



City of Pekin

REGULAR CITY COUNCIL MEETING
MONDAY, JANUARY 25, 2021
5:30 PM

Notice is hereby given that the regular meeting of the City Council of the City of Pekin, Illinois will be held on Monday, January 25, 2021 at 5:30 p.m. in the City Hall Council Chambers, 111 South Capitol Street, Pekin, Illinois 61554

To join in the meeting follow this link: <https://zoom.us/j/6898035689>. By phone, dial in and listen to the Meeting as follows: 1-312-626-6799; then enter Meeting ID 689 803 5689. Prior to the meeting, you can also submit a public comment remotely by email, by 3 PM the day of the Meeting, by sending an email to the City Clerk at smcmillan@ci.pekin.il.us and inserting in the subject line for the email "Public Comment for Meeting on January 25, 2021".

To view meeting online go to: <http://pekinil.iqm2.com> (click banner at the top that states "View live meeting") or Channel 22

1. Pledge of Allegiance

2. Call to Order

3. Approve Agenda

3.1. Approve agenda

4. Approval of Minutes

4.1. City Council - Regular Meeting - Jan 11, 2021 5:30 PM

5. Public Input

6. Consent Agenda

6.1. Accounts Payable to be Paid Proof List thru January 22, 2021

6.2. Ordinance No. 2952-21/22 Special Use Request by NuMed East Peoria, LLC for an Adult-Use Dispensing Organization located at 3249 and 3261 Court Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

6.3. Ordinance No. 2953-21/22 Site Plan Approval for 1111 Broadway Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

6.4.	Ordinance No. 2954-21/22 Parking Variance Request 1111 Broadway Street ACTION REQUESTED: Approve and Adopt the Ordinance.
6.5.	Ordinance No. 2955-21/22 Parking Variance Request 17 S 2nd Street ACTION REQUESTED: Approve and Adopt the Ordinance.
7.	New Business
7.1.	Ordinance No. 2956-20/21 Clarification of 2020 Property Tax Levy ACTION REQUESTED: Approve and Adopt the Ordinance.
7.2.	Ordinance No. 2957-20/21 Authorizing Purchase of Real Estate at 3224 Court ACTION REQUESTED: Approve and Adopt the Ordinance.
7.3.	Ordinance No. 2958-20/21 An Ordinance Creating a General Business License for the City of Pekin Illinois ACTION REQUESTED: Approve and Adopt the Ordinance.
7.4.	Resolution No. 205-20/21 Annual Investment to Greater Peoria Economic Development Council ACTION REQUESTED: Approve and Adopt the Resolution.
7.5.	Resolution No. 206-20/21 Authorization to Proceed with Utility Assistance Program Through CDBG Funding ACTION REQUESTED: Approve and Adopt the Resolution.
7.6.	Resolution No. 207-20/21 Release of Liability for Ameren Use of City Property for Gas Utility Project ACTION REQUESTED: Approve and Adopt the Resolution.
7.7.	Resolution No. 208-20/21 Short Term Lease Agreement with Garnett Wood Products for Materials Storage ACTION REQUESTED: Approve and Adopt the Resolution.
7.8.	Resolution No. 209-20/21 City of Pekin Emergency Operations Plan

ACTION REQUESTED: Approve and Adopt the Resolution.	
7.9.	Resolution No. 210-20/21 Emergency Repair for Damaged Electrical Box For Street Signal ACTION REQUESTED: Approve and Adopt the Resolution.
7.10.	Resolution No. 211-20/21 Reallocation of Mayor's Salary to Other Public Purpose ACTION REQUESTED: Approve and Adopt the Resolution.
8.	City Council or Staff Reports
9.	Executive Session 5 ILCS 120/2 (c) 1. Personnel
10.	Adjournment

 PROCEEDINGS OF THE REGULAR MEETING
 OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
 HELD IN THE COUNCIL CHAMBERS OF CITY HALL
 111 S. CAPITOL ST
 ON MONDAY JANUARY 11, 2021 AT 5:30 O'CLOCK P.M.
 MARK LUFT * CHAIR * PRESIDING

NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS WILL BE HELD ON MONDAY, JANUARY 11, 2021 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS, 111 SOUTH CAPITOL STREET, PEKIN, ILLINOIS 61554

TO JOIN IN THE MEETING FOLLOW THIS LINK:

HTTPS://ZOOM.US/J/6898035689. BY PHONE, DIAL IN AND LISTEN TO THE MEETING AS FOLLOWS: 1-312-626-6799; THEN ENTER MEETING ID 689 803 5689. PRIOR TO THE MEETING, YOU CAN ALSO SUBMIT A PUBLIC COMMENT REMOTELY BY EMAIL, BY 3 PM THE DAY OF THE MEETING, BY SENDING AN EMAIL TO THE CITY CLERK AT SMC MILLAN@CI.PE KIN.IL.US AND INSERTING IN THE SUBJECT LINE FOR THE EMAIL "PUBLIC COMMENT FOR MEETING ON JANUARY 11, 2021".

TO VIEW MEETING ONLINE GO TO: HTTP://PEKINIL.IQM2.COM (CLICK BANNER AT THE TOP THAT STATES "VIEW LIVE MEETING") OR CHANNEL 22

PLEDGE OF ALLEGIANCE

Due to the Governor's Executive Order regarding COVID-19 and the relaxing of the Open Meetings Act requirements, this meeting was held remotely via Zoom Meetings without an in person meeting location for the public to attend. Therefore, the provisions of the City Code regarding electronic attendance did not apply.

The Pledge of Allegiance was led by Councilmember Orrick.

The Clerk confirmed by roll call vote, that all Council Members were physically present.

Attendee Name	Title	Status	Arrived
Michael Garrison	Councilman	Present	5:32 PM
Rick Hilst	Councilman	Present	5:32 PM
Karen Hohimer	Councilwoman	Present	5:32 PM
Dave Nutter	Councilman	Present	5:32 PM
Lloyd Orrick	Mayor Pro-Tem	Present	5:32 PM
John P Abel	Councilman	Present	5:32 PM
Mark Luft	Mayor	Present	5:32 PM

APPROVE AGENDA

3.1. Motion to: Approve agenda

Minutes Acceptance: Minutes of Jan 11, 2021 5:30 PM (Approval of Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karen Hohimer, Councilwoman
SECONDER:	John P Abel, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

APPROVAL OF MINUTES

4.1. City Council - Regular Meeting - Dec 28, 2020 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Karen Hohimer, Councilwoman
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

PUBLIC INPUT

Mr. White addressed the Council regarding Agenda items 7.1, 7.2 and 7.3. Mr. White questioned the proposed TIF ordinances and whether there would be an increase in future taxes. Mr. White felt that passing the ordinances was poor timing during the COVID crisis and asked that the Council deny the proposed TIF ordinances. City Manager, Mr. Mark Rothert, addressed Mr. White and explained that there would be no increase in taxes. Mr. Rothert explained that a base EAV, which would stay the same for the life of the TIF, is established in that geographical area with the county and all taxing districts would levy against the TIF district. Council discussed challenging the real estate property taxes with Mr. White and how the TIF surplus works.

Mr. Jim Mangan, spoke regarding agenda items 7.1, 7.2 and 7.3. Mr. Mangan urged Council to amend the geographical area of the Court Street TIF district by reducing the area to only Court Street. Mr. Mangan also commented on agenda item 7.4 referring to the original agreement to install a sprinkler system and that no evidence was presented that the work was put on hold due to COVID related issues. Mr. Mangan requested Council vote against agenda item 7.4 to protect taxpayers. Lastly, Mr. Mangan addressed the Council regarding agenda item 7.7 stating that the public had not seen the agreements with Districts 108 and 303.

CONSENT AGENDA

- 6.1. Proclamation Human Trafficking Prevention & Awareness Month
- 6.2. 2021 Schedule of Council Meetings
- 6.3. Resolution No. 203-20/21 The Mayor's Reappointment of Karl Jordan to the Pekin Housing Authority Board for a 5-Year Term Until January 14, 2026
- 6.4. Police Department Stats - December 2020
- 6.5. Accounts Payable to be Paid Proof List thru January 8, 2021

Motion to: **Approve Consent Agenda**

Mayor Luft read the 5 items listed on the Consent Agenda.

Sara, a representative from the Center for Prevention of Abuse, gave comments about what they are doing in their efforts for Human trafficking including providing free specialized comprehensive services for survivors and training thousands of people on prevention of this crime. The Center of Prevention Abuse appreciated the City supporting human trafficking month. Initiatives included this month with retailers is to purchase a bracelet or cup of coffee to support victims. Also, Sara announced a two day education night planned this spring to host a free community night to learn more about this issue.

Mayor Luft read the proclamation for Human Trafficking Prevention & Awareness Month.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Karen Hohimer, Councilwoman
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

NEW BUSINESS

7.1. **Ordinance No. 2943-20/21 An Ordinance Approving the Redevelopment Plan and Projects for the Pekin Court Street Tax Increment Financing (TIF) District**

City Manager, Mr. Mark Rothert, presented the request to Council to approve and adopt Ordinance No. 2943-20/21 An Ordinance Approving the Redevelopment Plan and Projects for the Pekin Court Street Tax Increment Financing (TIF) District. Mr. Rothert read the request to Council stating that the use of TIF along Court Street and other major commercial corridors would be an essential tool to help address some of the major issues facing the community including economic downturn aggravated by COVID-19. Mr. Rothert continued to state that TIF districts provided a means in which communities could financially assist in the development or redevelopment of a site or area. Cities could utilize the incremental increase in taxes as a result of a redevelopment project to assist with qualifying development projects. Using the incremental revenues in the TIF District, a community could undertake economic development activities or provide incentives that otherwise might not be possible in order to encourage job creation, increase property values, and to protect the local tax base. The TIF could effectively be used to help fund eligible public works projects such as the restoration of Court or Derby Streets; various sidewalk repairs; or storm water management projects. Funds could also go to help new and existing businesses renovate, expand operations or relocate to a more suitable location. Mr. Rothert stated that there were no restrictions for TIF or BDD funds to help neighborhoods with housing stabilization, demolition of vacant structures or emergency repairs, as long as, the neighborhoods are located within the TIF District. Mr. Rothert provided the TIF Redevelopment Plan outlining the rationale, qualifications and projects of the proposed TIF District in the Council packet. Mr. Rothert added that the ordinance was one of three ordinances needed to create a TIF District. It sought to specifically adopt the TIF plan and proposed projects for the new Court Street TIF District in Pekin.

Councilmember Orrick discussed the anticipated projects over the next 23 years and how those projects would not take place until an agreement had been made with that particular developer.

Councilmember Nutter discussed agenda items 7.1, 7.2, 7.3, 7.5 and 7.6. He confirmed with the City Manager, Mr. Mark Rothert, that the effective date would be immediate after passing. Mr. Rothert added that there was a 90 day window to create a TIF from the date provided in the public notice and that 90 day period had 3 days left before another process would have to begin. Councilmember Nutter also asked for clarification from Mr. Rothert on whether there was a requirement to have agreements with the school districts prior to approving the agreement. Mr. Rothert stated the answer was no. Councilmember Nutter continued to question the school district's budget discussions with the City that Mr. Rothert stated was non-existent.

Councilmember Hilst questioned Mr. Rothert pertaining to moving certain properties in or out of the TIF district and whether that changed the dollar amount. Mr. Rothert explained that no development existed on the properties so it only made sense to add them to the new TIF district in hope that development would occur. Councilmember Hilst continued to question whether the school district was aware of the new TIF district and whether the taxing bodies had representatives at the Joint Review Board meetings. Mr. Rothert explained that their job was not to have to agree or approve anything only certify that the properties were in the TIF.

Councilmember Nutter inquired about public hearing and meetings for removing, overlapping or transferring properties to the new TIF. He felt it was required by the law. Councilmember Nutter also felt that the proposed TIF was too large and was not a supporter.

Mr. Rothert stated that the project had been ongoing for over a year and had been brought forward at multiple public meetings.

Council continued to discuss the transfer of properties and the size of the proposed new TIF.

TIF Attorney, Mr. Nick Nelson, answered Council's previous questions stating that when a property was removed that it could be done by ordinance without a public hearing and if a property was added a public hearing was required. Mr. Nelson continued to explain that an intergovernmental agreement between taxing bodies was not required before or after the creation of a new TIF and therefore would cause surplus payments to go down. Surplus agreements could be entered into between the taxing bodies and the City.

RESULT:	ADOPTED [5 TO 2]
MOVER:	John P Abel, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hohimer, Orrick, Abel, Luft
NAYS:	Rick Hilst, Dave Nutter

7.2. Ordinance No. 2944-20/21 Designating the Redevelopment Project Area for the Pekin Court Street TIF District

City Manager, Mr. Mark Rothert, presented the request to Council to approve and adopt Ordinance No. 2944-20/21 Designating the Redevelopment Project Area for the Pekin Court Street TIF District. Mr. Rothert stated that this was the second of the three to create the TIF and to designate properties.

RESULT:	ADOPTED [5 TO 2]
MOVER:	John P Abel, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hohimer, Orrick, Abel, Luft
NAYS:	Rick Hilst, Dave Nutter

7.3. Ordinance No. 2945-20/21 An Ordinance Adopting Tax Increment Allocation Financing for the Pekin Court Street TIF District

City Manager, Mr. Mark Rothert, presented the request to Council to approve and adopt Ordinance No. 2945-20/21 An Ordinance Adopting Tax Increment Allocation Financing for the Pekin Court Street TIF District. Mr. Rothert stated that this was the third required ordinance to create the TIF District.

RESULT:	ADOPTED [5 TO 2]
MOVER:	John P Abel, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hohimer, Orrick, Abel, Luft
NAYS:	Rick Hilst, Dave Nutter

- 7.4. Ordinance No. 2946-20/21 Approving and Authorizing the Execution of a TIF Redevelopment Agreement with Sud Family Limited Partnership**
City Manager, Mr. Mark Rothert, presented the request to Council to approve and adopt Ordinance No. 2946-20/21 Approving and Authorizing the Execution of a TIF Redevelopment Agreement with Sud Family Limited Partnership. Mr. Rothert summarized the request to Council stating that the City had entered into a predevelopment agreement with Sud Family Limited Partnership on 02/10/2020 and amended it on 12/11/2020 to extend its term. Once the proposed Court Street TIF district was in effect, a full redevelopment agreement would need to be entered into that encapsulates the terms of the predevelopment agreement and any amendments thereto.

Mr. Rothert explained to Council that Sud was in the process to submit their proposals to the State for a lease agreement and that the amendment Council approved last month was an extension to improve the property by the end of the year.

RESULT:	ADOPTED [5 TO 2]
MOVER:	Dave Nutter, Councilman
SECONDER:	John P Abel, Councilman
AYES:	Garrison, Hohimer, Orrick, Abel, Luft
NAYS:	Rick Hilst, Dave Nutter

- 7.5. Ordinance No. 2947-20/21 An Ordinance Providing for and Approving the Fifth Amendment to the Pekin Central Business District TIF District Redevelopment Project Area, Plan and Projects**
City Manager, Mr. Mark Rothert, presented the request to Council to approve and adopt Ordinance No. 2947-20/21 An Ordinance Providing for and Approving the Fifth Amendment to the Pekin Central Business District TIF District Redevelopment Project Area, Plan and Projects. Mr. Rothert summarized the request and stated that the recently created Court Street TIF District contained parcels from both the Central Business District TIF District and Southern Industrial Park TIF District. Overlapping parcels therefore needed to be removed from those TIF districts.

Councilmember Orrick questioned how the reimbursements would be handled and whether they were in District 108 or Rankin. Mr. Rothert stated that they were in District 108 and that there would be no change.

RESULT:	ADOPTED [5 TO 2]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Michael Garrison, Councilman
AYES:	Garrison, Hohimer, Orrick, Abel, Luft
NAYS:	Rick Hilst, Dave Nutter

- 7.6. Ordinance No. 2948-20/21 An Ordinance Providing for and Approving the Fourth Amendment to the Pekin South Industrial Park TIF District Redevelopment Project Area, Plan and Projects**

City Manager, Mr. Mark Rothert, presented the request to Council to approve and adopt Ordinance No. 2948-20/21 An Ordinance Providing for and Approving the Fourth Amendment to the Pekin South Industrial Park TIF District Redevelopment Project Area, Plan and Projects. Mr. Rothert stated that this was again the creation of a TIF containing overlapping properties that needed to be removed.

RESULT:	ADOPTED [5 TO 2]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hohimer, Orrick, Abel, Luft
NAYS:	Rick Hilst, Dave Nutter

7.7. Ordinance No. 2949-20/21 An Ordinance Declaring Surplus Revenue in the Pekin South Industrial Park Special Tax Allocation Fund and Authorizing Payment of that Surplus Revenue to the Tazewell County Treasurer for Distribution to Affected Taxing Districts on a Pro Rata Basis for Tax Year 2019 Payable 2020

City Manager, Mr. Mark Rothert, presented the request to Council to approve and adopt Ordinance No. 2949-20/21 An Ordinance Declaring Surplus Revenue in the Pekin South Industrial Park Special Tax Allocation Fund and Authorizing Payment of that Surplus Revenue to the Tazewell County Treasurer for Distribution to Affected Taxing Districts on a Pro Rata Basis for Tax Year 2019 Payable 2020. Mr. Rothert stated that On October 22, 2012, the City of Pekin adopted Tax Increment Financing for the Pekin South Industrial Park Conservation Area Tax Increment Financing District. On October 9, 2012 the City entered into an Intergovernmental Agreement with Pekin Public School District No. 108, Rankin Elementary School District No. 98 and Pekin Community High School District No. 303 for a declaration of a surplus for that area in the amount of 25%. This was a contractual agreement to declare that annual surplus every year amounting to \$22,599.60. Mr. Rothert explained that it would be distributed to Tazewell County Treasurer for redistribution to the taxing districts.

Councilmember Nutter questioned if the reimbursement that came out of the CBD happened at the same time every year as the Southern one.

Mr. Rothert stated yes but clarified that it was not a surplus but a reimbursement of capital costs. The TIF consultants send the City the amount based on the intergovernmental agreement of what should be reimbursed and the City then would request validation of capital expenditures from the school districts to reimburse them.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	John P Abel, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

7.8. Ordinance No. 2950-20/21 Authorizing Donation of Surplus Personal Property

City Manager, Mr. Mark Rothert, presented the request to Council to approve and adopt Ordinance No. 2950-20/21 Authorizing Donation of Surplus Personal Property. Mr. Rothert summarized the request and stated that the City of Pekin Fire Department had purchased and installed new, podded sleeping units for firefighters in its fire stations as part of its COVID-19 renovations. As a result of such renovations, the City had no further need or use for the bed frames and

mattresses in use by the Fire Department prior to the renovation. The Fire Department desired to donate the unneeded bed frames and mattresses to a charitable organization within the City of Pekin that could repurpose them to help those in the City in need of such items.

Council discussed the total number of units was around 25.

Councilmember Nutter spoke in favor of the agenda item.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Garrison, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

- 7.9. Ordinance No. 2951-20/21 Providing for the issuance of not to exceed \$25,600,000 General Obligation Refunding Bonds**
- City Manager, Mr. Mark Rothert, presented the agenda item to Council to approve and adopt Ordinance No. 2951-20/21 Providing for the issuance of not to exceed \$25.6M General Obligation Refunding Bonds. Mr. Rothert explained that the purpose of the ordinance was to refinance certain outstanding IEPA loans of the City. The bond ordinance was to provide for the levy and collection of direct annual taxes sufficient to pay the bonds, abatement of taxes if sufficient revenues existed, authorization of the sale of the bonds to the purchaser thereof, and provisions for the execution of an escrow agreement in connection with such issuance. Mr. Rothert continued to explained that since the original issuance of the IEPA loans, market interest rates had become progressively favorable for re-financing where the City could recognize interest savings of up to \$650K from a refinance. The original IEPA loans were issued to finance improvements to the wastewater treatment plant. Additionally, funding was added to this bond issuance to address the City's remaining phases of its Combined Sewer Overflow (CSO) project. Bond payments, annually, would be made out of the Sewer Fund. Staff would distribute an RFQ for an underwriter, select an underwriter, and move forward with the bond issuance within the authorized timeframe upon Council approval.

Councilmember Hilst questioned if the IEPA loan would strictly be paid back out of the sewerage fund and not any other funding sources.

Finance Director, Mr. Bruce Marston, explained that the bond payments for both the refinancing of IEPA loans and additional funds that were withdrawn for the CSO project would be paid out of the sewerage funds.

City Engineer, Ms. Josie Esker, added that the \$5.6M was for Phase 3A part of the project that was underway and that Phase 3B and 3C still needed to be completed and was not part of the current cost. Ms. Esker explained that the intention was to do another IEPA loan.

Councilmember Hilst also questioned how much money was in the sewerage fund reserves. Mr. Marston stated that the cash reserves was approximately \$6.5M and fluctuates throughout the fiscal year with revenues and expenditures. Mr. Marston added that the Environmental Protection Agency required the City maintain a certain cash balance and that the approval of the agenda item would eliminate that requirement.

Councilmember Hilst questioned if the City could then use the sewerage fund reserves to pay ourselves back instead of the bank. Ms. Esker reminded Council that the City had quite a few projects during the fiscal year.

Council also discussed the cost savings over the life of the bond versus a conventional loan and the hope to receive a very low interest rate.

Ms. Esker confirmed that the \$5.6M was to cover the Leander contract.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rick Hilst, Councilman
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

7.10. Resolution No. 204-20/21 Approve Intergovernmental Agreement with Tazewell County for Planimetric Data

City Manager, Mr. Mark Rothert, presented the agenda item to Council to approve and adopt Resolution No. 204-20/21 Approve Intergovernmental Agreement with Tazewell County for Planimetric Data. Mr. Rothert summarized the request and explained that the purpose was to obtain planimetric data of the City's roads, sidewalks, inlets and manholes. The City would receive this data at a drastically reduced price (20% local match) by partnering with neighboring communities and due to a regional grant obtained by Tri-County Regional Planning. Planimetric data would provide a GIS map with line segments showing the edges of pavement, sidewalks, manholes, and inlets. Having this data would save staff time when putting together roadway and sidewalk plans. Also, the data was needed for the City's future ADA transition plan, and it was much more cost effective to obtain the data as part of this grant.

Council discussed how the current GIS system did not have the detailed line work or tools to estimate quantities of existing sidewalks for repair. Ms. Esker stated that adding signs was not part of the contract but believed a map of that already existed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rick Hilst, Councilman
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

7.11. Discussion of Future Road Maintenance

City Manager, Mr. Mark Rothert, presented the discussion to Council regarding future road maintenance. Mr. Rothert provided Council a large 11 x 17 spreadsheet showing the different funding available to the city, the five grants received for transportation, and current or proposed projects.

City Engineer, Ms. Josie Esker, stated that her priorities mostly related to future engineering from Derby Street to the downtown area. Ms. Esker added that the spreadsheet offered proposed funding options. Ms. Esker continued to discuss the different types of funding for a few of the projects.

Mr. Rothert, summarized the CBD TIF funds.

Councilmember Orrick spoke in favor of doing an engineering study in 2021 for Derby Street and getting all the sidewalks downtown ADA compliant.

Council discussed the Court Street project and how the State caused delays to move the project forward.

Council continued to discuss the projects listed on the spreadsheet and the costs associated with each.

Ms. Esker felt it was cohesive to do the engineering upfront.

RESULT:	PRESENTED
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7.12. Discussion - Business Licensing Ordinance

City Manager, Mr. Mark Rothert, presented the discussion to Council regarding a business license ordinance. Mr. Rothert proposed that there would be no cost to the businesses and would be done online to be less burdensome. Mr. Rothert felt it was important to bring a level of awareness and to be able to communicate with such businesses.

Mayor Luft spoke in favor of the ordinance.

Councilmember Orrick expressed concern that it was not just a registration and would not be in favor of a license, but only a registration.

City Attorney, Ms. Katherine Swise, stated that the ordinance was drafted as a license subject to revocation for violations to the code providing another tool to get compliance with other parts of the code. Ms. Swise stressed that revocation of license was a harsh penalty and not taken lightly or done unless other avenues had not been successful. Addressing a daily penalty for failing to register could be added for a registry similar to the golf cart or motorized bike ordinance.

Mayor Luft informed Council of past issues with businesses such as massage parlors and businesses holding a liquor license.

Police Chief, John Dossey, explained to Council the difference between chronic nuisance and citing a business with a license for code violations. Chief gave the example of a business on Court Street in which had a secondhand dealer license and had gone years with local ordinance tickets. The license was suspended or revoked and the property was able to get cleaned up providing another level of authority for that one business that puts up a fight. Chief spoke in favor of creating a license with revocation for the one business that defiantly disobeys the code, but felt a registry was also good.

Council discussed how property maintenance codes do not shut down businesses immediately, the burden of submitting a floor plan and supporting documentation, and how other cities had addressed the issue.

Ms. Swise added that submitting a floor plan was helpful to the fire department and a hearing would be provided prior to a license being revoked. Ms. Swise also stated that under chronic nuisance the property owners would be responsible, not the business.

Councilmember Orrick expressed desire to amend the code in lieu of creating a new code ordinance.

Councilmember Abel felt it did not make a difference but felt the City would have more control with the option of a license.

Councilmembers Hohimer, Nutter and Garrison spoke in favor of creating a registry with minimal paperwork.

Councilmember Hilst stated he would like feedback from business owners.

Mayor Luft directed Council to provide any input to the City Manager on whether they felt an ordinance or registry would be more appropriate by the end of the day Friday.

RESULT:	PRESENTED
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CITY COUNCIL OR STAFF REPORTS

City Manager, Mr. Mark Rothert, announced plans to open City Hall on Friday forseeing the region moving into Tier 2.

Councilmember Orrick commented on the drive-thru at Dunkin Donuts backing onto Court Street and requested something be done.

Councilmember Nutter expressed appreciation to the Street Department cleaning up the down trees from the ice storm and requested a status update on BC BBQ.

Mr. Rothert stated that the developer was notified that there was a repayment option required.

Councilmember Hilst requested a status update on hiring a public works director.

Mr. Rothert advised that it was ongoing and would like to see more applications as it had been a challenge to fill.

Councilmember Hilst also inquired about the property on Elizabeth Street and requested an accounts receivable report be provided monthly.

Mr. Rothert stated that a lease agreement was needed with the South Tower and the City was looking to sell.

Mayor Luft welcomed everyone to the year 2021.

EXECUTIVE SESSION 5 ILCS 120/2 (C) IF APPLICABLE

ADJOURNMENT

The meeting was closed at 7:52 PM

**REQUEST FOR COUNCIL ACTION**

Agenda Date: January 25, 2021
To: Council Members
From: Roy Beckham,

AGENDA ITEM: Accounts Payable to be Paid Proof List thru January 22, 2021

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/21/2021

Date:

Accounts Payable

To Be Paid Proof List

User: mkflatley
 Printed: 01/21/2021 - 11:11AM
 Batch: 41122.01.2021 - AP 1/22/2021



City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description	Reference				
AAA Certified Confidential Security Corp									
10891									
87105	12/31/2020	84.00	0.00	01/22/2021				No	
100-990-569000 Other Contractual Service					disposal of confidential material 12/2-12/30/20				
87105 Total:		84.00							
87112	12/31/2020	130.00	0.00	01/22/2021				No	
100-761-569000 Other Contractual Service					disposal of confidential material 12/2-12/30/21				
87112 Total:		130.00							
AAA Certified Confidentialia		214.00							
Advance Auto Parts									
12965									
1356	12/22/2020	40.00	0.00	01/22/2021				No	
501-501-534000 Automotive Expense					light sockets bus dept				
1356 Total:		40.00							
1512	12/4/2020	139.66	0.00	01/22/2021				No	
223-023-534000 Automotive Expense					brake valves sw11				
1512 Total:		139.66							
*** 1733	12/8/2020	5.58	0.00	01/22/2021				No	
525-525-534000 Automotive Expense					kubota fuses airport				
1733 Total:		5.58							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
1856	12/17/2020	6.14	0.00	01/22/2021				No	
100-761-534000 Automotive Expense				push fastener squad #51710					
1856 Total:		6.14							
1916	12/21/2020	193.98	0.00	01/22/2021				No	
100-032-534000 Automotive Expense				st backoe batteries					
1916 Total:		193.98							
1933	12/21/2020	-96.99	0.00	01/22/2021				No	
100-761-534000 Automotive Expense				defect battery return pd					
1933 Total:		-96.99							
1946	12/22/2020	49.90	0.00	01/22/2021				No	
501-501-534000 Automotive Expense				headlight bulbs bus dept					
1946 Total:		49.90							
1959	12/22/2020	6.08	0.00	01/22/2021				No	
100-761-534000 Automotive Expense				brake caliper bolt					
1959 Total:		6.08							
1965	12/22/2020	-6.08	0.00	01/22/2021				No	
100-761-534000 Automotive Expense				reutrn bolt squad 5106					
1965 Total:		-6.08							
2007	12/28/2020	186.56	0.00	01/22/2021				No	
100-032-534000 Automotive Expense				pads and rotors, axle seals st 420					
2007 Total:		186.56							
*** 2055	12/30/2020	129.97	0.00	01/22/2021				No	
100-032-534000 Automotive Expense				brakes st 420					
2055 Total:		129.97							
2058	12/30/2020	-67.98	0.00	01/22/2021				No	
223-023-534000 Automotive Expense				brake valve return					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	2058 Total:	-67.98							
2064	12/30/2020	214.44	0.00	01/22/2021	brake pad stock bus dept			No	
501-501-534000 Automotive Expense									
	2064 Total:	214.44							
2117	1/4/2021	42.16	0.00	01/22/2021	fuel filter yw 4			No	
223-025-534000 Automotive Expense									
	2117 Total:	42.16							
2270	1/7/2021	67.98	0.00	01/22/2021	brake valve for sw			No	
223-023-534000 Automotive Expense									
	2270 Total:	67.98							
2271	1/7/2021	5.50	0.00	01/22/2021	lightbulbs bus			No	
501-501-534000 Automotive Expense									
	2271 Total:	5.50							
*** 2588	12/28/2020	7.98	0.00	01/22/2021	headlight bulb st 454			No	
100-032-534000 Automotive Expense									
	2588 Total:	7.98							
2606	12/28/2020	48.79	0.00	01/22/2021	hub seal st 420			No	
100-032-534000 Automotive Expense									
	2606 Total:	48.79							
2931	12/9/2020	82.99	0.00	01/22/2021	kubota battery airport			No	
525-525-534000 Automotive Expense									
	2931 Total:	82.99							
3330	12/22/2020	345.74	0.00	01/22/2021	pads and rotors squad #5179			No	
100-761-534000 Automotive Expense									
	3330 Total:	345.74							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	Advance Auto Parts Total:	1,402.40							
Allegra Print & Imaging 10016 62491	1/15/2021	214.75	0.00	01/22/2021				No	
	100-990-520200 Office Supplies				city logo envelopes				
	62491 Total:	214.75							
	Allegra Print & Imaging To	214.75							
Altorfer Inc 10019 pc330167116	12/2/2020	456.92	0.00	01/22/2021				No	
	100-034-534000 Automotive Expense				tensioner for ladder 1 repairs				
	pc330167116 Total:	456.92							
pc330167171	12/3/2020	223.26	0.00	01/22/2021				No	
	100-034-534000 Automotive Expense				tightener for engine 2 repairs				
	pc330167171 Total:	223.26							
wo430049613	12/15/2020	757.82	0.00	01/22/2021				No	
	231-031-534400 Equipment Repairs				transfer switches for gen set wwtp 12/15/20				
	wo430049613 Total:	757.82							
	Altorfer Inc Total:	1,438.00							
Amazon 10020 433534958989	12/17/2020	141.14	0.00	01/22/2021	Poli-0cap	expense		No	
	100-068-580401 Building Repair				2 USB-C travel hubs for EOC				
	433534958989 Total:	141.14							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
434376984679	12/11/2020	165.30	0.00	01/22/2021	COVI-D019	expense		No	
501-501-522400 General Supplies				face masks and 15 thermometers					
434376984679 Total:		165.30							
438878764574	11/16/2020	1,300.89	0.00	01/22/2021				No	
100-009-599802 Computer Hardware				scanners for finance department					
438878764574 Total:		1,300.89							
438938954886	11/18/2020	99.64	0.00	01/22/2021				No	
100-763-522400 General Supplies				toner cartridge					
438938954886 Total:		99.64							
439896837783	12/8/2020	62.99	0.00	01/22/2021				No	
100-034-529000 Equipment				LED conversion kit for flashlights					
439896837783 Total:		62.99							
444973468534	11/18/2020	25.99	0.00	01/22/2021				No	
100-763-522400 General Supplies				10 pack of 8gb flash drives					
444973468534 Total:		25.99							
445564533643	12/23/2020	29.00	0.00	01/22/2021				No	
100-068-522400 General Supplies				dawn powerwash detergent/gallon					
445564533643 Total:		29.00							
447586735367	1/7/2021	26.04	0.00	01/22/2021				No	
100-763-520200 Office Supplies				2 desk staplers					
447586735367 Total:		26.04							
449975766796	1/7/2021	378.54	0.00	01/22/2021				No	
100-068-580401 Building Repair				drinking fountain at city hall					
449975766796 Total:		378.54							
454894383766	11/6/2020	995.28	0.00	01/22/2021				No	
100-009-599802 Computer Hardware				EOC-12 USB hub and 12 wireless mouse					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description	Reference				
454894383766 Total:		995.28							
455839634694	11/18/2020	35.45	0.00	01/22/2021				No	
100-761-529000 Equipment		chair mat							
455839634694 Total:		35.45							
458554389488	12/25/2020	45.55	0.00	01/22/2021				No	
100-068-522400 General Supplies		pine-sol/3 cases							
458554389488 Total:		45.55							
458585548345	11/5/2020	212.50	0.00	01/22/2021				No	
100-766-520200 Office Supplies		disinfecting wipes							
458585548345 Total:		212.50							
459675545573	11/19/2020	68.19	0.00	01/22/2021				No	
100-761-520200 Office Supplies		7 desk calendars							
459675545573 Total:		68.19							
464466789657	12/3/2020	21.58	0.00	01/22/2021				No	
100-034-599802 Computer Hardware		ethernet cable							
464466789657 Total:		21.58							
465793933466	12/10/2020	19.49	0.00	01/22/2021				No	
100-763-522400 General Supplies		countertop paper towel holder							
465793933466 Total:		19.49							
468356985988	12/1/2020	-99.64	0.00	01/22/2021				No	
100-763-522400 General Supplies		returned toner cartridge							
468356985988 Total:		-99.64							
468738543476	12/14/2020	30.98	0.00	01/22/2021				No	
100-761-522400 General Supplies		paper towel holder							
468738543476 Total:		30.98							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
468776585386	12/3/2020	70.88	0.00	01/22/2021				No	
100-068-559000 Medical Expense/supplies				touchless thermometer and first aid kit					
468776585386 Total:		70.88							
469878985568	11/6/2020	41.00	0.00	01/22/2021				No	
100-009-599802 Computer Hardware				chip badge reader					
469878985568 Total:		41.00							
475374768375	11/27/2020	91.89	0.00	01/22/2021				No	
100-763-520200 Office Supplies				toner cartridge					
475374768375 Total:		91.89							
478844763369	12/3/2020	29.85	0.00	01/22/2021				No	
100-009-599802 Computer Hardware				3 wireless mouse					
478844763369 Total:		29.85							
*** 486843474753	12/3/2020	29.75	0.00	01/22/2021				No	
100-761-529000 Equipment				step stool					
*** 486843474753	12/3/2020	19.99	0.00	01/22/2021				No	
100-761-520200 Office Supplies				drawer organizer					
486843474753 Total:		49.74							
493464793498	11/12/2020	441.10	0.00	01/22/2021	COVI-D019	expense		No	
501-501-522400 General Supplies				masks for employees and students					
493464793498 Total:		441.10							
497787934478	12/17/2020	41.96	0.00	01/22/2021				No	
501-501-520200 Office Supplies				2021 calendars					
497787934478 Total:		41.96							
537964643969	11/21/2020	291.20	0.00	01/22/2021	COVI-D019	expense		No	
501-501-522400 General Supplies				masks for employees and kids					
537964643969 Total:		291.20							
558584467499	12/21/2020	58.99	0.00	01/22/2021				No	

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
100-761-592604 Emergency Services Team					CIERT-endorscope inspection camera				
558584467499 Total:		58.99							
563567955634	12/1/2020	22.98	0.00	01/22/2021				No	
100-763-522400 General Supplies					2- 4 cubicle hangers				
563567955634 Total:		22.98							
567585554459	12/19/2020	-378.54	0.00	01/22/2021				No	
100-068-580401 Building Repair					returned drinking fountain				
567585554459 Total:		-378.54							
576373594879	11/23/2020	18.99	0.00	01/22/2021				No	
100-068-522400 General Supplies					cleaning supplies				
576373594879 Total:		18.99							
584457743798	12/22/2020	20.99	0.00	01/22/2021				No	
699-069-522400 General Supplies					rotary nozzle				
584457743798 Total:		20.99							
596366437553	12/23/2020	20.99	0.00	01/22/2021				No	
100-068-522400 General Supplies					dawn powerwash starter kit				
596366437553 Total:		20.99							
636754444398	11/24/2020	317.74	0.00	01/22/2021				No	
100-009-599802 Computer Hardware					5 charge cables and 5 chargers for phones				
636754444398 Total:		317.74							
646439766695	12/3/2020	93.76	0.00	01/22/2021				No	
100-763-529000 Equipment					4 holster locking forks				
646439766695 Total:		93.76							
658777947884	12/22/2020	11.99	0.00	01/22/2021				No	
699-069-522400 General Supplies					pressure washer nozzle				

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
658777947884	Total:	11.99							
673938983664	11/18/2020	23.86	0.00	01/22/2021				No	
100-761-520200	Office Supplies			document tray/jones					
673938983664	Total:	23.86							
675489674597	11/30/2020	45.55	0.00	01/22/2021				No	
100-068-522400	General Supplies			pine-sol/3 cases					
675489674597	Total:	45.55							
743884883944	12/18/2020	15.99	0.00	01/22/2021				No	
699-069-522400	General Supplies			cutting torch tips					
743884883944	Total:	15.99							
757447594965	12/31/2020	26.94	0.00	01/22/2021				No	
501-501-522400	General Supplies			doorstops and bungee dords					
757447594965	Total:	26.94							
765893675649	12/7/2020	959.96	0.00	01/22/2021				No	
100-068-584009	General Public Improvements			new drop boxes					
765893675649	Total:	959.96							
784466464348	12/22/2020	99.00	0.00	01/22/2021				No	
699-069-529000	Equipment			cleaning wand					
784466464348	Total:	99.00							
846785434346	11/26/2020	218.88	0.00	01/22/2021				No	
100-009-599802	Computer Hardware			MDT's and station ipads					
846785434346	Total:	218.88							
847998668384	12/20/2020	76.47	0.00	01/22/2021				No	
699-069-522400	General Supplies			cutting torch consumables/lugnut socket					
847998668384	Total:	76.47							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
848386685789	11/23/2020	26.76	0.00	01/22/2021				No	
100-068-522400 General Supplies				cleaning supplies					
848386685789 Total:		26.76							
848979358683	12/17/2020	152.88	0.00	01/22/2021				No	
100-761-529000 Equipment				12 power strips for EOC					
848979358683 Total:		152.88							
849833969877	12/2/2020	119.90	0.00	01/22/2021				No	
100-761-529000 Equipment				10 iphone chargers for EOC					
849833969877 Total:		119.90							
864658836959	12/7/2020	65.49	0.00	01/22/2021				No	
100-761-592604 Emergency Services Team				endoscope CIERT					
864658836959 Total:		65.49							
873338845488	12/16/2020	25.27	0.00	01/22/2021				No	
501-501-529000 Equipment				step stool for students					
873338845488 Total:		25.27							
887399839336	12/14/2020	-19.49	0.00	01/22/2021				No	
100-763-522400 General Supplies				returned countertop and paper towel holder					
887399839336 Total:		-19.49							
894447478755	11/20/2020	287.49	0.00	01/22/2021				No	
100-761-592500 Crime Prevention Expense				microphone for P10					
894447478755 Total:		287.49							
934977557546	12/10/2020	25.96	0.00	01/22/2021				No	
100-763-520200 Office Supplies				drawer organizer for breakroom					
934977557546 Total:		25.96							
955394776789	12/11/2020	692.30	0.00	01/22/2021	COVI-D019	expense		No	
501-501-522400 General Supplies				face masks and 15 thermometers					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description	Reference				
955394776789 Total:		692.30							
977687476495	11/29/2020	60.66	0.00	01/22/2021				No	
100-068-522400 General Supplies				carpet foam and bar keepers cleanser					
977687476495 Total:		60.66							
994436349558	12/11/2020	252.64	0.00	01/22/2021				No	
100-032-529000 Equipment				grease gun					
994436349558 Total:		252.64							
Amazon Total:		7,960.93							
Amerencilco									
10021									
*** 0483154119	1/5/2021	46.11	0.00	01/22/2021				No	
100-032-550500 Electricity For Street Li				traffic sign margaret x 3rd	11/30/20-1/3/21				
0483154119 Total:		46.11							
*** 0780071001	1/8/2021	13.36	0.00	01/22/2021				No	
100-032-550500 Electricity For Street Li				metered st lights petri ln	12/3/20 - 1/6/21				
0780071001 Total:		13.36							
*** 0963065243	1/4/2021	1,269.41	0.00	01/22/2021				No	
100-068-550100 Utilities				various public property	10/28-12/22/20				
*** 0963065243	1/4/2021	46.16	0.00	01/22/2021				No	
100-068-550100 Utilities				1411 elmgrove tower	11/26-12/29/20				
*** 0963065243	1/4/2021	160.72	0.00	01/22/2021				No	
501-501-550100 Utilities				1130 koch unit b	11/15-12/15/20				
*** 0963065243	1/4/2021	160.72	0.00	01/22/2021				No	
699-069-550100 Utilities				1130 koch unit b	11/15-12/15/20				
*** 0963065243	1/4/2021	55.17	0.00	01/22/2021				No	
223-026-550100 Utilities				201 s 2nd	11/03-12/06/20				
*** 0963065243	1/4/2021	768.09	0.00	01/22/2021				No	
100-034-550100 Utilities				various fire dept locations	11/05-12/17/20				
*** 0963065243	1/4/2021	172.28	0.00	01/22/2021				No	

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description	Reference				
100-032-550100 Utilities				1140 koch and 1208 koch 11/16-12/116/20					
*** 0963065243	1/4/2021	592.73	0.00	01/22/2021				No	
525-525-550100 Utilities				various airport locations 11/02-12/03/20					
*** 0963065243	1/4/2021	61.00	0.00	01/22/2021				No	
231-031-550100 Utilities				606 s front st 11/25-12/29/20					
0963065243 Total:		3,286.28							
*** 1270092007	1/8/2021	127.30	0.00	01/22/2021				No	
525-525-550100 Utilities				13906 airport ln 12/03/20-01/06/21					
1270092007 Total:		127.30							
Amerencilco Total:		3,473.05							
Area Recycling, Inc.									
10417									
4818190	12/31/2020	6,897.29	0.00	01/22/2021				No	
223-026-566502 Recycling Expense				curbside fee 12/1 - 12/31/20					
4818190 Total:		6,897.29							
Area Recycling, Inc. Total:		6,897.29							
Arlington/Roe & Co., Inc.									
13142									
1459620	12/23/2020	3,900.00	0.00	01/22/2021				No	
525-000-180000 Prepaid Expenses				airport liability insurance 1/1/21-1/1/22					
1459620 Total:		3,900.00							
Arlington/Roe & Co., Inc. T		3,900.00							
Atlas Supply Company									
10038									
020640-01	10/5/2020	-83.98	0.00	01/22/2021				No	
100-068-522400 General Supplies				garbage bags					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	020640-01 Total:	-83.98							
020784-01	10/13/2020	-129.98	0.00	01/22/2021				No	
100-068-522400	General Supplies				cleaning disinfectant				
	020784-01 Total:	-129.98							
021584-01	1/18/2021	369.99	0.00	01/22/2021				No	
100-068-522400	General Supplies				glass cleaner				
	021584-01 Total:	369.99							
021703	12/21/2020	311.75	0.00	01/22/2021				No	
501-501-522400	General Supplies				cleaning towels bus dept				
	021703 Total:	311.75							
021965	1/12/2020	455.71	0.00	01/22/2021				No	
100-068-522400	General Supplies				trash can liners, roll and fold towels				
	021965 Total:	455.71							
	Atlas Supply Company To	923.49							
BestDrive LLC									
10075									
58023237	1/5/2021	1,319.00	0.00	01/22/2021				No	
100-034-534000	Automotive Expense				alignment and grabber for engine 3 repairs				
	58023237 Total:	1,319.00							
	BestDrive LLC Total:	1,319.00							
CDW Government Inc									
10106									
5850391	12/23/2020	3,591.45	0.00	01/22/2021				No	
100-009-538000	Maintenance Agreements				adobe subscription 12/20-11/21				

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
5850391 Total:		3,591.45							
CDW Government Inc Tot		3,591.45							
Centre State International Trucks, Inc. 10109									
272723	12/18/2020	795.94	0.00	01/22/2021				No	
100-032-534000 Automotive Expense					pump assembly st 433				
272723 Total:		795.94							
272817	12/30/2020	3,686.68	0.00	01/22/2021				No	
100-032-534000 Automotive Expense					injector, gaskets, fuel tube, st 433				
272817 Total:		3,686.68							
272829	12/30/2020	82.89	0.00	01/22/2021				No	
100-032-534000 Automotive Expense					rail seals st 433				
272829 Total:		82.89							
272832	12/30/2020	-900.00	0.00	01/22/2021				No	
100-032-534000 Automotive Expense					ref 272817 core return st 433 credit				
272832 Total:		-900.00							
Centre State International T		3,665.51							
Chemsearch 10818									
7213593	12/23/2020	537.50	0.00	01/22/2021				No	
100-068-569000 Other Contractual Service					water treatment city hall 12/23/20				
7213593 Total:		537.50							
Chemsearch Total:		537.50							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
CINTAS Corporation 10115									
4064476714	10/15/2020	89.81	0.00	01/22/2021				No	
231-031-569000 Other Contractual Service				uniforms wwtp 10/15/20					
4064476714 Total:		89.81							
4065228863	10/22/2020	89.81	0.00	01/22/2021				No	
231-031-569000 Other Contractual Service				uniforms wwtp 10/22/20					
4065228863 Total:		89.81							
4069822925	12/10/2020	175.71	0.00	01/22/2021				No	
699-069-569000 Other Contractual Service				uniforms wwtp 12/12/1-12/10/20					
4069822925 Total:		175.71							
4070417280	12/17/2020	175.71	0.00	01/22/2021				No	
699-069-569000 Other Contractual Service				shop towels uniforms 12/11-12/15/2020					
4070417280 Total:		175.71							
4071001411	12/23/2020	83.04	0.00	01/22/2021				No	
699-069-569000 Other Contractual Service				shop towels uniforms 12/11 12/22/2020					
4071001411 Total:		83.04							
4071001594	12/23/2020	175.71	0.00	01/22/2021				No	
699-069-569000 Other Contractual Service				uniforms wwtp 12/18-12/23/2020					
4071001594 Total:		175.71							
4071631791	12/30/2020	175.71	0.00	01/22/2021				No	
699-069-569000 Other Contractual Service				shop towels uniforms 12/25/-12/29/2020					
4071631791 Total:		175.71							
CINTAS Corporation Total		965.50							

City Solutions Consulting LLC
14124

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
55	1/18/2021	2,880.00	0.00	01/22/2021				No	
270-270-560500 Consulting Services				consulting fees 01/04-01/18/21					
55 Total:		2,880.00							
City Solutions Consulting L		2,880.00							
Comcast Cable 11073									
*** 203130107121	12/26/2020	43.78	0.00	01/22/2021				No	
501-501-569000 Other Contractual Service				phone 1/1/21 - 1/31/21					
203130107121 Total:		43.78							
*** 203130447667	1/4/2021	203.35	0.00	01/22/2021				No	
100-032-569000 Other Contractual Service				traffic camera 2820 court st 1/11 - 2/10/21					
203130447667 Total:		203.35							
*** 203130449291	1/1/2021	123.35	0.00	01/22/2021				No	
100-032-569000 Other Contractual Service				traffic camera 1340 Park ave 1/8-02/07/21					
203130449291 Total:		123.35							
*** 203130449325	1/2/2021	123.35	0.00	01/22/2021				No	
100-032-569000 Other Contractual Service				traffic camera 1500 s 2nd st 1/09-02/08/21					
203130449325 Total:		123.35							
*** 203130641400	1/1/2021	123.35	0.00	01/22/2021				No	
100-032-569000 Other Contractual Service				traffic camera 2600 s 2nd st 1/6/-02/05/21					
203130641400 Total:		123.35							
*** 203200090660	12/19/2020	303.80	0.00	01/22/2021				No	
525-525-550300 Telephone				phone 12/23/20 - 1/22/21					
203200090660 Total:		303.80							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description	Reference				
Comcast Cable Total:		920.98							
Constellation Newenergy/Gas Division									
13810									
*** 3063493	12/14/2020	1,106.87	0.00	01/22/2021				No	
100-068-550100 Utilities				electricity/gas 11/1-11/30/20					
*** 3063493	12/14/2020	283.10	0.00	01/22/2021				No	
501-501-550100 Utilities				electricity/gas 11/1-11/30/20					
*** 3063493	12/14/2020	283.08	0.00	01/22/2021				No	
699-069-550100 Utilities				electricity/gas 11/1-11/30/20					
*** 3063493	12/14/2020	724.61	0.00	01/22/2021				No	
100-034-550100 Utilities				electricity/gas 11/1-11/30/20					
*** 3063493	12/14/2020	696.43	0.00	01/22/2021				No	
100-032-550100 Utilities				electricity/gas 11/1-11/30/20					
*** 3063493	12/14/2020	706.92	0.00	01/22/2021				No	
525-525-550100 Utilities				electricity/gas 11/1-11/30/20					
*** 3063493	12/14/2020	6,382.89	0.00	01/22/2021				No	
231-031-550100 Utilities				electricity/gas 11/1-11/30/20					
*** 3063493	12/14/2020	291.60	0.00	01/22/2021				No	
100-068-550100 Utilities				electricity/gas 11/1-11/30/20					
3063493 Total:		10,475.50							
Constellation Newenergy/G		10,475.50							
Core & Main									
10255									
n524048	12/30/2020	2,117.87	0.00	01/22/2021				No	
231-030-564000 Sewer Maintenance/Improvement				pipe repair n 5th / stock items					
n524048 Total:		2,117.87							
n537604	1/4/2021	1,164.74	0.00	01/22/2021				No	
231-030-564000 Sewer Maintenance/Improvement				pvc and sewer weldfor repairs					
n537604 Total:		1,164.74							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
Core & Main Total:		3,282.61							
Curtis 1000 Inc - Midwest 10143									
*** 6171293	12/16/2020	636.78	0.00	01/22/2021				No	
100-006-551000 Printing And Publications					ap laser checks				
6171293 Total:		636.78							
6181265	12/30/2020	650.50	0.00	01/22/2021				No	
100-006-551000 Printing And Publications					ap laser checks				
6181265 Total:		650.50							
Curtis 1000 Inc - Midwest		1,287.28							
David Burling Excavating Inc 10091									
42714	1/6/2021	3,400.00	0.00	01/22/2021				No	
100-068-536300 Snow Removal - Salt					snow removal 01/01-01/03/21				
42714 Total:		3,400.00							
David Burling Excavating In		3,400.00							
EJ Equipment 11489									
p27179	1/6/2021	674.76	0.00	01/22/2021				No	
231-033-534000 Automotive Expense					hd hose, heavy duty clamps for sweeper				
p27179 Total:		674.76							
p27208	1/7/2021	404.66	0.00	01/22/2021				No	
231-033-534000 Automotive Expense					suction nose liner and assembly for sweeper				
p27208 Total:		404.66							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description		Reference			
EJ Equipment Total:		1,079.42							
F.C.I.Excavating, Inc 11009									
2260	1/11/2021	20,573.00	0.00	01/22/2021				No	
231-000-150700 Sewers				2106 susan hope sewer lateral install					
2260 Total:		20,573.00							
F.C.I.Excavating, Inc Total:		20,573.00							
Fidelity Security Life Insurance Co 13930									
164627758	12/22/2020	1,933.91	0.00	01/22/2021				No	
695-095-517506 Vision Coverage				1/1-1/31/21 vision coverage					
164627758 Total:		1,933.91							
Fidelity Security Life Insur		1,933.91							
Firestone Tire & Service 10191									
224467	12/22/2020	265.50	0.00	01/22/2021				No	
100-761-534000 Automotive Expense				tires squad 5106					
224467 Total:		265.50							
Firestone Tire & Service To		265.50							
Gasvoda & Associates, Inc 12737									
2002681	12/23/2020	2,527.00	0.00	01/22/2021				No	
231-031-534400 Equipment Repairs				stator for west sludge pump system					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description	Reference				
2002681 Total:		2,527.00							
Gasvoda & Associates, Inc		2,527.00							
GFI Digital									
13867									
*** 1820260	12/14/2020	169.74	0.00	01/22/2021				No	
100-001-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	289.03	0.00	01/22/2021				No	
100-990-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	67.46	0.00	01/22/2021				No	
100-006-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	115.77	0.00	01/22/2021				No	
100-763-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	69.33	0.00	01/22/2021				No	
100-763-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	53.65	0.00	01/22/2021				No	
100-761-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	183.36	0.00	01/22/2021				No	
100-764-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	22.86	0.00	01/22/2021				No	
100-032-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	14.24	0.00	01/22/2021				No	
100-034-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	26.17	0.00	01/22/2021				No	
501-501-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	19.82	0.00	01/22/2021				No	
501-501-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	3.77	0.00	01/22/2021				No	
501-501-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	72.58	0.00	01/22/2021				No	
501-501-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	46.00	0.00	01/22/2021				No	
501-501-538000 Maintenance Agreements				copier usage 11/9-12/8/20					
*** 1820260	12/14/2020	46.01	0.00	01/22/2021				No	
699-069-538000 Maintenance Agreements				copier usage 11/9-12/8/20					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description	Reference				
1820260 Total:		1,199.79							
*** 1839557	1/12/2021	88.33	0.00	01/22/2021				No	
100-763-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	45.53	0.00	01/22/2021				No	
100-761-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	245.86	0.00	01/22/2021				No	
100-764-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	10.95	0.00	01/22/2021				No	
100-032-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	14.38	0.00	01/22/2021				No	
100-034-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	27.49	0.00	01/22/2021				No	
100-034-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	0.19	0.00	01/22/2021				No	
100-034-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	67.64	0.00	01/22/2021				No	
100-034-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	59.24	0.00	01/22/2021				No	
501-501-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	59.23	0.00	01/22/2021				No	
699-069-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	163.92	0.00	01/22/2021				No	
100-001-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	346.50	0.00	01/22/2021				No	
100-990-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	63.29	0.00	01/22/2021				No	
100-006-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	59.41	0.00	01/22/2021				No	
100-763-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
*** 1839557	1/12/2021	51.56	0.00	01/22/2021				No	
501-501-538000 Maintenance Agreements				copier usage 12/9/20-1/8/21					
1839557 Total:		1,303.52							
GFI Digital Total:		2,503.31							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
Harris Pest Control 10251									
107903	1/7/2021	75.00	0.00	01/22/2021				No	
501-501-569000 Other Contractual Service					pest control bus dept 1/7/21				
107903 Total:		75.00							
107904	1/7/2021	75.00	0.00	01/22/2021				No	
100-068-566600 Pest Control					pest control at street dept 01/07/21				
107904 Total:		75.00							
107905	1/7/2021	110.00	0.00	01/22/2021				No	
100-068-566600 Pest Control					pest control city hall and fire houses 1/7/21				
107905 Total:		110.00							
107906	1/7/2021	215.00	0.00	01/22/2021				No	
231-031-566600 Pest Control					pest control wwtp 1/7/21				
107906 Total:		215.00							
107907	1/7/2021	60.00	0.00	01/22/2021				No	
525-525-566600 Pest Control					pest control airport 12/3/20 - 1/7/21				
107907 Total:		60.00							
Harris Pest Control Total:		535.00							
Hopkins, William 14334									
121920	12/19/2020	50.00	0.00	01/22/2021				No	
501-501-557200 License And Inspection Fees					cdl reimbursement				
121920 Total:		50.00							
Hopkins, William Total:		50.00							

Hunter Hydro-vac Inc

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
10280									
108513	1/7/2021	680.00	0.00	01/22/2021				No	
231-031-569000 Other Contractual Service				wash down and pull solids from residual lift station 1/7/21					
108513 Total:		680.00							
Hunter Hydro-vac Inc Tota		680.00							
i3 Broadband									
12074									
2020-01-01	1/1/2021	5,912.12	0.00	01/22/2021				No	
100-009-550300 Telephone				telephone 1/1/21 - 1/31/21					
2020-01-01 Total:		5,912.12							
i3 Broadband Total:		5,912.12							
IL American Water									
10291									
*** 210001081786	1/8/2021	24.63	0.00	01/22/2021				No	
100-068-550100 Utilities				400 s 7th st yd hy 12/04/21-01/06/21					
210001081786 Total:		24.63							
*** 210001171146	1/11/2021	104.24	0.00	01/22/2021				No	
501-501-550100 Utilities				1130 koch st 12/08/20-01/08/21					
*** 210001171146	1/11/2021	104.24	0.00	01/22/2021				No	
699-069-550100 Utilities				1130 koch st 12/08/20-01/08/21					
210001171146 Total:		208.48							
*** 210001359625	1/8/2021	24.63	0.00	01/22/2021				No	
100-068-550100 Utilities				925 court st yd hy 12/04/21-01/06/21					
210001359625 Total:		24.63							
*** 210003041258	1/11/2021	49.23	0.00	01/22/2021				No	
100-068-550100 Utilities				1118 derby st yd hy 11/7/20-01/08/21					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description		Reference			
210003041258 Total:		49.23							
*** 210003326348	1/7/2021	24.61	0.00	01/22/2021				No	
100-068-550100 Utilities				800 mary st yd hy 12/2/20-1/4/21					
210003326348 Total:		24.61							
*** 220001944051	1/11/2021	431.31	0.00	01/22/2021				No	
100-032-550100 Utilities				1200 koch st 11/7/20-01/08/21					
220001944051 Total:		431.31							
IL American Water Total:		762.89							
IL Dept of Employment Security 10322									
*** 0803028	1/8/2021	77,860.41	0.00	01/22/2021	COVI-D019	expense		No	
501-501-518200 Unemployment Insurance				unemployment-COVID					
0803028 Total:		77,860.41							
IL Dept of Employment Se		77,860.41							
IL Dept of Revenue 10298									
0-126-298-128	1/14/2021	41.06	0.00	01/22/2021				No	
525-525-599000 Miscellaneous				late fee for nov 2020 st-70					
0-126-298-128 Total:		41.06							
0-168-502-800	1/14/2021	364.00	0.00	01/22/2021				No	
525-000-218800 Sales Tax Payable				airport fuel sales tax 12/20					
0-168-502-800 Total:		364.00							
IL Dept of Revenue Total:		405.06							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
IL Office of the Attorney General 12976									
010821	1/8/2021	780.00	0.00	01/22/2021				No	
100-000-219005 State Fees Payable					sex offender registration fee portion				
	010821 Total:	780.00							
	IL Office of the Attorney G	780.00							
IL Oil Marketing Equipment 10313									
8747	1/4/2021	100.13	0.00	01/22/2021				No	
231-031-522400 General Supplies					couplings for temporary sludge bypass line				
	8747 Total:	100.13							
	IL Oil Marketing Equipmen	100.13							
IL State Police 12975									
01082021	1/8/2021	780.00	0.00	01/22/2021				No	
100-000-219000 Accounts Payable					sex offender registration fee portion				
	01082021 Total:	780.00							
	IL State Police Total:	780.00							
Illini Plumbing, Inc. 12264									
14422	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000 Other Contractual Service					plumbing inspection 1505 s 6th st 11/20/20				
	14422 Total:	99.00							
14423	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000 Other Contractual Service					plumbing inspection 2108 wildwood dr 11/23/20				

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	14423 Total:	99.00							
14424	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000	Other Contractual Service				plumbing inspection 11/23/20				
	14424 Total:	99.00							
14425	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000	Other Contractual Service				plumbing inspections 1305 s 9th 11/25/20				
	14425 Total:	99.00							
14426	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000	Other Contractual Service				plumbing inspections 1431 matilda 11/27/20				
	14426 Total:	99.00							
14427	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000	Other Contractual Service				plumbing inspections 205 enterprise 11/30/20				
	14427 Total:	99.00							
14428	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000	Other Contractual Service				plumbing inspections 1461 valle vista dr 11/18/20				
	14428 Total:	99.00							
14429	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000	Other Contractual Service				plumbing inspections 1505 s 6th 11/18/20				
	14429 Total:	99.00							
14430	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000	Other Contractual Service				plumbing inspections 811 n second 11/5/20				
	14430 Total:	99.00							
14431	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000	Other Contractual Service				plumbing inspections 1017 caroline 11/18/20				
	14431 Total:	99.00							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description		Reference			
14432	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000 Other Contractual Service					plumbing inspections 2018 sierra 11/6/20				
14432 Total:		99.00							
14433	1/3/2021	188.00	0.00	01/22/2021				No	
100-793-569000 Other Contractual Service					plumbing inspections becks final 11/9 - 11/13/20				
14433 Total:		188.00							
14434	1/3/2021	99.00	0.00	01/22/2021				No	
100-793-569000 Other Contractual Service					plumbing inspections 16 point east court 11/5/20				
14434 Total:		99.00							
14466	1/11/2021	3,303.53	0.00	01/22/2021				No	
231-030-569000 Other Contractual Service					oakwood lift station repairs 1/11/2021				
14466 Total:		3,303.53							
Illini Plumbing, Inc. Total:		4,679.53							
Interstate Billing Service, Inc									
12346									
3021980829	1/6/2021	300.00	0.00	01/22/2021				No	
223-025-534000 Automotive Expense					DPF cleaning on wy4				
3021980829 Total:		300.00							
Interstate Billing Service, In		300.00							
IWIRC									
10335									
*** 325130	11/2/2020	100.00	0.00	01/22/2021				No	
501-501-559000 Medical Expense/supplies					annual exam mc bus dept				
325130 Total:		100.00							
326701	12/14/2020	100.00	0.00	01/22/2021				No	

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
501-501-559000 Medical Expense/supplies					annual physical da				
326701 Total:		100.00							
326808	12/14/2020	115.00	0.00	01/22/2021				No	
501-501-559000 Medical Expense/supplies					pre emplooyment physical rd				
326808 Total:		115.00							
326885	12/14/2020	100.00	0.00	01/22/2021				No	
501-501-559000 Medical Expense/supplies					annual physical dh				
326885 Total:		100.00							
327011	12/14/2020	100.00	0.00	01/22/2021				No	
501-501-559000 Medical Expense/supplies					annual physical rm				
327011 Total:		100.00							
327657	12/21/2020	115.00	0.00	01/22/2021				No	
501-501-559000 Medical Expense/supplies					pre employment physical bc				
327657 Total:		115.00							
32770	12/16/2020	100.00	0.00	01/22/2021				No	
699-069-559000 Medical Expense/supplies					pe employment physical bh				
32770 Total:		100.00							
327915	12/21/2020	100.00	0.00	01/22/2021				No	
501-501-559000 Medical Expense/supplies					annual physical jr				
327915 Total:		100.00							
327950	12/18/2020	74.00	0.00	01/22/2021				No	
501-501-559000 Medical Expense/supplies					annual physical es				
327950 Total:		74.00							
327957	12/17/2020	100.00	0.00	01/22/2021				No	
501-501-559000 Medical Expense/supplies					annual physical js				

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	327957 Total:	100.00							
	IWIRC Total:	1,004.00							
IX Controls									
13373									
380	12/17/2020	7,193.00	0.00	01/22/2021				No	
100-068-534200 Buildings And Grounds Rep					economizer controls				
	380 Total:	7,193.00							
382	1/11/2021	1,412.20	0.00	01/22/2021				No	
100-068-534200 Buildings And Grounds Rep					hvac work station and valve at city hall				
	382 Total:	1,412.20							
	IX Controls Total:	8,605.20							
Johnson Mechanical Service Inc.									
11213									
135198	12/31/2020	356.50	0.00	01/22/2021				No	
100-034-534400 Equipment Repairs					coffee machine repair and service				
	135198 Total:	356.50							
	Johnson Mechanical Serv	356.50							
KDL Machining									
11506									
11885	1/5/2120	250.00	0.00	01/22/2021				No	
231-031-534400 Equipment Repairs					remove frozen actuator from control valve wwtp				
	11885 Total:	250.00							
	KDL Machining Total:	250.00							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
Kimball Midwest 11679									
8496949	1/4/2021	143.48	0.00	01/22/2021				No	
231-030-522400 General Supplies				promax fl green, power crystal for shop					
8496949 Total:		143.48							
8504864	1/6/2021	494.00	0.00	01/22/2021				No	
100-032-522400 General Supplies				moly grease					
8504864 Total:		494.00							
Kimball Midwest Total:		637.48							
Laser Electric Inc 10367									
sc21743	12/26/2020	297.38	0.00	01/22/2021				No	
100-032-532000 Electronic Equipment Main				signal maintenance court st & 8th st 11/6/2020					
sc21743 Total:		297.38							
Laser Electric Inc Total:		297.38							
Let It Shine 10375									
21012065	1/4/2021	72.00	0.00	01/22/2021				No	
100-761-534000 Automotive Expense				squad car washes 12/2020					
21012065 Total:		72.00							
Let It Shine Total:		72.00							
Maurer-Stutz Inc 10402									
40739	12/31/2020	980.00	0.00	01/22/2021	WILL-00CT	enr		No	
231-000-150800 Sewer Improvements				easement docs for williamsburg ct pipes					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
	40739 Total:	980.00							
40744	12/31/2020	1,520.00	0.00	01/22/2021				No	
270-270-560500 Consulting Services				survey of 228 margaret					
	40744 Total:	1,520.00							
	Maurer-Stutz Inc Total:	2,500.00							
McKesson Medical-Surgical Inc. MMSGGS									
10431									
17123994	1/5/2021	105.30	0.00	01/22/2021	COVI-D019	equip		No	
100-761-522400 General Supplies				10 boxes disposable masks					
	17123994 Total:	105.30							
	McKesson Medical-Surgica	105.30							
McNeilus Truck & Manufacturing									
10410									
4941929	1/6/2021	3,830.71	0.00	01/22/2021				No	
100-032-534000 Automotive Expense				tipper cart for sw12					
	4941929 Total:	3,830.71							
	McNeilus Truck & Manufa	3,830.71							
Menards									
10414									
93606	12/10/2020	169.94	0.00	01/22/2021				No	
100-068-529000 Equipment				storage shelves for city hall basement					
	93606 Total:	169.94							
94947	1/5/2021	98.18	0.00	01/22/2021				No	
100-068-522400 General Supplies				paint and supplies for street dept					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	94947 Total:	98.18							
94981	1/5/2021	182.33	0.00	01/22/2021	paint, toilet paper holder, paint brushes			No	
100-034-522400	General Supplies								
	94981 Total:	182.33							
95013	1/6/2021	28.86	0.00	01/22/2021	paint and supplies for street dept			No	
100-068-522400	General Supplies								
	95013 Total:	28.86							
95077	1/7/2021	149.99	0.00	01/22/2021	inspection camera to look into sludge feed lines			No	
231-031-529000	Equipment								
	95077 Total:	149.99							
95093	1/7/2021	25.59	0.00	01/22/2021	aluminum pips and metal clamps			No	
100-034-522400	General Supplies								
	95093 Total:	25.59							
95131	1/8/2021	74.39	0.00	01/22/2021	cleaning supplies for station			No	
100-034-522400	General Supplies								
	95131 Total:	74.39							
95156	1/8/2021	9.96	0.00	01/22/2021	paint roller covers			No	
100-034-522400	General Supplies								
	95156 Total:	9.96							
95311	1/12/2021	182.92	0.00	01/22/2021	clamps and bars to repair carts sw			No	
223-023-522400	General Supplies								
	95311 Total:	182.92							
95393	1/31/2021	61.88	0.00	01/22/2021	cleaning supplies for station			No	
100-034-522400	General Supplies								
	95393 Total:	61.88							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	Menards Total:	984.04							
MES Inc 10415 cm124101	1/6/2021	-80.00	0.00	01/22/2021	returned badges			No	
100-034-529000 Equipment									
	cm124101 Total:	-80.00							
in1535644	12/31/2020	76.54	0.00	01/22/2021	4 badges			No	
100-034-529000 Equipment									
	in1535644 Total:	76.54							
in1535646	12/31/2020	370.44	0.00	01/22/2021	24 badges			No	
100-034-529000 Equipment									
	in1535646 Total:	370.44							
in1536679	1/6/2021	285.53	0.00	01/22/2021	5 flashlights			No	
100-034-529000 Equipment									
	in1536679 Total:	285.53							
	MES Inc Total:	652.51							
Midwest Transit Equipment 10421 r35100555501	10/7/2020	74.20	0.00	01/22/2021	diagnostics on bus 1815			No	
501-501-534000 Automotive Expense									
	r35100555501 Total:	74.20							
r35100555601	10/26/2020	74.20	0.00	01/22/2021	diagnostics on bus 1724			No	
501-501-534000 Automotive Expense									
	r35100555601 Total:	74.20							
x10105516003	12/14/2020	16.00	0.00	01/22/2021				No	

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
501-501-534000 Automotive Expense					body fluid kits				
x10105516003 Total:		16.00							
x10105524601	10/6/2020	29.70	0.00	01/22/2021				No	
501-501-534000 Automotive Expense					switch				
x10105524601 Total:		29.70							
Midwest Transit Equipmen		194.10							
Mucciante Heating and Cooling									
13682									
1093	1/11/2021	374.18	0.00	01/22/2021				No	
100-068-534200 Buildings And Grounds Rep					hvac repairs at city hall				
1093 Total:		374.18							
Mucciante Heating and Co		374.18							
Mutual Wheel									
10439									
2581556	12/28/2020	229.60	0.00	01/22/2021				No	
100-032-534000 Automotive Expense					pintle hitch and trailer ring for st420				
2581556 Total:		229.60							
Mutual Wheel Total:		229.60							
MyFleetCenter.Com									
13381									
36635	12/1/2020	62.98	0.00	01/22/2021				No	
100-761-534000 Automotive Expense					oil change squad 5163				
36635 Total:		62.98							
36637	12/1/2020	62.98	0.00	01/22/2021				No	

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
100-761-534000 Automotive Expense					oil change squad 5176				
36637 Total:		62.98							
36669	12/2/2020	62.98	0.00	01/22/2021				No	
100-761-534000 Automotive Expense					oil change squad 5104				
36669 Total:		62.98							
36833	12/9/2020	62.98	0.00	01/22/2021				No	
100-761-534000 Automotive Expense					oil change squad 5173				
36833 Total:		62.98							
36881	12/11/2020	62.98	0.00	01/22/2021				No	
100-761-534000 Automotive Expense					oil change squad 5162				
36881 Total:		62.98							
37417	1/5/2021	62.98	0.00	01/22/2021				No	
100-761-534000 Automotive Expense					oil change squad 5175				
37417 Total:		62.98							
MyFleetCenter.Com Total		377.88							
NAPA Auto Parts of Pekin									
10441									
447245	12/18/2020	6.18	0.00	01/22/2021				No	
100-032-534000 Automotive Expense					st414 - pipe cap				
447245 Total:		6.18							
448087	12/30/2020	267.90	0.00	01/22/2021				No	
231-033-534000 Automotive Expense					tymco sweeper - air filters				
448087 Total:		267.90							
NAPA Auto Parts of Pekin		274.08							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
Nationserve of Peoria 13705									
18641042	11/25/2020	700.00	0.00	01/22/2021				No	
100-068-534200 Buildings And Grounds Rep					fire station 3 garage door service				
18641042 Total:		700.00							
Nationserve of Peoria Tota		700.00							
Nolan, Brittany 14333									
expense-0121	1/19/2021	50.00	0.00	01/22/2021				No	
501-501-557200 License And Inspection Fees					cdl reimbursement				
expense-0121 Total:		50.00							
Nolan, Brittany Total:		50.00							
Nuvve Corporation 14259									
185	12/18/2020	29,000.00	0.00	01/22/2021				No	
501-000-151500 Machinery And Equipment					nuvve charger, electric bus project				
185 Total:		29,000.00							
Nuvve Corporation Total:		29,000.00							
O'Reilly Automotive Stores, Inc. 10456									
1262-433926	12/15/2020	374.69	0.00	01/22/2021				No	
525-525-534000 Automotive Expense					fuel pump airport				
1262-433926 Total:		374.69							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	O'Reilly Automotive Stores	374.69							
Otto Baum Co Inc 10462									
2009006-2x	11/30/2020	9,322.19	0.00	01/22/2021	SIDE-0020	contr		No	
445-041-534900	Sidewalk Renovations				ada ramp at 14th & state st				
	2009006-2x Total:	9,322.19							
2009006-3x	12/16/2020	867.46	0.00	01/22/2021	SIDE-0020	contr		No	
445-041-534900	Sidewalk Renovations				sidewalk concrete testing				
	2009006-3x Total:	867.46							
209995011x	10/30/2020	6,041.72	0.00	01/22/2021				No	
231-030-569000	Other Contractual Service				remove old manhole and replace sectn of sewer lateral				
	209995011x Total:	6,041.72							
	Otto Baum Co Inc Total:	16,231.37							
PDC Laboratories Inc 10473									
19447585	12/31/2020	6,066.25	0.00	01/22/2021				No	
231-031-561300	Testing Fees And Expenses				water testing 11/16/20 - 12/21/20				
	19447585 Total:	6,066.25							
	PDC Laboratories Inc Total:	6,066.25							
PDC Services 10474									
4818027	12/31/2020	961.80	0.00	01/22/2021				No	
231-031-536400	Sludge Removal				sludge to landfill 12/16-12/30/20				
	4818027 Total:	961.80							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
PDC Services Total:		961.80							
Pekin Police Premium Trust									
11610									
32	1/18/2021	100,355.52	0.00	01/22/2021				No	
695-095-517509 Police BCBS Health Ins Plan					police premium 02/2021				
32 Total:		100,355.52							
Pekin Police Premium Trus		100,355.52							
Pekin Shoe Repair									
10490									
5667	1/10/2021	191.20	0.00	01/22/2021				No	
223-025-554300 Uniforms And Tools					safety boots for doug deal				
5667 Total:		191.20							
Pekin Shoe Repair Total:		191.20							
Peoria Area Convention and Visitors Bureau									
10841									
4177	11/17/2020	20,000.00	0.00	01/22/2021				No	
208-208-551600 Dues And Subscriptions					funding city contribution may 2020-april 2021				
4177 Total:		20,000.00							
Peoria Area Convention and		20,000.00							
Peoria Journal Star									
10343									
in1361173	12/2/2000	71.76	0.00	01/22/2021				No	
231-030-551000 Printing And Publications					notice for lift station proposals				

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	in1361173 Total:	71.76							
in1364292	10/2/2020	813.75	0.00	01/22/2021				No	
100-001-551000	Printing And Publications				sale of city owned property listing				
	in1364292 Total:	813.75							
	Peoria Journal Star Total:	885.51							
Praxair Distribution Inc									
10518									
61066022	12/31/2020	72.86	0.00	01/22/2021				No	
100-034-524000	Lease/rental Of Equipment				rental on torch gas cylinder 11/20-12/20/20				
	61066022 Total:	72.86							
	Praxair Distribution Inc To	72.86							
Puritan Springs Water									
10766									
12242020	12/24/2020	13.51	0.00	01/22/2021				No	
525-525-569000	Other Contractual Service				water for airport 12/21/20				
	12242020 Total:	13.51							
	Puritan Springs Water Tota	13.51							
Quadient, Inc									
11228									
58093485	12/14/2020	180.00	0.00	01/22/2021				No	
100-990-524000	Lease/rental Of Equipment				postage machine lease 1/31/21-4/12/21				
	58093485 Total:	180.00							
	Quadient, Inc Total:	180.00							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description		Reference			
Quality Water Solutions 12492									
0006568	1/1/2021	438.55	0.00	01/22/2021				No	
100-068-522400 General Supplies				softener salt 11/30/20					
0006568 Total:		438.55							
Quality Water Solutions To		438.55							
Roanoke Concrete Products 10553									
192761	12/16/2020	723.25	0.00	01/22/2021				No	
231-033-564100 Drainage Improvements				flowable for repair on washington st					
192761 Total:		723.25							
192798	12/17/2020	263.00	0.00	01/22/2021				No	
231-033-564100 Drainage Improvements				flowable for repair washington st					
192798 Total:		263.00							
Roanoke Concrete Product		986.25							
SAFEBuilt, LLC 14115									
0074396	12/31/2020	8,145.00	0.00	01/22/2021				No	
100-793-560500 Consulting Services				consult fees 12/1-12/31/21					
0074396 Total:		8,145.00							
SAFEBuilt, LLC Total:		8,145.00							
Schwartz Electric 10579									
15234	12/22/2020	208.30	0.00	01/22/2021				No	
100-068-534200 Buildings And Grounds Rep				replaced damaged breakers					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	15234 Total:	208.30							
15239	12/22/2020	1,545.92	0.00	01/22/2021				No	
501-501-534200 Bldg & Grnds Maint/Repairs					light install at bus dept, vent fan repair				
	15239 Total:	1,545.92							
15265	12/30/2020	5,308.32	0.00	01/22/2021				No	
100-032-534400 Equipment Repairs					st light georgianne and florence				
	15265 Total:	5,308.32							
15266	12/30/2020	474.00	0.00	01/22/2021				No	
100-032-534400 Equipment Repairs					work on st light 2103 parkway drive				
	15266 Total:	474.00							
15267	12/30/2020	7,073.26	0.00	01/22/2021				No	
100-032-534400 Equipment Repairs					installation of new pole 1907 memorial				
	15267 Total:	7,073.26							
15268	12/30/2020	-3,200.00	0.00	01/22/2021				No	
100-032-534400 Equipment Repairs					credit for pole, arm, and head inv 15267				
	15268 Total:	-3,200.00							
15269	12/30/2020	6,294.19	0.00	01/22/2021				No	
100-032-534400 Equipment Repairs					st light 2110 sunset				
	15269 Total:	6,294.19							
15270	12/30/2020	-3,200.00	0.00	01/22/2021				No	
100-032-534400 Equipment Repairs					credit for pole, arm, and head invoice 15269				
	15270 Total:	-3,200.00							
	Schwartz Electric Total:	14,503.99							

Secretary of State

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
10583									
c53740	1/8/2021	151.00	0.00	01/22/2021				No	
100-761-557200	License And Inspection Fees			squad license renewal 5131					
	c53740 Total:	151.00							
	Secretary of State Total:	151.00							
Seico Inc									
10587									
38091	12/29/2020	791.00	0.00	01/22/2021				No	
100-009-599802	Computer Hardware			SEOS badges					
	38091 Total:	791.00							
	Seico Inc Total:	791.00							
Sentry Safety Supply, Inc.									
10882									
*** 0250414in	9/16/2020	214.44	0.00	01/22/2021				No	
100-032-554300	Uniforms And Tools			safety jackets and pants overalls					
*** 0250414in	9/16/2020	214.44	0.00	01/22/2021				No	
223-023-554300	Uniforms And Tools			safety jackets and pants overalls					
	0250414in Total:	428.88							
	Sentry Safety Supply, Inc.	428.88							
SHI International Corp									
12297									
b12747282	12/16/2021	2,064.00	0.00	01/22/2021				No	
100-009-599802	Computer Hardware			laptop for engineering dept					
	b12747282 Total:	2,064.00							
b12774100	12/21/2021	3,333.00	0.00	01/22/2021				No	
100-009-538000	Maintenance Agreements			HID systems 8/21/20-8/20/21					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
b12774100 Total:		3,333.00							
SHI International Corp Tot		5,397.00							
SIKICH LLP									
13539									
*** 481705	12/31/2020	35,174.59	0.00	01/22/2021				No	
100-990-560100 Auditing Fees					auditing city and library				
*** 481705	12/31/2020	2,575.00	0.00	01/22/2021				No	
900-762-569000 Other Contractual Service					auditing tpccc				
*** 481705	12/31/2020	4,494.36	0.00	01/22/2021				No	
231-031-560100 Auditing Fees					auditing sewearge				
*** 481705	12/31/2020	1,560.54	0.00	01/22/2021				No	
223-023-560100 Auditing Fees					auditing solid waste				
*** 481705	12/31/2020	2,590.50	0.00	01/22/2021				No	
270-270-560100 Auditing Fees					auditing cbd				
*** 481705	12/31/2020	2,590.50	0.00	01/22/2021				No	
273-273-560100 Auditing Fees					auditing sbd				
*** 481705	12/31/2020	4,369.51	0.00	01/22/2021				No	
261-319-560100 Auditing Fees					auditing cdbg				
481705 Total:		53,355.00							
SIKICH LLP Total:		53,355.00							
St. John's Lutheran Church									
14335									
01192021	1/19/2021	65.00	0.00	01/22/2021				No	
100-001-598100 Public Relations					memorial contribution for mark reeder				
01192021 Total:		65.00							
St. John's Lutheran Church		65.00							

Standard Heating & Cooling

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
13042									
sd13639	11/30/2021	721.00	0.00	01/22/2021				No	
100-068-534200 Buildings And Grounds Rep				repair heater at south side fire station					
sd13639 Total:		721.00							
sd13878	12/29/2020	1,137.00	0.00	01/22/2021				No	
100-068-534200 Buildings And Grounds Rep				fire station 3 boiler maintenance					
sd13878 Total:		1,137.00							
Standard Heating & Coolin		1,858.00							
Stock & Field									
11569									
126	12/21/2021	3.99	0.00	01/22/2021				No	
501-501-522400 General Supplies				pine sol cleaner					
126 Total:		3.99							
Stock & Field Total:		3.99							
TAPCO									
10629									
i663482	2/27/2020	350.00	0.00	01/22/2021				No	
100-032-523000 Traffic/Street Signs & Marking				rail road signs					
i663482 Total:		350.00							
TAPCO Total:		350.00							
Tazewell County Landfill									
10635									
4818070	12/31/2020	28,555.36	0.00	01/22/2021				No	
223-023-566500 Landfill Expense				landfill fees 12/16/20-12/31/20					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
4818070 Total:		28,555.36							
Tazewell County Landfill T		28,555.36							
Tazewell Towing 10641 201487	1/5/2021	95.00	0.00	01/22/2021				No	
100-032-534000 Automotive Expense				tow of street #9					
201487 Total:		95.00							
Tazewell Towing Total:		95.00							
TC3 13425 *** 1291	1/1/2021	40,908.00	0.00	01/22/2021				No	
100-034-520905 Public Safety Dispatching Fee				public dispatching fees 02/21-04/21					
*** 1291	1/1/2021	159,724.00	0.00	01/22/2021				No	
100-761-520905 Public Safety Dispatching Fee				public dispatching fees 02/21-04/21					
1291 Total:		200,632.00							
TC3 Total:		200,632.00							
Teleflex 13887 9503460153	12/31/2020	1,119.72	0.00	01/22/2021				No	
100-034-522500 Emergency Medical Supplie				airtraq's					
9503460153 Total:		1,119.72							
9503479130	1/7/2021	3,875.00	0.00	01/22/2021				No	
100-034-529000 Equipment				5 airtraq wifi camera					
9503479130 Total:		3,875.00							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	Teleflex Total:	4,994.72							
Thomson Reuters 12771									
843626429	1/1/2021	228.50	0.00	01/22/2021				No	
100-009-538000	Maintenance Agreements				west information 12/1-12/31/20				
	843626429 Total:	228.50							
	Thomson Reuters Total:	228.50							
Topless Tree Service 14332									
1005	1/5/2021	525.00	0.00	01/22/2021				No	
100-032-536000	Tree Removal / Replacemen				emergency call/500 block s 7th				
	1005 Total:	525.00							
1006	1/5/2021	787.50	0.00	01/22/2021				No	
100-032-536000	Tree Removal / Replacemen				608 monge dr/removed limbs				
	1006 Total:	787.50							
1007	1/5/2021	525.00	0.00	01/22/2021				No	
100-032-536000	Tree Removal / Replacemen				corner of tazewell & oakdale/removed storm damage				
	1007 Total:	525.00							
1008	1/5/2021	525.00	0.00	01/22/2021				No	
100-032-536000	Tree Removal / Replacemen				1000 block broadway/remove large limbs				
	1008 Total:	525.00							
1009	1/5/2021	350.00	0.00	01/22/2021				No	
100-032-536000	Tree Removal / Replacemen				9th & winter/removed tree from car and 2 large limbs				
	1009 Total:	350.00							
1010	1/5/2021	525.00	0.00	01/22/2021				No	

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
100-032-536000 Tree Removal / Replacemen					429 south st/cleared street from large limbs				
1010 Total:		525.00							
1016	1/6/2021	350.00	0.00	01/22/2021	sheridan rd & lick creek/removed trees			No	
100-032-536000 Tree Removal / Replacemen									
1016 Total:		350.00							
Topless Tree Service Total:		3,587.50							
Topless Tree Service Inc									
10657									
2020-329	12/31/2020	610.00	0.00	01/22/2021	stump work 1016 s 6th st 12/29/20			No	
100-032-536000 Tree Removal / Replacemen									
2020-329 Total:		610.00							
2020-330	12/31/2020	952.00	0.00	01/22/2021	remove dead trees 1303 n capitol st 12/30/20			No	
100-032-536000 Tree Removal / Replacemen									
2020-330 Total:		952.00							
2020-331	12/31/2020	700.00	0.00	01/22/2021	dead tree 1418 delray st 10/16/20			No	
100-032-536000 Tree Removal / Replacemen									
2020-331 Total:		700.00							
2020-332	12/31/2020	540.00	0.00	01/22/2021	stump clean up 1216 market st 12/04/2020			No	
100-032-536000 Tree Removal / Replacemen									
2020-332 Total:		540.00							
2020-333	12/31/2020	2,598.00	0.00	01/22/2021	remove dead trees 1016 s 6th st 10/22/2020			No	
100-032-536000 Tree Removal / Replacemen									
2020-333 Total:		2,598.00							
2020-334	12/31/2020	700.00	0.00	01/22/2021	remove broken limbs and dead tree 614 s 11th st 12/16/20			No	
100-032-536000 Tree Removal / Replacemen									

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	2020-334 Total:	700.00							
2020-335	12/31/2020	700.00	0.00	01/22/2021				No	
100-032-536000	Tree Removal / Replacemen				remove dead trees 710 prince 12/30/2020				
	2020-335 Total:	700.00							
2020-336	12/31/2020	450.00	0.00	01/22/2021				No	
100-032-536000	Tree Removal / Replacemen				stump work 414 n3rd st 12/4/20				
	2020-336 Total:	450.00							
2020-337	12/31/2020	450.00	0.00	01/22/2021				No	
100-032-536000	Tree Removal / Replacemen				dead tree 231 henrietta st 12/09/20				
	2020-337 Total:	450.00							
	Topless Tree Service Inc To	7,700.00							
Treasure, State of Illinois									
12974									
01082021	1/8/2021	130.00	0.00	01/22/2021				No	
100-000-219005	State Fees Payable				sex offender registration fee portion				
	01082021 Total:	130.00							
	Treasure, State of Illinois To	130.00							
Truck Centers Inc									
10664									
f14032196601	1/5/2021	1,987.94	0.00	01/22/2021				No	
223-025-534000	Automotive Expense				connector, adapter, sensor and water inlet for yw4 repairs				
	f14032196601 Total:	1,987.94							
f14032211401	1/5/2021	287.27	0.00	01/22/2021				No	
223-025-534000	Automotive Expense				WAB/air dryer for yw4				

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	f14032211401 Total:	287.27							
f14032217301	1/6/2021	179.34	0.00	01/22/2021				No	
223-025-534000 Automotive Expense					sensor and temperature for yw4				
	f14032217301 Total:	179.34							
f14032217302	1/6/2021	384.81	0.00	01/22/2021				No	
223-025-534000 Automotive Expense					air dryer-ss1200 for yw4				
	f14032217302 Total:	384.81							
f14032233501	1/6/2021	-179.34	0.00	01/22/2021				No	
223-025-534000 Automotive Expense					returned sensor and temperature for yw4				
	f14032233501 Total:	-179.34							
f14032233601	1/6/2021	-287.27	0.00	01/22/2021				No	
223-025-534000 Automotive Expense					returned WAB/air dryer ss1200				
	f14032233601 Total:	-287.27							
f14032233701	1/6/2021	-1,822.75	0.00	01/22/2021				No	
223-025-534000 Automotive Expense					returned sensors				
	f14032233701 Total:	-1,822.75							
f14032239201	1/8/2021	559.02	0.00	01/22/2021				No	
223-023-534000 Automotive Expense					repairs to sw11				
	f14032239201 Total:	559.02							
f14032241201	1/7/2021	341.66	0.00	01/22/2021				No	
223-025-534000 Automotive Expense					clams and gaskets for yw4				
	f14032241201 Total:	341.66							
f14032241501	1/11/2021	1,511.21	0.00	01/22/2021				No	
223-025-534000 Automotive Expense					bracket sensor and temperature sensor for yw4				
	f14032241501 Total:	1,511.21							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
f14032241502	1/11/2021	157.73	0.00	01/22/2021				No	
223-025-534000 Automotive Expense				bracket sensor and temperature sensor for yw4					
f14032241502 Total:		157.73							
f14032280202	1/14/2021	145.72	0.00	01/22/2021				No	
223-025-534000 Automotive Expense				temperature sensor for yw4					
f14032280202 Total:		145.72							
Truck Centers Inc Total:		3,265.34							
Uftring Auto Group									
10829									
141156fow	12/31/2020	135.02	0.00	01/22/2021				No	
100-761-534000 Automotive Expense				inlet tube for squad 51710					
141156fow Total:		135.02							
focs6607	1/5/2021	547.84	0.00	01/22/2021				No	
100-761-534000 Automotive Expense				body harness repair to squad 5153					
focs6607 Total:		547.84							
Uftring Auto Group Total:		682.86							
United Ready Mix Inc									
11485									
51169	12/31/2020	196.00	0.00	01/22/2021				No	
231-030-564000 Sewer Maintenance/Improvement				sanitary repair on 5th st caused by water co. issue					
51169 Total:		196.00							
United Ready Mix Inc Tota		196.00							
US Bank Equipment Finance									
13878									

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
100-001-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
100-990-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
100-006-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
100-763-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
100-763-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
100-761-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
100-764-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
100-032-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
100-034-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	620.48	0.00	01/22/2021				No	
501-501-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
*** 432957827	1/5/2021	127.71	0.00	01/22/2021				No	
699-069-524000 Lease/rental Of Equipment				lease on copiers 01/05/21					
432957827 Total:		1,897.58							
US Bank Equipment Finan		1,897.58							
Verizon 14122									
9869817904	12/23/2020	2,162.67	0.00	01/22/2021				No	
100-009-550300 Telephone				police dept data 11/24-12/23/20					
9869817904 Total:		2,162.67							
9869817905	12/23/2020	376.74	0.00	01/22/2021				No	
231-031-550300 Telephone				wwtp cell phone 11/24-12/23/20					
9869817905 Total:		376.74							

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Attachment: To Be Paid Proof List FY21 1-22-2021 (2465 : Accounts Payable to be Paid Proof List thru January 22, 2021)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
9869817906	12/23/2020	697.79	0.00	01/22/2021				No	
100-009-550300 Telephone				fire dept data 11/24-12/23/20					
9869817906 Total:		697.79							
9870513964	1/3/2021	5,314.93	0.00	01/22/2021				No	
100-009-550300 Telephone				city hall cellular 12/04/20-01/03/21					
9870513964 Total:		5,314.93							
9870513965	1/3/2021	294.12	0.00	01/22/2021				No	
100-009-550300 Telephone				fire dept cell phone 12/04/20-01/03/21					
9870513965 Total:		294.12							
9870513966	1/3/2021	2,030.42	0.00	01/22/2021				No	
100-009-550300 Telephone				police cell phones 12/04/20-01/03/21					
9870513966 Total:		2,030.42							
9870513967	1/3/2021	1,011.23	0.00	01/22/2021				No	
501-501-550100 Utilities				bus dept cell 12/04/20-01/03/21					
9870513967 Total:		1,011.23							
Verizon Total:		11,887.90							
Visa (business) 11433									
*** 1064-1220	12/25/2020	1.30	0.00	01/22/2021				No	
100-763-529000 Equipment				service sharge/apple purchase					
*** 1064-1220	12/25/2020	61.63	0.00	01/22/2021				No	
100-763-529000 Equipment				2 cables to usb					
*** 1064-1220	12/25/2020	190.00	0.00	01/22/2021				No	
100-761-551600 Dues And Subscriptions				IACP membership/little					
1064-1220 Total:		252.93							
*** 2592-1220	12/25/2020	115.00	0.00	01/22/2021				No	
525-525-529000 Equipment				cards for card reader at airport					

AP-To Be Paid Proof List (01/21/2021 - 11:11 AM)

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*** means this invoice number is a duplicate.

Attachment: To Be Paid Proof List FY21 1-22-2021 (2465 : Accounts Payable to be Paid Proof List thru January 22, 2021)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number				Description			Reference		
*** 2592-1220	12/25/2020	1.80	0.00	01/22/2021				No	
100-009-538000 Maintenance Agreements				international fee for wordpress frontend submissions					
*** 2592-1220	12/25/2020	34.50	0.00	01/22/2021				No	
100-005-599000 Miscellaneous				template monster					
*** 2592-1220	12/25/2020	23.36	0.00	01/22/2021				No	
100-005-520200 Office Supplies				2021 calender					
*** 2592-1220	12/25/2020	122.58	0.00	01/22/2021				No	
100-009-550300 Telephone				EDC cell phone					
*** 2592-1220	12/25/2020	66.98	0.00	01/22/2021				No	
100-004-520200 Office Supplies				post-its and shipping lables					
*** 2592-1220	12/25/2020	88.19	0.00	01/22/2021				No	
100-009-538000 Maintenance Agreements				acronis imaging software subscription 11/20-12/21					
*** 2592-1220	12/25/2020	169.00	0.00	01/22/2021				No	
100-009-538000 Maintenance Agreements				zoom 12/23/20-01/22/21					
2592-1220 Total:		621.41							
Visa (business) Total:		874.34							
Warning Systems Spec 13591									
9295	12/31/2020	287.00	0.00	01/22/2021				No	
100-761-534000 Automotive Expense				squad 5177 install axon					
9295 Total:		287.00							
Warning Systems Spec Tot		287.00							
Waste Management 12524									
*** 138392673005	12/30/2020	820.02	0.00	01/22/2021				No	
231-031-569000 Other Contractual Service				2 yard waste box dumps 01/01-01/31/21					
138392673005 Total:		820.02							
*** 138396663008	1/4/2021	2,774.44	0.00	01/22/2021				No	
231-031-536400 Sludge Removal				dumping of 20 yard sludge boxes 12/16/20-12/31/20					

AP-To Be Paid Proof List (01/21/2021 - 11:11 AM)

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*** means this invoice number is a duplicate.

Attachment: To Be Paid Proof List FY21 1-22-2021 (2465 : Accounts Payable to be Paid Proof List thru January 22, 2021)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line
Account Number					Description	Reference			
	138396663008 Total:	2,774.44							
	Waste Management Total:	3,594.46							
Will Harms Co 10706 36672	1/5/2021	46.56	0.00	01/22/2021				No	
100-004-520200 Office Supplies					covers for ordinances				
36672 Total:		46.56							
36681	1/8/2021	5.49	0.00	01/22/2021				No	
100-032-520200 Office Supplies					2021 calendar				
36681 Total:		5.49							
36687	1/15/2021	45.78	0.00	01/22/2021				No	
100-007-520200 Office Supplies					hanging folders and envelopes				
36687 Total:		45.78							
Will Harms Co Total:		97.83							
WIN-911 Software 12572 210xt141202138	12/8/2020	495.00	0.00	01/22/2021				No	
231-031-599801 Computer Software					WIN911 software for SCADA 3/8/21-3/7/22				
210xt141202138 Total:		495.00							
WIN-911 Software Total:		495.00							
Report Total:		731,979.24							

AP-To Be Paid Proof List (01/21/2021 - 11:11 AM)

Page 54

*** means this invoice number is a duplicate.

Attachment: To Be Paid Proof List FY21 1-22-2021 (2465 : Accounts Payable to be Paid Proof List thru January 22, 2021)



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 2952-21/22 Special Use for 3249 and 3261 Court Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: NuMed East Peoria LLC, DBA NuEra East Peoria, submitted a request for a Special Use for property zoned B-3, General Business District, to allow for an Adult-Use Cannabis Dispensing Organization, on property located at 3249 and 3261 Court Street. The City of Pekin adopted an ordinance regulating adult-use and medical cannabis businesses on November 25, 2019. The petitioner, NuMed East Peoria, is applying for a special use to be allowed to establish an adult-use cannabis dispensing organization at 3249 Court Street in space located adjacent to Planet Fitness. There is potential that a portion of 3261 Court Street could be used as well as additional lobby space. Per the adopted ordinance, the City will grant special uses for no more than 3 adult-use cannabis dispensing organizations. Riverway Craft Growers were issued a special use for dispensing in 2020, meaning there are currently 2 “open” special uses that can be awarded. Pages 8 and 9 (9-10C-5) of the ordinance outline the items that must be complied with in order to apply for this special use. The ordinance lists items for consideration when considering the special use application on page 6 (section 9-10C-2) of the ordinance.

The Planning Commission met on 1/18/2021 and heard the petitioner’s request. The petitioner stated that the Adult-Use Cannabis industry is highly regulated with strict security standards and that their other existing operations have all been successful and had no negative impact on the surrounding businesses. Ross Gould from the Good Sheppard Lutheran School voiced concerns over the location and stated that they owned property at 3201 Court Street as well as vacant property at 3219 Court Street that they hoped to build on or use at some point in the future. He did not feel the requested use was compatible with their Lutheran School. Mr. Alan White also voiced concerns and stated that he felt this type of use could find a more appropriate location. There were no other comments from the public. The Zoning Board of Appeals voted 6-0 with one abstention to approve the requested Special Use. Staff also recommends approval.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: NuMed is allowed to open

IMPACT IF DENIED: NuMed is not allowed to open

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and

	submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
x	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Date:

WHEREAS, NuMed East Peoria LLC, DBA NuEra East Peoria, submitted a request for a Special Use to operate an Adult-Use Cannabis Dispensing Organization in a B-3 zoning district, on property located at 3249 and 3261 Court Street. A copy of the Special Use Petition is attached hereto as Exhibit A; and

WHEREAS, after hearing pursuant to duly published notice, the Planning and Zoning Commission of the City of Pekin found that the proposed use complies with all requirements of the City Code regulating the location of Adult-Use Cannabis Dispensing Organizations and has recommended that the City grant the request for a special use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. A special use is hereby authorized for the purposes of operating an adult use cannabis dispensing organization on the Property, provided that the facility shall at all times operate in conformance with all City Ordinances and State laws governing the operation of adult-use cannabis dispensing organizations.

Section 3. Upon violation of or any failure to comply with any City Ordinance or State law governing the operation of adult-use cannabis dispensing organizations, or with any provision of the City Code applicable to the Property or its use, the City Council may, after appropriate notice and hearing, terminate the special use authorized herein.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



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Community. Opportunity. Home.

City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

SPECIAL USE APPLICATION

Address of Requested Special Use: 3249 Court Street, Unit 108, Pekin, IL 61554

Applicant Name: NuMed LLC

Address: 975 E 22nd Street Wheaton, IL 60189

Phone #: (815) 993-3300 Cell Phone 815) 993-3300 E-Mail: kmcginnis@nueracannabis.com

Owner Name: NuMed East Peoria LLC

Address: 504 Riverside Drive, East Peoria, IL 61611

Phone #: (815) 993-3300 Cell Phone 815) 993-3300 E-Mail: kmcginnis@nueracannabis.com

Attorney / Representative: N/A

Address: _____

Phone #: _____ Cell Phone #: _____

Phone #: _____ Cell Phone #: _____ E-Mail: _____

Property Information:

Lot Area: 30x100, 3,000 SqFt Zoning District: B-3 Present Use: Retail Consignment

Use of Adjacent Property & Zoning: Zone B-3

North: Retail

South: Retail

East: Retail

West: Retail

Property Identification Number: _____

Legal Description: (Attach Separate Page)

Attachment: NuEra Special Use Request (2470 : Ordinance No. 2952-21/22 Special Use for 3249 and 3261 Court Street)



City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

Brief Summary and Reason for Request: To utilize retail space area to operate a retail adult cannabis use dispensary.

No Special Use shall be recommended for approval by the Plan Commission unless there is a concurring vote of a majority of all members regarding findings of fact. Clearly explain how the requested Special Use meets each of the following findings of fact standards:

- 1.) The proposed Special use is consistent with the intent of the Comprehensive Plan.
- 2.) The establishment. Maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
- 3.) The Special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish property values within the neighborhood.
- 4.) The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- 5.) Adequate utilities, access roads, drainage or necessary facilities have been or will be provided.
- 6.) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- 7.) The Special Use is necessary for public convenience at this location.

CERTIFICATION BY THE APPLICANT

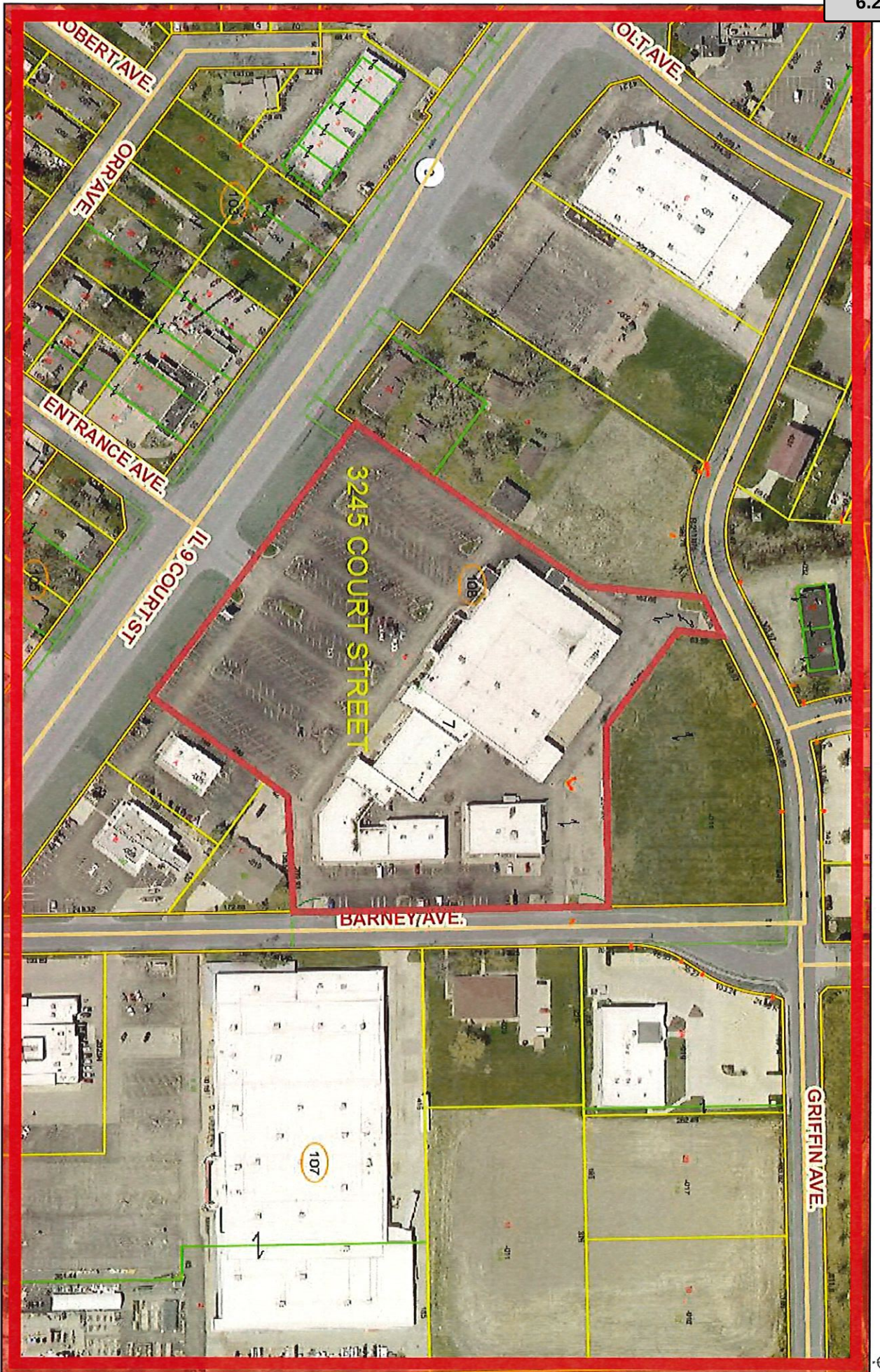
I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

Keith McGinnis 1/6/2021
Applicant Signature Date

CERTIFICATION BY PROPERTY OWNER

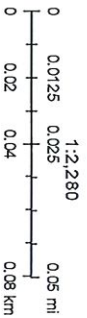
I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

Keith McGinnis 1/6/2021
Owner Signature Date



- IL-155 IL 29 US 24
- IL-474 IL 98 Streets
- IL-74 US 150

Tazewell County GIS parcel and map records contained herein are for property tax purposes only. This information has been compiled from the most accurate source data from the public records of Tazewell County. This information must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Illinois Statute. The information contained herein is for reference purposes only, and should not be relied upon as a basis for a title search. Any reliance on the information contained herein is at the user's own risk. The Tazewell County GIS assumes no responsibility for any use of the information contained herein for purposes other than those intended. The user assumes all liability for any risk and liability when accessing any third-party site linked to this site. All data is subject to change.

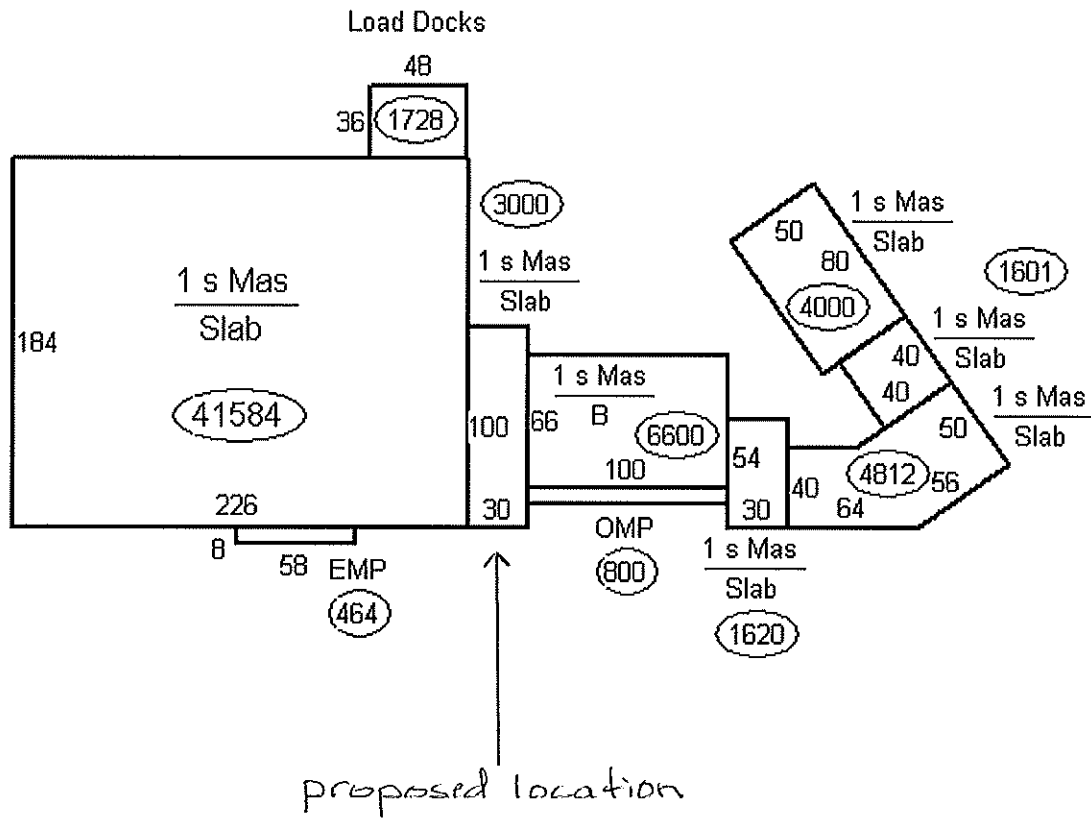


01 Blacktop

Anchor & Buildings A - F

8 X 30 Double faced lighted sign
40' High

4 X 12 Double faced lighted sign
20' High





REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 2953-21/22 Site Plan Approval for 1111 Broadway Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: Storage Five Pekin, LLC, and the Goldstein Land Trust and Broadway Village, LLC, are requesting site plan approval for a 1.24-acre parcel, currently used as parking lot in a B-3 General Business District, which will be developed with commercial mini-storage units. The property is located at 1111 Broadway Street.

Storage Five Pekin, LLC has a contract to purchase the former Cohen's furniture warehouse and associated parking lot on Broadway to convert it to climate controlled storage and ministorage (new units constructed in the parking lot). The parking lot was recently zoned B-3 so it would match zoning of the building. The units have been set back 10' from the property line, which meets code requirement, but the code does not address parking requirements for this use. A parking variance was approved by the Zoning Board of Appeals to allow for a reduction in parking requirements from 41 to 13 spaces based on the interpretation that mini storage is similar in nature to warehousing.

The petitioner stated that the company who will own this site also owns multiple storage facilities throughout the country and they redevelop them to a high standard and provide on-site management. Two emails were received by neighboring residents expressing their concerns over this project, mostly based on the use of the property and a desire to not see storage units when they look out the window of their homes and the anticipated negative impact the development might have on their property values. Two members of the public also spoke against the project and expressed multiple concerns over traffic, safety and the impact on the surrounding residential neighborhood. A concern was also expressed about traffic entering the site off of Broadway and how it might cause issues with people trying to use the drive through ATM machines. The Commission discussed the retaining wall, landscaping and a desire to see more greenspace incorporated into the design but agreed the plan as submitted met City code requirements.

The petitioner indicated he would be investing over \$4M into the property and making substantial upgrades to the building and parking lot that would make it much more visually appealing. He also stated the property would be well-lit and there would be a touch pad security gate off of 11th and 12th streets to gain access to the interior of the site, which would add another layer of security. The Planning Commission voted 7-0 to recommend approval of the site plan as submitted.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: The proposed development project moves forward

IMPACT IF DENIED: The proposed development project does not move forward

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
x	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Date:

WHEREAS, Storage Five Pekin, LLC, and the Goldstein Land Trust and Broadway Village, LLC, (“Petitioner”) is the developer of property located at 1111 Broadway Street, located in the City of Pekin (the “Property”); and

WHEREAS, Petitioner applied to the City for approval of a site plan, pursuant to section 9-10-14 of the City Code, to construct mini-storage units on the Property. A copy Petitioners’ proposed Site Plan is attached hereto as Exhibit A; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Planning Commission has recommended approval of the requested variance; and

WHEREAS, the City Council of the City of Pekin finds that the Petition meets the requirements set forth in Section 9-10-14 of the City Code.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Pekin, Tazewell County, Illinois as follows:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. The Site Plan submitted by Petitioner for construction and development activities on the Property and attached hereto as Exhibit A is hereby approved as submitted.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



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City of Pekin Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5535

SITE PLAN REVIEW APPLICATION

Address of Requested Site Plan Review: 1101-1111 Broadway St., Pekin, IL 61554

Applicant Name: Storage Five Pekin, LLC

Address: PO Box 1042 Seabrook, Texas 77586

Phone #: 713-545-0883 Cell Phone #: 713-545-0883 E-Mail: chris@buonproperties.com

Owner Name: PNC Bank as Trustee of the Goldstein Family Land Trust and Broadway Village, LLC

Address: C/O Jack B. Teplitz, Attorney 401 Main Street, Suite 1530, Peoria, IL 61602

Phone #: 309-637-3800 Cell Phone #: 309-360-6800 E-Mail: jteplitz@teplitzlaw.com

Attorney / Representative: Jack B. Teplitz

Address: 401 Main Street, Suite 1530, Peoria, IL 61602

Phone #: _____ Cell Phone #: _____

Phone #: 309-637-3800 Cell Phone #: 309-360-6800 E-Mail: jteplitz@teplitzlaw.com

Property Information:

Lot Area: tract 2,3,4&5 is 3.061 Zoning District: B-3 Present Use: Empty Warehouse,
Retail, Parking Lot, and drive through ATMs

Use of Adjacent Property & Zoning:

North: RM-2 Multiple Family Residential

South: R-4 One Family Residential

East: R-4 One Family Residential

West: R-4 One Family Residential

Property Identification Number:



City of Pekin Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5535

Tract 2: 04-04-35-448-002

Tract 3: 04-04-35-452-009

Tract 4: 04-04-35-448-001

Tract 5: No associated P.I.N.

Legal Description: (Attach Separate Page)
(See survey with Legal Description)

Brief Summary and Reason for Request: The applicant would like to redevelop the site as a self-storage facility by converting the existing structure(s) into climate controlled self-storage and adding additional drive up self-storage in the existing parking area.

Required Site Plan Information: In addition to the information required for the City Staff Checklist, the following information shall be included on the site plan:

- * A scale of not less than one inch equals fifty feet (1" = 50') if the subject property is less than three (3) acres and one inch equals one hundred feet (1" = 100') if three (3) acres or more.
- * Date, north point and scale.
- * The dimensions of all lot and property lines, showing the relationship of the subject property to abutting properties.
- * The location of all existing and proposed structures on the subject property and all structures within one hundred feet (100') of the subject property.
- * The location of all existing and proposed drives and parking areas.
- * The location and right-of-way widths of all abutting streets and alleys.
- * The names, addresses, and phone numbers of the architect, planner, designer, engineer or person responsible for the preparation of the site plan.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

Applicant Signature CHRIS CATANZA

STORAGE FIVE PEKIN, LLC - MANAGING MEMBER

DEC 30th 2020

Date



City of Pekin Planning and Zoning Department
 111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5535

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.


 Jack B. Teplitz, Attorney for Property Owners
 Owner Signature

January 12, 2021

Date

CHECKLIST OF REQUIRED SPECIAL USE ITEMS:

- _____ One original completed Site Plan Application form with all required signatures.
- _____ Payment of \$85.00 non-refundable filing fee. Checks should be made payable to "City of Pekin".
- _____ A digital and/or hard copy of a Site Plan of the proposed development.
- _____ Attachments such as landscape plan, photograph or renderings of existing and proposed site, building layouts or elevations, etc. are commended in order to provide accurate and sufficient information for review and consideration by the Planning Commission.
- _____ The applicant(s) or authorized agent must be present at the Planning Commission meeting to address any questions that may arise.

FOR OFFICE USE ONLY:

Filing Fee: \$85.00

Date Filed: _____

Publication Date: _____

Public Hearing Date: _____

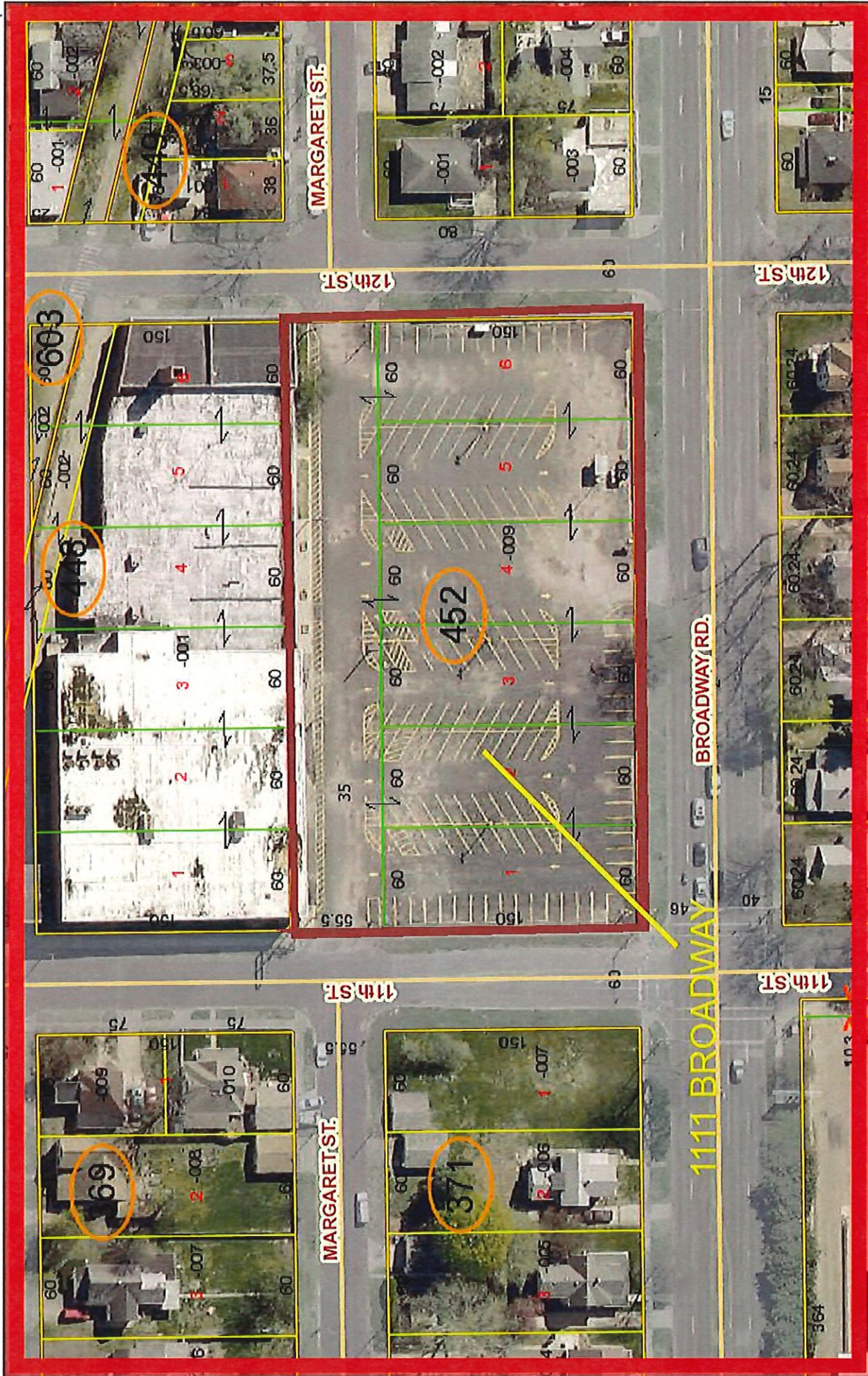
City Council Action Date: _____

Approved: _____

Denied: _____

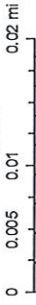
Ordinance #: _____

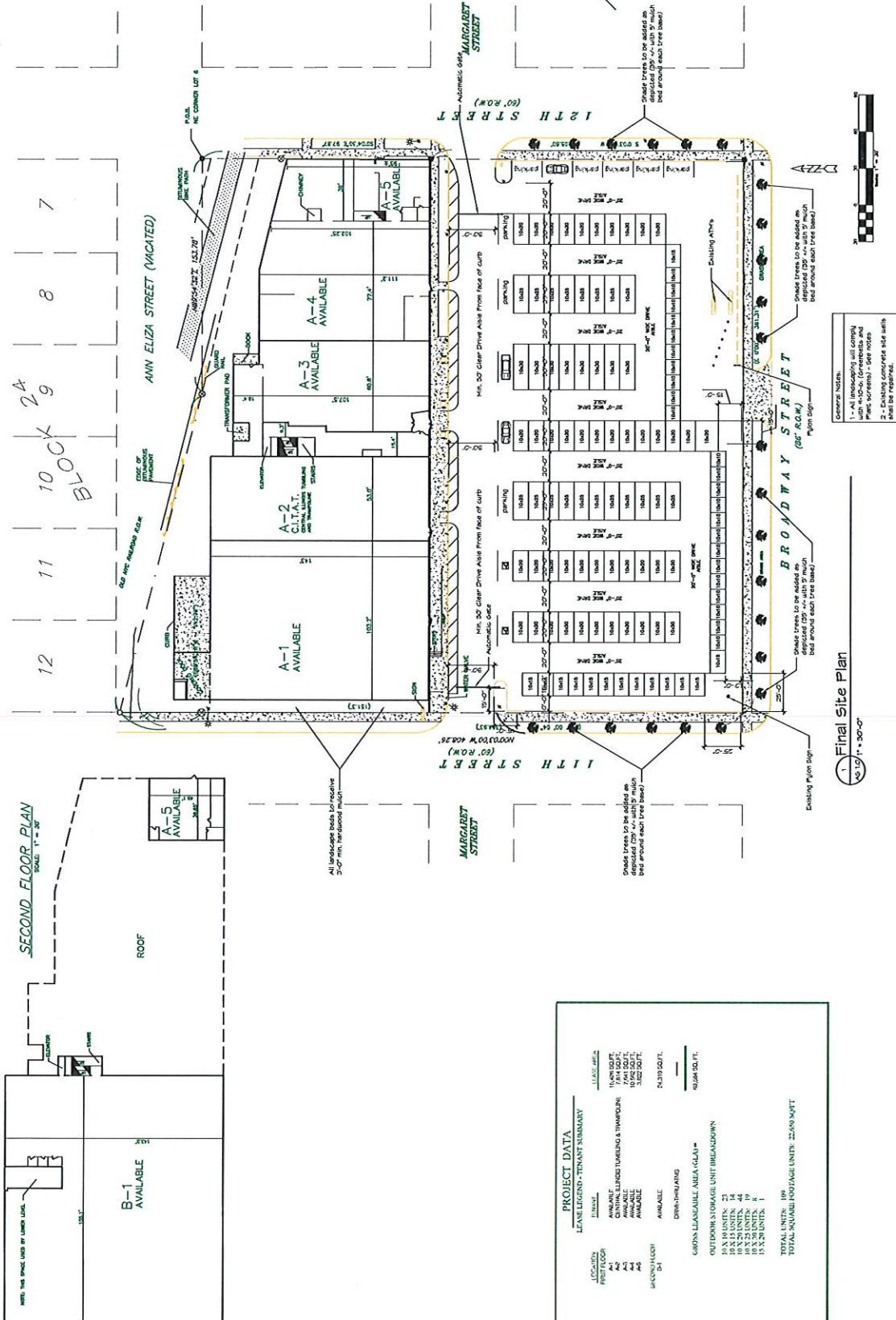
1111BROADWAY



- IL-155 — IL 29 — US 24
- IL-474 — IL 98 — Streets
- IL-74 — US 150

Tazewell County GIS parcel and map records contained herein are for property tax purposes only. This information has been compiled from the most accurate source data from the public records of Tazewell County, Illinois. The information contained herein is for reference purposes only, and should not be relied upon as a substitute for a title search. Any reliance on the information contained herein is at the user's own risk. The Tazewell County GIS assumes no responsibility for any use of the information contained herein or any loss resulting therefrom. Users of Tazewell County GIS assume all risk and liability when accessing any third-party site linked to this site. All data is subject to change.



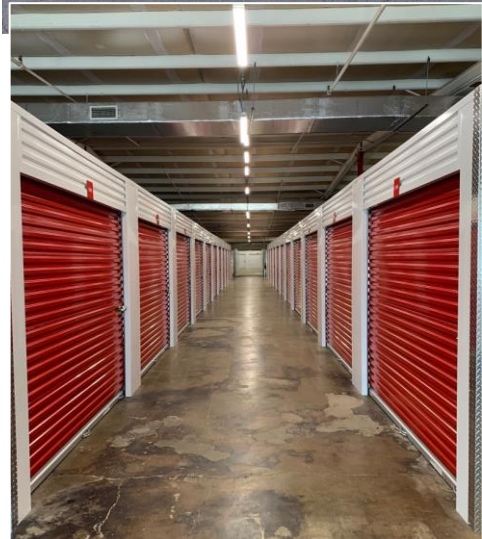




Prior to Conversion



6.3.b





Attachment: Examples Storage Five Projects 2021Jan15_HD (2469 : Ordinance No. 2953-





REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 2954-21/22 Parking Variance Request 1111 Broadway Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: Storage Five Pekin, LLC, and the Goldstein Land Trust and Broadway Village, LLC, are requesting a parking variance for a 1.24-acre parcel, currently used as parking lot in a B-3 General Business District, which will be developed with commercial mini-storage units. The property is located at 1111 Broadway Street.

Storage Five Pekin, LLC has a contract to purchase the former Cohen's furniture warehouse and associated parking lot on Broadway to convert it to climate controlled storage and ministorage (new units constructed in the parking lot). The parking lot was recently zoned B-3 so it would match zoning of the building. The units have been set back 10' from the property line, which meets code requirement, but the code does not address parking requirements for this use. Legal counsel has interpreted it to be similar to "warehousing" which requires 5 plus 1 parking space for every employee or 1 space for every 1,700 square feet of usable floor area, whichever is greater. Due to the size of the building (nearly 70,000 square feet) they would need to provide 41 parking spaces which is not a reasonable requirement for this use. The petitioner has provided 13 parking spaces on his plan, 2 of them handicap, but needs a variance in order to allow for this.

The Zoning Board of Appeals met on 1/18/21 to discuss this request. The petitioner stated that the company who will own this site also owns multiple storage facilities throughout the country and in his experience 13 spaces is more than adequate. Zoning Board members asked questions about where people would park when unloading items into the main building and the petitioner stated that a designated unloading zone would be provided near the front of the building. Parking spaces on the ends of 7 of the rows of storage units are provided, 2 of them handicap, and 6 additional spots along the east side of the property as well. ZBA members also posed the question as to whether that section of Margaret Street between 11th and 12th street had been vacated. Attached is the vacation ordinance for that section of Margaret, passed by the City Council May 12, 1969, and recorded on May 16, 1969. Two emails were received by residents expressing their concerns over this project, mostly based on the use of the property and not the parking variance being requested. Two residents also called into the meeting to express concerns over the variance request, stating they felt more parking would be needed if there were multiple people loading and unloading at the same time and that the parking along the east side of the property might create a traffic flow issue for people attempting to use the ATM machine.

The Zoning Board of Appeals voted 5-1 to recommend approval of the requested variance. Staff also recommends approval.

FINANCIAL IMPACT:

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

IMPACT IF APPROVED: Parking variance is granted, project likely moves forward**IMPACT IF DENIED:** Parking variance denied, project likely does not move forward**ALTERNATIVES: NA****RELATED TO THE 2019-2021 CITY COUNCIL GOALS:**

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
X	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES**Finance Department** (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Date:

WHEREAS, Storage Five Pekin, LLC, and the Goldstein Land Trust and Broadway Village, LLC, (“Petitioner”) is the developer of property located at 1111 Broadway Street, located in the City of Pekin (the “Property”); and

WHEREAS, Petitioner applied to the City for a variance to the provisions of section 9-10B-1-4 of the City Zoning Code to reduce the number of required off-street parking spaces from 41 to 13 (including 2 handicapped parking spaces). A copy of Petitioners’ Petition for Variance is attached hereto as Exhibit A; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested variance; and

WHEREAS, the City Council of the City of Pekin finds that the Petition meets the Standards for Variations set forth in Section 9-12-1-2B of the City Code.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Pekin, Tazewell County, Illinois as follows:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. The variance requested by Petitioner to reduce the number of required off-street parking spaces for the Property from 41 to 13, as described and depicted in Exhibit A is hereby approved.

Section 3. The variance shall be in effect as of the effective date of this Ordinance.

Section 4. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



City of Pekin Zoning and Inspections Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2300

NON-RESIDENTIAL VARIANCE APPLICATION

Address of Requested Variance: 1101-1111 Broadway St., Pekin, IL 61554

Applicant Name: Storage Five Pekin, LLC- Chris Catania (Managing Member)

Address: PO Box 1042, Seabrook, Texas 77586

Phone #: 713-545-0883 Cell Phone #: 713-545-0883 E-Mail: chris@buonproperties.com

Property Interest of Applicant: 1101-1111 Broadway St., Pekin, IL 61554

Owner Name: Goldstein Family Land Trust and Broadway plaza LLC

Address: 406 SW Washington Street, Peoria, Illinois 61602

Phone #: 309-671-1000 Cell Phone #: 309-256-9000 E-Mail: lbc@cohendevlopment.com

Property Information:

Lot Area: tract 2,3,4&5 is 3.061 Zoning District: B-3 Present Use: Empty Warehouse, Retail, Parking Lot, and drive through ATMs

Use of Adjacent Property & Zoning:

North: RM-2 Multiple Family Residential South: R-4 One Family Residential

East: R-4 One Family Residential West: R-4 One Family Residential

Property Identification Number: Tract 2: 04-04-35-448-002, Tract 3: 04-04-35-452-009, Tract 4: 04-04-35-448-001, Tract 5: No associated P.I.N.

Section from Zoning Code Variance is Being Requested: 9-10B-1-4: SCHEDULE OF PARKING REQUIREMENTS

Reason and Purpose for Request: (Lot Are, Width, Front/Rear/Side Yard Setback, Parking)

We are requesting a parking variance to allow for 13 parking spaces. City Code doesn't address parking for storage units and the classification that most closely aligns with this use would require 41 spots which isn't feasible or necessary.

Variance Standards and Findings (Attach Separate Page if Necessary)

1. The granting of the variance will be in harmony with the purpose and intent of the Zoning Code and will not alter the essential character of the locality.

Explain: The entire property is being redeveloped and 13 parking spaces will be more than an adaqct for the new use and will not alter the essential character or the locality.

2. The plight of the owner is due to special and unique circumstances and that the hardship twas not self-created by the petitioning party.



City of Pekin Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2300

Explain: City Code doesn't address parking for storage units.

3. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by bulk, sign, or off-street and loading regulations of the zoning classification of the property in question.

Explain: The project is not feasible without this variance.

CERTIFICATION BY THE APPLICANT

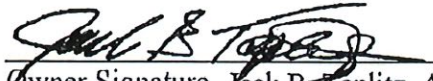
I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.


 Applicant Signature
 Cheryl Catana

January 15th 2021
 Date

CERTIFICATION BY PROPERTY OWNER

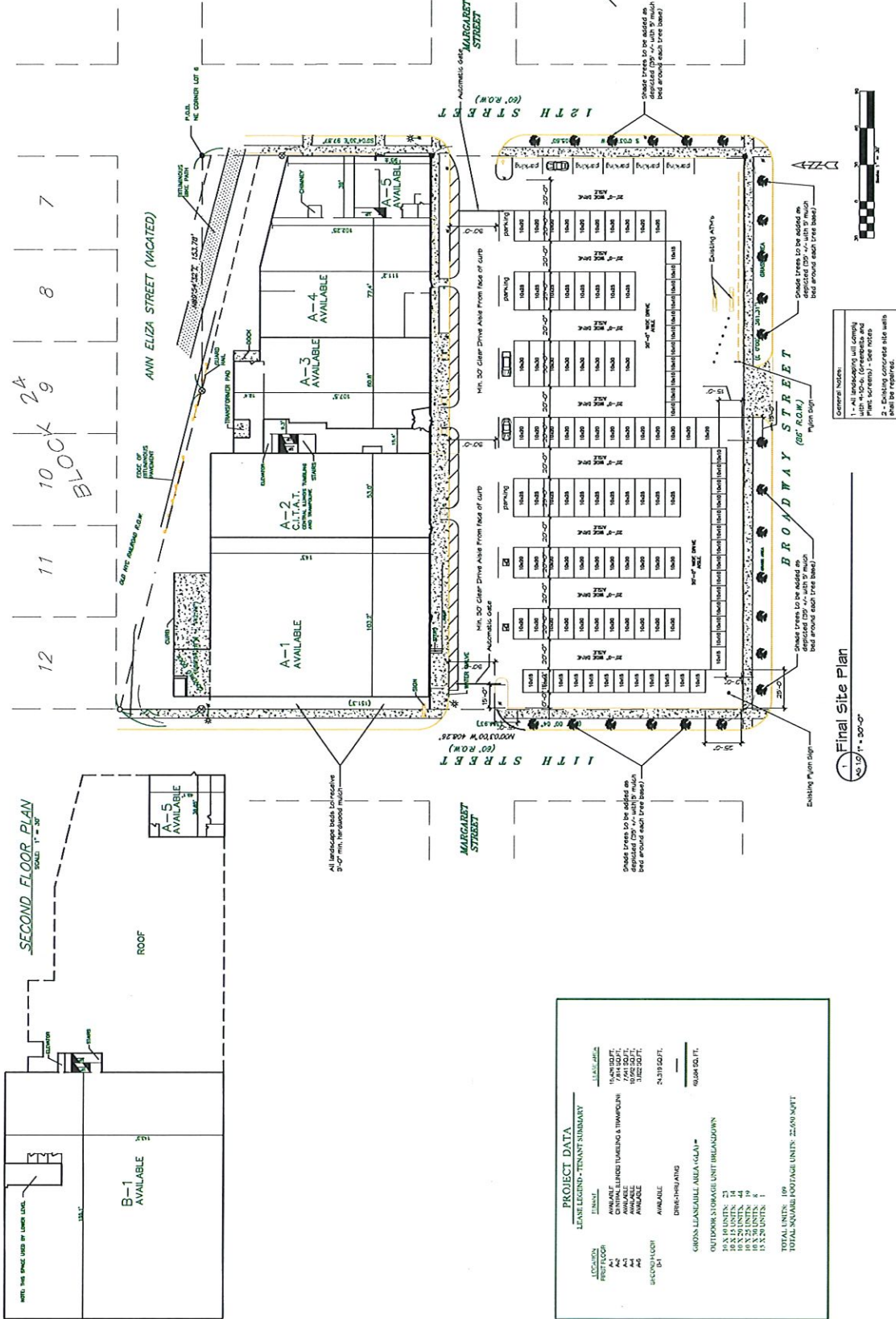
I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

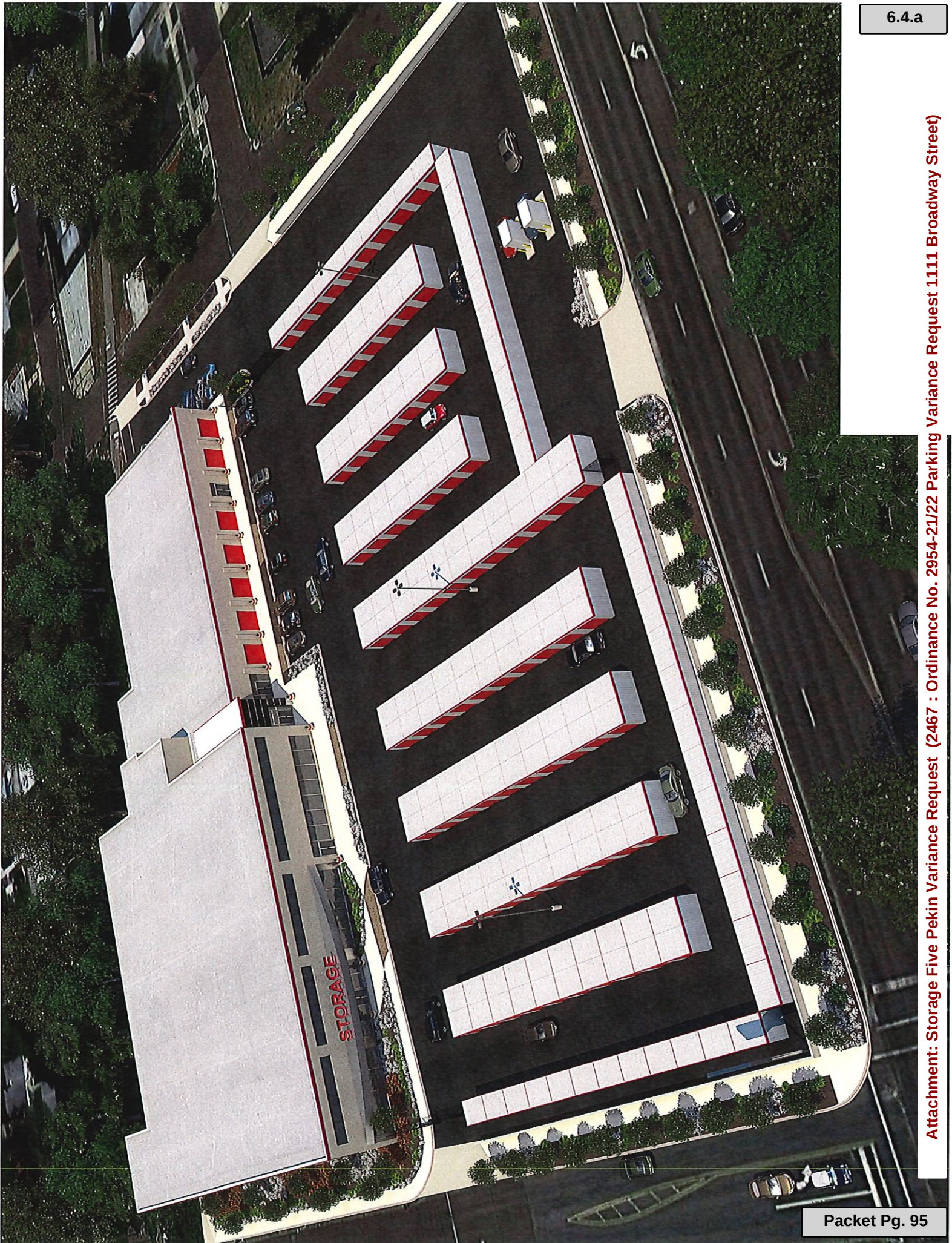

 Owner Signature Jack B. Teplitz, Attorney for
 Properties Owners

January 15, 2021
 Date

CHECKLIST OF REQUIRED VARIANCE ITEMS:

- _____ One **fully** completed variance application form with all required signatures.
- _____ Payment of \$85.00 **non-refundable** filing fee. Checks should be made payable to "City of Pekin."
- _____ Drawn site plan on 8 1/2" x 11" paper demonstrating location of proposed project, structures or landmarks, property lines and measured distances between significant items or lines. Included items in drawing should be drawn to scale, showing actual size and shape of the lot or property, with dimensions and identification of use for all existing and proposed buildings. Dimensions of front, side and rear yards must be included (see example below).
 Note: If site plan is on paper larger than 8 1/2" x 11", fifteen (15) copies of the site plan drawn to scale, noting the scale used, showing the actual size and shape of the lot or property; location, ground are, dimensions and identification of use of all existing and proposed buildings and structures and dimensions of front, side and rear yards.





Document No. 471939 filed for Record in Recorder's office of
Tazewell County, Illinois May 16, 1969 at 12:47 o'clock P.m.
LYNN B. CHRISTEN Recorder of deeds

BOOK 816 PAGE 251

ORDINANCE NO. 1059

AN ORDINANCE VACATING A PART AND PORTION OF MARGARET
STREET WITHIN THE CITY OF PEKIN, ILLINOIS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS:

SECTION I. That a portion of Margaret Street, within the city
of Pekin, Illinois, described as follows, to-wit:

That part of Margaret Street lying between
Eleventh Street on the west and Twelfth
Street on the east in the city of Pekin,
Tazewell County Illinois;

be and is hereby vacated, subject to the reservations hereinafter
stated.

SECTION II. There is hereby reserved to the City of Pekin a
perpetual easement and right-of-way for the maintenance, removal,
reconstruction or installation of any and all sewers and drains on
said property.

SECTION III. There is hereby reserved to the Central Telephone
Company of Illinois, the Central Illinois Light Company, and the
Pekin Water Works Company, a perpetual easement and right-of-way
for the maintenance, removal, replacement or reconstruction of any
and all necessary facilities of said companies.

SECTION IV. All ordinances and parts of ordinances in conflict
herewith are hereby repealed.

PASSED in due form of law by the City Council of the City of
Pekin at its regular meeting held on the 12th day of MAY,
A.D. 1969.

C E R T I F I C A T I O N

I, W. D. JANSEN, being the regularly appointed, duly qualified
and acting City Clerk in and for the City of Pekin, Tazewell County,
Illinois, being the custodian of the files, books and records of said
City of Pekin, hereby certify that the foregoing is a true and correct
copy of Ordinance No. 1059, duly adopted by the City Council of the
said City of Pekin on the 12th day of May, 1969, the original of which
Ordinance is now in my custody as a part of the records of the said
City of Pekin.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the
corporate seal of the City of Pekin this 14th day of May, 1969.

W. D. Jansen
CITY CLERK, CITY OF PEKIN, ILLINOIS



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 2955-21/22 Parking Variance Request 17 S 2nd Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: A parking variance request was submitted by Christopher Johnson and Todd Marquardt for property located at 17 S. 2nd Street, which is zoned B-3, to eliminate the requirements for off-street parking. The building has had a variety of uses over the years, most recently a photography studio and prior to that BC BBQ. Because the property is zoned B-3, which has minimum lot size and parking requirements, an off-street parking variance request is being made. If this property was zoned B-2, like much of the downtown, those requirements would not be in place. Due to the nature of the proposed business, which is a gaming parlor, there will be a limited number of patrons inside the building at any given time. The State allows up to 6 gaming machines per location and the petitioner is anticipating no more than 8 – 10 people inside at any given time, including one employee. It appears there is enough parking for 6 – 8 vehicles on Elizabeth Street, which would meet the parking needs of this business the majority of the time. The reason this issue was brought to the City's attention was the fact the petitioner needs to obtain a liquor license in order to apply for a gaming license which necessitated an inspection by the City building official. There was no one from the public who spoke for or against the requested variance and the Zoning Board of Appeals voted 6-0 to recommend approval. Staff also recommends approval.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: The proposed business does not need to provide off-street parking

IMPACT IF DENIED: The proposed business would be required to provide off-street parking

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
x	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected

	officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Date:

WHEREAS, Christopher Johnson and Todd Marquardt are the tenant and owner (respectively) (collectively referred to as “Petitioners”) of the property located at 17 S. Second Street in the City of Pekin; and

WHEREAS, Petitioners applied to the City for a variance to the provisions of section 9-10B-1-4 of the City Zoning Code to waive the requirement for off-street parking spaces with regard to the Property. A copy of Petitioners’ Petition for Variance is attached hereto as Exhibit A; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested variance; and

WHEREAS, the City Council of the City of Pekin finds that the Petition meets the Standards for Variations set forth in Section 9-12-1-2B of the City Code.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Pekin, Tazewell County, Illinois as follows:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. The variance requested by Petitioners to waive the requirement for off-street parking spaces with regard to the Property, as described and depicted in Exhibit A is hereby approved.

Section 3. The variance shall be in effect as of the effective date of this Ordinance.

Section 4. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



City of Pekin Zoning and Inspections Department
 111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2300

NON-RESIDENTIAL VARIANCE APPLICATION

Address of Requested Variance: 17 S 2nd Street, Pekin, IL

Applicant Name: Christopher Johnson

Address: 2118 Court St Pekin IL 61554

Phone #: _____ **Cell Phone #:** 309 648 3753 **E-Mail:** icewhite@gmail.com

Property Interest of Applicant: Renter

Owner Name: Todd Marquardt

Address: 17 S 2nd Street, Pekin, IL

Phone #: 309 648 1511 **Cell Phone #:** 309 648 1511 **E-Mail:** _____

Property Information:

Lot Area: 6,500 sq. ft. **Zoning District:** B-3 **Present Use:** Photography Studio

Use of Adjacent Property & Zoning:

North: B-3 Commercial

South: B-3 Commercial

East: RM-4 Multi-family

West: B-3 Commercial

Property Identification Number: 04-04-34-441-017

Legal Description: SEC 34 T25N R5W ORIGINAL TOWN LOT 10 & N PT 30' OF LOT 11 BLK 5 SE 1/4

Section from Zoning Code Variance is Being Requested: 9-10B-1-4 Schedule of Parking Requirements.

Reason and Purpose for Request: (Lot Are, Width, Front/Rear/Side Yard Setback, Parking)

Currently there is no off street parking available at this location and installing one to accommodate the tenant would be cost prohibitive, therefore a waiver of the off street parking requirements is being requested.

Attachment: 17 s 2nd Street Parking Variance Request (2468 : Ordinance No. 2955-21/22 Parking Variance Request 17 S 2nd Street)



City of Pekin Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2300

Variance Standards and Findings (Attach Separate Page if Necessary)

1. The granting of the variance will be in harmony with the purpose and intent of the Zoning Code and will not alter the essential character of the locality.

Explain: This building has been here since 1900 and has housed various businesses over the years without any off street parking. The proposed use will not generate substantial traffic and it is felt that the on street parking will be sufficient.

2. The plight of the owner is due to special and unique circumstances and that the hardship was not self-created by the petitioning party.

Explain: The petitioner is dealing with existing conditions and asking for the same use of on street parking to meet his needs that was granted to all previous owners/occupants.

3. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by bulk, sign, or off-street and loading regulations of the zoning classification of the property in question.

Explain: It would be cost prohibitive to the petitioner to install onsite parking in this location.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

Chris Johnson
Applicant Signature

1/14/21
Date

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

Owner Signature

Date



City of Pekin Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2300

Variance Standards and Findings (Attach Separate Page if Necessary)

1. The granting of the variance will be in harmony with the purpose and intent of the Zoning C and will not alter the essential character of the locality.

Explain: This building has been here since 1900 and has housed various businesses over the years without any off street parking. The proposed use will not generate substantial traffic and it is that the on street parking will be sufficient.

2. The plight of the owner is due to special and unique circumstances and that the hardship not self-created by the petitioning party.

Explain: The petitioner is dealing with existing conditions and asking for the same use of on street parking to meet his needs that was granted to all previous owners/occupants.

3. The property in question cannot yield a reasonable return if permitted to be used only under conditions allowed by bulk, sign, or off-street and loading regulations of the zoning classification of the property in question.

Explain: It would be cost prohibitive to the petitioner to install onsite parking in this location.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents or plans submitted herewith are true to the best of my knowledge and belief.

Applicant Signature

Date

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant received my approval to proceed with this request.

Owner Signature

Date

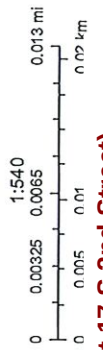
17 S 2ND STREET



- IL-155
- IL-474
- IL-74
- IL 29
- IL 98
- US 24
- Streets
- US 150



This information is for property tax purposes only. This information has been compiled from the most accurate sources available and is not a guarantee of accuracy. The Town of York, Illinois, is not responsible for any errors or omissions. The information contained herein is for reference purposes only and should not be relied upon as a substitute for a title search. Any reliance on the information contained herein is at the user's own risk. The Town of York, Illinois, assumes no responsibility for any use of the information contained herein or for any damages or losses resulting from the use of the information. The Town of York, Illinois, assumes all risk and liability when accessing any third-party site linked to this site. All data is subject to change.





REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Ordinance No. 2956-20/21 Clarification of 2020 Property Tax Levy

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: The Tazewell County Clerk's Office has asked the City to clarify the property tax levy related to the Pekin Public Library and the Pekin Library Bond. At its December 14, 2020 meeting the City Council adopted the following levy with the Library and Library Bond in one line item, as such:

Purpose	Amount Budgeted	Derived From Other Sources	Amount Levied
General Corporate Fund	\$6,067,876	\$1,368,066	\$4,699,809
Pekin Library	\$1,800,670	\$244,870	\$1,555,800
Total	\$7,868,546	\$1,612,936	\$6,255,609

The County has asked that the City adopt a clarifying ordinance so that Pekin Library levy and Pekin Library Bond are separate line items on the levy request, as such:

Purpose	Amount Budgeted	Derived From Other Sources	Amount Levied
General Corporate Fund	\$6,067,876	\$1,368,066	\$4,699,809
Pekin Public Library	\$1,399,620	\$244,870	\$1,154,750
Pekin Library Bond	\$401,050	\$0	\$401,050
Total	\$7,868,546	\$1,612,936	\$6,255,609

The attached resolution therefore provides this clarification. Staff recommends approval.

FINANCIAL IMPACT:

Amount: \$6,255,609
 Line Item: 100-990-410100
 Budgeted Amount: TBD
 Remaining Funds: TBD

IMPACT IF APPROVED: Property tax levy is clarified for County

IMPACT IF DENIED: Property tax levy is not clarified for County

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong

	Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/19/2021

Mark A. Rothert

Mark A. Rothert, City Manager

1/19/2021

Date:

WHEREAS, the City of Pekin is a home rule unit of local government pursuant to the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

WHEREAS, on December 14, 2020, the City Council of the City of Pekin, Illinois, adopted Ordinance No. 2938-20/21 establishing the annual levy for the City of Pekin and the Pekin Library for fiscal year May 1, 2020, through April 30, 2021; and

WHEREAS, the County Clerk has asked for an amended ordinance separating the amounts levied for the general corporate purposes of the Pekin Library from the amounts levied for payment of bonds issued for the Pekin Library.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: A tax for the following sums of money or so much thereof as may be authorized by law to defray all expenses and liabilities of the City of Pekin be, and the same is hereby levied, for the purposes specified against all taxable property in said City for the Fiscal Year commencing on the 1st day of May, 2020, and ending on the 30th day of April, 2021.

CITY OF PEKIN
Budgeted Expenses to be Collected from Tax Levy Fiscal Year
Commencing May 1, 2020 and Ending April 30, 2021

Purpose	Amount Budgeted	Derived From Other Sources	Amount Levied
General Corporate Fund	\$6,067,876	\$1,368,066	\$4,699,809
Pekin Public Library	\$1,399,620	\$244,870	\$1,154,750
Pekin Library Bond	\$401,050	\$0	\$401,050
Total	\$7,868,546	\$1,612,936	\$6,255,609

SECTION 2: The City Clerk of the City of Pekin is hereby directed to file with the County Clerk of the County of Tazewell and the County Clerk of the County of Peoria, a certified copy of this Ordinance as provided by law.

SECTION 3: If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

SECTION 4: This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Pekin that to the extent that the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supersede state law in that regard within its jurisdiction.

SECTION 5: This Ordinance supersedes Ordinance No. 2938-20/21, excepting that if this Ordinance is held to be void or otherwise invalidated such that the taxes herein cannot be levied, the provisions of Ordinance No. 2938-20/21 shall then remain in full force and effect.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Kate Swise, City Attorney

AGENDA ITEM: Ordinance No. 2957-20/21 Authorizing Purchase of Real Estate at 3224 Court

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: The City of Pekin ("Purchaser") has an interest to purchase 3224 Court Street, Pekin, Illinois (the "Property"), to ultimately create more usable storage space for the Pekin Fire Department. Attached is a purchase agreement ("Agreement") prepared by the City Attorney. The purchase price of the Property is \$25,000. After purchasing the property, the City plans to use the site to eventually build a facility to house equipment and vehicles for the Fire Department.

Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount: \$25,000
 Line Item: 445-045-580200
 Budgeted Amount: \$25,000
 Remaining Funds: \$25,000

IMPACT IF APPROVED: City purchases property

IMPACT IF DENIED: City does not purchase property

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness

Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

1/19/2021

Date:

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, pursuant to 65 ILCS 5/11-61-1.5, the City has the authority to acquire real estate or rights therein for a public purpose; and

WHEREAS, the City desires to acquire the property located at 3224 Court Street, Pekin, Illinois (“Property”), which is more particularly described in **Exhibit A** attached hereto, for the purposes of expansion of the fire station located adjacent thereto; and

WHEREAS, the Property is currently owned by Ron Sieh (“Seller”); and

WHEREAS, Seller has agreed to sell the Property to the City in accordance with the terms and provisions of the Purchase and Sale Agreement attached hereto as **Exhibit A**; and

WHEREAS, the City hereby finds that it is in the best interest of the City to acquire the Property for the purpose of expanding the fire station adjacent thereto.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are adopted and found to be true and correct.

Section 2. The City of Pekin hereby approves the purchase of the Property from Seller under the terms and conditions set forth in the Purchase and Sale Agreement attached hereto as **Exhibit A**.

Section 3. The Mayor and the City Clerk are directed and authorized to execute the Purchase and Sale Agreement on behalf of the City, together with such changes thereto as the Mayor in his discretion deems appropriate. The Mayor (or his designee) and the City Clerk are further directed and authorized to take any action and execute any documents necessary to effectuate the acquisition of the Property under the terms and conditions set forth in the Purchase and Sale Agreement.

Section 4. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 5. This Ordinance shall be in full force and effect from and after its passage in the manner as provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK

AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY

THIS AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY (this "Agreement") is entered into as of this _____ day of _____, 20____, by Ronald W. Sieh ("Seller"), and the City of Pekin, an Illinois municipal corporation ("Purchaser").

WITNESSETH:

WHEREAS, Purchaser desires to purchase and Seller desires to sell real property described in Section 1 below and in connection therewith Seller and Purchaser desire to enter into this Agreement to set forth the terms and conditions of such purchase and sale.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Sale Agreement. Seller hereby agrees to sell to Purchaser and Purchaser hereby agrees to purchase from Seller, subject to all of the terms and conditions of this Agreement, that certain improved real property located at 3224 Court Street, Pekin, Tazewell County, Illinois, which real property is legally described on **Exhibit A** attached hereto and incorporated herein, together with all privileges, rights, easements, hereditaments and appurtenances thereunto belonging (the "Property"). Seller shall convey merchantable title to Purchaser by General Warranty Deed, and Real Estate Transfer Declaration sufficient to convey the real estate to Purchaser or Purchaser's nominee, in fee simple absolute, at the closing of this transaction upon Purchaser's compliance with the terms of this Agreement. Seller shall also provide the state and county transfer tax declarations and any other transfer tax declaration, zoning exemption certificate or bill of sale for personal property when applicable.

1.1. Purchase Price. The purchase price of the Property ("Purchase Price") shall be Twenty-Five Thousand Dollars (\$25,000.00). The balance of the Purchase Price, adjusted by prorations and credits allowed by this Agreement, shall be paid to Seller, at Closing, in cash, by cashier's check, or by bank wire transfer.

1.2. Possession. Possession of the Property shall be delivered to Purchaser on the Closing Date.

2. Evidence of Title. Within fifteen (15) calendar days after the execution of this Agreement, Seller shall, at Seller's sole cost and expense, deliver to Purchaser a Commitment for Title Insurance issued by Attorneys' Title Guaranty Fund or other mutually acceptable title insurance company (the "Title Insurer"), showing Seller's merchantable title in the Property and committing the Title Insurer to issue an ALTA Owner's Title Insurance Policy ("Title Policy") insuring title to the Property in Purchaser for the amount of the Purchase Price.

Permissible exceptions to title shall include only: (a) the lien of general taxes and special service district taxes not yet due; (b) zoning laws and building ordinances; (c) any lien which may be removed by the payment of money from the purchase price at closing; and (d) other matters approved by Purchaser; (e) easements of record; (f) covenants and restrictions of record; and (g) reservation of mineral title; provided, none of the foregoing exceptions are permissible if they are violated by the existing improvements or the present use of the Premises or if they materially restrict the reasonable use of the Premises for commercial or public purposes.

Within a reasonable time after Purchaser's receipt of the Title Commitment, but not later than fifteen (15) days before the date set for Closing, Purchaser shall give Seller written notice of any objections to or defects in title set forth in the Title Commitment. Seller shall have a reasonable time (but not later than the closing date) to have the title exceptions removed. If Seller is unable to cure the exceptions, then Purchaser may either (i) waive such title objections to or defects in title and proceed with closing, or (ii) terminate this Agreement. In the event of termination, the parties shall have no further rights or obligations under this Agreement.

3. Insurance. If the Property is materially damaged by fire or other casualty before this transaction is closed, Purchaser may, at Purchaser's option: (a) accept the insurance proceeds or other settlement and complete the transaction; or (b) terminate this Agreement. Seller shall, at its expense, keep the Property constantly insured by a responsible insurance company or companies against loss by fire with extended coverage for its full insurable value until this transaction is closed.

4. Condition of Premises. Buyer acknowledges they have inspected the Premises they are acquainted with the condition thereof and they accept the same in as-is condition (no warranties expressed or implied).

5. Closing. The purchase of the Property shall be consummated as follows:

5.1. Closing Date. The closing (the "Closing") shall be held on a date as mutually agreed upon by and between the parties, but in no event later than the later to occur of 5:00 p.m. on that date which is thirty (30) days after the date of this Agreement, or such other date as the parties may agree upon (the "Closing Date"). The Closing shall be held at the offices of the Title Insurer or other mutually agreed upon location.

5.2. Seller's Deliveries. At Closing, Seller shall deliver to Purchaser the following:

5.2.1. Deed. An executed Warranty Deed to the Property prepared by Seller and in a form reasonably acceptable to Purchaser.

5.2.2. ALTA Statement. An executed ALTA Statement in the form required by the Title Insurer.

5.2.3. Title Policy. The Title Policy provided for in Section 2.

5.2.4. Non-foreign Affidavit. An executed Non-Foreign Affidavit as required by Section 1445 of the Internal Revenue Code.

5.2.5. Seller's Affidavit. An executed Affidavit certifying that Seller's representations, covenants, and warranties under Section 6 are true and correct as of the Closing Date.

5.2.6. Other Documents. Such other documents, instruments, certifications and confirmations as may be reasonably required by Purchaser to fully effect and consummate the transactions contemplated hereby.

5.3. Purchaser's Deliveries. At Closing, Purchaser shall deliver to Seller the following:

5.3.1. Purchase Price. The Purchase Price as set forth in Section 1 hereof, plus or minor prorations provided for herein.

5.3.2. ALTA Statement. An ALTA Statement in the form required by the Title Insurer.

5.3.3. Other Documents. Such other documents, instruments, certifications and confirmations as may reasonably be required by Seller to fully effect and consummate the transactions contemplated hereby.

5.4. Joint Deliveries. At Closing, Seller and Purchaser shall jointly deliver to each other the following:

5.4.1. **Closing Statement.** An agreed upon closing statement.

5.4.2. **Transfer Tax Filings.** Executed documents complying with the provisions of all federal, state, county and local law applicable to the determination of transfer taxes.

5.5. Taxes and Assessments

5.5.1. **Payments by Seller.** All installments of real property taxes on the Property which are due and owing on or prior to the Closing Date shall be paid by Seller prior to or at Closing.

5.5.2. **Credits to Purchaser.** Purchaser shall receive a credit against the Purchase Price for all installments of real property taxes on the Property for the calendar year immediately preceding the Closing Date which are not yet due and owing as of the Closing Date. Real property taxes for the calendar year of the Closing shall be prorated from January 1 of such calendar year to the Closing Date based on the latest available assessment, and the Purchaser shall receive an additional credit against the Purchase Price for the amount so calculated.

5.6. Closing Costs. Purchaser shall pay the following costs: Purchaser's attorneys' fees, Purchaser's closing protection letters, any costs incurred for financing this transaction including but not limited to courier fees and cost to record mortgage, any endorsements to the title policy requested by Purchaser, wire fees, ½ of closing fee, and the cost to record the deed. Seller shall pay the following costs: Seller's attorneys' fees, the title policy referenced in Section 2 hereof, Seller's closing protection letter, any transfer taxes or sales taxes and the cost of documentary stamps, and the cost for recording releases of any and all liens to be released at Closing.

5.7. Brokerage Commissions. Seller represents to Purchaser that no real estate broker has been engaged by Seller with regard to this transaction. Seller agrees to indemnify and hold the Purchaser harmless against any brokerage commissions due to any real estate broker having been engaged by or claiming to have been engaged by the Seller with regard to this transaction.

5.8. Special Assessments. Seller will pay any unpaid special assessments against the Property confirmed prior to the Closing Date. Seller knows of no proceeding for special assessments against the Property.

6. Purchaser's Covenant. Prior to the execution of this Agreement, Purchaser has obtained, by ordinance of the City Council of the City of Pekin, approval of the terms of this Agreement and designation of the undersigned as an authorized agent to sign all documents as are necessary to complete the transaction contemplated herein.

7. Seller's Covenants. Seller hereby covenants, as of the date hereof and as of the Closing Date and thereafter, as follows:

7.1. **Ownership.** Seller is the sole owner of and has good and merchantable fee simple title to the Property, subjected only to those permissible exceptions set forth in Section 2 hereof.

7.2. **Notice of Litigation or Violation.** Seller has received no notice, nor has Seller any knowledge, of any actions or claims filed or threatened by anyone against the Property or Seller in connection with any injury or damage sustained incidental to the use or occupancy of the Property. Seller has no knowledge of any pending or threatened actions

or proceedings against Seller that would adversely affect Seller's ability to perform its obligations under this Agreement or that would enjoin or prevent the consummation of the Closing or otherwise affect the Purchaser, the Property, or the Seller's ability to convey the Property to Purchaser. Seller shall promptly notify Purchaser of any such notice received between the date of this Agreement and the Closing Date. Seller knows of no violation of any federal, state, county or municipal law, ordinance, order, rule or regulation affecting the Property, and Seller has received no notice of any such violation issued by any governmental authority.

7.3. Rights in Property. There are no options, purchase contracts, or other agreements of any kind or nature, written or oral, whereunder or whereby any party could claim or assert any right, title or interest in the Property. Seller further represents and warrants that it will not authorize any change in the physical condition on condition of the title of the Property during the time between execution of this Agreement and the Closing, except as provided for herein.

7.4. Leases. No persons are in possession of the Property under any oral or written lease.

7.5. Encroachments. No improvements upon the Property encroach upon adjoining real estate, nor do any improvements upon adjoining real estate encroach upon the Property.

7.6. Special Assessments. There are no special assessments against the Property and to the best of Seller's knowledge there are no proceedings for special assessments against the Property.

7.7. Mechanics Liens. There are no bills, claims, or obligations outstanding or unpaid for labor performed or materials furnished in and about the improvement of the Property.

7.8. Hazardous Substances.

7.8.1. Seller has no actual knowledge that there exists or has existed, and neither Seller nor its affiliates have caused, any generation, production, location, transportation, storage, treatment, discharge, disposal, release or threatened release upon, under, or about the Property of any Hazardous Materials. "Hazardous Materials" means any flammables, explosives, radioactive materials, hazardous wastes, hazardous and toxic substances or related materials, asbestos or any material containing asbestos, or any other substance or material defined as "hazardous substance" by any federal, state, or local environmental law, ordinance, rule or regulation including without limitation the Federal Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended, the Federal Hazardous Materials Transportation act, as amended, the Federal Resource Conservation and Recovery Act, as amended, and the rules and regulations adopted and promulgated pursuant to each of the foregoing;

7.8.2. Seller has no actual knowledge that there exists or has existed any underground storage tanks located on the Property.

7.9. Organization; Good Standing. Seller is a limited liability company, duly organized and in good standing under the laws of the State of Illinois, and is authorized to do business in the State of Illinois with full power and authority to conduct its business as it is now being conducted, to own and use the Property, and to perform all of its obligations under this Agreement.

7.10. Representations. The representations, covenants and warranties made by Seller under this Section 6 shall be true and correct as of the Closing Date, and Seller will make

an affidavit re-affirming the same at that time.

8. Default. If Seller or Purchaser wrongfully refuses to close the sale or purchase of the Property or otherwise refuses to perform pursuant to this Agreement, the same shall constitute a breach of this Agreement. The non-breaching party shall be entitled to all remedies under Illinois law at the time of the breach, including, without limitation, termination of this Agreement; specific performance, with the rights, but not the obligation, to perform breaching party's covenants and agreements hereunder and to charge the cost and expense of such performance to the breaching party; and the right to recover as an element of its damages, reasonable attorneys' fees and court costs and all other damages that non-breaching party will suffer as a result of the breaching party's default hereunder.

9. Eminent Domain. If, prior to the Closing, any portion or portions of the Property shall be taken by any proceeding in the nature of eminent domain from and after the date hereof, Purchaser, within fifteen (15) days after Purchaser receives notice of such taking, shall be entitled to declare this Agreement null and void. In the event of termination, the parties shall have no further rights or liabilities under this Agreement. If Purchaser has not notified Seller of its election to terminate within the aforesaid time period, this Agreement shall continue in full force and effect and there shall be no abatement of the Purchase Price. Seller shall be relieved, however, of the duty to convey title to the portion or portions of the Real Property so taken, but Seller shall, at Closing, assign to Purchaser all of Seller's rights and claims in and to any unpaid awards arising from such taking and credit to Purchaser on account of the Purchase Price all awards therefor collected by Seller (less all reasonable costs and expenses, including, without limitation, attorneys' fees, expenses and court costs incurred by Seller to collect such awards).

10. Miscellaneous. It is further understood and agreed as follows:

10.1. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, and such counterparts together shall constitute one and the same instrument.

10.2. Survival. The covenants and agreements contained in this Agreement shall survive the Closing and the delivery of the deed without limitation.

10.3. Severability. If any provision of this Agreement shall be held to be void or unenforceable for any reason, the remaining terms and provisions hereof shall not be affected thereby.

10.4. Time. Time is of the essence of this Agreement.

10.5. Binding Effect. The provisions of this Agreement shall inure to the benefit of and bind the successors and assigns of the parties hereto.

10.6. Amendment and Waiver. This Agreement may be amended at any time in any respect only by an instrument in writing executed by Seller and Purchaser. Either party may waive any requirement to be performed by the other hereunder, provided that said waiver shall be in writing and executed by the party waiving the requirement.

10.7. Integrated Agreement. This Agreement constitutes the entire agreement between Purchaser and Seller relating to the purchase of the Property, and there are no agreements, understandings, restrictions, warranties or representations between Purchaser and Seller other than those set forth herein.

10.8. Choice of Law. It is the intention of Seller and Purchaser that the laws of Illinois shall govern the validity of this Agreement, the construction of its terms and interpretation of the rights and duties of Purchaser and Seller.

10.9. Notices. All notices, requests, consents and other communications required or

permitted under this Agreement shall be in writing and shall be (as elected by the person giving such notice) hand delivered by messenger or courier service, emailed, or mailed by registered or certified mail (postage prepaid), return receipt requested, addressed to:

IF TO
PURCHASER: City of Pekin
Attn: City Manager
111 S. Capitol Street
Pekin, IL 61554
Email: mrothert@ci.pekin.il.us

With a copy to: Miller, Hall, & Triggs, LLC
Attn: Katherine L. Swise
416 Main Street, Suite 1125
Peoria, IL 61602
Email: katherine.swise@mhtlaw.com

IF TO SELLER:

With a copy to:

or to such other address as any party may designate by notice complying with the terms of this paragraph. Each such notice shall be deemed delivered (a) on the date delivered if by personal delivery; (b) on the date of transmission with confirmed answer back if by telex, telefax or other telegraphic method; and (c) on the date upon which the return receipt is signed or delivery is refused or the notice is designated by the postal authorities as not deliverable, as the case may be, if mailed.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed, as of the day and year first above written.

PURCHASER:

CITY OF PEKIN, ILLINOIS

By: _____

Mark Luft

Its: Mayor

Attest: _____

City Clerk

SELLER:

Ronald W. Sieh

EXHIBIT A**LEGAL DESCRIPTION**

Lot 20, except the Northeasterly 17 feet thereof in Pekin Heights, a subdivision in the City of Pekin, as shown on Plat recorded in Plat Book "A", page 17, in the Recorder's Office of Tazewell County; situated in the County of Tazewell, State of Illinois.

PIN: 11-11-07-103-018

Address: 3224 Court Street, Pekin, IL 61554



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Ordinance No. 2958-20/21 Creating a General Business License

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION:

Over the last several months, the City Council has been discussing the implementation of a business licensing ordinance. Such a licensing program would help the city to:

- Identify businesses operating in the City;
- Facilitate the provision of notices to business regarding City programs and services;
- Assist public safety personnel in the event of an accident, natural disaster, criminal activity, and other emergencies at business locations;
- Offer any available incentives or grants (e.g. COVID19 Small Business Assistance Grants, TIF, BDD); and
- Update the City on issues or projects.

Based upon discussion and feedback from councilmembers, the attached ordinance therefore proposes to create a business licensing program that requires the following:

- Every person, firm, or corporation engaging in, maintaining, operating, carrying on, or managing a business within the City will have to obtain a business license for each separate location. Businesses shall include charitable organizations and home-based businesses. Those exempt from obtaining a license include:
 - A governmental unit;
 - A public utility or cable television company (under federal or state regulation and having a franchise agreement with the City);
 - A house of worship; or
 - Persons in residential zoning districts holding garage sales.
- There shall be no fee required for the issuance or annual renewal of a license.
- The license required by this Ordinance is in addition to any other license that may be required.
- Application for the license will be done on the internet using a website created by the City.
- Application forms shall generally contain basic information such as the business name, the name, address, email address, and business telephone number of a business's primary local contact.
- Each application shall also contain:
 - The location or proposed location of the business.
 - The phone number of the business.
 - Emergency contact and safety information.

No license shall be issued to any business if said business, or any principal thereof, owes any debt to the City at the time of the application.

Based upon the benefits derived from a business licensing program, listed above, and the minimal impact it will have on businesses, staff recommends approval.

FINANCIAL IMPACT: N/A

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: A business licensing program will be created

IMPACT IF DENIED: A business licensing program will not be created

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/19/2021

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Date:

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK

ORDINANCE NO. _____

**AN ORDINANCE CREATING A GENERAL BUSINESS LICENSE
FOR THE CITY OF PEKIN, ILLINOIS**

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City of Pekin, as a home rule municipality, may exercise power and perform any function pertaining to its government and affairs, including, but not limited to, the power to legislate for the protection of the public health, safety, and welfare; and

WHEREAS, the City Council of the City of Pekin finds that the creation of a business registration program will serve the public interest by providing valuable economic data about the City; facilitating the provision of notices to business regarding City programs and services; and facilitating compliance with zoning, property maintenance, and building codes; and

WHEREAS, the City Council of the City of Pekin finds it is in the best interests of the City, its business community, and its residents to require all businesses obtain a general business license as herein provided.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are adopted and found to be true and correct.

Section 2. Purpose. Because each commercial establishment located in the City is a central part of and affects the physical and economic well-being of the City, necessitating services from the City in the form of building, health, public safety, and other services, it is in the best interest of the physical and economic interests of the City that all commercial establishments register with the City and obtain a license as provided herein. The purpose of this ordinance is to create the means whereby the City may render services to commercial establishments and commercial activities in order to promote, protect, and safeguard the public health, safety, and welfare of the residents and consumers of the City and to enable the effecting of an accurate record of commercial establishments located and carrying on commercial activities or commerce within the City.

Section 3. Definitions. The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this Ordinance, except where the context clearly indicates a different meaning:

“Business” means a calling, occupation, profession, or activity engaged in with the object of pecuniary gain, benefit or advantage, either directly or indirectly, whether by a sole-

proprietor, partnership, corporation, or otherwise, at a physical location within the City of Pekin. Business shall include charitable organizations and home-based occupations.

“Person” means any individual, firm, association, partnership, corporation, trust or any other legal entity.

Section 4. License Required.

A. Businesses subject to licensing. No person, firm, or corporation shall conduct, engage in, or maintain, operate, carry on, or manage any business within the City, either by himself or itself, or through an agent, employee, or partner, without first having obtained a license for such business. The requirement of this Section shall take effect on July 1, 2021, and no business shall be required to submit an application or obtain a license pursuant to this Ordinance prior to that date.

B. Multiple Locations. Where a business operates out of two or more physical locations within the City, or where a person operates multiple businesses, a separate license is required for each physical location and/or business within the City.

C. Exceptions. The following businesses shall be exempt from the requirements of this Ordinance:

1. A governmental unit;
2. A public utility or cable television company which is subject to regulation by the Federal Communications Commission or the Illinois Commerce Commission and which operates in the City pursuant to a franchise agreement with the City;
3. A house of worship; provided, however, that if activities meeting the definition of a business under this section are carried out at a house of worship (e.g. licensed day care), that business activity shall obtain a license pursuant to this section; and
4. Persons in residential zoning districts holding garage sales in conformance with the City Zoning Code.

D. There shall be no fee required for the issuance or renewal of a license required pursuant to this ordinance.

E. The license required by this Ordinance is in addition to any other license that may be required pursuant to federal or state law, or other City ordinance.

Section 5. Application Form. Applications for licenses required by this Ordinance shall be completed using an Internet based form available on the City’s website.

- A. Application forms shall contain the following information:
 - 1. If the business is a sole proprietorship, the name, address, email address, and telephone number of the sole proprietor.
 - 2. If the business is a partnership or other non-corporate business entity, the name, address, email address, and phone number of each partner, principal, or member.
 - 3. If the business is a corporation, the name, address, and phone number of the corporation's registered agent, and the name, address, email address, and phone number of the business's primary local contact.
- B. Each application shall also contain:
 - 1. The location or proposed location of the business.
 - 2. The phone number of the business.
 - 3. Emergency contact and safety information.
- C. A business required to obtain a license pursuant to this Ordinance shall file an application form with the City not less than ten (10) days prior to the time said person intends to commence the business operation. Thereafter, a renewal application form shall be filed on or before April 30th for each year the registered business continues.
- D. Businesses shall notify the City of any changes to the registration information required herein within 10 days of such change.
- E. No license shall issue to any business if said business, or any principal thereof, owes any debt to the City at the time of the application.

Section 6. Posting of License. Upon receipt of a completed license application, the City shall issue the business license, which must be posted at all times in a prominent place at the physical location of the business. No person shall alter, deface, forge, or counterfeit any certificate of registration issued by the City.

Section 7. False Application Unlawful. It shall be unlawful for any business subject to the provisions of this Ordinance to submit a false application for a business license, or to give or file, or to direct the giving or filing of, any false information with respect to the license application required by this ordinance.

Section 8. Compliance with City Code. Nothing herein shall be construed to excuse any business licensed as required herein from compliance with any other provision of the Pekin City Code.

Section 9. License not Assignable. No business license may be assigned, sold, loaned, transferred, used as collateral, or otherwise encumbered. No person, firm, or corporation shall use or display any business license which has been improperly acquired

Section 10. Penalties. Any person who shall violate any provision of this ordinance, including the failure to obtain or renew a license as required in Section 4 hereof, shall be subject to a fine of not less than \$75 nor more than \$500 for each offense. Each day that a violation continues shall constitute a separate offense.

Section 11. License Suspension or Revocation.

A. In addition to any fine issued pursuant to Section 10 above, any license issued pursuant to this Ordinance may be suspended for up to 30 days or revoked by the Mayor after a hearing for good cause or in case of (i) a violation of any of the provisions of this Ordinance or any ordinance of the City by the licensee or by any employee, partner, agent or independent contractor of the licensee, or (ii) failure of the licensee to pay any tax, fine, or fee owed to the City within 60 days of the due date thereof.

B. The Mayor, before revoking or suspending any license, shall give the licensee at least ten days' written notice of the charges against the licensee and the opportunity for a hearing before the City Manager, at which time the licensee may present evidence bearing upon the question. In such cases, the charges shall be specific and in writing.

C. No person whose license has been revoked shall be eligible for a new license during the period for which the original license was issued.

D. Any licensee whose license is suspended or revoked shall pay to the City the costs of the hearing before the Mayor. The Mayor shall determine the costs incurred by the City for said hearing, including, but not limited to, court reporter fees, the costs of transcripts or records, attorneys' fees, the cost of preparing the mailing notices and orders, and all other miscellaneous expenses incurred by the City or such lesser sum as the Mayor may allow. The licensee shall pay said costs to the City within 30 days of notification of the costs by the Mayor.

Section 12. This Ordinance is hereby ordered to be published in pamphlet form by the City Clerk and said Clerk is ordered to keep at least three (3) copies hereof available for public inspection in the future and in accordance with the Illinois Municipal Code.

Section 13. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 14. This Ordinance shall be in full force and effect from and after its passage, approval and ten (10) day period of publication in the manner provided by law.

PASSED AND APPROVED at the regular meeting of the City Council of the City of Pekin, this _____ day of _____, 20____; and upon roll call the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED this _____ day of _____, 20____

Mayor

ATTEST:

City Clerk

CERTIFICATE

THE UNDERSIGNED CERTIFIES THAT SHE IS THE CITY CLERK FOR THE CITY OF PEKIN, ILLINOIS, AND THAT THE CITY COUNCIL AT A REGULARLY CONSTITUTED MEETING OF SAID CITY COUNCIL OF THE CITY OF PEKIN ON THE _____ DAY OF _____, 20____ ADOPTED ORDINANCE NO. _____ A TRUE AND CORRECT COPY OF WHICH IS CONTAINED IN THIS PAMPHLET

GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____, 20____.

(SEAL)

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Resolution No.205-20/21 Annual Investment to Greater Peoria Economic Development Council

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This request is for the City of Pekin's continued collaboration with the Greater Peoria Economic Development Council (GPEDC) with investment dues to help continue to build economic growth through targeted business assistance and attraction, workforce development and regional marketing. The City of Pekin has collaborated with the Greater Peoria EDC for 10+ years and continues to collaborate on sharing data, regional marketing, and project and business assistance.

Pekin benefits from business attraction efforts with leads generated from site selectors, conferences and trade shows/summit's focused on manufacturing and healthcare industries. The GPEDC also streamlines responses for site search requests adding regional data and resources available to development projects when a Pekin site is submitted. Most recently the GPEDC has worked to develop video marketing materials for our airport and Riverway Business Park using aerial drone videography.

Staff recommends support for the GPEDC to continue a regional approach to economic development.

FINANCIAL IMPACT:

Requested Amount: \$20,000
 Line Item: 208-208-597700
 Budgeted Amount: 60,279
 Remaining Funds: \$20,000

IMPACT IF APPROVED: Pekin invests in regional economic development

IMPACT IF DENIED: Pekin does not invests in regional economic development

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/19/2021

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Date:

WHEREAS, the City of Pekin has collaborated with the Greater Peoria Economic Development Council ("GPEDC") for more than 10 years to foster economic growth through targeted business assistance, workforce development, and regional marketing; and

WHEREAS, most recently, the City has collaborated with the GPEDC to develop video marketing materials for the Pekin Airport and Riverway Business Park; and

WHEREAS, the City Council finds it is in the best interest of the City to continue its collaboration with the GPEDC, including the payment of investment dues.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS,

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. The payment of investment dues for 2021 to the Greater Peoria Economic Development Council in the amount of \$20,000 is approved.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Resolution No. 206-20/21 Authorization to Proceed with Utility Assistance Program via CDBG Funding

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: On April 13, 2020, the City of Pekin resolved to repurpose a substantial portion of its Community Development Block Grant (“CDBG”) allocation provided by the US Department of Housing and Urban Development (HUD) to provide grant assistance to small businesses within the City to alleviate the impacts of COVID-19 and associated social distancing restrictions. Subsequently, the City amended its resolution due to an unexpected allocation from the State of Illinois Department of Commerce and Economic Opportunity (“DCEO”) thereby preserving the majority of CDBG and CDBG-CV (CARES Act) funds for use in other activities benefitting the community.

Over the past several weeks, City staff has discussed with members of the City Council the possibility of utilizing CDBG funding for the undertaking of a program to assist low-to-moderate income (“LMI”) households with overdue or delinquent utility bills associated with electrical, water, and wastewater services. Based on the proportion of LMI households within the community (approximately 44.6% according to the 2011-2015 American Census Survey), it is anticipated that there is a high need within the community which far outweighs the total amount of CDBG funding available. Additionally, it is also anticipated that the number of applicants would exceed the current administrative capacity within the City’s CDBG Department.

In considering the significant amount of CDBG funding available (approximately \$1.3 million), City staff recommends allocating a total of \$750,000 in CDBG funding for utility assistance awards with \$250,000 of those funds being initially retained for either additional utility assistance awards at a later date or reallocation to alternative eligible activities during the next program year beginning May 1, 2021. To ensure capacity to administer the program effectively, City staff is also recommending the utilization of an additional \$89,400 in CDBG-CV funding to hire one Community Development Department staff member to assist in responding to applicants, reviewing applications and processing awards.

Should the City Council direct staff to begin preparing a CDBG-funded utility assistance program, City staff will move to hire one staff member to assist in the program’s implementation, establish an application portal for a period to be specified at a later date and draft formal CDBG-related amendments and necessary legal notices to reallocate funding as indicated.

This resolution, if approved, is only to direct staff to begin preparing for the undertaking of the utility assistance program as described above and does not serve as formal amendment to the CDBG action plans as mandated by HUD procedures. Prior to disbursement of any utility assistance awards, a public hearing will be held and a plan amendment will be brought before the City Council consistent with the City’s Citizen Participation Plan requirements.

FINANCIAL IMPACT: N/A

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

IMPACT IF APPROVED: The City will start the process to undertake a Utility Assistance Program through

CDBG funding.

IMPACT IF DENIED: The City will not start the process to undertake a Utility Assistance Program through CDBG funding.

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Date:

WHEREAS, on April 13, 2020, the City of Pekin resolved to repurpose a substantial portion of its Community Development Block Grant (“CDBG”) allocation provided by the US Department of Housing and Urban Development (HUD) to provide grant assistance to small businesses within the City to alleviate the impacts of COVID-19; and

WHEREAS, the City subsequently received an unexpected allocation from the State of Illinois Department of Commerce and Economic Opportunity (“DCEO”) for the provision of small business grant assistance, thereby preserving the majority of CDBG funds for use in other activities benefitting the community; and

WHEREAS, City staff recommends allocating a total of \$750,000 in CDBG funding to assist low-to-moderate-income households with overdue or delinquent utility bills for electrical, water, and wastewater services, with \$250,000 of those funds being initially retained for either additional utility assistance awards at a later date or reallocation to alternative eligible activities during the next program year beginning May 1, 2021; and

WHEREAS, to ensure capacity to administer the program effectively, City staff also recommends dedication of an additional \$89,400 in CDBG-CV funding to hire one Community Development Department staff member to assist in responding to applicants, reviewing applications and processing awards; and

WHEREAS, the City Council of the City of Pekin finds it is in the best interest of the City and its residents to allocate \$750,000 in CDBG funding for the purposes of providing utility assistance to low-to-moderate income households, and \$89,400 to hire an additional staff member to assist in the administration of such assistance grants.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. The City shall allocate \$750,000 in CDBG funding to provide grant assistance to low-to-moderate income households for payment of overdue or delinquent utility bills. Of that amount, \$250,000 shall be initially retained for either additional utility assistance awards to be provided at a later date, as needed, or reallocation to alternative eligible activities during the CDBG program year beginning May 1, 2021.

Section 3. The City shall allocate \$89,400 in CDBG-CV funding to hire one new Community Development Department staff member to assist in the administration of the utility assistance grants authorized herein.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Resolution No. 207-20/21 Release of Liability for Ameren Use City Property for Gas Utility Project

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION:

In April 2019, the City previously leased to Ameren approximately 19 acres of City property in the Riverway Business Park off of Hanna Drive for the use of material storage and project staging for the utility's gas transmission line project. The lease was originally for 9 months but was extended in January 2020 to expire 10 months later. Ameren has completed their project upgrade and is now asking the City to sign a release form waiving any liability for property damage to the property. The City Engineer has determined that the City property is substantially in a similar condition prior to the material storage lease with Ameren. Staff, therefore, recommends approval of the release.

FINANCIAL IMPACT: N/A

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

IMPACT IF APPROVED: City provides release to Ameren

IMPACT IF DENIED: City does not provide release to Ameren

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/7/2021

Mark A. Rothert

Mark A. Rothert, City Manager

1/7/2021

Date:

WHEREAS, the City entered into a lease agreement with Ameren for a portion of the property owned by the City and located on Hanna Drive, more particularly described as PIN 10-10-10-400-006 (the “Property”); and

WHEREAS, pursuant to said lease, Ameren installed gas utility lines that required disturbance of the soil on the Property; and

WHEREAS, Ameren has completed all utility work on the Property and repaired all damage thereto; and

WHEREAS, Ameren is seeking a waiver and release of liability from the City for any damage to the Property resulting from the utility work conducted thereon, in the form set forth as Exhibit A attached hereto; and

WHEREAS, City staff has inspected the Property and confirmed the damage has been repaired and the Property restored to its original condition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2 The Mayor is authorized and directed to execute the Waiver and Release in substantially the form set forth on Exhibit A attached hereto.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK



DAMAGE
COMPENSATION FORM

7.6.a

PROJECT

TR106 Pekin - J09X8 - IL-PREP-TZ-003

Work Order

J09X8

Gas

Work Request

DOJM

42769

REMS

Project IC

Agreement IC

File Number

n/a

PROPERTY INFORMATION

Parcel ID 10-10-10-400-006

Quarter

SE

Section

10

Township

24N

Range

5W

Meridian

3rd PM

County

Tazewell

State

Illinois

DAMAGE COMPENSATION

CROP DAMAGES

The undersigned agrees that the full and complete payment for crop damages shall be calculated as follows:

Crop	Units / Acre	Price / Unit
Corn	100	\$ 4.00

#	Area Description		Acreage	2020	2021	2022	2023	2024
1	IL-PREP-TZ-003	=	3.000	Corn	Corn	Corn	Corn	Corn

TOTALS		2020	2021	2022	2023	2024	TOTALS
<u>Corn</u>	Acreage	3.000	3.000	3.000	3.000	3.000	
	Units	300	240	180	120	60	900.0
	Price	\$ 1,200.00	\$ 960.00	\$ 720.00	\$ 480.00	\$ 240.00	\$ 3,600.00

Crop Damage Comments

No comments.

**CROP
DAMAGES**

\$ 3,600.00



DAMAGE
COMPENSATION FORM

7.6.a

PROJECT TR106 Pekin - J09X8 - IL-PREP-TZ-003

1

PROPERTY DAMAGES

The undersigned agrees that no payment shall be made for property damages.

PROPERTY
DAMAGES

\$ -

Attachment: City of Pekin Damage Claim and Release TZ-003 (2455 : Resolution No. 207-20/21 Release of Liability for Ameren Use City Property



DAMAGE
COMPENSATION FORM

7.6.a

PROJECT TR106 Pekin - J09X8 - IL-PREP-TZ-003

PAYMENT DISTRIBUTION

I / We hereby order and direct that the payment be distributed by separate warrants as follows:

Payee	Crop Damages		Property Damages		TOTAL
	%	Sub-Total	%	Sub-Total	
City of Pekin, Illinois	0%	\$ -	0%	\$ -	\$ -
Mark Berg	100%	\$ 3,600.00	0%	\$ -	\$ 3,600.00
		\$ 3,600.00			\$ 3,600.00

RELEASE

The undersigned hereby fully and unconditionally release and forever discharge Ameren Illinois Company, its agents contractors and/or employees from any and all claims, demands and/or damages which may have before this date accrued or resulted from or in connection with the TR106 Pekin - J09X8 - IL-PREP-TZ-003 upon, over and across the lands owned or leased by the undersigned in Section 10, Township 24 North, Range 5 West of the 3rd Principal Meridian, in Tazewell County, Illinois.

Each Payee must provide an Internal Revenue Service
Request for Taxpayer Identification Number and Certification
FORM W-9 (Rev. December 2014)

PAYEE ACKNOWLEDGMENT

By signing this form, the undersigned agrees to have reviewed this form thoroughly and to have found no fraudulent charges being made to Ameren Corporation.

Name City of Pekin, Illinois

Address 111 South Capitol Street,

City, ST Zip Pekin, Illinois, 61554

Telephone 309-478-5399

E-mail _____

Signature _____

Date _____

Please Return To:

Kim Gross
Ameren Illinois
10 Executive Drive
Collinsville, Illinois 62234
618-343-8020
kgross5@ameren.com



DAMAGE
COMPENSATION FORM

7.6.a

PROJECT TR106 Pekin - J09X8 - IL-PREP-TZ-003

PAYMENT DISTRIBUTION

I / We hereby order and direct that the payment be distributed by separate warrants as follows:

Payee	Crop Damages		Property Damages		TOTAL
	%	Sub-Total	%	Sub-Total	
City of Pekin, Illinois	0%	\$ -	0%	\$ -	\$ -
Mark Berg	100%	\$ 3,600.00	0%	\$ -	\$ 3,600.00
		\$ 3,600.00			\$ 3,600.00

RELEASE

The undersigned hereby fully and unconditionally release and forever discharge Ameren Illinois Company, its agents contractors and/or employees from any and all claims, demands and/or damages which may have before this date accrued or resulted from or in connection with the TR106 Pekin - J09X8 - IL-PREP-TZ-003 upon, over and across the lands owned or leased by the undersigned in Section 10, Township 24 North, Range 5 West of the 3rd Principal Meridian, in Tazewell County, Illinois.

Each Payee must provide an Internal Revenue Service
Request for Taxpayer Identification Number and Certification
FORM W-9 (Rev. December 2014)

PAYEE ACKNOWLEDGMENT

By signing this form, the undersigned agrees to have reviewed this form thoroughly and to have found no fraudulent charges being made to Ameren Corporation.

Name Mark Berg

Address 7414 Airport Road

City, ST Zip Mainto, Illinois 61546

Telephone 309-241-3498

E-mail bergfarms87@gmail.com

Signature _____

Date _____

Please Return To:

Kim Gross
Ameren Illinois
10 Executive Drive
Collinsville, Illinois 62234
618-343-8020
kgross5@ameren.com

Exhibit A

10-10-10-400-006





REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Resolution No. 208-20/21 Short Term Lease Agreement with Garnett Wood Products for Materials Storage

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: Garnett Wood Products Co., Inc. (“GWP”) is a Missouri-based corporation and leased construction mat materials to the Ameren subcontractor on the recent utility improvements made over the last year. Ameren and GWP leased and stored materials on city property along Hanna Drive. Now that utility work is completed GWP has an interest to lease approximately 11 acres in this same location to temporarily store, sort, load and unload its construction mats. GWP is requesting a month to month lease for up to six (6) months, commencing February 1, 2021, and extending through August 31, 2021 at a fixed rent rate of \$500.00 per month.

Staff does not foresee any other immediate or competing use for the property at the moment and recommends approval of the attached lease agreement.

FINANCIAL IMPACT:

Amount: Up to \$3,000
 Line Item: 100-068-491000
 Budgeted Amount: \$230,000
 Funds: \$153,912

IMPACT IF APPROVED: City property on Hanna Drive will be leased

IMPACT IF DENIED: City property on Hanna Drive will not be leased

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

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Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES**Finance Department** (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

1/19/2021

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Date:

WHEREAS, the City is the owner of property at 300 Hanna Drive in the City of Pekin, further described in Exhibit A attached hereto (the “Property”); and

WHEREAS, the City desires to lease a portion of the Property to Garnett Wood Products Co., Inc., under terms and conditions set forth on the Ground Lease attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. The lease of the Property to Garnett Wood Products Co., Inc., is approved in substantially the form as the Ground Lease attached hereto. The Mayor is authorized and directed to execute the Ground Lease, with such changes as the Mayor, in consultation with the City Attorney, deems appropriate.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A



GROUND LEASE

This Ground Lease ("Lease") is made and entered into this ____ day of January, 2021, by and between the City of Pekin, an Illinois municipal corporation, as Lessor, and Garnett Wood Products Co., Inc., a Missouri corporation, as Lessee.

RECITALS

WHEREAS, Lessor is the owner of a 119-acre parcel of real property located at 300 Hanna Drive in the City of Pekin, and identified by parcel identification number 10-10-10-400-006 (the "Property"); and

WHEREAS, Lessee desires to lease from Lessor and Lessor desires to lease to Lessee approximately 11 acres of the Property, more particularly described on Exhibit A attached hereto (the "Leased Premises"), pursuant to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties agree as follows:

1. Use of Leased Premises. Lessor hereby grants Lessee use of the Leased Premises for purposes consistent with the storage of materials, including, but not limited to storing, sorting, loading, and unloading construction mats, and all uses incidental thereto.
2. Access to Leased Premises. Lessee shall have the right to access the Leased Premises by means of existing public and private roads and drives on and across the Property. Lessee shall also have access to enter the Leased Premises through any existing gates or barriers, if any.
3. Term. The Term of this Lease shall be for one (1) month, commencing February 1, 2021. Lessee shall have the option to extend the Lease on a month-to-month basis for up to five (5) additional months. Lessee shall provide Lessor with written notice of its decision to exercise its option to extend the Term for an additional no later than ten (10) days prior to the end of the previous month.
4. Rent. Lessee shall pay to Lessor fixed rent in the amount of \$500.00 per month, payable on the first day of each month and commencing on February 1, 2021.
5. Security. Lessee shall have the right, at Lessee's expense, to secure access to the Premises for exclusive use for Lessee and its successors and assigns, employees, officials, contractors, subcontractors, and material suppliers. Lessee shall have the right to install temporary signage, fencing and gates, and to utilize existing fencing and gates (if any) to secure the Leased Premises.
6. Surrender of Premises. At or before the expiration of the Term or earlier termination of the Lease as provided herein, Lessee shall surrender the Leased Premises, having first removed all materials and equipment, debris, trash, and gravel from the Premises, and having restored the Leased Premises as nearly as practicable to its condition prior to the commencement of this Lease.
7. Indemnification and Insurance. Lessee shall protect, indemnify, save and hold harmless Lessor, its officials, agents, employees, and representatives against and from all claims, damages, suits, loss, cost, or expense (including court costs and attorneys' fees) arising out of any act or omission of Lessee or Lessee's officers, employees, agents, or assigns in anyway connected to Lessee's use of the Leased Premises. Lessee shall procure and maintain on the Leased Premises

bodily injury and property damage insurance with a combined single limit of at least \$500,000 per occurrence. Lessee shall list Lessor as an additional insured on any such insurance policy.

8. Hazardous Materials. Lessee covenants and agrees that, in the course of Lessee's use and occupation of the Leased Premises, Lessee shall not use, store, create, manufacture or dispose of any materials which would be classified as toxic, contaminated or hazardous under any state or federal laws, statutes or regulations. Lessee further covenants and agrees to abide by and adhere to any state and federal requirements with respect to the disposal or clean-up of any such materials stored or discharged in the Leased Premises by Lessee or any of Lessee's employees, servants, agents, representatives, invitees, licensees, contractors, subcontractors or materialmen, and any notice and informational procedures or requirements with respect to such matters. Lessee further agrees to, and hereby does, indemnify and hold harmless Lessor and Lessor's beneficiaries, employees, officers, partners and mortgagees from and against any and all loss, cost, claim, suit, proceeding, obligation, liability or expense (including court costs and attorney's fees) arising as a result of (i) any violation by Lessee or Lessee's employees, agents, representatives, contractors or subcontractors of any state or federal laws, statutes or requirements relating to the use, treatment, disposal or clean-up of any toxic, contaminated or hazardous materials, (ii) any discharge, spill, leakage, dumping, seepage or other release of any toxic, contaminated or hazardous wastes or materials in the Leased Premises by Lessee or any of Lessee's employees, servants, agents, representatives, invitees, licensees, contractors, subcontractors or materialmen.

9. Permits. Lessee shall be responsible for obtaining any governmental permits that may be required for Lessee's intended use of the Leased Premises.

10. Termination. Lessee may terminate this Lease at any time during the Term thereof by providing thirty (30) days' written notice to Lessor.

11. Notices. All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, email, or via a nationally recognized overnight delivery service to the following addresses or to such other addresses as may be specified in writing at any time during the term of this Agreement:

If to Lessor: City of Pekin
111 S. Capitol
Pekin, IL 61554
Attn: City Manager

If to Lessee: _____

12. Entire Agreement. This Leased constitutes the entire agreement between the parties respecting the subject matter hereof. No modification of this Lease shall be effective unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this instrument as of the date set out

beneath their respective signatures, on behalf of themselves, their respective successors and assigns.

LESSOR:
CITY OF PEKIN, ILLINOIS

LESSEE
GARNETT WOOD PRODUCTS CO., INC.

By:: _____
Mark Luft, Mayor

By: _____
its President

Attest: _____
Sue McMillan, City Clerk

Attest: _____
its Secretary



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Resolution No. 209-20/21 City of Pekin Emergency Operations Plan

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION:

The Fire Department has taken the lead to update the City's Emergency Operations Plan. This document is designed to be a resource guide for the city in the event of a disaster or emergency.

Staff recommends approval.

FINANCIAL IMPACT: N/A

Requested Amount:

Line Item:

Budgeted Amount:

Remaining Funds:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/19/2021

Mark A. Rothert

Mark A. Rothert, City Manager

1/20/2021

Date:

WHEREAS, the City of Pekin has in place an Emergency Operations Plan to act as a resource guide in the event of a disaster or emergency; and

WHEREAS. The Pekin Fire Department has recommended and proposed updates to the Emergency Operations Plan to increase its effectiveness.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS,

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. The updated Emergency Operations Plan attached hereto as Exhibit A is approved and adopted.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



EMERGENCY OPERATIONS PLAN

JANUARY 25, 2021

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Approval of Plan

The City of Pekin Emergency Operations Plan is a living document that will be tested and utilized for incidents and exercises and will be revised and improved on a regular basis in accordance with best practices and the emergency management planning process.

This plan was approved by the City of Pekin Council on _____ by Ordinance _____.

Mark Luft, Mayor

Mark Rothert, City Manager

Trent Reeise, Interim Fire Chief/Emergency Manager

Implementation of Plan

Effective Date: _____

The Emergency Operations Plan for the City of Pekin, Illinois provides a framework for the City of Pekin to plan and perform their respective functions during a disaster or any emergency. This plan supersedes and previous plans adopted by the City of Pekin. This EOP exists in accordance with federal, state, and local statutes and has been adopted by the City of Pekin.

The City of Pekin recognizes the need for emergency operations planning by all city departments and work to support this need through integrated planning efforts.

In accordance with Homeland Security Presidential Directive 5 (HSPD-5), all agencies, departments, and organizations having responsibilities outlined in this EOP will use the National Incident Management System (NIMS). As part of NIMS, the Incident Command System (ICS) will be used to efficiently manage any incident by integrating personnel, equipment, communications, and procedures into a common organizational structure. All incident management will be conducted using ICS.

Legislative Authority: In accordance with the State of Illinois Emergency Management Act (20 ILCS 3305) and City of Pekin Ordinance 2374-19/20 the Mayor, City Council, and municipal officials are hereby vested with the authority to act in accordance with the provisions of this Emergency Operations Plan.

INTRODUCTION

Purpose

The City of Pekin Emergency Operations Plan (EOP) provides an overall management framework for the City's efforts to mitigate, respond to, and recover from major emergencies and disasters. The EOP is not intended to function as a response handbook; it outlines the roles and responsibilities of the City of Pekin officials and employees before, during, and after an emergency. The plan is intended to be consistent with criteria developed by the Federal Emergency Management Agency (FEMA) and the Illinois Emergency Management Agency (IEMA). This plan complements the Tazewell County EOP and the various state-level plans and describes how City resources and assistance from outside agencies will be coordinated in response to an emergency or a disaster. The EOP presents an all-hazards approach to emergency operations.

City of Pekin personnel and personnel representing outside organizations operation on behalf of the City will work to achieve the following objectives:

- Reduce the vulnerability of citizens in and around Pekin to the loss of life, injury, damage, and destruction of property during natural or human-influenced emergencies and disasters
- Provide prompt and efficient response and recovery to said emergencies and disasters
- Assist Pekin citizens with recovery from emergencies and disasters
- Provide an emergency management system addressing all aspects of pre-emergency preparedness and mitigation, and post-emergency response and recovery

Preparedness

The City of Pekin is responsible to for the general preparedness of the city government and services, and to serve as a leader for the community as a whole. The National Preparedness Goal defines what it means for the whole community to be prepared for all types of disasters and emergencies: "A secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk." The Goal is achieved through five mission areas:

- **Prevention:** Prevent, avoid or stop an imminent, threatened or actual act or event.
- **Protection:** Protect our citizens, residents, visitors and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- **Mitigation:** Reduce the loss of life and property by lessening the impact of future disasters.
- **Response:** Respond quickly to save lives, protect property, and the environment of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic event.

- **Recovery:** Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

Authority and Responsibility

The City of Pekin is the authority having jurisdiction and is responsible for coordinating the response during an emergency or disaster affecting the City of Pekin's citizens or corporate boundaries. The City has the responsibility to:

- Assist families, businesses, and industry with developing their emergency plans
- Practice effective mitigation efforts for the community
- Provide training and conduct exercises for City of Pekin personnel
- Develop and maintain this EOP, standard procedures and checklists, systems, and facilities to assist in response and recovery from emergencies
- Work with other local government entities and community agencies to develop plans and procedures for response and recovery
- Provide overall coordination for the community's response

Whole Community Approach

The City of Pekin will approach any emergency or disaster with a whole-community approach. This means that regardless of the scope of the incident, it will be the policy of the City of Pekin to consider the effects of said incident on all members of the community. Children, citizens with disabilities, and the elderly have unique and specific needs, and every effort will be made to meet these needs through effective planning and response. The City will work with and alongside community stakeholders to ensure that the effects of the incident are minimized across the board. Local service organizations, churches, healthcare, and animal care organizations will be consulted and utilized during an incident to handle the clientele and needs which their skills and abilities are best suited to address. Effective recovery from incidents involves the whole community.

Assumptions

The City of Pekin emergency management command and control structure is based on a bottom-up approach to response and recovery where local efforts are followed by county-level efforts, then state level, and finally federal level. Each level of government will likely exhaust its resources prior to elevation to the next level. State and federal regulations may govern certain response activities, and recovery of losses and reimbursements of cost will require compliance with these regulations.

The City of Pekin will make every effort to respond in the event of an emergency or disaster, however City resources and systems may be damaged, destroyed, or overwhelmed. The

functions outlined in this plan will be fulfilled if the situation determines the need to the extent of actual capabilities and resources available. There likely will be direct physical and economic damages to critical infrastructure which may diminish response capabilities, and long term losses due to these limitations may occur.

City of Pekin public safety personnel as well as administration and department heads will obtain and maintain a working knowledge of NIMS and ICS so that all parties have a common operating picture and understand the terminology and concepts that guide emergency management and response.

The City of Pekin will establish and maintain an Emergency Management Committee which includes representatives from the Fire Department, Police Department, Public Works, and City Administration to ensure that these goals, as well as the goals further outlined in this plan, are met.

After Action Reports (AARs) will be used to improve the overall emergency management and response process and to strengthen the City of Pekin's ability to serve the community during an emergency or disaster. AARs will be incorporated into the City's emergency management and preparedness training plan.

The City of Pekin Emergency Operations Center (EOC) will be activated and staffed with the appropriate personnel to provide the necessary Emergency Support Functions (ESFs).

Effective preparedness requires ongoing public awareness and education efforts so that the public understands their responsibility during an emergency. The time of occurrence, severity of impact, weather conditions, and location of the incident are amongst the factors that affect casualties and damage from a disaster, most of which are outside the control of the City. Depending on the scope of the incident, relief from outside agencies may take greater than 72 hours. The public should develop their own disaster plan and maintain supplies necessary to be self-sufficient during this time frame.

Plan Review and Renewal

The Emergency Operations Plan will be regularly reviewed and updated as the need arises. The EOP is a living document and every effort will be made to ensure the plan accurately reflects the normal operations of the City of Pekin and the capabilities of the City's departments and agencies. This plan should undergo an annual review process as well as a comprehensive renewal every five years under the direction of the City of Pekin Emergency Manager or his designee.

CONCEPT OF OPERATIONS

Emergency Operations Plan Activation

This Emergency Operations Plan (EOP) will be activated and implemented when the Mayor of the City of Pekin or their designee declares an emergency, or when an emergency is imminent or probable and the implementation of this EOP is a prudent proactive response, at the direction of the Emergency Manager or their designee.

The EOP exists in its entirety and should be implemented whenever the City of Pekin faces an emergency or disaster that is complex, broad-reaching, of extended operational duration, or has the propensity to become any of these criteria. While this plan will address the various types of emergencies that are likely to occur, it is not presented as an exclusive list of potential events.

The plan framework will be adapted to any emergency in which City of Pekin emergency management personnel are faced with a situation that meets the above description. The plan will also provide guidance to for planned events which meet similar criteria.

Declaring a Local State of Emergency or Disaster

When conditions warrant, the City of Pekin Emergency Manager, their designee, or the City Manager will request that the Office of the Mayor issue a declaration of a local state of emergency or disaster. The declaration will be filed with the City Clerk and will be in effect for no more than 14 days unless ratified by the City Council in accordance with City Ordinance 2874-19/20. The declaration will include, at minimum:

- The area(s) of the community effected by the incident.
- The various conditions that cause the declaration to be issued.
- The anticipated period of the incident.

After the declaration is filed with City Clerk, it shall be submitted to the Tazewell County Emergency Management Agency which will take appropriate action including forwarding the declaration to the State of Illinois.

Resource Management

The City of Pekin will use its own resources first in an emergency or disaster situation and will request assistance from outside agencies during events that overwhelm or threaten to overwhelm the available resources. Preservation of life will take precedence over property and assets in all cases where resource allocation is scarce.

Emergency Operations Center

The City of Pekin Emergency Operations Center (EOC) is located at the Pekin Police Department at 111 S. Capitol Street. The EOC is responsible for supporting the efforts of on-scene incident command and is instrumental in effective long term incident management. The EOC provides necessary staff functions such as planning, logistics, finance, and administrative needs in support of the on-scene efforts. Incident Command will not be run from the EOC except in cases where the incident is so wide spread that there is no distinguishable incident location, such as a massive severe weather event or snow emergency. The City will also maintain the ability to relocate the EOC to an alternate location if needed through the use of portable equipment and available outside resources.

The EOC may be activated by the Emergency Manager or their designee, or in any situation where the need for incident management support functions exists. Examples of times when the EOC may be activated include, but are not limited to:

- Whenever emergency coordination between multiple City of Pekin departments is necessary.
- Whenever the City of Pekin Police Department, Fire Department, or Public Works Department makes a request to the Emergency Manager or their designee for official EOC activation due to an incident or planned event that would benefit from EOC support.
- Whenever the Fire or Police Department on-duty commander recognizes the potential for an expanding incident that is occurring or is likely to occur.

EOC Levels of Operation

The EOC will maintain three levels of operation and readiness which correspond with the conditions which may trigger an EOC activation. The levels are as follows:

- **Level 3 – Normal Operation:** The City of Pekin maintains normal operating conditions on a daily basis. This includes monitoring local emergencies, providing operational assistance when required, and making notifications of reportable events to the appropriate agencies. Severe weather alerts are relayed to the appropriate city departments when issued by the National Weather Service. Most incidents are resolved in a small amount of time using small amounts of resources. Typical day to day operations are not altered and the management structure remains the same. On duty command staff evaluate situations and if conditions warrant, appropriate individuals and agencies are alerted and advised to take action as needed. At the conclusion of the incident the command staff verify the completion of tasks and document the incident. The vast majority of incidents will occur under this level of operation. The EOC is not staffed and no positions are filled during Level 3 operations.
- **Level 2 – Limited Activation:** An incident which is expanding or shows the potential to expand which may require support for on scene incident command will result in placing the EOC on a Level 2 activation station. The EOC will be opened and some functions will be performed at the EOC, requiring representatives from primary functions to be present. An incident which requires a Level 2 activation would likely require coordination of primary Emergency

Support Functions (ESFs) to maintain operations of all City departments. An incident requiring a Level II activation will effect daily operations, but not to the extent which City resources are overwhelmed. A Level 2 activation may also be used as an incremental activation status when transitioning to and from a Level I status. An example of this would be post incident when operations are phasing out, or when an incident is imminent and the EOC is activated in preparation for the situation. Level 2 activation may be on a 24 hour schedule or a normal business hours basis. Tazewell County EMA will be notified of a Level 2 incident but may not be present in the EOC depending on the situation.

- **Level 1 – Full Activation:** In a Level 1 full EOC activation, all primary and support ESFs are notified. The City of Pekin emergency management staff and all primary ESFs will report to the EOC and maintain a representative at the EOC for the duration of the incident. A Level 1 activation will result in the full use of NIMS and ICS, staffing all command functions and preparing for multiple operational periods. A Level 1 activation will require planning for long term staffing of the EOC, basic needs such as food and water for EOC personnel, and a rotation plan to ensure all positions are staffed and that all personnel are on a sustainable work/rest cycle. At Level 1 activation it is expected that City of Pekin resources are or will be overwhelmed and assistance will be required from outside agencies. Representatives from Tazewell County EMA will be present, assisting with EOC operations and coordinating resources as needed. An incident requiring full activation of the EOC will most likely result in a formal declaration of a state of emergency or disaster from the Mayor of the City of Pekin.

Emergency Support Functions

The Federal Emergency Management Agency (FEMA) identifies (15) specific responsibilities and functions known as Emergency Support Functions (ESFs). ESFs provide the structure for coordinating Federal interagency support and response to an incident by grouping functions most likely to be required. This approach has been adopted by State and County level agencies, and will be used by the City of Pekin as well. The ESFs are functions that are performed daily under normal operating conditions. However, during an emergency or disaster, the ESFs will be coordinated through the EOC in order to serve the on-scene incident command. The primary ESF agencies are responsible for coordinating their activities and will request assistance from outside agencies where necessary.

ESF	Primary Agency	Support Agencies
ESF #1 – Transportation	City of Pekin	IDOT
ESF #2 – Communications	City of Pekin	TCEMA, TC ETSB, TC3
ESF #3 – Public Works	City of Pekin	Tazewell County, IPWMAN
ESF #4 – Firefighting	Pekin Fire Department	MABAS
ESF #5 – Emergency Management	City of Pekin	TCEMA, IEMA
ESF #6 – Mass Care, Emergency Assistance, Housing and Human Services	American Red Cross, Salvation Army	TCEMA, Faith-based organizations
ESF #7 – Logistics Management and Resource Support	City of Pekin	Tazewell County, Tri-County COAD
ESF # 8 – Public Health and Medical Services	TC Health Department, City of Pekin	IDPH, AMT, REMRT, Tazewell County Coroner
ESF #9 – Search and Rescue	Pekin Fire Department	TCEMA, MABAS
ESF # 10 – Hazardous Materials	Pekin Fire Department	MABAS, Illinois EPA, Outside cleanup companies
ESF # 11 – Animal Services, Agriculture and Natural Resources	Tazewell County	Illinois Department of Agriculture
ESF #12 – Energy (Public Utilities)	Illinois American Water, Ameren Electric/Gas	
ESF # 13 – Public Safety and Security (Law Enforcement)	Pekin Police Department	Tazewell County, ILEAS
ESF # 14 – Long-Term Community Recovery	City of Pekin	Tazewell County, Chamber of Commerce
ESF #15 – External Affairs	City of Pekin	Central IL PIO Association

DIRECTION, CONTROL, AND COORDINATION

Incident Management

The National Incident Management System (NIMS) will be used for all incidents within the City of Pekin. NIMS guides all levels of government, nongovernmental organizations (NGO), and the private sector to work together to prevent, protect against, mitigate, respond to, and recover from incidents. NIMS is:

- A comprehensive, nationwide, systematic approach to incident management, including the command and coordination of incidents, resource management, and information management
- A set of concepts and principles for all threats, hazards, and events across all mission areas (Prevention, Protection, Mitigation, Response, Recovery)
- Scalable, flexible, and adaptable; used for all incidents, from day-to-day to large-scale
- Standard resource management procedures that enable coordination among different jurisdictions or organizations
- Essential principles for communications and information management

NIMS defines operational systems including the Incident Command System (ICS), Emergency Operations Center (EOC) structures, Multiagency Coordination Groups (MAC Groups), and Joint Information Systems (JIS) that guide how personnel works together during incidents. NIMS applies to all incidents, from traffic accidents to major disasters. It is important that all City of Pekin emergency personnel and City leadership have a fluent understanding of NIMS and the associated operational systems. This understanding will come from established training programs delivered by the FEMA Emergency Management Institute independent study program: ICS-100, IS-700, and IS-800. ICS-200, ICS-300, and ICS-400 will be required for certain personnel.

Incident Command

The City of Pekin has adopted the Incident Command System (ICS) as the on-scene incident command method. City of Pekin emergency response personnel and City leadership are expected to be familiar with ICS and its use. ICS provides the concepts necessary to effectively manage an incident that is complex and reaches across jurisdictional and functional boundaries that exist during normal operations. ICS will ensure that all incidents have one command entity (singular or unified) and that roles and responsibilities will be clear for all responders. The ICS structure is modular and staff functions (command, operations, planning, logistics, finance, and administration) will be filled as the incident requires. The Incident Command Post will be located at or nearby the incident scene except in cases where the incident has no defined location.

All incidents will have a single command entity. The Incident Commander (IC) will come from the Emergency Support Function (ESF) which is most appropriate based on the incident. For incidents

that span multiple ESFs a Unified Command (UC) will be used where each ESF is represented within the UC entity. Command (IC or UC) is responsible for the overall incident and has the ultimate responsibility for directing response activities, managing resources, and planning overall operations. Standard practices in Emergency Management will guide issues of command designation.

As the incident expands, the following general staff positions will be filled within the ICS structure as needed based on the incident. These positions with the exception of Operations, will be filled at the EOC. When the Operations position is filled, the IC/UC may move to the EOC to coordinate the overall response if it is beneficial to the overall incident, passing operational command to Operations.

- **Operations** – Responsible for the tactical response of the incident and controlling the direct emergency response personnel.
- **Safety** – Responsible to ensure the safety of all responders and has the ability to modify any and all operations to achieve this goal.
- **Planning** – Responsible for ongoing assessment of the incident, collecting and disseminating information within the command structure, and the development of the overall incident action plan for each operational cycle.
- **Logistics** – Responsible for provisioning of facilities, equipment, services, materials, and personnel.
- **Finance** – Responsible to track all expenditures related to the event and evaluating the financial considerations with respect to the incident.
- **Liaison** – Responsible to coordinate the efforts of outside agencies to ensure their needs are met and that they are able to fully contribute to the overall response.
- **Public Information** – Responsible to field all media information requests and develop the messages that will be transmitted to the public through any available means, often functioning as the incident spokesperson.

During an emergency or disaster, situations reports will be delivered to the IC/UC as quickly as they become available, including any actions taken. This information will guide the IC/UC in the response and the establishment of the ICS structure.

Continuity of Command

As the incident progresses in time, the IC/UC is responsible to ensure rotation of all Command and General Staff positions as well as responders in the field. This will result in personnel at all levels being relieved of their duties and responsibility being transferred to the person filling that role during the next operational period. These personnel assume the duties of the previous position holder, and are that position for that operational period. An individual who is relieved of duty no longer maintains authority to make decisions regarding the incident, regardless of the person's rank or title. This principal is essential for effective command and control.

ORGANIZATION AND RESPONSIBILITIES

City of Pekin agencies, departments, and response partners will have various roles and responsibilities throughout the duration of an incident. The command structure and support roles must be designed to expand and contract as the situation changes in order to fulfill the ESFs during an incident. Each City department has a set of duties that are routinely performed in the course of normal operations. During an emergency these duties will likely change and it should be expected that normal operations will be interrupted while personnel support the emergency response through duties that may be outside the typical scope of work. Each department is responsible to maintain a means of contacting personnel and assembling the resources required of them during a disaster. Each department should establish its own emergency plans to ensure continuity of service during an emergency. In any instance where a departmental procedure is in conflict with the provisions of this plan, this plan shall take precedent. Department heads should be familiar with NIMS and ICS through the established training programs and are responsible to understand the EOP and how their department fits into the overall Emergency Management program. City departments should also prepare financially for emergencies through the municipal budget process.

Continuity of Operations

It is imperative that all city departments and entities prepare and maintain clear lines of succession to ensure continuous leadership and authority during an emergency response. In general, the City will rely on its established organizational structure and roles and responsibilities will be assumed by the next employee within the organizational chart. The critical positions shown below require a set succession plan to show who will assume the overall authority of and responsibility of that position. If the Mayor pro tempore is not able to succeed the Mayor, the City council will appoint another successor. The Fire Department and Police Department have an established succession plan based on their rank structure, using seniority in rank if multiple persons hold the same rank. In the event that the primary successor is not available the City Manager will appoint another successor for all other positions.

Position	Successor
Mayor	Mayor pro tempore
City Manager	Finance Director
Police Chief	Deputy Police Chief (in seniority order)
Fire Chief	Deputy Fire Chief
Public Works Director	City Engineer
Human Resources Director	Benefits Coordinator
Finance Director	Assistant Finance Director

City of Pekin Mayor

In accordance with 65 ILCS 5/3.1-15-10, the Mayor is recognized as the Chief Executive of the City of Pekin, is the recognized head of city government for all ceremonial and legal purposes, and shall execute all legal instruments. When the Mayor is unable to act, the mayoral responsibilities shall rest with the Mayor Pro Tempore. In the event of or threat of an emergency or disaster as defined in the Illinois Emergency Management Act (20 ILCS 3305) the Mayor shall have the responsibility of declaring a state of emergency or disaster. The Mayor shall inform the public and the media about the situation and provide guidance for actions of the public. The Mayor shall act on behalf of the City of Pekin in contacts with outside agencies as well as State and Federal officials. The Mayor will review official records of the incident to ensure accuracy for historic and financial purposes and will sign any local executive orders and requests for financial assistance. The Mayor will ensure the coordination of executive, legislative, and administrative functions of the City during the emergency and engage in any other executive actions necessary to address the emergency situation or disaster.

City of Pekin Council

As the legislative authority of the City of Pekin, the City Council is responsible to prepare and enact ordinances and resolutions intended to preserve life and property, and provide for the health, peace, and safety of residents and visitors, including adoption of this Emergency Operations Plan. The City Council should appropriate funds for the overall Emergency Management program within the City of Pekin. The City Council should establish guidelines to provide authorization for expenditures in an emergency or disaster situation that are in excess of the adopted municipal budget. City Council members should also be prepared to assist the Mayor in acting as liaison between the executive and administrative functions of the City government.

City Manager

Under the City of Pekin's form of government, the administrative functions of municipal government have been vested in the office of the City Manager. The City Manager will participate in the overall Emergency Management program within the City of Pekin through administrative oversight as well as contributing to the Emergency Management committee. The City Manager will ensure that the Emergency Management program is successful by providing policy, financial, and administrative support to the process. The City Manager is responsible for coordinating administrative support of emergency operations through direction and assignment of additional duties for city personnel during emergencies, authorizing personnel to take specific actions, and taking any action necessary for the City to react to an emergency or disaster. During an emergency the City Manager should report to the EOC and coordinate administrative response with the Incident Commander. The City Manager should also work with the Mayor during the preparation of reports and dissemination of information to the public and media.

City Attorney

The City Attorney is the official legal representative of the City of Pekin and is responsible for providing legal advice to the Mayor, City Manager, and city officials. In the event of an emergency the City Attorney should assist with the preparation of the declaration of a state of emergency or disaster. The Attorney will provide legal review of emergency plans and supporting documentation to ensure compliance with local, state, and federal regulations. The Attorney will review contracts for emergency work and procurement of resources during a response and ensure all necessary records and documents are properly recorded and maintained.

Fire Chief/Emergency Manager

The Pekin Fire Chief is responsible for the administration and direction of all the activities of the Pekin Fire Department. The Fire Department is responsible for all firefighting, emergency medical services, rescue, life safety, and hazardous materials response in the City of Pekin. Historically, the City of Pekin had an Emergency Services and Disaster Agency (ESDA). The ESDA was disbanded many years ago and these responsibilities were transferred to the Pekin Fire Department. As such, the Fire Chief is considered the Emergency Manager for the City of Pekin.

The Emergency Manager is responsible to administer the overall Emergency Management program and may delegate administrative tasks or assignments as necessary. The Emergency Manager will keep the City Manager and City Council members informed and involved in the EM process. The Emergency Manager or their designee will attend appropriate meetings, training, and other activities necessary to ensure the City of Pekin's preparedness. The Emergency Manager or their designee will organize necessary training to ensure that City of Pekin personnel are knowledgeable about their responsibilities and duties during an emergency situation or disaster. The Emergency Manager will ensure compliance with all county, state, and federal regulations with regards to Emergency Management. The Emergency Manager is responsible for the upkeep and maintenance of this EOP as well as documents and procedures that exist in

support of the EOP. During an emergency the Emergency Manager or their designee will be required to report to the EOC to coordinate the activation of the overall emergency response process. The Emergency Manager will coordinate the preparation of disaster assistance documentation and submit requests to appropriate agencies. The Emergency Manager is responsible for the Five Mission Areas as outlined in the National Preparedness Goal, with respect to the City of Pekin.

Chief of Police

The Chief of Police is appointed to protect the residents of the community and enforce the provisions of local, state, and federal law. The Police Chief will participate in the Emergency Management program through the Emergency Management committee and provide all policy guidance with regards to matters of law enforcement. During an emergency, the Police Chief or a designee should report to the EOC and provide coordination of response efforts for all law enforcement personnel. The Police Chief will provide regular updates to the Mayor and City Manager about the conditions within the community and actions that should be taken before, during, and after an emergency or disaster.

Public Works

Public Works is an essential city service and has responsibility to maintain these services as well as participate in response activities during an emergency. The Public Works director will work with the Emergency Manager to establish a list of municipal resources that are available to be used during an emergency response, including resources available through mutual aid agreements. During an emergency, the Public Works director or their designee will report to the EOC and coordinate efforts from that location. Public Works will provide the Emergency Manager with an initial damage assessment of municipal infrastructure and facilities, as well as roads and bridges that are under the responsibility of other units of government. Public Works will identify traffic control and evacuation routes, and manage transportation related issues, procurement of fuel, and coordinating repairs needed during the response.

Engineering and Inspections

City Engineering and Inspections personnel should ensure that all City of Pekin facilities are maintained properly and operate in a manner that is conducive to emergency operations. Engineering and Inspections personnel will review the development of city ordinances and regulations intended to reduce the impact of disasters. In the event of an emergency, Engineering and Inspections personnel will assist with initial damage assessments for all affected structures and determine if structures are inhabitable or if buildings should remain unoccupied until further assessments can be completed. Engineering personnel will provide expertise and recommendations for condemnation and demolition of structures as necessary during emergency response and recovery. Inspections personnel should create a streamlined permitting process to be use during disaster recovery efforts. Engineering should work with the

City of Pekin GIS provider to prepare maps, plans, and other information that will allow rapid identification of infrastructure, roads, and other locations. GIS mapping should be used along with historical data to forecast potential risks resulting from flooding or topographical issues relating to an occurring or imminent emergency.

City Finance

The City Finance director should work with the City Manager and the Emergency Manager to create an emergency finance plan for the City. This plan should include contingencies for emergency operations, payroll, employee housing, and sustenance during emergencies and other finance related matters. Sources of emergency funds should be identified in case expenditures outside the municipal budget are necessary. During an emergency, the Finance director will be responsible for tracking and documenting all financial expenditure, supplies, and payroll obligations regarding the emergency or disaster. These records will be preserved for historical purposes as well as potential reimbursements in the event the disaster achieves the necessary threshold to trigger such an event.

Outside Agencies

During an emergency it is likely that City of Pekin resources will be exhausted and assistance from outside agencies and organizations will be necessary. Requests for outside assistance will be consistent with existing mutual aid agreements, memoranda of understanding, established protocols, and any other governing agreements. This section identifies the general roles of outside agencies for reference only as the City of Pekin has no authority to compel adherence or action.

- **Tazewell County Emergency Management Agency:** The TCEMA coordinates the county level emergency management program and maintains the Tazewell County Emergency Operations Plan, which this plan feeds in to. TCEMA staff offer assistance in creating emergency plans for other entities within the county. TCEMA operates the Tazewell County EOC located at 21304 State Route 9 in Tremont and maintains a level of readiness at all times. The EOC is available to the City of Pekin for use in the case it is necessary. TCEMA will assist the City of Pekin with response and recovery efforts if requested. TCEMA operates a mobile communications vehicle which is available for use when requested. TCEMA also operates a search and rescue team and their personnel may be utilized to supplement City of Pekin personnel in the case they are needed.
- **Tazewell County Health Department:** The health department is the lead agency in Tazewell County in matters of public health and health emergencies and will assist the City of Pekin in such an event that it is necessary. Matters such as human services, shelters, food, and water may also be of concern to the health department. TCHD will assist with coordination of health services in the City, monitor safe drinking water sources, implement measures to control communicable diseases, and provide technical guidance during hazardous materials incidents.

- **Salvation Army & American Red Cross:** In the event of a disaster or emergency, the Salvation Army and the American Red Cross will respond to provide emergency shelter, food, medicine, and first aid for basic human needs. These organizations also have the ability to help when other resources such as insurance and government assistance are inadequate. They will take on the role of mass care and will provide a representative to the EOC to coordinate these efforts.

ADMINISTRATION, FINANCE, AND LOGISTICS

Reports and Records

All City of Pekin departments must ensure protection of their records so normal operations can continue after an emergency or disaster. Such records will also be vital to the community's ability to recover from the incident. All City records should be stored electronically and secured with on and off site backups in accordance with best practices for information retention. Departments are responsible for ensuring that their own administrative and logistical needs are met and for the preparation of resources needed during emergency operations.

All records, reports, and other documents regarding an emergency or disaster will follow the principles of the National Incident Management System (NIMS). Key City personnel are expected to understand their role and responsibility within NIMS. The planning and execution of effective incident management requires timely and accurate reporting and records keeping. City of Pekin Emergency Management personnel will also keep and maintain narrative and log-type records of all response actions. The situation status reports and logs of actions for each operational period are necessary to provide effective timelines and benchmarks for incident management. Incident management records will be forwarded on to County and State officials to be used in their response efforts and to provide the basis for a potential statewide emergency or disaster declaration.

Financial Management

Complete and accurate accounts of emergency expenditures and obligations, including personnel and equipment costs, will be maintained for the duration of an incident. Already established accounting and bookkeeping methods will be used to meet this need. The City of Pekin is required to meet these obligations as the needs arise. After the incident is managed and operations have ended the City will be able to use these records to obtain state and federal disaster relief if the financial thresholds are met. City of Pekin finance personnel will coordinate the efforts to obtain reimbursement should it become necessary.

Logistics

City of Pekin departments are responsible to maintain resource information on supplies, equipment, facilities, and personnel available for emergency response and recovery operations. This information should feed in to policies and procedures within each department so that personnel understand where and how to obtain additional resources which are outside the needs commonly met during normal operations. Mutual aid agreements and memoranda of understanding should be in place with neighboring units of government, agencies, and businesses who will be able to provide these services in an emergency situation. City departments should plan for transportation needs for their personnel as well as supplies and goods required to

conduct their operations. The City public works and transportation departments should plan to take an active role in the logistics needs of all City departments during emergency operations.

Training

It is the responsibility of Emergency Management personnel to seek the appropriate training opportunities and exercises to be prepared to administer the overall emergency management program for the City of Pekin. Various opportunities exist through FEMA, IEMA, and local organizations in the emergency management field. Likewise, all City public safety employees as well as key leadership must obtain a basic working knowledge of NIMS and ICS as previously outlined in this document. Key city personnel should also maintain a working knowledge of this EOP.

City of Pekin Emergency Management personnel will ensure that the overall city emergency management program is prepared and able to respond in an emergency. This includes discussion based, table-top, and full scale exercises to become proficient in the use of the EOP and the processes it outlines. It is understood that public safety personnel train and exercise their capabilities on a regular basis and this training is not intended to replace these programs. Rather it will be focused on the whole-community response aspects of emergency management. Exercises will include outside entities where appropriate.

Public Education

The City of Pekin will work towards a high level of public awareness and strive to keep the public informed and aware of their role in effective emergency preparedness. The public is encouraged to prepare their own emergency plan for their family. Public education will also allow the City to share information about vulnerabilities and potential hazards that exist within the City of Pekin. Efforts will be made to work with existing community volunteer and outreach programs for assistance in reaching the public, such as obtaining the National Weather Service Storm Ready Community designation.

HAZARD ANALYSIS

Disasters can occur at any time and the City of Pekin will attempt to be prepared for any potential disaster. To achieve this goal, the City has identified the situations which are most likely to occur. Efforts to achieve the five Mission Areas outlined in the National Preparedness Goal (Prevention, Protection, Mitigation, Response, and Recovery) will be focused on the situations most likely to occur.

Weather Events

Severe weather is an annual and ongoing threat for the City of Pekin and can occur any time of the year. Severe thunderstorms present the most likely to occur threat of all hazards and also have the potential to have the highest impact on the community in terms of damage and area impacted. The City of Pekin should work to be proactive in mitigating the effects of severe weather through public awareness and education. Maintenance of and upkeep of the tornado sirens is an annual and ongoing task. Efforts should be taken to institute public awareness campaigns such as becoming a Storm Ready community. In the event of damaging severe weather or a tornado it is likely that city personnel will be overwhelmed and assistance from outside communities and agencies will be necessary. A severe weather event will likely require the activation of the EOC to coordinate the emergency support functions required to respond and recover from the event. This may also lead to a declared disaster and involvement from the Tazewell County EMA and IEMA. Public safety personnel will focus their efforts on preserving life, searching for victims, and securing damaged areas. Public works personnel will likely be expected to assist in these roles as well as with debris removal. City engineers and inspections personnel will assist in evaluating the structural and physical integrity of damaged buildings and infrastructure.

Winter storms are also an annual event, and while unlikely to cause widespread damage, can present a concern for overall operations of essential city services. During a major winter storm coordination of resources from police, fire, and public works will be necessary to ensure these essential services can be delivered with a minimal impact. Partial activation of the EOC may be beneficial to support this coordination.

Flooding

While being weather related, flooding should be viewed as a separate risk category. Pekin is at risk for two types of flooding: river flooding and urban/small stream flooding. Both of these flooding types can be accurately planned for using GIS tools as well as FEMA's Flood Insurance Rate Map (FIRM) system. These maps change regularly and planning should involve the latest data available.

River flooding presents the highest concern for damage and impact possibility. The Illinois River enters flood stage regularly each spring, however river flooding is a possibility any time of the year. River flooding is a slow process that provides a great deal of warning and is very predictable using National Weather Service models and forecasts. Mitigation efforts for river flooding should be concentrated on ensuring assets and structures along the river are well protected and/or moved to other locations if possible. The levee system in the Pekin area is very robust and provides a high level of protection. The primary area of concern for river flooding in Pekin is the Wastewater Treatment Plant. The City of Pekin needs to prepare a comprehensive flood plan for the plant which includes sandbag and barrier protection as well as action levels which would potentially result in the plant being shut down due to high river level.

Urban and small stream flooding is also a concern in the City of Pekin. Urban flash flooding is a very dangerous and unpredictable event. While unlikely to cause widespread damage to property, the risk to life is high during these events. Swiftly moving water carries with it a tremendous amount of energy capable of destroying structures and relocating large objects as well as people. Mitigation should be focused on continued work to enhance the capacity of the City's combined sanitary/storm sewer system as well as proactive clearing of street gutters when a heavy rain event is predicted. An urban flooding event will require quick action on the part of public safety personnel to prevent the public from entering these areas as well as potentially rescuing people caught in the flooding. Public works will also play a role with barricading and removal of debris.

Geological Hazards

While not common, geological events are possible within the City of Pekin. Illinois has several fault zones, some of which remain active. While the likelihood of a major earthquake effecting this area is low, the damage would likely be very high. An earthquake event would require strict coordination between City personnel to ensure their safety as they respond to such an event. The EOC would need to be activate as the response and recovery phases of such an event would be of long duration. Tasks associated with response would be similar to the needs of a tornado, revolving around preserving life and securing access to effected areas. The risk for natural gas leaks, fires, and other compounding incidents is high following an earthquake. Coordination of efforts will be impetrative in such a situation.

Abandoned mines present a second type of geologic hazard for Pekin. The City has extensive maps and resources regarding the areas of Pekin that are undermined. Mitigation efforts in the past have been focused on proper planning of infrastructure and ensuring buildings in these areas are constructed with proper footings and structural components to withstand a potential mine collapse. A mine collapse event would likely be contained to a small area and is not likely to overwhelm City resources, however it is likely that outside consultation will be required to fully evaluate the extent of the collapse and the effect on the surrounding areas.

Human Caused Hazards

Human caused incidents present a wide variety of possibilities and there is high potential for major events of these types. Law enforcement has focused on this potential for many years and continues to adapt to changing events and practices. The potential for civil unrest and violent crimes is well known and well planned for. Law enforcement has provided training to Fire personnel on how they will play a part in events such as these. Domestic terrorism and large scale violent crimes also presents a risk to the City of Pekin. In a large scale event such as this the EOC will be crucial to the coordination effort between agencies and personnel. The criminal aspect of events like these remains important, but the additional potential for chemical, radiological, or biological risks will require Hazmat personnel as well as outside experts and agencies to adequately respond to and recover from. As modern society continues to develop, the City of Pekin should also be preparing for a possible technological event. Technological events are a new facet of human caused events and the possibility of an attack on the City's assets is very high. City IT staff must be prepared for these events and City administration should support the efforts to address these concerns.

Fire Hazards

The City of Pekin regularly deals with fires of various types and sizes. These routine events are usually self-contained and rarely pose a threat to the City's operation and delivery of essential services. Mitigation efforts are also routine, through public education and code enforcement. Large urban fires present the highest fire risk within the City. These fires, involving large buildings or many separate buildings, will likely overwhelm City resources and require assistance from outside agencies. Procedures already in place will address the immediate needs of emergency personnel on scene, however public works and outside contractors may be required to assist during large scale events with debris removal as well as securing the scene.

Transportation Hazards

Roadway, rail, and maritime transportation are prevalent within the City of Pekin and each present a unique set of hazards. Many of these can be addressed through normal daily operations, such as vehicle accidents. These routine emergencies are frequent but present low risk to the City and its residents. The primary concern with any of these modes of transport with regards to community risk is the potential for a hazardous materials release resulting from an accident or disaster. Rail lines located within residential areas of the City present the highest risk profile. Little can be done to mitigate the risk of such incidents outside of preparation and training of responders, which is an ongoing task. A transportation related hazardous materials event will require response from many agencies and likely require the activation of the EOC to coordinate the response and recovery phases of such an incident.

The City of Pekin is also at risk for an aircraft related incident. The Pekin Municipal Airport generally has traffic of small aircraft which are not likely to pose a major risk to the public if involved in an accident. There is a possibility that the airport is used as a diversion location for

traffic coming from a larger airport in the area. The City of Pekin does not have capabilities to handle an accident involving a large frame aircraft and will rely on outside mutual aid support. The City should develop an emergency plan for the Pekin Municipal Airport that includes training for responders as well as exercises to ensure personnel are adequately prepared.

Public Health Hazards

Public health emergencies are a potential threat to the City of Pekin and the nation as a whole and have the potential to present a high risk hazard to the citizens of Pekin. Planning for and mitigating the risk of these events is beyond the scope of ability for the City of Pekin with the exception of maintaining a state of preparedness to continue to provide essential city services during a time of crisis. City Emergency Management personnel will work in conjunction with public health officials from Tazewell County and the State of Illinois to provide support for their mission wherever possible. The City will play a vital role in communicating with the public based on information provided by public health officials and will use any means necessary to protect the public and prevent the spread of disease or pestilence within the City of Pekin and the surrounding areas. Coordination with Tazewell County Health Department will be of utmost importance during a public health emergency.

Industrial Hazards

The City of Pekin has several heavy industrial facilities within the corporate limits of the city, some of which are located very close to residential areas as well as key transportation assets. These facilities bring with them a unique set of hazards that should be viewed as a separate category. The industrial facilities maintain their own Emergency Operations Plans and are generally well prepared in the event of an accident or emergency. The Pekin Fire Department maintains regular communication with these facilities during shutdowns and times of other high risk activities. The city should be prepared to deal with large scale accidents at these facilities, specifically fires, explosions, and hazardous materials incidents. The residential neighborhoods close to these facilities are at risk during incidents of these types. Large incidents could potentially require activation of the EOC for coordination of services. City engineering and inspections personnel will likely be required to assist in evaluating structures in the event of an explosion where neighboring buildings are effected.

FUNCTIONAL ANNEXES

This section addresses each Emergency Support Function and how the City of Pekin will provide the services which fall under each category. This section is intended to be a guide to each function and should not be considered a comprehensive procedure which dictates how a function will be handled. As capabilities within the City of Pekin change, these annexes will be updated to reflect the current status of each ESF.

ESF #1- TRANSPORTATION

Transportation is a necessary function in the safe and efficient operation of any society. During an emergency, transportation is crucial to support emergency response and recovery. In the event of an emergency, the City of Pekin will ensure that all vital means of transportation within the city are functional and available to support operations. When an incident or disaster occurs, City personnel will evaluate the status of transportation related infrastructure and report to the incident commander as soon as possible. Plans should be put in place to evaluate alternative routes and establish options which can be utilized in the event of major infrastructure damage. City engineering personnel will evaluate roads, bridges, and other key elements to ensure that they are safe to use. Public Works will work to open roadways and clear debris from vital transportation infrastructure.

It is likely that a major event will overwhelm the resources of the City of Pekin and outside assistance will be required. Tazewell County highway department and the Illinois Department of Transportation will be called upon for assistance. In the event of damage to high-order structures such as bridges it will be necessary to have experts evaluate these to ensure they are safe to use for emergency personnel as well as the public.

There are several rail lines running through the City of Pekin. City personnel will work to ensure they remain open and useable, and will support the railroad companies involved as needed to achieve this goal. While rail services are normally not within the scope of the City of Pekin's abilities, it is vital that these services remain open and usable for response and recovery.

The Pekin Municipal Airport provides light commercial and recreational air traffic for Pekin and the surrounding communities. City personnel will ensure this infrastructure continues operation during an emergency to support response and recovery. The airport will potentially serve as an access point for emergency medical transport, supplies drop-off, or other critical response needs.

ESF #2- COMMUNICATIONS

The City of Pekin has established communications systems which are already in place for normal operations. During an emergency or disaster, all attempts to continue to use these systems will be made so that responders can effectively communicate with one another. City personnel who will perform ESFs during an incident but are not normally in an emergency response position should become familiar with the use of common communications devices such as mobile and fixed radio systems.

Internal Communications

City departments will also prepare for situations when their primary communications system is inoperable to maintain continuity of communication. Backup systems should be in place for all critical communication. Tazewell County Emergency Telephone System Board (ETSB) maintains the critical infrastructure in the communications centers as well as the 911 system with redundancy between dispatch centers. Outside contractors provide support to maintain the radio systems used by Pekin public safety and public works personnel. Tazewell County EMA maintains a mobile communications center that can be activated to provide supplemental and backup communications. In addition, use of mobile voice, text, and data reliant systems should also be planned for. Phone number lists and contact information for all City personnel should be regularly maintained and able to be utilized in the event they are needed.

During an incident communication between the EOC and personnel on scene will take place using the systems they are accustomed to using. The IC/UC post will likely be composed of a Police and Fire representative who will coordinate which talkgroup in their combined radio system to use for official Command to EOC communications.

The Fire Department has a well-established means of communicating with area Fire/EMS agencies through the use of conventional VHF communications. Fire crews have access to frequencies used by area departments as well as MABAS frequencies which are used by departments across the state. The Police Department is currently unable to communicate with area agencies with the exception of the Tazewell County Sheriff's Department and the various small agencies that operate on that system. Pekin Fire and Police as well as TCSD are able to communicate with each other as well through their shared EDACS system.

Some of the systems currently in place:

- 800 MHz EDACS radio system – Police & Fire
- Digital VHF system – Street Dept & Public Works
- Conventional VHF radios – Fire Dept (MABAS radios)
- VHF radio paging system – Fire Dept off duty recall system
- Traditional phone systems between City facilities

- Mobile phones – Key City personnel
- City Email and other related systems
- NIXLE for city employees
- TCEMA Mobile Communications Center (supplemental and backup systems)
- MABAS communications support equipment (radios, repeaters, etc.)

External Communications

Communications within the EOC involving ESFs that are performed by outside agencies or non-governmental organizations will be accomplished with their respective systems including voice, text, and data communications. Outside agencies will be given access to official communication systems when appropriate and every attempt to support their communications needs will be made as they are assisting in the emergency or disaster. Tazewell County EMA also has access to the EDACS system and can provide links to other agencies or systems through their mobile communications center if needed.

Public information will also be essential in the event of an emergency or disaster. Public information must be coordinated with the EOC to ensure that it is accurate and is concise as possible. The City of Pekin will make every effort to disseminate information to the public through as many means as possible. Use of Emergency Broadcast Systems and services such as NIXLE will be used to push emergency information out to the public. In addition to traditional media communication, the City will use available social media platforms and Internet web sites to issue emergency information as well as long term recovery information.

The City of Pekin is responsible for maintaining and operating the tornado/civil-defense warning sirens within the corporate city limits. The Fire Department ensures the operational status of the siren system with visual inspection on an annual basis, and the system is tested monthly in accordance with statewide general practice. This system is activated from the Tazewell Consolidated Communications Center (TC3) dispatch center at the direction of the City of Pekin Fire Department/EMA, the Tazewell County EMA, and the National Weather Service.

ESF #3- PUBLIC WORKS AND ENGINEERING

The City of Pekin routinely provides public works and engineering services. During an emergency every effort will be made to maintain normal operation of these essential services. In the event of service interruptions, priority will be given to the services which impact the emergency response process followed by services which impact the overall life of the citizens and residents of Pekin. Debris management, solid waste collection, and wastewater services will be essential during the response and recovery phases of a disaster. The City of Pekin is a member of the Illinois Public Works Mutual Aid Network (IPWMAN), a state-wide consortium of municipalities and other public works departments which have standing mutual aid agreements to provide assistance to each other in a time of need, which will assist in providing resources should the City's resources be exhausted. City engineering and public works personnel should prepare a list of qualified contractors and outside agencies that will be called upon in the event that internal capabilities are overwhelmed. These predetermined resources should be categorized based on the capabilities and expertise that they have. It is likely that many outside providers will be required to fully mitigate public works related emergencies and a process should be developed to credential outside contractors when they are functioning in an emergency so that the safety of their personnel can be provided for and so they have access to critical areas in the event of catastrophic damage.

Debris Management

Debris management has multiple facets and will require coordination with local, county, and state agencies. Initially the priority will be to ensure roads and bridges are open, functional, and cleared of debris. City of Pekin personnel will coordinate with the IC/UC based on the areas effected and the needs of the responders. Maintaining access to the incident site is critical throughout the response and recovery phases. Long term debris management should be accomplished by setting up debris collection locations, evaluating structures which must be demolished, and selecting the overall process for systematically clearing debris based on type so that potentially hazardous debris is properly handled. Debris sorting sites will likely be required in order to categorize the materials so they are taken to the proper landfill or storage facilities. Engineering personnel will work with Public Health and Illinois EPA officials throughout this process to ensure the debris management process is conducted safely and efficiently to provide for long term recovery.

Solid waste collection is essential in debris management as well as being an essential service on its own. The areas affected by the emergency will have needs that differ from the normal garbage, yard waste, and recycling services. Solid waste personnel will likely be required to assist in the overall debris management process. At the same time, every effort will be made to

maintain normal operations in the unaffected areas. Collection schedules will be modified if necessary to support emergency operations while continuing normal operations.

Wastewater

Wastewater services are essential to the overall health and safety of the residents. The wastewater treatment plant should be cleared of debris immediately following an emergency and personnel should be prepared to restore services in affected areas as soon as possible. The wastewater treatment plant should develop its own Emergency Plan that identifies the necessary actions to restore service if the plant is affected by an emergency. The plant is located close to the Illinois River and it is essential that plans are in place for operations during a flood event, including actions based on river levels and procedures necessary to keep the plant operating during a flood, as well as criteria that would require the wastewater treatment plant to be shut down.

Damage Assessment

The damage assessment is important for the overall response and recovery, as well as being necessary in the Federal assistance process. Engineering personnel will also be responsible for coordinating the overall damage assessment. City engineering and public works personnel should obtain working knowledge of the damage assessment process through training opportunities provided by IEMA and FEMA. Federal regulations require a damage assessment to be completed in the first 12 to 36 hours of the disaster which must be reported to State and Federal officials. Tazewell County EMA has a trained Damage Assessment Team which will be called to assist with the damage assessment process.

ESF #4- FIREFIGHTING

The Pekin Fire Department (PFD) maintains a state of readiness to respond to all types of fire emergencies. These may be standalone incidents or could be associated with a larger more complex situation. PFD is notified through normal dispatch methods as well as occasional walk in or direct telephone call reports. PFD regularly responds reports of and confirmed fires and is able to contain and extinguish most fires using the normal on duty staffing levels.

Procedures are in place to address incidents which may be larger than the department can handle with on duty personnel or which may require additional or specialized equipment which the department does not have. Pekin Fire Department is a member of the Mutual Aid Box Alarm System (MABAS), a state-wide consortium of fire service agencies which have standing mutual aid agreements to provide assistance to each other in a time of need. These agreements are planned out in a system known as Box Cards, which outline a specific type of incident or area of incident and the agencies from which each type of resource will be requested. The Box Cards also determine the order in which area agencies are notified for assistance. All agencies which participate in the MABAS system have a common set of radio frequencies and are able to communicate and work together in a common operating environment.

Pekin Fire Department will be the lead agency for all firefighting related functions within the City of Pekin and will determine through their policies and procedures how these functions fit within the overall incident management process.

ESF #5- EMERGENCY MANAGEMENT

Pekin Fire Department is responsible for coordinating Emergency Management activities within the City of Pekin and is considered the Emergency Management Agency (EMA). The Fire Chief is the designated Emergency Manager and has the responsibility to administer the emergency preparedness of the City and to ensure compliance with State and Federal regulations with regards to Emergency Management. The Fire Chief may delegate EMA related duties to others as is necessary. Personnel with EMA related duties will be expected to obtain the necessary training and experience to properly oversee and administer emergency management program. IEMA and FEMA offer several programs for certification and accreditation to support this need.

The City of Pekin EMA participates and is active in the overall emergency management community. The department is a member of the Tri-county Local Emergency Planning Committee (LEPC). The LEPC is a group of local municipalities, counties, and agencies that meet to plan and prepare for potential emergencies, particularly focused on hazardous materials. The Fire Department also represents the City on the Central Illinois Coalition Active in Response Planning (CIL-CARP). CIL-CARP is a function of OSF Healthcare as the IDPH Region 2 disaster preparedness resource hospital. CIL-CARP focuses on preparedness for incidents of all types. The Fire Chief as the Emergency Manager, or their designee, will represent the City in these and other groups and commissions as they are available, and will also be engaged in the activities of the Tazewell County EMA. An effective Emergency Management program depends on building relationships and establishing connections prior to an emergency so the City is aware of the available resources and organizational leaders throughout the emergency management community.

The City of Pekin EMA operates with a whole-community all-hazards mindset to provide continuity of all city operations in the event of an emergency or disaster. The City of Pekin envisions a community-wide effort where city personnel, citizens, and business owners are educated and prepared to manage the impact of an emergency or disaster to preserve life, property, and enhance the overall quality of life for our citizens.

ESF #6- MASS CARE, EMERGENCY ASSISTANCE, HOUSING, AND HUMAN SERVICES

Mass care and other human-related services are an extremely complex aspect of the emergency management process. These services must be addressed through all phases of emergency management and require specialized capabilities that are generally outside the scope of the City of Pekin's services. Immediate actions such as evacuations and emergency sheltering using public buildings will be performed by City of Pekin personnel. All other mass care related services such as long term housing, nutrition needs, and human services will be performed by agencies that are prepared to handle these needs. The American Red Cross and The Salvation Army both have standing sheltering and disaster-response teams that can provide these services. These organizations routinely work with faith-based organizations to provide assistance when needed. Tazewell County EMA is responsible for the county's alternative housing plan and also works with the above mentioned organizations. The City of Pekin will support this process and provide assistance where possible.

ESF #7- LOGISTICS AND RESOURCE SUPPORT

An emergency or disaster presents needs that are outside the normal operations of the City of Pekin. Logistics and resource support is one such category of needs. There is the potential to be faced with resource needs and logistical requirements that span many disciplines and departments within the City which will require personnel to work outside their normal duties to address these needs. Common practice during emergency operations is to activate the Logistics branch of ICS and begin coordinating the needs of the incident. The City should identify key administrative personnel with normal everyday contacts that will be able to help identify sources and coordinate the intake, tracking, and use of needed supplies, equipment and services.

Donations are often received after an emergency, especially natural disasters. Donations are often unsolicited and outside the scope of the needs. Public information should be released on what types of donations will be accepted. Logistics personnel will need to coordinate donations and ensure they are being used to support the incident response and recovery. Reception points should be established to receive and categorize donations as they arrive. Outside agencies such as the Community Foundation of Central Illinois' (CFCI) already established Tri-County COAD will assist with this process. Donations should be made to local non-profit agencies such as CFCI so that the donations can be applied directly to the immediate disaster.

Major incidents often require the assistance from volunteers who have skills and abilities that fit the needs of the incident. The City of Pekin prefers to use volunteers that are affiliated with agencies or organizations that provide baseline training and tracking of their workers. Occasionally an incident will be large enough that spontaneous or unaffiliated volunteers will present themselves for service at the scene or at the EOC. These types of volunteers will require additional administrative support to properly screen, identify, and credential before they are allowed to serve in the field. The City of Pekin will attempt to manage spontaneous volunteers in a safe and efficient manner.

ESF #8- PUBLIC HEALTH AND MEDICAL SERVICES

Public Health

The City of Pekin does not have the resources or expertise to provide Public Health services. The Tazewell County Health Department (TCHD) will be the lead agency for any public health emergencies in the City of Pekin. During a public health emergency, there will be components of the response that will be handled by City personnel. These duties will be performed at the direction of TCHD in support of their efforts. Several ESFs provide assistance during a public health emergency and the City will provide support through these ESFs as needed.

Medical Services

Medical services during an emergency has two fronts. Tazewell County Health Department will provide services that deal directly with public health. Tasks such as vaccination, testing, disease monitoring, etc. will fall under the responsibility of TCHD.

Emergency Medical Services (EMS) is the responsibility of the City of Pekin. As the authority having jurisdiction, the City of Pekin directs and controls all EMS activities within the City and fire districts that the City serves under contract. Pekin Fire Department provides non-transporting Intermediate Life Support (ILS) EMS services within these areas. The City has entered into a franchise agreement with Advanced Medical Transport (AMT) to provide transport services for emergency transport needs within these areas. AMT provides these services under the authority and direction of the City of Pekin. Generally speaking, Pekin Fire Department responds to all medical incidents and calls for service in the City of Pekin along with AMT. This arrangement is subject to change during times of high call volume or multiple simultaneous incidents and there may be situations where one agency responds without the other, and vice-versa. There is real time coordination between AMT and Pekin Fire Department during these times.

Mass Casualty Incidents

Mass casualty incidents will require coordination with all phases of medical response. These types of incidents will likely be first addressed with normal operating procedures involving EMS response from Pekin Fire Department and AMT. If the mass casualty incident exceeds the capabilities of normal procedures, PFD/AMT personnel will coordinate response from both agencies to ensure patient care is delivered properly and in a timely manner. This will likely require supervisor-level personnel from AMT to be present in the incident command post. Mutual-aid agreements with surrounding fire departments and EMS agencies will be employed to supplement EMS capabilities as needed. If the incident further exceeds these capabilities,

procedures are in place for emergency medical personnel from area hospitals to respond directly to the scene to assist in care and triage of patients. OSF St. Francis Medical Center serves as the Regional Hospital Coordination Center (RHCC) for the Illinois Department of Public Health Region 2. The RHCC has disaster response responsibilities and will provide on scene medical care and triage through the Regional Medical Emergency Response Team (RMERT). RMERT has the capability to stand up a mobile emergency room, a mobile hospital, and coordinate transport of patients to the appropriate hospitals. The Tazewell County Coroner has a mass fatality plan in place and will coordinate with mortuary services to provide support in the event that the incident results in a large number of deceased victims.

ESF #9- SEARCH AND RESCUE

Pekin Fire Department is the host agency for the MABAS Division 42 Technical Rescue Team. This team is capable of providing all forms of technical rescue, including structural collapse, confined space, rope, and trench rescue. For incidents of these types the Pekin/Division 42 TRT team will be the lead response agency. All members of the Pekin Fire Department are trained to a basic level in these disciplines and on duty personnel will also respond to incidents of these types. Members that are trained to a more advanced level perform the more technical aspects. Procedures exist within MABAS for the local team to request assistance from nearby divisions if the incident requires additional personnel or equipment.

Tazewell County EMA hosts a very active Search and Rescue team which will be utilized for incidents where searching a wide spread area for missing persons, lost children, or potential victims of a disaster. Pekin Fire and Police personnel will assist in these situations, however do not have the training or equipment to conduct planned searches. TCEMA's Search and Rescue team will direct the operations of the incident and will receive support from City of Pekin personnel as required.

ESF #10- HAZARDOUS MATERIALS RESPONSE

Pekin Fire Department is the host agency for the MABAS Division 42 Hazardous Materials Team. This team is capable of responding to hazmat incidents of all types including chemical, biological, radiological, and nuclear emergencies. For incidents involving hazardous materials, the Pekin/Division 42 team will be the lead response agency. All members of the Pekin Fire Department are trained to the hazmat Operations level, and specific members are trained to the Technician level and are capable of all required services in a hazmat incident. This team is able to contain and mitigate further risks during a hazmat incident, including plume modeling and assessing the extent of contamination. The team also has the ability to identify unknown substances, liquids, powders, and potential radioactive sources. Procedures are in place to request additional assistance should the incident progress beyond the capabilities of this team.

Cleanup of a hazardous materials incident is a service that is outside the scope of the City of Pekin's capabilities. The Illinois Environmental Protection Agency will be contacted on all incidents involving reportable quantities of hazardous materials. They will make the determination and lead the efforts to clean up the released chemicals or agents. Outside contractors will also play a key role as they have the specialized capabilities for cleanup and disposal of hazardous materials.

The Tri County Local Emergency Planning Commission (LEPC) is an established committee made up of emergency planning personnel from communities in Tazewell, Peoria, and Woodford Counties. The LEPC is primarily focused on Hazardous Materials transportation and incident planning and meets quarterly to coordinate and address these issues.

ESF #11- AGRICULTURE AND NATURAL RESOURCES

The responsibilities of this Emergency Support Function fall outside the scope of the City of Pekin's capabilities. Tazewell County, through the Health Department and Animal Control, has the capability to address food supply safety, animal welfare and disease control, pestilence, and other natural resource needs and will serve as the lead agency for these concerns, with assistance from the State of Illinois and any other agencies they see fit. The City of Pekin will support these efforts in any way possible should it be necessary.

ESF #12 – ENERGY

The City of Pekin does not provide any energy-related services. The City will look to the public utility corporations which provide these services to the citizens of Pekin for support during an incident. For any incident which involves energy related infrastructure such as electricity and natural-gas distribution systems, the City will contact and work alongside the appropriate utility company to ensure their needs are met and that they receive any required support from the City. The same principals will apply to water distribution, telephone, internet service, and cable television. During incidents involving widespread damage to utility infrastructure it may be necessary to have these agencies represented in the EOC so that their response can be coordinated within the overall response and recovery process.

ESF #13- PUBLIC SAFETY AND SECURITY

The Pekin Police Department (PPD) maintains a state of readiness to respond to all types of public safety, security, and law enforcement incidents. These may be standalone incidents or could be associated with a larger more complex situation. PPD is notified through normal dispatch methods, patrol or officer initiated contacts, as well as occasional walk in or direct telephone call reports. Pekin Police Department regularly responds these types of incidents and is generally able to resolve them using the normal on duty staffing levels.

Procedures are in place to address incidents which may be larger than the department can handle with on duty personnel or which may require additional or specialized equipment which the department does not have. Pekin Police Department is a member of the Illinois Law Enforcement Alarm System (ILEAS), a state-wide consortium of law enforcement agencies which have standing mutual aid agreements to provide assistance to each other in a time of need. PPD also regularly works alongside officers from surrounding agencies including Tazewell County Sheriff's Department and can request assistance from them at any time.

Pekin Police Department has officers that are members of the Central Illinois Emergency Response Team (CIERT) which provides tactical response to law enforcement agencies throughout central Illinois. This team is available to respond to tactical incidents within Pekin to supplement the capabilities of Pekin Police Department members.

Pekin Police Department will be the lead agency for all public safety, security, and law enforcement functions within the City of Pekin and will determine through their policies and procedures how these needs are met in the overall incident management process.

ESF #14- LONG-TERM COMMUNITY RECOVERY

After an incident occurs and the response phase has begun, it is necessary to begin coordinating the long term recovery of the community. Recovery involves addressing the needs of the residents, businesses, community organizations, and the environment in order to provide the best possible resolution from the effects of the incident. Financial, health, and property concerns are among the issues that will be at the forefront of these stakeholders' needs. The City of Pekin will make every effort possible to ensure that the community emerges from an emergency or disaster safer, stronger, and more financially and physically sound. Economic development personnel, planning, zoning, and outside agencies will play a key role in this process. It will likely be necessary for the City of Pekin to create new or adjust existing ordinances to address concerns brought up by the emergency or to enable recovery to proceed in a more timely manner. Recovery efforts are often time sensitive which often requires adjusted expectations with respect to construction related activities. Steps will also be taken to prevent, if possible, and mitigate effects from future occurrences of the incident.

ESF #15- EXTERNAL AFFAIRS AND PUBLIC INFORMATION

During and after an emergency, it is extremely important to coordinate and control all information being released and disseminated by officials. The City of Pekin will use the Joint Information Center (JIC) model for all public information and external affairs during and after an emergency. A JIC is a facility established as the central point of contact for news media and interest parties to coordinate incident information activities at the scene of the incident. Public information officials from all participating federal, state, and local agencies should collocate at the JIC. This will require coordination with all levels of government involved in the emergency response and recovery process. The JIC will have an established Public Information Officer (PIO) or a group of personnel who function as the designated PIO for a given operational period. The City of Pekin will use the Pekin Police Department's PIO as the City's official PIO and means for releasing information to the public. The Pekin PIO will serve as the coordinator for the JIC if it is led by the City of Pekin. If the JIC is led from another level of government or agency, the Pekin PIO will serve as the official representative of the City of Pekin. The JIC will also utilize representatives from businesses and community groups to ensure that their information needs are met during an emergency. All information and messaging will be coordinated at the JIC to ensure validity and continuity of information.

Public information will be disseminated to media organizations as well as directly through the use of social media tools and services such as NIXLE. Emergency information will be communicated as such, requesting for immediate release or broadcast. Traditional means such as the Emergency Alert System (EAS), radio, public address systems, and civil defense sirens will be used to notify the public of required immediate actions.

Emergency public information must be released as soon as possible to allow for safe and controlled response by the public. Shelter in place orders, evacuations, and any other protective actions will be coordinated with emergency responders and the JIC. Specific instructions for action will include information for people, property, and pets.

The extent of damage or effects from the emergency may also result in closures of roads, bridges, and other services. This information as well as alternative routes or means of transportation will be coordinated and released by the JIC. Disruptions in utilities and public works services will also be communicated, along with estimated time of service restoration.



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Resolution No. 210-20/21 Emergency Repair for Damaged Electrical Box For Street Signal

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: An electrical box that services the signal lighting at the intersection of 11th and Broadway was damaged by an unknown vehicle on the afternoon of January 21, 2021. The signal lights at the intersection are working but emergency repair of the electrical box is needed so that further damage is not caused by other vehicles or any inclement weather such as snow or rain. Staff is proceeding with hiring a contractor to fix the electrical box, with a cost estimate ranging from \$12,000 to \$15,000. However, unforeseen repairs may yet exist with this damaged electrical infrastructure and additional time and materials may also be a cost factor. Therefore, additional spending authorization is now formally being sought for this repair from the City Council in an amount not to exceed \$20,000.

Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount: Up to \$20,000
 Line Item: 100-990-599999 (Contingency)
 Budgeted Amount: \$479,000
 Remaining Funds: \$460,756

IMPACT IF APPROVED: Electric signal box will be fixed

IMPACT IF DENIED: Electric signal box will not be fixed

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

1/21/2021

Mark A. Rothert

Mark A. Rothert, City Manager

1/21/2021

Date:

WHEREAS, an electrical box that services the signal lighting at the intersection of 11th Street and Broadway Street was damaged by impact with an unknown vehicle on the afternoon of January 21, 2021; and

WHEREAS, the signal lights at the intersection are currently working, but the emergency repair of the electrical box is needed so that further damages is not caused by other vehicles or by inclement weather such as snow or rain; and

WHEREAS, City staff has estimated the repair cost to range from \$12,000 to \$15,000, though unforeseen costs may arise once the situation is fully assessed; and

WHEREAS, City staff has requested spending authority in an amount not to exceed \$20,000 for the necessary repairs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. Spending is approved in an amount not to exceed \$20,000 to repair the electrical box servicing the traffic signal located at the intersection of 11th Street and Broadway Street.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: January 25, 2021
To: Council Members
From: Kate Swise, City Attorney

AGENDA ITEM: Resolution No. 211-20/21 Reallocation of Mayor's Salary to Other Public Purpose

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: Article IV, section 2 of the Illinois Constitution prohibits any member of the General Assembly from receiving compensation “as a public officer or employee from any other governmental entity for the time during which he is in attendance as a member of the General Assembly.” The Illinois Attorney General has interpreted this to mean only those times during which the General Assembly is in session and not in recess. However, Mayor Luft has determined that he will not take any salary from the City for his service as Mayor while he is also serving in the General Assembly, even where the Constitution would otherwise permit it. He has instead recommended that the City Council redirect the funds designated for payment of his salary to the Human Rights Committee for use in its activities.

This resolution does not propose or authorize a reduction in the salary of the Mayor, as previously established by ordinance. It simply recognizes that the current Mayor has elected to forgo his salary while he is simultaneously serving in the General Assembly, and redirects the funds that would otherwise be used to pay that salary to another City department. This resolution would be in effect only so long as the Mayor is serving simultaneously as Mayor of the City and Member of the General Assembly.

FINANCIAL IMPACT: None.

Amount: \$20,000
 Line Item: 100-990-499201
 Budgeted Amount: \$0
 Funds: \$20.70

IMPACT IF APPROVED: The salary designated to the mayor will be paid instead to the Human Rights Committee

IMPACT IF DENIED: The Mayor will still have to forfeit his salary for any time that the General Assembly is in session and not in recess, but the Human Rights Committee will not receive the additional funds

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

1/19/2021

Date:

WHEREAS, Mayor Mark Luft, has been elected to the Illinois General Assembly and will be sworn in as Representative for the 91st District on January 13, 2021; and

WHEREAS, Article IV, Section 2 of the Illinois Constitution of 1970 prohibits any member of the General Assembly from receiving compensation as an officer for any other governmental entity for the time during which he is in attendance as a member of the General Assembly; and

WHEREAS, the Mayor has elected to forgo his salary from the City of Pekin for his service as Mayor of the City during any time he is simultaneously serving in the General Assembly, regardless of whether the General Assembly is in session at the time such salary is due to be paid; and

WHEREAS, the Mayor has recommended that the City Council redirect those funds designated for payment of salary of the mayor to the City Human Rights Committee for use in furthering the purposes and goals thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. No salary shall be paid to Mark Luft for his services as Mayor of the City during any time when he is simultaneously serving as a member of the General Assembly, regardless of whether the General Assembly is in session at the time such salary would otherwise be paid.

Section 3. The Director of Finance for the City is authorized and directed to reallocate any funds previously budgeted or designated for payment of the mayor's salary to the City Human Rights Committee for use in furthering the purposes and goals thereof.

Section 4. Nothing herein shall be construed as reducing the compensation fixed by ordinance for the mayor of the City of Pekin, nor as affecting the compensation of any other individual who may hold the office of mayor of the City of Pekin in the future.

Section 5. This Resolution shall take effect immediately upon its passage, and shall remain in effect for so long as Mark Luft shall serve simultaneously as Mayor of the City of Pekin and Member of the General Assembly, unless earlier repealed by the City Council of the City of Pekin.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK