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PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 SOUTH CAPITOL STREET
ON MONDAY, JANUARY 10, 2011 AT 5:30 O'CLOCK P.M.
RUSTY L. DUNN, MAYOR PRESIDING

PRESENT: COUNCIL MEMBERS, ABEL, BLANCHARD, BARRA, KORTKAMP, SCHMIDGALL, STRAND AND DUNN

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The **Pledge of Allegiance** was led by Mayor Dunn.

Roll was called and all Council Members were present.

AGENDA

Motion by Council Member Kortkamp, seconded by Council Member Barra, that **the agenda be approved as presented.** On roll call vote, all present voted Aye.

MINUTES

Motion by Council Member Kortkamp, seconded by Council Member Abel, that the **minutes of the Regular City Council Meeting of December 13, 2010 be approved as written.** On roll call vote, all present voted Aye.

PUBLIC INPUT ON AGENDA ITEMS

Fred Altman, 1304 Alexandria Way, addressed the Council on the Policy of Naming Streets. He stated it was not unusual for municipalities to name streets in honor of their home town astronauts nor was it unusual to recognize admirable people while living.

Marg Melchers, 1821 Highwood, also spoke on the merits of naming a street for Astronaut Scott Altman. She asked that Council reconsider City of Pekin Policy No.19-10/11 in regards to a posthumous requirement.

CONSENT AGENDA

Motion by Council Member Blanchard, seconded by Council Member Strand, that the **CONSENT AGENDA be approved as presented.** Mayor Dunn read and presented the following for consideration of the Consent Agenda items by Omnibus Vote. He noted the 14th Annual Martin Luther King, Jr. Breakfast would take place on Saturday, January 15, 2011 at Edison Junior High School.

1. **Receive and File Monthly Reports and Minutes:** Police Department December Report, Fire Department December Report, and Tazewell County Animal Control December Report.

2. **Proclamation:** Dr. Martin Luther King Jr. Day January 17, 2011.

3. **Resolution No. 78-10/11 –** Appointment of Dennis Kief to the Economic Development Advisory Committee to fill the unexpired term of Frank Mackaman until the First Monday in May, 2011.

4. **Receive and File** Management Representation Letter and Comments from Willock Warning & Co., P.C.

On roll call vote, all present voted Ayes.

NEW BUSINESS

Motion by Council Member Blanchard, seconded by Council Member Kortkamp, that the **INTERGOVERNMENTAL AGREEMENT FOR POLICE PROTECTION SERVICES WITH THE HOUSING AUTHORITY be approved.** Interim Police Chief Greg Nelson introduced the renewal of a 1990's agreement to provide footpatrol protection of residents by uniformed, off-duty police officers. The terms between the months of February through January remained $25.00 per hour. Council was told that the officers volunteer through an availability sign-up process. On roll call vote, all present voted Aye.

Motion by Council Member Strand, seconded by Council Member Barra, that the expenditure of $2,500.00 for **HEARTLAND WATER RESOURCES COUNCIL DUES be approved.** Interim City Manager Frank Mackaman advised Council of the previous, varied request and funding amounts for the participation in HWRC regional restoration and lobbying efforts. He presented 3 advantages and disadvantages of the partnership: investment in a region approach, river concerns, and assistance with Pekin Lake; not a core service, city's scarce funding budget, no near Pekin prospects on Heartland agenda. Council Members deliberated the matter and spoke in non support of the expenditure. On roll call vote, all present voted Nay. Motion Failed.

ORDINANCE NO. 2634-10/11
AMENDING TITLE 1, CHAPTER 8 OF THE CODE OF THE CITY OF PEKIN 1995
REGARDING DEPARTMENT OF THE CITY

Motion by Council Member Barra, seconded by Council Member Kortkamp, that the **amended Exhibit dated January 7, 2011 be substituted and Ordinance No. 2634-10/11 be adopted in final form.** Mr. Mackaman advised of the previous manager's request for Council action on bringing the code language in conformity with the practices of the individual departments and to the City Organizational Structure Chart that had been presented in December. Council Member Blanchard expressed concern as to the funding of positions that were not filled but remained listed under some department descriptions. Mr. Mackaman felt that the example question of a Finance Director/Assistant Finance Director would be a preference matter for the new City Manager. Council Member Schmidgall was informed that his request for a cost analysis report of the Early Retirement Incentive (ERI) and restructuring of departments was being completed. On roll call vote, all present voted Aye.

Motion by Council Member Abel, seconded by Council Member Strand, that the **AGREEMENT WITH ATTORNEY THOMAS HIGGINS FOR IMPOUND HEARING OFFICER be approved.** Attorney Burt Dancey briefed the Council on the mutual benefits for the attorney to provide court service at a rate that remained $110.00 per hour. He noted the scriber error in section 2 of 2010 that would be corrected for the services performed in 2011. On roll call vote, all present voted Aye.

CITY OF PEKIN POLICY NO. 19-10/11
STREET NAMING POLICY

Motion by Council Member Schmidgall, seconded by Council Member Abel, that **Policy No. 19-10/11 be adopted.** Council was advised by the City Manager that research was completed for setting written criteria in relation to the naming of streets within the City of Pekin as recommended by the Traffic Safety Committee. Discussion followed as to the issue of guidelines for living persons. A suggestion was made to review amending the guidelines to include sub-naming streets for living honorees. On roll call vote, Ayes, Schmidgall, Blanchard, Barra, Abel, Dunn; Nays, Strand, Kortkamp. Motion Carried.

Interim City Manager Mackaman distributed information packet to present the topic of **CITY MANAGER QUALITIES EXERCISE.** He sought guidance on three matters for the process of hiring a City Manager:

(1) the use of an outside firm to conduct the search
(2) the relative roles of the current and the future Councils in the process
(3) the use of a temporary screening committee to assist in evaluating applicants

(1) The Manager presented Council with the advantages and disadvantages of contracting with a recruiting firm:

- experience
- contacts with qualified people who may not be looking
- credibility
- free up staff time

- cost – 20-40% of salary figure
- unfamiliar with community
- extends time-line to find

It was the consensus of the members to begin the search with in-house staff as long as (3) a screening committee was approved and established. A firm could be use down the road if necessary.

(2) Council Members agreed it was their intention for this Council to begin the process by:
- evaluating applicants
- forward names of 10 prospects to the new Council for interviewing
- include newly elected as of April 5 in the process

(3) The use of a temporary screening committee was approved. Prior to the Council committing to a committee, the makeup of the 5 person committee was debated as to participation by a Council Member and/or a staff member. It was felt the Director of Human Resources would be beneficial to the screening process.

Director Sarah Newcomb distributed to each Council Member a packet of information to begin the search:
- City Manager Job Descriptions to demonstrate the range of qualifications sought by different cities
- Materials prepared by recruiting firms to advertise

Council was given a City Manager Qualities Exercise designed to answer the question of the most important qualities or experiences that members were seeking for the next manager. The ratings to be turned in by Thursday, January 20, 2011 would assist the staff in drafting a job description and job opening announcement to be delivered at the next Council meeting. The timeline process and advertizing strategy would also be discussed.

ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

Council Member Abel stated he was questioned over the holidays as to how the City could afford the early retirements. It was noted a report of the comparisons on ERI and new department structure would be forthcoming.

Council Member Blanchard extended the City's sympathies on the passing of Police Chief Greg Nelson's father and Denny Kief's wife's step-father.

Council set the date of February 7, 2011 at 5:30 p.m. as the FY2012 Budget Meeting. Package materials would be presented to the Council at the meeting on January 24, 2011.

Mayor Dunn requested the Clerk to send the candidates for the municipal election the agenda for the Candidate College training session.

Public Works Director Joe Wuellner introduced Ty Whitford as the recently hired Transportation Supervisor. Mr. Wuellner also announced the City was expecting 3-5 inches of snow and that a snow parking ban would be in effect at midnight for at least 24 hours.

Fred Altman, 1304 Alexandria Way, requested that the City structure some type of loan to make the required sprinkler system for a Place on Prince affordable. He asked that Council exercise their power and lead in the creation of a resolution of support from the community by each member of Council donating $50.00.

Steve Moore, 2010 Westgate, felt there was need for shelters for the homeless in Pekin.

Attorney Dancey advised that speakers were miss-informed regarding the issues related to The Place on Prince in that the Council was asked to ignore a State Fire Codes in allowing the premises to function as a Veterans boarding house and that Council did not have the power to do so.

Roger Greer, 601 Prince, spoke regarding his residence and the sprinkler requirement not being enforced in other cities.

Motion was made by Council Member Strand and seconded by Council Member Blanchard to adjourn. Motion carried by voice vote.

COUNCIL ADJOURNED AT 7:15 P.M.

Sue E. McMillan
City Clerk