



City of Pekin

REGULAR COUNCIL MEETING OF APRIL 23, 2007
5:30 P.M.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Clerk to Call the Roll

IV. APPROVAL OF AGENDA

ACTION: Motion to approve the meeting agenda.

VOTE REQUIRED

V. APPROVAL OF MINUTES

ACTION: Motion to approve minutes of Regular Council Meeting of April 9, 2007, the Special Meeting Derby Street Walk on April 10, 2007, and the Special Candidate Forum of April 11, 2007.

VOTE REQUIRED

VI. PUBLIC INPUT ON AGENDA ITEMS

Speakers to state name, address, and spell last name. Questions unrelated to agenda items are accepted during "Public Questions" near the end of the meeting.

VII. CONSENT AGENDA

1. **Monthly Reports and Minutes:** Traffic Safety Minutes April 6, 2007, Advisory Committee for Persons with Disabilities Minutes February 9, 2007, March 8, 2007, T/PCCC March Report, Inspections Minutes April 18, 2007
2. **Proclamation:** "Motorcycle Awareness Month" May 2007

"AMBUS Week"	April 30, 2007 - May 4, 2007
"Pekin Dragon Pride Week"	April 29-May 5, 2007
"Building Safety Week"	May 6-12, 2007
"Poppy Days" American Legion	May 24-26, 2007
"Goodwill Industries Week"	May 6-12, 2007
3. **Resolution No. 194-06/07 – Appointments to the Riverway Business Park Review Committee**
4. **Resolution No. 195-06/07 – Executive Session Minutes**
5. **Receive and File Zoning Board of Appeals Minutes Dated April 11, 2007**

6. Receive and File Pekin Planning Commission Minutes Dated April 11, 2007

ACTION: Motion to approve the Consent Agenda.

VOTE REQUIRED TO APPROVE CONSENT AGENDA

VIII. COMMUNICATIONS, PETITIONS, REPORTS

1. Finance Report and Treasurer Report

DESCRIPTION: Monthly Finance Report.

PRESENTATION: Treasurer Chic Renner and Assistant Finance Director Angie Evans

ACTION: No Action to be taken.

IX. NEW BUSINESS

1. Ordinance No. 2921-06/07 – Amending Title 4, Chapter 11 of the Code of the City of Pekin 1995 Regarding Registration of Rental Property in the City of Pekin

(JW)

DESCRIPTION: Proposal to establish a program to require owners of rental property to register and provide contact information.

ACTION: Motion to adopt ordinance.

PRESENTATION: Public Works Director Joseph Wuellner

VOTE REQUIRED

2. Award Bid for Annual Street Maintenance

(DP)

DESCRIPTION: Bids were opened March 19, 2007 for seal costing 21.77 miles of streets. Two bids were received R A Cullinan \$655,947.91 and Steffens 3-D Construction, Inc. \$577,838.22. City estimate \$683,744.60. After analysis of the materials to be used, it is recommended that the bid be accepted and the contract awarded to 3-D Steffen Construction.

ACTION: Motion to accept the bid in the amount of \$577,838.22 and award the contract to 3-D Steffen Construction.

VOTE REQUIRED

3. Tourism Grant

(DK)

DESCRIPTION: Request from Milliken University for NCAA Division III Softball Tournament to defray eligible expenses. Staff reviewed proposal and has identified \$2,135.33 as eligible Visitors Bureau Grant.

ACTION: Motion to approve the grant in the amount of \$2,135.33.

VOTE REQUIRED

X. ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

Council members

Staff

Public Questions

Press Time

XI. EXECUTIVE SESSION

Personnel 5 ILCS 120/2 (c) 1.

Sale of Real Estate 5 ILCS 120/2 (c.) 6.

ACTION: Motion to move to executive session for the purpose of discussing Employee Compensation and Performance and the Sale of Municipally Owned Property.

VOTE REQUIRED

XII. ADJOURNMENT

With no further action to come before the Council the Mayor declares meeting closed in open session.

NO VOTE REQUIRED

**PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 SOUTH CAPITOL STREET
ON MONDAY APRIL 9, 2007 AT 5:30 O'CLOCK P.M.
FRANK H. MACKAMAN * MAYOR * PRESIDING**

PRESENT: COUNCIL MEMBERS, BLANCHARD, JONES, AND MADDOX

ABSENT: NONE

The **Pledge of Allegiance** was led by Mayor Mackaman.

Roll was called and all Council Members were present.

Mayor Mackaman explained that Council Member Dagit was not called for roll because his resignation was effective April 9, 2007.

The Mayor also indicated that New Business item 2. awarding the bid for the Annual Street Maintenance was removed from the agenda. Staff was not prepared to give a recommendation until the materials were tested that the low bidder proposed to use for the sealcoat. He told Council and the audience that they could speak to the issue at the end of the meeting.

Agenda

Motion by Council Member Blanchard, seconded by Council Member Maddox, that the **agenda be approved**. On roll call vote, all present voted Aye.

Minutes

Mayor Mackaman explained to Council that the minutes for April 3, 2007 before them for approval contained the correction that Council Member Dagit was present.

Motion by Council Member Blanchard, seconded by Council Member Maddox, that the **Minutes of the Regular City Council Meeting of March 26, 2007, the Special SBA Candidate Forum of March 27, 2007, and the Special Library/Times Candidate Forum and Debate of April 3, 2007 corrected to reflect Council Member Dagit present, be approved as written**. On roll call vote, all present voted Aye.

Public Input on Agenda Items

Jason Juchems, 1111 South 9th Street, questioned the permit fee for stormwater pollution prevention plans. Mr. Juchems was advised that it was the utility's responsibility for permitting a project based on the square footage found in the Stormwater Code Ordinance.

Consent Agenda

Mayor Mackaman presented and read the following items under Consent Agenda.

Motion by Council Member Maddox, seconded by Council Member Blanchard, that the Consent Agenda be **approved as presented**.

1. **Receive and File Reports and Minutes:** Police Department Report for March, Inspections Department Minutes Dated March 21, 2007, and Traffic Safety Minutes Dated March 30, 2007
2. **Proclamation: "National Library Week" April 15-21, 2007**
3. **Receive and File Annual Street Maintenance Bids**
*The City budgets \$900,000 for annual street maintenance. The City received 2 bids.
Action to be taken under New Business.*

4. **Receive and File Insight Communication regarding channels changes.**

On roll call vote, all present voted Aye.

Communications, Petitions, Reports

MONTHLY DEPARTMENT REPORT

Director of the Pekin Public Library, Jeff Brooks defined the role of the Library in the community and how the department serves the City educationally and financially. In a powerpoint presentation he reported to Council on facts such as number of employees, revenues, and expenditures for the building improvement project. He then announced the slate of events scheduled for the celebration of National Library Week April 15-21, 2007. Mayor Mackaman presented "National Library Week proclamation to Jeff Brooks.

RENTAL PROPERTY REGISTRATION ORDINANCE

Mayor Frank Mackaman presented his comments in respect to the proposed Property Registration Ordinance. From a prepared statement he told Council and the public that the City of Pekin has a rental property problem. The Inspections Department lacked the most basic tool, information about who owns the property. In essence the proposal would require owners of rental property to register and provide contact information. He indicated his comments were intended to dispel misconceptions on development of the ordinance. He retold the chronology to point out that the quality of life issue was a high priority in Conceptual Planning and there were opportunities for input all along the way. He spoke of the benefits to the City and the benefits to the landlords. He told Council his observations were for Council to consider before formal action would be taken at the April 23 Council meeting.

New Business

ORDINANCE NO. 2920-06/07

AMENDING TITLE 4, CHAPTER 5 OF THE CODE OF THE CITY OF PEKIN 1995 REGARDING STORM WATER AND EROSION CONTROL

Motion by Council Member Maddox, seconded by Council Member Blanchard, that Ordinance No. 2920-06/07 be adopted. Public Works Director recommended to Council the change in regards to the new requirements of the Clean Water Act pertaining to storm water. He advised Council that the City Code needed revising to reflect the latest guidelines and requirements in order to comply with the State of Illinois National Pollutant Discharge Elimination System (NPDES). The code specifically covered the requirements for storm water retention and the methods of erosion control similar to the State of Illinois Code. Mr. Wuellner told Council the revisions addressed the issues of illicit connections, illegal discharges, and enforcement.

Council Member Maddox explained that he wished to make several small language changes to the proposed ordinance. Council Member Maddox then moved and Council Member Blanchard seconded that Ordinance No. 2920-06/07 be amended by adding the following language under:

4-5-2 DEFINITIONS Adjacent Lands add: streets, or bodies of water

Track-out add: tire or tracks of vehicles and equipment

4-5-4 STANDARDS D. delete: track-out or dust from any development

add: onto adjacent lands is strictly prohibited and must be cleaned as soon as possible

4-5-8 DISCHARGE PROHIBITIONS A. 3. add: but requires a written notification

C. add: the proposed termination in writing

4-5-9 EROSION CONTROLS a. 3. add: provide for reasonable dust control measures to reduce

On roll call vote all present voted Aye.

Vote was called for on the adoption of the Ordinance. On roll call vote, all present voted Aye.

RESOLUTION NO. 193-06/07

RESOLUTION EVIDENCING THE INTENTION OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, TO ISSUE SINGLE FAMILY MORTGAGE REVENUE BONDS AND RELATED MATTERS

Motion by Council Member Jones, seconded by Council Member Maddox, that the Resolution No. 193-06/07 be adopted. Community Development Director Pamela Anderson updated Council on the Assist Program sponsored by the State of Illinois, which offered families the opportunity to buy their own home by issuing tax-exempt

revenue bonds. She indicated the bonds were not a debt of the municipalities. Funds are provided for closing costs and down payments, enabling families with good credit but little extra capital to buy their first home⁶. She reported that from March 2006 to present, the program had assisted ninety purchases of homes in the City of Pekin. On roll call vote, all present voted Aye.

Motion by Council Member Jones, seconded by Council Member Maddox, that the **INTERGOVERNMENTAL AGREEMENT WITH TAZEWEEL COUNTY TO PROVIDE FUEL FOR DEPARTMENT VEHICLES BE APPROVED.** Council was advised by City Manager Dennis Kief that the County Probation, Coroner, State's Attorney, Zoning, and Maintenance vehicles stationed in Pekin would have the ability with the proper identification pass to get gas at the City 's Service Center on Koch Street. The County vehicles would be filled at the current rate plus \$0.05 / gallon, which covered the City's administration overhead. Council Member Maddox spoke in supported of the agreement. On roll call vote, all present voted Aye.

ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

Mayor Mackaman announced there would be a Candidate for Election Forum on Wednesday, April 11, 2007 6:00 p.m. at the Knights of Columbus Hall. He encouraged everyone to vote on Tuesday, April 17, 2007. The Mayor then announced the government campus Open House on Sunday, April 15, 2007. The County Justice Center, McKenzie Building, Court House, City Hall, the Library, and City vehicles/equipment would be open for display.

Council Member Jones requested that after 30 plus years since annexation that attention be given to Pekin Heights maintenance. He recognized the Moose organization in their efforts to bring a series of weekend bowling tournaments to the City. The event provided over 500 "heads in beds," increased sales tax, and gas tax revenues.

Council Member Blanchard gave a reminder of the Special Council Meeting for the purpose of walking Derby Street. Officials would view the Southside business and residential area as a proposed Tax Increment Finance District on Tuesday, April 12, 2007 @ 5:30 p.m.

Council Members requested that Daryl Dagit join them at the dais. Council Members then presented a displayed City of Pekin flag and gavel to Mayor Mackaman in recognition of the time he served as Mayor .

Motion by Council Member Jones, seconded by Council Member Blanchard, that Council move to Executive Session at 6:20 P.M. to discuss Personnel – Performance of a specific employee of the public body

5 ILCS 120/2 (c.) 1. , Selection of a person to fill a vacancy in a public office 5 ILCS 120/2 (c.) 3. , and Sale of Real Estate 5 ILCS 120/2 (c.) 6. On roll call vote, all present voted Aye.

Council returned to open session at 6:52 p.m.

Mayor Mackaman read from a prepared statement his comments concerning his decision to fulfill statutory responsibility and appoint a replacement to the Council. He stated he could have used the circumstances of the election on April 17 to decline that decision. He gave his reasons for proposing to name Sue Ann Kortkamp to fill the vacancy. He felt by acting now, having a qualified person available served the City best. With the advice and consent of Council, motion was made by Mayor Mackaman and seconded by Council Member Maddox that Sue Ann Kortkamp be appointed to the office of Council Member to fill the unexpired term of former Council Member Daryl Dagit. On roll call vote, all present voted Aye.

No further business to come before the Council, Mayor Mackaman called the meeting closed.

COUNCIL ADJOURNED AT 7:00 P.M.

Sue E. McMillan
City Clerk

**PROCEEDINGS OF A SPECIAL MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
ON DERBY STREET
ON TUESDAY, APRIL 10, 2007 AT 5:30 O'CLOCK P.M.
FRANK H. MACKAMAN * MAYOR * PRESIDING**

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PRESENT: COUNCIL MEMBERS, MADDOX, JONES, AND BLANCHARD

ABSENT: NONE

Council received an agenda and proper notice was posted on Thursday, March 29, 2007, of a special meeting. The purpose of the meeting was to tour the City's Southside business and residential area proposed as a possible Tax Increment Finance District.

Council Members, officials, staff, the press, and the public met at 14th Street Hardware parking lot. Mayor Mackaman called the meeting to order at 5:32 p.m.

Roll was called and all Council Members were present. Council Member Jones left the meeting at 5:40 p.m.

Communications, Petitions, Reports

Council Member Blanchard indicated the intention of walking the length of Derby Street from 14th Street to Second Street was to view firsthand the deteriorated conditions of both the businesses and residences. He felt creation of a Tax Increment Finance District-TIF would aid in revitalizing the Southside area.

Building Inspector Ron Sieh advised Council of code enforcement issues and zoning matters along the walk. Sidewalks, sewers, and street maintenance were discussed. City Manager Dennis Kief briefed Council on the statistics that were compiled regarding age of properties, ratios of rental properties, vacancies, non-conforming uses and code issues. The information would be used in determining acceptable criteria for a TIF area.

Members of Council were returned to the initial meeting place by a City school bus.

No action was taken.

No further business to come before the Council, Mayor Mackaman adjourned the meeting.

COUNCIL ADJOURNED AT 6:48 P.M.

Sue E. McMillan
City Clerk

CITY OF PEKIN TRAFFIC SAFETY COMMITTEE MINUTES
APRIL 6, 2007
CITY HALL CONFERENCE ROOM

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PRESENT: Tim Gillespie, Dave Pagliaro, Joe Wuellner and Joe Berardi. Also present was Lee Ann Wrhel.

The meeting was called to order by Chairman Chief Tim Gillespie.

Old Business:

1. *Restricted Parking*

Chairman Tim Gillespie presented picture documentation from the Fire Department of narrow street locations. It was noted that Kenmore Ct. is private. Greg Ranney was unable to attend the meeting to present areas of concern to the Solid Waste Department. A work session will be scheduled to finalize a proactive recommendation for the resolution of this issue.

2. *Railroad Crossings*

Joe Wuellner reported input is being prepared to Canadian National Railroad. An agreement is being worked on. He is waiting for a reply.

New Business:

1. *Deaf Child Sign at 1824 Victoria Drive*

There is no documentation of receipt of paperwork for this request. If the paperwork is submitted a "Deaf Child" sign will be posted.

2. *Handicapped parking at "Old Post Office"*

To accommodate handicapped vehicles that unload from the rear, this space will be extended 4 feet when the parking spaces are repainted this year. This will be done if there is still room for a parking space behind it.

3. *Parking at SW corner of McKenzie Building*

4. *Coroner parking space*

These two items refer to the same situation. The City and County work together regarding this issue. The City is allowed to designate parking spaces. This has been a designated parking space for many years. The committee will look at the space regarding two vehicles being parked there. This will be discussed again at the next regular meeting.

5. *Obstructed view – parking space – LaVilletta Restaurant*

Joe Wuellner will place a call to LaVilletta Restaurant to discuss the possibility of them eliminating the parking space at their restaurant closest to Court Street that is hindering the view of traffic trying to pull out onto Court Street from Reservoir Road.

6. *Obstructed view – Capitol & Elizabeth – Capitol and 4th*

All committee members are being asked to consider options for these intersections and present suggestions at the next regular meeting.

Harlan Carter attended the meeting with concerns regarding the “No Parking – Here to Corner” sign at the corner of 5th and State. This is an enforcement issue. Chairman Chief Gillespie will have the area monitored closely for parking violations.

Dave Pagliaro presented a citizen request for a “Slow” sign in the alley of the 300 Block of Franklin. At this time, the Police Department will make contact with those involved to correct the situation.

Respectfully Submitted,
Lee Ann Wrhel

SPECIAL MEETING/WORK SESSION APRIL 20, 2007 @ 8:30 A.M.
NEXT REGULAR MEETING MAY 4, 2007 @ 8:30 A.M.

City of Pekin

Mayor's Advisory Committee for Persons with Disabilities

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Minutes
February 9, 2007; 2 pm

- I. Welcome
 - A. Around the table introductions
 - B. Explanation of folder contents
- II. Introductions – names and terms
 - a. 1 year term – Katie Meskiman, Robert Calvin & Dick Berger
 - b. 2 year term – Norma Bosley, Jim Deford & Jeanne Choate
 - c. 3 year term – Leia Stewart, Frank Metcalf & Tammy Helm
- III. Review of Chapter 11
 - a. Membership; terms – nine persons appointed by Mayor, serve without salary for staggered, three year terms or until successors are appointed or confirmed (remind office if wanting off of committee at end of term); Committee is a broad representation of Community
 - b. Officers; meetings; quorum – chairman needs to be elected; other officers shall be created by resolution at Committee regular meeting; bylaws may be established; Chairman or any other officer appointed may be removed at any time by a majority of the Committee; Committee needs to establish a regularly scheduled meeting date – this date may be changed by motion at regular meeting; a quorum is four members
 - c. Expenses; salaries – Committee shall not expend any funds without recommendation and approval by the City Council
 - d. Purpose; functions – represent and promote interests of the disabled members of the community to the end that there shall be:
 - i. Adequate public and private services for maintaining and improving the health and welfare of the disabled persons.
 - ii. Adequate dissemination of information concerning the interests, problems and affairs of disabled persons.
 - iii. Adequate community and individual activities to stimulate and fulfill the interests of disabled persons
 - iv. To develop new ways to utilize the talents and resources of disabled citizens
 - e. ADA grievance procedure - reviewed
- IV. Election of Chairman
 - a. Chair – Jeanne Choate
 - b. Co – Chair – Katie Meskiman

Mayor's Advisory Committee for Persons with Disabilities

- V. Regular meeting date / Correspondence – The next meeting will be held on March-~~9th~~ 8th at 4pm at the City of Pekin conference room. (correction made to date at 3/8/07 meeting)
- VI. Homework – please complete and send back in stamped, addressed envelope. The information will be compiled and shared with the Chair/Co-chair and then the City Manager. This information will be distributed at the next meeting to discuss and start prioritizing.
- VII. Around the table
 - a. Question of the definition of disabled?
 - b. What are the State Laws relevant to curbs/sidewalks/ramps? Is the City mandated to do curbs/sidewalks/ramps?
 - c. Copy of the ordinance/law. Legality of power chairs driven on the sidewalk/street?

City of Pekin
Mayor's Advisory Committee for Persons with
Disabilities
Minutes
March 8, 2007; 4:00 pm

Present – Katie Meskiman, Rob Calvin, Dick Berger, Norma Bosley, Jim Deford, Jeanne Choate, Leia Stewart, Frank Metcalf, Tammy Helm, Council member Tom Blanchard & Pamela Anderson

- I. Welcome by Mayor Mackaman – the Mayor welcomed the Committee and then left due to Open Meetings Act
- II. Introductions
 - A. Katie Meskiman introduced attendee's by term.
- III. Minutes – discussion and approval
 - A. Correction to minutes – the next regular meeting date was scheduled for March 8th at 4pm.
 - B. Motion to approve with corrections: 1st Frank Metcalf, 2nd Bob Calvin, all approved
- IV. Old Businesses (KM)
 - A. Follow up on general questions (PA)
 - 1. Definition of disabled – further research will be done on this topic; requested committee members to give feedback by the end of the month
 - 2. City Codes – available on City website (www.ci.pekin.il.us) or by contacting the City Clerk (Sue McMillan)
 - 3. Sidewalk usage by scooters – illegal to use street with the scooters, must use with the flow of traffic; may want to discuss with Police department in future
 - 4. State laws – local laws are equivalent or enhanced compared to State laws; never will local laws be less than a State law

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City of Pekin
Mayor's Advisory Committee for Persons with
Disabilities
Minutes
March 8, 2007; 4:00 pm

V. New Businesses

- A. Pekin Times article – distribute and discuss: all committee members felt that this was a great article
- B. City Manager discussion
 - 1. Request for minutes to be filed with the City Council: yes they will be filed with the City Council meetings
 - 2. Channel 22 – City Manager gave go ahead to begin working on Channel 22
 - 3. Other comments given during summary discussion
 - i. Sidewalks – City currently has a 50/50 & 25/75 program for repair of City sidewalks (based on income); at City expense – if sidewalk repair is on a corner lot, City will install ramp on corner; if City or Utility company is doing work on a corner they will install a ramp on the corner at their expense
 - ii. Transportation
 - a. Pamela has spoken briefly with Greg Ranney concerning transportation issues; will need to follow up with Citilink if ranked/prioritized as an active project;
 - b. Tammy Helm added comments relevant to Citi-lift;
 - c. Katie Meskiman added comments relevant to Citi-link – ADA door to door transport is \$1.50 off bus route and \$.50

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City of Pekin
Mayor's Advisory Committee for Persons with
Disabilities
Minutes
March 8, 2007; 4:00 pm

on bus route; contact Joy Gibbins for
setting up bus pick-up

- ii. Affordable housing – Pamela is working on an affordable housing training; will notify committee of expressed concerns from Committee and offer training
- iii. Inspections – Pamela will speak with Ron Sieh concerning the comment on ADA compliance with public buildings when passing inspections
- iv. Police/Fire/TPCCC will be invited to attend when discussing issue of identifying homes with persons with disabilities in emergency situations
- v. Web site and channel 22 – attempting to add audio component

B. Minutes

- 1. Committee approved Katie Meskiman to type up the minutes & write up agenda on easel paper for easier viewing
- 2. Katie will be bringing in to the meetings a tape recorder to aid in typing up detailed minutes
- 3. The City of Pekin will be responsible for printing and distribution of the minutes to Committee members

C. Review summarized responses

- 1. Katie read the summarized response sheet
- 2. Tammy Helm commented on her place of employment (Center Illinois Center for Independent Living) has a first time home buyer program for people with disabilities, Citi-

City of Pekin
Mayor's Advisory Committee for Persons with
Disabilities
Minutes
March 8, 2007; 4:00 pm

lift is having internal issues that the buses are not running; added the comment for having an interpreter at the Council meetings (she would be able to assist in providing an individual)

3. Norma Bosley commented on how the Pekin Park District has the transportation station wagons and that people with disabilities are not able to utilize the service. She suggested working with the Park District to purchase a van. Possible with donations from Caterpillar/Wal-mart.
 4. Frank Metcalf commented on City vehicles parking on Sabella in front of the City building. Their presence makes it difficult for persons with disabilities to find parking close to ramps/doors.
 5. A discussion followed by many committee members concerning non-disabled people parking in handicapped parking. Tom Blanchard commented that this would be an issue to bring up with the Police when they are present at the meeting. It was also noted to be careful not to quickly judge an individual that doesn't appear to have a disability that uses a handicapped parking space.
 6. Tammy Helm commented that 1 in 5 people have a disability.
- D. Prioritize (handout and explanation)
1. Jeanne distributed and explained. Clarification – only one number per item and no repeated numbers. Requested that this information be returned by the end of the month.

City of Pekin
Mayor's Advisory Committee for Persons with
Disabilities
Minutes
March 8, 2007; 4:00 pm

2. Tom Blanchard commented that if an item does not rank as high as a committee member would of thought, then the committee member will have the opportunity to state their case and possible move the ranking of that item.
3. Tom also informed the Committee that within 6 months or so, the Council would be working on next fiscal year budget. If there is a strong enough case for an item from this committee, it may be designated a line item and funding within budget.

VI. Around the table / Future Agenda items (PA)

- a. Bob Calvin had a questions concerning discrimination – several examples of discrimination were provided and this issue was clarified.
- b. Reminder that comments on definition of disabled and ranking sheet information due back by end of the month.

VII. Thank you!



Tazewell / Pekin Consolidated Communications Center
1130 Koch St. Pekin, IL 61554 • Office (309) 478-5410 Fax (309) 477-2302

TPCCC MONTHLY STATISTICAL REPORT

Month MARCH 2007

Number of phone calls received 22,140

Number of 9-1-1 Calls 1795

Number of calls dispatched (all agencies) 4955

*= Included in total # Of calls received

Additional Comments:

Steven F. Thompson, ENP
Director

Inspection Meeting
April 18, 2007

Following are the minutes of the meeting with follow up comments if any (in red):

1. Dave V. – everything going fine. Asked about trying to find a way to get more consistent on enforcement of vehicles and junk.
2. Morris S. – has to remind several owners of the grease trap requirements even though they have been through the process now several times. Other than that everything going pretty good.
3. Juanita V. – stated that everyday feels like a Monday for the past few weeks as the complaints keep coming in and building picks because of phone calls and people at the counter. **Dave S. will assist with the counter today to allow for the completion of the planning minutes for the council packet.**
4. Ron S. – updated everyone on the previous night's fire responses.
5. Dave S. – stated that everyone needs to update themselves on the requirements for fencing. Some people are not getting all the information and trying to install the wrong type of fence for front yards.
6. Mark R. – everything going pretty good. Said that he agrees with Dave V. on the consistency of enforcement from the standpoint of tagging vehicles. He also asked why the garbage can't get picked up like it is supposed to be. He and the other inspectors probably spend close to 50% of their day answering complaints about garbage not getting picked up. He says that it was stated in a Council meeting that there would be no change in the garbage service and yet there are things that used to be picked up being left behind.
7. Joe W. – Stated that he would be attending a seminar in Lisle this Thursday and Friday. Still working on getting the ROW purchased for the Broadway-Parkway intersection project and once that is done be starting the 26 parcels for the Broadway widening. Also, the new stormwater and erosion control code starts next Monday.

NOTE:

Next meeting May 9, 2007

WHEREAS, safety is the highest priority for the highways and streets of our city and state; and

WHEREAS, the great state of Illinois is proud to be a national leader in motorcycle safety and motorcycle education; and

WHEREAS, motorcycles are a more common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

WHEREAS, it is especially meaningful that the citizens of our city and state be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and

WHEREAS, the motorcyclists of A.B.A.T.E. of Illinois, Inc. (A Brotherhood Aimed Toward Education) continually promote motorcycle safety, education and awareness to high school drivers' education programs and to the general public in our city and state, presenting motorcycle awareness programs to over 100,000 participants in Illinois in the past three years; and

WHEREAS, all motorcyclists should join A.B.A.T.E. of Illinois, Inc. in actively promoting the safe operation of motorcycles as well as promoting motorcycle safety, education and awareness to the citizens of our city and state; and

WHEREAS, the motorcyclists of Illinois have contributed extensive volunteerism and money to national and community charitable organizations for the enhancement and support of these organizations; and

WHEREAS, during the month of May, all roadway users should unite in the safe sharing of the roadways within the City of Pekin, and throughout the great State of Illinois:

NOW, THEREFORE, BE IT RESOLVED that I, FRANK H. MACKAMAN, Mayor of the City of Pekin, Tazewell County, Illinois, in recognition of the 20th Anniversary of the efforts of A.B.A.T.E. of Illinois, Inc. and the other 558,000 registered motorcyclists statewide, and in recognition of the continued role Illinois serves as a leader in motorcycle safety, education and awareness, do hereby proclaim the month of May, 2007, as

"MOTORCYCLE AWARENESS MONTH"

in the City of Pekin, Tazewell County, Illinois, and urge all motorists to join in an effort to improve safety and awareness on our highways.

ADOPTED, this 23rd day of April, in the Year of Our Lord, Two Thousand Seven.

FRANK H. MACKAMAN
Mayor

ATTEST:

SUE E. McMILLAN
City Clerk

WHEREAS, in recognition of many years of unselfish human services by the many Pekin AMBUCS; and

WHEREAS, AMBUCS have helped the Boys and Girls Club of Pekin, YWCA, Shade Memorial Youth Camp, and other local charities in the past and will continue that support in the future; and

WHEREAS, AMBUCS have helped the handicapped children through Illinois River Valley Special Recreational Association; and

WHEREAS, AMBUCS through Living Endowment, Inc. have been able to help thousands of students complete their education in a field of therapy by their national sponsorship of "Scholarships for Therapists"; and

WHEREAS, the partnership of the community and members of the AMBUCS Chapter of Pekin are working together living up to the principles of "Americanism, Brotherhood and Character" in their unselfish gifts of service to others;

NOW, THEREFORE, BE IT RESOLVED that I, FRANK H. MACKAMAN, Mayor of the City of Pekin, Tazewell County, Illinois, in recognition of this, do hereby proclaim April 30th, 2007 through May 4, 2007 as

"AMBUCS WEEK"

in the City of Pekin, Tazewell County, Illinois, to commemorate the activities of the Pekin Chapter of AMBUCS and urge all our citizens to support the Annual Charity Auction on Friday, May 4, 2007.

PROCLAIMED this 23rd day of April, in the Year of Our Lord, Two Thousand and Seven.

FRANK H. MACKAMAN
Mayor

ATTEST:

SUE E. McMILLAN
City Clerk

WHEREAS, *The purpose of the Pekin Community High School Dragon Pride school-wide student recognition event is to provide Pekin High School students the opportunity to showcase to the community their accomplishments in various classroom activities; and*

WHEREAS, *In addition, selected students from the various academic departments will be honored for their outstanding accomplishments; and*

WHEREAS, *The faculty and administration of Pekin Community High School believe that the public should have the opportunity to be more aware of the quality and variety of activities performed by our high school students; and*

WHEREAS, *The Dragon Pride event is just such an opportunity; and*

NOW, THEREFORE, BE IT RESOLVED, *that I FRANK H. MACKAMAN, Mayor of the City of Pekin, do hereby proclaim the week of April 29th, 2007 to be*

"DRAGON PRIDE WEEK"

in the City of Pekin, Tazewell County, Illinois, and urge all citizens to participate on Dragon Pride night, held on Thursday, May 3rd, 2007 from 6:00 to 8:00PM in the Hawkins gymnasium. The public is cordially invited to attend.

ADOPTED, *this 23rd day of April, in the Year of Our Lord, Two Thousand and Seven.*

FRANK H. MACKAMAN
Mayor

ATTEST:

SUE E. McMILLAN
City Clerk

WHEREAS, *The purpose of the Pekin Community High School Dragon Pride school-wide student recognition event is to provide Pekin High School students the opportunity to showcase to the community their accomplishments in various classroom activities; and*

WHEREAS, *In addition, selected students from the various academic departments will be honored for their outstanding accomplishments; and*

WHEREAS, *The faculty and administration of Pekin Community High School believe that the public should have the opportunity to be more aware of the quality and variety of activities performed by our high school students; and*

WHEREAS, *The Dragon Pride event is just such an opportunity; and*

NOW, THEREFORE, BE IT RESOLVED, *that I FRANK H. MACKAMAN, Mayor of the City of Pekin, do hereby proclaim the week of May 8TH, 2006 to be*

"DRAGON PRIDE WEEK"

in the City of Pekin, Tazewell County, Illinois, and urge all citizens to participate on Dragon Pride night, held on Thursday, May 3rd, 2007 from 6:00 to 8:00PM in the Hawkins gymnasium. The public is cordially invited to attend.

ADOPTED, *this 23rd day of April, in the Year of Our Lord, Two Thousand and Seven.*

FRANK H. MACKAMAN
Mayor

ATTEST:

SUE E. McMILLAN
City Clerk

WHEREAS, through our continuing attention to building safer for everyday life and in times of disaster, we enjoy the comfort and peace of mind of structures that are safe and sound; and

WHEREAS, building safety and fire prevention officials are at work year round to guide the safe construction of buildings; and

WHEREAS, the dedicated members of the International Code Council, including building safety and fire prevention officials, architects, engineers, builders, and others in the construction industry, develop and enforce codes to safeguard Americans in the buildings where we live, work, play, and learn; and

WHEREAS, the International Codes, the most widely adopted building safety and fire prevention codes in the nation, are used by most U.S. cities, counties and states. These modern building safety codes also include safeguards to protect the public from natural disasters that can occur, such as hurricanes, snowstorms, tornadoes, wildland fires and earthquakes; and

WHEREAS, Building Safety Week, sponsored by the International Code Council Foundation, is an excellent opportunity to educate the public. It is a perfect time to increase public awareness of the role building safety and fire prevention officials, local and state building departments, and federal agencies play in protecting lives and property; and

WHEREAS, this year's theme, "Building Smarter...For Disasters and Everyday Life," encourages all Americans to raise our awareness of building safety. Everyone can take appropriate steps to ensure that the places where we live, work, play, learn are safe. Countless lives have been saved because of the building codes adopted and enforced by local and state agencies; and

WHEREAS, this year, as we observe Building Safety Week, we ask all Americans to consider projects to improve building safety at home and in the community, and to recognize the local building safety and fire prevention officials and the important role that they play in public safety, everyday and in times of disaster.

NOW, THEREFORE, BE IT RESOLVED, that I FRANK H. MACKAMAN, Mayor of the City of Pekin, do hereby proclaim Sunday, May 6th through Saturday, May 12th, 2007 to be

"BUILDING SAFETY WEEK"

in the City of Pekin, Tazewell County, Illinois, accordingly, our citizens are encouraged to join their fellow Americans in participating in Building Safety Week activities and assisting efforts to improve building safety.

ADOPTED, this 23rd day of April, in the Year of Our Lord, Two Thousand and Seven.

FRANK H. MACKAMAN
Mayor

ATTEST:

SUE E. McMILLAN

WHEREAS, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers; and

WHEREAS, Millions who have answered the call to arms have died on the field of battle and

WHEREAS, A nation at peace must be reminded of the price of war and the debt owed to those who died in war; and

WHEREAS, The red Poppy has been designated as a symbol of sacrifice of lives in all wars; and

WHEREAS, The American Legion and American Legion Auxiliary has pledged to remind Americans annually of the debt through the distribution of the memorial flower,

NOW, THEREFORE, BE IT RESOLVED that I, FRANK H. MACKAMAN, Mayor of the City of Pekin, Tazewell County, Illinois, do hereby proclaim May 24th, 25th and 26th of May, 2007, as

"POPPY DAYS"

and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on these days.

ADOPTED, this 23rd day of April, in the Year of Our Lord, Two Thousand and Seven.

FRANK H. MACKAMAN
Mayor

ATTEST:

SUE E. McMILLAN
City Clerk

WHEREAS, since 1934, Goodwill Industries of Central Illinois's mission is to improve the economic self-sufficiency of individuals and families through the dignity and power of work; and

WHEREAS, Goodwill serves 18 counties, operates 8 retail stores, 3 stand-alone donation centers and conducts business using an online auction site, www.shopgoodwill.com to provide job training, education and support to help people in their journey to self-sufficiency; and

WHEREAS, Revenues from the sale of donated gently-used clothing and household goods support the Vocational Services Programs of Goodwill, including a Home for Veterans. Donations and purchases provide job training that make it possible for people to improve their economic situation; and

WHEREAS, Goodwill has been recycling for over 70 years and in 2006, diverted more than 3 million pounds of material from the landfill. Last year more than 7 million pounds of goods were accepted by Goodwill. Of the items that were not suitable for resale or simply did not sell, Goodwill recycled cardboard, clothing and linens and shoes to be baled and sold to interested recyclers; and

WHEREAS, Each week a semi trailer truck hauls 41,500 pounds of unsold clothing and textiles to salvage dealers. Metal parts were salvaged and our own paper materials were shredded for internal use in shipping and packing.

NOW, THEREFORE, BE IT RESOLVED that I, FRANK H. MACKAMAN, Mayor of the City of Pekin, Tazewell County, Illinois, do hereby proclaim the week of May 6th through May 12th, 2007, as

"GOODWILL INDUSTRIES WEEK"

and ask that all citizens improve the economic self-sufficiency of individuals through the dignity and power of work.

ADOPTED, this 23rd day of April, in the Year of Our Lord, Two Thousand and Seven.

FRANK H. MACKAMAN
Mayor

ATTEST:

SUE E. McMILLAN
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PEKIN, ILLINOIS that the following named persons be and they are hereby appointed to the Riverway Business Park Review Committee and for a term set opposite their names.

JOSEPH WUELLNER.....
111 SOUTH CAPITOL STREET
477-2300

TERM ENDS NOVEMBER 23, 2010

PAUL DESJARDINS TERM ENDS NOVEMBER 23, 2010
AMERHART
1810 RIVERWAY DRIVE
347-1133

PASSED AND APPROVED at a regular meeting of the City Council of the City of Pekin, this 23rd day of April, 2007.

MAYOR MACKAMAN

ATTEST:

CITY CLERK

RIVERWAY BUSINESS PARK REVIEW COMMITTEE

JOSEPH WUELLNER..... TERM ENDS NOVEMBER 23, 2010
 111 SOUTH CAPITOL STREET
 477-2300

PAUL DESJARDINS TERM ENDS NOVEMBER 23, 2010
 AMERHART
 1810 RIVERWAY DRIVE
 347-1133

STEVE BROWN TERM ENDS NOVEMBER 23, 2009
 111 SOUTH CAPITOL STREET
 477-2300

DENNIS KIEF TERM ENDS NOVEMBER 23, 2009
 111 SOUTH CAPITOL STREET
 477-2300

DONALD HILD TERM ENDS NOVEMBER 23, 2008
 PEKIN PLANNING COMMISSION
 111 SOUTH CAPITOL STREET
 477-2300

JERALD HALL TERM ENDS NOVEMBER 23, 2008
 EXCALIBUR SEASONING
 1800 RIVERWAY DRIVE
 347-1221

SERGIO BECERRA TERM ENDS NOVEMBER 23, 2007
 HANNA STEEL
 220 HANNA DRIVE
 478-3838

RESOLUTION NO. _____***A RESOLUTION REGARDING MINUTES
OF EXECUTIVE SESSION MEETINGS OF
THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS***

WHEREAS, the City Council of the City of Pekin has met in closed session; and

WHEREAS, the City Council of the City of Pekin, pursuant to the provisions of Illinois Compiled Statutes, Chapter 5, Section 120/2.06, has reviewed unreleased minutes of all its closed sessions; and

WHEREAS, certain Minutes of Executive Meetings of the City Council of the City of Pekin are hereby released and placed on file in the office of the City Clerk of the City of Pekin and that said minutes are available to the public on or after May 1, 2007 and

WHEREAS, the Minutes of Executive Meetings of the City Council of the City of Pekin not released are retained in order to protect the public interest or the privacy of an individual as confidential.

ADOPTED AND APPROVED by the City Council of the City of Pekin, Illinois, at its regular meeting held on the 23rd day of April, 2007.

Mayor

ATTEST:

City Clerk

Pekin Zoning Board of Appeals
February 14, 2007

Present:

Marilyn Kelso
Mary Lanane
Ron Boehm
Bob Barra, Chairman

Absent:

Curtis Eeten, Vice Chairman
Gary Sciortino
David Moehring

Staff Present: Joe Wuellner, Ron Sieh and Attorney Dancey

Chairman Bob Barra led the pledge of allegiance.

Chairman Bob Barra called the regular meeting of the Zoning Board of Appeals to order.

Roll call was taken and a quorum declared.

Chairman Bob Barra asked for approval of the Agenda.

MOTION by Ron Boehm seconded by Marilyn Kelso to approve the Agenda. On roll call vote, all present voted **AYE**. **MOTION APPROVED**.

Chairman Bob Barra asked for approval of the February Meeting Minutes. Eliminated the Voting Process since there were no objections.

Correspondence: There was one correspondence from Mary Jane Glass of 1502 Fenley stating there was no objection to the variance being asked for.

Hearing #1:

Herbert McCammon, Owner, 1504 Fenley Street requesting a variance of 6' to erect a Garage to be closer than allowed to a One Family Residential home.

Open Public Hearing: 5:02PM

Herbert McCammon was present for questions and stated his case.

Close Public Hearing: 5:03PM

MOTION by Ron Boehm seconded by Mary Lanane to approve the variance request. On roll call vote, All present voted **AYE**. **MOTION APPROVED**.

MOTION by Marilyn Kelso seconded by Ron Boehm to adjourn the meeting. On roll call vote, all present voted **AYE**. **MOTION APPROVED**.

Meeting Adjourned at 5:05pm

Juanita VanBuskirk, Secretary
Zoning Board of Appeals

Pekin Planning Commission Minutes
April 11, 2007

Present:

Jim Bradshaw
Ron Knautz, Vice Chairman
Michele Long
Ralph Brower
Bill Craig
Steve Huey
Don Hild, Chairman

Absent:

Scott Nichols
Bob Schroeder

Chairman Don Hild led the Pledge of Allegiance.

The regular meeting of the Pekin Planning Commission was called to order and a quorum was declared.

Staff Present: Joe Wuellner, Ron Sieh, Attorney Dancey, Dave VanDyke and Dave Shallenberger.

Chairman Don Hild asked for approval of the agenda.

Ron Sieh asked that the committee add to the agenda a discussion of parks.

Ron Knautz asked that impact fees also be added to the agenda.

MOTION by Steve Huey, Seconded by Bill Craig to approve the agenda with the additional items for discussion. On roll call vote, All present voted **AYE**.
MOTION APPROVED.

Chairman Don Hild asked for approval of the minutes from the March 14, 2007.

MOTION by Ron Knautz seconded by Michele Long to approve the minutes from the March 14, 2007 meeting. On roll call vote, all present voted **AYE**. **MOTION APPROVED.**

City Council Action Report:

The City Council approved the following:

Hearing #07-1739 - Comprehensive Plan Update with attachment of PPC minutes containing specific concerns and recommended amendments.

PPC Correspondence: No Correspondence

Business Meeting:

I. Examination and Firming of RT Zoning Definition.

Ron Sieh stated the problem with the RT zoning is builders are designing as a Two Family Residential, then going to Tazewell County, splitting the lots and making them Single Family Residential. This is allowed under RM not RT as they are being zoned with a zero lot line. They are violating the setback and frontage requirements when this is done.

Steve Huey suggested that the Schedule of Regulations be changed to accommodate what exists by re-classification and labeling.

After extension discussion it was decided that zonings could not be eliminated due to properties that exist with the different zonings. They expressed that an effective date be added to zonings that will no longer be offered.

It was recommended by the committee that staff work on the re-definition in terms of verbiage with diagrams and bring the re-defined version back to the committee for recommendation in May.

II. Preparation of Letter regarding Front Parking to present to the City Council.

After a short discussion it was decided to have Steve Huey, Jim Bradshaw and Juanita VanBuskirk compile a letter and present it to the Committee at the next meeting for approval to present to the Council.

MOTION by Steve Huey seconded by Jim Bradshaw to compile a letter regarding front yard parking to be presented to the City Council. On roll call vote, six (6) present voted **AYE**. One (1) present voted **NAYE**
MOTION APPROVED.

INFORMAL:**I. Parks**

Ron Sieh stated that parks are only allowed in an R zone. He recommended that parks be put under Uses not specified in any other zone except R Zone in which Parks are already allowed.

II. Overview of Sewer Tap Fees

Ron Sieh asked Attorney Dancey if the Sewer Tap Fees were Planning Commission. Attorney Dancey responded yes. Ron Sieh stated he did not know the procedure for raising the Sewer Tap Fees. Item was removed from the Table.

III. Impact Fees

Ron Knautz stated that Impact Fees are not a Tax to current Residence. It is for future Developers/Builders whom develop/Build homes. It is a fee that goes under the price of New Homes. New Homes or Developments impact Schools and Parks.

Ron Sieh stated from his research Impact Fees are designated towards Schools to accommodate the results of impact.

Overall consensus of the Committee was not to consider this type of fee.

Motion by Michele Long, seconded by Bill Craig to adjourn the meeting. On roll call vote, all present voted **AYE. MOTION APPROVED.**

Meeting adjourned at 8:12pm.

Juanita VanBuskirk, Secretary
Pekin Planning Commission

	ANNUAL BUDGET	THIS PERIOD ACTUAL	YEAR TO DATE ACTUAL	%BUDGET	BALANCE
GENERAL FUND					
HOME RULE MOTEL TAX	143,232	10,482.96	138,987.67	97.04	4,244.33
HOME RULE MOTEL TAX	40,000				40,000.00
RE TAX TWP LEVY-ROAD & BR	20,000	1,833.07	21,102.65	105.51	1,102.65CR
REPLACEMENT P/P TAX - TWS	337,000	29,808.58	331,381.86	98.33	5,618.14
LOCAL USE GAS TAX	859,612				859,612.00
REAL ESTATE TAX	20,000		25,073.22	125.37	5,073.22CR
2% LN FOREIGN FIRE INSURA	859,613				859,613.00
REAL ESTATE TAX			1,792,863.98		1,792,863.98CR
RE TAX TWP LEVY-ROAD & BR	395,000	50,678.50	409,630.45	103.70	14,630.45CR
USE TAX	4,850,000	520,106.42	4,737,611.42	97.68	112,388.58
MUNICIPAL SALES TAX	225,000CR				225,000.00CR
TIF SALES TAX/CITY					
PHOTO PROCESSING SURCHARG					
HOME RULE SALES TAX	2,900,000	401,206.59	3,242,978.68	111.83	342,978.68CR
REPLACEMENT P/P TAX - STA	1,150,000	50,013.05	861,083.27	74.88	288,916.73
REPLACEMENT P/P TAX - TWS					
PULL TAB/JAR GAME TAX - L	5,200		4,990.60	95.97	209.40
ILLINOIS INCOME TAX	2,675,000	316,134.24	2,653,827.13	99.21	21,172.87
ILLINOIS INCOME TAX SURCH					
LOCAL USE GAS TAX					
INTERGOVERNMENTAL	188,462	127,261.03	477,306.73	253.26	288,844.73CR
FEES/CHARGES FOR SERVICES	1,973,585	237,615.85	2,112,762.43	107.05	139,177.43CR
FINES AND FORFEITS	363,350	46,375.64	393,103.18	108.19	29,753.18CR
LICENSES AND PERMITS	229,935	17,981.55	192,994.48	83.93	36,940.52
INVESTMENT EARNINGS	300,000	36,697.01	474,581.55	158.19	174,581.55CR
OTHER REVENUE	317,700	10,761.95CR	1,111,607.39	349.89	793,907.39CR
DEBT PROCEEDS					
TRANSFERS FROM OTHER FUNDS	106,000	16,666.66	188,833.26	178.14	82,833.26CR
TOTAL REVENUE	17,508,689	1,852,099.20	19,170,719.95	109.49	1,662,030.95CR
SOLID WASTE FUND					
INTERGOVERNMENTAL	102,000		102,005.00	100.00	5.00CR
FEES/CHARGES FOR SERVICES		1,056.00	3,600.00		3,600.00CR
LICENSES AND PERMITS	500				500.00
OTHER REVENUE	46,250	3,264.00	200,358.12	433.21	154,108.12CR
DEBT PROCEEDS					
TRANSFERS FROM OTHER FUNDS					
TOTAL REVENUE	148,750	4,320.00	305,963.12	205.69	157,213.12CR
PUBLIC BENEFIT FUND					
INVESTMENT EARNINGS					
TRANSFERS FROM OTHER FUNDS					
TOTAL REVENUE					
SEWERAGE FUND					
INTERGOVERNMENTAL	500,000				500,000.00
FEES/CHARGES FOR SERVICES	2,787,120	219,621.21	2,441,541.04	87.60	345,578.96
LICENSES AND PERMITS	11,800	2,184.76	11,001.76	93.24	798.24

CITY OF PERKIN, ILLINOIS				REPORT PRINT DATE -		4/10/07
REVENUE SUMMARY PERIOD ENDING 3/31/07				PAGE		2
FISCAL MONTH 11 91.67%						
	ANNUAL BUDGET	THIS PERIOD ACTUAL	YEAR TO DATE ACTUAL	\$BUDGET	BALANCE	
INVESTMENT EARNINGS	49,500	32,711.33	107,911.30	218.00	58,411.30CR	
OTHER REVENUE	16,575	183.00	9,581.25	57.81	6,993.75	
DEBT PROCEEDS						
TRANSFERS FROM OTHER FUNDS						
TOTAL REVENUE	3,364,995	254,700.30	2,570,035.35	76.38	794,959.65	
STORM SEWER FUND						
FEES/CHARGES FOR SERVICES	396				396.00	
TRANSFERS FROM OTHER FUNDS						
TOTAL REVENUE	396				396.00	
MOTOR FUEL TAX FUND						
ILLINOIS MOTOR FUEL TAX	965,004	86,018.61	898,583.43	93.12	66,420.57	
INTERGOVERNMENTAL	12,000		16,330.00	136.08	4,330.00CR	
FEES/CHARGES FOR SERVICES	63,650	9,908.33	63,854.91	100.32	204.91CR	
INVESTMENT EARNINGS	90,000	20,634.17	144,441.20	160.49	54,441.20CR	
OTHER REVENUE						
TRANSFERS FROM OTHER FUNDS						
TOTAL REVENUE	1,130,654	116,561.11	1,123,209.54	99.34	7,444.46	
HUD METRO DEVELOPMENT FUN						
INTERGOVERNMENTAL	664,253	111,589.08	420,820.31	63.35	243,432.69	
FEES/CHARGES FOR SERVICES						
INVESTMENT EARNINGS	1,700	467.15	5,460.79	321.22	3,760.79CR	
OTHER REVENUE		1.58	348.73		348.73CR	
TRANSFERS FROM OTHER FUNDS			7,548.52		7,548.52CR	
TOTAL REVENUE	665,953	112,057.81	434,178.35	65.20	231,774.65	
TIF / CENTRAL BUSINESS DI						
REAL ESTATE TAX	468,000		522,242.19	111.59	54,242.19CR	
RE TAX TWP LEVY-ROAD & BR						
TIF SALES TAX/CITY	197,612		186,366.45	106.50	197,612.00	
TIF TAX ALLOCATION / STAT	175,000		452,288.85		11,366.45CR	
INTERGOVERNMENTAL			18,041.10	515.46	452,288.85CR	
INVESTMENT EARNINGS	3,500	5,245.75	2,728.75		14,541.10CR	
OTHER REVENUE					2,728.75CR	
DEBT PROCEEDS						
TRANSFERS FROM OTHER FUNDS						
TOTAL REVENUE	844,112	5,245.75	1,181,667.34	139.99	337,555.34CR	
TIF / ROUTE 29						
REAL ESTATE TAX						
TIF SALES TAX/CITY						
TIF TAX ALLOCATION / STAT						
INVESTMENT EARNINGS						
OTHER REVENUE						
DEBT PROCEEDS						
TRANSFERS FROM OTHER FUNDS						

CITY OF PEKIN, ILLINOIS				REPORT PRINT DATE-	
REVENUE SUMMARY PERIOD ENDING 3/31/07				PAGE	
FISCAL MONTH 11 91.67%				4/10/07	
	ANNUAL BUDGET	THIS PERIOD ACTUAL	YEAR TO DATE ACTUAL	%BUDGET	BALANCE
TOTAL REVENUE					
FED PRISON / INDUST LAND					
INTERGOVERNMENTAL					
INVESTMENT EARNINGS					
TRANSFERS FROM OTHER FUNDS					
TOTAL REVENUE					
CAPITAL PROJECTS					
LOCAL USE GAS TAX	337,000	29,808.59	255,138.62	75.71	81,861.38
INTERGOVERNMENTAL	600,000		28,403.14	4.73	571,596.86
INVESTMENT EARNINGS	51,000	7,743.91	75,689.88	148.41	24,689.88CR
OTHER REVENUE	6,181	205,291.00	1,627,126.00	324.64	1,620,945.00CR
TRANSFERS FROM OTHER FUNDS					
TOTAL REVENUE	994,181	242,843.50	1,986,357.64	199.80	992,176.64CR
MUNICIPAL BUS FUND					
INTERGOVERNMENTAL	176,470		84,219.11	47.72	92,250.89
FEES/CHARGES FOR SERVICES	12,198	172.60	12,508.60	102.55	310.60CR
FINES AND FORFEITS					
INVESTMENT EARNINGS		4.00	57.65		57.65CR
OTHER REVENUE					
TRANSFERS FROM OTHER FUNDS					
TOTAL REVENUE	188,668	176.60	96,785.36	51.30	91,882.64
SCHOOL BUS FUND					
FEES/CHARGES FOR SERVICES	1,348,163	158,834.61	1,271,695.03	94.33	76,467.97
FINES AND FORFEITS					
INVESTMENT EARNINGS	15,000	534.96	7,944.10	52.96	7,055.90
OTHER REVENUE					
TOTAL REVENUE	1,363,163	159,369.57	1,279,639.13	93.87	83,523.87
PEKIN AIRPORT FUND					
FEES/CHARGES FOR SERVICES	53,312	5,662.75	46,759.50	87.71	6,552.50
INVESTMENT EARNINGS	2				2.00
OTHER REVENUE	6,000	2,451.34	19,733.00	328.88	13,733.00CR
TRANSFERS FROM OTHER FUNDS					
TOTAL REVENUE	59,314	8,114.09	66,492.50	112.10	7,178.50CR
ECONOMIC DEVELOPMENT FUND					
INVESTMENT EARNINGS	200,392				200,392.00
OTHER REVENUE					
TRANSFERS FROM OTHER FUNDS					
TOTAL REVENUE	200,392				200,392.00
ACCOUNTS PAYABLE IMPREST					
INVESTMENT EARNINGS					

	ANNUAL BUDGET	THIS PERIOD ACTUAL	YEAR TO DATE ACTUAL	%BUDGET	BALANCE
OTHER REVENUE					
TRANSFERS FROM OTHER FUNDS			141,882.90		141,882.90CR
TOTAL REVENUE			141,882.90		141,882.90CR
PAYROLL IMPREST					
INVESTMENT EARNINGS			597.43		597.43CR
OTHER REVENUE			88,721.68		88,721.68CR
TRANSFERS FROM OTHER FUNDS			89,319.11		89,319.11CR
TOTAL REVENUE					
SELF-INSURANCE FUND					
INVESTMENT EARNINGS	43,000	8,982.09	56,132.72	130.54	13,132.72CR
OTHER REVENUE	127,000	8,864.23	115,847.07	91.22	11,152.93
TRANSFERS FROM OTHER FUNDS	3,458,533	240,010.95	2,865,672.91	82.86	592,860.09
TOTAL REVENUE	3,628,533	257,857.27	3,037,652.70	83.72	590,880.30
VEHICLE MAINTENANCE FUND					
FEES/CHARGES FOR SERVICES	1,209,930	81,475.10	873,290.55	72.18	336,639.45
INVESTMENT EARNINGS	1				1.00
OTHER REVENUE		369.00	606.50		606.50CR
TRANSFERS FROM OTHER FUNDS					
TOTAL REVENUE	1,209,931	81,844.10	873,897.05	72.23	336,033.95
SPECIAL ASSESSMENTS FUND					
INVESTMENT EARNINGS					
OTHER REVENUE			2,562.20		2,562.20CR
TRANSFERS FROM OTHER FUNDS			2,562.20		2,562.20CR
TOTAL REVENUE					
POOLED CASH FUND					
OTHER REVENUE					
TOTAL REVENUE					
TAZEWELL / PEKIN CCC FUND					
INTERGOVERNMENTAL	330,724	84,713.40	337,565.35	102.07	6,841.35CR
FEES/CHARGES FOR SERVICES	273,738	13,783.00	259,916.00	94.95	13,822.00
INVESTMENT EARNINGS	1,000	240.79	3,443.18	344.32	2,443.18CR
OTHER REVENUE	1,000	45.00	4,231.95	423.20	3,231.95CR
TRANSFERS FROM OTHER FUNDS	614,180	275.00	460,461.00	74.97	153,719.00
TOTAL REVENUE	1,220,642	99,057.19	1,065,617.48	87.30	155,024.52
MUNICIPAL LIBRARY FUND					
REAL ESTATE TAX	900,434		901,436.07	100.11	1,002.07CR
REPLACEMENT P/P TAX - STA	78,000	38,277.69	80,492.11	103.20	2,492.11CR
INTERGOVERNMENTAL	46,321		9,642.00	20.82	36,679.00
FEES/CHARGES FOR SERVICES	29,150	2,679.28	26,430.71	90.67	2,719.29

	ANNUAL BUDGET	THIS PERIOD ACTUAL	YEAR TO DATE ACTUAL	\$BUDGET	BALANCE
FINES AND FORFEITS	13,450	1,562.77	13,724.99	102.04	274.99CR
INVESTMENT EARNINGS	17,000	3,335.87	26,160.12	153.88	9,160.12CR
OTHER REVENUE	14,300	9,734.00	24,401.46	170.64	10,101.46CR
TRANSFERS FROM OTHER FUNDS	77,500	-----	-----	-----	77,500.00
TOTAL REVENUE	1,176,155	55,589.61	1,082,287.46	92.02	93,867.54
POLICE PENSION FUND					
REAL ESTATE TAX	912,833		913,213.32	100.04	380.32CR
REPLACEMENT P/P TAX - STA	34,600		30,541.29	88.27	4,058.71
INVESTMENT EARNINGS	600,000		120.67	.02	599,879.33
OTHER REVENUE	313,824	34,530.56	361,645.56	115.24	47,821.56CR
TRANSFERS FROM OTHER FUNDS	-----	-----	-----	-----	-----
TOTAL REVENUE	1,861,257	34,530.56	1,305,520.84	70.14	555,736.16
FIRE PENSION FUND					
REAL ESTATE TAX	1,457,738		1,458,344.87	100.04	606.87CR
REPLACEMENT P/P TAX - STA	51,900		44,652.09	86.03	7,247.91
INVESTMENT EARNINGS	525,000		199.24	.04	524,800.76
OTHER REVENUE	290,910	31,328.29	311,013.10	106.91	20,103.10CR
TRANSFERS FROM OTHER FUNDS	-----	-----	-----	-----	-----
TOTAL REVENUE	2,325,548	31,328.29	1,814,209.30	78.01	511,338.70
GRAND TOTAL	37,891,333	3,315,694.95	37,627,997.32	99.31	263,335.68

	ANNUAL BUDGET	THIS PERIOD ACTUAL	YEAR TO DATE ACTUAL	%BUDGET	BALANCE
GENERAL FUND					
ADMINISTRATION	294,383	30,127.48	262,641.49	89.22	31,741.51
LEGAL	377,000	25,318.64	305,541.34	81.05	71,458.66
CITY CLERK	102,488	10,773.04	88,757.94	86.60	13,730.06
VISITOR'S BUREAU	127,359	2.31	53,724.49	42.18	73,634.51
I.T. DEPARTMENT	253,005	27,075.22	191,941.58	75.86	61,063.42
CITY TREASURER	42,789	5,988.16	55,678.72	130.12	12,889.72CR
PUBLIC LAND AND BUILDINGS	810,573	99,686.11	730,146.15	90.08	80,426.85
POLICE - SPECIAL SERVICES	776,318	63,131.32	656,712.64	84.59	119,605.36
POLICE - PARKING	79,677	6,325.42	68,771.56	86.31	10,905.44
ZONING AND INSPECTIONS	376,883	37,254.36	366,797.99	97.32	10,085.01
PLANNING AND DEVELOPMENT	151,598	33,893.92	1,837,141.94	211.85	1,685,543.94CR
PERSONNEL	129,008	14,707.21	111,296.64	86.27	17,711.36
FINANCE	226,199	16,618.46	174,633.88	77.20	51,565.12
PUBLIC WORKS	223,586	14,614.47	147,635.00	66.03	75,951.00
STREETS	1,361,615	116,214.44	1,048,151.36	76.98	313,463.64
FIRE	5,461,208	459,109.16	4,481,148.25	82.05	980,059.75
MUNICIPAL BAND	19,778		20,489.59	103.60	711.59CR
POLICE - PATROL	4,989,432	428,802.53	4,487,484.12	89.94	501,947.88
POLICE - RECORDS	324,827	35,999.30	280,257.36	86.28	44,569.64
GENERAL MISCELLANEOUS	1,123,185	141,181.21	973,915.84	86.71	149,269.16
TOTAL EXPENSE	17,250,911	1,566,822.76	16,342,867.88	94.74	908,043.12
SOLID WASTE FUND					
YARD WASTE	300,075	18,945.04	270,767.94	90.23	29,307.06
RECYCLING	374,238	25,502.10	285,403.97	76.26	88,834.03
GARBAGE	932,940	56,051.30	981,916.30	105.25	48,976.30CR
TOTAL EXPENSE	1,607,253	100,498.44	1,538,088.21	95.70	69,164.79
PUBLIC BENEFIT FUND					
PUBLIC BENEFIT					
TOTAL EXPENSE					
SEWERAGE FUND					
UTILITY BILLING	219,569	17,664.74	170,785.86	77.78	48,783.14
SEWER OPERATIONS	1,035,402	68,023.63	477,700.22	46.14	557,701.78
SEWAGE TREATMENT PLANT	1,497,155	76,175.46	1,027,922.35	68.66	469,232.65
TOTAL EXPENSE	2,752,126	161,863.83	1,676,408.43	60.91	1,075,717.57
STORM SEWER FUND					
STORM SEWER DEPARTMENT	440,400	16,785.31	201,317.03	45.71	239,082.97
TOTAL EXPENSE	440,400	16,785.31	201,317.03	45.71	239,082.97
MOTOR FUEL TAX FUND					
MOTOR FUEL TAX	1,432,000	116,129.36	1,357,019.70	94.76	74,980.30
TOTAL EXPENSE	1,432,000	116,129.36	1,357,019.70	94.76	74,980.30

CITY OF PEKIN, ILLINOIS
EXPENSE SUMMARY PERIOD ENDING 3/31/07
FISCAL MONTH 11 91.67%

REPORT PRINT DATE -
PAGE 3

4/10/07

	ANNUAL BUDGET	THIS PERIOD ACTUAL	YEAR TO DATE ACTUAL	\$BUDGET	BALANCE
TOTAL EXPENSE			9,007.94		9,007.94CR
SELF-INSURANCE FUND					
LIABILITY	252,066	2,335.25	194,104.44	77.01	57,961.56
FLEX PLAN	65,000	8,277.67	60,682.03	93.36	4,317.97
WORKER'S COMP	244,706	839.39	381,416.09	155.87	136,710.09CR
MEDICAL INSURANCE	2,968,036	151,260.19	2,486,004.17	83.76	482,031.83
TOTAL EXPENSE	3,529,808	162,712.50	3,122,206.73	88.45	407,601.27
VEHICLE MAINTENANCE FUND					
COUNTY VEHICLE MAINTENANC	55,000	6,526.51	47,590.49	86.53	7,409.51
CITY MECHANICS	1,221,372	97,361.48	924,787.64	75.72	296,584.36
TOTAL EXPENSE	1,276,372	103,887.99	972,378.13	76.18	303,993.87
SPECIAL ASSESSMENTS FUND					
SPECIALS			7,187.06		7,187.06CR
TOTAL EXPENSE			7,187.06		7,187.06CR
POOLED CASH FUND					
NON-DEPARTMENTAL					
CASH MANAGEMENT					
TOTAL EXPENSE					
TAZEWELL / PEKIN CCC FUND					
TAZCOMM	1,226,106	128,208.75	1,080,910.39	88.16	145,195.61
TOTAL EXPENSE	1,226,106	128,208.75	1,080,910.39	88.16	145,195.61
MUNICIPAL LIBRARY FUND					
MUNICIPAL LIBRARY	1,176,155	98,055.94	973,620.70	82.78	202,534.30
TOTAL EXPENSE	1,176,155	98,055.94	973,620.70	82.78	202,534.30
POLICE PENSION FUND					
POLICE PENSION	1,546,718	121,586.76	1,365,879.27	88.31	180,838.73
TOTAL EXPENSE	1,546,718	121,586.76	1,365,879.27	88.31	180,838.73
FIRE PENSION FUND					
FIRE PENSION	1,827,264	156,014.15	1,702,292.73	93.16	124,971.27
TOTAL EXPENSE	1,827,264	156,014.15	1,702,292.73	93.16	124,971.27
GRAND TOTAL	38,191,105	3,004,252.22	33,134,197.68	86.76	5,056,907.32

Memo

To: Council Members
From: Joseph W. Wuellner, P.E. - Public Works Director
CC: Denny Kief, Sue McMillan, City Attorney, & Ron Sieh
Date: April 10, 2007
Re: Rental Property Registration Code

Gentlemen:

Attached is the revised final version of the Rental Property Registration Code that takes in all of the most recent comments that were received. The current changes are the addition of the note at the bottom of the Tenant Complaint Form that provides the location for a listing of what are considered violations and expanding the definition of a lot both of which are noted in red. The first was added in lieu of creating a separate list to avoid any omissions of violations thus making the list incomplete and inaccurate. All violations that would be cited by the Inspection Department during a visit are in the Property Maintenance Code which is available here for anyone's use. When a tenant comes in to file a complaint but are unsure if it is a violation, they can use the manual to find whether the problem would be a violation or not. In addition, staff would be immediately available to assist them should there be any questions. The second was the result of a question from a landlord.

There were two other items requested that have not been included as a part of this revision. The first item is a whistleblower's clause. There already exist laws that describe both the landlord's and the tenant's rights which deal with the concern over eviction due to complaints. If a tenant feels this has happened to them they can call Prairie State Legal Services to get help dealing with the problem. We have copies of this law and the phone number for Prairie States that we can hand out to either party if requested. It would be another service we offer in conjunction with providing access to the list of violations when a party comes in to register a complaint similar to other City services but not something that should be included in the City Code.

The second issue is to allow on-line applications and foregoing the registration fee. While trends these days are to offer this type of service, I do not feel this is something that can easily be handled by our system while maintaining its security. There would still be the need for a person to review and verify the information to ensure that all the required fields have been filled in completely before allowing it to be put into the main database. If the goal is to eliminate the fee by reducing staff time for input, this is not the means to that end. There is really no savings to staff by allowing on-line

applications just a convenience to the customer. If it is for convenience, we can still offer a variation of on-line registration utilizing email for the application followed by mailing a check.

Again, I believe that this latest revision has taken into account all the concerns expressed. If not, I would ask that you please get with me before April 17th so I can submit the final version for the Council packet that will be approved without having to amend it the night of the meeting.

If you have any questions, please feel free to contact me or Ron.

Thanks,

Joe

**AN ORDINANCE AMENDING TITLE 4, CHAPTER 11
OF THE CITY OF PEKIN BY ADDING THE REGISTRATION OF
RENTAL PROPERTY IN THE CITY OF PEKIN**

WHEREAS, the City of Pekin is a home rule unit of government pursuant to Article VII, Section 6 of the Constitution of the State of Illinois 1970, and may exercise any power and perform any function pertaining to its government and affairs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PEKIN, that:

Title 4 of the Code of the City of Pekin is hereby amended by the addition of Chapter 11:

**CHAPTER 11
REGISTRATION OF RENTAL HOUSING & LOTS**

SECTION:

- 4-11- 1: Definitions
- 4-11- 2: Registration Required
- 4-11- 3: Registration Information
- 4-11- 4: Amended Registration
- 4-11- 5: Registration Records
- 4-11- 6: Enforcement
- 4-11- 7: Notice of Code Violation
- 4-11- 8: Exemptions
- 4-11- 9: Penalties
- 4-11-10: Complaints by Tenants

4-11-1 DEFINITIONS

For the purpose of this article, unless the context requires otherwise, the following terms shall be construed as herein defined:

City shall mean the City of Pekin.

Dwelling Occupant means any person who occupies, or has the right to occupy, any rental unit for at least thirty (30) consecutive days.

Dwelling shall mean any enclosed space which is wholly or partially habitable by human occupants, and is used or intended to be used for living, sleeping, cooking and eating, provided that temporary housing is not considered a dwelling. For this code, dwelling shall include any other type of structure present on the lot.

Code shall mean Title 7, Chapters 1A, 1B, 1C, 1D, 1E, 1F, 2, AND 4 of the Code of the City of Pekin, and additionally, any other provisions of the Code of the City of Pekin establishing or relating to construction, plumbing, heating, electrical, fire prevention or other property maintenance and safety standards that are applicable to dwellings.

Owner shall mean the legal title holder or holder of the realty as shown by the records of the Tazewell County Recorder of Deed Office, except if legal title is held by an Illinois Land Trust, owner shall mean the beneficial owner or owners of that trust.

Lot shall mean one, two or more contiguous parcels of land, legally described, and registered with a PIN (property identification number) with the Tazewell County Assessor's Office comprising of the tract or tracts of land upon which a dwelling is located.

Rental Property means property that is not owner-occupied.

Temporary housing means any tent, trailer, mobile home and any other transported structure used for human shelter not attached to the ground, to another structure or to any utility system on the same premises for more than 30 consecutive days.

The singular shall include the plural throughout this article.

4-11-2 REGISTRATION REQUIRED

Except as provided hereafter, every owner of a lot or lots upon which a dwelling is located whether occupied or vacant, shall file a registration statement for each such a lot or lots with the Inspections Department on forms provided by the Inspections Department for such purposes and pay a one time fee of \$25.00 per lot. Any such registration statements shall be prima facie proof of the statement therein contained in any administrative enforcement proceeding instituted by the City against the owner or owners of the lot.

The registration statement shall include the following information:

- A. The name, street address, and telephone number of each owner of the lot. If the owner is a partnership, corporation or voluntary unincorporated association, the statement shall further include the name, street address, telephone number, and position of each partner or officer. If the owner is a corporation, the statement shall further include the name, street address, and telephone number of the registered agent thereof. If the property is in a trust, the statement shall further include the name, street address, and telephone number of the registered agent/trustee thereof.
- B. The name, street address, and telephone number of a person designated by the owner or owners as the authorized agent for receiving notices of code violations and process in any court proceeding or administrative enforcement proceeding, on behalf of such owner or owners in connection with the enforcement of this code. This person must maintain an office in Tazewell County, Illinois, or must actually reside within the counties surrounding Tazewell County for purposes of delivery of legal notices. (Surrounding counties include Fulton, Mason, Peoria, Logan, McLean, or Woodford)

- C. The street address and property identification number (PIN) of the lot or lots upon which the dwelling is located, the number of dwellings, and the date on which the dwelling was built.

For the purposes of this section, a post office box does not suffice as an address.

4-11-3 REGISTRATION INFORMATION

Upon registration the Code Enforcement Officer or his designee shall issue a certificate of registration to the owner which shall certify that the owner has registered the lot in compliance with Section 4-11-2 of this article. Upon issuance of a certificate of registration to the owner of a lot, no further registration of the lot, except as required under Section 4-11-4 of this article, shall be required of such owner until any percentage of interest of such ownership has been transferred to another person, partnership, corporation, voluntary association, or land trust. It shall be the duty of any subsequent owner of the lot to register it as required under Section 4-11-3 of this article within 30 business days after the transfer of ownership.

Upon demonstration by an owner that the lot is not required to be registered under the provision of these sections, the Code Enforcement Officer or his/her designee shall issue a waiver of registration.

4-11-4 AMENDED REGISTRATION

The owner of the lot required to register with the Inspections Department in accordance with Section 4-11-3 of this article shall notify the Inspections Department within 30 business days of any change in the registration information by filling out an amended registration statement on a form provided by the Inspections Department for such purpose.

4-11-5 REGISTRATION RECORDS

The Code Enforcement Officer shall maintain the dwelling registration records. These records shall consist of the registration information under Sections 4-11-2 and 4-11-4 of this article.

4-11-6 ENFORCEMENT

- A. The Code Enforcement Officer shall enforce the provisions of this article.
- B. The Code Enforcement Officer may refuse to issue any permit(s) required under this code for any construction, alteration, installation, razing or other work done in or on any dwelling as defined in Section 4-11-1 of this article, or any certificate of occupancy required under this Code for such a dwelling, unless the owner or other applicant for such permit or certificate presents either a current certificate of registration or a waiver of registration for the dwelling.

4-11-7 NOTICE OF CODE VIOLATION

By designating an authorized agent under the provisions of Section 4-11-2 of this article the owner is consenting to receive any and all notices of code violation concerning the registered lot and all process in any court proceeding or administrative enforcement proceeding brought to enforce code provisions concerning the registered lot by service of the notice or process on the authorized agent.

- A. Any owner who has designated an authorized agent under the provisions of Section 4-11-2 of this article shall be deemed to consent to the continuation of the agent's designation for the purpose of this chapter until the owner notifies the department of inspections of a change of authorized agent pursuant to Section 4-11-4 of this article.
- B. Any owner who fails to register a lot under the provisions of Sections 4-11-2 and 4-11-4 of this article shall be deemed to consent to receive by posting at the lot, any and all notices of code violations concerning the lot.

4-11-8 EXEMPTIONS

All non-residential or owner-occupied properties, industrial properties, hotels, motels, hospitals, and governmental agencies shall be exempt from filing the registration statement required under Section 4-11-2 of this article. Documentation will be required for properties in question.

4-11-9 PENALTY

- A. Each day that any lot is not registered in accordance with the provisions of Sections 4-11-2 and 4-11-4 of this article shall constitute a separate and distinct violation.
- B. In addition to any of the penalties provided in this article, any person committing an offense under Sections 4-11-2 or 4-11-4 of this article, shall, upon conviction thereof, be fined not less than \$100.00 nor more than \$500.00 per day per offense.
- C. The intentional submission of false information on a registration statement or an amended registration statement filed pursuant to Section 4-11-2 and 4-11-4 of this article shall be in violation if not corrected within the time period stated on the violation notice.
- D. It shall be unlawful for any person to lease or cause to be leased any dwelling without the certificate of registration required under Section 4-11-2 of this article. Each day that a dwelling is leased that is not registered in accordance with the provisions of Sections 4-11-2 and 4-11-4 of this article shall constitute a separate and distinct violation.

4-11-10 COMPLAINTS BY TENANTS

For the purpose of protecting both the owners and tenants, the following process shall be followed for tenant complaints:

- A. Tenants with formal complaints must first contact the owner or designated agent for the registered lot. The Inspection Department will verify this has been done prior to setting up an inspection of the property as a result of the formal filing of a complaint.
- B. The owner or designated agent must address the complaint within 7 days if it is not considered an imminent life, health or safety issue.
- C. If the owner or designated agent fails to remedy the alleged complaint, the tenant must come into the Inspection Department and fill out a formal complaint form which will be provided at the office.
- D. The owner or designated agent will be contacted by the Inspection Department about the alleged violation and will be given 7 days to remedy the alleged violation if it is not considered an imminent life, health and safety issue.
- E. Once the alleged violation is remedied the owner or designated agent must contact the Inspection Department to schedule a date/ time to do a compliance inspection of the alleged violation and close out the complaint.
- F. If no action is taken within the 7 days, the Inspection Department will contact the tenant and schedule an inspection of the property. Notification will be given to the owner or designated agent about the scheduled inspection.
- G. Upon completion of the inspection, all findings will be noted and a notice of violation if warranted will be created and sent to the owner and designated agent.
- H. Violations shall be classified as follows:
 - 1). Class 1 violations which are considered serious life, health or safety issues and must be remedied within 48 hours.
 - 2). Class 2 violations will be considered maintenance issues and, depending on the seriousness of the violation, they must be remedied within 7 to 30 days.
- I. An owner who fails to correct a violation of this article by the date set forth in the notice of violation shall be subject to a cumulative fine in the amount set forth in section 4-11-9(B) under the following circumstances:
 - 1). For every day the owner or designated agent fails to arrange for a timely re-inspection of the violation.
 - 2). For each violation not corrected in the time designated in the notice of violation, unless within such time the owner has been granted an extension of time.



Rental Property Registration Form

PROPERTY INFORMATION:

Property Address: _____ PIN: _____

OWNER INFORMATION: In case of partnership or corporation, list information on all names of general partners, corporate officers, and registered agent. (Attach separate sheet if necessary.) In case of a trust, list information of registered agent authorized to act on behalf of the Trust.

Owner's Name: _____ Phone: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

MANAGER/LOCAL CONTACT: Please provide the information of the individual authorized to accept notices from tenants, the Inspection Department, and service of process on behalf of the record owner.

Manager/Local Contact Name: _____ Phone: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

EMERGENCY CONTACT: Please provide the information of the individual who, in the absence of the Owner/Agent in time of emergency, is authorized to make decisions regarding the rental unit:

Emergency Contact Name: _____ Phone: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

NUMBER OF DWELLINGS: _____ SLEEPING ROOMS PER DWELLING: _____

OWNER/AGENT CERTIFICATION: I hereby certify that all the above information is true to the best of my knowledge, and belief. I am aware that if the foregoing information is willfully false, that I am subject to penalties and criminal prosecution.

Owner/Agent Signature: _____ Date: _____

Owner/Agent Signature: _____ Date: _____

Instructions: Please complete a Rental Property Registration Form for each lot. For example, if you own 5 rental units on two lots, you would fill complete two forms.



EXAMPLE:

Rental Property Registration Form

PROPERTY INFORMATION:

Property Address: 123 FIRST ST PIN: 04-04-10-300-001

OWNER INFORMATION: In case of partnership or corporation, list information on all names of general partners, corporate officers, and registered agent. (Attach separate sheet if necessary.) In case of a trust, list information of registered agent authorized to act on behalf of the Trust.

Owner's Name: John Q PUBLIC Phone: (309) 533-1111
Address: 987 PINE City: PEKIN State: IL Zip: 61554

MANAGER/LOCAL CONTACT: Please provide the information of the individual authorized to accept notices from tenants, the Inspection Department, and service of process on behalf of the record owner.

Manager/Local Contact Name: YOUNG REALTY Phone: (309) 555-2222
Address: 456 COURT City: PEKIN State: IL Zip: 61554

EMERGENCY CONTACT: Please provide the information of the individual who, in the absence of the Owner/Agent in time of emergency, is authorized to make decisions regarding the rental unit:

Emergency Contact Name: LESTER YOUNG Phone: (309) 555-9999
Address: 1357 City: PEKIN State: IL Zip: 61554

NUMBER OF DWELLINGS: 4 SLEEPING ROOMS PER DWELLING: 8

OWNER/AGENT CERTIFICATION: I hereby certify that all the above information is true to the best of my knowledge, and belief. I am aware that if the foregoing information is willfully false, that I am subject to penalties and criminal prosecution.

Owner/Agent Signature: [Signature] Date: 3/7/07

Owner/Agent Signature: _____ Date: _____

Instructions: Please complete a Rental Property Registration Form for each lot. For example, if you own 5 rental units on two lots, you would fill complete two forms.



Tenant Complaint Form

PROPERTY INFORMATION:

Property Address: _____

TENANT INFORMATION:

Tenant's Name: _____ Phone: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

MANAGER/LOCAL CONTACT:

Manager/Local Contact Name: _____ Phone: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

IS YOUR RENT CURRENT: **Y** **N** ARE YOU BEING EVICTED: **Y** **N**

HAVE YOU CONTACTED THE OWNER/AGENT/MANAGER: **Y** **N** VERIFIED BY _____

COMPLAINT: _____

Tenant Signature: _____ Date: _____

Tenant Signature: _____ Date: _____

**NOTE: Violations that warrant attention are described in the Property Maintenance Code
a copy of which can be read either at the Inspections Department.**

EXAMPLE:



Tenant Complaint Form

PROPERTY INFORMATION:

Property Address: 1234 S. 10th

TENANT INFORMATION:

Tenant's Name: SAMANTHA SANG Phone: (309) 555-1234
 Address: 1234 S. 10th City: PEKIN State: IL Zip: 61554

MANAGER/LOCAL CONTACT:

Manager/Local Contact Name: YOUNG REALTY Phone: (309) 555-2222
 Address: 456 COURT City: PEKIN State: IL Zip: 61554

IS YOUR RENT CURRENT: ☒ Y ☐ N ARE YOU BEING EVICTED: Y ☒ N

HAVE YOU CONTACTED THE OWNER/AGENT/MANAGER: ☒ Y ☐ N VERIFIED BY _____

COMPLAINT: _____

TOILET HAS BEEN PLUGGED UP FOR A WEEK.

Tenant Signature: Samantha Sang Date: 3-7-07

Tenant Signature: _____ Date: _____



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Manager - City Clerk

From: David Pagliaro – Superintendent of Streets

AGENDA ITEM: Street Maintenance Program – 2007

AGENDA DATE REQUESTED: April 9, 2007

ACTION REQUESTED: Recommendation to accept the low bid of Steffens 3-D in the amount of \$ 577,838.22 for Seal Coating 21.77 miles of streets in the City of Pekin.

BACKGROUND: Bids were opened on March 19th, 2007 at 10:00 am City Hall for our Street Maintenance Program. The bids were for Seal Coating of 21.77 miles of streets in the City of Pekin. Two bids were received, R A Cullinan for the amount of \$ 655,947.91 and Steffen 3-D for the amount of \$ 577,838.22. Our estimate was for \$ 683,744.60. The difference between the two bids translates to a \$ 78,109.69 savings to the City of Pekin.

Steffens 3-D is a non - union company that meets all of the Illinois Department of Transportations and the City of Pekins requirements, as a responsible bidder and they pay prevailing wage.

I have checked numerous municipal references, including previous clients, Roanoke, El Paso, Worth TWSP, Marquette Heights, a Consulting firm of Lewis Yockey and Brown, Metamora. I have gone to many cities that Steffens has done work for - Germantown Hills, Secor, El Paso, Roanoke and Marquette Heights. I have checked out their equipment, meet with Darrel Steffen, and I have not seen a problem with their work. I have not had one person that I have contacted, tell me, that they would not be glad to have Steffens do more work for them, if they were the low bid on their jobs. I have contacted Ken Park and Scott LaSalle from the Illinois Department of Transportation and they have told me that they are a good company and they are getting more and more work. They are also within the limits of the amount of work that they can have under contract at one time.

Therefore, I am recommending that the best interest of the Citizens of Pekin to accept this low bid and the contract be awarded to Steffens 3-D Construction, Inc. in the amount of \$ 577,838.22.

FINANCIAL IMPACT: This contract will obligate \$ 577,838.22 of the \$ 900,000 total for Street maintenance for this year. By accepting low bid on this contract, this will be a \$ 78,109.69 savings to the City of Pekin over the next higher bid. Budgeted in MFT and HUD.

NEIGHBORHOOD CONCERNS: This will consist of seal coating streets. The seal coating process will seal our streets protecting them against the winter freeze and thaw cycle and not allow water to imperviate the soil minimizing the damage to our roads, pot holes alligator cracking, ect.

IMPACT IF APPROVED: \$ 577,838.22 impact on the city's budget and the continuation of a very successful maintenance program.

IMPACT IF DENIED: Limited maintenance of streets and deteriorating road conditions.

ALTERNATIVES: Rebidding.

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: Consistent with A Strong Foundation theme.



-----Original Message-----

From: Pagliaro, Dave
Sent: Wednesday, April 18, 2007 11:28 AM
To: Council Members
Cc: Kief, Denny; Wuellner, Joe; McMillan, Sue
Subject: Street Maintenance

Inasmuch as we were concerned about the source of the Black Rock to be utilized in our contractual seal coating program, we decided to have the rock tested by a qualified testing lab.

The rock analysis has been completed by Whitney and Associates in Peoria. We took two samples to be tested, the rock that had been used By R A Cullinan in the past for our Street Maintenance and the rock being proposed by Steffens 3-D for this years Street Maintenance. The testing that we asked them to perform for us, was a Sieve Test (size) and a L A Abrasion Test (hardness). This cautious approach, and the results from Whitney and Associates confirming that each sample (rock) is comparable in both tests, confirms my recommendation to accept the low bid of Steffens 3-D.

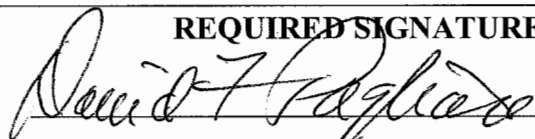
As always, if you have any questions, feel free to call.

Thank you.

David Pagliaro
Supt. of Streets & Sewer Operations
Vehicle Maintenance
City of Pekin
1208 Koch St.
Pekin, IL 61554
309-477-2325
309-477-2322 fax

REQUIRED SIGNATURES

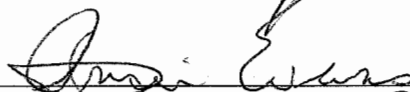
Department Director



4-5-07

Date

Finance Department

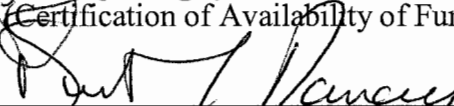


4-5-07

(Certification of Availability of Funds)

Date

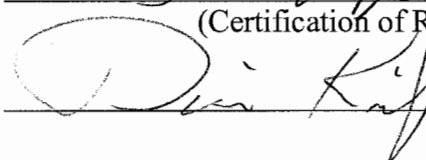
Corporation Counsel



(Certification of Review)

Date

City Manager



4/5/07

Date



Tabulation of Bids

[illegible]



REQUEST FOR COUNCIL ACTION

To: Honorable Mayor and Members of the City Council

CC: Sue McMillan, City Clerk

From: Dennis Kief, City Manager

AGENDA ITEM: Tourism Grants – NCAA Division III Softball Tournament

AGENDA DATE REQUESTED: April 23, 2007

ACTION REQUESTED: Approval of 1 Grant in the amount of \$2,135.33

BACKGROUND: There are 2 categories of grants offered by the City's Tourism Department.

- 1) Visitor's Bureau Grant (for groups bringing overnight visitors to Pekin; amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less)
- 2) Community Event Grant (for Pekin nonprofit groups planning a community event – amount not to exceed 50% total cost of event, or \$500.00, whichever is less)

This event would qualify as a Visitor's Bureau Grant. Actual attendance was approximately 300 and 68 hotel room nights were booked for the event. Final papers were satisfactorily submitted for the NCAA Division III Softball Tournament held March 2 - 4, 2007, held at the Dragon's Dome. I would recommend that their grant in the amount of \$2,135.33 be approved. They were requesting a \$4,000 grant, but the grant is being recommended based on 1/3 of the eligible (excluding hotel rooms and meals) costs (\$6,406).

FINANCIAL IMPACT: \$2,135.33 for the Event (Budgeted Line Item from Hotel/Motel Tax Revenue)

NEIGHBORHOOD CONCERNS: N/A

IMPACT IF APPROVED: Payment made for successful event

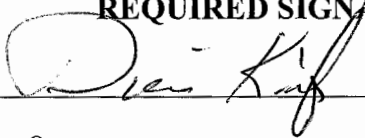
IMPACT IF DENIED: Potential financial hardship for future similar events

ALTERNATIVES: No viable options.

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: Consistent with High Quality of Life theme

REQUIRED SIGNATURES

Department Director



4/18/07

Date

Finance Department



4/18/07

(Certification of Availability of Funds)

Date

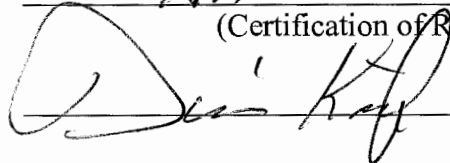
Corporation Counsel

NA

(Certification of Review)

Date

City Manager



4/18/07

Date

JUL 14, 2006 18:01

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Grant Application

Please select the grant for which you are applying:

- ☐ Visitor's Bureau Grant (for groups bringing overnight visitors to Pekin; amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less)
- ☐ Community Event Grant (for Pekin nonprofit groups planning a community event - amount not to exceed 50% total cost of event, or \$500.00, whichever is less)

Organization Name: MILLIKIN UNIVERSITY

Contact Person: Coach Jim Mills

Address: 1184 WEST MAIN STREET DECATUR, IL 62522

Phone: 217-424-3602 Fax: 217-420-6629 Email: jmills@millikin.edu

Is the organization certified not-for-profit: YES

Event Description:

Event Name: 1st ANNUAL DIV. III INDOOR TOURNAMENT FOR SOLDIERS

Description: DIV. III TEAMS PLAYING EARLY GAMES INDOORS

Location: PEKIN DRAGON'S DOME 3401 GRIFFIN AVE. PEKIN, IL 61554

Date: MARCH 2, 3, 4, 2007 Start Time: MAR. 2 - 5:00 PM End Time: MAR. 4 5:00 PM

Food and beverages available: YES

Do you have an authorized liquor license? NO

Describe the alternate plan if inclement weather occurs: TOURNAMENT WILL BE PLAYED INDOORS

Event Attendance:

Number of attendees: Projected 200-300 Number of guests staying in Pekin Hotels: Projected 200

Number of Hotel Rooms blocked: 80 Distance guests will travel (in miles): Longest 200 miles

Describe how this event will bring visitors to Pekin: WE HAVE 5-6 TEAMS THAT WILL BE STAYING IN HOTELS, AND EATING AT RESTAURANTS, AND PURCHASING FUEL FOR VANS & CARS & HOTELS

Describe any 'spin off' local events from overnight guests: LOCAL RESTAURANTS TO EAT, AND MIGHT EVEN TAKE IN A DRIVE

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MILLIKIN UNIVERSITY

ATHLETIC DEPARTMENT
MILLS HALL

FAX NUMBER: 1-217-420-6629

PHONE: (217) 424-6344

To: DRAGON'S DAME ATT. Cindy or AmandaFAX No.: 309-346-4134From: Jim MillsDate: 8/25/06Number of pages, including cover: 4Re: PLEASE CALL 217-521-0779 to let me
know what you have received this
fax, and what the next steps are.
Thank you Jim Mills

If the transmission is incomplete or illegible, please call (217) 424-6344.

JUL 14, 2006 18:01

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Event History:Number of years this event has been held: This will be our first event, with plans for more

Number of attendees last year: _____ Number of guests staying in Pekin Hotels last year: _____

List the profit or loss for last year's event: _____

Publicity:What methods will this event be publicized (attach a marketing plan if available): ON our Web site, other Colleges Web sites, Local Papers as well as Regional Papers

Please check what kind of media coverage you expect to attract:

☒ Local☒ Regional☐ State☐ National☐ InternationalBudget:Total amount requested from the Pekin Visitor's Bureau: \$ 4,000.00

(For Visitor's Bureau grant (for groups bringing overnight visitors to Pekin) amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less. For Pekin nonprofit groups planning a community event, amount is not to exceed \$500.00)

Please specify the use of funds being requested: It would be for the rental of the Dragon's Dome, to bring teams and fans to Pekin, IL.

Please attach a copy of your detailed budget, listing all expenses and other revenue sources, and a copy of your proof of matching funds.

Submitted by: Joan Miller Head CoachDate: 8/21/06X
For Office Staff:☐ Grant approved in the amount of: _____
(list amount and date approved)☐ Grant Denied: _____
(list date denied)

Signed by: _____

Date: _____

Pekin Visitor's Bureau Commission Comments: _____

Distribute to:

☐ City Clerk☐ Police Chief☐ Fire Chief☐ Accounting



Grant Pre-Application

Please select the grant for which you are applying:

- ☒ Visitor's Bureau Grant (for groups bringing overnight visitors to Pekin; amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less)
- ☐ Community Event Grant (for Pekin nonprofit groups planning a community event – amount not to exceed 50% total cost of event, or \$500.00, whichever is less)

Organization Name: *Millikin University Softball Team*

Contact Person: *Coach Jim Mills*

Address: *1184 West Main Street Decatur, IL 62522.*

Phone: *217-424-3602*

Fax: *217-420-6629*

Email: *j.mills@millikin.edu.*

Is the organization certified not-for-profit: *YES*

Event Description:

Event Name: *1ST ANNUAL! NCAA Division III Indoor Softball Tournament*

Description: *NCAA Division III Tennis Early Games*

Location: *Pekin's Dragon's Dome*

Date:

Start Time: *MARCH 2 - 5:00 pm* End Time: *MARCH 4 - 5:00 pm*

Will Food and beverages be available: *YES*

Do you have an authorized liquor license? *NO*

Describe the alternate plan if inclement weather occurs: *Tournament will be played indoors*

Event Attendance (estimated):

Estimated Number of attendees: *300*

Number of guests staying in Pekin Hotels: *Projected 200*

Estimated Number of Hotel Rooms blocked:

Distance guests will travel (in miles): *225, 180, 150, 80, 75, 50*

Describe how this event will bring visitors to Pekin: *Teams and parents, friends will be traveling from Chicago, St. Louis, and Central Illinois to watch and play games*

Describe any 'spin off' local events from overnight guests: *They will stay in Hotels, eat in Restaurants and may even take on a movie*

Event History:Number of years this event has been held: *15th ANNUAL*

Number of attendees last year:

Number of guests staying in Pekin Hotels last year:

List the profit or loss for last year's event:

Publicity:

What methods will this event be publicized (attach a marketing plan if available):

*By Local Papers, as well as Regional Papers
Each Town's Web site, as well as the Internet.*

Please check what kind of media coverage you expect to attract:

☒ Local☒ Regional☒ State☐ National☐ International**If a grant is awarded, the Pekin Visitor's Bureau must be acknowledged in all media and advertising.****Budget:** *\$15,100.00 Break down of Expenditures on Attached Page*Total amount estimated from the Pekin Visitor's Bureau: *\$4,000*(For Visitor's Bureau grant (for groups bringing overnight visitors to Pekin) amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less. For Pekin nonprofit groups planning a community event, amount is not to exceed \$500.00)Please specify the use of funds being requested: *To pay the Rental of the Pekin's Dragon's Dance***Please attach a copy of your estimated budget, listing all expenses and other revenue sources. I have read and agree to comply with the attached "City of Pekin Policy for Visitor's Bureau Program".**

Submitted by:

Jim Mills

Date:

3/15/07

X

For Office Staff:☐ Application eligible for grant funds:(list amount and date approved)☐ Grant Eligibility Denied:(list date denied)

Signed by:

Date:

Pekin Visitor's Bureau Comments:

Distribute to:

☐ City Clerk☐ Police Chief☐ Fire Chief☐ Accounting

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Concorde Inn & Suites
2801 Court St
KEN, IL. 61554
Room Pickups

309-347-5532

Dates March 2 + 3

ATTN: Coach Mills

Team Name	Rate With Tax	Nights Of Stay	ROOMS Picked Up	Total Room Nights	Total Room Revenue	Event	Place of Event
Milliken		2	17	34			
Merryville		2	14	28			
SUPER 8 Hotel							
Blackburn College		1	6	6			
			Total	68 Rooms			
<i>Thanks</i> <i>Deborah</i> <i>Leach</i>							

Expenditures for Millikin University 1st Annual Div. III Indoor Tournament

Hotel rooms for 5 teams, 2 nights @ 8 rooms per team @ \$65.00, plus tax, approximately	\$5200.00
Meals for 3 days for 5 teams \$700.00 per team	\$3500.00
Umpires for 10 games @ \$75.00 per umpire per game	\$2250.00
Softballs - 2 dozen @ \$78.00 per dozen	\$156.00
Rental of the Dragon's Dome in Pekin, IL. March 2,3,4	\$4000.00
Approximate total cost of our 1 st Annual Tournament	\$15106.00

Hotels	6400 { 5,200
Meals	6400 { 3,500
Umps	6400 { 2,250
Softballs	6406 { 156
Dome	6406 { 4,000

6406 @ 1/3 = \$2,135.33