



City of Pekin

REGULAR CITY COUNCIL MEETING MONDAY, OCTOBER 14, 2024 5:30 PM

1. Pledge of Allegiance

2. Call to Order

3. Approve Agenda

4. Approval of Minutes

4.1. City Council - Regular Meeting - September 23, 2024 5:30 PM

5. Public Input

6. Consent Agenda

6.1. Accounts Payable Paid Proof List thru October 4 2024

6.2. Pekin Police Department Monthly Statistics

6.3. Pekin Fire Department Monthly Incidents September 2024

6.4. Building Department Permit Report For September 2024

6.5. Tazewell County Animal Control Billing September 2024 - December 2024

6.6. Receive and File Submittals to the Request for Proposals for Marketing Services

6.7. Receive and File Bids Court Street Property Demolitions

6.8. Ordinance No. 4238-24/25 A Special Use Request Submitted By Peter Colvin On Behalf Of Clean & Lube Incorporated For The Operation Of An Automotive Clean and Lube Business At 1610 Broadway Street.(Case SU 2024-10)

6.9. Ordinance No. 4239-24/25 A Variance Request For The Property Located At 1500 South 2nd Street To Reduce The Minimum Rear Building Setback. (Case V 2024-17)

6.10. Resolution No. 188-24/25 Approving Purchase Contract with Morrow Brothers for a 2024 Ford Interceptor

- 6.11. Resolution No. 193-24/25 Approving the Mayor's Appointment of Heather Knight to the City of Pekin Police Pension Board of Trustees
 - 6.12. Resolution No. 194-24/25 Approving the Mayor's Appointment of Tabitha Reeise to Represent the City of Pekin to Central Illinois Agency on Aging, Inc.
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7. Public Hearing

- 7.1. Public Hearing on Community Development Block Grant-Corona Virus Healthy Homes Project
-

8. Unfinished Business

- 8.1. Resolution No. 190-24/25 Authorizing Street Parking at 1430 and 1432 Park Avenue
-

9. New Business

- 9.1. Resolution No. 195-24/25 Approving the Intergovernmental Agreement with Tazewell County for Animal and Rabies Control Services
- 9.2. Resolution No. 196-24/25 Authorizing the Execution of a Professional Services Agreement with McDaniels Marketing for Marketing Services
- 9.3. Resolution No. 197-24/25 Supporting and Authorizing the Submission of an Application for CDBG-CV Healthy Homes Funds
- 9.4. Resolution No. 198-24/25 Adopting a Fair Housing Resolution
- 9.5. Resolution No. 199-24/25 Approving and Authorizing the Acceptance of the Revised 2024 CDBG Annual Action Plan and Revised 2020-2024 CDBG Consolidated Plan
- 9.6. Resolution No. 200-24/25 Approving Polling Place Accessibility Grant Agreement between Tazewell County and the City of Pekin for Improvements to the Polling Place Located at 1130 Koch Street
- 9.7. Resolution No. 201-24/25 Award Court Street Residential Demolitions to River City Demolition, Inc.
- 9.8. Resolution No. 202-24/25 Approving Additional Spending Authority to City Engineer for Court Street
- 9.9. Ordinance No. 4240-24/25 Amending Chapter 5, Article VII, Division 4 of the Pekin City Code to Prohibit the Use of Groundwater as a Portable Water Supply within a Designated Area of the City of Pekin
- 9.10. Ordinance No. 4241-24/25 Amending Chapter 4, Article III, Division 8 of the Pekin City Code to Update the Sign Code

- 9.11. Ordinance No.4242-24/25 Requiring the Registration of Properties that are Vacant or Subject to Foreclosure
- 9.12. Ordinance No. 4243-24/25 Temporary Moratorium On Issuance of Any New Tobacco Product Dealers Licenses
- 9.13. Ordinance No. 4244-24/25 Approving A Fourth Budget Amendment to the FY2025 Annual Budget
- 9.14. Ordinance No. 4245-24/25 Amending Chapter 3, Article II, Division 4, Section 2 of the Pekin City Code to Provide for a Convenience Fee for Over-the-Phone Payment of Utility Bills

10. Any Other Business To Come Before The Council

11. Executive Session 5 ILCS 120/2 (c) 6. Setting Price for Sale or Lease of Municipally Owned Property and 11. Pending Litigation

12. Adjourn



City of Pekin

**PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 S. CAPITOL ST
ON MONDAY, SEPTEMBER 23, 2024 AT 5:30 PM
MAYOR MARY J. BURRESS PRESIDING**

Pledge of Allegiance - Led by Erica Frantz

The Pledge of Allegiance was led by Erica Frantz.

Mayor Burress presented Ms. Frantz with a proclamation regarding National Metastatic Breast Cancer Day. Mayor Burress announced that City Hall will be lit up with colors through the month of October.

Mr. Frantz said a few words regarding her struggle and experience with breast cancer.

Call to Order

City Clerk, Ms. Sue McMillan, confirmed all Council Members were physically present and logged in except for Council Member Hohimer who was absent. Mayor Burress declared a quorum.

Attendee Name	Organization	Title	Status	Arrived
Rick Hilst	City of Pekin	Council Member	Present	5:30 PM
Karen Hohimer	City of Pekin	Mayor Pro Tem	Absent	--:-- PM
Dave Nutter	City of Pekin	Council Member	Present	5:30 PM
Mary Burress	City of Pekin	Mayor	Present	5:30 PM
Lloyd Orrick	City of Pekin	Council Member	Present	5:30 PM
John P Abel	City of Pekin	Council Member	Present	5:30 PM
Chris Onken	City of Pekin	Council Member	Present	5:30 PM

Approve Agenda

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Rick Hilst
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Hilst, Council Member Orrick, Council Member

	Onken
ABSENT:	Mayor Pro Tem Karen Hohimer

Approval of Minutes

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Rick Hilst
SECONDER:	Council Member Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Hilst, Council Member Orrick, Council Member Onken
ABSENT:	Mayor Pro Tem Karen Hohimer

4.1. City Council - Regular Meeting - September 9, 2024 5:30 PM

4.2. City Council - Special Meeting - September 11, 2024 9:00 AM

Public Input

Mr. Greg Ranney provided Council and Staff with updates regarding the Pekin Outreach Center and the Salvation Army.

Consent Agenda

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Rick Hilst
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Hilst, Council Member Orrick, Council Member Onken
ABSENT:	Mayor Pro Tem Karen Hohimer

6.1. Accounts Payable Paid Proof List thru September 17, 2024

6.2. Financial Reports August 2024

6.3. Pekin Police Department Monthly Statistics- August 2024

6.4. Proclamation National Metastatic Breast Cancer Day October 13, 2024

6.5. Ordinance No. 4235-24/25 A Variance Request Submitted by Kim and Linda Bright for the Property Located at 22 Rosewood Lane to Reduce the Minimum Building Setbacks for a Detached Carport (Case V 2024-15)

- 6.6. Ordinance No. 4236-24/25 A Variance Request Submitted by Dustin Maquet on Behalf of Nathan and Brooke Schmidgall for the Property Located at 228 Margaret Street to Increase the Maximum Height of a Fence on the West and South Property Lines to 8 Feet (Case V 2024-16)**
- 6.7. Receive and File Council Notice of Foreclosure on 2801 Court Street (Motel 6)**
- 6.8. Receive and File Council Notice of Foreclosure on 15 Cape Court**
- 6.9. Receive and File Expenditure for Emergency Spending for Sewer Lining on Black Street**

Presentation McDaniels Marketing

President Randy McDaniels and COO Beth Geyer, gave a slideshow presentation for marketing services outlining deliverables, plan development process, stakeholder input, process inclusions, measures of success, development process budget and a suggested timeline.

Mr. Wray advised that the item would be on the next Council agenda for consideration.

New Business

- 8.1. Resolution No.187-24/25 Approving Contract with Fire Trucks Unlimited for the Refurbishment of 2007 Pierce Fire Engine**

RESULT:	PASSED (UNANIMOUS)
MOVER:	1st Alternate Mayor Pro Tem John Abel
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Hilst, Council Member Orrick, Council Member Onken
ABSENT:	Mayor Pro Tem Karen Hohimer

City Manager John Dossey presented a request for council action to approve Resolution No. 187-24/25, which involves a contract with Fire Trucks Unlimited for the refurbishment of a 2007 Pierce Fire Engine. The refurbishment is critical for extending the engine's life, and the contract is a sole-source agreement utilizing Sourcewell pricing. The cost is quoted at \$521,773, with 50% of the payment due upon signing. Staff requested approval for up to \$600,000 to cover potential change orders. The work is expected to take six months and is scheduled for late Spring 2025. The funds will be covered by remaining ARPA grants, which must be committed by December 2024 and spent by December 2025.

During the discussion, Council Member Orrick expressed surprise about the remaining ARPA funds. Mr. Dossey clarified that while the funds would be committed in FY26, they must be expended by the end of calendar year 2025. Council Member Orrick asked about the truck's refurbishment timeline, which Mr. Dossey and Fire Chief Reeise estimated at six months.

Council Member Nutter inquired about the remaining ARPA funds, and Finance Consultant Bob Grogan confirmed that \$1.1 million was available prior to the trucks, with \$700,000 already allocated to the first truck and approximately \$750,000 committed for change orders. Mr. Grogan reassured that there would be \$100,000 left in ARPA funds for the following year. Council Member Nutter expressed surprise at the amount of remaining funds, acknowledging some discussion during the budget cycle. Mr. Grogan explained that only \$1 million could be spent on public safety, and this project made the most sense for those funds.

Council Member Abel asked about the cost of a new truck, and Fire Chief Reeise shared that the 2023 engine, ordered in 2021, was quoted at \$955,000 with a four-year build time.

8.2. Resolution No. 188-24/25 Approving Lease Agreement with Enterprise for a 2025 Ford Interceptor

Approved as Amended

RESULT:	PASSED (5 TO 1)
MOVER:	1st Alternate Mayor Pro Tem John Abel
SECONDER:	Council Member Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Orrick, Council Member Onken
NAYS:	Council Member Hilst
ABSENT:	Mayor Pro Tem Hohimer

Motion to amend Resolution No. 188-24/25 for the purchase of a 2025 Ford Interceptor from Morrow Brothers at a cost not exceeding \$50,000

RESULT:	PASSED (5 TO 1)
MOVER:	Council Member Dave Nutter
SECONDER:	Council Member Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Orrick, Council Member Onken, Council Member Hilst
NAYS:	1st Alternate Mayor Pro Tem John Abel
ABSENT:	Mayor Pro Tem Hohimer

City Manager John Dossey presented Resolution No. 188-24/25, requesting

approval for the Fire Department to lease a 2025 Ford Interceptor from Enterprise for 48 months at \$915.72 per month. The vehicle will serve as a Quick Response Vehicle (QRV) for advanced life support, responding to both low-acuity and high-acuity calls. The new response model, supported by the Fire Department and Local 524, reflects the growing demand for fire services, with calls increasing from 1,009 in 1987 to 6,977 in 2023. The lease is included in the FY2025 budget, and staff recommended approval.

Fire Chief Reeise acknowledged the presence of committee members in the audience, noting that the labor-management committee had met 6-8 times to develop and refine the new response model. The goal was to ensure the system was thoroughly tested before implementation, with plans to launch on January 1. The QRV will initially handle low-acuity calls at nursing homes, freeing up larger fire apparatus for high-acuity emergencies. Chief Reeise emphasized the need to adapt to the department's increasing call volume, referencing past discussions about using a smaller vehicle for specific calls. The department now has enough paramedics to implement this change.

Mayor Burress praised the efforts to improve safety, while Council Member Abel inquired about the color of the vehicle, and Chief Reeise explained that maroon is a common choice for their vehicles. Reeise also highlighted the success of a similar program, where an EMS coordinator has responded to over 100 calls using a QRV.

Council Member Nutter moved to amend the resolution to purchase the vehicle from Morrow Brothers instead of leasing, with a budget not exceeding \$50,000. Council Member Orrick seconded the motion.

Finance Director Grogan noted that while leasing had been budgeted, purchasing the vehicle would require a budget amendment, as the capital line was nearly maxed out.

Council Member Nutter commended the collaboration between the fire department and the union on the new response model and emphasized the importance of reducing wear on larger fire apparatus.

Council Member Orrick expressed his support for purchasing the vehicle, noting concerns about the commitment of a four-year lease and the ability to evaluate the program's success.

Council Member Hilst asked about the status of the rescue truck and where it would be housed once placed in reserve. Chief Reeise clarified that the rescue truck is currently stationed at Station 2 on Willow and 14th St. and would likely be moved to reserve status in a storage facility if the new vehicle is approved.

Council Member Hilst then raised concerns about the cost of outfitting the new vehicle, which Chief Reeise confirmed would be approximately \$6,000 to \$7,000, a cost already built into their equipment budget but separate from the current discussion.

Council Member Hilst also revisited concerns he had previously raised about the fire department using large apparatus for non-emergency tasks such as grocery shopping and fitness trips to the Parkside health club. He questioned whether these practices contribute to unnecessary wear and tear on vehicles and increase response times, stating that no significant effort had been made to eliminate them. Council Member Hilst emphasized that while reducing wear and tear is listed as a reason for approving the new vehicle, he finds it difficult to support without addressing these ongoing practices.

Chief Reeise responded by acknowledging the importance of firefighter health and fitness, explaining that new fire stations will have their own fitness facilities, which will eventually reduce the need for trips to Parkside. He also noted that some crews have already been adjusting to use the facilities within their districts, especially in light of ongoing road construction. As for grocery trips, Chief Reeise argued that while they do occur, most firefighters bring their own meals, and these trips are infrequent.

Mayor Burress acknowledged Hilst's concerns but emphasized the importance of maintaining firefighters' physical fitness, even if it means allowing trips to Parkside until the new facilities are completed.

Council Member Onken then inquired whether firefighters are on call during their trips to Parkside or grocery stores, which Chief Reeise affirmed, explaining that crews remain available to respond to calls while conducting these activities. This led to further discussion on response times and the efficiency study conducted in 2016, with Council Member Hilst noting the long-standing nature of these concerns.

Mayor Burress then opened the floor to union representatives, and Todd Carroll of Pekin Firefighters Local 524 expressed gratitude for the city's ongoing support and progress in addressing the department's needs.

8.3. Resolution No. 189-24/25 Authorizing Purchase of a Trench Burner by Air Burner Inc.

RESULT:	FAILED (3 TO 3)
MOVER:	Council Member Lloyd Orrick
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Onken
NAYS:	Council Member Nutter, Council Member Hilst, Council Member Orrick

ABSENT: Mayor Pro Tem Hohimer

Public Works Director Dean Schneider provided an overview of the equipment's capabilities, noting that it is an air curtain used for burning trees, branches, and limbs at a rate of about 10 tons per hour.

Council Member Orrick inquired about the usage hours, to which Mr. Schneider responded that they anticipate using it for more than half the year at the current rate. Mr. Schneider explained that the unit is more self-contained and portable compared to other models and could potentially be leased or borrowed.

Council Member Orrick also asked about the number of trees by the fire department and whether there were plans to burn wood chips in that area. Mr. Schneider confirmed there were about 150 trees and that burning on-site would eliminate hauling fees. He added that the wood chips are not intended for landscaping and that the unit burns virtually smokeless.

Council Member Nutter raised concerns about whether the debris being dumped is solely from city employees and questioned if there was a formal contract for dumping. Mr. Schneider clarified that the debris consisted only of city trees and that no fees were being charged. Council Member Nutter also questioned why costs were being charged to wastewater, to which Mr. Schneider explained that it is charged to the sewerage fund due to trees shedding into the storm sewer.

Finance Consultant Bob Grogan mentioned that the airport would eventually be charged through interfund accounting for use of the equipment. Mr. Schneider emphasized that if the city did not purchase the equipment, they would need to hire a contractor, which would be more costly. The burner runs for 22 hours on a tank of fuel, with minimal maintenance required.

Council Member Nutter asked about potential cost savings, and Mr. Schneider confirmed there would be savings.

Council Member Onken raised the possibility of generating revenue by leasing the burner, and Mr. Schneider agreed that leasing or charging for its use was a potential option.

Mr. Grogan pointed out a typo in the account number, noting that 587001 did not exist when the budget was passed.

8.4. Resolution No. 190-24/25 Authorizing Street Parking at 1430 and 1432 Park Avenue

A motion was made by Council Member Orrick seconded by Council Member Nutter to approve Resolution No. 190-24/25 Authorizing Street parking at

1430 and 1432 Park Avenue.

A motion was made by Council Member Orrick seconded by Council Member Hilst to layover Resolution No. 190-24/25 Authorizing Street parking at 1430 and 1432 Park Avenue until the October 14, 2024 Council Meeting.

RESULT:	LAYED OVER (4 TO 2)
MOVER:	Council Member Lloyd Orrick
SECONDER:	Council Member Rick Hilst
AYES:	Mayor Burress, Council Member Nutter, Council Member Hilst, Council Member Orrick
NAYS:	1st Alternate Mayor Pro Tem Abel, Council Member Onken
ABSENT:	Mayor Pro Tem Hohimer

8.5. Resolution No. 191-24/25 Rescinding City of Pekin Policy No. 15 For Adjustment to Wastewater Billing

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Dave Nutter
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Hilst, Council Member Orrick, Council Member Onken
ABSENT:	Mayor Pro Tem Karen Hohimer

City Manager John Dossey provided background on City of Pekin Policy No. 15, which was adopted on January 14, 2008, to allow for a one-time adjustment to the Wastewater User Fee Winter Average for individuals who submitted documentation showing substantially higher billable usage. Mr. Dossey explained that the policy has become obsolete and is no longer enforceable.

Council Member Orrick noted that the system automatically makes these adjustments.

Finance Consultant Bob Grogan added that while many adjustments are done automatically, Melanie and her staff still perform a significant amount of preparation work to ensure proper separation and handling of adjustments.

8.6. Resolution No. 192-24/25 Rescinding City of Pekin Policy No. 16 and Policy No.16R Regarding Paid Sales Commission for City Owned Property

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Dave Nutter
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Hilst, Council Member Orrick,

	Council Member Onken
ABSENT:	Mayor Pro Tem Karen Hohimer

8.7. Ordinance No. 4237-24/25 Approving and Authorizing the Execution of a TIF District Redevelopment Agreement By and Between the City of Pekin and Patricia Friedrich in the Pekin East Residential Tax Increment Financing District

RESULT:	PASSED (5 TO 1)
MOVER:	Council Member Chris Onken
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Orrick, Council Member Onken
NAYS:	Council Member Hilst
ABSENT:	Mayor Pro Tem Hohimer

City Manager John Dossey presented a request for council action regarding Ordinance No. 4237-24/2 TIF District Redevelopment Agreement between the City of Pekin and Patricia Friedrich. Mr. Dossey explained that Patricia Friedrich is closing on a property at 12 Ashwood Lane and is seeking incentives under the residential TIF policy. The redevelopment project involves constructing a new home with a total investment of \$420,000, of which \$37,000 qualifies as eligible expenses. Under the existing incentive policy, the City will provide up to \$37,000 in property tax increment rebates from the TIF fund over a period not to exceed 10 years. The final incentive amount will depend on the actual eligible expenses incurred and the new property assessment after the project's completion.

8.8. Discussion: Continuation of TIF Building Improvement Program

During the discussion on the continuation of the TIF Building Improvement Program, Economic Development Director Josh Wray outlined the situation regarding the FY25 budget. Initially, \$110,000 was allocated for the TIF building improvement program, with three out of fifteen applicants receiving awards last month. Wray mentioned that some previously approved grants in the Central Business District (CBD) and Court Street TIFs were either accounted for in the prior fiscal year, had expired, or were extended. Staff estimated that approximately \$60,000 of the remaining budgeted grant funds would likely not be spent in FY25 and sought Council's guidance on how to utilize these funds. Mr. Wray presented three options: letting the funds go to year-end, publishing another round of applications for the TIF program, or reallocating the funds to other TIF-eligible uses. He also mentioned that staff was aware of at least two new businesses that might apply for the grants, one being a business relocating from Peoria to Pekin.

Council Member Nutter questioned whether last year's TIF agreements had been finalized. Mr. Wray responded that all but four or five had been

completed, with some extensions granted and all accounted for in the \$60,000 figure.

Council Member Abel expressed concern about blocking new businesses from receiving grants, while Council Member Orrick preferred to leave some money in reserve.

Mr. Wray provided an overview of the total TIF budget, noting it was \$2.88 million, with approximately 27% allocated towards private and residential projects and real estate tax rebates, half towards public infrastructure, and 16% returned to other taxing bodies.

The Council discussed the possibility of holding back \$15,000 to support a new business, with Mayor Burress and Council Member Abel emphasizing the importance of using TIF funds for development and encouraging business relocation to Pekin.

Council Member Hilst agreed with Council Member Orrick on the importance of letting funds accumulate.

Council Member Nutter inquired about the balance in the CBD TIF, and Mr. Wray clarified that the CBD TIF was projected to end with about \$80,000, which included the \$60,000, while the Court Street TIF was expected to finish with a couple of hundred thousand dollars.

In conclusion, the consensus was not to publish another round of the TIF program, but to consider supporting any new businesses that come to town, likely not using the entire \$60,000 for such efforts.

8.9. Discussion: CDBG-CV Healthy Homes Grant application

During the discussion on the CDBG-CV Healthy Homes Grant application, CDBG Program Manager Tina Hauk explained that Council support was required for the submission of the grant application. Due to significant time constraints, she emphasized the need for the Council's guidance before staff could invest time into developing and submitting the application to the Illinois Department of Commerce and Economic Opportunity (DCEO).

Chief Building Official Nic Maquet expressed strong support for the program, noting that many buildings with unsafe HVAC equipment could benefit from these funds.

Council Member Orrick inquired whether the grant applied to owner-occupied homes, to which Ms. Hauk clarified that it was limited to rental units. However, there was potential for developing a small-scale program for owner-occupied homes in the future.

Council Member Orrick also asked about the required rental period for units benefiting from the grant. Ms. Hauk responded that the City would design that

aspect of the program, suggesting a period of 3-5 years, but it would ultimately depend on Council direction.

Council Member Nutter voiced full support for the program, and Mayor Burress confirmed that the Council was in favor of moving forward with the grant application.

8.10. Discussion: Foreclosure and Vacant Property Registration

Chief Building Official and Zoning Administrator Nic Maquet addressed the Council regarding the challenges the City of Pekin faces in identifying and locating owners or responsible parties for properties in foreclosure or vacant status, particularly when it comes to ensuring proper maintenance. The issue also extends to vacant (unimproved) properties. Mr. Maquet recommended the creation and adoption of a foreclosure and vacant property registration program to help identify contacts responsible for addressing safety and aesthetic concerns, ultimately aiming to minimize blight and negative impacts caused by neglected properties.

Mr. Maquet explained that the proposed registry would require the owners or banks responsible for these properties to register and ensure the properties are inspected and maintained every 30 days. Failure to register would result in late fees and potential code enforcement penalties. He noted that a third-party service might be utilized to manage the registry, with the service being paid from a portion of the registration fees.

Council Member Orrick expressed full support for the program and inquired whether a computer program already existed for managing such a registry. Mr. Maquet confirmed that the idea was to use a third party to help with the management process.

Council Member Nutter added that he had accompanied Mr. Maquet on an inspection, noting that an "empty" building turned out not to be empty, underscoring the need for the program.

The Council generally supported the initiative to help address the growing issues with vacant and foreclosed properties in the city.

Any Other Business To Come Before The Council

City Manager John Dossey shared that several attendees from the City participated in the Illinois Municipal League (IML) conference, which turned out to be larger and more successful than anticipated.

Finance Consultant Bob Grogan then provided an update on the City's finances, reporting that the City had been written up for not being caught up on cash reconciliations, but thanks to Rebecca's efforts, one of the City's accountant, they are now caught up, covering three years of backlog through August, and are up to date.

Council Member Abel mentioned that he is frequently asked about recycling and reminded everyone that the next recycle event will take place on October 5th from 9 AM to Noon, requiring proof of residency in Tazewell County. He also inquired about the amount owed to the City in parking tickets, noting that surrounding cities had large outstanding amounts. Mr. Dossey responded that the City is part of the iDrop program, which helps to consistently recover revenues from unpaid parking tickets.

Council Member Nutter asked for more details regarding the upcoming cleanup event. Public Works Director Dean Schneider clarified that the event would be open to the public on October 5th from 8 AM to 2 PM, with restrictions in place for City residents only, and no tires or paints would be accepted.

Council Member Nutter also reminded the Council of the Downtown Street Party happening on Saturday night.

Council Member Orrick took the opportunity to thank City Engineer Josie Esker for her hard work and for successfully opening Derby Street. Council Member Orrick also raised a question about the retention pond on Derby, noting significant growth in the area. He inquired about the status of crack sealing on 14th Street, to which Mr. Schneider responded that the street department would begin shortly, as it had been too hot to start earlier.

Council Member Orrick also asked about the condition of Sheridan Road by Lick Creek, specifically wondering what might have happened to the road if the cracks had not been filled before winter.

Mayor Burress then reiterated Mr. Dossey's earlier remarks about the IML conference, noting that it was informative and valuable.

Executive Session 5 ILCS 120/2 (c) 11. Pending Litigation and (c) 5. Purchase or Lease of Real Property for Use of the Public Body

A motion was made by Council Member Onken seconded by Council Member Orrick to move into Executives Session to discuss 5 ILCS 120/2 (c) 11. Pending Litigation, (c) 5. Purchase or Lease of Real Property for Use of the Public Body and (c) 6. Setting of a Price for Sale or Lease of Property Owned by the Public Body at 7:46 PM. Mayor Burress announced no action would be taken after Executive Session.

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Chris Onken
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Council Member Nutter, Council Member Hilst, Council Member Orrick, Council Member Onken
ABSENT:	Mayor Pro Tem Hohimer

Adjourn

There being no further business to come to the Council a motion was made by Council Member Orrick seconded by Council Member Nutter to adjourn the meeting. Motion carried viva voice vote. Mayor Burress adjourned the meeting at 8:45 PM.

Accounts Payable

To Be Paid Proof List

User: cmbodine@ci.pekin.il.us
Printed: 09/16/2024 - 3:19PM
Batch: 00008.09.2024 - CMB_2024-09-20



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Advance Auto Parts 12965									
5146423368841	8/20/2024	-14.00	0.00	09/20/2024				No	0
100-068-534000 Automotive Expense			RETURN - THERMOSTAT						
5146423368841 Total:		-14.00							
5146424338119	8/30/2024	19.75	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense			SAFETY TERMINAL - SW2						
5146424338119 Total:		19.75							
5146424738239	9/3/2024	82.40	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense			WINDSHIELD WIPERS - SW11/SW12/SW13						
5146424738239 Total:		82.40							
5146424769015	9/3/2024	71.76	0.00	09/20/2024				No	0
699-069-534000 Automotive Expense			BRAKE CLEANER						
5146424769015 Total:		71.76							
5146424827551	9/4/2024	130.50	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense			FLIPPER VALVE - SW11/SW12/SW13						
5146424827551 Total:		130.50							
5146424838291	9/4/2024	27.36	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense			OIL FILTER - SW2						
5146424838291 Total:		27.36							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description		Reference				
5146424869065	9/4/2024	5.46	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense				OIL COOLER GASKET - SW2					
5146424869065 Total:		5.46							
5146424938358	9/5/2024	10.35	0.00	09/20/2024				No	0
100-068-534000 Automotive Expense				AIR FILTER - PUBLIC PROPERTY TRUCK 244					
5146424938358 Total:		10.35							
5146424938363	9/5/2024	128.51	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense				AIR FLOW SENSOR - SW2					
5146424938363 Total:		128.51							
5146424938369	9/5/2024	6.29	0.00	09/20/2024				No	0
223-023-522400 General Supplies				ABRASIVE SAND PAPER - SW11					
5146424938369 Total:		6.29							
5146425327739	9/9/2024	78.63	0.00	09/20/2024				No	0
100-068-534000 Automotive Expense				PUBLIC PROPERTY/YARD TRUCK					
5146425327739 Total:		78.63							
5146425438625	9/10/2024	42.10	0.00	09/20/2024				No	0
100-068-534000 Automotive Expense				SAFETY SWITCH - PUBLIC PROPERTY YC TRUCK					
5146425438625 Total:		42.10							
Advance Auto Parts Total:		589.11							
Ameren Illinois 10021									
*** 0483154119	9/3/2024	64.51	0.00	09/20/2024				No	0
100-032-550500 Electricity For Street Li				310 MARGARET ST TRF SIGN X 3RD - 07/30-08/28/24					
0483154119 Total:		64.51							
*** 0780071001	8/6/2024	86.98	0.00	09/20/2024				No	0
100-032-550500 Electricity For Street Li				500 PETRI LN MTRD STR LGTS - 07/04-08/04/24					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	0780071001 Total:	86.98							
1270092207	8/6/2024	167.41	0.00	09/20/2024				No	0
525-525-550100	Utilities			13906 AIRPORT LN ELEC VAULT - 07/04-08/04/24					
	1270092207 Total:	167.41							
*** 2063131008	8/15/2024	3,022.54	0.00	09/20/2024				No	0
100-032-550600	Electricity For Signal Li			TRAFFIC LIGHTS - 06/17-08/12/24					
	2063131008 Total:	3,022.54							
2096040026	8/6/2024	79.58	0.00	09/20/2024				No	0
525-525-550100	Utilities			13880 AIRPORT LN - 07/17-08/04/24 (NEW SERVICE)					
	2096040026 Total:	79.58							
*** 2349029006	8/16/2024	1,024.09	0.00	09/20/2024				No	0
231-030-550100	Utilities			SERVICE @ LIFT STATIONS - 06/19-08/12/24					
	2349029006 Total:	1,024.09							
*** 3139109012	8/6/2024	50.22	0.00	09/20/2024				No	0
100-032-550500	Electricity For Street Li			NEW HANNA RD MTRD STR LGTS - 07/04-08/04/24					
	3139109012 Total:	50.22							
*** 3955025012	8/23/2024	87.27	0.00	09/20/2024				No	0
100-032-550500	Electricity For Street Li			1703 REMINGTON RD - 07/22-08/20/24					
	3955025012 Total:	87.27							
*** 4984141001	8/21/2024	44.55	0.00	09/20/2024				No	0
100-032-550600	Electricity For Signal Li			COURT & ENTRANCE TRF SIGNAL - 07/18-08/18/24					
	4984141001 Total:	44.55							
*** 8695491773	8/16/2024	8,248.18	0.00	09/20/2024				No	0
100-032-550500	Electricity For Street Li			1208 KOCH ST STR LGTS - 07/17-08/15/24					
	8695491773 Total:	8,248.18							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Ameren Illinois Total:		12,875.33							
Atlas Supply Company									
10038									
39724	9/11/2024	105.09	0.00	09/20/2024				No	0
525-525-522400 General Supplies			TOILET PAPER						
39724 Total:		105.09							
Atlas Supply Company To		105.09							
Beck Oil Company of Illinois									
14623									
*** 83124	9/4/2024	42.00	0.00	09/20/2024				No	0
100-007-534000 Automotive Expense			CITY VEHICLE CAR WASHES - 08/05-08/26/24						
*** 83124	9/4/2024	28.00	0.00	09/20/2024				No	0
100-793-534000 Automotive Expense			CITY VEHICLE CAR WASHES - 08/05-08/26/24						
83124 Total:		70.00							
Beck Oil Company of Illino		70.00							
Blue Cardinal Chemical, LLC									
11098									
14626	9/10/2024	1,233.08	0.00	09/20/2024				No	0
231-031-522200 Chemical Supplies			CHEMICALS FOR AERATION LINE						
14626 Total:		1,233.08							
Blue Cardinal Chemical, LL		1,233.08							
Britton Electronics & Automation, Inc									
10083									
2250205	9/9/2024	1,896.42	0.00	09/20/2024				No	0
231-030-534400 Equipment Repairs			REPAIRS TO HICKORY HILLS LIFT STATION						

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
2250205 Total:		1,896.42							
2250209	9/9/2024	2,748.13	0.00	09/20/2024				No	0
231-031-534400 Equipment Repairs				REPAIRS @ N PEKIN PLANT FOR FLOW METER					
2250209 Total:		2,748.13							
2250211	9/12/2024	402.96	0.00	09/20/2024				No	0
231-031-534400 Equipment Repairs				REPAIRS @ N PEKIN SEWER PLANT METER					
2250211 Total:		402.96							
Britton Electronics & Auto		5,047.51							
Central IL Municipal Clerks Organization (CIMCO)									
11127									
09112024	9/11/2024	60.00	0.00	09/20/2024				No	0
100-004-551600 Dues And Subscriptions				ANNUAL CIMCO DUES THRU 09/30/25 - SM/NS					
09112024 Total:		60.00							
Central IL Municipal Clerk		60.00							
Cintas Corporation									
10115									
4204318439	9/5/2024	114.64	0.00	09/20/2024				No	0
699-069-569000 Other Contractual Service				VMF UNIFORM CLEANING					
4204318439 Total:		114.64							
Cintas Corporation Total:		114.64							
David Burling Excavating Inc									
10091									
51251	8/12/2024	2,450.00	0.00	09/20/2024				No	0
231-033-580600 Sewer Construction				REPAIR LATERAL @ 1504 VISTA GRANDE DR					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
51251 Total:		2,450.00							
David Burling Excavating In		2,450.00							
Easier Grounds Management LLC									
15178									
3557	8/31/2024	74.20	0.00	09/20/2024				No	0
100-068-534200 Buildings And Grounds Rep					T & M @ CEFCU POND - 08/03-08/27/24				
3557 Total:		74.20							
3727	9/1/2024	2,060.00	0.00	09/20/2024				No	0
100-068-534200 Buildings And Grounds Rep					DIST 5				
3727 Total:		2,060.00							
Easier Grounds Manageme		2,134.20							
Firstech, Inc									
12035									
*** 14734	8/30/2024	37.50	0.00	09/20/2024				No	0
231-029-569000 Other Contractual Service					MONTHLY MAINTENANCE FEE - AUG 2024				
*** 14734	8/30/2024	37.50	0.00	09/20/2024				No	0
223-023-569000 Other Contractual Service					MONTHLY MAINTENANCE FEE - AUG 2024				
14734 Total:		75.00							
Firstech, Inc Total:		75.00							
Gem City Tires, Inc									
12935									
45615	6/21/2024	538.54	0.00	09/20/2024				No	0
100-034-534000 Automotive Expense					TIRES - FIRE TRAILER				
45615 Total:		538.54							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description				Reference		
*** 46618	8/28/2024	542.50	0.00	09/20/2024				No	0
501-501-534000 Automotive Expense				TIRES - BUS 5201/5202					
*** 46618	8/28/2024	542.50	0.00	09/20/2024				No	0
100-034-534000 Automotive Expense				TIRES - FIRE DEPT					
46618 Total:		1,085.00							
46669	9/3/2024	1,073.30	0.00	09/20/2024				No	0
100-034-534000 Automotive Expense				TIRES - LADDER 3					
46669 Total:		1,073.30							
*** 46713	9/5/2024	685.83	0.00	09/20/2024				No	0
223-026-534000 Automotive Expense				TIRES - RECYCLE TRUCK					
*** 46713	9/5/2024	2,175.48	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense				TIRES - SOLID WASTE					
46713 Total:		2,861.31							
46714	9/5/2024	1,710.00	0.00	09/20/2024				No	0
501-501-534000 Automotive Expense				TIRES - BUS DEPT					
46714 Total:		1,710.00							
Gem City Tires, Inc Total:		7,268.15							
Harris Pest Control Inc 10251									
130263	9/5/2024	125.00	0.00	09/20/2024				No	0
100-068-566600 Pest Control				PEST CONTROL @ BUS/VMF/9-1-1					
130263 Total:		125.00							
130264	9/5/2024	75.00	0.00	09/20/2024				No	0
100-068-566600 Pest Control				PEST CONTROL @ STREET DEPT/SOLID WASTE					
130264 Total:		75.00							
130265	9/5/2024	110.00	0.00	09/20/2024				No	0
100-068-566600 Pest Control				PEST CONTROL @ CITY HALL/FIRE HOUSES					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	130265 Total:	110.00							
130266	9/5/2024	215.00	0.00	09/20/2024				No	0
100-068-566600	Pest Control			PEST CONTROL @ WWTP SUB STATION					
	130266 Total:	215.00							
130267	9/5/2024	60.00	0.00	09/20/2024				No	0
100-068-566600	Pest Control			PEST CONTROL @ AIRPORT					
	130267 Total:	60.00							
	Harris Pest Control Inc Tot	585.00							
Herr Petroleum Corporation									
12712									
*** D42423	9/3/2024	12,591.52	0.00	09/20/2024				No	0
699-000-160100	Fuel Inventory			DIESEL - 4000 GAL @ 3.15/GAL					
*** D42423	9/3/2024	8,428.92	0.00	09/20/2024				No	0
699-000-160100	Fuel Inventory			REG N/L - 2999 GAL @ 2.81/GAL					
	D42423 Total:	21,020.44							
*** D42438	9/12/2024	14,184.41	0.00	09/20/2024				No	0
699-000-160100	Fuel Inventory			DIESEL - 5000 GAL @ 2.84/GAL					
*** D42438	9/12/2024	7,930.36	0.00	09/20/2024				No	0
699-000-160100	Fuel Inventory			REG N/L - 3001 GAL @ 2.64/GAL					
	D42438 Total:	22,114.77							
	Herr Petroleum Corporatio	43,135.21							
Hugh Saxe Enterprises, Inc									
14364									
8791TN	8/26/2024	83.20	0.00	09/20/2024				No	0
525-525-522400	General Supplies			WATER @ AIRPORT - 09/01-09/30/2024					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
8791TN Total:		83.20							
Hugh Saxe Enterprises, Inc		83.20							
Illinois American Water 10291									
*** 210001172927	9/4/2024	127.49	0.00	09/20/2024				No	0
100-068-550100 Utilities					CITY HALL FIRE SUPPRESSION - 09/04-10/01/24				
210001172927 Total:		127.49							
*** 210003326348	9/4/2024	18.54	0.00	09/20/2024				No	0
100-068-550100 Utilities					MARY ST YD HYDRANT - 08/02-09/03/24				
210003326348 Total:		18.54							
Illinois American Water Tot		146.03							
Illinois Oil Marketing Equipment, Inc 10313									
53091	8/23/2024	28.26	0.00	09/20/2024				No	0
231-031-534000 Automotive Expense					FITTINGS FOR DRYING BED EFFLUENT				
53091 Total:		28.26							
53567	9/10/2024	41.28	0.00	09/20/2024				No	0
100-068-534000 Automotive Expense					PUMP HOSE FOR FUEL PUMPS				
53567 Total:		41.28							
Illinois Oil Marketing Equi		69.54							
Interstate Batteries of Central IL, Inc 10330									
20032362	8/22/2024	411.80	0.00	09/20/2024				No	0
501-501-534000 Automotive Expense					BATTERIES - BUS 1935/1962 (X 3)				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
20032362 Total:		411.80							
20032661	9/5/2024	411.80	0.00	09/20/2024				No	0
501-501-534000 Automotive Expense					BATTERIES - BUS 1935 (X 2)/STOCK				
20032661 Total:		411.80							
Interstate Batteries of Cent		823.60							
JA Lube Central 15161									
908266	8/29/2024	136.70	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense					ELBOW 4MM TUBE FOR SW20				
908266 Total:		136.70							
JA Lube Central Total:		136.70							
Janssen, Ryan 13959									
EXPENSE-0924A	9/12/2024	528.35	0.00	09/20/2024				No	0
699-069-554300 Uniforms And Tools					MATCO TOOL ALLOWANCE - 09/03/24				
EXPENSE-0924A Total:		528.35							
EXPENSE-0924B	9/12/2024	71.65	0.00	09/20/2024				No	0
699-069-554300 Uniforms And Tools					AMAZON TOOL ALLOWANCE - 09/05/24				
EXPENSE-0924B Total:		71.65							
Janssen, Ryan Total:		600.00							
Key Equipment & Supply Company 10353									
SPR200142	9/5/2024	2,317.17	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense					BEARINGS/SPACERS				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
SPR200142 Total:		2,317.17							
SPR200145	9/5/2024	146.11	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense			MAC VALVE - SW22						
SPR200145 Total:		146.11							
SPR200146	9/5/2024	57.50	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense			THRUST BEARING - SW21						
SPR200146 Total:		57.50							
Key Equipment & Supply		2,520.78							
LHF Compost Inc									
11829									
1711658	9/7/2024	2,405.20	0.00	09/20/2024				No	0
223-025-566501 Compost Site Expense			YE FEE - 09/03-09/07/24						
1711658 Total:		2,405.20							
LHF Compost Inc Total:		2,405.20							
Linde Gas & Equipment Inc									
10518									
45007774	8/31/2024	415.64	0.00	09/20/2024				No	0
699-069-522400 General Supplies			INDUSTRIAL ACETYLENE - 07/20-08/20/24						
45007774 Total:		415.64							
Linde Gas & Equipment In		415.64							
Marmic Fire and Safety									
11521									
D069883	9/11/2024	1,312.06	0.00	09/20/2024				No	0
231-031-529000 Equipment			FIRE SUPPRESSION EQUIPMENT						

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
	D069883 Total:	1,312.06							
	Marmic Fire and Safety To	1,312.06							
McDaniels Marketing Communications									
10839									
INV11532	9/6/2024	375.00	0.00	09/20/2024				No	0
208-208-598100	Public Relations				TOURISM WEBSITE HOSTING - SEP-NOV 2024				
	INV11532 Total:	375.00							
INV11533	9/6/2024	500.00	0.00	09/20/2024				No	0
208-208-598100	Public Relations				TOURISM WEBSITE MAINTENANCE - SEP 2024				
	INV11533 Total:	500.00							
	McDaniels Marketing Com	875.00							
McKenzie, Dallas									
10406									
EXPENSE-0824A	9/12/2024	25.00	0.00	09/20/2024				No	0
695-095-516700	Wellness Program				GYM REIMBURSEMENT - AUG 2024				
	EXPENSE-0824A Total:	25.00							
EXPENSE-0824B	9/12/2024	10.00	0.00	09/20/2024				No	0
695-095-516700	Wellness Program				GYM REIMBURSEMENT - AUG 2024 - DEPENDENT				
	EXPENSE-0824B Total:	10.00							
	McKenzie, Dallas Total:	35.00							
Meister-Shane, LTD									
15115									
64342	9/6/2024	1,760.23	0.00	09/20/2024				No	0
223-023-534000	Automotive Expense				HYDRAULIC - SW15				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
64342 Total:		1,760.23							
Meister-Shane, LTD Total:		1,760.23							
Menards									
10414									
86027	9/6/2024	98.09	0.00	09/20/2024				No	0
223-023-522400 General Supplies					CONDUIT FOR CART REPAIR				
86027 Total:		98.09							
86222	9/9/2024	11.98	0.00	09/20/2024				No	0
100-032-523000 Traffic/Street Signs & Marking					SPRING SNAP FOR PAINT MACHINE				
86222 Total:		11.98							
86238	9/9/2024	460.53	0.00	09/20/2024				No	0
231-031-561300 Testing Fees And Expenses					DISTILLED WATER FOR LAB/3/4-HP SEWAGE PUMP				
86238 Total:		460.53							
86329	9/10/2024	74.22	0.00	09/20/2024				No	0
100-068-534200 Buildings And Grounds Rep					PLANTS				
86329 Total:		74.22							
86400	9/11/2024	102.15	0.00	09/20/2024				No	0
100-068-534200 Buildings And Grounds Rep					PLANTS				
86400 Total:		102.15							
86443	9/11/2024	74.75	0.00	09/20/2024				No	0
100-068-534200 Buildings And Grounds Rep					HOSE/PIPE DOPE				
86443 Total:		74.75							
86489	9/12/2024	5.48	0.00	09/20/2024				No	0
100-034-522400 General Supplies					ANT TRAPS FOR STATION KITCHEN				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	86489 Total:	5.48							
86503	9/12/2024	31.80	0.00	09/20/2024				No	0
231-031-536400	Sludge Removal				MATERIALS FOR SLUDGE HAULING TRUCK				
	86503 Total:	31.80							
	Menards Total:	859.00							
Midwest Transit Equipment, Inc									
10421									
X10107209601	8/6/2024	224.93	0.00	09/20/2024				No	0
501-501-534000	Automotive Expense				CAMERA - BUS 1959				
	X10107209601 Total:	224.93							
X10107213801	8/9/2024	65.00	0.00	09/20/2024				No	0
501-501-534000	Automotive Expense				DECALS FOR BUS				
	X10107213801 Total:	65.00							
X10107240501	8/28/2024	609.70	0.00	09/20/2024				No	0
501-501-534000	Automotive Expense				EMERGENCY HANDLE KITS - BUS STOCK				
	X10107240501 Total:	609.70							
X10107241701	8/28/2024	129.73	0.00	09/20/2024				No	0
501-501-534000	Automotive Expense				REAR DOOR PROP - BUS 1204				
	X10107241701 Total:	129.73							
X10107254801	9/6/2024	111.72	0.00	09/20/2024				No	0
501-501-534000	Automotive Expense				LIGHT WIRING - BUS 1961 (X 2)/1966 (X 2)				
	X10107254801 Total:	111.72							
	Midwest Transit Equipmen	1,141.08							

Miller, Hall & Triggs, LLC

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
10423									
*** 78	8/19/2024	28,483.28	0.00	09/20/2024				No	0
100-003-560600 Corporate Counsel Fees					GENERAL/LABOR/POLICE/LIQUOR/Z&P/DEMOS/OV				
*** 78	8/19/2024	1,205.00	0.00	09/20/2024				No	0
100-003-561001 Legal Services - Police Labor					GENERAL/LABOR/POLICE/LIQUOR/Z&P/DEMOS/OV				
*** 78	8/19/2024	50.00	0.00	09/20/2024				No	0
100-003-561003 Legal Services - Teamsters					GENERAL/LABOR/POLICE/LIQUOR/Z&P/DEMOS/OV				
78 Total:		29,738.28							
Miller, Hall & Triggs, LLC		29,738.28							
Mutual Wheel Co Inc									
10439									
2850532	8/28/2024	49.33	0.00	09/20/2024				No	0
501-501-554300 Uniforms & Tools					SOCKET - BUS 1916				
2850532 Total:		49.33							
Mutual Wheel Co Inc Total		49.33							
NAPA Auto Parts									
10441									
584224	8/30/2024	15.96	0.00	09/20/2024				No	0
100-034-534000 Automotive Expense					BATTERY CABLE - ROLLER COMPACTOR/STOCK				
584224 Total:		15.96							
584348	9/3/2024	7.49	0.00	09/20/2024				No	0
100-034-534000 Automotive Expense					LOCK ROD CLIPS - LADDER 1				
584348 Total:		7.49							
NAPA Auto Parts Total:		23.45							
OSF HealthCare									
14869									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
126861454	9/4/2024	175.00	0.00	09/20/2024				No	0
695-095-599000 Miscellaneous					MEDICAL APPT/BUS DEPT EMPLOYEE - 08/29/24				
126861454 Total:		175.00							
OSF HealthCare Total:		175.00							
Quadient Finance USA Inc 13754									
*** 044914318559	9/6/2024	2,000.00	0.00	09/20/2024				No	0
100-990-520400 Postage					POSTAGE METER - SEP 2024				
044914318559 Total:		2,000.00							
Quadient Finance USA Inc		2,000.00							
R.N.O.W. Inc 14468									
202471858	9/3/2024	615.13	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense					RIDING STEP - SW13				
202471858 Total:		615.13							
202471859	9/3/2024	292.77	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense					TAILGATE SEAL - SW12				
202471859 Total:		292.77							
202471912	9/6/2024	226.82	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense					SEAL - SW12				
202471912 Total:		226.82							
R.N.O.W. Inc Total:		1,134.72							
Rainbo Oil Company 10534									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 9167842	8/28/2024	54.08	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense				WINDOW SOLVENT					
*** 9167842	8/28/2024	54.08	0.00	09/20/2024				No	0
100-032-534000 Automotive Expense				WINDOW SOLVENT					
*** 9167842	8/28/2024	57.09	0.00	09/20/2024				No	0
501-501-534000 Automotive Expense				WINDOW SOLVENT					
9167842 Total:		165.25							
*** 9167952	9/5/2024	384.82	0.00	09/20/2024				No	0
100-032-534000 Automotive Expense				OIL - STREET DEPT					
*** 9167952	9/5/2024	384.82	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense				OIL - SOLID WASTE					
*** 9167952	9/5/2024	384.83	0.00	09/20/2024				No	0
501-501-534000 Automotive Expense				OIL - BUS DEPT					
9167952 Total:		1,154.47							
Rainbo Oil Company Total		1,319.72							
Roanoke Concrete Products Co 10553									
249188	8/9/2024	617.50	0.00	09/20/2024				No	0
231-033-564100 Drainage Improvements				CLASS SI/PV WHITE ROCK 84-PCC					
249188 Total:		617.50							
Roanoke Concrete Product		617.50							
SG Screen Graphics 11875									
6529	8/27/2024	283.00	0.00	09/20/2024				No	0
100-001-599000 Miscellaneous				PR SHIRTS - CITY COUNCIL/FINANCE DIRECTOR					
6529 Total:		283.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
SG Screen Graphics Total:		283.00							
Springfield Electric Supply Company LLC									
11502									
S010948121001	8/16/2024	307.96	0.00	09/20/2024				No	0
231-031-534400 Equipment Repairs			EQUIPMENT NEEDED FOR D.O. EQUIPMENT						
S010948121001 Total:		307.96							
Springfield Electric Supply		307.96							
Standard Heating & Cooling, Inc									
13042									
14437	9/6/2024	3,105.00	0.00	09/20/2024				No	0
100-068-534200 Buildings And Grounds Rep			STREET DEPT CONDENSER						
14437 Total:		3,105.00							
Standard Heating & Coolin		3,105.00							
State Chemical Solutions									
15141									
903485006	9/6/2024	629.75	0.00	09/20/2024				No	0
231-031-522200 Chemical Supplies			CHEMICALS FOR ODOR REDUCTION						
903485006 Total:		629.75							
State Chemical Solutions T		629.75							
Stewart, Nicole									
13588									
EXPENSE-0824A	9/11/2024	15.00	0.00	09/20/2024				No	0
100-004-519000 Training And Education			CIMCO AUG 2024 MEETING - 08/14/24 - LUNCH						

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	EXPENSE-0824A Total:	15.00							
EXPENSE-0824B	9/11/2024	56.82	0.00	09/20/2024				No	0
100-004-519000 Training And Education					CIMCO AUG 2024 MEETING - 08/14/24 - MILEAGE				
	EXPENSE-0824B Total:	56.82							
	Stewart, Nicole Total:	71.82							
Tazewell County Asphalt Co Inc 11264									
20110014883	8/15/2024	1,262.24	0.00	09/20/2024				No	0
100-032-535000 Material And Hauling					BITUMINOUS SURFACE FOR STREET REPAIRS				
	20110014883 Total:	1,262.24							
20110014967	8/30/2024	1,520.76	0.00	09/20/2024				No	0
100-032-535000 Material And Hauling					BITUMINOUS SURFACE FOR STREET REPAIRS				
	20110014967 Total:	1,520.76							
Tazewell County Asphalt C		2,783.00							
Tazewell County Recorder 11172									
09112024A	9/11/2024	138.00	0.00	09/20/2024				No	0
100-766-593300 Lien Filing & Release Fees					FILE ZERO/RELEASE 2 LIENS				
	09112024A Total:	138.00							
09112024B	9/11/2024	828.00	0.00	09/20/2024				No	0
231-029-593300 Lien Filing Fee					FILE ZERO/RELEASE 12 WW LIENS				
	09112024B Total:	828.00							
09112024C	9/11/2024	483.00	0.00	09/20/2024				No	0
100-766-593300 Lien Filing & Release Fees					FILE ZERO/RELEASE 7 LIENS				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	09112024C Total:	483.00							
09202024	9/20/2024	207.00	0.00	09/20/2024				No	0
231-029-593300	Lien Filing Fee				FILE ZERO/RELEASE 3 WW LIENS				
	09202024 Total:	207.00							
	Tazewell County Recorder	1,656.00							
The Greenhouse Flower Shoppe 11022									
2097	9/5/2024	130.00	0.00	09/20/2024				No	0
100-005-597900	Employee Recognition				SYMPATHY PLANT/FLOWERS - DK & RJ FATHER				
	2097 Total:	130.00							
	The Greenhouse Flower Sh	130.00							
Topless Tree Service 14332									
3123	9/10/2024	4,500.00	0.00	09/20/2024				No	0
100-068-534200	Buildings And Grounds Rep				CLEAR BRUSH @ 14TH ST & CHERRY DR - 09/06/24				
	3123 Total:	4,500.00							
3124	9/10/2024	950.00	0.00	09/20/2024				No	0
100-068-534200	Buildings And Grounds Rep				CLEAR BRUSH @ OLD CALIFORNIA RD - 09/06/24				
	3124 Total:	950.00							
	Topless Tree Service Total:	5,450.00							
Truck Centers, Inc 10664									
F14044122102	9/3/2024	130.92	0.00	09/20/2024				No	0
501-501-534000	Automotive Expense				BELTS - BUS 1933/1950/1960				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
F14044122102 Total:		130.92							
F14044123701	9/3/2024	271.44	0.00	09/20/2024				No	0
100-034-534000 Automotive Expense			GASKET/PARTICULATE FILTER - LADDER 3						
F14044123701 Total:		271.44							
F14044123702	9/9/2024	2,806.03	0.00	09/20/2024				No	0
100-034-534000 Automotive Expense			PARTICULATE FILTER - LADDER 3						
F14044123702 Total:		2,806.03							
F14044150501	9/5/2024	831.82	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense			DRUM - SW11						
F14044150501 Total:		831.82							
F14044167301	9/6/2024	23.48	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense			PRESSURE SWITCHES - SW STOCK						
F14044167301 Total:		23.48							
Truck Centers, Inc Total:		4,063.69							
Uftring Auto Group									
10829									
172409FOW	9/3/2024	22.34	0.00	09/20/2024				No	0
223-023-534000 Automotive Expense			HANDLE - SW610						
172409FOW Total:		22.34							
172525FOW	9/10/2024	62.26	0.00	09/20/2024				No	0
100-034-534000 Automotive Expense			WIRE/SOCKET - LADDER 1						
172525FOW Total:		62.26							
Uftring Auto Group Total:		84.60							

USABluebook

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
10674									
INV00456392	8/16/2024	141.39	0.00	09/20/2024				No	0
231-031-561300	Testing Fees And Expenses				TESTING AND SAMPLING GUIDE				
	INV00456392 Total:	141.39							
	USABluebook Total:	141.39							
Will Harms Co									
10706									
*** 37759	9/6/2024	175.98	0.00	09/20/2024				No	0
100-001-551000	Printing And Publications				BLACK TONER, 2 CT				
*** 37759	9/6/2024	98.99	0.00	09/20/2024				No	0
100-001-551000	Printing And Publications				CYAN TONER				
*** 37759	9/6/2024	98.99	0.00	09/20/2024				No	0
100-001-551000	Printing And Publications				MAGENTA TONER				
*** 37759	9/6/2024	98.99	0.00	09/20/2024				No	0
100-001-551000	Printing And Publications				YELLOW TONER				
	37759 Total:	472.95							
	Will Harms Co Total:	472.95							
	Report Total:	143,162.54							

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City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Middle America Government Consulting, Inc									
15230									
*** 3009A	9/17/2024	72.03	0.00	09/20/2024				No	0
525-525-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	72.03	0.00	09/20/2024				No	0
208-208-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	288.12	0.00	09/20/2024				No	0
270-270-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	288.12	0.00	09/20/2024				No	0
273-273-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	288.12	0.00	09/20/2024				No	0
275-275-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	360.15	0.00	09/20/2024				No	0
277-277-569000 Other Contractual Services				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	72.03	0.00	09/20/2024				No	0
570-570-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	360.15	0.00	09/20/2024				No	0
501-501-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	1,080.45	0.00	09/20/2024				No	0
231-029-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	1,080.45	0.00	09/20/2024				No	0
223-023-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
*** 3009A	9/17/2024	3,241.35	0.00	09/20/2024				No	0
100-006-569000 Other Contractual Service				FINANCE TEMP - 09/01-09/14/24					
3009A Total:		7,203.00							
*** 3009B	9/17/2024	7.08	0.00	09/20/2024				No	0
525-525-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	7.08	0.00	09/20/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
208-208-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	28.30	0.00	09/20/2024				No	0
270-270-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	28.30	0.00	09/20/2024				No	0
273-273-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	28.30	0.00	09/20/2024				No	0
275-275-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	35.38	0.00	09/20/2024				No	0
277-277-569000 Other Contractual Services				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	7.08	0.00	09/20/2024				No	0
570-570-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	35.38	0.00	09/20/2024				No	0
501-501-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	106.14	0.00	09/20/2024				No	0
231-029-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	106.14	0.00	09/20/2024				No	0
223-023-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
*** 3009B	9/17/2024	318.42	0.00	09/20/2024				No	0
100-006-569000 Other Contractual Service				LODGING - 09/03-09/05/24, 09/09-09/12/2024					
3009B Total:		707.60							
*** 3009C	9/17/2024	4.07	0.00	09/20/2024				No	0
525-525-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	4.07	0.00	09/20/2024				No	0
208-208-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	16.29	0.00	09/20/2024				No	0
270-270-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	16.29	0.00	09/20/2024				No	0
273-273-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	16.29	0.00	09/20/2024				No	0
275-275-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	20.37	0.00	09/20/2024				No	0
277-277-569000 Other Contractual Services				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	4.07	0.00	09/20/2024				No	0
570-570-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	20.37	0.00	09/20/2024				No	0
501-501-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	61.10	0.00	09/20/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
231-029-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	61.10	0.00	09/20/2024				No	0
223-023-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
*** 3009C	9/17/2024	183.34	0.00	09/20/2024				No	0
100-006-569000 Other Contractual Service				MILEAGE - 09/03/24, 09/05/24, 09/09/24, 09/12/24					
3009C Total:		407.36							
Middle America Governme		8,317.96							
Report Total:		8,317.96							

Accounts Payable

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City Of Pekin
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Tazewell County Treasurer									
10639									
*** 040423400004	9/18/2024	769.14	0.00	09/20/2024				No	0
100-068-590300 Real Estate Tax Expense			2023 PROPERTY TAX - IL ROUTE 98						
040423400004 Total:		769.14							
Tazewell County Treasurer		769.14							
Report Total:		769.14							

Accounts Payable

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City Of Pekin
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Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Olivia's Playhouse, LLC									
14688									
09112024	9/11/2024	49,885.00	0.00	09/23/2024				No	0
270-270-591200 Developer Agreement Payments			TIF REIMBURSEMENT FOR RENOVATIONS						
09112024 Total:		49,885.00							
Olivia's Playhouse, LLC To		49,885.00							
Report Total:		49,885.00							

Accounts Payable

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City Of Pekin
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Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Visa c/o Morton Community Bank 11433									
*** 4908-0924	9/1/2024	115.83	0.00	09/26/2024				No	0
100-034-519000 Training And Education				07/31/24 STAPLES/SUPPLIES FOR TRAINING					
*** 4908-0924	9/1/2024	13.99	0.00	09/26/2024				No	0
100-034-519000 Training And Education				08/01/24 STAPLES/SUPPLIES FOR TRAINING					
4908-0924 Total:		129.82							
*** 4916-0924	9/1/2024	65.00	0.00	09/26/2024				No	0
100-009-599801 Computer Software				08/14/24 IMAZING/PHONE RECOVERY SOFTWARE					
*** 4916-0924	9/1/2024	-65.00	0.00	09/26/2024				No	0
100-009-599801 Computer Software				08/14/24 IMAZING/REFUND CREDIT					
4916-0924 Total:		0.00							
4924-0924	9/1/2024	103.94	0.00	09/26/2024				No	0
231-031-520400 Postage				08/13/24 UPS/SHIPPING RETURNED D.O. EQUIPM'T					
4924-0924 Total:		103.94							
4932-0924	9/1/2024	1,308.00	0.00	09/26/2024				No	0
501-501-519000 Training And Education				08/09/24 NAPT/NAPT CONFERENCE - SC & RG					
4932-0924 Total:		1,308.00							
*** 5715-0924	9/1/2024	1,864.86	0.00	09/26/2024				No	0
100-761-524000 Lease/rental Of Equipment				08/09/24 CDW/UPFITTING EQUIP FOR NEW SQUADS					
*** 5715-0924	9/1/2024	1,070.14	0.00	09/26/2024				No	0
100-761-519000 Training And Education				08/13/24 SHRM/POLICE TRAINING					
*** 5715-0924	9/1/2024	490.80	0.00	09/26/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
261-317-511200 Public Serv Activity/Delivery				08/21/24 CITYLINK/HOMELESS INIT. BUS TICKETS					
*** 5715-0924	9/1/2024	230.92	0.00	09/26/2024				No	0
261-317-511200 Public Serv Activity/Delivery				08/22/24 GREYHOUND/HOMELESS INIT. BUS TKTS					
*** 5715-0924	9/1/2024	176.27	0.00	09/26/2024				No	0
100-763-529000 Equipment				08/28/24 GALLS/INVESTIGATIONS EQUIPMENT					
*** 5715-0924	9/1/2024	88.88	0.00	09/26/2024				No	0
100-761-599000 Miscellaneous				08/28/24 WALMART/HOMELESS INIT. CARE PKGS					
*** 5715-0924	9/1/2024	425.00	0.00	09/26/2024				No	0
100-761-519000 Training And Education				08/29/24 PUBLIC AGENCY TRNG/POLICE TRNG - KN					
*** 5715-0924	9/1/2024	166.93	0.00	09/26/2024				No	0
261-317-511200 Public Serv Activity/Delivery				08/29/24 GREYHOUND/HOMELESS INIT. BUS TKTS					
5715-0924 Total:		4,513.80							
*** 5723-0924	9/1/2024	175.00	0.00	09/26/2024				No	0
100-761-519000 Training And Education				08/01/24 100 CLUB/TRAINING REGISTRATION - JM					
*** 5723-0924	9/1/2024	299.00	0.00	09/26/2024				No	0
100-761-519000 Training And Education				08/01/24 LEDA/TRAINING REGISTRATION					
*** 5723-0924	9/1/2024	299.00	0.00	09/26/2024				No	0
100-761-519000 Training And Education				08/07/24 LEDA/TRAINING REGISTRATION					
*** 5723-0924	9/1/2024	293.80	0.00	09/26/2024				No	0
100-761-592500 Crime Prevention Expense				08/13/24 COSTCO/COPS4KIDS EVENT EXPENSE					
*** 5723-0924	9/1/2024	332.80	0.00	09/26/2024				No	0
100-761-519000 Training And Education				08/14/24 PTI/POLICE ACADEMY UNIFORM SHIRTS					
*** 5723-0924	9/1/2024	37.92	0.00	09/26/2024				No	0
100-761-592500 Crime Prevention Expense				08/16/24 KROGER/COPS4KIDS EVENT EXPENSE					
*** 5723-0924	9/1/2024	749.00	0.00	09/26/2024				No	0
100-761-519000 Training And Education				08/19/24 NAVIGATE360/TRAINING REGISTRATION					
*** 5723-0924	9/1/2024	291.76	0.00	09/26/2024				No	0
100-766-554300 Uniforms And Tools				08/21/24 ESS DIRECT/CODE ENFORCEM'T TOOLS					
*** 5723-0924	9/1/2024	116.63	0.00	09/26/2024				No	0
100-761-519000 Training And Education				08/25/24 HOLIDAY INN/HOTEL FOR TRAINING - DW					
5723-0924 Total:		2,594.91							
*** 5749-0924	9/1/2024	140.93	0.00	09/26/2024				No	0
100-761-592604 Emergency Services Team				08/08/24 KORE ESSENTIALS/CIERT EXPENSE					
*** 5749-0924	9/1/2024	76.58	0.00	09/26/2024				No	0
100-761-592604 Emergency Services Team				08/08/24 FIRST TACTICAL/CIERT EXPENSE					
*** 5749-0924	9/1/2024	484.13	0.00	09/26/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description				Reference		
100-761-592604 Emergency Services Team				08/10/24	PRIMARY ARMS/CIERT EXPENSE				
*** 5749-0924	9/1/2024	18.15	0.00	09/26/2024				No	0
100-761-592500 Crime Prevention Expense				08/16/24	KROGER/COPS4KIDS EVENT EXPENSE				
5749-0924 Total:		719.79							
5756-0924	9/1/2024	299.99	0.00	09/26/2024				No	0
100-034-529000 Equipment				08/16/24	STAPLES/OFFICE CHAIR FOR F3				
5756-0924 Total:		299.99							
6101-0924	9/1/2024	525.58	0.00	09/26/2024				No	0
100-032-554300 Uniforms And Tools				08/30/24	RUNNINGS/TOOLS				
6101-0924 Total:		525.58							
6119-0924	9/1/2024	29.53	0.00	09/26/2024				No	0
100-007-522400 General Supplies				08/23/24	ACE HARDWARE/MARKING PAINT				
6119-0924 Total:		29.53							
*** 6432-0924	9/1/2024	95.00	0.00	09/26/2024				No	0
100-005-519000 Training And Education				08/13/24	AAIM/HR CONF REGISTRATION - 08/22/24				
*** 6432-0924	9/1/2024	95.00	0.00	09/26/2024				No	0
100-005-519000 Training And Education				08/13/24	AAIM/HR CONF REGISTRATION - 08/22/24				
*** 6432-0924	9/1/2024	95.00	0.00	09/26/2024				No	0
100-005-519000 Training And Education				08/13/24	AAIM/HR CONF REGISTRATION - 08/22/24				
*** 6432-0924	9/1/2024	46.04	0.00	09/26/2024				No	0
695-095-599000 Miscellaneous				08/30/24	WALMART/EMPLOYEE PRESCRIPTION				
6432-0924 Total:		331.04							
*** 7448-0924	9/1/2024	135.30	0.00	09/26/2024				No	0
100-761-599000 Miscellaneous				08/05/24	JOAN'S TROPHY/RETIREMENT GIFTS				
*** 7448-0924	9/1/2024	605.56	0.00	09/26/2024				No	0
100-761-592602 Canine Unit				08/13/24	RAY ALLEN MFG/K9 EXPENSE				
7448-0924 Total:		740.86							
*** 8578-0924	9/1/2024	22.95	0.00	09/26/2024				No	0
100-034-599999 Contingency				08/22/24	UBER/AIRPORT TO HOTEL				
*** 8578-0924	9/1/2024	32.92	0.00	09/26/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-034-599999 Contingency *** 8578-0924	9/1/2024	27.90	0.00	08/22/24 UBER/HOTEL TO FIRE TRUCKS UNLIMITED 09/26/2024				No	0
100-034-599999 Contingency *** 8578-0924	9/1/2024	113.82	0.00	08/22/24 UBER/FIRE TRUCKS UNLIMITED TO HOTEL 09/26/2024				No	0
100-034-599999 Contingency *** 8578-0924	9/1/2024	128.71	0.00	08/24/24 HARRAH'S/HOTEL FEES 09/26/2024				No	0
100-034-599999 Contingency *** 8578-0924	9/1/2024	128.71	0.00	08/24/24 HARRAH'S/HOTEL FEES 09/26/2024				No	0
100-034-599999 Contingency *** 8578-0924	9/1/2024	14.92	0.00	08/24/24 HARRAH'S/HOTEL FEES 09/26/2024				No	0
100-034-599999 Contingency				08/23/24 UBER/HOTEL TO AIRPORT					
8578-0924 Total:		469.93							
Visa c/o Morton Communit		11,767.19							
Report Total:		11,767.19							

Accounts Payable

To Be Paid Proof List

User: cmbodine@ci.pekin.il.us
Printed: 09/24/2024 - 1:04PM
Batch: 00017.09.2024 - CMB_2024-09-27



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
A to Z Rental, Inc									
10005									
104861	9/12/2024	3.60	0.00	09/27/2024				No	0
100-032-522400	General Supplies			EAR PLUGS					
104861 Total:		3.60							
*** 104942	9/17/2024	619.98	0.00	09/27/2024				No	0
100-032-529000	Equipment			DIAMOND BLADE/OIL/ROPE FOR SHOP USE					
*** 104942	9/17/2024	29.50	0.00	09/27/2024				No	0
100-032-522400	General Supplies			DIAMOND BLADE/OIL/ROPE FOR SHOP USE					
104942 Total:		649.48							
A to Z Rental, Inc Total:		653.08							
AAA Certified Confidential Security Corp									
10891									
109481	8/31/2024	72.40	0.00	09/27/2024				No	0
100-990-569000	Other Contractual Service			SECURE SHREDDING - AUG 2024					
109481 Total:		72.40							
109776	8/31/2024	42.40	0.00	09/27/2024				No	0
100-761-569000	Other Contractual Service			CONFIDENTIAL MAT'L DISPOSAL - PPD - AUG 2024					
109776 Total:		42.40							
AAA Certified Confidentialia		114.80							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description				Reference		
Advance Auto Parts 12965									
5146424827549	9/4/2024	26.76	0.00	09/27/2024				No	0
231-031-534000 Automotive Expense					PARTS FOR DUMP TRUCK				
	5146424827549 Total:	26.76							
	Advance Auto Parts Total:	26.76							
Affleck, Francis 11888									
EXPENSE-0924	9/20/2024	11.22	0.00	09/27/2024				No	0
501-501-554200 Meals/Lodging					PCHS CTE - TRIP 15746 - 09/11/24				
	EXPENSE-0924 Total:	11.22							
	Affleck, Francis Total:	11.22							
All Traffic Solutions Inc 12988									
SIN042117	9/10/2024	3,000.00	0.00	09/27/2024				No	0
100-761-538000 Maintenance Agreements					SOFTWARE RENEWAL				
	SIN042117 Total:	3,000.00							
	All Traffic Solutions Inc To	3,000.00							
Allegra Print & Imaging 10016									
70901	9/18/2024	31.00	0.00	09/27/2024				No	0
100-766-551000 Printing And Publications					BUSINESS CARDS, 250 CT - SH				
	70901 Total:	31.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	Allegra Print & Imaging To	31.00							
Altorfer Inc 10019									
PC020809998	9/17/2024	177.88	0.00	09/27/2024				No	0
100-034-534000 Automotive Expense				L3 REPAIRS					
	PC020809998 Total:	177.88							
PC330212581	9/13/2024	20.30	0.00	09/27/2024				No	0
231-030-534400 Equipment Repairs				FILTER OIL/ELEMENT FOR LIFT STATION					
	PC330212581 Total:	20.30							
	Altorfer Inc Total:	198.18							
Amazon Capital Services 10020									
13949FNXN4PR	9/1/2024	63.54	0.00	09/27/2024				No	0
100-009-529000 Equipment				TOOLS FOR PC REPAIR					
	13949FNXN4PR Total:	63.54							
1D9VNYCJKN3	9/1/2024	380.31	0.00	09/27/2024				No	0
100-009-522400 General Supplies				ASSORTED CABLES & WALL WORTS					
	1D9VNYCJKN3 Total:	380.31							
1FKTNYTMQFHR	9/1/2024	28.99	0.00	09/27/2024				No	0
100-009-522400 General Supplies				PHONE CASE					
	1FKTNYTMQFHR Total:	28.99							
1J63L61LMTFT	9/1/2024	53.98	0.00	09/27/2024				No	0
100-009-599802 Computer Hardware				DRIVE CADDIES					
	1J63L61LMTFT Total:	53.98							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
	Amazon Capital Services T	526.82							
Ameren Illinois 10021									
*** 2063131008	9/16/2024	3,394.45	0.00	09/27/2024				No	0
100-032-550600 Electricity For Signal Li	TRAFFIC LIGHTS - 07/18-09/11/24								
2063131008 Total:		3,394.45							
*** 2434114066	9/17/2024	3,368.46	0.00	09/27/2024				No	0
100-032-550500 Electricity For Street Li	1208 KOCH CUST OWN STR LGTS - 08/15-09/16/24								
2434114066 Total:		3,368.46							
*** 4453109007	9/10/2024	82.16	0.00	09/27/2024				No	0
100-068-550100 Utilities	5 S 5TH ST STREET LIGHTS - 08/07-09/08/24								
4453109007 Total:		82.16							
*** 8695491773	9/17/2024	8,334.02	0.00	09/27/2024				No	0
100-032-550500 Electricity For Street Li	1208 KOCH ST STR LGTS - 08/15-09/16/24								
8695491773 Total:		8,334.02							
Ameren Illinois Total:		15,179.09							
American Water 12288									
4000289957	9/1/2024	978.48	0.00	09/27/2024				No	0
231-029-560701 American Water Consmpmn Repts	MONTHLY USAGE - 08/10-08/31/24								
4000289957 Total:		978.48							
American Water Total:		978.48							
Axon Enterprise, Inc 10631									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
INUS281219	9/15/2024	227,935.46	0.00	09/27/2024				No	0
100-761-538000 Maintenance Agreements					ANNUAL AGREEMENT - RES. 451-22/23				
INUS281219 Total:		227,935.46							
INUS281293	9/15/2024	3,369.58	0.00	09/27/2024				No	0
100-761-538000 Maintenance Agreements					ANNUAL LICENSE				
INUS281293 Total:		3,369.58							
Axon Enterprise, Inc Total:		231,305.04							
Barley, Eric 14956									
PKNSF2024	9/18/2024	1,600.00	0.00	09/27/2024				No	0
208-208-598505 Special Events					DOWNTOWN CONCERT BAND - 09/28/24				
PKNSF2024 Total:		1,600.00							
Barley, Eric Total:		1,600.00							
Beck Oil Company of Illinois 14623									
*** 83124	9/4/2024	322.00	0.00	09/27/2024				No	0
100-761-534000 Automotive Expense					MONTHLY SQUAD WASHES				
83124 Total:		322.00							
Beck Oil Company of Illino		322.00							
Binder Lift Inc 15276									
240429	6/13/2024	8,073.14	0.00	09/27/2024				No	0
100-034-529000 Equipment					PATIENT LIFT DEVICES				
240429 Total:		8,073.14							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Binder Lift Inc Total:		8,073.14							
Brightspeed 10111	*** 304021116	9/10/2024	41.11	0.00	09/27/2024			No	0
100-009-550300 Telephone		STREET FAX - 09/10-10/09/24							
304021116 Total:		41.11							
*** 304022613	9/10/2024	58.26	0.00	09/27/2024				No	0
100-009-550300 Telephone		PHONE SERVICE - 09/10-10/09/24							
304022613 Total:		58.26							
*** 304062244	8/25/2024	52.40	0.00	09/27/2024				No	0
100-009-550300 Telephone		FIRE STAT'N 1 2-WIRE PAGER LINE - 08/25-09/24/24							
304062244 Total:		52.40							
Brightspeed Total:		151.77							
Casey Transportation Services Inc 13206	20249138	9/13/2024	1,614.36	0.00	09/27/2024			No	0
100-032-535000 Material And Hauling		DELIVER SPRAY PATCH ROCK - #6137016/#6137094							
20249138 Total:		1,614.36							
Casey Transportation Serv		1,614.36							
Cat Financial Services 10104	*** 35915792	9/16/2024	1,458.87	0.00	09/27/2024			No	0
100-032-587000 Machinery & Equipment		LTO WHEEL LOADER - PRINCIPAL - OCT 2024							
*** 35915792	9/16/2024	214.30	0.00	09/27/2024				No	0
100-032-590400 Interest Paid		LTO WHEEL LOADER - INTEREST - OCT 2024							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
35915792 Total:		1,673.17							
Cat Financial Services Tota		1,673.17							
Clark Baird Smith LLP									
14844									
*** 768	8/31/2024	17,726.25	0.00	09/27/2024				No	0
100-003-561001 Legal Services - Police Labor				PEKIN/PBPA - AUG 2024					
*** 768	8/31/2024	1,125.00	0.00	09/27/2024				No	0
100-003-561003 Legal Services - Teamsters				PEKIN/TEAMSTERS - AUG 2024					
768 Total:		18,851.25							
Clark Baird Smith LLP Tot		18,851.25							
Cole, William									
14808									
EXPENSE-0924	9/20/2024	14.79	0.00	09/27/2024				No	0
501-501-554200 Meals/Lodging				PCHS FROSH FOOTBALL - TRIP 15696 - 09/06/24					
EXPENSE-0924 Total:		14.79							
Cole, William Total:		14.79							
Comcast Cable Communications, Inc									
14903									
*** 203130107121	8/26/2024	41.79	0.00	09/27/2024				No	0
501-501-569000 Other Contractual Service				CABLE FOR BUS DEPT - 09-01-09/30/24					
203130107121 Total:		41.79							
Comcast Cable Communica		41.79							
Constellation NewEnergy - Gas Division, LLC									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
13810									
*** 40879151	9/19/2024	119.69	0.00	09/27/2024				No	0
501-501-550100 Utilities					1130 KOCH ST, UNIT B (BUS) - JUN 2024				
*** 40879151	9/19/2024	119.69	0.00	09/27/2024				No	0
699-069-550100 Utilities					1130 KOCH ST, UNIT B (VMF) - JUN 2024				
*** 40879151	9/19/2024	505.03	0.00	09/27/2024				No	0
100-032-550100 Utilities					1208 KOCH ST - JUN 2024				
*** 40879151	9/19/2024	40.55	0.00	09/27/2024				No	0
525-525-550100 Utilities					13906 AIRPORT LN, UNIT C - JUN 2024				
*** 40879151	9/19/2024	6,555.18	0.00	09/27/2024				No	0
231-031-550100 Utilities					606 S FRONT ST - JUN 2024				
*** 40879151	9/19/2024	152.92	0.00	09/27/2024				No	0
231-031-550100 Utilities					1508 EDGEWATER DR - JUN 2024				
40879151 Total:		7,493.06							
Constellation NewEnergy -		7,493.06							
Conway Shield									
14482									
415836	8/29/2024	1,089.50	0.00	09/27/2024	STAT-FORT	expense		No	0
100-763-592900 State Forfeiture Expense					STATE FORFEITURE EXPENSE				
415836 Total:		1,089.50							
527300	9/18/2024	2,770.00	0.00	09/27/2024				No	0
100-034-529000 Equipment					GEAR FOR NEW HIRE - CG				
527300 Total:		2,770.00							
Conway Shield Total:		3,859.50							
Core & Main LP									
10255									
V573214	9/5/2024	925.00	0.00	09/27/2024				No	0
231-033-564100 Drainage Improvements					EJ 7030T BACK FOR CB REPAIRS				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
	V573214 Total:	925.00							
	Core & Main LP Total:	925.00							
Counterman, Bret C 14936									
*** 2312 COURT	5/9/2023	10,000.00	0.00	09/27/2024				No	0
445-041-580200 Purchase Of Property					RE-PROCESSING DUE TO CHECK 158812 VOIDED				
	2312 COURT Total:	10,000.00							
	Counterman, Bret C Total:	10,000.00							
Cruce Aviation, LLC 13646									
667	9/23/2024	7,650.00	0.00	09/27/2024				No	0
525-525-569000 Other Contractual Service					AIRPORT MANAGER - 08/04-09/14/24				
	667 Total:	7,650.00							
	Cruce Aviation, LLC Total:	7,650.00							
Del Galdo Law Group, LLC 15128									
35857	9/1/2024	473.00	0.00	09/27/2024				No	0
100-003-561005 Legal Services – ADA					LEGAL SERVICES - ADA - 08/01-08/31/24				
	35857 Total:	473.00							
	Del Galdo Law Group, LLC	473.00							
Dell Marketing L.P. 11271									
10749223424	5/17/2024	31,613.80	0.00	09/27/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description				Reference		
100-009-538000 Maintenance Agreements					MICROSOFT TRUE-UP				
10749223424 Total:		31,613.80							
Dell Marketing L.P. Total:		31,613.80							
EJ Equipment Inc 11489 P06544	8/30/2024	236.83	0.00	09/27/2024				No	0
231-030-534400 Equipment Repairs					FREIGHT TO DELIVER LOANER CAMERA FOR VAN				
P06544 Total:		236.83							
P06545	8/30/2024	360.44	0.00	09/27/2024				No	0
231-030-534400 Equipment Repairs					FREIGHT TO DELIVER LOANER CAMERA				
P06545 Total:		360.44							
P47706	7/31/2024	170.01	0.00	09/27/2024				No	0
223-023-534000 Automotive Expense					LIGHT BRACKET - SW16				
P47706 Total:		170.01							
EJ Equipment Inc Total:		767.28							
Flock Group Inc 15001 INV47300	9/11/2024	500.00	0.00	09/27/2024				No	0
100-761-599000 Miscellaneous					FLOCK CAMERA POLE REPLACEMENT				
INV47300 Total:		500.00							
Flock Group Inc Total:		500.00							
Gatehouse Media Illinois Holdings Inc 14577 *** 6634536	8/31/2024	116.04	0.00	09/27/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
100-004-551000 Printing And Publications *** 6634536	8/31/2024	30.00	0.00	09/27/2024	CODE ENFORCE. WEED NOTICE - 08/02-08/11/24			No	0
100-004-551000 Printing And Publications *** 6634536	8/31/2024	20.00	0.00	09/27/2024	SURVEY & PLATTING SERVICES RFQ - 08/07/24			No	0
100-004-551000 Printing And Publications *** 6634536	8/31/2024	28.00	0.00	09/27/2024	BID FOR 2024 ADA IMPROVEMENTS - 08/19/24			No	0
100-004-551000 Printing And Publications *** 6634536	8/31/2024	76.00	0.00	09/27/2024	BID FOR COURT ST PROPERTY DEMOS - 08/19/24			No	0
100-793-551000 Printing And Publications *** 6634536	8/31/2024	88.00	0.00	09/27/2024	ZBA PUBLIC HEARING 09/11 - 08/25/24			No	0
100-793-551000 Printing And Publications *** 6634536	8/31/2024	109.00	0.00	09/27/2024	ZBA PUBLIC HEARING 09/04 - 08/15/24			No	0
261-323-551000 Printing & Publication					HEARING FOR CDBG AMENDMENTS - 08/26/24				
6634536 Total:		467.04							
Gatehouse Media Illinois H		467.04							
Getz Fire Equipment Co 10223 I1868337	8/21/2024	2,616.50	0.00	09/27/2024				No	0
501-501-529000 Equipment					FIRE EXTINGUISHER SVC/ANNUAL MAINTENANCE				
I1868337 Total:		2,616.50							
I1869025	9/3/2024	1,444.75	0.00	09/27/2024				No	0
501-501-529000 Equipment					FIRE EQUIPMENT SVC & MAINTENANCE				
I1869025 Total:		1,444.75							
Getz Fire Equipment Co T		4,061.25							
GFI Digital 13867 *** 2944804	8/21/2024	190.60	0.00	09/27/2024				No	0
100-001-538000 Maintenance Agreements *** 2944804	8/21/2024	220.26	0.00	09/27/2024	COPIER - ADMINISTRATION - 07/09-08/08/24			No	0
501-501-538000 Maintenance Agreements					COPIER - BUS DEPT - 07/09-08/08/24				

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*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 2944804	8/21/2024	89.09	0.00	09/27/2024				No	0
100-034-538000 Maintenance Agreements					COPIER - FIRE DEPT - 07/09-08/08/24				
*** 2944804	8/21/2024	44.43	0.00	09/27/2024				No	0
100-005-538000 Maintenance Agreements					COPIER - HUMAN RESOURCES - 07/09-08/08/24				
*** 2944804	8/21/2024	32.23	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - IT OFFICE - 07/09-08/08/24				
*** 2944804	8/21/2024	242.34	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD ADMIN - 07/09-08/08/24				
*** 2944804	8/21/2024	31.01	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD EVIDENCE - 07/09-08/08/24				
*** 2944804	8/21/2024	144.18	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD INVESTIGATIONS - 07/09-08/08/24				
*** 2944804	8/21/2024	121.69	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD LIEUTENANT - 07/09-08/08/24				
*** 2944804	8/21/2024	7.84	0.00	09/27/2024				No	0
100-761-538000 Maintenance Agreements					COPIER - PPD PATROL - 07/09-08/08/24				
*** 2944804	8/21/2024	379.74	0.00	09/27/2024				No	0
100-764-538000 Maintenance Agreements					COPIER - PPD RECORDS - 07/09-08/08/24				
*** 2944804	8/21/2024	28.69	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD SERGEANT - 07/09-08/08/24				
*** 2944804	8/21/2024	58.78	0.00	09/27/2024				No	0
100-032-538000 Maintenance Agreements					COPIER - STREET DEPT - 07/09-08/08/24				
*** 2944804	8/21/2024	541.13	0.00	09/27/2024				No	0
100-990-538000 Maintenance Agreements					COPIER - 2ND FL WORK ROOM - 07/09-08/08/24				
2944804 Total:		2,132.01							
*** 2964369	9/12/2024	420.75	0.00	09/27/2024				No	0
100-001-538000 Maintenance Agreements					COPIER - ADMINISTRATION - 08/09-09/08/24				
*** 2964369	9/12/2024	362.38	0.00	09/27/2024				No	0
501-501-538000 Maintenance Agreements					COPIER - BUS DEPT - 08/09-09/08/24				
*** 2964369	9/12/2024	125.13	0.00	09/27/2024				No	0
100-034-538000 Maintenance Agreements					COPIER - FIRE DEPT - 08/09-09/08/24				
*** 2964369	9/12/2024	48.54	0.00	09/27/2024				No	0
100-005-538000 Maintenance Agreements					COPIER - HUMAN RESOURCES - 08/09-09/08/24				
*** 2964369	9/12/2024	18.07	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - IT OFFICE - 08/09-09/08/24				
*** 2964369	9/12/2024	133.48	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD ADMIN - 08/09-09/08/24				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 2964369	9/12/2024	70.58	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD EVIDENCE - 08/09-09/08/24				
*** 2964369	9/12/2024	60.99	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD INVESTIGATIONS - 08/09-09/08/24				
*** 2964369	9/12/2024	61.47	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD LIEUTENANT - 08/09-09/08/24				
*** 2964369	9/12/2024	6.12	0.00	09/27/2024				No	0
100-761-538000 Maintenance Agreements					COPIER - PPD PATROL - 08/09-09/08/24				
*** 2964369	9/12/2024	289.77	0.00	09/27/2024				No	0
100-764-538000 Maintenance Agreements					COPIER - PPD RECORDS - 08/09-09/08/24				
*** 2964369	9/12/2024	13.50	0.00	09/27/2024				No	0
100-763-538000 Maintenance Agreements					COPIER - PPD SERGEANT - 08/09-09/08/24				
*** 2964369	9/12/2024	70.60	0.00	09/27/2024				No	0
100-032-538000 Maintenance Agreements					COPIER - STREET DEPT - 08/09-09/08/24				
*** 2964369	9/12/2024	458.24	0.00	09/27/2024				No	0
100-990-538000 Maintenance Agreements					COPIER - 2ND FL WORK ROOM - 08/09-09/08/24				
2964369 Total:		2,139.62							
GFI Digital Total:		4,271.63							
GFL Environmental									
14249									
P60005203767	8/31/2024	27,855.67	0.00	09/27/2024				No	0
223-023-566500 Landfill Expense					LANDFILL FEES - 08/16-08/30/24				
P60005203767 Total:		27,855.67							
P60005203850	9/15/2024	24,902.02	0.00	09/27/2024				No	0
223-023-566500 Landfill Expense					LANDFILL FEES - 09/03-09/13/24				
P60005203850 Total:		24,902.02							
P60005203858	9/15/2024	2,694.53	0.00	09/27/2024				No	0
231-031-536400 Sludge Removal					SLUDGE DISPOSAL - 09/12-09/13/24				
P60005203858 Total:		2,694.53							
P90005200545	9/15/2024	1,878.14	0.00	09/27/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description		Reference				
223-026-566502 Recycling Expense					CURBSIDE RC FEES - 09/03-09/13/24				
P90005200545 Total:		1,878.14							
GFL Environmental Total:		57,330.36							
Grainger 10235									
9212025929	8/12/2024	2,215.57	0.00	09/27/2024				No	0
231-031-534400 Equipment Repairs					NEW PUMP FOR DRYING BED PIT				
9212025929 Total:		2,215.57							
9244971231	9/11/2024	217.01	0.00	09/27/2024				No	0
100-761-534000 Automotive Expense					BATTERY JUMP STARTER PACK				
9244971231 Total:		217.01							
Grainger Total:		2,432.58							
Hall, Alisa 14630									
EXPENSE-0924	9/20/2024	15.00	0.00	09/27/2024				No	0
501-501-554200 Meals/Lodging					CBI/WILSON @ TANNER'S - TRIP 15744 - 09/12/24				
EXPENSE-0924 Total:		15.00							
Hall, Alisa Total:		15.00							
Hall, Lory 14690									
EXPENSE-0924	9/20/2024	15.00	0.00	09/27/2024				No	0
501-501-554200 Meals/Lodging					WILLOW @ TANNER'S - TRIP 15721 - 09/12/24				
EXPENSE-0924 Total:		15.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Hall, Lory Total:		15.00							
Hampton Equipment Inc 11580									
912243	9/12/2024	690.88	0.00	09/27/2024				No	0
100-032-534400 Equipment Repairs					AGGREGATE HOSES FOR DURAPATCHER				
912243 Total:		690.88							
Hampton Equipment Inc T		690.88							
Havens, Michelle 11019									
EXPENSE-0924A	9/20/2024	15.13	0.00	09/27/2024				No	0
501-501-554200 Meals/Lodging					PCHS CHEERLEADERS - TRIP 15697 - 09/06/24				
EXPENSE-0924A Total:		15.13							
EXPENSE-0924B	9/20/2024	15.00	0.00	09/27/2024				No	0
501-501-554200 Meals/Lodging					WILLOW @ TANNER'S - TRIP 15721 - 09/12/24				
EXPENSE-0924B Total:		15.00							
Havens, Michelle Total:		30.13							
Hayford, Dr. Stephen L. 15200									
07152024	7/15/2024	2,750.00	0.00	09/27/2024				No	0
100-003-561001 Legal Services - Police Labor					REVIEW PRETRIAL MOTIONS - CITY 50% SHARE				
07152024 Total:		2,750.00							
Hayford, Dr. Stephen L. To		2,750.00							
Haynes, Jessica									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
14809									
EXPENSE-0924	9/20/2024	14.27	0.00	09/27/2024				No	0
501-501-554200 Meals/Lodging					PCHS GIRLS TENNIS - TRIP 15692 - 09/03/24				
	EXPENSE-0924 Total:	14.27							
	Haynes, Jessica Total:	14.27							
Heart Technologies, Inc									
12949									
37345465	9/2/2024	5,567.82	0.00	09/27/2024				No	0
100-009-550300 Telephone					PHONE LEASE				
	37345465 Total:	5,567.82							
	Heart Technologies, Inc To	5,567.82							
Hedrick, Tammy									
11989									
EXPENSE-0924	9/20/2024	60.00	0.00	09/27/2024				No	0
501-501-557200 License And Inspection Fees					CDL REIMBURSEMENT - 09/18/24				
	EXPENSE-0924 Total:	60.00							
	Hedrick, Tammy Total:	60.00							
Heyl, Royster, Voelker & Allen, P.C.									
14741									
1702164	8/22/2024	1,420.00	0.00	09/27/2024				No	0
100-003-561004 Admin Hearing Officer					ADMINISTRATIVE HEARINGS - 07/11/24, 07/25/24				
	1702164 Total:	1,420.00							
	Heyl, Royster, Voelker & A	1,420.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
Icenogle, Greg 15037									
EXPENSE-0924A	9/20/2024	13.34	0.00	09/27/2024				No	0
501-501-554200 Meals/Lodging					EDISON BASEBALL - TRIP 15645 - 09/14/24				
EXPENSE-0924A Total:		13.34							
EXPENSE-0924B	9/20/2024	16.23	0.00	09/27/2024				No	0
501-501-554200 Meals/Lodging					PCHS FROSH FOOTBALL - TRIP 15723 - 09/13/24				
EXPENSE-0924B Total:		16.23							
Icenogle, Greg Total:		29.57							
Illini Plumbing Inc 12264									
20356	9/12/2024	268.48	0.00	09/27/2024				No	0
100-068-534200 Buildings And Grounds Rep					REPLACED LEAKY SILLCOCK @ STREET DEPT				
20356 Total:		268.48							
20396	9/16/2024	193.08	0.00	09/27/2024				No	0
100-761-569000 Other Contractual Service					PLUMBING REPAIR				
20396 Total:		193.08							
Illini Plumbing Inc Total:		461.56							
Illinois American Water 10291									
*** 210000997451	9/6/2024	85.29	0.00	09/27/2024				No	0
100-068-550100 Utilities					FIRE STATION #2 - 08/03-09/04/24				
210000997451 Total:		85.29							
*** 210001081786	9/6/2024	18.54	0.00	09/27/2024				No	0
100-068-550100 Utilities					7TH ST YD HYDRANT - 08/06-09/05/24				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	210001081786 Total:	18.54							
*** 210001171146	9/11/2024	182.64	0.00	09/27/2024				No	0
100-068-550100 Utilities	1130 KOCH ST BUS DEPT - 08/08-09/09/24								
	210001171146 Total:	182.64							
*** 210002547388	9/10/2024	86.71	0.00	09/27/2024				No	0
100-068-550100 Utilities	272 DERBY ST FIRE STATION - 08/07-09/06/24								
	210002547388 Total:	86.71							
*** 210003041258	9/10/2024	18.54	0.00	09/27/2024				No	0
100-068-550100 Utilities	1118 DERBY ST YD HYDRANT - 08/08-09/09/24								
	210003041258 Total:	18.54							
*** 210003090717	9/10/2024	66.97	0.00	09/27/2024				No	0
100-068-550100 Utilities	1208 KOCH ST STREET DEPT - 08/08-09/09/24								
	210003090717 Total:	66.97							
*** 210003750453	9/12/2024	24.97	0.00	09/27/2024				No	0
100-068-550100 Utilities	1613 VALLE VISTA YD HYDRANT - 08/10-09/11/24								
	210003750453 Total:	24.97							
*** 220001944051	9/11/2024	117.18	0.00	09/27/2024				No	0
100-068-550100 Utilities	1200 KOCH ST VMF - 08/08-09/09/24								
	220001944051 Total:	117.18							
	Illinois American Water Tot	600.84							
Illinois Oil Marketing Equipment, Inc 10313 53738	9/16/2024	252.76	0.00	09/27/2024				No	0
231-031-534400 Equipment Repairs	FITTINGS FOR DRYING BED EFFLUENT PUMP								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
53738 Total:		252.76							
Illinois Oil Marketing Equi		252.76							
Innovative Medical Therapies LLC									
14507									
3050	9/10/2024	150.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies					ANNUAL PHYSICAL & DRUG SCREEN				
3050 Total:		150.00							
3051	9/10/2024	150.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies					ANNUAL PHYSICAL & DRUG SCREEN				
3051 Total:		150.00							
3052	9/9/2024	150.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies					ANNUAL PHYSICAL & DRUG SCREEN				
3052 Total:		150.00							
3053	9/9/2024	150.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies					ANNUAL PHYSICAL & DRUG SCREEN				
3053 Total:		150.00							
3054	9/5/2024	150.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies					ANNUAL PHYSICAL & DRUG SCREEN				
3054 Total:		150.00							
3055	8/29/2024	150.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies					ANNUAL PHYSICAL & DRUG SCREEN				
3055 Total:		150.00							
3056	8/26/2024	150.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies					ANNUAL PHYSICAL & DRUG SCREEN				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
3056 Total:		150.00							
3057	8/15/2024	150.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies				ANNUAL PHYSICAL & DRUG SCREEN					
3057 Total:		150.00							
Innovative Medical Therap		1,200.00							
 IT360, Inc 12267									
43652	9/1/2024	100.00	0.00	09/27/2024				No	0
100-009-538000 Maintenance Agreements				SECURITY AWARENESS TRAINING - SEP 2024					
43652 Total:		100.00							
IT360, Inc Total:		100.00							
 IWIRC 10335									
409499	8/29/2024	145.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies				PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN					
409499 Total:		145.00							
409740	8/29/2024	125.00	0.00	09/27/2024				No	0
501-501-559000 Medical Expense/supplies				PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN					
409740 Total:		125.00							
IWIRC Total:		270.00							
 Justus, Lori 11566									
EXPENSE-0924	9/23/2024	120.16	0.00	09/27/2024				No	0
100-764-554300 Uniforms And Tools				UNIFORM PANT REIMBURSEMENT - 09/19/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	EXPENSE-0924 Total:	120.16							
	Justus, Lori Total:	120.16							
LHF Compost Inc 11829 1711668	9/13/2024	1,148.76	0.00	09/27/2024				No	0
223-025-566501 Compost Site Expense				YW FEE - 09/09-09/13/24					
	1711668 Total:	1,148.76							
	LHF Compost Inc Total:	1,148.76							
Limelight Communications, Inc 15164 LL55243	9/13/2024	1,513.50	0.00	09/27/2024				No	0
570-570-598100 Public Relations				HOMETOWN VOICE ADS - SEP 2024					
	LL55243 Total:	1,513.50							
	Limelight Communications	1,513.50							
Linde Gas & Equipment Inc 10518 45331148	9/22/2024	217.18	0.00	09/27/2024				No	0
100-034-524000 Lease/rental Of Equipment				MEDICAL O2 - 08/20-09/20/24					
	45331148 Total:	217.18							
	Linde Gas & Equipment In	217.18							
McDaniels Marketing Communications 10839 INV11611	9/17/2024	1,800.00	0.00	09/27/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description				Reference		
570-570-598100 Public Relations					CUT SHEET DESIGN				
INV11611 Total:		1,800.00							
McDaniels Marketing Com		1,800.00							
McKesson Medical-Surgical Gov't Solutions LLC 10431									
22633860	9/16/2024	989.63	0.00	09/27/2024				No	0
100-034-522500 Emergency Medical Supplie					EMERGENCY MEDICAL SUPPLIES				
22633860 Total:		989.63							
McKesson Medical-Surgica		989.63							
Menards 10414									
*** 85361	8/28/2024	14.99	0.00	09/27/2024				No	0
100-032-534900 Sidewalk Renovation / Ins					PIPE PICK FOR SIDEWALK REPAIR				
85361 Total:		14.99							
85462	8/29/2024	29.44	0.00	09/27/2024				No	0
100-032-534900 Sidewalk Renovation / Ins					FLAP DISC/WIRE WHEEL BRUSH/RECIP BLADE SET				
85462 Total:		29.44							
85561	8/30/2024	65.80	0.00	09/27/2024				No	0
100-032-534900 Sidewalk Renovation / Ins					FORMING STAKES FOR SIDEWALK REPAIR				
85561 Total:		65.80							
85865	9/4/2024	13.99	0.00	09/27/2024				No	0
100-032-534900 Sidewalk Renovation / Ins					HAND GROOVER FOR SIDEWALK REPAIR				
85865 Total:		13.99							
86099	9/7/2024	32.97	0.00	09/27/2024				No	0
100-761-599000 Miscellaneous					PARADE SIGNS				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	86099 Total:	32.97							
*** 86232	9/9/2024	15.70	0.00	09/27/2024				No	0
100-034-534400 Equipment Repairs				AIR COMPRESSOR PARTS					
*** 86232	9/9/2024	3.48	0.00	09/27/2024				No	0
100-034-522400 General Supplies				SHIPPING BOXES					
	86232 Total:	19.18							
86253	9/9/2024	15.97	0.00	09/27/2024				No	0
231-033-564100 Drainage Improvements				DRIVE BIT/CONSTRUCTION SCREW FOR CB'S					
	86253 Total:	15.97							
86255	9/9/2024	156.60	0.00	09/27/2024				No	0
231-033-564100 Drainage Improvements				FRAMING FORMS FOR CB					
	86255 Total:	156.60							
86303	9/10/2024	94.13	0.00	09/27/2024				No	0
231-030-522400 General Supplies				MISC ITEMS FOR SEWER REPAIRS					
	86303 Total:	94.13							
86335	9/10/2024	17.99	0.00	09/27/2024				No	0
100-032-523000 Traffic/Street Signs & Marking				3 PC PLIER SET FOR SHOP					
	86335 Total:	17.99							
86393	9/11/2024	98.51	0.00	09/27/2024				No	0
100-032-529000 Equipment				5 GAL PAILS/MASON BRUSH/MAGNESIUM FLOAT					
	86393 Total:	98.51							
86423	9/11/2024	65.93	0.00	09/27/2024				No	0
100-766-529000 Equipment				CODE ENFORCEMENT EQUIPMENT					
	86423 Total:	65.93							
86527	9/12/2024	279.65	0.00	09/27/2024				No	0
100-068-534200 Buildings And Grounds Rep				AIR FILTERS FOR CITY HALL					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
86527 Total:		279.65							
86796	9/16/2024	60.57	0.00	09/27/2024				No	0
100-068-534200 Buildings And Grounds Rep			WATER SOFTENER SALT FOR CITY HALL						
86796 Total:		60.57							
86939	9/18/2024	20.84	0.00	09/27/2024				No	0
231-031-534400 Equipment Repairs			FITTINGS TO UNCLOG DRAIN IN DRYING BEDS						
86939 Total:		20.84							
86940	9/18/2024	59.97	0.00	09/27/2024				No	0
100-034-522400 General Supplies			POWER STRIPS FOR STATION						
86940 Total:		59.97							
87026	9/19/2024	268.93	0.00	09/27/2024				No	0
100-068-534200 Buildings And Grounds Rep			FENCE SUPPLIES FOR SALLY PORT						
87026 Total:		268.93							
Menards Total:		1,315.46							
MGT of America Consulting, LLC									
15098									
*** MGT35950	8/7/2024	2.94	0.00	09/27/2024				No	0
525-525-569000 Other Contractual Service			FINANCE TEMP - 07/01-07/07/24						
*** MGT35950	8/7/2024	2.94	0.00	09/27/2024				No	0
208-208-569000 Other Contractual Service			FINANCE TEMP - 07/01-07/07/24						
*** MGT35950	8/7/2024	11.76	0.00	09/27/2024				No	0
270-270-569000 Other Contractual Service			FINANCE TEMP - 07/01-07/07/24						
*** MGT35950	8/7/2024	11.76	0.00	09/27/2024				No	0
273-273-569000 Other Contractual Service			FINANCE TEMP - 07/01-07/07/24						
*** MGT35950	8/7/2024	11.76	0.00	09/27/2024				No	0
275-275-569000 Other Contractual Service			FINANCE TEMP - 07/01-07/07/24						
*** MGT35950	8/7/2024	14.70	0.00	09/27/2024				No	0
277-277-569000 Other Contractual Services			FINANCE TEMP - 07/01-07/07/24						
*** MGT35950	8/7/2024	2.94	0.00	09/27/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
570-570-569000 Other Contractual Service					FINANCE TEMP - 07/01-07/07/24				
*** MGT35950	8/7/2024	14.70	0.00	09/27/2024				No	0
501-501-569000 Other Contractual Service					FINANCE TEMP - 07/01-07/07/24				
*** MGT35950	8/7/2024	44.10	0.00	09/27/2024				No	0
231-029-569000 Other Contractual Service					FINANCE TEMP - 07/01-07/07/24				
*** MGT35950	8/7/2024	44.10	0.00	09/27/2024				No	0
223-023-569000 Other Contractual Service					FINANCE TEMP - 07/01-07/07/24				
*** MGT35950	8/7/2024	132.30	0.00	09/27/2024				No	0
100-006-569000 Other Contractual Service					FINANCE TEMP - 07/01-07/07/24				
MGT35950 Total:		294.00							
MGT of America Consultin		294.00							
Midwest Equipment, Inc - Tremont									
14556									
758305	9/11/2024	164.70	0.00	09/27/2024				No	0
100-032-529000 Equipment					CONCRETE SAW BELTS				
758305 Total:		164.70							
758637	9/12/2024	57.80	0.00	09/27/2024				No	0
100-032-534400 Equipment Repairs					CONCRETE SAW PULL START				
758637 Total:		57.80							
Midwest Equipment, Inc -		222.50							
Miller, Hall & Triggs, LLC									
10423									
*** 79	9/16/2024	12,134.22	0.00	09/27/2024				No	0
100-003-560600 Corporate Counsel Fees					GENERAL - 08/01-08/31/24				
*** 79	9/16/2024	831.74	0.00	09/27/2024				No	0
100-003-560600 Corporate Counsel Fees					ZONING AND PLANNING - 08/01-08/31/24				
*** 79	9/16/2024	5,737.09	0.00	09/27/2024				No	0
100-003-560600 Corporate Counsel Fees					DEMOLITIONS - 08/01-08/31/24				
*** 79	9/16/2024	8,475.33	0.00	09/27/2024				No	0
100-003-560600 Corporate Counsel Fees					ORDINANCE VIOLATIONS - 08/01-08/31/24				

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 79	9/16/2024	7,945.00	0.00	09/27/2024				No	0
100-003-561001	Legal Services - Police Labor				SIMMONS - 08/01-08/31/24				
	79 Total:	35,123.38							
	Miller, Hall & Triggs, LLC	35,123.38							
Missouri Network Alliance, LLC									
14626									
67804	9/1/2024	5,892.64	0.00	09/27/2024				No	0
100-009-550300	Telephone				FIBER @ AIRPORT/CSO/CITY HALL - SEP 2024				
	67804 Total:	5,892.64							
	Missouri Network Alliance	5,892.64							
Morris, Ron									
10433									
EXPENSE-0524	9/23/2024	60.00	0.00	09/27/2024				No	0
100-032-557200	License And Inspection Fees				CDL REIMBURSEMENT - 05/16/24				
	EXPENSE-0524 Total:	60.00							
	Morris, Ron Total:	60.00							
Municipal Emergency Services, Inc (MES)									
10415									
IN2119254	9/17/2024	2,064.81	0.00	09/27/2024				No	0
100-034-534400	Equipment Repairs				SCBA REPAIR				
	IN2119254 Total:	2,064.81							
	Municipal Emergency Serv	2,064.81							
Norris Sound & Lighting, LLC									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
14959									
09182024	9/18/2024	1,400.00	0.00	09/27/2024				No	0
208-208-598505 Special Events					D'NTOWN CONCERT SOUND & LIGHTING - 09/28/24				
	09182024 Total:	1,400.00							
	Norris Sound & Lighting, L	1,400.00							
Parkside Fitness									
10470									
09012024	9/1/2024	398.00	0.00	09/27/2024				No	0
695-095-516700 Wellness Program					PARKSIDE MEMBERSHIPS - SEP 2024				
	09012024 Total:	398.00							
	Parkside Fitness Total:	398.00							
Pekin Animal Hospital									
10477									
1027812	9/9/2024	57.18	0.00	09/27/2024				No	0
100-761-592602 Canine Unit					K9 EXAM & MEDS				
	1027812 Total:	57.18							
1028014	9/12/2024	345.16	0.00	09/27/2024				No	0
100-761-592602 Canine Unit					K9 TOOTH EXTRACTION				
	1028014 Total:	345.16							
	Pekin Animal Hospital Tot	402.34							
Pekin Area Chamber of Commerce									
10478									
09162024A	9/16/2024	105.80	0.00	09/27/2024				No	0
208-208-560500 Consulting Services					TOURISM STAFFING - JUL 2024				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	09162024A Total:	105.80							
09162024B	9/16/2024	317.40	0.00	09/27/2024				No	0
208-208-560500 Consulting Services				TOURISM STAFFING - AUG 2024					
	09162024B Total:	317.40							
09162024C	9/16/2024	2,500.00	0.00	09/27/2024				No	0
208-208-560500 Consulting Services				EVENT MANAGEMENT - AUG 2024					
	09162024C Total:	2,500.00							
09162024D	9/16/2024	872.68	0.00	09/27/2024				No	0
208-208-598100 Public Relations				TOURISM MARKETING - JUL 2024					
	09162024D Total:	872.68							
09162024E	9/16/2024	1,031.30	0.00	09/27/2024				No	0
208-208-598100 Public Relations				TOURISM MARKETING - AUG 2024					
	09162024E Total:	1,031.30							
09162024F	9/16/2024	-156.48	0.00	09/27/2024				No	0
208-208-598505 Special Events				VENDOR BOOTH CREDIT - AUG 2024					
	09162024F Total:	-156.48							
	Pekin Area Chamber of Com	4,670.70							
Pekin Main Street 10485									
09102024	9/10/2024	1,470.00	0.00	09/27/2024				No	0
208-208-597700 Sponsorships				TASTE OF PEKIN SPONSORSHIP					
	09102024 Total:	1,470.00							
	Pekin Main Street Total:	1,470.00							

Pekin Shoe Repair

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
10490									
7517	9/16/2024	60.00	0.00	09/27/2024				No	0
100-034-534400	Equipment Repairs				UNIFORM REPAIRS - 09/10/24				
	7517 Total:	60.00							
	Pekin Shoe Repair Total:	60.00							
Peoria County Regional Office of Education									
14774									
09142024A	9/14/2024	10.00	0.00	09/27/2024				No	0
501-501-519000	Training And Education				BUS DRIVER INITIAL TRAINING COURSE - CH				
	09142024A Total:	10.00							
09142024B	9/14/2024	10.00	0.00	09/27/2024				No	0
501-501-519000	Training And Education				BUS DRIVER INITIAL TRAINING COURSE - MS				
	09142024B Total:	10.00							
09142024C	9/14/2024	10.00	0.00	09/27/2024				No	0
501-501-519000	Training And Education				BUS DRIVER INITIAL TRAINING COURSE - LT				
	09142024C Total:	10.00							
09142024D	9/14/2024	10.00	0.00	09/27/2024				No	0
501-501-519000	Training And Education				BUS DRIVER INITIAL TRAINING COURSE - CT				
	09142024D Total:	10.00							
10102024	10/10/2024	10.00	0.00	09/27/2024				No	0
501-501-519000	Training And Education				BUS DRIVER ANNUAL REFRESHER COURSE - LF				
	10102024 Total:	10.00							
	Peoria County Regional Of	50.00							

PowerDMS, Inc
14280

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description				Reference		
INV55301	7/30/2024	550.00	0.00	09/27/2024				No	0
100-761-538000 Maintenance Agreements					ANNUAL RENEWAL - 09/28/24 THRU 09/27/25				
INV55301 Total:		550.00							
PowerDMS, Inc Total:		550.00							
Prater, Jerry 15277									
09282024	9/28/2024	800.00	0.00	09/27/2024				No	0
208-208-598505 Special Events					DOWNTOWN CONCERT BAND - 09/28/24				
09282024 Total:		800.00							
Prater, Jerry Total:		800.00							
Ray O'Herron Co, Inc 10539									
2365176	9/11/2024	670.97	0.00	09/27/2024				No	0
100-761-524000 Lease/rental Of Equipment					UPFITTING SRO SQUAD				
2365176 Total:		670.97							
2365275	9/12/2024	133.68	0.00	09/27/2024				No	0
100-761-554300 Tools & Uniforms					NEW HIRE UNIFORM - TY				
2365275 Total:		133.68							
Ray O'Herron Co, Inc Tota		804.65							
Regional Office of Education #9 15273									
ROE15131AR	8/24/2024	10.00	0.00	09/27/2024				No	0
501-501-519000 Training And Education					ANNUAL BUS DRIVER REFRESHER COURSE - TS				
ROE15131AR Total:		10.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	Regional Office of Educatio	10.00							
Reliant Auto Glass 13849									
15334	8/22/2024	800.00	0.00	09/27/2024				No	0
100-761-534000 Automotive Expense					WINDSHIELD - SQUAD 5175				
15334 Total:		800.00							
Reliant Auto Glass Total:		800.00							
Rescued Heart Animal Hospital 11595									
356403	8/28/2024	84.08	0.00	09/27/2024				No	0
100-761-592602 Canine Unit					K9 EXPENSE				
356403 Total:		84.08							
Rescued Heart Animal Hos		84.08							
Roanoke Concrete Products Co 10553									
250732	9/3/2024	526.25	0.00	09/27/2024				No	0
100-032-534900 Sidewalk Renovation / Ins					4000# CONCRETE WHITE ROCK FOR SIDEWALK				
250732 Total:		526.25							
250824	9/4/2024	526.25	0.00	09/27/2024				No	0
100-032-534900 Sidewalk Renovation / Ins					4000# CONCRETE WHITE ROCK FOR SIDEWALK				
250824 Total:		526.25							
251246	9/10/2024	872.50	0.00	09/27/2024				No	0
231-030-564000 Sewer Maintenance/Improvements					FLOWABLE FOR SEWER RPR @ 1 STARCEVECH				
251246 Total:		872.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description		Reference				
251353	9/11/2024	952.00	0.00	09/27/2024				No	0
100-032-534900 Sidewalk Renovation / Ins				4000# CONCRETE WHITE ROCK FOR CURB REPAIR					
251353 Total:		952.00							
Roanoke Concrete Product		2,877.00							
Ruder, Bethanie 13513									
EXPENSE-0824A	9/17/2024	6.25	0.00	09/27/2024				No	0
695-095-516700 Wellness Program				GYM REIMBURSEM'T - PF STARTUP FEE - 06/03/24					
EXPENSE-0824A Total:		6.25							
EXPENSE-0824B	9/17/2024	12.52	0.00	09/27/2024				No	0
695-095-516700 Wellness Program				GYM REIMBURSEM'T - PLANET FITNESS - 06/17/24					
EXPENSE-0824B Total:		12.52							
EXPENSE-0824C	9/17/2024	12.52	0.00	09/27/2024				No	0
695-095-516700 Wellness Program				GYM REIMBURSEM'T - PLANET FITNESS - 07/17/24					
EXPENSE-0824C Total:		12.52							
EXPENSE-0824D	9/17/2024	24.50	0.00	09/27/2024				No	0
695-095-516700 Wellness Program				GYM REIMBURSEM'T - PLANET FITNESS - 08/01/24					
EXPENSE-0824D Total:		24.50							
EXPENSE-0824E	9/17/2024	74.50	0.00	09/27/2024				No	0
695-095-516700 Wellness Program				GYM REIMBURSEM'T - FXB - 08/13/24					
EXPENSE-0824E Total:		74.50							
EXPENSE-0824F	9/17/2024	12.52	0.00	09/27/2024				No	0
695-095-516700 Wellness Program				GYM REIMBURSEM'T - PLANET FITNESS - 08/19/24					
EXPENSE-0824F Total:		12.52							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Ruder, Bethanie Total:		142.81							
Ruyle Mechanical Services Inc									
11125									
33814	9/4/2024	538.52	0.00	09/27/2024				No	0
231-031-534400 Equipment Repairs			SEALS FOR BOILER WATER PUMP IN 88 DIGESTER						
33814 Total:		538.52							
Ruyle Mechanical Services		538.52							
Sam Harris Clothing									
10563									
123146	5/29/2024	95.00	0.00	09/27/2024				No	0
100-034-518900 Uniform Allowance			UNIFORM PIECES - JS						
123146 Total:		95.00							
123160	6/5/2024	102.90	0.00	09/27/2024				No	0
100-034-518900 Uniform Allowance			UNIFORM PIECES - JG						
123160 Total:		102.90							
Sam Harris Clothing Total:		197.90							
Sentry Safety Supply Inc									
10882									
286620IN	9/13/2024	84.40	0.00	09/27/2024				No	0
100-032-522400 General Supplies			EAR PLUGS						
286620IN Total:		84.40							
Sentry Safety Supply Inc T		84.40							

SHI International Corp

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
12297									
B18608304	7/25/2024	2,171.92	0.00	09/27/2024				No	0
100-009-599802 Computer Hardware				MONITORS					
B18608304 Total:		2,171.92							
B18655146	8/6/2024	4,028.00	0.00	09/27/2024				No	0
100-009-599802 Computer Hardware				HARD DRIVE SERVER					
B18655146 Total:		4,028.00							
CR883289	7/15/2024	-4,445.52	0.00	09/27/2024				No	0
100-009-538000 Maintenance Agreements				CREDIT ON UPGRADED PRODUCT					
CR883289 Total:		-4,445.52							
SHI International Corp Tot		1,754.40							
Supreme Radio Communications, Inc									
12353									
188034	9/6/2024	877.66	0.00	09/27/2024				No	0
100-761-524000 Lease/rental Of Equipment				EQUIPMENT REMOVAL - SQUAD 5201					
188034 Total:		877.66							
50011	8/20/2024	8,345.71	0.00	09/27/2024				No	0
100-761-555000 Radio Expense				BATTERY PACK, 53 CT					
50011 Total:		8,345.71							
Supreme Radio Communica		9,223.37							
Tazewell County Animal Control									
10637									
32401	9/1/2024	18,562.00	0.00	09/27/2024				No	0
100-761-566700 Care Of Stray Animals				TRI-ANNUAL INVOICE - 09/01-12/31/24					
32401 Total:		18,562.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Tazewell County Animal C		18,562.00							
Tazewell County Asphalt Co Inc 11264									
20110015040	9/13/2024	3,214.52	0.00	09/27/2024				No	0
100-032-535000 Material And Hauling					BITUMINOUS/COLD PATCH (UPM) FOR STREET RPR				
20110015040 Total:		3,214.52							
Tazewell County Asphalt C		3,214.52							
Tazewell County Recorder 11172									
09172024A	9/17/2024	69.00	0.00	09/27/2024				No	0
100-766-593300 Lien Filing & Release Fees					FILE ZERO/RELEASE 1 LIEN				
09172024A Total:		69.00							
09172024B	9/17/2024	138.00	0.00	09/27/2024				No	0
231-029-593300 Lien Filing Fee					FILE 1/RELEASE 1 WW LIEN				
09172024B Total:		138.00							
09182024	9/18/2024	69.00	0.00	09/27/2024				No	0
100-766-593300 Lien Filing & Release Fees					FILE ZERO/RELEASE 1 LIEN				
09182024 Total:		69.00							
Tazewell County Recorder		276.00							
The Quikrete Companies, LLC 11426									
29854009	8/30/2024	340.86	0.00	09/27/2024				No	0
231-033-564100 Drainage Improvements					CONCRETE MIX FOR CB REPAIRS				
29854009 Total:		340.86							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	The Quikrete Companies, L	340.86							
Topless Tree Service 14332									
3128	9/13/2024	1,950.00	0.00	09/27/2024				No	0
100-032-536000 Tree Removal / Replacemen					REMOVE TREE @ 901 CHARLOTTE ST - 09/10/24				
3128 Total:		1,950.00							
3134	9/13/2024	540.00	0.00	09/27/2024				No	0
100-032-536000 Tree Removal / Replacemen					GRIND STUMP @ 509 HENRIETTA ST - 09/12/24				
3134 Total:		540.00							
3135	9/13/2024	325.00	0.00	09/27/2024				No	0
100-032-536000 Tree Removal / Replacemen					GRIND STUMP @ 809 CHESTNUT ST - 09/13/24				
3135 Total:		325.00							
3136	9/13/2024	2,052.00	0.00	09/27/2024				No	0
100-032-536000 Tree Removal / Replacemen					GRIND STUMPS @ 901 PARK AVE - 09/13/24				
3136 Total:		2,052.00							
3141	9/19/2024	1,080.00	0.00	09/27/2024				No	0
100-032-536000 Tree Removal / Replacemen					GRIND STUMP @ 915 HAMILTON ST - 09/18/24				
3141 Total:		1,080.00							
3142	9/19/2024	650.00	0.00	09/27/2024				No	0
100-032-536000 Tree Removal / Replacemen					GRIND STUMP @ 1109 S CAPITOL ST - 09/17/24				
3142 Total:		650.00							
3144	9/20/2024	550.00	0.00	09/27/2024				No	0
100-032-536000 Tree Removal / Replacemen					GRIND STUMP @ 1121 S 4TH ST - 09/19/24				
3144 Total:		550.00							
3145	9/20/2024	875.00	0.00	09/27/2024				No	0
100-032-536000 Tree Removal / Replacemen					GRIND STUMP @ 901 CHARLOTTE ST - 09/19/24				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
3145 Total:		875.00							
Topless Tree Service Total:		8,022.00							
Tractor Supply Credit Plan									
10659									
220636	8/29/2024	16.99	0.00	09/27/2024				No	0
100-032-522400 General Supplies COMPRESSED STRAW BALE FOR LAWN REPAIR									
220636 Total:		16.99							
Tractor Supply Credit Plan		16.99							
Unland Insurance & Benefits									
10671									
189791	9/20/2024	2,950.00	0.00	09/27/2024				No	0
695-095-569000 Other Contractual Service BENEFIT/INS. CONSULTANT FEES - AUG & SEP 2024									
189791 Total:		2,950.00							
Unland Insurance & Benefi		2,950.00							
USABluebook									
10674									
INV00460862	8/21/2024	185.91	0.00	09/27/2024				No	0
231-031-522200 Chemical Supplies NEW VALVE FOR CHLORINE SUPPLY									
INV00460862 Total:		185.91							
USABluebook Total:		185.91							
VCNA Prairie LLC									
14635									
891686672	9/12/2024	1,074.71	0.00	09/27/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description		Reference				
100-032-535000 Material And Hauling					3/8" WASHED CHIPS FOR STREET REPAIR				
891686672 Total:		1,074.71							
VCNA Prairie LLC Total:		1,074.71							
Vercara, LLC 14954 55700	7/31/2024	207.95	0.00	09/27/2024				No	0
100-009-538000 Maintenance Agreements					DNS SERVICES - JUL 2024				
55700 Total:		207.95							
56406	8/31/2024	208.46	0.00	09/27/2024				No	0
100-009-538000 Maintenance Agreements					DNS SERVICES - AUG 2024				
56406 Total:		208.46							
Vercara, LLC Total:		416.41							
Verizon 14122 9972213883	8/23/2024	0.04	0.00	09/27/2024				No	0
100-009-550300 Telephone					#642002075-02 - FIRE 6 & WWTP - 07/24-08/23/24				
9972213883 Total:		0.04							
9972213884	8/23/2024	0.64	0.00	09/27/2024				No	0
100-009-550300 Telephone					#642002075-03 - FIRE APPARATUS - 07/24-08/23/24				
9972213884 Total:		0.64							
9973033922	9/3/2024	3,827.32	0.00	09/27/2024				No	0
100-009-550300 Telephone					#885304921-01 - CITY CELLULAR - 08/04-09/03/24				
9973033922 Total:		3,827.32							
9973033923	9/3/2024	621.29	0.00	09/27/2024				No	0
100-009-550300 Telephone					#885304921-02 - FIRE CELLULAR - 08/04-09/03/24				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	9973033923 Total:	621.29							
9973033924	9/3/2024	3,506.61	0.00	09/27/2024				No	0
100-009-550300 Telephone				#885304921-05 - PPD CELLULAR - 08/04-09/03/24					
	9973033924 Total:	3,506.61							
9973033925	9/3/2024	0.12	0.00	09/27/2024				No	0
501-501-550300 Telephone				#885304921-06 - BUS CELLULAR - 08/04-09/03/24					
	9973033925 Total:	0.12							
9973605448	9/10/2024	132.02	0.00	09/27/2024				No	0
100-009-550300 Telephone				#842368242-01 - PUBLIC PROP CELL - 08/11-09/10/24					
	9973605448 Total:	132.02							
	Verizon Total:	8,088.04							
Wayne Litwiller Excavating Inc									
10695									
84355	9/9/2024	56,160.00	0.00	09/27/2024				No	0
100-766-536100 Property Cleanup Fees				HOUSE DEMO @ 1214 BLACK ST - 08/21/24					
	84355 Total:	56,160.00							
	Wayne Litwiller Excavating	56,160.00							
Will Harms Co									
10706									
37760	9/6/2024	209.97	0.00	09/27/2024				No	0
100-034-520200 Office Supplies				TONER CARTRIDGES FOR STATION PRINTERS					
	37760 Total:	209.97							
	Will Harms Co Total:	209.97							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Wyman, Eugene L									
10717									
EXPENSE-0924	9/24/2024	86.80	0.00	09/27/2024				No	0
100-034-519000 Training And Education					DONUTS FOR TRAINING SESSION - 09/11/24				
	EXPENSE-0924 Total:	86.80							
	Wyman, Eugene L Total:	86.80							
	Report Total:	606,373.47							

Accounts Payable

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City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Ace Hardware 10911									
406993	9/23/2024	27.94	0.00	10/04/2024				No	0
231-030-522400 General Supplies				KEYS/SEALANT FOR LIFT STATIONS					
406993 Total:		27.94							
Ace Hardware Total:		27.94							
Advance Auto Parts 12965									
5146425538702	9/11/2024	65.36	0.00	10/04/2024				No	0
100-068-534000 Automotive Expense				SHIFT BUSHINGS/SHIFT TUBES - YC/PP TRUCK					
5146425538702 Total:		65.36							
5146425538704	9/11/2024	14.26	0.00	10/04/2024				No	0
100-068-534000 Automotive Expense				SHIFT TUBE CLAMP - YC/PP TRUCK					
5146425538704 Total:		14.26							
5146425638746	9/12/2024	13.80	0.00	10/04/2024				No	0
501-501-534000 Automotive Expense				BULBS - BUS DEPT					
5146425638746 Total:		13.80							
5146425669140	9/12/2024	280.74	0.00	10/04/2024				No	0
501-501-534000 Automotive Expense				BRAKE PADS - BUS 1203 (X2)/1914/STOCK					
5146425669140 Total:		280.74							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description				Reference		
5146426138955	9/17/2024	171.96	0.00	10/04/2024				No	0
501-501-534000 Automotive Expense				BATTERY/SAFETY TERMINAL - BUS 1071					
5146426138955 Total:		171.96							
5146426138967	9/17/2024	21.62	0.00	10/04/2024				No	0
501-501-534000 Automotive Expense				SAFETY TERMINAL - BUS 1073					
5146426138967 Total:		21.62							
5146426169223	9/17/2024	239.46	0.00	10/04/2024				No	0
231-030-522400 General Supplies				FILTERS FOR GENERATORS					
5146426169223 Total:		239.46							
Advance Auto Parts Total:		807.20							
Amazon Capital Services									
10020									
1CCLXY4YDMJP	10/1/2024	46.99	0.00	10/04/2024				No	0
100-005-520200 Office Supplies				PENDAFLEX TAB FILES, 100 CT					
1CCLXY4YDMJP Total:		46.99							
1GG1Y9WYDCNV	10/1/2024	33.98	0.00	10/04/2024				No	0
100-793-520200 Office Supplies				STANDING DESK MAT					
1GG1Y9WYDCNV Total:		33.98							
*** 1KDR433VC9I	10/1/2024	16.50	0.00	10/04/2024				No	0
231-029-520200 Office Supplies				BLACK RIBBON FOR CALCULATOR, 6 CT					
*** 1KDR433VC9I	10/1/2024	16.50	0.00	10/04/2024				No	0
231-029-520200 Office Supplies				RED RIBBON FOR CALCULATOR, 6 CT					
1KDR433VC9L9 Total:		33.00							
1NKFYVVMC9M1	10/1/2024	22.71	0.00	10/04/2024				No	0
100-004-520200 Office Supplies				UNIVERSAL REPORT COVERS, 25 CT					
1NKFYVVMC9M1 Total:		22.71							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	Amazon Capital Services T	136.68							
Ameren Illinois 10021									
*** 0780071001	9/5/2024	78.01	0.00	10/04/2024				No	0
100-032-550500 Electricity For Street Li					500 PETRI LN MTRD STR LGTS - 08/04-09/03/24				
	0780071001 Total:	78.01							
*** 1720124012	9/20/2024	132.10	0.00	10/04/2024				No	0
100-068-550100 Utilities					FIRE STATION #1 SHED - 08/18-09/17/24				
	1720124012 Total:	132.10							
*** 2349029006	9/17/2024	2,052.46	0.00	10/04/2024				No	0
231-030-550100 Utilities					SERVICE @ LIFT STATIONS - 07/21-09/11/24				
	2349029006 Total:	2,052.46							
*** 3139109012	9/5/2024	51.33	0.00	10/04/2024				No	0
100-032-550500 Electricity For Street Li					NEW HANNA RD MTRD STR LGTS - 08/04-09/03/24				
	3139109012 Total:	51.33							
*** 4984141001	9/20/2024	43.74	0.00	10/04/2024				No	0
100-032-550600 Electricity For Signal Li					COURT & ENTRANCE TRF SIGNAL - 08/18-09/17/24				
	4984141001 Total:	43.74							
*** 8288305023	9/19/2024	82.41	0.00	10/04/2024				No	0
100-068-550100 Utilities					POCKET PARK - 08/15-09/16/24				
	8288305023 Total:	82.41							
	Ameren Illinois Total:	2,440.05							
AMP Companies, Inc 15252									
243502	9/19/2024	2,961.00	0.00	10/04/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
100-068-534200 Buildings And Grounds Rep					LIGHT @ WEST BOAT RAMP				
243502 Total:		2,961.00							
AMP Companies, Inc Tota		2,961.00							
Barber, Jesse 13478									
EXPENSE-1024	10/3/2024	15.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education					BREATH ANALYSIS TRNG - 10/15/24 - PER DIEM				
EXPENSE-1024 Total:		15.00							
Barber, Jesse Total:		15.00							
Burress, Mary 15029									
*** EXPENSE-092	10/1/2024	176.40	0.00	10/04/2024				No	0
100-001-519000 Training And Education					VALET PARKING @ IML CONFERENCE - 09/21/24				
EXPENSE-0924A Total:		176.40							
*** EXPENSE-092	10/1/2024	75.00	0.00	10/04/2024				No	0
100-001-519000 Training And Education					HOTEL ROOM UPGRADE @ IML CONF - 09/21/24				
EXPENSE-0924B Total:		75.00							
EXPENSE-0924C	10/1/2024	13.05	0.00	10/04/2024				No	0
100-001-519000 Training And Education					HOTEL ADD'L OCCUPANCY TAX @ IML - 09/21/24				
EXPENSE-0924C Total:		13.05							
Burress, Mary Total:		264.45							
Bush, Josh - Petty Cash Custodian (Police) 15149									
*** 09302024A	9/30/2024	24.32	0.00	10/04/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
100-763-520200 Office Supplies				04/15/24 - TC3 (DISPATCH) WEEK SUPPLIES					
*** 09302024A	9/30/2024	171.00	0.00	10/04/2024				No	0
100-763-534000 Automotive Expense				05/08/24 - REGISTRATION RENEWAL - CIERT VAN					
*** 09302024A	9/30/2024	30.66	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				04/19/24 - HOMELESS SUPPLIES/DOLLAR GEN - MC					
*** 09302024A	9/30/2024	2.50	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				05/08/24 - HOMELESS FEES/CIRCUIT CLERK - MC					
*** 09302024A	9/30/2024	60.00	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				05/09/24 - HOMELESS FEES/TAZEWOOD - MC					
*** 09302024A	9/30/2024	29.87	0.00	10/04/2024				No	0
100-761-599000 Miscellaneous				05/14/24 - HOMELESS FOOD - MC					
09302024A Total:		318.35							
*** 09302024B	9/30/2024	30.00	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				05/16/24 - HOMELESS BUS PASSES - MC					
*** 09302024B	9/30/2024	17.79	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				05/21/24 - HOMELESS SUPPLIES - MC					
*** 09302024B	9/30/2024	21.12	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				05/22/24 - HOMELESS STORAGE FEES - MC					
*** 09302024B	9/30/2024	32.84	0.00	10/04/2024				No	0
100-763-520200 Office Supplies				07/07/24 - MEETING SUPPLIES/STAPLES					
*** 09302024B	9/30/2024	28.95	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				06/14/24 - HOMELESS SUPPLIES GIFT CARD - MC					
*** 09302024B	9/30/2024	30.00	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				06/27/24 - HOMELESS BUS PASSES - MC					
09302024B Total:		160.70							
*** 09302024C	9/30/2024	9.00	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				06/27/24 - HOMELESS COURT DOCUMENTS - MC					
*** 09302024C	9/30/2024	109.83	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				06/27/24 - HOMELESS SUPPLIES/GOODWILL - MC					
*** 09302024C	9/30/2024	21.84	0.00	10/04/2024				No	0
100-763-520400 Postage				08/13/24 - USPS SHIPPING					
*** 09302024C	9/30/2024	32.83	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				08/19/24 - HOMELESS CLEAN-UP BAGS/MENARDS					
*** 09302024C	9/30/2024	20.00	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				08/08/24 - HOMELESS SUPPLIES/CIRCLE K - MC					
*** 09302024C	9/30/2024	131.24	0.00	10/04/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
261-317-511200 Public Serv Activity/Delivery				08/22/24 - HOMELESS CLOTHING - MC					
09302024C Total:		324.74							
*** 09302024D	9/30/2024	18.32	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				08/26/24 - HOMELESS SUPPLIES/DOLLAR GEN - MC					
*** 09302024D	9/30/2024	21.00	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				08/26/24 - HOMELESS BUS PASSES - MC					
*** 09302024D	9/30/2024	120.00	0.00	10/04/2024				No	0
261-317-511200 Public Serv Activity/Delivery				08/22/24 - REIMB TO MC/HOMELESS PROP MGMT					
*** 09302024D	9/30/2024	18.04	0.00	10/04/2024				No	0
100-761-520400 Postage				09/13/24 - SHIPPING OF PACKAGE/ALLEGRA					
*** 09302024D	9/30/2024	12.29	0.00	10/04/2024				No	0
100-761-599000 Miscellaneous				09/21/24 - FOOD FOR HOMELESS W/ MEDICAL					
09302024D Total:		189.65							
*** 09302024E	9/30/2024	300.00	0.00	10/04/2024				No	0
100-763-592600 Special Investigations Exp				09/30/24 - OFFICIAL ADVANCED FUNDS - STOLZ					
*** 09302024E	9/30/2024	300.00	0.00	10/04/2024				No	0
100-763-592600 Special Investigations Exp				09/30/24 - OFFICIAL ADVANCED FUNDS - MITCHELL					
09302024E Total:		600.00							
Bush, Josh - Petty Cash Cu		1,593.44							
Calpine Energy Solutions, LLC									
10590									
*** 2426900203947	9/25/2024	21.20	0.00	10/04/2024				No	0
100-032-550600 Electricity For Signal Li				101 S PARKWAY DR TRF LGTS - 07/25-08/25/24					
*** 2426900203947	9/25/2024	6.66	0.00	10/04/2024				No	0
100-032-550600 Electricity For Signal Li				MALL & COMM UNMTRD TRF LGTS - 07/19-08/19/24					
*** 2426900203947	9/25/2024	24.69	0.00	10/04/2024				No	0
100-032-550600 Electricity For Signal Li				MALL & COMM TRF LGTS - 07/18-08/18/24					
*** 2426900203947	9/25/2024	53.97	0.00	10/04/2024				No	0
100-032-550500 Electricity For Street Li				500 PETRI LN MTRD STR LGTS - 08/04-09/03/24					
*** 2426900203947	9/25/2024	2,884.41	0.00	10/04/2024				No	0
100-032-550500 Electricity For Street Li				1208 KOCH ST CUST OWN STR LGTS - 07/17-08/14/24					
*** 2426900203947	9/25/2024	735.54	0.00	10/04/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-032-550500 Electricity For Street Li				1208 KOCH ST UNMTRD STR LGTS - 07/17-08/14/24					
*** 2426900203947	9/25/2024	1.13	0.00	10/04/2024				No	0
231-030-550100 Utilities				99 CAROLINE ST - 07/30-08/27/24					
*** 2426900203947	9/25/2024	28.16	0.00	10/04/2024				No	0
231-030-550100 Utilities				235 WHITE PINE TRAIL - 07/25-08/24/24					
*** 2426900203947	9/25/2024	1.13	0.00	10/04/2024				No	0
231-030-550100 Utilities				99 FAYETTE ST - 08/05-09/03/24					
*** 2426900203947	9/25/2024	11.75	0.00	10/04/2024				No	0
231-030-550100 Utilities				805 EAST SHORE DR - 07/21-08/18/24					
*** 2426900203947	9/25/2024	2.76	0.00	10/04/2024				No	0
231-030-550100 Utilities				801 SHERIDAN RD - 07/14-08/11/24					
*** 2426900203947	9/25/2024	11.43	0.00	10/04/2024				No	0
231-030-550100 Utilities				1901 EL CAMINO DR - 07/22-08/19/24					
*** 2426900203947	9/25/2024	171.83	0.00	10/04/2024				No	0
231-030-550100 Utilities				110 STATE, UNIT FT - 07/30-08/27/24					
*** 2426900203947	9/25/2024	17.27	0.00	10/04/2024				No	0
231-030-550100 Utilities				1802 OAKWOOD DR - 07/21-08/18/24					
*** 2426900203947	9/25/2024	7.95	0.00	10/04/2024				No	0
231-030-550100 Utilities				2120 SUSAN HOPE DR - 07/14-08/11/24					
*** 2426900203947	9/25/2024	4.53	0.00	10/04/2024				No	0
231-030-550100 Utilities				2 CAPE CT - 07/14-08/11/24					
*** 2426900203947	9/25/2024	55.58	0.00	10/04/2024				No	0
231-030-550100 Utilities				1831 WINGED FOOT DR - 07/25-08/24/24					
*** 2426900203947	9/25/2024	15.63	0.00	10/04/2024				No	0
231-030-550100 Utilities				2804 S 14TH ST - 07/23-08/20/24					
*** 2426900203947	9/25/2024	14.82	0.00	10/04/2024				No	0
100-068-550100 Utilities				1411 ELMGROVE TW - 07/28-08/25/24					
*** 2426900203947	9/25/2024	420.61	0.00	10/04/2024				No	0
100-068-550100 Utilities				1130 KOCH ST, UNIT A - 08/01-08/31/24					
*** 2426900203947	9/25/2024	14.37	0.00	10/04/2024				No	0
100-068-550100 Utilities				911 BRENKMAN DR - 07/29-08/26/24					
*** 2426900203947	9/25/2024	14.85	0.00	10/04/2024				No	0
100-068-550100 Utilities				95 COURT ST UNMTRD - 08/05-09/04/24					
*** 2426900203947	9/25/2024	20.55	0.00	10/04/2024				No	0
100-068-550100 Utilities				95 COURT ST - 08/05-09/03/24					
*** 2426900203947	9/25/2024	2.93	0.00	10/04/2024				No	0
100-068-550100 Utilities				310 MARGARET ST - 07/30-08/27/24					
*** 2426900203947	9/25/2024	0.74	0.00	10/04/2024				No	0
100-068-550100 Utilities				2504 S 2ND ST PEKIN SIGN - 07/23-08/20/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 2426900203947	9/25/2024	2.48	0.00	10/04/2024				No	0
100-068-550100 Utilities					407 ANN ELIZA ST - 07/30-08/27/24				
*** 2426900203947	9/25/2024	2,451.72	0.00	10/04/2024				No	0
100-068-550100 Utilities					111 S CAPITOL ST - 08/04-09/04/24				
*** 2426900203947	9/25/2024	26.64	0.00	10/04/2024				No	0
231-031-550100 Utilities					606 S FRONT ST UNMTRD - 07/26-08/25/24				
*** 2426900203947	9/25/2024	10,377.50	0.00	10/04/2024				No	0
231-031-550100 Utilities					606 S FRONT ST - 08/02-09/01/24				
*** 2426900203947	9/25/2024	16.55	0.00	10/04/2024				No	0
231-031-550100 Utilities					2500 S 2ND ST FBOP - 07/23-08/20/24				
*** 2426900203947	9/25/2024	280.45	0.00	10/04/2024				No	0
525-525-550100 Utilities					13906 AIRPORT LN, UNIT B - 08/04-09/02/24				
*** 2426900203947	9/25/2024	1,556.29	0.00	10/04/2024				No	0
525-525-550100 Utilities					13906 AIRPORT LN ELEC VAULT - 08/04-09/02/24				
*** 2426900203947	9/25/2024	105.70	0.00	10/04/2024				No	0
525-525-550100 Utilities					13906 AIRPORT LN, UNIT A - 08/04-09/02/24				
*** 2426900203947	9/25/2024	18.22	0.00	10/04/2024				No	0
525-525-550100 Utilities					13918 AIRPORT LN, UNIT B1 - 08/04-09/02/24				
*** 2426900203947	9/25/2024	1.50	0.00	10/04/2024				No	0
100-032-550100 Utilities					1208 KOCH ST UNMTRD - 08/01-09/01/24				
*** 2426900203947	9/25/2024	308.77	0.00	10/04/2024				No	0
100-032-550100 Utilities					1208 KOCH ST - 08/01-08/31/24				
*** 2426900203947	9/25/2024	33.65	0.00	10/04/2024				No	0
100-032-550100 Utilities					1140 KOCH ST SALT DOME - 07/16-08/13/24				
*** 2426900203947	9/25/2024	69.64	0.00	10/04/2024				No	0
501-501-550100 Utilities					1130 KOCH ST (BUS) - 08/01-08/31/24				
*** 2426900203947	9/25/2024	2.23	0.00	10/04/2024				No	0
501-501-550100 Utilities					1130 KOCH ST, UNIT B (25938263) - 07/17-08/14/24				
*** 2426900203947	9/25/2024	363.39	0.00	10/04/2024				No	0
501-501-550100 Utilities					1130 KOCH ST, UNIT B (25901276) - 07/16-08/13/24				
*** 2426900203947	9/25/2024	559.05	0.00	10/04/2024				No	0
100-034-550100 Utilities					3232 COURT ST - 07/18-08/17/24				
*** 2426900203947	9/25/2024	397.16	0.00	10/04/2024				No	0
100-034-550100 Utilities					272 DERBY ST - 07/15-08/12/24				
*** 2426900203947	9/25/2024	69.64	0.00	10/04/2024				No	0
699-069-550100 Utilities					1130 KOCH ST (VMF) - 08/01-08/31/24				
*** 2426900203947	9/25/2024	2.22	0.00	10/04/2024				No	0
699-069-550100 Utilities					1130 KOCH ST, UNIT B (25938263) - 07/17-08/14/24				
*** 2426900203947	9/25/2024	363.40	0.00	10/04/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
699-069-550100 Utilities				1130 KOCH ST, UNIT B (25901276) - 07/16-08/13/24					
242690020394718 Total:		21,550.69							
Calpine Energy Solutions, L		21,550.69							
Casey Transportation Services Inc 13206									
20249147	9/20/2024	808.17	0.00	10/04/2024				No	0
100-032-535000 Material And Hauling				DELIVER SPRAY PATCH ROCK - #6137813					
20249147 Total:		808.17							
Casey Transportation Serv		808.17							
Cintas Corporation 10115									
4205080456	9/12/2024	114.64	0.00	10/04/2024				No	0
699-069-569000 Other Contractual Service				VMF UNIFORM CLEANING					
4205080456 Total:		114.64							
Cintas Corporation Total:		114.64							
Dossey, John 12954									
*** EXPENSE-092	9/25/2024	41.45	0.00	10/04/2024				No	0
100-001-519000 Training And Education				LYFT - IML CONF TRANSPORTATION - 09/20/24					
EXPENSE-0924 Total:		41.45							
Dossey, John Total:		41.45							
Eaton, Joshua 14660									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
EXPENSE-1024	10/3/2024	15.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education					BREATH ANALYSIS TRNG - 10/15/24 - PER DIEM				
	EXPENSE-1024 Total:	15.00							
	Eaton, Joshua Total:	15.00							
Enviro-Safe Refrigerants, Inc 14747									
09262024	9/26/2024	6,000.00	0.00	10/04/2024				No	0
273-273-591200 Developer Agreement Payments					ENVIRO-SAFE TIF REBATE				
	09262024 Total:	6,000.00							
	Enviro-Safe Refrigerants, In	6,000.00							
Fletcher's Power Vac, Inc 13712									
7517	9/19/2024	2,565.52	0.00	10/04/2024				No	0
100-068-580401 Building Repair					WATER RESTORATION CLEAN UP				
	7517 Total:	2,565.52							
	Fletcher's Power Vac, Inc T	2,565.52							
Guerra, James 10240									
EXPENSE-1024A	10/3/2024	19.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education					LAW ENFORCEM'T REFORM - 10/09/24 - PER DIEM				
	EXPENSE-1024A Total:	19.00							
EXPENSE-1024B	10/3/2024	19.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education					SFST REFRESHER - 10/11/24 - PER DIEM				
	EXPENSE-1024B Total:	19.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Guerra, James Total:		38.00							
Herr Petroleum Corporation 12712									
*** D41577	9/23/2024	12,222.58	0.00	10/04/2024				No	0
699-000-160100 Fuel Inventory				DIESEL - 4001 GAL @ 3.05/GAL					
*** D41577	9/23/2024	8,359.50	0.00	10/04/2024				No	0
699-000-160100 Fuel Inventory				REG N/L - 3001 GAL @ 2.79/GAL					
D41577 Total:		20,582.08							
Herr Petroleum Corporatio		20,582.08							
Heyl, Royster, Voelker & Allen, P.C. 14741									
1710205	9/23/2024	1,960.00	0.00	10/04/2024				No	0
100-003-561004 Admin Hearing Officer				ADMIN HEARINGS - 08/08/24, 08/22/24, 09/12/24					
1710205 Total:		1,960.00							
Heyl, Royster, Voelker & A		1,960.00							
Hutchinson, Courtney 10281									
EXPENSE-1024A	10/3/2024	474.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education				IACP ANNUAL CONF - 10/18-10/23/24 - PER DIEM					
EXPENSE-1024A Total:		474.00							
EXPENSE-1024B	10/3/2024	1,770.05	0.00	10/04/2024				No	0
100-761-519000 Training And Education				IACP ANNUAL CONF - 10/18-10/23/24 - LODGING					
EXPENSE-1024B Total:		1,770.05							
Hutchinson, Courtney Tota		2,244.05							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Illinois American Water Company									
10291									
*** 210000995141	9/19/2024	96.98	0.00	10/04/2024				No	0
100-068-550100 Utilities				FIRE STATION #1 - 08/15-09/16/24					
210000995141 Total:		96.98							
*** 210001081816	9/19/2024	21.28	0.00	10/04/2024				No	0
100-068-550100 Utilities				MARGARET ST YD HYDRANT - 08/15-09/16/24					
210001081816 Total:		21.28							
*** 210001269890	9/19/2024	18.54	0.00	10/04/2024				No	0
100-068-550100 Utilities				2ND ST YD HYDRANT - 08/15-09/16/24					
210001269890 Total:		18.54							
*** 210001655200	9/19/2024	26.41	0.00	10/04/2024				No	0
100-068-550100 Utilities				608 S FRONT ST - 08/15-09/16/24					
210001655200 Total:		26.41							
*** 210002094969	9/19/2024	25.48	0.00	10/04/2024				No	0
100-068-550100 Utilities				STATE ST LIFT STATION - 08/15-09/16/24					
210002094969 Total:		25.48							
*** 210002243143	9/19/2024	24.97	0.00	10/04/2024				No	0
100-068-550100 Utilities				2500 S 2ND ST - 08/15-09/16/24					
210002243143 Total:		24.97							
*** 210002282773	9/19/2024	661.70	0.00	10/04/2024				No	0
100-068-550100 Utilities				CITY HALL - 08/15-09/16/24					
210002282773 Total:		661.70							
*** 210002365869	9/19/2024	18.54	0.00	10/04/2024				No	0
100-068-550100 Utilities				7TH ST YD HYDRANT - 08/15-09/16/24					
210002365869 Total:		18.54							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 210003283755	9/18/2024	25.34	0.00	10/04/2024				No	0
100-068-550100 Utilities					1842 COURT ST YD HYDRANT - 08/13-09/12/24				
210003283755 Total:		25.34							
*** 210004789874	9/19/2024	337.17	0.00	10/04/2024				No	0
100-068-550100 Utilities					606 S FRONT ST SEWER - 08/15-09/16/24				
210004789874 Total:		337.17							
*** 220000296568	9/19/2024	30.61	0.00	10/04/2024				No	0
100-068-550100 Utilities					FRONT ST REST AREA - 08/15-09/16/24				
220000296568 Total:		30.61							
*** 220038853805	9/19/2024	31.03	0.00	10/04/2024				No	0
100-068-550100 Utilities					FIRE STATION #1 SHED - 08/15-09/16/24				
220038853805 Total:		31.03							
*** 220040749688	9/19/2024	47.82	0.00	10/04/2024				No	0
100-068-550100 Utilities					311 BROADWAY ST - 08/15-09/16/24				
220040749688 Total:		47.82							
Illinois American Water Co		1,365.87							
Kimball Midwest 11679									
*** 102626604	9/20/2024	487.56	0.00	10/04/2024				No	0
223-023-522400 General Supplies					GLASS CLEANER/HOSE CLAMP/MED SUPPLIES				
*** 102626604	9/20/2024	144.50	0.00	10/04/2024				No	0
100-032-559000 Medical Expense/supplies					GLASS CLEANER/HOSE CLAMP/MED SUPPLIES				
102626604 Total:		632.06							
Kimball Midwest Total:		632.06							

Leman Precast Concrete, Inc

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
11200									
17547	9/20/2024	2,291.00	0.00	10/04/2024				No	0
231-033-564100	Drainage Improvements				INLETS/RISER RINGS/RISERS FOR CB REPAIRS				
	17547 Total:	2,291.00							
	Leman Precast Concrete, In	2,291.00							
LHF Compost Inc									
11829									
1711699	9/20/2024	993.81	0.00	10/04/2024				No	0
223-025-566501	Compost Site Expense				YW FEE - 09/1-09/20/24				
	1711699 Total:	993.81							
	LHF Compost Inc Total:	993.81							
Limelight Communications, Inc									
15164									
LL55046	7/10/2024	180.00	0.00	10/04/2024				No	0
208-208-598100	Public Relations				HOMETOWN VOICE AD/BICENTENNIAL - JUL 2024				
	LL55046 Total:	180.00							
LL55148	8/12/2024	180.00	0.00	10/04/2024				No	0
208-208-598100	Public Relations				HOMETOWN VOICE AD/BICENTENNIAL - AUG 2024				
	LL55148 Total:	180.00							
LL55302	9/16/2024	180.00	0.00	10/04/2024				No	0
208-208-598100	Public Relations				HOMETOWN VOICE AD/BICENTENNIAL - SEP 2024				
	LL55302 Total:	180.00							
	Limelight Communications	540.00							
McMillan, Sue									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
10407									
*** EXPENSE-092	10/1/2024	2.50	0.00	10/04/2024				No	0
100-004-551000 Printing And Publications					JOURNAL STAR/HEALTHY HOMES GRANT - 09/30/24				
EXPENSE-0924 Total:		2.50							
McMillan, Sue Total:		2.50							
Meister-Shane, LTD									
15115									
64359	9/10/2024	1,159.79	0.00	10/04/2024				No	0
223-023-534000 Automotive Expense					HYDRAULIC HOSE - SW15				
64359 Total:		1,159.79							
Meister-Shane, LTD Total:		1,159.79							
Menards									
10414									
86239	9/9/2024	107.53	0.00	10/04/2024				No	0
100-068-534200 Buildings And Grounds Rep					FIRE STATION SCREEN DOOR FRAMES				
86239 Total:		107.53							
86499	9/12/2024	83.52	0.00	10/04/2024				No	0
100-068-522400 General Supplies					CLEANING SUPPLIES - PUBLIC PROPERTY				
86499 Total:		83.52							
87103	9/20/2024	35.98	0.00	10/04/2024				No	0
100-068-534200 Buildings And Grounds Rep					DRILL BITS				
87103 Total:		35.98							
87328	9/23/2024	34.95	0.00	10/04/2024				No	0
100-068-534200 Buildings And Grounds Rep					FENCE PARTS FOR SALLY PORT				
87328 Total:		34.95							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
87336	9/23/2024	39.98	0.00	10/04/2024				No	0
223-023-529000 Equipment				2 GARDEN HOES FOR GARBAGE TRUCKS					
87336 Total:		39.98							
87428	9/24/2024	11.34	0.00	10/04/2024				No	0
100-068-534200 Buildings And Grounds Rep				2 CYCLE OIL					
87428 Total:		11.34							
Menards Total:		313.30							
Middle America Government Consulting, Inc									
15230									
*** 3011A	9/30/2024	93.10	0.00	10/04/2024				No	0
525-525-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	93.10	0.00	10/04/2024				No	0
208-208-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	372.40	0.00	10/04/2024				No	0
270-270-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	372.40	0.00	10/04/2024				No	0
273-273-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	372.40	0.00	10/04/2024				No	0
275-275-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	465.50	0.00	10/04/2024				No	0
277-277-569000 Other Contractual Services				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	93.10	0.00	10/04/2024				No	0
570-570-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	465.50	0.00	10/04/2024				No	0
501-501-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	1,396.50	0.00	10/04/2024				No	0
231-029-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	1,396.50	0.00	10/04/2024				No	0
223-023-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
*** 3011A	9/30/2024	4,189.50	0.00	10/04/2024				No	0
100-006-569000 Other Contractual Service				FINANCE TEMP - 09/15-09/28/24					
3011A Total:		9,310.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 3011B	9/30/2024	5.99	0.00	10/04/2024				No	0
525-525-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	5.99	0.00	10/04/2024				No	0
208-208-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	23.95	0.00	10/04/2024				No	0
270-270-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	23.95	0.00	10/04/2024				No	0
273-273-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	23.95	0.00	10/04/2024				No	0
275-275-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	29.93	0.00	10/04/2024				No	0
277-277-569000 Other Contractual Services				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	5.99	0.00	10/04/2024				No	0
570-570-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	29.93	0.00	10/04/2024				No	0
501-501-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	89.80	0.00	10/04/2024				No	0
231-029-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	89.80	0.00	10/04/2024				No	0
223-023-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
*** 3011B	9/30/2024	269.36	0.00	10/04/2024				No	0
100-006-569000 Other Contractual Service				LODGING - 09/16-09/19/24, 09/23-09/26/24					
3011B Total:		598.64							
*** 3011C	9/30/2024	4.07	0.00	10/04/2024				No	0
525-525-569000 Other Contractual Service				MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24					
*** 3011C	9/30/2024	4.07	0.00	10/04/2024				No	0
208-208-569000 Other Contractual Service				MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24					
*** 3011C	9/30/2024	16.29	0.00	10/04/2024				No	0
270-270-569000 Other Contractual Service				MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24					
*** 3011C	9/30/2024	16.29	0.00	10/04/2024				No	0
273-273-569000 Other Contractual Service				MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24					
*** 3011C	9/30/2024	16.29	0.00	10/04/2024				No	0
275-275-569000 Other Contractual Service				MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24					
*** 3011C	9/30/2024	20.37	0.00	10/04/2024				No	0
277-277-569000 Other Contractual Services				MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24					
*** 3011C	9/30/2024	4.07	0.00	10/04/2024				No	0
570-570-569000 Other Contractual Service				MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 3011C	9/30/2024	20.37	0.00	10/04/2024				No	0
501-501-569000 Other Contractual Service					MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24				
*** 3011C	9/30/2024	61.10	0.00	10/04/2024				No	0
231-029-569000 Other Contractual Service					MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24				
*** 3011C	9/30/2024	61.10	0.00	10/04/2024				No	0
223-023-569000 Other Contractual Service					MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24				
*** 3011C	9/30/2024	183.34	0.00	10/04/2024				No	0
100-006-569000 Other Contractual Service					MILEAGE - 09/16/24, 09/19/24, 09/23/24, 09/26/24				
3011C Total:		407.36							
Middle America Governme		10,316.00							
Midwest Transit Equipment, Inc 10421									
X10107242801	9/11/2024	158.30	0.00	10/04/2024				No	0
501-501-534000 Automotive Expense					RUBBER SEAL - BUS 1943				
X10107242801 Total:		158.30							
X10107264801	9/13/2024	882.63	0.00	10/04/2024				No	0
501-501-534000 Automotive Expense					ROTOR/HYDRAULIC HOSES/CALIPER - BUS 1202				
X10107264801 Total:		882.63							
Midwest Transit Equipmen		1,040.93							
Montoya, Emilie 14646									
EXPENSE-1024A	10/3/2024	15.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education					WINNING MIND FOR WOMEN - 10/16/24 - PER DIEM				
EXPENSE-1024A Total:		15.00							
EXPENSE-1024B	10/3/2024	15.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education					BREATH ANALYSIS TRNG - 10/15/24 - PER DIEM				
EXPENSE-1024B Total:		15.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
EXPENSE-1024C	10/3/2024	45.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education					INTERVIEW & INTERR. - 10/22-10/24/24 - PER DIEM				
EXPENSE-1024C Total:		45.00							
Montoya, Emilie Total:		75.00							
Mutual Wheel Co Inc									
10439									
2015631	4/19/2024	-640.00	0.00	10/04/2024				No	0
100-034-534000 Automotive Expense					CORE CREDIT - ENGINE 2				
2015631 Total:		-640.00							
2016817	9/14/2024	-390.00	0.00	10/04/2024				No	0
100-034-534000 Automotive Expense					CORE RETURN - LADDER 3				
2016817 Total:		-390.00							
2852053	9/5/2024	140.00	0.00	10/04/2024				No	0
100-034-534000 Automotive Expense					E6 VALVE - ENGINE 4				
2852053 Total:		140.00							
2853622	9/11/2024	175.14	0.00	10/04/2024				No	0
100-034-534000 Automotive Expense					DRAIN VALVE - LADDER 3				
2853622 Total:		175.14							
Mutual Wheel Co Inc Tota		-714.86							
NAPA Auto Parts									
10441									
585682	9/16/2024	201.98	0.00	10/04/2024				No	0
100-032-534000 Automotive Expense					HYDRAULIC FLUID - STREET DEPT BACKHOE				
585682 Total:		201.98							
585724	9/16/2024	392.10	0.00	10/04/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description		Reference				
231-030-522400 General Supplies					STARTER - LAKE WHITEHURST GENERATOR				
585724 Total:		392.10							
*** 585891	9/17/2024	4.29	0.00	10/04/2024				No	0
699-070-534000 Automotive Expense					CLAMP - TCHS BUS #7				
*** 585891	9/17/2024	4.29	0.00	10/04/2024				No	0
501-501-534000 Automotive Expense					CLAMP - BUS STOCK				
585891 Total:		8.58							
NAPA Auto Parts Total:		602.66							
O'Reilly Auto Enterprises, LLC									
10456									
1262283426	9/12/2024	50.61	0.00	10/04/2024				No	0
100-068-534000 Automotive Expense					TRANS CABLE - YC/PP TRUCK				
1262283426 Total:		50.61							
O'Reilly Auto Enterprises,		50.61							
Schwartz Electric									
10579									
18996	9/26/2024	3,885.00	0.00	10/04/2024				No	0
100-032-569000 Other Contractual Service					JULIE LOCATES - 09/11-09/24/24				
18996 Total:		3,885.00							
18997	9/26/2024	281.00	0.00	10/04/2024				No	0
100-068-534200 Buildings And Grounds Rep					REPAIR STREET LIGHTS @ ELIZABETH & CAPITOL				
18997 Total:		281.00							
Schwartz Electric Total:		4,166.00							
Smith, Adam									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
11543									
EXPENSE-1024	10/3/2024	19.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education				LAW ENFORCEM'T REFORM - 10/09/24 - PER DIEM					
	EXPENSE-1024 Total:	19.00							
	Smith, Adam Total:	19.00							
Tazewell County Recorder									
11172									
09272024A	9/27/2024	138.00	0.00	10/04/2024				No	0
100-766-593300 Lien Filing & Release Fees				FILE ZERO/RELEASE 2 LIENS					
	09272024A Total:	138.00							
09272024B	9/27/2024	138.00	0.00	10/04/2024				No	0
100-766-593300 Lien Filing & Release Fees				FILE ZERO/RELEASE 2 LIENS					
	09272024B Total:	138.00							
10042024A	10/4/2024	138.00	0.00	10/04/2024				No	0
231-029-593300 Lien Filing Fee				FILE ZERO/RELEASE 2 WW LIENS					
	10042024A Total:	138.00							
10042024B	10/4/2024	276.00	0.00	10/04/2024				No	0
231-029-593300 Lien Filing Fee				FILE ZERO/RELEASE 4 WW LIENS					
	10042024B Total:	276.00							
	Tazewell County Recorder	690.00							
Third Millennium Associates, Inc									
11953									
*** 31941	9/17/2024	1,159.95	0.00	10/04/2024				No	0
231-029-569000 Other Contractual Service				MONTHLY BILL RENDERING - SEP 2024					
*** 31941	9/17/2024	1,159.95	0.00	10/04/2024				No	0
223-023-569000 Other Contractual Service				MONTHLY BILL RENDERING - SEP 2024					
*** 31941	9/17/2024	55.89	0.00	10/04/2024				No	0

AP-To Be Paid Proof List (10/03/2024 - 1:13 PM)

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*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
231-029-520400 Postage									
*** 31941	9/17/2024	55.89	0.00	10/04/2024				No	0
223-023-520400 Postage									
31941 Total:		2,431.68							
Third Millennium Associat		2,431.68							
Topless Tree Service									
14332									
3148	9/23/2024	1,100.00	0.00	10/04/2024				No	0
100-068-534200 Buildings And Grounds Rep									
3148 Total:		1,100.00							
Topless Tree Service Total:		1,100.00							
Truck Centers, Inc									
10664									
F14044224201	9/12/2024	247.49	0.00	10/04/2024				No	0
223-023-534000 Automotive Expense									
F14044224201 Total:		247.49							
F14044259001	9/17/2024	350.10	0.00	10/04/2024				No	0
100-034-534000 Automotive Expense									
F14044259001 Total:		350.10							
Truck Centers, Inc Total:		597.59							
Turner Door Inc									
13460									
09102024	9/10/2024	625.00	0.00	10/04/2024				No	0
100-068-534200 Buildings And Grounds Rep									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
09102024 Total:		625.00							
Turner Door Inc Total:		625.00							
Unland Insurance & Benefits									
10671									
*** 174381	6/25/2024	1,405.00	0.00	10/04/2024				No	0
695-095-569000 Other Contractual Service					BENEFIT/INS. CONSULTANT FEES - APR 2024				
*** 174381	6/25/2024	1,412.50	0.00	10/04/2024				No	0
695-095-569000 Other Contractual Service					BENEFIT/INS. CONSULTANT FEES - MAY 2024				
*** 174381	6/25/2024	1,412.50	0.00	10/04/2024				No	0
695-095-569000 Other Contractual Service					BENEFIT/INS. CONSULTANT FEES - JUN 2024				
174381 Total:		4,230.00							
Unland Insurance & Benefi		4,230.00							
Vasselli Law, LLC									
15247									
26	9/2/2024	1,020.00	0.00	10/04/2024				No	0
100-003-560600 Corporate Counsel Fees					LEGAL FEES - REAL ESTATE - AUG 2024				
26 Total:		1,020.00							
6-CR	9/2/2024	-30.00	0.00	10/04/2024				No	0
100-003-560600 Corporate Counsel Fees					CREDIT DUE TO OVERCHARGE ON PREV INVOICE				
6-CR Total:		-30.00							
Vasselli Law, LLC Total:		990.00							
Watts, Hope									
15111									
EXPENSE-1024	10/3/2024	45.00	0.00	10/04/2024				No	0
100-761-519000 Training And Education					INTERVIEW & INTERR. - 10/22-10/24/24 - PER DIEM				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #	
Account Number	Description				Reference					
EXPENSE-1024 Total:		45.00								
EXPENSE-1224	10/3/2024	75.00	0.00	10/04/2024	No					0
100-761-519000 Training And Education		CRISIS INTERVENTION - 12/16-12/20/24 - PER DIEM								
EXPENSE-1224 Total:		75.00								
Watts, Hope Total:		120.00								
Report Total:		97,803.30								

Accounts Payable

To Be Paid Proof List

User: cmbodine@ci.pekin.il.us
Printed: 10/02/2024 - 10:48AM
Batch: 00006.10.2024 - CMB_2023-10-04_SPWT TIF



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
SPWT LLC									
15281									
09232024	9/23/2024	150,000.00	0.00	10/04/2024				No	0
270-270-591200 Developer Agreement Payments				TIF PMT - SPWT/RAIL HOUSE - ORD. 4105-23/24					
09232024 Total:		150,000.00							
SPWT LLC Total:		150,000.00							
Report Total:		150,000.00							

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Seth Ranney, Police Chief

AGENDA ITEM: Pekin Police Department Monthly Statistics

DESCRIPTION: Police Department- September 2024 Statistics

FINANCIAL IMPACT:

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: (Remove all that do not apply) Bid, Request for Proposal, Request for Qualifications, Sole Source, Quotes, State Contract, N/A

REVIEWED BY:

Seth Ranney, Police Chief
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/8/2024
 Approved - 10/8/2024
 Final Approval - 10/10/2024



City of Pekin Police Department

Seth Ranney
Chief of Police

111 S. Capitol Street, Pekin, IL 61554
Phone – 309-478-5330

Date: October 1, 2024

To: Pekin City Council Members

From: Seth Ranney, Chief of Police

Re: September 2024 Monthly Police Department Statistics

Total Calls for Service in September 2024: 3,296

Murder: 0

Sexual Assault: 4

Robbery: 1

Aggravated Assault: 13

Burglary: 2

Theft: 63

Motor Vehicle Theft: 1

Vehicle Impounds: 18

FOIA Requests: 104

FOIA Pages: 1344

FOIA Videos: 48

Total Traffic Stops in September 2024: 487

Speeding: 94

Disobey Traffic Control Device: 17

Failure to Yield Right of Way: 2

Failure to Obey Stop Sign: 36

Registration Violation: 119

Electronic Communication Device: 11

Improper Lane Usage: 17

Operating Uninsured Motor Vehicle: 56

Disregard Stop Sign: 6



City of Pekin Police Department

Seth Ranney
Chief of Police

111 S. Capitol Street, Pekin, IL 61554
Phone – 309-478-5330



PEKIN FIRE DEPARTMENT

3232 COURT ST — Pekin, IL 61554

www.ci.pekin.il.us

Monthly Incident Type Report (Pekin Fire)

Basic Incident Type	Total Incidents	Total Incidents Percent of Incidents
Incident Type Category: 1 - Fire		
111 - Building fire	1	0.17%
112 - Fires in structure other than in a building	1	0.17%
113 - Cooking fire, confined to container	6	1.00%
116 - Fuel burner/boiler malfunction, fire confined	1	0.17%
131 - Passenger vehicle fire	1	0.17%
132 - Road freight or transport vehicle fire	1	0.17%
140 - Natural vegetation fire, other	2	0.33%
150 - Outside rubbish fire, other	1	0.17%
151 - Outside rubbish, trash or waste fire	1	0.17%
Total: 15		Total: 2.49%
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident		
311 - Medical assist, assist EMS crew	30	4.98%
321 - EMS call, excluding vehicle accident with injury	406	67.33%
322 - Motor vehicle accident with injuries	11	1.82%
324 - Motor vehicle accident with no injuries.	2	0.33%
353 - Removal of victim(s) from stalled elevator	3	0.50%
Total: 452		Total: 74.96%
Incident Type Category: 4 - Hazardous Condition (No Fire)		
412 - Gas leak (natural gas or LPG)	4	0.66%
422 - Chemical spill or leak	1	0.17%
440 - Electrical wiring/equipment problem, other	1	0.17%
444 - Power line down	6	1.00%
445 - Arcing, shorted electrical equipment	3	0.50%
463 - Vehicle accident, general cleanup	1	0.17%
Total: 16		Total: 2.65%
Incident Type Category: 5 - Service Call		
500 - Service call, other	2	0.33%
511 - Lock-out	3	0.50%
531 - Smoke or odor removal	3	0.50%
550 - Public service assistance, other	14	2.32%
551 - Assist police or other governmental agency	2	0.33%
552 - Police matter	5	0.83%
553 - Public service	3	0.50%
554 - Assist invalid	23	3.81%
561 - Unauthorized burning	10	1.66%
Total: 65		Total: 10.78%
Incident Type Category: 6 - Good Intent Call		
600 - Good intent call, other	1	0.17%
611 - Dispatched and cancelled en route	14	2.32%
622 - No incident found on arrival at dispatch address	5	0.83%
631 - Authorized controlled burning	2	0.33%
651 - Smoke scare, odor of smoke	1	0.17%
653 - Smoke from barbecue, tar kettle	1	0.17%
Total: 24		Total: 3.98%
Incident Type Category: 7 - False Alarm & False Call		

Basic Incident Type	Total Incidents	Total Incidents Percent of Incidents
700 - False alarm or false call, other	10	1.66%
710 - Malicious, mischievous false call, other	1	0.17%
712 - Direct tie to FD, malicious false alarm	1	0.17%
730 - System malfunction, other	1	0.17%
735 - Alarm system sounded due to malfunction	1	0.17%
736 - CO detector activation due to malfunction	2	0.33%
740 - Unintentional transmission of alarm, other	6	1.00%
743 - Smoke detector activation, no fire - unintentional	5	0.83%
744 - Detector activation, no fire - unintentional	1	0.17%
745 - Alarm system activation, no fire - unintentional	3	0.50%
	Total: 31	Total: 5.14%
	Total: 603	Total: 100.00%

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Building Department Permit Report For September 2024

DESCRIPTION: Building Department Permit Report For September 2024

FINANCIAL IMPACT:

REVIEWED BY:

Nic Maquet, Chief Building Official
 Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/8/2024
 Approved - 10/8/2024
 Approved - 10/9/2024
 Final Approval - 10/10/2024

Cash Receipts

Receipt Listing by GL

User: nmaquet@ci.pekin.il.us

Printed: 10/08/2024 - 2:01 PM



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Account Number		Account Description				Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
100-793-425500		Hvac Permit				
01253584	False	026602	John Harms	9/3/2024	HVAC Permit - 24PEK-HV-0167 - 30	1,549.00
01256307	False	026338	Cordts Heating & Air	9/10/2024	HVAC Permit - 24PEK-HV-0178 - 17	50.00
01256475	False	026338	Cordts Heating & Air	9/11/2024	HVAC Permit - 24PEK-HV-0180 - 14	50.00
01257195	False	028140	Scott Sauder	9/3/2024	HVAC Permit - 24PEK-HV-0171 - 21	130.00
01257239	False	028140	Scott Sauder	9/4/2024	HVAC Permit - 24PEK-HV-0174 - 19	30.00
01257253	False	026338	Cordts Heating & Air	9/17/2024	HVAC Permit - 24PEK-HV-0184 - 16	25.00
01257253	False	026338	Cordts Heating & Air	9/17/2024	HVAC Permit - 24PEK-HV-0185 - 24	50.00
01257256	False	014294	Frank Shearer	9/5/2024	HVAC Permit - 24PEK-HV-0175 - 17	50.00
01257257	False	026576	Paxton Griffin	9/5/2024	HVAC Permit - 24PEK-HV-0176 - 31	50.00
01257260	False	026372	Brent Braker	9/6/2024	HVAC Permit - 24PEK-HV-0177 - 11	50.00
01257260	False	026372	Brent Braker	9/6/2024	HVAC Permit - 24PEK-HV-0170 - 21	25.00
01257445	False	014294	Frank Shearer	9/10/2024	HVAC Permit - 24PEK-HV-0179 - 16	50.00
01257484	False	026469	Scott Cicciarelli	9/10/2024	HVAC Permit - 24PEK-HV-0172 - 34	2,578.00
01257885	False	014294	Frank Shearer	9/12/2024	HVAC Permit - 24PEK-HV-0181 - 20	50.00
01259962	False	026009	Craig Stuber	9/17/2024	HVAC Permit - 24PEK-HV-0173 - 10	25.00
01259964	False	014294	Frank Shearer	9/17/2024	HVAC Permit - 24PEK-HV-0182 - 16	50.00
01260869	False	030309	Priscilla & Orin Burgess	9/30/2024	HVAC Permit 24PEK-HV-0165 - 325	25.00
01261207	False	026009	Craig Stuber	9/23/2024	HVAC Permit - 24PEK-HV-0183 - 20	50.00
01261209	False	014294	Frank Shearer	9/24/2024	HVAC Permit - 24PEK-HV-0190 - 14	25.00
01261212	False	027600	Nicholas Mucciante	9/24/2024	HVAC Permit - 24PEK-HV-0186 - 11	50.00
01261212	False	027600	Nicholas Mucciante	9/24/2024	HVAC Permit - 24PEK-HV-0187 - 15	50.00
01262746	False	027600	Nicholas Mucciante	9/27/2024	HVAC Permit - 24PEK-HV-0191 - 9 I	84.00
01263013	False	014294	Frank Shearer	9/30/2024	HVAC Permit - 24PEK-HV-0192 - 10	50.00
					Fund: 100	Total: 5,146.00
100-793-425700		Special Use Permit				

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01256245	False	035335	SVN Colvin Team	9/9/2024	Special Use Permit - 1610 Broadway	125.00
01257415	False	030863	Koch Street Mini Storage	9/17/2024	Variance Application - 1500 S 2nd	125.00
01259072	False	028227	Central Life Church	9/24/2024	Special Use Permit	0.00
					Fund: 100	Total:
						250.00
100-793-426000			Electrical Permits			
01255244	False	035278	RJ Rhodes	9/5/2024	Electrical Permit - 24PEK-EL-0169 -	75.00
01256441	False	029307	Shawn Taylor	9/10/2024	Electrical Permit - 24PEK-EL-0176 -	120.00
01257190	False	033865	Mark Cram	9/3/2024	Electrical Permit - 24PEK-SOL-0161	75.00
01257443	False	033452	Nicholas Vogelsang	9/10/2024	Electrical Permit - 24PEK-EL-0181 -	50.00
01257446	False	034635	Paul Joyce	9/10/2024	Electrical Permit - 24PEK-SOL-0167	75.00
01257446	False	034635	Paul Joyce	9/10/2024	Electrical Permit - 24PEK-SOL-0160	75.00
01257446	False	034635	Paul Joyce	9/10/2024	Electrical Permit - 24PEK-SOL-0169	75.00
01257485	False	029307	Shawn Taylor	9/10/2024	Electrical Permit - 24PEK-EL-0178 -	100.00
01257485	False	029307	Shawn Taylor	9/10/2024	Electrical Permit - 24PEK-EL-0180 -	220.00
01257487	False	025861	Thomas Fleming	9/10/2024	Electrical Permit - 24PEK-EL-0182 -	430.00
01257531	False	025875	Scott Luginbuhl	9/18/2024	Electrical Permit - 24PEK-EL-0190 -	43.00
01257742	False	035249	Pedro Love-Paramo-Mascote	9/11/2024	Electrical Permit - 24PEK-SOL-0171	75.00
01257743	False	026503	Ray Trapp	9/11/2024	Electrical Permit - 24PEK-EL-0179 -	75.00
01257821	False	033332	Bruce Wood	9/11/2024	Electrical Permit - 24PEK-SOL-0168	75.00
01257821	False	033332	Bruce Wood	9/11/2024	Electrical Permit - 24PEK-SOL-0175	75.00
01257821	False	033332	Bruce Wood	9/11/2024	Electrical Permit - 24PEK-SOL-0172	75.00
01257821	False	033332	Bruce Wood	9/11/2024	Electrical Permit - 24PEK-SOL-0144	75.00
01257821	False	033332	Bruce Wood	9/11/2024	Electrical Permit - 24PEK-SOL-0170	75.00
01257825	False	026534	Gary Jacob	9/11/2024	Electrical Permit - 24PEK-EL-0184 -	430.00
01257825	False	026534	Gary Jacob	9/11/2024	Electrical Permit - 24PEK-EL-0183 -	150.00
01257839	False	030274	Dallas Henderson	9/11/2024	Electrical Permit - 24PEK-SOL-0166	75.00
01257843	False	032787	Jason House	9/11/2024	Electrical Permit - 24PEK-SOL-0174	75.00
01257845	False	026264	Mike Rumbold	9/11/2024	Electrical Permit - 24PEK-EL-0185 -	84.00
01257879	False	026503	Ray Trapp	9/12/2024	Electrical Permit - 24PEK-EL-0187 -	75.00
01257882	False	034635	Paul Joyce	9/12/2024	Electrical Permit - 24PEK-SOL-0176	75.00
01257882	False	034635	Paul Joyce	9/12/2024	Electrical Permit - 24PEK-SOL-0178	75.00
01257883	False	025867	Allen Kaiser	9/12/2024	Electrical Permit - 24PEK-EL-0186 -	75.00
01257900	False	033865	Mark Cram	9/12/2024	Electrical Permit - 24PEK-SOL-0165	150.00
01258440	False	034635	Paul Joyce	9/13/2024	Electrical Permit - 24PEK-SOL-0173	75.00
01258440	False	034635	Paul Joyce	9/13/2024	Electrical Permit - 24PEK-SOL-0164	75.00

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01258789	False	035386	Eigsti Construction Inc	9/16/2024	Electrical Permit - 24PEK-BP-0476-N	30.00
01258797	False	034635	Paul Joyce	9/16/2024	Electrical Permit - 24PEK-SOL-0182	75.00
01258797	False	034635	Paul Joyce	9/16/2024	Electrical Permit - 24PEK-SOL-0181	75.00
01258804	False	026016	Joshua Fryman	9/16/2024	Electrical Permit - 24PEK-EL-0188 -	30.00
01260790	False	034635	Paul Joyce	9/19/2024	Electrical Permit - 24PEK-SOL-0185	75.00
01260791	False	033733	Chris Stewart	9/19/2024	Electrical Permit - 24PEK-SOL-0183	75.00
01260792	False	034748	Kyle Albl	9/19/2024	Electrical Permit - 24PEK-EL-0189 -	75.00
01260792	False	034748	Kyle Albl	9/19/2024	Electrical Permit - 24PEK-EL-0191 -	75.00
01260793	False	033865	Mark Cram	9/19/2024	Electrical Permit - 24PEK-SOL-0187	75.00
01260842	False	028140	Scott Sauder	9/20/2024	Electrical Permit - 24PEK-EL-0193 -	75.00
01260843	False	017649	Donald Spangler	9/20/2024	Electrical Permit - 24PEK-EL-0192 -	75.00
01260850	False	035249	Pedro Love-Paramo-Mascote	9/20/2024	Electrical Permit - 24PEK-SOL-0177	75.00
01261136	False	034709	Civic Digital Displays LLC	9/20/2024	Electrical Permit - 24PEK-SN-0017 -	160.00
01261206	False	026016	Joshua Fryman	9/23/2024	Electrical Permit - 24PEK-EL-0194 -	50.00
01261210	False	026458	Brian Rieke	9/24/2024	Electrical Permit - 24PEK-EL-0197 -	75.00
01261210	False	026458	Brian Rieke	9/24/2024	Electrical Permit - 24PEK-EL-0198 -	75.00
01261210	False	026458	Brian Rieke	9/24/2024	Electrical Permit - 24PEK-EL-0196 -	75.00
01261215	False	026016	Joshua Fryman	9/24/2024	Electrical Permit - 24PEK-EL-0188 -	75.00
01261217	False	034163	Monty Jennings	9/24/2024	Electrical Permit - 24PEK-EL-0174 -	75.00
01261685	False	033477	Matthew Schmidgall	9/25/2024	Electrical Permit - 24PEK-EL-0199 -	150.00
01262523	False	034635	Paul Joyce	9/26/2024	Electrical Permit - 24PEK-SOL-0188	75.00
01262977	False	034635	Paul Joyce	9/30/2024	Electrical Permit - 24PEK-SOL-0186	75.00
01262977	False	034635	Paul Joyce	9/30/2024	Electrical Permit - 24PEK-SOL-0191	75.00
01262977	False	034635	Paul Joyce	9/30/2024	Electrical Permit - 24PEK-SOL-0195	75.00
01262977	False	034635	Paul Joyce	9/30/2024	Electrical Permit - 24PEK-SOL-0180	75.00
01262977	False	034635	Paul Joyce	9/30/2024	Electrical Permit - 24PEK-SOL-0184	75.00
01262977	False	034635	Paul Joyce	9/30/2024	Electrical Permit - 24PEK-SOL-0192	75.00
01262977	False	034635	Paul Joyce	9/30/2024	Electrical Permit - 24PEK-SOL-0194	75.00
01262977	False	034635	Paul Joyce	9/30/2024	Electrical Permit - 24PEK-SOL-0189	75.00
01263004	False	033733	Chris Stewart	9/30/2024	Electrical Permit - 24PEK-SOL-0196	75.00
01263014	False	035180	Tyler Collier	9/30/2024	Electrical Permit - 24PEK-EL-0200	75.00
01263015	False	025867	Allen Kaiser	9/30/2024	Electrical Permit - 24PEK-SOL-0179	75.00
					Fund: 100	Total: 5,722.00
100-793-426400	Building And Rezoning Permit					
01253189	False	035304	VanOppen Construction	9/3/2024	Deck Permit - 24PEK-BP-0456 - 1707	120.00

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01253579	False	035305	Cut Rock Construction LLC	9/3/2024	Curb Cut/Approach/Drive - 24PEK-B	100.00
01253771	False	035306	CAD Construction	9/3/2024	Curb Cut/Approach/Drive - 24PEK-B	80.00
01253771	False	035306	CAD Construction	9/3/2024	Building Permit - 24PEK-BP-0296 - 3	9,035.00
01253794	False	017045	Denny Brown	9/3/2024	Fence Permit - 24PEK-FE-0126 - 181'	30.00
01253795	False	014780	Busy Corner Restaurant Of Pekin	9/3/2024	Building Permit - 24PEK-BP-0462 - 2	30.00
01253796	False	031816	Yoko Kato	9/3/2024	Fence Permit - 24PEK-FE-0125 - 806	30.00
01253797	False	017463	Connie Taylor	9/3/2024	Deck Permit - 24PEK-BP-0454 - 222'	30.00
01253799	False	001312	Steven N Pilcher	9/3/2024	Deck Permit - 24PEK-BP-0453 - 501'	30.00
01254511	False	032813	Ken & Bonnie Humphrey	9/4/2024	Building Permit - 24PEK-BP-0465 - 1	40.00
01255362	False	034863	Bill Theinert	9/5/2024	Roofing Permit - 24PEK-BP-0467 - 3:	50.00
01255363	False	035329	Quality Roofing Inc	9/6/2024	Roofing Permit - 24PEK-BP-0468 - 1:	50.00
01255402	False	035299	VIP Smoke Shop 4 INC	9/6/2024	Sign Permit - 24PEK-SN-0018 - 2103	121.00
01255698	False	035074	Andrew Speck	9/6/2024	Building Permit - 24PEK-BP-0469 - 8	156.00
01255700	False	012140	Barb Rosa	9/6/2024	Fence Permit - 24PEK-FE-0127 - 100	30.00
01255701	False	035330	Quality Roofing Pro	9/5/2024	Roofing Permit - 24PEK-BP-0447 - 1'	40.00
01255702	False	025906	Wayne Litwiller	9/5/2024	Demolition Permit - 24PEK-DEMO-0	50.00
01255703	False	031092	Ekhoﬀ Builders Inc	9/5/2024	Roofing Permit - 24PEK-BP-0466 - 1:	105.00
01255708	False	013488	Sarina Reay	9/6/2024	Building Permit - 24PEK-BP-0471 - 1	60.00
01255714	True	035329	Quality Roofing Inc	9/6/2024	Roofing Permit - 24PEK-BP-0468 - 1:	50.00
01256142	True	000000		9/9/2024	Demolition Permit - 24PEK-DEMO-0	50.00
01256246	False	015764	Dan Steinbach	9/9/2024	Demolition Permit - 24PEK-DEMO-0	50.00
01256282	False	035336	Clay Bishop	9/10/2024	Curb Cut/Approach/Drive - 24PEK-B	40.00
01256546	False	030863	Koch Street Mini Storage	9/11/2024	Fence Permit - 24PEK-FE-0134 - 150'	30.00
01256601	False	034258	Ralph Construction	9/11/2024	Roofing Permit - 24PEK-BP-0480 - 1:	63.00
01256602	False	014954	Jesse Patterson	9/11/2024	Fence Permit - 24PEK-FE-0122	30.00
01256630	False	029144	Harry & Janice Willmert	9/12/2024	Building Permit - 24PEK-BP-0483 - 1	30.00
01256736	False	035362	Brent Peters	9/12/2024	Fence Permit - 24PEK-FE-0135 - 120:	30.00
01256739	False	035363	Premieres Landscape Services LLC	9/12/2024	Curb Cut/Approach/Drive - 23PEK-B	40.00
01256871	False	004490	Timian Construction	9/13/2024	Building Permit - 24PEK-BP-0479 - 1	237.00
01257124	False	031092	Ekhoﬀ Builders Inc	9/16/2024	Roofing Permit - 24PEK-BP-0489 - 1:	90.00
01257181	False	000888	Shane Clanton	9/16/2024	Roofing Permit - 24PEK-BP-0490 - 90	30.00
01257190	False	033865	Mark Cram	9/3/2024	Solar Permit - 24PEK-SOL-0161 - 120	350.00
01257197	False	010130	Restoration Builders of IL	9/3/2024	Roofing Permit - 24PEK-BP-0461 - 7	111.00
01257217	False	035368	G & D General Construction	9/16/2024	Roofing Permit - 24PEK-BP-0487 - 1:	69.00
01257223	False	016175	Ray Weeks	9/16/2024	Sign Permit - 24PEK-SN-0021 - 1115	50.00

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01257234	False	035196	Brock Gray	9/16/2024	Curb Cut/Approach/Drive - 24PEK-B.	40.00
01257377	False	030436	Jacob Force Force Masonry Construct	9/9/2024	Curb Cut/Approach/Drive - 24PEK-B.	40.00
01257404	False	034305	Up Front Contracting	9/17/2024	Building Permit - 24PEK-BP-0493 - 1	30.00
01257405	False	030786	Kenneth Palm	9/17/2024	Roofing Permit - 24PEK-BP-0484 - 1:	84.00
01257446	False	034635	Paul Joyce	9/10/2024	Solar Permit - 24PEK-SOL-0160 - 17:	200.00
01257446	False	034635	Paul Joyce	9/10/2024	Solar Permit - 24PEK-SOL-0169 - 24	350.00
01257446	False	034635	Paul Joyce	9/10/2024	Solar Permit - 24PEK-SOL-0167 - 14:	200.00
01257492	False	034393	ReVamp Fence & Deck	9/11/2024	Fence Permit - 24PEK-FE-0130 - 171	78.00
01257492	False	034393	ReVamp Fence & Deck	9/11/2024	Fence Permit - 24PEK-FE-0128 - 162:	111.00
01257492	False	034393	ReVamp Fence & Deck	9/11/2024	Fence Permit - 24PEK-FE-0131 - 100	30.00
01257536	False	034941	Brittany Crotz	9/18/2024	Fence Permit - 24PEK-FE-0136 - 504	30.00
01257716	False	017463	Connie Taylor	9/19/2024	Building Permit - 24PEK-BP-0496 - 2	30.00
01257727	False	035380	SJ & J Exacating & Land Managemen	9/19/2024	Demolition Permit - 24PEK-DEMO-0	50.00
01257733	False	031092	Ekhooff Builders Inc	9/19/2024	Roofing Permit - 24PEK-BP-0494 - 1:	123.00
01257734	False	035381	Payne Rodaway	9/19/2024	Fence Permit - 24PEK-FE-0137 - 122:	30.00
01257738	False	030630	River City Roofing Company, INC	9/11/2024	Roofing Permit - 24PEK-BP-0470 - 1:	96.00
01257740	False	034163	Monty Jennings	9/11/2024	Building Permit - 24PEK-BP-0451 - 9	30.00
01257741	False	034614	Absolute Exteriors	9/11/2024	Roofing Permit - 24PEK-BP-0475 - 2:	75.00
01257742	False	035249	Pedro Love-Paramo-Mascote	9/11/2024	Solar Permit - 24PEK-SOL-0171 - 12:	200.00
01257776	False	035043	Los Amigos Concrete	9/20/2024	Curb Cut/Approach/Drive - 24PEK-B.	80.00
01257786	False	034243	Cox-Crete	9/20/2024	Curb Cut/Approach/Drive - 24PEK-B.	40.00
01257821	False	033332	Bruce Wood	9/11/2024	Solar Permit - 24PEK-SOL-0170 - 21'	200.00
01257821	False	033332	Bruce Wood	9/11/2024	Solar Permit - 24PEK-SOL-0168 - 12:	200.00
01257821	False	033332	Bruce Wood	9/11/2024	Solar Permit - 24PEK-SOL-0172 - 14	350.00
01257821	False	033332	Bruce Wood	9/11/2024	Solar Permit - 24PEK-SOL-0144 - 11:	200.00
01257821	False	033332	Bruce Wood	9/11/2024	Solar Permit - 24PEK-SOL-0175 - 13:	200.00
01257839	False	030274	Dallas Henderson	9/11/2024	Solar Permit - 24PEK-SOL-0166 - 24:	200.00
01257841	False	033638	Martin Sign Service	9/11/2024	Sign Permit - 24PEK-SN-0020 - 2508	50.00
01257843	False	032787	Jason House	9/11/2024	Solar Permit - 24PEK-SOL-0174 - 31:	200.00
01257866	False	016388	Jeffory Mckinney	9/20/2024	Building Permit - 24PEK-BP-0464 - 2	330.00
01257880	False	035384	Cornerstone GC Inc	9/12/2024	Roofing Permit - 24PEK-BP-0485 - 1:	96.00
01257882	False	034635	Paul Joyce	9/12/2024	Solar Permit - 24PEK-SOL-0178 - 25:	350.00
01257882	False	034635	Paul Joyce	9/12/2024	Solar Permit - 24PEK-SOL-0176 - 13:	350.00
01257886	False	010197	Benassi Roofing	9/12/2024	Roofing Permit - 24PEK-BP-0481 - 2:	75.00
01257900	False	033865	Mark Cram	9/12/2024	Solar Permit - 24PEK-SOL-0165 - 30:	350.00

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01258436	False	012929	Catherine Flynn	9/23/2024	Building Permit - 24PEK-BP-0502 - 1	40.00
01258438	False	033381	Gluck Ventures LLC	9/23/2024	Sign Permit - 24PEK-SN-0022 - 328 5	50.00
01258440	False	034635	Paul Joyce	9/13/2024	Solar Permit - 24PEK-SOL-0164 - 17	200.00
01258440	False	034635	Paul Joyce	9/13/2024	Solar Permit - 24PEK-SOL-0173 - 14	200.00
01258619	False	031316	Larry D Edwards	9/23/2024	Building Permit - 24PEK-BP-0503 - 2	30.00
01258774	False	010197	Benassi Roofing	9/16/2024	Roofing Permit - 24PEK-BP-0488 - 1:	69.00
01258779	False	034479	Strange Construction	9/16/2024	Building Permit - 24PEK-BP-0430 - 1	102.00
01258789	False	035386	Eigsti Construction Inc	9/16/2024	Curb Cut/Approach/Drive - 24PEK-B	40.00
01258789	False	035386	Eigsti Construction Inc	9/16/2024	Building Permit - 24PEK-BP-0476-NI	1,845.00
01258797	False	034635	Paul Joyce	9/16/2024	Solar Permit - 24PEK-SOL-0182 - 21	200.00
01258797	False	034635	Paul Joyce	9/16/2024	Solar Permit - 24PEK-SOL-0181 - 2 F	350.00
01259548	False	035392	Corey Jackson	9/24/2024	Deck Permit - 24PEK-BP-0507 - 406	60.00
01259560	False	034888	Babcock Inc	9/24/2024	Dumpster - 24PEK-BP-0505 - 1311 C	75.00
01259869	False	035368	G & D General Construction	9/25/2024	Building Permit - 24PEK-BP-0509 - 1	30.00
01259870	False	014818	David Burling	9/25/2024	Demolition Permit - 24PEK-DEMO-0	50.00
01260314	False	035397	Pro Seal of Florida LLC	9/18/2024	Building Permit - 24PEK-BP-0495 - 9	87.00
01260662	False	034916	Michael Lutz	9/27/2024	Deck Permit - 24PEK-BP-0516 - 1508	30.00
01260790	False	034635	Paul Joyce	9/19/2024	Solar Permit - 24PEK-SOL-0185 - 12	200.00
01260791	False	033733	Chris Stewart	9/19/2024	Solar Permit - 24PEK-SOL-0183 - 12	200.00
01260793	False	033865	Mark Cram	9/19/2024	Solar Permit - 24PEK-SOL-0187 - 13	200.00
01260844	False	034614	Absolute Exteriors	9/20/2024	Roofing Permit - 24PEK-BP-0498 - 1:	72.00
01260845	False	010197	Benassi Roofing	9/20/2024	Roofing Permit - 24PEK-BP-0497 - 1:	99.00
01260846	False	035401	Charter Home Alliance, LLC	9/20/2024	Building Permit - 24PEK-BP-0478 - 1	261.00
01260850	False	035249	Pedro Love-Paramo-Mascote	9/20/2024	Solar Permit - 24PEK-SOL-0177 - 20	200.00
01260869	False	030309	Priscilla & Orin Burgess	9/30/2024	Building Permit - 24PEK-BP-0416 - 3	30.00
01260870	False	024298	Kevin Shelby	9/30/2024	Building Permit - 24PEK-BP-0512 - 1	30.00
01260882	False	035402	David Willis	9/30/2024	Deck Permit - 24PEK-BP-0504 - 150	78.00
01261132	False	031082	Mark Bale	9/30/2024	Curb Cut/Approach/Drive - 24PEK-B	40.00
01261136	False	034709	Civic Digital Displays LLC	9/20/2024	Sign Permit - 24PEK-SN-0017 - 3601	500.00
01261160	False	030433	Tomkat Roofing Inc	9/30/2024	Roofing Permit - 24PEK-BP-0508 - 2	225.00
01261205	False	015764	Dan Steinbach	9/22/2024	Building Permit - 24PEK-BP-0472 - 9	330.00
01261213	False	031640	Hohulin Residential Fence LLC	9/24/2024	Fence Permit - 24PEK-FE-0139 - 800	87.00
01261672	False	029664	Carly Abbott	9/25/2024	Fence Permit - 24PEK-FE-0140 - 805	30.00
01261682	False	035412	Nick Ruzicka	9/25/2024	Demolition Permit - 24PEK-DEMO-0	50.00
01261682	False	035412	Nick Ruzicka	9/25/2024	Building Permit - 24PEK-BP-0510 - 1	30.00

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01262523	False	034635	Paul Joyce	9/26/2024	Solar Permit - 24PEK-SOL-0188 - 130	200.00
01262524	False	031208	Perfect Choice Exteriors LLC	9/26/2024	Roofing Permit - 24PEK-BP-0506 - 10	78.00
01262739	False	031217	Michael Hartnett	9/27/2024	Building Permit - 24PEK-BP-0499 - 1	40.00
01262742	False	030436	Jacob Force Force Masonry Construct	9/27/2024	Building Permit - 24PEK-BP-0482 - 1	69.00
01262742	False	030436	Jacob Force Force Masonry Construct	9/27/2024	Curb Cut/Approach/Drive - 24PEK-B	40.00
01262977	False	034635	Paul Joyce	9/30/2024	Solar Permit - 24PEK-SOL-0191 - 111	350.00
01262977	False	034635	Paul Joyce	9/30/2024	Solar Permit - 24PEK-SOL-0180 - 100	350.00
01262977	False	034635	Paul Joyce	9/30/2024	Solar Permit - 24PEK-SOL-0194 - 170	350.00
01262977	False	034635	Paul Joyce	9/30/2024	Solar Permit - 24PEK-SOL-0184 - 110	200.00
01262977	False	034635	Paul Joyce	9/30/2024	Solar Permit - 24PEK-SOL-0195 - 170	200.00
01262977	False	034635	Paul Joyce	9/30/2024	Solar Permit - 24PEK-SOL-0192 - 170	200.00
01262977	False	034635	Paul Joyce	9/30/2024	Solar Permit - 24PEK-SOL-0189 - 120	200.00
01262977	False	034635	Paul Joyce	9/30/2024	Solar Permit - 24PEK-SOL-0186 - 15	200.00
01263004	False	033733	Chris Stewart	9/30/2024	Solar Permit - 24PEK-SOL-0196 - 100	200.00
01263015	False	025867	Allen Kaiser	9/30/2024	Solar Permit - 24PEK-SOL-0179 - 27	350.00
					Fund: 100	Total: 25,682.00
100-793-427000	Plan Review Services					
01253590	False	035306	CAD Construction	9/3/2024	Plan Review Services - 24PEK-BP-02	100.00
01253771	False	035306	CAD Construction	9/3/2024	Plan Review Services - 24PEK-BP-02	250.00
01256603	False	025178	Kevin Bresnahan	9/10/2024	Plan Review Services - 24PEK-EROS	250.00
01260119	False	035396	Jason Skock	9/17/2024	Plan Review Services - 24PEK-BP-04	100.00
					Fund: 100	Total: 700.00
100-793-451200	Plumbing Permits					
01257194	False	031248	Brian Ahrens Peoria Town Plumbing	9/3/2024	Plumbing Permit - 24PEK-PL-0204 - 1	72.00
01257196	False	014294	Frank Shearer	9/3/2024	Plumbing Permit - 24PEK-PL-0202 - 1	48.00
01257261	False	025901	John Dillon	9/6/2024	Plumbing Permit - 24PEK-PL-0205 - 1	579.00
01257445	False	014294	Frank Shearer	9/10/2024	Plumbing Permit - 24PEK-PL-0206 - 1	48.00
01257484	False	026469	Scott Ciccirelli	9/10/2024	Plumbing Permit - 24PEK-PL-0203 - 1	84.00
01257486	False	033466	Walter's Water Works	9/10/2024	Plumbing Permit - 24PEK-PL-0207 - 1	44.00
01257739	False	031978	Tiger Heating and Air Conditioning S	9/11/2024	Plumbing Permit - 24PEK-PL-0208 - 1	44.00
01257744	False	033466	Walter's Water Works	9/11/2024	Plumbing Permit - 24PEK-PL-0209 - 1	48.00
01257897	False	026011	Joe Barth	9/12/2024	Plumbing Permit - 24PEK-PL-0210 - 1	48.00
01257899	False	033466	Walter's Water Works	9/12/2024	Plumbing Permit - 24PEK-PL-0211 - 1	44.00
01258789	False	035386	Eigsti Construction Inc	9/16/2024	Plumbing Permit - 24PEK-BP-0476-N	15.00

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01259870	False	014818	David Burling	9/25/2024	Plumbing Permit - 24PEK-PL-0214 -	231.00
01260122	False	034844	BL Plumbing LLC	9/26/2024	Plumbing Permit - 24PEK-PL-0217 -	96.00
01260296	False	014818	David Burling	9/18/2024	Plumbing Permit - 24PEK-PL-0212 -	51.00
01260296	False	014818	David Burling	9/18/2024	Plumbing Permit - 24PEK-PL-0213 -	51.00
01261209	False	014294	Frank Shearer	9/24/2024	Plumbing Permit - 24PEK-PL-0216 -	48.00
01262744	False	014818	David Burling	9/27/2024	Plumbing Permit - 24PEK-PL-0219 -	51.00
					Fund: 100	Total: 1,602.00
100-793-451400			Electrical Inspection Fee			
01256870	False	032671	Sunset Plaza LLC	9/13/2024	Electrical Inspection/OCC - 24PEK-B	150.00
					Fund: 100	Total: 150.00
100-793-499802			Cash Over/short			
01253868	False	000000		9/4/2024	Cash Over/Short	20.00
					Fund: 100	Total: 20.00
Report Totals:						39,272.00

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From:

AGENDA ITEM: Tazewell County Animal Control Billing September 2024 - December 2024

DESCRIPTION:**FINANCIAL IMPACT:**

Requested Amount: \$18,562.00
 Line Item: 100-761-566700
 Budgeted Amount: \$65,000.00
 Remaining Funds: \$46,438.00

REVIEWED BY:

Seth Ranney, Police Chief	Approved - 10/11/2024
Eric Dubrowski, Finance Director	Approved - 10/11/2024
John Dossey, City Manager	Approved - 10/11/2024
Sue McMillan, City Clerk	Final Approval - 10/11/2024

Tazewell County Animal Control

INVOICE

21314 IL Route 9
PO Box 158
Tremont, IL 61568
Phone: (309)925-3370
Fax: (309) 925-3633

INVOICE #	DATE
03-2401	09/01/2024

BILL TO

City of Pekin
111 S. Capitol St. Room 242
Pekin, IL 61554

RECEIVED
SEP 05 2024

DESCRIPTION	AMOUNT
City Contract Fee – 2024 Services – Triannual Billing Animal Control Services 09/01/2024 – 12/31/2024	\$18,562.00
<i>Thank you!</i>	TOTAL \$ 18,562.00

Tazewell County Animal Control

Record count on this entire report: 665
Run Date: 09-03-2024 09:14:41 AM by Libby Aeschleman
No data limits were specified for this report

RECEIVED
SEP 05 2024

Case Intake Register 05-01-2024 to 08-31-2024

Group By Municipality
Order By Municipality
Page Number: 18 of 32

Municipality:

Pekin

Case ID	Intake Date	Reason and Transport	ACO	Owner at intake	Animal	Officer Call
06-01-2024 1	06-01-2024	Stray/Aco Pickup	Yocum, Joey	Cindy And Dean Peterson	#229756/M/Cat/Dsh	16207
08-15-2024 12	08-15-2024	Stray/Aco Pickup	Sluga, Molly	Chris Hill	#231998/F/Dog/Coonhound	16788
06-03-2024 5	06-03-2024	Stray/Aco Pickup	Spencer, Sarah		#229783/M/Dog/Mixed Breed	16219
06-07-2024 3	06-07-2024	Stray/Citizen Turn-in			#229926/M/Cat/Dsh	
08-28-2024 5	08-28-2024	Stray/Aco Pickup	Ross, Daniel		#232226/U/Cat/Dsh	16917
06-09-2024 3	06-09-2024	Stray/Aco Pickup	Naylor, Anthony		#229938/M/Dog/Pit Bull	16268
05-11-2024 3	05-11-2024	Stray/Aco Pickup	Naylor, Anthony	Jane Zimmerman	#222030/M/Dog/Goldendoodle	15984
08-31-2024 2	08-31-2024	Stray/Aco Pickup	Sluga, Molly		#232395/F/Cat/Dsh	16951
08-31-2024 5	08-31-2024	Stray/Aco Pickup	Sluga, Molly		#232398/F/Dog/Husky	16953
08-31-2024 6	08-31-2024	Stray/Aco Pickup	Sluga, Molly		#232227/U/Cat/Dsh	16917
08-28-2024 6	08-28-2024	Stray/Aco Pickup	Ross, Daniel		#232229/U/Cat/Dsh	16917
08-28-2024 7	08-28-2024	Stray/Aco Pickup	Ross, Daniel		#232074/F/Cat/Dsh	16815
08-18-2024 1	08-18-2024	Stray/Aco Pickup	Naylor, Anthony		#232062/F/Dog/Pit Bull	16792
08-16-2024 1	08-16-2024	Stray/Aco Pickup	Ross, Daniel		#232162/M/Cat/Dsh	
08-27-2024 7	08-27-2024	Stray/Citizen Turn-in				
08-15-2024 6	08-15-2024	Wildlife/Aco Pickup	Ross, Daniel		#232056/U/Other/Bat	16780
08-16-2024 3	08-12-2024	Confiscated/Aco Pickup	Naylor, Anthony	Erica Schuck	#231912/F/Dog/Pit Bull	16753
08-15-2024 8	08-15-2024	Wildlife/Aco Pickup	Ross, Daniel		#232058/U/Other/Bat	16777
08-08-2024 2	08-08-2024	Wildlife/Aco Pickup	Naylor, Anthony		#231786/U/Other/Bat	16717
08-31-2024 1	08-31-2024	Stray/Aco Pickup	Sluga, Molly		#232394/M/Cat/Dsh	16951
08-15-2024 7	08-15-2024	Wildlife/Aco Pickup	Ross, Daniel		#232057/U/Other/Bat	16775
06-26-2024 11	06-26-2024	Stray/Aco Pickup	Naylor, Anthony		#230532/M/Cat/Dsh	16412
08-01-2024 2	08-01-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#231568/F/Cat/Dsh	16645
08-26-2024 4	08-26-2024	Euthanasia Request Bite/Owner Turn-in		Ryan Rodoski	#218090/F/Dog/Husky	
06-28-2024 3	06-28-2024	Wildlife/Aco Pickup	Naylor, Anthony		#230590/U/Other/Raccoon	16432
06-11-2024 4	06-11-2024	Euthanasia Request/Owner Turn-in		Cheyenne Porter	#229941/F/Dog/Terrier	
07-01-2024 12	07-01-2024	Stray/Citizen Turn-in			#230644/M/Cat/Dsh	
07-07-2024 1	07-07-2024	Stray/Aco Pickup	Yocum, Joey		#230769/F/Cat/Dsh	16482
05-01-2024 3	05-01-2024	Stray/Citizen Turn-in			#228881/F/Cat/Dh	
06-17-2024 2	06-17-2024	Owner Surrender/Owner Turn-in		James And Mary Goss	#229784/F/Cat/Dsh	16409
06-27-2024 2	06-27-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#230540/U/Cat/Dsh	
08-01-2024 1	08-01-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#231566/M/Cat/Dsh	16645

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Municipality: Pekin						
Case ID	Intake Date	Reason and Transport	ACO	Owner at intake	Animal	Officer Call
07-31-2024 11	07-31-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#231549/M/Cat/Dsh	16645
07-01-2024 10	07-01-2024	Stray/Citizen Turn-in			#230641/M/Cat/Dsh	
06-26-2024 10	06-26-2024	Stray/Aco Pickup	Naylor, Anthony		#230531/M/Cat/Dsh	16412
08-20-2024 1	08-20-2024	Euthanasia Request Bite/Aco Pickup	Naylor, Anthony	Kathi And Nick...	#231839/F/Cat/Dh	16729
08-15-2024 11	08-15-2024	Stray/Aco Pickup	Naylor, Anthony	Bryan Knollenberg	#96166/F/Dog/Boxer	16784
06-26-2024 4	06-26-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#230518/U/Cat/Dsh	16409
06-26-2024 5	06-26-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#230519/U/Cat/Dsh	16409
07-01-2024 14	07-01-2024	Stray/Citizen Turn-in			#230647/M/Cat/Dsh	
06-19-2024 3	06-19-2024	Stray/Citizen Turn-in			#230299/F/Cat/Dh	
07-01-2024 7	07-01-2024	Stray/Citizen Turn-in			#230637/F/Cat/Dsh	
07-01-2024 2	07-01-2024	Wildlife/Citizen Turn-in			#230627/U/Other/Bat	
07-01-2024 5	07-01-2024	Stray/Citizen Turn-in			#230635/F/Cat/Dsh	
07-22-2024 7	07-22-2024	Wildlife/Aco Pickup	Yocum, Joey		#231329/U/Other/Hawk	16580
07-01-2024 4	07-01-2024	Stray/Citizen Turn-in			#230634/M/Cat/Dsh	
06-19-2024 2	06-19-2024	Stray/Citizen Turn-in			#230298/F/Cat/Dh	
06-19-2024 5	06-19-2024	Stray/Citizen Turn-in			#230301/M/Cat/Dsh	
06-22-2024 1	06-22-2024	Wildlife/Aco Pickup	Sluga, Molly		#230429/U/Other/Bat	16382
07-01-2024 9	07-01-2024	Stray/Citizen Turn-in			#230640/M/Cat/Dsh	
07-01-2024 11	07-01-2024	Stray/Citizen Turn-in			#230643/M/Cat/Dsh	
06-07-2024 8	06-07-2024	Wildlife/Aco Pickup	Naylor, Anthony		#229931/U/Other/Raccoon	16256
06-19-2024 6	06-19-2024	Stray/Citizen Turn-in			#230302/M/Cat/Dsh	
06-28-2024 2	06-28-2024	Wildlife/Citizen Turn-in			#230581/U/Other/Hawk, Coopers	
06-13-2024 7	06-13-2024	Wildlife/Aco Pickup	Sluga, Molly		#230090/U/Other/Opossum	16307
06-19-2024 7	06-19-2024	Wildlife/Aco Pickup	Naylor, Anthony		#230322/U/Other/Rabbit	16351
08-01-2024 16	08-01-2024	Stray/Citizen Turn-in			#231598/M/Cat/Dsh	
06-19-2024 4	06-19-2024	Stray/Citizen Turn-in			#230300/F/Cat/Dsh	
07-26-2024 3	07-26-2024	Stray/Aco Pickup	Naylor, Anthony		#231408/M/Dog/Pit Bull	16615
08-01-2024 17	08-01-2024	Stray/Citizen Turn-in			#231599/F/Cat/Dsh	
07-19-2024 2	07-19-2024	Stray/Citizen Turn-in			#231267/M/Dog/Pit Bull	
07-16-2024 5	07-16-2024	Wildlife/Citizen Turn-in			#231112/U/Other/Opossum	
07-16-2024 6	07-16-2024	Wildlife/Citizen Turn-in			#231113/U/Other/Opossum	
05-03-2024 5	05-03-2024	Stray/Aco Pickup	Spencer, Sarah		#228986/U/Cat/Dsh	15915

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Municipality:

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Case ID	Intake Date	Reason and Transport	ACO	Owner at Intake	Animal	Officer Call
06-03-2024 1	06-03-2024	Wildlife/Aco Pickup	Vonrohr, Jordan	Julie Campbell	#229760/U/Other/Bat	16212
05-15-2024 1	05-15-2024	Stray/Citizen Turn-in	Naylor, Anthony	Jason Hall	#171405/F/Dog/Golden Retriever	15912
05-03-2024 2	05-03-2024	Stray/Aco Pickup	Naylor, Anthony	George Squires	#227366/M/Dog/Pit Bull	16950
08-30-2024 8	08-30-2024	Confiscated/Aco Pickup	Yocum, Joey		#231626/U/Other/Bat	16678
08-04-2024 2	08-04-2024	Wildlife/Aco Pickup	Spencer, Sarah		#228990/U/Cat/Dsh	15915
05-03-2024 8	05-03-2024	Stray/Aco Pickup	Spencer, Sarah		#228987/U/Cat/Dsh	15915
05-03-2024 6	05-03-2024	Stray/Aco Pickup	Spencer, Sarah		#228994/U/Cat/Dsh	15915
05-03-2024 10	05-03-2024	Stray/Aco Pickup	Naylor, Anthony		#229720/M/Dog/Pit Bull	16195
05-30-2024 10	05-30-2024	Stray/Aco Pickup	Naylor, Anthony		#229370/M/Cat/Dsh	16029
05-14-2024 7	05-14-2024	Stray/Aco Pickup	Sluga, Molly		#229482/M/Dog/Weimaraner	16065
05-18-2024 3	05-18-2024	Stray/Aco Pickup	Spencer, Sarah		#229083/U/Other/Squirrel	15948
05-07-2024 4	05-07-2024	Wildlife/Aco Pickup	Spencer, Sarah		#229570/U/Other/Bat	16127
05-23-2024 7	05-23-2024	Wildlife/Aco Pickup	Spencer, Sarah		#229554/U/Other/Rabbit	16123
05-23-2024 6	05-23-2024	Wildlife/Aco Pickup	Naylor, Anthony		#231266/F/Dog/Husky	16121
05-23-2024 1	05-23-2024	Stray/Citizen Turn-in	Spencer, Sarah		#229571/M/Cat/Dmh	16128
05-23-2024 8	05-23-2024	Stray/Aco Pickup	Spencer, Sarah		#229316/F/Cat/Dmh	16012
05-14-2024 1	05-14-2024	Stray/Aco Pickup	Naylor, Anthony		#230547/U/Other/Rabbit	16419
06-27-2024 9	06-27-2024	Wildlife/Aco Pickup			#230836/F/Dog/Pit Bull	
07-09-2024 2	07-09-2024	Euthanasia Request/Owner Turn-in	Naylor, Anthony	Toni And Ronald Hilst	#229543/F/Dog/Labrador Retriever	16118
05-22-2024 5	05-22-2024	Stray/Aco Pickup			#229390/M/Dog/Mixed Breed	
06-05-2024 2	06-05-2024	Owner Surrender/Owner Turn-in			#229929/F/Dog/Boxer	
06-07-2024 6	06-07-2024	Stray/Citizen Turn-in		Christina Kinney	#228458/M/Cat/Dsh	15959
07-17-2024 2	07-17-2024	Stray/Citizen Turn-in	Naylor, Anthony		#229250/F/Dog/Labrador Retriever	16305
05-10-2024 7	05-10-2024	Stray/Aco Pickup	Naylor, Anthony		#230085/M/Cat/Dsh	16488
06-13-2024 6	06-13-2024	Unwanted/Aco Pickup	Naylor, Anthony		#230786/F/Dog/Husky	
07-08-2024 3	07-08-2024	Stray/Aco Pickup			#230420/M/Dog/Shepherd	
06-21-2024 2	06-21-2024	Stray/Citizen Turn-in			#231358/M/Cat/Dih	
07-24-2024 1	07-24-2024	Stray/Citizen Turn-in			#231646/F/Dog/Australian Shepherd	
08-05-2024 1	08-05-2024	Stray/Citizen Turn-in		Michael And Paetra St...	#229600/F/Dog/Terrier	
05-28-2024 1	05-28-2024	Owner Surrender/Owner Turn-in			#229248/F/Dog/Labrador Retriever	15959
05-10-2024 6	05-10-2024	Stray/Aco Pickup	Naylor, Anthony			

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07-10-2024 8	07-10-2024	Stray/Aco Pickup	Yocum, Joey	Abbie Bodine	#204180/F/Dog/Chihuahua	16508
06-28-2024 1	06-28-2024	Stray/Aco Pickup	Naylor, Anthony	Alexis Shores	#230580/F/Dog/German Shepherd	16431
07-19-2024 5	07-19-2024	Stray/Citizen Turn-in			#231271/F/Cat/Dsh	
07-31-2024 15	07-31-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#231560/M/Cat/Dsh	16645
08-28-2024 18	08-28-2024	Stray/Aco Pickup	Naylor, Anthony		#231457/M/Cat/Dsh	16926
08-12-2024 6	08-12-2024	Euthanasia Request Bite/Aco Pickup	Vonrohr, Jordan	Amanda Rigdon	#231905/F/Cat/Dsh	16748
07-30-2024 3	07-30-2024	Stray/Citizen Turn-in			#231457/M/Cat/Dsh	
06-07-2024 1	06-07-2024	Trapped Cat/Citizen Turn-in			#229552/U/Cat/Dsh	
07-11-2024 3	07-11-2024	Stray/Aco Pickup	Naylor, Anthony	John Riley	#162446/M/Dog/Labrador Retriever	16516
05-28-2024 3	05-28-2024	Stray/Aco Pickup	Spencer, Sarah		#229602/M/Cat/Dmh	16164
08-21-2024 3	08-21-2024	Euthanasia Request/Owner Turn-in		Tim Venovich	#125874/F/Dog/Labrador Retriever	
05-03-2024 3	05-03-2024	Euthanasia Request Bite/Aco Pickup	Vonrohr, Jordan	Kent And Trisha Abbott	#228983/M/Cat/Dsh	15914
05-20-2024 6	05-20-2024	Owner Surrender/Owner Turn-in		Jennifer And John Riley	#183427/M/Dog/Pit Bull	
08-20-2024 2	08-20-2024	Euthanasia Request/Owner Turn-in		Nicole Reese	#120655/F/Cat/Dsh	
08-14-2024 13	08-14-2024	Trapped Cat/Citizen Turn-in			#231992/M/Cat/Dsh	
08-01-2024 12	08-01-2024	Stray/Citizen Turn-in			#231594/M/Cat/Dsh	
08-12-2024 2	08-12-2024	Trapped Cat/Citizen Turn-in			#231881/F/Cat/Dsh	
08-27-2024 3	08-27-2024	Trapped Cat/Citizen Turn-in			#232155/M/Cat/Dsh	
06-27-2024 3	06-27-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#230541/U/Cat/Dsh	16409
08-01-2024 11	08-01-2024	Stray/Citizen Turn-in			#231593/M/Cat/Dsh	
08-15-2024 10	08-15-2024	Euthanasia Request Bite/Aco Pickup	Vonrohr, Jordan	Marie Painter	#215589/M/Cat/Dsh	16783
07-03-2024 3	07-03-2024	Euthanasia Request/Owner Turn-in		Donna And Thomas...	#115892/M/Dog/Chihuahua	
05-10-2024 5	05-10-2024	Stray/Aco Pickup	Naylor, Anthony	Destinee Dilkey	#223342/F/Dog/Pit Bull	15959
05-16-2024 6	05-16-2024	Stray/Aco Pickup	Naylor, Anthony	Montenique Counterman	#223381/M/Dog/Pit Bull	16046
08-27-2024 2	08-27-2024	Trapped Cat/Citizen Turn-in			#232154/F/Cat/Dsh	
08-15-2024 5	08-15-2024	Stray/Citizen Turn-in			#231997/M/Cat/Dsh	
06-07-2024 2	06-07-2024	Trapped Cat/Citizen Turn-in			#229925/M/Cat/Dsh	
06-26-2024 6	06-26-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#230520/F/Cat/Dsh	16409
08-27-2024 5	08-27-2024	Trapped Cat/Citizen Turn-in			#231992/M/Cat/Dsh	
08-14-2024 11	08-14-2024	Trapped Cat/Citizen Turn-in			#231990/M/Cat/Dsh	
08-14-2024 12	08-14-2024	Trapped Cat/Citizen Turn-in			#231991/M/Cat/Dsh	
08-01-2024 10	08-01-2024	Stray/Citizen Turn-in			#231592/F/Cat/Dsh	

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Case ID	Intake Date	Reason and Transport	ACO	Owner at Intake	Animal	Officer Call
08-26-2024 3	08-26-2024	Euthanasia Request Bite/Aco Pickup	Vonrohr, Jordan	Nicholas Smith	#232119/F/Dog/Cane Corso	16869
08-01-2024 13	08-01-2024	Stray/Citizen Turn-in			#231595/F/Cat/Dsh	
06-11-2024 2	06-11-2024	Stray/Aco Pickup	Naylor, Anthony	Steve Rowell	#150931/F/Dog/Poodle	16287
05-14-2024 6	05-14-2024	Stray/Aco Pickup	Naylor, Anthony		#229369/M/Cat/Dsh	16029
05-13-2024 6	05-13-2024	Stray/Aco Pickup	Yocum, Joey		#229296/M/Cat/Dsh	16005
05-21-2024 4	05-21-2024	Wildlife/Citizen Turn-in			#229516/U/Other/Bird, Blackbird	
06-26-2024 1	06-26-2024	Stray/Aco Pickup	Vonrohr, Jordan		#230505/F/Cat/Dsh	16407
08-27-2024 1	08-27-2024	Stray/Aco Pickup	Yocum, Joey		#231457/M/Cat/Dsh	16901
07-17-2024 3	07-17-2024	Wildlife/Aco Pickup	Naylor, Anthony		#231165/U/Other/Groundhog	16540
07-01-2024 16	07-01-2024	Stray/Aco Pickup	Naylor, Anthony		#230655/F/Dog/Pit Bull	16446
05-23-2024 5	05-23-2024	Stray/Citizen Turn-in			#229552/U/Cat/Dsh	
07-16-2024 2	07-16-2024	Wildlife/Citizen Turn-in			#231109/U/Other/Rabbit	
07-26-2024 4	07-26-2024	Stray/Aco Pickup	Naylor, Anthony		#231414/U/Cat/Dmh	16620
07-31-2024 13	07-31-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#231553/F/Cat/Dsh	16645
08-01-2024 22	08-01-2024	Wildlife/Aco Pickup	Naylor, Anthony		#231604/U/Bird/Finch	16665
06-26-2024 12	06-26-2024	Stray/Aco Pickup	Naylor, Anthony		#230533/M/Cat/Dsh	16412
05-20-2024 5	05-20-2024	Trapped Cat/Citizen Turn-in			#229492/M/Cat/Dsh	
05-28-2024 7	05-28-2024	Stray/Aco Pickup	Spencer, Sarah		#229611/M/Cat/Dmh	16168
05-03-2024 9	05-03-2024	Stray/Aco Pickup	Spencer, Sarah		#228993/U/Cat/Dsh	15915
07-08-2024 2	07-08-2024	Stray/Citizen Turn-in			#230775/M/Cat/Dsh	
05-29-2024 1	05-29-2024	Wildlife/Aco Pickup	Spencer, Sarah		#229627/U/Other/Raccoon	16172
05-21-2024 1	05-21-2024	Quarantine/Aco Pickup	Naylor, Anthony		#229505/U/Other/Bat	16086
08-07-2024 2	08-07-2024	Euthanasia Request/Owner Turn-in		Jackie Kentner	#231759/M/Cat/Dih	
07-30-2024 5	07-30-2024	Stray/Aco Pickup	Naylor, Anthony		#231511/F/Dog/Husky	16634
06-26-2024 3	06-26-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#230516/U/Cat/Dsh	16409
05-17-2024 3	05-17-2024	Euthanasia Request Bite/Aco Pickup	Vonrohr, Jordan	Shannon And Don Hall	#229464/M/Cat/Dsh	16047
06-22-2024 2	06-22-2024	Stray/Aco Pickup	Sluga, Molly		#230430/M/Dog/Labrador Retriever	16383
08-01-2024 18	08-01-2024	Stray/Citizen Turn-in			#231600/F/Cat/Dsh	
06-14-2024 3	06-14-2024	Stray/Aco Pickup	Sluga, Molly	Trenton Wilson	#230166/M/Dog/Husky	16318
05-03-2024 4	05-03-2024	Stray/Aco Pickup	Spencer, Sarah		#228985/F/Cat/Dmh	15915
07-16-2024 4	07-16-2024	Wildlife/Citizen Turn-in			#231111/U/Other/Opossum	
07-10-2024 9	07-10-2024	Stray/Aco Pickup	Yocum, Joey		#230952/U/Dog/Mixed Breed	16509

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08-05-2024 2	08-05-2024	Euthanasia Request Bite/Owner Turn-in		Jessica Davis	#189377/M/Dog/Pit Bull	
08-28-2024 21	08-28-2024	Stray/Aco Pickup	Yocum, Joey		#232246/F/Dog/Labrador Retriever	16927
07-08-2024 6	07-08-2024	Stray/Aco Pickup	Naylor, Anthony		#230808/U/Smalfurry/Guinea Pig	16491
08-28-2024 20	08-28-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#232245/U/Cat/Dsh	16645
08-16-2024 4	08-16-2024	Stray/Citizen Turn-in			#232067/F/Dog/German Shepherd	
07-18-2024 3	07-18-2024	Euthanasia Request Bite/Aco Pickup	Vonrohr, Jordan	Delinda Rentsch	#221611/M/Cat/Siamese	16550
07-25-2024 1	07-25-2024	Stray/Aco Pickup	Naylor, Anthony	Dillon And Ashley Scotes	#231404/M/Cat/Dsh	16601
05-20-2024 4	05-20-2024	Stray/Aco Pickup	Spencer, Sarah		#229491/U/Cat/Dmh	16071
07-09-2024 1	07-09-2024	Wildlife/Aco Pickup	Sluga, Molly		#230826/M/Other/Bat	16494
07-02-2024 7	07-02-2024	Stray/Aco Pickup	Vonrohr, Jordan		#230725/M/Dog/Pit Bull	16465
05-14-2024 5	05-14-2024	Wildlife/Aco Pickup	Naylor, Anthony		#229368/U/Other/Squirrel	16028
05-24-2024 1	05-24-2024	Wildlife/Aco Pickup	Naylor, Anthony		#229576/U/Other/Bat	16138
05-03-2024 7	05-03-2024	Stray/Aco Pickup	Spencer, Sarah		#228988/U/Cat/Dsh	15915
07-16-2024 7	07-16-2024	Wildlife/Citizen Turn-in			#231114/U/Other/Opossum	
07-15-2024 3	07-15-2024	Stray/Aco Pickup	Naylor, Anthony	Braden Gardher	#231107/M/Dog/Australian Shepherd	16530
07-01-2024 17	07-01-2024	Wildlife/Aco Pickup	Naylor, Anthony		#230657/U/Other/Bat	16449
08-05-2024 6	08-05-2024	Wildlife/Aco Pickup	Naylor, Anthony		#231671/U/Other/Rabbit	16694
08-15-2024 9	08-15-2024	Wildlife/Aco Pickup	Ross, Daniel		#232059/U/Other/Bat	16780
06-04-2024 3	06-04-2024	Stray/Aco Pickup	Naylor, Anthony	Leslie Bennett	#229805/M/Dog/Pit Bull	16229
06-17-2024 8	06-17-2024	Stray/Aco Pickup	Yocum, Joey		#230232/F/Cat/Dsh	16338
06-15-2024 1	06-15-2024	Stray/Aco Pickup	Vonrohr, Jordan	Chloe Hopping	#211714/F/Dog/Labrador Retriever	16326
06-15-2024 2	06-15-2024	Stray/Aco Pickup	Vonrohr, Jordan	Chloe Hopping	#230174/F/Dog/Labrador Retriever	16326
06-19-2024 1	06-19-2024	Stray/Citizen Turn-in			#230297/F/Cat/Dmh	
08-01-2024 15	08-01-2024	Stray/Citizen Turn-in			#231597/F/Cat/Dsh	
07-10-2024 1	07-10-2024	Euthanasia Request/Aco Pickup	Naylor, Anthony	Larry Walker	#230932/M/Cat/Dsh	16505
08-14-2024 2	08-14-2024	Stray/Citizen Turn-in			#231974/U/Cat/Dsh	
06-29-2024 1	06-29-2024	Stray/Aco Pickup	Yocum, Joey		#230623/U/Cat/Dlh	16439
07-02-2024 6	07-02-2024	Confiscated/Aco Pickup	Naylor, Anthony	Eran Chance	#210353/M/Dog/Pug	16461
07-31-2024 14	07-31-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#231556/M/Cat/Dsh	16645
05-28-2024 6	05-28-2024	Stray/Aco Pickup	Spencer, Sarah		#229610/M/Cat/Dmh	16168
06-14-2024 2	06-14-2024	Stray/Aco Pickup	Vonrohr, Jordan		#230121/M/Cat/Dsh	16317
08-28-2024 19	08-28-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#232244/F/Cat/Dsh	16645

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06-26-2024 2	06-26-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#230514/U/Cat/Dsh	16409
05-23-2024 9	05-23-2024	Owner Surrender/Aco Pickup	Naylor, Anthony	Vera And Gary Atkinson	#131133/F/Dog/Labrador Retriever	16130
06-18-2024 1	06-18-2024	Stray/Aco Pickup	Naylor, Anthony		#230266/F/Dog/Pit Bull	16346
08-15-2024 13	08-15-2024	Wildlife/Aco Pickup	Sluga, Molly		#232061/U/Other/Skunk	16790
07-31-2024 12	07-31-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#231551/M/Cat/Dsh	16645
06-14-2024 5	06-14-2024	Unwanted/Aco Pickup	Naylor, Anthony	Sara Jr Cornwall	#142013/M/Cat/Dmh	16323
07-16-2024 1	07-16-2024	Wildlife/Aco Pickup	Naylor, Anthony		#231108/U/Other/Bat	16531
05-23-2024 11	05-23-2024	Wildlife/Citizen Turn-in			#229573/U/Other/Raccoon	
08-01-2024 14	08-01-2024	Stray/Citizen Turn-in			#231596/F/Cat/Dsh	
05-24-2024 5	05-24-2024	Wildlife/Citizen Turn-in			#229582/U/Other/Squirrel	
08-02-2024 6	08-02-2024	Owner Surrender/Owner Turn-in		Justin Peters	#231611/M/Cat/Dsh	
07-16-2024 3	07-16-2024	Wildlife/Citizen Turn-in			#231110/F/Other/Opussum	
07-01-2024 6	07-01-2024	Stray/Citizen Turn-in			#230636/F/Cat/Dsh	
08-01-2024 19	08-01-2024	Stray/Citizen Turn-in			#231601/M/Cat/Dsh	
07-19-2024 6	07-19-2024	Wildlife/Aco Pickup	Naylor, Anthony		#231276/U/Other/Groundhog	16561
08-30-2024 9	08-30-2024	Confiscated/Aco Pickup	Naylor, Anthony	George Squires	#227367/M/Dog/Pit Bull	16950
08-01-2024 9	08-01-2024	Stray/Citizen Turn-in			#231591/F/Cat/Dh	
07-22-2024 4	07-22-2024	Unwanted/Citizen Turn-in			#231323/F/Dog/Pit Bull	
07-26-2024 2	07-26-2024	Confiscated/Aco Pickup	Yocum, Joey		#231407/U/Cat/Dmh	16608
08-01-2024 4	08-01-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#231573/M/Cat/Dsh	16645
08-01-2024 3	08-01-2024	Trapped Cat/Aco Pickup	Naylor, Anthony		#231571/F/Cat/Dsh	16645
08-14-2024 3	08-14-2024	Stray/Citizen Turn-in			#231976/M/Dog/Catahoula Leopard Dog	
06-24-2024 1	06-24-2024	Stray/Aco Pickup	Naylor, Anthony		#230434/F/Dog/Pit Bull	16396
07-08-2024 4	07-08-2024	Wildlife/Citizen Turn-in			#230788/U/Other/Bat	
07-01-2024 13	07-01-2024	Stray/Citizen Turn-in			#230645/M/Cat/Dsh	
07-01-2024 8	07-01-2024	Stray/Citizen Turn-in			#230638/F/Cat/Dmh	
07-30-2024 4	07-30-2024	Stray/Citizen Turn-in			#231458/M/Cat/Dsh	
08-02-2024 17	08-02-2024	Stray/Aco Pickup	Naylor, Anthony	Brooke Geiler	#231621/M/Cat/Dsh	16674
05-15-2024 4	05-15-2024	Stray/Aco Pickup	Naylor, Anthony	Olivia Privett	#225899/F/Dog/Pit Bull	16042
07-16-2024 9	07-16-2024	Stray/Aco Pickup	Naylor, Anthony	Brian Roberts	#229127/M/Dog/Dachshund	16533
06-27-2024 11	06-27-2024	Stray/Aco Pickup	Naylor, Anthony	Ben Harkleroad	#230549/F/Dog/Labrador Retriever	16421
05-15-2024 2	05-15-2024	Stray/Aco Pickup	Spencer, Sarah	Ryan Eckstein	#229378/F/Dog/Pit Bull	16035

Tazewell County Animal Control**Case Intake Register 05-01-2024 to 08-31-2024**

Record count on this entire report: 665

Run Date: 09-03-2024 09:14:41 AM by Libby Aeschleman

No data limits were specified for this report

Group By Municipality
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Municipality:

Pekin

Case ID	Intake Date	Reason and Transport	ACO	Owner at intake	Animal	Officer Call
06-19-2024 14	06-19-2024	Confiscated/Aco Pickup	Vonrohr, Jordan	Steven Atwood	#228098/M/Dog/Pit Bull	16365
07-11-2024 1	07-11-2024	Stray/Citizen Turn-in		Austin Wade	#230963/M/Dog/Husky	
05-15-2024 5	05-15-2024	Stray/Citizen Turn-in			#229406/M/Dog/Pit Bull	
05-10-2024 4	05-10-2024	Stray/Aco Pickup	Naylor, Anthony	Destinee Dilkey	#215846/F/Dog/Labrador Retriever	15959
06-30-2024 2	06-30-2024	Stray/Aco Pickup	Vonrohr, Jordan	Terry Scrivens	#116459/F/Dog/Chihuahua	16443
05-02-2024 1	05-02-2024	Stray/Aco Pickup	Spencer, Sarah	Danielle Grant	#207162/F/Dog/Border Collie	15891
05-09-2024 5	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229179/F/Livestock/Chicken	15970
05-09-2024 9	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229183/F/Livestock/Chicken	15970
05-09-2024 2	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229176/F/Livestock/Chicken	15970
05-09-2024 4	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229178/F/Livestock/Chicken	15970
05-09-2024 3	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229177/F/Livestock/Chicken	15970
05-09-2024 8	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229182/F/Livestock/Chicken	15970
05-09-2024 10	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229184/F/Livestock/Chicken	15970
05-09-2024 11	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229185/F/Livestock/Chicken	15970
05-09-2024 6	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229180/U/Livestock/Farm Turkey	15970
05-09-2024 7	05-09-2024	Confiscated/Aco Pickup	Naylor, Anthony		#229181/F/Livestock/Chicken	15970
05-10-2024 9	05-10-2024	Stray/Aco Pickup	Spencer, Sarah		#229257/M/Dog/Beagle	15978
08-12-2024 1	08-12-2024	Stray/Aco Pickup	Yocum, Joey		#231876/F/Dog/Chihuahua	16736
07-02-2024 1	07-02-2024	Confiscated/Aco Pickup	Vonrohr, Jordan	Dawn Emrie	#216141/M/Dog/English Bulldog	16455
05-20-2024 7	05-20-2024	Stray/Aco Pickup	Naylor, Anthony	Patrick Kinney	#167897/M/Dog/Pit Bull	16085
05-12-2024 1	05-12-2024	Stray/Aco Pickup	Naylor, Anthony	Greg Hansen	#221000/F/Dog/German Shepherd	15987
07-18-2024 1	07-18-2024	Stray/Aco Pickup	Vonrohr, Jordan	Bobby Holeman	#231191/M/Dog/Pit Bull	16548
07-18-2024 2	07-18-2024	Stray/Aco Pickup	Vonrohr, Jordan	Bobby Holeman	#187314/M/Dog/Basset Hound	16548
07-09-2024 3	07-09-2024	Stray/Citizen Turn-in			#230845/F/Dog/Pug	
05-08-2024 5	05-08-2024	Stray/Aco Pickup	Spencer, Sarah	Stacy Shindecker	#180914/F/Dog/Husky	15961
06-26-2024 13	06-26-2024	Stray/Aco Pickup	Naylor, Anthony	Andreia Foster	#207578/M/Dog/Shiba Inu	16414
06-21-2024 6	06-21-2024	Stray/Aco Pickup	Sluga, Moly	Jeremy Spencer	#230428/F/Dog/Husky	16381
05-06-2024 9	05-06-2024	Wildlife/Citizen Turn-in			#229034/U/Other/Opossum	
05-06-2024 1	05-04-2024	Wildlife/Aco Pickup	Vonrohr, Jordan		#229017/U/Other/Raccoon	15924
08-12-2024 7	08-12-2024	Wildlife/Citizen Turn-in			#231909/U/Other/Rabbit	
08-12-2024 8	08-12-2024	Wildlife/Citizen Turn-in			#231910/U/Other/Rabbit	
05-06-2024 6	05-06-2024	Wildlife/Citizen Turn-in			#229030/U/Other/Opossum	

Tazewell County Animal Control

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Case Intake Register 05-01-2024 to 08-31-2024

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Municipality: Pekin						
Case ID	Intake Date	Reason and Transport	ACO	Owner at Intake	Animal	Officer Call
05-06-2024 2	05-04-2024	Wildlife/Aco Pickup	Vonrohr, Jordan		#229018/U/Other/Raccoon	15924
08-12-2024 9	08-12-2024	Wildlife/Citizen Turn-in			#231911/U/Other/Rabbit	
05-06-2024 7	05-06-2024	Wildlife/Citizen Turn-in			#229032/U/Other/Opossum	
05-06-2024 8	05-06-2024	Wildlife/Citizen Turn-in			#229033/U/Other/Opossum	
05-06-2024 3	05-04-2024	Wildlife/Aco Pickup	Vonrohr, Jordan		#229019/U/Other/Raccoon	15924
05-31-2024 1	05-31-2024	Stray/Aco Pickup	Spencer, Sarah	Nicole Zimmer	#224391/M/Dog/Havanese	16197
08-02-2024 1	08-02-2024	Stray/Aco Pickup	Naylor, Anthony	Chad Davis	#230104/M/Dog/Cane Corso	16667
06-01-2024 2	06-01-2024	Stray/Aco Pickup	Yocum, Joey	Samantha Perez-burgess	#229757/M/Dog/Pit Bull	16208
05-03-2024 13	05-03-2024	Stray/Aco Pickup	Naylor, Anthony	Jessica Williams	#229014/F/Dog/American Staffordshire Terrier	15920
08-20-2024 3	08-20-2024	Stray/Aco Pickup	Naylor, Anthony	Larisa Stevens	#227092/M/Dog/Australian Shepherd	16837
05-16-2024 10	05-16-2024	Stray/Aco Pickup	Yocum, Joey	Joshua Chiantano	#229469/U/Cat/Dsh	16048
05-16-2024 7	05-16-2024	Stray/Aco Pickup	Yocum, Joey	Joshua Chiantano	#229467/F/Cat/Dh	16048
05-16-2024 9	05-16-2024	Stray/Aco Pickup	Yocum, Joey	Joshua Chiantano	#229470/U/Cat/Dsh	16048
05-02-2024 2	05-02-2024	Stray/Citizen Turn-in			#228889/M/Cat/Dsh	
06-28-2024 12	06-28-2024	Confiscated/Aco Pickup	Naylor, Anthony		#230616/F/Livestock/Chicken	16437
07-01-2024 15	07-01-2024	Confiscated/Aco Pickup	Naylor, Anthony		#230649/U/Livestock/Chicken	16437
06-28-2024 15	06-28-2024	Confiscated/Aco Pickup	Naylor, Anthony		#230619/F/Livestock/Chicken	16437
05-16-2024 8	05-16-2024	Stray/Aco Pickup	Yocum, Joey	Joshua Chiantano	#229468/U/Cat/Dh	16048
06-28-2024 16	06-28-2024	Confiscated/Aco Pickup	Naylor, Anthony		#230620/F/Livestock/Chicken	16437
06-28-2024 17	06-28-2024	Confiscated/Aco Pickup	Naylor, Anthony		#230621/F/Livestock/Chicken	16437
06-28-2024 11	06-28-2024	Confiscated/Aco Pickup	Naylor, Anthony		#230615/F/Livestock/Chicken	16437
06-28-2024 13	06-28-2024	Confiscated/Aco Pickup	Naylor, Anthony		#230617/F/Livestock/Chicken	16437
06-28-2024 14	06-28-2024	Confiscated/Aco Pickup	Naylor, Anthony		#230618/F/Livestock/Chicken	16437
07-26-2024 1	07-26-2024	Confiscated/Aco Pickup	Yocum, Joey	Kayle Haynes	#231405/F/Dog/Pit Bull	16608
06-28-2024 18	06-28-2024	Confiscated/Aco Pickup	Naylor, Anthony		#230622/F/Livestock/Chicken	16437
08-09-2024 4	08-09-2024	Stray/Aco Pickup	Ross, Daniel	Abby Darling	#231829/F/Dog/Husky	16726
08-11-2024 1	08-11-2024	Stray/Aco Pickup	Yocum, Joey	Rafael Class	#231875/M/Dog/German Shorthaired Pointer	16735
08-22-2024 2	08-22-2024	Stray/Aco Pickup	Ross, Daniel	Cheyenne Martin	#232115/F/Dog/Yorkshire Terrier	16855
End of Group	Group count: 284					

Proposal for City of Pekin, Illinois

September 3, 2024

**a5 Branding + Digital
1 N. LaSalle Street, 47th floor
Chicago, Illinois 60602
John Harris
jharris@a5inc.com
708.227.5313**

a5 is a branding and digital agency that tells client stories in a clear, concise, consistent and compelling manner – to get results.

**We begin by listening. Asking questions.
Understanding your market and the competitive
landscape. By offering recommendations and
solutions. And telling your story – powerfully.**

**We work by a simple philosophy: to deliver great work
that gets you where you want to go.**

Why a5?

- We are a brand and digital consultancy that helps you tell your story in a clear, concise, consistent and compelling way.
- We work all over the State of Illinois and across the country, so we are familiar with Pekin, Peoria and the surrounding area. Through our work with the State of Illinois (Illinois Department of Human Services), we have developed relationships and partnerships in the Peoria-Bloomington metro area with such entities as Peoria Rivermen, Peoria Chiefs, Bradley University and Peoria International Airport. We work with media all over the state, including the Peoria-Bloomington market.
- a5 works with communities to attract residents, increase economic development and grow tourism. We would immerse ourselves in Pekin, learning the community, its history, its present situation and working to craft and tell a story that helps the City get where leadership wants it to head. Currently, we work with such communities as Crystal Lake, Niles and Fox Lake. Fox Lake, part of the Chain of Lakes in northern Illinois, has five TIF districts, a downtown in need of revitalization and three sizable properties to package and market. The community also needs to attract more year-round residents. Our plan and campaign, rolling out this fall, will increase resident attraction, drive economic development and attract tourists. We can do the same for Pekin.
- At a5, we deliver results. We measure all that we can, whether that is increased web traffic, enhanced social media engagement, sales tax receipts increases and/or attendance at events.
- We are committed to a high level of customer service. We are flexible, responsive and meet deadlines.
- Sustainability runs through everything we do. a5 works by a triple bottom line philosophy: economic growth, environmental effectiveness and social equity.
- We bring enthusiasm, energy and a collaborative, results-driven approach to all we do. We establish clear processes, tell great stories and we're fun to work with.
- We are strategic as well as highly creative. At a5, we work to set you apart by creating a visual and verbal architecture that helps affect perceptions of your intended audiences. And we always aim to generate results.

Relevant Work Experience

Communities & Business Districts

Fifth Avenue South (Naples, Florida)
Magnificent Mile Association
City of Toledo, Ohio
City of Flint, Michigan
City of Watervliet, Michigan
City of New Buffalo, Michigan
City of Charlevoix, Michigan
Downtown Cuyahoga Falls, Ohio
Downtown Oak Park
Pleasant District of Oak Park
Howard Street, Chicago
Village of Bartlett, Illinois
Village of New Lenox, Illinois
Village of Hanover Park, Illinois
Village of Niles, Illinois
Village of Barrington, Illinois
Village of Gurnee, Illinois
Village of Algonquin, Illinois
Village of Olympia Fields, Illinois
Village of Hampshire, Illinois
Village of Northbrook, Illinois
Village of Oak Park, Illinois
Village of Richton Park, Illinois
Village of Mundelein, Illinois
Village of La Grange, Illinois
Village of Grayslake, Illinois
City of Crystal Lake, Illinois
City of Crest Hill, Illinois
City of Freeport, Illinois
City of Woodstock, Illinois

Park Districts

Chicago Park District
Lake Bluff Park District
Kansas Recreation & Park Association
Northbrook Park District
Illinois Park & Recreation Association

Economic Development

Lake County Partners
Rogers Park Business Alliance
Oak Park Economic Development Corp.
South Elgin Economic Development
Village of Algonquin, Illinois
Village of Niles, Illinois

Tourism, Arts & Cultural Organizations

Krasl Art Center
Field Museum
Garfield Park Conservatory Alliance
Chicago Children's Museum
Wonder Works Children's Museum
Betty Brinn Children's Museum
Bradbury Carnegie Museum
Great Exploration Children's Museum
Milwaukee Public Museum
Chicago Architecture Foundation

Planning, Architecture, Landscape Architecture

American Society of Landscape Architects
Illinois and Michigan chapters
Mariani Landscape
NatureWorks Landscapes
Christy Webber Landscapes
Foster Dale Architects
Tom Bassett-Dilley Architects
Nevin Hedlund Architects
AIA Chicago
Congress for the New Urbanism
Environmental Law & Policy Center

Non-profits

The Faraday Institution (UK)
Michigan League of Conservation Voters
Seven Generations Ahead
World Wildlife Fund
CNT (Center for Neighborhood Technology)
Dystonia Medical Research Foundation
Rolfe Pancreatic Cancer Foundation
Holocaust Memorial Foundation of Illinois
Unity Temple Restoration Foundation
Chicago Community Trust
MacArthur Foundation
Wege Foundation
Community Foundation Oak Park-River Forest
Triton College Foundation
UI Labs
Oak Park Homelessness Coalition

Services

Branding

Market Research
Brand and Marketing Strategy
Positioning
Tagline Creation
Naming (Company & Product)
Marketing Plans
Product Launches
Content Development/Copywriting
Photography/Illustration Sourcing
Photography/Illustration
Art Direction
PR
Events & Experiences
Trade Show Experiences
Marketing Communications Consulting
Outsourced Communications Management

Brand Identity Creation
Logos/Graphic Identities
Identity Applications

Advertising

Creative
Print
Broadcast
Radio
OOH Highway Billboards
Public Transit Billboards
Media Planning
Media Buys

Print/Other Support Materials

Brochures
Direct Mail
Catalogs
Magazines
Newsletters
Signage and Banner Systems

Digital

Web Design

Bespoke Web Development
User Experience
Content Development/Copywriting
Content Management Training
Intranets/Extranets

Social Media Strategy & Campaigns

Video

Preproduction
Scripting/Writing
Casting
Location Scout Management
Storyboarding
Art Direction
Interviews
Production/Shooting
Editing/Post-production
Motion Graphics
Original Music Composition

Digital Advertising

Geofencing/Geotargeting
Display Ads
Sponsored Content
Remarketing

SEM/Google Ads

SEO

PPC

Content Marketing

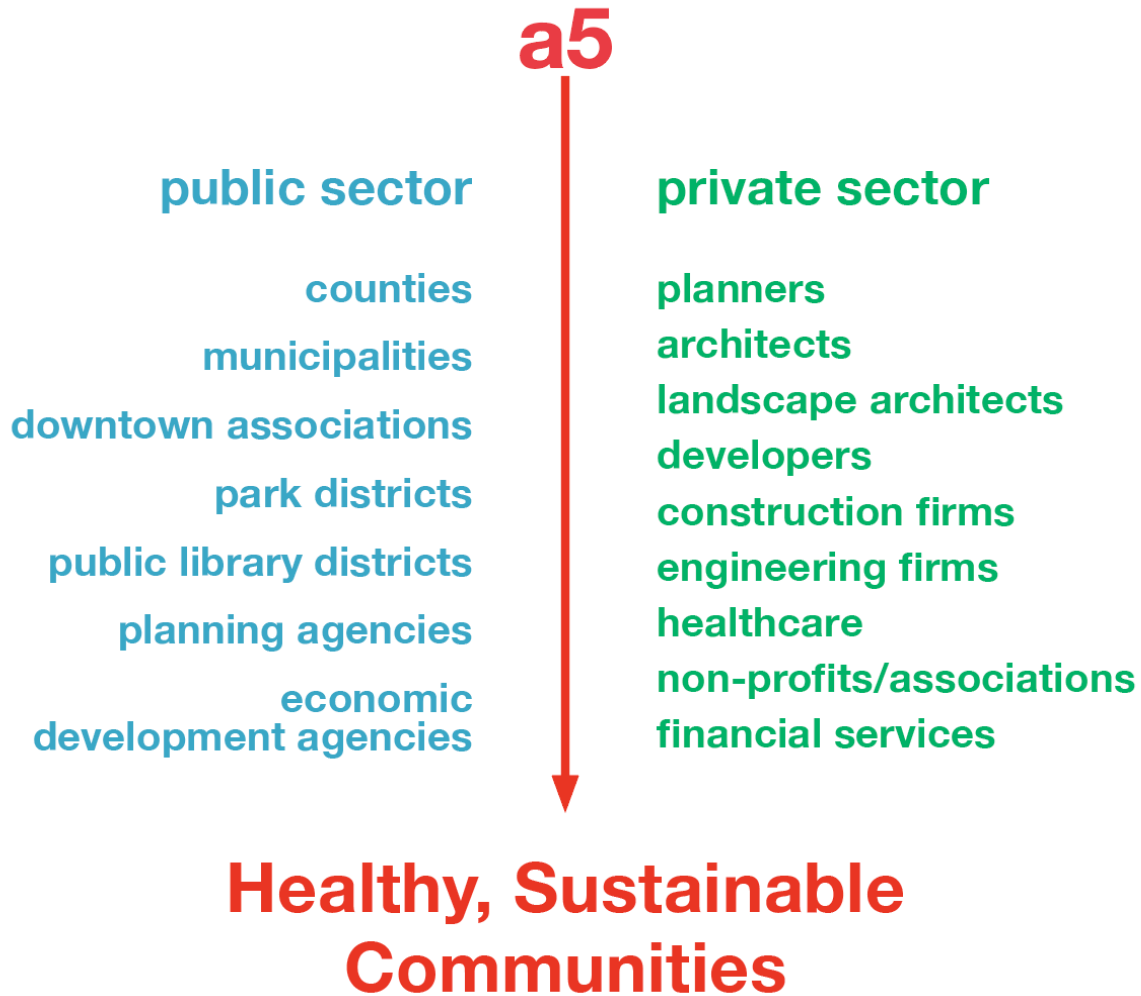
Affiliate/Influencer Marketing

Email Campaigns

Audio Streaming/Podcasts/OTT

Augmented Reality/Virtual Reality

a5 works with public and private sector clients to help build healthy, sustainable communities.



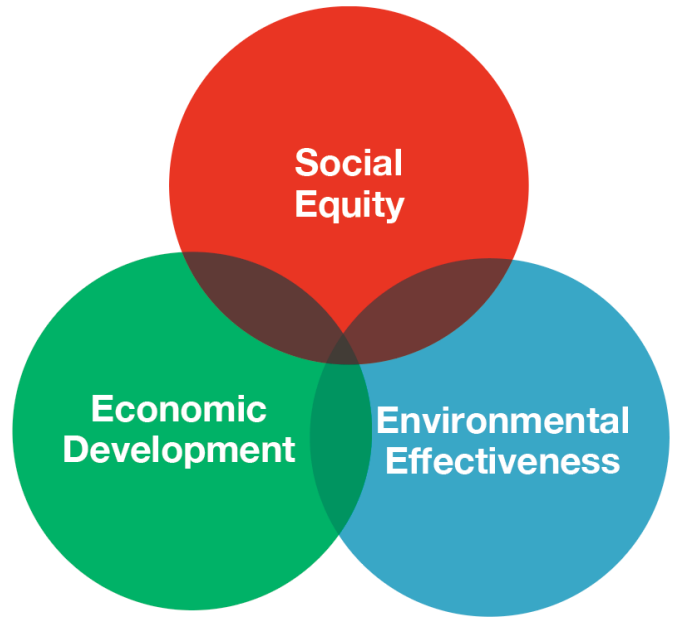
Commitment to Diversity, Equity and Inclusion

Mission-driven, a5 helps create healthy, sustainable communities. From economic development to environmental effectiveness to social equity, a5 is driven to provide educational and entrepreneurial opportunities for communities that traditionally have been underserved.

We are members of the Diversity in Design Collaborative (DID), a group formed by Herman Miller to promote diversity in design.

We are intentionally working to diversify our a5 team as we hire and promote.

We also work with minority and women-owned creative partners, including photographers, and actively seek new relationships.



Proposal

The City of Pekin, Illinois is centrally located in the heart of the Midwest. It is close to Peoria, Bloomington-Normal and Springfield and sits on the banks of the Illinois River. A community of 32,000 people, Pekin is just 2.5 hours from St. Louis and Chicago and is easily accessible by Interstates 74 and 55 and Peoria International Airport. (Indianapolis is just three hours away.)

The City has deep Native American and coal-mining roots, and is known for its annual Marigold Festival created in honor of Senator Everett Dirksen, who was from Pekin.

A 440-acre industrial park anchors industry in Pekin. The downtown is walkable, historic and offers dining and retail opportunities. Healthcare is a strength along with such employers as Pekin Insurance, Alto Ingredients and Winpak.

Terrific education and outdoor recreation opportunities attract people to Pekin—and keep them in the area.

According to the RFP, the City of Pekin aims to:

1. Attract new residents and residential developers
2. Attract new retail business/developers
3. Attract new corporate/industrial business/developers
4. Attract quality labor for existing businesses

Deliverables for this project include the following:

1. Written 3-year marketing strategy starting May 2025 and inclusive of recommended projects, ongoing initiatives/campaigns, budgets, markets, mediums, and methods to measure success.
2. Presentation to Economic Development Advisory Committee and City Council (two public meetings).

Focused on creating healthy, sustainable communities, a5 Branding + Digital proposes to craft a story specific to Pekin that will help the community attract residents, connect with (and bring into the City) new residential developers, build a stronger retail base and invite corporate and industrial businesses to set up a base in Pekin.

The effort will be marked by setting goals, identifying and targeting key audiences and then creating and telling a consistent story to generate results over time.

Metrics must be established and the effort must be multi-year in order to succeed.

In addition to working with the City of Pekin, we propose to build a partnership strategy that is local and regional. We would identify and strengthen relationships with Greater Peoria Economic Development, Discover Peoria and others in order to market Pekin with one voice and a larger budget.

We would work with you to create a strong network of partnerships with Pekin entities, including with healthcare (Carle Health, UnityPoint Health, etc.), government, grantmaking organizations (Community Foundation of Central Illinois), business (commercial, retail and industrial), education and faith-based communities. Partners could choose an investment level (levels, to be determined, could start at \$5,000 and range into five or six figures) over a period of time, likely three years, to establish continuity. With each partner level, associated benefits would be developed.

By creating partnerships, Pekin will be stronger and more unified and will achieve greater success. a5 would make an excellent partner with the City of Pekin to develop a marketing plan that is strategic, creative and driven by a clear, concise, consistent and compelling story with great content and a clear call to action.

Research, Outreach, Engagement

The research, outreach and engagement phase will consist of these pillars:

Secondary research on Pekin. We would review plans, reports and the city's existing communication efforts to understand the City, the data and the current landscape. We would also review competitor communities to know what each is doing for resident attraction, economic development and tourism.

- a5 will use data to understand the dynamics of Pekin's residential, retail and economic demographics. We will collect data from sources such as the American Community Survey (ACS) to understand recent demographic trends, utilize platforms such as Placer and ESRI to understand current consumer behavior, and pull from sources such as the MLS and CoStar to understand the movement of the real estate market.

Listening sessions. We propose to talk with government, community and business leaders as well as residents to hear firsthand facts and perceptions about Pekin and its future. This includes:

- Up to eight one-on-one interviews with stakeholders, each about one hour in length, with elected officials, community and business leaders. We'll provide blocks of available time slots on our calendars for ease of scheduling.
- A focus group with the business community, city staff and other community leaders and potential partners.
- Email survey to the community. This could be pushed out by the city, the chamber and other partners. It would reside on the city's website so the community can access it easily.

SWOT analysis. We would also lead a session with city leaders to conduct a SWOT analysis—strengths, weaknesses, opportunities and threats—and identify any gaps in the City's initiatives and story. The results of this learning will be collected into a document with recommendations for moving forward via a vis strategy, messaging and marketing tactics.

Message and Marketing Plan Development

Working from the findings and recommendations of the Research, Outreach and Engagement phase, a5 would work with the City of Pekin to develop a messaging and marketing plan that will guide the next three years.

This will include:

- Audience identification and prioritization, i.e. vertical and geographic markets, with analysis for various potential industries
- Key Messages (three to four overall messages that Pekin will use to tell its story consistently)
- Areas of priority (i.e. downtown, individual neighborhoods and parcels, etc.)
- Competitor Analysis (i.e. communities Pekin considers competitors for residents, economic development, tourism)
- Strategies for success
- Marketing and communication tactics, including digital communications (website, email, social media, SEO, SEM, etc.), collateral (sell sheets, brochures, flyers, posters, etc.), advertising (print and digital, outdoor/billboards, broadcast (radio/TV/streaming) and the markets
- Timeline, from year one through year three
- Budget, each year for three years, including consulting fees and media investment options

Specific elements of the plan would include:

- A content plan that outlines the type of communication to be used across all media, including existing City channels (website, social media, etc.) and new channels that will reach the key audiences, i.e. advertising, sponsorship and the like.
- A partnership approach that would enable Pekin to involve other government, for-profit, non-profit organizations and community members. (We have successfully operated partnership programs with Freeport and Woodstock.) These partnerships would enable committed organizations to get involved in the marketing effort at varying levels of investment, i.e. \$50K, \$25K, \$10K and \$5K. Each level would come with associated campaign benefits.
- a5 goes beyond traditional economic development firms. In addition to economic analyses and recommendations, we specialize in storytelling. We will also provide recommendations on the creative approach for the overall campaign. While the initial budget will not cover the full creative development, a5 will provide a high-level approach to telling the Pekin story. It will encompass the umbrella story and would provide tailored approaches for resident attraction and retention, for economic development and for tourism. (Because we work with communities, the design profession and real estate developers, we have experience revitalizing downtowns, corridors and communities.)
- For tourism, we would evaluate current tourism assets and efforts, then generate ideas to bring more people to Pekin year 'round. At a5, we have led startups of museums and festivals. (We were part of the launch of a children's museum in Oak Park, helped a children's museum find a new home in New Lenox and have created music and comedy festivals in Woodstock, for example.) a5 has grown attendance at existing tourism properties and we have helped attract and helped secure approval for sports complexes, including Greenway in Paducah, Kentucky.)

Once the plan is completed and adopted, we would enter the next contract: crafting and launching the campaign in Pekin and outside the community targeting key audiences.

For that campaign, we would present three to five concepts and a tiered marketing approach depending on the budget allocated and raised. Because we work across the state and country, we have media relationships ranging from Peoria to Chicago, Bloomington to St. Louis. The campaign and the plan would then be rolled out to reach and connect with key audiences on the path to generating results through awareness, knowledge and the development of ongoing relationships.

Timeline

We understand we may need to be available September 9 and 23 and will be available.

Kickoff meeting	Week one
Research/outreach/engagement	Weeks two through six
Presentation of findings	Week seven
Message and plan development	Weeks eight through 11
Plan presentation	Week 12

Cost Summary

a5 Fees

Research, outreach, engagement	\$8,000
Message and Plan development	\$6,000

Expenses

Travel	Approximately \$1,000
--------	-----------------------

Fabrication, printing, photography and other third party costs are not included in a5 fees.

a5 fees are calculated on estimated work hours required, based on our experience with this scope of work. a5's blended rate is \$150 per hour.

References

Mark Heydlauff

City Manager

City of Charlevoix, Michigan

markh@charlevoix.mi.gov

231.547.3270

Heather Maieritsch

Economic Development Coordinator

City of Crystal Lake, Illinois

hmaieritsch@crystallake.org

815.356.3737

Robin L. Ellis, AICP

Assistant Village Administrator/

Community Development Director

Village of New Lenox

rellis@newlenox.net

815.462.6490

Team

Our team structure is designed to bring creativity along with efficiency and consistency to client programs. The members remain part of the client team for the duration of the program. If chosen to proceed, a5 would organize a team consisting of John Harris (Principal), Gabbie St. Pierre (Account Manager), Fletcher Martin (Creative Director), Ben Schulman (Director) and Miah Emano (Graphic Designer).

- a5 principal **John Harris** works to create healthy, sustainable communities. He wrote the first national story on Starbucks while at Forbes and has spent his career developing strategies to help communities attract residents, increase economic development and generate tourism.
- a5 principal **Fletcher Martin** leads the design team at a5. Martin captures the visual concepts and ensures that all work communicates clearly with impact.
- a5 account manager **Gabbie St. Pierre** thinks strategically and as account manager ensures our work with you is clear, concise, consistent and compelling with great content and a clear call to action.
- a5 director of place **Ben Schulman** brings significant real estate, community design and placemaking experience to Pekin.
- a5 graphic designer **Miah Emano** tells stories through visual communication. Miah is creative and results-focused.



John Harris
Principal: Strategy/Content



Fletcher Martin
Creative Director



Clarice Harris
Director of Operations



Ben Schulman
Director of Place



Emerson Harris
Manager, Tampa Office



AJ Benson
Senior Designer



Juliane Allen
Account Manager & Digital
Media Specialist



Miah Emano
Graphic Designer



Bailey Maguire
Digital Media Specialist/
Account Coordinator



Andrea Ramirez
Administrative Manager/
Account Coordinator

Experience

a5 has been branding and marketing communities for over a decade. We have worked with Fifth Avenue South in Naples as well as Charlevoix, Michigan and Cuyahoga Falls, Ohio.

We branded resident attraction, economic development and tourism campaigns for Real Woodstock, Clearly Crystal Lake and Made for You Mundelein and Love Niles, among others.

And we have worked with Hillsborough County Public Schools, Current Orlando and Great Exploration Children's Museum in Florida on graphic design, public relations and membership development campaigns.



Crystal Lake, Illinois

a5 has worked with the City of Crystal Lake, Illinois for since 2019 on economic development. The city of 40,000 is on the edge of the Chicago metro area. Crystal Lake boasts strong schools, excellent train service to Chicago and plenty of outdoor activities. a5 helped Crystal Lake craft a story to attract economic development, which includes local entrepreneur development and attraction of regional and national companies in retail, healthcare and manufacturing as well as housing developers. We created a campaign, Clearly Crystal Lake, which includes a web site, social media and public relations. The a5-led PR campaign has generated coverage in Crain's Chicago Business, Nation's Restaurant News, Restaurant Business and BisNow. The City continues to see very strong growth across all sectors.



CRYSTAL LAKE IS THE CLEAR LEADER FOR BUSINESS SUCCESS.

In Crystal Lake, Businesses Open and Thrive.
Find out why Crystal Lake is the clear leader for business opportunity in McHenry County.

Contact Heather Maieritsch
Economic Development Manager/
Community Development
City of Crystal Lake
815-356-3737

Clearly
CRYSTAL LAKE
ClearlyCrystalLake.com

CRAIN'S CHICAGO BUSINESS

Crystal Lake, Illinois - Attracting the attention of developers, businesses and residents



September 25, 2023 12:01 AM

Nestled in the heart of Chicago's northwest suburbs lies a hidden gem that has been gaining recognition as the premier shopping and dining destination of the region. Crystal Lake, Illinois, with its charming downtown area, vibrant community, excellent schools and diverse range of shops and restaurants, has been a popular destination among locals and visitors alike. With a population of 40,000 and just 35 miles away from O'Hare Airport/Chicago, two Metra train stations and abundant outdoor recreation opportunities, Crystal Lake is a hub for new real estate development. The City quickly translated demand into growth - filling existing commercial corridors, encouraging reinvestment in multiple shopping centers, and developing new sites with retail, restaurant, healthcare and housing. Robust markets generate more demand and clearly, Crystal Lake is the right location for new business.

The business community continues to grow, enhancing an already strong mix of locally-owned businesses and national chains. New restaurant additions include Guzman y Gomez, Crumbl Cookies, Summer Moon Coffee and Rookies All American Pub and Grill, alongside grocer KD Market and retailers such as Boot Barn, Banfield Pet Hospital, Hallmark and Ollie's Bargain Outlet.

Crystal Lake is a hub for national and regional restaurants and retailers. Last year, residents and visitors spent more than \$147 million at restaurants in Crystal Lake, and according to the Illinois Department of Revenue, Crystal Lake had more than \$1.4 billion in retail sales placing it in the top 20 for Chicagoland metropolitan area retail sales. The City is expected to continue the year-after-year growth in terms of sales and has multiple new businesses joining the market this year.



BISNOW CITIES EVENTS CAREERS PRESS RELEASES ABOUT

For Crystal Lake, Illinois, Business Growth Is The Top Priority

October 19, 2023 | City of Crystal Lake | Elizabeth Reyn, Studio B Writer



Courtesy of the city of Crystal Lake

A drone image of the Enclave in Crystal Lake, Illinois



Illinois Department of Human Services

a5 and Way Back Inn (a provider of services to help those with addictions) have been hired by the State of Illinois to create and implement public awareness campaign to help people with gambling issues. The campaign includes digital advertising, TV and radio ads, collateral development, Google Ads, geofencing, social media, on-premise activation, events and experiences, PR and more.



**CAN'T STOP
BETTING NONSTOP?**



1.800.GAMBLER

**CAN'T STOP
BETTING
NONSTOP?**



**CALL
1.800.GAMBLER**

You must be 21 or older to participate in sports betting



**¿NO PUEDES
DEJAR DE
APOSTAR?**



**LLAMA AL
1.800.GAMBLER**



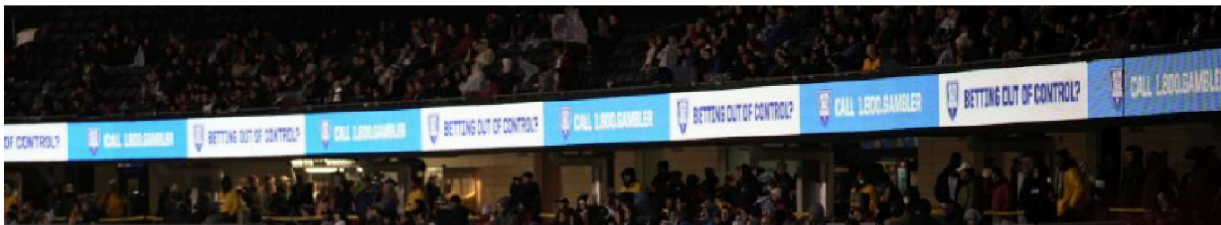
**CAN'T STOP
BETTING
NONSTOP?**



**CALL
1.800.GAMBLER**

You must be 21 years or older to participate in sports betting









An education system that
cares about every child.
Neighbors that love their
community. Businesses
that deliver every day. A
Design District focused
on home improvement.
A government that cares
about all its residents.
And one leaning tower.

**Made Possible
By Niles.**



Whatever language you speak, open now to learn about all the wonderful possibilities in Niles.

**Niles Makes
It Possible.**



businesses to make you feel at home. Plus a free Affy Tapple made right here in Niles.



Businesses
That Deliver.



Homes
That Fit Your
Budget.



Government
That Cares.



Education
As Unique As
Every Child.



Love Where You Live

Make Your New Home In Niles
loveniles.com



Love Where You Live

Make Your New Home In Niles
loveniles.com



Love Where You Live

Make Your New Home In Niles
loveniles.com





**12 minutes
to your new
big backyard.**



**Find Your
New Home in Niles**

loveniles.com





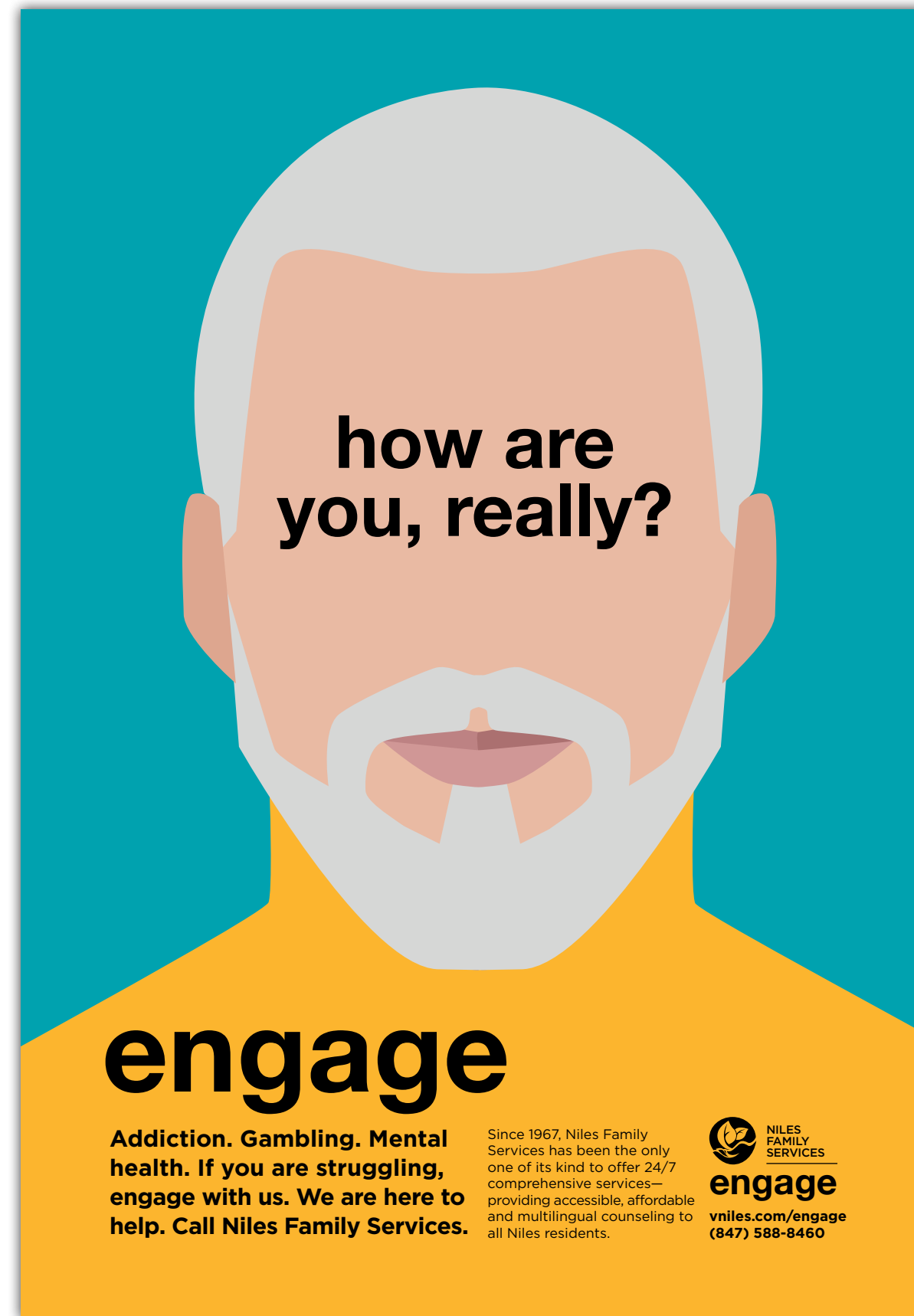
**how are
you, really?**

engage

Addiction. Gambling. Mental health. If you are struggling, engage with us. We are here to help. Call Niles Family Services.

Since 1967, Niles Family Services has been the only one of its kind to offer 24/7 comprehensive services—providing accessible, affordable and multilingual counseling to all Niles residents.

 **NILES FAMILY SERVICES**
engage
vniles.com/engage
(847) 588-8460



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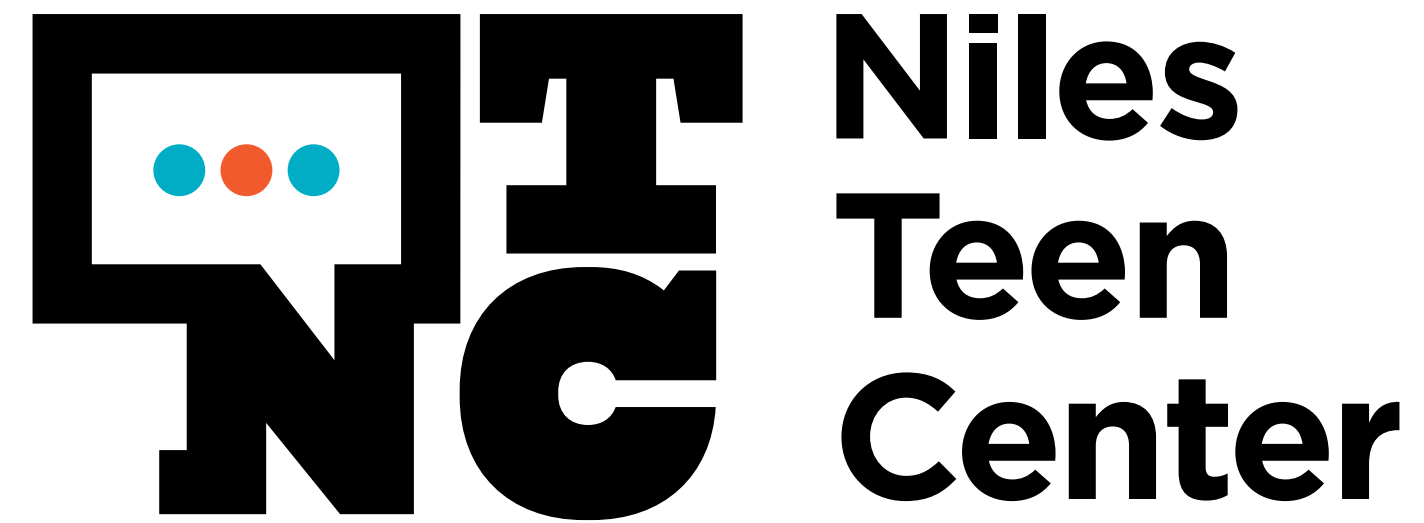
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**NILES
FAMILY
SERVICES**

engage

**vniles.com/engage
(847) 588-8460**





**Let's step
into the
future.**





Niles Design District



CHARTER BUSINESSES

ADVANTAGE KITCHEN & BATH GALLERY
 BETTER KITCHENS
 GLOBAL GRANITE & MARBLE
 HOME COMFORT
 KITCHEN & BATH MART
 LA PELUSA HOME IMPROVEMENT

New Bath. New Kitchen. New Design District in Niles.

Looking to renovate a bathroom or expand with a new addition? The new Niles Design District offers everything in one place to simplify home improvement—and make it enjoyable! Whether you are a homeowner, a designer, a contractor or builder, visit the Niles Design District on Milwaukee Avenue. It's your road to a better home. nilesdesigndistrict.com





Niles Design District



Niles Design District



Niles Design District



Niles Design District



COMPREHENSIVE MARKETING STRATEGY PROPOSAL



43 East Broadway • Little Falls, MN 56345
(888) 266-4778 • info@goldenshovelagency.com
www.goldenshovelagency.com



City of Pekin

Josh Wray

Director of Economic Development

EXECUTIVE LETTER

September 3, 2024

Dear Mr Wray,

Golden Shovel Agency is delighted to present our proposal for a comprehensive marketing strategy proposal for the City of Pekin. Together, we offer the perfect blend of national expertise and local, institutional knowledge, ensuring authenticity and strong campaign adoption.

Golden Shovel Agency is a full-service firm dedicated exclusively to supporting economic development, chamber, and tourism organizations. Founded in 2009, we have empowered over 290 communities to strengthen their economies through strategic attraction initiatives. Our services encompass strategy, technology, communications, and marketing, all tailored to help communities effectively tell their stories and foster growth.

Our extensive experience uniquely positions us to support City of Pekin's ambitious goal of creating a 3-year economic development marketing strategy. This proposal reflects our team's collective expertise and commitment to the project's success.

Dan Armitage will personally serve as your point of contact. You can reach him at (217) 257-3921 or by email at darmitage@goldenshovelagency.com.

Best regards,



Aaron Brossoit, CEO

WHY GOLDEN SHOVEL: WE DO IT BEST!

Golden Shovel Agency is a full service strategy, communications, PR and marketing firm. Our proprietary technology and digital tools, such as the Economic Gateway platform and PlaceVR technology, allows us to support the unique attraction needs of economic development, chamber, and tourism organizations. Our custom CMS is always being enhanced based on the needs of our clients. This ability to respond quickly to the needs of our clients is a significant advantage that enables us to develop custom solutions.

Through the GateKeeper service we offer unlimited support, hosting, SSL certificate management, bug fixes and software updates, ongoing training, and reporting, as well. When combined with our nationally-recognized thought leadership and award-winning campaigns, Golden Shovel offers the City of Pekin the opportunity to leverage the most comprehensive and inclusive expertise in the industry.

GOLDEN SHOVEL EXPERIENCE HIGHLIGHTS

15+

Years in
Business

290+

Projects
Completed

38+

States

5+

Countries

95%

Client Retention
Rate

40+

Team
Members

7+

Years Average
Employee Tenure

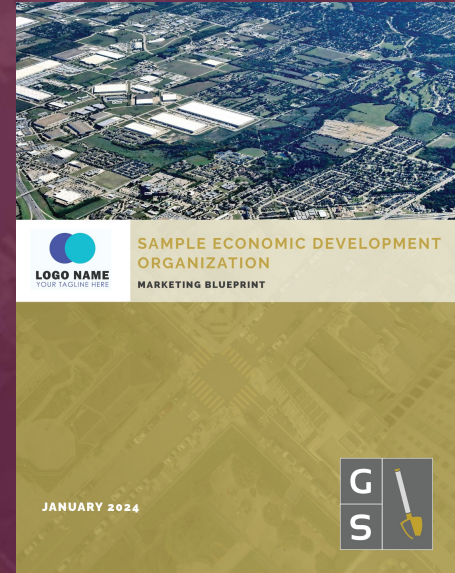
56%

Faster Website
Launch Times

PROPOSED DELIVERABLES: MARKETING BLUEPRINT

Golden Shovel's Marketing Blueprints are a strategic tool offering leaders the insight and guidance they need to market their communities successfully. Our expert team of strategists and marketing professionals identifies the community's strengths, weaknesses, opportunities, and threats, where the community stands compared to competitors, and how to use a community's strengths to reach target audiences effectively. The resulting strategic framework is a foundation for future economic development marketing efforts. Specific marketing tactics will be identified and outlined through this process.

Over a multi-week period, Golden Shovel will create a three year Marketing Blueprint by conducting market research, surveying stakeholders, interviewing community leaders, and conducting a SWOT (strengths, weaknesses, opportunities, threats) analysis. The final deliverable includes an actionable three year marketing plan that will drive talent attraction results for the City of Pekin



MARKETING BLUEPRINT DELIVERABLES

Developing a Roadmap for Success

This process allows us to understand your community through the eyes of residents and the main businesses while getting a first-hand view of what it's like to live and work in your community. Golden Shovel will put together a comprehensive marketing strategy based on stakeholder engagement and market research. The final report will guide the marketing process and include results from:

- Stakeholder engagement sessions
- Weekly strategy meetings
- Digital surveys with unlimited survey participants
- 30 one-on-one stakeholder interviews
- Competition, keyword, and SEO analysis
- Target audience research
- Migration pattern research
- Geographic targeting research
- Target industry persona creation
- 36-month content placemaking strategy
- 36-month marketing strategy
- Ad placement strategy
- Influencer engagement strategy
- Evaluation of existing workforce attraction campaigns in the state of Illinois
- Recommendations on ways to collaborate with Illinois's Tourism Department's campaign and leverage the work being done by both departments
- 36-month event plan to include hosting and attending workforce attraction events.

MARKETING BLUEPRINT PROJECT EXAMPLES



STRATEGIC MARKETING PLAN

MARKETING CAMPAIGN DEVELOPMENT

The following timeline should be used to plan for economic development:

Year 1	M1	M2	M3	M4	M5
Brand & Collateral Review	X	X			
Comprehensive SEO Review	X	X	X	X	X
Economic Development Website		X	X	X	X
Website Copywriting				X	X
Website Programming				X	X
Internal Awareness Campaign		X	X	X	X
PlaceMaking & Content			X	X	X
Define the Audience					
Develop the Strategy					
Prepare Messaging					
Attraction Campaign					
Set up Third-Party Software					
Execute Strategy					
Videos					X
Digital Advertising Campaigns					
Monthly Content					
Year 1 (ongoing)					
Monthly Content	X	X	X	X	X
Digital Advertising	X	X	X	X	X
PlaceMaking & Success Stories	X	X	X	X	X
Reporting & Assessment	X	X	X	X	X

ORMOND BEACH, FL ECONOMIC DEVELOPMENT



OUR TEAM: GOLDEN SHOVEL AGENCY

Golden Shovel Agency brings significant expertise to bear for our clients through team members who have an average of 15+ years industry experience. Our team's diverse backgrounds include: Elected officials, chamber, tourism and economic development leadership, Fortune 500 leaders, and startup experience. Below are some of the team members who will be assigned to the City of Pekin project.



Bethany Quinn
Executive Vice President



Darren Varley
Vice President of Client
Retention & Creative Services



Chuck Friedbauer
Director of Content
Management



Tonya Tyus
Copywriter

INVESTMENT OVERVIEW

- **3 year Marketing Blueprint**

- Stakeholder engagement sessions
- Weekly strategy meetings
- Digital surveys with unlimited survey participants
- 30 one-on-one stakeholder interviews
- Competition, keyword, and SEO analysis
- Target audience research
- Migration pattern research
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- 36-month event plan to include hosting and attending workforce attraction events.

\$35,000(one-time fee)

TIMELINE

Week 1: Client Kick Off Week 2: Homepage Copy to Client Week 3: Homepage Copy Feedback Due Week 4: Site Map Approval Due Week 5: Revised Homepage Copy to Client Week 6: Homepage Copy Approval Due	Week 7: Design Materials Due Week 8: Design Presentation Week 9: Design Feedback Due Week 10: Full Site Copy to Client Week 11: Content Check-in Meeting Week 12: Revised Designs to Client	Week 13: Full Site Copy Feedback Due Week 14: Design Approval Due Week 15: Revised Site Copy to Client Week 16: Full Site Copy Approval Week 17: Pre-population Content Due	Week 18: Soft Launch Week 19: Launch Prep Documents Due Week 20: Site Review Week 21: Live Launch Week 22: Admin Training
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REFERENCES



Horton Hobbs

**EXPAND Greater
Springfield
Vice President of Economic
Development**

937.521.1935

hhobbs@greaterspringfield.com

Customer Since June 2016

Services Provided: Website
Development, Website
Copywriting, Content
Management Service, Advanced
Website Lead
Generation/Tracking, GIS
Planning Integration



Steve Jahn

**Momentum West
Executive Director**

715.874.4673

steve@momentumwest.org

Customer Since February 2015

Services Provided: Strategic
Planning, Print & Digital Ad
Campaigns, Video, Branding,
Collateral Development, Website
Development, Website
Copywriting, Content
Management Service, & Digital
Strategies



Lea Hoover

**Oregon Trail Electric
Cooperation
Manager of Administration and
Strategic Services**

937.521.1935

lhoover@otecc.com

Customer Since June 2019

Services Provided: Website
Development, Website
Copywriting, Content
Management Service, Advanced
Website Lead
Generation/Tracking, Website
Hosting & Maintenance, Virtual
Reality FAM Tour Video



Lisa Hurley, CEcD

**York County
Development
Corporation
Executive Director**

402.362.3333

lhurley@yorkdevco.com

Customer Since June 2014

Services Provided: Website
Development, Website
Copywriting, Content
Management Service, Advanced
Website Lead
Generation/Tracking, Virtual
Reality FAM Tour



**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From:

AGENDA ITEM: Receive and File Bids Court Street Property Demolitions

DESCRIPTION:**FINANCIAL IMPACT:**

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: (Remove all that do not apply) Bid, Request for Proposal, Request for Qualifications, Sole Source, Quotes, State Contract, N/A

REVIEWED BY:

Josie Esker, City Engineer
 Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/10/2024
 Approved - 10/10/2024
 Approved - 10/10/2024
 Final Approval - 10/10/2024



**RFP-Court Street Residential Demolitions
City of Pekin Residential Demo
Due: October 1, 2024 10:00am**

**CITY OF PEKIN, ILLINOIS
DEMOLITION AND LOT GREENING RESIDENTIAL STRUCTURES**

SEPTEMBER 19, 2024

PREPARED BY JIMAX CORP. | EST. 2007 | UNION PROUD CONTRACTOR



Request for Bids

Demolition of Three Residential Properties

**1 Kenmore Court
(PIN 04-10-02-206-009)**

**7 Kenmore Court
(PIN 04-10-02-206-013)**

**909 Court Street (PARTIAL)
(PIN 04-10-02-111-012)**

NOTICE TO BIDDERS

The City of Pekin is accepting proposals for the demolition of residential structures. All interested bidders shall provide the required information for their bid to be considered valid. Sealed bids will be accepted until **Tuesday, October 1st, 2024** at 10:00 am at the City of Pekin Clerk's Office located at 111 S. Capitol St., Pekin, IL 61554. Sealed bids will be publicly opened on **Tuesday, October 1st, 2024** at 10:00am at Pekin City Hall Front Desk at 111 S. Capitol St. Pekin, IL 61554.

All questions concerning this request for bids should be directed to City Engineer, Josie A. Esker at jaesker@ci.pekin.il.us.

1.01 WORK COVERED BY THE CONTRACT DOCUMENTS

- A. Contractor is responsible for verifying existing conditions prior to bid. No additional compensation will be provided if Contractor fails to note existing conditions.
- B. Contractor shall be responsible for obtaining all necessary permits and scheduling all required inspections with the City of Pekin Building Department at 309-478-5364.
- C. **No Pre-Bid Conference will be held.** Contact Engineering Department to arrange a tour of the work site. Please call 309-478-5399.
- D. The Contractor shall furnish all EQUIPMENT, MATERIALS and LABOR necessary for the proper completion of the contract.
- E. The Contractor shall repair, replace, or otherwise settle with the City of Pekin if damage occurs to property or existing facilities during performance of Work.
- F. The Work to be performed under this Contract consists of:
 - a. Demolition of primary structure.
 - b. Contractor shall remove foundation walls, footings, and basement slab.
 - c. Demolition of all accessory structures.
 - d. Cutting down all trees including those on the property line.
 - e. Remove tree stumps to minimum 6 inches below final grade.
 - f. Removal of all fence and buried railroad ties.
 - g. Capping sewer and stubbing above grade.
 - h. Removal of driveways and walkways to the back of City sidewalk.
 - i. Removal and proper disposal of all demolition debris.
 - j. Remove cisterns or cesspool tanks that may exist.
 - k. Add and fill soil to level lot to the original grade.
 - l. Seed, fertilize, straw, and top soil as needed to restore grass.
 - m. **No asbestos testing has been performed. Contractor must provide onsite Asbestos Supervisor for demolition IN ACCORDANCE WITH EPA REGULATIONS AND CITY OF PEKIN REQUIREMENTS.**
 - n. Any excavation on the property in the city right-of-way (R.O.W.) up to that is within five feet of sidewalk shall be filled with flowable fill (CLSM) from a reputable concrete batch plant.
 - o. All utilities will be closed off as per requirements set forth by Ameren and Illinois American Water.
 - p. All damaged or removed sidewalks or approaches in the right-of-way (R.O.W.) shall be replaced according to the city code.

G. Property specific requirements

a. 1 Kenmore Court –

- Repair neighbors wood fence if damaged any further during construction.

b. 7 Kenmore Court –

- Repair neighbors wood fence if damaged any further during construction.

c. 909 Court Street – **PARTIAL DEMO**

- Remove only the addition on the south side of the home with concrete masonry unit (CMU) walls. Remove slab foundation.
- Make repairs to front of remaining original portion of the house if any of the structure is damaged.
- Install new sheathing on the south wall of the remaining house, as needed.
- Install new siding along south face of remaining house. Match siding on remainder of home as close as possible.
- Install new white vinyl double hung window with nailing flange (24"x48" approximate size) on south wall of remaining house in location where window existed prior to the addition.
- Install vinyl exterior shutters on new window to match the aesthetic of the windows on the sides of the home.

1.02 CONTRACT

- A. The Work will be completed in one contract.
- B. The Contractor will bid only on the work as described in 1.01.
- C. Contractor shall submit proposed schedule for demolitions with the bid.
The City reserves the right to include schedule as a reason for awarding a contractor who is not the low bidder.

1.03 QUALITY ASSURANCE

- A. The Contractor shall complete work assigned in a professional manner.
- B. The Contractor shall assume full responsibility for additional costs that may result from unauthorized deviations from the contract.
- C. The City of Pekin reserves the right to cancel this contract at any time with 15 days written notice for any reason deemed necessary.

1.04 TAXES AND INSURANCE

- A. The Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
 - (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the State of Illinois.

1.05 INVOICING AND PAYMENT

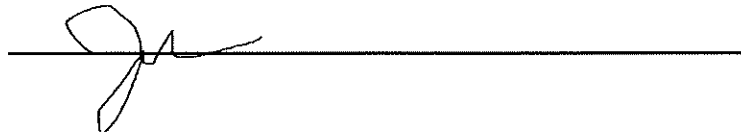
- A. Successful bidder shall invoice the City of Pekin, 111 S. Capitol St, Pekin, IL 61554 by the 5th of each month for services rendered the preceding month.
- B. All bills are approved by the Department Head or City Manager bi-weekly and checks are mailed within 30 days.

1.06 TERMS AND CONDITIONS

- A. The bid should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the bid if the contractor were to be selected to perform the services required.
- B. The Contractor certifies that its Bid is made without any previous understanding, agreement or connection with any person, firm or corporation making a Bid for the same Work and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.
- C. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans where applicable, and understands all requirements for the performance of work. The bidder will be responsible for all errors in the bid resulting from failure or neglect to conduct an in-depth examination. The City of Pekin will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

- D. The bidder shall take no advantage of any error or omission in the bid and advertised contract.
- E. The successful bidder at the time of execution of the contract may be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the bid guaranty check will be held in lieu thereof. If this bid is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the City of Pekin.
- F. All bids will be property of the City of Pekin, IL.

Your signature below indicates you accept and agree to these terms.

A handwritten signature in black ink, consisting of a stylized 'J' followed by a horizontal line and a small flourish, is written over a solid horizontal line.

1.08 BID DEADLINE

Bids are due Tuesday, October 1st, 2024 at 10:00 AM at the office of the City Clerk at the City of Pekin 111 S. Capitol St, Pekin, IL 61554. The page with the "References" section completed must be returned with the following bid page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.09 REFERENCES

Please provide three references for your work:

Name:

Telephone

1. City of Peoria- Matt Smith mjsmith@peoriagov.org

2. City of West Peoria- Kinga Krider administrator@cityofwestpeoria.com

3. City of East Peoria- Robert Cole robertcole@cityofeastpeoria.com

City of Pekin

Bid Form (Additional Requirements Cover Page)

Project Site Address: 1 Kenmore Court, 7 Kenmore Court, 909 Court Street (Partial)

To be enclosed in an envelope which shall be sealed and clearly labeled with:

- The words "City of Pekin – Court Street Residential Demolitions";
- Name of bidder;
- Date of submission; and
- Due date of bid.

Bid Period: **September 12, 2024 through October 1st, 2024 at 10:00am CST**

Pekin City Hall
Attn: Josie Esker
111 S. Capitol Street
Pekin, IL 61554

All potential bidders must submit all information requested in this bid packet including:

- 1. Bid Form Cover Page**
- 2. Non-Collusion Statement of Bidder**
- 3. Signature page for 1.06 Terms and Conditions**
4. Three references (must be submitted prior to award)
5. Prime Bidder's Proposed Sub-Contractors Form (if using subcontractors)
6. IRS W-9 Forms for bidder and subcontractors (must be submitted prior to award)
7. Copy of Current Liability Insurance Policy (must be submitted prior to award)

City of Pekin

Prime Bidder's Proposed Sub-Contractors Form

The bidder has personally inspected the premises noted in these bid documents and to the best of his/her knowledge; the bid documents are complete and prescriptive to the work to be performed.

The undersigned proposes to furnish all materials, equipment and labor required to accomplish all of the work described herein, for the sum shown in the bid form.

You must identify who will perform the following if other than the bidding general contractor.

Please identify yourself and all sub-contractors that will perform work. Listing of sub-contractors on this form does not substantiate a contract between the general contractor and the sub-contractor. If awarded the contract, the general contractor is responsible for final documentation of sub-contractors.

Type of Work	Contractor/ Subcontractor	Address & Phone #
Contractor	JIMAX Corporation	3545 SW JIMAX Place Peoria IL 61605 309-253-0192

Asbestos M&O Environmental 1625 W Altorfer Dr.
Peoria IL 61615
309-645-3665

 President
Signature & Title

09-17-2024
Date

City of Pekin

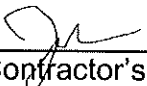
Non-Collusion Statement of Bidder

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the applicable laws that the foregoing is true and correct and that this declaration is executed on:



Contractor's Signature

09/18/2024

Date

BID FORM

1. **Court Street Residential Demolition Project –**

a. BID PRICE

\$ 93,547.22

Company Name

JIMAX Corporation

Representative

JAMES KOSNER

Title

President

Address

3545 SW JIMAX Place, Peoria IL 61605

Phone

309 253 0192

Federal ID
Number

47-1390376

Proposed
Schedule

Dec/Jan 2025

Signature & Date

09/18/2024

State of Illinois County of Peoria. This instrument
was acknowledged before me on
September 18th, 2024 (date) by

(seal)



Zachary Parker

signature of notary public

1 Kenmore Ct	Unit	Cost	TOTAL	Notes
ASBESTOS SUPER	1	1250	1250	
1st	895	5.95	5325.25	
2nd	690	5.95	4105.5	
base	5818	0.99	5759.82	
site clean	1	650	650	
concrete out	6	350	2100	
sewer	1	425	425	
final straw	1	1290	1290	
permits	1	350	350	
PEKIN FEE	1	850	850	SELL
			22105.57	
7 Kenmore Ct				
ASBESTOS SUPER	1	1250	1250	
1st	852	5.95	5069.4	
2nd	820	5.95	4879	
base	5525	0.99	5469.75	
site clean	1	650	650	
concrete out	8	350	2800	
sewer	1	425	425	
final straw	1	1380	1380	
permits	1	350	350	
PEKIN FEE	1	850	850	SELL
			23123.15	
909 Court St				
Traffic Control	1	4800	4800	
HOUSE REPAIRS	1	19950	19950	siding, windows, shutters
ASBESTOS SUPER	1	1250	1250	
1st	1400	10.2	14280	
2nd	0	0	0	
base	2650	0.99	2623.5	
site clean	1	550	550	
concrete out	6	350	2100	
sewer	1	425	425	
final straw	1	995	995	
permits	1	350	350	
PEKIN FEE	1	995	995	SELL
			48318.5	
			TOTAL SELL	93547.22



JIMACOR-01

HONEIL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
First Mid Insurance Group
1090 South Route 51
Forsyth, IL 62535

CONTACT NAME: Haley O'Neil

PHONE (A/C, No, Ext): (217) 859-7042

FAX (A/C, No): (217) 877-0795

E-MAIL ADDRESS: honeil@firstmid.com

INSURED

Jimax Corp
PO Box 3271
Peoria, IL 61612

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: American Builders Insurance Company

11240

INSURER B: FCCI Insurance Company

10178

INSURER C: Liberty Mutual Ins. Co.

22659

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	X		ABIC010750	6/14/2024	6/14/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			CA100090881	3/9/2024	3/9/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WC539S360153034	3/9/2024	3/9/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
EXCLUDED OFFICERS UNDER WORKERS COMPENSATION: Jim Kosner, Cory Golden, and Jarrod Martis

RE: All Work

City of Pekin is named as additional insured under the General Liability; subject to written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Pekin
111 S Capitol
Pekin, IL 61554

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type.
See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
2 Business name/disregarded entity name, if different from above. JIMAX Corporation	
3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. ☐	
5 Address (number, street, and apt. or suite no.). See instructions. 3545 SW JIMAX Place	Requester's name and address (optional)
6 City, state, and ZIP code Peoria, Illinois 61605	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
4	7	-	1	3	9	0	3	7 6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here
Signature of U.S. person

Date **09.26.2024**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

BID FORM

1. Court Street Residential Demolition Project—

a. BID PRICE

\$ 72,227.⁰⁰

Company Name

RIVER CITY DEMOLITION, INC

Representative

JOSH RUNYON

Title

PRESIDENT

Address

PO BOX 726 PEORIA, IL 61652

Phone

309-673-8938

Federal ID

Number

83-0628280

Proposed

Schedule

30 DAYS FROM AWARD

Signature & Date

 9/30/24

State of Illinois County of TAZEWELL. This instrument
was acknowledged before me on
9/30/24 (date) by

(seal)



Michele McClain signature of notary public

City of Pekin

Prime Bidder's Proposed Sub-Contractors Form

The bidder has personally inspected the premises noted in these bid documents and to the best of his/her knowledge; the bid documents are complete and prescriptive to the work to be performed.

The undersigned proposes to furnish all materials, equipment and labor required to accomplish all of the work described herein, for the sum shown in the bid form.

You must identify who will perform the following if other than the bidding general contractor.

Please identify yourself and all sub-contractors that will perform work. Listing of sub-contractors on this form does not substantiate a contract between the general contractor and the sub-contractor. If awarded the contract, the general contractor is responsible for final documentation of sub-contractors.

<u>Type of Work</u>	<u>Contractor/ Subcontractor</u>	<u>Address & Phone #</u>
Asbestos Abatement	M+O Environmental	
Transite Siding Abatement is included in Base Bid Price.		309-692-6700
Location: 1 Commerce Court.		


Signature & Title

9/30/24
Date

City of Pekin

Non-Collusion Statement of Bidder

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the applicable laws that the foregoing is true and correct and that this declaration is executed on:


Contractor's Signature

9/30/24
Date

1.01 WORK COVERED BY THE CONTRACT DOCUMENTS

- A. Contractor is responsible for verifying existing conditions prior to bid. No additional compensation will be provided if Contractor fails to note existing conditions.
- B. Contractor shall be responsible for obtaining all necessary permits and scheduling all required inspections with the City of Pekin Building Department at 309-478-5364.
- C. **No Pre-Bid Conference will be held.** Contact Engineering Department to arrange a tour of the work site. Please call 309-478-5399.
- D. The Contractor shall furnish all EQUIPMENT, MATERIALS and LABOR necessary for the proper completion of the contract.
- E. The Contractor shall repair, replace, or otherwise settle with the City of Pekin if damage occurs to property or existing facilities during performance of Work.
- F. The Work to be performed under this Contract consists of:
 - a. Demolition of primary structure.
 - b. Contractor shall remove foundation walls, footings, and basement slab.
 - c. Demolition of all accessory structures.
 - d. Cutting down all trees including those on the property line.
 - e. Remove tree stumps to minimum 6 inches below final grade.
 - f. Removal of all fence and buried railroad ties.
 - g. Capping sewer and stubbing above grade.
 - h. Removal of driveways and walkways to the back of City sidewalk.
 - i. Removal and proper disposal of all demolition debris.
 - j. Remove cisterns or cesspool tanks that may exist.
 - k. Add and fill soil to level lot to the original grade.
 - l. Seed, fertilize, straw, and top soil as needed to restore grass.
 - m. **No asbestos testing has been performed. Contractor must provide onsite Asbestos Supervisor for demolition IN ACCORDANCE WITH EPA REGULATIONS AND CITY OF PEKIN REQUIREMENTS.**
 - n. Any excavation on the property in the city right-of-way (R.O.W.) up to that is within five feet of sidewalk shall be filled with flowable fill (CLSM) from a reputable concrete batch plant.
 - o. All utilities will be closed off as per requirements set forth by Ameren and Illinois American Water.
 - p. All damaged or removed sidewalks or approaches in the right-of-way (R.O.W.) shall be replaced according to the city code.

G. Property specific requirements

a. 1 Kenmore Court –

- Repair neighbors wood fence if damaged any further during construction.

b. 7 Kenmore Court –

- Repair neighbors wood fence if damaged any further during construction.

c. 909 Court Street – **PARTIAL DEMO**

- Remove only the addition on the south side of the home with concrete masonry unit (CMU) walls. Remove slab foundation.
- Make repairs to front of remaining original portion of the house if any of the structure is damaged.
- Install new sheathing on the south wall of the remaining house, as needed.
- Install new siding along south face of remaining house. Match siding on remainder of home as close as possible.
- Install new white vinyl double hung window with nailing flange (24"x48" approximate size) on south wall of remaining house in location where window existed prior to the addition.
- Install vinyl exterior shutters on new window to match the aesthetic of the windows on the sides of the home.

1.02 CONTRACT

- A. The Work will be completed in one contract.
- B. The Contractor will bid only on the work as described in 1.01.
- C. Contractor shall submit proposed schedule for demolitions with the bid.
The City reserves the right to include schedule as a reason for awarding a contractor who is not the low bidder.

1.03 QUALITY ASSURANCE

- A. The Contractor shall complete work assigned in a professional manner.
- B. The Contractor shall assume full responsibility for additional costs that may result from unauthorized deviations from the contract.
- C. The City of Pekin reserves the right to cancel this contract at any time with 15 days written notice for any reason deemed necessary.

1.04 TAXES AND INSURANCE

- A. The Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
 - (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the State of Illinois.

1.05 INVOICING AND PAYMENT

- A. Successful bidder shall invoice the City of Pekin, 111 S. Capitol St, Pekin, IL 61554 by the 5th of each month for services rendered the preceding month.
- B. All bills are approved by the Department Head or City Manager bi-weekly and checks are mailed within 30 days.

1.06 TERMS AND CONDITIONS

- A. The bid should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the bid if the contractor were to be selected to perform the services required.
- B. The Contractor certifies that its Bid is made without any previous understanding, agreement or connection with any person, firm or corporation making a Bid for the same Work and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.
- C. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans where applicable, and understands all requirements for the performance of work. The bidder will be responsible for all errors in the bid resulting from failure or neglect to conduct an in-depth examination. The City of Pekin will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

- D. The bidder shall take no advantage of any error or omission in the bid and advertised contract.
- E. The successful bidder at the time of execution of the contract may be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the bid guaranty check will be held in lieu thereof. If this bid is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the City of Pekin.
- F. All bids will be property of the City of Pekin, IL.

Your signature below indicates you accept and agree to these terms.

_____

1.08 BID DEADLINE

Bids are due Tuesday, October 1st, 2024 at 10:00 AM at the office of the City Clerk at the City of Pekin 111 S. Capitol St, Pekin, IL 61554. The page with the "References" section completed must be returned with the following bid page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.09 REFERENCES

Please provide three references for your work:

Name:

Telephone

1.

Upon Request

2.

3.

City of Pekin

Bid Form (Additional Requirements Cover Page)

Project Site Address: 1 Kenmore Court, 7 Kenmore Court, 909 Court Street (Partial)

To be enclosed in an envelope which shall be sealed and clearly labeled with:

- The words "City of Pekin – Court Street Residential Demolitions";
- Name of bidder;
- Date of submission; and
- Due date of bid.

Bid Period: September 12, 2024 through October 1st, 2024 at 10:00am CST

Pekin City Hall
Attn: Josie Esker
111 S. Capitol Street
Pekin, IL 61554

All potential bidders must submit all information requested in this bid packet including:

- 1. Bid Form Cover Page**
- 2. Non-Collusion Statement of Bidder**
- 3. Signature page for 1.06 Terms and Conditions**
4. Three references (must be submitted prior to award)
5. Prime Bidder's Proposed Sub-Contractors Form (if using subcontractors)
6. IRS W-9 Forms for bidder and subcontractors (must be submitted prior to award)
7. Copy of Current Liability Insurance Policy (must be submitted prior to award)



REQUEST FOR COUNCIL ACTION

Agenda Date: October 14, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Ordinance No. 4238-24/25 A Special Use Request Submitted By Peter Colvin On Behalf Of Clean & Lube Incorporated For The Operation Of An Automotive Clean and Lube Business At 1610 Broadway Street.(Case SU 2024-10)

DESCRIPTION: A Special Use request was submitted by Peter Colvin on behalf of Clean & Lube Incorporated for the operation of an automotive clean and lube business at 1610 Broadway Street. Said property is zoned B-3 General Business with a legal description, SEC 2 T24N R5W TRACT OF LAND (100'X136') LYING IN N 1/2 OF E 1/2 IN NE 1/4 .34 AC, with the following PIN: 04-10-02-220-023, in Tazewell County, Illinois.

SUMMARY

The petitioner, Peter Colvin, on behalf of Clean & Lube Incorporated is requesting a special use permit to operate a car wash with an oil change facility at the property commonly known as 1610 Broadway Street. The current zoning of the property is B-3 General Business. The City code does allow a car wash as a principal use in the B-3 zoning district, but for any automotive work such as oil changes a special use permit is required. A plan review and permits will be required to ensure the rest of the property is code compliant.

Sec. 4-3-6-5-3 Special Uses

- (7) Automotive repair business, such as muffler shops, shock absorber replacement shops, tire stores, undercoating shops and minor engine repair shops, subject to the following conditions:
- Access to such use shall be directly to a major or collector street or shall be to a minor street which has direct access to an abutting major or collector street.
 - Access to and from such use shall not be cause for traffic to utilize residential streets.
 - Outdoor storage of parts or materials shall be prohibited.
 - Vehicles awaiting repair shall not be allowed to be stored outside the building for more than 48 hours for each such vehicle awaiting repair.
 - Areas for off-street parking required for customer use shall not be utilized for the storage of vehicles awaiting repairs.
 - All vehicle servicing or repair shall be conducted within a building.
 - Suitable containers shall be provided and utilized for the disposal of used parts, and such containers shall be screened from public view.
 - A four-foot, six-inch obscuring wall shall be provided and maintained on those property lines adjacent to or abutting a residential district.
 - A site plan shall be submitted to the Zoning Board of Appeals for its review and approval; prior to issuance of a building permit.

APPLICATION NOTES

We would like to remodel and reopen the vacant car wash. Since most small self-serve car washes are not profitable anymore (the reason why this one is closed), we would like to replace 2 of the existing car wash bays with oil change bays and offer both oil changes and car washes for a more sustainable business model. Our research shows there is a community need in Pekin for both services.

STAFF NOTES

- The property had formerly been used as a car wash and the footprint of the building will not change. Traffic flow in and out of the bays will stay the same.
- Staff expects the proposed property use to be very similar to how it was used solely as a car wash
- The Zoning Board of Appeals unanimously recommended approval
- Staff does recommend approval

FINANCIAL IMPACT:

N/A

REVIEWED BY:

Nic Maquet, Chief Building Official
Katherine Swise, City Attorney
John Dossey, City Manager
Sue McMillan, City Clerk

Approved - 10/9/2024
Approved - 10/9/2024
Approved - 10/10/2024
Final Approval - 10/10/2024

Ordinance No. 4238-24/25 A Special Use Request Submitted By Peter Colvin On Behalf Of Clean & Lube Incorporated For The Operation Of An Automotive Clean and Lube Business At 1610 Broadway Street.(Case SU 2024-10)

WHEREAS, Peter Colvin ("Petitioner") is the agent for the owner of the property located at 1610 Broadway Street in the City of Pekin (the "Property"); and

WHEREAS, the Property is located in a B-3, General Business zoning district; and

WHEREAS, Petitioner has applied for a special use to allow operation of an automotive car wash and oil change business on the Property pursuant to section 4-3-6-5-3(7) of the Pekin City Code; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested special use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are found to be true and corrected and are incorporated herein.

Section 2. The Special Use requested by Petitioner to operate an automotive car wash and oil change business on the Property pursuant to section 4-3-6-5-3(7) of the Pekin City Code is approved.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	None

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Case
SV 2024-10



Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

Board of Appeals Application for Consideration

<u>Type of Request (check one):</u> A. Special Use (\$125) YES	Request Property Address or PIN 1610 Broadway Street, Pekin IL Current Zoning (if known): B-3 General Business Proposed Zoning (if rezoning request): Current Use: Vacant-former carwash Proposed Use: Re-open carwash with 2 Oil Change replacing 2 car wash bays:
--	--

Property Owner Name:	C & W DG Holdings LLC c/o Brook Wood
Mailing Address:	260 E. Oak St, PO Box 609, Harrison MI 48625
Phone:	989-429-4077
Alternative Phone:	
E-Mail Address:	Brook@mannconstruction.net

Applicant Name (if different):	Peter Colvin
Mailing Address:	PO Box 294, Douglas MI 49406
Phone:	616-893-1398
Alternative Phone:	
E-Mail Address:	peter.colvin@svn.com



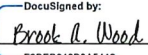
Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

Please summarize your request and explain why it is necessary:

We would like to remodel and reopen the vacant car wash. Since most small self-serve car washes are not profitable anymore (the reason why this one closed), we would like to replace 2 of the existing car wash bays with oil change bays and offer both oil changes and car washes for a more sustainable business model. Our research shows there is a community need in Pekin for both services.

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief. If an applicant is signing below, that applicant has received my approval to proceed with this request.

DocuSigned by:

F2BE046B8A5413...

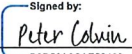
Owner Signature

9/9/2024

Date

CERTIFICATION BY THE APPLICANT (if different)

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

Signed by:

B8D52A6CAE52463...

Applicant Signature

9/9/2024

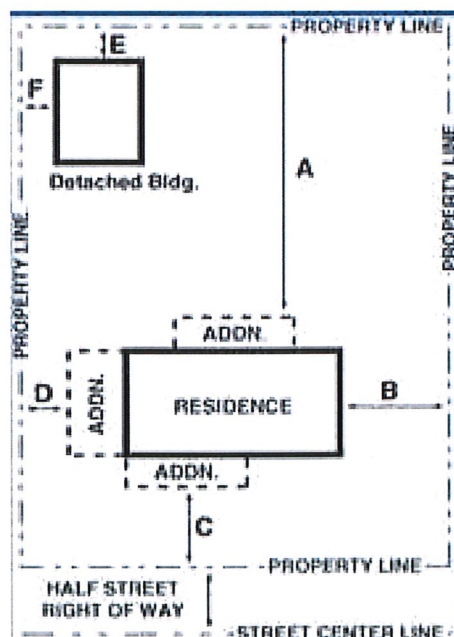
Date



Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

The following attachments are required for consideration of your request:

- I. Site Plan:** An electronic copy (preferred) or two physical copies of a site plan for the proposal showing:
1. A scale of not less than one inch equals fifty feet (1" = 50') if the subject property is less than three (3) acres and one inch equals one hundred feet (1" = 100') if three (3) acres or more. Date, north point and scale.
 2. The dimensions of all lot and property lines, showing the relationship of the subject property to abutting properties. The location of all existing and proposed structures on the subject property and all structures within one hundred feet (100') of the subject property. The location of all existing and proposed drives and parking areas. The location and right-of-way widths of all abutting streets and alleys.
 3. Attachments such as landscape plan, photograph or renderings of existing and proposed site, building layouts or elevations, etc. are commended in order to provide accurate and sufficient information for review by the Development Review Committee and consideration by the Plan Commission.
 4. The names, addresses, and phone numbers of the architect, planner, designer, engineer or person responsible for the preparation of the site plan (commercial projects only).



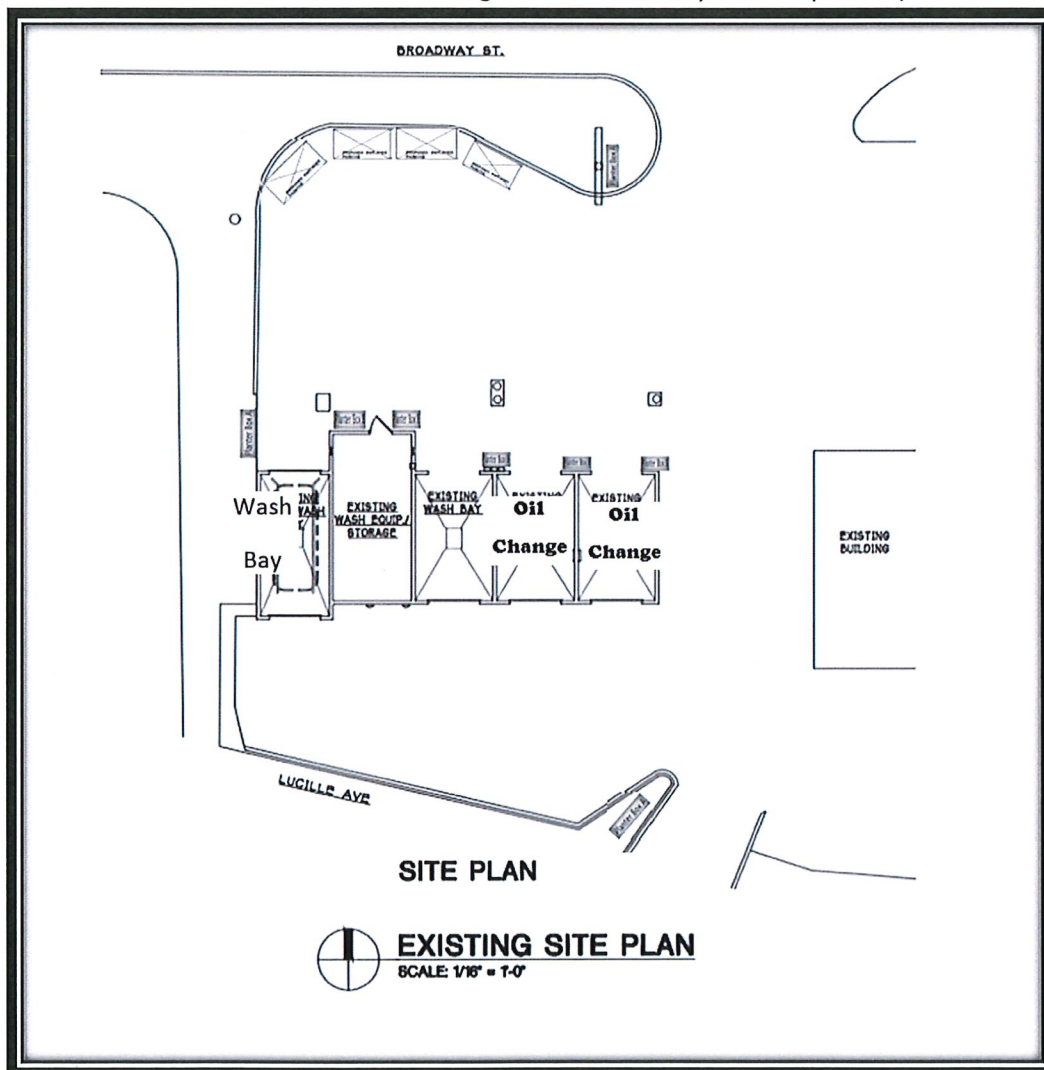
Pekin Before & After



Clean & Lube Pekin IL Post-Renovation Plan



2 Oil Change Bays, 1 Existing Self-Serve Bay & 1 Existing Automatic Bay (which may be converted to Self-Serve if the cost of renovating the Automatic Bay is too expensive).



Clean & Lube Pekin IL Team

Property Owner:

C & W DG Holdings LLC

Brook & Kim Wood

260 E. Oak St, PO Box 609, Harrison MI 48625

Email: Brook@mannconstruction.net Phone: 989-429-4077

Project Developer:

Colvin Team Real Estate LLC (dba Easy Leasebacks)

Peter Colvin & Chris Colvin

PO Box 294, Douglas MI 49406

Email: peter.colvin@svn.com Phone: 616-893-1398

Architect, Design, MEP's, Permits, Construction:

Mann Construction Inc

Trent Wood

260 E. Oak St, PO Box 609, Harrison MI 48625

Email: Trent@mannconstruction.net Phone: 989-429-8726

Business Owner (Tenant)

Clean & Lube Incorporated

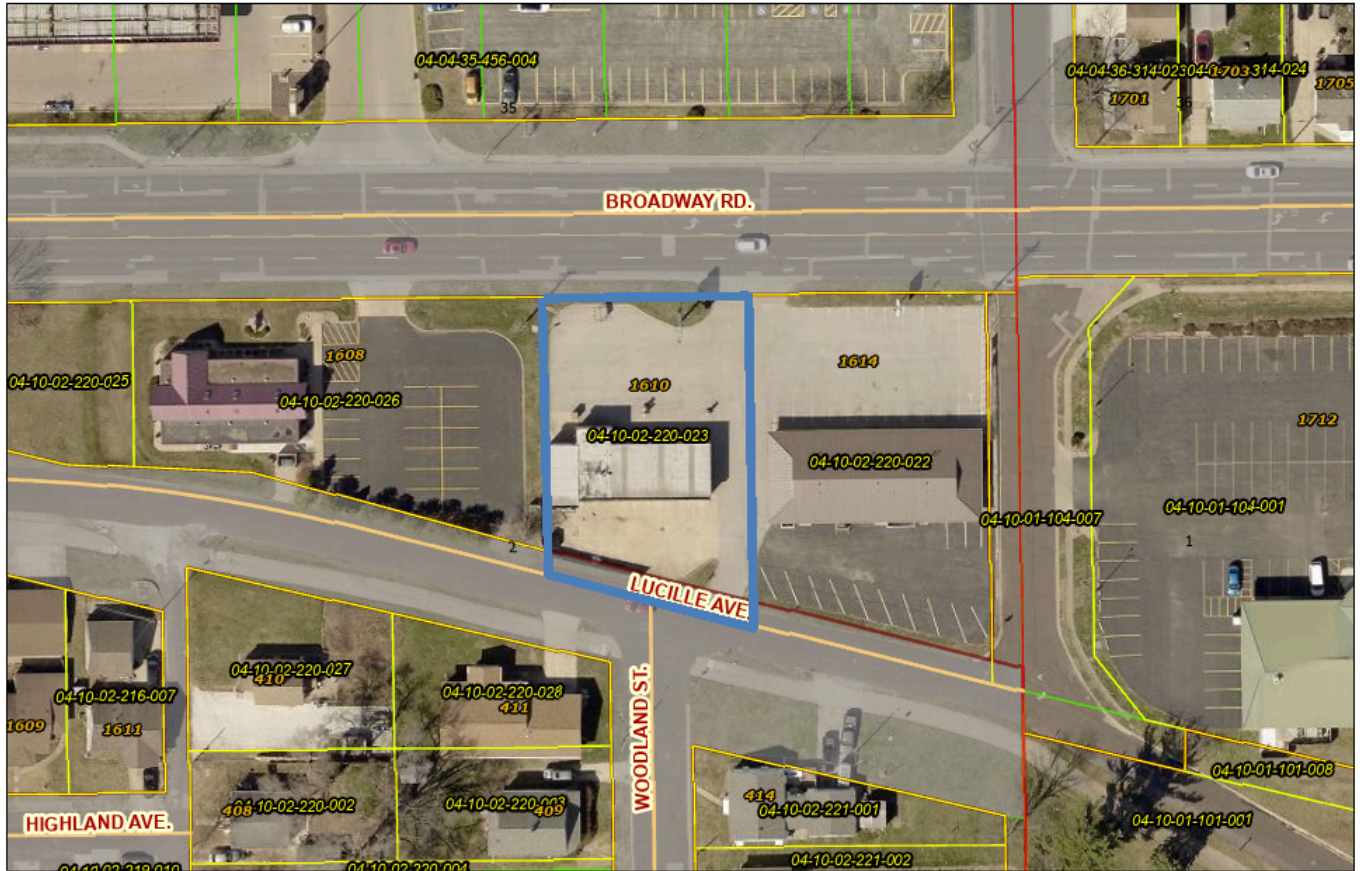
Steven Kokic

6545 Market Avenue N, Suite 100

Canton, OH 44721

Email: steve.kokic@gmail.com Phone: 437-876-0139

Tazewell County GIS



Tazewell County GIS parcel and map records contained herein are for property tax purposes only. This information has been compiled from the most accurate source data from the public records of Tazewell County. This information must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Illinois Statute. The information contained herein is for reference purposes only, and should not be relied upon as a substitute for a title search. Any reliance on the information contained herein is at the user's own risk. The Tazewell County GIS assumes no responsibility for any use of the information contained herein or any loss resulting therefrom. Users of Tazewell County GIS site assume all risk and liability when accessing any third-party site linked to this site. All data is subject to change.



1:1,041





REQUEST FOR COUNCIL ACTION

Agenda Date: October 14, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Ordinance No. 4239-24/25 A Variance Request For The Property Located At 1500 South 2nd Street To Reduce The Minimum Rear Building Setback. (Case V 2024-17)

DESCRIPTION: A Variance request submitted by Richard Evans for the property located at 1500 South 2nd Street to reduce the minimum rear building setback from 30 feet to 5 feet. Said property is zoned I-1 Light Industrial with a legal description, SEC 10 T24N R5W A TRACT 162 X207 OF NW 1/4 NW 1/4 (EXC STATE) 1.277 AC, with the following PIN: 10-10-10-100-003 in Tazewell County, Illinois.

SUMMARY

The Petitioner Richard Evans is seeking a variance to reduce the minimum building setback from 30 feet to 5 feet. The front of the property faces 2nd street. The property is currently zoned I-1 Light industrial and has the following building setbacks:

- 30ft Minimum front
- 10Ft Minimum side
- 20 Ft Minimum combined side
- 30Ft Minimum rear

Surrounding Property Zoning

- West I-2 General industrial
- East I-1 Light Industrial
- South I-1 Light Industrial
- North I-1 Light Industrial

The current location where the proposed building would go is already being occupied by vac-trucks and other heavy equipment. The purpose of an enclosed building would be to keep the equipment indoors in a heated environment to keep it from freezing up in the winter time. Mr. Evans has spoken with staff about storm water detention and the location of the proposed storm water detention is highlighted on the attached site plan. Since Mr. Evans acquired the property, he has made numerous improvements to it and the addition of the building will better obscure equipment from public view. The addition of storm water detention onsite will also benefit the property and the city's storm water system.

APPLICATION NOTES

Propose making 30ft setback to 5ft to make room for a new storage building to heat vac-trucks. Superior Environmental Solutions is currently renting the building and is planning to expand from 5 Vac-Trucks to 10 Vac-trucks. The location they are in is best for them as they do most of their work at the ethanol plant across the street.

STAFF NOTES

- Staff does recommend approval and sees no negative effects to the surrounding area by granting this variance
- The Zoning Board of Appeals unanimously recommended approval

FINANCIAL IMPACT:

N/A

REVIEWED BY:

Nic Maquet, Chief Building Official
Katherine Swise, City Attorney
John Dossey, City Manager
Sue McMillan, City Clerk

Approved - 10/9/2024
Approved - 10/9/2024
Approved - 10/10/2024
Final Approval - 10/10/2024

Ordinance No. 4239-24/25 A Variance Request For The Property Located At 1500 South 2nd Street To Reduce The Minimum Rear Building Setback. (Case V 2024-17)

WHEREAS, Richard Evans ("Petitioner") is the agent for the owner of the property located at 1500 S. Second Street in the City of Pekin (the "Property"); and

WHEREAS, Petitionersection has applied to the City for a variance to the rear yard set back requirements set forth in section 4-3-7-1 of the Pekin City Code; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested variance; and

WHEREAS, the City Council of the City of Pekin finds that the Petition meets the standards for variance set forth in section 4-3-2-1-2 of the Pekin City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are found to be true and correct and are incorporated herein.

Section 2. The variance requested by Petitioner to reduce the rear set back requirements set forth in section 4-3-7-1 of the Pekin City Code from 30 feet to 5 feet is approved.

Section 3. The variance shall be in effect as of the effective date of this Ordinance.

Section 4. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	None

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk



Cose
U. 2024-17

Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

Board of Appeals Application for Consideration

Type of Request (check one): ☐ A. Special Use (\$125) ☐ B. Residential Variance (\$125) ☒ C. Non-Residential Variance (\$125) ☐ D. Map Amendment/Rezoning (\$125) ☐ E. Annexation (\$125)	Request Property Address or PIN: <u>10-10-10-100-003</u> Current Zoning (if known): <u>I-1</u> Proposed Zoning (if rezoning request): _____ Current Use: <u>Industrial</u> Proposed Use (if different): <u>Industrial</u>
---	--

Property Owner Name:	Richard Evans
Mailing Address:	1128 Koch Street, Pekin, IL
Phone:	309-208-5008
Alternative Phone:	309-347-1977
E-Mail Address:	Kochstministorage@hotmail.com

Applicant Name (if different):	
Mailing Address:	
Phone:	
Alternative Phone:	
E-Mail Address:	



Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

Please summarize your request and explain why it is necessary:

propose making 30' setback to 5' to make room for new Storage Building to heat back trucks SRS company Renting building is planing on expand ing from 5 backtrucks to 10 trucks that Location is best they do most of there work in Alcohol plant hextore.

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief. If an applicant is signing below, that applicant has received my approval to proceed with this request

Richard Ciro

Owner Signature

Sept 14, 24
Date

CERTIFICATION BY THE APPLICANT (if different)

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

Richard Ciro

Applicant Signature

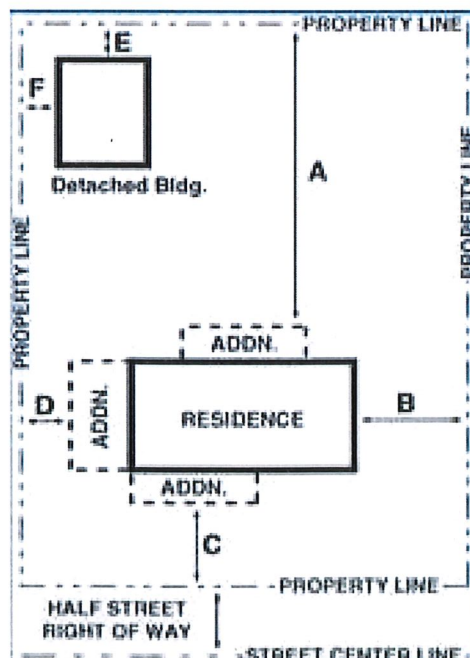
Sept 14, 24
Date



Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

The following attachments are required for consideration of your request:

- I. Site Plan:** An electronic copy (preferred) or two physical copies of a site plan for the proposal showing:
1. A scale of not less than one inch equals fifty feet (1" = 50') if the subject property is less than three (3) acres and one inch equals one hundred feet (1" = 100') if three (3) acres or more. Date, north point and scale.
 2. The dimensions of all lot and property lines, showing the relationship of the subject property to abutting properties. The location of all existing and proposed structures on the subject property and all structures within one hundred feet (100') of the subject property. The location of all existing and proposed drives and parking areas. The location and right-of-way widths of all abutting streets and alleys.
 3. Attachments such as landscape plan, photograph or renderings of existing and proposed site, building layouts or elevations, etc. are commended in order to provide accurate and sufficient information for review by the Development Review Committee and consideration by the Plan Commission.
 4. The names, addresses, and phone numbers of the architect, planner, designer, engineer or person responsible for the preparation of the site plan (commercial projects only).





Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

II. Payment: Payment of the amount indicated on the first page to accompany your application. If making payment via check, please make payment payable to the “City of Pekin”.

III. Variance: If requesting a variance, you must complete and attach this page to your application:

1. Variances are intended to relieve situations involving a hardship in meeting Zoning Code requirements. What is the hardship that this variance request is intended to relieve? Examples of hardships can include the topography of the lot, unique shape of the lot or other physical conditions that prevent the request from meeting the requirements of the Zoning Code.

corner lot makes 30' set back on new Building

2. Is the variance needed due to special and unique circumstances not caused by the applicant's or owner's own actions?

no

3. Should the request be approved, will the variance negatively impact adjoining properties in any way?

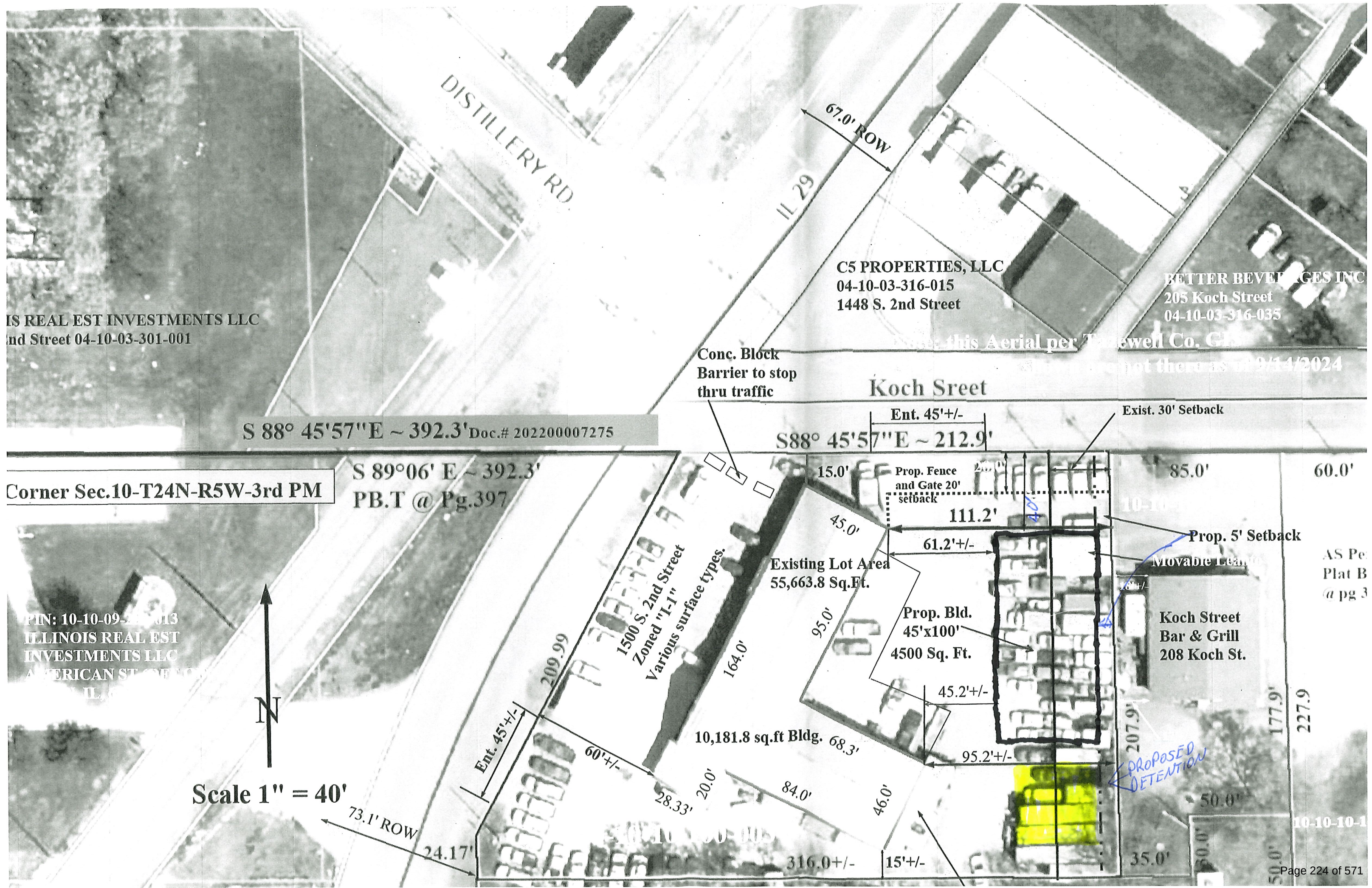
no

4. Will the variance be consistent with the purpose and intent of the Zoning Code and not alter the essential character of the locality?

no

5. Does the benefit(s) of granting the variance outweighs any anticipated negative impacts to the surrounding properties (if any)?

yes



IS REAL EST INVESTMENTS LLC
nd Street 04-10-03-301-001

C5 PROPERTIES, LLC
04-10-03-316-015
1448 S. 2nd Street

BETTER BEVERAGES INC
205 Koch Street
04-10-03-316-035

this Aerial per Towne Co. GIS
not there as of 9/14/2024

S 88° 45'57"E ~ 392.3' Doc.# 202200007275

Corner Sec.10-T24N-R5W-3rd PM

S 89°06' E ~ 392.3'
PB.T @ Pg.397

PIN: 10-10-09-0013
ILLINOIS REAL EST
INVESTMENTS LLC
AMERICAN STONE CO
IL

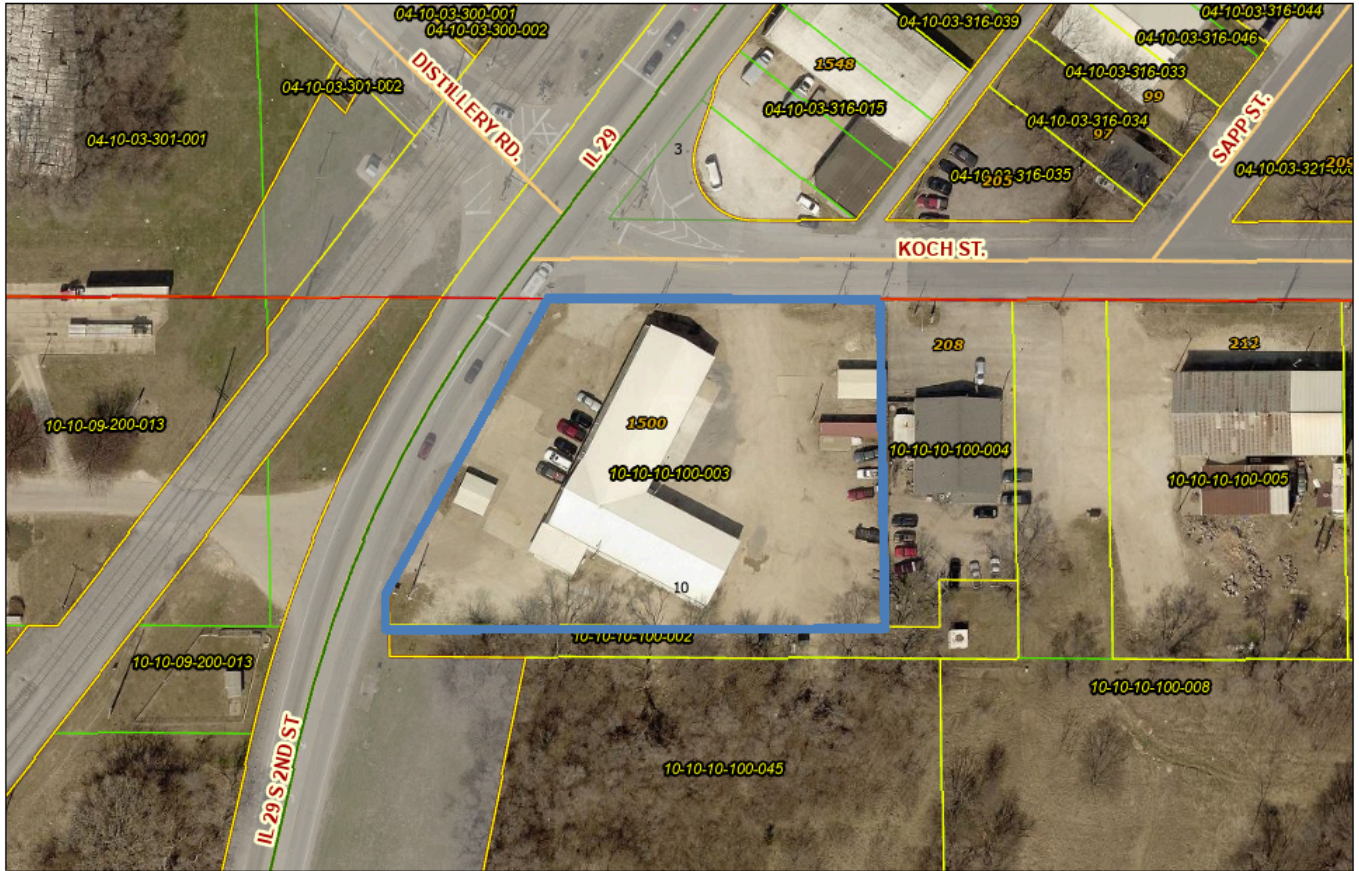
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Scale 1" = 40'

AS Pe
Plat B
@ pg 3

177.9'
227.9'

10-10-10-1

Tazewell County GIS



Tazewell County GIS parcel and map records contained herein are for property tax purposes only. This information has been compiled from the most accurate source data from the public records of Tazewell County. This information must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Illinois Statute. The information contained herein is for reference purposes only, and should not be relied upon as a substitute for a title search. Any reliance on the information contained herein is at the user's own risk. The Tazewell County GIS assumes no responsibility for any use of the information contained herein or any loss resulting therefrom. Users of Tazewell County GIS site assume all risk and liability when accessing any third-party site linked to this site. All data is subject to change.



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**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From:

AGENDA ITEM: Resolution No. 188-24/25 Approving Purchase Contract with Morrow Brothers for a 2024 Ford Interceptor

DESCRIPTION: This resolution is to clarify the motion amended on the floor at the September 23, 2024 regular council meeting. The slight change is that the Pekin Fire Department was able to work with Morrow Brothers Ford to purchase a 2024 Interceptor model for a cheaper purchase price. The vehicle is brand-new and has the same warranty as a 2025.

FINANCIAL IMPACT:

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: (Remove all that do not apply) Bid, Request for Proposal, Request for Qualifications, Sole Source, Quotes, State Contract, N/A

REVIEWED BY:

Trent Reeise, Fire Chief

Katherine Swise, City Attorney

John Dossey, City Manager

Sue McMillan, City Clerk

Approved - 10/10/2024

Approved - 10/10/2024

Approved - 10/11/2024

Final Approval - 10/11/2024

**Resolution No. 188-24/25 Approving Purchase Contract with Morrow Brothers for a 2024 Ford
Interceptor**

WHEREAS, the Pekin Fire Department is in need of a quick response vehicle ("QRV") to address increased demand for emergency response; and

WHEREAS, the City Council considered a resolution at its September 23, 2024, meeting authorizing the lease of a 2025 Ford Interceptor from Enterprise Fleet Management to fill the need for a QRV; and

WHEREAS, the City Council amended the proposed resolution to instead negotiate an agreement with Morrow Brothers Ford, Inc. to purchase a 2025 Ford Interceptor; and

WHEREAS, the Fire Department negotiated an agreement with Morrow Brothers Ford, Inc. to instead purchase a new 2024 Ford Interceptor at a lower price but with the same warranty as a 2025 Ford Interceptor; and

WHEREAS, the City Council finds it is in the best interests of the City to purchase a new 2024 Ford Interceptor to realize a cost savings while still acquiring a new vehicle with the same warranty as a 2025 model.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The purchase of a 2024 Ford Interceptor from Morrow Brothers Ford, Inc., is approved pursuant to the terms of the proposal attached hereto as Exhibit A.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a purchase contract with Morrow Brothers Ford, Inc. consistent with the terms set forth in Exhibit A, and to execute any other documents as may be necessary to complete the purchase authorized herein.

Section 5.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk



WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • GREENFIELD IL 62044

(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

October 6, 2024

Tony Rendleman
Deputy Fire Chief
City of Pekin
(309) 613-0283
trrendleman@ci.pekin.il.us

We propose the following for your consideration.

1-New 2024 Police Interceptor Utility AWD

Color White Exterior, Cloth Front/Vinyl Rear Seating
18D Liftgate Timer Delete, 51R Driver's Side LED Spotlight
60A Grill Lamp/Speaker Wiring, 549 Power Heated Mirrors
DIS Ignition Override, License/Title, All other standard equipment.

Illinois Government Price \$42,890.00 *

Units are in stock* at the time of this quote and available first come first serve. All trade in vehicles are welcome regardless of miles or condition. Let me know if you have any questions.

Thank you,

Richie Morrow Wellenkamp
Government Sales Manager
Morrow Brothers Ford, Inc.

Customer Acceptance: _____

Date of Acceptance: _____

Please submit this page along with your purchase order and a copy of your Illinois Tax Exempt Letter.
11277

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From:

AGENDA ITEM: Resolution No. 193-24/25 Approving the Mayor's Appointment of Heather Knight to the City of Pekin Police Pension Board of Trustees

DESCRIPTION:**FINANCIAL IMPACT:**

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: (Remove all that do not apply) Bid, Request for Proposal, Request for Qualifications, Sole Source, Quotes, State Contract, N/A

REVIEWED BY:

Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/9/2024
 Approved - 10/10/2024
 Final Approval - 10/10/2024

Resolution No. 193-24/25 Approving the Mayor's Appointment of Heather Knight to the City of Pekin Police Pension Board of Trustees

WHEREAS, 40 ILCS 5/3-128 provides for the creation of a board of 5 members known as the Board of Trustees of the Police Pension Fund of the municipality to administer the pension fund and to designate the beneficiaries thereof; and

WHEREAS, two members of the board shall be appointed by the Mayor of the City of Pekin, 3rd and 4th members elected from the active participants of the pension fund, and 5th member elected by and from the beneficiaries; and

WHEREAS, board member Robert Grogan, appointed by the Mayor on February 26, 2024 has resigned prior to his term expiring the 2nd Tuesday in May 2026; and

WHEREAS, the Mayor has appointed Heather Knight to the City of Pekin Police Pension Board of Trustees to fill the unexpired term of Trustee Robert Grogan until the 2nd Tuesday in May 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Mayor's appointment of Heather Knight to the Police Pension Fund Board of Trustees is approved.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Resolution No. 194-24/25 Approving the Mayor's Appointment of Tabitha Reeise to Represent the City of Pekin to Central Illinois Agency on Aging, Inc.

WHEREAS, Central Illinois Agency on Aging, Inc. an independent, not-for-profit organization serving persons of all ages, incomes and abilities in Fulton, Marshall, Peoria, Stark, Tazewell and Woodford Counties, has vacancies for Tazewell County Council Members; and

WHEREAS, the Mayor has appointed Tabitha Reeise to represent the City of Pekin, Tazewell County.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Mayor's appointment of Tabitha Reeise to the Central Illinois Agency on Aging is approved.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Resolution No. 194-24/25 Approving the Mayor's Appointment of Tabitha Reeise to Represent the City of Pekin to Central Illinois Agency on Aging, Inc.

WHEREAS, Central Illinois Agency on Aging, Inc. an independent, not-for-profit organization serving persons of all ages, incomes and abilities in Fulton, Marshall, Peoria, Stark, Tazewell and Woodford Counties, has vacancies for Tazewell County Council Members; and

WHEREAS, the Mayor has appointed Tabitha Reeise to represent the City of Pekin, Tazewell County.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Mayor's appointment of Tabitha Reeise to the Central Illinois Agency on Aging is approved.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

City of Pekin, Illinois
**CDBG-CV HVAC Heathy Homes Program
Policies and Procedures Handbook**



Created by the
City of Pekin CDBG Program Manager
September 2024

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CDBG-CV HVAC Program Overview

This policy and procedure manual has been developed specifically for the CDBG-CV HVAC Healthy Homes Program through the Illinois Department of Economic Development Office (DCEO) in response to Notice of Funding Opportunity (NOFO) #3433-2880.

The City of Pekin anticipates the receipt of Community Development Block Grant (CDBG)-CV (Corona Virus) funds from the DCEO. These funds are authorized under the Cares Act through the Treasury Department and administered by DCEO. The primary objective of these funds is to reduce energy costs for LMI renters in rental properties from one to six units.

Should the City be awarded funds via this NOFO, the City of Pekin will use this handbook as a resource for its staff to manage the Community Development Block Grant (CDBG-CV HVAC Program) effectively and to comply with state and federal requirements as a designated grantee. The handbook will be updated as necessary to reflect changes to the City's programs and changes to the CDBG-CV program. Documentation and recordkeeping procedures are emphasized throughout this handbook.

Corona Virus Tie-Back

Within the City of Pekin it is not uncommon for low-income renters to live in crowded, poorly ventilated buildings that can become hotspots for viral transmission. By upgrading HVAC systems, we can improve air quality and reduce the concentration of airborne particles, providing an additional layer of protection for these at-risk populations, who were disproportionately affected by COVID-19. This program has been designed with that in mind. The City of Pekin is proposing to replace units over 10 years or in substandard condition in LMI rental units in an effort to respond to conditions made worse by the Corona Virus during the pandemic.

National Objective

The CDBG-CV Grant Manager must ensure that each funded project meets the following national objective:

- Benefit to low- and moderate- income (LMI) persons. At least 51% of the activity's beneficiary households must have low or moderate income as defined by HUD;

The CDBG Program Manager will ensure each activity electronic project folder documents this national objective category.

Eligible Activities

Before committing CDBG-CV funds, CDBG Program Manager must determine and document that:

- The project (subject property) meets the criteria for the program as outlined below.
- The inhabitants of the property meet the LMI National Objective.
- The proper environmental clearance has been received and filed appropriately.

Ineligible Activities for the CDBG-CV HVAC Healthy Homes Program

Ineligible expenses:

- Lead Based Paint (LBP) and Asbestos abatement
- Expenses outside of the replacement of the HVAC unit or outside the scope of work determined by the City.

Beneficiary Income Restrictions

In accordance with the Grant guidance for this program, residents/renters/households in prospective project properties must be considered low- to moderate-income households as determined by HUD income limits for the Peoria, Illinois Metropolitan Statistical Area (MSA). To determine if a beneficiary household qualifies as low- to moderate-income household, household size (of any age) must be determined first, followed by the total income of all members of the household over the age of 18. If the total household income is below the 80% threshold as specified by the applicable MSA, then that household is considered a low- to moderate-income household. City uses the definition of “income” provided in 24 CFR 570.3(1)(i) specifying the use of the Section 8 Housing Assistance Payment program at 24 CFR 813.106.

Environmental Review Process

Commitment of funds must not be made until the environmental review process is completed. The city nor any of its subrecipients may commit funds on an activity or project until the environmental review is completed, approved and submitted to DCEO. This requirement ensures action is not taken that would have an adverse environmental impact or limit the choice of a reasonable alternative. The phrase “commitment of funds” includes funds from any source; even local funds cannot be committed to a project to be partially funded using CDBG-CV funds until the environmental review is completed.

The CDBG Program Manager will provide the environmental review record to DCEO for approval prior to any activities or commitments. CDBG program Manager must save a copy of the report in the electronic project folder.

Sole Source Aquifer Protection

The City is located on a sole source aquifer (Mahomet) and is responsible for ensuring that projects undertaken will not negatively affect the quality or stability of the aquifer. When completing the environmental review for any project that does not qualify as exempt as described in 24 CFR 58.34(a), the CDBG Program Manager will submit a review letter to the Illinois Environmental Protection Agency’s Sole Source Aquifer Coordinator using the department’s consultation letter template.

The City has engaged the Illinois Environmental Protection Agency to reach an agreement on certain activities that do not require consultation with their agency when completing the environmental review. This agreement provides several specifications and if the project meets all such specifications, then the letter should be attached to the environmental review record and submitted to the Granter for approval and clearance.

Historic Preservation

The City will provide the necessary documents and photographs to the DCEO to complete Section 106 Consultation with the Illinois State Historic Preservation Office (SHPO).

Native American Tribal Consultation

Regulations require consultation with all federally recognized Native American tribes when a project may affect a historic property of religious and/or cultural significance of the tribe. The tribal consultation checklist must be completed for each project that is determined not to require tribal consultation based on a lack of any of the following activity characteristics:

- Ground Disturbance (visual);
- New Construction in Undeveloped Natural Areas;
- Introduction of Incongruent Visual, Audible, or Atmospheric Changes;
- Work on a Building with Significant Tribal Association; or
- Transfer, Lease or Sale of Properties of potentially spiritual or historical significance.

Environmental reviews for projects that involve one or more of the above characteristics must include consultation with all of the potentially interested tribes using the Tribal Directory Assessment Tool (TDAT)

to fulfill responsibilities required under Section 106. This tool, located at <https://egis.hud.gov/tdat/>, is provided by HUD to assist the City in locating contact information for such consultation requests.

Proper consultation with the potentially interested tribes involves sending the consultation letter template located on the network drive to all primary contacts listed on the TDAT information page for Pekin. In consulting with interested tribes, the City should attach a description of the project being proposed, photographs of the work area and a map showing the geographic location of the project. Should the City not receive a response to the consultation request letter, the City must wait 30 calendar days from the estimated date of delivery to each recipient before considering the requirement for consultation met.

Lead-Based Paint Testing and Remediation

All projects funded fully or in part using CDBG-CV funding must abide by all applicable local, state and federal regulations and codes governing lead-based paint hazards. Where regulations differ, the stricter of the competing policies must be observed. For federal lead regulations, the City is subject to the provisions of the Lead-Based Paint Poisoning and Prevention Act (42 USC 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 USC 4851-4856), and 24 CFR Part 35. Subrecipients and contractors receiving federal funding to undertake actions on behalf of the City are also subject to the aforementioned regulations and any applicable state or local requirements.

The CDBG Program Manager will document the reason for exclusion using the Lead Safe Housing Applicability Form and retain the form in the activity's electronic folder. The exclusions to lead-based paint testing include:

- Housing units constructed after 1978.
- Emergency repairs to the property are being performed to safeguard against imminent danger to human life, health or safety, or to protect the property from further structural damage due to natural disaster, fire or structural collapse. The exemption applies only to repairs necessary to respond to the emergency.
- The property will not be used for human residential habitation. This does not apply to common areas such as hallways and stairways of residential and mixed-use properties.
- Housing "exclusively" for the elderly or persons with disabilities, with the provision that children less than six years of age will not reside in the dwelling unit.
- An inspection performed according to HUD standards found the property contained no lead-based paint.
- According to documented methodologies, lead-based paint has been identified and removed, and the property has achieved clearance.
- The rehabilitation will not disturb any painted surface.
- The property has no bedrooms.

- The property is currently vacant and will remain vacant until demolition.

If the project does not meet one of the above exclusions, then the lead-based paint goal and associated requirements must be satisfied within the appropriate funding amount categories. It should be assumed that the timeline and budgets will be significantly affected by required lead-based paint activities for projects which do not qualify as a lead-based paint excepted activity. Note: If the subject property is a multi-unit property, the CDBG Program Manager should refer to the alternative regulations for additional considerations specific to multi-unit and/or public housing.

CDBG-CV Healthy Homes Program Requirements

The City's CDBG department maintains a Memorandum of Understanding with the Inspections department or contracted inspection service describing the roles and responsibilities of each department during the residential rehabilitation project lifecycle. Generally, landlords may apply for assistance using the standardized application provided by the City. This application may be collected electronically (preferred) or via paper form. The City will provide a paper application to potential applicants upon request in support of universal access to services.

Grant Application Process

To be considered for the CDBG-CV Healthy Homes HVAC replacement program offered by the City, the property owner must complete an application in its entirety and include supporting documentation of eligibility as described in the guidelines associated with the program application. The City provides detailed instructions with its application(s) including the specification of necessary supporting documentation therefore any partially completed applications or applications without required documentation will not be processed and will be returned to the applicant with a rejection letter (using the City's rejection letter template) describing the reason(s) for rejection.

The City is committed to promoting the participation of individuals who identify as persons with disabilities in this program. Property owners who are unable to complete the electronic or paper application due to physical or mental disabilities may contact the City for assistance and the City will provide reasonable accommodation during the application and/or replacement process.

Applications are primarily received through an electronic application portal, which allows the applicant to submit the application form in an electronic format. Further, the application portal also allows (and in some cases, requires) supporting documentation such as scans/photographs to be attached to the application for review by City staff.

At any time during a valid application period, a potential applicant may request a paper application (which can be printed from the electronic application portal by the CDBG Program Manager) in lieu of the electronic application process. Valid paper applications must include the required documentation as specified in the electronic application portal to be considered complete. Upon the City's receipt of a complete and valid paper application, the CDBG Program Manager will transcribe the application into the electronic application portal for tracking purposes and retain an electronic copy of the application within the appropriate program year's files. The original documents will be confidentially shredded.

Application Evaluation and Selection

The City will select projects with complete and valid applications using the selection method outlined in the program's selection procedures. Non-selected complete and valid applications will be maintained in the electronic portal in the event that funds are de-obligated after a selection is made or additional funds become available.

The CDBG Program Manager will review all applications submitted for completeness and eligibility based on HUD's income requirements for households. All residents must meet the HUD (HOME) income requirements for the associated program year and proof of such income with their application. Should an resident/renter not meet income eligibility requirements described in the program requirements, the CDBG Program Manager will prepare and send a project denial letter to the landlord. A copy of the letter will be saved in the electronic portal documentation repository to document the denial.

Acceptance into the CDBG-CV Healthy Homes Program is dependent on the following factors. An application must qualify in each of the following areas prior to admittance into the program and before the process continues.

- The household must income qualify, according to these instructions and HUD guidance,
- The cost to replace the HVAC unit must be less than the program cap of \$15,000,
- All installations must comply with City code,
- All installation costs must be reasonable and necessary per 2 CFR 200.
- Approved applications will be served on a first come first served basis.
- Landlords cannot,
 - Owe debt to the City of Pekin,
 - Have any property taxes due to the County,
 - Have active code violations for any owned property
 - Have any active code violations for the subject property during the life of the lien on the property
 - Apply for more than 6 units total (either in one place or scatter sites),
- Residents cannot be displaced during any phase of the installation process,
- Only Units with forced air systems will be evaluated,
- Units cannot,
 - Be situated in the Flood Plain,
 - Must pass the Environmental Review requirements stated in 24 CFR 58,
 - Have structural deficiencies (i.e. foundation, roof, structural member problems as determined by the initial inspection by the City Inspector),
 - Have baseboard heaters, window units, boilers, wood burning stoves, or PTEC units,
 - Have forced air systems under 10 years old unless determined by the City Inspector to be in such condition as would warrant replacement.
- Other requirements of the program include:
 - All properties assisted through this program will be subject to a lien for the cost of the installation of the new unit for a period of five (5) years.
 - Should the property be sold, the title transferred, or be subject to foreclosure the cost of the entire installation must be repaid to the program.

- All units assisted through this program must remain rented to low- to moderate- income households for a period of five years during the lien period,
- All contractors must obtain City permits for all work approved under the program within 30 days of acceptance into the program,
- All installations must be completed within three months of acceptance into the program unless extenuating circumstances exist which will be determined by the CDBG Program Manager,
- All replacements must have at least a 95% efficiency rating, and
- All contractors must be licensed, insured and have current and active SAM/UEI numbers.

If an applicant or property or both does not meet these guidelines, the application does not qualify and will be denied, and the property owner notified of the reason for the denial.

If the household exceeds the set income limits the application does not qualify and will be denied. Applicants to the program will be advised of this process and will sign an acknowledgement stating their understanding of the guideline.

A total of up to 30 units are expected to be replaced. This number may either increase or decrease as funding allows.

For all applications chosen to be funded, the CDBG Program Manager will establish an electronic folder on the City's HUD network drive in the respective program folder. The CDBG Program Manager will demonstrate income calculation requirements for renters within the projects using the CPD Income Eligibility Calculator located at <https://www.hudexchange.info/incomecalculator/dashboard/>. For all properties selected for assistance, the CDBG Program Manager will place a copy of the calculation with all selected renter's income documentation prior to sending the award notice. Income must be recertified every six months.

The CDBG Program Manager will retain an electronic copy of all determination letters in the electronic folder. Upon sending the determination letter, the CDBG Program Manager will update the electronic portal's case status to reflect the determination.

Replacement, Documentation and Payment Workflow

For landlords/projects that are selected, the CDBG Program Manager will send an award letter and will retain that letter in the electronic folder. The City of Pekin requires cooperation from the tenants to obtain certain forms during the lifecycle of the process. If a landlord fails to provide requested documentation items by the close of business on the 15th day following the date on any request letter, the City reserves the right to deny a selected application.

Extensions to the 15-day deadline will be considered by the City on an individualized basis and a request for an extension must be based on extenuating circumstances that reasonably would be expected to cause such a delay. Extensions without reasonable explanations are unlikely to be approved.

Upon the City's approval of an applicant's eligibility documentation and proposed rehabilitation project, the following actions must be taken:

1. The CDBG Program Manager will create an electronic folder on the network drive using the property address as the title of the electronic folder.
2. Staff from the city's inspections department (or the entity serving in that capacity) will attend an on-site visit to inspect the property and in doing so, will prepare a bid specification worksheet with accompanying cost estimates for use during the bidding process. The cost estimates will be used to justify cost reasonableness of the received bids and if the selected bid is higher than 10% of the estimated cost, a statement will be added to the record documenting contact with the bidder as to the reason(s) for the significant difference in cost. The cooperating inspector will provide a narrative with photographs of the repair(s) to be completed. To support the environmental review process, the inspector will take a photograph of the front and rear of the property, as well as facing away towards the North, South, East and West sides of the property. The CDBG Program Manager will retain a copy of the report in the project's electronic folder.
3. If the inspection report finds that the repair does not qualify for assistance, if it is determined that liens present against the property disqualify the applicant from assistance (and they are unwilling to resolve them within 30 days), or if the applicant is determined to not meet the criteria of the application guidelines, then the CDBG Program Manager will send a denial notice with a brief description of the reason(s) for denial. The denial letter as well as the supporting documentation for such denial is to be retained in the project's electronic folder and moved into the "denied applications" folder in the network drive. The CDBG Program Manager will then modify the status of the electronic portal to reflect the denied status of the application.
4. Should the applicant and project meet the application and program requirements, the CDBG Program Manager will complete the environmental review. The CDBG Program Manager will ensure all requirements are met including consultation with interested parties to meet regulatory requirements. The completed and signed environmental review will be retained in the project's electronic folder.
5. During the completion of the environmental review, the CDBG Program Manager will note, resolve and provide a mitigation narrative (if necessary) regarding any issues identified during the environmental review.
6. Upon return of the signed forms, the bid package is considered complete, and no changes may be made to the final cost estimate report.
 - Sealed bidding procedures:
 - o CDBG Program Manager coordinates with the applicant and schedules a walk-through period for all potential contractors and notifies the City of Pekin City Clerk of the bidding open and close dates for public posting of the bidding period.
 - o CDBG Program Manager will prepare a bidding packet for potential contractors. All contractors who intend to provide a bid on the project **must** attend the walk-through period and sign-in (name, e-mail and phone number) during the walk-through to be eligible to receive a bid packet.

- o If the contractor(s) or inspector finds additional work items or changes to the original line items between the period of the initial walk-through and bid opening, an addendum is added and the addendum page will be e-mailed to eligible contractors within 2 business days of the walk-through.
 - o Sealed bids must be submitted at Pekin City Hall which will be unsealed publicly per the City's procurement policies. All bids regardless of which bid is selected are to be retained in the project's electronic folder.
7. Bids will be reviewed and considered by the CDBG Program Manager and City's Chief Building Inspector based on Bid completeness (bids with missing documents will be disqualified); Bids will be compared to the cost estimates provided by the city's inspector.
 8. The lowest responsible bidder will be chosen in accordance with 2 CFR 200.
 9. After the contractor is selected, the CDBG Program Manager notifies the contractor(s) who submitted bids but were not selected using the bid rejection letter and retain those letters with their respective bid documents within the electronic folder.
 10. The CDBG Program Manager will coordinate with the applicant and contractor to schedule a pre-construction conference to resolve any questions about the approved activity and to complete forms required in the pre-construction conference checklist. All forms completed during the pre-construction conference should be retained in the electronic folder.
 11. The contractor is responsible for calling the City to schedule required inspections during their project as they would with any project not involving CDBG-CV funds. If the contractor fails to contact the City for the required inspections, the inspector will not pass the project and will require that the work be exposed so they can review the work for approval or disapproval at the contractor's expense.
 - If, during the course of the project undertaking, additional issues are identified which require remedy to ensure the sustainability of the work being conducted or adherence to building codes, the inspector will review the items to ensure they are appropriate for remedy using CDBG-CV funds. If deemed necessary, a change order may be created which includes the agreed upon price to be added to the original scope of work. Modifications for aesthetic purposes will not be added through change.
 12. Upon completion of the project, the contractor will notify the CDBG Program Manager who will contact the landlord and the inspector to coordinate dates and times for a final walkthrough of the finished project. During the final walkthrough, the inspector will complete a final inspection report ensuring all agreed upon actions were completed.
 13. The CDBG Program Manager will prepare the final payment forms including the certificate of completion, contractor's affidavit and final waiver of lien. If all parties agree that the project is complete, the applicant and CDBG Program Manager will sign, date and retain the prepared forms and inspection report in the electronic folder.

14. If, during the final walkthrough, the CDBG Program Manager identifies or is notified (by the applicant, inspector or contractor) of any items that remain incomplete, a punch list will be completed specifying the remaining items to be resolved. The punch list will indicate the action that will qualify as resolution as well as the timeline for resolving the item(s). The CDBG Program Manager, applicant and contractor will sign the punch list agreeing to the method and anticipated resolution timeline(s) listed for each item. Copies of the punch list will be provided to all signatories and the form will be saved in the electronic folder.
 - If a punch list is created, the contractor will be responsible for notifying the CDBG Program Manager when the punch list is completed. The CDBG Program Manager will complete periodic progress reports as deemed necessary until the punch list is complete.
 - Once the contractor reports the punch list is complete, the CDBG Program Manager will contact the applicant and notify them that the project is reported as finished and will schedule a post-punch list final walkthrough with the applicant. If all parties agree that the project is now complete, the applicant and CDBG Program Manager will sign, date and retain the prepared forms in the electronic folder. If additional incomplete items are identified, the CDBG Program Manager will contact the contractor and discuss the potential need for a 2nd punch list and will return to the previous workflow outlined in the 1st punch list for proper processing.
15. Once the project is considered complete by all parties (with or without punch list involvement), the CDBG Program Manager will review the electronic folder to ensure the file is complete. If any forms or documents are outstanding, then the CDBG Program Manager will take immediate action to complete the electronic folder prior to marking the project complete in the department's electronic portal software.
16. The CDBG Program Manager will utilize the Accounts Payable Memo and attach all project invoice/cost documents along with the signed grant agreement to request payment be made to the appropriate contractor(s).
17. Accounts Payable will provide a check payable to the contractor(s) to the CDBG Program Manager. The CDBG Program Manager will make an electronic copy of the check and all associated invoices for storage in the electronic file. The CDBG Program Manager will notify the contractor that their check(s) are available for pick-up at City Hall. Upon pick-up, the contractor will complete the Final Waiver of Lien and the Contractor's Affidavit.
 - If the physical check intended for the contractor is retained in the possession of the CDBG Program Manager for any length of time where the CDBG Program Manager is not present on the property, the check will be secured by a locked office door, within the CDBG Program Manager's desk drawer in a space not visible by others which may enter the office.

Non-Completion of Scope of Work

If an engaged contractor cannot or refuses to carry out all or a portion of the agreed upon scope of work for any residential rehabilitation, public facilities and infrastructure, or other construction-related project to which a bid was awarded, the CDBG Program Manager and the Chief Building Official (or City Engineer if appropriate) will review the work completed and determine if payment should be made to the contractor

for the completed items listed in the scope of work. This recommendation will be provided to the City Manager for final determination and a scope of work amendment letter will be signed by the CDBG Program Manager, the Chief Building Official (or City Engineer if appropriate), the City Manager, the contractor, as well as the property owner. This letter will be included in the electronic folder. No payment is to be made for items included in the scope of work that were not completed in their entirety to the satisfaction of the City.

Should a contractor not fully complete a project that was agreed upon by the City to be funded in benefit of a private property owner, the City will undertake the appropriate type of procurement to complete the project per its overall procurement policy and the procurement requirements contained in the handbook consistent with regulations at 2 CFR 200. The City may, at its discretion consistent with the previously noted requirements, procure licensed contractors to complete specialty work such as electrical or plumbing work under separate procurements as opposed to soliciting for a general contractor so long as the work does not exceed the “small purchase” procurement method threshold, at least three bids are obtained through direct solicitation of qualified and licensed contractors, and those contacted have an active registration at Sam.gov.

Lien Requirements

As a requirement of the program, landlords will be required to maintain the property for Low- to Moderate- Income (LMI) renters. The City will place a lien on the property in the amount of the improvements for a period of five years to ensure the property remains an LMI property for the lien period. The terms of the lien state the value of the improvements will become due and payable to the City should the property be sold, the title transferred or in the event of foreclosure, per the agreement signed by the landowner. The City will process and record necessary documents to ensure releases are issued in a timely manner for properties in the program for the entire five years and for those paid in full, as the situation necessitates.

The City utilizes an electronic loan tracking software to maintain accurate information for all projects including but not limited to:

- Landowner’s name;
- Property address;
- Date the project was funded;
- Amount funded;
- Total payoff amount; and
- Date of release.

Procurement Policies

The purpose of the City’s Procurement Policy is to obtain the highest quality goods and services for the City of Pekin at the lowest possible price, to exercise financial control over the purchasing process, to clearly define authority for the purchasing function, to allow fair and equal opportunity among qualified suppliers, and to provide for increased public confidence in the procedures followed in public purchasing.

When allocating federal funds for use on CDBG-funded activities, The City must not only adhere to the requirements provided in the City of Pekin's Procurement Policy, but also federal regulations located in 2 CFR 200, 24 CFR 570.489, and 24 CFR 570.502.

To ensure proper procurement, the CDBG program staff will strive to adhere to the following standards:

- Seek competitive offers to obtain the best possible quality at the best possible price;
- Use a written agreement that clearly states the responsibilities of each party;
- Keep good and legible records; and
- Utilize available resources such as cooperation with other departments to ensure work is performed at an acceptable level of quality.

Purchasing and solicitation actions associated with CDBG-funded activities are also subject to the regulations described in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The following consideration will assist CDBG staff in ensuring these standards are met when determining proper procurement actions:

- Ensure that a conflict of interest does not exist.
- Ensure to the maximum extent practical, open and free competition.
- Avoid purchasing unnecessary items.
- Positive efforts shall be made to utilize small business, minority-owned, and women's business enterprises to fulfill Section 3 engagement goals.
- Contracts will be made with responsible contractors who possess the potential ability to perform successfully under the terms and conditions of proposed procurement.
- Ensure that any selected contractors have registered and provided a valid and active UEI identification number assigned by Sam.gov. A contractor cannot receive federal funds without this registration, nor can a contractor participate if they have been added to the Sam.gov's list of debarred contractors.
- Make sure that the electronic folder for all CDBG-funded activities contains the following for purchases and solicitations:
 - Basis for selection.
 - Justification that the award was competitive or summarize lack of competition.
 - Basis for award cost or price.

Effective August 1, 2022: To better promote fair and open competition as well as improve the City's compliance with procurement regulations, the City will obtain at least two (2) bids for all CDBG-funded projects. If the City is unsuccessful in receiving the required number of bids, the City will re-advertise the project at least one (1) additional time to improve the number of responsive bidders.

Affirmative Action Statement

The CDBG Program Manager and other City of Pekin staff should act in a manner consistent with the City of Pekin Procurement Policy's Affirmative Action provisions when considering the selection of CDBG activity-related contractors and vendors. When utilizing CDBG funds for any project, the CDBG Program Manager must also consider the applicable federal regulations.

Regulations specified in 2 CFR Part 200 apply to CDBG activity-related expenditures due to the use of federal funds. It is federal policy to award a fair share of contracts to small, women and minority business firms. Accordingly, affirmative steps must be taken to assure that small and minority/women businesses are utilized when possible as sources of supplies, equipment, construction and services. Affirmative steps shall include the following:

- Including qualified small and minority/women businesses on solicitation lists wherever possible.
- Assuring that small and minority/women businesses are included in the solicitation whenever they are potential sources.
- When economically feasible, dividing total requirements into smaller tasks or quantities to permit maximum small and minority/women business participation.
- Using the services and assistance of the Small Business Administration, the Office of Minority Business Enterprise of the Department of Commerce and the Community Services Administration as required.
- Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority business, and women's business enterprises.
- If any subcontracts are to be let, the City must mandate that the primary contractor take affirmative action steps as described above.

Section 3 Compliance

As required by the certifications signed by the City when accepting the annual CDBG allocation, the City is responsible in providing sufficient notice and encouraging the participation of Section 3 workers and Section 3 business concerns in the undertaking of CDBG-funded projects. Section 3 is located in the Housing and Urban Development Act of 1968, as amended, 12 USC 1701. Regulations covering projects impacted by Section 3 considerations are located at 24 CFR Part 75 as well as 24 CFR Part 135.

Overall, Section 3 regulations are intended to promote the participation by low- and very low-income individuals and is separate from provisions encouraging participation based on gender and/or race/ethnicity. All projects utilizing federal funds should promote the participation of Section 3 workers, however, only projects receiving more than \$200,000 in federal funding are subject to the reporting requirements of Section 3.

City staff should aim to achieve the benchmark described in 85 FR 60907, however, the City may also qualify as meeting Section 3 requirements through its qualitative efforts to involve Section 3 workers and business concerns. The City maintains prepared grant agreement inserts and reporting forms for all CDBG-funded projects exceeding the \$200,000 federal funding threshold. When undertaking CDBG-funded projects, the following procedures should be observed dependent upon the amount of federal funding being expended:

\$200,000 or More:

- Promote the participation of Section 3 business concerns within the RFP by including the Section 3 business concern preference form within the bid packet to identify potential utilization of Section 3 business concerns;
- Include the Section 3 agreement insert describing the contractor's responsibilities during the undertaking of the CDBG-funded project including additional considerations to promote employment of Section 3 and Targeted Section 3 Workers, if new workers are hired by the prime contractor or any subcontractors; and
- Require involved contractors to submit income self-certifications completed by participating workers that identify as Section 3 or Targeted Section 3 workers as well as monthly certifications regarding labor hours performed by all workers to allow for proper reporting.
 - Note: The City recognizes that many local contractors employ union workers which preclude the utilization of labor hours worked by non-union workers or the hiring of non-union workers. The City will accept written statements from entities describing union labor hours and hiring obligations which preclude their ability to meet Section 3 benchmarks. The City will include in their Section 3 qualitative reporting references to these narratives as to demonstrate good faith efforts in complying with Section 3.

Conflict of Interest Policies

The general rule is that no employee, agent, consultant, officer, or elected official or appointed official of the recipient, or of any designated public agencies, or of subrecipients that are receiving funds under this part who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter. This paragraph broadly summarizes the requirements in 24 CFR § 570.611 and the CDBG Program Manager should refer to the regulation should a potential conflict be identified and review additional details and/or exceptions.

Fair Housing Procedures

On an annual basis, the City completes an Affirmatively Furthering Fair Housing certification which is then attached to the grant agreement that formalizes the City's funding allocation from HUD. While the certification provided to HUD does not certify specific required actions or reports, the certification does broadly state that the City will affirmatively further fair housing. On June 22, 2020, the City adopted a "Support for Fair Housing Ordinance" which affirmed the City's support of fair housing concepts and its commitment to affirmatively furthering fair housing.

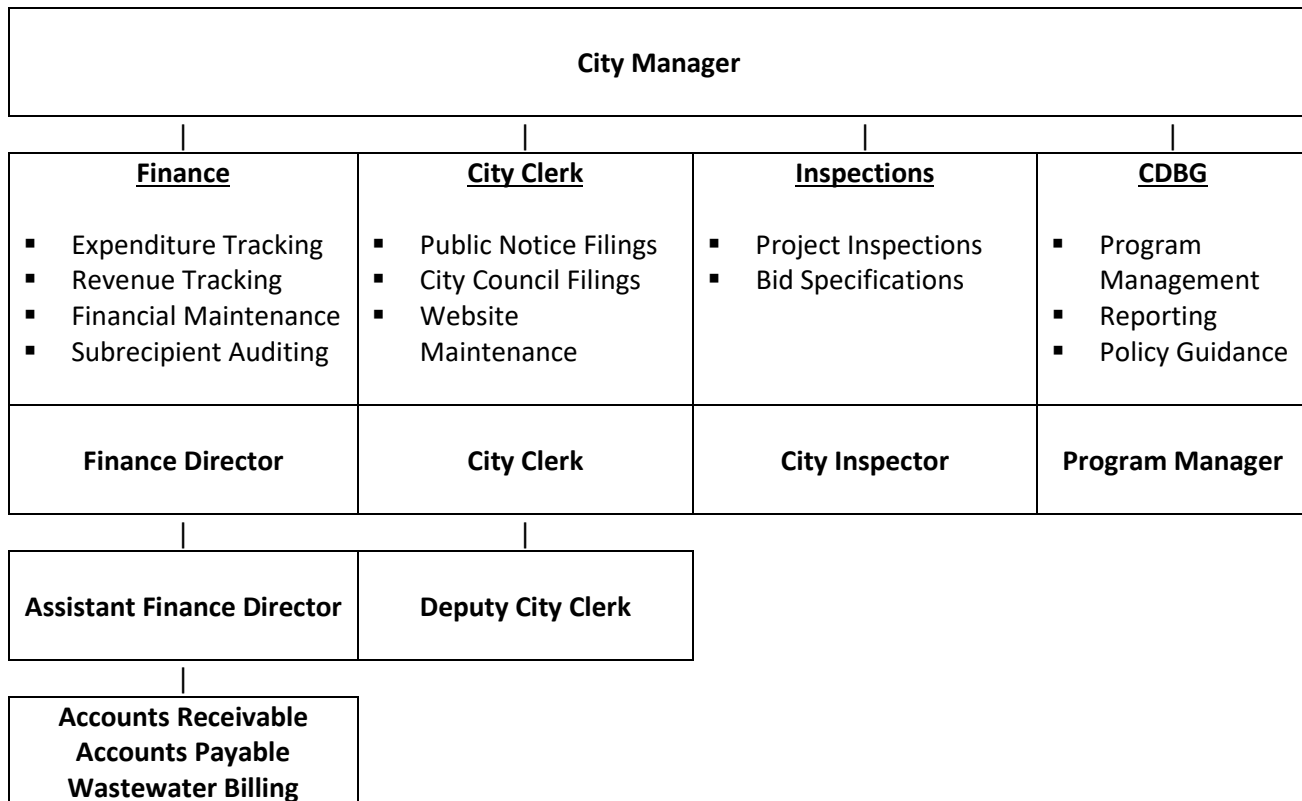
HUD guidance associated with the current 2021 Interim Final Rule (IFR) regarding fair housing indicates that grantees must demonstrate significant qualitative efforts that exceed simply indicating that the jurisdiction supports fair housing concepts. To demonstrate such efforts, the City may undertake a variety of actions which work to further fair housing in the community and actively discourage discrimination. These actions may include, but are not limited to, distributing fair housing material in various forms, holding workshops focused on promoting fair housing concepts, publicizing fair housing-related information in written periodicals of local/regional circulation, or sharing such information online.

The City's CDBG Program Manager will take the following actions to ensure efforts are made to actively promote fair housing concepts and discourage housing-related discrimination in the community:

- City staff will collaborate with the Pekin Housing Authority where possible to promote fair housing and direct complaints regarding fair housing to the appropriate authorities; and
- The City will work to identify additional opportunities, to educate the public where deemed appropriate to improve the public's understanding of fair housing concepts and what constitutes housing discrimination which may include proclamations, workshops, direct mailings, or other methods of outreach.

Organizational Structure

The CDBG Manager is responsible for maintaining the Memorandum of Understanding (MOU) with each City department involved in the process of carrying out CDBG-funded activities. Additionally, cooperation between departments (such as finance) results in the separation of duties necessary to maintain appropriate checks and balances.



Dispute Resolution

In the event of a disagreement between the City and another party who is receiving CDBG funds to carry out program-related activities, providing products or services paid for by CDBG funds, or an individual who is the recipient of services funded by CDBG funds, the following dispute resolution procedures will apply:

- The complainant will contact the CDBG Program Manager and discuss their areas of concern or disagreement.
- The CDBG Program Manager will reasonably attempt to resolve the issue to the complainant's satisfaction in an informal manner. This may include additional phone or in-person contact with other parties such as subrecipient staff, contractors, legal counsel, or City of Pekin staff.
- The CDBG Program Manager will provide a response either by phone or by mail providing an informal determination on the complainant's issue. When notifying the complainant of a determination that does not satisfy the complainant, the CDBG Program Manager will advise the complainant of their option to request a formal determination on the matter.

If the dispute cannot be resolved informally, the following formal dispute resolution procedures will apply:

- All formal determination requests must specify in the request narrative that a formal determination on the matter be made, and that request must be submitted in writing electronically, by fax, by mail or in-person to the CDBG Program Manager.
- The CDBG Program Manager, in cooperation with the City Manager and legal counsel (as deemed appropriate), will reasonably attempt to resolve the issue to the complainant's satisfaction. Again, this may include additional contact with other parties as described in the informal dispute resolution procedures.
- The City Manager or CDBG Program Manager may request an in-person meeting with any or all involved parties and may include other members of City staff (or legal counsel) in the meeting to provide additional information or input. Each party will have an opportunity to provide statements on the matter to be considered in the City's dispute determination.
- The CDBG Program Manager will draft a determination notice to resolve the matter. The CDBG Program Manager will cooperate with the City Manager, and both will sign the determination document that will then be mailed to the complainant and retained in the associated project's electronic folder.
- Once a formal determination has been signed and issued by the City Manager and the CDBG Program Manager, the determination becomes final, and the City is under no obligation to reconsider or otherwise revisit their decision without a valid court order. The City reserves the right to reopen the decision, however, if new and convincing evidence is received that is determined by the City Manager to warrant a change in the City's determination.

Record Retention and Storage

All program and activity documents must be maintained for a specified period after the CAPER report is submitted for the program year associated with the activity, or for non-expendable property, from the date of final disposition. If an audit that pertains to the records is not resolved, then those records should be retained beyond the specified retention period until the audit is complete.

In addition to federal retention requirements, the City is also subject to the retention mandates on local governments associated with records produced during the daily conduct of business. Digitized paper documents must be maintained in their original paper format until an approval has been received from the State of Illinois in response to a Local Records Disposal Certificate filing by the CDBG Program Manager. The CDBG Program Manager will routinely submit the filing and destroy records as appropriate to minimize the amount of sensitive information physically stored on the premises.

Federal regulations in 24 CFR 570.506 specify no less than a four (4) year retention period after the closeout of the grant agreement with HUD. However, the City has been advised by the Illinois Local Records Commission to retain administrative records for seven (7) years. Since the City is subject to both Federal and State of Illinois recordkeeping requirements, the City will retain all administrative records for the longest (most stringent) period required and then subsequently dispose of the records using confidential means as described in the section pertaining to "Protection and Disclosure of Personally Identifiable Information" (PII).

All CDBG-related program and activity documentation subject to retention is to be stored electronically on the City's network drive. The City's network drive is hosted from an on-site, city-owned file server which is protected from loss through a multi-faceted backup schedule to ensure data integrity in the event of a system failure. The City's network and file systems are protected by security tools as deemed appropriate by City management and information technology staff. Documents such as grant agreements or subrecipient agreements with wet signature should be maintained in their physical format for the retention period described above and filed in the appropriate locked drawer in the CDBG Program Manager's locked office.

Subrecipients are also subject to the retention rules as specified in the subrecipient agreement but may be required to retain records longer than the specified time period if the records relate to a pending audit, audit appeal, or other action initiated prior to the end of the record retention period, but extending beyond that period.

The subrecipient shall maintain all records required by regulations specified in 24 CFR 570.502 and 570.506 that are pertinent to the activities to be funded under the subrecipient agreement. The subrecipient(s) shall maintain all data for at least four (4) years from the date of the final closeout of the HUD grant agreement with the City from which the funds come from, including financial documentation, vendor/contractor procurement information, proof of internal controls, staff payroll information and proof of client eligibility for all services provided. Such information shall be made available to the City for review upon request. Documents should be disposed of in a reasonable timeframe thereafter as defined by the subrecipient to minimize the retention of unnecessary PII documents.

The following items are examples of the documents that should be maintained by the City (subject to retention periods described above):

- Administrative Documents;
 - Consolidated / Annual Action Plan submitted to HUD;
 - Department Personnel Files;
 - HUD monitoring-related notices and correspondence;
 - Citizen participation compliance documentation such as public notices;
 - Procurement files (including bids, contracts, etc.);
 - Transactional documentation (such as purchase orders, invoices, canceled checks);
 - Payroll records and reports;
 - Property management files; and
 - Fair Housing and Equal Opportunity records.
- Financial Documents:
 - Executed annual grant agreement;
 - Chart of accounts;
 - Financial reports;
 - Accounting journals and ledgers;
 - Bank account records (including revolving loan fund records, if applicable);
 - Draw down requests;
 - Relevant financial correspondence;
 - Audit files; and
 - Real property inventory.
- Activity-Related:
 - Activity Budget and expenditure information (including draw requests);
 - Description, geographic location, and budget of each funded activity;
 - The status of the project/activity;
 - Characteristics and location of the beneficiaries;
 - Environmental review records;
 - Documentation of applicable federal requirement compliance such as David-Bacon Act;
 - If applicable, subrecipient agreement;
 - Evidence of having met a national objective; and
 - Eligibility and national objective determinations for each activity.

Internal Review and A-133 Audit Procedures

The CDBG Program Manager will review project folders for completeness for the current and previous program year during one week in December of each calendar year, scheduled at the CDBG Program Manager's availability. The CDBG Program Manager will review all project folders to ensure checklists and environmental reviews are complete, the required documentation is present in the folder.

All non-federal entities that expend \$750,000 or more of federal awards in a year are required to obtain an annual audit (A-133) in accordance with 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. The A-133 audit will be completed in association with the independent audit facilitated by the City's Finance Department, as deemed necessary by

responsible staff. The A-133 audit is submitted by the City's Finance Department staff through the Federal Audit Clearinghouse and routinely should not require manual submission to HUD.

Protection and Disclosure of Personally Identifiable Information (PII)

For the purposes of this policy, personally identifiable information (PII) refers to information which can be used to distinguish or trace an individual's identity, such as their full name, social security number (including only the last 4 digits), biometric data, policy numbers, award amounts, income, bank account information, and other identifying items which may lead to a conclusive identification of a recipient of award and/or services.

PII is considered sensitive when it is associated with a specific individual. Secure methods of electronically transferring this data must be utilized when the following types of information are transmitted:

- Full Name;
- Date of birth;
- Mother's maiden name;
- Medical information;
- Personal financial information;
- Credit card or purchase card account numbers;
- Passport numbers, driver's license number and taxpayer identification numbers;
- Potentially sensitive CDBG information related to grant or loan awards (applicant identification number, grant/loan amounts, etc.);
- Criminal history;
- Any information that may stigmatize or adversely affect an individual;
- Any social security number, even if only the last 4 digits; or
- In some cases, unusual or obscure pieces of information that can be used to identify an individual have been deemed by the courts as PII.

When transmitting the sensitive PII, paper mail or facsimile is the preferred method of delivery utilized by the City. Unencrypted e-mail is not considered a secure method of delivery and should not be used to transfer items containing sensitive information. Information will only be shared by the City with third parties when it is necessary to facilitate the processing of grant activity or in association with HUD mandated reporting procedures.

Under no circumstances should an applicant or recipient's PII be released to another party without the written consent of the applicant. Additionally, no CDBG personnel will be permitted access to any file where there could be a potential or perceived conflict of interest. PII is maintained by the CDBG Program Manager in the secured network drive accessible via only password-protected, City-owned electronic devices. Paper PII is maintained in the CDBG Program Manager's office behind a locked door and is considered a controlled space. The controlled space is to be secured during any period where the CDBG Program Manager is not present.

Paper PII must be disposed of in a manner so that it cannot be read or reconstructed. Documents that are outside the associated retention periods or working documents should be discarded using an acceptable disposal method. Acceptable disposal methods include:

- Burning

- Pulverizing
- Shredding

Subrecipients are also subject to the federal regulations pertaining to PII and must have internal policies in place to ensure adherence to those requirements. Subrecipient client information collected under the contract is private and the use or disclosure of such information, when not directly connected with the administration of the City's or subrecipient's responsibilities with respect to services provided under the subrecipient agreement, is prohibited by State privacy laws, unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

Potential or actual compromises of CDBG-related PII within the City or involving outside entities (such as subrecipients or contractors) shall immediately be reported to the CDBG Program Manager. In addition, the following steps should be taken as soon as possible after a potential compromise has occurred:

- Immediate investigation of the security incident and termination of any vulnerabilities;
- Any compromised device should immediately be disconnected from any network; and
- Suspension of information access for any personnel suspected of creating a breach of PII security.

It is required by federal regulations that the public will have reasonable access to records regarding the past use of CDBG funds, consistent with applicable state and local laws regarding privacy and obligations of confidentiality. Documentation and regulations pertaining to the protection of PII as described in the preceding paragraphs supersede the provisions providing reasonable public access in this document. Further, consideration should be given to 2 CFR 200.337 and FOIA provisions when considering the restriction or release of City and/or CDBG-related information which may be considered sensitive or PII.

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**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Josie Esker, City Engineer

AGENDA ITEM: Resolution No. 190-24/25 Authorizing Street Parking at 1430 and 1432 Park Avenue

DESCRIPTION: This agenda item is a resolution to direct staff to allow parking along the south side of Park Avenue between Court Street and Garden Drive, which is in front of 1430 and 1432 Park Avenue. This item was recommended by Council Members Dave Nutter and Lloyd Orrick at the council meeting on September 9th after a public comment request by Daniel Shipman, who owns 1430 Park Avenue.

Mr. Shipman has been attending traffic safety committee meetings for the past almost 20 years asking for parking to be added at this location. Traffic safety has consistently refused this request, citing safety concerns due to the proximity of Court Street and the patterns of traffic in this area. In 2022, the City hired Hanson Professional Services to conduct an analysis into the feasibility of street parking in this area. Given the intersection concerns, traffic and safety considerations, and design manual guidance, it is not recommended to add parking lanes along the south side of Park Avenue. See attached historical documents and results of the parking analysis.

With the repeated recommendation of the Traffic Safety Committee and the analysis from Hanson recommending that no parking be added, placing parking at this location leaves the City vulnerable to lawsuit if an accident were to occur. Staff does NOT recommend approval.

FINANCIAL IMPACT:

Requested Amount: N/A. Only has a fiscal impact if the City is sued by placing parking in a documented unsafe location.

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: N/A

REVIEWED BY:

Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/9/2024
 Approved - 10/10/2024
 Final Approval - 10/10/2024

Resolution No. 190-24/25 Authorizing Street Parking at 1430 and 1432 Park Avenue

WHEREAS, parking is currently prohibited on the south side of Park Avenue by the posting of official signs prohibiting parking in that location; and

WHEREAS, residents of that area have requested that parking be permitted on the south side of Park Avenue from Court Street to Garden Drive; and

WHEREAS, the City Council finds it is in the best interests of the residence of Park Avenue to allow street parking in that area, and that allowing parking on the south side of the street will have no negative effect on traffic patterns or safety.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. Parking shall be allowed on the south side of Park Avenue between Court Street and Garden Drive. Staff is directed to remove any official signs prohibiting parking in that location.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

ATTEST: _____
Mayor

City Clerk

TO: Josie Esker, S.E., P.E.

FROM: Bryce Beckstrom, P.E.
Nada Naffakh, E.I.T.

DATE: March 9, 2022

SUBJECT: Park Avenue Parking Analysis

The City of Pekin has received a public request to consider providing on-street parking along the south side of Park Avenue between 14th Street and Court Street. As part of the Court Street Rehabilitation Project, Hanson conducted a cursory analysis into the feasibility of street parking along this roadway. The analysis found that on-street parking along Park Avenue is not recommended as it would reduce the safety and capacity of the corridor.

Park Avenue is a major collector street which conveys an Average Daily Traffic (ADT) of over 4600 vehicles per day (vpd) east of 14th Street. The roadway's cross section consists of one lane of traffic in each direction and a flush median with on street parking along the north side of the road. At the signalized intersection of 14th Street and Park Avenue, the median gives way to negatively offset left turn lanes.

The Illinois Department of Transportation's Local Roads and Streets Manual (BLR), which is the applicable design criteria used for this project, states in section 31-1.04(b) that parking along a residential collector should be a minimum of 8 feet wide. Park Avenue between 14th Street and Court Street is 52 feet wide, which is enough space to accommodate two 8-foot parking lanes, two 12-foot through lanes, and a 12-foot left turn lane. However, to accomplish such a cross section within the existing road's limits, the westbound through lane would need to be shifted north 7 feet which would create too great of an offset through the intersection according to section 34-1.01(c) of the BLR manual.

There is also a trade-off to adding on-street parking facilities to Park Avenue in regard to safety. Although on-street parking tends to slow down traffic and create a safer environment for pedestrians, it also increases crash risk, increases hazard to on-street bicyclists, and reduces traffic capacity along the roadway.

Given the intersection concerns, traffic and safety considerations, and design manual guidance, it is not recommended to add parking lanes along the south side of Park Avenue.



Traffic Safety Committee

February 27, 2020

Dan Shipman
1430 Park Ave.
Pekin, Illinois 61554

Dan Shipman
15911 E. Cheyenne Dr.
Cuba, IL 61427

Dear Mr. Shipman:

This letter is in response to your numerous requests (August, 2007; April, 2018; November, 2019; February, 2020) for parking on Park Avenue in front of your home. You have been informed by mail (August, 2007; April, 2018; November, 2019) of the decision made by the Traffic Safety Committee regarding your parking request. After careful consideration, it was decided unanimously that the parking request be denied. The caveat in April, 2018 was the expected change and alterations that may occur with the upgrade and unknown changes on Court Street with the City taking over ownership of that street and the effects it may have on connecting streets.

It is evident that you refuse to accept the decision by the Traffic Safety Committee, regardless of the explanation given. With that said, the Traffic Safety Committee will no longer address your request regarding on-street parking in front of 1430 Park Ave. as it has been vetted as much as it can be. The Traffic Safety Committee made the recommendation after careful consideration with safety at the forefront and has spent numerous hours looking at this request.

Be advised that the Traffic Safety Committee is a recommending body only, and if you do not like the answer received you always have the ability to contact your city council as they are the decision makers regarding any changes related to on-street parking, no parking, or other requests regarding changes in city ordinances.

Sincerely,

Kurt Nelson
Fire Chief
Chairman, Traffic Safety Committee

Traffic Safety Committee Members:

John Dossey, Chief of Police
Mike Guerra, City Engineer
Bob Henderson, Bus Department

Sarah Newcomb, Human Resources
Brett Olson, Street Department
Dennis Zimmerman, Citizen



Traffic Safety Committee

November 4, 2019

Dan Shipman
1430 Park Ave.
Pekin, Illinois 61554

Dear Mr. Shipman:

This letter is to inform you of action taken by the Traffic Safety Committee regarding your request to lift the parking restriction on the south side of Park Ave. between S. 14th St. and Court St. After review of this location and discussion at the meeting, it was the consensus of the committee to leave this location as is until the evaluation of Court St. and engineering recommendations are complete.

Thank you for your input.

Sincerely,

Kurt Nelson
Fire Chief
Chairman, Traffic Safety Committee

Traffic Safety Committee Members:

John Dossey, Chief of Police
Mike Guerra, City Engineer
Bob Henderson, Bus Department

Sarah Newcomb, Human Resources
Brett Olson, Street Department
Dennis Zimmerman, Citizen



Traffic Safety Committee

April 11, 2018

Mr. Shipman
1430 Park Ave.
Pekin, IL 61554

Mr. Shipman:

This letter is to inform you of the decision made by the Traffic Safety Committee regarding your request to lift the parking restriction on the south side of Park Ave. between S. 14th St. and Court St. After review of this location and discussion at the meeting, it was the consensus of the committee to leave this location as is due to parking availability on the other side of Park Ave. in this location, the layout of the roadway, traffic flow, and the close proximity to the intersection with Court St.

Thank you for presenting your concern to this committee.

Sincerely,

Kurt Nelson, Fire Chief
Chairman, Traffic Safety Committee

Traffic Safety Committee Members:

Tony Carson, City Manager
John Dossey, Police Chief
Mike Guerra, City Engineer

Bob Henderson, Bus Dept.
Bob Shaw, Street Dept. Supt.
Dennis Zimmerman, Citizen



City of Pekin
Traffic Safety Committee

August 13, 2007

Dan Shipman
1430 Park Avenue
Pekin, Illinois 61554

Dear Mr. Shipman:

This letter is in response to your request to re-establish parking in front of your house. Your request was brought before the Traffic Safety committee at the last meeting and the decision was to verify the requirements for this layout with IDOT and let you know what we are required to maintain.

According to IDOT, the striping in the 1400 block of Park Avenue was put in place to improve traffic flow through the area by establishing travel lanes. Under IDOT regulations, this is a permanent travel lane modification and must be maintained until a change is approved and implemented.

Based on this information, your request for parking in front of your house cannot be accommodated.

Sincerely,

Timothy M. Gillespie
Chief of Police
Chairman, Traffic Safety Committee

**CITY OF PEKIN TRAFFIC SAFETY COMMITTEE MINUTES
FEBRUARY 7, 2020 @ 8:30 a.m.
CITY HALL CONFERENCE ROOM**

PRESENT: Mike Guerra, Bob Henderson, Jeff Little, Kurt Nelson, Sarah Newcomb, Brett Olson

Also present: Will Taylor

The meeting was called to order at 8:30 a.m.

Motion by Sarah to approve the agenda, seconded by Bob. All in favor.

Motion by Sarah to approve the December 6, 2019 meeting minutes, seconded by Brett. All in favor.

Dan Shipman was in attendance at the meeting. He was inquiring about the final decision regarding his request for parking in front of the home that he owns in the 1400 Block of Park Ave. Though he has been informed numerous times of the reasons that this request is not being granted, he doesn't understand that reasoning. It was noted that there is ample parking available behind the residence. Mr. Shipman was informed that Kurt will discuss the matter with John and will then send a letter to him.

Old Business:

1. *Speed Limit Signs – Court St. between Veteran's Drive and Valle Vista Blvd.*
Will reported that Court St. between Veteran's Dr. and Valle Vista Blvd. is not marked with the speed limit. The Street Dept. will put up new signs in this area. It was noted that the city code states that the speed limit on Court St. from Valle Vista Blvd. to Barney Ave. is 40 mph. The speed limit on Court St. from Barney Ave. to Veterans Dr. is 45 mph.

2. *Speed Limit Signage – S. 14th St. between Koch St. and City Limits*
Will reported that there are some discrepancies with the speed limit signage in this area. The city code has the speed limits listed for S. 14th St. as 35 mph from Koch St. to Rosemary St. and 45 mph from Rosemary St. to (VFW Rd.) Veteran's Dr. After discussion of the speed limits in this area, Jeff made a motion to make a recommendation to City Council to reduce the speed limit on S. 14th St. from Koch St. to Rosemary St. to 30 mph and from Rosemary St. to (VFW Rd.) Veteran's Dr. to 40 mph. The motion was seconded by Bob. All in favor. This will be an agenda item for an upcoming City Council meeting.

**CITY OF PEKIN TRAFFIC SAFETY COMMITTEE MINUTES
DECEMBER 6, 2019 @ 8:30 a.m.
CITY HALL CONFERENCE ROOM**

PRESENT: John Dossey, Mike Guerra, Sarah Newcomb, Trent Reeise

Also present: Will Taylor

The meeting was called to order at 8:30 a.m.

Motion by Sarah to approve the agenda, seconded by Will. All in favor.

Motion by Sarah to approve the November 1, 2019 meeting minutes, seconded by Will. All in favor.

Dan Shipman was in attendance at the meeting to voice his concerns with the decision that was made at the November meeting regarding his request to lift the parking restriction in front of the home that he owns in the 1400 Block of Park Ave. The description of the agenda item had indicated "between S. 14th St. and Court St." He stated that his request was from Garden St. to Court St. Due to the number of times this request has been made to this committee, the committee is well aware of the location that Mr. Shipman is referring to. He presented pictures and distributed copies of the letter he read to the committee. He also reported that he had spoken with neighbors in the immediate area and they had also indicated interest in having this parking restriction lifted. Though he has been informed numerous times of the reasons that this request is not being granted, he stated that he doesn't understand that reasoning. John told Mr. Shipman that after the first of the year, he will provide a comprehensive explanation regarding the decision.

Old Business:

1. Motorized Bikes Ordinance

The request for this ordinance came from City Council. The ordinance that will be presented to City Council for consideration at their meeting on Monday, December 9th is attached. The details of the ordinance include an annual registration fee of \$15, a \$10 charge if registration is late, a sticker would be provided to put on the bike to prove registration, a fine of between \$250 and \$750 if a bike is not registered. A repeat offense would involve an impound and a fee of \$150 to get it out. If an impounded bike is not retrieved after 65 days it can be disposed of. The rules and regulations will be provided at the time of registration. Will made a motion to have this ordinance proceed to City Council for consideration, seconded by Trent. All in favor.

5. *4-Way Stop on Derby St. @ S. 10th St.*

This item was brought to the committee by Rene Spradlin, 1403 S. 10th St. A review of crash history indicates that vehicles traveling west on Derby St. in this location have a tendency to run the stop sign more often than the other sides of this 4-way stop intersection. The Street department will look into the visibility of the stop sign and the Police department will step up enforcement. The citizen will be notified of the findings.

6. *Parking Restriction on the S. Side of Park Ave. Between S. 14th St. and Court St.* ^{Nov-2019}

This topic has been brought to this committee a number of times. As Court St. is still being evaluated and engineering recommendations have not yet been made, Will made a motion to leave the area as is at this time. Brett seconded the motion. All in favor. The citizen with this concern will be notified.

7. *Railroad Incidents*

Bryce Foster (bryce.foster@gwrr.com) and Jim Meyer of Tazewell & Peoria Railroad attended the meeting to speak on this topic. They represent the safety action committee for the railroad. They are making efforts to reach out to improve safety and relationships. They are looking for opportunities to work together with Fire and Police departments for the safety of the community through raising awareness of railroad security, what is hauled on trains through our community, and train safety in general. Don made a suggestion for them to work together with the Police department PIO to raise awareness through social media.

Around the Table

Brett reported that the street sweepers are out working the streets.

Will reported that the school crossing guards at the intersection of Parkway Dr. and Willow St. have adjusted the way that they are stopping traffic for students to cross the street. They are no longer going into the middle of the intersection and stopping the traffic in all directions.

Respectfully Submitted,
Lee Ann Wrhel

NEXT REGULAR MEETING DECEMBER 6, 2019 @ 8:30 A.M.

involved speed though not given as the reason in the report. There was discussion of doing a survey to get input from the public. It was decided to do two separate surveys, one for the residents on Parkway Dr. and one for all other residents. Mike made a motion to conduct the 2 surveys via SurveyMonkey online, get the word out through social media, and review the results at the August meeting. Brett seconded the motion. All in favor.

4. No Parking Request – Portion of Easling Ct.

David Callahan, 1500 Court St. was in attendance at the meeting regarding this item. It is very difficult for him to back out of his driveway when vehicles are parked across from it. Mike made a motion that the "No Parking" be 70 ft. from the edge of east bound Court Street on Easling Ct. due to site distance and turning radius in this location. Bob H. seconded the motion. All in favor. This recommendation will be submitted to City Council as an agenda item for their August 13, 2018 meeting.

5. Downtown Parking

There has been no negative input regarding the moratorium on the 2-hour parking restriction in the downtown area. Now that it has been nearly one year since the moratorium was put in place, John made a motion to make a recommendation to City Council to permanently repeal the parking restriction in the downtown area. The motion was seconded by Mike. All in favor. This recommendation will be submitted to City Council as an agenda item for their August 13, 2018 meeting.

*6. Parking Restriction on the S. Side of Park Ave.
Between S. 14th & Court St.*

Meeting of July 6, 2018

Dan Shipman, 1430 Park Avenue, was in attendance at this meeting regarding this request as he had not been in attendance at the other meetings when it was discussed. It was noted that this item had been brought to Traffic Safety both in April and May of this year. The decision from the April meeting was to leave the area as is due to parking availability on the other side of Park Avenue in this location, layout of the roadway, traffic flow, and close proximity to the intersection with Court St. Mr. Shipman received a letter at that time informing him of the decision and the reasons for it. It was further noted that until the City takes over Court St. nothing can be changed in this area. Mr. Shipman stated that in the past there had been parking in this location. When the road was redesigned, the traffic was shifted and the parking was eliminated at that time. After a lengthy discussion of this topic, Brett made a motion to paint a driving lane edge line to direct traffic flow away from the curb. Mike seconded the motion. All in favor. This will be added to the paint schedule for August. In a year, the committee could review the area again to see how the traffic flow has been affected.

New Business:

1. School Traffic Pattern Safety

Glawn Worrell from Pekin Grade School District #108 was unable to attend the meeting. John made a motion to table this item and bring it back to the August meeting. Brett seconded the motion. All in favor.

2. Handicapped Parking Space Request – 1100 Hamilton St.

Pastor Keith Moore of Central Life Church, 1100 Hamilton St. attended the meeting requesting handicapped parking spaces on both sides of the street in this location on

CITY OF PEKIN TRAFFIC SAFETY COMMITTEE MINUTES
MAY 4, 2018 @ 8:30 a.m.
CITY HALL CONFERENCE ROOM

PRESENT: John Dossey, Bob Henderson, Kurt Nelson, Dennis Zimmerman

Also present: Will Taylor

The meeting was called to order at 8:30 a.m.

Motion by John to approve the agenda, seconded by Dennis. All in favor.

Motion by John to approve the April 6, 2018 meeting minutes, seconded by Bob H. All in favor.

Old Business:

1. Parking Restriction on the S. Side of Park Ave. Between S. 14th St. & Court St.

It was noted that the decision was made on this matter at last month's meeting. The unanimous decision had been to leave this location as is due to parking availability on the other side of Park Avenue, layout of the roadway, traffic flow, and close proximity to the intersection with Court St. The citizen who made the request had been notified by letter at that time. It was further noted that until the City takes over Court St. nothing can be changed in this area.

New Business:

1. Speed of Traffic – Griffin Dr. Between Avanti's Dome and Veterans Dr.

The speed monitoring device was placed in this location and it was determined that speed is an issue there. Will reported that Officers are working the area and writing tickets. It is being dealt with through enforcement.

2. Handicapped Parking Space Request – 318 S. Capitol St.

The committee reviewed this request. Mike will be asked to review for ADA compliance in this location. It was noted that there are currently designated handicapped parking spaces in this block. This will be a topic for the next Traffic Safety Committee meeting.

3. Distracted Driving – Local Ordinance - Adjudication

John presented a proposal that would make distracted driving a local ordinance violation that would go through the adjudication process. Bob made a motion for this item to be brought back to the Traffic Safety Committee after it is reviewed by the City Attorney and can be presented in a finalized version. Dennis seconded the motion. All in favor.

CITY OF PEKIN TRAFFIC SAFETY COMMITTEE MINUTES
APRIL 6, 2018 @ 8:30 a.m.
CITY HALL CONFERENCE ROOM

PRESENT: John Dossey, Mike Guerra, Sarah Newcomb, Bob Shaw

Also present: Brett Olson, Will Taylor

The meeting was called to order at 8:30 a.m.

Motion by Sarah to approve the agenda, seconded by Mike. All in favor.

Motion by Sarah to approve the March 2, 2018 meeting minutes, seconded by Bob S. All in favor.

Old Business:

1. Street Department Worker Safety in Traffic

John asked the Street Department to let the Police know when and where they will be working so traffic can be monitored as call load allows. It was also suggested to put information out through social media.

New Business:

1. Parking Restriction on the S. Side of Park Ave. Between S. 14th St. & Court St.

The committee received a request from a citizen asking for consideration to lift the parking restriction in this location. After discussion of the request, Bob S. made a motion to leave this location as is due to parking availability on the other side of Park Avenue in this location, layout of the roadway, traffic flow, and close proximity to the intersection with Court St. Mike seconded the motion. All in favor.

2. Intersection of Willow St. & Rt. 29

Mike received correspondence from IDOT requesting a change to this intersection that would eliminate the stop sign there. They are proposing replacing the stop sign with a crosswalk sign. It was noted that it is technically IDOT's jurisdiction for signage. They are asking for input from the City of Pekin. After discussion, Mike made a motion to concur with the change as proposed by IDOT with suggestions to also install a warning sign announcing the upcoming merge and signage directing motorists to stop for pedestrians in the crosswalk. Sarah seconded the motion. All in favor. Mike will also ask IDOT for notification of the date when the change will be made so that the City Code can be updated to reflect the removal of the stop sign.

3. Truck Traffic – Parkway Dr.

The committee received correspondence from a citizen regarding concerns with truck traffic on Parkway Drive. After discussion, it was noted that the Police will continue to monitor this area for enforcement.

The committee also presented a concern regarding the traffic lights at 14th & Broadway. Jeanne reported barely being able to make it across the intersection while the walk sign was on. Joe Wuellner explained to her that it takes a total of 20 to 30 seconds for the light to change, 20 seconds is considered ample time to get across the intersection. When the light is flashing there is still time to cross the intersection. The lights are timed according to tables set by IDOT. Countdown lights cost approximately \$250 each, not including the cost of installation. Countdown lights do not help blind people. There are some intersections in town with audio (beeps). Consideration could be given to installing audio countdown at 14th & Broadway.

The committee wanted to voice their concerns with the safety of the intersection of 14th Street and Koch Street and would like to suggest that a flashing light be installed there.

2. *Restricted Parking Hot Spots*

Joe Wuellner presented material regarding front yard parking. There is a proposal in the works going before the Planning Commission regarding allowing people to expand their driveways into a portion of their front yards.

The Traffic Safety Committee will be going out to the streets on the preliminary list to assess the traffic safety issues of the individual areas. The needs of the Fire Department will be considered first. A recommendation will be forwarded to City Council. Joe Berardi provided Tim Gillespie with a list of locations that have been reported to him where vehicles have been seen parked in yards or across sidewalks.

3. *Request for parking in front of 1430 Park Avenue*

August 2007

Due to an agreement with IDOT regarding the intersection upgrade at 14th and Park Avenue, this request will be denied. The Traffic Safety Committee will send a letter of explanation to the homeowner.

4. *Handicapped sign for deaf child – Orr Avenue*

Dave Pagliaro presented the proper form for installation of a “Deaf Child” sign. The sign will be installed at the corner of Roberts and Orr.

5. *City Truck Routes*

Joe Wuellner reported that the truck route code does not reflect that 14th Street from VFW Road to Court Street is a truck route. It was in the code in 1995 and dropped out of the code in 1998. There is nothing in writing indicating that it was to be dropped out. It is going to be added back into the code.

6. *MDA Boot Block locations*

Chuck Lauss reported that the Fire Department will be doing the MDA Boot Drive on August 18, 25 & 26 from 11 to 1 at the intersection of Parkway and Court Street. This year they are not going to collect during Labor Day weekend.

7. *“No Parking Fire Lane” signs for private businesses*

Tammy Martin has talked to Chuck Lauss regarding enforcement of fire lanes in private lots. Fines are being dismissed because the amount of the fine is not posted on the signs. The businesses have been notified to update their signs, but there has been no response. Can the

From: Pagliaro, Dave
Sent: Monday, July 30, 2007 4:13 PM
To: Traffic Safety
Subject: TS Request

I received a call from Dan Shipman. He is requesting that we re-install parking in front of his house on Park Ave. He said the time frame that TS gave him on the IDOT work has expired and he feels that there is plenty of room for parking in front of his house with some removal of lines and repainting.

David Pagliaro
Supt. of Streets & Sewer Operations
Vehicle Maintenance
City of Pekin
1208 Koch St.
Pekin, IL 61554
309-477-2325
309-477-2322 fax



October 29, 2019

Members of the Traffic Safety Board,

Thank you for your service and consideration of the following matter.

I understand the rationale of the earlier vote of no change regarding parking on the south side of Park Avenue: "If it isn't broken, don't fix it." Well, now it is broken.

As pointed out by Councilman Nutter, there appears to be a continually developing sink hole within the present mandatory traffic route.

Additionally, at the southwest corner of Garden Street and Park Avenue, there is often a large puddle at the storm sewer drain. This causes a problem not only for vehicles, but pedestrians, as well.

These are significant factors of concern added to overall safety factors regarding pedestrian usage, the Garden Street and Park Avenue intersection, service vehicle parking, and residential activities. The signage is not applicable to the present traffic flow, either.

Until approximately seven years ago, there was parking from the Garden Street intersection to Court Street. This parking pattern is shown in the submitted picture of parking during a three-day garage sale with no problems.

We appreciate that the speed was lowered to 20 mph from 30 mph in an effort to make the road safer.

City Manager Joe Wuellner at one time saw no problem changing it back to this original use (preferably when remarking is due, so at no additional cost to the city.)

Besides the aforementioned factors, having additional parking is an added benefit to the citizens, the park, and homeowners.

It would also make it easier to maintain the area between the curb and sidewalk.

Property owners did pay for one half of the sidewalk when parking was allowed in front of our homes. Shouldn't we try to accommodate homeowners on the street if at all possible?

Sincerely,

Daniel C. Shipman
1430 Park Avenue
Pekin, IL 61554

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Seth Ranney, Police Chief

AGENDA ITEM: Resolution No. 195-24/25 Approving the Intergovernmental Agreement with Tazewell County for Animal and Rabies Control Services

DESCRIPTION: This resolution outlines the proposed continuation of an intergovernmental agreement between the City of Pekin and Tazewell County Animal Control to provide all the animal-related services by the County to the City as outlined in numbers 1-21 of the attached **Intergovernmental Agreement** document. The county also provided documentation of their cost per city based upon the number of calls titled: **Cost Analysis** and a document titled: **Proposal A** in the attachments, which details their proposed cost increases for each city during the 2024-2027 calendar years. The council had previously asked about the reclamation fee rates of other agencies in Tazewell County and attached is a document titled: **Reclamation Fees** that outlines the up-to-date fee schedule. The **Pekin Council Handout** attached document outlines the services provided by Tazewell County Animal Control to the City of Pekin.

FINANCIAL IMPACT:

Requested Amount: \$62,668.02 (2025 Calendar Year)

Line Item: 100-761-566700

Budgeted Amount: FY25=\$65,000.00

Remaining Funds: \$27,876.00

Notes: This calendar year agreement spans FY25 and FY26 budgets. FY25 (Jan-April 25) = \$20,889.30 and FY26 (May -Dec 25) = \$41,778.72

REVIEWED BY:

Seth Ranney, Police Chief	Approved - 10/8/2024
Katherine Swise, City Attorney	Approved - 10/8/2024
Eric Dubrowski, Finance Director	Approved - 10/9/2024
Robert Grogan, Finance Consultant	Approved - 10/9/2024
John Dossey, City Manager	Approved - 10/9/2024
Sue McMillan, City Clerk	Final Approval - 10/10/2024

Resolution No. 195-24/25 Approving the Intergovernmental Agreement with Tazewell County for Animal and Rabies Control Services

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City of Pekin, as a home rule municipality, may exercise power and perform any function pertaining to its government and affairs, including, but not limited to, the power to legislate for the protection of the public health, safety, and welfare; and

WHEREAS, Article 7, Section 10 of the Constitution of the State of Illinois and Section 5 of the Illinois Intergovernmental Cooperation Act authorize state and local governing bodies to cooperate in the performance of their services and responsibilities by contract and other agreements, and to combine, transfer or share powers by contract and other agreements; and

WHEREAS, the City of Pekin has annually entered into an intergovernmental agreement with Tazewell County to provide animal rabies control services within the City; and

WHEREAS, the existing animal control agreement with Tazewell County expires on December 31, 2024; and

WHEREAS, Tazewell County has agreed to provide animal and rabies control services to the City for calendar year 2025 pursuant to the terms and conditions set forth on the attached Exhibit A; and

WHEREAS, the City Council finds it is in the best interests of the City and its residents to enter into an intergovernmental agreement with Tazewell County for animal and rabies control services for calendar year 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Intergovernmental Agreement for Animal & Rabies Control Services with Tazewell County is approved in substantially the form attached hereto as Exhibit A, with such changes as the Mayor deems necessary and appropriate.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, the Intergovernmental Agreement for Animal & Rabies Control Services.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None

NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this 28th day of October, 2024.

Mayor

ATTEST:

City Clerk

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1ST day of JANUARY, 2025, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the CITY OF PEKIN, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$62,668.02, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a.) a person in immediate danger of an animal; b.) sick or injured domestic animals running at large; c.) sick or injured wild animals; d.) aggressive animals running at large; e.) animal bite reports; f.) providing necessary assistance to police, fire or EMS agencies; g.) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interior areas of a building of any kind is not provided by Tazewell County Animal Control; h.) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car.)
5. Emergency calls shall be placed by the CITY authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday – Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal & Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1ST day of JANUARY, 2025 and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first note.

PASSED this ____ day of _____.

Tazewell County Board Chairman

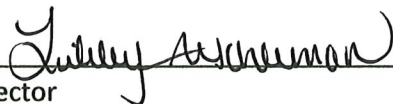
ATTEST:

Tazewell County Clerk

MUNICIPALITY:

Mayor or Village Board President

TAZEWELL COUNTY ANIMAL CONTROL:



Director

Annual Amount: \$62,668.02

Monthly Amount: \$5,222.34

REVISED OVERVIEW - INTERGOVERNMENTAL AGREEMENT COST ANALYSIS

Direct Costs	Budget	Indirect Costs	Budget
On Call	\$12,000.00	IMRF	\$10,033
ACOs	\$113,436.00	Medical	\$86,000
Vehicle Maint.	\$6,000.00	Social Sec.	\$10,187
Kennel Staff	\$68,074.00	Licensing	\$1,375
Fuel	\$11,500.00	Vet Services	\$15,000
Field Supplies	\$1,500.00	Dispatch	\$20,300
Animal Supplies	\$7,000.00	Mech Equip	\$2,000
Sum	\$219,510.00	Sum	\$144,895

Municipality	Budget 2023	Cost By Population			Charge by Call Volume			Charge By Animals Housed			Total Proposed Charges		
		Population	Per capita	Subtotal	Calls	% Calls	Subtotal	Animals	% Animals	Subtotal	Proposed	Difference	% increase
Pekin	\$48,704.00	31,730	\$0.56	\$17,768.80	1827	0.400044	\$29,423.38	1794	0.4002677	\$29,439.85	\$76,632.03	\$27,928.03	57.34%
Green Valley	\$906.00	622	\$0.56	\$348.32	22	0.004817	\$354.30	20	0.0044623	\$328.20	\$1,030.83	\$124.83	13.78%
Delavan	\$2,267.00	1,616	\$0.56	\$904.96	87	0.01905	\$1,401.11	138	0.0307898	\$2,264.60	\$4,570.68	\$2,303.68	101.62%
South Pekin	\$1,597.00	996	\$0.56	\$557.76	56	0.012262	\$901.87	69	0.0153949	\$1,132.30	\$2,591.93	\$994.93	62.30%
Marquette Heights	\$3,471.00	2,523	\$0.56	\$1,412.88	97	0.021239	\$1,562.16	73	0.0162874	\$1,197.94	\$4,172.98	\$701.98	20.22%
North Pekin	\$1,955.00	1,461	\$0.56	\$818.16	70	0.015327	\$1,127.33	61	0.01361	\$1,001.02	\$2,946.51	\$991.51	50.72%
Creve Coeur	\$7,480.00	4,897	\$0.56	\$2,742.32	305	0.066783	\$4,911.95	328	0.0731816	\$5,382.54	\$13,036.81	\$5,556.81	74.29%
Washington	\$14,445.00	16,600	\$0.56	\$9,296.00	458	0.100285	\$7,375.98	361	0.0805444	\$5,924.07	\$22,596.05	\$8,151.05	56.43%
Deer Creek	\$753.00	667	\$0.56	\$373.52	22	0.004817	\$354.30	14	0.0031236	\$229.74	\$957.57	\$204.57	27.17%
Armington	\$460.00	354	\$0.56	\$198.24	16	0.003503	\$257.68	21	0.0046854	\$344.61	\$800.53	\$340.53	74.03%
Morton	\$14,097.00	17,120	\$0.56	\$9,587.20	183	0.04007	\$2,947.17	183	0.04083	\$3,003.06	\$15,537.43	\$1,440.43	10.22%
Tremont	\$1,979.00	2,120	\$0.56	\$1,187.20	51	0.011167	\$821.34	88	0.0196341	\$1,444.10	\$3,452.64	\$1,473.64	74.46%
East Peoria	\$31,087.00	22,484	\$0.56	\$12,591.04	860	0.188307	\$13,850.09	688	0.1535029	\$11,290.20	\$37,731.33	\$6,644.33	21.37%
Mackinaw	\$1,810.00	1,880	\$0.56	\$1,052.80	72	0.015765	\$1,159.54	68	0.0151718	\$1,115.89	\$3,328.23	\$1,518.23	83.88%
Minier	No Service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hopedale	\$1,154.72	929	\$0.56	\$520.24	24	0.005255	\$386.51	29	0.0064703	\$475.90	\$1,382.65	\$227.93	19.74%
Tazewell County	Service	25,341	\$0.56	\$14,190.96	417	0.091307	\$6,715.68	547	0.1220437	\$8,976.37	\$29,883.01	N/A	N/A
Total	\$132,165.72	131340		\$73,550.40	4567	0.908693	\$73,550.40	4482	0.8779563	\$73,550.40	\$220,651.20	\$58,602.47	



Tazewell County Animal Control

21314 State Route 9
PO Box 158
Tremont, IL 61568
Phone: (309)925-3370

Business Hours = 7 days a week, 8am-4pm except federal holidays. Respond to all calls.

After Hours = 7 days a week, 4pm-8am and federal holidays. Respond to Emergency calls only.

Summary of AC Officer Call-Out Services:

- Dogs running at large, aggressive (+After Hours) or non-aggressive
- Nuisance calls including noise, odor, and inhumane treatment
- Sick or injured wildlife handling (+After Hours)
- Sick or injured stray domestic animals/life in danger (+After Hours)
- Welfare checks and Vaccination checks
- Citizen complaints
- Rabies vaccination compliance and follow-up
- 24/7 at location assistance to PD/FIRE/EMS with aggressive/non-aggressive animals (+After Hours)
- Stray domestic animal confined pick-up
- Pick-up found stray domestic animals at police station (+After Hours)
- Animal bite reports and bite case compliance (+After Hours)
- County citations of delinquent pet owners and impoundment of owned animals for non-compliance
- Pick up injured animals and transport them to emergency clinics (+After Hours)
- Feral cat population control
- Removal of wildlife in a living space (+After Hours)
- Cooperation with code enforcement to require proper animal containment

Summary of Kennel Services:

- Animal owner surrenders and stray animal intake
- Animal boarding and housing
- Adoption services
- Spay and Neuter of adoptable animals
- Critical and general wellness veterinary care
- Medication, vaccination and microchip services
- Locating owners of found animals
- Networking and transportation of animals transferred to rescue
- Orders to sterilize for running at large repeat offenders
- Deeming an aggressive animal dangerous or vicious
- Temperament testing
- Euthanasia Services

FIG 1.	2021 AC OFFICER CALL OUTS	2022 AC OFFICER CALL OUTS	PERCENT INCREASE	2021 ANIMAL HOUSED	2022 ANIMALS HOUSED	PERCENT INCREASE
TOTAL TAZEWELL COUNTY	1,264	1,470	17%	1,414	1,440	2%
TOTAL PEKIN CITY	531	587	11%	551	650	18%
PEKIN VOLUME OF TOTAL TAZEWELL	42%	40%	-2%	39%	45%	6%

FIG 2.	1997	Proposed 2023	Percent Increase
TOTAL TAZEWELL COUNTY EXPENSES	\$245,013	\$610,378	149%
TOTAL PEKIN CITY CONTRACT	\$42,965	\$48,703	13%
PEKIN VOLUME OF TOTAL TAZEWELL EXPENSES	18%	8%	-10%

Updated 12/20/23

CITY	FINE	Building & Address	ZIP CODE	
Armington	\$45	Village Hall	61721	3
		103 N. Main St		
Creve Coeur	No Vac/No Reg \$90	Water Department	61610	3
	Vac/Reg \$50	101 N. Thorncrest		3
Deer Creek	\$35, \$50, \$100	Village Hall	61733	3
		101 E. First Ave		
Delavan	\$25, \$50, \$75	City Hall	61734	3
		219 Locust St.		
East Peoria	\$50, \$75, \$100	City Hall	61611	3
		401 W. Washington		
Green Valley	\$15	Village Hall	61534	3
		109 E. Main St.		
Hopedale	\$0, \$25, \$50	Village Hall	61747	3
		101 SE. Main St		
Mackinaw	\$25	Municipal Building	61755	3
		100 E. East Ave		
Marquette Heights	\$50, \$75, \$100	City Hall	61554	3
		715 Lincoln Rd		
Morton	\$0, \$50	Police Department	61550	3
		375 W. Birchwood		3
North Pekin	\$10	Village Hall	61554	3
		206 Lincoln		
Pekin	\$50, \$75, \$100	City Hall	61554	3
		111 S. Capitol		
South Pekin	\$25	Village Hall	61564	3
		209 Main St		
Tremont	\$90	Village Hall	61568	3
		211 S. Sampson St.		
Washington	\$15	City Hall	61571	3
		301 Walnut St.		
Groveland/Manito	County Fees	County Fees	61535/61546	

PROPOSAL A - 4 YEAR PLAN

Each contract is raised an annual dollar amount that is distributed evenly across 4 years until the proposed rate is met.

Municipality	Budget 2023	Proposed	Proposed Increase	Annual % Increase	Annual \$ Increase	2024	2025	2026	2027
Pekin	\$48,704.00	\$76,632.03	57.34%	14.34%	\$6,982.01	\$55,686.01	\$62,668.02	\$69,650.02	\$76,632.03
Green Valley	\$906.00	\$1,030.83	13.78%	3.44%	\$31.21	\$937.21	\$968.41	\$999.62	\$1,030.83
Delavan	\$2,267.00	\$4,570.68	101.62%	25.40%	\$575.92	\$2,842.92	\$3,418.84	\$3,994.76	\$4,570.68
South Pekin	\$1,597.00	\$2,591.93	62.30%	15.57%	\$248.73	\$1,845.73	\$2,094.46	\$2,343.20	\$2,591.93
Marquette Heights	\$3,471.00	\$4,172.98	20.22%	5.06%	\$175.50	\$3,646.50	\$3,821.99	\$3,997.49	\$4,172.98
North Pekin	\$1,955.00	\$2,946.51	50.72%	12.68%	\$247.88	\$2,202.88	\$2,450.76	\$2,698.63	\$2,946.51
Creve Coeur	\$7,480.00	\$13,036.81	74.29%	18.57%	\$1,389.20	\$8,869.20	\$10,258.40	\$11,647.60	\$13,036.81
Washington	\$14,445.00	\$22,596.05	56.43%	14.11%	\$2,037.76	\$16,482.76	\$18,520.52	\$20,558.29	\$22,596.05
Deer Creek	\$753.00	\$957.57	27.17%	6.79%	\$51.14	\$804.14	\$855.28	\$906.43	\$957.57
Armington	\$460.00	\$800.53	74.03%	18.51%	\$85.13	\$545.13	\$630.26	\$715.40	\$800.53
Morton	\$14,097.00	\$15,537.43	10.22%	2.55%	\$360.11	\$14,457.11	\$14,817.22	\$15,177.32	\$15,537.43
Tremont	\$1,979.00	\$3,452.64	74.46%	18.62%	\$368.41	\$2,347.41	\$2,715.82	\$3,084.23	\$3,452.64
East Peoria	\$31,087.00	\$37,731.33	21.37%	5.34%	\$1,661.08	\$32,748.08	\$34,409.16	\$36,070.24	\$37,731.33
Mackinaw	\$1,810.00	\$3,328.23	83.88%	20.97%	\$379.56	\$2,189.56	\$2,569.12	\$2,948.68	\$3,328.23
Minier	No Service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hopedale	\$1,154.72	\$1,382.65	19.74%	4.93%	\$56.98	\$1,211.70	\$1,268.68	\$1,325.67	\$1,382.65
Tazewell County	Service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Joshua Wray, Economic Development Director

AGENDA ITEM: Resolution No. 196-24/25 Authorizing the Execution of a Professional Services Agreement with McDaniels Marketing for Marketing Services

DESCRIPTION: One of the Economic Development Department's strategies for economic development is to have a comprehensive marketing program to attract residents, businesses, and workforce. While the City does have proactive marketing for tourism activities, there is currently no marketing program for economic development.

After discussion with the EDAC, staff published an RFP for marketing services to prepare a comprehensive economic development marketing strategy inclusive of recommended projects, ongoing initiatives/campaigns, budgets, markets, mediums, and methods to measure success. The RFP asked agencies to assume up to a \$15,000 budget for this planning project, which did not need to include any creative work. Once the plan is completed, staff's intention is to utilize the same agency to execute the plan over the following three years (creative design, publications, social media, website work etc.).

The RFP notice was published online, and the RFP was sent to 8 marketing agencies. We received 3 submittals, and all 3 agencies presented their proposals to the EDAC on September 9. After scoring the proposals and presentations (scores attached), the EDAC recommended McDaniels Marketing. A professional services agreement with McDaniels Marketing for the creation of the marketing plan is attached for consideration.

It is staff's intention that McDaniels will also be the marketing agency that is retained to execute the plan over the next three years. The estimated budget for marketing in each of the three future years is \$40,000-\$60,000 pending Council's approval. This agreement is only for the \$15,000 to create the three-year plan.

Staff recommends approval of this resolution.

FINANCIAL IMPACT:

Requested Amount: \$15,000
 Line Item: 570 Economic Development Fund, Contractual
 Budgeted Amount: \$85,070
 Remaining Funds: \$40,995
 Notes:
 Award Type: Request for Proposal

REVIEWED BY:

Katherine Swise, City Attorney
 Eric Dubrowski, Finance Director

Approved - 10/7/2024
 Approved - 10/8/2024

Robert Grogan, Finance Consultant
John Dossey, City Manager
Sue McMillan, City Clerk

Approved - 10/9/2024
Approved - 10/9/2024
Final Approval - 10/10/2024

**Resolution No. 196-24/25 Authorizing the Execution of a Professional Services Agreement with
McDaniels Marketing for Marketing Services**

WHEREAS, 65 ILCS 5/8-1-2.5 allows the corporate authorities of municipalities to expend funds for economic development purposes; and

WHEREAS, the City of Pekin (the "City") engages in marketing and communication with potential residents, businesses, developers, and visitors as a strategy for economic development; and

WHEREAS, the City desires to create a comprehensive economic development marketing plan to organize and align marketing efforts; and

WHEREAS, the City published a request for proposals ("RFP") for such marketing services and obtained three submittals to that RFP; and

WHEREAS, after evaluation by the Economic Development Advisory Committee (the "Committee"), the Committee recommended the selection of McDaniels Marketing to complete the marketing plan; and

WHEREAS, the City Council finds it in the best interests of the City to engage a professional marketing agency in the creation of an economic development marketing plan, finds McDaniels Marketing to be the best-suited agency to do so, and desires to engage in an agreement with McDaniels Marketing for marketing services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN,
TAZEWELL COUNTY, ILLINOIS, THAT:**

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Professional Services Agreement for Marketing Services attached hereto as Exhibit A ("the Agreement") is hereby approved. The Mayor is hereby authorized to execute, and the Clerk to attest to, the Agreement with such minor modifications as the Mayor deems necessary and appropriate.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

RFP Scoresheet
Marketing Strategy

McDaniels Marketing												
Criteria	Weight	Average	1	2	3	4	5	6	7	8	9	10
Experience and Qualifications	25%	4.55	4.50	5.00	5.00	5.00	4.00	5.00	5.00	4.00	5.00	3.00
Approach and Methodology	20%	4.45	4.00	5.00	5.00	4.00	5.00	4.00	5.00	5.00	5.00	2.50
Cost	20%	4.65	4.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	2.50
Presentation	15%	4.33	3.00	4.00	5.00	5.00	5.00	4.00	4.00	5.00	5.00	3.33
Timeline	15%	4.65	4.50	5.00	5.00	4.00	4.00	5.00	5.00	5.00	4.00	5.00
References	15%	4.78	5.00	5.00	5.00	5.00	5.00	5.00	3.00	5.00	5.00	
Location	5%	4.40	5.00	5.00	5.00	5.00	3.00	5.00	5.00	5.00	5.00	1.00
Total		5.24	4.85	5.60	5.75	5.40	5.25	5.40	5.30	5.50	5.60	3.05

a5 Digital + Branding												
Criteria	Weight	Average	1	2	3	4	5	6	7	8	9	10
Experience and Qualifications	25%	4.65	4.50	5.00	5.00	5.00	4.00	4.00	5.00	5.00	4.00	5.00
Approach and Methodology	20%	4.40	5.00	5.00	5.00	3.00	4.00	4.00	5.00	4.00	4.00	5.00
Cost	20%	3.80	3.00	4.00	5.00	4.00	3.00	3.00	3.00	4.00	4.00	5.00
Presentation	15%	4.20	3.00	4.00	5.00	4.00	4.00	3.00	5.00	4.00	5.00	5.00
Timeline	15%	4.60	5.00	5.00	5.00	4.00	4.00	4.00	4.00	5.00	5.00	5.00
References	15%	4.56	5.00	5.00	5.00	4.00	3.00	4.00	5.00	5.00	5.00	
Location	5%	2.90	4.00	1.00	4.00	2.00	2.00	3.00	3.00	4.00	1.00	5.00
Total		4.95	4.88	5.20	5.70	4.55	4.15	4.20	5.10	5.15	4.90	5.00

Golden Shovel Agency												
Criteria	Weight	Average	1	2	3	4	5	6	7	8	9	10
Experience and Qualifications	25%	4.80	5.00	5.00	5.00	5.00	5.00	5.00	3.00	5.00	5.00	5.00
Approach and Methodology	20%	4.11	4.00	5.00	4.00		5.00	3.00	3.00	3.00	5.00	5.00
Cost	20%	2.67	1.00	1.00	5.00		2.00	3.00	1.00	3.00	3.00	5.00
Presentation	15%	3.22	4.00	3.00	4.00		3.00	2.00	2.00	3.00	3.00	5.00
Timeline	15%	3.11	2.00	3.00	5.00		4.00	3.00	1.00	2.00	3.00	5.00
References	15%	3.75	5.00	5.00	5.00		5.00	3.00	1.00	2.00	4.00	
Location	5%	1.40	1.00	1.00	3.00	1.00	2.00	1.00	1.00	2.00	1.00	1.00
Total		4.14	3.95	4.15	5.30	1.30	4.55	3.70	2.20	3.60	4.40	4.80

PROFESSIONAL SERVICES AGREEMENT

**PROJECT MANAGEMENT, CONSULTATION, AND MARKETING SERVICES
BETWEEN MCDANIELS MARKETING AND THE CITY OF PEKIN, ILLINOIS**

This Professional Services Agreement (“**Agreement**”) is entered into effective October 15, 2024 (the “**Effective Date**”), by and between E.W. McDaniels, Inc., doing business as McDaniels Marketing & McD Digital (collectively the “**Consultant**”) and the City of Pekin, Illinois (“**Client**”). The Client and the Consultant may be referred to hereto as the “**Parties**”. Consultant agrees to provide project management, consultation, and marketing services as outlined in this Agreement.

1. Scope of Services.

Consultant agrees to provide the following services (the “**Services**”), with all fees not to exceed fifteen thousand dollars (\$15,000), between the dates of October 15, 2024, and May 1, 2025:

1. Project Management, Consultation, and Facilitation
 - a. Total Cost: \$4,000 (26 hours at \$150/hour)
 - b. Shall include regular meetings between Consultant and Client to manage and facilitate the project and general project management and consultation at Client’s general direction.
2. Preliminary Community Research & Plan Development
 - a. Total Cost: \$6,000 (40 hours at \$150/hour)
 - b. Consultant shall create and implement a research plan including:
 - i. Qualitative research with key stakeholders;
 - ii. Community Attributes Audit and Market Research;
 - iii. SWOT Analysis; and
 - iv. Performance Metrics.
 - c. As a product of this research, Consultant shall develop a multi-year marketing strategy (the “**Marketing Strategy**”), including a tactical plan and recommendations for marketing investments for the fiscal year beginning May 1, 2025 (“**FY26**”) based upon an estimated budget of forty thousand to sixty thousand dollars (\$40,000 - \$60,000). The Marketing Strategy shall include a plan for a potential economic development website, digital marketing, video and photography, and sales collateral.
3. Messaging Platform Development
 - a. Total Cost: \$5,000 (33 hours at \$150/hour)
 - b. Consultant shall develop a strategy for the implementation, management and ongoing promotion of the economic development brand, to include, but not be limited to, the following:
 - i. Development of strategies to enhance consistency of brand image and messaging through marketing; and

- ii. Core concepts for economic development creative platform to be carried forward into the new FY26 campaign.

2. Client Approval of Materials.

Consultant shall submit to Client for its approval all elements of any materials to be produced or placed hereunder, including, but not limited to, all copy, videos, social media designs, layouts, slogans, website artwork, graphic materials, and photography (collectively, “**Materials**”). Submission for prior approval of Materials will not be required to the extent that they are preliminary only.

3. Trademarks and Intellectual Property.

As an intended result of providing the Services, Consultant may create or develop trademarks for Client in the form of taglines, slogans, logos, designs, or similar branding and marketing materials (collectively, the “**Branding**”). Consultant and Client agree that any such Branding produced through the Services shall be the intellectual property of Client.

4. Compensation and Payment.

Client agrees to pay Consultant a sum not to exceed fifteen thousand dollars and NO/100 (\$15,000) for the Services as rendered. Payment shall be made upon receipt of invoices from Consultant, which shall detail the work completed and time spent in so doing (the “**Invoices**”). Any additional work beyond the Scope of Services described in Section 1 herein must be approved by Client in writing prior to the commencement of work and shall be billed at one hundred and fifty dollars (\$150) per hour.

5. Compliance.

Consultant agrees to comply with all applicable laws and regulations, including obtaining all necessary permits and licenses.

6. Confidential Information.

Consultant agrees to keep confidential any information obtained from Client during the course of this Agreement. Upon termination or expiration of the Agreement, Consultant will return or destroy all confidential information as requested by Client, except as required by law.

7. Termination.

Either party may terminate this Agreement by providing sixty (60) days’ written notice. Upon termination, Client will only be responsible for payment for services rendered up to the termination date. Any pre-paid fees will be refunded on a pro-rata basis from the date of termination.

8. Indemnity.

To the fullest extent of the law, Consultant agrees to indemnify, defend and hold harmless the Client, its officers, employees, representatives and agents from and against any and all loss, costs, penalties, fines, damages, claims, or liabilities arising out of, resulting from, or in connection with Consultant's performance of Services contemplated by this Agreement.

9. Insurance.

Consultant, upon the request of the Client, which may be telephonic, agrees to maintain the following insurance:

- \$1,000,000 combined single limit commercial general liability insurance
- \$2,000,000 aggregate professional liability insurance

Consultant will provide Client with a certificate of insurance naming the City of Pekin as an additional insured and such other provisions as required by the Client.

10. Limitation of Liability.

In no event shall Client or its Mayor, Manager, Members, officers, directors, or employees be liable for any consequential, special, or indirect damages arising from this Agreement, even if advised of the possibility of such claims.

11. Independent Contractor.

Consultant is an independent contractor, not an employee or agent of Client. Neither party has the authority to bind the other, and Consultant shall provide all necessary workers' compensation, unemployment insurance, and other employment-related expenses.

12. No Public Statements.

Consultant agrees not to make any public statements regarding this Agreement, Client, or the services provided without prior approval from Client. Consultant agrees it is not acting as a spokesperson authorized to make public statements or claims binding Client unless specifically authorized to do so in writing on a case-by-case basis.

14. Conflicts of Interest.

Consultant has evaluated this engagement for conflicts of interest and is not aware of any conflicts. If any conflicts arise during the term, Consultant will promptly notify Client and seek a resolution.

15. Entire Agreement.

This Agreement represents the entire understanding between Consultant and Client. Any modifications must be in writing and signed by both parties. The Parties have read and fully understand the terms of this Agreement.

16. Governing Law.

This Agreement will be governed by the laws of Illinois.

17. Assignment.

Consultant may not assign this Agreement without prior written consent from Client.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

E.W. McDaniels, Inc.
(d/b/a McDaniels Marketing & McD Digital)

By: _____
Name: _____
Title: _____
Date: _____

City of Pekin, Illinois
An Illinois municipal corporation

By: _____
Name: _____
Title: _____
Date: _____

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Tina Hauk, CDBG Program Manager

AGENDA ITEM: Resolution No. 197-24/25 Supporting and Authorizing the Submission of an Application for CDBG-CV Healthy Homes Funds

DESCRIPTION: This resolution is required to submit an application for the CDBG-CV Healthy Homes funding through DECO. Staff intends to apply for \$500,000 which will replace an estimated 30 HVAC units in Low-to-Moderate Income rental units in the City.

FINANCIAL IMPACT:

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: (Remove all that do not apply) Bid, Request for Proposal, Request for Qualifications, Sole Source, Quotes, State Contract, N/A

REVIEWED BY:

Katherine Swise, City Attorney
 Nic Maquet, Chief Building Official
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/10/2024
 Approved - 10/10/2024
 Approved - 10/10/2024
 Final Approval - 10/10/2024

Resolution No. 197-24/25 Supporting and Authorizing the Submission of an Application for CDBG-CV Healthy Homes Funds

WHEREAS, the City of Pekin is applying to the State of Illinois Department of Commerce and Economic Opportunity ("DCEO") for a grant from the Community Development Block Grant-Coronavirus Health Houses Program in the amount of \$500,000.00; and

WHEREAS, if awarded, the City will use the funds to replace an estimated 30 HVAC units in low-to-moderate income rental units within the City; and

WHEREAS, in order to apply for grant funding, the City must make an application to and enter into agreements with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The City of Pekin shall apply for a grant from the Community Development Block Grant-Coronavirus Health Houses Program in the amount of \$500,000.00, and shall enter into and agree to the understandings and assurances contained in said application.

Section 3. The Mayor and the City Clerk are authorized to execute such documents as may be necessary to complete and submit the grant application, and to provide such additional information as may be required to apply for and obtain such grant.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Tina Hauk, CDBG Program Manager

AGENDA ITEM: Resolution No. 198-24/25 Adopting a Fair Housing Resolution

DESCRIPTION: Fair Housing is not only a national law and national policy, but a fundamental human concept and entitlement for all Americans. This resolution is also required for the submission of the application for the CDBG-CV Healthy Homes Funds through DECO.

FINANCIAL IMPACT:

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: (Remove all that do not apply) Bid, Request for Proposal, Request for Qualifications, Sole Source, Quotes, State Contract, N/A

REVIEWED BY:

Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/10/2024
 Approved - 10/10/2024
 Final Approval - 10/10/2024

Resolution No. 198-24/25 Adopting a Fair Housing Resolution

WHEREAS, discrimination in the sale, lease, advertisement, or financing of housing or land to be used for construction of housing, or in the provision of real estate brokerage services because of race, color, sex, national origin, religion, familial status, or handicap is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the Fair Housing Amendments Act of 1988 (46 U.S.C. § 3601, *et seq.*); and

WHEREAS, the Illinois Human Rights Act (775 ILCS 5/3-101, *et seq.*) further prohibits discrimination in the sale, lease, brokering, appraisal, or financing of housing on the basis of race, color, religion, national origin, ancestry, age, sex, marital status, order of protection status, disability, military status, sexual orientation, pregnancy, unfavorable discharge from military service, familial status, immigration status, source of income, or an arrest record; and

WHEREAS, it is the policy of the City of Pekin to implement programs to ensure equal opportunity in housing for all persons regardless of any status or characteristic protected by state or federal law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. Within the available resources, the City of Pekin will assist all persons who feel they have been discriminated against in any housing or real estate purchase, conveyance, or transaction because of race, color, religion, national origin, ancestry, age, sex, marital status, order of protection status, disability, military status, sexual orientation, pregnancy, unfavorable discharge from military service, familial status, immigration status, source of income, or an arrest record in seeking equity under federal and state laws by filing a complaint with U.S. Department of Housing and Urban Development ("HUD") or the Illinois Department of Human Rights ("IDHR").

Section 3. The City of Pekin shall take affirmative action to further fair housing by, at a minimum, posting Fair Housing Posters at City Hall in a location open and visible to the public, making HUD and IDHR fair housing complaint forms available to the public, and publishing this Resolution and other fair housing information on the City's website.

Section 4. The City of Pekin shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, builders, and real estate brokers to become aware of their respective responsibilities and rights under the Federal Fair Housing Law, the Illinois Human Rights Act, and all codes and ordinances of the City.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None

ABSENT:

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____
day of _____, 20____.

Mayor

ATTEST:

City Clerk

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Tina Hauk, CDBG Program Manager

AGENDA ITEM: Resolution No. 199-24/25 Approving and Authorizing the Acceptance of the Revised 2024 CDBG Annual Action Plan and Revised 2020-2024 CDBG Consolidated Plan

DESCRIPTION: This Resolution allows Staff to submit the revised 2024 CDBG Action Plan and revised 2020-2024 Consolidated Plan to HUD and allows the Mayor to accept the PY 2024 (FY2025) Annual Grant Agreement between the City of Pekin and the US Department of Housing and Urban Development.

FINANCIAL IMPACT:

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: (Remove all that do not apply) Bid, Request for Proposal, Request for Qualifications, Sole Source, Quotes, State Contract, N/A

REVIEWED BY:

Tina Hauk, CDBG Program Manager
 Katherine Swise, City Attorney
 Eric Dubrowski, Finance Director
 Robert Grogan, Finance Consultant
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/8/2024
 Approved - 10/9/2024
 Approved - 10/10/2024
 Approved - 10/10/2024
 Approved - 10/10/2024
 Final Approval - 10/10/2024

Resolution No. 199-24/25 Approving and Authorizing the Acceptance of the Revised 2024 CDBG Annual Action Plan and Revised 2020-2024 CDBG Consolidated Plan

WHEREAS, the City is required to adopt an Annual Action Plan to receive its allocation of Community Development Block Grant ("CDBG") funds from the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, the City adopted the 2024 Annual Action Plan on July 8, 2024; and

WHEREAS, the City is seeking to amend the 2024 Annual Action Plan to reprioritize objectives for use of CDBG funds during the 2024 plan year; and

WHEREAS, in addition to the Annual Action Plan, the City develops a five-year Consolidated Plan that identifies known community needs and sets goals to guide spending strategies during the covered period; and

WHEREAS, the City is seeking to amend the 2020-2024 Consolidated Plan to include the creation of a Homeless Initiative through the Pekin Police Department; and

WHEREAS, in accordance with the City's Citizen Participation Plan, the City held a public hearing on the proposed amendments during the regular City Council meeting on September 9, 2024, and provided a 30-day open comment period from August 29, 2024, through September 30, 2024; and

WHEREAS, the City Council finds it is in the best interest of the City and its residents to adopt the amendment to the 2024 Annual Action Plan set forth in Exhibit A attached hereto and the amendment to the 2020-2024 Consolidated Plan set forth in Exhibit B attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The revised Annual Action Plan for Program Year 2024 attached hereto as Exhibit A and the revised 2020-2024 Consolidated Plan attached hereto as Exhibit B are adopted as presented.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____

day of _____, 20____.

Mayor

ATTEST:

City Clerk



2024

Community Development Block Grant

Annual Action Plan

Hauk, Tina L.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Pekin receives an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The purpose of the CDBG program is to enable local governments, such as the City of Pekin, to develop viable urban communities for individuals with low and moderate income by providing decent housing, a suitable living environment, and expanding economic opportunities. As a requirement of receiving CDBG funding, the City is required to develop an annual plan that describes the intended projects and activities for the associated program year.

In addition to the annual plan, the City also develops a five-year plan called the Consolidated Plan. The Consolidated Plan identifies known needs in the community and sets goals for the covered five-year period, which ultimately guide the spending strategies from year-to-year. At the conclusion of each program year, the City records its spending, accomplishments, and progress towards the aforementioned goals by producing the Consolidated Annual Performance and Evaluation Report (CAPER) and filing that report with HUD.

When considering what types of activities to undertake during the program year, the City must determine that a proposed activity meets one of three national objectives:

- Benefit to low- and moderate-income (LMI) persons;
- Aid in the prevention or elimination of slums or blight; or
- Meet a need having a particular urgency.

In addition to meeting an overall national objective, each project must also qualify as an allowable activity described in Title 24 of the Code of Federal Regulations (CFR). Many of the allowable activities are listed in 24 CFR 570.201. Additionally, 24 CFR 570.207 contains a list of specifically ineligible activities further restricting the variety of allowable projects.

Both the Consolidated Plan and this annual plan may be amended during the performance period to reflect additional identified needs, changing conditions, and shifting priorities. While no substantial amendments are anticipated at the time of adoption, such changes may be introduced through the amendment process outlined in the City's Citizen Participation Plan (CPP).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This program year the City intends to use CDBG Entitlement funds to demolish 5 unsafe buildings, purchase fire safety equipment, repay some of the Section 108 Loan for the fire truck, engage in an economic development program, engage in public service activities with the development of a Homeless Initiative and provide for administrative costs associated with the program.

Based on a thorough review of the available data as described in this plan as well as the associated Consolidated Plan, the expertise of City staff, and feedback from the community, the City has identified the following objectives to be prioritized using CDBG funds during the program year:

1. Reduce the number of abandoned properties within the City to promote the health and safety of residents, stabilize land values and reduce the likelihood of delinquency;
2. Economic Development activities to spur the local and regional economy;
3. Public Services through the creation of the Homeless Initiative through the City of Pekin Police Department;
4. Debt reduction on the Section 108 Loan by making Principal and Interest Payments;
5. Improve Fire; and
6. Code Enforcement with the purchase of uniforms (i.e. bulletproof vests) for officers.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Clearance and Demolition: Last year PY 2023, the City projected 10 structures would be demolished in this program. The City experienced a number of setbacks related to this program during PY 2023: staff changes, changes in the law regarding the demolition of properties in the City, and increased costs related to this action. While 10 properties were identified only one demolition was successfully completed during PY 2023.

Public Infrastructure (Sewer Lining Rehabilitation): In total, approximately 4,238 linear feet of lining was rehabilitated using CDBG funds. Engineering estimates suggest over 1,000 households benefited from the project.

Improve Fire Safety: PY 2023 saw a substantial prepayment on the HUD Section 108 Loan on the recently purchased fire truck in PY22. These funds were reallocated from the previous year's demolition budget. This was necessary to keep the City's spending ratio in line with HUD guidance. The effect of it has taken 10 years off the repayment.

Homeless Facilities (not operating costs): During PY 2023 the City of Pekin was presented with an opportunity to make a difference in the lives of the most vulnerable population in the City, the homeless. Specifically, the City of Pekin reallocated \$75,000 from the Public Infrastructure line item to allow for a grant to convert an unused space in the basement of a building currently used for homeless services, into a day shelter for the homeless. This was a win-win for the City and the homeless population as there is a substantial need for day shelters in the City and it was an opportunity for the City to a part of the solution.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

An additional Public Comment Period for both the changes in the 2024 Annual Action Plan and the 2020-2024 Consolidated Plan began on August 29, 2024, and ended September 30, 2024. A Public Hearing was held on September 9, 2024, at 5:30 pm in the Pekin City Council Chambers located at 111 S. Capitol Street in Pekin, IL 61554. In addition to advertising the Public Hearing for the 2024 Draft Action Plan in two local newspapers, the City also posted the draft plan on the City's website for the duration of the public comment period, making it available via email, in person at City Hall, and on the website.

The 2024 Draft Action Plan was provided to the public on May 27, 2024, with the public comment period began in accordance with the City's Citizen Participation Plan. In addition, the City held a public hearing in which the plan was presented to the public during the regular City Council meeting on May 28, 2024. The 30-day comment period ended June 28, 2024. In addition to advertising the Public Hearing for the 2024 Draft Action Plan in two local newspapers, the City also posted the draft plan on the City's website for the duration of the public comment period, making it available via email, in person at City Hall, and on the website.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received during the initial public comment period or during the public hearing.

Public Hearing Public Comments: August 29, 2024

Council member Orrick: Remove \$2,500 for uniforms.

Mayor: Keep the bullet proof vests.

Council member Nutter Does the salary include what is in addition to what is allocated in Police budget? Yes, between the two funding sources they make up the full salary for the individual.

Council member Hilst: Can the Economic Development funds be reallocated to Demolition Activities? No due to the statutory caps.

Council member Hohimer: Just for clarification this is a Public Hearing, not action item. Amendments not approvals.

Summary of Comments:

Comments received during the second public comment period centered around clarification of some budget items such as the “uniforms” for the Code Enforcement Department. Bullet proof vests are a part of their uniform in which the CDBG funds are earmarked for. Another comment centered around the use of CDBG funds for Economic Development Activities. The Commenter requested the totality of these designated funds be used for several public facilities (sewers, sidewalks, other infrastructure projects). And finally, clarification was made during the hearing that the public hearing was for comments and not action by the City Council.

Written Comments Received (9.30.24 via email) from Council member Rick Hilst:

“I want to give my input while the 30-Day comment period is still open for the CDBG Program. The City currently has \$140,760 allocated to Improved Economic Environment. I would prefer the \$140,760 be re-allocated to one of the following activities or a combination thereof. I just want to make sure my comments are on record, not only as a council member but also as a citizen.

- 1). Street Improvements
- 2). Sidewalks
- 3). Sewer Improvements
- 4). Flood Drainage Improvements
- 5). Asbestos Removal

Thanks,
Rick”

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments were rejected during the public comment period or the public hearing.

A summary of the comments and the affidavits of publications are attached for review.

7. Summary

An additional Public Comment Period for both the changes in the 2024 Annual Action Plan and the 2020-2024 Consolidated Plan began on August 29, 2024, and ended September 30, 2024. A Public Hearing was held on September 9, 2024, at 5:30 pm in the Pekin City Council Chambers located at 111 S. Capitol Street in Pekin, IL 61554. In addition to advertising the Public Hearing for the 2024 Draft Action Plan in two local newspapers, the City also posted the draft plan on the City’s website for the duration of the public comment period, making it available via email, in person at City Hall, and on the website.

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As required by the City's Citizen Participation Plan, the City undertook a 30-day comment period which occurred from May 27, 2024 through June 28, 2024. A legal notice was posted in the local newspaper and a summary and draft version of the proposed plan was posted on the City's website for public review. Additionally, the City also held a public hearing as part of the development of the proposed Annual Action Plan on May 28, 2024, during a regular meeting of the Pekin City Council held in the City Council Chambers at City Hall located at 111 S. Capitol Street, Pekin, IL, 61554.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PEKIN	City of Pekin

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency responsible for overseeing the development of the Annual Action Plan and administering programs covered by the Plan is the City of Pekin, a municipality in the State of Illinois. Pekin is not a member of a consortium utilizing HUD funds.

Consolidated Plan Public Contact Information

For more information about the City's CDBG programs and plans, please contact the City's CDBG Program Manager via e-mail at tlhauk@ci.pekin.il.us or by phone at (309) 478-5356.

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Pekin has adopted a Citizen Participation Plan, which provides the City's CDBG department with policies and procedures associated with the participation of the public in CDBG-related planning activities. During the development of any CDBG-related plan and the year-end CAPER, the City undertakes at least one 30-day public comment period and one public hearing. In the event substantial amendments are deemed necessary to either the Annual Action Plan or Consolidated Plan, then a public comment period and public hearing will again be held to discuss the changes being made to the previously adopted plan(s).

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Pekin has a good working relationship with the Pekin Housing Authority (PHA) and maintains open communication with that agency. In addition to the PHA, the CDBG Program Manager is an active member of the Home for All Continuum of Care, which provides open communication with health, mental health, and social service organizations/agencies operating in the region.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City's CDBG Program Manager is a non-voting, governing board member for the Home for All Continuum of Care and a member of their Strategic Planning Committee as well as their Lived Homeless Youth Committee. This continuum of care organization acts as an open line of communication for City consultation with a variety of health, mental health, and social service providers. Further, this participation provides an ongoing source of information on initiatives occurring within the region.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Pekin does not receive ESG dollars. However, the City's participation in the Home for All Continuum of Care, which does contribute to outcomes of community initiatives recorded in HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Pekin Housing Authority
	Agency/Group/Organization Type	Housing PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was contacted by e-mail and received input on public housing needs, plans, goals and programs.
2	Agency/Group/Organization	City of Pekin
	Agency/Group/Organization Type	Service-Fair Housing Other government - Local Planning organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Pekin is the grantee for the Consolidated Plan and Annual Action Plans. As such, it is the consulting body that is seeking to coordinate and consult to improve anticipated outcomes from the use of CDBG funding.

Identify any Agency Types not consulted and provide rationale for not consulting

Significant efforts were made during the development of the Consolidated Plan including direct solicitation of feedback from local community organizations to assist in determining the needs and priorities of the plan. Information is continually gathered during the course of carrying out the Consolidated Plan through the City's participation in the Home for All Continuum of Care and contact with community organizations including the Pekin Housing Authority.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Home For All Continuum of Care	The goals of the Continuum of Care are to support low- and moderate-income individuals, particularly those experiencing homelessness. The City's goals mirror these concerns in ensuring sustainability of a safe community.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City's Citizen Participation Plan governs the public information and feedback process to ensure HUD requirements are met and the public is provided sufficient opportunity to review and comment on proposed CDBG plans and reports. During the development process of the Consolidated Plan, the City conducted a resident and community organization survey to assist CDBG staff in determining the appropriate priority needs and goals during the five-year period. A public comment period along with two public hearings were held during the development of the Consolidated Plan.

Prior to the adoption of this Annual Action Plan, the City held one public comment period as well as one public hearing to inform and solicit feedback from the public. This plan was made available via the mail, on-line and in person at City Hall. Additionally, determinations made during the development of the Consolidated Plan were considered in the creation of this Annual Action Plan along with any new information acquired during the performance of the 2023 program year. Ultimately, the Consolidated Plan associated with the program year is intended to guide the projects and activities undertaken to accomplish the goals set forth in that Consolidated Plan document.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Solicited feedback on draft Annual Action Plan.	No comments received. No one attended.	No comments rejected as none were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	Solicited feedback on draft Annual Action Plan.	No comments received.	No comments rejected as none were received.	http://www.ci.pekin.il.us/departments/community_development/
3	Public Hearing	Non-targeted/broad community	Held during meeting of City Council, access available in-person and via online video while also being televised.	No comments received, no attendance for public hearing portion of the meeting.	No comments rejected as none were received.	
4	Newspaper Ad	Non-targeted/broad community	Solicited feedback on draft Annual Action Plan.	No comments received.	No comments rejected as none were received.	
5	Internet Outreach	Non-targeted/broad community	Solicited feedback on draft Annual Action Plan.	No comments received.	No comments rejected as none were received.	http://www.ci.pekin.il.us/departments/community_development/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	Held during meeting of City Council, access available in-person and via online video while also being televised.	Comments received, see summary in text.	No comments rejected.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Pekin will receive an annual allocation for the CDBG program. For the 2024 program year, the City has been notified that it will receive an annual allocation amount of \$440,364. This allocation is similar, albeit slightly less than the previous program year. It is difficult to project Program Income as most of these funds come from old rehabilitation loans which are paid off when the property is sold or the title is transferred to someone else. The number projected for this year is based on monthly payments made by borrowers on their rehabilitation loans. There were \$91,836 of funds from prior years allocations which carried over this the 2024 Program Year.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	440,364	5,000	91,836	537,200	0	Total amount with current-year carryover for the remaining period in the Consolidated Plan is projected to be \$537,200

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Section 108	public - federal	Public Improvements Other	0	0	0	0	0	
Other	public - federal	Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City's use of CDBG funding for Public Improvements will leverage the existing resources of community to undertake such programs as presented in this plan. The CDBG program does not require matching funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not anticipate using City-owned property to accomplish the projects or activities identified in this plan. In the event that City-owned property is deemed appropriate for use in accomplishing the goals or addressing the needs identified in this or the Consolidated Plan, the City may utilize such property in association with CDBG projects or activities at its discretion.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Address Blighted Property Issues	2020	2024	Non-Housing Community Development	City of Pekin	Demolition of Dangerous and Abandoned Structures	CDBG: \$157,440	Buildings Demolished: 5 Buildings
2	Improved Economic Environment	2020	2024	Non-Housing Community Development	City of Pekin	Economic Development	CDBG: \$140,760	Businesses assisted: 2 Businesses Assisted
3	Improve Fire Safety	2020	2024	Non-Housing Community Development	City of Pekin	Fire Response and Prevention	CDBG: \$81,000	Other: 1 Other
4	Sustain or Expand Services and Direct Assistance	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Pekin	Public Services Funding	CDBG: \$70,000	Public service activities for Low/Moderate Income Housing Benefit: 150 Homeless Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Administration	2020	2024	Planning	City of Pekin	Residential Rehabilitation Public Services Funding Public Facilities and Infrastructure Demolition of Dangerous and Abandoned Structures Fire Response and Prevention Economic Development	CDBG: \$88,000	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Address Blighted Property Issues
	Goal Description	These funds will be used for demolition costs related to abandoned structures within the city limits of the City of Pekin, IL. They include carry-over from the last program year (49,940) and \$105,000 from this program year in addition to \$2,500 for Code Enforcement Uniforms for officers related to the Demolition program.

2	Goal Name	Improved Economic Environment
	Goal Description	These funds will be used to assist two businesses in the City of Pekin. These projects may include acquisition, rehabilitation, services or eligible services economic development activity activities allowed under 24 CFR 570. These funds represent \$93,864 from the PY 2024 allocation, \$5,000 in anticipated program income, \$28,696 in PY 2023 funds and \$13,200 in funds to be reprogramed from PY 2019 and 2020.
3	Goal Name	Improve Fire Safety
	Goal Description	These funds will be used to pay the principal (\$30,000) and interest (\$31,000) on the Section 108 Loan for the Fire Turck as well as to help replace fire equipment (\$20,000).
4	Goal Name	Sustain or Expand Services and Direct Assistance
	Goal Description	These funds will be used for the new Homeless Initiative through the City of Pekin Police Department. Funds will be used to supplement the salary for a social worker whose job is to interact with the homeless during police interventions to provide referrals, assistance, etc. These funds will also provide for other necessities the program may need for the initiative.
5	Goal Name	Administration
	Goal Description	These funds will be used to pay for the costs of administrative and planning costs of the program not associated with specific projects.

Projects

AP-35 Projects – 91.220(d)

Introduction

This section of the Annual Action Plan identifies broad project types that will be undertaken during the associated program year. The City retains the discretion to determine what types of activities will be undertaken during the program year that fall under the projects specified in both the Consolidated and Annual Action Plans. Further, the Consolidated Plan provides the framework for projects anticipated to occur during the entire five-year period covered by the plan, which may result in significant differences and variances in the types of projects undertaken from year-to-year. Substantial deviations from either plan as described in the Citizen Participation Plan mandate the adoption of a substantial amendment following the applicable public participation requirements.

Projects

#	Project Name
1	Demolition and Clearance
2	Pekin Economic Development Activities
3	Improve Fire Safety
4	City Homeless Initiative
5	Code Enforcement
6	Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City considered the findings described in the applicable Consolidated Plan and needs identified by City Staff since the approval of the Consolidated Plan. During the 2024 program year, the City will undertake a new program in conjunction with the Pekin City Police Department in which a social worker has been hired to assist officers in handling the human side of critical incidents and or traumatic events. Other funding priorities for this program year include: the demolition of properties on a spot basis, replacement of old breathing equipment for the fire department, investing in the community with economic development funds and the purchase of life saving items for the Code Enforcement staff. City staff do not anticipate roadblocks in utilizing CDBG funding to address the specified concerns.

AP-38 Project Summary
Project Summary Information

1	Project Name	Demolition and Clearance
	Target Area	City of Pekin
	Goals Supported	Address Blighted Property Issues
	Needs Addressed	Demolition of Dangerous and Abandoned Structures
	Funding	CDBG: \$154,940
	Description	This activity will demolish residential structures deemed uninhabitable by the City Code Enforcement in slum and blight areas.
	Target Date	4/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates five demolitions will be completed in the year with the funds available.
	Location Description	All demolitions will take place within the city limits of the City of Pekin, IL.
2	Planned Activities	These properties meet the program guidelines will be demolished using CDBG funds. The City estimates five will be completed during this program year given the funds provided.
	Project Name	Pekin Economic Development Activities
	Target Area	City of Pekin
	Goals Supported	Improved Economic Environment
	Needs Addressed	Economic Development
	Funding	CDBG: \$140,760
	Description	Funds for these projects will be used to further assist two Pekin area businesses which will in turn assist in the overall economic development of the town and region.
	Target Date	4/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates two businesses will be assisted with these funds.
	Location Description	The assisted businesses must be in an LMI area and be within the city limits of Pekin, IL.

	Planned Activities	These funds will be used to promote businesses within the city limits of Pekin, IL. They will spur economic development in creative and imaginative ways thus bolstering the local economy and assisting local area businesses.
3	Project Name	Improve Fire Safety
	Target Area	City of Pekin
	Goals Supported	Improve Fire Safety
	Needs Addressed	Fire Response and Prevention
	Funding	CDBG: \$81,000
	Description	These funds will be used in a couple of different ways to improve fire safety. They will purchase equipment for the firefighters who need to replace breathing hoses (\$20,000) and will pay the on the Section 108 Loan for the Fire Truck \$61,000.
	Target Date	4/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is difficult to estimate how many persons will benefit from these funds. Ideally, the number would be zero, indicating they were not needed. However, as they are first responders in emergencies, that number reaches into the hundreds.
	Location Description	All activities will take place in the city limits of the City of Pekin, IL.
	Planned Activities	Funds will be used to paydown debt and purchase equipment.
4	Project Name	City Homeless Initiative
	Target Area	City of Pekin
	Goals Supported	Sustain or Expand Services and Direct Assistance
	Needs Addressed	Public Services Funding
	Funding	CDBG: \$70,000
	Description	This year the City of Pekin's CDBG Program is pleased to partner with the police department in a new homeless initiative. A social worker has been hired who accompanies officers on calls involving the homeless and domestic violence incidents. This social worker is the first point of contact that individual has in terms of intervention with the authorities. They will provide limited counseling, referral services, follow-up, etc. Additionally, funds have been made available for transportation vouchers and other necessities/services needed for the homeless population they may encounter.

	Target Date	4/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates 150 homeless persons will be assisted with these funds.
	Location Description	All persons assisted and services provided will be located within the city limits of Pekin Illinois.
	Planned Activities	The social worker on the police force will provide limited counseling, referral services, follow-up, etc. Additionally, funds have been made available for transportation vouchers and other necessities or services needed for the homeless population they may encounter.
5	Project Name	Code Enforcement
	Target Area	City of Pekin
	Goals Supported	
	Needs Addressed	Demolition of Dangerous and Abandoned Structures
	Funding	CDBG: \$2,500
	Description	These funds are for the related expenses for the Code Enforcement department, specifically, safety equipment.
	Target Date	4/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	None.
	Location Description	City of Pekin.
6	Project Name	Administration
	Target Area	City of Pekin
	Goals Supported	Administration

Needs Addressed	Economic Development Residential Rehabilitation Public Facilities and Infrastructure Public Services Funding Demolition of Dangerous and Abandoned Structures Fire Response and Prevention
Funding	CDBG: \$88,000
Description	These funds are associated with the costs related to running the CDBG program, staff salary, postage, office supplies for the program, etc.
Target Date	4/30/2025
Estimate the number and type of families that will benefit from the proposed activities	Other
Location Description	City of Pekin
Planned Activities	Administrative costs, not project specific, related to running the program.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

There were no specific geographic areas identified during the development of the Consolidated Plan that would suggest a need to prioritize the allocation of CDBG funding to a particular geographic location. While the City does have census tracts at or above the LMI population threshold established by HUD to be considered low- to moderate-income areas (LMA), these areas were not exceptionally higher in LMI or poverty rates as compared to other areas in the City.

Geographic Distribution

Target Area	Percentage of Funds
City of Pekin	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The allocation priorities were based on the data compiled and presented in the 2020-2024 Consolidated Plan.

Discussion

CDBG investments may be made on a citywide basis to address the needs of residents throughout the municipality and within the CDBG Target Area listed in the above section. Most of the City's anticipated activities are not isolated to a particular area or region of the City beyond activities which qualify as a national objective based on area of effect (LMA).

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Based on previous staffing changes from the City Manager to the Program Manager, the current staff are not yet prepared to offer an affordable housing or owner-occupied rehab program at this time. That decision will be revisited on an annual basis.

One Year Goals for the Number of Households to be Supported	
Homeless	150
Non-Homeless	0
Special-Needs	0
Total	150

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

To support affordable housing goals, the City will primarily be undertaking activities which provide support to the community such as removing dangerous and abandoned structures and providing support to those most effected by traumatic critical incidents.

AP-60 Public Housing – 91.220(h)

Introduction

As discussed in the City Consolidated Plan, the Pekin Housing Authority (PHA) provides housing assistance through the administration of several complexes that provide quality housing to individuals and families that qualify under their income requirements. PHA currently provides housing to 417 individuals in 195 households through their public housing facilities, including 92 families with at least one household member reporting a disability and 51 with at least one household member over the age of 62. The total number of units available is 195 with occupancy at 100.0%.

Actions planned during the next year to address the needs to public housing

The Housing Authority uses its capital funds to maintain the properties based upon an Annual and Five-Year Plan developed by their organization. The Housing Authority applied for and was awarded an Emergency Grant to complete the replacement of the boilers and domestic hot water system at Golden Arms Apartments, a six-story high-rise. In addition, a contract has been awarded for the completion of Phase III, kitchen cabinet replacement at the Broadway Apartments. The staff, along with input from the Resident Advisory Council are working on setting priorities for use of \$411,000 in Capital Funds awarded for 2024. Projects will also be identified to extend the Five-Year Plan through 2028.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The PHA has one resident serving on the Board of Commissioners and a Resident Advisory Council that reviews and makes recommendations regarding PHA policies and Capital Plan. The PHA holds numerous resident engagement events. Some notable resident events include Back to School Pool Party, Celebrating Generations Event, Gardening at PHA, PHA Annual Easter Egg Party and Hunt and the PHA School and Supply Registration Event. Besides the website, the Resident Services Coordinator maintains the PHA Facebook page allowing the PHA to communicate with the residents and other interested parties. The PHA also has a “One Call Now” system to send messages to the residents via phone, text or e-mail.

The PHA has a full-time Resident Services Coordinator who assists our residents with a variety of needs. That person arranges events, meets with new residents soon after they move in to make sure they have what they need and understand their relationship with the Housing Authority. PHA also works with the school systems on behalf of our residents.

The PHA completes an annual PHA Plan similar to this document, which outlines their methods of engaging residents. Additionally, the Pekin Housing Authority’s resident services coordinator maintains close contact with the residents to understand their specific needs. Transportation needs are addressed with bus passes. Employment opportunities in the community are shared with the

residents. Occasionally, they are able to advocate for those seeking outside benefits, which will improve their living conditions.

The City of Pekin will partner with the PHA in the coming year to develop ways to expand participation in homeownership opportunities.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Pekin Housing Authority is not considered a troubled public housing provider.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Numerous facilities offer a variety of homeless services in the region. A substantial portion of regionally available resources and programs are directed towards chronically homeless individuals, homeless families, and veterans. Services that are dedicated to assisting unaccompanied youth are limited but providers serving that population frequently collaborate with the State of Illinois Department of Child and Family Services. While the City benefits from the regionally available assistance, there are few organizations operating within the City that provide residents with locally based services.

One new asset to the community is the addition of a full-time social worker in the police department. Their role is to accompany officers on critical incidents and/or traumatic events helping with those affected by the event. Many times this involves homeless individuals, domestic violence survivors, and others. This is a new role for Pekin as a community and for the Pekin Police Department which illustrates the City's commitment to help and serve where they can with the most vulnerable populations. The City intends to use \$70,000 of its allocation for the delivery and support of public services through the Homeless Initiative.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Involvement will continue with the Home for All Continuum of Care and where possible with additional groups that are interested in reaching out to homeless persons and providing support for their needs. The City is a non-voting member of the Home for All Continuum of Care governing board and utilizes this membership to collaborate with community organizations and service providers throughout the region.

Addressing the emergency shelter and transitional housing needs of homeless persons

Involvement will continue with the Home for All Continuum of Care and additional groups that are interested in emergency shelter and transitional housing needs of homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

There are a limited number of facilities that offer emergency or transitional housing services within the City. The CDBG Program Manager participates in the Home for All Continuum of Care as a governing board member to connect and cooperate with area organizations that may be in a position to enhance the availability of services within the City. Some of the agencies currently offering supportive services within the City include the Center for Prevention of Abuse, Salvation Army Rust Center, Pekin Outreach Initiative and Pekin Housing Authority.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The State of Illinois requires that discharge and safety plans ensure suitable housing for patients before discharge. There are regional and local community organizations that offer intermediate and transitional care facilities and housing assistance to prevent homelessness after discharge from medical and mental health institutions.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Tax and building code instruments have the potential to influence the likelihood of residential investment and neighborhood affordability. The City has no specific taxing policies that would negatively impact residential investment or affordability. Housing taxes are based solely on the assessed value of the property. Building code requirements and fees are applied similarly to all types of residential structures and present no unique barriers to development or improvement.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

There are no City policies or fees that are anticipated to diminish the potential return on residential investment.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

The City will undertake a new project this program year by assisting the Pekin Police Department with the cost of an on-site social worker/counselor to work with officers and the public on the most critical and traumatic events which touch the lives of the general public. Included in this assistance will be referrals to appropriate agencies as needed.

Actions planned to address obstacles to meeting underserved needs

To improve the situations and living conditions within the community, the City intends to utilize CDBG funding to remove abandoned and dangerous structures and provide the community with a first responder who specializes in trauma and early incident intervention through the Pekin Police Department.

Actions planned to foster and maintain affordable housing

Demolition of abandoned structures not only protects the public from potentially dangerous situation but also improves the overall condition of neighborhoods allowing homeowners improved access to home equity to finance improvement and maintenance costs.

Actions planned to reduce lead-based paint hazards

While the City does not intend to utilize CDBG funding to perform new direct residential rehabilitation services, City staff is seeking out alternative funding methods and potential partnerships as to establish more efficient rehabilitation programs within the community. It is anticipated that any proposed programs in the future will include mitigation of lead-based paint and other hazards.

Actions planned to reduce the number of poverty-level families

As discussed in the Consolidated Plan, the City will reduce the number of families living poverty through multiple programs including community organization grants, demolition, infrastructure improvements and fire-response improvements. Additionally, the City is working on additional grant opportunities and partnerships to introduce an expanded residential rehabilitation program to further support families.

Actions planned to develop institutional structure

The City will continue to collaborate with the Home for All Continuum of Care, Pekin Housing Authority, and other community organizations that provide support to low- and moderate-income households.

Through this involvement, the CDBG Program Manager develops networks with regional service

providers which in turn allow the City to better refer individuals to appropriate and available resources and foster potential programmatic partnerships.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with the Home for All Continuum of Care, Pekin Housing Authority, and other community organizations that provide support to low- and moderate-income households.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City will use any income that qualifies as program income prior to drawing entitlement funds. Beginning in PY 2020, the City transitioned to a three-year calculation of the overall 70% LMI benefit occurring from PY 2023 through PY 2025. This means that over the period three-year period, at least 70% of CDBG entitlement funds will meet the national objective of benefiting LMI individuals (not including administrative expenditures).

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	13,200
5. The amount of income from float-funded activities	0
Total Program Income:	13,200

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%



COMMUNITY DEVELOPMENT BLOCK GRANT 2020-2024 CONSOLIDATED PLAN

City of Pekin, Illinois
111 South Capitol Street, Pekin, Illinois 61554

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EXECUTIVE SUMMARY

ES-05 EXECUTIVE SUMMARY - 24 CFR 91.200(C), 91.220(B)

1. Introduction

Amendment IV: The City of Pekin is amending its 2020-2024 Consolidated Plan to be able to incorporate the inclusion of a new public service through the Pekin Police Department with the creation of the Homeless Initiative. This program will provide support for a social worker whose job it will be to respond on an as-needed basis to calls with officers in support for victims of domestic violence, homeless interventions, etc. Their job is to provide support at the scene, referrals for housing, support services, follow-up services and support along with other needs. Funds in this program will go toward the supporting the part of the salary for the social worker and for other services serving the homeless in the City of Pekin.

Amendment III Introduction: The City of Pekin is amending its 2020-2024 Consolidated Plan to include the use of \$120,165 in CDBG-CV funds for the Pekin Fire Department to purchase equipment used to respond to COVID-19 epidemic responses, specifically, life-threatening respiratory emergencies. Emergency Medical Service personnel see the effects of the COVID-19 pandemic on respiratory systems which make airway management and ventilatory support a primary concern. These funds will purchase equipment which will greatly improve the outcome as well as assisting in the diagnosis and treatment of these types of respiratory emergencies.

Amendment II Introduction: The City of Pekin is amending its 2020-2024 Consolidated Plan to primarily shift funding from Fire Response and Prevention to Public Facilities and Infrastructure and ensure consistency between the 2020 and 2021 Action Plans and this Consolidated Plan. Additionally, this amendment includes the use of the Section 108 Loan Guarantee Program as described in 24 CFR 570.704 for Fire Response and Prevention as well as Public Facilities and Infrastructure in lieu of the utilization of entitlement funds. Specifically, financing through the Section 108 program will be used to facilitate the purchase of a new fire apparatus, and in a separate loan application to HUD, will also be used to pay for fire station design and construction costs for one or more community fire stations that service CDBG eligible areas.

After the submission of the 2021 Annual Action Plan, it was determined that the delivery timeframe for the intended purchase of a fire apparatus under the Fire Response and Prevention project in the City's original 2021 AAP is in excess of 12 months which would be more appropriately financed through the Section 108 Loan Guarantee Program. Further, additional needs and expenses were identified associated with the construction and improvement of community fire stations which have also been deemed a beneficial and eligible use of the loan guarantee program as opposed to the use of entitlement funds.

Amendment I Introduction: The City of Pekin, per the City's Citizen Participation Plan requirements, determined that a substantial amendment was required to make proposed changes to the Consolidated Plan document. In keeping with these requirements, a legal notice was published on January 29, 2021 inviting the public to participate in a public comment period occurring from February 4, 2021 through February 8, 2021 and explained that a public hearing was scheduled for February 8, 2021 during the regularly scheduled City Council meeting. The substantial amendment was required to make the following significant changes to the Consolidated Plan:

- **PR-15:** Addition of citizen participation outreach and response associated with Amendment I.

- **SP-25:** Modification of priority needs.
- **SP-35:** Modification of anticipated resources including CDBG-CV3 and correction to annual allocation.
- **SP-45:** Modification of goals and allocated funding.
- **SP-70:** Addition of language to include assistance via emergency payments.
- **AP-15:** Modification of anticipated resources including CDBG-CV3 and correction to annual allocation.
- **AP-20:** Modification of goals and allocated funding.
- **AP-35:** Modification of projects and allocated funding.
- **AP-38:** Modification of projects and allocated funding.

Modifications under this amendment will be indicated as “Amendment I” in **bold** font and strikethroughs for any removed portions of the document. The following pages are original to the 2020-2024 Consolidated Plan and have not been modified in association with amendment actions unless indicated as described.

Plan Introduction: The purpose of the Community Development Block Grant (CDBG) program is to enable local governments, such as the City of Pekin, to develop viable urban communities for individuals with low- to moderate-income by providing decent housing, a suitable living environment and expanding economic opportunities. As a requirement of receiving CDBG funds from the Department of Housing and Urban Development (HUD), the City is required to develop a multi-year plan that describes identified needs within the community, provides a foundational strategy to address those areas of concern and sets goals to determine if those needs have been adequately addressed using the available resources.

In addition to the Consolidated Plan, the City also completes two documents on an annual basis to provide the public with information on how CDBG funds will be used and a summary of the accomplishments that resulted from those expenditures. The Annual Action Plan describes the specific projects for the upcoming program year that will be undertaken to incrementally accomplish the goals indicated in the Consolidated Plan. The Consolidated Annual Performance and Evaluation Report (CAPER) provides a detailed look at how the City spent the CDBG allocation and quantifies the individuals and/or households that benefitted from the City’s CDBG-funded projects.

When determining whether a project meets the eligibility requirements for CDBG funding, the City must ensure that the activity will meet one of three HUD-specified objectives:

- Benefit to low- and moderate-income (LMI) persons;
- Aid in the prevention or elimination of slums or blight; or
- Meet a need having a particular urgency.

In addition to meeting an overall national objective, each project must also qualify as an allowable activity described in Title 24 of the Code of Federal Regulations (CFR). Many of the allowable activities are listed in 24 CFR § 570.201. Additionally, 24 CFR § 570.207 contains a list of specific ineligible activities thereby further restricting the variety of allowable projects.

During the development of the Consolidated Plan, the City utilized data provided by HUD and the US Census Bureau to identify areas of need within the community. The City also solicited feedback from residents, community organizations and City staff to arrive at actionable conclusions. Community feedback is particularly valuable in that many of the respondents are they themselves, or advocates for, the intended beneficiaries of the City’s CDBG funding allocation.

To encourage resident feedback in the development of the City's Consolidated Plan, the City created an electronic survey for residents and made the equivalent paper survey available upon request. The City directly engaged with known community organizations using an alternate survey form to solicit feedback and help identify the City's greatest perceived needs. In addition to direct contact, the City also distributed the survey to numerous non-profit and faith-based organizations utilizing the Heart of Illinois Continuum of Care's general and governing membership mailing list.

The Consolidated Plan may be modified during the performance period to reflect additional identified needs, changing conditions and shifting priorities. While no substantial changes are anticipated, such changes may be introduced through the amendment process outlined in the City's Citizen Participation Plan (CPP).

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The City is committed to supporting employees who work in the City and the businesses that employ them. In response to the COVID-19 outbreak and the business restrictions associated with that event, the City has determined that a priority need exists to provide funding to small businesses. A significant amount of the CDBG allocation for the first program year will be designated to undertake such efforts. Given the unpredictable nature of this event, the City expects to amend this Plan to retain flexibility in addressing the needs of the City and its residents.

Based on the thorough review of available data, community feedback and the expertise of City staff, the City has identified the following objectives to be achieved using CDBG funds during the lifecycle of the Consolidated Plan:

1. Provide funding to sustain local businesses and provide employment opportunities for workers to encourage recovery and stability during and after the COVID-19 pandemic.
2. Preserve and expand programs carried out by community organizations through the provisioning of grant funds thereby leveraging their specialized experience to support residents.
3. Improve public and non-profit facilities and infrastructure to contribute to the efficient delivery of public services to City residents.
4. Reduce the number of abandoned properties within the City to promote the health and safety of residents, stabilize land values and reduce the likelihood of delinquency.
5. Support homeowners through residential repair and improvement programs to reduce the expense of homeownership and prevent displacement.
6. Ensure reliable and effective fire safety services are offered including response and prevention.
7. Create new and innovative ways to serve the public's most vulnerable populations with the development of new programs.

3. Evaluation of past performance

During the previous Consolidated Plan period, the City demonstrated progress towards meeting the program's goals and objectives. The City conducted numerous residential repair and improvement projects, funded community organizations that provide direct support to residents, completed several public infrastructure projects, and successfully removed several dangerous structures consistent with the priority needs identified in the governing Consolidated and Annual Action Plans.

During the period covered by this Consolidated Plan, the City will strive to enhance the efficiency of how CDBG funds are administered and will also look to expand the variety of activities undertaken using those funds. The addition of new activity types requires not only extensive research to ensure all applicable regulations are considered but the City is also required to establish unique policies and procedures for each category of activities which further complicates the introduction of such significant changes.

4. Summary of citizen participation process and consultation process

During the formulation of any Annual or Consolidated Plan, the City provides a period for public review. Citizen participation is an integral part of the planning process and the City welcomes any constructive input from its residents, community organizations and businesses. The City's website provides access to all CDBG-related reporting documents that are prepared for public review. The City also ensures the availability of the Annual or Consolidated Plans to residents in both paper and electronic formats upon request. The City's CDBG Program Manager promotes participation by all City residents; however, additional efforts will be made as possible to encourage engagement of individuals with low- to moderate-income.

The City distributed a resident survey web link in the narrative of the wastewater billing mailer processed in March of 2020. This mailer is sent to all property owners with utility services within the City. Additionally, the survey link was provided on the City's website and posted numerous times on the City's Facebook page. A paper version of the survey was also made available to all interested individuals upon request. The survey requested feedback on the prioritization of CDBG activities, priority needs within the community, and contained supplementary questions to gauge the respondent's overall knowledge and/or exposure to CDBG activities.

The City directly engaged with community organizations using an alternate survey form to solicit feedback and help identify the City's greatest perceived needs. In addition to direct contact, the City also distributed the survey link to numerous non-profit and faith-based organizations utilizing the Heart of Illinois Continuum of Care's general and governing membership mailing list.

The City has adopted a Citizen Participation Plan (CPP) which outlines the requirements for public hearings and when additional hearings are necessary due to substantial amendments to the Consolidated and Annual Action Plans. Consistent with the City's CPP, a public hearing was held to answer questions and obtain feedback from attendees on the draft version of the Consolidated Plan. Due to the impact of the COVID-19 outbreak, the public hearing was held virtually using Zoom teleconferencing software. Additional information about the CPP is located in sections PR-10 and PR-15 of this document.

5. Summary of public comments

The City of Pekin conducted two public hearings and a public comment period to provide the opportunity for input on the proposed 2020 Consolidated Plan. No comments were received specific to the Consolidated Plan.

An additional Public Hearing was held for Amendment IV concerning the addition of language which would allow the creation of the Homeless Initiative within the City of Pekin Police Department. The Public Hearing was held at the regular City Council meeting on September 9, 2024. There was a 30-day public comment period as well which ran from August 29, 2024, through September 30, 2024.

6. Summary of comments or views not accepted and the reasons for not accepting them

Feedback was encouraged and no feedback or comments were rejected from the prior public meetings/comment periods.

There were no public comments received.

7. Summary

This document serves as the application to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG). The City will focus on funding activities that will effectively carry out the goals identified in this Plan and are consistent with the national objectives as described by HUD.

The Consolidated Plan is utilized as an overall roadmap to administer the City's CDBG funds in a manner that ensures that City residents receive the most possible benefit from the limited resources available, with particular emphasis on supporting residents who have low- to moderate-income. During the 5 years covered in this Plan, the City will not only continue many of the activities it has traditionally funded but will also work to identify new needs and methods of meeting such needs. The 5-Year Consolidated Plan includes the Annual Action Plan for the 2020-2021 program year, which can be found beginning in section AP-15 of this document.

THE PROCESS

PR-05 LEAD & RESPONSIBLE AGENCIES 24 CFR 91.200(B)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PEKIN	City of Pekin

Table 1 – Responsible Agencies

Narrative

The CDBG Program Manager is responsible for the preparation of all CDBG-related plans and reports including the Consolidated Plan, Annual Action Plan, and CAPER. The CDBG Program Manager also identifies and monitors CDBG-funded activities, ensuring compliance with federal regulations applicable to the use of such funds. The CDBG Program Manager collaborates with City staff and outside entities to promote a uniform understanding of CDBG regulations and awareness of CDBG-funded assistance programs.

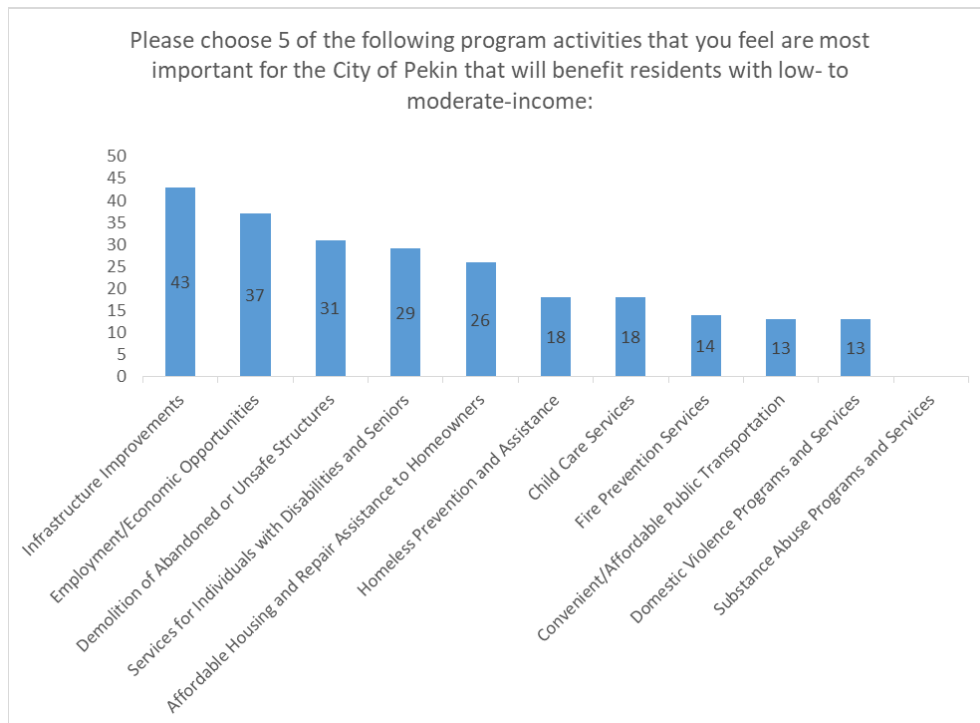
Consolidated Plan Public Contact Information

Tina Hauk (CDBG Program Manager)
City of Pekin
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Pekin, IL 61554
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1. Introduction

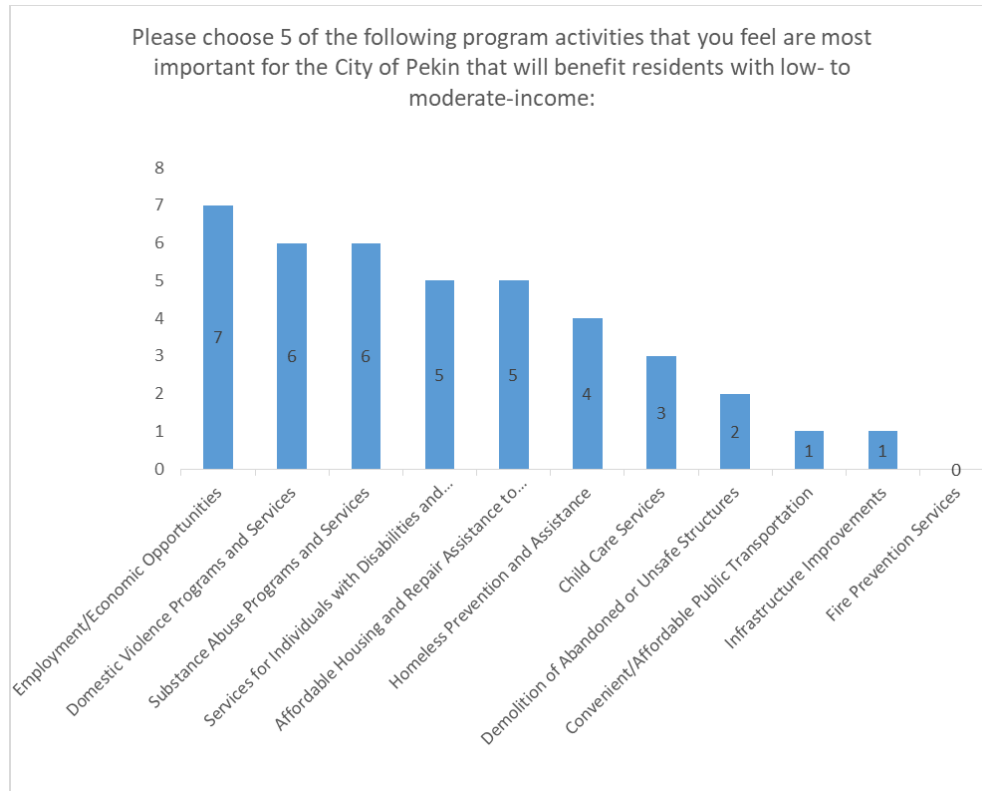
The City has adopted a Citizen Participation Plan (CPP) that describes when the City should hold public hearings and when other consultations are recommended or required. During the creation of this Plan, the City made significant efforts as described in the CPP to encourage the submission of suggestions, comments or concerns by residents and community organizations. In addition to holding the public hearings required in the CPP, the City also solicited feedback from residents and non-profit organizations using electronic and paper surveys. The City also directly solicited feedback from non-profit organizations known to be operating within the City.

Resident Survey: The City solicited responses to a multiple-choice survey consisting of 8 questions available in both paper and electronic formats. The survey was focused on assessing the perceived priority needs and activity preferences of the respondent. The survey also contained an open-ended question to determine if the individual had ever knowingly benefitted from a CDBG-funded project which will allow the City to better assess resident awareness of the CDBG program going forward from plan-to-plan.



Source: CDBG 2020 Resident Survey Results as of April 14, 2020

Community Organization Survey: An alternative survey, also containing 8 questions, was distributed through e-mail to community organizations that are known to have locations operating within the City. While additional community organizations may have coverage areas that geographically includes the City, the City directly contacted only the organizations that have a known physical office/servicing location within the City limits as to ensure a uniform distribution of solicitations. The largely open-ended survey requested feedback on the priority of identified needs, the suggestion of new needs and feedback on how the City can support the organizations working within the community.



Source: CDBG 2020 Community Organization Survey Results as of April 14, 2020

The community organization survey also asked participants to explain if their organization had been impacted by Pekin's CDBG funding in the past:

"CDBG has allowed us to serve meals on wheels to home bound seniors who do not have access to nutritious food or don't have the ability to prepare nutritious food."

"Provided emergency shelter for Pekin residents fleeing domestic violence Assisted Pekin residents to obtain orders of protection against abusive partner."

"In previous years we have received funding for bus passes which allowed us to help families have transportation to work, doctor appointments and interviews. We also received funding for our Rust Transitional Center (Homeless Shelter) where we are able to provide a safe place for men, women and families to stay while they work on goals to create self-sufficiency."

"CDBG funds helped the YWCA provide the following services to low-income residents of Pekin's Housing Authority. The YWCA offered to women of the Housing Authority a course in Healthy Lifestyles. During this course, women were given instruction in how to shop, prep meals and eat healthily on a limited budget, and they were provided instruction on how to maintain an active lifestyle without joining a gym. Secondly, with CDBG funds, the YWCA was able to offer to children who reside at the Housing Authority a summer program called Kids' Fun Days. Students came to the YWCA for a literacy lesson, an art lesson and to swim. Additionally, last year students were treated to a field trip to the Peoria Riverfront Museum."

"Pekin CDBG funding assisted in our Ready to Work financial stability program which helped individuals remove legal barriers that were enabling them to obtain gainful employment."

Public Hearings: The City held public hearings on April 27, 2020 and May 4, 2020 to provide an opportunity for public engagement and increased community awareness of CDBG activities. Both hearings were held during City Council meetings via Zoom teleconferencing software. The public was provided the ability to provide input during the hearing via an integrated chat box. The CDBG Program Manager provided an overview of the City's CDBG

funding, the findings contained within the Consolidated Plan and any goals, needs and projects proposed within the Consolidated Plan.

Public Comment Period: Between the first and second public hearings, a public comment period was held from April 28 through May 4 providing the public with an opportunity to review the draft Consolidated Plan and provide their input prior to the second hearing. Unfortunately, no comments were received pertaining to the Consolidated Plan during this public comment period.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

Human Rights Committee: The City established the Human Rights Committee (HRC) to primarily advise the City Council and City senior management on public policy issues relating to diversity, equality and human rights. The HRC has not been staffed during the preceding 5-Year Consolidated Plan, however, the City will re-establish the committee and looks to obtain feedback from residents willing to participate during the course of this 5-Year Consolidated Plan.

Mayor's Advisory Committee for Persons with Disabilities: The City established the Mayor's Advisory Committee for Persons with Disabilities to obtain feedback on public policy issues and input on funding priorities from City residents who identify as having a physical or mental disability. This committee has only met sporadically during the preceding 5-Year Consolidated Plan, however, the City will re-establish the committee and will look to obtain more frequent feedback from residents willing to participate during the course of this 5-Year Consolidated Plan.

Pekin Housing Authority: The City maintains open communication and cooperation with the Pekin Housing Authority (PHA).

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The CDBG Program Manager serves as a non-voting governing board member of the Heart of Illinois Continuum of Care (HoCoC). The HoCoC is a committee-based organization that utilizes its extensive membership of non-profit organizations and entitlement jurisdictions operating in Central Illinois to identify gaps in the support of individuals experiencing homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City does not receive Emergency Solutions Grant (ESG) funding nor does it utilize the Homeless Management Information System (HMIS). However, the City's participation in the Heart of Illinois Continuum of Care (HoCoC), which is considered a policy-making entity regarding ESG resources by the State of Illinois Department of Human

Services, does provide for the input of City staff in the allocation and procedures governing the use of funds which may impact individuals and available services within the City.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Pekin Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The CDBG Program Manager contacted the PHA's Executive Director, Dennis Green to obtain his comments regarding the public housing portion of the Consolidated Plan.
2	Agency/Group/Organization	Heart of IL Homeless Continuum of Care
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Heart of Illinois Continuum of Care member organizations were provided with notification and the associated web address to provide feedback using the City's community organization survey.
3	Agency/Group/Organization	City of Pekin
	Agency/Group/Organization Type	Housing Service-Fair Housing Planning organization Grantee Department

What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Economic Development Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Pekin is the grantee for the Consolidated and Annual Action Plans. As such, it is the consulting body that is seeking to coordinate and consult to improve anticipated outcomes from the use of CDBG funding during the court of this Plan. The Pekin CDBG Program Manager encourages feedback from other City of Pekin departments to better address unmet needs.

Identify any Agency Types not consulted and provide rationale for not consulting

No agency types were purposefully excluded or otherwise not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Heart of Illinois Continuum of Care	Preventing homelessness; increasing home affordability to stabilize households before housing loss occurs.
Analysis of Impediments to Fair Housing	Tri-County Planning Commission	Furthering the ability for individuals to locate reasonably-priced and decent housing at all income levels regardless of background, race or ethnicity.
Focus Forward Greater Peoria	Greater Peoria Economic Development Council	Promoting stability and growth of economic opportunities for all residents in the region.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))

The City maintains open communication and regularly meets with neighboring entitlement district staff with an anticipated outcome of improving coordination among local governments. Peoria, Illinois CDBG staff also regularly attend meetings at the Heart of Illinois Continuum of Care (HoICoC), further encouraging cooperation between the City of Pekin and the City of Peoria. The City actively reviews the Consolidated Plans of neighboring entitlement districts for additional pertinent information that may supplement the conclusions specified in this document.

Narrative (optional):

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City's Citizen Participation Plan (CPP) provides the process under which residents are kept informed of CDBG plans and projects. The CPP specifies that a public hearing will be held during and again after the development of the Consolidated Plan, Annual Action Plan, and CAPER. Based on the flexibilities provided in the CARES Act, the CPP was amended concurrently with the Consolidated Plan's public hearing and comment periods. A public notice was published in the Pekin Times on April 21, 2020 to encourage resident participation during the public hearing held on April 27, 2020 and throughout the public comment period held from April 28, 2020 through May 4, 2020. A second public notice was published in the Pekin Times on April 28, 2020 regarding the second public hearing held on May 4, 2020 at 5:30pm.

In addition to public hearings and the public comment period, the City solicited feedback from residents by distributing the web address for a public survey on the City's website, Facebook and a printed advertisement in the wastewater billing statement narrative (with instructions on paper survey availability upon request). The City also engaged community organizations directly with a slightly different survey to consider their specialized experience.

Amendment I and II: The City provided a public comment period from February 4, 2021 through February 8, 2021 regarding proposed modifications to the City's Consolidated Plan. One unfavorable comment was received regarding a proposed emergency assistance program and has been included in the amendment's participation summary attachment. A public hearing was also held on February 8, 2021 to inform and obtain input from the public. During the public hearing, one member of the public asked several questions regarding a proposed emergency assistance program but did not provide feedback on the Consolidated Plan document. No other comments from the public were received.

Amendment III: An additional Public Hearing was held for Amendment III concerning the reallocation of the CDBG-CV funds. The Public Hearing was held at the regular City Council meeting on February 26, 2024. There was a 30-day public comment period as well which ran from February 7, 2024 through March 8, 2024. Comments received during the February/March 2024 Public Comment Period included several questions to clarify the difference in the two amendments presented during the presentation, clarification on the reallocation and what activity the funds were reallocated from, and the timeline for expenditure for CDBG funds.

Amendment IV: As required by the City's Citizen Participation Plan an additional Public Comment Period was held on September 9, 2024, at the regular City Council meeting on that date in City Hall located at 111 S. Capitol Street, Pekin, IL 61554. The Public Comment Period ran from August 29, 2024, through September 30, 2024.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Paper Mail and Internet Outreach	All residents	Prior to the public hearings and comment period, 52 responses to the CDBG Community Needs Survey were received. This survey requested input on the public's perceived priority needs within the community.	Respondents reported a wide range of incomes and included individuals from all income levels. Respondents indicated that the top three priority needs within the community included Infrastructure Improvements to Sidewalks, Water Lines and Sewer Lines, Employment Opportunities and Economic Development, and Demolition of Abandoned or Unsafe Structures.	One comment was considered irrelevant as it appeared to be based on a misunderstanding of the CDBG program's impact on the community. The respondent indicated that the CDBG program's impact has been negative due to technical details related to enterprise zones. However, the CDBG program is not related to such matters nor is it related to county restrictions on interested businesses as noted in the comment.	https://www.surveymonkey.com/r/JVPNV8W

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Community Organizations	Prior to the public hearings, 8 responses were received from the Community Organization (Public Services) survey sent directly to known organizations operating within the City. Additionally, the Heart of Illinois Continuum of Care distributed the survey link to their membership.	The respondents indicated that the top three priority needs included Employment Opportunities and Economic Development, Domestic Violence Programs and Services, and Substance Abuse Programs and Services.	All comments were accepted.	https://www.surveymonkey.com/r/PMNXXK3L

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper, Internet	All residents	Public notices were provided in the Pekin Times, on the City's website and the City's Facebook promoting the public hearings and comment period associated with the Consolidated Plan.	No comments were received.	All comments were accepted.	http://www.ci.pekin.il.us/ https://www.facebook.com/PekinIL/
4	Amendment I: Newspaper, Internet	Amendment I: All residents	Amendment I: Public notices were provided in the Pekin Times as well as the City's website promoting the public hearing and comment period associated with the proposed Consolidated Plan amendment.	Amendment I: One comment was received regarding a proposed emergency assistance program but no feedback was received regarding the Consolidated Plan amendment.	Amendment I: All comments were accepted.	Amendment I: http://www.ci.pekin.il.us/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Amendment II: Newspaper Ad	Amendment II: Non-targeted/broad community	Amendment II: Solicited feedback on draft Consolidated Plan Amendment II.	Amendment II: No specific comments were received regarding the content of the proposed amendment.	Amendment II: All comments were accepted.	
6	Internet Outreach	Non-targeted/broad community	Request for comments and draft Consolidated Plan Amendment II posted on the City's website.	No specific comments were received regarding the content of the proposed amendment.	All comments were accepted.	http://www.ci.pekin.il.us/departments/community_development/
7	Public Hearing	Non-targeted/broad community	Public hearing was held during the regularly scheduled Pekin City Council meeting. Attendees included the Mayor, City Council, City staff and members of the public. Additionally, the session was broadcasted on television.	No specific comments were received regarding the content of the proposed amendment.	All comments were accepted.	
8	Amendment III: Newspaper Ad	Amendment III: Non-targeted/broad community	Amendment IV: Solicited feedback on draft Consolidated Plan Amendment IV.	Amendment IV:	Amendment IV: All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Internet Outreach	Non-targeted/broad community	Request for comments and draft Consolidated Plan Amendment II posted on the City's website.	Comments.	All comments were accepted.	http://www.ci.pekin.il.us/departments/community_development/
10	Public Hearing	Non-targeted/broad community	Public hearing was held during the regularly scheduled Pekin City Council meeting. Attendees included the Mayor, City Council, City staff and members of the public. Additionally, the session was broadcasted on television.		All comments were accepted.	

Table 4 – Citizen Participation Outreach

NEEDS ASSESSMENT

NA-05 OVERVIEW

Needs Assessment Overview

The City identified needs through a combination of resident surveys, feedback from community organizations, review of current plans and consultation with internal staff. Additionally, data provided by the US Census Bureau and HUD was reviewed in an effort to identify trends and patterns within the community that may provide insight into current and future community needs.

Economic Development and Support: Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak. Additionally, surveys completed by both residents and community organizations indicated a high need for economic development activities.

Public Infrastructure and Facility Improvement: The City will undertake facility and infrastructure improvements to provide consistent and efficient delivery of services to residents. The City will also consider undertaking improvements to non-profit facilities as deemed appropriate. Infrastructure improvements were indicated as the most critical need as indicated by the resident survey results.

Housing Affordability: Approximately 24.9% of households within the City struggle to pay for necessities due to housing-related cost burdening. The City will support homeowners through residential repair, rehabilitation and improvement programs to reduce the expense of homeownership and prevent displacement.

Community Program Preservation and Expansion (Public Services): Community organizations are crucial in providing supportive services for residents. The City will continue to support such organizations through direct funding of services and facility improvements for non-profit and faith-based organizations.

Abandoned Structure Demolition: The City's Inspections Department identifies abandoned buildings that pose a threat to residents. The City will utilize CDBG funds to demolish such buildings to promote the health and safety of residents, stabilize land values and reduce the likelihood of delinquency.

Fire Response and Prevention: The City has identified an urgent need for improved equipment, apparatuses, and facilities to ensure reliable and effective fire service for residents. Additionally, the City will consider instituting fire prevention programs working directly with property owners to promote fire safety. While this was not indicated as a high priority item in the resident survey, it is not anticipated that residents would be aware of the need for improved equipment, apparatuses or facilities related to fire response services.

Summary of Housing Needs

Data suggests a lack of affordable housing for households in the ranges of low- to moderate-income. Further, many households in the City expend more than 30% of their household income on housing-related expenses and due to the age of the available housing stock, many of the City's 13,965 households live in structures that contain lead-based paint hazards.

Demographics	Base Year: 2009	Most Recent Year: 2015	% Change
Population	34,094	33,910	-1%
Households	14,027	13,965	-0%
Median Income	\$40,791.00	\$48,862.00	20%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	1,690	1,525	3,015	1,925	5,810
Small Family Households	525	440	1,010	885	2,830
Large Family Households	55	85	164	15	345
Household contains at least one person 62-74 years of age	270	260	480	415	1,250
Household contains at least one person age 75 or older	340	370	510	380	325
Households with one or more children 6 years old or younger	345	255	405	355	500

Table 6 - Total Households Table

Data Source: 2011-2015 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	60	15	20	40	135	14	10	0	0	24
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	0	0	0	0	0	0	0	0	0
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	0	20	75	105	200	20	40	0	10	70
Housing cost burden greater than 50% of income (and none of the above problems)	505	10	0	0	515	235	130	50	0	415

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Housing cost burden greater than 30% of income (and none of the above problems)	230	335	205	0	770	30	209	415	65	719
Zero/negative Income (and none of the above problems)	104	0	0	0	104	115	0	0	0	115

Table 7 – Housing Problems Table

Data Source: 2011-2015 CHAS

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	565	45	95	145	850	270	180	50	10	510
Having none of four housing problems	530	615	875	420	2,440	105	695	1,995	1,350	4,145
Household has negative income, but none of the other housing problems	104	0	0	0	104	115	0	0	0	115

Table 8 – Housing Problems 2

Data Source: 2011-2015 CHAS

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	395	95	45	535	40	155	190	385
Large Related	4	10	4	18	45	45	35	125
Elderly	175	105	45	325	165	98	170	433
Other	220	149	115	484	45	85	80	210
Total need by income	794	359	209	1,362	295	383	475	1,153

Table 9 – Cost Burden > 30%

Data 2011-2015 CHAS
Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	265	0	0	265	40	15	20	75
Large Related	0	0	0	0	25	0	0	25
Elderly	85	10	0	95	130	65	30	225
Other	175	4	0	179	45	55	0	100
Total need by income	525	14	0	539	240	135	50	425

Table 10 – Cost Burden > 50%

Data 2011-2015 CHAS
Source:

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	0	20	75	105	200	20	40	0	10	70
Multiple, unrelated family households	0	0	0	0	0	0	0	0	0	0
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	0	20	75	105	200	20	40	0	10	70

Table 11 – Crowding Information – 1/2

Data Source: 2011-2015 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

Table 12 – Crowding Information – 2/2

Data Source: No Data Available

Describe the number and type of single person households in need of housing assistance.

No data available.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

The Center for Prevention of Abuse provides services to those who have experienced domestic violence, sexual assault, sexual abuse or human trafficking. During the calendar year 2019, the Center for Prevention of Abuse provided data showing they served 386 adults and 27 children who live in the City of Pekin.

What are the most common housing problems?

HUD determines eligibility for CDBG-funded programs by comparing the benefitting household's income to the HUD Area Median Family Income (HAMFI). The City is considered within the Peoria, Illinois Metropolitan Statistical Area (MSA) to calculate the applicable HAMFI. The current HAMFI that applies to the City is \$76,900 per year. All HAMFI calculations use this amount to determine benefit eligibility. For example, a household that specified as 80% HAMFI would have an overall annual household income of \$61,520 (80% of \$76,900). The limits vary based on the number of individuals residing in the household.

The 2011-2015 American Community Survey (ACS) provides the estimated total number of household units, the income level of the households residing in those units, actual or anticipated housing-related concerns, and a variety of other related information. Approximately 13,965 households are living in the City with approximately 6,230 (44%) of those households having total income in the range of 0-80% HAMFI.

HUD considers households that expend more than 30% of their gross income on housing-related expenses as "cost-burdened," and those spending over 50% as "severely cost-burdened." Households that are considered "cost-burdened" or "severely cost-burdened" are anticipated to have difficulty affording necessities such as food, clothing, transportation and medical care due in part to high housing expenses.

The 2011-2015 ACS determined that approximately 2,515 (18%) of households in the City meet HUD's definition of cost-burdened expending more than 30% of their overall income on housing expenses. Further, 964 (6.9%) of households are severely cost-burdened expending more than 50% of income on housing expenses. The elderly are at particular risk when considered cost burdening due to increasing health care and dietary expenses. 1,078 (30%) of the households that are considered cost-burdened or severely cost-burdened within the City have at least one member of the household that is over the age of 62. These households are particularly vulnerable to experiencing homelessness or displacement due to unexpected repairs or mobility concerns.

Are any populations/household types more affected than others by these problems?

Data currently available does not provide sufficient information to objectively conclude if demographic factors such as education, family size, or disability status impact the likelihood of City households experiencing housing problems.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

Low-income, at-risk individuals and families with children are both demographic groups that without assistance are more likely to experience homelessness. Individuals in these demographics often require assistance including education, job training, utility assistance, substance abuse assistance, childcare, and credit repair. Several local agencies provide services including the Pekin Salvation Army.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

The City does not specifically track at-risk populations. The City will continue to work with the Heart of Illinois Continuum of Care to stay informed of issues and regional figures concerning at-risk populations.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

The most prevalent housing need identified involves the issue of housing affordability. The degree of cost burdening within the City contributes to the instability of housing and an increased risk of experiencing homelessness for the households qualifying as cost-burdened. Additionally, the elderly and those identifying as physically and mentally disabled are at a greater risk of experiencing homelessness.

For individuals receiving Supplemental Security Income (SSI) benefits due to age or disability, the federal benefit rate (FBR) is \$783.00 per month. In some states, the FBR is supplemented by a state-funded payment. Illinois does not participate in a state-funded supplemental payment. Based on the FBR, an individual's housing costs must be less than \$234.90 per month to avoid being considered cost-burdened by HUD standards. Given the City's median rent of \$518.00, individuals with a limited income at or below the FBR are anticipated to have difficulty meeting their overall needs.

Discussion

NA-15 DISPROPORTIONATELY GREATER NEED: HOUSING PROBLEMS – 91.205 (B)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

The estimated total number of households with 0%-100% area median income in the City is 8,140. Of that number, an estimated 97.6% (7,948) of those households are comprised of individuals who identify as White, 1.1% (90) identify as Hispanic, 0.3% (30) identify as Asian, 0.2% (20) identify as African-American or Black, 0.1% (15) identify as American Indian or Alaska Native and less than 0.1% (4) identify as Pacific Islander.

The data provides separate information on households that are experiencing "housing problems" which are considered to be a lack of complete kitchen facilities, lack of complete plumbing facilities, more than one person per room or cost burdens of more than 30%. The estimated number of households with 0%-80% area median income in the City that is experiencing 1 or more housing problem(s) is/are 2,845. Of that number an estimated 97.7% (2,770) identify as White, 1.7% (50) identify as Hispanic and 0.5% (15) identify as American Indian or Alaska Native.

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,100	370	219
White	1,060	360	199
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	30	0	15

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

30%-50% of Area

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	760	759	0
White	725	734	0
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	15	0	0
Pacific Islander	0	0	0
Hispanic	20	25	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data 2011-2015 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	765	2,250	0
White	765	2,210	0
Black / African American	0	20	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	4	0
Hispanic	0	0	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data 2011-2015 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room,
4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	220	1,705	0
White	220	1,675	0
Black / African American	0	0	0
Asian	0	30	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room,
4. Cost Burden greater than 30%

Discussion

Based on the review of racial and/or ethnic data, no racial and/or ethnic group was identified as having a disproportionately higher incident rate of housing problems or needs. The City is largely homogenous in its composition and there is insufficient data to suggest any greater need in any one group.

NA-20 DISPROPORTIONATELY GREATER NEED: SEVERE HOUSING PROBLEMS – 91.205 (B)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

The estimated total number of households with 0%-100% area median income in the City is 8,140. Of that number, an estimated 97.6% (7,948) of those households are comprised of individuals who identify as White, 1.1% (90) identify as Hispanic, 0.3% (30) identify as Asian, 0.2% (20) identify as African-American or Black, 0.1% (15) identify as American Indian or Alaska Native and less than 0.1% (4) identify as Pacific Islander.

The data provides separate information on households that are experiencing "severe housing problems" which are considered to be a lack of complete kitchen facilities, lack of complete plumbing facilities, more than one person per room or cost burdens of more than 50%. The estimated number of households with 0%-100% area median income in the City that is experiencing 1 or more severe housing problem(s) is/are 1,360. Of that number an estimated 94.4% (1,285) identify as White, 3.6% (50) identify as Hispanic and 1.1% (15) identify as American Indian or Alaska Native.

Based on the review of racial and/or ethnic information as it pertains to severe housing problems or needs, no racial and/or ethnic group was identified as having a disproportionately higher rate of experiencing severe housing problems or needs.

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	835	635	219
White	795	625	199
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	30	0	15

Table 17 – Severe Housing Problems 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	225	1,310	0
White	190	1,275	0
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	15	0	0
Pacific Islander	0	0	0
Hispanic	20	25	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	145	2,870	0
White	145	2,830	0
Black / African American	0	20	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	4	0
Hispanic	0	0	0

Table 19 – Severe Housing Problems 50 - 80% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room,
4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	155	1,770	0
White	155	1,745	0
Black / African American	0	0	0
Asian	0	30	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room,
4. Cost Burden over 50%

Discussion

Based on the review of racial and/or ethnic data, no racial and/or ethnic group was identified as having a disproportionately higher incident rate of housing problems or needs. The City is largely homogenous in its composition and there is insufficient data to suggest any greater need in any one group.

NA-25 DISPROPORTIONATELY GREATER NEED: HOUSING COST BURDENS – 91.205 (B)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

Based on the review of racial and/or ethnic information as it pertains to housing problems or needs, no racial and/or ethnic group was identified as having a disproportionately higher rate of experiencing housing cost burdens.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	11,070	1,710	960	219
White	10,880	1,695	885	199
Black / African American	20	0	0	0
Asian	30	0	0	0
American Indian, Alaska Native	15	0	15	0
Pacific Islander	4	0	0	0
Hispanic	95	0	50	15

Table 21 – Greater Need: Housing Cost Burdens AMI

Data Source: 2011-2015 CHAS

Discussion:

Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

There are no income categories in which a specific racial/ethnic group has a disproportionately greater need than the housing needs of other groups in that income category.

If they have needs not identified above, what are those needs?

The needs of all racial or ethnic groups are largely the same in the City. There are no racial or ethnic groups with an identified greater disproportionate need than their respective income category as a whole.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

No data available.

Introduction

The Pekin Housing Authority (PHA) provides housing assistance through the administration of several complexes that provide quality housing to individuals that qualify under their income requirements. PHA currently provides vouchers to 191 individuals through their public housing facilities, including 62 families with at least one household member reporting a disability and 40 with at least one household member over the age of 62.

Totals in Use

Program Type									
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	191	0	0	0	0	0	0

Table 22 - Public Housing by Program Type

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: PIC (PIH Information Center)

Characteristics of Residents

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project - based	Tenant - based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	0	0	11,517	0	0	0	0	0
Average length of stay	0	0	5	0	0	0	0	0
Average Household size	0	0	2	0	0	0	0	0
# Homeless at admission	0	0	0	0	0	0	0	0
# of Elderly Program Participants (>62)	0	0	40	0	0	0	0	0
# of Disabled Families	0	0	62	0	0	0	0	0
# of Families requesting accessibility features	0	0	191	0	0	0	0	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 23 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	190	0	0	0	0	0	0
Black/African American	0	0	1	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
American Indian/Alaska Native	0	0	0	0	0	0	0	0	0
Pacific Islander	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 24 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Ethnicity of Residents

Ethnicity	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	0	0	0	0	0	0	0
Not Hispanic	0	0	191	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 25 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

There are no individuals or households on the waiting list for Pekin Housing Authority's accessible units.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

Most immediate needs of residents are being addressed by the Pekin Housing Authority.

How do these needs compare to the housing needs of the population at large

It is anticipated that the Pekin Housing Authority can better meet the needs of residents than households in the population at large.

Discussion

Introduction:

The data included in this section was obtained from HUD's Continuum of Care Homeless Assistance Programs Homeless Populations and Subpopulations Report for IL-507 Peoria, Pekin/Fulton, Tazewell, Peoria, and Woodford Counties dated January 23, 2019. HUD compiles this analysis from field reports by servicing Continuum of Care organizations.

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	1	22	0	0	0	0
Persons in Households with Only Children	0	0	0	0	0	0
Persons in Households with Only Adults	193	9	0	0	0	0
Chronically Homeless Individuals	3	42	0	0	0	0
Chronically Homeless Families	0	3	0	0	0	0
Veterans	2	26	0	0	0	0
Unaccompanied Child	2	12	0	0	0	0
Persons with HIV	0	1	0	0	0	0

Table 26 - Homeless Needs Assessment

Alternate Data Source Name:

01/23/2019 Point in Time Summary for IL-507 - Peoria/Fulton/Peoria/Tazewell/Woodford Continuum of Care

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	0	0
Black or African American	0	0
Asian	0	0
American Indian or Alaska Native	0	0
Pacific Islander	0	0
Ethnicity:	Sheltered:	Unsheltered (optional)
Hispanic	0	0
Not Hispanic	0	0

Data Source

Comments: Data Unavailable.

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

Section MA-45, specifically Table 39, addresses the number and types of families in need of housing assistance.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

The City is largely homogeneous in race and ethnicity and the needs of all individuals experiencing homelessness are anticipated to be similar within the City.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

Section MA-45, specifically Table 39, addresses the number and types of families in need of housing assistance.

Discussion:

Introduction:

Many of the programs that focus on homelessness also assist individuals with special needs that may or may not be experiencing homelessness. These households and individuals include the elderly, frail elderly, persons with disabilities, persons struggling with alcohol or substance abuse, persons with HIV/AIDS and their families, as well as public housing residents.

Describe the characteristics of special needs populations in your community:

The US Census Bureau defines the term “elderly” as an individual who is over the age of 62. There are an estimated 4,600 households in the City with income levels between 0%-100% of the HUD Adjusted Median Family Income (HAMFI) that have one or more household members that are considered elderly, with 1,925 having at least one household member age 75 or older. Based on a total of 13,965 households between 0%-100% HAMFI in the City, more than 32% of the households in that income range contain at least one elderly household member. An elderly person who is unable to perform at least three “activities of daily living” comprised of eating, bathing, grooming, dressing, or home management activities is considered “frail elderly.”

Persons with disabilities include individuals with physical, mental or emotional conditions that affect their daily lives with at least one functional impairment for a period of 6 months or more. The US Census Bureau’s data from the 2014-2018 American Census Survey (ACS) estimates that approximately 10.6% of the City’s population meet the bureau’s definition of disabled.

What are the housing and supportive service needs of these populations and how are these needs determined?

Populations with special needs often require housing and supportive services to increase their quality of life and improve the likelihood of obtaining self-sufficiency upon reaching adulthood and thereafter. A variety of specialized services are required to accommodate persons with physical and/or mental health needs. Housing support may include assisting populations with special needs to find and maintain affordable housing, securing transitional housing with the necessary services and/or identifying permanent housing with or without continued case management activities.

Supportive services may include different levels of assistance depending on the specific needs of the individual. Some examples of potential supportive services include:

1. Locating suitable housing options;
2. Providing emergency rent/house payments;
3. Paying utility bills;
4. Paying for medical services;
5. Purchasing household items such as food and toiletries;
6. Securing reliable public or private transportation; or
7. Providing case management services

The housing and supportive activities for residents with special needs described in this section was included in the previous Consolidated Plan and was originally compiled utilizing input provided by the following organizations:

1. Center for Prevention of Abuse
2. Central Illinois Agency on Aging
3. Heart of Illinois 211
4. Mayor's Advisory Committee for People With Disabilities
5. Miller Center
6. Pekin Housing Authority
7. Pekin Outreach Initiative
8. Pekin Salvation Army
9. Pekin United Way
10. Pekin YWCA
11. Tazewell County Health Department
12. Tazewood Community Services
13. University of Illinois College of Medicine – Peoria

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

The Heart of Illinois HIV/AIDS Center (HIHAC) is a program within the University of Illinois College of Medicine at Peoria (UICOMP) Department of Internal Medicine. UICOMP serves individuals within a 15 county area who have been diagnosed with HIV, the virus that causes AIDS. HIHAC is the main local service provider in the region. A majority of the population with HIV/AIDS and their families face many of the same affordability challenges as the elderly in addition to managing a chronic disease.

Discussion:

The needs of populations with special support considerations often far outweigh the volume of limited resources. The City will continue to collaborate with service providers, local officials and community advocates to identify needs and refer individuals appropriately.

Describe the jurisdiction's need for Public Facilities:

The City has identified fire safety as a priority need for this Consolidated Plan to invest in emergency response equipment, apparatuses, and facilities to ensure reliable services are available to residents. Approximately 11,530 (82.5%) of the City's total 13,965 households live in structures that were built before 1979, with 3,780 (27%) of those households living in buildings built before 1950. Given the age of the housing stock and levels of cost burdening within the City, it is reasonable to assume that many of those properties contain original wiring systems that require improvement or replacement to meet today's electrical needs and safety requirements. In addition to general concerns regarding the routine lack of electrical system maintenance in all residential structures, older homes may also contain knob and tube, rag wire or other aged wiring systems, most of which were historically installed without grounding considerations.

In addition to equipment, vehicle and facility expenses, the City is also considering the implementation of additional fire prevention programs to benefit residents with detection and safety devices for their homes. Individuals who are elderly, have mobility concerns or those with low income often have difficulty affording and maintaining sufficient fire safety items such as smoke alarms.

The City will also promote non-profit organizations operating within the City through the funding of facility improvements. CDBG funds may be used to improve or rehabilitate City-owned properties as well as properties owned by non-profit organizations. Any funds expended to improvement Public facilities are not subject to the 15% maximum cap on Public Services expenditures.

How were these needs determined?

While the City does strive to provide information regarding the status of such topics during meetings of the City Council, the City does not expect or anticipate that residents will be aware of the internal needs of City departments. The City primarily relies on department staff to identify needs within Public Facilities.

Describe the jurisdiction's need for Public Improvements:

The City has priority needs related to improvement and rehabilitation of ageing infrastructure on a citywide basis; however, regulations require that CDBG be utilized to primarily benefit households and census tracts that are largely comprised of low- to moderate-income individuals. City residents have expressed concern in regards to the condition of City sidewalks as well as the need for improvements to comply with the American with Disabilities Act (ADA). Additionally, City staff have identified the need for improvement and rehabilitation of infrastructure items not visible to City residents such as sewer and storm water linings.

The City contains numerous structures that have been identified by the City Inspections Department as in need of demolition due to abandonment. Demolition of abandoned or blighted properties promotes the safety, health, and stability of neighborhoods within the City. Further, the presence of such properties is detrimental to the value of neighboring parcels and may reduce the ability for homeowners to pay for unexpected expenses through home equity.

How were these needs determined?

The City conducted an electronic survey that further confirmed the public's interest in rehabilitation and improvement of city infrastructure. The City's Engineering Department has also identified numerous sections of the City that require a variety of infrastructure improvement and/or rehabilitation, many of which are located in eligible neighborhoods. The City's Inspections Department has identified several properties that have been abandoned and dilapidated to the detriment of public safety.

Describe the jurisdiction's need for Public Services:

The City has remained committed to annually funding community organizations that provide supportive services to residents. While the City can undertake many projects that assist in developing a suitable living environment, the City relies on community organizations to deliver services that require special expertise or qualifications such as but not limited to, case management, counseling, education, and health care. Further, such organizations can leverage a variety of other resources to expand the community's benefit from allocated CDBG funds.

How were these needs determined?

To carry out a Public Services program, the City engages non-profit organizations in a sub-recipient relationship. The City must rely on these outside organizations to be willing and capable of operating a program that adheres to the documentation and financial requirements mandated in Federal policy. Once per year, the City publishes a request for proposals and determines, from the organizations that present a proposed activity for funding, which of those activities would be most suitable to address the current and anticipated future needs of the City's residents.

Current and anticipated needs are determined through engagement with residents and community organizations. The City solicits feedback during the public comment period annually in association with the Annual Action Plan. During this time, the City holds public hearings and distributes electronic and paper surveys. The City also collaborates and exchanges information with regional service providers as a governing board member for the Heart of Illinois Continuum of Care.

HOUSING MARKET ANALYSIS

MA-05 OVERVIEW

Housing Market Analysis Overview:

As previously described in this Plan, the largest housing-related issue facing the City pertains to the subject of home affordability. The effect of rising rental costs on home affordability is also a significant concern. The 2011-2015 ACS indicates that the median home value between 2009 and 2015 increased a moderate 3% from \$97,900 to \$100,700 while median rent increased an exceptional 20% from \$430 to \$518.

Further complicating matters for households with low income is the lack of affordable housing supply. For example, there are approximately 1,690 households with income between 0-30% HAMFI, however, there are only approximately 500 housing units within the City that meet the affordability thresholds to avoid cost burdening. Conversely, there is a lack of housing for those at 100% HAMFI or more, which pushes households with higher incomes to purchase or rent properties below their means thereby further reducing the affordable housing options for low- to moderate-income households.

Based on available data, properties do not display excessive functional issues in regards to plumbing or kitchen facilities. Of the total housing units, it is estimated that 160 lack complete kitchen facilities and only 8 suffer from incomplete plumbing. Units are not largely overcrowded as 13,672 units have less than one individual living in the property per room, 292 have 1.00 to 1.50 individuals per room, and zero have 1.51 individuals or more per room.

Based on the available data, over 82% of housing units were built in or before 1979, which indicates a likely need for rehabilitation as well as the strong possibility of the presence of lead. This not only poses a health hazard for those (particularly children) residing in such properties but also significantly increases the cost of any renovation activity that is subject to lead-safe work and remediation requirements.

MA-10 NUMBER OF HOUSING UNITS – 91.210(A)&(B)(2)

Introduction

There are an estimated 15,165 housing units in the City with 9,514 of those units being owner-occupied, 4,450 being renter-occupied and the remainder largely being vacant. Of the total housing units, there is an estimated overall vacancy rate of 10.2% for rental units and 1.2% for owner-occupied properties. The vast majority of properties within the City are 1-unit, detached units totaling 11,020 with the remainder largely consisting of multi-unit residences.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	11,020	73%
1-unit, attached structure	450	3%
2-4 units	1,260	8%
5-19 units	1,790	12%
20 or more units	585	4%
Mobile Home, boat, RV, van, etc	60	0%
Total	15,165	100%

Table 27 – Residential Properties by Unit Number

Data Source: 2011-2015 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	0	0%	93	2%
1 bedroom	249	3%	1,585	36%
2 bedrooms	2,600	27%	1,850	42%
3 or more bedrooms	6,665	70%	930	21%
Total	9,514	100%	4,458	101%

Table 28 – Unit Size by Tenure

Data Source: 2011-2015 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

6,230 of the City's 13,965 households have a total income that is considered by HUD to be low- to moderate-income (0-80% HAMFI). As previously discussed, the US Census Bureau estimates there is a significant population

within the City of elderly and frail elderly. Additionally, the US Census Bureau also estimates that approximately 10.6% of the City's population is considered disabled by their definition.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

There is no expectation of a significant loss in affordable housing inventory. The City does not participate in Section 8.

Does the availability of housing units meet the needs of the population?

There is a shortage of affordable and decent housing for individuals with low- to moderate-income or for those who are identified as elderly or having a disability.

Describe the need for specific types of housing:

The shortage of housing is most prominent for those with 30% to 50% HAMFI thus resulting in cost-burdening of those individuals and households. There is a surplus of housing at levels above what the lowest income individuals can afford which forces such them to expend far more on housing-related costs than would be recommended by HUD's expenditure guidelines. The availability of single-family or multi-unit residential properties that is affordable to those with 30% to 50% HAMFI is needed.

Discussion

Introduction

The City's median home value is \$100,700 and the median rent is \$518. To afford the median rent without being classified as a cost-burdened household, household members would need to have a total income of \$1,726 per month. Approximately 46.3% of households pay less than \$500 per month in rent and about 50.5% of households pay rent from \$500 to \$999 per month.

Cost of Housing

	Base Year: 2009	Most Recent Year: 2015	% Change
Median Home Value	97,900	100,700	3%
Median Contract Rent	430	518	20%

Table 29 – Cost of Housing

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	2,057	46.3%
\$500-999	2,245	50.5%
\$1,000-1,499	134	3.0%
\$1,500-1,999	0	0.0%
\$2,000 or more	14	0.3%
Total	4,450	100.1%

Table 30 - Rent Paid

Data Source: 2011-2015 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	500	No Data
50% HAMFI	1,944	1,140
80% HAMFI	3,088	3,255
100% HAMFI	No Data	4,723
Total	5,532	9,118

Table 31 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	0	0	0	0	0
High HOME Rent	0	0	0	0	0
Low HOME Rent	0	0	0	0	0

Table 32 – Monthly Rent

Data Source Comments: Data unavailable.

Is there sufficient housing for households at all income levels?

As previously discussed, there is a lack of affordable housing for households with income from 0-30% HAMFI but an overall surplus in available housing units. The following chart compares the number of households and the number of affordable housing units available within the City:

Household Income	Households		Affordability by HAMFI Earnings	Number of Total Housing Units
0-30% HAMFI	1,690		30%	500
>30-50% HAMFI	1,525		50%	3,084
>50-80% HAMFI	3,015		80%	6,343
>80-100% HAMFI	1,925		100%	4,723
>100% HAMFI	5,810		Total:	14,650
Total:	13,965			
Data Source:	2011-2015 CHAS			

How is affordability of housing likely to change considering changes to home values and/or rents?

Currently, rents are not affordable for households with income from 0-30% HAMFI. Further, between 2009 and 2015, median rents rose approximately 20%, which forces those with low- to moderate-income to take on additional cost burdens due to the lack of income-appropriate housing units. Home values remain largely steady with only a 3% gain in median property values between 2009 and 2015.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

The City does not receive HOME funds from the U.S. Department of Housing and Urban Development (HUD).

Discussion

Introduction

It is anticipated that numerous properties require rehabilitation and improvement based on the age of the housing stock and the degree of cost burdening affecting households in the community. Cost burdened households are unlikely to have the financial means to engage in proactive maintenance or improvements. Further, over 85% of owner-occupied housing units are at-risk for containing lead-based paint due to the structures.

As previously discussed, the cost of housing is not affordable for households in the 0-30% HAMFI due to a lack of housing units that are priced below the 30% threshold of housing-related cost burdening as defined by HUD. Conversely, the City has an overabundance of available properties for those above the 50% HAMFI. This forces households to purchase or rent properties priced above their recommended housing budget thereby further reducing the household's ability to engage in preventative maintenance or improvement activities.

Definitions

Substandard Housing: Defined as a structure that fails to meet the 2006 International Property Maintenance Code.

Substandard Housing but Suitable for Rehabilitation: Defined as a structure that fails to meet the 2006 International Existing Property Maintenance Code but is structurally and economically feasible to repair.

Lack of Complete Kitchen or Plumbing Facilities: Structures that lack the presence of hot and cold running water, bathtub or shower, sink with a faucet, stove or range, refrigerator and/or telephone service.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	1,265	13%	1,540	35%
With two selected Conditions	75	1%	85	2%
With three selected Conditions	0	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	8,170	86%	2,830	64%
Total	9,510	100%	4,455	101%

Table 33 - Condition of Units

Data Source: 2011-2015 ACS

Selected Conditions

Selected conditions include:

- Lack of complete kitchen facilities.

- Lack of complete plumbing facilities.
- More than one person per room.
- Cost burden greater than 30%.

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	659	7%	175	4%
1980-1999	740	8%	860	19%
1950-1979	4,970	52%	2,780	63%
Before 1950	3,145	33%	635	14%
Total	9,514	100%	4,450	100%

Table 34 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	8,115	85%	3,415	77%
Housing Units build before 1980 with children present	480	5%	220	5%

Table 35 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

Table 36 - Vacant Units

Data Source: 2005-2009 CHAS

Need for Owner and Rental Rehabilitation

Approximately 85% of owner-occupied and 77% of renter-occupied residential properties are at high-risk for lead-based paint hazards. The majority of the City's housing stock was built before 1980 and it is presumed that many of these properties need housing rehabilitation to meet the standards of the 2006 International Property Maintenance Code. Additionally, properties built before 1980 are likely to have active lead-based paint hazards that must be considered during any rehabilitation activity.

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

There is no City-level data available that shows a direct correlation between the number of housing units occupied by low- to moderate-income households and the existence of lead-based paint hazards.

Discussion

Introduction

The Pekin Housing Authority (PHA) is an independent entity that is governed by its board of commissioners. The PHA manages seven residential complexes to provide suitable and affordable housing for individuals with limited income. Many of the units include on-site amenities and nearby features including community centers, playgrounds, basketball courts, and storage areas. Several of the complexes have units available for individuals with mobility concerns and one property (Golden Arms Apartments) exclusively provides housing for those who are elderly and/or disabled.

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	0	0	196	0	0	0	0	0	0
# of accessible units	0	0	14	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 37 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center), Dennis Green (Executive Director of the Housing Authority of the City of Pekin)

Describe the supply of public housing developments:

The Pekin Housing Authority (PHA) provides housing assistance through the administration of several complexes that provide quality housing to individuals that qualify under their income requirements. PHA currently provides vouchers to 191 individuals through their public housing facilities, including 14 families with at least one household member requiring an accessible unit.

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

Broadway Apartments: The largest public housing apartment community and caters to individuals and families consisting of 50 duplexes, with 100 total units ranging in size from one to four bedrooms. This property features a community center, playground, basketball, and off-site storage sheds for resident use.

Delavan Apartments: PHA has managed this 16-unit apartment complex since June 2018. It includes resident amenities including on-site laundry services, off-street parking, and handicap accessibility.

Golden Arms Apartments: A six-story residential building reserved for residents who are elderly or those with mobility concerns. This property includes elevator access for accessibility, laundry facilities, a community room, and closed-circuit television. Golden Arms Apartments also boasts additional precautions related to resident safety including restricted public access, security cameras, and fire control systems.

Green Valley Apartments: Located 13 miles south of the City, this property consists of 12 apartment all of which recently underwent major renovations in 2004. One of the units has been renovated for handicap accessibility for residents with mobility concerns. All residents are provided off-street parking and laundry facilities.

Meadow View Apartments: Located 7 miles south of the City, this property includes 12 apartments located in three separate buildings. All units were extensively remodeled in 2008 which also included a complex-wide exterior renovation. This complex features off-street parking, laundry facilities, and one handicap accessible unit.

Park Ridge Estates: A 50-unit duplex community consisting of one and two-bedroom units. Amenities include resident patios, off-street parking, community center, playground and adjacent forest areas with active wildlife.

Public Housing Condition

Public Housing Development	Average Inspection Score
Pekin Housing Authority	83

Table 38 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

The Housing Authority uses its capital funds to maintain the properties based upon an Annual and Five-Year Plan developed by their organization. Currently, The Buildings at Park Ridge Estates are receiving new exterior finishes, replacing original materials installed in 1982. Phase 1 will include half of the duplexes and the community center. Phase 2 should complete the project using 2020 capital funds. Interiors of those properties were updated several years ago. Last year, the first floor of Golden Arms Apartments was renovated to make the building more accessible with new restrooms, an expanded laundry room and accessible offices. Future funds are expected to be used to renovate the community center at the Broadway Apartments.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

The Housing Authority's resident services coordinator maintains close contact with the residents to understand their specific needs. Transportation needs are addressed with bus passes. Employment opportunities in the community are shared with the residents. Occasionally, they are able to advocate for those seeking outside benefits which will improve their living conditions.

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units

The Housing Authority does not currently have any applicants on the waiting list in need of accessible units. They are able to meet most people's needs requiring modifications of units if an existing accessibility unit is not available. Besides the physically accessible apartments, the Housing Authority can make modifications to address the needs of individuals with hearing or visual impairments.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

Per Executive Director Dennis Green, most of the known immediate needs of the residents are being met.

How do these needs compare to the housing needs of the population at large

The need for affordable housing in the population at-large is being met for those who live in public housing.

Introduction

Numerous facilities offer a variety of homeless services in the region. A substantial portion of regionally available resources and programs are directed towards chronically homeless individuals, homeless families, and veterans. Services that are dedicated to assisting unaccompanied youth are limited but providers serving that population frequently collaborate with the State of Illinois Department of Child and Family Services. While the City benefits from the regionally available assistance, there are very few organizations operating within the City to provide residents with locally-based services. The following data is recorded for the multi-county region and is not specific to the City.

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	171	0	171	0	0
Households with Only Adults	305	0	181	0	0
Chronically Homeless Households	0	0	85	0	0
Veterans	12	0	67	0	0
Unaccompanied Youth	0	0	0	0	0

Table 39 - Facilities and Housing Targeted to Homeless Households

Alternate Data Source Name:

01/23/2019 Point in Time Summary for IL-507 - Peoria/Fulton/Peoria/Tazewell/Woodford Continuum of Care

Data Source Comments:

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

There are several agencies and organizations that provide medical, mental health and employment services to individuals and families within the City. Some of those providers include:

Bridgeway: Provides vocational training and employment services to individuals over 16 years of age who have physical or mental disabilities, adults recovering from substance abuse, or adults who have conditions that limit their ability to become and retain gainful employment.

Career Link of Tazewell County: Provides career services, career planning, interview skills training, job search assistance, mock interviews, resume and cover letter design assistance as well as tuition assistance.

Children's Home Association of Illinois: Provides family-focused community programs including residential care, group homes, foster care, adoption, supervised independent living, private schooling, crisis intervention, mental health assessments, homeless services, in-home counseling, and family preservation.

Easter Seals of Central Illinois: Provides physical therapy, occupational therapy, speech therapy, feeding therapy, developmental therapy and counseling for children and their families. Additionally, specialized services and early intervention services are also available for a variety of designated conditions.

Heartland Community Health Clinic: Provides health care services accessible to all individuals and families, regardless of their financial situation or ability to pay. In addition to health care services, they also assist with Medicare and Medicaid enrollment and related assistance.

Positive Health Solutions: Provides medical, case management and mental health services related to individuals who are living with HIV/AIDS.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

There are a limited number of facilities that offer emergency or transitional housing services within the City. The CDBG Program Manager participates in the Heart of Illinois Homeless Continuum of Care as a governing board member to connect and cooperate with area organizations that may be in a position to enhance the availability of services within the City. Some of the agencies currently offering supportive services within the City include the Center for Prevention of Abuse, the Salvation Army Rust Center and the Pekin Housing Authority. The City accepts Public Services proposals for CDBG funding from all non-profit organizations, some of which may include outreach to individuals experiencing homelessness.

Introduction

The State of Illinois requires that discharge and safety plans ensure suitable housing for patients before discharge. There are regional and local community organizations that offer intermediate and transitional care facilities and housing assistance to prevent homelessness after discharge from medical and mental health institutions.

Resident participation is important in the City's planning process and this includes individuals from all backgrounds and experiences. The City has established the Mayor's Advisory Committee for People with Disabilities to encourage participation by residents who identify as having physical or mental disabilities in the City's decision-making process. Additionally, the City's CDBG Program Manager participates in the Heart of Illinois Homeless Continuum of Care as a governing board member which provides a means of open communication and collaboration with member organizations that represent many the organizations providing services within the City.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

The needs of the elderly are largely related to decent and affordable housing. Although some elderly homeowners have fully satisfied their property's mortgage and lien obligations, the increased cost of medical and nutritional needs often offsets the lack of property-related debt payments. Further, the age of the City's housing stock and the number of households that are considered cost-burdened would suggest that many homeowners also lack the financial means to adequately maintain and improve their properties to suit their accessibility requirements as such needs arise.

Individuals with disabilities have similar hardships as those experienced by the elderly, with additional concerns that may include extensive accessibility or sensory support needs. Individuals with disabilities often have limited resources which inhibits their ability to modify their living area(s) to accommodate their needs and remain independent.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

The Heart of Illinois Continuum of Care's governing board includes several staff members from local hospitals and clinics. This diverse membership allows for an exceptional level of communication between medical providers and servicing organizations when coordinating an individual's re-entry into the community.

The Illinois Mental Health and Developmental Disabilities (IMHDD) code requires that a discharging facility must prepare a written discharge plan before releasing an individual from their care. This plan identifies services necessary for successful re-entry and specifies where the individual will access those services. Individuals diagnosed with mental health concerns are also provided with a liaison to facilitate care upon discharge.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

The City will address the issue of housing decency and affordability through its residential rehabilitation programs. HUD regulations prohibit the payment distribution of maintenance payments to individuals except in very limited circumstances, however, the City can help individuals address the maintenance and improvement needs of their home using CDBG funds. Additionally, the City will promote efficient and safe service delivery through the rehabilitation and improvement of infrastructure aimed at benefitting low- to moderate-income households.

The City will also work to support local non-profit organizations who are capable and willing to establish or expand social service programs that support City residents. The City will accept proposals for such programs and consider the capability of the entity and how the proposed program will work to specifically address the needs of the residents as identified in this Plan. Structures and facilities owned by non-profit entities are eligible for CDBG assistance with rehabilitation and improvement activities.

The City will strive to ensure all residents have sufficient fire prevention and response services available to them. Based on the median age of the City's population, the age of the housing stock, and the degree to which the population is considered cost-burdened, it is reasonable to conclude that the neighborhoods eligible for CDBG assistance are at much greater fire risk, including fire-related injury or death.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

The City will address housing and support needs for persons who are not homeless but have other special needs with our residential rehabilitation public services and fire safety activities. The City will consider those who are presumed to be low- to moderate-income individuals such as the elderly, persons with disabilities, and domestic violence survivors when allocating resources to specific programs.

Negative Effects of Public Policies on Affordable Housing and Residential Investment

Tax and building code instruments have the potential to influence the likelihood of residential investment and neighborhood affordability. The City has no specific taxing policies that would negatively affect residential investment or affordability. Housing taxes are based solely on the assessed value of the property. Building code requirements and fees are applied similarly to all types of residential structures and present no unique barriers to development or improvement. There are no City policies or fees that are anticipated to diminish the potential return on residential investment.

Introduction

This section identifies economic sectors in the City where job opportunities exist and identify reasons why some employment sector positions are not being filled. This section will also consider data and conclusions provided by the Greater Peoria Economic Council's 5-Year Comprehensive Economic Development Strategy (2015-2019 CEDS). While this plan is not exclusive to Pekin, it does provide a regional view of the strengths and weaknesses that impact Pekin residents and businesses.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	44	0	0	0	0
Arts, Entertainment, Accommodations	1,683	1,507	13	15	2
Construction	682	268	5	3	-2
Education and Health Care Services	2,558	2,351	20	24	4
Finance, Insurance, and Real Estate	1,068	1,050	8	11	3
Information	164	142	1	1	0
Manufacturing	1,914	1,033	15	10	-5
Other Services	606	536	5	5	0
Professional, Scientific, Management Services	1,012	321	8	3	-5
Public Administration	0	0	0	0	0
Retail Trade	1,782	2,198	14	22	8
Transportation and Warehousing	549	84	4	1	-3
Wholesale Trade	673	442	5	4	-1
Total	12,735	9,932	--	--	--

Table 40 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	16,405
Civilian Employed Population 16 years and over	15,240
Unemployment Rate	6.99
Unemployment Rate for Ages 16-24	25.19
Unemployment Rate for Ages 25-65	4.72

Table 41 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	2,614
Farming, fisheries and forestry occupations	560
Service	1,870
Sales and office	3,975
Construction, extraction, maintenance and repair	1,110
Production, transportation and material moving	740

Table 42 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	11,105	76%
30-59 Minutes	3,165	22%
60 or More Minutes	355	2%
Total	14,625	100%

Table 43 - Travel Time

Data Source:

2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	490	195	709
High school graduate (includes equivalency)	4,225	360	1,895
Some college or Associate's degree	4,920	295	1,670
Bachelor's degree or higher	2,940	10	395

Table 44 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	10	29	128	88	338
9th to 12th grade, no diploma	215	405	240	500	554
High school graduate, GED, or alternative	1,009	1,885	1,324	3,274	2,615
Some college, no degree	1,090	1,235	1,275	2,524	1,095
Associate's degree	155	530	404	930	173
Bachelor's degree	250	715	765	915	485
Graduate or professional degree	10	178	200	560	350

Table 45 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	-
High school graduate (includes equivalency)	-
Some college or Associate's degree	-
Bachelor's degree	-
Graduate or professional degree	-

Table 46 – Median Earnings in the Past 12 Months

Data Source: Data Unavailable

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

Education and Health Care Services: The number of available workers in the education and health care services sector outweighs the number of jobs, despite it being the largest business sector in the City. There are approximately 2,351 jobs and 2,558 available workers in this sector.

Manufacturing: While being another primary source of employment, the manufacturing sector is experiencing an overabundance of available workers compared to available jobs. In this sector, there are only approximately 1,033 jobs while 1,914 workers are available.

Retail Trade: In contrast to the sectors described sectors, the retail trade sector is significantly understaffed with only 1,782 available workers and 2,198 approximate jobs. It is reasonable to assume that many of the jobs in retail trade are not being filled due to low wages, despite a likely minimal barrier to entry.

Arts, Entertainment, Accommodations: There is a slight surplus of available workers in the arts, entertainment, accommodations sector with 1,683 available workers and only 1,507 jobs. Overall, this is a difference of 176 jobs from employment equilibrium.

Professional, Scientific, Management Services: A second field with a significant overabundance of workers in the sector of professional, scientific, management services. This sector has approximately 321 jobs and 1,012 available workers, indicating a surplus of 691 workers.

Describe the workforce and infrastructure needs of the business community:

The business community as a whole has a common need for employees that are educated, motivated, healthy, skilled, trainable and locally mobile. Workforce needs include job readiness including post-secondary education and overall competence in both basic and job-specific technical skills.

The preceding City of Pekin 5-Year Consolidated Plan described that there are skilled unemployed and underemployed workers in the City's workforce. However, many of those workers may require additional skills training and education to be candidates for re-hire. Experienced workers that have not had the opportunity to incrementally further their skills and education are now facing significant disadvantages in obtaining suitable employment. Workforce agencies are commonly partnering with employers to provide post-graduation apprenticeships to younger workers and employers are also leaning towards training youth in vocational programs to fill vacancies.

The City needs overall infrastructure improvements to facilitate the transportation of inventory and equipment. The City was recently awarded a grant for \$5.1 million dollar from the Illinois Competitive Freight Program to rehabilitate Front Street, which is vital to the function of several City businesses. Another identified infrastructure project includes the improvement of Veterans Drive, another vital transportation route. The proposed project would include the addition of direct interstate access to all major retail and employment centers in Pekin.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

The Workforce Innovation and Opportunity Act (WIOA) prompted the consolidation of two local workforce development agencies that provide service to Peoria, Marshall, Stark, Woodford, Tazewell, McLean, Fulton and Mason counties. Career Link provides education, training and job search assistance to unemployed and underemployed adults within its servicing area. The City has a publicly available location that assists City residents in finding and preparing for suitable employment.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

The approximate number of workers in the City's workforce is 16,405. 41.9% (6,885) members of the City's workforce have an educational attainment level of some college or an associate's degree while 20.3% (3,345) hold a bachelor's degree or above. The preceding paragraphs describe an overabundance of workers in the City's top two employment sectors, education and health care services and manufacturing. Conversely, the sector of retail trade is significantly understaffed. The City is anticipated to have an overall unemployment rate of 6.9% prior to the COVID-19 pandemic event.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Workforce Innovation and Opportunity Act (WIOA), which replaced the Workforce Investment Act, places an emphasis on business participation with workforce agencies to address the skills needs of the communities. WIOA also calls for economic development and higher education to play a key role with workforce agencies to implement programs serving the workforce needs. Career development agencies Career Link and the Workforce Network recently merged into a single entity to serve the multi-county region with education and training services for unemployed adults and youth. Career Link's Tazewell County office is located within the City.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

The City collaborates with the Greater Peoria Economic Development Council and the Focus Forward GP Strategy Committee to provide input for the Focus Forward Greater Peoria strategy, most recently completed for the 2015-2019 period. The City submitted four projects with regional impact for inclusion in the CEDS document that is currently being updated by the Greater Peoria Economic Development Council. These projects, if successful in obtaining funding, would provide jobs in manufacturing, retail, construction, professional, scientific and management services.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

As mentioned above, the City of Pekin is actively participating in regional economic development planning and has submitted several significant projects for inclusion in the updated CEDS document. In addition, the City is in the process of setting up a large, new Tax Increment Finance District and Business Development District that will provide additional economic development tools to help retain and attract new businesses. Existing TIF districts have been effectively utilized in the past to underwrite development costs and help attract businesses to areas that would otherwise remain vacant, undeveloped or unimproved.

Discussion

The available planning and data documents for non-housing community development assets have been conducted at the regional and county level. The goals provided in this section are based on this higher level of data and do not reflect the specific needs of the City but instead the needs of the region and county. Data and conclusions described in this section should be used as a complement to the conclusions derived from City-level data.

**Are there areas where households with multiple housing problems are concentrated?
(include a definition of "concentration")**

Data does not suggest that a concentration of households with single or multiple housing problems exists within the City. "Concentration" is defined as census tracts where households with multiple housing problems (>30% cost burden, lacking complete plumbing facilities or lacking complete kitchen facilities) are exceptionally prevalent at a rate of at least 10% greater than the City overall.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

"Concentration" is defined as census tracts where at least 40% of the populations are racial or ethnic minorities or at least 51% of the households have incomes of less than 80% AMI. Within the City limits, there are no concentrations of racial or ethnic minorities. There is, however, concentrations of low-income families within census tracts 208, 209, 210, 211.01, and 218.01. Despite the existence of this concentration of applicable households, the households located throughout the rest of the City do not have a substantially greater income than those listed as residing in a concentrated area.

What are the characteristics of the market in these areas/neighborhoods?

Since low- to moderate-income populations are spread throughout the City without an exceptionally significant concentration in a census tract area, there are not specific areas/neighborhoods to specify the characteristics of the markets.

Are there any community assets in these areas/neighborhoods?

Since low- to moderate-income populations are spread throughout the City without an exceptionally significant concentration in a census tract area, there are not specific areas/neighborhoods to specify the community assets.

Are there other strategic opportunities in any of these areas?

Since low- to moderate-income populations are spread throughout the City without an exceptionally significant concentration in a census tract area, there are not specific areas/neighborhoods to specify the strategic opportunities.

MA-60 BROADBAND NEEDS OF HOUSING OCCUPIED BY LOW- AND MODERATE-INCOME HOUSEHOLDS - 91.210(A)(4), 91.310(A)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

The Federal Communication Commission (FCC) provides datasets describing the availability of broadband infrastructure by census tract as, city or county. The City of Pekin is listed as having 100% of its population having access to at least two broadband internet provider including several additional satellite-based service options. Further, 98.3% of urban and rural residents have access to 3 or more broadband service providers.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

Based on the availability of broadband service providers, there is not an urgent need for increased competition by having additional broadband service providers.

	1 or More Providers			2 or More Providers			3 or More Providers		
Area	All	Urban	Rural	All	Urban	Rural	All	Urban	Rural
Pekin, IL	100	100	100	100	100	100	98.3	98.3	100

Table 47 - Broadband Provider Availability

Describe the jurisdiction's increased natural hazard risks associated with climate change.

The City is not located in an area that is known to be at increased risk due to climate change.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

Low- and moderate-income households are not anticipated to be at substantial risk for natural hazards associated with climate change.

STRATEGIC PLAN

SP-05 OVERVIEW

Strategic Plan Overview

The City of Pekin anticipates an available fund balance of approximately 2.6 million dollars in federal resources under the Community Development Block Grant (CDBG). Through a review of available data and consultation with stakeholders and residents, the City has identified the priorities that will provide an overall framework for the next 5 years of CDBG-related spending.

The City is committed to supporting employees who work in the City and the businesses that employ them. In response to the COVID-19 outbreak and the business restrictions associated with that event, the City has determined that a priority need exists to provide funding to small businesses. A significant amount of the CDBG allocation for the first program year will be designated to undertake such efforts. Given the unpredictable nature of this event, the City expects to amend this Plan to retain flexibility in addressing the needs of the City and its residents.

The City's Strategic Plan for the allocation of the remaining CDBG funding will focus on providing safe and affordable housing, improving and rehabilitating infrastructure and other public facilities, supporting non-profit organizations that assist residents, ensuring adequate fire safety services are available and promoting a safe and healthy living environment through the demolition of abandoned structures.

The City will continue to collaborate with community organizations already operating within the City and will strive to encourage outside organizations to establish such a presence for the benefit of all residents. The City will continue its participation in the Heart of Illinois Continuum of Care (HoICoC) and will ensure collaboration within committees such as the Mayor's Advisory Committee for Persons with Disabilities and the Human Rights Committee.

Amendment IV: Creates the provision for the expansion of Public Services to extend to the homeless arena with the inception of a Homeless Initiative through the Pekin Police Department. Funds will be used to support this initiative in terms of salary support and services support.

Geographic Area

Table 48 - Geographic Priority Areas

1	Area Name:	City of Pekin
	Area Type:	Community wide investment of CDBG
	Other Target Area Description:	Community wide investment of CDBG
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The proposed investment allocations are intended to benefit primarily low- to moderate-income households throughout the City of Pekin. Many activities are not restricted by geographic area so long as the beneficiaries are largely comprised of low- to moderate-income households.

Priority Needs

Table 49 – Priority Needs Summary

1	Priority Need Name	Economic Development
	Priority Level	High
	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Improved Economic Environment
	Description	Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak.
	Basis for Relative Priority	The City has identified economic development as a high-priority item due to the economic impact of the ongoing emergency declaration. Additionally, the City's resident survey results indicate this item is perceived by residents as a high-priority need.
2	Priority Need Name	Residential Rehabilitation
	Priority Level	High
	Population	Extremely Low Low Moderate
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Provide Quality, Safe and Accessible Housing

	Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods.
	Basis for Relative Priority	Approximately 24.9% of households within the City struggle to pay for necessities due to housing-related cost burdening. The City will support homeowners through residential repair, rehabilitation and improvement programs to reduce the expense of homeownership and prevent displacement. Additionally, the residential survey indicated that this need was of high importance as perceived by City residents.
3	Priority Need Name	Public Facilities and Infrastructure
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Amendment II: Improve Fire Safety Improve Facility, Utility, and Amenity Access
	Description	Residents have identified concerns with roads and sidewalks, with particular emphasis on compliance with Americans with Disabilities Act (ADA). Additionally, the City engineers have also identified the need for rehabilitation and improvements of the City's sewer and storm water systems. Amendment I: The City may also attempts to improve, rehabilitate or modify City-owned or non-profit facilities. Amendment II: The City previously identified fire facility improvements under Fire Response and Prevention, however, it was determined that an emphasis on improved fire facilities in the form of new fire station construction is necessary to ensure sufficient emergency response capabilities which is better suited under this priority need item. Additionally, this change also reflects an increased priority due to the present condition of fire facilities.
	Basis for Relative Priority	Results from the resident survey indicated this is a priority item as perceived by City residents.
4	Priority Need Name	Public Services Funding
	Priority Level	High

	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Amendment I: Sustain or Expand Community Services and direct Assistance to Residents. Provide Quality, Safe and Accessible Housing
	Description	Community organizations are crucial in providing supportive services for residents. The City will continue to support such organizations through direct funding of services and facility improvements for non-profit and faith-based organizations. Amendment I: Assistance to residents through emergency payments will ensure that residents are able to remain in their homes with working utilities and safe shelter despite community-wide depressed economic circumstances or household income loss related to the coronavirus pandemic. Amendment IV: Assistance to the homeless in our community is a priority. Especially those in crisis. There is no better way to address or intervene in those emergencies than with help during the crisis. To that end, the City will use funds to establish a Homeless Initiative through the Pekin Police Department.
	Basis for Relative Priority	Community organizations are crucial in providing supportive services for residents. The City will continue to support such organizations through direct funding of services and facility improvements for non-profit and faith-based organizations. Amendment I: Public Services associated with emergency payments to residents is also considered a high priority item to ensure residents can remain in their homes, similar to the consideration specified in the residential rehabilitation Priority Need. Amendment IV: Public Services related to the homeless is priority in our community and has been identified as such in this plan, especially for those in crisis.
5	Priority Need Name	Demolition of Dangerous and Abandoned Structures
	Priority Level	High
	Population	Non-housing Community Development

	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Address Blighted Property Issues
	Description	The City of Pekin maintains an expanding list of abandoned buildings that have become dangerous to residents based on structural instability, fire and health risks, and/or the property's inclination to promote delinquent behavior. Further, neighborhoods containing abandoned structures tend to experience lower property values and increased crime.
	Basis for Relative Priority	As noted above, one of the ways we as a City can encourage residents to continue living in their homes is through affordability. For individuals that are cost-burdened, access to and the expansion of equity is crucial for dealing with unexpected expenses. The City will utilize CDBG funds to demolish such buildings to promote the health and safety of residents, stabilize land values and reduce the likelihood of associated delinquency.
6	Priority Need Name	Fire Response and Prevention
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Improve Fire Safety
	Description	Amendment II: The City has identified a critical need for improved equipment and apparatuses to ensure reliable and effective fire service for residents. Additionally, the City will consider instituting fire prevention programs working directly with property owners to promote fire safety.
	Basis for Relative Priority	The City has identified this as a high-priority need due to aging and deteriorating equipment and apparatuses.
7	Priority Need Name	Fire Response and Prevention
	Priority Level	High

	Population	Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Improve Fire Safety and Response
	Description	Amendment III: The City has identified a critical need for improved equipment during and in the aftermath of the pandemic to respond to respiratory related emergencies. COVID-19 is one of many illnesses that effects the respiratory system, which make airway management and ventilatory support and monitoring a primary concern of Emergency Medial Service personnel. The items purchased assist in the management of an airway, specifically the insertion of an endotracheal tube which is an accepted standard for long-term airway management and ventilation support. This equipment will assist Pekin Fire Department in the increasing number of respiratory emergencies they respond to in part as a result of the COVID-19 pandemic.
	Basis for Relative Priority	The City has identified this as a high-priority need due to the on-going presence of COVID-19 in the community and health issues in the aftermath of the COVID-19 Pandemic.

Narrative (Optional)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	The City does not receive HOME funds.
TBRA for Non-Homeless Special Needs	The City does not receive HOME funds.
New Unit Production	The City does not receive HOME funds. CDBG may not be used to construct new housing units unless carried out by a Community Housing Development Organization (CHDO).
Rehabilitation	There are a total of approximately 15,165 housing units in the City. Based on the most recent and complete data available, over 82% of those units were built in or before 1980 which indicates a likely need for rehabilitation and a strong possibility of the presence of lead. This dramatically increases the rehabilitation and improvement costs for homeowners and any substantial rehabilitation projects undertaken using CDBG dollars due to the need for appropriate remediation.
Acquisition, including preservation	Land acquisition in many neighborhoods is affordable. According to RealtyTrac foreclosure data in February 2020, more than 350 properties within the City were listed with pending foreclosure-related activity.

Table 50 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Introduction

The City expects to receive funds from HUD consisting of the Community Development Block Grant (CDBG) during the period covered by the City's 5-Year Consolidated Plan. The below chart provides the anticipated amount of available funds during the first year of the 5-Year Consolidated Plan. Any changes in the use of funds due to the increase or reduction of the HUD allocation will be determined by City staff at the time of HUD's allocation announcement for that program year.

HUD regulations place caps on the amount of funds that may be committed to certain types of activities. Regulations stipulate a 20% annual maximum on the amount of funds that can be allocated towards general administrative expenses. Administrative expenses that are directly related to the carrying out of program activity, such as the time taken to meet with a homeowner to discuss a specific project, are considered program delivery expenses and are not subject to the cap on administrative expenses. Regulations also require that no more than 15% of an entitlement district's annual allocation may be used to fund direct services carried out by subrecipients.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	Amendment I: 422,120	12,019	477,834	Amendment I: 911,973	Amendment II: 1,827,656	Amendment II: 2021 allocation increased to \$456,914; new total amount with carryover for 5-year period (at flat annual allocation amount) as of the date of the original Consolidated Plan approval is \$2,739,629.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Other	Amendment I: 447,494	0	0	Amendment I: 447,494	0	To prevent, prepare for and respond to the Coronavirus. Amendment I: CDBG-CV3 allocation included in additional resources.
Other	public - federal	Fire Response and Prevention Public Facilities and Infrastructure	Amendment II: 2,200,000	0	0	Amendment II: 2,200,000	Amendment II: 2,200,000	These funds will be received in the form of a 20 year loan, available to the City through HUD's Section 108 Loan Guarantee Program. These funds will be used to improve fire response and public facilities associated with emergency response. It is anticipated that \$700,000 will be used for Fire Response and Prevention activities while \$1,500,000 will be used for Public Facilities and Infrastructure.

Table 51 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funding does not mandate matching funds or leveraging. However, the City will seek to utilize leveraging related in all projects where possible. The City will also encourage non-profit organizations applying for Public Services funding to acquire or supply matching funds and/or leveraged resources to further the community benefit of each CDBG dollar spent.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not anticipate using a publicly-owned property to accomplish the goals identified in this Plan. However, if it is determined that publicly-owned property would be best utilized in support of such goals, the City reserves the right to take such action as deemed reasonable and appropriate by City leadership.

Discussion

The City does not anticipate using a publicly-owned property to accomplish the goals identified in this Plan. However, if it is determined that publicly-owned property would be best utilized in support of such goals, the City reserves the right to take such action as deemed reasonable and appropriate by City leadership.

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Pekin	Government	Planning	Jurisdiction
Heart of Illinois Continuum of Care (Home For All)	Regional organization	Homelessness Non-homeless special needs Ownership Planning Public Housing Rental	Region
Pekin Housing Authority	PHA	Public Housing Rental	Jurisdiction

Table 52 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The City is the lead agency and entitlement district for the jurisdiction. The City partners with local non-profit organizations on an annual basis to provide supportive services to residents. The City encourages its partners to acquire matching funds or leverage non-monetary resources to further the benefit provided by CDBG funding.

The City will continue to collaborate with community agencies to promote the continuous improvement of the City's supportive services. Providers participating in the Heart of Illinois Continuum of Care (HoICoC) provides support to individuals experiencing or at high-risk for homelessness. The City actively participates as a governing board member on the HoICoC to promote collaboration and open communication between the City and participating organizations.

The City continues to maintain a cooperative relationship with the Pekin Housing Authority (PHA). The PHA is a corporation of the State of Illinois and as such, may act independently to address the affordable housing needs within the City.

There are no broad gaps in the institutional delivery system, however, there are obstacles that result in needs remaining underserved. Lack of financial resources, limited numbers of volunteer staff, lack of coordination between community organizations is a common issue. Additionally, the inability for less experienced non-profit organizations to meet federal financial and reporting requirements without extensive technical support limit the degree to which the variety of community needs can be effectively addressed using CDBG funds.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X	X	
Mortgage Assistance	X	X	
Rental Assistance	X	X	X
Utilities Assistance	X	X	X
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X	X	
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X	X	
HIV/AIDS	X	X	X
Life Skills	X	X	X
Mental Health Counseling	X	X	X
Transportation	X	X	X
Other			
	X	X	X

Table 53 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The City as an entitlement district serves as a governing board member for the HoCoC. The HoCoC consists of representatives from numerous support service providers who collaborate to resolve unaddressed community needs. During both governing board and general membership meetings, support providers are allowed to discuss available resources, new programs, referral options and the status of overall service delivery.

The HoCoC provides data through the Homeless Management Information System (HMIS), the software provided by HUD to track usage of programs, gaps in service and trends that demonstrate the needs in the homeless

population. This process provides critical information and insight to support local, state and federal officials in the decision-making process to effectively utilize available resources.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The area has a strong network of providers to provide not only medical and mental health treatment but also in post-discharge services. The HoCoC has an extensive membership of service providers who are focused on open communication and proactively identifying weaknesses in the support of high-risk individuals and families.

The Salvation Army and the Center for Prevention of Abuse both operate specialized shelters within the City that offer a variety of services for specialized populations. Also, numerous organizations provide support services within the City outside of shelter-related services. One example of such an organization is the Tazewell County Resource Center (TCRC), which provides supportive services and employment opportunities for individuals with unique physical, developmental or emotional needs.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The City relies on willing and capable community organizations to propose programs for potential CDBG funding to address the gaps in the institutional structure and service delivery system. While the City will attempt to identify needs through the frequent cooperation with community organizations and members of the HoCoC, the City recognizes that social services staff are best suited to identify specific concerns within the community based on their specialized experience. The City anticipates allowing for submission of proposed Public Services programs on an annual basis.

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Amendment I: Prevent, Prepare For, and Respond to Coronavirus	2020	2024	Non-Housing Community Development	City of Pekin	Public Facilities and Infrastructure	Amendment I: CDBG-CV: \$116,395	Projects Assisted: 1
2	Improved Economic Environment	2020	2024	Non-Housing Community Development	City of Pekin	Economic Development	Amendment II: CDBG: \$100,000 CDBG-CV: \$30,000	Businesses assisted: 125 Businesses Assisted
3	Amendment I: Sustain or Expand Community Services and direct Assistance to Residents.	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development Amendment I: Affordable Housing	City of Pekin	Public Services Funding	Amendment II: CDBG: \$36,000 CDBG-CV: \$140,934	Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted
4	Address Blighted Property Issues	2020	2024	Non-Housing Community Development	City of Pekin	Demolition of Dangerous and Abandoned Structures	Amendment I: CDBG: \$415,000	Buildings Demolished: 25 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Improved Facility, Utility, and Amenity Access	2020	2024	Non-Housing Community Development	City of Pekin	Public Facilities and Infrastructure	Amendment II: CDBG \$1,568,611 Section 108: \$1,500,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted Other: 1 Other
6	Provide Quality, Safe and Accessible Housing	2020	2024	Affordable Housing	City of Pekin	Residential Rehabilitation	Amendment II: CDBG: \$45,000	Homeowner Housing Rehabilitated: 6 Household Housing Unit
7	Improve Fire Safety	2020	2024	Non-Housing Community Development	City of Pekin	Fire Response and Prevention	Amendment II: CDBG: \$109,352 Section 108: \$700,000 Amendment III: CDBG-CV: \$120,165	Other: 1 Other
8	Administration	2020	2024	Planning	City of Pekin		Amendment II: CDBG: \$465,665 CDBG-CV: \$40,000	Other: 1 Other

Table 54 – Goals Summary

Goal Descriptions

1	Goal Name	Prevent, Prepare For, and Respond to Coronavirus
	Goal Description	Emergency actions designed to prevent the spread or respond to the impacts of Coronavirus.
2	Goal Name	Improved Economic Environment
	Goal Description	Assisting workers and businesses within the community through economic development projects. The City will consider a variety of potential activities including grants and loans with a primary focus of stabilizing business and retaining jobs for workers that come from low- to moderate-income households.
3	Goal Name	Sustain or Expand Community Services Amendment I: Sustain or Expand Community Services and Assistance to Residents.
	Goal Description	Amendment I: Identifying and soliciting opportunities to support non-profit and faith-based agencies that are willing and capable of providing new or expanded social services to benefit residents of the City. The City may accept applications from organizations during a specified application period or through direct solicitation to address specific needs. To further support residents, the City may undertake emergency assistance payments either utilizing City department staff or through non-profit and faith-based agencies. Amendment IV: The City will use a portion of the annual CDBG allocation to support homeless populations within the City of Pekin. A portion of public service funds may be used on the Homeless Initiative to support activities to assist homeless individual in crisis situations.
4	Goal Name	Address Blighted Property Issues
	Goal Description	Acquisition, demolition, and/or clearance of abandoned structures that pose a risk to public safety, promote delinquency and/or are considered to threaten neighborhood stability.
5	Goal Name	Improved Facility, Utility, and Amenity Access
	Goal Description	Improving or rehabilitating structures, land parcels, or utilities owned by the City or non-profit organizations in support of a suitable living environment. Amendment II: CDBG entitlement funds in the amount of \$233,416 are being allocated to this goal as principal, interest, and fee payments associated with Section 108 loan obligations for the Consolidated Plan period.
6	Goal Name	Provide Quality, Safe and Accessible Housing
	Goal Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods. The City will also identify additional ways to support homeowners such as through emergency repair programs.

7	Goal Name	Improve Fire Safety
	Goal Description	Conducting activities that increase fire safety for all residents that may include land acquisition, facility improvements, apparatus/equipment purchase and/or prevention programs that benefit individual households or identified geographic areas. Amendment II: CDBG entitlement funds in the amount of \$109,352 are being allocated to this goal as principal, interest, and fee payments associated with Section 108 loan obligations for the Consolidated Plan period. Amendment III: CDBG-CV funds are being reallocated from Public Services to Improving Fire Safety for the purchase of equipment to respond to the CV.
8	Goal Name	Administration
	Goal Description	Costs associated with administering the City's CDBG program including staff hours, office-related expenses, IT-related expenses or other costs not pertaining to a specific activity that may be considered an activity delivery expense.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Estimating the number of families who will benefit from affordable housing-related activities is difficult due to the variety of factors that influence the degree to which CDBG dollars are expended on such activities. Additionally, CDBG funding is often supplemented by additional matching funds which allow for an even greater impact on estimated performance measures.

The City relies on proposals submitted from qualified non-profit organizations for the expenditure of funds for Public Services, which introduces an unknown variable in the quantification of achievement at the planning stage since some of those proposals may (or may not) aim to address home affordability.

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

The Pekin Housing Authority (PHA) meets the Section 504 accessibility requirements.

Activities to Increase Resident Involvements

The PHA has one resident serving on the Board of Commissioners and a Resident Advisory Council that reviews and makes recommendations regarding PHA policies and Capital Plan. The PHA holds numerous resident engagement events. Some notable resident events include Back to School Pool Party, Celebrating Generations Event, Gardening at PHA, PHA Annual Easter Egg Party and Hunt and the PHA School and Supply Registration Event. Besides the website, the Resident Services Coordinator maintains the PHA Facebook page allowing the PHA to communicate with the residents and other interested parties. The PHA also has a “One Call Now” system to send messages to the residents via phone, text or e-mail.

The PHA has a full-time Resident Services Coordinator who assists residents with a variety of needs. That person arranges events, meets with new residents soon after they move in to make sure they have what they need and understand their relationship with the Housing Authority. PHA also works with the school systems on behalf of residents. As possible, the PHA provides opportunities for financial education through workshops and housing-related counseling. Historically, they have conducted these activities as a one-on-one counseling when an individual reports increased income that may enable the acquisition of non-public housing options or through group-based financial workshops provided by local credit unions.

The PHA completes a Consolidated Plan similar to this document which outlines their methods of engaging residents. Additionally, the Pekin Housing Authority’s resident services coordinator maintains close contact with the residents to understand their specific needs. Transportation needs are addressed with bus passes. Employment opportunities in the community are shared with the residents. Occasionally, they are able to advocate for those seeking outside benefits which will improve their living conditions.

Is the public housing agency designated as troubled under 24 CFR part 902?

No.

Plan to remove the ‘troubled’ designation

The PHA has not been designated as troubled and most recently received an average facility inspection score of 83 (out of 100).

Barriers to Affordable Housing

Tax and building code instruments have the potential to influence the likelihood of residential investment and neighborhood affordability. The City has no specific taxing policies that would negatively affect residential investment or affordability. Housing taxes are based solely on the assessed value of the property. Building code requirements and fees are applied similarly to all types of residential structures and present no unique barriers to development or improvement. There are no City policies or fees that are anticipated to diminish the potential return on residential investment.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

The City will continue to engage in activities that support homeowners in the rehabilitation and improvement of their homes. Additionally, funding will be allocated each program year to select non-profit and/or faith-based organizations through a proposal solicitation process. Some may include removing barriers to affordable housing.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Pekin participates in the Heart of Illinois Continuum of Care (HoCoC) as a governing board member. The City will continue to identify other opportunities to reach out to individuals experiencing homelessness through cooperation with community leaders and organizations.

Addressing the emergency and transitional housing needs of homeless persons

The City currently has two transitional shelters operating within the City limits. The Salvation Army Rust Center provides temporary shelter to individuals and families while The Center for Prevention of Abuse operates the Carol House of Hope which provides transitional support and shelter to survivors of domestic abuse. No emergency shelters are operating within the City limits.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City participates in the Heart of Illinois Continuum of Care (HoCoC) as a governing board member. The City will continue to identify other opportunities to provide services to individuals experiencing homelessness through cooperation with local community organizations. Further, the City plans to fund non-profit organizations on an annual basis using CDBG funds that may include programs that benefit individuals experiencing homelessness or preventing its occurrence.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

The City participates in the Heart of Illinois Continuum of Care (HoCoC) as a governing board member. One of the focuses of the HoCoC is the coordinated re-entry into the community to avoid the reoccurrence of homelessness. The City will continue to identify other opportunities to support individuals discharging from institutional care through cooperation with community organizations. Further, the City plans to fund non-profit organizations on an annual basis using CDBG funds that may include services that benefit individuals during transition or discharge.

Actions to address LBP hazards and increase access to housing without LBP hazards

All activities will comply with lead-based paint requirements including mitigation as mandated by regulations. The requirements for compliance with lead-based paint regulations are dependent upon the anticipated scope of the activity.

How are the actions listed above related to the extent of lead poisoning and hazards?

The accurate identification and mitigation of lead-based paint hazards as required by regulations will reduce the risk of lead poisoning and hazards.

How are the actions listed above integrated into housing policies and procedures?

The City's CDBG Policies and Procedures require City staff to consult with certified professionals to identify and properly address lead-related concerns. Lead-related procedural requirements differ based on the nature, scope, and costs of the activity. City staff provides notification, documentation, and mitigation of lead-based paint hazards consistent with regulatory requirements. Lead-safe work practices and mitigation services are included in City procedures on the use of CDBG funds.

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

The City will work to assist families with low-to moderate-income through the rehabilitation and improvement of their homes. Poverty-level families have a high risk of experiencing homelessness and the City's rehabilitation programs will support families by reducing the cost-burden of necessary rehabilitation and improvement activities.

Public services play an integral role in support families at or near the poverty-level and the City will fund community organizations to the fullest extent allowable by CDBG regulations.

Amendment 1: The City will also consider assisting residents that are behind in necessary bills such as homeownership, rental, or utility costs to ensure residents can remain in their homes despite delinquencies due to their economic status, particularly when impacted by coronavirus-related income disruptions.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

Many of the goals in this Plan are intrinsically tied to the overall goal of poverty reduction. The City will work to ensure residents with low- to moderate-income have safe and decent housing without additional cost to them. Additionally, the City will promote accessibility and efficient delivery of public utilities and services, support non-profit organizations that provide direct assistance to residents, stabilize home values and discourage delinquency through the demolition of abandoned structures, and ensure the safety of families through effective fire prevention and response initiatives.

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City's CDBG Program Manager is primarily responsible for the planning and implementation of the activities described in this plan. The City, through its CDBG Program Manager, will ensure to the furthest extent possible that applicable regulations are observed and proper documentation is maintained. The City recently migrated its economic development program to a grants management software to assist in CDBG staff in meeting HUD requirements.

The City prepares an electronic project folder for each activity undertaken using CDBG funds. This folder contains a document checklist along with all necessary supporting documentation. Each checklist ensures that expenditure and accomplishment information is properly gathered to fulfill mandated reporting responsibilities. Electronic records are securely backed up on a regular basis to ensure redundancy of information. The CDBG Program Manager conducts folder reviews on an annual basis to ensure completeness.

For activities involving subrecipients, the City conducts a risk assessment prior to initial award and on-site monitoring at least once annually for each active subrecipient. If a subrecipient is deemed necessary through the risk assessment process, the City may conduct additional on-site or desk monitoring with active subrecipients. Subrecipients are issued a notice at the conclusion of all monitoring actions to document and convey the results of the visit and any findings or concerns.

The CDBG Program Manager will cooperate with participating city department staff to ensure all necessary documentation for CDBG-funded activities has been included in project folders. In addition to the electronic project folders created for each activity, activity information is also recorded in City's grant administration software, HUD's Integrated Disbursement and Information System (IDIS) and the HUD Environmental Review Online System (HEROS).

The City retains demographic documentation for all CDBG-funded contract awards to complete the HUD-mandated reports regarding Minority Business Enterprise (MBE), Women Business Enterprise (WBE) and Section 3. There is currently no minimum number of contracts that must be awarded to such businesses, however, the City will make efforts to identify ways to promote the award of contracts to qualified entities as described in 24 CFR 92.351 where possible.

EXPECTED RESOURCES

AP-15 EXPECTED RESOURCES – 91.220(C)(1,2)

Introduction

The City expects to receive funds from HUD consisting of the Community Development Block Grant (CDBG) during the period covered by the City's 5-Year Consolidated Plan. The below chart provides the anticipated amount of available funds during the first year of the 5-Year Consolidated Plan. Any changes in the use of funds due to the increase or reduction of the HUD allocation will be determined by City staff at the time of HUD's allocation announcement for that program year.

HUD regulations place caps on the amount of funds that may be committed to certain types of activities. Regulations stipulate a 20% annual maximum on the amount of funds that can be allocated towards general administrative expenses. Administrative expenses that are directly related to the carrying out of program activity, such as the time taken to meet with a homeowner to discuss a specific project, are considered program delivery expenses and are not subject to the cap on administrative expenses. Regulations also require that no more than 15% of an entitlement district's annual allocation may be used to fund direct

services carried out by subrecipients.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	422,197 Amendment I: 422,120	12,019	477,834	911,973	1,688,788 Amendment I: 1,700,000	Total amount with carryover for the 5-year period is \$2,600,838. Projection is based on 2020 entitlement allocation amount. Amendment I: Per HUD notification of calculation error, the year 1 annual allocation is instead \$422,120 and \$425,000 estimated for the remainder of the next 4 years of the plan. Total amount with carryover for 5-year period is instead \$2,611,973.
Other	public - federal	Other	248,357 Amendment I: 447,494	0	0	248,357 Amendment I: 447,494	0	To prevent, prepare for and respond to the Coronavirus. Amendment I: CDBG-CV3 allocation included in additional resources.

Expected Amount Available Year 1					Expected Amount Available Remainder of ConPlan	Narrative Description
Annual Allocation: \$	CDBG-CV Allocation \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
422,197	248,357	12,019	477,834	1,212,691	1,688,788	Total amount of available resources for the 5-year duration of this Plan is \$2,901,479.32. Projection is based on a stable entitlement allocation using the 2020 entitlement allocation amount. Amendment I: Per HUD notification of calculation error, the year 1 annual allocation is instead \$422,120. Total amount with carryover for 5-year period is instead \$2,611,973. Including CDBG-CV funding, total amount with carryover for 5-year period is \$3,059,467.
Amendment I: 422,120	Amendment I: 447,494			Amendment I: 1,359,467	Amendment I: 1,700,000	

Table 55 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funding does not mandate matching funds or leveraging. However, the City will seek to utilize leveraging related in all projects where possible. The City will also encourage non-profit organizations applying for Public Services funding to acquire or supply matching funds and/or leveraged resources to further the community benefit of each CDBG dollar spent.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs

identified in the plan

The City does not anticipate using a publicly-owned property to accomplish the goals identified in this Plan. However, if it is determined that publicly-owned property would be best utilized in support of such goals, the City reserves the right to take such action as deemed reasonable and appropriate by City leadership.

Discussion

ANNUAL GOALS AND OBJECTIVES

AP-20 Annual Goals and Objectives

Goals Summary Information

Amendment I								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Prevent, Prepare For, and Respond to Coronavirus	2020	2021	Non-Housing Community Development	City of Pekin	Prevent, prepare for, and respond to Coronavirus	CDBG-CV: \$116,395.20	Projects Assisted: 1
2	Improved Economic Environment	2020	2021	Non-Housing Community Development	City of Pekin	Economic Development	CDBG: \$70,000	Businesses Assisted: 125 Businesses Assisted
3	Sustain or Expand Community Services and Direct Assistance to Residents.	2020	2021	Homeless Non-Homeless Special Needs Non-Housing Community Development Affordable Housing	City of Pekin	Public Services Funding	CDBG: \$563,400 CDBG-CV: \$241,600	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted
4	Address Blighted Property Issues	2020	2021	Non-Housing Community Development	City of Pekin	Demolition of Dangerous and Abandoned Structures	CDBG: \$75,000	Buildings Demolished: 7 Buildings
5	Improved Facility, Utility, and Amenity Access	2020	2021	Non-Housing Community Development	City of Pekin	Public Facilities and Infrastructure	CDBG: \$31,573.00	Projects Assisted: 1

Amendment I								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Provide Quality, Safe and Accessible Housing	2020	2021	Affordable Housing	City of Pekin	Residential Rehabilitation	CDBG: \$35,000	Homeowner Housing Rehabilitated: 2 Household Housing Units
7	Improved Fire Safety	2020	2021	Non-housing Community Development	City of Pekin	Fire Response and Prevention	CDBG: \$55,000	Other: 1 Other
8	Administration	2020	2021	Planning	City of Pekin	All Needs	CDBG: \$82,000 CDBG-CV: \$89,498.80	Other: 1 Other

Original Plan Goals								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improved Economic Environment	2020	2021	Non-Housing Community Development	City of Pekin	Economic Development	CDBG: \$637,643 CDBG-CV: \$248,357	Businesses assisted: 125 Businesses Assisted
2	Sustain or Expand Community Services	2020	2021	Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Pekin	Public Services Funding	CDBG: \$55,000	Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted

Original Plan Goals								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Address Blighted Property Issues	2020	2021	Non-Housing Community Development	City of Pekin	Demolition of Dangerous and Abandoned Structures	CDBG: \$100,000	Buildings Demolished: 7 Buildings
4	Provide Quality, Safe and Accessible Housing	2020	2021	Affordable Housing	City of Pekin	Residential Rehabilitation	CDBG: \$35,000	Homeowner Housing Rehabilitated: 2 Household Housing Unit
5	Administration	2020	2021	Planning	City of Pekin	All Needs	CDBG: \$84,407	Other: 1 Other

Table 56 – Goals Summary

Goal Descriptions

1	Goal Name	Amendment I: Prevent, Prepare For, and Respond to Coronavirus
	Goal Description	Amendment I: Modification to City or non-profit facilities to prevent spread of the Coronavirus.
2	Goal Name	Improved Economic Environment
	Goal Description	Assisting workers and businesses within the community through economic development projects. The City will consider a variety of potential activities including grants and loans with a primary focus of stabilizing business and retaining jobs for workers that come from low- to moderate-income households.

3	Goal Name	Sustain or Expand Community Services Amendment I: Sustain or Expand Community Services and direct Assistance to Residents.
	Goal Description	Identifying and soliciting opportunities to support non-profit and faith-based agencies that are willing and capable of providing new or expanded social services to benefit residents of the City. The City may accept applications from organizations during a specified application period or through direct solicitation to address specific needs. Amendment I: Assistance to residents through emergency payments will ensure that residents are able to remain in their homes with working utilities and safe shelter despite community-wide depressed economic circumstances or household income loss related to the coronavirus pandemic. Amendment IV: The City will use a portion of the annual CDBG allocation to support homeless populations within the City of Pekin. A portion of public service funds may be used on the Homeless Initiative to support activities to assist homeless individual in crisis situations.
4	Goal Name	Address Blighted Property Issues
	Goal Description	Acquisition, demolition, and/or clearance of abandoned structures that pose a risk to public safety, promote delinquency and/or are considered to threaten neighborhood stability.
5	Goal Name	Improved Facility, Utility, and Amenity Access
	Goal Description	Improving or rehabilitating structures, land parcels, or utilities owned by the City or non-profit organizations in support of a suitable living environment.
6	Goal Name	Provide Quality, Safe and Accessible Housing
	Goal Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods.
7	Goal Name	Improved Fire Safety
	Goal Description	Improvements, equipment, and activities associated with fire prevention and response.
8	Goal Name	Administration
	Goal Description	Administration of the City CDBG program, planning activities including the Annual Action Plan and Consolidated Plan. Includes all staff activities, equipment and incidental expenses governed by HUD 20% cap on administrative expenses.

PROJECTS

AP-35 PROJECTS – 91.220(D)

Introduction

Projects

Amendment I	
#	Project Name
1	CV-Public Services
2	CV-Public Facilities
3	CV-Administration
4	Economic Development
5	Public Services
6	Demolition
7	Fire Prevention and Response
8	Residential Rehabilitation
9	Program Administration

Original Plan	
#	Project Name
1	Economic Development
2	Public Services Funding
3	Demolition
4	Residential Rehabilitation
5	Program Administration

Table 57 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City is committed to supporting employees who work in the City and the businesses that employ them. In response to the COVID-19 outbreak and the business restrictions associated with that event, the City has determined that a priority need exists to provide funding to small businesses. A significant amount of the CDBG allocation for this program year will be designated to undertake such efforts. Given the unpredictable nature of this event, the City expects to amend this Plan to retain flexibility in addressing the needs of the City and its residents moving forward.

The City will continue to collaborate with community organizations already operating within the City and will strive to encourage outside organizations to establish such a presence for the benefit of all residents. The City will also conclude two residential rehabilitation projects that are being carried over from the 2019 program year. The City has included several additional projects that it has not yet attached funding to for this program year. Based on the current emergency situation, the City has included these possible projects to maintain transparency in the potential uses of funds should other projects utilize less funding than anticipated. It is unclear at this time whether funds will remain for the additional projects but the City will amend its plan as deemed necessary observing all provisions in the City's Citizen Participation Plan.

~~There are few obstacles in utilizing funds as described in the proposed projects for this program year outside of the emergency declaration. The City is currently allocating the majority of this program year's funding to economic development projects in an effort to support local businesses, their employees and residents. The City has made the determination to prioritize this need given the current situation but will remain vigilant in the possibility of reallocation should the economic environment stabilize.~~

Amendment I: There are few obstacles in utilizing funds as described in the proposed projects for this program year outside of the emergency declaration. The City is currently allocating the majority of this program year's funding to economic development projects in an effort to support local businesses, their employees and residents. The City has made the determination to prioritize this need given the current situation but will remain vigilant in the possibility of reallocation should the economic environment stabilize.

Project Summary Information

Amendment I		
1	Project Name	CV-Public Services
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$241,600
	Description	This project is to provide organizational capacity building and a variety of public services to be utilized by low to moderate-income residents or assisting residents through direct assistance.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 households will be assisted with emergency payments to shelter or utility providers.
	Location Description	City of Pekin
	Planned Activities	The City anticipates providing grants to non-profit or faith-based organizations that provide services within the community as well as direct assistance through emergency payments to ensure residents have adequate shelter and necessary utility services.
2	Project Name	CV-Public Facilities
	Target Area	Citywide
	Goals Supported	Prevent, Prepare For, and Respond to Coronavirus
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG-CV: \$116,395.20

	Description	Modification to City or non-profit facilities to prevent spread of the Coronavirus.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
	Planned Activities	Modification to City or non-profit facilities to prevent spread of the Coronavirus. One project has been identified for funding within the City's fire department to modify living quarters to ensure staff safety during the Coronavirus pandemic.
3	Project Name	CV-Administration
	Target Area	Citywide
	Goals Supported	Planning & Administration
	Needs Addressed	All Needs
	Funding	CDBG-CV: \$89,498.80
	Description	This program is to ensure all grants and their associated activities are properly planned and administered.
	Target Date	04/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
4	Project Name	Economic Development
	Target Area	Citywide

	Goals Supported	Improved Economic Environment
	Needs Addressed	Microenterprise and Small Business Support
	Funding	CDBG: \$70,000
	Description	Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak by providing assistance to local businesses, their employees and the self-employed. This project will include activities which qualify for the urgent need national objective based on disaster proclamations impacting the City of Pekin.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that this project will assist local business owners and their employees. Due to the severity of the COVID-19 pandemic and the extensive requirements associated with social distancing, the City will be largely assisting LMI business owners and employees but will engage in some business relief under the Urgent Need national objective thereby potentially benefitting households outside of the LMI designation (not to exceed 70% of grant funding as specified in this document's certifications). During the program year, it is anticipated that the City will assist 125 businesses using CDBG and other funding. While it is expected to exceed this figure based on the benefit to employees, this project will assist at least 125 families through the use of all funding types available.
	Location Description	City of Pekin
	Planned Activities	Due to the impact of the COVID-19 pandemic and associated restrictions, the City has determined that it is imperative to assist businesses through funding and other supports.
5	Project Name	Public Services
	Target Area	Citywide
	Goals Supported	Sustain or Expand Community Services and direct Assistance to Residents.
	Needs Addressed	Public Services Funding
	Funding	CDBG: \$563,400
	Description	This project is to provide organizational capacity building and a variety of public services to be utilized by low to moderate-income residents or assisting residents through direct assistance.
	Target Date	4/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted
	Location Description	City of Pekin
	Planned Activities	The City anticipates providing grants to non-profit or faith-based organizations that provide services within the community as well as direct assistance through emergency payments to ensure residents have adequate shelter and necessary utility services.
6	Project Name	Demolition
	Target Area	Citywide
	Goals Supported	Address Blighted Property Issues
	Needs Addressed	Demolition of Dangerous and Abandoned Structures
	Funding	CDBG: \$75,000
	Description	Demolition of deteriorated structures on a spot blight basis.
	Target Date	04/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 4 Other (Spot Blight)
	Location Description	Citywide
	Planned Activities	Demolition and clearance of 4 abandoned and dangerous structures.
7	Project Name	Improved Facility, Utility, and Amenity Access
	Target Area	Citywide
	Goals Supported	Address Blighted Property Issues
	Needs Addressed	Public Facilities and Infrastructure

	Funding	CDBG: \$31,573
	Description	Improvement and rehabilitation of infrastructure, City-owned facilities or non-profit owned facilities.
	Target Date	04/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Non-Housing
	Location Description	Citywide
	Planned Activities	Improvement and rehabilitation of infrastructure such as sidewalks, utility lines and ADA-related improvements. The City may also improve, rehabilitate or modify City-owned or non-profit facilities.
8	Project Name	Fire Prevention and Response
	Target Area	Citywide
	Goals Supported	Improve Fire Safety
	Needs Addressed	Fire Response and Prevention
	Funding	CDBG: \$55,000
	Description	The City has identified a critical need for improved equipment, apparatuses, and facilities to ensure reliable and effective fire service for residents. Additionally, the City may also consider instituting fire prevention programs working directly with property owners to promote fire safety.
	Target Date	04/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
	Planned Activities	Potential investment in fire equipment, apparatus, facility improvements or other expenditures that promote and preserve fire response capabilities or promote fire safety.

9	Project Name	Residential Rehabilitation
	Target Area	Citywide
	Goals Supported	Provide Quality, Safe and Accessible Housing
	Needs Addressed	Residential Rehabilitation
	Funding	CDBG: \$35,000
	Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods.
	Target Date	04/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Two households will benefit from residential rehabilitation activities.
	Location Description	City of Pekin
	Planned Activities	Completion of carryover rehabilitation projects from previous program years.
10	Project Name	Program Administration
	Target Area	City of Pekin
	Goals Supported	Administration
	Needs Addressed	
	Funding	CDBG: \$82,000
	Description	General Planning and administration of the CDBG program.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	This project is for the administration of the CDBG funding as a whole. While the administration of the program is critical in the utilization of CDBG funding to benefit families within the community, this project does not directly benefit families without the inclusion of the other projects outlined in this Annual Action Plan.

	Location Description	Administration of the City's CDBG program occurs primarily at City Hall, located at 111 S. Capitol Street, Pekin IL 61554.
	Planned Activities	Administration of the City's CDBG program, planning activities including the Annual Action Plan and Consolidated Plan. Includes all staff activities, equipment and incidental expenses governed by HUD's 20% cap on administrative expenses.

Original Plan		
1	Project Name	Economic Development
	Target Area	City of Pekin
	Goals Supported	Improved Economic Environment
	Needs Addressed	Economic Development
	Funding	CDBG: \$637,643 CDBG-CV: \$248,357
	Description	Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak by providing assistance to local businesses, their employees and the self-employed. This project will include activities which qualify for the urgent need national objective based on disaster proclamations impacting the City of Pekin.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that this project will assist local business owners and their employees. Due to the severity of the COVID-19 pandemic and the extensive requirements associated with social distancing, the City will be largely assisting LMI business owners and employees but will engage in some business relief under the Urgent Need national objective thereby potentially benefitting households outside of the LMI designation (not to exceed 70% of grant funding as specified in this document's certifications). During the program year, it is anticipated that the City will assist 125 businesses using CDBG funding. While it is expected to exceed this figure based on the benefit to employees, this project will assist at least 125 families.

	Location Description	Citywide
	Planned Activities	Due to the impact of the COVID-19 pandemic and associated restrictions, the City has determined that it is imperative to assist businesses through funding and other supports.
2	Project Name	Public Services Funding
	Target Area	City of Pekin
	Goals Supported	Sustain or Expand Community Services.
	Needs Addressed	Public Services Funding
	Funding	CDBG: \$55,000
	Description	The City may award funding to community organizations based on direct engagement with an identified organization based on an identified community need or through a competitive proposal process.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	In 2019, the City's public services funding assisted 180 individuals through two public services grants. The families that benefitted were from LMI households or were presumed to be LMI by the nature of the activity or service. The City intends to provide funding for this project at similar levels to the previous program year and would anticipate a similar result of approximately 180 individuals benefitting from the increased and preserved services provided. Amendment I: In addition to the families benefitted above, the City hopes to also assist at least 500 low- to moderate income households using the emergency payments direct to providers of necessary utilities and shelter providers.
	Location Description	Citywide
	Planned Activities	The City will provide funding to community organizations currently providing services within the City to expand the number of beneficiaries or to organizations looking to create new services within the City. Amendment I: The City may also engage in direct assistance to residents in the form of emergency payments paid directly to service providers in response to ensure access to necessary utilities and residents maintain adequate shelter during the impacts of coronavirus and associated restrictions.
3	Project Name	Demolition
	Target Area	City of Pekin

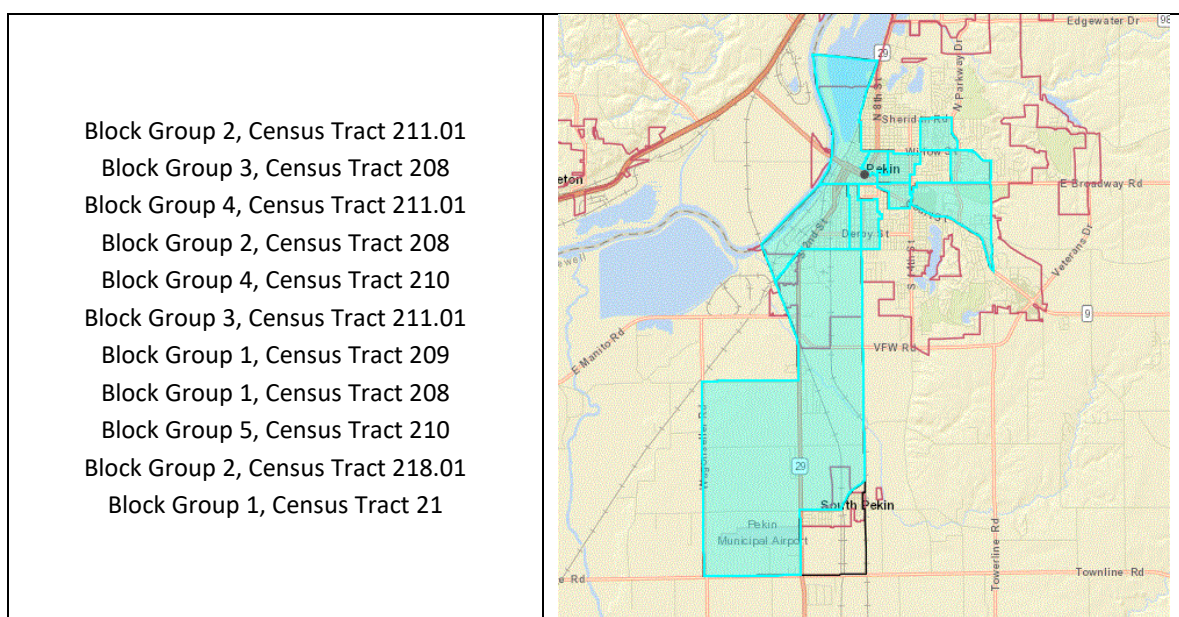
	Goals Supported	Address Blighted Property Issues
	Needs Addressed	Demolition of Dangerous and Abandoned Structures
	Funding	CDBG: \$100,000
	Description	The City Inspections Department will identify abandoned and unsafe structures for potential demolition and clearance.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	This project will benefit entire neighborhoods through the removal and clearance of abandoned or dangerous structures located in the City. The City intends to complete 7 demolitions during the lifecycle of the Annual Action Plan. The City cannot provide an accurate estimate as to the number of families benefitting from this project since the project sites have not been determined, however, it is anticipated that the primary benefactor for this project is LMI households. Generally, abandoned or dangerous structures are located in census tracts with lower average income and many of the households in these areas are anticipated to be LMI households.
	Location Description	Citywide
	Planned Activities	Acquisition, demolition, and/or clearance of abandoned structures that pose a risk to public safety, promote delinquency and/or are considered to threaten neighborhood stability.
4	Project Name	Residential Rehabilitation
	Target Area	City of Pekin
	Goals Supported	Provide Quality, Safe and Accessible Housing
	Needs Addressed	Residential Rehabilitation
	Funding	CDBG: \$35,000
	Description	Rehabilitation and improvement activities for residential structures and all associated program delivery costs.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The two activities associated with this project were identified during the previous program year. All beneficiaries of this project are LMI households. After the completion of the two aforementioned activities, the City may provide additional assistance to one or more LMI households should funds remain. It is anticipated that two LMI households will benefit from this project.

	Location Description	Citywide
	Planned Activities	Activities include the improvement and rehabilitation of residential structures including all associated abatements activities as required by regulation.
5	Project Name	Program Administration
	Target Area	City of Pekin
	Goals Supported	Administration
	Needs Addressed	
	Funding	CDBG: \$84,407
	Description	General Planning and administration of the CDBG program.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	This project is for the administration of the CDBG funding as a whole. While the administration of the program is critical in the utilization of CDBG funding to benefit families within the community, this project does not directly benefit families without the inclusion of the other projects outlined in this Annual Action Plan.
	Location Description	Administration of the City's CDBG program occurs primarily at City Hall, located at 111 S. Capitol Street, Pekin IL 61554.
	Planned Activities	Administration of the City's CDBG program, planning activities including the Annual Action Plan and Consolidated Plan. Includes all staff activities, equipment and incidental expenses governed by HUD's 20% cap on administrative expenses.

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

There were no specific geographic areas identified during the compilation of the Consolidated Plan to prioritize the allocation of CDBG in a particular geographic location. While the City does have census tracts at or above the threshold established by HUD to be considered a low- to moderate-income area (LMA), these areas were not exceptionally higher in LMI or poverty rates than the remaining areas of the City.

The following census tracts were identified as being comprised of 51% or more households that HUD considers LMI:



Geographic Distribution

Target Area	Percentage of Funds
City of Pekin	100

Table 58 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Most of the City's anticipated activities are not isolated to a particular area or region of the City.

Discussion

AFFORDABLE HOUSING

AP-55 AFFORDABLE HOUSING – 91.220(G)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	2
Special-Needs	0
Total	2

Table 59 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	2
Acquisition of Existing Units	0
Total	2

Table 60 - One Year Goals for Affordable Housing by Support Type

Discussion

The City is prioritizing economic development activities during this program year. However, the City anticipates the completion of two residential rehabilitation projects being carried over from the 2019 program year.

Introduction

The Pekin Housing Authority (PHA) provides housing assistance through the administration of several complexes that provide quality housing to individuals that qualify under their income requirements. PHA currently provides vouchers to 191 individuals through their public housing facilities, including 62 families with at least one household member reporting a disability and 40 with at least one household member over the age of 62.

Actions planned during the next year to address the needs to public housing

The Housing Authority uses its capital funds to maintain the properties based upon an Annual and Five-Year Plan developed by their organization. Currently, The Buildings at Park Ridge Estates are receiving new exterior finishes, replacing original materials installed in 1982. Phase 1 will include half of the duplexes and the community center. Phase 2 should complete the project using 2020 capital funds. Interiors of those properties were updated several years ago. Last year, the first floor of Golden Arms Apartments was renovated to make the building more accessible with new restrooms, an expanded laundry room and accessible offices. Future funds are expected to be used to renovate the community center at the Broadway Apartments.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The PHA has one resident serving on the Board of Commissioners and a Resident Advisory Council that reviews and makes recommendations regarding PHA policies and Capital Plan. The PHA holds numerous resident engagement events. Some notable resident events include Back to School Pool Party, Celebrating Generations Event, Gardening at PHA, PHA Annual Easter Egg Party and Hunt and the PHA School and Supply Registration Event. Besides the website, the Resident Services Coordinator maintains the PHA Facebook page allowing the PHA to communicate with the residents and other interested parties. The PHA also has a “One Call Now” system to send messages to the residents via phone, text or e-mail.

The PHA has a full-time Resident Services Coordinator who assists our residents with a variety of needs. That person arranges events, meets with new residents soon after they move in to make sure they have what they need and understand their relationship with the Housing Authority. PHA also works with the school systems on behalf of our residents.

The PHA completes a Consolidated Plan similar to this document which outlines their methods of engaging residents. Additionally, the Pekin Housing Authority’s resident services coordinator maintains close contact with the residents to understand their specific needs. Transportation needs are addressed with bus passes. Employment opportunities in the community are shared with the residents. Occasionally, they are able to advocate for those seeking outside benefits which will improve their living conditions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Pekin Housing Authority is not considered troubled.

Discussion

Introduction

Numerous facilities offer a variety of homeless services in the region. A substantial portion of regionally available resources and programs are directed towards chronically homeless individuals, homeless families, and veterans. Services that are dedicated to assisting unaccompanied youth are limited but providers serving that population frequently collaborate with the State of Illinois Department of Child and Family Services. While the City benefits from the regionally available assistance, there are very few organizations operating within the City to provide residents with locally-based services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Involvement will continue with the Heart of Illinois Continuum of Care (HoICoC) and any additional group that is interested in reaching out to homeless persons and assessing their individual needs. The City is a non-voting member of the HoICoC's governing board and uses this membership to collaborate with community organizations and service providers.

Addressing the emergency shelter and transitional housing needs of homeless persons

Involvement will continue with the HoICoC and any additional group that is interested in emergency shelter and transitional housing needs of homeless persons. The City accepts Public Services proposals for CDBG funding from all non-profit organizations, some of which may include outreach to individuals experiencing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are a limited number of facilities that offer emergency or transitional housing services within the City. The CDBG Program Manager participates in the Heart of Illinois Homeless Continuum of Care as a governing board member to connect and cooperate with area organizations that may be in a position to enhance the availability of services within the City. Some of the agencies currently offering supportive services within the City include the Center for Prevention of Abuse, the Salvation Army Rust Center and the Pekin Housing Authority.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving

assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The State of Illinois requires that discharge and safety plans ensure suitable housing for patients before discharge. There are regional and local community organizations that offer intermediate and transitional care facilities and housing assistance to prevent homelessness after discharge from medical and mental health institutions.

Resident participation is important in the City's planning process and this includes individuals from all backgrounds and experiences. The City has established the Mayor's Advisory Committee for People with Disabilities to encourage participation by residents who identify as having physical or mental disabilities in the City's decision-making process. Additionally, the City's CDBG Program Manager participates in the Heart of Illinois Homeless Continuum of Care as a governing board member which provides a means of open communication and collaboration with member organizations that represent many the organizations providing services within the City.

Discussion

Introduction:

Tax and building code instruments have the potential to influence the likelihood of residential investment and neighborhood affordability. The City has no specific taxing policies that would negatively affect residential investment or affordability. Housing taxes are based solely on the assessed value of the property. Building code requirements and fees are applied similarly to all types of residential structures and present no unique barriers to development or improvement.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

There are no City policies or fees that are anticipated to diminish the potential return on residential investment.

Discussion:

Introduction:

The recent executive orders pertaining to the need for social distancing have impacted area businesses and workers. The City's planned actions are to promote the coordination of services among providers, seek and support the pursuit of additional funding to address underserved needs, reduce the number of households in poverty through the improvement of various services and supporting area businesses to retain and expand economic opportunities.

Actions planned to address obstacles to meeting underserved needs

The funding of community organizations and facility improvements will assist in addressing the obstacles that prevent the needs of the underserved being met. Additionally, the City's economic development and residential rehabilitation activities will also contribute to meeting the overall needs of the underserved.

Actions planned to foster and maintain affordable housing

The residential rehabilitation programs will assist in addressing obstacles to meeting underserved needs to maintain and foster affordable housing. This program provides needed repairs and improvements to lower-income owner-occupied households.

Actions planned to reduce lead-based paint hazards

The City's residential rehabilitation programs will ensure that lead-based paint hazards are addressed appropriately and remediated as dictated by regulation.

Actions planned to reduce the number of poverty-level families

The City will use a multi-faceted approach to reducing the number of families living in poverty. The City will engage in multiple programs including economic development, residential rehabilitation, public services, demolition and infrastructure/facility improvement. Each of these programs play an integral role in the promotion of a suitable and affordable living environment for the City's residents.

Actions planned to develop institutional structure

The City continues to collaborate with area organizations through its membership in the HoCoC. The City will utilize this open communication where possible to improve the institutional structure.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with the Pekin Housing Authority and a variety of community organizations.

Discussion:

PROGRAM SPECIFIC REQUIREMENTS

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City will attempt to use any income that qualifies as program income prior to drawing entitlement funds. Due to the COVID-19 pandemic and associated emergency declaration, the City intends to utilize a maximum of 30% of its CDBG funding allocation under the Urgent Need objective. The City will also transition the calculation of the 70% minimum overall benefit for LMI individuals to a three-year period from PY 2020 through 2022.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$0.00

Other CDBG Requirements

1. The Amount of Urgent Need Activities: **\$300,000**
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan: **Three year period (PY 2020-2022) at a minimum 70%.**

APPENDIX – ALTERNATE/LOCAL DATA SOURCES

1	Data Source Name Heart of Illinois United Way 211 report List the name of the organization or individual who originated the data set. Heart of Illinois United Way 211 and Advanced Medical Transport Provide a brief summary of the data set. 211 data for the 1st quarter for Fiscal year 2015 showing caller data, needs and referrals and community point analytics What was the purpose for developing this data set? show needs within communities How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? covers the Heart of IL United Way region (6 counties); data available for zip codes What time period (provide the year, and optionally month, or month and day) is covered by this data set? quarters 1-4 of fiscal year 2014 and quarter 1 of fiscal year 2015 What is the status of the data set (complete, in progress, or planned)? data reporting resource - on going
2	Data Source Name 2015 Community Action Plan List the name of the organization or individual who originated the data set. Tazwood Community Services, Inc. Provide a brief summary of the data set. The Human Services Division of Tri-county Regional Planning Commission manages the Community Services Block Grant from the IL Dept. of Commerce and Community Affairs (DCCA) for Tazewell and Woodford Counties. The purpose of the SCBG program is to provide a range of services that will have a measurable and potentially major impact on the causes and effects of poverty in the counties served. What was the purpose for developing this data set? To meet the rules and regulations of the Community Services Block grant as received from the State of IL Dept. of Commerce and Community Affairs and to help persons help themselves become more self-sufficient How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? It is comprehensive and covers Tazewell and Woodford counties focusing on human services provided or needed.

	What time period (provide the year, and optionally month, or month and day) is covered by this data set?
	2015
	What is the status of the data set (complete, in progress, or planned)?
	complete and programs in progress
3	Data Source Name
	2014 Super NOFA and Exhibit 1
	List the name of the organization or individual who originated the data set.
	Heart of IL Homeless Continuum of Care
	Provide a brief summary of the data set.
	Overall picture of the needs of people/families experiencing homelessness or at risk of becoming homeless in the four county region. In addition the programs that are funded by the HUD SuperNOFA Continuum of Care
	What was the purpose for developing this data set?
	apply for HUD Super NOFA continuum of care funding to continue to fund existing programs
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?
	Big picture comprehensive and concentrated on homeless populations
	What time period (provide the year, and optionally month, or month and day) is covered by this data set?
	2014
	What is the status of the data set (complete, in progress, or planned)?
	complete and programs funded and in progress
4	Data Source Name
	2019 Point in Time Summary for IL-507
	List the name of the organization or individual who originated the data set.
	US Department of Housing and Urban Development
	Provide a brief summary of the data set.
	This data is collected by the servicing Continuums of Care for the counties of Peoria, Fulton, Tazewell, and Woodford Counties.
	What was the purpose for developing this data set?
	This data describes the approximate number of individuals experiencing homelessness or residing in transitional housing.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?
	This data is collected through applications received by the Continuum of Care Homeless Assistance Programs carried out in Peoria, Fulton, Tazewell, and Woodford Counties.

	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 07/10/2019
	What is the status of the data set (complete, in progress, or planned)? Complete.

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Tina Hauk, CDBG Program Manager

AGENDA ITEM: Resolution No. 200-24/25 Approving Polling Place Accessibility Grant Agreement between Tazewell County and the City of Pekin for Improvements to the Polling Place Located at 1130 Koch Street

DESCRIPTION: On October 3, 2024, the City was notified the proposal submitted to the County for ADA upgrades to the polling location at the City's Bus Department located at 1130 Koch Street, had been approved. This resolution authorizes the Mayor to accept the award and sign the grant agreement in the amount of \$63,314.00.

FINANCIAL IMPACT:

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: (Remove all that do not apply) Bid, Request for Proposal, Request for Qualifications, Sole Source, Quotes, State Contract, N/A

REVIEWED BY:

Tina Hauk, CDBG Program Manager	Approved - 10/8/2024
Katherine Swise, City Attorney	Approved - 10/9/2024
Eric Dubrowski, Finance Director	Approved - 10/10/2024
Robert Grogan, Finance Consultant	Approved - 10/10/2024
John Dossey, City Manager	Approved - 10/10/2024
Sue McMillan, City Clerk	Final Approval - 10/10/2024

Resolution No. 200-24/25 Approving Polling Place Accessibility Grant Agreement between Tazewell County and the City of Pekin for Improvements to the Polling Place Located at 1130 Koch Street

WHEREAS, the Tazewell County Board of Elections has awarded the City a Polling Place Accessibility Grant pursuant to section 101 of the Help America Vote Act of 2002 (52 U.S.C. § 20901); and

WHEREAS, the grant funds will be used by the City to make upgrades to the polling location at the City's bus department facility located at 1130 Koch Street to make the location accessible for individuals with disabilities; and

WHEREAS, the City Council finds it is in the best interests of the City and its residents to accept the grant funds from the County Board of Elections and to enter into the Grant Agreement with Tazewell County governing the use and distribution of such grant funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Polling Place Accessibility Grant Agreement with Tazewell County is accordance with the salient terms set forth in Exhibit A attached hereto. The Mayor is authorized to execute, and the City Clerk is directed to attest, the Grant Agreement, with such changes as the Mayor deems necessary and appropriate upon consultation with the City Attorney and Tazewell County.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

INTERGOVERNMENTAL AGREEMENT
POLLING PLACE ACCESSIBILITY GRANT

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made this ____ day of October 2024 by and between the Office of the Tazewell County Clerk & Recorder (“County Clerk”) and the City of Pekin, an Illinois municipal corporation (“City”).

WHEREAS, the County Clerk has funds available pursuant to Section 101 of the Help America Vote Act of 2002 (“HAVA”) (52 U.S.C. § 20901) (CFDA listing no. 90.404) for the purpose of making election polling places within Tazewell County accessible to individuals with disabilities; and

WHEREAS, the City owns the property located at 1130 Koch Street, Pekin, Illinois, which property is a designated election polling place within Tazewell County (the “Polling Facility”); and

WHEREAS, the City submitted a proposal to the County Clerk to make the Polling Facility accessible to individuals with disabilities, including the addition of accessible parking spaces and upgrades to the path of travel from the parking spaces to the entrance to the Polling Facility (the “Project”); and

WHEREAS, the County Clerk has agreed to reimburse the City in the amount of Sixty-three Thousand Three Hundred Fourteen Dollars and no Cents (\$63,314.00) for the purpose of completing the Project, subject to and in accordance with the conditions and covenants set forth in this Agreement.

NOW, THEREFORE, in consideration of the covenants and agreements herein contained, and for other good and valuable consideration, the Parties hereby agree as follows:

1. The foregoing recitals are incorporated into this Agreement as though fully set forth herein.
2. The City shall construct or cause to be constructed those improvements to the Polling Facility set forth in the Project proposal submitted by the City to the County Clerk and attached hereto as **Exhibit A** and incorporated herein.
3. Upon completion of the Project, the City shall submit to the County Clerk documentation demonstrating that (i) the Project has been completed in accordance with the specifications set forth in **Exhibit A** and (ii) the City has paid all costs and expenses related to the Project in full. The County Clerk shall then submit a request to the State Board of Elections for funding approval pursuant to HAVA. Upon receiving approval and distribution of such funds from the State Board of Elections, the County Clerk shall reimburse the City for the costs of the Project, not to exceed Sixty-three Thousand Three Hundred Fourteen Dollars and no Cents (\$63,314.00).
4. **General Conditions.**
 - 4.1. **Assignment.** The City shall not assign or transfer any interest in this Agreement without the prior written consent of the County Clerk.

4.2. **Severability.** If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

4.3. **Amendment.** The Parties may amend this Agreement at any time by written agreement executed by duly authorized representatives of each Party.

4.4. **Authority to Execute.** The undersigned represent that they have the authority of their respective governing bodies to execute this Agreement.

4.5. **Binding Effect.** This Agreement shall inure to the benefit of and shall bind the City, and its corporate authorities, officers, employees, agents, representatives, successors and assigns, and shall also bind the County Clerk, its employees, agents, representatives, officers, successors and assigns.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the _____ day of _____, 2024.

Tazewell County Clerk and Recorder

City of Pekin, an Illinois municipal corporation

By: _____
John C. Ackerman

By: _____
Mayor

ATTEST:

City Clerk

EXHIBIT A

City of Pekin Polling Place Accessibility Project Proposal

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Josie Esker, City Engineer

AGENDA ITEM: Resolution No. 201-24/25 Award Court Street Residential Demolitions to River City Demolition, Inc.

DESCRIPTION: This request is to award the Court Street Residential Demolition project contract to River City Demolition, Inc.. This project is to demolish three structures in preparation for the Court Street Rehabilitation Project: 1 Kenmore Court, 7 Kenmore Court, and a partial demolition of 909 Court Street. The City received 2 bids for this project. The low bid of \$72,227.00 was 9.7% percent below the Engineer's estimate of \$80,000. In reviewing the costs for the project, the bid seems reasonable and responsible, and staff's recommendation is to award this bid, to complete the demolitions as planned.

FINANCIAL IMPACT:

Requested Amount: \$72,227.00

Line Item: 445-041-580200

Budgeted Amount: \$500,000.00

Remaining Funds: \$324,989.51

Notes:

Award Type: Request for Proposal

REVIEWED BY:

Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/9/2024
 Approved - 10/10/2024
 Final Approval - 10/10/2024

Resolution No. 201-24/25 Award Court Street Residential Demolitions to River City Demolition, Inc.

WHEREAS, the City solicited bids for the Court Street Residential Demolition project; and

WHEREAS, following a public bid opening on October 1, 2024, the City determined that River City Demolition, Inc. submitted the lowest bid out of two total bids received; and

WHEREAS, the City Council finds that River City Demolition, Inc.'s bid of \$72,227.00 is reasonable and responsible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The bid for the Court Street Residential Demolition project submitted by River City Demolition, Inc., a copy of which is attached hereto as Exhibit A, is accepted and approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a contract with River City Demolition, Inc. consistent with the terms of the accepted bid.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

DEMOLITION BID

P.O. BOX 726
PEORIA, ILLINOIS 61652
PHONE 309-673-8938

P.O. BOX 726

PEORIA, ILLINOIS 61652

PHONE 309-673-8938

DATE: 9/30/2024

CUSTOMER: CITY OF PEKIN

ADDRESS: 111 CAPITOL ST
PEKIN, IL61554

PHONE:**FAX:**

EMAIL:

CONTACT: JOSIE ESKER

JOSH RUNYON

PRESIDENT

CELL- 309-299-0207

EMAIL- JOSH@RCDEMOLITION.COM

ACCEPTED BY

PLEASE SIGN AND RETURN

We are pleased to submit the following cost estimate:

Job Description: PROJECT BID: COURT STREET RESIDENTIAL DEMOLITIONS

QUANTITY	DESCRIPTION - JOB SCOPE	PRICE	TOTAL
	SCOPE OUTLINED IN BID SPECIFICATIONS		
		TOTAL QUOTE:	\$0.00
	TERMS OF AGREEMENT	X-COSTS	TOTAL

BID FORM

1. Court Street Residential Demolition Project—

a. BID PRICE

\$ 72,227.⁰⁰

Company Name

RIVER CITY DEMOLITION, INC

Representative

JOSH RUNYON

Title

PRESIDENT

Address

PO BOX 726 PEORIA, IL 61652

Phone

309-673-8938

Federal ID

Number

83-0628280

Proposed

Schedule

30 DAYS FROM AWARD

Signature & Date

[Signature] 9/30/24

State of Illinois County of TAZEWELL. This instrument
was acknowledged before me on
9/30/24 (date) by

(seal)



Michele McClain signature of notary public

City of Pekin

Prime Bidder's Proposed Sub-Contractors Form

The bidder has personally inspected the premises noted in these bid documents and to the best of his/her knowledge; the bid documents are complete and prescriptive to the work to be performed.

The undersigned proposes to furnish all materials, equipment and labor required to accomplish all of the work described herein, for the sum shown in the bid form.

You must identify who will perform the following if other than the bidding general contractor.

Please identify yourself and all sub-contractors that will perform work. Listing of sub-contractors on this form does not substantiate a contract between the general contractor and the sub-contractor. If awarded the contract, the general contractor is responsible for final documentation of sub-contractors.

<u>Type of Work</u>	<u>Contractor/ Subcontractor</u>	<u>Address & Phone #</u>
Asbestos Abatement	M+D Environmental	
Transite Siding Abatement is included in Base Bid Price.		309-692-6700
Location: 1 Commerce Court.		


Signature & Title

9/30/24
Date

City of Pekin

Non-Collusion Statement of Bidder

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the applicable laws that the foregoing is true and correct and that this declaration is executed on:


Contractor's Signature

9/30/24
Date

1.01 WORK COVERED BY THE CONTRACT DOCUMENTS

- A. Contractor is responsible for verifying existing conditions prior to bid. No additional compensation will be provided if Contractor fails to note existing conditions.
- B. Contractor shall be responsible for obtaining all necessary permits and scheduling all required inspections with the City of Pekin Building Department at 309-478-5364.
- C. **No Pre-Bid Conference will be held.** Contact Engineering Department to arrange a tour of the work site. Please call 309-478-5399.
- D. The Contractor shall furnish all EQUIPMENT, MATERIALS and LABOR necessary for the proper completion of the contract.
- E. The Contractor shall repair, replace, or otherwise settle with the City of Pekin if damage occurs to property or existing facilities during performance of Work.
- F. The Work to be performed under this Contract consists of:
 - a. Demolition of primary structure.
 - b. Contractor shall remove foundation walls, footings, and basement slab.
 - c. Demolition of all accessory structures.
 - d. Cutting down all trees including those on the property line.
 - e. Remove tree stumps to minimum 6 inches below final grade.
 - f. Removal of all fence and buried railroad ties.
 - g. Capping sewer and stubbing above grade.
 - h. Removal of driveways and walkways to the back of City sidewalk.
 - i. Removal and proper disposal of all demolition debris.
 - j. Remove cisterns or cesspool tanks that may exist.
 - k. Add and fill soil to level lot to the original grade.
 - l. Seed, fertilize, straw, and top soil as needed to restore grass.
 - m. **No asbestos testing has been performed. Contractor must provide onsite Asbestos Supervisor for demolition IN ACCORDANCE WITH EPA REGULATIONS AND CITY OF PEKIN REQUIREMENTS.**
 - n. Any excavation on the property in the city right-of-way (R.O.W.) up to that is within five feet of sidewalk shall be filled with flowable fill (CLSM) from a reputable concrete batch plant.
 - o. All utilities will be closed off as per requirements set forth by Ameren and Illinois American Water.
 - p. All damaged or removed sidewalks or approaches in the right-of-way (R.O.W.) shall be replaced according to the city code.

G. Property specific requirements

a. 1 Kenmore Court –

- Repair neighbors wood fence if damaged any further during construction.

b. 7 Kenmore Court –

- Repair neighbors wood fence if damaged any further during construction.

c. 909 Court Street – **PARTIAL DEMO**

- Remove only the addition on the south side of the home with concrete masonry unit (CMU) walls. Remove slab foundation.
- Make repairs to front of remaining original portion of the house if any of the structure is damaged.
- Install new sheathing on the south wall of the remaining house, as needed.
- Install new siding along south face of remaining house. Match siding on remainder of home as close as possible.
- Install new white vinyl double hung window with nailing flange (24"x48" approximate size) on south wall of remaining house in location where window existed prior to the addition.
- Install vinyl exterior shutters on new window to match the aesthetic of the windows on the sides of the home.

1.02 CONTRACT

A. The Work will be completed in one contract.

B. The Contractor will bid only on the work as described in 1.01.

C. Contractor shall submit proposed schedule for demolitions with the bid.

The City reserves the right to include schedule as a reason for awarding a contractor who is not the low bidder.

1.03 QUALITY ASSURANCE

A. The Contractor shall complete work assigned in a professional manner.

B. The Contractor shall assume full responsibility for additional costs that may result from unauthorized deviations from the contract.

C. The City of Pekin reserves the right to cancel this contract at any time with 15 days written notice for any reason deemed necessary.

1.04 TAXES AND INSURANCE

- A. The Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
 - (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the State of Illinois.

1.05 INVOICING AND PAYMENT

- A. Successful bidder shall invoice the City of Pekin, 111 S. Capitol St, Pekin, IL 61554 by the 5th of each month for services rendered the preceding month.
- B. All bills are approved by the Department Head or City Manager bi-weekly and checks are mailed within 30 days.

1.06 TERMS AND CONDITIONS

- A. The bid should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the bid if the contractor were to be selected to perform the services required.
- B. The Contractor certifies that its Bid is made without any previous understanding, agreement or connection with any person, firm or corporation making a Bid for the same Work and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.
- C. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans where applicable, and understands all requirements for the performance of work. The bidder will be responsible for all errors in the bid resulting from failure or neglect to conduct an in-depth examination. The City of Pekin will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

- D. The bidder shall take no advantage of any error or omission in the bid and advertised contract.
- E. The successful bidder at the time of execution of the contract may be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the bid guaranty check will be held in lieu thereof. If this bid is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the City of Pekin.
- F. All bids will be property of the City of Pekin, IL.

Your signature below indicates you accept and agree to these terms.

_____

1.08 BID DEADLINE

Bids are due Tuesday, October 1st, 2024 at 10:00 AM at the office of the City Clerk at the City of Pekin 111 S. Capitol St, Pekin, IL 61554. The page with the "References" section completed must be returned with the following bid page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.09 REFERENCES

Please provide three references for your work:

Name:

Telephone

1.

Upon Request

2.

3.

City of Pekin

Bid Form (Additional Requirements Cover Page)

Project Site Address: 1 Kenmore Court, 7 Kenmore Court, 909 Court Street (Partial)

To be enclosed in an envelope which shall be sealed and clearly labeled with:

- The words "City of Pekin – Court Street Residential Demolitions";
- Name of bidder;
- Date of submission; and
- Due date of bid.

Bid Period: September 12, 2024 through October 1st, 2024 at 10:00am CST

Pekin City Hall
Attn: Josie Esker
111 S. Capitol Street
Pekin, IL 61554

All potential bidders must submit all information requested in this bid packet including:

- 1. Bid Form Cover Page**
- 2. Non-Collusion Statement of Bidder**
- 3. Signature page for 1.06 Terms and Conditions**
4. Three references (must be submitted prior to award)
5. Prime Bidder's Proposed Sub-Contractors Form (if using subcontractors)
6. IRS W-9 Forms for bidder and subcontractors (must be submitted prior to award)
7. Copy of Current Liability Insurance Policy (must be submitted prior to award)

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Josie Esker, City Engineer

AGENDA ITEM: Resolution No. 202-24/25 Approving Additional Spending Authority to City Engineer for Court Street

DESCRIPTION: The City Council approved the Court Street Rehabilitation Project from Stadium Drive to Valle Vista by Resolution 47-23/24 awarding the contract to R.A. Cullinan for \$9.96 million, with an additional \$.2 million in contingency spending authority granted to the City Engineer. The project is getting close to completion, with pavement patching, asphalt milling, and asphalt paving being the primary remaining costs. To date, the City Engineer has authorized approximately \$140,000 in contingency spending above the contract amount. See Exhibit A for a breakdown of how those funds have been utilized. After the first half of Court Street was milled, additional areas of dilapidated pavement were found above and beyond what was anticipated in the plans. In order to have a road surface that lasts as long as possible, it is the recommendation of the City Engineer that the severely damaged concrete pavement that was exposed be removed and replaced. Based on the condition of the first half, staff anticipates that we may be up to \$210,000 over contract on the patching costs, which would lead to a total contract overage of \$350,000. The City Engineer requests an additional \$150,000 in spending authority to complete the patching operation in a way that gives the road the best chance of lasting.

FINANCIAL IMPACT:

Requested Amount: \$150,000

Line Item: 231-033-580600

Budgeted Amount: \$10,100,000.00

Remaining Funds: \$10,086,149.06

Notes: Plan to use sewer funds, as most of the initial overages were due to sewer repairs.

Award Type: N/A

REVIEWED BY:

Katherine Swise, City Attorney
Eric Dubrowski, Finance Director
Robert Grogan, Finance Consultant
John Dossey, City Manager
Sue McMillan, City Clerk

Approved - 10/9/2024
Approved - 10/10/2024
Approved - 10/10/2024
Approved - 10/10/2024
Final Approval - 10/10/2024

Resolution No. 202-24/25 Approving Additional Spending Authority to City Engineer for Court Street

WHEREAS, on August 14, 2023, the City Council adopted Resolution No. 47-23/24 awarding the contract for construction of the Court Street Rehabilitation Project from Stadium Drive to Valle Vista to R.A. Cullinan & Son, while also granting the City Engineer contingency spending authority of up to \$200,000 for the project; and

WHEREAS, to date, the City Engineer has authorized approximately \$140,000 in contingency spending on the project, and anticipates an additional \$210,000 in costs over the contract amount due to the cost to remove and replace additional areas of damaged concrete pavement discovered in the construction process; and

WHEREAS, the City Council finds it is in the best interests of the City and its residents to authorize the additional costs to remove and repair the damaged pavement to ensure the Court Street Rehabilitation Project results in a road surface that lasts as long as possible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The contingency spending authority granted to the City Engineer in Resolution No. 47-23/24 is hereby increased from \$200,000 to a total of \$350,000 for the Court Street Rehabilitation Project from Stadium Drive to Valle Vista.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Court Street Extra Required Funds

1. **Authorization 1. Additional Watermain Items** Net Change + \$407.50
Changes in tapping locations by IL-AWC required different material to tie into system. Like pay items deleted.
2. **Authorization 2. Misc Drainage Modification** Currently + \$5616.80
Tie -in unknown drainage tile and structures into proposed storm. Ex. Casey's detention pond.
3. **Authorization 3. Watermain Modification** Balanced + \$5278.52
Some existing water services were not in plans or located. Exploratory work necessary to find services.
4. **Authorization 4. Misc Maintenance** +\$10,000 (Currently @ +\$5113.75)
Due to existing condition of roadway and sidewalks, additional maintenance required to keep isolated areas safe for vehicular and pedestrian traffic.
5. **Authorization 5. Storm Sewer Modification.** Currently@ + \$41,000. Waiting on another Bill
Numerous old and dilapidated storm structures were not located or offset differently.
Modifications to new structures required to fit into system.
6. **Authorization 6. Storm Sewer Replacement 36"** Approx + \$ 60,000
Encountered a dilapidated and failing large 36" storm sewer culvert under roadway. This included all work necessary to saw cut, remove, replace, pothole, backfill, and plug old and install new.
7. **Authorization 7. Misc Electrical Modification** Currently + \$ 3200.00
Unforeseen electrical components, utilities, and existing street lighting. Extra work required to make adjustments to fulfill plan installations.
8. **Authorization 8. Light Pole Spl.** - \$ 4054.08 savings
Material only for 2 light poles. Not able to install due to utility conflicts.
9. **Authorization 9. Straw Blanket** (Wash)
Replace straw due to crimping machinery damaging sidewalks.
10. **Balancing Quantities** + \$ 50,782.00
Extra HMA BC due to plan error at Sunset
Additional HMA surface Course at tie-ins
Temp Fence
Additional TY B Curb
Etc.

11. Authorization 11. Additional Tie-Bars + \$ 2000.00

For patching

*Above items , as well as plan pay items are not balanced yet. At this time, this provides a rough estimate of having **utilized +- \$ 140,000 in extra funds above contract amount.**

Additionally, upon pre-milled inspection, it appears that we will need approximately 600.0 additional SY of patching quantity over the remaining plan quantity to fulfill the minimal roadway repairs. We are still waiting on AUP for some of these bigger patch areas. For a rough idea, if you take the largest patch price per plan X 600 SY = **Approx \$150,000 additional.**

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Josie Esker, City Engineer

AGENDA ITEM: Ordinance No. 4240-24/25 Amending Chapter 5, Article VII, Division 4 of the Pekin City Code to Prohibit the Use of Groundwater as a Portable Water Supply within a Designated Area of the City of Pekin

DESCRIPTION: TriCore Environmental, LLC (TriCore) was contracted by the Pekin Park District on April 15, 2022 to provide environmental consulting services related to a historical release of gasoline that occurred from a former gasoline underground storage tank (UST) located in the maintenance area for the Lick Creek Golf Course. The gasoline release was reported to the Illinois Emergency Management Agency in 1999, and activities including soil and groundwater sampling and soil excavation were completed by other consultants from 1999 through 2008. At that time, for reasons unknown to us or the current Pekin Park District administration, no further work was completed by the previous environmental consultants.

Since 2022, TriCore has performed various soil and groundwater investigation and reporting activities in accordance with the requirements of the Illinois Environmental Protection Agency's (EPA's) Leaking UST Program, with the intent of obtaining the issuance of a No Further Remediation (NFR) letter for the site. No further investigation or remediation is required; however, in order to issue the NFR letter, the Illinois EPA requires that the groundwater in area of and immediately surrounding the site be restricted from use as a drinking water source.

TriCore prepared an Area-Wide Groundwater Use Ordinance in accordance with the Illinois EPA's model document for such ordinances for consideration and approval by the Council, which prohibits the installation and/or use of wells for potable purposes within the indicated area. Staff has modified the model ordinance to also include an amendment to the City Code codifying the prohibition. TriCore has confirmed, through information provided from the City of Pekin and Illinois American Water Company, that all properties included in the Area-Wide Groundwater Use Ordinance obtain their water from the municipality, and that no drinking water wells currently exist within the area. Therefore, on behalf of the Pekin Park District, TriCore respectfully requests that the attached Area-Wide Groundwater Use Ordinance be executed by the City of Pekin such that it becomes part of the official municipal code.

Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount: N/A

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: N/A

REVIEWED BY:

Dean Schneider, Public Works Director

Approved - 10/7/2024

Katherine Swise, City Attorney

Approved - 10/9/2024

John Dossey, City Manager

Approved - 10/9/2024

Sue McMillan, City Clerk

Final Approval - 10/10/2024

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 5, ARTICLE VII, DIVISION 4 OF THE
PEKIN CITY CODE TO PROHIBIT THE USE OF GROUNDWATER AS A POTABLE
WATER SUPPLY WITHIN A DESIGNATED AREA OF THE CITY OF PEKIN**

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City of Pekin, as a home rule municipality, may exercise power and perform any function pertaining to its government and affairs, including, but not limited to, the power to legislate for the protection of the public health, safety, and welfare; and

WHEREAS, certain properties in the City of Pekin have been used over a period of time for commercial and/or industrial purposes; and

WHEREAS, because of said use, concentrations of certain chemical constituents in the groundwater beneath the City of Pekin may exceed Class I groundwater quality standards for potable resource groundwater as set forth in 35 Ill. Admin. Code part 620 or Tier I remediation objectives as set forth in 35 Ill. Admin. Code part 742; and

WHEREAS, the Pekin Park District has requested that the City enact an ordinance prohibiting the use of groundwater as a potable water supply in designated areas of the City in and around the property located at 2335 E. Sheridan Road, Pekin, Illinois, legally described in Exhibit A attached hereto and incorporated herein (the "Property"), that is the source of said chemical constituents; and

WHEREAS, the City of Pekin desires to limit potential threats to human health from groundwater contamination while facilitating the redevelopment and productive use of the Property; and

WHEREAS, the City Council of the City of Pekin finds it is in the best interests of the City, its residents and businesses to adopt the amendments set forth herein.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:**

Section 1. The findings and recitations set forth above are adopted and found to be true and correct.

Section 2. The use or attempt to use groundwater as a potable water supply within the corporate limits of the City of Pekin within the Groundwater Ordinance Area, as depicted on the attached Exhibit B and including the parcels and rights-of-way legally described on the attached Exhibit C, by the installation or drilling of wells or by any other method is hereby prohibited. This prohibition expressly includes the City of Pekin.

Section 3. Chapter 5, Article VII, Division 4, Section 2 of the Pekin City Code is hereby amended as follows:

1. The definition of *potable water* is deleted and replaced with the following:

Potable water means any water used for human or domestic consumption, including, but not limited to, water used for drinking, bathing, swimming, washing dishes, or preparing food.

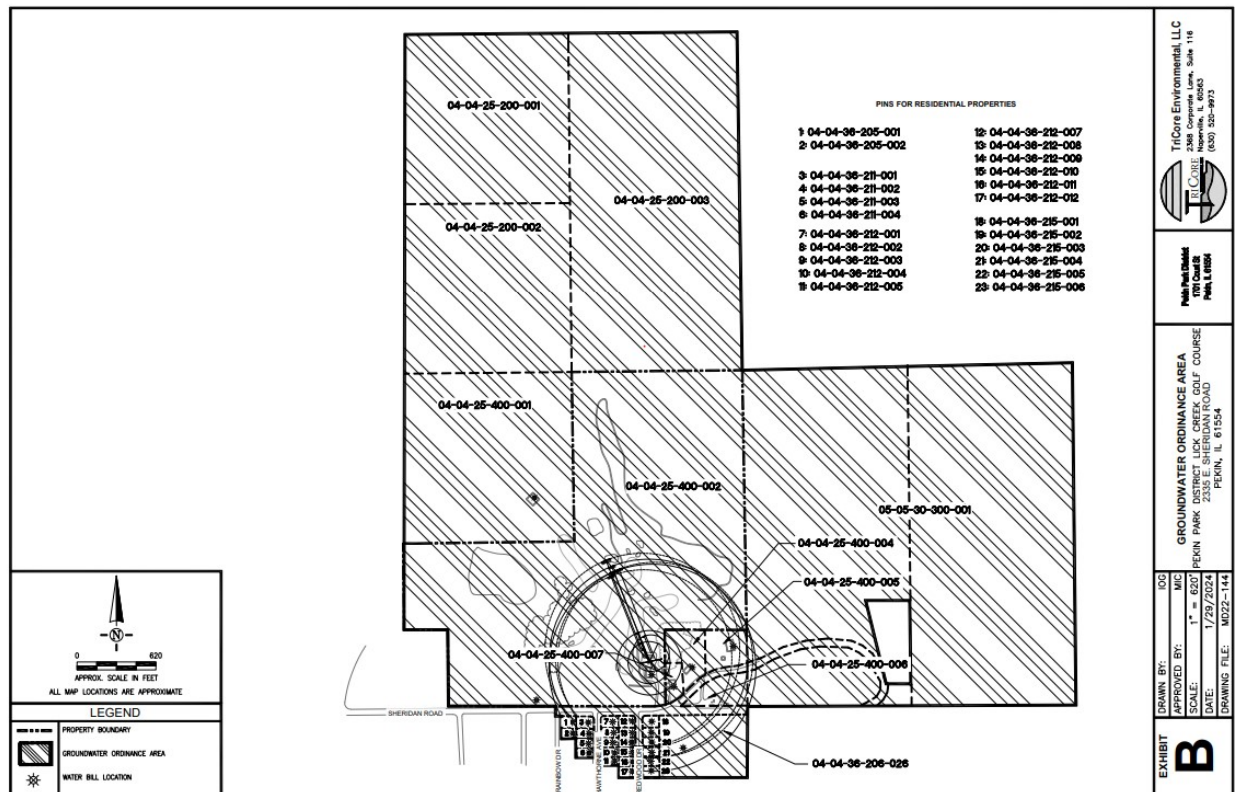
2. The following new definition is added where appropriate based on alphabetical order:

Person means any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, or any other legal entity, or their legal representatives, agents, or assigns.

Section 4. Chapter 5, Article VII, Division 4 of the Pekin City Code is hereby amended by the addition of a new Section 19 as follows:

Sec. 5-7-4-19. Prohibition on use of groundwater as a potable water source in designated area.

- (a) *Prohibition.* The use or attempt to use groundwater as a potable water supply within the Groundwater Ordinance Area depicted below and further described in Exhibit B and Exhibit C attached to Ordinance No. ____ - 24/25, enacted by the City Council on October 14, 2024, by the installation or drilling of wells or by any other method is prohibited.



- (b) *Penalty.* Any person found to have violated the provisions of this Section shall be subject to a fine of not less than \$250.00 and not more than \$750.00 for each violation. Each day that a violation continues shall constitute a separate offense.

Section 5. This Ordinance is hereby ordered to be published in pamphlet form by the City Clerk and said Clerk is ordered to keep at least three (3) copies hereof available for public inspection in the future and in accordance with the Illinois Municipal Code.

Section 6. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 7. If any provision of this Ordinance or its application to any person or under any circumstances is adjudged invalid, such adjudication shall not affect the validity of the Ordinance as a whole or any portion not adjudicated invalid.

Section 8. This Ordinance shall be in full force and effect from and after its passage, approval and ten (10) day period of publication in the manner provided by law.

PASSED AND APPROVED at the regular meeting of the City Council of the City of Pekin, this _____ day of _____, 20____; and upon roll call the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED this _____ day of _____, 2024.

Mayor

ATTEST:

City Clerk

Exhibit A

LEGAL DESCRIPTION

Part of the Northwest Quarter of Section 30, Township 25 North, Range 4 West of the 3rd Principal Meridian, situated in Tazewell County, Illinois, more particularly described as follows: Commencing as a point of beginning at a point on the East line of the Northwest Quarter of said Section 30, which said point is 1200 feet South of the Northeast corner of said Northwest Quarter; thence South along the East line of said Northwest Quarter of said Section 30 to the Southeast corner of said Northwest Quarter; thence West along the South line of said Northwest Quarter to the Southwest corner of said Northwest Quarter; thence North along the West line of said Northwest Quarter to a point thereon which is 1550 feet South of the Northwest corner of said Northwest Quarter; thence East and parallel with the South line of said Northwest Quarter to a point which is 650 feet West of the East line of said Northwest Quarter; thence North and parallel with the East line of said Northwest Quarter a distance of 350 feet; thence East 650 feet to the place of beginning and also,

The East Half of the Northeast Quarter of Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois.

Commonly known as: 2335 E. Sheridan Road, Pekin IL 61554

PIN: 04-04-25-400-002

Exhibit B

DEPICTION OF GROUNDWATER LIMITATION AREA

EXHIBIT C

LEGAL DESCRIPTION OF AREA SUBJECT TO GROUNDWATER ORDINANCE

Those properties which are within an area described as follows:

Rights-of-Way

The rights-of-way and sections of E. Sheridan Road, Redwood Drive, and Hawthorne Avenue within the groundwater ordinance area depicted on Exhibit B.

1. PIN No. 04-04-25-200-001

All that part of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 25, Township 25 North, Range 5 West of the 3rd P.M., lying East and South of the public highway and containing approximately 4 acres, more or less, situated in the County of Tazewell, in the State of Illinois.

2. PIN No. 04-04-25-200-002

TRACT I: All of Lot 3 of Parcel "B", except a portion in the Northeast corner described as follows: Beginning on the Township Line at the Northeast corner of said Lot 3, thence South 280 feet, thence West of 142 feet, thence South 125 feet, thence West 294 feet, thence North 405 feet, thence East on the Township line 436 feet to the place of beginning, and all such being a part of a survey of a portion of the Northeast Quarter, Section 2, Township 24 North, Range 4 West of the 3rd P.M., Tazewell County, Illinois, as recorded in Plat Book S, page 641, Tazewell County Records Office: also,

TRACT II: Beginning at the Northeast corner of the Northeast Quarter of Section 24, Township 25 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois; thence South 0°18' West, along the East line of said Northeast Quarter a distance of 1434 feet, more or less, to the place of beginning of the parcel to be described; thence continuing South 0°18' West, 1180 feet more or less to a point on the Northerly right of way line of State Bond Issue Route No. 9; thence along said right of way line, in a Westerly direction, on a curve to the right having a radius of 1870.1 feet, an arc distance of 268.65 feet to a point; thence North 82°46' West, a distance of 69.42 feet along said right of way to a point; thence North 84°30' West, a distance of 910.41 feet along said right of way line to a point; thence North 70°47' West, a distance of 50 feet along said right of way line to a point; thence North 9°47' West, a distance of 398 feet more or less to a point; thence North 37°13' East, a distance of 200 feet more or less to a point; thence North 0°18' West a distance of 750.0 feet to a point; thence North 89°42' East, a distance of 50 feet to a point; thence South 0°18' East, a distance of 450.0 feet to a point; thence North 78°51' East, a distance of 1206 feet more or less to the place of beginning, containing 34 acres, more or less, all being in the Northeast Quarter of Section 24, Township 25 North, Range 5 West of the Third Principal Meridian; also,

TRACT III: The West Half of the Northeast Quarter of Section 25 Township 25 North, Range 5 West of the Third Principal Meridian, also, an easement for ingress and egress as set forth on Plat recorded in Plat Book "T" at Page 108 in the Office of the Recorder of Deeds of Tazewell County,

Illinois, being over the Northeast Quarter of the Southwest Quarter and the Northwest Quarter of the Southeast Quarter, all in Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, Tazewell, County, Illinois.

3. PIN No. 04-04-25-400-001

The Southwest Quarter of the Northeast Quarter of Section 30, Township 25 North, Range 4 West of the Third Principal Meridian, Tazewell County, Illinois.

4. PIN No. 04-04-25-200-003

TRACT I: The Northeast Quarter of the Southeast Quarter of Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois; also,

TRACT II: The South Half of the Southeast Quarter of Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois, excepting:

1. Existing public roadways, and a roadway around the point of land in the Northeast corner of said premises as the same was used in the year 1911.
2. That part conveyed to Our Savior Lutheran Church by warranty deed recorded in Volume 639, Page 437, and containing 5 acres as shown by plat recorded in Plat Book "S", Page 317.
3. That part of the Southeast Quarter of the Southeast Quarter of Section 25 lying East and South of a public roadway known as Sheridan Road, containing 4 acres, more or less.
4. A part of the Southeast Quarter of the Southeast Quarter of Section 25, described as follows: Beginning on a point on the East line of said Section 470 feet North of the Southeast corner of Said Section 25; thence Northerly along the East line of said Section a distance of 258.6 feet, thence Westerly at right angles to said East line a distance of 325.8 feet, thence South 0°2' West a distance of 336.1 feet to the North line of Lick Creek Road, thence Northeasterly along said North line of said road a distance of 351.7 feet to the place of beginning, containing 2.32 acres, more or less.
5. A tract of ground commencing at a stone at the Southeast corner of said Southeast one-quarter of said Section 25, thence West along the South line of said Southeast one-quarter for a distance of seven hundred and 21/100 (700.21) feet to an iron rod, thence North sixty (60) feet to an iron rod being the place of beginning of the tract of land herein described, thence continuing North five hundred eighty-six and 48/100 (586.48) feet to an iron rod, thence East three hundred fourteen and 27/100 (314.27) feet to an iron rod, thence South 3°03' East for a distance of three hundred thirty-two and 40/100 (332.40) feet to an iron rod, thence South 75°01' West for a distance of two and 67/100 (2.67) feet to an iron rod, thence South 46°45' West for a distance of three hundred seventy and 74/100 (370.74) feet to an iron rod, thence West fifty nine and 42/100 (59.42) feet to the place of beginning containing 3.6 acres more or less and all being in the Southeast one-quarter of Section 25, Township 25 North, Range 3 West of the Third Principal Meridian in Tazewell County, Illinois.

5. PIN No. 04-04-25-400-006

A tract of ground described as a roadway around the point of the land in the Northeast corner of the Northeast Quarter of the Southeast Quarter of Section 25, Township 25 North, Range 5 West

of the 3rd P.M., and across the Northeast corner of said land as the same was used for a roadway in the year 1911, situated in the County of Tazewell, in the State of Illinois.

6. PIN No. 05-05-30-300-001

The Northwest Quarter of the Southeast Quarter of Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois, situated in the County of Tazewell, in the State of Illinois.

7. PIN No. 04-04-25-400-002

Part of the Northwest Quarter of Section 30, Township 25 North, Range 4 West of the 3rd Principal Meridian, situated in Tazewell County, Illinois, more particularly described as follows: Commencing as a point of beginning at a point on the East line of the Northwest Quarter of said Section 30, which said point is 1200 feet South of the Northeast corner of said Northwest Quarter; thence South along the East line of said Northwest Quarter of said Section 30 to the Southeast corner of said Northwest Quarter; thence West along the South line of said Northwest Quarter to the Southwest corner of said Northwest Quarter; thence North along the West line of said Northwest Quarter to a point thereon which is 1550 feet South of the Northwest corner of said Northwest Quarter; thence East and parallel with the South line of said Northwest Quarter to a point which is 650 feet West of the East line of said Northwest Quarter; thence North and parallel with the East line of said Northwest Quarter a distance of 350 feet; thence East 650 feet to the place of beginning and also,

The East Half of the Northeast Quarter of Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois.

8. PIN No. 04-04-25-400-007

A part of the Southeast One Quarter (SE ¼) of Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois, and more fully described as follows: Commencing at a stone at the Southeast corner of said Southeast One Quarter of said Section 25, thence West along the South line of said One Quarter for a recorded distance of 700.21 feet, thence North a recorded distance of 60 feet to a found iron rod marking the place of beginning of the tract of land herein described; thence continuing North 325.0 feet to a set iron rod; thence S 89°57'35'' E a distance of 130.67 feet to a set iron rod; thence S 4°47'55'' E a distance of 240.13 feet to set iron rod being on the R.O.W. of a road known as Sheridan or Lick Creek Road; thence S 46°42'03'' E a distance of 125.30 feet to a found iron rod; thence N 89°42'07'' E a distance of 59.57 feet to the place of beginning, all being in the Southeast One Quarter of Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, containing 0.98 acres, more or less, and being a Southwesterly part of land whose tax number is 90-04-04-25-400-004.

9. PIN No. 04-04-25-400-004

A part of the Southeast One Quarter of Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois, and more fully described as follows:

Commencing at a stone at the Southeast corner of said Southeast One Quarter of said Section 25,

thence West along the South line of said One Quarter for a recorded distance of 700.21 feet; thence North a recorded distance of 60 feet to a found iron rod marking the place of beginning of the tract of land herein described; thence continuing North 325.0 feet to a set iron rod; thence South 89°57'35'' East, a distance of 130.67 feet to a set iron rod; thence South 4°47'55'' East, a distance of 240.13 feet to set iron rod being on the R.O.W. of a road known as Sheridan or Lick Creek Road; thence South 46°42'03'' West, a distance of 125.30 feet to a found iron rod; thence North 89°42'07'' West, a distance of 59.57 feet to the place of beginning.

10. PIN No. 04-04-25-400-005

A part of the Southeast Quarter of the Southeast Quarter of Section 25, Township 25 North, Range 5 West of the Third Principal Meridian, described as follows:

Beginning at a point on the East line of said Section, 470 feet North of the Southeast corner of said Section 25 ; thence Northerly along the East line of said Section a distance of 258.6 feet; thence Westerly, at right angles to said East Line, a distance of 325.8 feet; thence South Zero Degrees Two Minutes a distance of 336.1 feet to the North line of Lick Creek Road; thence Northeasterly along said North line of said Road a distance of 351.7 feet to the Place of Beginning, containing 2.32 acres, more or less, all as shown by Plat attached to Warranty Deed dated September 24, 1951, recorded in the Tazewell County Recorder's Office in Volume 419, Page 227, EXCEPTING from the foregoing all of the coal and other minerals underlying same, which have been heretofore conveyed; situated in the County of Tazewell, in the State of Illinois.

11. PIN No. 04-04-36-206-026

Tract "1A", being a part of the Northeast Quarter of Section 36, Township 25 North, Range 5 West of the 3rd P. M., Tazewell County, Illinois, as shown by plat recorded in Plat Book "GG", page 167;

Also, a 20'x54' easement for ingress and egress" over the piece of ground marked "20' x 54' easement reserved for ingress and egress on said plat;

Also, easements and rights to easements for utilities and ingress and egress over all easements and roadways in Lick Creek Manor Subdivision, as shown by plat recorded in Plat Book "AA", page 178, and Lick Creek Manor Subdivision No. One, as shown by plat recorded in Plat Book "CC", page 218, all as shown in Certificate of Dedication of said subdivisions, as conveyed to William E. Tunis and Ann L. Tunis by Trustee's Deed dated September 11, 1985, recorded in Book 2785, page 22.

12. PIN No. 04-04-36-205-001

Lot 1 in SHERIDAN HILLS, a Subdivision in the City of Pekin, as shown on Plat recorded in Plat Book "S", page 237 in the Recorder's Office of Tazewell County, Illinois.

13. PIN No. 04-04-36-205-002

Lot 8 in SHERIDAN HILLS SUBDIVISION, a Subdivision of part of the Northeast Quarter of

Section 36, Township 25 North, Range 5 West of the Fourth Principal Meridian, Tazewell County, Illinois, as shown by plat recorded in Plat Book "S" Page 237.

14. PIN No. 04-04-36-211-001

Lot 1 in LICK CREEK MANOR SUBDIVISION in the City of Pekin, Tazewell County, Illinois.

15. PIN No. 04-04-36-211-002

Lot 2 in Lick Creek Manor Subdivision, in the City of Pekin, as shown on Correction Plat recorded in Plat Book "AA," Page 178, in the Recorder's Office of Tazewell County, Illinois, situated in Tazewell County, Illinois.

16. PIN No. 04-04-36-211-003

Lot 3 in LICK CREEK MANOR, a subdivision in the City of Pekin, Tazewell County, Illinois.

17. PIN No. 04-04-36-211-004

Lot 4 in LICK CREEK MANOR SUBDIVISION in the City of Pekin, as shown on Correction Plat recorded in the Office of the Recorder of Deeds of Tazewell County, in Plat Book "BB", Page 173, situated in Tazewell County, Illinois.

18. PIN No. 04-04-36-212-001

Lot 69 LICK CREEK MANOR SUBDIVISION in the City of Pekin, as shown on Correction Plat recorded in Plat Book "BB", page 173 in the Recorder's Office of Tazewell County, Except any interest in the Coal, Oil, Gas, and other minerals underlying the land which have been heretofore conveyed or reserved in prior conveyances, and all rights and easements in favor of the estate of said Coal, Oil, Gas, and other minerals, if any, situated in the County of Tazewell, in the State of Illinois.

19. PIN No. 04-04-36-212-002

Lot 68 LICK CREEK MANOR SUBDIVISION in the City of Pekin, as shown on Correction Plat recorded in Plat Book "BB", page 173 in the Recorder's Office of Tazewell County, Except any interest in the Coal, Oil, Gas, and other minerals underlying the land which have been heretofore conveyed or reserved in prior conveyances, and all rights and easements in favor of the estate of said Coal, Oil, Gas, and other minerals, if any, situated in the County of Tazewell, in the State of Illinois.

20. PIN No. 04-04-36-212-003

Lot 67 in LICK CREEK MANOR SUBDIVISION in the City of Pekin, situated in the County of Tazewell, in the State of Illinois.

21. PIN No. 04-04-36-212-004

LOT 66 in LICK CREEK MANOR SUBDIVISION, in the City of Pekin, as shown on Plat recorded in Plat Book "BB", page 173, Except the Coal underlying the land and all rights and easements in favor of the estate of said Coal, Oil, Gas and other minerals, situated in Tazewell

County, Illinois.

22. **PIN No. 04-04-36-212-005**
LOT 65 IN LICK CREEK MANOR SUBDIVISION IN THE CITY OF PEKIN, AS SHOWN ON CORRECTION PLAT RECORDED IN PLAT BOOK "BB" PAGE 173, SITUATED IN TAZEWELL COUNTY, ILLINOIS.
23. **PIN No. 04-04-36-212-007**
LOT 70 in LICK CREEK MANOR SUBDIVISION EXTENSION NUMBER ONE in the City of Pekin, Tazewell County, Illinois.
24. **PIN No. 04-04-36-212-008**
Lot 71 in LICK CREEK MANOR SUBDIVISION NO. in the City of Pekin.
25. **PIN No. 04-04-36-212-009**
Lot 72 in LICK CREEK MANOR SUBDIVISION, EXTENSION NO. ONE, a Subdivision in the City of Pekin, as shown on plat recorded in Plat Book "CC", page 218, situated in Tazewell County, Illinois.
26. **PIN No. 04-04-36-212-010**
Lot 73 in LICK CREEK MANOR SUBDIVISION NO. 1, in the City of Pekin, Tazewell County, Illinois.
27. **PIN No. 04-04-36-212-011**
Lot 74 in Lick Creek Manor Subdivision No. 1 in the City of Pekin, Tazewell County, Illinois.
28. **PIN No. 04-04-36-212-012**
Lot 75 in LICK CREEK MANOR SUBSIVISION NO. 1, in the City of Pekin, situated in Tazewell County, Illinois.
29. **PIN Nos. 04-04-36-215-001 & 04-04-36-215-002**
Lots 131 and 132 in LICK CREEK MANOR SUBDIVISION EXTENSION NUMBER ONE in the City of Pekin, Tazewell County, Illinois.
30. **PIN No. 04-04-36-215-003**
Lot 130 in LICK CREEK MANOR SUBDIVISION EXTENSION NO. ONE in the City of Pekin, as shown on Plat recorded in Plat Book "CC", page 218, in the Recorder's Office of Tazewell County; Situated in the County of Tazewell and the State of Illinois.
31. **PIN No. 04-04-36-215-004**
LOT 129 IN LICK CREEK MANOR SUBDIVISION NO. 1, IN THE CITY OF PEKIN; SITUATE, LYING AND BEING IN THE COUNTY OF TAZEWELL AND STATE OF ILLINOIS.

32. PIN No. 04-04-36-215-005

Lot 128 in LICK CREEK MANOR SUBDIVISION, EXT. 1, in the City of Pekin, Tazewell County, Illinois.

33. PIN No. 04-04-36-215-006

LOT 127 in Lick Creek Manor Subdivision No. 1, in the City of Pekin, Tazewell County, Illinois.

CERTIFICATE

THE UNDERSIGNED CERTIFIES THAT SHE IS THE CITY CLERK FOR THE CITY OF PEKIN, ILLINOIS, AND THAT THE CITY COUNCIL AT A REGULARLY CONSTITUTED MEETING OF SAID CITY COUNCIL OF THE CITY OF PEKIN ON THE _____ DAY OF _____, 20____ ADOPTED ORDINANCE NO. _____ A TRUE AND CORRECT COPY OF WHICH IS CONTAINED IN THIS PAMPHLET

GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____, 20____.

(SEAL)

CITY CLERK



September 13, 2024

To: City of Pekin City Council

TriCore Environmental, LLC (TriCore) was contracted by the Pekin Park District on April 15, 2022 to provide environmental consulting services related to a historical release of gasoline that occurred from a former gasoline underground storage tank (UST) located in the maintenance area for the Lick Creek Golf Course. The gasoline release was reported to the Illinois Emergency Management Agency in 1999, and activities including soil and groundwater sampling and soil excavation were completed by other consultants from 1999 through 2008. At that time, for reasons unknown to us or the current Pekin Park District administration, no further work was completed by the previous environmental consultants.

Since 2022, TriCore has performed various soil and groundwater investigation and reporting activities in accordance with the requirements of the Illinois Environmental Protection Agency's (EPA's) Leaking UST Program, with the intent of obtaining the issuance of a No Further Remediation (NFR) letter for the site. No further investigation or remediation is required; however, in order to issue the NFR letter, the Illinois EPA requires that the groundwater in area of and immediately surrounding the site be restricted from use as a drinking water source.

TriCore has prepared the attached Area-Wide Groundwater Use Ordinance in accordance with the Illinois EPA's model document for such ordinances, and the attached groundwater ordinance, in its current state, has received approval of content and form from the Illinois EPA. The Area-Wide Groundwater Use Ordinance prohibits the installation and/or use of wells for potable purposes within the indicated area. TriCore has confirmed, through information provided from the City of Pekin and Illinois American Water Company, that all properties included in the Area-Wide Groundwater Use Ordinance obtain their water from the municipality, and that no drinking water wells currently exist within the area. Therefore, on behalf of the Pekin Park District, TriCore respectfully requests that the attached Area-Wide Groundwater Use Ordinance be executed by the City of Pekin such that it becomes part of the official municipal code.

After execution, please provide TriCore with an original clerk-certified copy of the Area-Wide Groundwater Use Ordinance so that it may be submitted to the Illinois EPA as part of the NFR request for the Lick Creek Golf Course site.

If you should have any questions concerning this submittal or require additional information, please contact the undersigned at (630) 520-9973 ext. 3 or by email at kim.miller@tricoreweb.com.

Sincerely,

Kim T. Miller, P.E.
Senior Project Manager

Attachment

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Ordinance No. 4241-24/25 Amending Chapter 4, Article III, Division 8 of the Pekin City Code to Update the Sign Code

DESCRIPTION: Most off-premises signs and billboards utilize the old form of paper/canvas display, but with the new digital age, it has brought a new type of sign in the form of a changeable/electronic LED screen. The City realized that its sign code was lacking in regulations for these types of off-premises signs and billboards and implemented a moratorium on issuing any new permits for them on March 25, 2024, and directed the Zoning Board of Appeals to discuss and recommend a new code to the city council, since that time the Zoning Board of Appeals has worked diligently to revise the outdated and insufficient regulations for these new types of off-premises signs and billboards, which include the duration time of messages, transition time between messages, brightness of signs, sizes of sign faces, spacing between off-premises signs and locations of these types of off-premises signs and billboards. This code update is reasonable and provides standards to regulate such off-premises signs and billboards for the protection of the motoring public and the surrounding areas of the community. This code update did take into account the numerous pre-existing signs and provides reasonable regulations for those signs. The Zoning Board of Appeals unanimously approved this code update.

Staff recommends approval

FINANCIAL IMPACT:
N/A

REVIEWED BY:

Nic Maquet, Chief Building Official
Katherine Swise, City Attorney
John Dossey, City Manager
Sue McMillan, City Clerk

Approved - 10/8/2024
Approved - 10/9/2024
Approved - 10/9/2024
Final Approval - 10/10/2024

ORDINANCE NO. ____-24/25

AN ORDINANCE AMENDING CHAPTER 4, ARTICLE III, DIVISION 8 OF THE CITY CODE TO UPDATE THE SIGN CODE

WHEREAS, the City Council has previously enacted ordinances regulating the placement, design, and construction of signs throughout the City (the "Sign Code"); and

WHEREAS, the City Council subsequently determined that the Sign Code had insufficient regulations to address the increasing prevalence of digital and electronic off-premises billboards; and imposed a moratorium on the issuance of new sign permits on March 25, 2024, to allow time for the Zoning Board of Appeals to consider and recommend revisions to the Sign Code to address the regulation of digital and electronic billboards; and

WHEREAS, following a public hearing upon notice duly published, the Zoning Board of Appeals has recommended adoption of the amendments to the Sign Code set forth herein; and

WHEREAS, the City Council finds it is in the best interests of the City and its residents, and consistent with the City's Zoning Code to adopt the amendments set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are adopted and found to be true and correct.

Section 2. Chapter 4, Article III, Division 8, Section 8-1 of the Pekin City Code is hereby amended as follows (additions indicated by underline, deletions by strikethrough):

Sec. 4-3-8-8-1. Definitions.

As used in this ~~Title~~Section, the following terms shall have the following definitions:

A-frame or sandwich board. A temporary sign not permanently attached to the ground which is hinged at the top forming the letter A. Two-sided and usually displayed on the sidewalk or ground.

Air dancer tube. An inflatable moving advertising product comprising a long fabric tube (with two or more outlets), which is attached to and powered by an electrical fan. As the electrical fan blows air through the fabric tube, this causes the tube to move about in a dynamic dancing or flailing motion.

Animated. A sign or display that uses movement or the appearance of movement through the use of patterns of lights, changes in color or light intensity, computerized special effects, video displays or through any other method, except for the scrolling of a static message or scene onto or off a signboard in one direction per message.

Attention getting devices. Are pennants, streamers or inflatable characters or symbols.

Awning sign. A sign with copy painted or affixed flat to the surface of an awning which does not extend vertically or horizontally past the limits of the awning.

Balloon sign. An inflated sign that's attached to the ground or some other anchor and is not a free-floating conveyance.

Banner (wall mounted). A temporary sign printed upon flexible material mounted with or without rigid frames on a building or the ground.

Blade sign. A pedestrian oriented sign, adjacent to a pedestrian walkway or sidewalk, attached to a building wall, with the exposed face of the sign perpendicular to the building.

Canopy. A roofed structure constructed of permanent materials that is supported by columns and may be freestanding or attached to a building.

Changeable message board signs (manually). A sign designed where a portion of the sign allows for a message to be changed manually. A changeable message board does not include electronic message signs.

Decorative base. A base of a ground sign that is constructed out of, or affixed or adorned with, limestone, sandstone, granite, stone, or other similar material customarily used in landscaping.

Directional signs. Signs required for the purpose of orientation, when established by the City, County, State or Federal government, shall be permitted in all districts.

Electronic message signs. A sign designed where a portion of the sign area uses changing light emitting diodes (LEDs), fiber optics, light bulbs or other illumination devices within the electronic display panel to form a message in text and/or image from where the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes. Time/temperature signs are not considered electronic message signs. Flashing signs, animated signs, and video display signs are not considered electronic message signs.

Flags. A symbol or emblem of a country, state, municipality or of fraternal, religious or civic organizations. Usually made of cloth, typically rectangular in shape attachable on one edge to a pole or rope.

Flashing sign. A sign with an intermittent or sequential flashing light source used primarily to attract attention. Flashing signs do not include electronic message signs.

Ground sign. A sign that is placed on or supported by the ground, independent of the principal structure on the lot, designed with a monument base that is an integral part of the sign structure.

Informational sign. Signs containing information about public places of historic, cultural, scientific, educational, or religious sites, and areas of natural scenic beauty or naturally suited for outdoor recreation, considered to be in the interest of the traveling public.

Light pole banner. Banners mounted on poles perpendicular to the light post.

Marquee. A canopy projecting over the entrance of a theater, hotel or arena that may display attractions and principal performers.

Menu board signs. A permanently mounted structure displaying the bill of fare for a drive in or drive thru business.

Monument sign. See ground sign.

Moving sign. A sign where the entire sign structure or a portion of which rotates, moves,

elevates, or in any way alters position or geometry. A tri-vision sign where triangular prisms rotate inside a frame to show a new message and/or information are considered moving signs. Moving signs do not include clocks or barber poles.

Multi-tenant sign. A commercial development under unified control consisting of two or more separate commercial establishments sharing a common building, or which are in separate buildings that share a common access/entranceway or parking area.

Neon sign. A source of light for externally lit street signs supplied by a neon tube that is bent to form letters, symbols, or other shapes.

Off-premises sign. A sign advertising a business, person, activity, goods, products, or services not located on the site where the sign is installed, or that directs persons to any location not on that site.

On-premises sign. A sign advertising a business, person, activity, goods, products, or services located on the site where the sign is installed, or that directs persons to any location not on that site.

Pennant. Any lightweight plastic, fabric or other material, whether or not containing a message of any kind, suspended from a rope, wire, or string, usually in series, designed to move in the wind.

Permanent sign. A sign permanently attached to the ground, wall or building that is intended to be displayed for an indefinite period of time.

Pole. A freestanding sign with visible support structure.

Portable reader. A sign whose principal supporting structure is intended, by design and construction, to rest upon the ground for support and may be easily moved or relocated for reuse. Portable reader-board signs include, but are not limited to, signs mounted upon a trailer, wheeled carrier, or other non-motorized mobile structure, with wheels or with wheels removed. Portable reader-board signs do not include A-frame signs.

Portable sign. Any sign that is not permanently anchored to a building, structure or permanently anchored in the ground and set in concrete to withstand 70-mile-an-hour winds.

Pylon. A type of ground sign that is affixed, attached, or erected on one or more poles, uprights, or braces from the ground and not supported by a building or a base structure.

Real estate sign. Signs used for advertising land or buildings for rent, lease and/or sale. Real estate signs shall be permitted only when located on the land or building intended to be rented, leased and/or sold.

Roof sign. A sign that is erected on the roof structure or parapet of any building with the principal support attached to the roof structure.

Sail/feather sign. An outdoor banner mounted to a pole used for attracting attention.

Scenic area. Any location within the city that is within 1000 feet of a public recreation area or the locations so described within this code.

Searchlight. An attention-getting device where high intensity light is reflected upward in a focused beam and can turn in any direction to attract attention to a location. Also known as skybeams or sky spotlights.

Security sign. Signs that notify visitors of security measures which may include signs such as No trespassing, private property, video monitored, etc.

Suspended sign. A sign suspended from the underside of the horizontal plane surface of an awning, canopy, cantilever, marquee, arcade or gallery. Under-awning signs are distinct from blade signs, which are attached to the structure.

Temporary sign. A sign not permanently attached to the ground, wall or building that is intended to be displayed for a limited period of time.

Video display. A sign, or portion of a sign, that displays an electronic video, whether prerecorded or streaming.

Vision triangle. A triangular area determined by a diagonal line connecting two points measured along the property lines of abutting streets 25 feet equidistant from the intersection of those property lines, so as to obstruct or obscure the vision of drivers of motor vehicles on either or both streets.

Wall sign. A sign that is attached directly to an exterior wall of a building and dependent upon a building for support and projects 18 inches or less from the wall of a structure with the exposed face of the sign in a plane substantially parallel to the face of the wall. Window signs are not considered wall signs.

Window sign. A sign that is attached to, placed upon, or printed on the interior or exterior of a window or door of a building, or displayed on the interior within two feet of a window intended for viewing from the exterior of such a building. A window sign may be either permanent or temporary. Shadowbox design within display windows, where the window display is designed with a background enclosure against which signs are mounted that blocks view into the establishment, is considered a window sign and the entire area of the shadowbox is subject to the maximum sign area limitation.

Section 3. Chapter 4, Article III, Division 8, Section 8-7, subsection (g) of the Pekin City Code is hereby amended as follows (additions indicated by underline, deletions by strikethrough):

Sec. 4-3-8-8-7. Sign permits required--Permanent and temporary signs.

(g) *Electronic message sign.*

- (1) Motor vehicle service stations in any district are permitted an electronic message sign to display copy graphic that is required to be displayed by law, such as fuel prices. The total sign area of the electronic message signs cannot exceed that permitted by this Section.
- (2) Electronic message signs are permitted as part of a ground sign—standard, ground sign—multi-tenant retail center, wall sign, or marquee sign and are subject to the requirements for those sign types within that district.
- (3) Electronic message signs must be a minimum of 25 feet from the lot line of any residential district. This is measured from sign face to the residential lot line, including any public right-of-way.
- (4) Electronic message signs must be integrated into the larger sign structure. The

electronic component is limited to a maximum of 70 percent of the total area of a sign.

- (5) Only one electronic message sign per lot is permitted. For the purposes of this regulation, a multi-tenant development where the development as a whole is comprised of separate lots of record, the entire development, including out lot parcels and inline development, is considered one lot.
- (6) Each message or image displayed on an electronic message sign must be static for a minimum of four seconds. Multi-color messages and static images are permitted. Unless the content or message is scrolling, transitions between content and messages must be instantaneous.
- ~~(7) Electronic message signs cannot operate as a commercial off-premises sign, that is to direct attention to a specific business, product, service, entertainment event or activity, or other commercial activity that is not sold, produced, manufactured, furnished, or conducted at the property upon which the sign is located.~~

Section 4. Chapter 4, Article III, Division 8, Section 8-13 of the Pekin City Code is hereby amended as follows (additions indicated by underline, deletions by strikethrough):

Sec. 4-3-8-8-13. Signs in or abutting a residential district.

- (a) The light intensity or brightness from any illuminated sign located in a district abutting a residential district shall not disrupt the reasonable peaceful enjoyment of surrounding properties. Illuminated signs visible to adjacent residential properties shall be turned off and not operated between the hours of 11:00 p.m. and 7:00 a.m.
- (b) Off-premises signs shall not be permitted in any residential district unless otherwise specifically stated in this code. ~~the sign (1) qualifies as a "temporary sign"; (2) does not exceed 12 square feet in area; and (3) the business, person, activity, goods, products, or services to which the sign pertains is located on a lot zoned residential. Off-premises signs in residential zones may be placed (1) in the public right-of-way with the permission of the owner of the property abutting such right-of-way and (2) on private property with the permission of the property owner. All off-premises signs placed in a residential zone must be removed by the person or entity responsible for placement of the sign within 24 hours after the business, person, activity, goods, products, or services so advertised cease to be offered at the location stated on the sign.~~

Section 5. Chapter 4, Article III, Division 8, Section 8-15, subsection (d) of the Pekin City Code is hereby amended as follows (additions indicated by underline, deletions by strikethrough):

Sec. 4-3-8-8-15. Murals.

- (d) *Administrative review process.* Art murals are subject to application and approval by the Building Official. If an application is denied by the Building Official, the applicant may seek approval from the Zoning Board of Appeals upon submittal of an application pursuant to Division 2 of this Article and the following:
 - (1) Building elevation drawn to scale, and one eight and one-half-inch by 11-inch

- reduction suitable for photocopying, that identifies:
- a. The façade on which the mural is proposed;
 - b. The location of existing and proposed murals;
 - c. The mural dimensions; and
 - d. The height of the mural above grade.
- (2) Site plan drawn to scale, and one eighth and one-half-inch by 11-inch reduction suitable for photocopying, that identifies:
- a. Property lines.
 - b. Building location and façade on which the mural will be located.
 - c. Names of streets that abut site.
 - d. North arrow.
- (3) Written description of the type of mural (painted, mosaic, etc.) and details showing how the mural is to be affixed to the wall.
- (4) Written consent from the building owner.
- (4)(5) No fee is required for a mural permit.

Section 6. Chapter 4, Article III, Division 8 is amended by the addition of a new Section 8-18 as follows:

Sec. 4-3-8-8-18. Off-premises signs.

Off-premises signs shall be allowed in the B-3, I-1, I-2 and PUD zoning districts. No off-premises sign shall be erected in the city without a special use permit. The off-premises sign permit shall be granted only after approval by the city council subsequent to receipt of a recommendation from the zoning board of appeals following a hearing for special use as provided in chapter 4 of this Code.

- (a) *Procedure for obtaining off-premises sign permit.* A person wishing to erect an off-premises sign within the city shall make application for a permit to the chief building official on forms provided by the building inspections department. The chief building official shall forward the application to the zoning board of appeals, which shall hold a public hearing on the application at a regularly scheduled or special meeting. Notice of the time and place of the hearing together with a brief description of the subject matter shall be published one (1) time, not more than thirty (30), nor less than fifteen (15) days prior to the hearing in a newspaper of general circulation in the city. Following the public hearing, the zoning board of appeals shall forward its recommendation on the application to the city council for final action.
- (b) *Procedure for obtaining permit to apply automatic changeable technology to an existing, legal off- premises sign.* A person wishing to add automatic changeable technology to an existing, legal off- premises sign within the city shall make an application for a permit to the chief building official on forms provided by the building inspections department. The chief building official shall confirm that the off-premises sign in question is legal, that the proposed automatic changeable technology conforms to the provisions of subsection 4-3-

8-8-18(c)(7) and, if so, issue a permit.

- (c) *Standards for off-premises signs.* In addition to the applicable construction standards in subsection 4-3- 8-8-3(b) and the zoning regulations found at chapter 4 of this Code, the zoning board of appeals shall determine if the off-premises sign meets the following requirements of this section:

- (1) The special use standards as provided in subsection 4-3-2-1-4 shall be met.
- (2) All off-premises signs shall be freestanding.
- (3) No off-premises sign may be erected which exceeds three hundred (300) square feet in off- premises sign area, ten (10) feet in height and thirty (30) feet in length, including border and trim, but excluding ornamental base or apron, supports and other structural members. The maximum size limitation shall apply to each side of the off-premises sign or off-premises sign structure. A maximum of two (2) off-premises signs may be erected on a facing, in which event the facing shall be deemed to be one (1) off-premises sign, the size of which may not exceed the dimensions listed in this section. Off-premises signs may be double-faced or be placed back-to- back or V-type. The area shall be measured by the smallest square, rectangle, triangle, circle or combination thereof which will encompass the entire off-premises sign.
- (4) No off-premises sign shall be closer than one thousand (1,000) feet to another off-premises sign or to any school, park, church or other place of worship.
- (5) In accordance with subsection 4-3-2-1-4 of this Code, whenever the zoning board of appeals shall recommend a special use permit for an off-premises sign, it shall condition such special use permit on the inclusion of adequate landscaping unless it finds landscaping wholly inappropriate because of the location of the off-premises sign.
- (6) The granting of the permit is otherwise in the best interests of the health, safety and welfare of the city's residents.
- (7) If the off-premises sign uses or incorporates automatic changeable technology, the off-premises sign shall be subject to the following additional restrictions:
 - a. The off-premises sign shall not be located within one hundred fifty (150) feet of an existing residentially used lot unless all parts of the changeable copy off-premises sign are oriented so that no portion of the off-premises sign face is visible from an existing or permitted principal structure on that lot;
 - b. No audio speakers or pyrotechnics shall be used or associated with the off-premises sign;
 - c. The maximum brightness is limited to 5,000 nits when measured from the off-premises sign's face at its maximum brightness, during daylight hours, and 500 nits when measured from the off-premises sign's face at its maximum brightness between dusk and dawn, i.e., the time of day between sunrise and sunset. The off-premises sign shall have an ambient light meter and automatic or manual dimmer control that produces a distinct illumination change from a higher allowed illumination level to a lower allowed level for the time period between one-half hour before sunset and one-half hour after sunrise

- d. The off-premises sign display shall not incorporate video, motion pictures, or intensely flashing or scintillating lights, provided scrolling or animated copy shall be permissible where not elsewhere prohibited by law
 - e. All requirements as listed in subsection 4-3-8-8-16
- (d) *Scenic areas.* No off-premises sign shall be erected in any of the following designated scenic areas:
 - (1) The area of Court Street and Mineral Springs Park, starting from the intersection of Court Street and Audubon Drive and ending at the intersection of Court Street and South 13th Street
 - (2) The area of Parkway Drive and Coal Miners Park, starting from the intersection of Parkway Drive and Court Street and ending at the intersection of Parkway Drive and Broadway Street
 - (3) The area of Front Street and the Pekin Riverfront Park, starting from the intersection of Front Street and Broadway and ending at the Intersection of Front Street and St Mary Street
 - (4) The area of Derby St, starting from the intersection of Derby Street and 14th Street and ending at the intersection of Derby Street and 2nd Street
 - (5) No off-premises signs shall be allowed within 1000 Feet of any public recreation area.
- (e) *Non-conforming signs.* Off-premises signs in existence as of October 14, 2024, which do not conform to or comply with this code are subject to the following provisions:
 - (1) Existing off-premises signs may continue in use for the purpose used and as existing on October 14, 2024, but may not be replaced or structurally altered without complying in all respects with this Code; provided, however, an existing off-premises sign in a residential district may not be enlarged or altered to include digital displays
 - (2) If such off-premises signs are hereafter damaged or destroyed due to any reason or cause whatsoever, the off- premises sign may be repaired and restored to its former use, location, and physical dimensions upon obtaining a building permit therefor, but without otherwise complying with this section; provided, however, that if the cost of repairing the off-premises sign to the former use, physical dimensions, and location would be ten percent or more of the cost of a new off-premises sign of like kind and quality, then the off-premises sign may not be repaired or restored, except in full compliance with this Code.
- (f) *Co-location on adjoining premises.* Any of the provisions of subsections (b) and (c), above, to the contrary notwithstanding, an off-premises sign may be located in the B-3, I-1, I-2 and PUD zoning districts, but only if all of the following conditions are met:
 - (1) The off-premises sign is located on-premises adjacent to the premises being advertised by the off-premises sign.
 - (2) The off-premises sign is located on the same sign structure as an on-premises sign located on the adjacent premises, thereby eliminating the need for a separate sign structure to support the off- premises sign.

- (3) The sign structure for the on-premises sign which will serve as the sign structure for the co-located off-premises sign has a height in excess of thirty-five (35) feet and has been lawfully erected.
- (4) The area of the off-premises sign does not exceed the authorized maximum area for an on-premises sign at the proposed location of the off-premises sign.
- (5) The co-location has been authorized as a special use in accordance with the procedure set forth at subsection (a) of this section.
- (6) Co-Location on an off-premises sign shall be limited to one co-located off-premises sign

Section 7. Chapter 4, Article III, Division 8 is amended by the addition of a new Section 8-19 as follows:

Sec. 4-3-8-8-19. Penalty.

Any person violating any provision of this Article shall be subject to a penalty as provided in Section 1-1-15.

Section 8. Chapter 4, Article III, Division 8, Section 9 (4-3-8-9) of the Pekin City Code is hereby deleted in its entirety.

Section 9. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 10. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED at the regular meeting of the City Council of the City of Pekin, this _____ day of _____, 20____; and upon roll call the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED this _____ day of _____, 20____

Mayor

ATTEST:

City Clerk

CERTIFICATE

THE UNDERSIGNED CERTIFIES THAT SHE IS THE CITY CLERK FOR THE CITY OF PEKIN, ILLINOIS, AND THAT THE CITY COUNCIL AT A REGULARLY CONSTITUTED MEETING OF SAID CITY COUNCIL OF THE CITY OF PEKIN ON THE _____ DAY OF _____, 20____ ADOPTED ORDINANCE NO. _____ A TRUE AND CORRECT COPY OF WHICH IS CONTAINED IN THIS PAMPHLET

GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____, 20____.

(SEAL)

CITY CLERK

Sec. 4-3-8-8. Signs.

- (a) *Purpose.* The purpose of this section is to establish a comprehensive system of sign controls regarding the construction, installation, and maintenance of signs that will:
- (1) Promote and protect the health, safety, and welfare of the City of Pekin by ensuring the compatibility of signs with surrounding structures and land uses.
 - (2) Create a more attractive business and economic climate by enhancing and protecting the orderly and effective display of signs and discourage sign clutter.
 - (3) Protect the public from hazardous conditions that result from the indiscriminate use and placement of signs, structurally unsafe signs, signs that obscure the vision of pedestrians or motorists, and signs that compete or conflict with necessary traffic signals, government signs, and warning signs.

Sec. 4-3-8-8-1. Definitions.

As used in this section, the following terms shall have the following definitions:

A-frame or sandwich board. A temporary sign not permanently attached to the ground which is hinged at the top forming the letter A. Two-sided and usually displayed on the sidewalk or ground.

Air dancer tube. An inflatable moving advertising product comprising a long fabric tube (with two or more outlets), which is attached to and powered by an electrical fan. As the electrical fan blows air through the fabric tube, this causes the tube to move about in a dynamic dancing or flailing motion.

Animated. A sign or display that uses movement or the appearance of movement through the use of patterns of lights, changes in color or light intensity, computerized special effects, video displays or through any other method, except for the scrolling of a static message or scene onto or off a signboard in one direction per message.

Attention getting devices. Are pennants, streamers or inflatable characters or symbols.

Awning sign. A sign with copy painted or affixed flat to the surface of an awning which does not extend vertically or horizontally past the limits of the awning.

Balloon sign. An inflated sign that's attached to the ground or some other anchor and is not a free-floating conveyance.

Banner (wall mounted). A temporary sign printed upon flexible material mounted with or without rigid frames on a building or the ground.

Blade sign. A pedestrian oriented sign, adjacent to a pedestrian walkway or sidewalk, attached to a building wall, with the exposed face of the sign perpendicular to the building.

Canopy. A roofed structure constructed of permanent materials that is supported by columns and may be freestanding or attached to a building.

Changeable message board signs (manually). A sign designed where a portion of the sign allows for a message to be changed manually. A changeable message board does not include electronic message signs.

Decorative base. A base of a ground sign that is constructed out of, or affixed or adorned with, limestone, sandstone, granite, stone, or other similar material customarily used in landscaping.

Directional signs. Signs required for the purpose of orientation, when established by the City, County, State or Federal government, shall be permitted in all districts.

Electronic message signs. A sign designed where a portion of the sign area uses changing light emitting diodes (LEDs), fiber optics, light bulbs or other illumination devices within the electronic display panel to form a message in text and/or image from where the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes. Time/temperature signs are not considered electronic message signs. Flashing signs, animated signs, and video display signs are not considered electronic message signs.

Flags. A symbol or emblem of a country, state, municipality or of fraternal, religious or civic organizations. Usually made of cloth, typically rectangular in shape attachable on one edge to a pole or rope.

Flashing sign. A sign with an intermittent or sequential flashing light source used primarily to attract attention. Flashing signs do not include electronic message signs.

Ground sign. A sign that is placed on or supported by the ground, independent of the principal structure on the lot, designed with a monument base that is an integral part of the sign structure.

Informational sign. Signs containing information about public places of historic, cultural, scientific, educational, or religious sites, and areas of natural scenic beauty or naturally suited for outdoor recreation, considered to be in the interest of the traveling public.

Light pole banner. Banners mounted on poles perpendicular to the light post.

Marquee. A canopy projecting over the entrance of a theater, hotel or arena that may display attractions and principal performers.

Menu board signs. A permanently mounted structure displaying the bill of fare for a drive in or drive thru business.

Monument sign. See ground sign.

Moving sign. A sign where the entire sign structure or a portion of which rotates, moves, elevates, or in any way alters position or geometry. A tri-vision sign where triangular prisms rotate inside a frame to show a new message and/or information are considered moving signs. Moving signs do not include clocks or barber poles.

Multi-tenant sign. A commercial development under unified control consisting of two or more separate commercial establishments sharing a common building, or which are in separate buildings that share a common access/entranceway or parking area.

Neon sign. A source of light for externally lit street signs supplied by a neon tube that is bent to form letters, symbols, or other shapes.

Off-premises sign. A sign advertising a business, person, activity, goods, products, or services not located on the site where the sign is installed, or that directs persons to any location not on that site.

On-premises sign. A sign advertising a business, person, activity, goods, products, or services located on the site where the sign is installed, or that directs persons to any location not on that site.

Pennant. Any lightweight plastic, fabric or other material, whether or not containing a message of any kind, suspended from a rope, wire, or string, usually in series, designed to move in the wind.

Permanent sign. A sign permanently attached to the ground, wall or building that is intended to be displayed for an indefinite period of time.

Pole. A freestanding sign with visible support structure.

Portable reader. A sign whose principal supporting structure is intended, by design and construction, to rest upon the ground for support and may be easily moved or relocated for reuse. Portable reader-board signs include, but are not limited to, signs mounted upon a trailer, wheeled carrier, or other non-motorized mobile structure, with wheels or with wheels removed. Portable reader-board signs do not include A-frame signs.

Portable sign. Any sign that is not permanently anchored to a building, structure or permanently anchored in the ground and set in concrete to withstand 70-mile-an-hour winds.

Pylon. A type of ground sign that is affixed, attached, or erected on one or more poles, uprights, or braces from the ground and not supported by a building or a base structure.

Real estate sign. Signs used for advertising land or buildings for rent, lease and/or sale. Real estate signs shall be permitted only when located on the land or building intended to be rented, leased and/or sold.

Roof sign. A sign that is erected on the roof structure or parapet of any building with the principal support attached to the roof structure.

Sail/feather sign. An outdoor banner mounted to a pole used for attracting attention.

Scenic area. Any location within the city that is within 1000 feet of a park, or the locations so described within this code.

Searchlight. An attention-getting device where high intensity light is reflected upward in a focused beam and can turn in any direction to attract attention to a location. Also known as skybeams or sky spotlights.

Security sign. Signs that notify visitors of security measures which may include signs such as No trespassing, private property, video monitored, etc.

Suspended sign. A sign suspended from the underside of the horizontal plane surface of an awning, canopy, cantilever, marquee, arcade or gallery. Under-awning signs are distinct from blade signs, which are attached to the structure.

Temporary sign. A sign not permanently attached to the ground, wall or building that is intended to be displayed for a limited period of time.

Video display. A sign, or portion of a sign, that displays an electronic video, whether prerecorded or streaming.

Vision triangle. A triangular area determined by a diagonal line connecting two points measured along the property lines of abutting streets 25 feet equidistant from the intersection of those property lines, so as to obstruct or obscure the vision of drivers of motor vehicles on either or both streets.

Wall sign. A sign that is attached directly to an exterior wall of a building and dependent upon a building for support and projects 18 inches or less from the wall of a structure with the exposed face of the sign in a plane substantially parallel to the face of the wall. Window signs are not considered wall signs.

Window sign. A sign that is attached to, placed upon, or printed on the interior or exterior of a window or door of a building, or displayed on the interior within two feet of a window intended for viewing from the exterior of such a building. A window sign may be either permanent or temporary. Shadowbox design within display windows, where the window display is designed with a background enclosure against which signs are mounted that blocks view into the establishment, is considered a window sign and the entire area of the shadowbox is subject to the maximum sign area limitation.

Sec. 4-3-8-2. General provisions.

- (a) *Conformance.* All signs shall be approved by the Building Official and shall conform to all applicable Code and Ordinances of the City of Pekin.
- (b) *Sign permit.* No sign, unless specifically identified as exempt by this chapter may be erected, constructed, altered, or relocated without first applying for and receiving a permit.

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- (1) Unless activity related to the erection, construction, alteration, or relocation of a sign has already commenced, all permits for the erection, construction, alteration, or relocation of any sign shall automatically expire on the 181st day after said permit was granted.
- (c) *Variances.* No sign may be erected, constructed, altered, or relocated that does not comply with the regulations of this Title unless a modification or variance is applied for and approved in accordance with this Section.
- (1) *Authority.* A sign variance may be authorized after a review by and recommendation from the Zoning Board of Appeals is forwarded to the City Council, who will make a final decision on an application. However, certain administrative modifications may be approved by the City Manager or his/her designee.
- (2) A sign variance may only be approved by the City Council. An administrative modification may be approved by the City Manager or his/her designee. Applications eligible for an administrative modification are defined in this Section.
- (3) Administrative modifications that may be approved by the City Manager or his/her designee are limited to the following:
- a. A modification to the maximum sign area or maximum sign height of no more than ten percent.
 - b. Modifications or additions to the permitted sign materials.
 - c. Modifications to the required sign landscape area and landscape materials.
 - d. All other requests that are not administrative modifications are sign variances, where the Zoning Board of Appeals makes a recommendation, and the City Council makes a final decision.
- (4) *Process.* All applications for an administrative modification or sign variance must be filed with the Building Official as part of a complete sign permit application. Once it is determined that the application is complete, the Building Official will forward a copy of the application to the Zoning Administrator.
- (5) *Administrative modification.* The City Manager will approve, approve with conditions, or deny the requested administrative modification. The City Manager's decision must be based on evaluation of the application pursuant to the approval standards listed above.
- (6) The City Manager may also, at his/her discretion, determine that, because of its nature, a proposed administrative modification application, even if it meets the criteria of subsection (b) of this Section, must be resubmitted in accordance with the procedures for a sign variance with no additional fee.
- (7) If the City Manager denies the application for an administrative modification, the applicant may appeal the decision to the Zoning Board of Appeals, by resubmitting the application as a sign variance. For applications for administrative modification that sought relief enumerated in Section (c)(1), (2), and/or (3) above, no new fees for the sign variance are required. Appeals must be filed within 30 days of receipt of the City Manager's decision. In the event an application for administrative modification is denied because it sought relief that the City Manager is not authorized to grant, such denial is not appealable, but the applicant may, upon paying the requisite application fee, assert the same subject matter in a variance application.
- (8) *Sign variance.* Upon receipt of a completed variance application, the Zoning Board of Appeals will review the application and forward its recommendation to the City Council.
- a. The Zoning Board of Appeals recommendation and the City Council's decision must be based on an evaluation of the application pursuant to the approval standards of subsection (d) of this Section.

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- b. The Zoning Board of Appeals may recommend, and the City Council may impose additional conditions and restrictions upon the location and construction of the sign as necessary to protect the public health, safety, and welfare.
 - c. The City Council will consider the sign variance after receipt of the Zoning Board of Appeals recommendation. The City Council will approve, approve with conditions, or deny the sign variance.
- (9) *Approval standards.* Approval of an administrative modification or sign variance must be based on the evaluation of the request pursuant to the following approval standards:
- a. The proposed sign is compatible with the character of the surrounding area.
 - b. The proposed sign is not detrimental to the development of the surrounding area.
 - c. The proposed sign is not detrimental to the public health, safety, or welfare.
- (10) *Expiration.* The sign variance or administrative modification is considered part of the sign permit and is subject to the expiration provisions for the sign permit. A sign variance or administrative modification is issued for the specific sign on the specific site indicated on the sign permit. Once such sign is removed or replaced, the sign variance or administrative modification is null and void.
- (d) *Sign surface area calculation.*
- (1) The area within a frame and including the frame itself shall be used to calculate the square footage of the sign.
 - (2) Should letters or graphics be mounted directly on a wall or fascia or in any such way as to be without a frame, the dimensions, the dimensions for calculating the square footage shall be the area contained within the periphery formed around such letters or graphics bounded by straight lines connecting the outermost points the sign.
 - (3) Only one side of a double-faced sign shall be used in calculating the total sign area, provided the information on both sides of the sign are exactly the same.

Sec. 4-3-8-8-3. General sign standards.

All signs constructed, erected, modified, or altered must comply with the following standards:

- (1) *Prohibited installations.*
 - a. No sign may be erected in a location that violates the Building Code, Fire Code and other applicable City codes or ordinances.
 - b. Only signs that have been placed by or authorized by Federal, State, or the City may be installed on public property. Any sign installed on public property including rights-of-way without prior authorization may be removed by the City without notice.
 - c. No permanent sign may be erected on private property without the consent of the property owner or his/her authorized agent. When a sign permit applicant proposes to install a sign on property not owned by the applicant, written permission from the property owner or his/her authorized agent must be submitted as part of the sign permit application.
- (2) *Construction standards.*
 - a. Supports and braces must be designed as an integral part of the overall sign and obscured from public view to the extent technically feasible.

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- b. All signs attached to a building must be installed and maintained so that wall penetrations are watertight, and the structure does not exceed allowable stresses of supporting materials. To the greatest extent feasible, such penetrations should be located at joints of masonry units, or at locations of structural members of wood or other like constructed façades.
 - c. All signs must be designed and constructed in compliance with the Building Code, Electrical Code, and all other applicable codes and ordinances.
 - d. All permanent signs must be constructed of rigid, weather-proof materials, as determined by the Building Official.
 - e. Glass comprising any part of a sign must be safety glass.
 - f. All letters, figures, characters, or representations in cut-out or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign must be safely and securely built into or attached to the sign structure.
 - g. Audio components are prohibited on any sign, with the exception of menu boards. For menu boards, the audio component is limited to communication between the customer and service window.
 - h. Electrical wiring:
 - 1. All electrical fixtures, devices, circuits, conduits, raceways, or similar features must be installed and maintained in compliance with the current Electrical Code as adopted by the City.
 - 2. Conduits and other components of a sign illumination system must be designed as an integral part of the overall sign structure and obscured from public view to the extent technically feasible.

(3) *Required maintenance.*

- a. All signs must be kept in a safe and well-maintained condition and appearance and must be repainted or otherwise maintained by the property owner or business owner to prevent corrosion or deterioration caused by the weather, age, or any other condition.
- b. All signs must be maintained to prevent any kind of safety hazard, including faulty or deteriorated sign structures, a fire hazard, or an electrical shock hazard.
- c. All unused sign hardware or wiring must be removed. The Building Official will serve written notice to the permit holder and property owner that unused sign hardware or wiring must be removed within 30 days of written notice for permanent signs or 24 hours for temporary signs. If the unused sign hardware or wiring is not removed within the required time period, the Building Official may enforce this order through permitted enforcement procedures.
- d. If a sign is maintained in an unsafe or unsecured condition, it must be removed, or the condition corrected. The Building Official will serve written notice to the permit holder and property owner that the sign must be removed, or the condition corrected within 30 days of written notice for permanent signs or 24 hours for temporary signs. If the sign is not removed or the condition is not corrected within the required time period, the Building Official may enforce this order through permitted enforcement procedures.
- e. The City may remove any sign that is an immediate public peril to persons or property summarily and without notice.

(4) *Illumination standards.*

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- a. Any sign illumination, including gooseneck reflectors, external illumination, and internal illumination, must be designed, located, shielded, and directed to prevent the casting of glare or direct light upon roadways and surrounding properties, and prevent the distraction of motor vehicle operators or pedestrians in the public right-of-way.
 - b. The sign face of internally illuminated signs must function as a filter to diffuse illumination. The sign face must cover all internal illumination components so that no exposed bulbs are visible.
 - c. All external illumination of a sign must concentrate the illumination upon the printed area of the sign face.
 - d. No sign illumination may be combined with reflective materials, such as mirrors, polished metal, or highly glazed tiles, which would increase glare.
 - e. The use of neon or LED lighting as a sign accent is permitted only in the business, office, and industrial districts. When lit, lighting must be continuously illuminated. Flashing neon or LED lighting is prohibited.
 - f. For all signs with the exception of electronic message signs, the maximum allowable foot-candle at the lot line is one foot-candle unless such signs are allowed to extend over the lot line, where the maximum of one foot-candle is measured at the back of curb or edge of pavement.
 - g. For electronic message signs, the maximum brightness is limited to 5,000 nits when measured from the sign's face at its maximum brightness, during daylight hours, and 500 nits when measured from the sign's face at its maximum brightness between dusk and dawn, i.e., the time of day between sunrise and sunset. The sign must have an ambient light meter and automatic or manual dimmer control that produces a distinct illumination change from a higher allowed illumination level to a lower allowed level for the time period between one-half hour before sunset and one-half hour after sunrise.

Sec. 4-3-8-8-4. Painted signs.

- (a) Painted signs shall be permitted on walls or other structures, provided that the sign complies with the requirements for painted murals set forth in Section 4-3-8-8-15.
- (b) After 20 continuous years of a display, the owner of a painted sign may file an Application for Historical Status with the Tourism Committee. The fee for such application shall be \$25.00. If after due inquiry the Tourism Committee determines that the painted sign has been continuously displayed for 20 years, the Tourism Committee shall recommend that the Council issue a written Certificate of Historical Status to the owner of the sign. Upon issuance of the Certificate of Historical Status, the owner of the sign shall be relieved of all maintenance obligations under subsection (a) above and Section 4-3-8-8-3(3)a.

Sec. 4-3-8-8-5. Prohibited signs.

The following signs shall be prohibited within the City:

- (1) Wall signs projecting above any roofline of a building or structure.
- (2) Signs painted on any wall other than those permitted by Section 4-3-8-8-4.
- (3) Signs using bare bulb lighting.
- (4) Signs using illuminated intermittent lighting or flashing effects.
- (5) Rotating or revolving signs.
- (6) Reflecting signs that cause glare and visibility problems to adjoining properties or vehicular traffic.

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- (7) Signs or banners placed across any public right-of-way, except by permission of the City Council.
 - (8) Displays upon any sign or any other advertising structure of any obscene material. For purposes of this subsection, "obscene" means speech which (1) under community standards, appeals to the prurient interest; (2) taken as a whole, is a patently offensive depiction or description of sexual conduct; and (3) lacks serious literary, artistic, political, or scientific value.
 - (9) Any sign unlawfully installed, erected or maintained.
 - (10) Business signs on trees or utility poles, whether public or private.
 - (11) Signs erected or placed in the public right-of-way. The City may remove such signs, and the cost incurred shall be recoverable from the owner of the sign. A \$10.00 per sign fee, to cover the resources of the City involved in the removal of the sign, shall be recoverable for each sign, from the owner of the sign. Any sign not claimed within 30 days shall be destroyed.
 - (12) Roof signs.
 - (13) Strobe lights, moving or fixed spotlights, floodlights/searchlights.
 - (14) Obsolete copy and obsolete signs. For any sign that becomes obsolete after the effective date of this Title, all obsolete copy must be removed within 30 days of the discontinuance of the activity that is the subject of such copy. Compliance with the requirement to remove obsolete copy is not satisfied by reversing (i.e., turning such copy so that it faces inward), rotating, altering, covering, or otherwise hiding or obfuscating such copy. In the case of obsolete copy upon panels within a sign frame, such panels must be removed and replaced with a blank panel or panel with lawfully approved copy. No sign frame may remain unfilled or allow any internal part or element of the sign structure to be visible.
 - (15) Signs shall not make use of the words STOP, LOOK, DETOUR, DANGER, CAUTION, WARNING, or any other word, phrase, symbol, or character in a manner that misleads, interferes with, or confuses traffic.
 - (16) Video display signs.
 - (17) Vehicle signs on unlicensed, uninsured or inoperable vehicles that are placed on the vehicle for the primary purpose of attracting attention to an occupant's presence within a building at which the vehicle is being parked. This does not include signs painted on or applied to vehicles, trucks or busses that are being operated and stored in the normal course of business, such as signs located on delivery trucks, moving vans and rental trucks, provided that the primary purpose of such vehicles is not the display of such sign and that they are parked or stored in areas related to their use as vehicles and all such vehicles are in operable condition. Vehicles displaying a for sale sign are exempt from this provision.

Sec. 4-3-8-8-6. Exempt signs.

Notwithstanding the provisions of this Division, the following signs shall not require a permit:

- (1) Bulletin boards not over 20 square feet in area for religious institutions, when the same are located on the premises of said institutions; provided, however, if said signs are electrically illuminated, an electrical permit must be obtained.
- (2) Memorial signs or tablets, names of buildings and date of erection, when cut into any masonry surface or when constructed of bronze or aluminum.
- (3) Traffic or other municipal signs, legal notices, danger and such temporary emergency or non-advertising signs as may be approved by the City.
- (4) Signs advertising the rental, sale or lease of the property upon which it is located.

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- (5) A-frame or sandwich board signs are permitted in the business districts, subject to the following:
- a. One A-frame sign is permitted per establishment, including one for each tenant in a multi-tenant development. A minimum 15-foot separation is required between all A-frame signs.
 - b. An A-frame sign must be placed within 15 feet of the primary entrance of the business and must not interfere with pedestrian traffic or violate standards of accessibility as required by the ADA or other accessibility codes.
 - c. A-frame signs are limited to six square feet in area per side and three feet in height.
 - d. The placement of A-frame signs outdoors is limited to business hours only. A-frame signs must be stored indoors at all other times.
 - e. A-frame signs must not be used outdoors when high winds, heavy rain, or snow conditions exist.
 - f. Illumination of A-frame signs is prohibited. No A-frame sign may have any type of electronic component.
- (6) *Construction activity sign.* On a lot where active construction is taking place, one temporary sign is permitted in conjunction with such construction and may identify the proposed use for the property and the contractors involved in the construction subject to the following:
- a. Construction activity signs are permitted in all zoning districts on all sites with active construction projects.
 - b. Construction activity signs may be installed only after approval of a building permit for such activity and shall be removed as follows:
 1. Signs for additions, alterations, or repairs to existing structures the sign shall be removed after 90 days or when the permit expires, whichever occurs first.
 2. Signs for new construction the signs shall be removed prior to the final inspections or when the permit expires, whichever occurs first.
 - c. Construction activity signs may be either freestanding signs, wall mounted signs or installed on accessory structures such as fences and are subject to the following:
 1. Signs are limited to 16 square feet in area for construction sites for individual single-family or two-family dwellings and for any site of less than one acre in lot area. Construction activity signs are limited to 32 square feet in area for all other construction sites.
 2. Freestanding construction activity signs are limited to seven feet in height and must be located not less than five feet from any lot line.
 - d. Construction activity signs shall not be illuminated.
- (7) *Real estate activity sign.* When a structure or lot is offered for sale, lease, or rent, such lot is permitted an additional temporary sign as follows:
- a. Real estate activity signs are permitted in all districts. Real estate signs must be located on the site of the property for sale, lease, or rent.
 - b. Real estate signs are limited to one per street frontage.
 - c. Real estate activity signs may be constructed as either freestanding, wall, or window signs.
 - d. Real estate activity signs are limited to 12 square feet in area in residential districts and 32 square feet in all other districts.

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- e. Freestanding signs are limited to five feet in height and must be located within five feet from any lot line.
 - f. Real estate activity signs may not be illuminated.
 - g. Real estate activity signs must be removed within five days of final closing, lease, or rental. If such real estate signs are used in conjunction with a promotional event related to the sale, lease or rent, such signs may be installed 48 hours prior to the event and must be removed within 24 hours of the end of the event.
- (8) *Window sign.* Window signs are permitted in all districts, except that signs containing illumination of any kind, including but not limited to LED lighting, shall not be permitted in residential zones.
- a. All window signs, whether temporary or permanent, are limited to no more than 30 percent of the surface of each window area. Window area is counted as a continuous surface until divided by an architectural or structural element. Mullions are not considered an element that divides window area.
 - b. Up to five percent of window area may be illuminated, including any neon or LED sign, but this area is included in the maximum total area of 30 percent. Flashing or animation is prohibited.
- (9) *Signs in residential zones.* Flags and temporary signs shall be permitted, subject to the following limitations:
- a. Flags and temporary signs shall be permitted in residential zones so long as the flag or temporary sign does not exceed 12 square feet in area.

Sec. 4-3-8-8-7. Sign permit required—Permanent and temporary signs.

- (a) *Air dancer tubes.* Air dancer tubes shall be allowed with a permit, subject to the following restrictions:
- (1) No business or establishment shall be granted a permit for more than one air dancer tube at any given time.
 - (2) Air dancer tubes may not be installed in a manner that intrudes or encroaches upon any public right-of-way.
 - (3) Air dancer tubes must be set back from all adjacent or adjoining streets or roadways in a distance equal to the air dancer tube's height.
- (b) *Attention-getting device.* Attention-getting devices are permitted for non-residential uses in non-residential districts.
- (1) Each establishment may have one freestanding and one wall-mounted attention-getting device installed or mounted simultaneously.
 - (2) Attention-getting devices are limited to the following display periods:
 - a. When the attention-getting device advertises an event that has a specific start and end time: a total display period of 30 days prior to the start of the event, the time period of the event, and three days following the end of the event.
 - b. All other attention-getting device advertisements (non-time specific): 30 days.
 - (3) A maximum of four display periods per year is permitted with a minimum of 30 days between displays.
 - (4) Attention-getting devices for multi-tenant sites are subject to the following rules:
 - a. The display period and separation period apply to each establishment individually rather than the site as a whole.

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- b. For multi-tenant sites, the property owner(s) and/or tenants must coordinate display of attention-getting devices among tenants.
- (5) Freestanding attention-getting devices are subject to the following:
- a. One freestanding attention-getting device is allowed for every 15 feet of street frontage. There must be a 15-foot separation between freestanding attention-getting devices.
 - b. Freestanding attention-getting devices are limited to a maximum of 15 feet and 32 square feet in area.
 - c. Freestanding attention-getting devices must be located a minimum of five feet from a lot line, as measured from the outermost portion of the sign. No part of a freestanding attention-getting device may extend over the lot line.
- (6) Wall mounted attention-getting devices are limited to 32 square feet.
- (c) *Awning sign.* Awning signs are permitted for multi-family dwellings and non-residential uses in any district.
- (1) Awning signs must maintain a minimum vertical clearance of eight feet.
 - (2) Awning signs may encroach into the public right-of-way but must be located at least two feet from the curb line.
 - (3) Awning signs must be made of a durable, weather-resistant material such as canvas, canvas-like material, nylon, vinyl-coated fabric, or permanent building material such as metal.
 - (4) Sign copy on any awning sign surface is limited to 25 percent of each surface area. A valance is considered a separate surface area.
 - (5) Solid awnings are permitted lettering attached to and located above the top of the awning to a maximum height of 24 inches.
 - (6) Awning signs may be externally illuminated, and lighting must be focused on the printed area.
 - (7) Back-lit awnings are prohibited.
- (d) *Blade sign (projecting signs).* Blade signs are permitted for non-residential use districts.
- (1) One blade sign is permitted per establishment with frontage on a street. For a corner lot, one blade sign is permitted for each street frontage.
 - (2) Blade signs may encroach into the public right-of-way but must be located at least two feet from the curb line.
 - (3) Blade signs must maintain a minimum vertical clearance of seven feet six inches. No blade sign affixed to a building may project higher than the building height, including the sign support structure.
 - (4) Blade signs must be constructed of wood or simulated wood, metal, durable, weather-resistant material like canvas, canvas-like material, nylon or vinyl-coated fabric, plastic, or high-density urethane (HDU) foam board or similar durable foam construction. Blade signs constructed of canvas or similar material must be mounted so that they are held taut between support posts.
 - (5) Blade signs may be internally or externally illuminated. If externally illuminated, all lighting must be directed onto the sign face from above.
- (e) *Banners.* Banner shall be permitted in all non-residential zones, provided that they are not displayed for more than 30 days.
- (f) *Canopy sign.* Canopy signs are divided into the following types: non-structural and structural.

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- (1) *Non-structural canopy signs.* Non-structural canopy signs are permitted multifamily dwellings and non-residential uses in all districts.
- a. Non-structural canopy signs must maintain a minimum vertical clearance of seven feet six inches.
 - b. Non-structural canopy signs may encroach into the public right-of-way but must be located at least two feet from the curb line. Support posts must maintain a minimum separation of five feet between posts and five feet between the posts and any building wall.
 - c. Non-structural canopy signs must be made of a durable, weather-resistant material such as canvas, canvas-like material, nylon, or vinyl-coated fabric.
 - d. Sign copy on any canopy sign surface is limited to 25 percent of each surface area.
 - e. Non-structural canopy signs may be externally illuminated, and lighting must be focused on the printed area.
 - f. Back-lit canopies are prohibited.
- (2) *Structural canopy signs.* Structural canopy signs are permitted as follows:
- a. Freestanding structural canopy signs are prohibited.
 - b. In residential zones, structural canopy signs attached to the principal structure shall be permitted, but only for structures that constitute a "multi-family dwelling," as defined in Section 4-3-1-2 of the Pekin City Code.
 - c. In non-residential zones, structural canopy signs attached to the structure shall be permitted, provided that the structure is not used for residential purposes.
 - d. Freestanding structural canopy signs are permitted for non-residential uses. Structural canopy signs attached to the principal structure may encroach into the public right-of-way but must be located at least two feet from the curb line. Support posts must maintain a minimum separation of five feet between posts and five feet between the posts and any building wall, provided the designated PAR is not obstructed.
 - e. Freestanding structural canopy signs are subject to the setback requirements of the district where they are located or ten feet from any lot line, whichever is greater. Freestanding structural canopy signs are limited to a maximum height of 25 feet.
 - f. All structural canopy signs attached to a building must maintain a minimum vertical clearance of seven feet six inches. Freestanding structural canopy signs must maintain a minimum vertical clearance of 15 feet.
 - g. For structural canopies attached to a building, sign copy is limited to 25 percent of each surface area. Such signs are permitted lettering attached to and located above the top of a structural canopy to a maximum height of 24 inches.
 - h. For freestanding structural canopies, sign copy is limited to a maximum of 25 percent of the area of each façade. No sign may be mounted above the top of the roof of the structural canopy, but a sign mounted on the structural canopy façade may extend a maximum of 12 inches above the roofline.
 - i. Structural canopy signs must be made of permanent building material, such as metal, brick, stucco, or concrete.
 - j. Structural canopy signs may be internally or externally. If externally illuminated, the lighting must be focused on the sign. In addition, freestanding structural canopies for gas stations are

permitted an illuminated band along each façade of the canopy. The illuminated band is limited to 20 percent of the overall height of the façade of the canopy.

(g) *Electronic message sign.*

- (1) Motor vehicle service stations in any district are permitted an electronic message sign to display copy graphic that is required to be displayed by law, such as fuel prices. The total sign area of the electronic message signs cannot exceed that permitted by this Section.
- (2) Electronic message signs are permitted as part of a ground sign—standard, ground sign—multi-tenant retail center, wall sign, or marquee sign and are subject to the requirements for those sign types within that district.
- (3) Electronic message signs must be a minimum of 25 feet from the lot line of any residential district. This is measured from sign face to the residential lot line, including any public right-of-way.
- (4) Electronic message signs must be integrated into the larger sign structure. The electronic component is limited to a maximum of 70 percent of the total area of a sign.
- (5) Only one electronic message sign per lot is permitted. For the purposes of this regulation, a multi-tenant development where the development as a whole is comprised of separate lots of record, the entire development, including out lot parcels and inline development, is considered one lot.
- (6) Each message or image displayed on an electronic message sign must be static for a minimum of four seconds. Multi-color messages and static images are permitted. Unless the content or message is scrolling, transitions between content and messages must be instantaneous.

(h) *Ground sign.*

Ground sign types. Ground signs are regulated as the following types in this Title:

- (1) Ground signs—Standard are permitted for multi-family dwellings and non-residential uses in any district.
- (2) Ground signs—Multi-tenant retail center are permitted for multi-tenant retail centers in any district.
- (3) Ground signs—Residential subdivision are permitted for residential subdivisions in any district.
- (4) General ground sign regulations. The following regulations apply to all ground signs:
 - a. When the ground sign is designed with the base of the ground sign structure installed at grade, the monument base must be designed as an integral part of the sign structure. The width of the top of the sign face must be a minimum of 70 percent and a maximum of 130 percent of the width of the base.
 - b. In order to create flexibility for ground signs installed where the ground is not level, structural (non-decorative) posts may extend out of the ground but are limited to a maximum of six inches above the adjacent ground where they are installed.
 - c. A ground sign may be designed with decorative posts that are part of the overall sign structure and sign design, and such decorative posts may extend out of the ground for a maximum of two feet above the adjacent ground where they are installed, provided that if the ground sign is located on a street corner or intersection, such sign may not be situated in a manner that obstructs the vision triangle.
 - d. Ground signs must be set back five feet from any lot line. No sign may project into, over, or otherwise encroach on a public right-of-way.
 - e. Ground signs may be internally or externally illuminated. If externally illuminated, all light must be directed onto the sign face.

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- f. Ground signs must be constructed of brick, wood or simulated wood, stone, concrete, metal, plastic, or high-density urethane (HDU) foam board or similar durable foam construction. The base on which a ground is principally supported should typically be constructed of masonry material.
 - g. Ground signs—standard: Ground signs—standard are subject to the following limitations on sign area, sign height, and sign number:
 - 1. One ground sign—standard is permitted per street frontage. When a lot has over 150 feet of street frontage, an additional ground sign is permitted for each additional access point to the lot along that frontage.
 - 2. Ground sign—standard height and area are limited to the maximums indicated in other sections of this Code [and] "Ground signs—standard," of this Section.
 - 3. Any business or office district with frontage along Court St. and Veterans Dr. is permitted a ground sign that meets the standards of the B-3 District, as shown in other sections of this Code of this Section.
 - h. Ground signs—multi-tenant retail center: Ground signs—multi-tenant retail center are subject to the following sign area, sign height, and sign number permissions:
 - 1. One ground sign—multi-tenant retail center is permitted per street frontage of a lot. An additional ground sign is permitted for each additional access point to the lot, however a minimum separation of 50 feet is required between ground signs. For the purposes of this regulation, a multi-tenant development where the development as a whole is comprised of separate lots of record, the entire development, including out lot parcels and inline development, is considered one lot.
 - i. Ground signs—multi-tenant retail center permissions are as follows:
 - 1. Maximum sign area of 120 square feet of area per sign.
 - 2. Maximum sign height of 12 feet.
 - j. Ground signs—residential subdivision: Ground signs—residential subdivision are subject to the following sign area, sign height, and sign number permissions.
 - 1. One ground sign—residential subdivision is permitted for each access point to the development. A minimum separation of 50 feet is required between ground signs.
 - 2. Ground signs—residential subdivision are permitted a maximum sign area of 120 square feet per sign and a maximum sign height of eight feet per sign.
 - k. Ground sign landscaping: All ground signs must be landscaped at the base of the sign in accordance with the following:
 - 1. Landscape must extend a minimum of two feet from the sign base on all sides with small shrubs a minimum of 18 inches in height at planting in a single row around the perimeter of the sign base. The remainder of the required landscape area must be planted with trees, perennials, or other live groundcover. If such sign is located within a vision triable, the maximum height at maturity for any planting shall not exceed 30 inches.
 - 2. If a ground monument sign is designed with a decorative base and such decorative base extends to the ground, the single row of shrubs around the entire perimeter of the sign base is not required. Landscape must extend a minimum of two feet from the sign base around a minimum of 50 percent of the perimeter of the sign base, and must be planted with shrubs, trees, perennials, or other live groundcover.

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3. Landscape is required on a site, ground sign landscape is included in the total amount of landscape required on a site. Where a sign is installed in any landscape area of a site, the specific landscape requirements of this Section do not apply, and the sign landscape must be integrated into the overall site landscape plan. Sign landscape must be shown on the landscape plan.
 4. All landscape must be maintained in good condition, and free and clear of rubbish and weeds.
 5. The owner of any ground sign landscaping shall maintain compliance with these provisions, including replacing any dead plantings.
- (i) **Marquee:** Marquees are permitted for commercial uses in B-2 District.
- (1) Marquees must be supported solely by the building to which they are attached. No exterior columns or posts are permitted as supports.
 - (2) The roof of a marquee may not be used for any purpose other than to form and constitute a roof and must be constructed of noncombustible material.
 - (3) Water from the roofs of a marquee may not drain, drip, or flow onto the surface of a public right-of-way. Sufficient downspouts, drains, and gutters must be installed as part of each marquee to prevent water from the roof of the marquee from flowing onto the surface of a public right-of-way.
 - (4) Marquees must be erected over a building entrance and are limited to the width of the building entrance plus an additional five feet on each side of the entrance doors covered by the marquee.
 - (5) All marquees must maintain a minimum vertical clearance of eight feet, and the roof of the marquee structure must be erected below the second-floor windowsill and must not conceal any significant architectural features or ornamentation of the building.
 - (6) Marquees may encroach into the public right-of-way but must be located at least two feet from the curb line.
 - (7) Marquees are permitted lettering attached to and located above the roof of a marquee to a maximum height of 48 inches.
 - (8) Marquees are permitted an electronic message component if the district allows electronic message signs. Marquees are also permitted a changeable message board as part of the marquee structure. However, the marquee may only have either a changeable message board sign or an electronic message sign.
 - (9) Marquees may be internally illuminated.
 - (10) Marquees bare-bulb illumination outlining is prohibited.
- (j) **Menu board.** Menu boards are permitted for all drive-through facilities in any district.
- (1) Menu boards are limited to a maximum of two per drive-through lane.
 - (2) Menu boards are limited to 75 square feet in sign area and eight feet in height. The menu board may be designed as separate freestanding signs grouped together and may include the use of preview boards designed as separate freestanding signs installed a distance earlier in the drive-through lane, however the total area of all signs must not exceed 75 square feet.
 - (3) Menu boards are permitted an additional ten square feet of sign area for temporary signs attached to the top or sides of the menu board.
 - (4) Menu boards must be located a minimum of 15 feet from any residential district lot line. This is measured from sign face to lot line, including any public right-of-way.

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- (5) Menu boards may be internally illuminated and also contain an electronic screen for interaction with each customer.
- (k) *Suspended signs.* The following standards apply to signs suspended or mounted under awnings, canopies, galleries, or arcades.
- (1) Suspended signs must be attached to the underside of an awning, canopy, gallery, or arcade. Suspended signs must not project beyond the awning, canopy, gallery, or arcade.
 - (2) Suspended signs must maintain a minimum vertical clearance of seven feet six inches.
 - (3) A maximum of one suspended sign is permitted per business establishment with frontage where the awning, canopy, gallery, or arcade is located.
 - (4) Suspended signs are limited to a maximum of six square feet in area.
 - (5) Suspended signs must be securely fixed to the awning with metal supports.
 - (6) Suspended signs must be made of wood, metal, plastic, or high-density urethane (HDU) foam board or similar durable foam construction.
- (l) *Wall sign.* Wall signs are permitted for all non-residential uses in any district.
- (1) Wall signs are permitted on all façades of a structure. On a site consisting of multiple structures, each structure is permitted wall signs per the regulations of this Section. The square footage from different structures cannot be combined to create a larger sign on any one structure.
 - (2) The maximum size of a wall sign is established at one and one-half square feet per linear foot of building wall where the wall sign will be mounted or 40 square feet, whichever is greater. The square footage from different façades cannot be combined to create a larger sign on any one façade.
 - (3) In a multi-tenant structure, each tenant is permitted a wall sign of one and one-half square feet per linear foot of business frontage or 40 square feet, whichever is greater, for each tenant. The square footage from different tenants cannot be combined to create a larger sign than allowed by this Section.
 - (4) The number of individual wall signs on a façade is not limited, however the cumulative sign area of all signs on that façade cannot exceed the maximum allowable sign area.
 - (5) Wall signs may be internally or externally illuminated. If externally illuminated, all light must be directed onto the sign face.
 - (6) Wall signs must be safely and securely attached to the building wall. Wall signs must project less than 18 inches from the building wall. Wall signs may encroach into the public right-of-way no more than 18 inches.
 - (7) No wall sign affixed to a building, including sign support structure, may project beyond the ends or top of the wall or higher than the roofline of the structure to which it is attached.
 - (8) Wall signs must be constructed of wood or simulated wood, metal, durable, weather resistant material like canvas, canvas-like material, nylon or vinyl-coated fabric, plastic, or high-density urethane (HDU) foam board or similar durable foam construction. Wall signs constructed of material must be mounted so that they are held taut against the wall. Painted wall signs are prohibited.
 - (9) Wall signs are permitted on architectural appurtenances, such as chimneys or penthouses, which are part of the structure. Wall signs must not cover any window, windowsill, transom sill, or significant architectural feature of the structure.

Sec. 4-3-8-8. Nonconforming signs.

- (a) Nonconforming signs in existence at the time of this section may be continued until replacement or repair of any portion of the sign would exceed 50 percent of the replacement cost.
- (b) All temporary nonconforming signs must be removed or brought into conformance within 30 days of the effective date of this ordinance [from which this Section derived].
- (c) The sign face of an existing nonconforming permanent sign may be replaced, but the structure cannot be altered to accommodate such change. A change in sign face requires a permit.
- (d) No nonconforming sign and sign structure may be relocated, in whole or part, to any other location on the same or other lot, unless the entire sign and sign structure conforms to all regulations applicable to the lot where the sign is relocated.
- (e) No nonconforming sign may be altered or enlarged in any way that increases the nonconformity of the sign or sign structure.

Sec. 4-3-8-9. Permitted signs.

- (a) *Directional signs.* All directional signs required for the purpose of orientation, when established by the City, County, State or Federal Government, shall be permitted in all districts.
- (b) *On-premises signs.* On-premises signs shall be permitted in any use district. On-premises signs must comply with all other applicable rules and regulations set forth in this Code. By way of example, an on-premises sign located on a lot zoned residential must comply with the requirements for signs in residential zones, including the restriction that such signs be no more than 12 square feet in area.
- (c) *Real estate signs.* Signs used for advertising land or buildings for rent, lease or sale shall be permitted when located on the land or building intended to be rented, leased or sold.
- (d) *Nonconforming signs.* Nonconforming signs in existence may be continued until replacement or repair of the sign would exceed 50 percent of the replacement cost.

Sec. 4-3-8-10. Removal of signs.

Any sign including the sign structure, retractable canopy or awning, which advertises a business no longer being conducted or a product no longer being sold from the premises to which the sign relates is considered obsolete and shall be removed within 30 days from last day of business. Signs left in good repair which remove all aspects of a former business and present a solid color blank slate are not considered obsolete.

Sec. 4-3-8-11. Revocation of sign permit.

All rights and privileges accrued under the provisions of this Article or any amendment hereto are mere licenses and may be revoked upon the violation of any of the conditions contained herein. If the work authorized under an erection permit has not been completed within 180 days after the date of issuance, said permit shall become null and void.

Sec. 4-3-8-12. Permanent signage allowed.

- (a) The maximum size of a sign shall be determined by location of the structure and structure frontage. In general, the maximum size for one sign shall be determined by the following: two square feet of sign per one linear foot of building frontage or 120 square feet whichever is larger.

Example: Building front covers 150 feet; therefore, the largest sign allowed would be 300 square feet. A building that has only 50 feet would be allowed a sign of 120 square feet.

- (b) A facility shall not have more sign coverage that exceeds the total of more than three square feet per one linear foot of building frontage for buildings having frontage of 100 linear feet or larger. Buildings less than 100 linear feet shall have a maximum of 120 square feet.

Example: Building front covers 150 feet; therefore, the cumulative total of signage allowed would be 450 square feet. A building that has only 35 feet would still be allowed only a total of 120 square feet.

- (c) Building location determinations. Buildings on corner lots or in large complexes where access to the structure or business is available on more than one side shall be considered to have more than one building front for purposes of calculating the amount of signage allowed. Calculations for signage will be determined by counting each side as a separate frontage.
- (d) Off-premises signs shall be permitted, but only in commercial and industrial zones and only by special use. Off-premises signs shall be permitted in Planned Unit Developments (PUD) by special use only.
- (e) Signs, awnings, or canopies, only within a B-2 and B-3 Business District; provided, further, that the bottoms of signs and valances of any awnings or canopies are no less than eight feet above immediate grade and project no closer than two feet from the nearest curb or pavement edge.
- (f) No sign, otherwise permitted, shall project above or beyond the maximum height of 50 feet above the ground level; except that, for a planned commercial or shopping center development involving five acres or more under one ownership, the Board of Appeals may modify the height limitation. The Board shall, however, respect all yards and setbacks in modifying height requirements.
- (g) Gas stations with canopies covering the pumps shall be allowed only one canopy mounted sign per side.

Sec. 4-3-8-13. Signs in or abutting a residential district.

- (a) The light intensity or brightness from any illuminated sign located in a district abutting a residential district shall not disrupt the reasonable peaceful enjoyment of surrounding properties. Illuminated signs visible to adjacent residential properties shall be turned off and not operated between the hours of 11:00 p.m. and 7:00 a.m.
- (b) Off-premises signs shall not be permitted in any residential district unless otherwise specifically stated in this code.

Sec. 4-3-8-14. Portable signs.

- (a) No portable sign shall be displayed without first obtaining a permit.
 - (1) Portable signs shall be licensed as temporary signs for periods not to exceed 21 days. Each property is limited to six portable sign permits within a calendar year. The effective date of a permit must be at least 30 days after expiration of the most recent prior permit.
 - (2) Portable signs shall not exceed 32 square feet in area per side.
 - (3) Portable signs shall not obstruct parking places or automobile or pedestrian travel lanes.
 - (4) Portable signs shall not be located so as to obstruct traffic vision.
 - (5) Any lighting of a portable sign shall be of a type that cannot be confused with traffic controls and will not cause vehicle drivers to be distracted.

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- (6) Any electrical connections shall be in accordance with all City codes and shall not be exposed in any way which will constitute a safety hazard.
 - (7) Fees. The fee for each portable sign permit shall be \$20.00. The fee will be waived if the portable sign is to be used for noncommercial, nonprofit use.
 - (8) Seasonal businesses. A seasonal business may obtain a permit for a portable sign for a fee of \$30.00 dollars per month, with a limit of four permits per calendar year.
 - (9) Portable sign into a permanent sign. A portable sign on a frame with wheels may be turned into a permanent sign if the following conditions are met:
 - a. The wheels and frame are removed.
 - b. The sign shall be placed in a permanent concrete base to withstand 70 mph winds, and cannot be moved.
 - c. Connections to an energy source for lighting shall be in accordance with all City and National codes.

Sec. 4-3-8-15. Murals.

- (a) *Purpose.* The purpose is to permit and encourage art murals on a content-neutral basis on certain terms and conditions. It is not the intent of this Section to deny or restrict material protected by the First Amendment. Art murals comprise a unique medium of expression which serves the public interest. Art murals have purposes distinct from signs and confer different benefits. Such purposes and benefits include improved aesthetics; avenues for artistic expression; public access to original works of art; community participation in the creation of original works of art; community building through the presence of and identification with original works of art; and a reduction in the incidence of graffiti and other crime. Murals can increase community identity and foster a sense of place and enclosure if they are located at heights and scales visible to pedestrians, are retained for longer periods of time and include a neighborhood process for discussion. This Section also allows murals on historic property in a way that will not diminish the historic or character-defining features of the property.
- (b) *Permitted murals.* Art murals that meet all of the following criteria are permitted in all non-residential zoning districts and on structures with legal non-residential used in residential zoning districts, upon satisfaction of the applicable permit requirements.
- (c) *Prohibited murals.* The following are prohibited:
 - (1) Murals on structures with solely a single-family or multiple family residential use and associated accessory structures in residential zoning districts.
 - (2) Murals which would result in a property becoming out of compliance with the provisions of this Code or land use conditions of approval for the development on which the mural is to be located.
 - (3) Murals of any material characterized as obscene as defined in Section 4-3-8-5(8).
- (d) *Administrative review process.* Art murals are subject to application and approval by the Building Official. If an application is denied by the Building Official, the applicant may seek approval from the Zoning Board of Appeals upon submittal of an application pursuant to Division 2 of this Article and the following:
 - (1) Building elevation drawn to scale, and one eight and one-half-inch by 11-inch reduction suitable for photocopying, that identifies:
 - a. The façade on which the mural is proposed;
 - b. The location of existing and proposed murals;

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- c. The mural dimensions; and
 - d. The height of the mural above grade.
 - (2) Site plan drawn to scale, and one eighth and one-half-inch by 11-inch reduction suitable for photocopying, that identifies:
 - a. Property lines.
 - b. Building location and façade on which the mural will be located.
 - c. Names of streets that abut site.
 - d. North arrow.
 - (3) Written description of the type of mural (painted, mosaic, etc.) and details showing how the mural is to be affixed to the wall.
 - (4) Written consent from the building owner.
 - (5) No fee is required for a mural permit
 - (e) *Design requirements, mural size and materials.*
 - (1) No part of the mural shall exceed 30 feet in height or higher than the floor level of the third floor, measured from grade, for projects on buildings greater than two stories, whichever is more restrictive. Any mural exceeding the permitted height shall be subject to the special use review process pursuant to this Section.
 - (2) No part of the mural shall extend more than six inches from the plane of the wall upon which it is tiled or painted or to which it is affixed.
 - (f) *Expiration.* If the mural is not completed within six months of issuance of a mural permit, the permit is void, and no further work on the mural may be done at the premises until a new permit has been secured.
 - (g) *Maintenance.* Building owners are responsible for ensuring that a permitted mural is maintained in good condition and is repaired in the case of vandalism or accidental destruction. Moralists and building owners are encouraged to consider protective clear top coatings, cleanable surfaces, and/or other measures that will discourage vandalism or facilitate easier and cheaper repair permitted of the mural if needed.
 - (h) *Alterations.* Alterations to the mural area may be allowed but must be approved by obtaining new permit through the process described in this Section.
 - (i) *Pre-existing murals.* Any displays constituting murals under this Section currently in existence at the time of approval of the ordinance from which this Section is derived shall be deemed to be allowed under this Section. Any material alterations, other than routine maintenance, to such a mural would be subject to the provisions herein.

Sec. 4-3-8-8-16. Regulations for electronic multiple message signs and exterior lighting.

These regulations offer specific construction and operation regulations for the safe and appropriate use of electronic multiple message signs, which include any flashing or running lights creating an illusion of movement, but are not limited to electronic message boards, reader boards and billboard displays.

- (1) All outdoor lighting in all use districts used to light the general area of a specific site shall be shielded to reduce glare and shall be so arranged as to reflect lights away from all adjacent residential districts or adjacent residences.
- (2) All outdoor lighting in all use districts shall be directed toward and confined to the ground areas of lawns or parking lots. String lights used in connection with business premises for commercial purposes

must be installed and maintained in compliance to the most current adopted building and electrical codes.

- (3) All lighting in nonresidential districts used for the external illumination of buildings, so as to feature said buildings, shall be placed and shielded so as not to interfere with the vision of persons on adjacent highways or adjacent property.
- (4) Illumination of signs shall be directed or shaded downward so as not to interfere with the vision of persons on the adjacent highways or adjacent property.
- (5) The following regulations shall apply to all zoning districts unless otherwise specified:
 - a. Electronic multiple message signs shall be permitted to change their message no more than once per every ten seconds.
 - b. Unless the content or message is scrolling, transitions between content and messages must be instantaneous.
 - c. Automatic dimming must be maintained by light sensing devices or a scheduled dimming timer that automatically dims the intensity of the light emitted by the sign during ambient low light and nighttime hours not to exceed 500 nits of intensity and during daytime hours not to exceed 5,000 nits of intensity.
 - d. Multiple message signs must contain a default design that will freeze the message in one position if a malfunction occurs.
 - e. Spacing between signs shall not be closer than 1,000 feet in all industrial zoning districts.
 - f. Location of multiple message signs must not be adjacent to official traffic control signs that could confuse the motoring public.
 - g. Maintenance of multiple message signs shall include replacement of bulbs, LEDs, pixels and shall be in working and properly illuminating condition at all times.

(Ord. No. 4002-22-23, § 2, 7-25-2022)

Sec. 4-3-8-8-17. Permit fee schedule.

Where a permit is required pursuant to this Section 4-3-8-8, the following application fees shall apply:

On premises signs (one time)	\$30.00
Off premises signs less than 200 ft ² (annual)	\$150.00
Off premises signs 200 ft ² or greater (annual)	\$250.00
Off premises electronic multiple message signs (annual)	\$500.00

(Ord. No. 4002-22-23, § 2, 7-25-2022)

Sec. 4-3-8-8-18. Off-premises signs.

Off-premises signs shall be allowed in the B-3, I-1, I-2 and PUD zoning districts. No off-premises sign shall be erected in the city without a special use permit. The off-premises sign permit shall be granted only after approval by the city council subsequent to receipt of a recommendation from the zoning board of appeals following a hearing for special use as provided in chapter 4 of this Code.

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(Supp. No. 5)

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- (a) *Procedure for obtaining off-premises sign permit.* A person wishing to erect an off-premises sign within the city shall make application for a permit to the chief building official on forms provided by the building inspections department. The chief building official shall forward the application to the zoning board of appeals, which shall hold a public hearing on the application at a regularly scheduled or special meeting. Notice of the time and place of the hearing together with a brief description of the subject matter shall be published one (1) time, not more than thirty (30), nor less than fifteen (15) days prior to the hearing in a newspaper of general circulation in the city. Following the public hearing, the zoning board of appeals shall forward its recommendation on the application to the city council for final action.
- (b) *Procedure for obtaining permit to apply automatic changeable technology to an existing, legal off-premises sign.* A person wishing to add automatic changeable technology to an existing, legal off-premises sign within the city shall make an application for a permit to the chief building official on forms provided by the building inspections department. The chief building official shall confirm that the off-premises sign in question is legal, that the proposed automatic changeable technology conforms to the provisions of subsection 4-3-8-18(c)(7) and, if so, issue a permit.
- (c) *Standards for off-premises signs.* In addition to the applicable construction standards in subsection 4-3-8-3(b) and the zoning regulations found at chapter 4 of this Code, the zoning board of appeals shall determine if the off-premises sign meets the following requirements of this section:
- (1) The special use standards as provided in subsection 4-3-2-1-4 shall be met.
 - (2) All off-premises signs shall be freestanding.
 - (3) No off-premises sign may be erected which exceeds three hundred (300) square feet in off-premises sign area, ten (10) feet in height and thirty (30) feet in length, including border and trim, but excluding ornamental base or apron, supports and other structural members. The maximum size limitation shall apply to each side of the off-premises sign or off-premises sign structure. A maximum of two (2) off-premises signs may be erected on a facing, in which event the facing shall be deemed to be one (1) off-premises sign, the size of which may not exceed the dimensions listed in this section. Off-premises signs may be double-faced or be placed back-to-back or V-type. The area shall be measured by the smallest square, rectangle, triangle, circle or combination thereof which will encompass the entire off-premises sign.
 - (4) No off-premises sign shall be closer than one thousand (1,000) feet to another off-premises sign or to any school, park, church or other place of worship.
 - (5) In accordance with subsection 4-3-2-1-4 of this Code, whenever the zoning board of appeals shall recommend a special use permit for an off-premises sign, it shall condition such special use permit on the inclusion of adequate landscaping unless it finds landscaping wholly inappropriate because of the location of the off-premises sign.
 - (6) The granting of the permit is otherwise in the best interests of the health, safety and welfare of the city's residents.
 - (7) If the off-premises sign uses or incorporates automatic changeable technology, the off-premises sign shall be subject to the following additional restrictions:
 - a. The off-premises sign shall not be located within one hundred fifty (150) feet of an existing residentially used lot unless all parts of the changeable copy off-premises sign are oriented so that no portion of the off-premises sign face is visible from an existing or permitted principal structure on that lot;
 - b. No audio speakers or pyrotechnics shall be used or associated with the off-premises sign;

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- c. The maximum brightness is limited to 5,000 nits when measured from the off-premises sign's face at its maximum brightness, during daylight hours, and 500 nits when measured from the off-premises sign's face at its maximum brightness between dusk and dawn, i.e., the time of day between sunrise and sunset. The off-premises sign shall have an ambient light meter and automatic or manual dimmer control that produces a distinct illumination change from a higher allowed illumination level to a lower allowed level for the time period between one-half hour before sunset and one-half hour after sunrise
 - d. The off-premises sign display shall not incorporate video, motion pictures, or intensely flashing or scintillating lights, provided scrolling or animated copy shall be permissible where not elsewhere prohibited by law
 - e. All requirements as listed in subsection 4-3-8-16
- (d) *Scenic areas.* No off-premises sign shall be erected in any of the following designated scenic areas:
- (1) The area of Court Street and Mineral Springs Park, starting from the intersection of Court Street and Audubon Drive and ending at the intersection of Court Street and South 13th Street
 - (2) The area of Parkway Drive and Coal Miners Park, starting from the intersection of Parkway Drive and Court Street and ending at the intersection of Parkway Drive and Broadway Street
 - (3) The area of Front Street and the Pekin Riverfront Park, starting from the intersection of Front Street and Broadway and ending at the Intersection of Front Street and St Mary Street
 - (4) The area of Derby St, starting from the intersection of Derby Street and 14th Street and ending at the intersection of Derby Street and 2nd Street
 - (5) No off-premises signs shall be allowed within 1000 Feet of any public recreation area.
- (e) Existing off-premises signs in existence as of October 14, 2024, which do not conform to or comply with this code are subject to the following provisions:
- (1) Existing off-premises signs may continue in use for the purpose used and as existing on October 14, 2024, but may not be replaced or structurally altered without complying in all respects with this Code; provided, however, an existing off-premises sign in a residential district may not be enlarged or altered to include digital displays
 - (2) If such off-premises signs are hereafter damaged or destroyed due to any reason or cause whatsoever, the off-premises sign may be repaired and restored to its former use, location, and physical dimensions upon obtaining a building permit therefor, but without otherwise complying with this section; provided, however, that if the cost of repairing the off-premises sign to the former use, physical dimensions, and location would be ten percent or more of the cost of a new off-premises sign of like kind and quality, then the off-premises sign may not be repaired or restored, except in full compliance with this Code.
- (f) *Co-location on adjoining premises.* Any of the provisions of subsections (b) and (c), above, to the contrary notwithstanding, an off-premises sign may be located in the B-3, I-1, I-2 and PUD zoning districts, but only if all of the following conditions are met:
- (1) The off-premises sign is located on-premises adjacent to the premises being advertised by the off-premises sign.

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- (2) The off-premises sign is located on the same sign structure as an on-premises sign located on the adjacent premises, thereby eliminating the need for a separate sign structure to support the off-premises sign.
 - (3) The sign structure for the on-premises sign which will serve as the sign structure for the co-located off-premises sign has a height in excess of thirty-five (35) feet and has been lawfully erected.
 - (4) The area of the off-premises sign does not exceed the authorized maximum area for an on-premises sign at the proposed location of the off-premises sign.
 - (5) The co-location has been authorized as a special use in accordance with the procedure set forth at subsection (a) of this section.
 - (6) Co-Location on an off-premises sign shall be limited to one co-located off-premises sign

Sec. 4-3-8-8-19. Penalty.

Any person violating any provision of this Article shall be subject to penalty as provided in Section 1-1-15.

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Ordinance No.4242-24/25 Requiring the Registration of Properties that are Vacant or Subject to Foreclosure

DESCRIPTION: The City of Pekin has faced numerous challenges with identifying and locating owners or responsible parties of properties that are in the foreclosure process or that have been foreclosed in order to ensure proper maintenance of these properties. The City often faces similar challenges with vacant (unimproved) properties. The City is often burdened with the costs to maintain or board up these properties when staff are unable to locate a contact for the property. In order to properly address this problem, staff has drafted an ordinance and is requesting the council adopt it. This ordinance will create a foreclosure & vacant property registration program that will identify appropriate contacts to address safety and aesthetic concerns in an effort to minimize the negative impacts and blighted conditions that occur as a result of foreclosure and long-term vacancy of these properties. The Finance Department proposes to create a new line item account for the revenue that is generated from the registry. This revenue would be used to offset costs associated with registration and registration enforcement, code enforcement and mitigation related to registrable properties. If approved by the council, staff will move forward and request proposals from service providers to administer the property registry.

Staff recommends approval

FINANCIAL IMPACT:

Requested Amount:
 Line Item:100-793-450701
 Budgeted Amount:
 Remaining Funds:
 Notes:
 Award Type:

REVIEWED BY:

Nic Maquet, Chief Building Official	Approved - 10/8/2024
Katherine Swise, City Attorney	Approved - 10/9/2024
John Dossey, City Manager	Approved - 10/10/2024
Robert Grogan, Finance Consultant	Approved - 10/10/2024
Eric Dubrowski, Finance Director	Approved - 10/10/2024
Sue McMillan, City Clerk	Final Approval - 10/11/2024

ORDINANCE NO. _____

**AN ORDINANCE REQUIRING THE REGISTRATION OF PROPERTIES
THAT ARE VACANT OR SUBJECT TO FORECLOSURE**

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City of Pekin, as a home rule municipality, may exercise power and perform any function pertaining to its government and affairs, including, but not limited to, the power to legislate for the protection of the public health, safety, and welfare; and

WHEREAS, the City Council has determined that several properties within the City are or were subject to judicial foreclosure; and

WHEREAS, the City Council has determined that several properties within the City are, or have been, vacant and unoccupied; and

WHEREAS, the City Council has determined that vacant properties pose a unique and significant threat to the public health, safety, welfare and morals, including but not limited to the risk that said properties will be occupied by vagrants, squatters, and other malefactors and become hubs for increased criminal activity; and

WHEREAS, the City Council has determined that properties within the City that are subject to a pending foreclosure action, properties that have been foreclosed upon, and properties that are vacant or abandoned (collectively “Registrable Properties”) cause a decline in property values, create a nuisance, are a blight on the community, and create conditions that invite, encourage and facilitate criminal activity; and create dangerous, unsafe, and unhealthy conditions; and

WHEREAS, the City has adopted numerous building codes and has adopted an extensive nuisance code; and

WHEREAS, the City has limited financial and human resources to devote to code enforcement and accordingly, a significant portion of code enforcement activity is complaint driven; and

WHEREAS, the City Council has determined that the best and most efficient code enforcement strategy with respect to Registrable Properties is to proactively identify Registrable Properties that may be at risk for violations and to quickly identify and remediate existing violations; and

WHEREAS, the City Council has found that to effectively to discharge its police powers and abate the aforementioned risks of harm to the public health, safety, welfare and morals, it is both necessary and proper for the City to compile and maintain a registry of vacant properties and properties subject to foreclosure action.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are adopted and found to be true and correct and are incorporated herein.

Section 2. Chapter 4, Article I of the Pekin City Code is amended by adding a new Division 15 as follows:

DIVISION 15. – VACANT AND FORECLOSED PROPERTIES

Sec. 4-1-15-1. Purpose and intent.

The purpose and intent of this Division is to establish a process to address the deterioration, crime, and decline in value of neighborhoods in the City caused by properties that are vacant, abandoned, in foreclosure or have been foreclosed upon in a mortgage foreclosure action, and to identify, regulate, limit and reduce the number of these properties located within the City. It is further the intent to establish a registration program as a mechanism to help protect neighborhoods from becoming blighted through the lack of adequate maintenance of properties that are vacant, abandoned, in foreclosure or have been foreclosed upon, and to provide a mechanism to avert foreclosure actions through timely intervention, education, or counseling of property owners.

Sec. 4-1-15-2. Definitions.

The following words, terms, and phrases, when used in this Division, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning.

Default means that the mortgagor has not complied with the terms of a mortgage encumbering property located within the City, or a promissory note relating to a property located within the City, or with any other instrument evidencing a debt relating to property located within the City.

Enforcement officer means any law enforcement officer, building official, zoning inspector, code enforcement officer, fire inspector, building inspector, or other person authorized by the City to enforce any applicable code, including but not limited to any building code that may apply to a parcel of property located in the City.

Evidence of vacancy means any condition that, on its own or combined with other conditions present, would lead a reasonable person to believe that the property is uninhabited by persons legally in possession thereof. Such conditions may include, but are not limited to: overgrown and/or dead vegetation; past due utility notices and/or disconnected utilities; accumulation of garbage, trash, junk or debris; abandoned vehicles, auto parts and/or materials; the absence of furnishings and/or personal items consistent with habitation or occupancy; the presence of an unsanitary, stagnant swimming pool; the accumulation of newspapers, circulars, flyers and/or mail; statements by neighbors, passers-by, delivery agents or government agents; and/or the presence of boards over doors, windows or other openings.

Foreclosed property means any real property located in the City, whether vacant or occupied, that (i) is subject of a foreclosure action; (ii) has been the subject of a foreclosure action and a judgment has been entered but the property has not yet been sold; (iii) has been the subject of a foreclosure sale and title was transferred to a mortgagee or an affiliate entity of a mortgagee; or (iv) has been transferred to a mortgagee or an affiliated entity of a mortgagee under a deed in lieu of foreclosure or foreclosure sale. The designation of real property as a registrable property pursuant to this subsection shall remain in place until such time as the property is sold to a non-related bona fide purchaser in an arm's length transaction or the foreclosure action has been dismissed.

Foreclosure or foreclosure action means any action relating to a parcel of property in the City initiated pursuant to or under the Illinois Mortgage Foreclosure Law, 735 ILCS 5/15-1101, *et seq.* or comparable federal law.

Mortgagee shall carry the meaning assigned to that term under Section 15-1208 of the Illinois Mortgage Foreclosure Law (735 ILCS 5/15-1208).

Owner means any person, entity, or mortgagee who, alone or severally with others, has legal or equitable title to any real property as defined by this section; has legal care, charge, or control of any such property; is in possession or control of any such property; and/or is vested with possession or control of any such property. Property managers shall be excluded from the definition of "owners" under this Division.

Property manager means any individual or entity designated by the owner or mortgagee as the party responsible for inspecting, maintaining and securing the property as required in this Division.

Real property means any residential or commercial land and/or buildings, leasehold improvements and anything affixed to the land, or portion thereof identified by a property parcel identification number, located within the City's corporate boundaries or within territory owned by the City.

Registrable property means any foreclosed property or vacant property.

Registry means a web-based electronic database of searchable real property records, used by the City to allow mortgagees and owners the opportunity to register properties and pay applicable fees as required by this Division.

Utilities means any utility and/or service that is essential for a building to be habitable and/or perform a service necessary to comply with all City codes. This includes, but is not limited to, electrical, gas, water, sewer, trash service, lawn maintenance, and pool maintenance.

Vacant means any parcel of land in the City that contains any building or structure to be used as a residence or for commercial or industrial purposes that is not lawfully occupied or used for its accustomed and ordinary purpose, as evidenced by conditions set forth in the definition of

“evidence of vacancy.” In the case of the use of residential property, “used for its accustomed and ordinary purpose” means use as a place of human habitation.

Vacant property means any property (i) that is vacant for more than thirty (30) days, or (ii) for which utilities or services have been cancelled, whichever occurs first.

Sec. 4-1-15-3. Establishment of registry.

The City shall establish a registry cataloging each registrable property within the City and containing the information required by this Division.

Sec. 4-1-15-4. Registration of foreclosed property.

- (a) It shall be a violation of this Division for any mortgagee of a foreclosed property within the City to fail to register such property or to update registry information in accordance with the requirements of this section.
- (b) Within ten (10) days after the date any mortgagee files a foreclosure action, the mortgagee shall register the real property with the registry established by Section 4-1-15-3. A separate registration is required for each foreclosed property. If the real property is vacant at the time of registration, the mortgagee shall designate in writing a property manager to inspect, maintain, and secure the real property subject to the mortgage.
- (c) Registration pursuant to this section shall include, at a minimum:
 - (1) The address and parcel identification number of the property;
 - (2) A description of the type of property (commercial, single-family residence, apartment complex, farm land, etc.);
 - (3) Whether the property is a vacant property as defined in this Division;
 - (4) The name, mailing address, and telephone number of the mortgagee and, if the mortgagee is other than an individual, the name, direct mailing address, direct telephone number, and direct e-mail address of the contact person for the mortgagee;
 - (5) The name, mailing address, and telephone number of the mortgagee’s agent, property manager, mortgage servicing company, or other person or entity designated by the mortgagee to maintain the property and/or to receive notices with respect to the property, if any.
- (d) Any property that has previously registered in accordance with this section and which later becomes vacant shall not be required to re-register pursuant to section 4-1-15-5; provided, however, that such registration information shall be updated to reflect the change in occupancy status.
- (e) If a foreclosed property is vacant at the time of registration or becomes vacant at any time during the foreclosure action, the mortgagee shall designate a property manager to inspect, maintain, and secure the property.

- (f) Mortgagees of a registrable property subject to a foreclosure action pending as of the effective date of the ordinance creating this Division shall register such properties in accordance with this Section within thirty (30) calendar days after the effective date of said ordinance.
- (g) This section shall also apply to properties that have been the subject of a foreclosure sale where title is transferred to the mortgagee as well as any properties transferred to the mortgagee under a deed in lieu of foreclosure or by any other legal means.
- (h) Any mortgagee that has registered a property under this section must report any change of information contained in the registration to the City within ten (10) days of the change.

Sec. 4-1-15-5. Registration of vacant property.

- (a) It shall be a violation of this Division for any owner of vacant property within the City to fail to register such property or to update registry information in accordance with the requirements of this section.
- (b) Any owner of vacant property located within the City shall, within ten (10) days after the property becomes a vacant property, register the real property with the registry established by Section 4-1-15-3. Owners of property that is vacant at the time of the adoption of the ordinance creating this Division must register the property in accordance with this section within thirty (30) days after the effective date of said ordinance.
- (c) Initial registration pursuant to this section shall include, at a minimum:
 - (1) The address and parcel identification number of the property;
 - (2) A description of the type of property (commercial, single-family residence, apartment complex, farm land, etc.);
 - (3) The name, mailing address, e-mail address, and telephone number of the owner(s); and
 - (4) The name, mailing address, e-mail address, and telephone number of the property manager, if any.
- (d) Any vacant property that has previously registered in accordance with this section and later becomes subject to a foreclosure action shall not be required to re-register pursuant to Section 4-1-15-4; provided, however, that such registration information shall be updated to reflect the change in status of the property
- (e) If the property is sold or transferred, the new owner is subject to all the terms of this Division. Within ten (10) days of the transfer, the new owner shall register the vacant property, if not already registered, or update the existing registration. The previous owner(s) will not be released from the responsibility of paying all previous unpaid fees, fines, and penalties accrued during that owner's involvement with the vacant property.

Sec. 4-1-15-6. Renewal of registration; registration fees.

- (a) The registration required by this Division shall expire and must be renewed by the owner or mortgagee, as applicable, six (6) months after the date of the first event or action that

makes the property a registrable property, as defined by this Division, which may be different from the date of initial registration, and every six (6) months thereafter so long as the property remains a registrable property. No property shall be deemed to have met the registration requirements of this Division unless all fees established by this section have been paid.

- (b) A non-refundable fee of \$350.00 shall be paid by the owner or mortgagee, as applicable, at the time of initial registration of any registrable property pursuant to the requirements of this Division. A non-refundable renewal fee in the amount of \$350.00 shall be paid no later than ten (10) days prior to the expiration of the previous semi-annual registration period.
- (c) Any registration or renewal fee required by this section that is not paid when required pursuant to this section shall be assessed a late fee equivalent to ten percent (10%) for every thirty (30) day-period, or portion thereof, the fee remains outstanding; provided, however, that with regard to vacant properties this subsection shall apply only to the initial registration fee and registration by subsequent owner pursuant to section 4-1-15-5(c) hereof.
- (d) Fees collected pursuant to this Section shall be used to offset the costs of: (1) registration and registration enforcement, (2) code enforcement and mitigation related to registrable properties, and (3) for any related purposes as may be adopted in the policy set forth in this Division.

Sec. 4-1-15-7. Inspection of foreclosed property.

- (a) Any mortgagee of a foreclosed property located within the City shall perform an initial inspection of the property within thirty (30) days after the filing of a foreclosure action relating to the property, and shall inspect the property every thirty (30) days thereafter for so long as the property remains a foreclosed property subject to registration pursuant to this Division. Inspection means a careful examination of the property to determine (1) the property's occupancy status and (2) whether the property is in compliance with all applicable building, maintenance, and housing codes.
- (b) If an inspection shows a change in the property's occupancy status, the mortgagee shall, within ten (10) days after such inspection, update the occupancy status of the property in the registry.

Sec. 4-1-15-8. Maintenance of registrable property.

- (a) In addition to all other generally applicable building codes and nuisance ordinances now or hereafter enacted by the City, the owner or mortgagee, as applicable, of a registrable property shall comply with the following maintenance requirements:
 - (1) Properties shall be kept free of weeds, overgrown brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspaper circulars, flyers, notices, except those required or permitted by federal, state or local law, discarded personal items including, but not limited to, furniture, clothing, large and small appliances, printed material, or any other items that give the appearance that the property is abandoned.

- (2) Properties shall be maintained free of graffiti or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior structure.
 - (3) Front, side, and rear yards, including landscaping shall be maintained in accordance with all City codes and ordinances, including, but not limited to, zoning, building, and property maintenance codes.
 - (4) Maintenance shall include, but not be limited to, watering, irrigation, cutting and mowing of required ground cover or landscape and removal of all trimmings.
 - (5) Pools and spas shall be maintained so the water remains free and clear of pollutants and debris and shall comply with the regulations set forth in the applicable City codes and ordinances.
- (b) An owner or mortgagee of registrable property shall maintain such properties in a secure manner so as not to be accessible to unauthorized persons. A “secure manner” shall include, but not be limited to, the closure and locking of windows, doors, gates and other openings of such size that may allow unauthorized persons to access the interior of the residence or structure on the property.

Sec. 4-1-15-9. Transfer or sale of registrable property.

- (a) If a registrable property or property that has been registered pursuant to this Division is sold or transferred, including, but not limited to, a transfer to a mortgagee under a foreclosure sale, deed in lieu of foreclosure, or any other legal means, the new owner shall be subject to all the terms of this Division. Within fifteen (15) days after the sale or transfer, the new owner shall register the property or update the existing registration, and shall pay, in addition to any registration fee due pursuant to Section 4-1-15-6, any and all unpaid fees, fines, and penalties imposed pursuant to this Division, regardless of who the owner was at the time such fees, fines, or penalties were imposed or accrued. The previous owner shall not be released from the responsibility of paying all unpaid fees, fines, and penalties that accrued during that owner’s interest in the registrable property.
- (b) If a registrable property has been registered by the mortgagee pursuant to this Division, and such mortgage is sold, assigned, or otherwise transferred, the new mortgagee shall be subject to all the terms of this Division. Within fifteen (15) days of the sale, assignment, or transfer, the new mortgagee shall register the property or update the existing registration, and shall pay, in addition to any registration fee due pursuant to Section 4-1-15-6, any and all unpaid fees, fines, and penalties imposed pursuant to this Division related to the registrable property, regardless of who the mortgagee was at the time such fees, fines, or penalties were imposed or accrued, including, but not limited to, unregistered periods during the foreclosure process. The previous mortgagee shall not be released from responsibility for all previous unpaid fees, fines, and penalties imposed or accrued during that mortgagee’s involvement with the property. The previous mortgagee shall not be released from the responsibility of paying all unpaid fees, fines, and penalties that accrued during that mortgagee’s interest in the registrable property.

Sec. 4-1-15-9. Violations; penalties.

- (a) Any person who violates any provision of this Division shall, upon conviction thereof, be subject to a fine of not less than one hundred fifty dollars (\$150.00), nor more than seven hundred fifty dollars (\$750.00) for each offense. A separate offense shall be deemed committed for each day upon which said violation(s) shall continue or exist.
- (b) The provisions of this Division are cumulative with and in addition to other available remedies. Nothing contained in this Division shall prohibit the City from collecting fees, fines, and penalties in any lawful manner; or enforcing its codes by any other lawful means, including, but not limited to, injunction, abatement, or as otherwise provided by law or ordinance.
- (c) Compliance with this Division does not relieve the mortgagee or owner of a registrable property from any other obligations set forth in the City Code, which may apply to the property. Failure of the mortgagee or owner to properly maintain a registrable property in accordance with all applicable provisions of the City Code may result in a violation of the City Code and issuance of a citation to the owner or mortgagee in accordance therewith. Registration under this Division shall not preclude the City from taking any other action against the property pursuant to other applicable provisions of the City Code, the Illinois Municipal Code, or other applicable laws, including, but not limited to, the right of the City to secure, demolish, or take remedial action with respect to the property or buildings or structures located thereon when it is in the best interest of the public safety and welfare. The City may also pursue other legal or equitable remedies, including, but not limited to, injunctive relief, application to a court of competent jurisdiction for a receiver, demolition or condemnation, contracting for the repair or purchase of the premises, or foreclosure of any lien the City may have on the property.

Sec. 4-1-15-10. Severability

If any phrase, clause, sentence, paragraph, or section of this Division is declared unconstitutional by a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Division.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance is hereby ordered to be published in pamphlet form by the Pekin City Clerk and said Clerk is ordered to keep at least three (3) copies hereof available for public inspection in the future and in accordance with the Illinois Municipal Code.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval and ten (10) day period of publication in the manner provided by law.

PASSED AND APPROVED at the regular meeting of the City Council of the City of Pekin, this _____ day of _____, 20____; and upon roll call the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED this _____ day of _____, 20____

Mayor

ATTEST:

City Clerk

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Ordinance No. 4243-24/25 Temporary Moratorium On Issuance of Any New Tobacco Product Dealers Licenses

DESCRIPTION: In recent months, the City has received numerous complaints regarding the increased number of smoke shops and tobacco retailers throughout the City. Staff is recommending that council adopt a 180-day temporary moratorium on all new tobacco product dealer's licenses which will provide time for staff to study and engage the Zoning Board of Appeals in the establishment of a special use permit process and to review existing regulations and consider whether additional regulations or restrictions on the sale, giving away, or delivery of tobacco products within the City are warranted to address citizen complaints and provide for the health, safety, and general welfare of the community.

FINANCIAL IMPACT:

Requested Amount: **N/A**

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type:

REVIEWED BY:

Nic Maquet, Chief Building Official
 Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/8/2024
 Approved - 10/8/2024
 Approved - 10/9/2024
 Final Approval - 10/11/2024

Ordinance No. 4243-24/25 Temporary Moratorium On Issuance of Any New Tobacco Product Dealers Licenses

WHEREAS, the City Code requires that a person or entity obtain a license from the City to sell at retail, give away, deliver, or keep with th intention of selling at retail, giving away, or delivering tobacco products; and

WHEREAS, the City has received an increase in complaints regarding smoke shops and tobacco retailers throughout the City; and

WHEREAS, the City Council finds it is necessary and appropriate to suspend the issuance of new tobacco products dealer licenses within the City to allow time to review existing regulations and consider whether additional regulations or restrictions on the sale, giving away, or delivery of tobacco products within the City are warranted to address citizen complaints and provide for the health, safety, and general welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. A moratorium on the issuance of tobacco product dealer licenses, as required by section 5-1-12-2 of the Pekin City Code, is hereby created and imposed, during which time staff shall review existing licensing requirements for tobacco products dealers and recommend to the City Council what revisions or amendments to the City Code, if any, are needed to address the concerns of citizens and to provide for the health, safety, and general welfare of the community. This review may include, but is not limited to, engaging the Zoning Board of Appeals to consider and recommend amendments to the City Zoning Code requiring a special use permit for tobacco product dealer establishments.

Section 3. The moratorium created herein shall commence as of the passage and approval of this Ordinance and shall continue in effect until a report and recommendation is made to the City Council as set forth in Section 2 above, but in no case longer than 180 days unless further extended by the City Council.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	None

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 14, 2024
To: Members of the City Council
From: Joshua Wray, Economic Development Director

AGENDA ITEM: Ordinance No. 4244-24/25 Approving A Fourth Budget Amendment to the FY2025 Annual Budget

DESCRIPTION: This budget amendment will accomplish several actions related to buying and selling property in FY25.

First, the City Council has approved three land sales that will bring an additional \$110,000 of unbudgeted revenue. This amendment adds that revenue to the General Fund.

Second, when the budget was prepared, the structure of the Luticken Farm purchase was not completed, and the final deal was done in such a way that the City should not officially consider it to be a \$14 million purchase with a \$12 million loan. Rather, the City should show a budget for a \$2 million payment plus acquisition costs (legal, title work, survey work, etc.) and no loan revenue in FY25. Future budgets should also show payments being made in those years. This amendment accounts for this structural change, reducing the overall General Fund expenses by \$11,900,000, which more accurately reflects what is actually happening with the City's money in FY25. This will also eliminate the City's ability to spend the additional \$11.9 million without a subsequent budget amendment.

The net change to the General Fund from this amendment will be \$10,000 to the positive.

Staff recommends approval of this budget amendment. This Ordinance requires a super majority.

FINANCIAL IMPACT:

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

Notes:

Award Type: N/A

REVIEWED BY:

Katherine Swise, City Attorney
 Robert Grogan, Finance Consultant
 Eric Dubrowski, Finance Director
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 10/7/2024
 Approved - 10/8/2024
 Approved - 10/8/2024
 Approved - 10/8/2024
 Final Approval - 10/11/2024

Ordinance No. 4244-24/25 Approving A Fourth Budget Amendment to the FY2025 Annual Budget

WHEREAS, the City Council adopted its annual budget for Fiscal Year 2024-2025 (the "Budget") on April 22, 2024; and

WHEREAS, the City Council has previously approved sales of municipal property that are expected to yield previously unbudgeted revenue; and

WHEREAS, the City Council has previously approved the purchase of certain real property known as the Lutticken Farm under a different agreement structure than what was originally planned, resulting in different accounting requirements for the transaction; and

WHEREAS, changing the budgeted revenues and expenses associated with the Lutticken Farm acquisition will more accurately and transparently reflect the City's financial activities in the current fiscal year; and

WHEREAS, the City Council finds that an amendment to the Budget is needed to reflect these changes to revenues and expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Fiscal Year 2024-2025 Annual Budget is hereby amended as set forth in Exhibit A attached hereto.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	None

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Exhibit A

Fiscal Year 2024-2025 Annual Budget Amendment #4

proposed 10/14/2024

	Original Budget	Budget Change	Amended Budget
100-068 Public Property			
Revenue	305,000.00	110,000.00	415,000.00
Expense			
Personnel	423,342.00		423,342.00
Contractual	731,200.00		731,200.00
Capital Outlay	-		-
Commodities	53,550.00		53,550.00
Contingency	50,000.00		50,000.00
Other	1,000.00		1,000.00
Total Expense	1,259,092.00		1,259,092.00
Net Surplus (Deficit)	(954,092.00)	110,000.00	(844,092.00)
100-990 General Operations			
Revenue	49,816,432.00	(12,000,000.00)	37,816,432.00
Expense			
Personnel	-		-
Contractual	457,500.00		457,500.00
Commodities	-		-
Capital Outlay	14,250,000.00	(11,900,000.00)	2,350,000.00
Debt Service	114,862.00		114,862.00
Contingency	500,000.00		500,000.00
Grants/Econ Assistance	-		-
Transfers	7,818,081.00		7,818,081.00
Other	-		-
Total Expense	23,140,443.00	(11,900,000.00)	11,240,443.00
Net Surplus (Deficit)	26,675,989.00	(100,000.00)	26,575,989.00

Supporting Information - Fiscal Year 2024-2025 Annual Budget Amendment #4

proposed 10/14/2024

	Original Budget	Budget Change	Amended Budget	Actual to Date
100-068 Public Property				
100-068-491500 Sale of Municipal Property	47,000.00	110,000.00	157,000.00	-
100-990 General Operations				
100-990-492100 Loan Proceed	12,000,000.00	(12,000,000.00)	-	-
100-990-580200 Land Purchase	14,250,000.00	(11,900,000.00)	2,350,000.00	2,000,000.00



REQUEST FOR COUNCIL ACTION

Agenda Date: October 14, 2024
To: Members of the City Council
From: Robert Grogan, Finance Consultant

AGENDA ITEM: Ordinance No. 4245-24/25 Amending Chapter 3, Article II, Division 4, Section 2 of the Pekin City Code to Provide for a Convenience Fee for Over-the-Phone Payment of Utility Bills

DESCRIPTION: The Utility Billing Manager recently invited staff to discuss methods for raising efficiency in the utility bill payment process by encouraging customers to switch to automatic payments and paperless billing. Currently, 27% of customers are on autopay, and 11% are on paperless billing. While staff acknowledges these numbers will never reach 100%, we do aim for higher percentages since more autopay means less staff time processing payments, and more paperless billing means less cost for paper and postage.

The highest priority issue staff identified for potential efficiency improvement was the amount of time spent taking credit card payments over the phone. Staff estimates we take 100 calls per week to pay utility bills. This volume not only adds to the complaint that the phones are always busy at City Hall, but also increases the City's risk with data security compliance. Staff is proposing two options to reduce this volume.

Option 1 (Recommended) - Staff recommends we simply stop taking payments over the phone to greatly reduce staff time spent processing and to reduce the risk of credit card data security breach. Customers will still enjoy multiple ways to pay their bills, including in-person, online, at the grocery store, in the mail, through their bank, in the Dropbox, and on autopay. Prior to Covid, this was the policy of the City, no phone payments were accepted. If this is the direction Council would like to go, this ordinance is not needed and can be voted down.

Option 2 - If the City Council would like to continue to offer over-the-phone payments for utility bills, staff recommends approval of the attached ordinance which would place a convenience fee of \$4 per phone transaction. The \$4 is not meant to be a revenue stream, but rather in addition to recapturing processing costs, it would serve as an incentive for customers to switch to all the other payment methods where the convenience fee is not charged. Again, staff's purpose in bringing this to Council is to reduce the over-the-phone payments, so the goal would be to make no money on this fee and for everyone to voluntarily switch to another payment method, but the City would still likely have some customers continue phone payments and, with them, higher security risk and more staff time spent on payment processing. If this ordinance is approved, staff intends to immediately start making over-the-phone payers aware of the coming fee effective January 1, 2025. Staff would also offer to waive the fee one time if the customer signs up for autopay for future payments. It should be noted that convenience fees are very common in the industry.

To clarify, if this ordinance is approved, staff will continue to take over-the-phone payments with a convenience fee. If the ordinance fails, staff will stop taking over-the-phone payments altogether.

FINANCIAL IMPACT:

Requested Amount:

Line Item: 223-023-498600 and 231-029-498600 (new accounts)

Budgeted Amount:

Remaining Funds:

Notes: The \$4 fee would be split \$2 to the garbage fund and \$2 to the sewer fund.

Award Type: N/A

REVIEWED BY:

Robert Grogan, Finance Consultant

Approved - 10/9/2024

Katherine Swise, City Attorney

Approved - 10/9/2024

Eric Dubrowski, Finance Director

Approved - 10/9/2024

John Dossey, City Manager

Approved - 10/9/2024

Sue McMillan, City Clerk

Final Approval - 10/11/2024

Ordinance No. 4245-24/25 Amending Chapter 3, Article II, Division 4, Section 2 of the Pekin City Code to Provide for a Convenience Fee for Over-the-Phone Payment of Utility Bills

WHEREAS, the City of Pekin (“the City”) operates a garbage and refuse collection system as allowed and defined by 65 ILCS 5/11-19-4; and

WHEREAS, 65 ILCS 5/11-19-4 allows the City to establish service charges to finance the establishment and maintenance of its garbage and refuse collection system; and

WHEREAS, the City operates a sewerage system as allowed and defined by 65 ILCS 5/11-141-2; and

WHEREAS, 65 ILCS 5/11-141-7 allows the City to make, enact, and enforce all needful rules, regulations, and ordinances for the improvement, care, and protection of its sewerage system and to establish charges and rates for the use and service of the sewerage system; and

WHEREAS, the City strives for efficiency in operations to ultimately reduce costs to its garbage and sewer customers; and

WHEREAS, the City has identified acceptance of over-the-phone utility bill payments as the largest source of inefficiency and risk in the utility payment process; and

WHEREAS, the City continues to offer several alternative methods for utility bill payment, including automatic payments, online banking, in-person payments, mailed payments, and online payments; and

WHEREAS, the City Council finds it is in the best interests of the community to impose a convenience fee for over-the-phone utility bill payments to account for the added resources required for that payment method.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. Chapter 3, Article I, Division 2, Section 2 of the City of Pekin City Code is hereby amended by the addition of a new subsection (d) as follows:

Sec. 3-1-2-2. - Garbage collection fee schedule.

(d) *Convenience fee.* A convenience fee of \$2.00 per transaction shall be applied to all over-the-phone payments of garbage collection service fees.

Section 3. Chapter 3, Article II, Division 4, Section 2 of the City of Pekin City Code is hereby amended by the addition of a new subsection (g) as follows:

Sec. 3-2-4-2. - Wastewater charges.

(g) *Convenience fee.* A convenience fee of \$2.00 per transaction shall be applied to all over-the-phone payments of wastewater charges.

Section 4. This Ordinance is hereby ordered to be published in pamphlet form by the City Clerk and said Clerk is ordered to keep at least three (3) copies hereof available for public inspection in the future and in accordance with the Illinois Municipal Code.

Section 5. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 6. This Ordinance shall be in full force and effect from and after its passage, approval and ten (10) day period of publication in the manner provided by law but not before January 1, 2025.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	None

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk