



REGULAR COUNCIL MEETING MONDAY, JANUARY 9, 2011
5:30 P.M.

	1	2
1.0 CALL TO ORDER		
2.0 PLEDGE OF ALLEGIANCE <i>Mayor Laurie L. Barra</i>		
3.0 ROLL CALL <i>Clerk to Call the Roll</i>		
4.0 APPROVAL OF AGENDA ACTION: Motion to approve the meeting agenda. VOTE REQUIRED		
5.0 APPROVAL OF MINUTES ACTION: Motion to approve minutes of the Regular Council Meeting of December 12, 2011. VOTE REQUIRED		
6.0 PUBLIC INPUT ON AGENDA ITEMS <i>Speakers to state name, address, and spell last name. Speakers will be given 5 minutes to address the Council. Questions unrelated to agenda items are accepted during "Public Questions" near the end of the meeting.</i>		
7.0 CONSENT AGENDA		
7.1 Receive and File Monthly Reports and Minutes: Police November Report, Tazewell County Animal Control November Report, Building Department October and November Reports, and Liquor Commission Meeting Minutes December 22, 2011.		5
7.2 Receive and File Financial Statements April 30, 2011: Tax Increment Financing Central Business District Fund, Sewerage Fund, Pekin Public Library Fund, and Tazewell/Pekin Consolidated Communications Center.		5
7.3 Receive and File Bids for Wastewater Treatment Plant Sludge Removal opened December 28, 2011.		5
7.4 Resolution No. 26-11/12 – Regarding Minutes of Executive Session Meetings of the City Council of the City of Pekin Illinois. (removed from agenda cancel 26)		5
7.5 Approve Council Meetings Dates set for 2012.		5
7.6 Resolution No. 27-11/12 – Mayor's appointments of Patrick Oberle and Frank Mackaman to the Economic Development Advisory Committee.		5

7.7 Receive and File Pekin Zoning Board of Appeals Minutes dated December 14, 2011.			5
<i>ACTION: Motion to approve all items listed on the Consent Agenda by Omnibus Vote.</i>			5
VOTE REQUIRED TO APPROVE CONSENT AGENDA			
8.0 NEW BUSINESS			
8.1 Award Contract for Wastewater Treatment Plant Sludge Removal Project	MG	3	
DESCRIPTION: Removal of the sludge material down to the clay liner from approximately one third of the lagoon. This area is needed to be cleared for the contractor to be able to excavate for the footings in the construction of the new plant. ACTION: Motion to accept bid in the amount of \$30,800 and award the contract to Stark Excavating, Inc. VOTE REQUIRED			
8.2 Change Order Wastewater Treatment Plant Phase I	JW	3	
DESCRIPTION: Change Order #7 covers credits for computer equipment owner purchased and additional work required to make changes to piping, electrical and control changes to keep existing system in service. ACTION: Motion to approve the Change Order in the amount of \$76,829.75. VOTE REQUIRED			
8.3 Ordinance No. 1462-A312-11/12 - No Left Turn Hilltop and Court	GN	2	
DESCRIPTION: Recommendation of the Traffic Safety Committee to prohibit vehicles on the easterly intersection of Hilltop and Court from making left turns on to Court Streets. Left turns to be restricted during heavy traffic between 8:00 a.m. and 8:00 p.m. ACTION: Motion to adopt the ordinance. VOTE REQUIRED			
8.4 Intergovernmental Agreement Animal & Rabies Control Services	JW	2	
DESCRIPTION: Tazewell County to pick up and properly disperse/dispose of lost or stray animals. The Country has the facilities and personnel to provide this service. ACTION: Motion to approve the agreement in the amount of \$45,046. VOTE REQUIRED			
8.5 Agreement with Advanced Technology Recycling for Electronics Recycling	JW	5	
DESCRIPTION: Agreement at no cost for the disposal of electronic items (televisions, monitors, microwaves, keyboards, etc.). ATR to provided containers and pickup at the Street Department facility where the public can drop off items that effective January1, 2012 are not allowed to be placed in a landfill. ACTION: Motion to approve the agreement. VOTE REQUIRED			

9.0 ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL 10.1 Council Members 10.2 Staff 10.3 Five Minute Public Questions 10.4 Press Time		
10.0 EXECUTIVE SESSION 65 ILCS 120/2 (c) (5) and (6) Sale, Acquisition, and Exchange of Municipal Property The Council may return from the closed session meeting and take action.		5
12.0 ADJOURN NO VOTE REQUIRED		

Column 1 Key:

JW City Manager Joseph Wuellner GN Police Chief Greg Nelson
MG Public Works Director Mike Guerra

Column 2 Key:

- 1 A Prosperous Community.** To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
- 2 A Safe Community.** To protect community life and property by providing effective, principled police and fire services.
- 3 A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
- 4 A High Quality of Life.** To support or provide services that improve the quality of life for Pekin's residents.
- 5 An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

**PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 SOUTH CAPITOL STREET
ON MONDAY, DECEMBER 12, 2011 AT 5:30 O'CLOCK P.M.
LAURIE L. BARRA, MAYOR PRESIDING**

**PRESENT: COUNCIL MEMBERS, MCCABE, ABEL, BLANCHARD, SCHMIDGALL.
HENDRICKS, MASSAGLIA, AND BARRA**

ABSENT: NONE

The **Pledge of Allegiance** was led by Mayor Barra.

Roll was called and all Council Members were physically present. A quorum was present.

AGENDA

Motion by Council Member Massaglia, seconded by Council Member Blanchard that **the agenda be approved as presented**. On roll call vote all present voted Aye.

MINUTES

Motion by Council Member Massaglia, seconded by Council Member Blanchard, that the **minutes of the Regular City Council Meeting of November 28, 2011, be approved as written**. On roll call vote, all present voted Aye.

PUBLIC INPUT

Dale Schaeffer representing Bridgeway Community Church was available for questions regarding the Special Use and Site Plan for a new church facility in the old Rex building on Veterans Drive. He encouraged the Council to vote yes on the Planning Commission recommendations.

CONSENT AGENDA

Motion by Council Member Massaglia, seconded by Council Member Blanchard, that the **CONSENT AGENDA be approved as presented**. The following were presented for consideration of the Consent Agenda items by Omnibus Vote.

7.1 Receive and File Monthly Reports and Minutes: Liquor Commission Minutes dated November 16, 2011 and Traffic Safety Committee Minutes dated December 2, 2011.
7.2 Receive and File Pekin Zoning Board of Appeals Minutes dated November 9, 2011
7.3 Receive and File Pekin Planning Commission Minutes dated November 9, 2011
7.4 Pekin Planning Commission Hearings a. Hearing #11-1840 - recommends approval of Rezoning of the property at 830 Brenkman Drive pending any sale of said property and only if the business requires an I-2 (Heavy Industrial District), otherwise the property will remain zoned B-3 (General Business District). b. Hearing #11-1841 - recommends approval of Rezoning of the property at 1128 Koch Street from AG (Agricultural District) to B-3 (General Business District). c. Hearing #11-1842 and 1843 - recommends approval of Site Plan and Special Use for Auto Repair only located at 1404 Broadway with stipulation that striping be done for parking with a maximum outside storage of (8) eight vehicles in front of the repair shop only for a limited period of 48 hours. d. Hearing #11-1844 and 1845 - recommends approval of Site Plan and Special Use for Bridgeway Community Church of the Nazarene located at 3216 Veterans Drive.

On roll call vote all present voted Aye.

NEW BUSINESS

ORDINANCE NO. 2648-11/12

MAKING, LEVYING, AND ASSESSING MUNICIPAL TAXES FOR THE FISCAL YEAR FROM MAY 1, 2011 TO APRIL 30, 2012

Motion by Council Member McCabe, seconded by Council Member Abel that Ordinance No. 2648-11/12 be adopted. City Manager Joseph Wuellner presented his proposed 2011 Levy of \$6,018,650, 2.15% higher than the 2010 Levy (\$5,891,985). The Estimated Rate (based on estimated EAV) would be 1.38155 or 4.5% higher than the proposed 2010 Levy Rate. The \$250,000 increased funds would be placed in reserves for capital projects or major equipment purchases. Discussion followed on keeping the levy the same as last year's which still allowed for \$123,000 for reserves. Each Council Member spoke in support or opposition.

Motion by Council Member Blanchard, seconded by Council Member Hendricks that Ordinance No. 2648-11/12 be amended to be same as 2010 Levy of \$5,891,985. On roll call vote, Ayes, Blanchard, Abel, Schmidgall, Hendricks, Massaglia; Nays, McCabe and Barra. Motion Carried.

Motion by Council Member Blanchard, seconded by Council Member Hendricks that Ordinance No. 2648-11/12 be adopted as amended. On roll call vote, Ayes, Blanchard, Abel, Schmidgall, Hendricks, Massaglia; Nays, McCabe and Barra. Motion Carried

City Clerk Sue McMillan addressed the next three similar Resolutions. She explained to the Council Members that the repayments of loans prior to maturity were made to Herget and Morton Community Banks in September 2011. The City's remaining two outstanding Bond Issues, plus the new Bond Issue of 2010 for the Sewer Treatment Plant Improvements, have language making the assumption that the Levy would be necessary to provide the funding for the payment of principal and interest on said bonds. However, the City has sufficient sources of funds from other revenue sources to make said bond payments. Therefore the levy and collection of a direct annual tax for the payment of and interest on said bonds is not necessary and need to be abated.

RESOLUTION NO. 23-11/12

ABATEMENT OF TAXES ORDINANCE 2324

\$1,040,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2003 (REFUNDING OF 1991 CORPORATE PURPOSE)

Motion by Council Member Hendricks, seconded by Council Member Blanchard that Resolution No. 23-11/12 be adopted. This resolution authorized that taxes not be levied against taxable real property in the City of Pekin in the amount of \$122,190.00 provided in bond ordinance issued for Public Works Projects through Baird. On roll call vote all present voted Aye.

RESOLUTION NO. 24-11/12

ABATEMENT OF TAXES ORDINANCE 2387

SERIES 2004 \$1,410,000 (REFUNDING OF TIF 1992)

Motion by Council Member Hendricks, seconded by Council Member Abel that Resolution No. 24-11/12 be adopted. This resolution authorized that taxes not be levied against taxable real property in the City of Pekin in the amount of \$202,117.50 provided in bond ordinance issued for TIF Downtown Business District through Bernardi Securities, Inc. On roll call vote all present voted Aye.

RESOLUTION NO. 25-11/12

ABATEMENT OF TAXES ORDINANCE 2625-10/11

SERIES 201 \$7,110,000

Motion by Council Member Hendricks, seconded by Council Member Blanchard that Resolution No. 25-11/12 be adopted. This resolution authorized that taxes not be levied against taxable real property in the City of Pekin in the amount of \$601,167.50 provided in bond ordinance issued for Sewer Treatment Plant Improvements through Bernardi Securities, Inc. On roll call vote all present voted Aye.

ORDINANCE NO. 1568-A186-11/12

PROVIDING FOR THE REZONING OF CERTAIN PROPERTY

Motion by Council Member Schmidgall, seconded by Council Member Blanchard that Ordinance No. 1568-A186-11/12 be adopted. Code Enforcement Officer Ron Sieh addressed the Pekin Planning Commission's recommended approval of the request from Rick Evans to rezone .69 +/- acres of land recently annexed from AG zoning classification to B-3 to allow expansion of the storage units at 1128 Koch Street to south. On roll call vote Ayes, Blanchard, Abel, Schmidgall, Hendricks, McCabe, Barra; Present, Massaglia. Motion Carried.

Motion by Council Member Schmidgall, seconded by Council Member Blanchard that the **SPECIAL USE FOR AUTO REPAIR located at 1404 Broadway Road, be approved.** On roll call vote all present voted Aye.

Motion by Council Member Schmidgall, seconded by Council Member Blanchard that the **SITE PLAN FOR AUTO REPAIR only located at 1404 Broadway Road, be approved with the stipulation that striping be done for parking with a maximum outside storage of (8) eight vehicles in front of the repair shop only for a limited period of 48 hours.** On roll call vote all present voted Aye.

Motion by Council Member Abel, seconded by Council Member Blanchard that the **SPECIAL USE FOR BRIDGEWAY COMMUNITY CHURCH in a B-3 for a new proposed church at 3216 Veterans Drive be approved.** Council Member Hendricks noted he was a member of the Church of the Nazarene and would not be voting on the request for a special use. Council Member Massaglia questioned if any other business would be affected by the use in a B-3 zone. On roll call vote Ayes, Blanchard, Abel, Schmidgall, Massaglia, McCabe, Barra; Abstain, Hendricks. Motion Carried.

Motion by Council Member Abel, seconded by Council Member Blanchard that the **SITE PLAN FOR BRIDGEWAY COMMUNITY CHURCH in a B-3 for a new proposed church at 3216 Veterans Drive be approved.** On roll call vote Ayes, Blanchard, Abel, Schmidgall, Massaglia, McCabe, Barra; Abstain, Hendricks. Motion Carried.

Motion by Council Member Blanchard, seconded by Council Member Massaglia that the **DOWNTOWN TAX INCREMENT FINANCING COMMERCIAL RETAIL & UPPER STORY HOUSING LOAN INTERIOR PROGRAM expenditure for 409/411 Court Street in the amount of \$25,800.00, be approved.** Economic Development Director Pam Anderson explained to Council the Pekin Main Street Design Committee recommendation to approve the application of Teresa Lohman for the eligible expense under the guidelines for interior improvements of installation of plumbing system, electrical system, HVAC, wall framing, painting, drywall, and carpentry in the proposed new business. On roll call vote all present voted Aye.

ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

The Council Members agreed to cancel the second meeting of the month, December 26, 2011. Wishes for a Merry Christmas and Happy Holidays were extended to the staff and community.

Assistant City Manager Darin Girdler advised the Council that a summary of the budget was being composed following the first round of discussions with department heads.

Dale Kuntz, 5 Fox Point suggested to Council that A & E (applied effort) to maintain Court Street right of ways could help first impressions of our city.

Mike Schemer, Chelsea Quisenberry, Aaron Cope, civics class Pekin Community High School, suggested the students could volunteer to clean up Court Street as credit toward their community service work.

Steven Moore, 2010 Westgate expressed appreciation for the park and downtown Christmas display of lights.

Motion by Council Member Blanchard, seconded by Council Member Schmidgall that the meeting be adjourned. No further business to come before the Council, Mayor Barra adjourned the meeting by voice vote.

COUNCIL ADJOURNED AT 6:10 P.M.

Sue E. McMillan
City Clerk

**PEKIN POLICE DEPARTMENT
END OF MONTH REPORT FOR NOVEMBER 2011**

	OCTOBER 2010	OCTOBER 2011	NOVEMBER 2011
TRAFFIC TICKETS	361	251	232
WARNING TICKETS	260	115	104
OFFENSES	468	375	383
ARRESTS	291	193	147
PARKING TICKETS	224	232	168
STOPS	921	973	922

CITY ORDINANCE TICKETS FOR NOVEMBER 2011

NUMBER OF TICKETS WRITTEN 37
NUMBER OF TICKETS PAID OVER THE COUNTER 8
FINES COLLECTED OVER THE COUNTER \$1000

Animal Counts Brought in by Wardens between November 1, 2011 and November 30, 201

City	Warden	Origin	PickUp Site	PickUp Dat	Species	Breed	Disposition	Days	Log #
Pekin									
	HARMS	City	1010 BLACK	11/29/2011	Dog	LAB	R	1	112290
	HARMS	City	PEKIN GAS SHERIDAN RD	11/7/2011	Dog	HUSKY MIX	R	0	112170
	HARMS	City	113 HAMILTON	11/7/2011	Dog	LAB MIX	REL	9	112184
	Hoyland	City	912 CATHERINE	11/10/2011	Cat	DSH	E	13	112219
	HOMER	City	TAZ COM	11/12/2011	Dog	LAB MIX	A	11	112226
	HARMS	City	804 ILLINOIS	11/5/2011	Cat	DSH	E	2	112164
	HOMER	City	2525 SHERIDAN RD	11/11/2011	Cat	DLH	E	5	112222
	HOMER	City	1116 CATHERINE	11/17/2011	Dog	PIT MIX	E	13	112246
	Hoyland	City	1405 MARTHA	11/3/2011	Cat	DSH	E	7	112148
	Hoyland	City	2435 LAKESHORE APT 5	11/28/2011	Cat	DSH			112283
	HARMS	City	302 CAPRI	11/30/2011	Cat	DSH			112301
	Hoyland	City	107 MATILDA	11/2/2011	Cat	DSH	E	8	112144
	Hoyland	City	1410 S 10TH	11/2/2011	Cat	DSH	E	8	112143
	Hoyland	City	1404 S 11TH	11/2/2011	Dog	TERRIER MIX	REL	1	112142
	Hoyland	City	224 HERGET	11/1/2011	Cat	DSH	E	9	112128
	Hoyland	City	1410 S 10TH	11/1/2011	Cat	DSH	E	9	112126
	Hoyland	City	1405 MARTHA	11/3/2011	Cat	DSH	E	7	112148
	HOMER	City	PEKIN POLICE DEPT	11/12/2011	Dog	SPITZ MIX	R	2	112225
	HOMER	City	404 CHESTNUT	11/14/2011	Other	RACCOON	REL	-1	112230
	Hoyland	City	921 2ND ST	11/28/2011	Dog	ROTT	R	0	112279
	HOMER	City	VEERMAN& WILLIAMSBURG	11/17/2011	Cat	DSH	E	6	112249
	Hoyland	City	1410 S 10TH	11/7/2011	Cat	DSH	E	7	112180
	HARMS	City	1823 COLUMBUS	11/30/2011	Dog	PIT	REL	0	112303
	Hoyland	City	200 BLK CATHERINE	11/15/2011	Dog	LAB MIX	E	8	112233
	Hoyland	City	200 BLK CATHERINE	11/15/2011	Dog	PIT	E	8	112234
	HOMER	City	110 SCHRAMM APT A	11/17/2011	Dog	HUSKY	R	1	112244
	Hoyland	City	224 HERGET	11/28/2011	Dog	BOXER MIX	R	1	112282
	Hoyland	City	1201 COURT ST	11/20/2011	Dog	AUSSI/SPITZ	R	1	112257
	HARMS	City	PEKIN PD	11/9/2011	Dog	ROTT	E	9	112200
	Hoyland	City	70 BLOCK GROVE PLACE	11/23/2011	Other	FOX	E	0	112271

Total Dogs picked up in Pekin: 15

Total Cats picked up in Pekin: 13

Total Others picked up in Pekin: 2

Animal Counts Brought in by Individuals between November 1, 2011 and November 30, 2011

City	In By	Origin	PickUp Site	PickUp Dat	Species	Breed	Disposition	Days	Log #
Pekin									
Individual	City		2308 COURT	11/10/2011	Dog	SHEP MIX	REL	13	112202
Individual	City		1702 VALLE VISTA	11/18/2011	Cat	DSH	E	5	112254
Individual	City		1702 VALLE VISTA BLVD	11/18/2011	Cat	DSH	E	5	112253
Individual	City		1702 VALLE VISTA BLVD	11/18/2011	Cat	DSH	E	5	112252
Individual	City		1405 HILLVIEW DR	11/18/2011	Cat	DSH	E	0	112251
Individual	City		1405 HILLVIEW DR	11/18/2011	Cat	DSH	E	0	112250
Individual	City		1413 CHESTNUT	11/1/2011	Cat	DSH	E	9	112119
Individual	City		2315 BROADWAY	11/15/2011	Cat	DSH	E	8	112235
Owner R	County		12291 IL STATE RT 29	11/1/2011	Cat	DSH	E	1	112121
Individual	City		2203 SIERRA DR	11/10/2011	Cat	DSH	E	0	112201
Individual	City		1303 MATILDA	11/9/2011	Dog	PIT	E	9	112198
Individual	City		1305 BLACK ST	11/8/2011	Dog	AMERICAN BULL	D	0	112189
Individual	City		1430 N 8TH #10	11/7/2011	Dog	CHI MIX	R	1	112178
Individual	City		3400 BLOCK OF COURT	11/4/2011	Dog	GERM SHEP	A	10	112159
Individual	City		18923 IL RT 9	11/4/2011	Other	RACCOON	E	0	112150
Individual	City		349 DERBY	11/16/2011	Dog	PIT MIX	REL	7	112240
Owner R	County		17943 RED SHALE HILL RD	11/4/2011	Cat	DSH	E	6	112153
Owner R	City		1806 THIRD ST	11/30/2011	Cat	DSH			112307
Owner R	City		1325 S 11TH	11/30/2011	Dog	LAB MIX			112291
Owner R	City		307 FAIRLANE	11/29/2011	Cat	DSH			112288
Owner R	City		307 FAIRLANE	11/29/2011	Cat	DSH	REL	1	112287
Owner R	City		307 FAIRLANE	11/29/2011	Cat	DSH			112286
Owner R	City		1010 COURT ST	11/22/2011	Cat	DSH	E	1	112269
Individual	City		1702 VALLE VISTA	11/18/2011	Cat	DSH	E	5	112255
Owner R	County		17943 RED SHALE HILL RD	11/4/2011	Cat	DSH	E	6	112154
Individual	County		13555 2ND ST	11/30/2011	Cat	DSH			112306
Owner R	City		813 CHESTNUT ST	11/3/2011	Dog	LAB MIX	D	0	112147
Owner R	County		12291 IL STATE RT 29	11/1/2011	Cat	DSH	E	9	112125
Owner R	County		12291 IL STATE RT 29	11/1/2011	Cat	DSH	A	6	112124
Owner R	County		12291 IL STATE RT 29	11/1/2011	Cat	DSH	E	1	112123
Owner R	County		12291 IL RT 29	11/1/2011	Cat	DSH	E	1	112122
Owner R	City		1806 THIRD ST	11/30/2011	Cat	DSH			112308
Owner R	City		1225 S 4TH	11/9/2011	Dog	BOXER	E	1	112195

Total Dogs picked up in Pekin: 9

Total Cats picked up in Pekin: 23

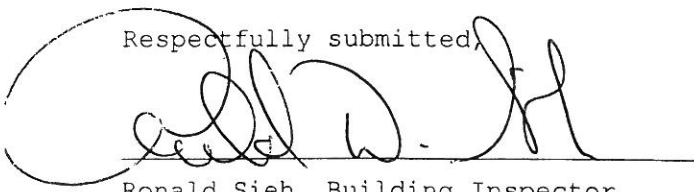
Total Others picked up in Pekin: 1

BUILDING DEPARTMENT REPORTS
INSPECTIONS & ZONING
October '2011

	PERMITS	VALUE	FEE
BUILDING DEPT	49	\$ 949,726.00	\$ 2,380.00
ELECTRIC DEPT	13	\$ 307,000.00	\$ 2,273.00
HVAC DEPT	26	\$ 129,089.00	\$ 1,351.00
PLUMBING DEPT	65		\$ 1,602.00
STORM SEWER PERMITS	0		\$.00
STORM WATER PERMITS	2		\$ 40.00
SEWER PERMITS	7		\$ 385.00
SEWER TAP RES	2		\$ 3,200.00
SEWER TAP COMM			\$.00
DEPARTMENT TOTAL	164	\$1,385,815.00	\$ 11,231.00

TOTAL CODE ENFORCEMENT COMPLAINTS - 58

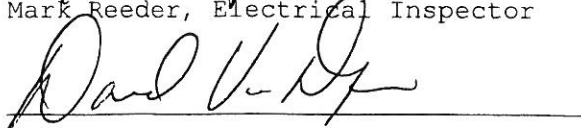
Respectfully submitted,



Ronald Sieh, Building Inspector



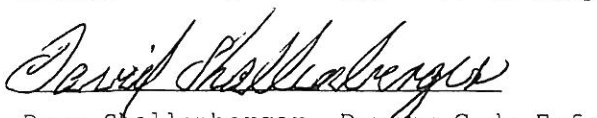
Mark Reeder, Electrical Inspector



Dave VanDyke, HVAC Inspector



Morris Sunkel, Plumbing & Sewer Inspector



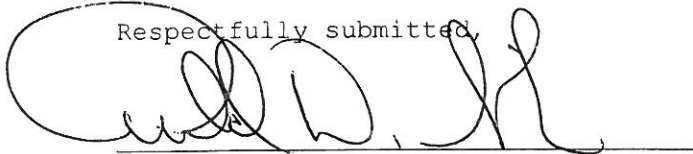
Dave Shallenberger, Deputy Code Enforcement Officer

BUILDING DEPARTMENT REPORTS
INSPECTIONS & ZONING
November '2011

	PERMITS	VALUE	FEEES
BUILDING DEPT	20	\$ 87,598.00	\$ 844.00
ELECTRIC DEPT	14	\$ 22,600.00	\$ 728.00
HVAC DEPT	23	\$ 15,397.00	\$ 600.00
PLUMBING DEPT	32		\$ 519.00
STORM SEWER PERMITS	0		\$.00
STORM WATER PERMITS	0		\$.00
SEWER PERMITS	3		\$ 165.00
SEWER TAP RES	0		\$.00
SEWER TAP COMM			\$.00
DEPARTMENT TOTAL	92	\$ 125,595.00	\$ 2,856.00

TOTAL CODE ENFORCEMENT COMPLAINTS - 375

Respectfully submitted,



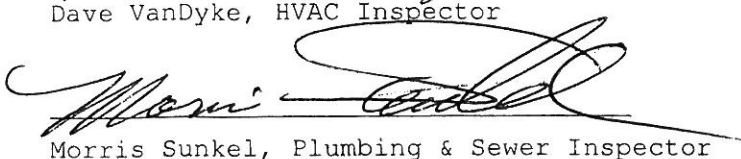
Ronald Sieh, Building Inspector



Mark Reeder, Electrical Inspector



Dave VanDyke, HVAC Inspector



Morris Sunkel, Plumbing & Sewer Inspector



Dave Shallenberger, Deputy Code Enforcement Officer

BUILDING REPORT 2011

MONTH	DWELLINGS 1	GARAGES 2	MULTI-FAMILY 3	COMMERCIAL 4	COMMERCIAL REMODELING 5	RESIDENTIAL REMODELING 6	MISC. 7	RESIDENTIAL DEMOLITIONS 8	COMMERCIAL DEMOLITIONS 9	BUILDING DOLLARS	BLDG PERMITS
JANUARY					11.00	\$292,562	10.00	\$160,821			
FEBRUARY	2.00	\$655,024	1.00	\$16,000	4.00	\$192,014	6.00	\$69,933	2.00	\$4,059	\$0
MARCH	2.00	\$470,132	2.00	\$15,396	15.00	\$417,237	18.00	\$189,066	16.00	\$23,264	\$0
APRIL	4.00	\$702,355	1.00	\$10,000	10.00	\$93,700	12.00	\$140,030	49.00	\$101,939	\$0
MAY	2.00	\$266,774	3.00	\$64,600	13.00	\$270,040	19.00	\$340,223	41.00	\$83,345	\$0
JUNE	2.00	\$454,897	6.00	\$63,700	11.00	\$847,143	15.00	\$55,913	38.00	\$98,458	\$0
TOTAL 6 MO.	12.00	\$1,459,261	13.00	\$89,996	64.00	\$1,073,539	90.00	\$839,160	146.00	\$286,548	\$0
JULY	1.00	\$162,930	5.00	\$72,260	6.00	\$155,000	16.00	\$239,422	18.00	\$18,642	\$0
AUGUST	3.00	\$788,266			7.00	\$830,095	15.00	\$82,500	15.00	\$83,844	\$0
SEPTEMBER	2.00	\$392,000			10.00	\$591,786	21.00	\$817,388	10.00	\$5,150	\$0
OCTOBER	2.00	\$314,120	4.00	\$49,800	8.00	\$505,140	16.00	\$53,721	18.00	\$26,945	\$0
NOVEMBER										\$0	\$0
DECEMBER										\$0	\$0
TOTAL 6 MO.	8.00	\$1,657,316	9.00	\$122,060	31.00	\$2,402,421	66.00	\$1,213,031	61.00	\$134,531	\$0
YEAR	20	\$3,096,577	22.00	\$212,056	95.00	\$3,155,560	148.00	\$2,043,190	207.00	\$343,129	\$0
										\$15,696,422	\$0
										\$2,289,045	\$198.00

MONTH	DWELLINGS	GARAGES	MULTI-FAMILY	COMMERCIAL	COMMERCIAL REMODELING	RESIDENTIAL REMODELING	MISC.	RESIDENTIAL DEMOLITIONS	COMMERCIAL DEMOLITIONS	BUILDING DOLLARS	BLDG PERMITS									
	1	2	3	4	5	6	7	8	9											
JANUARY					11.00	\$292,562	10.00	\$160,821			22.00									
FEBRUARY	2.00	\$655,024	1.00	\$16,000	4.00	\$192,014	6.00	\$69,933			18.00									
MARCH	2.00	\$470,132	2.00	\$15,396	15.00	\$417,237	18.00	\$189,066			53.00									
APRIL	4.00	\$702,355	1.00	\$10,000	10.00	\$93,700	12.00	\$140,050			79.00									
MAY	2.00	\$566,774	3.00	\$64,600	13.00	\$270,040	19.00	\$340,223			79.00									
JUNE	2.00	\$454,897	6.00	\$63,700	11.00	\$847,143	15.00	\$55,913			77.00									
TOTAL 6 MO.	12.00	\$3,439,261	13.00	\$89,596	64.00	\$1,073,539	89.00	\$830,160			300.00									
JULY	1.00	\$162,930	5.00	\$72,260	6.00	\$155,000	16.00	\$259,422			46.00									
AUGUST	3.00	\$788,266			7.00	\$830,095	15.00	\$82,500			40.00									
SEPTEMBER	2.00	\$392,000			10.00	\$591,786	21.00	\$817,388			44.00									
OCTOBER	1.00	\$314,120	4.00	\$49,800	8.00	\$505,140	17.00	\$53,721			49.00									
NOVEMBER			2.00	\$22,600							20.00									
DECEMBER											0.00									
TOTAL 6 MO.	7.00	\$1,657,316	11.00	\$144,660	31.00	\$5,492,031	77.00	\$1,262,531			199.00									
YEAR	19	\$3,096,577	24.00	\$234,656	0.00	\$0	3.00	\$5,000,000	95.00	\$3,155,560	157.00	\$2,092,790	216.00	\$358,526	6.00	\$0	7.00	\$0	\$15,784,020	509.00



**LIQUOR COMMISSION MINUTES
WEDNESDAY, DECEMBER 22, 2011
4:00 P.M.
CITY HALL COUNCIL CHAMBERS**

Liquor Commissioner Laurie Barra called the meeting to order at 4:04 p.m.

PLEDGE of ALLEGIANCE

Commission Member Dale Vonderheide

ROLL CALL

The following members were present for roll call: Liquor Commissioner Laurie Barra, Police Chief Greg Nelson, Fire Chief Kurt Nelson, Commission Member Dale Vonderheide, and Deputy Liquor Commissioner Rick VonRohr.

Also present: Attorney Sue Bosich – Corporation Counsel

Absent: Commission Member Buster Hanley

APPROVAL OF AGENDA

Motion made by Fire Chief Kurt Nelson, seconded by Commission Member Dale Vonderheide to approve the Agenda of December 22, 2011. On roll call vote all present voted Aye. Motion Carried.

APPROVAL OF MINUTES

Motion made by Commission Member Dale Vonderheide to approve the Liquor Commission Minutes dated November 16, 2011, seconded by Deputy Liquor Commissioner Rick VonRohr. On roll call vote all present voted Aye. Motion carried.

PUBLIC INPUT/COMMENTS/QUESTIONS

There were no comments or questions heard.

NEW BUSINESS

Liquor License Hearing: Club Grind Inc. dba Club Grind

Discussion: Bosich reviewed facts – proof of evidence. June 11th, 2011 failed to pay city food and beverage taxes. No information supplied. Failed to pay fine of \$500 and costs. Failed to pay State fine of \$500. Josie Manning from Club Grind plead guilty – went out of business in October 2011. She plans on paying fine. She understands she cannot re-open.

Deputy Liquor Commissioner VonRohr made a motion to revoke liquor license and leave fine as is, Seconded by Fire Chief Kurt Nelson. On roll call vote all present voted Aye. Motion carried.

Roadhouse Bar & Grill – still working on investigation. State did an audit and evidence the bar was leased. Did not go through proper channels. Will try and wrap-up by January meeting. Paula needs to make sure who renews license is the licensee.

ANY OTHER BUSINESS

Winter Beer Gardens – Hole in the Wall all enclosed – absolutely not legal. Deputy Liquor Commissioner VonRohr will talk to Louie Eertmoed.

Meeting adjourned 4:25 P.M.

Next Meeting January 26, 2011 at 4:00 P.M.

Respectfully submitted by Paula Gensel

CITY OF PEKIN, ILLINOIS

TAX INCREMENT FINANCING -
CENTRAL BUSINESS DISTRICT FUND

FINANCIAL STATEMENTS

APRIL 30, 2011

CITY OF PEKIN, ILLINOIS

TAX INCREMENT FINANCING-CENTRAL BUSINESS DISTRICT FUND

TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITOR'S REPORT	1
FINANCIAL STATEMENTS	
Balance Sheet	2
Statement of Revenues, Expenditures, and Changes in Fund Balance	3
NOTES TO THE FINANCIAL STATEMENTS	4-6
SUPPLEMENTARY DATA	
Schedule A - Cash Analysis of the Fund	7
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE	8

INDEPENDENT AUDITOR'S REPORT

To the City Council
City of Pekin, Illinois

We have audited the accompanying financial statements of the Tax Increment Financing-Central Business District Fund of the City of Pekin, Illinois as of and for the year ended April 30, 2011, as listed in the table of contents. These financial statements are the responsibility of the City of Pekin, Illinois management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Tax Increment Financing-Central Business District Fund and do not purport to, and do not present fairly the financial position of the City of Pekin, Illinois as of April 30, 2011 and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Tax Increment Financing-Central Business District Fund of the City of Pekin, Illinois as of April 30, 2011, and the changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Willock Warning & Co, PC

WILLOCK WARNING & CO., P.C.
November 28, 2011

CITY OF PEKIN, ILLINOIS

TAX INCREMENT FINANCING-CENTRAL BUSINESS DISTRICT FUND

BALANCE SHEET

APRIL 30, 2011

ASSETS

Current assets:

Cash	\$ 3,300,211
Taxes receivable	<u>64,801</u>
Total current assets	3,365,012

Noncurrent assets:

Economic development loans receivable	<u>54,953</u>
Total assets	<u>\$ 3,419,965</u>

LIABILITIES AND FUND BALANCE

Liabilities:

Due to other funds	<u>\$ 1,200</u>
--------------------	-----------------

Fund balance:

Reserved for noncurrent loans receivable	54,953
Reserved for debt service	894,132
Reserved for project development	<u>2,469,680</u>
Total fund balance	<u>3,418,765</u>

Total liabilities and fund balance	<u>\$ 3,419,965</u>
------------------------------------	---------------------

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS
TAX INCREMENT FINANCING-CENTRAL BUSINESS DISTRICT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
YEAR ENDED APRIL 30, 2011

Revenues:			
Sales tax increments-state		\$	260,599
Sales tax increments-city			280,313
Real estate tax increments			548,506
Investment earnings			<u>24,928</u>
Total revenues			<u>1,114,346</u>
Expenditures:			
Administration			13,601
Redevelopment:			
Property acquisition	\$ 44,685		
Redevelopment grants	24,067		
Property improvements and maintenance	<u>29,985</u>		98,737
Debt service:			
Principal			364,213
Interest			<u>43,092</u>
Total expenditures			<u>519,643</u>
Excess of revenues over expenditures			<u>594,703</u>
Fund balance, beginning of year			<u>2,824,062</u>
Fund balance, end of year			<u>\$ 3,418,765</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS

TAX INCREMENT FINANCING-CENTRAL BUSINESS DISTRICT FUND

NOTES TO THE FINANCIAL STATEMENTS

APRIL 30, 2011

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

a) Reporting Entity

The Tax Increment Financing-Central Business District Fund (the TIF-CBD Fund) is a separate fund of the City of Pekin, Illinois. It is included in the governmental activities in the Statement of Net Assets and Statement of Activities of the City of Pekin's financial statements. These financial statements present only the TIF-CBD Fund and are not intended to present fairly the financial position and results of operations of the City of Pekin in conformity with accounting principles generally accepted in the United States of America.

The City of Pekin established the TIF-CBD Fund by Ordinances dated November 11, 1986 pursuant to the Illinois Tax Allocation Redevelopment Act. The purpose of the fund is to account for resources and expenditures arising in connection with redevelopment of a certain designated project area pursuant to a plan for redevelopment. The Fund was due to expire in 2009. In 2005 the State of Illinois, through the legislative process, extended the real estate tax exemption to the year 2021. On June 28, 2004 the City of Pekin passed an ordinance extending the sales tax provisions through the year 2013. The additional time is needed to complete the redevelopment project and retire the debt obligations used to finance the project costs.

b) Basis of Accounting

The modified accrual basis of accounting, under which expenditures are recorded when the liability is incurred and revenues are recorded when received in cash unless susceptible to accrual or of a material amount and not received at the normal time of receipts, is followed.

NOTE 2 - RECEIVABLES/DUE FROM OTHER FUNDS

At April 30, 2011 the TIF-CBD Fund was owed \$64,801 by the State of Illinois for state incremental sales taxes earned in the quarter ending March 31, 2011.

The TIF/CBD Fund owed \$1,200 to the City's General Fund as a result of consulting fees being paid from the General Fund rather than the TIF/CBD fund.

NOTE 3 - LONG-TERM DEBT

The following is a summary of changes in long-term debt for the year ended April 30, 2011:

	Balance <u>4/30/10</u>	<u>Additions</u>	<u>Retirements</u>	Balance <u>4/30/11</u>
General Obligation Bonds:				
Refunding Series 2004	\$ 570,000	\$ -	\$ 185,000	\$ 385,000
Series 2004	<u>688,345</u>	<u>-</u>	<u>179,213</u>	<u>509,132</u>
	<u>\$ 1,258,345</u>	<u>\$ -</u>	<u>\$ 364,213</u>	<u>\$ 894,132</u>

CITY OF PEKIN, ILLINOIS

TAX INCREMENT FINANCING-CENTRAL BUSINESS DISTRICT FUND

NOTES TO THE FINANCIAL STATEMENTS

APRIL 30, 2011

NOTE 3 - continued

A brief description of the above long-term debt obligations is as follows:

General Obligation Refunding Bonds, Series 2004

These bonds were issued to refund the outstanding bonds of the Series 1993-A issue. The bonds are dated October 15, 2004 and are due in annual installments ranging from \$190,000 to \$195,000. Interest rates range from 2.3 percent to 3.65 percent.

\$ 385,000

General Obligation Bond, Series 2004

On October 19, 2004, the City issued a general obligation bond in the amount of \$2,950,000 for the purpose of financing equipment and vehicle purchases, infrastructure work, and riverfront park improvements within the TIF-CBD area. At April 30, 2011, the City had drawn down \$2,891,347 of the total bond issue. The amount of funds used for the TIF-CBD project at April 30, 2011 totaled \$1,405,327. The repayment of debt obligations by the TIF-CBD Fund is proportional to the amount of funds used for the TIF-CBD project. Annual principal payments for the entire outstanding bond balance is \$368,750. The interest rate is 3.894 percent.

509,132

Total

\$ 894,132

Debt Service

The anticipated annual debt service requirements applicable to the TIF-CBD Fund for the principal and interest on the bonds outstanding at April 30, 2011 are as follows:

<u>Year</u> <u>Ended</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$ 369,213	\$ 30,009	\$ 399,222
2013	374,213	16,475	390,688
2014	150,706	2,934	153,640
	<u>\$ 894,132</u>	<u>\$ 49,418</u>	<u>\$ 943,550</u>

CITY OF PEKIN, ILLINOIS

TAX INCREMENT FINANCING-CENTRAL BUSINESS DISTRICT FUND

NOTES TO THE FINANCIAL STATEMENTS

APRIL 30, 2011

NOTE 4 - REDEVELOPMENT LOAN/GRANT PROGRAMS

During fiscal year 2011 the City began a redevelopment loan program for buildings located within the TIF/CBD boundaries. The program involves matching loans not to exceed \$25,000 for viable commercial retail use on first and upper story floors. Principal and interest payments are forgiven if the property owner meets certain requirements related to upkeep and maintenance of the property.

During fiscal year 2011 the City approved four loans totaling \$79,177. Of that amount, \$54,953 had been disbursed to loan recipients as of April 30, 2011.

The City also began a building façade revitalization grant program whereby property owners may receive a grant to fund a portion of the costs of improvements to a building's exterior. The property must be located within the TIF/CBD boundaries and each grant is limited to \$12,500.

During fiscal year 2011 three grants were awarded totaling \$30,317. Of that amount, \$24,067 had been disbursed to grant recipients as of April 30, 2011.

CITY OF PEKIN, ILLINOIS

TAX INCREMENT FINANCING-CENTRAL BUSINESS DISTRICT FUND

CASH ANALYSIS

YEAR ENDED APRIL 30, 2011

Operating cash balance, beginning of year		\$ 1,262,831
Deposits:		
Sales tax increments-state and city	\$ 531,131	
Real estate tax increments	548,506	
Transfer from investment account	<u>1,724,928</u>	2,804,565
Expenditures:		
Administrative and redevelopment expenses	113,403	
Debt service payments	407,305	
Economic development loans granted	54,953	
Repayment of funds due to General Fund	<u>191,524</u>	<u>(767,185)</u>
Operating cash balance, end of year		<u>\$ 3,300,211</u>
Ending operating cash balance by source:		
Sales tax increments, prior year	\$ 59,842	
Real estate tax increments, prior year	426,023	
Sales tax increments, current year	540,912	
Real estate tax increments, current year	548,506	
Transfer from investment account	<u>1,724,928</u>	
Total		<u>\$ 3,300,211</u>

The notes to the financial statements are an integral part of this statement.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE

We have audited the financial statements of the City of Pekin, Illinois for the year ended April 30, 2011, and have issued our report thereon dated November 28, 2011.

We have also audited the City of Pekin's compliance with the provisions of subsection (q) of Section 11-74.4-3 of the Illinois Tax Increment Redevelopment Allocation Act (Illinois Public Act 85-1142) as it relates to the eligibility of expenditures for costs incurred incidental to the implementation of the City of Pekin/Central Business District Amended Area Tax Increment Redevelopment Plan and Project. The management of the City of Pekin, Illinois is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on compliance with those requirements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the City of Pekin, Illinois' compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the City of Pekin, Illinois complied, in all material respects, with the requirements of subsection (q) of Section 11-74.4-3 of the Illinois Tax Increment Redevelopment Allocation Act (Illinois Public Act 85-1142) as it relates to the eligibility of expenditures for costs incurred incidental to the implementation of the City of Pekin/Central Business District Amended Area Tax Increment Redevelopment Plan and Project.

Willock Warning & Co, PC

WILLOCK WARNING & CO., P.C.
November 28, 2011

CITY OF PEKIN, ILLINOIS

SEWERAGE FUND

FINANCIAL STATEMENTS

APRIL 30, 2011

CITY OF PEKIN, ILLINOIS
SEWERAGE FUND FINANCIAL STATEMENTS

APRIL 30, 2011

TABLE OF CONTENTS

	Page
Independent Auditor's Report	1
Statement of Net Assets	2
Statement of Revenues, Expenses, and Changes in Net Assets	3
Statement of Cash Flows	4
Notes to the Financial Statements	5-6

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and City Council
City of Pekin, Illinois

We have audited the accompanying financial statements of the Sewerage Fund of the City of Pekin, Illinois as of and for the year ended April 30, 2011 as listed in the table of contents. These financial statements are the responsibility of the City of Pekin management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Sewerage Fund and do not purport to, and do not present fairly the financial position of the City of Pekin, Illinois as of April 30, 2011, and the changes in its financial position and cash flows, where applicable, for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Sewerage Fund of the City of Pekin, Illinois, as of April 30, 2011, and the changes in financial position and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Willock Warning & Co, PC

WILLOCK WARNING & CO., P.C.
November 28, 2011

CITY OF PEKIN, ILLINOIS
SEWERAGE FUND
STATEMENT OF NET ASSETS
APRIL 30, 2011

ASSETS

Current assets:

Cash and cash equivalents	\$ 4,967,211
Investments	480,267
Accounts receivable	<u>272,162</u>
Total current assets	<u>5,719,640</u>

Noncurrent assets:

Restricted cash-unspent bond proceeds	<u>3,715,474</u>
---------------------------------------	------------------

Capital assets:

Land	73,000
Sewer plants and equipment	21,422,967
Construction in progress	3,394,526
Less accumulated depreciation	<u>(10,490,722)</u>
Total capital assets, net of accumulated depreciation	<u>14,399,771</u>
Total noncurrent assets	<u>18,115,245</u>
Total assets	<u><u>\$ 23,834,885</u></u>

LIABILITIES

Current liabilities:

Accounts payable	\$ 494,846
Accrued wages	25,566
Accrued interest	51,041
General obligation bonds-current portion	<u>285,000</u>
Total current liabilities	<u>856,453</u>

Noncurrent liabilities:

General obligation bonds	<u>6,825,000</u>
Total liabilities	<u>7,681,453</u>

NET ASSETS

Invested in capital assets, net of related debt	7,289,771
Restricted for capital construction	3,715,474
Unrestricted	<u>5,148,187</u>
Total net assets	<u>16,153,432</u>
Total liabilities and net assets	<u><u>\$ 23,834,885</u></u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS

SEWERAGE FUND

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS

YEAR ENDED APRIL 30, 2011OPERATING REVENUES:

Charges for services:

Wastewater service fees	\$ 2,335,873
Sewer treatment fees	56,297
Sewer connection fees	32,800
Licenses and permits	8,450
Total operating revenues	<u>2,433,420</u>

OPERATING EXPENSES:

Sewer operation costs	853,269
Wages and payroll taxes	515,360
Employee benefits	85,588
Professional fees	8,669
Insurance	10,657
Maintenance and repairs	244,323
Billing and collection costs	123,315
Postage, office, and administration	918
Bond issue costs	105,703
Depreciation	594,248
Total operating expenses	<u>2,542,050</u>
Operating loss	(108,630)

NONOPERATING REVENUE (EXPENSE):

Intergovernment grant	257,366
Interest income	118,890
Interest expense	(140,518)
Income before transfers	127,108
Transfers to City's General Fund	(114,648)
Change in net assets	12,460

Total net assets, beginning of year	<u>16,140,972</u>
Total net assets, end of year	<u>\$ 16,153,432</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS
SEWERAGE FUND
STATEMENT OF CASH FLOWS
YEAR ENDED APRIL 30, 2011

Cash flows from operating activities:

Receipts for services and fees	\$ 2,406,000
Payments to vendors and suppliers	(953,466)
Payments for employees and benefits	<u>(518,082)</u>
Net cash provided by operating activities	<u>934,452</u>

Cash flows from noncapital financing activities:

Transfer to General Fund	(114,648)
Receipt of intergovernmental grant	<u>257,366</u>
Net cash provided by noncapital financing activities	<u>142,718</u>

Cash flows from capital activities:

Proceeds from capital debt issuance	7,110,000
Purchase of capital assets	(3,394,526)
Interest paid on capital debt	<u>(89,477)</u>
Net cash provided by capital activities	<u>3,625,997</u>

Cash flows from investing activities:

Redemption of investments	1,759,733
Interest income	<u>118,890</u>
Net cash provided by investing activities	<u>1,878,623</u>
Net increase in cash	6,581,790
Cash balance, beginning of year	<u>2,100,895</u>
Cash balance, end of year (including \$3,715,474 reported in restricted accounts)	<u>\$ 8,682,685</u>

Reconciliation of operating loss to net cash provided by operating activities:

Operating loss	\$ (108,630)
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Depreciation	594,248
Increase in accounts receivable	(27,420)
Increase in accounts payable	478,976
Decrease in accrued wages	<u>(2,722)</u>
Net cash provided by operating activities	<u>\$ 934,452</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS

SEWERAGE FUND

NOTES TO THE FINANCIAL STATEMENTS

APRIL 30, 2011

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

In accordance with generally accepted governmental accounting principles, the Sewerage Fund is a separate accounting fund within the City of Pekin's fund accounting system which is designed to account for and report upon specific activities or certain objectives.

The fund is an Enterprise Fund and, accordingly, employs the accrual basis of accounting wherein revenues are recognized in the period in which they are earned and expenses are recognized in the period in which they are incurred.

Fixed assets used in the operations of the sewerage system are stated at cost where historical records are available and at estimated historical cost where no historical records exist. Depreciation expense is recorded as a charge against income and is computed using the straight-line method based upon the estimated useful lives of the fixed assets, generally 5-40 years.

NOTE 2 - TRANSFER TO GENERAL FUND

The City allocates a portion of its administrative expenses to more accurately reflect costs of sewer operations. City officials have estimated General Fund expenses applicable to the Sewerage Fund to be \$9,554 per month.

SEWERAGE FUND

NOTES TO THE FINANCIAL STATEMENTS

APRIL 30, 2011**NOTE 3 - ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2010**

On August 23, 2010, the Pekin City Council passed Ordinance No. 2625-10/11, providing for the issuance of \$7,110,000 in general obligation bonds to pay for a portion of the costs of construction of improvements to the City's wastewater treatment plant and other improvements to the sanitary sewer system. The bonds are payable over an eighteen year period beginning in 2011 and ending in 2030. Annual bank principal payments range from \$285,000 to \$475,000. The interest rates range from 1.0% to 6.15%. The bonds qualify under Internal Revenue Code Section 54AA ("Qualified Build America Bonds") which provides for a 35% reduction in interest costs to the City.

Debt Service

The annual debt service requirements applicable to the Series 2010 bonds for the principal and interest payments outstanding at April 30, 2011 are as follows:

<u>Year</u> <u>Ended</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$ 285,000	\$ 207,825	\$ 492,825
2013	285,000	205,509	490,509
2014	290,000	202,235	492,235
2015	300,000	198,010	498,010
2016	300,000	192,891	492,891
2017-2021	1,600,000	856,484	2,456,484
2022-2026	1,845,000	598,011	2,443,011
2027-2031	2,205,000	225,944	2,430,944
Total	<u>\$ 7,110,000</u>	<u>\$ 2,686,909</u>	<u>\$ 9,796,909</u>

NOTE 4 - CONSTRUCTION IN PROGRESS/RESTRICTED CASH

As of April 30, 2011, the City had expended \$3,394,526 of the Series 2010 bond proceeds for wastewater treatment plant improvements. The remaining unspent bond proceeds of \$3,715,474 are considered restricted cash. The construction in progress account and the restricted cash account are reported as noncurrent assets on the Sewerage Fund's Statement of Net Assets.

WILLOCK WARNING & CO., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

23 OLT AVENUE
PEKIN, ILLINOIS 61554

TELEPHONE (309) 347-3152
FAX (309) 347-3153

November 30, 2011

Mayor Laurie Barra and City Council
City of Pekin
111 South Capitol St.
Pekin, Illinois 61554

Re: Sewer User Rates

Dear Mayor and Council Members:

Section 2.01 of Sewer User Ordinance No. 1611 requires an annual review of the City's sewer user rates at the same time and as a part of the annual audit of the Sewerage Fund financial statements.

COMMENTS ON REVIEW OF RATES

The Sewerage Fund Statement of Net Assets at April 30, 2011 contains several new line items of assets and liabilities.

They are as follows:

Restricted cash (noncurrent asset) - the balance of the unspent 2010 G.O. Bond Issue proceeds. These funds are restricted for capital construction use only;

Construction in progress (noncurrent asset) - the amount of bond issue proceeds spent on the sewer treatment plant upgrades through April 30, 2011;

Accrued interest (current liability) - the unpaid interest cost of the outstanding bonds as of April 30, 2011;

General obligation bonds - current portion (current liability) - the amount of principal due during fiscal year 2012;

General obligation bonds (noncurrent liability) - the amount of principal due in fiscal years 2013-2031.

The Statement of Net Assets reports current assets of \$5,719,640 and current liabilities of \$856,453, resulting in net working capital of \$4,863,187, and increase of \$321,708 from the previous year.

The Sewerage Fund had net income of \$12,460 for the year ended April 30, 2011. Included in operating expenses is a depreciation charge of \$594,248 against the capital assets. Nonoperating expenses include interest on the 2010 Bond Issue of \$140,518 and transfers to the City's General Fund of \$114,648 for reimbursement of certain estimated administrative expenses. A nonoperating grant was received from the EPA for construction costs in the amount of \$257,366. Capitalized additions to fixed assets included only the Construction in Progress of \$3,394,526.

Total operating revenue decreased \$18,476 from the previous year. Wastewater service fees increased \$7,758, treatment fees increased \$466, connection fees decreased \$26,600, and license and permit fees decreased \$100. Investment income increased \$11,048.

Actual operating costs (excluding depreciation) increased \$187,959. Included in the increase is a one-time cost for the bond issue of \$105,703.

From 1993 to July 31, 2005, the City contracted the sewer operations to private companies. Since August, 2005, the City has operated and maintained the wastewater treatment plant, life stations, and combination sewer overflows.

Through April 30, 2011 there was one charge to users of the City's sewerage collection and treatment system. The water-based usage charge was \$1.99 per thousand gallons of water used with a minimum \$3.00 per month charge. The usage was based on meter readings furnished by Illinois-American Water Co. The rate was enacted October 27, 2003. Prior to the revised rate, the City charged users two different rates for the sewerage system's operations and its capital improvements. Those rates had not changed in over thirteen years.

In September, 2010 the City Council issued general obligation bonds for the purpose of financing construction costs related to the upgrading and expansion of the wastewater treatment facility in the amount of \$7,110,000. The bonds will be repaid over an eighteen year period beginning in 2011 and ending in 2030.

In August, 2010 the City Council approved increases in the volumetric rate and surcharge rate to residential and commercial users of the wastewater treatment facility. The new rates are intended to cover operating costs of the plant, maintain sewer lines throughout the City, and accumulate sufficient funds for the debt service obligations of the new bond issue.

The new rates, effective May 1, 2011, are as follows:

- A minimum charge of \$3.00 for each user of the wastewater facility;
- A user rate of \$2.39 per thousand gallons of water used effective May 1, 2011;
- A user rate of \$2.87 per thousand gallons of water used effective May 1, 2012;
- A user rate of \$3.44 per thousand gallons of water used effective May 1, 2013;
- A user rate of \$4.20 per thousand gallons of water used effective May 1, 2014;
- A user rate of \$5.24 per thousand gallons of water used effective May 1, 2015;
- An increase of the surcharge rate to \$.40 per pound of BOD (biochemical oxygen demand) and \$.25 per pound of SS (suspended solids).

City staff will assess the effectiveness of the facility to handle storm situations over the next five years. Consideration for adjustments to the approved rates should be reviewed annually by City staff to insure all costs are adequately covered.

Page 3

Attached is a summary of selected financial data for the past ten years.

Please contact us if there are questions on these matters.

Yours truly,

WILLOCK WARNING & CO., P.C.

by  _____
James Warning, CPA

JW/dl

Enclosures, as above

cc: City Manager

City Corporation Counsel

City Clerk

Assistant Finance Director

City Treasurer

CITY OF PEKIN, ILLINOIS
SEWERAGE FUND
SELECTED FINANCIAL DATA - REVENUES AND EXPENSES
FOR THE TEN YEARS 2002-2011

Year Ended April 30,	Total Operating Revenues	Service Fees	Other Fees	Investment Income	Total Operating Expenses	Sewer Operating Costs	Maintenance and Repairs	Depreciation	Billing and Collection Costs	Other Costs	Transfer to City General Fund	Net Income (Loss)
2011	\$2,433,420	\$2,335,873	\$ 97,547	\$118,890	\$2,542,050	\$ 853,269	\$ 244,323	\$ 594,248	\$ 123,315	\$ 726,895	\$ 114,648	\$ 12,460
2010	2,451,896	2,325,089	126,807	107,842	2,380,095	663,708	362,157	620,252	127,197	606,781	114,648	64,995
2009	2,578,471	2,402,996	175,475	57,120	2,355,703	584,407	423,706	613,186	121,930	612,474	114,648	165,240
2008	2,722,762	2,591,804	130,958	113,883	2,191,511	608,924	338,061	584,970	123,689	535,867	143,099	502,035
2007	2,727,070	2,596,757	130,313	113,765	2,108,386	683,154	212,408	565,073	129,493	518,258	200,000	532,449
2006	2,464,639	2,338,119	126,520	29,445	1,890,440	572,654	172,360	578,233	124,082	443,111	100,000	503,644
2005	2,754,059	2,632,061	121,998	5,470	2,276,659	1,102,770	272,793	575,719	132,322	193,055	100,000	382,870
2004	2,233,265	2,094,460	138,805	22	2,234,001	1,059,101	161,213	577,144	155,563	280,980	120,000	(120,714)
2003	1,713,051	1,519,552	193,499	283	2,138,826	1,008,171	236,590	567,353	77,072	250,449	175,000	(600,492)
2002	1,891,403	1,515,449	375,954	32,734	1,924,447	893,071	221,257	521,443	22,850	265,826	155,000	(130,910)

Information taken from Sewerage Fund Annual Reports, 2002-2011.

CITY OF PEKIN, ILLINOIS
SEWERAGE FUND
SELECTED FINANCIAL DATA - ASSETS AND LIABILITIES
FOR THE TEN YEARS 2002-2011

Year Ended April 30,	Unrestricted Cash	Investments	Receivables	Additions to Capital Assets	Total Assets	Current Liabilities	Long-Term Liabilities	Total Net Assets
2011	\$4,967,211	\$ 480,267	\$ 272,162	\$3,394,526	\$23,834,885	\$856,453	\$ 6,825,000	\$ 16,153,432
2010	2,100,895	2,240,000	244,742	302,718	16,185,130	44,158	-	16,140,972
2009	32,090	4,001,651	200,624	429,967	16,151,392	75,415	-	16,075,977
2008	179,637	3,673,487	189,293	522,300	16,142,663	231,926	-	15,910,737
2007	543,035	2,612,985	58,332	192,377	15,377,269	32,567	-	15,344,702
2006	484,834	1,812,376	58,616	19,415	14,891,439	79,186	-	14,812,253
2005	652,444	540,271	183,821	162,258	14,470,967	162,358	-	14,308,609
2004	322,173	-	210,372	77,324	14,040,437	114,698	-	13,925,739
2003	36,659	-	35,406	720,829	14,079,777	33,324	-	14,046,453
2002	21,119	758,499	152,903	1,577,033	14,786,757	140,413	-	14,646,344

Information taken from Sewerage Fund Annual Reports, 2002-2011.

WILLOCK WARNING & CO., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

23 OLT AVENUE
PEKIN, ILLINOIS 61554

TELEPHONE (309) 347-3152
FAX (309) 347-3153

November 30, 2011

Mayor Laurie Barra and City Council
City of Pekin
111 South Capitol Street
Pekin, Illinois 61554

Re: Sewerage Fund Audit Report
FYE April 30, 2011

Dear Mayor and Council Members:

Enclosed for each of you is a copy of the above report. File copies have also been furnished to the officials shown below.

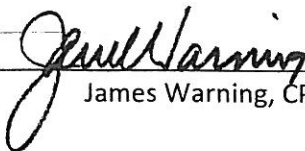
Pursuant to Section 2.01 of Sewer User Ordinance No. 1611 we have, at the same time and as part of the annual audit report, reviewed the financial statements and the sewer user rates. Our comments are contained in the attached letter.

Please contact us if there are questions or comments.

Respectfully,

WILLOCK WARNING & CO., P.C.

by


James Warning, CPA

COPY

JW/dl

cc: City Manager
City Corporation Counsel
City Clerk
City Assistant Finance Director
City Treasurer

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND
FINANCIAL STATEMENTS
APRIL 30, 2011

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND

TABLE OF CONTENTS

Independent Auditor's Report

STATEMENT

Balance Sheet	1
Statement of Revenues and Expenses	2
Statement of Changes in Fund Balance	3
Statement of Revenues and Expenditures-Budget and Actual	4
Notes to the Financial Statements	

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of Pekin Public Library
and To the Honorable Mayor and City Council
City of Pekin, Illinois

We have audited the accompanying financial statements of the Pekin Public Library Fund of the City of Pekin, Illinois as of and for the year ended April 30, 2011, as listed in the table of contents. These financial statements are the responsibility of the City of Pekin, Illinois management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Pekin Public Library Fund and do not purport and do not, present fairly the financial position of the City of Pekin, Illinois as of April 30, 2011, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Pekin Public Library Fund as of April 30, 2011 and the changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Willock Warning & Co., PC

Willock Warning & Co., P.C.
November 28, 2011

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND

BALANCE SHEET

APRIL 30, 2011

ASSETS

Current assets:

Cash-operating	\$ 12,455
Investments-operating	15,892
Investments-endowments	266,115
Investments-capital development	359,533
Receivable-property taxes	1,048,325
Other receivables	34,647
Due from City General Fund	<u>23,008</u>
Total current assets	<u>1,759,975</u>

Fixed assets:

Land	86,080
Building and improvements	2,646,096
Furniture, fixtures, and equipment	609,793
Books	<u>1,885,596</u>
Total, at cost	<u>5,227,565</u>
Less accumulated depreciation	<u>(2,598,068)</u>
Total fixed assets	<u>2,629,497</u>
Total assets	<u>\$ 4,389,472</u>

LIABILITIES AND FUND BALANCE

Current liabilities:

Accounts payable	\$ 7,400
Accrued wages	27,405
Deferred tax revenue	<u>1,048,325</u>
Total current liabilities	<u>1,083,130</u>

Fund balance:

Reserve for capital development	359,533
Unreserved, designated	266,115
Unreserved, undesignated	<u>2,680,694</u>
Total fund balance	<u>3,306,342</u>
Total liabilities and fund balance	<u>\$ 4,389,472</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS
 PEKIN PUBLIC LIBRARY FUND
 STATEMENT OF REVENUES AND EXPENSES
YEAR ENDED APRIL 30, 2011

Operating revenues:	
Real estate taxes	\$ 1,022,010
Replacement taxes	110,206
State per capita grant	34,647
Other grants	1,300
Charges for services, fees, etc.	42,902
Other	6,927
Total operating revenues	<u>1,217,992</u>
Operating expenses:	
Salaries	543,048
Payroll taxes	100,187
Group health insurance	56,027
Workers' compensation insurance	5,287
Books, periodicals, cassettes, etc.	139,189
Circulation system	23,062
ISP costs	3,063
Equipment rental, supplies, postage	32,409
Program costs	16,801
Repairs and maintenance	83,745
Utilities	68,668
Telephone	1,086
Insurance	12,811
Dues and subscriptions	1,632
Travel and conferences	6,264
Outside services	3,802
Miscellaneous	5,635
Equipment purchases	15,204
Grant expenditures	2,600
Total operating expenses	<u>1,120,520</u>
Excess of operating revenues over operating expenses	<u>97,472</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND
STATEMENT OF REVENUES AND EXPENSES
YEAR ENDED APRIL 30, 2011

Other revenues (expenses):	
Investment earnings-operations	978
Investment earnings-endowments	1,277
Investment earnings-capital development	1,418
Gifts and memorials	33,798
Capital development expenditures	<u>(92,591)</u>
Deficiency of other revenues over other expenses	<u>(55,120)</u>
Excess of operating and other revenues over operating and other expenses	42,352
Other adjustments:	
Add capitalization of capital development expenditures	92,591
Add capitalization of books	105,239
Less depreciation of fixed assets	<u>(177,186)</u>
Net excess of operating and other revenues over operating and other expenses and other adjustments	<u>\$ 62,996</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND
STATEMENT OF CHANGES IN FUND BALANCE
YEAR ENDED APRIL 30, 2011

Fund balance, beginning of year	\$ 3,243,346
Net excess of operating and other revenues over operating and other expenses and other adjustments	<u>62,996</u>
Fund balance, end of year	<u>\$ 3,306,342</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS

PEKIN PUBLIC LIBRARY FUND

STATEMENT OF REVENUES AND EXPENDITURES-BUDGET AND ACTUAL

YEAR ENDED APRIL 30, 2011

	<u>Budget</u>	<u>Actual</u>	Variance Over (Under)
Operation revenues:			
Real estate taxes	\$ 1,022,756	\$ 1,022,010	\$ (746)
Replacement taxes	90,000	110,206	20,206
State per capita grant	34,400	34,647	247
Other grants	3,000	1,300	(1,700)
Charges for services, etc.	51,900	42,902	(8,998)
Other	1,500	6,927	5,427
Total operating revenues	<u>1,203,556</u>	<u>1,217,992</u>	<u>14,436</u>
Operating expenditures:			
Salaries	559,007	543,048	(15,959)
Payroll taxes	90,500	100,187	9,687
Group health insurance	65,991	56,027	(9,964)
Workers compensation insurance	3,700	5,287	1,587
Books, periodicals, etc.	152,175	139,189	(12,986)
Circulation system	23,700	23,062	(638)
ISP costs	2,900	3,063	163
Equipment rental, supplies, and postage	30,100	32,409	2,309
Program costs	11,600	16,801	5,201
Repairs and maintenance	41,173	83,745	42,562
Utilities	85,000	68,668	(16,332)
Telephone	2,200	1,086	(1,114)
Insurance	12,900	12,811	(89)
Dues and subscriptions	1,800	1,632	(168)
Travel and conferences	6,700	6,264	(436)
Outside services	3,600	3,802	202
Miscellaneous	3,000	5,635	2,635
Equipment purchases	26,000	15,204	(10,796)
Grant expenditures	3,000	2,600	(400)
Total operating expenditures	<u>1,125,046</u>	<u>1,120,520</u>	<u>(4,536)</u>
Excess of operating revenues over operating expenditures	<u>78,500</u>	<u>97,472</u>	<u>18,972</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL
YEAR ENDED APRIL 30, 2011

	<u>Budget</u>	<u>Actual</u>	Variance Over (Under)
Other revenues (expenditures):			
Investment earnings-operations	500	978	478
Investment earnings-endowments	500	1,277	777
Investment earnings-capital development	500	1,418	918
Gifts and memorials	12,000	33,798	21,798
Capital development expenditures	<u>(92,000)</u>	<u>(92,591)</u>	<u>591</u>
Deficiency of other revenue over other expenditures	<u>(78,500)</u>	<u>(55,120)</u>	<u>(23,380)</u>
Excess of operating and other revenues over operating and other expenditures	<u>\$ -</u>	<u>\$ 42,352</u>	<u>\$ 42,352</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND
NOTES TO THE FINANCIAL STATEMENTS
APRIL 30, 2011

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Pekin Public Library Fund is a separate fund of the City of Pekin, Illinois. It is included in the governmental activities in the Statement of Net Assets and Statement of Activities of the City of Pekin's financial statements. These financial statements present only the Library Fund and are not intended to present fairly the financial position and results of operations of the City of Pekin in conformity with accounting principles generally accepted in the United States of America.

Operations of the Pekin Public Library (the "Library") are governed by nine officials, appointed by the Mayor and the City of Pekin with approval of the City Council, designated as the Board of Trustees.

Basis of Presentation

For many years, the primary focus of local governmental financial statements has been summarized fund-type information on a current financial resource basis. This approach has been modified by Government Accounting Standards Board (GASB) Statement No. 34 and the City of Pekin's financial statements present two kinds of statements, each with a different view of the City's finances. These changes affect the Pekin Public Library's financial statement in several ways:

1. The balance sheet of the Library no longer reports fixed assets as a separate account group apart from the operating assets;
2. Books purchased within the past ten years have been capitalized and added to the fixed assets. Library books are considered to have a useful life of greater than one year and, therefore, are subject to annual depreciation charges;
3. Accumulated depreciation on previous years' fixed assets has been calculated and recorded on the balance sheet.
4. The Statement of Revenues and Expenses (Statement 2) includes the current year charge for depreciation of fixed assets.

Basis of Accounting

The accrual basis of accounting, under which expenditures are recorded when the liability is incurred and revenues are recorded when earned regardless of the timing of related cash flows, is followed.

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND
NOTES TO THE FINANCIAL STATEMENTS
APRIL 30, 2011

NOTE 1 - continued

Investments

The Library's investments are in accordance with state statutes. They are comprised of deposits with the State of Illinois Treasurer's Investment Pool. The fair value of the pool is the same as the invested cost.

Fixed Assets

Fixed assets include land, building and improvements, equipment, and books with an initial useful life of one year or greater. Assets are recorded at historical cost. The cost of normal repairs and maintenance that do not add to the value of the asset or materially extend the life of the asset are not capitalized.

Depreciation has been provided using the straight-line method over the estimated useful lives of the respective assets. The estimated useful lives for each fixed asset type are as follows:

Building and improvements	50 years
Furniture, fixtures and equipment	20 years
Books	10 years

Budget

The City of Pekin's annual budget and appropriations ordinances cover all funds of the City, including the Library, and is prepared on the accrual basis. Therefore, the statement of revenues and expenditures-budget and actual has been prepared on a basis consistent with and comparable to the legally adopted budget.

NOTE 2 - PROPERTY TAXES

Property tax revenues are recorded on the "deferred method". Because of the extraordinarily long period of time between the levy date and the receipt of tax distributions from the Tazewell County Treasurer, the property taxes are not "available" to finance current year expenditures. The tax levy for 2010, to be collected in June and September, 2011, is shown on the balance sheet as property taxes receivable with a related credit to deferred tax revenue.

The property taxes for 2009 were collected June through September, 2010 and received by the Library in July, September, and November, 2010. These taxes have been recorded as real estate tax revenue in the financial statements.

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND
NOTES TO THE FINANCIAL STATEMENTS
APRIL 30, 2011

NOTE 3 - CHANGES IN FIXED ASSETS

The following is a summary of the changes in fixed assets during the year:

	Balance <u>4/30/2010</u>	Additions (Retirements)	Balance <u>4/30/2011</u>
Land	\$ 86,080	\$ -	\$ 86,080
Building and improvements	2,639,347	6,749	2,646,096
Furniture, fixtures and equipment	523,950	85,843	609,793
Books	<u>1,780,357</u>	<u>105,239</u>	<u>1,885,596</u>
Total	<u>\$ 5,029,734</u>	<u>\$ 197,831</u>	<u>\$ 5,227,565</u>

NOTE 4 - EXPENDITURES FROM SPECIAL ACCOUNTS

During the year the following expenditures were made from line items not included in the Library's operating budget:

Purchases from gifts and endowment earnings:

Books, cassettes, and CD's	\$ 4,035
Furniture, fixtures and equipment	12,148
Program costs	5,617
Meeting costs	<u>427</u>
Total	<u>\$ 22,227</u>

NOTE 5 - FUND BALANCE-RESERVE CAPITAL DEVELOPMENT

Pursuant to policy established by the Board of Trustees, a reserve has been established for future capital development projects. The reserve has been divided into three categories. The chart below shows the capital limits and the amount of funding allocated to each category as of April 30, 2011:

<u>Category</u>	<u>Amount of Capital Limit</u>	<u>Funding as of 4/30/2011</u>
Capital Development and Maintenance	\$ 300,000	\$ 280,843
Technology	50,000	9,172
21st Century Library Fund	<u>4,250,000</u>	<u>69,518</u>
Total	<u>\$ 4,600,000</u>	<u>\$ 359,533</u>

CITY OF PEKIN, ILLINOIS
PEKIN PUBLIC LIBRARY FUND
NOTES TO THE FINANCIAL STATEMENTS
APRIL 30, 2011

NOTE 6 - FUND BALANCE UNRESERVED-DESIGNATED

The Library Board has created several endowment funds from the proceeds of bequests received throughout the years. None of the funds placed in the endowment funds have any legal restrictions or conditions imposed on their use. The Board has established certain criteria for the expenditure of the funds.

TAZEWELL/PEKIN CONSOLIDATED
COMMUNICATIONS CENTER

FINANCIAL STATEMENTS

APRIL 30, 2011

TAZEWELL/PEKIN CONSOLIDATED COMMUNICATIONS CENTER

TABLE OF CONTENTS

INDEPENDENT AUDITOR'S REPORT

STATEMENT

STATEMENT OF NET ASSETS	1
STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN NET ASSETS	2
STATEMENT OF CASH FLOWS	3

NOTES TO THE FINANCIAL STATEMENTS

SCHEDULE

SCHEDULE OF REVENUES - BUDGET AND ACTUAL	A
SCHEDULE OF EXPENDITURES-BUDGET AND ACTUAL	B

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Tazewell/Pekin Consolidated
Communications Center

We have audited the accompanying financial statements of the Tazewell/Pekin Consolidated Communications Center, a component unit of the City of Pekin, Illinois, as of and for the year ended April 30, 2011, as listed in the table of contents. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Tazewell/Pekin Consolidated Communications Center as of April 30, 2011, and the changes in financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The schedules of revenues and expenditures listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements of the Tazewell/Pekin Consolidated Communications Center. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

Willock Warning & Co, P.C.

WILLOCK WARNING & CO., P.C.
November 28, 2011

TAZEWELL/PEKIN CONSOLIDATED COMMUNICATIONS CENTER

STATEMENT OF NET ASSETS

APRIL 30, 2011**ASSETS**

Current assets:

Cash	\$ 284,959
------	------------

Non-current assets:

Capital assets:

Leasehold improvements	44,357
Office equipment	63,057
Communications center	119,279
Communications equipment	1,420,602
Less accumulated depreciation	<u>(1,461,949)</u>
Total capital assets (net of accumulated depreciation)	185,346
Total assets	<u>\$ 470,305</u>

LIABILITIES

Current liabilities:

Accounts payable	\$ 38,440
Accrued wages	38,490
Payments received in advance	<u>184,826</u>
Total current liabilities	261,756

NET ASSETS

Unrestricted	<u>208,549</u>
Total liabilities and net assets	<u>\$ 470,305</u>

TAZEWELL/PEKIN CONSOLIDATED COMMUNICATIONS CENTER
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN NET ASSETS
YEAR ENDED APRIL 30, 2011

REVENUES:	
City of Pekin	\$ 714,300
Tazewell County	398,436
Other governmental entities	282,848
Private businesses	42,156
State grant	15,363
Other revenues	<u>2,054</u>
Total operating revenues	<u>1,455,157</u>
OPERATING EXPENSES:	
Salaries and employees benefits	1,225,467
Administrative and equipment costs	176,866
Depreciation	<u>69,920</u>
Total operating expenses	<u>1,472,253</u>
Operating loss	<u>(17,096)</u>
NON-OPERATING REVENUE:	
Interest earnings	<u>2,455</u>
Change in net assets	<u>(14,641)</u>
Total net assets, beginning of year	<u>223,190</u>
Total net assets, end of year	<u>\$ 208,549</u>

The notes to the financial statements are an integral part of this statement.

TAZEWELL/PEKIN CONSOLIDATED COMMUNICATIONS CENTER

STATEMENT OF CASH FLOWS

YEAR ENDED APRIL 30, 2011

Cash flows from operating activities:	
Receipts from services	\$ 1,448,906
Payments for personal services	(858,446)
Payments to vendors and suppliers	<u>(514,687)</u>
Net cash provided by operating activities	<u>75,773</u>
 Cash flows from investing activities:	
Interest received	<u>2,455</u>
 Net increase in cash	78,228
 Cash, beginning of year	<u>206,731</u>
 Cash, end of year	<u><u>\$ 284,959</u></u>
 Reconciliation of operating loss to net cash provided by operating activities:	
Operating loss	\$ (17,096)
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Depreciation	69,920
Increase in accounts payable	12,238
Increase in accrued wages	4,460
Increase in advanced payments	<u>6,251</u>
Net cash provided by operating activities	<u><u>\$ 75,773</u></u>

The notes to the financial statements are an integral part of this statement.

TAZEWELL/PEKIN CONSOLIDATED COMMUNICATIONS CENTER

NOTES TO THE FINANCIAL STATEMENTS

APRIL 30, 2011

NOTE 1 - NATURE AND PURPOSE OF ORGANIZATION

Tazewell/Pekin Consolidated Communications Center (the "Center") is a non-profit corporation formed under the General Not-for-Profit Corporation Act of the State of Illinois and primarily organized for the purpose of providing a centralized public safety communications system for the mutual benefit of the County of Tazewell and the City of Pekin, Illinois. For financial statement reporting purposes, the City of Pekin considers the Center a discrete component unit and is reported on the City's combined financial statements.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting

The accrual basis of accounting, under which expenditures are recorded when the liability is incurred and revenues are recorded when received or when measurable and available to finance the Center's operations is followed.

b) Fixed Assets

All fixed assets are valued at historical cost. Communications equipment is being depreciated over an estimated useful life of ten years. Office equipment is being depreciated over an estimated useful life of twenty years. Leasehold improvements are being depreciated over an estimated life of thirty years.

c) Budget

The Center's budget is prepared on the modified accrual basis as required by generally accepted accounting principles. Therefore, the schedules of revenues and expenditures budget and actual (Schedule A and B) have been prepared on a basis consistent with and comparable to the legally adopted budget.

NOTE 3 - CHANGES IN FIXED ASSETS

The following is a summary of the changes in general fixed assets during the current year:

	Balance <u>4/30/10</u>	<u>Additions</u>	Balance <u>4/30/11</u>
Communications equipment	\$ 1,420,602	\$ -	\$ 1,420,602
Office equipment	63,057	-	63,057
Communications center	119,279	-	119,279
Leasehold improvements	44,357	-	44,357
Total	<u>\$ 1,647,295</u>	<u>\$ -</u>	<u>\$ 1,647,295</u>

TAZEWELL/PEKIN CONSOLIDATED COMMUNICATIONS CENTER

SCHEDULE OF REVENUES-BUDGET AND ACTUAL

YEAR ENDED APRIL 30, 2011

	<u>Budget</u>	<u>Actual</u>
City of Pekin	\$ 715,026	\$ 714,300
Tazewell County	388,827	398,436
Other governmental entities	282,907	282,848
Private businesses	42,618	42,156
State grant	-	15,363
Interest earnings	1,500	2,455
Other revenues	<u>-</u>	<u>2,054</u>
Total revenues	<u>\$ 1,430,878</u>	<u>\$ 1,457,612</u>

TAZEWELL/PEKIN CONSOLIDATED COMMUNICATIONS CENTER

SCHEDULE OF EXPENDITURES-BUDGET AND ACTUAL

YEAR ENDED APRIL 30, 2011

	<u>Budget</u>	<u>Actual</u>
Salaries and employees benefits:		
Salaries	\$ 866,185	\$ 862,906
Payroll taxes and unemployment benefits	135,850	78,553
Group and workers compensation insurance	265,500	283,595
Medical costs	600	413
Total salaries and employee benefits	<u>1,268,135</u>	<u>1,225,467</u>
Administrative costs:		
Liability insurance	9,500	9,245
Training and education	7,000	13,462
Small tools, supplies and postage	3,350	4,035
Maintenance and repairs	9,800	9,406
Telephone	62,500	78,602
Utilities	14,500	11,366
Equipment and facilities rental	20,700	8,682
Dues and subscriptions	2,300	2,856
Travel	2,600	2,239
Professional fees/contractual services	16,400	19,810
Public relations	1,000	1,751
Computer expenses	2,600	898
Miscellaneous	500	44
Total administrative costs	<u>152,750</u>	<u>162,396</u>
Fixed assets expenditures:		
Communications equipment	<u>8,000</u>	<u>14,470</u>
Total expenditures	<u>\$ 1,428,885</u>	<u>\$ 1,402,333</u>

Waste Water Treatment Plant Sludge Lagoon Removal Bid Opening Dec 28th, 2011													
Item No	Items	Unit	Est. QTY	Stark Excavating		Leander		Windish		Stewart		TNT	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Option A	Sludge Removal												
Option B	Transfer Sludge to Remainder of Pond	CY	3700	\$5.00	\$18,500.00	\$55.00	\$203,500.00	\$10.76	\$39,812.00	\$10.00	\$37,000.00	\$6.00	\$22,200.00
Option C	Remove Sludge and Land Apply	CY	3700	No Bid	No Bid	\$40.00	\$148,000.00	\$35.82	\$132,534.00	\$20.00	\$74,000.00		No Bid
	Remove Sludge and Take to Landfill	CY	3700	\$71.00	\$262,700.00		No Bid	\$72.57	\$268,509.00	\$125.00	\$462,500.00		No Bid
2	Reconstruction of Levee	FT	150	\$82.00	\$12,300.00	\$135.00	\$20,250.00	\$264.00	\$39,600.00	\$100.00	\$15,000.00	\$70.00	\$10,500.00
Totals	Total with Option A				\$30,800.00		\$223,750.00		\$79,412.00		\$52,000.00		\$32,700.00
	Total with Option B				No Bid		\$168,250.00		\$172,134.00		\$89,000.00		No Bid
	Total with Option C				\$275,000.00		No Bid		\$308,198.00		\$477,500.00		No Bid

Due to the variety of ways to dispose of the Sludge three different options were requested to be Bid. After reviewing of the Bids and the desired results of the project, the City determined that option A would be the preferred method for this project.

RESOLUTION NO. 26-11/12
***A RESOLUTION REGARDING MINUTES
OF EXECUTIVE SESSION MEETINGS OF
THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS***

WHEREAS, the City Council of the City of Pekin has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, the City Council of the City of Pekin, pursuant to the provisions of Illinois Compiled Statutes, Chapter 5, Section 120/2.06 (c), has reviewed unreleased minutes of all its closed sessions; and

WHEREAS, certain minutes of executive meetings of the City Council of the City of Pekin are hereby released and placed on file in the office of the City Clerk of the City of Pekin and that said minutes are available to the public after January 10, 2012; and

WHEREAS, the minutes of executive meetings of the City Council of the City of Pekin not released are retained in order to protect the public interest or the privacy of an individual as confidential; and

WHEREAS, the minutes of executive session meetings of the City Council of the City of Pekin prior to January 9, 2012 have been approved by the City Council of the City of Pekin; and

WHEREAS, pursuant to Section 2.06 (c) of the Open Meetings Act, the Clerk of the City of Pekin is further authorized to destroy the verbatim records of closed meetings that have occurred more than eighteen (18) months from date of this Resolution.

ADOPTED AND APPROVED by the City Council of the City of Pekin, Illinois, at its regular meeting held on the 9th day of January 2012.

Mayor

ATTEST:

City Clerk

CITY OF PEKIN
PEKIN, ILLINOIS

OFFICE OF CITY CLERK

AS OF JANUARY 1, 2012

MEETINGS OF OFFICIAL BODY OF
THE CITY OF PEKIN, ILLINOIS
HELD IN CITY HALL COUNCIL CHAMBERS
111 SOUTH CAPITOL STREET
CITY COUNCIL

2 ND AND 4TH MONDAY OF EACH MONTH UNLESS INDICATED

JANUARY 9, 2012

JANUARY 23, 2012

FEBRUARY 13, 2012

FEBRUARY 27, 2012

MARCH 12, 2012

MARCH 26, 2012

APRIL 9, 2012

APRIL 23, 2012

MAY 14, 2012

MAY 29, 2012 - TUESDAY

JUNE 11, 2012

JUNE 25, 2012

JULY 9, 2012

JULY 23, 2012

AUGUST 13, 2012

AUGUST 27, 2012

SEPTEMBER 10, 2012

SEPTEMBER 24, 2012

OCTOBER 9, 2012 - TUESDAY

OCTOBER 22, 2012

NOVEMBER 12, 2012

NOVEMBER 26, 2012

DECEMBER 10, 2012

DECEMBER 24, 2012

RESOLUTION No. 27-11/12

PEKIN, ILLINOIS, January 9, 2012 19

RESOLUTION BY COMMISSIONER _____

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PEKIN, ILLINOIS, THAT:
the Mayor's appointments of Patrick Oberle and Frank Mackaman to the Economic
Development Advisory Committee to complete the 13 member committee provided for in
Amended City of Pekin Policy No. 12 for terms until the first Monday in May 2013 and
the first Monday in May 2014 respectively are hereby approved.

3500 Cattail Cove

508 Country Club Drive

Pekin, IL

Pekin, IL

SIGNED BY _____

MAYOR.

Pekin Zoning Board of Appeals
December 14, 2011

Present:

Mary Lanane
Gary Sciortino, Vice Chairman
Bob Barra
Erik Reader
John Kennedy

Absent:

David Moehring, Chairman

Staff Present: Ron Sieh, Scott Kriegsman

Gary Sciortino, Vice Chairman led the pledge of allegiance.

Gary Sciortino, Vice Chairman called regular meeting of the Zoning Board of Appeals to order.

Roll call was taken and a quorum declared.

Gary Sciortino, Vice Chairman asked for approval of the Agenda as presented.

MOTION by Mary Lanane seconded by Bob Barra to approve the Agenda as presented. On roll call vote, all present voted **AYE**. **MOTION APPROVED**.

Gary Sciortino, Vice Chairman asked for Approval of the November '2011 Meeting Minutes.

MOTION by Bob Barra seconded by John Kennedy to approve the November '2011 Minutes as presented. On roll call vote, all present voted **AYE**. **MOTION APPROVED**.

Correspondence: (12) Twelve Letters were sent out. No Response except for the return of two letters returned by the Post Office.

Hearing #1: Chuck Evans, Representative of the Building Committee for Grace United Methodist Church, a variance of 6' to allow for an addition which exceeds the required setback as stated in the Zoning Code for R-4 (Single Family Residential) at 503 N 4th Street.

Open Public Hearing: 5:05PM

Chuck Evans, presented his case and explained the purpose of the expansion and remained for questions. Also present were Pastor Ford and Buster Hanley.

Close Public Hearing: 5:10PM

MOTION by Bob Barra seconded by Erik Reader to **Approve** variance as presented for the 6' to allow for the addition that exceeds the required setback. On roll call vote, all present voted **AYE**.

MOTION by Bob Barra seconded by Gary Sciortino to adjourn the meeting. On roll call vote, all present voted **AYE**.

Meeting Adjourned at 5:15pm

Juanita VanBuskirk, Secretary
Zoning Board of Appeals



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk & City Manager

From: Michael Guerra, City Engineer

AGENDA ITEM: Pekin Wastewater Treatment Plant Sludge Lagoon Removal Project

AGENDA DATE REQUESTED: January 9, 2012

ACTION REQUESTED: To award the Low bid from Stark Excavating, Inc in the amount of \$30,800.00 for the total removal of sludge from a portion of the existing Sludge Lagoon.

DESCRIPTION: This project is to completely remove the sludge material down to the clay liner from approximately one third of the existing sludge lagoon at the waste water treatment plant. In order to be able to perform this work and be able to keep the sludge lagoon active, an existing levee needs to be reconstructed and elevated to the height of the exterior levees.

This project is needed in order to keep the construction of the waste treatment plant on schedule because this area of the lagoon is needed to construct the aeration beds for the new plant. Therefore all the sludge material needs to be removed in order for the contractor to be able to excavate for the footings. Sludge removal is not included with the contract for the construction of the plant which is why it requires a separate contract.

This project was not budgeted but is needed to ensure that the construction of the plant is not delayed at the fault of the city not having the site ready for construction.

FINANCIAL IMPACT: \$30,800 of Waste Water Treatment Plant Funds

NEIGHBORHOOD CONCERNS: None

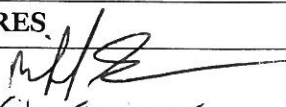
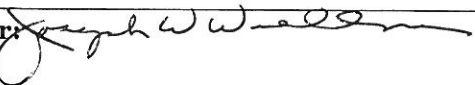
IMPACT IF APPROVED: The Project will be awarded and work will commence

IMPACT IF DENIED: The Project will not be awarded and another method will have to be determined to removal all of the sludge. This would delay the construction of the new treatment plant.

ALTERNATIVES: Have the contractor that is constructing the plant perform the work in the form of a change order on phase 2. However this might not be the most economical choice since it does not require a competitive Bid.

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark ✓ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
✓	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.

	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Director:	
Date:	12/28/2011 <i>City Engineer</i>
Finance Department (Certification of Availability of Funds):	
Date:	12-28-11 
Corporation Counsel:	
Date:	
City Manager:	
Date:	12/28/11

Waste Water Treatment Plant Sludge Lagoon Removal
Bid Opening Dec 28th, 2011

Item No	Items	Unit	Est. QTY	Stark Excavating		Leander		Winbush		Stewart		TNT	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Sludge Removal												
Option A	Transfer Sludge to Remainder of Pond	CY	3700										
Option B	Remove Sludge and Land Apply	CY	3700	\$5.00	\$18,500.00	\$55.00	\$203,500.00	\$10.75	\$39,825.00	\$10.00	\$37,000.00	\$8.00	\$29,600.00
Option C	Remove Sludge and Take to Landfill	CY	3700	\$71.00	\$262,700.00	\$40.00	\$148,000.00	\$35.92	\$132,534.00	\$20.00	\$74,000.00		No Bid
							No Bid	\$72.57	\$268,509.00	\$125.00	\$462,500.00		No Bid
2	Reconstruction of Levee	FT	150	\$92.00	\$12,300.00	\$135.00	\$20,250.00	\$264.00	\$39,600.00	\$100.00	\$15,000.00	\$70.00	\$10,500.00
Totals	Total with Option A				\$30,800.00		\$223,750.00		\$79,425.00		\$52,000.00		\$32,700.00
	Total with Option B				No Bid		\$168,250.00		\$172,194.00		\$89,000.00		No Bid
	Total with Option C				\$275,000.00		No Bid		\$306,109.00		\$477,500.00		No Bid

Due to the variety of ways to dispose of the Sludge three different options were requested to be Bid. After reviewing of the Bids and the desired results of the project, the City determined that option A would be the preferred method for this project.

NOTICE TO BIDDERS

1. Time and Place of Opening Proposals:

Sealed proposals for the project described herein will be received at the Office of the City Clerk, City of Pekin, 111 S. Capitol Street, Tazewell County, Illinois, until **10:00 AM, Wednesday December 28th, 2011 (12/28/11)** and at that time publicly opened and read.

A Pre-bid meeting will be held on Thursday December 15th, 2011 at 2:00 pm at the proposed site, 606 S. Front St, Pekin, IL 61554. Attendance to this meeting is highly recommended for any contractor looking to bid on this project.

2. Description of Work:

- (a) The proposed improvement is officially known as the: Pekin Waste Water Treatment Sludge Lagoon Removal Project.
- (b) Work includes but is not limited to removing and hauling off approximately 8 ft of existing sludge like material from the lagoon within the project limits and rebuilding a 3-4 ft tall levee to reestablish the lagoon.

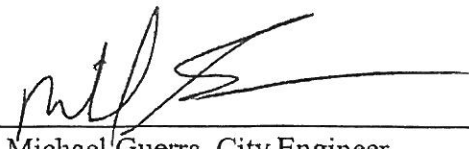
3. Instructions to Bidders:

- (a) Plans and proposal forms may be obtained from the Office of the City Clerk, 111 S. Capitol St., Pekin, Illinois, 61554.
- (b) All contractors need to follow the Illinois Prevailing Wage Act, 820 ILCS 130/.01 and furnish the city with an Illinois Department of Labor Certified Transcript of Payroll or an equivalent form for all work performed including any subcontractors.
- (c) An insurance certificate must be submitted prior to the issuance of the Notice of Award.
- (d) Documentation of the contractor's drug testing policy
- (e) A proposal guaranty in the amount of 5% of Bid will be required. Bid Bonds will be allowed as proposal guaranties. Accompanying the proposal is either a bid bond or a proposal guaranty check made to The City of Pekin in the amount of 5% of bid
- (f) The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.

4. Rejection of Bids:

The City Council reserves the right to reject any and all proposals as provided in Article 102.08 of the "Standard Specifications for Road And Bridge Construction", prepared by the Department of Transportation of the State of Illinois.

By Order of the Council of the City of Pekin



Michael Guerra, City Engineer



**Illinois Department
of Transportation**

**Local Agency
Proposal Bid Bond**

Location Pekin WWTP Sludge Pond
County Tazewell
Local Agency City of Pekin

RETURN WITH BID

PAPER BID BOND

WE _____ as PRINCIPAL,
and _____ as SURETY,

are held jointly, severally and firmly bound unto the above Local Agency (hereafter referred to as "LA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____

Principal

(Company Name)
By: _____
(Signature and Title)

(If PRINCIPLE is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Surety

(Name of Surety)
By: _____
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,
COUNTY OF _____

I, _____, a Notary Public in and for said county,
do hereby certify that _____

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____

My commission expires _____
(Notary Public)

ELECTRONIC BID BOND

☐ **Electronic bid bond is allowed (box must be checked by LA if electronic bid bond is allowed)**

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

(Company/Bidder Name)

(Signature and Title)

Date

Department of Public Works

Request for Proposals
Sludge Pond Sludge Removal and Reconstruction of Levee
Waste Water Treatment Plant
City of Pekin

Scope of Work:

Work involves removing approximately 8 ft of existing sludge like material from the lagoon within the project limits and the reconstruction of existing levee. Work will include but not limiting to the following:

1. Removing sludge within the project limits approximately 1380 SY down to virgin material which is approximately 8ft or less. Material may be pushed into the existing pond if feasible or hauled off. If the material is hauled off then all IEPA guidelines for sludge removal must be met. This work will be paid for per **Cubic Yard (CY)** of removal.
2. Reconstruction of approximately 150ft of the existing levee to match the surrounding outer levee to spilt the pond. There is an existing levee in place but it needs to be brought up approximately 3-4 ft to match the surrounding exterior levee. Existing levee material may be used if available otherwise clay material or other suitable material must be used in the construction of levee. Engineer approval of material is required before it can be incorporated into the project. This work will be paid for per **Linear Foot (LF)** of levee constructed.
3. Protection of the existing Levees and any infrastructure that may be located in the work zone is required since the remainder of the pond is being utilized.
4. Work is being performed on an existing construction site so will need to coordinate schedule with the city

Contract Requirements:

The work will be performed with the following requirements:

1. All contractors need to follow the Illinois Prevailing Wage Act, 820 ILCS 130/.01 and furnish the city with an Illinois Department of Labor Certified Transcript of Payroll or an equivalent form for all work performed including any subcontractors.
2. Have on file a certificate of their Substance Abuse Prevention Program
3. Provide a copy of insurance

The unit prices for the work shall include all labor, equipment, materials and any other cost necessary to perform the work. All work will need to be performed and completed by March 15, 2012. Certified payrolls will need to be turned in before any payment requests will be reviewed. It is understood that there may be unforeseen circumstances that may result in additional work. Prior approval from the City Engineer will be required before that work will be authorized to be performed.

All questions should be directed to Michael Guerra, City Engineer at (309) 478-5348.

Sludge Pond Removal/Levee Const.
Tazewell
City of Pekin
Pekin Waste Water Treatment Plant

RETURN WITH BID

[illegible]



Waste Water Treatment Plant Sludge Lagoon Sludge Removal and Levee Reconstruction

Legend

— All Contours

 Project Limits





10/27/2011



ADDENDUM NO. 1
TO THE
SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
PEKIN WASTE WATER TREATMENT PLANT

TO: PROSPECTIVE BIDDERS AND PLANHOLDERS

This ADDENDUM forms a part of the Biding and Contract Documents and modifies the original Bidding Documents dated December 2011. A copy of this ADDENDUM should be included in your BID as acknowledgement of its receipt.

This ADDENDUM NO. 1 to the Plans, Specifications, and Contract Documents for the above captioned project supersedes all contrary or conflicting information on or in the above mentioned documents which are hereby modified as follows:

Enclosed as part of this Addendum are the Notes from the Pre-Bid Conference held on December 15, 2011 at 2:00 p.m. at the Pekin Waste Water Plant, the attendance sheet from that meeting, and agenda.

Specifications:

Add the following sentence – "Liquidated Damages of \$500 a day will be issued for every day past the contract date of March 15, 2012 without written authorization for a contract extension approved by the Engineer.

Replace the Sludge Removal with the following:

Remove existing sludge within the project limits which is approximately 1380 SY down to virgin material. This will be approximately 8 ft or less which would be approximately 3,700 CY. Three removals options shall be included in this Bid:

Option 1: Sludge material is transferred to remaining existing pond. Material may be pushed or excavated and placed into the remaining sludge pond. This item will be paid for in the following manner: the depth and area limits will be agreed to and calculation of Cubic Yards will be determined.

Option 2: Sludge material will be removed and be land applied. All IEPA regulations concerning land application of sludge must be met. This item will be paid for in the following manner: an agreed volume of the Truck will be determined and then a truck count will be kept.

Option 3: Sludge material will be removed, dewatered and hauled to landfill. All IEPA regulations must be met. This item will be paid for in the following manner: a measurement of the bed of the Truck will be made and an agreed Cubic Yard volume will be established. Then the truck count will be kept.

Add the following Sentence to the reconstruction of the Levee – "Any sludge on the top of the existing Levee will need to be removed before the temporary levee can be constructed.

Plans:

No Plans were modified

Schedule of Prices:

Attached is the revised schedule of prices reflecting the change to the Specifications.

BID Remain Due December 28, 2011 at 10:00 A.M., Prevailing Time

Addendum #1 issued December 16, 2011

By: City of Pekin
111 S. Capitol St.
Pekin, IL 61554

Sludge Pond Removal/Levee Const.
Tazewell
City of Pekin
Pekin Waste Water Treatment Plant

RETURN WITH BID

[illegible]



ILLINOIS
City of Pekin
Pekin Waste Water Treatment Plant
Sludge Lagoon Removal Project

PRE-BID CONFERENCE MINUTES

Thursday, December 15, 2011
2:00 P.M

1. Introductions

Mr. Michael Guerra city engineer of the City of Pekin opened the meeting with Introductions, provided those in attendance with agenda and asked everyone to sign in. (see attachments)

2. Purpose

The purpose of the Pre-Bid Meeting was to:

- Discuss the Bid Documents
- Receive Questions regarding the plans, specifications and project in general
- Review the proposed project site

Answers to the questions will be addressed in the addendum and will be the official clarification and/or answers to questions.

3. Project Information

The engineer stated the purpose of this project is to construct a temporary levee across the existing sludge lagoon in order to remove the sludge from the proposed limits so that construction on the plant can continue to progress. The levee will need to be made with clay like material so that water will not pass through and will approximately 150ft. The existing sludge is estimated to be 8ft deep and covers approximately 1380 SY which calculates to be 3,700 Cubic Yards of sludge.

4. Contract Time

The work will need to be completed by March 15, 2012. Liquidated damages were not listed in the Contract Documents. They will be \$500 per day for any day past the completion date without written authorization from Engineer for an contract extension.

5. Prevailing Wage

The Engineer stated that this job is subject to Illinois prevailing wage law and will need to have certified payrolls on this project.

6. Schedule

The Engineer stated that since this an active jobsite any scheduling of equipment mobilization and work zone access will need to be handled through the Engineer so that it can be coordinated with the other contractors on site.

7. Questions

Question: Will the contractor be held responsible if water come through from underneath the temporary levee since it is being constructed on an existing Levee?

Answer: The contractor will not be held liable for any water seeping through any existing levees or the existing levee that they are building up. They will only be held responsible for work that they perform.

Question: Is there any compaction requirements for the levee construction?

Answer: There are no compaction requirements for the levee construction since this will be a temporary levee. The levee will need to be constructed to be able to hold for 2 years until the overall plant construction reconstructs the entire pond. The levee will also need to be water tight for any new levee construction.

Question: What are the days and hours that work can be performed?

Answer: The plant is open seven days a week with the hours of 7:30 to 3:30. Therefore work can be performed anytime the plant is open. If work needs to be performed past the hours of plant, then arrangements can be made.

Question: Is water available for use if needed?

Answer: Water will be made available if needed.

Question: Is power available and how much power is available?

Answer: Power is available on site. Currently the maximum power available would be 100 amp/ 480 Volt. More power might be available but the contractor will need to supply the city with a detailed request to be evaluated.

Question: What is the rate and frequency of sludge discharge to the pond?

Answer: The plant drains to the pond at on average about 200,000 Gallons every 2 weeks. The rate of discharge is not calculated since a turn valve is used to release the sludge. This is on average and might be able to be modified depending on the operation of the plant.

Question: What is the % of solids in the sludge pond?

Answer: When the plant discharges the sludge to the pond it is discharged at approximately 3% solids. History shows that when the sludge was removed it was at approximately 6% solids. It is assumed that the sludge in the project limits will be more concentrated with solids since it has been dry for about 1 month before heavy rains on Wednesday.

Question: How will the Bids be evaluated with the addendum provides for three pricing options for removal?

Answer: Each contractor will need to provide an unit price for each method of removal. The city will review the options for removal and decide on a method. Then bid prices for that method along with the bid cost for levee construction will be evaluated to determine the lowest responsible bid.

Question: Will there be a before and after survey to determine the amount of sludge removed?

Answer: There will not be a survey performed. Depending on the method of removal selected, the method of how to calculate volume of removal will be agreed to before the work starts.

Question: When will the Contract be awarded?

Answer; The recommendation to award the contract to the lowest bidder will go before the City Council on January 9, 2012. That will be the earliest that the contract will be awarded.

8. Bid Opening is Wednesday December 28, 2011 at 10:00am

9. Review Site

The site was reviewed immediately following the Pre-Bid Conference. To clarify the location, the temporary levee will be constructed on top of the existing partial levee that is presented in the pictures. That levee will just be raised to meet the other existing levees.

10. Adjourn

Pre-Bid Conference for Sludge Lagoon Removal at WWTP Sign-In

[illegible]



ILLINOIS

City of Pekin

Pekin Waste Water Treatment Plant
Sludge Lagoon Removal Project

PRE-BID CONFERENCE

Thursday, December 15, 2011
2:00 P.M

1. Introductions
2. Purpose
3. Project Information
4. Contract Time
5. Prevailing Wage
6. Schedule
7. Questions
8. Bid Opening is Wednesday December 28, 2011 at 10:00am
9. Review Site
10. Adjourn



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk

From: Joseph W. Wuellner, City Manager

AGENDA ITEM: Change Order – Waste Water Treatment Plant, Phase 1

AGENDA DATE REQUESTED: January 9, 2012

ACTION REQUESTED: Approve Change Order #7 for the WWTP in the amount of (\$76,829.75). This covers credits for computer equipment owner purchased and for additional work required to make changes to piping, electrical and control changes due to changes necessary to keep existing systems in service.

DESCRIPTION: The work on the upgrade portion of Phase 1 at the Waste Water Treatment Plant commenced in September with initial site evaluation and demolition items. This change order includes a credit for computer equipment that is owner purchased along with some changes to allow convenience of access, cleaning, and plug an existing line. These are covered in the estimated project contingency amount and covered in the budget estimate for this project. Attached is a sheet that lists the items covered by this change order.

Therefore, I recommend that this change order be approved in the amount of (\$76,829.75) which represents an overall credit to the project.

FINANCIAL IMPACT: None to the existing budget as changes were anticipated in the project estimate

NEIGHBORHOOD CONCERNS: N/A

IMPACT IF APPROVED: Work will continue and the project stays on schedule to meet mandated completion date.

IMPACT IF DENIED: Work will be delayed which cause failure to meet mandated completion date.

ALTERNATIVES: N/A

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
√	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director:

Date:

12/27/11

Finance Department (Certification of Availability of Funds):

Date:

12-27-11

Corporation Counsel:

Date:

City Manager:

Date:

12/27/11

CHANGE ORDER

Order No. 7

Date: December 13, 2011

Agreement Date: 8-2-10

NAME OF PROJECT: City of Pekin, Wastewater Treatment Plant (STP #1) Improvements Phase 1

OWNER: City of Pekin

CONTRACTOR: Williams Brothers Construction, Inc.

The following changes are hereby made to the CONTRACT DOCUMENTS:

1. Contract deduct for Owner purchased SCADA items per contract proposal line item (\$89,331.75).
2. Concrete supports and raising the grit washer assembly/equipment (\$6445.00).
3. Digester panel bolts (\$160.00).
4. Access panel to roof area in HVAC Room (\$924.00).
5. Plug and cap existing 24 in. cast iron at primary clarifiers (\$2556.00).
6. Provide rebar and dowels at Effluent Pump Station Fillets (\$2417.00).

Justification:

1. SCADA software and hardware equipment direct purchased by owner outside the scope of the contract. This change deducts these items from the contract bid line item allowance.
2. For the equipment configuration as supplied, it was decided to elevate the screenings washer equipment in the residuals processing room to provide clearance in the adjoining grit trap room. Considerations are operator safety and convenience and to also elevate the equipment fastening plates above floor level where water ponding can contribute to corrosion. Four each concrete footings with associated reinforcement and dowels were provided in addition to equipment support leg extensions.
3. The existing digester bolts were lost during cleaning of the digester by a third party contractor. New bolts are required.
4. Provision of a utility/maintenance access panel to the attic space. Normal regular maintenance access is not required. A convenience addition to avoid future removal of ceiling FRP panels.
5. Plug and cap existing 24 in. cast iron pipe conflicting with the new construction. The existing 24 in. pipe was evidently never capped in previous projects and is a stagnant full pipe section remaining between the existing primary clarifiers and grit chamber. It conflicts directly with the work needed and is leaking.

6. The concrete fillets for the effluent pump station wet well are shown on the drawings. The rebar for shrinkage control is not. Value added material and item.

Change to CONTRACT PRICE:

Original CONTRACT PRICE \$7,664,000.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER \$ 7,981,278.00

The CONTRACT PRICE due to this CHANGE ORDER will be (decreased) by: \$(76,829.75)

The new CONTRACT PRICE including this CHANGE ORDER will be \$7,904,448.25

Change to CONTRACT TIME: Current with ongoing work

The CONTRACT TIME will be (increased)(decreased) by 0 calendar days.

The date for completion of all work will be March 3, 2012 (Date).

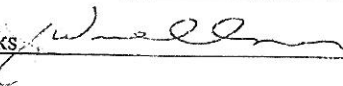
CONTRACTOR: Williams Brothers Construction, Inc.

By: _____ Date: _____

ENGINEER: Farnsworth Group, Inc. 

By: Patrick J. Sheridan, P.E. _____ Date: 12/22/2011

OWNER: City of Pekin

By: Joe Wuellner, Director of Public Works  _____ Date: 12/27/11

CHANGE ORDER LIST

Codes: UR-User Request;UF-Unforeseen Condition;DE-Design Error;
CR-Code revision

#	Description	Amount	Reason	Code
<u>CHANGE ORDER #1</u>				
1	Piping changes & Gas Flare Relocation	\$51,569.00	Pipe changes due to conflicts with existing underground & future pipe to be installed in Phase 2: gas flare relocation due to code changes (IEPA)	UF
2	Asbestos Abatement	\$4,796.00	Roof on existing building had asbestos above acceptable limits	CR
3	Frost walls for Generator Pad	\$11,776.00	Grade differences between the structure and roadway required change in design of the retaining walls to protect from weather	UF
4	Door hardware	\$7,757.00	Panic hardware added per user request	DE
5	Dumpster access pad	\$2,655.00	Install a concrete pad to be able to access dumpsters from existing bldg	UR
6	Additional concrete removal	\$11,832.00	10" thick concrete slab was found under driveway that was not included	UR
TOTAL		\$90,385.00		UF
<u>CHANGE ORDER #2</u>				
1	Conduit routing changes	\$33,766.00	Several sections of conduit runs had to be re-routed or deepen to avoid conflicts with existing pipes and conduits	UF
2	Wiring & control changes	\$7,019.00	Changes result from final selection of Phase 2 equipment - large motors with different control set-ups than originally planned	UR
3	Vault extension	\$1,103.00	Electrical vault required extending 11" due to changes requested by Ameren	UF
TOTAL		\$41,888.00		

1	Handrail modifications	\$9,388.00	Grade changes that will come with the Phase 2 work now make additional handrailing required at the Non-Potable Water and Effluent Pumping Stations	UF
2	Roofing installation changes	\$10,633.00	Upgrades to the current roof on the digester building cannot be done as designed and still be warranted. In the best interest of the plant this change will allow installation in a manner that meets warranty conditions	UR
3	Rerouting ductbank, removing existing retaining wall, and pipe repair	\$7,286.00	This item covers 3 separate issues. The first is lowering the ductbank from 88 digester area to the control building due avoid future road in phase 2. During excavation for the headworks building an abandoned line was uncovered that was leaking and had to be plugged.	UF
4	Credit for deletion of flame traps	(\$6,375.00)	There were 3 flame traps that were no longer necessary due to the type of valve selected	UF
5	Relocating existing utilities	\$30,139.00	Numerous existing lines in the area of the new effluent pumping station need to be relocated in order to maintain plant operations	UF
6	Rework existing lighting in digester building	\$774.00	With the modifications to the electrical in the 88 digester bldg, all existing lights had to be removed so this covered installing temporary lights for the plant operators	UR
	TOTAL	\$51,845.00		

1 Relocate air line	\$6,578.00	Relocating existing air line	UF
2 Revise door closure hardware	\$227.00	Requested that the swing on one of the doors in the MCC be changed	UR
3 Re-route NPW Line around elect	\$3,643.00	Existing non potable water line needs to be re-routed to install ductbank	UF
4 Add walls to transformer foundation	\$4,746.00	Walls added to allow for installation of transformer per Ameren requirement	UF
5 Provide stainless steel enclosure for gas monitor	\$14,349.00	Gas Safety Code change calls for an exterior mounting of monitoring equip.	CR
6 Provide new roof curb for exhaust fan	\$1,659.00	Exhaust fan needed until completion of new residuals bldg so roof curb needed to be replaced so new roof could be installed	UR
TOTAL	\$31,202.00		

CHANGE ORDER #5

1	Cleaning Trusses in Digester Lid	\$4,729.00	Painting contractor cleaned trusses under the lid of the digester which was not included in their contract. Work required scaffolding that they needed for their work.	UF
2	Output Reactors for Eff. Pumps	\$9,449.00	Due to the length of run from the motor control center to the pumps output reactors are necessary. Manufacturer's recommendation.	UF
3	Relocate conduits in Existing Digester room	\$796.00	Conduits found in the floor had to be relocated to maintain SCADA system.	UF
4	Power to Headworks Garage Door	\$3,967.00	Door shown on drawings and this is to get power to it.	DE
5	Add Reinforcing to Drain	\$5,454.00	It was noticed that the reinforcing steel was not adequate for the trench drain in the Headworks Bldg. Work involved removing what was there and reinstalling. Overall cost to City is \$454 with FGI paying the remainder.	DE
6	Additional Reinforcing for Screw Pump Bases	\$3,081.00	The bases for the screw pumps require additional reinforcing steel.	UF
	TOTAL	\$27,476.00		

CHANGE ORDER #6

1	Deduct for Computer Equipment	(\$89,331.75) this was allowed in the contract for customer purchased equipment		
2	Raise grit washing equipment	\$6,445.00	equipment required raising to allow personnel access	UR
3	Digester lid bolts	\$160.00	new bolts for the lid to the existing digester	UR
4	Access panel to attic	\$924.00	install access panel to attic in headworks building	UR
5	Plug existing 24" line	\$2,556.00	abandoned primary line needs to be plugged to allow for tie-in of new line	UF
6	Add rebar and dowels for fillets	\$2,417.00	fillets were added to improve flow	UF
7	Provide maintenance access deck	\$14,686.00	required by Ameren	UF

8	Modify piping for water	\$6,387.00	reworked potable water lines to fit with meter and backflow device from IAW	UF
9	Additional shelf angle wet well	\$2,148.00	add additional angles for personnel platform in wet well	DE
10	New pressure & temperature sensors in digester	\$5,465.00	existing sensors were not functioning properly	UF
TOTAL		(\$48,143.75)		
<u>CHANGE ORDER #7</u>				
1	Deduct for Computer Equipment	(\$89,331.75)	this was allowed in the contract for customer purchased equipment	
2	Raise grit washing equipment	\$6,445.00	equipment required raising to allow personnel access	UR
3	Digester lid bolts	\$160.00	new bolts for the lid to the existing digester	UR
4	Access panel to attic	\$924.00	install access panel to attic in headworks building	UR
5	Plug existing 24" line	\$2,556.00	abandoned primary line needs to be plugged to allow for tie-in of new line	UF
6	Add rebar and dowels for fillets	\$2,417.00	fillets were added to improve flow	UR
TOTAL		(\$76,829.75)		
		\$766,400.00	Total Contingency Available (10% of Contract)	
		<u>\$117,822.50</u>	Total Change Orders to Date	
		\$648,577.50	Contingency Remaining	



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk

From: Greg Nelson, Police Chief

AGENDA ITEM:	No Left Turn, Hilltop and Court
AGENDA DATE REQUESTED:	January 9, 2012
ACTION REQUESTED:	Prohibit left turns on the easterly intersection of Hilltop and Court Streets between 8A and 8P. There are two intersections of Hilltop and Court. This request is for the intersection between the 2400 and 2500 blocks of Court Street. This action is at the request of the Traffic Safety Committee.
BACKGROUND:	When there is heavy traffic on Court Street, it is difficult for motorists to make left turns onto Court Street from this intersection of Hilltop Street. There was a recent traffic fatality at this location involving such a turn.
FINANCIAL IMPACT:	The installation a sign could cost up to \$200
NEIGHBORHOOD CONCERNS:	Residents of some areas of Sunset Hills subdivision may need to select an alternate route to travel west on Court Street.
IMPACT IF APPROVED:	Left turns will be restricted during heavy traffic, gaining safety at the cost of convenience.
IMPACT IF DENIED:	No change
ALTERNATIVES:	Other time restrictions could be used.
RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:	[check no more than 2 boxes]
☐	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of Family-way jobs.
☒	A Safe Community. To protect community life and property by providing effective, principled Police and Fire services.
☐	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities

for new infrastructure.

- ☐ **A High Quality of Life.** To support or provide services that improves the quality of life for Pekin's residents.
- ☐ **An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director

Date

Finance Department

(Certification of Availability of Funds) Date

Corporation Counsel

Date

City Manager

Date

ORDINANCE NO. 1462-A312 – 11/12

**AN ORDINANCE AMENDING TITLE 8, CHAPTER 2
OF THE CODE OF THE CITY OF PEKIN 1995
REGARDING AUTHORIZED NO LEFT TURN CONTROL SIGNS
HILLTOP AT COURT STREET**

WHEREAS, the Code of the City of Pekin 1995 was adopted on April 10, 1995, and duly published in book form;

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and function pertaining to its government and its affairs; and

WHEREAS, the Traffic Safety Committee reviewed the safety concerns and difficulty for motorist to make left turns onto Court Street from Hilltop in heavy traffic times at the meeting on December 2, 2011; and

WHEREAS, it is in the best interests of the safety and welfare of the residents of the City of Pekin, Tazewell County, Illinois that left turns be prohibited from Hilltop onto Court Street from 8:00 a.m. to 8:00 p.m.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS:

1. That Title 8, Chapter 2, be amended by adding a new subsection 12 as the following:

8-2-12: AUTHORIZED NO LEFT TURN CONTROL SIGNS: All vehicular traffic shall be prohibited to turn left on the streets described as follows:

Control	On Street	At or on to	Direction	Duration
No Left Turn	Hilltop	Court Street	west	8:00a.m. – 8:00 p.m.

BE IT FURTHER ORDAINED that all other parts of the Code of the City of Pekin 1995 as amended except as modified herein are hereby reaffirmed and ratified and are in full force and effect.

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon its passage, approval and publication as required by law.

PASSED AND APPROVED at the regular meeting of the City Council of the City of Pekin, this _____ day of _____, 2012; and upon roll call the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED this _____ day of _____, 2012

Mayor

ATTEST:

City Clerk

Through	Fourth Street	Willow Street	Ann Eliza Street
Through	Fourth Street	Ann Eliza Street	Court Street
Through	Fourth Street	Court Street	Elizabeth Street
Through	Fourth Street	Elizabeth Street	Broadway Road
		(Ord. No. 1462-A282 09-22-08)	
Through	Fourth Street	Broadway Road	Washington Street
Through	Fourth Street	Washington Street	Derby Street
Through	Fifth Street	Koch Street	Derby Street
Through	Fifth Street	Derby Street	Washington Street
Through	Fifth Street	Broadway	Court Street
Through	Fifth Street	Margaret Street	Willow Street
Through	Sixth Street	N. Eighth Street	Ann Eliza Street
Through	Seventh Street	N. Eighth	Ann Eliza Street
Through	Eighth Street	Court Street	Willow Street
Through	Eighth Street	Willow Street	northern city limits
Through	Eleventh Street	Broadway Road	Willow Street
Through	Eleventh Street	Willow Street	Sheridan Road
Through	Eleventh Street	Sheridan Road	Kennedy Drive
Through	Thirteenth Street	Court Street	Royal Avenue
Through	Thirteenth Street	Royal Avenue	Broadway Road
Through	Fourteenth Street	southern city limits	Derby Street
Through	Fourteenth Street	Derby Street	Park Avenue
Through	Fourteenth Street	Park Avenue	Court Street
Through	Fourteenth Street	Court Street	Broadway Road
Through	Fourteenth Street	Broadway Road	Willow Street
Through	Fourteenth Street	Willow Street	Sheridan Road
Through	Fourteenth Street	Sheridan Road	northern city limits
Through	Sixteenth Street	Willow Street	Sheridan Road
Through	Eighteenth Street	James Road	Saratoga Street
		(Ord. No. 1462-A311-11/12 10-24-11)	

8-2-12: **AUTHORIZED NO LEFT TURN CONTROL SIGNS:** All vehicular traffic shall be prohibited to turn left on the streets described as follows:

Control	On Street	At or on to	Direction	Duration
No Left Turn	Hilltop	Court Street	west	8:00a.m. – 8:00 p.m. (Ord. No. 1462-A312 01-09-12)



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk

From: Joseph W. Wuellner, City Manager

AGENDA ITEM: Intergovernmental Agreement for Animal Control Services

AGENDA DATE REQUESTED: January 9, 2012

ACTION REQUESTED: Approve the Intergovernmental Agreement with Tazewell County for Animal Control Services for the coming year (2012) in the amount of \$45,046.

DESCRIPTION: Tazewell County has been providing this service to the City of Pekin for many years. They have the facilities and personnel to pick up animals, house and feed them, and then properly disperse/dispose of lost or stray animals. The cost for this year is \$45,046 which is an increase of 1.5%.

I recommend that this intergovernmental agreement be approved in the amount of \$45,046.

FINANCIAL IMPACT: These services are provided for in the budget

NEIGHBORHOOD CONCERNS: Addresses the issue of stray dogs and cats and other small animals

IMPACT IF APPROVED: Service will continue to be provided by the Tazewell County Animal Control

IMPACT IF DENIED: Service will not be provided at all

ALTERNATIVES: N/A

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.
√	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES**Department Director:**

Date: 12/28/11

Finance Department (Certification of Availability of Funds):

Date:

Corporation Counsel:

Date:

City Manager:

Date:

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1ST day of JANUARY 2012, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and CITY OF PEKIN _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$45,046.00 _____, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 694-6287). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.

8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1ST day of JANUARY 2012, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

PASSED this _____ day of _____, _____.

Tazewell County Board Chairman

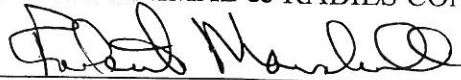
ATTEST:

Tazewell County Clerk

MUNICIPALITY:

Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:



Director

ANNUAL AMOUNT: \$45,046.00_____

MONTHLY AMOUNT \$3,753.84_____

THE CONSUMER PRICE INDEX FOR ALL URBAN CONSUMERS ROSE 1.5% DURING 2010
YOUR CONTRACT REFLECTS THAN INCREASE.

General Ledger

Detailed Trial Balance

User: mkflatley

Printed: 11/03/2011 - 2:43PM

Period: 01 to 12, 2011



Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
100						
REVENUE						
100-004						
100-004-451600	Dog Reclamation Fees	7,000.00				
5/3/2010 CR	1 4 Dog Reclamation Fees Matthew Jones # 781			0.00	50.00	
	Cash Receipts Batch 978.00-4.00-2,01					
5/3/2010 CR	1 4 Dog Reclamation Fees Jeanne Lang # 782			0.00	50.00	
	Cash Receipts Batch 978.00-4.00-2,01					
5/3/2010 CR	1 4 Dog Reclamation Fees Alex Hagen # 783			0.00	100.00	
	Cash Receipts Batch 978.00-4.00-2,01					
5/7/2010 CR	1 37 Dog Reclamation Fees Jeff Carr # 947			0.00	50.00	
	Cash Receipts Batch 618.00-5.00-2,01					
5/7/2010 CR	1 37 Dog Reclamation Fees Jared Porter # 948			0.00	100.00	
	Cash Receipts Batch 618.00-5.00-2,01					
5/10/2010 CR	1 40 Dog Reclamation Fees Mitchell Stein # 981			0.00	50.00	
	Cash Receipts Batch 654.00-5.00-2,01					
5/14/2010 CR	1 61 Dog Reclamation Fees Todd Schenck # 1112			0.00	100.00	
	Cash Receipts Batch 683.00-5.00-2,01					
5/14/2010 CR	1 61 Dog Reclamation Fees Courtney Whit # 1113			0.00	50.00	
	Cash Receipts Batch 683.00-5.00-2,01					
5/14/2010 CR	1 61 Dog Reclamation Fees Amy Thomas # 1114			0.00	50.00	
	Cash Receipts Batch 683.00-5.00-2,01					
6/7/2010 CR	2 44 Dog Reclamation Fees Ralph Garman # 1638			0.00	50.00	
	Cash Receipts Batch 25.00-6.00-2,010					
6/7/2010 CR	2 44 Dog Reclamation Fees Denise Spillma # 1639			0.00	75.00	
	Cash Receipts Batch 25.00-6.00-2,010					
6/7/2010 CR	2 44 Dog Reclamation Fees Daniel Schmid # 1640			0.00	50.00	
	Cash Receipts Batch 25.00-6.00-2,010					
6/7/2010 CR	2 44 Dog Reclamation Fees Jared Porter # 1641			0.00	100.00	
	Cash Receipts Batch 25.00-6.00-2,010					
6/10/2010 CR	2 68 Dog Reclamation Fees Craig Whisena # 1709			0.00	50.00	
	Cash Receipts Batch 35.00-6.00-2,010					
6/10/2010 CR	2 68 Dog Reclamation Fees Sara Buhl # 1710			0.00	50.00	

Account Number	Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
6/14/2010 CR	2	75 Cash Receipts Batch 35.00-6.00-2,010 Dog Reclamation Fees schmidt # 1761			50.00	0.00	
6/15/2010 CR	2	78 Cash Receipts Batch 52.00-6.00-2,010 Dog Reclamation Fees Dave Sego # 1783			0.00	100.00	
6/22/2010 CR	2	112 Cash Receipts Batch 54.00-6.00-2,010 Dog Reclamation Fees Rita Schuck # 1901			0.00	50.00	
6/22/2010 CR	2	112 Cash Receipts Batch 72.00-6.00-2,010 Dog Reclamation Fees Donna Howard # 1902			0.00	50.00	
6/25/2010 CR	2	138 Cash Receipts Batch 72.00-6.00-2,010 Dog Reclamation Fees Clint Blackburn # 2045			0.00	50.00	
6/25/2010 CR	2	138 Cash Receipts Batch 86.00-6.00-2,010 Dog Reclamation Fees Swanson Eric # 2046			0.00	50.00	
6/30/2010 CR	2	159 Cash Receipts Batch 86.00-6.00-2,010 Dog Reclamation Fees Chris McKinne # 2121			0.00	50.00	
7/8/2010 CR	3	36 Cash Receipts Batch 97.00-6.00-2,010 Dog Reclamation Fees Robert Farden # 2272			0.00	50.00	
7/8/2010 CR	3	36 Cash Receipts Batch 18.00-7.00-2,010 Dog Reclamation Fees Parker Henrick # 2273			0.00	50.00	
7/8/2010 CR	3	36 Cash Receipts Batch 18.00-7.00-2,010 Dog Reclamation Fees Marjorie Wilso # 2274			0.00	50.00	
7/8/2010 CR	3	36 Cash Receipts Batch 18.00-7.00-2,010 Dog Reclamation Fees Brian Bowers # 2275			0.00	50.00	
7/8/2010 CR	3	36 Cash Receipts Batch 18.00-7.00-2,010 Dog Reclamation Fees Sandie Klauer # 2276			0.00	50.00	
7/15/2010 CR	3	80 Cash Receipts Batch 18.00-7.00-2,010 Dog Reclamation Fees Dave Daniels # 2442			0.00	50.00	
7/15/2010 CR	3	80 Cash Receipts Batch 128.00-7.00-2,01 Dog Reclamation Fees Jeff Abraham # 2443			0.00	50.00	
7/23/2010 CR	3	114 Cash Receipts Batch 128.00-7.00-2,01 Dog Reclamation Fees Tyne Roots # 2708			0.00	75.00	
7/23/2010 CR	3	114 Cash Receipts Batch 156.00-7.00-2,01 Dog Reclamation Fees Shane Westbro # 2709			0.00	50.00	
7/23/2010 CR	3	114 Cash Receipts Batch 156.00-7.00-2,01 Dog Reclamation Fees Lisa Hess # 2710			0.00	50.00	
7/23/2010 CR	3	114 Cash Receipts Batch 156.00-7.00-2,01 Dog Reclamation Fees Chris Woglemn # 2711			0.00	100.00	
8/5/2010 CR	4	13 Cash Receipts Batch 156.00-7.00-2,01 Dog Reclamation Fees Angela # 2977			0.00	50.00	
8/5/2010 CR	4	13 Cash Receipts Batch 6.00-8.00-2,010.0 Dog Reclamation Fees Jessica Schenel # 2978			0.00	150.00	
8/10/2010 CR	4	41 Cash Receipts Batch 6.00-8.00-2,010.0 Dog Reclamation Fees Lisa Drury # 3057			0.00	50.00	

Account Number	Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
8/19/2010 CR	4	112 Cash Receipts Batch 115.00-8.00-2,01					
		Dog Reclamation Fees Kathleen Curle # 3315			0.00	100.00	
8/24/2010 CR	4	127 Cash Receipts Batch 153.00-8.00-2,01					
		Dog Reclamation Fees Chris Gubbs # 3436			0.00	100.00	
9/1/2010 CR	5	2 Cash Receipts Batch 170.00-8.00-2,01					
		Dog Reclamation Fees Parker Henrick # 3644			0.00	75.00	
9/1/2010 CR	5	2 Cash Receipts Batch 197.00-8.00-2,01					
		Dog Reclamation Fees Lynette Ehrett # 3645			0.00	50.00	
9/1/2010 CR	5	2 Cash Receipts Batch 197.00-8.00-2,01					
		Dog Reclamation Fees Shannon Thom # 3646			0.00	50.00	
9/1/2010 CR	5	2 Cash Receipts Batch 197.00-8.00-2,01					
		Dog Reclamation Fees Helen Potter # 3647			0.00	50.00	
9/15/2010 CR	5	74 Cash Receipts Batch 197.00-8.00-2,01					
		Dog Reclamation Fees Barb Meskime # 3933			0.00	50.00	
9/20/2010 CR	5	98 Cash Receipts Batch 45.00-9.00-2,010					
		Dog Reclamation Fees Scott Hubbs # 4022			0.00	50.00	
9/21/2010 CR	5	105 Cash Receipts Batch 63.00-9.00-2,010					
		Dog Reclamation Fees Elizabeth Pisk # 4048			0.00	50.00	
9/28/2010 CR	5	174 Cash Receipts Batch 67.00-9.00-2,010					
		Dog Reclamation Fees Susan Pennell # 4280			0.00	50.00	
9/28/2010 CR	5	174 Cash Receipts Batch 129.00-9.00-2,01					
		Dog Reclamation Fees Tina Telford # 4282			0.00	50.00	
10/1/2010 CR	6	2 Cash Receipts Batch 129.00-9.00-2,01					
		Dog Reclamation Fees Molly Damotte # 4350			0.00	75.00	
10/1/2010 CR	6	2 Cash Receipts Batch 5.00-10.00-2,010					
		Dog Reclamation Fees Tina Todd # 4351			0.00	50.00	
10/18/2010 CR	6	93 Cash Receipts Batch 5.00-10.00-2,010					
		Dog Reclamation Fees Patsy Barcomb # 4624			0.00	50.00	
10/18/2010 CR	6	93 Cash Receipts Batch 106.00-10.00-2,0					
		Dog Reclamation Fees SW Robinson # 4625			0.00	50.00	
10/21/2010 CR	6	134 Cash Receipts Batch 106.00-10.00-2,0					
		Dog Reclamation Fees Shelly McDuff # 4806			0.00	50.00	
10/26/2010 CR	6	152 Cash Receipts Batch 124.00-10.00-2,0					
		Dog Reclamation Fees Darcy Kampas # 4925			0.00	50.00	
10/26/2010 CR	6	152 Cash Receipts Batch 138.00-10.00-2,0					
		Dog Reclamation Fees Tara Gladwell # 4926			0.00	50.00	
10/26/2010 CR	6	152 Cash Receipts Batch 138.00-10.00-2,0					
		Dog Reclamation Fees Justin Martin # 4927			0.00	50.00	
11/1/2010 CR	7	6 Cash Receipts Batch 138.00-10.00-2,0					
		Dog Reclamation Fees Stacy Muchler # 5030			0.00	50.00	
11/1/2010 CR	7	6 Cash Receipts Batch 149.00-10.00-2,0					
		Dog Reclamation Fees Steve Grant # 5031			0.00	50.00	

Account Number	Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
11/2/2010 CR	7	15	Cash Receipts Batch 149.00-10.00-2,0	# 5057			
			Dog Reclamation Fees Chad Shaw		0.00	50.00	50.00
11/4/2010 CR	7	39	Cash Receipts Batch 5.00-11.00-2,010	# 5148	0.00	50.00	50.00
			Dog Reclamation Fees Albert Mathes				
11/9/2010 CR	7	63	Cash Receipts Batch 23.00-11.00-2,01	# 5234	0.00	100.00	100.00
			Dog Reclamation Fees Kathy Leeper				
11/16/2010 CR	7	103	Cash Receipts Batch 120.00-11.00-2,0	# 5395	0.00	50.00	50.00
			Dog Reclamation Fees Clifford Brandt				
11/16/2010 CR	7	103	Cash Receipts Batch 152.00-11.00-2,0	# 5396	0.00	75.00	75.00
			Dog Reclamation Fees Chad Shaw				
11/16/2010 CR	7	103	Cash Receipts Batch 152.00-11.00-2,0	# 5397	0.00	125.00	125.00
			Dog Reclamation Fees Andrea Eitemm				
11/23/2010 CR	7	183	Cash Receipts Batch 152.00-11.00-2,0	# 5649	0.00	100.00	100.00
			Dog Reclamation Fees Lynn Terry				
11/23/2010 CR	7	183	Cash Receipts Batch 185.00-11.00-2,0	# 5650	0.00	50.00	50.00
			Dog Reclamation Fees Kevin Reader				
11/23/2010 CR	7	183	Cash Receipts Batch 185.00-11.00-2,0	# 5651	0.00	50.00	50.00
			Dog Reclamation Fees Lauren Hender				
12/7/2010 CR	8	28	Cash Receipts Batch 185.00-11.00-2,0	# 5907	0.00	50.00	50.00
			Dog Reclamation Fees Brad Watson				
12/15/2010 CR	8	74	Cash Receipts Batch 211.00-12.00-2,0	# 6068	0.00	50.00	50.00
			Dog Reclamation Fees Tim Bieneman				
12/15/2010 CR	8	74	Cash Receipts Batch 240.00-12.00-2,0	# 6069	0.00	50.00	50.00
			Dog Reclamation Fees Tammy Biener				
12/15/2010 CR	8	74	Cash Receipts Batch 240.00-12.00-2,0	# 6070	0.00	50.00	50.00
			Dog Reclamation Fees Danielle Court				
12/15/2010 CR	8	74	Cash Receipts Batch 240.00-12.00-2,0	# 6071	0.00	50.00	50.00
			Dog Reclamation Fees Darrell Willian				
12/16/2010 CR	8	95	Cash Receipts Batch 240.00-12.00-2,0	# 6121	0.00	50.00	50.00
			Dog Reclamation Fees Theresa Ramos				
1/11/2011 CR	9	56	Cash Receipts Batch 303.00-12.00-2,0	# 6629	0.00	50.00	50.00
			Dog Reclamation Fees Rose Ingolia				
1/11/2011 CR	9	56	Cash Receipts Batch 345.00-1.00-2,01	# 6630	0.00	75.00	75.00
			Dog Reclamation Fees Kelly Tallett				
1/13/2011 CR	9	81	Cash Receipts Batch 345.00-1.00-2,01	# 6705	0.00	50.00	50.00
			Dog Reclamation Fees Dyan Davis				
1/18/2011 CR	9	100	Cash Receipts Batch 358.00-1.00-2,01	# 6768	0.00	175.00	175.00
			Dog Reclamation Fees Debra Harrisor				
1/18/2011 CR	9	100	Cash Receipts Batch 374.00-1.00-2,01	# 6769	0.00	50.00	50.00
			Dog Reclamation Fees Derek Anderso				
1/31/2011 CR	9	183	Cash Receipts Batch 374.00-1.00-2,01	# 7055	0.00	50.00	50.00
			Dog Reclamation Fees Jule Holmberg				

Account Number	Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
1/31/2011	CR	9	183	Cash Receipts Batch 406.00-1.00-2,01			
				Dog Reclamation Fees David Herod # 7056	0.00	50.00	
2/8/2011	CR	10	28	Cash Receipts Batch 406.00-1.00-2,01			
				Dog Reclamation Fees Clifford Brandt # 7196	0.00	75.00	
2/15/2011	CR	10	73	Cash Receipts Batch 19.00-2.00-2,011			
				Dog Reclamation Fees Gary Thorne # 7313	0.00	50.00	
2/15/2011	CR	10	73	Cash Receipts Batch 110.00-2.00-2,01			
				Dog Reclamation Fees Tammy Biener # 7314	0.00	75.00	
2/23/2011	CR	10	116	Cash Receipts Batch 110.00-2.00-2,01			
				Dog Reclamation Fees Steffanie Rotta # 7516	0.00	75.00	
2/23/2011	CR	10	116	Cash Receipts Batch 205.00-2.00-2,01			
				Dog Reclamation Fees Loretha Whelar # 7517	0.00	100.00	
2/23/2011	CR	10	116	Cash Receipts Batch 205.00-2.00-2,01			
				Dog Reclamation Fees Shanna Siltmai # 7518	0.00	50.00	
3/2/2011	CR	11	18	Cash Receipts Batch 205.00-2.00-2,01			
				Dog Reclamation Fees Steve Stone # 7706	0.00	50.00	
3/2/2011	CR	11	18	Cash Receipts Batch 6.00-3.00-2,011.1			
				Dog Reclamation Fees Sarah Oley # 7707	0.00	50.00	
3/2/2011	CR	11	18	Cash Receipts Batch 6.00-3.00-2,011.1			
				Dog Reclamation Fees Katie Massey # 7708	0.00	50.00	
3/2/2011	CR	11	18	Cash Receipts Batch 6.00-3.00-2,011.1			
				Dog Reclamation Fees Brad Watson # 7709	0.00	75.00	
3/7/2011	CR	11	43	Cash Receipts Batch 6.00-3.00-2,011.1			
				Dog Reclamation Fees Steve Stone # 7796	0.00	50.00	
3/7/2011	CR	11	43	Cash Receipts Batch 24.00-3.00-2,011			
				Dog Reclamation Fees Sarah Oley # 7797	0.00	50.00	
3/7/2011	CR	11	43	Cash Receipts Batch 24.00-3.00-2,011			
				Dog Reclamation Fees Katie Massey # 7798	0.00	50.00	
3/7/2011	CR	11	43	Cash Receipts Batch 24.00-3.00-2,011			
				Dog Reclamation Fees Brad Watson # 7799	0.00	75.00	
3/10/2011	CR	11	80	Cash Receipts Batch 24.00-3.00-2,011			
				Dog Reclamation Fees Elijah Darr # 7862	0.00	50.00	
3/10/2011	CR	11	80	Cash Receipts Batch 40.00-3.00-2,011			
				Dog Reclamation Fees Jason McAllist # 7866	0.00	50.00	
3/17/2011	CR	11	124	Cash Receipts Batch 40.00-3.00-2,011			
				Dog Reclamation Fees Patricia Smith # 7990	0.00	50.00	
3/17/2011	CR	11	124	Cash Receipts Batch 375.00-3.00-2,01			
				Dog Reclamation Fees Robert Turner # 7991	0.00	50.00	
3/17/2011	CR	11	124	Cash Receipts Batch 375.00-3.00-2,01			
				Dog Reclamation Fees Terry Linton # 7992	0.00	50.00	
3/22/2011	CR	11	157	Cash Receipts Batch 375.00-3.00-2,01			
				Dog Reclamation Fees Robert Turner # 8112	0.00	75.00	

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	Cash Receipts Batch 500.00-4.00-2.01					
100-004-451600 Totals:	Var: -175.00	7,000.00	0.00	50.00	7,225.00	-7,175.00
100-004 REVENUE Totals:		7,000.00	0.00	50.00	7,225.00	-7,175.00
REVENUE Totals:		7,000.00	0.00	50.00	7,225.00	-7,175.00
100 Totals:		7,000.00	0.00	50.00	7,225.00	-7,175.00
Report Totals:		7,000.00	0.00	50.00	7,225.00	-7,175.00



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk

From: Joseph W. Wuellner, City Manager

AGENDA ITEM: Agreement with ATR for Electronics Recycling

AGENDA DATE REQUESTED: January 9, 2012

ACTION REQUESTED: Approve the agreement with ATR (Advanced Technology Recycling) to pick up all electronic items at no charge to the City of Pekin.

DESCRIPTION: Effective January 1, 2012, no electronic items are allowed to be placed in a landfill. This means that an alternate means of collecting and disposing of electronic items (televisions, monitors, microwaves, keyboards, etc.) has to be utilized. We met representatives from ATR on this matter and they stated that they could provide the containers to collect the items and then send people to pick them up for disposal at no cost to the City. We will provide a secure location for the containers, (Street Department Facility) and set the times when people can drop off items.

Therefore, I recommend that this agreement be approved so that we will have a place and means to dispose of electronic items without an additional cost to the City or its residents.

FINANCIAL IMPACT: no cost

NEIGHBORHOOD CONCERNS: N/A

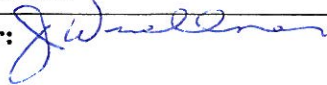
IMPACT IF APPROVED: An approved location will be established for the collection of electronic items will be designated

IMPACT IF DENIED: No approved location will be established and electronic items will not be disposed of properly

ALTERNATIVES: N/A

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark ✓ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.
✓	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES**Department Director:**

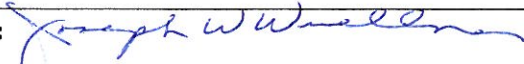
Date: 1/2/12

Finance Department (Certification of Availability of Funds):

Date: N/A

Corporation Counsel:

Date:

City Manager:

Date: 1/2/12

RECYCLING AGREEMENT

This Recycling Agreement between ATR and the City and Pekin entered into this _____ day of January 2012.

1. Background Information

ATR is committed to handling all of your equipment responsibly.

- ATR is committed to providing the clients with the highest asset recovery and recycling in a manner protective of the environment and worker health and safety.
- ATR is committed to the prevention of pollution and prevention of injury and ill health
- ATR is committed to the managing of used and end of life electronic equipment based on a re-use, recover, dispose hierarchy including on-site and downstream materials management throughout the recycling chain
- ATR is committed to the managing of Focus Materials as outlined in the Responsible Recycling (R2) Practices Standards with due diligence to protect our environment.
- ATR is committed to continuous improvement achieved through monitoring and rigorous evaluations
- ATR is committed to communicating and reinforcing this policy throughout our company, as well as to our customers, and suppliers and to the public.

2. Details of the City of Pekin Proposal

Term: 24 months with 12 month option.

Cancellation Fee: \$750.00

Where: City of Pekin location (1)

Pallets and Gaylords: Provided by ATR

Supplies and prepping for transportation: Provided by ATR

Logistics: Provided at ATR

Processing: No charge

Monitor: No charge

Televisions: No charge

The City's option to renew shall be exercised, within its sole discretion, by giving advance notice, in writing to ATR, at least 30 days prior to the end of the first term.

In addition, the City or ATR shall have the right to terminate this agreement, at any time, during its term, so long as 90 day advanced notice is given in writing of said termination.

3. ATR will collect, refurbish and recycle equipment collected from the City of Pekin Residences. All collections will include electronic recycling and possibly data destruction. An electronic collection and recycling services will be at no charge to the City of Pekin. The service includes ATR equipment pickup and transportation to ATR's locations and full service

recycling. Our full service recycling includes; equipment and supplies, prepping equipment for transportation from the City of Pekin indoor location, logistics for equipment to ATR and DOD data wipe,. Our current capabilities include collection, and processing, with additional focuses on refurbishing and remarketing. Reporting for recycled equipment will be offered at intervals requested by the City of Pekin.

This proposal and event is restricted to Residences only.

Proposed restrictions for area residences

No charges for recycling electronics, includes TV and monitors

Limit 10 electronic items to drop off.

Accepted items to be listed and provided.

4. ATR is currently involved with the Illinois DCEO E-Waste grant program and reports all collection and processing efforts to them on a quarterly basis. We furthermore are registered with the State of Illinois as a Collector/Refurbisher/Recycler and listed with our Local County and city as E-Scrap collectors and processors. ATR is a member of the Illinois Recycling Association and the National Association of Information Destruction (NAID)

a. FEIN: 83-0345248

b. EPA: 1050605049

ATR shall maintain in good standing its necessary registrations, permits, and government approvals during the term of this agreement and any extensions.

The equipment accepted is listed below. Items are subject to negotiation with City of Pekin Company.

Items Accepted

- c. Computers, Monitors, Printers, Faxes, Copiers, Laptops, TV's
- d. Main Frames, Peripherals, Modems, Telephones, Answering Machines
- e. Adding Machines, Microwave Ovens, Scanners, DVD, VCR's, Stereo Equipment
- f. Pagers, CEL phones, Camera's, Camcorders, Video Games, Software, CD/DISC
- g. Books, Small Handheld Electronics, Cables, Calculators, Shredders, UPS's
- h. Electric Motors, Scanners, Plotters, Terminals

NOT Accepted:

- i. Small Kitchen appliances. i.e. toaster, Coffee pots, blenders,
- j. Air Conditioners, White Goods, Smoke Detectors, De-Humidifiers, Vacuum's, Car Batteries
- k. Fans, Refrigerators, Stoves, Dishwashers, fluorescent bulbs

5. Equipment collected is sorted for any re-marketable/re-buildable equipment first and foremost. We keep our overall cost as low as possible during the collection phase. ATR relies on as many remarketing dollars as possible to help offset the collection efforts. Items

refurbished are marketed through our retail storefronts (2 stores), on our web store, donated to charitable organizations such as churches and schools where possible, and finally remarketed through the internet where all else fails. Equipment that doesn't meet specified standards is then processed for downstream markets such as steel, plastics, wire, circuit boards, etc. Some of our de-manufacturing is currently done in a partnership with a local company named "Futures Unlimited". Futures Unlimited employs a full time staff of trainers and supervisors that oversee mentally challenged workers. We selectively choose what is sent to them for processing, limiting their exposure to any potentially hazardous materials while enabling them to be successful in the de-manufacture process. Futures Unlimited currently de-manufactures PC's only. The remaining processing capacity is serviced from our Pontiac Illinois facilities. **Percentage of material expected to be recycled is 95% per load from a residential environment. The percentage of recycled goods has many factors, such as age and purpose/use of equipment.**

6. Data Security is of utmost importance, and ATR shall do the following:. All hard drive and other magnetic media to be either software wiped using standard DOD compliant processes or physically destroyed via shredder or punch device. All processes are video recorded 7x24 via our online DVR systems, and guaranteed destruction services are available for anyone who wants to have their hard drive physically shredded. All other equipment that may contain personal information is to be screened and verified as "clean" prior to any remarketing efforts. If equipment is being de-manufactured then it is to be physically destroyed. These items could be CELL phones, thumb drives, PDA's, Blackberry's etc. All hard drive secure storage to be video recorded and physically locked 24 hours per day, 365 days per year. Additionally, all secure areas are to be controlled via proximity badge access that logs each entry and exit and is recorded and filed in the event identification of who was in a secure area is needed.

7. ATR shall adhere to all federal, states, and local guidelines as they pertain to solid waste management and hazardous materials. ATR is ISO 14001:2004 and R2:2008 certified. All products shall be processed domestically.

8. ATR shall provide insurance, currently carried by Selective, Beasley and Beacon Hill Insurance, with limits as follows:

General Business Liability	\$1,000,000
Pollution Liability	\$5,000,000
Automobile Policies	\$1,000,000
Workman's Compensation	\$500,000
General Umbrella	\$2,000,000
Data Breach Coverage	\$1,000,000

9. Pricing for city of Pekin 2011 Electronic Recycling – Terms 24 months with 12 month extension

(a) Processing/recycling charges on a per pound and/or per unit basis

Processing Cost	<u>No charge</u> for covered CED and EED items.
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Processing Cost
Monitor and TV charge per pc
Trucking transportation
Supplies

No Charge non-covered CED and EED items

No Charge
No Charge
No Charge

Please feel free to contact us should you have any questions.

Client: The City of Pekin

Advanced Technology Recycling

Accepted by: _____

Representative: _____

Title: _____

Title: Account Executive

Date: _____

Date: 12-30-2011