____ **TITLE** _____

DATE _____

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract or separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 20
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 20
Other Charges Total		\$ 50

Attachment: COP - 2022 Ford F-150 XL (Fitzgerald) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford F-150 XL 4x4 SuperCab 6.5 ft. box 145 in. WB - US

Series ID: X1E

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$35,483	\$37,155.00
Total Options	\$1,652.00	\$1,815.00
Destination Charge	\$1,695.00	\$1,695.00
Total Price	\$38,830.00	\$40,665.00

SELECTED COLOR:

Exterior: JS-Iconic Silver Metallic
 Interior: WS-Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Standard	NC	NC
145WB	145" Wheelbase	STD	STD
425	50 State Emissions	NC	NC
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
61X91K	MyKey	Included	Included
64C	Wheels: 17" Silver Steel	Included	Included
85A	XL Power Equipment Group	\$1,064.00	\$1,170.00
85AGTE	Power Tailgate Lock	Included	Included
85AILL	Illuminated Entry	Included	Included
85AMIR	Power Glass Sideview Mirrors w/Black Skull Caps	Included	Included
85APAL	Perimeter Alarm	Included	Included
85APLK	Power Door Locks	Included	Included
85APWN	Power Front & Rear Windows	Included	Included
96P	Plastic Drop-In Bedliner	\$319.00	\$350.00
99B	Engine: 3.3L V6 PFDI	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
JS_01	Iconic Silver Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 6,480 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: 265/70R17 BSW A/T	Included	Included
SYNC	SYNC 4	Included	Included
W	Cloth 40/Console/40 Front-Seats (Fleet)	\$269.00	\$295.00
WS_01	Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)	NC	NC
X26	3.73 Axle Ratio	Included	Included

Attachment: COP - 2022 Ford F-150 XL (Fitzgerald) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with body-coloured rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: trailering with harness
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Console Ducts: console ducts
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (front doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with locking box
Overhead Console: full overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights

Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Voltmeter: voltmeter
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Front Pedestrian Braking: pedestrian detection
 Forward Collision Alert: forward collision
 Oil Pressure Gauge: oil pressure gauge
 Water Temp Gauge: water temp. gauge
 Transmission Oil Temp Gauge: transmission oil temp. gauge
 Clock: in-radio display clock
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Door Ajar Warning: door-ajar warning
 Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Ignition Disable: SecuriLock immobilizer
 Security System: security system
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac with Curve Control electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
 Front Bucket Seats: front bucket seats
 Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
 Reclining Driver Seat: manual reclining driver and passenger seats
 Driver Fore/Aft: manual driver and passenger fore/aft adjustment
 Front Centre Armrest Storage: front centre armrest
 Rear Seat Type: rear 60-40 split-bench seat
 Rear Folding Position: rear seat fold-up cushion

Leather Upholstery: cloth front and rear seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Shift Knob Trim: urethane shift knob

Interior Accents: metal-look interior accents

Standard Engine:

Engine 290-hp, 3.3-liter V-6 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

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Attachment: COP - 2022 Ford F-150 XL (Fitzgerald) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois
Rothert, Mark

Date 11/03/2021
AE/AM CMC/JWS

Unit #

Year 2022 **Make** Ford **Model** F-150

Series XL 4x4 SuperCab 6.5 ft. box 145 in. WB

Vehicle Order Type Ordered **Term** 36 **State** IL **Customer#** 558888

\$ 31,363.00	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges State <u>IL</u>
\$ 251.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 350.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 7,295.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 24,418.00	Total Capitalized Amount (Delivered Price)
\$ 537.20	Depreciation Reserve @ <u>2.2000%</u>
\$ 86.31	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 623.51 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program ³ Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

\$ 623.51 Total Monthly Rental Including Additional Services

\$ 5,078.80 Reduced Book Value at 36 Months

\$ 400.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name Little
Exterior Color Iconic Silver Metallic
Interior Color Black w/Medium Dark Slate w/Cloth 40/Console
Lic. Plate Type Municipal
GVWR 0

Comp/Coll Deductible 0 / 0
OverMileage Charge \$ 0.00 Per Mile
Tires 0 Loaner Vehicle Not Included

Quote based on estimated annual mileage of 15,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY _____ **TITLE**

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract, a separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP - 2022 Ford F-150 XL (Little) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford F-150 XL 4x4 SuperCab 6.5 ft. box 145 in. WB - US

Series ID: X1E

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$35,483	\$37,155.00
Total Options	\$2,085.00	\$2,290.00
Destination Charge	\$1,695.00	\$1,695.00
Total Price	\$39,263.00	\$41,140.00

SELECTED COLOR:

Exterior:	JS-Iconic Silver Metallic
Interior:	WS-Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Standard	NC	NC
145WB	145" Wheelbase	STD	STD
425	50 State Emissions	NC	NC
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
53A	Trailer Tow Package	\$888.00	\$975.00
53B	Class IV Trailer Hitch Receiver	Included	Included
61X91K	MyKey	Included	Included
64C	Wheels: 17" Silver Steel	Included	Included
67T	Integrated Trailer Brake Controller	Included	Included
85AGTE	Power Tailgate Lock	Included	Included
85AILL	Illuminated Entry	Included	Included
85AMIR	Power Glass Sideview Mirrors w/Black Skull Caps	Included	Included
85APAL	Perimeter Alarm	Included	Included
85APLK	Power Door Locks	Included	Included
85APWN	Power Front & Rear Windows	Included	Included
85A_	XL Power Equipment Group (Fleet)	\$609.00	\$670.00
96P	Plastic Drop-In Bedliner	\$319.00	\$350.00
99B	Engine: 3.3L V6 PFDI	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
JS_01	Iconic Silver Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 6,480 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: 265/70R17 BSW A/T	Included	Included
SYNC	SYNC 4	Included	Included
W	Cloth 40/Console/40 Front-Seats (Fleet)	\$269.00	\$295.00
WS_01	Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)	NC	NC
X26	3.73 Axle Ratio	Included	Included

Attachment: COP - 2022 Ford F-150 XL (Little) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with body-coloured rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Console Ducts: console ducts
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (front doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with locking box
Overhead Console: full overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights

Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Voltmeter: voltmeter
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Front Pedestrian Braking: pedestrian detection
 Forward Collision Alert: forward collision
 Oil Pressure Gauge: oil pressure gauge
 Water Temp Gauge: water temp. gauge
 Transmission Oil Temp Gauge: transmission oil temp. gauge
 Clock: in-radio display clock
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Door Ajar Warning: door-ajar warning
 Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Ignition Disable: SecuriLock immobilizer
 Security System: security system
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac with Curve Control electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
 Front Bucket Seats: front bucket seats
 Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
 Reclining Driver Seat: manual reclining driver and passenger seats
 Driver Fore/Aft: manual driver and passenger fore/aft adjustment
 Front Centre Armrest Storage: front centre armrest
 Rear Seat Type: rear 60-40 split-bench seat
 Rear Folding Position: rear seat fold-up cushion

Leather Upholstery: cloth front and rear seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Shift Knob Trim: urethane shift knob

Interior Accents: metal-look interior accents

Standard Engine:

Engine 290-hp, 3.3-liter V-6 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

8.10.k

Attachment: COP - 2022 Ford F-150 XL (Little) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois
Rothert, Mark

Date 11/03/2021
AE/AM CMC/JWS

Unit #

Year 2022 **Make** Ford **Model** F-150

Series XL 4x4 SuperCab 6.5 ft. box 145 in. WB

Vehicle Order Type Ordered **Term** 36 **State** IL **Customer#** 558888

\$ 31,363.00	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges State <u>IL</u>
\$ 251.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 350.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 4,795.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 26,918.00	Total Capitalized Amount (Delivered Price)
\$ 592.20	Depreciation Reserve @ <u>2.2000%</u>
\$ 91.75	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 683.95 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program ³ Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000% **State** .

\$ 683.95 Total Monthly Rental Including Additional Services

\$ 5,598.80 Reduced Book Value at 36 Months

\$ 400.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name Lutz
Exterior Color Iconic Silver Metallic
Interior Color Black w/Medium Dark Slate w/Cloth 40/Console
Lic. Plate Type Municipal
GVWR 0

Comp/Coll Deductible 0 / 0
OverMileage Charge \$ 0.00 Per Mile
Tires 0 Loaner Vehicle Not Included

Quote based on estimated annual mileage of 15,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY _____ **TITLE** _____ **DATE** _____

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP - 2022 Ford F-150 XL (Lutz) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford F-150 XL 4x4 SuperCab 6.5 ft. box 145 in. WB - US

Series ID: X1E

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$35,483	\$37,155.00
Total Options	\$2,085.00	\$2,290.00
Destination Charge	\$1,695.00	\$1,695.00
Total Price	\$39,263.00	\$41,140.00

SELECTED COLOR:

Exterior: JS-Iconic Silver Metallic

Interior: WS-Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Standard	NC	NC
145WB	145" Wheelbase	STD	STD
425	50 State Emissions	NC	NC
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
53A	Trailer Tow Package	\$888.00	\$975.00
53B	Class IV Trailer Hitch Receiver	Included	Included
61X91K	MyKey	Included	Included
64C	Wheels: 17" Silver Steel	Included	Included
67T	Integrated Trailer Brake Controller	Included	Included
85AGTE	Power Tailgate Lock	Included	Included
85AILL	Illuminated Entry	Included	Included
85AMIR	Power Glass Sideview Mirrors w/Black Skull Caps	Included	Included
85APAL	Perimeter Alarm	Included	Included
85APLK	Power Door Locks	Included	Included
85APWN	Power Front & Rear Windows	Included	Included
85A_	XL Power Equipment Group (Fleet)	\$609.00	\$670.00
96P	Plastic Drop-In Bedliner	\$319.00	\$350.00
99B	Engine: 3.3L V6 PFDI	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
JS_01	Iconic Silver Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 6,480 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: 265/70R17 BSW A/T	Included	Included
SYNC	SYNC 4	Included	Included
W	Cloth 40/Console/40 Front-Seats (Fleet)	\$269.00	\$295.00
WS_01	Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)	NC	NC
X26	3.73 Axle Ratio	Included	Included

Attachment: COP - 2022 Ford F-150 XL (Lutz) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with body-coloured rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Console Ducts: console ducts
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (front doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with locking box
Overhead Console: full overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights

Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Voltmeter: voltmeter
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Front Pedestrian Braking: pedestrian detection
 Forward Collision Alert: forward collision
 Oil Pressure Gauge: oil pressure gauge
 Water Temp Gauge: water temp. gauge
 Transmission Oil Temp Gauge: transmission oil temp. gauge
 Clock: in-radio display clock
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Door Ajar Warning: door-ajar warning
 Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Ignition Disable: SecuriLock immobilizer
 Security System: security system
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac with Curve Control electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
 Front Bucket Seats: front bucket seats
 Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
 Reclining Driver Seat: manual reclining driver and passenger seats
 Driver Fore/Aft: manual driver and passenger fore/aft adjustment
 Front Centre Armrest Storage: front centre armrest
 Rear Seat Type: rear 60-40 split-bench seat
 Rear Folding Position: rear seat fold-up cushion

Leather Upholstery: cloth front and rear seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Shift Knob Trim: urethane shift knob

Interior Accents: metal-look interior accents

Standard Engine:

Engine 290-hp, 3.3-liter V-6 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

8.10.I

Attachment: COP - 2022 Ford F-150 XL (Lutz) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois Rothert, Mark				Date 11/03/2021 AE/AM CMC/JWS	
Unit #					
Year		2022	Make Ford		Model Edge
Series		SE 4dr All-Wheel Drive			
Vehicle Order Type	Ordered	Term 60	State IL	Customer#	558888
\$ 33,408.00		Capitalized Price of Vehicle ¹			
\$ 0.00		*	License and Certain Other Charges State IL		
\$ 251.00		*	Initial License Fee		
\$ 0.00		Registration Fee			
\$ 350.00		Other: (See Page 2)			
\$ 0.00		Capitalized Price Reduction			
\$ 0.00		Tax on Capitalized Price Reduction			
\$ 4,942.00		Gain Applied From Prior Unit			
\$ 0.00		*	Tax on Gain On Prior		
\$ 0.00		*	Security Deposit		
\$ 0.00		*	Tax on Incentive (Taxable Incentive Total : \$0.00)		
\$ 28,816.00		Total Capitalized Amount (Delivered Price)			
\$ 360.20		Depreciation Reserve @ <u>1.2500%</u>			
\$ 99.60		Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²			
\$ 459.80		Total Monthly Rental Excluding Additional Services			
Additional Fleet Management					
Master Policy Enrollment Fees					
\$ 0.00		Commercial Automobile Liability Enrollment			
Liability Limit <u>\$0.00</u>					
\$ 0.00		Physical Damage Management		Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00		Full Maintenance Program ³ Contract Miles <u>0</u>		OverMileage Charge	<u>\$ 0.00</u> Per Mile
		Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>		# Tires <u>0</u>	Loaner Vehicle Not Included
\$ 0.00		Additional Services SubTotal			
\$ 0.00		Use Tax <u>0.0000%</u>		State .	
\$ 459.80		Total Monthly Rental Including Additional Services			
\$ 7,204.00		Reduced Book Value at <u>60</u> Months			
\$ 400.00		Service Charge Due at Lease Termination			

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color

Interior Color

Lic. Plate Type

GVWR

Detective 2

Carbonized Gray Metallic

Ebony w/Cloth Bucket Seats

Unknown

0

ae 2) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.
Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois
BY _____ **TITLE** _____ **DATE** _____

* INDICATES ITEMS TO BE BILLED ON DELIVERY.
¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.
² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).
³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of payment to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Attachment: COP- 2022 Ford Edge AWD (Detective 2) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 1,000.00
Pricing Plan Delivery Charge	B	\$ 2,000.00
Courtesy Delivery Fee	C	\$ 3,000.00
Total Other Charges Billed		\$ 3,000.00
Total Other Charges Capitalized		\$ 3,000.00
Other Charges Total		\$ 7,000.00

Attachment: COP- 2022 Ford Edge AWD (Detective 2) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford Edge SE 4dr All-Wheel Drive - US

Series ID: K4G

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$33,858	\$34,905.00
Total Options	\$-595.00	\$0.00
Destination Charge	\$1,245.00	\$1,245.00
Total Price	\$34,508.00	\$36,150.00

SELECTED COLOR:

Exterior: M7-Carbonized Gray Metallic
Interior: CE-Ebony w/Cloth Bucket Seats

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A	NC	NC
112WB	112.2" Wheelbase	STD	STD
153	Front License Plate Bracket	NA	NA
425	50-State Emissions System	STD	STD
448	Transmission: 8-Speed Automatic w/SelectShift	Included	Included
999	Engine: Twin-Scroll 2.0L EcoBoost	Included	Included
ATWU	Active Transmission Warm-Up	Included	Included
C	Cloth Bucket Seats	Included	Included
CE_02	Ebony w/Cloth Bucket Seats	NC	NC
FLADCR	Fleet Advertising Credit	\$-595.00	\$0.00
M7_05	Carbonized Gray Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
SIRIUS	SiriusXM w/360L	Included	Included
STDAX	3.80 Axle Ratio	Included	Included
STDGV	GVWR: TBD	Included	Included
STDRD	Radio: AM/FM Stereo/MP3 Capable	Included	Included
STDTR	Tires: 245/60R18 AS BSW	Included	Included
STDWL	Wheels: 18" Sparkle Silver-Painted Aluminum	Included	Included
SYNC4	SYNC 4A w/Enhanced Voice Recognition	Included	Included
SYNCON	FordPass Connect	Included	Included

Attachment: COP- 2022 Ford Edge AWD (Detective 2) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: liftgate
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: body-coloured
Front And Rear Bumpers: body-coloured front and rear bumpers with black rub strip
Front License Plate Bracket: front license plate bracket
Body Material: fully galvanized steel body material
Body Side Cladding: black bodyside cladding
Grille: metal-look w/chrome surround grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Console Ducts: console ducts
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: Intelligent Access proximity key
Trunk FOB Controls: keyfob trunk/hatch/door release
Window FOB Controls: remote window controls
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated driver and passenger-side visor mirrors
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

radio: SiriusXM with 360L AM/FM/Satellite with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 3 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off projector beam LED low/high beam headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights

Front Wipers: variable intermittent speed-sensitive wipers wipers
 Rear Window wiper: fixed interval rear window wiper
 Rear Window Defroster: rear window defroster
 Tinted Windows: deep-tinted windows
 Dome Light: dome light with fade
 Front Reading Lights: front and rear reading lights
 Ignition Switch: ignition switch light
 Variable IP Lighting: variable instrument panel lighting
 Display Type: digital/analog appearance
 Tachometer: tachometer
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Park Distance Control: rear parking sensors
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Blind Spot Sensor: blind spot
 Front Pedestrian Braking: pedestrian detection
 Forward Collision Alert: forward collision
 Water Temp Gauge: water temp. gauge
 Clock: in-dash clock
 Systems Monitor: systems monitor
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Battery Warning: battery warning
 Low Oil Level Warning: low-oil-level warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Door Ajar Warning: door-ajar warning
 Trunk Ajar Warning: trunk-ajar warning
 Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
 Knee Airbag: knee airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front and rear seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: SecuriLock immobilizer
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments

Reclining Driver Seat: manual reclining driver and passenger seats

Driver Lumbar: manual driver and passenger lumbar support

Driver Fore/Aft: manual driver and passenger fore/aft adjustment

Front Centre Armrest Storage: front centre armrest with storage

Rear Seat Type: rear manual reclining 60-40 bench seat

Rear Folding Position: rear seat fold-forward seatback

Rear Seat Armrest: rear seat centre armrest

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: vinyl door panel trim

Headliner Material: full cloth headliner

Floor Covering: full carpet floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert

Shift Knob Trim: metal-look shift knob

Floor Mats: carpet front and rear floor mats

Interior Accents: chrome/metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Concealed Cargo Storage: concealed cargo storage

Air Compressor: tire mobility kit

Standard Engine:

Engine 250-hp, 2.0-liter I-4 (premium)

Standard Transmission:

Transmission 8-speed automatic w/ OD and PowerShift automatic

Prepared For: City of Pekin, Illinois				Date 11/03/2021	
Rothert, Mark				AE/AM CMC/JWS	
Unit #					
Year 2022		Make Ford		Model Explorer	
Series Base 4dr 4x4					
Vehicle Order Type	Ordered	Term 60	State IL	Customer# 558888	
\$ 31,993.00		Capitalized Price of Vehicle ¹			
\$ 0.00		*		License and Certain Other Charges <u>State IL</u>	
\$ 251.00		*		Initial License Fee	
\$ 0.00		Registration Fee			
\$ 350.00		Other: (See Page 2)			
\$ 0.00		*		Capitalized Price Reduction	
\$ 0.00		*		Tax on Capitalized Price Reduction	
\$ 10,295.00		Gain Applied From Prior Unit			
\$ 0.00		*		Tax on Gain On Prior	
\$ 0.00		*		Security Deposit	
\$ 0.00		*		Tax on Incentive (Taxable Incentive Total : \$0.00)	
\$ 22,048.00		Total Capitalized Amount (Delivered Price)			
\$ 275.60		Depreciation Reserve @ <u>1.2500%</u>			
\$ 83.05		Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²			
\$ 358.65		Total Monthly Rental Excluding Additional Services			
Additional Fleet Management					
Master Policy Enrollment Fees					
\$ 0.00		Commercial Automobile Liability Enrollment			
Liability Limit <u>\$0.00</u>					
\$ 0.00		Physical Damage Management		Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00		Full Maintenance Program ³ Contract Miles <u>0</u>		OverMileage Charge	<u>\$ 0.00</u> Per Mile
		Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>		# Tires <u>0</u>	Loaner Vehicle Not Included
\$ 0.00		Additional Services SubTotal			
\$ 0.00		Use Tax <u>0.0000%</u>		State .	
\$ 358.65		Total Monthly Rental Including Additional Services			
\$ 5,512.00		Reduced Book Value at <u>60</u> Months			
\$ 400.00		Service Charge Due at Lease Termination			

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name M. Smith

Exterior Color Agate Black Metallic

Interior Color Sandstone w/Cloth Captain's Chairs

Lic. Plate Type Unknown

GVWR 0

th) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 10,000
 (Current market and vehicle conditions may also affect value of vehicle)
 (Quote is Subject to Customer's Credit Approval)
 Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.
 Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY	TITLE	DATE
----	-------	------

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract or separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Attachment: COP- 2022 Ford Explorer 4x4 (M. Smith) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP- 2022 Ford Explorer 4x4 (M. Smith) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford Explorer Base 4dr 4x4 - US

Series ID: K8B

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$34,048	\$35,100.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,245.00	\$1,245.00
Total Price	\$35,293.00	\$36,345.00

SELECTED COLOR:

Exterior: UM-Agate Black Metallic
Interior: 7N-Sandstone w/Cloth Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A	NC	NC
119WB	119.1" Wheelbase	STD	STD
425	50 State Emissions System	STD	STD
44T	Transmission: 10-Speed Automatic	Included	Included
7	Cloth Captain's Chairs	Included	Included
7N_01	Sandstone w/Cloth Captain's Chairs	NC	NC
99H	Engine: 2.3L EcoBoost I-4	Included	Included
CONNECT	FordPass Connect	Included	Included
PAINT	Monotone Paint Application	STD	STD
STDAX	3.58 Non-Limited-Slip Rear Axle Ratio	Included	Included
STDGV	GVWR: 6,160 lbs	Included	Included
STDRD	Radio: AM/FM Stereo	Included	Included
STDTR	Tires: P255/65R18 AS BSW	Included	Included
STDWL	Wheels: 18" 5-Spoke Silver-Painted Aluminum	Included	Included
SYNC	SYNC 3 Communications & Entertainment System	Included	Included
UM_03	Agate Black Metallic	NC	NC

Attachment: COP- 2022 Ford Explorer 4x4 (M. Smith) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers
Body Material: galvanized steel/aluminum body material
Body Side Cladding: black bodyside cladding
Grille: black grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: power cargo access remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Trunk FOB Controls: keyfob trunk/hatch/door release
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
Emergency SOS: SYNC 3 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 5 12V DC power outlets

Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Front Wipers: variable intermittent speed-sensitive wipers wipers
Rear Window wiper: fixed interval rear window wiper with heating wiper park
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade

Front Reading Lights: front and rear reading lights
 Ignition Switch: ignition switch light
 Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Park Distance Control: Reverse Sensing System rear parking sensors
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Blind Spot Sensor: blind spot
 Front Pedestrian Braking: pedestrian detection
 Following Distance Indicator: following distance alert
 Forward Collision Alert: forward collision
 Water Temp Gauge: water temp. gauge
 Oil Level Gauge: oil level gauge
 Clock: in-radio display clock
 Systems Monitor: systems monitor
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Bulb Failure Warning: bulb-failure warning
 Door Ajar Warning: door-ajar warning
 Trunk Ajar Warning: trunk-ajar warning
 Brake Fluid Warning: brake-fluid warning
 Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: compact spare tire
 Spare Tire Mount: spare tire mounted inside under cargo
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
 Knee Airbag: knee airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: SecuriLock immobilizer
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
 Traction Control: Terrain Management System ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

3rd Row Headrests: 2 manual adjustable third row head restraints

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Seats And Trim:

Seating Capacity max. seating capacity of 7

Front Bucket Seats: front bucket seats

Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments

Reclining Driver Seat: power reclining driver and manual reclining passenger seats

Driver Height Adjustment: power height-adjustable driver and passenger seats

Driver Fore/Aft: power driver and passenger fore/aft adjustment

Driver Cushion Tilt: power driver and passenger cushion tilt

Front Centre Armrest Storage: front centre armrest

Rear Seat Type: rear manual reclining 35-30-35 split-bench seat

Rear Seat Fore/Aft: manual rear seat fore/aft adjustment

Rear Folding Position: rear seat fold-forward seatback

3rd Row Seat Type: fixed third row 50-50 bench seat

3rd Row Electric Control: fold into floor third row seat

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: cloth door panel trim

Headliner Material: full cloth headliner

Floor Covering: full carpet floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look/piano black instrument panel insert, door panel insert, console insert

Floor Mats: carpet front and rear floor mats

Interior Accents: chrome/metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 300-hp, 2.3-liter I-4 (premium)

Standard Transmission:

Transmission 10-speed automatic w/ OD

Attachment: COP- 2022 Ford Explorer 4x4 (M. Smith) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois Rothert, Mark				Date 11/03/2021 AE/AM CMC/JWS	
Unit #					
Year 2022		Make Ford		Model Explorer	
Series Base 4dr 4x4					
Vehicle Order Type	Ordered	Term 60	State IL	Customer# 558888	
\$ 31,993.00		Capitalized Price of Vehicle ¹			
\$ 0.00		*	License and Certain Other Charges <u>State IL</u>		
\$ 251.00		*	Initial License Fee		
\$ 0.00		Registration Fee			
\$ 350.00		Other: (See Page 2)			
\$ 0.00		Capitalized Price Reduction			
\$ 0.00		Tax on Capitalized Price Reduction			
\$ 18,545.00		Gain Applied From Prior Unit			
\$ 0.00		*	Tax on Gain On Prior		
\$ 0.00		*	Security Deposit		
\$ 0.00		*	Tax on Incentive (Taxable Incentive Total : \$0.00)		
\$ 13,798.00		Total Capitalized Amount (Delivered Price)			
\$ 172.48		Depreciation Reserve @ <u>1.2500%</u>			
\$ 64.61		Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²			
\$ 237.09		Total Monthly Rental Excluding Additional Services			
Additional Fleet Management					
Master Policy Enrollment Fees					
\$ 0.00		Commercial Automobile Liability Enrollment			
Liability Limit <u>\$0.00</u>					
\$ 0.00		Physical Damage Management		Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00		Full Maintenance Program ³ Contract Miles <u>0</u>		OverMileage Charge	<u>\$ 0.00</u> Per Mile
		Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>		# Tires <u>0</u>	Loaner Vehicle Not Included
\$ 0.00		Additional Services SubTotal			
\$ 0.00		Use Tax <u>0.0000%</u>		State .	
\$ 237.09		Total Monthly Rental Including Additional Services			
\$ 3,449.20		Reduced Book Value at <u>60</u> Months			
\$ 400.00		Service Charge Due at Lease Termination			

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name Thompson

Exterior Color Iconic Silver Metallic

Interior Color Sandstone w/Cloth Captain's Chairs

Lic. Plate Type Unknown

GVWR 0

(2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 10,000
 (Current market and vehicle conditions may also affect value of vehicle)
 (Quote is Subject to Customer's Credit Approval)
 Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.
 Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois		
BY	TITLE	DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract or separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Attachment: COP- 2022 Ford Explorer 4x4 (Thompson) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP- 2022 Ford Explorer 4x4 (Thompson) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford Explorer Base 4dr 4x4 - US

Series ID: K8B

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$34,048	\$35,100.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,245.00	\$1,245.00
Total Price	\$35,293.00	\$36,345.00

SELECTED COLOR:

Exterior: JS-Iconic Silver Metallic

Interior: 7N-Sandstone w/Cloth Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A	NC	NC
119WB	119.1" Wheelbase	STD	STD
7	Cloth Captain's Chairs	Included	Included
425	50 State Emissions System	STD	STD
44T	Transmission: 10-Speed Automatic	Included	Included
7N_01	Sandstone w/Cloth Captain's Chairs	NC	NC
99H	Engine: 2.3L EcoBoost I-4	Included	Included
CONNECT	FordPass Connect	Included	Included
JS_01	Iconic Silver Metallic	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDAX	3.58 Non-Limited-Slip Rear Axle Ratio	Included	Included
STDGV	GVWR: 6,160 lbs	Included	Included
STDRD	Radio: AM/FM Stereo	Included	Included
STDTR	Tires: P255/65R18 AS BSW	Included	Included
STDWL	Wheels: 18" 5-Spoke Silver-Painted Aluminum	Included	Included
SYNC	SYNC 3 Communications & Entertainment System	Included	Included

(Thompson) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Attachment: COP- 2022 Ford Explorer 4x4 (Thompson) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers
Body Material: galvanized steel/aluminum body material
Body Side Cladding: black bodyside cladding
Grille: black grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: power cargo access remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Trunk FOB Controls: keyfob trunk/hatch/door release
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
Emergency SOS: SYNC 3 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 5 12V DC power outlets

Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Front Wipers: variable intermittent speed-sensitive wipers wipers
Rear Window wiper: fixed interval rear window wiper with heating wiper park
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade

Front Reading Lights: front and rear reading lights
 Ignition Switch: ignition switch light
 Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Park Distance Control: Reverse Sensing System rear parking sensors
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Blind Spot Sensor: blind spot
 Front Pedestrian Braking: pedestrian detection
 Following Distance Indicator: following distance alert
 Forward Collision Alert: forward collision
 Water Temp Gauge: water temp. gauge
 Oil Level Gauge: oil level gauge
 Clock: in-radio display clock
 Systems Monitor: systems monitor
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Bulb Failure Warning: bulb-failure warning
 Door Ajar Warning: door-ajar warning
 Trunk Ajar Warning: trunk-ajar warning
 Brake Fluid Warning: brake-fluid warning
 Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: compact spare tire
 Spare Tire Mount: spare tire mounted inside under cargo
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
 Knee Airbag: knee airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: SecuriLock immobilizer
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
 Traction Control: Terrain Management System ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

3rd Row Headrests: 2 manual adjustable third row head restraints

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Seats And Trim:

Seating Capacity max. seating capacity of 7

Front Bucket Seats: front bucket seats

Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments

Reclining Driver Seat: power reclining driver and manual reclining passenger seats

Driver Height Adjustment: power height-adjustable driver and passenger seats

Driver Fore/Aft: power driver and passenger fore/aft adjustment

Driver Cushion Tilt: power driver and passenger cushion tilt

Front Centre Armrest Storage: front centre armrest

Rear Seat Type: rear manual reclining 35-30-35 split-bench seat

Rear Seat Fore/Aft: manual rear seat fore/aft adjustment

Rear Folding Position: rear seat fold-forward seatback

3rd Row Seat Type: fixed third row 50-50 bench seat

3rd Row Electric Control: fold into floor third row seat

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: cloth door panel trim

Headliner Material: full cloth headliner

Floor Covering: full carpet floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look/piano black instrument panel insert, door panel insert, console insert

Floor Mats: carpet front and rear floor mats

Interior Accents: chrome/metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 300-hp, 2.3-liter I-4 (premium)

Standard Transmission:

Transmission 10-speed automatic w/ OD

Attachment: COP- 2022 Ford Explorer 4x4 (Thompson) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois				Date 11/03/2021	
Rothert, Mark				AE/AM CMC/JWS	
Unit #					
Year		2022	Make Ford		Model F-150
Series XL 4x4 SuperCab 6.5 ft. box 145 in. WB					
Vehicle Order Type	Ordered	Term 36	State IL	Customer# 558888	
\$ 30,754.00		Capitalized Price of Vehicle ¹			
\$ 0.00		*	License and Certain Other Charges <u>State IL</u>		
\$ 251.00		*	Initial License Fee		
\$ 0.00		Registration Fee			
\$ 350.00		Other: (See Page 2)			
\$ 0.00		Capitalized Price Reduction			
\$ 0.00		Tax on Capitalized Price Reduction			
\$ 20,295.00		Gain Applied From Prior Unit			
\$ 0.00		*	Tax on Gain On Prior		
\$ 0.00		*	Security Deposit		
\$ 0.00		*	Tax on Incentive (Taxable Incentive Total : \$0.00)		
\$ 10,809.00		Total Capitalized Amount (Delivered Price)			
\$ 237.80		Depreciation Reserve @ <u>2.2000%</u>			
\$ 56.06		Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²			
\$ 293.86		Total Monthly Rental Excluding Additional Services			
Additional Fleet Management					
Master Policy Enrollment Fees					
\$ 0.00		Commercial Automobile Liability Enrollment			
Liability Limit <u>\$0.00</u>					
\$ 0.00		Physical Damage Management		Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00		Full Maintenance Program ³ Contract Miles <u>0</u>		OverMileage Charge	<u>\$ 0.00</u> Per Mile
Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>				# Tires <u>0</u>	Loaner Vehicle Not Included
\$ 0.00		Additional Services SubTotal			
\$ 0.00		Use Tax <u>0.0000%</u>		State .	
\$ 293.86		Total Monthly Rental Including Additional Services			
\$ 2,248.20		Reduced Book Value at <u>36</u> Months			
\$ 400.00		Service Charge Due at Lease Termination			

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name Von Rohr

Exterior Color Oxford White

Interior Color Black w/Medium Dark Slate w/Cloth 40/Console

Lic. Plate Type Municipal

GVWR 0

2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 15,000
 (Current market and vehicle conditions may also affect value of vehicle)
 (Quote is Subject to Customer's Credit Approval)
 Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.
 Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois

BY	TITLE	DATE
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* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract or separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of billing to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Attachment: COP-Ford F150 XL (Von Rohr) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP-Ford F150 XL (Von Rohr) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

VEHICLE INFORMATION:

2022 Ford F-150 XL 4x4 SuperCab 6.5 ft. box 145 in. WB - US
Series ID: X1E

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$35,483	\$37,155.00
Total Options	\$1,476.00	\$1,620.00
Destination Charge	\$1,695.00	\$1,695.00
Total Price	\$38,654.00	\$40,470.00

SELECTED COLOR:

Exterior:

YZ-Oxford White

Interior:

WS-Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A Standard	NC	NC
145WB	145" Wheelbase	STD	STD
425	50 State Emissions	NC	NC
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
53A	Trailer Tow Package	\$888.00	\$975.00
53B	Class IV Trailer Hitch Receiver	Included	Included
64C	Wheels: 17" Silver Steel	Included	Included
67T	Integrated Trailer Brake Controller	Included	Included
96P	Plastic Drop-In Bedliner	\$319.00	\$350.00
99B	Engine: 3.3L V6 PFDI	Included	Included
FLADCR	Fleet Advertising Credit	NA	NA
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 6,480 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: 265/70R17 BSW A/T	Included	Included
SYNC	SYNC 4	Included	Included
W	Cloth 40/Console/40 Front-Seats (Fleet)	\$269.00	\$295.00
WS_01	Black w/Medium Dark Slate w/Cloth 40/Console/40 Front-Seats (Fleet) or Cloth 40/Console/40 Front-Seats or Cloth 40/Console/40 Front-Seats (Fleet)	NC	NC
X26	3.73 Axle Ratio	Included	Included
YZ_01	Oxford White	NC	NC

Attachment: COP-Ford F150 XL (Von Rohr) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with body-coloured rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Bed Liner: bed liner
Box Style: regular
Body Material: aluminum body material
: class IV trailering with harness, hitch, brake controller
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Console Ducts: console ducts
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 4 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with locking box
Overhead Console: full overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Tachometer: tachometer
Voltmeter: voltmeter
Compass: compass
Exterior Temp: outside-temperature display

Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Front Pedestrian Braking: pedestrian detection
 Forward Collision Alert: forward collision
 Oil Pressure Gauge: oil pressure gauge
 Water Temp Gauge: water temp. gauge
 Transmission Oil Temp Gauge: transmission oil temp. gauge
 Clock: in-radio display clock
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Door Ajar Warning: door-ajar warning
 Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Tailgate/Rear Door Lock Type: manual tailgate/rear door lock
 Ignition Disable: SecuriLock immobilizer
 Electronic Stability: AdvanceTrac with Curve Control electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints
 Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
 Front Bucket Seats: front bucket seats
 Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
 Reclining Driver Seat: manual reclining driver and passenger seats
 Driver Fore/Aft: manual driver and passenger fore/aft adjustment
 Front Centre Armrest Storage: front centre armrest
 Rear Seat Type: rear 60-40 split-bench seat
 Rear Folding Position: rear seat fold-up cushion
 Leather Upholstery: cloth front and rear seat upholstery
 Headliner Material: full cloth headliner
 Floor Covering: full vinyl/rubber floor covering
 Cabback Insulator: cabback insulator
 Shift Knob Trim: urethane shift knob
 Interior Accents: metal-look interior accents

Standard Engine:

Engine 290-hp, 3.3-liter V-6 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

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Attachment: COP-Ford F150 XL (Von Rohr) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Prepared For: City of Pekin, Illinois				Date 11/03/2021	
Rothert, Mark				AE/AM CMC/JWS	
Unit #					
Year 2022		Make Ford		Model Explorer	
Series Base 4dr 4x4					
Vehicle Order Type	Ordered	Term 60	State IL	Customer# 558888	
\$ 31,993.00		Capitalized Price of Vehicle ¹			
\$ 0.00		*		License and Certain Other Charges State IL	
\$ 251.00		*		Initial License Fee	
\$ 0.00		Registration Fee			
\$ 350.00		Other: (See Page 2)			
\$ 0.00		*		Capitalized Price Reduction	
\$ 0.00		*		Tax on Capitalized Price Reduction	
\$ 12,045.00		Gain Applied From Prior Unit			
\$ 0.00		*		Tax on Gain On Prior	
\$ 0.00		*		Security Deposit	
\$ 0.00		*		Tax on Incentive (Taxable Incentive Total : \$0.00)	
\$ 20,298.00		Total Capitalized Amount (Delivered Price)			
\$ 253.73		Depreciation Reserve @ 1.2500%			
\$ 79.14		Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²			
\$ 332.87		Total Monthly Rental Excluding Additional Services			
Additional Fleet Management					
Master Policy Enrollment Fees					
\$ 0.00		Commercial Automobile Liability Enrollment			
Liability Limit \$0.00					
\$ 0.00		Physical Damage Management		Comp/Coll Deductible	0 / 0
\$ 0.00		Full Maintenance Program ³ Contract Miles 0		OverMileage Charge	\$ 0.00 Per Mile
		Incl: # Brake Sets (1 set = 1 Axle) 0		# Tires 0	Loaner Vehicle Not Included
\$ 0.00		Additional Services SubTotal			
\$ 0.00		Use Tax 0.0000%		State .	
\$ 332.87		Total Monthly Rental Including Additional Services			
\$ 5,074.20		Reduced Book Value at 60 Months			
\$ 400.00		Service Charge Due at Lease Termination			

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name School 2

Exterior Color Carbonized Gray Metallic

Interior Color Sandstone w/Cloth Captain's Chairs

Lic. Plate Type Unknown

GVWR 0

1) 2) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Quote based on estimated annual mileage of 10,000
 (Current market and vehicle conditions may also affect value of vehicle)
 (Quote is Subject to Customer's Credit Approval)
 Notes

Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.
 Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade business of the Lessee.

LESSEE City of Pekin, Illinois		
BY	TITLE	DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that contract or separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the time of payment to Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Attachment: COP- 2022 Ford Explorer 4x4 (School 2) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 10
Pricing Plan Delivery Charge	B	\$ 20
Courtesy Delivery Fee	C	\$ 30
Total Other Charges Billed		\$ 30
Total Other Charges Capitalized		\$ 30
Other Charges Total		\$ 70

Attachment: COP- 2022 Ford Explorer 4x4 (School 2) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)

Body Exterior Features:

Number Of Doors: 4
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers
Front License Plate Bracket: front license plate bracket
Body Material: galvanized steel/aluminum body material
Body Side Cladding: black bodyside cladding
Grille: black grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: power cargo access remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Trunk FOB Controls: keyfob trunk/hatch/door release
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
Emergency SOS: SYNC 3 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 5 12V DC power outlets

Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Front Wipers: variable intermittent speed-sensitive wipers wipers
Rear Window wiper: fixed interval rear window wiper with heating wiper park
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows

Dome Light: dome light with fade
 Front Reading Lights: front and rear reading lights
 Ignition Switch: ignition switch light
 Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Park Distance Control: Reverse Sensing System rear parking sensors
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Blind Spot Sensor: blind spot
 Front Pedestrian Braking: pedestrian detection
 Following Distance Indicator: following distance alert
 Forward Collision Alert: forward collision
 Water Temp Gauge: water temp. gauge
 Oil Level Gauge: oil level gauge
 Clock: in-radio display clock
 Systems Monitor: systems monitor
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Bulb Failure Warning: bulb-failure warning
 Door Ajar Warning: door-ajar warning
 Trunk Ajar Warning: trunk-ajar warning
 Brake Fluid Warning: brake-fluid warning
 Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: compact spare tire
 Spare Tire Mount: spare tire mounted inside under cargo
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
 Knee Airbag: knee airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Height Adjustable Seatbelts: height adjustable front seatbelts
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
 Side Impact Bars: side-impact bars
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Rear Child Safety Locks: rear child safety locks
 Ignition Disable: SecuriLock immobilizer
 Panic Alarm: panic alarm
 Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
 Traction Control: Terrain Management System ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints

Rear Headrest Control: 3 rear head restraints
3rd Row Headrests: 2 manual adjustable third row head restraints

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Seats And Trim:

Seating Capacity max. seating capacity of 7
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: power reclining driver and manual reclining passenger seats
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear manual reclining 35-30-35 split-bench seat
Rear Seat Fore/Aft: manual rear seat fore/aft adjustment
Rear Folding Position: rear seat fold-forward seatback
3rd Row Seat Type: fixed third row 50-50 bench seat
3rd Row Electric Control: fold into floor third row seat
Leather Upholstery: cloth front and rear seat upholstery
Door Trim Insert: cloth door panel trim
Headliner Material: full cloth headliner
Floor Covering: full carpet floor covering
Dashboard Console Insert, Door Panel Insert Combination: metal-look/piano black instrument panel insert, door panel insert, console insert
Floor Mats: carpet front and rear floor mats
Interior Accents: chrome/metal-look interior accents
Cargo Space Trim: carpet cargo space
Trunk Lid: plastic trunk lid/rear cargo door
Cargo Tie Downs: cargo tie-downs
Cargo Light: cargo light
Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 300-hp, 2.3-liter I-4 (premium)

Standard Transmission:

Transmission 10-speed automatic w/ OD

Attachment: COP- 2022 Ford Explorer 4x4 (School 2) (2832 : Resolution No. 344-21/22 Enterprise Lease Agreement Administrative Vehicles)



REQUEST FOR COUNCIL ACTION

Agenda Date: November 8, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Resolution No. 345-21/22 2021 Property Tax Levy Determination Per Truth in Taxation Act

ACTION REQUESTED: Approve and Adopt Resolution.

DESCRIPTION: The Illinois Truth in Taxation Act requires the governing body of a municipality to determine the amount of money estimated to be necessary to be raised by taxation. This must be done at least 20 days before the final adoption of the tax levy. The estimated amount of the proposed current year levy is compared with the amount of property taxes extended for the government in the prior year. If the proposed levy is greater than 105 percent of the previous year's extension, then the municipality must hold a Truth in Taxation public hearing and publish a notice of the hearing in a newspaper.

FINANCIAL IMPACT: The attached resolution states that the City's intention is to not exceed 105% of its 2020 tax extension for the City of Pekin or the Pekin Public Library. This amounts to \$4,699,812 and \$1,559,842, respectively. If the 2021 tax levy request is kept under a 5% increase, a Truth in Taxation public hearing is not required. Because there needs to be a 20 day timespan after the estimated 2021 tax levy is approved, the final adoption of the tax levy will take place at the December 13, 2021 city council meeting.

Staff is anticipating to propose the following 2021 levy amounts for the City and Library:

	2020	2021	Change%
• City	\$4,699,812	\$4,699,812	0.00%
• Public Library	<u>\$1,559,842</u>	<u>\$1,619,911</u>	<u>3.85%</u>
	\$6,259,654	\$6,319,723	.96%

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

IMPACT IF APPROVED: The City Council will set an upper threshold for the 2021 tax levy that is not to exceed 105% of the previous year's levy.

IMPACT IF DENIED: The City Council will have to establish another estimate of the tax levy.

ALTERNATIVES: If the City Council desired, it could instead state an intention to exceed 105% of its 2020 tax extension, thus paving the way to hold a public Truth in Taxation Hearing and then in December adopt a levy extension that exceeds 105% of the 2020 tax extension.

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

11/3/2021

Mark A. Rothert

Mark A. Rothert, City Manager

11/5/2021

Date:

WHEREAS, Section 18-60 of the Truth in Taxation Law, 35 ILCS 200/18-60, requires the corporate authority of each taxing district, not less than 20 days prior to the adoption of its aggregate tax levy, to estimate the amounts of money necessary to be raised by taxation for that year upon the taxable property in its district; and

WHEREAS, Section 18-70 of the Truth in Taxation Law, 35 ILCS 200/18-70, requires the corporate authority of each taxing district to give public notice of and hold a public hearing on its intent to adopt an aggregate tax levy, if the estimated amounts to be levied exceed 105% of the property taxes extended or estimated to be extended, including any amount abated prior to such extension, upon the levy of the preceding year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pekin, Tazewell County, Illinois, as follows:

Section 1. The City has determined the amount of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by the Election Law, estimated to be necessary to be raised by taxation for the 2021 tax levy for the City of Pekin shall not exceed \$4,934,803 which is not more than 105% of the aggregate extensions for the 2020 tax levy of \$4,699,812.

Section 2. The City has determined the amount of money estimated to be necessary to be raised by taxation for the 2021 tax levy for the Pekin Public Library shall not exceed \$1,637,834 which is not more than 105% of the aggregate extensions for the 2020 tax levy of \$1,559,842.

Section 3. Pursuant to the Truth in Taxation Law, the corporate authority will not be required to hold a public hearing.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK