REGULAR COUNCIL MEETING MONDAY, MARCH 10, 2014
5:30 P.M.

	1	2
1.0 CALL TO ORDER		
2.0 PLEDGE OF ALLEGIANCE *Mayor Laurie Barra*		
3.0 ROLL CALL *Clerk to Call the Roll*		
4.0 APPROVAL OF AGENDA ***ACTION:*** *Motion to approve the meeting agenda.* ***VOTE REQUIRED***		
5.0 APPROVAL OF MINUTES ***ACTION:*** *Motion to approve minutes of the Regular Council Meeting February 24, 2014 and the Special Budget Work Session of March 3, 2014.* ***VOTE REQUIRED***		
6.0 PUBLIC INPUT ON AGENDA ITEMS *Speakers to state name, address, and spell last name. Speakers will be given 5 minutes to address the Council. Comments unrelated to agenda items are accepted during "Public Comments" near the end of the meeting.*		
7.0 CONSENT AGENDA		
7.1 Receive and File Monthly Reports: Police Department January Report, Building Department Inspections and Zoning January and February Reports, and Human Right Committee minutes dated January 22, 2014.		
7.2 Receive and File Pekin Planning Commission Minutes dated February 12, 2014.		
7.3 Receive and File Pekin Planning Commission Hearings and Recommendations: a. Hearing #02-1875 and 02-1876 recommends approval of the Site Plan and Special Use for a Stadium Booster Station for Illinois American Water Company located at 1880 Court Street and zoned R-4 (Single Family Residential District) in Tazewell County, Illinois.		
8.0 COMMUNICATIONS, PETITIONS, REPORTS		
8.1 Presentation Traffic Safety Committee Narrow Streets	GN	2
8.2 Nine Month January 31, 2014 Financial Report - Treasurer James Wolf	JSW	5
9.0 NEW BUSINESS		

9.1 Site Plan **DESCRIPTION:** Recommendation of the Planning Commission to approve the Site Plan for a Stadium Booster Station for Illinois American Water Company located at 1880 Court Street, SE corner of Eastshore and Court Streets zoned R-4 (Single Family Residential District). **ACTION:** Motion to approve Site Plan. **VOTE REQUIRED**	JW	5
9.2 Special Use **DESCRIPTION:** Recommendation of the Planning Commission to approve the Special Use for a Stadium Booster Station for Illinois American Water Company located at 1880 Court Street SE corner of Eastshore and Court Streets zoned R-4 (Single Family Residential District). **ACTION:** Motion to approve the Special Use. **VOTE REQUIRED**	JW	5
9.3 2014 Action Plan Community Development Block Grant (CDBG) **DESCRIPTION:** HUD required an Action Plan every year stating the needs, priorities, and plans for the upcoming fiscal year and performance measurements based from the Five Year Consolidated Plan. **ACTION:** Motion to approve the 2014 Community Development Block Grant Action Plan. **VOTE REQUIRED**	JW	4
10.0 ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL **10.1** Staff **10.2** Council **10.3** Five Minute Public Comments **10.4** Press Time		
11.0 EXECUTIVE SESSION 65 ILCS 120/2 (c) (5.) Acquisition of Property		
12.0 ADJOURN **No Vote Required**		

Column 1 Key:

JW	Joseph Wuellner City Manager	JSW	James Wolf Treasurer
GN	Greg Nelson Police Chief		

Column 2 Key:

1 **A Prosperous Community.** To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
2 **A Safe Community.** To protect community life and property by providing effective, principled police and fire services.
3 **A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
4 **A High Quality of Life.** To support or provide services that improve the quality of life for Pekin's residents.
5 **An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

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PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 SOUTH CAPITOL STREET
ON MONDAY, FEBRUARY 24, 2014 AT 5:30 O'CLOCK P.M.
LAURIE L. BARRA * MAYOR * PRESIDING

PRESENT: COUNCIL MEMBERS, ABEL, MCCABE, GILLESPIE, GOLDEN, ORRICK, HENDRICKS AND BARRA,

ABSENT: NONE

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The **Pledge of Allegiance** was led by Mayor Barra.

Roll was called. All members were physically present. A quorum was present.

AGENDA

Motion by Council Member Orrick, seconded by Council Member Gillespie that the **agenda be approved as presented**. On roll call vote all present voted Aye.

MINUTES

Motion by Council Member Orrick, seconded by Council Member Gillespie that the **minutes of the Regular City Council Meeting of February 10, 2014 be approved as written.** On roll call vote, all present voted Aye.

PUBLIC INPUT ON AGENDA ITEMS

Joe Schott, 2507 Cherry Lane, read a circumstance of vehicle impoundment to demonstrate his opposition to the ordinance. He stated it was not fair to the owner of the vehicle.
Robert Bramham, 2108 Velde Drive, commented on the Transfer of Volume Cap Ordinance. His opinion was the City was so far in debt it had to have the City of Aurora’s help and the public could not afford payment of another bond.
Christine Schott, 2507 Cherry Lane, addressed the Council regarding the Impound Ordinance and asked Council to use common sense.
Brandon Dentino, 2675 Allentown Road, spoke in opposition the revised Impound Ordinance in that it was an unnecessary tax to bring in revenue.
Janet Nelms, 1604 Memorial Drive, voiced her opinion on several items of new business.

CONSENT AGENDA

Motion by Council Member Orrick, seconded by Council Member McCabe that the **CONSENT AGENDA be approved as presented.** The following was presented for consideration of the Consent Agenda items by Omnibus Vote.

7.1 Receive and File Monthly Reports: Liquor Commission Meeting January 30, 2014, Tazewell County Animal Control January Report and Traffic Safety Committee Minutes February 7, 2014.
7.2 Receive and File Pekin Planning Commission Minutes dated December 11, 2013
7.3 Receive and File Pekin Planning Commission Hearings and Recommendations: a. Hearing #12-1874 recommends approval of the Special Use for Loft Living above Hawaiian Sun Tanning located at 357 Court Street and zoned B-2 (Central Business District) contingent upon an approved floor plan be provided to City Staff.

On roll call vote all present voted Aye.

COMMUNICATIONS, PETITIONS, REPORTS

ILLINOIS STRONG

Larry VonBehren, team leader for Crisis Counseling Program for the Tazwood Center for Wellness briefed the Council on the status of the outreach program. He said a Department of Mental Health (SAMSA) $70,000 grant funded Illinois Strong to provide disaster relief services to Tazewell County for victims of the November 17, 2013 tornados. Ten people were hired to carry out the mission to provide support to those impacted by directing them to resources. They would begin by going door to door in targeted areas close to the destruction to provide assistance. Mr. VonBehren provided flyers to distribute to City offices.

PUBLIC HEARING

Mayor Barra opened a public hearing at 5:50 p.m. for the purpose of discussing vacating a portion of California Road. City Manager Joseph Wuellner advised the public that the right-of-way was abandoned lying next to Veterans Drive between Broadway Road and Sheridan Road. The City had agreed to vacate the property once Veterans Drive was completed in an Annexation Agreement dated September 10, 2007 with Veterans Drive Investments, LLC, William J. Leman Trustee of Letrout Land Trust; and Wedge Development, LLC. City Clerk Sue McMillan confirmed that the notice was properly published in the Peoria Journal Star on February 7, 2014. Robert Bramham, 2108 Velde Drive, questioned if the property was going to the land owners. Mr. Braham disapproved of just giving the property away. City Manager Joseph Wuellner addressed questions of the Council in regards to maintaining ditches and plowing California Road. No other comments were heard. Mayor Barra closed the hearing at 5:53 p.m.

NEW BUSINESS

ORDINANCE NO 2695-13/14
AMENDING TITLE 6, CHAPTER 2, SECTION 11
OF THE CODE OF THE CITY OF PEKIN 1995
REGARDING IMPOUNDMENT OF VEHICLES

Motion by Council Member Abel, seconded by Council Member Gillespie that **Ordinance No. 2695-13/14** be adopted. City Manager Joseph Wuellner introduced the ordinance. He stated that some of the Council Members had expressed an interest in revisiting the provisions of a section of the Code for impoundment of vehicles that had been repealed August 8, 2011. Police Chief Greg Nelson advised the Council that many believed that the ordinance was good and that it simply needed to be modified. A proposal was presented after drawing upon past experiences, consulting other municipalities, considering the perspectives of the citizen's concerns, the hearing officer, legal counsel, officers and clerical employees. He stated vehicle impoundment ordinances existed to make vehicle owners responsible and those causing more burdens on police services help bear the costs. Pekin was a dwindling minority of surrounding municipalities without the law. The Chief noted the following in critiquing the provisions:

- Allows more instant discretion on the street but uses on-duty supervisors to approve any exceptions.
- Removes some of the minor offenses from triggering a vehicle impoundment.
- Adds some serious offences that were not previously included.
- Owners could attend a hearing and if found not responsible for violation of the law would have cash bond returned.

Discussion followed regarding the purpose of the ordinance and how the impound ordinance was carried out.

Council Member Golden stated he would support community service for violators but was told by the Chief that the City did not have that option by law. He then stated the City should just enforce the laws that they have. He gave examples of the use of headlights when required. In respond to the Chief reporting that past experience showed a correlation with a reduction in certain offenses, Council Member Orrick asked for statistics during the ordinance enactment and subsequent repeal. Council Member Gillespie spoke in support of the ordinance in that it holds the criminals responsible not the taxpayers. Council Member Abel spoke in support of the ordinance, echoing that crime had been reduced. Council Member McCabe presented questions to provisions regarding 3 day notification, hearings being conducted every 2 weeks, and the City's loss of money in the event of an abandoned towed vehicle. Council Member McCabe expressed that he still had questions and concerns that the ordinance was not needed. Council Member Hendricks stated he had voted to repeal the original ordinance. He noted it was not necessary to deter crime; the police already had the ability to punish crimes by impounding vehicle. Council Member Golden expressed his opinion that parents should not have to pay for an offense committed by their teenagers. Mayor Barra spoke in support of enacting the ordinance. On roll call vote, Ayes, Gillespie, Abel, and Barra: Nays, Golden, McCabe, Hendricks, and Orrick. Motion Failed.

ORDINANCE NO. 2696-13/14

VACATING MUNICIPALLY OWNED RIGHT-OF-WAY

Motion by Council Member Golden, seconded by Council Member Orrick that Ordinance No**. 2696-13/14** be adopted. On roll call vote, all present voted Aye.

ORDINANCE NO. 2697-13/14

APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES AND RELATED MATTERS

Motion by Council Member Hendricks, seconded by Council Member Orrick that Ordinance No**. 2697-13/14** be adopted. Council was advised that under terms of the ordinance the City of Pekin transfers its volume cap allocation to Aurora to be applied toward the issuance of single family mortgage revenue bonds for the Assist Program. The program provides families the opportunity to buy their own home with funds to pay all or most of the closing costs and down payment. The participation agreement with other communities has no cost to the City. Council Members generally spoke in support of the worthwhile annual ordinance. On roll call vote, all present voted Aye.

Motion by Council Member McCabe, seconded by Council Member Abel that **TOURISM FUNDS TO SPONSOR 2014 IHSA MARCH MADNESS EXPERIENCE in the amount of $5,000.00 be approved.** The recommendation of the Tourism Committee to contribute $5,000.00 as a regional sponsor for the IHSA Boys State Basketball Tournament was presented. The Illinois High School Association request for support of the March Madness Experience was discussed. Council Member Orrick spoke in non-support of the contribution. He felt the money could ne used for tourism locally. Council Member Golden noted he had previously pointed out during the financial statement presentation that the expenditure for tourism was increasing and less money was being received from the hotel tax. He stated locally he sees no funds spent to attract mountain biking which he felt is a popular local tourism attraction. Council Member McCabe expressed concern that staff had not documented an increase in stays in hotels or increase in spending of visitors at local establishments. Council Member Gillespie spoke in support of the contribution's worth regionally attracting the tournament. Council Member Hendricks told the members he had attended the tournament last year and did not see much marketing of Pekin. Mayor Barra spoke in support in its value as a tem player to the region. On roll call vote, Ayes, Abel, Gillespie, and Barra; Nays Hendricks, Golden, Orrick, and McCabe. Motion failed.

Motion by Council Member Gillespie, seconded by Council Member Orrick that the **CHANGE ORDER #7 FOR PHASE 2A to the Agreement for the Wastewater Treatment Plant in the amount of $10,043.00, be approved.** The City Manager informed the Council that the change included additions for 2 items and the deduction for 1 item due to some of the last changes once initial construction was completed. Council Member Orrick noted that there was only $771.00 remaining in the original 3% loan contingency. He was told the project was 99% complete. Council Member Golden was informed that the plant had kept up through the construction with no issues. On roll call vote, all present voted Aye.

ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

City Manager Joseph advised the public that the right turn lane would be closed on Broadway at Veterans Drive and to be careful of all other potholes. The Streets Department would repair as time allowed between snow events.

Council Member McCabe congratulated the High School speech team for attending State competition; Broadmor students in Destination Imagination; and St Jude Runners Kick-off attendants. He expressed disappointment that the Kroger store hired outside workers for their remodeling when the area has skilled construction laborers

Council Member Abel reminded the members that the Impoundment Ordinance violations were approximately $230,000.00 and warned to keep that in mind during budget discussion.

Council Member Golden thanked the public for clearing the sidewalk after snow events. He question from the Managers weekly report which city projects were being hindered by the weather.

Mayor Barra encouraged the public to attend the US*FIRST* Regional Competition. The robot constructing teams and organization was formed to encourage high school students to enter the engineering and science fields. The event would be held at Avanti's Dome on February 27, 2014-March 1, 2014.

Twyla Ginger, 2014 Avon, pointed out issues she had with the Inspections Department regarding notice of violations to code she received for off street parking of a trailer. She found exception to the length contained in the summons to rectify the violation and that a minor child was given the notice of hearing. Robert Bramham, 2108 Velde Drive, noted violations were one sided in comparing a violation he also received for a camper on his property

Christine Schott, 2507 Cherry Lane, expressed praise to the work that was being done through Illinois Strong. She reminded the Council that tax dollars pay the inspectors salaries. She noted in regards to Council Member McCabe's comments about Krogers that the Pekin store has no control over the corporation decisions.

Janet Nelms, 1604 Memorial Drive, spoke on the following:

- Thanked the Mayor for a letter she wrote in the newspaper
- Expressed appreciation to Council Members that voted against the impound ordinance and the $5,000 contribution to March Madness.
- Stated the City ran out of salt
- Advised the Council that tree cutting trucks were out cutting the trees and felt there needed to be control

Mayor Barra in defense of the staff not being able to address some of Council's questions or concerns with direct answers told the Council Members that if the questions were given to the departments in advance statistics and reports would have been available at the meeting.

EXECUTIVE SESSION

Motion by Council Member Abel, seconded by Council Member Orrick that the Council move to Executive Session at 7:00 p.m. to discuss 65 ILCS 120/2 (c) (2.) Collective Bargaining. On roll call vote, all present voted Aye.

No further business to come before the Council, motion by Council Member Gillespie, seconded by Council Member Orrick that Council adjourn. Motion carried voice vote. Mayor Barra adjourned the meeting in open session.

COUNCIL ADJOURNED AT 7:02 P.M.

Sue E. McMillan
City Clerk

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PROCEEDINGS OF A SPECIAL BUDGET WORK SESSION MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 SOUTH CAPITOL STREET
ON MONDAY, MARCH 3, 2014 AT 5:00 O'CLOCK P.M.
LAURIE L. BARRA, MAYOR PRESIDING

PRESENT: COUNCIL MEMBERS, ABEL, HENDRICKS, GILLESPIE, ORRICK, GOLDEN, AND BARRA

ABSENT: MCCABE

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Council set a work session to discuss the FY 2015 Budget at the meeting of February 24, 2014. Notice was properly posted and Council received notice of the special meeting on Friday, February 28, 2014.

The **Pledge of Allegiance** was led by Mayor Barra.

Roll was called and all Council Members were physically present except Council Member McCabe. A quorum was present.

COMMUNICATIONS, PETITIONS, REPORTS

BUDGET FY2015 WORK SESSION

Mayor Barra stated the work session was being conducted to discuss the draft budget and would be the first of 2 reviews planned. Department budgets were divided into 2 groups. The second meeting was scheduled for Tuesday, March 18, 2014 at 5:00 p.m.

City Manager Joseph Wuellner and Assistant City Manager Darin Girdler distributed the proposed budget which indicated a deficit of $1,600,686.00. A second summary budget was distributed indicating a balanced budget arrived at by cuts to items in several departments. Both drafts included a proposed garbage fee of $12.00 per household. The Council also was provided the Reserves Analysis that showed that the total available for General Fund operations was well below the minimum dollar of the Reserves Policy.

Council was furnished a list of cuts made by the Manager and reviewed by each of the Department Heads. Mr. Wuellner elaborated on the following:

- Street Department – 2 additional people; work related manpower of street repair, sidewalks, street maintenance; equipment, dump truck, pickup, skid steer
- Public Works – engineering tech; asset management system
- Storm Water – Koch St/Riverway flooding
- Garbage – truck
- Police – squad cars
- Property – boiler; lighting; demolitions
- Information Technology – server; replacement computer/monitors

He advised deleting vehicles and equipment would mean additional maintenance costs, repair projects and drainage matters would only delay issues already set aside; property items would have improved efficiency.

General comments and suggestions heard:

- Offer solid waste services in unincorporated areas
- RFPs on legal expenses
- Garbage fee based on ability to pay
- Cuts effect infrastructure #1 goal of Council
- All but one surrounding community has garbage fee
- Pay increases mostly contractual but begin not giving 3% raises
- Make modifications to use Tourism Funds for streets

The Manager expressed his opinion that garbage collection was not a core service. The budget with cuts would only balance with the implementation of a $12.00 per month garbage fee. A straw vote of the Council Members present was taken in order to give direction to the staff. Council Members Able, Gillespie and Barra spoke in support of the public paying for the service. Council Members Golden, Orrick and Hendricks were opposed.

The staff was asked to find an additional $1,651,000.00 in cuts or a suggested 6% to each department.

No further business to come before the Council, motion by Council Member Abel, seconded by Council Member Orrick to adjourn. Motion carried viva voce.

COUNCIL ADJOURNED AT 6:00 P.M.

Sue E. McMillan
City Clerk

PEKIN POLICE DEPARTMENT
END OF MONTH REPORT FOR JANUARY 2014

	JAN 2013	DEC 2013	JAN 2014
TRAFFIC TICKETS	344	192	362
WARNING TICKETS	167	73	109
OFFENSES	335	314	126
ARRESTS	177	152	218
PARKING TICKETS	132	119	315
STOPS	1365	889	1174

CITY ORDINANCE TICKETS FOR JANUARY 2014

NUMBER OF TICKETS WRITTEN 42

NUMBER OF TICKETS PAID OVER THE COUNTER 12

FINES COLLECTED OVER THE COUNTER $2,400

BUILDING DEPARTMENT REPORTS
INSPECTIONS & ZONING
February '2014

	PERMITS	VALUE	FEES
BUILDING DEPT	11	$ 227,025.00	$ 921.00
ELECTRIC DEPT	16	$ 42,730.00	$ 2,075.00
HVAC DEPT	34	$ 181,130.00	$ 1,756.00
PLUMBING DEPT	11	$ .00	$ 225.00
STORM SEWER PERMITS	0		$ .00
STORM WATER PERMITS	1		$ 20.00
SEWER PERMITS	4		$ 220.00
SEWER TAP RES	1		$ 1,600.00
SEWER TAP COMM	0		$ .00
DEPARTMENT TOTAL	**78**	**$ 450,885.00**	**$ 6,817.00**

TOTAL CODE ENFORCEMENT COMPLAINTS - 47

Respectfully submitted,

Ronald Sieh, Building Inspector

Mark O. Reeder

Mark Reeder, Electrical Inspector

Dave VanDyke

Dave VanDyke, HVAC Inspector

Morris Sunkel, Plumbing & Sewer Inspector

D. Shallenberger

Dave Shallenberger, Deputy Code Enforcement Officer

BUILDING REPORT 2014

MONTH	DWELLINGS 1		GARAGES 2		MULTI-FAMILY 3		COMMERCIAL 4		COMMERCIAL REMODELING 5		RESIDENTIAL REMODELING 6		MISC. 7		RESIDENTIAL DEMOLITIONS 8		COMMERCIAL DEMOLITIONS 9		BUILDING DOLLARS	BLDG PERMITS
JANUARY	2.00	$358,064	2.00	$36,210					9.00	$2,482,503	17.00	$448,504	2.00	$950	2.00	$0			$3,326,231	34.00
FEBRUARY	1.00	$167,355							4.00	$33,970	5.00	$23,200	1.00	$2,500					$227,025	11.00
MARCH																			$0	0.00
APRIL																			$0	0.00
MAY																			$0	0.00
JUNE																			$0	0.00
TOTAL 6 MO.	3.00	$358,064	2.00	$36,210	0.00	$0	0.00	$0	13.00	$2,482,503	22.00	$448,504	3.00	$950	2.00	$0	0.00	$0	$3,326,231	34.00
JULY																			$0	0.00
AUGUST																			$0	0.00
SEPTEMBER																			$0	0.00
OCTOBER																			$0	0.00
NOVEMBER																			$0	0.00
DECEMBER																			$0	0.00
TOTAL 6 MO.	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	$0	0.00
YEAR	3	$358,064	2.00	$36,210	0.00	$0	0.00	$0	13.00	$2,482,503	22.00	$448,504	3.00	$950	2.00	$0	0.00	$0	$3,326,231	34.00

BUILDING DEPARTMENT REPORTS
INSPECTIONS & ZONING
January '2014

	PERMITS	VALUE	FEES
BUILDING DEPT	34	$ 3,326,231.00	$ 7,638.00
ELECTRIC DEPT	22	$ 6,000.00	$ 1,349.00
HVAC DEPT	24	$ 81,625.00	$ 740.00
PLUMBING DEPT	27	$ .00	$ 1,173.00
STORM SEWER PERMITS	0		$ .00
STORM WATER PERMITS	1		$ 20.00
SEWER PERMITS	5		$ 275.00
SEWER TAP RES	1		$ 1,600.00
SEWER TAP COMM	0		$ .00
DEPARTMENT TOTAL	**114**	**$ 3,413,856.00**	**$ 12,795.00**

TOTAL CODE ENFORCEMENT COMPLAINTS - 161

Respectfully submitted,

Ronald Sieh, Building Inspector

Mark O. Reeder

Mark Reeder, Electrical Inspector

Dave VanDyke, HVAC Inspector

Morris Sunkel, Plumbing & Sewer Inspector

David Shallenberger

Dave Shallenberger, Deputy Code Enforcement Officer

BUILDING REPORT 2014

MONTH	DWELLINGS 1		GARAGES 2		MULTI-FAMILY 3		COMMERCIAL 4		COMMERCIAL REMODELING 5		RESIDENTIAL REMODELING 6		MISC. 7		RESIDENTIAL DEMOLITIONS 8		COMMERCIAL DEMOLITIONS 9		BUILDING DOLLARS	BLDG PERMITS
JANUARY	2.00	$358,064	2.00	$36,210					9.00	$2,482,503	17.00	$448,504	2.00	$950	2.00	$0			$3,326,231	34.00
FEBRUARY																			$0	0.00
MARCH																			$0	0.00
APRIL																			$0	0.00
MAY																			$0	0.00
JUNE																			$0	0.00
TOTAL 6 MO.	2.00	$358,064	2.00	$36,210	0.00	$0	0.00	$0	9.00	$2,482,503	17.00	$448,504	2.00	$950	2.00	$0	0.00	$0	$3,326,231	34.00
JULY																			$0	0.00
AUGUST																			$0	0.00
SEPTEMBER																			$0	0.00
OCTOBER																			$0	0.00
NOVEMBER																			$0	0.00
DECEMBER																			$0	0.00
TOTAL 6 MO.	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	0.00	$0	$0	0.00
YEAR	2	$358,064	2.00	$36,210	0.00	$0	0.00	$0	9.00	$2,482,503	17.00	$448,504	2.00	$950	2.00	$0	0.00	$0	$3,326,231	34.00

City of Pekin
Human Rights Committee
Meeting Minutes
January 22, 2014; 7:30am

I. Welcome and introductions – Present: Pamela Anderson, Melinda Figge, Bill Fleming, Roger Goodson, Lynn Johnson, Michelle Moul, Danielle Owens, Gregg Ratliff, Becky Saban, and Linda Seth.

II. Approval of minutes – On a motion by Ratliff, second by Goodson, the minutes of the November 20, 2013 meeting were approved.

III. Correspondence and feedback – none

IV. Old Business

A. Come Together proposed mural discussion – Anderson contacted Bob Blackwell from the Pekin Park District to discuss mural(s) placement in the park. Their discussions will continue. Figge noted a grant is available from the Community Foundation of Central Illinois that could be applicable to this project. On a motion by Fleming, second by Ratliff, the committee asked Figge to purse this grant. The committee also discussed the potential for this project to be part of a bigger arts festival or tie in with the 50th anniversary of the Civil Rights Act.

B. HRC message / service organizations / possible outlines – There was not an opportunity to present at a joint January meeting of Rotary & Kiwanis. Owens is the Rotary program in late February but wants to move it later in the spring. Perhaps this would be the time to present to Rotary. Moul/Anderson could present information about the HRC and the projects we are working on. This might get the clubs involved.

C. Community read project – The Big Read grant application is due next week. We will need to match it with local, non-federal dollars. We would also need to use "A Lesson Before Dying" if we get the grant. On a motion by Goodson, second by Saban, the committee asked Figge to pursue this grant opportunity in partnership with the Pekin Public Library.

V. New Business

Next meetings: February 26, 2014

A. MLKJ events

a. The Pekin Coalition for Equality had 197 people attend their program on Saturday morning at the Pekin Public Library. Students from Willow school performed and the speakers were Doris Symonds and Denise Moore. The event received great media coverage, both before and after.

b. The City of Pekin purchased 2 tables of 10 to the MLK luncheon in Peoria. The program speaker, Dr. Michael Eric Dyson, was challenging, thought-provoking, controversial, and entertaining.

c. Anderson didn't participate in the march after the luncheon, but did attend the commemorative service at the end of the march and encouraged others to do so in the future.

B. All the Little Snow Angels – Moul presented a Hallmark Christmas ornament that included a small book about the "diversity" of snow angels. The committee agreed it would be an interesting way to get the message into the hands of children. The committee encouraged Moul to contact Hallmark and ask about the availability of 200 ornaments/booklets that we could distribute to each primary school room in the public & private schools, and to before and after school care programs.

C. 2014 Plan – Moul asked the committee to come to the February meeting prepared to spend the majority of the agenda on a plan for this year. Seth suggested we write a specific goal for the year, then add activities and tactics to support/achieve the goal.

VI. Other business to come before the committee

A. Committee members – none

B. Committee advisory members – none

C. City staff – none

D. Public – none

E. Press – none

IV. Adjournment – the meeting adjourned at 8:28am.

Next meetings: February 26, 2014

Pekin Planning Commission Minutes
February 12, 2014
5:30pm

Present:
Don Hild, Vice Chairman
Steve Huey
Erik Reader
James Ruth
Ron Knautz

Absent:
Daryl Dagit
Steve Thompson
Jim Jones
Bill Craig, Chairman

Vice Chairman, Don Hild led the pledge of allegiance.

The regular meeting of the Pekin Planning Commission was called to order and a quorum was declared.

Staff Present: Attorney Scott Kriegsman, Ron Sieh and City Manager, Joe Wuellner

Vice Chairman, Don Hild asked for the approval of the Agenda as presented.

> **MOTION** by Ron Knautz, Seconded by Steve Huey to Approve the Agenda as presented. On roll call vote, All present voted **AYE**. MOTION **APPROVED**.

Vice Chairman, Don Hild asked for the Approval of the December 11, 2013 minutes.

> **MOTION** by Steve Huey, Seconded by Erik Reader to Approve the December 11, 2013 minutes as presented. On roll call vote, All present voted **AYE**. MOTION **APPROVED**.

City Council Action Report: Nothing to Report.

PPC Correspondence: No Correspondence

Application #1: Dan Good, Maurer-Stutz/Project Manager Representative for Illinois American Water Company

Hearing #1 (02-1875 & 02-1876): Site Plan & Special Use for a Stadium Booster Station for Illinois American Water Company located at 1880 Court Street zoned R-4(Single Family Residential District) in Tazewell County, Illinois.

Open Public Hearing: 5:34pm

Christian Volz, Representative for Illinois American Water Company stated the Building is a pre-packaged unit that looks like a residence and will fit in well with the neighborhood, plans are to also add a decorative security fence. He also presented an elevation of the proposed Building.

Close Public Hearing: 5:35pm

Site Plan Review Committee:
Don Hild, Chairman

Vice Chairman, Don Hild asked that someone from the commission speak on behalf of the committee due to his position at the moment.

Motion by Ron Knautz, seconded by Steve Huey to Approve the Site Plan as Presented for the Stadium Booster Station at 1880 Court Street. On Roll Call Vote. All Present Voted **AYE.** Motion **Approved.**

Special Use Review Committee:
Steve Huey, Chairman

Motion by Steve Huey, seconded by James Ruth to approve the request of Special Use for the Stadium Booster Station at 1880 Court Street. On Roll Call Vote. All Present Voted **AYE.** Motion **Approved**

Informal:

1) Discussion regarding Ordinance 9-10B-1 Off Street Parking Regulations and Requirements took place. Further discussion will take place at the next meeting after commission members have had a chance to review the ordinance for clarification suggestions.

2) Drew Lehman of Lehman properties presented a proposal for River Front Development and discussion took place.

Vice Chairman, Don Hild asked if there was any Public Input:

A couple of residents gave some input regarding the Off Street Parking Ordinance and presented their situation for consideration of possible changes to the ordinance.

MOTION by Ron Knautz, Seconded by Erik Reader to Adjourn the Meeting. On roll call vote, All present voted **AYE**. **MOTION APPROVED**.

Meeting adjourned at 6:40PM.

Juanita K VanBuskirk, Secretary
Pekin Planning Commission

Pekin Planning Commission
February 12, 2014

HEARING # 02-1875 & 02-1876

The Pekin Planning Commission recommends the **Approval** of the Site Plan & Special Use for a Stadium Booster Station for Illinois American Water Company located at 1880 Court Street and Zoned R-4(Single Family Residential District) in Tazewell County, Illinois to the Pekin City Council.

Bill Craig, Chairman

Don Hild, Vice-Chairman

Tally of Votes:
AYE - (5)
NAY -
ABSTAIN -
ABSENT - (4)

CITY OF PEKIN

REVENUES OVER EXPENSES - ALL CITY FUNDS

NINE MONTHS ENDED JANUARY 31, 2014

		ACTUAL - NINE MONTHS ENDED 1/31/14			BUDGET - NINE MONTHS ENDED 1/31/14			ACTUAL - NINE MONTHS ENDED 1/31/13		
	FUND	REVENUE	EXPENSE	REVENUE OVER (UNDER) EXPENSE	REVENUE	EXPENSE	REVENUE OVER (UNDER) EXPENSE	REVENUE	EXPENSE	REVENUE OVER (UNDER) EXPENSE
	General									
	- Total	$16,927,159	$17,156,002	$ (228,843)	16,283,460	14,657,985	1,625,475	17,930,924	15,100,129	2,830,795
	- Vehicle Maintenance Transfer	-	(1,318,577)	1,318,577	-	-	-	-	-	-
	Operations	$16,927,159	$15,837,425	$ 1,089,734	16,283,460	14,657,985	1,625,475	17,930,924	15,100,129	2,830,795
	- Storm Water	980	277,081	(276,101)	938,625	1,255,429	(316,804)	400	307,415	(307,015)
	- Solid Waste	113,440	1,489,091	(1,375,651)	65,250	1,345,388	(1,280,138)	95,054	1,762,781	(1,667,727)
(1)	**Total General fund Operations**	17,041,579	17,603,597	(562,018)	17,287,335	17,258,802	28,533	18,026,378	17,170,325	856,053
(2)	**Tourism**	729,703	1,157,161	(427,458)	118,725	482,742	(364,017)	151,070	75,977	75,093
	Sewer									
(3)	**- Operations**	2,435,241	2,262,130	173,111	3,007,725	2,485,472	522,253	1,822,186	2,079,768	(257,582)
	- Debt / Construction related	8,215,999	8,125,556	90,443	11,250,000	11,253,750	(3,750)	18,664,303	16,269,395	2,394,908
	Total Sewer Fund	10,651,240	10,387,686	263,554	14,257,725	13,757,972	499,753	20,486,489	18,349,163	2,137,326
	Motor Fuel	793,749	513,239	280,510	756,900	690,000	66,900	807,058	435,565	371,493
	HUD	332,806	433,054	(100,248)	408,233	381,785	26,448	77,111	177,578	(100,467)
	TIF	678,321	297,068	381,253	798,525	450,281	348,244	728,439	488,548	239,891
(4)	**Capital Projects**	21,336,410	1,806,752	19,529,658	7,513,125	7,445,625	67,500	1,712,126	1,518,653	193,473
(5)	**School Bus**	2,718,670	2,869,863	(151,193)	2,642,121	2,444,416	197,705	2,480,022	2,823,821	(343,799)
(6)	**Airport**	231,609	492,214	(260,605)	195,374	255,686	(60,312)	198,022	234,139	(36,117)
(7)	**Economic Development**									
	- Total	2,327,967	492,709	1,835,258	183,750	88,236	95,514	189,457	146,896	42,561
	- Bank Loan	1,999,090	-	1,999,090	-	-	-	-	-	-
		328,877	492,709	(163,832)	183,750	88,236	95,514	189,457	146,896	42,561
(8)	**Insurance**	4,859,742	3,789,987	1,069,755	3,231,351	3,523,577	(292,226)	3,314,114	3,286,564	27,550
(9)	**Vehicle Maintenance**									
	- Total	1,927,015	693,106	1,233,909	881,043	879,022	2,021	992,858	1,236,307	(243,449)
	- General Transfer	1,318,577	-	1,318,577	-	-	-	-	-	-
		608,438	693,106	(84,668)	881,043	879,022	2,021	992,858	1,236,307	(243,449)
	TOTALS - ALL FUNDS	$63,628,811	$41,855,013	$21,773,798	$48,274,207	$47,658,144	$ 616,063	$49,163,144	$45,943,536	$ 3,219,608
(10)	**Totals W/O Sewer Debt/Const, Cap Proj, Econ Devel, Vehicle Maint**	$30,758,735	$30,604,128	$ 154,607	$29,511,082	$28,940,019	$ 571,063	$30,498,841	$29,674,141	$ 824,700

CITY OF PEKIN
REVENUES OVER EXPENSES - ALL CITY FUNDS
SUPPLEMENTAL COMMENTS
NINE MONTHS ENDED JANUARY 31, 2014

(1) During this first nine months, a large transfer from the General Fund to the Vehicle Maintenance Fund was made due to the change in how departments were charged for the maintenance of their vehicles. The change in accounting was mentioned in the previous quaterly report. Because of the size of the transfer, general fund expenditures were much higher than normal and distorted budget comparisons.

(1) Note that the Library Fund property tax revenue of roughly $1.1 million is not included iin General Fund revenues. By law the Library's property tax must be included in the City's annual levy but the actual receipt of tax revenue is not recorded on the City's books.

(2) Tourism revenues and expenditures include bank loan and construction costs for Griffin Drive extension.

(3) Sewer fund construction and financing have been removed to focus on operations.

(4) Capital Projects Fund includes roughly $21 million in Veterans Drive South state grant.

(5) School bus expenditures were much higher for the first nine months due to the annual bus lease payment related to the 2012 lease of 66 new buses.

(6) The airport's expenditures for the first nine months reflects the cost of new fuel pumps and runway improvements.

(7) Economic Development revenue included approximately $2 million in bank loan proceeds that had not been disbursed to a developer by the end of the nine months.

(8) Insurance Fund revenue included catchup in group insurance chargeable to various departments.

(9) Vehicle Maintenance Fund revenue includes the transfer of $1.3 million mentioned in (1) above.

(10) Totals have been presented showing the normal operating revenues/expenditures without many of the special and unusual items mentioned in (1) through (9) above.

CITY OF PEKIN
MAJOR REVENUE SOURCES
NINE MONTHS ENDED JANUARY 31, 2014

		Annual Budget	Prorated Percent	Prorated Budget	1/31/14 Actual Received 9 Months	Actual as a Percent of Budget	Actual Over(Under) 9 Month Budget	1/31/13 Actual Received 9 Months
	General Fund							
(A)	Property Taxes	$1,544,050	100.00%	$1,544,050	$1,600,973	103.69%	$ 56,923	930,510
(B)	State Sales Taxes	5,810,000	75.00%	4,357,500	4,166,873	95.63%	(190,627)	4,247,648
(B)	Home Rule Taxes	4,280,000	75.00%	3,210,000	3,035,451	94.56%	(174,549)	3,157,155
(C)	Income Taxes	3,118,000	75.00%	2,338,500	2,651,036	113.36%	312,536	2,604,796
(D)	Replacement Taxes	1,180,000	75.00%	885,000	673,262	76.07%	(211,738)	815,671
	Use Tax	535,000	75.00%	401,250	415,715	103.60%	14,465	384,621
	Local Use Gas Tax	317,500	75.00%	238,125	217,444	91.32%	(20,681)	234,182
(E)	Food & Beverage Tax	1,058,000	75.00%	793,500	790,649	99.64%	(2,851)	816,064
(E)	Package Liquor Tax	186,000	75.00%	139,500	143,570	102.92%	4,070	142,330
	Telcommunications	1,030,000	75.00%	772,500	706,826	91.50%	(65,674)	768,150
(F)	Video Gaming Tax	-	75.00%	-	74,788	N/A	74,788	-
	Investment Earnings	82,000	75.00%	61,500	43,450	70.65%	(18,050)	49,114
	Franchise-Cable TV	400,000	75.00%	300,000	334,454	111.48%	34,454	317,923
	Fees for Services	1,170,400	75.00%	877,800	845,170	96.28%	(32,630)	1,446,023
	Fines & Forfeitures	420,200	75.00%	315,150	320,759	101.78%	5,609	351,356
	Licenses & Permits	197,355	75.00%	148,016	162,657	109.89%	14,641	133,339
	Sewerage Fund							
(G)	Fees for Services	3,984,500	75.00%	2,988,375	2,376,396	79.52%	(611,979)	1,799,028
	Investment Earnings	16,700	75.00%	12,525	42,709	340.99%	30,184	16,275
	Motor Fuel Tax Fund							
	Motor Fuel Taxes	830,000	75.00%	622,500	638,623	102.59%	16,123	623,845
	Investment Earnings	17,200	75.00%	12,900	7,760	60.16%	(5,140)	14,163
	TIF Fund							
	Property Taxes	480,000	100.00%	480,000	520,340	108.40%	40,340	486,217
(H)	Sales Taxes	570,000	75.00%	427,500	144,907	33.90%	(282,593)	211,643
	Investment Earnings	14,700	75.00%	11,025	11,383	103.25%	358	15,548
	Capital Projects							
	Local Use Gas Tax	317,500	75.00%	238,125	196,073	82.34%	(42,052)	234,182
	School Bus Fund							
	Fees for Services	3,399,528	75.00%	2,549,646	2,602,730	102.08%	53,084	2,259,104
	Investment Earnings	8,300	75.00%	6,225	4,346	69.82%	(1,879)	9,168
(I)	TOTALS	30,966,933	76.63%	23,731,212	22,728,344	95.77%	(1,002,868)	22,068,055
	Property Tax Revenue Summary							
	General Fund	1,544,050	100.00%	1,544,050	1,600,973	103.69%	56,923	930,510
	Police Pension	1,398,545	100.00%	1,398,545	1,444,877	103.31%	46,332	1,643,607
	Fire Pension	1,956,641	100.00%	1,956,641	2,022,726	103.38%	66,085	2,291,072
(J)		4,899,236	100.00%	4,899,236	5,068,576	103.46%	169,340	4,865,189

Note that the Library's property tax levy of $1.1 million is not included here because it is not recorded on the City's books.

CITY OF PEKIN

INVESTMENT EARNINGS

NINE MONTHS ENDED JANUARY 31, 2014

FUND	ANNUAL BUDGET	9 MONTH BUDGET	9 MONTH ACTUAL 1/31/14	9 MONTH ACTUAL 1/31/13	ACTUAL DIFFERENCE	1/31/14 ACTUAL COMPARED TO BUDGET
General	$ 82,000	$ 61,500	$ 43,450	$ 49,114	$ (5,664)	$ (18,050)
Sewerage	16,700	12,525	42,709	16,275	26,434	30,184
Motor Fuel Tax	17,200	12,900	7,760	14,163	(6,403)	(5,140)
TIF	14,700	11,025	11,383	15,548	(4,165)	358
School Bus	8,300	6,225	4,346	9,168	(4,822)	(1,879)
Economic Development	137,000	102,750	99,233	-	99,233	(3,517)
TOTALS	**$ 275,900**	**$ 206,925**	**$ 208,881**	**$ 104,268**	**$ 104,613**	**$ 1,956**

MAURER-STUTZ

ENGINEERS SURVEYORS

January 13, 2014

City of Pekin
Inspections Department
111 South Capitol Street
Pekin, IL 61554

Re: Illinois American Water Company
Stadium Drive Booster Station

Dear Committee:

Illinois American Water Company desires to install a water pumping station on the southeast corner of Court Street and East Shore Drive. This is currently a vacant lot owned by Illinois American Water Company. Site Plan drawings C2 and C3 have been enclosed for your review. The PIN for this lot is 04-10-01-308-001.

Since this is a residential area, we are making this submittal to request a special use permit for construction of the pumping station. If you have any questions or need any additional information during your review, please feel free to contact us.

Also enclosed is an $85.00 check for the application fee. We appreciate your consideration of this request.

Sincerely,

MAURER-STUTZ, INC.

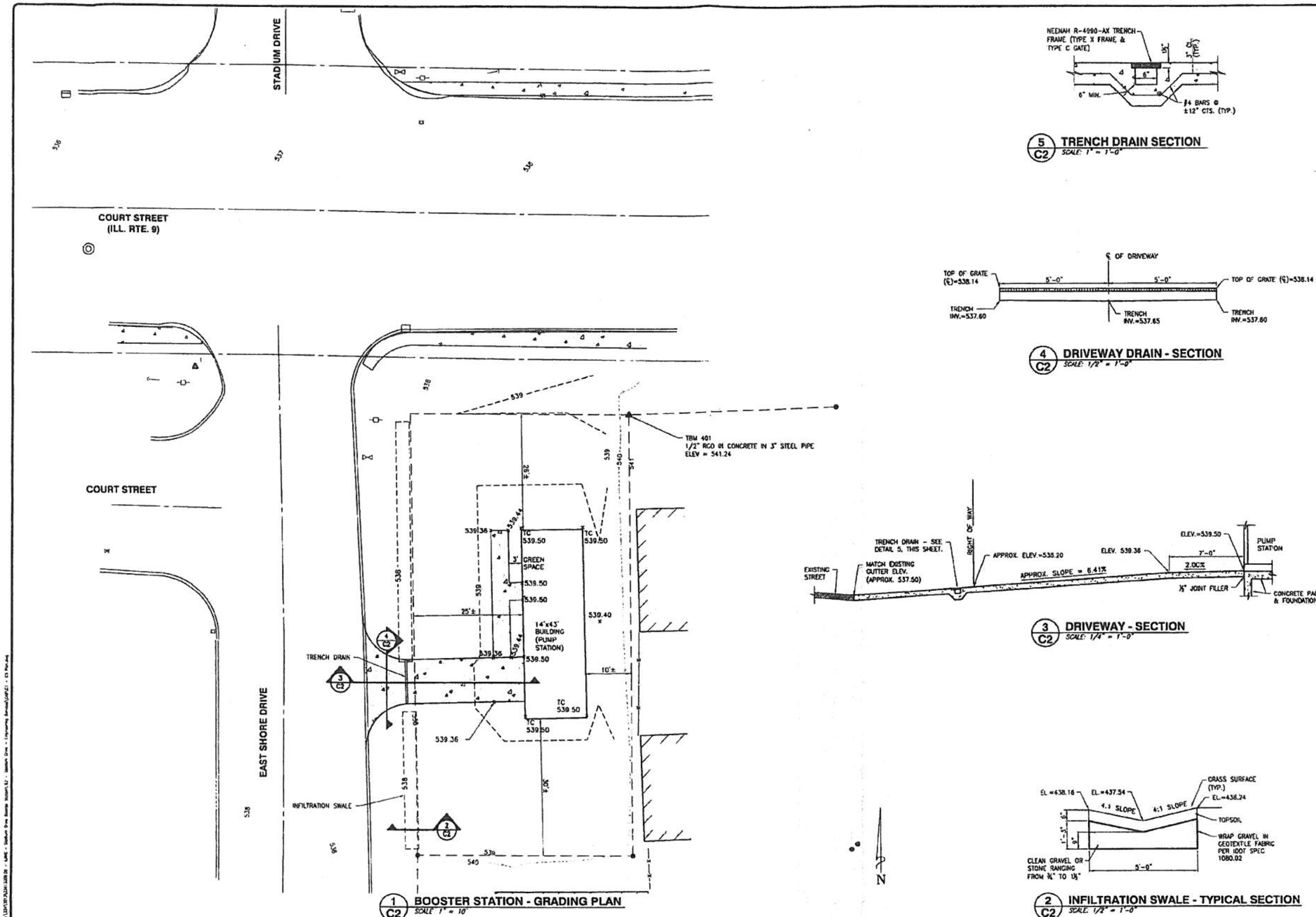
Dan Good

Dan Good, PE
Project Manager

Encl.

S:\234\2013\23413008.00 - ILAWC - Stadium Drive Booster Station\.02 - Stadium Drive - Engineering Services\Coordination\1-13-14 Special Use Permit Request.doc

3116 N. Dries Lane, Suite 100 • Peoria, Illinois 61604
TEL 309-693-7615 • FAX 309-693-7616
mstutz.com



REVISIONS

MAURER-STUTZ
ENGINEERS SURVEYORS
"WORKING with YOU by DESIGN"

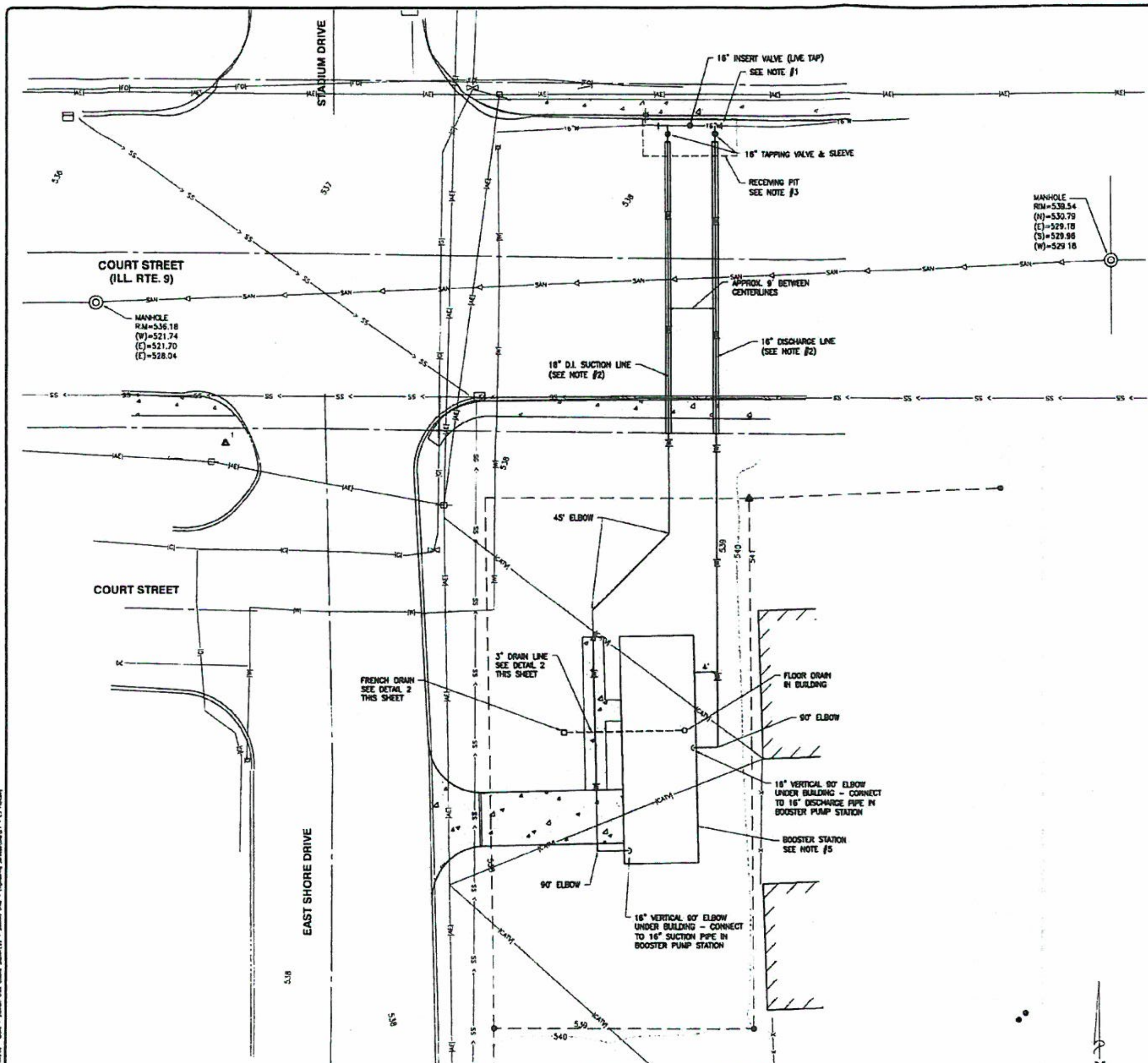
GRADING PLAN

STADIUM DRIVE BOOSTER STATION & RESERVOIR ROAD TANK & STORAGE

AMERICAN WATER
Illinois American Water Company

SNP/KDP/KDR
SPA
November 2013
234-13008

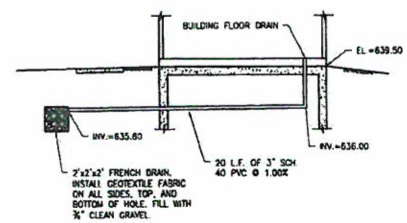
C2



1 / C3 **BOOSTER STATION - PIPING PLAN**
SCALE: 1" = 10'

NOTES:

1. COORDINATE ALL WORK IN ADVANCE WITH ILLINOIS AMERICAN.
2. WATER MAIN ACROSS COURT STREET SHALL BE INSTALLED BY BORING AND JACKING A 16" D.I. MAIN IN A 30" DIAMETER STEEL CASING (0.375" THICK). INSTALL PER ILLINOIS AMERICAN CASING INSTALLATION DETAIL, SHT. C8.
3. SAW CUT PAVEMENT PRIOR TO EXCAVATION. BACKFILL WITH FLOWABLE FILL TO BASE OF PAVEMENT. PAVE SURFACE WITH 1½" BITUMINOUS BINDER COURSE AND 1½" BITUMINOUS WEARING SURFACE.
4. SEE SHEET C4 FOR WATER MAIN PROFILES.
5. A PRE-PACKAGED BOOSTER STATION IS BEING PURCHASED BY ILLINOIS AMERICAN WATER CO. CONTRACTOR IS RESPONSIBLE TO POUR THE CONCRETE FOUNDATION AND PAD PER DRAWING ___. FABRICATOR WILL DELIVER STATION AND SET IT ON THE FOUNDATION. CONTRACTOR IS TO ASSIST WITH SETTING THE PUMP STATION. CONTRACTOR IS TO ANCHOR STATION TO FOUNDATION WITH 28 - ¾" DIA. ANCHOR RODS PER DETAILS ON EFI DRAWINGS (ATTACHED). CONTRACTOR IS REQUIRED TO MAKE ALL UTILITY CONNECTIONS TO THE STATION AS SHOWN ON THESE DRAWINGS AND THE EFI DRAWINGS.
6. ALL CONSTRUCTION WORK IN COURT STREET MUST CONFORM TO IDOT'S UTILITY PERMIT FOR THIS PROJECT.



2 / C3 **DRAIN LINE WITH FRENCH DRAIN - DETAIL**
SCALE: 1" = 5'

REVISIONS		
No.	Date	Description

MAURER-STUTZ
ENGINEERS SURVEYORS
"WORKING with YOU by DESIGN"

PIPING PLAN

STADIUM DRIVE BOOSTER STATION & RESERVOIR ROAD TANK & STORAGE

AMERICAN WATER
Illinois American Water Company

DRG
SNP/NDP/KDR
SPA
November 2013
234-13008

C3

Pekin
ILLINOIS

REQUEST FOR COUNCIL ACTION

To: Mayor and Council
CC: City Clerk
From: Pamela Anderson, Community Development Director

AGENDA ITEM: 2014 Action Plan (Community Development Block Grant - CDBG)

AGENDA DATE REQUESTED: March 10, 2014

ACTION REQUESTED: City Council approval of the 2014 Action Plan for CDBG

DESCRIPTION: HUD requires an Action Plan every year stating the needs, priorities, and plans for the upcoming fiscal year and performance measurements based from the Five Year Consolidated Plan. These are stated within the 2014 Action Plan.

FINANCIAL IMPACT: Please see attached document.

NEIGHBORHOOD CONCERNS: A draft of the 2014 Action Plan was on public review from February 1 to March 7, 2014 at the City of Pekin. A Public Hearing was scheduled for March 5, 2013 at 5:15pm in the Council Chambers. Comments will be included within the final draft of the Action Plan that will be submitted to HUD on March 17, 2014 or upon receipt of the allocation amount from HUD.

IMPACT IF APPROVED: The 2014 Action Plan will be mailed to HUD for review and their approval.

IMPACT IF DENIED: The 2014 Action Plan must be submitted to HUD in a timely manner before CDBG dollars are allocated or expended for the upcoming fiscal year.

ALTERNATIVES: none proposed

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
√	**A High Quality of Life.** To support or provide services that improve the quality of life for Pekin's residents.
√	**An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director: Pamela Anderson
Date: 2-27-14

Finance Department (Certification of Availability of Funds): Angela Evans
Date: 2-27-14

Corporation Counsel:
Date:

City Manager:
Date:

2014 HUD Budget - May 1, 2014 to April 30, 2015	Based on %'s for estimated allocation	Leveraged funds	Notes	Percentage of budget
ADA sidewalks	$ 29,600.00			8.28%
Rehabilitation	$ 100,000.00	$ 800.00	permit fees (general)	27.98%
Rehab Prog. Delivery	$ 101,370.00	$ -		28.37%
Public Services **	$ 55,229.00	$ 113,850.00	Super NOFA	15.45%
Pekin Coalition for Equality *	$ 3,000.00	$ 8,849.00		0.84%
Administration *	$ 68,171.22	$ -		19.08%
Total:	$ 357,370.22	$ 123,499.00		100.00%

261-261-5	$ 156,000.22
261-263-5	$ 201,370.00

HUD 2014 Grant allocation (ESTIMATION)	$327,373.06
Estimated Program Income 2014 (loan payments)	$ 30,000.00
Total:	$ 357,373.06
Difference	$ 2.84

9.7% reduction from actual 2013 allocation

2013 Grant allocation	$ 327,373.06
2013 / last year's program income (actual 1/28/14):	$ 40,826.24
Total:	$ 368,199.30

*	
20% Administrative cap:	$ 71,474.61
Pekin Coalition for Equality	$ 3,000.00
Administration:	$ 68,171.22
Remaining funds in cap:	$ 303.40

**	
15% Public Services cap:	$ 55,229.90
Public Services:	$ 55,229.00
Remaining funds in cap:	$ 0.89

2/27/20142:58 PM

Pekin
ILLINOIS

Community Development Department

January 28, 2014

Pekin Times

Re: Public notice for the 2014 Action Plan / CDBG

Please publish this once within the legal section of the Pekin Times later this week. Please contact me before January 31st if there is a problem with this request.

Thank you,

Pamela Anderson

Pamela Anderson
Community Development Director
309 / 478-5356

PUBLIC NOTICE

NOTICE OF PUBLIC HEARING & COMMENT PERIOD

The City of Pekin's 2014 Community Development Block Grant (CDBG) Action Plan will be available for public comment and review from February 1 to March 7, 2014 in the City's Community Development Dept., 111 S. Capitol Street, Pekin. A public hearing to discuss the Action Plan will be held on March 5, 2014 at 5:15 PM in the City Council Chambers. The City Council will vote to approve the 2014 CDBG Action Plan at its regular 5:30 P.M. meeting held on March 10, 2014. If you have any questions or require assistance, please contact Pamela Anderson, Community Development at (309) 477-2300 ext. 5356.

Pamela Anderson, Community Development Director, 111 S Capitol Street, Pekin, IL 61554
Phone (309) 477-2300 ♦ ♦ ♦ Fax (309) 346-2095 ♦ ♦ ♦ email: panderson@ci.pekin.il.us

CITY OF PEKIN
COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM

2014 ACTION PLAN

MARCH 2014

City of Pekin * Development & Planning Department
111 S. Capitol St. * Pekin, IL * 61554
Phone: (309) 477-2300 * fax: (309) 346-2095
E-mail: panderson@ci.pekin.il.us

2014 Action Plan
Table of Contents

2014 Action Plan Attachments

2014 Action Plan
Table of Contents

Draft 1/31/14 PA

2014 Program Year Action Plan

The CPMP Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 2014 Action Plan Executive Summary:

The mission of the City of Pekin's 2014 Program Year Action Plan is to develop a viable urban community by providing decent housing, a suitable living environment and expanding economic opportunities principally for low- and moderate- income persons.

The upcoming fiscal year will include the following projects: Owner Occupied Homeowner Rehabilitation, Public Facility (ADA sidewalk & curb cuts), and Public Services (Life Skills Coordinator & Not-for-profit organization services). The following is a breakdown of the listed projects objectives, outcomes and an evaluation of past performance:

Project	Objective	Outcome	Evaluation of past performance
Owner Occupied Homeowner Rehabilitation	Decent Housing	Sustainability	A well performing program that assists the City of Pekin in meeting the documented need of low and moderate-income households in rehabilitating their homes.
Public Facilities	Suitable living environment	Sustainability	ADA Sidewalk improvements - A proposed program that

			coordinates efforts with the Public Works Dept. to improve the ADA sidewalks and curb cuts in the low to moderate income Census Tracts and block groups.
Public Services	Decent Housing; Suitable Living Environment;	Availability/Accessibility; Sustainability	In 2010, the Pekin Housing Authority was awarded grant dollars from the Continuum of Care Super NOFA for their Life Skills Coordinator program. City of Pekin CDBG dollars are allocated as matching dollars for the Pekin Housing Authority program. This program will provide additional permanent housing units and coordinate supportive services to individuals/families that are chronic homeless. In addition to allocating dollars to the Pekin Housing Authority Life Skills Coordinator position; the remaining portion of CDBG allocation will be presented to Pekin not-for profit agencies that provide public services to the low to moderate income population.

Allocation of dollars to the above listed projects will assist the City of Pekin in achieving a viable urban community by providing decent housing, a suitable living environment, provide economic opportunities and neighborhood revitalization for low and moderate-income persons and households.

The City of Pekin CDBG staff has made efforts for public participation by the following: publicizing a notice in the local newspaper & presenting a power point summary at the Council meeting (the Council meeting is broadcasted on the local government television channel).

The following is a summary of the Citizen Participation Process:

Initially, the 2014 Program Year Action Plan was prepared and made available to the public, City & State officials for a 30-day plus comment period for input during February 1 to March 7, 2014. The comment period for the 2014 Action Plan was an opportunity to review a hard copy draft. A presentation was aired on the government channel 22. There was a public hearing on March 5, 2014. The 2014 Action Plan went before Council at the regularly scheduled Council meeting on March 11, 2014.

Summary of comments:

2014 Program Year Action Plan –

There were no public comments from the public hearing on March 5, 2014. ADD COMMENTS HERE.

Summary of comments/views not accepted & reasons-if applicable: **not applicable; all comments were addressed**

2014 Action Plan Public Hearing – March 5th, 2014 at 5:30pm; **no comments received. ADD COMMENTS HERE**

City of Pekin Council meeting – March 11, 2014 at 5:30pm; the following comments / questions were received and answered:

ADD COMMENTS HERE

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 2014 Action Plan General Question's response:

The geographic areas where investment will be directed are Census block groups where at least 51% of the households have incomes at or below 80% of area median income, as defined by HUD. This is the City of Pekin's Target Area of low-income concentration where there is the most need.

The City of Pekin's Target Area includes the following low-income Census block groups: Census tract 208, block group 1; Census tract 209, block groups 1, 2, 3, 4 and 5; Census tract 210, block groups 1 and 2; and Census tract 211.01, block groups 1, 2, 3 and 4. See **Attachment A** (City of Pekin low-income map).

According to the 2010 U.S. Census, the City of Pekin's total population is 34,094. The total non-white (minority) population represents 5.4% of its residents (1,862). According to the 2000 U.S. Census (2010 U.S. Census used short form), of Pekin's total population of 33,857, there are 13,410 citizens living in the low to moderate income Census tracts. Of the 13,410 citizens living in the low to moderate-income Census tracts; 174 are minorities, which is 1.2%. Of the 1.2%, 23 are African American, 55 are American Indian, 61 are Asian, 1 is Native Hawaiian and 34 are categorized as other race.

In some instances, investments may be made on a citywide basis to address the needs of low-income residents throughout the municipality.

During the period of this Action Plan, the City of Pekin may create slum and blight area(s), as permitted by the CDBG program, to address issues identified in the required slum and blight documents creating the area(s).

The percentage of funds the City of Pekin plans to dedicate to target areas is appropriate for the following:

Project	**Percentage of Total Budget**	**Target Areas**
Public Facilities	8% ($29,669 allocated)	The total estimated during CDBG fiscal year 2014 is 8% The City of Pekin has a low to moderate income population of 39%. The low to moderate income

		Census tract / block groups that will benefit are: 208.00, 01; 209.00, 1-4; 210.00, 1-2 & 5; 211.01, 1-4 and the not-for-profit agencies that serve this targeted population. The focus will be on ADA sidewalks and curb cuts.
Public Services	15% ($55,229 allocated)	Community agencies that serve low to moderate income persons and households. The focus will be the Pekin Housing Authority and other not-for-profit agencies.
Owner Occupied Rehabilitation	27% ($100,000 allocated)	Community wide; low to moderate income households (owner occupied households)
Administration	20% ($71,191.22 allocated)	Community wide; low to moderate income persons.

2. The basis for allocating investments geographically and assigning priority is to utilize available resources that address priority needs and will have positive results. Priorities were assigned to each category of priority need and adopted by the City of Pekin City Council based on citizen input, CHAS data, U.S. Census, consulting with City officials, 2008 Homeless/risk of homeless gaps analysis/supportive services and other statistical data. Citizen input was obtained during public hearings and meetings, and from residents, agencies, commissions and Community and regional committees.

3. Actions expected to be taken to address obstacles in meeting underserved needs include seeking additional funding and creating collaborations to address specific needs. Participation in the Heart of Illinois Homeless Continuum of Care, Pekin Coalition for Equality, Pekin Outreach Initiative and the Pekin United Way are good examples of creating collaborations.

4. The following identifies the federal, state and local resources expected to be made available to address the needs identified in the 2014 Action Plan:

2014 Projects	Allocation	Leveraged funds	Resource identification
Rehabilitation programs	$100,000	$320	Permit fees (local)
Public Services	$55,229	$113,850	2010 super NOFA award for new grant - life skills coordinator

Administration	$71,171	$12,994	YWCA budget for the Pekin Coalition for Equality.
Total:	$226,400	$127,164	

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 2014 Action Plan Managing the Process response:

1. The "Lead Agency" responsible for overseeing the development of the plan and for administering programs covered by the Consolidated Plan and yearly Action Plans is the City of Pekin Community Development Department. Specifically, the Community Development Director and Rehabilitation Coordinator will be responsible for administering the CDBG projects.

The primary public and private agencies that may be utilized for implementing the programs covered by the Action Plan include the City of Pekin, Pekin Housing Authority, Center for Prevention of Abuse/Carol House of Hope, Christian Civic Outreach, Driven Cafe and the Rust Transitional Center/Pekin Salvation Army. In fiscal year 2013, seventeen (17) agencies were contacted by e-mail on the availability of funds. Funds will be distributed in a first come, first served manner as determined by the City of Pekin.

The City of Pekin has developed Excel spreadsheets to track expenditures during the fiscal year. The City of Pekin also uses licensed software called One Roof to track expenditures.

2. The significant aspects of the process by which the 2014 Action Plan was developed included referencing to the 2010 - 2015 Consolidated plan, assessing currently running programs against the input from City Council requests for programming needs, and involvement within various local and regional organizations/committees/agencies. From this came the analyzing of strategies and priorities, the reprioritizing and allocation of dollars, and the adoption of the Action Plan by the City Council. Others involved included state and local government agencies, housing providers, Heart of Illinois Continuum of Care, Pekin Coalition for Equality, Pekin United Way funded agencies, Illinois Municipal Human Relations Association, Pekin Outreach Initiative and a variety of other social service agencies. Their cooperation and interest was and is important to achieve a level of coordination in the development of the Action Plan and in its implementation for the benefit of the City of Pekin citizens.

The Five Year Consolidated Plan was developed from:

A. Data collection from the 2000 Census, CHAS data tables, State of Illinois consolidated plan, 2008 & 2010 Super NOFA applications from the Heart of Illinois Homeless Continuum of Care Exhibit 1, past City of Pekin Consolidated Plans, IDIS reports, Pekin Board of Realtors and data acquired from private and public agencies.

B. Public Input. Obtaining citizen comments was a critical element in the development of the Consolidated Plan. Each written comment received was carefully considered. In order to obtain broad citizen participation and obtain community wide input, 93 letters were mailed to public and private organizations asking them for views and to review the "Draft Plan" and attend the public hearing meeting. In addition, public commissions discussed issues as they relate to the Plan.

C. Development of Strategies and Priorities. Based on the data and public input received, a "Draft Plan" with identified strategies and priorities was prepared and made available to the public, City & State officials for a 30-day comment period for input during February 2 to March 4, 2010.

D. Adoption of the 2010 Action Plan. The Pekin City Council, during their regular meeting on March 8, 2010, approved the Consolidated Plan, including the 2010 Action Plan.

Also, the 2010 Action Plan was prepared and made available to the public, City & State officials for a 30-day plus comment period for input during February 2 to March 4, 2010. There was a public hearing on March 4, 2010. The 2010 Action Plan went before Council at the regularly scheduled Council meeting on March 8, 2010. A presentation from the March 8th Council meeting was aired on the government television channel (22).

3. Actions that will take place during the next year to enhance coordination between public and private housing, health and social service agencies are the following:

a. Public housing - Excellent working relationship between City of Pekin Community Development Department and Pekin Public Housing Executive Director. A contractual agreement for the Rehab Coordinator with the City of Pekin and the Pekin Public Housing Authority to work on the modernization program and owner occupied homeowner rehabilitation program. In addition, CDBG dollars are used within the Public Services category for the Pekin Housing Authority Life Skills Coordinator position. The CDBG dollars are matching dollars through the Super NOFA.
b. Private housing - Good working relationship between the City of Peoria, City of East Peoria, Illinois Department of Human Rights, and Tri-County Regional Planning Commission related to the Annual Fair Housing training. The City of Pekin is also an active participant with the Illinois Municipal Human Relations Association (a statewide organization that focuses on equal rights).
c. Health agencies - The City of Pekin works well with the Tazewell County Health Department and Pekin Hospital.
d. Social services agencies - The City of Pekin is an active participant with the Heart of Illinois Homeless Continuum of Care (35 social service agency participation covering four counties), the Tazewell – Woodford Service providers, Center for Prevention of Abuse, Tazewell County Veterans, Pekin YWCA, the Center for Prevention of Abuse, Christian Civic Outreach, Rust Transitional Center / Salvation Army, Board of Directors with Pekin United Way and Pekin Outreach Initiative.

Citizen Participation

1. Provide a summary of the citizen participation process.

2. Provide a summary of citizen comments or views on the plan.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 2014 Action Plan Citizen Participation response:

1 & 2. The Citizen Participation process was based on the City's adopted Citizen Participation Plan (**Attachment C**). Obtaining citizen comments was a critical element in the development of the Action Plan. Each written and verbal comments received were carefully considered and answered. A public meeting was held to obtain citizen comments on issues relating to their neighborhoods and the City of Pekin. There were no comments received at the March 5th public hearing. ADD COMMENTS HERE

The City of Pekin's 2014 Action Plan has been made available for public review and comment from February 1 to March 7, 2014. The public hearing to discuss the Draft 2014 Action Plan was held on March 5, 2014 at 5:15 p.m. at City of Pekin Council Chambers. Newspaper notification of Public Review period, Public Hearing and Certification of Publication documents can be located in **Attachment B**. No comments were received during the public review period and public hearing. ADD COMMENTS HERE

The comments or views can be found in **Attachment B**.

3. Public participation in the development of the 2014 Action Plan was broadened to include a notice on the government television channel 22 notifying the public of the public review period, public hearing and that the 2014 Action Plan would be presented at the March 11th Pekin City Council meeting. Efforts to involve minorities, disabled persons and non-English speaking persons within this process were included in the statement of the public notice to please notify the Community Development office if additional assistance is required. All hearings and meetings were held in handicap-accessible facilities.

4. The City of Pekin's 2014 Action Plan has been made available for public review and comment from February 1 to March 7, 2014. The public hearing to discuss the Draft 2014 Action Plan was held on March 5, 2014 at 5:15 p.m. at City of Pekin Council Chambers. All citizen comments or views were accepted/responded to in full; therefore, no comments or views were not accepted. ADD COMMENTS HERE

- Describe consultations with other public and private agencies that provide assisted housing, health services, social and fair housing services. **(91.100(a)(1))**

City of Pekin response:

The City of Pekin Community Development Director consults with various public and private agencies that provide assisted housing, health services, social and fair housing services throughout the year.

One public organization is the Heart of Illinois Homeless Continuum of Care. This organization has thirty-five (35) active participating agencies from a four county region that serve the assisted housing, health services and social services realms. A list of the participating organizations/agencies/individuals is located in **Attachment XXX**.

Tazwood Community Services is another organization that City Staff has various consultations with during the year. This organization serves low to moderate clientele in the Tazewell and Woodford Counties.

City staff participates on the Board of Directors with the Pekin United Way that serves a variety of local organizations including organizations that strengthen families, support older people, work with rehabilitation, promoting health and healing, nurturing children and youth and assisting people in crisis.

City of Pekin staff has been involved with the Pekin Outreach Initiative that is a grassroots effort to help build capacity within the Community for those at risk of being homeless and those that are currently experiencing homelessness.

The City of Pekin has staff as the liaison for the City of Pekin Mayor's Advisory Committee for People with Disabilities and the Human Rights Committee.

- Describe consultations with public and private agencies that provide assisted housing, health services, and social services to determine resources available to address needs of any persons that are chronically homeless. **(91.100(a) (0) (2))**

City of Pekin response: The City of Pekin Community Development staff consults with an organization that works with public and private agencies that provide assisted housing, health services, social and fair housing services to determine the resources available to address needs of any persons that are chronically homeless throughout the year.

The Heart of Illinois Homeless Continuum of Care has thirty-five participating agencies from the assisted housing, health services and social services realm. In addition, City staff participate in the Pekin United Way Board of Directors, Pekin Outreach Initiative, and Tazwood Community Services.

- Describe consultations with local and regional institutions and other organizations (including businesses, developers, and community and faith-based organizations). **(91.105(a) (2) (ii))**

City of Pekin response: The Community Development Department consults with local and regional economic and development institutions and other organizations.

This City employee consults with local businesses through the business retention program; developers through the expansion process; local community organizations through the Pekin United Way and the Pekin Chamber of Commerce; and faith-based organizations. They also consult with regional businesses and developers though the Central Illinois Economic Development Council, Tri-County Regional Planning, Pekin Salvation Army, and Driven Café.

- Describe consultations with social service, health, and child service agencies (in accordance with 91.100(a) (3) regarding lead based paint hazards). **(91.200 (b))**

City of Pekin response: The Community Development Block Group dollars are currently allocated for a Home Owner Occupied Rehabilitation program. The Owner Occupied Rehabilitation Program does test and address lead within the rehabilitation process. The City of Pekin has contracted with DAS Consulting Services LLC to conduct the required Risk Assessment and Clearance activities.

The Community Development Department currently participates in the following 14 Community Committees:

1. Mayors Advisory Committee for People with Disabilities
2. Pekin Salvation Army Advisory Board
3. Human Rights Committee
4. Pekin Coalition for Equality
5. Rust Transitional Advisory Committee (transitional housing; Pekin Salvation Army)
6. Tazewell County Service Providers
7. Heart of Illinois Sustainable Communities (HUD grant through Tri-County Regional Planning Commission)
8. Illinois Municipal Human Rights Association
9. Heart of Illinois Homeless Continuum of Care
10. Regional Analysis of Impediments
11. Regional Housing
12. Pekin United Way
13. Pekin Outreach Initiative

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 2014 Action Plan Institutional Structure response:

1. The City of Pekin will continue to utilize the institutional structure identified in the Strategy section of the Consolidated Plan, which includes encouraging active participation by residents, utilizing citizen lead commissions and encouraging a variety of organizations, agencies, partnerships and corporations to achieve the objectives of this plan. The

actions will include holding public hearings, asking commissions to review and make recommendations regarding applications and priorities, active participation in a variety of organizations and contracting with agencies and organizations to provide needed services for the implementation of the plan.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 2014 Action Plan Monitoring response:

1. The actions describing the monitoring process are identified in the Strategic Plan section of the Consolidated Plan. The City of Pekin monitoring process will begin with sub-recipient agreements, which detail the applicable federal regulations, including the timeliness of expenditures for the CDBG programs. The agreements will require financial reports to be submitted prior to the end of the fiscal year and will be used for desk audits to monitor for HUD and contract compliance, which includes activity eligibility, timeline performance, affordability period and beneficiary and income-eligibility data. On-going technical assistance will be available.

The primary goals of monitoring are to ensure production and accountability, ensure compliance with federal program or any other requirements, and evaluate organizational and project performance.

The City of Pekin has implemented the following system, in order to properly monitor the use of its CDBG funds: (1) the execution of specific contracts or agreements that outline the services to be provided and a timeline for when those goals should be achieved. The contract or agreement also contains applicable federal and local rules and regulations; (2) The City's Finance Department provides monthly expenditure and general ledger trial balance reports which show the funds committed to specific activities/monies spent to date. At fiscal year-end, a report is also produced; City HUD/CDBG personnel balance the Finance Departments reports to IDIS at the end of each month and year (3) if a contract or agreement is not in compliance with city or federal rules, the City will work with corporation counsel to fulfill the terms of the agreement; and (4) on-site monitoring of sub-recipients will consist of the following process:

The first step in the process is to do comprehensive technical assistance when an agency is applying for CDBG public services funding. This may include development of template forms for agency use, development and implementation of procedures, etc. Once an agency receives CDBG funding; a risk assessment is conducted to determine the appropriate extent of monitoring for each particular entity. Entities should be considered high-risk and require a comprehensive monitoring if they are new entity or new to receiving federal funds, experiencing high turnover or turnover in key staff positions, or have experienced past compliance or performance problems. For experienced funding recipients that have had success in carrying out activities in the past, a less comprehensive monitoring is necessary. This risk assessment should also enable a determination of frequency as well as if a desk review would be sufficient.

If a desk review will not be adequate, then an on-site monitoring visit should be conducted. Before the visit is to take place the monitoring staff must prepare for the visit. This preparation should include becoming thoroughly familiar with the applicable rules and regulations associated with the program that provides funds to the entity. Any and all in-house data pertaining to the entity and funds granted to the entity should be reviewed as well. After the preparation is complete, the next step is step conduct the monitoring visit.

There are four aspects of this phase: notification; entrance conference; documentation, data gathering and analysis; & exit conference. City staff will meet with appropriate representatives to review procedures, client files, financial records and other pertinent data.

The final step is the follow-up. The sub-recipient should be provided with a formal written notification of the results of the monitoring review. The letter should point out problem areas and recognize successes. The City staff will work with the sub-recipients(s) until compliance is achieved.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 2014 Action Plan Lead-based Paint response:

During fiscal year 2014, the City of Pekin will continue to follow all federal and state lead-based paint regulations while providing rehabilitation assistance to low and moderate-income homeowners. If a property to be rehabilitated is found to have deteriorated paint above the de minimus standards, appropriate mitigation procedures will be taken by qualified contractors. A clearance lead inspection will be conducted at the end of all jobs that include lead mitigation. The action of identifying lead hazards before rehabilitation work is done and following proper mitigation and clearance procedures should reduce the extent of lead poisoning and hazards related to the owner occupied rehabilitation program. Lead procedures are located in **Attachment F**.

In addition to lead mitigation, the City will continue to expand our community outreach efforts in order to provide appropriate information to residents of pre-1979 housing on the dangers associated with lead-based paint. This outreach will be coordinated with various organizations within our community, including, but not limited to the Tazewell County Health Department and various other non-profit and governmental organizations.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2014 Action Plan Specific Objectives response:

Attachment D is the Housing Needs Table.
Attachment E is the Housing Market Analysis.

1. The City of Pekin will continue to offer owner occupied housing rehabilitation assistance to the low-income households within the jurisdiction. Our priority will be to serve low, very low and extremely low-income households. For 2014, 27.98% ($100,000 from estimated allocation of $327,373 & estimated $30,000 program income) worth of CDBG dollars will be used with the Owner Occupied Housing Rehabilitation program to assist a minimum of five (5) houses during 2014. The Owner Occupied Housing Rehabilitation program is a high priority for the City of Pekin CDBG dollars.

The City of Pekin Community Development Block Group Rehabilitation program has been utilizing Rehab procedures for several years with great success. Each year the procedures are updated to reflect issues that have occurred during the past fiscal year and updated for better ways to perform the duties of a rehabilitation program. The Rehabilitation and Lead procedures are located in **Attachment F**.

2. The City of Pekin will continue to utilize 56.35% of our annual HUD / CDBG funding in the area of housing.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 2014 Action Plan Public Housing Strategy response: e-mail sent 1/28/14

1. The Pekin Housing Authority plans to continue the on-going relationships with the City of Pekin for the provision of additional police protection and the contracting of a Pekin Housing Authority employee to serve as a part-time CDBG Rehabilitiatin Coordinator for the City of Pekin. The Housing Authority continues to share information with its residents and the public through its website and then dissemination of information. Residents are encoraged to participate in the discussions of the Resident Advisory Board as part of the process of preparing the Pekin Housing Authority's Annual Plan.

   The Housing Authority supports those residents who are interested in pursuing homeownership and has the ability to serve as a mentor for first-time homebuyers.

2. The Pekin Housing Authority was designated a standard performer on its most recent review having missed high performer status by three points.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 2014 Action Plan Barriers to Affordable Housing response:

1. The City of Pekin will continue to work toward improving the ability of local organizations to develop affordable housing. The City will also continue to assist homeowners with the CDBG rehabiliation program.

   The City of Pekin will continue to coordinate efforts with Tri-County Regional Planning and the City of Peoria to address the Analysis of Impediments for affirmately furthering fair and affordable housing within the upcoming year. This report is currently close to draft stage (1/28/2014).

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).

2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.

3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
   a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
   b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
   c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
   d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
   e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
   f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:

a. Describe the planned use of the ADDI funds.
b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 2014 Action Plan HOME/ADDI response:

The City of Pekin does not receive HOME/ADDI. This section in not applicable.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2014. Again, please identify barriers to achieving this.

4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 2014 Action Plan Special Needs response:

Attachment G is the Continuum of Care Homeless Population and Subpopulations Chart.

1. Of the City of Pekin's CDBG total estimated allocation, 15.45% (estimated $55,229) is allocated for Public Services. Of the total 15.45%; 10.2% (estimated $36,229) is allocated for not for profit agencies. In particular, the CDBG dollars are directly allocated to the agencies that are located in Pekin and serve the targeted low to moderate income populations.

   The remaining 5.25% / $19,000 are allocated for the Life Skills Coordinator with the Pekin Housing Authority. This program was awarded funding through the 2010 NOFA by the Heart of IL Homeless Continuum of Care. $19,000 is a firm number that has been committed to with the Super NOFA funding contract.

2. Homelessness - The Action Plan will address the specific objectives of the Strategic Plan / Consolidated Plan by funding the activities with the highest priorities. Participation in the Heart of Illinois Homeless Continuum of Care, the Tazewell / Woodford County Service providers, Pekin Outreach Initiative, Pekin Salvation Army and Pekin United Way will continue to assist staff with the opportunity to network with local and regional organizations. This enables staff to answer questions and provide direction to individuals/families that are homeless, those at risk of being homeless and organizations that provide supportive services.

   Potential obstacles to completing these action steps may be limited or lack of financial resources and competition for limited sources; limited number of governmental, private sector and volunteer staff to address homeless needs; and coordination of public/private sector organizations and volunteers to meet all and specific population needs.

3. The City of Pekin is participating in the Heart of Illinois Homeless Continuum of Care (HoIHCoC). This organization had an organized task force consisting of over 40 community leaders that convened in November 2004 to develop strategies and implementation steps to end chronic homelessness in the four county region by 2014. The agencies and programs represented by the members of the task force are comprised of federal and non-federally funded entities.

   The 10-year plan to end chronic homelessness is in implementation.

   Potential obstacles to completing these action steps may be limited or lack of financial resources and competition for limited sources; limited number of governmental, private sector and volunteer staff to address homeless needs; and coordination of public/private sector organizations and volunteers to meet all and specific population needs.

The Steering Committee of the Continuum of Care (CoC) was required to conduct a point in time count of the homeless/shelter populations on January 29, 2014. Because the data is not complete at this time, the January 27, 2011 point in time homeless population count information will be used.

The January 27, 2011 point in time homeless population count for the four county area yielded the following results: 61 persons with children/ 20 households with children were sheltered in the emergency shelters; 128 households / 130 persons were sheltered in the emergency shelters; 20 households / 60 persons with children were sheltered in transitional housing; there were 65 households / 67 persons unsheltered with households without children. The results from the 2011 point in time count for the City of Pekin were the following: the House of Hope (a domestic violence safe house) had a total of 16 beds available with 2 of the beds occupied; and the Pekin Salvation Army Rust Transitional Center had a total of 28 beds available with 26 beds occupied. Results for the entire four county region can be found in **Attachment G**; organizations located in Pekin are highlighted in yellow.

4. The City of Pekin's strategy to prevent homelessness for individuals and families with children who are at imminent risk of becoming homeless includes answering questions and directing people to organizations that have programs geared towards the goal of preventing the problem/s of homelessness. These programs include rent, mortgage, and/or utility assistance, legal intervention regarding illegal evictions, transportation, case management and counseling. Agencies providing these types of programs for the City of Pekin include the Friends of People with Aids, the local Department of Veterans Affairs, the Center for Prevention of Abuse, Prairie State Legal Services, Rust Transitional Center / Pekin Salvation Army, Pekin Housing Authority, Tazwood Mental Health Center, Christian Civic Outreach, Driven Café, Hope Chest, Pekin Housing Authority and Tazwood Community Services.

   Participation in the Heart of Illinois Homeless Continuum of Care, Pekin Outreach Initiative and the Tazewell / Woodford County Service providers will continue to assist CDBG staff in their efforts to assist individuals and families in the area of homelessness and those at risk of being homeless.

   The homeless strategy will be carried out with the collaboration between the City of Pekin, Tazewell County Service providers and the Heart of Illinois Homeless Continuum of Care. All parties listed will continue to work to identify, develop, and implement strategies to end the problem of chronic and non-chronic homelessness.

5. The Heart of Illinois Homeless Continuum of Care has prepared a discharge policy that is located on pages 42-43 in **Attachment G**. This

information was taken from their 2009 Super NOFA application. It addresses a discharge policy from areas of foster care, health care, mental health and corrections.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 2014 Action Plan ESG response:

This section is not applicable. This is for States only.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.
   *Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 2014 Action Plan Community Development response:

Attachment H is the Community Development Needs table.

1. The City's priorities for its non-housing community development needs using the CDBG eligibility categories (IDIS matrix codes) includes Public Facilities and Public Services. The high and medium priorities are reflective for the 2014 fiscal year: