
**PROCEEDINGS OF THE BUDGET WORK SESSION
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
CITY HALL COUNCIL CHAMBERS
111 SOUTH CAPITOL STREET
PEKIN, ILLINOIS 61554
ON MONDAY, MARCH 21, 2016 AT 5:00 O'CLOCK P.M.
JOHN MCCABE, MAYOR PRESIDING**

**PRESENT: COUNCIL MEMBERS, DUNN, GOLDEN, ORRICK, RITCHASON, ABEL, AND
MCCABE**

ABSENT: COUNCIL MEMBER LUFT

Notice of a special City Council Budget Work Session was properly posted and received by the Council on March 17, 2016. The purpose of the meeting was for Council and staff to examine a proposed budget.

The **Pledge of Allegiance** was led Mayor McCabe.

Roll was called and all Council Members were physically present except Council Member Luft. A quorum was declared.

AGENDA

Motion by Council Member Orrick, seconded by Council Member Ritchason that the agenda be approved as presented. On roll call vote all present voted Aye.

COMMUNICATIONS, PETITIONS, REPORTS

Budget FY17 Work Session #1

Mayor McCabe limited the meeting time to 7:00 p.m. and allowed Interim City Manager Sarah Newcomb to begin the presentation of the proposed budget. Council Member were informed that the packet of material distributed to them at the meeting contained:

- What is a Municipal Budget – A policy document, A communication tool, A financial plan
- Snapshot of City Funds – Fund, Purpose, Revenue Source
- FY 16-17 Proposed Budget Summary
- Five Year Capitol Plan
- Departments Budgets and Detail

Ms. Newcomb asked council to hold questions and write them down to submit to staff in order to review as many departments at the first meeting. Staff would answer the questions or concerns at the next Council meeting. Council was advised the proposed budget contained a \$1.6 million deficit. She advised that Council needed through the next 6 month to focus on the level of services they wanted for the City at levy time.

The overview included Department Budgets for:

- Public Works
- Streets
- Solid Waste
- Recycling
- Yard Waste
- Utility Billing
- Stormwater
- School Bus
- Library

Council was told all departments eliminated items and did not bring unneeded requests to the table. Prior to any proposed budget, cuts were made in personnel. Revenues included increased fees and changes to limit training and travel expenses. Suggestions made were to increase Solid Waste fees, bid out departments that were not core services. Proposed figures reflected an increased wastewater fee that was scheduled for loan repayment during the wastewater treatment plant project. Any transfer of funds from departments or reserves would only be a band aide fix. It was recommended a stormwater fee be enacted to reduce the \$645,000

expense to the General Fund. Ms. Newcomb advised that Motor Fuel Tax allocated from the State per capita was down \$1.3 million. Solid Waste was a \$1.1 million deficit to the General Fund.

General questions were asked by the Council as the Interim City Manager Sarah Newcomb summarized each of the departments' detail budget reviewed at the meeting.

With review of the presentation and the format of information completed, Mayor McCabe suggested the Council continue the proposed dollar amounts of the departments' budgets at the next work session scheduled for April 4, 2016.

No action was taken.

PUBLIC INPUT

No members of the public requested to speak.

No further business to come before the Council motion by Council Member Orrick, seconded by Council Member Ritchason to adjourn. Motion carried viva voce. Mayor McCabe adjourned the meeting in open session.

COUNCIL ADJOURNED AT 6:55 P.M.

Sue E. McMillan
City Clerk