



**PUBLIC INFRASTRUCTURE IMPROVEMENTS COMMITTEE
MEETING MINUTES
APRIL 18, 2022 AT 1:30 P.M.
CITY HALL COUNCIL CHAMBERS
111 SOUTH CAPITOL STREET PEKIN, ILLINOIS 61554**

CALL TO ORDER

Chairman Nutter called the meeting to order at 1:30 p.m.

PLEDGE

Utility Billing Supervisor Melanie Nievar, led the members in the Pledge of Allegiance.

ROLL CALL

Present: Chairman David Nutter, and Committee Member Lloyd Orrick were present for roll call.

Absent: Committee Member Becky Cloyd. The Committee Member entered the meeting at 2:05 p.m.

ALSO PRESENT: City Manager Mark Rothert, Public Works Director Justin Reeise, City Engineer Josie Esker, Engineering Technician Hannah Martin, Wastewater Treatment Plant Manager Chris Schaefer, Alina Kramer, Public Property Manager Jayson Brienens, Utility Billing Supervisor Melanie Nievar and City Clerk Sue McMillan.

APPROVAL OF AGENDA

Motion made by Committee Member Orrick to approve the April 18, 2022 Agenda, seconded by Committee Member Nutter. Motion carried by voice vote.

APPROVAL OF MINUTES

Motion made by Committee Member Orrick to approve as written the Committee minutes dated March 28, 2022, seconded by Committee Member Nutter. Motion carried by voice vote.

BUSINESS

1. Wastewater Deduction Meters

Justin Reeise updated the Committee Members on wastewater collection and the review that he has done with Wastewater Collection Supervisor Melanie Nievar. They reported the wastewater charge is for the use of and services supplied by the wastewater facilities and consist of capital improvement charge and operational charge based on volumetric flow. Reeise explained the measure of flow was actual metered water consumption read as furnished by Illinois American Water Company unless qualified winter averaging is calculated. The Park District and other commercial properties discharge waste into the public sewers and utilize deduction meters. Discussion followed on the concerns of self-reporting, inspections by Chris Schaefer from the Treatment Plant, Ms. Nievar's labor intensive billing processes, snowbirds winter averaging, and if humans performing these duties is the best practice. Reeise asked the Committee's direction before evaluating further and drafting a policy. Committee Member Cloyd entered the meeting at 2:05 p.m.

It was the consensus of the Members for Reeise to put together a plan and to bring to Council within a month for the second meeting in May.

2. Sewer Lateral Change

Mr. Reeise informed the committee of a practice and section in the code where by the Street Department

is requested to inspect through excavation whether or not an obstruction, defect or damage to a sewer lateral line or connection originated or is located within the lateral or sewer which runs beneath City property from the main to the property line. An inspection fee of \$500 is charged the property owner. If it is determined an obstruction beneath City property the inspection fee is returned. Staff recommended the provisions be amended. It was also suggested homeowners purchase insurance offered at approximately \$98 that covers house to main sewer.

3. Utility Road Closures

City Engineer Josie Esker next informed the Committee of provisions in the code for right of way openings requiring a permit and fee by contractors, utility companies and franchise utilities. The concern expressed by Ms. Esker was the City is not being notified of street closures in a timely manner to alert school bus and public safety departments. She noted there were no fine in the code to address this particular situation and suggest it be substantial. She was given direction to bring forward a recommendation to the Council.

4. Highwood Avenue Levee Update

Reeise advised that a Preliminary Report will be provided to the Committee within 30 days and then would take to the full Council. He anticipate the recommendation would be the same but would give the City a timeline to follow.

PUBLIC INPUT

Greg Gurbel addressed the Committee and reviewed what he had presented at a previous meeting regarding storm water runoff on his property. He provided photos of expenses incurred for retaining wall overflow.

ANY OTHER BUSINESS TO COME BEFORE THE SUB COMMITTEE

Mr. Rothert discussed with staff possible sewer rates and/or cutting the capital budget to fund storm water projects. Ms. Esker confirmed the engineering and plans were completed for the Tharp Street project. Mr. Reeise stated that State Street Project was not optional. Chairman Nutter questioned if a decision was made to have UCM grind and reseal Court Street. Chairman Nutter was also informed Phase 1 Engineering for the next section of Court Street was received. The City made revisions and returned.

No other business to come before the Committee, motion by Committee Member Orrick, seconded by Committee Member Cloyd to adjourn.

Chairman Nutter adjourned the meeting at 2:55 P.M.

Respectfully submitted
City Clerk
Sue E. McMillan