City of Pekin

REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 28, 2022
5:30 PM

1.	**Pledge of Allegiance**	
2.	**Call to Order**	
3.	**Approve Agenda**	
4.	**Approval of Minutes**	
	4.1.	City Council - Regular Meeting - Mar 14, 2022 5:30 PM
5.	**Public Input**	
6.	**Consent Agenda**	
	6.1.	Ordinance No. 3067-21/22 Approval of Overhead Signage in City Right-of-Way at Distillery Road **ACTION REQUESTED:** Approve and Adopt the Ordinance.
	6.2.	Accounts Payable To Be Paid Proof List thru March 18, 2022
	6.3.	Police Department Stats - February 2022
	6.4.	Financial Reports January 2022
	6.5.	Proclamation "City of Pekin Donate Life Month"
7.	**Old Business**	
	7.1.	Ordinance No. 3056-21/22 Amending Pekin City Code Chapter 3, Article V and Creating Division 3 Lift Assistance to Care Facilities **ACTION REQUESTED:** Approve and Adopt the Ordinance.
	7.2.	Resolution No. 394-21/22 Creation of the Infrastructure Improvements Subcommittee of the City Council **ACTION REQUESTED:** Approve and Adopt the Resolution.

8.	**New Business**
	8.1. Resolution No. 395-21/22 City of Pekin, Illinois Proposed Pekin East Residential Tax Increment Financing (TIF) District Todd Erwin Redevelopment Project Inducement Resolution **ACTION REQUESTED:** Approve and Adopt the Resolution.
	8.2. Resolution No. 396-21/22 Award Request for Funding to the Pekin Area Chamber of Commerce for City of Pekin Marketing Campaign in the Amount of $30,000 **ACTION REQUESTED:** Approve and Adopt the Resolution.
	8.3. Resolution No. 397-21/22 Award Sponsorship for the Pekin Pride Soccer Tournament in the Amount of $2,500 **ACTION REQUESTED:** Approve and Adopt the Resolution.
	8.4. Resolution No. 398-21/22 Approve Overage for Contract with Otto Baum Co. on the Front Street / Distillery Road Rehabilitation Project **ACTION REQUESTED:** Approve and Adopt the Resolution.
	8.5. Resolution No. 399-21/22 Support for Court Street Rehabilitation Project from Stadium Drive to 8th Street **ACTION REQUESTED:** Approve and Adopt the Resolution.
	8.6. Resolution No. 400-21/22 Award Dewberry Phase II Fire Station Design Services **ACTION REQUESTED:** Approve and Adopt the Resolution.
	8.7. Ordinance No. 3068-21/22 Amend the City Code Article VI Division 3 Section 2-6-3-1 Regarding the Make-up of the Ethics Commission **ACTION REQUESTED:** Approve and Adopt the Ordinance.
9.	**Discussion**
	9.1. Storm Sewer Code
	9.2. Amending Code in regards to a Registration of Vacant and Foreclosed Properties

	9.3. Employee Handbook Updates - 2022
	9.4. Discussion -- FY23 Budget (non public safety or public works)
10.	**Any Other Business To Come Before The Council**
11.	**Executive Session 5 ILCS 120/2 (c) 3. Purchase of Property**
12.	**Adjourn**

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PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 S. CAPITOL ST
ON MONDAY MARCH 14, 2022 AT 5:30 O'CLOCK P.M.
MARK LUFT * CHAIR * PRESIDING

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PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Nutter.

CALL TO ORDER

City Clerk, Sue McMillan, confirmed all Councilmembers were present and logged on for electronic voting.

Attendee Name	Organization	Title	Status	Arrived
Rick Hilst	City of Pekin	Councilman	Present	5:13 PM
Karen Hohimer	City of Pekin	Councilwoman	Present	5:13 PM
Dave Nutter	City of Pekin	Councilman	Present	5:11 PM
Becky Cloyd	City of Pekin	Mayor Pro tem	Present	5:09 PM
Lloyd Orrick	City of Pekin	Council Member	Present	5:07 PM
John P Abel	City of Pekin	Councilman	Present	5:12 PM
Mark Luft	City of Pekin	Mayor	Present	5:10 PM

APPROVE AGENDA

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Lloyd Orrick, Council Member
SECONDER:	John P Abel, Councilman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

APPROVAL OF MINUTES

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Lloyd Orrick, Council Member
SECONDER:	Dave Nutter, Councilman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

4.1. City Council-Work Session Feb 22, 2022 8:30 AM

4.2. City Council - Regular Meeting - Feb 28, 2022 5:30 PM

PUBLIC INPUT

Mayor Luft presented a proclamation for Women's History month to Ms. Grace Clucas, a recent graduate of St. Mary's College, a current Americorp member working with the Greater Peoria EDC. Her fellowship was about going back to your hometown. She was originally from Galva, Illinois but had a love for Central Illinois and was happy to be working in this area.

Ms. Grace Clucas spoke regarding a grant received from the State to do broadband planning. Tazewell County was awarded a grant as part of the Illinois Connected Communities to do broadband planning. She encouraged residents to go online to take a survey at www.connecttazewell.com to encourage mapping in the City of Pekin and Tazewell County in preparation of the state and federal funding that was approaching with the infrastructure bill. The organization has been reaching out to a lot of service providers and the County Board and found out that even though Illinois had some mapping, there were areas where internet was needed, but no complete transparent map existed. The first step as a committee was to launch a broadband Tazewell survey.

Amy McCoy, a Tourism Committee representative, spoke in support of agenda item 9.5 regarding funding for the Farmer's Market. The Miller Center secured sponsors last year and hosted the Farmer's Market rain or shine. Ms. McCoy stressed to the Council that the farmer's market supported emotional health, healthy lifestyles and balanced diet. The Tourism Committee supported the farmer's market to rework the event, rebrand, and foster a sense of community.

Matthew Johnson a resident on Highwood, requested updates from Council regarding the open building where Spirit of Halloween comes once a year, the Mexican restaurant near Gamestop, the tractor trucking school, and Panda Express.

Mayor Luft explained that the Spirit of Halloween location was covered under a non-disclosure agreement and that the supply chain issues had affected their progress. Mayor Luft also explained that the Mexican restaurant La Fiesta was approved and that the trucking school had seen no activity. Lastly, Mayor Luft stated that Panda Express had submitted building plans and was moving forward.

Steve Sangalli thanked Street Department Supervisor, Mr. Brett Olsen for laying cold patch on the lower end of Catherine Street. Mr. Sangalli also spoke regarding video gaming fees.

John McNish announced to Council that the truck driving schools' building was for sale. Mr. McNish also spoke regarding the lip on the new Court Street construction and that the current city ADA lawsuit required the City to meet ADA standards. Mr. McNish also questioned how much business Cullinan would bring to East Court Village. Mr. McNish questioned if tenants were moving into the SUD's building. Mayor Luft confirmed that the tenants of the SUD's building still had plans to move forward. Additionally, Mr. McNish expressed concerns on the proposed location of the new fire station and suggested that it was not in a low-to-moderate income area. Lastly, Mr. McNish suggested that Ms. Swise, the city attorney, be removed from the Ethics Commission.

Attorney, Bridgett Lobacz assured Council that she would be available for any questions regarding Consent Agenda Item 6.6 Rezoning Request by Covenant Heating and Air from B-3 to I-1 and encouraged Council to vote in favor of the request.

5.1. Public Hearing - CDBG 2022 Annual Action Plan

Mayor Luft opened the Public Hearing at 5:41 P.M.

CDBG Program Manager, Mr. David Bess, opened the hearing by giving a summary of the requirements by the City to adopt an Annual Action Plan. Mr. Bess explained that the majority of the CDBG funds expended was during 2020 and 2021, directly benefiting low-to-moderate income households thus providing a unique opportunity to utilize CDBG funds for expanded demolition activities within the 2022 proposed Annual Action Plan. Mr. Bess continued to explain that although demolition was anticipated to improve areas largely comprised of LMI households, HUD did not consider demolition a direct LMI benefit, therefore the maximum amount that could be allocated to remain in compliance was $150,000.

The City had retained a large portion of CDBG funds that would need to be expended by the end of FY23 per HUD requirements. City staff recommended a substantial increase in grants to non-profit organizations during Fy23 as well as the funding of administrative costs. This would also allow for additional use of annual entitlement funds to address other community needs. In total, the City's anticipated CDBG budget was $1,111,642. Additionally, the proposed AAP included utilization of HUD's Section 108 Loan Guarantee Program to assist in funding the construction of a community fire station facility for approximately $1,584,570. Mr. Bess gave a breakdown of all funds that included:

Address Blighted Property Issues (Demolition)	CDBG: $150,000
Sustain or Expand Services and Direct Assistance (Grants to Non-Profit Organizations)	CDBG-CV: $153,813
Improve Facility, Utility, and Amenity Access (Infrastructure Improvements)	CDBG: $667,557
Improve Fire Safety (Fire Station Construction)	Section 108 Loan: $1,584,570
Administration	CDBG: $53,473 CDBG-CV: $50,223

Mr. Bess answered Council's questions explaining that the entirety of the funding for fire stations was through loans, that other municipalities had also utilized these funds for fire stations and fire engines and that the annual allocation restricts the City to a 15% cap on public services or nonprofit grants.

Councilmember Hilst questioned whether the extra $50,000 allocated for administration would be better spent on infrastructure. Mr. Bess stated that the cost was the same general administrative cost previously paid for through other means and was a way to spend down time limited funds while using it for coronavirus. The funds could not be used for infrastructure unless it was tied to coronavirus.

Councilmember Orrick questioned whether the support could be used towards a homeless organization.

Mr. Bess said the funding was open to any organization willing to take federal funds to implement community programs. Three applications were submitted last year and anticipated more this year.

Public Comment:

John McNish questioned the number of LMI residents.

Mr. Bess explained that was a term defined by Section 8 but could provide those numbers to Mr. McNish.

Mr. McNish commented about page 28 in the packet describing how the City could better prepare themselves and inquired as to whether those items had been completed. Mr. McNish also expressed his opinion that the newspaper was not the best way to reach low-to-moderate income residents and suggested alternate means to reach out to the community. Mr. McNish also inquired as to when coronavirus funding was going to be expended.

Additionally, Mr. McNish spoke against the proposed fire station location and felt that the proposed locations were not low-to-moderate income neighborhoods.

Councilmember Hilst questioned whether the funding was allocated to a particular location and if there was a suggested timeline for spending.

Mr. Bess explained that in regards to the South Side Fire Station, the City could apply for funding at any time until the project was complete and demolition funds were capped at $150,000.

Mr. McNish then inquired if there would be any salary increases for CDBG and that providing any programs for the homeless would require more property and additional staff.

Mr. Bess followed up to explain that the plan did not allow for salary increases other than COLA and that the administrative cost figure included other expenses such as software costs or costs not associated with a specific activity.

Mr. Bess further explained that any community could draw a loan 5 times their annual allocation not tied to any program year.

Mr. Rothert stated that the plan would come back to Council for formal approval.

Mayor Luft ended the hearing at 6:07 P.M.

CONSENT AGENDA AS AMENDED

Councilmember Nutter requested to move Consent Agenda Item No. 6.5 Resolution No. 386-21/22 Support for Application to the Illinois Department of Transportation Office of State Planning and Research for a $150,000 Grant to Assist with the Development of a Citywide Comprehensive Plan to New Business Item 9.7. Councilmember Hilst moved to approve the Consent Agenda as amended, seconded by Councilmember Councilmember Hohimer. All present voted Aye. Motion carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rick Hilst, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

6.1. Accounts Payable to be Paid Proof List thru March 04 2022

6.2. Tazewell County Animal Control - February 2022

6.3. Illinois Department of Transportation Audit Motor Fuel Tax Funds Review No. 70 2019-2020 and Review No. 71 2021

6.4. Resolution No. 385-21/22 Publication of the Zoning Map as of December 31, 2021

6.5. Item 5 was moved to after Item 9.7

6.6. Ordinance No. 3064-21/22 Rezoning Request by Covenant Heating & Air from B-3 to I-1 Case RZ 2022-03

6.7. Proclamation "Women History Month" March 2022

PRESENTATIONS AND DISCUSSIONS

7.1. Video Terminal Operator Fees Discussion

City Manager, Mr. Mark Rothert, led the discussion regarding video gaming terminal operator fees. Mr. Rothert explained that there had been some discussion at the staff level about what a new terminal fee might look like and how that fee would impact invoicing licensees. Invoices were to be mailed out to licensees by the end of March and therefore staff would like to provide a deferment of video gaming fees until a new model of a fee structure could be implemented that would be more equitable for establishments with the input from applicable parties. All fees would be retroactive to May 1.

Mr. Steve Sangalli spoke in favor of the deferment and stated he would budget for the worst and was hopeful it would be more equitable.

Council discussed the timeframe of the deferral with the different options for a fee structure.

Mr. Rothert explained that more time was needed solidify a fee structure and to consider the implication for state licenses. The City could expect to receive in revenue upward of $233,000, but that number could vary depending what calculation was decided, whether that would be a percentage basis, a flat fee or tiered level.

Councilmember Orrick pointed out the rising cost of housing, food, and gas and felt that gaming revenue was discretionary income for establishments.

Mr. Sangalli stated that the City already charges a 2% food and beverage tax, a BDD tax and other licensing fees.

Mayor Luft reminded Mr. Sangalli that the VG Rider fee was recently removed and that Council repealed the push tax.

Mr. Rothert added that the ordinance required the terminal operator to be billed the fee and that the terminal operator could choose to pay the entire fee or reimburse half from the establishment.

7.2. Dewberry Presentation on Fire Station Design Project

Mr. Larry Lavochek, Safety Director for Dewberry gave a slideshow presentation of the Fire Station Design Project. Mr. Lavocheck provided Council with a station over of Stations 1, 2, and 3 and introducing Station 4 at a later date. The study revealed with growth since 1960 that it could not service the geographical areas the City had without expanding to a fourth area. The issues that were addressed included response time, poor road conditions, inadequate facilities and equipment. Mr. Lavocheck explained the planned mitigation and provided and presented a highlighted area map with the current coverage that was determined in 1960. The City was expanding in different areas but especially the Northeast which led them to the conclusion to relocate Station 3. Mr. Lavochck also presented a highlighted area map with the proposed new locations. Future staffing and operational needs were discussed along with a high level of analysis to determine if the prototype design was eligible for use in Station 2 and 4. Mr. Lavocheck continued his presentation discussing hot zone considerations and areas of decontamination. Physical and mental health was a huge concern for firefighters. All prototypes of the stations were similar in design with the addition of the new station having an admin portion and allowing for training indoor and outdoor as well as the potential for community events.

The location of Station 4 on the corner of Ironwood and Broadway was selected giving access to two different roads that would allow for public access and parking that would be separate from staff areas.

Station 2 was similar, but with no corner lot. A loop or drive-thru type of access would be positioned along with a large area to do training functions.

Station 3 would be a future phase that would serve as headquarters.

Council discussed the Sheridan location and the concern that citizens felt it provided a blind hill and that flashing control signals would be installed. Council continued to discuss the construction, whether the new design was green, the cost of building supplies and ISO standards.

Councilmember Cloyd spoke about the decontamination areas and how that could help reduce the risk of cancer.

Councilmember Nutter discussed grant opportunities and what the percentage of securing those grants would be.

Councilmember Hilst questioned whether the $3M cost per station would stay consistent. Mr. Lavochek assured that that price was locked in on the day of bid.

Mr. Lavocheck provided Council with the company's other fire station projects that consisted of approximately 20 across the country.

UNFINISHED BUSINESS

8.1. Ordinance No. 3055-21/22 Purchase of Property at Ironwood and Broadway
City Manager, Mr. Mark Rothert, presented the request to Council to approve an adopt an ordinance for the purchase of property at Ironwood and Broadway for the location of a new fire station. The location was identified in the fire station location siting study as being suitable location for a new fire station. The purchase property included the approximately 1.1 acres lot and an approximately 0.21 acre northern undeveloped portion. The total purchase price was $150,000 with terms outlined in the purchase agreement. Staff recommended approval.

Councilmember Orrick questioned whether a fourth fire house was mentioned in the 2016 Comprehensive Plan. Mr. Rothert explained that there was no 2016 comprehensive plan and that the only reference to a comprehensive plan was from 2006. Councilmember Orrick questioned why that plan was utilized if it was so outdated. Councilmember Orrick stated that he did not support a 4th fire house but agreed the fire stations were outdated and needed to be updated.

Councilmember Nutter stated that there was a 2006 plan for the fire stations and it was almost spot on when it was recommended to expand 16 years ago, but it was never added.

Councilmember Abel added that the City should be building for 50 years not 10 years.

RESULT:	**ADOPTED [5 TO 2]**
MOVER:	Rick Hilst, Councilman
SECONDER:	Becky Cloyd, Mayor Pro tem
AYES:	Hohimer, Nutter, Cloyd, Abel, Luft
NAYS:	Rick Hilst, Lloyd Orrick

NEW BUSINESS

Motion to: **Amend Ordinance No. 3065-21/22 by amending the purchase contract to add language to remove homes on the property by October 1, 2022**

A motion was made by Councilmember Orrick to amend the purchase contract to state that the removal of the homes had to be done by October 1, 2022. A second was made by Councilmember Nutter. Motion carried by viva voce vote.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Lloyd Orrick, Council Member
SECONDER:	Dave Nutter, Councilman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

9.1. 2959 : Ordinance No. 3065--21/22 Purchase of Property on Sheridan Road and Property Exchange for City as Amended

City Manager, Mr. Mark Rothert, presented the request to Council to approve and adopt an ordinance to purchase property on Sheridan Road and to exchange property at 14th and Willow Streets. Mr. Rothert stated that the purchase of property was at 1104 Sheridan Road for the intended use of constructing a fire station. The location was identified in the fire station location siting study as being suitable location for a new fire station. The property purchase included five adjoining lots and approximately 2.96 acres. The property seller intended to relocate the houses on the property to the sellers remaining property on Matilda. If the move was successful, it would keep those residential properties on the tax roll and reduce the demolition costs to the City. The total purchase price was $475,000 plus a property trade of the existing north side fire station once it had been decommissioned by the Fire Department. The City would work with Mr. Milam to establish proper zoning and land use for the fire station property that would be traded. Staff recommended approval.

City Attorney, Ms. Kate Swise, explained that the proposed consideration purchase price was one portion cash and one portion land exchange for existing fire station at 14th and Willow. Ms. Swise informed Council that the property could not be given up until the new fire station was built. An amended purchase agreement was provided to Council late last night providing for a land swap or exchange or lease back. The proposal included paying cash and conveying Northside to the seller simultaneously so the City could get the title to the Sheridan property to build, that would be contingent on leasing back the Northside property until the new fire station was built.

Council discussed the length of the lease agreement and how it was a contingent agreement. Council also discussed how soon he could move the houses of the property and whether an appraisal of the property had been conducted.

Public Works Director, Mr. Justin Reeise, explained that no appraisal was conducted and that the land was not for sale, the City had approached him with the proposal.

Councilmember Orrick questioned why the funds would come out of the BDD if the fire station was not located in the BDD. Mr. Rothert explained that the fire station would serve the BDD and therefore is applicable to state statute for expenditures to happen outside of the BDD should there be an impact on the BDD.

Council discussed the cost of demolishing the houses and putting in a date to have them moved by. Ms. Swise suggested that the Council could move to separate the contingency apart from the general contingencies but the contract was done at closing. If the City wanted to close on the property and give him more time she would come up with an agreement to do so. Ms. Swise also stated that the contract called for a subdivision and that the empty lot had to be split into two parcels. The agreement could be amended to incorporate that the seller had a certain time frame to move the houses. The ordinance would allow some room to modify the terms as long as it was still substantially in the same form.

A motion was made by Councilmember Orrick to amend the purchase contract to state that the removal of the homes had to be done by October 1, 2022. A second was made by Councilmember Nutter. Motion carried by viva voce vote.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Rick Hilst, Councilman
SECONDER:	Becky Cloyd, Mayor Pro tem
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

9.2. Resolution No. 387-21/22 Award Farming Lease of Gamblewood Farm

City Manager, Mr. Mark Rothert, presented the agenda item regarding the farm lease of Gamblewood Farm. Mr. Rothert distributed an updated lease agreement to Council and explained that the resolution was to enter into a one-year crop share cash farm lease with Mooberry 1832, LLC for the City's Gamblewood Farm property. Rental rates were 50% share of crop production and crop prices were determined by the average price at the Tremont Co-op on January 1, April 1, July 1, and October 1, plus 10%. Mr. Rothert continued to explain that government payments were shared 50/50 between the City and tenant with expenses being shared 50/50 for fertilizer, chemicals, seed and drying. Tenants pay all applicable costs of fertilizer, lime, chemicals, planting, tillage, harvesting, and trucking to the elevator. The terms were projected to be favorable for the City and staff recommended approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	John P Abel, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

9.3. Resolution No. No 388-21/22 Authorizing the Purchase of Additional Garbage and Recycle Carts

City Manager, Mr. Rothert, presented the agenda item explaining that carts were running low and staff recommended purchasing 510 garbage carts and 100 recycling carts from Sourcewell for the Solid Waste Division of Public Works. The vendor chosen was Cascade Engineering, who the City had utilized in the past for its cart purchases. A ten -year warranty was included with the delivery of the carts expected as late as May.

Councilmember Hilst questioned why the request stated it would be in next years' budget. Public Works Director, Mr. Justin Reeise, explained that the payment would be made once they were delivered.

Councilmember Hilst also questioned why the City was paying more to purchase the carts then what was being charged to residents. Mr. Reeise explained that the exact cost fluctuates depending on freight.

Councilmember Hilst then questioned why resident were paying less for the recycling carts. Mr. Reeise also explained that the price of the recycling carts was by ordinance.

RESULT:	**APPROVED [6 TO 1]**
MOVER:	Dave Nutter, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hohimer, Nutter, Cloyd, Orrick, Abel, Luft
NAYS:	Rick Hilst

9.4. Resolution No. 389-21/22 Agreement with Tazewell County Recycling Grant
City Manager, Mr. Mark Rothert, presented the request to approve a resolution for an agreement with Tazewell County Recycling Grant. Mr. Rothert explained that the City had historically applied for and received grant funding from Tazewell County to support recycling efforts for the City. The funding has been established each year through an intergovernmental agreement between the two units of local government. The funding allocation for FY23 was $70,101 in support of and connection with a County approved recycle collection program. Funds primarily would be used to support the City of Pekin's recycling efforts, helping with equipment repairs, disposal fees, and education materials. Reporting guidelines were required so that the County could determine the diversion rate of recycled materials from the landfill. Staff recommend approval of the intergovernmental agreement.

Councilmember Nutter questioned if the grant would be impacted if recycling pickup moved to every other week.

Public Works Director, Mr. Justin Reeise, stated that there could be options for altering the schedule in the future.

Mayor Luft questioned if altering the schedule would impact the City's tipping fees with an altered schedule. Mr. Reeise stated that the City could end up selling more carts for residents.

Councilmember Hilst discussed whether or not the grant was used to subsidize the schools and YWCA to pick up their recycling for free. Mr. Rothert explained that the grant in the past had been tied to some education grant for the school, but ultimately trickles down to the recycling program to offset costs.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dave Nutter, Councilman
SECONDER:	Becky Cloyd, Mayor Pro tem
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

9.5. Resolution No. 390-21/22 Support for 2022 Pekin Farmers Market
Economic Development Director, Mr. Matt Fick, presented the agenda item to approve a resolution for support for the 2022 Farmer's Market. Mr. Fick explained that last year the City helped fund $5,000 and that the farmer's market was requesting an additional $5,000 to do more professional marketing due to lack of exposure. Mr. Fick stated that funds would come from the Tourism Fund.

Alisha Dalt, director of the Miller Center, provided Council with a handout of the proposed full marketing campaign of $18,000, with the help of local businesses and the City. Ms. Dalt explained that it would take a good 3-5 years to market the area and keep people coming back. Ms. Dalt felt the first year of the farmer's market was very successful with more than 6 vendors and food trucks.

Councilmember Orrick and Councilmember Abel spoke in favor of the agenda item.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Karen Hohimer, Councilwoman
SECONDER:	John P Abel, Councilman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

9.6. Ordinance No. 3066-21/22 An Ordinance Retaining the City's Annual Volume Cap Allotment

City Manager, Mr. Mark Rothert, presented the agenda item to approve and adopt an ordinance to retain the City's annual volume cap allotment. Mr. Rothert explained that it was a way to help business using tax exempt bond with the ability for the City to bond up to $4.3M.

Councilmember Orrick inquired if the City had ever issued any bond. Mr. Rothert answered that he was not aware that the City had since his employment.

Councilmember Nutter felt it was another tool in the toolbox to use for economic development. Mr. Rothert stated that it could only be using towards tangible personal property.

City Attorney, Ms. Kate Swise, gave an example to think of it like widgets.

Mr. Rothert admitted it was a bit confusing and that a lot of governments stay away from it but some cities utilize it. Portions could be rolled over for three years.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Becky Cloyd, Mayor Pro tem
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

9.7. Resolution No. 386-21/22 Support for Application to the Illinois Department of Transportation Office of State Planning and Research for a $150,000 Grant to Assist with the Development of a Citywide Comprehensive Plan.

Councilmember Nutter stated that he was confused about the amount of money that requested as the request indicated that the amount was up to $30,000 but the grant application indicated $150,000.

Mr. Rothert explained that the $30,000 requested was a match up to the $150,000 that the City would spend. Other cities had a cost of $200,000. The City had initially started with a low amount but then found other communities received $200,000, so the City decided to increase it. The funding would be used for commercial corridors, downtown and land use for planning for the City. Mayor Luft stated that there were stipulations as to square miles of how much you could request.

Mr. Rothert added that the grant would pay 100% in low to moderate income areas; the City is exploring those options. Therefore, the resolution is for $150,000 and the $30,000 was included in that $150,000. The grant application would need to be fully submitted by the end of March and could take a few months to process.

RESULT:	**APPROVED [6 TO 1]**
MOVER:	Dave Nutter, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hohimer, Nutter, Cloyd, Orrick, Abel, Luft
NAYS:	Rick Hilst

CITY COUNCIL OR STAFF REPORTS

Public Works Director, Mr. Justin Reeise, reminded residents of the Spring drop off schedule for Saturday, May 1 and that yard waste pickup would resume until April 1.

City Manager, Mr. Mark Rothert, provided Council with a draft balanced budget. A special meeting would be held next Monday morning at 8:30 A.M. to review additional budget items.

Councilmember Hilst reminded citizens of the bulk pickup at the two locations on the 21st. Mr. Reeise, stated that the two locations were at Koch Street Street Department and the city lot next to the T-shirt house.

Councilmember Abel announced that the Pekin high school had an environmental deal and purchased 250 small trees. The Chamber had information if anyone was interested.

Councilmember Nutter requested that additional microphones be purchased for staff.

EXECUTIVE SESSION 5 ILCS 120/2 (C)

No executive session took place.

ADJOURN

There being no further business of the Council, a motion was made by Councilmember

Orrick seconded by Councilmember Nutter to adjourn the meeting. Motion carried viva voce. Mayor Luft adjourned the meeting at 8:36 PM.

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**David Bess, CDBG Program Manager**

AGENDA ITEM: Ordinance No. 3067-21/22 Approval of Overhead Signage in City Right-of-Way at Distillery Road

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: Steve Hodel from Zendavor Signs has requested approval from the City to replace existing signage above City right-of-way over Distillery Road on behalf of Alto Ingredients, Inc. located at 1300 S. 2nd Street. While the City maintains right-of-way at the proposed signage location, this roadway currently has branded signage attached to an existing structure which connects the two sides of the roadway in the same manner proposed in this request.

As the City Code at Sec. 4-3-8-8(11)(a) restricts signage placed across any public right-of-way except by permission of the City Council, City staff is requesting approval of the proposed signage. A mock image of the proposed sign, a photograph of the existing sign, as well as a map with the approximate placement location is included in the agenda packet as Exhibit A.

FINANCIAL IMPACT: N/A

Requested Amount: N/A
Line Item:
Budgeted Amount:
Remaining Funds:

IMPACT IF APPROVED: Sign permit will be approved by City staff.

IMPACT IF DENIED: Sign permit will not be approved by City staff.

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its $63 million dollar obligation.

	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.
REQUIRED SIGNATURES	
Finance Department (Certification of Availability of Funds)**:** Date:	
City Manager: Mark A. Rothert Mark A. Rothert, City Manager 3/24/2022 Date:	

Ordinance No. 3067-21/22 Approval of Overhead Signage in City Right-of-Way at Distillery Road

WHEREAS, Section 4-3-8-8(11)(a) of the City Code restricts the placement of signage across any public right of way; and

WHEREAS, Zendavor Signs has requested approval from the City Council to replace existing signage above City right-of-way over Distillery Road on behalf of Alto Ingredients, Inc. located at 1300 S. 2nd Street; and

WHEREAS, the City Council finds that the new sign, as depicted on Exhibit A attached hereto, will not have any negative effect on the use of the right-of-way over Distillery Road.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The replacement over the sign over Distillery Road leading to Alto Ingredients, Inc., as depicted on Exhibit A attached hereto, is approved.

Section 3. This ordinance shall take effect upon its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of

__________________________, 20____.

____
MAYOR

ATTEST:

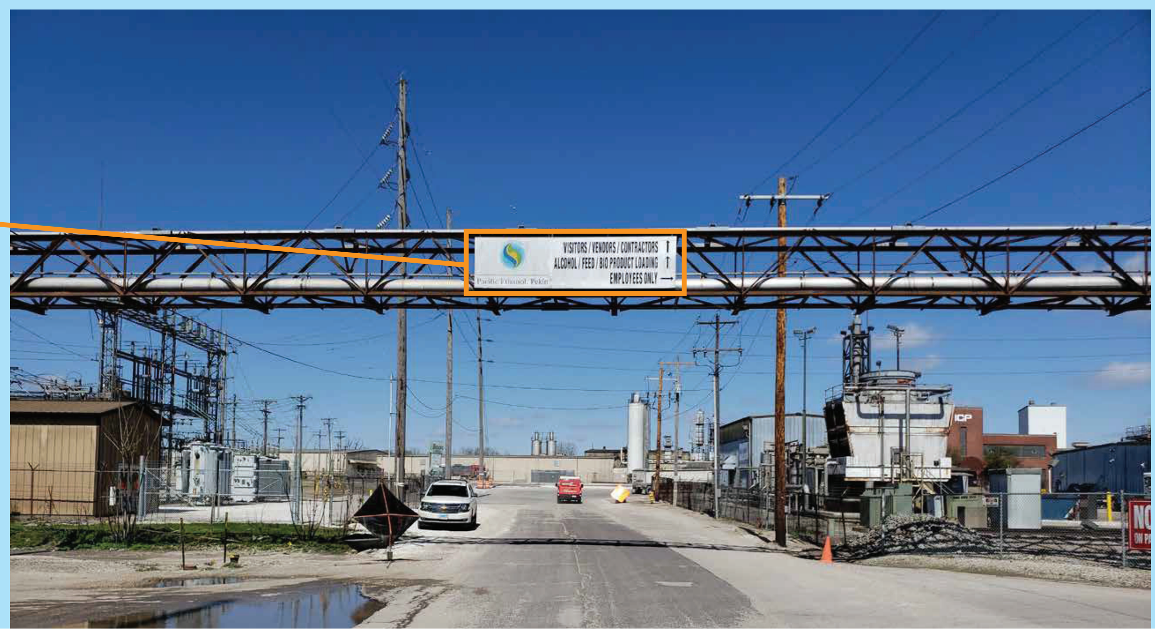
____
CITY CLERK

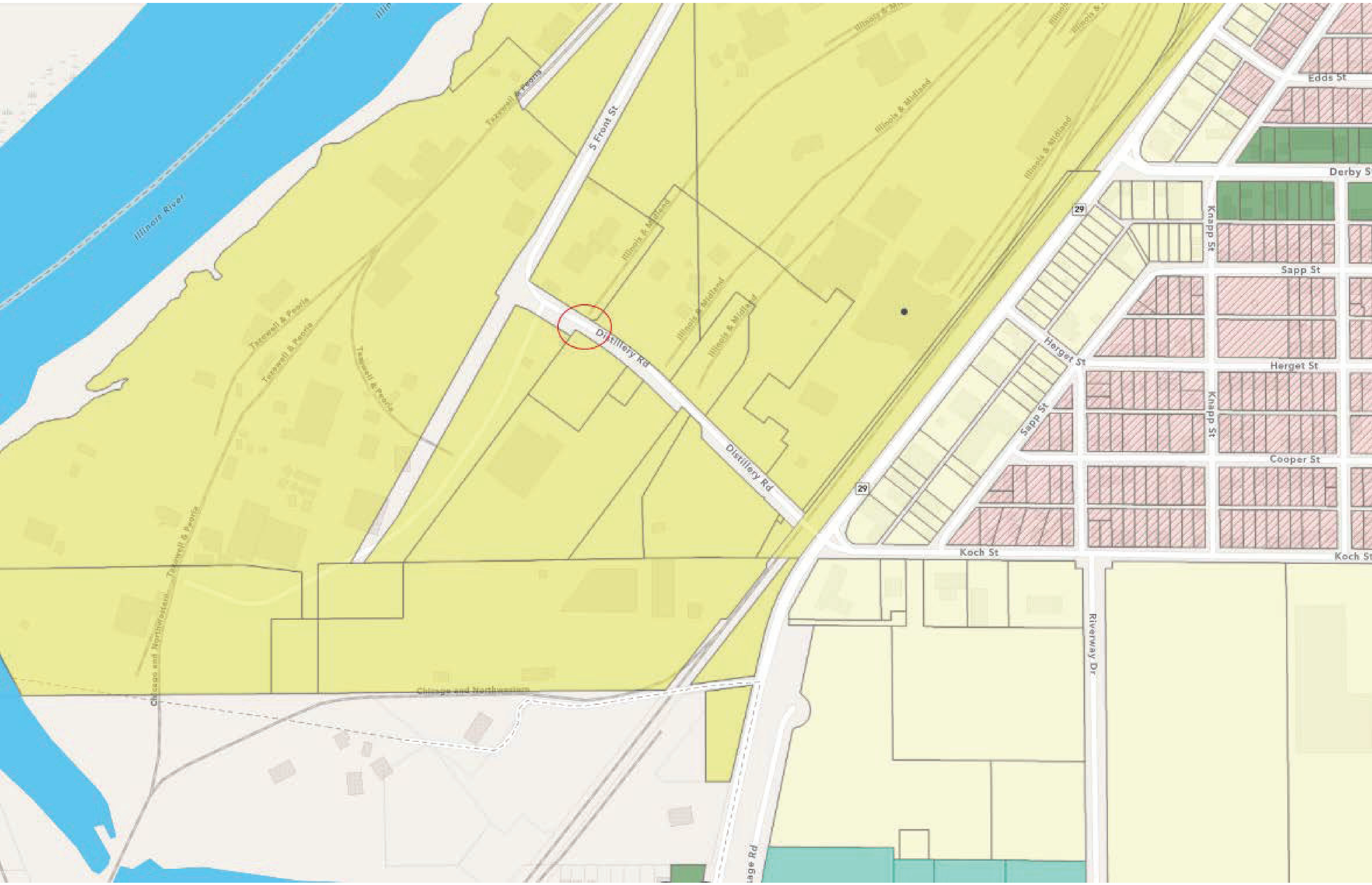
SIGN J.1

1/8" aluminum sign with 1.5" square alum tube framework

1-sided graphics - HP Latex printed - Avery 1105 cast white - Cast gloss laminate - Die cut lettering

Replace this sign
Existing sign is 15ft long




Illinois River
S Front St
Distillery Rd
Distillery Rd
Tazewell & Peoria
Illinois & Midland
Chicago and Northwestern
Edds St
Derby St
Knapp St
Sapp St
Herget St
Cooper St
Koch St
Riverway Dr
29

CITY OF Pekin ILLINOIS	**REQUEST FOR COUNCIL ACTION** **Agenda Date:** **March 28, 2022** **To:** **Council Members** **From:** **Roy Beckham,**
AGENDA ITEM:	Accounts Payable To Be Paid Proof List thru March 18, 2022
REQUIRED SIGNATURES	
Finance Department (Certification of Availability of Funds)**:** Date:	
City Manager: Mark A. Rothert Mark A. Rothert, City Manager 3/25/2022 Date:	

Accounts Payable

To Be Paid Proof List

User: mkflatley
Printed: 03/10/2022 - 2:03PM
Batch: 00009.03.2022 - missy1 03-10-22

City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
Fritz, Obed									
12953									
expense 3/22	3/10/2022	275.00	0.00	03/10/2022				No	0
100-034-519000 Training And Education				structural collapse operations level 1 3/13-3/18/22					
expense 3/22 Total:		275.00							
Fritz, Obed Total:		275.00							
Hogue, Chris									
13718									
expense-0322	3/10/2022	275.00	0.00	03/10/2022				No	0
100-034-519000 Training And Education				structural collapse operations level 1 3/13-3/18/22					
expense-0322 Total:		275.00							
Hogue, Chris Total:		275.00							
Rademaker, Josh									
13326									
expense-0322	3/10/2022	275.00	0.00	03/10/2022				No	0
100-034-519000 Training And Education				structural collapse operations level 1 3/13-3/18/22					
expense-0322 Total:		275.00							
Rademaker, Josh Total:		275.00							

*** means this invoice number is a duplicate.

Report Total:	825.00

Accounts Payable

To Be Paid Proof List

User: mkflatley
Printed: 03/17/2022 - 1:49PM
Batch: 00006.03.2022 - missy1 03-18-22

City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
A to Z Rental									
10005									
51108	3/15/2022	135.00	0.00	03/18/2022				No	0
100-032-529000 Equipment				14" diamond blade					
51108 Total:		135.00							
91016	3/7/2022	214.00	0.00	03/18/2022				No	0
231-031-524000 Lease/rental Of Equipment				rental on chain saw					
91016 Total:		214.00							
A to Z Rental Total:		349.00							
Ace Hardware									
10911									
66112	3/8/2022	35.16	0.00	03/18/2022				No	0
231-030-522400 General Supplies				epoxy, pipe cleaner and primer for sanitary pipe					
66112 Total:		35.16							
Ace Hardware Total:		35.16							
Advance Auto Parts									
12965									
*** **4224**	2/28/2022	20.23	0.00	03/18/2022				No	0
445-041-534400 Equipment Repairs				water temp guage for chipper					

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Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
4224 Total:		20.23							
4239 100-761-534000 Automotive Expense	2/28/2022	68.34	0.00	03/18/2022 spark plug/coil boots for squad 5179				No	0
4239 Total:		68.34							
4310 699-069-534000 Automotive Expense	3/2/2022	24.56	0.00	03/18/2022 vapor canister purge solenoid for tahoe 507				No	0
4310 Total:		24.56							
4337 501-501-534000 Automotive Expense	3/3/2022	31.06	0.00	03/18/2022 bulbs for bus stock				No	0
4337 Total:		31.06							
4362 501-501-534000 Automotive Expense	3/3/2022	17.08	0.00	03/18/2022 marker lights for bus stock				No	0
4362 Total:		17.08							
4445 100-034-534000 Automotive Expense	3/7/2022	88.32	0.00	03/18/2022 spark plugs and coil boots for fire 1				No	0
4445 Total:		88.32							
*** **4560** 100-034-534000 Automotive Expense	3/10/2022	256.94	0.00	03/18/2022 2 starters for fire 3				No	0
4560 Total:		256.94							
9586 445-041-534400 Equipment Repairs	2/28/2022	11.39	0.00	03/18/2022 adapter connector for wood chipper				No	0
9586 Total:		11.39							
9643 445-041-534000 Automotive Expense	3/1/2022	54.12	0.00	03/18/2022 st dept plow light for stock				No	0
9643 Total:		54.12							

*** means this invoice number is a duplicate.

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
9954 100-034-534000 Automotive Expense	3/11/2022	28.78	0.00	03/18/2022 wipers for 2006 expedition				No	0
9954 Total:		28.78							
Advance Auto Parts Total:		600.82							
AdvanceTec Industries Inc. 13033									
8714 501-501-555000 Radio Expense	1/25/2022	2,265.00	0.00	03/18/2022 sonim CP5 upgrades				No	0
8714 Total:		2,265.00							
AdvanceTec Industries Inc.		2,265.00							
Amazon Capital Services 10020									
*** **111JPF74X3VT** 100-068-529000 Equipment	8/1/2021	1,415.97	0.00	03/18/2022 mail boxes and mounts for remodel				No	0
111JPF74X3VT Total:		1,415.97							
*** **131YWTMNH1** 501-501-522400 General Supplies	9/1/2021	741.00	0.00	03/18/2022 welcome back bags and tumblers				No	0
131YWTMNH1QD Total:		741.00							
*** **139PW1QXKN** 501-501-522400 General Supplies	9/1/2021	279.80	0.00	03/18/2022 masks for employees				No	0
139PW1QXKNH9 Total:		279.80							
*** **13HDLR179M(** 100-763-592600 Special Investigations Exp	8/1/2021	72.76	0.00	03/18/2022 labels and batteriescase for photo lens/telescopic				No	0
13HDLR179MQF Total:		72.76							
*** **166TFV3KTDI**	8/1/2021	19.31	0.00	03/18/2022				No	0

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
100-763-522400 General Supplies				appt book and planner					
166TFV3KTDRD Total:		19.31							
*** **166TFV3KX9T**	8/1/2021	34.95	0.00	03/18/2022				No	0
100-761-592604 Emergency Services Team				CIERT night vision goggles case					
166TFV3KX9T3 Total:		34.95							
1914TPMGNDPW	3/1/2022	59.97	0.00	03/18/2022				No	0
100-034-519000 Training And Education				flash drives for ems training					
1914TPMGNDPW Total:		59.97							
*** **19CYXGGJKC**	1/1/2022	-181.24	0.00	03/18/2022				No	0
223-023-522400 General Supplies				paid twice					
*** **19CYXGGJKC**	1/1/2022	-24.12	0.00	03/18/2022				No	0
100-032-520200 Office Supplies				paid twice					
19CYXGGJKCVW-1 Tota		-205.36							
19DNV9VRQTX4	3/1/2022	46.59	0.00	03/18/2022				No	0
501-501-522400 General Supplies				monitor stand					
19DNV9VRQTX4 Total:		46.59							
19KPKHN6L71X-1	1/1/2022	-203.22	0.00	03/18/2022				No	0
100-068-522400 General Supplies				paid twice					
19KPKHN6L71X-1 Total:		-203.22							
1C4CGGLGM6P1	3/1/2022	34.88	0.00	03/18/2022				No	0
100-009-522400 General Supplies				pens and usb cables					
1C4CGGLGM6P1 Total:		34.88							
*** **1DCLQW6YV'**	8/1/2021	124.95	0.00	03/18/2022				No	0
100-009-522400 General Supplies				mouse pads					
1DCLQW6YVVGV Total:		124.95							
1FVR747DTL3X	3/1/2022	59.98	0.00	03/18/2022				No	0
100-034-522400 General Supplies				batteries					

*** means this invoice number is a duplicate.

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
1FVR747DTL3X Total:		59.98							
*** **1GDCML1DJD** 100-761-554300 Tools & Uniforms	9/1/2021	91.24	0.00	03/18/2022 holster to fit axon signal sidearm/burris				No	0
1GDCML1DJDHQ Total:		91.24							
*** **1GDCML1DJJ** 100-009-599802 Computer Hardware	9/1/2021	149.99	0.00	03/18/2022 laptop doc DEA laptop				No	0
1GDCML1DJJXK Total:		149.99							
*** **1JJQCX9DHM** 100-009-599802 Computer Hardware	8/1/2021	157.37	0.00	03/18/2022 computer cables				No	0
1JJQCX9DHMHL Total:		157.37							
*** **1jkgwgrmrywl** 501-501-522400 General Supplies	8/1/2021	114.84	0.00	03/18/2022 labels and batteries				No	0
1jkgwgrmrywl Total:		114.84							
*** **1JKGWGRMV** 100-761-520200 Office Supplies	8/1/2021	35.52	0.00	03/18/2022 post it tabs				No	0
1JKGWGRMW9F7 Total:		35.52							
*** **1JKGWGRMX** 100-009-599802 Computer Hardware	8/1/2021	15.99	0.00	03/18/2022 mouse and keyboard				No	0
1JKGWGRMX1PM Total		15.99							
1JTQPQD6LXKF 100-009-522400 General Supplies	3/1/2022	719.53	0.00	03/18/2022 cables, monitor stands and headset				No	0
1JTQPQD6LXKF Total:		719.53							
1JTQPQD6QFGW 100-034-529000 Equipment	3/1/2022	143.97	0.00	03/18/2022 3 coveralls needed for a class				No	0
1JTQPQD6QFGW Total:		143.97							

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
1K4X;4NG71WH	8/1/2021	809.30	0.00	03/18/2022				No	0
100-009-599802 Computer Hardware				print head for plotter					
1K4X;4NG71WH Total:		809.30							
*** **1K4XL4NGD9X**	8/1/2021	122.00	0.00	03/18/2022				No	0
100-766-522400 General Supplies				tyvek coverall suits					
1K4XL4NGD9XW Total:		122.00							
*** **1KYJ1WCFQD**	3/1/2022	42.77	0.00	03/18/2022				No	0
501-501-520200 Office Supplies				clips					
*** **1KYJ1WCFQD**	3/1/2022	129.90	0.00	03/18/2022	COVI-D019	expense		No	0
501-501-522400 General Supplies				masks					
1KYJ1WCFQDMH Total:		172.67							
*** **1NKDW7X7KI**	9/1/2021	26.31	0.00	03/18/2022				No	0
223-025-534000 Automotive Expense				fan for yw4					
1NKDW7X7KHJP Total:		26.31							
1Q7RCGXTPVMC	3/1/2022	27.19	0.00	03/18/2022				No	0
100-009-599802 Computer Hardware				stylus					
1Q7RCGXTPVMC Total:		27.19							
*** **1QLNXCXYGN**	9/1/2021	44.72	0.00	03/18/2022				No	0
501-501-520200 Office Supplies				laminating pouches and file folders					
1QLNXCXYGN43 Total:		44.72							
1VMDVQYDMGRW	3/1/2022	151.95	0.00	03/18/2022				No	0
501-501-520200 Office Supplies				cups, staples and boxex					
1VMDVQYDMGRW Tota		151.95							
*** **1W3DVJQVM9**	9/1/2021	275.30	0.00	03/18/2022				No	0
501-501-520200 Office Supplies				pens, thermometer, batteries and magnets					
1W3DVJQVM9F9 Total:		275.30							

*** means this invoice number is a duplicate.

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
Amazon Capital Services T		5,539.47							
Amerencilco									
10021									
*** **0483154119**	3/3/2022	46.12	0.00	03/18/2022				No	0
240-240-550600 Electricity For Signal Lights				traffic lights 1/31-3/1/22					
0483154119 Total:		46.12							
*** **0780071001**	3/8/2022	90.76	0.00	03/18/2022				No	0
240-240-550500 Electricity For Street Lights				500 petri ln street lights 2/3-3/6/22					
0780071001 Total:		90.76							
*** **0963065243**	3/2/2022	1,219.48	0.00	03/18/2022				No	0
100-068-550100 Utilities				various public property 1/2-2/22/22					
*** **0963065243**	3/2/2022	38.99	0.00	03/18/2022				No	0
100-068-550100 Utilities				1411 elmgrove tower 1/27-2/27/22					
*** **0963065243**	3/2/2022	247.43	0.00	03/18/2022				No	0
501-501-550100 Utilities				1130 koch unit b 1/15-2/15/22					
*** **0963065243**	3/2/2022	247.42	0.00	03/18/2022				No	0
699-069-550100 Utilities				1130 koch unit b 1/15-2/15/22					
*** **0963065243**	3/2/2022	45.93	0.00	03/18/2022				No	0
223-026-550100 Utilities				201 s 2nd 1/6-2/6/22					
*** **0963065243**	3/2/2022	2,072.13	0.00	03/18/2022				No	0
100-034-550100 Utilities				various fire dept locations 1/11-2/17/22					
*** **0963065243**	3/2/2022	185.96	0.00	03/18/2022				No	0
100-032-550100 Utilities				1140 and 1208 koch 1/17-2/16/22					
*** **0963065243**	3/2/2022	1,041.49	0.00	03/18/2022				No	0
525-525-550100 Utilities				various airport locations 1/5-2/3/22					
*** **0963065243**	3/2/2022	71.06	0.00	03/18/2022				No	0
231-031-550100 Utilities				606 s front st 1/27-2/25/22					
0963065243 Total:		5,169.89							
*** **3139109012**	3/8/2022	39.44	0.00	03/18/2022				No	0
240-240-550500 Electricity For Street Lights				hanna rd street lights 2/3-3/6/22					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
3139109012 Total:		39.44							
Amerencilco Total:		5,346.21							
Atlas Supply Company									
10038									
28021	3/4/2022	1,248.22	0.00	03/18/2022				No	0
100-068-522400 General Supplies				garbage bags					
28021 Total:		1,248.22							
Atlas Supply Company To		1,248.22							
Axon Enterprise, Inc.									
10631									
inus023806	10/19/2021	7,080.00	0.00	03/18/2022				No	0
100-009-538000 Maintenance Agreements				53 vr user access and 3 headsets					
inus023806 Total:		7,080.00							
Axon Enterprise, Inc. Total		7,080.00							
Beckham, Roy									
14592									
expense3/22	3/14/2022	60.54	0.00	03/18/2022				No	0
100-005-597900 Employee Recognition				reimbursement for women's history month					
expense3/22 Total:		60.54							
Beckham, Roy Total:		60.54							
Big Rays Express									
14503									
21164	3/1/2022	94.41	0.00	03/18/2022				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-761-534000 Automotive Expense				oil change for squad 5181					
21164 Total:		94.41							
Big Rays Express Total:		94.41							
Boyer, Caleb									
14574									
expense-0322	3/15/2022	336.10	0.00	03/18/2022				No	0
100-761-519000 Training And Education				basic drug investigation/training 3/29-3/31/22					
expense-0322 Total:		336.10							
Boyer, Caleb Total:		336.10							
Bushue Background Screening									
13292									
pknbus20210731	7/31/2021	57.00	0.00	03/18/2022				No	0
501-501-569000 Other Contractual Service				background check					
pknbus20210731 Total:		57.00							
pknbus20211130	11/30/2021	114.00	0.00	03/18/2022				No	0
501-501-569000 Other Contractual Service				background checks					
pknbus20211130 Total:		114.00							
pknbus20211231	12/31/2021	399.00	0.00	03/18/2022				No	0
501-501-569000 Other Contractual Service				background checks					
pknbus20211231 Total:		399.00							
pknbus20220228	2/28/2022	228.00	0.00	03/18/2022				No	0
501-501-569000 Other Contractual Service				background checks					
pknbus20220228 Total:		228.00							
Bushue Background Screen		798.00							

*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				**Description**		**Reference**			
Calpine Energy Solutions									
10590									
*** **2205300159179**	2/22/2022	35.46	0.00	03/18/2022				No	0
240-240-550600 Electricity For Signal Lights				traffic lights 11/17-12/27/21					
*** **2205300159179**	2/22/2022	5,215.20	0.00	03/18/2022				No	0
240-240-550500 Electricity For Street Lights				street lights 11/15-12/15/21					
*** **2205300159179**	2/22/2022	896.51	0.00	03/18/2022				No	0
231-030-550100 Utilities				liftstations 11/9-12/21/21					
*** **2205300159179**	2/22/2022	486.46	0.00	03/18/2022				No	0
100-068-550100 Utilities				1411 elmgrove and 1130 koch st unit A 11/25-1/1/22					
*** **2205300159179**	2/22/2022	1,864.64	0.00	03/18/2022				No	0
100-068-550100 Utilities				various public properties 11/29-1/6/22					
*** **2205300159179**	2/22/2022	10,950.46	0.00	03/18/2022				No	0
231-031-550100 Utilities				606 s front st and 2500 s 2nd 11/21-1/1/22					
*** **2205300159179**	2/22/2022	704.86	0.00	03/18/2022				No	0
525-525-550100 Utilities				various airport locations 12/2-1/5/22					
*** **2205300159179**	2/22/2022	295.64	0.00	03/18/2022				No	0
100-032-550100 Utilities				1208 koch and 1140 koch 11/14-1/1/22					
*** **2205300159179**	2/22/2022	437.57	0.00	03/18/2022				No	0
501-501-550100 Utilities				1130 koch unit b 11/12-12/16/21					
*** **2205300159179**	2/22/2022	739.67	0.00	03/18/2022				No	0
100-034-550100 Utilities				3232 court and 272 derby 11/11-12/13/21					
*** **2205300159179**	2/22/2022	437.57	0.00	03/18/2022				No	0
699-069-550100 Utilities				1130 koch st unit b 11/12-1/22/22					
220530015917905 Total:		22,064.04							
*** **2206900159889**	3/10/2022	39.52	0.00	03/18/2022				No	0
240-240-550600 Electricity For Signal Lights				traffic lights 12/17-1/20/22					
*** **2206900159889**	3/10/2022	4,654.42	0.00	03/18/2022				No	0
240-240-550500 Electricity For Street Lights				street lights 12/15-2/3/22					
*** **2206900159889**	3/10/2022	1,148.56	0.00	03/18/2022				No	0
231-030-550100 Utilities				liftstations 12/27-1/31/22					
*** **2206900159889**	3/10/2022	721.03	0.00	03/18/2022				No	0
100-068-550100 Utilities				1411 elmgrove and 1130 koch unit A 12/28-2/1/22					
*** **2206900159889**	3/10/2022	2,050.63	0.00	03/18/2022				No	0
100-068-550100 Utilities				various public properties 12/29-2/6/22					
*** **2206900159889**	3/10/2022	16,682.01	0.00	03/18/2022				No	0
231-031-550100 Utilities				606 s front st and 2500 s 2nd 12/21-2/1/22					

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Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
*** 2206900159889 525-525-550100 Utilities	3/10/2022	537.98	0.00	03/18/2022 various airport locations 12/14-1/17/22				No	0
*** 2206900159889 501-501-550100 Utilities	3/10/2022	682.74	0.00	03/18/2022 1130 koch st unit b 12/15-1/15/22				No	0
*** 2206900159889 100-034-550100 Utilities	3/10/2022	952.29	0.00	03/18/2022 3232 court and 272 derby 12/13-1/16/22				No	0
*** 2206900159889 699-069-550100 Utilities	3/10/2022	682.73	0.00	03/18/2022 various meters at 1130 koch st 12/14-2/1/22				No	0
*** 2206900159889 100-032-550100 Utilities	3/10/2022	1,634.40	0.00	03/18/2022 1208 koch and 1140 koch 12/147-2/1/22				No	0
220690015988943 Total:		29,786.31							
Calpine Energy Solutions T		51,850.35							
Cat Financial Services 10104									
*** 03052022 445-041-524000 Lease/Rental of Equipment	3/5/2022	1,203.38	0.00	03/18/2022 principal on backhoe loader				No	0
*** 03052022 445-041-590400 Interest Paid	3/5/2022	302.35	0.00	03/18/2022 interest on backhoe loader				No	0
03052022 Total:		1,505.73							
Cat Financial Services Tota		1,505.73							
Centre State International Trucks, Inc. 10109									
01p71746 445-041-534000 Automotive Expense	3/1/2022	467.90	0.00	03/18/2022 rear springs for st dept stock				No	0
01p71746 Total:		467.90							
01p71859 445-041-534000 Automotive Expense	3/1/2022	48.76	0.00	03/18/2022 washer fluid cap kit				No	0
01p71859 Total:		48.76							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
01p71952 445-041-534000 Automotive Expense	3/3/2022	238.94	0.00	03/18/2022 brake sheos, hoses and clamp				No	0
01p71952 Total:		238.94							
01p71954 445-041-534000 Automotive Expense	3/4/2022	25.12	0.00	03/18/2022 flex hose for st dept 419				No	0
01p71954 Total:		25.12							
01p71960 445-041-534000 Automotive Expense	3/3/2022	-86.40	0.00	03/18/2022 brake shoes cores				No	0
01p71960 Total:		-86.40							
01p71980 445-041-534000 Automotive Expense	3/7/2022	274.06	0.00	03/18/2022 slack adjusters for truck 19				No	0
01p71980 Total:		274.06							
01p72049 445-041-534000 Automotive Expense	3/9/2022	197.90	0.00	03/18/2022 chamber brake #419				No	0
01p72049 Total:		197.90							
01p72115 445-041-534000 Automotive Expense	3/11/2022	-337.50	0.00	03/18/2022 returned core on exhaust brake				No	0
01p72115 Total:		-337.50							
Centre State International T		828.78							
CenturyLink 10111									
*** **304062244** 100-009-550300 Telephone	2/25/2022	49.05	0.00	03/18/2022 fire dept copper phone lines 2/25-3/24/22				No	0
304062244 Total:		49.05							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
CenturyLink Total:		49.05							
Chemco Industries, Inc									
11098									
111041	2/16/2022	168.77	0.00	03/18/2022				No	0
231-031-522400 General Supplies				spray lubricant					
111041 Total:		168.77							
Chemco Industries, Inc Tot		168.77							
CINTAS Corporation									
10115									
4112351383	3/3/2022	183.32	0.00	03/18/2022				No	0
699-069-569000 Other Contractual Service				clean uniforms 3/3/22					
4112351383 Total:		183.32							
4113043507	3/10/2022	266.52	0.00	03/18/2022				No	0
699-069-569000 Other Contractual Service				clean uniforms 3/10/22					
4113043507 Total:		266.52							
CINTAS Corporation Tota		449.84							
City Solutions Consulting LLC									
14124									
*** **82**	3/14/2022	320.00	0.00	03/18/2022				No	0
270-270-560500 Consulting Services				consulting services 3/2-3/14/22					
*** **82**	3/14/2022	240.00	0.00	03/18/2022				No	0
273-273-560500 Consulting Services				consulting services 3/2-3/14/22					
*** **82**	3/14/2022	240.00	0.00	03/18/2022				No	0
275-275-560500 Consulting Services				consulting services 3/2-3/14/22					
*** **82**	3/14/2022	1,840.00	0.00	03/18/2022				No	0
277-277-560500 Consulting Services				consulting services 3/2-3/14/22					
*** **82**	3/14/2022	1,360.00	0.00	03/18/2022				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-793-560500 Consulting Services				consulting services 3/2-3/14/22					
82 Total:		4,000.00							
City Solutions Consulting L		4,000.00							
Clear Choice Roofing									
14606									
03042022	3/4/2022	835.25	0.00	03/18/2022				No	0
525-525-534200 Buildings And Grounds Rep				routine hanger door maintenance					
03042022 Total:		835.25							
Clear Choice Roofing Total		835.25							
Comcast Cable									
11073									
*** **203130001183**	3/2/2022	89.55	0.00	03/18/2022				No	0
100-990-569000 Other Contractual Service				cable at 111 s capitol 3/8-4/7/22					
203130001183 Total:		89.55							
*** **203130107121**	2/26/2022	43.78	0.00	03/18/2022				No	0
501-501-569000 Other Contractual Service				cable at 1130 koch st 3/1-3/31/22					
203130107121 Total:		43.78							
*** **203130447667**	3/4/2022	192.35	0.00	03/18/2022				No	0
100-032-569000 Other Contractual Service				traffic camera at 2820 court 3/11-4/10/22					
203130447667 Total:		192.35							
*** **203130449291**	3/1/2022	116.85	0.00	03/18/2022				No	0
100-032-569000 Other Contractual Service				traffic camera at 1340 park ave 3/8-4/7/22					
203130449291 Total:		116.85							
*** **203130449325**	3/2/2022	116.85	0.00	03/18/2022				No	0
100-032-569000 Other Contractual Service				traffic camera at 1500 s 2nd 3/9-4/8/22					

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
203130449325 Total:		116.85							
*** **203130641400**	3/1/2022	116.85	0.00	03/18/2022				No	0
100-032-569000 Other Contractual Service				traffic camera at 2600 s 2nd 3/6-4/5/22					
203130641400 Total:		116.85							
Comcast Cable Total:		676.23							
Conway Shield									
14482									
0488255	2/28/2022	8,393.20	0.00	03/18/2022				No	0
100-034-522500 Emergency Medical Supplie				6 AED's/cardio partners					
0488255 Total:		8,393.20							
0488450	3/4/2022	319.00	0.00	03/18/2022				No	0
100-034-529000 Equipment				6 helmet shields					
0488450 Total:		319.00							
0488623	3/9/2022	2,096.50	0.00	03/18/2022				No	0
100-034-529000 Equipment				12 gold armor gear					
0488623 Total:		2,096.50							
Conway Shield Total:		10,808.70							
Cook and Son Autobody									
11398									
5173-2022	3/15/2022	1,466.38	0.00	03/18/2022				No	0
695-093-518133 Claims Paid / Police Prot				repairs to squad 5173					
5173-2022 Total:		1,466.38							
52010-0322	3/15/2022	1,416.65	0.00	03/18/2022				No	0
695-093-518133 Claims Paid / Police Prot				repairs to squad 52010					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
52010-0322 Total:		1,416.65							
Cook and Son Autobody T		2,883.03							
Cops Inc. Security Solutions									
11707									
177440	3/8/2022	59.95	0.00	03/18/2022				No	0
100-068-522400 General Supplies				5 copies of keys					
177440 Total:		59.95							
Cops Inc. Security Solution		59.95							
CovertTrack Group, Inc.									
12203									
48699	3/3/2022	600.00	0.00	03/18/2022				No	0
100-009-538000 Maintenance Agreements				renewal to access device 5/30/22-5/29/23					
48699 Total:		600.00							
CovertTrack Group, Inc. T		600.00							
Damron, Matt									
10149									
expense-0322	3/14/2022	75.00	0.00	03/18/2022				No	0
100-761-519000 Training And Education				training 3/21-3/25/22					
expense-0322 Total:		75.00							
Damron, Matt Total:		75.00							
David Burling Excavating Inc									
10091									
46228	3/1/2022	200.00	0.00	03/18/2022				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-068-536300 Snow Removal - Salt				salt service 2/24/22					
46228 Total:		200.00							
David Burling Excavating In		200.00							
Dennison Chevrolet									
10154									
311118cvw	3/8/2022	221.69	0.00	03/18/2022				No	0
100-761-534000 Automotive Expense				fuel injection body and seal squad 5181					
311118cvw Total:		221.69							
Dennison Chevrolet Total:		221.69							
Dewberry Architects Inc.									
12357									
2082620	2/22/2022	11,353.00	0.00	03/18/2022				No	0
277-277-584009 General Public Improvements				dewberry fire station programming					
2082620 Total:		11,353.00							
Dewberry Architects Inc. T		11,353.00							
Dynamic Design Software									
12811									
112021112022	3/13/2022	496.00	0.00	03/18/2022				No	0
100-009-538000 Maintenance Agreements				crimefree subscription 1/1/21-1/1/22					
112021112022 Total:		496.00							
Dynamic Design Software		496.00							
Enterprise FM Trust									
14302									

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
*** **fbn4425017**	3/3/2022	1,210.63	0.00	03/18/2022				No	0
100-032-524000 Lease/rental Of Equipment				march 2022 F550 lease payment					
*** **fbn4425017**	3/3/2022	7,316.88	0.00	03/18/2022				No	0
100-761-524000 Lease/rental Of Equipment				march 2022 squad car lease payment					
fbn4425017 Total:		8,527.51							
Enterprise FM Trust Total		8,527.51							
Fastenal Company									
10181									
ilpek167917	2/14/2022	9.30	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				bolts and nuts for truck 422					
ilpek167917 Total:		9.30							
*** **ilpek167964**	2/16/2022	16.35	0.00	03/18/2022				No	0
223-023-534000 Automotive Expense				bolts for sw10					
*** **ilpek167964**	2/16/2022	66.11	0.00	03/18/2022				No	0
699-069-522400 General Supplies				wire wheel for grinders					
ilpek167964 Total:		82.46							
ilpek167997	2/18/2022	7.00	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				bolts for truch 406					
ilpek167997 Total:		7.00							
ilpek168049	2/23/2022	143.15	0.00	03/18/2022				No	0
699-069-534000 Automotive Expense				nuts and bolts for vmf stock					
ilpek168049 Total:		143.15							
ilpek168172	3/2/2022	213.46	0.00	03/18/2022				No	0
699-069-534000 Automotive Expense				nuts and bolts for vmf stock					
ilpek168172 Total:		213.46							
Fastenal Company Total:		455.37							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Federal Express									
10183									
767926327	3/3/2022	89.33	0.00	03/18/2022				No	0
100-001-520400 Postage				papers to howard habecker & morris lc					
767926327 Total:		89.33							
Federal Express Total:		89.33							
Fidelity Security Life Insurance Co									
13930									
165183399	3/14/2022	2,114.90	0.00	03/18/2022				No	0
695-095-517506 Vision Coverage				03/22 vision insurance					
165183399 Total:		2,114.90							
Fidelity Security Life Insur		2,114.90							
Firestone Tire & Service									
10191									
237296	3/8/2022	193.81	0.00	03/18/2022				No	0
100-761-534000 Automotive Expense				tire for squad car					
237296 Total:		193.81							
Firestone Tire & Service To		193.81							
FirsTech Inc.									
12035									
*** **12230**	2/28/2022	37.50	0.00	03/18/2022				No	0
231-029-569000 Other Contractual Service				february 2022 maintenance					
*** **12230**	2/28/2022	37.50	0.00	03/18/2022				No	0
223-023-569000 Other Contractual Service				february 2022 maintenance					
12230 Total:		75.00							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
FirsTech Inc. Total:		75.00							
FleetPride, Inc.									
11473									
94137325	3/3/2022	179.90	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				slack adjusters for st dept truck 419					
94137325 Total:		179.90							
94672025	3/11/2022	-179.90	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				returned 2 slack adjustors					
94672025 Total:		-179.90							
FleetPride, Inc. Total:		0.00							
Flow-Technics, Inc									
13304									
inv000009341	2/24/2022	7,073.50	0.00	03/18/2022				No	0
231-031-534200 Buildings And Grounds Rep				rapair on lagoon drain 2/23/22					
inv000009341 Total:		7,073.50							
Flow-Technics, Inc Total:		7,073.50							
Gatehouse Media (Pekin Times)									
10794									
00103686	2/28/2022	38.80	0.00	03/18/2022				No	0
100-004-551000 Printing And Publications				CDBG hearing 3/2/22					
00103686 Total:		38.80							
300129100	2/28/2022	71.20	0.00	03/18/2022				No	0
100-004-551000 Printing And Publications				918 winter 3 times 2/17-2/19/22					
300129100 Total:		71.20							

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Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
300129109	2/28/2022	83.80	0.00	03/18/2022				No	0
100-004-551000 Printing And Publications				legal notice					
300129109 Total:		83.80							
Gatehouse Media (Pekin T		193.80							
Gatehouse Media Illinois Holdings Inc. 14577									
0004419986	2/1/2022	72.00	0.00	03/18/2022				No	0
100-004-551000 Printing And Publications				918 winter publicaion 3 times					
0004419986 Total:		72.00							
Gatehouse Media Illinois H		72.00							
Gem City Tire 12935									
34423	2/28/2022	210.00	0.00	03/18/2022				No	0
223-023-534000 Automotive Expense				valve core/balance/sand solid waste stock					
34423 Total:		210.00							
*** **34514**	3/8/2022	925.32	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				2 front steer tires					
*** **34514**	3/8/2022	925.32	0.00	03/18/2022				No	0
223-023-534000 Automotive Expense				2 front steer tires					
34514 Total:		1,850.64							
Gem City Tire Total:		2,060.64							
GFI Digital 13867									
*** **2180625**	3/10/2022	237.71	0.00	03/18/2022				No	0
100-001-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	535.03	0.00	03/18/2022				No	0

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Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
100-990-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	83.05	0.00	03/18/2022				No	0
100-006-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	92.79	0.00	03/18/2022				No	0
100-763-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	199.72	0.00	03/18/2022				No	0
100-763-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	22.18	0.00	03/18/2022				No	0
100-761-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	432.49	0.00	03/18/2022				No	0
100-764-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	41.59	0.00	03/18/2022				No	0
100-032-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	64.01	0.00	03/18/2022				No	0
100-034-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	68.66	0.00	03/18/2022				No	0
501-501-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	206.08	0.00	03/18/2022				No	0
501-501-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	1.18	0.00	03/18/2022				No	0
501-501-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	22.25	0.00	03/18/2022				No	0
501-501-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	115.18	0.00	03/18/2022				No	0
501-501-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
*** **2180625**	3/10/2022	115.18	0.00	03/18/2022				No	0
699-069-538000 Maintenance Agreements				copier usage 2/9-3/8/22					
2180625 Total:		2,237.10							
GFI Digital Total:		2,237.10							
GFL Environmental Services USA, Inc. 14249									
p60005199512	2/28/2022	47,254.51	0.00	03/18/2022				No	0
223-023-566500 Landfill Expense				landfill fee 1/31-2/28/22					
p60005199512 Total:		47,254.51							

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Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
GFL Environmental Service		47,254.51							
Grainger 10235									
9234760917	3/7/2022	349.08	0.00	03/18/2022				No	0
231-031-534400 Equipment Repairs				replacement UPS for cake pump on press					
9234760917 Total:		349.08							
Grainger Total:		349.08							
Haller, Nicholas 14609									
expense0322	3/16/2022	705.20	0.00	03/18/2022				No	0
231-031-519000 Training And Education				wastewater short school/training 3/7-3/11/22					
expense0322 Total:		705.20							
Haller, Nicholas Total:		705.20							
Hanson Professional Srvcs Inc 10248									
1092467	3/8/2022	6,109.02	0.00	03/18/2022	CT8T-00oV	engr		No	0
445-041-561200 Engineering Fees				court st design engineering					
1092467 Total:		6,109.02							
1092509	3/10/2022	2,489.72	0.00	03/18/2022	STAD-ENGR	engr		No	0
100-007-569000 Other Contractual Service				stadium dr engineering					
1092509 Total:		2,489.72							
Hanson Professional Srvcs		8,598.74							
Harris Pest Control									

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
10251									
116130	3/3/2022	75.00	0.00	03/18/2022				No	0
100-068-566600 Pest Control				pest control 3/3/22 bus dept					
116130 Total:		75.00							
116131	3/3/2022	75.00	0.00	03/18/2022				No	0
100-068-566600 Pest Control				pest control 3/3/22 street dept					
116131 Total:		75.00							
116132	3/3/2022	110.00	0.00	03/18/2022				No	0
100-068-566600 Pest Control				pest control 3/3/22 city hall and fire stations					
116132 Total:		110.00							
Harris Pest Control Total:		260.00							
Hawkins Inc.									
12742									
6128877	2/22/2022	8,941.92	0.00	03/18/2022				No	0
231-031-522200 Chemical Supplies				polymer for sludge processing					
6128877 Total:		8,941.92							
Hawkins Inc. Total:		8,941.92							
Heart Technologies, Inc									
12949									
31155553	2/28/2022	5,567.82	0.00	03/18/2022				No	0
100-009-550300 Telephone				phone lease 3/1-3/31/22					
31155553 Total:		5,567.82							
Heart Technologies, Inc To		5,567.82							
Herr Petroleum Corporation									

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
12712									
d38683	1/12/2022	18,071.38	0.00	03/18/2022				No	0
699-000-160100 Fuel Inventory				6503 gallons of regular fuel 1/12/22					
d38683 Total:		18,071.38							
d38863	1/3/2022	23,471.03	0.00	03/18/2022				No	0
699-000-160100 Fuel Inventory				7496 gallons of winterblend diesel 1/3/22					
d38863 Total:		23,471.03							
d38937	3/1/2022	21,944.14	0.00	03/18/2022				No	0
699-000-160100 Fuel Inventory				6002 gallons of diesel 3/1/22					
d38937 Total:		21,944.14							
d39047	3/8/2022	22,875.39	0.00	03/18/2022				No	0
699-000-160100 Fuel Inventory				6001 gallons of fuel delivered 3/8/22					
d39047 Total:		22,875.39							
d39152	3/11/2022	22,187.77	0.00	03/18/2022				No	0
699-000-160100 Fuel Inventory				5500 gallons of diesel delivered 3/11/22					
d39152 Total:		22,187.77							
Herr Petroleum Corporatio		108,549.71							
Hugh Saxe Enterprises, Inc.									
14364									
1004146	2/25/2022	125.00	0.00	03/18/2022				No	0
100-068-524000 Lease/rental Of Equipment				water softner rental 3/1-3/31/22					
1004146 Total:		125.00							
Hugh Saxe Enterprises, Inc		125.00							
Hutchinson, Courtney									
10281									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
expense0322	3/14/2022	75.00	0.00	03/18/2022				No	0
100-761-519000 Training And Education				training 3/21-3/25/22					
expense0322 Total:		75.00							
Hutchinson, Courtney Tota		75.00							
i3 Broadband									
12074									
23538701	3/1/2022	5,791.57	0.00	03/18/2022				No	0
100-009-550300 Telephone				city hall internet and phone service march 2022					
23538701 Total:		5,791.57							
i3 Broadband Total:		5,791.57							
IL American Water									
10291									
*** **210000995141**	2/15/2022	196.30	0.00	03/18/2022				No	0
100-034-550100 Utilities				3232 court 1/15-2/14/22					
210000995141 Total:		196.30							
*** **210000997451**	3/4/2022	88.61	0.00	03/18/2022				No	0
100-034-550100 Utilities				1000 n 14th 2/3-3/2/22					
210000997451 Total:		88.61							
*** **210001081786**	3/4/2022	50.66	0.00	03/18/2022				No	0
100-068-550100 Utilities				400 s 7th st yd h y 2/4-3/3/22					
210001081786 Total:		50.66							
*** **210001172927**	3/2/2022	188.60	0.00	03/18/2022				No	0
100-068-550100 Utilities				111 s capitol st fire 3/2-4/1/22					
210001172927 Total:		188.60							
*** **210001359625**	3/4/2022	25.33	0.00	03/18/2022				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-068-550100 Utilities				925 court st yd hy 2/4-3/3/22					
210001359625 Total:		25.33							
*** **210002547388**	2/7/2022	90.61	0.00	03/18/2022				No	0
100-034-550100 Utilities				272 derby 1/7-2/4/22					
*** **210002547388**	3/7/2022	90.17	0.00	03/18/2022				No	0
100-034-550100 Utilities				272 derby 2/5-3/7/22					
210002547388 Total:		180.78							
*** **210003090717**	3/8/2022	82.12	0.00	03/18/2022				No	0
100-032-550100 Utilities				1208 koch st 2/8-3/7/22					
210003090717 Total:		82.12							
*** **210003326348**	3/2/2022	25.33	0.00	03/18/2022				No	0
100-068-550100 Utilities				800 mary st yd hy 2/2-3/1/22					
210003326348 Total:		25.33							
*** **220001944051**	3/8/2022	222.69	0.00	03/18/2022				No	0
100-032-550100 Utilities				1200 koch st 2/8-3/7/22					
220001944051 Total:		222.69							
*** **220037581589**	3/2/2022	388.69	0.00	03/18/2022				No	0
100-068-550100 Utilities				pekin hydrant connections hyd 9 2/2-2/8/22					
220037581589 Total:		388.69							
IL American Water Total:		1,449.11							
IL Dept of Revenue									
10298									
0293688720	3/11/2022	631.00	0.00	03/18/2022				No	0
525-000-218800 Sales Tax Payable				february 2022 sales tax					
0293688720 Total:		631.00							

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IL Dept of Revenue Total:		631.00							
Innovative Medical Therapies LLC									
14507									
2002	1/1/2022	13,750.00	0.00	03/18/2022				No	0
100-034-559000 Medical Expense/supplies				fire fighters annual physicals/55 NFPA and 1582 exams					
2002 Total:		13,750.00							
5001	1/1/2022	9,350.00	0.00	03/18/2022				No	0
100-034-559000 Medical Expense/supplies				fire dept wellness checks					
5001 Total:		9,350.00							
Innovative Medical Therap		23,100.00							
IWIRC									
10335									
355163	2/22/2022	216.00	0.00	03/18/2022				No	0
100-034-559000 Medical Expense/supplies				fit for duty MR					
355163 Total:		216.00							
IWIRC Total:		216.00							
Joe's Towing & Recovery									
11414									
460944	2/25/2022	300.00	0.00	03/18/2022				No	0
223-026-534000 Automotive Expense				tow rc1 from shop to morton 2/25/22					
460944 Total:		300.00							
Joe's Towing & Recovery T		300.00							
Johnson Mechanical Service Inc.									

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
11213									
144433	2/28/2022	269.97	0.00	03/18/2022				No	0
100-034-534400 Equipment Repairs				coffee pot maintenance at station 1					
144433 Total:		269.97							
144434	2/28/2022	269.97	0.00	03/18/2022				No	0
100-034-534400 Equipment Repairs				coffee machine maintenance at street 3 2/10/22					
144434 Total:		269.97							
144454	2/28/2022	305.67	0.00	03/18/2022				No	0
100-034-534400 Equipment Repairs				coffee machine maintenance at station 2 2/10/22					
144454 Total:		305.67							
144682	3/8/2022	531.18	0.00	03/18/2022				No	0
100-034-534400 Equipment Repairs				ice machine maintenance 2/21/22					
144682 Total:		531.18							
Johnson Mechanical Servic		1,376.79							
Jones, Rob									
11207									
expense0322	3/14/2022	161.29	0.00	03/18/2022				No	0
100-990-590900 Police And Fire Commission				fuel and meal for fire & police commission					
expense0322 Total:		161.29							
expense0322-1	3/14/2022	75.00	0.00	03/18/2022				No	0
100-761-519000 Training And Education				training 3/21-3/25/22					
expense0322-1 Total:		75.00							
Jones, Rob Total:		236.29							
Kimball Midwest									
11679									

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Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
9697838	3/10/2022	250.56	0.00	03/18/2022				No	0
231-030-522400 General Supplies				green paint for julie locations - sewer					
9697838 Total:		250.56							
Kimball Midwest Total:		250.56							
Lagondola Spaghetti House 14607									
03012022	3/1/2022	187.30	0.00	03/18/2022				No	0
501-501-554200 Meals/Lodging				meals for employees during snow storm 2/10 & 2/17/22					
03012022 Total:		187.30							
Lagondola Spaghetti House		187.30							
Let It Shine 10375									
2203	3/2/2022	72.00	0.00	03/18/2022				No	0
100-761-534000 Automotive Expense				february 2022 car washes					
2203 Total:		72.00							
Let It Shine Total:		72.00							
Linde Gas & Equipment 10518									
69258894	2/28/2022	248.64	0.00	03/18/2022				No	0
100-034-524000 Lease/rental Of Equipment				oxygen cylinder rental 1/20-2/20/22					
69258894 Total:		248.64							
69270446	2/28/2022	50.47	0.00	03/18/2022				No	0
100-032-529000 Equipment				oxygen tank					
69270446 Total:		50.47							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Linde Gas & Equipment To		299.11							
Little, Jeff									
10382									
expense0322	3/14/2022	75.00	0.00	03/18/2022				No	0
100-761-519000 Training And Education				training 3/21-3/25/22					
expense0322 Total:		75.00							
Little, Jeff Total:		75.00							
Love, Dustin									
14608									
expense-0322	3/14/2022	336.10	0.00	03/18/2022				No	0
100-761-519000 Training And Education				basic drug investigations 3/29-3/31/22					
expense-0322 Total:		336.10							
Love, Dustin Total:		336.10							
M & O Environmental									
11070									
40324	2/28/2022	1,288.98	0.00	03/18/2022				No	0
100-766-536100 Property Cleanup Fees				asbestos abatement 415 s 2nd st 1/6/22					
40324 Total:		1,288.98							
M & O Environmental Tot		1,288.98							
Macqueen Emergency									
10230									
p00734	3/11/2022	1,548.25	0.00	03/18/2022				No	0
100-034-534000 Automotive Expense				repairs to engine 2					

p00734 Total:		1,548.25							
p00735	3/11/2022	2,318.87	0.00	03/18/2022				No	0
100-034-534000 Automotive Expense				repairs to engine 2					
p00735 Total:		2,318.87							
w01068	2/25/2022	4,141.49	0.00	03/18/2022				No	0
100-034-534000 Automotive Expense				repairs to L1					
w01068 Total:		4,141.49							
Macqueen Emergency Tota		8,008.61							
McKesson Medical-Surgical Inc. MMSGS 10431									
19120050	3/1/2022	151.60	0.00	03/18/2022				No	0
100-034-522500 Emergency Medical Supplie				emergency medical supplies					
19120050 Total:		151.60							
19145045	3/7/2022	342.97	0.00	03/18/2022				No	0
100-034-522500 Emergency Medical Supplie				emergency medical supplies					
19145045 Total:		342.97							
19145337	3/8/2022	75.84	0.00	03/18/2022				No	0
100-034-522500 Emergency Medical Supplie				emergency medical supplies					
19145337 Total:		75.84							
19145963	3/8/2022	306.35	0.00	03/18/2022				No	0
100-034-522500 Emergency Medical Supplie				emergency medical supplies					
19145963 Total:		306.35							
19150460	3/9/2022	152.50	0.00	03/18/2022				No	0
100-034-522500 Emergency Medical Supplie				emergency medical supplies					

19150460 Total:		152.50				
19156776	3/10/2022	212.24	0.00	03/18/2022	No	0
100-034-522500 Emergency Medical Supplie				emergency medical supplies		
19156776 Total:		212.24				
McKesson Medical-Surgica		1,241.50				
Menards 10414						
18759	2/16/2022	22.28	0.00	03/18/2022	No	0
100-068-522400 General Supplies				anchors		
18759 Total:		22.28				
19469	3/1/2022	17.92	0.00	03/18/2022	No	0
231-031-522400 General Supplies				gas can and oil mix		
19469 Total:		17.92				
19599	3/3/2022	32.94	0.00	03/18/2022	No	0
100-034-522400 General Supplies				drying cloths		
19599 Total:		32.94				
19611	3/3/2022	89.93	0.00	03/18/2022	No	0
231-031-522400 General Supplies				sisal rope, brass nozzle and replacement chain		
19611 Total:		89.93				
19620	3/3/2022	1.98	0.00	03/18/2022	No	0
231-031-522400 General Supplies				chain for chain saw/returned and purchased a different one		
19620 Total:		1.98				
19634	3/3/2022	11.30	0.00	03/18/2022	No	0
100-068-522400 General Supplies				tape and insulation		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
19634 Total:		11.30							
19688	3/4/2022	73.96	0.00	03/18/2022				No	0
100-034-529000 Equipment				jumper cables and entry accent lever					
19688 Total:		73.96							
19858	3/7/2022	38.94	0.00	03/18/2022				No	0
100-034-529000 Equipment				socket sets					
19858 Total:		38.94							
19865	3/7/2022	243.88	0.00	03/18/2022				No	0
100-068-529000 Equipment				shelves for secretary office					
19865 Total:		243.88							
19982	3/9/2022	122.82	0.00	03/18/2022				No	0
100-034-522400 General Supplies				tape, aprons and squares					
19982 Total:		122.82							
19994	3/9/2022	127.75	0.00	03/18/2022				No	0
100-068-522400 General Supplies				lights and window frost					
19994 Total:		127.75							
20053	3/10/2022	54.85	0.00	03/18/2022				No	0
100-068-522400 General Supplies				lights					
20053 Total:		54.85							
20088	3/10/2022	7.70	0.00	03/18/2022				No	0
100-068-522400 General Supplies				trinector/cord					
20088 Total:		7.70							
20135	3/11/2022	8.56	0.00	03/18/2022				No	0
100-068-522400 General Supplies				anchors					
20135 Total:		8.56							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
20147	3/11/2022	2.91	0.00	03/18/2022				No	0
100-068-522400 General Supplies				pipe and nipples					
20147 Total:		2.91							
*** **20295**	3/14/2022	299.00	0.00	03/18/2022				No	0
100-068-529000 Equipment				hammer drill					
*** **20295**	3/14/2022	223.47	0.00	03/18/2022				No	0
100-068-522400 General Supplies				cords, drill bits and anchors					
20295 Total:		522.47							
20342	3/12/2022	6.84	0.00	03/18/2022				No	0
445-041-523000 Traffic Street Signs				bolts for sign shop					
20342 Total:		6.84							
Menards Total:		1,387.03							
Midwest Engineering Associates, Inc 11961									
7300	1/31/2022	8,090.04	0.00	03/18/2022	LK0K-EN	engr		No	0
231-000-150700 Sewers				lake kennedy engineering					
7300 Total:		8,090.04							
Midwest Engineering Asso		8,090.04							
Midwest Transit Equipment 10421									
r35100614901	3/1/2022	118.72	0.00	03/18/2022				No	0
501-501-534000 Automotive Expense				labor for bus 1934 wiper issues					
r35100614901 Total:		118.72							
r35100615101	1/25/2022	278.74	0.00	03/18/2022				No	0
501-501-534000 Automotive Expense				radiator hose/clamps for bus 1938					

Attachment: To Be Paid Proof List 3-18-22 (3009 : Accounts Payable To Be Paid Proof List thru March 18,

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r35100615101 Total:		278.74							
r35100625201	3/1/2022	116.49	0.00	03/18/2022				No	0
501-501-534000 Automotive Expense				labor for bus 1920 alarm issues					
r35100625201 Total:		116.49							
Midwest Transit Equipmen		513.95							
Millennia Professional Services									
11801									
me20022018	2/21/2022	8,260.10	0.00	03/18/2022	CTV0-00V	engr		No	0
445-041-561200 Engineering Fees				court st construction engineer					
me20022018 Total:		8,260.10							
Millennia Professional Serv		8,260.10							
Miller Hall & Triggs									
10423									
*** **49**	3/4/2022	12,302.91	0.00	03/18/2022				No	0
100-003-560600 Corporate Counsel Fees				02/2022 general legal matters					
*** **49**	3/4/2022	508.20	0.00	03/18/2022				No	0
100-003-561001 Legal Services - Police Labor				02/2022 simmons case					
*** **49**	3/4/2022	1,740.70	0.00	03/18/2022				No	0
100-003-560600 Corporate Counsel Fees				02/2022 ADA case					
*** **49**	3/4/2022	2,783.40	0.00	03/18/2022				No	0
100-003-560600 Corporate Counsel Fees				02/2022 traffic & enforcement					
*** **49**	3/4/2022	1,279.30	0.00	03/18/2022				No	0
100-003-560600 Corporate Counsel Fees				02/2022 ordinance violations					
*** **49**	3/4/2022	391.40	0.00	03/18/2022				No	0
100-003-560600 Corporate Counsel Fees				02/2022 liquor commission					
*** **49**	3/4/2022	501.50	0.00	03/18/2022				No	0
100-003-560600 Corporate Counsel Fees				02/2022 demolitions					
*** **49**	3/4/2022	745.60	0.00	03/18/2022				No	0
100-003-560600 Corporate Counsel Fees				02/2022 ZBA/planning commission					
*** **49**	3/4/2022	41.20	0.00	03/18/2022				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-003-561003 Legal Services - Teamsters				02/2022 general labor matters					
*** **49**	3/4/2022	1,343.00	0.00	03/18/2022				No	0
100-003-561001 Legal Services - Police Labor				02/2022 police matters					
*** **49**	3/4/2022	370.80	0.00	03/18/2022	COVI-D019	legal		No	0
699-069-569000 Other Contractual Service				02/2022 general unit matters					
*** **49**	3/4/2022	2,430.80	0.00	03/18/2022				No	0
100-003-560600 Corporate Counsel Fees				02/2022 ethics commission					
49 Total:		24,438.81							
Miller Hall & Triggs Total:		24,438.81							
Monroe Truck Equipment									
10430									
11589	2/25/2022	356.70	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				spinner for plow truck					
11589 Total:		356.70							
Monroe Truck Equipment		356.70							
Motorola Solutions									
14529									
8281330872	2/21/2022	2,890.32	0.00	03/18/2022				No	0
100-034-529000 Equipment				microphones & accessory kit for new radios					
8281330872 Total:		2,890.32							
Motorola Solutions Total:		2,890.32							
Municipal Maintenance Services, L.L.C.									
13929									
1697	12/29/2021	4,975.00	0.00	03/18/2022				No	0
231-031-534200 Buildings And Grounds Rep				repairs to n. pekin plat on flow meter 12/29/21					
1697 Total:		4,975.00							

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Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
Municipal Maintenance Se		4,975.00							
Municode									
13524									
370332	2/24/2022	1,836.00	0.00	03/18/2022				No	0
100-004-569000 Other Contractual Service				municipal code supplement 3 update					
370332 Total:		1,836.00							
Municode Total:		1,836.00							
Mutual Wheel									
10439									
2672367	3/3/2022	293.32	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				flex tube and 2 brake drums for 419					
2672367 Total:		293.32							
Mutual Wheel Total:		293.32							
NAPA Auto Parts of Pekin									
10441									
495966	3/14/2022	21.64	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				backup light bulb for truck					
495966 Total:		21.64							
NAPA Auto Parts of Pekin		21.64							
Neaveill, Tyler									
13154									
expense0322	3/15/2022	30.00	0.00	03/18/2022				No	0
100-761-519000 Training And Education				grant writing for public safety training 3/21-3/22/22					

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expense0322 Total:		30.00							
Neaveill, Tyler Total:		30.00							
Oberlander Electrical									
11446									
176712	5/29/2021	929.07	0.00	03/18/2022				No	0
525-525-534200 Buildings And Grounds Rep				airport lighting repair					
176712 Total:		929.07							
Oberlander Electrical Total:		929.07							
Pace Analytical Services									
10473									
i9502053	2/28/2022	5,779.71	0.00	03/18/2022				No	0
231-031-561300 Testing Fees And Expenses				lab testing 1/25-2/21/22					
i9502053 Total:		5,779.71							
Pace Analytical Services To		5,779.71							
Palmer, Allison									
13820									
expense0322	3/15/2022	914.49	0.00	03/18/2022				No	0
100-763-519000 Training And Education				40 hr lead homicide investigator training 3/27-4/1/22					
expense0322 Total:		914.49							
Palmer, Allison Total:		914.49							
Parkside Athletics									
10470									
030122	3/1/2022	1,084.32	0.00	03/18/2022				No	0

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
695-095-516700 Wellness Program				03/22 50% gym memberships					
030122 Total:		1,084.32							
Parkside Athletics Total:		1,084.32							
PCHS Instrumental Music									
13717									
03152022	3/15/2022	424.00	0.00	03/18/2022				No	0
208-208-597700 Sponsorships				flowers for beautification					
03152022 Total:		424.00							
PCHS Instrumental Music		424.00							
Pekin Area Chamber of Commerce									
10478									
10946	2/18/2022	400.00	0.00	03/18/2022				No	0
100-001-519000 Training And Education				training/leadership academy registration					
10946 Total:		400.00							
113	3/7/2022	274.81	0.00	03/18/2022				No	0
208-208-597700 Sponsorships				marketing services 1/2/2022					
113 Total:		274.81							
114	3/7/2022	315.35	0.00	03/18/2022				No	0
208-208-597700 Sponsorships				marketing services 1/16/22					
114 Total:		315.35							
115	3/7/2022	337.88	0.00	03/18/2022				No	0
208-208-597700 Sponsorships				marketing services 1/30/22					
115 Total:		337.88							
116	3/7/2022	2,806.34	0.00	03/18/2022				No	0
208-208-597700 Sponsorships				marketing services 2/13/22					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
116 Total:		2,806.34							
117	3/7/2022	144.16	0.00	03/18/2022				No	0
208-208-597700 Sponsorships				marketing services 2/27/22					
117 Total:		144.16							
Pekin Area Chamber of Com		4,278.54							
Pekin Community High School #303									
11529									
01072022	1/7/2022	62,369.23	0.00	03/18/2022				No	0
270-270-565300 School Distr Tax Reimbursement				school district 303 TIF reimbursement					
01072022 Total:		62,369.23							
Pekin Community High Sch		62,369.23							
Pekin Grade School District 108									
12376									
01072022	1/7/2022	52,773.96	0.00	03/18/2022				No	0
270-270-565300 School Distr Tax Reimbursement				school district 108 TIF reimbursement					
01072022 Total:		52,773.96							
Pekin Grade School Distric		52,773.96							
Pekin Main Street									
10485									
03152022	3/15/2022	17,185.00	0.00	03/18/2022				No	0
208-208-597700 Sponsorships				beautification for downtown arts					
03152022 Total:		17,185.00							
Pekin Main Street Total:		17,185.00							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
Peterson, Josh									
10502									
expense0322	3/15/2022	275.00	0.00	03/18/2022				No	0
100-034-519000 Training And Education				fire inspector II class 3/27-4/1/22					
expense0322 Total:		275.00							
Peterson, Josh Total:		275.00							
R.N.O.W. INC									
14468									
202262173	3/10/2022	316.51	0.00	03/18/2022				No	0
223-023-534000 Automotive Expense				pipe for sw13					
202262173 Total:		316.51							
R.N.O.W. INC Total:		316.51							
Rabe, Justin									
10530									
expense0322	3/15/2022	30.00	0.00	03/18/2022				No	0
100-761-519000 Training And Education				grant writing for public safety training 3/21-3/22/22					
expense0322 Total:		30.00							
Rabe, Justin Total:		30.00							
Ragan Communications Inc									
10533									
26898	2/25/2022	763.88	0.00	03/18/2022				No	0
100-034-555000 Radio Expense				monthly smr 2/28-3/30/22					
26898 Total:		763.88							
26900	2/25/2022	1,248.65	0.00	03/18/2022				No	0
100-761-555000 Radio Expense				monthly smr 2/28-3/30/22					

	26900 Total:	1,248.65					
	Ragan Communications Inc	2,012.53					
Ranney, Seth							
11321							
expense0322	3/15/2022	75.00	0.00	03/18/2022		No	0
100-761-519000 Training And Education				training ICS 300 & 400 3/21-3/25/22			
	expense0322 Total:	75.00					
	Ranney, Seth Total:	75.00					
Reditus Laboratories							
13996							
11401112	3/13/2022	65.00	0.00	03/18/2022		No	0
501-501-559000 Medical Expense/supplies				03/22 covid testing			
	11401112 Total:	65.00					
	Reditus Laboratories Total:	65.00					
S & S Builders Hardware Company							
12252							
0571429	3/7/2022	3,494.51	0.00	03/18/2022		No	0
501-501-534000 Automotive Expense				bus door handles			
	0571429 Total:	3,494.51					
0571432	2/24/2022	2,352.07	0.00	03/18/2022		No	0
501-501-534000 Automotive Expense				bus door handles			
	0571432 Total:	2,352.07					
0571657	3/2/2022	4,246.28	0.00	03/18/2022		No	0
231-031-534200 Buildings And Grounds Rep				replaced hardware on broken doors 2/28/22			

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
0571657 Total:		4,246.28							
S & S Builders Hardware C		10,092.86							
SAFEBuilt, LLC 14115									
0084403in	2/28/2022	8,145.00	0.00	03/18/2022				No	0
100-793-560500 Consulting Services				building inspections for february 2022					
0084403in Total:		8,145.00							
0084484in	2/28/2022	8,768.00	0.00	03/18/2022				No	0
100-793-560500 Consulting Services				building permits for february 2022					
0084484in Total:		8,768.00							
SAFEBuilt, LLC Total:		16,913.00							
Safety Kleen Corp 10560									
88299998	3/3/2022	174.90	0.00	03/18/2022				No	0
699-069-569000 Other Contractual Service				solvent for parts washer					
88299998 Total:		174.90							
Safety Kleen Corp Total:		174.90							
SCABAS Inc 10570									
116452	3/3/2022	977.76	0.00	03/18/2022				No	0
100-034-534400 Equipment Repairs				SCBA repairs					
116452 Total:		977.76							
SCABAS Inc Total:		977.76							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
Schwartz Electric									
10579									
16470	2/28/2022	2,286.00	0.00	03/18/2022				No	0
501-501-534200 Bldng & Grnds Maint/Repairs				lighing upgrade and repair at 911 call center					
16470 Total:		2,286.00							
16480	3/4/2022	1,627.50	0.00	03/18/2022				No	0
100-990-599999 Contingency				julie locates 2/17-3/1/22					
16480 Total:		1,627.50							
Schwartz Electric Total:		3,913.50							
Sentry Safety Supply, Inc.									
10882									
*** **0263944in**	3/2/2022	216.48	0.00	03/18/2022				No	0
100-032-522400 General Supplies				nitrile gloves					
*** **0263944in**	3/2/2022	216.48	0.00	03/18/2022				No	0
223-023-522400 General Supplies				nitrile gloves					
0263944in Total:		432.96							
Sentry Safety Supply, Inc.		432.96							
SG Screen Graphics Inc.									
11820									
1007	3/3/2022	41.23	0.00	03/18/2022				No	0
100-761-599000 Miscellaneous				recognition plaque					
1007 Total:		41.23							
SG Screen Graphics Inc. To		41.23							
SHI International Corp									
12297									

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
b14783169	2/18/2022	126,094.82	0.00	03/18/2022				No	0
100-009-599802 Computer Hardware				backup hardware & software 1/31/22-1/30/27					
b14783169 Total:		126,094.82							
b14798142	2/22/2022	10,642.20	0.00	03/18/2022				No	0
100-009-599802 Computer Hardware				10 computers					
b14798142 Total:		10,642.20							
b14798386	2/22/2022	5,404.80	0.00	03/18/2022				No	0
100-009-599802 Computer Hardware				20 monitors					
b14798386 Total:		5,404.80							
SHI International Corp Tot		142,141.82							
Singleton, Taylor 13873									
expense0322	3/15/2022	275.00	0.00	03/18/2022				No	0
100-034-519000 Training And Education				rope rescue operations level 1 3/20-3/25/22					
expense0322 Total:		275.00							
Singleton, Taylor Total:		275.00							
Stafford, Jennifer 13690									
expense-0322	3/15/2022	50.00	0.00	03/18/2022				No	0
501-501-557200 License And Inspection Fees				cdl reimbursement					
expense-0322 Total:		50.00							
Stafford, Jennifer Total:		50.00							
Standard Heating & Cooling 13042									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
10072	2/28/2022	1,260.00	0.00	03/18/2022				No	0
501-501-534200 Bldng & Grnds Maint/Repairs				heater repairs at bus department					
10072 Total:		1,260.00							
Standard Heating & Coolin		1,260.00							
Taylor Print Impressions									
10143									
6625374	2/21/2022	811.90	0.00	03/18/2022				No	0
100-761-551000 Printing And Publications				2500 non window envelopes					
6625374 Total:		811.90							
6643329	3/7/2022	623.65	0.00	03/18/2022				No	0
100-006-551000 Printing And Publications				2000 laser checks					
6643329 Total:		623.65							
6648169	3/10/2022	492.76	0.00	03/18/2022				No	0
100-006-551000 Printing And Publications				2500 non window envelopes					
6648169 Total:		492.76							
Taylor Print Impressions T		1,928.31							
Tazewell County Animal Control									
10637									
022201	3/1/2022	3,828.91	0.00	03/18/2022				No	0
100-761-566700 Care Of Stray Animals				month of february 2022					
022201 Total:		3,828.91							
Tazewell County Animal C		3,828.91							
Tazewell County Asphalt Co. Inc.									
11264									

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Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
20110011916	2/28/2022	2,793.15	0.00	03/18/2022				No	0
240-240-535000 Material And Hauling				upm cold mix for street repairs					
20110011916 Total:		2,793.15							
Tazewell County Asphalt C		2,793.15							
Tazewell County Firefighters Association 12559									
ta2712022	3/6/2022	500.00	0.00	03/18/2022				No	0
100-034-551600 Dues And Subscriptions				MABAS dues 2022					
ta2712022 Total:		500.00							
Tazewell County Firefighte		500.00							
Tazewell County Recorder 11172									
03142022	3/14/2022	237.00	0.00	03/18/2022				No	0
100-793-593300 Lien Filing Fee				release of 5 property cleanup liens					
03142022 Total:		237.00							
Tazewell County Recorder		237.00							
Third Millennium Associates, Inc. 11953									
*** **27383**	2/28/2022	1,705.79	0.00	03/18/2022				No	0
231-029-569000 Other Contractual Service				february 2022 green pay					
*** **27383**	2/28/2022	1,705.78	0.00	03/18/2022				No	0
223-023-569000 Other Contractual Service				february 2022 green pay					
27383 Total:		3,411.57							
Third Millennium Associat		3,411.57							

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
Thompson, Andrew									
10649									
expense-0322	3/15/2022	570.17	0.00	03/18/2022				No	0
100-763-519000 Training And Education				cellular technology training 3/20-3/23/22					
expense-0322 Total:		570.17							
Thompson, Andrew Total:		570.17							
Topless Tree Service									
14332									
1646	2/23/2022	2,220.00	0.00	03/18/2022				No	0
100-032-536000 Tree Removal / Replacemen				removed tree at 10th & matilda 2/22/22					
1646 Total:		2,220.00							
Topless Tree Service Total:		2,220.00							
Truck Centers Inc									
10664									
f14036033501	2/28/2022	246.36	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				glass and regulator for truck 477					
f14036033501 Total:		246.36							
*** **f14036109501**	3/8/2022	289.38	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				slack adjuster/stock					
*** **f14036109501**	3/8/2022	289.38	0.00	03/18/2022				No	0
223-023-534000 Automotive Expense				slack adjuster/stock					
f14036109501 Total:		578.76							
f14036122901	3/8/2022	53.95	0.00	03/18/2022				No	0
445-041-534000 Automotive Expense				cam kit and exhaust pipe for truck 419					
f14036122901 Total:		53.95							
f14036133801	3/10/2022	136.21	0.00	03/18/2022				No	0

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
445-041-534000 Automotive Expense				elbow pipe for street dept 419					
f14036133801 Total:		136.21							
f14036155501	3/10/2022	371.85	0.00	03/18/2022				No	0
223-023-534000 Automotive Expense				drive latch handle for sw12					
f14036155501 Total:		371.85							
r14007254301	3/7/2022	566.32	0.00	03/18/2022				No	0
223-026-534000 Automotive Expense				drive shaft/abs/labor for recycle 1					
r14007254301 Total:		566.32							
Truck Centers Inc Total:		1,953.45							
Uftring Auto Group									
10829									
151093fow	3/9/2022	4.65	0.00	03/18/2022				No	0
100-034-534000 Automotive Expense				arm nut for steering gear					
151093fow Total:		4.65							
151141fow	3/14/2022	507.16	0.00	03/18/2022				No	0
100-034-534000 Automotive Expense				pump assembly for rescue 2					
151141fow Total:		507.16							
Uftring Auto Group Total:		511.81							
Uline									
11578									
145496814	2/23/2022	43.69	0.00	03/18/2022				No	0
100-761-522400 General Supplies				evidence storage boxes					
145496814 Total:		43.69							
145599346	2/25/2022	89.18	0.00	03/18/2022				No	0
100-761-522400 General Supplies				evidence supplies/labels					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
145599346 Total:		89.18							
Uline Total:		132.87							
UniFirst First Aid & Safety									
10749									
a126395	3/8/2022	114.54	0.00	03/18/2022				No	0
501-501-569000 Other Contractual Service				medicine to replenish cabinet 3/8/22					
a126395 Total:		114.54							
UniFirst First Aid & Safety		114.54							
United Ready Mix Inc									
11485									
53939	2/28/2022	1,053.00	0.00	03/18/2022				No	0
231-030-564000 Sewer Maintenance/Improvement				floowable for lateral repair on valle vista					
53939 Total:		1,053.00							
United Ready Mix Inc Tota		1,053.00							
Unity Point Health									
13528									
5110in2349	2/21/2022	38.45	0.00	03/18/2022				No	0
100-034-522500 Emergency Medical Supplie				emergency medical supplies					
5110in2349 Total:		38.45							
Unity Point Health Total:		38.45							
Unity Point Methodist									
10521									
6861	2/15/2022	1,500.00	0.00	03/18/2022				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-034-519000 Training And Education				300 BLS/ACLS and PALS provider ecards					
6861 Total:		1,500.00							
Unity Point Methodist Tot		1,500.00							
Unitypoint Health-IL									
12908									
376149052	2/1/2022	220.80	0.00	03/18/2022				No	0
695-095-516700 Wellness Program				02/22 mammograms					
376149052 Total:		220.80							
Unitypoint Health-IL Tota		220.80							
University of Illinois									
11803									
ufiw2568	2/22/2022	550.00	0.00	03/18/2022				No	0
100-034-519000 Training And Education				fire inspector I class fee for peterson					
ufiw2568 Total:		550.00							
University of Illinois Total		550.00							
US Bank Equipment Finance									
13878									
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
100-001-524000 Lease/rental Of Equipment				copier lease 3/30/22					
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
100-990-524000 Lease/rental Of Equipment				copier lease 3/30/22					
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
100-006-524000 Lease/rental Of Equipment				copier lease 3/30/22					
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
100-763-524000 Lease/rental Of Equipment				copier lease 3/30/22					
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
100-763-524000 Lease/rental Of Equipment				copier lease 3/30/22					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
100-761-524000 Lease/rental Of Equipment				copier lease 3/30/22					
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
100-764-524000 Lease/rental Of Equipment				copier lease 3/30/22					
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
100-032-524000 Lease/rental Of Equipment				copier lease 3/30/22					
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
100-034-524000 Lease/rental Of Equipment				copier lease 3/30/22					
*** **466910940**	3/30/2022	620.48	0.00	03/18/2022				No	0
501-501-524000 Lease/rental Of Equipment				copier lease 3/30/22					
*** **466910940**	3/30/2022	127.71	0.00	03/18/2022				No	0
699-069-524000 Lease/rental Of Equipment				copier lease 3/30/22					
466910940 Total:		1,897.58							
US Bank Equipment Finan		1,897.58							
Verizon									
14122									
9900269943	2/23/2022	2,128.12	0.00	03/18/2022				No	0
100-009-550300 Telephone				police data 1/24-2/23/22					
9900269943 Total:		2,128.12							
9900269944	2/23/2022	188.37	0.00	03/18/2022				No	0
100-009-550300 Telephone				lift stations modem 1/24-2/23/22					
9900269944 Total:		188.37							
9900269945	2/23/2022	695.82	0.00	03/18/2022				No	0
100-009-550300 Telephone				fire data 1/24-2/23/22					
9900269945 Total:		695.82							
9901024285	3/3/2022	41.61	0.00	03/18/2022				No	0
100-009-550300 Telephone				police data 2/4-3/3/22					
9901024285 Total:		41.61							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Verizon Total:		3,053.92							
Verizon Connect Nwf, Inc									
12701									
368000023376	3/1/2022	4,003.20	0.00	03/18/2022				No	0
100-009-529500 AVL Equipment				AVL fleet 2/2-3/31/22					
368000023376 Total:		4,003.20							
Verizon Connect Nwf, Inc		4,003.20							
Visa (business)									
11433									
*** **5164-0222**	2/22/2022	153.38	0.00	03/18/2022				No	0
100-766-536100 Property Cleanup Fees				asbestos notification					
*** **5164-0222**	2/22/2022	49.90	0.00	03/18/2022				No	0
100-766-536100 Property Cleanup Fees				lien fee/code enforcement					
*** **5164-0222**	2/22/2022	175.20	0.00	03/18/2022				No	0
100-764-554300 Uniforms And Tools				uniform shirts					
*** **5164-0222**	2/22/2022	120.15	0.00	03/18/2022				No	0
100-761-598100 Public Relations				sympathy planter/mitchell mother					
5164-0222 Total:		498.63							
*** **5388-0222**	2/22/2022	535.00	0.00	03/18/2022				No	0
100-034-519000 Training And Education				EMS class and american heart CPR insturctor					
*** **5388-0222**	2/22/2022	75.75	0.00	03/18/2022				No	0
100-034-520400 Postage				EMS class and american heart CPR insturctor					
*** **5388-0222**	2/22/2022	187.25	0.00	03/18/2022				No	0
100-034-529000 Equipment				deployment bag					
5388-0222 Total:		798.00							
*** **6031-0222**	2/22/2022	225.00	0.00	03/18/2022				No	0
100-001-519000 Training And Education				ILCMA conference					
*** **6031-0222**	2/22/2022	203.57	0.00	03/18/2022				No	0
100-001-519000 Training And Education				hotel/double booked 11/24/21					

*** means this invoice number is a duplicate.

6031-0222 Total:		428.57							
*** **9604-0222**	12/22/2022	612.00	0.00	03/18/2022				No	0
100-009-538000 Maintenance Agreements				news letter management and production service					
*** **9604-0222**	12/22/2022	91.25	0.00	03/18/2022				No	0
501-501-519000 Training And Education				training books for new federal ELDT					
*** **9604-0222**	12/22/2022	160.00	0.00	03/18/2022				No	0
100-006-519000 Training And Education				GFOA membership renewal					
*** **9604-0222**	12/22/2022	1,050.00	0.00	03/18/2022				No	0
100-005-597900 Employee Recognition				peoria riverman employee engagement					
9604-0222 Total:		1,913.25							
Visa (business) Total:		3,638.45							
Walz Label and Mailing Systems									
13320									
9682a	3/10/2022	241.66	0.00	03/18/2022				No	0
100-990-520400 Postage				ink cartridge for postage machine					
9682a Total:		241.66							
Walz Label and Mailing Sy		241.66							
Waste Management									
12524									
*** **138396663008**	2/16/2022	5,124.07	0.00	03/18/2022				No	0
231-031-569000 Other Contractual Service				sludge removal 2/1-2/14/22					
138396663008 Total:		5,124.07							
Waste Management Total:		5,124.07							
Wayne Litwiller Excavating Inc									
10695									
78138	2/7/2022	4,060.00	0.00	03/18/2022				No	0

*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-032-536300 Snow Removal - Salt And C				load and haul snow on court and capitol 2/4/22					
78138 Total:		4,060.00							
78204	2/28/2022	1,640.00	0.00	03/18/2022				No	0
100-032-536300 Snow Removal - Salt And C				load and haul snow on court and capitol 2/18/2022					
78204 Total:		1,640.00							
Wayne Litwiller Excavating		5,700.00							
Will Harms Co									
10706									
37110	3/7/2022	25.43	0.00	03/18/2022				No	0
100-763-520200 Office Supplies				ink pens and post it notes					
37110 Total:		25.43							
37112	3/7/2022	164.83	0.00	03/18/2022				No	0
100-764-520200 Office Supplies				hi liters, file folders and toner cartridge					
37112 Total:		164.83							
Will Harms Co Total:		190.26							
Report Total:		782,485.63							

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Lee Wrhel, Police & Fire Secretary**

AGENDA ITEM: PD Stats - February 2022

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager 3/23/2022

Date:

Feb 2022 WEEKLY STATS	Feb 6 - 12	Feb 13 -19	Feb 20 -26	Feb 27 - Mar 5	TOTAL
PATROL					
Calls for service	657	693	647	659	2656
Buisness / Bar checks	108	96	98	93	395
Traffic stops	41	48	58	54	201
Phone calls & station information	24	31	23	24	102
Reports	44	48	60	71	223
Supplements	18	30	32	32	112
Impounds	1	6	1	5	13
Arrests	36	58	60	67	221
Citations	20	33	26	30	109
Written warnings	25	22	32	36	115
Cell phone	1	0	3	2	6
Truck route	0	0	0	0	0
Low-speed gas bicycle	0	0	0	0	0
Pedestrian stops	0	0	0	0	0
DUI	1	3	1	2	7
Crashes	12	10	16	12	50
Field contact	0	0	0	0	0
Parking tickets - Parking Enforce	0	54	11	5	70
Parking tickets - Patrol	3	87	2	14	106
Animal controls tickets - AC	0	0	0	3	3
Animal - Patrol	0	0	0	0	0
NOT COUNTED (those listed below)					
Julie notifications	0	0	0	0	0
Repossessions	2	1	1	0	4
Incident created in error	0	0	0	0	0
Law test nature code	0	2	0	1	3
RECORDS					
Notice to Appears	0	0	0	0	0
Citations	0	0	0	2	2
Warnings	0	0	0	0	0
Freedom of Information / Pages	27 / 388 pgs	16 / 163 pgs	10 / 56 pgs	19 / 132 pgs	72/ 739 pgs
CD/DVD'S FOR FOI OR SUB (Redacted)	5	0	0	0	5
SEX Offender Registration	10	11	3	11	35
Impounds processed	1	6	1	5	13
Impound fees collected	$1,000.00	$ 1,500.00	$ 2,000.00	$ 2,500.00	$7,000.00
Fines collected	$3,968.00	$ -	$ 2,365.00	$3,930.00	$10,263.00
Reports	0	0	60	0	60
Supplemental reports	0	0	32	0	32
Fingerprints processed	2	0	2	1	5
Court case files	10	16	100	30	156
DVD/CD for court	29	47	244	127	447
Reports Processed	53	78	70	87	288
Pieces of logged evidence	21	36	37	12	106
Pieces of evidence to Lab	7	3	4	4	18
Pill Bin weight	15.2 lbs	3.8 lbs	7 lbs	30 lbs	55.10 lbs
Backgrounds for other LAW/GOVT. Agen	25	28	9	13	75
False alarm letters	2	0	0	0	2
Certificate of Purchase	0	9	9	3	21
Certificate of Purchase Final Letters	0	1	4	8	13
Evidence Pulled to be destroyed	218	101	22	5	346
Subpoenas / Expungements	000 s / 000 e	001 s /000 e	000 s / 000 e	002 s / 000 e	00[illegible]
AVRS Crash Report Sales / $	13 / $65	20 / $100	21 / $105	28 / $140	82/ $410

Attachment: PD Stats February 2022 (3003 : PD Stats - February 2022)

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Roy Beckham,**

AGENDA ITEM: Financial Reports January 2022

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager 3/25/2022

Date:

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100	**General Fund**					
100-001-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -	0.00%
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-001-510100	Salary: Elected Officials	$ 50,000.00	$ 2,500.02	$ 22,500.18	$ 27,499.82	45.00%
100-001-511600	Salary: All Personnel	$ 46,042.92	$ 7,012.28	$ 62,459.20	$ (16,416.28)	135.65%
100-001-515500	Vacation Pay	$ -	$ -	$ 1,475.74	$ (1,475.74)	0.00%
100-001-515600	Holiday Pay	$ -	$ -	$ -	$ -	0.00%
100-001-515800	Sick Pay	$ -	$ -	$ -	$ -	0.00%
100-001-517000	Oasdi/city Share 6.2%	$ 5,657.06	$ 576.49	$ 4,796.62	$ 860.44	84.79%
100-001-517001	Medicare/city Share 1.45%	$ 1,323.02	$ 134.82	$ 1,224.33	$ 98.69	92.54%
100-001-517401	IMRF	$ 5,391.63	$ 638.32	$ 7,113.61	$ (1,721.98)	131.94%
100-001-517402	ICMA Retirement	$ -	$ -	$ -	$ -	0.00%
100-001-518000	Group Insurance	$ 28,423.60	$ 1,107.44	$ 11,218.50	$ 17,205.10	39.47%
100-001-518200	Unemployment Insurance	$ -	$ -	$ -	$ -	0.00%
100-001-518300	Workers Comp Insurance	$ 1,230.00	$ -	$ 1,538.42	$ (308.42)	125.07%
100-001-559000	Medical Expense/supplies	$ -	$ -	$ -	$ -	0.00%
	Personnel	**$ 138,068.23**	**$ 11,969.37**	**$ 112,326.60**	**$ 25,741.63**	**81.36%**
100-001-519000	Training And Education	$ 7,500.00	$ -	$ 4,279.42	$ 3,220.58	57.06%
	Training & Education	**$ 7,500.00**	**$ -**	**$ 4,279.42**	**$ 3,220.58**	**57.06%**
100-001-520200	Office Supplies	$ 200.00	$ -	$ 154.02	$ 45.98	77.01%
100-001-520400	Postage	$ 250.00	$ 63.08	$ 323.47	$ (73.47)	129.39%
100-001-529000	Equipment	$ -	$ -	$ -	$ -	0.00%
	Supplies & Materials	**$ 450.00**	**$ 63.08**	**$ 477.49**	**$ (27.49)**	**106.11%**
100-001-518100	Liability Insurance Premiums	$ 8,800.00	$ -	$ 10,994.68	$ (2,194.68)	124.94%
100-001-524000	Lease/rental Of Equipment	$ 1,600.00	$ 127.71	$ 1,149.39	$ 450.61	71.84%
100-001-534400	Equipment Repairs	$ -	$ -	$ -	$ -	0.00%
100-001-538000	Maintenance Agreements	$ 1,700.00	$ 323.23	$ 2,338.23	$ (638.23)	137.54%
100-001-550300	Telephone	$ -	$ -	$ -	$ -	0.00%
100-001-551600	Dues And Subscriptions	$ 4,500.00	$ 605.00	$ 5,360.63	$ (860.63)	119.13%
100-001-555000	Radio Expense	$ -	$ -	$ -	$ -	0.00%
100-001-560500	Consulting Services	$ -	$ -	$ -	$ -	0.00%
100-001-560600	Corporate Counsel Fees	$ -	$ -	$ -	$ -	0.00%
100-001-569000	Other Contractual Service	$ 10,000.00	$ -	$ 3,040.00	$ 6,960.00	30.40%
100-001-598100	Public Relations	$ 500.00	$ -	$ 130.00	$ 370.00	26.00%
100-001-599801	Computer Software	$ -	$ -	$ -	$ -	0.00%
	Contractual Services	**$ 27,100.00**	**$ 1,055.94**	**$ 23,012.93**	**$ 4,087.07**	**84.92%**
100-001-587100	Office Equipment & Furniture	$ -	$ -	$ -	$ -	0.00%
	Capital Outlay	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-001-518700	Mileage	$ -	$ -	$ -	$ -	0.00%
100-001-551000	Printing And Publications	$ 350.00	$ -	$ 259.91	$ 90.09	74.26%
100-001-554200	Meals Lodging	$ -	$ 153.00	$ 195.12	$ (195.12)	0.00%
100-001-599000	Miscellaneous	$ 5,663.00	$ -	$ 39.99	$ 5,623.01	0.71%
100-001-599802	Computer Hardware	$ -	$ -	$ -	$ -	0.00%
	Other Expenditures	**$ 6,013.00**	**$ 153.00**	**$ 495.02**	**$ 5,517.98**	**8.23%**
001	**Administration**	**$ (179,131.23)**	**$ (13,241.39)**	**$ (140,591.46)**	**$ (38,539.77)**	**78.49%**

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
100-003-495600	Insurance Reimbursements	$	-	$	-	$	-	$	-	0.00%
100-003-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-	0.00%
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-003-519000	Training And Education	$	-	$	-	$	-	$	-	0.00%
	Training & Education	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-003-520200	Office Supplies	$	-	$	-	$	-	$	-	0.00%
100-003-520400	Postage	$	-	$	-	$	-	$	-	0.00%
	Supplies & Materials	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-003-551600	Dues And Subscriptions	$	-	$	-	$	-	$	-	0.00%
100-003-560600	Corporate Counsel Fees	$	217,500.00	$	-	$	136,577.03	$	80,922.97	62.79%
100-003-561000	Legal Fees	$	-	$	-	$	-	$	-	0.00%
100-003-561001	Legal Services - Police Labor	$	25,000.00	$	-	$	16,711.81	$	8,288.19	66.85%
100-003-561002	Legal Services - Fire Labor	$	10,000.00	$	-	$	3,268.30	$	6,731.70	32.68%
100-003-561003	Legal Services - Teamsters	$	10,000.00	$	-	$	3,173.34	$	6,826.66	31.73%
100-003-561004	Admin Hearing Officer	$	12,500.00	$	987.50	$	3,250.00	$	9,250.00	26.00%
100-003-569000	Other Contractual Service	$	-	$	-	$	-	$	-	0.00%
100-003-593000	Suits And Damages	$	-	$	-	$	-	$	-	0.00%
	Contractual Services	**$**	**275,000.00**	**$**	**987.50**	**$**	**162,980.48**	**$**	**112,019.52**	**59.27%**
100-003-551000	Printing And Publications	$	-	$	-	$	-	$	-	0.00%
100-003-554200	Meals Lodging	$	-	$	-	$	-	$	-	0.00%
100-003-599000	Miscellaneous	$	-	$	-	$	-	$	-	0.00%
100-003-599700	Income Credit	$	-	$	-	$	-	$	-	0.00%
	Other Expenditures	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
003	**Legal**	**$**	**(275,000.00)**	**$**	**(987.50)**	**$**	**(162,980.48)**	**$**	**(112,019.52)**	**59.27%**
100-004-451600	Dog Reclamation Fees	$	4,000.00	$	450.00	$	4,500.00	$	(500.00)	112.50%
100-004-451900	Sales - Ordinances & Maps	$	-	$	-	$	-	$	-	0.00%
100-004-452100	Liquor License App Fees	$	1,350.00	$	-	$	750.00	$	600.00	55.56%
100-004-452200	Vicious Dog Fee	$	-	$	-	$	-	$	-	0.00%
100-004-452500	Dangerous Dog Fee	$	50.00	$	-	$	400.00	$	(350.00)	800.00%
	Fees/Charges For Service	**$**	**5,400.00**	**$**	**450.00**	**$**	**5,650.00**	**$**	**(250.00)**	**104.63%**
100-004-463700	Liquor Fines	$	500.00	$	-	$	-	$	500.00	0.00%
	Fines And Forfeitures	**$**	**500.00**	**$**	**-**	**$**	**-**	**$**	**500.00**	**0.00%**
100-004-420100	Liquor Licenses	$	72,850.00	$	-	$	73,282.67	$	(432.67)	100.59%
100-004-420200	Cigarette Licenses	$	1,700.00	$	-	$	1,800.00	$	(100.00)	105.88%
100-004-420300	One Day Liquor License	$	200.00	$	-	$	-	$	200.00	0.00%
100-004-420400	Juke Box Licenses	$	600.00	$	-	$	575.00	$	25.00	95.83%
100-004-420600	Auctioneer Licenses	$	-	$	-	$	60.00	$	(60.00)	0.00%
100-004-420650	Body Works License	$	650.00	$	-	$	450.00	$	200.00	69.23%
100-004-421100	Peddler Licenses	$	-	$	-	$	-	$	-	0.00%
100-004-421200	Push Carts	$	500.00	$	-	$	500.00	$	-	100.00%
100-004-421300	Transient Merchant License	$	750.00	$	-	$	1,050.00	$	(300.00)	140.00%
100-004-421400	Mechanical Amusement Machine	$	4,850.00	$	-	$	4,150.00	$	700.00	85.57%
100-004-421500	State Video Machines	$	220,000.00	$	-	$	218,500.67	$	1,499.33	99.32%
100-004-421505	Video Gaming Est. Fees	$	10,000.00	$	-	$	10,438.18	$	(438.18)	104.38%
100-004-421600	Secondhand Dlr/Pawnbroker	$	250.00	$	-	$	250.00	$	-	100.00%

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-004-421700	Raffle License	$ 450.00	$ 70.00	$ 800.00	$ (350.00)	177.78%
100-004-421800	Billiards,Bowling,Pool License	$ 675.00	$ -	$ 575.00	$ 100.00	85.19%
100-004-421900	Bowling License	$ 900.00	$ -	$ 900.00	$ -	100.00%
100-004-422200	Taxicab License	$ 100.00	$ -	$ 200.00	$ (100.00)	200.00%
100-004-422300	Scrap Dealer License	$ -	$ -	$ -	$ -	0.00%
100-004-422900	Miscellaneous Licenses	$ 60.00	$ -	$ 670.00	$ (610.00)	1116.67%
100-004-426200	Loudspeaker Permits	$ 10.00	$ -	$ -	$ 10.00	0.00%
100-004-426300	Special Events Permits	$ -	$ -	$ 400.00	$ (400.00)	0.00%
	Licenses And Permits	**$ 314,545.00**	**$ 70.00**	**$ 314,601.52**	**$ (56.52)**	**100.02%**
100-004-498900	Non Sufficient Funds Fee	$ -	$ -	$ -	$ -	0.00%
100-004-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -	0.00%
100-004-499802	Cash Over/Short	$ -	$ -	$ -	$ -	0.00%
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-004-511600	Salary: All Personnel	$ 152,192.25	$ 9,506.92	$ 100,390.18	$ 51,802.07	65.96%
100-004-515000	Overtime	$ -	$ -	$ -	$ -	0.00%
100-004-515500	Vacation Pay	$ -	$ 793.44	$ 11,294.84	$ (11,294.84)	0.00%
100-004-515600	Holiday Pay	$ -	$ 1,174.26	$ 5,871.30	$ (5,871.30)	0.00%
100-004-515800	Sick Pay	$ -	$ 267.98	$ 1,466.85	$ (1,466.85)	0.00%
100-004-517000	Oasdi/city Share 6.2%	$ 9,435.92	$ 705.78	$ 7,156.84	$ 2,279.08	75.85%
100-004-517001	Medicare/city Share 1.45%	$ 2,206.79	$ 165.06	$ 1,673.75	$ 533.04	75.85%
100-004-517401	IMRF	$ 17,821.71	$ 1,100.28	$ 13,662.85	$ 4,158.86	76.66%
100-004-518000	Group Insurance	$ 25,330.06	$ 1,970.60	$ 20,092.70	$ 5,237.36	79.32%
100-004-518300	Workers Comp Insurance	$ 308.00	$ -	$ 385.23	$ (77.23)	125.07%
100-004-559000	Medical Expense/supplies	$ -	$ 65.00	$ 130.00	$ (130.00)	0.00%
	Personnel	**$ 207,294.73**	**$ 15,749.32**	**$ 162,124.54**	**$ 45,170.19**	**78.21%**
100-004-519000	Training And Education	$ 3,000.00	$ 66.00	$ 2,189.23	$ 810.77	72.97%
	Training & Education	**$ 3,000.00**	**$ 66.00**	**$ 2,189.23**	**$ 810.77**	**72.97%**
100-004-520200	Office Supplies	$ 150.00	$ -	$ 41.72	$ 108.28	27.81%
100-004-520400	Postage	$ 140.00	$ 23.23	$ 76.51	$ 63.49	54.65%
100-004-529000	Equipment	$ -	$ -	$ -	$ -	0.00%
	Supplies & Materials	**$ 290.00**	**$ 23.23**	**$ 118.23**	**$ 171.77**	**40.77%**
100-004-518100	Liability Insurance Premiums	$ 9,500.00	$ -	$ 11,869.25	$ (2,369.25)	124.94%
100-004-524000	Lease/rental Of Equipment	$ -	$ -	$ -	$ -	0.00%
100-004-534400	Equipment Repairs	$ -	$ -	$ -	$ -	0.00%
100-004-538000	Maintenance Agreements	$ -	$ -	$ -	$ -	0.00%
100-004-550300	Telephone	$ -	$ -	$ -	$ -	0.00%
100-004-551600	Dues And Subscriptions	$ 750.00	$ -	$ 615.00	$ 135.00	82.00%
100-004-569000	Other Contractual Service	$ 3,000.00	$ -	$ 4,481.89	$ (1,481.89)	149.40%
100-004-599801	Computer Software	$ -	$ -	$ -	$ -	0.00%
	Contractual Services	**$ 13,250.00**	**$ -**	**$ 16,966.14**	**$ (3,716.14)**	**128.05%**
100-004-587100	Office Equipment & Furniture	$ -	$ -	$ -	$ -	0.00%
	Capital Outlay	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-004-518700	Mileage	$ 200.00	$ 12.32	$ 24.64	$ 175.36	12.32%
100-004-551000	Printing And Publications	$ 5,000.00	$ 394.00	$ 3,312.94	$ 1,687.06	66.26%
100-004-554200	Meals Lodging	$ -	$ 41.66	$ 424.33	$ (424.33)	0.00%
100-004-599000	Miscellaneous	$ -	$ -	$ -	$ -	0.00%

Attachment: GF Rev vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
100-004-599802	Computer Hardware	$	-	$	-	$	-	$	-	0.00%
	Other Expenditures	**$**	**5,200.00**	**$**	**447.98**	**$**	**3,761.91**	**$**	**1,438.09**	**72.34%**
100-004-520941	Transfer to Police Pension	$	88,000.00	$	-	$	-	$	88,000.00	0.00%
100-004-520944	Transfer to Fire Pension	$	132,000.00	$	-	$	-	$	132,000.00	0.00%
	Transfers To Other Funds	**$**	**220,000.00**	**$**	**-**	**$**	**-**	**$**	**220,000.00**	**0.00%**
004	**City Clerk**	**$**	**(128,589.73)**	**$**	**(15,766.53)**	**$**	**135,091.47**	**$**	**(263,681.20)**	**-105.06%**
100-005-499800	Miscellaneous Receipts	$	-	$	-	$	20.00	$	(20.00)	0.00%
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**20.00**	**$**	**(20.00)**	**0.00%**
100-005-511600	Salary: All Personnel	$	99,046.88	$	6,367.32	$	65,329.84	$	33,717.04	65.96%
100-005-515000	Overtime	$	-	$	-	$	-	$	-	0.00%
100-005-515500	Vacation Pay	$	-	$	-	$	7,959.36	$	(7,959.36)	0.00%
100-005-515600	Holiday Pay	$	-	$	707.48	$	3,266.41	$	(3,266.41)	0.00%
100-005-515800	Sick Pay	$	-	$	-	$	1,829.43	$	(1,829.43)	0.00%
100-005-517000	Oasdi/city Share 6.2%	$	6,140.91	$	426.96	$	4,752.17	$	1,388.74	77.39%
100-005-517001	Medicare/city Share 1.45%	$	1,436.18	$	99.86	$	1,111.57	$	324.61	77.40%
100-005-517401	IMRF	$	11,598.39	$	662.92	$	18,081.48	$	(6,483.09)	155.90%
100-005-518000	Group Insurance	$	11,531.90	$	897.20	$	9,196.22	$	2,335.68	79.75%
100-005-518300	Workers Comp Insurance	$	307.53	$	-	$	384.64	$	(77.11)	125.07%
100-005-559000	Medical Expense/supplies	$	-	$	-	$	249.96	$	(249.96)	0.00%
	Personnel	**$**	**130,061.79**	**$**	**9,161.74**	**$**	**112,161.08**	**$**	**17,900.71**	**86.24%**
100-005-519000	Training And Education	$	10,384.00	$	-	$	1,508.13	$	8,875.87	14.52%
	Training & Education	**$**	**10,384.00**	**$**	**-**	**$**	**1,508.13**	**$**	**8,875.87**	**14.52%**
100-005-520200	Office Supplies	$	700.00	$	-	$	124.13	$	575.87	17.73%
100-005-520400	Postage	$	50.00	$	4.06	$	47.37	$	2.63	94.74%
100-005-529000	Equipment	$	-	$	-	$	-	$	-	0.00%
	Supplies & Materials	**$**	**750.00**	**$**	**4.06**	**$**	**171.50**	**$**	**578.50**	**22.87%**
100-005-518100	Liability Insurance Premiums	$	9,516.00	$	-	$	11,889.24	$	(2,373.24)	124.94%
100-005-524000	Lease/rental Of Equipment	$	-	$	-	$	-	$	-	0.00%
100-005-534400	Equipment Repairs	$	-	$	-	$	-	$	-	0.00%
100-005-538000	Maintenance Agreements	$	-	$	-	$	-	$	-	0.00%
100-005-550300	Telephone	$	-	$	-	$	-	$	-	0.00%
100-005-551600	Dues And Subscriptions	$	2,900.00	$	-	$	1,887.75	$	1,012.25	65.09%
100-005-569000	Other Contractual Service	$	2,900.00	$	-	$	2,579.00	$	321.00	88.93%
100-005-597900	Employee Recognition	$	10,000.00	$	473.04	$	1,305.12	$	8,694.88	13.05%
100-005-599801	Computer Software	$	-	$	-	$	-	$	-	0.00%
	Contractual Services	**$**	**25,316.00**	**$**	**473.04**	**$**	**17,661.11**	**$**	**7,654.89**	**69.76%**
100-005-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-	0.00%
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-005-518700	Mileage	$	300.00	$	-	$	-	$	300.00	0.00%
100-005-551000	Printing And Publications	$	2,800.00	$	-	$	1,275.50	$	1,524.50	45.55%
100-005-554200	Meals Lodging	$	-	$	-	$	-	$	-	0.00%
100-005-599000	Miscellaneous	$	500.00	$	-	$	37.00	$	463.00	7.40%
100-005-599802	Computer Hardware	$	-	$	-	$	-	$	-	0.00%
	Other Expenditures	**$**	**3,600.00**	**$**	**-**	**$**	**1,312.50**	**$**	**2,287.50**	**36.46%**

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
005	**Personnel**	**$ (170,111.79)**	**$ (9,638.84)**	**$ (132,794.32)**	**$ (37,317.47)**	**78.06%**
100-006-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -	0.00%
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-006-511600	Salary: All Personnel	$ 219,900.45	$ 14,029.25	$ 157,864.44	$ 62,036.01	71.79%
100-006-515000	Overtime	$ 1,548.17	$ 10.15	$ 77.81	$ 1,470.36	5.03%
100-006-515500	Vacation Pay	$ -	$ 4,362.53	$ 15,703.42	$ (15,703.42)	0.00%
100-006-515600	Holiday Pay	$ -	$ 1,365.22	$ 7,875.20	$ (7,875.20)	0.00%
100-006-515800	Sick Pay	$ -	$ 897.55	$ 5,249.89	$ (5,249.89)	0.00%
100-006-517000	Oasdi/city Share 6.2%	$ 13,729.81	$ 1,221.25	$ 11,089.20	$ 2,640.61	80.77%
100-006-517001	Medicare/city Share 1.45%	$ 3,211.00	$ 285.61	$ 2,593.21	$ 617.79	80.76%
100-006-517401	IMRF	$ 25,931.63	$ 1,936.25	$ 21,387.84	$ 4,543.79	82.48%
100-006-518000	Group Insurance	$ 81,682.22	$ 6,137.56	$ 58,577.21	$ 23,105.01	71.71%
100-006-518200	Unemployment Insurance	$ -	$ -	$ -	$ -	0.00%
100-006-518300	Workers Comp Insurance	$ 1,250.00	$ -	$ 1,563.44	$ (313.44)	125.08%
100-006-559000	Medical Expense/supplies	$ 200.00	$ -	$ -	$ 200.00	0.00%
	Personnel	**$ 347,453.28**	**$ 30,245.37**	**$ 281,981.66**	**$ 65,471.62**	**81.16%**
100-006-519000	Training And Education	$ 20,500.00	$ -	$ 1,231.91	$ 19,268.09	6.01%
	Training & Education	**$ 20,500.00**	**$ -**	**$ 1,231.91**	**$ 19,268.09**	**6.01%**
100-006-520200	Office Supplies	$ 2,000.00	$ 450.01	$ 1,360.18	$ 639.82	68.01%
100-006-520400	Postage	$ 2,750.00	$ 429.87	$ 2,524.63	$ 225.37	91.80%
100-006-529000	Equipment	$ 500.00	$ -	$ -	$ 500.00	0.00%
	Supplies & Materials	**$ 5,250.00**	**$ 879.88**	**$ 3,884.81**	**$ 1,365.19**	**74.00%**
100-006-518100	Liability Insurance Premiums	$ 11,225.00	$ -	$ 14,024.46	$ (2,799.46)	124.94%
100-006-524000	Lease/rental Of Equipment	$ 1,600.00	$ 127.71	$ 1,149.39	$ 450.61	71.84%
100-006-534400	Equipment Repairs	$ -	$ -	$ -	$ -	0.00%
100-006-538000	Maintenance Agreements	$ 800.00	$ 192.00	$ 855.15	$ (55.15)	106.89%
100-006-550300	Telephone	$ -	$ -	$ -	$ -	0.00%
100-006-551600	Dues And Subscriptions	$ 700.00	$ 500.00	$ 500.00	$ 200.00	71.43%
100-006-560100	Auditing Fees	$ -	$ -	$ -	$ -	0.00%
100-006-560800	Collection Agency Fees	$ -	$ -	$ -	$ -	0.00%
100-006-569000	Other Contractual Service	$ 5,000.00	$ 839.52	$ 839.52	$ 4,160.48	16.79%
100-006-599801	Computer Software	$ -	$ -	$ -	$ -	0.00%
	Contractual Services	**$ 19,325.00**	**$ 1,659.23**	**$ 17,368.52**	**$ 1,956.48**	**89.88%**
100-006-587100	Office Equipment & Furniture	$ 1,500.00	$ -	$ -	$ 1,500.00	0.00%
	Capital Outlay	**$ 1,500.00**	**$ -**	**$ -**	**$ 1,500.00**	**0.00%**
100-006-518700	Mileage	$ -	$ -	$ -	$ -	0.00%
100-006-551000	Printing And Publications	$ 5,000.00	$ -	$ 2,931.05	$ 2,068.95	58.62%
100-006-554200	Meals Lodging	$ -	$ -	$ -	$ -	0.00%
100-006-599000	Miscellaneous	$ 100.00	$ -	$ -	$ 100.00	0.00%
100-006-599802	Computer Hardware	$ -	$ -	$ -	$ -	0.00%
	Other Expenditures	**$ 5,100.00**	**$ -**	**$ 2,931.05**	**$ 2,168.95**	**57.47%**
100-006-520900	Transfer To Tpccc	$ -	$ -	$ -	$ -	0.00%
	Transfers To Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
006	**Finance**	**$**	**(399,128.28)**	**$**	**(32,784.48)**	**$**	**(307,397.95)**	**$**	**(91,730.33)**	**77.02%**
100-007-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-	0.00%
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-007-511600	Salary: All Personnel	$	226,462.53	$	6,799.45	$	106,095.43	$	120,367.10	46.85%
100-007-515000	Overtime	$	2,500.00	$	-	$	-	$	2,500.00	0.00%
100-007-515500	Vacation Pay	$	-	$	248.50	$	7,692.81	$	(7,692.81)	0.00%
100-007-515600	Holiday Pay	$	-	$	902.60	$	5,732.44	$	(5,732.44)	0.00%
100-007-515800	Sick Pay	$	-	$	1,168.94	$	8,048.72	$	(8,048.72)	0.00%
100-007-517000	Oasdi/city Share 6.2%	$	14,195.68	$	542.21	$	7,675.67	$	6,520.01	54.07%
100-007-517001	Medicare/city Share 1.45%	$	3,319.96	$	126.83	$	1,794.97	$	1,524.99	54.07%
100-007-517401	IMRF	$	26,811.51	$	845.69	$	14,609.52	$	12,201.99	54.49%
100-007-518000	Group Insurance	$	44,012.99	$	1,607.95	$	21,571.55	$	22,441.44	49.01%
100-007-518200	Unemployment Insurance	$	-	$	-	$	-	$	-	0.00%
100-007-518300	Workers Comp Insurance	$	7,150.00	$	-	$	8,942.87	$	(1,792.87)	125.08%
100-007-554300	Uniforms And Tools	$	750.00	$	-	$	77.00	$	673.00	10.27%
100-007-557200	License And Inspection Fees	$	-	$	-	$	-	$	-	0.00%
100-007-559000	Medical Expense/supplies	$	-	$	117.00	$	219.00	$	(219.00)	0.00%
	Personnel	**$**	**325,202.67**	**$**	**12,359.17**	**$**	**182,459.98**	**$**	**142,742.69**	**56.11%**
100-007-519000	Training And Education	$	7,500.00	$	150.00	$	450.00	$	7,050.00	6.00%
	Training & Education	**$**	**7,500.00**	**$**	**150.00**	**$**	**450.00**	**$**	**7,050.00**	**6.00%**
100-007-520200	Office Supplies	$	400.00	$	-	$	238.13	$	161.87	59.53%
100-007-520400	Postage	$	300.00	$	22.48	$	462.53	$	(162.53)	154.18%
100-007-522000	Photographic Supplies	$	-	$	-	$	-	$	-	0.00%
100-007-522400	General Supplies	$	200.00	$	-	$	335.91	$	(135.91)	167.96%
100-007-529000	Equipment	$	550.00	$	-	$	1,063.45	$	(513.45)	193.35%
100-007-556100	Gasoline/diesel Fuel	$	1,500.00	$	108.06	$	1,640.64	$	(140.64)	109.38%
	Supplies & Materials	**$**	**2,950.00**	**$**	**130.54**	**$**	**3,740.66**	**$**	**(790.66)**	**126.80%**
100-007-518100	Liability Insurance Premiums	$	5,500.00	$	-	$	7,066.67	$	(1,566.67)	128.48%
100-007-524000	Lease/rental Of Equipment	$	-	$	-	$	-	$	-	0.00%
100-007-534000	Automotive Expense	$	650.00	$	-	$	268.03	$	381.97	41.24%
100-007-534400	Equipment Repairs	$	-	$	-	$	-	$	-	0.00%
100-007-538000	Maintenance Agreements	$	-	$	-	$	-	$	-	0.00%
100-007-550300	Telephone	$	2,700.00	$	-	$	-	$	2,700.00	0.00%
100-007-551600	Dues And Subscriptions	$	5,000.00	$	310.00	$	1,972.99	$	3,027.01	39.46%
100-007-555000	Radio Expense	$	-	$	-	$	-	$	-	0.00%
100-007-561200	Engineering Fees	$	-	$	-	$	1,200.00	$	(1,200.00)	0.00%
100-007-569000	Other Contractual Service	$	110,000.00	$	12,657.62	$	89,959.17	$	20,040.83	81.78%
100-007-599801	Computer Software	$	-	$	-	$	-	$	-	0.00%
	Contractual Services	**$**	**123,850.00**	**$**	**12,967.62**	**$**	**100,466.86**	**$**	**23,383.14**	**81.12%**
100-007-587000	Machinery And Equipment	$	-	$	-	$	-	$	-	0.00%
100-007-587100	Office Equipment & Furniture	$	-	$	-	$	266.29	$	(266.29)	0.00%
100-007-587500	Vehicles	$	-	$	-	$	-	$	-	0.00%
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**266.29**	**$**	**(266.29)**	**0.00%**
100-007-518700	Mileage	$	-	$	-	$	397.25	$	(397.25)	0.00%
100-007-551000	Printing And Publications	$	100.00	$	-	$	-	$	100.00	0.00%
100-007-554200	Meals Lodging	$	-	$	-	$	-	$	-	0.00%

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
100-007-593300	Lien Filing Fee	$	-	$	-	$	-	$	-	0.00%
100-007-599000	Miscellaneous	$	1,000.00	$	-	$	-	$	1,000.00	0.00%
100-007-599802	Computer Hardware	$	-	$	-	$	-	$	-	0.00%
	Other Expenditures	**$**	**1,100.00**	**$**	**-**	**$**	**397.25**	**$**	**702.75**	**36.11%**
100-007-520231	Transfer To Sewerage Fund	$	-	$	-	$	-	$	-	0.00%
100-007-520240	Transfer To Motor Fuel	$	-	$	-	$	-	$	-	0.00%
100-007-520261	Transfer To Hud #2	$	-	$	-	$	-	$	-	0.00%
	Transfers To Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
007	**Public Works**	**$**	**(460,602.67)**	**$**	**(25,607.33)**	**$**	**(287,781.04)**	**$**	**(172,821.63)**	**62.48%**
100-009-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-	0.00%
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-009-511600	Salary: All Personnel	$	93,159.95	$	5,382.20	$	57,571.93	$	35,588.02	61.80%
100-009-515000	Overtime	$	32,030.83	$	801.19	$	15,918.17	$	16,112.66	49.70%
100-009-515500	Vacation Pay	$	-	$	-	$	4,046.41	$	(4,046.41)	0.00%
100-009-515600	Holiday Pay	$	-	$	729.68	$	3,266.39	$	(3,266.39)	0.00%
100-009-515800	Sick Pay	$	-	$	1,515.80	$	4,126.89	$	(4,126.89)	0.00%
100-009-517000	Oasdi/city Share 6.2%	$	7,761.83	$	499.18	$	5,031.57	$	2,730.26	64.82%
100-009-517001	Medicare/city Share 1.45%	$	1,815.27	$	116.77	$	1,176.82	$	638.45	64.83%
100-009-517401	IMRF	$	14,659.84	$	789.80	$	9,748.37	$	4,911.47	66.50%
100-009-518000	Group Insurance	$	25,069.80	$	1,945.22	$	19,452.20	$	5,617.60	77.59%
100-009-518200	Unemployment Insurance	$	-	$	-	$	-	$	-	0.00%
100-009-518300	Workers Comp Insurance	$	300.00	$	-	$	375.23	$	(75.23)	125.08%
100-009-559000	Medical Expense/supplies	$	-	$	-	$	-	$	-	0.00%
	Personnel	**$**	**174,797.52**	**$**	**11,779.84**	**$**	**120,713.98**	**$**	**54,083.54**	**69.06%**
100-009-519000	Training And Education	$	5,000.00	$	-	$	749.31	$	4,250.69	14.99%
	Training & Education	**$**	**5,000.00**	**$**	**-**	**$**	**749.31**	**$**	**4,250.69**	**14.99%**
100-009-520200	Office Supplies	$	100.00	$	-	$	-	$	100.00	0.00%
100-009-520400	Postage	$	200.00	$	-	$	30.00	$	170.00	15.00%
100-009-522400	General Supplies	$	25,000.00	$	-	$	2,222.64	$	22,777.36	8.89%
100-009-529000	Equipment	$	400.00	$	-	$	22.58	$	377.42	5.65%
	Supplies & Materials	**$**	**25,700.00**	**$**	**-**	**$**	**2,275.22**	**$**	**23,424.78**	**8.85%**
100-009-518100	Liability Insurance Premiums	$	7,200.00	$	-	$	8,995.64	$	(1,795.64)	124.94%
100-009-534400	Equipment Repairs	$	500.00	$	-	$	-	$	500.00	0.00%
100-009-538000	Maintenance Agreements	$	709,507.00	$	3,365.90	$	491,873.06	$	217,633.94	69.33%
100-009-550300	Telephone	$	223,800.00	$	20,791.25	$	160,360.98	$	63,439.02	71.65%
100-009-551600	Dues And Subscriptions	$	5,000.00	$	-	$	-	$	5,000.00	0.00%
100-009-569000	Other Contractual Service	$	10,000.00	$	-	$	-	$	10,000.00	0.00%
100-009-599801	Computer Software	$	75,000.00	$	-	$	48,147.61	$	26,852.39	64.20%
	Contractual Services	**$**	**1,031,007.00**	**$**	**24,157.15**	**$**	**709,377.29**	**$**	**321,629.71**	**68.80%**
100-009-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-	0.00%
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-009-518700	Mileage	$	-	$	-	$	-	$	-	0.00%
100-009-529500	AVL Equipment	$	21,000.00	$	1,334.40	$	11,665.04	$	9,334.96	55.55%
100-009-551000	Printing And Publications	$	250.00	$	-	$	-	$	250.00	0.00%

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-009-554200	Meals Lodging	$ -	$ -	$ -	$ -	0.00%
100-009-599000	Miscellaneous	$ -	$ -	$ -	$ -	0.00%
100-009-599802	Computer Hardware	$ 250,000.00	$ 64.76	$ 66,935.49	$ 183,064.51	26.77%
	Other Expenditures	**$ 271,250.00**	**$ 1,399.16**	**$ 78,600.53**	**$ 192,649.47**	**28.98%**
009	**I.T.**	**$ (1,507,754.52)**	**$ (37,336.15)**	**$ (911,716.33)**	**$ (596,038.19)**	**60.47%**
100-032-410101	Re Tax Twp Levy-road & Br	$ -	$ -	$ -	$ -	0.00%
100-032-412001	Replacement P/p Tax - Twp	$ 26,000.00	$ -	$ 43,029.10	$ (17,029.10)	165.50%
100-032-414001	Local Use Gas Tax	$ -	$ -	$ -	$ -	0.00%
	Taxes	**$ 26,000.00**	**$ -**	**$ 43,029.10**	**$ (17,029.10)**	**165.50%**
100-032-435000	IDOT - State Routes Maint	$ -	$ -	$ -	$ -	0.00%
100-032-435200	Traffic Light Reimbursement	$ 5,000.00	$ -	$ 1,602.98	$ 3,397.02	32.06%
100-032-442600	State Grants	$ -	$ -	$ -	$ -	0.00%
	Intergovernmental	**$ 5,000.00**	**$ -**	**$ 1,602.98**	**$ 3,397.02**	**32.06%**
100-032-451800	50 / 50 Sidewalk Project	$ -	$ -	$ 2,220.75	$ (2,220.75)	0.00%
100-032-498900	Non Sufficient Funds Fee	$ -	$ -	$ -	$ -	0.00%
	Fees/Charges For Service	**$ -**	**$ -**	**$ 2,220.75**	**$ (2,220.75)**	**0.00%**
100-032-463500	Late Payment Penalty	$ -	$ -	$ -	$ -	0.00%
100-032-463600	Interest Charges	$ -	$ -	$ -	$ -	0.00%
100-032-494100	City Property Dmg Reimb	$ 2,500.00	$ -	$ 14,229.64	$ (11,729.64)	569.19%
	Fines And Forfeitures	**$ 2,500.00**	**$ -**	**$ 14,229.64**	**$ (11,729.64)**	**569.19%**
100-032-425200	Street Opening Permits	$ 325,000.00	$ 23,500.00	$ 104,541.00	$ 220,459.00	32.17%
100-032-425400	Curb Cuts	$ -	$ -	$ -	$ -	0.00%
	Licenses And Permits	**$ 325,000.00**	**$ 23,500.00**	**$ 104,541.00**	**$ 220,459.00**	**32.17%**
100-032-494500	Honorary Street Designation	$ -	$ -	$ 800.00	$ (800.00)	0.00%
100-032-495600	Insurance Reimbursements	$ -	$ -	$ 4,611.63	$ (4,611.63)	0.00%
100-032-499400	Proceeds Of Auction	$ -	$ -	$ -	$ -	0.00%
100-032-499404	Sale Of Equipment	$ 10,000.00	$ -	$ 3,450.00	$ 6,550.00	34.50%
100-032-499406	Sale Of Salt /FBOP, PCHS	$ -	$ -	$ -	$ -	0.00%
100-032-499800	Miscellaneous Receipts	$ 500.00	$ 669.00	$ 3,313.40	$ (2,813.40)	662.68%
	Other Revenue	**$ 10,500.00**	**$ 669.00**	**$ 12,175.03**	**$ (1,675.03)**	**115.95%**
100-032-440445	Transfer from Capital Project	$ 214,121.96	$ -	$ -	$ 214,121.96	0.00%
	Transfers From Other Funds	**$ 214,121.96**	**$ -**	**$ -**	**$ 214,121.96**	**0.00%**
100-032-511600	Salary: All Personnel	$ 563,213.78	$ 39,460.24	$ 316,756.35	$ 246,457.43	56.24%
100-032-514800	Yard Crew	$ -	$ -	$ 11,307.52	$ (11,307.52)	0.00%
100-032-515000	Overtime	$ 74,614.00	$ 12,035.40	$ 28,075.24	$ 46,538.76	37.63%
100-032-515500	Vacation Pay	$ -	$ 4,580.00	$ 42,154.79	$ (42,154.79)	0.00%
100-032-515600	Holiday Pay	$ -	$ 6,899.98	$ 32,224.99	$ (32,224.99)	0.00%
100-032-515800	Sick Pay	$ -	$ 2,912.91	$ 17,139.27	$ (17,139.27)	0.00%
100-032-515900	Injury Pay	$ -	$ -	$ 6,402.00	$ (6,402.00)	0.00%
100-032-517000	Oasdi/city Share 6.2%	$ 39,545.32	$ 3,971.12	$ 27,301.87	$ 12,243.45	69.04%
100-032-517001	Medicare/city Share 1.45%	$ 9,248.50	$ 928.75	$ 6,385.21	$ 2,863.29	69.04%
100-032-517401	IMRF	$ 74,689.63	$ 5,997.82	$ 49,956.67	$ 24,732.96	66.89%
100-032-518000	Group Insurance	$ 199,426.16	$ 15,108.51	$ 116,213.39	$ 83,212.77	58.27%
100-032-518200	Unemployment Insurance	$ -	$ -	$ -	$ -	0.00%

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-032-518300	Workers Comp Insurance	$ 36,500.00	$ -	$ 49,084.44	$ (12,584.44)	134.48%
100-032-554300	Uniforms And Tools	$ 6,750.00	$ 363.01	$ 1,880.16	$ 4,869.84	27.85%
100-032-559000	Medical Expense/supplies	$ 1,500.00	$ -	$ 360.62	$ 1,139.38	24.04%
	Personnel	**$ 1,005,487.39**	**$ 92,257.74**	**$ 705,242.52**	**$ 300,244.87**	**70.14%**
100-032-519000	Training And Education	$ 1,000.00	$ 35.00	$ 780.00	$ 220.00	78.00%
	Training & Education	**$ 1,000.00**	**$ 35.00**	**$ 780.00**	**$ 220.00**	**78.00%**
100-032-520200	Office Supplies	$ 250.00	$ 24.12	$ 102.83	$ 147.17	41.13%
100-032-520400	Postage	$ -	$ 2.87	$ 153.02	$ (153.02)	0.00%
100-032-522000	Photographic Supplies	$ -	$ -	$ -	$ -	0.00%
100-032-522400	General Supplies	$ 25,000.00	$ 396.22	$ 33,107.16	$ (8,107.16)	132.43%
100-032-523000	Traffic/Street Signs & Marking	$ -	$ -	$ -	$ -	0.00%
100-032-529000	Equipment	$ 5,000.00	$ 405.33	$ 8,524.75	$ (3,524.75)	170.50%
100-032-535000	Material And Hauling	$ -	$ -	$ -	$ -	0.00%
100-032-556100	Gasoline/diesel Fuel	$ 40,000.00	$ 4,812.22	$ 49,154.58	$ (9,154.58)	122.89%
	Supplies & Materials	**$ 70,250.00**	**$ 5,640.76**	**$ 91,042.34**	**$ (20,792.34)**	**129.60%**
100-032-518100	Liability Insurance Premiums	$ 19,262.00	$ -	$ 53,549.21	$ (34,287.21)	278.00%
100-032-524000	Lease/rental Of Equipment	$ 10,000.00	$ 1,338.34	$ 32,273.20	$ (22,273.20)	322.73%
100-032-532000	Electronic Equipment Main	$ -	$ -	$ -	$ -	0.00%
100-032-534000	Automotive Expense	$ -	$ -	$ -	$ -	0.00%
100-032-534400	Equipment Repairs	$ -	$ -	$ -	$ -	0.00%
100-032-534900	Sidewalk Renovation / Ins	$ 100,000.00	$ 7,737.88	$ 31,007.79	$ 68,992.21	31.01%
100-032-536000	Tree Removal / Replacemen	$ 125,000.00	$ 4,550.00	$ 160,270.00	$ (35,270.00)	128.22%
100-032-536300	Snow Removal - Salt And C	$ -	$ -	$ -	$ -	0.00%
100-032-538000	Maintenance Agreements	$ 500.00	$ 816.15	$ 1,185.73	$ (685.73)	237.15%
100-032-550100	Utilities	$ 11,000.00	$ 645.99	$ 6,385.62	$ 4,614.38	58.05%
100-032-550300	Telephone	$ 1,200.00	$ -	$ -	$ 1,200.00	0.00%
100-032-550500	Electricity For Street Li	$ -	$ -	$ 3,812.50	$ (3,812.50)	0.00%
100-032-550600	Electricity For Signal Li	$ -	$ -	$ -	$ -	0.00%
100-032-551600	Dues And Subscriptions	$ 5,250.00	$ -	$ 1,431.05	$ 3,818.95	27.26%
100-032-555000	Radio Expense	$ 500.00	$ 393.50	$ 393.50	$ 106.50	78.70%
100-032-557300	Epa Permits	$ -	$ -	$ -	$ -	0.00%
100-032-559900	Receivable Charge Off	$ -	$ -	$ -	$ -	0.00%
100-032-560500	Consulting Services	$ -	$ -	$ -	$ -	0.00%
100-032-561000	Attorney fees	$ -	$ -	$ -	$ -	0.00%
100-032-561200	Engineering Fees	$ -	$ 29,488.19	$ 138,994.73	$ (138,994.73)	0.00%
100-032-561300	Testing Fees	$ 4,000.00	$ -	$ 4,867.50	$ (867.50)	121.69%
100-032-561301	Testing - Street Maintena	$ -	$ -	$ -	$ -	0.00%
100-032-564100	Drainage Improvements	$ -	$ -	$ -	$ -	0.00%
100-032-569000	Other Contractual Service	$ 7,500.00	$ 747.75	$ 5,233.95	$ 2,266.05	69.79%
100-032-569001	Street Maintenance	$ -	$ -	$ -	$ -	0.00%
100-032-599801	Computer Software	$ 2,500.00	$ -	$ -	$ 2,500.00	0.00%
	Contractual Services	**$ 286,712.00**	**$ 45,717.80**	**$ 439,404.78**	**$ (152,692.78)**	**153.26%**
100-032-580200	Purchase Of Property	$ -	$ -	$ -	$ -	0.00%
100-032-580201	Land Improvements	$ -	$ -	$ -	$ -	0.00%
100-032-580500	Street Construction	$ -	$ -	$ -	$ -	0.00%
100-032-580501	Street Repair	$ -	$ -	$ -	$ -	0.00%
100-032-580600	Sewer Construction	$ -	$ -	$ -	$ -	0.00%
100-032-587000	Machinery & Equipment	$ -	$ -	$ 33,300.00	$ (33,300.00)	0.00%
100-032-587001	Lease/Purchase of Equipment	$ -	$ -	$ -	$ -	0.00%

Attachment: GF Rev vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
100-032-587100	Office Equipment & Furniture	$	500.00	$	-	$	-	$	500.00	0.00%
100-032-587500	Vehicles	$	-	$	394,060.00	$	394,060.00	$	(394,060.00)	0.00%
	Capital Outlay	**$**	**500.00**	**$**	**394,060.00**	**$**	**427,360.00**	**$**	**(426,860.00)**	**85472.00%**
100-032-518700	Mileage	$	-	$	-	$	-	$	-	0.00%
100-032-551000	Printing And Publications	$	-	$	-	$	-	$	-	0.00%
100-032-554200	Meals Lodging	$	-	$	-	$	-	$	-	0.00%
100-032-557200	License And Inspection Fees	$	1,250.00	$	-	$	764.00	$	486.00	61.12%
100-032-590600	Bank Charges	$	-	$	-	$	-	$	-	0.00%
100-032-599000	Miscellaneous	$	1,000.00	$	-	$	-	$	1,000.00	0.00%
100-032-599802	Computer Hardware	$	-	$	-	$	-	$	-	0.00%
100-032-599900	Depreciation Expense	$	-	$	-	$	-	$	-	0.00%
	Other Expenditures	**$**	**2,250.00**	**$**	**-**	**$**	**764.00**	**$**	**1,486.00**	**33.96%**
100-032-520100	Transfer To General Fund	$	-	$	-	$	-	$	-	0.00%
100-032-520231	Transfer To Sewerage Fund	$	-	$	-	$	-	$	-	0.00%
100-032-520900	Transfer To Tpccc	$	-	$	-	$	-	$	-	0.00%
	Transfers To Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
032	**Street Dept**	**$**	**(783,077.43)**	**$**	**(513,542.30)**	**$**	**(1,486,795.14)**	**$**	**703,717.71**	**189.87%**
100-034-437300	SOI - Training Reimbursem	$	-	$	-	$	-	$	-	0.00%
100-034-442500	Federal Grants	$	-	$	-	$	-	$	-	0.00%
100-034-442600	State Grants	$	-	$	-	$	-	$	-	0.00%
100-034-442700	County Grants	$	-	$	-	$	1,000.00	$	(1,000.00)	0.00%
	Intergovernmental	**$**	**-**	**$**	**-**	**$**	**1,000.00**	**$**	**(1,000.00)**	**0.00%**
100-034-451000	Copy Money/Accidents etc	$	300.00	$	-	$	105.00	$	195.00	35.00%
100-034-454001	Fire Protection - Normandale	$	-	$	-	$	-	$	-	0.00%
100-034-454002	Fire Protection - Brush Hill	$	183,500.00	$	-	$	-	$	183,500.00	0.00%
100-034-454003	Fire Protection - Powerton	$	368,485.76	$	-	$	271,340.85	$	97,144.91	73.64%
100-034-454100	Hazardous Waste Cleanup	$	2,500.00	$	-	$	-	$	2,500.00	0.00%
100-034-454200	Non Resident Rescue Fees	$	3,500.00	$	-	$	3,300.00	$	200.00	94.29%
100-034-454300	Hydrant Flushing	$	400.00	$	-	$	300.00	$	100.00	75.00%
100-034-454400	Overtime Reimbursements	$	-	$	-	$	-	$	-	0.00%
100-034-454600	CPR Training Fees	$	-	$	-	$	-	$	-	0.00%
100-034-454700	Sprinkler Fees	$	300.00	$	-	$	300.00	$	-	100.00%
100-034-454800	AMT Transport Assist	$	3,300.00	$	300.00	$	900.00	$	2,400.00	27.27%
100-034-455005	AMT Franchise	$	67,240.72	$	5,584.35	$	49,986.73	$	17,253.99	74.34%
	Fees/Charges For Service	**$**	**629,526.48**	**$**	**5,884.35**	**$**	**326,232.58**	**$**	**303,293.90**	**51.82%**
100-034-464100	False Alarm Fee	$	-	$	-	$	-	$	-	0.00%
100-034-494100	City Property Dmg Reimb	$	-	$	-	$	-	$	-	0.00%
	Fines And Forfeitures	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-034-493002	Fire Prevention Contribut	$	-	$	-	$	-	$	-	0.00%
100-034-493600	Training Reimbursements	$	13,000.00	$	-	$	827.15	$	12,172.85	6.36%
100-034-495600	Insurance Reimbursements	$	100,000.00	$	-	$	42,882.84	$	57,117.16	42.88%
100-034-499400	Proceeds Of Auction	$	-	$	-	$	-	$	-	0.00%
100-034-499404	Sale Of Equipment	$	-	$	-	$	408.77	$	(408.77)	0.00%
100-034-499800	Miscellaneous Receipts	$	3,000.00	$	-	$	-	$	3,000.00	0.00%
	Other Revenue	**$**	**116,000.00**	**$**	**-**	**$**	**44,118.76**	**$**	**71,881.24**	**38.03%**

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-034-511600	Salary: All Personnel	$ 4,686,230.76	$ 303,013.22	$ 2,979,543.91	$ 1,706,686.85	63.58%
100-034-515000	Overtime	$ 200,000.00	$ 43,569.31	$ 465,743.16	$ (265,743.16)	232.87%
100-034-515200	Longevity Pay	$ -	$ -	$ -	$ -	0.00%
100-034-515400	Education Pay	$ -	$ -	$ -	$ -	0.00%
100-034-515500	Vacation Pay	$ -	$ 29,685.43	$ 325,353.85	$ (325,353.85)	0.00%
100-034-515600	Holiday Pay	$ 242,102.63	$ 1,922.12	$ 138,639.81	$ 103,462.82	57.26%
100-034-515800	Sick Pay	$ -	$ 16,431.57	$ 253,527.10	$ (253,527.10)	0.00%
100-034-515900	Injury Pay	$ -	$ 10,628.31	$ 145,728.89	$ (145,728.89)	0.00%
100-034-517000	Oasdi/city Share 6.2%	$ 3,258.85	$ 233.20	$ 2,338.17	$ 920.68	71.75%
100-034-517001	Medicare/city Share 1.45%	$ 70,991.79	$ 5,510.27	$ 57,152.86	$ 13,838.93	80.51%
100-034-517401	IMRF	$ 6,185.34	$ 380.72	$ 4,658.25	$ 1,527.09	75.31%
100-034-517403	Employer Pension Contributions	$ -	$ -	$ -	$ -	0.00%
100-034-518000	Group Insurance	$ 1,649,595.12	$ 103,631.62	$ 927,383.11	$ 722,212.01	56.22%
100-034-518200	Unemployment Insurance	$ -	$ -	$ -	$ -	0.00%
100-034-518300	Workers Comp Insurance	$ 178,776.00	$ -	$ 265,598.35	$ (86,822.35)	148.56%
100-034-518900	Uniform Allowance	$ 47,500.00	$ 953.11	$ 34,979.51	$ 12,520.49	73.64%
100-034-554300	Uniform & Tool Allowance	$ -	$ -	$ -	$ -	0.00%
100-034-559000	Medical Expense/supplies	$ 30,000.00	$ -	$ 3,678.20	$ 26,321.80	12.26%
	Personnel	**$ 7,114,640.49**	**$ 515,958.88**	**$ 5,604,325.17**	**$ 1,510,315.32**	**78.77%**
100-034-519000	Training And Education	$ 70,000.00	$ 411.95	$ 53,065.01	$ 16,934.99	75.81%
	Training & Education	**$ 70,000.00**	**$ 411.95**	**$ 53,065.01**	**$ 16,934.99**	**75.81%**
100-034-520200	Office Supplies	$ 1,500.00	$ 332.86	$ 1,808.19	$ (308.19)	120.55%
100-034-520400	Postage	$ 200.00	$ 167.26	$ 218.57	$ (18.57)	109.29%
100-034-522000	Photographic Supplies	$ -	$ -	$ -	$ -	0.00%
100-034-522400	General Supplies	$ 18,500.00	$ 968.00	$ 8,727.54	$ 9,772.46	47.18%
100-034-522500	Emergency Medical Supplie	$ 30,000.00	$ 2,150.16	$ 19,783.28	$ 10,216.72	65.94%
100-034-529000	Equipment	$ 240,000.00	$ 16,374.05	$ 58,058.08	$ 181,941.92	24.19%
100-034-556100	Gasoline/diesel Fuel	$ 28,000.00	$ 3,383.30	$ 31,313.33	$ (3,313.33)	111.83%
	Supplies & Materials	**$ 318,200.00**	**$ 23,375.63**	**$ 119,908.99**	**$ 198,291.01**	**37.68%**
100-034-518100	Liability Insurance Premiums	$ 107,500.00	$ -	$ 103,054.00	$ 4,446.00	95.86%
100-034-520905	Public Safety Dispatching Fee	$ 129,479.00	$ 32,370.00	$ 129,480.00	$ (1.00)	100.00%
100-034-524000	Lease/rental Of Equipment	$ 6,000.00	$ 397.08	$ 4,143.67	$ 1,856.33	69.06%
100-034-534000	Automotive Expense	$ 175,000.00	$ 68,734.34	$ 203,493.86	$ (28,493.86)	116.28%
100-034-534200	Buildings & Grounds Maintenanc	$ -	$ -	$ -	$ -	0.00%
100-034-534400	Equipment Repairs	$ 20,000.00	$ 1,588.93	$ 19,216.10	$ 783.90	96.08%
100-034-538000	Maintenance Agreements	$ 6,000.00	$ 160.66	$ 2,181.58	$ 3,818.42	36.36%
100-034-550100	Utilities	$ 30,000.00	$ 1,908.68	$ 18,983.76	$ 11,016.24	63.28%
100-034-550300	Telephone	$ 500.00	$ -	$ -	$ 500.00	0.00%
100-034-551600	Dues And Subscriptions	$ 3,200.00	$ 125.00	$ 344.29	$ 2,855.71	10.76%
100-034-555000	Radio Expense	$ 12,000.00	$ 763.88	$ 8,230.05	$ 3,769.95	68.58%
100-034-559900	Receivable Charge Off	$ -	$ -	$ -	$ -	0.00%
100-034-569000	Other Contractual Service	$ 11,500.00	$ 27.00	$ 4,274.55	$ 7,225.45	37.17%
100-034-592605	Bike Program	$ -	$ -	$ -	$ -	0.00%
100-034-592800	Polygraph Exam	$ -	$ -	$ -	$ -	0.00%
100-034-598000	Fire Prevention	$ 5,000.00	$ 2,120.00	$ 2,120.00	$ 2,880.00	42.40%
100-034-598100	Public Relations	$ 1,000.00	$ 579.00	$ 620.52	$ 379.48	62.05%
100-034-599801	Computer Software	$ -	$ -	$ 895.30	$ (895.30)	0.00%
	Contractual Services	**$ 507,179.00**	**$ 108,774.57**	**$ 497,037.68**	**$ 10,141.32**	**98.00%**
100-034-587000	Machinery And Equipment	$ -	$ -	$ 11,041.14	$ (11,041.14)	0.00%

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-034-587001	Lease / Purchase Equipmen	$ -	$ -	$ -	$ -	0.00%
100-034-587100	Office Equipment & Furniture	$ 1,000.00	$ -	$ 199.99	$ 800.01	20.00%
100-034-587500	Vehicles	$ -	$ -	$ -	$ -	0.00%
	Capital Outlay	**$ 1,000.00**	**$ -**	**$ 11,241.13**	**$ (10,241.13)**	**1124.11%**
100-034-518700	Mileage	$ -	$ -	$ -	$ -	0.00%
100-034-551000	Printing And Publications	$ 500.00	$ -	$ 231.50	$ 268.50	46.30%
100-034-554200	Meals/Lodging	$ 1,500.00	$ 106.01	$ 138.40	$ 1,361.60	9.23%
100-034-557200	License And Inspection Fees	$ 16,000.00	$ 21.00	$ 2,750.20	$ 13,249.80	17.19%
100-034-599000	Miscellaneous	$ 1,000.00	$ 19.92	$ 123.35	$ 876.65	12.34%
100-034-599802	Computer Hardware	$ -	$ -	$ 326.15	$ (326.15)	0.00%
100-034-599900	Depreciation Expense	$ -	$ -	$ -	$ -	0.00%
	Other Expenditures	**$ 19,000.00**	**$ 146.93**	**$ 3,569.60**	**$ 15,430.40**	**18.79%**
100-034-520900	Transfer to TPCC	$ -	$ -	$ -	$ -	0.00%
100-034-544900	Transfer To Tpccc	$ -	$ -	$ -	$ -	0.00%
	Transfers To Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
034	**Fire Dept**	**$ (7,284,493.01)**	**$ (642,783.61)**	**$ (5,917,796.24)**	**$ (1,366,696.77)**	**81.24%**
100-068-435100	Iepa - Air Monitoring Reimburs	$ -	$ -	$ -	$ -	0.00%
100-068-442600	State Grants	$ -	$ -	$ -	$ -	0.00%
100-068-442700	County Grants	$ -	$ -	$ -	$ -	0.00%
	Intergovernmental	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-068-494100	City Property Dmg Reimb	$ -	$ -	$ -	$ -	0.00%
	Fines And Forfeitures	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-068-491000	Rental Of Municipal Property	$ 231,000.00	$ 10,279.52	$ 179,180.17	$ 51,819.83	77.57%
100-068-491500	Sale Of Municipal Property	$ -	$ -	$ 100.00	$ (100.00)	0.00%
100-068-499800	Miscellaneous Receipts	$ 500.00	$ -	$ -	$ 500.00	0.00%
	Other Revenue	**$ 231,500.00**	**$ 10,279.52**	**$ 179,280.17**	**$ 52,219.83**	**77.44%**
100-068-511600	Salary: All Personnel	$ 68,906.39	$ 16,928.23	$ 150,076.23	$ (81,169.84)	217.80%
100-068-514600	Wages Yard Crew	$ 88,768.08	$ 567.90	$ 38,664.69	$ 50,103.39	43.56%
100-068-515000	Overtime	$ 10,748.81	$ 107.64	$ 1,427.39	$ 9,321.42	13.28%
100-068-515500	Vacation Pay	$ -	$ -	$ 7,948.87	$ (7,948.87)	0.00%
100-068-515600	Holiday Pay	$ -	$ 2,130.23	$ 9,943.52	$ (9,943.52)	0.00%
100-068-515800	Sick Pay	$ -	$ 3,166.64	$ 3,618.56	$ (3,618.56)	0.00%
100-068-517000	Oasdi/city Share 6.2%	$ 9,775.82	$ 1,362.84	$ 12,724.90	$ (2,949.08)	130.17%
100-068-517001	Medicare/city Share 1.45%	$ 2,286.28	$ 318.75	$ 2,976.08	$ (689.80)	130.17%
100-068-517401	IMRF	$ 2,286.28	$ 1,832.96	$ 18,242.83	$ (15,956.55)	797.93%
100-068-518000	Group Insurance	$ 30,632.89	$ 5,992.70	$ 57,672.42	$ (27,039.53)	188.27%
100-068-518200	Unemployment Insurance	$ -	$ -	$ -	$ -	0.00%
100-068-518300	Workers Comp Insurance	$ 4,650.00	$ -	$ 1,476.76	$ 3,173.24	31.76%
100-068-554300	Uniforms And Tools	$ 500.00	$ 176.00	$ 601.16	$ (101.16)	120.23%
100-068-559000	Medical Expense/supplies	$ 1,000.00	$ -	$ 466.00	$ 534.00	46.60%
	Personnel	**$ 219,554.55**	**$ 32,583.89**	**$ 305,839.41**	**$ (86,284.86)**	**139.30%**
100-068-519000	Training And Education	$ -	$ -	$ -	$ -	0.00%
	Training & Education	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-068-520000	Photographic Supplies	$ -	$ -	$ -	$ -	0.00%

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General Fund Revenue vs Expense Detail

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Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-068-520200	Office Supplies	$ -	$ 203.22	$ 467.32	$ (467.32)	0.00%
100-068-520400	Postage	$ -	$ -	$ -	$ -	0.00%
100-068-522000	Photographic Supplies	$ -	$ -	$ -	$ -	0.00%
100-068-522400	General Supplies	$ 50,000.00	$ 5,467.05	$ 32,884.62	$ 17,115.38	65.77%
100-068-529000	Equipment	$ 10,000.00	$ 5,377.69	$ 40,652.59	$ (30,652.59)	406.53%
100-068-556100	Gasoline/diesel Fuel	$ -	$ 117.53	$ 384.61	$ (384.61)	0.00%
	Supplies & Materials	**$ 60,000.00**	**$ 11,165.49**	**$ 74,389.14**	**$ (14,389.14)**	**123.98%**
100-068-518100	Liability Insurance Premiums	$ 3,700.00	$ -	$ 3,194.00	$ 506.00	86.32%
100-068-523200	Riverfront Park/Pier	$ -	$ -	$ 822.63	$ (822.63)	0.00%
100-068-524000	Lease/rental Of Equipment	$ 8,000.00	$ 9.12	$ 8,316.23	$ (316.23)	103.95%
100-068-534000	Automotive Expense	$ 15,000.00	$ 244.90	$ 21,694.44	$ (6,694.44)	144.63%
100-068-534200	Buildings And Grounds Rep	$ 200,000.00	$ 31,206.73	$ 191,421.82	$ 8,578.18	95.71%
100-068-534400	Equipment Repairs	$ 30,000.00	$ -	$ 5,424.92	$ 24,575.08	18.08%
100-068-535200	Parking Lot Maintenance A	$ -	$ -	$ -	$ -	0.00%
100-068-536300	Snow Removal - Salt	$ 10,000.00	$ -	$ -	$ 10,000.00	0.00%
100-068-538000	Maintenance Agreements	$ -	$ -	$ -	$ -	0.00%
100-068-550100	Utilities	$ 75,000.00	$ 4,237.49	$ 58,803.66	$ 16,196.34	78.40%
100-068-550300	Telephone	$ -	$ -	$ -	$ -	0.00%
100-068-551600	Dues And Subscriptions	$ -	$ -	$ -	$ -	0.00%
100-068-555000	Radio Expense	$ -	$ -	$ -	$ -	0.00%
100-068-559900	Receivable Charge Off	$ -	$ -	$ -	$ -	0.00%
100-068-560500	Consulting Services	$ -	$ -	$ -	$ -	0.00%
100-068-561000	Legal Fees	$ -	$ -	$ -	$ -	0.00%
100-068-561200	Engineering Fees	$ -	$ -	$ -	$ -	0.00%
100-068-562500	Demolition	$ -	$ -	$ -	$ -	0.00%
100-068-566600	Pest Control	$ 2,700.00	$ 260.00	$ 2,190.00	$ 510.00	81.11%
100-068-569000	Other Contractual Service	$ 20,000.00	$ 995.61	$ 25,004.42	$ (5,004.42)	125.02%
	Contractual Services	**$ 364,400.00**	**$ 36,953.85**	**$ 316,872.12**	**$ 47,527.88**	**86.96%**
100-068-580200	Purchase Of Property	$ -	$ -	$ -	$ -	0.00%
100-068-580201	Land Improvements	$ -	$ -	$ -	$ -	0.00%
100-068-580400	Building Purchase/construction	$ -	$ -	$ -	$ -	0.00%
100-068-580401	Building Repair	$ -	$ -	$ 382.01	$ (382.01)	0.00%
100-068-584009	General Public Improvements	$ -	$ 1,650.00	$ 15,740.00	$ (15,740.00)	0.00%
100-068-587000	Machinery And Equipment	$ -	$ -	$ -	$ -	0.00%
100-068-587001	Lease/Purchase Equipment	$ -	$ -	$ -	$ -	0.00%
100-068-587100	Office Equipment & Furniture	$ -	$ 309.19	$ 11,435.48	$ (11,435.48)	0.00%
100-068-587500	Vehicles	$ -	$ -	$ -	$ -	0.00%
	Capital Outlay	**$ -**	**$ 1,959.19**	**$ 27,557.49**	**$ (27,557.49)**	**0.00%**
100-068-518700	Mileage	$ -	$ -	$ -	$ -	0.00%
100-068-551000	Printing And Publications	$ -	$ -	$ -	$ -	0.00%
100-068-554200	Meals Lodging	$ -	$ -	$ -	$ -	0.00%
100-068-557200	License And Inspection Fees	$ 1,500.00	$ -	$ -	$ 1,500.00	0.00%
100-068-590300	Real Estate Tax Expense	$ -	$ -	$ 8,330.20	$ (8,330.20)	0.00%
100-068-599000	Miscellaneous	$ 5,000.00	$ -	$ 500.00	$ 4,500.00	10.00%
	Other Expenditures	**$ 6,500.00**	**$ -**	**$ 8,830.20**	**$ (2,330.20)**	**135.85%**
068	**Public Property**	**$ (418,954.55)**	**$ (72,382.90)**	**$ (554,208.19)**	**$ 135,253.64**	**132.28%**
100-760-410905	Cannabis Tax Revenue	$ 65,000.00	$ 4,484.02	$ 37,841.64	$ 27,158.36	58.22%
	Taxes	**$ 65,000.00**	**$ 4,484.02**	**$ 37,841.64**	**$ 27,158.36**	**58.22%**

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General Fund Revenue vs Expense Detail

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Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-760-437100	School Reimbursements	$ 50,000.00	$ -	$ 39,205.03	$ 10,794.97	78.41%
100-760-437200	SOI-Police Training Reimb	$ -	$ -	$ -	$ -	0.00%
100-760-442500	Federal Grants	$ -	$ -	$ -	$ -	0.00%
100-760-442600	State Grants	$ 18,000.00	$ -	$ 29,358.00	$ (11,358.00)	163.10%
	Intergovernmental	**$ 68,000.00**	**$ -**	**$ 68,563.03**	**$ (563.03)**	**100.83%**
100-760-450800	Fingerprint Fees	$ 800.00	$ 195.00	$ 1,020.00	$ (220.00)	127.50%
100-760-451000	Copy Money/Accidents etc	$ 4,000.00	$ 146.50	$ 4,744.53	$ (744.53)	118.61%
100-760-451100	Parking Meter Collections	$ -	$ -	$ -	$ -	0.00%
100-760-451101	Rentals - Parking Lots	$ 2,100.00	$ 175.00	$ 1,575.00	$ 525.00	75.00%
100-760-454400	Overtime Reimbursements	$ 27,000.00	$ 422.73	$ 39,967.32	$ (12,967.32)	148.03%
100-760-454800	Bassett Training	$ -	$ -	$ 120.00	$ (120.00)	0.00%
100-760-464700	E Citation Fees	$ 700.00	$ 118.24	$ 1,174.90	$ (474.90)	167.84%
100-760-498900	Non Sufficient Funds Fee	$ -	$ -	$ 25.00	$ (25.00)	0.00%
	Fees/Charges For Service	**$ 34,600.00**	**$ 1,057.47**	**$ 48,626.75**	**$ (14,026.75)**	**140.54%**
100-760-460100	Cir Clk/States Atty	$ 125,000.00	$ 9,168.14	$ 91,116.52	$ 33,883.48	72.89%
100-760-460200	Municipal Ordinance Violations	$ 83,000.00	$ 9,707.22	$ 75,079.97	$ 7,920.03	90.46%
100-760-460300	Warrants	$ 4,000.00	$ 490.00	$ 6,370.00	$ (2,370.00)	159.25%
100-760-463700	Liquor Fines	$ -	$ -	$ -	$ -	0.00%
100-760-463800	Tobacco Fines	$ -	$ -	$ -	$ -	0.00%
100-760-464000	Parking Tickets	$ 20,000.00	$ 349.55	$ 9,080.26	$ 10,919.74	45.40%
100-760-464100	False Alarm Fee	$ 2,500.00	$ 75.00	$ 1,800.00	$ 700.00	72.00%
100-760-464300	Seizures And Forfeitures	$ -	$ -	$ -	$ -	0.00%
100-760-464400	Dui Surcharge	$ 10,000.00	$ 1,045.00	$ 11,066.58	$ (1,066.58)	110.67%
100-760-464500	Towing/Storage/Impound Fees	$ -	$ -	$ -	$ -	0.00%
100-760-464600	Court Supervision Fines	$ 500.00	$ 71.52	$ 750.60	$ (250.60)	150.12%
100-760-494100	Restitution	$ -	$ 340.69	$ 512.43	$ (512.43)	0.00%
	Fines And Forfeitures	**$ 245,000.00**	**$ 21,247.12**	**$ 195,776.36**	**$ 49,223.64**	**79.91%**
100-760-450700	Rental Property Registration	$ 8,500.00	$ 20.00	$ 7,150.00	$ 1,350.00	84.12%
	Licenses And Permits	**$ 8,500.00**	**$ 20.00**	**$ 7,150.00**	**$ 1,350.00**	**84.12%**
100-760-454900	Foundation Donations	$ -	$ -	$ 2,000.00	$ (2,000.00)	0.00%
100-760-493001	Crime Prevention Contributions	$ -	$ -	$ -	$ -	0.00%
100-760-493100	Dare Program	$ -	$ -	$ -	$ -	0.00%
100-760-493500	Canine Unit Contributions	$ -	$ -	$ -	$ -	0.00%
100-760-493700	Bike Program Contribution	$ -	$ -	$ -	$ -	0.00%
100-760-493900	Sex Offender Registration	$ 1,500.00	$ 115.00	$ (280.00)	$ 1,780.00	-18.67%
100-760-494000	State Iron Eagle Revenue	$ 2,500.00	$ 128.30	$ 344.44	$ 2,155.56	13.78%
100-760-494001	Federal Iron Eagle Revenue	$ 2,500.00	$ -	$ -	$ 2,500.00	0.00%
100-760-494200	Range Instructor Reimbursement	$ -	$ -	$ -	$ -	0.00%
100-760-494300	Explorer	$ -	$ -	$ -	$ -	0.00%
100-760-495600	Insurance Reimbursements	$ 60,000.00	$ -	$ 102,902.31	$ (42,902.31)	171.50%
100-760-499400	Proceeds Of Auction	$ -	$ -	$ -	$ -	0.00%
100-760-499403	Unclaimed Evidence	$ -	$ 24.00	$ 30.00	$ (30.00)	0.00%
100-760-499404	Sale Of Equipment	$ -	$ -	$ 1,554.00	$ (1,554.00)	0.00%
100-760-499600	Sale Of Vehicles	$ -	$ -	$ -	$ -	0.00%
100-760-499800	Miscellaneous Receipts	$ 2,000.00	$ -	$ 607.61	$ 1,392.39	30.38%
100-760-499802	Cash Over/short	$ -	$ -	$ 15.00	$ (15.00)	0.00%
	Other Revenue	**$ 68,500.00**	**$ 267.30**	**$ 107,173.36**	**$ (38,673.36)**	**156.46%**

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General Fund Revenue vs Expense Detail

Period 09 - 09
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Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
760	**Police Revenue**	**$**	**489,600.00**	**$**	**27,075.91**	**$**	**465,131.14**	**$**	**24,468.86**	**95.00%**
100-761-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-	0.00%
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-761-511600	Salary: All Personnel	$	3,761,822.16	$	226,095.18	$	2,305,536.17	$	1,456,285.99	61.29%
100-761-515000	Overtime	$	251,544.91	$	29,522.04	$	219,536.53	$	32,008.38	87.28%
100-761-515500	Vacation Pay	$	-	$	26,873.40	$	255,890.88	$	(255,890.88)	0.00%
100-761-515600	Holiday Pay	$	115,651.47	$	4,417.58	$	129,870.34	$	(14,218.87)	112.29%
100-761-515800	Sick Pay	$	-	$	8,077.27	$	115,191.40	$	(115,191.40)	0.00%
100-761-515900	Injury Pay	$	-	$	21,403.42	$	214,567.84	$	(214,567.84)	0.00%
100-761-517000	Oasdi/city Share 6.2%	$	6,406.58	$	571.02	$	6,518.50	$	(111.92)	101.75%
100-761-517001	Medicare/city Share 1.45%	$	56,616.06	$	4,391.33	$	43,928.31	$	12,687.75	77.59%
100-761-517401	IMRF	$	12,100.18	$	391.92	$	5,822.01	$	6,278.17	48.12%
100-761-517403	Employer Pension Contributions	$	-	$	-	$	-	$	-	0.00%
100-761-518000	Group Insurance	$	1,223,059.55	$	80,799.00	$	804,130.43	$	418,929.12	65.75%
100-761-518200	Unemployment Insurance	$	-	$	-	$	-	$	-	0.00%
100-761-518300	Workers Comp Insurance	$	185,816.00	$	-	$	212,281.07	$	(26,465.07)	114.24%
100-761-518900	Uniform Allowance	$	51,550.00	$	-	$	44,093.44	$	7,456.56	85.54%
100-761-554300	Tools & Uniforms	$	-	$	-	$	9,545.96	$	(9,545.96)	0.00%
100-761-559000	Medical Expense/supplies	$	3,000.00	$	-	$	2,381.00	$	619.00	79.37%
	Personnel	**$**	**5,667,566.91**	**$**	**402,542.16**	**$**	**4,369,293.88**	**$**	**1,298,273.03**	**77.09%**
100-761-519000	Training And Education	$	100,000.00	$	13,559.00	$	55,041.57	$	44,958.43	55.04%
	Training & Education	**$**	**100,000.00**	**$**	**13,559.00**	**$**	**55,041.57**	**$**	**44,958.43**	**55.04%**
100-761-520200	Office Supplies	$	3,600.00	$	218.62	$	1,759.75	$	1,840.25	48.88%
100-761-520201	Live-scan Deposit Account	$	1,000.00	$	-	$	1,000.00	$	-	100.00%
100-761-520400	Postage	$	1,250.00	$	385.97	$	538.83	$	711.17	43.11%
100-761-522000	Photographic Supplies	$	-	$	-	$	-	$	-	0.00%
100-761-522400	General Supplies	$	6,500.00	$	88.04	$	3,972.78	$	2,527.22	61.12%
100-761-525000	Police Ammunition	$	19,000.00	$	-	$	8,600.00	$	10,400.00	45.26%
100-761-529000	Equipment	$	13,000.00	$	283.89	$	13,744.51	$	(744.51)	105.73%
100-761-556100	Gasoline/diesel Fuel	$	92,000.00	$	8,738.97	$	69,476.74	$	22,523.26	75.52%
	Supplies & Materials	**$**	**136,350.00**	**$**	**9,715.49**	**$**	**99,092.61**	**$**	**37,257.39**	**72.68%**
100-761-518100	Liability Insurance Premiums	$	94,264.00	$	-	$	107,954.41	$	(13,690.41)	114.52%
100-761-520905	Public Safety Dispatching Fee	$	709,706.00	$	177,426.00	$	709,704.00	$	2.00	100.00%
100-761-524000	Lease/rental Of Equipment	$	135,826.00	$	7,444.59	$	65,294.48	$	70,531.52	48.07%
100-761-534000	Automotive Expense	$	80,000.00	$	6,919.43	$	47,785.24	$	32,214.76	59.73%
100-761-534101	Vehicle Towage	$	-	$	-	$	-	$	-	0.00%
100-761-534400	Equipment Repairs	$	-	$	-	$	-	$	-	0.00%
100-761-538000	Maintenance Agreements	$	15,190.00	$	35.84	$	9,918.08	$	5,271.92	65.29%
100-761-550100	Utilities	$	-	$	-	$	-	$	-	0.00%
100-761-550300	Telephone	$	-	$	-	$	-	$	-	0.00%
100-761-551600	Dues And Subscriptions	$	18,000.00	$	1,503.30	$	12,308.88	$	5,691.12	68.38%
100-761-555000	Radio Expense	$	71,000.00	$	10,137.12	$	207,136.63	$	(136,136.63)	291.74%
100-761-555200	Radar Expense	$	3,000.00	$	-	$	1,300.00	$	1,700.00	43.33%
100-761-559900	Receivable Charge Off	$	-	$	-	$	-	$	-	0.00%
100-761-561000	Legal Fees	$	-	$	-	$	-	$	-	0.00%
100-761-566000	Jail Expense	$	-	$	-	$	-	$	-	0.00%
100-761-566700	Care Of Stray Animals	$	46,000.00	$	-	$	26,802.37	$	19,197.63	58.27%
100-761-569000	Other Contractual Service	$	10,500.00	$	-	$	793.55	$	9,706.45	7.56%

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Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-761-592100	Auxiliary Police	$ -	$ -	$ -	$ -	0.00%
100-761-592300	Explorer Post	$ -	$ -	$ -	$ -	0.00%
100-761-592500	Crime Prevention Expense	$ 6,800.00	$ 1,006.67	$ 1,006.67	$ 5,793.33	14.80%
100-761-592601	Dare Program	$ -	$ -	$ -	$ -	0.00%
100-761-592602	Canine Unit	$ 4,000.00	$ 61.95	$ 973.75	$ 3,026.25	24.34%
100-761-592604	Emergency Services Team	$ 17,000.00	$ 508.46	$ 7,737.03	$ 9,262.97	45.51%
100-761-592605	Bike Program	$ -	$ (388.47)	$ -	$ -	0.00%
100-761-592606	Dui Enforcement	$ 5,500.00	$ -	$ 2,718.50	$ 2,781.50	49.43%
100-761-592608	Court Supervision Funded Exp	$ -	$ -	$ -	$ -	0.00%
100-761-592609	Warrant Expense	$ -	$ -	$ -	$ -	0.00%
100-761-592700	Shooting Range	$ 6,000.00	$ -	$ 4,172.96	$ 1,827.04	69.55%
100-761-592900	Iron Eagle Expenses	$ -	$ -	$ -	$ -	0.00%
100-761-598100	Public Relations	$ 2,000.00	$ 95.00	$ 289.95	$ 1,710.05	14.50%
100-761-599801	Computer Software	$ -	$ -	$ -	$ -	0.00%
	Contractual Services	**$ 1,224,786.00**	**$ 204,749.89**	**$ 1,205,896.50**	**$ 18,889.50**	**98.46%**
100-761-587000	Machinery And Equipment	$ -	$ -	$ -	$ -	0.00%
100-761-587001	Lease/Purchase Equipmen	$ -	$ -	$ -	$ -	0.00%
100-761-587100	Office Equipment & Furniture	$ -	$ -	$ -	$ -	0.00%
100-761-587500	Vehicles	$ -	$ -	$ -	$ -	0.00%
	Capital Outlay	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-761-551000	Printing And Publications	$ 3,000.00	$ 38.00	$ 1,514.49	$ 1,485.51	50.48%
100-761-554200	Meals Lodging	$ -	$ -	$ -	$ -	0.00%
100-761-557200	License And Inspection Fees	$ 2,750.00	$ 302.00	$ 1,057.00	$ 1,693.00	38.44%
100-761-590600	Bank/Credit Card Charges	$ -	$ 64.20	$ 661.13	$ (661.13)	0.00%
100-761-592400	E Citation Allowable Expenses	$ -	$ -	$ -	$ -	0.00%
100-761-595000	Reimbursement - Personal	$ 500.00	$ -	$ 72.73	$ 427.27	14.55%
100-761-599000	Miscellaneous	$ 1,000.00	$ -	$ 383.17	$ 616.83	38.32%
100-761-599802	Computer Hardware	$ -	$ -	$ 59.99	$ (59.99)	0.00%
	Other Expenditures	**$ 7,250.00**	**$ 404.20**	**$ 3,748.51**	**$ 3,501.49**	**51.70%**
100-761-520900	Transfer To Tpccc	$ -	$ -	$ -	$ -	0.00%
	Transfers To Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
761	**Police Patrol**	**$ (7,135,952.91)**	**$ (630,970.74)**	**$ (5,733,073.07)**	**$ (1,402,879.84)**	**80.34%**
100-763-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -	0.00%
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-763-511600	Salary: All Personnel	$ 858,184.61	$ 63,268.93	$ 673,414.52	$ 184,770.09	78.47%
100-763-515000	Overtime	$ 108,000.00	$ 5,265.82	$ 66,201.38	$ 41,798.62	61.30%
100-763-515500	Vacation Pay	$ -	$ 11,478.76	$ 70,490.33	$ (70,490.33)	0.00%
100-763-515600	Holiday Pay	$ 24,729.30	$ 1,746.64	$ 37,054.04	$ (12,324.74)	149.84%
100-763-515800	Sick Pay	$ -	$ 1,060.08	$ 9,833.20	$ (9,833.20)	0.00%
100-763-515900	Injury Pay	$ -	$ -	$ -	$ -	0.00%
100-763-517000	Oasdi/city Share 6.2%	$ -	$ -	$ -	$ -	0.00%
100-763-517001	Medicare/city Share 1.45%	$ 13,994.38	$ 1,182.03	$ 12,439.15	$ 1,555.23	88.89%
100-763-517401	IMRF	$ -	$ -	$ -	$ -	0.00%
100-763-518000	Group Insurance	$ 260,537.27	$ 20,658.92	$ 199,646.86	$ 60,890.41	76.63%
100-763-518300	Workers Comp Insurance	$ -	$ -	$ -	$ -	0.00%
100-763-518900	Uniform Allowance	$ 11,000.00	$ -	$ 11,000.00	$ -	100.00%
	Personnel	**$ 1,276,445.56**	**$ 104,661.18**	**$ 1,080,079.48**	**$ 196,366.08**	**84.62%**

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
100-763-519000	Training And Education	$	30,000.00	$	252.10	$	14,179.01	$	15,820.99	47.26%
	Training & Education	**$**	**30,000.00**	**$**	**252.10**	**$**	**14,179.01**	**$**	**15,820.99**	**47.26%**
100-763-520200	Office Supplies	$	2,400.00	$	98.20	$	430.75	$	1,969.25	17.95%
100-763-520400	Postage	$	-	$	-	$	6.69	$	(6.69)	0.00%
100-763-522000	Photographic Supplies	$	3,000.00	$	-	$	2,100.34	$	899.66	70.01%
100-763-522400	General Supplies	$	5,000.00	$	133.13	$	430.69	$	4,569.31	8.61%
100-763-529000	Equipment	$	5,500.00	$	-	$	665.99	$	4,834.01	12.11%
100-763-556100	Gasoline/diesel Fuel	$	12,000.00	$	59.87	$	5,599.12	$	6,400.88	46.66%
	Supplies & Materials	**$**	**27,900.00**	**$**	**291.20**	**$**	**9,233.58**	**$**	**18,666.42**	**33.10%**
100-763-518100	Liability Insurance Premiums	$	-	$	-	$	-	$	-	0.00%
100-763-524000	Lease/rental Of Equipment	$	5,000.00	$	255.42	$	2,595.55	$	2,404.45	51.91%
100-763-534000	Automotive Expense	$	5,000.00	$	293.89	$	4,733.71	$	266.29	94.67%
100-763-534101	Vehicle Towage	$	-	$	-	$	-	$	-	0.00%
100-763-534400	Equipment Repairs	$	-	$	-	$	-	$	-	0.00%
100-763-538000	Maintenance Agreements	$	2,500.00	$	523.11	$	2,197.49	$	302.51	87.90%
100-763-550300	Telephone	$	-	$	-	$	-	$	-	0.00%
100-763-551600	Dues And Subscriptions	$	3,000.00	$	1,600.00	$	754.00	$	2,246.00	25.13%
100-763-555000	Radio Expense	$	-	$	-	$	-	$	-	0.00%
100-763-560500	Consulting Services	$	-	$	-	$	-	$	-	0.00%
100-763-569000	Other Contractual Service	$	-	$	-	$	-	$	-	0.00%
100-763-592600	Special Investigations Exp	$	10,000.00	$	-	$	672.76	$	9,327.24	6.73%
100-763-592603	Multi-county Narcotics Exp	$	-	$	-	$	-	$	-	0.00%
100-763-592800	Polygraph Exam	$	-	$	-	$	-	$	-	0.00%
100-763-592900	Iron Eagle Expenses	$	5,000.00	$	-	$	-	$	5,000.00	0.00%
100-763-592901	Federal Iron Eagle Expense	$	10,000.00	$	-	$	-	$	10,000.00	0.00%
100-763-599801	Computer Software	$	-	$	-	$	-	$	-	0.00%
	Contractual Services	**$**	**40,500.00**	**$**	**2,672.42**	**$**	**10,953.51**	**$**	**29,546.49**	**27.05%**
100-763-587000	Machinery And Equipment	$	-	$	-	$	-	$	-	0.00%
100-763-587001	Lease/Purchase Equipment	$	-	$	-	$	-	$	-	0.00%
100-763-587100	Office Equipment & Furniture	$	-	$	-	$	218.99	$	(218.99)	0.00%
100-763-587500	Vehicles	$	-	$	-	$	-	$	-	0.00%
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**218.99**	**$**	**(218.99)**	**0.00%**
100-763-518700	Mileage	$	-	$	-	$	-	$	-	0.00%
100-763-551000	Printing And Publications	$	300.00	$	-	$	76.00	$	224.00	25.33%
100-763-554200	Meals Lodging	$	-	$	-	$	635.35	$	(635.35)	0.00%
100-763-557200	License And Inspection Fees	$	-	$	-	$	-	$	-	0.00%
100-763-595000	Reimbursement - Personal	$	-	$	-	$	-	$	-	0.00%
100-763-599000	Miscellaneous	$	1,000.00	$	-	$	-	$	1,000.00	0.00%
100-763-599802	Computer Hardware	$	-	$	-	$	-	$	-	0.00%
	Other Expenditures	**$**	**1,300.00**	**$**	**-**	**$**	**711.35**	**$**	**588.65**	**54.72%**
763	**Special Services**	**$**	**(1,376,145.56)**	**$**	**(107,876.90)**	**$**	**(1,115,375.92)**	**$**	**(260,769.64)**	**81.05%**
100-764-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-	0.00%
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-764-511600	Salary: All Personnel	$	361,274.07	$	25,286.69	$	232,007.10	$	129,266.97	64.22%
100-764-515000	Overtime	$	10,477.33	$	1,422.60	$	19,905.01	$	(9,427.68)	189.98%

General Ledger

General Fund Revenue vs Expense Detail

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Fiscal Year 2022

Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
100-764-515500	Vacation Pay	$	-	$	1,291.42	$	19,205.52	$	(19,205.52)	0.00%
100-764-515600	Holiday Pay	$	1,500.00	$	3,949.54	$	18,571.22	$	(17,071.22)	1238.08%
100-764-515800	Sick Pay	$	-	$	192.08	$	4,118.08	$	(4,118.08)	0.00%
100-764-515900	OJI	$	-	$	-	$	768.32	$	(768.32)	0.00%
100-764-517000	Oasdi/city Share 6.2%	$	23,027.88	$	1,941.87	$	17,735.20	$	5,292.68	77.02%
100-764-517001	Medicare/city Share 1.45%	$	5,390.40	$	454.13	$	4,147.74	$	1,242.66	76.95%
100-764-517401	IMRF	$	43,492.98	$	3,011.73	$	33,742.65	$	9,750.33	77.58%
100-764-518000	Group Insurance	$	117,957.66	$	6,111.70	$	64,195.81	$	53,761.85	54.42%
100-764-518200	Unemployment Insurance	$	-	$	-	$	-	$	-	0.00%
100-764-518300	Workers Comp Insurance	$	-	$	-	$	-	$	-	0.00%
100-764-554300	Uniforms And Tools	$	2,500.00	$	-	$	1,508.08	$	991.92	60.32%
100-764-557200	License & Inspection Fees	$	-	$	-	$	-	$	-	0.00%
100-764-559000	Medical Expense/supplies	$	-	$	-	$	102.00	$	(102.00)	0.00%
	Personnel	**$**	**565,620.32**	**$**	**43,661.76**	**$**	**416,006.73**	**$**	**149,613.59**	**73.55%**
100-764-519000	Training And Education	$	-	$	100.00	$	100.00	$	(100.00)	0.00%
	Training & Education	**$**	**-**	**$**	**100.00**	**$**	**100.00**	**$**	**(100.00)**	**0.00%**
100-764-520200	Office Supplies	$	2,500.00	$	284.92	$	908.39	$	1,591.61	36.34%
100-764-520400	Postage	$	5,000.00	$	327.90	$	2,919.67	$	2,080.33	58.39%
100-764-522400	General Supplies	$	-	$	-	$	79.87	$	(79.87)	0.00%
100-764-529000	Equipment	$	-	$	-	$	21.66	$	(21.66)	0.00%
	Supplies & Materials	**$**	**7,500.00**	**$**	**612.82**	**$**	**3,929.59**	**$**	**3,570.41**	**52.39%**
100-764-518100	Liability Insurance Premiums	$	-	$	-	$	-	$	-	0.00%
100-764-520500	Rim System Fees	$	-	$	-	$	-	$	-	0.00%
100-764-524000	Lease/rental Of Equipment	$	1,600.00	$	127.71	$	1,149.39	$	450.61	71.84%
100-764-534400	Equipment Repairs	$	-	$	-	$	-	$	-	0.00%
100-764-538000	Maintenance Agreements	$	2,200.00	$	580.63	$	2,438.83	$	(238.83)	110.86%
100-764-550300	Telephone	$	-	$	-	$	-	$	-	0.00%
100-764-569000	Other Contractual Service	$	-	$	-	$	-	$	-	0.00%
100-764-599801	Computer Software	$	6,000.00	$	-	$	-	$	6,000.00	0.00%
	Contractual Services	**$**	**9,800.00**	**$**	**708.34**	**$**	**3,588.22**	**$**	**6,211.78**	**36.61%**
100-764-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-	0.00%
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-764-518700	Mileage	$	-	$	-	$	-	$	-	0.00%
100-764-551000	Printing And Publications	$	-	$	617.43	$	617.43	$	(617.43)	0.00%
100-764-554200	Meals Lodging	$	-	$	-	$	-	$	-	0.00%
100-764-599000	Miscellaneous	$	-	$	-	$	-	$	-	0.00%
100-764-599802	Computer Hardware	$	14,000.00	$	-	$	-	$	14,000.00	0.00%
	Other Expenditures	**$**	**14,000.00**	**$**	**617.43**	**$**	**617.43**	**$**	**13,382.57**	**4.41%**
100-764-520900	Transfer To Tpccc	$	-	$	-	$	-	$	-	0.00%
	Transfers To Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
764	**Police Records**	**$**	**(596,920.32)**	**$**	**(45,700.35)**	**$**	**(424,241.97)**	**$**	**(172,678.35)**	**71.07%**
100-766-451700	Property Clean Up Fees	$	-	$	-	$	9,261.50	$	(9,261.50)	0.00%
	Fines And Forfeitures	**$**	**-**	**$**	**-**	**$**	**9,261.50**	**$**	**(9,261.50)**	**0.00%**
100-766-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-	0.00%

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-766-511600	Salary: All Personnel	$	102,077.60	$	6,567.68	$	72,586.76	$	29,490.84	71.11%
100-766-515000	Overtime	$	-	$	468.60	$	3,610.83	$	(3,610.83)	0.00%
100-766-515500	Vacation Pay	$	-	$	390.40	$	1,952.00	$	(1,952.00)	0.00%
100-766-515600	Holiday Pay	$	-	$	773.12	$	1,546.24	$	(1,546.24)	0.00%
100-766-515800	Sick Pay	$	-	$	-	$	280.60	$	(280.60)	0.00%
100-766-517000	Oasdi/city Share 6.2%	$	6,328.81	$	502.45	$	4,898.87	$	1,429.94	77.41%
100-766-517001	Medicare/city Share 1.45%	$	1,480.13	$	117.51	$	1,146.44	$	333.69	77.46%
100-766-517401	IMRF	$	11,953.29	$	768.32	$	9,167.06	$	2,786.23	76.69%
100-766-518000	Group Insurance	$	39,226.35	$	773.40	$	7,347.30	$	31,879.05	18.73%
100-766-518300	Workers Comp Insurance	$	2,376.96	$	-	$	2,972.98	$	(596.02)	125.07%
100-766-554300	Uniforms And Tools	$	2,500.00	$	-	$	668.83	$	1,831.17	26.75%
100-766-559000	Medical Expense/supplies	$	-	$	-	$	-	$	-	0.00%
	Personnel	**$**	**165,943.14**	**$**	**10,361.48**	**$**	**106,177.91**	**$**	**59,765.23**	**63.98%**
100-766-519000	Training And Education	$	4,000.00	$	105.00	$	2,907.16	$	1,092.84	72.68%
	Training & Education	**$**	**4,000.00**	**$**	**105.00**	**$**	**2,907.16**	**$**	**1,092.84**	**72.68%**
100-766-520200	Office Supplies	$	1,000.00	$	8.29	$	8.29	$	991.71	0.83%
100-766-520400	Postage	$	1,000.00	$	31.55	$	618.36	$	381.64	61.84%
100-766-522400	General Supplies	$	1,000.00	$	-	$	222.42	$	777.58	22.24%
100-766-529000	Equipment	$	1,000.00	$	-	$	28.80	$	971.20	2.88%
100-766-556100	Gasoline/diesel Fuel	$	3,000.00	$	58.20	$	1,337.07	$	1,662.93	44.57%
	Supplies & Materials	**$**	**7,000.00**	**$**	**98.04**	**$**	**2,214.94**	**$**	**4,785.06**	**31.64%**
100-766-518100	Liability Insurance Premiums	$	1,969.00	$	-	$	2,504.06	$	(535.06)	127.17%
100-766-524000	Lease/rental Of Equipment	$	-	$	-	$	-	$	-	0.00%
100-766-534000	Automotive Expense	$	-	$	-	$	3,396.66	$	(3,396.66)	0.00%
100-766-534101	Vehicle Towage	$	-	$	-	$	-	$	-	0.00%
100-766-534400	Equipment Repairs	$	-	$	-	$	-	$	-	0.00%
100-766-536100	Property Cleanup Fees	$	75,000.00	$	35,292.87	$	121,317.79	$	(46,317.79)	161.76%
100-766-538000	Maintenance Agreements	$	-	$	-	$	-	$	-	0.00%
100-766-550300	Telephone	$	-	$	-	$	-	$	-	0.00%
100-766-555000	Radio Expense	$	-	$	-	$	-	$	-	0.00%
100-766-569000	Other Contractual Service	$	-	$	-	$	-	$	-	0.00%
100-766-599801	Computer Software	$	-	$	-	$	-	$	-	0.00%
	Contractual Services	**$**	**76,969.00**	**$**	**35,292.87**	**$**	**127,218.51**	**$**	**(50,249.51)**	**165.29%**
100-766-587000	Machinery And Equipment	$	-	$	-	$	-	$	-	0.00%
100-766-587001	Lease/Purchase Equipmen	$	8,000.00	$	-	$	-	$	8,000.00	0.00%
100-766-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-	0.00%
100-766-587500	Vehicles	$	-	$	-	$	-	$	-	0.00%
	Capital Outlay	**$**	**8,000.00**	**$**	**-**	**$**	**-**	**$**	**8,000.00**	**0.00%**
100-766-518700	Mileage	$	-	$	-	$	-	$	-	0.00%
100-766-551000	Printing And Publications	$	-	$	-	$	711.11	$	(711.11)	0.00%
100-766-554200	Meals Lodging	$	-	$	-	$	-	$	-	0.00%
100-766-590600	Bank/Credit Card Fees	$	-	$	308.67	$	1,170.21	$	(1,170.21)	0.00%
100-766-599000	Miscellaneous	$	500.00	$	-	$	-	$	500.00	0.00%
	Other Expenditures	**$**	**500.00**	**$**	**308.67**	**$**	**1,881.32**	**$**	**(1,381.32)**	**376.26%**
766	**Code Enforcem**	**$**	**(262,412.14)**	**$**	**(46,166.06)**	**$**	**(231,138.34)**	**$**	**(31,273.80)**	**88.08%**

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
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Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-793-425000	Prelim Plat Review Filing	$ -	$ -	$ -	$ -	0.00%
100-793-425100	Final Plat Review Filing	$ -	$ -	$ -	$ -	0.00%
100-793-426500	ZBA Waiver Request Fees	$ -	$ -	$ -	$ -	0.00%
100-793-427000	Plan Review Services	$ -	$ 118.00	$ 468.00	$ (468.00)	0.00%
100-793-450700	Rental Proprty Registr Fee	$ -	$ -	$ -	$ -	0.00%
100-793-451000	Copy Money/Accidents etc	$ -	$ -	$ -	$ -	0.00%
100-793-451300	Certification Signatures	$ -	$ -	$ -	$ -	0.00%
100-793-451400	Electrical Inspection Fee	$ -	$ 216.00	$ 2,937.00	$ (2,937.00)	0.00%
100-793-451700	Property Cleanup Fees	$ 1,500.00	$ -	$ 3,842.41	$ (2,342.41)	256.16%
100-793-451900	Sales - Ordinances & Maps	$ -	$ -	$ -	$ -	0.00%
100-793-458700	Code Inspections	$ -	$ -	$ -	$ -	0.00%
	Fees/Charges For Service	**$ 1,500.00**	**$ 334.00**	**$ 7,247.41**	**$ (5,747.41)**	**483.16%**
100-793-463600	Code Violation Fines	$ -	$ -	$ -	$ -	0.00%
100-793-464500	Towing/storage Fees	$ -	$ -	$ -	$ -	0.00%
	Fines And Forfeitures	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-793-420500	Hvac License	$ 7,000.00	$ 2,900.00	$ 6,200.00	$ 800.00	88.57%
100-793-420800	Electrical Contractors License	$ 7,000.00	$ 2,700.00	$ 7,100.00	$ (100.00)	101.43%
100-793-423000	Home Occupation License	$ 2,000.00	$ 1,295.00	$ 1,300.00	$ 700.00	65.00%
100-793-425500	Hvac Permit	$ 15,000.00	$ 925.00	$ 7,778.00	$ 7,222.00	51.85%
100-793-425600	House Movers Permit	$ -	$ -	$ -	$ -	0.00%
100-793-425700	Special Use Permit	$ 5,000.00	$ -	$ 3,640.00	$ 1,360.00	72.80%
100-793-425800	Application Fee	$ -	$ -	$ 910.00	$ (910.00)	0.00%
100-793-426000	Electrical Permits	$ 15,000.00	$ 1,211.00	$ 13,077.50	$ 1,922.50	87.18%
100-793-426100	Enterprise Zone Fee	$ -	$ 4,413.90	$ 32,213.44	$ (32,213.44)	0.00%
100-793-426400	Building And Rezoning Permit	$ 100,000.00	$ 2,922.00	$ 56,305.60	$ 43,694.40	56.31%
100-793-451200	Plumbing Permits	$ 14,000.00	$ 3,817.00	$ 39,329.00	$ (25,329.00)	280.92%
	Licenses And Permits	**$ 165,000.00**	**$ 20,183.90**	**$ 167,853.54**	**$ (2,853.54)**	**101.73%**
100-793-490500	Lien File & Release Fees	$ -	$ -	$ -	$ -	0.00%
100-793-498900	Non Sufficient Funds Fee	$ -	$ -	$ 75.00	$ (75.00)	0.00%
100-793-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -	0.00%
100-793-499802	Cash Over/short	$ -	$ -	$ -	$ -	0.00%
	Other Revenue	**$ -**	**$ -**	**$ 75.00**	**$ (75.00)**	**0.00%**
100-793-511600	Salary: All Personnel	$ -	$ -	$ -	$ -	0.00%
100-793-515000	Overtime	$ -	$ -	$ -	$ -	0.00%
100-793-515500	Vacation Pay	$ -	$ -	$ -	$ -	0.00%
100-793-515600	Holiday Pay	$ -	$ -	$ -	$ -	0.00%
100-793-515800	Sick Pay	$ -	$ -	$ -	$ -	0.00%
100-793-517000	Oasdi/city Share 6.2%	$ -	$ -	$ -	$ -	0.00%
100-793-517001	Medicare/city Share 1.45%	$ -	$ -	$ -	$ -	0.00%
100-793-517401	IMRF	$ -	$ -	$ -	$ -	0.00%
100-793-518000	Group Insurance	$ 21,914.16	$ -	$ -	$ 21,914.16	0.00%
100-793-518200	Unemployment Insurance	$ -	$ -	$ -	$ -	0.00%
100-793-518300	Workers Comp Insurance	$ -	$ -	$ -	$ -	0.00%
100-793-554300	Uniforms And Tools	$ -	$ -	$ -	$ -	0.00%
100-793-559000	Medical Expense/supplies	$ -	$ -	$ -	$ -	0.00%
	Personnel	**$ 21,914.16**	**$ -**	**$ -**	**$ 21,914.16**	**0.00%**
100-793-519000	Training And Education	$ -	$ -	$ 135.41	$ (135.41)	0.00%

General Ledger

General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
	Training & Education	**$**	**-**	**$**	**-**	**$**	**135.41**	**$**	**(135.41)**	**0.00%**
100-793-520200	Office Supplies	$	-	$	-	$	-	$	-	0.00%
100-793-520400	Postage	$	600.00	$	144.15	$	976.64	$	(376.64)	162.77%
100-793-522000	Photographic Supplies	$	-	$	-	$	-	$	-	0.00%
100-793-522400	General Supplies	$	-	$	-	$	-	$	-	0.00%
100-793-529000	Equipment	$	-	$	-	$	-	$	-	0.00%
100-793-556100	Gasoline/diesel Fuel	$	-	$	-	$	-	$	-	0.00%
	Supplies & Materials	**$**	**600.00**	**$**	**144.15**	**$**	**976.64**	**$**	**(376.64)**	**162.77%**
100-793-518100	Liability Insurance Premiums	$	-	$	-	$	-	$	-	0.00%
100-793-524000	Lease/rental Of Equipment	$	-	$	-	$	-	$	-	0.00%
100-793-534000	Automotive Expense	$	-	$	-	$	-	$	-	0.00%
100-793-534400	Equipment Repairs	$	-	$	-	$	-	$	-	0.00%
100-793-536100	Property Cleanup Fees	$	-	$	-	$	-	$	-	0.00%
100-793-538000	Maintenance Agreements	$	-	$	-	$	-	$	-	0.00%
100-793-550300	Telephone	$	-	$	-	$	-	$	-	0.00%
100-793-551600	Dues And Subscriptions	$	-	$	-	$	109.80	$	(109.80)	0.00%
100-793-555000	Radio Expense	$	-	$	-	$	-	$	-	0.00%
100-793-559900	Provisions For Bad Debts	$	-	$	-	$	-	$	-	0.00%
100-793-560500	Consulting Services	$	200,000.00	$	27,701.50	$	239,226.48	$	(39,226.48)	119.61%
100-793-560600	Corporate Counsel Fees	$	-	$	-	$	-	$	-	0.00%
100-793-562500	Demolition	$	-	$	-	$	-	$	-	0.00%
100-793-569000	Other Contractual Service	$	-	$	-	$	1,068.00	$	(1,068.00)	0.00%
100-793-599801	Computer Software	$	-	$	-	$	-	$	-	0.00%
	Contractual Services	**$**	**200,000.00**	**$**	**27,701.50**	**$**	**240,404.28**	**$**	**(40,404.28)**	**120.20%**
100-793-587000	Machinery And Equipment	$	-	$	-	$	-	$	-	0.00%
100-793-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-	0.00%
100-793-587500	Vehicles	$	-	$	-	$	-	$	-	0.00%
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**0.00%**
100-793-518700	Mileage	$	-	$	-	$	-	$	-	0.00%
100-793-551000	Printing And Publications	$	1,000.00	$	-	$	656.20	$	343.80	65.62%
100-793-554200	Meals Lodging	$	-	$	-	$	-	$	-	0.00%
100-793-557200	License And Inspection Fees	$	-	$	-	$	-	$	-	0.00%
100-793-593300	Lien Filing Fee	$	300.00	$	47.40	$	758.40	$	(458.40)	252.80%
100-793-599000	Miscellaneous	$	-	$	-	$	-	$	-	0.00%
	Other Expenditures	**$**	**1,300.00**	**$**	**47.40**	**$**	**1,414.60**	**$**	**(114.60)**	**108.82%**
793	**Inspections**	**$**	**(57,314.16)**	**$**	**(7,375.15)**	**$**	**(67,754.98)**	**$**	**10,440.82**	**118.22%**
100-990-410100	Real Estate Tax	$	4,699,810.00	$	-	$	4,703,470.79	$	(3,660.79)	100.08%
100-990-410900	Use Tax	$	1,200,000.00	$	96,922.14	$	915,557.03	$	284,442.97	76.30%
100-990-411000	Municipal Sales Tax	$	5,715,805.67	$	519,162.89	$	4,749,275.04	$	966,530.63	83.09%
100-990-411004	Home Rule Sales Tax	$	5,933,935.45	$	577,244.60	$	5,213,755.68	$	720,179.77	87.86%
100-990-411005	Local Cannabis Sales Tax	$	200,000.00	$	11,909.07	$	77,698.09	$	122,301.91	38.85%
100-990-412000	Replacement P/p Tax - State	$	1,350,000.00	$	434,116.62	$	1,977,726.61	$	(627,726.61)	146.50%
100-990-412200	Pull Tab/jar Game Tax	$	-	$	-	$	-	$	-	0.00%
100-990-412300	Video Gaming Tax	$	390,000.00	$	48,896.61	$	422,629.25	$	(32,629.25)	108.37%
100-990-413000	Illinois Income Tax	$	3,600,985.45	$	432,341.82	$	3,490,694.13	$	110,291.32	96.94%
100-990-413001	Illinois Income Tax Surch	$	-	$	-	$	-	$	-	0.00%
100-990-414100	Food & Beverage Tax	$	1,200,000.00	$	106,977.24	$	1,246,326.21	$	(46,326.21)	103.86%

Attachment: GF Rev vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

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General Fund Revenue vs Expense Detail

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Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-990-414200	Packaged Liquor Tax	$ 200,000.00	$ 10,969.00	$ 137,290.59	$ 62,709.41	68.65%
100-990-455002	Municipal Telecommunictns	$ 450,000.00	$ 27,719.68	$ 257,591.74	$ 192,408.26	57.24%
100-990-496100	RE Tax Clearing Acct	$ -	$ -	$ -	$ -	0.00%
100-990-496200	PPRT Tax Clearing Acct	$ -	$ 37,441.73	$ 47,644.34	$ (47,644.34)	0.00%
	Taxes	**$ 24,940,536.57**	**$ 2,303,701.40**	**$ 23,239,659.50**	**$ 1,700,877.07**	**93.18%**
100-990-442500	Federal Grants	$ -	$ -	$ 5,555,315.50	$ (5,555,315.50)	0.00%
100-990-442600	State Grants	$ -	$ -	$ (56,900.00)	$ 56,900.00	0.00%
100-990-442700	County Grants	$ -	$ -	$ -	$ -	0.00%
	Intergovernmental	**$ -**	**$ -**	**$ 5,498,415.50**	**$ (5,498,415.50)**	**0.00%**
100-990-451900	Sales - Ordinances & Maps	$ -	$ -	$ -	$ -	0.00%
100-990-455001	Ameren Franchise	$ 280,000.00	$ 25,656.67	$ 226,290.03	$ 53,709.97	80.82%
100-990-455003	Franchise Fee - Cable Tv	$ 440,000.00	$ -	$ 404,170.18	$ 35,829.82	91.86%
100-990-455004	Good Energy Revenue	$ 91,000.00	$ 8,328.38	$ 79,160.31	$ 11,839.69	86.99%
100-990-458000	TC3 Service Fee	$ 50,000.00	$ 4,166.67	$ 37,500.03	$ 12,499.97	75.00%
	Fees/Charges For Service	**$ 861,000.00**	**$ 38,151.72**	**$ 747,120.55**	**$ 113,879.45**	**86.77%**
100-990-414002	Impound Fees	$ -	$ -	$ (500.00)	$ 500.00	0.00%
100-990-463500	Late Payment Penalty	$ 1,500.00	$ 408.53	$ 11,821.39	$ (10,321.39)	788.09%
100-990-463600	Interest Charge	$ -	$ 287.16	$ 2,235.55	$ (2,235.55)	0.00%
	Fines And Forfeitures	**$ 1,500.00**	**$ 695.69**	**$ 13,556.94**	**$ (12,056.94)**	**903.80%**
100-990-490100	Interest Earnings	$ 100,000.00	$ 3,328.12	$ 41,359.61	$ 58,640.39	41.36%
100-990-491900	Incr/decr Investment Valu	$ -	$ -	$ -	$ -	0.00%
100-990-492300	Bond Credits	$ -	$ -	$ -	$ -	0.00%
	Investment Earnings	**$ 100,000.00**	**$ 3,328.12**	**$ 41,359.61**	**$ 58,640.39**	**41.36%**
100-990-454500	Other Contractual Revenue	$ -	$ -	$ 3,336.00	$ (3,336.00)	0.00%
100-990-490800	Developer Agreement Payments	$ -	$ -	$ -	$ -	0.00%
100-990-491300	Prorated Re Tax/City Prop	$ -	$ -	$ -	$ -	0.00%
100-990-492100	Loan Proceeds	$ -	$ -	$ 1,475,680.00	$ (1,475,680.00)	0.00%
100-990-495600	Insurance Reimbursements	$ -	$ -	$ -	$ -	0.00%
100-990-498900	Non Sufficient Funds Fee	$ -	$ -	$ 50.00	$ (50.00)	0.00%
100-990-499150	Suits And Settlements	$ -	$ -	$ -	$ -	0.00%
100-990-499201	Human Rights Contributions	$ 20,000.00	$ -	$ -	$ 20,000.00	0.00%
100-990-499400	Proceeds Of Auction	$ -	$ -	$ -	$ -	0.00%
100-990-499520	Unclaimed Grant Money	$ -	$ -	$ -	$ -	0.00%
100-990-499800	Miscellaneous Receipts	$ 5,000.00	$ -	$ 7,004.62	$ (2,004.62)	140.09%
100-990-499802	Cash Over/Short	$ -	$ -	$ -	$ -	0.00%
	Other Revenue	**$ 25,000.00**	**$ -**	**$ 1,486,070.62**	**$ (1,461,070.62)**	**5944.28%**
100-990-492000	Bond Proceeds - Principal	$ -	$ -	$ -	$ -	0.00%
	Debt Proceeds	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
100-990-440223	Transfer From Solid Waste	$ 610,000.00	$ -	$ -	$ 610,000.00	0.00%
100-990-440231	Transfer From Sewerage	$ 300,000.00	$ -	$ -	$ 300,000.00	0.00%
100-990-440232	Transfer From Storm Water	$ -	$ -	$ -	$ -	0.00%
100-990-440240	Transfer From Motor Fuel	$ -	$ -	$ -	$ -	0.00%
100-990-440261	Transfer From Hud	$ -	$ -	$ -	$ -	0.00%
100-990-440270	Transfer from TIF I	$ -	$ -	$ -	$ -	0.00%
100-990-440277	Transfer from BDD	$ 299,005.00	$ -	$ -	$ 299,005.00	0.00%
100-990-440445	Transfer From Capital Projects	$ -	$ -	$ -	$ -	0.00%

Attachment: GF Rev vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

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General Fund Revenue vs Expense Detail

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Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-990-440501	Transfer From School Bus	$ 258,635.45	$ -	$ -	$ 258,635.45	0.00%
100-990-440525	Transfer from Airport	$ -	$ -	$ -	$ -	0.00%
100-990-440570	Transfer from Econ Development	$ -	$ -	$ -	$ -	0.00%
100-990-440695	Transfer from Insurance	$ -	$ -	$ -	$ -	0.00%
100-990-440800	Transfer from Debt Service	$ -	$ -	$ -	$ -	0.00%
100-990-440900	Transfer From Tpcc	$ -	$ -	$ -	$ -	0.00%
100-990-440901	Trnsfr from TPCCC Dissolution	$ -	$ -	$ -	$ -	0.00%
100-990-440924	Contribution from Library	$ 15,000.00	$ -	$ 7,500.00	$ 7,500.00	50.00%
100-990-499850	Allocated Cost Reimbursements	$ -	$ -	$ 72.93	$ (72.93)	0.00%
	Transfers From Other Funds	**$ 1,482,640.45**	**$ -**	**$ 7,572.93**	**$ 1,475,067.52**	**0.51%**
100-990-511600	Salary: All Personnel	$ -	$ -	$ (415,175.83)	$ 415,175.83	0.00%
100-990-517000	Oasdi/city share 6.2%	$ -	$ -	$ (4,572.67)	$ 4,572.67	0.00%
100-990-517001	Medicare/city share 1.45%	$ -	$ -	$ (5,537.65)	$ 5,537.65	0.00%
100-990-517401	IMRF	$ -	$ -	$ (8,076.80)	$ 8,076.80	0.00%
100-990-518000	Group Insurance	$ -	$ -	$ (110,191.31)	$ 110,191.31	0.00%
100-990-599997	Payroll Increase Set Aside	$ -	$ -	$ -	$ -	0.00%
	Personnel	**$ -**	**$ -**	**$ (543,554.26)**	**$ 543,554.26**	**0.00%**
100-990-520200	Office Supplies	$ 4,000.00	$ -	$ 1,737.88	$ 2,262.12	43.45%
100-990-520400	Postage	$ -	$ (1,372.23)	$ (2,497.03)	$ 2,497.03	0.00%
100-990-529000	Equipment	$ -	$ -	$ -	$ -	0.00%
	Supplies & Materials	**$ 4,000.00**	**$ (1,372.23)**	**$ (759.15)**	**$ 4,759.15**	**-18.98%**
100-990-511500	Economic Assistance	$ -	$ -	$ 800.00	$ (800.00)	0.00%
100-990-524000	Lease/rental Of Equipment	$ 2,000.00	$ 307.71	$ 1,689.39	$ 310.61	84.47%
100-990-538000	Maintenance Agreements	$ 4,500.00	$ 699.97	$ 5,472.33	$ (972.33)	121.61%
100-990-550300	Telephone	$ -	$ -	$ -	$ -	0.00%
100-990-559900	Receivable Charge Off	$ -	$ -	$ -	$ -	0.00%
100-990-560100	Auditing Fees	$ 50,000.00	$ -	$ 16,876.24	$ 33,123.76	33.75%
100-990-565900	Citylink Contract	$ 205,000.00	$ -	$ 105,000.00	$ 100,000.00	51.22%
100-990-568100	Home Rule Tax Rebate	$ -	$ -	$ -	$ -	0.00%
100-990-569000	Other Contractual Service	$ 23,721.29	$ 336.35	$ 17,782.45	$ 5,938.84	74.96%
100-990-590900	Police And Fire Commission	$ 23,000.00	$ 3,470.73	$ 27,911.18	$ (4,911.18)	121.35%
	Contractual Services	**$ 308,221.29**	**$ 4,814.76**	**$ 175,531.59**	**$ 132,689.70**	**56.95%**
100-990-580200	Land Purchase	$ -	$ -	$ 1,481,894.34	$ (1,481,894.34)	0.00%
100-990-587100	Office Equipment & Furniture	$ -	$ -	$ -	$ -	0.00%
100-990-599998	Capital Set Aside	$ -	$ -	$ -	$ -	0.00%
	Capital Outlay	**$ -**	**$ -**	**$ 1,481,894.34**	**$ (1,481,894.34)**	**0.00%**
100-990-551000	Printing And Publications	$ -	$ -	$ -	$ -	0.00%
100-990-590600	Bank Charges	$ 2,000.00	$ 130.00	$ 1,239.90	$ 760.10	62.00%
100-990-590905	Human Rights Expenditures	$ 20,000.00	$ -	$ -	$ 20,000.00	0.00%
100-990-593700	Reconciliation Difference	$ -	$ -	$ -	$ -	0.00%
100-990-599000	Miscellaneous	$ -	$ -	$ 15.13	$ (15.13)	0.00%
100-990-599002	IMRF Costs-ERI	$ -	$ -	$ -	$ -	0.00%
100-990-599700	Income Credit	$ -	$ -	$ -	$ -	0.00%
100-990-599999	Contingency	$ 259,999.76	$ 1,680.00	$ 27,946.46	$ 232,053.30	10.75%
	Other Expenditures	**$ 281,999.76**	**$ 1,810.00**	**$ 29,201.49**	**$ 252,798.27**	**10.36%**
100-990-590400	Interest Paid	$ 170,725.00	$ 4,028.68	$ 12,289.38	$ 158,435.62	7.20%
100-990-591000	Bond Principal Retired	$ -	$ -	$ -	$ -	0.00%

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General Fund Revenue vs Expense Detail

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Account Number	Description		Budget		Current Month		Year to Date		Balance	% Budget
100-990-591100	Bond Registrar Fees	$	750.00	$	-	$	750.00	$	-	100.00%
100-990-591101	Bond Issuance Costs	$	-	$	-	$	-	$	-	0.00%
100-990-591200	Note Principal Paid	$	-	$	-	$	-	$	-	0.00%
100-990-591400	Loan payments	$	300,000.00	$	32,317.86	$	239,677.24	$	60,322.76	79.89%
	Debt Service	**$**	**471,475.00**	**$**	**36,346.54**	**$**	**252,716.62**	**$**	**218,758.38**	**53.60%**
100-990-520223	Transfer To Garbage	$	-	$	-	$	-	$	-	0.00%
100-990-520225	Transfer To Yardwaste	$	-	$	-	$	-	$	-	0.00%
100-990-520226	Transfer To Recycling	$	-	$	-	$	-	$	-	0.00%
100-990-520231	Transfer To Sewerage Fund	$	-	$	-	$	5,555,315.50	$	(5,555,315.50)	0.00%
100-990-520240	Transfer to MFT	$	-	$	372.19	$	372.19	$	(372.19)	0.00%
100-990-520261	Transfer To Hud	$	-	$	-	$	-	$	-	0.00%
100-990-520270	Transfer To Tif 1	$	-	$	-	$	-	$	-	0.00%
100-990-520445	Transfer To Capital Projects	$	-	$	-	$	-	$	-	0.00%
100-990-520500	Transfer To Municipal Bus	$	-	$	-	$	-	$	-	0.00%
100-990-520525	Transfer To Pekin Airport	$	-	$	-	$	-	$	-	0.00%
100-990-520570	Transfer To Economic Devel	$	-	$	-	$	-	$	-	0.00%
100-990-520695	Transfer To Insurance Fund	$	-	$	-	$	-	$	-	0.00%
100-990-520699	Transfer To Vehicle Maint	$	-	$	-	$	-	$	-	0.00%
100-990-520800	Transfer to Library Debt	$	-	$	-	$	-	$	-	0.00%
100-990-520924	Transfer To Library Fund	$	-	$	-	$	-	$	-	0.00%
100-990-520941	Transfer To Police Pension	$	1,873,497.00	$	168,001.29	$	1,606,715.00	$	266,782.00	85.76%
100-990-520944	Transfer To Fire Pension	$	3,744,136.00	$	314,876.97	$	2,867,425.64	$	876,710.36	76.58%
	Transfers To Other Funds	**$**	**5,617,633.00**	**$**	**483,250.45**	**$**	**10,029,828.33**	**$**	**(4,412,195.33)**	**178.54%**
990	**General Operations**	**$**	**20,727,347.97**	**$**	**1,821,027.41**	**$**	**19,608,896.69**	**$**	**1,118,451.28**	**94.60%**
100	**General Fund**	**$**	**181,359.67**	**$**	**(354,056.91)**	**$**	**2,735,473.87**	**$**	**(2,554,114.20)**	**1508.31%**
Revenue Total		**$**	**29,947,370.46**	**$**	**2,434,323.61**	**$**	**32,732,025.77**	**$**	**(2,784,655.31)**	**109.30%**
Expense Total		**$**	**29,766,010.79**	**$**	**2,788,380.52**	**$**	**29,996,551.90**	**$**	**(230,541.11)**	**100.77%**
Grand Total		**$**	**181,359.67**	**$**	**(354,056.91)**	**$**	**2,735,473.87**	**$**	**(2,554,114.20)**	**1508.31%**

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Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
208	**Tourism**								
208-208-411005	Home Rule Motel Tax	$	200,000.00	$	19,055.27	$	266,517.17	$	(66,517.17)
	Taxes	**$**	**200,000.00**	**$**	**19,055.27**	**$**	**266,517.17**	**$**	**(66,517.17)**
208-208-442500	Federal Grants	$	-	$	-	$	-	$	-
208-208-442600	State Grants	$	-	$	-	$	-	$	-
	Intergovernmental	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
208-208-463500	Late Payment Penalty	$	-	$	765.31	$	3,738.94	$	(3,738.94)
208-208-463600	Interest Charges	$	-	$	153.06	$	657.76	$	(657.76)
	Fines And Forfeitures	**$**	**-**	**$**	**918.37**	**$**	**4,396.70**	**$**	**(4,396.70)**
208-208-490100	Interest Earnings	$	-	$	48.41	$	365.56	$	(365.56)
	Investment Earnings	**$**	**-**	**$**	**48.41**	**$**	**365.56**	**$**	**(365.56)**
208-208-493600	Training Reimbursements	$	-	$	-	$	-	$	-
208-208-498700	Farmer's Market Revenue	$	-	$	-	$	-	$	-
208-208-499201	Tourism Contributions	$	-	$	-	$	1,269.00	$	(1,269.00)
208-208-499800	Miscellaneous Receipts	$	-	$	-	$	3,845.00	$	(3,845.00)
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**5,114.00**	**$**	**(5,114.00)**
208-208-492100	Loan Proceeds	$	-	$	-	$	-	$	-
	Debt Proceeds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
208-208-511600	Salary: All Personnel	$	13,137.47	$	915.01	$	8,620.80	$	4,516.67
208-208-515000	Overtime	$	-	$	0.19	$	1.33	$	(1.33)
208-208-515500	Vacation Pay	$	-	$	79.26	$	563.88	$	(563.88)
208-208-515600	Holiday Pay	$	-	$	38.93	$	270.43	$	(270.43)
208-208-515800	Sick Pay	$	-	$	28.34	$	152.65	$	(152.65)
208-208-516700	Wellness Program	$	-	$	-	$	-	$	-
208-208-517000	Oasdi/city Share 6.2%	$	814.52	$	63.51	$	552.74	$	261.78
208-208-517001	Medicare/city Share 1.45%	$	190.49	$	14.86	$	134.91	$	55.58
208-208-517401	IMRF	$	1,538.40	$	98.57	$	1,090.61	$	447.79
208-208-518000	Group Insurance	$	3,677.65	$	241.33	$	2,296.19	$	1,381.46
208-208-518300	Workers Comp Insurance	$	-	$	-	$	-	$	-
	Personnel	**$**	**19,358.53**	**$**	**1,480.00**	**$**	**13,683.54**	**$**	**5,674.99**
208-208-519000	Training And Education	$	-	$	-	$	-	$	-
	Training & Education	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
208-208-520200	Office Supplies	$	-	$	-	$	-	$	-
208-208-520400	Postage	$	-	$	-	$	9.18	$	(9.18)
208-208-598505	Special Events	$	-	$	-	$	-	$	-
	Supplies & Materials	**$**	**-**	**$**	**-**	**$**	**9.18**	**$**	**(9.18)**
208-208-550300	Telephone	$	-	$	-	$	-	$	-
208-208-551600	Dues And Subscriptions	$	57,500.00	$	-	$	47,500.00	$	10,000.00
208-208-559900	Receivable Charge Off	$	-	$	-	$	-	$	-
208-208-560500	Consulting Services	$	-	$	-	$	-	$	-

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
208-208-560600	Corporate Counsel Fees	$ -	$ -	$ 75.00	$ (75.00)
208-208-561200	Engineering Fees	$ -	$ -	$ -	$ -
208-208-569000	Other Contractual Service	$ -	$ -	$ -	$ -
208-208-573100	Grants	$ -	$ -	$ -	$ -
208-208-583000	Loan Agreements	$ -	$ -	$ -	$ -
208-208-591200	Developer Agreement Payments	$ -	$ -	$ -	$ -
208-208-598100	Public Relations	$ -	$ -	$ 65.00	$ (65.00)
	Contractual Services	**$ 57,500.00**	**$ -**	**$ 47,640.00**	**$ 9,860.00**
208-208-580201	Land Improvements	$ 5,800.00	$ -	$ -	$ 5,800.00
	Capital Outlay	**$ 5,800.00**	**$ -**	**$ -**	**$ 5,800.00**
208-208-518700	Mileage	$ -	$ -	$ -	$ -
208-208-551000	Printing And Publications	$ -	$ -	$ -	$ -
208-208-554200	Meals Lodging	$ -	$ -	$ -	$ -
208-208-590600	Bank fees	$ -	$ -	$ -	$ -
208-208-597700	Sponsorships	$ 117,341.47	$ 296.80	$ 38,028.81	$ 79,312.66
208-208-598500	Farmer's Market Expense	$ -	$ -	$ -	$ -
208-208-599000	Miscellaneous	$ -	$ -	$ -	$ -
	Other Expenditures	**$ 117,341.47**	**$ 296.80**	**$ 38,028.81**	**$ 79,312.66**
208-208-590400	Interest Paid	$ -	$ -	$ -	$ -
208-208-591400	Loan Payments	$ -	$ -	$ -	$ -
	Debt Service	**$ -**	**$ -**	**$ -**	**$ -**
208	**Tourism**	**$ -**	**$ 18,245.25**	**$ 177,031.90**	**$ (177,031.90)**
223	**Solid Waste**				
223-023-442600	State Grants	$ -	$ -	$ -	$ -
	Intergovernmental	**$ -**	**$ -**	**$ -**	**$ -**
223-023-452300	Garbage Fees	$ -	$ 820.00	$ 8,340.00	$ (8,340.00)
223-023-452400	Garbage Fees Non-resident	$ -	$ 27.00	$ 243.00	$ (243.00)
223-023-459000	Sanitation Fee	$ 3,187,294.99	$ 236,289.05	$ 2,125,591.09	$ 1,061,703.90
223-023-459400	Special Refuse Pickups	$ 2,000.00	$ 251.10	$ 2,099.13	$ (99.13)
223-023-498900	Non Sufficient Funds Fee	$ -	$ -	$ -	$ -
	Fees/Charges For Service	**$ 3,189,294.99**	**$ 237,387.15**	**$ 2,136,273.22**	**$ 1,053,021.77**
223-023-421000	Garbage Licenses	$ 100.00	$ -	$ -	$ 100.00
	Licenses And Permits	**$ 100.00**	**$ -**	**$ -**	**$ 100.00**
223-023-490100	Interest Earnings	$ 5,000.00	$ 1.93	$ 3,407.21	$ 1,592.79
	Investment Earnings	**$ 5,000.00**	**$ 1.93**	**$ 3,407.21**	**$ 1,592.79**
223-023-491000	Rental Of Municipal Property	$ -	$ -	$ -	$ -
223-023-491500	Sale Of Municipal Property	$ 40,000.00	$ 3,720.00	$ 41,270.00	$ (1,270.00)
223-023-495600	Insurance Reimbursements	$ -	$ -	$ -	$ -
223-023-499700	Transfer In	$ -	$ -	$ -	$ -
223-023-499800	Miscellaneous Receipts	$ 1,500.00	$ -	$ -	$ 1,500.00

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
223-023-499802	Cash Over/short	$ -	$ -	$ -	$ -
	Other Revenue	**$ 41,500.00**	**$ 3,720.00**	**$ 41,270.00**	**$ 230.00**
223-023-492000	Bond Proceeds - Principal	$ -	$ -	$ -	$ -
	Debt Proceeds	**$ -**	**$ -**	**$ -**	**$ -**
223-023-440100	Transfer From General Fund	$ -	$ -	$ -	$ -
	Transfers From Other Funds	**$ -**	**$ -**	**$ -**	**$ -**
223-023-511600	Salary: All Personnel	$ 593,118.00	$ 43,168.67	$ 394,958.64	$ 198,159.36
223-023-511601	Admin Cost Allocation	$ -	$ -	$ -	$ -
223-023-515000	Overtime	$ 28,500.00	$ 5,258.16	$ 37,284.68	$ (8,784.68)
223-023-515500	Vacation Pay	$ -	$ 1,791.04	$ 20,608.48	$ (20,608.48)
223-023-515600	Holiday Pay	$ -	$ 2,986.74	$ 17,395.93	$ (17,395.93)
223-023-515800	Sick Pay	$ -	$ 2,255.06	$ 7,808.08	$ (7,808.08)
223-023-515900	Compensated Absences	$ -	$ -	$ -	$ -
223-023-516700	Wellness Program	$ -	$ -	$ -	$ -
223-023-517000	Oasdi/city Share 6.2%	$ 38,540.32	$ 3,340.45	$ 28,701.73	$ 9,838.59
223-023-517001	Medicare/city Share 1.45%	$ 9,013.46	$ 781.27	$ 6,723.12	$ 2,290.34
223-023-517401	IMRF	$ 72,791.47	$ 5,175.22	$ 54,153.04	$ 18,638.43
223-023-518000	Group Insurance	$ 205,611.67	$ 12,945.88	$ 115,908.94	$ 89,702.73
223-023-518200	Unemployment Insurance	$ -	$ -	$ -	$ -
223-023-518300	Workers Comp Insurance	$ 29,000.00	$ -	$ 26,924.28	$ 2,075.72
223-023-554300	Uniforms And Tools	$ 5,500.00	$ 612.31	$ 2,561.12	$ 2,938.88
223-023-559000	Medical Expense/supplies	$ 250.00	$ 100.00	$ 480.00	$ (230.00)
	Personnel	**$ 982,324.92**	**$ 78,414.80**	**$ 713,508.04**	**$ 268,816.88**
223-023-519000	Training And Education	$ -	$ -	$ -	$ -
	Training & Education	**$ -**	**$ -**	**$ -**	**$ -**
223-023-520200	Office Supplies	$ 300.00	$ -	$ 256.61	$ 43.39
223-023-520400	Postage	$ 21,500.00	$ 2,595.13	$ 22,547.85	$ (1,047.85)
223-023-522000	Photographic Supplies	$ -	$ -	$ -	$ -
223-023-522400	General Supplies	$ 3,500.00	$ 181.24	$ 2,099.75	$ 1,400.25
223-023-529000	Equipment	$ 30,000.00	$ 189.58	$ 28,370.57	$ 1,629.43
223-023-556100	Gasoline/diesel Fuel	$ 100,000.00	$ 6,744.76	$ 84,877.76	$ 15,122.24
	Supplies & Materials	**$ 155,300.00**	**$ 9,710.71**	**$ 138,152.54**	**$ 17,147.46**
223-023-518100	Liability Insurance Premiums	$ 28,500.00	$ -	$ 22,389.00	$ 6,111.00
223-023-524000	Lease/rental Of Equipment	$ -	$ -	$ -	$ -
223-023-534000	Automotive Expense	$ 160,000.00	$ 11,350.42	$ 91,467.23	$ 68,532.77
223-023-534400	Equipment Repairs	$ -	$ -	$ 104.44	$ (104.44)
223-023-538000	Maintenance Agreements	$ 2,000.00	$ -	$ 1,061.65	$ 938.35
223-023-550100	Utilities	$ 3,000.00	$ -	$ 570.01	$ 2,429.99
223-023-550300	Telephone	$ 1,250.00	$ -	$ -	$ 1,250.00
223-023-551600	Dues And Subscriptions	$ -	$ -	$ -	$ -
223-023-555000	Radio Expense	$ 600.00	$ 393.50	$ 393.50	$ 206.50
223-023-559900	Bad debt	$ -	$ -	$ -	$ -
223-023-560100	Auditing Fees	$ 500.00	$ -	$ 1,406.35	$ (906.35)

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
223-023-561000	legal fees	$	2,500.00	$	-	$	824.00	$	1,676.00
223-023-561200	Engineering Fees	$	-	$	-	$	-	$	-
223-023-566400	Garbage Removal Contract	$	-	$	-	$	-	$	-
223-023-566500	Landfill Expense	$	475,000.00	$	54,820.50	$	441,630.70	$	33,369.30
223-023-566600	Pest Control	$	-	$	-	$	-	$	-
223-023-569000	Other Contractual Service	$	40,000.00	$	3,695.01	$	29,946.20	$	10,053.80
223-023-599801	Computer Software	$	-	$	-	$	-	$	-
	Contractual Services	**$**	**713,350.00**	**$**	**70,259.43**	**$**	**589,793.08**	**$**	**123,556.92**
223-023-587000	Machinery And Equipment	$	-	$	-	$	-	$	-
223-023-587001	Lease/Purchase Equipment	$	-	$	-	$	-	$	-
223-023-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-
223-023-587500	Vehicles	$	215,340.15	$	-	$	-	$	215,340.15
223-023-599998	Capital Set Aside	$	-	$	-	$	-	$	-
	Capital Outlay	**$**	**215,340.15**	**$**	**-**	**$**	**-**	**$**	**215,340.15**
223-023-518700	Mileage	$	-	$	-	$	-	$	-
223-023-551000	Printing And Publications	$	-	$	-	$	822.50	$	(822.50)
223-023-554200	Meals Lodging	$	-	$	-	$	-	$	-
223-023-557200	License And Inspection Fees	$	500.00	$	118.00	$	413.00	$	87.00
223-023-590600	Bank/Credit Card Fees	$	10,000.00	$	1,364.06	$	10,010.72	$	(10.72)
223-023-599000	Miscellaneous	$	-	$	-	$	-	$	-
223-023-599802	Computer Hardware	$	-	$	-	$	-	$	-
223-023-599900	Depreciation Expense	$	-	$	-	$	-	$	-
223-023-599999	Contingency	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**10,500.00**	**$**	**1,482.06**	**$**	**11,246.22**	**$**	**(746.22)**
223-023-590400	Interest Paid	$	-	$	-	$	-	$	-
223-023-591000	Bond Principal Retired	$	-	$	-	$	-	$	-
	Debt Service	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
223-023-520100	Transfer To General Fund	$	610,000.00	$	-	$	-	$	610,000.00
223-023-520231	Transfer to Sewerage Fund	$	-	$	-	$	-	$	-
	Transfers To Other Funds	**$**	**610,000.00**	**$**	**-**	**$**	**-**	**$**	**610,000.00**
023	**Garbage**	**$**	**549,079.92**	**$**	**81,242.08**	**$**	**728,250.55**	**$**	**(179,170.63)**
223-025-442600	State Grants	$	-	$	-	$	-	$	-
	Intergovernmental	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
223-025-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
223-025-440100	Transfer From General Fund	$	-	$	-	$	-	$	-
	Transfers From Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
223-025-511600	Salary: All Personnel	$	117,082.62	$	4,212.72	$	85,227.02	$	31,855.60
223-025-515000	Overtime	$	9,500.00	$	784.28	$	5,395.49	$	4,104.51
223-025-515500	Vacation Pay	$	-	$	224.08	$	2,688.96	$	(2,688.96)

General Ledger

Non General Fund Revenue vs Expense Detail

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Acccount Number	Description	Budget	Current Month	Year to Date	Balance
223-025-515600	Holiday Pay	$ -	$ 425.76	$ 3,372.44	$ (3,372.44)
223-025-515800	Sick Pay	$ -	$ 425.76	$ 4,795.32	$ (4,795.32)
223-025-515900	Compensated Absences	$ -	$ -	$ -	$ -
223-025-517000	Oasdi/city Share 6.2%	$ 7,848.12	$ 359.35	$ 5,980.36	$ 1,867.76
223-025-517001	Medicare/city Share 1.45%	$ 1,835.45	$ 84.05	$ 1,398.69	$ 436.76
223-025-517401	IMRF	$ 14,822.82	$ 569.01	$ 11,600.70	$ 3,222.12
223-025-518000	Group Insurance	$ 56,940.15	$ 2,359.79	$ 42,811.83	$ 14,128.32
223-025-518200	Unemployment Insurance	$ -	$ -	$ -	$ -
223-025-518300	Workers Comp Insurance	$ -	$ -	$ -	$ -
223-025-554300	Uniforms And Tools	$ 500.00	$ -	$ -	$ 500.00
223-025-559000	Medical Expense/supplies	$ -	$ -	$ -	$ -
	Personnel	**$ 208,529.16**	**$ 9,444.80**	**$ 163,270.81**	**$ 45,258.35**
223-025-519000	Training And Education	$ -	$ -	$ -	$ -
	Training & Education	**$ -**	**$ -**	**$ -**	**$ -**
223-025-520200	Office Supplies	$ -	$ -	$ -	$ -
223-025-520400	Postage	$ -	$ -	$ -	$ -
223-025-522400	General Supplies	$ -	$ -	$ 82.16	$ (82.16)
223-025-529000	Equipment	$ -	$ -	$ -	$ -
223-025-556100	Gasoline/diesel Fuel	$ 15,000.00	$ -	$ -	$ 15,000.00
	Supplies & Materials	**$ 15,000.00**	**$ -**	**$ 82.16**	**$ 14,917.84**
223-025-518100	Liability Insurance Premiums	$ -	$ -	$ -	$ -
223-025-524000	Lease/rental Of Equipment	$ -	$ -	$ -	$ -
223-025-534000	Automotive Expense	$ 15,000.00	$ 489.81	$ 18,160.24	$ (3,160.24)
223-025-534400	Equipment Repairs	$ -	$ -	$ -	$ -
223-025-538000	Maintenance Agreements	$ -	$ -	$ -	$ -
223-025-550300	Telephone	$ -	$ -	$ -	$ -
223-025-551600	Dues And Subscriptions	$ -	$ -	$ -	$ -
223-025-555000	Radio Expense	$ -	$ -	$ -	$ -
223-025-560500	Consulting Services	$ -	$ -	$ -	$ -
223-025-561200	Engineering Fees	$ -	$ -	$ -	$ -
223-025-566501	Compost Site Expense	$ 110,000.00	$ 2,449.17	$ 76,205.30	$ 33,794.70
223-025-569000	Other Contractual Service	$ -	$ -	$ -	$ -
	Contractual Services	**$ 125,000.00**	**$ 2,938.98**	**$ 94,365.54**	**$ 30,634.46**
223-025-587000	Machinery And Equipment	$ -	$ -	$ -	$ -
223-025-587001	Lease/Purchase Equipment	$ -	$ -	$ -	$ -
223-025-587100	Office Equipment & Furniture	$ -	$ -	$ -	$ -
223-025-587500	Vehicles	$ -	$ -	$ -	$ -
	Capital Outlay	**$ -**	**$ -**	**$ -**	**$ -**
223-025-518700	Mileage	$ -	$ -	$ -	$ -
223-025-551000	Printing And Publications	$ 500.00	$ -	$ 315.50	$ 184.50
223-025-554200	Meals Lodging	$ -	$ -	$ -	$ -
223-025-557200	License And Inspection Fees	$ -	$ -	$ 59.00	$ (59.00)
223-025-599000	Miscellaneous	$ -	$ -	$ -	$ -
	Other Expenditures	**$ 500.00**	**$ -**	**$ 374.50**	**$ 125.50**

General Ledger

Non General Fund Revenue vs Expense Detail

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Acccount Number	Description	Budget	Current Month	Year to Date	Balance
025	**Yardwaste**	**$ (349,029.16)**	**$ (12,383.78)**	**$ (258,093.01)**	**$ (90,936.15)**
223-026-442600	State Grants	$ -	$ -	$ -	$ -
223-026-442700	County Grants	$ 94,000.00	$ -	$ 94,000.00	$ -
	Intergovernmental	**$ 94,000.00**	**$ -**	**$ 94,000.00**	**$ -**
223-026-459000	Recycling Revenue	$ -	$ -	$ 288.00	$ (288.00)
223-026-491500	Sale of Municipal Property	$ 8,000.00	$ 480.00	$ 5,920.00	$ 2,080.00
223-026-495600	Insurance Reimbursements	$ -	$ -	$ 1,883.90	$ (1,883.90)
223-026-499800	Miscellaneous Receipts	$ 3,350.00	$ -	$ 11.12	$ 3,338.88
	Other Revenue	**$ 11,350.00**	**$ 480.00**	**$ 8,103.02**	**$ 3,246.98**
223-026-440100	Transfer From General Fund	$ -	$ -	$ -	$ -
	Transfers From Other Funds	**$ -**	**$ -**	**$ -**	**$ -**
223-026-511600	Salary: All Personnel	$ 117,082.62	$ 7,618.72	$ 79,426.01	$ 37,656.61
223-026-515000	Overtime	$ 7,600.00	$ 2,464.88	$ 7,459.13	$ 140.87
223-026-515500	Vacation Pay	$ -	$ -	$ 3,277.17	$ (3,277.17)
223-026-515600	Holiday Pay	$ -	$ 448.16	$ 2,913.04	$ (2,913.04)
223-026-515800	Sick Pay	$ -	$ -	$ 2,562.92	$ (2,562.92)
223-026-515900	Compensated Absences	$ -	$ -	$ 2,464.88	$ (2,464.88)
223-026-517000	Oasdi/city Share 6.2%	$ 7,730.32	$ 636.34	$ 5,915.98	$ 1,814.34
223-026-517001	Medicare/city Share 1.45%	$ 1,807.90	$ 148.82	$ 1,383.59	$ 424.31
223-026-517401	IMRF	$ 14,600.33	$ 986.84	$ 11,147.86	$ 3,452.47
223-026-518000	Group Insurance	$ 38,568.92	$ 2,286.44	$ 22,874.56	$ 15,694.36
223-026-518300	Workers Comp Insurance	$ 6,468.04	$ -	$ 16,883.19	$ (10,415.15)
223-026-554300	Uniforms And Tools	$ 1,250.00	$ -	$ -	$ 1,250.00
223-026-559000	Medical Expense/supplies	$ -	$ -	$ 172.00	$ (172.00)
	Personnel	**$ 195,108.13**	**$ 14,590.20**	**$ 156,480.33**	**$ 38,627.80**
223-026-519000	Training And Education	$ -	$ -	$ -	$ -
	Training & Education	**$ -**	**$ -**	**$ -**	**$ -**
223-026-520200	Office Supplies	$ -	$ -	$ -	$ -
223-026-520400	Postage	$ -	$ -	$ -	$ -
223-026-522000	Photographic Supplies	$ -	$ -	$ -	$ -
223-026-522400	General Supplies	$ -	$ -	$ 82.16	$ (82.16)
223-026-529000	Equipment	$ 10,000.00	$ -	$ 4,850.00	$ 5,150.00
223-026-556100	Gasoline/diesel Fuel	$ 5,000.00	$ -	$ 6,332.06	$ (1,332.06)
	Supplies & Materials	**$ 15,000.00**	**$ -**	**$ 11,264.22**	**$ 3,735.78**
223-026-518100	Liability Insurance Premiums	$ 2,530.00	$ -	$ 2,105.00	$ 425.00
223-026-524000	Lease/rental Of Equipment	$ -	$ -	$ -	$ -
223-026-534000	Automotive Expense	$ 9,000.00	$ 1,573.27	$ 14,166.05	$ (5,166.05)
223-026-534400	Equipment Repairs	$ -	$ -	$ 400.00	$ (400.00)
223-026-538000	Maintenance Agreements	$ -	$ -	$ -	$ -
223-026-550300	Telephone	$ -	$ -	$ -	$ -
223-026-551600	Dues And Subscriptions	$ -	$ -	$ -	$ -

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Acccount Number	Description		Budget		Current Month		Year to Date		Balance
223-026-555000	Radio Expense	$	500.00	$	-	$	-	$	500.00
223-026-561200	Engineering Fees	$	-	$	-	$	-	$	-
223-026-566502	Recycling Expense	$	75,000.00	$	2,506.95	$	11,945.91	$	63,054.09
223-026-569000	Other Contractual Service	$	7,000.00	$	-	$	-	$	7,000.00
223-026-592000	Community Education	$	-	$	-	$	-	$	-
223-026-598200	Grant Expenses	$	-	$	-	$	3,201.00	$	(3,201.00)
	Contractual Services	**$**	**94,030.00**	**$**	**4,080.22**	**$**	**31,817.96**	**$**	**62,212.04**
223-026-587000	Machinery And Equipment	$	-	$	-	$	-	$	-
223-026-587001	Lease/Purchase Equipment	$	-	$	-	$	-	$	-
223-026-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-
223-026-587500	Vehicles	$	-	$	-	$	-	$	-
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
223-026-518700	Mileage	$	-	$	-	$	-	$	-
223-026-550100	Utilities	$	550.00	$	44.73	$	335.61	$	214.39
223-026-551000	Printing And Publications	$	500.00	$	-	$	-	$	500.00
223-026-554200	Meals Lodging	$	-	$	-	$	-	$	-
223-026-557200	License And Inspection Fees	$	-	$	59.00	$	59.00	$	(59.00)
223-026-599000	Miscellaneous	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**1,050.00**	**$**	**103.73**	**$**	**394.61**	**$**	**655.39**
026	**Recycling**	**$**	**(199,838.13)**	**$**	**(18,294.15)**	**$**	**(97,854.10)**	**$**	**(101,984.03)**
223	**Solid Waste**	**$**	**212.63**	**$**	**50,564.15**	**$**	**372,303.44**	**$**	**(372,090.81)**
231	**Sewerage**								
231-029-442500	Federal Grants	$	-	$	-	$	-	$	-
	Intergovernmental	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
231-029-452000	Sewage Treatment - N Pekin	$	115,000.00	$	-	$	57,564.84	$	57,435.16
231-029-452900	Sewer Connection Fees	$	-	$	-	$	-	$	-
231-029-458400	Vactor Disposal Fees	$	-	$	-	$	-	$	-
231-029-459100	Basic Sewer Service Fees	$	6,412,792.00	$	532,557.36	$	4,769,983.17	$	1,642,808.83
231-029-459200	Surcharge	$	15,000.00	$	2,846.98	$	16,666.54	$	(1,666.54)
231-029-459300	Capital Replacement Fees	$	-	$	-	$	-	$	-
231-029-494100	City Property Dmg Reimb	$	-	$	-	$	2,355.00	$	(2,355.00)
231-029-498900	Non Sufficient Funds Fee	$	1,500.00	$	175.00	$	1,475.00	$	25.00
	Fees/Charges For Service	**$**	**6,544,292.00**	**$**	**535,579.34**	**$**	**4,848,044.55**	**$**	**1,696,247.45**
231-029-420900	Sewer Contractors License	$	500.00	$	-	$	700.00	$	(200.00)
231-029-427200	Sewer Permits	$	2,000.00	$	-	$	-	$	2,000.00
	Licenses And Permits	**$**	**2,500.00**	**$**	**-**	**$**	**700.00**	**$**	**1,800.00**
231-029-490100	Interest Earnings	$	90,000.00	$	295.96	$	1,290.41	$	88,709.59
231-029-490110	Ww Finance Charge	$	300,000.00	$	39,687.52	$	301,707.78	$	(1,707.78)
231-029-490300	Court Fees	$	-	$	-	$	-	$	-
231-029-491900	Incr/decr Investment Valu	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**390,000.00**	**$**	**39,983.48**	**$**	**302,998.19**	**$**	**87,001.81**

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Acccount Number	Description		Budget		Current Month		Year to Date		Balance
231-029-490500	Lien File & Release Fees	$	3,000.00	$	-	$	125.95	$	2,874.05
231-029-490550	Lien Filing Search Fee	$	-	$	-	$	-	$	-
231-029-490600	Water Company Commission	$	-	$	-	$	-	$	-
231-029-490800	Developer Agreement Payments	$	-	$	-	$	-	$	-
231-029-491500	Sale Of Municipal Property	$	-	$	-	$	-	$	-
231-029-499400	Proceeds of Auction	$	-	$	-	$	-	$	-
231-029-499800	Miscellaneous Receipts	$	-	$	-	$	423.00	$	(423.00)
231-029-499802	Cash Over/short	$	-	$	-	$	(79.84)	$	79.84
	Other Revenue	**$**	**3,000.00**	**$**	**-**	**$**	**469.11**	**$**	**2,530.89**
231-029-492000	Bond Proceeds - Principal	$	-	$	-	$	-	$	-
231-029-492100	IL EPA Loan	$	-	$	-	$	-	$	-
	Debt Proceeds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
231-029-440100	Transfer From General Fund	$	-	$	-	$	-	$	-
231-029-440223	Transfer from Solid Waste	$	-	$	-	$	-	$	-
231-029-440261	Transfer From Hud	$	-	$	-	$	-	$	-
	Transfers From Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
231-029-511600	Salary: All Personnel	$	217,738.13	$	7,617.64	$	74,273.04	$	143,465.09
231-029-515000	Overtime	$	500.00	$	61.61	$	1,228.84	$	(728.84)
231-029-515500	Vacation Pay	$	-	$	1,000.30	$	7,303.15	$	(7,303.15)
231-029-515600	Holiday Pay	$	-	$	970.39	$	5,304.08	$	(5,304.08)
231-029-515800	Sick Pay	$	-	$	2,364.88	$	4,726.78	$	(4,726.78)
231-029-515900	Compensated Absences	$	-	$	-	$	-	$	-
231-029-516700	Wellness Program	$	-	$	-	$	-	$	-
231-029-517000	Oasdi/city Share 6.2%	$	13,530.76	$	720.89	$	5,565.27	$	7,965.49
231-029-517001	Medicare/city Share 1.45%	$	3,164.45	$	168.63	$	1,301.92	$	1,862.53
231-029-517401	IMRF	$	25,555.69	$	1,125.76	$	10,592.55	$	14,963.14
231-029-518000	Group Insurance	$	65,505.46	$	2,662.64	$	19,952.29	$	45,553.17
231-029-518200	Unemployment Insurance	$	-	$	-	$	-	$	-
231-029-518300	Workers Comp Insurance	$	-	$	-	$	-	$	-
231-029-559000	Medical Expense/supplies	$	75.00	$	-	$	588.00	$	(513.00)
	Personnel	**$**	**326,069.49**	**$**	**16,692.74**	**$**	**130,835.92**	**$**	**195,233.57**
231-029-519000	Training And Education	$	-	$	-	$	-	$	-
	Training & Education	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
231-029-520200	Office Supplies	$	200.00	$	-	$	210.12	$	(10.12)
231-029-520400	Postage	$	30,000.00	$	2,611.08	$	22,634.32	$	7,365.68
231-029-529000	Equipment	$	-	$	-	$	-	$	-
	Supplies & Materials	**$**	**30,200.00**	**$**	**2,611.08**	**$**	**22,844.44**	**$**	**7,355.56**
231-029-518100	Liability Insurance Premiums	$	-	$	-	$	-	$	-
231-029-524000	Lease/rental Of Equipment	$	-	$	-	$	-	$	-
231-029-534400	Equipment Repairs	$	-	$	-	$	104.44	$	(104.44)
231-029-538000	Maintenance Agreements	$	1,500.00	$	-	$	1,061.66	$	438.34
231-029-550300	Telephone	$	-	$	-	$	-	$	-

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Non General Fund Revenue vs Expense Detail

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Acccount Number	Description		Budget		Current Month		Year to Date		Balance
231-029-551600	Dues And Subscriptions	$	-	$	-	$	-	$	-
231-029-559900	Provisions For Bad Debts	$	-	$	-	$	-	$	-
231-029-560600	Corporate Counsel Fees	$	-	$	-	$	3,267.40	$	(3,267.40)
231-029-560700	IL-Am Water Shut Off Expense	$	-	$	-	$	-	$	-
231-029-560701	American Water Consmptn Repts	$	12,000.00	$	1,036.08	$	8,365.92	$	3,634.08
231-029-560800	Collection Agency Fees	$	-	$	-	$	-	$	-
231-029-561000	Legal Fees	$	-	$	-	$	-	$	-
231-029-561800	Bond Issue Expense	$	-	$	-	$	-	$	-
231-029-562300	Summons Fees	$	-	$	-	$	-	$	-
231-029-569000	Other Contractual Service	$	37,000.00	$	4,095.10	$	31,883.87	$	5,116.13
231-029-599801	Computer Software	$	-	$	-	$	-	$	-
	Contractual Services	**$**	**50,500.00**	**$**	**5,131.18**	**$**	**44,683.29**	**$**	**5,816.71**
231-029-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-
231-029-587500	Vehicles	$	-	$	-	$	-	$	-
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
231-029-518700	Mileage	$	-	$	-	$	-	$	-
231-029-551000	Printing And Publications	$	-	$	-	$	-	$	-
231-029-554200	Meals Lodging	$	-	$	-	$	-	$	-
231-029-590600	Bank/Credit Card Fees	$	9,500.00	$	1,364.03	$	10,123.71	$	(623.71)
231-029-593300	Lien Filing Fee	$	4,500.00	$	-	$	5,403.60	$	(903.60)
231-029-593302	Judgement Filing Fee	$	-	$	-	$	-	$	-
231-029-599000	Miscellaneous	$	-	$	-	$	-	$	-
231-029-599802	Computer Hardware	$	-	$	-	$	-	$	-
231-029-599999	Contingency	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**14,000.00**	**$**	**1,364.03**	**$**	**15,527.31**	**$**	**(1,527.31)**
231-029-590400	Interest Paid	$	595,324.80	$	100,273.37	$	407,531.48	$	187,793.32
231-029-591000	Bond Principal Retired	$	-	$	-	$	-	$	-
231-029-591100	Bond Registrar Fees	$	-	$	-	$	500.00	$	(500.00)
231-029-591101	Bond Issuance Costs	$	-	$	-	$	-	$	-
231-029-591102	Partial Defeasance Genera	$	-	$	-	$	-	$	-
231-029-591400	Loan Payments	$	-	$	-	$	-	$	-
	Debt Service	**$**	**595,324.80**	**$**	**100,273.37**	**$**	**408,031.48**	**$**	**187,293.32**
231-029-520100	Transfer To General Fund	$	-	$	-	$	-	$	-
	Transfers To Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
029	**Waste Water**	**$**	**5,923,697.71**	**$**	**449,490.42**	**$**	**4,530,289.41**	**$**	**1,393,408.30**
231-030-499800	Miscellaneous Receipts	$	-	$	-	$	3,000.00	$	(3,000.00)
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**3,000.00**	**$**	**(3,000.00)**
231-030-440100	Transfer from General Funds	$	-	$	-	$	5,555,315.50	$	(5,555,315.50)
	Transfers From Other Funds	**$**	**-**	**$**	**-**	**$**	**5,555,315.50**	**$**	**(5,555,315.50)**
231-030-511600	Salary: All Personnel	$	254,149.13	$	20,267.52	$	151,354.44	$	102,794.69
231-030-511601	Admin Cost Allocation	$	-	$	-	$	-	$	-

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Acccount Number	Description		Budget		Current Month		Year to Date		Balance
231-030-515000	Overtime	$	12,495.27	$	1,158.58	$	9,543.57	$	2,951.70
231-030-515500	Vacation Pay	$	-	$	51.28	$	1,361.82	$	(1,361.82)
231-030-515600	Holiday Pay	$	-	$	160.68	$	884.12	$	(884.12)
231-030-515800	Sick Pay	$	-	$	144.04	$	653.76	$	(653.76)
231-030-517000	Oasdi/city Share 6.2%	$	16,531.95	$	1,312.66	$	9,739.43	$	6,792.52
231-030-517001	Medicare/city Share 1.45%	$	3,866.34	$	306.92	$	2,298.42	$	1,567.92
231-030-517401	IMRF	$	31,224.06	$	2,034.70	$	18,616.32	$	12,607.74
231-030-518000	Group Insurance	$	101,051.79	$	4,741.78	$	42,895.16	$	58,156.63
231-030-518200	Unemployment Insurance	$	-	$	-	$	-	$	-
231-030-518300	Workers Comp Insurance	$	-	$	-	$	-	$	-
231-030-559000	Medical Expense/supplies	$	-	$	-	$	-	$	-
	Personnel	**$**	**419,318.54**	**$**	**30,178.16**	**$**	**237,347.04**	**$**	**181,971.50**
231-030-519000	Training And Education	$	-	$	-	$	-	$	-
	Training & Education	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
231-030-520200	Office Supplies	$	-	$	-	$	-	$	-
231-030-520400	Postage	$	-	$	-	$	-	$	-
231-030-522000	Photographic Supplies	$	-	$	-	$	-	$	-
231-030-522400	General Supplies	$	3,000.00	$	16.99	$	912.50	$	2,087.50
231-030-529000	Equipment	$	8,000.00	$	-	$	435.71	$	7,564.29
231-030-556100	Gasoline/diesel Fuel	$	1,500.00	$	-	$	-	$	1,500.00
	Supplies & Materials	**$**	**12,500.00**	**$**	**16.99**	**$**	**1,348.21**	**$**	**11,151.79**
231-030-518100	Liability Insurance Premiums	$	31,096.80	$	-	$	26,916.00	$	4,180.80
231-030-524000	Lease/rental Of Equipment	$	16,500.00	$	-	$	-	$	16,500.00
231-030-534000	Automotive Expense	$	2,500.00	$	-	$	3,656.23	$	(1,156.23)
231-030-534400	Equipment Repairs	$	20,000.00	$	-	$	17,418.44	$	2,581.56
231-030-536000	Tree Removal / Replacemen	$	-	$	-	$	-	$	-
231-030-538000	Maintenance Agreements	$	-	$	-	$	2,864.25	$	(2,864.25)
231-030-550100	Utilities	$	20,000.00	$	1,597.86	$	8,538.59	$	11,461.41
231-030-550300	Telephone	$	600.00	$	-	$	188.41	$	411.59
231-030-551600	Dues And Subscriptions	$	-	$	-	$	-	$	-
231-030-555000	Radio Expense	$	-	$	-	$	-	$	-
231-030-557300	Epa Permits	$	-	$	-	$	-	$	-
231-030-560600	Corporate Counsel Fees	$	-	$	-	$	-	$	-
231-030-561200	Engineering Fees	$	-	$	-	$	790.83	$	(790.83)
231-030-561300	Testing Fees And Expenses	$	-	$	-	$	-	$	-
231-030-564000	Sewer Maintenance/Improvements	$	-	$	1,942.50	$	53,519.55	$	(53,519.55)
231-030-569000	Other Contractual Service	$	150,000.00	$	13,028.71	$	90,308.88	$	59,691.12
231-030-569001	Street Maintenance	$	-	$	-	$	-	$	-
231-030-569020	Contract Sewer Operation	$	-	$	-	$	-	$	-
231-030-599801	Computer Software	$	-	$	-	$	-	$	-
	Contractual Services	**$**	**240,696.80**	**$**	**16,569.07**	**$**	**204,201.18**	**$**	**36,495.62**
231-030-580200	Purchase Of Property	$	-	$	-	$	-	$	-
231-030-580400	Building Purchase/Construction	$	-	$	-	$	-	$	-
231-030-580401	Building Repair	$	-	$	-	$	-	$	-
231-030-580600	Sewer Construction	$	-	$	-	$	-	$	-

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Acccount Number	Description	Budget	Current Month	Year to Date	Balance
231-030-580601	Sewer Repair	$ -	$ 3,850.00	$ 3,850.00	$ (3,850.00)
231-030-587000	Machinery And Equipment	$ 125,000.00	$ -	$ -	$ 125,000.00
231-030-587100	Office Equipment & Furniture	$ -	$ -	$ -	$ -
231-030-587500	Vehicles	$ -	$ -	$ -	$ -
	Capital Outlay	**$ 125,000.00**	**$ 3,850.00**	**$ 3,850.00**	**$ 121,150.00**
231-030-518700	Mileage	$ -	$ -	$ -	$ -
231-030-551000	Printing And Publications	$ -	$ -	$ -	$ -
231-030-554200	Meals Lodging	$ -	$ -	$ -	$ -
231-030-557310	Railroad Permit Fee	$ -	$ -	$ 3,228.00	$ (3,228.00)
231-030-599000	Miscellaneous	$ -	$ -	$ -	$ -
231-030-599802	Computer Hardware	$ -	$ -	$ -	$ -
231-030-599900	Depreciation Expense	$ -	$ -	$ -	$ -
231-030-599902	Amortization Expense	$ -	$ -	$ -	$ -
	Other Expenditures	**$ -**	**$ -**	**$ 3,228.00**	**$ (3,228.00)**
231-030-590400	Interest Paid	$ 18,791.22	$ -	$ 8,873.15	$ 9,918.07
	Debt Service	**$ 18,791.22**	**$ -**	**$ 8,873.15**	**$ 9,918.07**
231-030-520100	Transfer To General Fund	$ 300,000.00	$ -	$ -	$ 300,000.00
231-030-520445	Transfer To Capital Proje	$ -	$ -	$ -	$ -
	Transfers To Other Funds	**$ 300,000.00**	**$ -**	**$ -**	**$ 300,000.00**
030	**Sanitary Sewer**	**$ (1,116,306.56)**	**$ (50,614.22)**	**$ 5,099,467.92**	**$ (6,215,774.48)**
231-031-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**
231-031-511600	Salary: All Personnel	$ 469,788.73	$ 28,105.05	$ 267,243.26	$ 202,545.47
231-031-511601	Admin Cost Allocation	$ -	$ -	$ -	$ -
231-031-515000	Overtime	$ 2,500.00	$ 1,083.70	$ 14,464.57	$ (11,964.57)
231-031-515500	Vacation Pay	$ -	$ 2,385.61	$ 28,541.05	$ (28,541.05)
231-031-515600	Holiday Pay	$ -	$ 3,250.92	$ 16,585.20	$ (16,585.20)
231-031-515800	Sick Pay	$ -	$ 1,263.03	$ 8,851.10	$ (8,851.10)
231-031-515900	Compensated Absences	$ -	$ -	$ -	$ -
231-031-516700	Wellness Program	$ -	$ -	$ -	$ -
231-031-517000	Oasdi/city Share 6.2%	$ 29,281.90	$ 2,173.60	$ 20,245.28	$ 9,036.62
231-031-517001	Medicare/city Share 1.45%	$ 6,848.19	$ 508.40	$ 4,735.54	$ 2,112.65
231-031-517401	IMRF	$ 55,305.01	$ 3,287.75	$ 38,182.12	$ 17,122.89
231-031-518000	Group Insurance	$ 118,150.39	$ 8,735.44	$ 78,129.61	$ 40,020.78
231-031-518200	Unemployment Insurance	$ -	$ -	$ -	$ -
231-031-518300	Workers Comp Insurance	$ 2,500.00	$ -	$ 9,624.44	$ (7,124.44)
231-031-554300	Uniforms And Tools	$ 1,000.00	$ -	$ 482.74	$ 517.26
231-031-559000	Medical Expense/supplies	$ -	$ -	$ 197.00	$ (197.00)
	Personnel	**$ 685,374.22**	**$ 50,793.50**	**$ 487,281.91**	**$ 198,092.31**
231-031-519000	Training And Education	$ -	$ -	$ 1,046.91	$ (1,046.91)
	Training & Education	**$ -**	**$ -**	**$ 1,046.91**	**$ (1,046.91)**

Attachment: NGF Rev Vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
231-031-520200	Office Supplies	$ -	$ -	$ 9.13	$ (9.13)
231-031-520400	Postage	$ -	$ -	$ 75.63	$ (75.63)
231-031-522000	Photographic Supplies	$ -	$ -	$ -	$ -
231-031-522200	Chemical Supplies	$ 99,000.00	$ 8,483.36	$ 81,459.19	$ 17,540.81
231-031-522400	General Supplies	$ 7,600.00	$ 1,542.73	$ 4,437.72	$ 3,162.28
231-031-522600	Machine Lubricant & Oil	$ 4,000.00	$ -	$ 810.41	$ 3,189.59
231-031-529000	Equipment	$ 15,000.00	$ -	$ 3,140.98	$ 11,859.02
231-031-535000	Material And Hauling	$ -	$ -	$ -	$ -
231-031-556100	Gasoline/diesel Fuel	$ 1,000.00	$ 109.60	$ 3,220.15	$ (2,220.15)
231-031-580401	Building Repairs	$ -	$ -	$ -	$ -
	Supplies & Materials	**$ 126,600.00**	**$ 10,135.69**	**$ 93,153.21**	**$ 33,446.79**
231-031-518100	Liability Insurance Premiums	$ 11,500.00	$ -	$ 7,741.00	$ 3,759.00
231-031-524000	Lease/rental Of Equipment	$ 2,000.00	$ 488.00	$ 2,973.35	$ (973.35)
231-031-534000	Automotive Expense	$ 10,000.00	$ 342.87	$ 7,970.01	$ 2,029.99
231-031-534200	Buildings And Grounds Rep	$ 80,938.00	$ 3,336.49	$ 40,077.84	$ 40,860.16
231-031-534400	Equipment Repairs	$ 50,000.00	$ 22,982.60	$ 60,526.29	$ (10,526.29)
231-031-536000	Tree removal, trim	$ -	$ -	$ -	$ -
231-031-536300	Snow Removal - Salt	$ -	$ -	$ -	$ -
231-031-536400	Sludge Removal	$ 100,000.00	$ 8,258.32	$ 68,996.27	$ 31,003.73
231-031-538000	Maintenance Agreements	$ 11,000.00	$ -	$ -	$ 11,000.00
231-031-550100	Utilities	$ 200,000.00	$ 11,340.28	$ 113,239.59	$ 86,760.41
231-031-550300	Telephone	$ 2,500.00	$ -	$ 10,374.87	$ (7,874.87)
231-031-551600	Dues And Subscriptions	$ -	$ -	$ -	$ -
231-031-555000	Radio Expense	$ -	$ -	$ -	$ -
231-031-557300	Epa Permits	$ 53,000.00	$ -	$ 53,000.00	$ -
231-031-560100	Auditing Fees	$ 5,000.00	$ -	$ 2,812.71	$ 2,187.29
231-031-560600	Corporate Counsel Fees	$ 2,500.00	$ -	$ 1,411.10	$ 1,088.90
231-031-561000	Attorney Fees	$ -	$ -	$ -	$ -
231-031-561200	Engineering Fees	$ -	$ -	$ -	$ -
231-031-561300	Testing Fees And Expenses	$ 60,000.00	$ 7,115.75	$ 51,344.60	$ 8,655.40
231-031-566600	Pest Control	$ 2,500.00	$ 215.00	$ 1,935.00	$ 565.00
231-031-569000	Other Contractual Service	$ 50,000.00	$ 4,555.52	$ 30,879.84	$ 19,120.16
231-031-599801	Computer Software	$ 3,500.00	$ 660.00	$ 660.00	$ 2,840.00
	Contractual Services	**$ 644,438.00**	**$ 59,294.83**	**$ 453,942.47**	**$ 190,495.53**
231-031-580400	Building Purchase/Construction	$ -	$ -	$ -	$ -
231-031-580500	Road construction	$ -	$ -	$ -	$ -
231-031-587000	Machinery And Equipment	$ -	$ -	$ -	$ -
231-031-587500	Vehicles	$ -	$ -	$ -	$ -
	Capital Outlay	**$ -**	**$ -**	**$ -**	**$ -**
231-031-518700	Mileage	$ -	$ -	$ -	$ -
231-031-551000	Printing And Publications	$ -	$ -	$ -	$ -
231-031-554200	Meals Lodging	$ -	$ -	$ -	$ -
231-031-557200	License And Inspection Fees	$ 750.00	$ -	$ 150.00	$ 600.00
231-031-599000	Miscellaneous	$ -	$ -	$ -	$ -
231-031-599700	Fixed Asset Disposal	$ -	$ -	$ -	$ -
231-031-599802	Computer Hardware	$ 1,500.00	$ -	$ -	$ 1,500.00

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
231-031-599900	Depreciation Expense	$ -	$ -	$ -	$ -
	Other Expenditures	**$ 2,250.00**	**$ -**	**$ 150.00**	**$ 2,100.00**
231-031-520100	Transfer To General Fund	$ -	$ -	$ -	$ -
	Transfers To Other Funds	**$ -**	**$ -**	**$ -**	**$ -**
031	**Wastewater Treatment Plant**	**$ (1,458,662.22)**	**$ (120,224.02)**	**$ (1,035,574.50)**	**$ (423,087.72)**
231-033-428000	Erosion Control	$ -	$ -	$ -	$ -
231-033-459100	Basic Service Fees	$ -	$ -	$ -	$ -
	Fees/Charges For Service	**$ -**	**$ -**	**$ -**	**$ -**
231-033-414002	Impound Fees	$ -	$ -	$ -	$ -
	Fines And Forfeitures	**$ -**	**$ -**	**$ -**	**$ -**
231-033-492100	Loan Proceeds	$ -	$ -	$ -	$ -
231-033-499800	Miscellaneous Revenue	$ -	$ -	$ -	$ -
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**
231-033-440100	Transfer from General Fund	$ -	$ -	$ -	$ -
231-033-440445	Transfer From Capital Fund	$ -	$ -	$ -	$ -
	Transfers From Other Funds	**$ -**	**$ -**	**$ -**	**$ -**
231-033-511600	Salary: All Personnel	$ 251,127.19	$ 3,266.39	$ 161,556.39	$ 89,570.80
231-033-515000	Overtime	$ 10,000.00	$ 86.99	$ 13,538.89	$ (3,538.89)
231-033-515500	Vacation Pay	$ -	$ 89.22	$ 1,950.12	$ (1,950.12)
231-033-515600	Holiday Pay	$ -	$ 292.24	$ 1,607.00	$ (1,607.00)
231-033-515800	Sick Pay	$ -	$ 332.71	$ 1,561.52	$ (1,561.52)
231-033-517000	Oasdi/city Share 6.2%	$ 16,189.89	$ 242.72	$ 10,871.08	$ 5,318.81
231-033-517001	Medicare/city Share 1.45%	$ 3,786.34	$ 56.66	$ 2,541.31	$ 1,245.03
231-033-517401	IMRF	$ 30,577.99	$ 376.98	$ 20,977.09	$ 9,600.90
231-033-518000	Group Insurance	$ 33,746.53	$ 879.69	$ 39,253.97	$ (5,507.44)
231-033-518300	Workers Comp Insurance	$ -	$ -	$ -	$ -
	Personnel	**$ 345,427.94**	**$ 5,623.60**	**$ 253,857.37**	**$ 91,570.57**
231-033-519000	Training And Education	$ -	$ -	$ -	$ -
	Training & Education	**$ -**	**$ -**	**$ -**	**$ -**
231-033-520200	Office Supplies	$ -	$ -	$ -	$ -
231-033-520400	Postage	$ -	$ -	$ -	$ -
231-033-522000	Photographic Supplies	$ -	$ -	$ -	$ -
231-033-522400	General Supplies	$ 1,000.00	$ -	$ 734.87	$ 265.13
231-033-529000	Equipment	$ -	$ -	$ -	$ -
231-033-535000	Material And Hauling	$ 5,000.00	$ -	$ -	$ 5,000.00
231-033-556100	Gasoline/diesel Fuel	$ 1,500.00	$ -	$ -	$ 1,500.00
	Supplies & Materials	**$ 7,500.00**	**$ -**	**$ 734.87**	**$ 6,765.13**
231-033-518100	Liability Insurance Premiums	$ -	$ -	$ -	$ -
231-033-524000	Lease/rental Of Equipment	$ 1,500.00	$ -	$ -	$ 1,500.00

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
231-033-534000	Automotive Expense	$ 20,500.00	$ -	$ 8,968.27	$ 11,531.73
231-033-534400	Equipment Repairs	$ -	$ -	$ -	$ -
231-033-555000	Radio Expense	$ -	$ -	$ -	$ -
231-033-557300	Epa Permits	$ 1,000.00	$ -	$ 1,000.00	$ -
231-033-560600	Corporate Counsel Fees	$ 500.00	$ -	$ -	$ 500.00
231-033-560701	Il-amer Ww Billing Charge	$ -	$ -	$ -	$ -
231-033-561200	Engineering Fees	$ -	$ -	$ -	$ -
231-033-561300	Lab testing fees	$ -	$ -	$ -	$ -
231-033-564100	Drainage Improvements	$ -	$ -	$ 64,776.25	$ (64,776.25)
231-033-569000	Other Contractual Service	$ -	$ -	$ 1,725.00	$ (1,725.00)
231-033-585400	Drainage District Assessm	$ -	$ -	$ -	$ -
	Contractual Services	**$ 23,500.00**	**$ -**	**$ 76,469.52**	**$ (52,969.52)**
231-033-580200	Land Purchase	$ -	$ -	$ -	$ -
231-033-580600	Sewer Construction	$ -	$ -	$ -	$ -
231-033-580601	Sewer Repair	$ -	$ 15,674.36	$ 32,557.29	$ (32,557.29)
231-033-587000	Machinery And Equipment	$ -	$ -	$ -	$ -
231-033-587500	Vehicles	$ -	$ -	$ -	$ -
231-033-599998	Capital Set Aside	$ -	$ -	$ -	$ -
	Capital Outlay	**$ -**	**$ 15,674.36**	**$ 32,557.29**	**$ (32,557.29)**
231-033-518700	Mileage	$ -	$ -	$ -	$ -
231-033-550100	Utilities	$ 2,000.00	$ -	$ -	$ 2,000.00
231-033-551000	Printing and Publications	$ -	$ -	$ -	$ -
231-033-590600	Bank Charges	$ -	$ -	$ -	$ -
231-033-593300	lien filing & release fees	$ -	$ -	$ -	$ -
231-033-599802	Computer Hardware	$ -	$ -	$ -	$ -
231-033-599900	Depreciation Expense	$ -	$ -	$ -	$ -
231-033-599999	Contingency	$ -	$ -	$ -	$ -
	Other Expenditures	**$ 2,000.00**	**$ -**	**$ -**	**$ 2,000.00**
231-033-590400	Interest Paid	$ 19,200.00	$ 1,081.67	$ 10,729.63	$ 8,470.37
231-033-591400	Loan payments	$ -	$ -	$ -	$ -
	Debt Service	**$ 19,200.00**	**$ 1,081.67**	**$ 10,729.63**	**$ 8,470.37**
231-033-520100	Transfer To General Fund	$ -	$ -	$ -	$ -
231-033-520232	Transfer to Storm Water	$ -	$ -	$ -	$ -
	Transfers To Other Funds	**$ -**	**$ -**	**$ -**	**$ -**
033	**Storm Water**	**$ (397,627.94)**	**$ (22,379.63)**	**$ (374,348.68)**	**$ (23,279.26)**
231	**Sewerage**	**$ 2,951,100.99**	**$ 256,272.55**	**$ 8,219,834.15**	**$ (5,268,733.16)**
240	**Motor Fuel**				
240-240-414000	Illinois Motor Fuel Tax	$ 1,220,000.00	$ 126,784.17	$ 1,047,520.57	$ 172,479.43
	Taxes	**$ 1,220,000.00**	**$ 126,784.17**	**$ 1,047,520.57**	**$ 172,479.43**
240-240-435200	Traffic Lgt Maint Reimb	$ -	$ -	$ -	$ -
240-240-442500	Federal Grants	$ -	$ -	$ -	$ -

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
240-240-442600	State Grants	$	748,976.00	$	-	$	375,334.17	$	373,641.83
	Intergovernmental	**$**	**748,976.00**	**$**	**-**	**$**	**375,334.17**	**$**	**373,641.83**
240-240-455001	Franchise Fee - Cilco	$	-	$	-	$	-	$	-
	Fees/Charges For Service	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
240-240-463500	Late Payment Penalty	$	-	$	-	$	-	$	-
240-240-463600	Interest Charges	$	-	$	-	$	-	$	-
	Fines And Forfeitures	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
240-240-490100	Interest Earnings	$	15,000.00	$	158.36	$	3,572.33	$	11,427.67
240-240-490200	Gain On Securities Sold	$	-	$	-	$	-	$	-
240-240-491900	Incr/decr Investment Valu	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**15,000.00**	**$**	**158.36**	**$**	**3,572.33**	**$**	**11,427.67**
240-240-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
240-240-440100	Transfer From General Fund	$	-	$	372.19	$	372.19	$	(372.19)
240-240-440261	Transfer From Hud	$	-	$	-	$	-	$	-
240-240-440445	Transfer from Capital	$	-	$	-	$	-	$	-
	Transfers From Other Funds	**$**	**-**	**$**	**372.19**	**$**	**372.19**	**$**	**(372.19)**
240-240-511600	Salary: All Personnel	$	-	$	-	$	-	$	-
240-240-515500	Vacation Pay	$	-	$	-	$	-	$	-
240-240-515600	Holiday Pay	$	-	$	-	$	-	$	-
240-240-515800	Sick Pay	$	-	$	-	$	-	$	-
240-240-517000	Oasdi/city Share 6.2%	$	-	$	-	$	-	$	-
240-240-517001	Medicare/city Share 1.45%	$	-	$	-	$	-	$	-
240-240-517401	IMRF	$	-	$	-	$	-	$	-
240-240-518000	Group Insurance	$	-	$	-	$	-	$	-
240-240-518300	Workers Comp Insurance	$	-	$	-	$	-	$	-
	Personnel	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
240-240-522400	General Supplies	$	-	$	-	$	-	$	-
240-240-523000	Traffic/Street Signs & Marking	$	-	$	-	$	-	$	-
240-240-529000	Equipment	$	-	$	-	$	-	$	-
240-240-535000	Material And Hauling	$	100,000.00	$	342.75	$	14,507.01	$	85,492.99
	Supplies & Materials	**$**	**100,000.00**	**$**	**342.75**	**$**	**14,507.01**	**$**	**85,492.99**
240-240-532000	Electronic Equipment Main	$	-	$	-	$	-	$	-
240-240-534900	Sidewalk Renovation	$	628,000.00	$	-	$	560,569.60	$	67,430.40
240-240-536000	Tree Removal / Replacemen	$	-	$	-	$	-	$	-
240-240-536300	Snow Removal - Salt & Chemical	$	240,000.00	$	-	$	94,171.22	$	145,828.78
240-240-550500	Electricity For Street Lights	$	135,000.00	$	8,036.07	$	76,535.42	$	58,464.58
240-240-550600	Electricity For Signal Lights	$	11,000.00	$	1,052.15	$	7,855.86	$	3,144.14
240-240-561200	Engineering Fees	$	75,000.00	$	-	$	8,741.83	$	66,258.17
240-240-561300	Testing Fees And Expenses	$	-	$	-	$	-	$	-
240-240-561301	Testing - Street Maintenance	$	-	$	-	$	-	$	-

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
240-240-563000	Contract Construction	$	-	$	-	$	-	$	-
240-240-564100	Drainage Improvements	$	-	$	-	$	-	$	-
240-240-569000	Other Contractual Service	$	13,000.00	$	-	$	13,182.00	$	(182.00)
240-240-569001	Street Maintenance	$	659,000.00	$	-	$	693,886.05	$	(34,886.05)
	Contractual Services	**$**	**1,761,000.00**	**$**	**9,088.22**	**$**	**1,454,941.98**	**$**	**306,058.02**
240-240-580200	Purchase Of Property	$	-	$	-	$	-	$	-
240-240-580500	Street Construction	$	700,000.00	$	-	$	-	$	700,000.00
240-240-580501	Street Major Repair	$	1,242,000.00	$	-	$	237,590.87	$	1,004,409.13
	Capital Outlay	**$**	**1,942,000.00**	**$**	**-**	**$**	**237,590.87**	**$**	**1,704,409.13**
240-240-590600	Bank Charges	$	-	$	-	$	-	$	-
240-240-599000	Miscellaneous	$	-	$	-	$	-	$	-
240-240-599999	Contingency	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
240-240-520100	Transfer To General Fund	$	-	$	-	$	-	$	-
240-240-520445	Transfer To Capital Proje	$	-	$	-	$	-	$	-
	Transfers To Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
240	**Motor Fuel**	**$**	**(1,819,024.00)**	**$**	**117,883.75**	**$**	**(280,240.60)**	**$**	**(1,538,783.40)**
261	**HUD - 14.218**								
261-261-511600	Salary: All Personnel	$	-	$	-	$	(2,517.78)	$	2,517.78
261-261-515600	Holiday Pay	$	-	$	-	$	-	$	-
261-261-515800	Sick Pay	$	-	$	-	$	-	$	-
261-261-517000	Oasdi/city Share 6.2%	$	-	$	-	$	(153.35)	$	153.35
261-261-517001	Medicare/city Share 1.45%	$	-	$	-	$	(35.86)	$	35.86
261-261-517401	IMRF	$	-	$	-	$	(294.83)	$	294.83
261-261-518000	Group Insurance	$	-	$	-	$	(359.63)	$	359.63
	Personnel	**$**	**-**	**$**	**-**	**$**	**(3,361.45)**	**$**	**3,361.45**
261	**Hud Administration**	**$**	**-**	**$**	**-**	**$**	**(3,361.45)**	**$**	**3,361.45**
261-263-490101	Loan Interest	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
263	**Hud Rehab**	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
261-317-446100	Grant Income	$	-	$	-	$	14,453.72	$	(14,453.72)
261-317-446200	Program Income	$	-	$	-	$	-	$	-
	Intergovernmental	**$**	**-**	**$**	**-**	**$**	**14,453.72**	**$**	**(14,453.72)**
261-317-490100	Interest Earnings	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
261-317-498900	Non Sufficient Funds Fee	$	-	$	-	$	-	$	-
261-317-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-
261-317-499802	Cash Over/Short	$	-	$	-	$	-	$	-

General Ledger
Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**
261-317-511000	Rehab Activity & Delivery	$ -	$ -	$ 22,661.38	$ (22,661.38)
261-317-511100	Demolition Activity & Delivery	$ -	$ -	$ -	$ -
261-317-511200	Public Serv Activity/Delivery	$ -	$ -	$ -	$ -
261-317-511300	Public Facilities & Infra	$ -	$ -	$ -	$ -
261-317-511400	Fire Prevent Activity/Delivery	$ -	$ -	$ -	$ -
261-317-511500	Econ Development Assist	$ -	$ -	$ -	$ -
	Contractual Services	**$ -**	**$ -**	**$ 22,661.38**	**$ (22,661.38)**
317	**Grant Year 2017**	**$ -**	**$ -**	**$ (8,207.66)**	**$ 8,207.66**
261-318-446100	Grant Income	$ 44,873.00	$ -	$ 3,233.66	$ 41,639.34
261-318-446200	Countable Program Income	$ -	$ -	$ -	$ -
	Intergovernmental	**$ 44,873.00**	**$ -**	**$ 3,233.66**	**$ 41,639.34**
261-318-498900	Non Sufficient Funds Fees	$ -	$ -	$ -	$ -
	Fees/Charges For Service	**$ -**	**$ -**	**$ -**	**$ -**
261-318-490100	Revolving Loan Interest	$ -	$ -	$ -	$ -
	Investment Earnings	**$ -**	**$ -**	**$ -**	**$ -**
261-318-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -
261-318-499802	Cash Short & Over	$ -	$ -	$ -	$ -
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**
261-318-511000	Rehab Activity & Delivery	$ 20,000.00	$ -	$ -	$ 20,000.00
261-318-511100	Demolition Activity & Delivery	$ -	$ -	$ 76.50	$ (76.50)
261-318-511200	Public Serv Activity/Delivery	$ -	$ -	$ -	$ -
261-318-511300	Public Facilities & Infra	$ 24,873.00	$ -	$ -	$ 24,873.00
261-318-511400	Fire Prevent Activity/Delivery	$ -	$ -	$ -	$ -
261-318-511500	Econ Development Assist	$ -	$ -	$ -	$ -
	Contractual Services	**$ 44,873.00**	**$ -**	**$ 76.50**	**$ 44,796.50**
318	**Grant Year 2018**	**$ -**	**$ -**	**$ 3,157.16**	**$ (3,157.16)**
261-319-446100	Grant Income	$ 627,314.00	$ -	$ 67,156.26	$ 560,157.74
261-319-446200	Countable Program Income	$ -	$ -	$ -	$ -
	Intergovernmental	**$ 627,314.00**	**$ -**	**$ 67,156.26**	**$ 560,157.74**
261-319-498900	Non Sufficient Funds Fees	$ -	$ -	$ -	$ -
	Fees/Charges For Service	**$ -**	**$ -**	**$ -**	**$ -**
261-319-490100	Revolving Loan Interest	$ -	$ -	$ -	$ -
	Investment Earnings	**$ -**	**$ -**	**$ -**	**$ -**
261-319-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -
261-319-499802	Cash Short & Over	$ -	$ -	$ -	$ -
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
261-319-511000	Rehab Activity & Delivery	$	-	$	-	$	-	$	-
261-319-511100	Demo Activity & Delivery	$	59,995.00	$	-	$	-	$	59,995.00
261-319-511200	Public Serv Activity/Delivery	$	187,306.00	$	-	$	12,632.88	$	174,673.12
261-319-511300	Public Facilities & Infra	$	320,013.00	$	-	$	-	$	320,013.00
261-319-511400	Fire Prevent Activity/Delivery	$	-	$	-	$	-	$	-
261-319-511500	Econ Development Assist	$	30,000.00	$	-	$	7,600.00	$	22,400.00
261-319-560100	Auditing Fees	$	-	$	-	$	-	$	-
	Contractual Services	**$**	**597,314.00**	**$**	**-**	**$**	**20,232.88**	**$**	**577,081.12**
261-319-599801	Computer Software	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
319	**Grant Year 2019**	**$**	**30,000.00**	**$**	**-**	**$**	**46,923.38**	**$**	**(16,923.38)**
261-320-446100	Grant Income	$	277,235.00	$	-	$	36,544.01	$	240,690.99
261-320-446200	Countable Program Income	$	-	$	-	$	-	$	-
	Intergovernmental	**$**	**277,235.00**	**$**	**-**	**$**	**36,544.01**	**$**	**240,690.99**
261-320-490100	Revolving Loan Interest	$	-	$	-	$	-	$	-
261-320-498900	Non Sufficient Funds Fees	$	-	$	-	$	-	$	-
	Fees/Charges For Service	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
261-320-490101	Loan Interest	$	-	$	-	$	15.17	$	(15.17)
	Investment Earnings	**$**	**-**	**$**	**-**	**$**	**15.17**	**$**	**(15.17)**
261-320-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-
261-320-499802	Cash Short & Over	$	-	$	-	$	-	$	-
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
261-320-511600	Salary: All Personnel	$	59,327.00	$	4,731.98	$	50,248.69	$	9,078.31
261-320-515000	Overtime	$	-	$	-	$	-	$	-
261-320-515500	Vacation Pay	$	-	$	138.07	$	4,142.10	$	(4,142.10)
261-320-515600	Holiday Pay	$	-	$	552.28	$	2,761.40	$	(2,761.40)
261-320-515800	Sick Pay	$	-	$	1,208.11	$	1,898.48	$	(1,898.48)
261-320-517000	OASDI - City Share 6.2%	$	4,451.00	$	396.02	$	3,532.12	$	918.88
261-320-517001	Medicare - City Share 1.45%	$	1,041.00	$	92.62	$	826.12	$	214.88
261-320-517401	IMRF	$	8,407.00	$	621.28	$	6,629.98	$	1,777.02
261-320-518000	Group Insurance	$	9,941.00	$	1,500.28	$	12,095.28	$	(2,154.28)
261-320-518200	Unemployment Insurance	$	-	$	-	$	-	$	-
261-320-518300	Workers Compensation Insurance	$	1,416.00	$	-	$	-	$	1,416.00
	Personnel	**$**	**84,583.00**	**$**	**9,240.64**	**$**	**82,134.17**	**$**	**2,448.83**
261-320-519000	Staff Training & Education	$	1,500.00	$	-	$	2,914.56	$	(1,414.56)
	Training & Education	**$**	**1,500.00**	**$**	**-**	**$**	**2,914.56**	**$**	**(1,414.56)**
261-320-520200	Office Supplies	$	500.00	$	-	$	-	$	500.00
261-320-520400	Postage	$	500.00	$	0.53	$	10.24	$	489.76
261-320-556100	Gasoline/Diesel Fuel	$	-	$	-	$	-	$	-

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
	Supplies & Materials	**$**	**1,000.00**	**$**	**0.53**	**$**	**10.24**	**$**	**989.76**
261-320-511000	Rehab Activity & Delivery	$	-	$	-	$	-	$	-
261-320-511100	Demo Activity & Delivery	$	-	$	-	$	-	$	-
261-320-511200	Public Serv Activity/Delivery	$	-	$	-	$	36,784.26	$	(36,784.26)
261-320-511300	Public Facilities & Infra	$	277,235.00	$	-	$	-	$	277,235.00
261-320-511400	Fire Prevent Activity/Delivery	$	-	$	-	$	-	$	-
261-320-511500	Econ Development Assist	$	30,000.00	$	-	$	-	$	30,000.00
261-320-538000	Maintenance Agreements	$	-	$	-	$	-	$	-
261-320-550300	Telephone	$	900.00	$	-	$	-	$	900.00
261-320-551600	Professional Dues/Subsciptions	$	750.00	$	-	$	-	$	750.00
261-320-559900	Provision For Bad Debts	$	-	$	-	$	-	$	-
261-320-560100	Auditing Fees	$	-	$	-	$	-	$	-
261-320-560500	Consulting Services	$	-	$	-	$	-	$	-
261-320-560600	Corporate Counsel Fees	$	-	$	-	$	-	$	-
261-320-561000	Legal Fees	$	-	$	-	$	1,369.35	$	(1,369.35)
	Contractual Services	**$**	**308,885.00**	**$**	**-**	**$**	**38,153.61**	**$**	**270,731.39**
261-320-587100	Office Equip & Furniture	$	-	$	-	$	-	$	-
261-320-587500	Vehicles	$	-	$	-	$	-	$	-
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
261-320-518700	Mileage	$	-	$	-	$	-	$	-
261-320-551000	Printing & Publication	$	500.00	$	-	$	-	$	500.00
261-320-554200	Meals & Lodging	$	-	$	-	$	-	$	-
261-320-590600	Bank Charges	$	-	$	-	$	-	$	-
261-320-599000	Miscellaneous Expenses	$	1,455.00	$	-	$	-	$	1,455.00
261-320-599801	Computer Software	$	3,900.00	$	-	$	-	$	3,900.00
261-320-599802	Computer Hardware	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**5,855.00**	**$**	**-**	**$**	**-**	**$**	**5,855.00**
320	**Grant Year 2020**	**$**	**(124,588.00)**	**$**	**(9,241.17)**	**$**	**(86,653.40)**	**$**	**(37,934.60)**
261-321-446100	Grant Income	$	450,279.00	$	-	$	-	$	450,279.00
261-321-446200	Countable Program Income	$	85,000.00	$	-	$	-	$	85,000.00
	Intergovernmental	**$**	**535,279.00**	**$**	**-**	**$**	**-**	**$**	**535,279.00**
261-321-490100	Revolving Loan Interest	$	1,455.00	$	-	$	-	$	1,455.00
261-321-498900	Non Sufficient Funds Fees	$	-	$	-	$	-	$	-
	Fees/Charges For Service	**$**	**1,455.00**	**$**	**-**	**$**	**-**	**$**	**1,455.00**
261-321-490101	Loan Interest	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
261-321-499800	Miscellaneous Receipts	$	5,000.00	$	-	$	-	$	5,000.00
261-321-499802	Cash Short & Over	$	-	$	-	$	-	$	-
	Other Revenue	**$**	**5,000.00**	**$**	**-**	**$**	**-**	**$**	**5,000.00**
261-321-511600	Salary: All Personnel	$	-	$	-	$	-	$	-

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
261-321-515000	Overtime	$	-	$	-	$	-	$	-
261-321-515500	Vacation Pay	$	-	$	-	$	-	$	-
261-321-515600	Holiday Pay	$	-	$	-	$	-	$	-
261-321-515800	Sick Pay	$	-	$	-	$	-	$	-
261-321-517000	OASDI - City Share 6.2%	$	-	$	-	$	-	$	-
261-321-517001	Medicare - City Share 1.45%	$	-	$	-	$	-	$	-
261-321-517401	IMRF	$	-	$	-	$	-	$	-
261-321-518000	Group Insurance	$	-	$	-	$	-	$	-
261-321-518200	Unemployment Insurance	$	-	$	-	$	-	$	-
261-321-518300	Workers Compensation Insurance	$	-	$	-	$	-	$	-
	Personnel	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
261-321-519000	Staff Training & Education	$	-	$	-	$	-	$	-
	Training & Education	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
261-321-520200	Office Supplies	$	-	$	-	$	-	$	-
261-321-520400	Postage	$	-	$	-	$	-	$	-
261-321-556100	Gasoline/Diesel Fuel	$	-	$	-	$	-	$	-
	Supplies & Materials	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
261-321-511000	Rehab Activity & Delivery	$	-	$	-	$	-	$	-
261-321-511100	Demo Activity & Delivery	$	-	$	-	$	-	$	-
261-321-511200	Public Serv Activity/Delivery	$	-	$	-	$	-	$	-
261-321-511300	Public Facilities & Infra	$	447,146.00	$	-	$	-	$	447,146.00
261-321-511400	Fire Prevent Activity/Delivery	$	-	$	-	$	-	$	-
261-321-511500	Econ Development Assist	$	-	$	-	$	-	$	-
261-321-538000	Maintenance Agreements	$	-	$	-	$	-	$	-
261-321-550300	Telephone	$	-	$	-	$	-	$	-
261-321-551600	Professional Dues/Subsciptions	$	-	$	150.00	$	700.00	$	(700.00)
261-321-559900	Provision For Bad Debts	$	-	$	-	$	-	$	-
261-321-560100	Auditing Fees	$	-	$	-	$	-	$	-
261-321-560500	Consulting Services	$	-	$	-	$	-	$	-
261-321-560600	Corporate Counsel Fees	$	-	$	-	$	-	$	-
261-321-561000	Legal Fees	$	-	$	-	$	-	$	-
	Contractual Services	**$**	**447,146.00**	**$**	**150.00**	**$**	**700.00**	**$**	**446,446.00**
261-321-587100	Office Equip & Furniture	$	-	$	-	$	214.99	$	(214.99)
261-321-587500	Vehicles	$	-	$	-	$	-	$	-
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**214.99**	**$**	**(214.99)**
261-321-518700	Mileage	$	-	$	-	$	-	$	-
261-321-551000	Printing & Publication	$	-	$	-	$	146.82	$	(146.82)
261-321-554200	Meals & Lodging	$	-	$	-	$	-	$	-
261-321-590600	Bank Charges	$	-	$	-	$	-	$	-
261-321-599000	Miscellaneous Expenses	$	-	$	-	$	-	$	-
261-321-599801	Computer Software	$	-	$	-	$	2,400.00	$	(2,400.00)
261-321-599802	Computer Hardware	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**-**	**$**	**-**	**$**	**2,546.82**	**$**	**(2,546.82)**

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
321	**Department**	**$**	**94,588.00**	**$**	**(150.00)**	**$**	**(3,461.81)**	**$**	**98,049.81**
261	**HUD - 14.218**	**$**	**-**	**$**	**(9,391.17)**	**$**	**(44,880.88)**	**$**	**44,880.88**
270	**TIF CBD**								
270-270-410100	Real Estate Tax	$	488,250.86	$	-	$	479,783.11	$	8,467.75
270-270-411001	Tif Sales Tax/city	$	-	$	-	$	-	$	-
270-270-411002	Tif Tax Allocation / State	$	-	$	-	$	-	$	-
	Taxes	**$**	**488,250.86**	**$**	**-**	**$**	**479,783.11**	**$**	**8,467.75**
270-270-442600	State Grants	$	-	$	-	$	-	$	-
270-270-442800	Park Reimbursements	$	-	$	-	$	-	$	-
	Intergovernmental	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
270-270-490100	Interest Earnings	$	20,000.00	$	525.58	$	6,623.19	$	13,376.81
270-270-491900	Incr/decr Investment Valu	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**20,000.00**	**$**	**525.58**	**$**	**6,623.19**	**$**	**13,376.81**
270-270-491000	Rental Of Municipal Property	$	-	$	-	$	-	$	-
270-270-491300	Prorated Re Tax/city Prop	$	-	$	-	$	-	$	-
270-270-491500	Sale Of Municipal Propert	$	-	$	-	$	-	$	-
270-270-498700	Farmer's Market	$	-	$	-	$	-	$	-
270-270-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
270-270-492000	Bond Proceeds - Principal	$	-	$	-	$	-	$	-
	Debt Proceeds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
270-270-440100	Transfer From General Fund	$	-	$	-	$	-	$	-
270-270-440261	Transfer From Hud	$	-	$	-	$	-	$	-
	Transfers From Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
270-270-511600	Salary: All Personnel	$	19,516.64	$	1,657.80	$	14,309.07	$	5,207.57
270-270-515000	Overtime	$	-	$	-	$	-	$	-
270-270-515500	Vacation Pay	$	-	$	11.79	$	479.35	$	(479.35)
270-270-515600	Holiday Pay	$	-	$	17.95	$	113.33	$	(113.33)
270-270-515800	Sick Pay	$	-	$	12.32	$	33.36	$	(33.36)
270-270-517000	Oasdi/city Share 6.2%	$	1,210.03	$	102.30	$	810.70	$	399.33
270-270-517001	Medicare/city Share 1.45%	$	282.99	$	23.89	$	209.92	$	73.07
270-270-517400	Imrf	$	-	$	-	$	-	$	-
270-270-517401	IMRF	$	2,285.40	$	155.52	$	1,670.14	$	615.26
270-270-518000	Group Insurance	$	3,800.51	$	284.13	$	2,700.60	$	1,099.91
270-270-518300	Workers Comp Insurance	$	-	$	-	$	-	$	-
	Personnel	**$**	**27,095.57**	**$**	**2,265.70**	**$**	**20,326.47**	**$**	**6,769.10**
270-270-519000	Training And Education	$	-	$	-	$	-	$	-
	Training & Education	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
270-270-520400	Postage	$	-	$	-	$	-	$	-

Attachment: NGF Rev Vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
	Supplies & Materials	**$ -**	**$ -**	**$ -**	**$ -**
270-270-518100	Liability Insurance Premiums	$ -	$ -	$ -	$ -
270-270-535200	Parking Lot Maintenance	$ -	$ -	$ -	$ -
270-270-551600	Dues And Subscriptions	$ -	$ -	$ -	$ -
270-270-557300	Epa Permits	$ -	$ -	$ -	$ -
270-270-560100	Auditing Fees	$ 1,800.00	$ -	$ 1,406.35	$ 393.65
270-270-560500	Consulting Services	$ 12,095.00	$ 240.00	$ 6,758.60	$ 5,336.40
270-270-560600	Corporate Counsel Fees	$ -	$ -	$ -	$ -
270-270-561000	Legal Fees	$ -	$ -	$ 149.60	$ (149.60)
270-270-561200	Engineering Fees	$ -	$ -	$ -	$ -
270-270-562500	Demolition	$ -	$ -	$ -	$ -
270-270-562501	Asbestos Removal	$ -	$ -	$ -	$ -
270-270-569000	Other Contractual Service	$ -	$ -	$ -	$ -
270-270-569001	Street Maintenance	$ -	$ -	$ -	$ -
270-270-583000	Tif Facade Grant/Loan	$ -	$ -	$ -	$ -
270-270-583100	Tif Inerior Loan	$ -	$ -	$ -	$ -
270-270-591200	Developer Agreement Payments	$ 628,938.00	$ 13,570.64	$ 69,000.00	$ 559,938.00
	Contractual Services	**$ 642,833.00**	**$ 13,810.64**	**$ 77,314.55**	**$ 565,518.45**
270-270-580200	Purchase Of Property	$ -	$ -	$ -	$ -
270-270-580201	Land Improvements	$ -	$ -	$ -	$ -
270-270-580400	Building Purchase/constru	$ -	$ -	$ -	$ -
270-270-580500	Street Construction	$ -	$ -	$ -	$ -
270-270-580600	Sewer Construction	$ -	$ -	$ -	$ -
270-270-584000	Construction	$ -	$ -	$ -	$ -
270-270-584009	General Public Improvements	$ 916,618.35	$ -	$ 75,152.47	$ 841,465.88
270-270-599998	Capital Set Aside	$ -	$ -	$ -	$ -
	Capital Outlay	**$ 916,618.35**	**$ -**	**$ 75,152.47**	**$ 841,465.88**
270-270-518700	Mileage	$ -	$ -	$ -	$ -
270-270-522400	General Supplies	$ -	$ -	$ -	$ -
270-270-529000	Equipment	$ -	$ -	$ -	$ -
270-270-551000	Printing And Publications	$ -	$ -	$ -	$ -
270-270-554200	Meals Lodging	$ -	$ -	$ -	$ -
270-270-559800	Loan Forgiveness	$ -	$ -	$ -	$ -
270-270-565300	School Distr Tax Reimbursement	$ 115,497.00	$ -	$ -	$ 115,497.00
270-270-573100	Facade Grants	$ -	$ -	$ -	$ -
270-270-590300	Real Estate Tax Expense	$ -	$ -	$ -	$ -
270-270-590600	Bank Charges	$ -	$ -	$ -	$ -
270-270-598500	Farmer's Market Expense	$ -	$ -	$ -	$ -
270-270-599000	Miscellaneous	$ -	$ -	$ -	$ -
270-270-599900	Depreciation Expense	$ -	$ -	$ -	$ -
270-270-599999	Contingency	$ -	$ -	$ -	$ -
	Other Expenditures	**$ 115,497.00**	**$ -**	**$ -**	**$ 115,497.00**
270-270-590400	Interest Paid	$ -	$ -	$ -	$ -
270-270-591000	Bond Principal Retired	$ -	$ -	$ -	$ -
270-270-591100	Bond Registrar Fees	$ -	$ -	$ -	$ -

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
270-270-591101	Bond Issuance Costs	$ -	$ -	$ -	$ -
	Debt Service	**$ -**	**$ -**	**$ -**	**$ -**
270-270-520100	Transfer to General Fund	$ -	$ -	$ -	$ -
270-270-520273	Transfer to Tif 3	$ -	$ -	$ -	$ -
270-270-520445	Transfer To Capital Proje	$ -	$ -	$ -	$ -
	Transfers To Other Funds	**$ -**	**$ -**	**$ -**	**$ -**
270-270-580601	Sewer Repair & Improvements	$ -	$ -	$ -	$ -
	Capital Expense	**$ -**	**$ -**	**$ -**	**$ -**
270	**TIF CBD**	**$ (1,193,793.06)**	**$ (15,550.76)**	**$ 313,612.81**	**$ (1,507,405.87)**
273	**TIF SIPCA**				
273-273-410100	Real Estate Tax	$ 187,286.95	$ -	$ 185,208.01	$ 2,078.94
273-273-411002	Tif Tax Allocation/State	$ -	$ -	$ -	$ -
	Taxes	**$ 187,286.95**	**$ -**	**$ 185,208.01**	**$ 2,078.94**
273-273-490100	Interest Earnings	$ -	$ 115.83	$ 1,493.04	$ (1,493.04)
	Investment Earnings	**$ -**	**$ 115.83**	**$ 1,493.04**	**$ (1,493.04)**
273-273-440270	Transfer from Tif 1	$ -	$ -	$ -	$ -
	Transfers From Other Funds	**$ -**	**$ -**	**$ -**	**$ -**
273-273-511600	Salary: All Personnel	$ 10,719.82	$ 885.82	$ 7,754.19	$ 2,965.63
273-273-515000	Overtime	$ -	$ -	$ -	$ -
273-273-515500	Vacation Pay	$ -	$ 7.86	$ 282.62	$ (282.62)
273-273-515600	Holiday Pay	$ -	$ 14.02	$ 85.82	$ (85.82)
273-273-515800	Sick Pay	$ -	$ 12.32	$ 29.91	$ (29.91)
273-273-517000	Oasdi/city share 6.2%	$ 664.63	$ 55.42	$ 447.13	$ 217.50
273-273-517001	Medicare/city share 1.45%	$ 155.44	$ 12.96	$ 114.74	$ 40.70
273-273-517400	IMRF	$ 1,255.29	$ -	$ -	$ 1,255.29
273-273-517401	IMRF	$ -	$ 84.33	$ 913.58	$ (913.58)
273-273-518000	Group Insurance	$ 2,092.31	$ 155.26	$ 1,475.74	$ 616.57
	Personnel	**$ 14,887.49**	**$ 1,227.99**	**$ 11,103.73**	**$ 3,783.76**
273-273-560100	Auditing Fees	$ 1,805.00	$ -	$ 1,406.35	$ 398.65
273-273-560500	Consulting Services	$ 8,940.00	$ 480.00	$ 6,669.10	$ 2,270.90
273-273-561200	Engineering	$ -	$ -	$ -	$ -
273-273-569000	Other Contractual Service	$ -	$ -	$ -	$ -
273-273-591200	Developer Agreement Payments	$ 108,108.00	$ 48,937.60	$ 53,036.40	$ 55,071.60
	Contractual Services	**$ 118,853.00**	**$ 49,417.60**	**$ 61,111.85**	**$ 57,741.15**
273-273-584009	General Public Improvements	$ -	$ -	$ -	$ -
	Capital Outlay	**$ -**	**$ -**	**$ -**	**$ -**
273-273-518700	Mileage	$ -	$ -	$ -	$ -
273-273-551000	Printing And Publications	$ -	$ -	$ -	$ -
273-273-554200	Meals Lodging	$ -	$ -	$ -	$ -

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
273-273-560600	Corporate Counsel Fees	$ -	$ -	$ 3,970.20	$ (3,970.20)
273-273-565300	School Dist Tax Reimbursement	$ -	$ -	$ -	$ -
273-273-565400	Surplus Declaration	$ 46,821.74	$ -	$ -	$ 46,821.74
273-273-590300	Real Estate Tax Expense	$ -	$ -	$ 2,332.48	$ (2,332.48)
273-273-599000	Miscellaneous	$ 6,724.73	$ -	$ -	$ 6,724.73
	Other Expenditures	**$ 53,546.47**	**$ -**	**$ 6,302.68**	**$ 47,243.79**
273	**Tif SIPCA**	**$ (0.01)**	**$ (50,529.76)**	**$ 108,182.79**	**$ (108,182.80)**
275	**TIF Court Street**				
275-275-410100	Real Estate Taxes	$ 213,450.45	$ -	$ 206,376.30	$ 7,074.15
	Taxes	**$ 213,450.45**	**$ -**	**$ 206,376.30**	**$ 7,074.15**
275-275-490100	Interest Earnings	$ -	$ -	$ 29.67	$ (29.67)
	Investment Earnings	**$ -**	**$ -**	**$ 29.67**	**$ (29.67)**
275-275-511600	Salary: All Personnel	$ 18,955.16	$ -	$ -	$ 18,955.16
275-275-517000	Oasdi/city share 6.2%	$ 1,175.22	$ -	$ -	$ 1,175.22
275-275-517001	Medicare/city share 1.45%	$ 274.85	$ -	$ -	$ 274.85
275-275-517400	Imrf	$ 2,219.65	$ -	$ -	$ 2,219.65
275-275-517401	IMRF	$ -	$ -	$ -	$ -
275-275-518000	Group Insurance	$ 3,658.16	$ -	$ -	$ 3,658.16
	Personnel	**$ 26,283.04**	**$ -**	**$ -**	**$ 26,283.04**
275-275-560500	Consulting Services	$ 13,875.00	$ 320.00	$ 8,443.60	$ 5,431.40
275-275-591200	Developer Agreement Payments	$ 100,000.00	$ -	$ 234,909.87	$ (134,909.87)
	Contractual Services	**$ 113,875.00**	**$ 320.00**	**$ 243,353.47**	**$ (129,478.47)**
275-275-584009	General Public Improvements	$ 19,929.80	$ -	$ -	$ 19,929.80
	Capital Outlay	**$ 19,929.80**	**$ -**	**$ -**	**$ 19,929.80**
275-275-565400	Surplus Declaration	$ 53,362.61	$ -	$ -	$ 53,362.61
275-275-599000	Miscellaneous	$ -	$ -	$ -	$ -
	Other Expenditures	**$ 53,362.61**	**$ -**	**$ -**	**$ 53,362.61**
275-275-580601	Sewer Repair & Improvements	$ -	$ -	$ 49,500.00	$ (49,500.00)
	Capital Expense	**$ -**	**$ -**	**$ 49,500.00**	**$ (49,500.00)**
275	**TIF Court Street**	**$ -**	**$ (320.00)**	**$ (86,447.50)**	**$ 86,447.50**
277	**BDD (#1)**				
277-277-411006	BDD Sales Taxes	$ 2,900,000.00	$ 273,657.07	$ 1,062,045.20	$ 1,837,954.80
277-277-411007	BDD Hotel/Motel Taxes	$ 40,000.00	$ 3,175.88	$ 5,065.45	$ 34,934.55
	Taxes	**$ 2,940,000.00**	**$ 276,832.95**	**$ 1,067,110.65**	**$ 1,872,889.35**
277-277-490100	Interest Earnings	$ -	$ -	$ -	$ -
	Investment Earnings	**$ -**	**$ -**	**$ -**	**$ -**
277-277-511600	Salary: All Personnel	$ 19,516.64	$ -	$ -	$ 19,516.64

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Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
277-277-517000	Oasdi/city share 6.2%	$ 1,210.03	$ -	$ -	$ 1,210.03
277-277-517001	Medicare/city share 1.45%	$ 282.99	$ -	$ -	$ 282.99
277-277-517400	Imrf	$ 2,285.40	$ -	$ -	$ 2,285.40
277-277-517401	IMRF	$ -	$ -	$ -	$ -
277-277-518000	Group Insurance	$ 3,800.51	$ -	$ -	$ 3,800.51
	Personnel	**$ 27,095.57**	**$ -**	**$ -**	**$ 27,095.57**
277-277-560500	Consulting Services	$ 56,860.00	$ 2,400.00	$ 35,986.60	$ 20,873.40
277-277-591200	Developer Agreement Payments	$ 300,000.00	$ -	$ -	$ 300,000.00
	Contractual Services	**$ 356,860.00**	**$ 2,400.00**	**$ 35,986.60**	**$ 320,873.40**
277-277-584009	General Public Improvements	$ 2,257,039.43	$ 5,847.63	$ 109,550.44	$ 2,147,488.99
	Capital Outlay	**$ 2,257,039.43**	**$ 5,847.63**	**$ 109,550.44**	**$ 2,147,488.99**
277-277-599000	Miscellaneous	$ -	$ -	$ -	$ -
	Other Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
277-277-520100	Transfer to General Fund	$ 299,005.00	$ -	$ -	$ 299,005.00
	Transfers To Other Funds	**$ 299,005.00**	**$ -**	**$ -**	**$ 299,005.00**
277	**BDD (#1)**	**$ -**	**$ 268,585.32**	**$ 921,573.61**	**$ (921,573.61)**
445	**Capital Projects**				
445-041-451800	50 / 50 Sidewalk Project	$ 15,000.00	$ -	$ -	$ 15,000.00
	Fees/Charges For Service	**$ 15,000.00**	**$ -**	**$ -**	**$ 15,000.00**
445-041-463500	Late Payment Penalties	$ -	$ 32.01	$ 262.63	$ (262.63)
445-041-463600	Interest Charges	$ -	$ 6.40	$ 40.57	$ (40.57)
	Fines And Forfeitures	**$ -**	**$ 38.41**	**$ 303.20**	**$ (303.20)**
445-041-490100	Interest Earnings	$ 95,000.00	$ 31.96	$ 625.24	$ 94,374.76
	Investment Earnings	**$ 95,000.00**	**$ 31.96**	**$ 625.24**	**$ 94,374.76**
445-041-498900	Non Sufficient Funds Fees	$ -	$ -	$ -	$ -
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**
445-041-523000	Traffic Street Signs	$ 15,000.00	$ 265.24	$ 11,003.52	$ 3,996.48
445-041-529000	Equipment	$ 7,500.00	$ 5,588.31	$ 9,388.31	$ (1,888.31)
445-041-535000	Material & Hauling	$ 39,000.00	$ -	$ 30,635.91	$ 8,364.09
445-041-535200	Parking Lot Maintenance	$ -	$ -	$ -	$ -
445-041-580401	Building Repair	$ -	$ -	$ -	$ -
	Supplies & Materials	**$ 61,500.00**	**$ 5,853.55**	**$ 51,027.74**	**$ 10,472.26**
445-041-532000	Electronic Equipment Main	$ 20,000.00	$ 671.87	$ 12,352.51	$ 7,647.49
445-041-534000	Automotive Expense	$ 91,650.00	$ 14,662.42	$ 122,745.02	$ (31,095.02)
445-041-534400	Equipment Repairs	$ 91,650.00	$ 10,907.00	$ 50,610.27	$ 41,039.73
445-041-534900	Sidewalk Renovations	$ 50,000.00	$ -	$ 50,633.85	$ (633.85)
445-041-560100	Auditing Fees	$ -	$ -	$ -	$ -
445-041-569001	Street Maintenance	$ -	$ -	$ -	$ -

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
	Contractual Services	**$**	**253,300.00**	**$**	**26,241.29**	**$**	**236,341.65**	**$**	**16,958.35**
445-041-590600	Bank Fees	$	-	$	-	$	75.33	$	(75.33)
445-041-591600	Developer Debt Write Off	$	-	$	-	$	-	$	-
445-041-599900	Depreciation Expense	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**-**	**$**	**-**	**$**	**75.33**	**$**	**(75.33)**
445-041-590400	Interest Paid	$	-	$	342.52	$	2,843.32	$	(2,843.32)
	Debt Service	**$**	**-**	**$**	**342.52**	**$**	**2,843.32**	**$**	**(2,843.32)**
445-041-511600	Salary: All Personnel	$	-	$	-	$	-	$	-
445-041-515600	Holiday Pay	$	-	$	-	$	-	$	-
445-041-517000	Oasdi/city Share 6.2%	$	-	$	-	$	-	$	-
445-041-517001	Medicare/city Share 1.45%	$	-	$	-	$	-	$	-
445-041-517401	IMRF	$	-	$	-	$	-	$	-
445-041-518300	Workers Comp Insurance	$	-	$	-	$	-	$	-
445-041-520100	Transfer To General Fund	$	214,121.96	$	-	$	-	$	214,121.96
445-041-520240	Transfer to MFT	$	-	$	-	$	-	$	-
445-041-524000	Lease/Rental of Equipment	$	45,078.04	$	1,330.65	$	14,612.04	$	30,466.00
445-041-551000	Printing And Publications	$	-	$	-	$	-	$	-
445-041-556100	Gasoline/diesel Fuel	$	-	$	-	$	-	$	-
445-041-557300	Epa Permits	$	-	$	-	$	-	$	-
445-041-560600	Corporate Counsel Fees	$	-	$	-	$	-	$	-
445-041-561000	Legal Fees	$	-	$	-	$	731.30	$	(731.30)
445-041-561200	Engineering Fees	$	1,412,133.94	$	44,444.37	$	243,672.09	$	1,168,461.85
445-041-561300	Testing Fees And Expenses	$	-	$	-	$	-	$	-
445-041-563000	Contract Construction	$	-	$	-	$	-	$	-
445-041-569000	Other Contractual Service	$	-	$	-	$	1,390.25	$	(1,390.25)
445-041-580200	Purchase Of Property	$	1,500,000.00	$	-	$	97.64	$	1,499,902.36
445-041-580201	Land Improvements	$	-	$	-	$	-	$	-
445-041-580500	Street Construction	$	3,300,000.00	$	610,602.48	$	3,718,487.33	$	(418,487.33)
445-041-580501	Street Improvement/Repair	$	-	$	-	$	-	$	-
445-041-584000	Construction	$	-	$	-	$	-	$	-
445-041-587000	Machinery & Equipment	$	-	$	-	$	-	$	-
445-041-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-
445-041-590300	Real Estate Tax Expense	$	-	$	-	$	-	$	-
445-041-591500	Sale of Property	$	-	$	-	$	-	$	-
445-041-599000	Miscellaneous	$	-	$	-	$	-	$	-
	Capital Expense	**$**	**6,471,333.94**	**$**	**656,377.50**	**$**	**3,978,990.65**	**$**	**2,492,343.29**
445-041-414001	Local Use Gas Tax	$	400,000.00	$	34,686.70	$	393,005.88	$	6,994.12
445-041-414002	Impound Fees	$	-	$	-	$	-	$	-
445-041-440100	Transfer From General Fund	$	-	$	-	$	-	$	-
445-041-440231	Transfer From Sewerage	$	-	$	-	$	-	$	-
445-041-440240	Transfer From Motor Fuel	$	-	$	-	$	-	$	-
445-041-440270	Transfer From Tif 1	$	-	$	-	$	-	$	-
445-041-442500	Federal Grants	$	-	$	-	$	-	$	-
445-041-442600	State Grants	$	2,000,000.00	$	-	$	-	$	2,000,000.00
445-041-442700	County Grants	$	-	$	-	$	-	$	-

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
445-041-490800	Developer Agreement Payments	$ -	$ -	$ -	$ -
445-041-491000	Rental Of Municipal Prope	$ -	$ -	$ -	$ -
445-041-491500	Sale of Property	$ -	$ -	$ -	$ -
445-041-491900	Incr/decr Investment Valu	$ -	$ -	$ -	$ -
445-041-499800	Miscellaneous Receipts	$ 4,000.00	$ -	$ -	$ 4,000.00
	Capital Revenue	**$ 2,404,000.00**	**$ 34,686.70**	**$ 393,005.88**	**$ 2,010,994.12**
041	**Capital Projects**	**$ (4,272,133.94)**	**$ (654,057.79)**	**$ (3,875,344.37)**	**$ (396,789.57)**
445-042-587000	Machinery and Equipment	$ -	$ -	$ -	$ -
	Capital Expense	**$ -**	**$ -**	**$ -**	**$ -**
445-042-490800	Developer Agreement Payments	$ -	$ -	$ -	$ -
445-042-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -
	Capital Revenue	**$ -**	**$ -**	**$ -**	**$ -**
042	**Velde Drive Project**	**$ -**	**$ -**	**$ -**	**$ -**
445-043-580401	Capital Purchases Buildings	$ -	$ -	$ -	$ -
445-043-580501	Capital Purchase Street	$ -	$ -	$ -	$ -
445-043-585400	Contract Storm Improvements	$ -	$ -	$ -	$ -
445-043-587000	Capital Purchase Equipment	$ -	$ -	$ -	$ -
445-043-587500	Impound Capital Vehicle Exp	$ -	$ -	$ -	$ -
	Capital Expense	**$ -**	**$ -**	**$ -**	**$ -**
445-043-440100	Transfer from General Fund	$ -	$ -	$ -	$ -
445-043-464500	Impound Fees TRX to Capital	$ -	$ -	$ -	$ -
	Transfers From Other Funds	**$ -**	**$ -**	**$ -**	**$ -**
445-043-535000	Material & Hauling	$ -	$ -	$ -	$ -
	Supplies & Materials	**$ -**	**$ -**	**$ -**	**$ -**
445-043-524000	Lease/Rental of Equipment	$ -	$ -	$ -	$ -
445-043-561200	Engineering Fees	$ -	$ -	$ -	$ -
445-043-569000	Other Contractual Services	$ -	$ -	$ -	$ -
	Contractual Services	**$ -**	**$ -**	**$ -**	**$ -**
445-043-599900	Depreciation Expense	$ -	$ -	$ -	$ -
	Other Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
445-043-520231	Transfer to Seweer Fund	$ -	$ -	$ -	$ -
	Transfers To Other Funds	**$ -**	**$ -**	**$ -**	**$ -**
445-043-414002	Impound Fees	$ 60,000.00	$ 4,361.00	$ 77,434.88	$ (17,434.88)
	Capital Revenue	**$ 60,000.00**	**$ 4,361.00**	**$ 77,434.88**	**$ (17,434.88)**
043	**Impound Fees**	**$ 60,000.00**	**$ 4,361.00**	**$ 77,434.88**	**$ (17,434.88)**
445	**Capital Projects**	**$ (4,212,133.94)**	**$ (649,696.79)**	**$ (3,797,909.49)**	**$ (414,224.45)**

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
501	**School Bus**								
501-501-450011	District 108 Contract Fa	$	3,140,450.00	$	396,151.24	$	2,617,057.81	$	523,392.19
501-501-450012	Transportation Contract	$	428,423.65	$	9,455.60	$	87,926.02	$	340,497.63
501-501-450013	District 303	$	1,419,727.00	$	152,474.60	$	1,071,998.86	$	347,728.14
501-501-450020	Bus passes	$	10,000.00	$	-	$	14,605.00	$	(4,605.00)
501-501-450030	Bus Special Charters	$	200,000.00	$	15,927.40	$	121,495.17	$	78,504.83
501-501-454500	Other Contractual Revenue	$	-	$	33,835.09	$	223,237.93	$	(223,237.93)
	Fees/Charges For Service	**$**	**5,198,600.65**	**$**	**607,843.93**	**$**	**4,136,320.79**	**$**	**1,062,279.86**
501-501-494100	City Property Dmg Reimb	$	-	$	-	$	-	$	-
	Fines And Forfeitures	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
501-501-490100	Interest Earnings	$	-	$	-	$	317.89	$	(317.89)
	Investment Earnings	**$**	**-**	**$**	**-**	**$**	**317.89**	**$**	**(317.89)**
501-501-442900	Other Grant Revenue	$	-	$	-	$	-	$	-
501-501-495600	Insurance Reimbursements	$	-	$	-	$	-	$	-
501-501-499404	Sale of Equipment	$	-	$	-	$	-	$	-
501-501-499800	Miscellaneous Receipts	$	5,001.00	$	5.00	$	640.61	$	4,360.39
	Other Revenue	**$**	**5,001.00**	**$**	**5.00**	**$**	**640.61**	**$**	**4,360.39**
501-501-511600	Salary: All Personnel	$	522,597.18	$	41,955.39	$	308,718.98	$	213,878.20
501-501-511601	Admin Cost Allocation	$	-	$	-	$	-	$	-
501-501-514600	Wages-PartTime Drivers&Monitor	$	1,786,322.94	$	126,080.38	$	1,411,120.21	$	375,202.73
501-501-515000	Overtime	$	45,908.73	$	8,369.59	$	59,392.82	$	(13,484.09)
501-501-515500	Vacation Pay	$	-	$	6,686.50	$	33,579.78	$	(33,579.78)
501-501-515600	Holiday Pay	$	47,626.10	$	18,205.54	$	77,876.50	$	(30,250.40)
501-501-515800	Sick Pay	$	-	$	838.81	$	9,105.93	$	(9,105.93)
501-501-515900	On Job Injury School Bus	$	-	$	-	$	-	$	-
501-501-515950	Compensated Absences	$	-	$	-	$	-	$	-
501-501-516700	Wellness Program	$	-	$	-	$	-	$	-
501-501-517000	Oasdi/city Share 6.2%	$	141,191.19	$	12,432.59	$	117,182.89	$	24,008.30
501-501-517001	Medicare/city Share 1.45%	$	33,020.52	$	2,907.77	$	27,425.96	$	5,594.56
501-501-517401	IMRF	$	98,490.76	$	6,744.59	$	83,397.47	$	15,093.29
501-501-518000	Group Insurance	$	130,770.46	$	6,231.32	$	61,401.69	$	69,368.77
501-501-518200	Unemployment Insurance	$	99,833.73	$	-	$	-	$	99,833.73
501-501-518300	Workers Comp Insurance	$	82,920.34	$	-	$	79,318.39	$	3,601.95
501-501-554300	Uniforms & Tools	$	750.00	$	-	$	1,218.00	$	(468.00)
501-501-559000	Medical Expense/supplies	$	24,000.00	$	1,244.00	$	25,173.85	$	(1,173.85)
	Personnel	**$**	**3,013,431.95**	**$**	**231,696.48**	**$**	**2,294,912.47**	**$**	**718,519.48**
501-501-519000	Training And Education	$	5,000.00	$	-	$	824.95	$	4,175.05
	Training & Education	**$**	**5,000.00**	**$**	**-**	**$**	**824.95**	**$**	**4,175.05**
501-501-520200	Office Supplies	$	2,500.00	$	136.56	$	1,315.46	$	1,184.54
501-501-520400	Postage	$	175.00	$	13.74	$	38.98	$	136.02
501-501-522000	Photographic Supplies	$	-	$	-	$	-	$	-
501-501-522400	General Supplies	$	10,000.00	$	1,162.38	$	10,970.60	$	(970.60)

Attachment: NGF Rev Vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
501-501-529000	Equipment	$	5,000.00	$	-	$	6,435.24	$	(1,435.24)
501-501-556100	Gasoline/diesel Fuel	$	250,000.00	$	35,345.65	$	217,031.82	$	32,968.18
	Supplies & Materials	**$**	**267,675.00**	**$**	**36,658.33**	**$**	**235,792.10**	**$**	**31,882.90**
501-501-518100	Liability Insurance Premiums	$	66,517.00	$	-	$	83,982.00	$	(17,465.00)
501-501-524000	Lease/rental Of Equipment	$	2,500.00	$	620.48	$	(5,037.68)	$	7,537.68
501-501-534000	Automotive Expense	$	125,000.00	$	24,011.90	$	165,871.54	$	(40,871.54)
501-501-534400	Equipment Repairs	$	1,000.00	$	-	$	191.42	$	808.58
501-501-538000	Maintenance Agreements	$	5,000.00	$	747.09	$	3,091.49	$	1,908.51
501-501-550100	Utilities	$	20,000.00	$	5,275.10	$	13,795.54	$	6,204.46
501-501-550300	Telephone	$	-	$	-	$	6,006.45	$	(6,006.45)
501-501-551600	Dues And Subscriptions	$	500.00	$	-	$	-	$	500.00
501-501-555000	Radio Expense	$	20,000.00	$	-	$	-	$	20,000.00
501-501-559900	Provisions For Bad Debts	$	-	$	-	$	-	$	-
501-501-560100	Auditing Fees	$	-	$	-	$	-	$	-
501-501-560600	Corporate Counsel Fees	$	5,000.00	$	-	$	1,901.20	$	3,098.80
501-501-561000	Legal expense	$	-	$	-	$	-	$	-
501-501-566600	Pest Control	$	400.00	$	-	$	75.00	$	325.00
501-501-569000	Other Contractual Service	$	5,000.00	$	369.67	$	3,558.02	$	1,441.98
501-501-599801	Computer Software	$	71,000.00	$	-	$	60,777.52	$	10,222.48
	Contractual Services	**$**	**321,917.00**	**$**	**31,024.24**	**$**	**334,212.50**	**$**	**(12,295.50)**
501-501-580200	Purchase Of Property	$	-	$	-	$	-	$	-
501-501-580400	Building Purchase/construction	$	-	$	-	$	-	$	-
501-501-580401	Building Repair	$	-	$	-	$	-	$	-
501-501-587000	Machinery And Equipment	$	-	$	-	$	1,670.24	$	(1,670.24)
501-501-587001	Lease / Purchase Equipmen	$	1,255,762.00	$	-	$	1,145,126.00	$	110,636.00
501-501-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-
501-501-587500	Vehicles	$	-	$	-	$	-	$	-
	Capital Outlay	**$**	**1,255,762.00**	**$**	**-**	**$**	**1,146,796.24**	**$**	**108,965.76**
501-501-518700	Mileage	$	-	$	-	$	-	$	-
501-501-534200	Bldng & Grnds Maint/Repairs	$	65,625.00	$	6,934.25	$	7,399.25	$	58,225.75
501-501-551000	Printing And Publications	$	2,500.00	$	-	$	1,063.00	$	1,437.00
501-501-554200	Meals/Lodging	$	600.00	$	88.00	$	588.00	$	12.00
501-501-557200	License And Inspection Fees	$	11,000.00	$	2,937.65	$	8,856.65	$	2,143.35
501-501-590600	Bank Charges	$	-	$	-	$	-	$	-
501-501-599000	Miscellaneous	$	1,455.25	$	-	$	233.30	$	1,221.95
501-501-599700	Fixed Asset Disposal	$	-	$	-	$	-	$	-
501-501-599802	Computer Hardware	$	-	$	-	$	8,101.00	$	(8,101.00)
501-501-599900	Depreciation Expense	$	-	$	-	$	-	$	-
501-501-599901	Abandonment Loss	$	-	$	-	$	-	$	-
501-501-599999	Contingency	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**81,180.25**	**$**	**9,959.90**	**$**	**26,241.20**	**$**	**54,939.05**
501-501-520100	Transfer To General Fund	$	258,635.45	$	-	$	-	$	258,635.45
501-501-520500	Transfer To Municipal Bus	$	-	$	-	$	-	$	-
501-501-520695	Transfer To Insurance Fund	$	-	$	-	$	-	$	-
501-501-520699	Transfer To Vehicle Maint	$	-	$	-	$	-	$	-

Attachment: NGF Rev Vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
	Transfers To Other Funds	**$**	**258,635.45**	**$**	**-**	**$**	**-**	**$**	**258,635.45**
501	**School Bus**	**$**	**-**	**$**	**298,509.98**	**$**	**98,499.83**	**$**	**(98,499.83)**
525	**Airport**								
525-525-442500	Federal Grants	$	43,000.00	$	-	$	-	$	43,000.00
525-525-442600	State Grants	$	-	$	21,457.87	$	71,033.62	$	(71,033.62)
	Intergovernmental	**$**	**43,000.00**	**$**	**21,457.87**	**$**	**71,033.62**	**$**	**(28,033.62)**
525-525-450040	Gasoline Sales	$	-	$	-	$	-	$	-
525-525-450041	Sale of Oil	$	-	$	-	$	-	$	-
525-525-453001	Rental - Airport Shop	$	12,000.00	$	1,000.00	$	9,000.00	$	3,000.00
525-525-453002	Rental - Airport Hangars	$	53,000.00	$	4,410.00	$	39,515.00	$	13,485.00
525-525-453003	Rental - Tie Down Spaces	$	-	$	-	$	-	$	-
525-525-453004	Sale of Gas	$	155,000.00	$	4,481.95	$	130,795.81	$	24,204.19
525-525-498900	Non Sufficient Funds Fee	$	-	$	-	$	-	$	-
	Fees/Charges For Service	**$**	**220,000.00**	**$**	**9,891.95**	**$**	**179,310.81**	**$**	**40,689.19**
525-525-490100	Interest Earnings	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
525-525-442601	Contributed Capital	$	-	$	-	$	-	$	-
525-525-454500	Other Contractual Revenue	$	-	$	-	$	-	$	-
525-525-491000	Rental Of Municipal Prope	$	20,000.00	$	-	$	17,438.00	$	2,562.00
525-525-499800	Miscellaneous Receipts	$	1,500.00	$	-	$	3,025.00	$	(1,525.00)
	Other Revenue	**$**	**21,500.00**	**$**	**-**	**$**	**20,463.00**	**$**	**1,037.00**
525-525-440100	Transfer From General Fund	$	-	$	-	$	-	$	-
	Transfers From Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
525-525-511600	Salary All Personnel	$	79,259.26	$	5,546.51	$	53,745.17	$	25,514.09
525-525-511601	Admin Cost Allocation	$	-	$	-	$	-	$	-
525-525-515000	Overtime	$	-	$	0.56	$	3.18	$	(3.18)
525-525-515500	Vacation Pay	$	-	$	81.49	$	3,304.64	$	(3,304.64)
525-525-515600	Holiday	$	-	$	575.23	$	2,956.45	$	(2,956.45)
525-525-515800	Sick Pay	$	-	$	124.82	$	1,033.80	$	(1,033.80)
525-525-515900	Compensated Absences	$	-	$	-	$	-	$	-
525-525-517000	Oasdi/city Share 6.2%	$	4,914.07	$	372.71	$	3,575.54	$	1,338.53
525-525-517001	Medicare/city Share 1.45%	$	1,149.26	$	87.13	$	841.27	$	307.99
525-525-517401	IMRF	$	9,281.26	$	592.08	$	6,991.44	$	2,289.82
525-525-518000	Group Insurance	$	32,863.47	$	2,536.77	$	24,179.28	$	8,684.19
525-525-518300	Workers Comp Insurance	$	3,498.00	$	-	$	3,300.12	$	197.88
	Personnel	**$**	**130,965.32**	**$**	**9,917.30**	**$**	**99,930.89**	**$**	**31,034.43**
525-525-519000	Training And Education	$	500.00	$	-	$	732.59	$	(232.59)
	Training & Education	**$**	**500.00**	**$**	**-**	**$**	**732.59**	**$**	**(232.59)**
525-525-520200	Office Supplies	$	50.00	$	-	$	-	$	50.00
525-525-520400	Postage	$	-	$	6.64	$	42.89	$	(42.89)

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
525-525-522400	General Supplies	$	350.00	$	205.79	$	703.78	$	(353.78)
525-525-529000	Equipment	$	500.00	$	-	$	1,122.95	$	(622.95)
525-525-556200	Cost of Gas Sold	$	140,000.00	$	7,441.38	$	123,567.31	$	16,432.69
525-525-556202	Cost of Parts Sold	$	-	$	-	$	-	$	-
	Supplies & Materials	**$**	**140,900.00**	**$**	**7,653.81**	**$**	**125,436.93**	**$**	**15,463.07**
525-525-518100	Liability Insurance Premiums	$	2,229.00	$	4,918.00	$	7,228.00	$	(4,999.00)
525-525-524000	Lease/rental Of Equipment	$	-	$	-	$	141.34	$	(141.34)
525-525-534000	Automotive Expense	$	1,000.00	$	-	$	2,950.68	$	(1,950.68)
525-525-534200	Buildings And Grounds Rep	$	76,563.00	$	43,631.25	$	44,456.57	$	32,106.43
525-525-534400	Equipment Repairs	$	2,000.00	$	-	$	3,498.60	$	(1,498.60)
525-525-536100	Property Cleanup Fees	$	-	$	-	$	-	$	-
525-525-536300	Snow Removal - Salt And C	$	5,000.00	$	1,536.00	$	1,536.00	$	3,464.00
525-525-538000	Maintenance Agreement	$	350.00	$	-	$	115.50	$	234.50
525-525-550100	Utilities	$	20,000.00	$	1,153.80	$	11,237.63	$	8,762.37
525-525-550300	Telephone	$	2,600.00	$	308.51	$	2,674.96	$	(74.96)
525-525-551600	Dues And Subscriptions	$	500.00	$	-	$	275.00	$	225.00
525-525-556100	Fuel	$	600.00	$	-	$	852.67	$	(252.67)
525-525-557300	Epa Permits	$	-	$	-	$	-	$	-
525-525-559900	Provisions For Bad Debts	$	-	$	-	$	-	$	-
525-525-560600	Corporate Counsel Fees	$	1,000.00	$	-	$	2,313.38	$	(1,313.38)
525-525-561000	Legal Fees	$	-	$	-	$	-	$	-
525-525-561200	Engineering Fees	$	-	$	-	$	10,906.25	$	(10,906.25)
525-525-561301	Concrete Testing	$	-	$	-	$	-	$	-
525-525-566600	Pest Control	$	720.00	$	60.00	$	540.00	$	180.00
525-525-569000	Other Contractual Service	$	2,000.00	$	(2,237.79)	$	125.63	$	1,874.37
	Contractual Services	**$**	**114,562.00**	**$**	**49,369.77**	**$**	**88,852.21**	**$**	**25,709.79**
525-525-580201	Land Improvements	$	-	$	-	$	-	$	-
525-525-580401	Building Repairs	$	-	$	-	$	-	$	-
525-525-587001	Lease to own equipment	$	-	$	-	$	-	$	-
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
525-525-551000	Printing And Publications	$	-	$	-	$	-	$	-
525-525-557200	License & Inspection Fees	$	-	$	-	$	200.00	$	(200.00)
525-525-590600	Bank/Credit Card Fees	$	-	$	2,362.07	$	2,362.07	$	(2,362.07)
525-525-599000	Miscellaneous	$	500.00	$	-	$	-	$	500.00
525-525-599700	Fixed Asset Disposal	$	-	$	-	$	-	$	-
525-525-599802	Computer Hardware	$	-	$	-	$	-	$	-
525-525-599900	Depreciation Expense	$	-	$	-	$	-	$	-
525-525-599999	Contingency	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**500.00**	**$**	**2,362.07**	**$**	**2,562.07**	**$**	**(2,062.07)**
525-525-590400	Interest Paid	$	-	$	-	$	-	$	-
	Debt Service	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
525-525-520100	Transfer to General Fund	$	-	$	-	$	-	$	-
	Transfers To Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
525	**Airport**	**$**	**(102,927.32)**	**$**	**(37,953.13)**	**$**	**(46,707.26)**	**$**	**(56,220.06)**
570	**Economic Development**								
570-570-442500	Federal Grants	$	-	$	-	$	-	$	-
570-570-442600	State Grants	$	-	$	-	$	-	$	-
	Intergovernmental	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
570-570-490100	Interest Earnings	$	-	$	88.98	$	1,173.98	$	(1,173.98)
570-570-490101	Loan Interest	$	50,000.00	$	-	$	-	$	50,000.00
570-570-490103	Hospital Loan Interest Reimbur	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**50,000.00**	**$**	**88.98**	**$**	**1,173.98**	**$**	**48,826.02**
570-570-450600	Application Fees	$	-	$	-	$	-	$	-
570-570-491000	Rental Of Municipal Prope	$	-	$	-	$	-	$	-
570-570-491500	Sale Of Municipal Propert	$	-	$	-	$	-	$	-
570-570-493600	Training Reimbursements	$	-	$	-	$	-	$	-
570-570-499210	Donations	$	-	$	-	$	-	$	-
570-570-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-
570-570-499802	Cash Over/short	$	-	$	-	$	-	$	-
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
570-570-492100	Loan Proceeds	$	-	$	-	$	-	$	-
	Debt Proceeds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
570-570-440100	Transfer From General Fund	$	-	$	-	$	-	$	-
	Transfers From Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
570-570-511600	Salary: All Personnel	$	10,113.96	$	833.44	$	7,368.58	$	2,745.38
570-570-515000	Overtime	$	-	$	-	$	0.38	$	(0.38)
570-570-515500	Vacation Pay	$	-	$	57.54	$	322.61	$	(322.61)
570-570-515600	Holiday Pay	$	-	$	12.09	$	76.31	$	(76.31)
570-570-515800	Sick Pay	$	-	$	12.32	$	32.00	$	(32.00)
570-570-515900	Compensated Absences	$	-	$	-	$	-	$	-
570-570-516700	Wellness Program	$	-	$	-	$	-	$	-
570-570-517000	Oasdi/city Share 6.2%	$	627.07	$	54.99	$	423.78	$	203.29
570-570-517001	Medicare/city Share 1.45%	$	146.65	$	12.92	$	109.58	$	37.07
570-570-517401	IMRF	$	1,184.34	$	83.91	$	872.56	$	311.78
570-570-518000	Group Insurance	$	2,028.82	$	149.14	$	1,417.21	$	611.61
570-570-518300	Workers Comp Insurance	$	-	$	-	$	-	$	-
	Personnel	**$**	**14,100.84**	**$**	**1,216.35**	**$**	**10,623.01**	**$**	**3,477.83**
570-570-519000	Training And Education	$	-	$	-	$	-	$	-
	Training & Education	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
570-570-520200	Office Supplies	$	-	$	-	$	-	$	-
570-570-520400	Postage	$	-	$	-	$	105.37	$	(105.37)
570-570-529000	Equipment	$	-	$	-	$	-	$	-
	Supplies & Materials	**$**	**-**	**$**	**-**	**$**	**105.37**	**$**	**(105.37)**

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
570-570-518100	Liability Insurance Premiums	$	-	$	-	$	-	$	-
570-570-524000	Lease/rental Of Equipment	$	-	$	-	$	-	$	-
570-570-534400	Equipment Repairs	$	-	$	-	$	-	$	-
570-570-538000	Maintenance Agreements	$	-	$	-	$	-	$	-
570-570-550300	Telephone	$	-	$	-	$	-	$	-
570-570-551600	Dues And Subscriptions	$	-	$	-	$	-	$	-
570-570-560500	Consulting Services	$	-	$	-	$	-	$	-
570-570-560600	Corporate Counsel Fees	$	-	$	-	$	-	$	-
570-570-561000	Legal Fees	$	-	$	-	$	-	$	-
570-570-561200	Engineering Fees	$	-	$	-	$	-	$	-
570-570-567500	Build Illinois Grants	$	-	$	-	$	-	$	-
570-570-568102	Sales Tax Rebate	$	-	$	-	$	-	$	-
570-570-569000	Other Contractual Service	$	30,000.00	$	-	$	-	$	30,000.00
570-570-591200	Developer Agreement Payments	$	-	$	-	$	-	$	-
570-570-591300	Developer Credit Applied	$	-	$	-	$	-	$	-
570-570-598100	Public Relations	$	-	$	-	$	-	$	-
570-570-599801	Computer Software	$	-	$	-	$	-	$	-
	Contractual Services	**$**	**30,000.00**	**$**	**-**	**$**	**-**	**$**	**30,000.00**
570-570-580200	Purchase Of Property	$	-	$	-	$	-	$	-
570-570-580400	Building Purchase/constru	$	-	$	-	$	-	$	-
570-570-587100	Office Equipment & Furniture	$	-	$	-	$	-	$	-
	Capital Outlay	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
570-570-518700	Mileage	$	-	$	-	$	-	$	-
570-570-551000	Printing And Publications	$	-	$	-	$	-	$	-
570-570-554200	Meals Lodging	$	-	$	-	$	-	$	-
570-570-590300	Real Estate Tax Expense	$	-	$	-	$	-	$	-
570-570-590600	Bank Charges	$	-	$	-	$	-	$	-
570-570-593300	Lien Filing Fee	$	-	$	-	$	-	$	-
570-570-599000	Miscellaneous	$	5,899.16	$	-	$	-	$	5,899.16
570-570-599802	Computer Hardware	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**5,899.16**	**$**	**-**	**$**	**-**	**$**	**5,899.16**
570-570-590400	Interest Paid	$	-	$	-	$	-	$	-
570-570-591400	Loan Payment	$	-	$	-	$	-	$	-
	Debt Service	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
570-570-520100	Transfer to General Fund	$	-	$	-	$	-	$	-
570-570-520261	Transfer To Hud #2	$	-	$	-	$	-	$	-
570-570-520695	Transfer To Insurance Fun	$	-	$	-	$	-	$	-
	Transfers To Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
570	**Eonomic Development**	**$**	**-**	**$**	**(1,127.37)**	**$**	**(9,554.40)**	**$**	**9,554.40**
695	**Insurance**								
695-092-490100	Interest	$	-	$	0.59	$	3.85	$	(3.85)
	Investment Earnings	**$**	**-**	**$**	**0.59**	**$**	**3.85**	**$**	**(3.85)**

Attachment: NGF Rev Vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
695-092-479100	Sec 125 Flex Plan Contrib	$	45,672.00	$	5,226.72	$	42,735.81	$	2,936.19
695-092-499801	Write Off Outstanding Che	$	-	$	-	$	-	$	-
	Other Revenue	**$**	**45,672.00**	**$**	**5,226.72**	**$**	**42,735.81**	**$**	**2,936.19**
695-092-517300	Sec 125 Flex Plan Claims	$	45,672.00	$	9,983.16	$	35,047.46	$	10,624.54
695-092-517505	Flex Administration Fee	$	2,400.00	$	-	$	-	$	2,400.00
	Contractual Services	**$**	**48,072.00**	**$**	**9,983.16**	**$**	**35,047.46**	**$**	**13,024.54**
695-092-590600	Bank Charges	$	-	$	-	$	-	$	-
	Other Expenditures	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
092	**Section 125**	**$**	**(2,400.00)**	**$**	**(4,755.85)**	**$**	**7,692.20**	**$**	**(10,092.20)**
695-093-490100	Interest Earnings	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
695-093-495600	Insurance Reimbursements	$	-	$	-	$	18,475.52	$	(18,475.52)
695-093-499800	Miscellaneous Receipts	$	7,500.00	$	-	$	-	$	7,500.00
	Other Revenue	**$**	**7,500.00**	**$**	**-**	**$**	**18,475.52**	**$**	**(10,975.52)**
695-093-440100	Transfer From General Fund	$	-	$	-	$	-	$	-
695-093-440501	Transfer From School Bus	$	-	$	-	$	-	$	-
695-093-450500	Premiums	$	421,914.00	$	-	$	488,086.62	$	(66,172.62)
	Transfers From Other Funds	**$**	**421,914.00**	**$**	**-**	**$**	**488,086.62**	**$**	**(66,172.62)**
695-093-519000	Training And Education	$	-	$	-	$	-	$	-
	Training & Education	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
695-093-518110	Claims Paid / General	$	-	$	-	$	-	$	-
695-093-518123	Claims Paid / Sanitation	$	-	$	-	$	-	$	-
695-093-518125	Claims Paid/Airport	$	-	$	-	$	12,460.79	$	(12,460.79)
695-093-518131	Claims Paid / Sewerage	$	-	$	-	$	-	$	-
695-093-518132	Claims Paid / Street Dept	$	-	$	-	$	-	$	-
695-093-518133	Claims Paid / Police Prot	$	-	$	-	$	1,626.60	$	(1,626.60)
695-093-518134	Claims Paid / Fire Prot	$	-	$	-	$	-	$	-
695-093-518151	Claims Paid / School Bus	$	-	$	-	$	-	$	-
695-093-518157	Claims Paid / Economic De	$	-	$	-	$	-	$	-
695-093-518190	Claims Paid / Tpccc	$	-	$	-	$	-	$	-
695-093-518199	Mechanics	$	-	$	-	$	-	$	-
695-093-518400	Premiums Paid	$	421,914.00	$	-	$	428,153.00	$	(6,239.00)
695-093-560600	Corporate Counsel Fees	$	-	$	-	$	-	$	-
695-093-561000	Attorney Fees	$	-	$	-	$	-	$	-
	Contractual Services	**$**	**421,914.00**	**$**	**-**	**$**	**442,240.39**	**$**	**(20,326.39)**
093	**Liability Insurance**	**$**	**7,500.00**	**$**	**-**	**$**	**64,321.75**	**$**	**(56,821.75)**
695-094-490100	Interest Earnings	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
695-094-495600	Insurance Reimbursements	$ -	$ -	$ 172,428.29	$ (172,428.29)
695-094-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -
	Other Revenue	**$ -**	**$ -**	**$ 172,428.29**	**$ (172,428.29)**
695-094-440100	Transfer From General Fund	$ -	$ -	$ -	$ -
695-094-440501	Transfer From School Bus	$ -	$ -	$ -	$ -
695-094-450500	Premiums	$ 563,613.00	$ -	$ 689,784.40	$ (126,171.40)
	Transfers From Other Funds	**$ 563,613.00**	**$ -**	**$ 689,784.40**	**$ (126,171.40)**
695-094-518310	Workers Comp / General	$ -	$ -	$ -	$ -
695-094-518323	Workers Comp / Sanitation	$ -	$ -	$ -	$ -
695-094-518331	Workers Comp / Sewerage	$ -	$ -	$ -	$ -
695-094-518332	Workers Comp / Street Dep	$ -	$ -	$ -	$ -
695-094-518333	Workers Comp / Police Pro	$ -	$ -	$ -	$ -
695-094-518334	Workers Comp / Fire Prote	$ -	$ -	$ -	$ -
695-094-518350	Workers Comp / Municipal	$ -	$ -	$ -	$ -
695-094-518351	Workers Comp / School Bus	$ -	$ -	$ -	$ -
695-094-518390	Workers Comp / Tpccc	$ -	$ -	$ -	$ -
695-094-518399	Workers Comp / VMF	$ -	$ -	$ -	$ -
695-094-518400	Premiums Paid	$ 563,613.00	$ -	$ 749,718.02	$ (186,105.02)
695-094-561000	Legal Fees	$ -	$ -	$ -	$ -
	Contractual Services	**$ 563,613.00**	**$ -**	**$ 749,718.02**	**$ (186,105.02)**
695-094-599000	Miscellaneous	$ -	$ -	$ -	$ -
	Other Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
094	**Work Comp**	**$ -**	**$ -**	**$ 112,494.67**	**$ (112,494.67)**
695-095-490100	Interest Earnings	$ -	$ 1.81	$ 28.92	$ (28.92)
	Investment Earnings	**$ -**	**$ 1.81**	**$ 28.92**	**$ (28.92)**
695-095-450505	Retiree Ins Premiums	$ -	$ 16,402.47	$ 147,821.16	$ (147,821.16)
695-095-450515	Police Retiree Premiums	$ -	$ 2,727.67	$ 22,284.63	$ (22,284.63)
695-095-495200	Excess Health Insurance R	$ -	$ -	$ -	$ -
695-095-495300	Claim Refund	$ -	$ -	$ 4,561.91	$ (4,561.91)
695-095-495400	Ppo Refund	$ -	$ -	$ -	$ -
695-095-495500	Drug Card Rebate	$ -	$ -	$ 106,968.61	$ (106,968.61)
695-095-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -
695-095-499801	Write Off Outstanding Che	$ -	$ -	$ -	$ -
	Other Revenue	**$ -**	**$ 19,130.14**	**$ 281,636.31**	**$ (281,636.31)**
695-095-440100	Transfer From General Fund	$ -	$ -	$ -	$ -
695-095-450500	Premiums	$ 4,437,514.61	$ 249,205.79	$ 2,342,302.63	$ 2,095,211.98
695-095-450510	Premiums - BCBS	$ 1,508,587.00	$ 83,176.50	$ 771,870.92	$ 736,716.08
	Transfers From Other Funds	**$ 5,946,101.61**	**$ 332,382.29**	**$ 3,114,173.55**	**$ 2,831,928.06**
695-095-519000	Training And Education	$ 1,000.00	$ -	$ -	$ 1,000.00
	Training & Education	**$ 1,000.00**	**$ -**	**$ -**	**$ 1,000.00**

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
695-095-517500	Health Claims Paid/Active	$	3,258,568.00	$	271,504.64	$	2,344,987.18	$	913,580.82
695-095-517501	Administration Fees	$	105,943.00	$	12,050.50	$	110,458.83	$	(4,515.83)
695-095-517502	Reinsurance Premium	$	33,777.98	$	-	$	16,953.92	$	16,824.06
695-095-517503	Organ Transplant Premium	$	25,000.00	$	-	$	-	$	25,000.00
695-095-517504	A D & D Life Premium	$	26,750.00	$	4,008.35	$	19,823.32	$	6,926.68
695-095-517505	Flex Premium	$	-	$	-	$	-	$	-
695-095-517506	Vision Coverage	$	25,943.33	$	4,200.32	$	18,496.88	$	7,446.45
695-095-517507	Health Claims Plan A (new	$	-	$	-	$	-	$	-
695-095-517508	Stop Loss	$	332,530.92	$	20,912.19	$	184,472.47	$	148,058.45
695-095-517509	Police BCBS Health Ins Plan	$	1,508,587.00	$	105,254.59	$	817,227.68	$	691,359.32
695-095-517515	Health Claims Paid - Ret	$	-	$	59,922.91	$	657,812.18	$	(657,812.18)
695-095-517600	Central States Premium	$	-	$	-	$	-	$	-
695-095-517700	Drug Card Charges	$	15,000.00	$	-	$	-	$	15,000.00
695-095-551600	Dues And Subscriptions	$	25,000.00	$	-	$	-	$	25,000.00
695-095-569000	Other Contractual Service	$	46,486.00	$	4,079.50	$	18,808.50	$	27,677.50
	Contractual Services	**$**	**5,403,586.23**	**$**	**481,933.00**	**$**	**4,189,040.96**	**$**	**1,214,545.27**
695-095-516700	Wellness Program	$	65,000.00	$	20,379.85	$	37,240.79	$	27,759.21
695-095-516900	Smoking Cessation Program	$	500.00	$	-	$	-	$	500.00
695-095-551000	Printing And Publications	$	-	$	-	$	-	$	-
695-095-590600	Bank Charges	$	-	$	-	$	-	$	-
695-095-599000	Miscellaneous	$	-	$	-	$	-	$	-
695-095-599999	Contingency	$	481,115.38	$	-	$	-	$	481,115.38
	Other Expenditures	**$**	**546,615.38**	**$**	**20,379.85**	**$**	**37,240.79**	**$**	**509,374.59**
695-095-517510	Fire Ins Trust Fund Pmts	$	-	$	-	$	-	$	-
	Benefit Payments	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
695-095-520092	Transfer To Insurance Fle	$	-	$	-	$	-	$	-
	Transfers To Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
095	**Medical**	**$**	**(5,100.00)**	**$**	**(150,798.61)**	**$**	**(830,442.97)**	**$**	**825,342.97**
695	**Insurance**	**$**	**-**	**$**	**(155,554.46)**	**$**	**(645,934.35)**	**$**	**645,934.35**
699	**Vehicle Maintenance**								
699-069-450040	Gasoline Sales - Interfun	$	500,000.00	$	59,365.58	$	467,696.29	$	32,303.71
699-069-450041	Sale of Oil	$	-	$	-	$	-	$	-
699-069-450042	Sale of Parts	$	-	$	-	$	-	$	-
699-069-450043	Labor	$	450,000.00	$	35,838.98	$	348,942.54	$	101,057.46
	Fees/Charges For Service	**$**	**950,000.00**	**$**	**95,204.56**	**$**	**816,638.83**	**$**	**133,361.17**
699-069-490100	Interest Earnings	$	-	$	-	$	-	$	-
	Investment Earnings	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
699-069-495600	Insurance Reimbursements	$	-	$	-	$	-	$	-
699-069-499800	Miscellaneous Receipts	$	-	$	-	$	-	$	-
	Other Revenue	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
699-069-440100	Transfer From General Fund	$	-	$	-	$	-	$	-
699-069-440501	Transfer From School Bus	$	-	$	-	$	-	$	-
	Transfers From Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
699-069-511600	Salary: All Personnel	$	368,652.53	$	19,357.70	$	187,573.72	$	181,078.81
699-069-515000	Overtime	$	7,215.00	$	1,644.28	$	14,343.26	$	(7,128.26)
699-069-515500	Vacation Pay	$	-	$	1,083.16	$	19,106.27	$	(19,106.27)
699-069-515600	Holiday Pay	$	-	$	2,674.18	$	13,016.50	$	(13,016.50)
699-069-515800	Sick Pay	$	-	$	1,791.85	$	11,124.98	$	(11,124.98)
699-069-515900	Injury Pay	$	-	$	-	$	-	$	-
699-069-515950	Compensated Absences	$	-	$	-	$	-	$	-
699-069-517000	Oasdi/city Share 6.2%	$	23,303.79	$	1,605.95	$	14,922.78	$	8,381.01
699-069-517001	Medicare/city Share 1.45%	$	5,457.60	$	375.64	$	3,490.67	$	1,966.93
699-069-517401	IMRF	$	44,014.09	$	2,473.76	$	27,823.95	$	16,190.14
699-069-518000	Group Insurance	$	120,810.31	$	4,832.45	$	39,955.98	$	80,854.33
699-069-518300	Workers Comp Insurance	$	8,800.00	$	-	$	9,130.55	$	(330.55)
699-069-554300	Uniforms And Tools	$	4,250.00	$	287.84	$	2,854.24	$	1,395.76
699-069-559000	Medical Expense/supplies	$	200.00	$	-	$	-	$	200.00
	Personnel	**$**	**582,703.32**	**$**	**36,126.81**	**$**	**343,342.90**	**$**	**239,360.42**
699-069-519000	Training And Education	$	6,000.00	$	-	$	-	$	6,000.00
	Training & Education	**$**	**6,000.00**	**$**	**-**	**$**	**-**	**$**	**6,000.00**
699-069-520200	Office Supplies	$	-	$	-	$	-	$	-
699-069-520400	Postage	$	-	$	-	$	-	$	-
699-069-522400	General Supplies	$	3,000.00	$	16.90	$	2,137.73	$	862.27
699-069-529000	Equipment	$	8,000.00	$	-	$	4,640.28	$	3,359.72
699-069-556100	Gasoline/diesel Fuel	$	-	$	-	$	53.05	$	(53.05)
699-069-556200	Cost Of Fuel Sold	$	400,000.00	$	59,694.87	$	468,930.64	$	(68,930.64)
699-069-556201	Cost Of Oil	$	-	$	-	$	-	$	-
699-069-556202	Cost Of Parts	$	-	$	-	$	-	$	-
	Supplies & Materials	**$**	**411,000.00**	**$**	**59,711.77**	**$**	**475,761.70**	**$**	**(64,761.70)**
699-069-518100	Liability Insurance Premiums	$	6,850.00	$	-	$	7,548.00	$	(698.00)
699-069-524000	Lease/rental Of Equipment	$	900.00	$	127.71	$	1,149.39	$	(249.39)
699-069-534000	Automotive Expense	$	5,000.00	$	758.75	$	3,039.87	$	1,960.13
699-069-534200	Bldngs & Grnds Maint/Repairs	$	-	$	-	$	-	$	-
699-069-534400	Equipment Repairs	$	3,000.00	$	-	$	2,536.86	$	463.14
699-069-534500	Core Charge/credit	$	-	$	-	$	-	$	-
699-069-538000	Maintenance Agreements	$	400.00	$	240.57	$	887.15	$	(487.15)
699-069-550100	Utilities	$	6,500.00	$	161.85	$	5,031.06	$	1,468.94
699-069-550300	Telephone	$	300.00	$	-	$	-	$	300.00
699-069-551600	Dues And Subscriptions	$	-	$	-	$	-	$	-
699-069-555000	Radio Expense	$	-	$	-	$	-	$	-
699-069-557300	EPA Permit	$	850.00	$	-	$	235.00	$	615.00
699-069-566600	Pest Control	$	500.00	$	-	$	-	$	500.00
699-069-569000	Other Contractual Service	$	8,600.00	$	929.52	$	9,834.94	$	(1,234.94)
699-069-599801	Computer Software	$	-	$	-	$	-	$	-
	Contractual Services	**$**	**32,900.00**	**$**	**2,218.40**	**$**	**30,262.27**	**$**	**2,637.73**

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
699-069-587000	Machinery And Equipment	$ -	$ -	$ 14,000.00	$ (14,000.00)
699-069-587500	Vehicles	$ -	$ -	$ -	$ -
	Capital Outlay	**$ -**	**$ -**	**$ 14,000.00**	**$ (14,000.00)**
699-069-551000	Printing And Publications	$ -	$ 19.30	$ 19.30	$ (19.30)
699-069-554200	Meals Lodging	$ -	$ -	$ -	$ -
699-069-557200	License And Inspection Fees	$ -	$ -	$ -	$ -
699-069-590600	Bank Charges	$ -	$ -	$ -	$ -
699-069-599000	Miscellaneous	$ 1,000.00	$ -	$ -	$ 1,000.00
699-069-599600	Overage & Shrinkage	$ -	$ -	$ -	$ -
699-069-599802	Computer Hardware	$ -	$ -	$ -	$ -
699-069-599900	Depreciation Expense	$ -	$ -	$ -	$ -
699-069-599999	Contingency	$ -	$ -	$ -	$ -
	Other Expenditures	**$ 1,000.00**	**$ 19.30**	**$ 19.30**	**$ 980.70**
069	**City Vehicle Maintenance**	**$ (83,603.32)**	**$ (2,871.72)**	**$ (46,747.34)**	**$ (36,855.98)**
699-070-450040	Gasoline Sales - Tazwell Cnty	$ 6,750.00	$ -	$ 2,350.81	$ 4,399.19
699-070-450041	Sale of Oil	$ -	$ -	$ -	$ -
699-070-450042	Sale of Parts	$ 1,500.00	$ -	$ 5,864.57	$ (4,364.57)
699-070-450043	Labor	$ 7,000.00	$ -	$ 1,950.00	$ 5,050.00
	Fees/Charges For Service	**$ 15,250.00**	**$ -**	**$ 10,165.38**	**$ 5,084.62**
699-070-499800	Miscellaneous Receipts	$ -	$ -	$ -	$ -
	Other Revenue	**$ -**	**$ -**	**$ -**	**$ -**
699-070-511600	Salary: All Personnel	$ 2,400.00	$ 15.50	$ 1,103.89	$ 1,296.11
699-070-515000	Overtime	$ -	$ -	$ -	$ -
699-070-515500	Vacation Pay	$ -	$ -	$ -	$ -
699-070-515600	Holiday Pay	$ 146.40	$ -	$ -	$ 146.40
699-070-515800	Sick Pay	$ 34.13	$ -	$ -	$ 34.13
699-070-517000	Oasdi/city Share 6.2%	$ 280.43	$ 0.93	$ 66.92	$ 213.51
699-070-517001	Medicare/city Share 1.45%	$ 468.11	$ 0.22	$ 15.65	$ 452.46
699-070-517401	IMRF	$ -	$ 1.45	$ 128.89	$ (128.89)
699-070-518000	Group Insurance	$ -	$ 3.74	$ 234.49	$ (234.49)
699-070-518300	Workers Comp Insurance	$ -	$ -	$ -	$ -
	Personnel	**$ 3,329.07**	**$ 21.84**	**$ 1,549.84**	**$ 1,779.23**
699-070-556100	Gasoline/diesel Fuel	$ -	$ -	$ -	$ -
699-070-556200	Cost Of Fuel Sold	$ 5,500.00	$ 1,024.05	$ 5,596.43	$ (96.43)
699-070-556201	Cost Of Oil	$ -	$ -	$ -	$ -
699-070-556202	Cost Of Parts	$ -	$ -	$ -	$ -
	Supplies & Materials	**$ 5,500.00**	**$ 1,024.05**	**$ 5,596.43**	**$ (96.43)**
699-070-518100	Liability Insurance Premiums	$ -	$ -	$ -	$ -
699-070-534000	Automotive Expense	$ 1,250.00	$ -	$ 4,279.94	$ (3,029.94)
	Contractual Services	**$ 1,250.00**	**$ -**	**$ 4,279.94**	**$ (3,029.94)**

Attachment: NGF Rev Vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description		Budget		Current Month		Year to Date		Balance
070	**Tazewell Co Vehicle Maint**	**$**	**5,170.93**	**$**	**(1,045.89)**	**$**	**(1,260.83)**	**$**	**6,431.76**
699	**Vehicle Maintenance**	**$**	**(78,432.39)**	**$**	**(3,917.61)**	**$**	**(48,008.17)**	**$**	**(30,424.22)**
924	**Library**								
924-924-410100	Real Estate Tax	$	1,559,811.00	$	-	$	1,548,028.84	$	11,782.16
924-924-412000	Replacement P/p Tax - State	$	106,000.00	$	-	$	161,081.38	$	(55,081.38)
	Taxes	**$**	**1,665,811.00**	**$**	**-**	**$**	**1,709,110.22**	**$**	**(43,299.22)**
924-924-437900	South Pekin Revenue	$	12,500.00	$	-	$	12,710.45	$	(210.45)
924-924-438300	South Pekin Per Capita Grant	$	1,435.00	$	-	$	1,690.35	$	(255.35)
924-924-438700	Other Grants	$	3,850.00	$	-	$	7,377.63	$	(3,527.63)
924-924-445000	Per Capita Grant	$	42,620.00	$	-	$	50,288.65	$	(7,668.65)
	Intergovernmental	**$**	**60,405.00**	**$**	**-**	**$**	**72,067.08**	**$**	**(11,662.08)**
924-924-456900	Passports	$	4,000.00	$	1,083.32	$	4,935.88	$	(935.88)
924-924-457001	Friends Book Sale	$	8,000.00	$	1,169.30	$	11,035.32	$	(3,035.32)
924-924-457002	Copy Machines	$	2,000.00	$	154.15	$	1,796.60	$	203.40
924-924-457003	Printing Fees (library)	$	5,000.00	$	605.44	$	4,967.20	$	32.80
924-924-457005	Non-resident Fees	$	3,500.00	$	397.62	$	3,859.99	$	(359.99)
924-924-457006	Books - Lost And Damaged	$	1,500.00	$	121.00	$	2,330.71	$	(830.71)
924-924-457007	Room Use Fees	$	1,000.00	$	-	$	2,012.60	$	(1,012.60)
924-924-457008	Book Rental Fee	$	-	$	-	$	-	$	-
924-924-457009	Staff Sales	$	-	$	-	$	45.00	$	(45.00)
924-924-457010	Fax Fee	$	1,200.00	$	103.95	$	1,577.08	$	(377.08)
	Fees/Charges For Service	**$**	**26,200.00**	**$**	**3,634.78**	**$**	**32,560.38**	**$**	**(6,360.38)**
924-924-465001	Library Fines - Adult Dep	$	5,000.00	$	350.23	$	3,293.47	$	1,706.53
924-924-465002	Library Fines - Junior De	$	500.00	$	10.20	$	350.40	$	149.60
	Fines And Forfeitures	**$**	**5,500.00**	**$**	**360.43**	**$**	**3,643.87**	**$**	**1,856.13**
924-924-490100	Interest Earnings	$	600.00	$	27.79	$	112.51	$	487.49
924-924-490102	Endowment Interest	$	1,200.00	$	15.12	$	184.74	$	1,015.26
924-924-490111	Interest Earnings Capital	$	500.00	$	1.04	$	16.61	$	483.39
	Investment Earnings	**$**	**2,300.00**	**$**	**43.95**	**$**	**313.86**	**$**	**1,986.14**
924-924-491100	Refund On Insurance Premi	$	-	$	-	$	-	$	-
924-924-498800	Capital Development	$	-	$	-	$	-	$	-
924-924-499100	Insurance Recoveries	$	-	$	-	$	-	$	-
924-924-499200	Gifts And Memorials	$	10,000.00	$	367.04	$	12,922.62	$	(2,922.62)
924-924-499300	Iptip / Gift Fund	$	-	$	-	$	-	$	-
924-924-499800	Miscellaneous Receipts	$	2,500.00	$	18.75	$	15,671.85	$	(13,171.85)
	Other Revenue	**$**	**12,500.00**	**$**	**385.79**	**$**	**28,594.47**	**$**	**(16,094.47)**
924-924-440100	Transfer from Library	$	-	$	-	$	-	$	-
924-924-450500	Premiums	$	-	$	-	$	-	$	-
	Transfers From Other Funds	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**
924-924-511600	Salary: All Personnel	$	680,000.00	$	28,148.77	$	412,175.23	$	267,824.77

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09
Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
924-924-515500	Vacation Pay	$ -	$ 2,422.44	$ 19,271.49	$ (19,271.49)
924-924-515600	Holiday Pay	$ -	$ 4,518.87	$ 16,655.58	$ (16,655.58)
924-924-515800	Sick Pay	$ -	$ 4,288.28	$ 11,046.57	$ (11,046.57)
924-924-516700	Wellness Programs	$ 250.00	$ -	$ -	$ 250.00
924-924-517000	Oasdi/city Share 6.2%	$ 42,500.00	$ 2,985.97	$ 28,323.27	$ 14,176.73
924-924-517001	Medicare/city Share 1.45%	$ 10,500.00	$ 698.34	$ 6,623.78	$ 3,876.22
924-924-517401	IMRF	$ 70,700.00	$ 4,279.89	$ 49,484.20	$ 21,215.80
924-924-518000	Group Insurance	$ 133,250.00	$ 8,010.32	$ 82,504.90	$ 50,745.10
924-924-518300	Workers Comp Insurance	$ 2,200.00	$ -	$ 2,021.00	$ 179.00
	Personnel	**$ 939,400.00**	**$ 55,352.88**	**$ 628,106.02**	**$ 311,293.98**
924-924-520200	Office Supplies	$ 6,500.00	$ 531.18	$ 5,016.99	$ 1,483.01
924-924-520300	Library Supplies	$ 8,500.00	$ 883.48	$ 6,743.33	$ 1,756.67
924-924-520303	Reader-printer - Supplies	$ -	$ -	$ -	$ -
924-924-520400	Postage	$ 1,100.00	$ 3.63	$ 734.57	$ 365.43
924-924-520600	Oclc Cataloging	$ -	$ -	$ 5,558.64	$ (5,558.64)
924-924-522700	Electronic Resources	$ 5,350.00	$ -	$ 5,488.20	$ (138.20)
924-924-523301	Adult * Books - Fiction	$ 24,000.00	$ 645.30	$ 14,726.02	$ 9,273.98
924-924-523302	Children's * Books - Fict	$ 19,500.00	$ 270.34	$ 9,845.18	$ 9,654.82
924-924-523304	Large Print Books	$ 8,200.00	$ 837.48	$ 5,955.17	$ 2,244.83
924-924-523401	Adult * Books - Non-fict	$ 19,000.00	$ 1,083.30	$ 14,663.02	$ 4,336.98
924-924-523402	Children's * Books - Non-	$ 11,000.00	$ 34.73	$ 6,070.81	$ 4,929.19
924-924-523404	Large Print Books	$ 500.00	$ -	$ 65.71	$ 434.29
924-924-523500	Rental Book Purchase	$ -	$ -	$ -	$ -
924-924-523501	Adult * Periodicals	$ 3,750.00	$ 145.23	$ 3,447.34	$ 302.66
924-924-523502	Children's * Periodicals	$ 600.00	$ -	$ 550.31	$ 49.69
924-924-523603	C.d.'s	$ 1,800.00	$ 71.45	$ 1,040.56	$ 759.44
924-924-523700	Video Cassettes	$ 12,000.00	$ 2,051.74	$ 9,229.91	$ 2,770.09
924-924-523701	Adult * Cassettes	$ 9,500.00	$ 62.98	$ 3,663.60	$ 5,836.40
924-924-523702	Children's * Cassettes	$ 800.00	$ -	$ 733.84	$ 66.16
924-924-523709	Capitalized Books	$ -	$ -	$ -	$ -
924-924-523900	Program Supplies	$ 2,000.00	$ -	$ 1,768.66	$ 231.34
924-924-523901	Adult * Programs	$ 8,000.00	$ 565.21	$ 4,156.30	$ 3,843.70
924-924-523902	Children's * Programs	$ 12,000.00	$ 649.57	$ 8,536.97	$ 3,463.03
924-924-529000	Equipment	$ 3,630.00	$ 199.99	$ 2,145.99	$ 1,484.01
	Supplies & Materials	**$ 157,730.00**	**$ 8,035.61**	**$ 110,141.12**	**$ 47,588.88**
924-924-520302	Copy Machine - Rental And	$ 11,000.00	$ 2,803.90	$ 10,429.91	$ 570.09
924-924-534300	Equipment - Repairs And M	$ 7,300.00	$ 130.87	$ 7,841.75	$ (541.75)
924-924-534600	Building Repairs & Mainte	$ 24,000.00	$ 2,200.73	$ 24,253.56	$ (253.56)
924-924-538000	Maintenance Agreements	$ 31,000.00	$ 879.01	$ 26,899.97	$ 4,100.03
924-924-550101	Electricity	$ 33,000.00	$ 725.29	$ 29,052.10	$ 3,947.90
924-924-550102	Water	$ 5,000.00	$ 387.34	$ 4,073.66	$ 926.34
924-924-550103	Gas	$ 6,850.00	$ 82.48	$ 3,599.83	$ 3,250.17
924-924-550300	Telephone	$ 3,400.00	$ 261.56	$ 2,420.77	$ 979.23
924-924-550900	General Insurance	$ 18,000.00	$ 30.00	$ 17,893.00	$ 107.00
924-924-551507	Purchases - Newspapers	$ 3,800.00	$ 761.74	$ 2,386.52	$ 1,413.48
924-924-551600	Dues And Subscriptions	$ 1,900.00	$ -	$ 1,315.00	$ 585.00
924-924-551900	Lost Books / Ill	$ 100.00	$ 14.95	$ 308.46	$ (208.46)

General Ledger

Non General Fund Revenue vs Expense Detail

Period 09 - 09

Fiscal Year 2022

Acccount Number	Description	Budget	Current Month	Year to Date	Balance
924-924-554206	Conference And Meeting Ex	$ 2,000.00	$ -	$ 817.83	$ 1,182.17
924-924-554207	Travel	$ 1,000.00	$ 707.02	$ 992.85	$ 7.15
924-924-561500	Property Management Expen	$ -	$ -	$ -	$ -
924-924-563204	Isp	$ 3,850.00	$ 314.94	$ 2,833.76	$ 1,016.24
924-924-569000	Other Contractual Service	$ 575.00	$ -	$ -	$ 575.00
924-924-599100	Staff Purchases	$ -	$ -	$ -	$ -
924-924-599200	Designated Fund Purchases	$ -	$ -	$ -	$ -
924-924-599300	Purchases From Gifts	$ 10,000.00	$ 1,450.11	$ 8,452.45	$ 1,547.55
924-924-599301	Purchases From Endowment	$ 1,200.00	$ -	$ 1,766.46	$ (566.46)
924-924-599801	Computer Software	$ 2,500.00	$ 86.29	$ 1,548.06	$ 951.94
924-924-599803	Literacy Grant Purchases	$ 1,450.00	$ 62.57	$ 4,124.21	$ (2,674.21)
	Contractual Services	**$ 167,925.00**	**$ 10,898.80**	**$ 151,010.15**	**$ 16,914.85**
924-924-580400	Building Purchase/constru	$ -	$ -	$ -	$ -
924-924-580401	Building Repair	$ -	$ -	$ -	$ -
924-924-598800	Capital Development	$ 500.00	$ -	$ -	$ 500.00
	Capital Outlay	**$ 500.00**	**$ -**	**$ -**	**$ 500.00**
924-924-518200	Unemployment Insurance	$ -	$ -	$ -	$ -
924-924-566300	Circulation System	$ 27,300.00	$ -	$ 30,924.82	$ (3,624.82)
924-924-598300	Per Capita Grant	$ 42,600.00	$ 10,000.00	$ 36,369.38	$ 6,230.62
924-924-598400	Passport Expense	$ 600.00	$ 95.20	$ 869.99	$ (269.99)
924-924-598700	Transfer To Friends	$ 8,000.00	$ 1,329.50	$ 10,818.91	$ (2,818.91)
924-924-599000	Miscellaneous	$ 2,836.00	$ 92.41	$ 11,908.10	$ (9,072.10)
924-924-599302	Fixed Asset Transfer	$ -	$ -	$ -	$ -
924-924-599700	Fixed Asset Disposal	$ -	$ -	$ -	$ -
924-924-599802	Computer Hardware	$ 6,100.00	$ 111.98	$ 4,451.22	$ 1,648.78
924-924-599900	Depreciation Expense	$ -	$ -	$ -	$ -
924-924-599999	Contingency	$ -	$ -	$ -	$ -
	Other Expenditures	**$ 87,436.00**	**$ 11,629.09**	**$ 95,342.42**	**$ (7,906.42)**
924-924-590400	Interest Paid	$ 159,725.00	$ -	$ 79,862.50	$ 79,862.50
924-924-591000	Bond Principal Retired	$ 245,000.00	$ -	$ 245,000.00	$ -
924-924-591101	Bond Issuance Costs	$ -	$ -	$ -	$ -
	Debt Service	**$ 404,725.00**	**$ -**	**$ 324,862.50**	**$ 79,862.50**
924-924-520100	Transfer to General Fund	$ 15,000.00	$ -	$ 7,500.00	$ 7,500.00
924-924-544100	Transfer To General Fund	$ -	$ -	$ -	$ -
	Transfers To Other Funds	**$ 15,000.00**	**$ -**	**$ 7,500.00**	**$ 7,500.00**
924	**Library**	**$ -**	**$ (81,491.43)**	**$ 529,327.67**	**$ (529,327.67)**
924	**Library**	**$ -**	**$ (81,491.43)**	**$ 529,327.67**	**$ (529,327.67)**
Revenue Total		**$ 35,640,025.51**	**$ 2,376,739.89**	**$ 29,125,877.54**	**$ 6,514,147.97**
Expense Total		**$ 40,095,022.61**	**$ 2,372,211.37**	**$ 23,345,193.99**	**$ 16,749,828.62**
Grand Total		**$ (4,454,997.10)**	**$ 4,528.52**	**$ 5,780,683.55**	**$ (10,235,680.65)**

Attachment: NGF Rev Vs Exp Pd 09 FY 22 (3008 : Financial Reports January 2022)

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Sue McMillan, City Clerk**

AGENDA ITEM: City of Pekin Donate Life Month

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:
Date:

Office of the Mayor

Pekin
ILLINOIS

Proclamation

WHEREAS, caring individuals and families in Pekin and across Illinois have committed to registering as organ, tissue and eye donors and have said yes to donation to save and heal the lives of others in need; and

WHEREAS, thousands of men, women and children in Illinois have received organ, tissue and eye transplants that saved their lives, cured their blindness or enabled them to walk, move independently or live without pain again; and

WHEREAS, the need for donors remains crucial as thousands of people await lifesaving organ transplants, and an estimated one in 20 Americans require tissue transplants during their lifetimes; and

WHEREAS, Pekin recognizes the work of Gift of Hope Organ & Tissue Donor Network in coordinating organ and tissue donation with families, hospitals, funeral directors and partners throughout our community; and

WHEREAS, Pekin recognizes Unity Point Pekin for their work with Gift of Hope Organ & Tissue Donor Network to serve and care for the families of donors and ensure every opportunity for donation is successful; and

WHEREAS, Pekin recognizes Gift of Hope Organ and Tissue Donor Network volunteers and staff and the many more individuals, businesses and organizations in our community who support the campaign to honor donors and their families, educate the public and encourage residents to register their decisions to become donors through the Illinois Organ/Tissue Donor Registry during National Donate Life Month in April;

NOW, **THEREFORE**, I, Mark A. Luft, Mayor of the City of Pekin, Illinois, do hereby proclaim, April 2022 as:

"CITY OF PEKIN DONATE LIFE MONTH"

And urge the citizens of our community, and communities across the State of Illinois, to place a purple light outside their residence or business to honor those that have given the gift of life. .

ADOPTED, this 28th day of March, in the Year of Our Lord, Two Thousand and Twenty-Two.

____
Mark A. Luft, Mayor

Attest:

____
Sue E. McMillan, City Clerk

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Trent Reeise, Fire Chief**

AGENDA ITEM:	Ordinance No. 3056-21/22 - Amending Code 3-5 and Creating Div 3 Lift Assistance to Care Facilities
ACTION REQUESTED:	Approve and Adopt the Ordinance.

DESCRIPTION: This ordinance has come as a request by Council Members to address a potential overuse or misuse of Fire Department services by private businesses operating nursing homes and assisted living centers. The attached ordinance is modeled off of the City of Peoria's lift assist ordinance charging $800 each time a lift assist is performed.

FINANCIAL IMPACT: Each lift performed will be billed at $800.

Requested Amount:
Line Item:
Budgeted Amount:
Remaining Funds:

IMPACT IF APPROVED:	Lift assist fee will be adopted
IMPACT IF DENIED:	Lift assist fee will not be adopted
ALTERNATIVES:	N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its $63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager 2/25/2022

Date:

Ordinance No. 3056-21/22 Amending Pekin City Code Chapter 3, Article V and Creating Division 3 Lift Assistance to Care Facilities

WHEREAS, the City of Pekin is a home rule unit of government pursuant to Article VII, Section 6 of the Constitution of the State of Illinois 1970, and may exercise any power and perform any function pertaining to its government; and

WHEREAS, the City operates a full-time Fire Department staffed by approximately fifty-six highly trained professionals; and

WHEREAS, Fire Department personnel are occasionally dispatched for lift assistance calls at care facilities; and

WHEREAS, responding to care facilities for lift assist services limits the availability of the Fire Department to provide emergency or hazard services to the other areas of the City; and

WHEREAS, the City Council finds it is in the best interests of the preservation of City emergency response resources to impose a fee on care facilities for lift assist services provided by the Fire Department, in the absence of an accompanying medical emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1: The above recitals are found to be true and correct and are incorporated herein.

Section 2: Chapter 3, Article V of the Pekin City Code is amended by the addition of a new Division 3 as follows:

DIVISION 3. – LIFT ASSISTANCE TO CARE FACILITIES

Sec. 3-5-6-1. – Definitions.

The following words, terms and phrases, when used in this Division, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

Assisted-living facility means an assisted living establishment licensed under the Assisted Living and Shared Housing Act (210 ILCS 9/1 et. seq.) and any other residential setting that provides assisted-living services for remuneration to three (3) or more persons who reside in such residential setting and are not related to the owner of the residential setting and, except as provided in subdivision (b) of this Division, includes a home, an apartment or a facility; assisted-living does not include a home, an apartment or a facility in which (1) casual care is provided at irregular intervals or (ii) a competent person residing in such home, apartment or facility provides for or contracts for his or her own personal or professional services if no more than 50 percent of the persons residing in such home, apartment or facility receive such services.

Emergency medical treatment means treatment beyond an initial assessment routinely performed by the Pekin Fire Department.

Lift assist means a response by the Pekin Fire Department to an assisted-living facility or nursing care facility to assist in physically moving a person who does not require emergency medical treatment or transportation.

Nursing care facility means a facility a licensed under the Nursing Home Care Act (210 ILCS 45/1-101 et. seq.) or a facility or long- term care facility where medical care, nursing care, rehabilitation, or related services and associated treatment are provided for a period of more than twenty-four (24) consecutive hours to persons residing at such facility who are ill, injured or disabled.

Sec. 3-5-3-2. - Lift assist fee; records

(a) There shall be imposed on assisted-living facilities and nursing care facilities a fee in the amount of $800.00 for each lift assist service provided by the City of Pekin Fire Department to any person within that assisted-living facility or nursing care facility.

(b) The fire department shall maintain records in connection with services provided pursuant to this Division, and shall forward the records to the city finance department.

Sec. 3-5-3-3. – Billing, delinquency and collection.

(a) The City finance department shall be responsible for the billing and collection of accounts due and owing, including the right to contract for billing and collection, subject to the approval of the City Council.

(b) Any bill or invoice for the fee imposed pursuant to this article shall be considered delinquent upon the expiration of the time allowed for payment.

(c) Any person or entity liable for a lift assist fee under this Division who fails to pay such fee, or any portion thereof, when due shall pay to the city a penalty of $5.00 per month up to the first six months during which a delinquency remains. If the fee, or any portion thereof, remains delinquent beyond six months, any person liable for the fee shall pay to the city a penalty of $20.00 per month for every month thereafter within which a delinquency remains.

Sec. 3-5-3-4. – Appeals.

Any assisted-living facility or nursing care facility subject to a fee under this Division may, within ten (10) days of the issuance of such a bill, appeal the billing to the City Manager. The City Manager or his/her designee will hear the appeal within thirty (30) days and issue a decision within ten (10) days of the hearing.

Section 3. This Ordinance is hereby ordered to be published in pamphlet form by the City Clerk and said Clerk is ordered to keep at least three (3) copies hereof available for public inspection in the future and in accordance with the Illinois Municipal Code.

Section 4. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval and ten (10) day period of publication in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this ______ day of

_____________________________, 20_____.

____
MAYOR

ATTEST:

____
CITY CLERK

REQUEST FOR COUNCIL ACTION

Agenda Date: **March 28, 2022**
To: **Council Members**
From: **Mark Rothert, City Manager**

AGENDA ITEM:	Resolution No. 394-21/22 Creation of the Infrastructure Improvements Subcommittee of the Council
ACTION REQUESTED:	Approve and Adopt the Resolution.

DESCRIPTION: The Infrastructure Committee was formed as an ad hoc subcommittee of the City Council in or around 2018 in order to consider proposed and necessary improvements to the public infrastructure within the City and to make recommendations to the Council as a whole as to projects which should be given priority by the Council. This Ordinance formally establishes the Infrastructure Committee and makes it an official subcommittee of the Council. Members shall be appointed on an annual basis by the Mayor with the advice of the Council. All members of the Committee will be sitting Council members.

FINANCIAL IMPACT: None

Requested Amount:
Line Item:
Budgeted Amount:
Remaining Funds:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
X	**Efficient and Effective Municipal Operations.** A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert Mark A. Rothert, City Manager 3/24/2022	Mark A. Rothert Mark A. Rothert, City Manager 3/25/2022

Date:

Resolution No. 394-21/22 Creation of the Infrastructure Improvements Subcommittee of the City Council

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City of Pekin, as a home rule municipality, may exercise power and perform any function pertaining to its government and affairs, including, but not limited to, the power to legislate for the protection of the public health, safety, and welfare; and

WHEREAS, an ad hoc committee of sitting members of the City Council was assembled by the Mayor in 2018 to consider proposed and necessary improvements to the public infrastructure with in the City and to make recommendations to the Council as to projects which should be given priority by the Council; and

WHEREAS, the City Council desires to make such ad hoc committee a standing committee of the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are adopted and found to be true and correct.

Section 2. There is hereby created a Standing Committee on Infrastructure of the City Council of the City of Pekin.

Section 3. The Infrastructure Committee shall be composed of three sitting members of the City Council, to be appointed by the Mayor on an annual basis, with the advice and consent of the City Council.

Section 4. The Infrastructure Committee shall meet on a monthly basis to consider infrastructure improvements proposed by members of the public or recommended by City Staff. After considering such proposals and recommendations, the Infrastructure Committee shall make recommendations to the Council as to which projects to pursue and in what order to address such projects.

Section 5. Meetings of the Infrastructure Committee shall be deemed to be public meetings for purposes of the Open Meetings Act (5 ILCS 120/1 et seq) and shall comply with all applicable provisions thereof.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this ______ day of

____________________________, 20_____.

____
MAYOR

ATTEST:

____
CITY CLERK

REQUEST FOR COUNCIL ACTION

Agenda Date: **March 28, 2022**
To: **Council Members**
From: **Matt Fick,**

AGENDA ITEM:	Resolution No. 395-21/22 Inducement for Residential Development (Lot 30 Grandlake Ct)
ACTION REQUESTED:	Approve and Adopt the Resolution.

DESCRIPTION: The attached inducement resolution is aimed at attracting the development of a new residential structure on Lot 30, Grandlake Court, which is located in the Grandview Estates Subdivision in the proposed East Residential Tax Increment Financing District. The purchaser of the lot, Mr. Todd D Erwin, is seeking the inducement resolution in order to participate in the City's proposed lot purchase price reimbursement program that allows buyers to recoup a minimum of $30,000 with no limit on the value of the home and up to $70,000 for a home that is valued at $400,000 or more. This property is zoned R-1 Single Family Residential and meets the criteria for participation in the program.

Because this project aligns with the City's goal for residential growth, staff recommends approval.

FINANCIAL IMPACT: TBD based on home value established by the development

Requested Amount:
Line Item:
Budgeted Amount:
Remaining Funds:

IMPACT IF APPROVED:	Land acquisition costs would be an eligible TIF reimbursement cost, if and when the East Residential TIF District is established
IMPACT IF DENIED:	Land acquisition costs would not be an eligible TIF reimbursement cost, if and when the East Residential TIF District is established
ALTERNATIVES:	N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES
Finance Department (Certification of Availability of Funds)**:** Date:
City Manager: Mark A. Rothert Mark A. Rothert, City Manager 3/25/2022 Date:

Resolution No. 395-21/22 City of Pekin, Illinois Proposed Pekin East Residential Tax Increment Financing (TIF) District Todd Erwin Redevelopment Project Inducement Resolution

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of

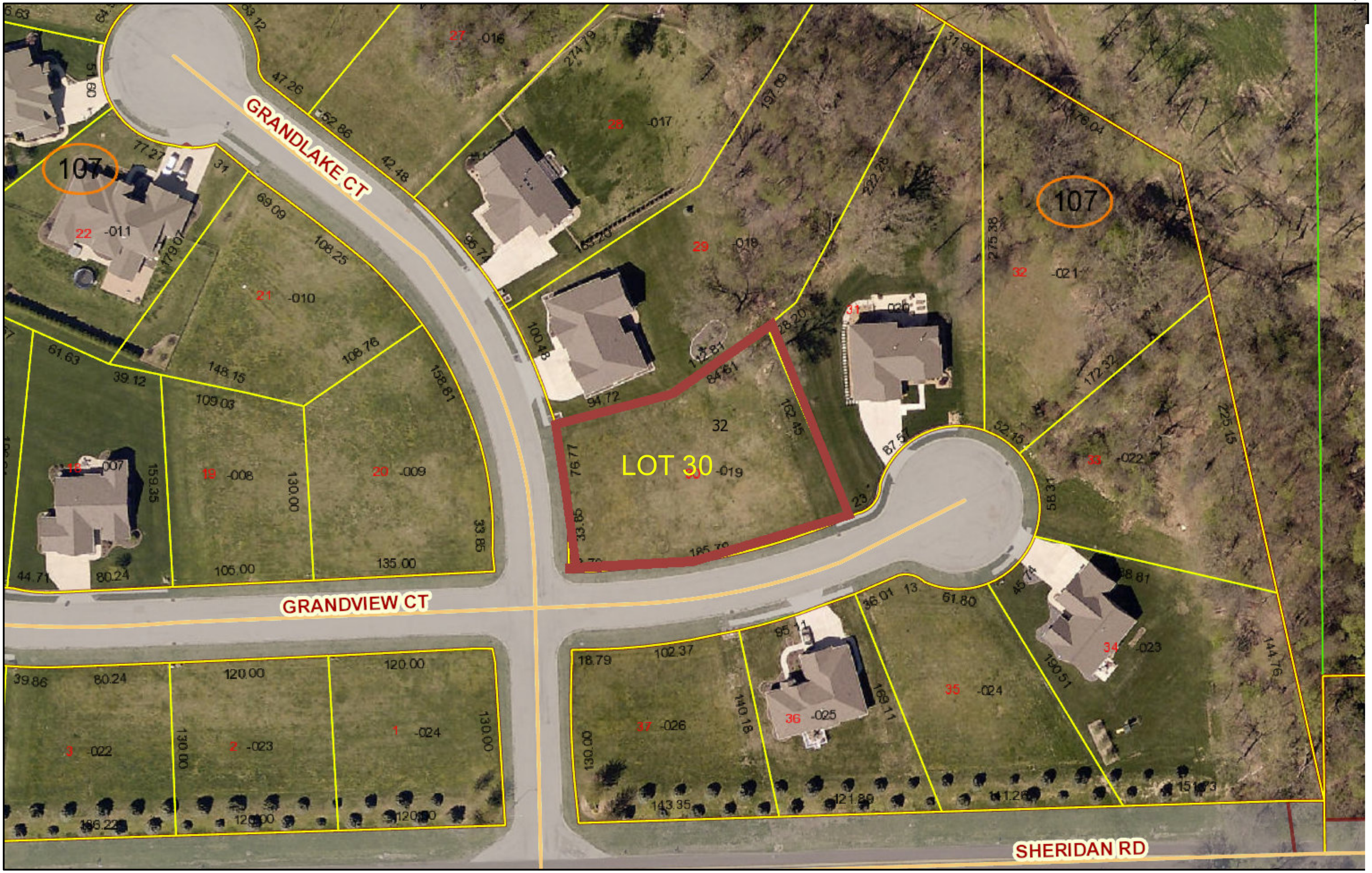
__________________________, 20____.

____
MAYOR

ATTEST:

____
CITY CLERK

Lot 30 Grandlake Court



I-155	IL 29	US 24
I-474	IL 98	Streets
I-74	US 150	

Tazewell County GIS parcel and map records contained herein are for property tax purposes only. This information has been compiled from the most accurate source data from the public records of Tazewell County. This information must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Illinois Statute. The information contained herein is for reference purposes only, and should not be relied upon as a substitute for a title search. Any reliance on the information contained herein is at the user's own risk. The Tazewell County GIS assumes no responsibility for any use of the information contained herein or any loss resulting therefrom. Users of Tazewell County GIS site assume all risk and liability when accessing any third-party site linked to this site. All data is subject to change.

1:1,200

0 0.005 0.01 0.02 mi

0 0.01 0.02 0.04 km

Tazewell County, IL

CITY OF PEKIN, ILLINOIS
PROPOSED PEKIN EAST RESIDENTIAL
TAX INCREMENT FINANCING (TIF) DISTRICT
TODD ERWIN REDEVELOPMENT PROJECT

RESOLUTION NO. ____________

INDUCEMENT RESOLUTION

WHEREAS, the City of Pekin, Tazewell County, Illinois, an Illinois Home Rule Municipality (the "City"), has the authority to promote the health, safety and welfare of the City and its citizens, and to prevent the spread of blight and deterioration by promoting the development of private investment in property, thereby increasing the real estate tax base of the City and providing employment for its citizens; and

WHEREAS, Illinois statute (65 ILCS 5/8-1-2.5) allows a municipality to appropriate and expend funds for economic development purposes, including without limitation, the making of grants for commercial enterprises that are deemed necessary or desirable for the promotion of economic development within the community; and

WHEREAS, pursuant to the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4 *et seq.,* as amended (the "Act"), the City has the authority to provide incentives to owners or prospective owners of real property to develop, redevelop, rehabilitate, market and/or upgrade such property by reimbursing the owner for certain costs from resulting increases in real estate tax revenues ("Tax Increment") or from other City revenues; and

WHEREAS, the City is considering a request for tax increment financing assistance from Todd Erwin (the "Developer"), who proposes to redevelop certain property located in the City of Pekin (the "Property") for the purpose of undertaking a residential redevelopment project located thereon (the "Project"); and

WHEREAS, said proposed Project is to be located on land for which the City has been requested to include within the proposed Pekin East Residential TIF District Redevelopment Project Area (the "Area"); and

WHEREAS, based on the Developer's request and information provided to date, the Mayor and City Council for the City of Pekin find that the above-mentioned development cannot be developed without the assistance of Tax Increment Financing; and

WHEREAS, the City is authorized under the Act to make and enter into all contracts with property owners, developers, tenants, overlapping taxing bodies, and others necessary or incidental to the implementation and furtherance of its redevelopment plans and projects and to finance redevelopment project costs provided such project costs are eligible under the Act; and

WHEREAS, the Project proposed by **Todd Erwin** to be undertaken within the proposed Area will:

- Complement the City's design and implementation of both short-term and long-term municipal plans to achieve desired land use and community and economic development objectives; and

- Address blighted conditions to stimulate redevelopment to effectively eradicate and institute conservation measures that will remove and alleviate adverse conditions and encourage private investment as well as enhance the tax base of taxing districts within the Area; and

- Encourage new residential development within the City; and

- Provide the citizens of the City with employment opportunities.

WHEREAS, redevelopment of the Property within the Area will require the Developer to incur expenditures of substantial time, effort and money and, but for the assistance of tax increment financing, the proposed Project is not financially feasible; and

WHEREAS, the Project is to be undertaken within the Area to be established by the City to assist in financing of eligible public and private redevelopment project costs per the Act and as incurred after the date of this Resolution; and

WHEREAS, this Resolution is intended to induce **Todd Erwin** or its successor or assignee to proceed with the Project and to seek reimbursement from incremental real estate tax revenue or the proceeds of debt incurred by the City or from other sources as may be agreed to between the City and the Developer which are necessary to accomplish the goals of the proposed TIF District Redevelopment Plan, Area and Projects (collectively the "TIF Plan") as may be established by the City; and

WHEREAS, this Resolution is also intended to serve as an "official declaration of intent" on behalf of the City pursuant to Treas. Reg. §1.150.2; and

WHEREAS, the City Council has examined the proposed Area and believes that expenditures of redevelopment costs in furtherance of the potential TIF Plan should be allowable project costs under the TIF Plan, provided that this Resolution is not a guarantee of the amount of project costs that will be allowable, if any, but rather is an indication of the intent and sense of the City at this time.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Pekin, Tazewell County, Illinois, as follows:

1. That the intentions of the City of Pekin regarding this Project as expressed in the recitals herein are hereby approved; provided however, that neither such intentions, affirmations, authorizations nor such recitals are binding upon the City nor may the same be relied upon to any entity's or person's detriment by such entity or person in the event that the aforementioned agreements or plans are not mutually attainable.

2. That the City Council of the City of Pekin is in favor of the proposed Project.

3. The City shall proceed and use its best efforts to establish a Tax Increment Financing Redevelopment Plan, Project and Area to include the Developer's Property and Projects. Upon the City's successful establishment of the proposed TIF District which will include the Developer's Property, the City and the Developer shall use their best efforts to enter into a Redevelopment Agreement whereby the City will reimburse the Developer from Tax Increment generated by the Project in the Proposed TIF District for the Developer's TIF Eligible Project Costs incurred in connection with the Project from the date of this Resolution.

4. The provisions of this Resolution shall be effective commencing with its adoption as provided by law.

PASSED, APPROVED AND ADOPTED by the Mayor and City Council of the City of Pekin, Tazewell County, Illinois, on the 28th day of March 2022, and deposited and filed in the Office of the City Clerk of said City of Pekin on that date.

MAYOR AND ALDERMAN	AYE VOTE	NAY VOTE	ABSTAIN	ABSENT
John Abel				
Becky Cloyd				
Lloyd Orrick				
Dave Nutter				
Rick Hilst				
Karen Hohimer				
Mark Luft, Mayor				
TOTAL VOTES:				

APPROVED: ______________________________________, Date ____/ ____ / 2022
Mayor, City of Pekin

ATTEST: ______________________________________, Date: ____/ ____ / 2022
City Clerk, City of Pekin

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Matt Fick,**

AGENDA ITEM:	Resolution No. 396-21/22 Award Request for Funding to the Pekin Chamber of Commerce for Marketing
ACTION REQUESTED:	Approve and Adopt the Resolution.

DESCRIPTION: The Pekin Chamber of Commerce is requesting a total of $30,000 in funding from the City's hotel/motel tax fund to pay for a City of Pekin Marketing Campaign. The campaign includes the following elements:

- Update to the www.enjoypekin.net website, transitioning it to Discover Pekin as previously discussed
- Promotional video to market City of Pekin
- Facebook Ad campaign for May-September 2022
- Radio Ads for 5 weeks to promote City Hosted events
- Direct Mail newspaper – a quarterly publication promoting all quality of life events in Pekin
- One page flyer promoting the 'Sounds of Summer in Pekin' – Pekin Civic Chorus, Downtown Street Parties, 4th of July and Pekin Marigold Festival

This request was recommended for approval by the Pekin Tourism Committee at their March 7, 2022 meeting with $15,000 being paid out of the FY 2021-2022 budget and $15,000 being paid out of the FY 2022-2023 budget.

Because this request advances the City's goal of increasing tourism, which in turn leads to an increase in sales tax receipts, it is recommended for approval by staff.

FINANCIAL IMPACT:

Requested Amount:	$15,000	$15,000	= $30,000
Line Item:	208-208-597700	208-208-560500	
Budgeted Amount:	$117,341	To be finalized with budget adoption	
Remaining Funds:	$45,306	To be finalized with budget adoption	

IMPACT IF APPROVED:	The Chamber will undertake marketing activities for the City
IMPACT IF DENIED:	The Chamber will not undertake marketing activities for the City
ALTERNATIVES:	N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager 3/25/2022

Date:

Resolution No. 396-21/22 Award Request for Funding to the Pekin Area Chamber of Commerce for City of Pekin Marketing Campaign in the Amount of $30,000

WHEREAS, the Pekin Chamber of Commerce has requested $30,000 in funding from the City's hotel/motel tax fund to pay for a City of Pekin Marketing Campaign; and

WHEREAS, the proposed marketing campaign includes the following elements:

- Update to the www.enjoypekin.net website, transitioning it to Discover Pekin as previously discussed
- Promotional video to market City of Pekin
- Facebook Ad campaign for May-September 2022
- Radio Ads for 5 weeks to promote City Hosted events
- Direct Mail newspaper – a quarterly publication promoting all quality of life events in Pekin
- One page flyer promoting the 'Sounds of Summer in Pekin' – Pekin Civic Chorus, Downtown Street Parties, 4th of July and Pekin Marigold Festival; and

WHEREAS, the Pekin Tourism Committee considered the request at its March 7, 2022, and has recommended approval; and

WHEREAS, the City Council finds that the request aligns with the City's goal of promoting the City of Pekin and its events and enhancing tourism within the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The request for funding in the amount of $30,000 for the marketing campaign proposed by the Pekin Chamber of Commerce, as set forth herein, is approved, with $15,000 to be paid from the FY 2021-2022 budget and $15,000 to be paid from the FY 2022-2023 budget.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this ______ day of

____________________________, 20_____.

____
MAYOR

ATTEST:

____
CITY CLERK

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Matt Fick,**

AGENDA ITEM:	Resolution No. 397-21/22 Award Sponsorship for the Pekin Pride Soccer Tournament
ACTION REQUESTED:	Approve and Adopt the Resolution.

DESCRIPTION: Mr. Troy Tarter, on behalf of the Pekin Pride Soccer Tournament, is requesting the City of Pekin provide a sponsorship for this year's soccer tournament in the amount of $2,500.

The event will be held on May 22-29, 2022 and is expected to bring in as many or more than the 71 teams that played in last year's event.

This event brings several families to town who stay in City hotels, eat at local restaurants and spend money shopping locally as well. Tourism dollars, which are funded by the hotel/motel tax, would be the source of the sponsorship dollars.

This request was recommended for approval by the Pekin Tourism Committee at their March 7, 2022 meeting and would be paid out of the FY 2022-2023 budget.

This request aligns with the City's mission to increase tourism and increase sales tax receipts and is therefore recommended for approval by staff.

FINANCIAL IMPACT:

Requested Amount:	$2,500
Line Item:	208-208-597700
Budgeted Amount:	$117,341
Remaining Funds:	$45,306

IMPACT IF APPROVED:	City will support the soccer tournament
IMPACT IF DENIED:	City will not support the soccer tournament
ALTERNATIVES:	N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.
REQUIRED SIGNATURES	
Finance Department (Certification of Availability of Funds)**:** Date:	
City Manager: Mark A. Rothert Mark A. Rothert, City Manager 3/25/2022 Date:	

Resolution No. 397-21/22 Award Sponsorship for the Pekin Pride Soccer Tournament in the Amount of $2,500

WHEREAS, Mr. Troy Tarter, on behalf of the Pekin Pride Soccer Tournament, has requested that the City of Pekin sponsor this year's soccer tournament in the amount of $2,500; and

WHEREAS, the Tournament will be held on May 22-29, 2022 and is expected to bring in as many or more than the 71 teams that played in last year's event; and

WHEREAS, this annual event brings several families to town who stay in City hotels, eat at local restaurants and patronize local shops; and

WHEREAS¸ the Pekin Tourism Committee considered this request at its March 7, 2022 meeting, and has recommended approval; and

WHEREAS, the City Council finds that sponsoring events such as the Pekin Pride Soccer Tournament aligns with the City's mission to increase tourism to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The sponsorship request from the Pekin Pride Soccer Tournament is approved in the amount of $2,500, to be paid out of the hotel/motel tax fund for FY 2022.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of

___________________________, 20____.

____
MAYOR

ATTEST:

____
CITY CLERK

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Josie Esker, City Engineer**

AGENDA ITEM: Resolution No. 398 - 21/22 to Approve Overage to Front Street Rehab Project

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: Due to delays with the CSO project on Front Street, Otto Baum was not able to complete the Front Street / Distillery Road project by the end of 2021, as planned. IDOT has already approved a contract extension so that the work can be completed this spring. However, due to the current state of the economy, Otto Baum's costs have increased, and they are requesting that the City reimburse them for their extra costs from the delay in contract.

Otto Baum's concrete costs have increased from 91 to 97 per cubic yard; trucking costs from $87/hr to $97/hr; and gas and diesel prices for equipment approximately 30%. The Contractor has put together a summary of their extra costs and come up with a total overage of $34,050.87, which is approximately .5% of the contract. Staff has reviewed their calculations and feels that this extra cost is fair.

Overall, this project is on track to be under budget and under the contractual amount by more than this overage cost. Staff has chosen to bring this resolution to council so that this extra cost can be paid for directly by the City, rather than being paid through the IDOT contract. As the City is responsible for paying any amount in the contract over the grant amount, these costs would be passed along to the City anyways. However, this method of payment will not result in many extra hours of staff time going through IDOT's process.

FINANCIAL IMPACT:

Requested Amount:	$34,050.87
Line Item:	273-273-584009
Budgeted Amount:	$475,761 (in FY23)
Remaining Funds:	$475,761

IMPACT IF APPROVED: The overage will be approved.

IMPACT IF DENIED: The overage will be evaluated by IDOT and costs passed along to the City.

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
X	**Efficient and Effective Municipal Operations.** A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager 3/25/2022

Date:

Resolution No. 398-21/22 Approve Overage for Contract with Otto Baum Co. on the Front Street / Distillery Road Rehabilitation Project

WHEREAS, the City of Pekin was awarded Competitive Freight Program Funding for improvements to Front Street in June of 2018; and

WHEREAS, the Competitive Freight Program funding will provide for 80% of the estimated total project cost; and

WHEREAS, the City of Pekin was awarded Truck Access Route Program Funding for improvements to Front Street in June of 2019; and

WHEREAS, the City of Pekin was awarded Economic Development Program Funding for improvements to Front Street in May of 2019; and

WHEREAS, the Front Street / Distillery Road Rehabilitation project was awarded to Otto Baum Company by the Illinois Department of Transportation on October 19, 2019 for $6,378,025.05; and

WHEREAS, the City of Pekin approved a Local Public Agency Agreement on September 19, 2019, and the Local Public Agency Agreement provides that the City is responsible for the balance of the cost of construction for the project, which totals $430,025.05 of the contract costs; and

WHEREAS, due to construction delays on other City projects, Otto Baum was unable to complete the project by the end of 2021 as originally scheduled; and

WHEREAS, Otto Baum's direct costs have increased due to the project delays, and they have requested reimbursement for overages in the amount totaling $34,050.87.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The cost overage of $34,050.87 requested by Otto Baum Company is hereby approved. Staff is directed to pay Otto Baum the overage costs directly.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this ______ day of

____________________________, 20_____.

____
MAYOR

ATTEST:

CITY CLERK

Contract #: 89749 Rep
Contract Name: Distillery Road / Front Street

Item Number	Item Description	Unit	Remaining	Unit Price	Remaining Cost	UPCHARGE Mat'l	Trucking	Labor	Equip	Subcontracto
20100210	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	0		0					
20100500	TREE REMOVAL, ACRES	ACRE	0		0					
20200100	EARTH EXCAVATION	CU YD	2,260.00	23.18	52386.8				$280.00	
20800150	TRENCH BACKFILL	CU YD	136	17.77	2416.72		$435.20		$185.00	
21101615	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	500	6.18	3090		$177.60	$174.00		
25000110	SEEDING, CLASS 1A	ACRE	0.59	3015.22	1778.9798					$88.9
25000400	NITROGEN FERTILIZER NUTRIENT	LB	30	3.77	113.1					
25000500	PHOSPHORUS FERTILIZER NUTRIENT	LB	30	3.77	113.1					
25000600	POTASSIUM FERTILIZER NUTRIENT	LB	30	3.77	113.1					
25100115	MULCH, METHOD 2	ACRE	0.59	1884.51	1111.8609					$66.7
28000250	TEMPORARY EROSION CONTROL SEEDING	LB	0		0					
28000305	TEMPORARY DITCH CHECKS	FOOT	0		0					
28000400	PERIMETER EROSION BARRIER	FOOT	0		0					
28000510	INLET FILTERS	EACH	0		0					
28100207	STONE RIPRAP, CLASS A4	TON	60	81.89	4913.4	$245.67	$163.64	$58.00	$50.00	
28100209	STONE RIPRAP, CLASS A5	TON	0		0					
28200200	FILTER FABRIC	SQ YD	41	3.76	154.16					
30300112	AGGREGATE SUBGRADE IMPROVEMENT 12"	SQ YD	0		0					
40200500	AGGREGATE SURFACE COURSE, TYPE A 6"	SQ YD	1200	13.52	16224		$1,538.46		$125.00	
40200720	AGGREGATE SURFACE COURSE, TYPE A 12"	SQ YD	100	24.22	2422		$64.10		$50.00	
40201000	AGGREGATE FOR TEMPORARY ACCESS	TON	60	7.08	424.8		$115.38		$25.00	
40600275	BITUMINOUS MATERIALS (PRIME COAT)	LB	0		0					
40600290	BITUMINOUS MATERIALS (TACK COAT)	LB	0		0					
40600982	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	SQ YD	15	86.53	1297.95					
40603305	HOT-MIX ASPHALT SURFACE COURSE, MIX "C", N30	TON	0		0					
40800050	INCIDENTAL HOT-MIX ASPHALT SURFACING	TON	14	193.84	2713.76					
42000511	PORTLAND CEMENT CONCRETE PAVEMENT 10 1/2" (JOINTED)	SQ YD	3200	61.6	197120	$5,600.00		$540.00	$467.50	
42001300	PROTECTIVE COAT	SQ YD	0		0					
42300200	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6	SQ YD	0		0					
42300400	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 8	SQ YD	0		0					
42300600	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 10	SQ YD	750	62.28	46710	$1,250.00			$190.00	
42400100	PORTLAND CEMENT CONCRETE SIDEWALK 4 INCH	SQ FT	0		0					
42400800	DETECTABLE WARNINGS	SQ FT	0		0					
44000100	PAVEMENT REMOVAL	SQ YD	2571.3	10.14	26072.982		$2,884.47		$510.00	
44000200	DRIVEWAY PAVEMENT REMOVAL	SQ YD	521.9	10.85	5662.615		$585.46		$170.00	

Item Number	Item Description	Unit	Remaining	Unit Price	Remaining Cost	UPCHARGE Mat'l	Trucking	Labor	Equip	Subcontracto
44000300	CURB REMOVAL	FOOT	65	3.53	229.45		$20.00			
44000500	COMBINATION CURB AND GUTTER REMOVAL	FOOT	0		0					
44000600	SIDEWALK REMOVAL	SQ FT	0		0					
50105220	PIPE CULVERT REMOVAL	FOOT	103	18.66	1921.98		$80.00		$85.00	
52200800	SEGMENTAL CONCRETE BLOCK WALL	SQ FT	0		0					
54213663	PRECAST REINFORCED CONCRETE FLARED END SECTIONS	EACH	1	1214.86	1214.86					
54261230	CONCRETE END SECTION, STANDARD 542001, 30", 1:2	EACH	0		0					
54261630	CONCRETE END SECTION, STANDARD 542001, 30", 1:6	EACH	0		0					
550A0050	STORM SEWERS, CLASS A, TYPE 1 12"	FOOT	253	67.58	17097.74				$150.00	
550A0070	STORM SEWERS, CLASS A, TYPE 1 15"	FOOT	460	49.26	22659.6				$170.00	
550A0140	STORM SEWERS, CLASS A, TYPE 1 30"	FOOT	0		0					
550A0340	STORM SEWERS, CLASS A, TYPE 2 12"	FOOT	0		0					
550A0360	STORM SEWERS, CLASS A, TYPE 2 15"	FOOT	0		0					
550A0410	STORM SEWERS, CLASS A, TYPE 2 24"	FOOT	0		0					
550A0660	STORM SEWERS, CLASS A, TYPE 3 15"	FOOT	0		0					
550A0710	STORM SEWERS, CLASS A, TYPE 3 24"	FOOT	0		0					
550A0730	STORM SEWERS, CLASS A, TYPE 3 30"	FOOT	0		0					
55100200	STORM SEWER REMOVAL 6"	FOOT	0		0					
55100300	STORM SEWER REMOVAL 8"	FOOT	0		0					
55100500	STORM SEWER REMOVAL 12"	FOOT	135	13.98	1887.3				$90.00	
55100700	STORM SEWER REMOVAL 15"	FOOT	29	16.57	480.53				$10.00	
55201100	STORM SEWERS JACKED IN PLACE, 30"	FOOT	0		0					
60218400	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, CLOSED	EACH	0		0					
60219540	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 24 FRAME AND	EACH	4	3383.49	13533.96				$20.00	
60221100	MANHOLES, TYPE A, 5'-DIAMETER, TYPE 1 FRAME, CLOSED	EACH	0		0					
60222240	MANHOLES, TYPE A, 5'-DIAMETER, TYPE 24 FRAME AND	EACH	1	4173.77	4173.77				$20.00	
60223800	MANHOLES, TYPE A, 6'-DIAMETER, TYPE 1 FRAME, CLOSED	EACH	0		0					
60224039	MANHOLES, TYPE A, 6'-DIAMETER, TYPE 24 FRAME AND	EACH	0		0					
60236200	INLETS, TYPE A, TYPE 8 GRATE	EACH	3	1160.58	3481.74				$50.00	
60240301	INLETS, TYPE B, TYPE 8 GRATE	EACH	0		0					
60240310	INLETS, TYPE B, TYPE 11 FRAME AND GRATE	EACH	0		0					
60240328	INLETS, TYPE B, TYPE 24 FRAME AND GRATE	EACH	3	2727.7	8183.1				$50.00	
60255500	MANHOLES TO BE ADJUSTED	EACH	8	827.44	6619.52				$85.00	
60260100	INLETS TO BE ADJUSTED	EACH	0		0					
60265700	VALVE VAULTS TO BE ADJUSTED	EACH	0		0					
60500040	REMOVING MANHOLES	EACH	1	727.57	727.57					
60500060	REMOVING INLETS	EACH	0		0					
60600605	CONCRETE CURB, TYPE B	FOOT	0		0					
60603500	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.06	FOOT	0		0					
60603800	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	FOOT	0		0					
60605000	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.24	FOOT	0		0					
60618300	CONCRETE MEDIAN SURFACE, 4 INCH	SQ FT	0		0					

Item Number	Item Description	Unit	Remaining	Unit Price	Remaining Cost	UPCHARGE Mat'l	Trucking	Labor	Equip	Subcontracto
60619600	CONCRETE MEDIAN, TYPE SB-6.12	SQ FT	0		0					
66400405	CHAIN LINK FENCE, 7'	FOOT	800.00	42.45	33960					$216.0
66409800	CHAIN LINK GATES, 8' X 20' DOUBLE	EACH	2	2559.7	5119.4					$40.5
66410000	CHAIN LINK GATES, 8' X 24' DOUBLE	EACH	0	2826.77	0					
66900200	NON-SPECIAL WASTE DISPOSAL	CU YD	0		0					
66900530	SOIL DISPOSAL ANALYSIS	EACH	3	1066.09	3198.27					
66901001	REG SUB P-CONST PLAN	L SUM	0		0					
66901002	ON-SITE MON REG SUB	CAL DA	2	1281.47	2562.94					
66901003	REG SUB F CON REPORT	L SUM	1	4750	4750					
67000400	ENGINEER'S FIELD OFFICE, TYPE A	CAL MO	0		0					
67100100	MOBILIZATION	L SUM	0.1	324226.89	32422.689					
70107025	CHANGEABLE MESSAGE SN	CAL DA	60	22.61	1356.6					
70300210	TEMPORARY PAVEMENT MARKING LETTERS AND SYMBOLS	SQ FT	0		0					
70300220	TEMPORARY PAVEMENT MARKING - LINE 4"	FOOT	0		0					
70300280	TEMPORARY PAVEMENT MARKING - LINE 24"	FOOT	0		0					
70300520	PAVEMENT MARKING TAPE, TYPE III 4"	FOOT	0		0					
72000100	SIGN PANEL - TYPE 1	SQ FT	198	28.81	5704.38					
72800100	TELESCOPING STEEL SIGN SUPPORT	FOOT	389.5	20.35	7926.325			$48.00		
78009000	MODIFIED URETHANE PAVEMENT MARKING - LETTERS AND SYMBOLS	SQ FT	364	5.38	1958.32					$156.6
78009004	MODIFIED URETHANE PAVEMENT MARKING - LINE 4"	FOOT	14974	1.66	24856.84					$1,988.5
78009008	MODIFIED URETHANE PAVEMENT MARKING - LINE 8"	FOOT	2349	3.31	7775.19					$622.0
78009012	MODIFIED URETHANE PAVEMENT MARKING - LINE 12"	FOOT	379	4.98	1887.42					$150.9
78009024	MODIFIED URETHANE PAVEMENT MARKING - LINE 24"	FOOT	234	9.93	2323.62					$185.8
FRC00100	UNDERCUT	$	0		0					
FRC00800	STORM SEWER UNDER UNKNOWN UTILTIES	$	0		0					
FRC01000	UNKNOWN UTILITIES	$	0		0					
FRC01700	CUT DOWN MANHOLES	$	0		0					
X0325537	ELASTOMERIC CHECK VALVE 30" DIAMETER	EACH	0		0					
X0327979	PAVEMENT MARKING REMOVAL - GRINDING	SQ FT	0		0					
X0327980	PAVEMENT MARKING REMOVAL - WATER BLASTING	SQ FT	0		0					
X0350810	BOLLARD REMOVAL	EACH	2	44.03	88.06					
X0811100	RAILROAD CROSSING	L SUM	0		0					
X1700022	COMBINATION CONCRETE CURB AND SIDEWALK 4 INCH (SPECIAL)	SQ FT	0		0					
X3400004	RETAINING WALL REMOVAL	FOOT	0		0					
X6021065	INLETS, TYPE G-1, SPECIAL	EACH	0		0					
X6021824	INLET-MANHOLE, TYPE G-1, 4' DIAMETER, SPECIAL	EACH	0		0					
X6026050	SANITARY MANHOLES TO BE ADJUSTED	EACH	0		0					
X6061815	COMBINATION CONCRETE CURB AND GUTTER, TYPE M (SPECIAL)	FOOT	2200	31.23	68706	$1,466.67				
X6063000	CONCRETE GUTTER, TYPE B (SPECIAL)	FOOT	30	50.18	1505.4	$6.00				

Item Number	Item Description	Unit	Remaining	Unit Price	Remaining Cost	UPCHARGE Mat'l	Trucking	Labor	Equip	Subcontracto
X6640200	TEMPORARY CHAIN LINK FENCE	FOOT	0		0					
X6640310	CHAIN LINK GATES REMOVAL	EACH	0		0					
X6640312	CHAIN LINK GATES TO BE REMOVED AND RE-ERECTED	EACH	1	1492.35	1492.35					
X7010216	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	0.15	42213.46	6332.019					
X7830060	GROOVING FOR RECESSED PAVEMENT MARKING, LETTERS	SQ FT	338	13.46	4549.48					$363.9
X7830070	GROOVING FOR RECESSED PAVEMENT MARKING 5"	FOOT	14974	0.78	11679.72					$934.3
X7830076	GROOVING FOR RECESSED PAVEMENT MARKING 9"	FOOT	2349	1.55	3640.95					$291.2
X7830078	GROOVING FOR RECESSED PAVEMENT MARKING 13"	FOOT	379	6.46	2448.34					$195.8
X7830090	GROOVING FOR RECESSED PAVEMENT MARKING 25"	FOOT	234	12.92	3023.28					$241.8
X9400200	AGGREGATE SUBGRADE IMPROVEMENT, SPECIAL	SQ YD	3950	21	82950	$4,147.50	$5,064.10		$680.00	
X9400600	TRENCH BACKFILL SPECIAL	CU YD	0		0					
X9400700	SANITARY SEWER MANHOLE CASTINGS	EACH	8	385	3080				$85.00	
X9401100	LOOP DETECTORS	L SUM	0		0					
XX006343	SEEDING (COMPLETE)	SQ YD	0		0					
XX008221	TRENCH DRAIN REMOVAL	FOOT	0		0					
XXX02100	RAILROAD FLAGGERS	$	0		0					
Z0004002	BOLLARDS	EACH	4	589.74	2358.96			$40.50		
Z0007430	TEMPORARY SIDEWALK	SQ FT	0		0					
Z0012455	CONCRETE STEP REMOVAL	EACH	0		0					
Z0013798	CONSTRUCTION LAYOUT	L SUM	0.15	48189.63	7228.4445					
Z0022800	FENCE REMOVAL	FOOT	0		0					
Z0048400	RAILROAD CROSSING REMOVAL	EACH	1	3153.8	3153.8					
Z0048665	RAILROAD PROTECTIVE LIABILITY INSURANCE	L SUM	0		0					
Z0056648	STORM SEWERS, TYPE 1, WATER MAIN QUALITY PIPE, 12"	FOOT	360	84.99	30596.4				$255.00	
Z0056650	STORM SEWERS, TYPE 1, WATER MAIN QUALITY PIPE, 15"	FOOT	0		0					
Z0056652	STORM SEWERS, TYPE 1, WATER MAIN QUALITY PIPE, 18"	FOOT	15	96.54	1448.1					
Z0056653	STORM SEWERS, TYPE 1, WATER MAIN QUALITY PIPE, 21"	FOOT	0		0					
Z0056654	STORM SEWERS, TYPE 1, WATER MAIN QUALITY PIPE, 24"	FOOT	0		0					
Z0056668	STORM SEWERS, TYPE 2, WATER MAIN QUALITY PIPE, 12"	FOOT	0		0					
Z0056672	STORM SEWERS, TYPE 2, WATER MAIN QUALITY PIPE, 24"	FOOT	0		0					
Z0076600	TRAINEES	HOUR	0		0					
Z0076604	TRAINEES TRAINING PROGRAM GRADUATE	HOUR	0		0					
				Total Remaining Cost	$817,133.75	$12,715.84	$11,128.42	$860.50	$3,802.50	$5,543.6
					Total Upcharge $34,050.87					

Invoice

ROANOKE CONCRETE PRODUCTS CO.

Remit To: **Roanoke Concrete Products**
1275 Spring Bay Road
East Peoria, IL 61611
309-698-7882

Invoice No.: 206731
Invoice Date.: 11/08/2021

Sold To: Otto Baum Company, Inc.
866 North Main St.
Morton IL 61550

Account Code: BAUMO
Purchase Order:

Project Name: Distillery Rd. Item 49
Delivery Addr: Distillery Road-Pekin

Job Name: Contract# 89749/C9400119
Terms: None

Ticket Date	Ticket#	Product	Product Description	Quantity		Price	Extended
11/08/2021	2052940	RSMR281	SI-PVwhite281LAB	9.00	cy	91.00	819.00
11/08/2021	2052940	RMD1140	Winter Service	9.00	cy	7.00	63.00
11/08/2021	2052942	RSMR281	SI-PVwhite281LAB	7.50	cy	91.00	682.50
11/08/2021	2052942	RMD1140	Winter Service	7.50	cy	7.00	52.50
11/08/2021	2052947	RSMR281	SI-PVwhite281LAB	8.00	cy	91.00	728.00
11/08/2021	2052947	RMD1140	Winter Service	8.00	cy	7.00	56.00

42300200 → $ 300
42300400 → $ 400
42400100 → $ 1501

Discount of: 0.00 may be taken if paid by. 12/08/2021
Total Quantity: 24.50 cy

Pre-Tax Amount:	2,401.00
Tax Amount:	0.00
Invoice Amount:	2,401.00

The above named debtor is liable for all legal fees and costs incurred in connection with any legal action taken to collect the balance due herein.

We will not assume any resposibility for damage beyond curb line. 1-1/2% per month (18% annual rate) service charge after 30 days. ($3.00 minimum) Return merchandise carries a 25% restocking, plus pickup charge if applicable.

Net payable by 10th of following month.

The "Beautiful Concrete" People

ROANOKE CONCRETE PRODUCTS CO.

Peoria – Bloomington - Champaign

1275 Spring Bay Road
East Peoria, Illinois 61611
Our Fax is 309-427-1538
Our Phone is 309- 698- 7882

Product Proposal

Proposal Submitted To: Otto Baum Company, Inc.	Telephone: (309) 266-7114 Fax: (309) 263-1050	Date: September 19, 2019
Street: 866 North Main Street	Job Name: Item # 49 Distillery Road	
City, State, Zip Code: Morton, IL	Job Location: Pekin, IL	
Contractor Contact Name: Attn: Gene Grebner	Authorized Roanoke Signature: Kyle Hodel	

Estimated Quantity	Product Description	Price Per Unit
9,775	CLASS SI or PV	86.00 yd
	CLASS CLSM	50.00 yd
	DARACEM 19 superplasticizer.	11.00 gal
	Winter service will be charged November 1st thru March 31ST or as requested	6.00 yd
	Price good for 2020	
	Add on for 2021	5.00 yd
	Minimum Deliveries	
	0 to1 yd --------- 95.00 extra	
	1 to 1¾ yd --------- 85.00 extra	
	2 to 2 ¾ yd ----------80.00 extra	
	3 to 3 ¾ yd ---------- 65.00 extra	
	4 or more yards no minimum.	
	Add on for 2022	5.00 yd
	Fuel Surcharge	7.00 load
All special units made for this project will be delivered and/or invoiced. No credit will be given for returned special units		

Proposal Based on Following Minimum Delivery Sizes - Concrete Blocks: 15 Full Cubes Ready Mix Concrete: 4 Yards

Payment for products supplied shall be made by the 10th of the month following the month of invoicing. Delivery is included for deliveries made during regular business hours of 7:30 am – 4:30 pm and in minimum delivery sizes as indicated above. Additional charges are applicable for deliveries outside of regular business hours; when excess waiting or unloading time is incurred; and when minimum delivery sizes are not met. Roanoke Concrete Products Co. assumes no responsibility for damage beyond curb line. All agreements contingent upon strikes, accidents or delays beyond our control.

Note: This proposal may be withdrawn by us if not accepted within 45 days.

Acceptance of Proposal:

Date of Acceptance: ______________________ Signature: ____

AL HORNER TRUCKING LLC #9

DATE	HRS.	AMOUNT
11/03/21	6	$523.00
11/04/21	8.5	$739.50
		$1,261.50

2021 RATE $87.00/HR

ROBERT E. KENNEL TRUCKING, INC.
P.O. BOX 830
METAMORA, IL. 61548

Phone: (309)367-2104
Fax: (309)367-4464

Invoice Number
46939

Invoice Date
10/16/2020

Hourly Invoice

Over Time Hours Indicated in (RED)

Bill To:
OTTO BAUM
866 MAIN ST.

MORTON IL 61550

Job 19-09-025

Description:

Due Date
Due Upon Receipt

Ticket# / Date	Driver/Truck Hours		Travel Hrs	Hours/Rate		Amount
56637 10/5/2020	DMH TRUCKING & EXCAVATIN	02		7	$87.00	$609.00
	Start 7:00 AM **End** 2:00 PM **Break**		0:00			
57164 10/5/2020	ROCKIN RONNIE TRUCKING	1		7.5	$87.00	$652.50
	Start 7:00 AM **End** 2:30 PM **Break**		0:00			
58761 10/5/2020	ROCKIN RONNIE TRUCKING	2		7	$87.00	$609.00
	Start 7:00 AM **End** 2:00 PM **Break**		0:00			
59150 10/5/2020	LEE, KENT	151		7.5	$87.00	$652.50
	Start 7:00 AM **End** 2:30 PM **Break**		0:00			
61373 10/5/2020	METTAM BROS./DOUG	77		8	$100.00	$800.00
	Start 7:00 AM **End** 3:00 PM **Break**		0:00			

Invoice Total: $3,323.00

Kennel Trucking LLC

P.O. Box 830
Metamora, IL 61548
(309) 367-2104-Office
chris@kenneltrucking.com

March 3, 2022

To: Otto Baum

2022 TANDEM HOURLY RATES

Regular Hourly Rate	$97.00 per hour
Scheduled Night Work	$107.00 per hour
Saturday Hourly Work	$107.00 per hour
Scheduled Saturday Night Work	$112.00 per hour
Sunday Hourly Work	$117.00 per hour
Union Holidays	$117.00 per hour

Subject to change

REQUEST FOR COUNCIL ACTION

CITY OF Pekin ILLINOIS

Agenda Date: March 28, 2022
To: Council Members
From: Josie Esker, City Engineer

AGENDA ITEM:	Resolution No. 399 - 21/22 Support for Court Street Rehabilitation Project
ACTION REQUESTED:	Approve and Adopt the Resolution.

DESCRIPTION: This item is a resolution of support for the Court Street project from 8th St. to Stadium Drive to be included in a RAISE grant application.

FINANCIAL IMPACT:

Requested Amount: Unknown; most of project will likely be funded by remainder of the $20 million from the state budget and this grant, if awarded.
Line Item: N/A
Budgeted Amount: N/A – likely FY25
Remaining Funds: N/A

IMPACT IF APPROVED:	Staff will apply for a RAISE grant.
IMPACT IF DENIED:	Staff will not apply for a RAISE grant

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

X	**5 Year CIP.** The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager 3/25/2022

Date:

Resolution No. 399-21/22 Support for Court Street Rehabilitation Project from Stadium Drive to 8th Street

WHEREAS, the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) is a grant program that is available for transportation projects; and

WHEREAS, the City desires to apply for RAISE funds for the Court Street Rehabilitation Project from Stadium Drive to 8th Street; and

WHEREAS, the City Council of the City of Pekin finds it is in the best interests of the City and its residents to apply for funds to assist in completing this project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Pekin, Tazewell County, Illinois:

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. The Council of the City of Pekin is committed to and wholeheartedly supports the Court Street project from Stadium Drive to 8th Street.

Section 3. The City Manager and/or the City Engineer are authorized and directed to submit a RAISE application and to execute any documents or agreements required to complete the application and accept any award.

Section 4. In the event the City is awarded the RAISE grant, the City Council agrees to fund the local match portion of the project.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this ______ day of

____________________________, 20_____.

____
MAYOR

ATTEST:

____
CITY CLERK

REQUEST FOR COUNCIL ACTION

Agenda Date: **March 28, 2022**
To: **Council Members**
From: **Jayson Brienen, Public Property Supervisor**

AGENDA ITEM: Resolution No. 400-21/22 Award Dewberry Phase II Fire Station Design

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This Resolution is to award the Phase 2 architectural and engineering design services to Dewberry for the design of two (2) new Fire Stations on Ironwood Drive and Sheridan Road.

Following this award, Dewberry will begin final programming of the station models, which will include focus groups within the fire department staff. These focus groups will help in finalizing the overall design of the facilities. Dewberry will prepare engineering and architectural designs, prepare final contract documents for the two (2) new stations included in this Phase, and provide bidding services.

Both of the stations within Phase 2 will be designed and competitively bid in one bid package. It is anticipated the design schedule will progress to allow construction to begin in spring of 2023.

Through the Phase 2 design process, Dewberry will make considerations for a 3rd three bay Fire Station located within the SW quadrant of the fire protection map. The final design of the 3rd station will need to be awarded through a future Council Resolution once the site selection is finalized, however this will accomplish our intended design continuity through the three (3) new stations.

FINANCIAL IMPACT:

Requested Amount:	$527,000
Line Item:	277-277-584009
Budgeted Amount:	$2,257,039.43
Remaining Funds:	$807,404.51

IMPACT IF APPROVED: Design contract is awarded

IMPACT IF DENIED: Design contract is not awarded

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.
REQUIRED SIGNATURES	
Finance Department (Certification of Availability of Funds)**:** Date:	
City Manager: Mark A. Rothert Mark A. Rothert, City Manager 3/18/2022 Date:	

Resolution No. 400-21/22 Award Dewberry Phase II Fire Station Design Services

WHEREAS, on November 8, 2021, the City Council approved a professional services agreement with Dewberry for Phase 1 design services for the design of two new fire stations; and

WHEREAS, the Phase 1 services, consisting of development of a conceptual model and site selection, are complete; and

WHEREAS, the City now desires to engage Dewberry for the provision of Phase 2 design services, including finalizing the overall design of the new fire stations to be located on Ironwood Drive and Sheridan Road, preparation of engineering and architectural designs, preparation of final contract documents, and provision of bidding services; and

WHEREAS, the City Council finds it is in the best interests of the City to award a professional services contract to Dewberry for the Phase 2 engineering and design services for the construction of new fire stations at Ironwood Drive and Sheridan Road.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The proposal submitted by Dewberry for the Phase 2 engineering and design for the construction of new fire stations, as set forth on Exhibit A attached hereto, is approved.

Section 3. The Mayor is authorized and directed to enter into, and the Clerk is directed to attest, a contract with Dewberry for Phase 2 engineering and design services, in substantially the form attached hereto in Exhibit A, with such changes as the Mayor deems necessary and appropriate.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of

__________________________, 20____.

____
MAYOR

ATTEST:

____
CITY CLERK

AIA® Document B101™ – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Twenty-first day of March in the year Two Thousand Twenty-Two
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

City of Pekin
111 S. Capitol Street
Pekin, IL 61554

and the Architect:
(Name, legal status, address and other information)

Dewberry Architects Inc.
401 SW Water Street, Suite 701
Peoria, IL 60602

for the following Project:
(Name, location and detailed description)

Full design and engineering for the two new, 2-bay stations; Station #4 (Prototype) located at the intersection of Ironwood and Broadway and Station #2 (Site Adapt) located on Sheridan Road. These 2 stations are anticipated to progress uninterrupted from design award to fire station building completion.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.
(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:
(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

Architect shall utilize the documents produced from the Programming/Study Phase 1 contract prepared by Dewberry Architects Inc. dated November 16, 2021 as the basis of design for these new facilities.

§ 1.1.2 The Project's physical characteristics:
(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

Site characteristics will be defined within the scope of this agreement to the extent indicated in Article 4.0.

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:
(Provide total and, if known, a line item breakdown.)

Approximately $8,000,000.00 for the two fire stations.

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase milestone dates, if any:

TBD

.2 Construction commencement date:

Estimated start of construction shall be March 2023, or as mutually agreed upon by the Owner and Architect.

.3 Substantial Completion date or dates:

Estimated date of Substantial Completion shall be March 2024, or as mutually agreed upon by the Owner and Architect.

.4 Other milestone dates:

N/A

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:
(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

Competitive bid to single general contractor.

§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:
(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

N/A

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:
(List name, address, and other contact information.)

Jayson Brienen
City of Pekin
111 S. Capitol Street
Pekin, IL 61554
309.478.5432
jabrienen@ci.pekin.il.us

§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:
(List name, address, and other contact information.)

N/A

§ 1.1.9 The Owner shall retain the following consultants and contractors: N/A

(List name, legal status, address, and other contact information.)

(Paragraph Deleted)

(Paragraph Deleted)

(Paragraph Deleted)

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address, and other contact information.)

Tracy Coker
401 SW Water Street, Suite 701
Peoria, IL 60602
309.282.8139
tcoker@dewberry.com

All notices shall be concurrently sent to Dewberry representative and the following address:
8401 Arlington Blvd.
Fairfax, VA 22031
Attn: Director of Contracts
Email: Notices@dewberry.com

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

.1 Structural Engineer:

Dewberry Engineering Inc.
401 SW Water Street, Suite 701
Peoria, IL 61602
309.282.8000

.2 Mechanical Engineer:

Dewberry Engineering Inc.
401 SW Water Street, Suite 701
Peoria, IL 61602
309.282.8000

.3 Electrical Engineer:

Dewberry Engineering Inc.
401 SW Water Street, Suite 701
Peoria, IL 61602
309.282.8000

§ 1.1.11.2 Consultants retained under Supplemental Services:

.1 Landscape Architect – Massie Massie & Associates
.2 Geotechnical Engineer - Ramsey
.3 Land Surveyor – Mohr & Kerr
.4 Cost Estimating – Middleton Consulting & Contracting

§ 1.1.12 Other Initial Information on which the Agreement is based:

Architect has previously completed, and received Owner approval of, the Programming/Study Phase 1 work product which shall fulfill the requirements of the Programming/Study phase of this agreement. Scope of services described in this agreement are further modified pursuant to Attachment B (Scope of Services).

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties agree the transmission and use of Architect's Instruments of Service or any other information or documentation in digital form (collectively, "digital data"), is governed by the following terms set forth in this Section 1.3.

§ 1.3.1 Any digital data provided by Architect is furnished for convenience only, and is furnished "as is", and Architect disclaims any express or implied warranties, including, without limitation, Architect does not warrant that the digital data will: be complete, accurate, current, or the final versions; meet Owner's specific needs or requirements; be error-free, readable in any particular medium or on any particular system, able to be manipulated or used with any particular software, or free from viruses or other malicious code.

§ 1.3.2 Owner is obligated to verify the accuracy of any digital data.

§ 1.3.3 Architect shall have no liability to Owner or any third party for monetary damages of any kind, arising out of any digital data.

§ 1.3.4 Owner's sole and exclusive remedy against Architect, for any claim whatsoever, relating to digital data, shall be to cease using the digital data.

§ 1.3.5 Owner shall indemnify and defend Architect from all claims and liabilities, including reasonable attorney's fees, incurred in connection with the use or transmission of digital data by Owner, or any third party, if such third party received the digital data directly or indirectly from Owner (including if Architect or others have transmitted such digital data to the third party at Owner's request or direction, for Owner's benefit, or, and without limiting the foregoing, pursuant to a contractual obligation that is directly or indirectly derived (or flowed down) from a contract to which Owner has privity).

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. In the event Architect is hindered, delayed or prevented from performing its obligations under this Agreement as a result of any fire, flood, landslide, tornado or other act of God, malicious mischief, theft, strike, lockout, other labor problems, shortages of material or labor, failure of any governmental agency or Owner to furnish information or to approve or to disapprove Architect's work or any other cause beyond the reasonable control of Architect, the time and compensation for completion of Architect's work shall be equitably adjusted to account for the increase in the cost and amount of time required to perform the services resulting from such delay.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than One Million and No/100 Dollars ($ 1,000,000) for each occurrence and Two Million and No/100 Dollars ($ 2,000,000) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than Two Million and No/100 Dollars ($ 2,000,000) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than One Million and No/100 Dollars ($ 1,000,000) each accident, One Million and No/Dollars ($ 1,000,000) each employee, and One Million and No/Dollars ($ 1,000,000) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than Two Million and No/100 Dollars ($ 2,000,000) per claim and Two

Million and No/100 Dollars ($ 2,000,000) in the aggregate. The Architect shall maintain the coverage required by this subsection 2.5.6. for a period of two years following substantial completion of the Project.

§ 2.5.7 Additional Insured Obligations. To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella polices for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 A schedule for the performance of the Architect's services is attached hereto as Exhibit A. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule includes allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's written approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's written approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner and request the Owner's written approval.

§ 3.5 Procurement Phase Services
§ 3.5.1 General
The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; and (2) confirming responsiveness of bids or proposals.

§ 3.5.2 Competitive Bidding
§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by:

.1 facilitating the distribution of Bidding Documents to prospective bidders;
.2 organizing and conducting a pre-bid conference for prospective bidders;
.3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda.

(Paragraph Deleted)

§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 Negotiated Proposals
§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by:

.1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;
.2
preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,
.3 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 Construction Phase Services
§ 3.6.1 General
§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction, as modified or amended by the parties thereto. If the Owner and Contractor modify AIA Document A201–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. With regard to new equipment, materials, and products (collectively "Products") required by the Architect's construction documents, it is understood the Architect is relying on stated and implied representations made by manufacturers, suppliers and installers of such Products as being suitably fit for their intended purposes. The Architect is not responsible for the Product's failure to perform consistently with those representations. Notwithstanding any contrary or potentially ambiguous description of Architect services, it is intended that the Architect shall have no responsibility for job site safety on the Project. The Contractor and Subcontractors shall have full and sole authority for all safety programs and precautions and the means, methods, techniques, sequences and procedures in connection with the Work. When Architect is present at the site, such presence shall be only for the purpose of endeavoring to protect the Owner against any deviations or defects in the completed construction Work, and Architect shall have no authority to take any action whatsoever on the site regarding safety precautions or procedures. No provision of this Agreement shall be interpreted to confer upon the Architect any duty owed under the common law, under OSHA, or any other statute or regulation to construction workers or any other party regarding safety or the prevention of accidents at the jobsite. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3.2, 4.2.3.3 and 4.2.3.4, to (i) become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents and the construction schedule, (ii) determine whether the Work is substantially complete, and then (iii) determine whether the Work is finally complete. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance of the Owner and Contractor under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work
§ 3.6.5.1 The Architect may not order changes in the Work without approval of the Owner's Representative. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion
§ 3.6.6.1 The Architect shall:

.1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
.2 issue Certificates of Substantial Completion;
.3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
.4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 (Paragraph deleted).

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES
§ 4.1 Supplemental Services
§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.
(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	**Responsibility** *(Architect, Owner, or not provided)*
§ 4.1.1.1 Programming	Not Provided
§ 4.1.1.2 Multiple preliminary designs	Not Provided
§ 4.1.1.3 Measured drawings	Not Provided
§ 4.1.1.4 Existing facilities surveys	Not Provided
§ 4.1.1.5 Site evaluation and planning	Not Provided
§ 4.1.1.6 Building Information Model management responsibilities	Not Provided

§ 4.1.1.7 Development of Building Information Models for post construction use	Not Provided
§ 4.1.1.8 Civil engineering	Architect
§ 4.1.1.9 Landscape design	Architect
§ 4.1.1.10 Architectural interior design	Architect
§ 4.1.1.11 Value analysis	Not Provided
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	Architect
§ 4.1.1.13 On-site project representation	Not Provided
§ 4.1.1.14 Conformed documents for construction	Not Provided
§ 4.1.1.15 As-designed record drawings	Not Provided
§ 4.1.1.16 As-constructed record drawings	Not Provided
§ 4.1.1.17 Post-occupancy evaluation	Not Provided
§ 4.1.1.18 Facility support services	Not Provided
§ 4.1.1.19 Tenant-related services	Not Provided
§ 4.1.1.20 Architect's coordination of the Owner's consultants	Not Provided
§ 4.1.1.21 Telecommunications/data design	Architect
§ 4.1.1.22 Security evaluation and planning	Not Provided
§ 4.1.1.23 Commissioning	Not Provided
§ 4.1.1.24 Sustainable Project Services pursuant to Section 4.1.3	Not Provided
§ 4.1.1.25 Fast-track design services	Not Provided
§ 4.1.1.26 Multiple bid packages	Not Provided
§ 4.1.1.27 Historic preservation	Not Provided
§ 4.1.1.28 Furniture, furnishings, and equipment design	Not Provided
§ 4.1.1.29 Other services provided by specialty Consultants	Not Provided
§ 4.1.1.30 Other Supplemental Services	Architect

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.
(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

Refer to Attachment B.

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.
(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

N/A

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in

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accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide any Additional Services until the Architect receives the Owner's written authorization, including but not limited to:

.1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;

.2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;

.3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;

.4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;

.5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;

.6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;

.7 Preparation for, and attendance at, a public presentation, meeting or hearing;

.8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;

.9 Evaluation of the qualifications of entities providing bids or proposals;

.10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,

.11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 (Paragraph deleted).

(Paragraphs Deleted)

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

.1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor.

.2 Twelve (12) visits to the site by the Architect during construction.

.3 Two (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents.

.4 Two (2) inspections for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and

Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within Twenty-eight (28) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

§ 4.2.6 In order to minimize construction problems and change orders, Architect's standard practice requires the completion of detailed working drawings prior to bidding and entering into firm construction contracts. However, Owner may choose to accelerate the completion of the Work on a fast-track basis pursuant to Section 4.1.1.25 hereof so that it is completed in a shorter time period than would normally be required, as per the schedule in Exhibit A. Owner understands that if construction or furnishings contracts are let prior to the completion of final Construction Documents, there may be increases in costs and change orders caused by the difficulty of coordinating Construction Documents and the inability to make various decisions until after early bids are received and some construction undertaken.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided. The Owner shall indemnify, defend and hold harmless the Architect and the Architect's consultants and their respective employees, agents and representatives from any and all claims arising out of the services and information furnished by the Owner and the Owner's consultants.

§ 5.8.1 Owner shall require the Contractor and its Subcontractors to purchase insurance to cover claims and other expenses, including costs of defense, asserted against Architect, its agents, employees and consultants for bodily injury, sickness, disease or death caused by any negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts any of them may be liable. Such insurance shall state: "The coverage afforded the additional insureds shall be primary insurance for the insured or additional insured with respect to claims arising out of operations performed by or on behalf of the named insured. If the additional insureds have other insurance which is applicable to the loss, such other insurance shall be treated as excess or contingent coverage. The extent of the insurer's liability under this insurance policy shall not be reduced by the existence of such other
(Paragraph Deleted)

insurance.".

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials. Unless otherwise disclosed and arranged for disposal, Owner represents to Architect that no hazardous or toxic substances within the meaning of any applicable statute or regulation are presently stored, or otherwise located on the Project site or adjacent thereto. Further, within the definition of such statutes or regulations, no part of the Project site or adjacent real estate, including the ground water located thereon, is presently contaminated with such substances. To the fullest extent permitted by law, Owner shall indemnify and defend Architect and Owner shall indemnify and defend Architect and Architect's consultants from and against any and all claims, losses, damages, liabilities and expenses, including attorneys' fees and expenses, arising out of or resulting from the presence, removal or remediation of hazardous materials at the Project site.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests. The Owner shall provide the Architect with a copy of any agreement between the Owner and the Owner's representative regarding the Project.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner or, to the extent that the Project is not completed, the estimated cost to the Owner, to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

Architect's opinions and estimates of probable total Project costs, construction costs, and/or material quantities, if any, provided under this Agreement are made on the basis of Architect's knowledge, experience and qualifications and represent Architect's judgment as an experienced professional architect, and not as a construction contractor, and are provided not a part of Architect's services or as a deliverable, but are provided for information only and without assuming any additional liability, and Architect does not warrant, guarantee, or represent, that proposals, bids, negotiated prices, or actual total Project costs or total construction costs will not vary from the opinions provided by Architect. Accordingly, Architect shall only be liable for construction costs in excess of the prime contract amount, to the extent that such excess is proximately caused by a negligent error or omission of Architect in performing the services required by this Agreement.

§ 6.4 (Paragraph deleted).

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, and maintaining the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. The Owner shall not use the Instruments of Service for future additions or alterations to this Project or for any other project unless the Owner obtains the prior written agreement of the Architect and the Architect's consultants. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 Causes of action between the parties to this Agreement pertaining to the acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts or failures to act occurring prior to Substantial Completion or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential, incidental, special, exemplary, and punitive damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential, incidental, special, exemplary, and punitive damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2
The method of binding dispute resolution for any claim, dispute, or other matter arising out of or related to this Agreement shall be litigation, and that the courts of Tazewell County, Illinois, and the Federal District Court, Central District of
Illinois, Peoria Division, (together, "Courts") shall have exclusive jurisdiction over any controversy, including matters of construction, validity, and performance, arising out of this Agreement. The parties consent to the jurisdiction of the
Courts and waive any objection either party might otherwise be
entitled to
(Paragraphs Deleted)

assert regarding jurisdiction.
(Paragraph Deleted)

Nothing in this section shall prevent the parties from mutually agreeing to
an alternate form of non-binding dispute resolution prior or subsequent to the commencement of litigation under this section.

(Paragraphs Deleted)

(Paragraphs deleted).

(Paragraph Deleted)

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 (Paragraph deleted).

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:
(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

At the time of termination, Dewberry to be paid for work completed.

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

N/A

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed in all respects by the law of the State of Illinois, including matters of construction, validity and performance.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement or any interest or claim related to it or any monies due or to become due arising from this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment. Any unauthorized assignment or transfer, except as noted above, shall be deemed void and invalid, the assignee shall acquire no rights as a result of such assignment and the non-assigning party shall not recognize any such assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect. The Owner shall include the previous sentence in its contract with the Contractor. No person or entity other than Owner is intended to be a beneficiary of Architect's services under this Agreement and contractor shall have no right to maintain any action in contract, tort or otherwise directly against the Architect.

§ 10.6 The Architect and Architect's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. Additionally, the Architect's promotional and professional materials shall not include any depiction, rendering, plan, or representation of the layout of any municipal building that would allow any person to discover points of access not generally available to the public, the location and placement of utility lines and sources, or otherwise disclose information that would compromise the security of such building and the safety and security of Owner's staff, facilities, and operations. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8. Owner may disclose such information in response to a request pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.).

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum
(Insert amount)

Sum shall be $527,000, comprised of the two projects as follows:

Fire Station #4: $340,000
Fire Station #2: #187,000

.2 Percentage Basis
(Insert percentage value) N/A

.3 Other
(Describe the method of compensation) N/A

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Sum shall be attributed to the two projects as follows:

Fire Station #4:	$22,000 – Civil Engineering	
	$10,000 – Landscape Architecture	
	$5,000 – Geotechnical Engineering	
	$3,200 – Surveying	
	$20,500 – Cost Estimating	
	$30,000 – Interior Design	
	$21,000 – Technology Design	
Fire Station #2:	$22,000 – Civil Engineering	
	$10,000 – Landscape Architecture	
	$5,000 – Geotechnical coordination	
	$4,500 – Surveying	
	$14,700 – Technology Design	

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Hourly basis in accordance with attached Architect's Standard Hourly Rate Schedule.

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus fifteen percent (15%), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

N/A

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Fire Station #4

Schematic Design Phase	twenty	percent (	20	
Design Development Phase	twenty-five	percent (	25	%)
Construction Documents Phase	twenty-five	percent (	25	%)
Procurement Phase	five	percent (	5	%)
Construction Phase	twenty-five	percent (	25	%)
Total Basic Compensation	one hundred	percent (	100	%)

Fire Station #2 Schematic Design Phase	three	percent (	3	%)
Design Development Phase	three	percent (	3	%)
Construction Documents Phase	forty-four	percent (	44	%)
Procurement Phase	five	percent (	5	%)
Construction Phase	forty-five	percent (	45	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

See attached Architect's Standard Hourly Billing Rate Schedule.

Employee or Category	**Rate ($0.00)**

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

.1 Transportation and authorized out-of-town travel and subsistence;
.2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
.3 Permitting and other fees required by authorities having jurisdiction over the Project;
.4 Printing, reproductions, plots, and standard form documents;
.5 Postage, handling, and delivery;

.6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
.7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner;
.8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
.9 All taxes levied on professional services and on reimbursable expenses;
.10 Site office expenses;
.11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,
.12 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus fifteen percent (15 %) of the expenses incurred.

§ 11.9 Architect's Insurance. If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:
(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)

N/A

§ 11.10 Payments to the Architect
§ 11.10.1 Initial Payments
§ 11.10.1.1 An initial payment of zero dollars and zero cents ($ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of zero dollars and zero cents ($ 0.00) shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect's payments to the Certifying Authority shall be credited to the Owner's account at the time the expense is incurred.

§ 11.10.2 Progress Payments
§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

The interest rate of one and a half percent (1.5 % simple interest per month shall be applied to all past due invoices. If Architect employs counsel or an agency to enforce this Agreement, Owner agrees to pay the attorneys' fees, costs, expenses and losses incurred by Architect prior to and through any trial, hearing, and/or subsequent proceeding relating to such enforcement.

§ 11.10.2.2 If the Owner does not pay Architect, through no fault of the Architect, within thirty (30) days after presentation of Architect's invoice, then the Architect may, upon seven additional days' written notice to the Owner, stop performing services until payment of the amount owing has been received. The schedule in Exhibit A shall be extended appropriately and the Architect's compensation shall be increased by the amount of the Architect's reasonable costs of shut-down, delay and start-up, plus interest as provided for herein..

§ 11.10.2.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.4 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:
(Include other terms and conditions applicable to this Agreement.)

§ 12.1.If due to Architect's breach of the standard of care, any required item or component of the Project is omitted from the Architect's Construction Documents, Architect shall not be responsible for paying the cost to add such item or component in excess of the cost that would have been otherwise necessary to include the item or component in the Project or otherwise adds value or betterment to the Project. In no event will Architect be responsible for any cost or expense that provides betterment, upgrade or enhancement to the Project.

§ 12.2 The Instruments of Service are based on observable conditions. A condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. In the event the Architect, in the performance of its services, uncovers a hidden condition, the Architect shall not be responsible for costs associated with repairing, restoring, removing or otherwise correcting hidden conditions once those conditions are revealed. The Architect shall have no responsibility for detecting hidden conditions or any subsequent damage to persons or property related to any hidden conditions.

§ 12.3 Owner acknowledges that there may be hidden conditions that are concealed by existing finishes or not susceptible to reasonable visual observation. If such a hidden condition requires a change in the design or construction work, the costs of such a change are solely Owner's, and Architect shall have no responsibility for any resulting costs or damages. If Architect's services include the design of repairs based on a review of existing conditions of the building, Owner acknowledges that Architect is working from imperfect information, and Architect does not warrant that he will have seen and designed repairs for every defective condition.

§ 12.4 The use of the word "certify," or "certification" or similar words by Architect in performance of its services constitutes an expression of professional opinion regarding those facts or findings which are the subject of the statement, and does not constitute a warranty or guarantee, either expressed or implied.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

.1 AIA Document B101™–2017, Standard Form Agreement Between Owner and Architect

.2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this agreement.)

N/A

.3 Exhibits:
(Check the appropriate box for any exhibits incorporated into this Agreement.)

[N/A] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this agreement.)

N/A

[X] Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

Attachment A – Standard Hourly Billing Rate Schedule
Attachment B – Scope of Services

.4 Other documents: N/A
(List other documents, if any, forming part of the Agreement.)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)	**ARCHITECT** (Signature)
	Douglas A. Pfeiffer, Business Unit Manager
(Printed name and title)	*(Printed name, title, and license number, if required)*

Dewberry

STANDARD HOURLY BILLING RATE SCHEDULE

DEWBERRY	HOURLY RATES
PROFESSIONAL	
Principal	$315.00
Architect I, II, III	$95.00, $110.00, $125.00
Architect IV, V, VI	$140.00, $160.00, $180.00
Architect VII, VIII, IX	$195.00, $215.00, $235.00
Interior Designer I, II, III, IV	$90.00, $105.00, $120.00, $150.00
Engineer I, II, III	$110.00, $120.00, $135.00
Engineer IV, V, VI	$150.00, $170.00, $200.00
Engineer VII, VIII, IX	$220.00, $235.00, $255.00
Professional I, II, III	$95.00, $115.00, $135.00
Professional IV, V, VI	$155.00, $170.00, $185.00
Professional VII, VIII, IX	$200.00, $225.00, $245.00
TECHNICAL	
Geographer/GIS I, II, III	$85.00, $95.00, $110.00
Geographer/GIS IV, V, VI	$130.00, $145.00, $160.00
Geographer/GIS VII, VIII, IX	$185.00, $210.00, $250.00
Designer I, II, III	$100.00, $120.00, $140.00
Designer IV, V, VI	$155.00, $175.00, $200.00
CADD Technician I, II, III, IV	$75.00, $92.00, $110.00, $135.00
Surveyor I, II, III	$60.00, $75.00, $90.00
Surveyor IV, V, VI	$105.00, $115.00, $130.00
Surveyor VII, VIII, IX	$150.00, $175.00, $205.00
Technical I, II, III	$80.00, $95.00, $110.00
Technical IV, V, VI	$120.00, $130.00, $150.00
CONSTRUCTION	
Construction Professional I, II, III	$120.00, $145.00, $170.00
Construction Professional IV, V, VI	$185.00, $215.00, $245.00
Inspector I, II, III	$80.00, $105.00, $125.00
Inspector IV, V, VI	$140.00, $155.00, $175.00
ADMINISTRATION	
Admin Professional I, II, III, IV	$70.00, $90.00, $110.00, $145.00
Non-Labor Direct Costs	Cost + 15%

ATTACHMENT B

SCOPE OF SERVICES

The Architect's Basic Services consist of those described in Article 3 of the AIA B101 – 2017 and include usual and customary architectural, structural, mechanical, electrical, plumbing, and fire protection engineering.

The architect's additional services included for Fire Station 2 and 4 consist of those described in Article 4 of the AIA B101 – 2017 and include usual and customary landscape design, civil engineering, technology, audio visual, and security engineering services, geotechnical engineering, boundary and topographic survey, interior design and detailed cost estimating.

Dewberry proposes for the following tasks to complete Architect's Basic Services and addition services:

Task 1: Boundary and Topographic Survey (Mohr & Kerr)
Task 2: Geotechnical Assistance and Oversite (Ramsey)
Task 3: Schematic Design
Task 4: Design Development
Task 5: Construction Documents
Task 6: Bidding
Task 7: Construction Administration
Task 8: Civil Engineering
Task 9: Landscape Design (Massie Massie & Associates)
Task 10: Technology / Security / AV Design
Task 11: Cost Estimating (Middleton Consulting & Contracting)

Detailed Approach

The following summarizes Dewberry's approach to the Project by Task, including major milestones and pricing.

Task 1: Boundary and Topographic survey (Mohr & Kerr)

Research Record Documents

Tasks include researching of all recorded documents affecting the property such as warranty deeds, plats of survey (private & government), monument records, adjoiner deeds and other documents of record located in the county recorder's office. Dewberry will provide property access letter if needed. Collect Benchmark data for USGS elevation and Illinois State Plane Coordinate data for NGS monuments. Research City of Pekin records for underground utilities. Locate all above ground observable utilities in survey. Previous surveys by others will be used for this project.

Field Survey

- Search and locate existing and proposed property and section corners.
- Run field traverse to all existing and proposed property and section corners.
- Perform topographic survey of project site as per Dewberry survey requirements.
- Perform boundary survey as per "Illinois Minimum Standards for a Boundary Survey".

Office computations and final documents

- Close and adjust field traverse, compile all field data.
- Analyze existing property and section corner locations.
- Prepare Topographic Survey drawing. Provide AutoCAD (.dwg) drawings as per Dewberry survey requirements.

Assumptions: None.

Exclusions: Architect, Landscape Architect, Mechanical, Electrical, Plumbing, Technology/Security, and Civil Engineering

Deliverables:

- AutoCAD files
- Pointfiles, field notes, pictures on CD.

Price: Reference Price and Payment

Schedule: Completed within 4 Weeks of the start of the project.

Task 2: Geotechnical Engineering (Ramsey Geotechnical Engineering)

Dewberry to provide locations of borings for soils testing by Ramsey. Ramsey to provide geotechnical report for structural and civil design.

Assumptions: Dewberry direct contracts with Ramsey Geotechnical Engineer.

Exclusions: Architect, Landscape Architect, Mechanical, Electrical, Plumbing, Technology/Security, and Civil Engineering

Deliverables: Electronic Files in PDF, TIFF, and/or JPG format

Price: Reference Price and Payment

Schedule: Completed within 3 weeks of being provided boring locations.

Task 3: Schematic Design

The Architect will perform the following during Schematic Design. Reference AIA contract B101 – 2017 for additional information.

- Dewberry will lead a design charrette to discuss the program and elevations to discuss strengths, weaknesses, and potential costs as the concept develops.
- Designs will be prepared and reviewed by all stakeholders of the project.
- Refine drawings of the plans, elevation and renderings.

Assumptions: N/A

Exclusions: Furniture, Furnishings and Equipment (by owner)

Deliverables: Schematic Drawings by Civil, Landscape, and Architectural plans, elevations, sections, details, and cost estimate

Price: Reference Price and Payment

Schedule: Completed within 3-4 months from notice to proceed.

Task 4: Design Development

The Architect will perform the following during Design Development based on the Owner's approval of the Schematic Design Documents. Reference AIA contract B101 – 2017 for additional information.

- Manage the design team
- Coordination of the MEP/T, Landscape Architect, and Civil Engineering work
- Further develop the elevations, wall sections, and floor plans.
- Update interior design and selection of finishes
- Engineers will develop equipment sizes and drawings based on the design approach established and updated with modifications.
- Update the Cost Estimate

Assumptions: N/A

Exclusions: Furniture, Furnishings and Equipment (by owner)

Deliverables: Design Development Drawings and specifications MEP/T, Civil, Landscape, and Architectural plans, elevations, sections, and details.

Price: Reference Price and Payment

Schedule: Completed within 3-4 months of the start of Task 4.

Task 5: Construction Documents

The Architect will perform the following during Construction Documents based on the Owner's approval of the Design Development Documents. Reference AIA contract B101 – 2017 for additional information.

- Manage the design team
- Coordination of the MEP/T, Landscape Architect, and Civil Engineering work
- Complete the plans, elevations, sections and details
- Finalize interior design and selection of finishes
- ADA signage drawings completed.
- Write the notifications for bidding and proposal forms; review documents with the Owner
- Create specifications for biding and permit review.

Assumptions: N/A
Exclusions: Furniture, Furnishings and Equipment (by owner)

Deliverables: Construction Document Drawings and specifications for MEP/T, Civil, Landscape, and Architectural plans, elevations, sections, and details. Drawings and specifications will be ready for Permit review and Bidding.

Price: Reference Price and Payment

Schedule: Completed within 4-5 months of the start of Task 5.

Task 6: Bidding

The Architect will perform the following during Bidding based on the Owner's approval of the Construction Documents. Reference AIA contract B101 – 2017 for additional information.

- Manage the design team
- Assist in obtaining competitive bids
- Hold a Pre-Bid conference
- Respond to any Request for Information (RFI) during the bidding cycle.
- Attend the bid opening
- Review the bids and make a recommendation to the City Council for approval for the construction of Fire Station 2 and 4

Assumptions: N/A

Exclusions: Furniture, Furnishings and Equipment (by owner)

Deliverables: Bid review and recommendation

Price: Reference Price and Payment

Schedule: Completed in accordance with the City of Pekin bidding and procurement rules and regulations.

Task 7: Construction Administration and Management

The Architect will perform the following during Construction Administration based on the Owner's approval of the Bid. Reference AIA contract B101 – 2017 for additional information.

- Manage the design team
- Write the General Contractor agreement on behalf of the City of Pekin
- Manage construction cost information and update as required through the duration of construction.
- Review Construction Shop Drawings
- Attend monthly construction meetings. Total of 24 site visits, one visit per fire station per month.
- Respond to any Request for Information (RFI)
- Review pay applications from the Contractor

- Review construction schedule with the Owner and Contractor
- Perform a punch list and review the corrected work. 2 visits per each facility.
- Perform project closeout and issue Substantial Completion letter to the City of Pekin.

Assumptions: N/A

Exclusions: Furniture, Furnishings and Equipment (by owner)

Deliverables: Field Construction reports for every site visit, month pay application, punch list and Letter of Substantial Completion

Price: Reference Price and Payment

Schedule: Substantial Completion is expected to be complete twelve (12) months after start of construction.

Task 8: Civil Engineering

Schematic Design:

- Task Management: Manage the civil site task including coordination with subconsultant surveying firm to conduct the boundary survey of the project site, coordination with other disciplines, and civil discipline quality assurance checks.

Design Development:

- Task Management: Manage the civil site task including coordination with subconsultant surveying firm to conduct the boundary survey of the project site, coordination with other disciplines, and civil discipline quality assurance checks.
- Topographic survey of site.
- Preparation of preliminary design elements including site grading plan and drainage/utility plan. This task will include preparation of basic grading designs, storm water collection/detention designs, and utility connection planning.
- Deliverable: Design Development drawings including Site Development Plan, Grading Plan and Drainage & Utility Plan.

Construction Documents:

- Task Management: Coordinate and manage the civil site task in the production of the out-for-bid (OFB) set of plans. This will include coordination with other disciplines, design related meetings/conference calls (assumed 2 meetings during this phase), and discipline quality assurance checks.
- Update and finalize civil site related calculations that were prepared in DD.
- Prepare civil site plan sheets including existing site plan, site demolition plan, erosion control plan, site grading plan, site development plan, site drainage/utility plan, and site details.
- Prepare civil site related specifications.
- Deliverable: 95% and OFB sets of plans and specifications.

Bidding Phase:

- Answer bidder questions that arise from Pre-Bid Meeting (assume civil site task will not attend).
- Contribute to preparation of project addenda for revised design elements.

Construction Administration
- Respond to construction Requests for Information
- Construction Site Visits: An estimated two (2) site visits per site for the civil designers to review construction progress is assumed.
- Punch List Visit: An estimated one (1) site visit per site for the civil designers to review substantial completion progress is assumed.

Assumptions: N/A

Exclusions: Additional site visits in excess of three (3) during construction.

Deliverables: Field Construction reports for every site visit, and punch list. Schematic design narrative, design development drawings, and construction documents and specifications for permit and bidding.

Price: Reference Price and Payment

Schedule: Substantial Completion is expected to be complete twelve (12) months after start of construction

Task 9: Landscape Design (Massie Massie & Associates)

Schematic Design:
- Provide rendered site plan. One (1) virtual meeting anticipated.

Design Development:
- Provide preliminary plan sheets, details and specification table of contents. One (1) in-person meeting anticipated.

Construction Documents:
- Provide plan sheets, details, and specifications. Submittals at 75% and 100% completion. Four (4) virtual meetings anticipated.

Bidding:
- Respond to RFIs as necessary

Construction Administration:
- Review submittals, answer questions, and provide three (3) on site visits, per site, including a substantial completion inspection and punch list report, per site.

Assumptions: N/A

Exclusions: Revisions to previously completed or approved phases of service.

Deliverables: Schematic Design, Design Development, and Construction Documents

Price: Reference Price and Payment

Schedule: Substantial Completion is expected to be complete twelve (12) months after start of construction.

Task 10: Technology / Security / AV Design

Data/Voice Structured Cabling System Planning and Design

The Structured Cabling System scope of work shall include ANSI/EIA/TIA Standards Compliant cabling systems (Category 6, fiber, etc.), telecommunications and equipment room layouts and cross-connect fields, Transient Voltage Surge Suppression (TVSS), Work Area Outlet (WAO) floor plans, cable tray distribution, CATV distribution, CCTV distribution, paging/intercom layout, electronic door access control layout, computer-aided dispatching (CAD) system, fiber optic connections, and riser diagrams. This Scope of Work includes technical specification writing, coordination of WAO placement and furniture design, review of proposals and shop drawings submittals, interim and final inspection and approval of certified structured cabling system testing for 20-year warranty.

Assumptions: N/A

Exclusions: N/A

Deliverables: Field Construction reports for every site visit, and punch list. Schematic design narrative, design development drawings, and construction documents and specifications for permit and bidding.

Price: Reference Price and Payment

Schedule: Substantial Completion is expected to be complete twelve (12) months after start of construction.

Task 11: Cost Estimating (Middleton Consulting & Contracting)

A cost estimate will be prepared at the end of Schematic Design using the drawings provided by the Architect, MEP/T, Structural and Civil engineers.

An updated cost estimate will be prepared at the end of Design Development using the drawings and specifications provided by the Architect, MEP/T, Structural and Civil engineers.

A second updated cost estimate will be prepared at the completion of 75% of Construction Documents using drawings and specifications provided by the Architect, MEP/T, Structural and Civil engineers.

Assumptions: N/A

Exclusions: None

Deliverables: *Schematic Design,* Design Development Estimate, 75% Construction Document Estimate

Price: Reference Price and Payment

Schedule: Each estimate will take 10 - 15 days to complete after drawings and specs are received.

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Mark Rothert, City Manager**

AGENDA ITEM:	Ordinance No. 3068-21/22 Amend the City Code Sec. 2-6-3- re the makeup of the Ethics Commission
ACTION REQUESTED:	Approve and Adopt the Ordinance.

DESCRIPTION:

FINANCIAL IMPACT:

Requested Amount:
Line Item:
Budgeted Amount:
Remaining Funds:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

	5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.
	Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its $63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert Mark A. Rothert, City Manager 3/23/2022	Mark A. Rothert Mark A. Rothert, City Manager 3/24/2022

Date:

Ordinance No. 3068-21/22 Amend the City Code Article VI Division 3 Section 2-6-3-1 Regarding the Make-up of the Ethics Commission

WHEREAS, the City Council adopted Ordinance No. 3004-21/22, creating the City's Ethics Ordinance, on August 9, 2021; and

WHEREAS, the Ethics Ordinance establishes the City of Pekin Ethics Commission to investigate and hold hearings, where necessary, complaints of violations of the Ethics Ordinance and the City's Code of Ethics and Conduct by staff, Council members, and other elected and appointed City officers and members of City boards and commissions; and

WHEREAS, the City Council finds it is in the best interests of the City to make some revisions to the make-up of the Ethics Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The findings and recitations set forth above are adopted and found to be true and correct.

Section 2. Chapter 2, Article VI, Section 3-1 of the Pekin City Code is hereby amended as follows (additions indicated by underline, deletions by ~~strikethrough~~):

Sec. 2-6-3-1. – Creation.

There is hereby created a commission to be known as the Ethics Commission of the City of Pekin. The Commission shall be comprised of five (5) members appointed by the Mayor with the advice and consent of the City Council. No person shall be appointed as a member of the Commission who is related, either by blood or by marriage, to any elected officer of the City of Pekin. The Ethics Advisor and City Manager shall be ex-officio members of the Ethics Commission with rights to participate in discussion but no rights to vote; provided, however, that the City Manager shall not participate in any proceeding or discussion related to any complaint where a member of the City Council is a complainant or respondent.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall take effect upon its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this ______ day of

______________________________, 20_____.

____
MAYOR

ATTEST:

____

CITY CLERK

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Josie Esker, City Engineer**

AGENDA ITEM:	Storm Sewer Code Discussion

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager 3/25/2022

Date:

Josie A. Esker
City Engineer
111 S. Capitol St.
Pekin, IL 61554
309-477-2300
jaesker@ci.pekin.il.us

TO: Mayor and City Council
FROM: Josie A. Esker, City Engineer
SUBJECT: Storm Sewer Code Changes
DATE: March 28, 2022

BACKGROUND

Topic 1:

Staff has fielded several calls from potential or current business owners inquiring about why the City requires engineering calculations for storm water detention when the cost to do so is at least $5000. While maybe .1% of non-engineers would be able to correctly complete these calculations, the City Engineer feels that a simplified, conservative formula could be used to over-design detention requirements for small developments less than 8000 square feet in size, where the cost of additional detention space is less than the cost to hire an engineer. Unless council takes issue with this idea, staff plans to implement this concept within the next couple of weeks.

Topic 2:

Our current code requires new developments to restrict post development storm water runoff rate for a 25 year - 24 hour rainfall event to the pre-development conditions. In layman's terms, if we get 5 inches of rain over 24 hours, the new development cannot make the runoff worse than it was before they developed.

With our ever changing weather patterns, the language in the code is outdated. Heavy storms that used to have a probability of only happening once every 25 years are now happening multiple times a year. When we have also gotten storms that are bigger than a "25 year event", these new developments that only designed for 5 inches of rain in 24 hours are adding to the City's erosion and flooding issues. From an engineering perspective, it would make sense to change the language to say 6.5 inches in 24 hours, rather than a 25 year 24 hour event.

From a development perspective, this would increase detention costs by 10 to 30 percent. The costs for detention vary widely; see attached table for cost estimates. In areas where there is a lot of wide open space, digging a bigger detention pond is not a huge cost. In areas where there is limited space and detention has to be accomplished via underground detention areas, this cost is more significant.

Staff needs council's opinion to help shape this code section.

Table 6-2. Base Costs of Typical Applications of Storm Water from EPA.gov

BMP Type	Typical Cost ($/BMP)	Application	Data Source
Retention Basin	$100,000	50-Acre Residential Site (Impervious Cover = 35%)	Adapted from Brown and Schueler (1997b)
Wetland	$125,000	50-Acre Residential Site (Impervious Cover = 35%)	Adapted from Brown and Schueler (1997b)
Infiltration Trench	$45,000	5-Acre Commercial Site (Impervious Cover = 65%)	Adapted from SWRPC (1991)
Infiltration Basin	$15,000	5-Acre Commercial Site (Impervious Cover = 65%)	Adapted from SWRPC (1991)
Sand Filter	$35,000-$70,000[2,3]	5-Acre Commercial Site (Impervious Cover = 65%)	Adapted from Brown and Schueler (1997b)
Bioretention	$60,000	5-Acre Commercial Site (Impervious Cover = 65%)	Adapted from Brown and Schueler (1997b)
Grass Swale	$3,500	5-Acre Residential Site (Impervious Cover = 35%)	Adapted from SWRPC (1991)
Filter Strip	$0-$9,000[3]	5-Acre Residential Site (Impervious Cover = 35%)	Adapted from SWRPC (1991)

1. Base costs do not include land costs.
2. Total capital costs can typically be determined by increasing these costs by approximately 30%.
3. A range is given to account for design variations.

REQUEST FOR COUNCIL ACTION

Agenda Date:	**March 28, 2022**
To:	**Council Members**
From:	**Mark Rothert, City Manager**

AGENDA ITEM: Discussion: Registration of Vacant & Foreclosed Properties

There are a large number of commercial and residential properties that are vacant, foreclosed, or pending foreclosure within the City of Pekin that are unaccounted for.

Such properties have created challenges for the City and its residents by contributing to nuisances and blight in the community, reducing neighboring property values, and imposing additional costs for the City and demand for its services.

If these commercial and residential properties were required to be registered with the City, the City could have more information to act upon to address these issues.

The attached ordinance proposes for the City to establish a program for identifying, registering, and monitoring such properties to set forth the responsibility of all persons with any interest in such properties, to speed the rehabilitation and re-occupation of such properties, and to protect the health, safety and welfare of the residents of the City of Pekin.

A registration fee ($150) would be charged to each mortgagee or owner, whichever is applicable, of any registrable property. The annual registration fee shall increase for each subsequent year the property remains designated a registrable property, in accordance with the following schedule:

1) $150 for properties designated registrable	Up to 2 years
2) $300 for properties designated registrable	2-3 years
3) $600 for properties designated registrable	3-5 years
4) $1200 for properties designated registrable	5-10 years
5) $2400 for properties designated registrable	10+ years

If a registrable property is not registered, or the registration fee is not paid within thirty (30) days of when the initial registration or renewal is required, a late fee equivalent to ten percent (10%) of the Annual Registration fee shall be charged for every thirty-day (30) period or portion thereof in which the property is not registered, and shall be due and payable with the Annual Registration.

At the time a building is registered as vacant property, the owner shall submit a vacant building plan. The City's building official would prescribe a form for the plan. If the owner fails to submit the plan, the building official may determine a plan. The plan would contain the following:

1) A plan of action to repair the structure, resulting in openings being secured by conventional methods used in the design of the building or by methods permitted for new construction of similar type with board removed.

2) A plan of action to remedy any present public nuisance(s).

3) A time schedule identifying a date of commencement of repair and date of completion of repair.

4) If the owner proposes to demolish the vacant building, a plan and time schedule for such demolition.

5) A plan of action to maintain the building and premises thereof in conformance with the City Code.

6) A plan of action, with a time schedule, identifying the date the building will be habitable and occupied or offered for occupancy or sale. The time schedule shall include date(s) of commencement and completion of all actions required to achieve habitability. No plan which provides for compliance, which will not, as determined by the building official, achieve such compliance, within six (6) months, in the case of a vacant boarded building, and two (2) years, in the case of a vacant, unboarded, and code compliant building will be approved.

7) All premises upon which unoccupied or vacant buildings are located and the exteriors shall at all times be maintained in compliance with this code.

8) Exterior lighting plans according to standards established by the building official and available from the building official.

The building official shall review the proposed vacant building plan and make a determination as to whether the plan is appropriate.

The ordinance also goes into detail regarding the boarding of buildings; changes in registration information; transfer and maintenance of registrable property; an appeals process; and penalties for violation.

REQUIRED SIGNATURES
Finance Department (Certification of Availability of Funds)**:** Date:
City Manager: Date:

ORDINANCE NO. ____________

AN ORDINANCE AMENDING CHAPTER 5 OF THE PEKIN CITY CODE FOR THE PURPOSE OF ADDING A NEW ARTICLE XI PERTAINING TO THE REGISTRATION OF VACANT AND FORECLOSED PROPERTIES

WHEREAS, the City of Pekin is a home rule unit of government that has authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs to protect the public health, safety and welfare of its citizens; and

WHEREAS, pursuant to Section 11-1-1 of the Illinois Municipal Code (65 ILCS 5/11-1-1), the City has the authority to pass and enforce all necessary police ordinances for the health, safety and welfare of its residents; and

WHEREAS, the City Council finds there are a large number of commercial and residential properties that are vacant, foreclosed, or pending foreclosure within the City of Pekin; and

WHEREAS, the City Council finds that such vacant and foreclosed properties have created challenges for the City and its residents by contributing to nuisances and blight in the community, reducing neighboring property values, and imposing additional costs for the City and demand for its services;

WHEREAS, the City Council finds that such nuisance conditions pose a risk to the health, safety, and welfare of residents within the City of Pekin; and

WHEREAS, pursuant to Section 11-20-5 of the Illinois Municipal Code (65 ILCS 5/11-20-5), the City has the authority to do all acts and make all regulations necessary or expedient for the promotion of health or the suppression of diseases; and

WHEREAS, pursuant to Section 11-60-2 of the Illinois Municipal Code (65 ILCS 5/11-60-2), the City has the authority to define, prevent and abate nuisances; and

WHEREAS, the City Council finds that it is in the best interest of the City and its residents that all commercial and residential properties which are vacant or foreclosed be required to register with the City;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing recitals are correct and accurate and are incorporated herein.

Section 2. Chapter 5 of the City of Pekin, Illinois, Municipal Code is hereby amended by the addition thereto of a new Article XI which shall read as follows:

ARTICLE XI

VACANT AND FORECLOSED PROPERTY REGISTRATION

5-11-1. – Purpose and intent.

It is the finding of the City Council that properties in the process of foreclosure and/or vacant properties are unsightly, unsafe, and contribute to blight and nuisance conditions in the City. The purpose of this Chapter is to establish a program for identifying, registering, and monitoring such properties to set forth the responsibility of all persons with any interest in such properties, to speed the rehabilitation and re-occupation of such properties, and to protect the health, safety and welfare of the residents of the City of Pekin.

5-11-2. – Definitions.

For the purposes of this Chapter:

Default shall mean that the mortgagor has not complied with the terms of the mortgage on the property, or the promissory note, or other evidence of the debt, referred to in the mortgage.

Enforcement officer means any building inspector, code enforcement officer, law enforcement officer, fire inspector, or other person authorized by the City to enforce the City Code or the laws and regulations of the State of Illinois.

Evidence of vacancy means any condition that on its own, or combined with other conditions, would lead a reasonable person to believe that the property is vacant or unoccupied by persons legally in possession thereof. Such conditions include, but are not limited to, overgrown or dead vegetation; past due utility notices or bills; disconnected utilities; accumulation of trash junk or debris; abandoned vehicles or parts thereof; the absence of furnishings or personal items consistent with habitation or occupancy; the presence of an unsanitary, stagnant swimming pool; the accumulation of newspapers, circulars, flyers or mail; statements by neighbors, passers-by, delivery agents or government agents that the property is vacant or unoccupied; or the presence of boards over doors, windows or other openings.

Foreclosure or foreclosure action means the legal process by which a mortgagee terminates a property owner's interest in the real property pledged as security for a debt. This definition includes, but is not limited to, public notice of Default, a deed-in-lieu of foreclosure, sale to the mortgagee, certificate of title, and all other processes, activities and actions, by whatever name, associated with the described process. The process is not concluded until the property obtained by the mortgagee, or their designee, by certificate of title, or any other means, is sold to a non-related bona fide purchaser in an arm's length transaction to satisfy the debt or lien.

Mortgagee means a mortgage creditor, including, but not limited to, trustees; mortgage service companies; lenders in a mortgage agreement; any agent, servant, or employee of the creditor; any successor in interest; or any assignee of the creditor's rights, interests or obligations under a mortgage agreement.

Owner means Any person, agent, operator, firm, or corporation having a legal or equitable interest in the property; or recorded in the official records of the state, county, or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

Property manager means an individual (including the owner, if applicable), or property maintenance company or other similar entity responsible for the maintenance of registrable properties.

Property means any residential or commercial land, real property, building, leasehold improvements and anything affixed to the land, real property, or portion thereof identified by a property parcel identification number or any building, structure, or improvement affixed to the land or real property that is specifically designed as a separate dwelling unit, except that this definition shall not include individual apartment units in a multi-family residential building or structure, located within the corporate limits of the City.

Public nuisance property means any unoccupied or vacant property on which:

(a) The physical condition, or uses of any building regarded as a public nuisance at common law, under the Illinois Complied Statutes, or under this code; or

(b) Any physical condition, use or occupancy or any building or its appurtenances considered an attractive nuisance to children, including, but not limited to, abandoned wells, shafts, basements, excavations, and unsafe fences or structures; or

(c) Any building has unsanitary sewerage or plumbing facilities; or

(d) Any building is designated by the building official as unsafe for human habitation or use; or

(e) Any building is manifestly capable of being a fire hazard, or manifestly unsafe or insecure as to endanger life, limb or property; or

(f) Any building is unsanitary, or which is littered with rubbish or garbage, or which has an uncontrolled growth of weeds; or

(g) Any building is dangerous, in a state of dilapidation, deterioration or decay; faulty construction; open or vacant and the doors, windows, or other openings are boarded up or secured, by any means other than conventional methods used in the design of the building or permitted for new construction of similar type; damaged by fire to the extent as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the premises; or

(h) Any building defined as a "dangerous, unsafe building" by section 4-12-1 of this Code, as it may be amended.

Registrable property means:

(a) Any vacant property located within the City; or

(b) Any property located within the City, whether vacant or occupied, that is encumbered by a mortgage that is subject to a foreclosure action by the mortgagee, is subject to a judgment of foreclosure by the mortgagee, is subject to an application for a tax deed or a pending tax assessor's lien sale, or has been the subject of a foreclosure sale where the title was transferred to the beneficiary of a mortgage involved in the foreclosure and any property transferred under a deed in lieu of foreclosure.

Semi-Annual Registration shall mean six (6) months from the date of the first action that requires registration, as determined by the City or its designee, and every subsequent six (6) months. The date of the initial registration may be different than the date of the first action that required registration.

Unoccupied Property shall mean a building, structure, or other improvement used as a dwelling, or portion thereof, which lacks the habitual presence of human beings who have a legal right to be on the premises, including buildings ordered vacated by the City pursuant to authority granted by this Code. In determining whether a property is unoccupied, the Police Chief or their designee may consider these factors, among others:

(a) Whether all lawful residential or business activity has ceased.

(b) The percentage of the overall square footage of occupied to unoccupied space or the overall number of occupied and unoccupied units.

(c) Whether the building is substantially devoid of contents. The condition and value of fixtures or personal property in the building are relevant to this determination.

(d) Whether the building lacks utility services, i.e., water, sewer, electric or natural gas.

(e) Whether the building is the subject of a foreclosure action.

(f) Whether the building is actively for sale as part of a contractual agreement to sell the building, including whether the building displays "for sale", "for rent" or similar signage.

(g) The presence or recurrence of uncorrected code violations.

Utilities shall mean any utility that is essential for a building or structure to be habitable, including, but not limited to, electrical, gas, water, and sewer.

Vacant Property means:

(a) A building or portion of a building which is:

(1) Unoccupied and unsecured;

(2) Unoccupied and secured by boarding or other similar means;

(3) Unoccupied and a dangerous building as defined in Section 4-1-12-1 of this Code;

(4) Condemned by the City pursuant to applicable provisions of this Code;

(5) Unoccupied and has multiple code violations;

(6) Unoccupied and the building or its premises has been the site of unlawful activity within the previous six months;

(7) Unoccupied for over 90 days and the City has issued an order to correct public nuisance conditions, property maintenance code, or building code violations and same have not been remedied as required by this Code; or

(8) Unoccupied for over six months.

(b) Vacant Property does not include: unoccupied buildings which are undergoing construction, renovation, or rehabilitation and which are in compliance with all applicable ordinances, codes, legislation, and regulations, and for which construction, renovation or rehabilitation is proceeding diligently to completion.

5-11-3. – Registry.

The City, or its designee, shall establish and create a registry identifying each registrable property within the City and containing all of the information required by this Article.

5-11-4. – Registration of property subject to foreclosure.

(a) A mortgagee that initiated a foreclosure action against a property within the corporate limits of the City of Pekin prior to the effective date of this Article, or its agent, shall register each property as provided in this Article on or before May 1, 2022.

(b) After the effective date of this Article, a mortgagee or its agent shall, within ten (10) days of the date of its initiation of a foreclosure action against a property within the corporate limits of the City of Pekin, register the property as provided in this Article. A separate registration is required for each property, whether it is found to be vacant or occupied. Registration shall include the following:

(1) Mortgagee's name, address, phone number, and e-mail address. If the mortgagee is a legal entity, partnership, limited liability company, corporation, the name, address, phone number, and e-mail address of each officer, director, individual, or entity having more than a 5% interest in such entity;

(2) When applicable, the name, address, phone number, and e-mail address of the mortgagee's agent, property manager, other person responsible for the maintenance of the registrable property and whom is designated to receive any and all notices with respect to the property;

(3) Address and property tax index number of the registrable property;

(4) Type of property (commercial, single-family, duplex, multi-unit, apartment complex, etc.);

(5) Whether the property is vacant or occupied;

(6) Plan and timeline to abate existing nuisances or code violations (if applicable);

(7) Proof of liability and casualty insurance on the property; and

(8) Other information as the City may require from time to time.

(c) Any property that has previously registered in accordance with this Section, and which later becomes vacant, shall not be required to re-register pursuant to Section 5-11-5; provided, however, that such registration information shall be updated in accordance with this Article to reflect the change in occupancy status.

(d) A designation as a registrable property under this Section shall remain until such time as the property is sold to a bona fide purchaser in an arm's length transaction, or the mortgagor conveys all interest in the property to the mortgagee, or the foreclosure action has been dismissed.

5-11-5. – Registration of vacant property.

(a) The owner of a property that was vacant within the corporate limits of the City of Pekin prior to the effective date of this Article, or his agent, shall register each property as provided in this Article on or before May 1, 2022.

(b) After the effective date of this Article, an owner or his agent shall, within ten (10) days after a property becomes vacant, register the property as provided in this Article. Registration shall include the following:

(1) Owner's name, address, phone number, and e-mail address. If the owner is a legal entity, partnership, limited liability company, corporation, the name, address,

phone number, and e-mail address of each officer, director, individual, or entity having more than a 5% interest in such entity;

(2) When applicable, the name, address, phone number, and e-mail address of the owner's agent, property manager, other person responsible for the maintenance of the registrable property and whom is designated to receive any and all notices with respect to the property;

(3) Address and property tax index number of the registrable property;

(4) Type of property (commercial, single-family, duplex, multi-unit, apartment complex, etc.);

(5) Plan and timeline to abate existing nuisances or code violations (if applicable); and

(7) Other information as the City may require from time to time.

(c) Any property that has previously registered in accordance with this Section, and which later becomes subject to foreclosure, shall not be required to re-register pursuant to Section 5-4-4; provided, however, that such registration information shall be updated in accordance with this Article to reflect the change in status of the property.

(d) A designation as a registrable property under this Section shall remain until such time as the property is occupied for a period of thirty (30) consecutive days or sold to a bona fide purchaser in an arm's length transaction with the intent to permanently occupy the property.

5-11-6. – Registration fee.

(a) At the time of initial registration each mortgagee or owner, whichever is applicable, shall pay a non-refundable Annual Registration fee of $150.00 for each registrable property. The annual registration fee shall increase for each subsequent year the property remains designated a registrable property, in accordance with the following schedule:

1) $150 for properties that have been designated registrable properties for up to two years.

2) $300 for properties that have been designated registrable properties for more than two years and up to three years.

3) $600 for properties that have been designated registrable properties for more than three years and up to five years.

4) $1200 for properties that have been designated registrable properties for more than five years and up to ten years.

5) $2400 for properties that have been designated registrable properties for more than ten years.

(b) If a registrable property is not registered, or the registration fee is not paid within thirty (30) days of when the initial registration or renewal is required pursuant to this Article, a late fee equivalent to ten percent (10%) of the Annual Registration fee shall be charged for every thirty-day (30) period or portion thereof in which the property is not registered, and shall be due and payable with the Annual Registration.

5-11-7. – Vacant building plan.

(a) At the time a building is registered as vacant property, as required herein, the owner shall submit a vacant building plan. The building official may prescribe a form for the plan. If the owner fails to submit the plan as provided for by this Section, the building official may determine the plan. The plan shall contain the following:

1) A plan of action to repair any doors, windows, or other openings which are boarded up or otherwise secured by any means other than conventional methods used in the design of the building or permitted for new construction or similar type. The proposed repair shall result in openings being secured by conventional methods used in the design of the building or by methods permitted for new construction of similar type with board removed. Boarding shall be accomplished with materials and methods described by the building official and available from the building official. The owner shall maintain the building in an enclosed and secure state until the building is reoccupied or made available for immediate occupancy. If the owner demonstrates that securing of the building will provide adequate protection to the public, the building official may waive the requirement of an enclosure.

2) For buildings and premises thereof, which are determined by the building official as being or containing public nuisances, as defined in this Article, the vacant building plan shall contain a plan of action to remedy such public nuisance(s).

3) A time schedule identifying a date of commencement of repair and date of completion of repair for each improperly secured opening and nuisance identified by the building official.

4) If the owner proposes to demolish the vacant building, a plan and time schedule for such demolition.

5) A plan of action to maintain the building and premises thereof in conformance with this Article.

6) A plan of action, with a time schedule, identifying the date the building will be habitable and occupied or offered for occupancy or sale. The time schedule shall include date(s) of commencement and completion of all actions required to achieve habitability. No plan which provides for compliance with this Article or, which will

not, as determined by the building official, achieve such compliance, within six (6) months, in the case of a vacant boarded building, and two (2) years, in the case of a vacant, unboarded, and code compliant building will be approved.

7) All premises upon which unoccupied or vacant buildings are located and the exteriors shall at all times be maintained in compliance with this code.

8) Exterior lighting according to standards established by the building official and available from the building official.

(b) The building official shall review the proposed vacant building and make a determination as to whether the plan is appropriate. In considering the appropriateness of a vacant building plan, the building official shall consider the following factors and make written findings as to each:

1) The purposes of this chapter and intent of the city council to minimize the time a building is boarded or otherwise vacant.

2) The effect of the building and the proposed plan on adjoining property.

3) The length of time the building has been vacant.

4) The presence of any public nuisances on the property.

5) The likelihood that the plan or portion(s) thereof will prevent or ameliorate the condition it is designed to address.

(c) The building official shall, upon notice to the vacant building owner, have the right to modify the vacant building plan by modifying the dates of performance, the proposed methods of action, or by imposing additional requirements consistent with this chapter he or she deems necessary to protect the public health, safety, or welfare.

(d) Failure to have an approved plan within thirty (30) days of filing the registration form or failure to comply with the approved plan shall constitute a violation of this chapter subjecting the owner of the building to penalties as provided in this chapter and to any remedies the city may avail itself of as provided for herein and elsewhere in this code, including, but limited to, an action to compel correction of property maintenance violations.

5-11-8. – Boarding of buildings.

It is the policy of the City of Pekin that boarding is a temporary solution to prevent unauthorized entry into a vacant building and that boarded buildings are a public nuisance. A vacant building may not remain boarded longer than six (6) months unless an extension of that time is part of the vacant building plan approved by the building official.

A vacant building which is code compliant and which the building official determines, on the basis of police reports, citizen complaints, and other information of other type considered reliable by reasonable persons, does not require boarding to prevent unauthorized entry may not remain vacant for more than two (2) years without an approved plan for occupancy, sale, demolition, or other disposition of the building.

5-11-9. – Changes in registration information.

Any and all changes in the registration information as required by this Article shall be provided in writing to the City within thirty (30) days of the change in information. No additional fee shall be assessed for submitting a change in registration information.

5-11-10. – Transfer of registrable property.

(a) If a registrable property or property that has been registered pursuant to this Article is sold or transferred, including, but not limited to, a transfer to a mortgagee under a foreclosure sale, deed in lieu of foreclosure, or any other legal means, the new owner shall be subject to all the terms of this Article. Within fifteen (15) days of the sale or transfer, the new owner shall register the p9roperty or update the existing registration. The previous owner shall not be released from the responsibility of paying all unpaid fees, fines, and penalties that accrued during that owner's interest in the registrable property.

(b) If a registrable property or property that is encumbered by a mortgage has been registered by the mortgagee pursuant to this Article, and such mortgage is sold, assigned, or otherwise transferred, the new mortgagee shall be subject to all the terms of this Article. Within fifteen (15) days of the sale, assignment, or transfer, the new mortgagee shall register the property or update the existing registration. The previous mortgagee shall not be released from the responsibility of paying all unpaid fees, fines, and penalties that accrued during that mortgagee's interest in the registrable property.

5-11-11. – Notice of determination of registrable property.

After the effective date of this Article, the building official shall continually evaluate all properties within City and make a determination for each as to whether the property is a registrable property. For each property determined to be a registrable property, the City or its designee shall, within 7 days of making said determination, send a written notice of its determination by certified mail to the mortgagee or owner, whichever is applicable, to the address listed in the mortgage, or in the case of the owner to the address where the last property tax bill was sent, according to the official records of Tazewell County, Illinois. If the mortgagee or owner cannot be found after diligent inquiry, service may be made by posting a notice in or on the registrable property or by publication in a newspaper of general circulation in Tazewell County for a period of three (3) consecutive days. The notice shall contain the following:

(a) The factual basis for the determination that the property is a registrable property;

(b) A statement to register the property in accordance with this Article within fifteen (15) calendar days of the date of the notice;

(c) A statement of the obligations as a mortgagee or owner of registrable property;

(d) The registry link or a copy of the registration form to be completed by the owner;

(e) If the property is improved with a building, the date and time on which the owner or mortgagee shall allow for a code compliance inspection of the interior of the registrable property;

(f) The penalties for failure to register the property; and

(g) A notice of the right to appeal the determination.

5-11-12. – Maintenance of registrable property.

(a) Each registrable property or property that has been registered pursuant to this Article shall be maintained in accordance with all applicable provisions of the City Code and free of any nuisance, including, but not limited to, nuisance greenery, garbage, rubbish, refuse, graffiti, stagnant water, foul odors, and dilapidated or unsafe buildings or structures.

(b) Each registrable property or property that has been registered pursuant to this Article shall be maintained in a secure manner so as to be inaccessible by unauthorized persons, including, but not limited to, boarding up, closing off, locking windows and entrances, or enclosing the exterior of the property with an appropriate fence or wall.

5-11-13. – Inspection; enforcement.

(a) Enforcement officers are authorized and empowered to inspect or cause the inspection of each registrable property within the City at any reasonable hour to determine compliance with this Article and any other applicable provision of the City Code.

(b) Compliance with this Article does not relieve the mortgagee or owner of a registrable property from any other obligations set forth in the City Code, which may apply to the property. Failure of the mortgagee or owner to properly maintain a registrable property in accordance with all applicable provisions of the City Code may result in a violation of the City Code and issuance of a citation in accordance therewith. Registration under this Article shall not preclude the City from taking any other action against the property pursuant to other applicable provisions of the City Code or the Illinois Municipal Code or other applicable laws, including, but not limited to, the right of the City to secure, demolish, or take remedial action with respect to the property or buildings or structures located thereon when it is in the best interest of the public safety and welfare. The City may also pursue other legal or equitable remedies including, but not limited to, injunctive relief, application to a court of competent jurisdiction for a receiver, demolition or condemnation, contracting for the repair or purchase of the premises, or foreclosure of any lien the City may have on the property.

5-11-14. – Records and reports.

(a) The City shall be responsible for maintaining all vacant and foreclosed property registration information and provide an annual report to the Building Inspections Director of the number of vacant and foreclosed properties in the City, and the number of properties added to or deleted from the previous registration report.

(b) The Building Inspections Director shall keep records of all complaints, inspections, reports, and actions taken with respect to each registrable property.

5-11-15. – Appeal

(a) An owner or mortgagee, whichever is applicable, of a property determined by a City enforcement officer to be a registrable property as provided for in this Article may appeal that determination to the City Manager or his designee. Such appeal shall be in writing and shall be filed with the City Clerk's office within fifteen (15) days of the date of mailing of the notice of determination. The appeal shall contain a complete statement of the reasons for the dispute of the determination, and shall set forth specific facts in support thereof. The City Manager or his designee shall decide the appeal on the basis of facts presented in the written appeal and the enforcement officer's determination.

(b) The City Manager, or his designee, shall send a written decision to the owner within ten (10) days of her receipt of the appeal. The City Manager or his designee may, but is not required to, seek additional information from the owner. The City Manager, or his designee, may, upon written notice thereof to the owner, take additional time to decide the appeal if he or she determines that such additional time is required for consideration of the appeal.

5-11-16. – Violations; penalties.

(a) Every mortgagee or owner, whichever is applicable, who fails to register or renew the registration of a registrable property within the applicable time period prescribed in this Article shall, upon conviction thereof, be subject to a fine of not less than one hundred fifty dollars ($150.00), nor more than seven hundred fifty dollars ($750.00) per unregistered property. A separate offense shall be deemed committed for each day upon which said violation shall continue or exist.

(b) Every mortgagee, owner, or agent thereof, whichever is applicable, who submits false information on the applicable registration form shall, upon conviction thereof, be subject to a fine of not less than one hundred fifty dollars ($150.00), nor more than seven hundred fifty dollars ($750.00).

(c) Except as otherwise provided herein, any person who violates any provision of this Article shall, upon conviction thereof, be subject to a fine of not less than one hundred fifty dollars ($150.00), nor more than seven hundred fifty dollars ($750.00) for each offense. A separate offense shall be deemed committed for each day upon which said violation(s) shall continue or exist.

(d) The fines provided in this Section shall not be construed to abridge or in any manner interfere with the right and power of the City to enforce any other action provided in this Article or other applicable provision of the City Code, or to seek injunctive relief or other appropriate legal remedy provided by law for a violation of this Article or other applicable provision of the City Code.

5-11-17. – Severability.

Should any provision, section, paragraph, sentence or word of this Article be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Article shall remain in full force and effect.

Section 3. This Ordinance is hereby ordered to be published in pamphlet form by the Pekin City Clerk and said Clerk is ordered to keep at least three (3) copies hereof available for public inspection in the future and in accordance with the Illinois Municipal Code.

Section 4. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval and ten (10) day period of publication in the manner provided by law.

PASSED BY THE COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS ____________ DAY OF _________________, 2020.

APPROVED:

____
Mayor

ATTEST:

____
City Clerk

REQUEST FOR COUNCIL ACTION

CITY OF Pekin ILLINOIS

Agenda Date: **March 28, 2022**
To: **Council Members**
From: **Sarah Newcomb, Human Resources Dir**

AGENDA ITEM:	Employee Handbook Updates 2022 Discussion

Discussion regarding 2022 proposed updates to the City's Employee Handbook based on regulatory and best practice recommendations.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager 3/25/2022

Date:

City of Pekin

Employee Handbook

Table of Contents

Full revision approved by Resolution No. 57-12/13 on 9/12/2012
Full revision approved by Resolution NO. 107-20/21 on 05/26/2020

NO CONTRACTS OF EMPLOYMENT

The policies in this Personnel Manual are not intended to create a contract and are not an offer to enter into a contract. These policies do not establish contractual rights for employment or any employment benefit. The policies are not to be construed to constitute contractual obligations of any kind, or a contract of employment between the City of Pekin ("City") and any employee.

No commitment for employment for any specified duration, including "lifetime" employment, shall be valid or binding on the City unless expressly set forth in a written document and signed by both the employee and by the City Manager.

Employment with the City is voluntary and "at-will." Just as you are free to resign at any time for any reason, the City has the right to terminate your employment and/or benefits at any time, with or without cause or advance notice.

The policies in this Personnel Manual have been developed at the discretion of the City and may be amended or eliminated at any time, at the sole discretion of the City. The City retains the right to modify, eliminate, amend, or cancel any of its published or unpublished policies for any reason, with or without advance notice, at its sole discretion without having to give justification.

This Personnel Manual is not intended to replace or supersede a collective bargaining agreement that may cover many of the terms and conditions of employment for employees covered by that agreement.

These policies replace all previous policies and practices and may not be changed or added to without the express written approval of the City Manager. Questions about these policies should be directed to the Human Resources Director.

1. INTRODUCTION

1.1 WELCOME

It is a pleasure to welcome you as an employee of the City of Pekin and to wish you success in your new job. This Personnel Manual is provided for your personal use. The following pages are intended to provide newcomers and those of you who have been with us for some time a better understanding of the privileges and responsibilities of being a City of Pekin employee. We encourage you to read it and keep for your future reference. If you have any questions about the contents of this Manual, or about anything that pertains to your job, please discuss these issues with your immediate supervisor, department head, or the Human Resources Director.

The City Manager and other management staff have faith in their employees, as well as a real interest in them, their concerns, thoughts and ideas. Our primary aim is to serve the public, and we strive to provide quality service in an effective and efficient manner. We recognize the credit for this distinction most of the time goes unappreciated; however, the City Manager and management staff certainly appreciate everything our employees do for the public.

Thank you for joining us. We look forward to working with you and hope your experience will be enjoyable and rewarding.

1.2 <u>PURPOSE</u>

This Personnel Manual is provided to all employees of the City of Pekin, which will also be referenced throughout this Manual as the "the City." It is intended to serve as a guideline for reference to the day-to-day administration of the human resources policies, practices, and work rules, and also outlines various employee benefit programs. All statements herein are designed to increase employee understanding and provide direction to allow accomplishment of our objectives. These provisions supersede the existing Personnel Manual. Existing departmental policies and procedures necessary for the operations of a specific department may be affected by this Manual. <u>This Manual is not an employment contract and does not establish contractual rights.</u> The City Manager may modify, change, or eliminate the policies and/or procedures listed in these guidelines at any time, with the approval of our City Council. All changes and modifications will be communicated to employees through one or more of the City's usual channels of communication such as: mailings, email, newsletters, payroll stuffers, employee self-service, employee meetings, city website, or internal postings.

It is the responsibility of all employees to become familiar with and adhere to all policies and provisions of the Manual. Day-to-day interpretations of policy statements and their intent fall under the authority of the Human Resources Director, with final approval by the City Manager.

The official copy of this document is kept and maintained in the Human Resources Department. This Policy is also part of the official records maintained by the City Clerk. For further clarification regarding the full rights, benefits, and obligations of employees and of the City, please contact the Human Resources Director.

It is recognized that the City has in the past and may in the future, enter into collectively bargained agreements on behalf of particular groups of employees within the City's operation. It is expressly acknowledged that the provisions of such collectively bargained agreements control and shall be applied to employees covered by such agreements, notwithstanding any contrary provisions within this Manual. Accordingly, any matters specifically covered by the collectively bargained agreements supersede these policies for those employees covered by the collective bargaining agreement.

1.3 EMPLOYEE RESPONSIBILITIES

Each of us, as an employee, is an "Ambassador" of the City. It is hoped and even expected that you are proud to be a member of our team and will always refer to the City of Pekin in a positive manner.

Our ability to successfully provide the level of service the citizens of our community (our customers) expect and deserve depends upon the quality of our staff and their commitment to excellence. It is expected that all City employees strive to understand, appreciate, commit to, and exemplify the following:

A. Provide QUALITY work at a productive pace;
B. Treat others with courtesy and respect their rights;
C. Demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all public activities;
D. Respect each other, and support the City's goals and philosophies;
E. Display a positive attitude and a smile to the people we serve no matter how challenging the day has been;
F. Take initiative within your authority; and
G. Perform your responsibilities to the best of your ability.

All complaints from the public shall be handled courteously and promptly. The employee who receives a complaint should attempt to resolve the complaint if possible, or immediately refer the complaining party to the appropriate department head or the City Manager. All complaints shall be properly documented.

1.4 BUSINESS PRACTICES

Employees are expected to follow certain guidelines and standards in day-to-day conduct. Violations are subject to disciplinary action, up to and including termination of employment. City business practices include, but are not limited to the following:

1. COMPLIANCE WITH LAWS AND REGULATIONS

City employees shall conduct all activities in compliance with all applicable federal, state, and local laws and regulations. It is the responsibility of the employee to make sure any license, permit, certification or the like is kept current. The City will not be held responsible for the expiration of any such item if the employee did not give proper notice to the City.

2. PROPER RECORDING OF ASSETS AND DISBURSEMENTS

Making false or fictitious entries in the City books and records and/or issuing false or misleading reports about the City operations, are prohibited. No employee shall engage in any transaction that requires or contemplates such prohibited activities.

3. PURCHASING POLICIES

All suppliers, seeking or participating in business dealings with the City, will be accorded fair and impartial treatment. Soliciting or accepting monetary or non-monetary kickbacks, fees, or commissions from a supplier is expressly forbidden. Employees are expected to adhere to the purchasing and procurement policies set forth by the City of Pekin. Accepting normal business courtesies is permissible in accordance with the Illinois State Gift Ban Act. Also see Conflict of Interest policy below, and refer to current State mandated ethics, gift ban, etc. policies.

4. POLITICAL CAMPAIGN POLICY

The City encourages individuals to participate in civic and political activities in their own way during their personal time. In doing so, individuals must never act as a representative of the City or give the appearance that the City is supporting their activity without the expressed consent of the City Manager. Participation in political activity of any kind is prohibited during the employee's working hours.

5. OUTSIDE EMPLOYMENT

Employees may hold outside jobs as long as they meet the performance standards of their job with the City. Full-time employees must notify their immediate supervisor and the Human Resources Department in writing of any outside employment. All employees are subject to the City scheduling requirements, regardless of any existing outside work requirements. City work schedules will not be adjusted to accommodate non-City work schedules.

If an employee's outside work interferes with his or her performance or ability to meet the requirements of their job as it is modified from time to time, the employee may be asked to terminate the outside employment if ~~he or she~~they wishes to remain with the City. Outside employment that constitutes a conflict of interest is prohibited. Employees may not receive any income or material gain from individuals outside the City for materials sold, or services rendered, while performing their jobs with the City.

Employees in certain job categories should be aware that working while on disability may decrease certain pension benefits, in accordance with applicable state law.

6. ON/OFF DUTY MORALS, EFFICIENCY, IMAGE, PUBLIC CONFIDENCE

No employee shall engage in conduct, on or off duty, which adversely affects the morale or efficiency of the organization, or, engage in conduct, on or off duty, which has a tendency to destroy public respect for the employee and/or the City, and/or destroy confidence in the operations of the City or otherwise reflect negatively on the City. Employees must ensure that all actions and statements, whether made publicly or privately, are such as to promote the execution of City ordinances, regulations, policies, and programs.

7. CONFLICT OF INTEREST

Employees are expected to avoid any outside interest or activity which is in conflict or incompatible with the conduct of official duties or has the potential to be a conflict of interest. Employees must decline from participating in any business activity with the City, or participating in any decision on any such activity when the employee either has an ownership interest in the business with which the City is dealing or stands to receive personal outside gain from such dealings.

Employees are also expected to take precautions to avoid any appearance of conflict of interest or raise suggestions of impropriety. To this end, the City expressly precludes any City employee from soliciting, or accepting, any gift, gratuity, service, favor or valuable service(s), or other personal gain for themselves or a relative in exchange for, or as a result of, or which might influence, the performance of their duty as City employees. The sole exceptions are that employees may in compliance with the Illinois State Gift Ban Act:

- accept (but may not solicit or request) gifts of normal business courtesies with a nominal value; or
- may, with prior approval of the City Manager, participate in activities / events (e.g., seminars, conventions, golf tournaments) sponsored by an entity with which the City does business or might do business.

This policy is to provide guidelines so that employees can seek further clarification on conflicts of interest or potential conflicts of interest. Contact the Human Resources Director for more information or questions about conflicts of interest.

2. EMPLOYMENT

2.1 EMPLOYMENT AT WILL

Employment with the City is "at will," which means employment with the City is voluntarily entered into, and the employee is free to resign at will at any time, with or without cause. Similarly, the City may terminate the employment relationship at will at any time, with or without advance notice or cause.

2.2 EMPLOYEE RELATIONS: OPEN DOOR POLICY

The City values employees' constructive opinions and suggestions, and believes communication is important in the workplace. The City encourages employees to discuss suggestions, problems, or concerns with their supervisor. In most cases, talking with your supervisor may resolve an issue. However, an employee may also discuss problems and concerns with their immediate supervisor, department head, Human Resources Director, or City Manager.

Direct communication is always the best route to take to resolve issues.

2.3 EQUAL EMPLOYMENT OPPORTUNITY

In order to provide equal employment and advancement opportunities to all individuals, employment decisions at the City will be based on merit, qualifications, and abilities. The City does not discriminate in any aspect of employment opportunities or practices on the basis of race, color, religion or gods, sex, sexual orientation, national origin, ancestry, protected military or veteran status, marital status, age, disability, order of protection status, genetics, gender identity or expression, or any other characteristic protected by law. This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits and training.

Any employee with questions or concerns about any type of discrimination in the workplace is encouraged to bring these issues to the attention of their immediate Supervisor, Human Resources Director, or the City Manager. Employees can raise concerns and make reports without fear of retaliation. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.

2.4 REASONABLE ACCOMMODATION

The City will make reasonable accommodations for qualified employees unless doing so would result in undue hardship. Questions about reasonable accommodation should be directed to the Human Resources Director.

2.5 EMPLOYMENT PROCESS

The Human Resources Department may generally advertise ~~for~~ position openings through various resources and methods. In addition, position openings are posted in every City department.
The job vacancy announcement shall be in a consistent format for all City jobs, and include at minimum the job title, rate or range of pay, a summary of duties, the essential qualifications, and the basic procedure to be followed in hiring.

Applications for regular full-time and regular part-time employment, and all applications and resumes received in response to advertised vacancies will be kept on file according to the state records review act. Applicants must submit a new application for each job posting.

Employees are selected on the basis of their qualifications to fulfill established specifications for the job, or as outlined in collective bargaining agreements. General selection criteria include knowledge, experience, education, training, skills, prior work history, ability to coalesce with the department and willingness to work in a specified environment. Applicants meeting criteria may be subject to testing and assessement for the position requirements and may be ~~are~~ interviewed.

Hiring of department head personnel shall be the responsibility of the City Manager. When a non-management vacancy exists in a department, the respective department head will notify the City Manager to obtain authorization for filling the position before taking any other steps. The department head and the Human Resources Director will screen all applicants and interview a sufficient number of qualified candidates and select the most qualified candidate. Participation in the interview/selection process may include the City Manager if ~~he/she~~they elect~~s~~ to participate or is requested to participate by the department head. All applicants interviewed shall be notified by the responsible department head or the Human Resources Department when the vacancy is filled.

2.6 EMPLOYMENT PROCESS FOR POLICE AND FIRE

Procedures and specific provisions for hiring members of the Police and Fire Departments will be followed as set forth in the Rules and Regulations of the Board of Fire and Police Commissioners of the City of Pekin.

2.7 PROMOTIONS AND DEMOTIONS

The City values the talents and expertise of their employees and employees are encouraged to seek advancement opportunities within the City. Current employees of the City will be considered if they possess the necessary qualifications and/or experience that are equal to or would exceed others who make application, and when it is in the best interest of the City to do so.

An employee may be demoted from one position to another provided they meet the minimum qualifications of an available lower level position. Voluntary demotion requests may be initiated in writing by the employee and must be approved by the department director and the Human Resources Director to be effective. If an employee is involuntarily demoted as a result of disciplinary action, the City will consider factors such as the nature and severity of the offense and years of service within the City as major factors in determining the rate of pay the employee will receive within the lower pay range for their new classification.

A demoted employee returning to their former job will normally be placed at the same rate of pay they were receiving when they left that position; however, such rate shall be determined at the current scale or alternatively at the discretion of the City. A demoted employee who has limited experience related to the lower level job may receive a lower rate of pay based on the employee's skill level. In no case shall the salary of a demoted employee be below or above the minimum or maximum of the salary range of the new position.

2.8 EMPLOYMENT OF RELATIVES

Relatives and/or personal acquaintances are subject to the same hiring standards and job requirements as other applicants. It is the City's policy that an employee may not work under the direct or indirect supervision of a relative as defined in this policy. For the purpose of this policy "relatives" includes spouses, civil union partners, sons or daughters, grandchildren, brothers or sisters, brothers or sisters-in-law, mothers or fathers, mother or father-in-law, or "step" relatives of the same level. It is the employee's responsibility to notify Human Resources of any relationship to current employees or new hires. Employees are explicitly informed that the City may take action if an actual or potential conflict of interest arises involving relatives or persons involved in a dating relationship even if no direct reporting relationship is involved.

2.9 EMPLOYMENT PHYSICALS

Post-offer pre-employment medical exams, including drug screen, are required for every applicant who is offered employment with the City. Offers of employment by the City are conditional upon the candidate successfully completing these requirements, and employment will not begin until the employment medical examination is successfully completed. Successful completion of the exam requires a negative drug screen and the health care provider's certification that the candidate meets the minimal physical standards established for the specific job.

Some positions within the City require regular physical examinations as a requirement of the position or for license or permits. Employees with these requirements are responsible for ensuring any license does not lapse due to untimely physical exams. It is imperative that employees provide enough time for the exam to be completed with any additional information requested from other doctors requested by the City physician and for the physician to have ample time to review those documents prior to your license lapsing.

The City will provide reasonable accommodations, when necessary and requested, for qualified individuals with disabilities, in accordance with the Americans with Disabilities Act.

2.9.1 FITNESS FOR DUTY EXAM

Current employees may be required to take medical examinations to determine fitness for duty when the examination is job-related and consistent with business necessity in accordance with the ADA and applicable law. For example, a medical examination may be required prior to a "light duty" assignment, other reason or as a guide for reasonable accommodation.

Individual departments may, with Human Resources approval, establish additional testing requirements to evaluate the capacity and fitness of candidates to effectively and efficiently perform the duties of the specific job for which they have applied. For example, the Board of Fire and Police Commissioners may establish testing for strength, dexterity, agility, etc. beyond the basic employment physical examination for specific positions in the fire and police departments. In no case will such job or department specific rules or procedures be inconsistent or in conflict with City policies.

2.10 RESIDENCY REQUIREMENT

General Conditions. All full-timeemployees shall reside within the 10 miles of the corporate City limits. Residency requirements for employees covered under collective bargaining agreements shall be governed by those agreements. Residency requirements for non-union sworn police and fire personnel shall also be governed by the police and fire collective bargaining agreements unless otherwise noted in this section. Employees hired prior to May 1, 2020 may be grandfathered at the current residence; however, if an employee chooses to move, they must reside within the 10-mile radius of the corporate City limits.

Newly hired employees who do not reside within 10 mile~~s~~ radius of the corporate City Limits may have up to twelve (12) months from the end of their Probationary Period to establish residency.

The City of Pekin encourages employees to live within the corporate City limits and from time to time may provide incentives to those employees that reside within the corporate City limits. The City of Pekin may also provide assistance to employees choosing to move into the corporate City limits through its incentive program if funded annually in the budget.

Hiring preference will be given to a candidate of equal hiring value for open positions to candidates living within the corporate City limits.

Special Conditions. Employees occupying the following positions shall be required to live within the corporate limits of the City of Pekin: City Manager, Assistant City Manager, Public Works Director, Police Chief, and Fire Chief.

Exemptions. Any exemption to the residency requirement must be authorized in writing by the City Manager and approved through consensus of the City Council. Residency for any proposed candidate may be waived upon consensus of the City Council. If said employee moves from the exempted residence, employee must then move within the residency requirements listed above.

An employee who fails to meet the residency requirement shall be terminated.

2.11 LICENSING AND PERMITTING

Various permits, licenses and certificates are required of employees by State and Federal agencies as a prerequisite to performing certain municipal tasks. It is the employee's responsibility to maintain permits, licenses and certificates. The City will confirm, on occasion, that all such licenses and certificates are in the possession of the applicable department or the employee before authorizing the employee to perform such regulated work. The City will not be held responsible for the expiration of any such item.

Costs for such permits, licenses and certificates may be paid by the City (except regular vehicular drivers' licenses), together with any specialized training required to achieve such permits, licenses, or certificates on approval of the department head or City Manager.

3. EMPLOYMENT STATUS and RECORDS

3.1 EMPLOYMENT CATEGORIES

It is the intent of the City to clarify the definitions of employment classifications so that employees understand their employment status and benefit eligibility. These classifications do not guarantee employment for any specified period of time.

DEFINITIONS OF CLASSIFICATIONS

Employees are designated as either Non-Exempt or Exempt from certain federal and state wage and hour laws. **Non-Exempt** employees are not exempt from minimum wage and overtime provisions and are paid for the actual number of hours they work. **Exempt employees** are exempt from specific provisions of state and federal wage and hour requirements, including minimum wage and overtime provisions. Exempt employees are paid annual salaries without regard to the number of hours worked.

DEFINITIONS OF CATEGORIES

Regular Full-Time: Employees who have successfully completed initial Probationary Period and are regularly scheduled to work 40 hours or more per week on a regular basis. Generally, regular full-time employees are eligible for City employee benefits, subject to the terms, conditions, and limitations of each benefit program.

Regular Part-time: Employees who have successfully completed their initial Probationary Period and are regularly scheduled to work less than 40 hours per week on a regular basis. Regular part-time employees receive all legally mandated benefits (such as Social Security and Workers' Compensation insurance), and may be eligible for other benefits as outlined in any applicable collective bargaining agreement or the benefit program itself.

Seasonal: Employees hired for a specific "not to exceed" period of time of less than one year, including school year employees. Seasonal employees' rates of pay may differ from regular employees in similar positions. Seasonal employees receive legally mandated benefits and may receive other benefits as stated in any applicable collective bargaining agreement or the benefit program itself.

Temporary: An employee whose employment with the City is of a limited duration, such as an interim replacement, to temporarily supplement the workforce, or to assist in the completion of a specific project. Employment beyond any initially stated period does not in any way imply a change in employment status. Temporary employees may be scheduled to work either a full-time or part-time schedule. Temporary employees are not eligible for any benefits offered by the City, other than legally mandated benefits.

Contractual: Contracted personnel are not employees of the City of Pekin, and therefore, not eligible to participate in the City's benefit programs.

Retiree: The City of Pekin considers a full retirement as an employee vested in one of the three pension plans and with twenty years of service with the City of Pekin.

* NOTE: Occasionally, FULL-TIME employees may work less than their normal schedules, or PART-TIME employees may work more than their normal schedules. These variations do not change the status of the employee or the position.

3.2 ACCESS TO PERSONNEL FILES

The City maintains ~~a confidential~~ personnel ~~file~~ records for each employee. The personnel file ~~normally~~ may include~~s~~, but is not limited to, such information as the employee's job application, resume, records of training, documentation of performance evaluations, disciplinary records, pay history, and other records. Official personnel files are kept and maintained in the Human Resources Department. Personnel information kept by individual departments is limited to information needed for day-to-day operations.

~~Personnel files are the property of the City, and access to the information they contain is restricted, generally limited to the respective department head, the City Manager, and human resources personnel who have a legitimate reason to review information in the file.~~ In accordance with the Employment Personnel Record Review Act (820ILCS 40/0.01), an employee may, upon request, inspect those records maintained by the City of Pekin which are, have been, or are intended to be used in determining the employee's qualifications for employment, promotion, transfer, additional compensation, discharge or other disciplinary action. Such records may no include those described in 820 ILCS 40/10 including, but not limited to, letters of reference, information of a personal nature about a person other than requesting employee, documents related to employee testing (other than an employee's score), and certain records relating to a pending investigation or claim.

~~Employees who wish to review their own personnel file should contact the Human Resources Office. Files will be reviewed in the Human Resources Office and in the presence of the Human Resources Director.~~

~~Employees may request copies of material contained within their own personnel file. The City reserves the right to charge a reasonable fee for copying the material in accordance with the Illinois Personnel Records Review Act.~~ Employees shall generally be provided with the opportunity to inspect the above-described records within seven working days after their request for inspection unless the City requires additional time, in which case~~. However, if the City of Pekin can reasonably show that such deadline cannot be met,~~ the City of Pekin shall have an additional seven days to comply.

3.3 EMPLOYMENT REFERENCE CHECKS

The City will respond only to those reference check inquiries that are submitted in writing. No employment data beyond dates of employment and eligibility for re-hire will be released without a written authorization and release form signed by the individual who is the subject of the inquiry.

3.4 PERSONNEL DATA CHANGES

It is the responsibility of each employee to promptly notify the Human Resources Department of any changes in personnel data. Personal mailing addresses, telephone numbers, citizenship, marital or civil union status, number and names of dependents, and individuals to be contacted in the event of an emergency must be accurate and current at all times. If any personnel data has changed, the employee must promptly advise the Human Resources Department or provide the data through the employee portal of the new information.~~.~~

3.5 EMPLOYMENT APPLICATIONS

The City relies upon the accuracy of information contained in the employment application, as well as the accuracy of other data presented throughout the hiring process and employment. Any misrepresentations, falsifications, or material omissions in any of this information or data may result in exclusion of the individual from further consideration for employment or, if the person has been hired, may result in disciplinary action, up to and including termination of employment.

3.6 PROBATIONARY PERIOD

The initial Probationary Period is intended to give new employees the opportunity to demonstrate their ability to achieve a satisfactory level of performance and to determine whether the new position meets their expectations. The City utilizes this period to evaluate employee capabilities, work habits, and overall performance. Either the employee or the City may end the employment relationship at will at any time during or after the Probationary Period.

All new and rehired employees, as well as current employees who transfer to a new position, work on an probationary basis for the first six (6) months after their date of hire or job change, or as outlined in their collective bargaining agreement. At the end of the six (6) month period, the responsible department head will make a recommendation to retain or terminate the employee; or to extend the Probationary Period. Extending the initial Probationary Period will only be considered if there are strong indications that more time will bring the required improvement. There is no employee right to grieve or appeal a termination made in conjunction with the Probationary Period. The Human Resources Department shall be notified of action taken at the conclusion of the Probationary Period.

Upon satisfactory completion of the Probationary Period, employees enter the "regular" employment classification. Successful completion of the Probationary Period does not change the "employment-at-will" status.

3.7 PERFORMANCE EVALUATION

Managers and employees are strongly encouraged to discuss job performance on an informal, day-to-day basis. A written performance evaluation may be conducted for each employee near the end of, or shortly before, the completion of the Probationary Period. Written evaluations ~~will~~ provide an assessment of the employee's capabilities, work habits, and overall performance. Additional performance evaluations may be periodically conducted to provide both managers and employees the opportunity to discuss job tasks, identify and correct weaknesses, encourage and recognize strengths, and discuss positive, purposeful approaches for performance improvement. The City uses performance management software for evaluation and documentation purposes by recording events through ongoing observations, incidents, rewards and recognitions as well as record of discipline. The employee is to acknowledge the performance management record by dating and signing the record or recognizing the action if in electronic format. The employee recognition does not imply agreement with the evaluation/review, but only that it was completed and reviewed. If the employee is not in agreement with any part of the review, he/she may provide a written response to the record to be attached to the completed record. The completed and executed performance management record and any attachments the employee's personnel file.

NOTE: Contracted employees will receive performance evaluations in accordance with the terms of their contract.

The City Manager shall complete performance evaluations when the City Manager deems necessary. A copy of the completed and signed evaluation form and any attachments will be included in the employee's personnel file.

4. EMPLOYEE BENEFIT PROGRAMS

Note: Employees covered by collective bargaining agreements should refer to their specific contract language where appropriate. Contract language shall take precedence over statements found in the Manual.

4.1 BENEFITS IN GENERAL

The City recognizes the importance of providing a full range of benefits to its employees and takes pride in the benefits available to qualified employees. Everyone should share in the effort to use these benefits wisely and appropriately to help keep the costs in line so that we can maintain quality and affordable benefits.

These policies do not constitute a guarantee of plan coverage or benefits. Periodic changes to various benefits are necessary from time to time as contracts are renegotiated and business conditions dictate. Benefits are subject to change or termination at any time with or without advance notice. In the event there is a conflict between the language in these policies and the language in the benefit plan documents, the language in the plans documents shall prevail.

An updated schedule may be provided periodically outlining the current benefits for City employees.

4.2 INSURANCE BENEFITS

Full-time employees are eligible to participate in the City of Pekin health insurance programs ~~the first day of the month following~~on their date of hire or date they attain full-time status until the age of Medicare eligibility, unless otherwise stated in Illinois State Statutes or collective bargaining agreement.

Specific Plan coverages, benefits, and eligibility requirements are determined by and may be found in the summarized format. Benefit information provided in this Personnel Manual is only summary information and not binding or controlling.

The City of Pekin conducts an Annual Open Enrollment. During this period, employees are given the opportunity to update their insurance information and elections for the new year. Full-time employees must attend the Annual Open Enrollment or complete the Open enrollment electronically within the time frame provided.

Employees and eligible Retirees receiving insurance hereunder shall notify the Employer if they, their spouse, or dependent(s) is/are eligible for insurance through their spouse's employer, or through other available coverage. Employees or eligible Retirees with such availability shall, at the earliest opportunity, but no later than the next open enrollment (Fall of 2018 for coverage beginning January 1, 2019), obtain insurance coverage for their spouse, as applicable, through such coverage and to the greatest extent possible.

4.3 CONTINUATION OF BENEFITS (COBRA)

The federal Consolidated Omnibus Reconciliation Act (COBRA) gives the employee and his/her qualified beneficiaries the opportunity to continue health insurance coverage under the employer's health plan when a "qualifying event" would normally result in the loss of eligibility. Some common qualifying events include termination of employment, death, certain leaves of absence, reduction in an employee's hours, divorce, legal separation, and a dependent child no longer meeting eligibility requirements.

A notification of health care continuation rights will be mailed to the employee at his or her last known address within the timeframe specified by law. If continued coverage is elected and the proper premium is paid and received within the designated time frame, there will be no break in coverage.

Employees should refer to the Continuation of Benefits (COBRA) section of the Plan document or the Summary Plan Description for a more thorough explanation of this subject. The information shown in this manual is only summary in nature.

IN ADDITION TO THOSE COBRA BENEFITS DESCRIBED OR REFERRED TO ABOVE, THE CITY HAS ADOPTED THE FOLLOWING:

- If an employee resigns or is terminated prior to retirement, the employee will only have the rights, if any, provided by federal and state law.
- If an employee retires with immediate pension benefits available or a deferred pension with a minimum of 20 years of service with the City of Pekin under the retirement requirements of IMRF, Fire Pension or Police Pension, the employee and the employee's spouse may

continue their health insurance at the employee's cost until the employee and spouse becomes eligible for Medicare.

- Employees should refer to their Summary Plan Description (SPD) for additional information regarding continuation of benefits when: an employee retires but dies before the employee becomes eligible for Medicare, if an employee who has successfully completed his or her Probationary Period becomes disabled, and continuation under other scenarios.

4.4 RETIREMENT PLAN

Illinois ~~State~~ state law requires participation in the Illinois Municipal Retirement Fund (IMRF) by employees who work in an IMRF qualified position. An IMRF qualified position is one that is intended to be over 1,000 hours per year and is not a police or fire pension eligible position. ~~Currently, as a member of IMRF making contributions toward a Regular IMRF pension, employees contribute 4.5% of their salary (3.75% for the employee's pension and 0.75% for a surviving spouse pension).~~

~~IMRF contributions are tax deferred; employees do not pay either federal or Illinois income tax on the money used to make your contributions. IMRF benefits include retirement benefits, disability benefits, and death benefits. The benefits and provisions of the IMRF are governed by Illinois law and the plan is administered by IMRF. An IMRF Benefit Booklet which summarizes these and other IMRF benefits and the requirements to be eligible for those benefits is available at www.imrf.org.~~

Illinois state law also requires participation in the Police Pension Fund or Fire Pension Fund for those individuals who work as a fire fighter or sworn police officer. Employee contributions, through payroll deduction, are set by the Illinois Pension Code, and change periodically.

The City of Pekin considers a full retirement as an employee vested in one of the three pension plans and with twenty years of service with the City of Pekin.

4.5 SECTION 125 FLEXIBLE SPENDING ACCOUNT

The City provides employees with the opportunity to participate in a Section 125 Flexible Spending Account (FSA). Section 125 refers to the section of the IRS Code that allows eligible employees to deduct pre-tax dollars for qualified expenses under the health plan and for child care.

4.6 ADDITIONAL VOLUNTARY BENEFITS

Employees may choose to purchase additional benefits on a voluntary basis. These currently include Long-Term Care, Cancer, additional life insurance, and a 457 Deferred Compensation plan. Other plans are available from time to time. It is each employee's responsibility to contact the insurance broker directly to discuss these coverages. All premiums (costs) are paid by the employee. Payroll deduction may be utilized on approved programs. Information about what is available and who to contact may be obtained from the Human Resources Department.

4.7 WELLNESS PROGRAMS

In addition to the Employee Assistance Program, employees are encouraged to participate in various other City-sponsored Wellness Programs and activities that are designed to maintain or improve employee health. The City sponsors programs from time to time to educate employees and encourage healthy behavior through participation in our annual health fair, smoking cessation, general athletic club membership, and other programs.

4.8 VACATION (ANNUAL LEAVE)

The City provides vacation benefits to eligible regular full-time employees for time away from work for rest, relaxation, or for personal needs. Vacations are accrued (earned) based on the employee's anniversary date, and shall be credited to the employee in the first full pay period of the calendar year, and are scheduled during the calendar year in the period in which they were earned.

In those years the employee progresses to a new level of benefit accrual (after completing 1, 5, 10 or 15 years of service), the additional week earned can be taken any time during the vacation year of the employee's anniversary date.

Vacation hours must normally be scheduled in advance with the approval of the department head. Approval is based on a number of factors, including the operating requirements of the department. Vacation hours will be paid based on the employee's base rate of pay at the time the vacation is taken.

Employees accrue vacation based on their anniversary date according to the following schedule unless otherwise designated in writing by the sole discretion of the City Manager (unless outlined differently in collective bargaining agreements):

1 Year of Completed Service	2 Weeks or 80 Hours
5 Years of Completed Service	3 Weeks or 120 Hours
10 Years of Completed Service	4 Weeks or 160 Hours
15 Years of Completed Service	5 Weeks or 200 Hours

New hires may request one week of their earned vacation hours after 6 months, with supervisor approval.

If an employee becomes ill while on vacation, ~~he or she~~they can use sick leave time instead of vacation if a statement from their doctor is provided to the department head.

Exempt employees may be reimbursed up to one week (40 hours) each year for unused vacation ~~at a rate of one-half the value of the unused vacation~~ and/or roll over up to one week of vacation to be used within 90 days of the following accrual year.

In an effort to curb burnout, improve productivity, quality of work and retention, employees of the Finance and IT Departments and Department Directors are required to take a minimum of one week of vacation in five consecutive days annually. During such time access to City systems will be shut off. When circumstances warrant a deviation from this policy, the employee or Department

Director shall request approval for such an exception from their Supervisor or the City Manager, as may be appropriate.

Eligible employees who change status (full-time to part-time or vice-versa) may retain the vacation they have already accrued, however, no vacation hours will accrue while the employee is classified in part-time or any status other than full-time unless their collective bargaining agreement or contract states the contrary. If the employee does not plan to return to covered-status, they may wish to be paid for their accrued vacation benefit. Employees who retire or whose employment otherwise terminates will be paid for all earned but unused vacation in accordance will Illinois law.

4.9 SICK PAY PLAN

The City provides regular full-time employees paid sick days to eligible employees who are temporarily absent due to their own illness or injury or the illness or injury of the employee's immediate family member. For the purpose of this policy, immediate family members consist of the employee's spouse, civil union partner, mother, father, brother, sister, mother-in-law, father-in-law, child (adopted, biological or step), maternal and paternal grandparents.

Eligible employees earn 1 sick day per month (12 days per year) up to a maximum accrual of 240 days or ~~(~~1,920 hours~~).~~ and twenty-four hour employees may earn up to 105 days or 2,520 hours Employees covered by collective bargaining agreements should refer to the respective contract or written agreement language. Accumulated sick leave will not be paid when an employee changes from a benefit eligible classification status, or upon termination of employment.

Employees must notify their immediate supervisor of all sick leave absences, regardless of the expected length of the absence, before the scheduled start of their workday, if possible, or as soon as possible. Extenuating circumstances will be taken into consideration. Employees are to inform their supervisor of their impending absence, the best estimate of the expected length of the absence, and the reason for the absence. Employees must notify their supervisor for each additional day of absence under this policy.

Department heads may require a physician's certification of the need to take sick leave. Employees who are absent for three or more consecutive days may be required to provide a physician's certification to return to work. Return to work certification may also be requested for absences of less than three days. Failure to provide such certification may be the basis for denial of sick leave and the equivalent reduction in pay for the time absent from work when applicable.

Abuse of the sick leave policy in any manner including but not limited to: failure to take sick leave when needed, taking sick leave for purposes other than its intended use, and/or falsifying illness or injury shall be the basis for disciplinary action up to and including termination.

4.10 SICK PAY UPON RETIREMENT

Upon retirement, up to a maximum of 240 sick days (1,920 hours) may be used to pay for City of Pekin group health insurance premiums and/or to extend IMRF service credit for up to one (1) year (per IMRF regulations). To be eligible for sick pay upon retirement, an employee must meet the definition of a retiree, which is an employee vested in one of the three pension plans and with twenty years of service with the City of Pekin. Employees hired prior to May 1, 2020 with a sick time balance at retirement will have sick time hours computed at their current hourly rate (unless otherwise noted in a contract or collective bargaining agreement) and placed in a City of Pekin held account. for the sole and exclusive purpose of paying the retiree's portion of their City of Pekin health insurance premium contribution which may include spouse and family coverage per the rules of the health insurance plan. Such account shall not bear interest and shall expire upon depletion of the sick leave value placed therein and shall be used exclusively for City of Pekin health insurance premiums.

Employees hired after May 1, 2020 shall be allowed to use sick time benefits only for the extension of IMRF service time per regulations set forth by IMRF.

The value of this sick time computation can be used exclusively to pay for:

(1) City of Pekin group health insurance premiums for employees hired prior to May 1, 2020;
(2) to extend IMRF service time for up to one year 120 sick days (960 hours) or according to IMRF regulations; or
(3) any combination of these two options, as long as the total hours used does not exceed 240 days, or 1,920 hours for those hired prior to May 1, 2020.

Upon the death of a retired employee who was using his or her sick time monies to pay for health insurance, his or her spouse who was on the City health plan at the time of retirees death may use the balance of any sick time monies to pay for health insurance premiums until exhausted.

4.11 HOLIDAYS

The City provides non-exempt employees holiday pay upon hire. The City-recognized Holidays are:

- New Year's Day
- Martin Luther King Jr.'s Birthday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day / Day after Thanksgiving
- Christmas Eve
- Christmas Day

Holidays falling on a Saturday are normally recognized on the Friday before, and holidays falling on a Sunday are normally recognized on the following Monday.

All non-exempt employees who must work on a designated holiday, or on the day the holiday is recognized, will receive double their normal rate of pay for any holiday hours worked, or as outlined in collective bargaining agreements. All non-exempt employees required to take off on the day a holiday is recognized, and for which they would otherwise normally be scheduled to work, will receive base pay for the holiday.

If a recognized holiday falls during an eligible employee's leave of absence from work or during a period of sick leave, the employee will be eligible for holiday pay. If the holiday falls during an employee's approved vacation time, holiday pay will be paid. If an employee calls in sick the day before or the day after a recognized holiday without prior authorization from the supervisor or department, the employee will not be eligible for holiday pay unless otherwise required by law.

Exempt employees receive the same salary they would have received for the week had the holiday not occurred. This is the case regardless of whether or not they worked on a holiday.

4.12 OVERTIME

When operating requirements or other needs cannot be met during regular working hours, employees may be scheduled to work overtime. When possible, advance notification of these mandatory assignments will be provided. Overtime work must be authorized in advance by the employee's supervisor.

Overtime compensation will be paid to all Non-Exempt employees at one and one-half times the employee's regular hourly rate of pay for hours worked in excess of 40 in any workweek. Sick time will not be considered hours worked for the purpose of calculating overtime pay. Vacation time, personal days, and holidays shall be considered as hours worked for the purpose of computing overtime.

Employees who do not work scheduled overtime or who work overtime without prior approval are subject to discipline.

4.13 PERSONAL DAYS

The City of Pekin grants its regular full-time non-union employees three paid days each calendar year for personal time. These days require the prior approval of the supervisor or department head and may be taken to observe a religious holiday or to conduct personal business. Personal days are not cumulative from year to year and no compensation will be paid for unused time beyond December 31 or upon resignation or retirement. Personal days may be taken in increments if approved by the department head.

4.14 WORKERS COMPENSATION INSURANCE

The City carries and pays the full cost for workers compensation insurance for the benefit of employees who incur injury or illness arising out of and in the course of employment with the City, in accordance with applicable law.

Employees who sustain a work related injury or illness, no matter how minor, must ***immediately*** report it to employee's immediate supervisor if available, or to a supervisor on duty or the Risk Manager, at the time the injury happened. The supervisor is to be informed about how the injury happened, the nature of the injury, time of the incident, and if and where the employee is going for treatment.

When the illness or injury arises out of or in the course of the performance of the employee's duties, the employee is to be sent to the City Physician immediately, if it is not an emergency. In the case of an emergency, the employee should go, or be taken, to the nearest available clinic or hospital emergency room depending on the severity and/or time the action is taken. All employees involved in a work-related accident are required to undergo drug and alcohol testing immediately after the accident without any deviation from the location of the accident to the designated physician's facility.

If the injury or illness is deemed compensable under the Illinois Workers' Compensation Act, the City will pay for necessary first aid, medical and surgical services thereafter, limited, however, to that which is reasonably required to cure or relieve the effects of the accident or injury, in accordance with applicable law.

Eligibility: This coverage is provided to all employees, and paid for by the City.

Neither the City, nor the insurance carrier, will be liable for the payment of workers' compensation benefits for injuries that occur during an employee's voluntary participation in any off-duty recreational, social, or athletic activity sponsored by the City.

4.15 BEREAVEMENT LEAVE

Each regular full-time employee~~s~~ may be allowed up to three (3) working days off with pay to make arrangements for and/or attend the funeral of a member of the employee's immediate family, which shall include the employee's legal spouse, civil union partner, natural or adoptive child, father, mother, father-in-law, mother-in-law, brother, sister, brother-in-law, sister-in-law, grandparent, grandparent-in-law, grandchild, or any relative residing in the employees home. Step relatives with the same relationship as above shall also be included. In addition, days off without pay may be granted due to the death of any close friend or relative with the approval of the department head. Regular part-time employees shall be entitled to one (1) day off with pay, based on four (4) hours pay to attend a funeral as provided for all full-time employees. Bereavement leave used during a vacation period shall extend or credit the employee's vacation. Employees shall be entitled to two (2) paid weeks bereavement leave in the event of a child's death, subject to the terms and requirements of the Illinois Child Bereavement Leave Act.

4.16 EMPLOYEE ASSISTANCE PROGRAM (EAP)

The Employee Assistance Program (EAP) is a confidential service designed to help employees resolve personal and workplace problems that have the potential of affecting job performance and personal well-being. Any employee or member of their immediate family may contact the designated EAP counselors, on a confidential basis and at no cost to the employee for ~~up to~~a minimum of three visits per year, to seek evaluation and help to deal with the employee's mental and emotional well-being. Contact the Human Resources Director or your department head for more information.

5. TIME KEEPING and PAYROLL

5.1 TIME KEEPING

Accurately recording time worked is the responsibility of every employee. Federal and state laws require the City to keep an accurate record of time worked in order to calculate employee pay and benefits. "Time worked" is all the time actually spent on the job performing assigned duties. Full-Time employees, regardless of exempt status, are expected to work 40 hours per week by either their presence or by using benefit hours to complete the 40 hours.

All employees, regardless of status, must accurately record each day's time on their time sheet. All other time is to be documented with an explanation on the time sheet. Employees are required to sign their time sheet if they do not electronically record the time themselves, and by signing, certify to the accuracy of the records submitted. All employees are to be given copies of their time sheet upon request. No employee may record or sign another employee's time record under any circumstances. Overtime work must always be approved by the immediate supervisor before it is performed**.**

Altering, falsifying, tampering with time records, or recording time in a deceiving manner in order to receive pay inappropriately may result in disciplinary action including, but not limited to, termination of employment.

5.2 PAYROLL PERIODS

The pay period consists of fourteen (14) consecutive days beginning with the first shift on Sunday and ending with the last shift on the second Saturday. Starting and ending times of shifts may vary depending on the job assignment.

All employees are paid bi-weekly (every other week) and paychecks are normally distributed on the Friday following the end of the pay period. A designated employee from each department will be allowed to pick up paychecks for their department. The bi-weekly pay schedule is typically made up of twenty-six (26) pay periods per year. Changes will be made and announced in advance whenever the City's holidays or closings interfere with the normal pay schedule. The City offers the convenience of direct deposit. The employees are encouraged to participate in this benefit.

5.3 PAY CORRECTIONS

The City takes all reasonable steps to ensure that employees receive the correct amount of pay in each paycheck. The City prohibits improper deductions from employee paychecks. In the event there is an error in the amount of pay (including any improper deduction) employees should promptly notify the payroll coordinator so that corrections can be made as quickly as possible.

6. WORK CONDITIONS and HOURS

6.1 SAFETY

Overview

Safety is a top priority for the City and we are committed to maintaining a safe and healthful work environment for employees. To assist in providing a safe work environment, the City has established a workplace safety program. The City Safety Committee is comprised of representatives from various City departments. Goals of the safety committee include developing, implementing, monitoring, and evaluating safety and emergency procedures. Its success depends on the alertness and personal commitment of all employees.

The City provides information to employees about workplace safety issues through regular internal communication channels. Employees also receive periodic workplace safety training. The training covers potential safety hazards and safe work practices and procedures to eliminate or minimize hazards.

Some of the best safety improvement ideas come from employees. Employees with ideas, concerns, or suggestions for improved safety in the workplace are encouraged to raise them with the City's Safety Committee or their department head. Reports of workplace safety issues may be made anonymously to Human Resources if the employee wishes. All reports can be made without fear of retaliation. The Safety Committee has in place a Safety Suggestion Program.

Each employee is expected to obey safety rules and to exercise caution in all work activities. Employees must use safety equipment whenever the job requires. Employees must immediately report any unsafe condition to the appropriate supervisor. Employees who violate safety standards, who cause hazardous or dangerous situations, or who fail to report or, where appropriate, remedy such situations, may be subject to disciplinary action, up to and including termination of employment.

Safety Policy

The City has a formal Safety Manual which will be provided to all employees. It also recognizes individual departments have unique issues and safety needs and may have their own department-specific policies in place. Employees shall refer to and familiarize themselves with both the City Safety Manual and those policies put into place within their respective departments.

Your job may have additional safety guidelines which are established for your protection, and the protection of others. If so, you will be required to know and follow them carefully. The City provides personal protective equipment (PPE). Employees are expected to wear the appropriate PPE at all times. Any questions regarding safety guidelines should be directed to your supervisor, department head, or the City Manager.

Concealed Carry

Employees may not possess or use any weapon except for Illinois certified Peace Officers, at any time while on duty in the employment for the City of Pekin or in any City of Pekin owned, leased, or controlled building or vehicle, including anywhere that City business is conducted. This policy also applies to City of Pekin sponsored functions such as parties or picnics and other such events.

Regardless of whether an employee possesses a concealed carry weapon permit or is allowed by law to possess a weapon, weapons are prohibited in any City controlled building or vehicle or in any location in which the employee represents the City of Pekin for business purposes.

If otherwise permitted by law, employees who lawfully possesses a firearm may transport or store the firearm in a locked, privately owned motor vehicle in any City of Pekin parking lot or other designated parking area provided that the firearm is (1) locked in the trunk of the employee's vehicle, (2) kept in the glove compartment or closed console of the employee's locked vehicle, or (3) stored out of plain sight in the employee's locked vehicle.

Prohibited weapons include any form of weapon or explosive restricted under local, state or federal regulation including all firearms, illegal knives or other weapons covered by the law. Legal chemical dispensing devices such as pepper sprays that are sold commercially for personal protection are not covered by this policy. If you have a question about whether an item is covered by this policy, please call the Human Resources Office. You will be held responsible for making sure that any potentially covered item you possess is not prohibited by this policy. Only the Police Chief, or his designee, may authorize the carrying of or use of a weapon while serving in employment of the City of Pekin

Employees who violate this policy will be subject to disciplinary actions, up to and including employment termination.

6.2 INCLEMENT WEATHER and EMERGENCY CLOSINGS

All employees are expected to report to work during inclement weather conditions. However, if weather conditions are extreme and travel to work would present a safety concern, employees should contact their immediate supervisor. Depending on your job duties, or other circumstances, your supervisor may send a city vehicle to pick you up or give you the option of remaining at home. Employees choosing to remain at home will be paid for the day using benefit time, i.e. vacation, sick, personal, or comp time, if available and if the employee has no available benefit time, the employee shall not be paid for such leave.

On occasion, bad weather occurs during the day after you have arrived at work. Depending on your job duties, or other circumstances, and if approved by the City Manager, employees may be sent home with the option of using comp time, vacation, or personal time, if available, for remaining hours of the work day. Employees who choose to remain at work will be paid their normal rate of pay for that day.

6.2 (a) EMERGENCY CLOSINGS

In the event an emergency (such as power failure) disrupts City operations, City administration will make every effort to open City facilities and offices to the public and employees. In extreme cases, such circumstances may require a delay in opening a facility or the closing of a work facility. Critical City operations and services may be required to maintain a minimum level of staffing during adverse weather or emergency conditions when other employees are not required to report to work.

6.3 WORK SCHEDULES

Work schedules for employees may vary due to the needs of the City and each Department. Department heads will establish, subject to approval of the City Manager, the working schedule for employees within their department, unless otherwise outlined in a collective bargaining agreement.

Department heads shall have authority to vary the working hours for employees to meet operational needs of the department and, when possible and appropriate, meet employee needs, so long as it does not create overtime or other unnecessary expense, or unduly disrupt operations. Any change in a work schedule desired by an employee must be approved by his/her department head.

Staffing needs and operational demands may necessitate changes in starting and ending times, as well as variations in the total hours that may be scheduled each day and week. The standard work week, for all full-time employees, is forty (40) hours from the first shift on Sunday to the last shift on Saturday, as scheduled by the respective supervisors unless otherwise specified in writing. Some employees may be scheduled to work less than the standard forty hours. Salaried and management personnel shall spend the time necessary to properly perform their duties and responsibilities but shall work a minimum of forty (40) hours. Fire Department employee hours may be based on twenty-four (24) hour shifts.

6.4 EMPLOYEE MEETINGS and TRAINING

All employees, as a condition of employment, must attend scheduled orientation and training sessions as assigned.

Periodic employee meetings scheduled by management provide an opportunity to inform employees of the City policies, provide training, and to disseminate information. It also provides the employee an opportunity to express his or her views and make contributions for improvements.

All meetings and seminars will be classified as either optional or mandatory. Mandatory meetings are considered to be important to the employees as well as to the City, and are considered as hours worked for pay and overtime purposes. Failure to attend mandatory meetings will result in disciplinary actions similar to other violations of City policies. Optional meetings are highly encouraged, but no disciplinary action will be taken as a result of not attending.

6.5 CONFERENCE AND MEETING EXPENSES

The City Manager or department heads may approve travel to conferences and meetings for persons in their departments to represent the City and are responsible to approve all such related expenses in accordance with departmental budgets and established policy and procedure. The City of Pekin will regulate the reimbursement of all travel, meal and lodging expenses to its employees per Public Act 99-0604, Local Government Travel Expense Control Act.

The City will only pay out of town expenses as defined in this policy for those conferences and meetings that are determined to be advantageous to the conduct of City business and according to the Local Government Travel Expense Control Act and Internal Revenue Service regulations and policies. Employees are encouraged to travel together when more than one individual is attending the same event in order to reduce costs.

<u>Transportation:</u> It is expected that the shortest and most direct route and the least expensive method of transportation will be used. City owned vehicles shall be used whenever possible and is the preferred form of transportation. If private vehicle is used for travel, the transportation allowance shall be at the current allowable Internal Revenue Service rate and based upon the trip originating and ending at City Hall, plus tolls and parking. Prior to the date of travel by use of a privately owned vehicle, the employee must provide proof of a valid driver's license issued by the State of Illinois and automobile insurance coverage in an amount not less than that required by the Illinois Vehicle Code to the Human Resources office. If air or train travel is selected, it will be at coach-class fare. The City will pay the cost of round trip fare, the cost of employee travel to and from the employee's home and the terminal, the cost of employee parking at the terminal, and the cost of transportation to and from the point of arrival/departure and the conference/meeting center. If a city-owned vehicle is used, there will be no allowance except for out-of-pocket operating expenses, such as re-fueling while on the trip. When feasible, employees are expected to car pool on out-of-town travel. A City vehicle shall be used for local travel when at all possible.

<u>Lodging:</u> The City will pay for conference and meeting-related out-of-town lodging. Employees are expected to stay at the conference center hotel/motel, any hotels/motels affiliated with the conference, or at a hotel/motel with rates not in excess of the conference hotel/motel.

When the event is more than 120 miles from the City of Pekin, the City will pay for lodging on the evening before a conference only when the conference is scheduled to begin before noon the following day. Similarly, the City will pay for lodging on the evening of a conference when the conference ends after 5:00 p.m. when the event is more than 120 miles from the City of Pekin.

<u>Meals and Incidental Expenses:</u> Per Diem Basis – The City will reimburse employees for meals based on United States General Services Administration per the M & IE Breakdown chart. For travel out of state, the maximum daily meal reimbursement will be determined by the City Manager/Finance Director or the current IRS Per Diem Rate. Under the per diem basis, no receipts are necessary to turn in.

Reimbursements will only be made for actual expenses incurred and with complete receipts attached to the reimbursement form. Any expense reimbursement over $2,000 must be approved by the City Council prior to the reimbursement on the next available accounts payable run. Incidental expenses shall be defined as local taxi fares for transport to and from meeting, business telephone calls, local parking, tolls, and tips. Tipping shall not exceed 20%. Car rental expenses related to meeting or business purposes may be approved if unusual situations so require such rental.

Advances for travel expenses may be provided to an employee by submitting a travel, meal and expenses reimbursement form to the department head for approval and upon final approval by the finance department and the supervisor and will be paid on a regular accounts payable run.

<u>Conference Expenses:</u> The City will pay for all necessary conference fees, registration, and materials charges, in accordance with IRS limits.

Procedures: Travel, lodging, and registration arrangements must be made as far in advance as possible, and at least two weeks in advance, to allow for securing the lowest rates and obtaining the required approval from the department head or City Manager. No travel expenses shall be reimbursed without receipts. Certain situations may require prior approval of the City Manager. Employees must submit a completed expense form with receipts within 14 days of the employees return.

Travel advances and per diem checks may be made on the regular bill runs, by approval of the responsible department head, to cover estimated expenses of the travel; reconciliation of the advance with the actual expense receipts shall take place as soon as possible, but no later than 30 days after the travel is completed, by submittal to the Department Head and the Finance Department for the accounting of actual travel expenses; including receipts for all expenses. If an employee has received cash in advance, and total expenses are less than the amount of the advance, a check in the amount of the difference must be submitted to the Finance Department within 10 business days of return from trip.

6.6 CORPORATE CREDIT CARD PROGRAM

The purpose of the City's Corporate (Credit) Card Program is to establish a more efficient, cost-effective method of purchasing and paying for small dollar transactions. The program is designed, in part, improve efficiencies when making purchases, and eliminate the use of petty cash fund for small dollar purchases.

Cardholder Use Only – The Corporate Card may be used only by the employee to whom the card has been issued or employees who have been authorized to do so. The cardholder is responsible and accountable for all transactions that occur on his or her card. The cardholder may be held personally responsible for unauthorized or inappropriate charges.

City Purchases Only – The Corporate Card is to be used for City-authorized purchases only. The Corporate Card cannot be used for any personal use and any such use will require immediate reimbursement and improper use will result in disciplinary action that may include termination of employment. If unauthorized purchases are inadvertently included the employee must immediately reimburse the City and provide a written explanation.

Spending Limits – The person using the card must attain his or her supervisor's approval for the purpose and estimated amount of purchase prior to use. Card spending limits will be set by the Finance Department.

Prohibited Uses of Corporate Cards – The following types of items may **not** be purchased with a Corporate Card, regardless of the dollar amount:

- Cash advances.
- Telephone charges; except during travel, to be included in lodging charges.
- Any additional goods or services specifically restricted by the departments.
- Personal items.
- Unauthorized entertainment expenses.

Cardholders must review detailed Finance Department Corporate Card policies and procedures and sign the Cardholder Agreement form prior to receiving a Corporate Card. Any rebates or benefits associated with purchases are the property of the City of Pekin and may not be used for personal benefit.

6.7 MEAL AND BREAK PERIODS

Meal periods of not less than twenty (20) minutes duration are provided to all employees working a shift of at least seven (7) hours. department heads will schedule meal periods to accommodate operating requirements. Break periods not to exceed fifteen (15) minutes per four hours worked may be scheduled or approved by department heads if needed and not disruptive to operations. Break times cannot be combined, and cannot be used for reporting late or leaving work early. Employees are expected to eat in the breakroom or other designated location rather than at their work location.

6.8 COMPENSATORY TIME OFF (COMP TIME)

Compensatory time for employees covered under collective bargaining agreements is governed by and described within the applicable agreements. However, the City provides compensatory time to non-exempt, non-union employees. When an employee who is eligible for compensatory time under this policy works in excess of 40 hours in a workweek, the employee is eligible to be paid at the rate of one and one-half times their regular hourly rate of pay or for compensatory time off at a rate of one and one-half hours for each hour of overtime.

Regular full-time non-exempt, non-union employees may accrue up to 60 hours total. Each individual employee is responsible for maintaining written accrual and utilization records on their time sheet in accordance with the terms of this policy.

Employees may use accrued compensatory time within a reasonable period after making the request as long as the absence does not unduly disrupt the operations of the department. It is expected that employees will make all efforts to avoid using it on Mondays and Fridays to extend the weekend or immediately before or after a holiday without department head or City Manager's prior approval. Factors that will be considered include staffing and operational demands.

Non-union employees will not be compensated, either during or upon separation of employment from the City, for any accumulated but unused compensatory time. Exempt employees are not eligible for compensatory time.

7.0 UNPAID LEAVES OF ABSENCE

7.1 PERSONAL LEAVE OF ABSENCE

The City will consider requests for personal leaves of absence from regular full-time and regular part-time employees who have at least twelve (12) months of continuous service. The City provides personal leave of absence in certain circumstances not covered by FMLA or other City leave polic~~y~~ies. Requests are granted based on the nature of the request and the service needs of the City. Leaves of absence under this policy are unpaid.

Eligible employees may request a leave of absence for a period of up to twelve (12) weeks. Employees must submit a request for a leave of absence at least 30 days in advance, whenever the need for leave is foreseeable. If the need for leave is not foreseeable, employees must request leave as soon in advance as practicable.

Personal leave itself is unpaid. However, City policy requires employees to first use their available paid time off (vacation, sick leave, compensation time, etc., as applicable) during the FMLA leave period. When an employee has taken all available accrued paid leave, any additional leave under this policy will be unpaid. Paid sick leave is not available under circumstances in which the employee is not otherwise eligible for such leave.

Employees on leave of absence under this policy are prohibited from engaging in outside or supplemental employment.

Benefit accruals, such as vacation and sick time, will be suspended during any unpaid portion of leave under this policy and will resume upon return to active employment.

So that an employee's return to work can be properly scheduled, an employee on leave must, whenever possible, provide his or her supervisor with at least two weeks advance notice of the date ~~he or she~~they intends to return to work.

When a leave ends, the employee will normally be reinstated to the same position, if it is available, or to a similar position for which the employee is qualified. However, approval of leave does not guarantee reinstatement in all cases. If another position is not found for the employee within thirty (30) days from the date the leave expires, the employee's employment will be terminated. If an employee fails to report to work promptly at the end of the approved leave, the employee is considered to have voluntarily resigned unless otherwise protected by applicable law.

Please note that the eligibility and other requirements and limitations do not apply to an employee's request for reasonable accommodation under the ADA. Employees in need of leave as reasonable accommodation under the ADA for a medical condition may make such a request regardless of their length of service, employment category, or other requirement of this policy. See Reasonable Accommodation policy.

7.2 MILITARY LEAVE

A military leave of absence will be granted to employees who are absent from work because of service in the U.S. uniformed services in accordance with the Uniformed Services Employment and Reemployment Rights Act (USERRA) and applicable state law. Advance notice of military service is required, unless military necessity prevents such notice or it is otherwise impossible or unreasonable. Employees on military leave must apply for reinstatement in accordance with USERRA and all applicable state laws.

Differential pay may be granted for military leave in accordance with state and federal law. When military leave does not qualify for pay, employees may use their available vacation, personal, or compensatory time while absent for service under this policy.

7.3 EDUCATIONAL LEAVE & FINANCIAL ASSISTANCE

The City encourages employees to continue their education and professional development whenever possible. Employees should take advantage of worthwhile educational opportunities to help improve job performance in their current positions. Employees may request leave and financial assistance for courses of study that the City determines are directly related to the employee's present job or that will enhance the employee's potential for advancement to a position within the City and to which the employee has a reasonable expectation of advancing. Factors the City will consider in approving courses include the nature and purpose of the course of study, the benefits of the course to the employee and the City, the employee's current position and length of service, and cost.

Employees may request a leave of absence without pay for educational purposes for up to 12 months duration when absence from work is needed to attend classes at a junior college, college, or trade school. All educational leave requests must be approved in advance according to the City's Tuition Reimbursement policy and by recommendation by the department head and approval by the City Manager. The Human Resources Director should be contacted regarding how seniority, health insurance, vacation, and other benefits are affected during and after the leave of absence.

All employees seeking reimbursement *must be pre-approved* under the Tuition Reimbursement Policy. The Tuition Reimbursement Policy is available through the Human Resources Department. Approved employees are eligible for reimbursement according to the Tuition Reimbursement Policy available in the Human Resources Department. The maximum reimbursement for tuition is limited to the current tuition rate per hour for courses at University of Illinois-Springfield. Tuition reimbursements will be made through the payroll process and be taxed according to IRS regulations.

Department heads or the City Manager may approve time off for employees to attend approved classes, workshops or seminars to improve job performance or prepare for advancement or promotion opportunities. Time off for these purposes can be with or without pay depending on the program content, and fees may be reimbursed depending on the availability of budgeted dollars.

While educational leave and tuition reimbursement are expected to enhance an employees' performance and professional abilities, the City cannot guarantee that participation in formal education will entitle the employee to automatic advancement, a different job assignment, or pay increase.

7.4 FAMILY AND MEDICAL LEAVE

Eligible employees may take up to 12 workweeks of unpaid FMLA leave in a consecutive 12-month period (rolling year) for specified family and medical reasons. Employees may take up to

26 weeks of military caregiver leave to care for a covered servicemember with a serious injury or illness, in accordance with FMLA.

Eligibility

Employees are eligible if they have worked for a covered employer for at least 12 months, has worked 1,250 hours over the previous 12 months, and is employed at a worksite with at least 50 employees within 75 miles of that worksite.

Conditions Triggering Leave

Eligible employees may take 12-weeks unpaid FMLA leave during the leave year for one or more of the following reasons:

- For incapacity due to pregnancy, prenatal medical care, or child birth;
- To care for the employee's child after birth, or placement for adoption or foster care (leave must be taken during the 12-month period following the birth or placement, and ~~must be taken in a single consecutive period and~~ may ~~not~~ be taken intermittently or on a reduced schedule);
- To care for the employee's spouse, son or daughter, or parent of the employee, who has a serious health condition; or
- For a serious health condition that makes the employee unable to perform the employee's job; or
- Any qualifying exigency, or condition allowed by FMLA regulations.

Federal law specifies employee eligibility for leave and provides certain limitations and conditions. Spouses who both work for the City may only take a combined total of twelve (12) weeks for the birth or placement of a child. However, each employee may use the remainder of his/her individual FMLA leave for other allowable reasons.

Definition of Serious Health Condition

For the purposes of this policy, a serious health condition is an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility, or continuing treatment by a health care provider for a condition that either prevents the employee from performing the functions of the employee's job, or prevents the qualified family member from participating in school or other daily activities.

Subject to certain conditions, the continuing treatment requirement may be met by a period of incapacity of more than 3 consecutive calendar days combined with at least two visits to a health care provider or one visit and a regimen of continuing treatment, or incapacity due to pregnancy, or incapacity due to a chronic condition. Other conditions may meet the definition of continuing treatment.

Military Family Leave

Qualifying Exigency Leave Eligible employees may take up to 12 weeks of FMLA leave for certain qualifying exigencies arising out of the fact that a spouse, son, daughter, or parent of the employee is on covered active duty or call to active duty status. Qualifying exigencies may include short-notice deployment (up to 7 days of leave); attending certain military events; arranging for alternative childcare; addressing certain financial and legal arrangements; periods of rest and recuperation for the servicemember (up to 5 days of leave); attending certain counseling sessions; attending post-deployment activities (available for up to 90 days after the termination of the covered servicemember's covered active duty status and, other activities arising out of the servicemember's covered active duty or call to active duty and agreed upon by the City and the employee.

Leave to Care for a Covered Servicemember FMLA also includes a special leave entitlement that permits eligible employees to take up to 26 weeks of leave to care for a covered servicemember during a single 12-month period. A covered servicemember is a member of the Armed Forces, including a member of the National Guard or Reserves, who has a serious injury or illness incurred in the line of duty on active duty that may render the servicemember medically unfit to perform his or her duties for which the servicemember is undergoing medical treatment, recuperation, or therapy; or is in outpatient status; or is on the temporary disability retired list. A covered service member is also a veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness or who was a member of the Armed Forces (including the National Guard or reserves) at any time during the period of 5 years preceding the date on which the veteran undergoes that medical treatment, recuperation or therapy.

For leave under this section, a "serious injury or illness" is defined as:

(1) For a member of the Armed Forces (including a member of the National Guard or Reserves), an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or that existed before the beginning of the member's active duty and was aggravated by service in line of duty on active duty in the Armed Forces) and that may render the member medically unfit to perform the duties of the member's office, grade, rank, or rating; or

(2) For a veteran who was a covered servicemember of the Armed Forces (including a member of the National Guard or Reserves), an injury or illness that was incurred by the member in line of duty on active duty in the Armed Forces (or that existed before the beginning of the member's active duty and was aggravated by service in line of duty on active duty in the Armed Forces) and that manifested itself before or after the member became a veteran.

Spouses who both work for the City may only take a combined total of 26 weeks in a single 12-month period to care for a covered servicemember.

Calculation of FMLA Leave

Eligible employees may receive up to 12 workweeks of unpaid leave during any "rolling" 12-month period, measured backward from the date of any FMLA leave. FMLA leave for the birth or placement of a child for adoption or foster care must be concluded within 12 months of the birth or placement of the child.

Intermittent Leave

Eligible employees may take FMLA intermittently or on a reduced hour basis when medically necessary for the employee's own or immediate family member's serious health condition. Leave due to qualifying exigencies and to care for a covered servicemember with a serious illness or injury may also be taken on an intermittent basis. Intermittent leave ~~is not~~may be permitted for birth of a child, to care for a newly born child, or for placement of a child for adoption or foster care within a twelve month period.

Where an employee requests intermittent leave or leave on a reduced hours basis due to an immediate family member's or the employee's own serious health condition, the City has the option, in its sole discretion, to require the employee to transfer to a temporary alternative job (with equivalent pay and benefits) for which the employee is qualified and which better accommodates the intermittent leave or reduced hours leave than the employee's regular job.

Employees must make reasonable efforts to schedule leave for planned medical treatment so as not to unduly disrupt the City's operations.

Use of Accrued Paid Leave

FMLA leave itself is unpaid. However, City policy requires employees to use their available paid time off (vacation, sick leave, etc., as applicable) during the FMLA leave period. When an employee has taken all available accrued paid leave, any additional leave under this policy will be unpaid. Paid sick leave is not available under circumstances in which the employee is not otherwise eligible for such leave.

Outside Employment

Employees on leave of absence under this policy are prohibited from engaging in outside or supplemental employment.

Requesting Leave

To request FMLA leave, employees must complete a Request for Leave form and submit it to the Human Resources Director.

Notification by Employee

When the need for leave is foreseeable (such as the birth or placement of a child and certain medical treatments), the employee must notify the City at least 30 days in advance of the requested leave. When 30 days' notice is not possible, the employee must give notice as soon as practicable (usually within 1 or 2 business days of learning of the need for leave). Failure to provide timely notification may result in delay or denial of leave.

Employees must provide sufficient information for the employer to determine if the leave may qualify for FMLA protection and the anticipated date when the leave would start and the duration of the leave. Sufficient information may include that the employee is unable to perform job functions, the family member is unable to perform daily activities, the need for hospitalization or continuing treatment by a health care provider, or circumstances supporting the need for military family leave. Calling in "sick" is generally not sufficient. Employees also must inform the City if the requested leave is for a reason for which FMLA leave was previously taken or certified.

Certification

If the employee is requesting leave due to the employee's own or a covered family member's serious health condition, employees are required to provide a certification and periodic recertification from a health care provider supporting the need for leave. The employee must provide a copy of the certification in a timely manner (fifteen calendar days after leave is requested). All appropriate information must be provided on the certification. Under certain circumstances, the City may require second or third medical opinions and periodic re-certifications. Failure to comply with these requirements may result in delay or denial of leave. Employees may be required to provide a fitness-for-duty certification before returning to work.

Benefits

Employees taking leave under this policy who participate in the City's group health plan may continue coverage under the plan on the same terms as if they had continued work, with the City paying its portion of the premiums and the employee paying his or her portion. If paid leave is substituted for unpaid leave, the City will deduct the employee's portion of the group health insurance premiums through payroll deduction. If leave is unpaid, employees must pay his or her portion to the City prior to the first day of each month. If the employee's share of the premium payment is more than 30 days late, loss of coverage may result.

If an employee fails to return to work from FMLA leave, the City reserves the right to recover reimbursement for the employer-paid portion of benefits coverage, unless the employee fails to return due to the continuation, recurrence, or onset of a serious health condition or circumstances beyond his or her control.

Return to Work

Upon returning from FMLA leave, most employees must be restored to their original position or to an equivalent position with equivalent pay, benefits, and other employment terms. Job restoration may be denied if the employee qualifies as a "key employee" (generally the highest paid 10% of the City's workforce) and restoration would cause substantial and grievous economic injury to the City.

Questions

Questions about this policy should be directed to the Human Resources Director.

Limited Nature of This Policy

This policy is intended to provide only those leave benefits and protection required by the Family and Medical Leave Act and any applicable law.

7.5 <u>VOTING</u>

The City encourages employees to fulfill their civic responsibilities by participating in elections. Generally, employees are able to find time to vote either before or after their regular work schedule. If an employee's work hours begin less than two hours after the opening of the polls and end less than two hours before the closing of the polls, the City will grant up to 1 hour paid time off to vote. Employees must request time off under this policy before the election day. Employee will be required to provide their receipt from the polling place. The City may schedule the hours during which the employee takes time off to vote under this policy.

7.6 VESSA LEAVE

The Illinois Victims' Economic Security and Safety Act (VESSA) provides that an employee who is a victim of domestic or sexual violence may take up to a total of 12 workweeks of leave during any 12-month period to address the sexual or domestic violence. Reasons for leave under this policy can include seeking medical care, counseling, victim services, safety planning, and legal assistance. Employees must provide at least 48 hours' notice of the need for leave under this policy, unless providing such notice is not practicable. Employees may be required to provide certification that the leave is for one of the purposes covered under VESSA. Employees who have any questions about VESSA leave should contact the Employee Benefits Coordinator.

7.7 SCHOOL VISITATION LEAVE

The City provides eligible employees who have exhausted all paid time off (except sick and disability) unpaid time off to attend school conferences and activities of their child. Under this policy, "child" includes biological, adopted, foster, stepchild of the employee, and/or legal wards of the employee.

To be eligible for leave under this policy, employees must have been employed by the City at least 6 months working at least half time. Employees must provide at least 7 days advance notice of the need for leave under this policy whenever possible. Employees must provide at least 24 hours' notice in an emergency situation.

Employees may request up to 8 hours leave per school year under this policy. However, no more than 4 hours of school visitation leave may be taken in any one day. Upon return from the leave, employees must provide documentation to the Employee Benefits Coordinator or Department Head from the school verifying the date and time of the visit. Contact the Employee Benefits Coordinator for more information or questions about and requests for parental leave for school visits.

7.8 Administrative Leave

In the interest, protection, or security of an employee of the City, or if the employee's presence on the job is judged to be detrimental to the operation, the Department director and the Human Resources Director may place the employee on administrative leave with pay for up to ten (10) working days. Any other circumstance requiring the use of administrative leave must be authorized by the Human Resources Director and the City Manager. If the situation is not resolved during those ten (10) days, the employee must be placed on vacation, sick, personal leave or leave without pay.

8. EMPLOYEE PERFORMANCE AND BEHAVIOR

8.1 EMPLOYEE CONDUCT AND WORK RULES

To ensure orderly operations and provide the best possible work environment, employees are expected to follow certain rules of conduct that will help protect the interests and safety of all employees and the City. While it is impossible to list every rule of conduct, the following are some examples. Violations of City work rules include, but are not limited to:

- Negligence or improper conduct leading to damage of property
- Theft or inappropriate removal or possession of property
- Falsification of records or statements, or deliberately using any type of misleading, inaccurate, or falsified records or statements (including employment application)
- Working under the influence of alcohol or illegal drugs
- Boisterous or disruptive activity
- Possession, distribution, sale, transfer, or use of alcohol, illegal drugs in the workplace, while on duty, or while operating City-owned vehicles
- Possession of dangerous or unauthorized materials, such as explosives or firearms, in the workplace
- Insubordination (including disobeying supervisor's instructions and disrespectful conduct)
- Inappropriate attire
- Violation of safety or health rules
- Smoking in prohibited areas
- Felony conviction
- Sexual and any other unlawful or unwelcome harassment
- Profanity
- Excessive tardiness, absenteeism, or any absence without notice
- Inappropriate use of telephones, mail system, electronic communications, computers, or any equipment
- Violence or threat of violence, bullying, intimidation, or any disorderly conduct
- Gambling
- Unsatisfactory performance or conduct
- Failure to obtain approval for overtime
- Improper use of Leave Time or other benefits
- Unauthorized disclosure of confidential information
- Unauthorized solicitation and/or distribution during work hours
- Failure to follow any other City rule or policy

Employees who engage in unacceptable or inappropriate behavior are subject to discipline, up to and including termination of employment. Discipline can include verbal warning, written warning, suspension with or without pay, and termination of employment. The City retains the right to use progressive discipline or not, as it deems appropriate in each instance.

8.2 USE OF CITY PROPERTY AND EQUIPMENT

Employees are responsible for all City property and equipment issued to them or in their possession or control. When using City equipment and property, employees are expected to use care and follow all operating instructions, safety standards, and guidelines. Employees must immediately notify their supervisor if any equipment, machines, tools, or vehicles appear to be damaged, defective, or in need of repair. Prompt reporting of damage, defects, and the need for repairs could prevent deterioration of equipment and possible injury to employees or others. All employees must report to their immediate supervisor the loss of any City property/equipment that has been furnished to the individual.

City property may not be removed or used for personal use unless authorized by the City. Employees must return all City property immediately upon request or upon termination of employment. The improper, careless, negligent, destructive, or unsafe use or operation of City equipment can result in disciplinary action, up to and including termination of employment.

8.3 CITY VEHICLES AND DRIVING ON CITY BUSINESS

Any employee who drives a City vehicle is expected to treat it with care. Any employee who abuses a City vehicle through lack of care or unsafe or distracted driving will be subject to disciplinary action up to and including termination. In the event of an accident involving a City vehicle or while on City business, the employee must report all information immediately to their supervisor or, in their absence, the Risk Manager.

When driving a City vehicle or personal vehicle on City business, employees are prohibited from using cell phones and any other electronic equipment, unless specifically allowed by law. Employees should safely pull off the road and come to a complete stop before dialing, talking, texting, or using any electronic equipment. Distracted driving is considered a serious offense and employees must be aware of their surroundings and their concentration levels at all times.

City vehicles are intended to be driven by the assigned employee or agent only of the City. Operators of City vehicles and anyone driving on City business must comply with all applicable motor vehicle laws and regulations, including laws governing cell phone use and use of electronic communications and equipment, and drivers must possess a valid driver's license. There shall be no unauthorized drivers or passengers in City vehicles.

All drivers and passengers in City vehicles are required to wear safety belts according to state law. City vehicles may not be driven for private use unless specific arrangements have been made in advance. Alcohol, cannabis, illegal drugs or chemicals are not allowed in a City vehicle at any time and no driver who has been drinking alcohol or is under the influence of alcohol, drugs, or other chemicals is allowed to drive a City vehicle. There is no smoking in City vehicles.

The improper, careless, negligent, or unsafe operation of City vehicles, as well as excessive or avoidable traffic and parking violations, loss of license and any other violation of this policy can result in disciplinary action, up to and including termination of employment.

Employees shall immediately report, in writing, all damage to the City vehicles and equipment, and file such reports which contain all known facts surrounding the cause and nature of the damage.

Employees should be aware that City vehicles may have GPS tracking devices, Automatic Vehicle Locators (AVL), and/or cameras recording driver and passenger activity. Tampering with AVL, GPS, cameras or other recording devices is grounds for dismissal.

8.4 WORKPLACE VIOLENCE PREVENTION

The City is committed to preventing workplace violence and maintaining a safe work environment. All employees and public should be treated with courtesy and respect at all times. Employees are expected to refrain from fighting, "horseplay", or other conduct that may be dangerous to others. Firearms, weapons, and other dangerous or hazardous devices or substances are prohibited from City premises without proper authorization.

Conduct that threatens, intimidates, or coerces another employee, or member of the public will not be tolerated. All threats of ~~(~~or actual~~)~~ violence, both direct and indirect, must be reported as soon as possible to your immediate supervisor or any other member of management. This includes threats by employees, as well as threats by customers, vendors, solicitors, or other members of the public during their course of business with the City of Pekin. When reporting a threat of violence, employees should be as specific and detailed as possible. All suspicious individuals or activities should also be reported as soon as possible to a supervisor. Do not place yourself in peril.

The City's goal is to have quality employees that portray and embody professionalism throughout the workday. Bullying will not be tolerated. The City also prohibits acts, omissions, or both, that a reasonable person would find abusive, based on the severity, nature and frequency of the conduct, including, but is not limited to: repeated verbal abuse such as the use of derogatory remarks, insults, and epithets; verbal, non-verbal, or physical conduct of a threatening, intimidating, or humiliating nature; or the sabotage or undermining of an employee's work performance. It shall be considered an aggravating factor if the conduct exploits an employee's known psychological or physical illness or disability. A single act may not constitute abusive conduct, but an especially severe and egregious act may meet this standard.

The City will promptly investigate all reports of threats of ~~(~~or actual~~)~~ violence and of suspicious individuals or activities. In order to maintain workplace safety and the integrity of its investigation, the City may suspend employees, either with or without pay, pending investigation.

8.5 DISCIPLINARY POLICY AND PROCEDURES

<u>POLICY:</u>

VIOLATION OF THE CITY'S RULES OF CONDUCT, OR OF ANY OF THE POLICIES LISTED IN THIS MANUAL, MAY RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING IMMEDIATE DISMISSAL, BASED UPON THE SEVERITY OF THE VIOLATION AND/OR OFFENSE AT ISSUE.

Supervisors are to provide direction and counseling about performance and conduct on the job routinely in the course of everyday conversation. The purpose of counseling and recording of counseling and disciplinary events through the performance management system, including constructive criticism process is to provide a way for the employee and his or her supervisor to solve problems in a positive, constructive manner. However, should an employee's performance or conduct require extra discussion, the supervisor will arrange a private meeting with the employee to assure the employee is aware of the problem or issue, is trained and knows what is expected, no obstacles prevent the employee from doing what is expected, the employee has received adequate feedback of how his/her performance or conduct compares to expectations, and is aware of the consequences of non-compliance.

PROCEDURE:

1. The first step to be taken when an employee's conduct or ability to perform assigned duties has not been satisfactory should be in person meeting and counseling session with the immediate supervisor. Such meeting/counseling session should be recorded in the performance management records. This step is not considered a written reprimand but is only recorded for purposes of memorializing the discussion.
2. When the conduct or ability of an employee is such that duties are not being performed satisfactorily or the supervisor's expectations are not being met, and satisfactory improvement has not resulted from the supervisor's previous direction, the supervisor shall record in detail the employee's job performance issues on a Disciplinary Action Form as a verbal warning. The supervisor shall specifically state the unsatisfactory performance and the recommended action to be taken. A copy of any written disciplinary report shall be given to the employee with a copy placed in the employee's personnel file, and shall be signed by both the employee and the supervisor. A copy of any disciplinary report that includes suspension and/or dismissal shall be sent to the City Manager prior to the specific action being taken.

3. When a reprimand seems warranted, the supervisor shall meet with the employee, ascertain reasons for the act, and if warranted, reprimand the employee verbally or formally with a written Disciplinary Action Form as a Written Warning. A copy of any written reprimand shall be placed in the employee's personnel file.

4. Suspension is a temporary separation without pay. Available paid time off (vacation, personal, sick or comp time) may not be used in lieu of unpaid suspension. It is used for infractions not grave enough for dismissal. It is also used during the time an investigation is being conducted. If an investigation finds discipline unwarranted, the employee shall be returned to duty and paid for the time suspended. Suspensions may not be imposed without prior discussion with the City Manager.

5. Dismissal is discharge made for misconduct or other "for cause" issues, performance issues, "at will" terminations, or reductions in force due to changing business operations, and/or program modifications resulting in changes in personnel requirements.

8.6 GRIEVANCE PROCEDURE

In General – In most cases, employees are able to satisfactorily address workplace concerns with their supervisor, department head, or the Human Resources Director. Good relationships are easier to achieve in an open atmosphere where problems and opinions are discussed freely, frankly, and sincerely and with the goal of serving the City through effective communication and performance of the employee's job.

In the event an issue cannot be resolved on an informal basis, employees may utilize the following Grievance Procedure (if not covered by a collective bargaining agreement). Employees are afforded the right to express issues and complaints without fear of reprisal.

If the issue involves sexual or other harassment, or an issue involving employee or public safety, or as required by law, employees may bypass any or all steps in this policy and raise the issue directly with their supervisor, department head, Human Resources Director, or the City Manager.

Procedures – The following grievance procedure may be used by any employee who has a complaint:

Step 1: Employees can present the problem orally or in writing to his or her immediate supervisor. The supervisor will normally respond no later than the 14th calendar day after the complaint is made. If the supervisor does not respond within 14 days, or the problem is not resolved to the employee's satisfaction, the complaint may proceed to Step 2.

Step 2: The employee shall submit his or her complaint in writing to their department head, if the department head is not their immediate supervisor, within five (5) working days of the supervisor's decision in Step 1. When circumstances warrant, the department head will investigate and evaluate the complaint and attempt to reach a settlement. The department head shall make his or her decision and discuss it with the employee no later than the 14th calendar day after the written complaint is received. If the employee fails to receive a reply in fourteen (14) calendar days, if a satisfactory settlement cannot be reached, or if grounds for settlement are not within the scope of the department head's authority, the complaint can proceed to Step 3.

Step 3: The employee shall submit his or her complaint in writing to the City Manager. When circumstances warrant, a thorough investigation will be conducted and a conference will be scheduled among the employee, his or her immediate supervisor and/or department head, and the City Manager. A ruling on the matter will be delivered in writing to the employee within fourteen (14) calendar days, following the conference, unless the investigation requires additional time, for which all parties will be notified of the need for additional time for investigative purposes only, and the decision of the City Manager shall be final and binding.

Time Limits: A complaint may ~~not~~ be considered untimely (and therefore may not be considered) under the Procedure if the time elapsed between its occurrence and the initial discussion with the supervisor equals or exceeds thirty (30) calendar days.

An employee wishing to appeal a decision rendered at any of the steps must do so within three (3) working days after notification of the decision. Should three (3) working days pass without notification by the employee of his or her intentions to appeal, the matter shall be considered settled.

In cases that require extensive investigation, time limits specified in the steps may be extended at the City's discretion.

Any City employee may file a grievance pursuant to this procedure without fear of retaliation or reprisal from others. An employee experiencing such conduct shall report it to the Human Resources Director so that it can take appropriate steps to stop or otherwise remedy such retaliation.

8.7 THEFT AND FRAUDULENT ACTIVITIES POLICY

Any employee who has reason to believe theft, fraudulent activity, or other illegal act has occurred (or is likely to occur) in conjunction with any City department, function, or activity shall immediately report it to the Human Resources Director or their department head.

Fraudulent transactions and other acts covered under this policy may include but are not limited to: misappropriation of City funds, theft of the City property, or falsification of records or reports, waste, or abuse of funds, property, or other resources.

Employees must cooperate fully with those performing investigations pursuant to this policy. Employees found to have participated in any fraudulent act or other activity in violation of this policy will be subject to disciplinary action up to and including termination from employment. In addition, criminal or civil actions may be taken against employees who participate in such acts.

For the purpose of this policy, fraud shall be defined to include: The intentional deception by an individual or individuals, either internal or external to the City, which could result in a tangible or intangible benefit to themselves, others, or the City, or could cause detriment to others or the City. Fraud includes a false representation of a matter of fact, whether by words or by conduct, by false or misleading statements, or by concealment of that which should have been disclosed, which deceives and is intended to deceive.

8.8 INFORMATION TECHNOLOGY

Information Technology (IT) is a vital part of doing business for the City of Pekin. It allows employees, citizens, vendors, and the community to gain a better understanding of the goals, objectives, processes, procedures, and accomplishments of the City of Pekin. Information technologies such as email seek to facilitate and maintain strong communications throughout the organization. The City provides a wide variety of communication tools and resources to employees for use in running day-to-day operations. Whether it is the telephone, voice mail, internet, intranet, e-mail, scanner, text message, or any other city-provided technology, use should be reserved for business related matters during working hours. All communication using these tools should be handled in a professional and respectful manner.

Employees should not have any expectation of privacy in their use of company computers, phones, or other communication tools. All communications made using company-provided equipment or services including email and internet activity, are subject to inspection by the City. Employees should keep in mind that even if they delete an email, voicemail, or other communication, a copy may be archived on the City's systems or provided in response to Freedom of Information (FOIA) request.

Employee use of City -provided communication systems, including personal e-mail and internet use, that are not job-related have the potential to drain, rather than enhance, productivity and system performance. Employees shall not turn off or tamper with antivirus protection software, make unauthorized changes to system configurations and proxies, GPS, AVL and other geo-locating systems installed on City owned devices including vehicles, cell phones, computers and any other electronic devices. All documents and City business should be conducted on the City drives and not on external devices. Violations of this policy may result in termination for a first offense.

All internal and external emails may be considered City records which may be subject to federal and state recordkeeping requirements as well as to discovery in the event of litigation or in response to a FOIA request. Be aware of this possibility when sending emails within and outside the City. Use of personal email for City business or to forward City emails may subject your personal account to the same recordkeeping requirements and disclosures. Use of personal email accounts for City business is prohibited.

The IT Department will from time to time present policies and procedures related to the daily operations of the City. The IT Department will set the rules, regulations, policies, and standard operating procedures (SOP) for the City's networks, servers, social media, email and other information technology in an ongoing and as needed basis due to the fast pace of changes to the environment.

All use of City-provided communications systems, including email and internet use, should conform to City guidelines/policies, including but not limited to equal opportunity, harassment, confidential information, and conflicts of interest. Confidential, protected or privileged information must be used with extreme care and shall not be sent to unauthorized parties outside of the City. Because email, telephone and electronic communication equipment are provided for City business purposes and are critical to the City's success, your communications may be accessed without further notice by the IT department administrators to ensure compliance with this guideline and IT department policies and standard operating procedures.

All employees and elected officials are required to adhere to such policies, regulations and SOPs. For more information you may request a copy of the full IT policy from the Human Resources Department. Nothing in this policy is designed to interfere with, restrain, or prevent employee communications regarding wages, hours, or other terms and conditions of employment as protected under the national Labor Relations Act. Employees have the right to engage in or refrain from such activities.

8.9 MEDIA, PUBLIC RELATIONS AND SOCIAL MEDIA

The City of Pekin seeks to work cooperatively with the media, the public, and the community to disseminate information of public interest and concern in an accurate, complete, appropriate, and timely manner. Sharing and providing information to the public shall be completed by the official keeper of the records, authorized employee or through proper Freedom of Information

Requests. Employees should not speak to the media or public relations entities (bloggers, chat rooms, online site managers) on behalf of the City or any individual Department without contacting the Department Head/Chief or the City Manager. All media inquiries from media outlets should be treated as a high priority and directed to the City Manager. The Public Information Officer may respond to inquiries to the police department under the direction of the Police Chief. Generally, unless otherwise authorized by the City Manager or City Council, no employee is authorized to speak on behalf of the City.

The City also recognizes the prevalence and importance of social media. Social media includes, but is not limited to, online forums, communities, and social networking sites. The City recognizes that communication via social media applications can be beneficial to the residents, business, visitors, and employees. Typical uses of social media by the City to:

- Share Emergency information quickly;
- Connect with and engage residents and business-owners;
- Promote City sponsored events, programs and services;
- Notify community members of changes in events or meeting schedules;
- Promote community outreach

All City social media accounts for City business purposes must be launched as business accounts using authorized logos, taglines and naming conventions. If approved and applicable approved social media applications should be linked ~~form~~ from the City of Pekin's website and vice versa.

The use of social media by City employees can become a problem, however, if it interferes with an employee's work, is used to harass coworkers, creates a hostile work environment, harms the goodwill or reputation of the City, releases private, privileged, or confidential information about students, employees, patients or customers of the City of Pekin, activities, or claims against the City (litigation), or if it in any way adversely affects the City.

Employees are expected to use their professional judgment and take the most prudent action possible with regard to social media posts. If a City employee is uncertain about the appropriateness of a social media posting, ~~he or she~~they should refrain from making the post, and contact the Human Resources Director.

While it is not possible to list all inappropriate social media activity, following are some guidelines:

1. No City employee other than a designated spokesperson may speak on behalf of the City.

2. If an employee identifies himself or herself as a City employee or discusses matters related to the City on social media, the employee must make clear that ~~he or she~~they is an employee of the City and that the views posted are those of the person (the employee) alone and they do not represent the views of the City or any agency or department of the City. The employee must keep in mind that if information is posted in violation of City policy or any law, the disclaimer will not shield the employee from disciplinary action.

3. Unless given written consent by the City, an employee shall not use the City's logo or trademarks on any social media post.

4. All postings on social media must comply with the City's confidentiality, ethics, harassment, safety, and personnel policies. If an employee is unsure about the confidential nature of information the employee is considering for posting, the employee must first consult with their supervisor.

5. Employees shall not link any post to the City's website, nor shall an employee post City material, on a social media site for purposes other than sharing the information unchanged and without commentary.

Violation of this policy may lead to discipline up to and including the immediate termination of employment.

8.10 DIVERSITY, EQUITY AND INCLUSION POLICY

The City of Pekin is committed to fostering, cultivating and preserving a culture of diversity, equity and inclusion.

Our employees are the most valuable asset we have. The collective sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities, and talent that our employees invest in their work represents a significant part of not only our culture, but our reputation and the City's achievement as well.

We embrace and encourage our employees' differences in age, color, disability, ethnicity, family or marital status, gender identity or expression, language, national origin, physical and mental ability, political affiliation, race, religion, sexual orientation, socio-economic status, veteran status, and other characteristics that make our employees unique.

Our diversity initiatives are applicable—but not limited—to our practices and policies on recruitment and selection; compensation and benefits; professional development and training; promotions; transfers; social and recreational programs; layoffs; terminations; and the ongoing development of a work environment built on the premise of gender and diversity equity that encourages and enforces:

- Respectful communication and cooperation between all employees.
- Teamwork and employee participation, permitting the representation of all groups and employee perspectives.
- Employer and employee contributions to the communities we serve to promote a greater understanding and respect for the diversity.

All employees of the City of Pekin have a responsibility to treat others with dignity and respect at all times. All employees are expected to exhibit conduct that reflects inclusion during work, at work functions on or off the work site, and at all other company-sponsored and participative events. All employees are also required to attend and complete annual diversity awareness training to enhance their knowledge to fulfill this responsibility.

Any employee found to have exhibited any inappropriate conduct or behavior against others may be subject to disciplinary action.

Employees who believe they have been subjected to any kind of discrimination that conflicts with the company's diversity policy and initiatives shall seek assistance from a supervisor or an HR representative.

8.~~10~~11 ANTI-HARASSMENT POLICY AND COMPLAINT PROCEDURE

POLICY STATEMENT

The City is committed to providing a work environment free from unlawful discrimination and harassment. Discrimination or harassment of any kind based on sex, race, color, national origin, gender identity or orientation, alienage, citizenship status, age, religion, disability, handicap, sexual orientation, protected veteran status, marital status, ancestry, creed, pregnancy, order of protection status or any other legally protected characteristic or status is strictly prohibited. Harassment that interferes with an individual's work performance or that creates an intimidating, hostile, or offensive working environment is prohibited. Actions, words, jokes, or comments based on any of these characteristics will not be tolerated. The City of Pekin does not tolerate harassment of any kind by municipal officials, agents, employees, agency or office, nor does it tolerate harassment by customers, clients or vendors. Please see City Ordinance 2776-17/18 regarding the City's sexual harassment policy.

Sexual harassment is one type of harassment that is prohibited. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitutes sexual harassment when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.
Other conduct commonly considered to be sexual harassment includes:

- **VERBAL:** sexual innuendoes, suggestive comments, insults, humor and jokes about sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates, or statements about other employees, even outside their presence, of a sexual nature.

- **NONVERBAL:** suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls", "smacking", or "kissing" noises

- **VISUAL**: posters, signs, pin-ups or slogans of a sexual nature

- **PHYSICAL:** touching, unwelcome hugging or kissing, pinching, brushing the body, coerced sexual intercourse, or actual assault

PROCEDURES

If you believe you have been subject to or witness to sexual or other unlawful harassment, employees should deal with the incident(s) as directly and firmly as possible by clearly communicating his/her position to the offending employee, municipal official or municipal agency and_report it immediately to your supervisor, department head, or Director of Human Resources. Such conduct must be reported whether it occurs at or away from City facilities, during work hours or outside work hours, and whether committed by a City employee or by another person the employee encounters as part of employment by the City, such as a supplier.

Any supervisor or manager who becomes aware of possible sexual or other unlawful harassment must immediately report such information to the Human Resources Director or City Manager even if the employee has asked that no action be taken on the complaint.

Employees can make good faith reports and complaints of sexual or other harassment without fear of reprisal or retaliation. Retaliation by any person against an employee, municipal official, or municipal agency making such a report or complaint or participating in a related investigation is strictly prohibited and any such retaliation subjects an employee or municipal official, to disciplinary action, up to and including termination of employment.

False and frivolous complaints refer to incidents where the accuser is using a sexual harassment complaint to accomplish some end other than stopping harassment. It does not refer to charges made in good faith which cannot be proven. Given the seriousness of the consequences for the accused, a false and frivolous charge is a severe offense that can itself result in disciplinary action.

All complaints of sexual or other harassment will be promptly and thoroughly investigated. To the extent possible, the City endeavors to maintain confidentiality of complaints and related investigation. However, because of the serious implication of harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome. The State Officials and Employees Ethics Act (5ILCS43-/15-10) provides whistleblower protection from retaliatory action such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for and employee. It is also a civil rights violation for a person or two or more people to conspire, to retaliate against a person because he/she has opposed that which he/she reasonably and in good faith believes to be sexual harassment in employment because he/she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding or hearing under the Illinois Human Rights Act. (775 ILCS 174/15(a)).

Any employee or official who has engaged in sexual or other unlawful harassment or otherwise violated this policy will be subject to disciplinary action, up to and including termination of employment.

Refer to City Ordinance 2776-17/18 for the complete sexual harassment policy

The City hopes that any incident of sexual harassment can be resolved through the internal process outlined above. This policy, however, does not preclude any employee from filing a complaint with an appropriate outside agency. Employees may choose to file a complaint of harassment with either of the following:

Illinois Department of Human Rights Intake Unit 535 West Jefferson 1st Floor Springfield, IL 62702 (217) 785-5100	OR	Federal Equal Employment Opportunity Commission 230 S. Dearborn St. #1866 Chicago, IL 60604 (800) 669-4000

8.~~11~~12 DRUG AND ALCOHOL POLICY

The City is committed to providing a safe and healthy workplace and a work environment that promotes employee health and well-being and public confidence. The City expects all employees to report for work in a condition to perform their duties safely and satisfactorily. Employee involvement with drugs and alcohol can adversely affect job performance and employee morale, jeopardize employee and public safety, and undermine public confidence.

Drug-Free Work Place
In order to ensure a safe work environment and compliance with the Federal Drug-Free Workplace Act of 1988(41 U.S. C. 8101 et seq.). The City of Pekin maintains a drugfree workplace to ensure the safety of its employees and citizens. The use of controlled substances is inconsistent with the behavior expected of employees, subjects all employees, visitors to our facilities, and citizens to unacceptable safety risks, and undermines the City's ability to operate effectively and efficiently. Violation of the Drug-Free Workplace Act could subject the employee to mandatory participation in a drug abuse or rehabilitation program and to disciplinary action. Accordingly, the City of Pekin prohibits employees from engaging in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, use of drugs and alcohol in the workplace in accordance with the requirements of Public Law 100-690, 102 Stat. 4181.

Alcohol and Drug Testing for CDL Employees
Alcohol and drug testing for Commercial Driver's License (CDL) holders will be prohibited from any alcohol or drug use that could affect performance on the job. Use includes use on the job; use during the eight (8) hours before driving; having prohibited concentrations of alcohol in their systems while driving; and use during the eight (8) hours following a reportable accident. No employee will report for duty or remain on duty when the employee uses any controlled substance except when the employee has previously notified his/her supervisor that the use is pursuant to the instructions of a physician who has advised the employee that the substance does not adversely affect his/her ability of safely operate a motor vehicle.

Substance Screening
For the purpose of assuring compliance with the Federal Department of Transportation Regulations and this policy, applicants for CDL positions and current CDL drivers will be subject to controlled substance and alcohol screening under the circumstances described below.

Applicants and drivers are required to submit to testing in the following situations as a condition of employment:

- Pre-employment/Pre-duty – testing will be administered to an applicant offered a position in the City prior to the first time the employee operates a vehicle in association with their job duties for the City.
- Post-Accident – testing will be administered to any City employee involved as a driver in any vehicle related accident in which bodily injury or fatality or property damage results.
- Reasonable Suspicion – testing will be required if the actions, appearance or conduct of any City employee driver receives advanced knowledge of the time of testing. All drivers will have an equal chance of being selected each time a random selection is made. The number of controlled substance tests conducted annually will equal or exceed 50% of the number of driver positions subject to the testing. The number of alcohol tests conducted annually will equal or exceed 25% of the number of driver positions subject to testing.
- Follow-up and Return to Duty – Any driver who has been required to or voluntarily undergoes rehabilitation for substance abuse must submit to a drug test and an alcohol test before returning to work. In addition, the driver will be subject to follow-up testing not to exceed sixty (60) months following the driver's return to work.

Refusal to submit to the testing, tampering with the collection, failure to report to the collection site in the allotted time are all violations of this policy and will result in immediate suspension without pay and disciplinary action up to and including termination.

Post-Accident

When an employee is involved in an on-the-job accident, ~~he or she~~they may be required to undergo a drug and alcohol test. An "accident" includes an incident that results in death or bodily injury to an individual requiring medical treatment away from the scene of the accident; any incident resulting in damage to property; and any serious or potentially serious incident, including near misses, in which safety precautions were violated or unusually careless acts were performed. Testing shall occur as soon as possible after the accident; however, nothing in this policy shall be construed to require the delay or necessary medical attention for the injured following the accident. Each employee whose performance could have contributed to the accident is subject to testing.

Positive Testing Consequences

If the testing confirms prohibited alcohol concentration levels or the presence of a control substance, any job applicant will be deemed ineligible for employment, and any employee may be terminated immediately from employment with the City. In accordance with federal regulations, an employee testing positive pursuant to this policy will be referred for an evaluation by a substance abuse professional. Such referral does not negate a termination with the City. The City retains the authority consistent with local, state and federal law to discharge any employee whose current use of alcohol or drugs affects the employee's qualifications for the performance of his/her job, and/or presents a safety concern to him/herself or others.

Other Provisions

Any employee convicted of any criminal offense involving alcohol or illegal drugs or other controlled substance in connection with or related to their employment with the City in any manner is required to notify their department head in writing of such conviction ~~within five (5) days~~ the next business day after the decision of the conviction. Failure to provide such notice will result in termination.

If an employee has knowledge of the presence or use of drugs, alcohol or other intoxicants or the presence or use of illegal drugs, alcohol or other intoxicants or controlled substance on City property or in City equipment or vehicles, that employee is required to report such presence immediately to their supervisor, the risk manager or as well.

If an initial screening test indicates a positive finding, a confirmation test will be conducted. Any employee who refuses to submit to testing under this policy is subject to termination. An employee will be subject to the same consequences of a positive test if ~~he or she~~they adulterates or dilutes the specimen, substitutes the specimen with that of another person, will not sign the required forms, or refuses to cooperate in the testing process in such a way that prevents completion of the test. In the event the city decides to discipline an employee for violation of this policy they shall be given the opportunity to contest the basis of that decision via the grievance procedure.

For the purposes of this policy, an employee shall be deemed to have used, or be under the influence of, or impaired by alcohol when any test demonstrates a blood/alcohol, concentration within the employee's system of or equivalent to .04 percent or more, and by drugs, intoxicants, or other controlled substance whenever any testing confirms the employee has detectable levels of a drug, intoxicant, or other controlled substance or its components within the employee's system for which the employee has not provided proof of a current prescription.

The City reserves the right to carry out reasonable searches of employees and their property, including but not limited to desks, files, clothing, lockers and private vehicles parked on City property. An employee who refuses to submit immediately to such a search shall be subject to termination.

Testing records will be made available to subsequent employer upon receipt of a written request from an employee only as expressly authorized by the terms of the employee's request, in accordance with Federal law and regulation.

Employees are prohibited from bringing drug paraphernalia onto the City property at any time. An employee who possesses of distributes such paraphernalia while on the City property, or while representing the City, shall be subject to termination.

Employees who take over-the-counter or prescribed medications are responsible for being aware of any effect(s) the medications may have on the performance of their duties and must promptly inform their immediate supervisor if any medication may impair their ability to do their jobs. The employee must also maintain the substance in its original container, identifying the medications, dosage, date of prescription, and prescribing physician. If an employee's use of any medication could adversely affect the safe performance of his or her job duties or conduct on the job, the employee must provide their department head with a statement from the physician indicating the employee is able to work while taking such medications and listing any precautions, safety restrictions, or any on-duty limitations resulting from the use of the medication. An employee who fails to do so shall be subject to disciplinary action, including termination. In addition, employees who take over-the-counter or prescribed medications contrary to the instructions of the label or physician, may be subject to disciplinary action, including termination.

The City encourages any employee with a drug or alcohol problem to contact their department head or the Human Resources Director for assistance. The City may, at the employee's request, and when it is the first occurrence, refer her or him to an assistance program for information or professional assistance. The City includes such treatment as an eligible expense in its medical insurance program. All communications will be strictly confidential. Employees will not be subject to discipline for voluntarily acknowledging a drug or alcohol problem prior to detection. However, this will not excuse any violation of this drug and alcohol policy for which the employee is subject to disciplinary action, including, but not limited to, termination.

8.~~12~~ 13 SMOKING POLICY

The City is committed to providing a safe and healthy environment. The City strives to be a smoke/tobacco/vaping/nicotine-free workplace. All City-owned or operated buildings and vehicles are non-smoking areas. Smoking and the use of tobacco products is prohibited in any enclosed building and within 15 feet of any entrance or exit.

Smoking, tobacco use, and vaping are strictly prohibited in City vehicles.

8.~~13~~14 ATTENDANCE and PUNCTUALITY

Employees are expected to be reliable and punctual in reporting for scheduled work. Absenteeism and tardiness place a burden on other employees and on our ability to serve the public. In the rare instances when employees cannot avoid being late to work or are unable to work as scheduled, they must notify their supervisor at work or at home as soon as possible before the start of the scheduled work time. If unable to reach the supervisor, the employee must notify the front desk receptionist or the Human Resources office.

The supervisor has the discretion to excuse late notification in the event of unusual or exceptional circumstances. Poor attendance and excessive tardiness are disruptive and may lead to disciplinary action up to and including termination.

An employee who is absent for a period of three (3) consecutive days without notification will be considered to have voluntarily resigned.

By definition, any employee who is not at his or her workstation (area) prepared to start work at the scheduled starting time for the shift is late. Likewise, an employee who does not return to work in a timely manner after a meal or other break is considered late.

Any employee who reports to work more than ten (10) minutes after the beginning of the shift must report to his/her immediate supervisor prior to beginning work.

8.~~14~~15 PERSONAL APPEARANCE AND IMAGE

It is the policy of the City that each employee's dress, grooming, and personal hygiene must be appropriate to the work situation. Employees are expected at all times to present a professional business-like appearance that is neat and clean to the public we serve. The City may be judged not only by the quality of its services, but also by the appearance of those providing the services. Therefore, while freedom of individual expression and changing styles and fashion are recognized, it remains important to meet the expectations of the public while representing the City. Good grooming and appropriate dress reflect employee pride and inspires community confidence. This policy applies to all City employees and volunteers.

During business hours and business functions, and when representing the City, employees are expected to present a clean and neat appearance and to dress according to the requirements of their positions. Employees are expected to dress in business casual unless circumstances require a more professional image.

All employees are expected to maintain appropriate dress and grooming within the business casual standards based on their position and working situation. While each department and position may have different standards with respect to dress and grooming, all employees should adhere to the following guidelines:

- Attire should be clean and properly fitting;
- Clothing should not be tattered, ragged, or overly-revealing;
- Employees should maintain good personal hygiene; and
- Employees should refrain from the overuse of perfume, cologne, and other scented products. Strong odors may be offensive to others.

Some examples of inappropriate clothing include:

- Attire containing obscene, profane, discriminatory, provocative or inflammatory words or pictures;
- Attire depicting alcoholic beverages, drugs, and/or drug paraphernalia;
- Pool/beach attire; and
- Any other item of clothing deemed inappropriate by your supervisor.

Visible tattoos worn by employees, while on duty, may not be offensive, extremist, indecent, racist or sexist. Visible tattoos on the head, face, neck scalp or hands shall be covered by clothing or cosmetics. Offensive tattoos are defined as depicting words, pictures or symbols which can be interpreted to advocate, promote or support racial, gender, ethnic hatred or intolerance or advocate, promote or support such behaviors. This shall also include any tattoos that can be interpreted to advocate, promote, or support discrimination towards any race, national origin, gender, ethnicity, religion or sexual orientation. Tattoos may not be affiliated, depict or symbolize extremist philosophies, organizations or activities, and may not be crude, vulgar or grossly indecent.

Your supervisor is responsible for evaluating the dress and appearance of employees under their supervision. Employees may be sent home to change into appropriate clothing (time spent in transit will not be considered working time). Failure to adhere to appropriate dress and grooming standards may result in disciplinary action up to and including termination.

All attire must be clean and pressed. Furthermore, facial jewelry, such as eyebrow rings, nose rings, lip rings, and tongue studs, is not appropriate and must not be worn during work hours.

Hair must be clean, combed, and neatly trimmed or arranged.

The City may designate Casual Days, generally on Fridays, for employees. This designation is a privilege that is offered to provide a more comfortable and relaxed work atmosphere. Casual day may be revoked at any time for any reason. The following guidelines shall be followed:

1) Employees scheduled to meet with the public or with persons outside the department must wear normal business attire;
2) Business casual attire must be professional and appropriate for the workplace;
3) Denim jeans may be allowed.
4) Casual shirts, dress shirts, sweaters, blouses and tops are acceptable.

Casual Days does not apply to employees in departments where uniforms are the normal dress.

Depending on the nature of their job, certain employees may be required to meet special dress and grooming standards, such as wearing uniforms or dressing in designated business attire for specific occasions. Employees must consistently wear nametags and insignias identifying the City and the employee when required. Employees conducting or attending meetings, seminars, roundtables, etc. with the public are expected to represent the City in a professional manner and dress appropriately for conducting such business.

Any employee whose appearance does not meet these guidelines will be sent home and instructed by their direct supervisor or department head to return to work in proper attire. Consult with your department head if you have questions as to what constitutes appropriate attire.

The image you portray is also affected by the spirit with which you contribute to the team effort. Courtesy, in person, by telephone, or by letter, is expected of each employee when interacting and communicating with other employees, and the public.

8.~~15~~16 RETURN OF PROPERTY

Employees are responsible for all City of Pekin property, materials, or written information issued to them or in their possession or control. Employees must return all the City property, including, but not limited to ~~-~~all equipment, supplies, cell phones, computers, tablets, or other electronic devices, passwords, access codes, key cards, documents, electronic files, badges, and keys immediately upon request or upon termination of employment. Where permitted by applicable laws, the City may withhold from the employee's check or final paycheck the cost of any items that are not returned when authorized by the employee.

8.~~16~~17 RESIGNATION

Resignation is a voluntary act initiated by the employee to terminate employment. To resign from the City in "good standing," an employee must provide written notice to his or her department head in a reasonable period in advance of the actual day of separation. Your resignation letter will become part of your permanent personnel file. The City requests thirty (30) calendar days' notice for most job categories unless a shorter timeframe is approved by the department head in writing, but in no-case will less than two (2) weeks' written notice be considered a resignation in good standing. This period may be shortened by your supervisor or the City Manager under appropriate circumstances. Failure by the employee to give written notice in a timely manner may result in denial of consideration for future employment.

Any employee absent from work without notice for three (3) consecutive work days will be deemed to have voluntarily terminated employment. This method of resignation precludes any reemployment with the City.

9. MISCELLANEOUS

9.1 SOLICITATION AND DISTRIBUTION

Solicitation of, or the distribution of literature to visitors of our facilities is strictly prohibited. Solicitation of employees or the distribution of literature, pamphlets or other materials, by anyone not an employee is strictly prohibited on the City property.

Solicitation of employees by other employees and/or the distribution of any literature between employees is prohibited during working time ("working time" applies not only to the employee doing the solicitation or distribution, but also to the employee being solicited or receiving the distribution) and in work areas.

The City recognizes that employees have interests in events and organizations outside the workplace. However, excessive unauthorized sales of tickets, solicitation of contributions, or the distribution of handbills can be disruptive in the workplace. Such activities require prior approval of the department head. In some instances, the collection of money for presents, flowers, parties, donations, or for cases of particular hardship can be considered appropriate. In these exceptional cases, such collections may be permitted with the approval of the department head. All such approved solicitation may only be made during non-work time (regularly scheduled rest, meal periods, and other periods when employees are not on duty).

9.2 JURY / WITNESS DUTY

The City encourages employees to fulfill their civic responsibilities by serving jury duty when summoned. Any employee who is summoned and participates in jury duty shall be paid the difference between their regular rate of pay and the jury per diem for each day the employee normally would have worked. Any employee off on jury duty shall report for work when released from jury duty during any period the employee would be scheduled for work.

Employees who receive a summons must provide a copy of the summons to their supervisor as soon as possible. Employees must provide proof of service and proof of per diem paid by the court upon completion of the jury duty period, or as requested by the City. The employee must surrender to the Finance Department any compensation received for jury duty, except for mileage fees. It is the employee's responsibility to keep his or her supervisor informed as to the expected amount of time required for jury duty.

If you are subpoenaed as a witness in a court or administrative hearing not involving personal litigation or service as a paid expert witness, you will be granted paid time off work if such time off will not be detrimental to the City operations, and you may keep any witness fees. If you are subpoenaed in the line of duty to represent the City as a witness or defendant, your appearance will be considered a part of your job assignment (time worked).

9.3 TELEPHONE AND CELL PHONE USE

Personal calls and use of personal cell phones or wireless communication devices (for talking, texting, or other use) during work hours is to be kept to a minimum. Personal cell phone or device use should not be disruptive to work or co-workers.

City ~~tele~~phones are intended to be used for business and job-related purposes only, and not for personal calls. Personal calls can be counter-productive and disruptive to the receiving employee and co-workers as well. While it is understood some non-business telephone interruptions are going to occur because employees can't always control the caller, it is the individual employee's responsibility to inform friends and relatives that calls at work should be minimal.

Use while driving should be limited and only with hand-free devices.

Only in-country calls may be made on the City telephones. Disciplinary measures up to and including termination may result when personal telephone calls become excessive, disruptive and/or counter-productive to the employee or co-workers.

Wireless Communication Devices

Wireless Communication Devices (cell phones, iPad, tablets, laptops, and other electronic devices) are allowed for employee use at the discretion of the City Manager. Cell phones are for business purposes ~~only~~, unless otherwise authorized by the City Manager. Employees will pay for upgraded phones at their own expense.

Personal Use: City employees are encouraged to keep their personal time their own and not use their cell phones/smart phones and devices excessively on off-City hours as this could be in violation of the Fair Labor Standards Act. Check with individual supervisors about recommendations for using your phone after regular City business hours. The City has legal requirements to provide information under FOIA regardless of ownership of the device. Use of such devices, city or personal, subjects the employee and the employee's device records to civil or criminal discovery or disclosure under applicable public records laws. The City discourages using personal devices for City use or using a City owned device for personal use.

9.4 USE OF CAMERAS / OTHER RECORDING EQUIPMENT

Caution should be taken with regard to the use of cameras, audio, video, cell phone cameras, smart watches, and other similar equipment while at work and in work areas. The City has legal, nondisclosure, and confidentiality obligations and respects the privacy of employees and the public. Employees may not record conversations or other employees without prior authorization from a supervisor and the people to be recorded The City strictly prohibits the taking of photographs, audio and video recordings, whether by camera, phone ,or any other device in such areas as restrooms, locker rooms, and other "private" places. Violations of this policy may result in actions being taken including confiscation of equipment, initiation of appropriate disciplinary measures including termination and/or potential legal action.

The City has many cameras and recording devices, as well as GPS tracking systems in vehicles and on premises. All City employees should be aware that they or their movements may be recorded by the City while in one of these areas or vehicles.

9.5 SOCIAL SECURITY POLICY

The City of Pekin adopted a Social Security Policy under the Identity Protection Act, 5ILCS 179/1 et seq. to state the purpose or purposes for which the City or its designees can collect an individual's Social Security Number (SSN). Employees are to use the utmost care when collecting social security numbers and they will not use SSN for any unlawful purpose.

What does the City of Pekin do with your Social Security Number? The Identity Protection Act, 5 ILCS 179/1 et seq., requires each local and state government agency to draft, approve and implement an Identity-Protection Policy that includes a statement of the purpose or purposes for which the agency is collecting and using an individual's Social Security Number (SSN).

For details Contact : City of Pekin City Clerk's Office 111 S. Capitol St. Pekin IL 61554
Refer to City Code: Chapter 1 Administration Article 8

9.6 WORKING OFF-PREMISES

Working off premises should be limited and only in rare cases with supervisory approval. Employees who work off City premises must maintain appropriate care and security of all City equipment and information when authorized to work off-premises. Employees are responsible for maintaining the confidentiality of City information, documents, passwords, and other information. Employees are also responsible for preventing unauthorized access to any City system or information from their worksite. Employees must dispose of work-related documents in a manner that will not jeopardize the interests of the City and in accordance with the Illinois Records Review Act, HIPAA, FACTA and any other state or federal regulations regarding the disposal of information.

All City equipment, property, information, hardware, software, and files remain the property of the City and shall be promptly returned to the City upon request or termination of employment.

9.7 REPORTING ACCIDENTS AND INJURIES

All City employees are required to report all on-the-job accidents including City vehicle accidents or accidents while driving on City business to their supervisors immediately. Employees or their supervisor will be required to complete a form 45 within 24 hours of the accident or incident and any witness statements must be reported as soon as possible.

9.8 POLITICAL ACTIVITIES

The support or promotion of political activities or interests by City employees during working hours or with City resources is strictly prohibited. Employees may not make statements or publish materials that imply City endorsement of a particular political candidate.

9.9 INSPECTIONS

The City reserves the right to inspect all equipment, desks, lockers, offices, and other storage devices and areas on City premises (including, but not limited to, City buildings and parking areas), as well as any articles found within them, at any time, with or without notice. This includes the right to inspect employee property brought onto City premises.

9.11 CONFIDENTIALITY OF INFORMATION

The daily work of an employee may involve access to information about citizens, customers, businesses, students, other employees or members of the general public that is sensitive and/or confidential in nature. Technological or manual capabilities should not be used in a manner that infringes upon an individual's right to privacy. Such information may be learned from City records, documents, files or conversations. Information originating from issues of litigation, privilege, financial, or medical documents is protected under strict Federal or State disclosure laws. Disclosure of such information may result in disciplinary action.

Any form of confidential information shall only be accessed and disclosed to authorized individuals as necessary, on a need to know basis, or as required through the normal course of business or work activity. Any employee who has been determined to be in violation of this policy may be subject to disciplinary action up to and including termination of employment.

Any questions or concerns by City employees regarding the appropriateness of conveying certain confidential information should be directed to the Human Resources Director as applicable.

PERSONNEL MANUAL ACKNOWLEDGMENT

PLEASE SIGN, TEAR OUT, AND RETURN THIS RECEIPT ACKNOWLEDGMENT TO THE HUMAN RESOURCES DEPARTMENT.

My signature below acknowledges I have received and read a copy of the City of Pekin Personnel Manual. I understand it contains important information on certain policies and my responsibilities as an employee of the City. I understand that if I have any questions or need additional information regarding policies and procedures, I may contact my immediate supervisor or the Human Resources Director.

I understand that this Manual does not constitute a contract of employment, express or implied, or a promise of treatment in any particular manner in any given situation. I understand that nothing contained in this Manual or any verbal statement should be interpreted as creating any type of employment contract between the City and me.

I understand that my employment with the City is at-will and that either I or the City may terminate my employment for at any time, for any reason, with or without cause or advance notice. I also understand there is no specified length to my employment with the City. Furthermore, no commitment for employment for any specified duration is valid or binding on the City unless expressly set forth in a written document and signed by both the employee and by an authorized representative of the City.

I understand that this Manual and the information in it supersedes any other previous manuals or policies. I understand that the City may add, change, rescind, replace, or cancel policies, practices, or benefits at any time, with or without notice, at its sole discretion.

I have read, understand, and agree with the City's policies on electronic communications and information. I understand and agree that I have no expectation of privacy with respect to any of the City's electronic equipment or any information sent, received, or stored in the equipment. I understand that the City has the right to monitor, at its discretion, any electronic information and usage. By my signature below, I hereby authorize the City to monitor, search, inspect, use, and disclose all electronic communications.

I understand that during the course of my employment confidential information may be made available to me. I understand that this information may not be disclosed or used outside City premises without prior authorization.

____

Employee Name (Printed)

____

Employee Signature

Date_______________________________

REQUEST FOR COUNCIL ACTION

CITY OF Pekin ILLINOIS

Agenda Date: **March 28, 2022**
To: **Council Members**
From: **Mark Rothert, City Manager**

AGENDA ITEM:	Discussion -- FY23 Budget (non public safety or public works)

Discussion of FY23 Budget, focusing on funds not already covered by a special meeting or budget workshop that include:

- City Council and City Manager's Office
- City Clerk
- City Attorney
- Finance
- Human Resources
- Information Technology
- General Operations
- Building Inspections
- Insurance
- Economic Development/TIF/BDD
- Tourism
- Bus
- Library
- Pensions

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds)**:**
Date:

City Manager:

Mark A. Rothert
Mark A. Rothert, City Manager 3/23/2022

Mark A. Rothert
Mark A. Rothert, City Manager 3/23/2022

Date: