



# City of Pekin

REGULAR COUNCIL MEETING OF MARCH 26, 2007  
5:30 P.M.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

*Clerk to Call the Roll*

**IV. APPROVAL OF AGENDA**

**ACTION:** *Motion to approve the meeting agenda.*

**VOTE REQUIRED**

**V. APPROVAL OF MINUTES**

**ACTION:** *Motion to approve minutes of Regular Council Meeting of March 12, 2007.*

**VOTE REQUIRED**

**VI. PUBLIC INPUT ON AGENDA ITEMS**

*Speakers to state name, address, and spell last name. Questions unrelated to agenda items are accepted during "Public Questions" near the end of the meeting.*

**VII. CONSENT AGENDA**

1. **Monthly Reports and Minutes:** Lake Arlan Drainage District (LADD) Meeting Minutes March 7, 2007, Fire Department Reports February and March 2007, Airport Commission Minutes March 14, 2007, Liquor Commission Minutes February 22, 2007, Traffic Safety Committee Minutes March 9, 2007
2. **Proclamation:** National Public Safety Telecommunications Week April 8-14, 2007  
National Youth Week May 6-12, 2007
3. **Charitable Solicitation:** Benefit for Ian Rynearson May 6, 2007
4. **Receive and File U.S. Department of Housing and Urban Development (HUD) Correspondence Community Development Block Grant (CDBG) funding level FY 2007 \$428,232.00**
5. **Resolution No. 189-06/07 – Publication of the City of Pekin Zoning Map as of December 31, 2006**
6. **Resolution No. 190-06/07 – Amending the Personnel Policy Employees Handbook**
7. **Receive and File Amended Pekin Planning Commission By-Laws Dated February 14, 2007**
8. **Receive and File Safety Award presented to Police Lieutenant Greg Nelson**
9. **Pekin Planning Commission Minutes Dated March 14, 2007**

**10. Pekin Planning Commission Hearings and Recommendations:**

Hearing # 07-1739 – Approval of City of Pekin Comprehensive Plan Update with attachment of the Pekin Planning Commission Minutes containing specific concerns and recommended amendments to the Pekin City Council.

**COUNCIL ACTION TO BE TAKEN UNDER NEW BUSINESS**

**ACTION:** Motion to approve the Consent Agenda.

**VOTE REQUIRED TO APPROVE CONSENT AGENDA****VIII. COMMUNICATIONS, PETITIONS, REPORTS****1. Finance Report and Treasurer Report**

**DESCRIPTION:** Monthly Finance Report.

**PRESENTATION:** Assistant Finance Director Angie Evans

**ACTION:** No Action to be taken.

**2. Presentation Storm Water and Erosion Control Code**

**DESCRIPTION:** Request for comments to draft of changes addressing the issue of illicit connections, illegal discharges, and enforcement. Implementation of the code is one of the steps to comply with the National Pollutant Discharge Elimination System (NPDES).

**PRESENTATION:** Public Works Director Joseph Wuellner

**ACTION:** No Action to be taken.

**3. Public Hearing on the potential sale of 101 Broadway, 216 Front and 102 Cynthiana**

**DESCRIPTION:** Opportunity to receive comments on the potential sale of municipally owned property.

**PRESENTATION:** City Manager Dennis Kief

**ACTION:** No Action to be taken.

**IX. NEW BUSINESS****1. Tourism Grants**

**DESCRIPTION:** Request for ASA Fast Pitch Tournament grant in the amount of \$2,300.00 held January 26-28, 2007 at the Dragon's Dome. Qualified as Visitor's Bureau Grant – 150 hotel room nights booked.

**ACTION:** Motion to approve tourism grant in the amount of \$2,300.00.

**VOTE REQUIRED****(DK)****2. Resolution No. 191-06/07 – Fourth Amendment to the Riverway Business Park Protective Covenants**

**DESCRIPTION:** Request to amend covenants of the Business Park to include the 230-acre expansion, expanding the Review Committee from 5 to 7 members, and small housekeeping changes.

**ACTION:** Motion to adopt Resolution.

**VOTE REQUIRED****(DK)****3. Resolution No. 192-06/07 – Appointment to the Riverway Business Park Review Committee****(DK)**

**DESCRIPTION:** Request to approve the Mayor's appointment of Sergio A. Becerra Hanna Steeb to an unexpired 3-year term until November 23, 2007. **3**

**ACTION:** Motion to adopt Resolution.

**VOTE REQUIRED**

4. **Ordinance No. 2919-06/07 – Adopting a Revised Comprehensive Plan and Official Map for the City of Pekin** (JW)

**DESCRIPTION:** Request to adopt an updated version of the Comprehensive Plan for the City. The 20 year plan is utilized by Staff and Planning Commission as a guideline for new growth and development projects.

**ACTION:** Motion to adopt Ordinance.

**PRESENTATION:** Joseph Wuellner Public Works Director

**VOTE REQUIRED**

5. **2005-2009 Performance Measurements for 2005-2009 Consolidated Plan for Community Development Block Grant entitlement** (PA)

**DESCRIPTION:** Approval of the HUD required Performance Measurements for the 2005-2009 Consolidated Plan.

**ACTION:** Motion to approve Performance Measurers as required by HUD for the 2005-2009 Consolidated Plan.

**PRESENTATION:** Pam Anderson Community Development Director

**VOTE REQUIRED**

6. **2007 Action Plan for Community Development Block Grant entitlement** (PA)

**DESCRIPTION:** Approval of the 2007 Action Plan which states the needs, priorities and plans for the upcoming fiscal year and performance measurements based off the 5 Year Consolidated Plan.

**PRESENTATION:** Pam Anderson Community Development Director

**ACTION:** Motion to approve 2007 Action Plan.

**VOTE REQUIRED**

7. **School Bus Contract Pekin School District 303** (GR)

**DESCRIPTION:** The first year (2007-2008) of the contract is 9.5% increase over the (2006-2007) school year costs. The second and third years of the contract are adjusted based on CPI increases with a minimum of 2.5% to a maximum of 5% for the second and third years of the contract. There is also an adjustment factor to cover increases in fuel costs.

**ACTION:** Motion to approve agreement.

**VOTE REQUIRED**

**8. Illinois Department of Transportation Downstate Fiscal Year 2007  
Operating Assistance Application**

(GR)

**DESCRIPTION:** Request to approve a contract for a grant in the amount of \$262,819.66. to operate Pekin City Bus through June 30, 2007. The grant has been received from the State since start of operations in late 1920s.

**ACTION:** Motion to approve grant application.

**VOTE REQUIRED**

**9. Right of Way Agreement with James W. Farrell**

(JW)

**DESCRIPTION:** Agreement for ROW acquisition at corner of Broadway and Parkway.

**ACTION:** Motion to approve the Right of Way agreement in the amount of \$28,000.00.

**VOTE REQUIRED**

**10. Right of Way Agreement with SWC Real Estate, LLC (Marathon Station)**

(JW)

**DESCRIPTION:** Agreement for ROW acquisition at corner of Broadway and Parkway.

**ACTION:** Motion to approve the Right of Way agreement in the amount of \$24,000.00

**VOTE REQUIRED**

**11. Right of Way Agreement with Todd H. Clanahan**

(JW)

**DESCRIPTION:** Agreement for ROW acquisition at corner of Broadway and Parkway.

**ACTION:** Motion to approve the Right of Way agreement in the amount of \$2,100.00 for Parcel A1 and \$4,400.00 for Parcel A2.

**VOTE REQUIRED**

**12. Sanborn Agreement**

(JW)

**DESCRIPTION:** Agreement for aerial photography for the GIS system to reflect changes that have taken place over the last 4 years since update. By contracting in conjunction with other communities in the area, the City has saved additional costs of mobilization and setup.

**ACTION:** Motion to approve the agreement in the amount of \$28,000.00.

**VOTE REQUIRED**

**X. ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL**

Council members

Staff

Public Questions

Press Time



**XI. EXECUTIVE SESSION**

Personnel – Employment of a Specific Employee of the Public Body 5 ILCS 120/2 (c) 1.  
Sale of Real Estate 5 ILCS 120/2 (c) 6.

**XII. ADJOURNMENT**

*With no further action to come before the Council the Mayor declares meeting closed in open session.*

***NO VOTE REQUIRED***

**PROCEEDINGS OF THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,  
HELD IN THE COUNCIL CHAMBERS OF CITY HALL  
111 SOUTH CAPITOL STREET  
ON MONDAY MARCH 12, 2007 AT A SPECIAL TIME 4:30 O'CLOCK P.M.  
FRANK M MACKAMAN \* MAYOR \* PRESIDING**

**PRESENT: COUNCIL MEMBERS, BLANCHARD, JONES, MADDOX AND DAGIT**

**ABSENT: NONE**

\*\*\*\*\*

On February 28, 2007 Council was notified of a special time to begin the Council Meeting at 4:30 p.m. to allow Council Members to attend the Heart of Illinois Legislative Reception in East Peoria.

The **Pledge of Allegiance** was led by Mayor Mackaman.

**Roll** was called and all Council Members were present.

**Agenda**

Motion by Council Member Dagit, seconded by Council Member Jones, that the **agenda be approved as presented**. On roll call vote, all present voted Aye.

**Minutes**

A motion by Council Member Jones, seconded by Council Member Dagit, that the **Minutes of the Regular City Council Meeting of February 26, 2007, the Special Council Meeting of February 20, 2007, and the Special Candidate Forum of February 20, 2007 be approved as written**. On roll call vote, all present voted Aye.

**Consent Agenda**

**Mayor Mackaman presented and read the following items under Consent Agenda.**

Motion by Council Member Dagit, seconded by Council Member Maddox, that the Consent Agenda be **approved as presented**.

1. **Receive and File Reports and Minutes:** Police Report for February, Airport Minutes Dated February 14, 2007, Traffic Safety Committee Minutes Dated March 2, 2007, Liquor Commission Minutes Dated January 25, 2007, T/PCCC Report for February, and Building Report
2. **Proclamation:** Homeless Prevention Day March 22, 2007  
National Crime Victims' Rights Week April 22-28, 2007  
Week of the Young Child April 22-28, 2007
3. **Receive and File Pekin Police Department 2006 Year End Report**
4. **Receive and File Illinois Department of Transportation Letter for Improvement of SW Quadrant of IL 9 Margaret Street and IL 29**
5. **Receive and File Pekin's El Camino Drive Extension Development and Land Use Study Scope of Services**
6. **Resolution No. 188-06/07 – The Mayor's Appointment of Thomas Cullen to the Pekin Library Board to fill a vacancy in the three-year term until June 30, 2009**

On roll call vote, all present voted Aye.

**Communications, Petitions, Reports**

**MONTHLY DEPARTMENT REPORT**

City Clerk Sue E. McMillan reported to Council and the viewing public on the structure and duties of the Clerk's Office. In a Power Point presentation she outlined the statutory duties of a clerk and the specific

responsibilities of the City of Pekin Clerk's office including Council preparation, record retention, recorder of minutes, licensing and election procedures. 7

## **PUBLIC HEARING**

Council was advised by the Mayor that the Public Hearing for the purpose of discussing the sale of property at 101 Broadway would take place at a future meeting. Notice of action would be posted accordingly when known.

## **New Business**

### **TARP AGREEMENT**

**Job C-94-086-07**

**Section 07-00159-01-FP**

Motion by Council Member Jones, seconded by Council Member Dagit, that the **TRUCK ACCESS ROUTE PROGRAM AGREEMENT WITH ILLINOIS DEPARTMENT OF TRANSPORTATION** be approved. Council heard that the TARP contract for cost allocation in the extension of Hanna Drive from the east end of existing Hanna Drive to South 5th Street had total projected costs of \$2,155,000. A Federal EDA Grant would furnish \$1.1 million; State of Illinois to pay \$45,000; the balance of \$1,010,000 to be paid by the City from budgeted funds. On roll call vote, all present voted Aye.

### **IDOT DIVISION OF AERONAUTICS AGREEMENT**

**Project c 15-3670**

Motion by Council Member Jones, seconded by Council Member Dagit, that the **AGREEMENT WITH ILLINOIS DEPARTMENT OF TRANSPORTATION for the Pekin Municipal Airport** be approved. Council was advised that to maintain eligibility for Federal funding for maintenance, expansion and upgrades of the airport, an updated layout plan was required every 5 years. On roll call vote, all present voted Aye.

Motion by Council Member Maddox, seconded by Council Member Blanchard, that the **STORM DRAIN EASEMENT AGREEMENT WITH SCHOOL DISTRICT 108** be approved. Council Member Maddox spoke in support of the request to install a storm drain through property located behind Willow School for the Knollwood and Parkway drainage control. He reported the City had been monitoring and actively working on the project for three years to alleviate flooding issues. On roll call vote, all present voted Aye.

Mayor Mackaman announced that the following items were all related. The total project to reconfigure the intersection at Parkway and Broadway would be explained and the prices paid for acquisition of property for right-of-way voted on separately. The project was designed to improve traffic flow and reduce the number of accidents. Public Works Director Joseph Wuellner told Council that all purchase prices were appraised value.

Motion by Council Member Blanchard, seconded by Council Member Maddox, that the **PURCHASE OF RIGHT OF WAY FROM HERGET BANK FOR THE BROADWAY-PARKWAY PROJECT in the amount of \$38,000.00** be approved. On roll call vote, all present voted Aye.

Motion by Council Member Blanchard, seconded by Council Member Maddox, that the **PURCHASE OF RIGHT OF WAY FROM THE PEKIN PARK DISTRICT FOR THE BROADWAY-PARKWAY PROJECT in the amount of \$5,200.00** be approved. On roll call vote, all present voted Aye.

Motion by Council Member Blanchard, seconded by Council Member Maddox, that the **PURCHASE OF RIGHT OF WAY FROM LARRY BUSH FOR THE BROADWAY-PARKWAY PROJECT in the amount of \$4,250.00** be approved. On roll call vote, all present voted Aye.

Motion by Council Member Blanchard, seconded by Council Member Maddox, that the **PURCHASE OF RIGHT OF WAY FROM RON MAQUET FOR THE BROADWAY-PARKWAY PROJECT in the amount of \$1,220.00** be approved. On roll call vote, all present voted Aye.

Motion by Council Member Blanchard, seconded by Council Member Maddox, that the **PURCHASE OF RIGHT OF WAY FROM PAULA DAVIS FOR THE BROADWAY-PARKWAY PROJECT in the**

**amount of \$450.00** be approved. On roll call vote, all present voted Aye.

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**ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL**

Mayor Mackaman reported that he represented the City of Pekin at a press conference on March 12. Tri-County Regional planning Commission joined local elected officials to call on the Governor to make transportation funding a priority for the spring legislative session.

Council Member Maddox expressed condolences from the City to the family of former Police Officer Don McAtee.

Council Member Blanchard expressed appreciation to Representative Mike Smith in his securing three monetary awards presented by ATT to Tazewell Children's Advocacy Center, House of Hope and Boys and Girls Club of Pekin.

Council Member Blanchard proposed a tour of Derby Street by Council and staff to see first hand the anticipated TIF project area. Discussion followed regarding walking the route or viewing by bus. Council members agreed to the meeting and set time and date for Tuesday, April 10, 2007 at 5:30 p.m. Meeting would begin at 14<sup>th</sup> Street if walking and Koch Street Service Center if weather dictated using a bus for touring.

Director of Solid Waste Greg Ranney informed Council and the public that because of the nice weather the Yard Waste Program would begin early. Properly bundled branches, cans with yard waste stickers, and containers with less than 50 lbs of weight would be collected on garbage days beginning Monday, March 19, 2007. Council Member Blanchard was told that the department had been working to cleanup all alleys as requested.

No further business to come before the Council, Mayor Mackaman called the meeting closed in open session.

**COUNCIL ADJOURNED AT 5:00 P.M.**

Sue E. McMillan  
City Clerk

## **LADD Meeting March 7, 2007 Minutes**

Members Present: Guidotti, Wehr, & Wuellner.

Spike called the meeting to order at 3:30 pm.

**Financial Report:** Ken updated the committee on the bills that have been paid and the status of the accounts. He indicated that the short term loan had been secured to cover the annual loan payment until assessments came in. He expects to have the short term loan paid off in April as he did last year.

**Dredging & Retention Area:** Went over the meeting with IEPA on February 23, 2007. LADD is to put together a closure plan to submit and get approved that will minimize the amount of work from what is now being expected from the current plan. Once approved work can be contracted. Then it will be a matter of getting grass to grow. There is some concern over the fact that the dredging plan is still open because of water flowing out of the retention site but this will be addressed. It is advised that the samples continue to be taken by the attorney. Spike will ask for copies from PDC on these samples.

**Other Issues:**

1. Assessments are ready to go out and a letter has been drafted by the attorneys explaining the status of the retention site. Spike wants to put some information on the costs but it was decided not to do that at this point since there is no clear estimate of what it will take to close the site. Letter was rewritten to add an opening statement from Spike.
2. Spike asked about the status of the ditch from Court St. to the lake. Joe reported that nothing has been decided on when to start or even do the project.
3. Spike stated that Walsh Const. Has K-rails for sale and asked if those would work for shoreline protection in conjunction with riprap on the east end. The only issue seen was safety when the rails might be covered with water. No decision was made at this time.

**Next meeting:** None scheduled at this time.



## *City of Pekin*

February 8, 2007

Mr. Dennis Kief  
Pekin City Manager  
Pekin, IL. 61554

Dear Mr. Kief,

I hereby submit to you the Pekin Fire Department January 2007 report, plus a summary of December 2006.

Chuck Lauss  
Fire Chief  
City of Pekin Fire Department

During the month of January 2007, the Pekin Fire Department responded to 296 calls, total dollar loss was \$198,450.00.

During the month of January (approximately 67.90%) were emergency medical calls, 75 were automatic fire alarms, service calls, small hazardous conditions involving no fire, false alarms 5 structure fires which required extinguishment and/or investigation by fire fighting personnel. Total dollar loss is approximately \$198,450.00 for the month.

Of this total 293 for December (approximately 77.05%) were emergency medical calls, 67 were automatic fire alarms, service calls, small hazardous conditions involving no fire, false alarms and 1 dryer fire and 3 vehicle fires which required extinguishment and/or investigation by fire fighting personnel. Total dollar loss is approximately \$6,550.00 for the month.

On January 6, 2007 Fire Fighters responded to a report of a structure fire at 1317 Janssen, with victim reported still in the structure. Station 3 arrived on scene and Captain Stubbs assumed command and initiate an initial attack and attempt to rescue the victim. Captain Clor arrived on scene and took over command, Engine 2 laid a 5" line to supply engine 3. Captain Stubbs came out and reported that the victim was dead. We extinguished the fire with 2/1.75" attack lines. Called for Fire 1 and additional personnel to be called; 4 to cover the city, and an additional 3 to the scene as well as Fire 4. As the fire progressed we rotated crews out to the park, to keep people fresh.

We conducted salvage and overhaul operations, limited by the needs of the investigation into cause and origin. To assist Fire 1 in the investigation, the Pekin Police Department furnished investigators along with Deputy State Fire Marshall Jim Oliver. Cause and origin under investigation. Total dollar loss is estimated at approximately \$85,000.00. 11

On January 7, 2007 Fire Fighters responded for a rekindle of a fire at 1317 Janssen, from earlier in the evening. Captain Stubbs and Captain Clor completed the report from the first report and left station 3, going by the fire scene en-route to Station 1, at about 0200 hours. At that time there was no steam or smoke coming from the house.

We received the call at 0434 hours, and on arrival found extensive fire on both upper floors and the basement. The living room and bedroom floors were soft and we decided on a defensive operation. The fire was extinguished with exterior streams. Fire 1 followed up with an investigation.

On January 5, 2007 at 213 Cooper, responded to a request of a citizen to investigate a fire in her washing machine that happened the night prior to the request. Upon arrival on the scene, Fire 1 and Tower 3 crew photographed the entire laundry room area and the entire washing machine that was involved. The female resident, mentioned that she had the fire the night before, opened the washing machine and fire came out of the tub area at her when she opened the lid and she immediately shut the lid to contain the fire. She stated that she immediately pulled the plug to the machine and quickly extinguished the fire. She stated that she called for a washing machine repair person and when he arrived he told her that she needed to call it in and report the fire to the Fire Department, which she did on 1-5-07. The resident asked on a few occasions while we were completing the investigation if she was going to get a new washing machine due the machine being faulty. We told her that it did not look as if the machine was faulty since the fire was contained in the washing machine tub area. After the investigation it is determined that the fire is undetermined, but suspicious in nature. Total dollar loss is estimated at approximately \$250.00.

On January 8, 2007 Fire Fighters responded to a report of a structure fire at 7 Haylake. Upon arrival found the flue top a wood burner fireplace in the basement failed causing the attic area to catch fire. The fire spread across more than half the attic space. The fire had already vented itself upon our arrival. Two 1 3/4" hand lines and a booster line were used to extinguish the fire. Additional ventilation was required and the removal of over half of the upper level ceiling was needed to fully extinguish the hidden fires. Total dollar loss is estimated at approximately \$107,000.00.

On January 18, 2007 Fire Fighters responded to a report of a fire in the basement of a residence at 1608 Arthur. Upon arrival occupant was outside and instructed advised that he saw fire in the basement and advised on access to the basement. Heavy black smoke was encountered on the first floor and basement. Entry was made through the rear door to access the basement with an 1 3/4" hand line. Ventilated the basement windows, PPV was utilized after suppression was completed. The fire originated in the basement within a humidifier. The fire was confined to the humidifier and general area. Smoke spread throughout the entire structure. Total dollar loss is estimated at approximately \$6,000.00.

On January 24, 2007 received a call for an oven fire at 1108 Hamilton. Upon arrival noted smoke in residence and a strong smell of natural gas. Occupant indicated that she had a fire behind the stove, she extinguished it with a portable ABC fire extinguisher. Prior to entry natural gas was shut off at meter. Entry was made with SCBA and full gear with gas detector. House vented with PPV fan. AmerenCilco was contacted to re-establish gas supply. Total dollar loss is estimated at approximately \$200.00. 12

Total calls for the month of January were 296 and are as follows:

|                      |     |
|----------------------|-----|
| Fires                | 16  |
| Rescue and EMS       | 201 |
| Hazardous Materials  | 9   |
| Other types of calls | 70  |

Total dollar loss for the month of January 2007 was approximately \$198,450..

Total calls for the month of December were 293 and are as follows:

|                      |     |
|----------------------|-----|
| Fires                | 17  |
| Rescue and EMS       | 226 |
| Hazardous Materials  | 10  |
| Other types of calls | 49  |

Total dollar loss for the month of December 2006 was approximately \$6,550.00

This is a brief overview of January 2007 and December 2006' events from the City of Pekin Fire Department. If you have any questions, please feel free to give me a call.

Respectfully Submitted,

Charles E. Lauss  
Fire Chief  
Pekin Fire Department





## *City of Pekin*

March 1, 2007

Mr. Dennis Kief  
Pekin City Manager  
Pekin, IL. 61554

Dear Mr. Kief,

I hereby submit to you the Pekin Fire Department February 2007 report, plus a summary of January 2007.

Chuck Lauss  
Fire Chief  
City of Pekin Fire Department

During the month of February 2007, the Pekin Fire Department responded to 294 calls, total dollar loss was \$94,000.00.

During the month of February (approximately 69.72%) were emergency medical calls, 92 were automatic fire alarms, service calls, small hazardous conditions involving no fire, false alarms, 5 structure fires which required extinguishment and/or investigation by fire fighting personnel. Total dollar loss is approximately \$94,000.00 for the month.

During the month of January 2007, the Pekin Fire Department responded to 296 calls, total dollar loss was \$198,450.00.

During the month of January (approximately 67.90%) were emergency medical calls, 75 were automatic fire alarms, service calls, small hazardous conditions involving no fire, false alarms 5 structure fires which required extinguishment and/or investigation by fire fighting personnel. Total dollar loss is approximately \$198,450.00 for the month.

On February 7, 2007 Fire Fighters responded to a report of a street sweeper on fire at 1301 Broadway. The control box inside the cab was on fire and there was also smoke coming from the wiring between the cab and the rear of the truck. We extinguished the fire inside the cab and disconnected the batteries to prevent any further damage. There did not appear to be any other damage to the truck. Total dollar loss is approximately \$6,000.00.

On February 8, 2007 Fire Fighters responded to a report of a vehicle fire at 1925 Hollyhock. Upon arrival a Jeep Cherokee was fully involved in fire. Fire was extinguished with hand line. After extinguishing the fire a 2.5 gallon gas can was noticed on the sidewalk. Assistant Chief Tibbs was notified and investigator Stubbs was called to the scene. After Investigator Stubbs interviewed the owner the no wrong doing was determined by Stubbs. Tow truck was called to the scene and vehicle was towed away. Total dollar loss is estimated at approximately \$5,500.00.

On February 12, 2007 Fire Fighters responded to a report of a dryer fire at 101 Pin Oak. Upon arrival found housekeeper was drying towels in the clothes dryer located in the garage. Dryer heat ignited either the fabric, dryer lint or fine gritty particles from small rug backings which were found in the lint screen. Exact cause undetermined. Total dollar loss is estimated at approximately \$300.00,

On February 12, 2007 Fire Fighters responded to a report of a structure fire at 600 California Road. Upon arrival found that the structure was fully involved, the roof in the rear of the building had already vented itself.

T-1 was first on scene, assumed command, and called a hydrant line to be laid. Command was transferred to F-3. 5" line was laid from the hydrant at the Broadway and California Rd. intersection. TR-3 laid approximately 1500' of line, and 200' of 5" hose from E-2 which was needed to reach the structure.

Initial attack was made at the side door with a 1 3/4" handline from T-1, with a 2<sup>nd</sup> handline also accessed from T-1. Firefighters searched the main level for possible victims. Personnel were removed from the interior due to possible holes and weakness in the flooring of the first and second floors. An exterior attack was then made with the two 1 3/4" inch and 3" handline. After heavy flames were knocked down, firefighters re-entered the structure, found the stairs leading to the second floor, continued their search for victims, and extinguished the fire. Verification was received that no one was at home at the time of the fire. Total dollar loss is estimated at approximately \$47,000.00.

On February 15, 2007 Fire Fighters responded to a report of a structure fire at 903 S. 14<sup>th</sup>. Street. Tazcom advised structure was fully involved. Upon arrival E2 assumed command. Structure was an apartment above a 2 car garage (24x24). Fire was showing from exterior door on North Corner, both windows on East side of structure, and window on the Southeast corner. Access to the apartment was from an exterior stairway. Water supply was provided with a 5 inch supply from T1. R2 was assigned to fire suppression. TR3/E3 assigned to ventilation, search and divide with other crews. Unable to initially make access up stairway due to extensive fire and electrical lines arcing above access. Attack was made from exterior from the eastside. The fire was knocked down and the power line failed, interior operations followed immediately with both 1 3/4" inch handlines advancing to up the exterior stairway. Unable to utilize PPV due to upper floor access. Vertical ventilation and fog nozzle ventilation was utilized. Landlord had indicated that tenants were not accounted for upon arrival. Search operations were being conducted in conjunction with fire suppression, two victims located. Pekin Police Department on scene, Tazewell County Coroners Office, Office of Illinois State Fire Marshal, Tazewell County ESDA,

Pekin Building Inspections, Pekin Street Department, and Salvation Army were contacted to assist with scene control and investigation. Total dollar loss is estimated at approximately \$36,000.00. 15

On February 17, 2007 Fire Fighters responded to electrical outlet on fire at 1614 Lamar. Upon arrival found smoke in dining room area. The electrical outlet was burned significantly, occupant had thrown water on the outlet. Overhauled the wall, minimal extension into the insulation and up the paneled wall. The circuit breaker functioned. No other problems noted. Total dollar loss is estimated at approximately \$100.00.

Total calls for the month of February were 294 and are as follows:

|                      |     |
|----------------------|-----|
| Fires                | 9   |
| Rescue and EMS       | 205 |
| Hazardous Materials  | 13  |
| Other types of calls | 67  |

Total dollar loss for the month of February 2007 was approximately \$94,000.00.

Total calls for the month of January were 296 and are as follows:

|                      |     |
|----------------------|-----|
| Fires                | 16  |
| Rescue and EMS       | 201 |
| Hazardous Materials  | 9   |
| Other types of calls | 70  |

Total dollar loss for the month of January 2007 was approximately \$198,450.00.

This is a brief overview of February 2007 and January 2007' events from the City of Pekin Fire Department. If you have any questions, please feel free to give me a call.

Respectfully Submitted,

Charles E. Lauss  
Fire Chief  
Pekin Fire Department

City of Pekin  
Airport Commission Meeting Minutes  
March 14, 2007

Commissioners: Present – Peter Kalman & Lillard Hedden

Attendees: Joe Wuellner, Stan Herrin (CMT), Bruce Byerly, Bill Baker, Ric Woldow, Don Barth, & Al Lurie

Chairman Kalman opened the meeting at 3:10pm. An official meeting could not be held due to the lack of a quorum.

Mail: Current insurance policy for Curless was received.

Old Business:

1. None discussed.

New Business:

1. None discussed.

General Discussion:

Tazewell County Deputies Chuck Linton and John Shallenberger presented a program sponsored by the Ford Foundation to provide driver training to teenagers. In order to do this, they would like to use the west ramp for their driving course. They are looking at needing the area around the second week of May. They have found that the airport is the only place in Tazewell County with enough room for this program and it is even smaller than they like. Since there were not enough members present, no answer could be given at this time but members would be polled to see what they felt. If agreeable, Mr. Wuellner will contact the Deputies.

Stan Herrin presented a few options for work that could be done this year at the airport that includes hangar door replacement. After talks with the State, Stan said that they felt that the east ramp was not in need of work at this time and that we could use the money without penalty on hangar doors. The numbers were offered by the Illinois Division of Aeronautics. Stan went on to say that if and when the new bill comes out for future money, there is a chance that our entitlement dollars will be reduced by about 1/3 to \$100,000. He stated that there was also language to be in the new bill that would definitely exclude projects like the hangar doors or to facilities that produced income.

Bill Baker brought up the idea of holding a fly-in the weekend of the Marigold Festival. He stated that he had talked with the Director of the Chamber of Commerce about this and the possibility of getting a city bus to shuttle people into the festival. The idea will be discussed at future meetings.

Nothing else came before the commission and the meeting was adjourned at 4:15 PM.

Next meeting will be April 11, 2007 at 3pm.

**LIQUOR COMMISSION MINUTES  
THURSDAY, FEBRUARY 22, 2007  
4:00 P.M.  
CITY HALL COUNCIL CHAMBERS**

Chairman Dave Eitenmiller called the meeting to order at 4:00 p.m.

**PLEDGE of ALLEIGENCE**

**ROLL CALL**

The following members were present for roll: Dave Eitenmiller, Gary Allen, Fire Chief Chuck Lauss, Holly Brown, and Roy Bockler.

Also present: Attorney Sue Bosich, Sue McMillan, City Clerk, Joe Wuellner, Public Works Director and Rick VonRohr, Investigator.

Absent: Chief Tim Gillespie and John McCabe

**APPROVAL OF AGENDA**

Motion by Allen seconded by Lauss that the Agenda be approved as presented. Motion passed.

**APPROVAL OF MINUTES**

Motion by Allen, seconded by Brown to approve the January 25<sup>th</sup>, 2007 minutes as presented. Motion passed.

**PUBLIC INPUT/COMMENTS/QUESTIONS**

Nothing at this time.

**NEW BUSINESS**

Attorney Bosich explained the Ordinance that will be presented to Council on Monday night 2/26/07. Our Code is now up to State Statute on fines and the period to notify licensee's after a Hearing. Bosich to check on wording of the 5 days ~ meaning 5 calendar days or 5 business days.

Discussion followed: Bockler stated that all changes to the liquor code must come before Commission then a motion made for a recommendation to the Liquor Commissioner.

Motion made by Lauss, 2<sup>nd</sup> by Allen that a motion to change the Ordinance to State Statute as presented. Motion passed.

Sue McMillan brought copies of a Renewal Application for next years Liquor License for the Commission. Bosich to research if this shorter application would meet State requirements. Eitenmiller tabled. Will put on a future Agenda.

Eitenmiller presented the Liquor Application for La Villetta Italian Restaurant. Their application is complete with Check Sheet. Lauss stated there are some minor details on their end and the owner needs to complete before the Fire Department signs off. Questions arose since this was not under New Business on the Agenda, was in past minutes to bring up at the February 22<sup>nd</sup>, 2007 meeting.

Discussion followed: Bockler stated he has not seen the application and/or check sheet. Was mentioned that the application was presented to the Commission at the January 25<sup>th</sup> meeting, but not with check sheet. They

have full-filled their application to the specifications of the Liquor Code. Ron Sieh, Inspections will do a final walk-thru and issue an occupancy permit when the "housekeeping" list is finished. Was decided that the occupancy permit does not affect the Commissions decision to recommend to the Liquor Commissioner that the application be approved. 18

Motion by Allen, 2<sup>nd</sup> by Brown to approve the La Villetta Italian Restaurant for a Liquor License. Motion passed.

**ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE**

Bockler wants the "check sheet" brought to the next meeting in March 22, 2007 to vote on that this is the check sheet used.

Motion made by Lauss, 2<sup>nd</sup> by Bockler to adjourn the meeting.

**Meeting adjourned at 4:40P.M.**

Respectfully submitted  
Paula Gensel

NEXT MEETING THURSDAY, MARCH 22, 2007 @ 4:00 P.M.

**CITY OF PEKIN TRAFFIC SAFETY COMMITTEE MINUTES  
SPECIAL MEETING MARCH 9, 2007**

19

PRESENT: Tim Gillespie, Denny Kief, and Joe Wuellner. Also present was Lee Ann Wrhel.

This meeting was called to develop a plan to make a proactive recommendation for the resolution of the restricted parking issue.

The committee will be moving forward on this right away. Each department (Street, Fire, Police, Engineering/Inspections) is being asked to start by documenting, including maps and pictures; dead end streets, cul-de-sacs and streets that do not meet IDOT standards that have parking safety issues. The committee will also research past meeting minutes to document how many times and in what manner this issue has been handled in the past.

There will be another meeting March 23, 2007 at 8:30 a.m in the City Hall Conference Room. At that time the various departments will bring together their research of these areas and the parking safety issues they present. Then, at the next regular Traffic Safety meeting a recommendation will be put together to present to City Council. The recommendation to City Council will include documentation of the steps taken to arrive at the recommendation.

Respectfully Submitted,  
Lee Ann Wrhel

**SPECIAL MEETING MARCH 23, 2007 @ 8:30 A.M.  
NEXT REGULAR MEETING APRIL 6, 2007 @ 8:30 A.M.**

**Proclamation****National Public Safety Telecommunications Week****April 8-14, 2007**

Whereas emergencies can occur at anytime that require police, fire or emergency medical services;

And Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property;

And Whereas the safety of our police officers and firefighters is dependant upon the quality and accuracy of information obtained from citizens who telephone the Tazewell/Pekin police-fire communications center;

And Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services;

And Whereas Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety;

And Whereas Public Safety Telecommunicators of the Tazewell/Pekin Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients;

And Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore Be It Resolved that the City Council of Pekin, Illinois declares the week of April 8 through 14, 2007 to be National Public-Safety Telecommunications Week in Pekin, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Signed this \_\_\_\_ day of \_\_\_\_\_, 2007.

Governor/County Executive/Mayor \_\_\_\_\_  
[INSERT STATE]/[INSERT COUNTY]/[INSERT TOWN]



*WHEREAS, the Benevolent and Protective Order of Elks has designated the week of May as Youth Week to honor America's Junior Citizens for their accomplishments, and to give fitting recognition of their services to Community, State and Nation; and*

*WHEREAS, Pekin Lodge #1271 will sponsor an observance during that week in tribute to the junior citizens of this community; and*

*WHEREAS, no event could be more deserving of our support and participation than one dedicated to these young people who represent the nation's greatest resource, and who in the years ahead will assume the responsibility for the advancement of our free society; and*

*WHEREAS, our Youth need the guidance, inspiration and encouragement which we alone can give in order to develop those qualities of character essential for future leadership; and go forth to serve America; and*

*WHEREAS, to achieve this worthy objective we should demonstrate our partnership with Youth, our understanding of their hopes and aspirations and a sincere willingness to help prepare them in every way for the responsibilities and opportunities of citizenship;*

*NOW, THEREFORE, BE IT RESOLVED, that I FRANK H. MACKAMAN, Mayor of the City of Pekin, do hereby proclaim the week of May 6<sup>TH</sup>, 2007 to be*

**"NATIONAL YOUTH WEEK"**

*in the City of Pekin, Tazewell County, Illinois, and urge all departments of government, civic, fraternal and patriotic groups, and our citizens generally, to participate wholeheartedly in its observance*

*ADOPTED, this 26th day of March, in the Year of Our Lord, Two Thousand and Seven.*

---

FRANK H. MACKAMAN  
Mayor

ATTEST:

---

SUE E. McMILLAN  
City Clerk

BENEFIT FOR

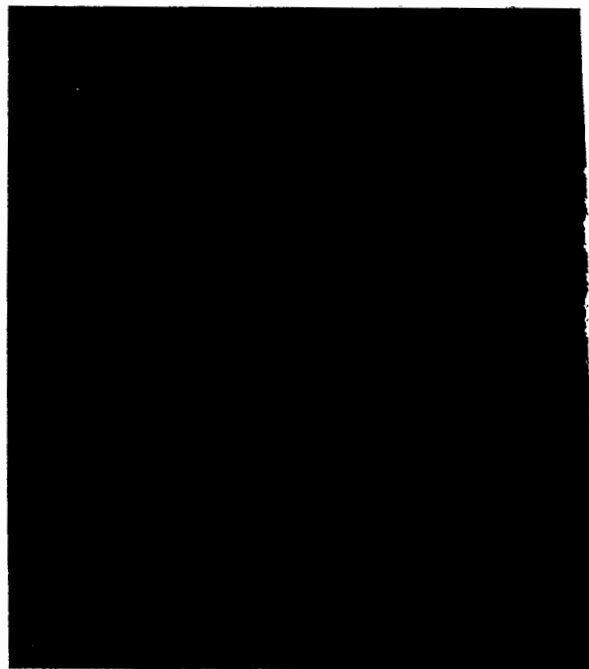
22

IAN RYNEARSON

2-YEAR OLD BOY FROM CANTON

LIVE  
MUSIC

RAFFLES



FOOD

50/50  
DRAWING

SUNDAY MAY 6, 2007

NOON TO 7PM

AT THE MOOSE LODGE

2605 BROADWAY IN PEKIN

DOOR PRIZE

my great nephew Dan N. Lynearson, age 2 yrs, he was  
from Canton, N.C. His life was tragically taken from  
us. He suffered severe ~~blow to~~<sup>brain</sup> injury. ~~this benefit~~  
The purpose of this benefit is to help pay for  
medical & funeral expenses (had store for Dan).

Jeni Gosall  
267-6844



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, D.C. 20410-7000

24  
**received**  
3/13/07 -DK  
3/26/07 Consent

ASSISTANT SECRETARY FOR  
COMMUNITY PLANNING AND DEVELOPMENT

March 8, 2007

The Honorable Frank Mackaman  
Mayor of Pekin  
111 So. Capitol Street  
Pekin, IL 61554

Dear Mayor Mackaman,

I am pleased to inform you that the Department of Housing and Urban Development's Fiscal Year (FY) 2007 budget has been enacted and signed by the President. This letter provides your FY 2007 allocations for the Office of Community Planning and Development's (CPD) formula programs: Community Development Block Grants (CDBG); HOME Investment Partnerships; the American Dream Downpayment Initiative (ADDI); Housing Opportunities for Persons with AIDS (HOPWA); and Emergency Shelter Grants (ESG). These programs provide funding for housing, community and economic development, and assistance for special populations across the country.

HUD's budget for FY 2007 is included in Revised Continuing Appropriations Resolution, 2007 (P.L. 110-5). While overall funding levels for CPD's formula programs in FY 2007 have been effectively held at the levels provided in FY 2006, grantees may experience changes in individual allocations from FY 2006 to FY 2007 due to factors such as demographic changes and the addition of new qualified grantees. Also, the amounts available include reallocated funds in the CDBG and HOME programs. The following amounts reflect the level of funding available for these programs in your community:

|                                             |           |
|---------------------------------------------|-----------|
| Community Development Block Grant           | \$428,232 |
| HOME Investment Partnerships                | \$0       |
| American Dream Downpayment Initiative       | \$0       |
| Housing Opportunities for Persons with AIDS | \$0       |
| Emergency Shelter Grants                    | \$0       |

HUD continues to emphasize the importance of effective performance measurements in all of its formula grant programs. On March 7, 2006, HUD published a final Federal Register Notice titled, "Outcome Performance Measurement System for Community Planning and Development Formula Grant Programs." The provisions of this Notice are fully in effect and integrated into the existing CPD Integrated Disbursement and Information System (IDIS). For FY 2007, all grantees must identify objectives and outcomes for all activities in their Consolidated Plan or annual Action Plan submission. Grantees must report outcome indicators for all open activities in IDIS and assess their performance toward achieving their objectives and

RESOLUTION NO. 189-06/07PEKIN, ILLINOIS, March 26, 2007RESOLUTION BY COUNCIL MEMBER \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PEKIN, ILLINOIS, THAT:  
the City Clerk be and she is hereby directed to publish the Zoning Map of the City of Pekin,  
December 31, 2006, revision, hereunto attached as Exhibit A, in pamphlet form.

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\_\_\_\_\_

SIGNED BY \_\_\_\_\_

MAYOR.

**RESOLUTION NO. 190-06/07**

***A RESOLUTION AMENDING THE PERSONNEL POLICY  
EMPLOYEES HANDBOOK  
OF THE CITY OF PEKIN***

**WHEREAS**, the City of Pekin reviewed existing policies and substantially revised the Personnel Policy by rescinding Resolution No. 140 dated March 25, 1996 and amended by Resolution No. 392, Resolution No. 50 E-mail Policy dated April 11, 2000 and Resolution No. 177 Sexual Harassment Policy dated April 22, 2002; and

**WHEREAS**, the City of Pekin adopted Resolution No. 123-05/06 a New Personnel Policy for Employees of the City of Pekin on September 12, 2005; and

**WHEREAS**, after further review by staff it is in the best interest of the City of Pekin to adopt amendments to the City of Pekin Personnel Policy in the following sections:

- 6.2 INCLEMENT WEATHER
- 4.8 VACATION
- 8.3 EMAIL AND INTERNET POLICY
- 6.8 COMPENSATORY TIME OFF (COMP TIME)

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF PEKIN, PEKIN, ILLINOIS**, as follows:

**SECTION I.** The City Council of the City of Pekin finds as facts the recitals hereinabove set forth.

**SECTION II.** That the City of Pekin Amendments to the Personnel Policy presented to the City Council attached hereto as Exhibit A and the same are hereby adopted.

**ADOPTED AND APPROVED** at a regular meeting of the Council of the City of Pekin, this

\_\_\_\_\_ day of \_\_\_\_\_, 2007.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2007

\_\_\_\_\_  
MAYOR

**ATTEST:**

\_\_\_\_\_  
CITY CLERK

## **Overview**

There are a few sections of the Personnel Policy that need revised or updated. The Sections of the Policy affected are:

**6.2 Inclement Weather**  
**4.8 Vacation (Annual Leave)**  
**8.3 Email and Internet**  
**6.8 Compensatory Time Off**

Under **Inclement Weather**, the current language was a little confusing. Clarifications were made regarding pay and protocol to use.

Under **Vacation**, current language gives no benefit to a new employee until one year of service has been completed. Revised language gives the option of one week's vacation after 6 months at supervisor discretion.

Under **Email and Internet**, the Record Retention Act created new laws affecting the use of email with respect to what is a "record", how long it is to be kept, etc. This new language brings us in compliance.

Under **Compensatory Time Off**, the current language allows exempt personnel to accrue 40 hours of comp time each year. Revised language will remove this benefit to exempt personnel.

Below is the new, revised language.

## **Personnel Policy Revision Dated 3-26-07**

### **6.2 INCLEMENT WEATHER**

All employees are expected to report to work during inclement weather conditions. However, if weather conditions are extreme and travel to work would present a safety concern, employees should contact their immediate supervisor. Depending on your job duties, or other circumstances, your supervisor may send a city vehicle to pick you up or simply give you the option of remaining at home. Employees choosing to remain at home will be paid for the day using benefit time; ie. vacation, personal, or comp time, if available.

On occasion, bad weather occurs during the day after you have arrived at work. Depending on your job duties, or other circumstances, and if approved by the city manager, employees may be sent home with no loss of pay for that day. Employees who choose to remain at work will be paid their normal rate of pay for that day.



#### **4.8 VACATION (ANNUAL LEAVE)**

The City provides a vacation benefit to its eligible regular full-time employees for time away from work for rest, relaxation, or for personal needs. Vacations are accrued (earned) based on anniversary date to anniversary date, and are scheduled during the calendar year following the period in which they were earned. In those years the employee progresses to a new level of benefit accrual (after completing 1, 5, or 10 years of service), the additional week earned can be taken any time during that calendar year. Vacation hours must be scheduled in advance with the approval of the department head, and then approval shall be based on the operating requirements of the department. Vacation hours will be paid based on the employee's base rate of pay at the time the vacation is taken.

Employees shall accrue vacation for use in the following year based on their anniversary date according to the following schedule (unless outlined differently in collective bargaining agreements):

|                               |                      |
|-------------------------------|----------------------|
| 1 Year of Completed Service   | 2 Weeks or 80 Hours  |
| 5 Years of Completed Service  | 3 Weeks or 120 Hours |
| 10 Years of Completed Service | 4 Weeks or 160 Hours |

New hires may request one week of their earned vacation hours after 6 months, with supervisor approval.

If an employee becomes ill while on vacation, he/she can use sick leave time instead of vacation if a statement from their doctor is provided to the department head.

FLSA exempt employees shall be reimbursed up to one week each year for unused vacation at a rate of one-half their value not to exceed twenty (20) hours.

Eligible employees who change status (full-time to part-time or vice-versa) may retain the vacation they have already accrued, however, no vacation hours will accrue while the employee is classified in part-time or any other status other than full-time unless their contract states the contrary. If the employee does not plan to return to covered-status, they may wish to be paid for their accrued vacation benefit. When an employee retires or otherwise ends their employment with the City, they will be paid for all earned but unused vacation hours. EXCEPTION: New hires terminating their employment before completing 12 months of continuous employment will not be eligible for any vacation payout.

#### **6.8 COMPENSATORY TIME OFF (COMP TIME)**

Comp time for employees covered under collective bargaining agreements are governed by and described within the respective contracts. Additionally, the City provides comp time for non-exempt, non-union employees. Regular full-time non-exempt, non-union employees may accrue up to forty(40)hours at time and one-half (60 hours total). Each individual employee is responsible for maintaining written accrual and utilization records on their time sheet in accordance with the terms of this policy.

It is anticipated by the City that such comp time will be used for personal commitments, rest and recuperation after particularly heavy work loads or allow for additional time in conjunction with scheduled vacation time. It is not to be used on Mondays and Fridays to extend the weekend or immediately before or after a holiday without department head or City Manager approval. Such approval to be withheld only on a showing of undue hardship on departmental operations.

Non-union employees shall not be compensated, either during or upon separation of employment from the City, for any accumulated but unused comp time.

### **8.3 E-MAIL AND INTERNET POLICY**

The City of Pekin provides access to the information resources of the Internet and the use of E-Mail to help employees do their job and be a more productive employee. The facilities to provide that access represent a considerable commitment on the part of the City of Pekin. The following E-Mail and Internet policy is designed to help you understand our expectations, and to help you use those tools wisely.

The following guidelines are little more than good business practice. When applied to E-Mail and the Internet, these guidelines can help control the cost of the system and maximize its benefits for all the City of Pekin participants.

#### **PURPOSE**

The purpose of this policy is to establish an e-mail policy for all municipal offices that create, use, and manage e-mail as part of the daily transaction of business. Additionally, this policy will set forth some general guidelines as to what constitutes a “public record.”

#### **INTENT**

To establish guidelines that will promote the effective capture, management, and retention of e-mail messages which are public records in compliance with records retention requirements. This policy is not intended to discourage the use of e-mail to conduct municipal business, but rather to establish a framework for its proper use as a communications tool. E-mail can still function as a viable, efficient means to conduct municipal business. Consistency, predictability, and reliability in the manner in which the e-mail system is used and in which public records are maintained within the municipality, are the primary focuses of this policy.

## **POLICY**

All municipal records should be inventoried and analyzed for administrative, legal, financial and historical values to ensure that:

1. Valuable records are adequately preserved; and
2. Non-records and obsolete records are destroyed in accord with authorized records retention schedules and after approval is received from the Local Records Commission.

## **SCOPE**

This policy applies to all e-mail attachments circulated within the municipality.

## **DEFINITIONS**

A. E-mail messages are text documents which are created, stored, and delivered in an electronic format. As such, e-mail messages are similar to other forms of communicated messages, such as correspondence, memoranda, and circular letters.

B. Non-record messages are e-mail messages that do not set policy, establish guidelines or procedures, certify a transaction, or become a receipt. Rather, they are informal communications that are similar to communications during telephone conversations or conversations in an office hallway. Generally, non-record messages are short-lived, with no historical significance or public importance, and need not be retained after they have fulfilled their purpose. Examples include:

1. Routine requests for information or publications which require no administrative action, policy decision, or special compilation or research, and copies of replies.
2. Originating office copies of letters of transmittal that do not add any information to that contained in the transmitted material.
3. Quasi-official notices including memoranda and other records that do not serve as the basis of official actions (i.e., holiday notices, meeting confirmations, etc.).

C. Records retention schedules are listings of agency records and how long they must be retained.

## **APPROPRIATE USE**

E-mail and Internet services are City of Pekin property, and they are to be used primarily to facilitate city business. The City recognizes that there may be occasions where it is necessary to use the systems for incidental personal purposes. This does not, however, allow for continuous use during lunch hours or break times. Reasonable use for personal purposes may be permitted. As always, use of E-mail and Internet services may be monitored, and abuse of non-work related use of the systems may result in a loss of access and/or disciplinary action.

### **ACCESS AND PRIVACY**

Users should take note that the information generated on e-mail may be a public record subject to public inspection.

### **RETENTION**

Generally, e-mail messages are temporary communications which are non-vital and may be discarded routinely. However, depending on the content of the e-mail, it may be considered public record. Accordingly, employees have the same responsibilities for e-mail messages as they do for any other public record and must distinguish between records and non-record information.

Non-record messages should be deleted from files as soon as they have fulfilled their purpose. These are records that are not required to be kept under law or whose preservation is not necessary or convenient to conduct municipal business. On the other hand, messages determined by users to be records should be properly preserved and disposed of as specified in the municipality's approved records retention schedule. Examples of messages considered to be records might include policy documents or contract related documents.

Messages and attachments shall be reviewed at minimum every 15 days and, if they are determined to be records, printed fully (including time, date, sender and receiver) and retained in paper format.

The IT Department shall delete all messages from the server thirty (30) days after they have been opened.

Factors to consider in deciding whether a document is a record are:

- 1) Is it in connection with the transaction of public business (this eliminates all e-mails which do not relate to public business, i.e., personal notes, etc.)?
- 2) Is it official documentary material (a draft of a letter vs. the letter itself)?
- 3) Is it FOIAable? For example, "preliminary drafts, notes, recommendations, memoranda and other records in which opinions are expressed, or policies or actions are formulated" need not be produced under FOIA, "except that a

specific record or relevant portion of a record shall not be exempt when the record is publicly cited and identified by the head of the public body.” Therefore, unless staff wishes to keep their preliminary drafts, notes, etc., there seems to be no point in keeping these documents and presumably they may be destroyed if paper or deleted if e-mail.

4) Is the material “appropriate for preservation by such agency or officer, or any successor thereof, as evidence of the organization, function, policies, decisions, procedures, or other activities thereof, or because of the informational data contained therein”? These would eliminate the necessity of keeping documents which do not reflect the official actions of the municipality, but rather the comments or actions of individuals which reflect not the policy of the municipality but the thought of the individual.

5) Does the document have any historical significance? Is the document evidence of the function, policies, decisions, procedures or other activities of the municipality or of just an individual?

6) Even if a document is a record it need not be kept forever. The LRA sets up timetables within which records may be destroyed. Each municipality should refer to its own Records Retention Schedule to determine how long a particular record must be retained. If a Records Retention Schedule does not yet exist, the Local Records Commission should be contacted by the municipality in order to gain assistance in:

- a. creating an inventory of the documents that exist within the municipality;
- b. determining the amount of time each category of records must be retained;
- c. obtaining approval of the retention periods assessed to each record.

Examples of potential records requested to be retained in a Records Retention Schedule, and their generally requested retention periods, include:

- E-mails considered public records -- 1 year
- Unsolicited applications for employment – 1 year
- Solicited applications for employment – 2 years
- FOIA requests and denials -- 2 years after the date of filing
- Lawsuits – 3 years following final settlement
- Bids – 10 years (successful), 3 years (unsuccessful)
- Annexation agreements, transcripts, plats, ordinances – permanently

7) Many e-mail documents rapidly become stale and do not reflect “function, policies, decisions, procedures, etc.” when a matter is finalized. Therefore, the municipality can simply keep the final document.

- 8) Are the records duplicative? Only one copy need be retained.

NOTE: A public record that is stored and accessible after this time is still a public record and must be produced upon request, if it does not fall within one of FOIA's exemptions. Accordingly, a systematic deletion program that eliminates obsolete documents should be implemented in conjunction with the system administrator.

#### **EXAMPLES OF E-MAILS THAT GENERALLY CONSTITUTE PUBLIC RECORDS**

- E-mail created or received by municipal employees in connection with municipal business
- E-mail that facilitates action, such as initiating, authorizing or completing a transaction in connection with municipal business

#### **EXAMPLES OF E-MAILS THAT GENERALLY DON'T CONSTITUTE PUBLIC RECORDS**

- Personal e-mail messages and announcements not related to municipal business
- Copies or extracts of documents e-mailed for convenience or reference
- Internal e-mails created by employees on work-related topics which do not facilitate action (i.e., cover notes, etc.)
- E-mails containing drafts, notes or inter-office memoranda that are not retained by the municipality in the ordinary course of business

#### **EXAMPLES OF E-MAILS THAT MAY CONSTITUTE PUBLIC RECORDS**

- E-mail that provides substantive comments on an action taken by the municipality (i.e., comments add to a proper understanding of the execution of the final municipal action)
- E-mail providing documentation of significant official decisions and commitments reached orally and not otherwise documented in the municipality's files

#### **RESPONDING TO FOIA REQUESTS**

If an e-mail does fall within the definition of a public record it may not be deleted, except as provided in the municipality's record retention schedule. Further, these e-mails should be reviewed prior to release under FOIA so that any exempt information contained in them may be deleted or redacted. Finally, if the e-mail falls within one of the exemptions (i.e., protected by attorney-client privilege), it need not be produced.

If in doubt as to whether an e-mail message is a public record or contains exempt information, contact Corporation Counsel or City Clerk for clarification.

### **COPY OF RECORD**

Where e-mail communication is between a sender and a recipient, the sender's copy is designated as the copy of record. In other words, it is the sender's copy to which any retention requirements should apply. All other copies are merely "duplicates" and can be disposed of at will. Cases where this principle does not apply include e-mail received from other agencies or from the public.

### **REVIEW**

A periodic review of this policy shall be undertaken to keep the policy current with best practices and new technology.

### **ACCEPTABLE USES OF THE CITY OF PEKIN E-MAIL AND THE INTERNET**

The City of Pekin encourages the use of the e-mail and the Internet because they make communication more efficient and effective. The City also encourages the use of telecommunications to explore occupational topics, conduct research, and contact others in the same job field throughout the country. The City anticipates that the systems will expedite the sharing of effective practices and lessons across the community and will help the City stay on the leading edge of practice by forming partnerships with others across the nation. E-Mail and Internet service are City of Pekin property, and they are to be used exclusively to facilitate city business. Every employee has a responsibility to maintain and enhance the City of Pekin's public image and to use e-mail and Internet access in a productive manner. Any unauthorized or improper use of e-mail or the Internet is not acceptable and will not be permitted.

### **UNACCEPTABLE USES OF THE CITY OF PEKIN E-MAIL AND THE INTERNET**

The City of Pekin e-mail and Internet access may not be used for transmitting, retrieving or storing any communications of a discriminatory or harassing nature or materials that are obscene or X-rated. Harassment of any kind is prohibited. (Refer to the City of Pekin Sexual Harassment policy). No messages with derogatory or inflammatory remarks about an individual's race, age, disability, religion, national origin, physical attributes or sexual orientation may be transmitted or forwarded using the City of Pekin system. No abusive, profane or offensive language may be transmitted through the City of Pekin's e-mail or Internet system. The City of Pekin's harassment policy applies in full to e-mail and Internet use. Employees do not have a personal privacy right regarding any matter created, received, stored or sent from or on the City of Pekin's e-mail or Internet system or computers.

The City of Pekin e-mail and Internet system also may not be used for any purpose that is illegal, against company policy or contrary to the City of Pekin's best interest. Solicitation of non company business or any use of the City of Pekin e-mail or Internet system for personal gain is prohibited.

### **RULES FOR ELECTRONIC COMMUNICATIONS**

Each employee is responsible for the content of all text, audio or images that he or she places on or sends over the City of Pekin's e-mail or Internet system. Employees may not hide their identities or represent that any e-mail or other electronic communications were sent from someone else or from another business entity. Employees must include their name in all messages communicated on the City of Pekin's e-mail and Internet system.

Any messages or information sent by an employee to another individual outside the City of Pekin via the City of Pekin e-mail or Internet system (including bulletin boards, online services or Internet sites) are statements that reflect on the City of Pekin. Despite personal "disclaimers" in electronic messages, any statements may be tied to the City of Pekin. Any communication defaming another person, group or organization is strictly prohibited.

All communications sent by employees via the City of Pekin's e-mail or Internet system must comply with all policies and may not disclose any confidential or proprietary information relating to the City of Pekin.

If employees receive unsolicited e-mail from outside the City that appears to violate this policy, the employee should notify his or her supervisor immediately. Similarly, if any employee accidentally accesses an inappropriate web site in the normal course of business, the employee should notify his or her supervisor immediately.

### **DOWNLOADING SOFTWARE**

To prevent the downloading of computer viruses that could contaminate the e-mail or Internet system, no employee may download software from the Internet without prior authorization from his/her department head. If unsure, the department head should clear the request with the IT Department before authorization is granted. Any and all software that is downloaded from the Internet must be registered with the City of Pekin.

### **COPYRIGHT AND TRADEMARK ISSUES**

Copyrighted and trademarked material that does not belong to the City of Pekin may not be transmitted by employees on the City of Pekin's e-mail or Internet system without permission from the holder of the copyright or trademark. Every employee who obtains access to other companies' or individuals' materials must respect all copyrights and



trademarks and may not copy, retrieve, modify or forward copyrighted materials, except with permission or as a single copy for reference only.

### **SYSTEM SECURITY**

The City of Pekin reserves the right to monitor how employees use e-mail and the Internet. The City of Pekin will monitor e-mail messages, Internet use and other electronic files created by employees on a random basis, and where there is good cause for such monitoring or some legal obligation to do so. All messages created, sent or received over the City of Pekin's e-mail or Internet system are the City of Pekin's property and should not be considered private information. The City of Pekin reserves the right to access and monitor EVERY message and file on the e-mail or Internet system. Despite the existence of any passwords, employees should not assume that any electronic communication is private. Highly confidential information or data should be transmitted in other ways.

### **VIOLATIONS**

Any employee who violates these rules or otherwise abuses the privilege of the City of Pekin's e-mail and Internet system will be subject to corrective action up to and including termination. If necessary, the City of Pekin also reserves the right to advise appropriate officials of any illegal activities.

## **CITY OF PEKIN E-MAIL AND INTERNET USER AGREEMENT**

I have received a copy of the City of Pekin policy guidelines on acceptable use of e-mail and the Internet. I understand that use of this equipment for private purposes is limited as set forth in the policy. As part of the City of Pekin organization and a user of the City of Pekin gateway to the Internet and e-mail system, I understand that this e-mail and Internet system policy applies to me.

I have read the policy and agree to follow all policies and procedures that are set forth therein for the duration of my employment with the City of Pekin. I am aware that violations of this policy on acceptable e-mail and Internet system use may subject me to disciplinary action, up to and including discharge from employment.

Furthermore, I understand this document can be amended at any time.

Employee Signature

Employee Printed Name

Date:

## **PLANNING COMMISSION BY-LAWS**

### **ARTICLE I – OBJECTIVE**

The objectives and purposes of the Planning commission are those set forth in the Illinois Municipal Code, Zoning Ordinance of the City of Pekin as amended, and those powers and duties delegated to the Planning Commission by the City Council under its Home Rule powers.

### **ARTICLE II – MEMBERS**

The Planning Commission will consist of nine members that shall be appointed by the City Council for a three-year term. The term of those appointed will begin at the first meeting of the Commission in the month of June and end after the last meeting of the Commission in the month of May.

### **ARTICLE III – OFFICERS**

Section 1: The officers of the Planning Commission shall consist of a Chairman, Vice Chairman and Secretary.

Section 2: The Chairman shall preside at all meetings and hearings of the Planning Commission and shall have the duties normally conferred by parliamentary usage on such officers.

Section 3: The Chairman shall have the privilege of discussing all matters before the Commission and shall vote thereon.

Section 4: The Vice-Chairman shall act for the Chairman in his absence or in the event that the Chairman recuses himself because of a conflict of interest in the matter before the Commission. In the event that both the Chairman and Vice-Chairman are absent, the Commissioners present will select a member to act as Chairman.

Section 5: The Secretary, who need not be a member of the Commission, shall be appointed by the Planning Commission to keep the records and minutes of the Commission. Other duties will include preparing the agenda of the regular and special meetings, provide notice of meetings to Commission members, arrange proper and legal notice of the hearings, attend to the correspondence of the Commission, and such other duties as are normally carried out by a Secretary.

### **ARTICLE IV – ELECTION OF OFFICERS**

Section 1: Nomination of officers will be made from the floor at the May meeting in the year in which the term expires, and the election shall follow immediately thereafter.

Section 2: The newly elected officers will assume their duties, as such, at the following meeting of the Planning Commission. The Chairman and the Vice-Chairman shall serve for a term of two years or until their term as member expires and they are not re-appointed to the Planning Commission by the City Council.

#### ARTICLE V – MEETINGS

Section 1 – Regular meetings will be held at 6:30PM on the 2<sup>nd</sup> Wednesday of each month at the Pekin City Hall or such other place as might be established by the Commission. Should the 2<sup>nd</sup> Wednesday fall on or near a legal holiday, the Planning Commission shall establish an alternate date at a previously scheduled meeting. In the event that there are no agenda items scheduled, the regular meeting can be canceled.

Section 2: A majority of the present membership will constitute a quorum. If a majority of the Commission is not in attendance, no business shall be conducted, and the meeting will be rescheduled. The majority vote of those members present will prevail in all matters on the agenda. Voting will be by roll call vote and the record of those votes shall be kept as part of the minutes. The Secretary shall vary the sequence of the voting form issue to issue.

Section 3: Special meetings may be called by the Chairman or when the Chairman is requested to do so in writing by the majority of the Commission members. The notice of such a meeting shall specify the purpose of such a meeting and no other business may be considered except by unanimous consent of the Commission. The Secretary shall notify all members of the Commission not less than 24 hours in advance of such a meeting.

Section 4: All meetings will be open to the general public.

Section 5: All items on the agenda shall be disposed of at the meeting and nothing carried over unless it is concern of the Commission members to check further into the facts not known at the time of the meeting. A majority vote of the Commission members present is required to table or lay over an issue.

Section 6: At the option of the Commission Chairman or petitioner, all persons offering testimony may be required to be sworn in. The presiding Chairman shall conduct the swearing in.

Section 7: The Planning Commission may schedule an informal hearing and conduct discussions in an advisory capacity.

Section 8: Certain requirements and procedures must be adhered to if a petitioner is to be heard at the regular monthly meeting of the Planning Commission. Instructions shall be prepared by the Zoning Administrator and made available to the public for specific steps to be taken for rezoning, special use, site plan review and subdivision hearings.

Section 9: The Commission may adopt its own rules of procedure for the conduct of its business, or in lieu thereof, Roberts Rule of Order will be followed.

Section 10: The Planning commission is a recommending body whose recommendations are forwarded to the City Council for appropriate action.

#### ARTICLE VI – AGENDA

Section 1: The agenda will be closed on Wednesday, three weeks preceding the regular monthly meeting.

Section 2: Commission members will be provided a copy of the agenda and supporting documents at the latest on the Saturday or Monday prior to the regular monthly meeting.

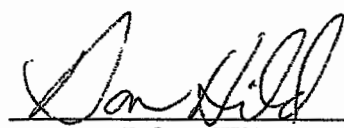
#### ARTICLE VII – COMMITTEES

Section 1: The Commission Chairmanship, at the first meeting in the month of June appoint the following committees: 1) Annexation 2) Plat Review 3) Rezoning 4) Site Plan Review 5) Home Occupation and Day Care 6) Special Use 7) Ordinance Change 8) Policy and By-Laws.

#### AMENDMENTS

Section 1: These By-Laws may be amended by the vote of the majority of the entire membership of the Planning Commission.

The By-Laws as stated above were adopted by the Planning Commission on 14th day of February, 2007

  
\_\_\_\_\_  
DON HILD  
CHAIRMAN

# *City of Pekin*

**The City of Pekin Safety Committee Presents  
This Award To:**

***Greg Nelson***

**For his safety suggestion submitted  
In the month of March, 2007**

**SAFETY  
AWARD**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Pekin Planning Commission Minutes  
March 14, 2007

Present:

Jim Bradshaw  
Ron Knautz, Vice Chairman  
Ralph Brower  
Bill Craig  
Scott Nichols  
Bob Schroeder  
Don Hild, Chairman

Absent:

Michele Long  
Steve Huey

Chairman Don Hild led the Pledge of Allegiance.

The regular meeting of the Pekin Planning Commission was called to order and a quorum was declared.

Staff Present: Joe Wuellner, Ron Sieh, Attorney Dancey and City Manager, Denny Kief.

Chairman Don Hild asked for approval of the agenda.

**MOTION** by Ron Knautz, Seconded by Bill Craig to approve the agenda. On roll call vote, All present voted **AYE**. **MOTION APPROVED.**

Chairman Don Hild asked for approval of the minutes from the February 14, 2007.

**MOTION** by Bob Schroeder seconded by Ron Knautz to approve the minutes from the February 14, 2007 meeting. On roll call vote, all present voted **AYE**. **MOTION APPROVED.**

**City Council Action Report:**

The City Council approved the following:

Hearings #07-1735 & 07-1736 - The Special Use & Site Plan for a Drive-Thru on Broadway for a New Commercial Building.

Hearing #07-1737 & 07-1738 - The Special Use & Site Plan to allow a Hair Salon in an OS-1 zoning at 2506 Court Street.

**PPC Correspondence:** No Correspondence

## Applications and Hearings:

### Application #1: City of Pekin

Hearing #1/07-1739: Approval of Comprehensive Plan

Open Public Hearing: 6:37PM

City Manager, Denny Kief commended Joe, Ron and the City Staff for compiling the Comprehensive Plan. He presented previous plans and documents from 1965-2001. He also pointed out projects and accomplishments from said plans and documents.

Close Public Hearing: 6:41PM

**MOTION** by Ralph Brower, seconded by Bill Craig to approve the Comprehensive Plan with the attachment of the Minutes containing specific concerns and recommended amendments to the Pekin City Council.

On roll call vote, All present voted **AYE**. **MOTION APPROVED**.

Ralph Brower addressed the following issues that should be included, corrected or eliminated from the plan:

- 
1. Land set aside for parks and schools.
  2. Percentage of poverty levels did not congeal with school reports. Asked where the figures came from. Joe Wuellner responded that it came from the Census report. Burt Dancey explained that there are different definitions depending on the context of a poverty level and that is why the percentages due not congeal.
  3. Developers, Residents and Realtors like Cul-De-Sacs but the City is against them. Burt Dancey interjected with the fact that the language was softened. Ron Sieh stated that the limitation is for the number of lots on the bulb according to the areas zoning. Don Hild stated the purpose was to propose guidelines for safety and traffic. Joe Wuellner stated the issues are from a public safety standpoint. When emergency vehicles enter into these Cul-De-Sacs they need to be able to turn around and maneuver.
  4. All businesses having more than 100 employees. Stated Tazewell Machine has over 100 employees and is not on the list.
-



5. It is unnecessary to consider a Fire Training Facility since there is an excessive one across the road. It is only 15 miles away.
6. Storm Water Fees should not be under a Comprehensive Plan. Should be under Administration.

---

**INFORMAL:**

**1. Winston & Atkins Development:**  
Master Plan & Zoning Assignments

Chairman Don Hild adjourned the meeting.

Meeting adjourned at 8:15pm.

Juanita VanBuskirk, Secretary  
Pekin Planning Commission

Pekin Planning Commission  
March 14, 2007

HEARING #07-1739

The Pekin Planning Commission recommends to Approve the Comprehensive Plan with the attachment of the Pekin Planning Commission Minutes containing specific concerns and recommended amendments to the Pekin City Council.

\_\_\_\_\_  
Don Hild, Chairman

\_\_\_\_\_  
Ron Knautz, Vice-Chairman

# Memo

**To:** Council Members  
**From:** Joseph W. Wuellner, P.E. - Public Works Director  
**CC:** Denny Kief, Sue McMillan, Dave Pagliaro, Ron Sieh & Attorneys  
**Date:** February 26, 2007  
**Re:** Stormwater and Erosion Control Code

Gentlemen:

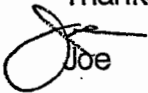
After receiving comments from staff and several colleagues, I have incorporated several changes to the attached code. These changes mainly address the issue of illicit connections, illegal discharges, and enforcement.

Originally I had intended to have this ready for your approval at tonight's meeting but was unable to get input in a timely manner. I will be submitting the code for your approval at the council meeting of March 12, 2007 and ask that you support this code amendment. Implementation of this code is another of the many steps in our commitment to comply with the National Pollutant Discharge Elimination System (NPDES).

Future codes coming will include the creation of the Stormwater Utility and Stormwater Credit Manual. These codes will establish a department dedicated to maintaining the storm sewer system in the City Of Pekin, methods to calculate impervious areas and set a fee for stormwater, and a credit manual to allow for owners to create methods to control the runoff from their property and receive a credit on their fee. Again, these are part of the requirements of our NPDES permit and must be completed this year.

If you have any questions, please feel free to contact me.

Thanks,



Joe

## CHAPTER 5

## STORMWATER AND EROSION CONTROL

## SECTION:

- 4-5-1: Purpose/Intent
- 4-5-2: Definitions
- 4-5-3: Facility Requirements
- 4-5-4: Standards
- 4-5-5: Fees
- 4-5-6: Building Permit
- 4-5-7: Design and Construction Standards for Storm Sewers and Drainage Ways
- 4-5-8: Discharge Prohibitions
- 4-5-9: Erosion Controls
- 4-5-10: Exceptions
- 4-5-11: Violation and Penalties

4-5-1: **PURPOSE/INTENT IF THE STORMWATER AND EROSION CONTROL:**

- A. The City hereby establishes a Stormwater and Erosion Control code to provide for the management, protection, control, regulation, use, construction, and enhancement of the stormwater systems and facilities owned and operated by the City of Pekin.
- B. The management and supervision of the Stormwater and Erosion Control shall be under the direction of the Public Works Director.

4-5-2: **DEFINITIONS:** As used in this Chapter, the following words shall have the meanings set forth hereinafter:

**ADJACENT LANDS:** means surrounding land that may either impact a site, or be impacted by potential soil erosion, sediment, and/or stormwater run-off as a result of land-disturbing activities conducted on a site, and at a minimum is an area within 50 feet of the site.

**AUTHORIZED ENFORCEMENT AGENCY:** Employees or designees of the Public Works Department.

**BEST MANAGEMENT PRACTICES (BMP's):** Schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to the stormwater, receiving waters, or stormwater conveyance systems. BMP's also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

**CITY:** The City of Pekin, Illinois

**CLEAN WATER ACT:** The federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), and any subsequent amendments thereto.

**COMBINED SEWER:** A sewer designated to receive or receiving both wastewater and storm or surface water.

**CONSTRUCTION ACTIVITY:** Activities subject to the NPDES Construction Permits. Currently these include construction projects resulting in land disturbance of one (1) acre or more. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

**CONTROL MEASURE:** Any proposed temporary or permanent measures to be installed to control erosion, sediment, and stormwater runoff from a project area.

**DEVELOP or DEVELOPMENT:** The division of a parcel into two or more parcels; the construction, reconstruction, conversion, structural alteration, relocation or enlargement of any structure; any mining, excavation, landfill, or land disturbance; and any use or extension of the use of land.

**DEVELOPER:** Any person, persons, company or corporation that develops property.

**DISTURBED AREA:** Any area of land on which the pre-development ground surface will be affected or altered by the development activities. This includes but is not limited to grading, clearing, stock piling, tracking, and other similar activities.

**FIVE YEAR FREQUENCY:** The storm event rainfall depth during a 24-hour period which is exceeded, on the average, once every five years.

**ILLEGAL DISCHARGE:** Any direct or indirect non-stormwater discharges to the storm drain system.

**ILLICIT CONNECTIONS:** An illicit connection is defined as either of the following: any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system including but not limited to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted or approved by an authorized enforcement agency; or any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in plans, maps or equivalent records and approved by an authorized enforcement agency.

**LAND DISTURBING ACTIVITY:** Any change in land which may result in soil erosion from water or wind and the movement of sediments into state, county or city waters or a change in the amount and/or intensity of stormwater run-off, including but not limited to, the covering with an impervious surface, stockpiling, clearing, grading, excavating, rehabilitating, transporting, depositing or filling of land.

**NON-STORM WATER DISCHARGE:** Any discharge to the storm drain system that is not composed of entirely stormwater.

**NPDES OR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM:** The national permitting program implemented under the Clean Water Act.

**PERIMETER CONTROL:** Any control measure installed between the down slope side of the disturbed area and the property line and/or between the down slope side of the disturbed area and any area of concentrated flow.

**STANDARDS:** The Illinois Environmental Protection Agency's Illinois Urban Manual, A Technical Manual Designed for Urban Ecosystem Protection and Enhancement published in 1995.

**STORMWATER SYSTEM:** A conveyance or system of conveyances and includes sewers, storm drains, curbs, gutters, ditches, retention ponds or basins, dams, stream impoundments, man made channels or storm drains and flood control facilities and appurtenances thereof, which is designed or used for the collection, control, transportation, treatment or discharge of stormwater. Does not include combined sewers.

**TRACK-OUT:** Dirt tracked out of a construction site on tires of vehicles.

**TWENTY-FIVE YEAR FREQUENCY:** A storm event rainfall depth during a 24-hour period which is exceeded, on the average, once every twenty-five years.

**4-5-3: REQUIREMENTS:** Any person that develops or creates any land-disturbing activities for more than 2500 square feet of property within the City shall provide a stormwater pollution prevention plan, obtain all applicable permits, and pay all applicable fees. This covers any development that is below the NPDES requirements for stormwater control.

**4-5-4: STANDARDS:**

- A. No development of 2500 square feet or more shall take place within the City unless there is an adequate stormwater pollution prevention plan designed and approved by the City that demonstrated that the development will not overtax or cause flooding of or from existing storm sewers and retention or detention facilities. The developer shall show by detailed calculations that the stormwater outlet is adequately sized for a twenty-five (25) year frequency rainfall event based on Illinois Department of Transportation Design policies or other acceptable method. The calculations are subject to the City's review and approval.

- B. In connection with any required control facilities, the developer shall submit plans, specifications and drainage calculations to the City for review and approval. Plans shall be prepared by a registered professional engineer or registered architect. Plans and calculations shall include existing and proposed elevation of site, including buildings with streets adjacent to the site(s).
- C. Formulas for determining the size of detention and retention basins shall be based on the latest Illinois Department of Transportation "Standards for Stormwater Runoff" or other acceptable method.
- D. Erosion of soil through runoff, track-out, or dust from any development or disturbed area onto adjacent properties is strictly prohibited. Violators will be subject to penalties as outlined in 4-5-10 of this section.

#### 4-5-5: FEES:

- A. Stormwater Permit Fee: A fee shall be paid to the City of Pekin at the Inspections Department for review and oversight of the stormwater pollution prevention plans for a project as follows:

|                                                        |       |
|--------------------------------------------------------|-------|
| Development of 2500 to 5000 square feet (SF)           | \$ 20 |
| Development of more than 5000 and less than 15000 SF   | \$100 |
| Development of more than 15000 SF and less than 1 acre | \$250 |

- B. Payment of Fees: Payment of the stormwater permit fee shall be made prior to the issuance of any building permit for development.

#### 4-5-6: BUILDING PERMIT: No building permit shall be issued for development within the City as provided herein until all requirements of this Chapter are met.

#### 4-5-7: DESIGN AND CONSTRUCTION STANDARDS FOR STORM SEWERS AND DRAINAGEWAYS:

- A. Design Standards: All subdivisions shall include a stormwater drainage system designed in such a way as to accomplish the following:
  1. Provide that all lots and outlots in the subdivision will be graded and shaped so as to drain property within the subdivision to natural drainage ways by gravity by means of catch basins, inlets, retention ponds and natural drainage ways with adequate capacity.
  2. Connect all stormwater inlets and catch basins to a primary storm sewer, pipe or conduit of sufficient size, grade, and capacity to carry the runoff reasonably expected from a 25-year frequency storm event for property within the corporate limits or the land use element of the City's Comprehensive Plan for property outside the corporate limits.

3. Outlet all storm sewers to other existing storm sewers or improved drainage ways of sufficient size, grade and capacity to carry the runoff reasonably expected from a 25-year frequency storm event for that area within the corporate limits of the City or the land use element of the City's Comprehensive Plan for property outside the corporate limits.

4. Improve all drainage ways through the proposed subdivision to a size and in a way adequate to carry the runoff reasonably expected from a 25-year frequency rainfall event on the area in the natural drainage area for property within the corporate limits or the land use element of the City's Comprehensive Plan for property outside the corporate limits.

**B. Retention and/or Detention Facilities:**

1. No development shall be authorized in the City unless there is an adequate stormwater outlet and the City has approved retention and/or detention facilities. The applicant shall show by his detailed calculations and plans that the storm sewer outlet and/or drainage way are in compliance with the City design criteria. The calculations must be submitted for review and approval.

2. In connection with any required storage facilities, the developer shall submit two (2) sets of plans, specifications and calculations for review and approval. Plans shall be prepared by a registered professional engineer or professional architect in accordance with standards previously set forth. Plans and calculations shall include existing and proposed elevations of site, including buildings, with streets adjacent to the sites.

**C. Manholes:** Provide public manholes installed at the end of each storm sewer line in public right of way or permanent drainage easements at all changes in grade or alignment, at all intersections and at distances not greater than three hundred fifty feet (350') between manholes.

**D. Adequate Outfall:** Provide a controlled outlet from all drainage facilities. The applicant shall show by his detailed calculations that the storm sewer outlet or retention basin outlet is adequate for a twenty-five (25) year rainfall event in the calculations presented to the City.

**E. Approvals:** A certificate of occupancy for the development of a building or structure shall not be issued until all stormwater facilities are completed to the satisfaction of the Inspection Department according to the previously approved plans. Building permits for structures or buildings in any residential subdivision shall not be issued until all stormwater facilities are completed to the satisfaction of the Inspection Department in accordance with previously approved plans.



#### 4.5.8 DISCHARGE PROHIBITIONS

- A. Prohibition of Illegal Discharges: No person shall discharge or cause to be discharged into the municipal storm drain system or watercourses any materials, including but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards, other than stormwater. The commencement, conduct or continuance of any illegal discharge to the storm drain system is prohibited except as described as follows:
1. The following discharges are exempt from discharge prohibitions established by this ordinance; water line flushing or other potable water sources, landscaping irrigation or lawn watering, diverted steam flows, rising ground water, ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains, crawl space pumps, air conditioning condensation, non-commercial washing of vehicles, swimming pools (if dechlorinated – typically less than 1PPM chlorine), fire fighting activities, and other water sources not containing pollutants.
  2. Discharges specified in writing by the authorized enforcement agency as being necessary to protect public health and safety.
  3. Dye testing is an allowable discharge, but requires a verbal notification to the authorized enforcement agency prior to the time of the test.
  4. The prohibition shall apply to any non-stormwater discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.
- B. Prohibition of Illicit Connections: The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited. This prohibition expressly includes, without limitations, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of the connection. A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the storm drain system, or allows such a connection to continue.

- C. Any person discharging to the storm drain system in violation of this ordinance may have their access terminated if such termination would abate or reduce an illegal discharge. The authorized enforcement agency will notify a violator of the proposed termination. The violator may petition, in writing, the authorized enforcement agency for a reconsideration and hearing. Anyone who reconnects to the storm drain system without prior approval of the authorized enforcement agency shall be in violation of this ordinance.

4-5-9: **EROSION CONTROLS:**

- A. All developments shall have a stormwater pollution prevention plan that details all temporary and permanent erosion control systems and incorporates all current best management practices. They shall be designed in such a way as to do and accomplish the following:
1. Provide that all loosened earthen materials, vegetative debris, construction debris and/or rubbish caused by construction or erection of any building, structure, parking lot, or construction of streets be contained within the boundaries of the development during the period of construction. Permanent erosion controls are established by settling basins, berms, silt control fences, permanent vegetation, entrance rumble strips, or other standard recognized methods of permanently controlling erosion prior to removal of temporary erosion control.
  2. Provide that all stormwater outlets or drainage ways be constructed with controls to control erosion of material both on the developed land and all adjacent lands. Erosion controls shall be provided such that velocities of stormwater discharged from outlets and into natural drainage ways is limited as set forth by the Illinois Department of Transportation's Design Manual. Means of controlling erosion shall include, but not be limited to: energy dissipators, settling basins, riprap or fabric slope protection and establishment of permanent vegetation.
  3. Provide for dust control measures to prevent airborne soil erosion during all construction activities.
- B. Approval: Final acceptance and closure of the stormwater permit of a subdivision/project shall not be issued until:
1. All erosion control facilities have been completed and approved in accordance with previously approved plans.
  2. All retention ponds have been cleaned to the approved finished grades to allow for proper retention as designed.
  3. All drainage structures have been cleaned and temporary erosion control devices removed.

4. The site has achieved 70 percent perennial grass coverage as determined by the authorized enforcement agency.

**4-5-10: EXCEPTIONS:**

**Stormwater Retention and Detention Facilities:** Stormwater retention and detention facilities shall be incorporated into all developments except where it can be demonstrated that retention or detention facilities are unfeasible to construct and at least one of the following exists:

- A. The stormwater runoff from the development can be directed by natural drainage ways or existing storm systems of adequate capacity to a previously approved stormwater retention or detention facility of adequate capacity to accommodate the runoff by the standards as set forth by the City.
- B. The stormwater runoff from the development can be discharged into an existing drainage or storm sewer system maintained by public bodies other than the City; provided that such other public bodies have evidenced their consent to or acceptance of such discharge.

**4-5-11: ENFORCEMENT:** This code shall be enforced by the authorized enforcement agency.

- A. Any person who violates, disobeys, omits, neglects, or refuses to comply with, or who resists the enforcement of any of the provisions of this Chapter shall be subject to a penalty by a fine of not less than one hundred dollars (\$100.00) nor more than five hundred dollars (\$500.00). Unless specifically provided otherwise, each day that any violation of any provision of this Code continues shall constitute a separate offense.
- B. The violation of any terms of this chapter may result in the posting of a stop work order for the project. If such stop work order is posted, a fee of \$100.00 per violation shall be charged and payable before the stop work order is removed.

## LEGAL NOTICE

Notice is hereby given that the City of Pekin, Tazewell County, Illinois, will accept offers to purchase and development plans for the sale of municipally owned property more particularly described as follows:

Lots 1, 2, 3 and 4 in Block 1 in the Original town now City of Pekin, as shown on plat recorded in the Office of the Tazewell County Recorder of Deeds in Plat Book "C" page 2, situated in Tazewell County Illinois.

ALSO, all part of the vacated alley lying adjacent to Lots 2 and 3 in Block 1 in the Original Town now City of Pekin, extending from the Easterly right of way line of Front Street to the Easterly line extended of said Lots 2 and 3, as shown plat attached to Vacation Ordinance recorded in the Office of the Tazewell County Recorder of Deeds as Document No. 200700003991, situated in Tazewell County Illinois.

ALSO, that part of the vacated Sara Ann Street which lies Southwest of and adjacent to Lot 1 in Block 1 in the Original Town now City of Pekin, as shown on plat attached to Vacation Ordinance recorded in the Office of the Tazewell County Recorder of Deeds as Document No. 200700003991 and being more particularly described as: Commencing at the Southwest corner of said Lot 1 in Block 1 and running thence Southwesterly along the Easterly right of way line of Front Street distance of 50 feet to a point which is the intersection of the Southerly right of way line of the vacated Sara Ann Street with the Easterly right of way line of Front Street, said point being 50 feet distant from the extended Easterly line of Lot 1 in Block 1 in the Original Town now City of Pekin; thence Southeasterly along the Southerly right of way of Sara Ann Street, vacated, a distance of 50 feet; thence Northeasterly along the extended Easterly lot line of said Lot 1 in Block 1, a distance of 50 feet to a point of the Northerly right of way line of Sara Ann Street, vacated, said point also being the Southeast corner of Lot 1 in Block 1 in the Original Town now City of Pekin; thence Northwesterly along the Southerly line of Lot 1 in Block 1 in the Original Town now City of Pekin, a distance of 50 feet to the Point of Beginning, situated in Tazewell County Illinois.

Commonly known as 101 Broadway Road, 216 Front Street, and 102 Cynthiana

PIN# 04-04-34-459-004, 04-04-34-459-003, and 04-04-34-459-001

All proposals to purchase real estate and development plans must be submitted by 4:00 p.m. March 23, 2007 in the Office of the City Clerk, 111 South Capitol Street, Pekin, Illinois 61554. The City reserves the right to accept, modify, or reject any and all offers and proposals.

A Public Hearing on the potential sale will be held on March 26, 2007 at 5:30 p.m. in the City Hall Council Chambers, 111 S. Capitol Street, Pekin, Illinois 61554.

All interested parties are invited to attend the Council meeting and any interested persons will be given an opportunity to be heard.

By Order of the Corporate Authorities of the City of Pekin, Illinois.

DATED at Pekin, Illinois, March 16, 2007

Sue E. McMillan  
City Clerk



## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor and Members of the City Council

**CC:** Sue McMillan, City Clerk

**From:** Dennis Kief, City Manager

**AGENDA ITEM:** Tourism Grants – ASA Girls Fast Pitch Tournament

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approval of 1 Grant in the amount of \$2,300.00

**BACKGROUND:** There are 2 categories of grants offered by the City's Tourism Department.

- 1) Visitor's Bureau Grant (for groups bringing overnight visitors to Pekin; amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less)
- 2) Community Event Grant (for Pekin nonprofit groups planning a community event – amount not to exceed 50% total cost of event, or \$500.00, whichever is less)

This event would qualify as a Visitor's Bureau Grant. Actual attendance was approximately 600 and 150 hotel room nights were booked for the event. Final papers were satisfactorily submitted for the ASA Girls Fast Pitch Tournament held January 26 – 28, 2007, held at the Dragon's Dome. I would recommend that their grant in the amount of \$2,300.00 (less than the eligible 1/3 of the \$7,297.19 expenses) be approved.

**FINANCIAL IMPACT:** \$2,300.00 for the Event (Budgeted Line Item from Hotel/Motel Tax Revenue)

**NEIGHBORHOOD CONCERNS:** N/A

**IMPACT IF APPROVED:** Payment made for successful event

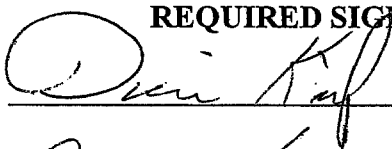
**IMPACT IF DENIED:** Potential financial hardship for future similar events

**ALTERNATIVES:** No viable options.

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Consistent with High Quality of Life theme

## REQUIRED SIGNATURES

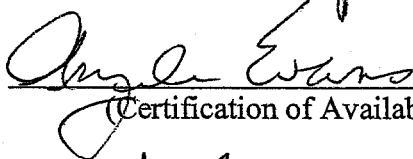
Department Director



3/8/07

Date

Finance Department



3-8-07

(Certification of Availability of Funds)

Date

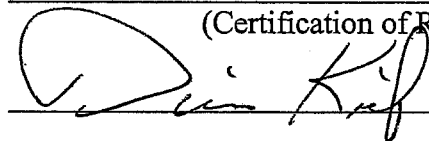
Corporation Counsel

NA

(Certification of Review)

Date

City Manager



3/8/07

Date



## Grant Pre-Application

Please select the grant for which you are applying:

- ☒ Visitor's Bureau Grant (for groups bringing overnight visitors to Pekin; amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less)
- ☐ Community Event Grant (for Pekin nonprofit groups planning a community event – amount not to exceed 50% total cost of event, or \$500.00, whichever is less)

Organization Name: Dragons Dome

Contact Person: Cindy Calyear

Address: 3401 Griffin Ave

Phone: 346-4123 Fax: 346-4124 Email: cgalyear@dragonsdome.com

Is the organization certified not-for-profit: No

### Event Description:

Event Name: ASA Girls Fast Pitch Tour.

Description: Softball

Location: Inside Dome

Date: Jan 26-28 '07 Start Time: 6:00 pm End Time: 10:30 pm

Will food and beverages be available: yes

Do you have an authorized liquor license? yes

Describe the alternate plan if inclement weather occurs: Doesn't affect the Dome

### Event Attendance (estimated):

Estimated Number of attendees: 1500 Number of guests staying in Pekin Hotels: 600 +

Estimated Number of Hotel Rooms blocked: 150 Distance guests will travel (in miles): 200-300 miles

Describe how this event will bring visitors to Pekin: Tournament Play Fri, Sat + Sun  
Visitors must stay over

Describe any 'spin off' local events from overnight guests: N/A



**Event History:**Number of years this event has been held: Each tournament is different.

Number of attendees last year: \_\_\_\_\_ Number of guests staying in Pekin Hotels last year: \_\_\_\_\_

List the profit or loss for last year's event: \_\_\_\_\_

**Publicity:**What methods will this event be publicized (attach a marketing plan if available): Website, ASA Site

Please check what kind of media coverage you expect to attract:

☒ Local ☐ Regional ☒ State ☐ National ☐ International*If a grant is awarded, the Pekin Visitor's Bureau must be acknowledged in all media and advertising.***Budget:**Total amount estimated from the Pekin Visitor's Bureau: # 2300.00  
(For Visitor's Bureau grant (for groups bringing overnight visitors to Pekin) amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less. For Pekin nonprofit groups planning a community event, amount is not to exceed \$500.00)Please specify the use of funds being requested: Help pay our umpire fees.*Please attach a copy of your estimated budget, listing all expenses and other revenue sources. I have read and agree to comply with the attached "City of Pekin Policy for Visitor's Bureau Program".*Submitted by: [Signature] Date: 2/19/07**For Office Staff:**☐ Application eligible for grant funds: \_\_\_\_\_  
(list amount and date approved) ☐ Grant Eligibility Denied: \_\_\_\_\_  
(list date denied)

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_

Pekin Visitor's Bureau Comments: \_\_\_\_\_

Distribute to: ☐ City Clerk ☐ Police Chief ☐ Fire Chief ☐ Accounting☐ Economic Development Coordinator ☐ City Manager



## GRANT APPLICATION

Name of Organization: Dragons Dome

Contact Person: Cindy Calugan

Address: 3401 Griffin Ave.

City, State, Zip: Pekin, IL 61554

Phone: 346-4123

Date of Event: 1/26-28 Date Grant Issued: \_\_\_\_\_ Date Report Due: \_\_\_\_\_

Amount of Grant: \$ 2300.00

Total Expense of Event: \$ 7297.19

Total (Grant Eligible) Expense of Event: \_\_\_\_\_

Total Income from Event: \_\_\_\_\_

[Grant Eligible Expenses need to be noted on the list of expenses]

Actual Attendance: 600+

Number of hotel rooms used (specify hotel): 150 Holiday Inn + Concord Only  
[if more than 10 hotel rooms used from any hotels, a Pickup Report certifying that number of rooms must be received from the hotel]

Potential Future Business? (please describe): Tournaments each weekend

To be completed by Visitor's Bureau: \_\_\_\_\_

### Economic Impact:

Number of People: \_\_\_\_\_ multiply by \$89 per day = \$ \_\_\_\_\_

Number of Nights: \_\_\_\_\_ multiply by (room rate) = \$ \_\_\_\_\_

**ASA STATE TOURNAMENT**  
**January 26 - 28, 2007**

**ASA Girls Fastpitch Tournament**  
**Jan 26-28, 2007**

**INCOME**

|              |                   |
|--------------|-------------------|
| GATE         | \$2,080.00        |
| TSHIRTS      | \$155.00          |
| REGISTR      | \$5,525.00        |
| <b>TOTAL</b> | <b>\$7,760.00</b> |

**EXPENSES**

|                |                   |
|----------------|-------------------|
| UMPIRES        | \$2,300.00        |
| AWARDS         | \$282.19          |
| LABOR          | \$425.00          |
| UTILITIES      | \$3,500.00        |
| UMPIRE FOOD    | \$125.00          |
| UMPIRE LODING  | \$440.00          |
| SOFT BAL TOTAL | \$225.00          |
| <b>TOTAL</b>   | <b>\$7,297.19</b> |



## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor and Members of the City Council

**CC:** Sue McMillan, City Clerk

**From:** Dennis Kief, City Manager

**AGENDA ITEM:** Riverway Business Park Covenants Amendment #4

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approval Amended Covenants

**BACKGROUND:** When Riverway Business Park was constructed the City established covenants regarding what types of development could occur within the limits of that 165-acre business park. These covenants were and continue to compliment the existing zoning (PUD – Planned Unit Development) classification in the park. With the 230-acre expansion to the business park, these covenants needed to be updated. Joe Wuellner, Ron Sieh, Sue Bosich and I had several meetings going over the covenants. Joe was the author of most of these changes, including the preparation of the lengthy legal descriptions. Other than the changes denoting the additional area, there were several other relatively small housekeeping changes. As the business park has more than doubled in size, we are recommending that the Covenant review committee expand from 5 members to 7. The most significant change is that there can be no alcohol sold in the 70-acre parcel north of Hanna Drive extended. This was previously agreed upon in the City's agreement with the Park District. Contact either Joe, Ron or me if you have any specific questions.

**FINANCIAL IMPACT:** N/A

**NEIGHBORHOOD CONCERNS:** Control of development in adjacent areas

**IMPACT IF APPROVED:** Covenants become applicable in 230-acre expansion

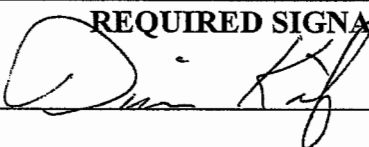
**IMPACT IF DENIED:** There would be no covenants in effect in the expanded area

**ALTERNATIVES:** No covenants in effect, only zoning rules applicable.

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Consistent with the Strong Foundation theme

## REQUIRED SIGNATURES

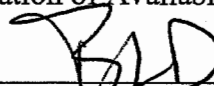
Department Director

  
Date 3/22/07

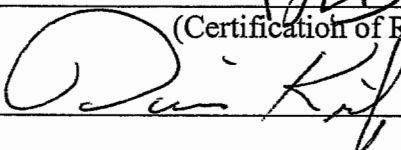
Finance Department

N/A  
(Certification of Availability of Funds) Date

Corporation Counsel

  
(Certification of Review) Date 3/22/07

City Manager

  
Date 3/22/07

**RESOLUTION NO. 191-06/07****RESOLUTION AMENDING RIVERWAY BUSINESS PARK  
PROTECTIVE COVENANTS**

**WHEREAS**, the City of Pekin adopted the Riverway Business Park, Pekin, Illinois, Protective Covenants (the "Covenants") by Resolution No. 134 on March 23 1992; and

**WHEREAS**, the Covenants set forth certain provisions that enable the City and other landowners in the Riverway Business Park to regulate development in the Riverway Business Park; and

**WHEREAS**, the City of Pekin amended the Covenants by Resolution No. 302 on April 19, 1993, and by Resolution No. 533, on December 19, 1994, and by Resolution No. 66, on June 28, 2004; and

**WHEREAS**, the City of Pekin desires to further amend the Covenants to better promote development in the Riverway Business Park, and to promote the health, safety and welfare of its citizens.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Pekin, Illinois that the Riverway Business Park, Pekin, Illinois Protective Covenants be further amended as set forth in Exhibit A attached hereto and incorporated herein by this reference.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk be, and are hereby authorized to execute, deliver and perform the Amendment attached hereto as Exhibit A on behalf of the City of Pekin, and to obtain signatures as necessary of other landowners within the Riverway Business Park, and to take such further action as may be necessary to effectuate the matters contemplated herein.

**PASSED AND ADOPTED** at the regular meeting of the City Council of the City of Pekin, Tazewell County, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2007; and upon roll call was as follows:

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**FOURTH AMENDMENT TO RIVERWAY BUSINESS PARK,  
PEKIN, ILLINOIS, PROTECTIVE COVENANTS**

WHEREAS, the CITY OF PEKIN, an Illinois municipal corporation (the "City") established the The Riverway Business Park, covering the property as set forth in Exhibit A attached hereto and incorporated herein by this reference, and consisting of 142.2 acres; and

WHEREAS, the City caused to be recorded the The Riverway Business **Park, Pekin**, Illinois, Protective Covenants (the "Covenants") on November 3, 1992, in Book 3719, Page 116, as Document No. 848934, with the Tazewell County Recorder of Deeds; and

WHEREAS, the City amended the Covenants by the First Amendment to such Protective Covenants recorded April 20, 1993 in Book 3830, Page 179, as Document No. 860837, and by the Second Amendment to such Protective Covenants recorded December 24, 1994 in Book 4248, Page 168, as Document No. 907846 and by the Third Amendment to such Protective Covenants recorded July 12, 2004, as Document No. 200400018477; and

WHEREAS, the majority of the members of the Riverway Business Park Review Committee hereby further amend the Covenants as set forth in Exhibit "A" attached hereto

CITY OF PEKIN, ILLINOIS,  
an Illinois municipal corporation

By: Mayor

ATTEST:

By: Clerk



## PROTECTIVE COVENANTS

**Mayor Frank H. Mackaman**

**Councilperson Thomas Blanchard**

**Councilperson Daryl Dagit**

**Councilperson William A. R. Maddox**

**Councilperson James E. Jones**

**City Manager Dennis Kief**

*Administered and enforced by the Riverway Business Park Review Committee appointed  
June 28, 2004 by the Pekin City Council.*

**Members of that Committee are:**

~~Pamela Anderson~~ **Steve Brown (proposed)**

**Dennis Kief**

**Donald Hild**

**Jerald Hall**

~~Richard Daniel~~ **Vacant**



# ***I. PROPERTY SUBJECT TO THESE PROTECTIVE COVENANTS***

The City of Pekin, an Illinois Municipal Corporation, owner of the following described real estate, commonly known as the Riverway Business Park:

Being part of the West, Section 10, T24N, R5W, of the 3<sup>rd</sup> P.M., Tazewell County, Illinois further described as follows:

Commencing at a RR spike being the SW corner NW of said Section 10; thence South 89°59'17" East along the South line of the NW of said Section 10, 59.07 feet to an iron rod being on the Easterly right-of-way line of IL Route 29, and being the Point of Beginning (P.O.B.); thence North 00°39'44" East along said Easterly right-of-way line, IL Route 29, 196.36 feet to an iron rod; thence North 00°39'43" East along said Easterly right-of-way line, IL Route 29, 196.36 feet to an iron rod; thence North 06°16'33" East along said Easterly right-of-way line, IL Route 29, 84.29 feet to an iron rod; thence along a curve to the right having a radius of 1085.92 feet, and being along said Easterly right-of-way line, IL Route 29, an arc distance of 160.82 feet, and a chord bearing of North 09°20'07" East, and a chord length of 160.67 feet to an iron rod; thence North 12°12'55" East along said Easterly right-of-way line, IL Route 29, 630.47 feet to an iron rod; thence North 12°02'43" West, 454.24 feet to an iron rod; thence South 89°01'42" East, 655.60 feet to an iron rod; thence North 00°01'27" East, 681.90 feet to a found iron rod, being on the Southerly right-of-way line of Koch Street and being on the North line of said NW Section 10; thence South 89°01'42" East along said Southerly right-of-way line of Koch street, and said North line of NW Section 10, 30.00 feet to a found iron rod; thence South 89°01'42" East along said Southerly right-of-way line of Koch Street, and said North line of NW Section 10, 70.00 feet; thence South 00°02'18" West along the West right-of-way line of the IL Central Gulf Railroad, 1946.33 feet to an iron rod; thence South 89°40'48" West, 2583.59 feet to an iron rod being on said Easterly right-of-way, IL Route 29; thence North 00°16'12" East along said Easterly right-of-way, IL Route 29, 360.92 feet to an iron rod; thence North 00°39'40" East along said Easterly right-of-way, IL Route 29, 36.12 feet to an iron rod; thence North 00°39'44" East along said Easterly right-of-way IL Route 29, 668.24 feet to an iron rod, being the said Point of Beginning (P.O.B.), containing 164.26 acres more or less and subject to all existing easements and rights-of-way.

Being a part also by the inclusion of the 2<sup>nd</sup> and 3<sup>rd</sup> Additions, Parts of the Southeast Quarter and the Northeast Quarter, Section 10 in Township 24 North Range 5 West of the Third Principal Meridian, in Tazewell County, Illinois, being more particularly described as follows:

Commencing at the Southeast corner of the Southeast Quarter of Section 10, thence S 89° 40' 28" W a distance of 50.00 feet to the Westerly Right-of-Way of South 5<sup>th</sup> Street to the Point of Beginning of the Tract to be described; thence S 89° 40' 28" W a distance of 2,533.71' to the easterly property line of the Illinois Central Railroad; thence N 00°03'14" E a distance of 2,635.15 feet to the Southerly Right-of-Way of Hanna Drive; thence N 00°03'14" E a distance of 50.00 feet; thence N 00°02'59" E a distance of 41.00 feet to the Northerly Right-of-Way of Hanna Drive; thence N 00°02'59" E a distance of 2,609.43 feet to the Southerly Right-of-Way of Koch Street; thence S

89°44'30" E a distance of 100.00 feet along the Southerly Right-of-Way of Koch Street, thence S 00°02'59" W a distance of 1220.01 feet; thence S 89°44'30" E a distance of 1,993.74 feet; thence S 00°14'24" E a distance of 1,265.47 feet; thence S 89°44'30" E a distance of 460.02 feet to the Westerly Right-of-Way of S. 5<sup>th</sup> Street; thence S 00°14'24" E a distance of 113.53 feet to the Northerly Right-of-Way of Hanna Drive; thence S 00°14'24" E a distance of 41.00 feet; thence S 00°04'08" E a distance of 50.00 feet to the Southerly Right-of-Way of Hanna Drive; thence S 00°04'08" E a distance of 2,619.48 feet to the Point of Beginning; Containing 230.743 Acres, more or less, Lying and Being in the County of Tazewell and the State of Illinois.

Exceptions to City of Pekin Ownership as noted above:

### **Excalibur Seasoning:**

#### **Tract I**

Lot "A" of Block 3 of Riverway Business Park, a subdivision of part of the West half of Section 10, Township 24 North, Range 5 West of the Third PM, more particularly described as follows:

Commencing at the Northwest corner of said Block 3; thence S00°01'27" W along the Easterly right-of-way line of Riverway Drive, a distance of 70 feet to the Point of Beginning of the tract to be described; thence continuing S00°01'27" W along the Easterly right-of-way line of Riverway Drive, a distance of 30.10 feet; thence in a Southeasterly direction along the Easterly right-of-way line of Riverway Drive, on a curve to the left, having a radius of 680.00 feet, for an Arc length of 178.89 feet, said curve having a chord bearing of S07°30'45"E, for a distance of 178.38 feet; thence N89°51'57" E, a distance of 302.60 feet; thence N00°01'27" E, a distance of 207.00 feet; thence S89°51'57" W, a distance of 326.00 feet to the Point of Beginning, as shown on tract survey recorded in Plat Book "KK" page 65, situated in Tazewell County, Illinois

#### **Tract II**

A part of Block 3 of a re-subdivision of Riverway Business Park, a subdivision of the West half of Section 10, Township 24 North, Range 5 West of the third principal meridian, as shown on Plat recorded in Plat Book "OO", pages 143, 144, 145, and 146, being more particularly described as follows:

Commencing at the Northwest corner of said Block 3, being the Point of Beginning; thence S00°01'27" West, along the Easterly right-of-way line of Riverway Drive, a distance of 70.00 feet; thence N89°51'97" East, a distance of 326.00 feet; thence S00°01'27" West, a distance of 207.00 feet; thence N89°51'57" East, a distance of 420.87 feet; thence N00°01'27" East, a distance of 277.00 feet; thence S89°51'57" West, a distance of 746.87 feet to the Point of Beginning, situated in Tazewell County, Illinois.

### **Hanna Steel:**

#### **Tract I**

A part of the subdivision known as "Riverway Business Park" being a part of the W ½ of Section 10, T24N, R5W of the 3<sup>rd</sup> PM, in Tazewell County, Illinois, being further approximately described as follows:

Beginning at an iron pin on the South Line of the NW ¼ of Section 10, said pin being on the easterly right-of-way of Illinois Route 29 and being S89°59'17" E, 59.07 feet from a railroad spike at the SW corner of the NW ¼ of Section 10; thence due East along the South line of the NW ¼ of Section 10 approximately 2,585 feet, to the West right-of-way of the Illinois Central Gulf Railroad; thence S00°02'18" W, 50 feet along the West right-of-way line to the Point of Beginning; thence S00°02'18" W, 1000+/-feet along said West right-of-way line to an iron pin; thence S89°40'48" W, 1680+/-feet; thence N 00°02'18" E, 1010+/-feet to a line 50+/-feet South of the south line of the NW ¼ of Section 10; thence 1680+/-feet due East to the said Point of Beginning containing 38.76 acres, more or less.

#### Tract II

A part of the subdivision known as "Riverway Business Park" being a part of the W ½ of Section 10, T24N, R5W of the 3rdj PM, in Tazewell County, Illinois, being further described as follows:

Beginning at an iron pin on the South line of the NW ¼ of Section 10, said pin being on the Easterly right-of-way of Illinois Route 29 and being S89°59'17" E, 59.07 feet from the railroad spike at the SW corner of the NW ¼ of Section 10; thence S00°39'44" W, 50 feet to the Point of Beginning; thence due East along a line 50.00 feet South and parallel to the South line of the NW ¼ of Section 10, 894.39 feet; thence S00°02'18" W, 999.49 feet; thence S89°40'48" W, 894.36 feet to the Easterly right-of-way of Illinois Route 29; thence N00°16'12" E, 360.92 feet along the said right-of-way; thence N00°39'44" E, 668.24 along the said right-of-way to the said Point of Beginning containing 20.52 acres, more or less.

#### NTS Communications:

Part of Block 1 of the re-subdivision of Riverway Business Park, a subdivision of the West Half of Section 10, Township 24 North, Range 5 West of the Third Principal Meridian as shown on plat recorded in the Plat Book "OO", Pages 143 and 144 being further described as follows:

Commencing at the northeast corner of said Block 1, said point being on the west right-of-way line of Riverway Drive, thence North 89 01' 42" West 655.60 feet along the north line of Block 1; thence South 0 02' 43" West 288.60 feet to the Point of Beginning; thence continuing South 0 02' 43" West a distance of 529.04 feet to a point on a circular curve on the north right-of-way line of Enterprise Drive concave to the Northwest having a radius of 665.00 feet and its center located North 22 55' 01" West from said point; thence westerly along the arc of said curved north right-of-way line for a distance of 277.26 feet; thence North 89 01' 42" West a distance of 20.52 feet along said north right-of-way line to a point on a circular curve concave to the Northeast having a radius of 15.00 feet and its center located North 00 58'18" East from said point; thence running Northwesterly along the arc of said curved north right-of-way line for a distance of 23.48 feet; thence North 0 39'44" East a distance 35.33 feet along the east right-of-way line of the IL Rte 29 Frontage Road to the beginning of a circular curve concave to the Southwest having a radius of 346.00 feet and its center located North 89 20'16" West from said point; thence running Northwesterly along the arc of said curved East right-of-way line for a distance of 248.56 feet to a point on a circular curve concave to the Northeast having a radius of 254.00 feet and its center located North 49 30'07" East; thence running Northeasterly along the arc of said curved East right-of-way line for a distance of 233.69 feet; thence North 12 12'55" East a distance of 85.46 feet along said East right-of-way line; thence South 89 57'17" East a distance of 425.38 feet to the Point of Beginning, Containing 5.00 acres, more or less.

**Gallatin River Communications:**

Part of Block 2, Part of Lot 1A of Block 2 and Part of a frontage road vacation, all in the resubdivision of Riverway Business Park, a subdivision of Part of the West ½ of Section 10, T24N, R5W, of the Third Principal Meridian being more particularly described as follows: Commencing at the northwest corner of Lot 2 of said Riverway Business Park as the Point of Beginning of the tract described; thence S00°01'27"W along the west line of said Lot 2, a distance of 105.27 feet to the southwest corner of said Lot 2, thence S89°01'42"E along the south line of said Lot 2, a distance of 100.00 feet to the southeast corner of said Lot 2; thence S00°01'27"W along the west line of Lot 1 of said resubdivision of Riverway Business Park and the west line of Lot 1 extended, a distance of 340.00 feet; thence N89°58'33"W, a distance of 645.58 feet; thence in a northeasterly direction on a curve to the right having a radius of 300.00 feet, far on arc distance of 153.99 feet; thence in a northeasterly direction on a curve to the left having a radius of 300.00 feet, for an arc distance of 130.65 feet; thence N00°39'44"E, a distance of 152.45 feet to a point on the southerly ROW line of Enterprise Drive extended; thence S89°01'42"E along the southerly ROW line of Enterprise Drive extended and the southerly ROW line of Enterprise Drive, a distance of 99.60 feet; thence along the southerly ROW line of Enterprise Drive, on a curve to the left having a radius of 735.00 feet, for an arc distance of 303.07 feet to the point of beginning containing 4.883 acres, situate, lying and being in the County of Tazewell and the State of Illinois.

**PAL Health Technologies:**

Being part of Block 2 of Riverway Business Park subdivision, being part of the West half of Section 10, Township 24 North, Range 5 West of the 3<sup>rd</sup> PM, Tazewell County, Illinois, further described as follows:

Commencing at an iron rod being the Northeast corner of said Block 2, thence S00°01'27" West along the Westerly right-of-way line of Riverway Drive, 15.82 feet to an iron rod; thence along a curve to the left having a radius of 750.00 feet and a chord bearing of S17°58'37" East, a chord distance of 463.55 feet an arc distance of 471.27 feet and being along said Westerly right-of-way line of Riverway Drive to an iron rod; thence along a curve to the right having a radius of 1020.00 feet and a chord bearing of S35°50'02" seconds East, a chord distance of 5.14 feet and arc distance of 5.14 feet and being along said Westerly right-of-way line of Riverway Drive, to an iron rod, being the Point of Beginning; thence continuing along a curve to the right having a radius of 1020.00 feet and a chord bearing of S21°41'40" East, a chord distance of 493.35 feet an arc distance of 498.29 feet and being along said Westerly right-of-way line of Riverway drive to an iron rod; thence N89°57'42" West, 962.96 feet to an iron rod; thence N00°01'27" seconds East, 682.73 feet to an iron rod; thence S89°01'42" seconds East, 100.00 feet to an iron rod; thence S00°seconds West, 211.73 feet to an iron rod; thence S89°01'42" East, 680.51 feet to the said Point of Beginning lot 1A containing 10.00+ acres more or less and subject to all existing easements and right-of-way.

**ElecSys:**

Part of Block 1 of the Re-subdivision of Riverway Business Park, a subdivision of the West Half of Section 10, Township 24 North, Range 5 West of the Third Principal Meridian.

Commencing at the Northeast corner of said Block 1, said point being the West right of way line of Riverway Drive, thence S 00° 01' 28" W, 338.79 feet along the said West right of way line to the Northeast corner of Lot 1, said Point of Beginning; thence continuing S 00° 01' 28" W, 302.79 feet to a point on a curve to the right having a radius of 15 feet and its center located N 89° 58' 32" W from said point; thence Southwesterly along said curve 23.81 feet to a point on the North right of way line of Enterprise Drive; thence N 89° 01' 42" W, 157.42 feet and its center located S 00° 58' 18" W from said point; thence Southwesterly along said curve North right of way 101.54 feet; thence Southwesterly along said curve North right of way 269.92 feet; thence Southwesterly along said North right of way and the curve thereof 155.62 feet; thence N 00° 02' 43" E 478.85 feet; thence S 89° 01' 42" E 655.73 feet; to the Point of Beginning, containing 5.4 acres, more or less.

**Amerhart:**

A part of Block 3 of Riverway Park Subdivision, a subdivision of the West half of Section 10, Township 24 North, Range 5 West of the Third Principal Meridian, being more particularly described as follows:

Commencing at the Northwest corner of said Block 3; thence South 0E01'27" West along the Easterly right-of-way line of Heilman Street, a distance of 70.00 feet; thence continuing South 0E01'27" West along the Easterly right-of-way line of Riverway Drive, a distance of 30.10 feet; thence in a Southeasterly direction along the Easterly right-of-way line of Riverway Drive, on a curve to the left having a radius of 680.00 feet, for an arc length of 178.89 feet, said curve having a chord bearing of South 07E30'45" East, for a distance of 178.38 feet to the Point of Beginning of the tract to be described, thence in a Southeasterly direction along the Easterly right-of-way line of Riverway Drive, on a curve to the left having a radius of 680.00 feet, for an arc length of 249.15 feet; thence in a Southeasterly direction along the Easterly right-of-way line of Riverway Drive, on a curve to the right having a radius of 1090.00 feet, for an arc length of 303.22 feet; thence South 89E59'17" East for a distance of 622.74 feet; thence South 00E02'18" West for a distance of 563.12 feet; thence South 89E59'17" East a distance of 358.51 feet; thence North 00E02'18" East for a distance of 884.69 feet; thence North 43E33'13" West for a distance of 614.32 feet; thence South 89E51'57" West for a distance of 86.55 feet; thence South 0E01'27" West for a distance of 276.22 feet; thence South 89E51'57" West for a distance of 720.15 feet to the Point of Beginning, containing 18.19 acres, more or less, situate, lying and being in the County of Tazewell and the State of Illinois.

**Winpak:**

Part of Block 2 and part of Lot 1A of Block 2 of a Resubdivision of Riverway Business Park recorded as Document Number 9800686 and part of a Frontage Road Vacation recorded as Document Number 200000018266, all being a part of the West Half of Section 10, Township 24 North, Range 5 West of the Third Principal Meridian in Tazewell County, Illinois, being further described as follows:

All of Block 2 and a part of the vacated Frontage Road south of Lot 3 except Lots 1, 2 and 3 of Block 2, being further described as follows:

Beginning at the southeast corner of Lot 1 of said Block 2, said point being on the east line of Block 2 the curved west right-of-way line of Riverway Drive, said curve being to the right and having a radius of 1020.00 feet and its center located South 54 Degrees 18 Minutes 38 Seconds West from said point; thence southeasterly along the arc of said curved west right-of-way and east Block line a distance of 636.04 feet; thence South 0 Degrees 02 Minutes 18 Seconds West along said west right-of-way and

east Block line a distance of 173.80 feet to a point on a curve to the right, said curve having a radius of 15.00 feet and its center located North 89 Degrees 57 Minutes 42 Seconds West from said point; thence southwesterly along the arc of said curved west right-of-way line and east Block line a distance of 23.56 feet to a point on the north right-of-way line of Hanna Drive and the south line of Block 2; thence North 89 Degrees 59 Minutes 17 Seconds West along said north right-of-way and south Block line a distance of 1445.56 feet to a point on the west line of the vacated Frontage Road; thence North 0 Degrees 39 Minutes 44 Seconds East along said west line of vacated Frontage Road a distance of 50.00 feet to a point on a curve to the left, said curve having a radius of 300.00 feet and its center located North 89 Degrees 20 Minutes 16 Seconds West from said point; thence northwesterly along the arc of said curved west line of the vacated frontage Road a distance of 151.61 feet to a point on a reverse curve to the right, said curve having a radius of 300.00 feet and its center located North 61 Degrees 42 Minutes 26 Seconds East from said point; thence northwesterly along the arc of said curved west line of the vacated Frontage Road a distance of 151.61 feet; thence North 0 Degrees 39 Minutes 44 Seconds East along said west line of the vacated Frontage Road a distance of 246.48 feet to a point on a curve to the right, said curve having a radius of 300.00 feet and its center located South 89 Degrees 20 Minutes 16 Seconds East from said point; thence northeasterly along the arc of said curved west line of the vacated Frontage Road a distance of 102.17 feet to a point at the southwest corner of Lot 3 of Block 2; thence South 89 Degrees 58 Minutes 33 Seconds East along the south line of said Lot 3 a distance of 638.48 feet to a point at the southeast corner of Lot 3; thence North 0 Degrees 01 Minutes 27 Seconds East along the east line of said Lot 3 a distance of 108.27 feet to a point at the southwest corner of Lot 1 of Block 2; thence South 89 Degrees 01 Minutes 42 Seconds East along said south line of Lot 1 a distance of 680.51 feet to the Point of Beginning, Containing 25.02 acres, more or less.

**Johnson Mechanical:**

A part of the subdivision known as "Riverway Business Park" being a part of the W ½ of Section 10, T24N, R5W of the 3<sup>rd</sup> P.M., in Tazewell County, Illinois, being further approximately described as follows:

**Parcel #1:** Beginning at the Northwest corner of Lot B of Block 3, being the Point of Beginning, thence S 89°59'17" E a distance of 300.00', thence N 00°02'18" E a distance of 250.00', thence N 89°59'17" W a distance of 358.97', thence along the Easterly right-of-way of Riverway Drive to the said Point of Beginning containing 1.87 acres, more or less.

**Parcel #2 (Option):** Beginning at the Northeast corner of Lot B of Block 3, being the Point of Beginning, thence N 00°02'18" E a distance of 250.00', thence N 89°59'17" W a distance of 263.60', thence S 00°02'18" W a distance of 250.00', thence S 89°59'17" E a distance of 263.60' to the said Point of Beginning containing 1.51 acres, more or less.

2<sup>nd</sup> Addition – To be added as property is sold.

3<sup>rd</sup> Addition - To be added as property is sold.

## II. ADMINISTRATION AND REVIEW

These Covenants shall be administered and enforced by the Riverway Business Park Review Committee, hereinafter referred to as the Review Committee.

- A. **Structure:** The Review Committee shall consist of ~~five (5)~~ *Seven (7)* members to be selected by the City of Pekin as follows: The chairperson of the review committee shall be selected by the Mayor of the City of Pekin with the consent of the City Council, such person shall serve a term of three years, and shall not be eligible to serve successive terms of office as chairperson. ~~Four~~ *Six* members of the Review Committee shall be appointed by the Mayor with the consent of the City Council. Two of these appointments shall serve an initial term of one year, *the next two shall serve an initial term of two years*, and the remaining two shall serve an initial terms of ~~two~~ *three* years, with their successors serving terms of three years. *There shall be no limit on how many terms of office a member can serve on the committee.* If, at any time, the City of Pekin is no longer the record owner of 25% or more of the land area of Riverway Business Park, the Review Committee member shall continue in office until replaced by the record owner of the majority of the land area of Riverway Business Park by duly recorded written instrument.
- B. **Procedure:** The consent of the majority of the members of the Review Committee shall be required for all actions to be taken by the Review Committee. The Review Committee shall adopt reasonable rules of procedure.
- C. **Authority:** The Review Committee shall be the final authority for these Covenants in all respects, except as provided in Section III.
- D. **Variances:** Upon written application, the Review Committee, in its discretion, may grant variances from these Covenants. All variances must be in writing. No variance shall be granted that will affect the overall quality and consistency of the Riverway Business Park.

## III. APPEALS

If the City of Pekin is the record owner of 25% or more of the land area of the *original* Riverway Business Park *and the 2<sup>nd</sup> and 3<sup>rd</sup> Additions*, any adverse decision of the Review Committee may be appealed to the City Council. An appeal must be in writing and must be filed with the City Clerk within 14 days of the decision appealed from. The City Council shall hear the appeal within *30* days of the date of filing the appeal and shall render a *written* decision within *7* days thereafter.

## IV. DEVELOPMENT PROCESS

- A. **Site Application:** The purchaser of any undeveloped parcel within the Riverway Business Park owned by the City of Pekin shall place an option to purchase the desired site with the City of Pekin, contingent upon the approval of the development plan. *Development plan submittals shall consist of two (2) full sets of all drawings as outlined in Section IV-C of this document and an electronic copy on CD in an AutoCAD compatible format.* The purchaser shall agree, in writing, to begin improvements on the site according to the approved development plan within 180 days of approval of the plan and demonstrate, in writing, his intentions to complete all

improvements specified in the approved development plan in a reasonable amount of time as agreed to by the purchaser and the city.

**B. Development Plan Review:** The purchaser of any undeveloped parcel or the owner or the purchaser of any developed parcel who wishes to engage in any construction, exterior remodeling, demolition or alteration of the improvements to the parcel shall submit five (5) copies of a development plan in six (6) segments to the Review Committee. The Review Committee shall approve or deny, in writing, the development plan within 30 days of receipt by the Review Committee of all the information specified below, unless additional information is requested by the Review Committee, in which case, the approval or denial shall be within 30 days of receipt of the additional information. The Review Committee *shall* give the reason for its denial of the development plan.

**C. Development Plan:** The six (6) segments of the development plan are as follows:

1. Site Plan: Shall include the following components:
  - a. Scale: not less than 1" = 50', if site is three (3) acres or less; or, not less than 1" = 100' if site is more than three (3) acres.
  - b. Date, north point and scale.
  - c. Boundaries of site, legal description, total acreage, surrounding ownership within 300' of site.
  - d. Vicinity map.
  - e. Location and size of existing and proposed utility lines and easements.
  - f. Existing natural features.
  - g. Location of all buildings and their projected height, outdoor storage areas, landscape areas and open areas, in addition to all existing structures within 300' of any site boundary.
  - h. Location of all *existing and proposed* roads (ROW width and pavement of proposed streets, public and private), parking, driveways, sidewalks and site lighting (note height, type and color of the fixtures).
  - i. Indicate existing and proposed topography with a 2' contour interval and provide a description of the method of drainage and erosion control.
  - j. All setback distances.
  - k. Proposed building/site use.
  - l. Location, height and material of fencing or walls and trash enclosures.



- m. Vehicular and pedestrian circulation and access plans.
- n. Location, dimension and type of all parking spaces.
- o. Proposed development schedule and, if project is to be phased, include general timing of phases and development intent of future phases.
- p. Data relative to percent of building coverage, floor to area ratio, percent of open space, number of parking spaces, and percent of pavement coverage. If project is to be phased, provide data anticipated for each phase and totals for the entire project.
- p. If the activity related to the building/site use causes the presence of any hazardous materials or wastes, the anticipated generation, use containment and/or disposal of such substances shall be on the plan.
- q. The names and addresses of the person or persons responsible for the preparation of the site plan.
- r. Signature block for approving authorities.
- s. ~~One (1) mylar original of the associated drawing(s) Complete set of drawings in AutoCAD format on CD.~~

2. Landscape Plan: Shall include the following components:

- a. Same scale criteria as site plan.
- b. Location, size, species of trees and shrubs.
- c. Turf mixture.
- d. Maintenance of treated areas.
- e. Grading of all treated areas (2' contour interval).
- f. Planting specifications and details.

3. Signage Plan: Shall include the following components:

- a. Size and location of each sign.
- b. Materials and colors for each sign.
- c. Construction or installation procedures.
- d. Lighting for each sign.

- e. One (1) elevation of each sign showing graphics, pictures and layout.
4. Architectural Plans: Shall include the following components:
- a. Building elevations.
  - b. Ground floor plans with finished elevations.
  - c. Building materials and colors.
  - d. Typical wall sections.
  - e. Illustration of architectural screening for mechanical equipment.
  - f. Roof plan.
  - g. Seal of the registered Illinois architect responsible for the preparation of the architectural plans.
5. Site Engineering Plan: Shall include the following components:
- a. Scale: not less than 1" = 100'.
  - b. Existing and proposed grading (based on USGS datum) using 2' contour intervals and spot elevations with swale system noted. Indicate location and elevation of USGS benchmark or one (1) referenced to USGS elevation inlet (channels and other drainage appurtenances).
  - c. Storm water drainage report giving detention calculations and design and erosion control methodology.
  - d. Placement and dimensions of all sidewalks and pavement including curb and gutter.
  - e. Road and parking lot sections.
  - f. Fire hydrant locations.
  - g. Connection to existing utility systems.
  - h. Sanitary sewer discharge.
  - i. Seal of the professional Illinois engineer responsible for the preparation of the engineering plan.
  - j. ~~One (1) mylar original of the associated drawing(s) Complete set of drawings in AutoCAD format on CD.~~

6. Construction Plan: Shall include the following components:

- a. Scale: not less than 1" = 100'.
- b. Name, address and phone number of General Contractor.
- c. Phases and timing of construction including temporary utility hookups.
- d. Location and screening of construction trailer.
- e. Location and screening of equipment, materials storage areas and trash dumpsters.
- f. Location, height, materials and elevation view of temporary fencing.
- g. Methods of erosion control during construction.
- h. Stockpile locations of excess dirt, concrete, and asphalt.
- i. Location, size and materials of temporary construction signs.
- j. Location of portable toilet facilities.
- k. Clean out area for concrete mixers.

**D. Revisions to Approved Development Plan:** No changes shall be made on any part of the development plan after final approval without written approval of the Review Committee. Proposed changes shall be submitted in writing and delineated in red on the appropriate plans.

**E. Development:** No site preparation, construction, demolition or alterations shall commence until final approval of the development plan. All site preparation, construction, demolition and alterations shall conform to the approved development plan.

**F. Permits:** The development plan review process is not a substitute for any governmental permitting or approval procedures. Permits will be pulled by the respective contractors physically performing the work (i.e. all electrical permits will be pulled by the licensed electrical contractor).

**V. PERMITTED / PROHIBITED USES**

**A. Permitted Uses:** Uses permitted in Riverway Business Park shall be determined for each development at the City's discretion. The City shall take the following factors, among others, into consideration:

1. Uses related to manufacturing, wholesaling, distribution, administrative, professional, corporate or back office and similar activities, in addition to retail and service businesses used that serve the convenience needs of the other occupants of the Park shall receive the most consideration.

2. Compatibility to other uses in the Park.
3. Compatibility to the Riverway Business Park Master Plan.
4. Nuisances ~~(visual, smell, sound)~~ *associated with* the activities related with the proposed use may create.
5. Economic factors such as, but not limited to: jobs created, property taxes generated and/or potential spin-off developments.
6. Space requirements and the availability of adequate space for the proposed use.
7. Ability of the user to adhere to these protective Covenants.
8. Whether the proposed use is a permitted use in the PUD zoning classification in the Code of the City of Pekin

**B. Prohibited Uses:** The following uses shall not be allowed in Riverway Business Park:

1. Residential uses of any type, except for motels.
2. Churches.
3. Trailer courts or campgrounds.
4. Junkyards, salvage yards, storage of inoperable vehicles or auto recycling facilities.
5. “Mini-warehouses” used for the storage of personal property or yards used for the storage of personal property such as, but not limited to, vehicles, boats and/or recreational vehicles.
6. Commercial petroleum storage yards, but this shall not prohibit manufacturing facilities or uses incidental thereto.
7. Commercial excavation of building or construction materials.
8. Distillation of bones.
9. Dumping, disposal, incineration or reduction of garbage, sewage, offal, dead animals or other refuse, but shall not preclude facilities which use recycled materials to produce a finished project.
10. Fat rendering.
11. Stockyards or slaughter of animals.
12. Cemeteries.

13. Jail or honor farms.
14. Labor or migrant worker camps.
15. Stand alone utility storage yards, ~~transformer stations, substations or gas regulator stations.~~
16. Any use that would create a nuisance or hazard beyond its property line or would violate any Federal/State EPA standards.
17. Social, civic or private clubhouses or grounds.
18. ~~Any use similar in nature to the above.~~
19. ~~Sale of alcohol is prohibited in the 2<sup>nd</sup> Addition of Riverway Business Park only.~~

## **VI. DESIGN STANDARDS**

### **A. Objectives:**

1. All buildings shall be designed to respect the physical and natural qualities of the site, adjacent buildings and the main entrance to Riverway Business Park.
2. The massing, proportions and colors of all buildings shall be designed to provide visual continuity. The scale and appearance of adjacent buildings and landscaping shall be coordinated so as to result in a consistent appearance.

**B. Building Height:** The maximum height of buildings shall not exceed 45', exclusive of acceptable projections (flag poles, mechanical structures, etc.). Building heights shall be related to the heights of adjacent buildings and off-site views.

**C. Building Setbacks:** No building or structure shall be erected within the following setbacks:

1. Front Setback: not less than 50' from R.O.W.
2. Rear Setback: not less than 25' from rear property line, or 50' from R.O.W.
3. Side Setback: not less than 25' from side property line, or 50' from R.O.W.
4. ~~The distance between any detached buildings shall not be less than 50'.~~

### **D. Lot Coverage:**

1. The maximum pavement coverage to total lot area shall not exceed 30%.
2. The maximum building/pavement coverage to total lot area shall not exceed 70%.

3. A minimum of 30% of the total lot area shall be open and treated with landscaping, as per Section VI – P of these Covenants.

**E. Building Materials:**

1. The total number of exterior building materials shall not be more than one primary and two secondary materials. All selected materials for buildings shall not be less than masonry, pre-cast concrete or factory finish metal. All buildings shall meet the existing building codes and standards for the City of Pekin.
2. The glazing system shall use solar dark tinted or solar glass with black, dark brown or dark bronze anodized aluminum window frames for all buildings.
3. The proportion, shape and placement of the buildings' various openings should reinforce and be consistent with the overall design of the building.
4. No exposed wood for exterior surface usage on buildings is permitted.

**F. Building Colors:**

1. The total number of exterior building colors shall not be more than three (3); one dominant and two accents. The dominant color shall cover at least 85% of the building.
2. The dominant color of all buildings shall be light to medium earth tones (i.e., tan, beige, brown, bronze). Accent colors shall be earth tones, but darker varieties may be used for trim.

**G. Mechanical Systems:** All mechanical systems (rooftop and ground mounted) shall be screened with an architectural treatment that is consistent with the building materials and colors.

**H. Exterior Lighting:**

1. All free standing and building mounted lighting shall be similar in design style, form and color (high pressure sodium vapor) while reflecting the architectural style and character of the building and the overall design theme of Riverway Business Park. The color of all exposed light poles, standards and fixtures shall be black, medium or dark brown or medium or dark bronze.
2. Exterior lighting shall be provided for the following areas:
  - a. Private streets, roads and entrance drives.
  - b. Parking lots and service/loading areas.
  - c. Pedestrian Walkways, courts, building entrances and other similar areas.

3. All streets and entrance drives within Riverway Business Park shall be lighted *by* pole mounted fixtures *providing an average light level of* 2.0 foot candle light level shall be provided. The maximum pole height shall be no greater than 30'. The same selected pole type and fixture shall be used for all private streets, roads and entrance drives.
4. Parking lots and service/loading areas shall be lighted with pole mounted fixtures to provide an average light level of 1.0 foot candles. The pole type and fixtures shall be the same as the types for private streets and entrance drives.
5. All lighting shall be installed as to reflect and shield light away from adjacent *residential* properties and public streets.

**I. Utilities:**

1. All utilities, public and private, shall be located underground. Other related equipment, such as, but not limited to, above ground vaults, shall be screened from ground level views with evergreen shrubs and/or fence or wall that is consistent with the architectural treatment of the main building. No chain link fence shall be used to screen above ground vaults.
2. Above ground vaults shall not be located where they will affect traffic circulation or visibility.

**J. Security Fencing:**

1. Security fencing shall not exceed a height of ~~10-12~~'.
2. No fencing shall be installed within the front yard setback.

**K. Entrance Drives:**

1. The entrance drive shall ~~not pass through client parking areas be separate from the parking lots.~~
2. All entrances to individual parcels shall be designed to reflect a positive corporate image while creating a sense of arrival to the complex through the creative use of landscaping, signage and lighting which is consistent with the overall development of the site.
3. Entrance drives or roads shall provide for two-way access with a minimum pavement width of 24'.
4. Curb parking is prohibited on all private entrance drives or roads, unless the pavement width is a minimum of ~~34~~ 40'.

**L. Service / Loading Areas:**

1. Service/loading areas or truck docks shall be located on the rear or sides of a building that do not front streets, and shall be screened from off-site views with acceptable fencing, architectural or landscape treatment or a combination of all.
2. Service/loading areas or truck docks shall be separated from parking areas for automobiles.
3. Direct access for service/loading areas shall be from streets or entrance drives and not through parking lots.
4. Curb cuts for access to the service/loading areas shall not be less than 26'. The number of curb cuts shall be limited to the number necessary for adequate ingress and egress.
5. Area surface shall be paved with concrete or bituminous materials with drainage provisions consistent with the City of Pekin's Stormwater Drainage Ordinance, as well as other applicable Public Works ordinances.
6. A continuous concrete or bituminous curb at least 6" in height shall be located along the perimeter of the area.

**M. Off-Street Parking:**

1. Each building site shall maintain off-street parking facilities. No parking shall be allowed on any public street, ~~private street or entrance drives with a pavement width of less than 34'.~~
2. Off-street parking areas may be located anywhere on the building site with preference to the side or rear of buildings.
3. Any parking areas that are visible from off-site views shall be screened by architectural walls, landscaped berms, landscaping treatment or a combination of all.
4. Off-street parking areas shall be carefully positioned and laid out so as to not impede traffic circulation (vehicular and pedestrian) or cause excessive walks to building entrances.
5. Creative off-street parking planning and schemes such as, but not limited to, sink parking, landscape islands and small (less than 100 parking spaces) "broken" lots shall be encouraged. Large (100 parking spaces or more), unbroken expanses of parking surface shall not be allowed.
6. Items such as, but not limited to, spacing requirements and handicapped access are outlined in ~~Sec. 1504~~ the State of Illinois Accessibility Code as adopted by City of Pekin, Illinois Zoning Ordinance.
7. All off-street parking area surfaces shall be paved with concrete or bituminous materials and conform to the City of Pekin Public Works Department's specifications and applicable ordinances.



**N. Signage:**

1. One (1) detached, free standing sign that does not exceed 8' in height shall be allowed. The horizontal length of such sign shall not exceed 1.5 times the height of the sign. The detached sign shall be illuminated and located in a landscaped area adjacent to the main vehicular entrance of the site. All sign profiles, materials and colors shall be consistent with those of the building(s).
2. No detached sign shall have a total area of more than 75 square feet.
3. No signs shall be located within any required setback.
4. Wall signs shall be permitted for the main building. ~~, not exceeding 150 square feet in area~~ The maximum size of a sign shall be determined by location of the structure and structure frontage. In general, the maximum size for one sign shall be determined by the following: 2 square foot of sign per 1 lineal foot of building frontage or 120 square feet whichever is larger. No more than two (2) wall signs shall be permitted on any one building. A facility shall not have more sign coverage that exceeds the total of more than 3 square feet per 1 lineal foot of building frontage for buildings having frontage of 100 linear feet or larger. Buildings less than 100 lineal feet shall have a maximum of 120 square feet. All wall signs shall be parallel and attached to the building façade, not projecting more than 15" from the building wall.
5. All signs shall be restricted to the identification of the business, type of business or operation, products or services within each building or sit directional.
6. Directional signs' locations, materials and sizes shall be shown on the signage plan as submitted with the development plan.
7. The following signs shall be prohibited:
  - a. Signs located on a building roof or projecting more than 4' from a vertical building surface, but not above the roofline of a building.
  - b. Signs painted on the wall of any building.
  - c. Signs using bare bulb type lighting.
  - d. Signs with intermittent lighting of flashing effects.
  - e. Rotating or revolving signs.
  - f. Reflecting signs that cause glare.
  - g. Billboards or banner type signs.

- O. Outdoor Storage:** All outdoor storage areas shall be carefully located and screened to limit off-site views. Outdoor storage areas shall not be located within required setbacks or open space requirements. Screening shall consist of acceptable fencing, architectural or landscape treatment or a combination of all.
- P. Landscaping:** All un-surfaced open areas shall be landscaped in accordance with a landscape plan which will compliment the building, site and Riverway Business Park overall. The landscaping treatments shall not be limited to grass alone.
- Q. Site Furnishings:** Trash, paper receptacles (not including dumpsters), benches and other similar accessories shall be made of materials consistent in design with the buildings and light poles. Trash dumpsters shall be located behind buildings and screened with acceptable fencing, architectural or landscape treatment or a combination of all.

## **VII. MAINTENANCE**

All improvements, including all architectural features, site elements and landscaping shall be continually maintained in a state of good repair and condition. A representative of the Review Committee and the property owner shall jointly inspect the improvements on an annual basis, commencing one (1) year from the date of occupancy of the property by the owner and/or tenant. All broken and deteriorated building and site improvements shall be replaced or repaired within 90 days of written notification to the owner and/or tenant by the Review Committee.

## **VIII. GENERAL PROVISIONS**

- A.** These covenants, restrictions and conditions are to run with the land and shall be binding on all persons claiming under them for a period of 30 years from the date these covenants are recorded, after which time, these covenants shall be automatically extended for successive periods of 10 years, unless modified in whole or in part by a written recorded instrument signed by the then record owners of three-quarters (3/4) of the land area of the Riverway Business Park.
- B.** The owner of any parcel in the Riverway Business Park may enforce these conditions, covenants and restrictions by court proceeding at law or in equity against any person or persons violating or attempting to violate them.
- C.** Invalidation of any one of the above provisions by judgment or court order shall in no way affect any of the other provisions, which shall remain in full force and effect.

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
City Clerk

(seal)

DRAFT



## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor and Members of the City Council

**CC:** Sue McMillan, City Clerk

**From:** Dennis Kief, City Manager

**AGENDA ITEM:** Riverway Business Park Appointment

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approval of appointment of Sergio Becerra

**BACKGROUND:** Richard Daniel was previously a member of the Riverway Business Park Review Committee. Although still with Hanna Steel, Mr. Daniel is no longer at the Pekin facility. However, Mr. Sergio Becerra (Hanna Steel General Manager) has agreed to fill out Mr. Daniels term (expires September 2007).

**FINANCIAL IMPACT:** N/A

**NEIGHBORHOOD CONCERNS:** N/A

**IMPACT IF APPROVED:** Committee has 5<sup>th</sup> member of 5 person committee

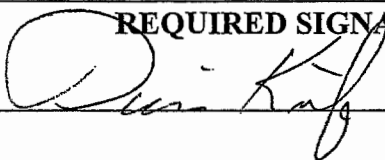
**IMPACT IF DENIED:** Committee would need to function with 4 members

**ALTERNATIVES:** A different appointee?

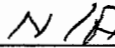
**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Consistent with the Strong Foundation theme

## REQUIRED SIGNATURES

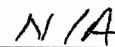
Department Director

  
\_\_\_\_\_  
Date 3/22/07

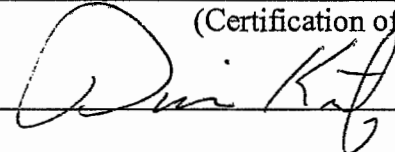
Finance Department

  
\_\_\_\_\_  
(Certification of Availability of Funds) Date

Corporation Counsel

  
\_\_\_\_\_  
(Certification of Review) Date

City Manager

  
\_\_\_\_\_  
Date 3/22/07

RESOLUTION NO. 192-06/07PEKIN, ILLINOIS, March 26, 2007

RESOLUTION BY COUNCIL MEMBER \_\_\_\_\_

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PEKIN, ILLINOIS, THAT:

the Mayor's appointment of Sergio Becerra to fill an unexpired 3-year term to the Riverway

Business Park Review Committee until November 23, 2007 is hereby approved.

Hanna Steel Cooperation

220 Hanna Drive

(309) 478-3838

SIGNED BY \_\_\_\_\_

MAYOR.



## REQUEST FOR COUNCIL ACTION

**To:** Council Members

**CC:** Dennis Kief, Sue McMillan, Angie Evans, & City Attorney

**From:** Joe Wuellner

### **AGENDA ITEM: Approval of Comprehensive Plan**

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approval of the updated Comprehensive Plan

**BACKGROUND:** The original plan dates back to 1996 with a staff revision done in 2001. With the growth that has been taking place so last July 2006 staff felt that a new complete version be compiled to take into account all the changes and anticipated changes from plans currently under review. The City had an ongoing agreement with the Tri-County Regional Planning Commission for support to the Planning Commission so we utilized their expertise and staff to completely go through the document. They completed their task in November and a draft version was presented to you for review. A public hearing was held at the March 14, 2007 Planning Commission meeting and all comments have been addressed in the present version awaiting you're approval.

**FINANCIAL IMPACT:** None

**NEIGHBORHOOD CONCERNS:** None

**IMPACT IF APPROVED:** Provides the Planning Commission and Staff with a plan to utilize as a guideline for new growth projects.

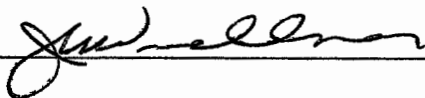
**IMPACT IF DENIED:** Will have to use the existing documents that do not take into account the growth that has taken place.

**ALTERNATIVES:** None

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Comprehensive Plan covers all components of the Conceptual Plan.

## REQUIRED SIGNATURES

Department Director



3/21/07

Date

Finance Department

NO COST INVOLVED

(Certification of Availability of Funds)

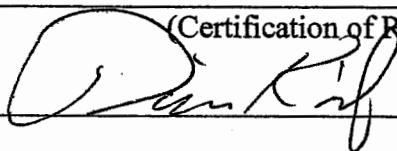
Date

Corporation Counsel

(Certification of Review)

Date

City Manager



3/22/07

Date



ORDINANCE NO. 2519-06/07

**AN ORDINANCE ADOPTING A REVISED COMPREHENSIVE PLAN AND  
OFFICIAL MAP FOR THE CITY OF PEKIN**

**WHEREAS**, the City of Pekin Comprehensive Plan Committee has spent many months re-evaluating the City of Pekin Comprehensive Plan in light of current and anticipated conditions in and near the City of Pekin;

**WHEREAS**, as a result of that re-evaluation, the Comprehensive Plan Committee has developed a revised comprehensive plan (the "2006 Comprehensive Plan Update"), a copy of which is attached hereto and labeled as "Exhibit A"; and

**WHEREAS**, the Comprehensive Plan Committee submitted the 2006 Comprehensive Plan Update to the Planning Commission; and

**WHEREAS**, the Planning Commission voted to recommend approval and adoption of the 2006 Comprehensive Plan Update by the City Council; and

**WHEREAS**, after due notice in the manner prescribed by statute, on March 14, 2007 at 6:30pm, the Pekin Planning Commission conducted a public hearing on the 2006 Comprehensive Plan Update; and

**WHEREAS**, it is in the best interests of the City of Pekin that the 2006 Comprehensive Plan Update be adopted:

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE  
CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, AS FOLLOWS;**

Section 1. The recitations hereinabove set forth are found to be true and factual and are incorporated herein by reference thereto.

Section 2. The 2006 Comprehensive Plan Update is hereby adopted as the official Comprehensive Plan of the City of Pekin and all prior comprehensive plans are hereby superseded.

Section 3. The Official Map is hereby adopted as the Official Map of the City of Pekin for purposes of the 2006 Comprehensive Plan Update and for purposes of the City of Pekin Subdivision Code, found at Title 10 of the City of Pekin Code 1995 and for purposes of any other applicable provisions of said City Code.

Section 4. The City Clerk is hereby authorized and directed to file notice of the adoption of the 2006 Comprehensive Plan Update with the office of the Tazewell County

and Peoria County Recorder of Deeds. The 2006 Comprehensive Plan Update shall be effective ten (10) days after the date such notice is filed.

Section 5. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinances, and in the event of such conflict, the provisions hereof shall govern.

Section 6. This Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner proved by law.

**PASSED AND APPROVED** at a regular meeting of the City Council of the City of Pekin, this \_\_\_\_\_ day of \_\_\_\_\_, 2007; and upon roll call the vote was as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**APPROVED:**

\_\_\_\_\_  
MAYOR

**ATTEST:**

\_\_\_\_\_  
CITY CLERK

# **CITY OF PEKIN ILLINOIS**



## **COMPREHENSIVE PLAN 2006**

# **CITY OF PEKIN, ILLINOIS COMPREHENSIVE PLAN 2006**

## **City Council**

**Frank H. Mackaman**

**Mayor**

**James E. Jones**

**Commissioner**

**W.R. Maddox**

**Commissioner**

**Daryl Dagit**

**Commissioner**

**Thomas Blanchard**

**Commissioner**

## **Planning Commission**

**Jim Bradshaw**

**Ralph Brower**

**William Craig**

**Donald Hild**

**Steven Huey**

**Ron Knautz**

**Scott Nichols**

**Robert Schroeder**

**Michelle Holder Young**

---

**This Report Prepared By:  
Tri-County Regional Planning Commission  
411 Hamilton Blvd., Suite 2001  
Peoria, IL 61602**

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## I. INTRODUCTION

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### BACKGROUND

---

Pekin's first comprehensive plan was developed in 1966. At that time, the City recognized that growth and development occur with or without a plan. City leaders came together to create a guide for the future.

Guiding growth in an orderly manner continues to be important to the City. While state statutes provide the tools to achieve orderly growth in terms of zoning and subdivision review and approval, orderly development does not occur automatically.

### PURPOSE OF A COMPREHENSIVE PLAN

---

Comprehensive Planning is a process by which a community can guide its future development. Growth can be encouraged to take place where the necessary services can be reasonably provided. Conflicts between uses can be minimized. Financial and other resources can be more effectively used.

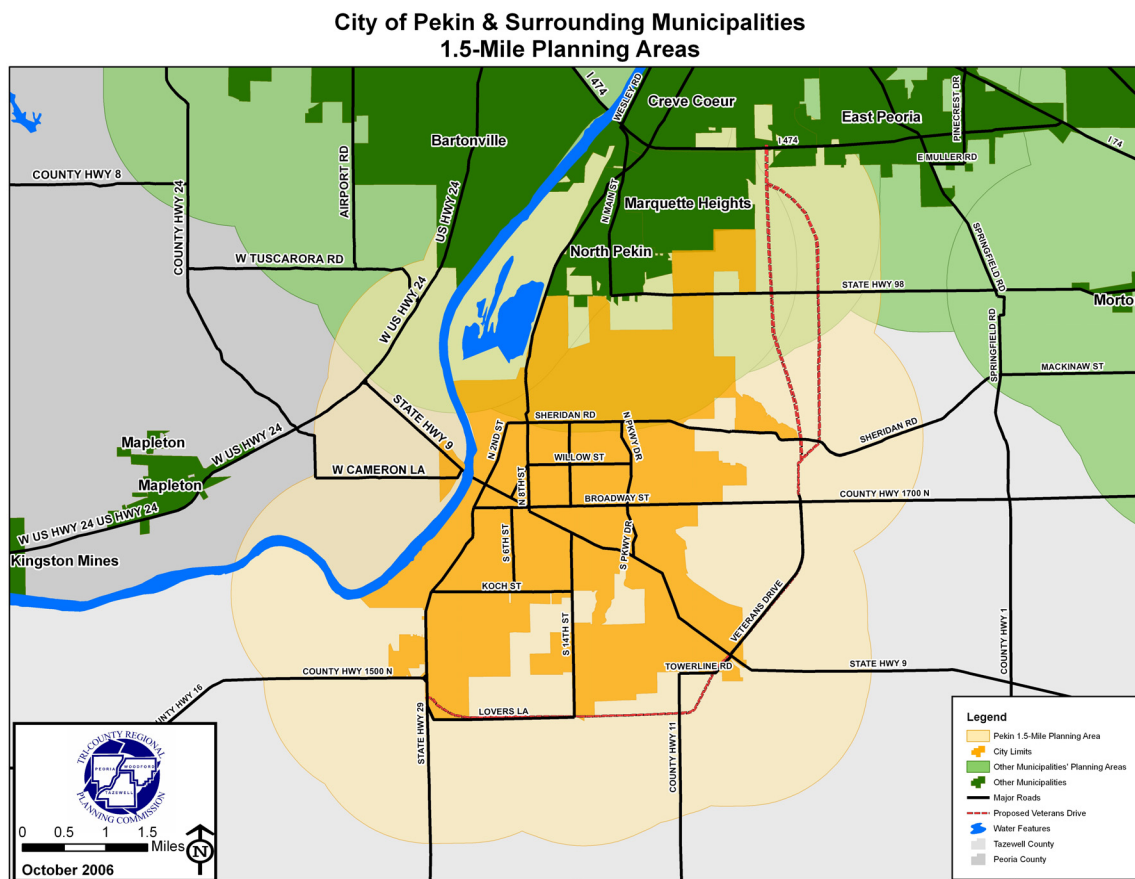
The Comprehensive Plan is a *guide*. It is not an ordinance, although changes to the City's Zoning or Subdivision Ordinances may be a result of the Plan. This Comprehensive Plan looks twenty years into the future. However, the Plan is not a static document and should be reviewed and updated every three to five years.

With a Comprehensive Plan, a community can choose and design its own future. The future will come, and local officials will make decisions about it whether or not they have a plan. Only through planning, however, can a community make rational choices for a sustainable future.

One of the features of a Comprehensive Plan is the inclusion of all land subject to the planning jurisdiction of a community. In Illinois, that area has been defined as all land within a mile-and-a-half of the corporate limits. Illinois law gives communities with a Comprehensive Plan specific regulatory controls within that area. This allows the community to influence land use decisions outside their corporate boundaries.

This plan for Pekin will address the City as it exists today and the mile-and-a-half planning area that surrounds it. See Figure I-1.

Figure I-1.



Pekin's mile-and-a-half planning area overlaps with the mile-and-a-half planning area of other communities. To the northeast, the planning areas of Pekin, East Peoria, Marquette Heights, and Creve Coeur all overlap in an area to the north of Route 98. Because of topography, it will be expensive for Pekin to serve that area with sanitary sewer. Therefore, Pekin does not have development plans for this area.

Across the Illinois River, the planning boundary of Pekin overlaps with that of Bartonville north of Route 9. At this time, Pekin has plans to develop the area south of Route 9, but has no plans to develop north of Route 9.

## PREVIOUS COMPREHENSIVE PLANS

This is not the first Comprehensive Plan for the City of Pekin. Pekin's first comprehensive plan was developed in 1966. At that time, the population was approximately 30,000. A new comprehensive plan was prepared in 1996.



The 1996 Comprehensive Plan was the second plan for the city. There had been significant changes to the city between 1966 and 1996. Some of them were:

- Industrial and commercial development on Route 29 north including Pekin's "Auto Row"
- Residential development on the southeast side of the city (Sunset Hills)
- South 14th Street commercial and residential development
- Continuing commercial development of East Court Street on the east side of Pekin, particularly on north side of street
- Mixed use zoning and development on the north side of East Broadway, east of Parkway Drive
- Substantial residential development east of Parkway between Sheridan and Broadway
- Continuing residential development on the north side of the City west of Parkway, including Holiday Hills and Marigold Estates
- Substantial expansion of an industrial area south of the City, and east of Route 29 to accommodate the Federal Bureau of Prisons and Riverway Business Park

By 1996, Pekin's population had increased to 33,050, an increase of 10%. However, during that time the land area of Pekin increased by over 50%. The major issues addressed in the 1996 plan were the need for highway improvements, provision of infrastructure, in particular wastewater needs, and achieving orderly growth through effective use of development policies and ordinances.

An update to the 1996 Comprehensive Plan was undertaken in 2001. During the period from 1996 to 2001, the city continued to expand in land area, yet the population increased only slightly. It was during this time that Pekin annexed McNaughton and Dirksen Parks, adding over 1,300 acres of parkland to the city.

Some of the major developments that occurred from 1996 to 2001 were:

- Continuation of Sunset Hills #30 & #31 and Bay Point Estates residential development to Pekin's Southeast
- South 14th Street commercial and residential zoning and development
- Continuing commercial development of East Court Street on the east side of Pekin, particularly on north side of street
- Mixed use zoning and development east of Broadway
- Continuing residential development on the north side of the City west of Parkway, including Marigold Estates and Whitehurst Cliffs. In addition, to the east of Parkway are Lutticken's Cove, Hickory Hills and Dawn on the Lake
- Deerfield Estates Subdivision development on south end of Pekin
- Substantial expansion Riverway Business Park, most notably Hanna Steel
- Acquisition of ADM land along the Illinois River for development
- Construction of a new City Hall and County Jail as part of a "Civic Center" campus in downtown Pekin



of Tazewell County. Situated just 10 miles to the south of the City of Peoria, Pekin is considered the southeastern leg of the Peoria-Pekin MSA, containing a total population of approximately 350,000.

Pekin is equidistant from the Chicago and St. Louis market centers, being about 165 miles from each. The city is also less than 500 highway miles from a number of other major mid-America markets. Ideally situated, it has ready access to all forms of transportation – highway, rail, air, and water.

## **HISTORY**

---

Jonathan Tharp is officially recognized as the community's first resident, although French explorers spent the winter of 1680 at a site in the southeastern section of Pekin Township. In 1824, Tharp built a small log cabin and began farming. When he determined that the local Pottawatomis were friendly, he encouraged other members of his family to join him. The following year, Tharp's father and brother came to the area. The Tharps laid out a town they called Cincinnati.

In 1829, a County Surveyor named William Hodge laid out what was to become Pekin. He called it "Town Site", indicating the land was suitable for settlement. He then took his plot to Springfield for auction. The auction, according to Tharp's journal, involved some chicanery, but in the end, the prize went to Major Isaac Perkins, Gideon Hawley, William Haines and Major Nathan Cromwell. It was Cromwell's wife who named the place Pekin, after China's City of the Sun – Pekin(g).

Commercial development had begun as early as 1827, when John Tharp opened a smokehouse. In 1829, a general merchandise store opened, followed by a store offering groceries, notions and dry goods. That same year, Gideon Hawley obtained a Tazewell County liquor license and opened a combination hotel and tavern.

Pekin built its first school in 1831 and the Pekin post office opened in 1832. By 1837, the community had a school and post office, three stores, two taverns, a church, a ferry service and a railroad, the Pekin and Terminate. Steamboat trade was also a growing factor in the local economy.

By 1849, the population of Pekin had swelled to 1,500 and residents unanimously agreed to organize under a City charter. That year, voters elected their first mayor and four aldermen. In the 1850's, industry took root in the community with a wagon maker, a manufacturer of reapers, a packing plant and a distillery.

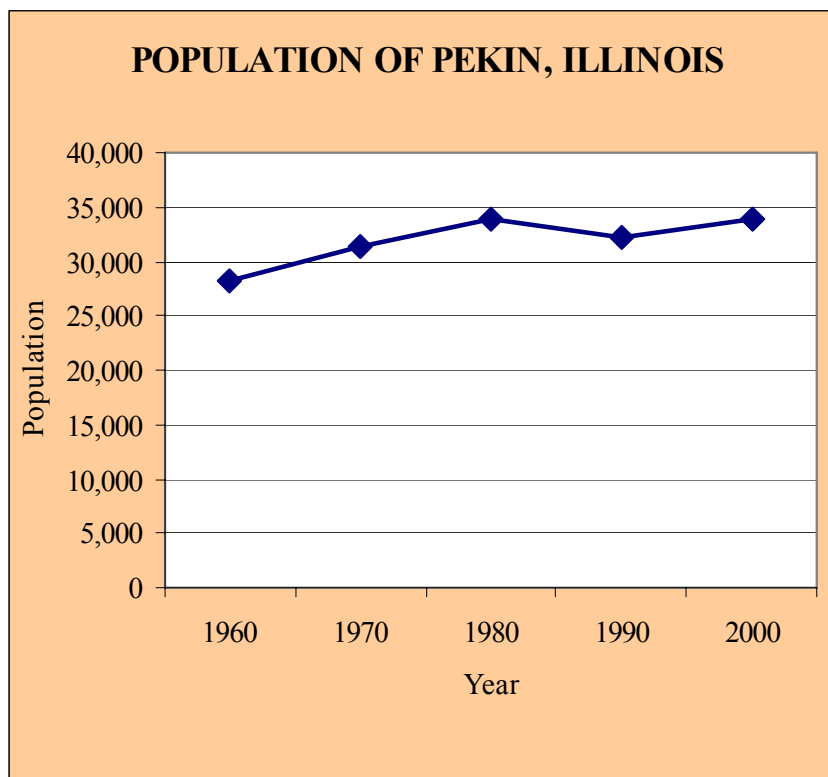
## II. POPULATION AND HOUSING

### POPULATION

#### Background

The City of Pekin was incorporated in 1849 and had 1,500 residents. In the last forty years, the population has ranged from 28,000 persons in 1960, to a high of 33,967 in 1980. The population decreased during the 1980's, but has since rebounded to its 1980 level. See Figure II-1.

Figure II-1.



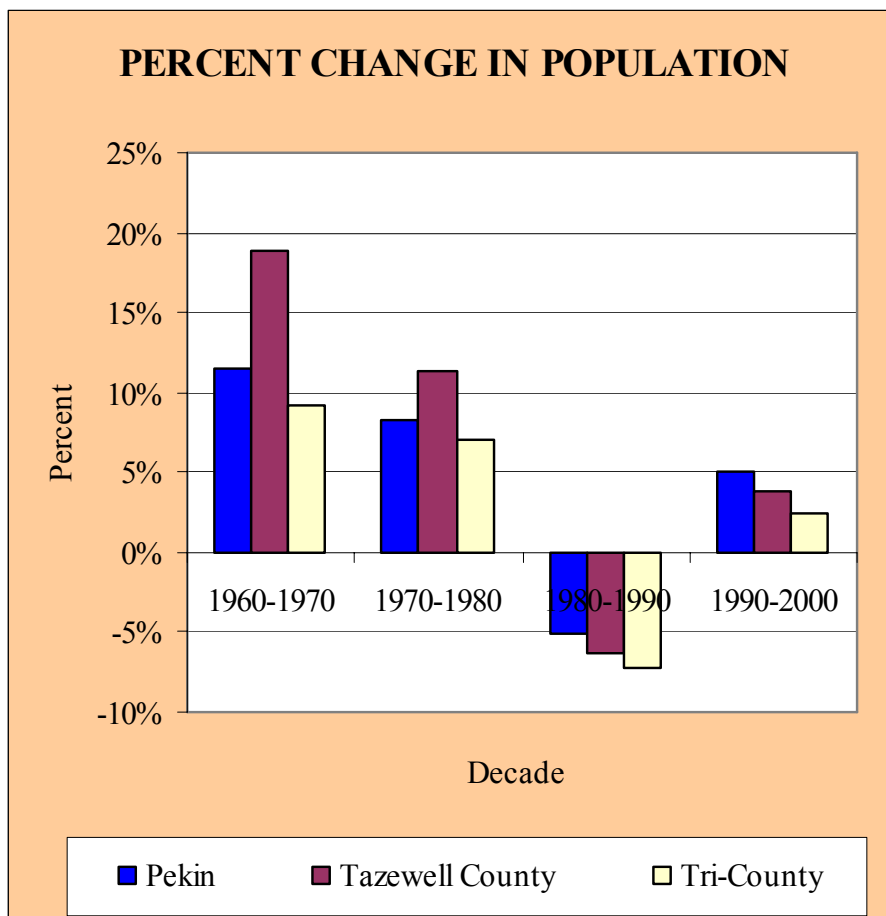
Source: US Bureau of the Census

The population of Pekin is a part of a larger metropolitan area, and the growth of Pekin is inter-connected with the growth of the larger area. Figure II-2 on the next page compares the population change in Pekin with the population change in Tazewell County and the Tri-County region as a whole.

From 1960 until 1980, the growth rate of Pekin was slower than the rate of growth in Tazewell County, although it exceeded the rate of growth in the metropolitan region as a whole. During the decade of the 1980's, when the entire region lost population, Pekin lost less population than Tazewell County or the region. In the decade from 1990 to

2000, the growth rate of Pekin exceeded the growth rate of Tazewell County or the region.

Figure II-2.



Source: US Bureau of the Census

### Age of Residents

Information about the age of residents provides important knowledge about the composition of a community. The median age of the population gives us a snapshot of the population. (Median age means one-half of the population is below that age, and one-half is above.) For Pekin, the median age has been increased significantly over the last thirty years. See Figure II-3.

Figure II-3.

| <b>MEDIAN AGE<br/>1970-2000</b> |      |
|---------------------------------|------|
| 1970                            | 29.1 |
| 1980                            | 30.3 |
| 1990                            | 34.7 |
| 2000                            | 37.1 |

Source: US Bureau of the Census

Figure II-4.

| <b>MEDIAN AGE IN 2000</b> |      |
|---------------------------|------|
| Pekin                     | 37.1 |
| Tazewell County           | 38.1 |
| Tri-County Region         | 37.0 |
| State of Illinois         | 34.7 |

Again, a comparison to the larger region is in order. Figure II-4 indicates that the median age of the population in Pekin is comparable to that of Tazewell County and the Tri-County region. Further, it is only slightly higher than the state of Illinois as a whole.

Source: US Bureau of the Census

Although the age of the population is comparable to the other areas, the comprehensive plan must take into account this age-related phenomenon. As people live longer, services for this segment of the population must be planned for.

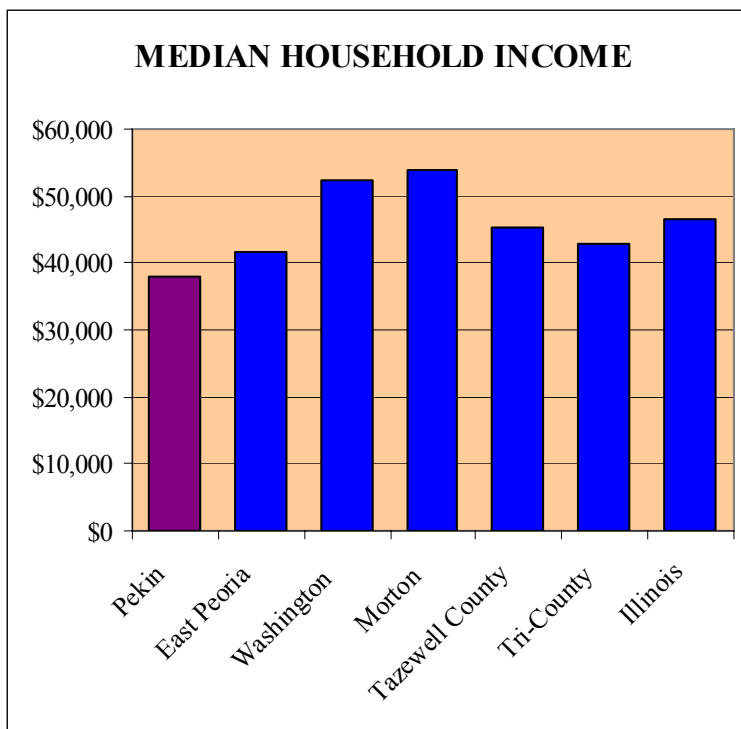
### Income

Income is another factor that describes a population. Two factors have been analyzed – Median Household Income and Poverty Status.

The income of a population is studied in order to properly plan for city services and housing.

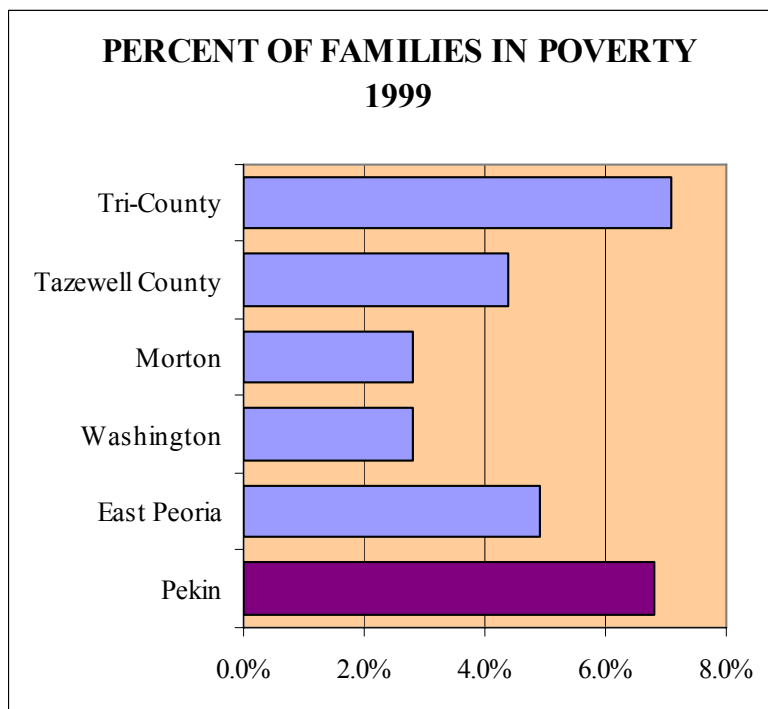
Median Household Income (MHI) is the point at which once-half of the households are above this point and one-half are below. For Pekin, the Median Household Income is just under \$38,000. A comparison of the MHI of Pekin to other nearby communities shows that the MHI is much lower in Pekin, especially in comparison to Morton and Washington, which are each over \$50,000. Further, the MHI is lower in Pekin than in Tazewell County, the Tri-County region, or the state of Illinois. See Figure II-5.

Figure II-5.



Source: US Bureau of the Census

Figure II-6.



Another method of analyzing income is to look at the poverty rate of an area. The graph to the left indicates that approximately seven percent of the families in Pekin live in poverty. This is significantly higher than the poverty rate of other Tazewell County communities. It is slightly lower, however, than the poverty rate of the region as a whole. See figure II-6.

The U.S. Department of Housing and Urban Development (HUD)

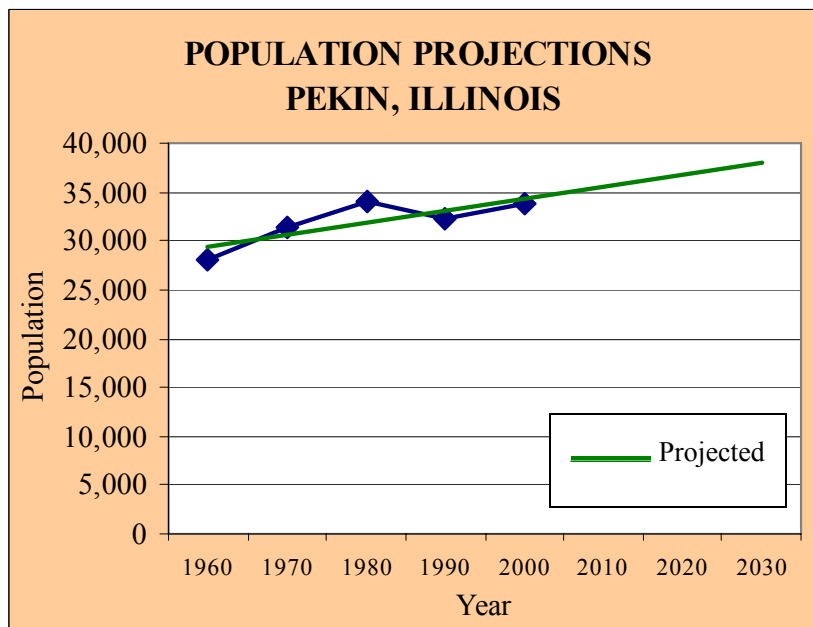
tracks low and moderate income residents of jurisdictions. In the City of Pekin, HUD estimates that 39% of the residents are of low or moderate income.

### Issues and Trends

What does the future hold for the population of Pekin? In order to plan for the future, it is important to estimate the amount of growth in the next twenty to twenty-five years.

There are numerous methods of projecting the future population of a community. One of the most common methods is a linear regression model. Figure II-7 uses this method, which projects a population of just under 40,000 persons by 2030.

Figure II-7.



## HOUSING

### Background

Pekin is a mature city, having been incorporated in 1849, and its housing stock reflects its age. Over twenty percent of its homes were built before 1939, and over fifty percent before 1960.

From the 1960's to the 1980's, Pekin was adding over 2,500 new homes a decade. However, during the economic downturn of the 1980's, housing starts dwindled in the entire region. See Figure II-8.

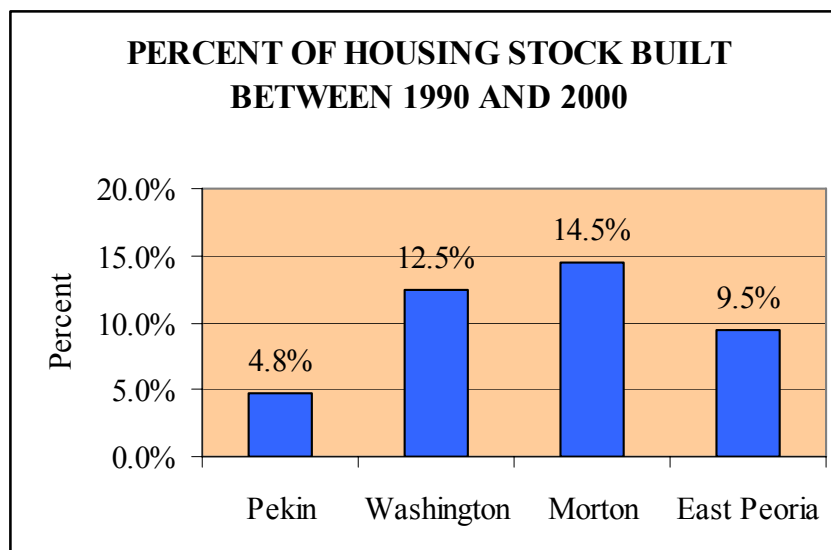
Figure II-8.

| NEW HOME CONSTRUCTION |                          |
|-----------------------|--------------------------|
| Decade                | Number of Housing Starts |
| 1960 - 1970           | 2,613                    |
| 1970 - 1980           | 2,608                    |
| 1980 - 1990           | 730                      |
| 1990 - 2000           | 666                      |

Source: US Bureau of the Census

When compared to other Tazewell County communities, housing starts in Pekin are lacking. Only 4.8% of the Pekin housing stock was built during the decade of the 1990's, compared to almost ten percent or more in neighboring communities. See Figure II-9.

Figure II-9.

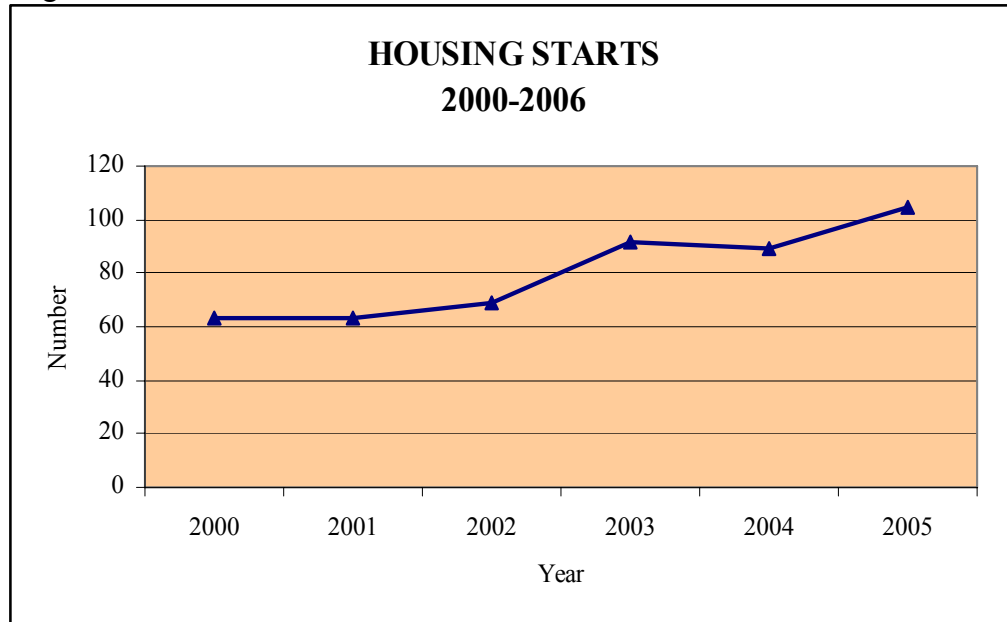


Source: US Bureau of the Census

Pekin has seen an increase in the rate of new housing starts since 2000. According to Building Permit data provided by the City, over 400 permits for new homes were obtained between 2001 and 2005. See Figure II-10.



Figure II-10.



Source: Pekin Planning and Zoning Department

The housing starts that have occurred in Pekin have been for single-family homes. There have been no multi-family developments built since the 1970's.

### Issues and Trends

The primary challenge for the Pekin housing market is finding safe and affordable housing for both owner-occupants and renters. To this end, the City participates in the U.S. Department of Housing and Urban Development Community Development Block Grant Program. The focus of the program is to rehabilitate owner-occupied homes for low and moderate income residents of the city. However, as the need for housing rehabilitation continues to increase, the city's funding has been falling. See Figure II-11.

Figure II-11.

| <b>COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING</b> |               |
|--------------------------------------------------|---------------|
| <b>Year</b>                                      | <b>Amount</b> |
| 2000                                             | \$545,000     |
| 2002                                             | \$542,000     |
| 2004                                             | \$492,000     |
| 2005                                             | \$472,290     |
| 2006                                             | \$427,053     |

The City of Pekin also has a Public Housing Authority to assist low and moderate income families who live in rental units. The Pekin PHA has 196 subsidized housing units.

However, the need is much greater than can be met with this number of units. In March of 2006, the waiting list for the subsidized units consisted of over 400 families.

## **GOALS AND OBJECTIVES**

---

### **GOAL 1: Plan for population growth in twenty-five years**

Objective: Manage growth so that it is consistent with the city's ability to service existing and new developments

Objective: Improve and expand transportation system to keep pace with new growth

Objective: To prevent sprawl, locate new developments adjacent to existing developments and close to sanitary sewer lines

Objective: Encourage subdivision design that limits cul-de-sacs and promotes efficient internal traffic circulation

Objective: provide new and improved parks, recreation areas, natural areas and open space to meet the future needs of the city

### **GOAL 2: Provide decent and affordable housing for all socio-economic groups in Pekin**

Objective: Encourage the construction of new multi-family units

Objective: Balance the amount of market-rate and affordable housing

Objective: Institute a rental inspection program

Objective: Find new/additional sources of funds from HUD or other agencies to provide housing for low and moderate income persons

### III. UTILITIES

---

#### WASTEWATER TREATMENT AND COLLECTION

---

##### Background

One of the most important services a city provides is wastewater collection and treatment. Because extensions of sanitary sewer systems can take years to implement, it is important that they are planned for before they are actually needed.

This section of the report will discuss three aspects of wastewater: treatment, collection, and combined sewers.

Pekin's wastewater system serves the City of Pekin and the Village of North Pekin. Together, the population of the two communities is 35,430.

##### Wastewater Treatment

The original wastewater treatment plant on Front Street near the Illinois River was constructed in 1939. Seven different phases of construction and improvement of treatment facilities at that location have occurred since that time, the most recent being in 1992 to accommodate additional wastewater from the Federal Prison. The 1992 improvements to the treatment plant raised the capacity to an average flow of 4.3 MGD (million gallons per day) and a design maximum flow of 8.74 MGD.

At one time, Pekin had a second wastewater treatment plant, located on the south side of Route 98 midway between Parkway Drive and Route 29. This plant has been out of service since 1988, and is used only as a holding facility during high rainfall when the combined sewers would otherwise overflow into the Illinois River.

In 2001, a study of the City's wastewater system was undertaken. Based on projected growth, the flow capacity of the plant will need to be expanded from 4.3 MGD to 6.8 MGD by 2015. The peak hourly flow capability of the plant will need to be expanded from 8.7 MGD to 15.4 MGD by 2015. Current plans call for this work to be done in phases through 2010. The first phase, to be completed in 2007, will expand the capacity from 4.3 MGD to 4.9 MGD.

As the loading to the plant surpasses 50,000 population equivalents, additional treatment for removal of ammonia is required by state regulations. The City could be placed on a compliance schedule to meet new ammonia removal limits in the not too distant future. New ammonia removal limits were imposed by the 2002 NPDES (National Pollutant Discharge Elimination System) permit. The City is currently at less than 40,000 population units.

### Wastewater Collection

The City of Pekin's wastewater collection system is a series of pump stations and interceptor sewers. There are five interceptor sewers that carry wastewater from smaller diameter pipes to the city's treatment plant. They are:

- Southeast Interceptor
- North Side Interceptor
- South Side Interceptor
- Northeast Interceptor
- Lick Creek Interceptor

According to the 2001 facilities plan, the wastewater collection interceptor sewers are adequate for the planning period based upon the projected growth areas.

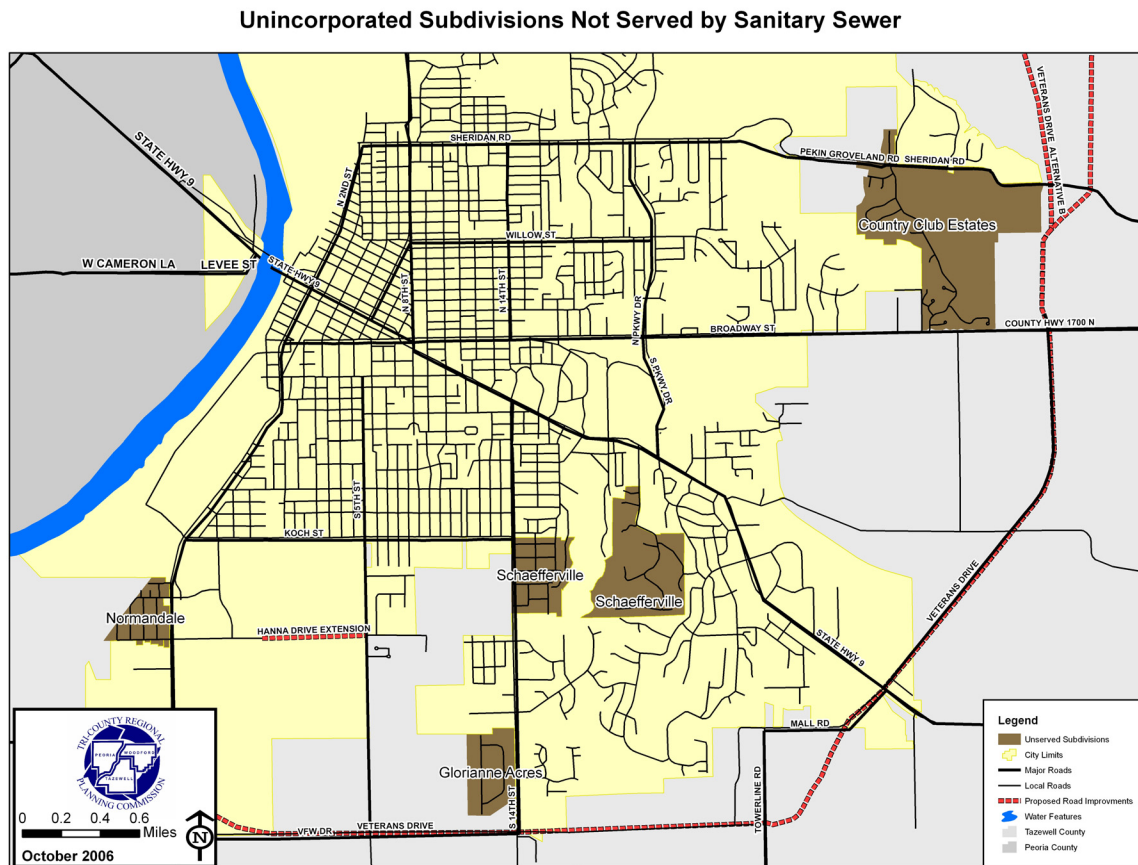
The City has twelve pumping stations to move wastewater to the interceptor sewers. The city has recently upgraded the stations as required for future growth and operational dependability.

With the five interceptor sewers in place, there is capacity in the wastewater collection system to serve undeveloped land in and around Pekin. These areas are the South 5<sup>th</sup> Street Area, the South 14<sup>th</sup> Street area to VFW Road, an area north of Allentown Road, and the area south of Broadway to California Road.

The City is in the process of planning an extension of the Lick Creek Interceptor Sewer. This extension will be able to serve Country Club Estates, and an area east of California Road between Allentown and Broadway Roads. Country Club Estates is a development with a private sewer system in the unincorporated Tazewell County but adjacent to Pekin's corporate boundaries. The private sewer system may need to be replaced in the not too distant future.

Pekin has a number of unincorporated subdivisions either adjacent to or within its corporate boundaries where the lots are on individual septic systems. The three primary developments of this type are Schaefferville, Glorianne Acres, and Normandale. At some point in the future, these lots will need to be converted to a public sewer system. Services to such areas would require cost sharing and annexation to the city of Pekin. See Figure III-1 for a map of these areas.

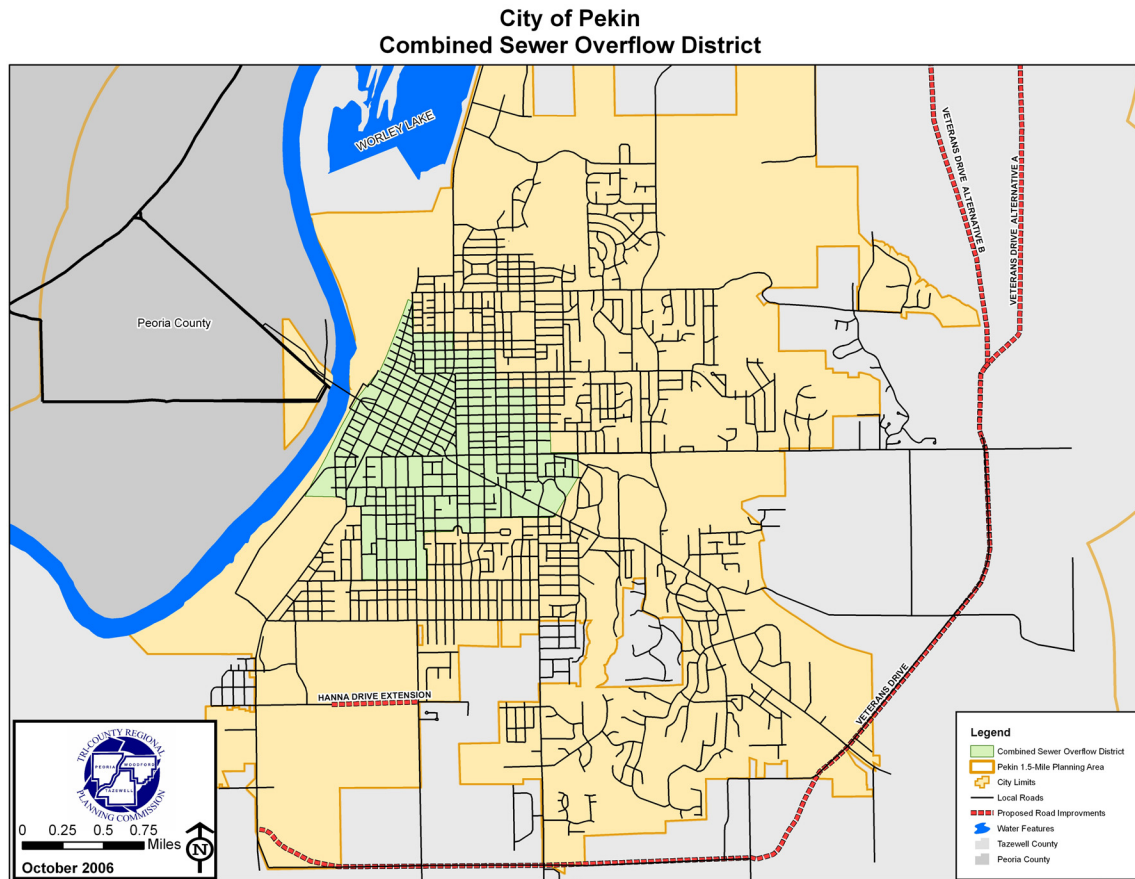
Figure III-1.



### Combined Sewers

As with many cities, the older sections of Pekin have combined sanitary and storm sewers. See Figure III-2. Approximately thirty percent of the city has combined sewers. The proper operation of the combined sewer outfalls (CSOs) is critical to protect the City's combined sewer system and treatment plant. The city's four CSO structures serve as the gate to allow storm water, combined with sanitary sewer water, to discharge to the Illinois River during times of significant storm events. They also serve as a gate to prevent high Illinois River waters from entering the combined sewer system and potentially flooding the treatment plant.

Figure III-2.



During sustained periods of significant rainfall, the combined sewer system overflows directly to the Illinois River. These CSOs are allowed by the Illinois Environmental Protection Agency (IEPA) as long as certain requirements are met.

The city is in the process of completing a Combined Sewer Overflow Assessment Study. Results of this study will facilitate future improvements in the CSO system, and be used in the design of the treatment plant expansion discussed earlier in this report.

As the city makes road improvements in areas served by CSOs, they attempt to separate the storm sewers from the wastewater system. This was done when the city constructed Jane Street/3<sup>rd</sup> Street and Court Street/3<sup>rd</sup> Street in the early 1990s.

### Issues and Trends

The city's wastewater treatment system is in satisfactory condition, and the planned improvements to the facility will serve the city for the well for the next five to ten years.

The collection system is also adequate. The most pressing need is the extension of the Lick Creek Interceptor to allow development to the east of the city. In addition, the city

must plan for the eventual replacement of private sewers in unincorporated areas throughout the community.

The Combined Sewer Overflow system, which is regulated by the IEPA, is currently in conformance with all requirements. However, there is the possibility that IEPA will develop more stringent guidelines in the future. In the past, the city has separated storm sewers from the wastewater system during major road construction/reconstruction projects. This practice should be followed in the future.

The city also has numerous sanitary sewers that currently discharge into the combination sewer system, due to the fact that no interceptor sewers are available. In the future, the city should construct connections from sanitary sewers directly into interceptor sewers whenever possible.

Figure III-3.



*Pekin Wastewater Treatment Facility*

## STORMWATER DRAINAGE/EROSION CONTROL

### Background

The City of Pekin has experienced a number of drainage and erosion problems. Those problems were compounded by land developments which increase the rate of runoff and otherwise alter the natural drainage patterns resulting in increased erosion and flooding. The City's runoff is primarily collected by its storm sewer system. Most of the runoff is discharged to the Illinois River, Brentwood Ditch, Lake Arlann, Sunset Lake, and other receiving streams.

Since 2000 the City of Pekin, most all urbanized areas in the nation, must now comply with the U.S. EPA NPDES Stormwater Phase II requirements. Each community must implement a storm water management program that includes the following:

- Public education and outreach on stormwater impacts
- Public involvement and participation
- Illicit discharge detection and elimination
- Construction site stormwater runoff control
- Post-construction stormwater management in new development and redevelopment
- Pollution prevention/good housekeeping for municipal operations

Since 1986, the City has had in place a "Storm Water Control" ordinance which requires that new development provide on-site stormwater retention and/or detention. With the existing storm sewers and drainage ditches exceeding their hydraulic capacities, areas of peak stormwater runoff need to be held during the peak flows on site and then gradually released back into the storm sewer or drainage ditch when those flows subside.

At the present time, the City is investigating the "Soil Erosion and Sedimentation Program" utilized by some neighboring counties and municipalities. The City should continue to be an active supporter of both permanent and temporary stormwater control measures. The City of Pekin is taking the appropriate steps to comply with the EPA's Storm Water Phase II Regulations.

In 1985, a "Drainage and Erosion Study" was prepared for the City. That drainage study concentrated on the eastern portion of the City because the western portion is primarily served by the combined sewer system which was discussed earlier in this report. The 1985 study revealed that of the many drainage-related problems in the City of Pekin, the most serious problems exist along the Brentwood - Windsor Ditch and its tributary areas. Stormwater detention is the key to solving future problems and holding in check existing problems in this drainage basin. The other major area of concern is the discharge from the lake in Sunset Hills. This has the potential for being a very serious problem if additional runoff is added to the area in the future by new developments upstream of the lake. In addition, the spillway energy dissipation problem at the discharge of the Sunset Lake needs to be rectified. The capacity problem with the Brentwood - Windsor Ditch could be alleviated by following the recommendations from the 1985 study. The City



should retain stormwater in subsystems prior to introduction into the major waterways such as the Brentwood - Windsor Ditch. The efforts to construct retention and/or detention facilities should continue. In addition, the City needs to pursue the construction of the retention and detention sites described in the 1985 report.

The City implemented a Stormwater ordinance in 2006 to establish rules, regulations, guidelines, and Best Management Practices (BMP's) in order to comply with NPDES. This ordinance will provide for the health, safety, and general welfare of the citizens of the City of Pekin through regulation of non-stormwater discharges to the stormwater drainage systems to the maximum extent practicable as required by federal and state law. Through the implementation of this ordinance, many of the issues addressed in the 1985 report have been rectified.

Another area of drainage concerns in the City has been Lake Arlann. In 1991, the "14th Street Drainage Study" was prepared to address the concerns in that area. Lake Arlann functions as a large retention facility with its water level fluctuating with the intensity of the rainfall events. For years, the outfall from the lake was inadequate, resulting in the lake rising to flood levels. Recent construction (1995) provides for a better overflow system from Lake Arlann to Lake Remington to a receiving stream. The most critical flood prone areas within the Lake Arlann watershed are the ditches between Glorianne Acres and 14th Street and between 14th Street and VFW Road. The primary source of present and future runoff to these ditches is generated downstream of Lake Arlann and Sunset Lakes. The importance of runoff control for this area cannot be overstated. Examples of detention/retention control are located at Pekin Manor and Sunset Hills Extension 25 which is the type of control needed in this area. Upstream of the lakes, runoff, sedimentation and erosion control are very important. Continued enforcement of the storm water control ordinance in this area will help preserve the positive effect the lakes have on the watershed. An overflow system of pipes was constructed between Lake Arlann, Lake Remington and the ditch near Glorianne Acres. This retention scheme should reduce flooding in those areas.

### **Issues and Trends**

The City has several existing storm sewers that are approaching capacity. Similar to the situation with the ditches, the City needs to construct retention and detention sites to divert runoff into these facilities instead of a storm sewer that is currently at or near capacity.

As development has continued, runoff was often discharged downstream into a storm sewer with limited capacity. The City is looking at replacing undersized sewers with those of greater capacity and looking at alternative routes for the storm runoff. The City works with developers in over sizing storm, as well as sanitary sewers, to accommodate future runoff.

## PRIVATE UTILITIES

---

### Background

The following utilities are provided by private companies:

Figure III-4.

| PRIVATE UTILITIES    |                                 |
|----------------------|---------------------------------|
| Utility              | Provider                        |
| Electricity          | Ameren/Cilco                    |
| Natural Gas          | Ameren/Cilco                    |
| Water                | Illinois American Water Company |
| Telephone            | Gallatin River Communications   |
| Cable                | Insight Communications          |
| Cable/Phone/Internet | OMNILEC                         |

*Source: City of Pekin*

The City currently has franchise agreements with all of the private utility companies with the exception of Illinois-American Water Company. Coordination has been and will continue to be important between the City and the private utilities.

Utility coordination meetings are held on a regular basis to coordinate the work of all of the utilities and to avoid potential conflicts.

### Issues and Trends

In Pekin, the water treatment and distribution system is owned by a private company, Illinois American Water Company. In the state of Illinois, this is the exception rather than the rule, with only 15% of the population of the state serviced by a private water utility.

The City of Pekin has considered purchasing the privately-owned Illinois American Water Company Pekin facility. Public ownership of the water company would be valuable in controlling the future growth of the City, and would also limit rate increases.

In March 2002, Pekin voters approved an advisory referendum for the city to pursue the purchase of the utility. However, the project stalled when the Illinois Commerce Commission, which controls private utilities, ruled in 2004 that Pekin could not purchase the company by eminent domain. In July of 2006, the Illinois Legislature approved a bill that would allow municipalities to purchase their water systems without Illinois Commerce Commission approval.

At this time, the City Council has decided not to pursue the purchase of Illinois American Water Company.

## **GOALS AND OBJECTIVES**

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### **GOAL 1: Provide safe and efficient wastewater treatment and distribution to current and future residents of the city.**

Objective: Construct the planned extension to the Lick Creek Interceptor Sewer

Objective: Plan for the extension of sanitary sewers to areas of the city not currently served by sewer

Objective: Increase the flow capacity of the wastewater treatment plant to 6.84mgd and peak hourly flow capability to 15.39mgd by 2010.

Objective: Disconnect storm sewers from sanitary sewers when improving roads in areas served by Combined Sewer Overflows (CSOs).

Objective: Encourage the development of areas than can be served by the current wastewater collection system.

### **GOAL 2: COMPLY WITH U.S. ENVIRONMENTAL PROTECTION AGENCY NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PHASE II REGULATIONS**

Objective: Reduce the amount of erosion due to stormwater drainage

Objective: Implement a stormwater utility fee to finance stormwater improvements

### **GOAL 3: Provide safe and efficient water, natural gas, electricity, telephone and cable to current and future residents of the city.**

Objective: Continue to coordinate with all private utilities on a regular basis concerning present and future needs of the residents of Pekin.

## IV. ECONOMIC DEVELOPMENT

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An important part of any community is its economic activity. Existing commercial and industrial uses must be kept vibrant while new commercial and industrial growth is needed to maintain and increase economic opportunities and potential.

The economic base of a community is the primary economic development driver. The economic base is that part of the local economy that brings in dollars from outside the community in the form of wages. Wages are then spent throughout the community for everyday goods and services.

Base industries can be manufacturing plants, tourism, a university, or a regional hospital, among other businesses. In Pekin, the two primary economic base industries are manufacturing and tourism. Each will be discussed in turn.

### THE ECONOMIC CYCLE

A base industry hires local residents to work in its manufacturing facility. The products they make are sold outside of the community. Wages are paid to the employees from the revenue the company receives when it sells its products.

The employees take their wages and buy everyday good goods and services in the community. They purchase retail products such as groceries and gasoline, and services such as banking and auto repair.

Both parts of the economy are necessary to a city. It has been estimated that every job in a base industry leads to four or five additional jobs in the local economy.

## MANUFACTURING

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### Background

The products manufactured in the Pekin area are wide ranging. They include ethanol, concrete products, industrial gases, agricultural chemicals and fertilizers, animal food, seasonings, bronze bushings, hunting accessories, paperboard, aluminum castings and field seed and hybrid corn.

In addition to manufacturing, there are numerous service industries in Pekin that bring in a significant part of their revenue from outside the community. Figure IV-1 lists the major employers in Pekin.

Figure IV-1.

| <b>MAJOR EMPLOYERS IN PEKIN</b> |                  |
|---------------------------------|------------------|
| <b>Employer</b>                 | <b>Employees</b> |
| Pekin Hospital                  | 680              |
| Pekin Insurance                 | 584              |
| Super Wal-Mart                  | 400              |
| Pekin School District #108      | 395              |
| Tazewell County Government      | 370              |
| Federal Bureau of Prisons       | 300              |
| Pekin School District #303      | 250              |
| Aventine Renewable Energy       | 240              |
| Midwest Generation              | 188              |
| MGP Ingredients                 | 140              |
| PAL                             | 120              |
| Continental Carbonic            | 120              |
| Hanna Steel                     | 100              |

*Source: City of Pekin*

The City of Pekin has had numerous annexations for commercial or industrial projects since 2000.

Figure IV-2.

| <b>COMMERCIAL AND INDUSTRIAL ANNEXATIONS SINCE 2000</b> |                        |                |
|---------------------------------------------------------|------------------------|----------------|
| <b>Date</b>                                             | <b>Business</b>        | <b>Acreage</b> |
| January 2000                                            | United Ready Mix       | 9.5            |
| December 2002                                           | Super Wal-Mart         | 30.26          |
| December 2005                                           | Riverway Business Park | 160            |
| July 2006                                               | Riverway Business Park | 160            |

*Source: City of Pekin*

### *Economic Development Strategy*

Economic development incentives have been utilized to encourage, attract, and hold development in Pekin. Pekin has had an economic development program for some years, initially through projects in tax increment financing (TIF) districts and more recently through projects in an Enterprise Zone. Projects in both types of districts provide financial incentives.

A successful economic development program of a community has the following characteristics;

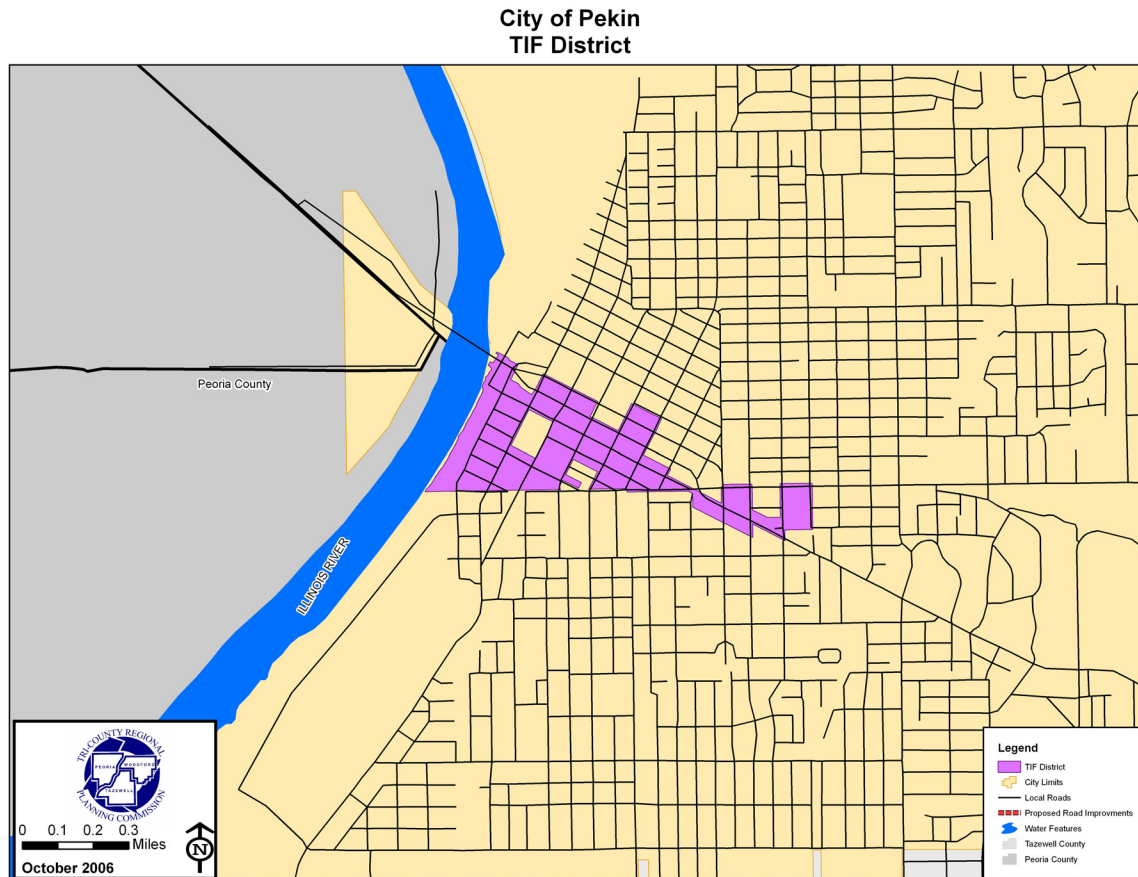
1. Incentives for serving both existing business and industries and potential prospects considering locating in Pekin.
2. Community understanding and support of the use of economic development incentives, including tax deferrals or abatements in the short term to increase return over the long term in jobs, real estate taxes, and retail sales and other positive aspects of community growth and development.
3. Good working knowledge of incentives commonly used and willingness to explore less common incentives which may be tapped from other sources.
4. Ability to understand the particular needs of a business or industry and to tailor incentives to what is necessary to meet those needs.
5. Ability to respond quickly and cooperatively to business and industry development or expansion interests.
6. Availability of good promotion and marketing material and an effective program for using those materials so as to inform both existing and prospective businesses and industries of Pekin's interest and assistance in business development and expansion.
7. Ongoing networking with regional and state economic development personnel.

#### *Tax Increment Finance*

In a Tax Increment Finance District (TIF), bonds are issued to make a site ready for development with the higher real estate taxes after the development (the tax increment) then used to pay off the bonds. In this instance the tax supported bodies do not receive additional taxes due to increased assessment until the bonds are retired.

The city currently has one TIF District – the Central Business District. See Figure IV-3 on the top of the following page.

Figure IV-3.



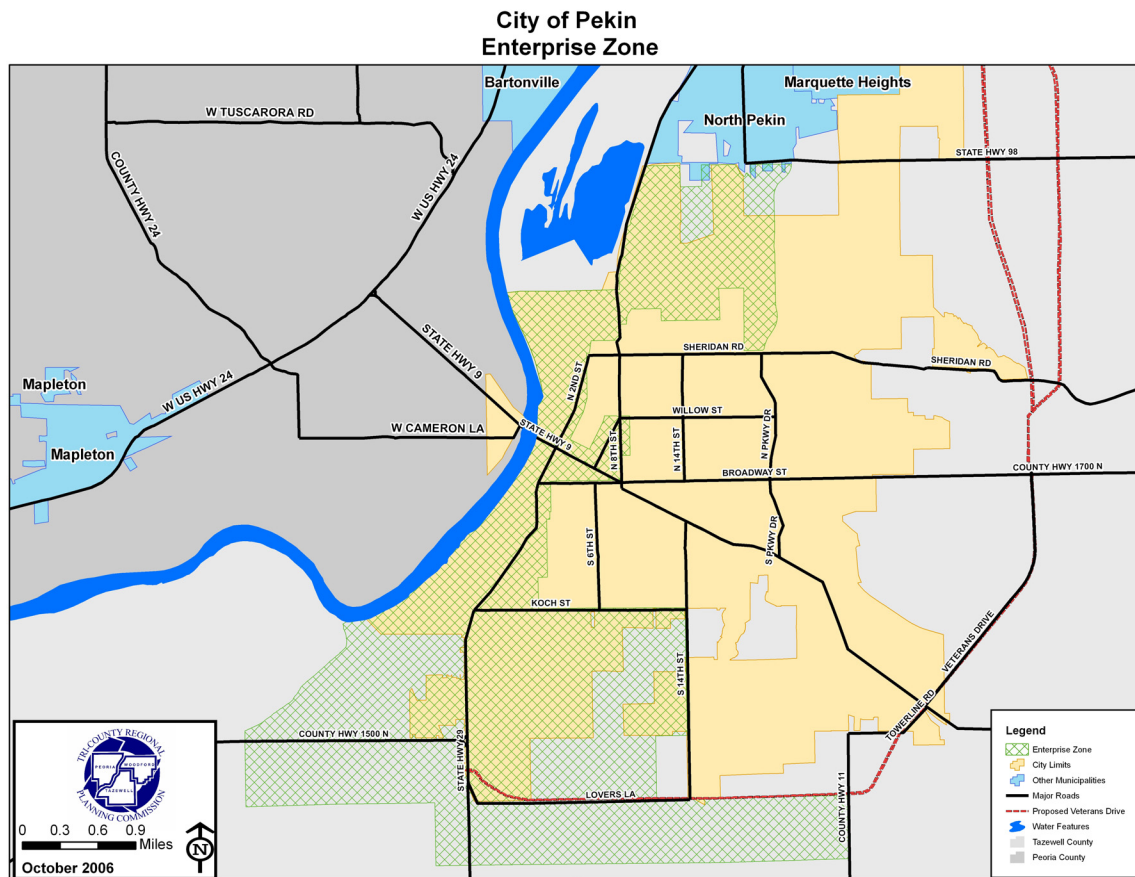
### *Enterprise Zone*

The City of Pekin and Tazewell County jointly created an Enterprise Zone in 1986. The zone encompasses almost ten square miles and includes the Riverway Business Park and a federal medium/minimum security prison, among other uses. (See Figure IV-4.) The Zone is due to expire in 2016.

In 2004, the Enterprise Zone reported total project investment of \$160M, and the creation of 1,244 jobs and the retention of 1,806 jobs.

The following incentives are offered in the Enterprise Zone: property tax abatement, building materials sales tax exemption, and a waiver of building and inspection fees.

Figure IV-4.



## Current Economic Development Projects

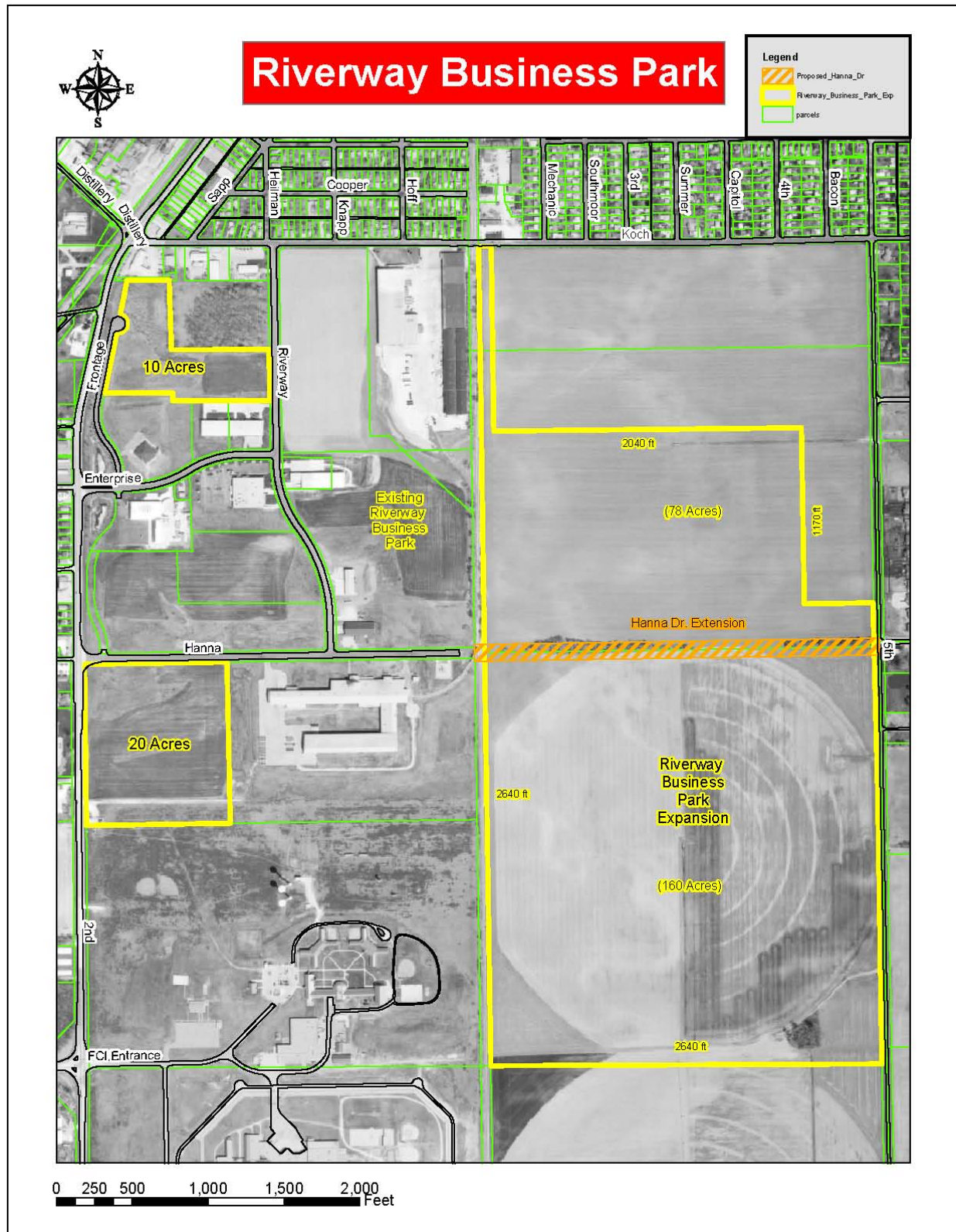
### *Riverway Business Park*

The Riverway Business Park is a 395 acre industrial park being developed by the City of Pekin. Phase I of the Business Park, consisting of 165 acres, has been developed with streets with curb and gutter, underground utilities, telecommunication switching facilities, street lighting, and landscaping. Only 35 of the 165 acres remains available.

Phase II of the Business Park consists of 70 acres, and Phase III consists of 160 acres. Phases II and III need an extension of Hanna Drive to make them developable. A grant has been received from the U.S. Economic Development Administration to assist with the cost of this project. See Figure IV-5 on the following page for a map of the business park.



Figure IV-5.



### *Riverfront*

Much of Pekin's waterfront was previously relegated to heavy industrial use. Since the late 1990's, the City has been actively redeveloping the riverfront area into a combination of public and recreational uses. The city has acquired and removed three grain elevator businesses. The northerly section of the riverfront has been redeveloped into a marina, boat dock, and open space.

In 2005, the City hired URS Corporation to examine the market potential and development trends along the riverfront in an effort to maximize riverfront revitalization and development opportunities as well as increase tax revenue. URS studied a 16.5 acre area on the east bank of the Illinois River between Catherine Avenue on the north, Fayette Street on the south, and 2<sup>nd</sup> Street on the east. The URS study recommended three initiatives. They are:

- Riverfront Park
- Pekin Lake
- Boat Launch projects.

Figure IV-6.



Riverfront Park at sunset

### **Future Economic Development Projects**

There are numerous economic development projects currently being discussed in the City of Pekin.

#### *Veteran's Drive Commercial*

The City has been planning for additional commercial development at the intersections of Veteran's Drive with Broadway, Allentown Road, and Route 98. Commercial development will most likely be in phases as different sections of the roadway are completed.

### *Crystal Lake*

The Crystal Lake site is an eleven acre lake surrounded by 27.5 acres of industrial property. It is located to the east of Powerton Lake on the west side of Route 29. Land to the north of the lake is in the City of Pekin, and is also in the City's Enterprise Zone. Access to the Illinois River is via an approximately 1,500 foot long channel to the river. Crystal Lake is viewed as a location for grain operations, or for distribution of by-products of local ethanol plants.

### *West Side of Illinois River*

The City of Pekin has land in its corporate limits in Peoria County on the west side of the Illinois River. The City is considering developing the area into a regional recreational facility.

Other potential projects are a Commercial TIF or Special Service Area on Derby Street, and a potential Commercial/Industrial TIF in the Rosedale Addition on Derby Street.

## **Issues and Trends**

Pekin has effectively utilized economic development incentives to stimulate business and industrial expansion. Incentives have included short term tax deferrals or abatements, waiver of construction materials sales tax and waiver of building and inspection fees. It is strongly recommended that Pekin continue an aggressive program of marketing economic development incentives to prospective and existing businesses and industries to encourage development and expansion in both targeted enterprise districts and other areas. These incentives should be complimented by other federal and state economic incentives which Pekin has used in the past. Pekin should have a strong relationship with the area Economic Development Council groups and the Illinois Department of Commerce and Economic Opportunity which markets all communities within the region for business and industrial development and expansion and which also assists area communities in tailoring economic development incentive packages for particular needs of specific businesses.

The biggest challenge facing the economic future of Pekin is transportation. Pekin does not have a direct connection to an interstate. This issue will be discussed further in the section on Transportation.

## **TOURISM**

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### **Background**

From 1998 to 2004 the Pekin Chamber of Commerce housed the Pekin Visitors Bureau and employed and supervised a Coordinator of Tourism. The City also created the Pekin Area Convention and Visitors Committee whose purpose was to develop a comprehensive program designed to promote the growth of tourism and convention

related business. This effort is funded by a 5% Hotel/Motel Tax, instituted in 2005, which brings in approximately \$125,000 per year.

In late 2004 the Visitor's Bureau moved into City Hall and shares office space with Pekin Main Street. Since then, the Coordinator of Tourism and the Pekin Visitors Bureau have been brought into the City's structure. This allows for better coordination between the two offices and the assistance and implementation of a heritage tourism program which enhances the economy by preserving Pekin's cultural heritage and legacy.

#### Tourism Grant Program

The City has a tourism grant program, funded by the 5% Hotel/Motel Tax. The purpose of the grant program is to assist organizations in hosting events that will promote a positive image to visitors and generate overnight stays and retail sales.

In fiscal 2005, which ran from May 1, 2005 to April 30, 2006, the City granted \$40,000 to support tourism. The maximum grant is \$5,000. Grants may be used to cover the costs of advertising, print materials, production of an event to attract tourists, or the development of a permanent tourism attraction.

#### Pekin Main Street Program

Pekin Main Street is a downtown revitalization program. The National Trust for Historic Preservation established the National Main Street Program in 1980 to address the threats on the vitality of small city downtowns. The state of Illinois, after seeing the success of this program in other states, established the Illinois Main Street program in 1993 as a preservation-based economic development program. Services are delivered in cooperation with the Illinois Historic Preservation Agency and the Illinois Dept. of Commerce and Community Affairs, to provide expertise on a variety of topics - from retail development and recruiting to building preservation and restoration.

A group of local dedicated volunteers, in cooperation with the Pekin Central Business Association, applied to become an Illinois Main Street Community to take advantage of these services, and Pekin received its official charter as an Illinois Main Street Community on April 5, 1999.

The mission of Pekin Main Street is to preserve, restore and revitalize Pekin's downtown area, both aesthetically and economically, through educating the entire community of the benefits of Pekin's downtown. This non-profit organization is made up of fifteen volunteer board members, and one paid Executive Director, who oversee this entire structure. Within this structure, the organization has four committees that represent a four-point approach, which is based on the guidelines by National Main Street when this organization was established. The four points are Organization, Design, Promotion, and Economic Restructuring.

In January of 2005, the Pekin Main Street office moved into City Hall to assist with the Pekin Visitor's Bureau services. Pekin Main Street continues to focus on the promotion and vitality of the downtown area, and the Visitor's Bureau continues to assist with guests visiting Pekin.

## Issues and Trends

The tourism program in Pekin is in a transitional phase. While many efforts are taking place by numerous entities, the city needs a comprehensive tourism strategy.

## **GOALS AND OBJECTIVES**

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### **GOAL 1: TAKE AN ACTIVE ROLE IN ECONOMIC DEVELOPMENT PROJECTS FOR THE CITY**

Objective: Continue to develop and actively market Riverway Business Park

Objective: Promote commercial nodes along Veteran's Drive in accordance with the Future Land Use Map

Objective: Pursue the redevelopment of Crystal Lake to take advantage of its access to the Illinois River

Objective: Continue to promote the manufacturing sector of Pekin through the use of Enterprise Zone and Tax Increment Financing

Objective: Continue to promote the Pekin Main Street Program



## V. PUBLIC BUILDINGS AND FACILITIES

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### CITY HALL AND POLICE DEPARTMENT

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#### Background

In 2002 the City constructed a new City Hall/Police Department facility, on the block bounded by Capitol, St. Mary, Third and Sabella Streets. This building is part of a governmental complex, also housing new county facilities on the adjacent block to the north. See Figure V-1.

Pekin City Hall is a 2-story building located at 111 S. Capitol Street. The Police Department occupies the entire first floor. Police Department facilities include a counter area, interrogation area, Sergeant's office, Lieutenant's office, fingerprinting room, evidence room, police records, offices for the Police Chief, the Police Chief's secretary, interrogation area, and additional offices. The building has one double bay garage for police cars.

The second floor houses administrative offices which include public works, economic development, community development, city manager, city clerk, finance, inspections, and engineering. Also on the second floor is the Mayor's office and council chambers.

The TazCom 911 Emergency Response Center has relocated to 1130 Koch Street.

#### Issues and Trends

The new City Hall/Police Department facility is expected to meet the needs of the City for at least the next twenty years.

Figure V-1.



*Pekin City Hall/Police Department*

## **FIRE STATION FACILITIES**

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### **Background**

Three fire stations presently serve Pekin.

The Eastside Station, located at the intersection of Entrance Road and Court Street, is a brick structure constructed in 1976. The facilities include a kitchen, bunkroom, shower/bath area, two apparatus bays and office areas. A basement area provides additional office space, storage areas, a meeting room and an emergency shelter and generator. The building accommodates a fire truck, reserve apparatus and support vehicles, and the department administration offices.

The Northside Station, a brick structure located at N. 14th Street and Willow, was constructed in 1961. Facilities include a bunkroom, shower/bath area, apparatuses bay and a study/lounge area. The building accommodates two trucks. The overhead doors have exceptionally low clearance and cannot accommodate most of the modern apparatus, thus limiting the type of apparatus that can be stationed here.

The Southside Station, a brick structure located on Derby Street west of Mechanic Street, was constructed in 1961. Facilities include a kitchen, bunkroom, apparatus bay, shower/bath and a study/lounge area. The building accommodates two trucks.

### **Issues and Trends**

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The three fire stations were ideally suited for Pekin when they were constructed. However, there are significant problems with the stations at this time, primarily due to the age of the buildings and their locations within the City. Both the Northside and Southside buildings are over forty years old, and they are not capable of accommodating modern equipment. In addition, response times are inadequate to some areas of the city. Both stations need to be upgraded, at a minimum, or totally replaced.

One alternative is to replace the Southside station with a new station that has better access to the downtown, to the industrial areas of the southwest side of the city, and to the area south of Veterans Drive. A possible location might be at South 5<sup>th</sup> Street and the future intersection of Hanna Drive, approximately ½ mile south of Koch Street. New street construction in this part of town could have a significant impact on station location. One of the longest response times is from the current Southside Station to the Veterans Drive area. Preliminary ideas include the relocation of the administration offices, an Emergency Operations Center, Regional Training Center, an emergency evacuation center, a Police sub-station, a fire department museum area and a community room. This new station will be a five (5) bay station with large enough bay doors to house the larger, more modern equipment.

There are many areas on the north side of the city that are not being adequately served by the existing Northside Station. The Whitehurst Lakes area and the area north and west of

Whitehurst Lakes were not in the city when the North Side Station was constructed. Since that time the city has expanded northward by more than one mile.

Another issue regarding fire protection is that many subdivisions, particularly on the southeast side of the city, have poor road circulation. Emergency vehicle movement through this area is possible only by using a variety of streets and navigating through a number of intersections in a circuitous manner.

A new station in the Sheridan/Veteran's Drive area could serve the northern parts of the city and the newly developing areas in the northeast section of the city. The city covers areas to the northeast under contract with the Brush Hill Fire Protection District, but response times from the Northside station are not acceptable. Planning now is critical; a site can be set aside now for future construction. The City of Pekin is expanding and annexing areas to the north and east areas, just north of Broadway and east of Veterans/California Road. Due to the addition of this new area there is a need, in the near future, for the additional station in this area. This is one area that is on the far reaches of the territory covered by the Eastside station at 3232 Court Street. With Veterans Drive moving to the north, it becomes possible to build a fourth station in the area of Sheridan and Veterans/California Road to ensure speedy emergency response to emergency incidents as the City of Pekin expands north and east. Insurance Services Office (ISO) evaluation in 2003 showed the need for the additional station in this area to cover proper distribution of fire apparatus and proper apparatus staffing to ensure adequate fire services for the area. Preliminary ideas include a police sub-station and/or community room for neighborhood meetings and gatherings.

The City has developed a committee to investigate the option of relocating the Northside and Southside stations instead of building a fourth fire station.

With reasonable attention to achieving a good system of through collector streets, it is expected that three stations will be adequate for a short into the future, though one or more may be ultimately relocated and an additional station added to provide better service.

## **TAZEWELL-PEKIN CONSOLIDATED COMMUNICATIONS CENTER**

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### **Background**

The Tazewell-Pekin Consolidated Communications Center (T/PCCC) was founded in 1976 with a grant from the Law Enforcement Assistance Administration. With this grant, the T/PCCC was formed to serve/provide the emergency communications needs of the City of Pekin and Tazewell County. Since its inception, the T/PCCC (an independent agency) now serves over thirty public safety agencies.

### **Issues and Trends**

In 2005, the T/PCCC answered over 300,000 phone calls, 25,000 9-1-1 calls and



dispatched over 60,000 requests for service. With such a large volume of activity, the T/PCCC has been stretched to its limits with only 17 full time staff currently employed at the center. With future demands certain, this number will have to be carefully scrutinized before adding any further responsibilities. It is with the use of modern technologies that the center is operating at an efficient mode.

The employees of the T/PCCC must be able to continue training with the highest of standards. All employees of the T/PCCC are at this time trained by state certified training officers, including Incident Command training at the Dept. Of Homeland Security CDP in Anniston, Alabama and will all be Nationally Certified Fire and EMS dispatchers by May of 2006. Training of Emergency Communications Staff is vital in today's environment. In times past, defense attorneys questioned how evidence was collected, but today, they subpoena the 9-1-1 tapes and radio traffic which directs much more scrutiny towards the 9-1-1 dispatcher, the system they operate in and the training they receive. The first contact a victim has is with the communications center. To that victim the T/PCCC "IS" the Police Department or the Fire Department. Continuing Education of the highest caliber for both the staff and management is a vital step in maintaining a professional, efficient and modern communications center.

Technology is yet another topic that is important in the present and future operations of the communications center. At this point in time, our center is only about four years old. We maintain the latest in radio equipment, consoles, CAD and 9-1-1 features. This is due in part by funding of the Tazewell County 9-1-1 Board. The 9-1-1 Board currently provides computers in squad cars, all 9-1-1 phone equipment, mapping, and fifty percent of the dispatch consoles. We must make certain that technology is always in the forefront and therefore make certain that this communications center (the largest of four in Tazewell County) is always well represented on the Tazewell County 9-1-1 Board. While in the past there have been several attempts to consolidate from four dispatch centers to two, however these attempts have failed largely in part to politics and the feeling of "lack of control". The future shines bright for the Communications Center. Technology will not slow down nor will the need to communicate, especially in an emergency situation in a more efficient, accurate and improved manner. In the years to come we will outgrow the facility that we are at today. A good option to grow could be to join with the Pekin Fire Department in adding a communications center to one of their proposed fire stations. Grant funding is available for such a joint venture having a combination fire station, training facility and communications center would only be a win/win for both the City of Pekin and the T/PCCC.

Lastly, we must continue to upgrade our RF (radio) capabilities for several reasons. One being with new technology more bandwidth is needed to transmit and receive data from public safety units in the streets (as an example: fingerprints and photographs) also more channels are needed to alleviate congestion within our system during times of high volume use in dealing with every day emergencies or the unforeseen disaster. The ability to effectively communicate with our public safety professionals in the field in an effective and efficient manner, is every bit as much a part of the cities infrastructure as streets, sidewalks, and sewers.

## **STREET DEPARTMENT**

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### **Background**

The Pekin City Street Department, a concrete block building fronting on the south side of Koch Street at its intersection with 12th Street, was constructed in 1973 with an addition in 1978. The stucco and wood facade on the front of the building provides an attractive appearance.

The building interior consists of a reception area, meeting room/lounge, 5 offices and restrooms on the west side of the building. The front of the building on the east side includes a material storage area and sign shop. The balance of the building includes a large area for maintenance, storage, and repair of vehicles and equipment. A service area with service pits is located in the southwest corner of the building.

A salt barn was added in 1999, providing on-site salt storage of up to 3,000 tons for winter operations. Due to the growth of Pekin to the north, The City is currently considering a possible location on the north side of the community for an additional salt barn.

### **Issues and Trends**

The structure is an excellent structure providing sufficient interior space for indoor storage of all City Street Department trucks and equipment. The site is ample for present uses.

## **SOLID WASTE COLLECTION**

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### **Background**

The solid waste collection consists of garbage collection, recycling collection, and landscape waste collection. Solid waste collection is administered by the City's Public Property Division based in the Bus Operations Center located on Koch Street. Services are provided to approximately 13,000 homes in Pekin.

#### *Garbage Collection*

The garbage collection is done by the City (effective in 2004). The garbage collection is a once a week pick-up, with disposal at the Indian Creek landfill near Hopedale. The garbage collection has been monitored very closely since 1990, and many changes have been made in the program with implications for reduction in cost to the City. The City will continue to look at and exercise all of its options (including the operation of the collection and/or disposal) to assure the highest level of service at the best possible cost. In 2004, the City entered into a ten-year contract to utilize the Indian Creek Landfill for its waste disposal.

### *Recycling*

Curbside recycling is done by the City and has been in operation for several years. The program utilizes two trucks and two drivers and has reduced garbage volume 40%. The recycling program collects from the Federal Bureau of Prisons twice weekly. Recycling has enjoyed its success due to the cooperation from the local McDonalds for the City drop-off location; the Educational Program through School District #108 and its environmental committee; the daily reminders in the Pekin Daily Times; and also because of the hard work of the recycling drivers, and the drivers' dedication to maintaining an excellent recycling program. In July, 1996, the program was expanded to two trucks and have a weekly curbside recycling program along with garbage and yard waste programs. The goal is that the 38% reduction in garbage volume be increased to 50% at some point. The recycling program is estimated to be one of the most productive programs in the State of Illinois. The City of Pekin and the employees will continue to strive for continued effectiveness of the recycling program for resident of Pekin.

### *Landscape Waste Collection*

The program utilizes two trucks and two drivers with weekly collection in season (April - November). Christmas trees are picked up the first and second week of January. Branches must be bundled and under four feet in length and weigh less than 50 pounds. The City has its own state permit facility, which allows Pekin to always have the capability to pick-up and regulate yard waste materials. The City also mulches all the Christmas trees as well as other tree damage that come down during the storms. This mulch material is given away and used around the City for flower beds and around trees on City owned property.

### **Issues and Trends**

The cost of garbage collection continues to rise. As a result, the City is looking at enacting a garbage fee for the residents of Pekin to make the service self-supporting.

## **BUS OPERATIONS CENTER**

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### **Background**

The Bus Operations Center is located at 1130 Koch Street just west of the Street Division of the Public Works Department. This location has eight acres of property along with several buildings for the maintenance of City vehicles and the daily storage of school buses. This facility is the Center for the daily operations for school bus transportation service for School Districts #108 and #303, and Tazewell County Resource Center. This is the Center for Public Lands and Buildings (building equipment, maintenance and repairs and site maintenance). The Center also houses the Garbage, Yardwaste and

Recycling Programs that service all residential areas for the City of Pekin. The garbage contract was awarded to the City of Pekin, beginning September 1, 2004, to provide residential garbage pick up service.

The facilities include 8 acres of property. There are 2 large buildings. One is used for the maintenance of City vehicles, while the other is used for vehicle maintenance and offices to supervise the public properties area of the City of Pekin. There are 72 employees who work in this facility. The Tazewell/Pekin Consolidated Communication Center (TazCom) 911 Emergency Response System is now housed at 1130 Koch Street.

### **Issues and Trends**

The buildings at the bus operations center are in adequate condition. There is available land to build future buildings to accommodate the growth of city services, although no buildings are needed at this time. There is also adequate space for city vehicles such as school buses, city buses, trucks, cars, garbage, yardwaste and recycling trucks, and police vehicles.

## **PEKIN PUBLIC LIBRARY**

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### **Background**

Pekin Public Library is in a one story modern style brick masonry building located in the downtown area, occupying about 34,000 square feet of the space. The building was constructed in 1974 for a cost of approximately \$1,700,000. The building consists of a separate open area for children's services and another for adult services with a common circulation and check out desk for borrowing materials. A large conference room serves as vital public space for the community.

The library houses a collection of over 130,000 items, circulating over 280,000 per year with over 12,000 visitors a month. Major functions of the library are automated and 22 computer workstations are available for public use of the Internet, word processing, and the online catalog. Wireless networking access is available for patrons with their own notebook computers.

### **Issues and Trends**

Although well maintained over the years, the building's exterior, interior and furnishings are beginning to show signs of age and wear and tear. There are a number of problems and inadequacies in the current building. To resolve these issues, a plan to improve and modernize the building is underway.

The most obvious problem relates to the library's west entrance, which is closest to the two main parking lots for patrons. This entrance is uninviting, and is at the end of a descending ramp that does not meet the Americans with Disabilities (ADA) requirements. Public meeting rooms, which are heavily used cause considerable parking

problems for patrons using the library facility. The parking lot itself is hazardous and is in desperate need of resurfacing. The roof and heating, ventilating/air-conditioning systems are original and are scheduled for upgrades and/or replacement in 2006-2007. Outside grounds need refurbishing and have the potential of providing an attractive cornerstone for the city's proposed downtown gateway area. Small landscaping projects took place in 2005 and will continue in 2006. The majority of the building's interior furnishings and carpeting are original and showing considerable wear. A number of space issues exist within the building's service area. While the children's area has newer carpet and furniture, it lacks sufficient room for programming and areas for child/parent interactions. The stacks in the adult area are crowded and some stacks are not ADA compliant. Computers were not planned for in the building's design, and have claimed considerable space due to their heavy demand by the public.

In the fall of 2003, a community focus group identified community needs and helped library board members and staff establish service priorities. The final result of their efforts was the development of a new mission statement and the long range plan. This plan called for a renovated and updated library facility to meet community expectations for the building and to address Americans with Disability Act needs. The plan reaffirms the library board's actions in recent years to acquire property and engage an architectural firm to develop plans for the remodel and expansion of the facility. The first in a series of projects as funds become available was the construction of new restrooms in 2005 thanks to a matching grant from the Illinois State Library. Other projects include a new main entrance on the south of the building, an exciting children's addition, café, and a special area for young adults.

Funding for the projects will come primarily from municipal bonds, with some private individual and corporate donations.

## **CITY COUNTY COOPERATION IN FACILITIES PLANNING**

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### **Background**

As Pekin serves as the county seat of government, County Government has a combination of rented and owned facilities in Pekin for its various departments and functions. County Government has been and continues to be an important element in Pekin and particularly in downtown Pekin. In meeting the needs of City and County Government, the downtown area and downtown merchants, there may be areas in which intergovernmental cooperation for longer range solutions would be of mutual benefit. This may range from joint participation in projects to simple sharing of information on City or County proposed improvements. Improvements by one body could provide the incentive for a parallel improvement by the other body.

### **Issues and Trends**

The City and County governments cooperate in discussing facility shortcomings, needs, and planned improvements so as to be aware of possible areas of cooperation. It is

strongly recommended that the City Government solicit comment from County Government on changes or improvements being considered by City Government for downtown Pekin (development, parking, traffic) which may have an impact on county facilities or planning for expansion or improvement of those facilities.

A current issue is the lack of convenient downtown parking for county employees. It will be of benefit to both the city and county to resolve this issue in a timely manner.

## **GOALS AND OBJECTIVES**

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### **GOAL 1: PROVIDE A SAFE AND SECURE ENVIRONMENT FOR THE CITIZENS OF PEKIN AND ITS VISITORS**

Objective: Undertake a comprehensive review of City fire station facilities in order to analyze existing facilities for the purpose of determining needed improvements so that all current and future citizens of Pekin are adequately served

Objective: Enhance the Tazewell-Pekin County Consolidated Communications Center by duplicating resources as a back-up to the current system

Objective: Investigate the potential for a fire training facility to be built in conjunction with a new or expanded fire station

### **GOAL 2: PROVIDE QUALITY LIBRARY FACILITIES FOR THE RESIDENTS OF PEKIN**

Objective: Implement the long-range plan for the library developed in 2003

### **GOAL 3: PROMOTE CITY/COUNTY COOPERATION IN ORDER TO SPEND TAX DOLLARS IN AN EFFICIENT AND COST-EFFECTIVE MANNER**

Objective: Work with Tazewell County government to discuss facility shortcomings and needs in order to find areas of cooperation

Objective: Work with Tazewell County government to identify potential areas for joint purchase of materials, equipment, and supplies.

Objective: Work with Tazewell County to resolve parking issues in the downtown area

### **GOAL 4: UTILIZE GRANT OPPORTUNITIES FROM STATE AND FEDERAL AGENCIES TO MAKE MORE EFFECTIVE USE OF TAX DOLLARS**

Objective: Apply for state and federal grants for projects in various departments of City government

## VI. TRANSPORTATION

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The goal of transportation planning is to provide safe and efficient movement of people and goods throughout a community. Transportation is more than roadways for cars and trucks. It also includes mass transit, rail, and river transportation.

### HIGHWAY

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#### Background

The highway transportation system is typically composed of three types of streets, known as arterials, collectors, and local streets. Each of these street classifications has different characteristics and functions, as defined below:

#### **STREET CLASSIFICATION DEFINITIONS**

##### Arterial Streets

Arterial streets are major routes for traffic movement within a region, and deal with the movement of people and goods into and out of a community. They have the fastest speed limit of the three types of streets, and can typically be accessed only at specific points along their length. Route 29 is an example of an arterial street in Pekin.

##### Collector Streets

Collector streets connect the arterial roads to the local street system, and thus carry a higher level of traffic than local streets. Collector streets may provide direct access to adjacent land. However, they primarily route traffic from local streets to arterials. Collector Streets include Broadway, Parkway Drive, and Sheridan Road.

##### Local Streets

Local streets provide direct access to adjacent land and carry a relatively small proportion of the vehicle miles traveled. These streets serve primarily residential neighborhoods, and often have sidewalks on one or both sides. Speed limits on these streets are the lowest of the three types of streets, and they have the highest amount of pedestrian activity.

Both collector streets and local streets deal with the movement of people and goods within a community.

## Arterial Streets

Pekin has several significant traffic problems primarily due to lack of alternative routings of traffic for traffic moving through Pekin and traffic moving to and from heavy trip generation locations in Pekin such as the East Court Street business development corridor.

While there have been some modifications and improvements over time leading to better and more even traffic flow, the basic high capacity corridors remain unchanged through Pekin. These include north-south State Route 29 and east-west State Route 9 both of which bisect Pekin. Route 9 runs from the eastern border of the State near Hoopeston (which is about 25 miles north of Danville) through Bloomington-Normal, then through Pekin ultimately terminating at the western border of the state near the Mississippi River crossing at Fort Madison. State Route 29 runs from the LaSalle-Peru area south through Peoria and Pekin terminating at Pana southeast of Springfield.

In the early 1990's, 2nd and 3rd Streets between Washington Street and just south of Sheridan Road were improved as a one-way couple. The southern portion of this one-way couple from the business district south serves as a portion of the routing for Route 29 through Pekin. The portion of Route 29 from the business district north utilizes 5th Street, necessitating a jog through the Business District with two right-angle turns and utilizing the one-way couple of Ann Eliza and Margaret Streets.

### Veteran's Drive:

#### *Veteran's Drive - South Route 29 to Commercial Drive*

In 1994 the Pekin Chamber of Commerce Transportation Committee was formed to discuss future highway projects necessary for the growth of the Pekin area. Discussion immediately revolved around a circumferential highway that had been proposed for the City in the 1960's. In April of 1996 the VFW Road Corridor Study was completed. The project was initiated by the Illinois Department of Transportation (IDOT) and the City to study the viability of Route 9 traffic being diverted to the VFW corridor. At that time the State couldn't justify that change.

IDOT is now taking another look at that possibility and are supportive of the Route Designation Change (Route 9 moving to this section of Veteran's Drive). The 1996 corridor study recommended that the alignment closely follow the existing VFW Road from Route 29 east to Towerline Road. Since that time the City has acquired approximately half of the properties (Including a 15+ acre parcel from FCI – Pekin) as they have become available for right-of-way for the proposed improvement in that section. The Phase 1 Study of this section of the corridor is now complete, showing the preferred alignment for the improvement. With the input received at two informational meetings, the alignment was altered to address the concerns of affected property owners. The City was successful in receiving \$4.8M in the current Federal Highway Bill to be utilized on either the Southerly or Northerly sections of Veteran's Drive. The City is



working with the State in an effort to formalize the receipt of an additional \$0.5M of State funding.

Tri-County Regional Planning Commission has completed a Land Use Plan for this and all of the sections of Veteran's Drive.

*Veteran's Drive - Commercial Drive to Court Street*

This section also evolved from the 1996 VFW Road Corridor Study. In 1999, the City received 60% (FY 2006) Federal funding for the construction of this section. In 2000, that funding was increased to 70% (FY 2005) Federal on the eligible portions of the project. The City's Motor Fuel Tax (MFT) fund was used for the local share of the project. With the ongoing renovation of East Court Village as well as the April 2004 opening of the Super Wal-Mart on the east side of Veteran's Drive, a major intersection (to include traffic signals) was designed. The construction schedule was accelerated to 2003/2004 due to the development in the area. This section of roadway opened to traffic in November of 2003. The traffic count on this new roadway was approximately 9,900 in July of 2004, up from 5,000 on Mall Road just a year earlier.

*Veteran's Drive - Court Street to Broadway*

This 5-lane section of roadway opened to traffic in September of 2003. The traffic count on this new roadway was approximately 4,700 in July of 2004. Total cost (engineering, land acquisition and construction) of this improvement was \$6.1M. Federal Funding was \$3.7M, State \$500,000, County \$200,000 and the remainder City (revenue from \$0.02/Gallon Gas tax.)

*Veteran's Drive - North (Section 1) Broadway to Route 98*

In 1997, a Preliminary Corridor Study was conducted for the extension of Veteran's Drive from Broadway to I-474. The section from Court to Broadway was established as the highest priority. The City of Pekin, with the support of the Village of Creve Coeur, received approval of a request through PPUATS for an "Illinois Tomorrow" grant to expedite the Phase 1 and Land Use Planning of the Veteran's Drive Corridor from Broadway to I-474 (and north ½ mile to Fischer Road in Creve Coeur). The City of Marquette Heights has also expressed support for this project. A Public Meeting on potential alignments of this section was held October 10, 2002. The attendance was good and there were informative comments received by property owners, proponents of the corridor, etc. Congressman Ray Lahood secured \$500,000 in National Corridor Planning and Development (NCPD) funds for the Phase 1 Study (including Interchange Justification Study) from Broadway to Interstate 474. This study began in the Fall of 2003 and was completed in 2006.

*Veteran's Drive - North (Section 2) Route 98 to Interstate 474*

This section was also a part of the Preliminary Corridor Study that was conducted on the extension of Veteran's Drive from Broadway to I-474. The connection to the interstate is an important link for Pekin. Due to the size of the project and the availability of funding, it is very possible that the northerly section of Veteran's Drive will be constructed as two separate projects.

Figure VI-1.

**Veteran's Drive Timetable**

| SECTION                                                                                                      | YEAR(S)   |
|--------------------------------------------------------------------------------------------------------------|-----------|
| <b>Veteran's Drive South</b><br><b>2<sup>ND</sup> STREET (ROUTE 29) TO COMMERCIAL DR = 20,000' @ \$14.0M</b> |           |
| Phase 1                                                                                                      | 2002-2005 |
| Right of Way Plats                                                                                           | 2006      |
| Right of Way Acquisition                                                                                     | 2006-2007 |
| Design and Plans                                                                                             | 2007      |
| Construction                                                                                                 | 2008-2009 |
| <b>Veteran's Drive North (Section 1)</b><br><b>BROADWAY TO ROUTE 98 = 14,000' @ \$14M</b>                    |           |
| Phase I                                                                                                      | 2004-2006 |
| Right of Way Plats                                                                                           | 2007      |
| Right of Way Acquisition                                                                                     | 2008      |
| Design and Plans                                                                                             | 2007-2008 |
| Construction                                                                                                 | 2008-2009 |
| <b>Veteran's Drive North (Section 2)</b><br><b>ROUTE 98 TO I-474 = 9,500' @ \$16M (includes Interchange)</b> |           |
| Phase I                                                                                                      | 2004-2006 |
| Interchange Evaluation                                                                                       | 2004-2006 |
| Right of Way Plats                                                                                           | 2008      |
| Right of Way Acquisition                                                                                     | 2008-2009 |
| Design and Plans                                                                                             | 2008-2009 |
| Construction                                                                                                 | 2009-2011 |
| <b>Broadway Road</b><br><b>SCHRAMM TO VETERAN'S DR = 7,700' @ \$2.0M</b>                                     |           |
| Phase I                                                                                                      | 2004-2006 |
| Right of Way Plats                                                                                           | 2007      |
| Right of Way Acquisition                                                                                     | 2007      |
| Design and Plans                                                                                             | 2006-2007 |
| Construction                                                                                                 | 2008-2009 |

When Interstate 474 was constructed, property was acquired for a potential interchange along the east side of Marquette Heights. During the development of the Veteran's Drive Corridor it has always been the intent for this to be the northerly terminus of Veteran's Drive. As the northerly alignments of Veteran's Drive are finalized, there is the

possibility that the ideal location of the interchange could shift slightly to the east. Although property is there for an interchange, the approval to actually have an interchange was never granted. The City is pursuing that approval process. The Interchange Justification Study is being coordinated with IDOT as a part of the NCPD funds mentioned above.

See Figure VI-1 on the preceding page for a timetable of Veteran's Drive Improvements.

#### Broadway Road:

With the completion of Veteran's Drive from Court to Broadway, the section of Broadway west to the intersection at Parkway is carrying 50% more traffic. In response to that additional traffic, that intersection will be improved in 2007. Improvement plans include new turn lanes and traffic signals.

Broadway is currently a five-lane facility from Parkway Drive east to Schramm Drive. From that point east to Veteran's Drive, the roadway will be widened to three lanes in 2008.

With there being an interchange on Broadway five miles east on Interstate 474, there should be some consideration to improving that section of roadway west to Veteran's Drive.

#### Illinois Route 9 East:

Easterly access to Interstate 155 would be significantly improved by the widening of Illinois Route 9 from the Veteran's Drive intersection easterly to I-155. Although the current traffic volumes do not justify four lanes at this time, growth projections may justify the project within the next 5 to 10 years.

See Figure VI-2 on the following page for a map showing the major highways in Pekin.

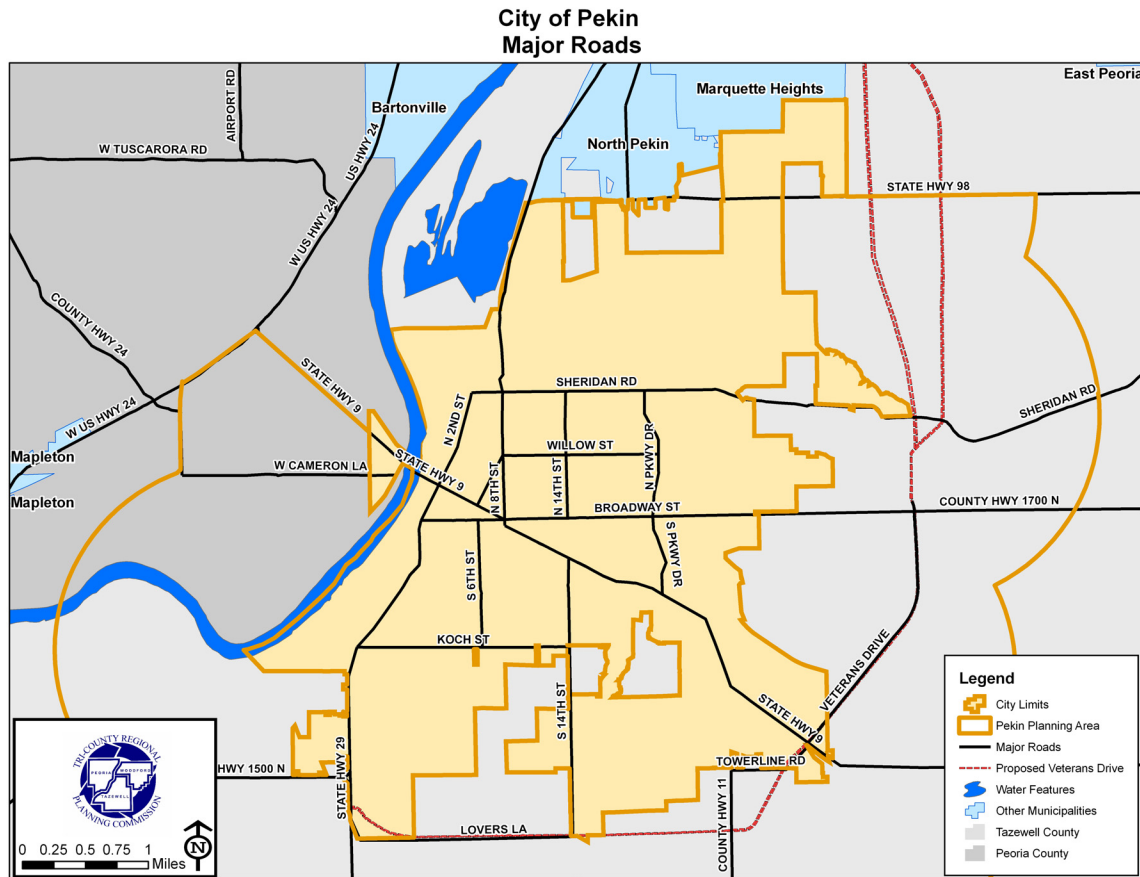
### **Collector Streets**

It is essential that future development consider present and proposed collector streets as well as local streets. Aside from their function of helping traffic move more efficiently, collector streets become the primary road network for emergency vehicle movement. It is noted that in the southeast of the city, extensive areas of subdivision development provided for no through collector streets.

### **Issues and Trends**

In addition to the difficulty of vehicular movement through the southeastern portion of the community, it is noted that neither north-south connections nor east-west through connections exist in the area bounded by Sheridan, Route 29, Route 98, and Parkway Drive. With the development along Route 29 to the west of this area, the continuing

Figure VI-2.



residential development along Parkway to the east of this area, and Whitehurst Lakes and Marigold Estates being developed in the middle of this area, it is essential that a system of through collector streets be planned. It is recognized there are considerable areas of difficult terrain in Whitehurst Lakes. However through collector streets can be routed to follow a more acceptable alignment, yet still providing for continuous through traffic movement.

In 1999, the City instituted a plan of doing maintenance on every city street at least every 5<sup>th</sup> year. The major street improvement in Pekin is the development of the Veteran's Drive Corridor. A status report on that project is an appendix to this report. As major streets extend beyond present City with development, the major street designation will also extend. Several additional major streets are proposed as collector streets and the City will have to protect alignments for these streets through its review and approval process:

- Extension of El Camino Drive from 14th to 5th Street
- Extension of Airport Road south to Route 24
- Widening of Broadway from Schramm Dr. to Veteran's Dr. (2008 construction)

- Broadway @ Parkway Intersection Improvement (2007 construction)
- Improved alignment of Stadium Drive & Coal Miner's Park Entrance

#### El Camino Drive:

It would be desirable to have an additional east-west collector street between South 5th Street and South 14th Street in the area between Koch Street and VFW Road. As residential development proceeds on the west side of 14th Street opportunities will become limited for a through connection between 5th Street and 14th Street. It would appear that a westerly extension of El Camino is currently a viable option which provides continuity both east and west of 14th Street and providing an additional connection through Riverway Business Park to Route 29. This connection has been shown on the Development Plan and Major Streets Plan. The City should work with developers so that an extension of El Camino to the west is not blocked by development and that developers provide collector street right-of-way width for this road. A related project, Hanna Drive should be extended east to 5<sup>th</sup> Street by 2007.

#### Hanna Drive:

Hanna Drive is an important street in the Riverway Business Park. In 2003, the first ½ mile of Hanna Drive was constructed from Route 29 east to Route 17. The City has recently received a grant from the U.S. Economic Development Administration to extend Hanna Drive another ½ mile east to 5<sup>th</sup> Street. Construction will take place in 2007.

#### Central Business District:

Through the Pekin Center Reinvestment Plan, it was suggested that Margaret Street could be realigned to connect with Ann Eliza Street and then to Court Street north of St. Paul's Church. Such an approach will allow for the vacation of a number of street segments in the area and their conversion to parking lots which would support adjacent development and establish more campus-like settings. The change would also eliminate a number of intersections, improving through traffic flow and providing a better connection to Downtown via Court Street.

#### Other Recommended Improvements – Short Term:

A prior traffic study included recommendations for short-term improvements. These projects still have merit and can be considered for implementation.

1. Improve intersections on Court Street with and Parkway Drive and Valle Vista, which are currently operating near capacity.
2. Traffic flow at the Parkway at Broadway intersection will be improved when that intersection is improved in 2007.

Arterial and Collector Streets Beyond the Present City Limits:

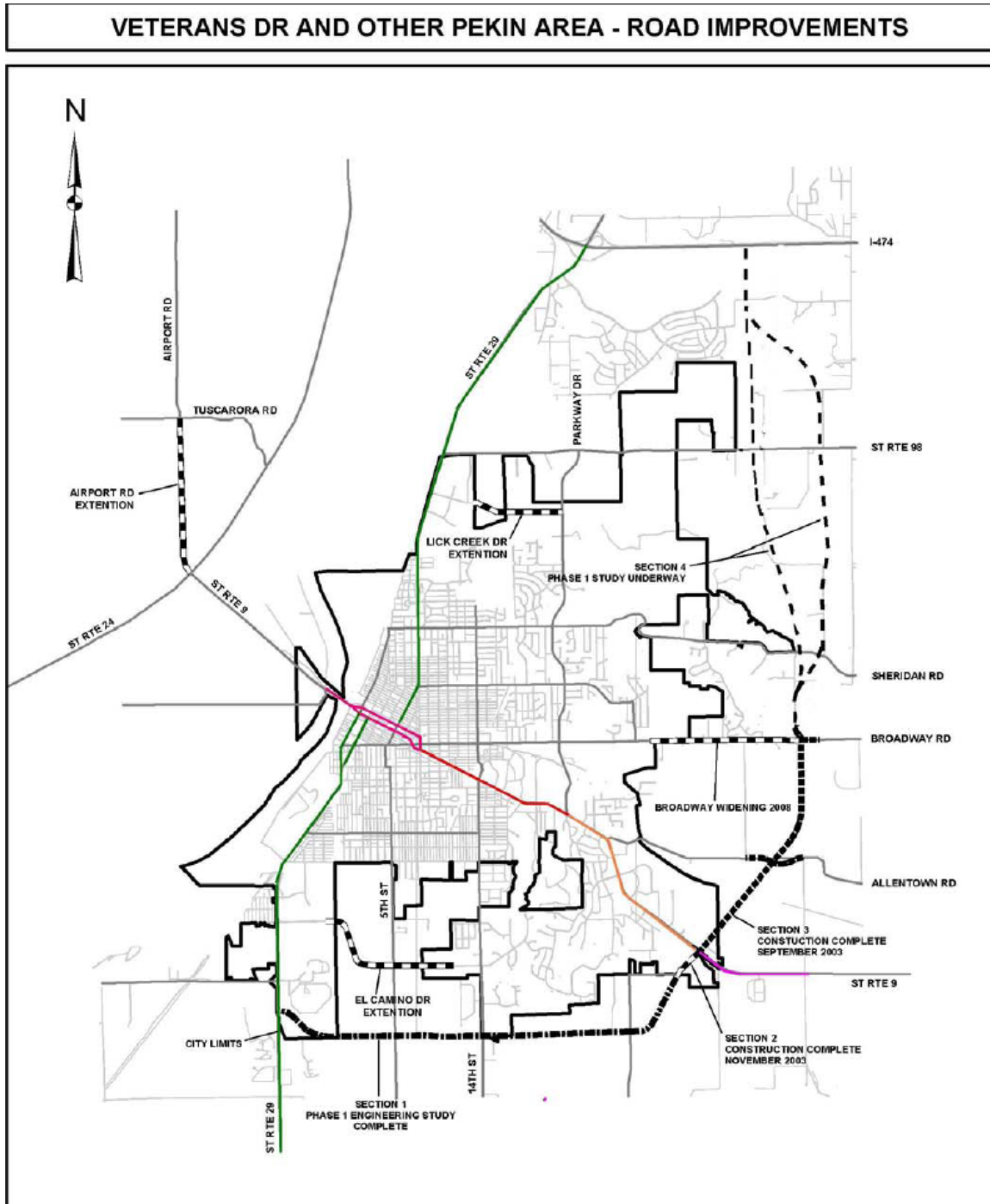
Pekin has development review authority up to 1.5 miles beyond its corporate limits and one of the City's responsibilities is to see that rural roads as they evolve into future urban collector streets have adequate rights-of-way and building setbacks to allow for future road improvements. Therefore, it is necessary to classify those streets and roads which go beyond city limits

Generally, these roads carry the same designation extending beyond the city as they carry within the city. Then, as future development occurs adjacent to such roads, additional road width can be required to be dedicated or building setbacks can be adjusted to increase the distance between present rights-of-way and new buildings to ensure adequate width for future road improvements.

Since some developments may prefer to remain outside the city limits, coordination with other highway jurisdictions (such as the County Highway Department) is essential so that in situations where additional right-of-way is to be dedicated for future road widening it would be accepted by the responsible jurisdiction.

Figure VI-3 on the following page shows Veteran's Drive and other road improvements.

Figure VI-3.



## **MASS TRANSIT**

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### **Background**

Daily bus service is provided throughout the community. The City of Pekin provides ADA transportation, if desired. There is also daily bus service from Pekin to Peoria, including Illinois Central College.

### **Issues and Trends**

A study is currently underway in the Tri-County area to study a regional mass transit system. The results of this study, due in the summer of 2007, will offer recommendations for improving mass transit between jurisdictions.

## **RAIL**

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### **Background**

Pekin is served by numerous rail lines. The riverfront area is bisected by the Tazewell and Peoria Railroad (T&P), an active rail line that follows the base of the river bluff west of Front Street. As of November 1, 2004, Tazewell & Peoria Railroad, Inc (T&P), a subsidiary of Genesee & Wyoming, Inc, operated these tracks. As done previously under the name of Peoria & Pekin Union Railway, this line runs between Peoria and Pekin as a traditional terminal switching railroad. The line provides a key switching service for local industry,.

Further south of the riverfront, the tracks following the east bank river bluff split into two separate lines. The Illinois & Midland Railroad (I&M) continues south-southwest, running through Havana to Springfield; this line is controlled by Genesee & Wyoming. The second spur continues south-southeast to connect with Lincoln; this line is controlled by Canadian National. Immediately west of the riverfront, there are tracks running along 3rd Street controlled by Genesee & Wyoming. These tracks run parallel with the T&P tracks and converge to share right-of-way space with the T&P tracks just north of the riverfront near Hamilton Street.

### **Issues and Trends**

Although the number of railroads and the mileage of tracks in Pekin has diminished over the years, rail transportation is a very viable transportation mode in Pekin. A number of businesses are and will continue to be dependent upon the continuation of rail transportation here. The extension of spur lines should be a consideration when trying to attract new businesses to the community.



## **RIVER**

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### **Background**

The utilization of the Illinois River by barge traffic continues to justify the river as a major traffic mode in the City. Barges serve the ethanol plants and grain elevators that are located along the river in the City's southwest section.

### **Issues and Trends**

With the formation of the Heart of Illinois Regional Port District in 2003 and its goal of improving intermodal transportation in the local area, the City has begun looking at Crystal Lake as a possible port. Because of its close proximity to the Riverway Business Park, a port could lend itself to any number of opportunities for businesses that could utilize the river as a means to move raw materials and finished products.

## **AIR**

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### **Background**

The Pekin Municipal Airport is located 4.8 miles south of Pekin on the west side of Route 29. Buildings include: three large hangars, five private hangars that were constructed by individuals but will become City property at the end of their leases, 20 rental "T" hangars, an administration building, and a two station aircraft fueling station on the ramp. Presently Byerly Aviation utilizes two of the large hangars and two "T" hangars for their aircraft refurbishing operation. The main runway is 5000 feet in length and was rebuilt in 2002. Access to the runway is over the 3800 foot taxiway which was repaired and overlayed placed in 2005. Presently there are 30 aircraft in the hangars.

Byerly Aviation manages the airport for the City and has a contract that runs through 2008. Buildings utilized for their aircraft refurbishing are under a lease agreement which is included as part of their managerial contract. The 120 acres of farmland that are on the north and east boundaries of the airport are farmed through an agreement with a local farmer. The airport is used by local businesses as a means of transporting personnel, equipment, and parts to other locations throughout the Midwest. The Federal Bureau of Prisons also uses the airport for inmate transfers.

Pekin Municipal Airport is the only general utility airport in Tazewell County which is listed in the National Plan of Integrated Airport Systems, and as such is eligible for receipt of federal funds for improvements. This funding as allowed for the improvements to both the runway and taxiway and future funds are earmarked for improvements to the facilities and ramp areas.

Presently, the airport is considered to be in good condition. With the recent improvements to the runway and taxiway, aircraft operations should continue for many years. Buildings are being maintained in a manner to keep them operational with

minimal upgrades required at this time. Plans are underway to replace the hangar doors on the “T” hangars and future improvements to the ramp. The airport layout plan is scheduled to be updated within a year that will detail what future projects will be necessary to keep the airport in operational status.

### **Issues and Trends**

The only commercial airport in close proximity to Pekin is the Greater Peoria Regional Airport (GPRA), located just west of I-474 in Peoria. The GPRA currently has two runways with an annual capacity of one million passengers, and is served by several commercial passenger and cargo carriers.

The airport authority has proposed long-range master plans to make the airport a regional transportation hub for freight service. This would include extending one runway (no. 31/13) and the construction of an additional runway to the northeast and parallel to existing runway 31/13. However, this would require the closure and relocation of a portion of IL-116. Also proposed are improvements and additions to the existing roadway network in order to facilitate this type of inter-modal transportation development. This would include the development of a direct connection from Interstate 474 to IL-116 and providing for a connection from IL-116 to access the freight facility from the north and west.

## **GOALS AND OBJECTIVES**

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### **GOAL 1: PROVIDE AN EFFECTIVE AND EFFICIENT ARTERIAL HIGHWAY TRANSPORTATION SYSTEM FOR THE CITY**

Objective: Complete the Veteran’s Drive

Objective: Encourage the Illinois Department of Transportation to construct Veteran’s Drive from Route 29 to Towerline Road as Route 9

Objective: Promote the widening of Route 9 from Veteran’s Drive to I-155

Objective: Support the extension of Airport Road to Route 29 in Peoria County

### **GOAL 2: PROVIDE A COLLECTOR STREET SYSTEM THAT ALLOWS FOR SAFE AND EFFICIENT CIRCULATION OF CARS, TRUCKS, AND EMERGENCY VEHICLES**

Objective: Require developers to provide for inter-connectivity between subdivisions

Objective: Develop a Master Plan of collector streets to serve future development so that right-of-way can be preserved

**GOAL 3: PROMOTE THE ILLINOIS RIVER AS A VIABLE INDUSTRIAL TRANSPORTATION MODE**

Objective: Create a redevelopment plan for Crystal Lake to take advantage of its location near the Illinois River

Objective: Support the establishment/expansion of barge loading and unloading facilities south of the City's Riverfront Park

**GOAL 4: SUPPORT INTERMODAL TRANSPORTATION FOR BUSINESS AND INDUSTRIAL USE**

Objective: Investigate creating a rail/truck/barge hub in the Riverway Business Park

Objective: Support the improvement/expansion of the Pekin Municipal Airport

**GOAL 5: SUPPORT NON-MOTOTIZED MODES OF TRANSPORTATION**

Objective: Provide a safe and efficient mass transit system for the residents of Pekin

Objective: Work with the Park District to provide walking/bike paths throughout the City

## VII. PARKS AND RECREATION

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The Pekin Park District operates most parkland, recreation facilities, and recreation programs in the City of Pekin. However, schools and not-for-profit organizations also contribute to parks and recreation opportunities in the community. The Park District is an independent unit of local government, separate from the City of Pekin, with its own taxing and financing ability. The Park District includes the entire corporate limits of the City of Pekin, plus some unincorporated areas in Tazewell County.

### PARK FACILITIES

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#### Background

The Park District operates sixteen separate park locations with a total acreage of approximately 2,241 acres. See Figure VII-1. The Park District is committed to the establishment of “neighborhood” parks to serve the basic play needs of each residential enclave of the community. Additionally, larger “community” parks provide for preservation of open space and specialized recreational opportunities. The four large “outer” parks are carefully managed to maintain their natural character and as conservation areas.

The Park District has developed and maintains a 4.3 mile recreational trail. This section of trail links the Pekin riverfront and the Pekin Lake Conservation Area, then travels east through the community, connecting to Mineral Springs Park and Coal Miners Park, and continues east to a terminus at Allentown Road.

#### *Park Standards*

Park standards regarding acreage and location have long been used as a guide for evaluating adequacy of park facilities. Standards are also utilized to indicate desirable or optimum size of new parks. Standards must be used with care since a community’s park system has developed over time and today’s standards reflect more recent values.

Communities generally provide two types of recreation areas serving the community. Community parks, which have facilities oriented to the entire community, and neighborhood parks, which are to serve primarily the neighborhood in which they are located.

Neighborhood parks often provide court games, playground, a limited open space area and a natural area of lawns, trees, walks, and benches. If there were an elementary school in the neighborhood, a site adjacent to the elementary school would be of advantage. Neighborhood parks should be 10 acres, although a site adjacent to a school providing park-like setting or outdoor play facilities on its own site could be somewhat smaller. Neighborhood parks are primarily to serve elementary school children and care should be exercised that such children are not pre-empted from neighborhood parks by adult sports activities.

Figure VII-1

| <b>PEKIN PARKS INVENTORY</b>            |                        |
|-----------------------------------------|------------------------|
| <b>Neighborhood and Community Parks</b> | <b>Number of Acres</b> |
| Mineral Springs Park                    | 202                    |
| Coal Miners' Park                       | 47                     |
| Kiwanis Park North                      | 6.7                    |
| Kiwanis/SSBA Park South                 | 6.5                    |
| Pekin Riverfront Park                   | 4.5                    |
| Rotary Park                             | 1.9                    |
| Blenkiron Park                          | .25                    |
| Southside Business Assoc. Park          | 1.25                   |
| Willow Park                             | .25                    |
| Pekin Recreational Trail                | 18.0                   |
| City Boat Launch Facilities             | 15                     |
| James Field                             | 2                      |
| P.C.H.S.                                | 10                     |
| Shade Youth Camp                        | 10                     |
| <b>TOTAL</b>                            | <b>334.65</b>          |
|                                         |                        |
| <b>Outer Park Natural Areas</b>         |                        |
| McNaughton Park                         | 850                    |
| Dirksen Park                            | 459                    |
| Independence Park**                     | 340                    |
| Tante Park**                            | 43                     |
| <b>TOTAL</b>                            | <b>1692.0</b>          |
|                                         |                        |
| <b>Other Public Recreation Areas</b>    |                        |
| Parkview Golf Course                    | 101                    |
| Lick Creek Golf Course                  | 160                    |

\*\*Located outside the corporate limits of the Pekin Park District and the City of Pekin

A community park is a larger area (25 acres or more) which provides more extensive and varied indoor and outdoor sports facilities plus facilities for picnicking and if a lake is available, fishing and boating. A portion of a community park may be developed as a neighborhood park provided again that priority usage of the neighborhood playground and sports field area is not precluded by adult sports activities.

Standards for the total acreage for community and neighborhood parks (combined) adapted from those of Pekin's community and neighborhood parks contain 334.65 acres as indicated in the following listing.

## Issues and Trends

The National Park and Recreation Association suggests that a community have 15-20 acres of community and neighborhood parks per 1000 population. This translates to 525 to 700 acres to serve the 2005 estimated Park District population of 35,000 residents. The current total of 334.7 acres of community type park land and neighborhood parkland suggests a need for the acquisition and development of an additional 190 acres of these types of parklands. The additional community park and neighborhood park acreage is necessary for the development of athletic fields for community youth programs, and neighborhood parks in areas currently not served.

The Pekin Park District owns and maintains 1,692 acres of public natural park area. 1,309 acres of natural areas are located within the corporate boundaries of Pekin Park District and the City of Pekin. Most of this property has been registered with the State of Illinois as the Dirksen-McNaughton Woods Land and Water Reserve (830 acres). The natural areas of Independence Park (340 acres) and Tante Park (43 acres) are located in unincorporated areas of Tazewell County. It is anticipated that these acres will also be registered as Land and Water Reserves in the next few years. It should be noted that there are no Forest Preserve Districts in Tazewell County. Therefore, the Pekin Park District has accepted the traditional model of Forest Preserve Districts owning and maintaining public natural areas.

## RECREATIONAL FACILITIES

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### Background

The Pekin Park District operates most of the public recreational facilities and programs in the City of Pekin. However, the Pekin YWCA, Pekin Union Mission, Pekin Boys & Girls Club and Shade Memorial Youth Camp also contribute to parks and recreational opportunities in the community. Additionally, Pekin School Districts 108 and 303 have limited outdoor facilities that are available for public use when school is not in session. The City of Pekin provides public boat launch facilities on both sides of the river, and has partnered with the park district on a new riverfront park.

The Park District has a cooperative agreement/relationship with both school districts for the exchange of use of recreational areas and facilities. The Park District provides athletic fields for Pekin Community High School softball, baseball, soccer, tennis and golf teams. Park District facilities are also utilized for youth baseball programs, youth soccer programs, Boys & Girls Club programs, Junior Football League programs, and Senior/Special Olympic programs. Both Pekin High School District #303 and Pekin Elementary District #108 have recreation or sports facilities appropriate to the age of the school population at those schools. In some cases, facilities usable by the schools are provided by adjacent Park District neighborhood or community parks.

See Figure VII-2 on the next page for a listing of recreational facilities.

Figure VII-2.

**INVENTORY OF RECREATIONAL FACILITIES AND PROGRAMS**

| <b>Facility Name</b>            | <b>Type of Facility</b>                                       | <b>Location</b>               |
|---------------------------------|---------------------------------------------------------------|-------------------------------|
| Memorial Arena/Recreation Bldg. | Ice skating rink,<br>Gymnastics and Programs                  | Mineral<br>Springs Park       |
| Parkside Athletics              | Tennis, Racquetball<br>Aerobic and Strength<br>Fitness Center | Mineral<br>Springs Park       |
| Park Pavilion                   | Public events/activities                                      | Mineral<br>Springs Park       |
| Miller Center                   | Senior Citizen Facility<br>And Programs                       | Mineral<br>Springs Park       |
| Sunken Gardens                  | Fountain, Sun Dial                                            | Mineral<br>Springs Park       |
| Park Lagoon                     | Fishing, Boat Rentals                                         | Mineral<br>Springs Park       |
| Dragonland                      | Water Park                                                    | Mineral<br>Springs Park       |
| Putt the Magic Dragon           | Miniature golf course                                         | Mineral<br>Springs Park       |
| Skate Park                      | Ramps and Streetscape<br>Course                               | Mineral<br>Springs Park       |
| Parkview Golf Course            | 18 hole course                                                | Broadway<br>Road              |
| Lick Creek Golf Course          | 18 hole course<br>And Driving Range                           | Parkway<br>Road               |
| Pekin Park Trail                | 4.3 mile paved recreational<br>trail                          | Riverfront to<br>Allentown Rd |
| Cal Hedden Field                | Archery range                                                 | Dirksen Park                  |
| Herman Lowery Field             | RC Airplane Field                                             | Dirksen Park                  |

|                                |                      |                      |
|--------------------------------|----------------------|----------------------|
| Disc Golf Course               | 18 hole course       | McNaughton Park      |
| Rockin' P Stables              | Horse Riding Stables | McNaughton Park      |
| Tazewell County Jr And 4H Fair | Fair Buildings       | Mineral Springs Park |

Other community public recreational facilities and programs include:

|                           |                            |
|---------------------------|----------------------------|
| Pekin YWCA                | Indoor pool, Programs      |
| Pekin Union Mission       | Gymnasium, Programs        |
| Pekin Boys & Girls Club   | Gymnasium, Programs        |
| Shade Memorial Youth Camp | Youth baseball, Facilities |

Privately owned recreation facilities include:

Pekin Country Club – 18 hole golf course

Sunset Hills Club – 18 hole golf course

Dragons Dome – indoor softball, soccer, golf range, and outdoor softball.

The Illinois River provides many recreational opportunities to local residents. The Park District and the City have cooperated in developing river-oriented facilities. In 2001, an overlook facility was installed at the riverfront for viewing and fishing. The existing park was expanded to create the Pekin Riverfront Park which was completed in 2005. In conjunction with the Pekin Park District, the new park offers an expanded and modern playground area, a fishing pier, interactive water feature, overlook viewing area, and event meadow. The park is tied into the existing bike trail and future expansion of the trail is expected. The City is constructing boat launch facilities. Another project being planned that would connect to this area is the Pekin Lake rehabilitation (see discussion below). This project is being designed by the U.S. Army Corps of Engineers and involves dredging the lake to restore fish and wildlife habitats. Work is expected to be completed within a few years.

### **Issues and Trends**

While passive recreation needs (the visual enjoyment of greenery and open space) are often satisfied in a park setting, the community's active recreational interests can only be realized by an extensive selection of scheduled programs and activities such as offered by the Park District and other not-for-profit organizations. To ensure the success of a variety of low cost community recreation programs, all organizations must coordinate their efforts to avoid duplication and competition of programs. It is the Park District's goal to provide facilities for not only Park District programs, but also for youth programs operated by other not-for-profit organizations that serve the community. The Park District also provides extensive programming and services for seniors at the Miller Center, and programs for persons with disabilities (Illinois Valley Special Recreation Association). The Park District currently offers over 100 recreation programs for



participants of all ages and abilities. Additionally, the park system serves annually as the host for several community festivals and numerous other community events.

## **PEKIN LAKE PROJECT**

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The Pekin Lake area is currently being studied by the U.S. Army Corps of Engineers for restoration projects to benefit both aquatic and aviary habitats. This study has been ongoing since 2000 with input from the Illinois Department of Natural Resources (IDNR), City of Pekin, Park District, and various wildlife clubs. The plan calls for two distinct sections separated by the existing CILCO transmission line causeway.

The northern section will be constructed to provide a wetlands habitat for birds and other animals that will incorporate water control structures. The first structure will provide a means to add water to the area in dry years and another to allow water to be removed when the level gets higher than desired. Excavated materials will be utilized to fill in low areas along the river to prevent water flow into the area. The release structure will be built into the causeway to allow the water to exit through the southern section. Tentatively, construction is expected to start on the northern portion in 2007 and take about a year to complete.

The southern section will consist of two channels dredged in from the Illinois River. The material from this initial dredging operation will be used to build a berm on the land between the two. Once the berms have been completed, the dredging will then start deepening the channels and creating an area in each channel to form small lakes for fish habitat. Dredged material will be placed inside the berms to complete the formation of an island. Trees and other vegetation will be planted on this island that over time will provide nesting areas for birds and other wildlife. Work on this section is tentatively scheduled to start in 2008 and will take about two years to complete.

It is the hope of the City of Pekin and the Pekin Park District to be able to establish an extension of the bike trail to this area once the work has been completed. This will allow residents and visitors the opportunity to view the area close up.

## **RECOMMENDATIONS**

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The following recommendations are not meant to serve as a Comprehensive Plan for the future development of parks and recreation in the community. They are, however, intended to anticipate elements of future park and recreation development that may have an impact on the City of Pekin's comprehensive planning process.

### **Need for Additional Youth Sports Athletic Fields**

The Park District currently provides athletic fields for local not-for-profit youth organizations. Based on the current needs of youth soccer programs, youth baseball programs, and youth football programs, there is a significant shortage of athletic fields for all three sports. The Park District does not have property available or suitable for the development of the necessary number of fields to address this shortage. The Park District

has recently acquired 80 acres of property by donation for development of a community youth sports complex. The Park District hopes to develop the sports complex for park use and use by the not-for-profit youth organizations. A study is in progress to determine the number of fields required by each sport. The Park District intends to serve all local youth not-for-profit organizations and youth school teams at the sports complex.

### **Need for Additional Neighborhood Parks**

New neighborhood parks need to be developed in Schaefferville, Normandale and Sun Valley. As existing neighborhoods expand or new residential areas emerge, it may be desirable to develop additional neighborhood parks for these areas also. For example, the developments at Lake Whitehurst Estates, Hickory Hills, Deerfield Estates, and Luticken's Cove should have included planning by the developer for future construction of neighborhood parks.

To ensure the establishment of a local park for each neighborhood of the community, the City of Pekin should adopt a Subdivision Ordinance that requires developers of new residential areas to donate property for the public's use as a park. Upon consideration of its usability and need, the Park District could accept ownership of such donated land for the purpose of development of a future neighborhood park, or the property could serve as "open space" for the neighborhood. Whenever possible, neighborhood parks should be developed in conjunction with elementary schools to reduce duplication and complement programs of both the School Districts and Park District through joint usage of grounds and facilities.

### **Need To Expand Recreational Trail System**

The success of the Park Trail (4.3 miles) has generated interest for trail expansion. The logical extensions of the existing trail are east from Allentown Road, north from the Pekin riverfront, and south from the Pekin Riverfront.

*Allentown Road East* – Using the old Conrail R.O.W. to extend the trail to Veteran's Drive may be an efficient option for this trail extension. The City and Park District should attempt to either purchase or obtain an easement for this trail corridor. This connection would facilitate future trail development parallel to the City's Veteran's Drive project, and provide the potential for future sewer improvements under the right-of-way. The City of Pekin should continue to purchase additional road right-of-way for future trail construction parallel to the Veteran's Road project.

*Pekin Riverfront North* – Planning and construction of a bicycle/recreational trail parallel to the Illinois River between the City of Pekin and the Robert Michel bridge in East Peoria may be a longer term project. Even though a significant portion of this trail would be constructed on properties outside the corporate limits of both the City and the Park District, the economic and recreational impact on the community of Pekin by becoming an integral part of the extensive Regional Trail System would be extremely positive. This trail would interconnect the City of Pekin with the established trail systems of East Peoria, Morton, Washington, Peoria and the Rock Island Trail, which presently combine for 61 miles of bicycle/recreational trail opportunities. As part of this extensive trail

system, particularly with the advantage of connection by the very scenic route along the river, Pekin would be a significant attraction for both tourists and local trail enthusiasts.

Since the community of Pekin at large would benefit from significantly increased trail use resulting from construction of this connection section of trail, the City of Pekin and the Park District will need to cooperate in acting jointly as a catalyst and facilitator to encourage other communities along the trail to support and assist in completing this project. The Illinois Department of Natural Resource owns a substantial portion of land over which this proposed trail would be routed. The City and Park District should jointly attempt to procure state funding for trail construction through the State's own conservation areas as well as grant funding to Pekin and other local communities for trail development on non state-owned properties. The fact that most bicycle/recreational trails in other metropolitan areas have been sponsored jointly by the cities and their respective park districts is credited with the pace of grant and planning approval.

*Pekin Riverfront South* – Construction of the new Pekin Riverfront Park included a connection to the existing Park Trail (4.3 miles) and a new short extension south to the new fishing pier. The City of Pekin owns the property along the river's edge, extending south to Fayette Street. An extension south on this property would be very scenic, and would serve to link the south side of the community to the new Riverfront Park and the Pekin Trail. The city and park should work together to fund the local "match" of funds necessary to receive a grant for construction of this trail extension. Due to public ownership of the necessary property, and the significant impact of a connecting trail along the river's edge, this trail extension might be considered as an earlier priority than other trail extensions.

### **Need for Future Recreational Riverfront Development**

At this time it appears that additional recreational riverfront development will take place in the future. Future development plans at the riverfront should include extension of the public "green space" to the south. This park-like corridor would not be intended as a recreation area, but as a public connection of the Riverfront Park and private development. A public walkway with planned seating areas and riverfront park furnishings, would serve to "tie" riverfront development together. The property along the river's edge (west of the railroad tracks) should be reserved for public purposes. If commercial development of the riverfront is not successful in the future, then an extension of the Pekin Riverfront Park may be the best use of this public property.

### **Need for Preservation of Open Space**

The preservation of open space needs to be an absolute priority in all areas of the community. This is particularly critical in established (developed) areas of the community such as James Field. New subdivision planning should require developers to reserve property for neighborhood parks or public open space.

### **Need for Protection of Natural Areas**

Natural areas such as McNaughton Park, Dirksen Park, Independence Park and Tante Park must be restored to their natural state and protected against negative impacts.

Independence and Tante parks should also be registered through the State of Illinois as “Land and Water Reserves.”

#### **Need for Pekin Lake Conservation Area Improvements**

The Park District and City of Pekin need to continue to work together with the Department of Natural Resources and other State/Federal Agencies to promote improvements at the Pekin Lake Conservation Area. The primary goal of these improvements must be to provide an increased and consistent water depth in the southern lakes of the conservation area. Additionally, recreational trails and improved public access are important improvement issues.

#### **Need for West Campus Gymnasium Building Preservation**

The Park District may have an interest in preserving the West Campus Gymnasium building for public recreational use. The Park District would consider cooperating in developing partnerships with other groups to preserve and utilize this historic building for public purposes.

#### **Need for City – Park District Cooperation**

The residents of Pekin place great value in the positive impact parks and recreation have on the community’s quality of life. Therefore, citizens have supported the development of an extensive and multi-faceted park system governed autonomously from other governmental units. The City of Pekin and Park District have separate functions in, and different responsibilities to the community. However, these two separate jurisdictions often share common objectives for enhancing the quality of life for Pekin residents. Even when these objectives are not shared, it is possible that independent actions by the City or the Park District will have an impact on the other’s endeavors. It should also be remembered that the City of Pekin and the Pekin Park District represent essentially the same taxpayers.

The City and Park District have cooperated in many areas in the past. It is important that this intergovernmental cooperation be continued and expanded in the future. In addition to the issues and recommendations already identified, the following important areas of City-Park District cooperation should be investigated and/or adopted:

1. Protection of the integrity and environment of existing park areas.
2. Joint review and full discussion of all Park District and City acquisition and development plans to ensure consideration for each other’s future needs.
3. Expanded exchange of equipment, services, expertise, and information when practical and to the taxpayer’s advantage.
4. Cooperation on drainage and storm sewer improvements for Mineral Springs Park.

5. Continued assessment of short-term impact versus long-term economic benefits on the Park District resulting from TIF and Enterprise Zone activities and projects.
6. An awareness and sensitivity to the responsibilities of each unit of government.
7. Continued cooperation on community enhancement projects such as the Pekin Riverfront Park and recreational trail extensions.

### **Need for Park District Cooperation with Other Groups**

The Park District has an extensive exchange of facility practice with Pekin Community High School District #303. Additionally, the Park District shares property with the High School, leases property from the High School, and maintains property for the High School. The Park District has developed and maintains several neighborhood parks on property leased from Pekin Grade School District #108. The Park District and the Tazewell County Fair Board have jointly constructed Memorial Arena and the Indoor Tennis Facility. This cooperative lease agreement provides County Fair usage one week each year and Park District recreation usage the balance of the year. The Park District has developed several neighborhood parks with funding from local service clubs. The need for Park District cooperation with other governmental, not-for-profit, and private groups must continue in the future. It will be particularly important to attempt to form partnerships with other groups that share similar missions in the community.

### **Need for Additional Park District Facilities and Programs**

The community's recreational needs and interests are constantly changing. Accepted trends today indicate a greater interest in health/fitness activities and a need for increased programs for both older adults and younger children. Continuing societal shifts to an aging population, one parent families, and families with both parents working are expected to be long term trends that will necessitate additional facilities and programs.

Currently, the Park District is in the planning stage for expansion of the existing Racquet and Health Facility located in Mineral Springs Park. It is anticipated that at some point in the future, the demand for expanded recreation programming will necessitate construction of a new recreation center. This major facility would most likely be located within the existing Mineral Springs Park, and therefore, should have a minimal effect on the City's comprehensive planning process.

## **GOALS AND OBJECTIVES**

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*Note: The above discussion was provided courtesy of the Pekin Park District. Future modifications to park facilities and programs are more appropriately identified and described as part of the continuing Park District's Goals and Objectives Plan, and therefore, have not been identified or discussed here as part of the City's Comprehensive Plan.*

**CITY OF PEKIN GOALS AND OBJECTIVES:****GOAL 1: WORK WITH THE PARK DISTRICT TO PROVIDE QUALITY PARKS AND RECREATIONAL OPPORTUNITIES FOR THE CITIZENS OF PEKIN**

Objective: Amend the subdivision ordinance to require land set-asides for open space in new subdivisions

## VIII. EDUCATION

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The school system in the Pekin area is organized into Pekin Community High School District #303 and five elementary school district which are “feeder school districts” to the Pekin High School. Among these districts are Pekin Elementary School District #108, Spring Lake Elementary School District #606, Rankin Community Elementary District #98, South Pekin Grade School District #137, and North Pekin - Marquette Heights Elementary School District #102.

Based on data from September 2005, 76% of the 5099 combined enrollments of the feeder schools (or 3874 students) are in Pekin Elementary School District while 14% (687 students) are in North-Pekin - Marquette Heights School District. Lesser number of students 230 (5%), 208 (4%) and 100 (2%) are in South Pekin, Rankin Community, and Spring Lake Elementary School Districts respectively.

This document will focus on Pekin Elementary School District #108 and Pekin Community High School #303

### **ELEMENTARY SCHOOL DISTRICT #108**

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#### **Background**

Pekin Public Schools Elementary District 108 is a pre-Kindergarten through 8<sup>th</sup> grade school system that has a current enrollment of 3,874 students housed in one Pre-Kindergarten facility [Pre-School Family Education Center], six primary [K-3<sup>rd</sup> grade] schools, two intermediate [Grades 4-6] and two junior high schools [Grades 7-8]. According to the 2005 School Report Card, District 108 has the following class size averages: KDG-22.9, 1<sup>st</sup> Grade-21.7, 3<sup>rd</sup> Grade-20.9, 6<sup>th</sup> Grade-24.7, and 8<sup>th</sup> Grade-23.2.

While the enrollment in the elementary schools had been declining since the early 1980’s, it appears that enrollments have stabilized in the last few years.

Based upon data collected for the 2005 Illinois School Report Card, 43.8% of District 108’s students are eligible to receive public aid and eligible for the district’s federally funded free/reduced lunch program. The overall state average is 40.0%.

The district has an average daily attendance rate of 94.8% compared to the state’s average attendance rate of 93.9%. Mobility rate for the district is 16.1% compared to the state’s average mobility rate of 16.1%. The district’s 0.5% chronic truancy rate is compared to the state’s average of 2.2%. In terms of racial/ethnic backgrounds, the district is 96.0% white, 1.0% black, 1.1% Hispanic, 0.9% Asian, and 0.4% Native American.

The district provides a comprehensive Early Childhood through Grade 8 Special Education program, an extensive Grades 1-8 TITLE I Reading/Math support program, services for gifted students, and after-school tutorial programs and services. The district

partners with the County Health Department to offer a before and after-school PEAK (Pekin Education Academy for Kids) Program that serves the needs of over 850 students. The after school programs are supported and collaboratively staffed by personnel from various social services agencies/organizations as well as the public library and public park district.

In 2001, District 108 constructed a new \$12 million school that houses over 700 grades 4-6 students and completed an \$8.5 million renovation project at Washington Intermediate School. These construction projects were completed with the help of a State of Illinois 75/25 construction match grant. District 108 is also in the process of completing a comprehensive life-safety and renovation project that includes upgrading the infrastructure of almost all schools in the elementary district.

### **Issues and Trends**

Budget reductions are an ongoing challenge for District #108. In spite of budget reductions that exceeded over \$4 million in four years, however, the district continues to offer a comprehensive education for all students and the students perform very well when compared to districts across the state with similar demographics and expenditures per child. This success has been recognized by other agencies such as SchoolSearch when the district was granted a Bright Star Award for high student achievement and below average expenditures per student. The district has also been recognized by the Association of School Business Officials International for its business practices and by the Lincoln Foundation for Educational Excellence for its continuous improvement processes and efforts in systemic improvement cycles.

## **PEKIN COMMUNITY HIGH SCHOOL**

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### **Background**

Pekin Community High School District 303 serves students in grades 9–12 from the communities of Pekin, North Pekin, Marquette Heights, South Pekin, Spring Lake and Rankin. All students attend at facilities located on 1903 Court Street. The single building, with a total of 550,000 square feet of space, includes the original building constructed in 1963, with additions in 1975 and 1998. The entire facility is climate controlled and includes a 95,000 square foot vocational center.

Figure VIII-1

| <b>PEKIN COMMUNITY HIGH SCHOOL<br/>2006-2007</b> |
|--------------------------------------------------|
| 2,272 Students (90 more than 2005-2006)          |
| 250 Staff Members                                |
| 229 Courses                                      |
| 12 Sports                                        |
| 27 Clubs & Activities                            |



There are four (4) primary district goals that focus on student achievement, technology, community and staff. They are as follows:

1. Student Achievement: To provide a learning environment that will increase all levels of student achievement.
2. Technology: To provide technology for use as an instructional tool and to advance the students, community, faculty, staff, administration and Board of Education technological skills and usage.
3. Community: To cultivate positive school-community partnerships.
4. Staff: To promote an environment that fosters collegiality and professional growth.

Figure VIII-2.



*Montage of Pekin Community High School*

Figure VIII-3.

| <b>PEKIN COMMUNITY HIGH SCHOOL<br/>CHANGES 1995-2005</b> |             |             |
|----------------------------------------------------------|-------------|-------------|
|                                                          | <b>1995</b> | <b>2005</b> |
| Graduation Rate                                          | 70.0%       | 81.0%       |
| Dropout Rate                                             | 8.2%        | 4.1%        |
| Attendance Rate                                          | 93.3%       | 92.0%       |
| Average Years of Experience – Faculty                    | 17.8        | 14.9        |
| Teachers Holding Master’s Degree                         | 30.5%       | 53.1%       |

### **Issues and Trends**

There are three challenges facing the Pekin School District. They are compliance with the ‘No Child Left Behind’ initiative, an increase in the costs of Special Education, and the need to consolidate school districts.

The ‘No Child Left Behind’ laws require a school to make Adequate Yearly Progress (AYP). One of the factors in AYP is an increase in the graduation rate of students. Failure to make AYP as dictated by the state may result in corrective action and/or budget reductions.

The District has seen a continuous increase in the population of students in the Special Education population. The number of teachers required to meet the needs of the District have doubled in the last ten years. In addition, there has been a decrease in state reimbursements, with the result being an added burden on District resources.

Pekin Community High School is considering consolidating with Elementary District #108, one of the five feeder schools to the high school. Proponents believe consolidation will provide a more consistent curriculum for students, and provide savings to the taxpayers.

### **GOALS AND OBJECTIVES**

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#### **GOAL 1: PROMOTE CITY/SCHOOL DISTRICT COOPERATION**

Objective: Continue to provide school districts with plans for all new subdivisions

## IX. LAND USE

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### Background

Land Use is a term that is used to describe man-made uses of land. Typical land uses are residential, commercial, and industrial. Other land uses are schools, parks, churches, and public uses such as City Hall.

The City of Pekin has a traditional mixture of residential, commercial, and industrial uses. The mile-and-a-half area is predominantly agricultural, although there are some residential subdivisions in this area.

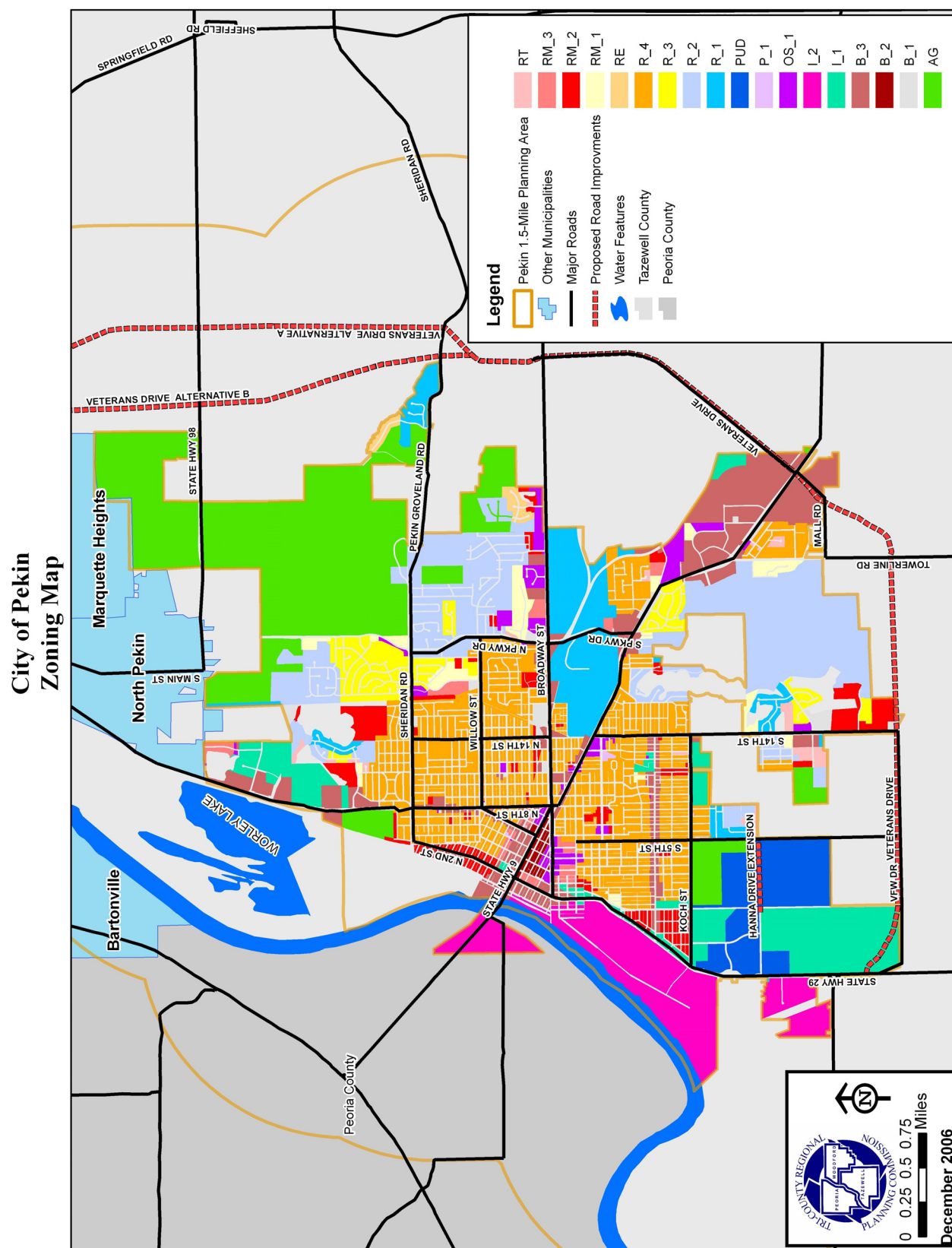
As with most communities, the predominant land use in Pekin is residential. Within the residential areas can be found land uses that support the neighborhoods, such as schools, parks, libraries, public buildings such as governmental buildings and churches.

Local businesses support the residents of the community with everyday goods and services. Pekin has several business districts. The primary ones are downtown, Route 29 north of the City, Broadway and Court Street.

An important land use in any community is that used for industry. It is the industries that provide employment for the residents of a community. In Pekin, industries are primarily located along Route 29 and the riverfront.

See Figure IX-1 on the following page for a representation of land uses in the City of Pekin. Figure IX-1 is actually the zoning map for the city; however, land use closely follows zoning districts.

Figure IX-1.



## Issues and Trends

Most land within the corporate boundaries of the City of Pekin has been developed. There are very few large parcels within the corporate limits for substantial development. The only exception to this is Riverway Business Park on the southwest side of the city, which has city has annexed in recent years and is promoting for industrial development.

Growth in the City of Pekin is along its east and southeast boundaries. The most recent annexation was for Lutticken's Cove north of Sheridan Road and west of California Road.

Commercial development continues to occur, primarily along Broadway Road and Court Street.

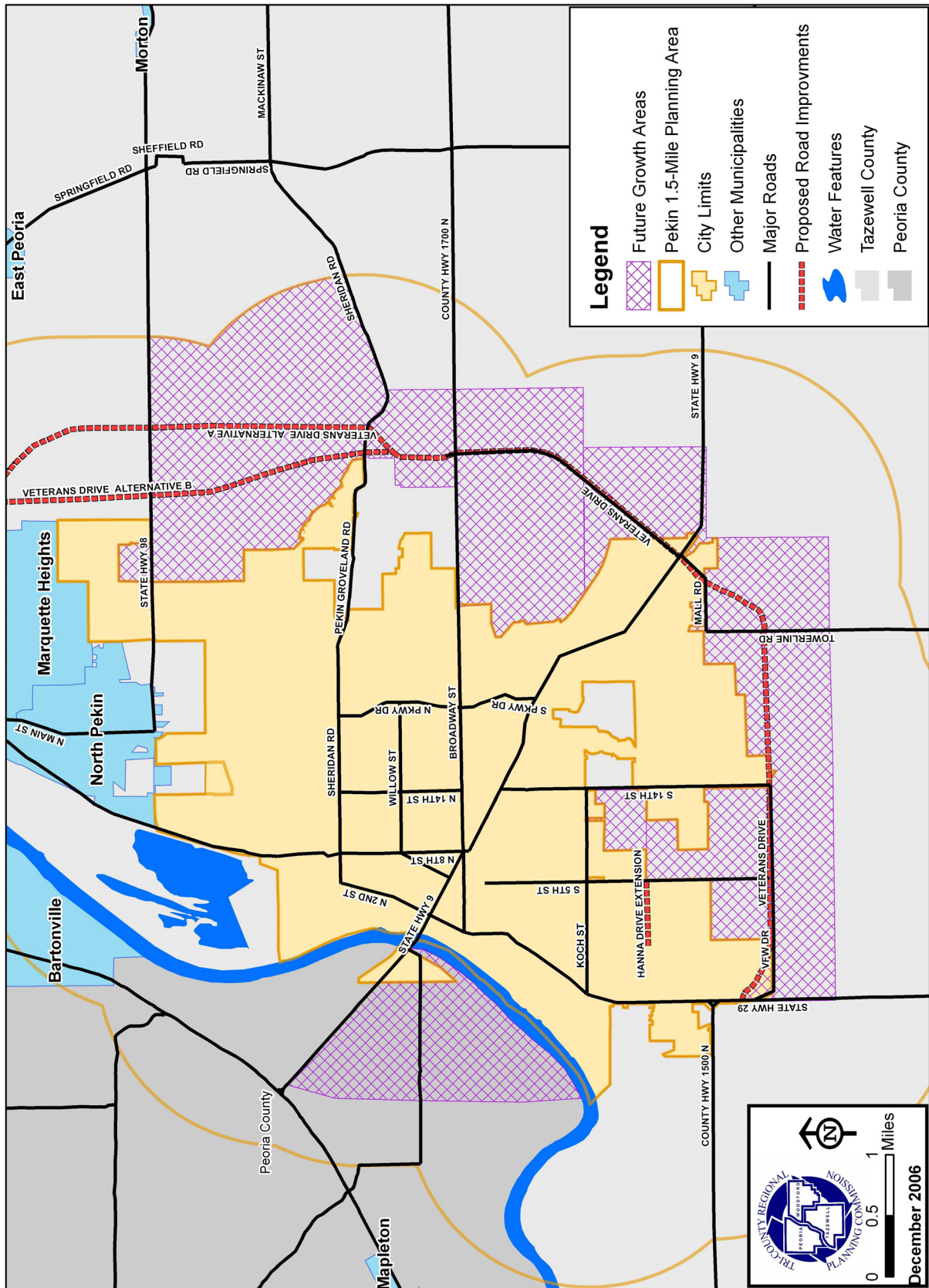
The Veterans' Road project will create new locations for commercial development as it is completed. In particular, a commercial node is planned for the intersection of Veterans Drive and Broadway road. There are already signs of commercial development along the completed portion of Veterans Road north of Broadway.

Map IX-2 on the following page shows the Future Growth Areas. These are the areas that the City is planning for development in the next twenty years. Map IX-3 on Page IX-5 is a Future Land Use Map. This map is more detailed in that it designates the proposed uses of land as it is annexed into the City of Pekin.



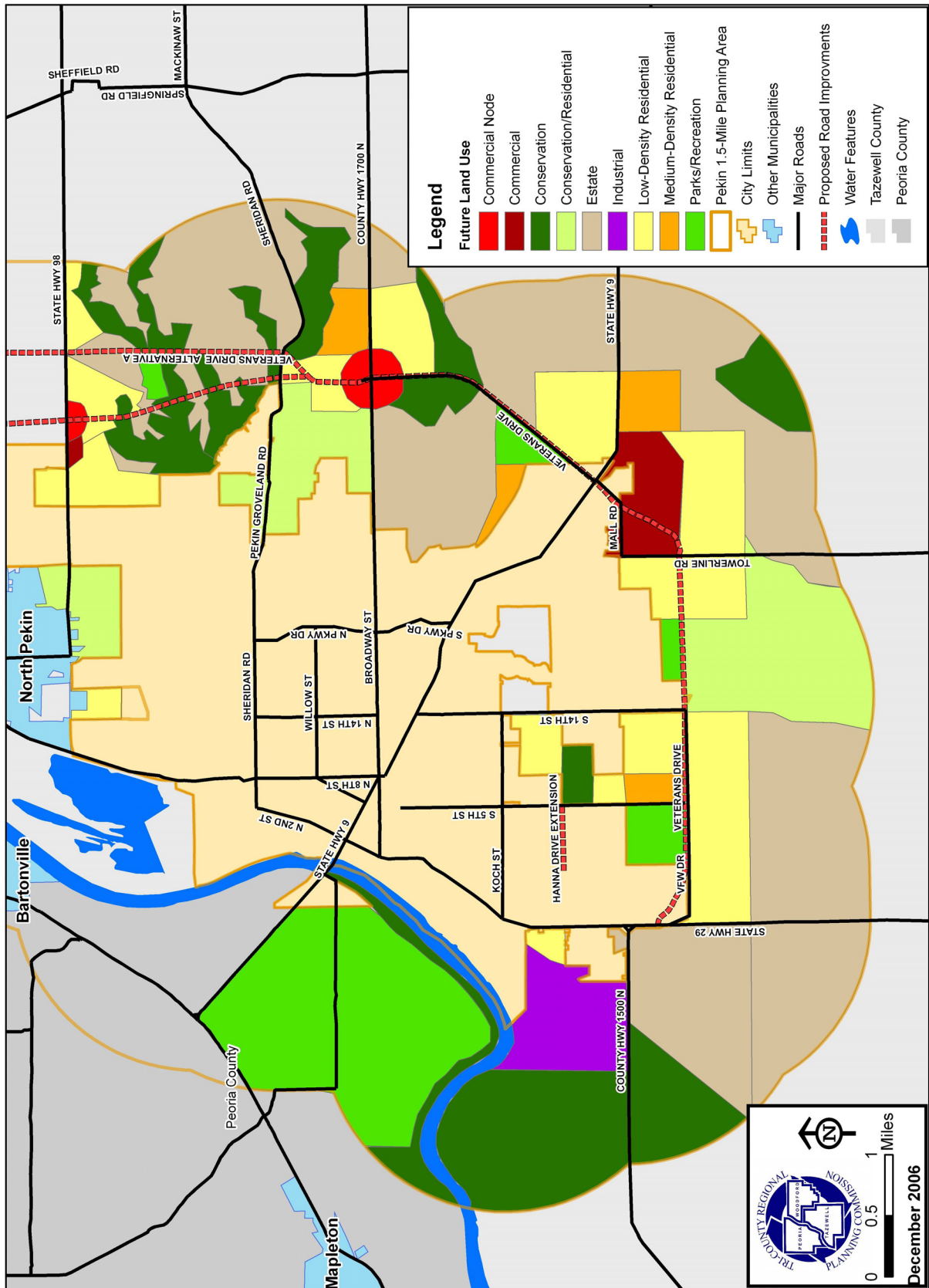
Map IX-2.

# City of Pekin Future Growth Areas Map



Map IX-3.

# City of Pekin Future Land Use Map





## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor and Members of the City Council

**CC:** Dennis Kief, City Manager  
Sue McMillan, City Clerk

**From:** Pamela Anderson, Community Development Director

**AGENDA ITEM:** Amendment to 2005-2009 Consolidated Plan for Community Development Block Grant entitlement

**AGENDA DATE REQUESTED:** March 12, 2007

**ACTION REQUESTED:** Council approval of the Amendment to 2005-2009 Consolidated Plan for CDBG (see attached document)

**BACKGROUND:** As per HUD - The City must also amend its 5-year Consolidated Plan to incorporate performance measures for the activities to be undertaken during the 2007 through 2009 fiscal years.

**FINANCIAL IMPACT:** None

**NEIGHBORHOOD CONCERNS:** None

**IMPACT IF APPROVED:** The 2005-2009 Consolidated Plan projects will have performance measurements (a HUD requirement).

**IMPACT IF DENIED:** HUD must approve the amendment before CDBG dollars are allocated for the upcoming fiscal year (May 2007 – April 2008).

**ALTERNATIVES:** none

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** CDBG activities are consistent with the following goals of the conceptual plan – a prosperous community, a strong foundation, a high quality of life and effective government. In addition to the City of Pekin goals in the conceptual plan, HUD requires performance measurement goals be documented for the 5 year Consolidated Plan.

### REQUIRED SIGNATURES

Department Director

Pamela Anderson 2-12-07  
Date

Finance Department

AVA  
(Certification of Availability of Funds) Date

Corporation Counsel

[Signature] 3-19-07  
(Certification of Review) Date

City Manager

DK  
Date





## Planning & Development Department

### CDBG AMMENDMENT

**ITEM:** Amendment to 2005-2009 Consolidated Plan for Community Development Block Grant entitlement from the Department of Housing and Urban Development to include mandated Performance Measurements.

**BACKGROUND:** As per HUD - The City must also amend its 5-year Consolidated Plan to incorporate performance measures for the activities to be undertaken during the 2007 through 2009 fiscal years.

| HUD Year / s<br>Project<br>scheduled | Project                                       | Performance<br>Objective                                                      | Performance<br>Outcome                                          |
|--------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------|-----------------------------------------------------------------|
| 2005-2009                            | Owner Occupied<br>Homeowner<br>Rehabilitation | Decent Housing                                                                | Sustainability                                                  |
| 2005-2009                            | Street<br>Maintenance                         | Suitable living<br>environment                                                | Sustainability                                                  |
| 2005-2009                            | Code Enforcement                              | Decent Housing                                                                | Sustainability                                                  |
| 2007 & 2009                          | Derby Street<br>Sidewalk                      | Suitable Living<br>Environment                                                | Availability /<br>Accessibility                                 |
| 2005-2009                            | Emergency Siren                               | Suitable Living<br>Environment                                                | Sustainability                                                  |
| 2005-2009                            | HoIHCoc                                       | Decent Housing &<br>Suitable Living<br>Environment                            | Availability, Affordability<br>& Sustainability                 |
| 2005-2009                            | United Way                                    | Decent Housing;<br>Suitable Living<br>Environment;<br>Economic<br>Opportunity | Availability/Accessibility;<br>Affordability,<br>Sustainability |

February 15, 2007

U. S. Dept. of Housing & Urban Dev't  
Mr. Ray Willis  
Attn: Kenika Threatt  
77 W. Jackson Blvd  
Chicago, IL 60604

Re: Extension request for City of Pekin CDBG 2007 Action Plan

Dear Mr. Willis,

Greetings from the City of Pekin! The City of Pekin is requesting an extension for the 2007 CDBG Action Plan until March 28, 2007 for Council approval. The 2007 CDBG Action Plan is currently draft completed and on public review. It was originally scheduled to go to Council for approval on March 12, 2007 at 5:30pm.

There is a conflict with the staff presentation at the scheduled Council meeting and a HUD training ("Making It Work" – Lead Safe Housing Regulations) on March 12 and 13<sup>th</sup> in Chicago. The next Council meeting is on March 26<sup>th</sup>, 2007 at 5:30pm.

City CDBG staff have attended the OTS Lead Inspector and Lead Risk Assessor classes in Chicago last year and gained much knowledge concerning lead and the processes to identify/test for lead. The coursework did not cover the administrative component relative to HUD regulations and rehabilitation programs. City CDBG staff have registered for the upcoming HUD lead training and have designated it as extremely important to attend based on the agenda of items to be discussed. Also, City CDBG staff attended a training ("On Solid Ground" Construction Management Compliance, January 30 – Feb. 1, 2007), where the same instructor will be training the upcoming lead training. He gave a brief synopsis of the upcoming HUD lead training and City CDBG staff know that the knowledge attained during the training will be beneficial for the City of Pekin HUD CDBG Rehab program compliance.

The City of Pekin is willing to submit the 2007 Action Plan by the due date of March 17, 2007 without the Council approval. The Action Plan would be on the March 26<sup>th</sup> agenda

City of Pekin  
111 S. Capitol St. \* Pekin, IL \* 61554  
phone: (309) 477-2300 \* fax: (309) 346-2095

for approval and the paperwork of the Council approve could be sent the day after the Council meeting. City staff would be willing to hand deliver the 2007 Action Plan to the Chicago HUD office while in Chicago for training.

Please notify City staff, Pamela Anderson, concerning the extension request as soon as possible. Please call if you have any questions.

Respectfully,

Denny Kief  
City Manager  
City of Pekin

Cc: Community Development Director, Pamela Anderson  
HUD Representative, Kenika Threatt



Chicago Regional Office  
77 W. Jackson Blvd.  
Chicago, Illinois 60604-3507

OFFICE OF  
COMMUNITY PLANNING & DEVELOPMENT

**MEMORANDUM FOR:** Ray E. Willis, Director

**ATTN:** Alice J. Hamilton, Program Manager, Team A

**FROM:** Kenika M. Threatt, Economic Development Specialist

**DATE:** February 12, 2007

**SUBJECT:** City of Pekin, IL, 2007 Annual Action Plan Exception

The City of Pekin, IL in accordance with 24 CFR 91.20 requests an exception to 24 CFR 91.15 for the submission date of their 2007 Annual Action Plan. The City's Annual Action Plan is due to our office on March 17, 2007, 45 days before the start of their May 1, 2007 program year. The City requests a new submission date of March 28, 2007.

On February 7, 2007, we received the City's written request for an exception to the submission deadline. The City indicates that their 3 person staff responsible for the administration of the CDBG program will be in attendance at the much-anticipated Lead Risk Assessor training on March 12<sup>th</sup> and 13<sup>th</sup> in Chicago, IL. The Lead Risk Assessor training dates coincide with the City Council meeting dates to review and approve the City's 2007 Annual Action Plan. This schedule conflict prevents the CDBG staff from presenting the 2007 Annual Action Plan before the City Council. The next scheduled City Council meeting is March 26, 2007.

The Consolidated Submissions for Community Planning and Development Programs, 24 CFR 91.15 state that a jurisdiction can make a written request for an exception to the submission deadline. The updates to 24 CFR 91, effective February 6, 2006, specifically, 24 CFR 91.20, gave authority to the local field offices to grant exceptions to the provisions of 24 CFR 91.15- Submission Date, provided the jurisdiction demonstrates "good cause" for the exception. However, the updated Consolidated Plan Final Rule does not provide examples or 'guidance' on the circumstances that would warrant an exception.

The City also proposes to submit the 2007 Annual Action Plan, pending approval by the City Council, on the required submission date of March 17, 2007.

The primary issue with the City's proposal to submit the Annual Action Plan on the required submission date of March 17, 2007 that is in variance with established Departmental policy is, the March 17, 2007 Plan submission would be absent the approval of the City Council, and the 'Certification's' would not contain the signature of the chief executive officer, the Mayor. The regulations governing Consolidated Submission at 24 CFR 91.225 require the annual submission of certain certifications to HUD e.g. general certifications, and resource-specific certifications (CDBG, HOME, ESG etc) demonstrating the jurisdictions compliance with the regulations issued pursuant to the primary objective of Title 1 of the Housing and Community Development Act of 1974, to direct their federal program resources toward the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for low and moderate income persons.

The Consolidated Plan Final Rule at 24 CFR 91.500 outlines HUD's approval actions relative to Consolidated Plan and Annual Action Plan submissions, and the standards for review that determine the compliance of those submissions to the Departments regulatory requirements. A plan is determined to be disapproved by the Department for failure to comply with the Certifications at 24 CFR 91.225 (a) and (b).

Attached please find the City's written exception request, as well as, an email communiqué between our office and the City that preceded their written request. I defer to your guidance on this issue.

**Attachments:**

City of Pekin, IL Exception Request (February 7, 2007)

City of Pekin, IL and HUD email communiqué (February 1, 2007)



# Third Program Year Action Plan

The CPMP Third Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 3 Action Plan Executive Summary:

The mission of the City of Pekin's 2007 Action Plan is to develop a viable urban community by providing decent housing, a suitable living environment and expanding economic opportunities principally for low- and moderate- income persons.

The upcoming fiscal year will include the following projects: Owner Occupied Homeowner Rehabilitation, Street Maintenance, Code Enforcement, Derby Street Sidewalk, Emergency Siren, active participation in the Heart of Illinois Homeless Continuum of Care (HoIHCoC) and dollars allocated to support the causes of the local United Way. The following is a breakdown of the above listed projects objectives, outcomes and an evaluation of past performance:

| Project                                 | Objective                   | Outcome        | Evaluation of past performance                                                                                                                               |
|-----------------------------------------|-----------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Owner Occupied Homeowner Rehabilitation | Decent Housing              | Sustainability | A well performing program that assists the City of Pekin in meeting the documented need of low and moderate-income households in rehabilitating their homes. |
| Street Maintenance                      | Suitable living environment | Sustainability | A well performing program that coordinates efforts with the Public Works Dept. to improve the streets in the low to moderate income Census                   |

|                       |                                                                   |                                                           |                                                                                                                                                                                                                                                                                                            |
|-----------------------|-------------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                       |                                                                   |                                                           | Tracts and block groups.                                                                                                                                                                                                                                                                                   |
| Code Enforcement      | Decent Housing                                                    | Sustainability                                            | A well performing program that coordinates efforts with the Inspections Department with a systematic approach to inspections of low to moderate income housing Census Tracts.                                                                                                                              |
| Derby Street Sidewalk | Suitable Living Environment                                       | Availability / Accessibility                              | New project – no past performance                                                                                                                                                                                                                                                                          |
| Emergency Siren       | Suitable Living Environment                                       | Sustainability                                            | A well performing program that coordinates efforts with the Pekin Fire Department and Tazewell – Pekin Consolidated Communication Center (TPCCC) to purchase and install (in a low to moderate Census Tract) an emergency siren that alerts the low to moderate income citizens of an emergency situation. |
| HoIHCoC               | Decent Housing & Suitable Living Environment                      | Availability, Affordability & Sustainability              | The City of Pekin is an active participant with the HoIHCoC in assisting in identifying the needs of the community and addressing the gaps in services.                                                                                                                                                    |
| United Way            | Decent Housing; Suitable Living Environment; Economic Opportunity | Availability/Accessibility; Affordability, Sustainability | A well performing program that coordinates efforts with the Pekin United Way in allocating a portion of its CDBG dollars to fund service agencies that provide assistance to the low to moderate-income community.                                                                                         |

Allocation of dollars to the above listed projects will assist the City of Pekin in achieving a viable urban community by providing decent housing, a suitable living environment, provide economic opportunities and neighborhood revitalization for low and moderate-income persons and households. All repeating programs have been approved and given a good performance evaluation from the HUD regional office (region 5 / Chicago).

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 3 Action Plan General Question's response:

The geographic areas where investment will be directed are Census block groups where at least 51% of the households have incomes at or below 80% of area median income, as defined by HUD. This is the City of Pekin's Target Area of low-income concentration where there is the most need.

The City of Pekin's Target Area includes the following low-income Census block groups: Census tract 208, block group 1; Census tract 209, block groups 1, 2, 3, 4 and 5; Census tract 210, block groups 1 and 2; and Census tract 211.01, block groups 1, 2, 3 and 4. See **Attachment A**. (City of Pekin low-income map)

According to the 2000 U.S. Census, the City of Pekin's total population is 33,857. The total non-white (minority) population represents 4.2% of its residents (1,422). Of Pekin's total population of 33,857, there are 13,410 citizens living in the low to moderate income Census tracts. Of the 13,410 citizens living in the low to moderate-income Census tracts; 174 are minorities, which is 1.2%. Of the 1.2%, 23 are African American, 55 are American Indian, 61 are Asian, 1 is Native Hawaiian and 34 are categorized as other race.

In some instances, investments may be made on a citywide basis to address the needs of low-income residents throughout the municipality.

During the period of this Action Plan, the City of Pekin may create slum and blight area(s), as permitted by the CDBG program, to address issues identified in the required slum and blight documents creating the area(s).

The percentage of funds the City of Pekin plans to dedicate to target areas is appropriate for the following:

| <b>Project</b> | <b>Percentage of Total Budget<br/>(\$502,053 – grant and<br/>estimated program income)</b> | <b>Target Areas</b>  |
|----------------|--------------------------------------------------------------------------------------------|----------------------|
| Street         | 19% (\$100,000 allocated)                                                                  | Census Tract 211.01, |



|                       |                         |                                                                                                                                                                               |
|-----------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Maintenance           |                         | block group 2                                                                                                                                                                 |
| Derby Street Sidewalk | 4% (\$20,000 allocated) | Census Tract 209, block groups 4 & 5; Census Tract 210, block groups 5 & 2                                                                                                    |
| Code Enforcement      | 6% (\$30,000 allocated) | Census tract 208, block group 1; Census tract 209, block groups 1, 2, 3, 4 and 5; Census tract 210, block groups 1 and 2; and Census tract 211.01, block groups 1, 2, 3 and 4 |
| United Way            | 8% (\$40,000 allocated) | Community Wide low to moderate income persons and households                                                                                                                  |

2. The basis for allocating investments geographically and assigning priority is to utilize available resources that address priority needs and will have positive results. Priorities were assigned to each category of priority need and adopted by the City of Pekin City Council based on citizen input, CHAS data, U.S. Census, consulting with City officials and other statistical data. Citizen input was obtained during public hearings and meetings, and from residents, agencies, and commissions.

3. Actions expected to be taken to address obstacles in meeting underserved needs include seeking additional funding and creating collaborations to address specific needs. Participation in the Heart of Illinois Homeless Continuum of Care (a 2007 non-funded project) is a good example of this action.

4. The following identifies the federal, state and local resources expected to be made available to address the needs identified in the 2007 Action Plan:

| 2007 Projects           | Allocation    | Leveraged funds | Resource identification                                                  |
|-------------------------|---------------|-----------------|--------------------------------------------------------------------------|
| Street Maintenance      | \$ 100,000.00 | \$ 519,929.00   | (\$389,947) MFT (State) & (\$129,982) general fund Road & Bridge (Local) |
| Derby St. Sidewalk      | \$ 20,000.00  | ~ \$180,000.00  | State grant applied for – not awarded yet.                               |
| Rehabilitation programs | \$ 58,591.42  | \$ 468.73       | Permit fees (local)                                                      |
| Code Enforcement        | \$ 30,000.00  | \$ 44,582.00    | City (local)                                                             |
| Rehab Program Delivery  | \$ 81,929.00  | 0               |                                                                          |
| CDBG for HOME           | \$ 50,000.00  | \$ 168,000.00   | IHDA (State)                                                             |
| United Way              | \$ 40,000.00  | \$ 537,624.54   | Corporate and Individual – (Local)                                       |
| Emergency Sirens        | \$ 21,237.00  | \$ 4,336.00     | City General (local)                                                     |
| Administration          | \$ 99,964.92  | 0               |                                                                          |
|                         |               |                 |                                                                          |
| Total:                  | \$ 501,722.34 | \$ 1,454,940.27 |                                                                          |

## Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 3 Action Plan Managing the Process response:

1. The "Lead Agency" responsible for overseeing the development of the plan and for administering programs covered by the Consolidated Plan and yearly Action Plans is the City of Pekin Planning and Development Department. Specifically, the Community Development Director, Community Development Assistant and Rehabilitation Coordinator will be responsible for administering the CDBG projects.

The primary public and private agencies that may be utilized for implementing the programs covered by the Action Plan include the City of Pekin and the Pekin United Way.

2. The significant aspects of the process by which the 2007 Action Plan was developed included referencing to the 2005 - 2009 Consolidated plan. From this came the analyzing of strategies and priorities, the reprioritizing and allocation of dollars, and the adoption of the Action Plan by the City Council. Others involved included state and local government agencies, housing providers, and social service agencies. Their cooperation and interest was important to achieve a level of coordination in the development of the Action Plan and in its implementation.

The Five Year Consolidated Plan was developed from:

A. Data collection from the 2000 Census, CHAS data tables, State of Illinois consolidated plan, 2004 Super NOFA from the Heart of Illinois Homeless Continuum of Care Exhibit 1, 2004 FEMA study (Natural Hazards Mitigation Plan / Heart of Illinois Project Impact), past City of Pekin Consolidated Plans, IDIS reports, Pekin Board of Realtors and data acquired from private and public agencies.

B. Public Input. Obtaining citizen comments was a critical element in the development of the Consolidated Plan. Each written comment received was carefully considered. In order to obtain broad citizen participation and obtain community wide input, 77 letters were mailed to public and private organizations asking them for views and to review the "Draft Plan" and attend the one public meeting. In addition, public commissions discussed issues as they relate to the Plan.

C. Development of Strategies and Priorities. Based on the data and public input received, a "Draft Plan" with identified strategies and priorities was prepared and made available to the public, City & State officials for a 30-day comment period for input during February 2 to March 11, 2005.

D. Adoption of the 2005 Action Plan. The Pekin City Council, during their regular meeting on March 14, 2005, approved the Consolidated Plan, including the 2005 Action Plan.

Also, the 2007 Action Plan was prepared and made available to the public, City & State officials for a 30-day plus comment period for input during February 5 to March 7, 2007. There was a public hearing on March 8, 2007. The 2007 Action Plan went before Council at the regularly scheduled Council meeting on March 12, 2007.

3. Actions that will take place during the next year to enhance coordination between public and private housing, health and social service agencies are the following:

- a. Public housing - Excellent working relationship between City of Pekin Community Development Director and Pekin Public Housing Director. A contractual agreement for the Rehab Coordinator with the City of Pekin and the Pekin Public Housing Authority to work on the modernization program and homeowner rehabilitation program.
- b. Private housing - Good working relationship between the City of Peoria and the City of East Peoria related to the 2<sup>nd</sup> Annual Fair Housing training. The City of Pekin is also an active participant with the Illinois Municipal Human Relations Association.
- c. Health agencies - The City of Pekin works well with the Tazewood County Health Department and the Pekin Hospital.
- d. Social services agencies - The City of Pekin is an active participant with the Heart of Illinois Homeless Continuum of Care, the Tazewell - Woodford Service providers, and the Rust Transitional Center / Salvation Army.

The City of Pekin is not a HOPWA grantee and is not in consultation to develop a metropolitan-wide strategy for a HOPWA application.

## **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 3 Action Plan Citizen Participation response:

1. The Citizen Participation process was based on the City's adopted Citizen Participation Plan. Obtaining citizen comments was a critical element in the development of the Action Plan. Each written and verbal comments received were carefully considered and answered. One public meeting was held to obtain citizen comments on issues relating to their neighborhoods and the City of Pekin. Public commissions were also mailed a notice of public review as they relate to the Plan. A list of agencies mailed this notice and a copy of the letter can be found in **Attachment C**.

2. The City of Pekin's 2007 Action Plan has been made available for public review and comment from February 5 to March 7, 2007. The public hearing to discuss the Draft 2007 Action Plan was held on March 8, 2007 at 5:30 p.m. at City of Pekin Council Chambers. Newspaper notification of Public Review period, Public Hearing and Certification of Publication documents can be located in **Attachment B**. A summary of citizen comments or views on the Plan was obtained during the scheduled public review period and public hearing. The summary of citizen comments or views can be found in **Attachment D**.

3. Public participation in the development of the Consolidated Plan was broadened to involve minorities, disabled persons and non-English speaking persons by including a statement within the public notice to please notify the Community Development office if additional assistance is required. All hearings and meetings were held in handicap-accessible facilities.

4. The City of Pekin's 2007 Action Plan has been made available for public review and comment from February 5 to March 7, 2007. The public hearing to discuss the Draft 2007 Action Plan will be held on March 8, 2007 at 5:30 p.m. at City of Pekin Council Chambers. All citizen comments or views were accepted; therefore, no comments or views were not accepted.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 3 Action Plan Institutional Structure response:

1. The City of Pekin will continue to utilize the institutional structure identified in the Strategy section of the Consolidated Plan, which includes encouraging active participation by residents, utilizing citizen lead commissions and encouraging a variety of organizations, agencies, partnerships and corporations to achieve the objectives of this plan. The actions will include holding public hearings, asking commissions to review and make recommendations regarding applications, and contracting with agencies and organizations to provide needed services for the implementation of the plan.

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 3 Action Plan Monitoring response:

1. The actions describing the monitoring process are identified in the Strategic Plan section of the Consolidated Plan. The City of Pekin monitoring process will begin with sub-recipient agreements, which detail the applicable federal regulations, including the timeliness of expenditures for the CDBG programs. The agreements will require financial reports to be submitted prior to the end of the fiscal year and will be used for desk audits to monitor for HUD and contract compliance, which includes activity eligibility, timeline performance, affordability period and beneficiary and income-eligibility data. On-going technical assistance will be available.

The primary goals of monitoring are to ensure production and accountability, ensure compliance with federal program or any other requirements, and evaluate organizational and project performance.

The City of Pekin has implemented the following system, in order to properly monitor the use of its CDBG funds: (1) the execution of specific contracts or agreements that outline the services to be provided and a timeline for when those goals should be achieved. The contract or agreement also contains applicable federal and local rules and regulations; (2) The City's Finance Department provides monthly expenditure and general ledger trial balance reports which show the funds committed to specific activities/monies spent to date. A fiscal year end report is also produced; City HUD/CDBG personnel balance the Finance Departments reports to IDIS at the end of the month (3) if a contract or agreement is not in compliance with city or federal rules, the City will work with corporation counsel to fulfill the terms of the agreement; & (4) On-site monitoring of sub-recipients will consist of the following process:

The first step in the process is to conduct a risk assessment to determine the appropriate extent of monitoring for each particular entity. Entities should be considered high-risk and require a comprehensive monitoring if they are new entity or new to receiving federal funds, experiencing high turnover or turnover in key staff positions, or have experienced past compliance or performance problems. For experienced funding recipients that have had success in carrying out activities in the past, a less comprehensive monitoring is necessary. This risk assessment should also enable a determination of frequency as well as if a desk review would be sufficient.

If a desk review will not be adequate, then an on-site monitoring visit should be conducted. Before the visit is to take place the monitoring staff must prepare for the visit. This preparation should include becoming thoroughly familiar with the applicable rules and regulations associated with the program that provides funds to the entity. Any and all in-house data pertaining to the entity and funds granted to the entity should be reviewed as well. After the preparation is complete, the next step is step conduct the monitoring visit.

There are four aspects of this phase: notification; entrance conference; documentation, data gathering and analysis; & exit conference. City staff will meet with appropriate representatives to review procedures, client files, financial records and other pertinent data. The City will also participate in the forum and budget meeting process as part of its monitoring of sub-recipients.

The final step is the follow-up. The sub-recipient should be provided with a formal written notification of the results of the monitoring review. The letter should point out problem areas and recognize successes. The City staff will work with the sub-recipients(s) until compliance is achieved.

## Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 3 Action Plan Lead-based Paint response:

During 2006, the City of Pekin will continue to follow all federal and state lead-based paint regulations while providing rehabilitation assistance to low and moderate-income homeowners. If a property to be rehabilitated through City CDBG programs is found to have deteriorated paint above the de minimus standards, appropriate mitigation procedures will be taken by qualified contractors. A clearance lead inspection will be conducted at the end of all jobs that include lead mitigation. The action of identifying lead hazards before rehabilitation work is done and following proper mitigation procedures should reduce the extent of lead poisoning and hazards.

In addition to lead mitigation, the City will continue to expand our community outreach efforts in order to provide appropriate information to residents of pre-1979 housing on the dangers associated with lead-based paint. This outreach will be coordinated with various organizations within our community, including, but not limited to the Tazewell County Health Department and various other non-profit and governmental organizations.

## HOUSING

### Specific Housing Objectives

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

**Attachment H** is the Housing Needs Table.

**Attachment I** is the Housing Market Analysis.

in will continue to offer owner occupied housing rehabilitation low-income households within the jurisdiction. Our priority will be low and extremely low-income households. For 2007, \$58,591.00 dollars will be used with the Owner Occupied Housing Rehabilitation a minimum of two houses. \$50,000 worth of CDBG dollars is being the IHDA HOME program to rehabilitate four houses. The City of receive Illinois Housing Development Authority SFOOR dollars of next fiscal year to assist four houses. Therefore, an estimated will be assisted during 2007. The Owner Occupied Housing program is a high priority for the City of Pekin CDBG dollars.

to use a portion of the CDBG dollars in Code Enforcement in the census tracts / target areas. For 2007, \$30,000 has been allocated City of Pekin Code Enforcer position. The City of Pekin will inspect ts occupied by low-income individuals or families during the next provide decent housing units.

in will continue to utilize 38% of our annual HUD / CDBG funding ing. In addition to these Federal resources, the City will pursue ces for housing rehabilitation and development. Partnerships with s will be pursued in order to leverage federal funds to the greatest

## **ic Housing**

anner in which the plan of the jurisdiction will help address the housing and activities it will undertake during the next year to lic housing residents to become more involved in management and omeownership.

using agency is designated as "troubled" by HUD or otherwise is rly, the jurisdiction shall describe the manner in which it will al or other assistance in improving its operations to remove such ring the next year.

tion Plan Public Housing Strategy response:

e PHA's strategy for addressing the revitalization and restoration using projects and improving the management and operation of properties are currently in very good condition as verified by the al Property Inspection conducted by HUD contractors. The PHA nuous process of reviewing and revising policies and procedures. rity relies on continuing education for its staff to maintain and gement and operation of the agency.

designated as "troubled" by HUD or otherwise performing poorly?: h performer upon most recent review.

## **fordable Housing**

tions that will take place during the next year to remove barriers ousing.

tion Plan Barriers to Affordable Housing response:

n will continue to work toward improving the ability of local  
velop affordable housing. The City will also continue to assist  
he CDBG rehabilitation program and the IHDA HOME program.  
ok at adding an additional Code Inspector as identified in its'  
focuss on the Rental Properties meeting code, to assist in the  
issues.

### **American Dream Down payment Initiative (ADDI)**

er forms of investment not described in § 92.205(b).

ipating jurisdiction (PJ) will use HOME or ADDI funds for  
; it must state the guidelines for resale or recapture, as required  
of the HOME rule.

I use HOME funds to refinance existing debt secured by  
housing that is that is being rehabilitated with HOME funds, it  
ts refinancing guidelines required under § 92.206(b). The  
hall describe the conditions under which the PJ will refinance  
it. At a minimum these guidelines must:

trate that rehabilitation is the primary eligible activity and ensure  
requirement is met by establishing a minimum level of  
ation per unit or a required ratio between rehabilitation and  
ng.

a review of management practices to demonstrate that  
ments in the property has not occurred; that the long-term needs  
object can be met; and that the feasibility of serving the targeted  
on over an extended affordability period can be demonstrated.  
whether the new investment is being made to maintain current  
le units, create additional affordable units, or both.  
the required period of affordability, whether it is the minimum 15  
longer.

whether the investment of HOME funds may be jurisdiction-wide  
d to a specific geographic area, such as a neighborhood identified  
ighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a  
/ designated Empowerment Zone or Enterprise Community.  
at HOME funds cannot be used to refinance multifamily loans  
insured by any federal program, including CDBG.

going to receive American Dream Down payment Initiative (ADDI)  
e complete the following narratives:

- the planned use of the ADDI funds.
- the PJ's plan for conducting targeted outreach to residents and  
of public housing and manufactured housing and to other families  
by public housing agencies, for the purposes of ensuring that the  
nds are used to provide down payment assistance for such  
s, tenants, and families.
- the actions to be taken to ensure the suitability of families  
g ADDI funds to undertake and maintain homeownership, such as  
of housing counseling to homebuyers.



Program Year 3 Action Plan HOME/ADDI response:

The City of Pekin does not receive HOME/ADDI. This section is not applicable.

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. **Sources of Funds**—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. **Homelessness**—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. **Chronic homelessness**—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. **Homelessness Prevention**—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. **Discharge Coordination Policy**—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 3 Action Plan Special Needs response:

**Attachment J** is the Continuum of Care Homeless Population and Subpopulations Chart.

1. The City of Pekin's CDBG dollars of \$40,000 that is allocated towards the United Way is approximately 8% of their total budget. The other 92% will be local Corporation and Individual contributions. These dollars assist agencies, which support older people, strengthen families and assist people in crises, promote health and healing, nurture children and youth, and assist the developmentally disabled.
2. **Homelessness** - The Action Plan will address the specific objectives of the Strategic Plan / Consolidated Plan by funding the activities with the highest priorities. Participation in the Heart of Illinois Homeless Continuum of Care and the Tazewell / Woodford County Service providers will continue to assist in locating additional dollars to assist in the area of homelessness and those at risk of being homeless.

Potential obstacles to completing these action steps may be limited or lack of financial resources and competition for limited sources; limited number of governmental, private sector and volunteer staff to address homeless needs; and coordination of public/private sector organizations and volunteers to meet all and specific population needs.

2. The City of Pekin is actively participating in the Heart of Illinois Homeless Continuum of Care (HoIHCoC). This organization has an organized task force consisting of over 40 community leaders that convened in November 2004 to develop strategies and implementation steps to end chronic homelessness in the four county region by 2012. The agencies and programs represented by the members of the task force are comprised of federal and non-federally funded entities. The Steering Committee of the Continuum of Care (CoC) determined in December 2004 that the CoC would conduct the street sweep and gaps analysis in January/February 2005 and January 2007 for accurate numbers and then proceed with developing goals to address the existing gaps. The 10-year plan to end chronic homelessness is in its final draft stages. A Power Point presentation of the draft 10 - Year Plan to End Chronic Homelessness was given at the March 13, 2006 City of Pekin Council meeting. The HoIHCoC timeline sets its approval of the plan for March 2006. Then, this information would be shared with the task force to end chronic homelessness in the spring of 2006. The final draft of the plan will be presented to the City of Pekin Council on March 12, 2007 for approval. The collaboration of these leaders has allowed for a comprehensive, approachable action plan to solving the issue of ending chronic homelessness.

3. Potential obstacles to completing these action steps may be limited or lack of financial resources and competition for limited sources; limited number of governmental, private sector and volunteer staff to address homeless needs; and coordination of public/private sector organizations and volunteers to meet all and specific population needs.

4. The City of Pekin's strategy to prevent homelessness for individuals and families with children who are at imminent risk of becoming homeless includes directing people to organizations that have programs geared towards the goal of preventing the problem of homelessness. These programs include rent, mortgage, and/or utility assistance, legal intervention regarding illegal evictions, and case management and counseling. Agencies providing these types of programs for the City of Pekin include the Friends of People with Aids, the local Department of Veterans Affairs, The Center for Prevention of Abuse, Prairie State Legal Services, House of Hope, Rust Transitional Center / Pekin Salvation Army, Pekin Housing Authority, Tazwood Mental Health Center and Tazwood Community Services.

Participation in the Heart of Illinois Homeless Continuum of Care and the Tazewell / Woodford County Service providers will continue to assist in locating additional dollars to assist in the area of homelessness and those at risk of being homeless.

The homeless strategy will be carried out with the collaboration between the City of Pekin, Tazewell County Service providers and the Heart of Illinois Homeless Continuum of Care. All parties listed will work to identify, develop, and implement strategies to end the problem of chronic and non-chronic homelessness by 2012.

5. The City of Pekin will work in collaboration with the Heart of Illinois Homeless Continuum of Care to create, implement and monitor a cohesive, regional-wide Discharge Coordination Policy.

### **Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 3 Action Plan ESG response:

This section is not applicable. This is for States only.

## **COMMUNITY DEVELOPMENT**

### **Community Development**

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 3 Action Plan Community Development response:

**Attachment K** is the Community Development Needs table.

1. The City's priorities for its non-housing community development needs using the CDBG eligibility categories (IDIS matrix codes) includes Public Facilities, Public Improvements, Public Services and Economic Development.

Under the Public Facilities and Improvements section (matrix codes 01 to 04A, and 22), general public facilities and improvements, parking facilities, and street improvements received a high priority; homeless facilities (not operating costs), operating costs of homeless/AIDS patients programs, flood drain improvements, clearance and demolition and water/sewer improvements received a medium priority; acquisition of real property, disposition, senior centers, handicapped centers, youth centers, neighborhood facilities, parks, recreational facilities, solid waste disposal improvements, sidewalks, child care centers, tree planting, health facilities, abused and neglected children facilities, asbestos removal, facilities for AIDS patients (not operating costs) received a low priority designation.

The activities listed in Public Services category (matrix codes 05 to 05T), general public services, senior services, handicapped services, legal services, youth services, transportation services, substance abuse services, battered and abused spouses, employment training, fair housing activities, child care services, health services, abused neglected children, mental health services, and screening for lead-based paint/lead hazards poison were designated as high priorities; subsistence payments, homeownership assistance (not direct), rental housing subsidies, security deposits, and crime awareness were designated as medium priorities; contaminated sites, and tenant/landlord counseling were designated as low priorities.

The activities listed in Economic Development category (matrix codes 17 to 18), building acquisition, construction, rehabilitation, direct financial assistance to for-profits, ED technical assistance, and micro-enterprise assistance were designated as a medium priority; CI land acquisition/disposition, CI infrastructure development, and other commercial/industrial improvements were designated a low priority.

2. Goal A: To develop a viable urban community by providing decent housing principally to low and moderate income persons.

\* A1. The City of Pekin Code Enforcement program, as a high priority, will inspect 2,750 residential units in the Target Area by April 30, 2010. The short term annual objective is to inspect 550 units by April 30, 2008.

\* A2. The City of Pekin Rehabilitation single family owner occupied program, as a high priority, will rehabilitate a total of 42 homes by April 2010. The short term objective is to rehabilitate 6 homes by April 2008. These are expected to be equally provided to low, very low and extremely low-income households.

\* A3. The City of Pekin intends to actively support appropriate long and short-term objectives and Continuum of Care projects proposed by the Heart of Illinois Homeless Continuum of Care as a high priority.

\* A4. The City of Pekin will, as a high priority, participate in the IDHA HOME/SFOOR program to bring a minimum of four houses a year up to code for the short-term goal. CDBG dollars will be used to pay for the costs per project that exceed IHDA maximum per project expense of \$40,000. The City of Pekin plans on applying for SFOOR dollars from IHDA every year. Long term goal, by April 2010, is to apply and receive funds to completely rehabilitate five houses a year.

Goal B: To develop a viable urban community by providing a suitable living environment principally to low and moderate-income persons.

Objectives:

\* B1. The City of Pekin will, as a high priority, contract with public and private agency/ies that will provide needed services to 10,000 low and moderate-income persons/households for the long-term goal. The short term goal is to provide needed services to 2,000 low and moderate-income persons/households.

\* B2. The City of Pekin will, as a high priority, overlay streets; install three emergency sirens; install Derby Street sidewalk and make other necessary public facility improvements on public streets, alleys and other city property that is located in low to moderate-income census block groups or slum and blight areas. Public facility improvements will benefit the low to moderate income 2000 Census Tracts. The short-term goal is to provide street overlay, Derby Street sidewalk and an emergency siren by April 2008.

\* B3. The City of Pekin will, as a high priority, inspect 2,750 residential properties for compliance with environmental, boca and state building codes in the Target Area by April 2010. The short-term objective is to inspect 550 residential properties by April 2008.

\* B4. The City of Pekin will provide Planning and Administrative services, as a high priority, that are necessary for the administration of HUD grants primarily serving low and moderate income persons through April 2010. The short-term objective is to provide planning and administrative services by April 2008.

Goal C: To develop a viable urban community by expanding economic opportunities principally to low and moderate income persons.

Objective:

\* C1. The City of Pekin may assist as appropriate, the growth of one business with direct assistance or other incentives in support of economic opportunity projects by April 2010. This is a medium priority. No businesses are expected to be assisted during the short-term objective period ending April 2008.

## Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

### Program Year 3 Action Plan Antipoverty Strategy response:

1. The City of Pekin currently has two approaches towards reducing the number of poverty level persons and families in the city. One approach is the single family home owner rehabilitation program. This program provides needed repairs and improvements to lower income households. The Code Enforcement program works to preserve lower income neighborhoods by requiring properties to meet City of Pekin adopted codes.

It is expected that these programs will assist 565 households over the next year period. The City administered program provides forgivable and 0-3% low interest loan for types of financial assistance. Using 2003 averages, 7 households received housing repair assistance that were extremely low income households, 15 households were very low-income households, and 7 households were low income households, for a total of 29 low/moderate income households assisted.

Public services activities also have a positive effect in reducing poverty by reducing homelessness, and providing counseling, shelter and life skills. Some agencies providing these services include the House of Hope, Center for Prevention of Abuse,

Tazwood Mental Health, Tazwood Community Services, Pekin Housing Authority, Department of Human Services and U of I Extension.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### Non-homeless Special Needs (91.220 (c) and (e))

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

**Attachment L** is the Non-homeless Special Needs Including HOPWA table.

The priorities and specific objectives the City of Pekin hopes to achieve during FY 2007 include the following:

- \* The City of Pekin will work with the Tazewell County Service Providers and the Heart of Illinois Continuum of Care to assist in locating additional dollars to provide housing needs for the elderly, frail elderly, physically disabled and public housing residents.
- \* The City of Pekin will work with the Tazewell County Service Providers and the Heart of Illinois Homeless Continuum of Care to assist in locating additional dollars to provide supportive services for the elderly, frail elderly, persons with severe mental illnesses, the developmentally disabled, and persons with HIV/AIDS.

The City of Pekin staff will work with the appropriate service providers to help meet their need in providing services to their clients.

2. Federal, State, and local public and private sector resources are expected to be available to address the housing and supportive service needs of nonhomeless persons identified in the Consolidated Plan. Federal funds for supportive housing programs are expected through the Housing and Urban Development SuperNOFA process. State funds will be identified by individual social service agencies of the local Continuum of Care. The special needs of non-homeless persons will be addressed through agencies whose priorities address these needs.

### Housing Opportunities for People with AIDS

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for

persons who are homeless.

3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 3 Action Plan HOPWA response:

The City of Pekin is not a HOPWA recipient. This section is not applicable.

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 3 Specific HOPWA Objectives response:

Not applicable. The City of Pekin does not receive HOPWA dollars.

### **Other Narrative**

Include any Action Plan information that was not covered by a narrative in any other section.



## 1. Program specifics:

### a. Fire Department / Emergency Sirens:

The following is taken from the Heart of Illinois Project Impact Natural Hazards Mitigation Plan (2004):

#### Hazard Identification:

The potential hazards that could affect the Tri-County (Peoria, Woodford and Tazewell Counties) area include: flooding, high winds, tornadoes, land subsidence, winter storms, severe thunderstorms, earthquakes, wildfires, landslides, drought, heat waves, and erosion. Depending on the severity, location, and timing of the specific events, each of these hazards could have devastating effects on homes, business, infrastructure and ultimately citizens. Flooding (riverine), Tornado (F0 & F1), wind (microburst/straight line) were all indicated as a high hazard level. Flooding (flash), land subsidence/mine subsidence, severe thunderstorm, tornado (all categories), tornado (F2) and winter storm were all indicated as a medium-high hazard level.

The proposed installation of an emergency siren every other year within the low to moderate income Census tracts will better alert the low to moderate income residents of impending weather, evacuation conditions or other emergency situations. The amount of warning time citizens have to an approaching high wind event, and the availability of shelters or safe rooms, is the most crucial factor regarding potential injury or loss of life.

The City of Pekin currently has ten electrical sirens. They force air up through the one-horn/cone/trumpet device and rotate. The terrain, wind direction and speed, and foliage can prevent the siren from being heard.

The City of Pekin will be purchasing and installing three electronic sirens during 2005 to 2009; one every other year. Each one will have a four-sided horn/cone/trumpet device from where the sounds will be projected. This will help with the consistency of sound that is received.

The addition of three sirens throughout the low to moderate-income Census tracts will better alert the low to moderate-income citizens of an emergency situation. This system of fifteen sirens will allow the residents of the area the maximum potential warning time of an approaching emergency situation.

b. Other project specific information is located in **Attachment M** (project workbooks), **Attachment N** (an excel summary of 2007 CDBG allocations) and **Attachment O** (Summary of Specific Annual Objectives worksheets).

## 2. Urgent need

Community Development Block Grant regulations allow CDBG funds to be used to address issues related to a physical disaster. If such a disaster occurs, CDBG funds may be allocated by the City Council for this purpose.

## 3. Anti-Displacement Policy



The City of Pekin's housing rehabilitation is performed without having to displace unit occupants. If an occupant should be displaced, the City of Pekin will comply with all Federal regulations relating to the displacement.

4. Performance Measurement system: The City of Pekin will be using performance measurements in the 2007 Action Plan. Below is a summary of the performance measurements listed within the 2007 Action Plan project worksheets (**Attachment M**).

2007 Street Maintenance: develop a viable urban community by providing a suitable living environment principally to low and moderate-income persons; Objective Category - Suitable Living Environment; Outcome Category - Sustainability

Code Enforcement: provide decent housing units; Objective Category - Decent Housing; Outcome Category - Sustainability

Home Owner Rehabilitation: maintain the existing housing stock and adapt the existing housing stock to meet the needs of ADA/senior individuals/families; Objective Category - Decent Housing; Outcome Category - Sustainability

United Way: access to needed support services, economic opportunities and housing; Objective Categories - Decent Housing, Suitable Living Environment & Economic Opportunity; Outcome Categories - Availability/Accessibility, Affordability & Sustainability

Emergency Siren and maintenance: allow the residents of the low to moderate income areas the maximum potential warning time of an approaching emergency situation; Objective Category - Suitable Living Environment; Outcome Category - Sustainability

Heart of Illinois Homeless Continuum of Care: active participation with the HoIHCoC to help locate additional dollars to provide housing needs for the elderly, frail elderly, persons with severe mental illnesses, the developmentally disabled, and persons with HIV/AIDS; Objective Categories - Decent Housing & Suitable Living Environment; Outcome Categories - Availability / Affordability & Sustainability

Derby Street Sidewalk: install a sidewalk along Derby Street to improve the accessibility for people without automobiles to reach businesses and services along Derby Street; Objective Categories - Suitable Living Environment; Outcome Category - Availability/Accessibility

5. A copy of the March 12, 2007 City of Pekin Council agenda is located in **Attachment E**.

6. A copy of the Public Hearing and March 8, 2007 City of Pekin Council Power Point presentation is located in **Attachment F**.

7. A copy of the Pekin Daily Times and the Peoria Journal Star newspaper articles are located in **Attachment G**.



## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor and Members of the City Council

**CC:** Dennis Kief, City Manager  
Sue McMillan, City Clerk

**From:** Pamela Anderson, Community Development Director

**AGENDA ITEM:** 2007 Action Plan for Community Development Block Grant entitlement

**AGENDA DATE REQUESTED:** March <sup>26</sup>~~12~~, 2007

**ACTION REQUESTED:** Council approval of the 2007 Action Plan for CDBG

**BACKGROUND:** HUD requires an Action Plan every year stating the needs, priorities, and plans for the upcoming fiscal year and performance measurements based off the Five Year Consolidated Plan. These are stated within the 2007 Action Plan.

**FINANCIAL IMPACT:** Please see attached excel document.

**NEIGHBORHOOD CONCERNS:** A public hearing is scheduled for March 8, 2007 at 5:30pm in the Council chambers. Comments will be included within the final draft of the Action Plan that will be submitted to HUD.

**IMPACT IF APPROVED:** The 2007 Action Plan will be mailed to HUD for approval.

**IMPACT IF DENIED:** The deadline for submittal of the 2007 Action Plan will be missed and an extension request will be submitted to HUD. HUD must approve the Action Plan before CDBG dollars are allocated.

**ALTERNATIVES:** none

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** CDBG activities are consistent with the following goals of the conceptual plan – a prosperous community, a strong foundation, a high quality of life and effective government. In addition to the City of Pekin goals in the conceptual plan, HUD requires performance measurement goals, which are listed within the proposed Action plan.

### REQUIRED SIGNATURES

**Department Director**

*Pamela Anderson*

**Finance Department**

(Certification of Availability of Funds)

**Corporation Counsel**

*[Signature]*  
(Certification of Review)

**City Manager**

*Dennis Kief*



# Third Program Year Action Plan

The CPMP Third Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 3 Action Plan Executive Summary:

The mission of the City of Pekin's 2007 Action Plan is to develop a viable urban community by providing decent housing, a suitable living environment and expanding economic opportunities principally for low- and moderate- income persons.

The upcoming fiscal year will include the following projects: Owner Occupied Homeowner Rehabilitation, Street Maintenance, Code Enforcement, Derby Street Sidewalk, Emergency Siren, active participation in the Heart of Illinois Homeless Continuum of Care (HoIHCoC) and dollars allocated to support the causes of the local United Way. The following is a breakdown of the above listed projects objectives, outcomes and an evaluation of past performance:

| Project                                 | Objective                   | Outcome        | Evaluation of past performance                                                                                                                               |
|-----------------------------------------|-----------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Owner Occupied Homeowner Rehabilitation | Decent Housing              | Sustainability | A well performing program that assists the City of Pekin in meeting the documented need of low and moderate-income households in rehabilitating their homes. |
| Street Maintenance                      | Suitable living environment | Sustainability | A well performing program that coordinates efforts with the Public Works Dept. to improve the streets in the low to moderate income Census                   |

|                       |                                                                   |                                                           |                                                                                                                                                                                                                                                                                                            |
|-----------------------|-------------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Code Enforcement      | Decent Housing                                                    | Sustainability                                            | Tracts and block groups.<br>A well performing program that coordinates efforts with the Inspections Department with a systematic approach to inspections of low to moderate income housing Census Tracts.                                                                                                  |
| Derby Street Sidewalk | Suitable Living Environment                                       | Availability / Accessibility                              | New project – no past performance                                                                                                                                                                                                                                                                          |
| Emergency Siren       | Suitable Living Environment                                       | Sustainability                                            | A well performing program that coordinates efforts with the Pekin Fire Department and Tazewell – Pekin Consolidated Communication Center (TPCCC) to purchase and install (in a low to moderate Census Tract) an emergency siren that alerts the low to moderate income citizens of an emergency situation. |
| HoIHCoc               | Decent Housing & Suitable Living Environment                      | Availability, Affordability & Sustainability              | The City of Pekin is an active participant with the HoIHCoc in assisting in identifying the needs of the community and addressing the gaps in services.                                                                                                                                                    |
| United Way            | Decent Housing; Suitable Living Environment; Economic Opportunity | Availability/Accessibility; Affordability, Sustainability | A well performing program that coordinates efforts with the Pekin United Way in allocating a portion of its CDBG dollars to fund service agencies that provide assistance to the low to moderate-income community.                                                                                         |

Allocation of dollars to the above listed projects will assist the City of Pekin in achieving a viable urban community by providing decent housing, a suitable living environment, provide economic opportunities and neighborhood revitalization for low and moderate-income persons and households. All repeating programs have been approved and given a good performance evaluation from the HUD regional office (region 5 / Chicago).

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

**Program Year 3 Action Plan General Question's response:**

The geographic areas where investment will be directed are Census block groups where at least 51% of the households have incomes at or below 80% of area median income, as defined by HUD. This is the City of Pekin's Target Area of low-income concentration where there is the most need.

The City of Pekin's Target Area includes the following low-income Census block groups: Census tract 208, block group 1; Census tract 209, block groups 1, 2, 3, 4 and 5; Census tract 210, block groups 1 and 2; and Census tract 211.01, block groups 1, 2, 3 and 4. See **Attachment A**. (City of Pekin low-income map)

According to the 2000 U.S. Census, the City of Pekin's total population is 33,857. The total non-white (minority) population represents 4.2% of its residents (1,422). Of Pekin's total population of 33,857, there are 13,410 citizens living in the low to moderate income Census tracts. Of the 13,410 citizens living in the low to moderate-income Census tracts; 174 are minorities, which is 1.2%. Of the 1.2%, 23 are African American, 55 are American Indian, 61 are Asian, 1 is Native Hawaiian and 34 are categorized as other race.

In some instances, investments may be made on a citywide basis to address the needs of low-income residents throughout the municipality.

During the period of this Action Plan, the City of Pekin may create slum and blight area(s), as permitted by the CDBG program, to address issues identified in the required slum and blight documents creating the area(s).

The percentage of funds the City of Pekin plans to dedicate to target areas is appropriate for the following:

| <b>Project</b> | <b>Percentage of Total Budget<br/>(\$502,053 – grant and<br/>estimated program income)</b> | <b>Target Areas</b>  |
|----------------|--------------------------------------------------------------------------------------------|----------------------|
| Street         | 19% (\$100,000 allocated)                                                                  | Census Tract 211.01, |

|                       |                         |                                                                                                                                                                               |
|-----------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Maintenance           |                         | block group 2                                                                                                                                                                 |
| Derby Street Sidewalk | 4% (\$20,000 allocated) | Census Tract 209, block groups 4 & 5; Census Tract 210, block groups 5 & 2                                                                                                    |
| Code Enforcement      | 6% (\$30,000 allocated) | Census tract 208, block group 1; Census tract 209, block groups 1, 2, 3, 4 and 5; Census tract 210, block groups 1 and 2; and Census tract 211.01, block groups 1, 2, 3 and 4 |
| United Way            | 8% (\$40,000 allocated) | Community Wide low to moderate income persons and households                                                                                                                  |

2. The basis for allocating investments geographically and assigning priority is to utilize available resources that address priority needs and will have positive results. Priorities were assigned to each category of priority need and adopted by the City of Pekin City Council based on citizen input, CHAS data, U.S. Census, consulting with City officials and other statistical data. Citizen input was obtained during public hearings and meetings, and from residents, agencies, and commissions.

3. Actions expected to be taken to address obstacles in meeting underserved needs include seeking additional funding and creating collaborations to address specific needs. Participation in the Heart of Illinois Homeless Continuum of Care (a 2007 non-funded project) is a good example of this action.

4. The following identifies the federal, state and local resources expected to be made available to address the needs identified in the 2007 Action Plan:

| 2007 Projects           | Allocation    | Leveraged funds | Resource identification                                                  |
|-------------------------|---------------|-----------------|--------------------------------------------------------------------------|
| Street Maintenance      | \$ 100,000.00 | \$ 519,929.00   | (\$389,947) MFT (State) & (\$129,982) general fund Road & Bridge (Local) |
| Derby St. Sidewalk      | \$ 20,000.00  | ~ \$180,000.00  | State grant applied for – not awarded yet.                               |
| Rehabilitation programs | \$ 58,591.42  | \$ 468.73       | Permit fees (local)                                                      |
| Code Enforcement        | \$ 30,000.00  | \$ 44,582.00    | City (local)                                                             |
| Rehab Program Delivery  | \$ 81,929.00  | 0               |                                                                          |
| CDBG for HOME           | \$ 50,000.00  | \$ 168,000.00   | IHDA (State)                                                             |
| United Way              | \$ 40,000.00  | \$ 537,624.54   | Corporate and Individual – (Local)                                       |
| Emergency Sirens        | \$ 21,237.00  | \$ 4,336.00     | City General (local)                                                     |
| Administration          | \$ 99,964.92  | 0               |                                                                          |
|                         |               |                 |                                                                          |
| Total:                  | \$ 501,722.34 | \$ 1,454,940.27 |                                                                          |

## Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 3 Action Plan Managing the Process response:

1. The "Lead Agency" responsible for overseeing the development of the plan and for administering programs covered by the Consolidated Plan and yearly Action Plans is the City of Pekin Planning and Development Department. Specifically, the Community Development Director, Community Development Assistant and Rehabilitation Coordinator will be responsible for administering the CDBG projects.

The primary public and private agencies that may be utilized for implementing the programs covered by the Action Plan include the City of Pekin and the Pekin United Way.

2. The significant aspects of the process by which the 2007 Action Plan was developed included referencing to the 2005 - 2009 Consolidated plan. From this came the analyzing of strategies and priorities, the reprioritizing and allocation of dollars, and the adoption of the Action Plan by the City Council. Others involved included state and local government agencies, housing providers, and social service agencies. Their cooperation and interest was important to achieve a level of coordination in the development of the Action Plan and in its implementation.

The Five Year Consolidated Plan was developed from:

A. Data collection from the 2000 Census, CHAS data tables, State of Illinois consolidated plan, 2004 Super NOFA from the Heart of Illinois Homeless Continuum of Care Exhibit 1, 2004 FEMA study (Natural Hazards Mitigation Plan / Heart of Illinois Project Impact), past City of Pekin Consolidated Plans, IDIS reports, Pekin Board of Realtors and data acquired from private and public agencies.

B. Public Input. Obtaining citizen comments was a critical element in the development of the Consolidated Plan. Each written comment received was carefully considered. In order to obtain broad citizen participation and obtain community wide input, 77 letters were mailed to public and private organizations asking them for views and to review the "Draft Plan" and attend the one public meeting. In addition, public commissions discussed issues as they relate to the Plan.

C. Development of Strategies and Priorities. Based on the data and public input received, a "Draft Plan" with identified strategies and priorities was prepared and made available to the public, City & State officials for a 30-day comment period for input during February 2 to March 11, 2005.

D. Adoption of the 2005 Action Plan. The Pekin City Council, during their regular meeting on March 14, 2005, approved the Consolidated Plan, including the 2005 Action Plan.

Also, the 2007 Action Plan was prepared and made available to the public, City & State officials for a 30-day plus comment period for input during February 5 to March 7, 2007. There was a public hearing on March 8, 2007. The 2007 Action Plan went before Council at the regularly scheduled Council meeting on March 12, 2007.

3. Actions that will take place during the next year to enhance coordination between public and private housing, health and social service agencies are the following:

- a. Public housing - Excellent working relationship between City of Pekin Community Development Director and Pekin Public Housing Director. A contractual agreement for the Rehab Coordinator with the City of Pekin and the Pekin Public Housing Authority to work on the modernization program and homeowner rehabilitation program.
- b. Private housing - Good working relationship between the City of Peoria and the City of East Peoria related to the 2<sup>nd</sup> Annual Fair Housing training. The City of Pekin is also an active participant with the Illinois Municipal Human Relations Association.
- c. Health agencies - The City of Pekin works well with the Tazewood County Health Department and the Pekin Hospital.
- d. Social services agencies - The City of Pekin is an active participant with the Heart of Illinois Homeless Continuum of Care, the Tazewell - Woodford Service providers, and the Rust Transitional Center / Salvation Army.

The City of Pekin is not a HOPWA grantee and is not in consultation to develop a metropolitan-wide strategy for a HOPWA application.

## **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 3 Action Plan Citizen Participation response:



1. The Citizen Participation process was based on the City's adopted Citizen Participation Plan. Obtaining citizen comments was a critical element in the development of the Action Plan. Each written and verbal comments received were carefully considered and answered. One public meeting was held to obtain citizen comments on issues relating to their neighborhoods and the City of Pekin. Public commissions were also mailed a notice of public review as they relate to the Plan. A list of agencies mailed this notice and a copy of the letter can be found in **Attachment C**.

2. The City of Pekin's 2007 Action Plan has been made available for public review and comment from February 5 to March 7, 2007. The public hearing to discuss the Draft 2007 Action Plan was held on March 8, 2007 at 5:30 p.m. at City of Pekin Council Chambers. Newspaper notification of Public Review period, Public Hearing and Certification of Publication documents can be located in **Attachment B**. A summary of citizen comments or views on the Plan was obtained during the scheduled public review period and public hearing. The summary of citizen comments or views can be found in **Attachment D**.

3. Public participation in the development of the Consolidated Plan was broadened to involve minorities, disabled persons and non-English speaking persons by including a statement within the public notice to please notify the Community Development office if additional assistance is required. All hearings and meetings were held in handicap-accessible facilities.

4. The City of Pekin's 2007 Action Plan has been made available for public review and comment from February 5 to March 7, 2007. The public hearing to discuss the Draft 2007 Action Plan will be held on March 8, 2007 at 5:30 p.m. at City of Pekin Council Chambers. All citizen comments or views were accepted; therefore, no comments or views were not accepted.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 3 Action Plan Institutional Structure response:

1. The City of Pekin will continue to utilize the institutional structure identified in the Strategy section of the Consolidated Plan, which includes encouraging active participation by residents, utilizing citizen lead commissions and encouraging a variety of organizations, agencies, partnerships and corporations to achieve the objectives of this plan. The actions will include holding public hearings, asking commissions to review and make recommendations regarding applications, and contracting with agencies and organizations to provide needed services for the implementation of the plan.

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

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Program Year 3 Action Plan Monitoring response:

1. The actions describing the monitoring process are identified in the Strategic Plan section of the Consolidated Plan. The City of Pekin monitoring process will begin with sub-recipient agreements, which detail the applicable federal regulations, including the timeliness of expenditures for the CDBG programs. The agreements will require financial reports to be submitted prior to the end of the fiscal year and will be used for desk audits to monitor for HUD and contract compliance, which includes activity eligibility, timeline performance, affordability period and beneficiary and income-eligibility data. On-going technical assistance will be available.

The primary goals of monitoring are to ensure production and accountability, ensure compliance with federal program or any other requirements, and evaluate organizational and project performance.

The City of Pekin has implemented the following system, in order to properly monitor the use of its CDBG funds: (1) the execution of specific contracts or agreements that outline the services to be provided and a timeline for when those goals should be achieved. The contract or agreement also contains applicable federal and local rules and regulations; (2) The City's Finance Department provides monthly expenditure and general ledger trial balance reports which show the funds committed to specific activities/monies spent to date. A fiscal year end report is also produced; City HUD/CDBG personnel balance the Finance Departments reports to IDIS at the end of the month (3) if a contract or agreement is not in compliance with city or federal rules, the City will work with corporation counsel to fulfill the terms of the agreement; & (4) On-site monitoring of sub-recipients will consist of the following process:

The first step in the process is to conduct a risk assessment to determine the appropriate extent of monitoring for each particular entity. Entities should be considered high-risk and require a comprehensive monitoring if they are new entity or new to receiving federal funds, experiencing high turnover or turnover in key staff positions, or have experienced past compliance or performance problems. For experienced funding recipients that have had success in carrying out activities in the past, a less comprehensive monitoring is necessary. This risk assessment should also enable a determination of frequency as well as if a desk review would be sufficient.

If a desk review will not be adequate, then an on-site monitoring visit should be conducted. Before the visit is to take place the monitoring staff must prepare for the visit. This preparation should include becoming thoroughly familiar with the applicable rules and regulations associated with the program that provides funds to the entity. Any and all in-house data pertaining to the entity and funds granted to the entity should be reviewed as well. After the preparation is complete, the next step is step conduct the monitoring visit.

There are four aspects of this phase: notification; entrance conference; documentation, data gathering and analysis; & exit conference. City staff will meet with appropriate representatives to review procedures, client files, financial records and other pertinent data. The City will also participate in the forum and budget meeting process as part of its monitoring of sub-recipients.

The final step is the follow-up. The sub-recipient should be provided with a formal written notification of the results of the monitoring review. The letter should point out problem areas and recognize successes. The City staff will work with the sub-recipients(s) until compliance is achieved.

## Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

### Program Year 3 Action Plan Lead-based Paint response:

During 2006, the City of Pekin will continue to follow all federal and state lead-based paint regulations while providing rehabilitation assistance to low and moderate-income homeowners. If a property to be rehabilitated through City CDBG programs is found to have deteriorated paint above the de minimus standards, appropriate mitigation procedures will be taken by qualified contractors. A clearance lead inspection will be conducted at the end of all jobs that include lead mitigation. The action of identifying lead hazards before rehabilitation work is done and following proper mitigation procedures should reduce the extent of lead poisoning and hazards.

In addition to lead mitigation, the City will continue to expand our community outreach efforts in order to provide appropriate information to residents of pre-1979 housing on the dangers associated with lead-based paint. This outreach will be coordinated with various organizations within our community, including, but not limited to the Tazewell County Health Department and various other non-profit and governmental organizations.

## HOUSING

### Specific Housing Objectives

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

### Program Year 3 Action Plan Specific Objectives response:

**Attachment H** is the Housing Needs Table.

**Attachment I** is the Housing Market Analysis.

1. The City of Pekin will continue to offer owner occupied housing rehabilitation assistance to the low-income households within the jurisdiction. Our priority will be to serve low, very low and extremely low-income households. For 2007, \$58,591.00 worth of CDBG dollars will be used with the Owner Occupied Housing Rehabilitation program to assist a minimum of two houses. \$50,000 worth of CDBG dollars is being allocated towards the IHDA HOME program to rehabilitate four houses. The City of Pekin expects to receive Illinois Housing Development Authority SFOOR dollars of \$168,000 for this next fiscal year to assist four houses. Therefore, an estimated total of six houses will be assisted during 2007. The Owner Occupied Housing Rehabilitation program is a high priority for the City of Pekin CDBG dollars.

The City proposes to use a portion of the CDBG dollars in Code Enforcement in the low to moderate census tracts / target areas. For 2007, \$30,000 has been allocated for a portion of a City of Pekin Code Enforcer position. The City of Pekin will inspect 550 residential units occupied by low-income individuals or families during the next year in order to provide decent housing units.

2. The City of Pekin will continue to utilize 38% of our annual HUD / CDBG funding in the area of housing. In addition to these Federal resources, the City will pursue other funding sources for housing rehabilitation and development. Partnerships with other organizations will be pursued in order to leverage federal funds to the greatest extent.

### **Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 3 Action Plan Public Housing Strategy response:

1. Describe the PHA's strategy for addressing the revitalization and restoration needs of public housing projects and improving the management and operation of the PHA: The PHA properties are currently in very good condition as verified by the most recent Physical Property Inspection conducted by HUD contractors. The PHA engages in a continuous process of reviewing and revising policies and procedures. The Housing Authority relies on continuing education for its staff to maintain and improve the management and operation of the agency.
2. Is the PHA designated as "troubled" by HUD or otherwise performing poorly?: No, designated high performer upon most recent review.

### **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 3 Action Plan Barriers to Affordable Housing response:

1. The City of Pekin will continue to work toward improving the ability of local organizations to develop affordable housing. The City will also continue to assist homeowners with the CDBG rehabilitation program and the IHDA HOME program. The City will also look at adding an additional Code Inspector as identified in its' Conceptual Plan to focus on the Rental Properties meeting code, to assist in the affordable housing issues.

### **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
  - a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 3 Action Plan HOME/ADDI response:

The City of Pekin does not receive HOME/ADDI. This section is not applicable.

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 3 Action Plan Special Needs response:

**Attachment J** is the Continuum of Care Homeless Population and Subpopulations Chart.

1. The City of Pekin's CDBG dollars of \$40,000 that is allocated towards the United Way is approximately 8% of their total budget. The other 92% will be local Corporation and Individual contributions. These dollars assist agencies, which support older people, strengthen families and assist people in crises, promote health and healing, nurture children and youth, and assist the developmentally disabled.
2. Homelessness - The Action Plan will address the specific objectives of the Strategic Plan / Consolidated Plan by funding the activities with the highest priorities. Participation in the Heart of Illinois Homeless Continuum of Care and the Tazewell / Woodford County Service providers will continue to assist in locating additional dollars to assist in the area of homelessness and those at risk of being homeless.

Potential obstacles to completing these action steps may be limited or lack of financial resources and competition for limited sources; limited number of governmental, private sector and volunteer staff to address homeless needs; and coordination of public/private sector organizations and volunteers to meet all and specific population needs.

2. The City of Pekin is actively participating in the Heart of Illinois Homeless Continuum of Care (HoIHCoC). This organization has an organized task force consisting of over 40 community leaders that convened in November 2004 to develop strategies and implementation steps to end chronic homelessness in the four county region by 2012. The agencies and programs represented by the members of the task force are comprised of federal and non-federally funded entities. The Steering Committee of the Continuum of Care (CoC) determined in December 2004 that the CoC would conduct the street sweep and gaps analysis in January/February 2005 and January 2007 for accurate numbers and then proceed with developing goals to address the existing gaps. The 10-year plan to end chronic homelessness is in its final draft stages. A Power Point presentation of the draft 10 - Year Plan to End Chronic Homelessness was given at the March 13, 2006 City of Pekin Council meeting. The HoIHCoC timeline sets its approval of the plan for March 2006. Then, this information would be shared with the task force to end chronic homelessness in the spring of 2006. The final draft of the plan will be presented to the City of Pekin Council on March 12, 2007 for approval. The collaboration of these leaders has allowed for a comprehensive, approachable action plan to solving the issue of ending chronic homelessness.

3. Potential obstacles to completing these action steps may limited or lack of financial resources and competition for limited sources; limited number of governmental, private sector and volunteer staff to address homeless needs; and coordination of public/private sector organizations and volunteers to meet all and specific population needs.

4. The City of Pekin's strategy to prevent homelessness for individuals and families with children who are at imminent risk of becoming homeless includes directing people to organizations that have programs geared towards the goal of preventing the problem of homelessness. These programs include rent, mortgage, and/or utility assistance, legal intervention regarding illegal evictions, and case management and counseling. Agencies providing these types of programs for the City of Pekin include the Friends of People with Aids, the local Department of Veterans Affairs, The Center for Prevention of Abuse, Prairie State Legal Services, House of Hope, Rust Transitional Center / Pekin Salvation Army, Pekin Housing Authority, Tazwood Mental Health Center and Tazwood Community Services.

Participation in the Heart of Illinois Homeless Continuum of Care and the Tazewell / Woodford County Service providers will continue to assist in locating additional dollars to assist in the area of homelessness and those at risk of being homeless.

The homeless strategy will be carried out with the collaboration between the City of Pekin, Tazewell County Service providers and the Heart of Illinois Homeless Continuum of Care. All parties listed will work to identify, develop, and implement strategies to end the problem of chronic and non-chronic homelessness by 2012.



5. The City of Pekin will work in collaboration with the Heart of Illinois Homeless Continuum of Care to create, implement and monitor a cohesive, regional-wide Discharge Coordination Policy.

### **Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 3 Action Plan ESG response:

This section is not applicable. This is for States only.

## **COMMUNITY DEVELOPMENT**

### **Community Development**

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 3 Action Plan Community Development response:

**Attachment K** is the Community Development Needs table.

1. The City's priorities for its non-housing community development needs using the CDBG eligibility categories (IDIS matrix codes) includes Public Facilities, Public Improvements, Public Services and Economic Development.



Under the Public Facilities and Improvements section (matrix codes 01 to 04A, and 22), general public facilities and improvements, parking facilities, and street improvements received a high priority; homeless facilities (not operating costs), operating costs of homeless/AIDS patients programs, flood drain improvements, clearance and demolition and water/sewer improvements received a medium priority; acquisition of real property, disposition, senior centers, handicapped centers, youth centers, neighborhood facilities, parks, recreational facilities, solid waste disposal improvements, sidewalks, child care centers, tree planting, health facilities, abused and neglected children facilities, asbestos removal, facilities for AIDS patients (not operating costs) received a low priority designation.

The activities listed in Public Services category (matrix codes 05 to 05T), general public services, senior services, handicapped services, legal services, youth services, transportation services, substance abuse services, battered and abused spouses, employment training, fair housing activities, child care services, health services, abused neglected children, mental health services, and screening for lead-based paint/lead hazards poison were designated as high priorities; subsistence payments, homeownership assistance (not direct), rental housing subsidies, security deposits, and crime awareness were designated as medium priorities; contaminated sites, and tenant/landlord counseling were designated as low priorities.

The activities listed in Economic Development category (matrix codes 17 to 18), building acquisition, construction, rehabilitation, direct financial assistance to for-profits, ED technical assistance, and micro-enterprise assistance were designated as a medium priority; CI land acquisition/disposition, CI infrastructure development, and other commercial/industrial improvements were designated a low priority.

2. Goal A: To develop a viable urban community by providing decent housing principally to low and moderate income persons.

\* A1. The City of Pekin Code Enforcement program, as a high priority, will inspect 2,750 residential units in the Target Area by April 30, 2010. The short term annual objective is to inspect 550 units by April 30, 2008.

\* A2. The City of Pekin Rehabilitation single family owner occupied program, as a high priority, will rehabilitate a total of 42 homes by April 2010. The short term objective is to rehabilitate 6 homes by April 2008. These are expected to be equally provided to low, very low and extremely low-income households.

\* A3. The City of Pekin intends to actively support appropriate long and short-term objectives and Continuum of Care projects proposed by the Heart of Illinois Homeless Continuum of Care as a high priority.

\* A4. The City of Pekin will, as a high priority, participate in the IDHA HOME/SFOOR program to bring a minimum of four houses a year up to code for the short-term goal. CDBG dollars will be used to pay for the costs per project that exceed IHDA maximum per project expense of \$40,000. The City of Pekin plans on applying for SFOOR dollars from IHDA every year. Long term goal, by April 2010, is to apply and receive funds to completely rehabilitate five houses a year.

Goal B: To develop a viable urban community by providing a suitable living environment principally to low and moderate-income persons.

Objectives:

\* B1. The City of Pekin will, as a high priority, contract with public and private agency/ies that will provide needed services to 10,000 low and moderate-income persons/households for the long-term goal. The short term goal is to provide needed services to 2,000 low and moderate-income persons/households.

\* B2. The City of Pekin will, as a high priority, overlay streets; install three emergency sirens; install Derby Street sidewalk and make other necessary public facility improvements on public streets, alleys and other city property that is located in low to moderate-income census block groups or slum and blight areas. Public facility improvements will benefit the low to moderate income 2000 Census Tracts. The short-term goal is to provide street overlay, Derby Street sidewalk and an emergency siren by April 2008.

\* B3. The City of Pekin will, as a high priority, inspect 2,750 residential properties for compliance with environmental, boca and state building codes in the Target Area by April 2010. The short-term objective is to inspect 550 residential properties by April 2008.

\* B4. The City of Pekin will provide Planning and Administrative services, as a high priority, that are necessary for the administration of HUD grants primarily serving low and moderate income persons through April 2010. The short-term objective is to provide planning and administrative services by April 2008.

Goal C: To develop a viable urban community by expanding economic opportunities principally to low and moderate income persons.

Objective:

\* C1. The City of Pekin may assist as appropriate, the growth of one business with direct assistance or other incentives in support of economic opportunity projects by April 2010. This is a medium priority. No businesses are expected to be assisted during the short-term objective period ending April 2008.

## Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

### Program Year 3 Action Plan Antipoverty Strategy response:

1. The City of Pekin currently has two approaches towards reducing the number of poverty level persons and families in the city. One approach is the single family home owner rehabilitation program. This program provides needed repairs and improvements to lower income households. The Code Enforcement program works to preserve lower income neighborhoods by requiring properties to meet City of Pekin adopted codes.

It is expected that these programs will assist 565 households over the next year period. The City administered program provides forgivable and 0-3% low interest loan for types of financial assistance. Using 2003 averages, 7 households received housing repair assistance that were extremely low income households, 15 households were very low-income households, and 7 households were low income households, for a total of 29 low/moderate income households assisted.

Public services activities also have a positive effect in reducing poverty by reducing homelessness, and providing counseling, shelter and life skills. Some agencies providing these services include the House of Hope, Center for Prevention of Abuse,

Tazwood Mental Health, Tazwood Community Services, Pekin Housing Authority, Department of Human Services and U of I Extension.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### Non-homeless Special Needs (91.220 (c) and (e))

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

**Attachment L** is the Non-homeless Special Needs Including HOPWA table.

The priorities and specific objectives the City of Pekin hopes to achieve during FY 2007 include the following:

- \* The City of Pekin will work with the Tazewell County Service Providers and the Heart of Illinois Continuum of Care to assist in locating additional dollars to provide housing needs for the elderly, frail elderly, physically disabled and public housing residents.
- \* The City of Pekin will work with the Tazewell County Service Providers and the Heart of Illinois Homeless Continuum of Care to assist in locating additional dollars to provide supportive services for the elderly, frail elderly, persons with severe mental illnesses, the developmentally disabled, and persons with HIV/AIDS.

The City of Pekin staff will work with the appropriate service providers to help meet their need in providing services to their clients.

2. Federal, State, and local public and private sector resources are expected to be available to address the housing and supportive service needs of nonhomeless persons identified in the Consolidated Plan. Federal funds for supportive housing programs are expected through the Housing and Urban Development SuperNOFA process. State funds will be identified by individual social service agencies of the local Continuum of Care. The special needs of non-homeless persons will be addressed through agencies whose priorities address these needs.

### Housing Opportunities for People with AIDS

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for

persons who are homeless.

3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 3 Action Plan HOPWA response:

The City of Pekin is not a HOPWA recipient. This section is not applicable.

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 3 Specific HOPWA Objectives response:

Not applicable. The City of Pekin does not receive HOPWA dollars.

### **Other Narrative**

Include any Action Plan information that was not covered by a narrative in any other section.

1. Program specifics:

- a. Fire Department / Emergency Sirens:

The following is taken from the Heart of Illinois Project Impact Natural Hazards Mitigation Plan (2004):

Hazard Identification:

The potential hazards that could affect the Tri-County (Peoria, Woodford and Tazewell Counties) area include: flooding, high winds, tornadoes, land subsidence, winter storms, severe thunderstorms, earthquakes, wildfires, landslides, drought, heat waves, and erosion. Depending on the severity, location, and timing of the specific events, each of these hazards could have devastating effects on homes, business, infrastructure and ultimately citizens. Flooding (riverine), Tornado (F0 & F1), wind (microburst/straight line) were all indicated as a high hazard level. Flooding (flash), land subsidence/mine subsidence, severe thunderstorm, tornado (all categories), tornado (F2) and winter storm were all indicated as a medium-high hazard level.

The proposed installation of an emergency siren every other year within the low to moderate income Census tracts will better alert the low to moderate income residents of impending weather, evacuation conditions or other emergency situations. The amount of warning time citizens have to an approaching high wind event, and the availability of shelters or safe rooms, is the most crucial factor regarding potential injury or loss of life.

The City of Pekin currently has ten electrical sirens. They force air up through the one-horn/cone/trumpet device and rotate. The terrain, wind direction and speed, and foliage can prevent the siren from being heard.

The City of Pekin will be purchasing and installing three electronic sirens during 2005 to 2009; one every other year. Each one will have a four-sided horn/cone/trumpet device from where the sounds will be projected. This will help with the consistency of sound that is received.

The addition of three sirens throughout the low to moderate-income Census tracts will better alert the low to moderate-income citizens of an emergency situation. This system of fifteen sirens will allow the residents of the area the maximum potential warning time of an approaching emergency situation.

- b. Other project specific information is located in **Attachment M** (project workbooks), **Attachment N** (an excel summary of 2007 CDBG allocations) and **Attachment O** (Summary of Specific Annual Objectives worksheets).

2. Urgent need

Community Development Block Grant regulations allow CDBG funds to be used to address issues related to a physical disaster. If such a disaster occurs, CDBG funds may be allocated by the City Council for this purpose.

3. Anti-Displacement Policy

The City of Pekin's housing rehabilitation is performed without having to displace unit occupants. If an occupant should be displaced, the City of Pekin will comply with all Federal regulations relating to the displacement.

4. Performance Measurement system: The City of Pekin will be using performance measurements in the 2007 Action Plan. Below is a summary of the performance measurements listed within the 2007 Action Plan project worksheets (**Attachment M**).

2007 Street Maintenance: develop a viable urban community by providing a suitable living environment principally to low and moderate-income persons; Objective Category - Suitable Living Environment; Outcome Category - Sustainability

Code Enforcement: provide decent housing units; Objective Category - Decent Housing; Outcome Category - Sustainability

Home Owner Rehabilitation: maintain the existing housing stock and adapt the existing housing stock to meet the needs of ADA/senior individuals/families; Objective Category - Decent Housing; Outcome Category - Sustainability

United Way: access to needed support services, economic opportunities and housing; Objective Categories - Decent Housing, Suitable Living Environment & Economic Opportunity; Outcome Categories - Availability/Accessibility, Affordability & Sustainability

Emergency Siren and maintenance: allow the residents of the low to moderate income areas the maximum potential warning time of an approaching emergency situation; Objective Category - Suitable Living Environment; Outcome Category - Sustainability

Heart of Illinois Homeless Continuum of Care: active participation with the HoIHCoC to help locate additional dollars to provide housing needs for the elderly, frail elderly, persons with severe mental illnesses, the developmentally disabled, and persons with HIV/AIDS; Objective Categories - Decent Housing & Suitable Living Environment; Outcome Categories - Availability / Affordability & Sustainability

Derby Street Sidewalk: install a sidewalk along Derby Street to improve the accessibility for people without automobiles to reach businesses and services along Derby Street; Objective Categories - Suitable Living Environment; Outcome Category - Availability/Accessibility

5. A copy of the March 12, 2007 City of Pekin Council agenda is located in **Attachment E**.

6. A copy of the Public Hearing and March 8, 2007 City of Pekin Council Power Point presentation is located in **Attachment F**.

7. A copy of the Pekin Daily Times and the Peoria Journal Star newspaper articles are located in **Attachment G**.



| TABLE 3B ANNUAL HOUSING COMPLETION GOALS          |                                  |                                     |                          |                          |                          |
|---------------------------------------------------|----------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215) | Annual Expected Number Completed | Resources used during the period    |                          |                          |                          |
|                                                   |                                  | CDBG                                | HOME                     | ESG                      | HOPWA                    |
| Acquisition of existing units                     |                                  | <input type="checkbox"/>            | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| Production of new units                           |                                  | <input type="checkbox"/>            | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| Rehabilitation of existing units                  |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Rental Assistance                                 |                                  | <input type="checkbox"/>            | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| <b>Total Sec. 215 Rental Goals</b>                |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                   |                                  |                                     |                          |                          |                          |
| ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)  |                                  |                                     |                          |                          |                          |
| Acquisition of existing units                     |                                  | <input type="checkbox"/>            | <input type="checkbox"/> |                          |                          |
| Production of new units                           |                                  | <input type="checkbox"/>            | <input type="checkbox"/> |                          |                          |
| Rehabilitation of existing units                  | 6                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                          |                          |
| Homebuyer Assistance                              |                                  | <input type="checkbox"/>            | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| <b>Total Sec. 215 Owner Goals</b>                 |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                   |                                  |                                     |                          |                          |                          |
| ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)        |                                  |                                     |                          |                          |                          |
| Homeless                                          |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Non-Homeless                                      |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Special Needs                                     |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Total Sec. 215 Affordable Housing</b>          |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ANNUAL HOUSING GOALS                              |                                  |                                     |                          |                          |                          |
| Annual Rental Housing Goal                        |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Annual Owner Housing Goal                         |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Total Annual Housing Goal</b>                  |                                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.

CPMP Version 2.0

Grantee Name: City of Pekin

|                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project Name:</b> Street Maintenance                                                                                                                                                                                            |                                                                                                                                                                                                                                    |
| <b>Description:</b>                                                                                                                                                                                                                | <b>IDIS Project #:</b> <b>UOG Code:</b> IL175520 PEKIN                                                                                                                                                                             |
| Coordinate efforts with the Public Works Department to improve the streets in the low to moderate income Census Tracts and block groups. CDBG funds will be used to seal coat streets in the low to moderate income Census Tracts. |                                                                                                                                                                                                                                    |
| <b>Location:</b>                                                                                                                                                                                                                   | <b>Priority Need Category</b>                                                                                                                                                                                                      |
| Low to moderate income Census tracts                                                                                                                                                                                               | <b>Select one:</b> Public Facilities ▼                                                                                                                                                                                             |
| <b>Explanation:</b>                                                                                                                                                                                                                |                                                                                                                                                                                                                                    |
| <b>Expected Completion Date:</b> 4/30/2008                                                                                                                                                                                         | Coordinate efforts with the Public Works Department to improve the streets in the low to moderate income Census Tracts and block groups. CDBG funds will be used to seal coat streets in the low to moderate income Census Tracts. |
| <b>Objective Category</b>                                                                                                                                                                                                          | <b>Specific Objectives</b>                                                                                                                                                                                                         |
| <input type="radio"/> Decent Housing<br><input checked="" type="radio"/> Suitable Living Environment<br><input type="radio"/> Economic Opportunity                                                                                 | 1 Improve quality / increase quantity of public improvements for lower income persons ▼<br>2 ▼<br>3 ▼                                                                                                                              |
| <b>Outcome Categories</b>                                                                                                                                                                                                          |                                                                                                                                                                                                                                    |
| <input type="checkbox"/> Availability/Accessibility<br><input type="checkbox"/> Affordability<br><input checked="" type="checkbox"/> Sustainability                                                                                |                                                                                                                                                                                                                                    |
| <b>Project-level Accomplishments</b>                                                                                                                                                                                               |                                                                                                                                                                                                                                    |
| 01 People ▼                                                                                                                                                                                                                        | <b>Proposed</b> 6,789                                                                                                                                                                                                              |
| 2005                                                                                                                                                                                                                               | <b>Underway</b>                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                    | <b>Complete</b> 6,789                                                                                                                                                                                                              |
| 01 People ▼                                                                                                                                                                                                                        | <b>Proposed</b> 6933                                                                                                                                                                                                               |
| 2006                                                                                                                                                                                                                               | <b>Underway</b>                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                    | <b>Complete</b> 6933                                                                                                                                                                                                               |
| 01 People ▼                                                                                                                                                                                                                        | <b>Proposed</b> 976                                                                                                                                                                                                                |
| 2007                                                                                                                                                                                                                               | <b>Underway</b>                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                    | <b>Complete</b>                                                                                                                                                                                                                    |
| 01 People ▼                                                                                                                                                                                                                        | <b>Proposed</b>                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                    | <b>Underway</b>                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                    | <b>Complete</b>                                                                                                                                                                                                                    |
| <b>Proposed Outcome</b>                                                                                                                                                                                                            | <b>Performance Measure</b>                                                                                                                                                                                                         |
| Public facility Improvement will benefit a total of 5,221                                                                                                                                                                          | develop viable urban community by providing a                                                                                                                                                                                      |
| 03K Street Improvements 570.201(c) ▼                                                                                                                                                                                               | Matrix Codes ▼                                                                                                                                                                                                                     |
| Matrix Codes ▼                                                                                                                                                                                                                     | Matrix Codes ▼                                                                                                                                                                                                                     |
| Matrix Codes ▼                                                                                                                                                                                                                     | Matrix Codes ▼                                                                                                                                                                                                                     |
| <b>Program Year 1</b>                                                                                                                                                                                                              |                                                                                                                                                                                                                                    |
| CDBG ▼                                                                                                                                                                                                                             | <b>Proposed Amt.</b> 170,000                                                                                                                                                                                                       |
|                                                                                                                                                                                                                                    | <b>Actual Amount</b> 170,000                                                                                                                                                                                                       |
| Fund Source: ▼                                                                                                                                                                                                                     | <b>Proposed Amt.</b>                                                                                                                                                                                                               |
|                                                                                                                                                                                                                                    | <b>Actual Amount</b>                                                                                                                                                                                                               |
| 01 People ▼                                                                                                                                                                                                                        | <b>Proposed Units</b> 6,789                                                                                                                                                                                                        |
|                                                                                                                                                                                                                                    | <b>Actual Units</b> 6,789                                                                                                                                                                                                          |
| Accompl. Type: ▼                                                                                                                                                                                                                   | <b>Proposed Units</b>                                                                                                                                                                                                              |
|                                                                                                                                                                                                                                    | <b>Actual Units</b>                                                                                                                                                                                                                |
| Fund Source: ▼                                                                                                                                                                                                                     | <b>Proposed Amt.</b>                                                                                                                                                                                                               |
|                                                                                                                                                                                                                                    | <b>Actual Amount</b>                                                                                                                                                                                                               |
| Accompl. Type: ▼                                                                                                                                                                                                                   | <b>Proposed Units</b>                                                                                                                                                                                                              |
|                                                                                                                                                                                                                                    | <b>Actual Units</b>                                                                                                                                                                                                                |



| Housing Needs Table                                                                             |                         |                              |                     |        |        |        |        |        |         |        |         |        |                |                | Grantee:     |                                   |     |                                      |                                        |                                       |         |         |
|-------------------------------------------------------------------------------------------------|-------------------------|------------------------------|---------------------|--------|--------|--------|--------|--------|---------|--------|---------|--------|----------------|----------------|--------------|-----------------------------------|-----|--------------------------------------|----------------------------------------|---------------------------------------|---------|---------|
| Only complete blue sections. Do NOT type in sections other than blue.                           |                         |                              |                     |        |        |        |        |        |         |        |         |        |                |                |              |                                   |     |                                      |                                        |                                       |         |         |
| Housing Needs - Comprehensive<br>Housing Affordability Strategy<br>(CHAS) Data Housing Problems | Current % of Households | Current Number of Households | 3-5 Year Quantities |        |        |        |        |        |         |        |         |        | Priority Need? | Plan. to Fund? | Fund. Source | Households with a Disabled Member |     | Disproportionate Racial/Ethnic Need? | # of Households in lead-Hazard Housing | Total Low Income, HIV/AIDS Population |         |         |
|                                                                                                 |                         |                              | Year 1              |        | Year 2 |        | Year 3 |        | Year 4* |        | Year 5* |        |                |                |              | Multi-Year                        |     |                                      |                                        |                                       | % HSHLD | # HSHLD |
|                                                                                                 |                         |                              | Goal                | Actual | Goal   | Actual | Goal   | Actual | Goal    | Actual | Goal    | Actual |                |                |              | % of Goal                         |     |                                      |                                        |                                       |         |         |
| NUMBER OF HOUSEHOLDS                                                                            |                         |                              |                     |        |        |        |        |        |         |        |         |        |                |                |              |                                   |     |                                      |                                        |                                       |         |         |
| Elderly                                                                                         | 100%                    | 399                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Any housing problems                                                                            | 44.4                    | 177                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 30%                                                                               | 44.4                    | 177                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 50%                                                                               | 30.8                    | 123                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| NUMBER OF HOUSEHOLDS                                                                            |                         |                              |                     |        |        |        |        |        |         |        |         |        |                |                |              |                                   |     |                                      |                                        |                                       |         |         |
| With Any Housing Problems                                                                       | 100%                    | 344                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 30%                                                                               | 62.8                    | 216                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 50%                                                                               | 61.6                    | 212                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 50%                                                                               | 42.2                    | 145                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| NUMBER OF HOUSEHOLDS                                                                            |                         |                              |                     |        |        |        |        |        |         |        |         |        |                |                |              |                                   |     |                                      |                                        |                                       |         |         |
| With Any Housing Problems                                                                       | 100%                    | 26                           | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 30%                                                                               | 84.6                    | 22                           | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 30%                                                                               | 84.6                    | 22                           | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 50%                                                                               | 15.4                    | 4                            | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| NUMBER OF HOUSEHOLDS                                                                            |                         |                              |                     |        |        |        |        |        |         |        |         |        |                |                |              |                                   |     |                                      |                                        |                                       |         |         |
| With Any Housing Problems                                                                       | 100%                    | 424                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 30%                                                                               | 61.8                    | 262                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 30%                                                                               | 59.4                    | 252                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 50%                                                                               | 31.4                    | 133                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| NUMBER OF HOUSEHOLDS                                                                            |                         |                              |                     |        |        |        |        |        |         |        |         |        |                |                |              |                                   |     |                                      |                                        |                                       |         |         |
| With Any Housing Problems                                                                       | 100%                    | 388                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 30%                                                                               | 50.5                    | 196                          | 0.5                 | 0.3    | 0.5    | 0.5    | 0.5    | 0.5    | 0.5     | 0.5    | 0.5     | 0.5    | 0.5            | 0.5            | 0.5          | 0.5                               | 0.5 | 0.5                                  | 0.5                                    | 0.5                                   |         |         |
| Cost Burden > 30%                                                                               | 50.5                    | 196                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 50%                                                                               | 34.0                    | 132                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| NUMBER OF HOUSEHOLDS                                                                            |                         |                              |                     |        |        |        |        |        |         |        |         |        |                |                |              |                                   |     |                                      |                                        |                                       |         |         |
| With Any Housing Problems                                                                       | 100%                    | 102                          | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 30%                                                                               | 86.3                    | 88                           | 0.5                 | 1      | 0.5    | 1      | 0.5    | 1      | 0.5     | 1      | 0.5     | 1      | 0.5            | 1              | 0.5          | 1                                 | 0.5 | 1                                    | 0.5                                    | 1                                     | 0.5     |         |
| Cost Burden > 30%                                                                               | 86.3                    | 88                           | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 50%                                                                               | 58.6                    | 70                           | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| NUMBER OF HOUSEHOLDS                                                                            |                         |                              |                     |        |        |        |        |        |         |        |         |        |                |                |              |                                   |     |                                      |                                        |                                       |         |         |
| With Any Housing Problems                                                                       | 100%                    | 12                           | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |
| Cost Burden > 30%                                                                               | 66.7                    | 8                            | 0.3                 | 0      | 0.3    | 0      | 0.3    | 0      | 0.3     | 0      | 0.3     | 0      | 0.3            | 0              | 0.3          | 0                                 | 0.3 | 0                                    | 0.3                                    | 0                                     | 0.3     |         |
| With Any Housing Problems                                                                       | 66.7                    | 8                            | 0                   | 0      | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 0      | 0              | 0              | 0            | 0                                 | 0   | 0                                    | 0                                      | 0                                     |         |         |

| Household Income >30 to <=50% MFI |                  |                           |       |     |     |   |     |   |   |   |   |   |   |
|-----------------------------------|------------------|---------------------------|-------|-----|-----|---|-----|---|---|---|---|---|---|
| Owner                             | Renter           |                           |       |     |     |   |     |   |   |   |   |   |   |
|                                   |                  |                           |       |     |     |   |     |   |   |   |   |   |   |
| Large F                           | All other hshold | Cost Burden > 30%         | 66.7  | 8   | 0.0 | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | Cost Burden > 50%         | 0.0   | 0   | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | NUMBER OF HOUSEHOLDS      | 100%  | 197 |     |   |     |   |   |   |   |   |   |
|                                   |                  | With Any Housing Problems | 89.7  | 87  | 0.5 | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
| Small Related                     | Elderly          | Cost Burden > 30%         | 79.4  | 77  | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | Cost Burden > 50%         | 79.4  | 77  | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | NUMBER OF HOUSEHOLDS      | 100%  | 290 |     |   |     |   |   |   |   |   |   |
|                                   |                  | With Any Housing Problems | 46.2  | 134 | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
| Small Related                     | Elderly          | Cost Burden > 30%         | 46.2  | 134 | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | Cost Burden > 50%         | 11.7  | 34  | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | NUMBER OF HOUSEHOLDS      | 100%  | 337 |     |   |     |   |   |   |   |   |   |
|                                   |                  | With Any Housing Problems | 37.7  | 127 | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
| Large Related                     | Small Related    | Cost Burden > 30%         | 34.7  | 117 | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | Cost Burden > 50%         | 4.2   | 14  | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | NUMBER OF HOUSEHOLDS      | 100%  | 40  |     |   |     |   |   |   |   |   |   |
|                                   |                  | With Any Housing Problems | 90.0  | 36  | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
| All other hshold                  | Large Related    | Cost Burden > 30%         | 45.0  | 18  | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | Cost Burden > 50%         | 10.0  | 4   | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | NUMBER OF HOUSEHOLDS      | 100%  | 228 |     |   |     |   |   |   |   |   |   |
|                                   |                  | With Any Housing Problems | 50.9  | 116 | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
| Owner                             | All other hshold | Cost Burden > 30%         | 46.5  | 106 | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | Cost Burden > 50%         | 6.8   | 20  | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | NUMBER OF HOUSEHOLDS      | 100%  | 472 |     |   |     |   |   |   |   |   |   |
|                                   |                  | With Any Housing Problems | 21.4  | 101 | 0.3 | 1 | 0.3 | 0 | 0 | 0 | 0 | 0 | 0 |
| Owner                             | Elderly          | Cost Burden > 30%         | 21.4  | 101 | 0   | 0 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | Cost Burden > 50%         | 8.9   | 42  | 0   | 1 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | NUMBER OF HOUSEHOLDS      | 100%  | 203 |     |   |     |   |   |   |   |   |   |
|                                   |                  | With Any Housing Problems | 59.1  | 120 | 0.3 | 6 | 0.3 | 0 | 0 | 0 | 0 | 0 | 0 |
| Small Related                     | Small Related    | Cost Burden > 30%         | 59.1  | 120 | 0   | 2 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | Cost Burden > 50%         | 31.0  | 63  | 0   | 2 | 0   | 0 | 0 | 0 | 0 | 0 | 0 |
|                                   |                  | NUMBER OF HOUSEHOLDS      | 100%  | 59  |     |   |     |   |   |   |   |   |   |
|                                   |                  | With Any Housing Problems | 100.0 | 59  | 0.3 | 0 | 0.3 | 0 | 0 | 0 | 0 | 0 | 0 |

| Household Income > 50 to <= 80% MFI |                           |         |               |                   |                   |                           |                   |                   |                           |                   |                   |                           |                   |   |   |
|-------------------------------------|---------------------------|---------|---------------|-------------------|-------------------|---------------------------|-------------------|-------------------|---------------------------|-------------------|-------------------|---------------------------|-------------------|---|---|
|                                     |                           | Owner   |               |                   |                   |                           |                   |                   |                           |                   |                   |                           |                   |   |   |
|                                     |                           | Related | Small Related | Cost Burden > 30% | Cost Burden > 50% | With Any Housing Problems | Cost Burden > 30% | Cost Burden > 50% | With Any Housing Problems | Cost Burden > 30% | Cost Burden > 50% | With Any Housing Problems | Cost Burden > 30% |   |   |
| All other hshold                    | Cost Burden > 30%         | 51      | 86.4          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | Cost Burden > 50%         | 14      | 23.7          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | NUMBER OF HOUSEHOLDS      | 99      | 100%          | 43                | 0.3               | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | With Any Housing Problems | 43      | 43.4          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
| Elderly                             | Cost Burden > 30%         | 43      | 43.4          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | Cost Burden > 50%         | 14      | 14.1          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | NUMBER OF HOUSEHOLDS      | 168     | 100%          | 43                | 0.3               | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | With Any Housing Problems | 43      | 25.6          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
| Small Related                       | Cost Burden > 30%         | 18      | 10.7          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | Cost Burden > 50%         | 10      | 6.0           | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | NUMBER OF HOUSEHOLDS      | 419     | 100%          | 18                | 4.3               | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | With Any Housing Problems | 18      | 4.3           | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
| Large Related                       | Cost Burden > 30%         | 52      | 12.4          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | Cost Burden > 50%         | 0       | 0.0           | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | NUMBER OF HOUSEHOLDS      | 33      | 100%          | 52                | 12.4              | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | With Any Housing Problems | 4       | 12.1          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
| All other hshold                    | Cost Burden > 30%         | 10      | 3.0           | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | Cost Burden > 50%         | 0       | 0.0           | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | NUMBER OF HOUSEHOLDS      | 332     | 100%          | 10                | 3.0               | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | With Any Housing Problems | 10      | 3.0           | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
| Elderly                             | Cost Burden > 30%         | 100     | 12.4          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | Cost Burden > 50%         | 100     | 12.4          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | NUMBER OF HOUSEHOLDS      | 807     | 100%          | 100               | 12.4              | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | With Any Housing Problems | 100     | 12.4          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
| Small Related                       | Cost Burden > 30%         | 143     | 23.4          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | Cost Burden > 50%         | 129     | 21.1          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | NUMBER OF HOUSEHOLDS      | 612     | 100%          | 143               | 23.4              | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | With Any Housing Problems | 129     | 21.1          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
| All other hshold                    | Cost Burden > 30%         | 10      | 1.6           | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | Cost Burden > 50%         | 0       | 0.0           | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | NUMBER OF HOUSEHOLDS      | 103     | 100%          | 10                | 1.6               | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |
|                                     | With Any Housing Problems | 24      | 23.3          | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | 0                 | 0                         | 0                 | Y | C |



## Summary of Specific Annual Objectives

**New Specific Objective**

| Specific Obj. #                                              | Outcome/Objective<br>Specific Annual Objectives                                                                       | Sources of Funds                          | Performance Indicators   | Year | Expected Number | Actual Number | Percent Completed |
|--------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------|------|-----------------|---------------|-------------------|
| SL - 4                                                       | Availability/Accessibility, Affordability, & Sustainability of a Suitable Living Environment                          |                                           |                          |      |                 |               |                   |
| <b>HEART OF ILLINOIS HOMELESS CONTINUUM OF CARE (HoHCoC)</b> |                                                                                                                       |                                           |                          |      |                 |               |                   |
| SL - 4 (1, 2)                                                | Specific Objective: Active participation with the HoHCoC to represent the needs of the citizens of the City of Pekin. | Source of Funds #1: CDBG \$0.00 allocated | Performance Indicator #1 | 2005 | 0               | 0             | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2006 | 0               |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2007 | 0               |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2008 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2009 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           | <b>MULTI-YEAR GOAL</b>   |      | <b>0</b>        | <b>0</b>      | <b>#DIV/0!</b>    |
|                                                              |                                                                                                                       |                                           |                          | 2005 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2006 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2007 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2008 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2009 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           | <b>MULTI-YEAR GOAL</b>   |      |                 | <b>0</b>      | <b>#DIV/0!</b>    |
|                                                              |                                                                                                                       |                                           |                          | 2005 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2006 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2007 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2008 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2009 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           | <b>MULTI-YEAR GOAL</b>   |      |                 |               | <b>#DIV/0!</b>    |
|                                                              |                                                                                                                       |                                           |                          | 2005 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2006 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2007 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2008 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           |                          | 2009 |                 |               | #DIV/0!           |
|                                                              |                                                                                                                       |                                           | <b>MULTI-YEAR GOAL</b>   |      |                 | <b>0</b>      | <b>#DIV/0!</b>    |

January 29, 2007

Pekin Times

Re: Legal notice for the 2007 Action Plan / CDBG

Gail,

Please publish this within this week's (January 29 – Feb 1, 2007) Pekin Times. Please give me a call if there is a problem.

Thank you,

Pamela Anderson  
Community Development Director  
309 / 478-5356

## LEGAL NOTICE

### NOTICE OF PUBLIC HEARING

The City of Pekin's 2007 Community Development Block Grant (CDBG) Action Plan will be available for public comment and review from February 5th to March 7, 2007 in the City's Planning & Development Dept., 111 S. Capitol Street, Pekin. A public hearing to discuss the Action Plan will be held on March 8, 2007 at 5:30 PM in the City Council Chambers. The City Council will vote to approve a 2007 CDBG Action Plan at its regular 5:30 P.M. meeting held on March 12, 2007. If you have any questions or require assistance, please contact Pamela Anderson, Planning & Development Dept. at (309) 477-2300 ext. 5356.

City of Pekin \* Development & Planning Department  
111 S. Capitol St. \* Pekin, IL \* 61554  
phone: (309) 477-2300 \* fax: (309) 346-2095  
e-mail: [panderson@ci.pekin.il.us](mailto:panderson@ci.pekin.il.us)



# CERTIFICATE OF PUBLICATION

## THE PEKIN DAILY TIMES

Gregg Ratliff, Publisher

Pekin, Illinois, February 1 20 07

I hereby certify that I am the publisher of THE PEKIN DAILY TIMES and that the annexed notice was published 1 (one) times in the Pekin Daily Times, a secular public newspaper of general circulation, printed and published daily, except Sunday, and legal holidays, for at least 1 year prior to the 1<sup>st</sup> day of February 20 07 in the City of Pekin, Tazewell County, State of Illinois: that publication of said notice was made in said newspaper as follows:

the first on the 1<sup>st</sup> day of February 20 07 ;  
the second on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ ;  
the third on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ ;  
the fourth on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ ;

I further certify that the face of the type in which each publication of the said notice was made was the same as the body type used in the classified advertising in the issue of the said newspaper in which such publication was made.

I further certify that said newspaper is a newspaper as defined in 'An Act' to revise the law in relation to notices' as amended by Act approved July 17, 1959.-Ill. Revised Statutes, Chap. 100, Para. 1-10.

Gregg Ratliff  
Publisher of

THE PEKIN DAILY TIMES

Publication Fee, \$ 31.59  
Posters, Slips \$ 5.00  
Total \$ 36.59

By Jana Smith

79288  
LEGAL NOTICE  
NOTICE OF PUBLIC HEARING  
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79288 2/1/07



## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor and Members of the City Council

**CC:** Sue McMillan, City Clerk

**From:** Greg Ranney, Supervisor of Transportation

**AGENDA ITEM:** School Bus Contract with District 303

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approval of School Bus Contract with District 303

**BACKGROUND:** The City of Pekin has provided school bus service in Pekin to District 303 since 1947 and to District 108 since 1970.

The first year (2007-2008) of this contract is 9.5% increase over the (2006-2007) school year costs. The second and third years of the contracts are adjusted based on CPI increases with a minimum of 2.5% to a maximum of 5% for the second and third years of the contract. There is also an adjustment factor to cover increases in fuel costs.

**FINANCIAL IMPACT:** Total contract for the first of (3) years. First contract year totaling \$388,652.15

**NEIGHBORHOOD CONCERNS:** Non-Applicable

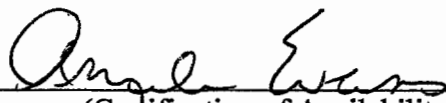
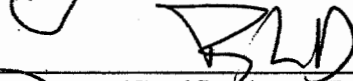
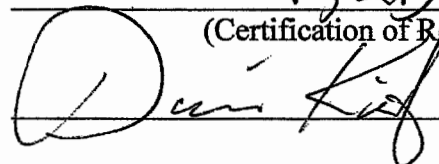
**IMPACT IF APPROVED:** The City of Pekin will continue to provide School Bus Service to District 303.

**IMPACT IF DENIED:** There were not other transportation providers who bid the contract.

**ALTERNATIVES:** No other bidders

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Consistent with Effective Government Theme.



**REQUIRED SIGNATURES****Department Director**\_\_\_\_\_  
Date**Finance Department**  
\_\_\_\_\_  
(Certification of Availability of Funds) 3-22-07  
Date**Corporation Counsel**  
\_\_\_\_\_  
(Certification of Review) Date**City Manager**  
\_\_\_\_\_  
3/22/07  
Date



# *City of Pekin*

March 16, 2007

Pekin Community High School District 303  
Attn: Larry Carr  
1903 Court Street  
Pekin, IL 61554

Mr. Carr:

Enclosed is the bid for school bus transportation from the City of Pekin for the next three years with two option years. This year there was the 3.5% increase for the consumer price index (CPI). In addition, there was an additional 1.5% in the operation bid for the one time increase of \$1.00 for all drivers and monitors employed by the City of Pekin. Additionally this year there is a 4.5% increase to cover the fuel cost for the upcoming year. After the first year of the contract there will be a 2.5% increase on the low side up to a 5% increase on the high side based on the consumer price index on years two and three and option years one and two. The fuel cost is based on the funds paid by District 303 to the City of Pekin for the additional cost of fuel. The City of Pekin works very hard to keep our costs as low as possible but our operation costs must be covered. The Bus Department looks forward to working with District 303 and safely transporting the students to and from school daily.

Sincerely,

Gregory J. Ranney  
Director of Transportation



# *City of Pekin*

March 16, 2007

Pekin Community High School District 303  
Attn: Larry Carr  
1903 Court Street  
Pekin, IL 61554

Mr. Carr:

The City of Pekin has provided transportation and charter service to Pekin Public Schools District 303 for the past 32 years. I have been the Transportation Supervisor for the past fourteen years. During that time, transportation has been provided for 3,000 students daily. There are 18 high school bus drivers employed by the City of Pekin. There are high school drivers that have worked for the city for 32 years, so we do have the expertise when it comes to experience and drivers who care.

The Bus Department is located at 1130 Koch Street where the buses are fueled, serviced and maintained.

The City of Pekin has not defaulted on any busing contracts. The city has had long-term contracts with TCRC (Tazewell County Resource Center), Pekin Public Schools District 108 and District 303 for many years.

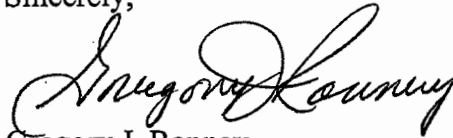
The City of Pekin has contracts with Pekin Public Schools 108 and 303, Tazewell County Resource Center, (TCRC) and summer transportation contracts for District 108 summer school.

All school bus drivers and monitors are members of Teamsters, Chauffeurs, Warehousemen and Helpers, Local 627. School bus routes are bid yearly by seniority.

The supervisor and one assistant manage the School Bus Department. The drivers, parents and school personnel are able to contact the office with any concerns. All school buses for the city are equipped with radios for contact at all times. This is for the safety of all students and the drivers.

In the summary I feel the City of Pekin has a well organized and managed transportation department with the expertise to deliver the students safely. We have a proven history of delivering this type of transportation service to district 303 for 32 years. Transporting students is a big job with a large amount of responsibility. The philosophy of my staff and myself is to provide a safe trip daily for all students, which ride our buses, and to provide that trip for the most reasonable cost possible. This in turn helps all residents of the City of Pekin. The safety of all students is our #1 goal.

Sincerely,

A handwritten signature in black ink, reading "Gregory J. Ranney". The signature is written in a cursive, flowing style with a large initial 'G'.

Gregory J. Ranney  
Director of Transportation

**Pekin Community High School  
Student Transportation Services  
Bid Sheet**

225

Area I

|                                                       |                            |                            |
|-------------------------------------------------------|----------------------------|----------------------------|
| Base bid per bus per year for the 2007/08 school year | <u>\$32,560.81</u> Dollars | <u>\$32,560.81</u> Dollars |
|-------------------------------------------------------|----------------------------|----------------------------|

2.5%

5%

|                                                       |                            |                            |
|-------------------------------------------------------|----------------------------|----------------------------|
| Base bid per bus per year for the 2008/09 school year | <u>\$33,374.83</u> Dollars | <u>\$34,188.85</u> Dollars |
|-------------------------------------------------------|----------------------------|----------------------------|

|                                                       |                            |                            |
|-------------------------------------------------------|----------------------------|----------------------------|
| Base bid per bus per year for the 2009/10 school year | <u>\$34,209.20</u> Dollars | <u>\$35,898.30</u> Dollars |
|-------------------------------------------------------|----------------------------|----------------------------|

Base fuel price for 2007/08 per gallon \$2.25

Fuel price adjustment:

Our base price will be \$2.25 per gallon with an escalator of 1% per every 15 cents increase to our system at the pump. A Fuel invoice will accompany your monthly bill, if 1% has to be added.

Area II

|                                                       |                        |         |
|-------------------------------------------------------|------------------------|---------|
| Base bid per bus per year for the 2007/08 school year | <u>      N/A      </u> | Dollars |
|-------------------------------------------------------|------------------------|---------|

|                                                       |                        |         |
|-------------------------------------------------------|------------------------|---------|
| Base bid per bus per year for the 2008/09 school year | <u>      N/A      </u> | Dollars |
|-------------------------------------------------------|------------------------|---------|

|                                                       |                        |         |
|-------------------------------------------------------|------------------------|---------|
| Base bid per bus per year for the 2009/10 school year | <u>      N/A      </u> | Dollars |
|-------------------------------------------------------|------------------------|---------|

Base fuel price for 2007/08 per gallon \_\_\_\_\_

Fuel price adjustment:

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Area III

|                                                       |                            |                            |
|-------------------------------------------------------|----------------------------|----------------------------|
| Base bid per bus per year for the 2007/08 school year | <u>\$22,584.81</u> Dollars | <u>\$22,584.81</u> Dollars |
|-------------------------------------------------------|----------------------------|----------------------------|

2.5%

5%

|                                                       |                            |                            |
|-------------------------------------------------------|----------------------------|----------------------------|
| Base bid per bus per year for the 2008/09 school year | <u>\$23,149.43</u> Dollars | <u>\$23,714.05</u> Dollars |
|-------------------------------------------------------|----------------------------|----------------------------|

|                                                       |                            |                            |
|-------------------------------------------------------|----------------------------|----------------------------|
| Base bid per bus per year for the 2009/10 school year | <u>\$23,728.17</u> Dollars | <u>\$24,899.76</u> Dollars |
|-------------------------------------------------------|----------------------------|----------------------------|

Base fuel price for 2007/08 per gallon \$2.25

Fuel price adjustment:

Our base price will be \$2.25 per gallon with an escalator of 1% per every 15 cents increase to our system at the pump. A Fuel invoice will accompany your monthly bill, if 1% has to be added.

**Other Transportation needs:**

These items listed separately because they are not part of the normal daily routine but are currently being ran daily. They are not part of the regular program and should be priced separately.

Pick-up students and deliver to Regional Safe schools in Creve Coeur approximately 66 miles per day. Price per mile/or per day \$ \_\_\_\_\_

Pick-up students and deliver to Pekin High School Alternative School Program. Approximately 115 miles per day. Price per mile/or per day \$ \_\_\_\_\_

Pick-up students and deliver to Pekin High School Behavior Disorder class  
Approximately 22 miles per day. Price per bus per mile/of per day. \$ \_\_\_\_\_

***Submitted by:***

Date: \_\_\_\_\_

Company Name: Pekin Municipal Bus Department

Address: 1130 Koch Street  
Pekin, IL  
61554

By: Gregory J. Ranney  
(Typed name)

Title: Director of Transportation

Telephone: (309) 478-5448

Fax: (309) 347-8434

| Bus #4<br>High School<br>Driver: Tracie Richey<br>Leaves Bus Dept. @ 7:00 |      |                                   |
|---------------------------------------------------------------------------|------|-----------------------------------|
| 4                                                                         | 7:04 | Petri Av. & Parkfield Dr.         |
| 4                                                                         | 7:05 | Fawnridge Ln. & Buckhaven Ln.     |
| 4                                                                         | 7:08 | Koch St. & Heilman St.            |
| 4                                                                         | 7:10 | Fleischman St. & Karo St.         |
| 4                                                                         | 7:11 | Insul St. & Quaker St.            |
| 4                                                                         | 7:12 | Insul St. & Karo St.              |
| 4                                                                         | 7:14 | Mechanic St. & South St.          |
| 4                                                                         | 7:15 | South St. & Capitol St.           |
| 4                                                                         | 7:16 | South St. & S. 5th St.            |
| 4                                                                         | 7:17 | Koch St. & S. 5th St.             |
| 4                                                                         | 7:18 | Koch St. & Howard Ct.             |
| 4                                                                         | 7:19 | South St. & S. 10th St.           |
| 4                                                                         | 7:21 | S. 12th St. & Koch                |
| 4                                                                         | 7:23 | Martin Dr. & Koch St. (Paid Pass) |
| 4                                                                         | 7:24 | S. 18th St. & Koch St.            |
| 4                                                                         | 7:27 | Pekin High School                 |

| Bus # 5                                         |      |                                           |
|-------------------------------------------------|------|-------------------------------------------|
| High School                                     |      |                                           |
| Driver: Deb Wertz                               |      |                                           |
| Leaves Bus Dept @ 7:00 (grey areas - no riders) |      |                                           |
| 5                                               | 7:02 | 1200 Florence Av. Sign (a.m. only)        |
| 5                                               | 7:03 | Florence Av. & Sheridan Rd.               |
| 5                                               | 7:04 | Florence Av. & Heisel Av.                 |
| 5                                               | 7:06 | Florence Av. & Memorial Dr.               |
| 5                                               | 7:07 | Memorial Dr. & Victoria Dr.               |
| 5                                               | 7:08 | Memorial Dr. & Arlington Cir.             |
| 5                                               | 7:09 | Tharp St. & Monticello Ct.                |
| 5                                               | 7:11 | Arlington Cir. & Marigold Dr.             |
| 5                                               | 7:12 | Lafayette Ct. & Columbus Dr.              |
| 5                                               | X    | Dominion Ct. & Columbus Dr.               |
| 5                                               | 7:14 | Columbus Dr. & Valentine Av.              |
| 5                                               | 7:15 | Valentine Av. & Holiday Dr.               |
| 5                                               | X    | Holiday Dr. & Independence Dr.            |
| 5                                               | 7:17 | Oakhill Dr. & Sheridan Rd.                |
| 5                                               | 7:18 | Rainbow Dr. South                         |
| 5                                               | X    | Rainbow Dr. North                         |
| 5                                               | 7:20 | Hawthorne Av. & Locust Av.                |
| 5                                               | 7:22 | Willow St. & Maywood Dr.                  |
| 5                                               | 7:23 | Willow St. & Spruce St.                   |
| 5                                               | X    | Willow St. & Schramm Dr.                  |
| 5                                               | 7:25 | Schramm Dr. & Pine St.                    |
| 5                                               | 7:27 | Dogwood St. & Black Oak Dr.               |
| 5                                               | 7:29 | Park Ridge Ln. & Broadway St. (paid pass) |
| 5                                               | X    | Parkway Dr. & Willow St.                  |
| 5                                               | 7:32 | Pekin High School                         |



| Bus # 06               |      |                                        |
|------------------------|------|----------------------------------------|
| High School            |      |                                        |
| Driver: Lisa Neff      |      |                                        |
| Leaves Bus Dept @ 6:55 |      |                                        |
| 6                      | 7:02 | S. 18th St. & Saratoga St. (paid pass) |
| 6                      | X    | Rosemary Dr. & Verbena St. (home only) |
| 6                      | X    | Gingoteaque Way by Church (home only)  |
| 6                      | 7:06 | Gingoteaque Way & Hardt Ct.            |
| 6                      | 7:08 | El Camino Dr. & Alameda Dr.            |
| 6                      | 7:09 | Sierra Dr. & Quail Hollow Dr.          |
| 6                      | 7:10 | Sierra Dr. & Alhambra Ct.              |
| 6                      | 7:11 | Sierra Dr. & Highwood Dr.              |
| 6                      | 7:12 | Highwood Dr. & Wildwood Ct.            |
| 6                      | 7:13 | Highwood Dr. & Bridge                  |
| 6                      | 7:15 | Highwood Dr. & Gale Ct.                |
| 6                      | 7:16 | Highwood Dr. & Summit Dr.              |
| 6                      | 7:17 | Summit Dr. & Florentine Ct.            |
| 6                      | 7:18 | Gunion Av. & Orr Av.                   |
| 6                      | 7:19 | Summit Dr. & Valle Vista Blvd.         |
| 6                      | 7:20 | Valle Vista Blvd. & Highwood Av.       |
| 6                      | 7:28 | Pekin High School                      |

| Bus #07                 |      |                                      |
|-------------------------|------|--------------------------------------|
| High School             |      |                                      |
| Driver: Sandy Davis     |      |                                      |
| Leaves Bus Dept. @ 7:10 |      |                                      |
| 7                       | 7:14 | N. 14th St. & State St.              |
| 7                       | 7:15 | N. 14th St. & St. Julian St.         |
| 7                       | 7:16 | N. 14th St. & Chestnut St.           |
| 7                       | 7:17 | N. 14th St. & Bellaire St.           |
| 7                       | 7:18 | N. 14th St. & Camden Ct.             |
| 7                       | 7:19 | N. 14th St. & Sheridan Rd.           |
| 7                       | 7:20 | N. 16th St. & Lincoln St.            |
| 7                       | 7:21 | N. 16th St. & Lamar Dr.              |
| 7                       | 7:22 | N. 16th St. & Sheridan Rd.           |
| 7                       | 7:23 | N. 16th St. & Camden Ct.             |
| 7                       | 7:24 | N. 16th St. & Matilda St.            |
| 7                       | 7:25 | Augusta Av. & Matilda St.            |
| 7                       | 7:26 | Sheridan Rd. & Augusta Av.           |
| 7                       | 7:27 | N. 16th St. & Bellaire St.           |
| 7                       | 7:28 | N. 16th St. & Willow St.             |
| 7                       | 7:29 | Willow St. & Manor St. (paid pass)   |
| 7                       | 7:30 | 413 Fairlane St. (paid pass)         |
| 7                       | 7:31 | Parkway Dr. & Willow St. (paid pass) |
| 7                       | 7:32 | Pekin High School                    |

| Bus #16                 |      |                                        |
|-------------------------|------|----------------------------------------|
| High School             |      |                                        |
| Driver: Stacy Maneno    |      |                                        |
| Leaves Bus Dept. @ 6:55 |      |                                        |
| 16                      | 7:05 | 300 Elm St., North Pekin - Right       |
| 16                      | 7:06 | 100 Elm St., North Pekin - Right       |
| 16                      | 7:07 | Oak Ln. & Plains St., North Pekin      |
| 16                      | 7:11 | #9 River Dr., North Pekin              |
| 16                      | 7:13 | River Dr. & Highway Blvd., North Pekin |
| 16                      | 7:30 | Pekin High School                      |

| Bus #28                 |      |                                            |
|-------------------------|------|--------------------------------------------|
| High School             |      |                                            |
| Driver: Sara Vanduker   |      |                                            |
| Leaves Bus Dept. @ 7:00 |      |                                            |
| 28                      | 7:10 | N. 11th & Sheridan Rd.                     |
| 28                      | 7:11 | N. 11 th St. & Jefferson St.               |
| 28                      | 7:12 | N. 11thSt. & Monroe St.                    |
| 28                      | 7:13 | Crescent Dr. & Coolidge Av.                |
| 28                      | 7:14 | Crescent Dr. & Truman Dr.                  |
| 28                      | 7:15 | Crescent Dr. & Eisenhower Dr.              |
| 28                      | 7:16 | N. 11th St. & Eisenhower Dr.               |
| 28                      | 7:17 | N. 11th St. & Kennedy Dr.                  |
| 28                      | 7:18 | Dane Kelsey Dr. & Kennedy Dr.              |
| 28                      | 7:19 | Alexandra Way & Dane Kelsey Dr.            |
| 28                      | 7:20 | Cand-Lind Ct. & Dane Kelsey Dr.            |
| 28                      | 7:20 | Brenkman Dr. & Lakecrest Av.               |
| 28                      | 7:21 | Lakeshore Dr. & Edgewater Dr., North Pekin |
| 28                      | 7:23 | 1001 Edgewater Dr., North Pekin            |
| 28                      | 7:24 | 965 Edgewater Dr., North Pekin             |
| 28                      | 7:25 | N. 11th St. & Truman Dr.                   |
| 28                      | 7:26 | N. 14th St. & Monroe St.                   |
| 28                      | 7:25 | Pekin High School                          |

| Bus #29 High School     |      |                               |
|-------------------------|------|-------------------------------|
| Driver: Julie Wyman     |      |                               |
| Leaves Bus Dept. @ 7:20 |      |                               |
| 29                      | 7:23 | Capitol St. & Market St.      |
| 29                      | 7:24 | Capitol St. & Caroline St.    |
| 29                      | 7:25 | Capitol St. & Catherine St.   |
| 29                      | 7:26 | Capitol St. & Willow St.      |
| 29                      | 7:27 | N. 5th St. & Willow St.       |
| 29                      | 7:28 | N. 5th St. & St. Julian St.   |
| 29                      | 7:29 | N. 5th St. & Illinois St.     |
| 29                      | 7:30 | N. 5th St. & Amanda St.       |
| 29                      | 7:31 | N. 5th St. & Matilda St.      |
| 29                      | 7:32 | N. 5th St. & Sheridan Rd.     |
| 29                      | 7:33 | Sheridan Rd. & Sommerset St.  |
| 29                      | 7:34 | Lakeside Av., & Sommerset St. |
| 29                      | 7:40 | Pekin High School             |

| Bus # 41                |      |                                  |
|-------------------------|------|----------------------------------|
| High School             |      |                                  |
| Driver: Dave Carrington |      |                                  |
| Leaves Bus Dept. @ 7:15 |      |                                  |
| 41                      | 7:16 | S. 5th St. & Charles St.         |
| 41                      | 7:17 | S. Capitol St. & Charles St.     |
| 41                      | 7:18 | S. Capitol St. & Walnut St.      |
| 41                      | 7:20 | S. Capitol St. & Winter St.      |
| 41                      | 7:21 | S. Capitol St. & Washington St.  |
| 41                      | 7:22 | S. 3rd St. & Washington St.      |
| 41                      | 7:23 | S. 3rd St. & Winter St.          |
| 41                      | 7:24 | S. 3rd & Elm St.                 |
| 41                      | 7:25 | S. 3rd St. & Charles St.         |
| 41                      | 7:26 | St. Marys St. & S. 2nd St.       |
| 41                      | 7:27 | Fayette St. & S. 2nd St.         |
| 41                      | 7:28 | Washington St. & Buena Vista Av. |
| 41                      | 7:30 | S. 7th St. & Park Av.            |
| 41                      | 7:31 | S. 9th St. & Park Av.            |
| 41                      | 7:32 | S. 10th St. & Washington St.     |
| 41                      | 7:33 | S. 13th St. & Park Av.           |
| 41                      | 7:38 | Pekin High School                |

| Bus #45                 |      |                                              |
|-------------------------|------|----------------------------------------------|
| High School             |      |                                              |
| Driver: Jesse Johnson   |      |                                              |
| Leaves Bus Dept. @ 7:05 |      |                                              |
| 45                      | 7:10 | 100 Twin Oak Dr., North Pekin                |
| 45                      | 7:14 | Cavalier Rd. & LaSalle Blvd., Marq. Hgts.    |
| 45                      | 7:16 | LaSalle Blvd. & Sangamon Rd., Marq. Hgts.    |
| 45                      | 7:17 | LaSalle Blvd. & Grant Rd., Marq. Hgts.       |
| 45                      | 7:18 | LaSalle Blvd. & Kaskaskia Rd., Marq. Hgts.   |
| 45                      | 7:19 | LaSalle Blvd. & Hennepin Rd., Marq. Hgts.    |
| 45                      | 7:20 | LaSalle Blvd. & Joliet Rd., Marq. Hgts.      |
| 45                      | 7:21 | Lincoln Rd. & Sangamon Rd., Marq. Hgts.      |
| 45                      | 7:22 | Sangamon Rd. - Right, Marq. Hgts.            |
| 45                      | 7:23 | Lincoln Blvd. & McArthur St. (Stop at House) |
| 45                      | 7:24 | State St. & N. McArthur Dr., North Pekin     |
| 45                      | 7:27 | State St. & N. Roosevelt St., North Pekin    |
| 45                      | 7:40 | Pekin High School                            |



| Bus #47                 |      |                                                   |
|-------------------------|------|---------------------------------------------------|
| High School             |      |                                                   |
| Driver: Valerie Flick   |      |                                                   |
| Leaves Bus Dept. @ 6:55 |      |                                                   |
| 47                      | 7:12 | 901 Lincoln Rd. & Joliet Rd., Marq. Hgts.         |
| 47                      | 7:13 | 1201 Lincoln Rd. & Kaskaskia St., Marq. Hgts.     |
| 47                      | 7:15 | Lincoln Rd. & 701 Joliet Rd., Marq. Hgts.         |
| 47                      | 7:16 | Pontiac Rd. & Partridge Rd., Marq. Hgts.          |
| 47                      | 7:18 | Frontenac Rd. & Pontiac Rd., Marq. Hgts.          |
| 47                      | 7:20 | Pontiac Rd. & Douglas Rd., Marq Hgts. (p.m. only) |
| 47                      | 7:25 | Frontenac Rd. & Joliet Rd., Marq. Hgts.           |
| 47                      | 7:26 | Joliet Rd. & Douglas Rd., Marq Hgts.              |
| 47                      | 7:30 | Pekin High School                                 |



|                         |      |                                            |
|-------------------------|------|--------------------------------------------|
| Bus #49                 |      |                                            |
| High School             |      |                                            |
| Driver: Jonni McDaniel  |      |                                            |
| Leaves Bus Dept. @ 6:55 |      |                                            |
| 49                      | 7:10 | Riverview Dr. & Sylvan Dr., Creve Coeur    |
| 49                      | 7:11 | 309 Riverview Dr., (corner) Creve Coeur    |
| 49                      | 7:13 | Rt. 29, Taco John's, Creve Coeur           |
| 49                      | 7:14 | St. Clair Dr. & LaSalle Blvd., North Pekin |
| 49                      | 7:15 | St. Clair Dr. & Main St., North Pekin      |
| 49                      | 7:30 | Pekin High School                          |

|                         |      |                                          |
|-------------------------|------|------------------------------------------|
| Bus #51                 |      | Grey Areas No Riders                     |
| High School             |      |                                          |
| Driver: Melissa Flatley |      |                                          |
| Leaves Bus Dept. @ 7:05 |      |                                          |
| 51                      | 7:15 | Lincoln Blvd. & Main St., North Pekin    |
| 51                      | 7:16 | 116 Lincoln Blvd. (Church), North Pekin  |
| 51                      | 7:17 | 320 Lincoln Blvd., North Pekin           |
| 51                      | 7:18 | 332 Lincoln Blvd., North Pekin           |
| 51                      | 7:19 | Decatur Rd. & Algonquin Rd., Marq. Hgts. |
| 51                      | 7:20 | Decatur Rd. & Craig Rd., Marq. Hgts.     |
| 51                      | 7:21 | Decatur Rd. & Fulton Rd., Marq. Hgts.    |
| 51                      | 7:22 | Fulton Rd. & Rogers Rd., Marq. Hgts.     |
| 51                      | 7:23 | Fulton Rd. & Grant Rd., Marq. Hgts.      |
| 51                      | 7:24 | Lincoln Blvd. & Grant Rd.                |
| 51                      | 7:25 | 310 Lincoln Blvd., North Pekin           |
| 51                      | 7:26 | Shannosa Rd. & Danielle Av.              |
| 51                      | 7:30 | 1750 Edgewater Dr., North Pekin          |
| 51                      | 7:31 | 2000 Edgewater Dr., North Pekin          |
| 51                      | 7:40 | Pekin High School                        |

| Bus #52                 |      |                                               |
|-------------------------|------|-----------------------------------------------|
| High School             |      |                                               |
| Driver: Lowell Briggs   |      |                                               |
| Leaves Bus Dept. @ 6:55 |      |                                               |
| 52                      | 6:59 | N. 9th St. & Broadway St. (paid pass Bensons) |
| 52                      | 7:00 | Market St. & N. 6th St.                       |
| 52                      | 7:01 | Caroline St. & N. 6th St.                     |
| 52                      | 7:02 | Catherine St. & N. 6th St.                    |
| 52                      | 7:03 | State St. & N. 6th St.                        |
| 52                      | 7:04 | Caroline St. & N. 9th St.                     |
| 52                      | 7:05 | Henrietta St. & N. 9th St.                    |
| 52                      | 7:06 | Charlotte St. & N. 9th St.                    |
| 52                      | 7:07 | State St. & N. 9th St.                        |
| 52                      | 7:08 | Willow St. & N. 9th St.                       |
| 52                      | 7:09 | Mary St. & N. 9th St.                         |
| 52                      | 7:10 | Chestnut St. & N. 9th St.                     |
| 52                      | 7:11 | Amanda St. & N. 9th St.                       |
| 52                      | 7:12 | Lawndale Av. & N. 9th St.                     |
| 52                      | 7:09 | Sheridan Rd. & N. 9th St.                     |
| 52                      | 7:10 | Sheridan Rd. & N. 11th St.                    |
| 52                      | 7:10 | N. 11th St. & Lawndale Av.                    |
| 52                      | 7:11 | N. 11th St. & Matilda St.                     |
| 52                      | 7:11 | N. 11th St. & Irene St.                       |
| 52                      | 7:11 | N. 11th St. & Amanda St.                      |
| 52                      | 7:11 | N. 11th St. & Hamilton St. (paid pass)        |
| 52                      | 7:11 | N. 11th St. & Henrietta St.                   |
| 52                      | 7:12 | N. 11th St. & State St.                       |
| 52                      | 7:12 | N. 11th St. & Market St.                      |
| 52                      | 7:15 | N. 13th St. & Highland Av.                    |
| 52                      | 7:20 | Pekin High School                             |

| Bus # 53<br>High School<br>Driver: Marilyn Todd<br>Leaves Bus Dept. @ 7:10 |      |                                       |
|----------------------------------------------------------------------------|------|---------------------------------------|
| 53                                                                         | 7:14 | Derby St. & S. 4th St.                |
| 53                                                                         | 7:15 | Derby St. & S. 3rd St. (Alley pickup) |
| 53                                                                         | 7:16 | Derby St. & Mechanic St.              |
| 53                                                                         | 7:17 | Derby St. & Dell Av.                  |
| 53                                                                         | 7:18 | Hoff St. & Cooper St.                 |
| 53                                                                         | 7:19 | Hoff St. & Herget St.                 |
| 53                                                                         | 7:20 | Derby St. & S. 7th St.                |
| 53                                                                         | 7:21 | Derby St. & S. 8th St.                |
| 53                                                                         | 7:22 | Derby St. & Janssen St.               |
| 53                                                                         | 7:23 | Derby St. & S. 9th St.                |
| 53                                                                         | 7:24 | Derby St. & S. 10th St.               |
| 53                                                                         | 7:25 | Derby St. & Peoria St.                |
| 53                                                                         | 7:26 | Derby St. & Black St.                 |
| 53                                                                         | 7:27 | Lake St. & S. 18th St.                |
| 53                                                                         | 7:30 | Pekin High School                     |

|                         |      |                                |
|-------------------------|------|--------------------------------|
| Bus #86                 |      |                                |
| High School             |      |                                |
| Driver: Terry Martin    |      |                                |
| Leaves Bus Dept. @ 7:15 |      |                                |
| 86                      | 7:18 | Caroline St. & N. 3rd St.      |
| 86                      | 7:20 | Henrietta St. & N. 3rd St.     |
| 86                      | 7:21 | Hamilton St. & N. 3rd St.      |
| 86                      | 7:22 | Jane St. & N. Sommerset St.    |
| 86                      | 7:23 | Harriet St. & N. Sommerset St. |
| 86                      | 7:24 | Amanda St. & N. Sommerset St.  |
| 86                      | 7:25 | Lucinda St. & N. Sommerset St. |
| 86                      | 7:26 | Sheridan Rd. & N. 4th St.      |
| 86                      | 7:27 | Terry Ct. & N. 4th St.         |
| 86                      | 7:28 | Matilda St. & N. 4th St.       |
| 86                      | 7:30 | Don Ct. & N. 4th St.           |
| 86                      | 7:32 | Amanda St. & N. 4th St.        |
| 86                      | 7:33 | Illinois St. & N. 4th St.      |
| 86                      | 7:38 | Chestnut St. & N. 5th St.      |
| 86                      | 7:40 | Pekin High School              |

# CERTIFICATE OF COVERAGE

 ISSUE DATE (MM/DD/YY)  
 01/10/2007

## ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION

 Cannon Cochran Management Services, Inc.  
 Centre Building  
 East Main Street  
 Danville, IL 61832

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE AGREEMENTS BELOW.

### COVERAGE PROVIDED BY

 COVERAGE PROVIDER **A** Illinois Municipal League Risk Management

 COVERAGE PROVIDER **B** General Reinsurance Corporation

 COVERAGE PROVIDER **C** Safety National

 COVERAGE PROVIDER **D** Lloyd's of London

 COVERAGE PROVIDER **E**

RED MEMBER

 CITY OF PEKIN  
 ATTN: ANGIE EVANS  
 111 SOUTH CAPITOL STREET, ROOM 242  
 PEKIN IL 61554-3260

PAGES

THIS IS TO CERTIFY THAT COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE AGREEMENTS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH AGREEMENTS.

| TYPE OF COVERAGE                                                                                                                                                                                                                                                                                                                                                         | AGREEMENT NUMBER       | EFFECTIVE DATE (MM/DD/YY) | EXPIRATION DATE (MM/DD/YY) | LIMITS                        |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------|----------------------------|-------------------------------|----------------|
| <input checked="" type="checkbox"/> GENERAL LIABILITY<br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR.<br><input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT.<br><input checked="" type="checkbox"/> BROAD FORM CGL<br><input type="checkbox"/> LIQUOR LIABILITY | 0501E0461              | 12/31/2006                | 12/31/2007                 | GENERAL AGGREGATE             | \$             |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | PRODUCTS-COMP/OPS AGG.        | \$             |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | PERSONAL & ADV. INJURY        | \$             |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | EACH OCCURRENCE               | \$ 8,000,000   |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | FIRE DAMAGE (Any one fire)    | \$             |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | MED. EXPENSE (Any one person) | \$             |
| <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS<br><input type="checkbox"/> GARAGE LIABILITY                                                   | 0501E0461              | 12/31/2006                | 12/31/2007                 | COMBINED SINGLE LIMIT         | \$ 8,000,000   |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | BODILY INJURY (Per person)    | \$             |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | BODILY INJURY (Per accident)  | \$             |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | PROPERTY DAMAGE               | \$             |
| WORKERS COMPENSATION<br>EMPLOYERS LIABILITY                                                                                                                                                                                                                                                                                                                              | 0501E0461<br>0501E0461 | 12/31/2006<br>12/31/2006  | 12/31/2007<br>12/31/2007   | STATUTORY LIMITS              | X              |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | PER OCCURRENCE                | \$ 3,000,000   |
| PROP/IM/APD                                                                                                                                                                                                                                                                                                                                                              | 0501E0461              | 12/31/2006                | 12/31/2007                 | PER OCCURRENCE                | \$ 250,000,000 |
|                                                                                                                                                                                                                                                                                                                                                                          |                        |                           |                            | Subject to \$500 deductible   |                |

ILRMA provides the first \$2,000,000 per occurrence, all lines. For PROP/IM/APD General Reinsurance provides \$28,000,000 excess of \$2,000,000 and Lloyd's of London provides \$220,000,000 excess of \$30,000,000 per occurrence.

### DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

PEKIN COMMUNITY HIGH SCHOOL DISTRICT #303, ADDITIONAL INSURED. THIS COVERAGE IS PRIMARY AND THE DISTRICT'S COVERAGE IS CONTRIBUTORY FOR THE TRANSPORTATION CONTRACT.

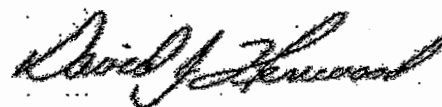
CERTIFICATE HOLDER

 PEKIN COMMUNITY HIGH SCHOOL  
 DISTRICT #303  
 1903 COURT STREET  
 PEKIN IL 61554

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED AGREEMENTS BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING PROVIDER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE PROVIDER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED SIGNATURE





## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor and Members of the City Council

**CC:** Sue McMillan, City Clerk

**From:** Greg Ranney, Supervisor of Transportation

**AGENDA ITEM:** Illinois Department of Transportation Contract.

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approve the contract for a grant to operate Pekin City Bus through June 30, 2007.

**BACKGROUND:** The City of Pekin has been receiving IDOT grants since the start of the operation in the late 1920. This is a yearly grant received by the City of Pekin.

**FINANCIAL IMPACT:** This grant amount is \$262,819.66

**NEIGHBORHOOD CONCERNS:** Non-Applicable

**IMPACT IF APPROVED:** Provide partial funding for the City Bus operation.

**IMPACT IF DENIED:**

**ALTERNATIVES:** Now Services are provided by City/Link

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Consistent with Effective Government Theme.



## REQUIRED SIGNATURES

Department Director

Greg Gennep, Chief Clerk 3/27/07  
Date

Finance Department

Angela Evans 3.22.07  
(Certification of Availability of Funds) Date

Corporation Counsel

NA  
(Certification of Review) Date

City Manager

Don Kemp  
Date



DOWNSTATE  
FISCAL YEAR 2007 STATE OF ILLINOIS  
OPERATING ASSISTANCE APPLICATION

245

The Downstate Public Transportation Act establishes a continuing program of state operating assistance for public transportation services outside the areas served by the Regional Transportation Authority. Attached are application forms due on April 1, 2007:

|                                                                                 | <u>Page No.</u> |
|---------------------------------------------------------------------------------|-----------------|
| <u>Cover Letter requesting State Operating Assistance</u> (FORM OP-1)           | 2               |
| <u>Description Of Applicants Organization</u> (FORM OP-2)                       | 3               |
| <u>Summary Of Totals For Revenues And Expenses</u> (FORM OP-3)                  | 4               |
| <u>Itemization Of Operating Revenue</u> (FORM OP-4)                             | 5               |
| <u>Itemization Of Operating Expenses</u> (FORM OP-4)                            | 11              |
| <u>Financial Data And Revenue And Expense Projections</u> (FORM OP-5)           | 18              |
| <u>Operating Data And Equipment Inventory</u> (FORM OP-6A-6B-6C-6D-6E-6F & -6G) | 21              |
| <u>Purchase of Service Contracts</u> (FORM OP-7).                               | 35              |

**Also attached FOR FUTURE USE are the following forms:**

- OP-8, Notification of Service Change;
- Form OP-9, FY07 Year End Operating Data Report *due on or before August 1, 2007*;
- The four OP-10 forms needed for requisitioning funds once assistance is approved (Form OP-10A, Request for Payment; Form OP-10B, Estimated Quarterly Financial Report; Form OP-10C, Actual Quarterly Financial Report; and Form OP-10D, Request for Payment Reconciliation; and
- The Schedule of Revenue and Expense *for inclusion in your agency's FY07 independent audit/financial statements*.

No legal opinion or Board resolution is required in connection with this application; they will be required with the execution of the grant contract.

Note that grant payments may be made only after the Department has reviewed and approved the application and a grant contract has been executed.

Should any questions arise, please contact Nancy Stwora, of the Downstate Urbanized Area Section of the Division of Public Transportation at (312) 793-2018 or Karen Strell at (312) 793-5230

Please submit one original copy of the completed application to:

Nancy Stwora, Acting Section Chief, DSU Area  
Division of Public and Intermodal Transportation  
Illinois Department of Transportation  
300 West Adams, Second Floor  
Chicago, Illinois 60606

DOWNSTATE  
STATE OF ILLINOIS  
DEPARTMENT OF TRANSPORTATION

246

APPLICATION FORM OP-1  
COVER LETTER

.....

FOR IDOT OFFICE USE ONLY

Grant Applic. Number \_\_\_\_\_ Expenses \_\_\_\_\_

Date Received \_\_\_\_\_ Revenues \_\_\_\_\_

Appropriation \_\_\_\_\_ Deficit \_\_\_\_\_

55% of Expenses \_\_\_\_\_

.....

Application for operating assistance grants under Article II of the Downstate Public Transportation Act (30 ILCS 740/1-1 et seq.) for costs incurred during the period July 1, 2006 through June 30, 2007.

APPLICANT'S NAME: Pekin City of, c/o Pekin Municipal Bus Service

STREET ADDRESS: 1130 Koch Street  
Pekin IL 61554 (309) 478-5448  
CITY STATE ZIP CODE TELEPHONE NUMBER

The applicant hereby applies to the State of Illinois through the Division of Public Transportation for grants under Article II of the Downstate Public Transportation Act (30 ILCS 740/1-1 et seq.).

I hereby certify that I have reviewed this Application including all attached exhibits and Information, and have found it to be true and correct.

\_\_\_\_\_  
Signature (same as #1 on Form Op-2)

\_\_\_\_\_  
Title (same as #1 on Form OP-2)

\_\_\_\_\_  
Date

1. The name and title of the person authorized by the Participant to file and execute this application:  
Gregory J. Ranney Director of Public Property  
Name Title
2. The name and the title of the person who will be directly responsible for the implementation of the Program of Proposed Expenditures:  
Gregory J. Ranney Director of Public Property  
Name Title
3. The name and title of the person who will be directly authorized to sign and certify the Quarterly Financial Reports (OP-10FORMS):  
Gregory J. Ranney Director of Public Property  
Name Title
4. Year Created 1938
5. Means Created Ordinance – Reaffirmed by Referendum
6. Does your agency have a special tax authority for transit? ☐ yes ☒ no
  - a. the current level your Agency will tax at in FISCAL YEAR 2007 \$ N/A
  - b. the total FISCAL YEAR 2006 estimated revenue: \$ N/A
  - c. the total FISCAL YEAR 2005 actual revenue realized: \$ N/A
  - a. Please describe, and attach a map of, your Agency's *territorial boundaries* as defined on Page 3 (a) of this application.
  - b. Please provide the following information regarding your Territorial Boundaries:

| City/County    | 2000 Population | Square Miles | Pop/sq. miles |
|----------------|-----------------|--------------|---------------|
| Pekin/Tazewell | 33050           | 14.5         | 2709          |
8. Please describe, and attach a map of, your Agency's *service area* as defined on Page 3 (a) of this application.
9. Please describe, and attach of map of, any services provided by your Agency *identified as ineligible service* on Page 3 (a) of this application. (Note: Any revenue or expense associated with these services should be excluded from FORM OP-4 and OP-5.)
10. Transit System Management  
☒ Self  
☐ Contract \_\_\_\_\_

**DEFINITIONS:**Service Area:

A participant's territorial boundaries plus any eligible Service Extensions. ( See 30 ILCS 740).

Service Extensions:

Service that provided beyond the participant's territorial boundaries, where one end of a passenger trip (either origin or destination) is within the territorial boundaries. (See 70 ILCS 3615 and 30 ILCS 740/2-5).

Territorial Boundaries for:Municipal Participants:

The municipal or corporate boundaries of the participant.

Mass Transit Districts:

The district boundaries of file with the Illinois Secretary of State's Office.  
(See 70 ILCS 3610/5).

**INELIGIBLE SERVICE**

- Service operated totally outside a participant's territorial boundaries: (See 30 ILCS 740/2-5).
- Service extensions for which both ends of a passenger trip are outside a participant's Territorial boundaries. (See 30 ILCS 740/2-5).
- Effective FY2002: Service extensions beyond a Mass Transit District's territorial limits which do not have documented approval of the required governing bodies. (See 70 OLCS 3610/5).
- Service extensions beyond a Section 5311 recipient's territorial boundaries which are non-incidental service within urbanized areas. (See Section 5311 program guidelines).

Total Eligible Operating Revenues and Income \$ \_\_\_\_\_  
(Column A Form OP-5)

Total Eligible Operating Expenses \$ \_\_\_\_\_  
(Column A Form OP-5)

Total Operating Deficit \$ \_\_\_\_\_

55% of Eligible Operating Expenses \$ \_\_\_\_\_

Downstate Operating Assistance Requested \$ \_\_\_\_\_

.....

I hereby certify that the total operating revenues and expenses reported in this Form have been incurred or are estimated to be incurred in the provision of public transportation services within the State of Illinois during FISCAL YEAR 2007. Expenses determined to be ineligible under such regulations for State Operating Assistance have been deducted as ineligible expense.

Prepared by: \_\_\_\_\_

Certified by: \_\_\_\_\_  
(same as #3 on Form OP-2)

Date: \_\_\_\_\_

[To be submitted on accrual method of Accounting]

The amount shown for each line item total in FORM OP-4 must agree with the corresponding line items in FORM OP-5.

401 Passengers Fares for Transit Services

| At Current Fare Levels           | Base Fare  | Estimated Revenue |
|----------------------------------|------------|-------------------|
| .01 Transfers                    | \$ _____   | \$ _____          |
| .02 Adult                        | _____ 1.00 | _____ 6,808.65    |
| .03 Senior                       | _____ .50  | _____ 2,655.00    |
| .04 Student                      | _____      | _____             |
| .05 Child                        | _____      | _____             |
| .06 Handicapped                  | ADA 1.50   | _____ 900.05      |
| .07 Parking Lot                  | _____      | _____             |
| .99 Other Primary<br>Ride Fares* | _____ 1.00 | _____ 4,759.00    |
| TOTAL                            | _____ 4.00 | _____ 15,122.70   |

CATEGORY TOTAL 401

\*Please Explain \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FORM OP-4 (Page 2 of 13)402 Special Transit Fares

Please describe any special transit fares you have \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

.01 Contract fares for postmen \$ \_\_\_\_\_

.02 Contract fares for policemen \_\_\_\_\_

.03 Special route quarantee \_\_\_\_\_

.04 Other special contract transit  
fares-state and local government \_\_\_\_\_.05 Other special contract transit fares  
Other sources \_\_\_\_\_

.06 Non-contract special fares \_\_\_\_\_

CATEGORY TOTAL 402 -0-403 School Bus Service Revenues.01 Passenger Fare from School Bus  
Service \$ \_\_\_\_\_CATEGORY TOTAL 403 -0-404 Freight Tariffs

.01 Hauling Freight \$ \_\_\_\_\_

CATEGORY TOTAL 404  
-0-405 Total Charter Service Revenue.01 Passengers Fares from Charter  
Service \$ \_\_\_\_\_CATEGORY TOTAL 405  
-0-

406 Auxiliary Transportation Revenue

|     |                                         |          |
|-----|-----------------------------------------|----------|
| .01 | Station Concessions                     | \$ _____ |
| .02 | Vehicle Concessions                     | _____    |
| .03 | Advertising Services                    | _____    |
| .04 | Automotive Vehicle Ferriage             | _____    |
| .99 | Other Auxiliary Transportation Revenue* | _____    |

-0-

CATEGORY TOTAL 406

\*Please explain \_\_\_\_\_

407 Non-Transportation Revenues

|     |                                                                                                        |          |
|-----|--------------------------------------------------------------------------------------------------------|----------|
| .01 | Sales of Maintenance Services                                                                          | \$ _____ |
| .02 | Rental of Revenue Vehicles                                                                             | _____    |
| .03 | Rental of Bldg's and Other Property                                                                    | _____    |
| .04 | Investment Income                                                                                      | _____    |
| .05 | Parking Lot Revenue                                                                                    | _____    |
| .99 | Other Non-Transportation Revenues                                                                      | _____    |
|     | Section 5307 Federal Force Account & Administration Cost Reimb. For Capital Grants & Technical Studies | _____    |
|     | State Force Account & Admin. Cost Reimb. For Capital Grants & Technical Studies                        | _____    |

-0-

CATEGORY TOTAL 407

Please explain: \_\_\_\_\_



FORM OP-4 (page 4 of 13)408 Taxes Levied Directly by Transit System

|     |                      |       |
|-----|----------------------|-------|
| .01 | Property Tax Revenue | _____ |
| .02 | Sales Tax Revenue    | _____ |
| .03 | Income Tax Revenue   | _____ |
| .04 | Payroll Tax Revenue  | _____ |
| .05 | Utility Tax Revenue  | _____ |
| .99 | Other Tax Revenue    | _____ |

-0-

---

## CATEGORY TOTAL 408

409 Local Cash Grants & Reimbursements

|     |                                                                             |          |
|-----|-----------------------------------------------------------------------------|----------|
| .01 | General Operating Assistance                                                | \$ _____ |
| .02 | Special Demo Project Assistance                                             | _____    |
| .03 | Special Demonstration Project<br>Assistance-Local Share of<br>State Project | _____    |
| .04 | Special Demonstration Project<br>Assistance – Local Share of FTA Project    | _____    |
| .05 | Reimbursement of Taxes Paid                                                 | _____    |
| .06 | Reimbursement of Interest Paid                                              | _____    |
| .07 | Reimbursement of Transit System<br>Maintenance Costs                        | _____    |
| .08 | Reimbursement of Snow Removal Costs                                         | _____    |
| .09 | Reimbursement of Security Costs                                             | _____    |
| .99 | Other Financial Assistance                                                  | _____    |

-0-

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## CATEGORY TOTAL 409

## FORM OP-4 (Page 5 of 13)

410

Special Special Fare Assistance

- .01 Handicapped – Citizen Fare Assistance \$ \_\_\_\_\_
- .02 Senior Citizen Fare Assistance \_\_\_\_\_
- .03 Student fare Assistance \_\_\_\_\_
- .99 Other Special Fare Assistance \_\_\_\_\_

-0-

## CATEGORY TOTAL 410

411

State Special Fare Assistance

- .01 General Operating Assistance \_\_\_\_\_
- .03 Special Demo Project Assistance  
State Project \_\_\_\_\_
- .04 Special Demonstration Project  
Assistance – State Share For  
FTA Projects \_\_\_\_\_
- .05 Reimbursement of Taxes Paid \_\_\_\_\_
- .06 Reimbursement of Interest Paid \_\_\_\_\_
- .07 Reimbursement of Transit  
Maintenance Costs \_\_\_\_\_
- .09 Reimbursement of Security Costs \_\_\_\_\_
- .99 Other Financial Assistance \_\_\_\_\_

-0-

## CATEGORY TOTAL 411

412

State Special Fare Assistance

- .01 Handicapped Citizen Fare Assistance \$ \_\_\_\_\_
- .02 Senior Citizen Fare Assistance \_\_\_\_\_
- .03 Student Fare Assistance \_\_\_\_\_
- .04 Other Special Fare Assistance \_\_\_\_\_

-0-

## CATEGORY TOTAL 412

## FORM OP-4 (Page 6 of 13)

413 Federal Cash Grant and Reimbursement

|     |                                                                                                                    |    |          |
|-----|--------------------------------------------------------------------------------------------------------------------|----|----------|
| .01 | General Operating Assistance                                                                                       | \$ | _____    |
| .04 | Special Demonstration Project Assistance                                                                           |    | _____    |
| .99 | Other Financial Assistance                                                                                         |    | _____    |
|     | Sec. 5307 Capital Funding which will Partially fund state eligible operating Expenses reported in this application | \$ | -0-_____ |

-0-  
\_\_\_\_\_

CATEGORY TOTAL 413

\*Please explain: \_\_\_\_\_

430 Contributed Services

|     |                            |    |       |
|-----|----------------------------|----|-------|
| .01 | State and Local Government | \$ | _____ |
|-----|----------------------------|----|-------|

CATEGORY TOTAL 430

-0-  
\_\_\_\_\_

440 Subsidy from Other Sectors of Operations

|     |                           |    |       |
|-----|---------------------------|----|-------|
| .01 | Subsidy for Utility Rates | \$ | _____ |
|-----|---------------------------|----|-------|

|     |                                      |  |       |
|-----|--------------------------------------|--|-------|
| .02 | Subsidy from Bridge and Tunnel Tolls |  | _____ |
|-----|--------------------------------------|--|-------|

|     |                  |  |       |
|-----|------------------|--|-------|
| .99 | Other Subsidies* |  | _____ |
|-----|------------------|--|-------|

CATEGORY TOTAL 440

-0-  
\_\_\_\_\_

\*Please Explain \_\_\_\_\_

FORM OP-4 ITEMIZATION OF OPERATING EXPENSES

[To Be Submitted on Accrual Method of Accounting]

The amounts shown for each line item total in Form OP-4 must agree with the corresponding line item in Form OP-5.

501 Labor.01 Operator's Salaries and Wages

Are your Operator's Unionized? YES [X] NO [ ]

If Yes, give expiration date contract April 30, 2009

NOTE: PLEASE ATTACH COPY OF MOST RECENT LABOR CONTRACT.

IF THE MOST RECENT CONTRACT IS ON FILE, PLEASE CHECK BOX [X]

## FULL TIME

|              | Number of<br>Operator's | Average<br>Hourly Wage | Annual Total Wages   |
|--------------|-------------------------|------------------------|----------------------|
| Est. FY 2007 | <u>2</u>                | <u>16.82</u>           | (1) <u>69,971.20</u> |

## PART TIME

|              | Number of<br>Operator's    | Average<br>Hourly Wage | Annual Total Wages   |
|--------------|----------------------------|------------------------|----------------------|
| Est. FY 2007 | <u>1</u>                   | <u>16.82</u>           | (2) <u>30,612.40</u> |
| Est. FY 2007 | <u>Operator's Overtime</u> |                        | (3) <u>-0-</u>       |

|                       |                   |
|-----------------------|-------------------|
| CATEGORY TOTAL 501.01 | <u>100,583.60</u> |
| (Add 1, 2 & 3)        |                   |

FORM OP-4 (Page 8 of 13)

| <u>.02</u> | <u>Other Salaries and Wages:</u> | <u>No. of Employees<br/>in this Position</u> | <u>Estimated<br/>FY 2007 Salary</u> |
|------------|----------------------------------|----------------------------------------------|-------------------------------------|
|            | Assistant to the Director        | 1                                            | 3,498.56                            |

Total 501.02 3,498.56

|                    |                   |
|--------------------|-------------------|
| CATEGORY TOTAL 501 | <u>104,082.16</u> |
|                    | (Add .01 & .02)   |

502 Fringe Benefits

|     |                                                          |                   |
|-----|----------------------------------------------------------|-------------------|
| .01 | FICA or Railroad Retirement                              | <u>\$9,668.85</u> |
| .02 | Pension Plans (Including Long-term disability insurance) | <u>12,367.77</u>  |
| .03 | Hospital, Medical & Surgical Plans                       | <u>34,805.40</u>  |
| .04 | Dental Plans                                             | <u>line 3</u>     |
| .05 | Life Insurance Plans                                     | <u></u>           |
| .06 | Short-term Disability Insurance                          | <u>-0-</u>        |
| .07 | Unemployment Insurance                                   | <u>-0-</u>        |
| .08 | Workman's Compensation Insurance                         | <u></u>           |
| .13 | Uniform and Work Clothing Allowance                      | <u>200.00</u>     |
| .14 | Other Fringe Benefits*                                   | <u>275.00</u>     |

CATEGORY TOTAL 502

\$57,317.02

\*Please Explain \_\_\_\_\_

503 Services

|     |                                     |                  |
|-----|-------------------------------------|------------------|
| .01 | Management Services Fees*           | <u></u>          |
| .02 | Advertising Fees                    | <u>-0-</u>       |
| .03 | Professional and Technical Services | <u>\$2520.00</u> |
| .04 | Temporary Help                      | <u>-0-</u>       |
| .05 | Contract Maintenance Services       | <u></u>          |
| .06 | Custodial Services                  | <u></u>          |
| .07 | Security Services                   | <u></u>          |
| .99 | Other Services**                    | <u></u>          |

CATEGORY TOTAL 503

\$2520.00

\*Please explain and submit copy of most recent management service contract.

\*\*Please Explain: \_\_\_\_\_

504

Material and Supplies Consumed.01 Fuel and Lubricants

Estimated Fuel Usage:

|                    | No. of<br>Gallons | Est. Cost<br>Per/Gal | Extended<br>Cost |
|--------------------|-------------------|----------------------|------------------|
| Gasoline 1000 x    |                   | \$2.50               | 2,500.00         |
| Diesel 7500 x      |                   | \$2.65               | 19,875.00        |
| Lubricants & other |                   |                      |                  |
|                    |                   | TOTAL 504.01         | 22,375.00        |
|                    |                   | TOTAL 504.02         | 2,500.00         |

.02 Tires and Tubes.99 Other Materials & Supplies

- Items directly related to transit  
and maintenance vehicles 17,278.80

- Items directly related to general  
office 6,350.00

Miscellaneous materials and supplies

TOTAL 504.99 23,628.80

CATEGORY TOTAL 504

48,503.80

(Add . 1 .02 and .99)

505 Utilities

CATEGORY TOTAL 505

-0-506 Casualty and Liability Cost

|     |                                              |                 |
|-----|----------------------------------------------|-----------------|
| .01 | Premiums for Physical Damage Insurance       | <u></u>         |
| .02 | Recoveries of Physical Damage Losses         | <u></u>         |
| .03 | Premiums for PL & PD Settlements             | <u>1,669.00</u> |
| .04 | Payouts for Uninsured PL & PD Settlements    | <u></u>         |
| .05 | Provisions for Uninsured PL & PD Settlements | <u></u>         |

|     |                                         |         |
|-----|-----------------------------------------|---------|
| .06 | Payouts for insured PL & PD Settlements | _____   |
| .07 | Recoveries of PL & PD Settlements       | (_____) |
| .08 | Premiums for other Corporate Insurance  | _____   |
| .09 | Other Corporate Losses                  | (_____) |
| .10 | Recoveries for Other Corp.              | _____   |

CATEGORY TOTAL 506 1,669.00

Please list the name of the insurance underwriters for each category of insurance:

| <u>Name of Insurance Company</u>     | <u>Type of Insurance</u> |
|--------------------------------------|--------------------------|
| Progressive Benefit Services         | Health                   |
| Security Life of Denver              | Life                     |
| Martin - Boyer - IL Municipal League | PL & PD                  |

☐ We are self-insured

Describe your self-insurance program.

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507 Taxes

|     |                                       |         |
|-----|---------------------------------------|---------|
| .03 | Property Taxes                        | \$_____ |
| .04 | Vehicle Licensing and Regulation Fees | _____   |
| .05 | Fuel and Lubricant Taxes              | _____   |
| .06 | Electrical Power Taxes                | _____   |
| .99 | Other Taxes*                          | _____   |

CATEGORY TOTAL 507 -0-

\*Explain \_\_\_\_\_



## FORM OP-4 (page 12 of 13)

508 Net Purchased Transportation Services

Participants purchasing transit services (fixed route, demand-response, para-transit, taxi, or E & H services, ect.) from another provider must also submit a FORM OP-7.

Please briefly describe how you maximize private sector involvement in your transit operations.

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CATEGORY TOTAL 508

-0-509 Miscellaneous Expenses

|     |                                                     |                             |
|-----|-----------------------------------------------------|-----------------------------|
| .01 | Dues & Subscriptions<br>(Total IPTA and APTA dues*) | <u>\$125.00</u>             |
| .02 | Travel and Meetings                                 | <u>                    </u> |
| .03 | Bridge, Tunnel & Highway Tolls                      | <u>                    </u> |
| .07 | Bad Debt Expense                                    | <u>                    </u> |
| .08 | Advertising/Promotion Media                         | <u>                    </u> |
| .99 | Other Miscellaneous Expense**                       | <u>                    </u> |

CATEGORY TOTAL 509

\$125.00

- 80% of IPTA and 90% of APTA dues are eligible expense under the Downstate Operating Program. All dues should be reflected in the amount shown above. All dues should be broken out as eligible and ineligible on FORM OP-5.

\*\*Explain

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Interest Expense

.01 Long term Debt Obligation  
 Debt service to be paid on equipment  
 Or facilities required without federal  
 or State capital grants \$ \_\_\_\_\_

Debt service to be paid on equipment  
 Or facilities acquired without the  
 Assistance of State grants, but with  
 Federal assistance \_\_\_\_\_

.02 Short Term Debt Obligation

Amount of interest payments due  
 during the period on indebtedness  
 incurred for expenditures for  
 eligible operating expenses. Payment  
 of principal may not be included  
 in this category. Payment of interest  
 on tax anticipation warrants may be  
 included; principal may not.

Interest on other than tax warrants \_\_\_\_\_

Interest on tax warrants \_\_\_\_\_

TOTAL 511.02                      -0-

-0-

CATEGORY TOTAL 511

512 Lease and Rentals (If additional space is needed, please attach supplemental schedule):

| <u>Leased Item</u> | <u>Cost</u> | <u>Effective Date<br/>of Lease</u> | <u>Lease<br/>Expiration Date:</u> |
|--------------------|-------------|------------------------------------|-----------------------------------|
| _____              | _____       | _____                              | _____                             |
| _____              | _____       | _____                              | _____                             |
| _____              | _____       | _____                              | _____                             |
| _____              | _____       | _____                              | _____                             |
| _____              | _____       | _____                              | _____                             |
| _____              | _____       | _____                              | _____                             |

CATEGORY TOTAL 512

-0-

## Form OP – 5 FINANCIAL DATA AND OPERATING REVENUE &amp; INCOME PROJECTION REPORT

|                                                                      | A<br>Projected Eligible<br>Revenues<br>FY07 | B<br>Projected Revenues<br>Not Eligible<br>FY07 |
|----------------------------------------------------------------------|---------------------------------------------|-------------------------------------------------|
| 401 Passengers Fares for Transit Services                            | 15,122.70                                   |                                                 |
| 402 Special Transit Fares                                            |                                             |                                                 |
| 403 School Bus Service Revenues                                      |                                             |                                                 |
| 404 Freight Tariffs                                                  |                                             |                                                 |
| 405 Total Charter Service Revenues                                   |                                             |                                                 |
| 406 Auxiliary Transportation Revenues                                |                                             |                                                 |
| 407 Non-Transportation Revenues                                      |                                             |                                                 |
| 407.99 Sec, 5307 Force Account & Administration                      |                                             |                                                 |
| 408 Taxes Levied Directly by Transit System                          |                                             |                                                 |
| 409 Local Cash Grants & Reimbursements                               |                                             |                                                 |
| 410 Local Special Fare Assistance                                    |                                             |                                                 |
| 411 State Cash Grant Reimbursements                                  |                                             |                                                 |
| 412 State Special Fare Assistance                                    |                                             |                                                 |
| 413 Federal cash Grant Reimbursements                                | \$-0-                                       |                                                 |
| 413.99 Sec. 5307 Capital Funds for State Eligible Operating Expenses |                                             |                                                 |
| 430 Contributed Services                                             |                                             |                                                 |
| 440 Subsidy from other Sectors of Operations                         |                                             |                                                 |
| TOTAL                                                                | \$15,122.70                                 | \$                                              |

## Form OP – 5 FINANCIAL DATA AND OPERATING EXPENSES PROJECTION REPORT

|                                              | A<br>Projected Eligible<br>Expenses<br>FY07 | B<br>Projected Expenses<br>Not Eligible<br>FY07 |
|----------------------------------------------|---------------------------------------------|-------------------------------------------------|
| 501 Labor (.01 + .02)                        | 104,082.16                                  |                                                 |
| 502 Fringe Benefits                          | 57,317.02                                   |                                                 |
| 503 Services                                 | 2520.00                                     |                                                 |
| 504 Materials and Supplies Consumed          | 48,503.80                                   |                                                 |
| 505 Utilities                                | -0-                                         |                                                 |
| 506 Casualty and Liability Cost              | 1,669.00                                    |                                                 |
| 507 Taxes                                    |                                             |                                                 |
| .01 Federal Income Taxes                     |                                             |                                                 |
| .02 State Income Taxes                       |                                             |                                                 |
| .03 Property Taxes                           |                                             |                                                 |
| .04 Vehicle Licensing &<br>Registration Fees |                                             |                                                 |
| .05 Fuel & Lubricant Taxes                   |                                             |                                                 |
| .06 Electrical Power Taxes                   |                                             |                                                 |
| .99 Other Taxes                              |                                             |                                                 |
| 508 Purchased Transportation Services        | 48,602.88                                   |                                                 |
| 509 Miscellaneous Expenses                   |                                             |                                                 |
| .01 Dues & Subscription                      | 125.00                                      |                                                 |
| .02 Travel & Meetings                        |                                             |                                                 |
| .03 Bridge, Tunnel & Highway<br>Tolls        |                                             |                                                 |
| .04 Entertainment Expenses                   |                                             |                                                 |

## Form OP – 5 FINANCIAL DATA AND OPERATING EXPENSES PROJECTION REPORT

| Expenses Continued                     | A            | B  |
|----------------------------------------|--------------|----|
| .05 Charitable Expenses                |              |    |
| .06 Fines & Penalties                  |              |    |
| .07 Bad Debt Expenses                  |              |    |
| .08 Advertising /Promotion Media       |              |    |
| .99 Other Miscellaneous Expenses       |              |    |
| 511 Interest Expense                   |              |    |
| .01 Long Term Debt Obligation          |              |    |
| .02 Short Term Debt Obligation         |              |    |
| 512 Leases, Rentals, & Purchased-Lease |              |    |
| TOTAL                                  | \$262,819.66 | \$ |

Please provide breakdown of ineligible expenses; if not detailed above.

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## INSTRUCTIONS FOR FORM OP-6A – REGULAR ROUTES

### Route Data Worksheet

Reporting instructions and definitions for the Route Data Worksheet are set forth below. A worksheet should be completed for each time period when different service levels are provided (e.g. weekdays, evenings, Saturday, Sunday). A separate worksheet should be prepared for special routes and/or services.

Column 1: Route Number and Name — List each bus route by name and/or number.

Column 2: round Trip Route Length — To the nearest mile indicate the round trip length of each route and total at the bottom. For loop routes, the round trip length would be the length around the entire loop. For radial routes, the round trip length would be the length around the entire loop. For radial routes, the round trip length would be the total of the outbound and inbound length.

Column 3: Daily Round Trips -- For each route indicate the total number of daily round trips.

Column 4: Daily Route Miles -- Multiplying the round trip length (Column 2) by the total daily round trips (Column 3).

Column 5: Daily Dead Miles -- Dead mileage is the number of miles of non-revenue service. This includes mileage going to and coming from a route. For each route indicate the total daily dead miles, to the nearest mile, that is charged to that route, and sum at the bottom.

Column 6: Start first trip – Time first trip begins on that route.

Column 7: Finish Last Trip – Time last trip ends on that route.

Column 8: Headways – The term headway relates to the frequency or intervals of time between buses, passing a given point during the peak and non-peak period. If headways remain constant throughout the day, use the same figure for both periods.

Column 9: Daily Scheduled Hours – Report total daily hours of revenue service spent on each route. If one bus covers more than one route, assign appropriate times to each route. Indicate to the nearest hour and total at the bottom.

Column 10: Daily Driver Platform Hours – Report total daily driver pay hours allocated to each route. This will equal scheduled hours (Column 9) plus guaranteed time, preparatory time, check-in and/or out time, deadhead time and penalty time.

Column 11: Buses Required – Report the number of buses assigned to cover each route. If the buses cover more than one route, be sure to include all buses assigned to cover each. If bus requirements do not change during the day, use the same figure for the peak and non-peak periods.

Form OP-6A: Operating Data

\_\_\_\_\_ Week-day

\_\_\_\_\_ Evening

\_\_\_\_\_ Saturday

\_\_\_\_\_ Sunday

## ROUTE DATA WORKSHEET

## REGULAR ROUTE SERVICE

Attach current copy of time schedule in effect, including schedules of any specialized service.

| (1)                         | (2)                           | (3)                     | (4)                     | (5)                    | (6)                    | (7)                    | (8)            |          | (9)               |
|-----------------------------|-------------------------------|-------------------------|-------------------------|------------------------|------------------------|------------------------|----------------|----------|-------------------|
| Route Number<br>and/or Name | Round Trip<br>Route<br>Length | Daily<br>Round<br>Trips | Daily<br>Route<br>Miles | Daily<br>Dead<br>Miles | Start<br>First<br>Trip | Finish<br>Last<br>Trip | Route Headways |          | Daily<br>Schedule |
|                             |                               |                         |                         |                        |                        |                        | Peak           | Non-Peak |                   |
| South Side                  | 10                            | 8                       | 50                      | 0                      | 7:30                   | 3:45                   | -              | -        | 3.25              |
| South Mall                  | 10                            | 8                       | 50                      | 0                      | 8:15                   | 5:15                   | -              | -        | 3.25              |
| North Mall                  | 12                            | 6                       | 60                      | 0                      | 8:15                   | 4:45                   | -              | -        | 3.25              |
| North Side                  | 6                             | 6                       | 30                      | 0                      | 8:45                   | 5:15                   | -              | -        | 3.25              |
| Pekin/Peoria                | 11                            | 6                       | 66                      | 0                      | 6:25                   | 5:25                   | -              | -        | 6                 |
| TOTALS                      | 49                            | 34                      | 256                     |                        |                        |                        |                |          | 19                |

# INSTRUCTIONS FOR FORM OP-6A – SPECIAL ROUTES/SERVICES

## Route Data Worksheet

Reporting instructions and definitions for the Route Data Worksheet are set forth below. Worksheet should be completed for each time period when different service levels are provided (e.g. weekdays, evenings, Saturday, Sunday). A separate worksheet should be prepared for special routes and/or services.

Column 1: Route Number and Name – List each route indicate the total number of daily round trips.

Column 2: Round Trip Route Length – To the nearest mile indicate the round trip length of each route and total at the bottom. For loop routes, the round trip length should be the length around the entire loop. For radial routes, the round trip length would be the total of the outbound and inbound length.

Column 3: Daily Round Trips – For each route indicate the total number of daily round trips.

Column 4: Daily Route Miles – Multiplying the round trip length (Column 2) by the total daily round trips (Column 3)

Column 5: Daily Dead Miles – Dead miles is the number of miles of non-revenue service. This includes mileage going and coming from a route. For each route indicate the total daily dead miles, to the nearest mile, that is charged to that route, and sum at the bottom.

Column 6: Start First Trip -- Time first trip begins on that route.

Column 7: Finish Last Trip – Time last trip ends on that route.

Column 8: Daily Scheduled Hours -- Report the total daily hours of revenue service spent on each route. If one bus covers more than one route, assign appropriate times to each route. Indicate to the nearest and total at the bottom.

Column 9: Daily Driver Platform Hours -- Report total daily driver pay hours allocated to each route. This will equal scheduled hours

Column 10: Buses Required – Report the number of buses assigned to cover each route. If buses cover more than one route, be sure to include all buses assigned to cover each. If bus requirements do not change during the day, use the same figure for the peak and non-peak periods.



ROUTE DATA WORKSHEET  
SPECIAL ROUTES/SERVICES

Attach current copy of time schedule in effect.

| Route Number<br>And/or Name                                                                         | Round<br>Trip Route<br>Length | Daily<br>Round<br>Trips | Daily<br>Route<br>Miles | Daily<br>Dead<br>Miles | Start |       | Finish |      | Daily<br>Schedule<br>Hours | Daily<br>Platform<br>Hours | No. Buses<br>Required |    |
|-----------------------------------------------------------------------------------------------------|-------------------------------|-------------------------|-------------------------|------------------------|-------|-------|--------|------|----------------------------|----------------------------|-----------------------|----|
|                                                                                                     |                               |                         |                         |                        | AM    | PM    | AM     | PM   |                            |                            | AM                    | PM |
| Pekin to Peoria                                                                                     | 5                             | 6                       | 30                      |                        | 6:25  | 12:25 | 7:10   | 1:10 | 6                          |                            | 1                     |    |
|                                                                                                     |                               |                         |                         |                        | 7:25  | 2:25  | 8:10   | 3:10 |                            |                            |                       |    |
|                                                                                                     |                               |                         |                         |                        | 9:25  | 5:25  | 10:10  | 6:10 |                            |                            |                       |    |
| Other Elderly, Handicapped<br>& Para-transit Service,<br>provided directly by the transit<br>system |                               |                         |                         |                        |       |       |        |      |                            |                            |                       |    |
| TOTALS                                                                                              |                               |                         |                         |                        |       |       |        |      |                            |                            |                       |    |

INSTRUCTIONS FOR FORM OP-6B

Financial and non-financial data reported on forms OP-4, OP-5 and OP-6 must be coordinated. For financial data required on this form, use the budgeted FY 2007 data as reported in forms OP-4 and OP-5.

For non-financial reporting data, if budgeted financial data was calculated from non-financial statistical projections (ridership, vehicle hours, etc.) use the same data for calculating the budgeted financial data shown on forms OP-4 and OP-5. If not, calculate non-financial reporting data from the budgeted financial data.

6B Vehicle Use

Regular route means a regular fixed-route on which any passenger can ride and for which regular route time schedules are prepared.

Paratransit service means a special demand-response or fixed-route service, which only picks up elderly and handicapped passengers. NOTE: Please include data on services run by any organization with which you have a purchase of service agreement.

Special routes refers to any fixed-route which does not run on a standard fixed headway such as 5, 10, 20, 30, 60 minutes. This would include charter service.

Vehicle Hours refers to service miles. Do not include deadhead miles.

## FORM OP-6B: VEHICLE USE, FORM OP-6C: PASSENGERS

|                                                              | Estimated FY07.<br>Revenue Vehicle<br>Miles (1) | Estimated FY07<br>Peak Vehicles<br>Required | Estimated FY07<br>Revenue Vehicle<br>Hours |
|--------------------------------------------------------------|-------------------------------------------------|---------------------------------------------|--------------------------------------------|
| (1)<br>6B VEHICLE USE:                                       |                                                 |                                             |                                            |
| Regular Route                                                | 60,302                                          | 2                                           | 4160                                       |
| Special Routes                                               | 2288                                            | 1                                           |                                            |
| Paratransit Service<br>Provided by Participant               |                                                 |                                             |                                            |
| Paratransit Service from<br>Purchase of Service<br>Contracts |                                                 |                                             |                                            |
| TOTAL                                                        | 62,590                                          |                                             | 4160                                       |

(1) This should not include deadhead miles or hours

| 6C PASSENGERS                                                | Estimated FY06 |
|--------------------------------------------------------------|----------------|
| Adult                                                        | 9,209          |
| Child                                                        |                |
| Senior Citizens and<br>Disabled (Reduced Fare)               | 15,376         |
| Student (Reduced Fare)                                       |                |
| Token, Ticket or Pass                                        | 618            |
| Paratransit Service<br>Provided by Participant               |                |
| Paratransit Service from<br>Purchase of Service<br>Contracts |                |
| TOTAL PASSENGERS                                             | 25,203         |

Transfers should  
be counted and  
included as  
separate trips in  
the appropriate  
category

## INSTRUCTIONS FOR FORM OP-6C and OP-6D

### 6C: Passengers

ADULT refers to all cash adult fares paid on fixed-route service regardless of age of the person paying the fares. Each cash adult fare equals one ride. Each transfer issued to a person paying a fare equals one ride. Thus, a person paying an adult cash fare and using a fare transfer should be counted as an adult making 2 trips.

CHILD refers to all children under 12 years of age paying a cash children fare for a trip On a fixed route service.

SENOIR CITIZENS refers to all passengers recognized by a regular fixed-route bus driver as a senior citizen or handicapped person paying a reduced fare.

STUDENTS refers to all passengers on fixed-route service paying a cash reduced student Fare.

PARATRANSIT SERVICE PROVIDED BY PARTICIPANT refers to all passengers paying a paratransit fare for demand-responsive special services operated directly by the participant

PARATRANSIT SERVICE FROM PURCHASE OF SERVICE CONTRACTS refers to all passengers paying paratransit fare for demand-responsive special services provided under a purchase of a service agreement.

TOKEN, TICKET, OR PASS refers to all trips taken on the regular fixed route service Using any of the following tokens, weekly tickets, monthly tickets, multiple ride tickets, And unlimited ride tickets for specified periods of time, regardless of whether the pass or Ticket is sold for a full or half price. If your buses are equipped with fare-boxes or other Counting devices which allow to count ticket or pass rides by category, such as a Senior Citizen Pass, Student Pass, etc., and the bus operators have been instructed to count ticket usage by category, please provide the information on ticket use by rider-ship category. Otherwise, please provide on total for all ticket trips used.

TOTAL is the sum of ADULT, CHILD, SENIOR CITIZEN, STUDENTS, PARATRANSIT, AND TOKEN, TICKET OR PASS rider-ship categories above.

### 6D1. Revenue/Expense Per Operating Characteristics:

FIXED ROUTE ONLY means only fixed regular routes which have a regular headway such as 5 minutes, 10 minutes, 30 minutes, etc.

Passenger Per Vehicle Mile refers to passengers per service mile for all fixed-route service and does not include deadhead miles

Average Vehicle Miles Per Hour refers to the total service miles divided by the total service hours on all fixed-route service. Do not include deadhead miles or hours.

# INSTRUCTIONS FOR FORM OP-6D (Cont'd)

Fare-box Revenue Per Vehicle Mile refers to fare-box revenue only, regardless of whether it is paid by cash or ticket. Ticket fares for June and July should be prorated to reflect your best estimate of projected amounts of tickets used during these months. Vehicle miles refers to service miles and does not include deadhead miles. Although special fixed-routes on which an individual pays a fare counts in determining fare-box revenue, charter service does not. Fare-box revenue does not include auxiliary revenue, or non-transportation revenue.

Operating Expenses Per Vehicle Mile refers to all accrued operating expenses including overhead and administrative cost per vehicle mile. Do not include demand-responsive data in this calculation. Do include all fixed-route deadhead miles.

Deficit Per Vehicle Mile means operating expenses minus all revenues. Local, state and federal subsidies. Do not count them as revenues in this calculation. They are subsidies. Again, do not include demand-responsive service costs or service Miles. Do include deadhead miles.

Fare-box Revenue Per Operating Expenses means fare-box revenue only, and does not include auxiliary revenue, or non-transportation revenue. Operating expenses refers to all accrued operating expenses including overhead and administrative costs. Do not include demand-responsive service costs in this calculation.

## 6D2. Revenue/Expense Per Operating Characteristics Provided By The Transit Operator: FOR SPECIAL SERVICES

SPECIAL SERVICES means all special services provided directly by the transit operator, including incidental charter, demand/responsive service, and any fixed-routes which do not run on a standard fixed headway as defined above.

Use the same definitions for passengers, revenues, and expenses as defined above in 6D1.

## 6D3. Revenue/Expense Per Operating Characteristics: FOR CONTRACT SERVICES

CONTRACT SERVICES means all services contracted to a third party, regardless of what kind of transit service is being provided.

Use the same definitions for passengers, revenues, and expenses as defined above in 6D1.

FORM OP-6D: ESTIMATED REVENUE EXPENSE PER OPERATING CHARACTERISTIC

## D1. REVENUE/EXPENSE PER OPERATING CHARACTERISTICS:

FIXED ROUTE ONLY

|                                       | <u>Estimated FY07</u> |
|---------------------------------------|-----------------------|
| Passengers Per Vehicle Mile           | 20                    |
| Average Vehicle Miles Per Hour        | 15.2                  |
| Farebox Revenue Per Vehicle Mile      | .30                   |
| Operating Expense Per Vehicle Mile    | 426                   |
| Deficit Per Vehicle Mile*             | 3.95                  |
| Farebox Revenue Per Vehicle Mile      | .0035                 |
| Farebox revenue Per Operating Expense |                       |

## D2. REVENUE/EXPENSE PER OPERATING CHARACTERISTICS

FOR SPECIAL  
SERVICES ROVIDEDDIRECTLY BY THE  
TRANSIT OPERATOR

|                     | <u>Estimated FY07</u> |
|---------------------|-----------------------|
| Passengers Per Hour |                       |
| Revenues Per Hour   |                       |
| Expenses Per Hour   |                       |

## D3. REVENUE/EXPENSE PER OPERATING CHARACTERISTICS:

FOR  
CONTRACT SERVICES☐ Subsidized Taxi service☐ Contract E/H service☐ Other

|                     | <u>Estimated FY07</u> |
|---------------------|-----------------------|
| Passengers Per Hour |                       |
| Revenues Per Hour   |                       |
| Expense Per Hour    |                       |

FORM OP-6E: FY07 REVENUE EQUIPMENT INVENTORY  
(Page 1 of 2)

NAME OF PARTICIPANT: Pekin, City of c/o Pekin Municipal Bus Service

PLEASE NOTE ANY SIGNIFICANT CHANGES (VEHICLE DISPOSITIONS, CHANGES IN CONDITION, ETC.) SINCE THE LAST ANNUAL INVENTORY SUBMITTED TO THE DEPARTMENT.

| BUS<br>FLEET<br># | STATE<br>GRANT #<br>(CAP-XX-XXX-XXX) PRGRM | (1)<br>FEDERAL<br>FUNDING<br>V.I.N. | YEAR | MAKE     | TYPE   | LNTH | STATUS<br>(ACTIVE<br>RESERVE<br>CANNIBAL | MILEAGE<br>DATE<br>(MUST BE<br>CURRENT) | DATE<br>IN<br>SERVICE | FTA<br>ELIGIBLE<br>REPLCM'T<br>DATE |
|-------------------|--------------------------------------------|-------------------------------------|------|----------|--------|------|------------------------------------------|-----------------------------------------|-----------------------|-------------------------------------|
| 50                | cap-94-506-Fed-9                           | 1BAGKBBA5SFV65253                   | 95   | Bluebird |        |      |                                          | 38'                                     | Reserve Spare         | 8/25/95                             |
| 50                | cap-94-506-Fed-9                           | 1BAGJBBA7SFO65245                   | 95   | Bluebird |        |      |                                          | 38'                                     | Reserve Spare         | 8/25/95                             |
| 53                | cap-98-629-Fed-9                           | 1FDXE40F6XHC24408                   | 99   | FORD     |        |      |                                          | 24'                                     | Active                | 10/25/99                            |
| 54                | cap-98-629-Fed-9                           | 1FDXE40F8XHC24409                   | 99   | FORD     |        |      |                                          | 24'                                     | Active                | 10/25/99                            |
| 01                | cap-00-346-Fed-9                           | 3B7KF26Z71M245305                   | 01   | DODGE    | Pickup |      |                                          |                                         | Active                | 2/21/00                             |

FIXED ROUTE:

(1) INDICATE SECTION 5307, 5309, 5311, CMAQ, STP. IF NO FEDERAL OR STATE FUNDS WERE USED, LABEL "100% LOCAL"

FORM OP-6E: FY07 REVENUE EQUIPMNET INVENTORY  
(Page 2 of 2)

NAME OF PARTICIPANT: Pekin, City of, c/o Pekin Municipal Bus Service

PLEASE NOTE ANY SIGNIFICANT CHANGES (VEHICLE DISPOSITIONS, CHANGES IN CONDITION, ETC.) SINCE THE LAST ANNUAL INVENTORY SUBMITTED TO THE DEPARTMENT.

| BUS<br>FLEET<br># | STATE<br>GRANT#<br>CAP XX-XXX-XXX | (1)<br>FEDERAL<br>FUNDING<br>PRGRM | VIN | YEAR | MAKE | TYPE | MODEL/<br>LENGTH | STATUS<br>(ACTIVE<br>RESERVE<br>CANNIBAL | MILEAGE<br>DATE<br>(MUST BE<br>CURRENT) | OPERATOR | MILEAGE<br>CURRENT | DATE | FTA<br>ELIGIBLE<br>IN<br>SERV | REPLCM'T<br>DATE |
|-------------------|-----------------------------------|------------------------------------|-----|------|------|------|------------------|------------------------------------------|-----------------------------------------|----------|--------------------|------|-------------------------------|------------------|
|-------------------|-----------------------------------|------------------------------------|-----|------|------|------|------------------|------------------------------------------|-----------------------------------------|----------|--------------------|------|-------------------------------|------------------|

PARATRANSIT:

N/A

(1) INDICATE SECTION 5307, 5309, 5310, 5311, CMAQ, OR STP. IF NO FEDERAL OR STATE FUNDS WERE USED, LABEL "100% LOCAL"



NAME OF PARTICIPANT: Pekin, City of c/o Pekin Municipal Bus Service

PLEASE NOTE ANY SIGNIFICANT CHANGES (DISPOSITIONS, MISSING ITEMS, ETC.) SINCE THE LAST INVENTORY SUBMITTED TO THE DEPARTMENT.

| ITEM<br>DESCRIPTION | STATE<br>GRANT<br>CAP # | FEDERAL<br>FUNDING<br>PROG | VIN OR SERIAL NO. | YEAR | MAKE | MODEL<br>TYPE | MILEAGE                      |      | DATE | FTA<br>ELIGIBLE<br>IN | REPLCM'T |      | USE |
|---------------------|-------------------------|----------------------------|-------------------|------|------|---------------|------------------------------|------|------|-----------------------|----------|------|-----|
|                     |                         |                            |                   |      |      |               | (MUST BE<br>MILEAGE CURRENT) | SERV |      |                       | DATE     | DATE |     |

FACILITIES

N/A

\*INDICATE SECTION 5307, 5309, 5311, CMAQ, OR STP. IF NO FEDERAL OR STATE FUNDS WERE USED TO PURCHASE THE VEHICLE, INSERT "100% LOCAL"

FORM OP-6F: FY07 FACILITIES & SUPPORT VEHICLES/EQUIPMENT (all property, equipment, or non-revenue vehicles funded under a state or federal grant).

(Page 1 of 2)

NAME OF PARTICIPANT: Pekin, City of c/o Pekin Municipal Bus Service

PLEASE NOTE ANY SIGNIFICANT CHANGES (DISPOSITIONS, MISSING ITEMS, ETC.) SINCE THE LAST INVENTORY SUBMITTED TO THE DEPARTMENT.

| ITEM<br>DESCRIPTION | STATE<br>GRANT<br>CAP # | FEDERAL<br>FUNDING<br>PROG | VIN OR SERIAL NO. | YEAR | MAKE | MODEL<br>TYPE | MILEAGE<br>DATE<br>(MUST BE<br>MILEAGE CURRENT) | DATE | FTA<br>ELIGIBLE<br>IN | REPLCM'T<br>SERV | DATE | USE |
|---------------------|-------------------------|----------------------------|-------------------|------|------|---------------|-------------------------------------------------|------|-----------------------|------------------|------|-----|
|                     |                         |                            |                   |      |      |               |                                                 |      |                       |                  |      |     |

SUPPORT VEHICLES

N/A

\*INDICATE SECTION 5307, 5309, 5311, CMAQ, OR STP. IF NO FEDERAL OR STATE FUNDS WERE USED TO PURCHASE THE VEHICLE, INSERT "100% LOCAL"

Name of Participant:    Pekin, City of c/o Pekin Municipal Bus Service

PLEASE NOTE ANY SIGNIFICANT CHANGES (VEHICLE DISPOSITIONS, CHANGES IN CONDITION, ETC.) SINCE THE LAST INVENTORY SUBMITTED TO THE DEPARTMENT.

|                                               |                                         |            |                        |                           |                         |                                                    |                     |
|-----------------------------------------------|-----------------------------------------|------------|------------------------|---------------------------|-------------------------|----------------------------------------------------|---------------------|
| State Grant #<br>( <u>Cap-xx-xxx-xx-Fed</u> ) | Federal Grant #<br>( <u>IL-03-xxx</u> ) | <u>VIN</u> | <u>Year/Make/Model</u> | <u>Procurement Source</u> | <u>Acquisition Cost</u> | % of<br>Federal<br>Participation<br><u>in Cost</u> | <u>Title Holder</u> |
|-----------------------------------------------|-----------------------------------------|------------|------------------------|---------------------------|-------------------------|----------------------------------------------------|---------------------|

N/A

\*If purchased from other than manufacturer

Each participant purchasing transit services from another provider must complete the information requested in this form. If any of the requested information cannot be submitted, please explain why. This form must be completed FOR EACH SERVICE PROVIDER.

1. Name of provider: Greater Peoria Mass Transit (GPTMD)  
 Address: 2105 NE Jefferson Avenue, Peoria, IL 61603  
 Phone (309) 679-8149
2. Total Contract Amount: \$ 141,436.81 (4 months)
3. Describe the cost basis of the contract amount shown above (per ride, per hour, etc): The contract between the City of Pekin and GPTMD is a fixed fee contract. The basis of the contract amount is per hour cost.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Describe the service to be provided including an identification of the population to be served, limits on service, etc. (Use additional sheets if necessary) GPTMD will operate service in Pekin on two (2) routes from 8:15 a.m. to 5:15 p.m. (Monday thru Friday). Revenue hours for the four month period from March to June 2007 are 1,560, whereas platform hours for the same period are 1,733. there is no Saturday or Sunday service. GPTMD will also operate a route deviated ADA service.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
5. Indicate number and type of vehicles used.  
Two 1995 Bluebird CS Transit Coaches  
Two 1999 Ford Eldorados  
 \_\_\_\_\_  
 \_\_\_\_\_
6. Operator's Salaries and Wages
 

| Estimated FY07     |                           | Estimated FY07     |                    |
|--------------------|---------------------------|--------------------|--------------------|
| (A) No. of Drivers | Annual Total Average Wage | Annual Total Wages | Annual Total Wages |
| 2.5                | \$19,441.06               | \$48,602.88        | \$48,602.88        |

Category Total (1) \$48,602.88

(B) Other Salaries and Wages

| <u>Job Title</u> | <u>No. of Employees<br/>in this Position</u> | <u>Estimated FY07<br/>Salary</u> |
|------------------|----------------------------------------------|----------------------------------|
| N/A              |                                              |                                  |
|                  |                                              |                                  |
|                  |                                              |                                  |
|                  |                                              |                                  |
|                  |                                              |                                  |
|                  |                                              |                                  |

Category Total (2) =====

(C) Identify all other Expenses (i.e. maintenance cost, fuel, etc.)

| <u>Expense Item</u> | <u>Estimated FY07 Cost</u> |
|---------------------|----------------------------|
|                     |                            |
|                     |                            |
|                     |                            |
|                     |                            |

Category Total (3) =====

Grand Total Expense =====

(add 1, 2 & 3)

(D) Explain any special arrangement you have with the provider (i.e. maintenance, training, vehicle housing, etc.)  
(Use additional sheets if necessary)

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FORM OP-8: NOTIFICATION OF SERVICE CHANGE (Page 1 of 2)

This form must be filed **prior** to the implementation of any change resulting in a fare or service increase or decrease of more than 25%. This form does not have to be filed for any temporary change due to road closures, etc.

1. This is proposed service change number: \_\_\_\_\_
2. Proposed date for institution of service change: \_\_\_\_\_
3. What is the nature of the proposed change?
  - A. New Route
  - B. Extension of Existing Route
  - C. Discontinuance of Existing Route
  - D. Structural Revision of Existing Route
  - E. Increased (or decrease) in Service Frequency
  - F. Change in Service Period (hour and/or days)
  - G. ☒ Increase (or decrease) in Fares
  - H. Other (describe) \_\_\_\_\_  
\_\_\_\_\_
4. Name of route experiencing change \_\_\_\_\_
5. Is the proposed service change specified in an approved short-range planning document (i.e., TDP, TSM, TIP, etc.)?
  - A. If yes, indicate where in such plan the proposed change is contained.
  - B. If no, submit a description of the proposed service. (Include hours of service and steps taken to determine the need for this change.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## REQUEST FOR COUNCIL ACTION

To: Council Members

CC: Dennis Kief, Sue McMillan, Angie Evans, & City Attorney

From: Joe Wuellner

**AGENDA ITEM:** Right of Way Agreement for Dr. Farrell for Broadway-Parkway Project.

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approval of the agreement to purchase right of way.

**BACKGROUND:** Project has been approved for construction and is set to bid this June. Improvements to the intersection will improve traffic flow and safety at this location.

**FINANCIAL IMPACT:** Land acquisition - \$28,000; Move sign, extend parking lot, rework irrigation system - ~\$25,500

*Not budgeted take out of 445*

**NEIGHBORHOOD CONCERNS:** No concerns expressed.

**IMPACT IF APPROVED:** Allow project to remain on schedule for bidding in June with construction this year.

**IMPACT IF DENIED:** No improvements to current configuration of the intersection which has the second highest accident rate in town. Loss of funding from IDOT.

**ALTERNATIVES:** There are none for this location.

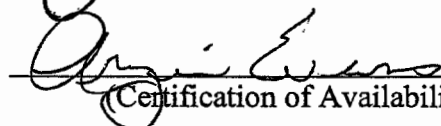
**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Strong Foundation and Safe Community

## REQUIRED SIGNATURES

Department Director

  
Date 3/21/07

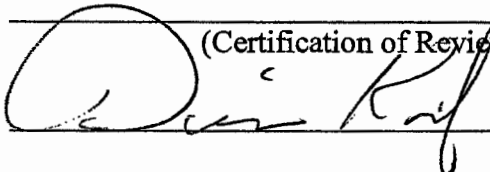
Finance Department

  
(Certification of Availability of Funds) Date 3-21-07

Corporation Counsel

  
(Certification of Review) Date

City Manager

  
Date 3/22/07



AGREEMENT

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2007, by and between The CITY OF PEKIN, an Illinois municipal corporation (the "City") and JAMES W. FARRELL, (the "Owner").

WHEREAS, the Owner is the owner of a certain parcel of property more particularly described in Exhibit A attached hereto and incorporated herein by this reference (the "Acquisition Parcel"); and

WHEREAS, the Owner is also the owner of a certain parcel of property more particularly described in Exhibit B attached hereto and incorporated herein by this reference (the "Easement Parcel"); and

WHEREAS, the City desires to acquire the Acquisition Parcel and to obtain a temporary construction easement on the Easement Parcel; and

WHEREAS, the City and the Owner desire to set forth their agreements regarding the Acquisition Parcel, the Easement Parcel and related matters.

THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The Owner shall convey the Acquisition Parcel to the City and shall execute the Warranty Deed substantially in the form attached hereto as Exhibit C and incorporated herein by this reference.

2. The Owner shall convey a temporary construction easement on the Easement Parcel to the City and shall execute the Temporary Construction Easement substantially in the form attached hereto as Exhibit D and incorporated herein by this reference. Said Temporary Construction Easement shall expire upon the completion of the Broadway / Parkway intersection expansion contemplated by the City.

3. Upon the acquisition of the Acquisition Parcel as described in Paragraph 1 and the grant of the easements as described in paragraph 2 of this Agreement, the City shall pay to the Owner the sum of \$28,000.00.

4. As a condition precedent, Owner shall deliver partial releases of mortgages from any and all mortgagees of the Acquisition Parcel substantially in the form attached hereto as Exhibit E.

5. The City shall at the City's sole expense, cause the Owner's sign to be relocated to a location on Owner's property which is acceptable to the Owner and which is compatible with the Broadway Road/Parkway Drive intersection expansion contemplated by the City. The Owner's acceptance shall not be unreasonably withheld.

6. The City shall at the City's sole expense, cause the expansion of the Northwest corner of

the Owner's parking lot by an area more or less four (4) feet wide and sixty (60) feet long.

7. The City shall at the City's sole expense, cause the Owners existing underground irrigation system to be relocated to a location on the Owner's property which is acceptable to the Owner and which is compatible with the Broadway Road/Parkway Drive intersection expansion contemplated by the City. The Owner's acceptance shall not be unreasonably withheld.

8. Miscellaneous Provisions.

- (A) All covenants, agreements, representations and warranties of the parties contained herein shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, heirs and legal representatives.
- (B) The laws of the State of Illinois shall govern the validity, interpretation and administration of this agreement.
- (C) This agreement supersedes any prior agreements and undertakings among the parties and represents the complete agreement of the parties.
- (D) Each party shall execute, acknowledge and deliver such additional documents, writings or assurances, including, without limitation, a memorandum of this agreement in recordable form, as any other party may periodically require so as to give full force and effect to this agreement.
- (E) The waiver by any party of any breach of this agreement, whether in a single instance or repeatedly, shall not be construed as a waiver of right under this agreement. Any waiver shall not constitute a waiver by such party to strictly adhere to this agreement nor is a waiver of any claim for damages or other remedy by reason of such breach.
- (F) Any notice or other communication required or desired to be given hereunder shall be in writing and shall be given by personal delivery with a receipt requested, by overnight courier service or by United States mail, postage prepaid, certified or registered mail, return receipt requested; and addressed to the parties as follows, or as may be otherwise designated thereby in writing; and shall be deemed given/delivered as follows: (a) if by personal delivery, upon delivery to the party addressed as shown below; (b) if by overnight courier service, one (1) business day after so sending; or (c) if mailed, two(2) business days after mailing as aforesaid:

If to City:

Public Works Director  
CITY OF PEKIN  
111 S. Capitol  
Pekin, Illinois 61554

With copies to: City Manager  
CITY OF PEKIN  
111 S. Capitol  
Pekin, Illinois 61554

and

Elliff, Keyser, Oberle and Dancey, P.C.  
109 S. Fourth Street  
PO Box 873  
Pekin, Illinois 61555-0873

If to Owner: James W. Farrell  
101 N. Parkway Drive  
Pekin, Illinois 61554

The parties have executed this agreement on the date first written above.

THE CITY OF PEKIN,  
a Municipal Corporation

\_\_\_\_\_  
JAMES W. FARRELL

By: \_\_\_\_\_  
Its Mayor

ATTEST:

By: \_\_\_\_\_  
Its Clerk

STATE OF ILLINOIS       )  
                                      ) SS.  
COUNTY OF TAZEWELL    )

I, the undersigned, a Notary Public, in and for said County, in the State aforesaid, DO HEREBY CERTIFY that JAMES W. FARRELL, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial seal, this \_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Notary Public

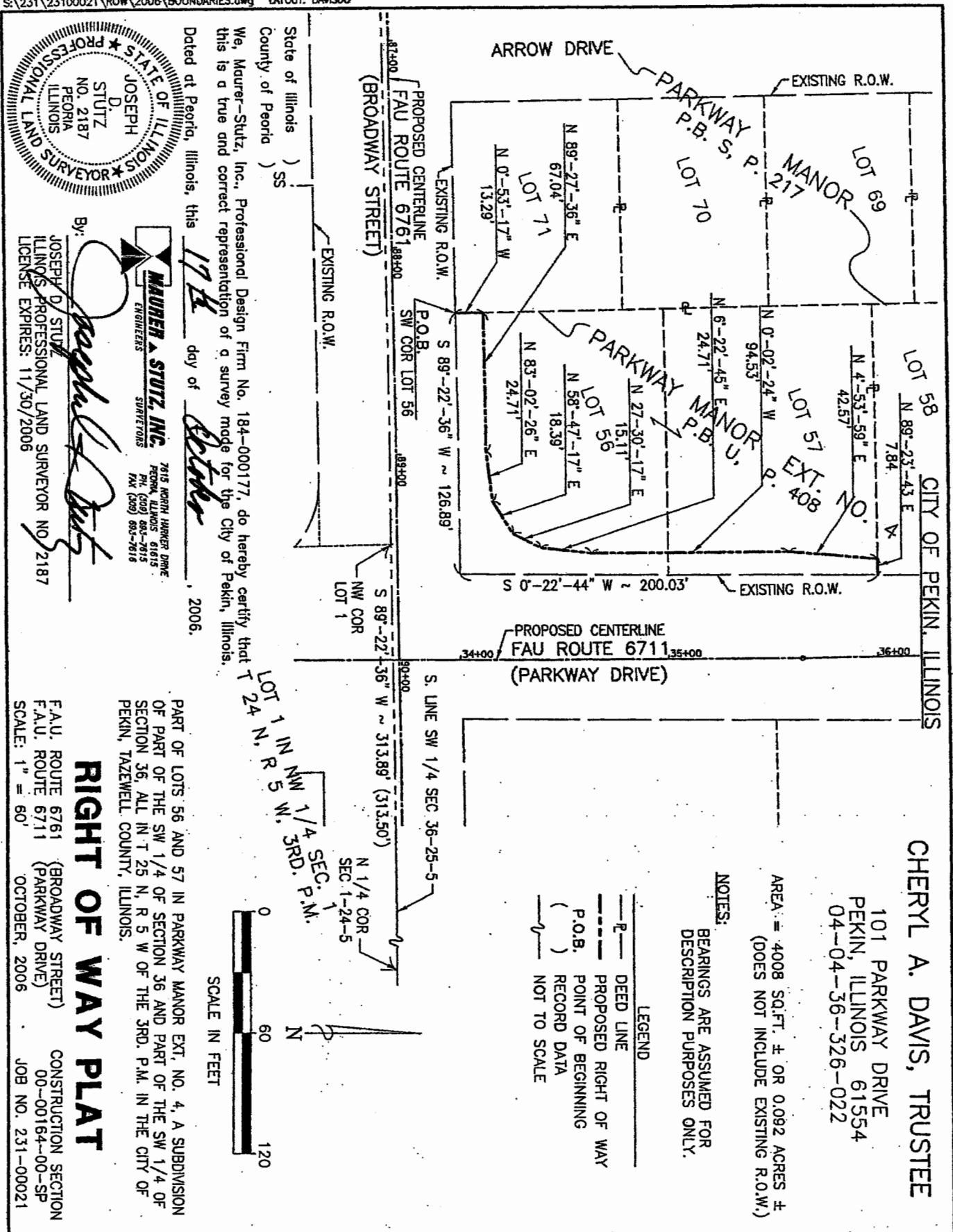
CHERYL A. DAVIS, TRUSTEE  
RIGHT OF WAY PARCEL  
LEGAL DESCRIPTION

Part of Lots 56 and 57 in PARKWAY MANOR EXTENSION NO. FOUR, a subdivision of part of the Southwest Quarter of Section 36 and part of the Southwest Quarter of Section 36, all in Township 25 North, Range 5 West of the Third Principal Meridian in the City of Pekin, Tazewell County, Illinois, more particularly described as follows:

Commencing at the southwest corner of said Lot 56, said point also being the Point of Beginning of the Right of Way Parcel to be described:

From the Point of Beginning, thence North  $0^{\circ}-53'-17''$  West (bearings assumed for description purposes only) along the westerly line of said Lot 56 a distance of 13.29 feet; thence North  $89^{\circ}-27'-36''$  East 67.04 feet; thence North  $83^{\circ}-02'-26''$  East 24.71 feet; thence North  $58^{\circ}-47'-17''$  East 18.39 feet; thence North  $27^{\circ}-30'-17''$  East 15.11 feet; thence North  $6^{\circ}-22'-45''$  East 24.71 feet; thence North  $0^{\circ}-02'-24''$  West 94.53 feet; thence  $4^{\circ}-53'-59''$  East 42.57 feet to a point on the northerly line of said Lot 57; thence North  $89^{\circ}-23'-43''$  East along said northerly line 7.84 feet to a point on the existing westerly right of way line of F.A.U. Route 6711 (Parkway Drive); thence South  $0^{\circ}-22'-44''$  West along said right of way line 200.03 feet to the intersection of said westerly right of way line with the existing northerly right of way line of F.A.U. Route 6761 (Broadway Street); thence South  $89^{\circ}-22'-36''$  West along the existing northerly right of way line 126.89 feet to the Point of Beginning.

Said Right of Way Parcel contains 4,008 square feet, more or less, or 0.092 acres, more or less.



CHERYL A. DAVIS, TRUSTEE  
TEMPORARY EASEMENT

Part of Lots 56 and 57 in PARKWAY MANOR EXTENSION NO. FOUR, a subdivision of part of the Southwest Quarter of Section 36 and part of the Southwest Quarter of Section 36, all in Township 25 North, Range 5 West of the Third Principal Meridian in the City of Pekin, Tazewell County, Illinois, more particularly described as follows:

Beginning at the intersection of the northerly proposed right of way line of F.A.U. Route 6761 (marked Broadway Street) with the westerly line of said Lot 56, said intersection being 42.50 feet measured perpendicular north of the proposed centerline Station 88 + 31.84; thence northerly along said westerly line to a point 56.50 feet measured perpendicular north of said centerline Station 88 + 31.75; thence easterly to a point 56.50 feet measured perpendicular north of said centerline Station 88 + 59.55; thence southerly to a point 44.65 feet measured perpendicular north of said centerline Station 88 + 59.55; thence easterly to a point 46.19 feet measured perpendicular north of said centerline Station 89 + 00.46; thence northeasterly to a point 62.76 feet measured perpendicular west of the proposed centerline of F.A.U. Route 6711 (marked Parkway Drive) Station 34 + 26.53; thence northeasterly to a point 56.21 feet measured perpendicular west of said centerline Station 34 + 39.10; thence northerly to a point 53.50 feet measured perpendicular west of said centerline Station 34 + 63.17; thence northerly to a point 53.50 feet measured perpendicular west of said centerline Station 34 + 99.93; thence westerly to a point 56.00 feet measured perpendicular west of said centerline Station 34 + 99.93; thence northerly to a point 55.89 feet measured perpendicular west of said centerline Station 35 + 70.99; thence westerly to a point 64.78 feet measured perpendicular west of said centerline Station 35 + 71.19; thence northerly to a point on the northerly line of said Lot 57, said point being 63.59 feet measured perpendicular west of said centerline Station 36 + 00.94; thence easterly along said northerly line to the intersection of said northerly line with the westerly proposed right of way line of said Parkway Drive, said intersection being 47.20 feet measured perpendicular west of said centerline Station 36 + 00.82; thence southerly along said right of way line to a point 51.50 feet measured perpendicular west of said centerline Station 35 + 57.59; thence southerly continuing along said right of way line to a point 51.50 feet measured perpendicular west of said centerline Station 34 + 63.06; thence southerly continuing along said right of way line to a point 54.26 feet measured perpendicular west of said centerline Station 34 + 38.50; thence southwesterly along said right of way line to a point 61.25 feet measured perpendicular west of said centerline Station 34 + 25.11; thence southwesterly along said right of way line to a point 45.26 feet measured perpendicular north of said centerline of Broadway Street Station 89 + 23.43; thence westerly along said right of way line to a point 42.50 feet measured perpendicular north of said centerline Station 88 + 98.88; thence westerly along said right of way line to the Point of Beginning.

Said Temporary Easement contains 1626 square feet, more or less, or 0.037 acres, more or less.

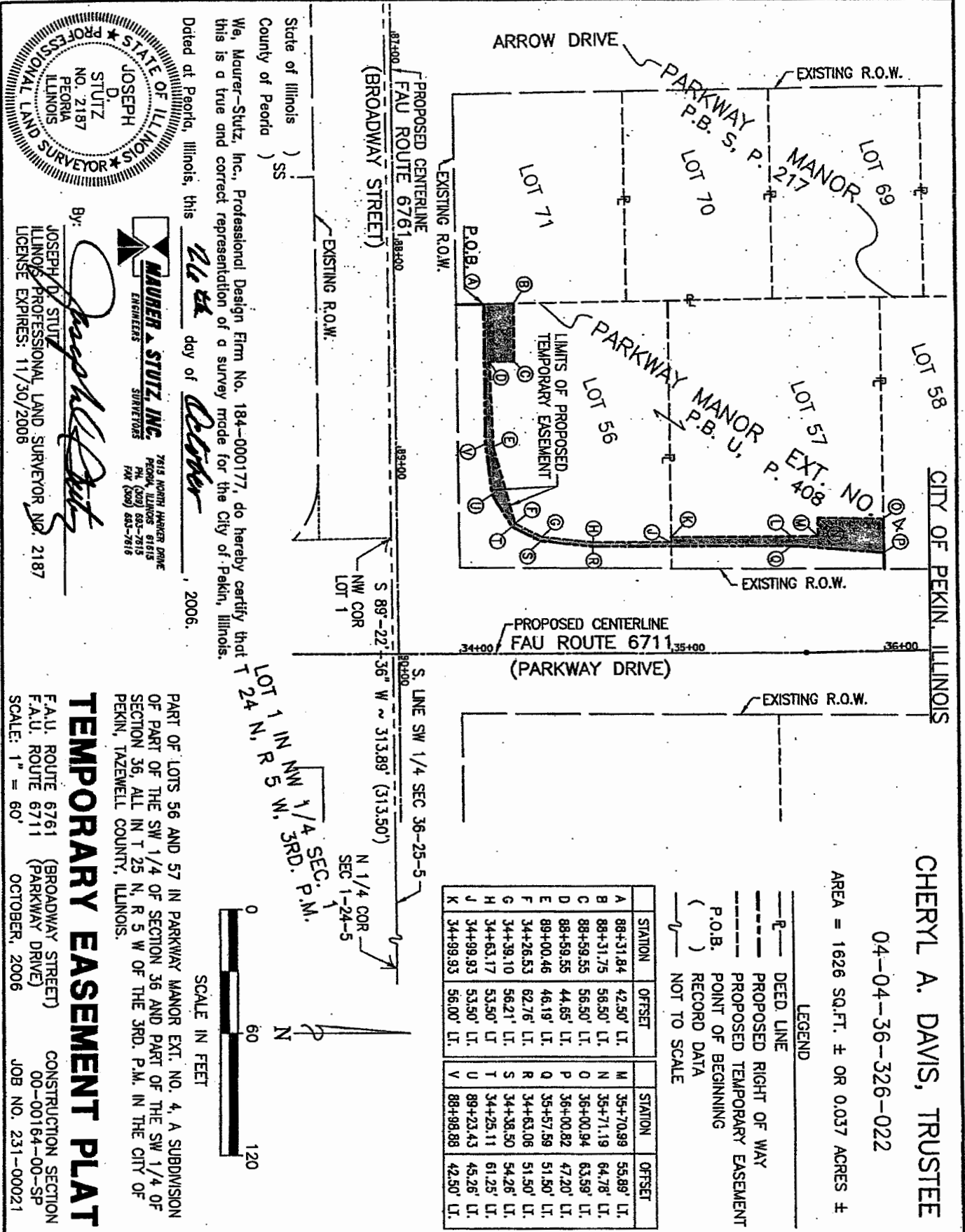


EXHIBIT C

292

Owner James W. Farrell  
Route 6761/6711  
Section 00-00164-00-SP  
County Tazewell  
Project No. HS-M-6761(002)  
Job No. C-94-115-01  
Parcel No. Lots 56 & 57  
P.I.N. No. 04-04-36-326-022  
Sta.  
Sta.

RECORDER'S USE

WARRANTY DEED  
(NON-FREEWAY)

THE GRANTOR, James W. Farrell, 101 N. Parkway, of the City of Pekin, County of Tazewell and State of Illinois for and in consideration of Twenty-eight Thousand Dollars (\$28,000.00), in hand paid CONVEYS and WARRANTS to the PEOPLE of the STATE OF ILLINOIS, Department of Transportation, Grantee, the following described Real Estate, to-wit:

See Attached Legal Description

situated in the County of Tazewell and State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of the State.

The Grantor, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the above-described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

IN WITNESS WHEREOF, the Grantor has set his hand and Seal, this \_\_\_\_\_ day of \_\_\_\_\_,

By: \_\_\_\_\_

Signature

Print Name



State of Illinois                    )  
                                           ) ss.  
 County of Tazewell                )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid, do hereby certify that \_\_\_\_\_, who is (are) personally known to me to be the same person (persons) whose name is (names are) subscribed to the foregoing instrument, did appear before me this day in person and acknowledged that he (she) (they) signed, sealed and delivered the said instrument as his (her) (their) free and voluntary act for the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_.

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
 401 Main St.  
 Peoria, IL 61602-111

EXHIBIT D

294

Owner James W. Farrell  
Route 6761/6711  
Section 00-00164-00-SP  
County Tazewell  
Project No. HS-M-6761 (002)  
Job No. C-94-115-01  
Parcel No. Lots 56 & 57  
P.I.N. No. 04-04-36-326-022  
Sta.  
Sta.

D

TEMPORARY CONSTRU EASEMENT

THIS INDENTURE WITNESSETH, That the Grantor James W. Farrell, 101 Parkway, of the City of Pekin, County of Tazewell and State of Illinois for and in consideration of the sum of Ten Dollars (\$10.00), in hand paid, the receipt of which is hereby acknowledged, hereby represent that he owns the fee simple title to and does by these presents grants the right, easement and privilege to enter upon the following described land unto the State of Illinois, for the use of the Department of Transportation, for the purpose of street work:

See Attached Legal Description

The right, easement and privilege granted herein shall terminate on the \_\_\_\_\_ day of \_\_\_\_\_, or on the completion of the proposed project, whichever is the sooner.

The Grantor, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the above-described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

IN WITNESS WHEREOF, the Grantor has hereunder set its hand and Seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

|                  |            |
|------------------|------------|
| By: _____        | By: _____  |
| Signature        | Signature  |
| James W. Farrell |            |
| Print Name       | Print Name |

State of Illinois )  
 ) ss.  
 County of Tazewell )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid,  
 do hereby certify that \_\_\_\_\_  
 who is (are), personally known to me to be the same person (persons), whose name (names) is (are)  
 subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
 (she) (they) signed, sealed and delivered the said instrument as his (hers) (their) free and voluntary act, for  
 the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_.

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
 401 Main  
 Peoria, IL 61602

Owner James W. Farrell  
 Route FAU6761/6711  
 Section 00-00164-00-SP  
 County Tazewell  
 Project No. HS-M-6761(002)  
 Job No. C-94-115-01  
 Parcel No. Lots 56 & 57  
 P.I.N. No. 04-04-0-36-326-022  
 Sta.  
 Sta.

RECORDER'S USE

### PARTIAL RELEASE OF MORTGAGE

THIS INDENTURE, made the \_\_\_\_\_ day of \_\_\_\_\_, between \_\_\_\_\_, Mortgagee, party of the first part, and \_\_\_\_\_, party of the second part, witnesseth that:

WHEREAS, the party of the second part \_\_\_\_\_ by a \_\_\_\_\_, dated the \_\_\_\_\_ day of \_\_\_\_\_, and recorded in book \_\_\_\_\_ at page \_\_\_\_\_ of the record of \_\_\_\_\_ in the County of Tazewell and State of Illinois, for the consideration therein mentioned and to secure the payment of the money therein specified, did mortgage certain real estate unto \_\_\_\_\_.

AND WHEREAS, the said party of the first part, at the request of the said party of the second part, has agreed to give up and surrender that part of said real estate which is hereinafter described and retain the residue thereof as security:

NOW, THEREFORE, in pursuance of said agreement, and in consideration of the sum of \_\_\_\_\_ DOLLARS to it paid, the said party of the first part does hereby release and quit-claim unto the said party of the second part, all that part of said real estate, situated in the County of Tazewell and State of Illinois to-wit:

Together, with all the right, title and interest of the said party of the first part in and to the same, to the intent that the real estate hereby released and quitclaimed shall be forever discharged from the lien of said \_\_\_\_\_, and that the residue there of shall remain to the said party of the first part, as heretofore.

IN WITNESS WHEREOF, the party of the first part has hereunder set his/her hand and Seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
Print Name, Title

State of Illinois )  
 ) ss.  
 County of Tazewell )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid,  
 do hereby certify that \_\_\_\_\_  
 who is (are), personally known to me to be the same person (persons), whose name (names) is (are)  
 subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
 (she) (they) signed, sealed and delivered the said instrument as his (hers) (their) free and voluntary act, for  
 the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_.

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
 401 Main  
 Peoria, IL 61602



## REQUEST FOR COUNCIL ACTION

**To:** Council Members

**CC:** Dennis Kief, Sue McMillan, Angie Evans, & City Attorney

**From:** Joe Wuellner

**AGENDA ITEM:** Right of Way Agreement for SWC LLC (Marathon Station) for Broadway-Parkway Project.

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approval of the agreement to purchase right of way.

**BACKGROUND:** Project has been approved for construction and is set to bid this June. Improvements to the intersection will improve traffic flow and safety at this location.

**FINANCIAL IMPACT:** Land acquisition - \$24,000; Move sign, Kerosene pump, & lights - ~\$25,000

*Not budgeted Take out of 445*

**NEIGHBORHOOD CONCERNS:** No concerns expressed.

**IMPACT IF APPROVED:** Allow project to remain on schedule for bidding in June with construction this year.

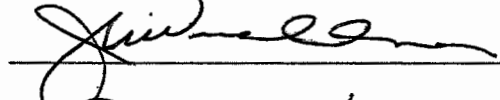
**IMPACT IF DENIED:** No improvements to current configuration of the intersection which has the second highest accident rate in town. Loss of funding from IDOT.

**ALTERNATIVES:** There are none for this location.

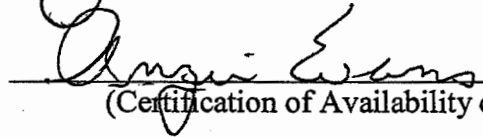
**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Strong Foundation and Safe Community

## REQUIRED SIGNATURES

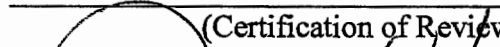
Department Director

  
Date 3/21/07

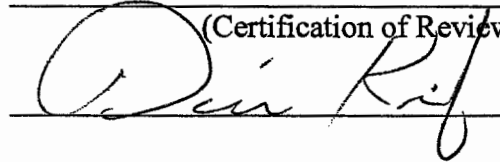
Finance Department

  
(Certification of Availability of Funds) Date 3-21-07

Corporation Counsel

  
(Certification of Review) Date

City Manager

  
Date 3/22/07

AGREEMENT

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2007, by and between The CITY OF PEKIN, an Illinois municipal corporation (the "City") and SWC REAL ESTATE, LLC, an Illinois limited liability company (the "Owner").

WHEREAS, the Owner is the owner of a certain parcel of property more particularly described in Exhibit A attached hereto and incorporated herein by this reference (the "Acquisition Parcel"); and

WHEREAS, the Owner is also the owner of certain parcels of property more particularly described in Exhibit B attached hereto and incorporated herein by this reference (collectively the "Easement Parcels"); and

WHEREAS, the City desires to acquire the Acquisition Parcel and to obtain temporary construction easements on the Easement Parcels; and

WHEREAS, the City and the Owner desire to set forth their agreements regarding the Acquisition Parcel, the Easement Parcels and related matters.

THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The Owner shall convey the Acquisition Parcel to the City and shall execute the Warranty Deed substantially in the form attached hereto as Exhibit C and incorporated herein by this reference.
2. The Owner shall convey a temporary construction easement on the Easement Parcels to the City and shall execute the Temporary Construction Easement substantially in the form attached hereto as Exhibit D and incorporated herein by this reference. Said Temporary Construction Easement shall expire upon the completion of the Broadway / Parkway intersection expansion contemplated by the City.
3. Upon the acquisition of the Acquisition Parcel as described in Paragraph 1 and the grant of the easement as described in paragraph 2 of this Agreement, the City shall pay to the Owner the sum of \$24,000.00.
4. As a condition precedent, Owner shall deliver to the City partial releases of mortgages from any and all mortgagees of the Acquisition substantially in the form attached hereto as Exhibit E.
5. As a condition precedent, Owner shall deliver to the City a directive executed by all of the members of Owner authorizing the execution of this agreement and the execution of all other documents necessary to consummate the transactions contemplated herein.
6. The City shall at the City's sole expense, cause the Owner's sign to be relocated to a location on Owner's property which is acceptable to the Owner and which is compatible with the



Broadway Road/Parkway Drive intersection expansion contemplated by the City. The Owner's acceptance shall not be unreasonably withheld.

7. The City shall at the City's sole expense, cause the Owner's existing kerosene pump to be relocated to a location on Owner's property which is acceptable to the Owner and which is compatible with the Broadway Road/Parkway Drive intersection expansion contemplated by the City. The Owner's acceptance shall not be unreasonably withheld.

8. The City shall at the City's sole expense, cause the Owner's parking lot lights which are affected by the expansion of the intersection to be relocated to a location on Owner's property which is acceptable to the Owner and which is compatible with the Broadway Road/Parkway Drive intersection expansion contemplated by the City. The Owner's acceptance shall not be unreasonably withheld.

9. Miscellaneous Provisions.

- (A) All covenants, agreements, representations and warranties of the parties contained herein shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, heirs and legal representatives.
- (B) The laws of the State of Illinois shall govern the validity, interpretation and administration of this agreement.
- (C) This agreement supersedes any prior agreements and undertakings among the parties and represents the complete agreement of the parties.
- (D) Each party shall execute, acknowledge and deliver such additional documents, writings or assurances, including, without limitation, a memorandum of this agreement in recordable form, as any other party may periodically require so as to give full force and effect to this agreement.
- (E) The waiver by any party of any breach of this agreement, whether in a single instance or repeatedly, shall not be construed as a waiver of right under this agreement. Any waiver shall not constitute a waiver by such party to strictly adhere to this agreement nor is a waiver of any claim for damages or other remedy by reason of such breach.
- (F) Any notice or other communication required or desired to be given hereunder shall be in writing and shall be given by personal delivery with a receipt requested, by overnight courier service or by United States mail, postage prepaid, certified or registered mail, return receipt requested; and addressed to the parties as follows, or as may be otherwise designated thereby in writing; and shall be deemed given/delivered as follows: (a) if by personal delivery, upon delivery to the party addressed as shown below; (b) if by

If to Owner: SWC Real Estate, LLC  
Zahid Hameed  
100 Tristate  
International 100  
Lincolnshire, Illinois 60069

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF TAZEWELL )

I, the undersigned, a Notary Public, in and for said County, in the State aforesaid, DO  
HEREBY CERTIFY that \_\_\_\_\_, the \_\_\_\_\_ of SWC REAL  
ESTATE, LLC, personally known to me to be the same person whose name is subscribed to the  
foregoing instrument, appeared before me this day in person and acknowledged that he signed and  
delivered said instrument in his capacity as \_\_\_\_\_ of SWC REAL ESTATE, LLC,  
as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial seal, this \_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Notary Public

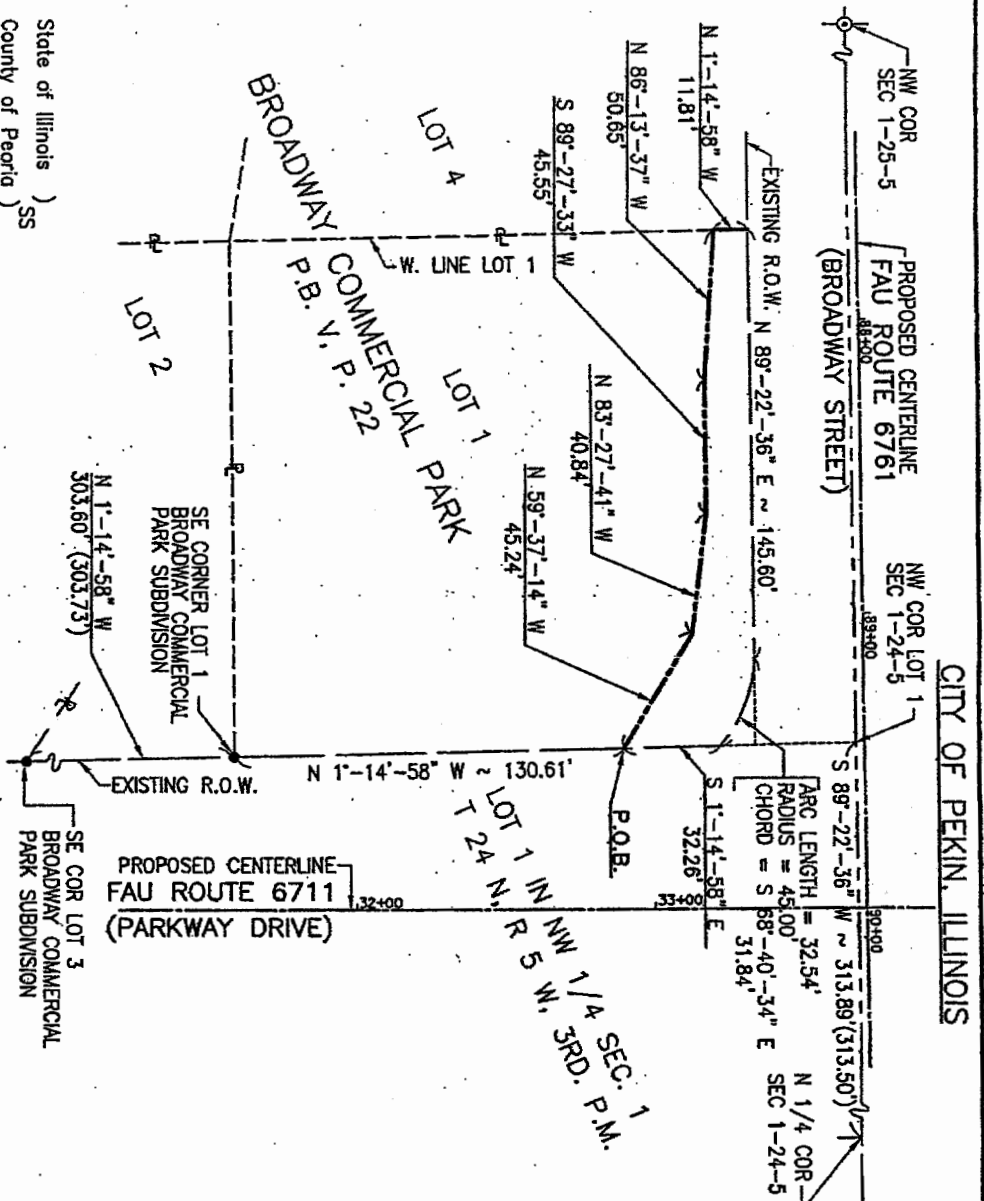
EMRO MARKETING COMPANY, A DELAWARE CORPORATION  
RIGHT OF WAY PARCEL  
LEGAL DESCRIPTION

Part of Lot 1 in BROADWAY COMMERCIAL PARK, a subdivision of part of the Northwest Quarter of Section 1, Township 24 North, Range 5 West of the Third Principal Meridian in the City of Pekin, Tazewell County, Illinois, more particularly described as follows:

Commencing at an iron pipe found at the southeast corner of said Lot 1, thence North 1°-14'-58" West (bearings assumed for description purposes only) along the existing westerly right of way line of F.A.U. Route 6711 (Parkway Drive) 130.61 feet to the Point of Beginning of the Right of Way Parcel to be described;

From the Point of Beginning, thence North 59°-37'-14" West 45.24 feet; thence North 83°-27'-41" West 40.84 feet; thence South 89°-27'-33" West 45.55 feet; thence North 86°-13'-37" West 50.65 feet to a point on the westerly line of said Lot 1; thence North 1°-14'-58" West along said westerly line 11.81 feet to a point on the existing southerly right of way line of F.A.U. Route 6761 (Broadway Street); thence North 89°-22'-36" East along said right of way line 145.60 feet; thence continuing along said right of way line, southeasterly along a non-tangential curve to the right, an arc distance of 32.54 feet, said curve having a radius of 45.00 feet and a chord bearing South 68°-40'-34" East 31.84 feet; thence South 1°-14'-58" East along the existing westerly right of way line of F.A.U. Route 6711 (Parkway Drive) 32.26 feet to the Point of Beginning.

Said Right of Way Parcel contains 3,290 square feet, more or less.



CITY OF PEKIN, ILLINOIS

EMRO MARKETING COMPANY

TAX I.D. #04-10-01-100-010

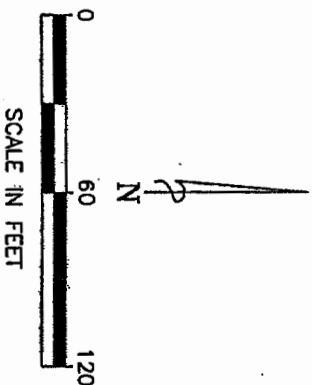
AREA = 3290 SQ.FT. ± OR 0.076 ACRES ±  
(DOES NOT INCLUDE EXISTING R.O.W.)

**NOTES:**

BEARINGS ARE ASSUMED FOR DESCRIPTION PURPOSES ONLY.

### LEGEND

- IRON MONUMENT FOUND  
 ⊙ BRONZE SURVEY MARKER FOUND  
 — R — DEED LINE  
 — — — PROPOSED RIGHT OF WAY  
 P.O.B. POINT OF BEGINNING  
 ( ) RECORD DATA  
 ~ ~ ~ NOT TO SCALE

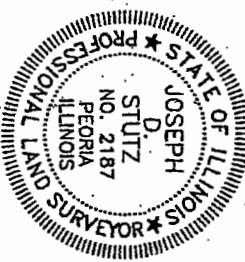


PART OF LOT 1 IN BROADWAY COMMERCIAL PARK, A SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 24 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN IN THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS.

## RIGHT OF WAY PLAT

F.A.U. ROUTE 6761 (BROADWAY STREET)  
F.A.U. ROUTE 6711 (PARKWAY DRIVE)  
SCALE: 1" = 60' OCTOBER, 2006  
JOB NO. 231-00021 CONSTRUCTION SECTION  
00-00164-00-SP

State of Illinois ) SS  
County of Peoria )  
We, Maurer-Stutz, Inc., Professional Design Firm No. 184-000177, do hereby certify that this is a true and correct representation of a survey made for the City of Pekin, Illinois.  
Dated at Peoria, Illinois, this 17th day of October, 2006.



**MAURER & STUTZ, INC.**  
ENGINEERS SURVEYORS  
7615 NORTH HARKER DRIVE  
PEORIA, ILLINOIS 61615  
PH. (309) 693-7615  
FAX (309) 693-7616

By: Joseph D. Stutz  
JOSEPH D. STUTZ, P.E., P.L.S.  
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2487  
LICENSE EXPIRES: 11/30/2006

**EMRO MARKETING COMPANY  
TEMPORARY EASEMENT #1**

Part of Lot 1 in BROADWAY COMMERCIAL PARK, a subdivision of part of the Northwest Quarter of Section 1, Township 24 North, Range 5 West of the Third Principal Meridian in the City of Pekin, Tazewell County, Illinois, more particularly described as follows:

Beginning at the intersection of the southerly proposed right of way line of F.A.U. Route 6761 (marked Broadway Street) with the westerly line of said Lot 1, said intersection being 48.68 feet measured perpendicular south of the proposed centerline Station 87 + 69.43; thence southerly along said westerly line to a point 64.11 feet measured perpendicular south of said centerline Station 87 + 69.62; thence easterly to a point 67.53 feet measured perpendicular south of said centerline Station 88 + 15.68; thence northeasterly to a point on said right of way line, said point being 52.50 feet measured perpendicular south of said centerline Station 88 + 33.12; thence westerly along said right of way line to a point 52.50 feet measured perpendicular south of said centerline Station 88 + 20.03; thence westerly continuing along said right of way line to the Point of Beginning.

Said Temporary Easement #1 contains 842 square feet, more or less, or 0.019 acres, more or less.

**EMRO MARKETING COMPANY  
TEMPORARY EASEMENT #2**

Part of Lot 1 in BROADWAY COMMERCIAL PARK, a subdivision of part of the Northwest Quarter of Section 1, Township 24 North, Range 5 West of the Third Principal Meridian in the City of Pekin, Tazewell County, Illinois, more particularly described as follows:

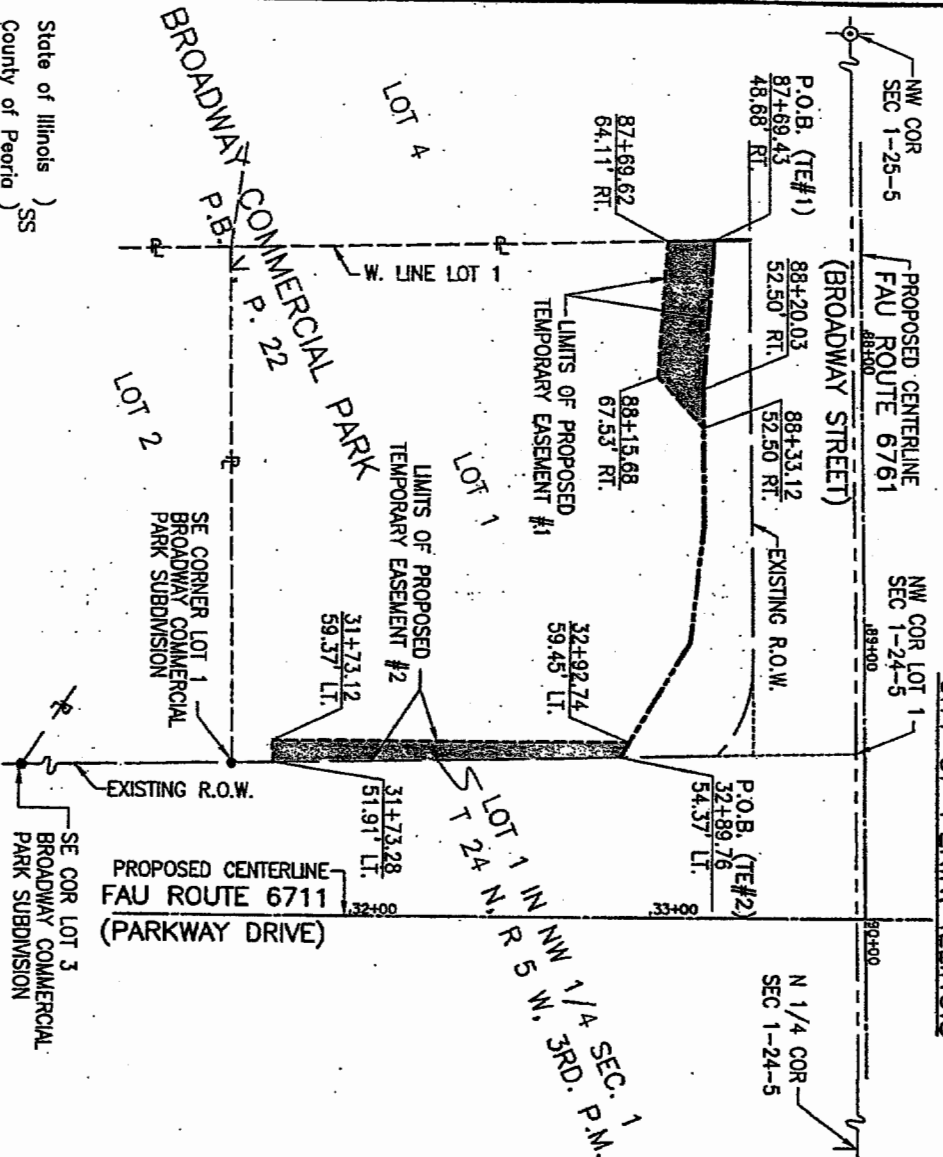
Beginning at the intersection of the westerly existing right of way line of F.A.U. Route 6711 (marked Parkway Drive) with the southerly proposed right of way line of F.A.U. Route 6761 (marked Broadway Street), said intersection being 54.37 feet measured perpendicular west of the proposed centerline Station 32 + 89.76; thence northwesterly along said proposed right of way line to a point 59.45 feet measured perpendicular west of said centerline Station 32 + 92.74; thence southerly to a point 59.37 feet measured perpendicular west of said centerline Station 31 + 73.12; thence easterly to a point on said existing right of way line, said point being 51.91 feet measured perpendicular west of said centerline Station 31 + 73.28; thence northerly along said existing right of way line to the Point of Beginning.

Said Temporary Easement #2 contains 738 square feet, more or less, or 0.017 acres, more or less.

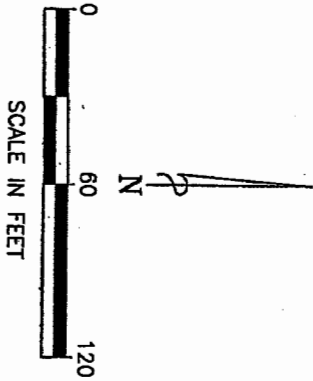
CITY OF PEKIN, ILLINOIS

EMRO MARKETING COMPANY

04-10-01-100-010



- LEGEND
- IRON MONUMENT FOUND
  - ⊙ BRONZE SURVEY MARKER FOUND
  - DEED LINE
  - - - PROPOSED TEMPORARY EASEMENT
  - - - PROPOSED RIGHT OF WAY
  - ( ) POINT OF BEGINNING
  - ( ) RECORD DATA
  - NOT TO SCALE



# TEMPORARY EASEMENT PLAT

PART OF LOT 1 IN BROADWAY COMMERCIAL PARK, A SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 24 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN IN THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS.

FAU. ROUTE 6761 (BROADWAY STREET)  
FAU. ROUTE 6711 (PARKWAY DRIVE)  
SCALE: 1" = 60'

CONSTRUCTION SECTION  
00-00164-00-SP  
OCTOBER, 2006  
JOB NO. 231-00021

Owner SWC Real Estate, LLC.  
 Route FAU 6761/6711  
 Section 00-00164-00-SP  
 County Tazewell  
 Project No. HS-M-6761(002)  
 Job No. C-94-115-01  
 Parcel No. Lot 1  
 P.I.N. No. 04-10-01-100-010  
 Sta.  
 Sta.

RECORDER'S USE

**WARRANTY DEED (LIMITED LIABILITY COMPANY)**  
**(NON-FREEWAY)**

This indenture, made this \_\_\_\_\_ day of \_\_\_\_\_, by SWC Real Estate, LLC., a Limited Liability Company, organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, party of the first part, and the People of the State of Illinois, Department of Transportation, party of the second part;

Witnesseth, that the said party of the first part, in consideration of the sum of Twenty-four Thousand Dollars (\$24,000.00), in hand paid, the receipt whereof is hereby acknowledged does hereby grant, convey and warrant unto the said party of the second part the following described real estate in Tazewell County, Illinois, to-wit:

See Attached Legal Description

The party of the first part, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the party of the first part caused by the opening, improving and using the above-described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the party of the second part or its agents which may cause damage to the party of the first part's remaining property.

IN WITNESS WHEREOF, the party of the first part has set his hand and Seal, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
 Company Name

By: \_\_\_\_\_

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Print Name and Title

ATTEST:

By: \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Print Name and Title



State of Illinois                    )  
                                           ) ss.  
 County of Tazewell                )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid, do hereby certify that \_\_\_\_\_, who is (are) personally known to me to be the same person (persons) whose name is (names are) subscribed to the foregoing instrument, did appear before me this day in person and acknowledged that he (she) (they) signed, sealed and delivered the said instrument as his (her) (their) free and voluntary act for the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_.

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation  
 401 Main  
 Peoria, IL 61602**

Owner SWC Real Estate, LLC  
 Route 6761/6711  
 Section 00-00164-00-SP  
 County Tazewell  
 Project No. HS-M-6761 (002)  
 Job No. C-94-115-01  
 Parcel No. Lot 1  
 P.I.N. No. 04-10-01-100-010  
 Sta.  
 Sta.

RECORDER'S USE

### TEMPORARY CONSTRUCTION EASEMENT

THIS INDENTURE WITNESSETH, That the Grantor SWC Real Estate, LLC, 2102 Broadway, of the City of Pekin, County of Tazewell and State of Illinois for and in consideration of the sum of Ten Dollars (\$10.00), in hand paid, the receipt of which is hereby acknowledged, hereby represent that he owns the fee simple title to and does by these presents grants the right, easement and privilege to enter upon the following described land unto the State of Illinois, for the use of the Department of Transportation, for the purpose of street work:

See Attached Legal Description

The right, easement and privilege granted herein shall terminate on the \_\_\_\_\_ day of \_\_\_\_\_, or on the completion of the proposed project, whichever is the sooner.

The Grantor, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the above-described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

IN WITNESS WHEREOF, the Grantor has hereunder set its hand and Seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

By: \_\_\_\_\_

Signature

Print Name

By: \_\_\_\_\_

Signature

Print Name

State of Illinois )  
 County of Tazewell ) ss.

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid,  
 do hereby certify that \_\_\_\_\_

who is (are), personally known to me to be the same person (persons), whose name (names) is (are)  
 subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
 (she) (they) signed, sealed and delivered the said instrument as his (hers) (their) free and voluntary act, for  
 the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
 401 Main  
 Peoria, IL 61602

Owner SWC Real Estate, LLC  
 Route FAU6761/6711  
 Section 00-00164-00-SP  
 County Tazewell  
 Project No. HS-M-6761(002)  
 Job No. C-94-115-01  
 Parcel No. Lot 1  
 P.I.N. No. 04-10-01-100-010  
 Sta.  
 Sta.

RECORDER'S USE

### PARTIAL RELEASE OF MORTGAGE

THIS INDENTURE, made the \_\_\_\_\_ day of \_\_\_\_\_, between \_\_\_\_\_, Mortgagee, party of the first part, and \_\_\_\_\_, party of the second part, witnesseth that:

WHEREAS, the party of the second part \_\_\_\_\_ by a \_\_\_\_\_, dated the \_\_\_\_\_ day of \_\_\_\_\_, and recorded in book \_\_\_\_\_ at page \_\_\_\_\_ of the record of \_\_\_\_\_ in the County of Tazewell and State of Illinois, for the consideration therein mentioned and to secure the payment of the money therein specified, did mortgage certain real estate unto \_\_\_\_\_.

AND WHEREAS, the said party of the first part, at the request of the said party of the second part, has agreed to give up and surrender that part of said real estate which is hereinafter described and retain the residue thereof as security:

NOW, THEREFORE, in pursuance of said agreement, and in consideration of the sum of \_\_\_\_\_ DOLLARS to it paid, the said party of the first part does hereby release and quit-claim unto the said party of the second part, all that part of said real estate, situated in the County of Tazewell and State of Illinois to-wit:

Together, with all the right, title and interest of the said party of the first part in and to the same, to the intent that the real estate hereby released and quitclaimed shall be forever discharged from the lien of said \_\_\_\_\_, and that the residue thereof shall remain to the said party of the first part, as heretofore.

IN WITNESS WHEREOF, the party of the first part has hereunder set his/her hand and Seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
 Print Name, Title

State of Illinois )  
 ) ss.  
County of Tazewell )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid,  
do hereby certify that \_\_\_\_\_  
who is (are), personally known to me to be the same person (persons), whose name (names) is (are)  
subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
(she) (they) signed, sealed and delivered the said instrument as his (hers) (their) free and voluntary act, for  
the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
401 Main  
Peoria, IL 61602



## REQUEST FOR COUNCIL ACTION

**To:** Council Members

**CC:** Dennis Kief, Sue McMillan, Angie Evans, & City Attorney

**From:** Joe Wuellner

**AGENDA ITEM:** Right of Way Agreement for Dr. Clanahan for Broadway-Parkway Project.

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approval of the agreement to purchase right of way.

**BACKGROUND:** Project has been approved for construction and is set to bid this June. Improvements to the intersection will improve traffic flow and safety at this location.

**FINANCIAL IMPACT:** Land acquisition - \$6,500; Move sign - ~\$1,500

*Not budgeted Take out of 445*

**NEIGHBORHOOD CONCERNS:** No concerns expressed.

**IMPACT IF APPROVED:** Allow project to remain on schedule for bidding in June with construction this year.

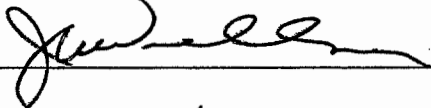
**IMPACT IF DENIED:** No improvements to current configuration of the intersection which has the second highest accident rate in town. Loss of funding from IDOT.

**ALTERNATIVES:** There are none for this location.

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Strong Foundation and Safe Community

## REQUIRED SIGNATURES

Department Director

  
Date 3/21/07

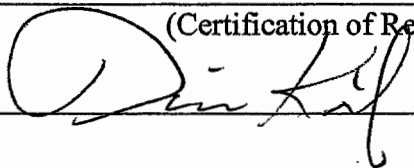
Finance Department

  
(Certification of Availability of Funds) Date 3-21-07

Corporation Counsel

  
(Certification of Review) Date

City Manager

  
Date 3/22/07

AGREEMENT

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2007, by and between The CITY OF PEKIN, an Illinois municipal corporation (the "City") and TODD H. CLANAHAN, (the "Owner").

WHEREAS, the Owner is the owner of a certain parcels of property more particularly described in Exhibits A1 and A2 attached hereto and incorporated herein by this reference (collectively the "Acquisition Parcels"); and

WHEREAS, the Owner is also the owner of a certain parcels of property more particularly described in Exhibits B1 and B2 attached hereto and incorporated herein by this reference (collectively the "Easement Parcels"); and

WHEREAS, the City desires to acquire the Acquisition Parcels and to obtain temporary construction easements on the Easement Parcels; and

WHEREAS, the City and the Owner desire to set forth their agreements regarding the Acquisition Parcels, the Easement Parcels and related matters.

THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The Owner shall convey the Acquisition Parcels to the City and shall execute the Warranty Deeds substantially in the form attached hereto as Exhibits C1 and C2 and incorporated herein by this reference.

2. The Owner shall convey temporary construction easements on the Easement Parcels to the City and shall execute the Temporary Construction Easements substantially in the form attached hereto as Exhibits D1 and D2 and incorporated herein by this reference. Said Temporary Construction Easements shall expire upon the completion of the Broadway / Parkway intersection expansion contemplated by the City.

3. Upon the acquisition of the Acquisition Parcels as described in Paragraph 1 and the grant of the easements as described in paragraph 2 of this Agreement, the City shall pay to the Owner the sum of \$6,5000.00 based on the following valuation of each Acquisition Parcel.

Acquisition Parcel A1 - \$2,100.00

Acquisition Parcel A2 - \$4,400.00

4. As a condition precedent, Owner shall deliver partial releases of mortgages from any and all mortgagees of the Acquisition Parcels substantially in the form attached hereto as Exhibits E1 and E2.

5. The City shall at the City's sole expense, cause the Owner's sign to be relocated to a



location on Owner's property which is acceptable to the Owner and which is compatible with the Broadway Road/Parkway Drive intersection expansion contemplated by the City. The Owner's acceptance shall not be unreasonably withheld.

6. Miscellaneous Provisions.

- (A) All covenants, agreements, representations and warranties of the parties contained herein shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, heirs and legal representatives.
- (B) The laws of the State of Illinois shall govern the validity, interpretation and administration of this agreement.
- (C) This agreement supersedes any prior agreements and undertakings among the parties and represents the complete agreement of the parties.
- (D) Each party shall execute, acknowledge and deliver such additional documents, writings or assurances, including, without limitation, a memorandum of this agreement in recordable form, as any other party may periodically require so as to give full force and effect to this agreement.
- (E) The waiver by any party of any breach of this agreement, whether in a single instance or repeatedly, shall not be construed as a waiver of right under this agreement. Any waiver shall not constitute a waiver by such party to strictly adhere to this agreement nor is a waiver of any claim for damages or other remedy by reason of such breach.
- (F) Any notice or other communication required or desired to be given hereunder shall be in writing and shall be given by personal delivery with a receipt requested, by overnight courier service or by United States mail, postage prepaid, certified or registered mail, return receipt requested; and addressed to the parties as follows, or as may be otherwise designated thereby in writing; and shall be deemed given/delivered as follows: (a) if by personal delivery, upon delivery to the party addressed as shown below; (b) if by overnight courier service, one (1) business day after so sending; or (c) if mailed, two(2) business days after mailing as aforesaid:

If to City:                      Public Works Director  
                                          CITY OF PEKIN  
                                          111 S. Capitol  
                                          Pekin, Illinois 61554

With copies to:                City Manager  
                                          CITY OF PEKIN

111 S. Capitol  
Pekin, Illinois 61554

and

Elliff, Keyser, Oberle and Dancey, P.C.  
109 S. Fourth Street  
PO Box 873  
Pekin, Illinois 61555-0873

If to Owner: Todd H. Clanahan  
105 N. Parkway Drive  
Pekin, Illinois 61554

The parties have executed this agreement on the date first written above.

THE CITY OF PEKIN,  
a Municipal Corporation

\_\_\_\_\_  
TODD H. CLANAHAN

By: \_\_\_\_\_  
Its Mayor

ATTEST:

By: \_\_\_\_\_  
Its Clerk

STATE OF ILLINOIS       )  
                                  ) SS.  
COUNTY OF TAZEWELL    )

I, the undersigned, a Notary Public, in and for said County, in the State aforesaid, DO HEREBY CERTIFY that TODD H. CLANAHAN, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial seal, this \_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Notary Public

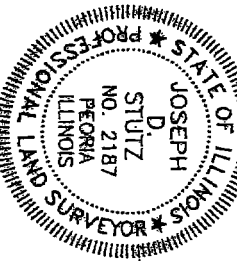
TODD H. CLANAHAN  
RIGHT OF WAY PARCEL  
LEGAL DESCRIPTION

Part of Lots 99, 100 and 101 in PARKWAY MANOR EXT. NO. 7, a subdivision of part of the Southeast Quarter and the Southwest Quarter of Section 36 and part of the Southwest Quarter of Section 36, all in Township 25 North, Range 5 West of the Third Principal Meridian in the City of Pekin, Tazewell County, Illinois, more particularly described as follows:

Commencing at the southwest corner of said Lot 101, thence North  $0^{\circ}-22'-44''$  East (bearings assumed for description purposes only) along the existing easterly right of way line of F.A.U. Route 6711 (Parkway Drive) 100.00 feet to the Point of Beginning of the Right of Way Parcel to be described:

From the Point of Beginning, thence continuing North  $0^{\circ}-22'-44''$  East along said existing easterly right of way line of F.A.U. Route 6711 (Parkway Drive) 117.14 feet; thence North  $0^{\circ}-53'-17''$  West continuing along said right of way line 86.32 feet; thence North  $88^{\circ}-57'-50''$  East 1.29 feet; thence South  $2^{\circ}-28'-20''$  East 202.56 feet; thence South  $89^{\circ}-22'-38''$  West 9.48 feet to the Point of Beginning.

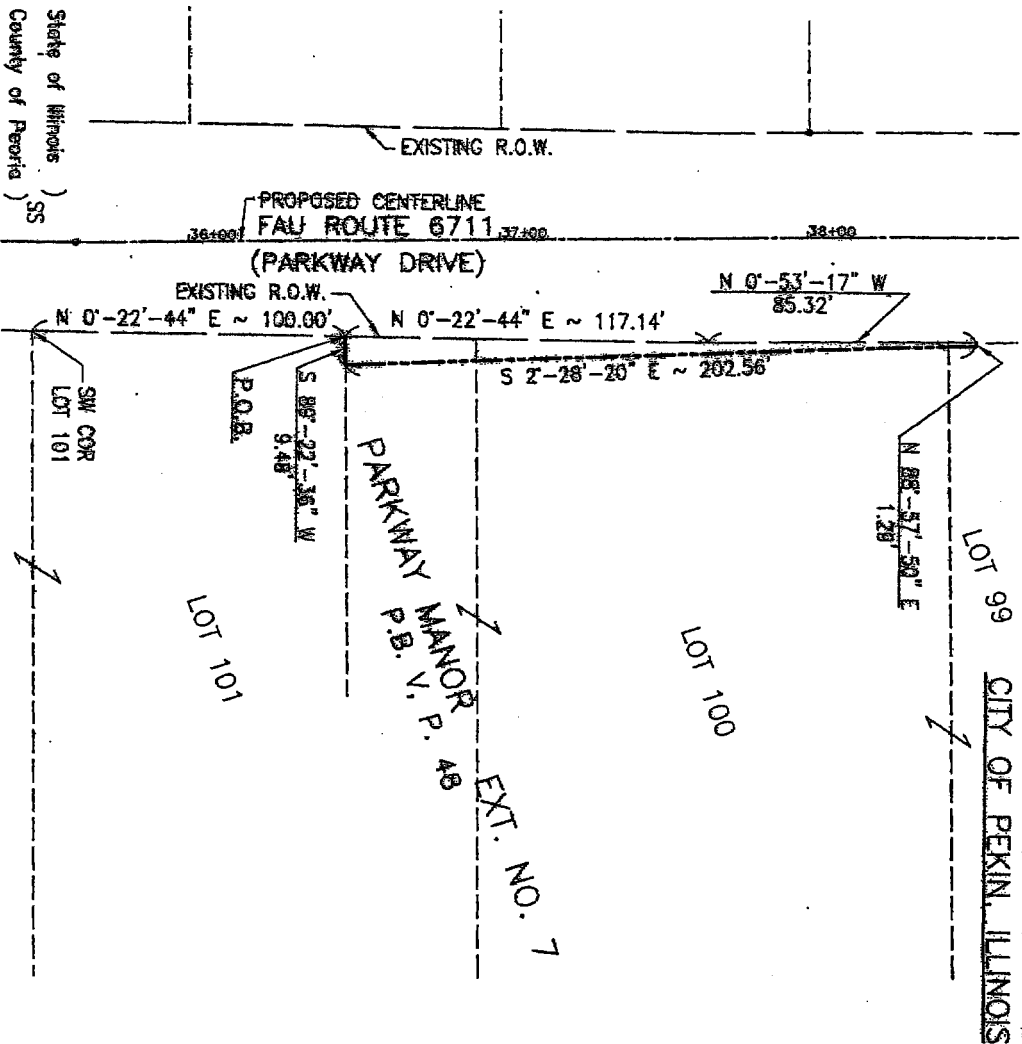
Said Right of Way Parcel contains 980 square feet, more or less, or 0.023 acres, more or less.



**JOSEPH D. STUTZ, INC.**  
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2187  
 LICENSE EXPIRES: 11/30/2008  
 2615 NORTH HANCOCK DRIVE  
 PEORIA, ILLINOIS 61615  
 PH (309) 694-7945  
 FAX (309) 694-7945

We, Maurer-Stutz, Inc., Professional Design Firm No. 184-000177, do hereby certify that this is a true and correct representation of a survey made for the City of Peoria, Illinois.

Dated at Peoria, Illinois, this 10th day of January, 2007.



**TODD H. CLANAHAN**  
 120 N. PARKWAY DRIVE  
 PEKIN, ILLINOIS 61554  
 04-04-36-328-002

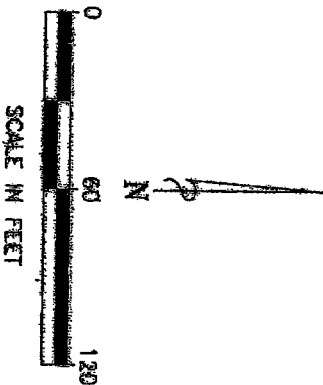
AREA = 980 SQ.FT. ± OR 0.023 ACRES ±  
 (DOES NOT INCLUDE EXISTING R.O.W.)

#### NOTES:

BEARINGS ARE ASSUMED FOR  
 DESCRIPTION PURPOSES ONLY.

#### LEGEND

- DEED LINE
- PROPOSED RIGHT OF WAY
- ( ) POINT OF BEGINNING
- ( ) RECORD DATA
- ~ NOT TO SCALE



## RIGHT OF WAY PLAT

FA.U. ROUTE 6761 (BROADWAY STREET)  
 FA.U. ROUTE 6711 (PARKWAY DRIVE)  
 SCALE: 1" = 60' JANUARY, 2007

CONSTRUCTION SECTION  
 00-00164-00-SP  
 JOB NO. 231-00021

TODD H. CLANAHAN  
RIGHT OF WAY PARCEL  
LEGAL DESCRIPTION

Part of Lot 58 in PARKWAY MANOR EXTENSION NO. FOUR, a subdivision of part of the Southwest Quarter of Section 36, Township 25 North, Range 5 West of the Third Principal Meridian in the City of Pekin, Tazewell County, Illinois, more particularly described as follows:

Commencing at the southeast corner of said Lot 58, said point also being the Point of Beginning of the Right of Way Parcel to be described;

From the Point of Beginning, thence South  $89^{\circ}-23'-43''$  West (bearings assumed for description purposes only) along the southerly line of said Lot 58, a distance of 7.84 feet; thence North  $4^{\circ}-53'-59''$  East 92.42 feet; thence North  $0^{\circ}-10'-03''$  East 8.00 feet to a point on the northerly line of said Lot 58; thence North  $89^{\circ}-23'-43''$  East along said northerly line 0.63 feet to a point on the existing westerly right of way line of F.A.U. Route 6711 (Parkway Drive); thence South  $0^{\circ}-22'-44''$  West along said right of way line 100.01 feet to the Point of Beginning.

Said Right of Way Parcel contains 391 square feet, more or less, or 0.009 acres, more or less.

CITY OF PEKIN, ILLINOIS

TODD H. CLANAHAN

105 N. PARKWAY DRIVE  
PEKIN, ILLINOIS 61554  
04-04-36-326-017

AREA = 391 SQ.FT. ± OR 0.009 ACRES ±  
(DOES NOT INCLUDE EXISTING R.O.W.)

**NOTES:**

BEARINGS ARE ASSUMED FOR  
DESCRIPTION PURPOSES ONLY.

**LEGEND**

- DEED LINE
- - - PROPOSED RIGHT OF WAY
- ( ) P.O.B. POINT OF BEGINNING
- ( ) RECORD DATA
- ~ NOT TO SCALE

N

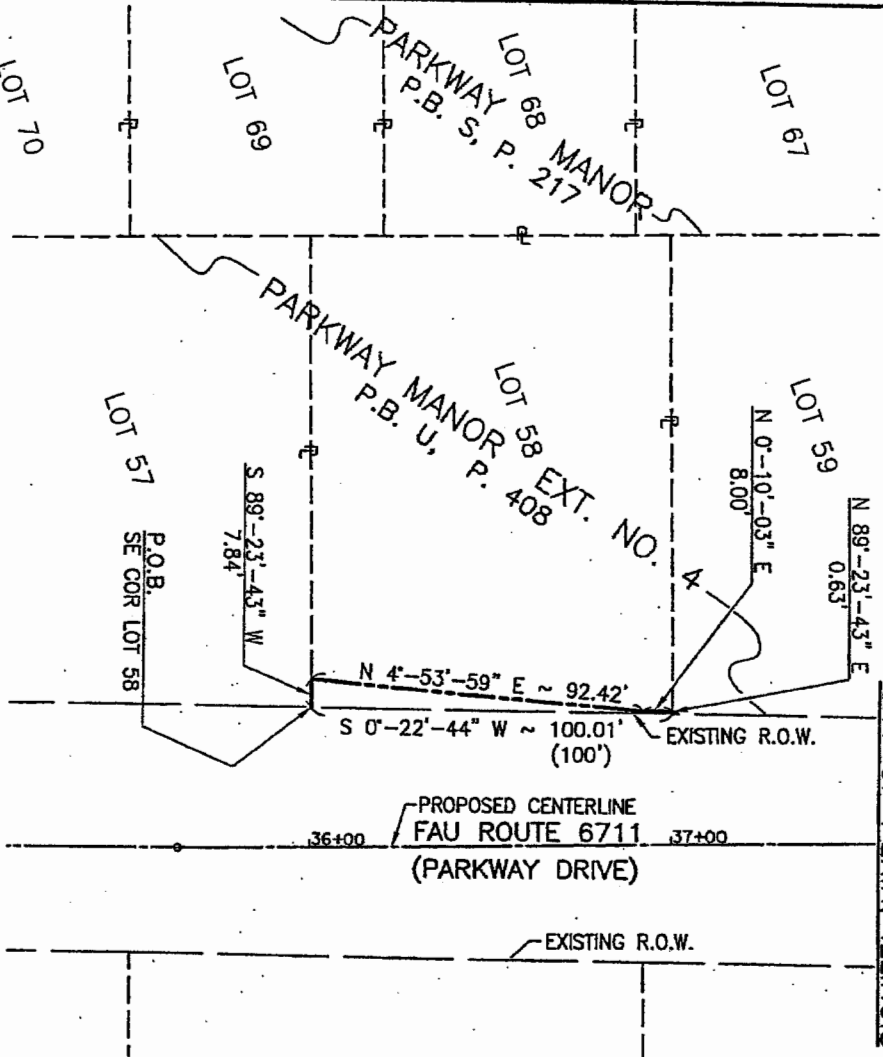


SCALE IN FEET

PART OF LOT 58 IN PARKWAY MANOR EXT. NO. 4, A SUBDIVISION OF  
PART OF THE SW 1/4 OF SECTION 36, T 25 N, R 5 W OF THE 3RD.  
P.M. IN THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS.

**RIGHT OF WAY PLAT**

FA.U. ROUTE 6761 (BROADWAY STREET) CONSTRUCTION SECTION  
FA.U. ROUTE 6711 (PARKWAY DRIVE) 00-00164-00-5P  
SCALE: 1" = 50' OCTOBER, 2006 JOB NO. 231-00021



State of Illinois )  
County of Peoria ) SS

We, Maurer-Stutz, Inc., Professional Design Firm No. 184-000177, do hereby certify that  
this is a true and correct representation of a survey made for the City of Pekin, Illinois.  
Dated at Peoria, Illinois, this 17<sup>th</sup> day of October, 2006.



**MAURER & STUTZ, INC.**  
ENGINEERS  
SURVEYORS  
7614 NORTH HARKER DRIVE  
PEKIN, ILLINOIS 61615  
PH (309) 683-7010  
FX (309) 683-7010

By: *Joseph D. Stutz*  
JOSEPH D. STUTZ  
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2187  
LICENSE EXPIRES: 11/30/2006

TODD H. CLANAHAN  
TEMPORARY EASEMENT

Part of Lots 99, 100 and 101 in PARKWAY MANOR EXTENSION No. 7, a subdivision of part of the Southeast Quarter and the Southwest Quarter of Section 36, Township 25 North, Range 5 West of the Third Principal Meridian in the city of Pekin, Tazewell County, Illinois, more particularly described as follows:

Beginning at the intersection of a line, said line being 100 feet north of and parallel with the south line of said Lot 101 as measured along the west line of said Lot 101, with the easterly proposed right of way line of F.A.U. Route 6711 (marked Parkway Drive) 41.35 feet measured perpendicular east of the proposed centerline Station 36 + 50.22; thence northerly continuing along said right of way to a point 36.27 feet measured perpendicular east of said centerline Station 38 + 52.71; thence westerly to a point on the easterly existing right of way line, said point 34.98 feet measured perpendicular east of said centerline Station 38 + 52.71; thence northerly along existing right of way line to a point 35.11 feet measured perpendicular east of said centerline Station 39 + 04.42; thence easterly to a point 63.32 feet measured perpendicular east of said centerline Station 39 + 04.47; thence southerly to a point 64.40 feet measured perpendicular east of said centerline Station 38 + 44.62; thence westerly to a point 40.98 feet measured perpendicular east of said centerline Station 38 + 44.51; thence southerly to a point 41.67 feet measured perpendicular east of said centerline Station 38 + 17.08; thence easterly to a point 50.68 feet measured perpendicular east of said centerline Station 38 + 17.30; thence southerly to a point 51.43 feet measured perpendicular east of said centerline Station 37 + 87.31; thence westerly to a point 42.42 feet measured perpendicular east of said centerline Station 37 + 87.09; thence southerly to a point 43.52 feet measured perpendicular east of said centerline Station 37 + 43.42; thence easterly to a point 57.64 feet measured perpendicular east of said centerline Station 37 + 43.62; thence southerly to a point 58.41 feet measured perpendicular east of said centerline Station 36 + 86.69; thence southwesterly to a point 45.78 feet measured perpendicular east of said centerline Station 36 + 53.14; thence southerly to a point 45.85 feet measured perpendicular east of said centerline Station 36 + 50.19; thence westerly to the Point of Beginning.

Said Temporary Easement contains 3876 square feet, more or less, or 0.089 acres, more or less.

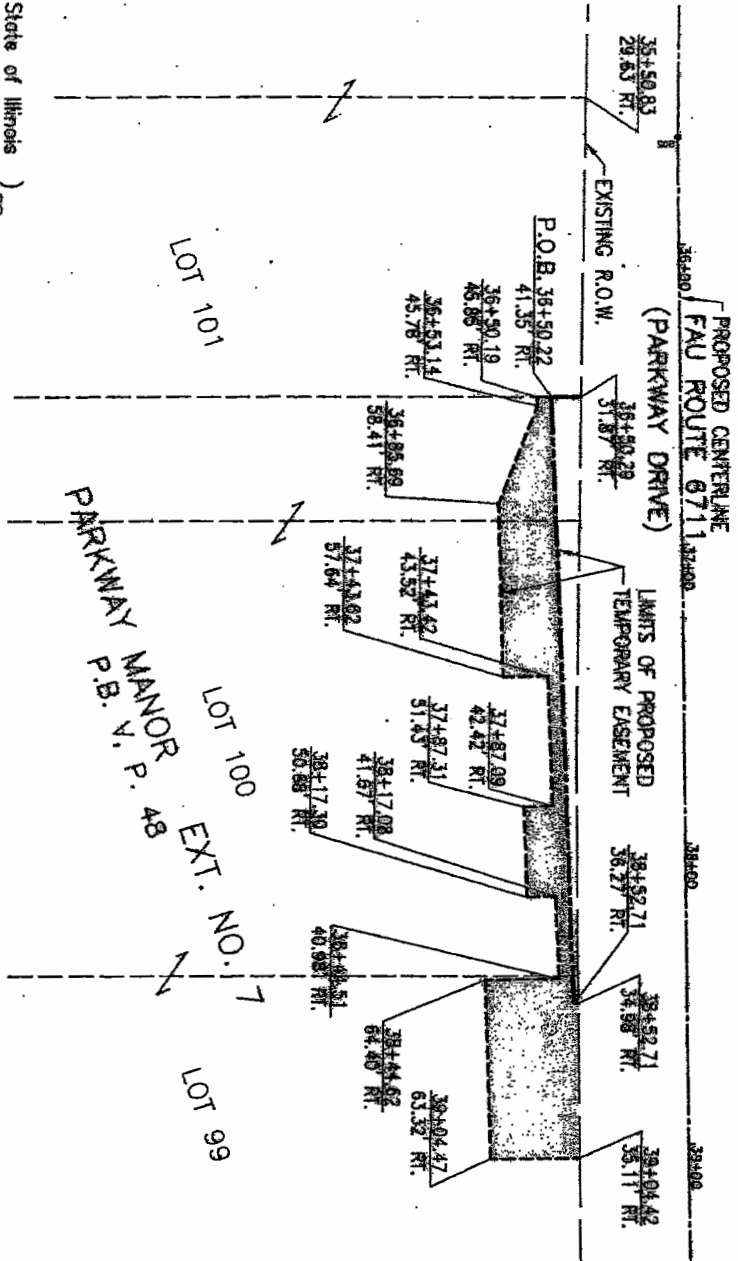
CITY OF PEKIN, ILLINOIS

TODD H. CLANAHAN

04-04-36-328-002

EXISTING R.O.W.

AREA = 3876 SQ.FT. ± OR 0.089 ACRES ±



State of Illinois )  
County of Peoria ) SS

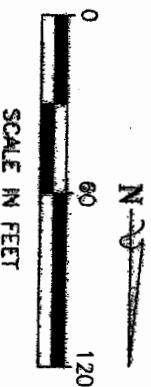
We, Maurer-Stutz, Inc., Professional Design Firm No. 184-000177, do hereby certify that this is a true and correct representation of a survey made for the City of Pekin, Illinois.

Dated at Peoria, Illinois, this 10<sup>th</sup> day of January, 2007.



**MAURER-STUTZ, INC.**  
ENGINEERS  
SURVEYORS  
7814 NORTH HANOVER DRIVE  
PEORIA, ILLINOIS 61615  
PH (309) 682-7815  
FAX (309) 682-7816

JOSEPH D. STUTZ  
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2187  
LICENSE EXPIRES: 11/30/2008



PART OF LOTS 99, 100 AND 101 IN PARKWAY MANOR EXT. NO. 7, A  
SUBDIVISION OF PART OF THE SE 1/4 AND THE SW 1/4 OF SECTION 36,  
AND PART OF THE SW 1/4 OF SECTION 36, ALL IN T 25 N, R 5 W OF  
THE 3RD. P.M. IN THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS.

# TEMPORARY EASEMENT PLAT

FAU. ROUTE 6761 (BROADWAY STREET)  
FAU. ROUTE 6711 (PARKWAY DRIVE)  
SCALE: 1" = 60'  
JANUARY, 2007  
CONSTRUCTION SECTION  
00-00164-00-SP  
JOB NO. 231-00021



TODD H. CLANAHAN  
TEMPORARY EASEMENT

Part of Lot 58 in PARKWAY MANOR EXTENSION NO. FOUR, a subdivision of part of the Southwest Quarter of Section 36, Township 25 North, Range 5 West of the Third Principal Meridian in the City of Pekin, Tazewell County, Illinois, more particularly described as follows:

Beginning at the intersection of the south line of said Lot 58 with the westerly proposed right of way line of F.A.U. Route 6711 (marked Parkway Drive) 47.20 feet measured perpendicular west of the proposed centerline Station 36 + 00.82 of said Parkway Drive; thence westerly along said south line to a point 53.08 feet measured perpendicular west of said centerline Station 36 + 00.87; thence northeasterly to a point on the north line of said Lot 58, said point being 42.70 feet measured perpendicular west of said centerline Station 37 + 00.79; thence easterly along said north line to the intersection of said north line with said proposed right of way line 37.52 feet measured perpendicular west of said centerline Station 37 + 00.75; thence southerly along said proposed right of way line to a point 37.64 feet measured perpendicular west of said centerline Station 36 + 92.75; thence southwesterly continuing along said proposed right of way line to the Point of Beginning.

Said Temporary Easement contains 585 square feet, more or less, or 0.013 acres, more or less.



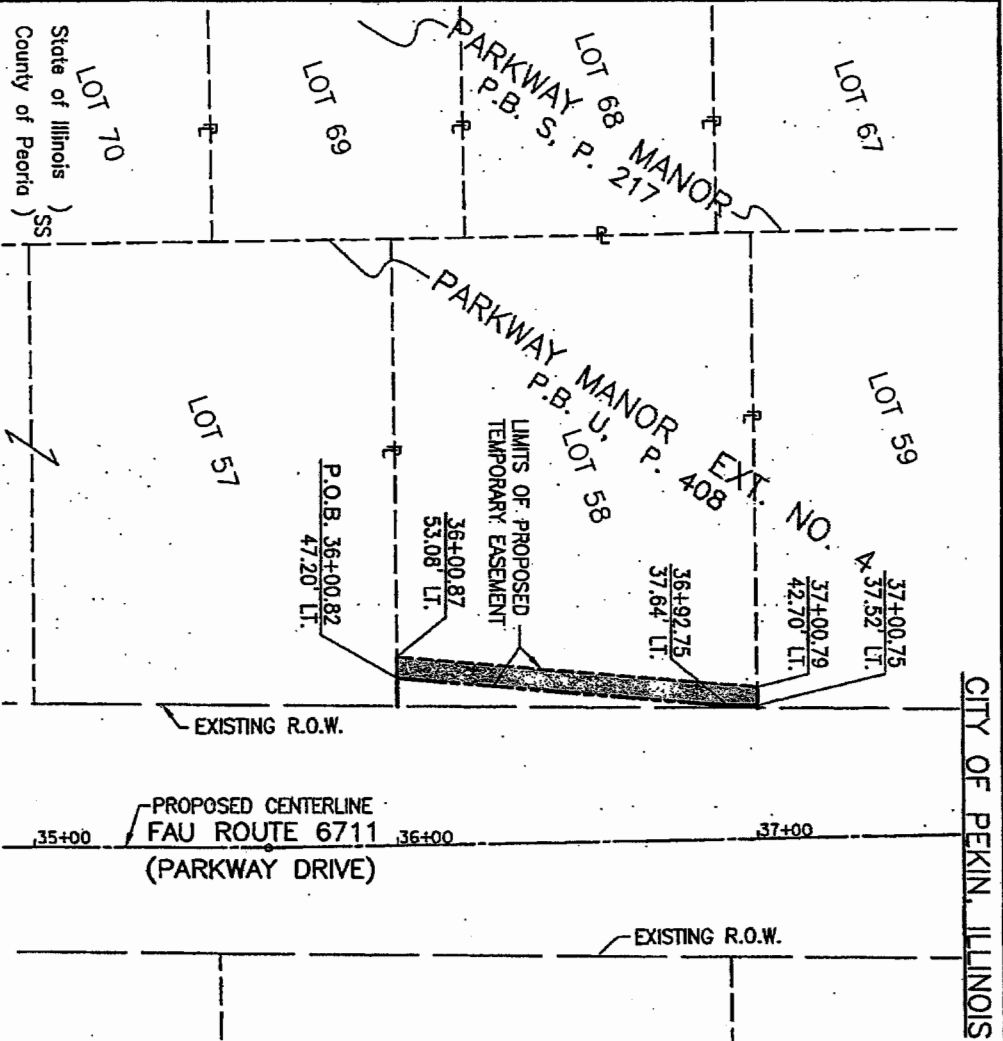
By:

*Joseph D. Stutz*

JOSEPH D. STUTZ  
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2187  
LICENSE EXPIRES: 11/30/2006



State of Illinois )  
County of Peoria )  
We, Maurer-Stutz, Inc., Professional Design Firm No. 184-000177, do hereby certify that this is a true and correct representation of a survey made for the City of Pekin, Illinois.  
Dated at Peoria, Illinois, this 26th day of October, 2006.



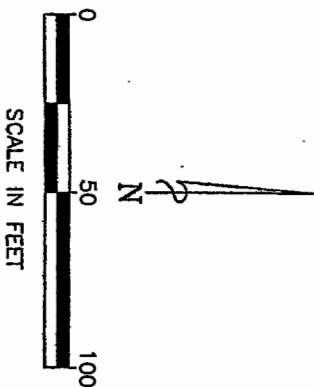
CITY OF PEKIN, ILLINOIS

TODD H. CLANAHAN

04-04-36-326-017

AREA = 585 SQ.FT. ± OR 0.013 ACRES ±

| LEGEND |                             |
|--------|-----------------------------|
|        | DEED LINE                   |
|        | PROPOSED RIGHT OF WAY       |
|        | PROPOSED TEMPORARY EASEMENT |
|        | P.O.B. POINT OF BEGINNING   |
|        | RECORD DATA                 |
|        | NOT TO SCALE                |



PART OF LOT 58 IN PARKWAY MANOR EXT. NO. 4, A SUBDIVISION OF PART OF THE SW 1/4 OF SECTION 36, T 25 N, R 5 W OF THE 3RD. P.M. IN THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS.

# TEMPORARY EASEMENT PLAT

FA.U. ROUTE 6761 (BROADWAY STREET)  
FA.U. ROUTE 6711 (PARKWAY DRIVE)  
SCALE: 1" = 50'  
OCTOBER, 2006  
CONSTRUCTION SECTION  
00-00164-00-SP  
JOB NO. 231-00021

Exhibit C 1

327

Owner Todd H. Clanahan  
Route 6761/6711  
Section 00-00164-00-SP  
County Tazewell  
Project No. HS-M-6761(002)  
Job No. C-94-115-01  
Parcel No. Lot 100  
P.I.N. No. 04-04-36-328-002  
Sta.  
Sta.

RECORDER'S USE

WARRANTY DEED  
(NON-FREEWAY)

THE GRANTOR, Todd H. Clanahan, 105 N. Parkway, of the City of Pekin, County of Tazewell and State of Illinois for and in consideration of Four Thousand Four Hundred Dollars (\$4,400.00), in hand paid CONVEYS and WARRANTS to the PEOPLE of the STATE OF ILLINOIS, Department of Transportation, Grantee, the following described Real Estate, to-wit:

See Attached Legal Description

situated in the County of Tazewell and State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of the State.

The Grantor, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the above-described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

IN WITNESS WHEREOF, the Grantor has set his hand and Seal, this \_\_\_\_\_ day of \_\_\_\_\_.

By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

State of Illinois                    )  
                                           ) ss.  
 County of Tazewell                )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid, do hereby certify that \_\_\_\_\_, who is (are) personally known to me to be the same person (persons) whose name is (names are) subscribed to the foregoing instrument, did appear before me this day in person and acknowledged that he (she) (they) signed, sealed and delivered the said instrument as his (her) (their) free and voluntary act for the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_.

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
**401 Main St.**  
**Peoria, IL 61602-111**

Exhibit C 2

329

Owner Todd Clanahan  
Route 6761/6711  
Section 00-00164-00-SP  
County Tazewell  
Project No. HS-M-6761(002)  
Job No. C-94-115-01  
Parcel No. Lot 58  
P.I.N. No. 04-04-36-326-017  
Sta.  
Sta.

RECORDER'S USE

WARRANTY DEED  
(NON-FREEWAY)

THE GRANTOR, Todd Clanahan, 105 N. Parkway, of the City of Pekin, County of Tazewell and State of Illinois for and in consideration of Two Thousand One Hundred Dollars (\$2,100.00), in hand paid CONVEYS and WARRANTS to the PEOPLE of the STATE OF ILLINOIS, Department of Transportation, Grantee, the following described Real Estate, to-wit:

See Attached Legal Description

situated in the County of Tazewell and State of Illinois, hereby releasing and waiving all right under and by virtue of the Homestead Exemption Laws of the State.

The Grantor, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the above-described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

IN WITNESS WHEREOF, the Grantor has set his hand and Seal, this \_\_\_\_\_ day of \_\_\_\_\_,

By: \_\_\_\_\_

Signature

Print Name

State of Illinois                    )  
                                           ) ss.  
 County of Tazewell                )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid, do hereby certify that \_\_\_\_\_, who is (are) personally known to me to be the same person (persons) whose name is (names are) subscribed to the foregoing instrument, did appear before me this day in person and acknowledged that he (she) (they) signed, sealed and delivered the said instrument as his (her) (their) free and voluntary act for the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_.

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
**401 Main St.**  
**Peoria, IL 61602-111**

Owner Todd H. Clanahan  
 Route 6761/6711  
 Section 00-00164-00-SP  
 County Tazewell  
 Project No. HS-M-6761 (002)  
 Job No. C-94-115-01  
 Parcel No. Lot 100  
 P.I.N. No. 04-04-36-328-002  
 Sta.  
 Sta.

RECORDER'S USE

### TEMPORARY CONSTRUCTION EASEMENT

THIS INDENTURE WITNESSETH, That the Grantor Todd H. Clanahan, 105 N. Parkway, of the City of Pekin, County of Tazewell and State of Illinois for and in consideration of the sum of Ten Dollars (\$10.00), in hand paid, the receipt of which is hereby acknowledged, hereby represent that he owns the fee simple title to and does by these presents grants the right, easement and privilege to enter upon the following described land unto the State of Illinois, for the use of the Department of Transportation, for the purpose of street work:

See Attached Legal Description

The right, easement and privilege granted herein shall terminate on the \_\_\_\_\_ day of \_\_\_\_\_, or on the completion of the proposed project, whichever is the sooner.

The Grantor, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the above-described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

IN WITNESS WHEREOF, the Grantor has hereunder set its hand and Seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

|                  |            |
|------------------|------------|
| By: _____        | By: _____  |
| Signature        | Signature  |
| Todd H. Clanahan |            |
| Print Name       | Print Name |

State of Illinois )  
 ) ss.  
 County of Tazewell )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid,  
 do hereby certify that \_\_\_\_\_  
 who is (are), personally known to me to be the same person (persons), whose name (names) is (are)  
 subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
 (she) (they) signed, sealed and delivered the said instrument as his (hers) (their) free and voluntary act, for  
 the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_.

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
 401 Main  
 Peoria, IL 61602



Owner Todd H. Clanahan  
 Route 6761/6711  
 Section 00-00164-00-SP  
 County Tazewell  
 Project No. HS-M-6761 (002)  
 Job No. C-94-115-01  
 Parcel No. Lot 58  
 P.I.N. No. 04-04-36-326-017  
 Sta.  
 Sta.

RECORDER'S USE

### TEMPORARY CONSTRUCTION EASEMENT

THIS INDENTURE WITNESSETH, That the Grantor Todd H. Clanahan, 105 N. Parkway, of the City of Pekin, County of Tazewell and State of Illinois for and in consideration of the sum of Ten Dollars (\$10.00), in hand paid, the receipt of which is hereby acknowledged, hereby represent that he owns the fee simple title to and does by these presents grants the right, easement and privilege to enter upon the following described land unto the State of Illinois, for the use of the Department of Transportation, for the purpose of street work:

See Attached Legal Description

The right, easement and privilege granted herein shall terminate on the \_\_\_\_\_ day of \_\_\_\_\_, or on the completion of the proposed project, whichever is the sooner.

The Grantor, without limiting the interest above granted and conveyed, does hereby acknowledge that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the above-described premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

IN WITNESS WHEREOF, the Grantor has hereunder set its hand and Seal this \_\_\_\_\_ day of \_\_\_\_\_.

|                  |            |
|------------------|------------|
| By: _____        | By: _____  |
| Signature        | Signature  |
| Todd H. Clanahan |            |
| Print Name       | Print Name |

State of Illinois )  
 ) ss.  
 County of Tazewell )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid,  
 do hereby certify that \_\_\_\_\_  
 who is (are), personally known to me to be the same person (persons), whose name (names) is (are)  
 subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
 (she) (they) signed, sealed and delivered the said instrument as his (hers) (their) free and voluntary act, for  
 the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_ .

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
 401 Main  
 Peoria, IL 61602

Owner Todd H Clanahan  
 Route FAU6761/6711  
 Section 00-00164-00-SP  
 County Tazewell  
 Project No. HS-M-6761(002)  
 Job No. C-94-115-01  
 Parcel No. Lot 100  
 P.I.N. No. 04-04-36-328-002  
 Sta.  
 Sta.

RECORDER'S USE

### PARTIAL RELEASE OF MORTGAGE

THIS INDENTURE, made the \_\_\_\_\_ day of \_\_\_\_\_, between \_\_\_\_\_, Mortgagee, party of the first part, and \_\_\_\_\_, party of the second part, witnesseth that:

WHEREAS, the party of the second part \_\_\_\_\_ by a \_\_\_\_\_, dated the \_\_\_\_\_ day of \_\_\_\_\_, and recorded in book \_\_\_\_\_ at page \_\_\_\_\_ of the record of \_\_\_\_\_ in the County of Tazewell and State of Illinois, for the consideration therein mentioned and to secure the payment of the money therein specified, did mortgage certain real estate unto \_\_\_\_\_.

AND WHEREAS, the said party of the first part, at the request of the said party of the second part, has agreed to give up and surrender that part of said real estate which is hereinafter described and retain the residue thereof as security:

NOW, THEREFORE, in pursuance of said agreement, and in consideration of the sum of \_\_\_\_\_ DOLLARS to it paid, the said party of the first part does hereby release and quit-claim unto the said party of the second part, all that part of said real estate, situated in the County of Tazewell and State of Illinois to-wit:

Together, with all the right, title and interest of the said party of the first part in and to the same, to the intent that the real estate hereby released and quitclaimed shall be forever discharged from the lien of said \_\_\_\_\_, and that the residue there of shall remain to the said party of the first part, as heretofore.

IN WITNESS WHEREOF, the party of the first part has hereunder set his/her hand and Seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
 Print Name, Title

State of Illinois )  
 ) ss.  
 County of Tazewell )

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid,  
 do hereby certify that \_\_\_\_\_  
 who is (are), personally known to me to be the same person (persons), whose name (names) is (are)  
 subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
 (she) (they) signed, sealed and delivered the said instrument as his (hers) (their) free and voluntary act, for  
 the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_

\_\_\_\_\_  
 Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Regional Engineer

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
 401 Main  
 Peoria, IL 61602

Owner Todd H. Clanahan  
 Route FAU6761/6711  
 Section 00-00164-00-SP  
 County Tazewell  
 Project No. HS-M-6761(002)  
 Job No. C-94-115-01  
 Parcel No. Lot 58  
 P.I.N. No. 04-04-0-36-326-017  
 Sta.  
 Sta.

RECORDER'S USE

### PARTIAL RELEASE OF MORTGAGE

THIS INDENTURE, made the \_\_\_\_\_ day of \_\_\_\_\_, between \_\_\_\_\_, Mortgagee, party of the first part, and \_\_\_\_\_, party of the second part, witnesseth that:

WHEREAS, the party of the second part \_\_\_\_\_ by a \_\_\_\_\_, dated the \_\_\_\_\_ day of \_\_\_\_\_, and recorded in book \_\_\_\_\_ at page \_\_\_\_\_ of the record of \_\_\_\_\_ in the County of Tazewell and State of Illinois, for the consideration therein mentioned and to secure the payment of the money therein specified, did mortgage certain real estate unto \_\_\_\_\_.

AND WHEREAS, the said party of the first part, at the request of the said party of the second part, has agreed to give up and surrender that part of said real estate which is hereinafter described and retain the residue thereof as security:

NOW, THEREFORE, in pursuance of said agreement, and in consideration of the sum of \_\_\_\_\_ DOLLARS to it paid, the said party of the first part does hereby release and quit-claim unto the said party of the second part, all that part of said real estate, situated in the County of Tazewell and State of Illinois to-wit:

Together, with all the right, title and interest of the said party of the first part in and to the same, to the intent that the real estate hereby released and quitclaimed shall be forever discharged from the lien of said \_\_\_\_\_, and that the residue thereof shall remain to the said party of the first part, as heretofore.

IN WITNESS WHEREOF, the party of the first part has hereunder set his/her hand and Seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

By: \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Print Name, Title

State of Illinois )  
 ) ss.  
County of Tazewell )

338

I, \_\_\_\_\_, a Notary Public, in and for said County and State aforesaid,  
do hereby certify that \_\_\_\_\_  
who is (are), personally known to me to be the same person (persons), whose name (names) is (are)  
subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
(she) (they) signed, sealed and delivered the said instrument as his (hers) (their) free and voluntary act, for  
the uses and purposes therein set forth.

Signed before me on \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**Exempt under provision of Paragraph B, Section 31-45, Real Estate Transfer Law.**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Regional Engineer**

**This instrument was prepared by and return to:**

**Illinois Department of Transportation**  
401 Main  
Peoria, IL 61602



## REQUEST FOR COUNCIL ACTION

**To:** Council Members

**CC:** Dennis Kief, Sue McMillan, Angie Evans, & City Attorney

**From:** Joe Wuellner

**AGENDA ITEM:** Approval of agreement with Sanborn for new aerial photos of City.

**AGENDA DATE REQUESTED:** March 26, 2007

**ACTION REQUESTED:** Approval of agreement with Sanborn for \$28,000 for new aerial photography of City for GIS System.

**BACKGROUND:** In 1999 the City had a complete GIS system created which included aerial photography. Since the system was created, there has been one update to the aerial photos done in 2003. The goal was to have the aerials update every 4 to 5 years. With the growth of this technology, these aerials will be in color which will greatly improve the quality. Several communities have contracted with Sanborn to do their aerials and we have an opportunity to have ours done at this time. By doing in conjunction with others in the area, we will save the additional cost of mobilization and setup to arrange to have it done at a later date.

**FINANCIAL IMPACT:** \$28,000

**NEIGHBORHOOD CONCERNS:** None.

**IMPACT IF APPROVED:** Update aerial photography for the GIS System.

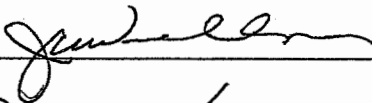
**IMPACT IF DENIED:** Continue to use the present aerials which do not reflect all the changes that have taken place in the community over the last 4 years.

**ALTERNATIVES:** Wait until a later date and have it done at a higher cost and stay with what we have.

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Strong Foundation and Safe Community

## REQUIRED SIGNATURES

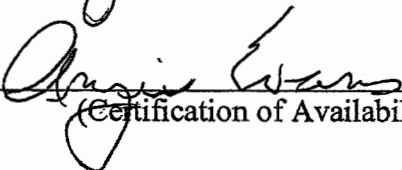
Department Director



3/21/07

Date

Finance Department

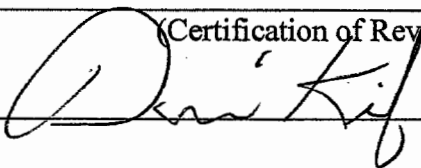


(Certification of Availability of Funds)

3-21-07

Date

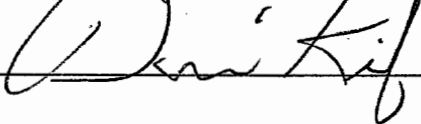
Corporation Counsel



(Certification of Review)

Date

City Manager



3/22/07

Date



# Memo

**To:** Council Members  
**From:** Joseph W. Wuellner, P.E. - Public Works Director  
**CC:** Denny Kief, Sue McMillan, Angie Evans, & City Attorney  
**Date:** March 16, 2007  
**Re:** Updated Aerial Photography

Gentlemen:

An opportunity has presented itself to us for updating the aerial photography for our GIS system. We were made aware that Peoria and East Peoria were having a company out of St. Louis, Sanborn Map Company, Inc., is set to do their work this spring. I contacted Sanborn about being able to piggyback on with them and received a quote of \$28,000 to do ours at the same time. (Attached) This price for the area we are having flown is roughly half of what it would cost to have the work done on our own since they will already have the plane in the area.

This new photography will be in color and provide added clarity to our GIS system and will overlay with all the data we have such as utilities, zoning, annexations, etc. Since implementing the GIS system, we have figured with the growth that we should update our aerial photography every 4 to 5 years to take all the new subdivisions. The system was first flown in 1999 and again in 2003, so the timing is right for an update. It will also expand the limits of what we presently have which will be important in providing us with the information we need for future expansion. With current interest on the west side of the river, we need to have this information readily available which do not have at this time. In addition, with all the requirements we currently have to comply with due to NPDES, which includes stormwater and waste water sewer systems, an updated, expanded aerial of the city will assist greatly in providing the information needed to show where our sewer systems discharge and the areas we service.

Because it is vital that the photography take place before the trees and other foliage bloom for the year, we are required to respond within a week which unfortunately is before your next meeting. I have discussed this with Denny and we feel that this should be funded utilizing 50 % tourism, and 25% each stormwater and waste water out of the FY07 budget.

I am asking for your concurrence now to give a positive response to Sanborn before March 22<sup>nd</sup> and to place this on the agenda for the meeting of March 26<sup>th</sup> for official

acceptance. That way we will be on their flight schedule which is anticipated now to be done the last week of March and first week of April.

If you have any questions, please feel free to contact me.

Thanks,

Joe



March 15, 2007

Corporate  
Headquarters:  
Colorado Springs  
Colorado

Ann Arbor  
Michigan

Charlotte  
North Carolina

Columbus  
Ohio

Ft. Collins  
Colorado

Pelham  
New York

Portland  
Oregon

Sacramento  
California

St. Louis  
Missouri

Sanborn  
Middle East

Mumbai  
India

Mr. Joseph Wuellner, P.E.  
City of Pekin  
Public Works Director  
111 S. Capitol St.  
Pekin, IL. 61554

Dear Mr. Wuellner,

Sanborn Map Company Inc, is pleased to submit a proposal for Digital Aerial Photography, Ground Control Surveys and Orthophoto Images for the City of Pekin, Illinois.

The project site is defined on the attached exhibit and we have estimated the project area will not exceed 20 sq. miles. The fee proposal is based upon performing the aerial photography and survey control in conjunction with the Peoria GIS project. Therefore, we need your approval and notice to proceed by March 22, 2007.

***Services to be performed:***

**Aerial Photography** – During late March, early April 2007 time period, when sun angle, foliage and ground conditions are ideal, Sanborn shall acquire digital color aerial photography utilizing the Intergraph DMC digital mapping camera. The aerial photography will be flown at 1"=800' scale, suitable for preparation of color orthophotos at .50' ground pixel resolution.

**Ground Control Surveys** – Sanborn will be responsible for conducting the survey control. The survey control positions will be planned and surveyed using photo identifiable positions following the aerial photography mission. Airborne GPS will be used to supplement the ground control surveys.

The horizontal datum shall be referenced to the Illinois State Plane Coordinate System, NAD 83, U.S. Survey Foot. The vertical datum shall be referenced to NAVD 88.

**Digital Elevation Model (DEM)** – Utilizing the stereo imagery, Sanborn will generate X,Y, Z mass points to formulate a Digital Elevation Model. The DEM will be delivered in a 3-D shape file format.

**Digital Orthophoto Images** – Half foot pixel resolution orthophotos will be prepared for mapping at 1"=100' scale. The orthophoto image files will be delivered in a tiff/tfw format. A file grid system will be created by extending the Peoria GIS tile system to maintain a uniform size and file naming convention for the region. The tile system will be determined following the completion of a pilot project. An overall digital mosaic will be created for the entire project area and delivered in MrSid format, using a compression ratio acceptable to the City. All mapping will meet or exceed Nation Map Accuracy Standards for 1"=100' scale mapping (+/- 3.3')

**Deliverables**

- Digital flight index, in a shape file format indicating the lines and photo centers for each exposure center
- DEM in a shape file format
- A Final Survey Report outlining all field procedures
- Sketches of all field survey points, include reference ties
- Color orthophoto images at half foot pixel resolution in tif/tfw format
- Overall digital orthophoto mosaic in a MrSID format

**Schedule** – Because the services are being performed in conjunction with the larger Peoria GIS project, and at a discount rate, Sanborn proposes a project schedule of six (6) months following aerial photography, or final delivery before August 30, 2007.

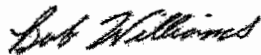
**Fee Proposal and Invoicing** – Progress invoicing will occur for each major milestone, based upon a percent complete method based upon the schedule below.

|                       |                 |
|-----------------------|-----------------|
| 1) Aerial Photography | \$4,000         |
| 2) Survey Control     | \$4,000         |
| 3) DEM                | \$5,000         |
| 4) Orthophoto Images  | <u>\$15,000</u> |
| <b>TOTAL</b>          | <b>\$28,000</b> |

We appreciate the opportunity to propose on your survey and aerial mapping needs. If you should have further questions regarding this proposal, please do not hesitate to call me at 1-636-449-0189.

Sincerely yours,

SANBORN



Bob Williams, CP, PSM  
Senior Vice President

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title \_\_\_\_\_



# Memo

**To:** Council Members  
**From:** Joseph W. Wuellner, P.E. - Public Works Director  
**CC:** Denny Kief, Sue McMillan, City Attorney, & Ron Sieh  
**Date:** March 13, 2007  
**Re:** Rental Property Registration Code

Gentlemen:

Attached is the final version of the Rental Property Registration Code that takes in all of the comments that were received. The new code provides for a one time registration fee of \$25.00, a step by step process for tenants to file complaints which should afford the landlords some protection from malicious complaints, and a means to register properties that are in a trust to keep the owner's name off.

One of the things requested that has not been included is a list of what is considered a life, health, or safety issue. In talking this over with the City Attorney, it was felt that since there are numerous situations where that is not a clear cut issue it would be best not to have a list.

There are sample for each of the forms to show what is required.

We believe that this has taken into account all the concerns expressed by the landlords and yourselves. If you have any questions, please feel free to contact me or Ron.

Thanks,

Joe  


AN ORDINANCE AMENDING TITLE 4, CHAPTER 11 OF THE CITY OF PEKIN BY ADDING THE REGISTRATION OF LOTS IN THE CITY OF PEKIN

WHEREAS, the City of Pekin is a home rule unit of government pursuant to Article VII, Section 6 of the Constitution of the State of Illinois 1970, and may exercise any power and perform any function pertaining to its government and affairs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PEKIN, that:

Title 4 of the Code of the City of Pekin is hereby amended by the addition of Chapter 11:

**CHAPTER 11  
REGISTRATION OF RENTAL HOUSING & LOTS**

**SECTION:**

- 4-11- 1: Definitions
- 4-11- 2: Registration Required
- 4-11- 3: Registration Information
- 4-11- 4: Amended Registration
- 4-11- 5: Registration Records
- 4-11- 6: Enforcement
- 4-11- 7: Notice of Code Violation
- 4-11- 8: Exemptions
- 4-11- 9: Penalties
- 4-11-10: Complaints by Tenants

**4-11-1 DEFINITIONS**

For the purpose of this article, unless the context requires otherwise, the following terms shall be construed as herein defined:

City shall mean the City of Pekin.

Dwelling Occupant means any person who occupies, or has the right to occupy, any rental unit for at least thirty (30) consecutive days.

Dwelling shall mean any enclosed space which is wholly or partially habitable by human occupants, and is used or intended to be used for living, sleeping, cooking and eating, provided that temporary housing is not considered a dwelling. For this code, dwelling shall include any other type of structure present on the lot.

Code shall mean Title 7, Chapters 1A, 1B, 1C, 1D, 1E, 1F, 2, AND 4 of the Code of the City of Pekin, and additionally, any other provisions of the Code of the City of Pekin establishing or relating to construction, plumbing, heating, electrical, fire prevention or other property maintenance and safety standards that are applicable to dwellings.



Owner shall mean the legal title holder or holder of the realty as shown by the records of the Tazewell County Recorder of Deed Office, except if legal title is held by an Illinois Land Trust, owner shall mean the beneficial owner or owners of that trust.

Lot shall mean one, two or more contiguous parcels of land, legally described comprising of the tract or tracts of land upon which a dwelling is located.

Rental Property means property that is not owner-occupied.

Temporary housing means any tent, trailer, mobile home and any other transported structure used for human shelter not attached to the ground, to another structure or to any utility system on the same premises for more than 30 consecutive days.

The singular shall include the plural throughout this article.

#### **4-11-2 REGISTRATION REQUIRED**

Except as provided hereafter, every owner of a lot or lots upon which a dwelling is located whether occupied or vacant, shall file a registration statement for each such a lot or lots with the Inspections Department on forms provided by the Inspections Department for such purposes and pay a one time fee of \$25.00. Any such registration statements shall be prima facie proof of the statement therein contained in any administrative enforcement proceeding instituted by the City against the owner or owners of the lot.

The registration statement shall include the following information:

- A. The name, street address, and telephone number of each owner of the lot. If the owner is a partnership, corporation or voluntary unincorporated association, the statement shall further include the name, street address, telephone number, and position of each partner or officer. If the owner is a corporation, the statement shall further include the name, street address, and telephone number of the registered agent thereof. If the property is in a trust, the statement shall further include the name, street address, and telephone number of the registered agent/trustee thereof.
- B. The name, street address, and telephone number of a person designated by the owner or owners as the authorized agent for receiving notices of code violations and process in any court proceeding or administrative enforcement proceeding, on behalf of such owner or owners in connection with the enforcement of this code. This person must maintain an office in Tazewell County, Illinois, or must actually reside within the counties surrounding Tazewell County for purposes of delivery of legal notices. (Surrounding counties include Fulton, Mason, Peoria, Logan, McLean, or Woodford)
- C. The street address and property index number (PIN) of the lot or lots upon which the dwelling is located, the number of dwellings, and the date on which the

dwelling was built.

For the purposes of this section, a post office box does not suffice as an address.

#### **4-11-3 REGISTRATION INFORMATION**

Upon registration the Code Enforcement Officer or his designee shall issue a certificate of registration to the owner which shall certify that the owner has registered the lot in compliance with Section 4-11-2 of this article. Upon issuance of a certificate of registration to the owner of a lot, no further registration of the lot, except as required under Section 4-11-4 of this article, shall be required of such owner until any percentage of interest of such ownership has been transferred to another person, partnership, corporation, voluntary association, or land trust. It shall be the duty of any subsequent owner of the lot to register it as required under Section 4-11-3 of this article within 30 business days after the transfer of ownership.

Upon demonstration by an owner that the lot is not required to be registered under the provision of these sections, the Code Enforcement Officer or his/her designee shall issue a waiver of registration.

#### **4-11-4 AMENDED REGISTRATION**

The owner of the lot required to register with the Inspections Department in accordance with Section 4-11-3 of this article shall notify the Inspections Department within 30 business days of any change in the registration information by filling out an amended registration statement on a form provided by the Inspections Department for such purpose.

#### **4-11-5 REGISTRATION RECORDS**

The Code Enforcement Officer shall maintain the dwelling registration records. These records shall consist of the registration information under Sections 4-11-2 and 4-11-4 of this article.

#### **4-11-6 ENFORCEMENT**

- A. The Code Enforcement Officer shall enforce the provisions of this article.
- B. The Code Enforcement Officer may refuse to issue any permit(s) required under this code for any construction, alteration, installation, razing or other work done in or on any dwelling as defined in Section 4-11-1 of this article, or any certificate of occupancy required under this Code for such a dwelling, unless the owner or other applicant for such permit or certificate presents either a current certificate of registration or a waiver of registration for the dwelling.

#### 4-11-7 NOTICE OF CODE VIOLATION

By designating an authorized agent under the provisions of Section 4-11-2 of this article the owner is consenting to receive any and all notices of code violation concerning the registered lot and all process in any court proceeding or administrative enforcement proceeding brought to enforce code provisions concerning the registered lot by service of the notice or process on the authorized agent.

- A. Any owner who has designated an authorized agent under the provisions of Section 4-11-2 of this article shall be deemed to consent to the continuation of the agent's designation for the purpose of this chapter until the owner notifies the department of inspections of a change of authorized agent pursuant to Section 4-11-4 of this article.
- B. Any owner who fails to register a lot under the provisions of Sections 4-11-2 and 4-11-4 of this article shall be deemed to consent to receive by posting at the lot, any and all notices of code violations concerning the lot.

#### 4-11-8 EXEMPTIONS

All non-residential or owner-occupied properties, industrial properties, hotels, motels, hospitals, and governmental agencies shall be exempt from filing the registration statement required under Section 4-11-2 of this article. Documentation will be required for properties in question.

#### 4-11-9 PENALTY

- A. Each day that any lot is not registered in accordance with the provisions of Sections 4-11-2 and 4-11-4 of this article shall constitute a separate and distinct violation.
- B. In addition to any of the penalties provided in this article, any person committing an offense under Sections 4-11-2 or 4-11-4 of this article, shall, upon conviction thereof, be fined not less than \$100.00 nor more than \$500.00 per day per offense.
- C. The intentional submission of false information on a registration statement or an amended registration statement filed pursuant to Section 4-11-2 and 4-11-4 of this article shall be in violation if not corrected within the time period stated on the violation notice.
- D. It shall be unlawful for any person to lease or cause to be leased any dwelling without the certificate of registration required under Section 4-11-2 of this article. Each day that a dwelling is leased that is not registered in accordance with the provisions of Sections 4-11-2 and 4-11-4 of this article shall constitute a separate and distinct violation.

#### 4-11-10 COMPLAINTS BY TENANTS

For the purpose of protecting both the owners and tenants, the following process shall be followed for tenant complaints:

- A. Tenants with formal complaints must first contact the owner or designated agent for the registered lot. The Inspection Department will verify this has been done prior to setting up an inspection of the property as a result of the formal filing of a complaint.
- B. The owner or designated agent must address the complaint within 7 days if it is not considered an imminent life, health or safety issue.
- C. If the owner or designated agent fails to remedy the alleged complaint, the tenant must come into the Inspection Department and fill out a formal complaint form which will be provided at the office.
- D. The owner or designated agent will be contacted by the Inspection Department about the alleged violation and will be given 7 days to remedy the alleged violation if it is not considered an imminent life, health and safety issue.
- E. Once the alleged violation is remedied the owner or designated agent must contact the Inspection Department to schedule a date/ time to do a compliance inspection of the alleged violation and close out the complaint.
- F. If no action is taken within the 7 days, the Inspection Department will contact the tenant and schedule an inspection of the property. Notification will be given to the owner or designated agent about the scheduled inspection.
- G. Upon completion of the inspection, all findings will be noted and a notice of violation if warranted will be created and sent to the owner and designated agent.
- H. Violations shall be classified as follows:
  - 1). Class 1 violations which are considered serious life, health or safety issues and must be remedied within 48 hours.
  - 2). Class 2 violations will be considered maintenance issues and, depending on the seriousness of the violation, they must be remedied within 7 to 30 days.
- I. An owner who fails to correct a violation of this article by the date set forth in the notice of violation shall be subject to a cumulative fine in the amount set forth in section 4-11-9(B) under the following circumstances:
  - 1). For every day the owner or designated agent fails to arrange for a timely re-inspection of the violation.
  - 2). For each violation not corrected in the time designated in the notice of violation, unless within such time the owner has been granted an extension of time.



## Rental Property Registration Form

### PROPERTY INFORMATION:

Property Address: \_\_\_\_\_ PIN: \_\_\_\_\_

**OWNER INFORMATION:** In case of partnership or corporation, list information on all names of general partners, corporate officers, and registered agent. (Attach separate sheet if necessary.) In case of a trust, list information of registered agent authorized to act on behalf of the Trust.

Owner's Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**MANAGER/LOCAL CONTACT:** Please provide the information of the individual authorized to accept notices from tenants, the Inspection Department, and service of process on behalf of the record owner.

Manager/Local Contact Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**EMERGENCY CONTACT:** Please provide the information of the individual who, in the absence of the Owner/Agent in time of emergency, is authorized to make decisions regarding the rental unit:

Emergency Contact Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

NUMBER OF DWELLINGS: \_\_\_\_\_ SLEEPING ROOMS PER DWELLING: \_\_\_\_\_

**OWNER/AGENT CERTIFICATION:** I hereby certify that all the above information is true to the best of my knowledge, and belief. I am aware that if the foregoing information is willfully false, that I am subject to penalties and criminal prosecution.

Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Instructions:** Please complete a Rental Property Registration Form for each lot. For example, if you own 5 rental units on two lots, you would fill complete two forms.



EXAMPLE:

### Rental Property Registration Form

#### PROPERTY INFORMATION:

Property Address: 123 FIRST ST PIN: 04-04-10-300-001

OWNER INFORMATION: In case of partnership or corporation, list information on all names of general partners, corporate officers, and registered agent. (Attach separate sheet if necessary). In case of a trust, list information of registered agent authorized to act on behalf of the Trust.

Owner's Name: John Q PUBLIC Phone: (309) 555-1111  
Address: 987 PINE City: PEORIA State: IL Zip: 61554

MANAGER/LOCAL CONTACT: Please provide the information of the individual authorized to accept notices from tenants, the Inspection Department, and service of process on behalf of the record owner.

Manager/Local Contact Name: YOUNG RENTY Phone: (309) 555-2222  
Address: 456 COURT City: PEORIA State: IL Zip: 61554

EMERGENCY CONTACT: Please provide the information of the individual who, in the absence of the Owner/Agent in time of emergency, is authorized to make decisions regarding the rental unit.

Emergency Contact Name: LESTER YOUNG Phone: (309) 555-9999  
Address: 1357 City: PEORIA State: IL Zip: 61554

NUMBER OF DWELLINGS: 2 SLEEPING ROOMS PER DWELLING: 8

OWNER/AGENT CERTIFICATION: I hereby certify that all the above information is true to the best of my knowledge, and belief. I am aware that if the foregoing information is willfully false, that I am subject to penalties and criminal prosecution.

Owner/Agent Signature: [Signature] Date: 3/1/07

Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructions: Please complete a Rental Property Registration Form for each lot. For example, if you own 5 rental units on two lots, you would fill complete two forms.



## Tenant Complaint Form

### PROPERTY INFORMATION:

Property Address: \_\_\_\_\_

### TENANT INFORMATION:

Tenant's Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### MANAGER/LOCAL CONTACT:

Manager/Local Contact Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

IS YOUR RENT CURRENT: Y N ARE YOU BEING EVICTED: Y N

HAVE YOU CONTACTED THE OWNER/AGENT/MANAGER: Y VERIFIED BY \_\_\_\_\_

COMPLAINT: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

EXAMPLE:Tenant Complaint FormPROPERTY INFORMATION:Property Address: 1234 S. 10<sup>th</sup>TENANT INFORMATION:Tenant's Name: SAMANTHA SANGAddress: 1234 S. 10<sup>th</sup> City: PEORIA State: IL Zip: 61554MANAGER/LOCAL CONTACT:Manager/Local Contact Name: YOUNG REALTY Phone: (309) 555-1234Address: 456 COURT City: PEORIA State: IL Zip: 61554IS YOUR RENT CURRENT? ☒ Y ☐ N ARE YOU BEING EVICTED? ☐ Y ☒ NHAVE YOU CONTACTED THE OWNER/AGENT/MANAGER? ☒ Y ☐ N VERIFIED BY \_\_\_\_\_COMPLAINT:TOILET HAS BEEN PLUGGED UP FOR A WEEK.Tenant Signature: Samantha Sang Date: 3-7-07

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_