



REGULAR CITY COUNCIL MEETING
MONDAY, APRIL 23, 2018
5:30 PM

1.	Pledge of Allegiance
2.	Call to Order
3.	Approve Agenda
3.1.	Approve agenda
4.	Approval of Minutes
4.1.	City Council - Regular Meeting - Apr 9, 2018 5:30 PM
5.	Consent Agenda
5.1.	Tazewell County Animal Control Billing - March 2018 ACTION REQUESTED: Receive and File Tazewell County Animal Control Billing – March 2018
5.2.	Building Department Report - March 2018 ACTION REQUESTED: Receive and File March 2018 Building Department Report
5.3.	Pekin Zoning Board of Appeals Minutes Dated March 14, 2018 ACTION REQUESTED: Receive and File Pekin Zoning Board of Appeals Minutes Dated March 14, 2018.
5.4.	Receive and File Proposals for Codification ACTION REQUESTED: Receive and File Municode, American Legal, and General Code proposals for Codification.
5.5.	Resolution No. 92-17/18 Annual Appointments ACTION REQUESTED: Adopt Ordinance No. 92-17/18
6.	Communications
6.1.	Public Hearing Budget Fiscal Year 2018-2019
7.	Public Input

8.	New Business
8.1.	Ordinance No. 2782-17/18 An Ordinance Adopting The Annual Budget 2018-2019 ACTION REQUESTED: Adopt Ordinance 2782-17/18 the Fiscal Year 2018-2019 Budget
8.2.	Codification Services, Publication and Supplement Services for the Municipal Code of the City of Pekin Illinois ACTION REQUESTED: Approve the Request for Proposal and award the agreement to Municode in an amount not to exceed \$20,120.00.
8.3.	RESOLUTION NO. 90-17/18 A RESOLUTION REGARDING AUTHORIZATION OF DEMOLITION OF 1019 MAPLE STREET, 1026 MAPLE STREET, 1223 ANN ELIZA STREET, 3213 MALL ROAD, 328 HENRIETTA STREET AND 123 CHARLOTTE STREET ACTION REQUESTED: Recommendation to the City of Pekin City Council to approve a Resolution regarding authorization of demolition of 1019 Maple Street, 1026 Maple Street, 1223 Ann Eliza Street, 3213 Mall Road, 123 Charlotte Street and 328 Henrietta Street and deposit all remaining FY 17/18 demolition funds from the Demolition line item 100-793-562500 into the City's Indian Creek landfill account to cover current and future landfill dumping fees related to demolition.
9.	Any Other Business To Come Before The Council
10.	Executive Session 5 ILCS 120/2 (c) (21.) Minutes closed under the Act
11.	New Business
11.1.	Resolution No. 91-17/18 A Resolution Regarding Minutes of Executive Session Meeting of the City Council of the City of Pekin, Illinois ACTION REQUESTED: Adopt Resolution.
12.	Adjourn

Column 1 Key:

TC Tony Carson City Manager

Column 2 Key:

1 A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.

2 A Safe Community. To protect community life and property by providing effective, principled police and fire services.

3 A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.

4 A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.

5 An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 S. CAPITOL ST
ON MONDAY APRIL 9, 2018 AT 5:30 O'CLOCK P.M.
JOHN MCCABE * CHAIR * PRESIDING

PLEDGE OF ALLEGIANCE

All Council Members were present. A quorum was declared by Mayor McCabe.

Attendee Name	Title	Status	Arrived
James A Schramm	Council Member	Present	5:30 PM
Michael Garrison	Councilman	Present	4:32 PM
Lloyd Orrick	Mayor Pro-Tem	Present	4:31 PM
John P Abel	Council Member	Present	4:31 PM
Michael Ritchason	Council Member	Present	4:55 PM
Mark Luft	Council Member	Present	4:32 PM
John McCabe	Mayor	Present	4:31 PM

APPROVE AGENDA

3.1. Motion to: **Approve agenda**

RESULT:	ADOPTED [3 TO 0]
MOVER:	Michael Ritchason, Council Member
SECONDER:	Michael Garrison, Councilman
AYES:	Michael Garrison, Lloyd Orrick, Michael Ritchason
AWAY:	James A Schramm, John P Abel, Mark Luft, John McCabe

3.2. Motion to: **Motion to Table 8.1 to the Council Meeting of April 23, 2018**

Council Member Luft motioned to table 8.1 an Ordinance approving the Fiscal year 2018-2019 budget. Council Member Luft expressed that there should have been another budget workshop. Council Member Orrick felt that another couple of weeks to go through the budget to get more detailed information would be appreciated. Council Member Schramm concurred. City Manager, Anthony Carson, explained that Ms. Newcomb made only some very minor changes/clarifications.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Mark Luft, Council Member
SECONDER:	Michael Garrison, Councilman
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft
NAYS:	John McCabe

3.3. Motion to: **Motion to Table 8.2 to the Council Meeting of April 23, 2018**

Council Member Luft expressed that there is a need to go through the handbook page by page.

Minutes Acceptance: Minutes of Apr 9, 2018 5:30 PM (Approval of Minutes)

RESULT:	ADOPTED [6 TO 1]
MOVER:	Mark Luft, Council Member
SECONDER:	Michael Garrison, Councilman
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft
NAYS:	John McCabe

3.4. Motion to: Motion to Table 6.2 to the Council Meeting of April 23, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Mark Luft, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

3.5. Motion to: Motion to Approve Agenda as Amended

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Ritchason, Council Member
SECONDER:	Mark Luft, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

APPROVAL OF MINUTES

4.1. Motion to: Approval of Minutes

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Ritchason, Council Member
SECONDER:	Michael Garrison, Councilman
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

4.2. City Council - Regular Meeting - Mar 26, 2018 5:30 PM

4.3. City Council - Work Session - Mar 19, 2018 5:00 PM

CONSENT AGENDA

Mayor McCabe presented the Consent Agenda and 4 business items were approved by Omnibus vote.

5.1. Receive and File Bids for the Riverfront Bathroom Ramp Project

5.2. Receive and File Fuel Pump Replacement Bid

5.3. Receive and File Enjoy Pekin Tourism Committee Minutes

5.4. Receive and File EDAC Minutes January 25, 2018

5.5. Motion to: Motion to Approve Consent Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Ritchason, Council Member
SECONDER:	John P Abel, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

COMMUNICATIONS

6.1. City Manager Report to Council

City Manager, Anthony Carson, updated Council with a prepared statement on the time sheets found in the dumpster. The City will offer 12 months of free credit monitoring services for those affected.

6.2. Public Hearing Budget Fiscal Year 2018-2019

RESULT: MEETING CANCELLED

Next: 4/23/2018 5:30 PM

PUBLIC INPUT

Ann Witzig spoke in reference to 8.5 MFT Engineering Agreement with Midwest Engineering Associates and street maintenance.

Jim Mangan spoke regarding the city engineers and street maintenance costs. Mr. Mangan also discussed the concrete work to be done on the restroom area and questioned agenda item 8.3 with reference to it being the end of the fiscal year.

NEW BUSINESS

8.1. Ordinance No. 2782-17/18 An Ordinance Adopting The Annual Budget 2018-2019

RESULT: TABLED [6 TO 1]

Next: 4/23/2018 5:30 PM

MOVER: Mark Luft, Council Member

SECONDER: Michael Garrison, Councilman

AYES: Schramm, Garrison, Orrick, Abel, Ritchason, Luft

NAYS: John McCabe

8.2. Resolution No. 87-17/18 A Resolution Adopting the Employee Handbook Revision 2018 of the City of Pekin

RESULT: TABLED [6 TO 1]

Next: 5/14/2018 5:30 PM

MOVER: Mark Luft, Council Member

SECONDER: Michael Garrison, Councilman

AYES: Schramm, Garrison, Orrick, Abel, Ritchason, Luft

NAYS: John McCabe

8.3. Resolution No. 88-17/18 Supplemental Motor Fuel Resolution for 17-00000-01-GM

City Engineer Michael Guerra explained the Resolution to authorize another \$80,000 of MFT. He explained that is just required paperwork for MFT funding with IDOT regarding the final cost of the 2017 Street Maintenance Program. This included the purchase of salt, the crack filling on Parkway Drive, and the mill and overlay of 14th, Broadway and Sheridan which was completed last fall.

RESULT: APPROVED [UNANIMOUS]

MOVER: Mark Luft, Council Member

SECONDER: John P Abel, Council Member

AYES: Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

8.4. Motor Fuel Tax Resolution No. 89-17/18 for 18-00000-00-GM

City Engineer, Michael Guerra explained the Allocation for MFT funds for the street maintenance program for the coming year. We are getting in position to have those going out to bid. It was discussed that the selection of the streets to be repaired was offered to the public to vote and then to Council for approval.

Council Member Luft pointed out that a couple of the streets are in TIF District and suggested to use TIF funds for crack and fill. Mr. Guerra explained that the allocation to utilize MFT funding is for this upcoming year and that the final streets can be modified, but this needs to go the State.

RESULT:	APPROVED [5 TO 1]
MOVER:	Mark Luft, Council Member
SECONDER:	Michael Garrison, Councilman
AYES:	Schramm, Garrison, Orrick, Abel, McCabe
NAYS:	Mark Luft
ABSTAIN:	Michael Ritchason

8.5. Engineering Agreement with Midwest Engineering Associates, Inc for Section 18-00000-00-GM

City Engineer, Michael Guerra, explained that he felt it was necessary to have assistance on the street maintenance program by hiring Midwest Engineering Associates.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James A Schramm, Council Member
SECONDER:	John P Abel, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

8.6. Ordinance No. 2783-17/18 An ordinance authorizing the establishment of a tax increment financing “interested parties registry” and adoption of registration rules for such registry for the Pekin South Industrial Park Conservation Area Tax Increment Financing (TIF) District

Assistant City Manager, Mark Rothert, explained that the City is amending the boundary and that the first step is to make it public. He continued to explain that the registry of interested parties allows those to register as an interested party and the guidelines are attached to the Ordinance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James A Schramm, Council Member
SECONDER:	Michael Ritchason, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

8.7. Bid and Contract for the Riverfront Bathroom Ramp Project

City Engineer, Michael Guerra, addressed Council on the complaint from the Park District for not being compliant by having a handicapped parking space. The City is looking to reconstruct the ramp to make it compliant. Mr. Guerra explained that porta potty’s will be available during construction and it should take approximately one month, weather permitting.

RESULT:	APPROVED [6 TO 1]
MOVER:	Michael Garrison, Councilman
SECONDER:	John P Abel, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, McCabe
NAYS:	Mark Luft

8.8. Bid and Contract for Fuel Pump Replacement

Fleet Manager, Dan Jost, presented a powerpoint presentation on the current 20 year old fuel pump hardware and the new proposed fueling system.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Garrison, Councilman
SECONDER:	Michael Ritchason, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

- 8.9. Lease Agreement Between the City of Pekin and Ameren Illinois Company**
 Assistant City Engineer, Mark Rothert, explained that this agenda item and the next are Ameren related projects in which Ameren is asking to use City land to store property. Council Member Orrick asked if the revenue would go into the TIF Fund or the General Fund. Mr. Rothert explained that it would go into the general fund.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Michael Garrison, Councilman
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

- 8.10. Lease Agreement Between the City of Pekin and Precision Pipeline LLC**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Mark Luft, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Ritchason, Luft, McCabe

ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

Linda Harmon commented on the budget not addressing issues regarding storm water damage.

John McNish asked Council if they have had ethics training. Mr. McNish commented about the bathrooms down by the riverfront, the fuel pump, group plan solutions cost savings, and the budget.

Jack Hunt spoke about the rainwater issue on Vista Grande.

Elaine Ritchie spoke about the bathrooms by the riverfront.

Jim Mangan proposed questions to Council regarding city engineers and the budget.

Dave Nutter thanked Council for postponing the budget and handbook. He then thanked City Manager, Anthony Carson, for addressed the dumpster issue. Mr. Nutter commented on the budget and TIF.

Rick VonRohr, the Pekin Police Union Representative, addressed Council regarding the budget and presented statistics on drugs in Pekin.

Tom Veatch made a statement about the budget and announced that it is 911 Tele Communicators Week.

Terry Tatum spoke about the budget cuts to fire and police and the two recent fire incidents in the city.

Trent Rease thanked Council for tabling the budget and commented on the fire efficiency study.

Rick Hilst spoke about the employee handbook, impound fees, employee salaries, TIF funds, and the budget.

Ann Witzig commented about the employee handbook, North Pekin status, and the budget.

City Manager, Anthony Carson, commented that we have a dedicated staff of employees and that it is not the fault of any one group that we have a \$60MM pension debt to police and fire. He explained that we are mandated by the state by 2040 to have it 90% funded. He explained that his job is to present a fiscally responsible budget.

Council Member Abel commented that he would like to see an ordinance on raising the age of purchasing tobacco to 21 years old. He commented that we lost a long time school bus driver, Herb Hungate. He also commented on the airport and Todd Dugan's expertise.

Council Member Orrick agreed with Council Member Abel on raising the age to purchase tobacco products to 21.

Council Member Ritchason commented on putting the newest budget on the front counter.

EXECUTIVE SESSION 5 ILCS 120/2 (C)

ADJOURN

No further action to come before the Council, motion was made by Council Member Ritchason and seconded by Council Member Luft that Council adjourn. Motion carried viva voce. Mayor McCabe adjourned the meeting in open session at 8:27 PM.



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: April 6, 2018

From: Lee Wrhel, Police & Fire Secretary

AGENDA ITEM: Tazewell County Animal Control Billing - March 2018

AGENDA DATE REQUESTED: April 23, 2018

ACTION REQUESTED: Receive and File Tazewell County Animal Control Billing – March 2018

DESCRIPTION: Tazewell County Animal Control Billing – March 2018

FINANCIAL IMPACT:

NEIGHBORHOOD CONCERNS:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
√	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
√	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Directors and City Staff:

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

Tazewell County Animal Control

21314 State Route 9
PO Box 158
Tremont, IL 61568
Phone: (309) 925-3370
FAX: (309) 925- 3633



5.1.a

MARCH 2018 INVOICE

Balance Due \$3753.83

City Of Pekin
111 S Capitol St
Room 242
Pekin, IL 61554

Our records show the following charges are unpaid.

<u>Date</u>	<u>Description</u>	<u>Charge Amount</u>	<u>Unpaid balance</u>
04-02-2018	Pekin Contract Fee	\$3,753.83	\$3,753.83
As of 04-02-2018, there is a balance due of			\$3,753.83

FOR SERVICES PROVIDED 3/1/18 - 3/31/18

Attachment: March 2018 Animal Control Billing (1385 : Tazewell County Animal Control Billing - March 2018)

Tazewell County Animal Control

Record count on this entire report: 147
 Run Date: 04-02-2018 01:08:10 PM by Ryan A Sanders
 FAX: (309) 925-3633

Case Intake Register 03-01-2018 to 03-31-2018

Group By Municipality
 Order By Municipality
 Page Number: 10 of 19

Municipality: PEKIN

Case ID	Intake Date	Reason and Transport	ACO	Owner at Intake	Animal	Officer Call
03-30-2018 1	03-30-2018	Stray/Aco Pickup Pickup location: 211 Davis, Pekin, IL 61554	Homerin, Charlena	Paige Whited	#117877/M/Dog/Labrador Retriever Cooper/Large/Adult/Tan/White	3330
03-01-2018 1	03-01-2018	Stray/Aco Pickup Pickup location: 111 S Capitol, Pekin, IL 61554	Lohnes, Pam	David Nail	#131977/M/Dog/Chihuahua Brandon/Medium/Adult/Brown/White	3154
03-16-2018 3	03-16-2018	Owner Surrender/Aco Pickup Pickup location: 100 Taps Ln, Pekin, IL 61554	Lohnes, Pam	Makenna Wallace	#150773/F/Cat/Dsh Callie/Small/Adult	3253
03-13-2018 3	03-13-2018	Stray/Aco Pickup Pickup location: 807 St Julian, Pekin, IL 61554	Kautz, Chad	Molly Smith	#132009/M/Dog/Pomeranian Harvey/Small/Adult/Yellow/Gold	3235
03-09-2018 5	03-09-2018	Owner Surrender/Aco Pickup Pickup location: 201 Catherine, Pekin, IL 61554	Harms, Jaymee	Kathy Miller	#157092/F/Dog/Dachshund Sissy/Small/Senior/Black/Tan	3210
03-21-2018 3	03-21-2018	Other/Aco Pickup Pickup location: 220 Catherine St, D, Pekin, IL 61554	Harms, Jaymee	Jerry Burch	#145887/F/Dog/Terrier Patty Cake/Medium/Adult/Brown/White	3290
03-05-2018 7	03-05-2018	Stray/Aco Pickup Pickup location: 18th And Court St, Pekin, IL 61554	Harms, Jaymee		#160950/F/Dog/Shepherd Neavaeh/Large/Adult/Black/Tan	3178
03-09-2018 1	03-09-2018	Stray/Aco Pickup Pickup location: 1208 1/2 S 3rd, Pekin, IL 61554	Harms, Jaymee		#161177/M/Cat/Dmh Small/Adult/White/Black	3205
03-13-2018 2	03-13-2018	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#161249/M/Cat/Dsh Small/Adult/Brown/Tabby	
03-15-2018 2	03-15-2018	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Gerl Campen	#161366/M/Dog/Heeler Red/Medium/Adult	
03-15-2018 4	03-15-2018	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#161371/M/Cat/Dsh Clover/Medium/Adult/Orange	
03-15-2018 6	03-15-2018	Owner Surrender/Aco Pickup Pickup location: 1303 Hoff St, Pekin, IL 61554	Lohnes, Pam	Tammy Morlan	#161380/M/Dog/Beagle Huckleberry/Small/Puppy/Tri	3246
03-15-2018 8	03-15-2018	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#161383/U/Cat/Dsh Small/Kitten/Black	
03-15-2018 10	03-15-2018	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#161385/U/Cat/Dsh Small/Kitten/Black	
03-15-2018 11	03-15-2018	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#161386/U/Cat/Dsh Small/Kitten/Black	
03-16-2018 11	03-15-2018	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#161467/U/Cat/Dsh Small/Kitten/Brown/Black	
03-19-2018 7	03-19-2018	Stray/Aco Pickup Pickup location: 3136 Edgewater Drive, Pekin, IL 61554	Lohnes, Pam		#161519/F/Cat/Dsh Lucy/Small/Adult/Gray/White	3272
03-19-2018 9	03-16-2018	Stray/Citizen Turn-in Pickup location: Not specified or see notes		Krystal Miller	#161521/F/Dog/Labrador Retriever Eris/Medium/Adult/Yellow	

Records on this page: 18

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Tazewell County Animal Control

Record count on this entire report: 147

Run Date: 04-02-2018 01:08:10 PM by Ryan A Sanders

FAX: (309) 925-3633

Case Intake Register 03-01-2018 to 03-31-2018

Group By Municipality

Order By Municipality

Page Number: 11 of 19

Municipality: PEKIN

Case ID	Intake Date	Reason and Transport	ACQ	Owner at intake	Animal	Officer Call
03-20-2018 4	03-20-2018	Wildlife/Aco Pickup Pickup location: 300 N 5th, Pekin, IL 61554	Lohnes, Pam		#161568/M/Bird/Duck Small/Adult/Brown	3286
03-21-2018 6	03-21-2018	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#161614/U/Cat/Dsh Feral/Medium/Adult/Gray	
03-22-2018 1	03-22-2018	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Harms, Jaymee		#161641/F/Cat/Dsh Superprego/Small/Adult/Calico	3295
03-22-2018 9	03-22-2018	Stray/Aco Pickup Pickup location: 101 N 13th, Apt B, Pekin, IL 61554	Lohnes, Pam	Julie Schnicker	#161676/F/Dog/Aussie Fiona/Medium/Adult/Tri	3302
03-23-2018 3	03-22-2018	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Harms, Jaymee		#161697/U/Cat/Dsh Small/Kitten/White	3295
03-23-2018 5	03-22-2018	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Harms, Jaymee		#161699/U/Cat/Dsh Small/Kitten/Black	3295
03-28-2018 3	03-28-2018	Stray/Aco Pickup Pickup location: 334 Derby, Pekin, IL 61554	Lohnes, Pam		#161831/M/Cat/Dsh Feral/cougar/Large/Adult/Black	3319
03-29-2018 1	03-29-2018	Stray/Aco Pickup Pickup location: 6 Florentine Court, Pekin, IL 61554	Lohnes, Pam		#161867/M/Cat/Dsh Small/Adult/Black/White	3326
03-30-2018 2	03-30-2018	Stray/Aco Pickup Pickup location: 117 Sapp, Pekin, IL 61554	Homerin, Charlena	Kevin Ensor	#161907/M/Dog/Labrador Retriever Unknown/Large/Adult/Black/White	3331
03-19-2018 12	03-19-2018	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Robert Moore	#153009/M/Dog/Schipperke Levi/Small/Adult/Black	
03-13-2018 1	03-13-2018	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Thomas Moore	#159284/M/Cat/Dsh Zorro/Large/Adult/Black	
03-05-2018 8	03-05-2018	Stray/Aco Pickup Pickup location: 18th And Court St, Pekin, IL 61554	Harms, Jaymee		#160951/M/Dog/Terrier Small/Adult/White	3178
03-06-2018 2	03-06-2018	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Harms, Jaymee	Danielle Woodley	#160977/M/Dog/Terrier Rascal/Medium/Adult/Wheat	3187
03-11-2018 5	03-11-2018	Stray/Aco Pickup Pickup location: Not specified or see notes	Homerin, Charlena		#161205/M/Other/Rat Sneaky/Medium/Adult/Cream/White	
03-12-2018 5	03-12-2018	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Harms, Jaymee		#161234/F/Cat/Dmh Veronica/Medium/Adult/Tortoise Shell/Calico	3222
03-12-2018 7	03-12-2018	Stray/Aco Pickup Pickup location: Not specified or see notes	Homerin, Charlena		#161238/M/Dog/Chihuahua Tommy O'cool/Small/Senior/Brown	3231
03-13-2018 5	03-13-2018	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Andrew Groves	#161273/M/Cat/Dsh Rocky/Large/Adult/Tabby/White	
03-13-2018 6	03-13-2018	Wildlife/Aco Pickup Pickup location: 1204 Anna Eliza, Pekin, IL 00000	Homerin, Charlena		#161277/U/Bird/Owl Medium/Adult	3238

Records on this page: 18

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Tazewell County Animal Control

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 Run Date: 04-02-2018 01:08:10 PM by Ryan A Sanders
 FAX: (309) 925- 3633

Case Intake Register 03-01-2018 to 03-31-2018

Group By Municipality
 Order By Municipality
 Page Number: 12 of 19

Municipality: PEKIN

Case ID	Intake Date	Reason and Transport	ACO	Owner at Intake	Animal	Officer Call
03-15-2018 5	03-15-2018	Quarantine/Aco Pickup Pickup location: 22 Point East, Pekin, IL 61554	Homerin, Charlena		#161341/U/Other/Vole Bite 3244/Small/Adult/Gray	3244
03-15-2018 1	03-15-2018	Other/Aco Pickup Pickup location: Not specified or see notes	Homerin, Charlena		#161343/U/Other/Rat Small/Adult/Gray	3244
03-15-2018 3	03-15-2018	Owner Surrender/Owner Turn-In Pickup location: Not specified or see notes		Geri Campen	#161367/F/Dog/Heeler Gracie/Medium/Adult	
03-15-2018 7	03-15-2018	Stray/Citizen Turn-In Pickup location: Not specified or see notes			#161382/F/Cat/Dsh Medium/Adult/Black	
03-15-2018 9	03-15-2018	Stray/Citizen Turn-In Pickup location: Not specified or see notes			#161384/U/Cat/Dsh Small/Kitten/Black	
03-15-2018 12	03-15-2018	Stray/Citizen Turn-In Pickup location: Not specified or see notes			#161387/U/Cat/Dsh Small/Kitten/Brown/Black	
03-16-2018 2	03-16-2018	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Lohnes, Pam		#161438/F/Dog/Chihuahua Lady/Small/Adult/Tan/White	3251
03-16-2018 4	03-16-2018	Owner Surrender/Owner Turn-In Pickup location: Not specified or see notes		Beverly McClary	#161448/F/Cat/Dsh Jasmin/Small/Adult	
03-19-2018 3	03-19-2018	Stray/Aco Pickup Pickup location: 352 Catherine St, Pekin, IL 61554	Lohnes, Pam		#161508/F/Dog/Shih Tzu Miley/Small/Adult/Black/White	3269
03-19-2018 8	03-19-2018	Stray/Aco Pickup Pickup location: 3136 Edgewater Drive, Pekin, IL 61554	Lohnes, Pam		#161520/M/Cat/Dsh Flair/Small/Adult/White/Orange	3272
03-19-2018 10	03-19-2018	Stray/Citizen Turn-In Pickup location: Not specified or see notes			#161522/M/Cat/Dsh Ricardo/Medium/Adult/Gray	
03-19-2018 13	03-19-2018	Stray/Citizen Turn-In Pickup location: Not specified or see notes			#161529/U/Cat/Dsh Chewy/Medium/Adult/Cream	
03-23-2018 2	03-23-2018	Stray/Citizen Turn-In Pickup location: Not specified or see notes			#161694/M/Dog/Chihuahua Jekle/Small/Puppy	
03-23-2018 4	03-22-2018	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Harms, Jaymee		#161698/U/Cat/Dsh Small/Kitten/Black/White	3295
03-23-2018 6	03-22-2018	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Harms, Jaymee		#161700/U/Cat/Dsh Small/Kitten/Buf	3295
03-28-2018 1	03-28-2018	Wildlife/Aco Pickup Pickup location: 319 South, Pekin, IL 61554	Harms, Jaymee		#161793/U/Rabbit/Wild Small/Baby/Gray	3321
03-28-2018 2	03-28-2018	Owner Surrender/Owner Turn-In Pickup location: Not specified or see notes		Don And Belinda...	#161829/M/Cat/Dsh Miller/Medium/Adult	
End of Group	Group count:	53				

Records on this page: 17

Printed using Shelter Pro



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: April 17, 2018

From: John Lebegue, Building & Inspections

AGENDA ITEM: Building Department Report - March 2018

AGENDA DATE REQUESTED: April 23, 2018

ACTION REQUESTED: Receive and File March 2018 Building Department Report

DESCRIPTION: March 2018 Building Report

FINANCIAL IMPACT: <Insert Financial Impact

NEIGHBORHOOD CONCERNS: <Insert Concerns>

IMPACT IF APPROVED: <Insert the impact if approved>>

IMPACT IF DENIED: <Insert the impact if denied>

ALTERNATIVES: <Insert Alternatives>

RELATED TO EFFICIENCY STUDY: <Efficiency Study>

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.

A Safe Community. To protect community life and property by providing effective, principled police and fire services.

A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.

A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.

An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Directors and City Staff:

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

Cash Receipts

Receipt Listing by GL

User: berps
 Printed: 04/16/2018 - 7:43 AM



City Of Pekin
 in S. Capitol
 Pekin, IL 61554

Account Number	Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
100-793-420500								
	00508753	False	025900	City Mechanicals & Services	Hvac License	3/13/2018	HVAC License	100.00
	00509902	False	026265	J & H Heating & Air	Hvac License	3/21/2018	HVAC License	100.00
					Fund: 100			
					Total:			200.00
100-793-420800								
	00506947	False	026745	Aeschliman Electric Inc	Electrical Contractors License	3/6/2018	Electrical License	100.00
	00507893	False	028820	Ameer Rum	Electrical License	3/8/2018	Electrical License	100.00
	00508626	False	026503	Trapp Electric	Electrical License	3/12/2018	Electrical License	100.00
	00510652	False	026505	RNS Electric Inc	Electrical License	3/22/2018	Electrical License	100.00
					Fund: 100			
					Total:			400.00
100-793-425500								
	00502525	False	000000	Covenant Heating & Air	Hvac Permit	3/1/2018	HVAC Permit	160.00
	00502526	False	000000	Cordis Heating & Air	Hvac Permit	3/1/2018	HVAC Permit	368.00
	00502533	False	000000	Jackson's Heating & Air	Hvac Permit	3/1/2018	HVAC Permit	40.00
	00502675	False	000000	Prather HVAC	Hvac Permit	3/1/2018	HVAC Permit	80.00
	00502750	False	000000	Staats Service	Hvac Permit	3/1/2018	HVAC Permit	80.00
	00507541	False	000000	Bratcher Heating & Air	Hvac Permit	3/7/2018	HVAC Permit	40.00
	00508642	False	000000	Stubber Heating & Air	Hvac Permit	3/12/2018	HVAC Permit	60.00
	00508647	False	000000	Stubber Heating & Air	Hvac Permit	3/12/2018	HVAC Permit	40.00
	00508656	False	000000	Staats Service Today	Hvac Permit	3/12/2018	HVAC Permit	40.00
	00508657	False	000000	Brian L.	Hvac Permit	3/12/2018	HVAC Permit	20.00
	00508667	False	000000	Kalman Engineering	Hvac Permit	3/12/2018	HVAC Permit	80.00
	00509923	False	000000	Troublefree	Hvac Permit	3/21/2018	HVAC Permit	160.00
	00510543	False	000000	Bratcher Heating & Air	Hvac Permit	3/22/2018	HVAC Permit	40.00
	00510615	False	000000	Howard Sly	Hvac Permit	3/22/2018	HVAC Permit	20.00
	00510623	False	000000	Standard Heating & Cooling	Hvac Permit	3/22/2018	HVAC Permit	80.00

Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00510631	False	000000	Fritch Heating/Cooling		3/22/2018	HVAC Permit	40.00
00510635	False	000000	Staats Service Today		3/22/2018	HVAC Permit	40.00
00512947	False	000000	Service Inc		3/27/2018	HVAC Permit	20.00
Fund: 100							Total:
							1,408.00
100-793-426000	Electrical Permits						
00502527	False	000000	Chris Walker		3/1/2018	Electrical Permit	31.00
00502659	False	000000	Fryman Electric		3/1/2018	Electrical Permit	43.00
00502661	False	000000	Porter Electric		3/1/2018	Electrical Permit	79.00
00502677	False	000000	Oberlander Electric		3/1/2018	Electrical Permit	43.00
00502688	False	000000	Schwartz Electric		3/1/2018	Electrical Permit	686.00
00507538	False	000000	Hollingsworth		3/7/2018	Electrical Permit	31.00
00507599	False	000000	Molleck Electric Contractors		3/7/2018	Electrical Permit	49.00
00507602	False	000000	Trapp Electric		3/7/2018	Electrical Permit	43.00
00508628	False	000000	Arc Electric		3/12/2018	Electrical Permit	103.00
00508629	False	000000	Boehm Electrical		3/12/2018	Electrical Permit	43.00
00509135	False	000000	Fred Zimmerman		3/15/2018	Electrical Permit	43.00
00510636	False	000000	Marcus Reynolds		3/22/2018	Electrical Permit	26.00
00510652	False	026505	RNS Electric Inc		3/22/2018	Electrical Permit	91.00
00514236	False	000000	Porter Electric		3/29/2018	Electrical Permit	55.00
00514243	False	000000	Taylor Williams		3/29/2018	Electrical Permit	31.00
00514253	False	000000	Bernassi Electric		3/29/2018	Electrical Permit	43.00
00514256	False	000000	Dan Topping		3/29/2018	Electrical Permit	26.00
00514258	False	000000	Porter Electric		3/29/2018	Electrical Permit	43.00
00514267	False	000000	Constance Armstrong		3/29/2018	Electrical Permit	43.00
Fund: 100							Total:
							1,552.00
100-793-426400	Building And Rezoning Permit						
00502524	False	000000	Joe Payne		3/1/2018	Building Rezoning Permits	35.00
00502528	False	000000	Chris Walker		3/1/2018	Building Rezoning Permits	71.00
00502532	False	000000	Prairie Signs		3/1/2018	Building Rezoning Permits	24.00
00502549	False	000000	Keller Builders		3/1/2018	Building Rezoning Permits	2,686.00
00502550	False	000000	Above Standard Fence		3/1/2018	Building Rezoning Permits	20.00
00502660	False	000000	Bernassi Roofing		3/1/2018	Building Rezoning Permits	90.00
00502662	False	000000	Yvonne Shields		3/1/2018	Building Rezoning Permits	59.00
00502665	False	000000	Dan's Signs		3/1/2018	Building Rezoning Permits	20.00

Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00502672	False	000000	Brian Nagel		3/1/2018	Building Rezoning Permits	50.00
00502696	False	000000	American Dream Home		3/1/2018	Building Rezoning Permits	68.00
00502702	False	000000	American Dream Home		3/1/2018	Building Rezoning Permits	62.00
00502711	False	000000	American Dream Home		3/1/2018	Building Rezoning Permits	71.00
00502718	False	000000	American Dream Home		3/1/2018	Building Rezoning Permits	77.00
00502723	False	000000	American Dream Home		3/1/2018	Building Rezoning Permits	53.00
00502730	False	000000	American Dream Home		3/1/2018	Building Rezoning Permits	62.00
00502748	False	000000	Riverside Exteriors		3/1/2018	Building Rezoning Permits	53.00
00507539	False	000000	P&M Construction		3/7/2018	Building Rezoning Permits	62.00
00507540	False	000000	Laser Electric		3/7/2018	Building Rezoning Permits	105.00
00507542	False	000000	Bryan Buft		3/7/2018	Building Rezoning Permits	20.00
00507600	False	000000	American Dream Home		3/7/2018	Building Rezoning Permits	74.00
00507601	False	000000	American Home Dream		3/7/2018	Building Rezoning Permits	65.00
00507603	False	000000	Hall & Galleguer Roofing		3/7/2018	Building Rezoning Permits	130.00
00507604	False	000000	David Cassidy		3/7/2018	Building Rezoning Permits	35.00
00507605	False	000000	Daniel Shuda		3/7/2018	Building Rezoning Permits	56.00
00507606	False	000000	Amberly Kizer		3/7/2018	Building Rezoning Permits	20.00
00507607	False	000000	Benassi Roofing		3/7/2018	Building Rezoning Permits	121.00
00507608	False	000000	Perfect Choice Exteriors		3/7/2018	Building Rezoning Permits	65.00
00508621	False	000000	Jeff Bass		3/12/2018	Building Rezoning Permits	40.00
00508652	False	000000	Ekhoff Builders		3/12/2018	Building Rezoning Permits	151.00
00508654	False	000000	Alan Wernowsky		3/12/2018	Building Rezoning Permits	20.00
00508655	False	000000	Rocky Top		3/12/2018	Building Rezoning Permits	62.00
00508658	False	000000	Benassi Roofing		3/12/2018	Building Rezoning Permits	121.00
00508659	False	000000	Benassi Roofing		3/12/2018	Building Rezoning Permits	77.00
00508663	False	000000	Sean Kramer		3/12/2018	Building Rezoning Permits	20.00
00508668	False	000000	Certified Builders		3/12/2018	Building Rezoning Permits	110.00
00510260	False	000000	Melanie Nievar		3/21/2018	Building Rezoning Permits	20.00
00510521	False	000000	Rocky Top		3/22/2018	Building Rezoning Permits	112.00
00510522	False	000000	BNL Custom Builders		3/22/2018	Building Rezoning Permits	53.00
00510527	False	000000	Doyle Signs		3/22/2018	Building Rezoning Permits	58.00
00510565	False	000000	Daniel Monks		3/22/2018	Building Rezoning Permits	50.00
00510572	False	000000	Aloha Construction		3/22/2018	Building Rezoning Permits	40.00
00510585	False	000000	Collins Roofing		3/22/2018	Building Rezoning Permits	121.00
00510587	False	000000	Collins Roofing		3/22/2018	Building Rezoning Permits	74.00

Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00510590	False	000000	Betterway Siding & Window		3/22/2018	Building Rezoning Permits	59.00
00510600	False	000000	Dan		3/22/2018	Building Rezoning Permits	20.00
00510613	False	000000	Hall and Galleguer Roofing		3/22/2018	Building Rezoning Permits	59.00
00510614	False	000000	Central Life Church		3/22/2018	Building Rezoning Permits	80.00
00510617	False	000000	James Erickson		3/22/2018	Building Rezoning Permits	56.00
00510618	False	000000	Benassi Roofing		3/22/2018	Building Rezoning Permits	65.00
00510619	False	000000	River City Roofing		3/22/2018	Building Rezoning Permits	178.00
00510620	False	000000	River City Roofing		3/22/2018	Building Rezoning Permits	98.00
00510624	False	000000	American Dream Home		3/22/2018	Building Rezoning Permits	68.00
00510625	False	000000	American Dream Home		3/22/2018	Building Rezoning Permits	83.00
00510629	False	000000	Matthew Goolsby		3/22/2018	Building Rezoning Permits	35.00
00510630	False	000000	Global Construction Service		3/22/2018	Building Rezoning Permits	77.00
00510632	False	000000	Ken Caldwell		3/22/2018	Building Rezoning Permits	50.00
00510634	False	000000	Fresh Page Home Improvement		3/22/2018	Building Rezoning Permits	53.00
00510636	False	000000	Marcus Reynolds		3/22/2018	Building Rezoning Permits	30.00
00512625	False	000000	Kevin Jones		3/26/2018	Building Rezoning Permits	70.00
00512834	False	000000	Praxair Distribution Inc		3/27/2018	Building Rezoning Permits	155.00
00514237	False	000000	ES Construction		3/29/2018	Building Rezoning Permits	74.00
00514238	False	000000	Meissa Proehl		3/29/2018	Building Rezoning Permits	35.00
00514240	False	000000	Benassi Roofing		3/29/2018	Building Rezoning Permits	124.00
00514241	False	000000	Taylor Williams		3/29/2018	Building Rezoning Permits	80.00
00514245	False	000000	Global Construction Services		3/29/2018	Building Rezoning Permits	62.00
00514246	False	000000	Prairie Signs		3/29/2018	Building Rezoning Permits	24.00
00514247	False	000000	Benassi Roofing		3/29/2018	Building Rezoning Permits	50.00
00514261	False	000000	Conny Armstrong		3/29/2018	Building Rezoning Permits	20.00
00514263	False	000000	James Price		3/29/2018	Building Rezoning Permits	20.00
00514264	False	000000	Whistle's Tremont Roofing		3/29/2018	Building Rezoning Permits	59.00
00514266	False	000000	Pekin Boat Club		3/29/2018	Building Rezoning Permits	20.00
00514340	False	000000	Dorothy Mitzelfelt		3/30/2018	Building Rezoning Permits	50.00
00515232	False	000000	Terri Rice		3/30/2018	Building Rezoning Permits	20.00
Fund: 100							Total:
100-793-451200							7,257.00
Plumbing Permits							
00502523	False	000000	Walter Beach Plumbing		3/1/2018	Plumbing Inspections	110.00
00502530	False	000000	TCI Companies		3/1/2018	Plumbing Inspections	40.00
00502535	False	000000	Jackson's Heating & Air		3/1/2018	Plumbing Inspections	95.00

Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00502739	False	000000	David Burling & Son		3/1/2018	Plumbing Inspections	55.00
00502752	False	000000	Peters Plumbing		3/1/2018	Plumbing Inspections	25.00
00507598	False	000000	David Burling & Son Excavating		3/7/2018	Plumbing Inspections	55.00
00507609	False	000000	Walter Beach Plumbing		3/7/2018	Plumbing Inspections	20.00
00508627	False	000000	Burling & Son		3/12/2018	Plumbing Inspections	55.00
00508631	False	000000	Kalman Engineering		3/12/2018	Plumbing Inspections	55.00
00508653	False	000000	Randall Bruce		3/12/2018	Plumbing Inspections	25.00
00508660	False	000000	Kalman Engineering		3/12/2018	Plumbing Inspections	86.00
00508661	False	000000	David Burling & Son		3/12/2018	Plumbing Inspections	55.00
00508662	False	000000	Maquet Plumbing		3/12/2018	Plumbing Inspections	20.00
00508664	False	000000	Tazewell Plumbing		3/12/2018	Plumbing Inspections	25.00
00508665	False	000000	Tazewell Plumbing		3/12/2018	Plumbing Inspections	37.00
00508666	False	000000	Tazewell Plumbing		3/12/2018	Plumbing Inspections	40.00
00510532	False	000000	David Burling & Son		3/22/2018	Plumbing Inspections	55.00
00510544	False	000000	Illini Plumbing		3/22/2018	Plumbing Inspections	20.00
00510549	False	000000	AK Plumbing		3/22/2018	Plumbing Inspections	46.00
00510577	False	000000	Heartland Irrigation		3/22/2018	Plumbing Inspections	40.00
00514248	False	000000	Tazewell Plumbing		3/29/2018	Plumbing Inspections	161.00
00514249	False	000000	TCI Companies		3/29/2018	Plumbing Inspections	40.00
00514250	False	000000	Covenant Heating and Air		3/29/2018	Plumbing Inspections	40.00
00514260	False	000000	Conny Armstrong		3/29/2018	Plumbing Inspections	40.00
00514262	False	000000	David Burling & Son		3/29/2018	Plumbing Inspections	55.00
00514268	False	000000	David Burling & Son		3/29/2018	Plumbing Inspections	55.00
100-793-499800				Miscellaneous Receipts		Fund: 100	Total:
00507611	False	000000	P&W Builders		3/7/2018	Misc Receipts	85.00
						Fund: 100	Total:
							85.00

Report Totals:

12,252.00

Code Enforcement Citations by Type

Printed: 4/13/2018

Page 1 of 2

Code Descriptor		Code Identifier	1
Code Descriptor	Permits required for work	Code Identifier	13
Code Descriptor	Insufficient number of litter containers	Code Identifier	1
Code Descriptor	Nuisances/ Creating & maintaining	Code Identifier	6
Code Descriptor	Parking regulations front yard setback	Code Identifier	10
Code Descriptor	Illegal Business Occupancy	Code Identifier	1
Code Descriptor	Unsafe structure	Code Identifier	2
Code Descriptor	Structure fire	Code Identifier	2
Code Descriptor	Structure unfit for human occupancy	Code Identifier	1
Code Descriptor	Property maintenance violation	Code Identifier	18
Code Descriptor	Right-of-way obstructions	Code Identifier	7
Code Descriptor	Games(basketball hoops) in R.O.W.	Code Identifier	2
Code Descriptor	No approved garbage container	Code Identifier	2
Code Descriptor	Placement of litter containers	Code Identifier	2
Code Descriptor	Tall grass and weeds	Code Identifier	1
Code Descriptor	Junk cars	Code Identifier	64

Code Enforcement Citations by Type

Printed: 4/13/2018

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Code Descriptor	Junk and debris	Code Identifier	32
Code Descriptor	Dog droppings in yard	Code Identifier	1
Code Descriptor	Abandoned Structure	Code Identifier	1
Code Descriptor	Signs on right of way	Code Identifier	2
Code Descriptor	Off street parking	Code Identifier	22
Code Descriptor	Vehicle displayed for sale	Code Identifier	3



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: April 17, 2018

From: John Lebeque, Building & Inspections

AGENDA ITEM: Pekin Zoning Board of Appeals Minutes Dated March 14, 2018

AGENDA DATE REQUESTED: April 23, 2018

ACTION REQUESTED: Receive and File Pekin Zoning Board of Appeals Minutes Dated March 14, 2018.

DESCRIPTION: Receive and File Pekin Zoning Board of Appeals Minutes dated March 14, 2018

FINANCIAL IMPACT: <Insert Financial Impact

NEIGHBORHOOD CONCERNS: <Insert Concerns>

IMPACT IF APPROVED: <Insert the impact if approved>>

IMPACT IF DENIED: <Insert the impact if denied>

ALTERNATIVES: <Insert Alternatives>

RELATED TO EFFICIENCY STUDY: <Efficiency Study>

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES**Department Directors and City Staff:**

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

**Pekin Zoning Board of Appeals
City Council Chambers
111 S. Capitol Street, 2nd Level
March 14, 2018
5:00pm**

Present:

John Kennedy, Chair
Greg Henderson
Wayne Altpeter

Chris Lang
Kim Joesting
Charity Gullett

Staff Present: Attorney Scott Kriegsman, John Lebegue, Building Inspections/Development Director

John Kennedy, Chair led the pledge of allegiance.

John Kennedy, Chair called the regular meeting of the Zoning Board of Appeals to order.

Roll call was taken and a quorum declared.

John Kennedy, Chair asked for approval of the Agenda.

MOTION by Kim Joesting, seconded by Greg Henderson to approve the Agenda as presented. On roll call vote, All present voted **AYE**. **MOTION APPROVED**.

John Kennedy, Chair asked for approval of the November 8, 2017 Minutes.

MOTION by Wayne Altpeter, seconded by Chris Lang, to approve the Minutes of November 8, 2017 as presented. On roll call vote, All present voted **AYE**. **MOTION APPROVED**.

Application #1:

Hearing #1: Open: 5:05pm Closed: 5:10pm

Hearing #1:

To allow applicant Joseph Payne of Above Standard Fencing, representing owner Peggy Broombaugh, to increase the height of a fence in the front yard from to 5 feet in height, in lieu of the allowed 4 foot, ornamental fence in front yard, to install 8 linear feet of vinyl, privacy fencing tapering from 5 feet in height to 3 feet in height, as stated in the current Zoning Code for R-4(One Family Residential District) located at 1023 Market Street, with a Legal Description of SEC 35 T25N R5W Campbell Durley & Newhalls Addn. Lot 12 Blk. 21 SW 1/4, with the following P.I.N.# 04-04-35-362-012 in Tazewell County, Illinois.

Discussion: After Chairman John Kennedy asked if anyone had any questions or wished to speak concerning the matter, Building Inspections / Development Director John Lebegue stated that it appears that neither the applicant or owner are present to speak in regard to the application and that according to the information provided by the applicant, the variation was being sought to install one section of fence into the front yard to deter neighboring tenants from viewing and removing items from the front yard of their property.

Kim Joesting then asked if the proposed fence would be connected to the existing fence and extend into the front yard from that point. Building Inspections / Development Director John Lebegue answered by stating that, yes the proposed fence section would connect at that point and extend into the front yard.

Charity Gullett stated that she did not feel that a hardship existed and that the proposed fence section would not prevent entry into the front yard, as the fence would not enclose the entire front yard. Ms. Gullett continued by stating that granting the requested variation would set a bad precedent due to the lack of an undue hardship.

Kim Joesting stated that he would not be able to vote in regard to the matter until he heard testimony from the applicant as need and rationale for the variation request.

Chairman John Kennedy then suggested that the matter be tabled until the April 11, 2018 meeting so that the applicant can be present to speak in regard to the variance application.

Motion by Charity Gullett, seconded by Wayne Altpeter, to table consideration of the variance request for 1023 Market Street to the April 11, 2018 meeting. On roll call vote, **Ayes:** Chairman John Kennedy, Chris Lang, Kim Joesting, Wayne Altpeter, Greg Henderson, and Charity Gullett.
MOTION TO TABLE VARIATION REQUEST APPROVED.

Application #2:

Hearing #2: Open: 5:10 pm Closed: 5:17 pm

To allow applicant, Jeffrey P. Graves, dba Pekin Properties, LLC, to decrease the required rear yard setback of 10 feet to 4.7 feet to allow construction of an 11.5 feet by 30 feet addition, as stated in the current Zoning Code for a B-3(General Business District)located at 425 Ann Eliza Street, with a Legal Description of SEC 35 T25N R5W Pekin Original Town PT Lots 9 and 10 Block 74 SW ¼, with the following P.I.N.# 04-04-35-327-010 in Tazewell County, Illinois.

Discussion: After Chairman John Kennedy asked if anyone had any questions or wished to speak concerning the matter, applicant, Jeffrey Graves stated that the variance was being requested to construct a small addition on the

existing building and remodel the existing building for a future showroom for a cellular telephone tenant.

Kim Joesting asked if any type of barrier or fence was planned between the property at 425 Ann Eliza and the property to the west.

Jeffrey Graves answered by stating that he had spoken with the owner of the neighboring property but that a barrier between the properties was not currently part of the plans. Mr. Graves then explained the scope of the work proposed and the site improvements such as a repaved parking lot, site lighting and a remodeled and attractive building.

Chairman John Kennedy then asked if the City had received any calls in regard to the variance application. Building Inspections / Development Director John Lebegue answered by stating that the City received 2 calls in regard to the variance request for 425 Ann Eliza Street and that neither inquiry were in opposition to the variance request.

Chairman John Kennedy then called for a motion on the variance request.

Motion by Kim Joesting, seconded by Wayne Altpeter, for approval of the variance request to reduce the rear yard setback. On roll call vote, **Ayes:** Chairman John Kennedy, Chris Lang, Kim Joesting, Wayne Altpeter, Greg Henderson, and Charity Gullett. **VARIANCE REQUEST APPROVED.**

Application #3:

Hearing #3: Open: 5:17 pm Closed: 5:25 pm

Hearing #3:

To allow Nelson Whitehurst to increase the allowed width of a new residential driveway at the street right-of-way line from the allowed 24 feet to the proposed 34 feet, as stated in the current Zoning Code for R-2 (One Family Residential District) located at 1416 Velde Drive, with a Legal Description of SEC 36 T25N R5W Lake Whitehurst Cliffs Sec 2 Lot 104 NE ¼, with the following P.I.N.# 04-04-26-204-026 in Tazewell County, Illinois.

Discussion: After Chairman John Kennedy asked if anyone had any questions or wished to speak concerning the matter, applicant, Nelson Whitehurst explained that he was seeking the variance to increase the allowed width of the of the driveway at the street right-of-way line was to align with the attached 3 stall garage and to make the driveway at the property at 1416 Velde Drive consistent with the driveways installed at other homes constructed in that subdivision. Mr. Whitehurst continued by stating that this was the first instance where the issue of the driveway width became an issue.

Charity Gullett then asked how other homes in the area were allowed to construct driveways that exceeded the 24-foot limit. Building Inspections / Development Director John Lebegue answered by stating that some the homes in that subdivision were constructed prior to the adoption of the 24-foot

restriction, which was adopted by the City Council under Ordinance No. 2527 on August 27, 2007. Mr. Lebegue continued by stating that he was not aware as to why other homes in that area were allowed to install driveways that exceeded the 24-foot restriction, as those decisions were made prior to his employment with the City.

Kim Joesting stated that wondered how the ordinance restricting the driveway width to 24 feet at the right-of-way line could be amended so that it only applied to that area and did not otherwise undermine the ordinance.

Mr. Lebegue answered by stating that he and the City Engineer Mike Guerra have discussed this matter and that an amendment to the subdivision ordinance for that particular subdivision would be proposed in the near future to address the issue. The amendment would only apply to that subdivision, therefore it would not undermine the intent of the original ordinance.

Chairman John Kennedy stated that he would like to see this brought before the Zoning Board of Appeals in the coming months to address the issue before more homes are constructed in that subdivision.

Chairman John Kennedy then asked if the City had received any calls in regard to this variance application. Building Inspections / Development Director, John Lebegue answered by stating that the City received no calls or feedback in regard to the variance request to increase the width of the driveway at 1416 Velde Drive.

Chairman John Kennedy then called for a motion on the variance request. **Motion** by Charity Gullett, seconded by Greg Henderson, to approve the variance request to increase the width of the driveway at the street right-of-way to 30 feet for the property at 1416 Velde Drive. **Ayes:** Chairman John Kennedy, Chris Lang, Kim Joesting, Wayne Altpeter, Greg Henderson, and Charity Gullett. **VARIANCE REQUEST APPROVED.**

PUBLIC INPUT:

No public input at this time.

John Kennedy, Chair asked for a motion to adjourn.

MOTION by Kim Joesting, seconded by Charity Gullett to **ADJOURN** the meeting. Meeting Adjourned at 5:26pm.

Zoning Board of Appeals
John R. Lebegue, Secretary



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: April 19, 2018

From: Sue McMillan, City Clerk

AGENDA ITEM: Receive and File proposals Codification

AGENDA DATE REQUESTED: April 23, 2018

ACTION REQUESTED: Receive and File Municode, American Legal, and General Code proposals for Codification.

REQUIRED SIGNATURES

Department Directors and City Staff:

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

GENERAL CODE

A Member of the ICC Family of Companies



Request for Proposals for Codification Services, Publication and Supplement Services

PREPARED FOR:

CITY OF PEKIN, ILLINOIS

April 4, 2018

Marcia Clifford, Esq.
Codification Account Manager

(262) 859-3163
Email: mclifford@generalcode.com

Attachment: GENERAL CODE (1394 : Receive and File proposals Codification)



A Member of the ICC Family of Companies

April 4, 2018

Ms. Sue McMillan
City Clerk, City of Pekin
111 S. Capital Street
Pekin, Illinois 61554

Dear Ms. McMillan:

General Code appreciates the opportunity to respond to City of Pekin's request for Codification Services, Publication and Supplement Services for the City's Municipal Code. Our team has thoughtfully reviewed your request and is excited to present you with our detailed solution.

The importance of having a Code of Ordinances that is always accurate, enforceable and easily accessible to the City and your constituents cannot be underestimated. As the City of Pekin works to fully achieve these goals, it will be important to choose a codifier that can be a trusted, reliable and collaborative partner possessing the highest level of industry knowledge and proven technical expertise. For more than a half century, General Code, has been that partner, providing industry-leading codification services to more than 3,000 municipalities nationwide.

Benefit from our prowess and our passion.

The true benefits of working with General Code are reflected not just in how users interact with your Code, but in the way our team interacts with you—and the passion we have for everything we do. We place a great deal of emphasis on the quality of your Code, applying our energy and experience to deliver a Code that's clear, correct and free of inconsistencies. Most importantly, we are responsive to your needs—big and small—and are always acutely aware of the importance of communication and collaboration in achieving your goals.

Work closely with highly-trained codification and legal experts.

Our highly-trained codifiers and attorneys maintain the highest professional standards and strive to be the masters of their craft. They are analytical, articulate, courteous, detailed-oriented, and knowledgeable.

Your project team will work with you in a collaborative manner, engaging your attorney at key stages in the codification process to gather input and to offer you options that express the unique character and requirements of your community. Your team is dedicated to the success of your project and will meet with you upon request—at no additional charge—for conferences and reviews throughout the duration of your project. They will also support your training plan and work with your staff to transition to our robust online tool *eCode360*®. This collaboration enhances the long-term viability of your Code and allows you a level of service you deserve for your ongoing maintenance of this investment.

Experience excellence in products and services, every day.

General Code is dedicated to continuous improvement and achieving high levels of customer satisfaction. For decades, our client feedback has been outstanding and demonstrates that our customers recognize and appreciate our passion for excellence and customer care. With the City of Pekin, we will continue to dedicate ourselves to maintaining the same high levels of customer service and focus on developing products that deliver the best customer experience in the industry.

General Code differentiators.

When comparing proposal responses, keep in mind the following:

- General Code's billing for codification services is directly related to the products and services provided. There are no overriding Administrative fees or hidden expenses that need to be calculated. You will notice we do not apply footnotes or exceptions to our pricing.

- Regarding our *eCode360* online product:
 - General Code is the only codifier with a mobile search App for both Android and Apple devices – for use in the field
 - General Code's hosting services are provided in easy to understand bundled options, versus calculating ala carte features and fees that really add up in the investment to be made in the service
 - General Code's *eCode360* product allows for greater access and transparency of information with our social share and eAlert features

Again, thank you for the opportunity to present the attached codification solution to the City. Should you have any questions, or would like to schedule a formal presentation in the near future, please feel free to contact us.

We look forward to hearing from you soon.

Sincerely,



Marcia Clifford
Codification Account Manager
(855) GEN-CODE
mclifford@generalcode.com

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Bid Requirements and Responses Cross Reference Table



All bid requirements have been addressed in this proposal. The following lists the location of the requirement from the Request for Proposal with the corresponding location of its response within this proposal.

RFP Requirement As Noted In			Request	GC Response Location	
Page	Section	Subsection		Page(s)	
2	II - Selection of Criteria	1	Size and Experience of Firm	5	
		2	Number of Years of experience in municipal codification	5	
		3	Name of contact person(s)	5 and 13	
		4	Experience and educational background of legal editorial staff	7	
		5	Experience and educational background of editors and support staff	9	
		6	Pricing and value of services	28,30, and 45	
		7	Complete list of current Illinois clients	15	
3		8	Reference contacts from at least 5 municipalities	16	
		9	Web Browser based searchable municipal Code with possible iFrame support	24	
		10	Data on average turnaround time for routine Code supplements	38	
		11	Complete listing of all client municipalities	15	
		12	Financial Stability Letter	43	
		13	Completed Quotation Sheet	28	
3	III - Scope of Services	1	Inclusion of Code-relevant legislation (Source Materials)	18	
		2	Organizational and numbering system	21	
		3	Comprehensive Index	19	
			Sample Index	37	
		4	Legislative History	35	
		5	Table of Contents	21 and 34	
		6	Statutory cross-reference	20	
		7	Tables of Special Ordinances	20	
		4	8	Parallel Reference Tables	19 and 20
			9	Complete Review (Editorial Analysis)	22
			10	Delivery of Manuscript	27
			11	Two copies of the Code volumes, Binders	19
				Sample Code book	Included with this proposal package
		4	12	Code in PDF and Word Format	24
13			Manuscript conference	22	
14			Delivery of draft	27	
15			Classify all ordinances	19	
5			16	Correct typographical and spelling errors	23
			17	Prices for services and proposed invoicing schedule	27, 28 and 30
			18a.	Cost for additional copies of the Code	30
			18b.	Increase and decrease price for pages more than or less than 1,000 pages	30

Attachment: GENERAL CODE (1394 : Receive and File proposals Codification)

RFP Requirement As Noted In			Request	GC Response Location
Page	Section	Subsection		Page(s)
		18c.	Supplement Services cost	32
		18d.	Costs for monthly, quarterly, and semiannual updates	32 and 38
		18e.	State completion time for supplementation service	38
		18f.	Technical support, training	41
5	IV - Supplemental Upkeep Services	1	Updates to website	40
		2	Incorporate changes and additions to Code, update Table of Contents	39
		3	Publish loose-leaf supplements	
		4	Pamphlets	26
6	V - Optional Services		Pre-Editing, Pamphlets	26

Qualifications of Codifier



Partnering for the Long-Term

Choosing to work with General Code ensures that as our client and partner:

- You will have access to your Account Manager Marcia Clifford, as a resource to help coordinate the phases of the project and for support and training after publication
- You will receive the utmost care, support and expertise for the length of our partnership
- Your Codification Consultant will work hand-in-hand with you, your Attorney, and other municipal staff, as necessary, specifically engaging you at key stages of the City's ongoing codification services
- Your project team is available to conduct a conference, by telephone or via webinar upon request by the City
- The City of Pekin will have a Code of Ordinances that will help it to govern most efficiently and effectively now and in the future as we remain as your consultant and advisor to maintain your Code through supplementation

Experience

- Over 3,000 clients in 39 states in the United States and Canada, including 20 in Illinois
- Serving local governments since 1962 — over 55 years of broad experience in all aspects of municipal codification
- Unparalleled reputation for quality and service
- Leader in providing technical and innovative codification solutions

Customer Service Orientation

- Highest customer satisfaction ratings
- Experienced Account Managers
- Quick responses to questions and commitment to person-to-person interaction
- Training and support on an ongoing basis
- Flexible billing plans tailored to meet the specific needs of each client

Professional and Experienced Staff

- Your Project Team will include members of our professional staff of over 100 employees, including attorneys, consultants, and other codification specialists, producing over 100 new Code projects and over 2,000 supplements annually
- Team approach, to ensure availability of required personnel and resources until work is complete, as well as consistency and accessibility
- Full-time attorney consultants, with extensive experience in both new Code projects, as well as supplementation of existing Codes, in numerous states
- Full-time Code Consultants, with experience in codification averaging over 15 years
- Full-time production specialists utilizing the most current technology in creating highly graphical and tabular Codes
- Specially trained data entry, proofreading, indexing and research staff

Client Experience

- User-friendly Code format and organizational system
- Fast, reliable, accurate supplementation
- Creative solutions for specific needs
- ezsupp@generalcode.com for new legislation
- Free sample legislation service for clients

Investing in Local Government

Throughout our more than half of a century of serving local governments, we have committed to investing in technology, our employees and, most importantly, in our customers:

- To make you more effective as a governing body: We continually invest in developing progressive, forward-thinking technology and refining our codification processes
- To ensure you receive the highest quality service from our staff of codification specialists: We invest in ongoing training programs and educational opportunities
- To support our customers and their colleagues, we annually invest in educational programs, events and associations, including the Illinois Municipal League; Municipal Clerks of Illinois, and Illinois Association of County Officials.

Innovation in Product Development

Our experienced, innovative product development team is continually investing in developing progressive, forward-thinking technology:

- Our commitment to create solutions that meet the specific needs of our customers has set the bar for innovative codification solutions in the desktop space and in the mobile marketplace, and continues to lead the industry in new advancements
- Technology to make you more effective as a governing body
- Learning from our extensive experience with zoning codes, we enhance *eCode360* to provide faithful representation of complex documents, including form-based codes and other graphic-heavy content
- An *eCode* platform designed by General Code software engineers and staff who specialize in codification

Partnership with the International Code Council

In 2017, General Code became part of the International Code Council Family of Companies. The International Code Council is a member-focused association with over 64,000 members. It is dedicated to developing model codes and standards used in the design, build, and compliance process to construct safe, sustainable, affordable, and resilient structures. Most U.S. communities and many global markets choose the International Codes. The partnership will allow us to build on our premier product and service portfolio, add resources, visibility, and geographic reach, helping us to better serve clients nationwide.

Legal Editorial Staff



Marcia Clifford, Esq., Illinois/ Michigan/Minnesota/Wisconsin Representative and Staff Attorney - *Your Project Contact Person*
J.D., Marquette University;
B.A. English, University of Illinois

Marcia has been with General Code since 2002. Prior to joining General Code, she worked in a variety of capacities at West Group, another legal publishing company. Her duties included editorial work, marketing and new product development. She also practiced law in Janesville, Wisconsin, with the firm of Brennan, Steil, Ryan, Basting and MacDougall, S.C.

Also: Member of the Marquette University Law Review.



Claudia Zuch, Esq., Senior Editor – *Lead Editor for Your Project*
J.D., Summa Cum Laude, Notre Dame;
B.A. Political Science, Magna Cum Laude, State University of New York at Brockport: Alpha Chi Honor Society

Certified Code editor since 1999. Admitted to practice law in New York. Specializes in statutory review; managing, editing and producing new Code projects; and supplementation of existing Codes.

Also: 2 years on the Journal of College and University Law (1 year as Associate Editor) at Notre Dame Law.



Barbara Groathead, Esq., Editor
J.D., State University of New York at Buffalo;
B.S., Roberts Wesleyan College

Certified Code editor since 2006. Admitted to practice law in New York. Specializes in statutory review; and supplementation of existing Codes.



Erin Wachtman, Esq., Editor
J.D., Cum Laude, Pace University School of Law;
B.A. History, Magna Cum Laude, State University of New York at Geneseo

Certified Code editor since 2007. Admitted to practice law in New York. Specializes in statutory review and editing new Code projects; and supplementation of existing Codes.

Also: 2 years on the Pace Environmental Law Review (1 year as Articles Editor); and Environmental Law Certificate.



Shelbey Wolf, Esq., Editor

J.D., Northeastern University School of Law;

B.S. Business Administration, University of North Carolina at Chapel Hill

Certified Code editor since 2017. Admitted to practice law in New York and Massachusetts. Specializes in statutory review; managing, editing and producing new Code projects; and supplementation of existing Codes.

Editors and Support Staff



Debora J. Tuszynski, Senior Editor

*M.A. English and American Literature, New York University;
B.A. English, University of Missouri - Columbia*

Certified Code editor since 1991. Specializes in statutory review; managing, editing and producing new Code projects; and supplementation of existing Codes.

Also: Editorial trainer and mentor.



Kathleen Macon, Senior Editor

B.S. Communications, Magna Cum Laude, State University of New York at Fredonia

Certified Code editor since 1986. Specializes in statutory review; managing, editing and producing new Code projects; and supplementation of existing Codes.

Also: Editorial trainer and mentor; sample legislation researcher.



Fiona Squires, Senior Editor

B.A. English, Magna Cum Laude, Phi Beta Kappa, Gettysburg College

Certified Code editor since 1980. Specializes in statutory review and supplementation of existing Codes in all states, including Codes originally done by other codifiers.

Also: Editorial special projects coordinator.



Dena Shortino, Senior Editor

B.A. English, Syracuse University

Certified Code editor since 1992. Specializes in statutory review; managing, editing and producing of new Code projects; and supplementation of existing Codes.

Also: Editorial trainer and mentor.



Margaret Perry, Senior Editor

For over 30 years, Marge Perry has worked hand-in-hand with the editorial and proofing staff with over 270 clients in Missouri, throughout the entire length of a project, whether that be a codification, recodification, professional services contract or update service. She will be part of the project team that coordinates the completion of the Code in a timely fashion, so that the City can have the most up-to-date Code possible.



Mary Ellen Smith, Senior Editor

*M.Ed. Education, Magna Cum Laude, Nazareth College;
B.S. Speech Communications/Writing, Magna Cum Laude, Nazareth College*

Certified Code editor since 1986. Specializes in conversion and supplementation of existing Codes in all states, including Codes originally done by other codifiers.

Solution development for unique and unusual projects.



Tara Shelton, Senior Editor and Code Trainer

B.S. English/Secondary Education, Summa Cum Laude, State University of New York at Brockport

Certified Code editor since 1991. Specializes in statutory review; managing, editing and producing new Code projects; and supplementation of existing Codes.

Also: Primary editorial trainer, Code Division. Oversees editorial knowledge base and documentation of procedures.



Shirley Flint, Senior Editor

B.A. Education, English minor, State University of New York at Cortland

Certified Editor since 1994. Specializes in supplementation of published Codes in all states, including Codes originally published by other codifiers.

Trainer of supplementation editors for 20 years. Instrumental in maintenance of style guide and documentation of procedures.



Mary Rita Kurycki, Editor

*B.S. Journalism, Newhouse School;
B.S. Public Address/Mass Communications, Syracuse University*

Certified Code editor since 2002. Specializes in statutory review; managing, editing and producing of new Code projects; and supplementation of existing Codes.

Sarah Williams, Editor

B.S. English, Summa Cum Laude, State University of New York at Brockport

Certified Code editor since 2008. Specializes in training new editors; providing continuing training to editors; and supplementation of existing Codes.



Lee-Ann Bean, Editor

B.A. English, Summa Cum Laude, State University of New York at Albany

Certified Code editor since 2009. Specializes in statutory review; and supplementation of existing Codes.



W. Evan Gelder, Editor
B.A. English, Colgate University

Certified Code editor since 2007. Specializes in statutory review and editing new Code projects; and supplementation of existing Codes. Prior to joining General Code, he worked at LexisNexis, another legal publishing company.



Lisa Perry-Eisenhauer, Editor

Company employee since 1996 and has been a Certified Code editor since 2015. Specializes in conversion and supplementation of existing Codes in Missouri, including Codes originally done by other codifiers.



Jeanie Sanders, Training Specialist
B.A., Mathematics and Secondary Education, SUNY Potsdam

With over 20 years of computer training experience, Jeanie leads customer education for eCode360. Her focus is on helping users understand how to get the most out of their online Code. Custom classes and her various computer certifications inform her approach to helping General Code clients.



David LaChimia, Indexer
A.A.S. Fish and Wildlife Technology, SUNY - Cobleskill
B.S. Environmental Science, Empire State College

Company employee since 2006. Over 11 years of experience in indexing Codes, supplements, and minutes.



Kevin A. Paxson, Proofreader
B.A., State University of New York College at Brockport

Company employee since 2008. Proofreads, checks pages, tagging, and other quality control measures; over 9 years of proofreading experience.

Management Resumes



Gary M. Domenico, President and CEO

B.A., Le Moyne College; M.B.A., Rochester Institute of Technology

With a long and successful career in technology and publishing-related businesses, Gary is a recognized leader in the codification industry. During his 15-year tenure at General Code, he has had direct hands-on involvement with all aspects of the business, and has managed every department and function in the company. In 2007, he acquired ownership of General Code and currently serves as President and CEO. Previously, he was CEO of IMPCO Enterprises, a high-tech database management and publishing-oriented marketing company.

Gary is dedicated to the notion of servant leadership and to making General Code a great workplace culture. He is an actively involved member of the communities in which he lives and works, committed to making a positive difference. To that end, he has held leadership positions on a number of citizen and non-profit boards including the Ad Council of Rochester, the Gates-Chili Chamber of Commerce and the Bivona Child Advocacy Center where he served multiple terms as Board Chairperson. In 2009, Gary's longstanding community service was recognized with a Greater Rochester Award, and most recently he received the Champion of Children Award.



**Barry Keesan, Senior Vice President,
Business Planning and Code Operations**

*M.B.A., Rochester Institute of Technology;
B. Arch., Syracuse University*

General Code's senior operations executive is a values-based leader with extensive experience in architecture and planning as well as over 25 years' managing professional services within technical and legal publishing environments. His prior work as a Licensed Architect and Chairman of a municipal planning board supports his keen interest in the effective representation of land use regulations and zoning Codes using digital publishing technologies to enhance usability, optimize access, and efficiently maintain form-based and other graphically rich Codes. A former professor of Architectural and Civil Engineering Technologies at Rochester Institute of Technology, Barry has published articles, lectured and consulted widely on the topics of values-based leadership, quality management and process improvement. He has held leadership positions on a number of community boards including the Institute of Ethical Leadership at Colgate-Rochester Divinity School.



**Cristina F. LoVerde, Vice President,
Sales and Marketing**

B.S. Business Administration, State University of New York at Oswego

Brings over 25 years of experience managing and developing client relations, sales professionals, and support teams across a wide range of publishing organizations, including educational, professional and legal publishing. Prior to joining General Code in 2008, Cristina worked for Thomson Professional Publishing developing strategic digital solutions and servicing clients by providing custom online content designed for national distribution for over 500 continuing educational institutions. Currently a member of the MCEF Board, supporting IIMC members achieving their CMC and MMC certifications, Cristina is dedicated to supporting the educational aspirations of clerks nationwide.



Patricia M. Palmieri-Phelan, Code Manager

M.B.A., B.A. English, St. John Fisher College

A seasoned manager and experienced codification professional, Patty leads the Code team — comprised of senior editors, associate editors, and indexing specialists — in the analysis, creation and publication of Codes, with a focus on quality, accuracy and usability, combined with an emphasis on exceptional communication with the client. Patty is a senior Code editor with over 20 years of experience editing complex codification projects that meet or exceed client expectations.



Elaine Kelly, Code Project Manager – *Your Project Manager*

*B.A. English, Cum Laude, State University of New York at Buffalo;
Graduate of the Paralegal Institute of Philadelphia*

A highly experienced project manager and paralegal with codification training, Elaine keeps our Code projects moving forward smoothly and effectively, ensures on-time delivery, and keeps clients informed every step of the way.



Denise Marino, Supplementation Manager

As a seasoned manager and experienced technical and publishing professional, Denise leads the Supplementation team — comprised of senior editors and associate editors — in the ongoing maintenance and revision of Codes, with a focus on exceptional customer service, high quality and the fastest supplementation turnaround in the industry. Denise is a senior publishing specialist and manager with over 25 years of experience in the technical maintenance and access of Code content.



Ted Mead, Director, Corporate Technology

B.S. Physical Science, University of Surrey, England

Ted is General Code's senior IT executive and brings more than 30 years of experience in creating applications for business across a wide variety of industries, including manufacturing, telecom, and banking. Prior to joining General Code in 2006, Ted worked for 5 years at West Publishing, one of the world's largest legal publishers.



Jeff Wight, Director, Product Management and Software Development

M.B.A., Rochester Institute of Technology;

B.S. Communications, Summa Cum Laude, State University of New York at Brockport

Jeff has over 20 years' experience in all aspects of codification operations at General Code. In his current role, Jeff is responsible for the continued evolution of our eCode360® platform, as well as the internal systems that support it.



Wayne Childs, Publishing Production Manager

B.F.A. Graphic Design, Rochester Institute of Technology;

A.S. Advertising Design & Graphic Technology, State University of New York at Ulster

General Code's Publishing Production Manager brings over 20 years of experience managing publishing, graphics, and multimedia production operations across a wide range of businesses including creative agencies, retailers, direct marketers, and defense contractors. Throughout his career, Wayne has specialized in bringing process and capability improvements along with workflow efficiencies to operations ranging from small agency environments to large, complex enterprises. While at General Code, Wayne has been focused on offering enhanced publishing capabilities to our customers through publishing platform advancements and team member training and development.



Sandy Hess, Client Engagement Manager

B.S. Graphic Arts, Rochester Institute of Technology

Sandy brings over 20 years of experience in strong customer relations and consultative selling skills. As the Client Engagement Manager at General Code, she strives to build trust and strong long-term relationships with all customers, both internal and external. Sandy is a strong customer advocate and manages the team responsible for servicing our customers.

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Illinois Clients



City of Columbia

Private eCode360

City of Crystal Lake

eCode360: <https://www.ecode360.com/CR2206>

City of El Paso

eCode360: <https://www.ecode360.com/EL3559>

City of Hometown

eCode360: <https://www.ecode360.com/HO3554>

City of Lexington

eCode360: <https://www.ecode360.com/LE2894>

City of Mendota

eCode360: <https://www.ecode360.com/ME3189>

City of Waverly

McLean County

eCode360: <https://www.ecode360.com/MC2883>

Monroe County

eCode360: <https://www.ecode360.com/MO3122>

Stephenson County

eCode360: <https://www.ecode360.com/ST2918>

Vermilion County

Village of Bannockburn

eCode360: <https://www.ecode360.com/BA3216>

Village of Coal City

eCode360: <https://www.ecode360.com/CO3150>

Village of Cordova

Village of Flossmoor

eCode360: <https://www.ecode360.com/FL3207>

Village of Granville

eCode360: <https://www.ecode360.com/GR3569>

Village of Harristown

eCode360: <https://www.ecode360.com/HA3057>

Village of Homer Glen

eCode360: <https://www.ecode360.com/HO3123>

Village of Lincolnwood

eCode360: <https://www.ecode360.com/LI3005>

Village of New Baden

Village of Oakwood

eCode360: <https://www.ecode360.com/OA3635>

Village of Port Byron

Village of Sidney

Village of Westville

Village of Williamsville

eCode360: <https://www.ecode360.com/WI2769>

For additional customers in many other states, please see our entire online eCode360 library which is available for viewing at: <http://www.generalcode.com/codification/ecode/library>

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References



The following references are current General Code clients who have completed similar projects. Please feel free to contact anyone on the list.

City of Crystal Lake, IL

Mr. Nick Kachiroubas
City Clerk
PO Box 597
Crystal Lake, IL 60039-0597
Tel # (815) 459-2020
Email: nkachiroubas@crystallake.org
eCode360: <https://www.ecode360.com/CR2206>

Monroe County, IL

Ms. Sheila Wetzler
Administrative Assistant to the County Commissioner
100 South Main Street
Waterloo, IL 62298
Tel # (618) 939-8681
Email: mococo@htc.net
eCode360: <https://www.ecode360.com/MO3122>

Village of Homer Glen, IL

Ms. Heather Kokodynsky
Assistant Manager
14240 West 151st Street
Homer Glen, IL 60491
Tel # (708) 301-0632
Email: aholtz@homerglenil.org
eCode360: <http://www.ecode360.com/HO3123>

City of El Paso, IL

Mr. David Fever
City Clerk
125 W. Front Street
El Paso, IL 61738
Tel # (309) 527-4005
Email: dfever@fairpoint.net
eCode360: <https://www.ecode360.com/EL3559>

City of Lexington, IL

Ms. Patricia Pease
City Clerk
329 West Main Street
Lexington, IL 61753
Tel # (309) 365-3331
Email: lexingtonclerk@yahoo.com
eCode360: <http://www.ecode360.com/LE2894>

City of Mendota, IL

Ms. Emily McConville
City Clerk
800 Washington Street
Mendota, IL 61342
Tel # (815) 539-7459
Email: emcconville@mendotacity.com
eCode360: <https://www.ecode360.com/ME3189>

Village of Bannockburn, IL

Mr. Ryan Mentkowski
Assistant to Manager
2275 Telegraph Road
Bannockburn, IL 60015
Tel # (847) 945-6080
Email: rmentkowski@villageofbannockburn.org
eCode360: <https://www.ecode360.com/BA3216>

Village of Oakwood, IL

Ms. Julie Leverenz
Office Manager
PO Box 31
Oakwood, IL 61858
Tel # (217) 354-4255
Email: oakwood-village@comcast.net
eCode360: <https://www.ecode360.com/OA3635>

Village of Coal City, IL

Ms. Pam Noffsinger
Village Clerk
515 South Broadway Street
Coal City, IL 60416
Tel # (815) 634-8608
Email: PNoffsinger@coalcity-il.gov
eCode360: <https://www.ecode360.com/CO3150>

Executive Summary

GENERAL CODE

A Member of the ICC Family of Companies

Serving the needs of communities for over 55 years, General Code provides codification and enterprise content management solutions to more than 3,000 municipal governments throughout the United States and Canada. Our staff has developed, implemented and maintained codification projects for a wide variety of local governments, ranging from small townships and villages to major cities and counties.

Situation Analysis

Thank you for the opportunity to present this proposal for comprehensive codification services.

The Code of the City of Pekin was originally published by another codifier in 1995, and is currently being updated and maintained by the City staff. Presently, the City of Pekin wishes to undertake a comprehensive review and updating of the 1995 Code and include all legislation of a general and permanent nature through April 4, 2018. The scope of services is to include research and editorial and legal review to identify conflicts, inconsistencies and other problem areas in need of updating or correction; the incorporation of any necessary revisions; the creation of a comprehensive index; the printing of 2 copies of the Code; and the preparation of Code adoption materials and a disposition list to document the final disposition of all Code-relevant legislation.

For more detail, see the full Situation Analysis on page 18.

General Code Solution

The City of Pekin's objectives will be met and goals achieved through our proposed Codification Solution, which includes:

- An Editorial and Legal Analysis and recodification of existing materials
- A comprehensive Code index
- 2 Custom printed Code books, with an option for additional printed books

Investment Summary

A detailed breakdown of the investment and available options can be found on page 30.

Situation Analysis



The City of Pekin is located in Tazewell County in Illinois and was incorporated in 1874. Today the City is home to more than 34,000 residents.

Prior Codification

The Code of the City of Pekin was originally published by another codifier in 1995. Since then it has been supplemented several times, and is currently being updated and maintained by the City staff.

Source Materials

The City of Pekin will provide to General Code the following, which will be used as the source materials for the codification project:

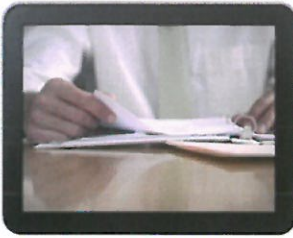
- ♦ A copy of the City's 1995 Code, as last updated by the City (General Code will work with the City to confirm the last legislation included in the current Code book)
- ♦ Uncodified legislation adopted through April 4, 2018

This proposal only takes into account the information and legislation submitted for review, which will be included within the scope of this project. General Code requests that the City set up a process during the project to routinely send any new legislation upon adoption. These additional materials will be included in the Code up to the point where the editorial work has been completed and shall be subject to an additional charge at the end of the project.

Scope of Services

General Code will provide the City of Pekin with professional codification services and solutions designed to meet the specific needs of your community, based on your requirements and over 55 years of experience working with local governments. We will provide you with a variety of options for publishing the Code of the City of Pekin, including posting on the Internet and traditional print formats.

Services Included



Publication of New Code Volumes

The base price includes the publication of 2 new two-volume Code sets in high-quality, custom-imprinted post binders. The Code pages will be designed in an 8 ½-by-11-inch page size, using an 11-point Times New Roman font in a single-column format on 100% recycled paper. You may choose blue, dark red, green, brown, black or gray binders, with white, silver or gold silk-screen lettering. The City Seal can also be embossed on the front and spine if you wish. Each Code will include a set of tab dividers for individual customization, and each copy of the Code will also be serial-numbered.

Per the requirements of the RFP, a complete sample Code from another Illinois client is included herewith for your review.

Comprehensive Index

General Code will prepare and publish a comprehensive Index for the Code. The Index is specifically designed to be easy to use, so that the information in the Code can be quickly located.

For more detail, see the Sample Index listed on page 37.

Code Adoption Legislation

The editor assigned to your codification project will prepare adoption legislation for the proposed Code. This material will be furnished to the City Attorney for review and enactment by the governing body. If the Code adoption legislation is enacted and returned to us within 90 days of submission, we will include this material in the Code free of charge. Once the Code is adopted, it can be amended directly to change, add or delete material.

Disposition List

The Disposition List sets forth, in chronological order, the classification into various chapters and Articles, the subject matter, date of adoption and disposition of each item of new legislation reviewed with the project and indicates its inclusion in or omission from the Code. The Disposition List is designed to assist you in locating not only legislation that is included in the Code but also legislation that is not included.

Derivation Table

Our agreement with the City provides for the renumbering and reorganization of the Code into our standard format. To ease the transition from the old numbering to the new numbering system, we will prepare a Derivation Table. The Derivation Table, which will be included at the end of the published Code, will clearly show the chapter numbers from the City's existing 1995 Code, and where they have been included in the new Code.

Tables of Special Ordinances and Reference Tables

Additionally, General Code will prepare tables of special ordinances listing chronologically, in groups, the ordinances in certain subject areas that the City and General Code mutually agree to be pertinent.

Statutory cross-references will be noted where applicable, and shall appear at the beginning of each chapter.

General Code will also prepare parallel reference tables showing the disposition of ordinances in numeric sequence included in the Code (Disposition List); a listing of Code sections based on City statutes; and a listing of prior Code sections incorporated into the new Code, if applicable.

Special Considerations

General Code has identified the following specific special considerations that will be addressed by our staff as the project progresses:

- General Code will work with the City to confirm the last legislation included in the current Code book, so that all Code legislation has been accounted for.
- If the City opts to maintain the current numbering, General Code will need to make the chapter numbers consistent throughout the Code.

Title*	Old Chapter	New Chapter	Existing 1st Section
Title 1	Chapter 1	Chapter 1-1	Section 1-1-1
Title 1	Chapter 2	Chapter 1-2	Section 1-2-1
Title 1	Chapter 3	Chapter 1-3	Section 1-3-1
Title 2	Chapter 1	Chapter 2-1	Section 2-1-1
Title 2	Chapter 2	Chapter 2-2	Section 2-2-1
Title 2	Chapter 2A	Chapter 2-2A	Section 2-2A-1
Title 2	Chapter 3	Chapter 2-3	Section 2-3-1

* Each Title will now be a divider page in the Code before the 1st Chapter in that part.

The General Code Codification Process

We see you as a partner in the codification process.

General Code's unique and easily accessible style is readily discernible. Your legislation is organized into a systematized, clean format, designed to provide you and your community with an easily readable, simple to reference, and logically indexed Code.

Including You in the Process

The unique project workflow that General Code has developed engages the City with a Code editor at key stages throughout the process. Our Code editors bring a breadth of knowledge and expertise acquired over the half century we've invested in working with local governments. General Code has created a collaborative process to engage the City officials in the Code production process. This process, exclusive to General Code, includes an online site that displays your Code in progress to help streamline the Editorial and Legal Review Analysis. Combining our experience with your involvement ensures that your Code will accurately reflect your community's particular needs and requirements for a reliable resource tool.

Process Outline



Beginning a Code Project

To begin the project, the City of Pekin will provide the source materials for the new Code. For more detail, see the source materials listed on page 18.

Code Project Kickoff

At the beginning of the project, General Code will consult with the City's designated contact person to review the project generally and to clarify any initial questions for both General Code and the City.



Organizational Analysis

The first part of the analysis of the City's legislation will be the preparation of an Organizational Analysis for the City to review. The editor will prepare a proposed Table of Contents of the Code and a listing of legislation reviewed, along with any missing material and adoption dates, and any other questions pertaining to the completeness of materials being reviewed.

The City will review the Organizational Analysis and make whatever changes it feels are necessary. An editor will incorporate the feedback they receive into the project and move forward to the preparation of the Draft Manuscript and the Editorial and Legal Analysis. ***The City shall have the final approval of the organizational and numbering system.***

Draft Manuscript

A Draft Manuscript will be prepared using the materials obtained from the City. The Draft Manuscript organizes your legislation into a logical system, arranged alphabetically by subject matter, into chapters. Amendments will be incorporated into the Draft Manuscript, and repealed or superseded material will be noted. The Draft Manuscript will show exactly the legislation that is currently in effect.



Editorial and Legal Analysis

For the second part of the analysis of the City's legislation, an Editorial and Legal Analysis will be prepared for your review. Our staff of editors and attorneys is in contact with hundreds of communities. They will provide you with the benefit of their experience and with information that you can use to determine how your legislation can be revised and improved. The project team will do a thorough review and analysis of your legislation and provide specific recommendations and input for improvement. The Analysis will be compiled into a workbook, with an easy-to-use checklist format, for the use of City officials, including the City Attorney, who will have the final decision-making authority for the resolution of any and all issues.

The Editorial and Legal Analysis will include the following:

- Identification of duplications, conflicts and inconsistencies between or within various sections of the Code
- Identification of duplications, conflicts and inconsistencies with Illinois statutes
- Any practical recommendations to make your legislation more enforceable
- Suggestions regarding fines, fees and penalties
- Suggestions on ways to modernize your legislation

The City will review the Editorial and Legal Analysis and make the final decisions on any changes that are deemed necessary. All final decisions regarding the sufficiency of the legislation which is to be codified, and any changes to be made to said legislation, shall be the province of the City officials and the City Attorney.

We stress the importance of staying within the allotted time period to avoid disruptions in the production process and delays in the delivery of the Code. ***Our staff attorney, Marcia Clifford, is available to meet with the City to discuss the Editorial and Legal Analysis at no charge, upon request by the City.***

eCode360® Code Review

Designed to be a central repository for all your documentation during the codification process, our unique eCode360 Code Review site is available to your Code review committee during the codification process. Upon completion of the Manuscript and Editorial and Legal Analysis, General Code will activate your Code Review site and provide you with a link to a secure online version of your in-process Code and the supporting documents. It will be a helpful resource as you complete your Editorial and Legal Analysis, enabling you to reference and search relevant Code sections online to answer questions and work through conflicts, duplications and inconsistencies within your Code. Additional secure drafts of your Code will be posted to Code Review as we work through the remaining milestones of your project with you.



Final Editing of the Manuscript

Once the Editorial and Legal Analysis is returned, an editor will begin the final editing process. During the editing process, we will:

- Prepare a Table of Contents listing all chapters and articles included in the Code
- Include cross-references and Editor's Notes, as required, and add historical notations indicating the source and date of adoption of each enactment
- Edit the text to incorporate any revisions and additions previously approved in the Editorial and Legal Analysis phase
- Copyread to correct typographical and spelling errors

Comprehensive Index; Code Adoption Legislation

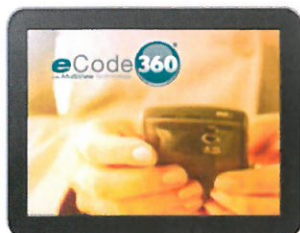
During final publication, General Code will prepare a comprehensive index. A sample of what such an index would look like is included herein on page 37. We will also prepare the proposed Code adoption legislation and/or any other necessary information to establish the Code as an official document. This material will be furnished to the City Attorney for review and enactment by the governing body.



Code Delivery; Recordkeeping; Supplement Distribution

After the Code is delivered, we will review the project with the City to ensure that everything meets your expectations. At that time, we will work with you to set up an effective recordkeeping system to keep track of the distribution, sale and maintenance of Codes and supplements.

Optional eCode360®



General Code's eCode360 is our electronic Code, providing a choice of on-screen viewing options on any computer platform and, for the first time, automatically customizing the Code for optimal viewing on any computer or mobile device, including smartphones and tablets. Engineered for speed and designed for easy searching and navigation, eCode360 will provide unprecedented flexibility and access to the Code in the office, at home or on the go.

General Code's eCode360 is a secure, reliable, and virtually maintenance-free product containing the complete current text of the City's Code online. Hosted and maintained by General Code, eCode360 will enable anyone to view and search the Code wherever there is access to the Internet. Access to the Code is as simple as adding a link on your website or General Code's website, enabling users to click and review the Code at any time.

eCode360 Lite includes the following features:

- Posting of New Laws: Post legislation not yet codified in between supplements
- Easy and Flexible Searching: Use key words or phrases, section numbers and more
- Electronic Index: Use a comprehensive list of key words and phrases to speed your searching
- Dynamic Table of Contents: Find the information you're looking for and see your current location with a table of contents that moves with you
- Email or Share Links: Shortcuts to email a link to a specific Code section, or to share via social media
- Printing: Simple, user-friendly print functionality and a variety of user options
- Bookmarking Searches: Save as "favorites" to quickly return to popular sections of the Code
- eCode360 Search App: Use your mobile device to search throughout your municipal Code
- Archive View: View a permanent online archive of your Code, updated with each supplement
- Customized Banner: Add a customized masthead banner and accent colors, for a seamless transition from your municipal website to your online Code

Standard eCode360 includes all of the above Lite features plus:

- Download to Word: Download Code text to a Microsoft Word document to edit and track changes when drafting new legislation
- Public and Private Notes: Create personalized links and annotations within the Code
- Sample Legislation (MultiCode Search): Search across multiple Codes

Premium eCode360 includes all of the above Lite and Standard features plus:

- eAlert: Sign up to receive notifications of changes in the Code
- Download to PDF: Directly download text and graphics to an Adobe PDF document to view and share offline (PDF is not secured and may be edited)
- PubDocs Module: Post non-Code documents along with your online Code
- iFrame: It is possible to use eCode360 within iFrames, but General Code does not guarantee support



Public Documents Module

General Code is proud to offer our Public Documents (PubDocs) online module for our electronic Code services. With PubDocs, you can provide immediate online access to information and documents that you want to make available to the public, such as meeting minutes, agendas, resolutions, budgets, pending legislation, and more.

PubDocs is fully integrated with Premium eCode360, your online Code, and provides an easy-to-use process for document management. PubDocs is a great way to augment your e-government services and improve your overall outreach to the community. Best of all, PubDocs enhances your City's transparency by offering your citizens and other constituents a solution that meets their ever-growing needs and expectations for instantaneous information in today's digital world. (Please note that PubDocs is not a repository for archiving purposes.)

Village of BANNOCKBURN

Home Help

Enter search term...

Code

Index

Public Documents

Agendas

Comprehensive Plans

Misc. Documents

Print @ Download Share Get Updates Search Chapters

Part I: Administrative Legislation

- ☐ Chapter 1 **General Provisions** >
- ☐ Chapter 12 **Boards, Commissions, Committees and Agencies** >
- ☐ Chapter 20 **Departments, Officials and Employees** >
- ☐ Chapter 28 **Finances** >
- ☐ Chapter 67 **Public Safety** >
- ☐ Chapter 75 **Redevelopment Projects Registry** >

Part II: General Legislation

- ☐ Chapter 109 **Buildings and Building Regulations** >
- ☐ Chapter 115 **Cable and Video Communications** >

Benefits of PubDocs:

- Easy to use, self-managing process
- Secure process for posting documents
- Documents are automatically converted to searchable PDFs
- Search by name, date, description, category or use our advanced features such as a color-coded search filter with checkboxes
- Fully integrated and accessible through eCode360
- Fully hosted service through General Code
- Upload all types of documents (e.g., Word documents, Excel spreadsheets, etc.) to view and search
- Public documents viewable by anyone – anytime, anywhere

PubDocs is included with Premium eCode360 at no additional charge. Costs associated with any necessary scanning services will be provided upon request.

Optional Municipal Products and Services

Pre-Editing Services

As an option to the City, General Code can pre-edit legislation prior to adoption by the City. There is no additional fee for this service. Some of our customers prefer to use this method to incorporate the references of the Code organization/hierarchy within the legislation.

Pamphlets (Reprints of Individual Chapters)

As an optional component of this project, we can provide the City with soft-covered pamphlet reprints of individual chapters of the Code, including a plastic overlay cover, with a GBC binding. Pricing for these will vary according to the size of the legislation included in the pamphlet, and the total quantity of pamphlets ordered. Pamphlet bindings provide for easy updating of the pamphlet copies as the chapters in the Code are updated. Since small quantities of pamphlets are always immediately available to you, we generally recommend that municipalities not order more than a six-month supply.

Proposed Timeline and Schedule



Performance Schedule

Deliverable	Delivery Date
Code Project Kickoff	Within 30 days of contract signing
Submission of the Organizational Analysis	Within 45 days of contract signing and receipt of the materials
Submission of the Manuscript and Editorial and Legal Analysis	Within 70 days of receipt of the responses to the Organizational Analysis
Delivery of the Code	Within 60 days of approval to proceed with the publication of the Code

Performance schedule reflects business days excluding legal holidays.

Payment Schedule

Percentage of Total Project Price	Milestone
25%	Invoiced within 30 days of contract signing
25%	Invoiced upon submission of the Organizational Analysis
25%	Invoiced upon submission of the Manuscript and Editorial and Legal Analysis
Balance	Invoiced upon delivery of the Code

Quotation Sheet

CITY OF PEKIN RECODIFICATION OF MUNICIPAL CODE

I. The Publisher proposes to recodify the code of ordinances at the following price:

- | | |
|--|----------------------------|
| A. Base Cost (Includes) | \$ 18,000 |
| 1. Number of Copies (minimum 2) | <u>2</u> |
| 2. Binders for each Code, three ring or post (minimum 2) | <u>2 two-volume sets</u> |
| 3. Cost of online publication of the Code | <u>\$ 0 for First Year</u> |
| 4. Estimated Number of Pages (number of pages included in base rate) | <u>1,000 pages</u> |
| 8½ " x 11" Format | |
| i) Single column | <u>1,000 pages</u> |
| ii) Dual column | <u>Not Applicable</u> |
| B. Variable Cost | |
| 1. Per Page (Above/Below) <u>1,000</u> – page estimate (8½ " x 11" Format) | |
| i) Single column | <u>\$18 per page</u> |
| ii) Dual column | <u>Not Applicable</u> |
| 2. Freight Shipping | <u>\$ Actual Cost</u> |

II. Time to Completion

- | | |
|---|---------------------|
| A. Number of Months Until Manuscript | <u>6 months</u> |
| B. Number of Months Until Completed Code (after return of manuscript) | <u>3 months</u> |
| C. Number of Day for Updated Supplements | <u>4 to 8 weeks</u> |

III. Optional Services

- | | |
|------------------------------------|---|
| A. Extra Copies of Code | |
| Minimum Number of Copies | <u>1</u> |
| 1. Cost per Extra Code with Binder | <u>\$108 per Two-Volume Code Book Set</u> |

Prices noted are valid for 6 months from the date of this proposal.

- | | |
|---|---|
| 2. Cost per Extra Code without Binder | \$46 _____ |
| 3. Cost per Extra Chapter, separately bound | <u>\$Quote Upon Request</u> |
| B. Cost of copies of Code on disk/CD-ROM
Not needed if using Standard or Premium eCode360 | <u>\$100</u> _____ |
| C. Updated ordinances in conflict with state and federal statutes
See also page 20 for details. | <u>No Additional Charge</u> |
| D. Providing model ordinance when requested | <u>No Additional Charge</u> |
| E. Cost for information retrieval software for the Code | <u>Included with Annual
Maintenance fees for
Lite, Standard, and
Premium eCode360</u> |
| F. Supplement Service (8½ " x 11" format) | |
| 1) Single-column | <u>\$18 per page</u> _____ |
| 2) Dual-column | <u>Not Applicable</u> _____ |

Prices noted are valid for 6 months from the date of this proposal.

Investment Detail and Options

Base Codification Project Price (Estimated Pages: 1,000) \$ 18,000*

* Please Note: The Base Codification Project Price is based on an estimate of 1,000 pages. Additional pages in excess of that number will be charged at the rate of \$18 per page, plus an additional \$10 per table, graphic, or image on each page. A "page" shall be defined as the printed area on one side of a sheet of paper; a sheet of paper may include two pages.

Your base codification project includes the following:

- Code Project Kickoff
- Creation of a New Code Through April 4, 2018
- Conversion of the Code into an XML Document with General Code Numbering and Format
- Organizational Analysis
- Editorial and Legal Analysis
- eCode360 Code Review
- Draft Manuscript
- Editorial Work
- Proofreading
- Duplication and Publication of 2 New Two-Volume Code Sets in Custom-Imprinted Post Binders
- Customizable Tabs
- Comprehensive Index
- Disposition List
- Derivation Table
- Tables of Special Ordinances and Reference Tables
- Code Adoption Legislation
- Shipping

Special considerations to be addressed:

- General Code will work with the City to confirm the last legislation included in the current Code book, so that all Code legislation has been accounted for.
- If the City opts to maintain the current numbering, General Code will need to make the chapter numbers consistent throughout the Code.

Title*	Old Chapter	New Chapter	Existing 1st Section
Title 1	Chapter 1	Chapter 1-1	Section 1-1-1
Title 1	Chapter 2	Chapter 1-2	Section 1-2-1
Title 1	Chapter 3	Chapter 1-3	Section 1-3-1
Title 2	Chapter 1	Chapter 2-1	Section 2-1-1
Title 2	Chapter 2	Chapter 2-2	Section 2-2-1
Title 2	Chapter 2A	Chapter 2-2A	Section 2-2A-1
Title 2	Chapter 3	Chapter 2-3	Section 2-3-1

* Each Title will now be a divider page in the Code before the 1st Chapter in that part.

Prices noted are valid for 6 months from the date of this proposal.

eCode360 Component

The City has the option of choosing Premium eCode360, Standard eCode360, or Lite eCode360. The maintenance fee is an annual recurring flat fee. Therefore it is our recommendation that the City budget for this service each year. The fee covers annual licensing, web hosting, posting of new legislation between regular Code supplements and the PubDocs Module (PubDocs Module with Premium eCode360 only). Please note that this does not include the cost for codifying new legislation. Please select one of the following options described on page 24. Each option will also include a Customized eCode360 Masthead Banner at no additional charge.

- \$ 0 Premium eCode360 with PubDocs (First Year)
Annual Maintenance: \$1,195
- \$ 0 Standard eCode360 (First Year)
Annual Maintenance: \$995
- \$ 0 eCode360 Lite (First Year)
Annual Maintenance: \$695

Optional Components

The following is available to you at an additional charge:

- \$108 Price per Additional Two-Volume Code Book Set, Including Custom-Imprinted Post Binders
Please note: These copies are in addition to the 2 new two-volume Code book sets included in the base price and are only available at this price through the date of publication of the new Code.

Prices noted are valid for 6 months from the date of this proposal.

Future Supplementation Services

General Code will provide supplementation services to the City at a rate of \$18 per page through December 31, 2020.

Tables Graphics and Charts \$ 10.00 per change

Thereafter, fees may be increased annually consistent with the Producer Price Index for Publishing Industries, published by the U.S. Dept. of Labor.

Attachment: GENERAL CODE (1394 : Receive and File proposals Codification)

Appendix



Formatting and Style	34
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Formatting and Style

Innovation With Thought

General Code's printed code services have become the hallmark of quality in the codification industry, just as eCode360 sets the standard for online innovation. Our experience and attention to detail in the design and production of your Code go hand-in-hand with our approach to customer service.

Organization

The Code will be organized and divided into parts to accommodate different types of legislation. Typically Part I is made up of the legislation of an administrative nature, namely, that dealing with the City's departments, officers and employees; Part II is made up of the legislation that regulates the general public. Within each part, the various pieces of legislation will be organized into chapters, which will be arranged alphabetically by subject matter. For example, all legislation pertaining to the regulation of streets and sidewalks may be found in Part II, in the chapter entitled "Streets and Sidewalks." Wherever there are two or more pieces of legislation dealing with the same subject, they will be combined into a single chapter. In such chapters, the use of article designations will preserve the identity of the individual pieces of legislation. The City will have the opportunity to review and approve the organization of the Code.

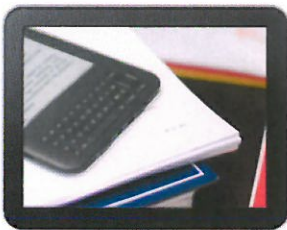


Table of Contents

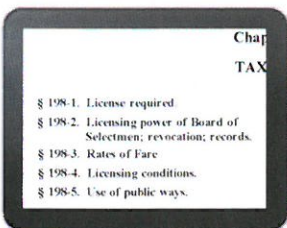
The Table of Contents lists the various chapters included in the Code and can be used to help locate desired provisions. Space will be reserved for later insertion of new material in its proper alphabetical sequence. Such space is accommodated in the body of the Code by breaks in the chapter numbering and in the page-numbering sequence between chapters.

Pagination

Each chapter forms an autonomous unit in the page-numbering system. The first page number in each chapter is the number of that chapter followed by a colon and the numeral "1." For example, Chapter 6 begins on page 6:1, Chapter 53 on page 53:1, etc. If a page were to be added between pages 53:2 and 53:3, it would be numbered 53:2.1. This system makes it possible to add or to change pages in any chapter without affecting pages in other chapters and to insert new chapters without affecting the existing organization.

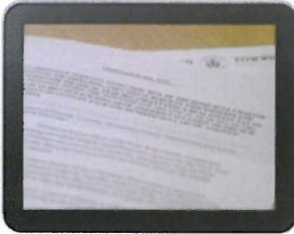
Scheme

The scheme is the list of section titles that appears at the beginning of each chapter and which precedes the text. These titles are written so that, taken together, they may be considered as a summary of the content of the chapter. Taken separately, each describes the content of a particular section. For ease of reference, section titles are repeated as section headings in the text.



Section Numbering

In a chapter-related section-numbering system, each section of every item of legislation is assigned a number which indicates both the number of the chapter in which the legislation is located and the location of the section within that chapter. For example, the first section of Chapter 6 is § 6-1, while the fourth section of Chapter 53 is § 53-4. New sections can also be added between existing sections by using a decimal system. For example, if two sections were to be added between §§ 53-4 and 53-5, they would be numbered as §§ 53-4.1 and 53-4.2.



Legislative Histories

The legislative history for each chapter or article, as appropriate, is located immediately following the scheme for that chapter or article. The history indicates the specific legislative source from which the chapter was derived, including the enactment number and the date of adoption. Amendments to individual sections or subsections are indicated by boldfaced histories directly in the text.

General References and Editor's Notes

Each chapter containing material related to other chapters in the Code includes a table of General References to direct the reader's attention to those related chapters. Editor's Notes are used in the text to provide supplementary information and cross-references to related provisions in other chapters.

Sample Page

Section numbers reflect both the number of the chapter in which the legislation is included and the location of the section within that chapter. This facilitates referencing and indexing sections.

Page heads indicate which sections appear on a particular page, making sections quick to locate.

§ 198-1

Chapter 198

§ 198-3

TAXICABS

§ 198-1. License required.
§ 198-2. Licensing authority;
revocation; records.

§ 198-3. Rates of fare.
§ 198-4. Licensing conditions.
§ 198-5. Use of public ways.

Every chapter is preceded by a Scheme, which lists each section by title. Taken together, the titles serve as a summary of the contents of the chapter.

[HISTORY: Adopted by the City Council of the City of Springfield. Amendments noted where applicable.]

The History indicates the specific legislative source from which the chapter is derived.

GENERAL REFERENCES

Vehicle noise restrictions — See Ch. 75.

Vehicle and traffic regulations — See Ch. 111.

A table of General References directs the reader to related chapters.

§ 198-1. License required.

No person shall set up, use, or drive in the City any unlicensed taxicab or motor vehicle for the conveyance of passengers for hire from place to place.

§ 198-2. Licensing authority; revocation; records.

City Council may license taxicabs or motor vehicles for the conveyance of persons for hire from place to place within the City. It may revoke such licenses at its discretion. A record of all licenses so granted or revoked shall be kept by the City Council.

For precision of reference, section titles are repeated as headings in the text.

§ 198-3. Rates of fare.

A. Minimum zone rates. [Amended 2-12-1980 by Ord. No. 80-73 ']

Amendments to individual sections or subsections are noted in the text at the location which most precisely pinpoints the amended material.

(1) On all trips originating or terminating north of Riverside Cemetery, the following minimum zone rates may be charged for distances north of said cemetery, which portion of the City is hereby divided into three zones as follows:

- (a) Zone A, from Riverside Cemetery to and including Boxart Street: \$2.50, plus \$1 for each additional passenger.
- (b) Zone B, from Boxart Street to and including Denise Road: \$3.50, plus \$1 for each additional passenger.
- (c) Zone C, from Denise Road to and including Beach Avenue: \$4, plus \$1 for each additional passenger.

(2) Each zone shall include all areas lying between the lines of its boundary streets extended to the easterly and westerly limits of the City. The minimum rates

A simple internal numbering system presents material in a clear, easy-to-read format.

1. Editor's Note: This ordinance provided an effective date of 3-31-1980.

Editor's Notes provide supplementary information for the Code user.

198:1

The page-numbering system reflects the chapter number plus the page sequence. This allows the insertion of new chapters without affecting the existing Code organization.

The dateline indicates the date the page was printed.

01 - 15 - 2010

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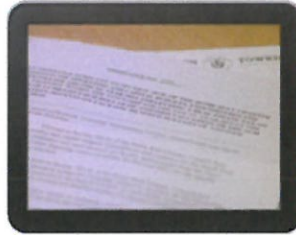
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Future Supplementation Services

Your Code is an evolving document.

After your new Code is delivered, in order to protect your investment and maintain an accurate and reliable resource, your Code should be kept up-to-date. General Code's supplementation services are designed to make the process easy, fast and accurate.



Materials

After the enactment of new legislation, the City can forward a copy by whatever method is most convenient.

- Electronic copies of the legislation can be sent via email to ezsupp@generalcode.com. A reply email will be sent confirming receipt of your transmission. We have other options for transferring large files and will provide the necessary information if requested.
- In addition, paper copies of as-adopted legislation can be sent via U.S. Mail or by Fax to 585-328-8189, and a confirmation postcard will be returned upon receipt of materials.

General Code will hold legislation pending a pre-approved schedule, or begin the job, as directed by the City. Please note that charges for supplementation services are outside of the scope of this proposal and will be billed separately. An estimate of the charges applicable to a particular supplement is available upon request.

Posting of New Laws

Between regular Code supplements, General Code will temporarily attach (append) verbatim copies of new legislation to your online electronic Code to provide ready access to information until such time as the legislation can be codified through supplementation. If supplementation does not occur within one year of appending, General Code will remove the link to that new legislation.

Schedule

Supplements will be provided on a schedule designed to meet the needs of the City. Typical schedules may be quarterly, semiannual, or annual, or upon authorization by the City. There is no additional charge or cost for any of these schedule options. Updates to the electronic version of the Code can occur on a more frequent schedule than printed supplements.

Our average turnaround time for processing routine supplementation is between 4 and 8 weeks.

Editorial Work on Your Supplement

The editorial work on your supplement specifically focuses on the new legislation being incorporated with each supplement. As part of our process for new legislation, we will do the following:

- Acknowledge receipt of all materials
- Verify adoption of all legislation, including date of action by governing body
- Review legislation and distinguish between Code and non-Code material
- Update record of legislation received and its disposition (Disposition List)
- Request any missing legislation/missing pages
- Determine proper placement of legislation within Code
- Impose or utilize the adopted flexible section numbering system that allows for later changes
- Create/modify chapter, article and/or section titles
- Add historical annotations
- Add any necessary cross references
- Correct any misspellings so that searchability in eCode360 is not compromised
- Definitions: imposition of distinctive style to aid Code user in quickly finding the meaning of a particular term
- Tables: maintain legislative integrity by following the original and, where necessary, improving the presentation of tabular material so that the information contained therein is easily accessible
- Impose standard internal section organizational hierarchy consistent with the rest of the Code
- Impose standard style conventions consistent with the rest of the Code, i.e., number citation, capitalization, nonsubstantive grammar and punctuation, internal and statutory reference citation
- Confirm accuracy of internal references; correct as necessary and appropriate
- Confirm accuracy of statutory references; correct as necessary and appropriate
- Read and review for missing wording; internal conflicts
- Update ancillary Code pieces, such as the Table of Contents and chapter schemes, when necessary
- Update Code Index
- Create an Instruction Page (for print supplements) so that Code holders can properly update the Code
- Notify client of any issues and concerns noted and work together to determine appropriate resolution

General Code will also update the Table of Contents and index. Editorial notes will be appended to sections that require additional explanation. Any tables, drawings, or other graphics as are required by the City shall be incorporated into the supplement, with improved presentation as necessary. Additionally, for print supplements, an Instruction Page will be created to advise how to insert and remove pages.



Printed Supplements

Amendments to the printed Code occur in the form of printed supplement pages that are issued as replacement pages. Printed supplements include updated Table of Contents, Disposition List, Index and text pages, as well as an Instruction Page.



Electronic Updates

Amendments to the electronic version of the Code can be provided on their own schedule or can accompany printed supplements. Electronic updates will have been incorporated into the Code, and a fully searchable, complete Code will be delivered online. **There is no additional fee for this service.**

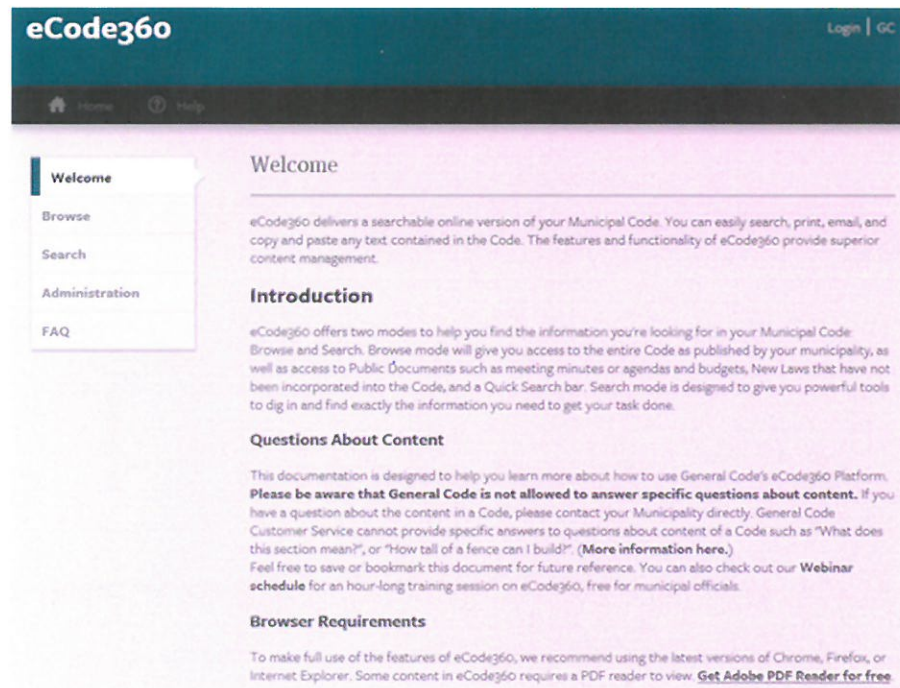


Delivery

Printed supplements to the Code will be delivered in bulk to the City, unless the City chooses to utilize General Code's Distribution Services. The website will be updated within one or two business days as electronic updates are delivered.

Ongoing Customer Service and Technical Support

Ongoing customer service and technical support is always available. General Code has in-house Account Representatives and customer service specialists available to answer your calls and take your questions from **8:00 a.m. to 5:00 p.m. EST**. Online assistance is available 24 hours each day.



Sign up today for a FREE eCode360 webinar!

<http://www.generalcode.com/resources/webinars/>

OnsitePLUS

Training is readily available upon delivery of your eCode. We will schedule an onsite training session for you and your employees including how-to sessions on all your eCode products and services.

WebinarPLUS

This provides one-on-one online training to municipalities tailored to meet your specific eCode objectives. This is in addition to our standard eCode webinar training series offered each month to all municipalities.

The Code of Engagement



Our Pledge to You

Our Code of Engagement is General Code's pledge to achieve a high standard, cultivate a long-term working relationship, and earn the status of being your trusted partner.

General Code is a values-based company. As such, our Code of Engagement is the set of principles guiding the way we conduct ourselves. It encompasses how we interact with our co-workers and our community, the way we treat you, the way we communicate with you, and the fact that you are not just our customer, you are our partner. Our Code of Engagement is founded on a set of seven values.

Honesty and Integrity

Every interaction will confirm that you are working with an ethical, conscientious, and trustworthy partner.

Delighting the Customer

We will anticipate, and often surpass, your expectations. We will be proactive and responsive to your needs.

Efficiency

You will receive high-quality products and services in the shortest possible time frame. These solutions will save you time and ease your workload.

Innovation and Creativity

We will stay in front of your ever-changing needs. Visionary thinking, resourcefulness, and technology leadership will make this possible.

Personal Responsibility

Every General Code employee will meet and exceed your expected level of product quality and service excellence.

Caring and Concern

You will receive service that is personable, warm, and reliable—an attentive relationship you can trust.

Teamwork

Across departments and at every level of our company, we will collaborate with each other and with you to meet your needs.

CONFIDENTIAL

Financial Stability



280 Kenneth Drive, Suite 100
Rochester, NY 14623

P 585.427.8900
TF 800.546.7556
F 585.427.8947
W EFPRgroup.com

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Member
General Code Enterprises, LLC
Rochester, New York

We have reviewed the accompanying financial statements of General Code Enterprises, LLC, which comprise the consolidated balance sheets as of December 31, 2016 and 2015 and the related consolidated statements of operations and member's equity and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Accountants' Responsibility

Our responsibility is to conduct the review engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

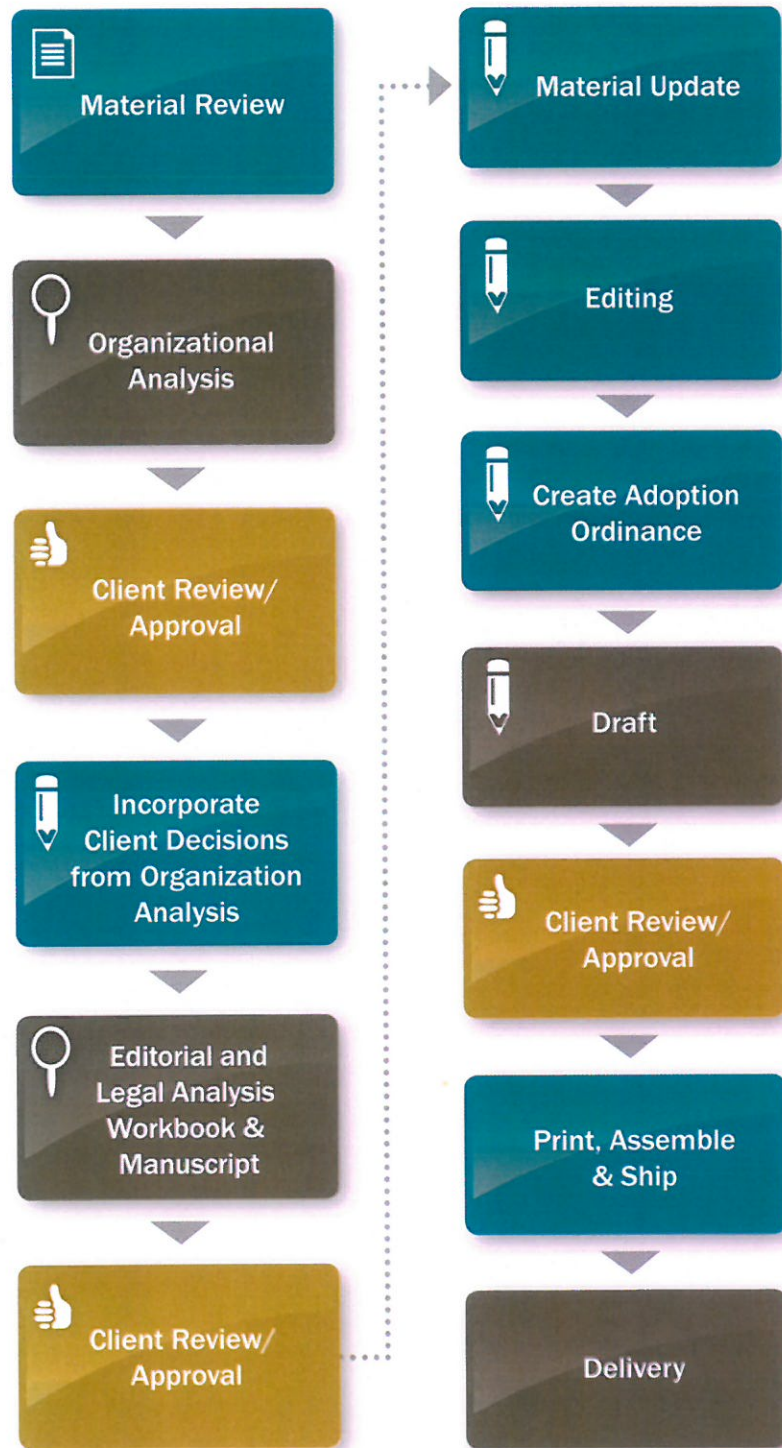
The supplementary information included on pages 12 and 13 is presented for purposes of additional analysis and is not a required part of basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the review procedures applied in our review of the basic financial statement. We are not aware of any material modifications that should be made to the information. We have not audited the information and, accordingly, do not express an opinion on such information.

EFPR Group, CPAs, PLLC

EFPR Group, CPAs, PLLC
Rochester, New York
May 26, 2017

Attachment: GENERAL CODE (1394 : Receive and File proposals Codification)

The General Code Codification Process At-a-Glance



Attachment: GENERAL CODE (1394 : Receive and File proposals Codification)

Authorization and Agreement

Base Codification Project

\$ 18,000*

* Please Note: The Base Codification Project Price is based on an estimate of 1,000 pages. Additional pages in excess of that number will be charged at the rate of \$18 per page, plus an additional \$10 per table, graphic, or image on each page. A "page" shall be defined as the printed area on one side of a sheet of paper; a sheet of paper may include two pages.

Optional Components

eCode360 (Check one) \$ 0

___ Premium eCode360 with PubDocs (First Year) - Annual Maintenance: \$1,195

___ Standard eCode360 (First Year) - Annual Maintenance: \$995

___ eCode360 Lite (First Year) - Annual Maintenance: \$695

___ Additional Two-Volume Code Book Set(s) @ \$108 each \$

Total Investment

Including all of the options selected above, the project price will be: \$

The City of Pekin, Illinois, hereby agrees to the procedures outlined above, and to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs, and are incorporated herein by reference, and authorizes General Code to proceed with the project.

CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS

By: _____ Witnessed by: _____

Title: _____ Title: _____

Date: _____ Date: _____

GENERAL CODE, LLC

By: _____ Witnessed by: _____

Title: _____ Title: _____

Date: _____ Date: _____

Accepting This Proposal

This document serves both as a proposal and as an agreement. To accept this proposal complete this form, including authorized signatures. Scan and email the completed form to ezsupp@generalcode.com, fax the completed form to General Code at (585) 328-8189, or return it by mail to General Code, 781 Elmgrove Road, Rochester, NY 14624.

Type I - Recod

April 4, 2018

Codification Proposal

Code of Ordinances Pekin, Illinois



American Legal Publishing Corporation
432 Walnut St. Cincinnati, Ohio 45202

Richard C. Frommeyer
Codification Consultant
1-800-445-5588

AMERICAN LEGAL PUBLISHING CORPORATION PROPOSAL FOR THE CITY OF PEKIN, ILLINOIS

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8. Folio VIEWS® Search & Retrieval Program and Internet
9. Additional Online Services

April 2, 2018

Ms. Sue McMillan
City Clerk
City of Pekin
111 South Capitol Street
Pekin, IL 61554

Dear Ms. McMillan:

Thank you for considering American Legal Publishing for your codification project. We are very interested and looking forward to working with the City of Pekin. I feel that the number of times that I have contacted the City of Pekin by phone or visited and meeting with your committee, I feel America Legal Publish is the company that understands the project and we will provide the City with exceptional service.

A recodification includes incorporating new ordinances, updating the index and tables as needed, reformatting the pages into a new typestyle, including single or dual column print, and printing complete copies of the entire code book. It also includes a legal review and written report by one of our staff attorneys. The review will uncover inconsistencies between sections in the code and inconsistencies with the code and state statutes. Additionally, there might be some reorganization and renumbering of the code if necessary. New binders and divider tabs are included in the price. There is also the option to receive the new code on CD in Folio and have it on the internet.

In future years, new ordinances can be easily added to your code with American Legal's supplement services. And, when you need a model ordinance, simply call us; we don't charge for providing model ordinances. You can also search all codes on our internet site free of charge when you feel like looking for models yourself.

We welcome the opportunity to help manage the City of Pekin's municipal documents. Should you have any questions about the proposal, please do not hesitate to call me.

Best regards,



Richard C. Frommeyer,
Codification Consultant
rfrommeyer@amlegal.com

AMERICAN LEGAL PUBLISHING CORPORATION ADVANTAGES AND BENEFITS

QUALIFICATIONS

- American Legal Publishing Corporation began as the codification division of the Anderson Publishing Company of Cincinnati in **1934**. We became a separate corporation in 1979.
- American Legal currently serves more than 2,100 local government clients across the country. Our clients range in size from Los Angeles, Chicago, Austin, Dallas, Philadelphia and Boston, to villages with populations under 500.
- We are the codification consultants to the International Municipal Lawyers Association and numerous state municipal leagues.

LEGAL ANALYSIS

- Our legal staff's **Exclusive Editorial and Legal Report** details internal code inconsistencies as well as inconsistencies between your ordinances and state statutes and federal law. Our legal team consists of fourteen members with law degrees, including the president of the company.
- We provide the **most comprehensive analysis** in the codification industry: outlining problems, providing you with alternatives, and allowing you to implement desired improvements.
- You receive the Editorial and Legal Report with the **draft** of your code, allowing you to review your code with the assistance of our detailed, written editorial analysis which will ultimately be reviewed with you at a conference in Pekin.

SUBJECT MATTER FORMAT

- We will arrange your ordinances according to logical subject matter. We group all of your land use ordinances together in one section, your business regulations together in one section, your administrative ordinances in another section, etc.
- We can offer you free **Model Ordinances** covering nearly any municipal topic to replace an outdated ordinance or to cover an area where you may not have an ordinance.

TABLE OF SPECIAL ORDINANCES, PARALLEL REFERENCES AND INDEXING

- As part of your new code, we will create Tables of Special Ordinances covering such topics as annexations, zoning map changes, franchises, easements, etc. These ordinances will be listed in table form by ordinance number, date of passage, and will include a brief description of each ordinance.
- Your code will include Parallel Reference Tables that indicate which code sections are based on state statutes, where prior code sections appear in your new code, and a cross-reference of ordinance numbers to code section numbers.
- Our comprehensive index includes no dead ends when you search for a topic.

STYLE OPTIONS

- We offer different typestyles for your code, single or dual column printing and various types of binders.

TIMELY DELIVERY AND FLEXIBLE BILLING

- We will complete your code within 9 months (excluding your review time).
- We can work with you to schedule the project so that it meets your budgetary needs.
- We complete supplements within 45 days.

RE-ORDERS AND PAMPHLETS

- We have **no minimum** or maximum orders of extra copies of your code. You can call us at any time and order 1 or 1,000 additional copies of your code.
- You can order only as many codes as you need without having to worry about buying, storing and updating copies that you don't need.
- You can receive specific pamphlets for your police department, zoning department, etc.

COMPUTERIZATION OF CODE

- You can receive your code on CD-ROM in WordPerfect or Microsoft Word compatible at no additional charge.
- Access every word in your code in just seconds with Folio VIEWS. Your code can be linked to your meeting minutes and other municipal documents. We use the newest version of Folio and NXT4 for the internet, and do all the conversion work ourselves; we have produced hundreds of Folio codes and infobases.
- The mobile (responsive) web browser based searchable code templates do use iframes.
- Folio users can customize their version by creating color highlights, bookmarks, notes, and pop-up links without affecting the original text.

SUBSCRIBERS SERVICE

- American Legal can sell current copies of Pekin's code (printed and computer versions) via our "800" number directly to Law Firms, Developers and other outside parties.
- Our service relieves Pekin of the burden of maintaining and updating inventory of codes and processing individual payments.

SUPPLEMENT SERVICE

- Our fast and efficient supplement service will keep your code current in future years. Delivery is within 45 days or less. You can supplement as often as necessary - even after every council meeting.
- Unlike other code companies, our supplement service includes incorporation of changes in state law that affect your code.

SUBCONTRACTING

- We do all editing, legal review, printing and computer/internet work inhouse and at one location.

AMERICAN LEGAL PUBLISHING CORPORATION LEAGUE AFFILIATIONS

American Legal Publishing is proud of its relationship as consultants to the following organizations:

INTERNATIONAL MUNICIPAL LAWYERS ASSOCIATION (IMLA)

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Contact: Chuck Thompson
Executive Director and General Counsel
(202) 466-5424

LEAGUE OF ARIZONA CITIES AND TOWNS

1820 West Washington Street
Phoenix, AZ 85007
Contact: Ken Strobeck,
Executive Director
(602) 258-5786

ARIZONA ASSOCIATION OF COUNTIES

1910 West Jefferson Street
Phoenix, AZ 85007
Contact: Jennifer Marson
Executive Director
(602) 252-6563

OHIO MUNICIPAL LEAGUE

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Columbus, OH 43215
Contact: Kent M. Scarrett
Executive Director
(614) 221-4349

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P.O. Box 3069
Raleigh, NC 27602
Contact: Kimberly Hibbard
General Counsel
(919) 834-1311

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1201 Court Street NE, Suite 302
Salem, OR 97301
Contact: Codification Coordinator
(503) 588-6550

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8331 Utica Avenue
Rancho Cucamonga, CA 91730
Contact: Chris Shalby
Executive Director
(909) 592-4462

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145 University Avenue West
St. Paul, MN 55103-2044
Contact: Amber Eisenschenk
Staff Attorney
(651) 281-1200

LEAGUE OF NEBRASKA MUNICIPALITIES

1335 L Street
Lincoln, NE 68508
Contact: Christy Abraham
Legal Counsel
(402) 476-2829

LEAGUE OF WISCONSIN MUNICIPALITIES

202 State Street, Suite 300
Madison, WI 53703-2215
Contact: Claire Silverman
Legal Counsel
(608) 267-2380

VIRGINIA MUNICIPAL LEAGUE

13 E. Franklin Street
Richmond, VA 23241
Contact: Michelle Gowdy
General Counsel
(804) 523-8525

SOUTH DAKOTA MUNICIPAL LEAGUE

214 E. Capitol Avenue
Pierre, SD 57501
Contact: Yvonne Taylor
Executive Director
(605) 224-8654

INDIANA ASSOCIATION OF CITIES & TOWNS

150 West Market Street
Indianapolis, IN 46204
Contact: Jodie Woods
General Counsel
(317) 237-6200

LEAGUE OF KANSAS MUNICIPALITIES

300 Southwest 8th Avenue, Suite 100
Topeka, Kansas 66603-3951
Contact: Eric Smith
Deputy General Counsel
(785) 354-9565

American Legal Publishing Corporation Illinois Reference List

Listed below are a few of the over 2,100 ordinance codification and Folio clients of American Legal Publishing Corporation. Some of our clients include New York City, Albuquerque, Boston, Chicago, Dallas, Honolulu, Los Angeles, Philadelphia, San Diego County, and the City and County of San Francisco. We currently have over 170 clients in Illinois.

City of Chicago
Patrick Ryan
Department of Law
30 North LaSalle
Chicago, IL 60602
312-744-7375
Population: 2,722,000

They have been a client since 2006. They just recently signed another 5 year extension after going out for other proposals. They update the online code monthly and the paper code quarterly.

McHenry County
Peter Austin, County Administrator
2200 North Seminary Ave
Woodstock, IL 60098
815-334-4242
Population: 308,760

The County is reviewing their online version of the code and after their review will be linked online.

Wauconda
Sherry Davies, Deputy Village Clerk
101 North Main Street
Wauconda, IL 60084
847-526-9600
Population: 14,160

The Village has been a client since 2006 and supplement once a year.

City of Galesburg
Kelli Bennewitz, City Clerk
55 West Tompkins Street
Galesburg, IL 61402
217-253-2112
Population: 32,195

Galesburg has been a client since 2011 and updated once a year.

Will County
Beth Pfanenstiel, Clerk's Office
302 North Chicago Street
Joliet, IL 60432
815-740-4782
Population: 685,000

They have been a client for over 25 years and supplement online instantly and print quarterly.

City of Tinley Park
Laura Godette, Deputy Clerk
16250 South Oak Park
Tinley Park, IL 60477
708-532-7700
Population: 56,703

Tinley Park has been a client for over 31 years and supplement once a year.

City of Mahomet
Cheryl Sproul, Village Clerk
PO Box 259
Mahomet, IL 61853
217-586-4456
Population: 7,258

Mahomet has been a client since 2011 and supplements yearly.

City of Danville
Lisa Monson, City Clerk
17 West Main St
Danville, IL 61832
217-431-2304
Population: 33,027

Danville has been a client since 1997 and supplements yearly.

Village of Herrick
Michelle Shelite, Village Clerk
5 North Broadway
Herrick, IL 62431
618-428-5833
Population: 526

Herrick has been a client since 2016 and supplement as necessary.

City of Tuscola
Angie Gordon, Assistant City Clerk
214 North Main St
Tuscola, IL 61953
217-253-2112
Population: 4,480

Tuscola has been a client since 1996 and supplements yearly.

City of Villa Grove
Jacki Athey, City Treasurer
612 Front St, PO Box 108
Villa Grove, IL 61956
217-832-4721
Population: 2,537

Villa Grove has been a client since 1992 and supplements every two years.

INDEPENDENT AUDITORS' REPORT

Directors and Officers
American Legal Publishing Corporation
Cincinnati, Ohio

Report on the Financial Statements

We have audited the accompanying financial statements of American Legal Publishing Corporation, which comprise the balance sheets as of December 31, 2017 and 2016, and the related statements of income and comprehensive income, stockholders' equity, and cash flows for the periods then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of American Legal Publishing Corporation, as of December 31, 2017 and 2016, and the results of its operations and cash flows for the periods then ended in accordance with accounting principles generally accepted in the United States of America.

VonLehman & Company Inc.

Fort Wright, Kentucky
March 9, 2018

CODIFICATION COST AND SERVICE SUMMARY

I. American Legal Publishing proposes to recodify the ordinances for Pekin, Illinois, at the following price:

A. Base Cost (includes See I. Publisher Shall on page 1,2, and 3 of 7 for description) \$17,500.00

**The actual page count may vary from the estimate or you might add new ordinances during the codification process. If the page estimate is high, the cost will be lower than the initial base cost, and vice-versa. We will guarantee that the base cost will not go over 20,500.00.*

Includes

- | | |
|--|----------------------------------|
| 1. Number of Copies of Pekin's Code | <u>2 included in price above</u> |
| 2. Binders and divider tabs | <u>2 included in price above</u> |
| 3. Cost of online publication of the Code | <u>\$500.00</u> |
| 4. Estimated Number Of Pages (number of pages included in the base rate) | |
| 8½" x 11" Format | |
| i. Single column (12 point type) | <u>1,000 pages</u> |
| ii. Dual column (11 point type) | <u>850 pages</u> |

B. Variable Cost

- | | |
|---|-------------------------------|
| 1. Per Page (Above/Below) <u>1,0000</u> page estimate (8 1/2' x 11' Format) | |
| i. Single Column | \$18.00 |
| ii. Dual Column | \$21.00 |
| 2. Freight/Shipping | U.P.S. Ground <u>\$100.00</u> |

II. Time to Completion

Number of Months Until Manuscript	3-6 months
Number of Months Until Completed Code (after return of manuscript)	1-3 months
Number of Days for Updated Supplements, including Statutory Updates	45 days or less

III. Optional Services

- A. Extra copies of the Code
Minimum Number of Copies (Code can be setup in one or two volumes) No Minimum
1. Cost per Extra Code with 3 Post Expandable Binder and tabs (Price is per volume) \$120.00
 2. Cost per Extra Code without Binder or tabs (Price is per volume) \$60.00
 3. Cost per Extra Chapter, separately bound 7.5¢ per printed page + \$20.00 for 3 ring binder
- B. Cost of copies of Code on disk/CD-Rom \$10.00 each, however can be downloaded for free
- C. Updated ordinances in conflict with state and federal law **American Legal updates state law on a yearly basis with your supplement, please see III Optional Service 3 Supplement Service, (4) page 4 of 7**
- D. Providing model ordinances when requested American Legal will provide free model ordinance within 3 days of the request. The Municipality can also search for free any code on our website
- E. Cost for information retrieval software for the Code. \$500.00 includes the code online and includes a disk version of the searchable code that can be placed on the network
- F. Supplement Service 8½" x 11" Format
1. Single-column \$19.00/per reprinted page includes online changes
 2. Dual-column \$22.00/per reprinted page includes online changes
 - 3.. Tables, charts, graphs, etc. \$10.00 per page includes online changes

American Legal Publishing offers below additional online services not requested in the RFP

- A. Pamphlets (With cardstock cover)
Per Impression (Printed Page)
1. 1-50 copies 7.5 ¢
 2. 51-99 copies 7.0 ¢
 3. 100 copies or greater 6.5 ¢
 4. Pamphlet Binders \$15.00 each
- B. Future Supplements of Online Code (cost is included in editing charge for printed pages):
Municipality will chose one schedule below, however schedule can be changed at no cost:
- Annual update
 - Six month updates
 - Quarterly updates
 - Monthly updates
- C. Phone Support No Extra Charge
1. On-Site Installation & Training (not necessary) \$695.00/day + travel
 2. Additional CD's of the Code in searchable format (not necessary) \$60.00 each
- f. Code on the Internet (after 1st year) \$450.00 per year
- g. Access and Search other codes on American Legal Publishing's Website No charge
- h. Advance Legislative Service \$7.00 per ordinance
- i. New Ordinance Notification Service \$5.00 per ordinance

- j. Comprehensive Ordinance List \$10.00 per ordinance
- k. Definition Links Service \$95.00 an hour
- l. Archived Codes Online Service \$45.00 each supplement with maximum yearly \$300.00 fee
- m. Custom Banner Service Price T. B. D.
- n. Online Meeting Minutes 75¢ per page

V. Terms (**can be budgeted over two fiscal years or setup based on the Municipalities needs**)

- i. Forty Percent (40%) due upon acceptance of this agreement.
- ii. Forty Percent (40%) within 30 days of receiving the manuscript.
- iii. Balance 30 days after receiving and reviewing legal report and delivery of the completed code.

American Legal Publishing Corporation
432 Walnut Street, 12th Floor
Cincinnati, Ohio 45202

City of Pekin
111 South Capitol Street
Pekin, IL 61554

CODIFICATION AGREEMENT

March 29, 2018

The City of Pekin, a municipal corporation in the State of Illinois ("Municipality") and American Legal Publishing Corporation, ("Publisher"), an Ohio corporation, agree as follows:

I. THE PUBLISHER SHALL:

- (1) Examine the Municipality's Charter (if any), and prior code of ordinances (if any), and all ordinances or resolutions provided by the Municipality and determine which materials are to be codified.
- (2) Utilize its staff of attorneys to review all materials to be codified and prepare a written report for the municipal attorney.
 - (a) The report may include notice of and suggestions for resolving the following:
 - Apparent conflicts with referenced state and federal statutes and administrative regulations;
 - Repealed, renumbered, or obsolete state and federal statutes and administrative regulations;
 - Apparent conflicts with prominent federal case law; and Internal discrepancies such as duplications, ambiguities, and obsolete terminology.
 - (b) Suggest new provisions which the Municipality should consider including in the new code, and delete old provisions which are no longer necessary or which might be improper or unlawful.
 - (c) The review will not involve re-drafting of entire chapters by the Publisher. However, the Publisher will provide model ordinances to the Municipality upon request if available.
 - (d) At the option of the municipality, hold a manuscript conference with municipal representatives to review the report. The Municipality will not be billed for time of the American Legal staff attorney if it chooses this option, but will be billed for travel expenses.

Note: The review performed by the Publisher should not be considered as a substitute for the competent advice of your Municipal Attorney, especially based on his/her in-depth knowledge of the municipal practices and procedures, and American Legal Publishing is in no way assuming the role of attorney for the municipality. Land Use sections of the code are especially specific to the locality and are thus only subject to cursory review and comparison with the rest of the code. (A sample Report is attached to indicate the type of comments that are likely to be contained in the report for Pekin.)

- (3) Classify all ordinances and resolutions which are of a general and permanent nature into titles, chapters, and sections, according to subject matter.
- (4) Make changes to effect uniformity of style and to correct typographical and spelling errors, grammar, and usage. Substantive changes shall not be made in the wording of the ordinances. Suggestions for additions or changes in the ordinances will be submitted to the Municipal Attorney.

- (5) Prepare:
- (a) Title, chapter, and section headings.
 - (b) A table of contents and sectional analysis for each chapter.
 - (c) A legislative history for each section, citing the ordinance number and date of passage, as indicated on copies of ordinances supplied to the Publisher.
 - (d) Statutory cross-references to sections of the state statutes and to other pertinent parts of the Code where applicable. These references shall appear at the end of the section to which they apply.
 - (e) Tables of Special Ordinances listing chronologically those ordinances in certain subject areas that the Municipality finds to be pertinent.
 - (f) Parallel Reference Tables showing:
 - 1. The disposition of ordinances (in numeric sequence) included in the codification (Ordinance to Code).
 - 2. A listing of code sections based on state statutes (Statute to Code).
 - 3. A listing of prior code sections incorporated into the new code if applicable (Old Code to New Code).
 - (g) An index (which will be created after the first draft of the Code is submitted).
- (6) Provide the Municipality with model or sample ordinances when available and upon request, at no additional charge.
- (7) Deliver to the Municipality, within 6 months from receipt of the materials deemed necessary by the Publisher to begin the codification (prior code, ordinances and new code questionnaire), one copy of a draft of the Code for the Municipality's examination.
- (8) If necessary, hold a conference to make final corrections, additions, and deletions to the Code. The Municipality will be billed for the travel expenses of the American Legal staff attorney. The Municipality may present changes to pages of the draft at the conference. After the final conference, no additional changes are to be made. Any further changes, additions, or deletions shall be made in the future supplements to the Code in accordance with III(3) of this Agreement. When the draft, and any changes thereto made by the Municipality, is returned to the Publisher, such return of the draft shall be deemed final authorization by the Municipality to publish the Code as returned. If additional conferences are requested by the Municipality which require the travel of a member of the staff of the Publisher, then the Municipality shall be advised what the additional cost, if any, for such conference will be.
- (9) Deliver to the Municipality, within 3 months of receipt of the corrected draft, 2 printed copies of the Code meeting the following specifications:
- (a) Type to be single or dual column, at the option of the Municipality
 - (b) Page size to be 8½" x 11"
 - (c) Printed on high quality paper
 - (d) All copies to be in hard-covered, 3-post, loose leaf binders. All binders shall have the Municipality's

name stamped in gold and shall contain divider tabs and the City Seal on the front and spine.

- (10) Deliver to the Municipality text editable PDF format and Microsoft Word format on a flash drive. The Municipality may receive the code via a link from electronic downloading in text editable PDF format and Microsoft Word.
- (11) Provide a sample adopting ordinance to the Municipality.

II. THE MUNICIPALITY SHALL:

- (1) The Municipality will provide clear copies of all materials necessary to perform the codification, including an up to date copy of any previously published code of ordinances, copies of ordinances and pertinent resolutions not previously codified, and a completed New Code Questionnaire (provided by the Publisher). (If the Municipality provides meeting minutes to the Publisher to review for legislation contained therein rather than actual ordinances or resolutions, there will be an additional charge of \$45.00 an hour to extract ordinances or resolutions from the minutes for use in the new code.)
- (2) After receipt of the draft of the code and legal report described in paragraph I (2), the Municipality shall have 60 days to review the draft and report and to return to the Publisher its comments about the draft and its answers to the legal report. In the alternative, if the Municipality opts for the legal conference described in paragraph I (9), it must contact the Publisher within 60 days to set up a meeting date. The meeting, itself, need not occur within the same 60 day period. If the Municipality fails to either return its comments and answers to the legal report within 60 days or, if applicable, to set up a meeting date, the Municipality may request that the Publisher extend the deadline in writing. The Publisher may adjust the contract price to cover any increased costs due to the Municipality's delay.
- (3) The Publisher agrees to include in the final version of the Code all ordinances adopted by the Municipality up to the time the manuscript is originally due back to the Publisher under the provisions of (2) above. The Municipality agrees that any ordinances adopted after this date shall be included at the Publishers' supplement rates (as set out in paragraph III(3)(b)) at the time of the inclusion of these ordinances into the code.
- (4) (a) Pay to the Publisher for shipping of the final code order as a base price, the sum of \$17,500.00 for its services set out in Section I, payable as follows:

Forty percent (40%) due upon acceptance of this agreement;

Forty percent (40%) within 30 days after submission of the manuscript and invoice;

The balance 30 days after receiving and reviewing the legal report and final delivery of the printed Code books plus invoice.

If the code page contains an image (diagram, photograph, chart, graph, etc.) or table, there is an additional \$10.00 per page rate.
- (b) The price above is based upon a code of the following number of pages according to the format option chosen by the Municipality. Should the final page count of the code be fewer or more pages than this estimate, the base price will decrease or increase accordingly at the time of the final invoice:

FORMAT	NUMBER OF PAGES	DECREASE OR INCREASE
8½" x 11" Single-column page	1,000	\$18.00 per page
8½" x 11" Dual-column page	850	\$21.00 per page

- (5) Pay any invoices within 30 days of the invoice date. Invoices outstanding beyond the 30 day period shall be subject to a late payment equal to 1.5% of the unpaid balance per month, or part thereof.

III. OPTIONAL SERVICES.

The Municipality, by the initials of the person executing the agreement on its behalf, exercises the following options:

INITIAL

- (1) Code Format: (Initial one only)

(a) Single-column format

(b) Dual-column format

- (2) Additional Copies of Code: number of copies _____ (with binders: Yes or No) _____

The Municipality may purchase additional volumes at (*circle one*:) \$120 per volume or \$60 without a binder.

- (3) Five year supplemental service plan: _____

For a period of five years after delivery of the code:

- (a) The Publisher shall:

1. Incorporate into the code new pertinent ordinances submitted by the Municipality.
2. Revise or make additional entries to the table of contents, parallel reference tables, and index as necessary to reflect the incorporation of additional, changed or deleted material.
3. Within 45 days, deliver to the Municipality 2 printed copies of supplemental pages with an instruction sheet for directing the placement of the new pages in the code.
4. Incorporate changes in state statutes that materially affect provisions of the Code based upon such statutes and, unless otherwise directed by the Municipality, make changes in those provisions in order to bring the Code into conformity with the same.

- (b) The Municipality shall:

1. Provide a copy of ordinances or resolutions passed subsequent to publication of the previous code supplement;
2. Pay to the Publisher the sum of \$19.00 per reprinted single column page or \$21.00 per reprinted dual column page, plus shipping and handling.

The prices above are for a five-year period and cannot be changed except for adjustments in the

second, third, fourth, and fifth years of this agreement to reflect any decrease or increase in the United States Consumer Price Index calculable from the month of delivery of the Code.

If the code page contains an image (diagram, photograph, graph, etc.) or table, there is an additional \$10.00 per page charge.

- (c) Upon completion of the five-year period, this agreement shall automatically renew itself from year to year except that either party may alter or cancel the terms of this agreement at any time upon ninety days written notice.

(4) Code on CD-ROM (word processing program): _____

At no additional charge, the Publisher will provide the code on CD-ROM in one of the following formats (*circle one*): WordPerfect or Microsoft Word compatible

(5) Subscribers Service: _____

The Publisher will operate a subscription service upon the Municipality's request as follows:

- (a) After the Publisher determines production cost and shipping and handling charges, the Municipality has the right to set the total price of the codes for the subscribers. The difference will be credited to the Municipality's future supplement invoices.
- (b) Subscribers can be charged in advance or at time of shipment if they wish to subscribe to the supplements. The total cost for this subscription will be for a year's worth of supplements.
- (c) Subscribers of the complete code will be required to pay in advance of shipment by check or credit card.
- (d) The Publisher will incur all mailing costs for the marketing of the code. Order forms with an announcement of the codes and supplement service availability will be included in this mailing.
- (e) Any law firms, realtors, businesses, libraries or other interested parties contacted may inquire about code orders by using the Publisher's toll-free number.
- (f) The Publisher will print subscribers' orders as needed, and will not require the Municipality to either pre-purchase copies or store extra copies.

(6) Pamphlets:

- (a) Pamphlets, sized for 8½" x 11" copy, containing component parts of a Code, with a cardstock cover, may be ordered: (*circle desired topic and insert number of copies*):

Charter	# of copies	_____
Traffic/General Offenses Code	# of copies	_____
Zoning Code	# of copies	_____
Subdivision	# of copies	_____
All Land Use Regulations	# of copies	_____
Other _____	# of copies	_____

(b) Cost:

1-50	copies of pamphlet — .075 per printed page
51-99	copies of pamphlet — .070 per printed page
100 or more	copies of pamphlet — .065 per printed page

(c) Optional 3-ring pamphlet binders (\$15.00 each) _____

(d) Pocket sized pamphlets are available at rates to be agreed upon.

(7) Folio VIEWS Search and Retrieval program:

(a) The Publisher shall provide the Municipality's code in the Folio format on CD-ROM with complete instructions and one copy of a manual for \$500.00. _____

(b) Additional Licenses and CDs:

Additional network licenses (one-time fee of \$50 each) _____

#_____ of additional licenses

Additional CD's (\$60 each; \$10 to receive updated CD in future) _____

#_____ of CD's

(c) Future Supplements of Paper and Online Code (cost is included in paper editing price): _____

Folio/Internet Updates: _____ annually _____ six months _____ quarterly _____ as ordinances pass

Printed Books Updates: _____ annually _____ six months _____ quarterly _____ as ordinances pass

(assumes Folio update is in conjunction with update to printed supplement)

(d) Optional On-Site Installation & Training (not necessary) _____
at \$695.00/day + Travel Expenses.

(e) Code on the Internet (after Folio conversion) at \$450.00 per year. _____

(f) Access and Search other codes on American Legal Publishing's Website No charge

(g) Advance Legislative Service (PDF): As new ordinances are passed they will be added to the New Ordinance List. This list will have the latest ordinances listed by date passed. Once ordinances are supplemented this list will be cleared. An ordinance can post on the same day. The cost for this service is \$7.00 per ordinance. If the entire ordinance needs to stay online then chose our other service called Comprehensive Ordinance List. _____

(h) New Ordinance Notification Service: As new ordinances are passed, American Legal will place a New Ordinance Notice that this code section has been amended. Once the ordinance is supplemented into the code of ordinances the Notice will be removed. The cost for this service is \$5.00 per notice. This service is usually combine this service with the Advance legislative Service or the Comprehensive Ordinance List. _____

(i) Comprehensive Ordinance List (Folio Link): As new ordinances are passed they will be added to the Comprehensive Ordinance List. This list will have the latest ordinances listed by year. The ordinances will be highlighted in yellow until they are added to the code book. All ordinances can be listed, even ones that are not usually codified such as annexation, variances, budget, and other miscellaneous ordinances. The ordinance is linked to a pdf copy of the original ordinance. The price for this service is \$10.00 an ordinance. If you store the ordinances on the City website there is no

storage cost. If ordinances are stored on ALP website a price will be determined each year based on the number of ordinances stored on American Legal Publishing's site. Initially the cost will be \$150.00 per year for storage.

- (j) Definition Links Service: American Legal will build defined term links or pop up boxes to any word requested by the City. Many counties like this service so that a user can see the definition of the word without going back to the defined terms section of the code. This service is available for the Code of Ordinances and the Land Development Code. The cost for this service is \$95.00 an hour.
- (k) Archived Codes Online Service: American Legal Publishing can store previous versions of your code and or supplements online for research purposes. The cost for this service is \$25.00 each supplement with a cost not to exceed \$400.00 a year.
- (l) Translation Software Services: American Legal can place your code of ordinances in 90 languages for one low annual fee of \$95.00 a year. This service will allow citizens to view and read the code in many different languages.
- (m) Custom Banner Services: American Legal can make your online code look just like the counties website. The cost for this service is based on the files that are provided by the City. The fee is anywhere from \$200.00 and up. Please send the files for an actual price.
- (n) Online Meeting Minutes Service: American Legal can store meeting minutes as well as other documents online. Your minutes, resolutions, contracts, annexations can all be placed online and indexed for 75¢ per page.
- (o) **Package Deal:** The City can chose to get the above additional online services e, h, i, k, l, m, n for a yearly cost of \$1,00.00 a year. Definition links (j) are not included in the package. Minutes would start from January 2017 and going forward. Older minutes from 2016 and previous years would be charged 75¢ per page.

IV. TRANSMITTAL AS OFFER.

The transmittal of this Agreement to the Municipality is an offer by the Publisher to perform the stated services at the prices and terms referenced within the Agreement. This offer will expire if not executed by the Municipality by July 31, 2017, unless such date is extended in writing by the Publisher.

IN WITNESS WHEREOF the parties to this contract have hereunto set their hands on the date(s) indicated:

City of Pekin, Illinois

By _____

Title _____

Date _____

American Legal Publishing Corporation

By Stephen G. Wolf

Title Stephen G. Wolf, President

Date 4/2/18

CHAPTER 71: TRAFFIC REGULATIONS

Section

General Provisions

- 71.01 Speed limit in city alleys
- 71.02 Operation of motor vehicles on unpaved public or private property prohibited

Motorcycles; Motor Scooters and Motor Bikes

- 71.25 Safety helmet or headgear required
- 71.26 Operator's permit required

- 71.99 Penalty

Cross-reference:

Speed limits on designated streets, see Chapter 76, Schedule I

Citations for traffic and parking violations, see §§ 72.150 through 72.157

GENERAL PROVISIONS

§ 71.01 SPEED LIMIT IN CITY ALLEYS.

(A) For purposes of this chapter an **ALLEY** shall mean every street or way within a block, which is set apart for public use, vehicular traffic and local convenience. ('72 Code, § 34-4)

(B) No person shall drive a motor vehicle upon any alley in the city at a speed in excess of ten miles per hour. ('72 Code, § 34-5)
(Ord. 2087, passed 2-5-80; Am. Ord. O-87-72, passed 12-23-87) Penalty, see § 71.99

§ 71.02 OPERATION OF MOTOR VEHICLES ON UNPAVED PUBLIC OR PRIVATE PROPERTY PROHIBITED.

(A) It shall be unlawful for any person to operate a motor vehicle, as defined by the Florida Uniform Traffic Control Law, F.S. Chapter 316, as may be amended from time to time, on any unpaved public property, or on any paved or unpaved shoulder of a public road.

CHAPTER 71: TRAFFIC REGULATIONS

Section

General Provisions

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(B) It shall be unlawful for any person to operate a motor vehicle on any unpaved private property, not owned by the operator or his immediate family without the express written consent of the owner, lessee, tenant or other person entitled to possession and use of such premises; said written consent to be carried on the operator's person.

(C) The foregoing provisions shall not apply to the following:

- (1) A licensed and franchised public utility in the conduct of its business;
- (2) Any federal, state or local governmental agency;
- (3) Any licensed emergency vehicle;
- (4) Any situation where such operation is necessary to avoid collision with other traffic;
- (5) Where such operation is in compliance with other laws or the directions of a law enforcement officer or official traffic-control devices. ('72 Code, § 34-13) (Ord. O-73-51, passed 6-27-73) Penalty, see § 71.99

LEGAL AND EDITORIAL RESEARCH AND REPORT

BELLEVILLE, ILLINOIS

AMERICAN LEGAL PUBLISHING CORPORATION

Introduction

This report has been created in conjunction with the preparation of a preliminary manuscript of the code of ordinances for Belleville, Illinois, and is intended to assist in the review of the preliminary manuscript of your code. It describes editorial decisions made in creating the manuscript and provides a list of questions which need to be addressed by the city.

PLEASE NOTE THAT THE REVIEW OF THE City'S CODE IS NOT A SUBSTITUTE FOR THE COMPETENT ADVICE OF THE City'S ATTORNEY ALL COMMENTS/ISSUES OF A LEGAL NATURE CONTAINED IN THIS REPORT SHOULD BE ADDRESSED TO YOUR City ATTORNEY. WE ARE IN NO WAY ASSUMING THE ROLE OF ATTORNEY FOR THE City.

Upon receipt of your answers to the following comments, we will be able to complete production of your new code. The contractual review period (during which the city is to review the preliminary manuscript and respond to this report) is **60 DAYS** following the receipt of this report. **Consequently, your responses will be due by July 17, 2015.** Please feel free to make changes and suggestions to the preliminary manuscript in addition to those discussed in the following comments. Upon receipt of your responses, we will finish and ship the first of edition of the code to you within ten to twelve weeks. If you will need to extend this review period, please let us know.

Also, remember that the "preliminary" manuscript is for review purposes only. An index and parallel reference tables, which will indicate the location of each former code section, statute, and ordinance within the code, will be inserted in the final version of the code. The final code will also contain tab dividers before each title, the index, and the parallel reference tables and will be printed on white paper on both sides of the page.

General Comments

- 1) We have organized the new code into the following titles with chapters, subchapters, and sections:

Title I	General Provisions	Title XI	Business Regulations
Title III	Administration	Title XIII	General Offenses
Title V	Public Works	Title XV	Land Usage
Title VII	Traffic Code	Table of Special Ordinances	
Title IX	General Regulations		

- 2) We have not repeated definitions and rules of construction contained in Title I throughout the code unless a variation of the definition or rule applies to a particular code provision.
- 3) We have removed severability provisions from new ordinances, as they are covered by § 10.10.

- 4) During recodification, we will place a simplified penalty reference (“Penalty, see § . . .”) in a separate line at the end of the legislative history of each section, where appropriate.
- 5) As a legislative history for code sections, we list at the end of the section the number and passage date of its enacting ordinance, then amending ordinances, if any. **EXAMPLE:** (Ord. passed 5-1988; Ord. passed 12-11-1991; Ord. passed 2-12-1997; Ord. passed 9-8-1999; Ord. passed 9-8-1999; Ord. passed - - ; Ord. passed - -)
- 6) An “ILCS. §” cite included in the history indicates that the text of the section reads either verbatim or substantially the same as the statute. Example: (5 ILCS 120/41 *et seq.*) (Ord. 10, passed 1-17-80; Am. Ord. 20, passed 1-1-1985). An “ILCS. §” cite set forth as a “statutory reference” following the text of the section indicates that the reader should refer to that statute for further information. Example:

§ 39.01 PUBLIC RECORDS AVAILABLE.

This city shall make available to any person for inspection or copying all public records, unless otherwise exempted by state law.

Statutory reference:

Inspection of public records, see 5 ILCS 120/41 et seq.

- 7) Note that titles in your new code are separately paginated for ease of supplementation. If, for example, the city adds material to Title III during a supplement, then the page numbers in Title III will shift accordingly and the page numbers in the remaining titles (V through XV) will remain stable. Because the city pays a charge per page in supplementation, this style of pagination will actually save the city money. If some code users are concerned about their ability to locate material quickly, please remind them that the final product will have tabbed dividers before each title, clearly marked with the name of that title.
- 8) In order to complete your new code, we need the following items:
 - a) Your responses to this report, which may be marked directly on this report;
 - b) A copy of each new ordinance passed since Ord. 7842, passed 1-20-2015; and
 - c) Any other changes you wish to make, which may be marked directly on your blue draft manuscript or on a separate sheet of paper.

Research and analysis

Responses

COMMENTS - FORMATTING, USAGE, GENERAL MATTERS

- 9) Please note that where there is no response to a comment below by the city, we **WILL NOT** make any of the suggested changes that we’ve submitted. Consequently, we suggest that you review all of the comments to ensure that they have been answered fully.
- 10) Your codification contract base price (\$16,200) is based upon an estimated 900 pages. Your draft manuscript is currently 1,088 pages. The index will probably add another 50 - 60 pages. Please note that under your codification contract, pages above the estimate are charged on a per page basis, up to a maximum total of \$22,000. This is not a penalty, but is intended to compensate for the overage as if it had been included in the initial estimate and price.

Research and analysis

Responses

- 11) The following sections have fees, fines, penalties or other dollar amounts that are older than five years. Please review them for accuracy and provide any changes.

Title I: 10.99
 Title III: 31.007, 31.033, 31.035, 31.042, 31.132, 32.003, 33.001, 33.025, 33.999, 34.999
 Title V: 50.019, 50.023, 50.072, 50.999, 51.007, 51.145, 51.999
 Title VII: 70.061, 70.999, 73.99, 74.99
 Title IX: 90.99, 91.31, 91.32, 91.33, 92.22, 92.99, 93.999, 94.99
 Title XI: 110.10, 110.26, 110.99, 111.001, 111.002, 111.005, 111.022, 111.072, 111.079, 111.091, 111.093, 111.094, 111.999, 112.01, 112.18, 112.23, 112.99, 113.001, 113.002, 113.003, 113.024, 113.028, 113.061, 113.075, 113.077, 113.999, 114.02, 114.03, 114.21, 114.22, 114.99, 115.04, 115.07, 115.99, 116.04, 116.24, 116.25, 116.28, 116.31, 116.37, 116.56, 116.99, 117.20, 117.23, 118.01, 118.02, 118.99, 119.16, 119.17, 119.19, 119.99, 120.03, 120.99, 121.03, 121.06, 121.07, 121.08, 121.10, 121.28, 121.99
 Title XIII: 130.13, 130.25, 130.30, 130.99
 Title XV: 150.18, 150.32, 150.37, 150.99, 152.05, 152.06, 152.08, 152.99, 153.04, 153.05, 153.07, 153.99, 154.01, 154.17, 155.071, 155.099, 155.999, 156.23, 156.99, 157.04, 157.10, 157.99, 158.032, 158.037, 158.043, 158.999, 161.015, 161.022, 162.419, 162.999

- 12) Many municipalities insert prior to the actual code sections a page acknowledging the current officials of the municipality. If you desire such an acknowledgment, the responses to this report should include a current list of any officials the city wants to include. Should such an acknowledgment page be added to the code?
- 13) The city had an old code, which we believe was published in 1960. We were not certain about this date, however, so we have used "Prior Code" for old code histories. If it was published in 1960, we will replace these "Prior Code" histories with "1960 Code" references. If possible, please specify the year your prior code was published. Unless otherwise instructed, we will retain these histories as presently edited.
- 14) We encountered some inconsistencies while editing your new Code of Ordinances. Please specify the correct terms.
- a) Is it "Department of Sanitation, Housing and Health", "Department of Health", "Department of Health and Sanitation" or something else? All terms are used throughout, but one term should be used consistently if these are, in fact, all the same board. Which is correct?
- b) Is it "Skate Board Park" or "Skateboard Park"? Both terms are used throughout, but one term should be used consistently if these are, in fact, all the same place. Which is correct?

Research and analysis

Responses

c) Is it "Director of Recreation and Parks" or "Director of Parks and Recreation"? Both terms are used throughout, but one term should be used consistently if these are, in fact, all the same person. Which is correct?

d) Is it "Illinois American Water Company" or "Illinois-American Water Company"? Both terms are used throughout Title V. We have left all references as they originally appeared in the source material. Which is correct?

TITLE I: GENERAL PROVISIONS

- 15) Chapter 10: General Provisions. The purpose of this chapter is to reduce duplication and create consistency throughout the code. We retained these general provisions from your prior code. If you wish to revise or update any of them, please so specify. Unless otherwise instructed, we will retain these provisions as presently edited.
- 16) § 10.99 Penalty. We used your ordinance to create the general penalty for your code. Below is a model penalty provision that many of our city clients use instead. Would you like to replace your current penalty section with this model penalty provision?

§ 10.99 GENERAL PENALTY.

Whoever violates any provision of this code or other ordinance of this city for which another penalty is not specifically provided, shall be fined not more than \$750 for each and every violation thereof, and every day the violation continues shall constitute a separate offense.

Statutory reference:

Authority to imprison for certain ordinance violations, see 65 ILCS 5/1-2-1.1

Limitations on penalties and collection upon default in payment, see 65 ILCS 5/1-2-1

TITLE III: ADMINISTRATION

- 17) § 31.011 Sick leave.

a) Please note that the federal Family and Medical Leave Act, 29 USC 2601 et seq. (the "Act"), applies to municipalities. However, municipalities with less than the threshold number of employees may not be required to provide the leave benefits specified in the Act. The full implications of the Act for your municipality are beyond the scope of this report, and should be determined by your city attorney. Unless otherwise instructed, we will retain this section as presently edited.

b) Division (D) contains a highlighted sentence: *(*This sentence was inadvertently deleted in the last supplement.)* We have left this in for now, but think it should probably be removed. Do you wish to delete this parenthetical sentence from this section?

- 18) § 31.015 State Gift Ban Code. Please note that the state Gift Ban Act was repealed by P.A. 93-617. We recommend that you delete this section from your code. Do you wish to delete this section?
- 19) § 31.030 Elections. This section cites 10 ILCS 5/3-2-1 et seq., which does not exist. We will revise this citation to refer to 10 ILCS 5. Is this acceptable?
- 20) § 31.042 Salaries and insurance. Please note that we included general language (...as set out by the Council from time to time...) instead of actual dollar amounts. Is this acceptable?
- 21) § 32.132 Powers. We will complete the reference the Illinois Municipal Code in this section by revising it to read 65 ILCS 5/11-95-1 to 11-95-10. Is this acceptable?
- 22) § 32.168 Supervision. This section cites Ill. Rev. Stat. Ch. 37, §§ 701-1 et seq. Please note the Juvenile Court Act is now codified at 705 ILCS 405. We will replace this citation accordingly. Is this acceptable?
- 23) Chapters 33 and 34. The following sections contain incomplete citations to the Illinois Municipal Code. We will complete these references by adding, "65 ILCS 5/" at the beginning of each citation. Is this acceptable?

33.041, 34.020, 34.023, 34.040, 34.041, 34.046
- 24) § 33.016 Appointment of Police Chief, Assistant Chief of Police and members.
 - a) We will complete the reference to the Illinois Municipal Code by revising it to read 65 ILCS 5/10-2.11 et seq. Is this acceptable?
 - b) Reference is made to the Fire and Police Commission Act. We believe the intended citation is 65 ILCS 5/10-2.1. Should we complete this citation accordingly?
- 25) § 33.026 Police Pension Fund. This section cites 65 ILCS 5/10-8-1 through 5-10-8-21, which does not exist. Police pensions are governed by 40 ILCS 5/3-101 et seq. We will correct this citation accordingly. Is this acceptable?
- 26) § 33.085 Fire Code adopted. The 2006 International Fire Code is adopted in this section. If the city uses a more recent edition, please specify the year and title, and we will update this section accordingly.
- 27) Chapter 34: Finance and Revenue; Taxation. The following sections contain incomplete citations to the Public Utilities Act. We will complete these citations by adding, "220 ILCS 5/" prior to the cited section number(s). Is this acceptable?

34.020, 34.023, 34.046

- 28) §§ 34.040, 34.044. These sections contain incomplete citations to the Municipal Retailers' Occupation Tax Act. We will complete these citations by adding, "35 ILCS 120/" prior to the cited state law section number(s). Is this acceptable?
- 29) § 34.042 Foreign Fire Insurance Tax. This section cites Ill. Rev. Stat. Ch. 24, §§ 11-10-1 et seq., which is an obsolete citation. The correct citation is now 65 ILCS 5/11-10-1. We will update this citation accordingly. Is this acceptable?
- 30) § 34.045 F.S.P. sales tax.
- a) We will complete the reference to Hotel Operators' Occupation Tax Act by adding its codified location, being 35 ILCS 145. Is this acceptable?
 - b) We will complete the reference to § 13(c) of the Metropolitan Pier and Exposition Authority Act by adding its codified location, being 720 ILCS 210/13(c). Is this acceptable?
- 31) § 34.062 Definitions. We will complete the reference to the Local Government Taxpayers' Bill of Rights Act by adding its codified location, being 50 ILCS 45/1 et seq. Is this acceptable?

TITLE V: PUBLIC WORKS

- 32) § 50.002 Definitions.
- a) We will complete the reference to the Federal Water Pollution Control Act Amendments of 1972 by adding its codified location, being 33 USC 1251 et seq. Is this acceptable?
 - b) We will complete the reference to Title II Grants for Construction of Treatment Works of the Act by adding its codified location, being 33 USC §§ 1281 et seq. Is this acceptable?
- 33) § 50.055 Pretreatment. We will complete the references to §§ 301(B) and 304(B) of the Act by adding their codified locations, being 33 USC 1311(b) and 33 USC 1314(b), respectively. Is this acceptable?
- 34) § 50.056 Use of public sewer. Division (M) contains a reference to "...the Article entitled Private Sewage Disposal." There was no such article in your prior code. We believe the reference may be to state law, the Private Sewage Disposal Licensing Act, 225 ILCS 225. Should we replace this citation accordingly?
- 35) § 51.108 Notification of the discharge of hazardous waste. We will complete the reference to § 3001 of RCRA by revising it to read, "§ 3001 of the Resource Conservation and Recovery Act (RCRA), being 42 USC 6901 et seq." Is this acceptable?

TITLE VII: TRAFFIC CODE

- 36) § 70.060 Liquor or drugs. This section is derived from legislation passed in 1970. State law on this topic has been amended and revised many times since then. We suggest the city consider deleting this section from the code and simply enforcing state law, which is found at 625 ILCS 5/11-500 et seq. Do you wish to delete this section from your code?
- 37) §§ 72.11, 72.12 and 72.13. These sections refer to the Uniform Act Regulating Traffic on Highways, which is repealed. We will replace these with a reference to the Illinois Vehicle Code, being 65 ILCS 5. Is this acceptable?
- 38) § 74.18 Handicapped parking and Ch. 76, Sched. VII.
- a) The more common term and the one used by state law is “person with disabilities.” Do you wish to revise these provisions by removing “handicapped” and replacing it with, “person with disabilities,” throughout?
- b) We will correct and complete the below references by replacing them as shown. Is this acceptable?

Current citation

§ 1-159.1 of the Illinois Vehicle Code
 § 3-616 of the Illinois Vehicle Code
 § 11-1301.2 of the Illinois Vehicle Code
 § 3-609 of the Illinois Vehicle Code

Replacement citation

625 ILCS 5/1-159.1
 625 ILCS 5/3-616
 625 ILCS 5/11-1301.2
 625 ILCS 5/3-609

TITLE IX: GENERAL REGULATIONS

- 39) § 91.03 Care Fund; maintenance. Division (B)(3) of this section cites 16-1/2 ILCS 57/35, which does not exist. The Common Trust Fund Act is codified at 760 ILCS 45/1 et seq. We will correct this citation accordingly. Is this acceptable?
- 40) §§ 91.02 and 91.03. These sections cite 60 ILCS 130/1 to 130/3, which is repealed. City cemetery provisions are codified at 65 ILCS 5/11-49-1 through 65 ILCS 5/11-52.2-1. Do you wish to update this citation accordingly?
- 41) § 93.006 Abatement by police. Following this section is a statutory reference to 740 ILCS 5/221 and 5/222, which we were unable to locate. Please provide the correct intended citations, if possible. Otherwise, we will delete this statutory reference. Is this acceptable?

TITLE XI: BUSINESS REGULATIONS

- 42) § 110.29 Property Maintenance Code. This section adopts the 2006 version of this code. If the city enforces a more recent edition, please specify the year and the title and we will update this section accordingly.

- 43) § 111.005 Circuses, carnivals, billiards and pool halls generally. This section may conflict with or be redundant to §§ 111.040 through 111.055. Please review this section against §§ 111.040 through 111.055 to determine whether you wish to retain both in your code. If you would like to revise or delete either of these provisions, please so specify. Unless otherwise instructed, we will retain these provisions as presently edited.
- 44) § 112.15 Definitions.
- a) The definition of *ACT* cites 2 ILCS 50, which is incorrect. The Emergency Medical Services Systems Act is codified at 210 ILCS 50. We will correct this citation accordingly. Is this acceptable?
 - b) There are several parenthetical references throughout this section which refer to specific sections of the EMS Systems Act. We will complete these citations by revising them to include the full state law citation. For example, “(§ 3.85(b)(1) of the Act)” will be revised to read, “(210 ILCS 50/3.85(b)(1)).” Is this acceptable?
- 45) Chapter 115: Peddlers and Solicitors. This chapter may be subject to legal challenge on several different grounds, as described below. Enclosed with this report is a sample chapter used by many municipalities. Please review the enclosed sample and specify if you would like to use some or all of it to replace your current provisions. Unless otherwise instructed, we will retain your Chapter 115 provisions as presently edited.
- a) This chapter fails to define solicitation and peddling, which could make enforcement subject to challenge as being vague or allowing unfettered discretion in officials deciding whether there has been a violation.
 - b) This chapter does not provide exemptions for charitable solicitation.
 - c) This chapter prohibits persons under the age of 18 from soliciting or peddling, which theoretically makes Girl Scout cookie sales illegal when done by Girl Scouts.
 - d) This chapter restricts the time such activities may occur from 9:00 a.m. to 5:00 p.m. Restrictions on the hours of operation of peddlers and the time peddlers may solicit are frequently found unconstitutional if less restrictive means exist to achieve legitimate city interests. *Western Virginia Citizens Action Group, Inc. v. Daley*, 324 S.E.2d 713 (W. Va. 1984) (allowing solicitation only between 9:00 a.m. and sunset invalid). Less restrictive means may include prohibiting peddlers at any premises posted with a “no solicitation” sign or an indication of the hours solicitation is not welcome on the premises.
- 46) § 117.17 Food service. We will complete the reference to the Bed and Breakfast Act by adding its codified location, being 50 ILCS 820. Is this acceptable?

- 47) Chapter 121: Alcoholic Beverages. This chapter appears to be comprehensive in nature and some of it recently updated (such as § 121.12). However, it appears not all of the chapter has been updated recently, as some of it dates back to the 1970's and 1980's. We recommend that the city review it to verify it still accurately reflects current city practices and policies. Enclosed for your reference is an updated sample chapter on this topic. If you wish to use the enclosed sample to replace any or all of your current provisions, please so specify. Unless otherwise instructed, we will retain your current chapter as presently edited.
- 48) § 121.01 Definitions. This section cites Ill. Rev. Stat. Ch. 43, which is an obsolete citation. We will update this by replacing it with a citation to 235 ILCS 5. Is this acceptable?
- 49) § 121.14 Revocation of license. We will complete the reference to the state's Liquor Control Act by adding its codified location, being 235 ILCS 5. Is this acceptable?

TITLE XIII: GENERAL OFFENSES

- 50) § 130.02 Disorderly conduct. Division (H) may be challenged as violating free speech rights. Language or conduct which some may consider obscene, profane, annoying or insulting may still be protected under the First Amendment. See, for example, *Cohen v. California*, 403 U.S. 15 (1971). We suggest the city delete division (H). Do you wish to make this deletion?
- 51) § 130.05 Disturbance on Sunday. We recommend deleting this section as redundant and unnecessary. The described conduct is already covered in §§ 130.02 and 130.03; adding the "not on Sunday" prohibition is redundant. Do you wish to delete this section?
- 52) § 130.07 Concealed weapons; discharge of firearms.
- a) On July 9, 2013, Public Act 098-0063, the Concealed Carry Act, became State Law (430 ILCS 66). We recommend the city review these sections with its attorney for full implications of the Act. In the meantime, we suggest that at the least, the city add at the beginning of division (A), "Except as otherwise authorized by the Firearm Concealed Carry Act, 430 ILCS 66/1 *et seq.*," Do you wish to make this revision?
- b) Divisions (A) and (B) fail to provide exemptions for things such as licensed security officers, shooting ranges, and self-defense. Attached near the end of this report is a sample section listing some exemptions, which exemptions may or may not be applicable in your municipality. Please review this section and the sample exemptions, and specify any additions or revisions you wish to make to this section. Unless otherwise instructed, we will retain this section as presently edited.

- 53) § 130.23 Curfew. Please note that curfews are frequently subject to challenge on constitutional grounds. While it appears your curfew ordinance was carefully drafted to meet case law requirements at the time, we recommend that your City Attorney review this section in light of additional recent cases. In particular, there is federal case law holding that even if the curfew contains all of the constitutionally-required exemptions, it must be enforced in such a way that they are truly exemptions, and not affirmative defenses, so that there is no chilling effect on the exercise of First Amendment rights. See, *Hodgkins v. Peterson*, 355 F. 3d 1048 (7th Cir. 2004). We suggest that the city change, “defense,” to “exemption,” throughout this section, and review its internal enforcement policies for compliance with *Hodgkins*. Do you wish to make this revision?
- 54) § 130.36 Use of ground water as a potable water supply prohibited. This section may conflict with or be redundant to § 50.004. Please review these sections against each other and specify if we should delete on of them. Unless otherwise instructed, we will retain these provisions as presently edited.
- 55) § 130.37 Registered sex offenders; residence regulations.
- a) This section cites 720 ILCS 5/11-15.1 and 5/11-19.2, which are repealed. Please provide the intended current citations, if available. Otherwise, we suggest deleting the text in this section containing the repealed citations. Do you wish to make this revision?
 - b) This section cites 720 ILCS 5/12-13, which was renumbered 720 ILCS 5/11-1.20. We will update this citation accordingly. Is this acceptable?
 - c) This section cites 720 ILCS 5/12-14, which was renumbered 720 ILCS 5/11-1.30. We will update this citation accordingly. Is this acceptable?
 - d) This section cites 720 ILCS 5/12-16, which was renumbered 720 ILCS 5/11-1.60. We will update this citation accordingly. Is this acceptable?
 - e) This section cites 720 ILCS 5/12-14.1, which was renumbered 720 ILCS 5/11-1.40. We will update this citation accordingly. Is this acceptable?
- 56) § 132.03 Refusing to join posse. This section appears to be obsolete. Do you wish to remove it from your code?

TITLE XV: LAND USAGE

- 57) § 150.01 Adoption of Building Code. Please review the codes adopted in this section to verify that they are still the ones actually enforced in the city. If you wish to make any changes, please so specify. Unless otherwise instructed, we will retain these provisions as presently edited.

- 58) §§ 151.06 and 151.08. Please review the code adopted in these sections to verify that it is still the one actually enforced in the city. If you wish to make any changes, please so specify. Unless otherwise instructed, we will retain these provisions as presently edited.
- 59) § 152.03 Private sewage disposal systems. This section cites Ill. Rev. Stat. Ch. 111-1/2, § 116.307, which is obsolete. We believe the correct citation may be the Private Sewage Disposal Licensing Act, 225 ILCS 225. Shall we replace this citation accordingly?
- 60) § 153.01 Adoption of Gas, Oil and Solid Fuel Burner Code. The 1988 National Fuel Gas Code is adopted in this section. If the city no longer uses this, or uses a more recent publication, please so specify and we will delete or update this section.
- 61) § 153.05 Registration of burner contractors. Reference is made to the city's Plumbing Code, § 25.06. We were unable to locate or verify this reference. Should we delete this text from this section?
- 62) Chapter 155: Sign Code. As a general note, the City Attorney should probably review the sign regulations in light of the following case law. The following is not meant to be all-inclusive list of case law concerning signs; rather, these issues are common problem areas, both in theory and practice. We especially recommend that the City Attorney closely examine any content-based regulations, particularly relating to political signs and commercial signs. In the meantime, unless otherwise directed, we will make no revisions to your sign regulations.
- a) A resident should not be restricted from displaying both election and non-election political yard signs of reasonable size on a front lawn or window. *City of Ladue v. Gilleo*, 114 S. Ct. 2038 (1994).
 - b) Regulations on election political signs has been held to be an unconstitutional content-based restriction when no provisions have been made for non-election political signs. *City of Ladue v. Gilleo*, 114 S. Ct. 2038 (1994); *McCormack v. Township of Clinton*, 872 F. Supp. 1320 (D. N.J. 1994); *Collier v. City of Tacoma*, 854 P.2d 1046 (Wash. 1993).
 - c) Durational limits for temporary political signs tied to a specific election violate the First Amendment when applied to prohibit a person from posting on their own private property a political sign outside of the durational period set by the ordinance. *Painesville Bldg. Dept. v. Dworken & Berstein Co., L.P.A.*, 733 N.E.2d 1152 (Ohio 2000).
 - d) Restricting advertising to the product sold (or to the business conducted on the premises) and excluding all non-commercial messages violates the First Amendment. *Norton Outdoor Advertising, Inc. v. Village of Arlington Heights*, 433 N.E.2d 198 (Ohio 1982).

- e) Imposing a fee or a cash bond for political signs and limiting the number of political signs may be unconstitutional. *Verrilli v. Concord*, 548 F.2d 262 (9th Cir. 1977); *Whitton v. City of Gladstone, Mo.*, 54 F.3d 1400 (8th Cir. 1995); *Arlington County Republican Committee v. Arlington County Virginia*, 983 F.2d 587 (4th Cir. 1993); Mcquillin, *Municipal Corporations* § 24.446.10.
- 63) §§ 156.05, 156.26 and 157.10. We will complete the references to the state's Mobile Home Tiedown Act by adding its codified location, being 210 ILCS 120/1 et seq. Is this acceptable?
- 64) §§ 159.01, 159.03 and 159.07. We will complete the references to the state's Enterprise Zone Act by adding its codified location, being 20 ILCS 655. Is this acceptable?
- 65) § 159.04 Sales tax credits. We will complete the reference the Municipal Retailers' Occupation Tax Act by adding its codified location, being 35 ILCS 120/1 et seq. Is this acceptable?
- 66) § 161.022 General design criteria. Reference is made to the America with Disabilities Act. (This is how it appears in the source document.) We will correct and complete this citation by replacing it with, "Americans with Disabilities Act, being 42 USC 12101 et seq." Is this acceptable?
- 67) § 162.075 Industrial park procedures. Division (D)(3) contains a reference to "Section 60-7-10(C)," but this particular section did not exist in the source documents. If available, please specify the correct replacement citation. Otherwise, we suggest revising this text to read, "(Deviations to the extent permitted under this chapter shall not be deemed non-compliance.)" Do you wish to make this revision?

Editorial report prepared by:

Christi Baunach, Staff Attorney
May 15, 2015

CHAPTER 112: PEDDLERS, ITINERANT MERCHANTS, AND SOLICITORS

See comment #45

Section

- 112.01 Definitions
- 112.02 License requirement
- 112.03 Application procedure
- 112.04 Standards for issuance
- 112.05 Revocation procedure
- 112.06 Standards for revocation
- 112.07 Appeal procedure
- 112.08 Exhibition of identification
- 112.09 Village policy on soliciting
- 112.10 Notice regulating soliciting
- 112.11 Duty of solicitors
- 112.12 Uninvited soliciting prohibited
- 112.13 Time limit on soliciting

- 112.99 Penalty

Statutory reference:

Authority of village to license, tax, regulate, or prohibit peddlers, itinerant merchants, or transient vendors, see ILCS Ch. 65, Act 5, § 11-42-5

§ 112.01 DEFINITIONS.

For the purpose of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BUSINESS. The business carried on by any person who is an itinerant merchant, peddler, or solicitor as defined in this section.

GOODS. Merchandise of any description whatsoever, and includes but is not restricted to wares and foodstuffs.

ITINERANT MERCHANT. Any person, whether as owner, agent, or consignee, who engages in a temporary business of selling goods within the village and who, in the furtherance of that business, uses any building, structure, vehicle, or any place within the village.

PEDDLER. Any person, not an itinerant merchant, who:

- (1) Travels from place to place by any means carrying goods for sale, or making sales, or making deliveries; or
- (2) Without traveling from place to place, sells or offers goods for sale from any public place

within the village.

SOLICITOR. Any person who travels by any means from place to place, taking or attempting to take orders for sale of goods to be delivered in the future or for services to be performed in the future. A person who is a **SOLICITOR** is not a peddler.

§ 112.02 LICENSE REQUIREMENT.

(A) Any person who is an itinerant merchant, peddler, or solicitor shall obtain a license before engaging in this activity within the village.

(B) The fee for the license required by this chapter shall be as set from time to time by the Board of Trustees and set forth in Title XVII of this code of ordinances.

(C) No license issued under this chapter shall be transferable.

(D) All licenses issued under this chapter shall expire 90 days after the date of issuance thereof. Penalty, see § 112.99

§ 112.03 APPLICATION PROCEDURE.

(A) All applicants for licenses required by this chapter shall file an application with the Clerk. This application shall be signed by the applicant if an individual, or by all partners if a partnership, or by the president if a corporation. The applicant may be requested to provide information concerning the following items:

- (1) The name and address of the applicant;
- (2) (a) The name of the individual having management authority or supervision of the applicant's business during the time that it is proposed to be carried on in the village;
 - (b) The local address of the individual;
 - (c) The permanent address of the individual; and
 - (d) The capacity in which the individual will act.
- (3) The name and address of the person, if any, for whose purpose the business will be carried on, and, if a corporation, the state of incorporation;
- (4) The time period or periods during which it is proposed to carry on applicant's business;
- (5) (a) The nature, character, and quality of the goods or services to be offered for sale or delivered;

(b) If goods, their invoice value and whether they are to be sold by sample as well as from stock; and

(c) If goods, where and by whom the goods are manufactured or grown, and where the goods are at the time of application.

(6) The nature of the advertising proposed to be done for the business;

(7) Whether or not the applicant, or the individual identified in division (A)(2)(a) above, or the person identified in division (A)(3) has been convicted of any crime or misdemeanor and, if so, the nature of each offense and the penalty assessed for each offense.

(B) Applicants for peddler or solicitor licenses may be required to provide further information concerning the following items, in addition to that requested under division (A) above:

(1) A description of the applicant; and

(2) A description of any vehicle proposed to be used in the business, including its registration number, if any.

(C) All applicants for licenses required by this chapter shall attach to their application, if required by the village, credentials from the person, if any, for which the applicant proposes to do business, authorizing the applicant to act as the representative.

(D) Applicants who propose to handle foodstuffs shall also attach to their application, in addition to any attachments required under division (C), a statement from a licensed physician, dated not more than 10 days prior to the date of application, certifying the applicant to be free of contagious or communicable disease.

Penalty, see § 112.99

§ 112.04 STANDARDS FOR ISSUANCE.

(A) Upon receipt of an application, an investigation of the applicant's business reputation and moral character shall be made.

(B) The application shall be approved unless the investigation discloses tangible evidence that the conduct of the applicant's business would pose a substantial threat to the public health, safety, morals, or general welfare. In particular, tangible evidence that the applicant has committed the following will constitute valid reasons for disapproval of an application:

(1) Has been convicted of a crime of moral turpitude;

(2) Has made willful misstatements in the application;

(3) Has committed prior violations of ordinances pertaining to itinerant merchants, peddlers, solicitors, and the like;

- (4) Has committed prior fraudulent acts; or
- (5) Has a record of continual breaches of solicited contracts.

§ 112.05 REVOCATION PROCEDURE.

Any license or permit granted under this chapter may be revoked by the Clerk after notice and hearing, pursuant to the standards in § 112.06. Notice of hearing for revocation shall be given in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. This notice shall be mailed to the licensee at his or her last known address, at least 10 days prior to the date set for the hearing.

§ 112.06 STANDARDS FOR REVOCATION.

A license granted under this chapter may be revoked for any of the following reasons:

- (A) Any fraud or misrepresentation contained in the license application;
- (B) Any fraud, misrepresentation, or false statement made in connection with the business being conducted under the license;
- (C) Any violation of this chapter;
- (D) Conviction of the licensee of any felony, or conviction of the licensee of any misdemeanor involving moral turpitude; or
- (E) Conducting the business licensed in an unlawful manner or in such a way as to constitute a menace to the health, safety, morals, or general welfare of the public.

§ 112.07 APPEAL PROCEDURE.

(A) Any person aggrieved by a decision under §§ 112.04 or 112.06 shall have the right to appeal to the Board of Trustees. The appeal shall be taken by filing with the Board of Trustees, within 14 days after notice of the decision has been mailed to the person's last known address, a written statement setting forth the grounds for appeal. The Board of Trustees shall set the time and place for a hearing, and notice for the hearing shall be given to the person in the same manner as provided in § 112.05.

- (B) The order of the Board of Trustees after the hearing shall be final.

§ 112.08 EXHIBITION OF IDENTIFICATION.

(A) Any license issued to an itinerant merchant under this chapter shall be posted conspicuously in or at the place named therein. In the event more than 1 place within the village shall be used to conduct

the business licensed, separate licenses shall be issued for each place.

(B) The Clerk shall issue a license to each peddler or solicitor licensed under this chapter. The license shall contain the words "Licensed Peddler" or "Licensed Solicitor," the expiration date of the license, and the number of the license. The license shall be kept with the licensee during the time that he or she is engaged in the business licensed.

Penalty, see § 112.99

§ 112.09 VILLAGE POLICY ON SOLICITING.

It is hereby declared to be the policy of the village that the occupants of the residences in the village shall make the determination of whether solicitors shall be, or shall not be, invited to their respective residences.

§ 112.10 NOTICE REGULATING SOLICITING.

(A) Notice of the refusal of invitation to solicitors, to any residence, shall be given on a weatherproof card, approximately 3 inches by 4 inches in size, exhibited upon or near the main entrance door to the residence, indicating the determination by the occupant, containing the applicable words, as follows:

"NO SOLICITORS INVITED"

(B) The letters shall be at least 1/3-inch in height. For the purpose of uniformity, the cards shall be provided by the Chief of Police to persons requesting, at the cost thereof.

(C) The card so exhibited shall constitute sufficient notice to any solicitor of the determination by the occupant of the residence of the information contained thereon.

§ 112.11 DUTY OF SOLICITORS.

(A) It shall be the duty of every solicitor upon going onto any premises in the village upon which a residence is located to first examine the notice provided for in § 112.10 if any is attached, and be governed by the statement contained on the notice. If the notice states "NO SOLICITORS INVITED," then the solicitor, whether registered or not, shall immediately and peacefully depart from the premises.

(B) Any solicitor who has gained entrance to any residence, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant.

Penalty, see § 112.99

§ 112.12 UNINVITED SOLICITING PROHIBITED.

It is hereby declared to be unlawful and shall constitute a nuisance for any person to go upon any premises and ring the doorbell upon or near any door, or create any sound in any manner calculated to attract the attention of the occupant of the residence, for the purpose of securing an audience with the

occupant thereof and engage in soliciting in defiance of the notice exhibited at the residence in accordance with the provisions of § 112.10 above.

Penalty, see § 112.99

§ 112.13 TIME LIMIT ON SOLICITING.

It is hereby declared to be unlawful and shall constitute a nuisance for any person to go upon any premises and ring the doorbell upon or near any door of a residence located thereon, or rap or knock upon any door, or create any sound in any other manner calculated to attract the attention of the occupant of the residence, for the purpose of securing an audience with the occupant thereof and engage in soliciting, prior to 9:00 a.m. or after 9:00 p.m. of any weekday or Saturday, or at any time on a Sunday or on a state or national holiday.

Penalty, see § 112.99

§ 112.99 PENALTY.

Whoever violates any provision of this chapter shall be fined not more than \$750. Each day's violation shall constitute a separate offense.

CHAPTER 111: ALCOHOLIC BEVERAGES

See comment #47

Section

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GENERAL PROVISIONS

§ 111.01 DEFINITIONS.

All words and phrases used in this chapter and not otherwise defined herein, which are defined in the Liquor Control Act of 1934, ILCS Ch. 235, Act 5, §§ 1-1 *et seq.*, as amended, shall have the meaning accorded to the words and phrases in that Act. Unless the context otherwise requires, the following terms as used in this chapter shall be construed according to the definitions set forth below:

ALCOHOL. The product of distillation of any fermented liquid, whether rectified or diluted, whatever may be the origin thereof, and includes synthetic ethyl alcohol. It does not include denatured alcohol or wood alcohol.
(ILCS Ch. 235, Act 5, § 1-3.01)

ALCOHOLIC LIQUOR. Includes alcohol, spirits, wine, and beer, and every liquid or solid, patented or not, containing alcohol, spirits, wine, or beer, and capable of being consumed as a beverage by a human being. The provisions of this chapter shall not apply to alcohol used in the manufacture of denatured alcohol produced in accordance with Acts of Congress and regulations promulgated thereunder, nor to any liquid or solid containing .5% or less of alcohol by volume.
(ILCS Ch. 235, Act 5, § 1-3.05)

BEER. A beverage obtained by the alcoholic fermentation of an infusion or concoction of barley or other grain, malt, and hops in water, and includes among other things, beer, ale, stout, lager beer, porter, and the like.
(ILCS Ch. 235, Act 5, § 1-3.04)

CLUB. A corporation organized under the laws of this state, not for pecuniary profit, solely for the promotion of some common object other than the sale or consumption of alcoholic liquors, kept, used, and maintained by its members through the payment of annual dues, and owning, hiring, or leasing a building or space in a building of an extent and character as may be suitable and adequate for the reasonable and comfortable use and accommodation of its members and their guests and provided with suitable and adequate kitchen and dining room space and equipment and maintaining a sufficient number of servants and employees for cooking, preparing, and serving food and meals for its members and their guests; provided that the club files with the Local Liquor Control Commissioner at the time of its application for a license under this chapter 2 copies of a list of names and residences of its members, and similarly files within 10 days of the election of any additional member his or her name and address; and, provided further, that its affairs and management are conducted by a board of directors, executive committee, or similar body chosen by the members at their annual meeting and that no member or any officer, agent, or employee of the club is paid, or directly or indirectly receives in the form of salary or other compensation, any profits from the distribution or sale of alcoholic liquor to the club or the members of the club or its guests introduced by members beyond the amount of such salary as may be fixed and voted at any annual meeting by the members or by its board of directors or other governing body out of the general revenue of the club.
(ILCS Ch. 235, Act 5, § 1-3.24)

HOTEL. Every building or other structure kept, used, maintained, advertised, and held out to the public to be a place where food is actually served and consumed and sleeping accommodations are offered for adequate pay to travelers and guests, whether transient, permanent, or residential, in which 25 or more rooms are used for the sleeping accommodations of the guests and having 1 or more public dining rooms where meals are served to the guests, the sleeping accommodations and dining rooms being conducted in the same building or buildings in connection therewith and the building or buildings, structure or structures, being provided with adequate and sanitary kitchen and dining room equipment and capacity. (ILCS Ch. 235, Act 5, § 1-3.25)

LIQUOR CONTROL ACT. The state Liquor Control Act of 1934, ILCS Ch. 235, Act 5, §§ 1-1 *et seq.*, as now or hereafter amended.

LOCAL COMMISSIONER. The Local Liquor Control Commissioner as defined by the Liquor Control Act.

RESTAURANT. Any public place kept, used, maintained, advertised, and held out to the public as a place where meals are served, and where meals are actually and regularly served, without sleeping accommodations, the space being provided with adequate and sanitary kitchen and dining room equipment and capacity and having employed therein a sufficient number and kind of employees to prepare, cook, and serve suitable food for its guests. (ILCS Ch. 235, Act 5, § 1-3.23)

RETAILER. A person who sells or offers for sale alcoholic liquor for use or consumption and not for resale in any form. (ILCS Ch. 235, Act 5, § 1-3.17)

SALE. Any transfer, exchange, or barter in any manner or by any means whatsoever, including the transfer of alcoholic liquors by and through the transfer or negotiation of warehouse receipts or certificates, and includes and means all sales made by any person, whether principal, proprietor, agent, servant, or employee. The term **SALE** includes any transfer of alcoholic liquor from a foreign importer's license to an importing distributor's license even if both licenses are held by the same person. (ILCS Ch. 235, Act 5, § 1-3.21)

SELL AT RETAIL and **SALE AT RETAIL.** Refers to and means sales for use or consumption and not for resale in any form. (ILCS Ch. 235, Act 5, § 1-3.18)

SPIRITS. Any beverage which contains alcohol obtained by distillation, mixed with water or other substance in solution, and includes brandy, rum, whiskey, gin, or other spirituous liquors, and such liquors when rectified, blended, or otherwise mixed with alcohol or other substances. (ILCS Ch. 235, Act 5, § 1-3.02)

STATE COMMISSION. The Illinois Liquor Control Commission.

TO SELL. Includes to keep or expose for sale and to keep with intent to sell. (ILCS Ch. 235, Act 5, § 1-3.22)

WINE. Any alcoholic beverage obtained by the fermentation of the natural contents of fruits or vegetables, containing sugar, including such beverages when fortified by the addition of alcohol or spirits, as above defined.

(ILCS Ch. 235, Act 5, § 1-3.03)

§ 111.02 LOCAL COMMISSIONER.

(A) *Designation.* The City President is hereby designated as the Local Commissioner and shall be charged with the administration of the Liquor Control Act and of ordinances and resolutions relating to alcoholic liquor as may be enacted. The President may appoint a person or persons to assist in the exercise of the powers and the performance of the duties provided for in division (B).

(B) *Powers, duties, and functions.* The Local Commissioner shall have all the powers, functions, and duties with respect to local liquor licenses granted by the Liquor Control Act, including:

(1) To grant and/or suspend for not more than 30 days or revoke for cause all local licenses issued to persons or entities for premises within the Commissioner's jurisdiction, and to impose fines as set forth herein.

(2) To enter or to authorize any law enforcement officer to enter, at any time, upon the premises licensed hereunder to determine whether any of the provisions of the Liquor Control Act or this chapter, or any rules or regulations adopted by the Local Commissioner or by the state commission, have been or are being violated, and at such time to examine the premises of the licensee in connection therewith.

(3) To receive complaints from any citizen with the Local Commissioner's jurisdiction that any of the provisions of the Liquor Control Act or of this chapter have been or are being violated, and to act upon these complaints in the manner provided by law.

(4) To receive local license fees and pay same to the City Treasurer.

(5) To examine, or cause to be examined, under oath, any applicant for a local license or for a renewal thereof, or any licensee upon whom notice of revocation or suspension has been served, or any licensee against whom a citation proceeding has been instituted by the state Liquor Control Commission; to examine, or cause to be examined, the books and records of any applicant or licensee or respondent; and to hear testimony and take proof for information in the performance of the Local Commissioner's duties; and for these purposes, to issue subpoenas which shall be effective in any part of this state. For the purpose of obtaining any of the information desired by the Local Commissioner under this section, the Commissioner may authorize his or her agent to act on his or her behalf.

(6) To order, upon the issuance of a written order, the licensed premises closed for not more than 7 days, giving the licensee an opportunity to be heard during that period, if the Local Commissioner has reason to believe that any continued operation of a particular licensed premises will immediately threaten the welfare of the community; except that if the licensee shall also be engaged in the conduct of another business or businesses on the licensed premises, the order shall not be applicable to the other business or businesses.

(7) If the city permits club licenses, to notify the Secretary of State where a club incorporated under the General Not for Profit Corporation Act or a foreign corporation functioning as a club in this state under a certificate of authority issued under that Act has violated the Liquor Control Act by selling or offering for sale at retail alcoholic liquors without a retailer's license.

Statutory reference:

Powers and duties of Local Commissioners, see ILCS Ch. 235, Act 5, §§ 4-2, 4-4, and 4-5

§ 111.03 LICENSE REQUIRED.

It shall be unlawful to sell or offer for sale at retail in the city any alcoholic liquor without having a retail liquor dealer's license, or in violation of the terms of the license.

Penalty, see § 111.99

§ 111.04 APPLICATION FOR LICENSE.

(A) Applications for these licenses shall be made to the Local Commissioner, or the City Clerk operating in the Commissioner's behalf, in writing, signed by the applicant if an individual, or by a duly authorized agent thereof if a club or corporation, verified by oath or affidavit, and shall contain the following statements and information:

(1) The full name, age, and address of the applicant in the case of an individual; in the case of a copartnership, the persons entitled to share in the profits thereof; and in the case of a corporation, the objects for which organized, the names, addresses, date of birth, and place of birth of the officers, directors, all persons owning directly or beneficially more than 5% of the stock of the corporation, and the persons acting as managers or assistant managers of the premises;

(2) The citizenship of the applicant, the applicant's date and place of birth, and, if a naturalized citizen, the time and place of naturalization;

(3) The character of business of the applicant;

(4) The length of time the applicant has been in business of that character or, in the case of a corporation, the date when its charter was issued;

(5) The amounts of goods, wares, and merchandise on hand at the time application is made;

(6) The location and description of the premises or place of business which is to be operated under the license.

(a) If a leased premises, a copy of the lease shall be provided as required and shall be for a term of sufficient length to encompass the period of the license sought.

(b) The name and address of the owner or owners of the premises and the names and addresses of all the owners of the beneficial interest of any trust if the premises is held in trust.

(7) A statement whether the applicant has made application for a similar or other license on premises other than described in this application, and the disposition of the application;

(8) A statement that the applicant has never been convicted of a felony and is not disqualified to receive a license by reason of any matter or thing contained in this chapter, laws for this state, or the ordinances of this city;

(9) Whether a previous license by any state or subdivision thereof, or by the federal government, has been issued, and, if so, where and when, or if any such license has been revoked the reasons therefor;

(10) The date of incorporation, if an Illinois corporation, or the date of becoming qualified under the Illinois Business Corporation Act to transact business of Illinois if a foreign corporation; and

(11) A statement that the applicant will not violate any of the laws of this state or of the United States, or any ordinance of the city in the conduct of his or her place of business.

(B) All managers and assistant managers for all types of licensed businesses must file applications pursuant to this section as if they were applicants for individual licenses, must meet all pertinent licensing requirements of this chapter, and must be approved by the Local Commissioner. The application, approval, and qualification requirements for managers and assistant managers shall be conditions attached to the license of the business employing them, and any violations of those requirements can result in license penalties for the employing business, including suspension, revocation, or fines.

(C) (1) The Local Commissioner may, in the exercise of his or her discretion, require any applicant for a new city liquor license, or any applicant for a renewal of a city liquor license, to be fingerprinted whether the applicant be an individual or a partnership. Should the applicant be a corporation, the Local Commissioner may, within his or her discretion, require the following to be fingerprinted:

(a) The officers, manager, or director of the corporation; or

(b) Any stockholder or stockholders owning in the aggregate more than 5% of the capital stock of the corporation.

(2) All fingerprinting shall be done by the Police Department. Fingerprints shall be submitted to the appropriate state and federal agencies for processing as available. The cost of fingerprinting shall be paid by the applicant.

(D) The Local Commissioner shall issue a written acceptance or rejection of an application within 60 days of its receipt by the Commissioner or Clerk in his or her behalf; or shall notify an applicant of the reasons for further time being necessary to complete the investigation or processing; or shall schedule a hearing on the application as allowed by ILCS Ch. 235, Act 5, § 7-9.

Penalty, see § 111.99

Statutory reference:

License applications, see ILCS Ch. 235, Act 5, §§ 4-1, 4-7, and 7-1

§ 111.05 RESTRICTIONS ON LICENSEES.

(A) The fact that an applicant has been convicted of or has been placed on supervision for a drug or alcohol-related offense or suspension of a liquor license in any other jurisdiction shall be considered in the review of an application for any license or renewal thereof, and may be the basis for the denial of the license or renewal of any license hereunder. For purposes of this chapter, **ALCOHOL-RELATED OFFENSE** includes driving while under the influence of intoxicating liquor, and any offenses involving the possession, transfer, or consumption of alcohol.

(B) Except as otherwise provided in division (C), no liquor license shall be issued to:

- (1) An individual person who is not a resident of the city;
- (2) An individual person who is not of good character and reputation in the community in which the person resides, or is an habitual user of alcohol, drugs, narcotics, marijuana, or controlled substances;
- (3) An individual person who is not a citizen of the United States;
- (4) An individual person who has been convicted of a felony under federal or state law;
- (5) An individual person who has been convicted of being the keeper or is keeping a house of ill fame;
- (6) An individual person who has been convicted of pandering or other crime or misdemeanor opposed to decency and morality;
- (7) An individual person whose license under this chapter or under the Liquor Control Act has been revoked for cause;
- (8) An individual person who at the time of application for renewal of any license issued hereunder would not be eligible for the license upon a first application;
- (9) A copartnership, if any general partnership thereof or any limited partnership thereof, owning more than 5% of the aggregate limited partner interest in the copartnership, would not be eligible to receive a license hereunder for any reason other than residence;
- (10) A corporation, if any officer, manager, or director thereof, or any stockholder or stockholders owning in the aggregate more than 5% of the stock of the corporation, would not be eligible to receive a license hereunder for any reason other than United States citizenship and residence within the city;
- (11) A corporation, unless it is incorporated in this state, or unless it is a foreign corporation which is qualified under the Business Corporation Act to transact business in this state;
- (12) A person whose place of business is conducted by a manager or agent, unless the manager or agent possesses the same qualifications required by the licensee, and is a resident or becomes a resident of the city within 1 year of adoption of this code of ordinances;

(13) A person who has been convicted of a violation of any federal or state law concerning the manufacture, possession, or sale of alcoholic liquor, or who shall have forfeited a bond to appear in court to answer charges for any violation;

(14) A person who does not beneficially own the premises for which a license is sought, or does not have a lease thereon for the full period for which the license is issued;

(15) Any law enforcing city public official, officer, or employee or member of any city board or commission; and no official shall be interested in any way, either directly or indirectly, in the manufacture, sale, or distribution of alcoholic liquor;

(16) Any person, firm, or corporation not eligible for a state retail liquor dealer's license;

(17) Any applicant who fails to obtain a state liquor license;

(18) A person who is not a beneficial owner of the business to be operated by the licensee;

(19) A person who has been convicted of a gambling offense as proscribed by ILCS Ch. 720, Act 5, §§ 28-1(a)(3) through (a)(11), 28-1.1, or 28-3, or as proscribed by a statute replacing any of the aforesaid statutory provisions;

(20) Federal gaming device or wagering stamps; or

(21) A person or entity to whom a federal wagering stamp has been issued by the federal government, unless the person or entity is eligible to be issued a license under ILCS Ch. 230, Act 15, §§ 0.01 *et seq.* or ILCS Ch. 230, Act 20, §§ 1 *et seq.*

(C) A criminal conviction of a corporation is not grounds for the denial, suspension, or revocation of a license applied for or held by the corporation if the criminal conviction was not the result of a violation of any federal, state or local law concerning the manufacture, possession or sale of alcoholic liquor, the offense that led to the conviction did not result in any financial gain to the corporation and the corporation has terminated its relationship with each director, employee or controlling shareholder whose actions directly contributed to the conviction of the corporation. The State Commission shall determine if all provisions of this division (C) have been met before any action on the corporation's license is initiated.

Statutory reference:

Restrictions on state licensees, see ILCS Ch. 235, Act 5, § 6-2

§ 111.06 RECORD OF LICENSES.

The City Clerk shall keep a complete record of all licenses issued and shall furnish the Chief of Police with a copy thereof. Upon revocation or suspension of any license, the City Clerk shall immediately give written notice thereof to the Chief.

§ 111.07 INSURANCE REQUIREMENTS.

No license shall be granted to an applicant until the applicant shall furnish evidence satisfactory to the Local Commissioner that the applicant is covered by a policy of dram shop insurance issued by a responsible insurance company authorized and licensed to do business in the state insuring the applicant against liability which the applicant may incur under the provisions of ILCS Ch. 235, Act 5, § 6-21 and specifically designating the city as an additional insured. The evidence of the insurance policy shall indicate that the term of the insurance is of sufficient length to encompass the period of the license sought.

Statutory reference:

Insurance requirements, see ILCS Ch. 235, Act 5, §§ 6-21 et seq.

§ 111.08 TERM OF LICENSE; RENEWALS; DISHONORED PAYMENT.

(A) Each license issued hereunder shall terminate on April 30 following the issuance thereof. Any licensee may renew its license at the expiration thereof, provided that it is then qualified to receive a license, and the premises for which the renewal license is sought are suitable for the purpose, and provided further that the renewal privilege herein provided for shall not be construed as a vested right which shall in any case prevent the Board of Trustees from decreasing or limiting the number of classes of licenses to be issued within the city.

(B) A negotiable instrument received as payment for a license fee, transfer fee, late fee, offer in compromise, pre-disciplinary conference settlement, or fine imposed by order that is dishonored on presentation shall not be considered payment and shall be cause for disciplinary action.

(ILCS Ch. 235, Act 5, § 6-1)

Statutory reference:

License term; renewal, see ILCS Ch. 235, Act 5, §§ 6-1 et seq.

§ 111.09 TRANSFER OF LICENSE.

(A) A license shall be a purely personal privilege, effective for a period not to exceed one year after issuance unless sooner revoked as in this chapter provided, and shall not constitute property, nor shall it be subject to attachment, garnishment, or execution, nor shall it be alienable or transferable, voluntarily or involuntarily, or subject to being encumbered or hypothecated. A license shall cease upon the death of the licensee and shall not descend by the laws of testate or intestate devolution, provided that executors or administrators of the estate of any deceased licensee, and the trustee of any insolvent or bankrupt licensee, when an estate consists in part of alcoholic liquor, may continue the business of the sale of alcoholic liquor under the order of the appropriate court and may exercise the privileges of the deceased or insolvent or bankrupt licensee after the death of the decedent, or insolvency or bankruptcy, until the expiration of the license, but not longer than 6 months after the death, bankruptcy, or insolvency of the licensee.

(B) A refund shall be made of that portion of the license fees paid for any period in which the licensee shall be prevented from operating under the license in accordance with this section.

Statutory reference:

License transfers, see ILCS Ch. 235, Act 5, § 6-1

§ 111.10 CLASSIFICATION AND FEES.

There shall be classes of licenses with an annual license fee as indicated and set forth in Title XVII of this code of ordinances.

§ 111.11 INITIAL LICENSE APPLICATIONS; FEES.

(A) The first and initial license fee for new licenses issued between May 1 and October 31 of any year shall be in an amount equal to the annual fee described in § 111.10 plus a nonrefundable fee as set forth in Title XVII of this code of ordinances to defray the costs of investigation of the applicant as provided for and pursuant to the provisions of this chapter, payable in 1 installment. The first and initial license fee for new licenses issued between November 1 and April 30 for any year shall be in an amount equal to ½ the annual fee plus the nonrefundable fee to defray costs of investigation of applicant as provided for and pursuant to the provisions of this chapter, payable in 1 installment.

(B) Any sale, transfer, or assignment of more than 50% of the shares of a corporation shall terminate the license for the purpose of payment of a fee for a first and initial license.

(C) Any bankruptcy, insolvency of a license, or any sale, transfer, or assignment of any copartner or copartnership or copartnership interests in a license held by a copartnership shall terminate the license for the purpose of payment of a fee for a first and initial license.

§ 111.12 NUMBER OF LICENSES ISSUED.

All licenses issued hereunder shall be designated by the classification as set forth in Title XVII of this code of ordinances. There shall be a number of licenses as may be from time to time determined by the Board of Trustees. There may be in force at any time no more than that amount as set forth in Title XVII of this code of ordinances.

§ 111.13 INCOMPLETE APPLICATIONS.

(A) Applications for liquor licenses which are incomplete or fail to contain the statements or information required by § 111.04 shall be rejected by the Local Commissioner. The Commissioner shall issue a written rejection of the application setting forth the deficiencies in the application within 60 days of its receipt by the Commissioner or by the City Clerk. Prior to this rejection, the applicant may submit the additional information or statements required to complete the application in accordance with § 111.04.

(B) Administrative or legal expenses incurred in reviewing incomplete liquor license applications, advising the applicant of the deficiencies, and rejecting the applications shall be paid by the applicant. A bill or invoice shall be submitted to the applicant specifying the additional administrative or legal expenses incurred in processing the applicant's incomplete liquor license application, which shall be paid by the applicant together with the annual license fee prior to the issuance of the liquor license.

§ 111.14 DISPOSITION OF FEES.

All these fees shall be paid to the City Treasurer at the time application is made. Although the license is payable at the time of making application for license, the Local Commissioner may divide the annual license fee into 2 payments, each payable semiannually. In the event the license applied for is denied, the fee shall be returned to the applicant, except for the nonrefundable fee set forth in § 111.11. If the license is granted, then the fee shall be deposited as set forth above, and no portion thereof shall be refunded, except as set forth in § 111.09.

§ 111.15 CONDITIONS OF LICENSE.

(A) *Closing hours.* Shall be as set forth in Title XVII of this code of ordinances.

(B) *Election days.* Licensees may sell at retail any alcoholic liquor on the day of any national, state, county, or city election, including primary elections, during the hours the polls are open, within the political area in which the election is being held.

(C) *Refilling original packages.* No person licensed under this chapter shall fill or refill, in whole or in part, any original package of alcoholic liquor with the same or any other kind or quality of alcoholic liquor; and it shall be unlawful for any person to have in his or her possession for sale at retail any bottles, casks, or other containers containing alcoholic liquor, unless in original packages, except vinous beverages and pitchers of beer as permitted elsewhere herein.

(D) *Quantity sales for on-premises consumption.* It shall be unlawful for any licensee, other than any as set forth in Title XVII of this code of ordinances, within the meaning of that term as defined in this chapter, to sell, give away, or permit to be sold, served, or given away for consumption on the licensed premises any distilled spirits except by the glass, in individual servings not exceeding 3 fluid ounces.

(E) *Displaying license.* Every licensee shall cause the license or licenses to be framed and hung in plain view in a conspicuous place on the licensed premises.
Penalty, see § 111.99

LOCATION, BUILDING, AND PREMISES RESTRICTIONS

§ 111.30 LOCATION RESTRICTIONS.

(A) No license shall be issued for the sale at retail of any alcoholic liquor within 100 feet of any church, school, hospital, home for the aged or indigent persons, or for veterans, their wives or children, or any military or naval station; provided that this prohibition shall not apply to hotels offering restaurant service, regularly organized clubs, or restaurants or other places where the sale of alcoholic liquors is not the principal business carried on, if the place of business or use so exempted is established for these purposes prior to the establishment of any such church, school, home for the aged or indigent persons, or for veterans, their wives or children, or any military or naval station, nor to the renewal of a license

for the sale at retail of alcoholic liquor on premises within 100 feet of any church or school, where the church or school has been established within the 100 feet since the issuance of the original license. In the case of a church, the distance of 100 feet shall be measured to the nearest part of any building used for worship services or educational programs and not to property boundaries.

(B) Nothing in this section shall prohibit the issuance of a license to a church or private school to sell at retail alcoholic liquor, if any such sales are limited to periods when groups are assembled on the premises solely for the promotion of some common object other than sale or consumption of alcoholic liquor.

(C) No license shall be issued to any person for the sale of any alcoholic liquor at any store or other place of business where the majority of customers are minors of school age, or where the principal business transacted consists of school books, school supplies, food, lunches, or drinks for the minors.

(D) A license issued hereunder shall permit the sale of alcoholic liquor only in the premises described in the application and license. The location may be changed only when and upon the written permit to make the change shall be issued by the Local Commissioner. No change of location shall be permitted unless the proposed new location is in compliance with the provisions and regulations of this chapter. Penalty, see § 111.99

§ 111.31 SANITARY CONDITIONS.

All premises used for the retail sale of alcoholic liquor, or for the storage of the liquor for sale, shall be kept in full compliance with any and all city ordinances regulating the condition of premises used for the storage or sale of food for human consumption. Penalty, see § 111.99

§ 111.32 VIEW FROM STREET.

(A) In premises upon which the sale of alcoholic liquor for consumption on the premises is licensed (other than as a restaurant, hotel, recreational facility, or club) no screen, blind, curtain, partition, article, or thing shall be permitted in the windows or upon the doors of the licensed premises nor inside the premises, which shall prevent a clear view into the interior of the licensed premises from the street, road, or sidewalk at all times. No booth, screen, partition, or other obstruction nor any arrangement of lights or lighting shall be permitted in or about the interior of the premises which shall prevent a clear view of the entire interior from the street, road, or sidewalk. All rooms where liquor is sold for consumption on the premises shall be continuously lighted during business hours by natural light or artificial white light so that all parts of the interior of the premises shall be clearly visible.

(B) In case the view into any the licensed premises required by the foregoing provisions shall be wilfully obscured by the licensee, or be permitted to be obscured or in any manner obstructed, then the license shall be subject to revocation in the manner herein provided. In order to enforce the provisions of this section, the City President shall have the right to require the filing of plans, drawings, and photographs showing the clearance of the view as above required. Penalty, see § 111.99

§ 111.33 PREMISES RESTRICTIONS.

No licensed premises shall be operated or occupied in violation of any building, fire, health, or safety code, rule, regulation, occupancy, or capacity limitation established or adopted by the city, the state, or if applicable, the Fire Protection District for the city.

Penalty, see § 111.99

§ 111.34 PERSONNEL RESTRICTIONS.

(A) *Change in personnel.*

(1) Any changes in partnerships, officers, directors, persons holding directly or beneficially more than 5% of the stock or ownership interest, managers or assistant managers of establishments licensed under this chapter shall be reported in writing to the Local Commissioner within 10 days of the change. All new personnel shall meet all the standards of this chapter and must otherwise qualify to hold a liquor license. All these changes in personnel shall be subject to review by the Local Commissioner.

(2) When a license has been issued to a partnership and a change of ownership occurs resulting in a partnership interest by one who is not eligible to hold a liquor license, the license shall terminate.

(3) When a license has been issued to a corporation, and a change takes place in officers, directors, managers, or shareholders of more than 5% of the stock, resulting in the holding of office or the shares of stock by one who is not eligible for a license, the license shall terminate.

(4) When a license has been issued to an individual who is no longer eligible for a license, the license shall terminate.

(B) *Employees.* It shall be unlawful to employ in any premises used for the retail sale of alcoholic liquor any person who is afflicted with, or who is a carrier of, any contagious, infectious, or venereal disease; and it shall be unlawful for any person who is afflicted with or is a carrier of any such disease to work in or about any premises or to engage in any way in the handling, preparation, or distribution of the liquor. No employee, agent, or manager, while on duty within the premises, shall use or consume any illegal drugs or alcoholic liquor, or be under the influence of illegal drugs or alcoholic liquor.

(C) *Supervision.* A licensee which operates with a manager or assistant manager shall have on duty at all times the manager or assistant manager when the license is in effect.

Penalty, see § 111.99

§ 111.35 PROHIBITED ACTS AND CONDITIONS.

(A) *Peddling.* It shall be unlawful to peddle alcoholic liquor in the city.

(B) *Gambling.* It shall be unlawful to permit any gambling on any premises licensed to sell alcoholic liquor.

(C) *Solicitation.* It shall be unlawful for any licensee, manager, or other person in charge of any licensed premises where alcoholic liquor is sold or offered for sale for consumption thereon to engage, employ, or permit the engagement or employment of any person, nor shall any person be permitted to remain on the premises who shall solicit any patron or customer thereof to purchase alcoholic or nonalcoholic liquor or sexual favors or services for herself, himself, or any other person; nor shall any person, whether employer, entertainer, or otherwise, solicit any patron or customer therein to purchase alcoholic or nonalcoholic liquor for herself, himself, or any other person therein. However, nothing herein contained shall prohibit any adult manager, waitress, or waiter who shall be regularly employed therein from accepting and serving the order of a patron or customer in the regular course of employment as the manager, waitress, or waiter.

Penalty, see § 111.99

§ 111.36 SALES TO MINORS, DRUNKARDS, AND THE LIKE.

(A) No licensee or officer, associate, member, representative, agent, or employee of the licensee shall sell, give, or deliver alcoholic liquor to any person under the age of 21 years, or to any intoxicated person, or to any person known to be an habitual drunkard, insane, mentally ill, mentally deficient, or in need of mental treatment. No person, after purchasing or otherwise obtaining alcoholic liquor, shall sell, give, or deliver alcoholic liquor to another person under the age of 21 years except in the performance of a religious ceremony or service. It shall be unlawful for any person under the age of 21 years to misrepresent his or her age for the purpose of purchasing or obtaining alcoholic liquor in any place in the city where alcoholic liquor is sold.

(B) In every place in the city where alcoholic liquor is sold, there shall be displayed at all times in a prominent place a printed card which shall be supplied by the City Clerk and which shall read substantially as follows:

“WARNING TO PERSONS UNDER THE AGE OF 21 YEARS

You are subject to a fine of up to \$500.00 under the ordinances of the City of _____ if you purchase or attempt to purchase alcoholic liquor, or misrepresent your age for the purpose of purchasing or obtaining alcoholic liquor.”

(C) It shall be unlawful for any holder of a liquor license, or his or her agent or employee, to suffer or permit any person under the age of 21 to be or remain in any room or compartment adjoining or adjacent to or situated in the room or place where the licensed premises is located; provided that this shall not apply to any person under the age of 21 who is accompanied by a parent or guardian, or to that portion of any licensed premises which derives its principal business from the sale of service or commodities other than alcoholic liquor. In addition to all other fines and penalties, the Local Commissioner may suspend or revoke the liquor dealer’s license for any violation of this division.

(D) It shall be unlawful for any parent or guardian to knowingly permit any person of which he or she is the parent or guardian to violate any provisions of this section.

(E) It shall be unlawful to sell, give, or deliver alcoholic liquor to any person under the age of 21.

(F) It shall be unlawful for any person under the age of 18 years to draw, pour, or mix any alcoholic liquor in any licensed retail premises, and it shall be unlawful for any person under the age of 18 years to dispense, sell, or deliver any alcoholic liquor in the original package, bottle, or case for consumption off the premises of any licensed establishment. Except for the prohibitions provided for in this section, it shall be lawful for any person 18 years of age or older to work in a licensed premises, and to serve alcoholic liquor.

Penalty, see § 111.99

§ 111.37 PURCHASE OR ACCEPTANCE OF GIFT BY MINORS; IDENTIFICATION CARDS.

(A) Purchase or possession of alcoholic liquor by person under 21 years of age.

(1) Any person to whom the sale, gift or delivery of alcoholic liquor is prohibited because of age shall not purchase or attempt to purchase or accept a gift of alcoholic liquor or have alcoholic liquor in his or her possession.

(2) If a licensee or the licensee's agent or employee believes, has reason to believe, or should have reason to believe that a sale or delivery of alcoholic liquor is prohibited because of the age of the prospective recipient, the licensee, agent, or employee shall, before making the sale or delivery, demand presentation of some form of positive identification (containing proof of age) issued by a public officer in the performance of his or her official duties. Reasonable care in compliance with the provisions of this division shall be competent evidence and may be considered in prosecution, revocation, or suspension for the violation of any section of this chapter relating to revocation or suspension for the violation of any other provision of this chapter.

(3) No person shall transfer, alter, or deface such an identification card, use the identification card of another, carry or use a false or forged identification card, or obtain an identification card by means of false information. No person shall purchase, accept delivery, or have possession of alcoholic liquor in violation of this section.

(4) The consumption of alcoholic liquor by any person under the age of 21 years is forbidden.

(B) Nothing in this section shall be construed to prohibit the possession and dispensing, or consumption by a person under the age of 21 years of alcoholic liquor in the performance of a religious service or ceremony or under the direct supervision and approval of the parents or parent of the underage person in the privacy of a home.

Penalty, see § 111.99

VIOLATIONS

§ 111.50 VIOLATION OF TAX ACTS.

(A) In addition to other grounds specified in this chapter, the Local Commissioner, upon the complaint of the State Department of Revenue, may refuse the issuance or renewal of a retail license, or suspend or revoke the license, for any of the following violations of any tax act administered by the state department:

- (1) Failure to make a tax return;
- (2) The filing of a fraudulent return;
- (3) Failure to pay all or part of any tax or penalty finally determined to be due;
- (4) Failure to keep books and records;
- (5) Failure to secure and display a certificate or subcertificates of registration; or

(6) Wilful violation of any rule or regulation of the State Department of Revenue relating to the administration and enforcement of tax liability.

(B) Upon receiving notice from the State Department that a violation of any items of division (A)(1) through (6) have been corrected or otherwise resolved to the state department's satisfaction, the Local Commissioner may vacate an order of revocation.
(ILCS Ch. 235, Act 5, § 6-3)

§ 111.51 SUSPENSION AND REVOCATION; COMPLAINTS AND HEARING.

(A) The Local Commissioner may, in accordance with the Liquor Control Act, revoke or suspend any license issued by him or her, if he or she determines that the licensee has violated any of the provisions of the Act or of any ordinance or resolution enacted by the Board of Trustees of the city or any applicable rule or regulation established by the Local Commissioner or the state commission which is not inconsistent with law.

(B) (1) In addition to the suspension or revocation, licensees may be fined as set forth in § 111.99. License suspension and revocation proceedings shall be conducted pursuant to ILCS Ch. 235, Act 5, § 7-5.
(ILCS Ch. 235, Act 5, § 7-5)

(2) Review of the Local Commissioner's decision shall be as set forth in ILCS Ch. 235, Act 5, § 7-9.

(C) Any 5 residents of the city shall have the right to file a complaint with the Local Commissioner stating that any retailer licensee subject to the jurisdiction of the Local Commissioner has been or is violating the provisions of this chapter or the Liquor Control Act or the rules or regulations issued pursuant thereto. The complaint shall be in writing in the form prescribed by the Local Commissioner and shall be signed and sworn to by the parties complaining. The complaint shall state the particular

provision, rule, or regulation believed to have been violated and the facts in detail upon which belief is based. If the Local Commissioner is satisfied that the complaint substantially charges a violation and that from the facts alleged there is reasonable cause for the belief, he or she shall set the matter for hearing and shall serve notice upon the licensee of the time and place of the hearing and of the particular charge in the complaint.

(ILCS Ch. 235, Act 5, § 7-7)

Penalty, see § 111.99

§ 111.52 FORFEITURE OF FEES.

Whenever any license hereunder has been revoked as provided for in this chapter, the licensee shall incur a forfeiture of all moneys that have been paid for the license.

Statutory reference:

Forfeiture of fees, see ILCS Ch. 235, Act 5, § 7-12

§ 111.53 USE OF PREMISES AFTER REVOCATION.

(A) When a license has been revoked for any cause, no license shall be granted to any person for a period of 1 year thereafter for the conduct of the business of manufacturing, distributing, or selling alcoholic liquor in the premises described in the revoked license, unless the revocation order has been vacated or unless the revocation order was entered as to the licensee only.

(B) Nothing in this section shall prohibit the issuance of a retail license authorizing the sale of alcoholic liquor incidental to a restaurant if:

(1) The primary business of the restaurant consists of the sale of food where the sale of liquor is incidental to the sale of food and the applicant is a completely new owner of the restaurant;

(2) The immediately prior owner or operator of the premises where the restaurant is located operated the premises as a restaurant and held a valid retail license authorizing the sale of alcoholic liquor at the restaurant for at least part of the 24 months before the change of ownership; and

(3) The restaurant is located 75 or more feet from a school.
(ILCS Ch. 235, Act 5, § 7-13)

§ 111.99 PENALTY.

(A) Any person other than a licensee violating any provision of this chapter shall, upon conviction, be fined not less than \$100 nor more than \$750 for each offense. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

(B) A licensee violating any provision of this chapter may be fined by the Local Commissioner in addition to suspension or revocation. The fine shall not exceed \$1,000 for a first violation within a 12-

month period, \$1,500 for a second violation within a 12-month period, and \$2,500 for a third or subsequent violation within a 12-month period. Each day on which the violation occurs shall constitute a separate violation. Not more than \$15,000 in fines under this section may be imposed against any licensee during the period of the licensee's license.

(C) Proceeds of fines imposed by the Local Commissioner shall be paid into the city treasury.

Statutory reference:

Similar provisions, see ILCS Ch. 235, Act 5, § 7-5

See comment #52

§ 130.xx EXEMPTIONS.

(A) Section 130.07 do not apply to or affect any of the following:

(1) Peace officers or any person summoned by a peace officer to assist in making arrests or preserving the peace while actually engaged in assisting the officer;

(2) Wardens, superintendents, and keepers of prisons, penitentiaries, jails, and other institutions for the detention of persons accused or convicted of an offense, while in the performance of their official duty, or while commuting between their homes and places of employment;

(3) Members of the armed services or reserve forces of the United States or the Illinois National Guard or the Reserve Officers Training Corps, while in the performance of their official duty;

(4) Special agents employed by a railroad or a public utility to perform police functions and guards of armored car companies, while actually engaged in the performance of the duties of their employment or commuting between their homes and places of employment; watchmen while actually engaged in the performance of the duties of their employment;

(5) Persons licensed as private security contractors, private detectives or private alarm contractors or employed by an agency certified by the Department of Professional Regulation, if their duties include the carrying of a weapon under the provisions of the Private Detective, Private Alarm, Private Security, Fingerprint Vendor, and Locksmith Act of 2004, ILCS Chapter 225, Act 447, §§ 5-5 *et seq.*, while actually engaged in the performance of the duties of their employment or commuting between their homes and places of employment, provided that the commuting is accomplished within 1 hour from departure from home or place of employment, as the case may be. Persons exempted under this division shall be required to have completed a course of study in firearms handling and training approved and supervised by the Department of Professional Regulation as prescribed by ILCS Chapter 225, Act 447, §§ 5-5 *et seq.*, prior to becoming eligible for this exemption. The Department of Professional Regulation shall provide suitable documentation demonstrating the successful completion of the prescribed firearms training. This documentation shall be carried at all times when the persons are in possession of a concealable weapon;

(6) Any person regularly employed in a commercial or industrial operation as a security guard for the protection of persons employed and private property related to that commercial or industrial operation while actually engaged in the performance of their duty or traveling between sites or properties belonging to the employer, and who, as a security guard, is a member of a security force of at least 5 persons registered with the Department of Professional Regulation; provided, that the security guard has successfully completed a course of study, approved by and supervised by the Department of Professional Regulation, consisting of not less than 40 hours of training which shall include theory of law enforcement, liability for acts, and the handling of weapons. A person shall be considered to be eligible for this exemption if he or she has completed the required 20 hours of training for a security officer and 20 hours of required firearm training, and has been issued a firearm control card by the Department of Professional Regulation. Conditions for the renewal of firearm control cards issued under the provisions of this section shall be the same as for those cards issued under the provisions of ILCS Chapter 225, Act 447, §§ 5-5

et seq. This firearm control card shall be carried by the security guard at all times when he or she is in possession of a concealable weapon;

(7) Agents and investigators of the Illinois Legislative Investigating Commission authorized by the Commission to carry the weapons specified in § 137.01(A)(3) and (A)(4) while on duty in the course of any investigation for the Commission;

(8) Persons employed by a financial institution for the protection of other employees and property related to that financial institution, while actually engaged in the performance of their duties, commuting between their homes and places of employment, or traveling between sites or properties owned or operated by the financial institution, provided that any person so employed has successfully completed a course of study, approved by and supervised by the Department of Professional Regulation, consisting of not less than 40 hours of training which includes theory of law enforcement, liability for acts, and the handling of weapons. A person shall be considered to be eligible for this exemption if he or she has completed the required 20 hours of training for a security officer and 20 hours of required firearm training, and has been issued a firearm control card by the Department of Professional Regulation. Conditions for renewal of firearm control cards issued under the provisions of this section shall be the same as for those issued under the provisions of ILCS Chapter 225, Act 447, §§ 5-5 *et seq.* This firearm control card shall be carried by the person so trained at all times when the person is in possession of a concealable weapon. For purposes of this division, **FINANCIAL INSTITUTION** means a bank, savings and loan association, credit union, or company providing armored car services;

(9) Any person employed by an armored car company to drive an armored car while actually engaged in the performance of his or her duties;

(10) Persons who have been classified as peace officers pursuant to ILCS Ch. 20, Act 2910, §§ 0.01 *et seq.*;

(11) Investigators of the Office of the State's Attorneys Appellate Prosecutor authorized by the board of governors of the Office of the State's Attorneys Appellate Prosecutor to carry weapons pursuant to § 7.06 of ILCS Ch. 725, Act 210, §§ 1 *et seq.*;

(12) Special investigators appointed by a State's Attorney under ILCS Ch. 55, Act 5, § 3-9005;

(13) Probation officers while in the performance of their duties, or while commuting between their homes, places of employment or specific locations that are part of their assigned duties, with the consent of the Chief Judge of the circuit for which they are employed;

(14) Court security officers while in the performance of their official duties or while commuting between their homes and places of employment, with the consent of the Sheriff; or

(15) A person employed as an armed security guard at a nuclear energy, storage, weapons, or development site or facility regulated by the Nuclear Regulatory Commission who has completed the background screening and training mandated by the rules and regulations of the Nuclear Regulatory Commission.

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SAMPLE SEARCHES IN FOLIO VIEWS®

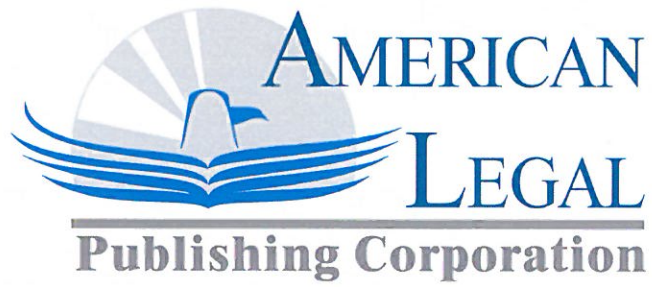
Search	Result	Example of Findings
21 years of age	finds every paragraph in the code in which 21 and the words: years, of, age appear	1) 21 years of age 2) age of 21 years
"21 years of age"	finds only the exact phrase "21 years of age"	1) 21 years of age
21 or 18 years of age	finds every place where either 21 years or 18 years of age appears in the code	1) 21 years of age 2) age of 21 years 3) 18 years of age 4) age of 18 years
"21 18"@5	finds every place in the code where 21 and 18 appear within five words of each other	1) anyone between the age of 18 to 21... 2) the prior age of majority of 18 has been changed to 21
go%	finds all words which are variations	1) go 2) gone 3) going 4) went
good\$	finds synonyms	1) good 2) advantage 3) benefit 4) usefulness
council*	finds all words beginning with "council"	1) council 2) council's 3) councilman 4) councilwoman 5) councilmember

JUMP LINKS - when clicked on, they will take you directly to another section of the code. For example, clicking on the link [Penalty, see § 70.99](#) (underlined and in green) following a section, will take you directly to that penalty section.

SHADOW FILE (customized by the user; secures integrity of main data):

Shadow files allow each user to highlight phrases in the computer version of the code for emphasis just as can be done with a printed version of the code. Each user can also add personal notations to the code which do not affect the actual text of the code.

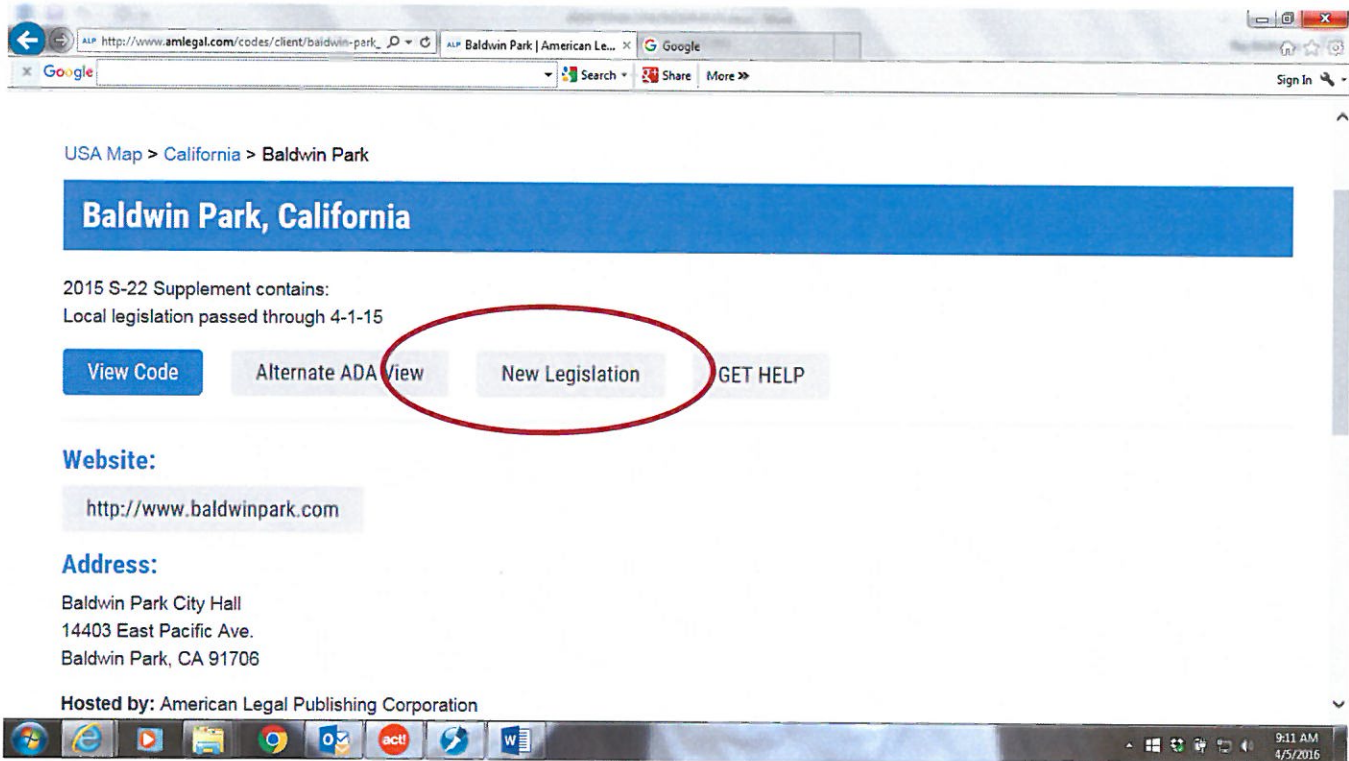
ADDITIONAL ONLINE SERVICES



NEW ORDINANCES LIST SERVICE

As new ordinances are passed they will be added to the New Ordinances List. This list will have the most recent ordinances. Once ordinances are supplemented this list will be cleared. An ordinance can post to the New Ordinances List on the same day.

Example of where to find the New Ordinances List



Example of the new ordinance list with links to ordinances

Listing new Ordinances that may amend the

BALDWIN PARK, CA MUNICIPAL CODE

This list provides information documenting the latest ordinances passed by the city that will be incorporated into the Baldwin Park Municipal Code. The code is updated annually.

The complete text of ordinances are linked to the list below.

Ordinances passed from February 19, 2014 through April 1, 2015

Ordinance No.	Adopted	Code Section or Subject
<u>1365</u>	10-1-14	Amending § 72.21, parking of trucks, special use vehicles, and the like

NEW ORDINANCE NOTIFICATION SERVICE

As new ordinances are passed, American Legal will place a New Ordinance Notice that this code section has been amended. Once the ordinance is supplemented into the code of ordinances the Notice will be removed.

Example of New Ordinance Notice and link to actual ordinance

The screenshot shows the American Legal Publishing Corporation website. On the left is a navigation menu with a tree view of California codes, including San Francisco Administrative Code, Fire Code, Health Code, etc. The main content area displays 'CHAPTER 116: COMPATIBILITY AND PROTECTION FOR RESIDENTIAL USES AND PLACES OF ENTERTAINMENT'. A red oval highlights the 'New Ordinance Notice' banner. Below the banner, a 'Publisher's Note' states that the chapter has been added by new legislation (Ord. 70-15) approved 5/21/2015, effective 6/20/2015. A list of sections follows, with 'Sec. 116.10' circled in red. The sections listed are: Declaration of Policy, Definitions, Exemptions and Nonapplication, Protection for Existing Places of Entertainment, Planning Department Notification to Project Sponsors and Acceptance of Development Permits, Acoustical Measurements by Entertainment Commission Staff, Entertainment Commission Hearing, Disclosure Requirements for Transfer of Real Property for Residential Use, Notice of Special Restrictions, No Private Right of Action Against City, and Projects for Which a First Construction Document Has Not Been Issued.

Example of a newly passed ordinance retrieved via a link

	AMENDED IN BOARD 5/5/15	ORDINANCE NO. 70-15
FILE NO. 141298		
[Various Codes - Noise Regulations Relating to Residential Uses Near Places of Entertainment]		
1		
2	Ordinance amending the Building, Administrative, Planning, and Police Codes to	
3	require attenuation of exterior noise for new residential structures and acoustical	
4	analysis and field testing in some circumstances; to provide that a Place of	
5	Entertainment (POE) not become a public or private nuisance on the basis of noise for	
6	nearby residents of residential structures constructed or converted on or after January	
7	1, 2005; to authorize the Entertainment Commission to hold a hearing on a proposed	
8	residential use near a POE, and require the project sponsor's participation in the	

COMPREHENSIVE ORDINANCE LIST SERVICE

As new ordinances are passed they will be added to the Comprehensive Ordinance List. This list will have the most current ordinances listed by year. The ordinance numbers will be highlighted in yellow until they are added to the code book.

Example of a Comprehensive Ordinance List and a link to an ordinance

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261.2 Search

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Comprehensive Ordinance List

Comprehensive Ordinance List

Publisher's Note: The following table lists all ordinances passed by the Board of Supervisors beginning in 2011. The table includes links to the ordinances (as maintained in PDF format on the Board of Supervisors' web site) and to the code sections affected (where applicable). For other legislation, including ordinances passed prior to 2011, please refer to the Board's "Legislation Passed" web site.

Ordinances that amend the Municipal Code and are not yet effective have their identifying information highlighted in yellow. Changes made by those ordinances are not incorporated into the text of the Code until the amending ordinances are effective.

Jump to:
[2011 Ordinances](#)
[2012 Ordinances](#)
[2013 Ordinances](#)
[2014 Ordinances](#)
[2015 Ordinances](#)

AMERICAN LEGAL Publishing Corporation

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Ord. No.	File No.	Eff. Date	Short Title and Code Sections Affected
69-15	150289	05/15/15	Administrative Code: 21.2A (Amended) Settlement of Lawsuit - Kimberley Tuyay - \$125,000
70-15	141298	06/20/15	Various Codes - Noise Regulations Relating to Residential Uses Near Places of Entertainment Sections Affected: Building Code: 1207 (Amended) Administrative Code: Ch. 116 (Added) Planning Code: 314 (Added) Police Code: 1060.5, 1060.15, 1060.24.1 (Amended)
71-15	150002	06/20/15	Planning Code - Landmark Designation - 182-198 Gough Street (aka the R.L. Goldberg Building) Sections Affected: Planning Code: Art. 10, App. A (Amended)
72-15	141303	06/20/15	Health Code - Massage Practitioner and Business Permits, Associated Fees

Ordinances that amend the Municipal Code and are not yet effective have their identifying information highlighted in yellow. Changes made by those ordinances are not incorporated into the text of the Code until the amending ordinances are effective.

Example of a link to an ordinance

AMENDED IN BOARD
5/5/15

FILE NO. 141298

ORDINANCE NO. 70-15

[Various Codes - Noise Regulations Relating to Residential Uses Near Places of Entertainment]

1

2 Ordinance amending the Building, Administrative, Planning, and Police Codes to

3 require attenuation of exterior noise for new residential structures and acoustical

Ordinance History Link is also included in the Comprehensive Ordinance List Service.

Example of a code book history section link to a newly passed ordinance

Quick Search
141298

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Code, Health Code and Planning Code, regarding the regulation and control of Nighttime Entertainment Uses as defined in the Planning Code.

(b) This [Chapter 116](#) does not authorize a change in use or uses where such is otherwise controlled or prohibited by the Municipal Code or state federal law.

(c) This [Chapter 116](#) does not authorize the continuation or expansion of a nonconforming use where such is otherwise controlled or prohibited Municipal Code.

(Added by Ord. [70-15](#), File No. 141298, App. 5/21/2015, Eff. 6/20/2015)

SEC. 116.4. PROTECTION FOR EXISTING PLACES OF ENTERTAINMENT.

No establishment that has held a permit to operate as a Place of Entertainment within 300 radial feet of a building for which construction or conversion for Residential Use was completed on or after January 1, 2005, shall be or become a public or private nuisance on the basis of noise disturbance to a resident of that building, if the Place of Entertainment operates in compliance with the Municipal Code and the terms of its permits.

(Added by Ord. [70-15](#), File No. 141298, App. 5/21/2015, Eff. 6/20/2015)

DEFINITION LINKS SERVICE

American Legal will build defined term links or pop up boxes to any word requested by the municipality. Many municipalities like this service so a user can see the definition of the word without going back to the defined terms section of the code. This service is available for the Code of Ordinances and the Land Development Code.

Example of a pop up box of a defined term

Quick Search
fence

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Start Over Prev Doc Next Doc Prev Match Next Match New Window

PRINCIPLES OF INTERPRETATION

- A single wall shall mean the entire wall that shares the same architectural elevation as shown on the approved [site plan](#). Architectural elevations are typically defined as the front, sides and rear of a [building](#) (alternatively called north, south, east and west elevations).
- Regardless of whether a single wall has wall sections that project, recess or otherwise vary from the predominate wall plane, the rectangle shall include all [signs](#) that appear on the same architectural elevation.
- For in-line tenants in a shopping center, or other [building](#) with a similar layout, all [signs](#) associated with a given occupant shall be enclosed with a single rectangle for purposes of calculating allowable [sign](#) area.
- For multi-occupant [buildings](#) where occupants are not aligned in a row (with each occupant having a separate outside entrance), all pieces of information or other graphic representations on that wall which relate to an individual occupant or business within the [building](#) shall be measured as though part of one (1) [sign](#). No one (1) individual [sign](#) will be allowed to occupy more space than ten (10) percent of the total wall area to which the [sign](#) is affixed.

(B) Area Computation of Multi-Faced [Signs](#)

Where the [sign](#) faces of a double-faced [sign](#) are parallel or the interior angle formed by the faces is sixty (60) degrees or less, only one (1) display face shall be measured in computing [sign](#) area. The areas of all faces of a multi-faced [sign](#) shall be added together to compute the area of the [sign](#). [Sign](#) area of multi-faced [signs](#) is calculated based on the principle that all [sign](#) elements that can be seen at one (1) time or from one (1) vantage point should be considered in measuring that side of the [sign](#). Double-faced [signs](#) that are displayed on gateway entry monuments within Town approved area plans, may be displayed on walls with an interior angle of up to ninety (90) degrees.

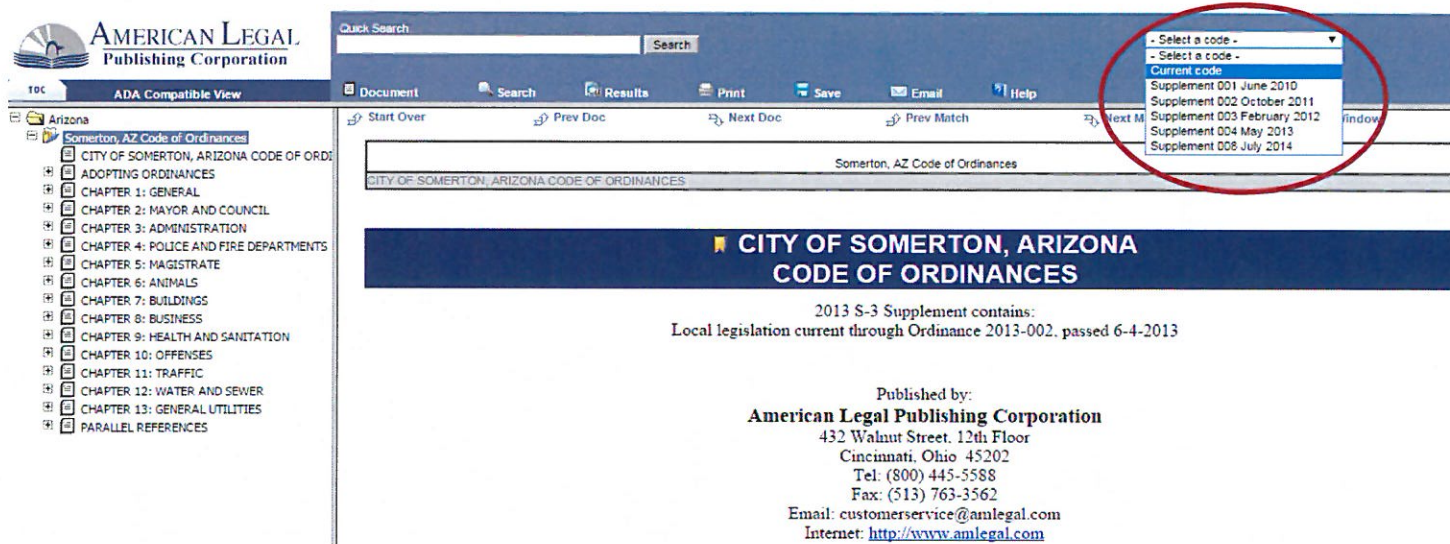
BUILDING
A structure that is enclosed and isolated by a roof and exterior walls and used for shelter, support, or enclosure as a residence, business, industry, or other public or private purpose, or accessory thereto, the construction of which may require a building permit under the State building code.

Disclaimer:
This Code of Ordinances and/or any other documents that appear on this site may not reflect the most current legislation adopted by the Municipality. American Legal Publishing Corporation provides these documents for informational purposes only. These documents should not be used for legal purposes.

ARCHIVED CODES ONLINE SERVICE

American Legal can store previous versions of your code online for research purposes. Contact our staff for a cost estimate.

Example of the different versions of the prior codes to choose from



The screenshot shows the American Legal Publishing Corporation website. The main content area displays the 'CITY OF SOMERTON, ARIZONA CODE OF ORDINANCES'. A red circle highlights a dropdown menu in the top right corner, which lists various versions of the code, including 'Current code' and several supplements from 2010 to 2014.

TRANSLATION SOFTWARE SERVICES

American Legal can place your code of ordinances in 90 languages for one low annual fee. This service allows citizens to access your code of ordinances in Spanish, Polish, Dutch, Russian, and Arabic, just to name a few.

Example of a code section in Spanish

DELITOS RELACIONADOS CON ANIMALES DOMÉSTICOS

§ 90.15 ANIMALES abandonar.

(A) Ningún propietario o poseedor de un perro, gato u otro animal doméstico deberá abandonar el animal.

(RC § 959.01)

(B) El que viola la división (A) de esta sección es culpable de un delito menor de segundo grado en una primera infracción y un delito menor de primer grado en cada infracción subsiguiente.

(RC § 959.99 (E) (2))

§ 90.16 tentadora PERROS.

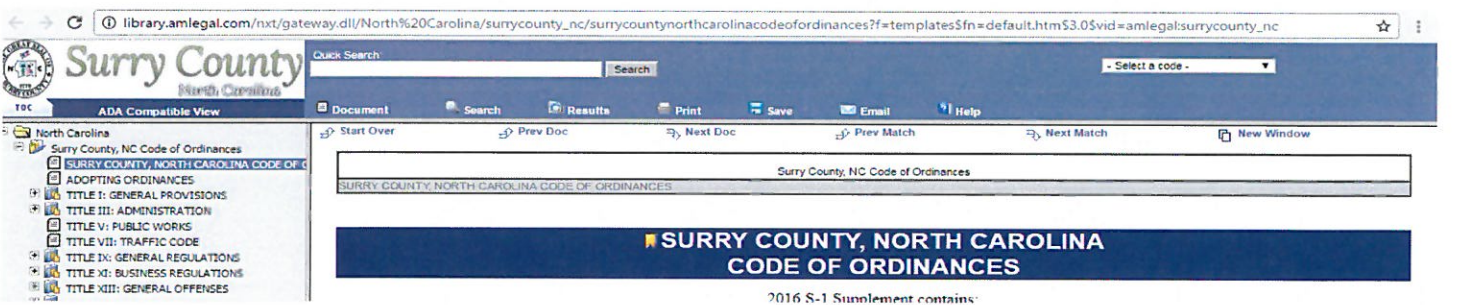
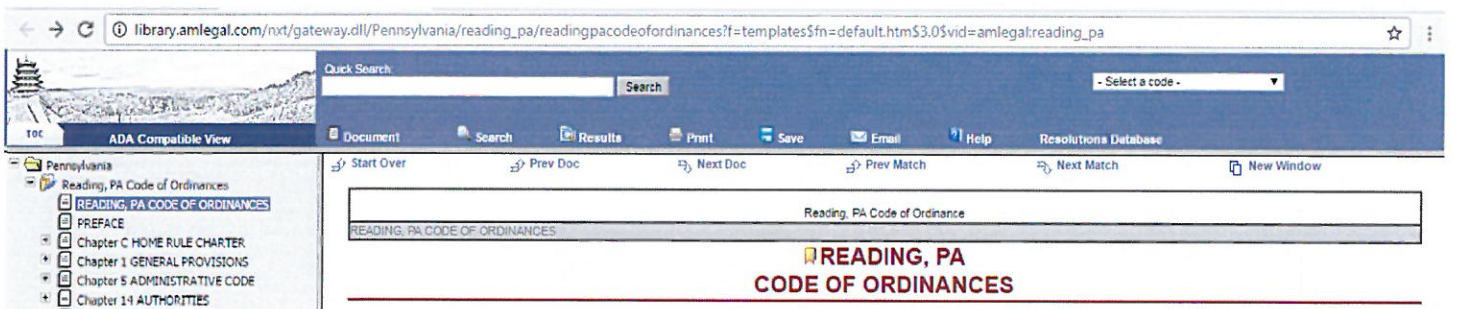
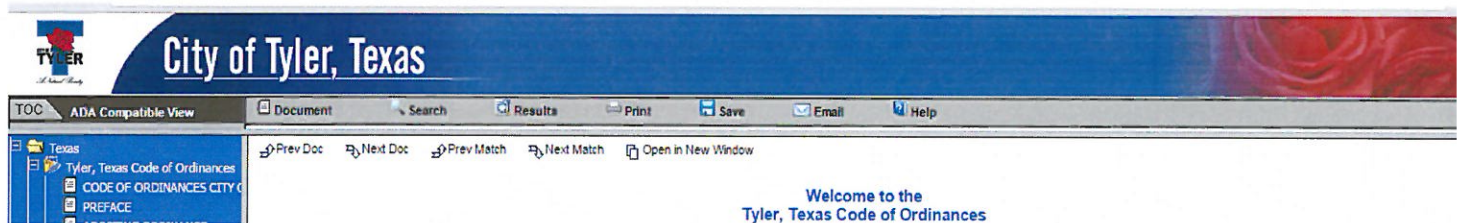
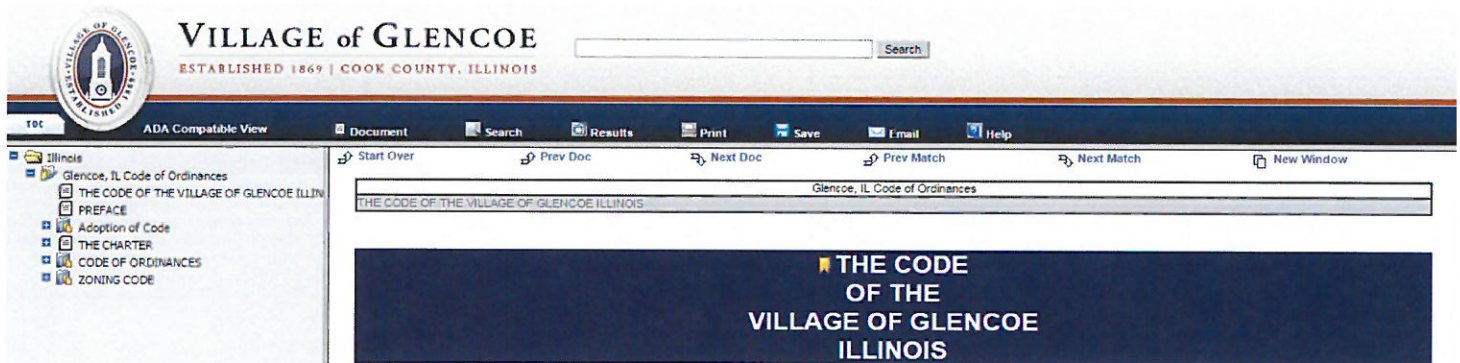
Ninguna persona podrá atraer a cualquier perro de las instalaciones de la persona propietaria o albergar el mismo, con la intención de privar al dueño de la posesión del animal.

(69 Código, § 90.09) (Ord. C-139, pasó 04/13/59) Pena, véase § 90.99

CUSTOM BANNER SERVICE

Would you like your online code to match your website? Below are samples of three municipalities that have customized their banners with American Legal.

Example of three custom banners



ONLINE MEETING MINUTES SERVICE

American Legal can store meeting minutes as well as other documents online. Your meeting minutes and other documents are instantly indexed and fully searchable online. Our service eliminates the need to purchase hardware, software, support services, and those costly maintenance packages. Our software program is entirely web-based. Simply email us your newly-passed meeting minutes and we will have them online the next day.

Example of the meeting minutes online

AMERICAN LEGAL Publishing Corporation

Quick Search:

Document Search Results Print Save Email Help

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Winnetka, IL Village Council Minutes

WINNETKA VILLAGE COUNCIL MEETING MINUTES

January 13, 1998

**MINUTES
WINNETKA VILLAGE COUNCIL
STUDY SESSION**

(Approved February 3, 1998)

A record of a legally convened Study Session of the Council of the Village of Winnetka, which was held in the Village Hall Council Chambers on January 13, 1998, at 7:30 p.m.

I. Call to Order.

President Louise Holland called the meeting to order at 7:30 p.m. Present: Trustees Don Dering, David Hilton, Penfield Lanphier, William Met John Lien. Absent: Trustee Michael Duhl. Also present: Plan Commission representatives, Jack Wentz, John Berwanger, and Phyllis Myers, Vil Manger Doug Williams, Village Attorney Katherine Janega, Director of Community Development Cindy McCammack, and Police Chief William Gallagher.

II. Plan Commission Recommendation re: Height Standards in the Commercial Zoning Districts.

Ms. Myers reviewed the specifics of the report prepared by the Plan Commission regarding its recommendations on building heights in the Village business districts. During her presentation she explored the concept of involving builders in the preplanning process and raised the idea of offering incentives to builders to participate in such a process. She distributed copies of memorandums received from Wade Judge, LaSalle Advisors, add incentives employed in the City of Chicago to guide real estate developers.

Ms. Myers, Mr. Wentz, and Mr. Berwanger responded to questions from the Trustees and stressed the importance of being able to evaluate each development proposal on an individual basis in order to maintain flexibility and control.

Mr. Williams expressed his concerns about a development impact fee for off street requirements. He noted that a developer would only pay for p

Attachment: AMERICAN LEGAL PROPOSAL 2018 (1394 : Receive and File proposals Codification)



Request for Proposals
Codification Services, Publication and Supplement Services
for the Municipal Code of the City of
PEKIN, ILLINOIS



April 4, 2018

Valid for 90 days

Steffanie Rasmussen
 Vice President of Client Services
Municipal Code Corporation
 800.262.2633 ext. 1148
steff@municode.com



municode
 ★

Connecting you and your citizens

Since 1951



Municipal Code Corporation | P.O. Box 2235 Tallahassee, FL 32316
 info@municode.com | 800.262.2633
 www.municode.com

March 30, 2018

Ms. Sue McMillan
 City Clerk
 City of Pekin
 111 S. Capital St.
 Pekin, IL 61554

Ms. McMillan:

Thank you for providing us with the opportunity to respond to the City's Request for Proposals (RFP) for Codification Services, Publication and Supplement Services for the City's Municipal Code. We understand that the City is seeking the services of a professional codifier to legally analyze and recodify the City's ordinances, with a goal of creating a current, accurate, well organized, legally sound and professionally edited Code of Ordinances that is free of internal conflicts and inconsistencies, conforms to the laws of the state of Illinois, and is readily accessible to staff and citizens alike, both in print and online.

We also understand that the City is seeking information regarding the future updating of the recodified Code via the supplementation process, and its publication online on a website that is user-friendly, feature rich, and fully accessible to both staff and citizens alike. We currently provide codification services to over 4,300 municipalities nationwide and host over 3,460 municipal Codes online via our Code hosting platform, MunicodeNEXT. Over the last five years, we have codified, recodified, legally reviewed or republished over 30 Codes within the state of Illinois, with over half of these municipalities receiving recodification services. In recent years, we are fortunate to have been awarded formal RFP's for codification services from the Cities of Peoria, Highland Park, and Trenton; the Villages of Cary and Indian Head Park, and the County of Whiteside, Illinois. We are confident that we can meet and exceed the City's expectations for the scope of work described in your RFP.

Our team is driven by the desire to serve you and your citizens. We believe that quality customer relations and exceptional service are what have set us apart in the legal codification industry since 1951. Our commitment to service inspires us to provide you with the highest quality legal codification services in the industry; set the standard for online and mobile services; ensure that you receive the most accurate and timely supplements possible and to work with you as a long-term partner.

Why Municode?

Integrity. *"Our word is our bond."* We believe that long-term relationships built on trust are built to stand the test of time. Our goal is to serve you and your citizens for decades to come.

Relationships. For over 67 years, we have earned the trust, loyalty and respect of our customers by focusing on what is most important to us: our customers. We have a team of customer service professionals dedicated to serving you, your team and your citizens. No matter what the challenge, we are here for you.

Quality. We are committed to excellence in every product that we create. Our team of legal editors and legal proofreaders, each averaging over ten years of service, provides you with the most accurate and timely product available in the nation.

Commitment to Illinois. We are proud to serve **186 municipalities in Illinois**, and have regional offices located in nearby Indiana and Ohio. We also regularly support the Illinois Municipal Clerks Institute; Illinois Municipal League; Illinois Digital Government Summit and Illinois Government Management Information Sciences. Our Vice President of Sales, Dale Barstow, is a former president and currently on the Board of the IIMC Foundation, to which we regularly contribute to allow more clerks/officials to attend the national IIMC Conference.

Why Our Clients Love Us

Applying our Legal Experience. We have a large team of full-time attorneys, each averaging over 20 years of professional codification experience. This is a crucial factor to consider when assessing the qualifications of a codification company that is being considered for legal publication and supplementation services. No other codification company has this level of experience and knowledge that can be harnessed for your benefit.

Team Approach. We have 14 legal editorial teams consisting of over 55 legal editors and proofreaders. In partnering with us, you are provided with a depth of legal talent that is unmatched in the industry. You and your citizens deserve the best and deserve to have a team that will be here to serve you no matter what the situation.

Customer Service. Our goal is to fully understand your unique needs. If you have a question, our response time is normally less than a few minutes via e-mail (constantly monitored) or within the half-hour for phone correspondence. When you call us, you will find that our phones are answered by our team members...not an automated answering service.

Responsible Citizen. We are proud to support numerous Clerk, Attorney, Municipal and County Associations. Additionally, we partner with the International Institute of Municipal Clerks and International Municipal Lawyers Association to provide services to their members. We are also extremely active within our community, supporting the United Way, Boys Town, the Tallahassee Veteran's Village and Ability First through quarterly employee volunteer days.

We will work hard to earn and retain your business and are committed to excellence in every product that we create. Please let us know if you have any questions regarding the details of this proposal. As the President of Municode, I also welcome your call, comments, inquiries and suggestions at any future point during which I hope the City of Pekin will enjoy a productive and satisfying relationship with our team.

Sincerely,



W. Eric Grant
President

WEG/djp

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)

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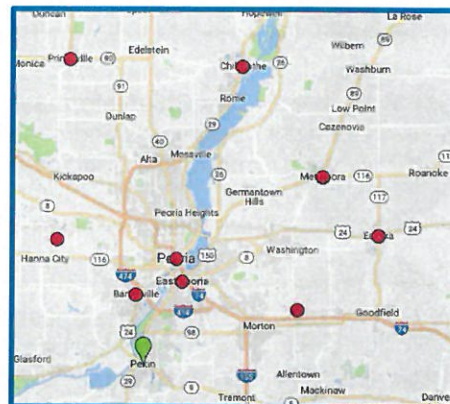
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Qualifications & Experience

Company Profile

With **over 67 years of experience**, Municode has fine-tuned its operations to offer the most technologically advanced and efficient codification and publishing services available nationwide. We currently provide services to over 4,300 customers in all fifty states (**including 186 in the state of Illinois**) and host over 3,460 municipal Codes online.

Municode's mission is to connect public sector organizations with their communities. Whether it's through the legal codification process, custom website design, our online payment portal or our robust suite of online legislative search tools, our goal is to provide local government agencies with solutions that promote transparency and efficiency and enable them to more effectively serve their staff and communities. Our leadership focuses on investing in people and technology. Our culture is conducive to the longevity of our employees. This makes for an experienced, stable work force with which our clients can establish a long-term partnership. Municode is a privately owned and financially sound corporation with no debt.



Municode has extensive code publishing experience Illinois and throughout the United States.

Our headquarters in Tallahassee, Florida is home to over 230 employees (most of whom enjoy a tenure with Municode of over 10 years) and includes four buildings totaling 56,000 square feet. We have regional offices located in Rancho Mirage, California; Loveland, Colorado; Sarasota, Florida; Boise and Rexburg, Idaho; Carmel and Kewanna, Indiana; Stillwater, Minnesota; Charlottesville, Virginia; Hudson, New Hampshire; Asheville and Raleigh, North Carolina; Lake Oswego, Oregon; Fort Worth, Dallas and Edinburg, Texas and Farr West, Utah.

From creating or updating a Code to posting the content online to editing, printing and shipping a supplement, Municode assures the fastest, most accurate delivery of codification services possible. We consider our clients to be part of our Municode family and we work hard to maintain the high level of service that they deserve.

Our Code Department is led by Julie Lovelace, Vice President of Codes. Julie has over 27 years of experience in local government law and ensures that our final legal products meet Municode's demanding standards. With the combined expertise of Julie and her team of seasoned codification attorneys, our Code Department has successfully completed well over 4,300 intricate codification, recodification and Legal Review projects.

Our Supplement team is led by our Vice President of Supplements, Tassy Spinks, whose 14 professional legal editorial teams work diligently to ensure that our clients receive the timeliest and most accurate supplements possible, with the highest quality of printed publications originating directly from the printing facility located in our Tallahassee headquarters.

Our IT team is led by our Chief Information Officer/Chief Operating Officer, Phillip Claiborne, whose staff of 17 web application developers and system administrators is dedicated to remaining the industry's leader for technological advances in our field. They maintain and routinely enhance our website, MunicodeNEXT to create new ways to make your Code as transparent and informative as possible. The feedback we are receiving after transitioning all our customers to our latest website upgrade has been both positive and rewarding.

Municode and our family of solutions now offer a wide variety of services designed to serve you and your citizens. MunicodePAY provides bill presentment and payment for municipalities, MCC Innovations (MCCi) increases municipal efficiency through records and document management and enCodePlus provides interactive zoning maps, Land Use Lookup Tools and sophisticated options for zoning ordinances.

MunicodeWEB creates interactive, dynamic and efficient municipal websites for our clients nationwide, like the ones we created for the City of **Woodstock, IL** and the Village of **Johnsburg, IL**. Please see **Attachment E, Additional Services Available**, for more information regarding MunicodeWEB and MunicodePAY. Now, and in the future, Municode is committed to providing you with the highest quality legal and publishing experience, as well as additional solutions to make your job easier and more efficient.

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)

Qualifications & Experience

Leadership Team



Municode's President, Eric Grant, joined Municode in 2007 after receiving his J.D. from the University of Virginia. He previously served as Vice President of Municode's Supplement Department and has in-depth knowledge of every aspect of the legal publishing process.



Our Chief Information Officer/Chief Operating Officer, Phillip Claiborne, heads up the online publishing and content delivery services of Municode.com, while managing internal publishing, print, and traditional IT operations.



Steffanie Rasmussen is our Vice President of Client Services. Steffanie leads and supervises our customer service staff and handles pre-contract negotiations, customer training, webinars, and supplementation/web services customer support.



With over 46 years' experience with Municode, our Vice President of Sales, Dale Barstow, oversees all aspects of our Sales Department. He has conducted sales training seminars across the country and has been a featured speaker at over 40 municipal conferences.



Our Code Department is led by Vice President Julie Lovelace. Julie has over 27 years of experience in local government law. Her team of codification attorneys has completed over 4,300 codification, recodification and legal review projects.



Our Vice President of Supplements, Tassy Spinks served as a legal editor for 20 years and currently manages 14 legal editorial teams to ensure that our clients receive the timeliest and most accurate supplements possible.



Chief Operating Officer of MunicodePAY, Rick Grant, has been with Municode for 20 years. Rick led the Code Department for six years and is currently leading the expansion of the MunicodePAY division. Prior to joining Municode, Rick retired as the Judge Advocate General of the U.S. Navy.



Brian Gilday is the President and Founder of Aha Consulting, Inc. (now MunicodeWEB), a leading provider of open source local government websites. Brian is an information technology expert and former Big 5 consultant with Deloitte Consulting.

Qualifications & Experience

Recognition & Awards

We are humbled by the awards and recognition that we have received and continue to strive for excellence in the delivery of the services we provide to our clients.

2016 Charles S. Rhyne Lifetime Achievement in Municipal Law Award. Lawton Langford, our C.E.O., was recently honored by the International Municipal Lawyers Association (IMLA) as the recipient of the coveted Charles S. Rhyne Award for his years of service to the profession of municipal law. The award is not intended to be bestowed on a regular basis, but rather is intended to be a recognition bestowed only occasionally and then only upon a truly uncommon individual. Mr. Langford is the only non-municipal attorney to have ever received this prestigious award.

Government Technology Magazine/Microsoft Partner. Our IT Department's commitment to excellence resulted in our being cited by Government Technology magazine (for the last three consecutive years!) as one of the top 100 companies that innovate, transform, and improve the way local governments do business. We are the only Code publishing company to ever receive this recognition. The average age of companies recognized as technological leaders is only **12 years old** – we have been in business for **over 67 years** and appreciate this testament to our commitment to technological advancement. Additionally, having been recognized for

many years as a Microsoft Silver Partner for our proprietary website applications, we have recently been upgraded to a Microsoft Gold Partner.

Laserfiche Platinum Partner as of 2016. Established in 2001, our document and records management division, MCCi, continues to uphold the Municode standard of excellence. In addition to achieving and maintaining the Certified Professional Program (CPP) Gold certification from Laserfiche and being included in the prestigious CIO Review's list of the top 20 government technology solution providers, we have also recently been recognized in the following categories:

- Best Companies to work for **since 2015**
- Inc. 5000 Fastest Growing Companies in America
- Florida Companies to Watch winner
- Laserfiche™ Platinum Partner
- Laserfiche™ President's Awards **since 2008**
- Laserfiche™ Top Public Sector VAR **since 2005**



The website that we recently launched for [Naples, Florida](#) was selected by the [National Association of Government Website Professionals](#) as a 2017 Pinnacle Members' Choice Award winner for cities with populations 40,000 and under. Pinnacle Awards are judged by a group of web professionals inside and outside of the government web industry, and are based on criteria including content, organization, design, performance and flexibility, accessibility standards and interactivity. Fortunately for our clients, we provide this award-winning website technology nationwide!

We are also honored by the confidence and trust placed in us by the International Institute of Municipal Clerks and the International Municipal Lawyers Association, both of whom chose Municode as the most reliable and efficient company to maintain and administer their online ListServ databases. However, the recognition that means the most to us comes directly from our customers, as shown in this recent email regarding our latest website upgrade:

"I was having a fantastic day at work here at the City of Clearwater and didn't think my day could get much better. Well, then I accessed our Community Development Code through Municode as I have done daily for the last five years. Good golly, Miss Molly, have you guys knocked it out of the park with the update!!!! So much faster, easier on the eyes and overall just a pleasure to work with. Thank you so much and please pass on my regards to those responsible. I spend hours each week on the Municode site and the changes are noticeable, pertinent and fantastic!"

- Matt Jackson, Senior Planner, Planning & Development Department, Clearwater, FL

Primary Contact Information & Key Personnel

➤ Primary Contact Information

Steffanie Rasmussen, Municode's Vice President of Client Services, will be the City's primary contact throughout the evaluation stage of this proposal, and throughout the term of any resulting contract services post recodification. Operating out of our Tallahassee headquarters since 2010 and directly overseeing our customer service staff of 17, Steffanie has managed codification contracts for over 900 very satisfied Municode clients.

Vice President of Codes, **Julie Lovelace**, will be the City's main point of contact during the recodification of the Code. Julie has over 27 years of experience in local government law and overall supervision of all codification and recodification projects. Your project will be assigned to a Municode attorney who is intricately familiar with the laws of the state of Illinois, and who will remain a valuable member of your ongoing Supplement team, available to assist with any questions the editorial team may have in the future updating your Code.

Municode's Midwest Senior Regional Executive, **James Bonneville**, earned his B.A. in Political Science at the University of Minnesota. With over 20 years of experience working with local government clients, James ensures our Wisconsin clients receive the best customer service experience possible. James and his clients are supported by our Midwest Inside Sales & Territory Account Manager, **Tracy Stevanov**, and our entire team in Tallahassee. Brief biographies for Steffanie, Julie, James and Tracy are provided in the **Key Personnel** section below.

Steffanie Rasmussen

Vice President of Client Services
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P.O. Box 2235
Tallahassee, FL 32316
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Vice President of Codes
Municipal Code Corporation
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Fax: (850) 564-7492
Email: JLovelace@municode.com

James Bonneville

Senior Regional Executive
Municipal Code Corporation
12449 C. Flanders Court NE
Blaine, MN 55014
Phone: (651) 262-6262
Fax: (850) 564-7492
Email: JBonneville@municode.com

➤ Key Personnel

A complete list of the Municode team members who will be primarily responsible for the recodification, republication, future supplementation and website hosting services of the City of Pekin's Code of Ordinances is provided below.

Customer Service/Sales

Please note that we are listing our Customer Service/Sales Representatives first. This is because customer service is always our priority. Our Customer Service staff of 17 is led by Dale Barstow, the Vice President of our Sales Department and former President of the Municipal Clerks Education Foundation.

Dale Barstow, Vice President of Sales, Graduate of Embry-Riddle Aeronautical University and pilot of Municode's corporate airplane; Honorary Town Clerk in 5 States; Municipal Clerks Education Foundation Board Member and Past President of 15 years. Dale has conducted many sales training seminars and has been a lead speaker at over 40 municipal conferences. Dale has over 46 years of experience with Municode, oversees all aspects of our Sales and Customer Service Department and interacts with our customers personally to ensure the best communication and project coordination possible.

Background & Experience

Steffanie Rasmussen, Vice President of Client Services, M.S., Industrial & Organizational Psychology, Kansas State University; B.S., Business Psychology, Florida State University; certificate in Performance Management, Florida State University. Operating out of our Tallahassee headquarters since 2010 and directly overseeing our customer service staff of 17, Steffanie specializes in nurturing new contracts to fruition, from pre-contract negotiations to web publication and ongoing supplementation customer service support. Steffanie is available to host personalized webinars as often as requested to demonstrate the ease of navigation of your online Code and the utilization of the powerful features and tools available therein.

James Bonneville, Senior Regional Executive, B.A., Political Science, University of Minnesota. James resides in Stillwater, MN and has over 19 years of experience working with state governments, lobbying and governmental sales. James travels throughout his region regularly, ensuring that his clients receive the best customer service experience possible. He visits Michigan often, attends the Illinois Municipal League Conference, Clerks Conference and IIMC Conference, and is supported by our entire team in Tallahassee.

Tracy Stevanov, Midwest Inside Sales & Territory Account Manager, B.S., Public Administration, Florida State University School of Social Science. Tracy joined Municode in 2008 and has over 15 years of professional sales experience. She enjoys meeting with clients and assisting them in all facets of their account, from demonstrating new products and problem solving to assisting in budget preparation. Tracy works closely with James, ensuring that the needs of their clients are well met.

Recodification

Our Code Department is led by Vice President of Codes, Julie Lovelace. The majority of our 12 full time attorneys have an average of over 20 years of professional codification experience with Municode. We've included biographies of some of our most experienced codification attorneys below.

Julie E. Lovelace, Esq., Vice President of Codes, B.A., University of North Carolina - Chapel Hill; J.D., Samford University Cumberland School of Law; 27 years of experience in local government law (11 years as Senior Assistant County Attorney for Leon County, Florida, 14 years in private practice); member of the Florida Bar. Also admitted to practice before the U.S. Court of Appeals for the Eleventh Circuit, U.S. District Court for the Middle District of Florida and U.S. District Court for the Northern District of Florida. She has overall supervision of the legal work of all Code projects and ensures that the final product is up to Municode's demanding standards.

Alyce A. Whitson, Esq., B.A., University of South Florida; J.D., University of Florida; more than 44 years of experience in local government law; Member of Florida Bar. Alyce has completed Codes and various other legal projects throughout the United States.

Roger D. Merriam, Esq., B.A., Mercer University; J.D., Emory University; more than 43 years of experience in local government law; Member of Florida Bar. Roger has reviewed Codes in all 50 states and completed Codes in multiple states, including Illinois.

Daniel F. Walker, Esq., B.S., Florida Southern College; J.D., Georgia State University College of Law. 8 years of private practice; 17 years of experience in local government law. Active member of Florida and South Carolina Bars, also admitted to practice before the Supreme Court of the United States and the U.S. Court of Appeals for the Armed Forces. Dan has completed over 250 Code projects throughout the United States.

Jim Jenkins, Esq., B.A., Eckerd College; J.D., University of Maryland School of Law; Former Appellate Attorney and Trial Prosecutor for the Kings County District Attorney's Office, Brooklyn, New York; 20 years of experience in complex legal research and litigation; 12 years of experience in local government law. Jim has completed Codes in multiple states across the nation, including Illinois.

Sandra S. Fox, Esq., B.A. (Summa Cum Laude) Florida State University; J.D. (Magna Cum Laude), Florida State University; 13 years of experience in legal research and writing; 12 years of experience in local government law. Sandra has completed over 200 Codes and various other legal projects throughout the United States.

Mary Margaret Bielby, Esq., B.A. (cum laude), Florida State University; Masters Certificate in Project Management, Florida State University; J.D., Samford University Cumberland School of Law. Experience in local government law and civil and criminal law at the federal level. Member of the Florida Bar. Mary Margaret joined Municode in 2015 and has completed Codes in Georgia, Florida, Louisiana, Michigan, Oklahoma and Ohio.

William "Bill" Sweeney, Esq., B.S., University of Montana; J.D., University of Montana; LLM (Criminal Law), The Army Judge Advocate General School; M.A. (National Security and Strategic Studies), Naval War College. Former Navy Attorney for 21 years, retiring as Captain. Bill also has 10 years of experience in local government law, 3 as Assistant County Attorney. Member of Montana Bar. Also admitted to practice before U.S. District Court of Montana and U.S. Court of Appeals of Armed Forces.

Mollie M. Garrett, Esq., B.A., Valdosta State University; J.D., Florida Coastal Law School; Ten years of local government experience in private practice and serving constitutional officers, including three years with the Nassau County (Florida) Attorney's Office; member of the Florida Bar.

Supplementation and Website Hosting

The supplementation of your Code of Ordinances will be conducted by our experienced editorial team of 55 professional legal editors, proofreaders and indexers. This team is led by our Vice President of Supplements, Tassy Spinks. Our IT Team is led by our Chief Information Officer, Phillip Claiborne, whose staff of 17 web application developers and system administrators are dedicated to remaining the industry's leaders for technological advances in our field.

Tassy Spinks, Vice President of Supplements, B.A., Biology, Randolph-Macon Woman's College in Lynchburg, Virginia (magna cum laude). Tassy also studied abroad at the University of Reading in Reading, England and at Green College at Oxford University, Oxford, England. Tassy was a Legal Editor at Municode for 19 years before becoming Director of Supplements. During that time, she applied her editorial and project management skills to large municipalities nationwide, including many in Illinois.

Phillip Claiborne, Chief Information Officer / Chief Operating Officer, B.S., Management Information Systems, Florida State University; MBA, University of Florida; CompTIA Certified A+, Net+, Security+, Microsoft Certified Systems Administrator. Phil joined Municode in 2002. He has 16 years of extensive experience supporting, designing and administering corporate network environments and 11 years of product development experience, with a specific focus on digital publishing and web-based applications.

Jim Bobrycki, Production Support Supervisor, with over 30 years of managerial experience, Jim coordinates the distribution of our client's incoming printed and electronic data, working with the editors, proofreaders and indexers throughout each project and ensuring that team goals and deadlines are met.

Peggy Lamar, Legal Editor, B.A., English with Business Emphasis from Florida State University. Peggy has been a Legal Editor for 19 years and applies her editorial skills to major accounts including Westchester County, NY; Syracuse, NY; Anchorage, AK; Boulder, CO; Austin, TX; **Springfield, IL**; Indianapolis-Marion County, IN; Grand Rapids, MI; Virginia Beach, VA and Irvine, CA. Peggy also works on Form Based/SmartCodes for San Marcos, TX; Starkville, MS; El Paso, TX and Bastrop, LA in InDesign format.

Janet Cramer, Legal Editor and Proofreader, Janet has been with Municode for over 25 years. She attended the University of Miami for Continuing Education and Microsoft Word Training and is one of our most experienced and highly regarded editors and proofreaders. Her experience and expertise are relied upon to handle some of our largest municipalities, including Los Angeles, CA; **Champaign, IL**; Houston, TX; Miami, FL; Panama City Beach, FL; Daytona Beach, FL; Atlanta, GA; Raleigh, NC; New Orleans, LA; Prince George County, MD and Minneapolis, MN.

April McDermid, Legal Proofreader, April has 8 years of experience as a proofreader in MCC's supplement department. She assists our legal editors with clients including Lancaster County, SC; **Carlyle, IL**; Minneapolis, MN; College Station, TX; Horry County, SC; San Clemente, CA; Berkeley County, SC and numerous clients throughout the United States. Her speed and accuracy make her an integral part of our Supplementation team.

References

We are pleased to provide contact information and project history for the following five Illinois clients, all of whom can verify the quality of our products and services. Please see **Attachment D** to review samples of recent customer satisfaction surveys. For a complete listing of our nationwide codification clients with Codes posted on MunicodeNEXT, please visit this link: <https://library.municode.com/>

Earlville, Illinois

Project Type: *Codification, Supplementation and Electronic Publishing*

Years of Service: 2013 to present

Ms. Martha Dankenbring, Deputy City Clerk (815) 246-9588 deputyclerk@earlvilleil.org

Services provided: We codified the City's Code in 2015 and provide supplements to the Code on a semi-annual basis. Earlville utilizes our archival OrdBank service to display historical ordinances online dating back to 1933, thus creating a complete ordinance repository. The City also utilizes our CodeBank service to store past versions of the Code online following every supplement. We publish the Code in print and on the internet.

Online Code: https://library.municode.com/il/earlville/codes/code_of_ordinances

Davis Junction, Illinois

Project Type: *Recodification, Supplementation and Electronic Publishing*

Years of Service: 2012 to present

Ms. Sandi Maahs, Village Clerk (815) 645-8000 djclerk@davisjunction.com

Services provided: We completed a recodification of the Village's Code in 2013 and provide hard copy supplements to the Code on a semi-annual basis. The Village utilizes our CodeBank and CodeBank Compare + eNotify services. We publish the Code in print and on the internet.

Online Code: https://library.municode.com/il/davis_junction/codes/code_of_ordinances

Morrison, Illinois

Project Type: *Recodification, Supplementation and Electronic Publishing*

Years of Service: 2009 to present

Ms. Melanie Schroeder, City Clerk/Collector (815) 772-7657 mschroeder@morrisonil.org

Services provided: We started supplementing the City's Code in 2009. In 2011, we completed a recodification of the Code. Since then, we have been providing hard copy supplements to the City on a tri-annual basis. The City utilizes our CodeBank service and we publish the Code in print, in electronic format and on the internet.

Online Code: https://library.municode.com/il/morrison/codes/code_of_ordinances

Walnut, Illinois

Project Type: *Recodification, Republication, Supplementation and Electronic Publishing*

Years of Service: 2012 to present

Ms. Tiffany Pistole, Village Clerk (815) 379-2351 walnutclerk@gmail.com

Services provided: We completed a recodification of the Village's Code in 2013 and provide hard copy supplements to the Code on a semi-annual basis. The Village utilizes our CodeBank and CodeBank Compare + eNotify services. We publish the Code in print, in Folio format and on the internet.

Online Code: https://library.municode.com/il/walnut/codes/code_of_ordinances

Chicago Ridge, Illinois

Project Type: *Recodification, Supplementation and Electronic Publishing*

Years of Service: 1997 to present

Ms. Judy King, Secretary to Mayor (708) 425-7700 jking@chicagoridge.org

Services provided: We recodified the Village's code in 1997 and then again in 2014 and provide hard copy supplements to the Village on an annual basis. Ordinances are posted online in between supplements in PDF format. The Village also utilizes our CodeBank service. We publish the Code in print and on the internet. We have provided a printed code from the Village for your review.

Online Code: https://library.municode.com/il/chicago_ridge/codes/code_of_ordinances

Illinois Client List

Clients with Codes posted on MunicodeNEXT are indicated with an asterisk. To view any of these Codes online, please follow this link to our Code library for the state of Illinois. <https://library.municode.com/il>

municode

Municipal Code Corporation | P.O. Box 2235 Tallahassee, FL 32316
info@municode.com | 800.262.2633
www.municode.com

*Clients whose codes are posted on our website at www.municode.com

ILLINOIS CLIENTS



*Alsip	*Evanston	*McCook	Sandwich
*Amboy	*Ford Heights	*McCullom Lake	*Sangamon County
Arlington Heights	*Fox Metro Water	*Melrose Park	*Sauk Village
Aroma Park	Reclamation District	*Metamora	*Savoy
Ashland	*Franklin Park	*Monmouth	*Schaumburg
Ashton	*Freeburg	*Montgomery	*Silvis
*Auburn	*Geneva	*Morris	*Skokie
*Aurora	Georgetown	*Morrison	*South Beloit
*Bartonville	*Gilman	*Mount Carmel	*South Chicago Heights
*Beardstown	Glen Ellyn	*Mundelein	*South Holland
*Belvidere	*Glenview	*Naperville	*Springfield
*Boone County	*Glenwood	*Neoga	*Steger
*Bourbonnais	*Godfrey	*New Lenox	*Sterling
*Bradley	*Granite City	*Niles	*Stickney
*Braidwood	*Grayslake	*Norridge	*Stillman Valley
*Brookfield	Greenup	*North Aurora	*Streator
*Buffalo Grove	*Gurnee	*North Chicago	*Sun River Terrace
*Burbank	*Hainesville	*North Riverside	*Tampico
*Burnham	*Hanover Park	*Northbrook	*Thornton
*Byron	*Harwood Heights	*Oglesby	Trenton
*Calumet City	*Havana	*Olympia Fields	*University Park
*Carlyle	*Hazel Crest	Onarga	*Urbana
*Carpentersville	*Highland	*Oregon	*Vandalia
*Cary	*Highland Park	*Ottawa	*Vernon Hills
*Casey	*Hillcrest	*Palos Hills	*Villa Park
*Centralia	*Hillside	*Pana	*Volo
*Champaign	*Hinckley	*Park City	*Walnut
*Cherry Valley	*Hoffman Estates	*Park Forest	Wauconda
Chicago	*Indian Head Park	*Park Ridge	*Waukegan
*Chicago Heights	*Jacksonville	*Peoria	*West Chicago
*Chicago Ridge	*Joliet	*Peoria County	*West Frankfort
*Chillicothe	Kankakee	*Peru	*Westchester
*Cicero	*Kankakee County	*Phoenix	*Westmont
*Clifton	*Kingston	*Plainfield	*Wheaton
*Collinsville	Ladd	*Pontiac	*Wheeling
*Cook County	*Lansing	Prophetstown	*Whiteside County
*Creston	*Lebanon	*Rantoul	*Wilmington
*Crete	*Lemont	Rochelle	*Winnebago County
*Davis Junction	*Libertyville	*Rock Falls	*Zion
*DeKalb County	*Livingston County	*Rockdale	
*DuPage County	*Lombard	*Rockford	
*Earlville	*Loves Park	*Rolling Meadows	
*East Hazel Crest	*Lyndon	*Roselle	
*East Peoria	*Lynwood	*Round Lake	
*East St. Louis	Macomb	*Round Lake Beach	
*Edwardsville	Malta	*Round Lake Heights	
*Effingham	*Mark	*Round Lake Park	
*Elmhurst	*Marshall	Rushville	
*Eureka	*Mascoutah	*Salem	

3/18

Statement of Financial Stability



Branch Banking and Trust Company

Commercial Lending
Mailcode: 857-01-01-70
3233 Thomasville Road
Tallahassee, FL 32308
(850) 385-3300
Fax (850) 385-4349

October 19, 2017

Re: Municipal Code Corporation
MCCI, LLC

To Whom It May Concern:

I am pleased to provide a reference for Municipal Code Corporation and their wholly owned subsidiary, MCCI, LLC, based upon the financial stability of the company, the character of their management team and the proven expertise of the firm.

Municipal Code Corporation is a 67 year old Tallahassee based company, and a firm BB&T is proud to be associated with. The company maintains a substantial mid 7 figure average deposit balance with the bank and credit facilities that are maintained in a most satisfactory manner. Municipal Code has excellent depth in management, a prominent board of directors and consistently develops new associates and future leaders to maintain the legacy of excellence built over the past 67 years. The company maintains a production facility with the equipment, technology and staff necessary to undertake significant projects. The company maintains a very strong balance sheet and handles their financial affairs in an exemplary manner.

On behalf of BB&T, I am pleased to serve as a reference for Municipal Code Corporation.

Sincerely,

Paul J. Sullivan
Senior Vice President
Market President - Tallahassee

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)

Scope of Services Summary

We understand that the City is seeking the services of a professional codifier to thoroughly analyze and recodify the existing Code and the uncodified ordinances enacted by the City between 1995 and 2018, in order to produce and publish a current, accurate, well organized, legally sound and professionally edited Code of Ordinances that is free of internal conflicts and inconsistencies, conforms to the laws of the state of Illinois, and is readily accessible to staff and citizens alike, both in print and online. We also understand that the City is seeking information on maintaining the newly adopted Code in print and online via the codifier's ongoing printed and/or electronic supplementation process.

We have provided a line item response to **Items #1 through #18** of **Section III – Scope of Services** below, followed by an outline of Municode's recodification process. After the recodification process, the Code will be adopted by the City and republished. We will provide the City with 2 copies of the newly adopted Code in binders and tabs and quickly post the Code online in fully robust HTML format via MunicodeNEXT. To review a summary of Municode's Supplemental Upkeep services, please see **page 16**. We've also provided information regarding the system specifications, security features, advanced technology and comprehensive search capabilities of our Code hosting platform, MunicodeNEXT, on **page 18**.

Recodification Scope of Services RFP Requirements #1 - #18

Please note that we provided a sample printed double column Code from the Village of Chicago Ridge, Illinois and a sample printed single column Code from the Town of Lake City, Colorado. To review these Codes online via MunicodeNEXT, please visit these links:

Chicago Ridge, IL: https://library.municode.com/il/chicago_ridge/codes/code_of_ordinances

Lake City, Colorado: https://library.municode.com/co/lake_city/codes/code_of_ordinances

1. The codification process shall ensure that all Code-relevant legislation is properly incorporated into the Code and shall provide written documentation to the City of Pekin.
We can fully comply with this requirement. Please see the Recodification Summary on page 15.
2. The codifier shall recommend an organizational and numbering system to be used for the Code; however, the City of Pekin shall have the final approval of the organizational and numbering system for the Code.
We can fully comply with this requirement. Please see the Recodification Summary on page 15.
3. Also to be included as a part of the basic project is the preparation and publication of a comprehensive, detailed Code Index. The codification firm shall provide an example of a typical index as part of its response.
We can fully comply with this requirement. Please see Attachment C or the two printed sample Codes provided to review a sample single column and double column Index.
4. Prepare a legislative history of each section, citing the ordinance number and date of passage of the current ordinance, as indicated on copies of ordinances supplied to the codification firm.
We can fully comply with this requirement. Please see the Recodification Summary on page 15 and the Code Comparative Tables in the two sample printed Codes we provided.
5. Prepare a table of contents and sectional analysis for each chapter, including title, chapter, and section headings.
We can fully comply with this requirement. Please see the Recodification Summary on page 15 and the two sample printed Code volumes we provided.
6. Prepare statutory cross-reference to sections of the City's statutes and references to other pertinent parts of the Code, where applicable. These references shall appear at the end of the section to which they apply.
During the recodification process, we will provide appropriate references to the Illinois Compiled Statutes (ILCS) throughout the entire Code and create a State Law Reference Table, as shown in the sample printed Code volumes we provided.

7. Prepare Tables of Special Ordinances listing chronologically, in groups, those ordinances in certain subject areas that the Municipality and the Codifications Firm mutually agree to be pertinent.
We can fully comply with this requirement. If a separate ordinance Table is requested in addition to the Code Comparative Table, Municode will work with the City to create this additional Table.
8. Prepare parallel Reference Tables showing:
 - (a) The disposition of ordinances (in numeric sequence) included in codification (Ordinance Code).
 - (b) A listing of Code sections based on City statutes (Statute to Code).
 - (c) A listing of prior Code sections incorporated into the new Code if applicable (Old Code to New Code).**We can fully comply with this requirement. Items 8 (a) and 8 (c) will be included in the Code Comparative Table, and Item 8 (b) will appear in the State Law Reference Table.**
9. The codification firm shall also provide for a complete review of the City of Pekin's current legislation, identifying any conflicts or inconsistencies within the legislation or between the legislation and applicable state statutes.
We can fully comply with this requirement. Please see the Recodification Summary on page 15.
10. Deliver to the Municipality, within 6 months of our receipt of the materials deemed necessary by the codification firm to begin the codification, one copy of a manuscript of the Code for the Municipality's examination, as well as the codification firm's written legal report detailing its legal research and analysis of the Municipality's Code and ordinances.
A Legal Review Memorandum detailing the findings of the Municode attorney will be delivered to the City within 4 to 5 months of our receipt of all relevant Code material, but a draft of the new Code is not provided until after the conference regarding the Legal Review Memorandum has taken place, and all agreed upon changes have been incorporated into the Code draft for City review. Please see the time chart on page 14 for further details. We have provided a sample Illinois Legal Review Memorandum from a recent recodification project as Attachment B. Also included in this attachment is a sample of our most recent Illinois State Law (ILCS) Review pamphlet, current through January 1, 2018. This bi-annual pamphlet is an additional service we provide to our clients to assist them in staying aware of changes in state-wide legislation.
11. Two copies of the Code volumes shall be published. The Code volumes will be on 8 ½ x 11 inch high quality paper, housed in hard-covered heavy-duty post binders, imprinted with the name and Seal of the City of Pekin on the front and spine. The codification firm shall indicate the color choices available for the binders. The codification firm shall provide a complete sample Code from another Illinois client to illustrate the type of binders and page to be used.
We can fully comply with this requirement. We have provided a copy of the printed Code of Ordinances of the Village of Chicago Ridge, Illinois, in double column format, and a copy of the printed Code of the Town of Lake City, Colorado in single column format for your review. We will provide 2 copies of the newly adopted Code housed in attractive heavy-duty leatherette binders stamped with the City's name and seal (if elected) on the front and spine of each volume. Binder color selections are on page 21.
12. In addition to the printed copies, the Code and updates must be available in text editable PDF format and Microsoft Word format, including 2 flash drives and available online.
In lieu of flash drives, we can provide the Code and its future supplements via electronic download in PDF and Microsoft Word formats. We can also provide the Code and its future supplements in Folio format on a CD-ROM.
13. Meet with the Municipality to hold a manuscript conference to make final corrections, additions and deletions to the Code. Any of the pages of the manuscript may be changed at this time as the municipality sees fit.
Within 4 to 5 months of our receipt of all relevant Code material, we will deliver a Legal Review Memorandum outlining the Municode attorney's findings and recommendations. Within 30 days of the City's receipt of the Legal Review Memorandum, a conference will be scheduled to discuss the findings of the Legal Review Memorandum and come to an agreement on resolving any issues of

concern. Within 2 to 3 months following the conference, we will deliver a printed Code draft incorporating solutions captured in the Legal Review Memorandum and agreed upon at the legal conference. Any of the pages may be changed at this time as the City sees fit.

14. Deliver to the City, within 3 months of receipt of the corrected draft, two printed copies of the Code as described in No. 11 above.
We can fully comply with this requirement. Within 3 months of the City's approval of the final Code draft, we will deliver the requested number of printed Code volumes and promptly post the Code online via MunicodeNEXT.
15. Classify all ordinances which are of a general and permanent nature into titles, chapters and sections, according to subject matter. All ordinances repealed by implication, or which are outmoded or antiquated, shall be disposed of in accordance with the recommendations of the City.
We can fully comply with this requirement. Please see the Recodification Summary on page 15.
16. Make changes to affect uniformity of style and to correct typographical and spelling errors, grammar and usage. Substantive changes shall not be made in the wording of the ordinances. Suggestions for additions or changes in the ordinances will be submitted to the City.
We can fully comply with this requirement. Any errors attributable to Municode during the preparation, printing and maintenance of the Code and its future supplements will be corrected at no cost to the City.
17. Submit to the Municipality, in writing, all prices for these codification services and a proposed invoicing schedule.
Please see the Price Quotation Sheets on pages 19 through 23.
18. The codification firm should also:
 - (a) Submit to the Municipality the costs and minimums for additional copies of the Code in the future.
Please see the Price Quotation Sheets on pages 19 through 23.
 - (b) Provide an increase and decrease price for pages more than or less than the pages on which the proposal is based.
Please see the Price Quotation Sheets on pages 19 through 23.
 - (c) List separately each cost for supplement services, such as shipping, editorial fees and extra charges for tabular material.
Please see the Price Quotation Sheets on pages 19 through 23.
 - (d) Submit to the Municipality the costs for monthly, quarterly, and semiannual updates to the Code.
The cost for supplementation is based on a per page rate and depends entirely on the amount and length of legislation submitted by the City for supplementation, and how many pages of the Code that legislation affects. Although the City has indicated a preference for quarterly supplementation, this schedule can be changed to monthly, semi-annual or any schedule of the City's choice, as there is no additional cost for more (or less) frequent supplementation. Electronic updates are offered at the same per page supplementation rate as printed supplements. Please see the Supplemental Upkeep Summary on page 16 for more details.
 - (e) State completion time for supplement service.
Our average turnaround time for printed supplements is 30 to 35 days, and 10 to 15 days for electronic supplements.
 - (f) Provide information about the Publisher's capability to provide free technical phone support, training and updates.
Please see page 15, Training and Technical Support.

Municode's Recodification Summary

During the recodification process, the attorney assigned to your project will organize and examine every chapter, section and line of the Code to ensure that it is free from conflicts and inconsistencies and conforms to the laws of the state of Illinois. Your Municode attorney will be available to consult with City staff at any time during the recodification process. This personal dialogue ensures that your Code will accurately reflect the intent of your ordinances and the unique needs of your community. The complete process is outlined below.

Ordinances. All legislation of a general and permanent nature, passed in final form by you as of the cutoff date established by the City and your Municode attorney, will be included in the Code. All material that we receive will be acknowledged via e-mail, in order to establish a record of included ordinances. Legislation not of a general and permanent nature will be omitted from the Code unless otherwise instructed by you.

Attorney Analysis and Review of Material. Your Municode attorney, along with his/her team of legal editors, proofreaders and indexers will be assigned to this project. Our legal team will research all legislation submitted by you against the current Illinois Compiled Statutes (ILCS). The ordinances will also be compared to other ordinances in order to determine if there are any inconsistencies or conflicts within the legislation itself. Ordinances enacted, or added, subsequent to the date of this agreement, or items not contemplated within the scope of service, may be included later at an agreed upon page rate. We will suggest a structure and organization for the Code and provide a Table of Contents indicating the recommended structure.

Page Format Options. We will work with you to determine the desired formatting and style of the new code, and will review page composition format options, such as font type, font size, page layout, and graphics appearance and placement with you. We will help you choose a format that produces a professional document that is easily researched.

References. We will provide State Law References within the code. Editorial notes will be provided as appropriate. Internal references within the Code will be hyperlinked in the online version.

Legal Review Memorandum. We will provide the City with a user-friendly Legal Review Memorandum containing all of our analyses and recommendations. This memorandum will reflect our attorney's Legal Review and will provide you with recommended options intended to remove conflicts and inconsistencies; conform to the Illinois Compiled Statutes (ILCS), when appropriate; and ensure compliance with your charter. This approach facilitates collaboration and dissemination among departments, thus making the process as easy for you as possible. Our goal is to make the recodification process simple and smooth for you. Please see **Attachment B** to review a sample Illinois Legal Review Memorandum.

Conference. Within 30 days of your receipt of the Legal Review Memorandum, we will conduct a conference, either in person or via telephone or webinar, to review the Legal Review Memorandum and our recommendations. All interested personnel may be included, but your attorney and clerk are essential. Issues discovered during the legal research will be discussed at the conference, with the goal of the conference being to come to agreement on any required changes. Your attorney has the final decision-making authority for resolution of issues brought up at the conference or noted in the Legal Review Memorandum.

Editing and Proofreading. Our team will edit the text of your Code to reflect proper grammar and stylistic consistency. We will not reword any provision that changes the substantive intent of the Code, unless you approve the revision. However, non-substantive revisions to improve readability are a part of the process. We will proofread your Code. The text will be reviewed for sense and structure and to ensure the implementation of the decisions by your attorney and our attorney.

Index, Graphics and Tables. Our team will create a hierarchical, subject matter Index and all tables (contents, State Law Reference (ILCS), prior Code comparison and ordinance disposition) for your Code as necessitated by the materials provided. We will insert the graphics you have provided into the printed and electronic versions of the Code.

Post Conference Code Draft. After editing and proofreading, a post-conference Code Draft incorporating solutions captured in the Legal Review Memorandum and agreed upon at the legal conference will be delivered to you in print form for final review prior to printing and shipping. We guarantee typographical correctness. Any errors attributable to our team will be corrected at no charge during the term of this agreement.

Adopting Ordinance. Our attorney will provide an adopting ordinance upon completion of the project.

Printing and Binding. We will print 2 copies of your new Code on high quality acid-free paper, with an SFI (Sustainable Forest Initiative) certification. These copies will be housed in heavy duty, 3-post leatherette binders of the City's color choice and stamped with the City's name and seal (if elected) on the front and spine of each binder. Divider tabs for each major section of the Code and index will also be provided.

As indicated by the chart below, the anticipated time frame for the completion of the recodification project is **10 to 12 months**, excepting any delays occasioned by the City.

<u>Recodification Time Frame</u>	<u>Municode Responsibilities</u>	<u>City Responsibilities</u>
Immediately	Acknowledge receipt of contract and material	Send contract to Municode
Immediately	Send listing of all ordinances received	City reviews listing of ordinances to confirm that all material has been received
After ALL material has been received – one month	Material is organized, and our attorney begins legal research and review	City is available to answer questions
Within 4 to 5 months after confirmation of receipt of ALL material	Submission of Legal Review Memorandum to City	Review Legal Review Memorandum and prepare questions and comments
Within 30 days after submission of Legal Review Memorandum	Conduct conference regarding Legal Review Memorandum	City attorney and other interested officials to attend conference
Within 2 to 3 months after conference	Submission of Code Draft to City	City to review and return Code Draft within 30 days, with any changes indicated thereon
Immediately	Acknowledge return of Code Draft and begin to incorporate revisions	City available to answer questions
Within 2 to 3 months	Delivery of completed Code to City	Adopt the Code and send us a copy of the approved adopting ordinance

Training and Technical Support

At Municode, we pride ourselves on providing the highest level of personalized training, website support and customer service possible and will always be here to answer your questions and to immediately provide any support requested.

There will be no onsite installation, implementation or specialized training necessary to easily access, understand and utilize all the tools available on MunicodeNEXT. Our website has been designed for extreme ease of use for Code administrators and public viewers alike. Our online hosting platform is simple to navigate and includes a direct link to our supportive IT Department, as well as a toll-free number for more personalized support. We offer video tutorials and individual webinars to assist your staff in becoming familiar with the advanced searching capabilities and powerful tools available online, and are also happy to assist with onsite training, if elected.

When the recodification project is complete, and your newly adopted Code is ready to be posted online, we will set up a link to explore the online Code and all its features with the City, before going "live" online with the recodified Code.

Rest assured we will never charge you a fee for telephone support, technical support or training. We are here to serve you.

City's Participation in the Scope of Services for Recodification & Republication

The City's anticipated participation in the scope of work for the recodification and republication of the Code of Ordinances of the City of Pekin, Illinois is outlined below.

- Provide all ordinances and Code material, preferably in Word format;
- Provide images, graphics and tabular matter, preferably in original format;
- Be available to answer any questions from the Municode Attorney conducting the project;
- Attend the conference to discuss the findings of the Legal Review Memorandum;
- Work with the Municode Attorney to resolve the findings of the Legal Review Memorandum;
- Work with Municode to determine the desired formatting and style of the new Code;
- Return the draft Code to Municode with any revisions noted;
- Adopt the newly recodified Code.

Supplemental Upkeep Summary

Municode's supplementation process has been designed for timeliness, efficiency, simplicity and most of all, for our customers' convenience. We can fully comply with **Items #1 through #4 of Section IV** of the City's RFP requirements for supplementation.

Your supplement editorial team will include the Municode attorney who conducted the recodification project, and who will be available to answer any questions the Legal Editor may have to ensure that the new legislation conforms to the existing provisions of your Code. Supplements can be provided on a quarterly basis, as requested, or on any schedule of the City's choice, as there is no additional cost for more (or less) frequent supplementation. In addition to printed supplements, we can deliver the updates in Word, PDF and/or Folio formats.

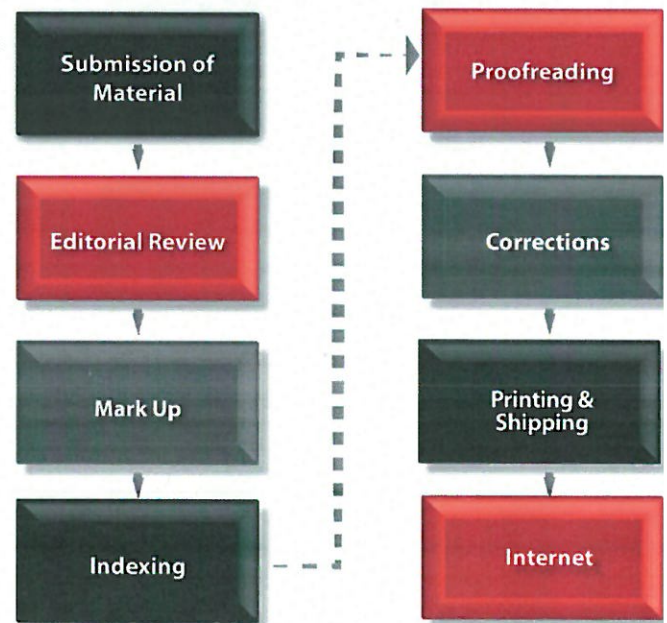
We pride ourselves on a turnaround time of **30 to 35 days for printed supplements** and can provide the City with "always up to date" **electronic update services within 10 to 15 days** at the same per page rate quoted for printed supplements. With printed supplementation, the online Code is updated within **3 days** after shipping the supplement, and there is no additional fee for this service.

A recent analysis of our 2017 printed supplement Services indicated an editorial error rate of less than .1%, which is made possible by our attention to detail, ongoing communication with our clients, and strict quality control checks to ensure we continue to produce the best printed and electronic supplements available in our industry. Any errors attributable to Municode during the preparation, printing and maintenance of the Code will be corrected at no cost to the City.

The printed supplement process is outlined below.

1. Receipt of new legislation will be acknowledged within 24 hours. Our production support team will record the adoption date, effective date and ordinance number(s) and ensure that all necessary exhibits, tables and graphics are included. The City will be advised promptly if any pertinent information is missing from your submission. Your material will then be immediately forwarded to our Supplement team for codification. If the City elects to utilize our OrdBank service (advance legislation service), the legislation will be posted online within 48 hours as a PDF under "Adopted Legislation not yet Codified" at this time.
2. Editorial Review – Our editorial team will review all ordinances received to determine whether the ordinance should be included in your Code; where the ordinance should be placed; whether the ordinance conflicts with your existing Code content; what material should be removed from your existing Code; whether history notes will be added; what tables will be updated and whether the Table of Contents in the front of the Code and at the Chapter/Title level should be amended. If any significant errors or numbering issues are noted, your editor will contact you for clarification. No substantive changes to your legislation will be made by our editorial team, however minor typographical errors will be corrected as part of the supplement process. Should the editorial, legal and/or proofreading team find discrepancies in your ordinances, we will communicate with you to ensure that the ordinances are correct and consistent with the existing Code.

Municode Supplementation Process



3. Indexing – When the editorial process has been completed, your supplement will be sent to our indexing team, where all new legislation is indexed and cross-referenced in all appropriate locations.
4. Proofreading – The proofreader assigned to your editorial team will then examine your supplement line by line to ensure editorial accuracy, Code hierarchy and layout and to confirm that your supplement is grammatically correct and free of errors in spelling and capitalization. Your supplement is examined again line by line to ensure that the improvements made by the editorial team were thorough and accurate. During this process, the original ordinance is compared again with the newly added text to further ensure editorial accuracy.
5. Posting the supplement online (MunicodeNEXT) – After your supplement has been completed, your online Code will be updated within 1 to 2 days and any electronic products requested will be provided. The City will receive notification that the website has been updated via email. If the City selects our CodeBank Compare + eNotify service, citizens will be notified each time the online Code is updated. When your Code is updated on MunicodeNEXT, all internal cross-reference links are updated. With our OrdBank feature, each history note will be linked to the ordinance that amended the respective section.
6. Printing and Shipping – We will print, cut, 3 hole-punch, insert divider tabs and ship your supplement to you quarterly unless otherwise instructed by the City. You can change your supplement schedule at any time, and there is no additional charge for more frequent supplementation. *Instruction Sheet:* With each printed supplement, we will furnish a page of instructions for removal of the obsolete pages and insertion of the new pages; as well as a *Checklist* of up-to-date pages with each supplement.

City's Participation in the Scope of Services for Supplemental Upkeep Services

The City's anticipated participation in the scope of work for the supplementation of the Code of Ordinances of the City of Pekin, Illinois is outlined below.

- Send any uncodified legislation to Municode for supplementation on the schedule of your choice;
- Be available for editorial consultation, should any questions arise upon receipt of new legislation;
- If proofs are elected, return supplement proofs to Municode within 30 days;
- Use the Instruction Sheet and Checklist of up-to-date pages to update your printed copies of the Code.

Website Hosting Summary (MunicodeNEXT)

Our Code hosting platform, MunicodeNEXT, includes both standard and premium features, as described in **Attachment A**. These features provide a wide variety of additional capabilities for the research and navigation of your Code, as well as for preserving its history. We recommend our bundled feature option, MyMunicode for the most transparent and feature rich Code possible. MyMunicode includes the annual online hosting and maintenance service with CodeBank, CodeBank Compare + eNotify, OrdBank, MuniPro and a custom online Code banner to match the City's website. We have provided links to 5 online Codes in the state of Illinois in the **References** section and encourage you to visit our online library of over 3,460 Codes hosted on MunicodeNEXT: <https://library.municode.com/>.

With MunicodeNEXT, your staff and citizens need only click the link provided on the City's website to access your full Code of Ordinances. They not only have access to your complete and current Code of Ordinances, but to all archived versions of your Code, every official copy of your ordinances, the power to compare versions of your Code over time, the ability to be notified every time your Code is updated, and the ability to translate your Code into over 100 languages via **Google Translate**, which is included at no additional charge.

We will host your Code on MunicodeNEXT, 24 hours per day, 7 days per week and 365 days per year. Our website is the most reliable Code hosting platform available nationwide. We notify our clients at least 7 days in advance of any planned, rare and brief maintenance and confidently guarantee a SLA (Service Level Agreement) uptime percentage of 99.95%. We house our public facing website in a secure, SAS70, PCI compliant data center owned and operated by Flexential in Atlanta, Georgia (<http://www.peak10.com/about-peak-10/data-center-locations/atlanta/>). All systems are backed up and synchronized between our Tallahassee, Florida and Atlanta, Georgia locations for full geographic redundancy.

Our powerful search engine allows users quick, narrow, pinpoint and advanced searching options, including Boolean, Narrow and Stem searches, with Synonym searches and Google Translate recently added to our online features. Users can easily search the Code using keywords or phrases, and can print, download and/or email any portion of your Code. Search terms can be applied to the entire Code or narrowed to search only within specific chapters or sections. Our recent website upgrade allows users to sort results by relevance or book order! Our collapsible Table of Contents, continuous next-hit feature and internal and external hyperlinking and cross-referencing features simplify and enhance the navigation of your online Code, allowing your staff and citizens the capability of simultaneously searching your Code, ordinances, minutes, resolutions, budgets and more.

MunicodeNEXT provides alternate viewing options to support slower connections of your Code and all features are present and appropriately sized on desktop, smartphone, and tablet viewports. Designed to provide easy access and an intuitive interface, it is extremely well-suited for use on tablets and mobile devices, the fastest growing segment of internet usage. Our mobile platform can be accessed by any smart phone or tablet running iOS, Android, Windows Phone 7 or higher, WebOS, or Blackberry OS.

Our online hosting platform is easy to navigate and includes a direct link to our IT Department should any technical support be required. We offer video tutorials and personalized webinars to assist your staff in becoming familiar with the advanced searching capabilities and powerful tools available therein, and are happy to assist with onsite training, if desired.

City's Participation in the Scope of Services for Website Hosting

The City's anticipated participation in the scope of work for the website hosting of the Code of Ordinances of the City of Pekin, Illinois is outlined below.

- If elected, send uncodified legislation to Municode for online posting in between scheduled printed supplements, via our OrdBank service, or via alternate electronic options available.

Additional Services Available

Please see Attachment E to review additional services available from Municode, as described on **page 1** of this response.

REQUEST FOR PROPOSALS

Codification Services, Publication and Supplement Services for the City's Municipal Code

QUOTATION SHEET

CITY OF PEKIN RECODIFICATION OF MUNICIPAL CODE

I. The Publisher proposes to recodify the code of ordinances at the following price:

A. Base Cost (Includes)

	<u>\$ 16,950¹</u>
1. Number of Copies (minimum <u>2</u>)	<u>No charge²</u>
2. Binders for each Code, three ring or post (minimum 2)	<u>No charge</u>
3. Cost of online publication of the Code	<u>\$395</u>
4. Estimated Number of Pages (number of pages included in base rate)	
8 ½" x 11" Format	
i) Single column	<u>1,000</u> pages
ii) Dual Column	<u>725</u> pages

B. Variable Cost

1. Per Page (Above/Below) <u>1,000/725</u> -page estimate (8 ½" x 11" Format)	
i) Single column (12-point font)	<u>\$ 16³</u>
ii) Dual Column (11-point font)	<u>\$ 16⁴</u>
2. Freight/Shipping	<u>\$ No charge</u>

II. Time to Completion

A. Number of Months Until Manuscript	<u>4 - 5</u> months
B. Number of Months Until Completed Code (after return of manuscript)	<u>2 - 3</u> months
C. Number of Days for Updated Supplements	<u>30 - 35</u> days

¹ Base cost Not to Exceed (NTE) \$18,550

² Base Cost includes 2 copies of the Code in binders and tabs. Stamping of City name is included, but there is a one time fee of \$150 for stamping of the City seal. Stamping is only available with 3-post binders.

³ Maximum overage pages of 100

⁴ Maximum rebate pages of 75

III. Optional Services

A. Extra Copies of Code

Minimum Number of Copies	<u>1</u>
1. Cost per Extra Code with Binder	\$ <u>125</u> ¹
2. Cost per Extra Code without Binder	\$ <u>65</u>
3. Cost per Extra Chapter, separately bound	\$ 0.065 per impression; Covers \$2.50 each
B. Cost of copies of Code on disk/CD-ROM	\$ <u>50</u>

C. Updated ordinances in conflict with state and federal statutes

Included in recodification base price²

D. Providing model ordinances when requested

No charge³

E. Cost for information retrieval software for the Code.

\$ 150; updates \$100

F. Supplement Service (8 1/2" x 11" format)

1) Single-column	\$ <u>18</u> Per Page
2) Dual-column	\$ <u>21</u> Per Page

¹ This is a per volume cost, additional binders can be purchased separately, see the following page for binder pricing.

² During the recodification process, all ordinances will be examined to ensure conformity with the Illinois Compiled Statutes (ILCS). Federal or Case law can also be reviewed when the specific legislation in question is provided to Municode.

³ Please see the description of our MuniPRO feature in Attachment A, page 8. MuniPRO allows you to search over 3,460 Codes hosted on MunicodeNEXT for sample ordinances, draft new legislation, attach notes to any publication, and more.

Section VI: Price Quotation Sheets

Recodification Quotation Sheet

Recodification base cost, includes

\$16,950¹

- ☒ 1,000 12-point single column pages or 725 11-point double column pages
 - ☒ The current Code can be posted as a PDF during the recodification project
 - ☒ Receipt, review and organization of materials
 - ☒ Legal analysis & research by a full-time, Municode attorney
 - ☒ Preparation of legal memorandum by a Municode attorney
 - ☒ Conference with attorney (make selections below)
 - ☒ Implementation of approved legal findings
 - ☒ Updating state law references
 - ☒ Editorial preparation and proofreading
 - ☒ Page formatting (make selections below)
 - ☒ Indexing
 - ☒ Final proofreading and corrections
 - ☒ Tables², Graphics³ & tabular⁴ matter
 - ☒ Quality control review and printing
 - ☒ 2 copies with 3-post expandable binders⁵ and tabs, with name and seal (if elected) stamping ⁶
 - ☒ Adopting ordinance prepared by a Municode attorney
 - ☐ 3-post expandable binders with stamping, \$60 each qty _____ \$ _____
 - ☐ 3-ring vinyl binders, \$20 each (stamping not available) qty _____ \$ _____
- Binder Color:** ☐ Semi-Bright Black ☐ Dark Blue ☐ Hunter Green ☐ Burgundy
- Binder Stamping Color:** ☐ Gold ☐ Silver ☐ White

Project is based on the font size below – please only select one

- Font Size Single Column:** ☐ 10 point (850) ☐ 11 point (904) ☐ 12 Point (1000)
- Font Size Double Column** ☐ 10 point (596) ☐ 11 point (725)

Conference Selection:

- ☐ On-site conference, each **Attorney time, travel, lodging and per diem**
- ☐ Teleconference or web-based conference, 3-hour session **No charge⁷**

Format Elections (Please check or circle desired elections below)

Font: Times New Roman - Will be used as the font unless otherwise indicated.

Other choices include: Helvetica, Avant-Garde Demi, Courier, Palatino, Helvetica Narrow, Century Gothic, Gill Sans and Arial MT

Items not included in base Recodification cost

- ☒ Pages over single column font size selected above, per page (maximum 100 pages) **\$16**
- ☒ Pages over double column font size selected above, per page (maximum 75 pages) **\$16**
- ☒ Freight **No charge**
- ☒ State sales tax **If applicable**
- ☒ Post your Code on MunicodeNEXT **See selections on page 23**

¹ Base cost not to exceed \$18,550, with a maximum of 100 single column overage pages or 75 double column rebate pages.

² The following tables will be created: supplement history table, Code comparative table, State Law reference table and ordinance history table. An additional hourly charge applies for creation, modification, addition or updating of any table or schedule other than those enumerated in this footnote.

³ Includes printing all copies. Additional fees will apply if graphics are printed in color.

⁴ Tabular matter is defined as algebraic formula, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

⁵ We believe the code can be housed in one volume with double sided pages, but will provide each copy in one or two volumes, as instructed by the City.

⁶ There is a one-time fee of \$150 for stamping of the City Seal, if elected. Stamping of the City name is no additional charge.

⁷ For the initial 3-hour session. \$150 per hour thereafter.

Payments for recodification project - Base cost split into four payments – Your project can be budgeted over two fiscal years

 Execution of Agreement	\$5,950
 Submission of the Legal Memorandum	\$4,250
 Submission of Draft Code	\$4,250
 Delivery	Balance

Optional Supplement Service Base Page Rate⁸ Quotation Sheet

Supplement Service Base Page Rate

Page Format	Base Page Rate
Single Column	\$18 per page
Double Column	\$21 per page

Base page rate above includes:

-  Acknowledgement of material
-  Data conversion, as necessary
-  Editorial work
-  Proofreading
-  Updating the index
-  Schedule as selected by you⁹
-  Updating electronic versions¹⁰ and online code
-  Printing 2 copies

Base page rate above excludes:

-  Freight
-  State sales tax
-  Graphics¹¹ & tabular¹² matter, per graphic or table
-  MyMunicode or online code

Actual freight
If applicable
\$10

Selections on page 23

Electronic media options for Code of Ordinances (sent via download)¹³

- ☐ Folio Bound Views \$150 initially then \$100 per update
- ☐ Word (DOCX) \$50 per update
- ☐ Adobe PDF of the code \$50 per update
- ☐ Adobe PDF of each supplement \$50 per update

Payment for Supplements and Additional Services:

-  Invoices will be submitted upon shipment of project(s).

⁸ All prices quoted in this section may be increased annually in accordance with the Producer Price Index – Bureau of Labor Statistics.

⁹ Schedule for supplements can be weekly, bi-weekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic updates can occur more frequently than printed supplements.

¹⁰ We do not charge a per page rate for updating the internet; however, a handling fee is charged for PDF, Word, Folio or additional electronic media items ordered.

¹¹ Includes printing of all copies. Additional fees will apply if graphics are printed in color.

¹² Tabular matter is defined as tables, algebraic formula, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

¹³ "delivery" is defined as making updated electronic data available to you via download or FTP. Fee applies whenever content is delivered as HTML, PDF, Folio or Word, via one of the aforementioned mediums.

Section VI: Price Quotation Sheets

Online Services Quotation Sheet

Online features can be purchased on an a la carte basis, or through our budget-friendly, feature-rich MyMunicode bundle for the best value. Please visit our online library of 3,460 Codes on MunicodeNEXT [here](#). To view video tutorials or our service, visit our website [here](#). All pricing listed is in addition to supplement fees.

Please check the appropriate box (es) to indicate your selection:

STANDARD WEB HOSTING

- ☐ **Online Code = MunicodeNEXT** annually **\$395**
 Mobile friendly site. Full functionality and optimal screen resolution on all devices.
 In-line images & scrolling tables & charts.
 Narrow, Pinpoint & Advanced (including Boolean) Searching. Previous and Hit buttons, Persistent breadcrumb trail.
 Print or Save as formatted Word (DOCX).
 Google Translate supports over 90 languages.
 Synonym searching
 Social Media/Email. Share links to sections via email, Facebook, Twitter, etc.

OPTIONAL SERVICES

- ☐ **CodeBank** annually **\$100**
 Permanent online collection of previous versions of the Code.
- ☐ **OrdBank** annually (or per ordinance) **\$150**
 Permanent online collection of ordinances with hyperlinks from history notes, supplement history table, and Code comparative table to ordinances. **(\$15)**
- ☐ **OrdBank + OrdLink** annually (or per ordinance) **\$225**
 Provides hyperlinks from newly adopted legislations to Sections of Code that will be amended. **(\$25)**
- ☐ **CodeBank Compare + eNotify¹⁴** annually **\$150**
 Compare any two versions of your online Code (starting with the first Municode supplement).
 eNotify provides readers email updates each time the Code is updated.
- ☐ **MuniPRO Service** annually **No Charge (Value \$295)**
 Search our database of 3,460 online Codes and model ordinances.
 Attach notes to Codes and drafts of new legislation.
- ☐ **Custom Banner** one-time fee **\$150**
 Customize MunicodeNEXT to match the look of your City's website.

MuniDocs – only select one option below for MuniDocs.

- ☐ **MuniDocs** annually **\$300**
 Host any other municipal documents in a fully searchable format.
 up to 25 documents per year updated quarterly.
- ☐ **MuniDocs** annually **\$750**
 Up to 100 documents per year updated quarterly.
 ○ Additional documents, each with either option **\$7.50**

Value Pricing

- ☐ **MyMunicode** annually **\$750¹⁵**
 Includes **MunicodeNEXT** (Online Code), **OrdBank**, **CodeBank**, **CodeBank Compare + eNotify**, **MuniPRO**, and **Custom Banner**

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)

¹⁴ Enrollment in CodeBank is required in order to receive the CodeBank Compare/eNotify technology.

¹⁵ Total value if each item were to be purchased a la carte would be approximately \$1,090 per year with participation in our OrdBank service.

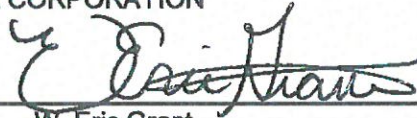
This proposal and all prices quoted herein shall be valid for a period of ninety (90) days from the date appearing below unless signed and authorized by Municode and the City of Pekin, Illinois.

Term of Agreement. If the following proposed term of the contract is acceptable to the City, this Agreement for the recodification of the City's ordinances shall begin upon execution of the contract and shall continue for a period of 3 (three) years. Thereafter, supplementation and website hosting services shall be automatically renewed from year to year, with the condition that either party may cancel or change this agreement with thirty (30) days written notice.

Submitted by:

MUNICIPAL CODE CORPORATION

Municode Officer:



W. Eric Grant
President

Title:

Date: March 30, 2018

Accepted by:

CITY OF PEKIN, ILLINOIS

By: _____

Title: _____

Date: _____

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)



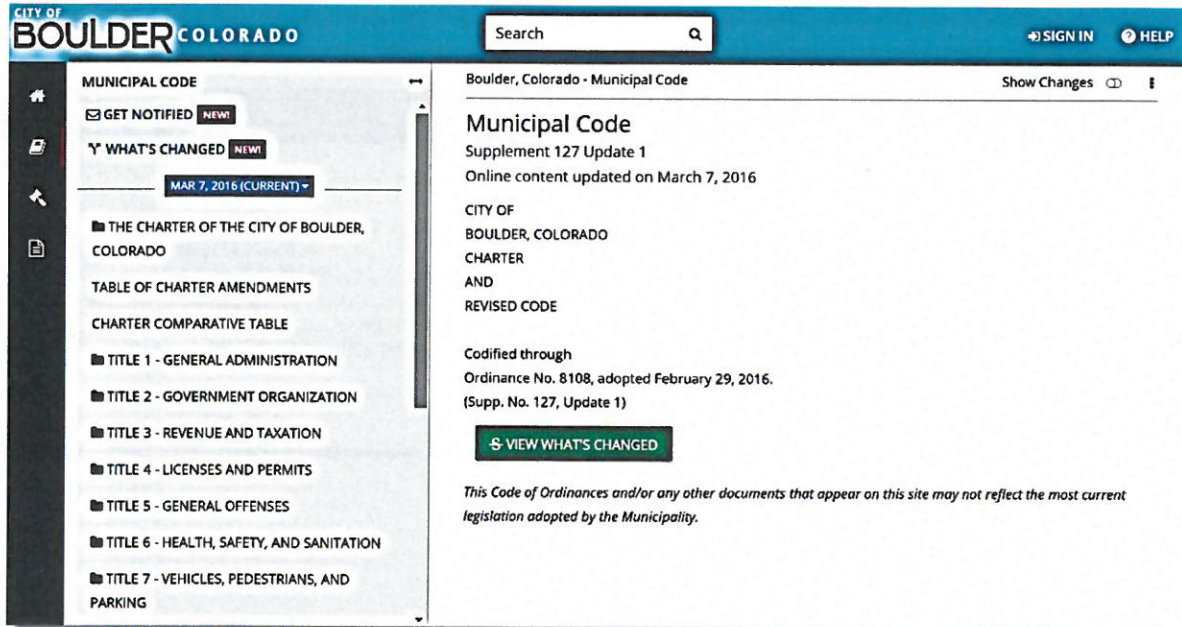
Municipal Code Corporation | P.O. Box 2235 Tallahassee, FL 32316
info@municode.com | 800.262.2633
www.municode.com

ATTACHMENT A

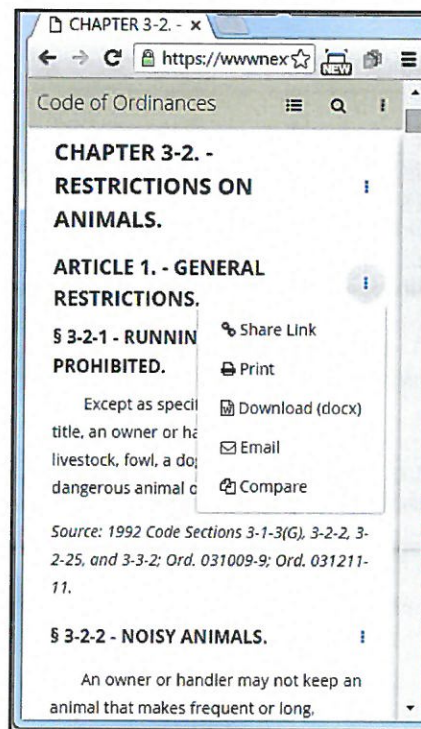
MunicodeNEXT Standard & Premium Features

Standard Features of MunicodeNEXT

Responsive Design – Our team designed MunicodeNEXT to function on any device. Over 20% of our traffic is generated from a smartphone or tablet. Our user interface, based on Google's Material Design guidelines, ensures any device that accesses our application will have access to our full suite of features.

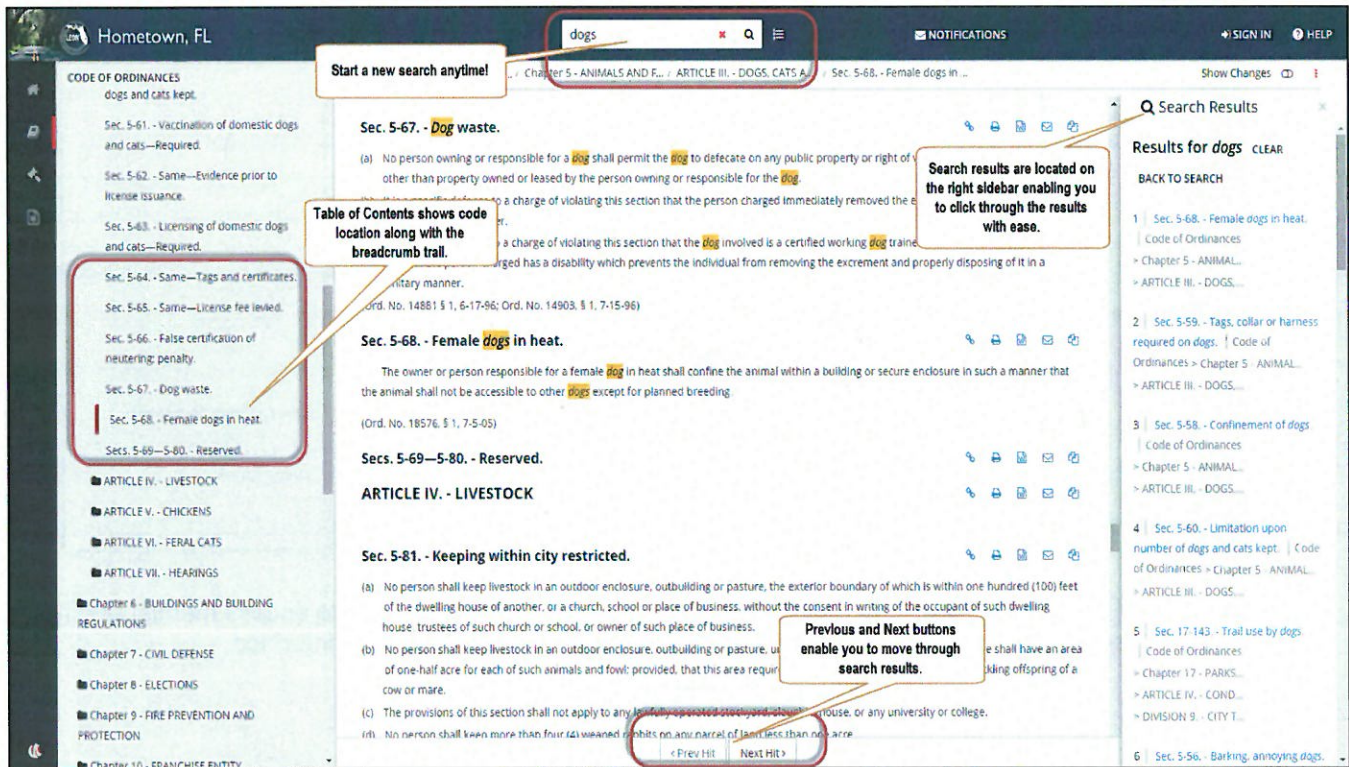


Mobile and Tablet friendly – Our application uses touch friendly icons, easy to access menus, and fly overs to expose all functionality while maintaining a clean, intuitive interface.



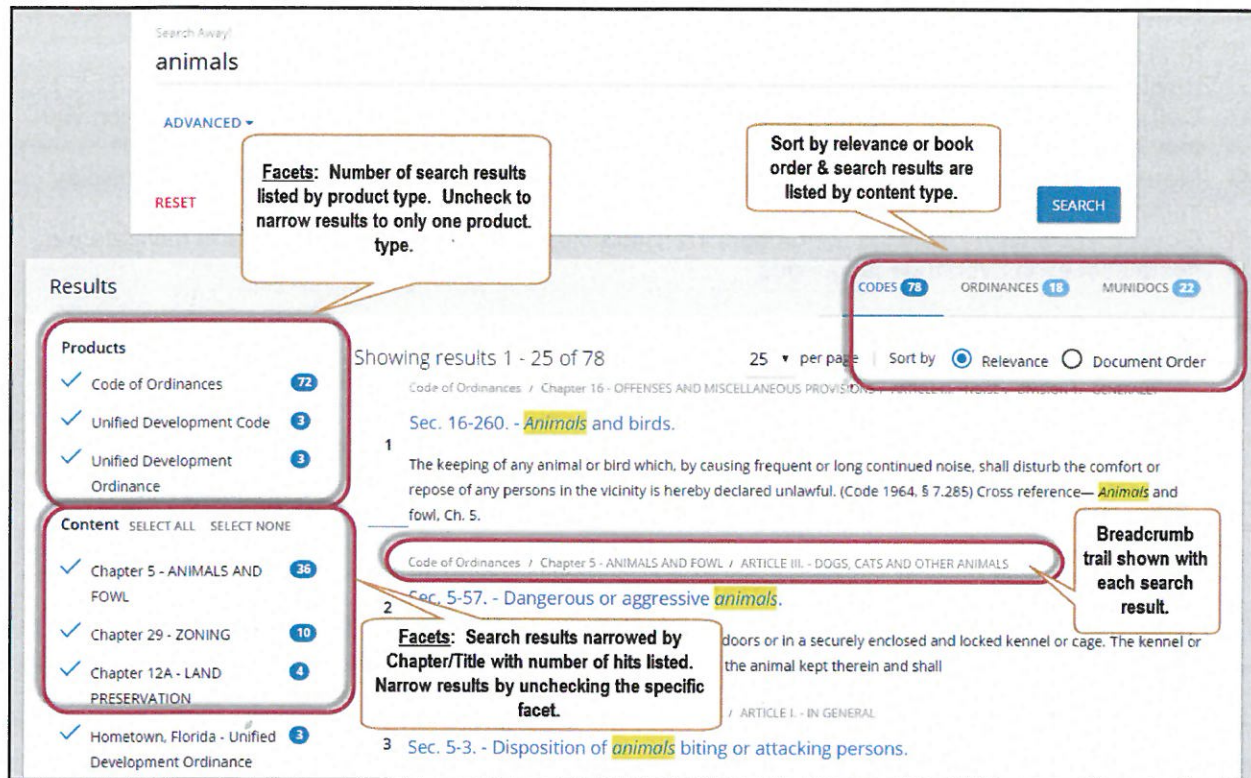
Print/Save/Email – Users can print, save (as WORD) or email files at the section level, as well as at the article or chapter level. You can print, save or email non-sequential sections from multiple portions of your code(s). Not all codification companies enable you to download WORD documents directly from the website. Being able to do so greatly enhances your ability to draft new legislation.

Searching – Municode leverages a powerful open source search platform that also powers sites such as Stackexchange, Github, and Wikipedia. Search starts on a dedicated page, then moves to a persistent right-hand sidebar as you cycle through the results. This enables you to quickly move through search results without clicking “back” to a search results page. The code is also indexed by the section, returning more accurate, granular results. Search results can be sorted by relevance or book order as seen in the screenshot below.



Municode Search Components:

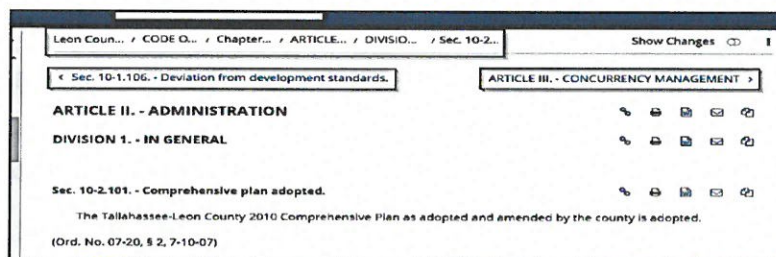
- 🔍 **Advanced Searching** – You and your power users can conduct searches using Natural Language (think Google) or Boolean Logic.
- 🔍 **Multiple Publications** – If you have multiple publications (code, zoning, etc.), they will all be searchable from one interface.
- 🔍 **Searchable ordinances** – With our OrdBank service, ordinances posted pre and post-codification are full-text searchable.
- 🔍 **Searching all content types** – If you use our OrdBank or MuniDocs service, you can search any combination of the code, ordinances, and MuniDocs simultaneously. Search results are labeled for easy identification.
- 🔍 **Narrow Searching** – Your users could search selected chapters or titles in order to pinpoint their searches and find what they are looking for as quickly as possible!
- 🔍 **Stored Searching** – MunicodeNEXT allows all search result listings to be bookmarked under your browser's bookmark tabs. Users need only conduct a search and press Ctrl+D to add the search result listing to your browser's tabs.



Search enhancements provided with our latest website upgrade include (see screenshot above):

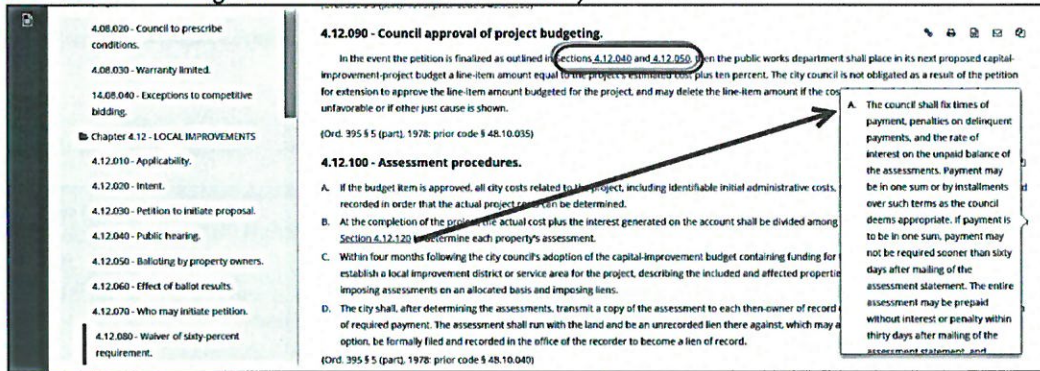
- Multiple products as facets on the left.
- Number of hits in content types and products displayed.
- Ability to sort code results by relevance OR book order.
- Ability to sort ordinance results by relevance OR date order.
- Ability to sort MuniDocs (minutes, etc.) by relevance OR date order.
- Breadcrumb trail on each search result.
- Prev/Next buttons to navigate through hits.
- Synonym searching has recently been added to our online features!

Browsing – MunicodeNEXT provides a persistent breadcrumb trail when browsing or searching and a Previous/Next button at the top and bottom of any document you're viewing. The table of contents and content pane also stay in sync as you scroll to deliver the most intuitive reading experience possible.



- Internal Cross-Reference Linking** – Cross-references within your code are linked to their respective destination Article, Chapter or Section.
- Collapsible TOC** – The table of contents collapses, providing additional real estate with which you may view your code. Easily view your maps, graphs and charts by simply enlarging the item.
- Mouseover (cluetips)** – Navigate to your code and any linked cross-reference will quickly display in the pop-up preview window.
- Google Translate** – includes the Google Translate plugin, allowing users to view and navigate our hosted codes in over 100+ languages.

(Cross-reference linking and mouseover shown below)



Translation – MunicodeNEXT includes the Google Translate plugin, allowing users to view and navigate our hosted codes in over 100+ languages.

Social Media Sharing – You and your users are able to share code sections via Facebook and Twitter. This will make it easier for you and your team to utilize social media in order to engage your citizenry and enhance your level of transparency.

Static Linking – Copy links of any section, chapter or title to share via email or social media.

Scrolling Tables and Charts – Headers stay fixed while you scroll through the table/chart.

GIS – We can provide a permalink to any code section and assist staff to create a link from your GIS system to relevant code sections.

In-line Images & PDFs – We take great care to ensure that your images match online and in print and are captured at the highest quality possible. Our online graphics can be enlarged by hiding the table of contents to maximize the image. Municode can also incorporate PDFs of certain portions of the code that have very specific viewing and layout requirements.

Website Accessibility – Our current website complies with level A of the Web Content Accessibility Guidelines (WCAG) 2.0.

Support – Phone, email and web support for citizens and staff: 24-hour email response; phone support from 8:00 a.m. to 8:00 p.m. (Eastern). A variety of video tutorials are offered, and we are always available to host a personalized webinar for you and your staff to demonstrate our online features.

Premium Features of MunicodeNEXT

Custom Banner. We can customize the look and feel of your code to more closely match your website. Please note the custom banners in each of the screenshots provided in this sample.

OrdBank. With our OrdBank solution, newly adopted legislation will be posted online in between supplements. Upon the completion of your supplement, the ordinances will be linked in your history notes and stored in your OrdBank Repository under the "OrdBank" tab.

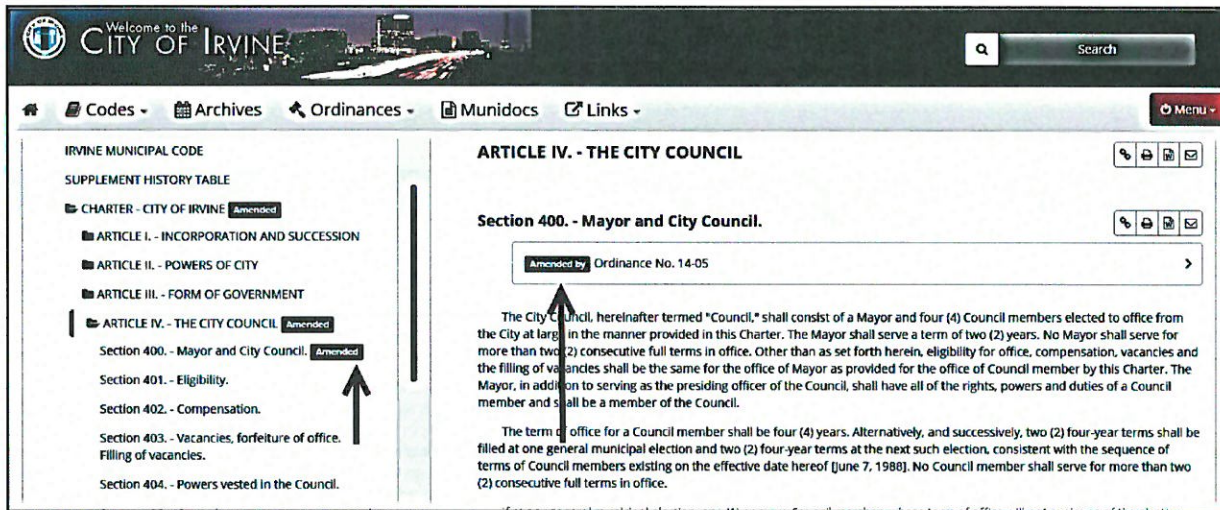
Hyperlinked ordinance in text)

The screenshot shows the City of Arvada Code of Ordinances website. The left sidebar lists various ordinances, including "DIVISION 6. - WATER FEES AND RATES". The main content area displays the text of Ordinance No. 4099, which amends the City Code regarding water fees. A specific section of the ordinance is highlighted with a red box, showing a list of hyperlinked ordinance numbers and their effective dates. The text reads: "Ord. No. 4027, § 1, 10-16-2006; Ord. No. 4099, § 1, 11-19-2007, eff. 1-1-2008; Ord. No. 4139, § 1, 11-17-2008, eff. 1-1-2009; Ord. No. 4184, § 2, 10-19-2009, eff. 1-1-2010; Ord. No. 4193, § 1, 1-11-2010, eff. 7-1-2010, 1-1-2011; Ord. No. 4361, § 1, 10-22-2012, eff. 1-1-2013; Ord. No. 4411, § 1, 10-21-2013, eff. 1-1-2014; Ord. No. 4465, § 1, 10-20-2014, eff. 1-1-2015; Ord. No. 4524, § 1, 10-19-2015, eff. 1-1-2016".

(One-Click access to the original ordinance in the OrdBank Repository)

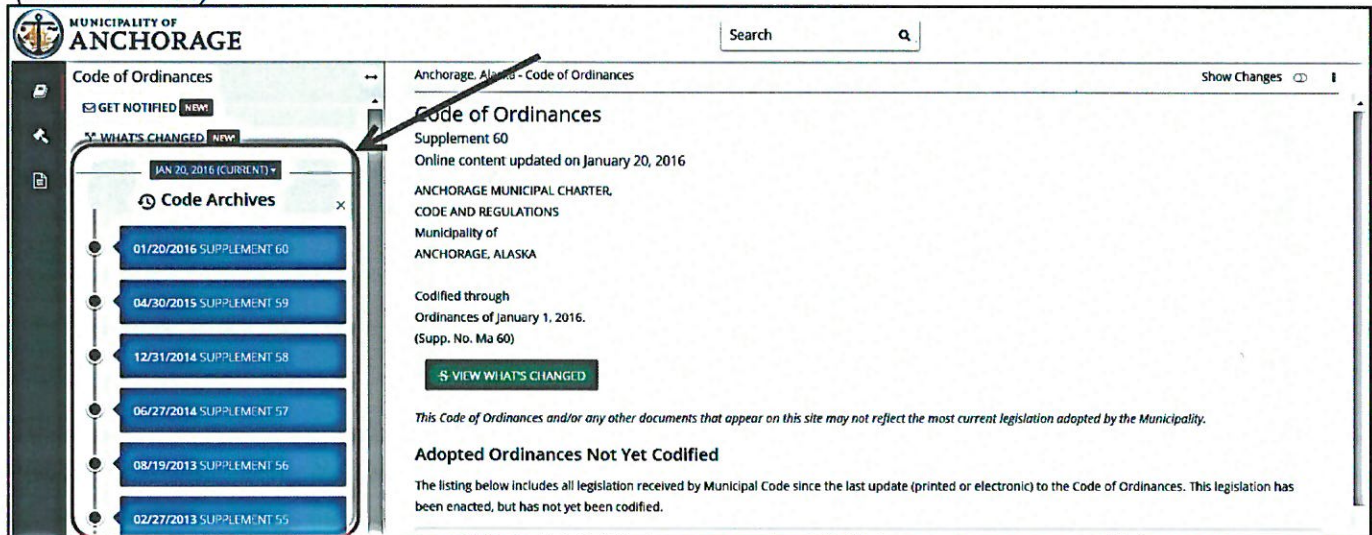
The screenshot shows the City of Arvada Code of Ordinances website. The left sidebar lists various ordinances, including "Ordinance No. 4099". The main content area displays the text of Ordinance No. 4099, which amends the City Code regarding water fees. The text reads: "COUNCIL BILL NO. 07-038
ORDINANCE NO. 4099
AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 102, UTILITIES, OF THE ARVADA CITY CODE PERTAINING TO WATER, WASTEWATER AND STORMWATER TAP FEES AND USER RATES
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO:
Section 1. Section 102-161, Residential water fees within city—Established, of the Arvada City Code is hereby amended and shall read as follows:
Sec. 102-161. Residential water fees within city.
Water fees for serving residential facilities within the corporate limits of the city are as follows:
(1) Tapping fee \$ 60.00
(2) Inspection fee:
a. 5/8", 3/4" and 1" meters \$45.00
b. 1 1/2" and larger meters \$80.00
(3) Tap fee determined from the following schedule:
Type of Residence Amount per Unit
a. Single-family \$10,920.00
b. Duplex \$4,190.00
c. Multifamily:

OrdLink + OrdBank. Prior to incorporating the ordinances into your code via supplementation, the OrdLink feature can hyperlink newly adopted ordinances to the section being amended. Linked sections are highlighted in the table of contents and links are created from the amended sections to the new ordinances. Once the linked ordinances are incorporated into your code, they are added to your OrdBank repository and hyperlinked to your history notes. This service lets everyone know that new ordinances have been adopted.



CodeBank. Our CodeBank feature provides an online archival platform for previous supplements of your code. Empower your staff and citizens to access every previous version of your code with one click.

(CodeBank Tab)



CodeBank Compare. Our CodeBank Compare service is a powerful feature that provides users the ability to select a past version of your online code and compare it to any other version of your online code. The differences will be shown via highlights (added material) or strikethrough (deleted material). The CodeBank feature is required in order to access CodeBank Compare. Users will be notified of the changes in the table of contents and within the text of the code via "modified," "new" or "removed" badges. Users can also select an option to view all of the changes in a single view, complete with strikethrough and highlights showing the specific textual changes that were made. The CodeBank Compare service will show all amendments to your code that were implemented during the most recent update.

eNotify. Our eNotify service allows users to enroll online and receive email notifications each time your online code is updated. This will empower your staff and citizens to receive instant notifications every time your online code is updated. The CodeBank Compare feature is required in order to utilize the eNotify service.

Get Notified

Filling out this form will allow you to receive an email notification every time select publications are updated.

Note: If you no longer wish to receive these notifications once signed up, you can unsubscribe via a link in the notification email.

Email
Enter email

Profession
Select One

Codes

- ☐ Unified Development Code
- ☐ Unified Development Ordinance
- ☒ Code of Ordinances

Sign up to be notified for all publications or narrow notifications to only one product.

Compare enhancements provided with our latest website upgrade include the ability to show changes in every version of the code stored in CodeBank.

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MUNICIPALITY OF ANCHORAGE

Search

Code of Ordinances

Chapter 2.30 - RULES OF PROCEDURE FOR ASSEMBLY

2.30.010 - Organization: election of chair and vice-chair.

2.30.020 - Presiding officer.

2.30.030 - Meetings. **modified**

2.30.040 - Appearance requests and audience participation.

2.30.050 - Introduction of ordinances: action on ordinances.

2.30.055 - Conduct of public hearing.

2.30.060 - Public hearings and action on proposed resolutions.

2.30.070 - Voting.

Anchorage, Alaska - Code of Ord... / TITLE 2 - LEGISLATIVE BRANCH / Chapter 2.30 - RULES OF PROCE...

Executive sessions.

- The assembly may recess to meet in executive session to discuss the following subjects if the express nature of the subject is stated in the motion calling for the session:
 - Pending **A specific legal matter, including pending litigation.**
 - Labor negotiations with municipal employees;
 - Matters that the **immediate knowledge disclosed of which would clearly effect have adverse an adverse effect upon the finances of the municipality; or**
 - Matters **Subjects which that tend to defame or injure prejudice the reputation and character of persons any person, provided the person may request a public discussion**
- Matters which by law, municipal charter, or ordinance are required to be confidential; or
- Matters involving consideration of government records that by law are not subject to public disclosure.

No official action may be taken in executive sessions **except to give direction to an attorney or labor negotiator regarding a specific legal matter or pending labor negotiation.** Although the public may be excluded, the session shall be electronically recorded. The tapes shall be available for public access according to the following schedule:

- If the session concerns pending litigation, the release date shall be when all causes of action have been resolved by final judgment or when further claims arising from the matter are otherwise barred;

CHANGED SECTIONS

ANCHORAGE MUNICIPAL CHARTER, CODE AND REGULATIONS **modified**

SUPPLEMENT HISTORY TABLE **modified**

TITLE 2 - LEGISLATIVE BRAN... **modified**

Chapter 2.30 - RULES OF PROCEDURE... **modified**

2.30.030 - Meetings.

TITLE 2 - LEGISLATIVE BRAN... **modified**

Chapter 2.50 - INITIATIVES, REFEREN... **modified**

2.50.090 - Effect of vote.

TITLE 3 - ADMINISTRATION / **modified**

Chapter 3.20 - EXECUTIVE ORGANIZA... **modified**

3.20.010 - Executive and administrative order.

(Show changes button and a custom banner are shown below)

City of Bonita Springs, Florida

Search

Code of Ordinances

GET NOTIFIED **NEW**

WHAT'S CHANGED **NEW**

JAN 29, 2016 (CURRENT) →

BONITA SPRINGS CITY CODE

PREFACE

SUPPLEMENT HISTORY TABLE **modified**

CHARTER

ARTICLE I. - [IN GENERAL]

ARTICLE II. - [EFFECTIVE DATE]

Bonita Springs, Florida - Code of Ordinances

Code of Ordinances

Supplement 2

Online content updated on January 29, 2016

BONITA SPRINGS CITY CODE

Codified through

Ordinance No. 15-27, enacted December 2, 2015.

(Supp. No. 2)

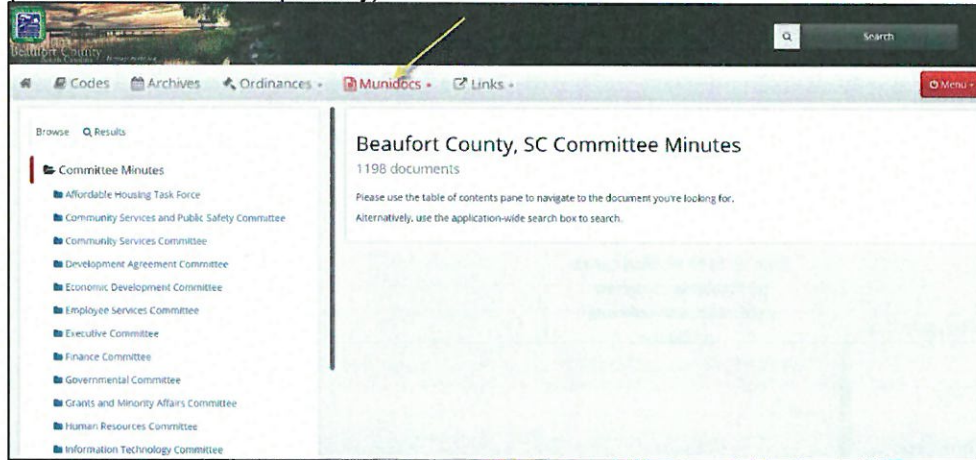
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Show Changes

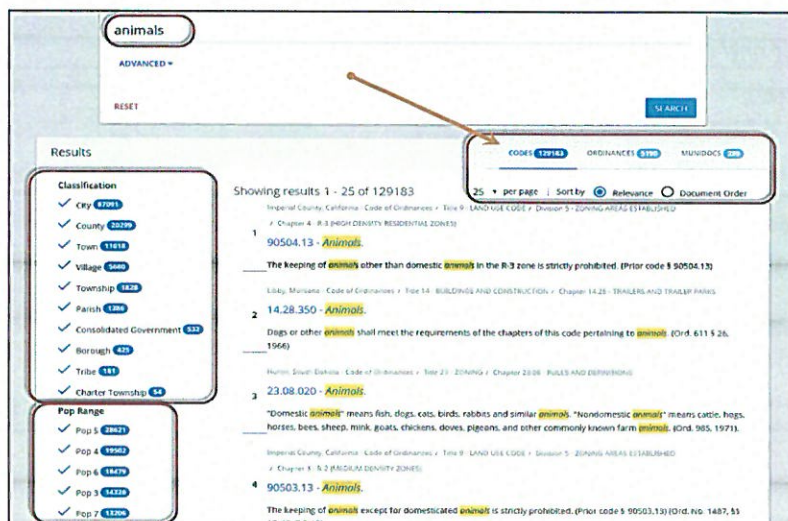
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ATTACHMENT B

Sample Illinois Legal Review Memorandum & Illinois State Law Review Pamphlet

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)



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Sample Illinois Legal Review Memorandum



municode

Julie E. Lovelace
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MEMORANDUM

December 30, 2016

TO: [REDACTED]

FROM: Julie Lovelace, Code Attorney
Municipal Code Corporation

RE: Analysis of the Ordinances of the [REDACTED], Illinois

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Municipal Code Corporation
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PART I. INTRODUCTION

This memorandum is an introduction to an analysis (and executive summary) of the Code of the [REDACTED], Illinois through and including [REDACTED] ('Code'), in which the Code has been researched for the following purposes:

1. Identification and elimination of conflicts, inconsistencies and obsolete provisions in connection with the Illinois Compiled Statutes (ILCS), current through P.A. 99-915 of the 2016 regular session.
2. Identification and elimination of obsolete or conflicting provisions.
3. Identification and elimination (or curing) of potentially unconstitutional provisions.

To the maximum extent possible, the analysis is worded in terms of solutions to identified problems. In the interest of thoroughness and in order to provide the City Attorney with as much information as possible, the author has taken positions with which the City Attorney may disagree. The ultimate determination regarding whether a problem exists and the resolution thereof lies with the City Attorney.

This memorandum is to be construed as recommendations to the City Attorney and is not to be considered legal advice to the city.

The results of the research are contained in a legal manuscript (separate document) and executive summary (Part II of this memorandum). The legal manuscript consists of the Code with footnotes to explain the rationale for the suggested changes. The executive summary is a memorandum in which the proposed changes are summarized by reproducing the language found in the footnotes in text form. The relevant footnote is identified in the executive summary.

Except as stated otherwise, Municipal Code Corporation can implement the solutions shown in the legal manuscript/executive summary. When the Code is adopted (by one ordinance) the changes become law.

Part III of this memorandum contains a proposed table of contents for organization of the Code.

The following provisions will be deleted and are generally not noted in this memorandum:

1. Provisions covered by the revised general provisions chapter.
2. Effective date provisions.

3. Repealers.
4. All references to state agencies or state departments will be updated and corrected.
5. Grammar and spelling errors will be corrected as needed.

PART II. EXECUTIVE SUMMARY

Code of Ordinances

Title 1. General Provisions

Footnote # 1 **Code 2008, Title 1. General provisions.** Revised to include standard MCC Code language for a General Provisions chapter.

Footnote # 2 **Code 2008, § 1.04.010. Definitions.** Deleted unnecessary random language throughout.

Footnote # 3 **Code 2008, § 1.-4.020. Title of office.** Deleted as covered in new language of 1.04.010.

Footnote # 4 **Code 2008, § 1.04.40. Grammatical interpretation.** Deleted as covered in new language of 1.04.010.

Footnote # 5 **Code 2008, § 1.04.070. Computation of time.** Deleted as covered in new language of 1.04.010.

Footnote # 6 **Code 2008, § 1.12.010. Designated.** Current descriptions of wards? What is the adoption date for Ord. No. 3-77?

Footnote # 7 **Code 2008, § 1.16.010. Designated.** Revised to track the maximum penalty now authorized (\$750) in 65 ILCS 5/1-2-1. Also raised minimum fines. The original language appeared to be missing some verbiage at the end. What is the adoption date for Ord. No. 07-14?

Footnote # 8 **Code 2008, Access to Public Records.** It appears that Ord. No. 10-02 was intended to repeal and replace the language in Code §§ 1.20.010--1.20.050. Please confirm. If so, §§ 1.20.010--1.20.050 will be deleted.

Title 2. Administration and Personnel.

Footnote # 1 **Code 2008, Salary Provisions.** This was in the 2008 code - keep, revise as editor's note, or delete?

Footnote # 2 **Ord. No. 11-22. Requirement to post compensation packages over \$75,000.** Revised to make more sense for codification.

Footnote # 3 **Code 2008, § 2.04.010. Term--Mayor pro-tem.** Revised to conform to 65 ILCS 5/3.1-35-35

Footnote # 4 **Code 2008, § 2.04.020 and 030. Vacancy; Mayor.** Deleted as covered by 65 ILCS 5/3.1-10-50.

Footnote # 5 **Code 2008, § 2.08.030. Aldermen vacancies.** Deleted as covered by 65 ILCS 5/3.1-10-50.

Footnote # 6 **Code 2008, § 2.08.060. Meetings.** Not sure what the language in parenthesis means - was this a resolution? See history note and provide direction.

Footnote # 7 **Code 2008, § 2.08.100.Meeting-special-voting procedure.** Deleted as covered by 65 ILCS 5/3.1-40-55.

Footnote # 8 **Code 2008, § 2.08.110. Voting - abstention.** Deleted as in conflict with 65 ILCS 5/3.1-40-40.

Footnote # 9 **Code 2008, § 2.08.340. Suspension of rules.** Added language to cover situation where rules restate mandatory statutes.

Footnote # 10 **Code 2008, § 2.08.350. Standing committees--designated.** Review and advise as to changes necessary to make current.

Footnote # 11 **Code 2008, § 2.12.020. Office holder - restricted to single position.** Deleted as covered by (and in conflict with) 65 ILCS 5/3.1-15-15.

Footnote # 12 **Code 2008, § 2.12.170. Vacation.** Deleted as covered by 65 ILCS 5/3.1-10-50.

Footnote # 13 **Code 2008, § 2.12.180. Salary -- unchanged during term of office.** Is subsection A missing - or should this be renumbered? Also, are amounts correct?

Footnote # 14 **Code 2008, § 2.16.010. Recordkeeping duties--City documents, City-duty of the City clerk to council journal.** Deleted as covered by 65 ILCS 5/3.1-35-90.

Footnote # 15 **Code 2008, § 2.16.080 Publication of Treasurer's report.** Requirement to publish is not found in ILCS - delete?

Footnote # 16 **Code 2008, § 2.28.030 Arrest for violation.** Revised to avoid constitutional question.

Footnote # 17 **Code 2008, § 2.40.010 Creation--Purpose.** Updated statutory reference.

Footnote # 18 Code 2008, § 2.40.030 Term of office--Vacancies--Compensation. Deleted initial terms language.

Footnote # 19 Code 2008, Chapter 2.52 Illinois Municipal Retirement Fund. Delete as unnecessary and obsolete.

Footnote # 20 Code 2008, Chapter 2.74 Ethical Conduct. The State Officials and Employees Ethics Act was effective November 19, 2003, and 5 ILCS 430/70-5 required each governmental entity to adopt an ordinance or resolution that regulates, in a manner no less restrictive than 5 ILCS 430/5-15 and Article 10 of the Act, (i) the political activities of officers and employees of the governmental entity and (ii) the soliciting and accepting of gifts by and the offering and making of gifts to officers and employees of the governmental entity. In the materials we were sent, we did not find a later ordinance that would comply with this directive. Update chapter to conform to 5 ILCS 430/70-5.

Title 3. Revenue and Finance

Footnote # 1 **Code 2008, ch. 3.08. Annual Municipal Budget.** Updated statutory references throughout.

Footnote # 2 **Code 2008, Chapter 3.16 Municipal Retailer's Occupation Tax.** Deleted. The authority for this tax was eliminated some years ago. 65 ILCS 5.8-11-1 now only applies to home rule units. There is a successor statute for non-home rule units (65 ILCS 5.8-11-1.3); it is a relatively new enactment that does authorize a tax but does not reinstate the previously levied taxes.

Footnote # 3 **Code 2008, Chapter 3.20 Municipal Service Occupation Tax.** Deleted. The authority for the tax in § 3.20.010 was eliminated some years ago. 65 ILCS 5.8-11-5 now only applies to home rule units. There is a successor statute for non-home rule units (65 ILCS 5.8-11-1.4); it is a relatively new enactment that does authorize a tax but does not reinstate the previously levied taxes.

Title 5. Business Licenses and Regulations

Footnote # 1 **Code 2008, § 5.04.070. Termination.** Revised B for clarity.

Footnote # 2 **Code 2008, § 5.04.100. Residential areas--Owner consent required.** The provisions requiring consent of adjoining property owners may be unconstitutional. See, e.g. LaSalle National Trust, N.A. v. Village of Westmont, 636 N.W.,2d 1157 (Ill. App. 2d Dist. 1994). See, also, Brodner v. City of Elgin, 420 N.E.2d 1176 (1981); Anthony v. City of Kewanee, 223 N.E.2d 738 (1967)(Legislative power may not be delegated to private individuals; People ex rel. Chicago Dryer Co. v. City of Chicago, 109 N.E.2d 201 (1952); City of Springfield v. Carter, 540 N.E.2d 536(1989) etc., and numerous cases from other jurisdictions. If obsolete, delete. Same observation about § 5.04.110.

Footnote # 3 **Code 2008, § 5.04.160. Penalty for violation.** Deleted to tie to general penalty language of ch. 1.

Footnote # 4 **Code 2008, § 5.08.060. Athletic exhibitions.** If obsolete, delete C. Also, doesn't § 5.08.080 cover this too?

Footnote # 5 **Code 2008, § 5.08.090. Morally offensive amusements prohibited.** Deleted as likely to be held unconstitutional. 'If the statute is so obscure that men of common intelligence must necessarily guess at its meaning and differ as to its applicability, it is unconstitutional.' Oestreich v. Hale, 321 F.Supp. 445 (D.C. Wis. 1970)

Footnote # 6 **Code 2008, § 5.08.100. Causing disturbance prohibited.** Delete or revise to provide content neutral scheme.

Footnote # 7 **Code 2008, § 5.08.110. Smoking prohibited--Designated areas.** Deleted this section and 5.08.120 as likely repealed by Ord. No. 08-02.

Footnote # 8 **Code 2008, § 5.08.150 Penalty for violation.** Deleted to tie to general penalty.

Footnote # 9 **Code 2008, § 5.10.030 Hours and supervision.** In the history note - was council action a resolution or ordinance? Please review and advise.

Footnote # 10 **Code 2008, § 5.10.040 Operation during school hours.** Ord. No. 15-11 deleted this section.

Footnote # 11 **Code 2008, § 5.10.050 Penalty for violation.** Deleted to tie to general penalty.

Footnote # 12 **Code 2008, §5.11.020. Local Liquor Control Commissioner; Powers.** Deleted language covered by (and not consistent with) 235 ILCS 5/4-4.

Footnote # 13 **Code 2008, § 5.11.070 Limitation on Number of Licenses.** Are there no licenses?

Footnote # 14 **Code 2008, § 5.11.080 Application for License.** Revised to tie to statute.

Footnote # 15 **Code 2008, § 5.11.110--5.11.140.** Per 235 ILCS 5/4-1 issuance of local licenses shall not be prohibited except for reasons specifically enumerated in 235 ILCS 5/6-2, 5/6-11, 5/6-12 and 5/6-25. Deleted.

Footnote # 16 Code 2008, § 5.11.200 **Display of Birth Defects Warning Signs.** Deleted as covered by 235 ILCS 5/6-24a.

Footnote # 17 Ord. No. 07-10. Will not include this in codification - policy for law enforcement. Include in policy manual?

Footnote # 18 Code 2008, § 5.11.290 **Purchase, Acceptance of Gift, Consumption or Possession of Alcoholic Liquor by Persons Under 21; Identification Cards; Other Prohibitions; Exceptions.** Revised to conform to 235 ILCS 5/6-16

Footnote # 19 Code 2008, § 5.11.300. **Peddling.** Delete if obsolete.

Footnote # 20 Code 2008, § 5.11.310. **Happy Hours Prohibited.** Deleted as covered by and not in conformity with revisions to 235 ILCS 5/6-28.

Footnote # 21 Code 2008, § 5.11.320 **Product Sampling.** Revised to conform to 235 ILCS 5/6-31.

Footnote # 22 Code 2008, § 5.11.340 **Disorderly Conduct.** Deleted as covered by 720 ILCS 5/26-1.

Footnote # 23 Code 2008, § 5.11.350 **Loitering Prohibited.** Deleted as likely unconstitutional.

Footnote # 24 Code 2008, § 5.11.380 **Reporting Incidents to Police.** Revised to require knowledge and to provide constitutional protections.

Footnote # 25 Code 2008, § 5.11.400 **Revocation; Suspension; Fines; Notice; Hearing.** Revised to conform to 235 ILCS 5/7-5.

Footnote # 26 Code 2008, § 5.12.070 **License-Grounds for denial.** It appears that Ord. No. 14-11 repealed this section, as well as section 5.12.080.

Footnote # 27 Code 2008, § 5.12.090 **Penalty for violation.** Deleted to tie to general penalty.

Title 6. Animals.

- Footnote # 1** **Code 2008, § 6.04.010. Horse, mule, team.** Deleted as obsolete.
- Footnote # 2** **Code 2008, § 6.04.020. Dangerous, mischievous.** If obsolete, delete.
- Footnote # 3** **Code 2008, § 6.04.030. Deliberate violation for purpose of impoundment.** If obsolete, delete.
- Footnote # 4** **Code 2008, § 6.04.040. Livestock.** If obsolete, delete.
- Footnote # 5** **Code 2008, § 6.04.170. Violation-Penalty.** Deleted to tie to general penalty.
- Footnote # 6** **Code 2008, § 6.04.090. Number in excess of four constitutes a kennel.** Does the zoning code allow kennels as accessory or principal use in all districts?
- Footnote # 7** **Code 2008, § 6.04.100. Declared nuisance--Impoundment authorized.** Does the city impound or is it handled through the county? If the county, suggest revising throughout to clarify.
- Footnote # 8** **Code 2008, § 6.04.140. Dogs, cats, or other animals which may be immediately destroyed.** Review and advise as to changes necessary to make current. Subsection C deleted as covered by and contrary to 510 ILCS 5/12
- Footnote # 9** **Code 2008, § 6.04.170. Violation--Penalty.** Deleted to tie to general penalty.
- Footnote # 10** **Code 2008, § 6.08.010. Animals afflicted with incurable diseases.** Delete if obsolete.
- Footnote # 11** **Code 2008, § 6.10.060. Penalty.** Deleted to tie to general penalty.
- Footnote # 12** **Code 2008, Chapter 6.12 Cruelty to Animals.** Deleted as covered by 510 ILCS 70/3.01
- Footnote # 13** **Code 2008, Chapter 6.16 Animals Use of Streets.** Deleted as obsolete.
- Footnote # 14** **Code 2008, Chapter 6.18 Penalty.** Deleted to tie to general penalty.

Title 8. Health and Safety.

- Footnote # 1** **Ord. No. 09-04. NIMS. Codify?**
- Footnote # 2** **Code 2008, § 8.04.010 False alarm.** Revised to tie to general penalty.
- Footnote # 3** **Code 2008, § 8.04.030 - Burning Restrictions - Violation.** Deleted to tie to general penalty.
- Footnote # 4** **Code 2008, § 8.08.010 Prohibited in public places.** Still enforced? If not, delete.
- Footnote # 5** **Code 2008, § 8.12.020. Penalty.** Deleted to tie to general penalty.
- Footnote # 6** **Code 2008, § 8.12.030. Restrictions on the sale, use or explosion of fireworks.** Updated statutory references.
- Footnote # 7** **Code 2008, § 8.12.040. Policy for use of [REDACTED] firearms range.** Codify? Move to policy manual?
- Footnote # 8** **Code 2008, § 8.16.020. Fishing--Method.** Deleted penalty to tie to general penalty.
- Footnote # 9** **Code 2008, § 8.16.130. Motor vehicle speed limit.** Need Ord. No 07-06 adoption date for history note.
- Footnote # 10** **Code 2008, § 8.16.180. Disorderly conduct prohibited.** Overboard as drafted. Deleted as covered by 720 ILCS 5/26-1
- Footnote # 11** **Code 2008, § 8.16.215. Park Fee Schedule.** Review fees and advise as to changes necessary to make current.
- Footnote # 12** **Code 2008, § 8.16.220. Violation--Penalty.** Deleted to tie to general penalty.
- Footnote # 13** **Code 2008, § 8.20.010. Failure to maintain enclosures for domestic animals--Fine.** Delete if obsolete.
- Footnote # 14** **Code 2008, §§ 8.20.020--8.20.040. Electric fences.** Still enforced? If not, delete.
- Footnote # 15** **Code 2008, § 8.20.070. Violation of Sections 8.20.050 and 8.20.060-Penalty.** Deleted to tie to general penalty.
- Footnote # 16** **Code 2008, § Chapter 8.24 Slaughterhouses.** Delete if obsolete.
- Footnote # 17** **Code 2008, § 8.28.030. Growth prohibited.** Deleted as covered by Code § 8.28.020.
- Footnote # 18** **Code 2008, § 8.32.050. Violation--Penalty.** Deleted to tie to general penalty.
- Footnote # 19** **Code 2008, § 8.36.200. Violation--Penalty.** Deleted to tie to general penalty.

Title 9. Public Peace, Morals and Welfare.

Footnote # 1 **Code 2008, § 9.24.010. Tumultuous, disorderly conduct.** Revised to reduce likelihood that it is constitutionally overbroad.

Footnote # 2 **Code 2008, § 9.24.030. Disturbing, lawful assembly.** Revised to reduce likelihood that it is constitutionally overbroad.

Footnote # 3 **Code 2008, § 9.24.040. Endangering pedestrians.** Revised to include interference language.

Footnote # 4 **Code 2008, § 9.24.050. Throwing stones, missiles.** Revised to use general penalty.

Footnote # 5 **Code 2008, § 9.24.060. Fighting.** Recommend deleting -- as currently written it prohibits lawful activities. Replace with assault?

Footnote # 6 **Code 2008, § 9.24.070. Allowing disorderly conduct prohibited.** Revised to reduce likelihood that it is constitutionally overbroad.

Footnote # 7 **Code 2008, § 9.40.010. Unauthorized placement of advertisements.** Revised for clarity and to use general penalty.

Footnote # 8 **Code 2008, § 9.40.020. Defacement.** Revised for clarity and to use general penalty.

Footnote # 9 **Code 2008, § 9.40.040. Vandalism--Bridges, other public property.** Revised for clarity and to use general penalty.

Footnote # 10 **Code 2008, § 9.40.050. Pavements damaged by vehicle weight.** Revised for clarity and to use general penalty.

Footnote # 11 **Code 2008, § 9.42.010. Prohibited--penalty.** Deleted as covered by Code §§9.54.040 and 9.54.050.

Footnote # 12 **Code 2008, § 9.54.030. Penalty.** Moved special penalty to appropriate section and deleted the rest to use general penalty.

Footnote # 13 **Code 2008, § 9.60.10. Violation of curfew by minors.** If obsolete, delete. If not, updated to provide exceptions.

Footnote # 14 **Code 2008, § 9.60.020. Penalty.** Deleted to use general penalty.

Footnote # 15 **Code 2008, § 9.100. Definitions.** Revised to conform to 410 ILCS 82/10.

Footnote # 16 **Code 2008, § 9.110. Smoking in public places.** Revised to conform to 410 ILCS 82/15.

Footnote # 17 **Code 2008, § 9.150. Exemptions.** Revised to conform to 410 ILCS 82/35.

Title 10. Vehicles and Traffic.

Footnote # 1 Code 2008, Title 10. Vehicles and Traffic. Added language adopting the Illinois Vehicle Code by reference. In light of this, the Code provisions listed in the left-hand column below are deleted as covered by statutes listed opposite them in the right hand column below:

10.12.010 Noise--Cut-out.	625 ILCS 5/12-602
10.12.020 Horns, signaling devices.	625 ILCS 5/12-208
10.12.020 Horns, signaling devices.	625 ILCS 5/12-601
10.12.050 Brakes.	625 ILCS 5/12-301
10.12.060 Lights.	625 ILCS 5/12-201
10.12.080 Steel lugs, metal tracks--Prohibition.	625 ILCS 5/12-401 et seq.
10.16.010 Fire company apparatus granted right-of-way.	625 ILCS 5/11-907, 11-1411, 11-1412
10.16.020 Non-emergency vehicles to yield.	625 ILCS 5/11-907
10.20.050 License requirement.	625 ILCS 5/3-701
10.20.060 Obstructing driver's view.	625 ILCS 5/11-1406, 12-503
10.20.070 Signaling intention to turn.	625 ILCS 5/11-804--806
10.24.010 No parking places--Designated.	625 ILCS 5/11-1303
10.32.010 Disobedience unlawful.	625 ILCS 5/11-305
10.32.020 Light--Designated.	625 ILCS 5/11-306
10.32.030 Unauthorized devices unlawful.	625 ILCS 5/11-310
10.32.040 Interference unlawful.	625 ILCS 5/11-311
10.40.010 Right-of-way at crosswalks.	625 ILCS 5/11-1002
10.40.020 Pedestrians using roadway.	625 ILCS 5/11-1003
10.40.030 Signals.	625 ILCS 5/11-1001
10.44.010 Application of vehicle regulations	625 ILCS 5/11-206 and 11--1502

Footnote # 2 Code 2008, § 10.04.010. Traffic direction authority designated. Conformed to 625 ILCS 5/11-203.

Footnote # 3 Code 2008, § 10.04.020. Application. Conformed to 625 ILCS 5/11-205.

Footnote # 4 Code 2008, § 10.08.020. Parking and storing prohibited. Does the city want to add definition of "left in the open" as area of land not enclosed by garage or carport? See *Radcliff v. City of Berwyn*, App. 1 Dist.1984, 84 Ill.Dec. 348, 129 Ill.App.3d 70, 472 N.E.2d 98.

Footnote # 5 Code 2008, § 10.08.080. Penalty. Deleted to use the general penalty.

Footnote # 6 Code 2008, § 10.020. Vehicles Subject to Seizure and Impounding. Revised to conform to 625 ILCS 5/11-208.7

Footnote # 7 Code 2008, § 10.070. Unclaimed vehicles. Conformed to 625 ILCS 5/11-208.7

Footnote # 8 Code 2008, § 10.12.040. Nonskid devices. If obsolete, delete.

Footnote # 9 Code 2008, § 10.24.090 Violations--penalties. Deleted to use general penalty.

Footnote # 10 Code 2008, § 10.44.010. Application of vehicle regulations. Deleted the portion about animals. The other part is covered by 625 ILCS 5/11-206 and 11--1502.

Footnote # 11 Code 2008, § 10.48.010. Speed restricted. Deleted. The National Railroad Safety Act, 49 U.S.C. § 20106 et seq., essentially preempts railroad speed and most other safety-related regulations enacted by local governments.

Title 12. Streets and Sidewalks.

Footnote # 1 Code 2008, § 12.04.010. **Adherence to regulations required.** Does the city adopt an ordinance with specifications for each sidewalk project? If obsolete, delete. Missing language. Please provide.

Footnote # 2 Code 2008, § 12.04.020. **Specifications--Responsibilities.** If obsolete, delete.

Footnote # 3 Code 2008, § 12.04.030. **Costs--Billing as special tax.** Revised to conform to 65 ILCS 5/11-84-1 et seq.

Footnote # 4 Code 2008, § 12.04.040. **Costs--Delinquent payment.** Revised to conform to 65 ILCS 5/11-84-4.

Footnote # 5 Code 2008, § 12.04.050. **Contracts--Bidding.** 65 ILCS 5/11-84-7 has \$1500 threshold - change?

Footnote # 6 Code 2008, § 12.04.060. **Wooden construction prohibited.** Delete if obsolete.

Footnote # 7 Code 2008, § 12.08.010. **Tracks to conform to street grades.** Deleted last sentence to use general penalty.

Footnote # 8 Code 2008, § 12.08.040--12.08.080. Deleted. The National Railroad Safety Act, 49 U.S.C. § 20106 et seq., essentially preempts railroad speed and most other safety-related regulations enacted by local governments.

Footnote # 9 Code 2008, Chapter 12.12 **Excavations.** Revised for clarity and to use general penalty.

Footnote # 10 Code 2008, § 12.12.030. **Tile drains.** If obsolete, delete. Is there still a streets and alleys committee? Update as needed (also in § 12.12.040).

Footnote # 11 Code 2008, § 12.16.050. **Animals--Obstructing street crossings--Fine.** Deleted as obsolete.

Footnote # 12 Code 2008, § 12.24.020--12.24.60. **Telegraph, telephone, electric light poles and wires.** Deleted as obsolete.

Footnote # 13 Code 2008, § 12.36.010. **Purpose and Scope.** Need adoption date of Ord. No. 16-01 for history note.

Title 13. Water and Sewer

Footnote # 1 Code 2008, § 13.02.010. Sewer system. Need adoption date for Ord. No. 8-78 for history note.

Footnote # 2 Code 2008, Chapter 13.04. Regulations for Sewer Service. This prior ordinance history can be added to the history notes in this chapter - will need dates of adoption for each ordinance if so. If not, will delete this language. Alternatively can revise to keep as editor's note.

Footnote # 3 Code 2008, § 13.04.070. Discharging polluting substances into drainage system along or near [REDACTED] --Unlawful--Penalty. This section appears to be remarkably similar to the previous section except that it specifically addresses combination storm water drains along and near [REDACTED] - combine?

Footnote # 4 Code 2008, § 13.04.080. Constructions, tapping--Permit, license, bond requirements. Review bond amount and advise as to changes necessary to make current.

Footnote # 5 Code 2008, § 13.04.098. Building sewer permits--Types--Applications Fees. Review permit and inspection fee and advise as to changes necessary to make current.

Footnote # 6 Code 2008, § 13.4.107. Building sewers--Connection to public sewers. Review and advise as to changes necessary to make current.

Footnote # 7 Code 2008, § 13.4.110. Construction materials--Sanitary sewer Pipe. Review specification throughout this part of the code and advise if current. The history note for this section is confusing - Did No. 10-79 amend 11-83? If it was approved in 2-4-91, then shouldn't the date be 1991 instead of 1979? Please advise.

Footnote # 8 Code 2008, Appendix I Private Sewage Disposal Application. Recommend deleting all of the applications in the appendix and include language that applications are on file in clerk's office (or wherever they are available).

Footnote # 9 Code 2008, § 13.08.210. Unlawful obstructions. Tie penalty to general penalty?

Footnote # 10 Code 2008, §§ 13.08.240--13.08.310. Were these sections repealed by Ord. No 1-87? If so, delete.

Footnote # 11 Code 2008, § 13.8.350. Potable Water Supply By The Installation Or Use Of Potable Water. If obsolete, delete.

Footnote # 12 Code 2008, Chapter 13.10. Billing. Review fees and advise as to changes necessary to make current.

Footnote # 13 Code 2008, "Prior Ordinance History." Not sure what this goes to - if the city wants to include in history notes, will need dates of adoption.

Footnote # 14 Code 2008, § 13.11.025. Minimum charge. Need adoption date for Ord No. 04-13 for history note.

Footnote # 15 Code 2008, § 13.11.070. Revenues. Deleted as covered by 65 ILCS 5/11-141-6. In addition, the Revised Cities and Villages Act of 1941 (except for Article 21 (Optional - City of Chicago) was repealed in 1961.

Footnote # 16 Code 2008, § 13.11.075. Accounts--Recordkeeping--Audits. Is this the current system?

Footnote # 17 Code 2008, § 13.11.085. Access to records. This appears to be language from a grant - still valid? If still valid, is it a state or federal grant - revise so that language in parenthesis is corrected.

Footnote # 18 Code 2008, § 13.11.095. Appeals. Current appeal process?

Footnote # 19 Code 2008, § 13.12.040. Definitions. In definition of approved - current standards?

Footnote # 20 Code 2008, § 13.12.100. Backflow prevention devices. Current approval bodies?

Footnote # 21 Code 2008, § 13.16.060. Determination of Stormwater Service Charges. Deleted initial term language.

Footnote # 22 Code 2008, §13.16.070. Stormwater Service Charges. Deleted initial term.

Title 15. Buildings and Construction.

Footnote # 1 **Ord. 07-19** - Not sure what this notation means. Should it be added to the history notes for this chapter? If so, please provide adoption date.

Footnote # 2 **Code 2008, § 15.04.010** **Definition of Nuisance.** Revise this section to divide out the examples of nuisance and the prohibitions. Subsection 10 should be deleted as covered under the zoning code. Subsection 14 is superfluous. Subsection 15 doesn't belong.

Footnote # 3 **Code 2008, § 15.06.060** **Permit fees.** Review fees and advise as to changes necessary to make current.

Footnote # 4 **Code 2008, II. Fire Escapes.** Delete if obsolete and covered by the building/fire safety codes.

Title 16. Subdivision.

- Footnote # 1** **Code 2008, Title 16. Subdivision ordinance.** Need Ordinance number and adoption date for Subdivision ordinance.
- Footnote # 2** **Code 2008, § 1-1. Purpose, Application and Jurisdiction.** Has the transition period referenced in (C) passed? If so, delete.
- Footnote # 3** **Code 2008, § 1-3. Definitions.** Looks like language is missing here - please supply.
- Footnote # 4** **Code 2008, § 1-6. Severability.** Deleted as covered in general provisions.
- Footnote # 5** **Code 2008, § 1-7. Saving provision.** Deleted as covered in general provisions.
- Footnote # 6** **Code 2008, § 1-8. Amendments.** Deleted as not needed.
- Footnote # 7** **Code 2008, § 1-11. Subdivision inspection fees.** Review fees and advise as to changes necessary to make current.
- Footnote # 8** **Code 2008, § 2-4. Bongs, fees and certifications.** Review fees and advise as to changes necessary to make current.
- Footnote # 9** **Code 2008, § 3-2. Construction plans, specifications and other requirements.** Subparagraph (D) was repealed and replaced with language in Title 20 by Ord. No. 14-10
- Footnote # 10** **Code 2008, § 3-5. Rules for Excavation in Public Rights-of-Way.** How does this fit with Code ch. 12/12? Review bond amount.
- Footnote # 11** **Code 2008, § 3-9. Water and Sewer Main Extension Policy.** Review in light of Title 13.
- Footnote # 12** **Code 2008, § Sanitary Sewers and Appurtenances.** Review in light of Title 13.
- Footnote # 13** **Code 2008, § 3-12. Sidewalks.** Where are the specification attached hereto? Review in light of ch. 12.04.
- Footnote # 14** **Code 2008, § 3-13. Storm Sewers and Appurtenances.** The highlighted language is from § 3-18 - Ord. No. 14-10 stated - "Repeal in its entirety section 3-18. Its content will be moved to section 3-13." Confirm that the highlighted language should have been deleted.
- Footnote # 15** **Code 2008, § 13-14. Stormwater Control and detention basins.** Repealed and replaced by Ord. No. 14-10. Please confirm that deletion is correct.
- Footnote # 16** **Code 2008, § 3-20. Water Main and Appurtenances.** Need adoption date for Revised Ord. 12 for history note.
- Footnote # 17** **Code 2008, Checklists, forms and standard specifications.** Recommend referencing the checklists and forms with information about where on file. Move the spec graphics to section where referenced.

Title 17. Zoning.

Footnote # 1 Code 2008, § 17.40. Site Plan Requirements. This graphic will be converted to text and will be revised to be requirements for submittal rather than a checklist.

Footnote # 2 Code 2008, § 17.60. Establishment of districts. Is language missing after COUNTY CLASSIFICATIONS? Also, in 1 - the Note: FAR doesn't seem to fit - looks like the language at the end of the section where FAR is defined is misplaced somehow. Delete? 1- 8 should probably go in section 17.80 to clarify the district boundaries. Please review and advise.

Footnote # 3 Code 2008, § 17.70. Map of Zoning Districts. The Zoning Classification City Classification language - should this go in the previous section? The language will be reformatted for readability.

Footnote # 4 Code 2008, § 17.80. Rules for Interpretation of District Boundaries. Missing language - probably 1 - 8 in § 17.60.

Footnote # 5 Code 2008, § 17.200. R-1 District. Is language missing before "hundred square feet" in A 8 A?

Footnote # 6 Code 2008, § 17.440 Application for special use. Review fee amount.

Footnote # 7 Code 2008, Signs. Review in light of Reed v. Town of Gilbert, Arizona, 576 U.S. ____, 135 S.Ct. 2218, 192 L.Ed2d 236 (2015)

Footnote # 8 Code 2008, Amateur Radio/Citizens Radio Antenna. For future reference: New provisions at 65 ILCS 5/11-13-1.5 (effective 6-29-2012) will limit ordinances adopted after the effective date.

Footnote # 9 Code 2008, § 17.980. Permits. Review fees.

Footnote # 10 Code 2008, § 17.990. Certificates of occupancy. Review fees.

Footnote # 11 Code 2008, § 17.1000. Amendments. Deleted numbering for readability. Review fees.

Footnote # 12 Code 2008, § 17.1300. Fees. Review fees.

Footnote # 13 Code 2008, § 17.1440. Rate Fee Structure, Permit and Inspection Fees. Divide out the building, subdivision, zoning fees to the appropriate chapters.

Title 18. Floodplains.

Footnote # 1 **Code 2008, Flood Damage Prevention.** This was taken out of the Zoning Code.

Title 20. Stormwater.

No comments on this Title.

PART III. PROPOSED REORGANIZATION

██████████, ILLINOIS CODIFICATION

(with insertion of ordinances)

NOTE—Three chapters, other than between Chapters 1 and 2, are reserved between each chapter for future use by the city.

Chapter

1. General Provisions

- 1.01 Code Adoption
- 1.04 General Provisions
- 1.16 General Penalty

2. Administration

- 1.08 City Seal
- 1.12 Wards
- 1.20 Access to Public Records
- 2.04. Mayor.
- 2.08 City Council.
- 2.122 City Officers.
- 2.16 City Administrator.
- 2.20 City Clerk.
- 2.24 City Treasurer.
- 2.26 Reserved.
- 2.28 Reserved.
- 2.36 Chief of Police.
- 2.32 Reserved.
- 2.36 Enterprise Committee Established.
- 2.40 Planning Commission.
- 2.44 Reserved.
- 2.48 Reserved.
- 2.52 Illinois Municipal Retirement Fund.
- 2.56 Claims against the City.
- 2.74 Ethical Conduct.
- 3.04 Fiscal Year
- 3.08 Annual Municipal Budget
- 3.12 Corporate Indebtedness

Alcoholic Beverages

- 5.11 Liquor Code

Animals

- 6.04 Animals Running at Large
- 6.08 Diseased Animals I
- 6.10 Animals Creating Disturbance
- 6.12 Cruelty to Animals
- 6.16 Animals--Use of Streets

6.18 Penalty

Buildings and Building Regulations

15.06 Building

Businesses

- 5.04 Business Licenses Generally
- 5.08 Amusements
- 5.10 Bowling Alleys, Pool Halls and Arcades
- 5.12 Peddlers, Hawkers and Solicitors
- 5.16 Scavengers
- 5.18 Video Gaming

Emergencies and Emergency Management

- 2.68 Emergency Services and Disaster Agencies.
Ord. No 09-04 NIMS

Environment and Natural Resources

- 8.36 Trees
- 17.1110 et seq. Landscaping and Screening

Fire and Fire Protection

- 15.08 Fire Limits and Regulations
- 8.04 Burning Restrictions

Floodplain Protection

- Title 18 Floodplains

Health and Safety**Land Use**

- Title 17 Zoning
- Title 16 Subdivisions

Nuisances

- 15.04 Maintenance of Private Property
- 8.20 Nuisances
- 8.24 Slaughterhouses
- 8.28 Weeds
- 8.32 Refuse Hauling and Accumulations
- 5.17 Regulation and Control of Garbage, Refuse and Ashes

Offenses and Miscellaneous Provisions

- 9.24 Disturbing the Peace
- 9.26 Unlawful Assembly
- 9.28 Vagrancy - Vagabonds
- 9.38 Criminal Trespass
- 9.40 Injuring Property
- 9.42 Playing in Streets
- 9.54 Tobacco Products
- 9.60 Violation of Curfew by Minors
- 9.100 Smoking Restrictions - use of tobacco products
- 8.08 Expectoration

8.12 Explosives. Fireworks and Weapons

Parks and Recreation

8.16 [REDACTED]

Stormwater

Title 20 Stormwater

Streets, Sidewalks and Other Public Places

- 12.04 Construction of Sidewalks
- 12.08 Railroad Crossings
- 12.12 Excavations.
- 12.16 Obstructions -
- 12.18 Encroachments on Public Rights-of-Way
- 12.20 Improvements and Vacation Procedure
- 12.24 Space over Streets
- 12.28 Street Names and Numbering
- 12.32 Removal of Automobiles during Snowstorms
- 12.36 Use and Construction of Utility Facilities in the Rights-Of-Way
- 2.72 Public Works Construction.

Taxation

- 3.16 Municipal Retailer's Occupational Tax
- 3.20 Service Occupation Tax

Traffic and Vehicles

- 10.04 General Provisions
- 10.08 Parking or Storing Junk, Inoperable Motor Vehicles and Motor Vehicle Parts
- 10.10 Seizure and Impounding Of Vehicles
- 10.12 Vehicle Standards
- 10.16 Emergency Vehicles
- 10.20 Driving Rules
- 10.24 Stopping, Standing and Parking
- 10.28 Vehicle Weight Limits
- 10.32 Signs and Signals
- 10.36 Through Streets
- 10.40 Pedestrians
- 10.44 Non-motorized Transportation
- 10.46 Skateboards, Roller Skates and Roller Blades
- 10.48 Trains
- 10.50 Reserved

Utilities

- 13.02 Hookups outside City Limits
- 13.04 Regulations for Sewer Service
- 13.08 Regulations for Water Service
- 13.10 Billing
- 13.11 Rates
- 13.12 Cross-Connections
- 13.14 Minimum and Maximum Setback Zone for City Wells Located Outside of City Limits
- 13.16 Stormwater Utility



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2017 Illinois State Law Review Pamphlet

INTRODUCTION

State law changes in Illinois impact many provisions in the ordinance codes of Illinois counties, cities and villages. This pamphlet is intended to assist attorneys for municipalities and counties in the identification of provisions in ordinance codes that may require revision in light of state law. The information in this pamphlet is based upon the experience of the legal staff of Municipal Code Corporation in working with the ordinance codes of Illinois counties and municipalities.

This pamphlet is current through Public Acts effective January 1, 2018, through P.A. 100-563.

Not all provisions of this pamphlet will apply to your Code, nor does this pamphlet purport to include all state laws that may somehow affect the language of your Code.

The provisions of this pamphlet are intended to assist attorneys for municipalities and counties and are not intended to be a substitute for the advice of counsel.

It is not the intent of Municipal Code Corporation in publishing this pamphlet to provide legal advice. An attorney admitted to practice in Illinois must be consulted as to the applicability of a given statute or case to a particular situation.

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Prepared by

Roger D. Merriam, Senior Code Attorney

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GENERAL PROVISIONS

1. *Cities and villages; penalties for ordinance violations.*
 - a. No fine or penalty for violation of an ordinance, except civil penalties provided for failure to make returns or to pay any taxes levied by the municipality, may exceed \$750.00 for any one violation. See 65 ILCS 5/1-2-1.
 - b. Imprisonment for violation of ordinances declared to be a misdemeanor cannot exceed six months for any one offense. See 65 ILCS 5/1-2-1.1.
 - c. A penalty imposed for violation of an ordinance may include, or consist of, a requirement that the defendant perform some reasonable public service work such as but not limited to the picking up of litter in public parks or along public highways or the maintenance of public facilities. See 65 ILCS 5/1-2-1, 65 ILCS 5/1-2-1.1.
2. *Home rule cities and villages; administrative adjudication of ordinance violations.*
 - a. Home rule cities and villages are authorized to provide by ordinance for a system of administrative adjudication of ordinance violations. See 65 ILCS 5/1-2.1-1 et seq.

- b. Other systems of administrative adjudication are not prohibited. See 65 ILCS 5/1-2.1-10.
3. *Cities and villages; administrative adjudication of ordinances governing construction or nuisances.*
 - a. Cities and villages are authorized to establish a code hearing department to expedite the prosecution and correction of ordinances that establish construction, plumbing, heating, electrical, fire prevention, sanitation or other health and safety standards that are applicable to structures or any ordinance that requires, after notice, the cutting of weeds, the removal of garbage and debris, the removal of inoperable motor vehicles, or the abatement of nuisances from private property. See 65 ILCS 5/11-31.1-1(a), 65 ILCS 5/11-31.1-2.
 - b. The establishment of a code hearing department does not preclude a city or village from using other methods to enforce the provisions of its Code. See 65 ILCS 5/11-31.1-3.
4. *Non-home rule cities and villages; administrative adjudication of other ordinances.*
 - a. Non-home rule cities and villages are authorized to establish a code hearing department to expedite the prosecution and correction of ordinances other than those that establish construction, plumbing, heating, electrical, fire prevention, sanitation or other health and safety standards that are applicable to structures or that requires, after notice, the cutting of weeds, the removal of garbage and debris, the removal of inoperable motor vehicles, or the abatement of nuisances from private property. See 65 ILCS 5/1-2.2-5, 65 ILCS 5/1-2.2-10.
 - b. Such act does not preclude the use of other methods to enforce ordinances. See 65 ILCS 5/1-2.2-15.
5. *Counties; penalties for ordinance violations.* Except for civil penalties provided for failure to make returns or to pay any taxes levied by the county, the maximum fine (in the absence of contrary law) for violation of a county ordinance is a fine not exceeding \$1,000.00. See 55 ILCS 5/5-1113.
6. *Counties; administrative adjudication of ordinances.*
 - a. Counties may establish by ordinance a code hearing unit for administrative adjudication of ordinances pertaining to animal control; the definition, identification, and abatement of public nuisances; the accumulation, disposal, and transportation of garbage, refuse, and other forms of solid waste; the construction and maintenance of buildings and structures; sanitation practices; or zoning. See 55 ILCS 5/5-41005, 55 ILCS 5/5-41010.
 - b. The establishment of such a unit does not preclude the county from using other methods to enforce ordinances. See 55 ILCS 5/5-41015.

ADMINISTRATION

1. *Cities and villages; terms of office of elected municipal officials.* Except as otherwise provided by ordinance, terms of office of elected city or village officials (except as otherwise provided by ordinance) commence at the first regular or special meeting of the corporate authorities after receipt of the official election results from the county clerk. Such an ordinance may not fix the time for inauguration of newly elected officers later than the first regular or

special meeting of the corporate authorities in the month of June following the election. See 65 ILCS 5/3.1-10-15.

2. *Counties, cities and villages; political activities of officer and employees and gifts.*
 - a. Counties, cities and villages are required to adopt ordinances or resolutions that regulate the political activities of officers and employees of the governmental entity and the soliciting and accepting of gifts by and the offering and making of gifts to officers and employees of the governmental entity. See 5 ILCS 430/70-5 et seq.
 - b. Such ordinances or resolutions must be at least as stringent as certain state statutes. See 5 ILCS 430/70-5.
3. *Counties, cities and villages; sexual harassment policy.* Counties, cities and villages are required by 5 ILCS 430/70-5 to adopt by ordinance or resolution a sexual harassment policy that complies with the requirements of such act.
4. *Labor relations.* The Illinois Public Relations Act (5 ILCS 315/1 et seq.) preempts power from counties, cities and villages. See 5 ILCS 315/15.
5. *Use of social security numbers.* County, city and village restrictions on use of social security numbers must be no less restrictive than the Identity Protection Act (5 ILCS 179/1 et seq.). See 5 ILCS 179/50.

ANIMALS

1. *Carrier, racing, hobby and show pigeons.* The Carrier, Racing, Hobby, and Show Pigeon Act of 1993 is preemptive. See 510 ILCS 45/8.
2. *Euthanasia.* The Humane Euthanasia in Animal Shelters Act is preemptive. See 510 ILCS 72/175.

BUILDINGS AND BUILDING REGULATIONS

1. *Plumbers and plumbing regulations.* Subject to certain exceptions, the power to regulate the licensing of plumbers, to promulgate a minimum plumbing code of standards, and to regulate the registration of irrigation contractors and plumbing contractors is preempted to the state. See 225 ILCS 320/42.
2. *Water well and pump installation contractors.* The Water Well and Pump Installation Contractor's License Act (225 ILCS 345/1 et seq.) preempts powers of counties, cities and villages. See 225 ILCS 345/29.
3. *Community association managers, supervising community association managers, and community association management firms.* Regulation and licensing of community association managers, supervising community association managers, and community association management firms are preempted to the state. See 225 ILCS 427/165.
4. *Manufactured homes.* The Manufactured Home Quality Assurance Act (430 ILCS 117/1 et seq.) is preemptive. See 430 ILCS 117/60.

BUSINESSES

1. *Local sales and use taxes.* Effective January 1, 1990, the Municipal Retailer's Occupation Tax, the Municipal Service Occupation Tax Act, the County Retailers' Occupation Tax Act and the County Service Occupation Tax Act were repealed. Subject to certain exceptions, non-home rule units lost the authority to levy such taxes. New authorizations for

taxes were thereafter enacted. In addition, restrictions exist on the levy of such taxes by home rule units. See generally 55 ILCS 5/5-1006 et seq., 65 ILCS 5/8-11-1 et seq.

2. *Massage therapy.* The regulation and licensing of massage therapy is preempted to the state. See 225 ILCS 57/55.

3. *Private detective, private security, private alarm and similar businesses.* The regulation of the private detective, private security, private alarm, fingerprint vending, or locksmith business or their employees is preempted to the state. See 225 ILCS 447/50-25.

4. *Rent control.* Subject to certain exceptions, counties, cities and villages may not enact, maintain, or enforce any ordinance or resolution that would have the effect of controlling the amount of rent charged for leasing private residential or commercial property. See 50 ILCS 825/5 et seq.

5. *Automated teller machine security.* The Automated Teller Machine Security Act is preemptive. See 205 ILCS 695/40.

6. *Counties, cities and villages; funeral directors and embalmers.* The Funeral Directors and Embalmers Licensing Code is preemptive. See 225 ILCS 41/20-15.

7. *Barbers, cosmetology, hair braiding, etc.* The Barber, Cosmetology, Esthetics, Hair Braiding, and Nail Technology Act of 1985 is preemptive. See 225 ILCS 410/1-3.

8. *Interior designers.* The Interior Design Title Act is preemptive. See 225 ILCS 310/31.

9. *Real estate appraisers.* The Real Estate Appraiser Licensing Act of 2002 is preemptive. See 225 ILCS 458/25-30.

10. *Home inspectors.* The Home Inspector License Act is preemptive. See 225 ILCS 441/25-30.

11. *Crematories.* The Crematory Regulation Act is preemptive. See 410 ILCS 18/95.

12. *Environmental health practitioners.* The Environmental Health Practitioner Licensing Act is preemptive. See 225 ILCS 37/135.

13. *Landscape architecture.* The Illinois Landscape Architecture Act of 1989 is preemptive. See 225 ILCS 305/39.

14. *Architects.* The Illinois Architecture Act of 1989 is preemptive. See 225 ILCS 315/32.

15. *Real estate salesperson licenses.* The Real Estate License Act of 2000 is preemptive. See 225 ILCS 454/25-40.

16. *Boxing, etc.* The Boxing and Full-Contact Martial Arts Act is preemptive. See 225 ILCS 105/26.

17. *Social workers.* The Clinical Social Work and Social Work Practice Act is preemptive. See 225 ILCS 20/37.

18. *Title insurance.* The Title Insurance Act is preemptive. See 215 ILCS 155/3.1.

19. *Crematories.* The Crematory Regulation Act is preemptive. See 410 ILCS 18/95.

20. *Community associations managers.* The Community Association Manager Licensing and Disciplinary Act is preemptive. See 225 ILCS 427/165.

21. *Electrologists.* The Electrologist Licensing Act is preemptive. See 225 ILCS 412/170.

22. *Interpreters for the deaf.* The Interpreter for the Deaf Licensure Act of 2007 is preemptive. See 225 ILCS 443/210.

23. *Athletic trainers.* The Illinois Athletic Trainers Practice Act is preemptive. See 225 ILCS 5/33.

24. *Clinical psychologists.* The Clinical Psychologist Licensing Act is preemptive. See 225 ILCS 16/28.

25. *Accountants.* The Illinois Public Accounting Act is preemptive. See 225 ILCS 450/31.

26. *Telecommunications taxation.* The Simplified Municipal Telecommunications Tax Act is preemptive. See 35 ILCS 636/5-90.

27. *Community antenna television systems.* Local regulation of community antenna television systems is restricted. See 65 ILCS 5/11-42-11, 55 ILCS 5/5-1095.

ELECTIONS

1. *Temporary signs pertaining to elections.* The regulation of electioneering on polling place property on an election day, including, but not limited to, the placement of temporary signs, is preempted to the state. See 10 ILCS 5/17-29(c).

ENVIRONMENT

1. *Phosphorus in detergents.* The Regulation of Phosphorus in Detergents Act is preemptive. See 415 ILCS 92/5.

FIRE PREVENTION AND PROTECTION

1. *Counties, cities and villages; underground petroleum storage tanks.* Local ordinances regulating underground petroleum storage tanks and associated piping must be identical to the rules and regulations of the Office of the State Fire Marshal. See 430 ILCS 15/2(2)(a).

2. *Counties, cities and villages; aboveground petroleum storage tanks.* Subject to certain exceptions, local ordinances regulating aboveground petroleum storage tanks and associated piping must be identical to the rules and regulations of the Office of the State Fire Marshal. See 430 ILCS 15/2(4).

3. *Counties, cities and villages; fire sprinkler systems.* The Fire Sprinkler Contractor Licensing Act is preemptive. See 225 ILCS 317/45.

HEALTH

1. *Counties, cities and villages; smoking in public.* County and municipal ordinances regulating smoking in public must be no less restrictive than the Smoke Free Illinois Act. See 410 ILCS 82/65.

2. *Counties, cities and villages; dairy farms, milk plants, etc.* Subject to certain exceptions, the Grade A Pasteurized Milk and Milk Products Act is preemptive. See 410 ILCS 635/19.

3. *Communal kitchens in private residential leaseholds.* Counties, cities and villages may not regulate the preparing and serving of food in a private residential leasehold that is prepared by or for the lessees and consumed by the lessees and their guests. See 410 ILCS 625/3.7.

4. *Home Medical Equipment and Services Provider License Act.* The Home Medical Equipment and Services Provider License Act is preemptive. See 225 ILCS 51/170.

5. *Physical therapists.* The Illinois Physical Therapy Act is preemptive. See 225 ILCS 90/36.
6. *Nursing home administrators.* The Nursing Home Administrators Licensing and Disciplinary Act is preemptive. See 225 ILCS 70/36.
7. *Clinical psychologists.* The Clinical Psychologist Licensing Act is preemptive. See 225 ILCS 15/28.
8. *Pharmacies.* The Pharmacy Practice Act is preemptive. See 225 ILCS 85/38.
9. *Podiatrists.* The Podiatric Medical Practice Act of 1987 is preemptive. See 225 ILCS 100/43.
10. *Medicine.* The Medical Practice Act of 1987 is preemptive. See 225 ILCS 60/6.
11. *Physician assistants.* The Physician Assistant Practice Act of 1987 is preemptive. See 225 ILCS 95/23.
12. *Health facilities.* The Illinois Health Facilities Planning Act is preemptive. See 20 ILCS 3960/17.
13. *Respiratory care.* The Respiratory Care Practice Act is preemptive. See 225 ILCS 106/185.
14. *Genetic counseling.* The Genetic Counselor Licensing Act is preemptive. See 225 ILCS 134/185.
15. *Optometric practice.* The Illinois Optometric Practice Act of 1987 is preemptive. See 225 ILCS 80/28.
16. *Perfusionists.* The Perfusionist Practice Act is preemptive. See 225 ILCS 125/230.
17. *Registered surgical assistants.* The Registered Surgical Assistant and Registered Surgical Technologist Title Protection Act is preemptive. See 225 ILCS 130/170.
18. *Veterinarians.* The Veterinary Medicine and Surgery Practice Act of 2004 is preemptive. See 225 ILCS 115/26.
19. *Speech-Language Pathology and Audiology.* The Illinois Speech-Language Pathology and Audiology Practice Act is preemptive. See 225 ILCS 110/2.
20. *Wholesale drug distributors.* The Wholesale Drug Distribution Licensing Act is preemptive. See 225 ILCS 120/185.
21. *Professional counselors.* The Professional Counselor and Clinical Professional Counselor Licensing and Practice Act is preemptive. See 225 ILCS 107/170.
22. *Dietitians.* The Dietitian Nutritionist Practice Act is preemptive. See 225 ILCS 30/180.
23. *Marriage and family counselors.* The Marriage and Family Therapy Licensing Act is preemptive. See 225 ILCS 55/170.
24. *Dentists.* The Illinois Dental Practice Act is preemptive. See 225 ILCS 25/2.
25. *Nursing.* The Nurse Practice Act is preemptive. See 225 ILCS 65/70-165.
25. *Food handler training.* Local regulation of food handler training is prohibited. See 410 ILCS 625/3.05.

OFFENSES AND MISCELLANEOUS PROVISIONS

1. *Counties, cities and villages; public intoxication ordinances.* No county, city or village may adopt or enforce any ordinance that includes being intoxicated as the sole basis of the offense. See 20 ILCS 301/55-15.
2. *Counties, cities and villages; juvenile curfews.* Counties, cities and villages may adopt ordinances incorporating the substance of 720 ILCS 5/12C-60, or increasing the requirements thereof or otherwise not in conflict with same. See 720 ILCS 5/12C-60(f).
3. *Counties, cities and villages; caustic and noxious substances.* The regulation of the possession and carrying and purchase and acquisition of caustic and noxious substances is preempted to the state. See 720 ILCS 5/12-37, 720 ILCS 5/12-38.
4. *Counties, cities and villages; sale of targeted methamphetamine precursors and targeted packages.* The regulation of the sale of targeted methamphetamine precursors and targeted packages is preempted to the state. See 720 ILCS 648-55.
5. *Counties, cities and villages; tracking of methamphetamine precursors.* The regulation of tracking of methamphetamine precursors is preempted to the state. See 720 ILCS 649-40.
6. *Firearms.* Subject to certain exceptions, the subject of firearms is preempted to the state. See 430 ILCS 66/90, 430 ILCS 65/13.1.
7. *Labor disputes; picketing.* The regulation of picketing is preempted to the state. See 820 ILCS 5/1.5.
8. *Neighborhood security patrols.* The Neighborhood Security Patrol Act is preemptive. See 65 ILCS 97/50.
9. *Medical marijuana.* Local regulation of medical marijuana is restricted. See 410 ILCS 130/140.

STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

1. *Cities and villages; infrastructure maintenance fees.* The authorization of infrastructure maintenance fees is an exclusive power and function of the state. A city or village may not impose franchise or other fees upon or require other compensation from telecommunications retailers for use of the public way. See 35 ILCS 635/35.
2. *Underground utilities damage prevention.* The Illinois Underground Utility Facilities Damage Prevention Act is preemptive. See 220 ILCS 50/14.

TRAFFIC AND VEHICLES

1. *Felony DUI prosecutions preempted.* Counties, cities and villages may not enforce any ordinance that prohibits driving under the influence of alcohol, drugs, intoxicating compounds, or any combination thereof, if the offense charged would constitute a felony under section 11-501 of the Illinois Vehicle Code. See 65 ILCS 5/1-2-1.2.
2. *Automated traffic law enforcement systems (red light cameras, etc.).* The use of automated traffic law enforcement systems (red light cameras, etc.) by counties, cities and villages is restricted. See 625 ILCS 5/11-208.6, 625 ILCS 5/11-612.

3. *Counties; regulation of charitable solicitations.* County regulation of charitable organizations soliciting for charitable purposes, including solicitations of public roadways for passing motorists, is restricted. See 55 ILCS 5/5-1182.

4. *Automated driving systems.* Vehicles equipped with automated driving systems may not be prohibited on highways. See 625 ILCS 5/11-208(e-5).

5. *Transportation network companies ("Uber").* Local regulation of transportation network companies, transportation network company drivers, or transportation network company service is restricted. See 625 ILCS 57/32.

ZONING

1. *Counties; cell towers.* Counties must give notice of public hearings on the location of certain telecommunications facilities by certified mail to owners of residential property located adjacent to property upon which such facilities are to be located. See 55 ILCS 5/5-12001.1.

2. *Cities and villages; regulation of amateur radio antennas.* Municipal regulation of amateur radio antennas is restricted. See 65 ILCS 5/11-13-1.5.



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ATTACHMENT C

Sample Single and Double Column Index

SAMPLE SINGLE COLUMN INDEX

CODE INDEX

Section

A

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See: TRAFFIC AND VEHICLES

ACCIDENTS

Traffic and vehicles

Accident reports 28-2

ADMINISTRATION

Boards and commissions 2-184 et seq.

See: BOARDS AND COMMISSIONS

Finance 2-138 et seq.

See: FINANCE

Officers and employees 2-76 et seq.

See: OFFICERS AND EMPLOYEES

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See: PURCHASING

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AFFIRMATION. See: OATH, AFFIRMATION, SWEAR
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ASSIGN OR TRANSFER

Licenses and business regulations

Transient merchants, itinerant merchants and itinerant ven-
dors

License 14-51

ATTORNEYS

Officers and employees

Town attorney 2-79

B

BEER. See: ALCOHOLIC BEVERAGES

BICYCLES

Traffic and vehicles 28-179 et seq.

See: TRAFFIC AND VEHICLES

BINS, CONTAINERS AND OTHER RECEPTACLES

Noise

CODE OF ORDINANCES

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BIRDS. See: ANIMALS	
BOARDS AND COMMISSIONS	
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C

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SAMPLE DOUBLE COLUMN INDEX

5.4.c

CODE INDEX

	Section		Section
A		BICYCLES	
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See: TRAFFIC AND VEHI- CLES		BINS, CONTAINERS AND OTHER RECEPTACLES	
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Boards and commissions	2-184 et seq.	BOARDS AND COMMIS- SIONS	
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Town council.....	2-19 et seq.	Zoning.....	32-171 et seq
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B			
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CDi:1

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)

CODE OF ORDINANCES

	Section	Section
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Zoning		
Administration and enforcement.....	32-173	
C		
CHARGES, FEES AND RATES		
Animals		
Control, animal		
Fees and permits	4-26	
Buildings and building regulations		
Building codes		
Permits and fees	6-20	
Licenses and business regulations		
Transient merchants, itinerant merchants and itinerant vendors		
License	14-50	
Sewer system.....	30-99 et seq.	
See: SEWER SYSTEM		
Solid waste		
Collection and disposal	22-22	
Subdivisions	26-218 et seq.	
See: SUBDIVISIONS		
Traffic and vehicles		
Abandoned, salvaged and scrap vehicles		
Towing and storage charges	28-260	
Water system		
Rates and charges.....	30-40	
Zoning		
Administration and enforcement		
Miscellaneous.....	32-369	
CHILDREN. See: MINORS		



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ATTACHMENT D

Customer Satisfaction Surveys

municode

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www.municode.com

Municipality: City of Eureka

State: Illinois

Name and Title (please print/or type): Melissa Brown City Administrator

Date: 11-14-17

We were honored to be selected as your provider for the recodification, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 RECODIFICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Legal analysis and/or conference (if applicable)					
State law references usefulness	1	2	3	4	5
Knowledge of state law by Municode's attorney	1	2	3	4	5
Thoroughness of legal analysis	1	2	3	4	5
Conference satisfaction	1	2	3	4	5
Conference timing and scheduling	1	2	3	4	5
Did you feel rushed to finish?	1	2	3	4	5
Professionalism of Municode attorney	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	1	2	3	4	5
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

This has been such an incredible investment for the City. Our residents have also been very happy with the ease of navigation online. This process was seamless and has put the City in a much better administrative position as we move forward with confidence in our authority due to the thorough legal analysis.



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5.4.c

Municipality: City of Champaign

State: Illinois

Name and Title (please print/or type): Marilyn L. Banks, City Clerk

Date: September 28, 2017

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract <i>N/A</i>	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing <i>N/A - had a contract for over 30 years</i>	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality <i>N/A</i>	1	2	3	4	5
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

Great Company! Great employees that are easy to work with; take input and work to enhance their code services.

Additional comments/suggestions (continued):

**VILLAGE OF CHICAGO RIDGE**

10455 S. RIDGELAND AVE. • CHICAGO RIDGE, ILLINOIS 60415 • (708) 425-7700

CHARLES E. TOKAR
PRESIDENTBARBARA M. HARRISON
VILLAGE CLERK

TRUSTEES:

FRANCES M. COGLIANESE
EDMUND M. KOWALSKI
LISEL KWARTNIK
JOHN "JACK" LIND
WILLIAM R. McFARLAND
DEBBY PYZNARSKI

September 26, 2017

To Whom It May Concern:

While serving as Village Clerk in 1997, I recommended that Chicago Ridge move its codification services to Municode. 20 years later, as Mayor, I can say that it was a very beneficial move. Municode has been highly responsive to our needs, and has been at the forefront of numerous technological advances. It's a great company!

If you have any questions please feel free to contact me at the above number.

Thank you,

Chuck Tokar
Village President



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Municipality: CHICAGO RIDGE

State: Illinois

Name and Title (please print/or type): Charles E. Tokar, Village President

Date: 09-26-2017

We were honored to be selected as your provider for the recodification, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 RECODIFICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Legal analysis and/or conference (if applicable)					
State law references usefulness	1	2	3	4	5
Knowledge of state law by Municode's attorney	1	2	3	4	5
Thoroughness of legal analysis	1	2	3	4	5
Conference satisfaction	1	2	3	4	5
Conference timing and scheduling	1	2	3	4	5
Did you feel rushed to finish?	1	2	3	4	5
Professionalism of Municode attorney	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	1	2	3	4	5
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)



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Municipality: Village of Hanover Park

State: Illinois

Name and Title (please print/or type): Eira L Corral Sepulveda, Village Clerk

Date: 9/20/17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

Customer service is excellent on all ends. The process of updating the new ordinances, replacing amended pages, at the navigation of the web online code is great.

I've had to navigate other codes from municipalities that do not use Municode & none provide such an easy to follow navigation of municipal codes. The Clerk's office & all other Village Departments really speak highly of how accessible our online code is to the end user.

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)

Municipal Code Corporation | P.O. Box 2235 Tallahassee, FL 32316
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Municipality: Lebanon

State: Illinois

Name and Title (please print/or type): Mayor Richard S. Wilken & Don Burgett, Asst.

Date: 21 Sept 2017

We were honored to be selected as your provider for the recodification, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 RECODIFICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5 ✓
Thorough proposal/contract	1	2	3	4	5 ✓
Explanatory literature	1	2	3	4	5 ✓
Competitive pricing	1	2	3	4	5 ✓
Legal analysis and/or conference (if applicable)					
State law references usefulness	1	2	3	4	5 ✓
Knowledge of state law by Municode's attorney	1	2	3	4	5 ✓
Thoroughness of legal analysis	1	2	3	4	5 ✓
Conference satisfaction	1	2	3	4	5 ✓
Conference timing and scheduling	1	2	3	4	5 ✓
Did you feel rushed to finish?	1	2	3	4	5 ✓
Professionalism of Municode attorney	1	2	3	4	5 ✓
Editing & organization of Code					
Usefulness	1	2	3	4	5 ✓
Typographical correctness	1	2	3	4	5 ✓
Index quality	1	2	3	4	5 ✓
Print quality	1	2	3	4	5 ✓
Timeliness of delivery	1	2	3	4	5 ✓
Value of service received	1	2	3	4	5 ✓
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5 ✓
Communication and follow-up	1	2	3	4	5 ✓
Turnaround time	1	2	3	4	5 ✓
Accuracy	1	2	3	4	5 ✓
Print quality	1	2	3	4	5 ✓
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5 ✓
Ease of navigation	1	2	3	4	5 ✓
Online updating process and speed	1	2	3	4	5 ✓
General appearance of website	1	2	3	4	5 ✓
Overall impression	1	2	3	4	5 ✓

Additional comments/suggestions: (continue on next page, if desired)

MCC has an organization that benefits their clients immensely. We are already planning to supplement our City Code during the next fiscal year. M Wilken and I were surprised to find that the Lebanon City Code had been ignored for so long. Our first MCC contact was Susan Webb who helped tremendously in our quest to update the code. She informed us of the need to recodify and provided our first introduction to the process. She also introduced us to Alicia Bywaters who provided additional guidance and an estimate for the recod effort that Mayor introduced to City Council. Alici then introduced Attorney Sandra Fox who has been very patient and gave us help understanding the changes she recommended. It has been a rewarding process thanks to the professionalism of this team. On behalf of the Mayor and our City, thanks again. DVB

municode

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Municipality: CITY OF EARLVILLE

State: IL

Name and Title (please print/or type): MARTHA DANKENBRING, DEPUTY CLERK

Date: 4/21/2017

We were honored to be selected as your provider for the recodification, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 RECODIFICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Legal analysis and/or conference (if applicable)					
State law references usefulness	1	2	3	4	5
Knowledge of state law by Municode's attorney	1	2	3	4	5
Thoroughness of legal analysis	1	2	3	4	5
Conference satisfaction	1	2	3	4	5
Conference timing and scheduling	1	2	3	4	5
Did you feel rushed to finish?	1	2	3	4	5
Professionalism of Municode attorney	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	1	2	3	4	5
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

THE CITY CODIFIED OUR ORDINANCES FOR THE FIRST TIME IN 2014/15. MUNICODE
DID AN AMAZING JOB WITH THE CODIFICATION AND HELPING US THROUGH THE
PROCESS. THEY WERE GREAT PEOPLE TO WORK WITH AND I WOULD HIGHLY
RECOMMEND THEM.

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)



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Municipality: VILLAGE OF VOLO

State: ILLINOIS

Name and Title (please print/or type): CHASE MUSCATO, MANAGEMENT ASSISTANT

Date: 11/14/17

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

WE THE VILLAGE HAS BEEN VERY HAPPY WITH MUNICODE'S SERVICE

Additional comments/suggestions (continued):

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)



Municipal Code Corporation • P.O. Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633
fax 850.564.7492 • www.municode.com

Municipality: Cook County
State: Illinois

Name and Title (please print/or type): Timothy Casey, Legislative Affairs Coordinator
Date: September 27, 2017

We were honored to be selected as your provider for the republication, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2017 REPUBLICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

	(Circle 1)				
	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	N/A	1	2	3	4
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
Turnaround time	1	2	3	4	5
Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

Cook County has used Municode since 2006 and have been very happy with them. Municode is very easy to work with and people are very responsive to questions or concerns. I highly recommend Municode.

Additional comments/suggestions (continued):



Municipal Code Corporation • P.O. Box 2235 Tallahassee, FL 32316
 info@municode.com • 800.262.2633
 fax 850.564.7492 • www.municode.com

Municipality CITY OF CUDAHY

Name and Title (please print/or type): JAMES P. WILLIAMSON, COMPTROLLER

Date: DEC 5, 2016

We were honored to be selected as your provider for the recodification, supplemental updating and website hosting for your code of ordinances. As we continue to strive for excellence in our field, we would be most appreciative if you would fill out this short customer satisfaction survey and return it to doris@municode.com at your earliest convenience. Again, welcome to the Municode family – we value your business highly!

2016 RECODIFICATION, SUPPLEMENTAL UPDATES AND WEBSITE HOSTING SURVEY

(Circle 1)

	Unfavorable				Favorable
Customer Service/Sales					
Response time	1	2	3	4	5
Thorough proposal/contract	1	2	3	4	5
Explanatory literature	1	2	3	4	5
Competitive pricing	1	2	3	4	5
Legal analysis and/or conference (if applicable)					
State law references usefulness	1	2	3	4	5
Knowledge of state law by Municode's attorney	1	2	3	4	5
Thoroughness of legal analysis	1	2	3	4	5
Conference satisfaction	1	2	3	4	5
Conference timing and scheduling	1	2	3	4	5
Did you feel rushed to finish?	1	2	3	4	5
Professionalism of Municode attorney	1	2	3	4	5
Editing & organization of Code					
Usefulness	1	2	3	4	5
Typographical correctness	1	2	3	4	5
Index quality	1	2	3	4	5
Print quality	1	2	3	4	5
Timeliness of delivery	1	2	3	4	5
Value of service received	1	2	3	4	5
Supplement Services					
Ease of submitting ordinances	1	2	3	4	5
Communication and follow-up	1	2	3	4	5
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Accuracy	1	2	3	4	5
Print quality	1	2	3	4	5
MunicodeNEXT - Website Hosting					
Variety and quality of online tools	1	2	3	4	5
Ease of navigation	1	2	3	4	5
Online updating process and speed	1	2	3	4	5
General appearance of website	1	2	3	4	5
Overall impression	1	2	3	4	5

Additional comments/suggestions: (continue on next page, if desired)

YOUR COMPANY WAS PROFESSIONAL, EFFICIENT AND EXCELLENT
IN MEETING OUR NEEDS IN THE RECODE. IN ADDITION HAVING
SANDRA FOX AS OUR CONTACT MADE THE EXPERIENCE
SEEM SEAMLESS NOT WITHSTANDING THE DISTANCE.
COMING IN UNDER BUDGET WAS ALSO AN ADDED BONUS.

Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)



Municipal Code Corporation | P.O. Box 2235 Tallahassee, FL 32316
info@municode.com | 800.262.2633
www.municode.com

ATTACHMENT E

Additional Services Available from Municode

Website Design and Hosting Services



Our goal is to deliver a mobile-friendly website that is professional, easy-to-use, and easy-to-maintain. We aim to improve our client's image and profile, to provide simple-to-use online tools for resident self-service, and to empower non-technical staff with the knowledge to easily post information on the site. Our "keep it simple" and "attention to detail" priorities have gained the confidence of clients across the country.

Mobile Responsive Design:

Your site adjusts to the size of any screen.

Easy-to-Use for Staff:

Easily update content with a user-friendly and non-technical interface.

Industry Leading Search and Index Features:

Your website indexes the webpage content, PDF's and documents.

ADA & Section 508 Compliant:

Your newly redesigned website Incorporates required Section 508 / WCAG 2.0 AA accessibility elements.

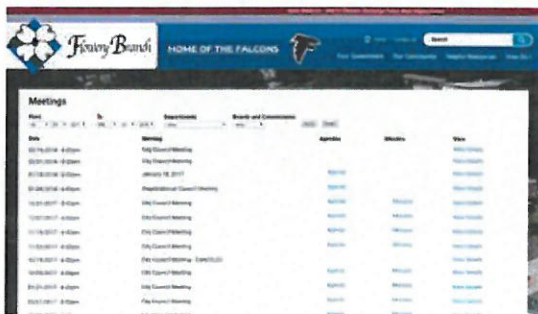
Google Maps Based Directories:

Directories auto Geocode areas of interest into filterable and searchable online mapping tools.

Key Features:

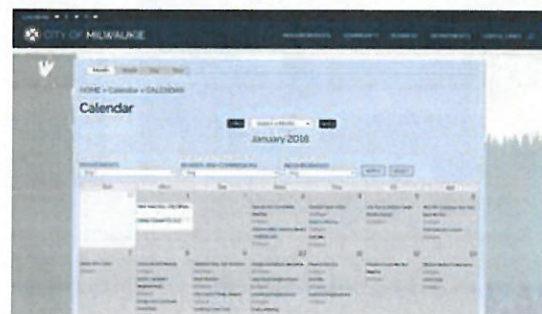
Meetings Archive (Flowery Branch, GA)

<https://www.flowerybranchga.org/meetings>



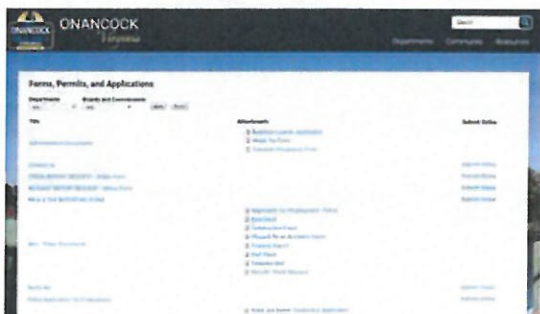
Calendar/Upcoming Events (Milwaukie, OR)

<https://www.milwaukieoregon.gov/calendar>



Online Webforms (Onancock, VA)

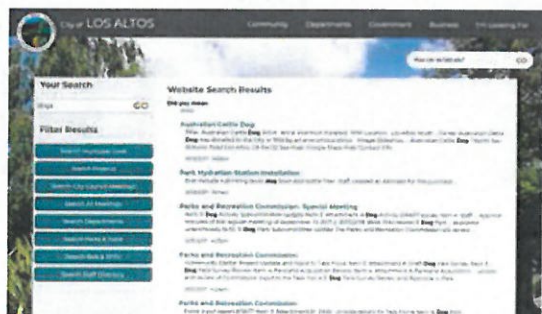
<http://www.onancock.com/forms>



Search/Indexing (Los Altos, CA)

<https://www.losaltosca.gov/search/site/dogs>

(Integrates with MunicodeNEXT)



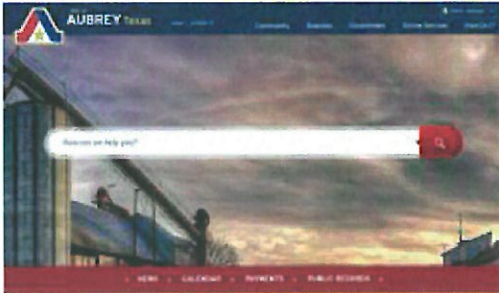
Website Portfolio



Our websites make it easier for your community to find content by providing multiple navigation paths to each page. Our designs reinforce self-service and provide 24x7 online access to your organization's services.

Aubrey, Texas

<http://www.aubreytx.gov/>



Brookhaven, Georgia

<https://www.brookhavenga.gov/>



Los Altos, California

<https://www.losaltosca.gov/>



Naples, Florida

<https://www.naplesgov.com/>



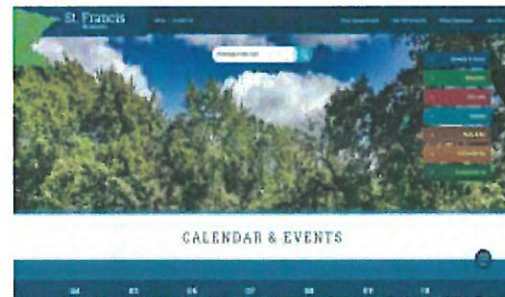
Simpsonville, South Carolina

<http://simpsonville.teamaha.com/>



St. Francis, Minnesota

<http://www.stfrancismn.org/>



Attachment: MUNICODE PROPOSAL APRIL 2018 (1394 : Receive and File proposals Codification)

Payment Services



Why our Payment Portal?

Think how valuable it would be to have a centralized bill payment system for collecting and processing payments from your customers. Would you like to deliver consistent enhanced payment experience to your citizens across various channels such as web, Mobile, IVR and your staff? Think of how much money you could save by transitioning costly paper-based and call-center payments to electronic based payments?

- Tomorrow's Technology Today
- Easy for staff
 - One Vendor for support and contract
 - Centralizes all payments channels in one platform for tracking and reporting
 - Easy options to take payments in person or over the phone
 - Direct citizens to utilize the self-service portal
 - Processed payment files can be formatted for any billing software platform
- Easy for citizens
 - Increases adoption by offering more options for citizens
 - Enhanced experience with latest technology Uniform experience with one platform

Features of the Portal

- Quick and easy just pay option
- Log-in self-service online portal
- Built in IVR (no additional cost)
- Mobile payments
- Text-2-pay
- Text & email reminders
- Accepts: Check, Debit Card, Credit Card
- Accepts: VISA, Mastercard, Amex, Discover

Configurations

- Quick payment
- Monthly billing
- Annual billing
- Invoice billing for Citations and fines
- Balance re-load (school lunch programs)
- Donation; one time or auto recurring
- Payment plan options for large amounts
- Automatic check debit

Our Pricing: Flexible Transactional Based

We will work with you to find the right pricing model for your needs. Whether it is a similar citizen convenience fee model like the one you are utilizing today or a more aggressive municipal fee model to drive electronic payment adoption.

No cost to set-up or get started with either:

1. Citizen Convenience Fee Model: Completely free to the municipality
2. Municipal Absorbed Fee Model: \$0.75 per transaction + merchant processing fees passed through

Current Clients

Surfside, Florida
 Okeechobee Utility Authority, Florida
 St. Lucie County, Florida
 Hendersonville, North Carolina

Pending Deployment

Evanston, Illinois (Not a PRINT client)
 Callaway, Florida
 Jekyll Island, Georgia (Not a PRINT client)

Newest features:



The multilingual QuotePro Kiosk serves as a standalone payment center that makes it easy to accept more bill payments while reducing collection losses and staffing costs.

QuotePro Kiosk is your brand ambassador and financial services center for your cash-preferred customers.

"Our QuotePro Kiosk allows our customers to pay their ENSTAR bills in cash, card or check 24/7/365. It also provides custom reporting to reconcile our branch payments in minutes."

Christina Veltkamp

Manager, Customer Service and Collections at ENSTAR Natural Gas Company

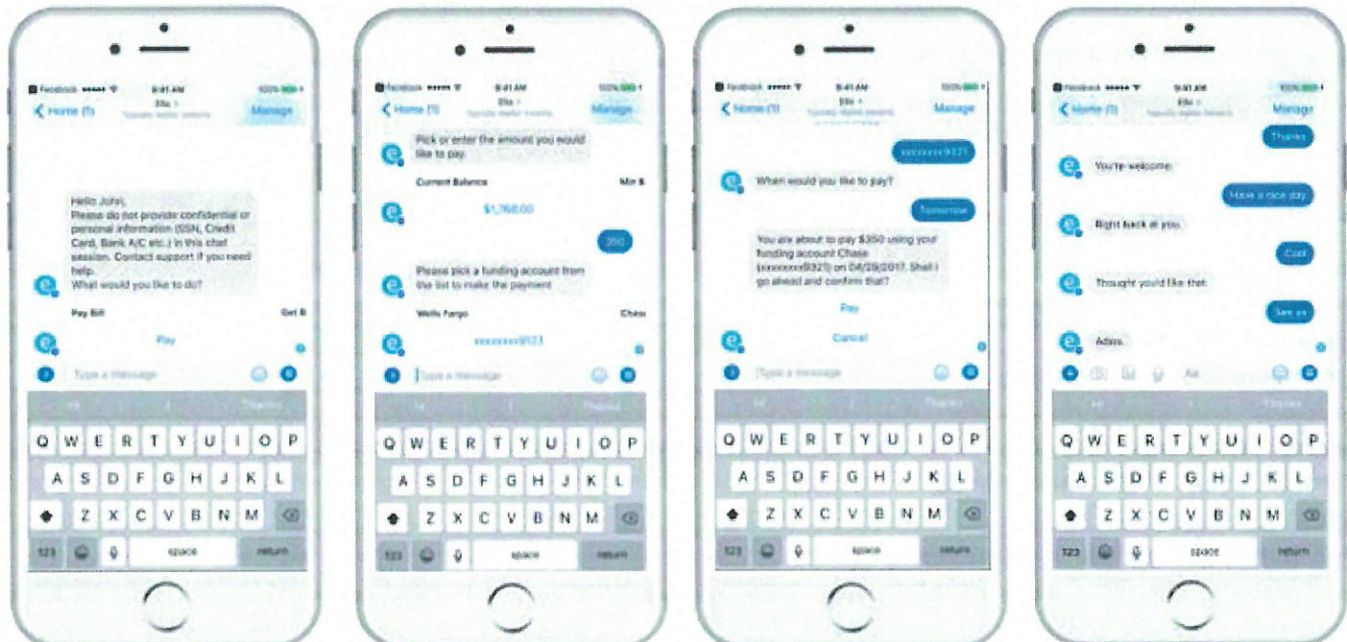
- Full cash management provided through armored courier
- Accepts cash AND makes changes
- Accepts credit cards, debit cards and checks
- Real-time payment posting
- Full transaction and reconciliation reporting
- EMV enabled
- Consultative customer service with video chat
- Customized printed, email, text receipts
- Text to Pay programs
- Online reporting customized to specifications
- Overhead monitor available for customized content
- Available in both English and Spanish

Options:

- ATM version
- Outdoor model

FaceBook Messenger

We live in a world where people text emojis to order pizza and use virtual assistants to hail cabs. Consumers expect real-time, personalized, and context-aware interactions that connect them to relevant products and services within their preferred digital environments. Orbipay can be set up to utilize ChatBot IA technology "Ella" to make payments and answer questions about their bills FaceBook Messenger.



Additional Services Available

municodeWEB

MunicodeWEB - Government Website Development. Let our team of web analysts and developers create or redesign a website for your municipality that provides your staff and citizens with a stunningly beautiful website that is simple for staff to use, easy for citizens to access, responsive, interactive, dynamic, and extremely efficient! Using the popular Drupal, open-source framework, we will work with you to understand your history, anticipate your future, define your priorities and achieve the long-term goals of your community.

When MunicodeWEB designs your completely mobile friendly website, our goal is to improve your image and your community profile, increase the self-service capacity of your residents, and empower your staff to create, edit and maintain website content as simply and efficiently as possible. The result will be an unparalleled municipal website solution at a very compelling price. To learn more about MunicodeWEB, please visit www.ahaconsulting.com

municodePAY

MunicodePAY offers a comprehensive, centralized electronic payment platform that includes a user-friendly citizen online portal that results in significant operational savings and improved customer retention. Your citizens will be able to pay their bills via the web, automated phone number or through your staff. Our platform is equipped with complete accounting and settlement functions that integrate with your CRM, finance and general ledger systems. Daily, weekly and monthly reports for easy tracking, and reconciliation of payments are available on demand in a variety of formats (including PDF, CSV and Excel).

With MunicodePAY, payments are collected faster, your operating procedures are simplified, and your citizens are happy. Currently, nearly 100 municipalities trust MunicodePAY to process over 10 million statements annually. Costs for these services are competitively priced and transaction based with low to no implementation costs. MunicodePAY also offers traditional **Statement Printing and Mailing** services, **Lock Box** Payment Processing Services and **Customer Call Center** Outsourcing Solutions. To learn more about MunicodePAY, please follow these links: Website: <https://www.municode.com/#electronicpayments>, Demo: <https://vimeo.com/143619736>



Municode Innovations (MCCI) understands the challenges organizations face every day with paper based processes. We provide innovative solutions that transform these challenges into smart practices that improve efficiency, productivity and organizational structure. Recognized as one of the nation's top 20 Most Promising Government Technology Solution Providers, we are also the largest Laserfiche provider in the world. MCCI is passionate about helping organizations run their office more efficiently – saving time, money and resources! Please visit our website for more details about any of the services listed below: <https://www.mccinnovations.com/>

Enterprise Content Management Software and Services (Laserfiche). With more than 900 clients nationwide, MCCI is the largest provider of Laserfiche solutions in the world.

Digital Imaging Services. Services include scanning, indexing and integration of hard copy documents, electronic documents, and microfilm/microfiche. MCCI provides the most powerful index retrieval search engine available.

JustFOIA helps agencies receive, track and report on open records requests. JustFOIA is a hosted solution that is user-friendly, affordable, and integrated with Laserfiche Enterprise Content Management.



enCodePlus is a unique Internet-based document editing and presentation system used for authoring, displaying, and managing all aspects of land development regulations or zoning ordinances. Developed by community planners, **enCodePlus** assists in the creation of land development and zoning ordinances that are fully customizable, easy to navigate and rich with features including GIS interactive mapping, a "Land Use Look Up" tool, hyperlinking to outside resources, historical archiving and in-line graphics. From its humble beginnings as a stand-alone Windows PC program, **enCodePlus** has matured to meet the needs of an innovative and exacting group of land use code writers and their client communities. To learn more about how **enCodePlus** can be an economic driver for your municipality and positively impact the transparency and navigability of your zoning or land development ordinance, please visit this link: <http://www.encodeplus.com/>

**REQUEST FOR COUNCIL ACTION****To: Council Members****Date: April 19, 2018****From: Sue McMillan, City Clerk****AGENDA ITEM:** Annual Appointments**AGENDA DATE REQUESTED:** April 23, 2018**ACTION REQUESTED:** Adopt Ordinance No. 92-17/18**REQUIRED SIGNATURES****Department Directors and City Staff:**

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

Resolution No. 92-17/18 Annual Appointments

<Insert Legislation Here>

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: April 5, 2018

From: Sue McMillan, City Clerk

Sue McMillan, City Clerk

AGENDA ITEM: Public Hearing Budget Fiscal Year 2018-2019

AGENDA DATE REQUESTED: April 23, 2018

REQUIRED SIGNATURES

Department Directors and City Staff:

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

CERTIFICATE OF PUBLICATION

STATE OF ILLINOIS

SS.

Counties of Peoria/Tazewell/ Woodford

I, the undersigned, do hereby certify that we
are the publishers of

Peoria County:

Chillicothe Times-Bulletin

Tazewell County:

Pekin Daily Times

East Peoria Times-Courier

Morton Times-News

Washington Times-Reporter

Woodford County:

Woodford Times

public and secular newspapers of general circulation,
published weekly of in the cities indicated, and that the
same has been a regularly published for at least one year prior
to the date of the first publication of the notice or ad hereinafter
mentioned, and is qualified as a newspaper as defined in
Act- Chapter 100, Sections 1 and 5, Illinois Revised Statues.

I further certify that a notice or advertisement, of which
the annexed is a true printed copy, has been regularly
published in said newspapers, 1 times, once in each
week for 1 successive weeks; the first publication
having been made in the issues duly indicated below, on this
13th day of April A.D. 20 18, and the
last publication thereof having been made in the issues
of said newspapers published on the 13th day
of April A.D. 20 18.

Fee: \$ 0.00

Peoria County:

Chillicothe Times-Bulletin

Tazewell County:

X

Pekin Daily Times

East Peoria Times-Courier

Morton Times-News

Washington Times-Reporter

Woodford County:

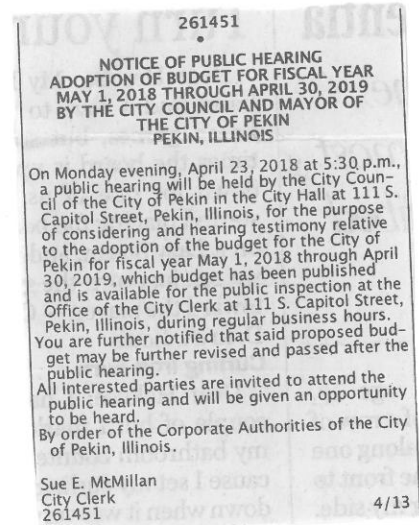
Woodford Times

IN WITNESS WHEREOF, I have hereunto set my hand this
13th day of April A.D. 20 18.

Diana Scott

Associate Publisher

Received Payment _____



**NOTICE OF PUBLIC HEARING
ADOPTION OF BUDGET FOR FISCAL YEAR
MAY 1, 2018 THROUGH APRIL 30, 2019
BY THE CITY COUNCIL AND MAYOR OF THE
CITY OF PEKIN
PEKIN, ILLINOIS**

On Monday evening, April 23, 2018 at 5:30 p.m., a public hearing will be held by the City Council of the City of Pekin in the City Hall at 111 S. Capitol Street, Pekin, Illinois, for the purpose of considering and hearing testimony relative to the adoption of the budget for the City of Pekin for fiscal year May 1, 2018 through April 30, 2019, which budget has been published and is available for the public inspection at the Office of the City Clerk at 111 S. Capitol Street, Pekin, Illinois, during regular business hours.

You are further notified that said proposed budget may be further revised and passed after the public hearing.

All interested parties are invited to attend the public hearing and will be given an opportunity to be heard.

By order of the Corporate Authorities of the City of Pekin, Illinois.

Sue E. McMillan
City Clerk



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: April 4, 2018

From: Sarah Newcomb, Human Resources Dir

Anthony Carson, City Manager

AGENDA ITEM: Ordinance Approving the Fiscal Year 2018-2019 Budget

AGENDA DATE REQUESTED: April 23, 2018

ACTION REQUESTED: Adopt Ordinance 2782-17/18 the Fiscal Year 2018-2019 Budget

DESCRIPTION: Attached is the FY 2018-2019 Budget

FINANCIAL IMPACT: The City must approve a fiscal year budget before May 1, 2018

NEIGHBORHOOD CONCERNS:

IMPACT IF APPROVED: The City departments will begin projects and work under the fiscal year budget FY 2018-19

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark ✓ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
✓	An Effective Government. To deliver effectively the services that Pekin's

	residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Directors and City Staff:	
Date:	
Finance Department (Certification of Availability of Funds):	
Date:	
City Manager:	
Date:	

Ordinance No. 2782-17/18 An Ordinance Adopting The Annual Budget 2018-2019

WHEREAS, the City Council of the City of Pekin has adopted the Budget System authorizing expenditures as provided in the Illinois Revised Statutes; and

WHEREAS, pursuant to the Ordinances of the City of Pekin and the Statutes of the State of Illinois made and provided, annual budget shall be adopted by the Corporate Authorities of the City of Pekin in lieu of the passage of any appropriation ordinance, and

WHEREAS, the City Council of the City of Pekin has held all the hearings and caused to be made all the publications and notices required by law; and

WHEREAS, the City Council of the City of Pekin has reviewed the budget for fiscal year 2018-2019 to be in the best interests of the City of Pekin;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

SECTION ONE: That the Fiscal Year 2018-2019 Budget for the City of Pekin, Illinois attached hereto and hereby made a part hereof as Attachment and the same is hereby adopted and approved.

SECTION TWO: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

MAYOR

ATTEST:

CITY CLERK



Table of Contents

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Budget Summary by Fund (Summarized by Account Type)	Page 22
Budget Narratives	Page 38
Budget Detail (Line Items)	Page 83

City of Pekin

Anthony J Carson Jr
City Manager



2018-2019 Proposed Budget City of Pekin

To: Mayor McCabe and City
Council Members

Date

April 9, 2018

Proposal By:

City of Pekin
Anthony J Carson Jr
City Manager

Budget Preparation by:

Sarah Newcomb, Human Resources/
Finance Director

Budget Message

The 2018-2019 budget has been the most challenging budget in many years for the City Manager, Department Heads, and Supervisors to provide a balanced general fund operational budget to the Citizens and City Council. The FY 2018-2019 budget process began for the Finance Department last fall in calculating payroll estimates based on completed collective bargaining agreements and changes to the City's health insurance plan.

The City's official budget process started with the 2018 Tax Levy in December. The 2018 Tax Levy funded only a portion of the police and fire pension actuarial recommended funding requirements set by the State of Illinois goal for 90% funding in 2040. The 2018. In the 2017-18 budget, the tax levy was not sufficient to support 100% of the IMRF pension obligations and was therefore supplemented by the General Fund. The 2018 Tax Levy was even more limited by the state mandated police and fire pension funding goals and actuarial requirements. The 2018 Tax Levy left no property tax to fund IMRF pensions and required \$228,746 from the General Fund to supplement fire and police pension actuarial recommended contributions. IMRF is funded through the individual departments using non-property tax revenue sources.

The entire staff was notified of the need to make up for a \$800,000 in General Fund revenue reduction through reduced expenses for the FY 18-19 budget. By implementing reductions in operating expenses and very limited capital expenses, the City Staff worked jointly with the City Manager to present the Citizens of Pekin, Mayor McCabe and the City Council with a balanced General Fund Operations Budget. The final General Operations Expenses are proposed at \$23,490,370 with Revenues of 23,490,370. The FY2018-19 Budget expense total for all City controlled funds is \$55,952,196 and budgeted Revenue is \$56,083,243 with some of the Enterprise and Special Service Funds using reserves (cash on hand at the end of FY2017-18) to make up the difference in expenses over revenues.

The City of Pekin has three general categories of funds: General Funds, Enterprise Funds and Special Service Funds. The General Fund consists of the core operations of the municipality and includes: Street Maintenance, Police, Fire, Inspections and Code Enforcement, City Clerk and Administrative services. Currently Storm Water is a separate fund, but is supplemented by General Fund Revenue as it does not have its own revenue source. Storm Water revenue in 2018-19 is residual funding from the capital loan balance for the proposed storm water project which has been a known issue for twenty plus years and in negotiation for more than 8 years. The General Fund's main revenue sources are income and sales taxes and, in the past, real estate taxes. Enterprise Funds include Airport and Economic Development which cannot provide revenue to the general operations of the City. However, the General Fund may supplement any shortfalls within these two funds. Other Enterprise Fund accounts include Sewerage, Solid Waste and School Bus. These funds have revenue in the form of fees and charges which should be sufficient to cover the costs of goods and services. Special Revenue funds for the City of Pekin include: Motor Fuel Tax, TIF and Tourism.

Since the Budget work session on March 19th, the following changes have been made to the budget:

- Reduced estimate for two solid waste vehicles
- Reduced estimate for software and hardware costs
- Increased training in Public Works and Finance Departments
- Reduced General Fund Operating Costs by \$88,774
- Reduced Solid Waste Capital Expenditures \$45,068
- Added line items for Farmers' Market and special events to Tourism and TIF
- Adjusted HUD to account for rollover

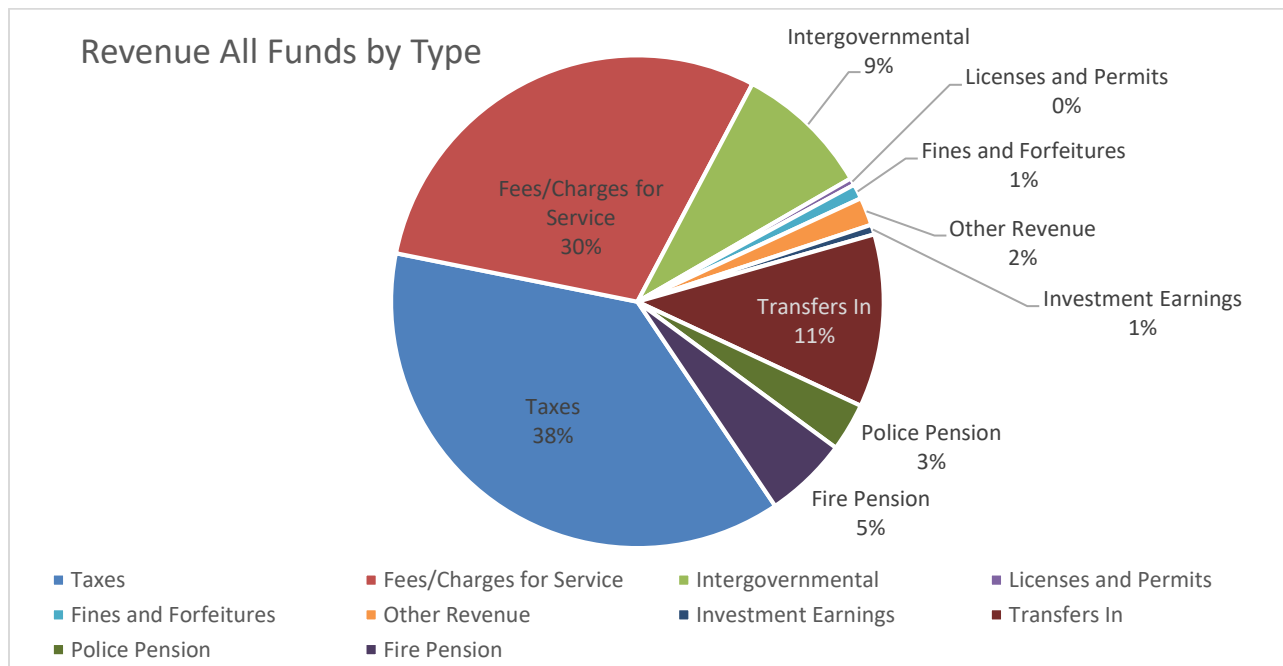
Within this proposed FY 2018-2019 Budget Proposal contains:

-  Cuts and Reductions to balance General Fund Operations
-  Capital Budget – limited vehicle purchases and project discussion
-  Payroll and Position summary

Budget by Type

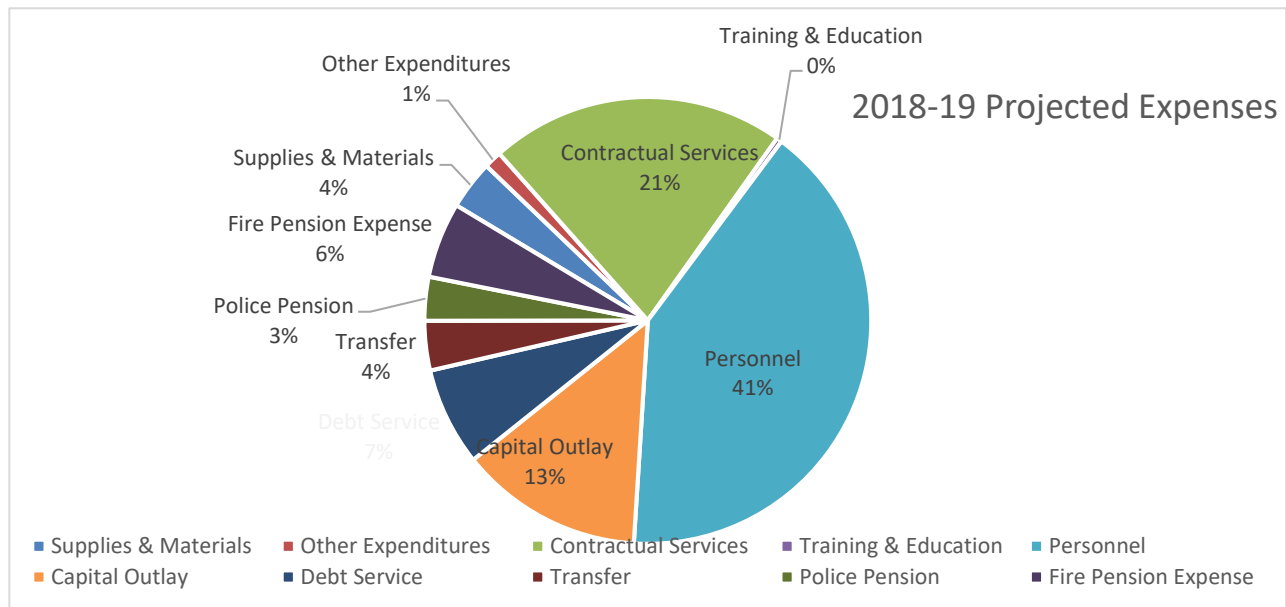
Summary of the City's total Revenue by Type:

400	Taxes	22,711,169
420	Fees/Charges for Service	17,865,103
410	Intergovernmental	5,391,312
440	Licenses and Permits	280,750
430	Fines and Forfeitures	590,250
470 & 480	Other Revenue	1,111,773
460	Investment Earnings	392,225
490	Transfers In	6,857,660
942	Police Pension	1,907,310
942	Fire Pension	3,295,373



Summary of the City's total Expenses by Type:

Supplies & Materials	2,132,856.00
Other Expenditures	766,831.00
Contractual Services	12,890,309.14
Training & Education	232,382.00
Personnel	24,575,159.14
Capital Outlay	7,996,891.42
Debt Service	4,287,331.67
Transfer	2,157,435.98
Police Pension	1,907,310.00
Fire Pension Expense	3,295,373.00

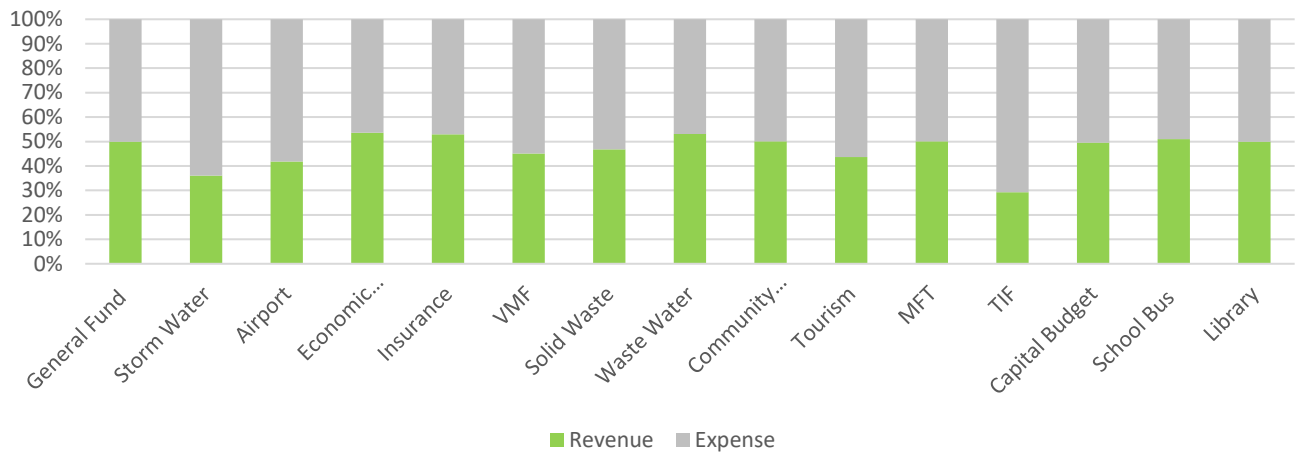


Revenue and Expenses by Fund

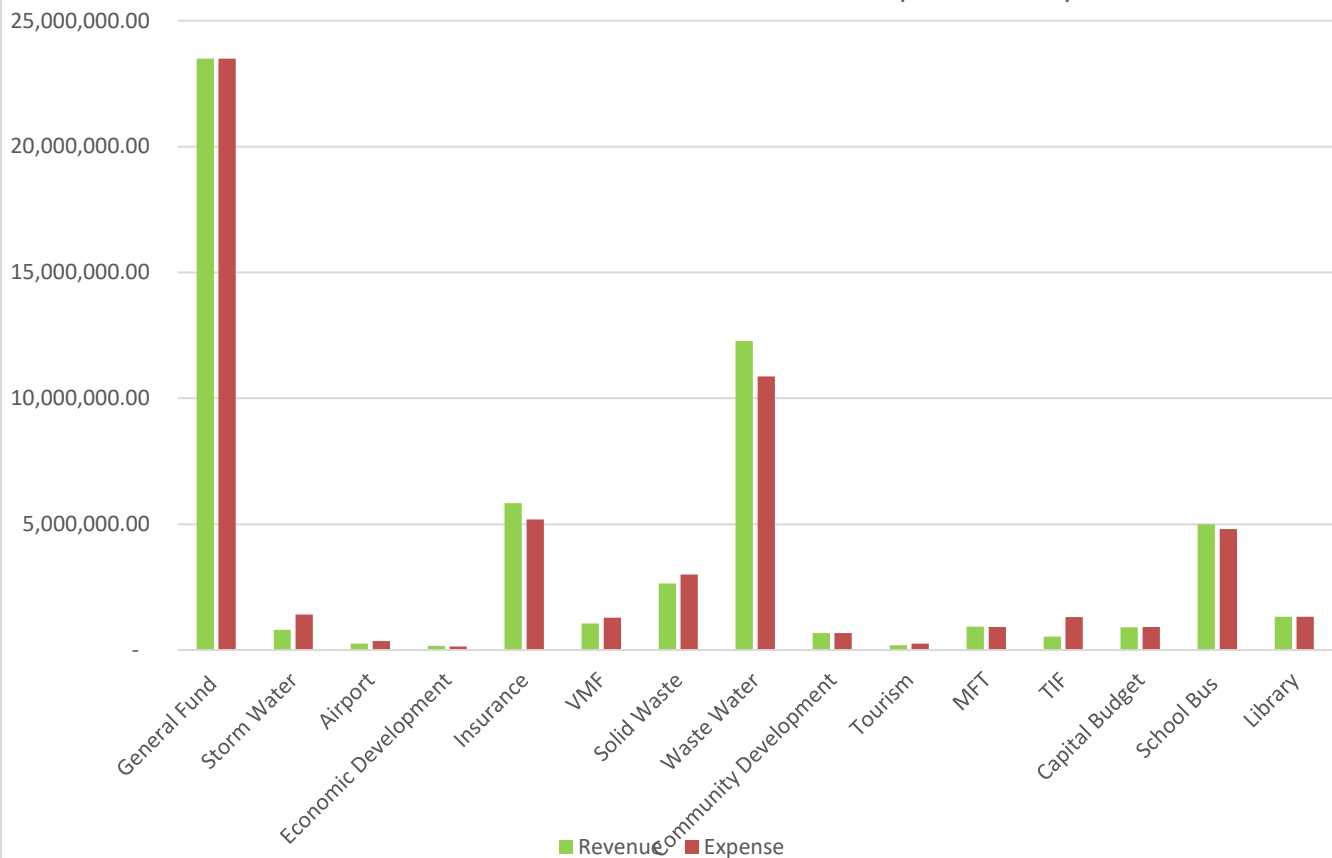
Below is a summary of the City's Revenue and Operational Expense by Fund:

FUND	Revenue	Expense
General Fund	23,490,370.88	23,490,370.87
Storm Water	801,000.00	1,416,329.37
Airport	257,832.50	357,772.06
Economic Development	163,000.00	140,960.92
Insurance	5,832,364.36	5,184,805.88
VMF	1,054,575.00	1,286,000.33
Solid Waste	2,641,544.00	2,996,590.64
Waste Water	12,282,064.00	10,871,797.00
Community Development	675,617.00	673,866.00
Tourism	196,075.00	253,519.96
MFT	922,500.00	920,000.00
TIF	540,000.00	1,308,554.85
Capital Budget	898,000.00	913,000.00
School Bus	5,001,009.06	4,811,337.43
Library	1,327,291.00	1,327,291.00

Proposed Revenue and Expenses by Fund
Chart showing Balancing



Revenue and Expenses by Fund



BUDGET SUMMARY ALL FUNDS



DRAFT as of 3-22-18		Proposed FY 18-19 Budget		Adopted FY 17-18 Budget		
General Funds	Revenue	Expense	Surplus/Deficit	Revenue	Expense	Surplus/Deficit
100 Administration	-	429,481.26	(429,481.26)		588,101.46	(588,101.46)
100 Legal	-	349,550.00	(349,550.00)		283,000.00	(283,000.00)
100 Clerk	93,300.00	220,444.28	(127,144.28)	92,050.00	215,334.43	(123,284.43)
100 Human Resources	-	239,862.37	(239,862.37)		243,605.58	(243,605.58)
100 Finance	-	327,422.41	(327,422.41)		357,823.94	(357,823.94)
100 Public Works	-	176,091.51	(176,091.51)		440,948.74	(440,948.74)
100 Utility Billing	-		-		156,800.00	(156,800.00)
100 IT	-	1,012,505.83	(1,012,505.83)		1,063,246.22	(1,063,246.22)
100 Treasurer	-	55,997.07	(55,997.07)		54,585.13	(54,585.13)
100 Street	439,366.00	1,570,277.21	(1,130,911.21)	380,000.00	1,752,567.55	(1,372,567.55)
100 Fire	595,298.84	7,185,108.59	(6,589,809.75)	578,750.00	7,245,052.15	(6,666,302.15)
100 Police	711,500.00	8,560,889.11	(7,849,389.11)	1,084,293.00	8,474,823.85	(7,390,530.85)
100 Public Property	154,500.00	836,610.97	(682,110.97)	154,500.00	492,519.34	(338,019.34)
100 Inspection	187,490.00	662,698.38	(475,208.38)	174,900.00	643,561.32	(468,661.32)
100 General Operations	21,308,916.04	1,863,431.88	19,445,484.16	20,985,827.00	1,438,350.00	19,547,477.00
General Fund Operation			Gen Fund Operations 0			
232 Storm Water	801,000.00	1,416,329.37	(615,329.37)	1,300,000.00	489,899.51	810,100.49
525 Airport	257,832.50	357,772.06	(99,939.56)	211,114.50	296,682.61	(85,568.11)
570 Economic Development	163,000.00	140,960.92	22,039.08	308,000.00	157,035.19	150,964.81
Total Operations Rev & Exp	24,712,203.38	25,405,433.22	(693,229.84)	25,269,434.50	24,393,937.02	875,497.48
Special Revenue & Ent Funds						
695 Insurance	5,832,364.36	5,184,805.88	647,558.48	5,161,243.40	5,670,973.75	(509,730.35)
699 VMF	1,054,575.00	1,286,000.33	(231,425.33)	696,000.00	1,364,341.17	(668,341.17)
223 Solid Waste	2,641,544.00	2,996,590.64	(355,046.64)	2,307,000.00	2,147,868.73	159,131.27
231 Waste Water	12,282,064.00	10,871,797.20	1,410,266.80	11,118,564.00	5,960,350.34	5,158,213.66
261 Community Development	675,617.00	673,866.00	1,751.00	359,000.00	359,000.00	-
208 Tourism	196,075.00	253,519.96	(57,444.96)	182,500.00	264,822.90	(82,322.90)
240 MFT	922,500.00	920,000.00	2,500.00	896,000.00	2,040,000.00	(1,144,000.00)
270 TIF	540,000.00	1,308,554.85	(768,554.85)	540,000.00	410,750.00	129,250.00
445 Capital Budget	898,000.00	913,000.00	(15,000.00)	9,029,720.51	5,818,250.00	3,211,470.51
501 School Bus	5,001,009.40	4,811,337.43	189,671.97	4,806,989.00	4,767,989.47	38,999.53
924 Library	1,327,291.00	1,327,291.00	-	1,292,006.00	1,292,006.00	-
Total Special Rev & Ent Funds	31,371,039.76	30,546,763.29	824,276.47	36,389,022.91	30,096,352.36	6,292,670.55
TOTAL ALL FUNDS	56,083,243.14	55,952,196.51	131,046.63	61,658,457.41	54,490,289.38	7,168,168.03
941 Police Pension	1,907,310.00	1,907,310.00				
944 Fire Pension	3,295,373.00	3,295,373.00				
GRAND TOTAL	61,285,926.14	61,154,879.51				

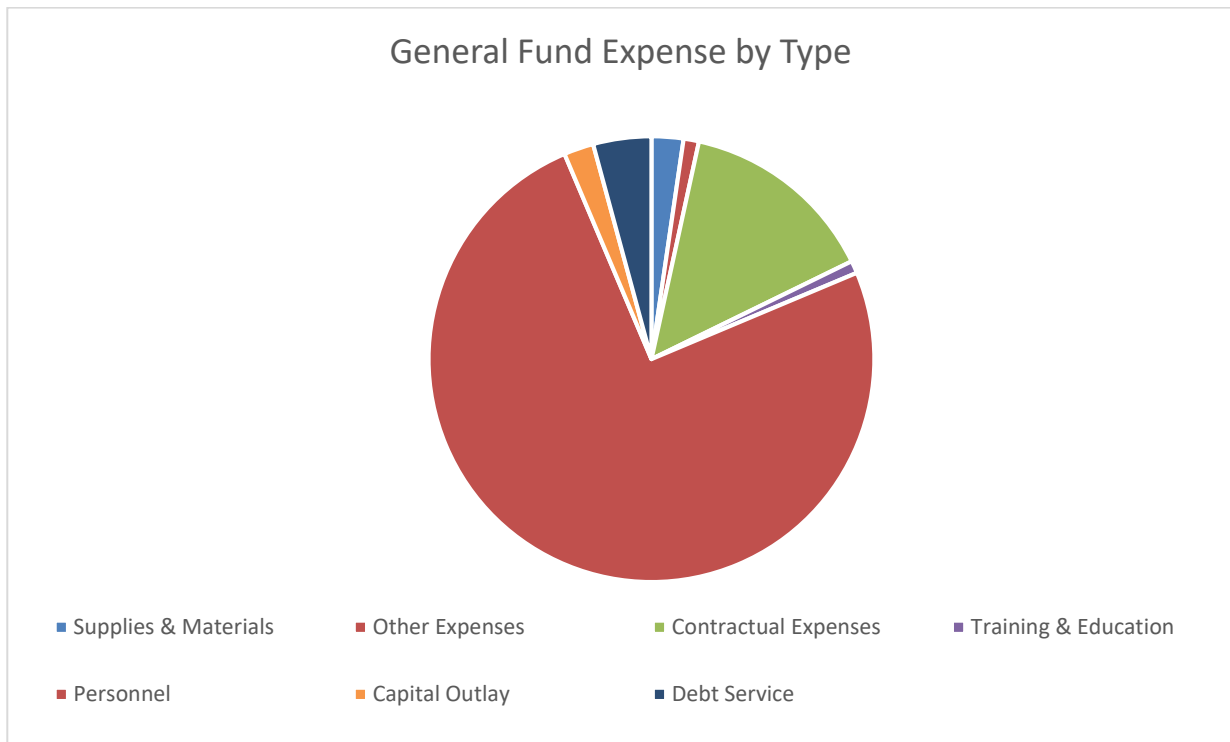
Keys to the FY 2018-2019 Draft Budget

Balanced General Fund Operations

The City Manager has been tasked by the City Council with providing a balanced General Fund Operations Budget. This task is more and more challenging each year and takes effort, sacrifice, knowledge and creativity by the Directors, Department Heads, Finance and HR departments. The General Fund is the workhorse of the City and should be lauded for the hard and often unnoticed work it does daily. The General Fund receives the largest revenue on an annual basis and reflect the basic day to day services provided by the City other than sewer and solid waste services. Most of the expenses in the General fund are obligated due to contractual agreements or mandated and many times, unfunded regulations from state and federal agencies. The General Fund Operations Budget includes City services such as police, fire, street, and public property as well as the cost of the City to provide services both internally and externally through its administrative services (City Manager's office, City Clerk, Finance, Human Resources, Insurance and I.T.).

General Fund

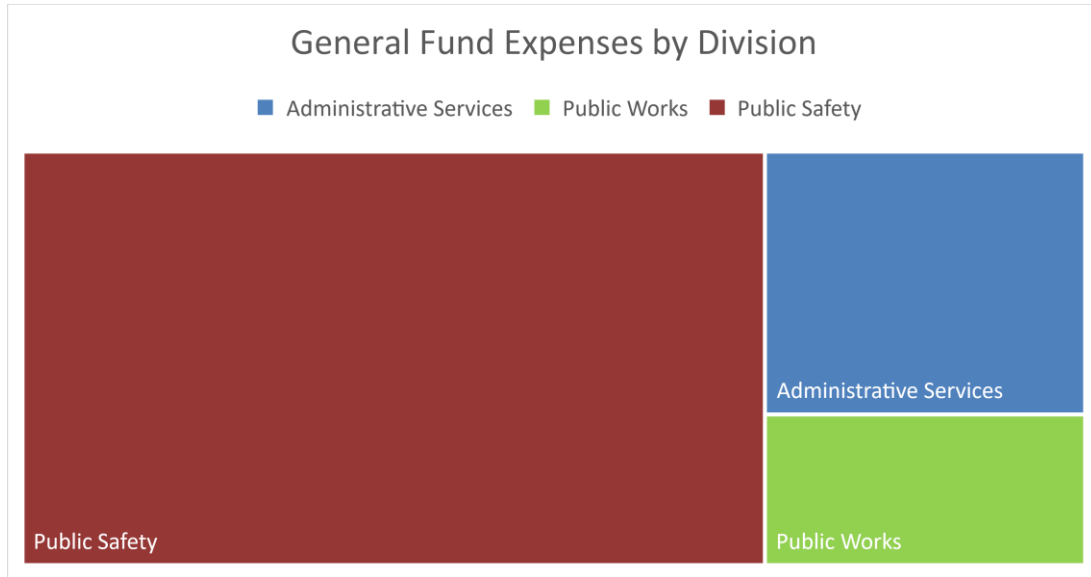
General Fund Expenses by Type



General Fund

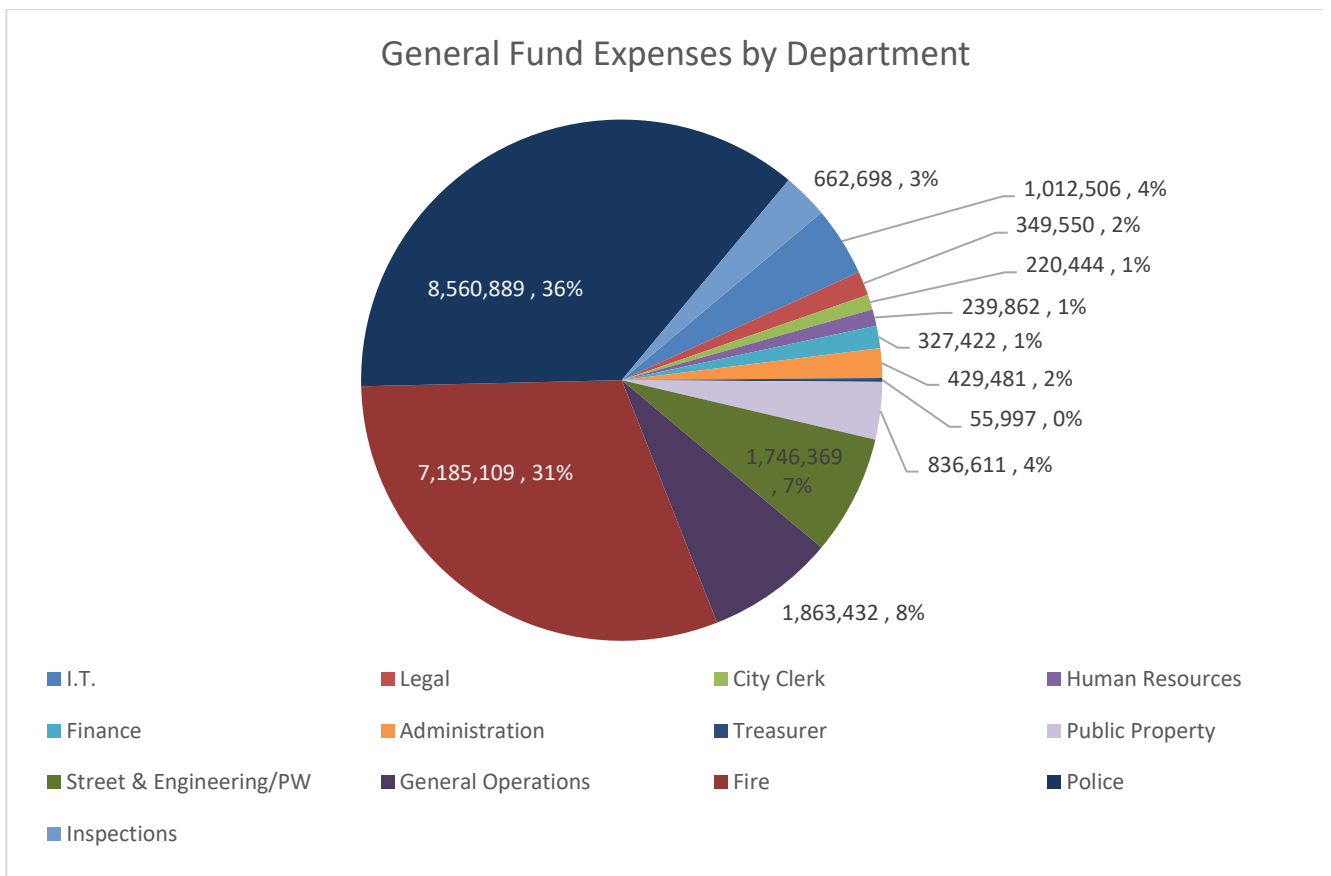
Supplies & Materials	512,911
Other Expenses	246,800
Contractual Expenses	3,180,404
Training & Education	200,200
Personnel	16,623,499
Capital Outlay	479,424
Debt Service	935,542

General Fund Expenses by Division



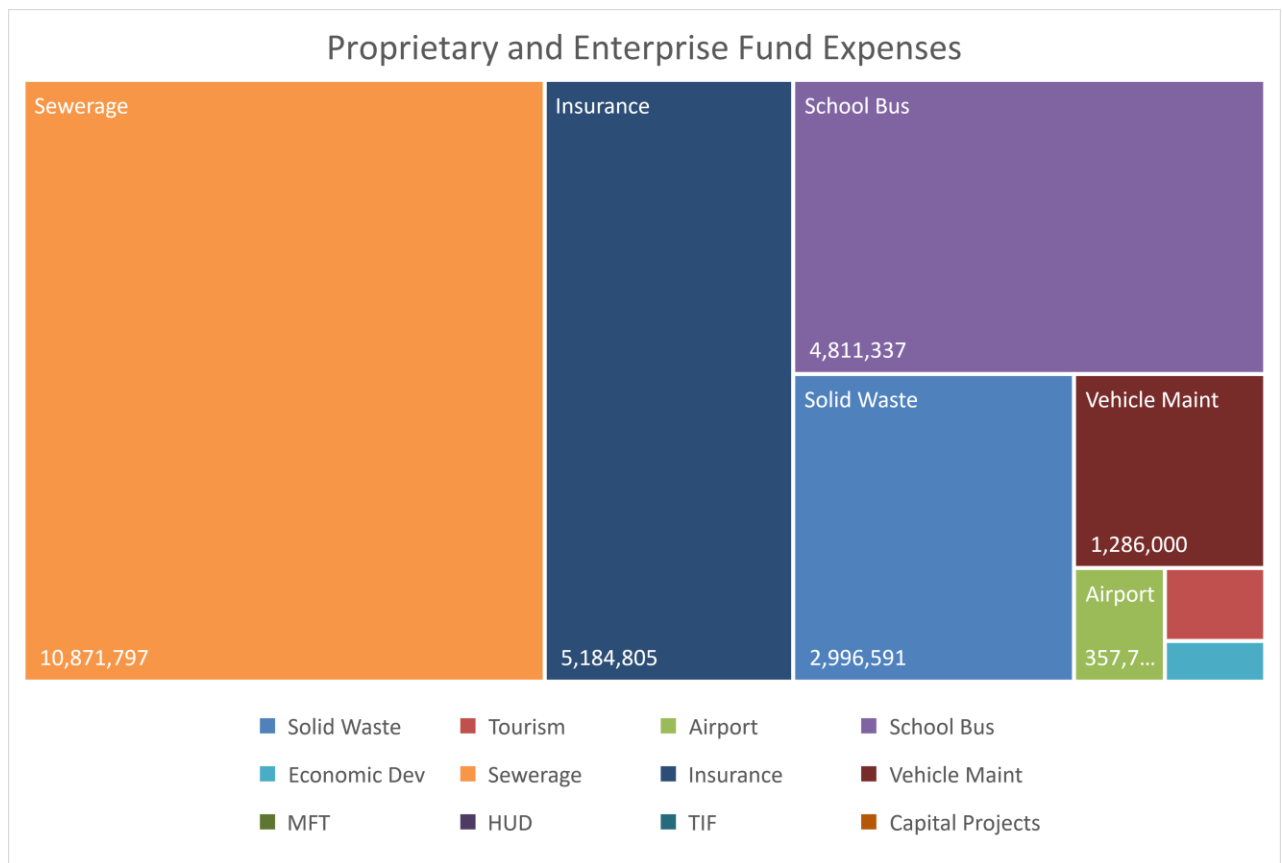
Administrative Services	4,498,695
Public Works	2,582,980
Public Safety	16,408,696

General Fund Expenses by Department



Other Fund Expenses

Solid Waste	2,996,591
Tourism	253,520
Airport	357,772
School Bus	4,811,337
Economic Dev	140,960
Sewerage	10,871,797
Insurance	5,184,805
Vehicle Maint	1,286,000
MFT	920,000
HUD	673,866
TIF	1,308,554
Capital Projects	913,000



Personnel and Position Information

The City Staff have continued to decrease staff or delay hiring in effort to decrease expenses for several years. In 2016, the Efficiency Study recommended some changes to the structure of departments and staffing levels. The 2017-18 budget included a revised Organizational Structure and FY 2018-19 budget also reflects some changes in the customer service and administrative services divisions of the City to replace a retired employee with three-part time employees at a proposed savings of \$17,000 without additional pension obligations. The proposed personnel plan reduces the number of full time employees by 2 full time employees in comparison to current numbers and

includes 8 seasonal employees for yard crew services in the part time employee section.

FTEs (full time equivalents)	FY-09	FY -14	Proposed FY 18	Actual 03/2018	Proposed FY 19
ADMINISTRATIVE (full time only)	3	2	2	2	2
ECON DEV/Planning/TIF	1	0.75	0.75	0.75	0.9
CITY CLERK	1	2	2	2	2
PERSONNEL	2	1	2	2	2
TREASURER	0.5	0.5	0.5	0.5	0.5
FINANCE	4	2.5	3.75	3.75	3
TOURISM	1	0.25	0.25	0.25	0.1
PUBLIC WORKS	3	2.33	2.5	2.5	2.5
GARBAGE	6	6	6	7	6.5
YARDWASTE	2	2	2	1	2
RECYCLING	3	3	2	2	2
IT	2	3	2	2	2
UTILITY BILLING	0	2	1.75	2.5	2.75
STREET	13	9	9	9	8.5
STORM SEWER		2	2	2	2
SANITARY SEWER		2	2	2	2
FIRE	56	54	53	52	51
POLICE	67	67	63	61	59.5
HUD	2	1	1	1	1
INSPECTIONS	7	5.833	4	4.5	4.5
VMF	7	5	6	5	6
WWTP	5	5	5	5	5
PUBLIC LANDS/BLDG	6	2	1.5	1.5	1.5
AIRPORT	1.5	1.5	1	1	1
SCHOOL BUS Full Time	4	6	6	6	6
TOTAL	197	187.663	181	178.25	176.25
LEGISLATIVE (elected officials)	7	7	7	7	7
CITY BUS	0	0	0	0	0
SCHOOL BUS (part time)	75	125	120	116	120
COLLEGE P/T (Street yard crew)	5	0	8	8	8
TOTAL With Part-time depts	87	132	135	131	135
GRAND TOTAL CITY EMPLOYEES	284	319.663	316	309.25	312.25

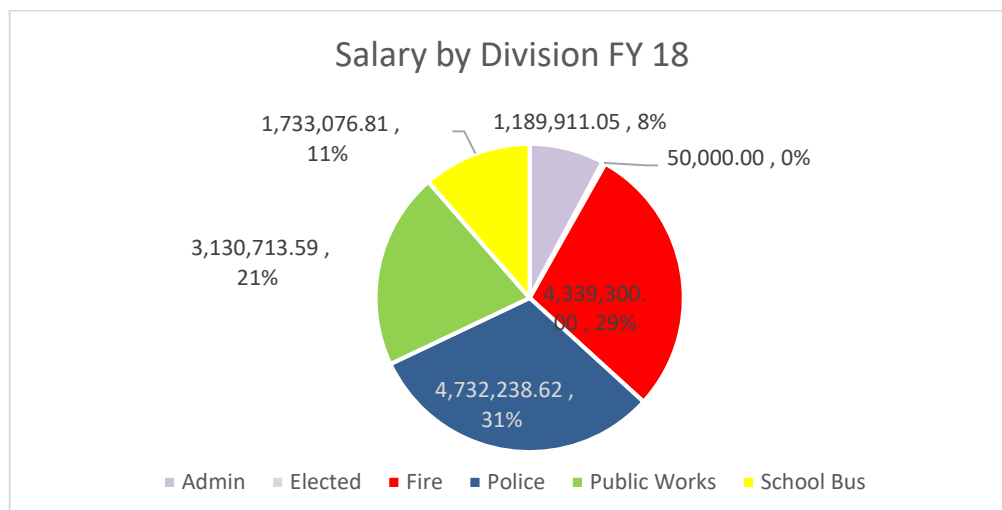
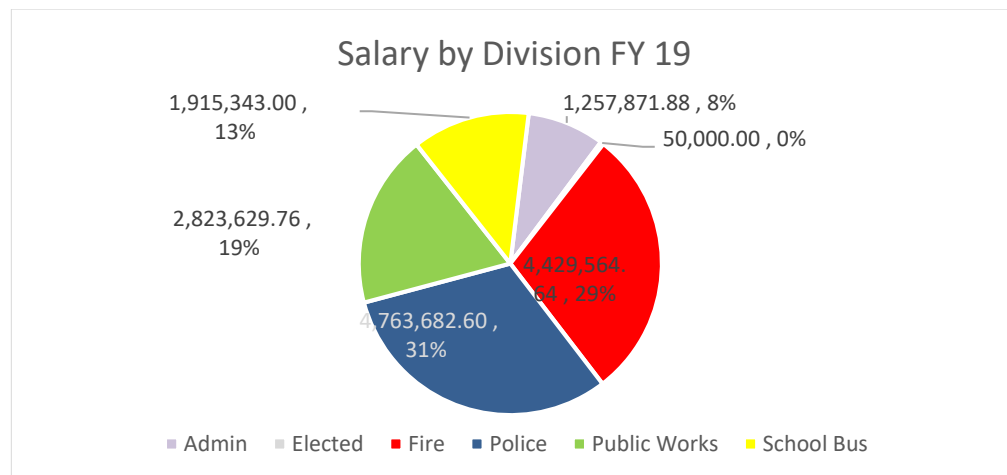
The FY17-18 budget included and funded some new positions and several revised job titles which combined two positions along with a new organizational chart. In the current fiscal year, whenever a position became available, the City reviewed the position duties and determined the best option(s) to replace the position, if at all. The chart above reflects some of those efforts in having 176.25 employees on current payroll compared the budgeted amount of 181 full time equivalents. The full-time equivalents are a result of some full-time employees working under different departments throughout their service to the City and the 3 part time customer service representatives.

In the proposed FY 18-19 budget the City reduces staffing by two more full time positions. The City will continue to evaluate any positions available through attrition to further reduce pension liabilities and post-employment

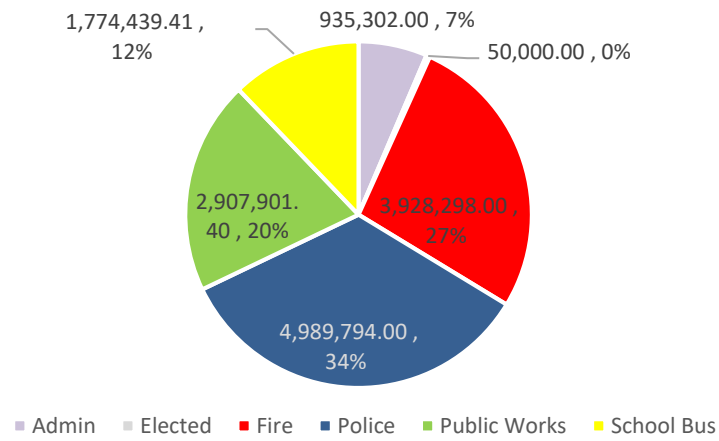
benefits as well as annual costs for employees. The City has made a concerted effort to reduce staffing in the last decade as reflected in the summary from FY 09, and 14 as well as FY 18 information compared to the proposed staffing levels.

Below is a chart showing the funding dollars by divisions over the last three budgets and for the FY18-19 proposed budget. These numbers are by function, not necessarily funding sources.

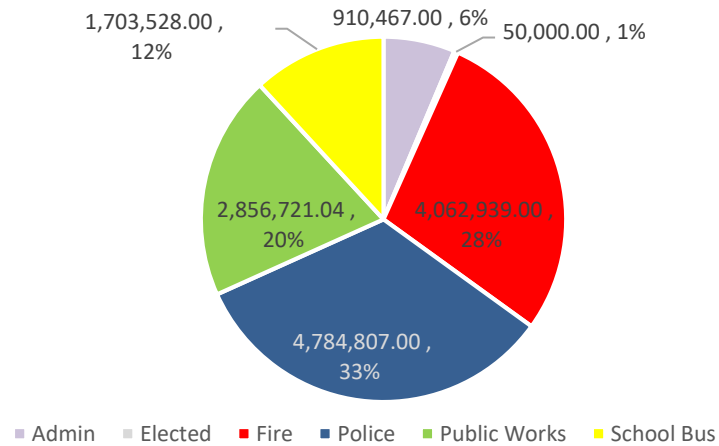
	FY 15-16 Adopted	FY 16-17 Adopted	FY17-18 Adopted	Proposed FY 19
Admin	910,467.00	935,302.00	1,189,911.05	1,257,871.88
Elected	50,000.00	50,000.00	50,000.00	50,000.00
Fire	4,062,939.00	3,928,298.00	4,339,300.00	4,429,564.64
Police	4,784,807.00	4,989,794.00	4,732,238.62	4,763,682.60
Public Works	2,856,721.04	2,907,901.40	3,130,713.59	2,823,629.76
School Bus	1,703,528.00	1,774,439.41	1,733,076.81	1,915,343.00
Total	14,368,462.04	14,585,734.81	15,175,240.07	15,240,091.88



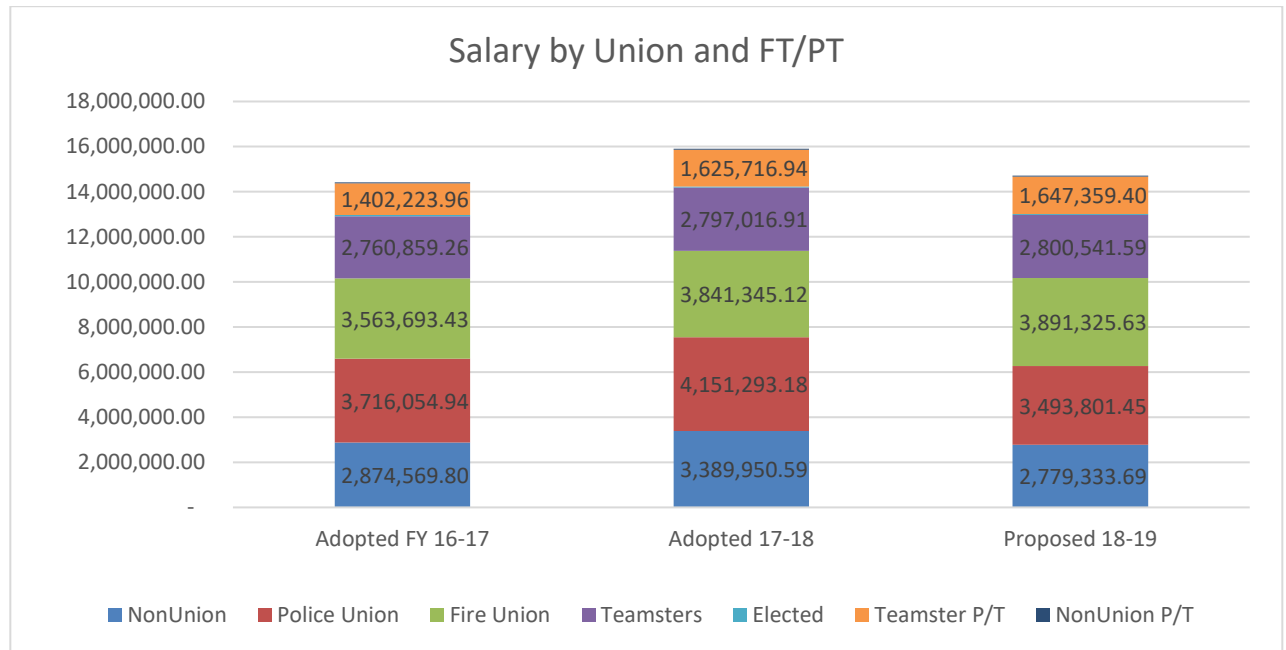
Salary by Division FY 17



Salary by Division FY 16



The City of Pekin has three union units: the Teamsters, Chauffeurs and Helpers Local 627, the Pekin Firefighters Local 524 and the Pekin Police Benevolent Labor Committee and the non-union and elected employees. The Teamsters unit is the largest unit with over 160 members, as the part time school bus drivers and monitors are members of their unit.



Below is a chart showing the pension types within the funds and for General Fund showing the % of pension compared to total general fund expenses for the fiscal year.

GENERAL FUND Employees by Pension compared to Total General Fund Budget								
	Proposed FY 18-19	% of General Fund	Budgeted 17-18	% of General Fund	Budgeted 16-17	% of General Fund	Budgeted 15-16	% of General Fund
Full Time								
Fire Pension Employees	8,890,630	35%	8,703,526	36%	8,087,089	30%	8,104,956	31%
Police Pension Employees	7,456,790	29%	7,779,892	32%	7,667,623	28%	7,444,108	29%
IMRF Employees	4,667,075	18%	4,336,735	18%	4,394,935	16%	4,307,599	17%
General Fund Budget	25,405,433		24,393,937		26,947,486		25,802,589	
Special and Enterprise IMRF								
Special/Enterprise Fund IMRF	3,431,867		3,053,526		2,653,156		2,460,881	
Part Time								
Elected	54,575.00		54,575.00		54,575.00		54,575.00	
School Bus	2,100,430.37		2,155,690.28		1,675,466.62		1,613,962.65	
Appointed	53,754.47		52,489.58		51,595.50		51,595.50	

Capital Budget

The proposed FY 2018-2019 Capital Budgets include items for Street, Solid Waste, Waste Water, and Storm Water for a projected total of \$11.9M. The major Capital Items, other than road projects, are highlighted below and there were no vehicles approved in the draft budget other than the two garbage trucks.

Waste Water Capital Plan FY 18-19

Department	Description	2019
231-30- Sewer	Sweeper Truck (2008)	\$60,000.00
231-30- Sewer	Lift Station Controllers	\$20,000.00
231-30- Sewer	Sewer Repairs of Schramm	\$75,000.00
231-30- Sewer	Pump Replacements	\$20,000.00
231-30- Sewer	Sewer lining of Combo Mains	\$150,000.00
231-031-WWTP	Fork Lift	\$20,000.00
231-031-WWTP	Truck (1999)	\$30,000.00
Total Capital Cost	Total Capital Cost	\$375,000.00

MFT & Ongoing Capital Plan FY 18-19

The final selection of streets was completed earlier in the year and the City proposes the following for this year's Capital Fund Road Improvement Projects. The City intends to utilize MFT funds for the major projects. Upon budget approval, the Public Works department will submit the resolution for MFT appropriation to Council and begin plans for spring letting.

Final Selection of Streets

Type of Maintenance	Street Name	Termini	Termini	Estimated Sub-Total Cost
Mill & Overlay	Sheridan	Route 29	14th	\$540,000.00
Crack Fill	St. Mary	Capitol	Broadway	\$5,500.00
Crack Fill	Capitol	Margaret	Broadway	\$10,000.00
Crack Fill	4th	Margaret	Broadway	\$6,000.00
Crack Fill	5th	Margaret	Broadway	\$4,500.00
Crack Fill	6th	Margaret	Broadway	\$3,000.00
Crack Fill	Parkway	Willow	Broadway	\$20,000.00
Chip Seal	Audubon	Court	City Limits	\$15,000.00
Chip Seal	Brentwood Manor Subdivision (all roads listed)			\$185,500.00
Chip Seal	5th	Hanna Dr.	VFW	\$58,000.00
			Total Cost	\$847,500.00

At the time of the budget work session the City is awaiting final reimbursement for Veterans Drive from the State of

Illinois. Should those funds arrive, the City could entertain the options of Court Street Rehabilitation and construction for the section from Sharon Ave to Veterans Drive at an estimated \$2.3m. This is an optional project for the Capital (445) Fund which can be added upon approval from council and receipt of the funds from the State.

Solid Waste Capital Expenditures FY 18-19

Solid Waste Vehicles	2 Solid Waste Vehicles	Joint Purchasing Contract	08116-NAF	354,932
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The City does not anticipate delivery of those vehicles until fall of 2018 at the earliest.

Storm Water Capital Expenditures FY 18-19

PROEJCT RANKING:	ISSUE:	DATE KNOWN:	LOCATION:	ESTIMATED COST:
1	Erosion Failed Pipes and fallen manhole	10+	Broadway Farms	800,000

Cuts and Reductions to Balance General Fund Operations

The FY 18-19 budget reflects continued reductions in staff, increased pressure on revenue due to police and fire pension funding issues. The City Staff has made every move possible to present the balanced General Fund operations and is out of one-time fixes without changes in operations and services. The Department heads and supervisors again were willing to change and adapt, sometimes to their own detriment to provide the balanced General Fund Operations.

The FY 18-19 budget is challenging and the City Manager and Finance Department will be working tirelessly to ensure the City controls costs throughout the year.

In FY 17-18 the City chose to go back to self-funded status for group health insurance and has realized significant savings year to date through that endeavor. The FY 18-19 reflects continued savings; however, the amount is unknown as the police bargaining unit has exercised their right to switch insurance plans. The effect of that change in the savings is difficult to estimate at this time, but the insurance fund is heading in the right direction as a result of the decision to self-fund with a local third-party administrator, Group Plan Solutions, a division of Pekin Insurance.

All the General Fund departments were told they could not have any capital purchases such as vehicles or equipment and no changes in personnel levels.

Recommendation

The City Staff has worked dutifully to provide the City Council and the Citizens of Pekin with a balanced General Fund Operations Budget and keep operational expenses in the overall budget at or below the FY 18-19 budget benchmarks. The City Manager and Finance Department met with all council members at least one time prior to bringing the proposal forward in March. The outlook for the future is grim as reflected in dwindling reserves in the last decade. The management team have had very candid discussions with every department regarding the issues of cash flow and timing of purchases and limitations on purchases and potentially staff. While this proposed budget looks at attrition to reduce personnel costs, without radical changes to pensions and funding levels, the City is looking

at very dire circumstances in the next budget.. The decision to make future changes should come through strategic and long-range plans for the City's operational goals which must include open and candid conversation among the City Council, City Manager and City Staff and the Citizens of Pekin.

City staff and City Manager present a proposed balanced general fund operations budget, limited capital purchases and reduced personnel.

Known Storm Water Problems for the City of Pekin

DRAFT as of 03/2018

Ranking ID #	Priority	Date of problem known	Location	Problem	Cause	Engineering Study	Emergency/Property Needed	Estimated Cost	Notes
1, 2, 4.5, 3*	>15 years		Broadway/Farms	Erosion, failed pipes, fallen manhole	Lack of maintenance, outlet control and channel stabilization	Completed	Yes	\$800,000-	
2, 1, 2, 3.5	>10 years		West Street and Enterprise	Street floods during rain	Obsolescence of North Street Storm sewer system. When there is high river levels, the existing neighbor hood is lower than river so storm water has problems draining. Heavy runoff from the Mall is causing mass erosion due to the amount of runoff (Did some repairs and monitor)	Partially completed Dependent on scope	Yes	\$200,000-\$250,000	This project could be phased into two components. The bypass pumping station planned for State Street will help the situation due to a 777 overflow connection from Lane Street to Combs sewer
3, 1, 2, 3.5	>20 years		Jane Street	Street floods during rain		Need	Possible	Dependent on scope	Complete review of the site is needed
4, 1, 2, 4	Fall of 2017		Trouth Ave	Erosion of the property exposed sewer pipe and manhole		Need	Possible	scope	Complete review of the site is needed
5, 1, 2, 5	>20 years		Court Street near Stadium	Flooding on the Roadway during Heavy rain	Lack of capacity in the sewer system	Need	Possible	\$250,000-\$500,000	Possible agreement with Park to combine with their flooding issues
6, 1, 2, 4.5	Summer of 2015		18th Ditch & Street Culvert	Culvert pipe is starting to erode, retaining wall failed	Need channel stabilization	Not needed	no	\$20,000-\$250,000	
7, 1, 5, 3*	>20 years		100 Block of 18th St	Street floods during rain	Lack of capacity in the storm sewer system	Need	Possible	\$500,000	
8, 1, 4, 5	>10 years		Creek along Willow	Erosion of property (multiple locations)	Not enough outlet protection or embankment stabilization	Need	Possible	Dependent on scope	Complete review of the site is needed
9, 2, 4*	Summer of 2017		1101 Windsor St	No storm water runoff causing rain water to go through property to get stuck	Private subdivision parking was not completed leaving road with no outlet	Need	Yes	\$50,000	
10, 1, 4	Summer of 2008		1212/1214 Timber Lane	Flooding between homes during Heavy rains	inlet can't handle the amount of water and overtops	Need	No	\$50,000	
11, 1, 4	Summer of 2015		718 Vista Grande	Flooding between homes during Heavy rains	inlet can't handle the amount of water and overtops	Need	Yes	\$250,000	
12, 4, 5	Supposedly mid 2000's		1809 Thump Ave	Erosion of the property	There is an outlet that is turning over ground and bend in the creek causing large erosion	Completed	Yes	\$100,000-\$150,000	
13, 4, 5	Spring 2010		1824 Parkfield	Drainage from back yard drain through the property inlet clogs limiting the detention pond discharge from Hickory Hills	The storm sewer is not working and back yard ditch was modified/not maintained	No	Yes	\$20,000	
14, 1, 5	Summer of 2008		Ironwood/Pine St	Hills	inlet for private pipe is not properly laid out, unknown if private pipe is sized properly, and illegal dumping into the Ditch	Dependent on scope	No	\$25,000	
15, 4, 3*	Summer of 2015		1022 Memorial	Channel is eroding the yards	no channel stabilization	Need	Possible	Dependent on scope	possible 50/50 project
16, 4, 3*	Summer of 2015		2413 Maywood	Erosion of the property and flooding over the curb	from the road. Channel stabilization is needed	Completed	Possible	\$50,000	monitoring to see if Cambridge/Shire detention pond helps
17, 1, 4, 5	>20 years		13th St and Center	Flooding on the Roadway during Heavy rain	Lack of capacity in the sewer system	Completed	Yes	\$50,000	
18, 1	Summer of 2017		1220 El Camino	Flooding on the Roadway during Heavy rain	The storm sewer capacity is limited and unconventional drainage as it is outlet over a field	Dependent on scope	Yes	\$50,000	City recently cleaned and rig taped the outlet but there is no definable ditch to pond
19, 4	Summer of 2016		2215 Willow St	Erosion after outlet and sink hole next to manhole	Corrosion of the pipe and failed collar around the pipe for the sink hole and lack of outlet control	No	No	City Staff had term repaired	City is to patch the manhole with City forces and back fill sink hole. Outfall will not be
20, 5	Summer 2010		Lake Kennedy	Trash being deposited in the lake	Trash is through out into streets and collected in storm water	Need	No	Dependent on scope	

Priority is determined by the following Criteria

1. General public safety
2. Damage to public infrastructure
3. Damage to private property
4. Damage to private property
5. Time of problem known

* indicates a probable chance of occurring

Single Page Budget Summary

BUDGET SUMMARY ALL FUNDS

DRAFT as of 3-22-18

Poposed FY 18-19 Budget		
Revenue	Expense	Surplus/Deficit



Adopted FY 17-18 Budget		
Revenue	Expense	Surplus/Deficit

General Funds

100 Administration	-	429,481.26	(429,481.26)		588,101.46	(588,101.46)
100 Legal	-	349,550.00	(349,550.00)		283,000.00	(283,000.00)
100 Clerk	93,300.00	220,444.28	(127,144.28)		215,334.43	(123,284.43)
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100 Public Works	-	176,091.51	(176,091.51)		440,948.74	(440,948.74)
100 Utility Billing			-		156,800.00	(156,800.00)
100 IT	-	1,012,505.83	(1,012,505.83)		1,063,246.22	(1,063,246.22)
100 Treasurer	-	55,997.07	(55,997.07)		54,585.13	(54,585.13)
100 Street	439,366.00	1,570,277.21	(1,130,911.21)		1,752,567.55	(1,372,567.55)
100 Fire	595,298.84	7,185,108.59	(6,589,809.75)		578,750.00	(6,666,302.15)
100 Police	711,500.00	8,560,889.11	(7,849,389.11)		1,084,293.00	(7,390,530.85)
100 Public Property	154,500.00	836,610.97	(682,110.97)		154,500.00	(338,019.34)
100 Inspection	187,490.00	662,698.38	(475,208.38)		174,900.00	(468,661.32)
100 General Operations	21,308,916.04	1,863,431.88	19,445,484.16	Gen Fund Operations	20,985,827.00	1,438,350.00
General Fund Operation				0		19,547,477.00
232 Storm Water	801,000.00	1,416,329.37	(615,329.37)		1,300,000.00	810,100.49
525 Airport	257,832.50	357,772.06	(99,939.56)		211,114.50	(85,568.11)
570 Economic Development	163,000.00	140,960.92	22,039.08		308,000.00	150,964.81
Total Operations Rev & Exp	24,712,203.38	25,405,433.22	(693,229.84)		25,269,434.50	24,393,937.02

Special Revenue & Ent Funds

695 Insurance	5,832,364.36	5,184,805.88	647,558.48	5,161,243.40	5,670,973.75	(509,730.35)
699 VMF	1,054,575.00	1,286,000.33	(231,425.33)	696,000.00	1,364,341.17	(668,341.17)
223 Solid Waste	2,641,544.00	2,996,590.64	(355,046.64)	2,307,000.00	2,147,868.73	159,131.27
231 Waste Water	12,282,064.00	10,871,797.20	1,410,266.80	11,118,564.00	5,960,350.34	5,158,213.66
261 Community Development	675,617.00	673,866.00	1,751.00	359,000.00	359,000.00	-
208 Tourism	196,075.00	253,519.96	(57,444.96)	182,500.00	264,822.90	(82,322.90)
240 MFT	922,500.00	920,000.00	2,500.00	896,000.00	2,040,000.00	(1,144,000.00)
270 TIF	540,000.00	1,308,554.85	(768,554.85)	540,000.00	410,750.00	129,250.00
445 Capital Budget	898,000.00	913,000.00	(15,000.00)	9,029,720.51	5,818,250.00	3,211,470.51
501 School Bus	5,001,009.40	4,811,337.43	189,671.97	4,806,989.00	4,767,989.47	38,999.53
924 Library	1,327,291.00	1,327,291.00	-	1,292,006.00	1,292,006.00	-
Total Special Rev & Ent Funds	31,371,039.76	30,546,763.29	824,276.47	36,389,022.91	30,096,352.36	6,292,670.55
TOTAL ALL FUNDS	56,083,243.14	55,952,196.51	131,046.63	61,658,457.41	54,490,289.38	7,168,168.03

941 Police Pension	1,907,310.00	1,907,310.00				
944 Fire Pension	3,295,373.00	3,295,373.00				
GRAND TOTAL	61,285,926.14	61,154,879.51				

Budget Summary by Fund (Summarized by Account Type)

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

General Ledger
Budget Summary by Fund

User: newcomb
 Printed: 03/30/18 08:28:48
 Period 01 - 12
 Fiscal Year 2019

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
100	General Fund					
001	Administration					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 329,293.26	\$ 493,913.06	\$ 367,343.07	\$ 259,903.37	\$ 319,397.97
	Training & Education	\$ 10,000.00	\$ 6,000.00	\$ 6,262.65	\$ 2,005.70	\$ 532.52
	Supplies & Materials	\$ 1,400.00	\$ 1,400.00	\$ 480.31	\$ 5,255.71	\$ 1,561.30
	Contractual Services	\$ 86,788.00	\$ 78,788.40	\$ 81,258.35	\$ 82,413.93	\$ 24,148.20
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 2,000.00	\$ 8,000.00	\$ 2,072.04	\$ 17,927.35	\$ 2,981.05
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense Total	\$ 429,481.26	\$ 588,101.46	\$ 457,416.42	\$ 367,506.06	\$ 348,621.04
001	Administration	\$ (429,481.26)	\$ (588,101.46)	\$ (457,416.42)	\$ (367,506.06)	\$ (348,621.04)
003	Legal					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Training & Education	\$ -	\$ -	\$ -	\$ -	\$ -
	Supplies & Materials	\$ -	\$ -	\$ -	\$ 39.98	\$ -
	Contractual Services	\$ 343,550.00	\$ 277,000.00	\$ 315,781.45	\$ 72,288.23	\$ 416,565.72
	Other Expenditures	\$ 6,000.00	\$ 6,000.00	\$ 6,819.13	\$ 5,816.66	\$ 6,501.50
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense Total	\$ 349,550.00	\$ 283,000.00	\$ 322,600.58	\$ 78,144.87	\$ 423,067.22
003	Legal	\$ (349,550.00)	\$ (283,000.00)	\$ (322,600.58)	\$ (78,144.87)	\$ (423,067.22)
004	City Clerk					
	Fees/Charges For Service	\$ 9,100.00	\$ 8,700.00	\$ 7,841.69	\$ 10,351.30	\$ 10,785.00
	Fines And Forfeitures	\$ -	\$ 3,500.00	\$ -	\$ 3,185.00	\$ 3,354.10
	Licenses And Permits	\$ 84,200.00	\$ 79,850.00	\$ 11,395.06	\$ 98,003.14	\$ 95,535.64
	Other Revenue	\$ -	\$ -	\$ 247.80	\$ -	\$ 888.66
	Personnel	\$ 180,563.28	\$ 182,318.88	\$ 181,186.43	\$ 179,546.20	\$ 180,265.04
	Training & Education	\$ 1,800.00	\$ 2,000.00	\$ 496.81	\$ 185.76	\$ 27.60
	Supplies & Materials	\$ 1,050.00	\$ 750.00	\$ 1,270.41	\$ 655.86	\$ 816.86
	Contractual Services	\$ 33,731.00	\$ 26,965.55	\$ 1,965.55	\$ 1,973.44	\$ 500.00
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 3,300.00	\$ 3,300.00	\$ 2,978.17	\$ 3,388.46	\$ 1,004.39
	Revenue Total	\$ 93,300.00	\$ 92,050.00	\$ 19,484.55	\$ 111,539.44	\$ 110,563.40
	Expense Total	\$ 220,444.28	\$ 215,334.43	\$ 187,897.37	\$ 185,749.72	\$ 182,613.89
004	City Clerk	\$ (127,144.28)	\$ (123,284.43)	\$ (168,412.82)	\$ (74,210.28)	\$ (72,050.49)

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
005	Human Resources					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ 53.50
	Personnel	\$ 220,331.37	\$ 224,774.48	\$ 187,848.55	\$ 56,245.25	\$ 103,062.48
	Training & Education	\$ 5,300.00	\$ 3,300.00	\$ 2,463.18	\$ 499.00	\$ 1,796.55
	Supplies & Materials	\$ 700.00	\$ 400.00	\$ 482.56	\$ 329.13	\$ 276.31
	Contractual Services	\$ 11,431.00	\$ 12,031.10	\$ 9,147.87	\$ 26,378.85	\$ 4,329.77
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 2,100.00	\$ 3,100.00	\$ 550.62	\$ 4,925.12	\$ 2,417.33
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ 53.50
	Expense Total	\$ 239,862.37	\$ 243,605.58	\$ 200,492.78	\$ 88,377.35	\$ 111,882.44
005	Human Resources	\$ (239,862.37)	\$ (243,605.58)	\$ (200,492.78)	\$ (88,377.35)	\$ (111,828.94)
006	Finance					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ 25.99
	Personnel	\$ 260,360.41	\$ 341,927.29	\$ 287,371.50	\$ 244,584.01	\$ 194,204.94
	Training & Education	\$ 11,000.00	\$ 1,000.00	\$ 1,765.56	\$ 883.00	\$ 20.00
	Supplies & Materials	\$ 5,400.00	\$ 4,700.00	\$ 4,057.22	\$ 3,466.83	\$ 4,758.35
	Contractual Services	\$ 46,162.00	\$ 5,196.65	\$ 17,646.65	\$ 27,194.32	\$ 11,317.50
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 4,500.00	\$ 5,000.00	\$ 2,789.82	\$ 5,046.50	\$ 4,046.41
	Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ 25.99
	Expense Total	\$ 327,422.41	\$ 357,823.94	\$ 313,630.75	\$ 281,174.66	\$ 214,347.20
006	Finance	\$ (327,422.41)	\$ (357,823.94)	\$ (313,630.75)	\$ (281,174.66)	\$ (214,321.21)
007	Public Works					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 142,308.51	\$ 417,365.74	\$ 261,450.89	\$ 341,984.98	\$ 280,698.82
	Training & Education	\$ 9,500.00	\$ 3,500.00	\$ 2,039.43	\$ 1,785.65	\$ 4,743.97
	Supplies & Materials	\$ 3,600.00	\$ 2,750.00	\$ 1,574.29	\$ 2,755.21	\$ 1,688.23
	Contractual Services	\$ 20,333.00	\$ 17,033.00	\$ 7,446.06	\$ 22,335.77	\$ 21,189.26
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 350.00	\$ 300.00	\$ 35.00	\$ 1,154.96	\$ 12,511.16
	Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense Total	\$ 176,091.51	\$ 440,948.74	\$ 272,545.67	\$ 370,016.57	\$ 320,831.44
007	Public Works	\$ (176,091.51)	\$ (440,948.74)	\$ (272,545.67)	\$ (370,016.57)	\$ (320,831.44)
008	Utility Billing					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ -	\$ -	\$ 96.00	\$ -	\$ 1,235.62
	Training & Education	\$ -	\$ 3,000.00	\$ -	\$ -	\$ 378.00
	Supplies & Materials	\$ -	\$ 800.00	\$ 2,150.81	\$ 640.11	\$ 909.35
	Contractual Services	\$ -	\$ 135,000.00	\$ 57,406.27	\$ 69,582.31	\$ 34,724.17
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ -	\$ 18,000.00	\$ 25,740.38	\$ 21,255.90	\$ 17,985.73
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense Total	\$ -	\$ 156,800.00	\$ 85,393.46	\$ 91,478.32	\$ 55,232.87
008	Utility Billing	\$ -	\$ (156,800.00)	\$ (85,393.46)	\$ (91,478.32)	\$ (55,232.87)

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
009	I.T.					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ 457.08
	Personnel	\$ 193,287.73	\$ 191,253.12	\$ 174,291.54	\$ 189,073.13	\$ 181,193.35
	Training & Education	\$ 10,000.00	\$ 10,000.00	\$ 15,695.62	\$ 10,136.32	\$ 7,469.00
	Supplies & Materials	\$ 550.00	\$ 4,550.00	\$ 3,198.39	\$ 2,621.04	\$ 5,945.79
	Contractual Services	\$ 618,168.10	\$ 702,403.10	\$ 667,803.47	\$ 293,086.77	\$ 235,111.86
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 190,500.00	\$ 155,040.00	\$ 179,522.99	\$ 112,696.36	\$ 96,231.19
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ 457.08
	Expense Total	\$ 1,012,505.83	\$ 1,063,246.22	\$ 1,040,512.01	\$ 607,613.62	\$ 525,951.19
009	I.T.	\$ (1,012,505.83)	\$ (1,063,246.22)	\$ (1,040,512.01)	\$ (607,613.62)	\$ (525,494.11)
010	Treasurer					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 53,579.47	\$ 52,489.58	\$ 46,430.34	\$ 53,817.92	\$ 53,365.88
	Training & Education	\$ 500.00	\$ 500.00	\$ 366.61	\$ 367.84	\$ 406.45
	Supplies & Materials	\$ 30.00	\$ 30.00	\$ -	\$ -	\$ 21.50
	Contractual Services	\$ 1,887.60	\$ 1,565.55	\$ 1,565.55	\$ 1,848.44	\$ -
	Other Expenditures	\$ -	\$ -	\$ -	\$ 320.00	\$ -
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense Total	\$ 55,997.07	\$ 54,585.13	\$ 48,362.50	\$ 56,354.20	\$ 53,793.83
010	Treasurer	\$ (55,997.07)	\$ (54,585.13)	\$ (48,362.50)	\$ (56,354.20)	\$ (53,793.83)
032	Street Dept					
	Taxes	\$ 310,136.00	\$ 294,000.00	\$ 300,871.34	\$ 308,477.38	\$ 291,845.58
	Intergovernmental	\$ 99,230.00	\$ 65,000.00	\$ 77,307.87	\$ 138,263.00	\$ 48,360.94
	Fees/Charges For Service	\$ 4,000.00	\$ 1,000.00	\$ 9,178.50	\$ 915.00	\$ 4,334.00
	Fines And Forfeitures	\$ 3,000.00	\$ -	\$ 9,930.31	\$ 505.49	\$ 4,520.71
	Licenses And Permits	\$ 20,000.00	\$ 20,000.00	\$ 36,088.00	\$ 14,350.50	\$ 19,066.00
	Other Revenue	\$ 3,000.00	\$ -	\$ 17,986.14	\$ 5,556.45	\$ 2,114.95
	Personnel	\$ 853,912.62	\$ 1,052,572.65	\$ 1,057,671.84	\$ 1,063,268.53	\$ 1,085,247.65
	Training & Education	\$ 2,000.00	\$ 2,000.00	\$ 378.00	\$ 80.00	\$ 41.60
	Supplies & Materials	\$ 115,612.00	\$ 110,600.00	\$ 93,538.19	\$ 117,201.34	\$ 79,562.85
	Contractual Services	\$ 593,352.59	\$ 586,894.90	\$ 524,295.43	\$ 597,204.56	\$ 268,465.92
	Capital Outlay	\$ 5,000.00	\$ 230,000.00	\$ 171,478.00	\$ -	\$ 346,968.00
	Other Expenditures	\$ 400.00	\$ 500.00	\$ 952.98	\$ 333.50	\$ 890.23
	Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue Total	\$ 439,366.00	\$ 380,000.00	\$ 451,362.16	\$ 468,067.82	\$ 370,242.18
	Expense Total	\$ 1,570,277.21	\$ 1,982,567.55	\$ 1,848,314.44	\$ 1,778,087.93	\$ 1,781,176.25
032	Street Dept	\$ (1,130,911.21)	\$ (1,602,567.55)	\$ (1,396,952.28)	\$ (1,310,020.11)	\$ (1,410,934.07)

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
034	Fire Dept					
	Intergovernmental	\$ 7,500.00	\$ -	\$ 184,910.00	\$ -	\$ -
	Fees/Charges For Service	\$ 585,548.84	\$ 568,750.00	\$ 502,129.57	\$ 565,892.01	\$ 639,951.27
	Fines And Forfeitures	\$ 250.00	\$ -	\$ 200.00	\$ -	\$ -
	Other Revenue	\$ 2,000.00	\$ 10,000.00	\$ 65,391.44	\$ 151,823.82	\$ 28,694.29
	Personnel	\$ 6,560,330.51	\$ 6,614,167.02	\$ 5,933,622.56	\$ 6,521,331.97	\$ 6,482,005.61
	Training & Education	\$ 62,600.00	\$ 61,000.00	\$ 34,468.40	\$ 49,303.61	\$ 57,183.96
	Supplies & Materials	\$ 162,287.00	\$ 157,200.00	\$ 55,779.50	\$ 124,614.16	\$ 138,828.20
	Contractual Services	\$ 236,472.00	\$ 254,116.05	\$ 260,481.51	\$ 295,092.04	\$ 168,325.16
	Capital Outlay	\$ 500.00	\$ 42,000.00	\$ 227,205.00	\$ 33,632.00	\$ 488,198.00
	Other Expenditures	\$ 5,350.00	\$ 1,000.00	\$ 1,157.99	\$ 9,635.19	\$ 4,994.72
	Transfers To Other Funds	\$ 157,569.08	\$ 157,569.08	\$ 117,236.00	\$ 104,436.00	\$ 101,004.00
	Revenue Total	\$ 595,298.84	\$ 578,750.00	\$ 752,631.01	\$ 717,715.83	\$ 668,645.56
	Expense Total	\$ 7,185,108.59	\$ 7,287,052.15	\$ 6,629,950.96	\$ 7,138,044.97	\$ 7,440,539.65
034	Fire Dept	\$ (6,589,809.75)	\$ (6,708,302.15)	\$ (5,877,319.95)	\$ (6,420,329.14)	\$ (6,771,894.09)
068	Public Property					
	Intergovernmental	\$ 2,500.00	\$ 2,500.00	\$ 450.00	\$ 900.00	\$ 3,223.62
	Fines And Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenue	\$ 152,000.00	\$ 152,000.00	\$ 349,027.04	\$ 186,727.28	\$ 174,143.23
	Personnel	\$ 255,631.97	\$ 99,330.09	\$ 121,049.25	\$ 95,494.00	\$ 101,205.14
	Training & Education	\$ 2,500.00	\$ -	\$ 1,382.26	\$ -	\$ -
	Supplies & Materials	\$ 51,150.00	\$ 22,000.00	\$ 20,390.13	\$ 26,361.78	\$ 20,658.14
	Contractual Services	\$ 271,859.00	\$ 371,189.25	\$ 290,223.47	\$ 360,736.49	\$ 350,439.15
	Capital Outlay	\$ 252,670.00	\$ 209,000.00	\$ 186,420.68	\$ 36,926.09	\$ 99,063.50
	Other Expenditures	\$ 2,800.00	\$ -	\$ 1,253.01	\$ 823.98	\$ 2,386.82
	Revenue Total	\$ 154,500.00	\$ 154,500.00	\$ 349,477.04	\$ 187,627.28	\$ 177,366.85
	Expense Total	\$ 836,610.97	\$ 701,519.34	\$ 620,718.80	\$ 520,342.34	\$ 573,752.75
068	Public Property	\$ (682,110.97)	\$ (547,019.34)	\$ (271,241.76)	\$ (332,715.06)	\$ (396,385.90)
760	Police Revenue					
	Intergovernmental	\$ 55,000.00	\$ 55,000.00	\$ 90,715.24	\$ 52,185.96	\$ 51,278.21
	Fees/Charges For Service	\$ 65,000.00	\$ 65,000.00	\$ 91,624.25	\$ 51,634.21	\$ 73,002.98
	Fines And Forfeitures	\$ 572,000.00	\$ 934,793.00	\$ 336,457.34	\$ 503,918.48	\$ 430,293.57
	Licenses And Permits	\$ 6,000.00	\$ 6,000.00	\$ 5,410.00	\$ 5,730.00	\$ 7,140.00
	Other Revenue	\$ 13,500.00	\$ 13,500.00	\$ 53,985.42	\$ 39,817.97	\$ 13,509.31
	Revenue Total	\$ 711,500.00	\$ 1,074,293.00	\$ 578,192.25	\$ 653,286.62	\$ 575,224.07
	Expense Total	\$ -	\$ -	\$ -	\$ -	\$ -
760	Police Revenue	\$ 711,500.00	\$ 1,074,293.00	\$ 578,192.25	\$ 653,286.62	\$ 575,224.07
761	Police Patrol					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 5,373,003.54	\$ 5,033,059.93	\$ 4,515,397.90	\$ 5,197,727.91	\$ 4,794,225.29
	Training & Education	\$ 61,000.00	\$ 70,000.00	\$ 44,831.70	\$ 58,718.55	\$ 50,391.80
	Supplies & Materials	\$ 133,217.00	\$ 127,900.00	\$ 93,230.04	\$ 88,380.33	\$ 116,005.16
	Contractual Services	\$ 359,029.20	\$ 354,223.75	\$ 260,846.75	\$ 501,792.00	\$ 241,587.02
	Capital Outlay	\$ -	\$ 207,789.00	\$ 188,023.30	\$ 190,941.75	\$ 186,430.00
	Other Expenditures	\$ 8,500.00	\$ 8,500.00	\$ 3,123.70	\$ 10,738.04	\$ 10,904.73
	Transfers To Other Funds	\$ 851,987.87	\$ 851,987.87	\$ 791,128.00	\$ 778,928.00	\$ 750,893.00
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense Total	\$ 6,786,737.61	\$ 6,653,460.55	\$ 5,896,581.39	\$ 6,827,226.58	\$ 6,150,437.00
761	Police Patrol	\$ (6,786,737.61)	\$ (6,653,460.55)	\$ (5,896,581.39)	\$ (6,827,226.58)	\$ (6,150,437.00)

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
763	Special Services					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 1,115,988.43	\$ 1,334,402.44	\$ 1,290,951.46	\$ 1,394,773.18	\$ 1,260,106.43
	Training & Education	\$ 12,000.00	\$ 13,400.00	\$ 10,810.13	\$ 10,008.13	\$ 13,729.77
	Supplies & Materials	\$ 15,245.00	\$ 15,200.00	\$ 9,387.34	\$ 12,695.76	\$ 16,043.75
	Contractual Services	\$ 13,800.00	\$ 33,975.00	\$ 21,797.21	\$ 54,898.05	\$ 35,910.20
	Capital Outlay	\$ -	\$ -	\$ 17,168.00	\$ -	\$ -
	Other Expenditures	\$ 300.00	\$ 300.00	\$ 105.00	\$ 231.21	\$ 421.25
Revenue Total		\$ -	\$ -	\$ -	\$ -	\$ -
Expense Total		\$ 1,157,333.43	\$ 1,397,277.44	\$ 1,350,219.14	\$ 1,472,606.33	\$ 1,326,211.40
763	Special Services	\$ (1,157,333.43)	\$ (1,397,277.44)	\$ (1,350,219.14)	\$ (1,472,606.33)	\$ (1,326,211.40)
764	Police Records					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 528,112.17	\$ 497,378.34	\$ 426,616.46	\$ 517,013.96	\$ 468,380.60
	Training & Education	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -
	Supplies & Materials	\$ 7,900.00	\$ 6,400.00	\$ 5,854.16	\$ 7,632.92	\$ 2,631.79
	Contractual Services	\$ 14,224.40	\$ 16,484.40	\$ 12,674.40	\$ 18,446.08	\$ 2,478.97
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 100.00	\$ 100.00	\$ 987.15	\$ 63.96	\$ 298.56
	Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Total		\$ -	\$ -	\$ -	\$ -	\$ -
Expense Total		\$ 551,336.57	\$ 521,362.74	\$ 446,132.17	\$ 543,156.92	\$ 473,789.92
764	Police Records	\$ (551,336.57)	\$ (521,362.74)	\$ (446,132.17)	\$ (543,156.92)	\$ (473,789.92)
766	Parking Enforcem					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 44,552.00	\$ 94,650.07	\$ 2,529.36	\$ 50,040.13	\$ 77,694.79
	Training & Education	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	\$ -
	Supplies & Materials	\$ 5,000.00	\$ -	\$ 571.56	\$ 1,562.04	\$ 2,360.05
	Contractual Services	\$ 12,929.50	\$ 12,862.05	\$ 5,055.12	\$ 8,266.95	\$ 5,060.00
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ -	\$ -	\$ -	\$ 2,475.69	\$ -
Revenue Total		\$ -	\$ -	\$ -	\$ -	\$ -
Expense Total		\$ 65,481.50	\$ 110,512.12	\$ 8,156.04	\$ 62,344.81	\$ 85,114.84
766	Parking Enforcem	\$ (65,481.50)	\$ (110,512.12)	\$ (8,156.04)	\$ (62,344.81)	\$ (85,114.84)
793	Inspections					
	Fees/Charges For Service	\$ 25,440.00	\$ 25,400.00	\$ 12,744.76	\$ 19,838.84	\$ 33,919.51
	Fines And Forfeitures	\$ 2,000.00	\$ 2,000.00	\$ 1,380.00	\$ 4,100.70	\$ 3,747.79
	Licenses And Permits	\$ 160,050.00	\$ 147,500.00	\$ 158,668.70	\$ 143,532.50	\$ 176,136.00
	Other Revenue	\$ -	\$ -	\$ 5,222.74	\$ 7,010.59	\$ 18,922.70
	Personnel	\$ 512,243.38	\$ 493,606.57	\$ 489,039.85	\$ 406,094.34	\$ 465,114.97
	Training & Education	\$ 8,000.00	\$ 10,000.00	\$ 1,805.46	\$ 1,019.24	\$ 395.00
	Supplies & Materials	\$ 6,100.00	\$ 8,000.00	\$ 3,985.31	\$ 5,702.68	\$ 4,940.41
	Contractual Services	\$ 130,255.00	\$ 127,954.75	\$ 24,534.55	\$ 166,792.87	\$ 142,763.91
	Capital Outlay	\$ -	\$ -	\$ -	\$ 22,008.00	\$ -
	Other Expenditures	\$ 6,100.00	\$ 4,000.00	\$ 4,030.99	\$ 10,935.12	\$ 12,485.65
Revenue Total		\$ 187,490.00	\$ 174,900.00	\$ 178,016.20	\$ 174,482.63	\$ 232,726.00
Expense Total		\$ 662,698.38	\$ 643,561.32	\$ 523,396.16	\$ 612,552.25	\$ 625,699.94
793	Inspections	\$ (475,208.38)	\$ (468,661.32)	\$ (345,379.96)	\$ (438,069.62)	\$ (392,973.94)

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
990	General Operations					
	Taxes	\$ 19,608,608.00	\$ 19,503,000.00	\$ 15,432,912.99	\$ 18,294,989.76	\$ 18,079,901.19
	Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees/Charges For Service	\$ 603,512.00	\$ 588,000.00	\$ 619,933.38	\$ 611,678.96	\$ 578,931.44
	Fines And Forfeitures	\$ -	\$ -	\$ 5,991.86	\$ 6,108.56	\$ 5,601.50
	Investment Earnings	\$ 21,500.00	\$ 75,000.00	\$ 51,955.69	\$ 56,912.31	\$ 91,268.57
	Other Revenue	\$ 50,000.00	\$ 50,000.00	\$ 1,026,582.87	\$ 17,369.01	\$ 1,135,201.89
	Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers From Other Funds	\$ 1,025,296.04	\$ 779,827.00	\$ 878,407.81	\$ 1,586,352.32	\$ 554,371.98
	Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
	Supplies & Materials	\$ 3,670.00	\$ 2,000.00	\$ 2,409.58	\$ 471.94	\$ 2,262.47
	Contractual Services	\$ 473,220.00	\$ 321,500.00	\$ 294,163.01	\$ 397,988.60	\$ 315,851.29
	Capital Outlay	\$ 221,254.00	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 1,000.00	\$ 489,000.00	\$ 1,899.36	\$ 1,873.27	\$ 6,482.70
	Debt Service	\$ 935,541.88	\$ 625,850.00	\$ 616,177.61	\$ 1,019,086.38	\$ 827,117.86
	Transfers To Other Funds	\$ 228,746.00	\$ -	\$ -	\$ 927,867.43	\$ 355,323.44
	Revenue Total	\$ 21,308,916.04	\$ 20,995,827.00	\$ 18,015,784.60	\$ 20,573,410.92	\$ 20,445,276.57
	Expense Total	\$ 1,863,431.88	\$ 1,438,350.00	\$ 914,649.56	\$ 2,347,287.62	\$ 1,507,037.76
990	General Operations	\$ 19,445,484.16	\$ 19,557,477.00	\$ 17,101,135.04	\$ 18,226,123.30	\$ 18,938,238.81
100	General Fund	\$ 0.01	\$ (688,788.71)	\$ (822,022.39)	\$ (541,934.58)	\$ 380,480.57

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
208	Tourism					
208	Tourism					
	Taxes	\$ 195,000.00	\$ 182,000.00	\$ 155,360.17	\$ 154,714.16	\$ 178,246.37
	Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
	Fines And Forfeitures	\$ -	\$ -	\$ -	\$ 567.33	\$ 151.63
	Investment Earnings	\$ 1,075.00	\$ 500.00	\$ 88.30	\$ 1,318.38	\$ 386.84
	Other Revenue	\$ -	\$ -	\$ 3,185.00	\$ -	\$ -
	Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 23,866.05	\$ 30,461.38	\$ 6,134.25	\$ 4,519.82	\$ 25,319.88
	Training & Education	\$ 5,000.00	\$ -	\$ 2,437.90	\$ 2,649.28	\$ 100.00
	Supplies & Materials	\$ 500.00	\$ -	\$ 12.97	\$ 6.48	\$ 10.68
	Contractual Services	\$ 96,900.00	\$ 127,900.00	\$ 97,244.83	\$ 66,112.59	\$ 95,815.69
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 22,500.00	\$ 10,000.00	\$ 6,485.31	\$ 3,131.60	\$ 10,615.63
	Debt Service	\$ 104,753.91	\$ 96,461.52	\$ 96,461.52	\$ 96,461.52	\$ 96,461.52
Revenue Total		\$ 196,075.00	\$ 182,500.00	\$ 158,633.47	\$ 156,599.87	\$ 178,784.84
Expense Total		\$ 253,519.96	\$ 264,822.90	\$ 208,776.78	\$ 172,881.29	\$ 228,323.40
208	Tourism	\$ (57,444.96)	\$ (82,322.90)	\$ (50,143.31)	\$ (16,281.42)	\$ (49,538.56)
208	Tourism	\$ (57,444.96)	\$ (82,322.90)	\$ (50,143.31)	\$ (16,281.42)	\$ (49,538.56)
223	Solid Waste					
023	Garbage					
	Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees/Charges For Service	\$ 2,536,544.00	\$ 2,202,000.00	\$ 2,017,688.82	\$ 1,953,381.41	\$ 1,675,582.40
	Licenses And Permits	\$ 2,000.00	\$ 2,000.00	\$ 1,280.00	\$ 2,060.00	\$ 2,660.00
	Investment Earnings	\$ 4,000.00	\$ 4,000.00	\$ 3,063.02	\$ 4,694.42	\$ 1,858.35
	Other Revenue	\$ 25,000.00	\$ 25,000.00	\$ 35,411.05	\$ 30,353.87	\$ 31,458.49
	Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ 404,475.47	\$ 320,961.74
	Personnel	\$ 770,068.09	\$ 591,218.84	\$ 638,114.45	\$ 764,321.61	\$ 728,048.73
	Training & Education	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -
	Supplies & Materials	\$ 143,800.00	\$ 133,600.00	\$ 101,507.57	\$ 142,116.12	\$ 119,077.19
	Contractual Services	\$ 688,585.00	\$ 680,084.95	\$ 637,894.10	\$ 644,971.42	\$ 748,186.50
	Capital Outlay	\$ 354,932.00	\$ 355,000.00	\$ 709,956.00	\$ -	\$ -
	Other Expenditures	\$ 6,000.00	\$ 4,400.00	\$ 6,516.57	\$ 128,135.13	\$ 113,432.95
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers To Other Funds	\$ 130,842.61	\$ 149,488.00	\$ 162,641.09	\$ 193,095.37	\$ 177,105.22
Revenue Total		\$ 2,567,544.00	\$ 2,233,000.00	\$ 2,057,442.89	\$ 2,394,965.17	\$ 2,032,520.98
Expense Total		\$ 2,095,727.70	\$ 1,913,791.79	\$ 2,256,629.78	\$ 1,872,639.65	\$ 1,885,850.59
023	Garbage	\$ 471,816.30	\$ 319,208.21	\$ (199,186.89)	\$ 522,325.52	\$ 146,670.39
025	Yardwaste					
	Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenue	\$ -	\$ -	\$ -	\$ 60.00	\$ -
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 386,120.81	\$ 198,819.99	\$ 144,980.30	\$ 211,505.38	\$ 203,472.73
	Training & Education	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -
	Supplies & Materials	\$ 21,250.00	\$ 20,350.00	\$ 18,610.82	\$ 24,135.34	\$ 21,120.14
	Contractual Services	\$ 102,994.15	\$ 112,994.15	\$ 97,547.34	\$ 105,789.78	\$ 96,401.99
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 500.00	\$ 500.00	\$ -	\$ 411.67	\$ 517.67
Revenue Total		\$ -	\$ -	\$ -	\$ 60.00	\$ -
Expense Total		\$ 511,864.96	\$ 333,664.14	\$ 261,138.46	\$ 341,842.17	\$ 321,512.53
025	Yardwaste	\$ (511,864.96)	\$ (333,664.14)	\$ (261,138.46)	\$ (341,782.17)	\$ (321,512.53)

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
026	Recycling					
	Intergovernmental	\$ 69,000.00	\$ 69,000.00	\$ 69,210.00	\$ 69,050.00	\$ 69,090.00
	Other Revenue	\$ 5,000.00	\$ 5,000.00	\$ 27,541.79	\$ 9,424.53	\$ 15,221.47
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 229,003.98	\$ 149,418.80	\$ 169,647.78	\$ 189,061.38	\$ 219,464.45
	Training & Education	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -
	Supplies & Materials	\$ 20,000.00	\$ 25,000.00	\$ 17,700.90	\$ 11,751.32	\$ 7,250.64
	Contractual Services	\$ 138,994.00	\$ 79,994.00	\$ 232,136.06	\$ 77,055.13	\$ 100,261.47
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ -	\$ -	\$ 1,022.98	\$ 881.27	\$ 602.86
	Revenue Total	\$ 74,000.00	\$ 74,000.00	\$ 96,751.79	\$ 78,474.53	\$ 84,311.47
	Expense Total	\$ 388,997.98	\$ 255,412.80	\$ 420,507.72	\$ 278,749.10	\$ 327,579.42
026	Recycling	\$ (314,997.98)	\$ (181,412.80)	\$ (323,755.93)	\$ (200,274.57)	\$ (243,267.95)
223	Solid Waste	\$ (355,046.64)	\$ (195,868.73)	\$ (784,081.28)	\$ (19,731.22)	\$ (418,110.09)
231	Sewerage					
029	Waste Water					
	Intergovernmental	\$ 4,400,000.00	\$ 4,400,000.00	\$ -	\$ 16,167.78	\$ -
	Fees/Charges For Service	\$ 7,757,564.00	\$ 6,658,564.00	\$ 6,445,448.44	\$ 6,956,938.40	\$ 5,048,171.47
	Licenses And Permits	\$ 8,500.00	\$ 8,500.00	\$ (570.00)	\$ 34,174.00	\$ 10,420.00
	Investment Earnings	\$ 101,000.00	\$ 35,500.00	\$ 390,669.53	\$ 435,097.91	\$ 63,292.68
	Other Revenue	\$ 15,000.00	\$ 16,000.00	\$ 23,456.08	\$ 25,568.78	\$ 4,745.97
	Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 342,499.89	\$ 155,517.94	\$ 121,367.55	\$ 125,980.41	\$ 158,271.12
	Training & Education	\$ 1,500.00	\$ -	\$ 1,788.35	\$ 700.92	\$ -
	Supplies & Materials	\$ 30,300.00	\$ 20,000.00	\$ 23,981.02	\$ 28,827.55	\$ 7,548.69
	Contractual Services	\$ 151,186.10	\$ 13,000.00	\$ 73,121.16	\$ 16,661.08	\$ 18,661.49
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 20,000.00	\$ 4,000.00	\$ 6,509.18	\$ 5,750.97	\$ 4,265.78
	Debt Service	\$ 2,998,914.00	\$ 3,001,654.05	\$ 2,474,668.67	\$ 894,833.85	\$ 816,712.74
	Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue Total	\$ 12,282,064.00	\$ 11,118,564.00	\$ 6,859,004.05	\$ 7,467,946.87	\$ 5,126,630.12
	Expense Total	\$ 3,544,399.99	\$ 3,194,171.99	\$ 2,701,435.93	\$ 1,072,754.78	\$ 1,005,459.82
029	Waste Water	\$ 8,737,664.01	\$ 7,924,392.01	\$ 4,157,568.12	\$ 6,395,192.09	\$ 4,121,170.30
030	Sanitary Sewer					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 246,655.33	\$ 214,916.81	\$ 102,345.44	\$ 100,618.80	\$ 129,601.76
	Training & Education	\$ 500.00	\$ 500.00	\$ 204.20	\$ -	\$ -
	Supplies & Materials	\$ 17,000.00	\$ 11,000.00	\$ 18,104.13	\$ 2,057.88	\$ 8,989.02
	Contractual Services	\$ 748,274.00	\$ 723,674.00	\$ 265,290.23	\$ 203,946.39	\$ 223,122.61
	Capital Outlay	\$ 4,325,000.00	\$ 4,150,000.00	\$ 34,972.14	\$ 119,584.44	\$ 127,422.52
	Other Expenditures	\$ 650.00	\$ 15,000.00	\$ 3,935.50	\$ 1,956,616.00	\$ 1,886,851.00
	Transfers To Other Funds	\$ 125,000.00	\$ 125,000.00	\$ 137,984.55	\$ 151,741.47	\$ 135,751.28
	Revenue Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense Total	\$ 5,463,079.33	\$ 5,240,090.81	\$ 562,836.19	\$ 2,534,564.98	\$ 2,511,738.19
030	Sanitary Sewer	\$ (5,463,079.33)	\$ (5,240,090.81)	\$ (562,836.19)	\$ (2,534,564.98)	\$ (2,511,738.19)

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
031	Wastewater Treatment Plant					
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 862,388.23	\$ 669,868.76	\$ 574,492.91	\$ 641,960.12	\$ 615,518.83
	Training & Education	\$ 2,000.00	\$ 2,000.00	\$ 582.54	\$ 220.00	\$ 110.00
	Supplies & Materials	\$ 126,250.00	\$ 120,650.00	\$ 75,697.29	\$ 108,633.49	\$ 96,367.08
	Contractual Services	\$ 597,179.65	\$ 577,179.65	\$ 450,497.71	\$ 579,550.03	\$ 585,442.74
	Capital Outlay	\$ 50,000.00	\$ -	\$ 70.97	\$ -	\$ 6,505.61
	Other Expenditures	\$ 1,500.00	\$ 1,500.00	\$ 1,177.30	\$ 377.69	\$ 706.00
	Transfers To Other Funds	\$ 225,000.00	\$ 125,000.00	\$ 99,807.40	\$ 108,135.00	\$ 108,135.00
Revenue Total		\$ -	\$ -	\$ -	\$ -	\$ -
Expense Total		\$ 1,864,317.88	\$ 1,496,198.41	\$ 1,202,326.12	\$ 1,438,876.33	\$ 1,412,785.26
031	Wastewater Treatment Plant	\$ (1,864,317.88)	\$ (1,496,198.41)	\$ (1,202,326.12)	\$ (1,438,876.33)	\$ (1,412,785.26)
231	Sewerage	\$ 1,410,266.80	\$ 1,188,102.79	\$ 2,392,405.81	\$ 2,421,750.78	\$ 196,646.85
232	Storm Water					
232	Storm Water					
	Fees/Charges For Service	\$ 1,000.00	\$ -	\$ 100.00	\$ 140.00	\$ 1,110.00
	Other Revenue	\$ 800,000.00	\$ 1,300,000.00	\$ 1,913,363.28	\$ -	\$ -
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 211,443.49	\$ 208,456.51	\$ 147,245.99	\$ 195,288.31	\$ 188,843.34
	Training & Education	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
	Supplies & Materials	\$ 3,000.00	\$ 1,000.00	\$ 2,072.83	\$ 1,175.91	\$ 1,608.86
	Contractual Services	\$ 116,309.00	\$ 147,604.00	\$ 47,130.45	\$ 119,645.60	\$ 100,667.77
	Capital Outlay	\$ 855,000.00	\$ 1,450,000.00	\$ 562,422.17	\$ 36,300.00	\$ 58,282.57
	Other Expenditures	\$ 2,000.00	\$ 2,000.00	\$ 1,986.29	\$ 2,078.06	\$ 2,021.68
	Debt Service	\$ 212,141.88	\$ 100,000.00	\$ 37,915.63	\$ -	\$ -
	Transfers To Other Funds	\$ 15,935.00	\$ 30,339.00	\$ 55,593.10	\$ 57,324.00	\$ 57,324.00
Revenue Total		\$ 801,000.00	\$ 1,300,000.00	\$ 1,913,463.28	\$ 140.00	\$ 1,110.00
Expense Total		\$ 1,416,329.37	\$ 1,939,899.51	\$ 854,366.46	\$ 411,811.88	\$ 408,748.22
232	Storm Water	\$ (615,329.37)	\$ (639,899.51)	\$ 1,059,096.82	\$ (411,671.88)	\$ (407,638.22)
232	Storm Water	\$ (615,329.37)	\$ (639,899.51)	\$ 1,059,096.82	\$ (411,671.88)	\$ (407,638.22)
240	Motor Fuel					
240	Motor Fuel					
	Taxes	\$ 880,000.00	\$ 875,000.00	\$ 734,057.42	\$ 864,163.30	\$ 872,086.42
	Intergovernmental	\$ -	\$ -	\$ 95,953.96	\$ 280.94	\$ 2,435.64
	Fees/Charges For Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Fines And Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
	Investment Earnings	\$ 42,500.00	\$ 21,000.00	\$ 32,159.01	\$ 8,999.61	\$ 22,340.34
	Other Revenue	\$ -	\$ -	\$ 1,800.00	\$ 848.06	\$ 442.93
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ 861.70
	Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
	Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ 45,846.93
	Contractual Services	\$ 70,000.00	\$ 940,000.00	\$ 247,362.59	\$ 188,721.56	\$ 866,420.40
	Capital Outlay	\$ 850,000.00	\$ 1,100,000.00	\$ 968,926.59	\$ -	\$ 199,087.39
	Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 15.00
	Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Total		\$ 922,500.00	\$ 896,000.00	\$ 863,970.39	\$ 874,291.91	\$ 898,167.03
Expense Total		\$ 920,000.00	\$ 2,040,000.00	\$ 1,216,289.18	\$ 188,721.56	\$ 1,111,369.72
240	Motor Fuel	\$ 2,500.00	\$ (1,144,000.00)	\$ (352,318.79)	\$ 685,570.35	\$ (213,202.69)
240	Motor Fuel	\$ 2,500.00	\$ (1,144,000.00)	\$ (352,318.79)	\$ 685,570.35	\$ (213,202.69)

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
261	HUD					
261	Hud Administration					
	Intergovernmental	\$ 256,416.74	\$ 125,043.65	\$ 139,053.56	\$ 187,756.51	\$ 106,098.05
	Fees/Charges For Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Investment Earnings	\$ -	\$ -	\$ -	\$ -	\$ (1,985.72)
	Other Revenue	\$ -	\$ -	\$ -	\$ 58,116.17	\$ 1,816.65
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 72,058.94	\$ 56,589.84	\$ 60,284.07	\$ 65,296.89	\$ 66,282.51
	Training & Education	\$ 3,182.00	\$ 5,500.00	\$ 220.02	\$ 2,080.87	\$ 2,257.05
	Supplies & Materials	\$ 800.00	\$ 909.25	\$ 304.15	\$ 431.98	\$ 786.62
	Contractual Services	\$ 179,575.36	\$ 60,644.56	\$ 1,254.51	\$ 91,900.95	\$ 41,676.11
	Capital Outlay	\$ -	\$ -	\$ -	\$ 116,171.91	\$ -
	Other Expenditures	\$ 800.00	\$ 1,400.00	\$ 118.71	\$ 1,228.82	\$ 62,925.48
	Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue Total	\$ 256,416.74	\$ 125,043.65	\$ 139,053.56	\$ 245,872.68	\$ 105,928.98
	Expense Total	\$ 256,416.30	\$ 125,043.65	\$ 62,181.46	\$ 277,111.42	\$ 173,927.77
261	Hud Administration	\$ 0.44	\$ -	\$ 76,872.10	\$ (31,238.74)	\$ (67,998.79)
263	Hud Rehab					
	Intergovernmental	\$ 419,199.54	\$ 233,956.35	\$ 345,468.14	\$ 142,138.27	\$ 155,330.94
	Investment Earnings	\$ -	\$ -	\$ 798.83	\$ 591.60	\$ 2,507.87
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 84,590.93	\$ 78,156.50	\$ 60,306.49	\$ 65,296.15	\$ 64,734.38
	Training & Education	\$ -	\$ 1,250.00	\$ -	\$ -	\$ -
	Supplies & Materials	\$ 500.00	\$ 1,350.00	\$ 30.24	\$ 155.24	\$ 233.89
	Contractual Services	\$ 332,358.61	\$ 153,199.85	\$ 304,761.90	\$ 97,977.58	\$ 101,974.54
	Other Expenditures	\$ -	\$ -	\$ -	\$ 161.04	\$ -
	Revenue Total	\$ 419,199.54	\$ 233,956.35	\$ 346,266.97	\$ 142,729.87	\$ 157,838.81
	Expense Total	\$ 417,449.54	\$ 233,956.35	\$ 365,098.63	\$ 163,590.01	\$ 166,942.81
263	Hud Rehab	\$ 1,750.00	\$ -	\$ (18,831.66)	\$ (20,860.14)	\$ (9,104.00)
265	Hud EDFAP2					
	Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees/Charges For Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Investment Earnings	\$ -	\$ -	\$ 262.98	\$ 341.28	\$ 492.77
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue Total	\$ -	\$ -	\$ 262.98	\$ 341.28	\$ 492.77
	Expense Total	\$ -	\$ -	\$ -	\$ -	\$ -
265	Hud EDFAP2	\$ -	\$ -	\$ 262.98	\$ 341.28	\$ 492.77
261	HUD	\$ 1,750.44	\$ -	\$ 58,303.42	\$ (51,757.60)	\$ (76,610.02)
270	TIF CBD					
270	TIF CBD					
	Taxes	\$ 505,000.00	\$ 505,000.00	\$ 497,399.86	\$ 490,215.48	\$ 499,336.14
	Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
	Investment Earnings	\$ 35,000.00	\$ 35,000.00	\$ 1,362.27	\$ 21,867.48	\$ 5,904.65
	Other Revenue	\$ -	\$ -	\$ 550.00	\$ -	\$ 400.00
	Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 208,518.43	\$ -	\$ 25,741.58	\$ -	\$ -
	Training & Education	\$ 1,000.00	\$ 1,000.00	\$ 918.13	\$ -	\$ 350.00
	Supplies & Materials	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ -
	Contractual Services	\$ 847,450.00	\$ 347,450.00	\$ 15,038.83	\$ 7,391.50	\$ 888,503.75
	Capital Outlay	\$ 144,100.00	\$ 209,100.00	\$ 110,194.97	\$ 43,261.90	\$ 78,701.03
	Other Expenditures	\$ 62,150.00	\$ 62,150.00	\$ 3,503.11	\$ 45,921.38	\$ 56,281.16
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers To Other Funds	\$ 30,186.42	\$ -	\$ 274,318.90	\$ -	\$ -
	Capital Expense	\$ -	\$ -	\$ -	\$ 115,545.60	\$ -

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
Revenue Total		\$ 540,000.00	\$ 540,000.00	\$ 499,312.13	\$ 512,082.96	\$ 505,640.79
Expense Total		\$ 1,293,554.85	\$ 619,850.00	\$ 429,715.52	\$ 212,120.38	\$ 1,023,835.94
270	TIF CBD	\$ (753,554.85)	\$ (79,850.00)	\$ 69,596.61	\$ 299,962.58	\$ (518,195.15)
270	TIF CBD	\$ (753,554.85)	\$ (79,850.00)	\$ 69,596.61	\$ 299,962.58	\$ (518,195.15)
273	Tif SIPCA					
273	Tif SIPCA					
	Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
	Investment Earnings	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers From Other Funds	\$ -	\$ -	\$ 237,150.00	\$ -	\$ -
	Contractual Services	\$ -	\$ -	\$ 43,641.10	\$ -	\$ 7,500.00
	Other Expenditures	\$ 15,000.00	\$ -	\$ 728.16	\$ -	\$ 653.48
Revenue Total		\$ -	\$ -	\$ 237,150.00	\$ -	\$ -
Expense Total		\$ 15,000.00	\$ -	\$ 44,369.26	\$ -	\$ 8,153.48
273	Tif SIPCA	\$ (15,000.00)	\$ -	\$ 192,780.74	\$ -	\$ (8,153.48)
273	Tif SIPCA	\$ (15,000.00)	\$ -	\$ 192,780.74	\$ -	\$ (8,153.48)
445	Capital Projects					
041	Capital Projects					
	Investment Earnings	\$ 15,000.00	\$ 15,000.00	\$ 15.19	\$ 2,684.99	\$ 36,275.16
	Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ 7,200.00
	Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 195,959.60
	Capital Expense	\$ 913,000.00	\$ 5,818,250.00	\$ 1,153,530.14	\$ 5,304,343.31	\$ 10,318,464.73
	Capital Revenue	\$ 883,000.00	\$ 9,014,720.51	\$ 191,850.47	\$ 257,863.80	\$ 298,911.70
Revenue Total		\$ 898,000.00	\$ 9,029,720.51	\$ 191,865.66	\$ 260,548.79	\$ 335,186.86
Expense Total		\$ 913,000.00	\$ 5,818,250.00	\$ 1,153,530.14	\$ 5,304,343.31	\$ 10,521,624.33
041	Capital Projects	\$ (15,000.00)	\$ 3,211,470.51	\$ (961,664.48)	\$ (5,043,794.52)	\$ (10,186,437.47)
042	Velde Drive Project					
	Capital Expense	\$ -	\$ -	\$ 15,601.00	\$ -	\$ -
	Capital Revenue	\$ -	\$ -	\$ 100,090.00	\$ 89,959.60	\$ -
Revenue Total		\$ -	\$ -	\$ 100,090.00	\$ 89,959.60	\$ -
Expense Total		\$ -	\$ -	\$ 15,601.00	\$ -	\$ -
042	Velde Drive Project	\$ -	\$ -	\$ 84,489.00	\$ 89,959.60	\$ -
445	Capital Projects	\$ (15,000.00)	\$ 3,211,470.51	\$ (877,175.48)	\$ (4,953,834.92)	\$ (10,186,437.47)

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
501	School Bus					
501	School Bus					
	Fees/Charges For Service	\$ 4,994,959.40	\$ 4,796,989.00	\$ 3,798,352.99	\$ 4,921,448.31	\$ 4,181,838.74
	Fines And Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
	Investment Earnings	\$ 6,050.00	\$ 10,000.00	\$ 347.06	\$ 10,007.87	\$ 2,041.66
	Other Revenue	\$ -	\$ -	\$ 1,269.77	\$ 322,533.43	\$ 7,169.11
	Personnel	\$ 2,914,331.03	\$ 2,938,306.22	\$ 2,592,936.72	\$ 2,890,509.28	\$ 2,707,696.79
	Training & Education	\$ 12,000.00	\$ -	\$ 3,934.97	\$ 13,236.26	\$ 8,571.44
	Supplies & Materials	\$ 277,150.00	\$ 312,150.00	\$ 207,665.24	\$ 264,873.70	\$ 262,693.90
	Contractual Services	\$ 348,677.40	\$ 294,533.25	\$ 348,592.08	\$ 286,423.10	\$ 235,393.37
	Capital Outlay	\$ 880,010.00	\$ 910,000.00	\$ 811,120.00	\$ 884,371.16	\$ 707,274.21
	Other Expenditures	\$ 12,000.00	\$ 3,000.00	\$ 12,338.72	\$ 159,446.45	\$ 186,552.62
	Transfers To Other Funds	\$ 367,169.00	\$ 310,000.00	\$ 255,638.70	\$ 1,068,556.48	\$ 68,556.48
Revenue Total		\$ 5,001,009.40	\$ 4,806,989.00	\$ 3,799,969.82	\$ 5,253,989.61	\$ 4,191,049.51
Expense Total		\$ 4,811,337.43	\$ 4,767,989.47	\$ 4,232,226.43	\$ 5,567,416.43	\$ 4,176,738.81
501	School Bus	\$ 189,671.97	\$ 38,999.53	\$ (432,256.61)	\$ (313,426.82)	\$ 14,310.70
501	School Bus	\$ 189,671.97	\$ 38,999.53	\$ (432,256.61)	\$ (313,426.82)	\$ 14,310.70
525	Airport					
525	Airport					
	Intergovernmental	\$ 40,000.00	\$ 40,000.00	\$ 40,191.33	\$ 65,264.47	\$ 172,831.96
	Fees/Charges For Service	\$ 186,560.00	\$ 157,700.00	\$ 153,976.20	\$ 173,482.19	\$ 183,036.46
	Investment Earnings	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenue	\$ 31,272.50	\$ 13,414.50	\$ 13,303.76	\$ 34,821.47	\$ 19,196.28
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 110,203.64	\$ 89,040.76	\$ 83,507.09	\$ 84,428.05	\$ 82,949.66
	Training & Education	\$ -	\$ -	\$ -	\$ 2,339.90	\$ 2,075.63
	Supplies & Materials	\$ 86,300.00	\$ 87,250.00	\$ 81,821.74	\$ 118,203.52	\$ 112,080.92
	Contractual Services	\$ 92,143.00	\$ 109,391.85	\$ 91,658.88	\$ 102,103.56	\$ 81,830.27
	Capital Outlay	\$ 57,875.42	\$ 137,186.42	\$ 126,360.57	\$ 24,106.78	\$ 9,980.00
	Other Expenditures	\$ 1,250.00	\$ 1,000.00	\$ 140.60	\$ 46,965.28	\$ 46,324.00
	Debt Service	\$ -	\$ -	\$ -	\$ 697.12	\$ -
	Transfers To Other Funds	\$ 10,000.00	\$ 10,000.00	\$ 8,393.40	\$ -	\$ -
Revenue Total		\$ 257,832.50	\$ 211,114.50	\$ 207,471.29	\$ 273,568.13	\$ 375,064.70
Expense Total		\$ 357,772.06	\$ 433,869.03	\$ 391,882.28	\$ 378,844.21	\$ 335,240.48
525	Airport	\$ (99,939.56)	\$ (222,754.53)	\$ (184,410.99)	\$ (105,276.08)	\$ 39,824.22
525	Airport	\$ (99,939.56)	\$ (222,754.53)	\$ (184,410.99)	\$ (105,276.08)	\$ 39,824.22
570	Economic Development					
570	Economic Development					
	Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
	Investment Earnings	\$ 163,000.00	\$ 308,000.00	\$ 320,632.45	\$ 306,458.39	\$ 179,653.83
	Other Revenue	\$ -	\$ -	\$ -	\$ 1,175.00	\$ 124,536.03
	Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 47,893.32	\$ 83,510.38	\$ 57,088.33	\$ 31,512.76	\$ 77,091.48
	Training & Education	\$ 3,000.00	\$ -	\$ 1,797.00	\$ 1,723.83	\$ 4,245.17
	Supplies & Materials	\$ -	\$ -	\$ 605.64	\$ 708.41	\$ 171.28
	Contractual Services	\$ 53,087.60	\$ 1,565.55	\$ 60,764.30	\$ 66,458.64	\$ 124,226.34
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ 1,000.00	\$ -	\$ 3,590.03	\$ 3,633.14	\$ 4,743.73
	Debt Service	\$ 35,980.00	\$ 431,755.56	\$ 773,551.71	\$ 123,149.81	\$ 57,500.55
	Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Total		\$ 163,000.00	\$ 308,000.00	\$ 320,632.45	\$ 307,633.39	\$ 304,189.86
Expense Total		\$ 140,960.92	\$ 516,831.49	\$ 897,397.01	\$ 227,186.59	\$ 267,978.55
570	Economic Development	\$ 22,039.08	\$ (208,831.49)	\$ (576,764.56)	\$ 80,446.80	\$ 36,211.31
570	Economic Development	\$ 22,039.08	\$ (208,831.49)	\$ (576,764.56)	\$ 80,446.80	\$ 36,211.31

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
695	Insurance					
092	Section 125					
	Investment Earnings	\$ -	\$ -	\$ 82.65	\$ 49.35	\$ 46.20
	Other Revenue	\$ -	\$ -	\$ 57,921.38	\$ 67,705.00	\$ 66,328.79
	Contractual Services	\$ -	\$ -	\$ 39,010.28	\$ 62,797.08	\$ 65,316.38
	Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Total		\$ -	\$ -	\$ 58,004.03	\$ 67,754.35	\$ 66,374.99
Expense Total		\$ -	\$ -	\$ 39,010.28	\$ 62,797.08	\$ 65,316.38
092	Section 125	\$ -	\$ -	\$ 18,993.75	\$ 4,957.27	\$ 1,058.61
093	Liability Insurance					
	Investment Earnings	\$ -	\$ -	\$ 14.25	\$ -	\$ -
	Other Revenue	\$ -	\$ -	\$ 14,256.26	\$ -	\$ -
	Transfers From Other Funds	\$ 533,208.17	\$ 467,762.40	\$ 475,519.80	\$ 470,827.01	\$ -
	Training & Education	\$ -	\$ -	\$ -	\$ -	\$ -
	Contractual Services	\$ 536,368.00	\$ 402,183.00	\$ 439,467.83	\$ (22,224.19)	\$ 3,451.68
Revenue Total		\$ 533,208.17	\$ 467,762.40	\$ 489,790.31	\$ 470,827.01	\$ -
Expense Total		\$ 536,368.00	\$ 402,183.00	\$ 439,467.83	\$ (22,224.19)	\$ 3,451.68
093	Liability Insurance	\$ (3,159.83)	\$ 65,579.40	\$ 50,322.48	\$ 493,051.20	\$ (3,451.68)
094	Work Comp					
	Investment Earnings	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Revenue	\$ -	\$ -	\$ 321,690.66	\$ 8,922.42	\$ 2,941.90
	Transfers From Other Funds	\$ 716,342.00	\$ 578,386.00	\$ 982,619.63	\$ 982,619.63	\$ 1,339,545.98
	Contractual Services	\$ 580,000.00	\$ 578,386.00	\$ 727,236.71	\$ 1,749,957.54	\$ 1,274,487.34
	Other Expenditures	\$ -	\$ -	\$ -	\$ 2,017.25	\$ -
Revenue Total		\$ 716,342.00	\$ 578,386.00	\$ 1,304,310.29	\$ 991,542.05	\$ 1,342,487.88
Expense Total		\$ 580,000.00	\$ 578,386.00	\$ 727,236.71	\$ 1,751,974.79	\$ 1,274,487.34
094	Work Comp	\$ 136,342.00	\$ -	\$ 577,073.58	\$ (760,432.74)	\$ 68,000.54
095	Medical					
	Investment Earnings	\$ -	\$ -	\$ 1,597.18	\$ 1,013.92	\$ 668.23
	Other Revenue	\$ -	\$ -	\$ 32,070.57	\$ 3,217.96	\$ 2,347.27
	Transfers From Other Funds	\$ 4,582,814.19	\$ 4,115,095.00	\$ 4,273,718.95	\$ 4,204,361.32	\$ 3,853,897.32
	Training & Education	\$ -	\$ -	\$ -	\$ -	\$ -
	Contractual Services	\$ 3,747,637.88	\$ 4,577,704.75	\$ 2,925,163.44	\$ 4,623,646.34	\$ 3,980,894.79
	Other Expenditures	\$ 320,800.00	\$ 112,700.00	\$ 52,300.87	\$ 56,012.76	\$ 132,136.83
	Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Total		\$ 4,582,814.19	\$ 4,115,095.00	\$ 4,307,386.70	\$ 4,208,593.20	\$ 3,856,912.82
Expense Total		\$ 4,068,437.88	\$ 4,690,404.75	\$ 2,977,464.31	\$ 4,679,659.10	\$ 4,113,031.62
095	Medical	\$ 514,376.31	\$ (575,309.75)	\$ 1,329,922.39	\$ (471,065.90)	\$ (256,118.80)
695	Insurance	\$ 647,558.48	\$ (509,730.35)	\$ 1,976,312.20	\$ (733,490.17)	\$ (190,511.33)

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
699	Vehicle Maintenance					
069	City Vehicle Maintenance					
	Fees/Charges For Service	\$ 1,010,575.00	\$ 652,000.00	\$ 644,312.47	\$ 501,560.37	\$ 478,141.26
	Investment Earnings	\$ -	\$ -	\$ 24.35	\$ -	\$ -
	Other Revenue	\$ -	\$ -	\$ 406.70	\$ 403.50	\$ -
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ 523,391.96	\$ -
	Personnel	\$ 565,013.33	\$ 650,253.77	\$ 379,328.49	\$ 20,155.83	\$ 33,466.61
	Training & Education	\$ -	\$ -	\$ 130.54	\$ -	\$ -
	Supplies & Materials	\$ 695,730.00	\$ 693,330.00	\$ 322,711.44	\$ 449,361.04	\$ 473,657.56
	Contractual Services	\$ 25,257.00	\$ 20,757.40	\$ 57,671.17	\$ 1,884.65	\$ 122.89
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ -	\$ -	\$ -	\$ 3,479.00	\$ 3,479.00
Revenue Total		\$ 1,010,575.00	\$ 652,000.00	\$ 644,743.52	\$ 1,025,355.83	\$ 478,141.26
Expense Total		\$ 1,286,000.33	\$ 1,364,341.17	\$ 759,841.64	\$ 474,880.52	\$ 510,726.06
069	City Vehicle Maintenance	\$ (275,425.33)	\$ (712,341.17)	\$ (115,098.12)	\$ 550,475.31	\$ (32,584.80)
070	Tazewell Co Vehicle Maint					
	Fees/Charges For Service	\$ 44,000.00	\$ 44,000.00	\$ 17,573.87	\$ 46,944.34	\$ 45,343.92
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ -	\$ -	\$ 3,603.00	\$ 10,272.62	\$ 12,535.56
	Supplies & Materials	\$ -	\$ -	\$ 6,203.29	\$ 34,328.71	\$ 49,430.31
	Contractual Services	\$ -	\$ -	\$ 6,149.77	\$ 5,834.15	\$ 10,521.91
Revenue Total		\$ 44,000.00	\$ 44,000.00	\$ 17,573.87	\$ 46,944.34	\$ 45,343.92
Expense Total		\$ -	\$ -	\$ 15,956.06	\$ 50,435.48	\$ 72,487.78
070	Tazewell Co Vehicle Maint	\$ 44,000.00	\$ 44,000.00	\$ 1,617.81	\$ (3,491.14)	\$ (27,143.86)
699	Vehicle Maintenance	\$ (231,425.33)	\$ (668,341.17)	\$ (113,480.31)	\$ 546,984.17	\$ (59,728.66)
800	General Long Term Debt					
800	Long Term Debt					
	Taxes	\$ -	\$ 402,000.00	\$ 403,121.00	\$ -	\$ -
	Investment Earnings	\$ -	\$ -	\$ 49.54	\$ -	\$ -
	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ 402,000.00	\$ 312,100.00	\$ -	\$ -
	Transfers To Other Funds	\$ -	\$ -	\$ 91,070.54	\$ -	\$ -
Revenue Total		\$ -	\$ 402,000.00	\$ 403,170.54	\$ -	\$ -
Expense Total		\$ -	\$ 402,000.00	\$ 403,170.54	\$ -	\$ -

BUDGET SUMMARY BY FUND

Proposed FY 2018-19

Account Number	Description	Proposed 2019	FY 2018 Budget	FY 2018 YTD	FY 2017	FY 2016
924	Library					
924	Library					
	Taxes	\$ 1,212,425.00	\$ 1,182,490.00	\$ 1,165,682.51	\$ 1,156,499.91	\$ 1,125,133.55
	Intergovernmental	\$ 42,466.00	\$ 41,366.00	\$ 29,079.19	\$ 66,184.59	\$ 48,749.35
	Fees/Charges For Service	\$ 41,300.00	\$ 34,900.00	\$ 39,953.09	\$ 38,726.08	\$ 22,912.67
	Fines And Forfeitures	\$ 13,000.00	\$ 12,800.00	\$ 11,187.93	\$ 12,977.76	\$ 12,602.52
	Investment Earnings	\$ 3,100.00	\$ 4,450.00	\$ 4,839.67	\$ 3,460.91	\$ 10,246.87
	Other Revenue	\$ 15,000.00	\$ 16,000.00	\$ 12,076.95	\$ 21,550.34	\$ 41,415.24
	Transfers From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
	Personnel	\$ 877,005.00	\$ 860,925.00	\$ 765,018.10	\$ 832,689.62	\$ 807,081.58
	Supplies & Materials	\$ 197,215.00	\$ 188,205.00	\$ 157,933.67	\$ 95,954.63	\$ 86,382.68
	Contractual Services	\$ 170,140.00	\$ 162,345.00	\$ 172,658.27	\$ 162,887.30	\$ 194,131.92
	Capital Outlay	\$ 550.00	\$ 550.00	\$ 5,263.41	\$ 1,500.00	\$ -
	Other Expenditures	\$ 67,381.00	\$ 64,981.00	\$ 64,963.56	\$ 359,007.85	\$ 307,732.67
	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers To Other Funds	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -
Revenue Total		\$ 1,327,291.00	\$ 1,292,006.00	\$ 1,262,819.34	\$ 1,299,399.59	\$ 1,261,060.20
Expense Total		\$ 1,327,291.00	\$ 1,292,006.00	\$ 1,180,837.01	\$ 1,452,039.40	\$ 1,395,328.85
924	Library	\$ -	\$ -	\$ 81,982.33	\$ (152,639.81)	\$ (134,268.65)
924	Library	\$ -	\$ -	\$ 81,982.33	\$ (152,639.81)	\$ (134,268.65)
941	Police Pension					
941	Police Pension	\$ 1,907,310.00				
941	Police Pension					
	Contractual Services	\$ -	\$ -	\$ -	\$ 10,493.00	\$ 7,857.00
	Other Expenditures	\$ -	\$ -	\$ -	\$ 3,098.77	\$ 1,729.80
	Police Pension	\$ 1,907,310.00	\$ -	\$ (2,109,857.56)	\$ (2,445,068.97)	\$ 911,109.70
Revenue Total		\$ 1,907,310.00	\$ -	\$ -	\$ -	\$ -
Expense Total		\$ 1,907,310.00	\$ -	\$ (2,109,857.56)	\$ (2,431,477.20)	\$ 920,696.50
941	Police Pension	-	\$ -	\$ (2,109,857.56)	\$ (2,431,477.20)	\$ 920,696.50
941	Police Pension	\$ -	\$ -	\$ (2,109,857.56)	\$ (2,431,477.20)	\$ 920,696.50
944	Fire Pension					
944	Fire Pension					
	Fire Pension Revenue	\$ 3,295,373.00	\$ -	\$ 3,290,221.59	\$ 5,159,181.20	\$ 2,403,644.41
	Fire Pension Expense	\$ 3,295,373.00	\$ -	\$ 3,319,928.16	\$ 3,559,192.78	\$ 3,440,646.13
Revenue Total		\$ 3,295,373.00	\$ -	\$ 3,290,221.59	\$ 5,159,181.20	\$ 2,403,644.41
Expense Total		\$ 3,295,373.00	\$ -	\$ 3,319,928.16	\$ 3,559,192.78	\$ 3,440,646.13
944	Fire Pension	\$ -	\$ -	\$ (29,706.57)	\$ 1,599,988.42	\$ (1,037,001.72)
944	Fire Pension	\$ -	\$ -	\$ (29,706.57)	\$ 1,599,988.42	\$ (1,037,001.72)
Revenue Total		\$ 61,285,925.42	\$ 61,658,457.41	\$ 51,607,166.47	\$ 56,030,744.38	\$ 48,064,483.83
Expense Total		\$ 61,154,879.35	\$ 62,077,271.97	\$ 47,742,176.18	\$ 55,053,453.92	\$ 61,549,078.50

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Department Narratives (48 pages)



Administrative Services

Under the Pillar of: Efficient Government

To deliver effectively the services that Pekin's residents want, need & are willing to support

Fund 100-001 Administration

Includes: Mayor, Council and City Manager

The Administrative Department consists of the legislative arm of the City which creates the policy and vision for the municipality with the City Manager managing the day to day operations to implement the policies and vision the City Council has set in place via formal action.

Personnel:

- Mayor and Six Council Members
- City Manager
- Assistant City Manager

Budget Highlights:

- FY16-17 includes 50% salary with benefits for City Manager
- FY16-17 includes 50% salary with benefits for Director position at the discretion of the new City Manager

Fund 100-003 Legal Services

Includes: Legal Services

Currently this department funds legal services which are provided by Eliff, Dancy & Bosich. Within the FY16-17 budget year, the City will solicit request for services for attorney firms and explore the option of in house legal services. Corporation Counsel attends all council meetings, liquor commission, planning & zoning commission and zoning board of appeals meetings regularly as well as other meetings upon request. They also attend hearings and court proceedings on behalf of the City.

Personnel:

- Currently no personnel; however the firm utilizes 3 attorneys and two legal secretaries in completion of City business. The request for services will review the possibility of in house legal personnel within this budget year

Budget Highlights:

- Includes \$210,000 to Corporation Counsel
- \$130,000 legal fees for other firm/attorney fees for specialized services such as labor negotiations (i.e. police contract)

Fund 100-004 City Clerk

Includes: 2 personnel as the keeper of City records

The City Clerk is an appointed positions and FY 17-18 also provided for the Deputy City Clerk position.

The City Clerk maintains all official documents for the City including ordinances, resolutions, contracts and development agreements. The City Clerk also serves as the FOIA agent and responds to up to 250 requests for information annually. City licenses are issued by the City Clerk for liquor, video gaming, raffle, merchant and amusement licenses to name a few. The City Clerk is responsible for distribution of the Council Agenda and Packets and fully implemented the Minute Traq program in FY 17-18 to enhance availability of documents internally and for the public.

Personnel:

- City Clerk
- Deputy City Clerk

Budget Highlights :

- Includes required advertisements and updated legal notifications and resource books
- Codification of City Code in FY 18-19 and is a multi-year project

Fund 100-005, 100-006 and 695

Includes: Human Resources, Finance and Insurance

The Human Resources Department is both a service and advisory department. In the advisory capacity, the HR Director advises managers, supervisors and employees through education, development, influence, fact gathering, problem diagnosis, and providing solutions all with the overarching good of the City of Pekin in mind. The Human Resources director assists in negotiating and administering collective bargaining agreements, handling grievances, and/or discipline. In the advisory capacity staying abreast of federal, state, and regulatory rules and legislation is vital to guarantee all employees and applicants are treated fairly and equally. FY 17-18 implemented the Benefits Coordinator position, to assist employees with health insurance, pensions and other city benefits as well entering new employee information into the system and serving as back up for payroll processing.

The Human Resources Department serves a diverse customer base: City Council, City Manager, managers and supervisors, employees, peers, other departments, legal and regulatory agencies, vendors, applicants, retirees and families of employees as well as other municipalities. The services provided by the human resources director include benefits administration; recruitment, testing and employee training; employee recognition; implementation of the wellness program; employee communications and employee records retention. Human resources develops and maintains the salary and performance review schedules and plans, provides the personnel budget and levy information annually.

Includes: Finance and Risk Management

The Finance Department is the “keeper of the books”. The General Ledger consists of 24 Funds, 53 Departments and several thousand line items. This department runs on annual, monthly, quarterly and bi-weekly deadlines.

Monthly journal entries are done to allocate the departmental costs of fuel and postage, book the split in local gas tax, book the departmental transfers, credit card fees and airport fuel sales. Eleven bank accounts are reconciled.

Bi-weekly, payroll processing and accounts payable is completed. Payroll processing includes more than 80 deduction options and includes tracking police and fire anniversary raises, adding new employees and monthly and quarterly reporting to state and federal agencies. The timesheets are checked for accuracy and checks processed for more than 340 employees. The City processes TPCCC payroll and proposes in the FY 18-19 budget to also process payroll for the new TC3 consolidated 911 dispatch organization. Employee W2's, and 1099's for the Fire Pensioners are processed and uploaded to the IRS and state. Employee wage rates change according to union contracts.



The City budget is tackled annually. The Balance Sheet is checked and reconciled to various backup information. All of that is collected and printed for the outside auditor. MFT bank statements, invoices and reports are gathered for the MFT audit. Information is gathered for other smaller audits from time to time, as well.

Work Comp and Liability Insurance is handled in Finance. Work Comp reports are written on the department level and submitted to Finance. The report typed into the provided computer system. Communication with the adjusters and attorneys is necessary for the investigation and management of each case. Liability includes vehicle accidents, sidewalk falls and sewer backups, to name a few. Bi-monthly safety meetings are held to discuss how accidents could have been avoided and future changes needed to ensure the safety of City employees and residents.

Every payment the City makes, goes through Accounts Payable. Invoices are processed and checks run bi-weekly. Each check has the capability of paying up to 25 invoices, which means, potentially more than one thousand invoices pass through each bill run. The general ledger coding, vendor and amounts of each invoice is checked as well as confirmation of funding and proper approvals. They are also checked for duplication. Monthly statements from vendors are reconciled and any outstanding invoices are tracked down.

Accounts Receivable enters invoices for the City and creates bank deposits for invoiced receipts as well as utility billing receipts. The Accounts Receivable Clerk documents all funding and income sources in to the general ledger, completes school bus billing after the school bus department confirms daily route coverage and collects insurance premiums from retirees.

The Utility Billing group also functions under the direction of finance. Liability and Work Comp claims are entered into the electronic data system for processing by the insurance adjusters. Medical invoices and damage estimates are sent as they come in. The City's self insured health insurance plan is administered through the human resources and finance divisions of the City with Group Plan Solutions, a division of Pekin Insurance serving as the third party administrator.

Personnel:

- 1- Human Resources/Finance Director
- 1 Benefits Coordinator
- 1 Assistant Finance Director
- 3 financial clerks
- 1 Utility Billing Supervisor
- 2.5 Customer Service employees

Budget Highlights:

- Printing & publication for all employment advertisements and employee documents
- Training sessions for City wide training as well as for the HR Director individually

- Health Insurance funding for City employees and retirees under the new self-funded plan
- FY 18-19 will see the implementation of purchase order program City wide

Fund 100-010 Treasurer

Treasurer

The Treasurer is an appointed position serving as the investor of City Funds and a strong focus on City revenues. The Treasurer also provides quarterly budget reports to the City Council, financial forecasting, provides insight on the fiscal health of the City and general oversight of all City revenues and expenses.

The handling of investments is focused on selecting those investments with the highest return and yet possessing the required safety in accordance with the City's investment policy. Investments are monitored to ensure the availability of adequate liquid assets to pay obligations as they become due.

With respect to revenues and expenses, the Treasurer oversees the deposit of the City's monies, manages banking services and reviews bank reconciliations. In addition, the Treasurer approves biweekly payroll and accounts payable disbursements. Other duties involve the coordination of outside City financing and the assistance with the negotiation/review of developer loans made by the City.

Personnel:

- 1 City Treasurer (part time)

Fund 100-009 Information Technology

The Information Technology (IT) serves all employees and departments of the City through more than 35 servers, 150 workstations, 80 network devices and more than 300 user accounts. The IT department houses more than 65 unique software programs and maintains management tools for monitoring network usage, traffic, and security. The IT personnel serve on the Technology Committee, which meets monthly to discuss projects and coordination of technology among all departments. The IT Department is currently investing in the City's network security infrastructure. Last budget year was a large investment in network monitoring. This year the IT Department is investing in server monitoring and workstation security to comply with new State and Federal requirements. The department is currently evaluating products, or will be expanding licensing on existing products, for automated Access Log Auditing/Monitoring, Two Factor Authentication, and Email Encryption.

IT Personnel:

- 2 I.T. positions

Budget Highlights:

- Includes personnel related expenses for two employees
- Maintenance agreements and software purchases for the entire City
- Server refreshes, capacity upgrades, and security investments to comply with new State and Federal requirements

Fund 100-990 General Fund Operations

General Operations

The General Operations fund collects all tax revenue including real estate, use, municipal, replacement property and home rule sales taxes, packaged liquor, food and beverage, video gaming, income tax and telecommunication tax. Cable, natural gas and electric franchise fees and investment earnings are recorded within the general operations fund. Internal transfers, Citilink contract and police and fire commission expenses come from the general operations fund. Bond and interest payments for the bond issue 2012 and 2015 are paid here as well.

Personnel:

- none

Budget Highlights:

- Sikich was selected as the new auditor for FY 18-FY 20 and is funded through the "990" department
- CitiLink
- AVL services, telecommunications and copy machines
- The additional funding for police and fire pensions is also found in the General Operations Division.

Fund 699-069 Vehicle Maintenance Fund

The Vehicle Maintenance Department (VMF) services, maintains, and repairs the City of Pekin's fleet of over 240 passenger vehicles, emergency vehicles, busses, on-highway trucks, emergency generators, and pieces of heavy equipment. It also services external customers including; Tazewell County Head Start busses, and the Tazewell Health Department passenger vehicles. The VMF department also supports the acquisition and end of life auctions of vehicles and equipment for departments within the city.



Pekin's VMF department also manages the Gasoline and Diesel fuel supply for the above mentioned fleet. This includes minor dispenser services, fuel level monitoring and ordering, legal compliance (Inspections/Certifications), and scheduling of repairs.

Personnel:

- 1- Full Time Fleet Manager
- 3- Full Time Fleet Mechanics
- 1- Full Time Secretary

Additional Information:

- Manage approximately 170,000 gallons of fuel sales per year
- Roadside assistance to all City of Pekin departments
- Emergency night and weekend mechanic support
- VMF receives at least 25 repair/inspection requests per day.

Budget Highlights:

- Approximately \$430,000 annual fuel sales.
- Service Tazewell County Headstart
- Service Tazewell County Health Department



Department of Public Works

Under the Pillar of: A Strong Foundation.

To improve and maintain existing infrastructure and leverage opportunities for new infrastructure

Fund 100-007 Public Works

Includes:

Engineering Department

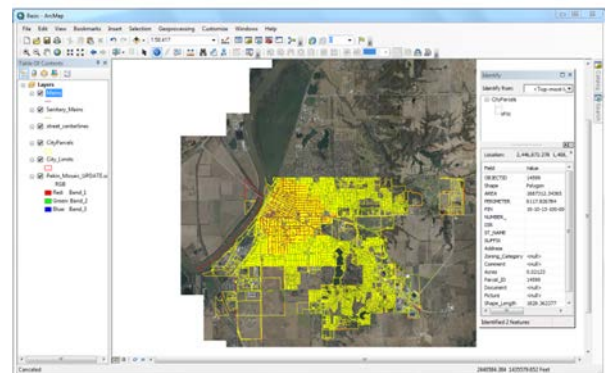
The main responsibility of the Engineering Department is to plan, design and oversee the construction of infrastructure projects that are performed for the City. This includes sewer transmission line projects, road and sidewalk maintenance projects, and storm water projects for the city. This work is done through a collaboration of work performed by in-house staff and the utilization of consultants which are overseen by the City Engineer. The current projects for this budget year includes the annual street maintenance program, Court Street design, Veterans Drive Extension to the North, Front Street, and smaller maintenance projects such sewer linings, sidewalk replacement and others. The Engineering Department will also be working on master plans for the rehabilitation of the combination sewers and brick streets.

The Engineering Department also assists several other departments. These include the Building and Inspection department with site and storm water design reviews for new building or building addition permits. The Airport Department with the large capital project utilizing IDOT's Airport Improvement Program. The Street Department with repairs performed with City crews. The Waste Water Department with capital projects and planning.

Other duties the Engineering Department performs is overseeing the City's Motor Fuel Tax Funds, the Capital Fund and issuance of utility right of way permits. The department also provides representation for the City for several different technical committees, oversees the Municipal Storm Water permit for National Pollutant Discharge Elimination System, and assists other departments with regards to engineering practices and design.

GIS Department

The Geospatial Information System (GIS) department is responsible for the creation, maintenance and distribution of the information regarding City infrastructure. These inventories contain information about most of the City infrastructure such as locations, size, material for sewers, signs, street lights, parcel information, zoning types and other information that is needed by the City. The GIS department also assists other departments with the creation and maintenance of maps for both departmental use and public information. The information provided by the GIS department assists the City in making informed and effective decisions in regards to maintenance and future planning



Personnel:

- 1- City Engineer.
- 1 – Project Engineer
- .5 – GIS/Public Property Supervisor

Budget Highlights

- Reduced Budget by 50% from budgeted FY2018
- Engineering Department is preparing bid packages for \$850,000 in road maintenance and \$800,00 in storm water

Waste Water Department Fund 231

The waste water department is responsible for the collection and treatment of all the sanitary waste water for the City of Pekin, along with a contractual agreement for the treatment of North Pekin's waste Water. This department is governed by National Pollutant Discharge Elimination System (NPDES) permit which regulates the quality of treatment of the water as required by Clean Water Act.

231-029 – Billing

This fund was created for the collection of fees that are billed out of the Utility Billing Department for usage based on the Illinois American water meter readings from the previous month. The Utility Billing Department works under the Waste Water and Solid Waste Funds. The Utility Billing Department produced 34,218 bills in FY18-19 with 25% e-billing and 33% paying online, which is above other municipalities. There still remains a late pay percentage of about 23.2%. This fund also serves to make the payments on the bonds and loans the City has outstanding for the improvements that were required by the IEPA.



Personnel:

- The FY 18-19 Budget contains 3 part time customer service representatives planned to be scheduled at peak times to better serve the needs of the Citizens of Pekin as well as 1.25 full time employees and the Utility Billing Supervisor.

Additional Information:

- Is funded out of the enterprise fund for waste water and solid waste

Budget Highlights:

- Operation budget is \$2.854 Million
- Debt repayment for FY2018 is \$3 Million
- Fees/Charges Revenue is based on a base rate of \$4.20 and raising the user rate to \$7.66 per 1,000 Gal.

231-030 – Sewer

The sewer fund covers the collection system for the waste water in the City. This includes both the Combination Sewers and Sanitary sewers. The Combination Sewer collects both sanitary sewage and storm water and comprised of approximately 45 miles of pipe ranging from 8” to 60”, one lift station and five (5) outfall locations. These sewers collect both sanitary water and storm water utilizing the same pipe. The Illinois Environmental Protection discourages this practice and has requiring that the City reduce the amount for overflows to the IL River to be less than an average of four (4) times per year in the last renewal of the National Pollutant Discharge Elimination System (NPDES) permit. Therefore, upgrades to the combination sewer are part of the overall planned upgrade to the treatment plant. This is the final phase of the waste water upgrade and will begin construction upon clearance from the railroad and final approval of ILEPA.

The Sanitary Sewer system consists of approximately 130 miles of sewer ranging from 8” to 30” diameter pipes with several different types of material and 12 lift stations. This system collects all the waste water from the City that is not in a combination system and carries it to the waste water treatment plant for treatment.



Personnel:

- 2 – There is no dedicated staff for the maintaining of the combination sewers; instead the street department oversees the combination sewers in conjunction with the sanitary sewers. Their time performing these duties are charged to the Waste Water Sewer Maintenance fund which accounts for 2 full time employees.

Additional Information:

- Phase three upgrades to the combination sewer is fully designed to increase the capacity of the combination sewer.
- The City has a back-flow preventer installation program in which the City will pay for half of the cost of the installation of a back-flow preventer placed on the resident’s sanitary lateral from their house. This helps reduce the amount of backup experience by residents especially in the Combination Sewer locations.
- This sewer network includes most of the oldest infrastructure in the City including some brick sewers and manholes.

Budget Highlights:

- Anticipates Phase 3 Package B beginning in this fiscal year as project ready for Bid once easements from the rail road are acquired. This would account for the \$4 Million in Sewer Construction and \$450,000 in engineering fees
- Has \$150,000 for lining of sewers. Currently have a list of at least 3 known locations where a lining is needed.
- Has \$75,000 for sewer repairs at Schramm and St. Clair St.
- Has \$60,000 for a lease to own for a Vacuum Sweeper Truck to reduce the amount of sediment and trash entering the CSO sewers.
- Other contractual is for the backflow program and the use of contractors for repairs.

Fund 231-031 Waste Water Treatment Plant

Currently there are two waste water treatment plants owned and operated by the City. The main plant (STP #1) is located at 606 S. Front St and the auxiliary plant (STP #2) is located on IL State Route 98. Currently the main treatment plant is rated for a design flow 6.84 Million Gallons per Day (MGD) and can treat up to 15.5 MGD during storm events. The second plant (STP #2) is only used for temporary storage of waste water during heavy rain event as to allow for more Combine Sewer water to flow to the plant. In order to meet new requirements set by the Illinois Environmental Protection Agency the City is in the process of upgrading its existing waste water treatment process. This upgrade consists several phases stretched out over 10 years. Currently phases 1, 2, and 4 have been completed which consists of building a new plant within the foot print of the existing plant location, expansion of the CSO lagoon and expansion of the storage at plant #2. These upgrades will allow for future expansion of the sanitary sewer utilities and additional processes to be added to the treatment to account for any increased regulations as imposed by future NPDES permits.

Personnel:

- 1 – WWTP Supervisor (CL 1 operator license)
- 2 – Class IV O&M Techs (CL 1 operator license)
- 1 – Class III O&M Tech (CL 2 operator license)
- 1 - Class II O&M Tech (CL 3 operator license)

Additional Information:

- Currently the City can treat up to 6.84 MGD of waste water a day and treated 1226.4 MGD in the 2017 Fiscal year.
- Waste Water Treatment Plant is compliant with all EPA Rules and Regulations
- Generated 1,892 tons of sludge to landfill
- Treated over 1.148 billion gallons of water discharged to the Illinois River

Budget Highlights:

- Operating Budget \$1.588 Million which is a 3% reduction from FY16 and 7% reduction from FY2009
- Capital Items include - \$15,000 for a fork lift for material handling and replacing a full size pickup.

Fund 232-232 Storm Water Department

The storm water sewer system is comprised of approximately 100 miles of sewers throughout the City. Currently this system is only for storm water that collects rain water off the streets through a series of inlets and carries it through a network of sewers ranging from 8" to 60" in diameter to the river, lakes, creeks or ravines. The storm water division is required to meet the regulations of the City's National Pollutant Discharge Elimination System Municipal Storm Water permit or NPDES MS4 permit. This permit requires the City to maintain the storm water infrastructure, keep the sewers free from debris with street sweeping, oversee and enforce erosion control permits both from the City and the State, and have a storm water management program that encourages the use of best management practices for storm water runoff.



Personnel:

- There are no dedicated staff for the maintaining of the storm sewers, instead the street department oversees maintenance and repairs to the system. Their time performing these duties are charged to the Storm Water funding which accounts for 2 full time employees

Additional Information:

- Responds to approximately 50 calls a year regarding storm water problems
- Performs approximately 25 repairs to the system which include replacements of manholes, catch basins and storm sewers.
- Sweeps approximately 220 miles of road from spring until fall
 - 1,523.5 hours of sweeping

Budget Highlights:

- Has \$800,000 dollars in the budget for repairs to the Creek that collects the subdivisions of Broadmoor Heights and Park Ridge known as Broadway Farms
- Currently there is no sole funding for the Storm Water Division. The funding comes from the collection of permit fees and the General Fund

Additional Information:

Known Storm Water Problems (full listing at end of budget presentation)

Ranking ID #	Priority	Date of problem known	Location	Problem
1	1,2,4,5,3*	>10 years	Broadway Farms	Erosion, failed pipes, fallen manhole
2	1,2,3,5	>10 years	Koch Street and Enterprise	Street floods during rain
3	1,2,3,5	>20 years	Jane Street	Street floods during rain
4	1,2,4	Fall of 2017	Thrush Ave	Erosion of the property exposed sewer pipe and manhole
5	1,2,5	>20 years	Court Street near Stadium	Flooding on the Roadway during Heavy rain
6	1,2,4,5	Summer 2015	18th Ditch & Street Culvert	CMP pipe is starting to erode, retaining wall failed
7	1,5,3*	>20 years	100 Block of 18th St	Street floods during rain
8	3,4,5	>10 years	Creek along Willow	Erosion of property (multiple locations)
9	2, 4*	Summer 2017	2101 Windsor St	No Storm sewer for roadway causing rain water to go through a property to get creek
10	3,4	Summer of 2008	1212/1214 Timber Ln	Flooding between homes during heavy rains
11	3,4	Summer of 2015	716 Vista Grande	Flooding between homes during heavy rains
12	4,5	Fall of 2015/ Supposedly mid 2000's	1809 Tharp Ave	Erosion of the property
13	4,5	Spring 2010	1824 Parkfield	Drainage from back yards drain through the property
14	3,5	Summer of 2008	Ironwood/Pine St	Inlet clogs limiting the detention pond discharge from Hickory Hills
15	4, 3*	Summer of 2015	1602 Memorial	Channel is eroding the yards
16	4, 3*	Summer of 2015	2413 Maywood	Erosion of the property and flooding over the curb
17	1,4,5	>20 years	13th St and Center	Flooding on the Roadway during Heavy rain
18	1	Summer of 2017	1220 El Camino	Flooding on the Roadway during Heavy rain
19	4	Summer of 2016	2215 Willow St	Erosion after outlet and Sink hole next to manhole
20	5	Summer 2010	Lake Kennedy	Trash being deposited in the lake

Fund 100-032 Street Department

The Street Department is responsible for the maintenance and upkeep of the City of Pekin's streets. This includes a variety of tasks to ensure that the residents have a safe and reliable network of roads in the City. The Street Department performs the plowing and salting icy and snow-covered roads during the winter months, filling in pot holes, repairing damaged roadway pavement, painting and maintaining of cleanliness of the roadways. The street department also oversees several programs in the city. They are responsible for the sidewalk repair program in which residents can seek assistance from the City to repair damaged sections of sidewalks along with other needed repairs to city owned sidewalks. They review street opening permits to confirm utility companies are repairing the road to the specifications of the City. They also oversee all the trees that growing on City Right of Way. This includes the inspection of proposed dead trees and limbs along with trimming any branches that overhang the roadway.



Personnel:

- 1/2- Operations Supervisor who oversees the Street Department and Solid Waste Collection.
- 1 - Secretary (split between Street and Solid Waste)
- 1 - Working foreman
- 6 - Crew members

Additional Information:

- Maintains over 212 centerline miles of Streets
- Maintains approximately 3500 traffic signs in the City
- Workers are on call 24/7 to assist in emergency situations
- FY 17-18 Statistics
 - 1,578 hours snow plowing
 - 2,287 tons of salt used
 - 856 hours hauling material

Budget Highlights:

- The Street Department is currently funded out of the General Fund and \$0.02 of the local gas tax
- Moved all operational cost to maintain roadways into Street Budget instead of MFT fund which is approximately \$300,000
- Sidewalk Improvements include \$50,000 for repair to the sidewalk on Parkway behind Pekin Insurance
- Street Construction includes funding for reconstruction Hecker Court

Fund 223-Solid Waste Collection Division

The solid waste division is responsible for the collection and disposal of garbage, yard waste and recyclable material for approximately 12,000 homes in Pekin. The City is broken up into five (5) different zones which determines the day of collection and run 8 trucks daily to collect the garbage, yard waste, and recycling. Currently there are limited restrictions on garbage disposal which means the drivers will pick up any garbage that is allowed under the Illinois Environmental Protection Agency and any number of extra bags left in addition to the regular garbage tote.

Personnel:

- 1/2- Operations Supervisor who oversees the Street Department and Solid Waste Collection
 - 1-Working Foreman
 - 4-Regular garbage drivers
 - 2-Recycle drivers
 - 2- Yard waste drivers
 - 1- Utility driver
- The Utility driver backs up the drivers on high capacity days, fills in for vacations and illness. The Utility driver works every route in the City.



Additional Information

- Collects approximately 5,700 Tons of Garbage per year and disposes it at Indian Creek Landfill where the City has an agreement for tipping fees until 2022
- Collects approximately 2,700 Tons of Yard Waste and disposes it at LHF Compost Facility where the City has extended the contract until January of 2022.
- Collects approximately 800 Tons of Recyclables and disposes them at Peoria Area Recycling Center where the City has an agreement
- The City offers garbage totes for purchase at City Hall for residents
- Yard waste can be disposed of in approved paper bags or in a garbage tote that has a yard waste sticker. The yard waste sticker is available for free at City Hall

Budget Highlights:

- The department is budgeting 2 new solid waste vehicles to be delivered in the middle of the FY 18-19 fiscal year.

Fund 525-525 Airport Department

The Pekin Municipal Airport has been serving Pekin and the surrounding area since 1964 and is included in the National Plan of Integrated Airport Systems. In 2009 the City assumed all operations after the existing Fixed Based Operator (FBO) pulled out of the Airport. Currently the Airport offers a 5,000 Ft. long by 75 Ft. wide paved & lighted runway, 100LL and Jet A fuel, 20 single hangar rentals, 3 corporate style rentals along with other services. The airport is able to handle smaller size aircraft up to small jets. The terminal office is open from 8:00am to 5:00pm Monday through Friday to offer assistance to all users of the Airport. In addition any pilot coming in after-hours has access as well. The Pekin Municipal Airport offers a unique opportunity for many businesses in Pekin because it is within minutes to most parts of Pekin and is uncontrolled which means there are not as many restrictions required for the use of the airport.



Personnel:

- One full time Airport Manager

Additional Information:

- The Airport receives federal funds to maintain and improve the Airport every year. Currently the Airport's appropriation is \$150,000 a year. Over the next five years the airport has over \$7 million worth of projects in which 90-95% of the funding comes from the FAA and IDOT Division of Aeronautics.
- Averages 15+ operations a day which corresponds to over 5,500 operations a year
- Four businesses are located at the Airport.
- Approximately 50 aircraft are based at the Airport
- Currently 19 names on the T-Hangar wait list
- Approximately 15 local companies utilize the airport
- A 2012 report conducted by the Illinois Department of Illinois Division of Aeronautics stated that the total Economic Impact from the Pekin Municipal Airport is \$3.1 Million dollars and provides for 26 total jobs with a total payroll of \$820,900.

Budget Highlights:

- Projected Revenue of \$257,832.50 for FY2019
- Operating Expense Budget of \$357,772.06 for FY2019
- Capital Improvements for FY2019 include phase 2 of 2 of airfield lighting replacement which includes the runway lights and repairs to the electrical components. This is funded at 90% with Airport Improvement Funding and additional 5% funding from the state.

240-240 Motor Fuel Tax

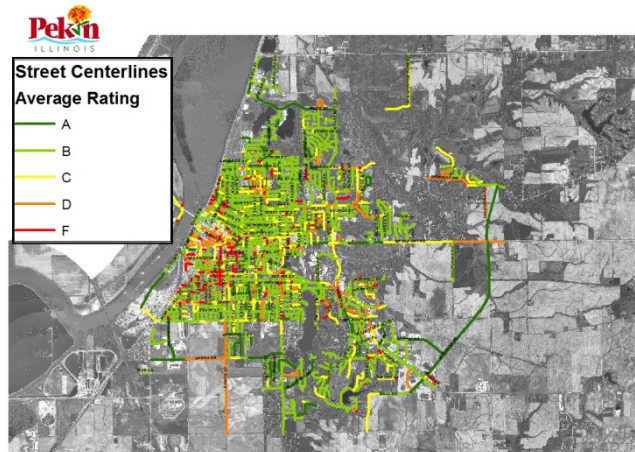
The motor fuel tax fund is an enterprise fund set up for the apportionment the City receives from the federal gas tax. The allotment the City receives is formulated per capita and varies with the amount of gas sold across the nation. The intent of this funding is to help preserve and expand the transportation system so there are limitations on how the funds can be utilized. The funding is distributed by IDOT who ensures the funds are used in accordance with the federal requirements. Therefore all uses of the funding must be made through a resolution by the council before it can be utilized. Historically the city has utilized this funding for engineering for transportation, street maintenance and street construction.

Personnel:

- No personnel cost is incorporated in MFT budget and is overseen by the Engineering Department

Budget Highlights:

- Anticipating \$880,000 in allocation from the State of Illinois
- \$850,000 budgetd for annual street maintenance program including
 - o Mill and Overlay Sheridan from 8th Street to 14th Street
 - o Chip sealing Audubon St., 5th St from Koch to VFW, and Brentwood Subdivision
 - o Crack filling of Parkway from Broadway to Willow along with several streets downtown including Capitol, 4th, 5th and 6th Streets



Fund 445-041 Capital Fund

The Capital Fund was established with the creation of the City of Pekin local gas tax for any gas purchase within the City and in addition to the federal gas tax. As a requirement of the ordinance for the tax, half of the funding (\$0.02 per gallon) is deposited into an enterprise fund for capital projects. Historically approximately 15,000,000 Gallons for fuel is sold in Peking equating to about \$130,000 of revenue generated per \$0.01 of tax. This money has been used to pay for planning, land acquisition, engineering and construction of capital projects such as Veterans Drive.

**Personnel:**

- No personnel are incorporated in the Capital Fund and is overseen by the Engineering Department

Budget Highlights:

- Remainder of the \$30 Million for the construction VFW Road should be received in 2018. This will result in approximately \$4.5 Million to be prioritized for Court Street Rehabilitation.

Fund 100-068 Public Property

The Public Property department is the funding source for maintenance and repair of City owned property and equipment. Certain City utilities are paid in this fund as well as building repairs and lawn maintenance throughout the City. The FY 18-19 budget contains the costs associated with the seasonal yard crew, planned to work May through November.

Personnel:

- .5 – GIS/Public Property Supervisor
- 1- full time Custodian and 2 part-time Custodians
- Seasonal Yard Crew personnel

Budget Highlights:

- Lighting improvements at multiple facilities
- Façade repairs and improvements for Street Department building
- Repairs to City Hall building
- Replacing A/C units
- Energy efficiency improvements at multiple locations

Fund 100-793

Inspections/Code Enforcement/Parking Enforcement

The Inspections, Code Enforcement and Parking Enforcement operations currently work as one department, with inspection employees serving in two capacities as a building related inspector and code enforcement inspectors and one inspector also serving in the parking enforcement capacity.

The FY 18-19 Inspections and Code Enforcement Operations budget proposes no significant changes and staffing levels will remain the same as FY 17-18. Overall, the proposed FY 18-19 Inspections and Code Enforcement budget will increase by 2.9% or 19,337.06 from FY 17-18. In FY 18-19 the Inspections and Code Enforcement Operations will expand utilization of the Accela Land Management software system with the utilization of computer tablets in the field by inspection staff, which will streamline the building inspection and code enforcement inspection processes and dramatically improve overall department efficiency. Given that refurbished computer tablets are available, no budgetary expenditure will be necessary to acquire the required computer tablets to facilitate this initiative. In FY 18-19, the Inspections and Code Enforcement Department will continue to diligently address properties in violation of City Code requirements and will continue to utilize funding from the Demolition line item and Community Development Block Grant program to demolish dangerous and chronically non-compliant homes to protect the health, safety and welfare of the City. The Inspections and Code Enforcement Department also prepares the agenda and packet materials for the Planning Commission and the Zoning Board of Appeals as well as coordination for any public hearings involved with properties.

Personnel:

Proposed Level same as FY 17-18

- 4 full time Inspectors and 1 contracted plumbing inspector
- 1 Supervisor

Budget Highlights:

- Staffing level will remain the same for FY 18-19
- Property clean up fees of \$25,000 to progressively address properties with accumulation of waste and debris.
- \$60,000 from the Demolition line item and \$60,000 from CDBG funding for demolition of chronically non-compliant, dangerous properties
- Printing and publications for public hearings and Notice to Remediate notices for demolition.



Department of Police

Under the Pillar of: A Safe Community

To protect community life and property by
Providing Effective and Principled Police Services

Fund 100 – 760

Police Revenue

The Police Department provides many services to our community, and through intergovernmental agreements, grants, enforcement activity, fines and specialized services provides the City with revenue. The police department has one officer who is assigned exclusively to the Pekin High



School. The school district reimburses the City approximately 50% of the wages and benefits for this officer. In light of the incidents that now seem to be occurring more often than not, we feel that this School Resource Officer is a necessity in protecting the students and faculty at the High School. We have seen the benefits of having an officer at the school and we will continue to partner with the High School to provide them with this

service. The remaining line items within the revenue portion of the budget remain substantially similar to past budgets. This pertains to the general fee's that are collected from fingerprinting, copying of crash reports, overtime reimbursements, and fines from tickets and notices to appear.

It should be noted that our adjudication is fully implemented and costs of these processes have been shifted to the violator. Those matters being heard in front of the Civil Judge are being charged court costs and fines escalate accordingly, which all come back to the City. The final layer of collection has been implemented as it applies to the Illinois Debt Recovery Program, better known as IDRP (pronounced IDrop). This works in conjunction with the Illinois Comptroller's Office. For those who fail to pay their fines, and fail to respond to collection efforts, will have their information submitted to the State of Illinois for collection as one files for their income tax returns. We recently went live with this process in late February of 2018 and are beginning to see some returns as people file their State income tax returns.

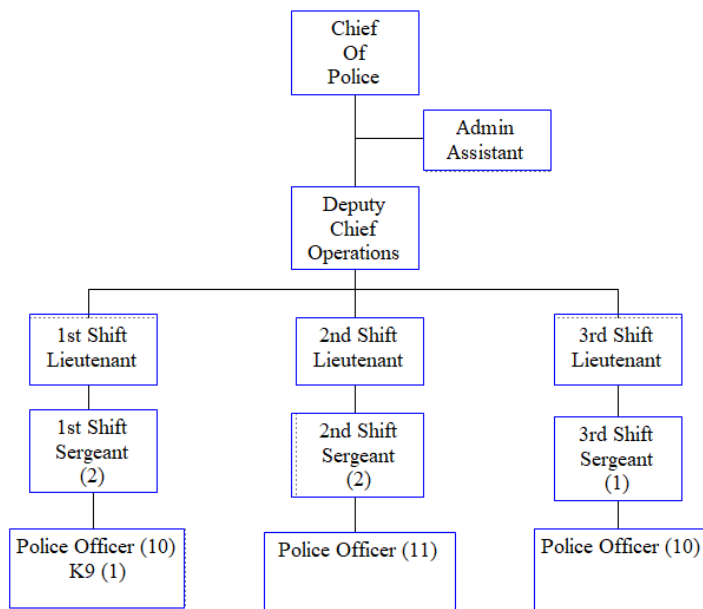
100-761 Police Patrol

This line item applies to the general operations of the police department. This is the most visible



portion of the police department that is seen by the public. Under this portion of the budget there are 40 people (excluding the Chief's and the administrative assistant). Personnel are assigned to a variety of functions including three (3) Lieutenants, Five (5) Sergeants and 32 police officers. There are numerous functions that include the e K9 Officer and his partner Ahen, (Pictured

above). This year the police department was asked to make cuts to their capital budget. Patrol cars were eliminated saving the City \$196,000, which included the equipment to outfit them. Also cut from this division was a patrol copier as well as training and overtime. Because our local Mobile Training Unit (MTU) is offering many of the required updates that are now required we were able to reduce the training line item by approximately \$9,000. These are training mandates that we would otherwise have to pay for as well as potential travel



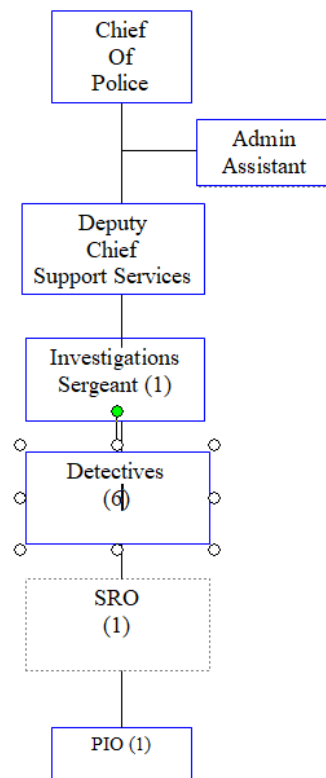
including room and board expenses. The police department continues to look for opportunities through our local MTU to maintain a professional staff that meet the needs of our community. This is a more efficient and cost effective way of maintaining the continual training needs of our staff.

100 – 763

Special Services (Investigations)

The special services unit consists of one sergeant who will be the supervisor of the investigations unit, and there are five detectives at large that perform a variety of investigations. This unit conducts investigations from simple theft, to more complicated cases such as drug conspiracy, sex abuse and assault as well as death investigations which include homicide. The detectives utilize a variety of resources from local, state and federal levels to bring the best possible service to our community.

The School Resource Officer is assigned to the Special Services Unit and this officer's main focus is activities at the Pekin High School. During summer months, when school is out, this officer supplements the investigation unit during its busiest time. The public information officer (PIO) is assigned to Special Services Unit as well and this officer maintains our social media accounts, works with the press and other media outlets as well as attends meetings with Crime Stoppers and other resources that the department utilizes.

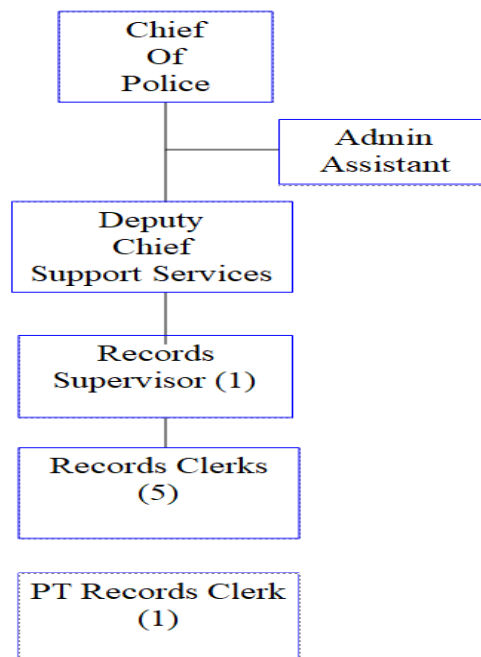


100 – 764 Police Records

The records department consists of a records supervisor, five (5) full time records clerks and one (1) part time records clerk. Currently the records window is not staffed on the night shift. With the addition of the adjudication program, the records clerks now manage the hearing process as they apply to parking tickets as well as local ordinance tickets. The process is automated through the use of the electronic ticketing system and adjudication software. The records unit processes the letters that are sent to violators and ensures that matters that go unattended are appropriately forwarded to collection as ordinance states.

The records unit also handles all Freedom of Information requests as they apply to the police department. Numerous requests come from a variety of people within our community requesting copies of reports, accident reports, and other documentation for civil and criminal processes. The records supervisor has oversight of the FOIA process and maintains accurate records to show that matters are handled in a timely manner.

Finally the records unit has one individual dedicated to the evidence storage and record keeping. This is a very important process for the departments, as quarterly and annual audits, are necessary to ensure that our chain of custody is maintained. This person also is responsible for ensuring that necessary evidence is transported to and from court and accounted for before and after a trial.





Department of Fire

Under the Pillar of: A Safe Community
To protect community life and property by
Providing Effective and Safe Fire Services



Pekin Fire Department

Fund 100-034 Fire Department

Area:

The City of Pekin Fire is an all-hazards response and life safety organization, protecting a community of approximately 34,000 citizens in an area of 12.5 square miles. In addition the City of Pekin Fire Department covers two fire protection districts: 15 square miles to the east in Brush Hill Fire Protection District, and Powerton Fire Protection District- 20 square miles to the southwest, adding approximately an additional 5,000 lives. Within the Powerton Fire protection District area the fire department is protecting one of the state's largest coal fired electrical generating facilities; furthermore, within the City, multiple industrial areas including but not limited to Pacific Ethanol which recently increased its size after purchasing the previous Illinois Corn Products. This resulted in one large ethanol manufacturing plant producing close to 900,000 gallons of ethanol per day. This product is being transported via barge, truck and rail through the City of Pekin every day.

Staff:

Although the number of traditional fire calls has remained fairly steady even since the 1980's, the varied types of responses, and change in the fire science (due to the change in building materials and products used) of today's fires has changed. In addition the additional requests for assistance has risen dramatically over this time. In 1976 the department employed 58 personnel, and responded to 703 calls for service. In 2017 the department responded with 50 personnel to 5498 calls for service, and currently if the trend remains, the number of calls responded to will be over 5800 for this calendar year. The FY 18-19 proposed budget contains 50 sworn firefighters and 1 administrative assistant.

Budget Highlights:

Due to the current revenues and available money the Fire Department does not have any Capital budget items, and is working off of the numbers budgeted for the previous year (2018) minus fifty thousand dollars.



Community Development

Under the Pillar of: Prosperous Community

To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs

Fund 208 Tourism

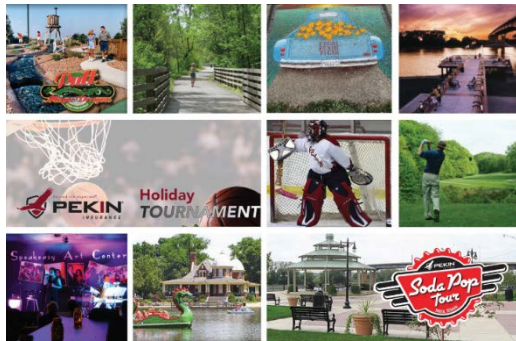
Includes: Tourism

Hotel/Motel 5% Tax Revenue (Restricted Fund)

City of Pekin 5% Hotel/Motel tax is projected to provide an annual revenue of 196,075.00 for FY 18-19.

The objective of Chapter 12 of the City Code is to promote the growth of tourism and convention related business within or near the City of Pekin and to encourage an overnight stay in City. These activities are

Kathryn Shackelford, City Planner, administers tourism budget and works with the Mayor's appointed Tourism Committee to review and approve Community and Overnight Visitor's Grant applications. Along with grants, the tourism fund provides sponsorships for events that raise Pekin's profile, have regional or national significance, and have a proven, quantified financial impact on local businesses. Staff efforts are focused on attracting, retaining, and promoting events within the City of Pekin that draw visitors



from outside the community and encourage overnight stays. The tourism budget supports EnjoyPekin.com, the city operated website used to inform residents, attract visitors, and promote local events. In addition, staff collaborates across departments and with local and regional entities to and encourage public infrastructure improvements that positively impact Pekin's quality of life.

The administrator represents Pekin as a voting member of the Peoria Area Convention and Visitor's Bureau (PACVB) Board. Membership in the PACBD is provided by tourism fund, and the agency provides quarterly activity report to City of Pekin. Through coordination with Avanti's Dome and Pekin Park District, PACVB works with the City of Pekin to market facilities at events and sport conventions. Moreover, PACVB assists the City in sending lead quests to local hotels for convention activity and promotes city interest utilizing their multi-platform marketing channels.

In addition to the PACVB, tourism funds are leveraged for partnerships with Pekin Chamber and Tazewell County Museum.

The fund balance also supports the financing for the Griffin Avenue extension, a project that is critical to support existing private efforts and attracting new hotel related activities to Pekin. These efforts along with other investments in other quality of life assets, such as the Pekin Bike Trail extension, provide opportunities to expand and re-invest Hotel/Motel tax dollars to build a thriving community.



Fund 261 HUD

Purpose:

- Develop a viable urban community by providing decent housing, a suitable living environment and expanding economic opportunities principally for low and moderate income persons;
- The prioritized projects for the CDBG funding for the 2018/2019 fiscal year is for administration, demolition, public service and owner occupied rehabilitation programs.
- In addition to the above programs; required/mandated participation with the following -
 - o Homeless / At risk of becoming homeless
 - o 5 year Consolidated plan Housing Market analysis
 - o Affirmatively furthering Fair Housing
 - o Social Capital for Community – development, inventory, technical support, and City liaison
 - o Anti-poverty strategy (Bridges out of Poverty workshops and implementation of constructs)
 - o Administrative – environmental reports for CDBG programs/activities, WMB reporting, Department of Labor reporting, annual action plans and consolidated annual performance evaluation reports, quarterly financial reporting, loan maintenance, drawdowns of CDBG funding, & HUD monitoring/reviews.

Personnel:

- 1 FTE – Community Development Director / 100% funded by HUD CDBG.

Budget Highlights:

- The Federal budget has not been approved to date (3/26/18). Waiting on upcoming fiscal year CDBG allocation from HUD before annual action plan presented to City Council. Budget numbers are estimated from the prior program year amounts.
- Estimated Operating Budget - Utilization of \$381,706 of Community Development Block Grant funding, \$9,000 estimated program income (loan payments).

Fund 270 TIF

Includes: 270 TIF CBD Central Business District

Fund 270 TIF

270 TIF CBD Central Business District

The Central Business District Tax Increment Financing includes the Redevelopment Project Area Boundary on the map. This TIF was created in 1986 with a redevelopment plan to reduce vacancy, prevent recurrence of blighting conditions, enhance real estate tax base, encourage private investment and provide public improvements. Based on the Illinois' Tax Increment Allocation Redevelopment Act



Central Business District TIF



(65 ILCS 5/11-74.4-1 through 11-74.4-11) the incremental tax collected must be reinvested in the Redevelopment District.

City of Pekin is a member of the Illinois Tax Increment Association (ITIA). The ITIA hosts two annual conferences to provide legislative updates, projects utilizing TIF dollars, reporting process and other resources to successfully partner

with taxing bodies and invest dollars back into the district.

As of the end of FY17, the Central Business TIF District had a balance of \$3,742,601. Over the past 10 years, the account has earned annually an average \$508,857.80 in property tax increment (most recently \$490,215). Pekin's Central Business District will expire in 2021. Projecting forward, if no expenses were incurred by the account, it would be worth approximately \$5,800,000 at the time of expiration. To pay down the account by its expiration, approximately \$1,1600,000 in investment would need to be expensed annually.

In an effort to meet the redevelopment plan objectives, overcome market conditions, and spend down the account, staff proposes aggressive program to incentive redevelopment and meet the redevelopment project proposals. \$144,100 is set aside in FY18-19 for public improvements to streets and parking lots. In addition, the following are the terms of the proposal:

Proposed Central Business District TIF Program

- \$800,000 annual allocation for redevelopment projects within TIF 1.
- Applicants are eligible for a 50-50% match for eligible TIF expenses limited by the available funds in the allocation.
- No limit on building use. (Previously programs were restricted to commercial first floor buildings).
- Funds can be received as a reimbursement to the applicant upon submittal of final receipts OR funds can be directly paid to the contractor once 50% of eligible work has been completed and receipts submitted to the City.
- Funds will be dispersed through a forgivable loan program.
- Each forgivable loan would be tied to a 3-year lien.
- No limit to the number of times an applicant or property can apply and receive an award (limited only by the availability of collateral and funds in the account).
- Phased and multi-year proposals will be considered.
- All projects must be consistent with the goals and objectives in the Redevelopment Plan.
- The applicant must pay all applicable real estate and other taxes.
- Council has final authority to approve or deny an application.
- The redeveloper must be an Equal Opportunity employer and contractor.

Funds will be allocated on a first-come first-serve basis. Once the allocation is exhausted for a fiscal year, no additional projects will be considered without specific written request by Council.

Includes: 273 TIF South Industrial Conservation Area

The South Industrial Conservation Area Tax Increment Financing district is comprised of approximately 918 acres and 158 parcels that include the Pekin Riverway Business Park and nearby industrial land (see map below).



This TIF was established in 2012 in an effort to reduce vacancy, prevent recurrence of blighting conditions, enhance real estate tax base, encourage private investment and provide public improvements. Based on the Illinois' Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 through 11-74.4-11) the incremental tax collected must be reinvested in the Redevelopment District.

Several industrial projects have been proposed for development in the Area. These include expansions of existing businesses, with prospects for new industry and addition to the Pekin Federal Corrections Institution (PFCI). The City has works with existing companies in the South IPC Area to facilitate an expansion, and tax increment financing has specifically been identified as a necessary incentive.

The South Industrial Conservation Area TIF has not yet matured. The account will

accumulate over \$100,000 in deposits in the FY 18-19 year which will warrant its first audit.

Redevelopment proposals in the South Industrial Conservation Area are considered on a case-by-case basis and subject to review and consideration by Council.

Fund 570**ECONOMIC DEVELOPMENT****Includes: Fund 570-570 Economic Development**

The Economic Development Department aims foster economic growth through existing businesses and attract new business to diversify the tax base, create job opportunities and build a sustainable business environment. The Department is responsible for administering Enterprise Zone, responding to prospect leads, performing development reviews, and providing information and support to local businesses. Staff works collaboratively across departments to focus strategies to generate economic growth through infrastructure investment and strategic development. Efforts are focused on strengthening relationships with Pekin's existing businesses through retention visits and resources assistance, while simultaneously working to recruit and prepare incentives to attract new business to invest in the community. Department staff work collaborative with Tazewell County, the region, State, Federal entities and programs and community engagement to promote and assist Pekin businesses.

Staff coordinates meetings and updates to our Economic Development Advisory Committee (EDAC) which consists of business and community leaders to provide recommendations and feedback on economic development. The Economic Development Department deploys and manages development tools and resources to build our revenues and enhance economic prosperity across all industry sectors along with support to entrepreneurship and workforce development.

The redevelopment agreement for Bergner's development loan is administered through this fund and expected to receive final payment in the FY18-19 year.



Providing school transportation to Districts 303, 108,
Rankin and South Pekin

501 SCHOOL BUS

This enterprise fund generates revenue through intergovernmental agreements with area school districts over \$ 4 million. The School Bus department provides services to more than 4500 students per day with an average of 25 stops per run on 84 buses and includes homeless and special needs student transportation. The Transportation Department maintains the fuel tanks and system for the entire City.

Personnel:

- 7 – Full Time employees: Supervisor, Assistant Supervisor, Administrative Assistant, School Bus Coordinator, transportation clerk and 2 mechanics
- 120 – Part time school bus drivers and monitors

Budget Highlights:

- Lease expense \$850,000 for school buses
- Maintenance fees for routing and planning software
- Annual training, physicals and permits for school bus drivers and monitors



The Pekin Public Library

Under the Pillar of: High Quality of Life

To Support or provide services that improve the quality of life for Pekin's residents

Fund 924 Library

At its core, a public library in the 21st Century does three things: promotes reading, provides access to information and information technology, and anchors the community.

Mission statement

Pekin Public Library serves as the community's information center and gathering place. People have the opportunity to connect, discover, conduct the business of life, and leave enriched and satisfied.

Vision statement

We want Pekin to be a prosperous community that values civility, knowledge, and connectivity. The community should have a safe, neutral place to interact; take advantage of educational, recreational and cultural opportunities; and discover resources to achieve personal goals.

Our library provides a wide selection of free high-quality programs, materials, and services that responds to the changing trends and needs of the community. The renovated and expanded building provides a welcoming environment with a variety of meeting spaces for community members to conduct the business of life. Our staff develops programs and events, and collaborates with educators to increase literacy levels in the community.

The Pekin Public Library actively engages in strategic planning. The FY2014-2019 Strategic Plan addresses these four core strategies:

- Implement a formal training program to address safety readiness, core competencies, customer service and communication.
- Raise early literacy levels in the community.
- Develop a marketing plan for traditional, social, and alternative outlets to keep the public informed of services.
- Renovate facility and develop/update library grounds.

Training and literacy programming are perpetually ongoing and have expanded to include technology literacy, and the marketing plan and facilities update are complete.

The library is open to the public 61 hours a week, six days a week.

Personnel:

- 1 – Library Director, MLS
- 1 – Librarian, MLS
- 1 – Office Manger
- 2 – Maintenance staff (1 FT, 1 PT)
- 3 – Department Leads
- 14 – Library Technical Assistants and Program Coordinators
- 5 – Pages
- Total FTE: 16.8

Budget Highlights:

- Revenue is composed of 82% Property Tax, 9% Corporate Replacement Taxes, 4% User Fees, 4% Grants, 1% Other

- Expenses are 67% Personnel, 17% Other Operating, and 16% Materials, Programs, and Services
- Operating budget increases by 1.69% from FY2016, though still below FY2014 budget
- Salary increases are 2.14% for annual payroll adjustments, plus 2.49% due to State Per Capita Grant not covering a partial cost of a position as in previous years. Instead, the grant will cover a similar amount of electronic resources (see Computer Software decrease), conference & meeting expense, and travel
- Group Insurance will increase due to projected changes in insurance tier eligible for some employees

Budget Detail (Line Items) 66 pages

Budget Detail by Fund

Proposed FY 18-19

General Ledger Budget Detail

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Period 01 - 12

Fiscal Year 2019

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
100	General Fund				
001	Administration				
100-001-499800	Miscellaneous Receipts	\$	-	\$	-
	Other Revenue	\$	-	\$	-
100-001-510100	Salary: Elected Officials	\$	50,000.00	\$	50,000.00
100-001-511600	Salary: All Personnel	\$	170,995.50	\$	302,800.00
100-001-515500	Vacation Pay	\$	-	\$	-
100-001-515600	Holiday Pay	\$	-	\$	-
100-001-515800	Sick Pay	\$	-	\$	-
100-001-517000	Oasdi/city Share 6.2%	\$	13,701.72	\$	18,773.60
100-001-517001	Medicare/city Share 1.45%	\$	3,204.43	\$	4,390.60
100-001-517401	Imrf	\$	19,698.68	\$	30,791.04
100-001-517402	Icma Retirement	\$	-	\$	-
100-001-518000	Group Insurance	\$	68,378.00	\$	82,615.82
100-001-518200	Unemployment Insurance	\$	-	\$	-
100-001-518300	Workers Comp Insurance	\$	3,314.93	\$	4,542.00
100-001-559000	Medical Expense/supplies	\$	-	\$	-
	Personnel	\$	329,293.26	\$	493,913.06
100-001-519000	Training And Education	\$	10,000.00	\$	6,000.00
	Training & Education	\$	10,000.00	\$	6,000.00
100-001-520200	Office Supplies	\$	600.00	\$	600.00
100-001-520400	Postage	\$	300.00	\$	300.00
100-001-529000	Equipment	\$	500.00	\$	500.00
	Supplies & Materials	\$	1,400.00	\$	1,400.00
100-001-518100	Liability Insurance	\$	68,888.00	\$	68,888.40
100-001-524000	Lease/rental Of Equipment	\$	-	\$	-
100-001-534400	Equipment Repairs	\$	-	\$	-
100-001-538000	Maintenance Agreements	\$	-	\$	-
100-001-550300	Telephone/Ipads	\$	900.00	\$	900.00
100-001-551600	Dues And Subscriptions	\$	4,000.00	\$	4,000.00
100-001-555000	Radio Expense	\$	-	\$	-
100-001-560500	Consulting Fees	\$	-	\$	-
100-001-560600	Corporate Counsel Fees	\$	-	\$	-
100-001-569000	Other Contractual Service	\$	5,000.00	\$	-

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-001-598100	Public Relations	\$	8,000.00	\$ 5,000.00
100-001-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	86,788.00	\$ 78,788.40
100-001-587100	Office Equipment & Furniture	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-001-518700	Mileage	\$	-	\$ 6,000.00
100-001-551000	Printing And Publications	\$	2,000.00	\$ 2,000.00
100-001-554200	Meals/Refreshments	\$	-	\$ -
100-001-599000	Miscellaneous	\$	-	\$ -
100-001-599802	Computer Hardware	\$	-	\$ -
	Other Expenditures	\$	2,000.00	\$ 8,000.00
001	Administration	\$	(429,481.26)	\$ (588,101.46)
003	Legal			
100-003-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
100-003-519000	Training And Education	\$	-	\$ -
	Training & Education	\$	-	\$ -
100-003-520200	Office Supplies	\$	-	\$ -
100-003-520400	Postage	\$	-	\$ -
	Supplies & Materials	\$	-	\$ -
100-003-551600	Dues And Subscriptions	\$	4,000.00	\$ -
100-003-560600	Corporate Counsel Fees	\$	202,750.00	\$ 210,000.00
100-003-561000	Legal Fees	\$	130,000.00	\$ 65,000.00
100-003-561001	Legal Services - Police Labor	\$	-	\$ -
100-003-561002	Legal Services - Fire Labor	\$	-	\$ -
100-003-561003	Legal Services - Teamsters	\$	-	\$ -
100-003-569000	Other Contractual Service	\$	6,800.00	\$ 2,000.00
100-003-593000	Suits And Damages	\$	-	\$ -
	Contractual Services	\$	343,550.00	\$ 277,000.00
100-003-551000	Printing And Publications	\$	6,000.00	\$ 6,000.00
100-003-554200	Meals/Refreshments	\$	-	\$ -
100-003-599000	Miscellaneous	\$	-	\$ -
100-003-599700	Income Credit	\$	-	\$ -
	Other Expenditures	\$	6,000.00	\$ 6,000.00
003	Legal	\$	(349,550.00)	\$ (283,000.00)

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
004	City Clerk			
100-004-451600	Dog Reclamation Fees	\$	7,000.00	\$ 7,000.00
100-004-451900	Sales - Ordinances & Maps	\$	-	\$ -
100-004-452100	Liquor License App Fees	\$	1,400.00	\$ 1,000.00
100-004-452200	Vicious Dog Fee	\$	700.00	\$ 700.00
	Fees/Charges For Service	\$	9,100.00	\$ 8,700.00
100-004-463700	Liquor Fines	\$	-	\$ 3,500.00
	Fines And Forfeitures	\$	-	\$ 3,500.00
100-004-420100	Liquor Licenses	\$	62,550.00	\$ 60,000.00
100-004-420200	Cigarette Licenses	\$	2,000.00	\$ 1,100.00
100-004-420300	One Day Liquor License	\$	500.00	\$ 500.00
100-004-420400	Juke Box Licenses	\$	500.00	\$ 500.00
100-004-420600	Auctioneer Licenses	\$	200.00	\$ 500.00
100-004-421100	Peddler Licenses	\$	500.00	\$ 500.00
100-004-421200	Push Carts	\$	-	\$ -
100-004-421300	Transient Merchant License	\$	200.00	\$ 200.00
100-004-421400	Mechanical Amusement Machine	\$	6,000.00	\$ 6,000.00
100-004-421500	State Video Machines	\$	7,850.00	\$ 6,800.00
100-004-421600	Secondhand Dlr/Pawnbroker	\$	450.00	\$ 450.00
100-004-421700	Raffle License	\$	800.00	\$ 500.00
100-004-421800	Billiards,Bowling,Pool License	\$	750.00	\$ 300.00
100-004-421900	Bowling License	\$	1,300.00	\$ 2,000.00
100-004-422200	Taxicab License	\$	-	\$ -
100-004-422900	Miscellaneous Licenses	\$	-	\$ -
100-004-426200	Loudspeaker Permits	\$	-	\$ -
100-004-426300	Special Events Permits	\$	600.00	\$ 500.00
	Licenses And Permits	\$	84,200.00	\$ 79,850.00
100-004-498900	NSF Fee	\$	-	\$ -
100-004-499800	Miscellaneous Receipts	\$	-	\$ -
100-004-499802	Cash Over/Short	\$	-	\$ -
	Other Revenue	\$	-	\$ -
100-004-511600	Salary: All Personnel	\$	136,388.23	\$ 134,861.81
100-004-515000	Overtime	\$	-	\$ -
100-004-515500	Vacation Pay	\$	-	\$ -
100-004-515600	Holiday Pay	\$	-	\$ -
100-004-515800	Sick Pay	\$	-	\$ -
100-004-517000	Oasdi/city Share 6.2%	\$	8,456.07	\$ 8,361.43
100-004-517001	Medicare/city Share 1.45%	\$	1,977.63	\$ 1,955.50
100-004-517401	Imrf	\$	15,711.92	\$ 16,426.17
100-004-518000	Group Insurance	\$	15,983.61	\$ 18,691.04
100-004-518300	Workers Comp Insurance	\$	2,045.82	\$ 2,022.93
100-004-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	180,563.28	\$ 182,318.88
100-004-519000	Training And Education	\$	1,800.00	\$ 2,000.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
	Training & Education	\$	1,800.00	\$ 2,000.00
100-004-520200	Office Supplies	\$	500.00	\$ 400.00
100-004-520400	Postage	\$	350.00	\$ 350.00
100-004-529000	Equipment	\$	200.00	\$ -
	Supplies & Materials	\$	1,050.00	\$ 750.00
100-004-518100	Liability Insurance	\$	3,131.00	\$ 1,565.55
100-004-524000	Lease/rental Of Equipment	\$	-	\$ -
100-004-534400	Equipment Repairs	\$	-	\$ -
100-004-538000	Maintenance Agreements	\$	-	\$ -
100-004-550300	Telephone/Ipads	\$	-	\$ -
100-004-551600	Dues And Subscriptions	\$	600.00	\$ 400.00
100-004-569000	Other Contractual Service	\$	30,000.00	\$ 25,000.00
100-004-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	33,731.00	\$ 26,965.55
100-004-587100	Office Equipment And Furniture	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-004-518700	Mileage	\$	200.00	\$ 200.00
100-004-551000	Printing And Publications	\$	3,100.00	\$ 3,100.00
100-004-554200	Meals/Refreshments	\$	-	\$ -
100-004-599000	Miscellaneous	\$	-	\$ -
100-004-599802	Computer Hardware	\$	-	\$ -
	Other Expenditures	\$	3,300.00	\$ 3,300.00
004	City Clerk	\$	(127,144.28)	\$ (123,284.43)
005	Human Resources			
100-005-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
100-005-511600	Salary: All Personnel	\$	160,465.46	\$ 159,000.00
100-005-515000	Overtime	\$	-	\$ -
100-005-515500	Vacation Pay	\$	-	\$ -
100-005-515600	Holiday Pay	\$	-	\$ -
100-005-515800	Sick Pay	\$	-	\$ -
100-005-517000	Oasdi/city Share 6.2%	\$	9,948.86	\$ 9,858.00
100-005-517001	Medicare/city Share 1.45%	\$	2,326.75	\$ 2,305.50
100-005-517401	Imrf	\$	18,506.62	\$ 19,366.20
100-005-518000	Group Insurance	\$	26,676.70	\$ 31,859.78
100-005-518300	Workers Comp Insurance	\$	2,406.98	\$ 2,385.00
100-005-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	220,331.37	\$ 224,774.48

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-005-519000	Training And Education	\$	5,300.00	\$ 3,300.00
	Training & Education	\$	5,300.00	\$ 3,300.00
100-005-520200	Office Supplies	\$	600.00	\$ 300.00
100-005-520400	Postage	\$	100.00	\$ 100.00
100-005-529000	Equipment	\$	-	\$ -
	Supplies & Materials	\$	700.00	\$ 400.00
100-005-518100	Liability Insurance	\$	3,131.00	\$ 3,131.10
100-005-524000	Lease/rental Of Equipment	\$	-	\$ -
100-005-534400	Equipment Repairs	\$	-	\$ -
100-005-538000	Maintenance Agreements	\$	-	\$ -
100-005-550300	Telephone/Ipads	\$	900.00	\$ 1,000.00
100-005-551600	Dues And Subscriptions	\$	1,900.00	\$ 1,400.00
100-005-569000	Other Contractual Service	\$	3,500.00	\$ 4,500.00
100-005-597900	Employee Recognition	\$	2,000.00	\$ 2,000.00
100-005-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	11,431.00	\$ 12,031.10
100-005-587100	Office Equipment & Furniture	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-005-518700	Mileage	\$	100.00	\$ 100.00
100-005-551000	Printing And Publications	\$	2,000.00	\$ 3,000.00
100-005-554200	Meals/Refreshments	\$	-	\$ -
100-005-599000	Miscellaneous	\$	-	\$ -
100-005-599802	Computer Hardware	\$	-	\$ -
	Other Expenditures	\$	2,100.00	\$ 3,100.00
005	Human Resources	\$	(239,862.37)	\$ (243,605.58)
006	Finance			
100-006-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
100-006-511600	Salary: All Personnel	\$	168,741.56	\$ 217,672.53
100-006-515000	Overtime	\$	2,200.00	\$ 2,000.00
100-006-515500	Vacation Pay	\$	-	\$ -
100-006-515600	Holiday Pay	\$	-	\$ -
100-006-515800	Sick Pay	\$	-	\$ -
100-006-517000	Oasdi/city Share 6.2%	\$	10,585.98	\$ 13,743.70
100-006-517001	Medicare/city Share 1.45%	\$	2,475.75	\$ 3,214.25
100-006-517401	Imrf	\$	19,669.43	\$ 26,999.71
100-006-518000	Group Insurance	\$	54,126.57	\$ 74,972.01
100-006-518200	Unemployment Insurance	\$	-	\$ -
100-006-518300	Workers Comp Insurance	\$	2,561.12	\$ 3,325.09
100-006-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	260,360.41	\$ 341,927.29
100-006-519000	Training And Education	\$	11,000.00	\$ 1,000.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
	Training & Education	\$	11,000.00	\$ 1,000.00
100-006-520200	Office Supplies	\$	2,000.00	\$ 1,500.00
100-006-520400	Postage	\$	2,900.00	\$ 2,700.00
100-006-529000	Equipment	\$	500.00	\$ 500.00
	Supplies & Materials	\$	5,400.00	\$ 4,700.00
100-006-518100	Liability Insurance	\$	5,662.00	\$ 4,696.65
100-006-524000	Lease/rental Of Equipment	\$	-	\$ -
100-006-534400	Equipment Repairs	\$	-	\$ -
100-006-538000	Maintenance Agreements	\$	-	\$ -
100-006-550300	Telephone/Ipads	\$	-	\$ -
100-006-551600	Dues And Subscriptions	\$	500.00	\$ 500.00
100-006-560100	Auditing Fees	\$	-	\$ -
100-006-560800	Collection Agency Fees	\$	-	\$ -
100-006-569000	Other Contractual Service	\$	40,000.00	\$ -
100-006-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	46,162.00	\$ 5,196.65
100-006-587100	Office Equipment & Furniture	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-006-518700	Mileage	\$	-	\$ -
100-006-551000	Printing And Publications	\$	4,500.00	\$ 5,000.00
100-006-554200	Meals/Refreshments	\$	-	\$ -
100-006-599000	Miscellaneous	\$	-	\$ -
100-006-599802	Computer Hardware	\$	-	\$ -
	Other Expenditures	\$	4,500.00	\$ 5,000.00
100-006-520900	Transfer To Tpccc	\$	-	\$ -
	Transfers To Other Funds	\$	-	\$ -
006	Finance	\$	(327,422.41)	\$ (357,823.94)
007	Public Works			
100-007-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
100-007-511600	Salary: All Personnel	\$	96,125.00	\$ 256,149.64
100-007-515000	Overtime	\$	-	\$ 2,500.00
100-007-515500	Vacation Pay	\$	-	\$ -
100-007-515600	Holiday Pay	\$	-	\$ -
100-007-515800	Sick Pay	\$	-	\$ -
100-007-517000	Oasdi/city Share 6.2%	\$	5,959.75	\$ 16,036.28
100-007-517001	Medicare/city Share 1.45%	\$	1,393.81	\$ 3,750.42
100-007-517401	Imrf	\$	11,073.60	\$ 31,503.53
100-007-518000	Group Insurance	\$	21,281.35	\$ 89,556.72
100-007-518200	Unemployment Insurance	\$	-	\$ -
100-007-518300	Workers Comp Insurance	\$	6,325.00	\$ 17,019.15
100-007-554300	Uniforms And Tools	\$	150.00	\$ 700.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-007-557200	License And Inspection Fees	\$	-	\$ -
100-007-559000	Medical Expense/supplies	\$	-	\$ 150.00
	Personnel	\$	142,308.51	\$ 417,365.74
100-007-519000	Training And Education	\$	9,500.00	\$ 3,500.00
	Training & Education	\$	9,500.00	\$ 3,500.00
100-007-520200	Office Supplies	\$	1,000.00	\$ 1,000.00
100-007-520400	Postage	\$	400.00	\$ 200.00
100-007-522000	Photographic Supplies	\$	-	\$ -
100-007-522400	General Supplies	\$	200.00	\$ 150.00
100-007-529000	Equipment	\$	500.00	\$ 400.00
100-007-556100	Gasoline/diesel Fuel	\$	1,500.00	\$ 1,000.00
	Supplies & Materials	\$	3,600.00	\$ 2,750.00
100-007-518100	Liability Insurance	\$	3,633.00	\$ 3,633.00
100-007-524000	Lease/rental Of Equipment	\$	-	\$ -
100-007-534000	Automotive Expense	\$	1,000.00	\$ 500.00
100-007-534400	Equipment Repairs	\$	400.00	\$ 300.00
100-007-538000	Maintenance Agreements	\$	-	\$ -
100-007-550300	Telephone/Ipads	\$	4,500.00	\$ 1,800.00
100-007-551600	Dues And Subscriptions	\$	2,800.00	\$ 2,800.00
100-007-555000	Radio Expense	\$	-	\$ -
100-007-561200	Engineering Fees	\$	-	\$ -
100-007-569000	Other Contractual Service	\$	8,000.00	\$ 8,000.00
100-007-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	20,333.00	\$ 17,033.00
100-007-587000	Machinery And Equipment	\$	-	\$ -
100-007-587100	Office Equipment & Furniture	\$	-	\$ -
100-007-587500	Vehicles	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-007-518700	Mileage	\$	-	\$ -
100-007-551000	Printing And Publications	\$	350.00	\$ 300.00
100-007-554200	Meals/Refreshments	\$	-	\$ -
100-007-593300	Lien Filing Fee	\$	-	\$ -
100-007-599000	Miscellaneous	\$	-	\$ -
100-007-599802	Computer Hardware	\$	-	\$ -
	Other Expenditures	\$	350.00	\$ 300.00
100-007-520231	Transfer To Sewerage Fund	\$	-	\$ -
100-007-520240	Transfer To Motor Fuel	\$	-	\$ -
100-007-520261	Transfer To Hud #2	\$	-	\$ -
	Transfers To Other Funds	\$	-	\$ -
007	Public Works	\$	(176,091.51)	\$ (440,948.74)
008	Utility Billing			
100-008-499800	Miscellaneous Receipts	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
	Other Revenue	\$	-	\$ -
100-008-511600	Salary All Personnel	\$	-	\$ -
100-008-515000	Overtime	\$	-	\$ -
100-008-515500	Vacation	\$	-	\$ -
100-008-515600	Holiday Pay	\$	-	\$ -
100-008-515800	Sick Pay	\$	-	\$ -
100-008-517000	Oasdi City Share	\$	-	\$ -
100-008-517001	Medicare City Share	\$	-	\$ -
100-008-517401	Imrf	\$	-	\$ -
100-008-518000	Group Insurance	\$	-	\$ -
100-008-518300	Worker's Comp Insurance	\$	-	\$ -
100-008-559000	Medical Expense	\$	-	\$ -
	Personnel	\$	-	\$ -
100-008-519000	Training & Education	\$	-	\$ 3,000.00
	Training & Education	\$	-	\$ 3,000.00
100-008-520200	Office supplies	\$	-	\$ 600.00
100-008-520400	Postage	\$	-	\$ 200.00
100-008-529000	Equipment	\$	-	\$ -
	Supplies & Materials	\$	-	\$ 800.00
100-008-538000	Maintenance Agreements	\$	-	\$ 3,000.00
100-008-560701	American Water Consumptn Rpts	\$	-	\$ -
100-008-560800	Collection Agency Fees	\$	-	\$ -
100-008-569000	Other Contractual Services	\$	-	\$ 132,000.00
	Contractual Services	\$	-	\$ 135,000.00
100-008-587100	Office Equipment & Furniture	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-008-551000	Printing & Publications	\$	-	\$ -
100-008-590600	Bank Charges	\$	-	\$ 6,000.00
100-008-593300	Lien Filing Fee	\$	-	\$ 12,000.00
	Other Expenditures	\$	-	\$ 18,000.00
008	Utility Billing	\$	-	\$ (156,800.00)
009	I.T.			
100-009-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
100-009-511600	Salary: All Personnel	\$	129,021.24	\$ 125,874.38
100-009-515000	Overtime	\$	7,500.00	\$ 7,500.00
100-009-515500	Vacation Pay	\$	-	\$ -
100-009-515600	Holiday Pay	\$	-	\$ -
100-009-515800	Sick Pay	\$	-	\$ -
100-009-517000	Oasdi/city Share 6.2%	\$	8,464.32	\$ 8,269.21
100-009-517001	Medicare/city Share 1.45%	\$	1,979.56	\$ 1,933.93

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Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-009-517401	Imrf	\$	15,727.25	\$ 16,245.00
100-009-518000	Group Insurance	\$	26,546.92	\$ 29,429.98
100-009-518200	Unemployment Insurance	\$	-	\$ -
100-009-518300	Workers Comp Insurance	\$	4,048.44	\$ 2,000.62
100-009-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	193,287.73	\$ 191,253.12
100-009-519000	Training And Education	\$	10,000.00	\$ 10,000.00
	Training & Education	\$	10,000.00	\$ 10,000.00
100-009-520200	Office Supplies	\$	100.00	\$ 500.00
100-009-520400	Postage	\$	50.00	\$ 50.00
100-009-529000	Equipment	\$	400.00	\$ 4,000.00
	Supplies & Materials	\$	550.00	\$ 4,550.00
100-009-518100	Liability Insurance	\$	3,131.10	\$ 3,131.10
100-009-534400	Equipment Repairs	\$	500.00	\$ 1,000.00
100-009-538000	Maintenance Agreements	\$	250,000.00	\$ 213,647.00
100-009-550300	Telephone/Ipads	\$	182,000.00	\$ 78,125.00
100-009-551600	Dues And Subscriptions	\$	1,000.00	\$ 21,950.00
100-009-569000	Other Contractual Service	\$	-	\$ 38,000.00
100-009-599801	Computer Software	\$	181,537.00	\$ 346,550.00
	Contractual Services	\$	618,168.10	\$ 702,403.10
100-009-587100	Office Equipment & Furniture	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-009-518700	Mileage	\$	500.00	\$ 100.00
100-009-529500	AVL Equipment	\$	-	\$ -
100-009-551000	Printing And Publications	\$	-	\$ 200.00
100-009-554200	Meals/Refreshments	\$	-	\$ -
100-009-599000	Miscellaneous	\$	-	\$ -
100-009-599802	Computer Hardware	\$	190,000.00	\$ 154,740.00
	Other Expenditures	\$	190,500.00	\$ 155,040.00
009	I.T.	\$	(1,012,505.83)	\$ (1,063,246.22)
010	Treasurer			
100-010-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
100-010-511600	Salary: All Personnel	\$	48,000.00	\$ 47,000.00
100-010-515000	Overtime	\$	-	\$ -
100-010-515500	Vacation Pay	\$	-	\$ -
100-010-515600	Holiday Pay	\$	-	\$ -
100-010-515800	Sick Pay	\$	-	\$ -
100-010-517000	Oasdi/city Share 6.2%	\$	2,986.85	\$ 2,914.00
100-010-517001	Medicare/city Share 1.45%	\$	698.54	\$ 681.50
100-010-517401	Imrf	\$	-	\$ -
100-010-518000	Group Insurance	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
100-010-518300	Workers Comp Insurance	\$	1,894.08	\$	1,894.08
	Personnel	\$	53,579.47	\$	52,489.58
100-010-519000	Training And Education	\$	500.00	\$	500.00
	Training & Education	\$	500.00	\$	500.00
100-010-520200	Office Supplies	\$	-	\$	-
100-010-520400	Postage	\$	30.00	\$	30.00
100-010-529000	Equipment	\$	-	\$	-
	Supplies & Materials	\$	30.00	\$	30.00
100-010-518100	Liability Insurnace	\$	1,887.60	\$	1,565.55
100-010-551600	Dues And Subscriptions	\$	-	\$	-
100-010-560100	Auditing Fees	\$	-	\$	-
100-010-569000	Other Contractual Service	\$	-	\$	-
	Contractual Services	\$	1,887.60	\$	1,565.55
100-010-518700	Mileage	\$	-	\$	-
100-010-551000	Printing And Publications	\$	-	\$	-
100-010-599000	Miscellaneous	\$	-	\$	-
	Other Expenditures	\$	-	\$	-
010	Treasurer	\$	(55,997.07)	\$	(54,585.13)
032	Street Dept				
100-032-410101	Re Tax Twp Levy-road & Br	\$	27,000.00	\$	-
100-032-412001	Replacement P/p Tax - Twp	\$	18,136.00	\$	14,000.00
100-032-414001	Local Use Gas Tax	\$	265,000.00	\$	280,000.00
	Taxes	\$	310,136.00	\$	294,000.00
100-032-435000	IDOT - State Routes Maint	\$	99,230.00	\$	65,000.00
100-032-435200	Traffic Light Reimbursement	\$	-	\$	-
100-032-442600	State Grants	\$	-	\$	-
	Intergovernmental	\$	99,230.00	\$	65,000.00
100-032-451800	50 / 50 Sidewalk Project	\$	4,000.00	\$	1,000.00
100-032-498900	Non Sufficient Funds Fee	\$	-	\$	-
	Fees/Charges For Service	\$	4,000.00	\$	1,000.00
100-032-463500	Late Payment Penalty	\$	-	\$	-
100-032-463600	Interest Charges	\$	-	\$	-
100-032-494100	City Property Dmg Reimb	\$	3,000.00	\$	-
	Fines And Forfeitures	\$	3,000.00	\$	-
100-032-425200	Street Opening Permits	\$	20,000.00	\$	20,000.00
100-032-425400	Curb Cuts	\$	-	\$	-
	Licenses And Permits	\$	20,000.00	\$	20,000.00
100-032-499400	Proceeds Of Auction	\$	2,000.00	\$	-
100-032-499404	Sale Of Equipment	\$	-	\$	-

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-032-499406	Sale Of Salt /FBOP, PCHS	\$	1,000.00	\$ -
100-032-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	3,000.00	\$ -
100-032-511600	Salary: All Personnel	\$	459,559.00	\$ 603,280.13
100-032-514800	Yard Crew	\$	-	\$ -
100-032-515000	Overtime	\$	35,000.00	\$ 35,000.00
100-032-515500	Vacation Pay	\$	-	\$ -
100-032-515600	Holiday Pay	\$	-	\$ -
100-032-515800	Sick Pay	\$	-	\$ -
100-032-517000	Oasdi/city Share 6.2%	\$	32,832.66	\$ 38,184.72
100-032-517001	Medicare/city Share 1.45%	\$	7,678.61	\$ 8,930.30
100-032-517401	Imrf	\$	55,936.40	\$ 69,655.30
100-032-518000	Group Insurance	\$	210,836.52	\$ 236,161.00
100-032-518200	Unemployment	\$	-	\$ -
100-032-518300	Workers Comp Insurance	\$	48,719.43	\$ 56,661.20
100-032-554300	Uniforms And Tools	\$	2,850.00	\$ 3,450.00
100-032-557200	License And Inspection Fe	\$	500.00	\$ 500.00
100-032-559000	Medical Expense/supplies	\$	-	\$ 750.00
	Personnel	\$	853,912.62	\$ 1,052,572.65
100-032-519000	Training And Education	\$	2,000.00	\$ 2,000.00
	Training & Education	\$	2,000.00	\$ 2,000.00
100-032-520200	Office Supplies	\$	512.00	\$ 500.00
100-032-520400	Postage	\$	100.00	\$ 100.00
100-032-522000	Photographic Supplies	\$	-	\$ -
100-032-522400	General Supplies	\$	15,000.00	\$ 10,000.00
100-032-523000	Traffic/Street Signs & Marking	\$	15,000.00	\$ 15,000.00
100-032-529000	Equipment	\$	25,000.00	\$ 25,000.00
100-032-535000	Material And Hauling	\$	20,000.00	\$ 20,000.00
100-032-556100	Gasoline/diesel Fuel	\$	40,000.00	\$ 40,000.00
	Supplies & Materials	\$	115,612.00	\$ 110,600.00
100-032-518100	Liability Insurance Packa	\$	25,752.59	\$ 24,294.90
100-032-524000	Lease/rental Of Equipment	\$	9,000.00	\$ 9,000.00
100-032-532000	Electronic Equipment Main	\$	20,000.00	\$ 20,000.00
100-032-534000	Automotive Expense	\$	50,000.00	\$ 50,000.00
100-032-534400	Equipment Repairs	\$	70,000.00	\$ 100,000.00
100-032-534900	Sidewalk Renovation / Ins	\$	60,000.00	\$ 85,000.00
100-032-536000	Tree Removal / Replacemen	\$	75,000.00	\$ 75,000.00
100-032-536300	Snow Removal - Salt And C	\$	100,000.00	\$ -
100-032-538000	Maintenance Agreements	\$	200.00	\$ 600.00
100-032-550100	Utilities	\$	17,500.00	\$ 17,500.00
100-032-550300	Telephone/Ipads	\$	900.00	\$ 900.00
100-032-550500	Electricity For Street Li	\$	130,000.00	\$ 130,000.00
100-032-550600	Electricity For Signal Li	\$	18,000.00	\$ 18,000.00
100-032-551600	Dues And Subscriptions	\$	4,000.00	\$ 4,000.00
100-032-555000	Radio Expense	\$	1,000.00	\$ 1,000.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-032-557300	Epa Permits	\$	-	\$ -
100-032-559900	Receivable Charge Off	\$	-	\$ -
100-032-560500	Consulting Fees	\$	-	\$ -
100-032-561000	Attorney fees	\$	-	\$ -
100-032-561200	Engineering Fees	\$	10,000.00	\$ 50,000.00
100-032-561300	Testing Fees	\$	1,000.00	\$ 1,000.00
100-032-561301	Testing - Street Maintena	\$	-	\$ -
100-032-564100	Drainage Improvements	\$	-	\$ -
100-032-569000	Other Contractual Service	\$	1,000.00	\$ 600.00
100-032-569001	Street Maintenance	\$	-	\$ -
100-032-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	593,352.59	\$ 586,894.90
100-032-580200	Purchase Of Property	\$	-	\$ -
100-032-580201	Land Improvements	\$	-	\$ -
100-032-580500	Street Construction	\$	-	\$ -
100-032-580501	Street Repair	\$	-	\$ -
100-032-580600	Sewer Construction	\$	-	\$ -
100-032-587000	Machinery & Equipment	\$	5,000.00	\$ 15,000.00
100-032-587001	Lease/Purchase of Equipment	\$	-	\$ -
100-032-587100	Office Equipment & Furniture	\$	-	\$ -
100-032-587500	Vehicles	\$	-	\$ 215,000.00
	Capital Outlay	\$	5,000.00	\$ 230,000.00
100-032-518700	Mileage	\$	-	\$ -
100-032-551000	Printing And Publications	\$	400.00	\$ 500.00
100-032-554200	Meals	\$	-	\$ -
100-032-590600	Bank Charges	\$	-	\$ -
100-032-599000	Miscellaneous	\$	-	\$ -
100-032-599802	Computer Hardware	\$	-	\$ -
100-032-599900	Depreciation Expense	\$	-	\$ -
	Other Expenditures	\$	400.00	\$ 500.00
100-032-520100	Transfer To General Fund	\$	-	\$ -
100-032-520231	Transfer To Sewerage Fund	\$	-	\$ -
100-032-520900	Transfer To Tpccc	\$	-	\$ -
	Transfers To Other Funds	\$	-	\$ -
032	Street Dept	\$	(1,130,911.21)	\$ (1,602,567.55)

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
034	Fire Dept			
100-034-437300	SOI - Training Reimbursem	\$	-	\$ -
100-034-442500	Federal Grants	\$	-	\$ -
100-034-442600	State Grants	\$	-	\$ -
100-034-442700	County Grants	\$	7,500.00	\$ -
	Intergovernmental	\$	7,500.00	\$ -
100-034-451000	Copy Money/Accidents etc	\$	250.00	\$ 100.00
100-034-454001	Fire Protection - Normand	\$	-	\$ -
100-034-454002	Fire Protection - Brush Hill	\$	179,017.27	\$ 175,000.00
100-034-454003	Fire Protection - Powerton	\$	330,881.57	\$ 322,000.00
100-034-454100	Hazardous Waste Cleanup	\$	3,000.00	\$ 3,000.00
100-034-454200	Non Resident Rescue Fees	\$	5,000.00	\$ 4,500.00
100-034-454300	Hydrant Flushing	\$	150.00	\$ 150.00
100-034-454400	Overtime Reimbursements	\$	-	\$ -
100-034-454600	CPR Training Fees	\$	1,500.00	\$ 500.00
100-034-454700	Sprinkler Fees	\$	1,250.00	\$ 500.00
100-034-454800	AMT Transport Assist	\$	3,000.00	\$ 3,000.00
100-034-455005	AMT Franchise	\$	61,500.00	\$ 60,000.00
	Fees/Charges For Service	\$	585,548.84	\$ 568,750.00
100-034-464100	False Alarm Fee	\$	250.00	\$ -
100-034-494100	City Property Dmg Reimb	\$	-	\$ -
	Fines And Forfeitures	\$	250.00	\$ -
100-034-493002	Fire Prevention Contribut	\$	500.00	\$ -
100-034-493600	Training Reimbursements	\$	-	\$ 10,000.00
100-034-499400	Proceeds Of Auction	\$	1,000.00	\$ -
100-034-499404	Sale Of Equipment	\$	500.00	\$ -
100-034-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	2,000.00	\$ 10,000.00
100-034-511600	Salary: All Personnel	\$	4,129,564.64	\$ 4,026,782.88
100-034-515000	Overtime	\$	280,000.00	\$ 300,000.00
100-034-515200	Longevity Pay	\$	-	\$ -
100-034-515400	Education Pay	\$	-	\$ -
100-034-515500	Vacation Pay	\$	-	\$ -
100-034-515600	Holiday Pay	\$	210,670.48	\$ 208,672.78
100-034-515800	Sick Pay	\$	-	\$ -
100-034-515900	Injury Pay	\$	-	\$ -
100-034-517000	Oasdi/city Share 6.2%	\$	3,080.25	\$ 2,916.78
100-034-517001	Medicare/city Share 1.45%	\$	59,878.69	\$ 62,738.35
100-034-517401	Imrf	\$	5,723.30	\$ 5,873.32
100-034-518000	Group Insurance	\$	1,405,218.60	\$ 1,551,860.18
100-034-518200	Unemployment Insurance	\$	-	\$ -
100-034-518300	Workers Comp Insurance	\$	421,694.55	\$ 411,909.73
100-034-518900	Uniform Allowance	\$	28,500.00	\$ 28,113.00
100-034-554300	Uniform & Tool Allowance	\$	-	\$ -
100-034-557200	License And Inspection Fe	\$	1,000.00	\$ 300.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-034-559000	Medical Expense/supplies	\$	15,000.00	\$ 15,000.00
	Personnel	\$	6,560,330.51	\$ 6,614,167.02
100-034-519000	Training And Education	\$	62,600.00	\$ 61,000.00
	Training & Education	\$	62,600.00	\$ 61,000.00
100-034-520200	Office Supplies	\$	2,812.00	\$ 3,600.00
100-034-520400	Postage	\$	350.00	\$ 500.00
100-034-522000	Photographic Supplies	\$	150.00	\$ 100.00
100-034-522400	General Supplies	\$	15,000.00	\$ 18,000.00
100-034-522500	Emergency Medical Supplie	\$	48,000.00	\$ 55,000.00
100-034-529000	Equipment	\$	70,975.00	\$ 55,000.00
100-034-556100	Gasoline/diesel Fuel	\$	25,000.00	\$ 25,000.00
	Supplies & Materials	\$	162,287.00	\$ 157,200.00
100-034-518100	Liability Insurance Packa	\$	119,625.00	\$ 107,416.05
100-034-524000	Lease/rental Of Equipment	\$	850.00	\$ 1,150.00
100-034-534000	Automotive Expense	\$	41,097.00	\$ 40,700.00
100-034-534200	Buildings & Grounds Maintenanc	\$	500.00	\$ 4,500.00
100-034-534400	Equipment Repairs	\$	12,500.00	\$ 15,000.00
100-034-538000	Maintenance Agreements	\$	4,150.00	\$ 9,500.00
100-034-550100	Utilities	\$	30,000.00	\$ 35,000.00
100-034-550300	Telephone/Ipads	\$	-	\$ -
100-034-551600	Dues And Subscriptions	\$	2,500.00	\$ 3,000.00
100-034-555000	Radio Expense	\$	20,000.00	\$ 28,000.00
100-034-559900	Receivable Charge Off	\$	-	\$ -
100-034-569000	Other Contractual Service	\$	2,000.00	\$ 5,000.00
100-034-592605	Bike Program	\$	-	\$ 100.00
100-034-592800	Polygraph Exam	\$	-	\$ -
100-034-598000	Fire Prevention	\$	2,500.00	\$ 4,000.00
100-034-598100	Public Relations	\$	750.00	\$ 750.00
100-034-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	236,472.00	\$ 254,116.05
100-034-587000	Machinery And Equipment	\$	-	\$ 42,000.00
100-034-587001	Lease / Purchase Equipmen	\$	-	\$ -
100-034-587100	Office Equipment And Furn	\$	500.00	\$ -
100-034-587500	Vehicles	\$	-	\$ -
	Capital Outlay	\$	500.00	\$ 42,000.00
100-034-518700	Mileage	\$	-	\$ -
100-034-551000	Printing And Publications	\$	850.00	\$ 1,000.00
100-034-554200	Meals	\$	1,500.00	\$ -
100-034-599000	Miscellaneous	\$	-	\$ -
100-034-599802	Computer Hardware	\$	3,000.00	\$ -
100-034-599900	Depreciation Expense	\$	-	\$ -
	Other Expenditures	\$	5,350.00	\$ 1,000.00
100-034-520900	Transfer to TPCC	\$	157,569.08	\$ 157,569.08

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-034-544900	Transfer To Tpccc	\$	-	\$ -
	Transfers To Other Funds	\$	157,569.08	\$ 157,569.08
034	Fire Dept	\$	(6,589,809.75)	\$ (6,708,302.15)
068	Public Property			
100-068-435100	Iepa - Air Monitoring Reimburs	\$	2,500.00	\$ 2,500.00
100-068-442600	State Grants	\$	-	\$ -
100-068-442700	County Grants	\$	-	\$ -
	Intergovernmental	\$	2,500.00	\$ 2,500.00
100-068-494100	City Property Dmg Reimb	\$	-	\$ -
	Fines And Forfeitures	\$	-	\$ -
100-068-491000	Rental Of Municipal Property	\$	152,000.00	\$ 152,000.00
100-068-491500	Sale Of Municipal Property	\$	-	\$ -
100-068-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	152,000.00	\$ 152,000.00
100-068-511600	Salary: All Personnel	\$	175,353.71	\$ 54,120.61
100-068-515000	Overtime	\$	1,000.00	\$ 500.00
100-068-515500	Vacation Pay	\$	-	\$ -
100-068-515600	Holiday Pay	\$	-	\$ -
100-068-515800	Sick Pay	\$	-	\$ -
100-068-517000	Oasdi/city Share 6.2%	\$	10,871.93	\$ 3,355.48
100-068-517001	Medicare/city Share 1.45%	\$	2,542.63	\$ 784.75
100-068-517401	Imrf	\$	20,200.75	\$ 6,591.89
100-068-518000	Group Insurance	\$	33,274.68	\$ 30,066.22
100-068-518200	Unemployment Insurance	\$	-	\$ -
100-068-518300	Workers Comp Insurance	\$	11,538.27	\$ 3,561.14
100-068-554300	Uniforms And Tools	\$	250.00	\$ 250.00
100-068-557200	License And Inspection Fees	\$	600.00	\$ 100.00
100-068-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	255,631.97	\$ 99,330.09
100-068-519000	Training And Education	\$	2,500.00	\$ -
	Training & Education	\$	2,500.00	\$ -
100-068-520200	Office Supplies	\$	850.00	\$ -
100-068-520400	Postage	\$	-	\$ -
100-068-522000	Photographic Supplies	\$	-	\$ -
100-068-522400	General Supplies	\$	33,800.00	\$ 18,000.00
100-068-529000	Equipment	\$	15,000.00	\$ 4,000.00
100-068-556100	Gasoline/diesel Fuel	\$	1,500.00	\$ -
	Supplies & Materials	\$	51,150.00	\$ 22,000.00
100-068-518100	Liability Insurance	\$	10,589.00	\$ 10,589.25
100-068-523200	Riverfront Park/Pier	\$	15,000.00	\$ 15,000.00
100-068-524000	Lease/rental Of Equipment	\$	6,000.00	\$ 600.00
100-068-534000	Automotive Expense	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-068-534200	Buildings And Grounds Rep	\$	50,000.00	\$ 60,000.00
100-068-534400	Equipment Repairs	\$	5,000.00	\$ 5,000.00
100-068-535200	Parking Lot Maintenance A	\$	20,000.00	\$ -
100-068-536300	Snow Removal - Salt	\$	5,000.00	\$ 5,000.00
100-068-538000	Maintenance Agreements	\$	11,300.00	\$ 11,000.00
100-068-550100	Utilities	\$	100,000.00	\$ 100,000.00
100-068-550300	Telephone	\$	-	\$ -
100-068-551600	Dues And Subscriptions	\$	200.00	\$ -
100-068-555000	Radio Expense	\$	-	\$ -
100-068-559900	Receivable Charge Off	\$	-	\$ -
100-068-560500	Consulting Fees	\$	2,000.00	\$ -
100-068-561000	Legal Fees	\$	-	\$ -
100-068-561200	Engineering Fees	\$	2,000.00	\$ -
100-068-562500	Demolition	\$	-	\$ -
100-068-566600	Pest Control	\$	4,000.00	\$ 4,000.00
100-068-569000	Other Contractual Service	\$	40,770.00	\$ 160,000.00
	Contractual Services	\$	271,859.00	\$ 371,189.25
100-068-580200	Purchase Of Property	\$	-	\$ -
100-068-580201	Land Improvements	\$	-	\$ -
100-068-580400	Building Purchase/construction	\$	-	\$ -
100-068-580401	Building Repair	\$	231,870.00	\$ 209,000.00
100-068-584009	General Public Improvements	\$	-	\$ -
100-068-587000	Machinery And Equipment	\$	5,000.00	\$ -
100-068-587001	Lease/Purchase Equipment	\$	-	\$ -
100-068-587100	Office Equipment And Furn	\$	15,800.00	\$ -
100-068-587500	Vehicles	\$	-	\$ -
	Capital Outlay	\$	252,670.00	\$ 209,000.00
100-068-518700	Mileage	\$	-	\$ -
100-068-551000	Printing And Publications	\$	-	\$ -
100-068-554200	Meals/Refreshments	\$	-	\$ -
100-068-590300	Real Estate Tax Expense	\$	2,800.00	\$ -
100-068-599000	Miscellaneous	\$	-	\$ -
	Other Expenditures	\$	2,800.00	\$ -
068	Public Property	\$	(682,110.97)	\$ (547,019.34)
760	Police Revenue			
100-760-437100	School Reimbursements	\$	46,000.00	\$ 46,000.00
100-760-437200	SOI-Police Training Reimb	\$	4,000.00	\$ 4,000.00
100-760-442500	Federal Grants	\$	-	\$ -
100-760-442600	State Grants	\$	5,000.00	\$ 5,000.00
	Intergovernmental	\$	55,000.00	\$ 55,000.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
100-760-450800	Fingerprint Fees	\$	3,000.00	\$	3,000.00
100-760-451000	Copy Money/Accidents etc	\$	4,000.00	\$	4,000.00
100-760-451100	Parking Meter Collections	\$	-	\$	-
100-760-451101	Rentals - Parking Lots	\$	8,000.00	\$	8,000.00
100-760-454400	Overtime Reimbursements	\$	50,000.00	\$	50,000.00
100-760-454800	Bassett Training	\$	-	\$	-
100-760-464700	E Citation Fees	\$	-	\$	-
100-760-498900	Non Sufficient Funds Fee	\$	-	\$	-
	Fees/Charges For Service	\$	65,000.00	\$	65,000.00
100-760-460100	Cir Clk/States Atty	\$	250,000.00	\$	250,000.00
100-760-460200	Municipal Ordinance Violations	\$	100,000.00	\$	463,493.00
100-760-460300	Warrants	\$	4,500.00	\$	4,000.00
100-760-463700	Liquor Fines	\$	-	\$	-
100-760-463800	Tobacco Fines	\$	-	\$	-
100-760-464000	Parking Tickets	\$	30,000.00	\$	30,000.00
100-760-464100	False Alarm Fee	\$	2,000.00	\$	1,800.00
100-760-464300	Seizures And Forfeitures	\$	-	\$	-
100-760-464400	Dui Surcharge	\$	22,000.00	\$	22,000.00
100-760-464500	Towing/Storage/Impound Fees	\$	150,000.00	\$	150,000.00
100-760-464600	Court Supervision Fines	\$	13,000.00	\$	13,000.00
100-760-494100	Restitution	\$	500.00	\$	500.00
	Fines And Forfeitures	\$	572,000.00	\$	934,793.00
100-760-450700	Rental Property Registration	\$	6,000.00	\$	6,000.00
	Licenses And Permits	\$	6,000.00	\$	6,000.00
100-760-493001	Crime Prevention Contributions	\$	-	\$	-
100-760-493100	Dare Program	\$	-	\$	-
100-760-493500	Canine Unit Contributions	\$	-	\$	-
100-760-493700	Bike Program Contribution	\$	-	\$	-
100-760-493900	Sex Offender Registration	\$	2,500.00	\$	2,500.00
100-760-494000	State Iron Eagle Revenue	\$	6,000.00	\$	6,000.00
100-760-494001	Federal Iron Eagle Revenue	\$	-	\$	-
100-760-494200	Range Instructor Reimbursement	\$	-	\$	-
100-760-494300	Explorer	\$	-	\$	-
100-760-499400	Proceeds Of Auction	\$	-	\$	-
100-760-499403	Unclaimed Evidence	\$	-	\$	-
100-760-499404	Sale Of Equipment	\$	-	\$	-
100-760-499600	Sale Of Vehicles	\$	5,000.00	\$	5,000.00
100-760-499800	Miscellaneous Receipts	\$	-	\$	-
100-760-499802	Cash Over/short	\$	-	\$	-
	Other Revenue	\$	13,500.00	\$	13,500.00
760	Police Revenue	\$	711,500.00	\$	1,074,293.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
761	Police Patrol			
100-761-511600	Salary: All Personnel	\$	3,538,106.04	\$ 3,277,708.85
100-761-515000	Overtime	\$	240,000.00	\$ 250,000.00
100-761-515500	Vacation Pay	\$	-	\$ -
100-761-515600	Holiday Pay	\$	122,256.54	\$ 108,625.00
100-761-515800	Sick Pay	\$	-	\$ -
100-761-515900	Injury Pay	\$	-	\$ -
100-761-517000	Oasdi/city Share 6.2%	\$	3,078.00	\$ 2,973.91
100-761-517001	Medicare/city Share 1.45%	\$	54,927.54	\$ 52,726.81
100-761-517401	Imrf	\$	5,719.11	\$ 5,842.29
100-761-518000	Group Insurance	\$	1,181,709.01	\$ 1,093,897.63
100-761-518200	Unemployment Insurance	\$	-	\$ -
100-761-518300	Workers Comp Insurance	\$	189,405.30	\$ 176,385.44
100-761-518900	Uniform Allowance	\$	37,802.00	\$ 62,000.00
100-761-554300	Tools & Uniforms	\$	-	\$ 900.00
100-761-557200	License And Inspection Fees	\$	-	\$ -
100-761-559000	Medical Expense/supplies	\$	-	\$ 2,000.00
	Personnel	\$	5,373,003.54	\$ 5,033,059.93
100-761-519000	Training And Education	\$	61,000.00	\$ 70,000.00
	Training & Education	\$	61,000.00	\$ 70,000.00
100-761-520200	Office Supplies	\$	2,800.00	\$ 2,800.00
100-761-520201	Live-scan Deposit Account	\$	1,700.00	\$ 1,700.00
100-761-520400	Postage	\$	930.00	\$ 900.00
100-761-522000	Photographic Supplies	\$	561.00	\$ 500.00
100-761-522400	General Supplies	\$	3,226.00	\$ 3,000.00
100-761-525000	Police Ammunition	\$	14,000.00	\$ 14,000.00
100-761-529000	Equipment	\$	35,000.00	\$ 30,000.00
100-761-556100	Gasoline/diesel Fuel	\$	75,000.00	\$ 75,000.00
	Supplies & Materials	\$	133,217.00	\$ 127,900.00
100-761-518100	Liability Insurance	\$	103,611.20	\$ 89,223.75
100-761-524000	Lease/rental Of Equipment	\$	5,000.00	\$ 5,000.00
100-761-534000	Automotive Expense	\$	62,800.00	\$ 48,000.00
100-761-534101	Vehicle Towage	\$	500.00	\$ 500.00
100-761-534400	Equipment Repairs	\$	3,000.00	\$ 3,000.00
100-761-538000	Maintenance Agreements	\$	-	\$ 22,000.00
100-761-550100	Utilities	\$	-	\$ -
100-761-550300	Telephone/Ipads	\$	-	\$ -
100-761-551600	Dues And Subscriptions	\$	10,000.00	\$ 10,000.00
100-761-555000	Radio Expense	\$	28,318.00	\$ 21,000.00
100-761-555200	Radar Expense	\$	4,000.00	\$ 4,000.00
100-761-559900	Receivable Charge Off	\$	-	\$ -
100-761-561000	Legal Fees	\$	-	\$ -
100-761-566000	Jail Expense	\$	-	\$ -
100-761-566700	Care Of Stray Animals	\$	45,000.00	\$ 45,000.00
100-761-569000	Other Contractual Service	\$	2,450.00	\$ 3,500.00
100-761-592100	Auxiliary Police	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-761-592300	Explorer Post	\$	-	\$ 3,000.00
100-761-592500	Crime Prevention Expense	\$	6,000.00	\$ 6,000.00
100-761-592601	Dare Program	\$	-	\$ -
100-761-592602	Canine Unit	\$	3,000.00	\$ 3,000.00
100-761-592604	Emergency Services Team	\$	16,350.00	\$ 22,000.00
100-761-592605	Bike Program	\$	500.00	\$ 500.00
100-761-592606	Dui Enforcement	\$	35,000.00	\$ 35,000.00
100-761-592608	Court Supervision Funded Exp	\$	25,000.00	\$ 25,000.00
100-761-592609	Warrant Expense	\$	7,000.00	\$ 7,000.00
100-761-592700	Shooting Range	\$	750.00	\$ 750.00
100-761-592900	Iron Eagle Expenses	\$	-	\$ -
100-761-598100	Public Relations	\$	750.00	\$ 750.00
100-761-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	359,029.20	\$ 354,223.75
100-761-587000	Machinery And Equipment	\$	-	\$ -
100-761-587001	Lease/Purchase Equipmen	\$	-	\$ -
100-761-587100	Office Equipment & Furniture	\$	-	\$ 12,000.00
100-761-587500	Vehicles	\$	-	\$ 195,789.00
	Capital Outlay	\$	-	\$ 207,789.00
100-761-551000	Printing And Publications	\$	8,000.00	\$ 8,000.00
100-761-554200	Meals/Refreshments	\$	-	\$ -
100-761-590600	Bank/Credit Card Charges	\$	-	\$ -
100-761-592400	E Citation Allowable Expenses	\$	-	\$ -
100-761-595000	Reimbursement - Personal	\$	500.00	\$ 500.00
100-761-599000	Miscellaneous	\$	-	\$ -
100-761-599802	Computer Hardware	\$	-	\$ -
	Other Expenditures	\$	8,500.00	\$ 8,500.00
100-761-520900	Transfer To Tpccc	\$	851,987.87	\$ 851,987.87
	Transfers To Other Funds	\$	851,987.87	\$ 851,987.87
761	Police Patrol	\$	(6,786,737.61)	\$ (6,653,460.55)
763	Special Services			
100-763-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
100-763-511600	Salary: All Personnel	\$	727,180.01	\$ 854,393.00
100-763-515000	Overtime	\$	75,000.00	\$ 60,000.00
100-763-515500	Vacation Pay	\$	-	\$ -
100-763-515600	Holiday Pay	\$	27,968.46	\$ 32,861.29
100-763-515800	Sick Pay	\$	-	\$ -
100-763-515900	Injury Pay	\$	-	\$ -
100-763-517000	Oasdi/city Share 6.2%	\$	-	\$ -
100-763-517001	Medicare/city Share 1.45%	\$	11,776.61	\$ 13,351.88
100-763-517401	Imrf	\$	-	\$ -
100-763-518000	Group Insurance	\$	215,454.35	\$ 318,176.59
100-763-518300	Workers Comp Insurance	\$	40,609.00	\$ 45,719.68

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-763-518900	Uniform Allowance	\$	18,000.00	\$ 9,900.00
100-763-557200	License And Inspection Fees	\$	-	\$ -
	Personnel	\$	1,115,988.43	\$ 1,334,402.44
100-763-519000	Training And Education	\$	12,000.00	\$ 13,400.00
	Training & Education	\$	12,000.00	\$ 13,400.00
100-763-520200	Office Supplies	\$	2,500.00	\$ 2,500.00
100-763-520400	Postage	\$	1,000.00	\$ 1,000.00
100-763-522000	Photographic Supplies	\$	200.00	\$ 200.00
100-763-522400	General Supplies	\$	1,545.00	\$ 1,500.00
100-763-529000	Equipment	\$	2,000.00	\$ 2,000.00
100-763-556100	Gasoline/diesel Fuel	\$	8,000.00	\$ 8,000.00
	Supplies & Materials	\$	15,245.00	\$ 15,200.00
100-763-524000	Lease/rental Of Equipment	\$	-	\$ -
100-763-534000	Automotive Expense	\$	-	\$ -
100-763-534101	Vehicle Towage	\$	-	\$ -
100-763-534400	Equipment Repairs	\$	-	\$ -
100-763-538000	Maintenance Agreements	\$	-	\$ 10,000.00
100-763-550300	Telephone/Ipads	\$	-	\$ -
100-763-551600	Dues And Subscriptions	\$	2,800.00	\$ 2,800.00
100-763-555000	Radio Expense	\$	-	\$ -
100-763-569000	Other Contractual Service	\$	-	\$ -
100-763-592600	Special Investigations Exp	\$	5,000.00	\$ 5,000.00
100-763-592603	Multi-county Narcotics Exp	\$	-	\$ 10,175.00
100-763-592800	Polygraph Exam	\$	1,000.00	\$ 1,000.00
100-763-592900	Iron Eagle Expenses	\$	5,000.00	\$ 5,000.00
100-763-592901	Federal Iron Eagle Expense	\$	-	\$ -
100-763-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	13,800.00	\$ 33,975.00
100-763-587000	Machinery And Equipment	\$	-	\$ -
100-763-587001	Lease/Purchase Equipment	\$	-	\$ -
100-763-587100	Office Equipment & Furniture	\$	-	\$ -
100-763-587500	Vehicles	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-763-518700	Mileage	\$	-	\$ -
100-763-551000	Printing And Publications	\$	200.00	\$ 200.00
100-763-554200	Meals/Refreshments	\$	-	\$ -
100-763-595000	Reimbursement - Personal	\$	100.00	\$ 100.00
100-763-599000	Miscellaneous	\$	-	\$ -
100-763-599802	Computer Hardware	\$	-	\$ -
	Other Expenditures	\$	300.00	\$ 300.00
763	Special Services	\$	(1,157,333.43)	\$ (1,397,277.44)
764	Police Records			
100-764-499800	Miscellaneous Receipts	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
	Other Revenue	\$	-	\$ -
100-764-511600	Salary: All Personnel	\$	326,013.50	\$ 329,297.84
100-764-515000	Overtime	\$	18,000.00	\$ 12,000.00
100-764-515500	Vacation Pay	\$	-	\$ -
100-764-515600	Holiday Pay	\$	-	\$ -
100-764-515800	Sick Pay	\$	-	\$ -
100-764-517000	Oasdi/city Share 6.2%	\$	20,584.84	\$ 21,160.47
100-764-517001	Medicare/city Share 1.45%	\$	4,814.20	\$ 4,948.82
100-764-517401	Imrf	\$	38,247.97	\$ 41,570.08
100-764-518000	Group Insurance	\$	117,132.59	\$ 85,194.64
100-764-518200	Unemployment Insurance	\$	-	\$ -
100-764-518300	Workers Comp Insurance	\$	1,819.07	\$ 1,706.49
100-764-554300	Uniforms And Tools	\$	1,500.00	\$ 1,500.00
100-764-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	528,112.17	\$ 497,378.34
100-764-519000	Training And Education	\$	1,000.00	\$ 1,000.00
	Training & Education	\$	1,000.00	\$ 1,000.00
100-764-520200	Office Supplies	\$	2,400.00	\$ 2,400.00
100-764-520400	Postage	\$	5,500.00	\$ 4,000.00
100-764-529000	Equipment	\$	-	\$ -
	Supplies & Materials	\$	7,900.00	\$ 6,400.00
100-764-518100	Liability Ins Premiums	\$	12,524.40	\$ 12,524.40
100-764-520500	Rim System Fees	\$	1,200.00	\$ 1,200.00
100-764-524000	Lease/rental Of Equipment	\$	-	\$ -
100-764-534400	Equipment Repairs	\$	500.00	\$ 500.00
100-764-538000	Maintenance Agreements	\$	-	\$ 2,260.00
100-764-550300	Telephone	\$	-	\$ -
100-764-569000	Other Contractual Service	\$	-	\$ -
100-764-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	14,224.40	\$ 16,484.40
100-764-587100	Office Equipment & Furniture	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-764-518700	Mileage	\$	-	\$ -
100-764-551000	Printing And Publications	\$	100.00	\$ 100.00
100-764-554200	Meals/Refreshments	\$	-	\$ -
100-764-599000	Miscellaneous	\$	-	\$ -
100-764-599802	Computer Hardware	\$	-	\$ -
	Other Expenditures	\$	100.00	\$ 100.00
100-764-520900	Transfer To Tpccc	\$	-	\$ -
	Transfers To Other Funds	\$	-	\$ -
764	Police Records	\$	(551,336.57)	\$ (521,362.74)

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
766	Parking Enforcem				
100-766-499800	Miscellaneous Receipts	\$	-	\$	-
	Other Revenue	\$	-	\$	-
100-766-511600	Salary: All Personnel	\$	23,909.60	\$	48,000.00
100-766-515000	Overtime	\$	-	\$	4,000.00
100-766-515500	Vacation Pay	\$	-	\$	-
100-766-515600	Holiday Pay	\$	-	\$	-
100-766-515800	Sick Pay	\$	-	\$	-
100-766-517000	OASDI	\$	1,482.40	\$	3,224.00
100-766-517001	Medicare/city Share 1.45%	\$	346.69	\$	754.00
100-766-517401	Imrf	\$	2,754.39	\$	6,333.60
100-766-518000	Group Insurance	\$	13,484.12	\$	28,848.47
100-766-518300	Workers Comp Insurance	\$	1,374.80	\$	2,990.00
100-766-554300	Uniforms And Tools	\$	1,200.00	\$	500.00
100-766-559000	Medical Expense/supplies	\$	-	\$	-
	Personnel	\$	44,552.00	\$	94,650.07
100-766-519000	Training And Education	\$	3,000.00	\$	3,000.00
	Training & Education	\$	3,000.00	\$	3,000.00
100-766-520200	Office Supplies	\$	-	\$	-
100-766-520400	Postage	\$	-	\$	-
100-766-522400	General Supplies	\$	-	\$	-
100-766-529000	Equipment	\$	-	\$	-
100-766-556100	Gasoline/diesel Fuel	\$	5,000.00	\$	-
	Supplies & Materials	\$	5,000.00	\$	-
100-766-518100	Liability Insurance Packa	\$	929.50	\$	862.05
100-766-524000	Lease/rental Of Equipment	\$	-	\$	-
100-766-534000	Automotive Expense	\$	-	\$	-
100-766-534101	Vehicle Towage	\$	-	\$	-
100-766-534400	Equipment Repairs	\$	-	\$	-
100-766-538000	Maintenance Agreements	\$	-	\$	-
100-766-550300	Telephone	\$	-	\$	-
100-766-555000	Radio Expense	\$	-	\$	-
100-766-569000	Other Contractual Service	\$	12,000.00	\$	12,000.00
100-766-599801	Computer Software	\$	-	\$	-
	Contractual Services	\$	12,929.50	\$	12,862.05
100-766-587000	Machinery And Equipment	\$	-	\$	-
100-766-587001	Lease/Purchase Equipmen	\$	-	\$	-
100-766-587100	Office Equipment & Furniture	\$	-	\$	-
100-766-587500	Vehicles	\$	-	\$	-
	Capital Outlay	\$	-	\$	-
100-766-518700	Mileage	\$	-	\$	-
100-766-551000	Printing And Publications	\$	-	\$	-
100-766-554200	Meals/Refreshments	\$	-	\$	-

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-766-599000	Miscellaneous	\$	-	\$ -
	Other Expenditures	\$	-	\$ -
766	Parking Enforcem	\$	(65,481.50)	\$ (110,512.12)
793	Inspections			
100-793-425000	Prelim Plat Review Filing	\$	-	\$ -
100-793-425100	Final Plat Review Filing	\$	220.00	\$ 200.00
100-793-426500	ZBA Waiver Request Fees	\$	220.00	\$ 200.00
100-793-450700	Rental Proptry Registr Fee	\$	-	\$ -
100-793-451000	Copy Money/Accidents etc	\$	-	\$ -
100-793-451300	Certification Signatures	\$	-	\$ -
100-793-451400	Electrical Inspection Fee	\$	-	\$ -
100-793-451700	Property Cleanup Fees	\$	25,000.00	\$ 25,000.00
100-793-451900	Sales - Ordinances & Maps	\$	-	\$ -
100-793-458700	Code Inspections	\$	-	\$ -
	Fees/Charges For Service	\$	25,440.00	\$ 25,400.00
100-793-463600	Code Violation Fines	\$	2,000.00	\$ 2,000.00
100-793-464500	Towing/storage Fees	\$	-	\$ -
	Fines And Forfeitures	\$	2,000.00	\$ 2,000.00
100-793-420500	Hvac License	\$	10,000.00	\$ 10,000.00
100-793-420800	Electrical Contractors License	\$	10,000.00	\$ 10,000.00
100-793-423000	Home Occupation License	\$	2,000.00	\$ 2,000.00
100-793-425500	Hvac Permit	\$	22,000.00	\$ 20,000.00
100-793-425600	House Movers Permit	\$	-	\$ -
100-793-425700	Special Use Permit	\$	1,650.00	\$ 1,500.00
100-793-426000	Electrical Permits	\$	19,800.00	\$ 18,000.00
100-793-426400	Building And Rezoning Permit	\$	82,500.00	\$ 75,000.00
100-793-451200	Plumbing Permits	\$	12,100.00	\$ 11,000.00
	Licenses And Permits	\$	160,050.00	\$ 147,500.00
100-793-490500	Lien File & Release Fees	\$	-	\$ -
100-793-498900	Non Sufficient Funds Fee	\$	-	\$ -
100-793-499800	Miscellaneous Receipts	\$	-	\$ -
100-793-499802	Cash Over/short	\$	-	\$ -
	Other Revenue	\$	-	\$ -
100-793-511600	Salary: All Personnel	\$	308,686.20	\$ 294,030.74
100-793-515000	Overtime	\$	2,500.00	\$ 4,000.00
100-793-515500	Vacation Pay	\$	-	\$ -
100-793-515600	Holiday Pay	\$	-	\$ -
100-793-515800	Sick Pay	\$	-	\$ -
100-793-517000	Oasdi/city Share 6.2%	\$	19,293.54	\$ 18,477.91
100-793-517001	Medicare/city Share 1.45%	\$	4,512.20	\$ 4,321.45
100-793-517401	Imrf	\$	35,848.65	\$ 36,300.14
100-793-518000	Group Insurance	\$	114,934.88	\$ 110,299.38
100-793-518200	Unemployment Insurance	\$	-	\$ -
100-793-518300	Workers Comp Insurance	\$	25,167.91	\$ 24,676.95

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-793-554300	Uniforms And Tools	\$	1,000.00	\$ 1,000.00
100-793-557200	License And Inspection Fees	\$	300.00	\$ 300.00
100-793-559000	Medical Expense/supplies	\$	-	\$ 200.00
	Personnel	\$	512,243.38	\$ 493,606.57
100-793-519000	Training And Education	\$	8,000.00	\$ 10,000.00
	Training & Education	\$	8,000.00	\$ 10,000.00
100-793-520200	Office Supplies	\$	1,000.00	\$ 1,000.00
100-793-520400	Postage	\$	1,000.00	\$ 1,000.00
100-793-522000	Photographic Supplies	\$	-	\$ -
100-793-522400	General Supplies	\$	400.00	\$ 400.00
100-793-529000	Equipment	\$	500.00	\$ 600.00
100-793-556100	Gasoline/diesel Fuel	\$	3,200.00	\$ 5,000.00
	Supplies & Materials	\$	6,100.00	\$ 8,000.00
100-793-518100	Liability Insurance	\$	7,555.00	\$ 7,554.75
100-793-524000	Lease/rental Of Equipment	\$	-	\$ -
100-793-534000	Automotive Expense	\$	4,000.00	\$ 2,000.00
100-793-534400	Equipment Repairs	\$	-	\$ -
100-793-536100	Property Cleanup Fees	\$	25,000.00	\$ 25,000.00
100-793-538000	Maintenance Agreements	\$	-	\$ -
100-793-550300	Telephone/Ipads	\$	900.00	\$ 900.00
100-793-551600	Dues And Subscriptions	\$	500.00	\$ 500.00
100-793-555000	Radio Expense	\$	300.00	\$ -
100-793-559900	Provisions For Bad Debts	\$	-	\$ -
100-793-560500	Consulting Fees	\$	-	\$ -
100-793-560600	Corporate Counsel Fees	\$	-	\$ -
100-793-562500	Demolition	\$	60,000.00	\$ 60,000.00
100-793-569000	Other Contractual Service	\$	32,000.00	\$ 32,000.00
100-793-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	130,255.00	\$ 127,954.75
100-793-587000	Machinery And Equipment	\$	-	\$ -
100-793-587100	Office Equipment & Furniture	\$	-	\$ -
100-793-587500	Vehicles	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
100-793-518700	Mileage	\$	-	\$ -
100-793-551000	Printing And Publications	\$	4,000.00	\$ 4,000.00
100-793-554200	Meals/Refreshments	\$	-	\$ -
100-793-593300	Lien Filing Fee	\$	2,100.00	\$ -
100-793-599000	Miscellaneous	\$	-	\$ -
	Other Expenditures	\$	6,100.00	\$ 4,000.00
793	Inspections	\$	(475,208.38)	\$ (468,661.32)
990	General Operations			
100-990-410100	Real Estate Tax	\$	402,000.00	\$ 830,000.00
100-990-410900	Use Tax	\$	895,000.00	\$ 825,000.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-990-411000	Municipal Sales Tax	\$	5,425,000.00	\$ 6,720,000.00
100-990-411004	Home Rule Sales Tax	\$	5,615,000.00	\$ 4,020,000.00
100-990-412000	Replacement P/p Tax - State	\$	1,101,866.00	\$ 1,240,000.00
100-990-412200	Pull Tab/jar Game Tax	\$	6,000.00	\$ 3,000.00
100-990-412300	Video Gaming Tax	\$	345,333.00	\$ 325,000.00
100-990-413000	Illinois Income Tax	\$	3,748,913.00	\$ 3,475,000.00
100-990-413001	Illinois Income Tax Surch	\$	-	\$ -
100-990-414100	Food & Beverage Tax	\$	1,313,504.00	\$ 1,175,000.00
100-990-414200	Packaged Liquor Tax	\$	180,992.00	\$ 200,000.00
100-990-455002	Municipal Telecommunicatns	\$	575,000.00	\$ 690,000.00
100-990-496100	RE Tax Clearing Acct	\$	-	\$ -
100-990-496200	PPRT Tax Clearing Acct	\$	-	\$ -
	Taxes	\$	19,608,608.00	\$ 19,503,000.00
100-990-442500	Federal Grants	\$	-	\$ -
100-990-442600	State Grants	\$	-	\$ -
100-990-442700	County Grants	\$	-	\$ -
	Intergovernmental	\$	-	\$ -
100-990-451900	Sales - Ordinances & Maps	\$	-	\$ -
100-990-455001	Cilco Gas Franchise	\$	85,512.00	\$ 64,000.00
100-990-455003	Franchise Fee - Cable Tv	\$	432,000.00	\$ 430,000.00
100-990-455004	Good Energy Revenue	\$	86,000.00	\$ 94,000.00
	Fees/Charges For Service	\$	603,512.00	\$ 588,000.00
100-990-463500	Late Payment Penalty	\$	-	\$ -
100-990-463600	Interest Charge	\$	-	\$ -
	Fines And Forfeitures	\$	-	\$ -
100-990-490100	Interest Earnings	\$	21,500.00	\$ 75,000.00
100-990-491900	Incr/decr Investment Valu	\$	-	\$ -
100-990-492300	Bond Credits	\$	-	\$ -
	Investment Earnings	\$	21,500.00	\$ 75,000.00
100-990-490800	Developer Agreement Payments	\$	-	\$ -
100-990-491300	Prorated Re Tax/City Prop	\$	-	\$ -
100-990-492100	Loan Proceeds	\$	50,000.00	\$ 50,000.00
100-990-498900	Non Sufficient Funds Fee	\$	-	\$ -
100-990-499150	Suits And Settlements	\$	-	\$ -
100-990-499400	Proceeds Of Auction	\$	-	\$ -
100-990-499520	Unclaimed Grant Money	\$	-	\$ -
100-990-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	50,000.00	\$ 50,000.00
100-990-492000	Bond Proceeds - Principal	\$	-	\$ -
	Debt Proceeds	\$	-	\$ -
100-990-440223	Transfer From Solid Waste	\$	130,842.62	\$ 149,488.00
100-990-440231	Transfer From Sewerage	\$	225,000.00	\$ 250,000.00

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
100-990-440232	Transfer From Storm Water	\$	30,339.00	\$ 30,339.00
100-990-440240	Transfer From Motor Fuel	\$	-	\$ -
100-990-440261	Transfer From Hud	\$	-	\$ -
100-990-440270	Transfer from TIF I	\$	30,186.42	\$ -
100-990-440445	Transfer From Capital Projects	\$	-	\$ -
100-990-440501	Transfer From School Bus	\$	367,169.00	\$ 310,000.00
100-990-440525	Transfer from Airport	\$	10,000.00	\$ 10,000.00
100-990-440695	Transfer from Insurance	\$	178,759.00	\$ -
100-990-440800	Transfer from Debt Service	\$	-	\$ -
100-990-440900	Transfer From Tpcc	\$	38,000.00	\$ 15,000.00
100-990-440924	Contribution from Library	\$	15,000.00	\$ 15,000.00
	Transfers From Other Funds	\$	1,025,296.04	\$ 779,827.00
100-990-599997	Payroll Increase Set Aside	\$	-	\$ -
	Personnel	\$	-	\$ -
100-990-520200	Office Supplies	\$	3,670.00	\$ -
100-990-520400	Postage	\$	-	\$ 1,000.00
100-990-529000	Equipment	\$	-	\$ 1,000.00
	Supplies & Materials	\$	3,670.00	\$ 2,000.00
100-990-524000	Lease/rental Of Equipment	\$	900.00	\$ 1,500.00
100-990-538000	Maintenance Agreements	\$	20,500.00	\$ 10,000.00
100-990-550300	Telephone	\$	79,080.00	\$ 30,000.00
100-990-559900	Receivable Charge Off	\$	-	\$ -
100-990-560100	Auditing Fees	\$	70,000.00	\$ 45,000.00
100-990-565900	Citylink Contract	\$	205,000.00	\$ 160,000.00
100-990-568100	Home Rule Tax Rebate	\$	44,000.00	\$ 32,000.00
100-990-569000	Other Contractual Service	\$	30,740.00	\$ 20,000.00
100-990-590900	Police And Fire Commission	\$	23,000.00	\$ 23,000.00
	Contractual Services	\$	473,220.00	\$ 321,500.00
100-990-587100	Office Equipment & Furniture	\$	-	\$ -
100-990-599998	Capital Set Aside	\$	221,254.00	\$ -
	Capital Outlay	\$	221,254.00	\$ -
100-990-551000	Printing And Publications	\$	-	\$ -
100-990-590600	Bank Charges	\$	1,000.00	\$ 1,000.00
100-990-593700	Reconciliation Difference	\$	-	\$ -
100-990-599000	Miscellaneous	\$	-	\$ 35,000.00
100-990-599002	IMRF Costs-ERI	\$	-	\$ -
100-990-599700	Income Credit	\$	-	\$ -
100-990-599999	Transf to General Fnd Reserves	\$	-	\$ 453,000.00
	Other Expenditures	\$	1,000.00	\$ 489,000.00
100-990-590400	Interest Paid	\$	123,771.87	\$ 40,850.00
100-990-591000	Bond Principal Retired	\$	623,500.00	\$ 305,000.00
100-990-591100	Bond Registrar Fees	\$	1,500.00	\$ -
100-990-591101	Bond Issuance Costs	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
100-990-591200	Note Principal Paid	\$	-	\$	-
100-990-591400	Loan payments	\$	186,770.01	\$	280,000.00
	Debt Service	\$	935,541.88	\$	625,850.00
100-990-520223	Transfer To Garbage	\$	-	\$	-
100-990-520225	Transfer To Yardwaste	\$	-	\$	-
100-990-520226	Transfer To Recycling	\$	-	\$	-
100-990-520231	Transfer To Sewerage Fund	\$	-	\$	-
100-990-520240	Transfer to MFT	\$	-	\$	-
100-990-520261	Transfer To Hud	\$	-	\$	-
100-990-520270	Transfer To Tif 1	\$	-	\$	-
100-990-520445	Transfer To Capital Projects	\$	-	\$	-
100-990-520500	Transfer To Municipal Bus	\$	-	\$	-
100-990-520525	Transfer To Pekin Airport	\$	-	\$	-
100-990-520570	Transfer To Economic Devel	\$	-	\$	-
100-990-520695	Transfer To Insurance Fund	\$	-	\$	-
100-990-520699	Transfer To Vehicle Maint	\$	-	\$	-
100-990-520800	Transfer to Library Debt	\$	-	\$	-
100-990-520924	Transfer To Library Fund	\$	-	\$	-
100-990-520941	Transfer To Police Pension	\$	114,373.00	\$	-
100-990-520944	Transfer To Fire Pension	\$	114,373.00	\$	-
	Transfers To Other Funds	\$	228,746.00	\$	-
990	General Operations	\$	19,445,484.16	\$	19,557,477.00
100	General Fund	\$	0.01	\$	(688,788.71)

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
208	Tourism			
208	Tourism			
208-208-411005	Home Rule Motel Tax	\$	195,000.00	\$ 182,000.00
	Taxes	\$	195,000.00	\$ 182,000.00
208-208-442500	Federal Grants	\$	-	\$ -
208-208-442600	State Grants	\$	-	\$ -
	Intergovernmental	\$	-	\$ -
208-208-463500	Late Payment Penalty	\$	-	\$ -
208-208-463600	Interest Charges	\$	-	\$ -
	Fines And Forfeitures	\$	-	\$ -
208-208-490100	Interest Earnings	\$	1,075.00	\$ 500.00
	Investment Earnings	\$	1,075.00	\$ 500.00
208-208-493600	Training Reimbursements	\$	-	\$ -
208-208-498700	Farmer's Market Revenue	\$	-	\$ -
208-208-499201	Tourism Contributions	\$	-	\$ -
208-208-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
208-208-492100	Loan Proceeds	\$	-	\$ -
	Debt Proceeds	\$	-	\$ -
208-208-511600	Salary: All Personnel	\$	7,687.50	\$ 18,750.00
208-208-515500	Vacation	\$	-	\$ -
208-208-515600	Holiday Pay	\$	-	\$ -
208-208-515800	Sick Pay	\$	-	\$ -
208-208-516700	Wellness Program	\$	500.00	\$ 500.00
208-208-517000	Oasdi/city Share 6.2%	\$	1,639.13	\$ 1,162.50
208-208-517001	Medicare/city Share 1.45%	\$	383.35	\$ 271.88
208-208-517401	Imrf	\$	3,169.35	\$ 2,283.75
208-208-518000	Group Insurance	\$	9,908.82	\$ 7,212.00
208-208-518300	Workers Comp Insurance	\$	577.90	\$ 281.25
	Personnel	\$	23,866.05	\$ 30,461.38
208-208-519000	Training And Education	\$	5,000.00	\$ -
	Training & Education	\$	5,000.00	\$ -

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
208-208-520200	Office Supplies	\$	500.00	\$ -
208-208-520400	Postage	\$	-	\$ -
	Supplies & Materials	\$	500.00	\$ -
208-208-550300	Telephone	\$	900.00	\$ 900.00
208-208-551600	Dues And Subscriptions	\$	64,000.00	\$ 90,000.00
208-208-560500	Consulting Services	\$	-	\$ -
208-208-560600	Corporate Counsel Fees	\$	-	\$ -
208-208-561200	Engineering Fees	\$	-	\$ -
208-208-569000	Other Contractual Service	\$	-	\$ -
208-208-573100	Grants	\$	25,000.00	\$ 25,000.00
208-208-583000	Loan Agreements	\$	-	\$ -
208-208-591200	Developers Agreements	\$	-	\$ -
208-208-598100	Public Relations	\$	7,000.00	\$ 12,000.00
	Contractual Services	\$	96,900.00	\$ 127,900.00
208-208-580201	Land Improvements	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
208-208-518700	Mileage	\$	-	\$ -
208-208-551000	Printing And Publications	\$	2,500.00	\$ 10,000.00
208-208-554200	Mealslodging	\$	-	\$ -
208-208-590600	Bank fees	\$	-	\$ -
208-208-597700	Sponsorships	\$	20,000.00	\$ -
208-208-598500	Farmer's Market Expense	\$	-	\$ -
208-208-599000	Miscellaneous	\$	-	\$ -
	Other Expenditures	\$	22,500.00	\$ 10,000.00
208-208-590400	Interest Paid	\$	8,292.39	\$ 8,292.39
208-208-591400	Loan Payments	\$	96,461.52	\$ 88,169.13
	Debt Service	\$	104,753.91	\$ 96,461.52
208	Tourism	\$	(57,444.96)	\$ (82,322.90)
208	Tourism	\$	(57,444.96)	\$ (82,322.90)
223	Solid Waste			
023	Garbage			
223-023-442600	State Grants	\$	-	\$ -
	Intergovernmental	\$	-	\$ -
223-023-452300	Garbage Fees	\$	-	\$ -
223-023-452400	Garbage Fees Non-resident	\$	-	\$ -
223-023-459000	Sanitation Fee	\$	2,534,544.00	\$ 2,200,000.00
223-023-459400	Special Refuse Pickups	\$	2,000.00	\$ 2,000.00
223-023-498900	Non Sufficient Funds Fee	\$	-	\$ -
	Fees/Charges For Service	\$	2,536,544.00	\$ 2,202,000.00
223-023-421000	Garbage Licenses	\$	2,000.00	\$ 2,000.00
	Licenses And Permits	\$	2,000.00	\$ 2,000.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
223-023-490100	Interest Earnings	\$	4,000.00	\$	4,000.00
	Investment Earnings	\$	4,000.00	\$	4,000.00
223-023-491000	Rental Of Municipal Property	\$	-	\$	-
223-023-491500	Sale Of Municipal Property	\$	25,000.00	\$	25,000.00
223-023-499700	Transfer In	\$	-	\$	-
223-023-499800	Miscellaneous Receipts	\$	-	\$	-
223-023-499802	Cash Over/short	\$	-	\$	-
	Other Revenue	\$	25,000.00	\$	25,000.00
223-023-492000	Bond Proceeds - Principal	\$	-	\$	-
	Debt Proceeds	\$	-	\$	-
223-023-440100	Transfer From General Fund	\$	-	\$	-
	Transfers From Other Funds	\$	-	\$	-
223-023-511600	Salary: All Personnel	\$	431,000.00	\$	323,883.25
223-023-515000	Overtime	\$	25,000.00	\$	21,420.00
223-023-515500	Vacation Pay	\$	-	\$	-
223-023-515600	Holiday Pay	\$	-	\$	-
223-023-515800	Sick Pay	\$	-	\$	-
223-023-516700	Wellness Program	\$	3,500.00	\$	3,500.00
223-023-517000	Oasdi/city Share 6.2%	\$	28,325.98	\$	21,408.81
223-023-517001	Medicare/city Share 1.45%	\$	6,624.62	\$	5,006.90
223-023-517401	Imrf	\$	52,631.50	\$	42,057.96
223-023-518000	Group Insurance	\$	176,063.07	\$	149,465.62
223-023-518200	Unemployment Insurance	\$	-	\$	-
223-023-518300	Workers Comp Insurance	\$	43,172.92	\$	22,476.30
223-023-554300	Uniforms And Tools	\$	3,750.00	\$	2,000.00
223-023-557200	License And Inspection Fees	\$	-	\$	-
223-023-559000	Medical Expense/supplies	\$	-	\$	-
	Personnel	\$	770,068.09	\$	591,218.84
223-023-519000	Training And Education	\$	1,500.00	\$	-
	Training & Education	\$	1,500.00	\$	-
223-023-520200	Office Supplies	\$	300.00	\$	100.00
223-023-520400	Postage	\$	30,000.00	\$	20,000.00
223-023-522000	Photographic Supplies	\$	-	\$	-
223-023-522400	General Supplies	\$	3,500.00	\$	3,500.00
223-023-529000	Equipment	\$	40,000.00	\$	40,000.00
223-023-556100	Gasoline/diesel Fuel	\$	70,000.00	\$	70,000.00
	Supplies & Materials	\$	143,800.00	\$	133,600.00
223-023-518100	Liability Insurance Packa	\$	11,885.00	\$	11,884.95
223-023-524000	Lease/rental Of Equipment	\$	-	\$	-
223-023-534000	Automotive Expense	\$	85,000.00	\$	125,000.00
223-023-534400	Equipment Repairs	\$	-	\$	-

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
223-023-538000	Maintenance Agreements	\$	1,500.00	\$	-
223-023-550100	Utilities	\$	4,000.00	\$	5,000.00
223-023-550300	Telephone	\$	1,200.00	\$	1,200.00
223-023-551600	Dues And Subscriptions	\$	-	\$	-
223-023-555000	Radio Expense	\$	1,000.00	\$	1,000.00
223-023-559900	Bad debt	\$	-	\$	-
223-023-560100	Auditing Fees	\$	2,000.00	\$	2,000.00
223-023-561000	legal fees	\$	-	\$	-
223-023-561200	Engineering Fees	\$	-	\$	-
223-023-566400	Garbage Removal Contract	\$	-	\$	-
223-023-566500	Landfill Expense	\$	532,000.00	\$	532,000.00
223-023-566600	Pest Control	\$	-	\$	-
223-023-569000	Other Contractual Service	\$	50,000.00	\$	2,000.00
223-023-599801	Computer Software	\$	-	\$	-
	Contractual Services	\$	688,585.00	\$	680,084.95
223-023-587000	Machinery And Equipment	\$	-	\$	-
223-023-587001	Lease/Purchase Equipment	\$	-	\$	-
223-023-587100	Office Equipment & Furniture	\$	-	\$	-
223-023-587500	Vehicles	\$	354,932.00	\$	355,000.00
223-023-599998	Capital Set Aside	\$	-	\$	-
	Capital Outlay	\$	354,932.00	\$	355,000.00
223-023-518700	Mileage	\$	-	\$	-
223-023-551000	Printing And Publications	\$	1,000.00	\$	400.00
223-023-554200	Meals/Refreshments	\$	-	\$	-
223-023-590600	Bank Charges	\$	5,000.00	\$	4,000.00
223-023-599000	Miscellaneous	\$	-	\$	-
223-023-599802	Computer Equipment	\$	-	\$	-
223-023-599900	Depreciation Expense	\$	-	\$	-
223-023-599999	Contingency	\$	-	\$	-
	Other Expenditures	\$	6,000.00	\$	4,400.00
223-023-590400	Interest Paid	\$	-	\$	-
223-023-591000	Bond Principal Retired	\$	-	\$	-
	Debt Service	\$	-	\$	-
223-023-520100	Transfer To General Fund	\$	130,842.61	\$	149,488.00
223-023-520231	Transfer to Sewerage Fund	\$	-	\$	-
	Transfers To Other Funds	\$	130,842.61	\$	149,488.00
023	Garbage	\$	471,816.30	\$	319,208.21
025	Yardwaste				
223-025-442600	State Grants	\$	-	\$	-
	Intergovernmental	\$	-	\$	-
223-025-499800	Miscellaneous Receipts	\$	-	\$	-
	Other Revenue	\$	-	\$	-

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
223-025-440100	Transfer From General Fund	\$	-	\$ -
	Transfers From Other Funds	\$	-	\$ -
223-025-511600	Salary: All Personnel	\$	220,493.18	\$ 108,710.78
223-025-515000	Overtime	\$	13,100.00	\$ 7,100.00
223-025-515500	Vacation Pay	\$	-	\$ -
223-025-515600	Holiday Pay	\$	-	\$ -
223-025-515800	Sick Pay	\$	-	\$ -
223-025-517000	Oasdi/city Share 6.2%	\$	13,918.58	\$ 6,740.07
223-025-517001	Medicare/city Share 1.45%	\$	3,255.15	\$ 1,576.31
223-025-517401	Imrf	\$	26,579.10	\$ 13,240.97
223-025-518000	Group Insurance	\$	96,775.47	\$ 50,324.34
223-025-518200	Unemployment Insurance	\$	-	\$ -
223-025-518300	Workers Comp Insurance	\$	10,999.33	\$ 10,327.52
223-025-554300	Uniforms And Tools	\$	1,000.00	\$ 800.00
223-025-557200	License And Inspection Fees	\$	-	\$ -
223-025-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	386,120.81	\$ 198,819.99
223-025-519000	Training And Education	\$	1,000.00	\$ 1,000.00
	Training & Education	\$	1,000.00	\$ 1,000.00
223-025-520200	Office Supplies	\$	-	\$ -
223-025-520400	Postage	\$	-	\$ -
223-025-522400	General Supplies	\$	250.00	\$ 250.00
223-025-529000	Equipment	\$	1,000.00	\$ 100.00
223-025-556100	Gasoline/diesel Fuel	\$	20,000.00	\$ 20,000.00
	Supplies & Materials	\$	21,250.00	\$ 20,350.00
223-025-518100	Liability Insurance	\$	1,494.15	\$ 1,494.15
223-025-524000	Lease/rental Of Equipment	\$	-	\$ -
223-025-534000	Automotive Expense	\$	20,000.00	\$ 20,000.00
223-025-534400	Equipment Repairs	\$	-	\$ -
223-025-538000	Maintenance Agreements	\$	-	\$ -
223-025-550300	Telephone	\$	-	\$ -
223-025-551600	Dues And Subscriptions	\$	-	\$ -
223-025-555000	Radio Expense	\$	500.00	\$ 500.00
223-025-560500	Consulting Fees	\$	-	\$ -
223-025-561200	Engineering Fees	\$	-	\$ -
223-025-566501	Compost Site Expense	\$	80,000.00	\$ 90,000.00
223-025-569000	Other Contractual Service	\$	1,000.00	\$ 1,000.00
	Contractual Services	\$	102,994.15	\$ 112,994.15
223-025-587000	Machinery And Equipment	\$	-	\$ -
223-025-587001	Lease/Purchase Equipment	\$	-	\$ -
223-025-587100	Office Equipment & Furniture	\$	-	\$ -
223-025-587500	Vehicles	\$	-	\$ -
	Capital Outlay	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
223-025-518700	Mileage	\$	-	\$ -
223-025-551000	Printing And Publications	\$	500.00	\$ 500.00
223-025-554200	Meals/Refreshments	\$	-	\$ -
223-025-599000	Miscellaneous	\$	-	\$ -
	Other Expenditures	\$	500.00	\$ 500.00
025	Yardwaste	\$	(511,864.96)	\$ (333,664.14)
026	Recycling			
223-026-442600	State Grants	\$	-	\$ -
223-026-442700	County Grants	\$	69,000.00	\$ 69,000.00
	Intergovernmental	\$	69,000.00	\$ 69,000.00
223-026-459000	Recycling Revenue	\$	-	\$ -
223-026-491500	Sale of Municiple Property	\$	5,000.00	\$ 5,000.00
223-026-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	5,000.00	\$ 5,000.00
223-026-440100	Transfer From General Fund	\$	-	\$ -
	Transfers From Other Funds	\$	-	\$ -
223-026-511600	Salary: All Personnel	\$	109,782.40	\$ 108,710.78
223-026-515000	Overtime	\$	7,150.00	\$ 5,920.00
223-026-515500	Vacation Pay	\$	-	\$ -
223-026-515600	Holiday Pay	\$	-	\$ -
223-026-515800	Sick Pay	\$	-	\$ -
223-026-517000	Oasdi/city Share 6.2%	\$	13,989.26	\$ 6,740.07
223-026-517001	Medicare/city Share 1.45%	\$	3,271.68	\$ 1,576.31
223-026-517401	Imrf	\$	26,710.43	\$ 13,240.97
223-026-518000	Group Insurance	\$	56,192.58	\$ 2,103.15
223-026-518300	Workers Comp Insurance	\$	11,107.63	\$ 10,327.52
223-026-554300	Uniforms And Tools	\$	800.00	\$ 800.00
223-026-557200	License And Inspection Fees	\$	-	\$ -
223-026-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	229,003.98	\$ 149,418.80
223-026-519000	Training And Education	\$	1,000.00	\$ 1,000.00
	Training & Education	\$	1,000.00	\$ 1,000.00
223-026-520200	Office Supplies	\$	-	\$ -
223-026-520400	Postage	\$	-	\$ -
223-026-522000	Photographic Supplies	\$	-	\$ -
223-026-522400	General Supplies	\$	-	\$ -
223-026-529000	Equipment	\$	5,000.00	\$ 10,000.00
223-026-556100	Gasoline/diesel Fuel	\$	15,000.00	\$ 15,000.00
	Supplies & Materials	\$	20,000.00	\$ 25,000.00
223-026-518100	Liability Insurance	\$	1,494.00	\$ 1,494.00
223-026-524000	Lease/rental Of Equipment	\$	-	\$ -
223-026-534000	Automotive Expense	\$	20,000.00	\$ 25,000.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
223-026-534400	Equipment Repairs	\$	-	\$ 5,000.00
223-026-538000	Maintenance Agreements	\$	-	\$ -
223-026-550300	Telephone	\$	-	\$ -
223-026-551600	Dues And Subscriptions	\$	-	\$ -
223-026-555000	Radio Expense	\$	500.00	\$ 500.00
223-026-561200	Engineering Fees	\$	-	\$ -
223-026-566502	Recycling Expense	\$	48,000.00	\$ 48,000.00
223-026-569000	Other Contractual Service	\$	-	\$ -
223-026-592000	Community Education	\$	-	\$ -
223-026-598200	Grant Expenses	\$	69,000.00	\$ -
	Contractual Services	\$	138,994.00	\$ 79,994.00
223-026-587000	Machinery And Equipment	\$	-	\$ -
223-026-587001	Lease/Purchase Equipment	\$	-	\$ -
223-026-587100	Office Equipment & Furniture	\$	-	\$ -
223-026-587500	Vehicles	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
223-026-518700	Mileage	\$	-	\$ -
223-026-550100	Utilities	\$	-	\$ -
223-026-551000	Printing And Publications	\$	-	\$ -
223-026-554200	Meals/Refreshments	\$	-	\$ -
223-026-599000	Miscellaneous	\$	-	\$ -
	Other Expenditures	\$	-	\$ -
026	Recycling	\$	(314,997.98)	\$ (181,412.80)
223	Solid Waste	\$	(355,046.64)	\$ (195,868.73)
231	Sewerage			
029	Waste Water			
231-029-442500	Federal Grants	\$	4,400,000.00	\$ 4,400,000.00
	Intergovernmental	\$	4,400,000.00	\$ 4,400,000.00
231-029-452000	Sewage Treatment - N Pekin	\$	177,564.00	\$ 177,564.00
231-029-452900	Sewer Connection Fees	\$	40,000.00	\$ 40,000.00
231-029-458400	Vactor Disposal Fees	\$	-	\$ -
231-029-459100	Basic Service Fees	\$	7,500,000.00	\$ 6,401,000.00
231-029-459200	Surcharge	\$	40,000.00	\$ 40,000.00
231-029-459300	Capital Replacement Fees	\$	-	\$ -
231-029-494100	City Property Dmg Reimb	\$	-	\$ -
231-029-498900	Non Sufficient Funds Fee	\$	-	\$ -
	Fees/Charges For Service	\$	7,757,564.00	\$ 6,658,564.00
231-029-420900	Sewer Contractors License	\$	2,000.00	\$ 2,000.00
231-029-427200	Sewer Permits	\$	6,500.00	\$ 6,500.00
	Licenses And Permits	\$	8,500.00	\$ 8,500.00
231-029-490100	Interest Earnings	\$	71,000.00	\$ 5,500.00
231-029-490110	Ww Finance Charge	\$	30,000.00	\$ 30,000.00

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
231-029-490300	Court Fees	\$	-	\$ -
231-029-491900	Incr/decr Investment Valu	\$	-	\$ -
	Investment Earnings	\$	101,000.00	\$ 35,500.00
231-029-490500	Lien File & Release Fees	\$	15,000.00	\$ 16,000.00
231-029-490550	Lien Filing Search Fee	\$	-	\$ -
231-029-490600	Water Company Commission	\$	-	\$ -
231-029-490800	Developer Agreement Payments	\$	-	\$ -
231-029-491500	Sale Of Municipal Property	\$	-	\$ -
231-029-499400	Proceeds of Auction	\$	-	\$ -
231-029-499800	Miscellaneous Receipts	\$	-	\$ -
231-029-499802	Cash Over/short	\$	-	\$ -
	Other Revenue	\$	15,000.00	\$ 16,000.00
231-029-492000	Bond Proceeds - Principal	\$	-	\$ -
	Debt Proceeds	\$	-	\$ -
231-029-440100	Transfer From General Fund	\$	-	\$ -
231-029-440223	Transfer from Solid Waste	\$	-	\$ -
231-029-440261	Transfer From Hud	\$	-	\$ -
	Transfers From Other Funds	\$	-	\$ -
231-029-511600	Salary: All Personnel	\$	229,278.16	\$ 94,419.71
231-029-515000	Overtime	\$	-	\$ -
231-029-515500	Vacation Pay	\$	-	\$ -
231-029-515600	Holiday Pay	\$	-	\$ -
231-029-515800	Sick Pay	\$	-	\$ -
231-029-516700	Wellness Program	\$	3,500.00	\$ 3,500.00
231-029-517000	Oasdi/city Share 6.2%	\$	14,215.25	\$ 5,854.02
231-029-517001	Medicare/city Share 1.45%	\$	3,324.53	\$ 1,369.09
231-029-517401	Imrf	\$	21,132.09	\$ 11,500.32
231-029-518000	Group Insurance	\$	67,610.69	\$ 37,458.50
231-029-518200	Unemployment Insurance	\$	-	\$ -
231-029-518300	Workers Comp Insurance	\$	3,439.17	\$ 1,416.30
231-029-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	342,499.89	\$ 155,517.94
231-029-519000	Training And Education	\$	1,500.00	\$ -
	Training & Education	\$	1,500.00	\$ -
231-029-520200	Office Supplies	\$	300.00	\$ -
231-029-520400	Postage	\$	30,000.00	\$ 20,000.00
231-029-529000	Equipment	\$	-	\$ -
	Supplies & Materials	\$	30,300.00	\$ 20,000.00
231-029-518100	Liability Insurance	\$	52,636.10	\$ -
231-029-524000	Lease/rental Of Equipment	\$	-	\$ -
231-029-534400	Equipment Repairs	\$	-	\$ -
231-029-538000	Maintenance Agreements	\$	1,500.00	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
231-029-550300	Telephone	\$	-	\$ -
231-029-551600	Dues And Subscriptions	\$	-	\$ -
231-029-559900	Provisions For Bad Debts	\$	-	\$ -
231-029-560600	Corporate Counsel Fees	\$	15,000.00	\$ -
231-029-560701	American Water Consmptn Repts	\$	13,000.00	\$ 12,000.00
231-029-560800	Collection Agency Fees	\$	-	\$ -
231-029-561000	Legal Fees	\$	-	\$ -
231-029-561800	Bond Issue Expense	\$	-	\$ -
231-029-562300	Summons Fees	\$	-	\$ -
231-029-569000	Other Contractual Service	\$	68,050.00	\$ -
231-029-599801	Computer Software	\$	1,000.00	\$ 1,000.00
	Contractual Services	\$	151,186.10	\$ 13,000.00
231-029-587100	Office Equipment & Furniture	\$	-	\$ -
231-029-587500	Vehicles	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
231-029-518700	Mileage	\$	-	\$ -
231-029-551000	Printing And Publications	\$	-	\$ -
231-029-554200	Meals/Refreshments	\$	-	\$ -
231-029-590600	Bank Charges	\$	5,000.00	\$ 4,000.00
231-029-593300	Lien Filing Fee	\$	15,000.00	\$ -
231-029-593302	Judgement Filing Fee	\$	-	\$ -
231-029-599000	Miscellaneous	\$	-	\$ -
231-029-599802	Computer Hardware	\$	-	\$ -
231-029-599999	Contingency	\$	-	\$ -
	Other Expenditures	\$	20,000.00	\$ 4,000.00
231-029-590400	Interest Paid	\$	790,931.00	\$ 739,773.35
231-029-591000	Bond Principal Retired	\$	320,000.00	\$ 406,838.50
231-029-591100	Bond Registrar Fees	\$	1,100.00	\$ 1,100.00
231-029-591101	Bond Issuance Costs	\$	-	\$ -
231-029-591102	Partial Defeasance Genera	\$	-	\$ -
231-029-591400	Loan Payments	\$	1,886,883.00	\$ 1,853,942.20
	Debt Service	\$	2,998,914.00	\$ 3,001,654.05
231-029-520100	Transfer To General Fund	\$	-	\$ -
	Transfers To Other Funds	\$	-	\$ -
029	Waste Water	\$	8,737,664.01	\$ 7,924,392.01

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
030	Sanitary Sewer			
231-030-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
231-030-511600	Salary: All Personnel	\$	125,465.60	\$ 124,198.46
231-030-515000	Overtime	\$	15,000.00	\$ 15,000.00
231-030-515500	Vacation Pay	\$	-	\$ -
231-030-515600	Holiday Pay	\$	-	\$ -
231-030-515800	Sick Pay	\$	-	\$ -
231-030-517000	Oasdi/city Share 6.2%	\$	8,708.87	\$ 8,630.30
231-030-517001	Medicare/city Share 1.45%	\$	2,036.75	\$ 2,018.38
231-030-517401	Imrf	\$	33,136.01	\$ 16,954.37
231-030-518000	Group Insurance	\$	36,579.00	\$ 35,309.04
231-030-518200	Unemployment Insurance	\$	-	\$ -
231-030-518300	Workers Comp Insurance	\$	25,729.10	\$ 12,806.26
231-030-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	246,655.33	\$ 214,916.81
231-030-519000	Training And Education	\$	500.00	\$ 500.00
	Training & Education	\$	500.00	\$ 500.00
231-030-520200	Office Supplies	\$	-	\$ -
231-030-520400	Postage	\$	-	\$ -
231-030-522000	Photographic Supplies	\$	-	\$ -
231-030-522400	General Supplies	\$	2,000.00	\$ 1,000.00
231-030-529000	Equipment	\$	15,000.00	\$ 10,000.00
231-030-556100	Gasoline/diesel Fuel	\$	-	\$ -
	Supplies & Materials	\$	17,000.00	\$ 11,000.00
231-030-518100	Liability Insurance Packa	\$	35,574.00	\$ 35,574.00
231-030-524000	Lease/rental Of Equipment	\$	-	\$ -
231-030-534000	Automotive Expense	\$	4,000.00	\$ 4,000.00
231-030-534400	Equipment Repairs	\$	50,000.00	\$ 23,000.00
231-030-536000	Tree Removal / Replacemen	\$	-	\$ -
231-030-538000	Maintenance Agreements	\$	2,200.00	\$ -
231-030-550100	Utilities	\$	18,000.00	\$ 18,000.00
231-030-550300	Telephone	\$	3,000.00	\$ 3,000.00
231-030-551600	Dues And Subscriptions	\$	500.00	\$ -
231-030-555000	Radio Expense	\$	-	\$ 100.00
231-030-557300	Epa Permits	\$	-	\$ -
231-030-560600	Corporate Counsel Fees	\$	-	\$ -
231-030-561200	Engineering Fees	\$	450,000.00	\$ 450,000.00
231-030-561300	Testing Fees And Expenses	\$	-	\$ -
231-030-564000	Sewer Maintenance/Improvements	\$	50,000.00	\$ 50,000.00
231-030-569000	Other Contractual Service	\$	100,000.00	\$ 100,000.00
231-030-569001	Street Maintenance	\$	-	\$ -
231-030-569020	Contract Sewer Operation	\$	35,000.00	\$ 35,000.00
231-030-599801	Computer Software	\$	-	\$ 5,000.00
	Contractual Services	\$	748,274.00	\$ 723,674.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
231-030-580200	Purchase Of Property	\$	-	\$ -
231-030-580400	Building Purchase/Construction	\$	-	\$ -
231-030-580401	Building Repair	\$	-	\$ -
231-030-580600	Sewer Construction	\$	4,000,000.00	\$ 4,000,000.00
231-030-580601	Sewer Repair	\$	225,000.00	\$ 150,000.00
231-030-587000	Machinery And Equipment	\$	40,000.00	\$ -
231-030-587100	Office Equipment & Furniture	\$	-	\$ -
231-030-587500	Vehicles	\$	60,000.00	\$ -
	Capital Outlay	\$	4,325,000.00	\$ 4,150,000.00
231-030-518700	Mileage	\$	-	\$ -
231-030-551000	Printing And Publications	\$	150.00	\$ -
231-030-554200	Meals/Refreshments	\$	-	\$ -
231-030-599000	Miscellaneous	\$	-	\$ -
231-030-599802	Computer Hardware	\$	500.00	\$ 15,000.00
231-030-599900	Depreciation Expense	\$	-	\$ -
231-030-599902	Amortization Expense	\$	-	\$ -
	Other Expenditures	\$	650.00	\$ 15,000.00
231-030-520100	Transfer To General Fund	\$	125,000.00	\$ 125,000.00
231-030-520445	Transfer To Capital Proje	\$	-	\$ -
	Transfers To Other Funds	\$	125,000.00	\$ 125,000.00
030	Sanitary Sewer	\$	(5,463,079.33)	\$ (5,240,090.81)
031	Wastewater Treatment Plant			
231-031-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
231-031-511600	Salary: All Personnel	\$	498,588.45	\$ 386,382.21
231-031-515000	Overtime	\$	10,000.00	\$ 10,000.00
231-031-515500	Vacation Pay	\$	-	\$ -
231-031-515600	Holiday Pay	\$	-	\$ -
231-031-515800	Sick Pay	\$	-	\$ -
231-031-516700	Wellness Program	\$	3,500.00	\$ 3,500.00
231-031-517000	Oasdi/city Share 6.2%	\$	31,532.48	\$ 24,885.70
231-031-517001	Medicare/city Share 1.45%	\$	7,374.53	\$ 5,820.04
231-031-517401	Imrf	\$	58,589.39	\$ 48,888.35
231-031-518000	Group Insurance	\$	203,490.28	\$ 149,516.41
231-031-518200	Unemployment Insurance	\$	-	\$ -
231-031-518300	Workers Comp Insurance	\$	48,313.10	\$ 39,876.05
231-031-554300	Uniforms And Tools	\$	1,000.00	\$ 1,000.00
231-031-557200	License And Inspection Fees	\$	-	\$ -
231-031-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	862,388.23	\$ 669,868.76

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
231-031-519000	Training And Education	\$	2,000.00	\$	2,000.00
	Training & Education	\$	2,000.00	\$	2,000.00
231-031-520200	Office Supplies	\$	250.00	\$	150.00
231-031-520400	Postage	\$	1,000.00	\$	500.00
231-031-522000	Photographic Supplies	\$	-	\$	-
231-031-522200	Chemical Supplies	\$	75,000.00	\$	70,000.00
231-031-522400	General Supplies	\$	20,000.00	\$	20,000.00
231-031-522600	Machine Lubricant & Oil	\$	10,000.00	\$	10,000.00
231-031-529000	Equipment	\$	10,000.00	\$	10,000.00
231-031-535000	Material And Hauling	\$	5,000.00	\$	5,000.00
231-031-556100	Gasoline/diesel Fuel	\$	5,000.00	\$	5,000.00
	Supplies & Materials	\$	126,250.00	\$	120,650.00
231-031-518100	Liability Insurance Packa	\$	7,279.65	\$	7,279.65
231-031-524000	Lease/rental Of Equipment	\$	5,000.00	\$	-
231-031-534000	Automotive Expense	\$	2,000.00	\$	2,000.00
231-031-534200	Buildings And Grounds Rep	\$	5,000.00	\$	5,000.00
231-031-534400	Equipment Repairs	\$	60,000.00	\$	75,000.00
231-031-536000	Tree removal, trim	\$	-	\$	-
231-031-536300	Snow Removal - Salt	\$	-	\$	-
231-031-536400	Sludge Removal	\$	120,000.00	\$	100,000.00
231-031-538000	Maintenance Agreements	\$	10,000.00	\$	10,000.00
231-031-550100	Utilities	\$	230,000.00	\$	230,000.00
231-031-550300	Telephone	\$	2,200.00	\$	2,200.00
231-031-551600	Dues And Subscriptions	\$	-	\$	-
231-031-555000	Radio Expense	\$	-	\$	-
231-031-557300	Epa Permits	\$	37,500.00	\$	37,500.00
231-031-560100	Auditing Fees	\$	5,000.00	\$	5,000.00
231-031-560600	Corporate Counsel Fees	\$	-	\$	-
231-031-561000	Attorney Fees	\$	-	\$	-
231-031-561200	Engineering Fees	\$	15,000.00	\$	15,000.00
231-031-561300	Testing Fees And Expenses	\$	70,000.00	\$	60,000.00
231-031-566600	Pest Control	\$	2,700.00	\$	2,700.00
231-031-569000	Other Contractual Service	\$	25,000.00	\$	25,000.00
231-031-599801	Computer Software	\$	500.00	\$	500.00
	Contractual Services	\$	597,179.65	\$	577,179.65
231-031-580400	Building Purchase/Construction	\$	-	\$	-
231-031-580500	Road construction	\$	-	\$	-
231-031-587000	Machinery And Equipment	\$	-	\$	-
231-031-587500	Vehicles	\$	50,000.00	\$	-
	Capital Outlay	\$	50,000.00	\$	-
231-031-518700	Mileage	\$	-	\$	-
231-031-551000	Printing And Publications	\$	500.00	\$	500.00
231-031-554200	Meal/Refreshments	\$	-	\$	-
231-031-599000	Miscellaneous	\$	-	\$	-
231-031-599700	Fixed Asset Disposal	\$	-	\$	-

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
231-031-599802	Computer Hardware	\$	1,000.00	\$	1,000.00
231-031-599900	Depreciation Expense	\$	-	\$	-
	Other Expenditures	\$	1,500.00	\$	1,500.00
231-031-520100	Transfer To General Fund	\$	225,000.00	\$	125,000.00
	Transfers To Other Funds	\$	225,000.00	\$	125,000.00
031	Wastewater Treatment Plant	\$	(1,864,317.88)	\$	(1,496,198.41)
231	Sewerage	\$	1,410,266.80	\$	1,188,102.79
232	Storm Water				
232	Storm Water				
232-232-428000	Erosion Control	\$	1,000.00	\$	-
232-232-459100	Basic Service Fees	\$	-	\$	-
	Fees/Charges For Service	\$	1,000.00	\$	-
232-232-492100	Loan Proceeds	\$	-	\$	-
232-232-499800	Miscellaneous Revenue	\$	800,000.00	\$	1,300,000.00
	Other Revenue	\$	800,000.00	\$	1,300,000.00
232-232-440100	Transfer From General Fund	\$	-	\$	-
	Transfers From Other Funds	\$	-	\$	-
232-232-511600	Salary: All Personnel	\$	125,465.60	\$	124,198.46
232-232-515000	Overtime	\$	10,000.00	\$	5,000.00
232-232-515500	Vacation Pay	\$	-	\$	-
232-232-515600	Holiday Pay	\$	-	\$	-
232-232-515800	Sick Pay	\$	-	\$	-
232-232-517000	Oasdi/city Share 6.2%	\$	8,088.87	\$	8,010.30
232-232-517001	Medicare/city Share 1.45%	\$	1,891.75	\$	1,873.38
232-232-517401	Imrf	\$	15,029.64	\$	15,736.37
232-232-518000	Group Insurance	\$	38,964.79	\$	41,751.74
232-232-518300	Workers Comp Insurance	\$	12,002.84	\$	11,886.26
	Personnel	\$	211,443.49	\$	208,456.51
232-232-519000	Training And Education	\$	500.00	\$	500.00
	Training & Education	\$	500.00	\$	500.00
232-232-520200	Office Supplies	\$	-	\$	-
232-232-520400	Postage	\$	-	\$	-
232-232-522000	Photographic Supplies	\$	-	\$	-
232-232-522400	General Supplies	\$	1,000.00	\$	1,000.00
232-232-529000	Equipment	\$	-	\$	-
232-232-535000	Material And Hauling	\$	2,000.00	\$	-
232-232-556100	Gasoline/diesel Fuel	\$	-	\$	-
	Supplies & Materials	\$	3,000.00	\$	1,000.00
232-232-518100	Liability Insurance Packa	\$	29,759.00	\$	27,054.00
232-232-524000	Lease/rental Of Equipment	\$	1,000.00	\$	1,000.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
232-232-534000	Automotive Expense	\$	20,000.00	\$ 20,000.00
232-232-534400	Equipment Repairs	\$	1,000.00	\$ 1,000.00
232-232-555000	Radio Expense	\$	550.00	\$ 550.00
232-232-557300	Epa Permits	\$	1,000.00	\$ -
232-232-560600	Corporate Counsel Fees	\$	-	\$ -
232-232-560701	Il-amer Ww Billing Charge	\$	-	\$ -
232-232-561200	Engineering Fees	\$	25,000.00	\$ 25,000.00
232-232-561300	Lab testing fees	\$	-	\$ -
232-232-564100	Drainage Improvements	\$	-	\$ 40,000.00
232-232-569000	Other Contractual Service	\$	35,000.00	\$ 30,000.00
232-232-585400	Drainage District Assessm	\$	3,000.00	\$ 3,000.00
	Contractual Services	\$	116,309.00	\$ 147,604.00
232-232-580200	Land Purchase	\$	-	\$ -
232-232-580600	Sewer Construction	\$	800,000.00	\$ 1,400,000.00
232-232-580601	Sewer Repair	\$	50,000.00	\$ 50,000.00
232-232-587000	Machinery And Equipment	\$	5,000.00	\$ -
232-232-587500	Vehicles	\$	-	\$ -
232-232-599998	Capital Set Aside	\$	-	\$ -
	Capital Outlay	\$	855,000.00	\$ 1,450,000.00
232-232-518700	Mileage	\$	-	\$ -
232-232-550100	Utilities	\$	2,000.00	\$ 2,000.00
232-232-551000	Printing and Publications	\$	-	\$ -
232-232-593300	lien filing & release fees	\$	-	\$ -
232-232-599802	Computer Hardware	\$	-	\$ -
232-232-599900	Depreciation Expense	\$	-	\$ -
232-232-599999	Contingency	\$	-	\$ -
	Other Expenditures	\$	2,000.00	\$ 2,000.00
232-232-590400	Interest Paid	\$	-	\$ -
232-232-591400	Loan payments	\$	212,141.88	\$ 100,000.00
	Debt Service	\$	212,141.88	\$ 100,000.00
232-232-520100	Transfer To General Fund	\$	15,935.00	\$ 30,339.00
	Transfers To Other Funds	\$	15,935.00	\$ 30,339.00
232	Storm Water	\$	(615,329.37)	\$ (639,899.51)
232	Storm Water	\$	(615,329.37)	\$ (639,899.51)
240	Motor Fuel			
240	Motor Fuel			
240-240-414000	Illinois Motor Fuel Tax	\$	880,000.00	\$ 875,000.00
	Taxes	\$	880,000.00	\$ 875,000.00
240-240-435200	Traffic Lgt Maint Reimb	\$	-	\$ -
240-240-442500	Federal Grants	\$	-	\$ -
240-240-442600	State Grants	\$	-	\$ -
	Intergovernmental	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
240-240-455001	Franchise Fee - Cilco	\$	-	\$	-
	Fees/Charges For Service	\$	-	\$	-
240-240-463500	Late Payment Penalty	\$	-	\$	-
240-240-463600	Interest Charges	\$	-	\$	-
	Fines And Forfeitures	\$	-	\$	-
240-240-490100	Interest Earnings	\$	42,500.00	\$	21,000.00
240-240-490200	Gain On Securities Sold	\$	-	\$	-
240-240-491900	Incr/decr Investment Valu	\$	-	\$	-
	Investment Earnings	\$	42,500.00	\$	21,000.00
240-240-499800	Miscellaneous Receipts	\$	-	\$	-
	Other Revenue	\$	-	\$	-
240-240-440100	Transfer From General Fund	\$	-	\$	-
240-240-440261	Transfer From Hud	\$	-	\$	-
240-240-440445	Transfer from Capital	\$	-	\$	-
	Transfers From Other Funds	\$	-	\$	-
240-240-511600	Salary: All Personnel	\$	-	\$	-
240-240-515500	Vacation Pay	\$	-	\$	-
240-240-515600	Holiday Pay	\$	-	\$	-
240-240-515800	Sick Pay	\$	-	\$	-
240-240-517000	Oasdi/city Share 6.2%	\$	-	\$	-
240-240-517001	Medicare/city Share 1.45%	\$	-	\$	-
240-240-517401	Imrf	\$	-	\$	-
240-240-518300	Workers Comp Insurance	\$	-	\$	-
	Personnel	\$	-	\$	-
240-240-522400	General Supplies	\$	-	\$	-
240-240-523000	Traffic/Street Signs & Marking	\$	-	\$	-
240-240-529000	Equipment	\$	-	\$	-
240-240-535000	Material And Hauling	\$	-	\$	-
	Supplies & Materials	\$	-	\$	-
240-240-532000	Electronic Equipment Main	\$	-	\$	-
240-240-534900	Sidewalk Renovation	\$	-	\$	50,000.00
240-240-536000	Tree Removal / Replacemen	\$	-	\$	-
240-240-536300	Snow Removal - Salt & Chemical	\$	-	\$	130,000.00
240-240-550500	Electricity For Street Lights	\$	-	\$	-
240-240-550600	Electricity For Signal Lights	\$	-	\$	-
240-240-561200	Engineering Fees	\$	55,000.00	\$	650,000.00
240-240-561300	Testing Fees And Expenses	\$	-	\$	-
240-240-561301	Testing - Street Maintenance	\$	-	\$	-
240-240-563000	Contract Construction	\$	-	\$	-
240-240-564100	Drainage Improvements	\$	-	\$	-
240-240-569000	Other Contractual Service	\$	15,000.00	\$	-

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
240-240-569001	Street Maintenance	\$	-	\$	110,000.00
	Contractual Services	\$	70,000.00	\$	940,000.00
240-240-580200	Purchase Of Property	\$	-	\$	-
240-240-580500	Street Construction	\$	-	\$	300,000.00
240-240-580501	Street Major Repair	\$	850,000.00	\$	800,000.00
	Capital Outlay	\$	850,000.00	\$	1,100,000.00
240-240-590600	Bank Charges	\$	-	\$	-
240-240-599000	Miscellaneous	\$	-	\$	-
240-240-599999	Contingency	\$	-	\$	-
	Other Expenditures	\$	-	\$	-
240-240-520100	Transfer To General Fund	\$	-	\$	-
240-240-520445	Transfer To Capital Proje	\$	-	\$	-
	Transfers To Other Funds	\$	-	\$	-
240	Motor Fuel	\$	2,500.00	\$	(1,144,000.00)
240	Motor Fuel	\$	2,500.00	\$	(1,144,000.00)
261	HUD				
261	Hud Administration				
261-261-446100	Grant Income	\$	247,416.74	\$	116,043.65
261-261-446200	Program Income	\$	9,000.00	\$	9,000.00
261-261-446900	Hud Edfap2 Program Income	\$	-	\$	-
	Intergovernmental	\$	256,416.74	\$	125,043.65
261-261-450900	Loan Application Fees	\$	-	\$	-
261-261-451500	Lead Testing Fees	\$	-	\$	-
261-261-498900	Non Sufficient Funds Fee	\$	-	\$	-
	Fees/Charges For Service	\$	-	\$	-
261-261-490100	Interest Earnings	\$	-	\$	-
261-261-490101	Loan Interest	\$	-	\$	-
	Investment Earnings	\$	-	\$	-
261-261-446201	Bridges Out of Poverty	\$	-	\$	-
261-261-491400	Repayment/hud Rehab Grant	\$	-	\$	-
261-261-499500	Sale Of Bid Packages	\$	-	\$	-
261-261-499510	Hud Performance Bonds	\$	-	\$	-
261-261-499800	Miscellaneous Receipts	\$	-	\$	-
261-261-499802	Cash Over/short	\$	-	\$	-
	Other Revenue	\$	-	\$	-
261-261-440570	Transfer From Economic De	\$	-	\$	-
	Transfers From Other Funds	\$	-	\$	-
261-261-511600	Salary: All Personnel	\$	45,800.72	\$	36,640.58
261-261-515000	Overtime	\$	-	\$	-

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
261-261-515500	Vacation Pay	\$	-	\$ -
261-261-515600	Holiday Pay	\$	-	\$ -
261-261-515800	Sick Pay	\$	-	\$ -
261-261-517000	Oasdi/city Share 6.2%	\$	5,111.12	\$ 2,271.72
261-261-517001	Medicare/city Share 1.45%	\$	1,859.51	\$ 531.29
261-261-517401	Imrf	\$	15,015.31	\$ 4,462.82
261-261-518000	Group Insurance	\$	3,585.27	\$ 12,116.36
261-261-518300	Workers Comp Insurance	\$	687.01	\$ 567.07
261-261-557200	License And Inspection Fe	\$	-	\$ -
261-261-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	72,058.94	\$ 56,589.84
261-261-519000	Training And Education	\$	3,182.00	\$ 5,500.00
	Training & Education	\$	3,182.00	\$ 5,500.00
261-261-520200	Office Supplies	\$	500.00	\$ 640.00
261-261-520400	Postage	\$	300.00	\$ 269.25
261-261-520401	Postage-proj Delivery/reh	\$	-	\$ -
261-261-522000	Photographic Supplies	\$	-	\$ -
261-261-529000	Equipment	\$	-	\$ -
261-261-556100	Gasoline/diesel Fuel	\$	-	\$ -
	Supplies & Materials	\$	800.00	\$ 909.25
261-261-519001	Trng Bridges Out of Poverty	\$	-	\$ -
261-261-519002	Trng & Educ-code Enforce	\$	-	\$ -
261-261-524000	Lease/rental Of Equipment	\$	-	\$ -
261-261-534000	Automotive Expense	\$	-	\$ -
261-261-534400	Equipment Repairs	\$	-	\$ -
261-261-534900	Sidewalk Renovation / Ins	\$	-	\$ -
261-261-536000	Tree removal/trimming	\$	-	\$ -
261-261-538000	Maintenance Agreements	\$	-	\$ -
261-261-550300	Telephone	\$	-	\$ 900.00
261-261-551600	Dues And Subscriptions	\$	300.00	\$ 500.00
261-261-555000	Radio Expense	\$	-	\$ -
261-261-559900	Provisions For Bad Debts	\$	-	\$ -
261-261-560100	Auditing Fees	\$	1,000.00	\$ 1,000.00
261-261-560500	Consulting Fees	\$	-	\$ -
261-261-560600	Corporate Counsel Fees	\$	-	\$ -
261-261-561000	Legal Fees	\$	-	\$ -
261-261-561200	Engineering Fees	\$	-	\$ -
261-261-561300	Testing Fees And Expenses	\$	-	\$ -
261-261-562500	Demolition CDBG	\$	119,500.00	\$ -
261-261-563100	Hud Residential Rehab	\$	-	\$ -
261-261-563101	Hud Emergency Projects	\$	-	\$ -
261-261-563102	Hud Backflow Projects	\$	-	\$ -
261-261-563103	Hud Senior/ada Program	\$	-	\$ -
261-261-563201	Contribution To Christ Civic	\$	-	\$ -
261-261-563202	Contribution To Boy's And	\$	-	\$ -
261-261-563203	Contribution To Salvation	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
261-261-563204	Isp	\$	-	\$	-
261-261-563205	Contributions	\$	58,775.36	\$	53,244.56
261-261-563206	Contrib To Coalition/equa	\$	-	\$	5,000.00
261-261-563209	Public Facilities Projects	\$	-	\$	-
261-261-569000	Other Contractual Service	\$	-	\$	-
261-261-569001	Street Maintenance	\$	-	\$	-
261-261-573000	Down Payment Assistance	\$	-	\$	-
261-261-583000	Edfap Loan Program Expens	\$	-	\$	-
261-261-599801	Computer Software	\$	-	\$	-
	Contractual Services	\$	179,575.36	\$	60,644.56
261-261-580201	Land Improvements	\$	-	\$	-
261-261-580400	Building Purchase/constru	\$	-	\$	-
261-261-580500	Street Construction	\$	-	\$	-
261-261-580600	Sewer Construction	\$	-	\$	-
261-261-584000	Construction	\$	-	\$	-
261-261-584009	General Public Improvemen	\$	-	\$	-
261-261-584010	Public Service-street Res	\$	-	\$	-
261-261-584013	Public Facilities-ada S W	\$	-	\$	-
261-261-587100	Office Equipment And Furn	\$	-	\$	-
	Capital Outlay	\$	-	\$	-
261-261-518700	Mileage	\$	800.00	\$	1,400.00
261-261-551000	Printing And Publications	\$	-	\$	-
261-261-554200	Mealslodging	\$	-	\$	-
261-261-559800	Loan Forgiveness	\$	-	\$	-
261-261-590600	Bank Charges	\$	-	\$	-
261-261-593300	Lien Filing Fee	\$	-	\$	-
261-261-599000	Miscellaneous	\$	-	\$	-
261-261-599500	Loan Forgiveness	\$	-	\$	-
261-261-599802	Computer Hardware	\$	-	\$	-
	Other Expenditures	\$	800.00	\$	1,400.00
261-261-520100	Transfer To General Fund	\$	-	\$	-
261-261-520231	Transfer To Sewerage Fund	\$	-	\$	-
261-261-520264	Transfer To Home Program	\$	-	\$	-
261-261-520570	Transfer To Economic Deve	\$	-	\$	-
	Transfers To Other Funds	\$	-	\$	-
261	Hud Administration	\$	0.44	\$	-

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
263	Hud Rehab			
261-263-446100	Grant Income	\$	419,199.54	\$ 233,956.35
	Intergovernmental	\$	419,199.54	\$ 233,956.35
261-263-490101	Loan Interest	\$	-	\$ -
	Investment Earnings	\$	-	\$ -
261-263-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
261-263-511600	Salary: All Personnel	\$	45,800.72	\$ 52,726.69
261-263-515000	Overtime	\$	-	\$ -
261-263-515500	Vacation Pay	\$	-	\$ -
261-263-515600	Holiday Pay	\$	-	\$ -
261-263-515800	Sick Pay	\$	-	\$ -
261-263-517000	Oasdi/city Share 6.2%	\$	2,839.64	\$ 3,269.05
261-263-517001	Medicare/city Share 1.45%	\$	1,328.22	\$ 764.54
261-263-517401	Imrf	\$	10,552.49	\$ 6,422.11
261-263-518000	Group Insurance	\$	23,382.85	\$ 14,177.51
261-263-518300	Workers Comp Insurance	\$	687.01	\$ 796.60
261-263-557200	License And Inspection Fee	\$	-	\$ -
	Personnel	\$	84,590.93	\$ 78,156.50
261-263-519000	Training And Education	\$	-	\$ 1,250.00
	Training & Education	\$	-	\$ 1,250.00
261-263-520200	Office Supplies	\$	200.00	\$ 1,000.00
261-263-520400	Postage	\$	300.00	\$ 350.00
261-263-556100	Gasoline/diesel Fuel	\$	-	\$ -
	Supplies & Materials	\$	500.00	\$ 1,350.00
261-263-536000	Tree trimming/removing	\$	-	\$ -
261-263-538000	Maintenance Agreements	\$	-	\$ -
261-263-550300	Telephone Expense	\$	-	\$ 500.00
261-263-560600	Corporate Counsel	\$	-	\$ -
261-263-563100	Hud Residential Rehab	\$	330,608.61	\$ 115,199.85
261-263-563101	Hud Emergency Projects	\$	-	\$ -
261-263-563102	Hud Backflow Projects	\$	-	\$ -
261-263-563103	Hud Senior/ada Program	\$	-	\$ -
261-263-569000	Other Contractual Service	\$	-	\$ 35,500.00
261-263-599801	Computer Software	\$	1,750.00	\$ 2,000.00
	Contractual Services	\$	332,358.61	\$ 153,199.85
261-263-551000	Printing & Publishing	\$	-	\$ -
261-263-554200	Meal expense	\$	-	\$ -
261-263-599500	Loan Forgiveness	\$	-	\$ -
	Other Expenditures	\$	-	\$ -
263	Hud Rehab	\$	1,750.00	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
264	Hud Home Program				
261-264-446100	Grant Income	\$	-	\$	-
261-264-446900	Hud Edfap2 Program Income	\$	-	\$	-
	Intergovernmental	\$	-	\$	-
261-264-490100	Interest Earnings	\$	-	\$	-
	Investment Earnings	\$	-	\$	-
261-264-440261	Transfer From Hud	\$	-	\$	-
	Transfers From Other Funds	\$	-	\$	-
261-264-519000	Training And Education	\$	-	\$	-
	Training & Education	\$	-	\$	-
261-264-520400	Postage	\$	-	\$	-
261-264-556100	Gasoline/diesel Fuel	\$	-	\$	-
	Supplies & Materials	\$	-	\$	-
261-264-569000	Other Contractual Service	\$	-	\$	-
	Contractual Services	\$	-	\$	-
261-264-551000	Printing And Publications	\$	-	\$	-
261-264-590600	Bank Charges	\$	-	\$	-
	Other Expenditures	\$	-	\$	-
264	Hud Home Program	\$	-	\$	-
265	Hud EDFAP2				
261-265-446100	Grant Income	\$	-	\$	-
261-265-446900	Hud Edfap2 Program Income	\$	-	\$	-
	Intergovernmental	\$	-	\$	-
261-265-450900	Loan Application Fees	\$	-	\$	-
	Fees/Charges For Service	\$	-	\$	-
261-265-490101	Loan Interest	\$	-	\$	-
	Investment Earnings	\$	-	\$	-
261-265-491600	Hud Loan Repayments	\$	-	\$	-
	Other Revenue	\$	-	\$	-
261-265-583000	Edfap Loan Program Expens	\$	-	\$	-
	Contractual Services	\$	-	\$	-
265	Hud EDFAP2	\$	-	\$	-
261	HUD	\$	1,750.44	\$	-

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
270	TIF CBD			
270	TIF CBD			
270-270-410100	Real Estate Tax	\$	505,000.00	\$ 505,000.00
270-270-411001	Tif Sales Tax/city	\$	-	\$ -
270-270-411002	Tif Tax Allocation / State	\$	-	\$ -
	Taxes	\$	505,000.00	\$ 505,000.00
270-270-442600	State Grants	\$	-	\$ -
270-270-442800	Park Reimbursements	\$	-	\$ -
	Intergovernmental	\$	-	\$ -
270-270-490100	Interest Earnings	\$	35,000.00	\$ 35,000.00
270-270-491900	Incr/decr Investment Valu	\$	-	\$ -
	Investment Earnings	\$	35,000.00	\$ 35,000.00
270-270-491000	Rental Of Municipal Property	\$	-	\$ -
270-270-491300	Prorated Re Tax/city Prop	\$	-	\$ -
270-270-491500	Sale Of Municipal Property	\$	-	\$ -
270-270-498700	Farmer's Market	\$	-	\$ -
270-270-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
270-270-492000	Bond Proceeds - Principal	\$	-	\$ -
	Debt Proceeds	\$	-	\$ -
270-270-440100	Transfer From General Fund	\$	-	\$ -
270-270-440261	Transfer From Hud	\$	-	\$ -
	Transfers From Other Funds	\$	-	\$ -
270-270-511600	Salaries	\$	152,280.30	\$ -
270-270-515500	Vacation	\$	-	\$ -
270-270-515600	Holiday Pay	\$	-	\$ -
270-270-515800	Sick Pay	\$	-	\$ -
270-270-517000	Oasdi City Share	\$	9,441.38	\$ -
270-270-517001	Medicare City Share	\$	2,208.06	\$ -
270-270-517400	Imrf	\$	17,542.69	\$ -
270-270-517401	IMRF	\$	-	\$ -
270-270-518000	Group Insurance	\$	27,046.00	\$ -
	Personnel	\$	208,518.43	\$ -
270-270-519000	Training And Education	\$	1,000.00	\$ 1,000.00
	Training & Education	\$	1,000.00	\$ 1,000.00
270-270-520400	Postage	\$	150.00	\$ 150.00
	Supplies & Materials	\$	150.00	\$ 150.00
270-270-535200	Parking Lot Maintenance	\$	-	\$ -
270-270-551600	Dues And Subscriptions	\$	850.00	\$ 850.00
270-270-557300	Epa Permits	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
270-270-560100	Auditing Fees	\$	3,100.00	\$ 3,100.00
270-270-560500	Consulting Fees	\$	15,000.00	\$ 15,000.00
270-270-560600	Corporate Counsel Fees	\$	2,500.00	\$ 2,500.00
270-270-561000	Legal Fees	\$	-	\$ -
270-270-561200	Engineering Fees	\$	5,000.00	\$ 5,000.00
270-270-562500	Demolition	\$	21,000.00	\$ 21,000.00
270-270-562501	Asbestos Removal	\$	-	\$ -
270-270-569000	Other Contractual Service	\$	-	\$ -
270-270-569001	Street Maintenance	\$	-	\$ -
270-270-583000	Tif Facade Grant/Loan	\$	800,000.00	\$ 150,000.00
270-270-583100	Tif Interior Loan	\$	-	\$ 150,000.00
270-270-591200	Developer Agreement Payment	\$	-	\$ -
	Contractual Services	\$	847,450.00	\$ 347,450.00
270-270-580500	Street Construction	\$	-	\$ -
270-270-580600	Sewer Construction	\$	-	\$ 65,000.00
270-270-584000	Construction	\$	-	\$ -
270-270-584009	General Public Improvements	\$	144,100.00	\$ 144,100.00
270-270-599998	Capital Set Aside	\$	-	\$ -
	Capital Outlay	\$	144,100.00	\$ 209,100.00
270-270-518700	Mileage	\$	150.00	\$ 150.00
270-270-522400	General Supplies	\$	-	\$ -
270-270-529000	Equipment	\$	-	\$ -
270-270-551000	Printing And Publications	\$	2,000.00	\$ 2,000.00
270-270-554200	meals	\$	-	\$ -
270-270-559800	Loan Forgiveness	\$	-	\$ -
270-270-565300	School Distr Tax Reimbursement	\$	50,000.00	\$ 50,000.00
270-270-573100	Facade Grants	\$	-	\$ -
270-270-590300	Real Estate Tax Expense	\$	10,000.00	\$ 10,000.00
270-270-590600	Bank Charges	\$	-	\$ -
270-270-598500	Farmer's Market Expense	\$	-	\$ -
270-270-599000	Miscellaneous	\$	-	\$ -
270-270-599999	Contingency	\$	-	\$ -
	Other Expenditures	\$	62,150.00	\$ 62,150.00
270-270-520100	Transfer to General Fund	\$	30,186.42	\$ -
270-270-520273	Transfer to Tif 3	\$	-	\$ -
270-270-520445	Transfer To Capital Proje	\$	-	\$ -
	Transfers To Other Funds	\$	30,186.42	\$ -
270-270-580601	Sewer Repair & Improvements	\$	-	\$ -
	Capital Expense	\$	-	\$ -
270	TIF CBD	\$	(753,554.85)	\$ (79,850.00)
270	TIF CBD	\$	(753,554.85)	\$ (79,850.00)

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
273	TIFSIPCA				
273	TIFSIPCA				
273-273-411002	Tif Tax Allocation/State	\$	-	\$	-
	Taxes	\$	-	\$	-
273-273-560100	Audit Expense	\$	-	\$	-
273-273-561200	Engineering	\$	-	\$	-
273-273-569000	Other Contractual	\$	-	\$	-
	Contractual Services	\$	-	\$	-
273-273-518700	Mileage	\$	-	\$	-
273-273-551000	Printing & Publishing	\$	-	\$	-
273-273-554200	Meals/lodging	\$	-	\$	-
273-273-560600	Corporate Counsel Fees	\$	-	\$	-
273-273-590300	Real Estate Tax Expense	\$	-	\$	-
273-273-599000	Misc Expense	\$	15,000.00	\$	-
	Other Expenditures	\$	15,000.00	\$	-
273	TIFSIPCA	\$	(15,000.00)	\$	-
273	TIFSIPCA	\$	(15,000.00)	\$	-
445	Capital Projects				
041	Capital Projects				
445-041-490100	Interest Earnings	\$	15,000.00	\$	15,000.00
	Investment Earnings	\$	15,000.00	\$	15,000.00
445-041-560100	Auditing Fees	\$	-	\$	-
	Contractual Services	\$	-	\$	-
445-041-591600	Developer Debt Write Off	\$	-	\$	-
	Other Expenditures	\$	-	\$	-
445-041-520100	Transfer To General Fund	\$	-	\$	-
445-041-520240	Transfer to MFT	\$	-	\$	-
445-041-524000	Lease/Rental of Equipment	\$	-	\$	-
445-041-551000	Printing And Publications	\$	500.00	\$	250.00
445-041-556100	Gasoline/diesel Fuel	\$	-	\$	-
445-041-557300	Epa Permits	\$	-	\$	-
445-041-560600	Corporate Counsel Fees	\$	-	\$	-
445-041-561000	Legal Fees	\$	-	\$	-
445-041-561200	Engineering Fees	\$	400,000.00	\$	1,000,000.00
445-041-561300	Testing Fees And Expenses	\$	-	\$	-
445-041-563000	Contract Construction	\$	-	\$	-
445-041-569000	Other Contractual Service	\$	-	\$	-
445-041-580200	Purchase Of Property	\$	100,000.00	\$	200,000.00
445-041-580201	Land Improvements	\$	-	\$	-
445-041-580500	Street Construction	\$	412,500.00	\$	4,000,000.00
445-041-580501	Street Improvement/Repair	\$	-	\$	618,000.00

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
445-041-584000	Construction	\$	-	\$ -
445-041-599000	Miscellaneous	\$	-	\$ -
	Capital Expense	\$	913,000.00	\$ 5,818,250.00
445-041-414001	Local Use Gas Tax	\$	265,000.00	\$ 280,000.00
445-041-440100	Transfer From General Fund	\$	-	\$ -
445-041-440231	Transfer From Sewerage	\$	-	\$ -
445-041-440240	Transfer From Motor Fuel	\$	-	\$ -
445-041-440270	Transfer From Tif 1	\$	-	\$ -
445-041-442500	Federal Grants	\$	-	\$ -
445-041-442600	State Grants	\$	-	\$ 8,116,720.51
445-041-499800	Miscellaneous Receipts	\$	618,000.00	\$ 618,000.00
	Capital Revenue	\$	883,000.00	\$ 9,014,720.51
041	Capital Projects	\$	(15,000.00)	\$ 3,211,470.51
042	Velde Drive Project			
445-042-587000	Machinery and Equipment	\$	-	\$ -
	Capital Expense	\$	-	\$ -
445-042-490800	Developer Agreement Payments	\$	-	\$ -
445-042-499800	Miscellaneous Receipts	\$	-	\$ -
	Capital Revenue	\$	-	\$ -
042	Velde Drive Project	\$	-	\$ -
445	Capital Projects	\$	(15,000.00)	\$ 3,211,470.51
501	School Bus			
501	School Bus			
501-501-450011	District 108 Contract Fa	\$	2,982,207.40	\$ 2,853,787.00
501-501-450012	Transportation Contract	\$	468,214.00	\$ 468,214.00
501-501-450013	District 303	\$	1,323,538.00	\$ 1,284,988.00
501-501-450020	Bus passes	\$	6,000.00	\$ 5,000.00
501-501-450030	Bus Special Charters	\$	215,000.00	\$ 185,000.00
501-501-454500	Other Contractual Revenue	\$	-	\$ -
	Fees/Charges For Service	\$	4,994,959.40	\$ 4,796,989.00
501-501-490100	Interest Earnings	\$	6,050.00	\$ 10,000.00
	Investment Earnings	\$	6,050.00	\$ 10,000.00
501-501-499404	Sale of Equipment	\$	-	\$ -
501-501-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
501-501-511600	Salary: All Personnel	\$	2,072,465.45	\$ 2,023,648.51
501-501-514600	Salaries - School Drivers	\$	-	\$ -
501-501-515000	Overtime	\$	35,000.00	\$ 35,000.00
501-501-515500	Vacation Pay	\$	-	\$ -
501-501-515600	Holiday Pay	\$	41,000.00	\$ 41,000.00
501-501-515800	Sick Pay	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
501-501-516700	Wellness Program	\$	30,000.00	\$ 30,000.00
501-501-517000	Oasdi/city Share 6.2%	\$	130,662.86	\$ 129,186.21
501-501-517001	Medicare/city Share 1.45%	\$	30,558.25	\$ 30,212.90
501-501-517401	Imrf	\$	236,199.80	\$ 253,788.39
501-501-518000	Group Insurance	\$	212,431.67	\$ 221,003.00
501-501-518200	Unemployment Insurance	\$	-	\$ 55,000.00
501-501-518300	Workers Comp Insurance	\$	120,313.00	\$ 113,767.21
501-501-554300	Uniforms & Tools	\$	700.00	\$ 700.00
501-501-557200	License And Inspection Fees	\$	5,000.00	\$ 5,000.00
501-501-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	2,914,331.03	\$ 2,938,306.22
501-501-519000	Training And Education	\$	12,000.00	\$ -
	Training & Education	\$	12,000.00	\$ -
501-501-520200	Office Supplies	\$	3,000.00	\$ 2,000.00
501-501-520400	Postage	\$	150.00	\$ 150.00
501-501-522000	Photographic Supplies	\$	-	\$ -
501-501-522400	General Supplies	\$	10,000.00	\$ 10,000.00
501-501-529000	Equipment	\$	5,000.00	\$ -
501-501-556100	Gasoline/diesel Fuel	\$	259,000.00	\$ 300,000.00
	Supplies & Materials	\$	277,150.00	\$ 312,150.00
501-501-518100	Liability Insurance Packa	\$	70,877.40	\$ 70,733.25
501-501-524000	Lease/rental Of Equipment	\$	8,000.00	\$ 4,000.00
501-501-534000	Automotive Expense	\$	105,000.00	\$ 100,000.00
501-501-534400	Equipment Repairs	\$	2,000.00	\$ 2,000.00
501-501-538000	Maintenance Agreements	\$	30,000.00	\$ 10,000.00
501-501-550100	Utilities	\$	25,000.00	\$ 20,000.00
501-501-550300	Telephone	\$	8,800.00	\$ 7,800.00
501-501-551600	Dues And Subscriptions	\$	2,000.00	\$ 2,000.00
501-501-555000	Radio Expense	\$	16,000.00	\$ -
501-501-559900	Provisions For Bad Debts	\$	-	\$ -
501-501-560100	Auditing Fees	\$	-	\$ -
501-501-560600	Corporate Counsel Fees	\$	-	\$ -
501-501-561000	Legal expense	\$	3,000.00	\$ -
501-501-566600	Pest Control	\$	-	\$ -
501-501-569000	Other Contractual Service	\$	78,000.00	\$ 78,000.00
501-501-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	348,677.40	\$ 294,533.25
501-501-580401	Building Repair	\$	10,000.00	\$ -
501-501-587000	Machinery And Equipment	\$	-	\$ -
501-501-587001	Lease / Purchase Equipmen	\$	850,000.00	\$ 850,000.00
501-501-587100	Office Equipment & Furniture	\$	10.00	\$ -
501-501-587500	Vehicles	\$	20,000.00	\$ 60,000.00
	Capital Outlay	\$	880,010.00	\$ 910,000.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
501-501-518700	Mileage	\$	-	\$ -
501-501-534200	Building Repairs	\$	-	\$ -
501-501-551000	Printing And Publications	\$	6,000.00	\$ 2,000.00
501-501-554200	Meals/Refreshments/Lodging	\$	1,000.00	\$ 1,000.00
501-501-590600	Bank Charges	\$	-	\$ -
501-501-599000	Miscellaneous	\$	1,000.00	\$ -
501-501-599700	Fixed Asset Disposal	\$	-	\$ -
501-501-599802	Computer Hardware	\$	4,000.00	\$ -
501-501-599900	Depreciation Expense	\$	-	\$ -
501-501-599901	Abandonment Loss	\$	-	\$ -
501-501-599999	Contingency	\$	-	\$ -
	Other Expenditures	\$	12,000.00	\$ 3,000.00
501-501-520100	Transfer To General Fund	\$	367,169.00	\$ 310,000.00
	Transfers To Other Funds	\$	367,169.00	\$ 310,000.00
501	School Bus	\$	189,671.97	\$ 38,999.53
501	School Bus	\$	189,671.97	\$ 38,999.53
525	Airport			
525	Airport			
525-525-442600	State Grants	\$	40,000.00	\$ 40,000.00
	Intergovernmental	\$	40,000.00	\$ 40,000.00
525-525-450040	Gasoline Sales	\$	-	\$ -
525-525-450041	Sale of Oil	\$	200.00	\$ 200.00
525-525-453001	Rental - Airport Shop	\$	-	\$ -
525-525-453002	Rental - Airport Hangars	\$	51,000.00	\$ 52,000.00
525-525-453003	Rental - Tie Down Spaces	\$	360.00	\$ -
525-525-453004	Sale of Gas	\$	135,000.00	\$ 105,500.00
	Fees/Charges For Service	\$	186,560.00	\$ 157,700.00
525-525-490100	Interest Earnings	\$	-	\$ -
	Investment Earnings	\$	-	\$ -
525-525-491000	Rental Of Municipal Prope	\$	30,522.50	\$ 13,414.50
525-525-499800	Miscellaneous Receipts	\$	750.00	\$ -
	Other Revenue	\$	31,272.50	\$ 13,414.50
525-525-440100	Transfer From General Fund	\$	-	\$ -
	Transfers From Other Funds	\$	-	\$ -
525-525-511600	Salary All Personnel	\$	58,076.07	\$ 56,659.57
525-525-515000	Overtime	\$	-	\$ -
525-525-515500	Vacation	\$	-	\$ -
525-525-515600	Holiday	\$	-	\$ -
525-525-515800	Sick Time	\$	-	\$ -
525-525-517000	OASDI	\$	3,600.72	\$ 3,512.89
525-525-517001	Medicare	\$	842.10	\$ 821.56

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
525-525-517401	IMRF	\$	6,993.36	\$	6,901.14
525-525-518000	Health Ins Prem	\$	38,112.81	\$	18,629.92
525-525-518300	Work Comp Premium	\$	2,578.58	\$	2,515.68
	Personnel	\$	110,203.64	\$	89,040.76
525-525-519000	Training And Education	\$	-	\$	-
	Training & Education	\$	-	\$	-
525-525-520200	Office Supplies	\$	50.00	\$	200.00
525-525-520400	Postage	\$	50.00	\$	50.00
525-525-522400	General Supplies	\$	200.00	\$	500.00
525-525-529000	Equipment	\$	500.00	\$	1,000.00
525-525-556200	Cost of Gas Sold	\$	85,500.00	\$	85,500.00
525-525-556202	Cost of Parts Sold	\$	-	\$	-
	Supplies & Materials	\$	86,300.00	\$	87,250.00
525-525-518100	Liability Insurance Packa	\$	5,808.00	\$	3,146.85
525-525-524000	Equipment Rental	\$	240.00	\$	240.00
525-525-534000	Automotive Expense	\$	1,300.00	\$	1,000.00
525-525-534200	Buildings And Grounds Rep	\$	10,000.00	\$	15,000.00
525-525-534400	Equipment Repairs	\$	2,000.00	\$	3,000.00
525-525-536100	Property Cleanup Fees	\$	-	\$	-
525-525-536300	Snow Removal - Salt And C	\$	5,000.00	\$	5,000.00
525-525-538000	Maintenance Agreement	\$	350.00	\$	130.00
525-525-550100	Utilities	\$	15,000.00	\$	16,500.00
525-525-550300	Telephone	\$	2,100.00	\$	4,000.00
525-525-551600	Dues And Subscriptions	\$	1,000.00	\$	1,000.00
525-525-556100	Fuel	\$	-	\$	500.00
525-525-557300	Epa Permits	\$	-	\$	-
525-525-559900	Provisions For Bad Debts	\$	-	\$	-
525-525-560600	Corporate Counsel Fees	\$	-	\$	-
525-525-561000	Legal Fees	\$	-	\$	-
525-525-561200	Engineering Fees	\$	47,875.00	\$	47,875.00
525-525-561301	Concrete Testing	\$	-	\$	-
525-525-566600	Pest Control	\$	720.00	\$	-
525-525-569000	Other Contractual Service	\$	750.00	\$	12,000.00
	Contractual Services	\$	92,143.00	\$	109,391.85
525-525-580201	Land Improvements	\$	47,875.00	\$	60,000.00
525-525-580401	Building Repairs	\$	10,000.00	\$	65,000.00
525-525-587001	Lease to own equipment	\$	0.42	\$	12,186.42
	Capital Outlay	\$	57,875.42	\$	137,186.42
525-525-551000	Printing & Publishing	\$	150.00	\$	-
525-525-599000	Miscellaneous	\$	100.00	\$	-
525-525-599700	Fixed Asset Disposal	\$	-	\$	-
525-525-599802	Computer Hardware	\$	1,000.00	\$	1,000.00
525-525-599900	Depreciation Expense	\$	-	\$	-
525-525-599999	Contingency	\$	-	\$	-

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Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
	Other Expenditures	\$	1,250.00	\$	1,000.00
525-525-590400	Interest Paid	\$	-	\$	-
	Debt Service	\$	-	\$	-
525-525-520100	Transfer to General Fund	\$	10,000.00	\$	10,000.00
	Transfers To Other Funds	\$	10,000.00	\$	10,000.00
525	Airport	\$	(99,939.56)	\$	(222,754.53)
525	Airport	\$	(99,939.56)	\$	(222,754.53)
570	Economic Development				
570	Economic Development				
570-570-490100	Interest Earnings	\$	5,000.00	\$	20,000.00
570-570-490101	Loan Interest	\$	158,000.00	\$	168,000.00
570-570-490103	Hospital Loan Interest Reimbur	\$	-	\$	120,000.00
	Investment Earnings	\$	163,000.00	\$	308,000.00
570-570-450600	Application Fees	\$	-	\$	-
570-570-491000	Rental Of Municipal Prope	\$	-	\$	-
570-570-491500	Sale Of Municipal Propert	\$	-	\$	-
570-570-493600	Training Reimbursements	\$	-	\$	-
570-570-499210	Donations	\$	-	\$	-
570-570-499800	Miscellaneous Receipts	\$	-	\$	-
570-570-499802	Cash Over/short	\$	-	\$	-
	Other Revenue	\$	-	\$	-
570-570-511600	Salary: All Personnel	\$	30,750.00	\$	56,250.00
570-570-515000	Overtime	\$	-	\$	-
570-570-515500	Vacation Pay	\$	-	\$	-
570-570-515600	Holiday Pay	\$	-	\$	-
570-570-515800	Sick Pay	\$	-	\$	-
570-570-516700	Wellness Program	\$	-	\$	-
570-570-517000	Oasdi/city Share 6.2%	\$	1,906.50	\$	3,487.50
570-570-517001	Medicare/city Share 1.45%	\$	445.88	\$	815.63
570-570-517401	Imrf	\$	3,542.40	\$	6,851.25
570-570-518000	Group Insurance	\$	10,787.29	\$	14,263.00
570-570-518300	Workers Comp Insurance	\$	461.25	\$	1,843.00
	Personnel	\$	47,893.32	\$	83,510.38
570-570-519000	Training And Education	\$	3,000.00	\$	-
	Training & Education	\$	3,000.00	\$	-
570-570-520200	Office Supplies	\$	-	\$	-
570-570-520400	Postage	\$	-	\$	-
570-570-529000	Equipment	\$	-	\$	-
	Supplies & Materials	\$	-	\$	-

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
570-570-518100	Liability Insurance Packa	\$	1,887.60	\$ 1,565.55
570-570-524000	Lease/rental Of Equipment	\$	-	\$ -
570-570-534400	Equipment Repairs	\$	-	\$ -
570-570-538000	Maintenance Agreements	\$	-	\$ -
570-570-550300	Telephone	\$	1,200.00	\$ -
570-570-551600	Dues And Subscriptions	\$	-	\$ -
570-570-560500	Consulting Fees	\$	-	\$ -
570-570-560600	Corporate Counsel Fees	\$	-	\$ -
570-570-561000	Legal Fees	\$	-	\$ -
570-570-561200	Engineering Fees	\$	-	\$ -
570-570-567500	Build Illinois Grants	\$	-	\$ -
570-570-568102	Sales Tax Rebate	\$	-	\$ -
570-570-569000	Other Contractual Service	\$	-	\$ -
570-570-591200	Developer Agreement Payme	\$	-	\$ -
570-570-591300	Developer Credit Applied	\$	50,000.00	\$ -
570-570-598100	Public Relations	\$	-	\$ -
570-570-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	53,087.60	\$ 1,565.55
570-570-580200	Purchase Of Property	\$	-	\$ -
570-570-580400	Building Purchase/constru	\$	-	\$ -
570-570-587100	Office Equipment And Furn	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
570-570-518700	Mileage	\$	-	\$ -
570-570-551000	Printing And Publications	\$	1,000.00	\$ -
570-570-554200	Mealslodging	\$	-	\$ -
570-570-590300	Real Estate Tax Expense	\$	-	\$ -
570-570-590600	Bank Charges	\$	-	\$ -
570-570-593300	Lien Filing Fee	\$	-	\$ -
570-570-599000	Miscellaneous	\$	-	\$ -
570-570-599802	Computer Hardware	\$	-	\$ -
	Other Expenditures	\$	1,000.00	\$ -
570-570-590400	Interest Paid	\$	-	\$ -
570-570-591400	Loan Payment	\$	35,980.00	\$ 431,755.56
	Debt Service	\$	35,980.00	\$ 431,755.56
570-570-520261	Transfer To Hud #2	\$	-	\$ -
570-570-520695	Transfer To Insurance Fun	\$	-	\$ -
	Transfers To Other Funds	\$	-	\$ -
570	Economic Development	\$	22,039.08	\$ (208,831.49)
570	Economic Development	\$	22,039.08	\$ (208,831.49)

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Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
695	Insurance				
092	Section 125				
695-092-490100	Interest	\$	-	\$	-
	Investment Earnings	\$	-	\$	-
695-092-479100	Sec 125 Flex Plan Contrib	\$	-	\$	-
695-092-499801	Write Off Outstanding Che	\$	-	\$	-
	Other Revenue	\$	-	\$	-
695-092-517300	Sec 125 Flex Plan Claims	\$	-	\$	-
	Contractual Services	\$	-	\$	-
695-092-590600	Bank Charges	\$	-	\$	-
	Other Expenditures	\$	-	\$	-
092	Section 125	\$	-	\$	-
093	Liability Insurance				
695-093-490100	Interest Earnings	\$	-	\$	-
	Investment Earnings	\$	-	\$	-
695-093-440100	Transfer From General Fund	\$	-	\$	-
695-093-440501	Transfer From School Bus	\$	-	\$	-
695-093-450500	Premiums	\$	533,208.17	\$	467,762.40
	Transfers From Other Funds	\$	533,208.17	\$	467,762.40
695-093-519000	Training And Education	\$	-	\$	-
	Training & Education	\$	-	\$	-
695-093-518110	Claims Paid / General	\$	-	\$	-
695-093-518123	Claims Paid / Sanitation	\$	-	\$	-
695-093-518125	Claims Paid/Airport	\$	-	\$	-
695-093-518131	Claims Paid / Sewerage	\$	-	\$	-
695-093-518132	Claims Paid / Street Dept	\$	-	\$	-
695-093-518133	Claims Paid / Police Prot	\$	-	\$	-
695-093-518134	Claims Paid / Fire Prot	\$	-	\$	-
695-093-518151	Claims Paid / School Bus	\$	-	\$	-
695-093-518157	Claims Paid / Economic De	\$	-	\$	-
695-093-518190	Claims Paid / Tpccc	\$	-	\$	-
695-093-518199	Mechanics	\$	-	\$	-
695-093-518400	Premiums Paid	\$	536,368.00	\$	402,183.00
695-093-560600	Corporate Counsel Fees	\$	-	\$	-
695-093-561000	Attorney Fees	\$	-	\$	-
	Contractual Services	\$	536,368.00	\$	402,183.00
093	Liability Insurance	\$	(3,159.83)	\$	65,579.40

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Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
094	Work Comp				
695-094-490100	Interest Earnings	\$	-	\$	-
	Investment Earnings	\$	-	\$	-
695-094-499800	Miscellaneous Receipts	\$	-	\$	-
	Other Revenue	\$	-	\$	-
695-094-440100	Transfer From General Fund	\$	-	\$	-
695-094-440501	Transfer From School Bus	\$	-	\$	-
695-094-450500	Premiums	\$	716,342.00	\$	578,386.00
	Transfers From Other Funds	\$	716,342.00	\$	578,386.00
695-094-518310	Workers Comp / General	\$	-	\$	-
695-094-518323	Workers Comp / Sanitation	\$	-	\$	-
695-094-518331	Workers Comp / Sewerage	\$	-	\$	-
695-094-518332	Workers Comp / Street Dep	\$	-	\$	-
695-094-518333	Workers Comp / Police Pro	\$	-	\$	-
695-094-518334	Workers Comp / Fire Prote	\$	-	\$	-
695-094-518350	Workers Comp / Municipal	\$	-	\$	-
695-094-518351	Workers Comp / School Bus	\$	-	\$	-
695-094-518390	Workers Comp / Tpccc	\$	-	\$	-
695-094-518399	Workers Comp / VMF	\$	-	\$	-
695-094-518400	Premiums Paid	\$	580,000.00	\$	578,386.00
695-094-561000	Legal Fees	\$	-	\$	-
	Contractual Services	\$	580,000.00	\$	578,386.00
695-094-599000	Miscellaneous	\$	-	\$	-
	Other Expenditures	\$	-	\$	-
094	Work Comp	\$	136,342.00	\$	-
095	Medical				
695-095-490100	Interest Earnings	\$	-	\$	-
	Investment Earnings	\$	-	\$	-
695-095-495200	Excess Health Insurance R	\$	-	\$	-
695-095-495300	Claim refunds	\$	-	\$	-
695-095-495400	Ppo Refund	\$	-	\$	-
695-095-495500	Drug Card Rebate	\$	-	\$	-
695-095-499800	Miscellaneous Receipts	\$	-	\$	-
695-095-499801	Write Off Outstanding Che	\$	-	\$	-
	Other Revenue	\$	-	\$	-
695-095-440100	Transfer From General Fund	\$	-	\$	-
695-095-450500	Premiums	\$	4,582,814.19	\$	4,115,095.00
	Transfers From Other Funds	\$	4,582,814.19	\$	4,115,095.00
695-095-519000	Training And Education	\$	-	\$	-
	Training & Education	\$	-	\$	-

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Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
695-095-517500	Health Claims Paid/GPS	\$	3,276,996.28	\$ -
695-095-517501	Administration Fees	\$	220,850.00	\$ 220,850.00
695-095-517502	Reinsurance Premium	\$	200,000.00	\$ -
695-095-517503	Organ Transplant Premium	\$	-	\$ -
695-095-517504	A D & D Life Premium	\$	16,000.00	\$ -
695-095-517505	Flex Premium	\$	1,987.60	\$ -
695-095-517506	Vision Coverage	\$	-	\$ -
695-095-517507	Health Claims Plan A (new	\$	-	\$ -
695-095-517508	Stop Loss	\$	-	\$ -
695-095-517600	Central States Premium	\$	-	\$ 4,356,854.75
695-095-517700	Drug Card Charges	\$	-	\$ -
695-095-551600	Dues And Subscriptions	\$	-	\$ -
695-095-569000	Other Contractual Service	\$	31,804.00	\$ -
	Contractual Services	\$	3,747,637.88	\$ 4,577,704.75
695-095-516700	Wellness Program	\$	118,000.00	\$ 112,700.00
695-095-516900	Smoking Cessation Program	\$	2,800.00	\$ -
695-095-551000	Printing And Publications	\$	-	\$ -
695-095-590600	Bank Charges	\$	-	\$ -
695-095-599000	Miscellaneous	\$	-	\$ -
695-095-599999	Contingency	\$	200,000.00	\$ -
	Other Expenditures	\$	320,800.00	\$ 112,700.00
695-095-520092	Transfer To Insurance Fle	\$	-	\$ -
	Transfers To Other Funds	\$	-	\$ -
095	Medical	\$	514,376.31	\$ (575,309.75)
695	Insurance	\$	647,558.48	\$ (509,730.35)
699	Vehicle Maintenance			
069	City Vehicle Maintenance			
699-069-450040	Gasoline Sales - Interfun	\$	693,330.00	\$ 652,000.00
699-069-450041	Sale of Oil	\$	-	\$ -
699-069-450042	Sale of Parts	\$	-	\$ -
699-069-450043	Labor	\$	317,245.00	\$ -
	Fees/Charges For Service	\$	1,010,575.00	\$ 652,000.00
699-069-490100	Interest Earnings	\$	-	\$ -
	Investment Earnings	\$	-	\$ -
699-069-499800	Miscellaneous Receipts	\$	-	\$ -
	Other Revenue	\$	-	\$ -
699-069-440100	Transfer From General Fund	\$	-	\$ -
699-069-440501	Transfer From School Bus	\$	-	\$ -
	Transfers From Other Funds	\$	-	\$ -
699-069-511600	Salary: All Personnel	\$	334,811.67	\$ 395,068.11
699-069-515000	Overtime	\$	5,400.00	\$ 5,400.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
699-069-515500	Vacation Pay	\$	-	\$ -
699-069-515600	Holiday Pay	\$	-	\$ -
699-069-515800	Sick Pay	\$	-	\$ -
699-069-517000	Oasdi/city Share 6.2%	\$	20,758.32	\$ 24,829.10
699-069-517001	Medicare/city Share 1.45%	\$	4,854.77	\$ 5,806.81
699-069-517401	Imrf	\$	38,570.30	\$ 48,777.18
699-069-518000	Group Insurance	\$	130,669.27	\$ 135,875.72
699-069-518300	Workers Comp Insurance	\$	25,949.00	\$ 30,496.85
699-069-554300	Uniforms And Tools	\$	3,900.00	\$ 3,900.00
699-069-557200	License And Inspection Fe	\$	100.00	\$ 100.00
699-069-559000	Medical Expense/supplies	\$	-	\$ -
	Personnel	\$	565,013.33	\$ 650,253.77
699-069-519000	Training And Education	\$	-	\$ -
	Training & Education	\$	-	\$ -
699-069-520200	Office Supplies	\$	-	\$ -
699-069-520400	Postage	\$	-	\$ -
699-069-522400	General Supplies	\$	2,000.00	\$ -
699-069-529000	Equipment	\$	-	\$ -
699-069-556100	Gasoline/diesel Fuel	\$	400.00	\$ -
699-069-556200	Cost Of Fuel Sold	\$	693,330.00	\$ 693,330.00
699-069-556201	Cost Of Oil	\$	-	\$ -
699-069-556202	Cost Of Parts	\$	-	\$ -
	Supplies & Materials	\$	695,730.00	\$ 693,330.00
699-069-518100	Liability Insurance Packa	\$	7,757.00	\$ 7,757.40
699-069-524000	Lease/rental Of Equipment	\$	-	\$ -
699-069-534000	Automotive Expense	\$	2,000.00	\$ -
699-069-534400	Equipment Repairs	\$	2,500.00	\$ -
699-069-534500	Core Charge/credit	\$	-	\$ -
699-069-538000	Maintenance Agreements	\$	-	\$ -
699-069-557300	EPA Permit	\$	-	\$ -
699-069-569000	Other Contractual Service	\$	13,000.00	\$ 13,000.00
699-069-599801	Computer Software	\$	-	\$ -
	Contractual Services	\$	25,257.00	\$ 20,757.40
699-069-587000	Machinery And Equipment	\$	-	\$ -
699-069-587500	Vehicles	\$	-	\$ -
	Capital Outlay	\$	-	\$ -
699-069-599600	Overage & Shrinkage	\$	-	\$ -
699-069-599802	Computer Hardware	\$	-	\$ -
699-069-599900	Depreciation Expense	\$	-	\$ -
699-069-599999	Contingency	\$	-	\$ -
	Other Expenditures	\$	-	\$ -
069	City Vehicle Maintenance	\$	(275,425.33)	\$ (712,341.17)

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
070	Tazewell Co Vehicle Maint				
699-070-450040	Gasoline Sales - Interfun	\$	12,000.00	\$	12,000.00
699-070-450041	Sale of Oil	\$	-	\$	-
699-070-450042	Sale of Parts	\$	12,000.00	\$	12,000.00
699-070-450043	Labor	\$	20,000.00	\$	20,000.00
	Fees/Charges For Service	\$	44,000.00	\$	44,000.00
699-070-499800	Miscellaneous Receipts	\$	-	\$	-
	Other Revenue	\$	-	\$	-
699-070-511600	Salary: All Personnel	\$	-	\$	-
699-070-515000	Overtime	\$	-	\$	-
699-070-515600	Holiday Pay	\$	-	\$	-
699-070-517000	Oasdi/city Share 6.2%	\$	-	\$	-
699-070-517001	Medicare/city Share 1.45%	\$	-	\$	-
699-070-517401	Imrf	\$	-	\$	-
699-070-518000	Group Insurance	\$	-	\$	-
699-070-518300	Workers Comp Insurance	\$	-	\$	-
	Personnel	\$	-	\$	-
699-070-556100	Gasoline/diesel Fuel	\$	-	\$	-
699-070-556200	Cost Of Fuel Sold	\$	-	\$	-
699-070-556201	Cost Of Oil	\$	-	\$	-
699-070-556202	Cost Of Parts	\$	-	\$	-
	Supplies & Materials	\$	-	\$	-
699-070-518100	Liability Insurance Packa	\$	-	\$	-
699-070-534000	Automotive Expense	\$	-	\$	-
	Contractual Services	\$	-	\$	-
070	Tazewell Co Vehicle Maint	\$	44,000.00	\$	44,000.00
699	Vehicle Maintenance	\$	(231,425.33)	\$	(668,341.17)
924	Library				
924	Library				
924-924-410100	Real Estate Tax	\$	1,106,425.00	\$	1,076,490.00
924-924-412000	Replacement P/p Tax - Statr	\$	106,000.00	\$	106,000.00
	Taxes	\$	1,212,425.00	\$	1,182,490.00
924-924-437900	South Pekin Revenue	\$	11,500.00	\$	11,000.00
924-924-438300	South Pekin Per Capita Grant	\$	885.00	\$	885.00
924-924-438700	Other Grants	\$	3,800.00	\$	3,200.00
924-924-445000	Per Capita Grant	\$	26,281.00	\$	26,281.00
	Intergovernmental	\$	42,466.00	\$	41,366.00
924-924-456900	Passports	\$	11,500.00	\$	6,800.00
924-924-457001	Friends Book Sale	\$	5,000.00	\$	5,000.00
924-924-457002	Copy Machines	\$	4,000.00	\$	3,600.00
924-924-457003	Printing Fees (library)	\$	8,500.00	\$	7,200.00

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
924-924-457005	Non-resident Fees	\$	3,900.00	\$	4,900.00
924-924-457006	Books - Lost And Damaged	\$	1,800.00	\$	1,200.00
924-924-457007	Room Use Fees	\$	3,400.00	\$	3,000.00
924-924-457008	Book Rental Fee	\$	-	\$	-
924-924-457009	Staff Sales	\$	200.00	\$	200.00
924-924-457010	Fax Fee	\$	3,000.00	\$	3,000.00
	Fees/Charges For Service	\$	41,300.00	\$	34,900.00
924-924-465001	Library Fines - Adult Dep	\$	11,600.00	\$	11,300.00
924-924-465002	Library Fines - Junior De	\$	1,400.00	\$	1,500.00
	Fines And Forfeitures	\$	13,000.00	\$	12,800.00
924-924-490100	Interest Earnings	\$	2,000.00	\$	3,000.00
924-924-490102	Endowment Interest	\$	700.00	\$	900.00
924-924-490111	Interest Earnings Capital	\$	400.00	\$	550.00
	Investment Earnings	\$	3,100.00	\$	4,450.00
924-924-491100	Refund On Insurance Premi	\$	-	\$	-
924-924-498800	Capital Development	\$	-	\$	-
924-924-499100	Insurance Recoveries	\$	-	\$	-
924-924-499200	Gifts And Memorials	\$	12,000.00	\$	12,000.00
924-924-499300	Iptip / Gift Fund	\$	-	\$	-
924-924-499800	Miscellaneous Receipts	\$	3,000.00	\$	4,000.00
	Other Revenue	\$	15,000.00	\$	16,000.00
924-924-440100	Transfer from Library	\$	-	\$	-
924-924-450500	Premiums	\$	-	\$	-
	Transfers From Other Funds	\$	-	\$	-
924-924-511600	Salary: All Personnel	\$	628,750.00	\$	622,000.00
924-924-515500	Vacation Pay	\$	-	\$	-
924-924-515600	Holiday Pay	\$	-	\$	-
924-924-515800	Sick Pay	\$	-	\$	-
924-924-516700	Wellness Programs	\$	2,500.00	\$	2,500.00
924-924-517000	Oasdi/city Share 6.2%	\$	39,600.00	\$	38,750.00
924-924-517001	Medicare/city Share 1.45%	\$	9,300.00	\$	9,075.00
924-924-517401	Imrf	\$	68,200.00	\$	65,100.00
924-924-518000	Group Insurance	\$	126,055.00	\$	120,000.00
924-924-518300	Workers Comp Insurance	\$	2,600.00	\$	3,500.00
	Personnel	\$	877,005.00	\$	860,925.00
924-924-520200	Office Supplies	\$	6,000.00	\$	6,850.00
924-924-520300	Library Supplies	\$	9,500.00	\$	9,750.00
924-924-520303	Reader-printer - Supplies	\$	-	\$	-
924-924-520400	Postage	\$	2,300.00	\$	2,600.00
924-924-520600	Oclc Cataloging	\$	5,000.00	\$	5,000.00
924-924-522700	Electronic Resources	\$	19,000.00	\$	13,575.00
924-924-523301	Adult * Books - Fiction	\$	33,000.00	\$	32,000.00
924-924-523302	Children's * Books - Fict	\$	18,500.00	\$	17,000.00

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
924-924-523304	Large Print Books	\$	8,200.00	\$ 8,200.00
924-924-523401	Adult * Books - Non-fict	\$	20,000.00	\$ 20,000.00
924-924-523402	Children's * Books - Non-	\$	10,000.00	\$ 10,000.00
924-924-523404	Large Print Books	\$	700.00	\$ 1,300.00
924-924-523500	Rental Book Purchase	\$	-	\$ -
924-924-523501	Adult * Periodicals	\$	3,750.00	\$ 3,700.00
924-924-523502	Children's * Periodicals	\$	535.00	\$ 500.00
924-924-523603	C.d.'s	\$	2,200.00	\$ 2,400.00
924-924-523700	Video Cassettes	\$	15,500.00	\$ 15,000.00
924-924-523701	Adult * Cassettes	\$	10,300.00	\$ 10,300.00
924-924-523702	Children's * Cassettes	\$	1,000.00	\$ 1,000.00
924-924-523709	Capitalized Books	\$	-	\$ -
924-924-523900	Program Supplies	\$	1,000.00	\$ 800.00
924-924-523901	Adult * Programs	\$	12,730.00	\$ 11,230.00
924-924-523902	Children's * Programs	\$	14,000.00	\$ 13,000.00
924-924-529000	Equipment	\$	4,000.00	\$ 4,000.00
	Supplies & Materials	\$	197,215.00	\$ 188,205.00
924-924-520302	Copy Machine - Rental And	\$	13,700.00	\$ 15,600.00
924-924-534300	Equipment - Repairs And M	\$	5,500.00	\$ 3,500.00
924-924-534600	Building Repairs & Mainte	\$	25,800.00	\$ 26,000.00
924-924-538000	Maintenance Contracts	\$	26,755.00	\$ 21,660.00
924-924-550101	Electricity	\$	37,000.00	\$ 36,500.00
924-924-550102	Water	\$	5,100.00	\$ 5,000.00
924-924-550103	Gas	\$	6,500.00	\$ 7,000.00
924-924-550300	Telephone	\$	3,100.00	\$ 3,100.00
924-924-550900	General Insurance	\$	14,800.00	\$ 15,000.00
924-924-551507	Purchases - Newspapers	\$	4,700.00	\$ 4,300.00
924-924-551600	Dues And Subscriptions	\$	1,800.00	\$ 1,800.00
924-924-551900	Lost Books / Ill	\$	100.00	\$ 100.00
924-924-554206	Conference And Meeting Ex	\$	4,500.00	\$ 2,500.00
924-924-554207	Travel	\$	1,200.00	\$ 1,200.00
924-924-561500	Property Management Expen	\$	-	\$ -
924-924-563204	Isp	\$	3,600.00	\$ 3,100.00
924-924-569000	Other Contractual Service	\$	500.00	\$ 500.00
924-924-599100	Staff Purchases	\$	200.00	\$ 200.00
924-924-599200	Designated Fund Purchases	\$	-	\$ -
924-924-599300	Purchases From Gifts	\$	12,000.00	\$ 12,000.00
924-924-599301	Purchases From Endowment	\$	900.00	\$ 900.00
924-924-599801	Computer Software	\$	1,500.00	\$ 1,500.00
924-924-599803	Literacy Grant Purchases	\$	885.00	\$ 885.00
	Contractual Services	\$	170,140.00	\$ 162,345.00
924-924-580400	Building Purchase/constru	\$	-	\$ -
924-924-580401	Building Repair	\$	-	\$ -
924-924-598800	Capital Development	\$	550.00	\$ 550.00
	Capital Outlay	\$	550.00	\$ 550.00

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget			FY 2018 Budget
924-924-518200	Unemployment	\$	-	\$	-
924-924-566300	Circulation System	\$	25,700.00	\$	24,500.00
924-924-598300	Per Capita Grant	\$	26,281.00	\$	26,281.00
924-924-598400	Passport Expense	\$	1,300.00	\$	1,200.00
924-924-598700	Transfer To Friends	\$	5,000.00	\$	5,000.00
924-924-599000	Miscellaneous	\$	3,000.00	\$	3,000.00
924-924-599302	Fixed Asset Transfer	\$	-	\$	-
924-924-599700	Fixed Asset Disposal	\$	-	\$	-
924-924-599802	Computer Hardware	\$	6,100.00	\$	5,000.00
924-924-599900	Depreciation Expense	\$	-	\$	-
924-924-599999	Contingency	\$	-	\$	-
	Other Expenditures	\$	67,381.00	\$	64,981.00
924-924-590400	Interest Paid	\$	-	\$	-
924-924-591101	Bond Issuance Costs	\$	-	\$	-
	Debt Service	\$	-	\$	-
924-924-520100	Transfer to General Fund	\$	15,000.00	\$	15,000.00
924-924-544100	Transfer To General Fund	\$	-	\$	-
	Transfers To Other Funds	\$	15,000.00	\$	15,000.00
924	Library	\$	-	\$	-
924	Library	\$	-	\$	-
941	Police Pension				
941	Police Pension				
941-941-518400	Insurance	\$	-	\$	-
	Contractual Services	\$	-	\$	-
941-941-518700	Milieage	\$	-	\$	-
	Other Expenditures	\$	-	\$	-
941-941-410100	Real Estate Tax	\$	1,907,310.00	\$	-
941-941-412000	Replacement P/p Tax - State	\$	-	\$	-
941-941-440100	Transfer From General Fund	\$	-	\$	-
941-941-479000	Employee Pension Deductio	\$	-	\$	-
941-941-490100	Interest Earnings	\$	-	\$	-
941-941-490200	Gain On Securities Sold	\$	-	\$	-
941-941-491900	Incr/decr Investment Valu	\$	-	\$	-
941-941-499800	Miscellaneous Receipts	\$	-	\$	-
	Police Pension Revenue	\$	1,907,310.00	\$	-
941-941-518000	Group Insurance	\$	-	\$	-
941-941-519000	Training And Education	\$	-	\$	-
941-941-520200	Office Supplies	\$	-	\$	-
941-941-520400	Postage	\$	-	\$	-
941-941-529000	Equipment	\$	-	\$	-
941-941-551000	Printing And Publications	\$	-	\$	-
941-941-551600	Dues And Subscriptions	\$	-	\$	-
941-941-554200	Mealslodging	\$	-	\$	-

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
941-941-557000	Filing Fees	\$	-	\$ -
941-941-559000	Medical Expense/supplies	\$	-	\$ -
941-941-559400	Pension Payments	\$	1,907,310.00	\$ -
941-941-559500	Refund Of Employee Pensio	\$	-	\$ -
941-941-560100	Auditing Fees	\$	-	\$ -
941-941-560600	Corporate Counsel Fees	\$	-	\$ -
941-941-561000	Legal Fees	\$	-	\$ -
941-941-569000	Other Contractual Service	\$	-	\$ -
941-941-590200	Loss On Securities Sold	\$	-	\$ -
941-941-590400	Interest Paid	\$	-	\$ -
941-941-590600	Bank Charges	\$	-	\$ -
941-941-590610	Asset Admin Fees	\$	-	\$ -
941-941-599000	Miscellaneous	\$	-	\$ -
941-941-599800	Actuarial Unfunded Liabil	\$	-	\$ -
941-941-599999	Contingency	\$	-	\$ -
	Police Pension	\$	1,907,310.00	\$ -
941	Police Pension	\$	-	\$ -
941	Police Pension	\$	-	\$ -
944	Fire Pension			
944	Fire Pension			
944-944-410100	City Contrib RE Tax Levy	\$	3,295,373.00	\$ -
944-944-412000	City Contrib/PPRT	\$	-	\$ -
944-944-479000	Employee Pension Deductio	\$	-	\$ -
944-944-490100	Interest Earnings	\$	-	\$ -
944-944-490200	Gain On Securities Sold	\$	-	\$ -
944-944-491900	Incr/decr Investment Valu	\$	-	\$ -
944-944-499800	Miscellaneous Receipts	\$	-	\$ -
	Fire Pension Revenue	\$	3,295,373.00	\$ -
944-944-518000	Group Insurance	\$	-	\$ -
944-944-519000	Training And Education	\$	-	\$ -
944-944-520200	Office Supplies	\$	-	\$ -
944-944-520400	Postage	\$	-	\$ -
944-944-529000	Equipment	\$	-	\$ -
944-944-551000	Printing And Publications	\$	-	\$ -
944-944-551600	Dues And Subscriptions	\$	-	\$ -
944-944-554200	Mealslodging	\$	-	\$ -
944-944-557000	Filing Fees	\$	-	\$ -
944-944-559000	Medical Expense/supplies	\$	-	\$ -
944-944-559400	Pension Payments	\$	3,295,373.00	\$ -
944-944-559500	Refund Of Employee Pensio	\$	-	\$ -
944-944-560100	Auditing Fees	\$	-	\$ -
944-944-560600	Corporate Counsel Fees	\$	-	\$ -
944-944-561000	Legal Fees	\$	-	\$ -
944-944-569000	Other Contractual Service	\$	-	\$ -
944-944-590200	Loss On Securities Sold	\$	-	\$ -
944-944-590600	Bank Charges	\$	-	\$ -

Budget Detail by Fund

Proposed FY 18-19

Account Number	Description	Proposed FY 19 Budget		FY 2018 Budget
944-944-590610	Asset Admin Fees	\$	-	\$ -
944-944-599000	Miscellaneous	\$	-	\$ -
944-944-599800	Actuarial Unfunded Liabil	\$	-	\$ -
944-944-599999	Contingency	\$	-	\$ -
	Fire Pension Expense	\$	3,295,373.00	\$ -
944	Fire Pension	\$	-	\$ -
944	Fire Pension	\$	-	\$ -
Revenue Total		\$	61,285,925.42	\$ 61,658,457.41
Expense Total		\$	61,154,879.35	\$ 62,077,271.97

Attachment: Proposed Budget FY 18-19 presentation 04-09-18 all page numbers (1381 : Ordinance Approving the Fiscal Year 2018-2019



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: April 19, 2018

From: Sue McMillan, City Clerk

Sue McMillan, City Clerk

AGENDA ITEM: Codification of the City Code

AGENDA DATE REQUESTED: April 23, 2018

ACTION REQUESTED: Approve the Request for Proposal and award the agreement to Municode in an amount not to exceed \$20,120.00.

DESCRIPTION: Codification is the process of arranging laws and rules of the City in a systematic publication.

In 1992 Sterling Codifiers published an update of the City's 1959 Code. Not wanting to renew the annual maintenance fee, the City chose to have an employee retype the publication in a Word document for in-house updates of ordinances. On April 10, 1995 the present format of the City of Pekin Code was adopted. Previous ordinance numbers, footnotes for cross references were not included in the new document making it difficult to research. Money was placed in the present budget for a qualified company to assist in providing a current publication and supplement services. The RFP was composed, published in the newspaper and on the website, and mailed to 5 companies with 3 submitting pricing on April 4, 2018. A selection team of frequent department users of the Code, Chief Dossey, Chief Nelson, John Lebegue, Mike Guerra, Nicole Stewart and myself reviewed the proposals. Bob Schaich was asked for IT input on the compatibility with the City website, other website features, and specific support of certain technologies.

Based on criteria relevant to this project the firm offering the best combination of experiences, qualifications, project approach and price, Municode is recommended to be awarded the agreement.

FINANCIAL IMPACT: An amount not to exceed \$20,120.00 from the General Fund.

NEIGHBORHOOD CONCERNS: None.

IMPACT IF APPROVED: A current, accurate, well organized, legally sound and professionally edited Code.

IMPACT IF DENIED: Continued in-house updates with difficulties in searching, conflicts and inconsistencies.

ALTERNATIVES: An employee's time dedicated to a project of editing the present Code.

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
X	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Directors and City Staff:

Date: _____

Finance Department (Certification of Availability of Funds):

Date: _____

City Manager:

Date: _____

REQUEST FOR PROPOSALS

Codification Services, Publication and Supplement Services for the City's Municipal Code

QUOTATION SHEET

CITY OF PEKIN RECODIFICATION OF MUNICIPAL CODE

I. The Publisher proposes to recodify the code of ordinances at the following price:

A. Base Cost (Includes)

	<u>\$ 16,950¹</u>
1. Number of Copies (minimum <u>2</u>)	<u>No charge²</u>
2. Binders for each Code, three ring or post (minimum 2)	<u>No charge</u>
3. Cost of online publication of the Code	<u>\$395</u>
4. Estimated Number of Pages (number of pages included in base rate)	
8 ½" x 11" Format	
i) Single column	<u>1,000</u> pages
ii) Dual Column	<u>725</u> pages

B. Variable Cost

1. Per Page (Above/Below) <u>1,000/725</u> -page estimate (8 ½" x 11" Format)	
i) Single column (12-point font)	<u>\$ 16³</u>
ii) Dual Column (11-point font)	<u>\$ 16⁴</u>
2. Freight/Shipping	<u>\$ No charge</u>

II. Time to Completion

A. Number of Months Until Manuscript	<u>4 - 5</u> months
B. Number of Months Until Completed Code (after return of manuscript)	<u>2 - 3</u> months
C. Number of Days for Updated Supplements	<u>30 - 35</u> days

¹ Base cost Not to Exceed (NTE) \$18,550

² Base Cost includes 2 copies of the Code in binders and tabs. Stamping of City name is included, but there is a one time fee of \$150 for stamping of the City seal. Stamping is only available with 3-post binders.

³ Maximum overage pages of 100

⁴ Maximum rebate pages of 75

III. Optional Services

A. Extra Copies of Code

Minimum Number of Copies	<u>1</u>
1. Cost per Extra Code with Binder	\$ <u>125</u> ¹
2. Cost per Extra Code without Binder	\$ <u>65</u>
3. Cost per Extra Chapter, separately bound	\$ 0.065 per impression; Covers \$2.50 each
B. Cost of copies of Code on disk/CD-ROM	\$ <u>50</u>

C. Updated ordinances in conflict with state and federal statutes

Included in recodification base price²

D. Providing model ordinances when requested

No charge³

E. Cost for information retrieval software for the Code.

\$ 150; updates \$100

F. Supplement Service (8 1/2" x 11" format)

1) Single-column	\$ <u>18</u> Per Page
2) Dual-column	\$ <u>21</u> Per Page

¹ This is a per volume cost, additional binders can be purchased separately, see the following page for binder pricing.

² During the recodification process, all ordinances will be examined to ensure conformity with the Illinois Compiled Statutes (ILCS). Federal or Case law can also be reviewed when the specific legislation in question is provided to Municode.

³ Please see the description of our MuniPRO feature in Attachment A, page 8. MuniPRO allows you to search over 3,460 Codes hosted on MunicodeNEXT for sample ordinances, draft new legislation, attach notes to any publication, and more.

Section VI: Price Quotation Sheets

Recodification Quotation Sheet

Recodification base cost, includes

\$16,950¹

- ☒ 1,000 12-point single column pages or 725 11-point double column pages
 - ☒ The current Code can be posted as a PDF during the recodification project
 - ☒ Receipt, review and organization of materials
 - ☒ Legal analysis & research by a full-time, Municode attorney
 - ☒ Preparation of legal memorandum by a Municode attorney
 - ☒ Conference with attorney (make selections below)
 - ☒ Implementation of approved legal findings
 - ☒ Updating state law references
 - ☒ Editorial preparation and proofreading
 - ☒ Page formatting (make selections below)
 - ☒ Indexing
 - ☒ Final proofreading and corrections
 - ☒ Tables², Graphics³ & tabular⁴ matter
 - ☒ Quality control review and printing
 - ☒ 2 copies with 3-post expandable binders⁵ and tabs, with name and seal (if elected) stamping⁶
 - ☒ Adopting ordinance prepared by a Municode attorney
 - ☐ 3-post expandable binders with stamping, \$60 each qty _____ \$ _____
 - ☐ 3-ring vinyl binders, \$20 each (stamping not available) qty _____ \$ _____
- Binder Color:** ☐ Semi-Bright Black ☐ Dark Blue ☐ Hunter Green ☐ Burgundy
- Binder Stamping Color:** ☐ Gold ☐ Silver ☐ White

Project is based on the font size below – please only select one

- Font Size Single Column:** ☐ 10 point (850) ☐ 11 point (904) ☐ 12 Point (1000)
- Font Size Double Column** ☐ 10 point (596) ☐ 11 point (725)

Conference Selection:

- ☐ On-site conference, each **Attorney time, travel, lodging and per diem**
- ☐ Teleconference or web-based conference, 3-hour session **No charge⁷**

Format Elections (Please check or circle desired elections below)

Font: Times New Roman - Will be used as the font unless otherwise indicated.

Other choices include: Helvetica, Avant-Garde Demi, Courier, Palatino, Helvetica Narrow, Century Gothic, Gill Sans and Arial MT

Items not included in base Recodification cost

- ☒ Pages over single column font size selected above, per page (maximum 100 pages) **\$16**
- ☒ Pages over double column font size selected above, per page (maximum 75 pages) **\$16**
- ☒ Freight **No charge**
- ☒ State sales tax **If applicable**
- ☒ Post your Code on MunicodeNEXT **See selections on page 23**

¹ Base cost not to exceed \$18,550, with a maximum of 100 single column overage pages or 75 double column rebate pages.

² The following tables will be created: supplement history table, Code comparative table, State Law reference table and ordinance history table. An additional hourly charge applies for creation, modification, addition or updating of any table or schedule other than those enumerated in this footnote.

³ Includes printing all copies. Additional fees will apply if graphics are printed in color.

⁴ Tabular matter is defined as algebraic formula, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

⁵ We believe the code can be housed in one volume with double sided pages, but will provide each copy in one or two volumes, as instructed by the City.

⁶ There is a one-time fee of \$150 for stamping of the City Seal, if elected. Stamping of the City name is no additional charge.

⁷ For the initial 3-hour session. \$150 per hour thereafter.

Payments for recodification project - Base cost split into four payments – Your project can be budgeted over two fiscal years

 Execution of Agreement	\$5,950
 Submission of the Legal Memorandum	\$4,250
 Submission of Draft Code	\$4,250
 Delivery	Balance

Optional Supplement Service Base Page Rate⁸ Quotation Sheet

Supplement Service Base Page Rate

Page Format	Base Page Rate
Single Column	\$18 per page
Double Column	\$21 per page

Base page rate above includes:

-  Acknowledgement of material
-  Data conversion, as necessary
-  Editorial work
-  Proofreading
-  Updating the index
-  Schedule as selected by you⁹
-  Updating electronic versions¹⁰ and online code
-  Printing 2 copies

Base page rate above excludes:

-  Freight
-  State sales tax
-  Graphics¹¹ & tabular¹² matter, per graphic or table
-  MyMunicode or online code

Actual freight
If applicable
\$10

Selections on page 23

Electronic media options for Code of Ordinances (sent via download)¹³

- ☐ Folio Bound Views \$150 initially then \$100 per update
- ☐ Word (DOCX) \$50 per update
- ☐ Adobe PDF of the code \$50 per update
- ☐ Adobe PDF of each supplement \$50 per update

Payment for Supplements and Additional Services:

-  Invoices will be submitted upon shipment of project(s).

⁸ All prices quoted in this section may be increased annually in accordance with the Producer Price Index – Bureau of Labor Statistics.

⁹ Schedule for supplements can be weekly, bi-weekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic updates can occur more frequently than printed supplements.

¹⁰ We do not charge a per page rate for updating the internet; however, a handling fee is charged for PDF, Word, Folio or additional electronic media items ordered.

¹¹ Includes printing of all copies. Additional fees will apply if graphics are printed in color.

¹² Tabular matter is defined as tables, algebraic formula, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

¹³ "delivery" is defined as making updated electronic data available to you via download or FTP. Fee applies whenever content is delivered as HTML, PDF, Folio or Word, via one of the aforementioned mediums.

Section VI: Price Quotation Sheets

Online Services Quotation Sheet

Online features can be purchased on an a la carte basis, or through our budget-friendly, feature-rich MyMunicode bundle for the best value. Please visit our online library of 3,460 Codes on MunicodeNEXT [here](#). To view video tutorials or our service, visit our website [here](#). All pricing listed is in addition to supplement fees.

Please check the appropriate box (es) to indicate your selection:

STANDARD WEB HOSTING

- ☐ **Online Code = MunicodeNEXT** annually **\$395**
 Mobile friendly site. Full functionality and optimal screen resolution on all devices.
 In-line images & scrolling tables & charts.
 Narrow, Pinpoint & Advanced (including Boolean) Searching. Previous and Hit buttons, Persistent breadcrumb trail.
 Print or Save as formatted Word (DOCX).
 Google Translate supports over 90 languages.
 Synonym searching
 Social Media/Email. Share links to sections via email, Facebook, Twitter, etc.

OPTIONAL SERVICES

- ☐ **CodeBank** annually **\$100**
 Permanent online collection of previous versions of the Code.
- ☐ **OrdBank** annually (or per ordinance) **\$150**
 Permanent online collection of ordinances with hyperlinks from history notes, supplement history table, and Code comparative table to ordinances. **(\$15)**
- ☐ **OrdBank + OrdLink** annually (or per ordinance) **\$225**
 Provides hyperlinks from newly adopted legislations to Sections of Code that will be amended. **(\$25)**
- ☐ **CodeBank Compare + eNotify¹⁴** annually **\$150**
 Compare any two versions of your online Code (starting with the first Municode supplement).
 eNotify provides readers email updates each time the Code is updated.
- ☐ **MuniPRO Service** annually **No Charge (Value \$295)**
 Search our database of 3,460 online Codes and model ordinances.
 Attach notes to Codes and drafts of new legislation.
- ☐ **Custom Banner** one-time fee **\$150**
 Customize MunicodeNEXT to match the look of your City's website.

MuniDocs – only select one option below for MuniDocs.

- ☐ **MuniDocs** annually **\$300**
 Host any other municipal documents in a fully searchable format.
 up to 25 documents per year updated quarterly.
- ☐ **MuniDocs** annually **\$750**
 Up to 100 documents per year updated quarterly.
 ○ Additional documents, each with either option **\$7.50**

Value Pricing

- ☐ **MyMunicode** annually **\$750¹⁵**
 Includes **MunicodeNEXT** (Online Code), **OrdBank**, **CodeBank**, **CodeBank Compare + eNotify**, **MuniPRO**, and **Custom Banner**

Attachment: THREE PROPOSALS PRICING OF CODIFICATION (1393 : Codification of the City Code)

¹⁴ Enrollment in CodeBank is required in order to receive the CodeBank Compare/eNotify technology.

¹⁵ Total value if each item were to be purchased a la carte would be approximately \$1,090 per year with participation in our OrdBank service.

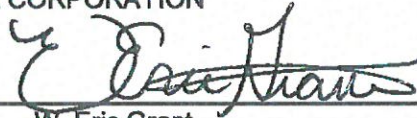
This proposal and all prices quoted herein shall be valid for a period of ninety (90) days from the date appearing below unless signed and authorized by Municode and the City of Pekin, Illinois.

Term of Agreement. If the following proposed term of the contract is acceptable to the City, this Agreement for the recodification of the City's ordinances shall begin upon execution of the contract and shall continue for a period of 3 (three) years. Thereafter, supplementation and website hosting services shall be automatically renewed from year to year, with the condition that either party may cancel or change this agreement with thirty (30) days written notice.

Submitted by:

MUNICIPAL CODE CORPORATION

Municode Officer:



W. Eric Grant
President

Title:

Date: March 30, 2018

Accepted by:

CITY OF PEKIN, ILLINOIS

By: _____

Title: _____

Date: _____

Attachment: THREE PROPOSALS PRICING OF CODIFICATION (1393 : Codification of the City Code)

CODIFICATION COST AND SERVICE SUMMARY

I. American Legal Publishing proposes to recodify the ordinances for Pekin, Illinois, at the following price:

A. Base Cost (includes See I. Publisher Shall on page 1,2, and 3 of 7 for description) \$17,500.00

**The actual page count may vary from the estimate or you might add new ordinances during the codification process. If the page estimate is high, the cost will be lower than the initial base cost, and vice-versa. We will guarantee that the base cost will not go over 20,500.00.*

Includes

- | | |
|--|----------------------------------|
| 1. Number of Copies of Pekin's Code | <u>2 included in price above</u> |
| 2. Binders and divider tabs | <u>2 included in price above</u> |
| 3. Cost of online publication of the Code | <u>\$500.00</u> |
| 4. Estimated Number Of Pages (number of pages included in the base rate) | |
| 8½" x 11" Format | |
| i. Single column (12 point type) | <u>1,000 pages</u> |
| ii. Dual column (11 point type) | <u>850 pages</u> |

B. Variable Cost

- | | |
|---|-------------------------------|
| 1. Per Page (Above/Below) <u>1,0000</u> page estimate (8 1/2' x 11' Format) | |
| i. Single Column | \$18.00 |
| ii. Dual Column | \$21.00 |
| 2. Freight/Shipping | U.P.S. Ground <u>\$100.00</u> |

II. Time to Completion

Number of Months Until Manuscript	3-6 months
Number of Months Until Completed Code (after return of manuscript)	1-3 months
Number of Days for Updated Supplements, including Statutory Updates	45 days or less

III. Optional Services

- A. Extra copies of the Code
Minimum Number of Copies (Code can be setup in one or two volumes) No Minimum
1. Cost per Extra Code with 3 Post Expandable Binder and tabs (Price is per volume) \$120.00
 2. Cost per Extra Code without Binder or tabs (Price is per volume) \$60.00
 3. Cost per Extra Chapter, separately bound 7.5¢ per printed page + \$20.00 for 3 ring binder
- B. Cost of copies of Code on disk/CD-Rom \$10.00 each, however can be downloaded for free
- C. Updated ordinances in conflict with state and federal law **American Legal updates state law on a yearly basis with your supplement, please see III Optional Service 3 Supplement Service, (4) page 4 of 7**
- D. Providing model ordinances when requested American Legal will provide free model ordinance within 3 days of the request. The Municipality can also search for free any code on our website
- E. Cost for information retrieval software for the Code. \$500.00 includes the code online and includes a disk version of the searchable code that can be placed on the network
- F. Supplement Service 8½" x 11" Format
1. Single-column \$19.00/per reprinted page includes online changes
 2. Dual-column \$22.00/per reprinted page includes online changes
 - 3.. Tables, charts, graphs, etc. \$10.00 per page includes online changes

American Legal Publishing offers below additional online services not requested in the RFP

- A. Pamphlets (With cardstock cover)
Per Impression (Printed Page)
1. 1-50 copies 7.5 ¢
 2. 51-99 copies 7.0 ¢
 3. 100 copies or greater 6.5 ¢
 4. Pamphlet Binders \$15.00 each
- B. Future Supplements of Online Code (cost is included in editing charge for printed pages):
Municipality will chose one schedule below, however schedule can be changed at no cost:
- Annual update
 - Six month updates
 - Quarterly updates
 - Monthly updates
- C. Phone Support No Extra Charge
1. On-Site Installation & Training (not necessary) \$695.00/day + travel
 2. Additional CD's of the Code in searchable format (not necessary) \$60.00 each
- f. Code on the Internet (after 1st year) \$450.00 per year
- g. Access and Search other codes on American Legal Publishing's Website No charge
- h. Advance Legislative Service \$7.00 per ordinance
- i. New Ordinance Notification Service \$5.00 per ordinance

- j. Comprehensive Ordinance List \$10.00 per ordinance
- k. Definition Links Service \$95.00 an hour
- l. Archived Codes Online Service \$45.00 each supplement with maximum yearly \$300.00 fee
- m. Custom Banner Service Price T. B. D.
- n. Online Meeting Minutes 75¢ per page

V. Terms (**can be budgeted over two fiscal years or setup based on the Municipalities needs**)

- i. Forty Percent (40%) due upon acceptance of this agreement.
- ii. Forty Percent (40%) within 30 days of receiving the manuscript.
- iii. Balance 30 days after receiving and reviewing legal report and delivery of the completed code.

American Legal Publishing Corporation
432 Walnut Street, 12th Floor
Cincinnati, Ohio 45202

City of Pekin
111 South Capitol Street
Pekin, IL 61554

CODIFICATION AGREEMENT

March 29, 2018

The City of Pekin, a municipal corporation in the State of Illinois ("Municipality") and American Legal Publishing Corporation, ("Publisher"), an Ohio corporation, agree as follows:

I. THE PUBLISHER SHALL:

- (1) Examine the Municipality's Charter (if any), and prior code of ordinances (if any), and all ordinances or resolutions provided by the Municipality and determine which materials are to be codified.
- (2) Utilize its staff of attorneys to review all materials to be codified and prepare a written report for the municipal attorney.
 - (a) The report may include notice of and suggestions for resolving the following:
 - Apparent conflicts with referenced state and federal statutes and administrative regulations;
 - Repealed, renumbered, or obsolete state and federal statutes and administrative regulations;
 - Apparent conflicts with prominent federal case law; and Internal discrepancies such as duplications, ambiguities, and obsolete terminology.
 - (b) Suggest new provisions which the Municipality should consider including in the new code, and delete old provisions which are no longer necessary or which might be improper or unlawful.
 - (c) The review will not involve re-drafting of entire chapters by the Publisher. However, the Publisher will provide model ordinances to the Municipality upon request if available.
 - (d) At the option of the municipality, hold a manuscript conference with municipal representatives to review the report. The Municipality will not be billed for time of the American Legal staff attorney if it chooses this option, but will be billed for travel expenses.

Note: The review performed by the Publisher should not be considered as a substitute for the competent advice of your Municipal Attorney, especially based on his/her in-depth knowledge of the municipal practices and procedures, and American Legal Publishing is in no way assuming the role of attorney for the municipality. Land Use sections of the code are especially specific to the locality and are thus only subject to cursory review and comparison with the rest of the code. (A sample Report is attached to indicate the type of comments that are likely to be contained in the report for Pekin.)

- (3) Classify all ordinances and resolutions which are of a general and permanent nature into titles, chapters, and sections, according to subject matter.
- (4) Make changes to effect uniformity of style and to correct typographical and spelling errors, grammar, and usage. Substantive changes shall not be made in the wording of the ordinances. Suggestions for additions or changes in the ordinances will be submitted to the Municipal Attorney.

- (5) Prepare:
- (a) Title, chapter, and section headings.
 - (b) A table of contents and sectional analysis for each chapter.
 - (c) A legislative history for each section, citing the ordinance number and date of passage, as indicated on copies of ordinances supplied to the Publisher.
 - (d) Statutory cross-references to sections of the state statutes and to other pertinent parts of the Code where applicable. These references shall appear at the end of the section to which they apply.
 - (e) Tables of Special Ordinances listing chronologically those ordinances in certain subject areas that the Municipality finds to be pertinent.
 - (f) Parallel Reference Tables showing:
 - 1. The disposition of ordinances (in numeric sequence) included in the codification (Ordinance to Code).
 - 2. A listing of code sections based on state statutes (Statute to Code).
 - 3. A listing of prior code sections incorporated into the new code if applicable (Old Code to New Code).
 - (g) An index (which will be created after the first draft of the Code is submitted).
- (6) Provide the Municipality with model or sample ordinances when available and upon request, at no additional charge.
- (7) Deliver to the Municipality, within 6 months from receipt of the materials deemed necessary by the Publisher to begin the codification (prior code, ordinances and new code questionnaire), one copy of a draft of the Code for the Municipality's examination.
- (8) If necessary, hold a conference to make final corrections, additions, and deletions to the Code. The Municipality will be billed for the travel expenses of the American Legal staff attorney. The Municipality may present changes to pages of the draft at the conference. After the final conference, no additional changes are to be made. Any further changes, additions, or deletions shall be made in the future supplements to the Code in accordance with III(3) of this Agreement. When the draft, and any changes thereto made by the Municipality, is returned to the Publisher, such return of the draft shall be deemed final authorization by the Municipality to publish the Code as returned. If additional conferences are requested by the Municipality which require the travel of a member of the staff of the Publisher, then the Municipality shall be advised what the additional cost, if any, for such conference will be.
- (9) Deliver to the Municipality, within 3 months of receipt of the corrected draft, 2 printed copies of the Code meeting the following specifications:
- (a) Type to be single or dual column, at the option of the Municipality
 - (b) Page size to be 8½" x 11"
 - (c) Printed on high quality paper
 - (d) All copies to be in hard-covered, 3-post, loose leaf binders. All binders shall have the Municipality's

name stamped in gold and shall contain divider tabs and the City Seal on the front and spine.

- (10) Deliver to the Municipality text editable PDF format and Microsoft Word format on a flash drive. The Municipality may receive the code via a link from electronic downloading in text editable PDF format and Microsoft Word.
- (11) Provide a sample adopting ordinance to the Municipality.

II. THE MUNICIPALITY SHALL:

- (1) The Municipality will provide clear copies of all materials necessary to perform the codification, including an up to date copy of any previously published code of ordinances, copies of ordinances and pertinent resolutions not previously codified, and a completed New Code Questionnaire (provided by the Publisher). (If the Municipality provides meeting minutes to the Publisher to review for legislation contained therein rather than actual ordinances or resolutions, there will be an additional charge of \$45.00 an hour to extract ordinances or resolutions from the minutes for use in the new code.)
- (2) After receipt of the draft of the code and legal report described in paragraph I (2), the Municipality shall have 60 days to review the draft and report and to return to the Publisher its comments about the draft and its answers to the legal report. In the alternative, if the Municipality opts for the legal conference described in paragraph I (9), it must contact the Publisher within 60 days to set up a meeting date. The meeting, itself, need not occur within the same 60 day period. If the Municipality fails to either return its comments and answers to the legal report within 60 days or, if applicable, to set up a meeting date, the Municipality may request that the Publisher extend the deadline in writing. The Publisher may adjust the contract price to cover any increased costs due to the Municipality's delay.
- (3) The Publisher agrees to include in the final version of the Code all ordinances adopted by the Municipality up to the time the manuscript is originally due back to the Publisher under the provisions of (2) above. The Municipality agrees that any ordinances adopted after this date shall be included at the Publishers' supplement rates (as set out in paragraph III(3)(b)) at the time of the inclusion of these ordinances into the code.
- (4) (a) Pay to the Publisher for shipping of the final code order as a base price, the sum of \$17,500.00 for its services set out in Section I, payable as follows:

Forty percent (40%) due upon acceptance of this agreement;

Forty percent (40%) within 30 days after submission of the manuscript and invoice;

The balance 30 days after receiving and reviewing the legal report and final delivery of the printed Code books plus invoice.

If the code page contains an image (diagram, photograph, chart, graph, etc.) or table, there is an additional \$10.00 per page rate.
- (b) The price above is based upon a code of the following number of pages according to the format option chosen by the Municipality. Should the final page count of the code be fewer or more pages than this estimate, the base price will decrease or increase accordingly at the time of the final invoice:

FORMAT	NUMBER OF PAGES	DECREASE OR INCREASE
8½" x 11" Single-column page	1,000	\$18.00 per page
8½" x 11" Dual-column page	850	\$21.00 per page

- (5) Pay any invoices within 30 days of the invoice date. Invoices outstanding beyond the 30 day period shall be subject to a late payment equal to 1.5% of the unpaid balance per month, or part thereof.

III. OPTIONAL SERVICES.

The Municipality, by the initials of the person executing the agreement on its behalf, exercises the following options:

INITIAL

- (1) Code Format: (Initial one only)

(a) Single-column format _____

(b) Dual-column format _____

- (2) Additional Copies of Code: number of copies _____ (with binders: Yes or No) _____

The Municipality may purchase additional volumes at (*circle one*:) \$120 per volume or \$60 without a binder.

- (3) Five year supplemental service plan: _____

For a period of five years after delivery of the code:

- (a) The Publisher shall:

1. Incorporate into the code new pertinent ordinances submitted by the Municipality.
2. Revise or make additional entries to the table of contents, parallel reference tables, and index as necessary to reflect the incorporation of additional, changed or deleted material.
3. Within 45 days, deliver to the Municipality 2 printed copies of supplemental pages with an instruction sheet for directing the placement of the new pages in the code.
4. Incorporate changes in state statutes that materially affect provisions of the Code based upon such statutes and, unless otherwise directed by the Municipality, make changes in those provisions in order to bring the Code into conformity with the same.

- (b) The Municipality shall:

1. Provide a copy of ordinances or resolutions passed subsequent to publication of the previous code supplement;
2. Pay to the Publisher the sum of \$19.00 per reprinted single column page or \$21.00 per reprinted dual column page, plus shipping and handling.

The prices above are for a five-year period and cannot be changed except for adjustments in the

second, third, fourth, and fifth years of this agreement to reflect any decrease or increase in the United States Consumer Price Index calculable from the month of delivery of the Code.

If the code page contains an image (diagram, photograph, graph, etc.) or table, there is an additional \$10.00 per page charge.

- (c) Upon completion of the five-year period, this agreement shall automatically renew itself from year to year except that either party may alter or cancel the terms of this agreement at any time upon ninety days written notice.

(4) Code on CD-ROM (word processing program): _____

At no additional charge, the Publisher will provide the code on CD-ROM in one of the following formats (*circle one*): WordPerfect or Microsoft Word compatible

(5) Subscribers Service: _____

The Publisher will operate a subscription service upon the Municipality's request as follows:

- (a) After the Publisher determines production cost and shipping and handling charges, the Municipality has the right to set the total price of the codes for the subscribers. The difference will be credited to the Municipality's future supplement invoices.
- (b) Subscribers can be charged in advance or at time of shipment if they wish to subscribe to the supplements. The total cost for this subscription will be for a year's worth of supplements.
- (c) Subscribers of the complete code will be required to pay in advance of shipment by check or credit card.
- (d) The Publisher will incur all mailing costs for the marketing of the code. Order forms with an announcement of the codes and supplement service availability will be included in this mailing.
- (e) Any law firms, realtors, businesses, libraries or other interested parties contacted may inquire about code orders by using the Publisher's toll-free number.
- (f) The Publisher will print subscribers' orders as needed, and will not require the Municipality to either pre-purchase copies or store extra copies.

(6) Pamphlets:

- (a) Pamphlets, sized for 8½" x 11" copy, containing component parts of a Code, with a cardstock cover, may be ordered: (*circle desired topic and insert number of copies*):

Charter	# of copies	_____
Traffic/General Offenses Code	# of copies	_____
Zoning Code	# of copies	_____
Subdivision	# of copies	_____
All Land Use Regulations	# of copies	_____
Other _____	# of copies	_____

(b) Cost:

1-50	copies of pamphlet — .075 per printed page
51-99	copies of pamphlet — .070 per printed page
100 or more	copies of pamphlet — .065 per printed page

(c) Optional 3-ring pamphlet binders (\$15.00 each) _____

(d) Pocket sized pamphlets are available at rates to be agreed upon.

(7) Folio VIEWS Search and Retrieval program:

(a) The Publisher shall provide the Municipality's code in the Folio format on CD-ROM with complete instructions and one copy of a manual for \$500.00. _____

(b) Additional Licenses and CDs:

Additional network licenses (one-time fee of \$50 each) _____

#_____ of additional licenses

Additional CD's (\$60 each; \$10 to receive updated CD in future) _____

#_____ of CD's

(c) Future Supplements of Paper and Online Code (cost is included in paper editing price): _____

Folio/Internet Updates: _____ annually _____ six months _____ quarterly _____ as ordinances pass

Printed Books Updates: _____ annually _____ six months _____ quarterly _____ as ordinances pass

(assumes Folio update is in conjunction with update to printed supplement)

(d) Optional On-Site Installation & Training (not necessary) _____
at \$695.00/day + Travel Expenses.

(e) Code on the Internet (after Folio conversion) at \$450.00 per year. _____

(f) Access and Search other codes on American Legal Publishing's Website No charge

(g) Advance Legislative Service (PDF): As new ordinances are passed they will be added to the New Ordinance List. This list will have the latest ordinances listed by date passed. Once ordinances are supplemented this list will be cleared. An ordinance can post on the same day. The cost for this service is \$7.00 per ordinance. If the entire ordinance needs to stay online then chose our other service called Comprehensive Ordinance List. _____

(h) New Ordinance Notification Service: As new ordinances are passed, American Legal will place a New Ordinance Notice that this code section has been amended. Once the ordinance is supplemented into the code of ordinances the Notice will be removed. The cost for this service is \$5.00 per notice. This service is usually combine this service with the Advance legislative Service or the Comprehensive Ordinance List. _____

(i) Comprehensive Ordinance List (Folio Link): As new ordinances are passed they will be added to the Comprehensive Ordinance List. This list will have the latest ordinances listed by year. The ordinances will be highlighted in yellow until they are added to the code book. All ordinances can be listed, even ones that are not usually codified such as annexation, variances, budget, and other miscellaneous ordinances. The ordinance is linked to a pdf copy of the original ordinance. The price for this service is \$10.00 an ordinance. If you store the ordinances on the City website there is no

storage cost. If ordinances are stored on ALP website a price will be determined each year based on the number of ordinances stored on American Legal Publishing's site. Initially the cost will be \$150.00 per year for storage.

- (j) Definition Links Service: American Legal will build defined term links or pop up boxes to any word requested by the City. Many counties like this service so that a user can see the definition of the word without going back to the defined terms section of the code. This service is available for the Code of Ordinances and the Land Development Code. The cost for this service is \$95.00 an hour.
- (k) Archived Codes Online Service: American Legal Publishing can store previous versions of your code and or supplements online for research purposes. The cost for this service is \$25.00 each supplement with a cost not to exceed \$400.00 a year.
- (l) Translation Software Services: American Legal can place your code of ordinances in 90 languages for one low annual fee of \$95.00 a year. This service will allow citizens to view and read the code in many different languages.
- (m) Custom Banner Services: American Legal can make your online code look just like the counties website. The cost for this service is based on the files that are provided by the City. The fee is anywhere from \$200.00 and up. Please send the files for an actual price.
- (n) Online Meeting Minutes Service: American Legal can store meeting minutes as well as other documents online. Your minutes, resolutions, contracts, annexations can all be placed online and indexed for 75¢ per page.
- (o) **Package Deal:** The City can chose to get the above additional online services e, h, i, k, l, m, n for a yearly cost of \$1,00.00 a year. Definition links (j) are not included in the package. Minutes would start from January 2017 and going forward. Older minutes from 2016 and previous years would be charged 75¢ per page.

IV. TRANSMITTAL AS OFFER.

The transmittal of this Agreement to the Municipality is an offer by the Publisher to perform the stated services at the prices and terms referenced within the Agreement. This offer will expire if not executed by the Municipality by July 31, 2017, unless such date is extended in writing by the Publisher.

IN WITNESS WHEREOF the parties to this contract have hereunto set their hands on the date(s) indicated:

City of Pekin, Illinois

By _____

Title _____

Date _____

American Legal Publishing Corporation

By Stephen G. Wolf

Title Stephen G. Wolf, President

Date 4/2/18

Quotation Sheet

CITY OF PEKIN RECODIFICATION OF MUNICIPAL CODE

I. The Publisher proposes to recodify the code of ordinances at the following price:

- | | |
|--|----------------------------|
| A. Base Cost (Includes) | \$ 18,000 |
| 1. Number of Copies (minimum 2) | <u>2</u> |
| 2. Binders for each Code, three ring or post (minimum 2) | <u>2 two-volume sets</u> |
| 3. Cost of online publication of the Code | <u>\$ 0 for First Year</u> |
| 4. Estimated Number of Pages (number of pages included in base rate) | <u>1,000 pages</u> |
| 8½ " x 11" Format | |
| i) Single column | <u>1,000 pages</u> |
| ii) Dual column | <u>Not Applicable</u> |
| B. Variable Cost | |
| 1. Per Page (Above/Below) <u>1,000</u> – page estimate (8½ " x 11" Format) | |
| i) Single column | <u>\$18 per page</u> |
| ii) Dual column | <u>Not Applicable</u> |
| 2. Freight Shipping | <u>\$ Actual Cost</u> |

II. Time to Completion

- | | |
|---|---------------------|
| A. Number of Months Until Manuscript | <u>6 months</u> |
| B. Number of Months Until Completed Code (after return of manuscript) | <u>3 months</u> |
| C. Number of Day for Updated Supplements | <u>4 to 8 weeks</u> |

III. Optional Services

- | | |
|------------------------------------|---|
| A. Extra Copies of Code | |
| Minimum Number of Copies | <u>1</u> |
| 1. Cost per Extra Code with Binder | <u>\$108 per Two-Volume Code Book Set</u> |

Prices noted are valid for 6 months from the date of this proposal.

- | | |
|---|---|
| 2. Cost per Extra Code without Binder | \$46 _____ |
| 3. Cost per Extra Chapter, separately bound | <u>\$Quote Upon Request</u> |
| B. Cost of copies of Code on disk/CD-ROM
Not needed if using Standard or Premium eCode360 | \$100 _____ |
| C. Updated ordinances in conflict with state and federal statutes
See also page 20 for details. | <u>No Additional Charge</u> |
| D. Providing model ordinance when requested | <u>No Additional Charge</u> |
| E. Cost for information retrieval software for the Code | <u>Included with Annual
Maintenance fees for
Lite, Standard, and
Premium eCode360</u> |
| F. Supplement Service (8½ " x 11" format) | |
| 1) Single-column | \$18 per page _____ |
| 2) Dual-column | <u>Not Applicable</u> |

Prices noted are valid for 6 months from the date of this proposal.

Investment Detail and Options

Base Codification Project Price (Estimated Pages: 1,000) \$ 18,000*

* Please Note: The Base Codification Project Price is based on an estimate of 1,000 pages. Additional pages in excess of that number will be charged at the rate of \$18 per page, plus an additional \$10 per table, graphic, or image on each page. A "page" shall be defined as the printed area on one side of a sheet of paper; a sheet of paper may include two pages.

Your base codification project includes the following:

- Code Project Kickoff
- Creation of a New Code Through April 4, 2018
- Conversion of the Code into an XML Document with General Code Numbering and Format
- Organizational Analysis
- Editorial and Legal Analysis
- eCode360 Code Review
- Draft Manuscript
- Editorial Work
- Proofreading
- Duplication and Publication of 2 New Two-Volume Code Sets in Custom-Imprinted Post Binders
- Customizable Tabs
- Comprehensive Index
- Disposition List
- Derivation Table
- Tables of Special Ordinances and Reference Tables
- Code Adoption Legislation
- Shipping

Special considerations to be addressed:

- General Code will work with the City to confirm the last legislation included in the current Code book, so that all Code legislation has been accounted for.
- If the City opts to maintain the current numbering, General Code will need to make the chapter numbers consistent throughout the Code.

Title*	Old Chapter	New Chapter	Existing 1st Section
Title 1	Chapter 1	Chapter 1-1	Section 1-1-1
Title 1	Chapter 2	Chapter 1-2	Section 1-2-1
Title 1	Chapter 3	Chapter 1-3	Section 1-3-1
Title 2	Chapter 1	Chapter 2-1	Section 2-1-1
Title 2	Chapter 2	Chapter 2-2	Section 2-2-1
Title 2	Chapter 2A	Chapter 2-2A	Section 2-2A-1
Title 2	Chapter 3	Chapter 2-3	Section 2-3-1

* Each Title will now be a divider page in the Code before the 1st Chapter in that part.

Prices noted are valid for 6 months from the date of this proposal.

eCode360 Component

The City has the option of choosing Premium eCode360, Standard eCode360, or Lite eCode360. The maintenance fee is an annual recurring flat fee. Therefore it is our recommendation that the City budget for this service each year. The fee covers annual licensing, web hosting, posting of new legislation between regular Code supplements and the PubDocs Module (PubDocs Module with Premium eCode360 only). Please note that this does not include the cost for codifying new legislation. Please select one of the following options described on page 24. Each option will also include a Customized eCode360 Masthead Banner at no additional charge.

- \$ 0 Premium eCode360 with PubDocs (First Year)
Annual Maintenance: \$1,195
- \$ 0 Standard eCode360 (First Year)
Annual Maintenance: \$995
- \$ 0 eCode360 Lite (First Year)
Annual Maintenance: \$695

Optional Components

The following is available to you at an additional charge:

- \$108 Price per Additional Two-Volume Code Book Set, Including Custom-Imprinted Post Binders
Please note: These copies are in addition to the 2 new two-volume Code book sets included in the base price and are only available at this price through the date of publication of the new Code.

Prices noted are valid for 6 months from the date of this proposal.

Future Supplementation Services

General Code will provide supplementation services to the City at a rate of \$18 per page through December 31, 2020.

Tables Graphics and Charts \$ 10.00 per change

Thereafter, fees may be increased annually consistent with the Producer Price Index for Publishing Industries, published by the U.S. Dept. of Labor.

Authorization and Agreement

Base Codification Project

\$ 18,000*

* Please Note: The Base Codification Project Price is based on an estimate of 1,000 pages. Additional pages in excess of that number will be charged at the rate of \$18 per page, plus an additional \$10 per table, graphic, or image on each page. A "page" shall be defined as the printed area on one side of a sheet of paper; a sheet of paper may include two pages.

Optional Components

eCode360 (Check one) \$ 0

___ Premium eCode360 with PubDocs (First Year) - Annual Maintenance: \$1,195

___ Standard eCode360 (First Year) - Annual Maintenance: \$995

___ eCode360 Lite (First Year) - Annual Maintenance: \$695

___ Additional Two-Volume Code Book Set(s) @ \$108 each \$

Total Investment

Including all of the options selected above, the project price will be: \$

The City of Pekin, Illinois, hereby agrees to the procedures outlined above, and to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs, and are incorporated herein by reference, and authorizes General Code to proceed with the project.

CITY OF PEKIN, TAZEWEEL COUNTY, ILLINOIS

By: _____ Witnessed by: _____

Title: _____ Title: _____

Date: _____ Date: _____

GENERAL CODE, LLC

By: _____ Witnessed by: _____

Title: _____ Title: _____

Date: _____ Date: _____

Accepting This Proposal

This document serves both as a proposal and as an agreement. To accept this proposal complete this form, including authorized signatures. Scan and email the completed form to ezsupp@generalcode.com, fax the completed form to General Code at (585) 328-8189, or return it by mail to General Code, 781 Elmgrove Road, Rochester, NY 14624.

Type I - Recod

April 4, 2018



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: April 18, 2018

From: John Lebegue, Building & Inspections

AGENDA ITEM: Resolution for demolition of certain dangerous properties

AGENDA DATE REQUESTED: April 23, 2018

ACTION REQUESTED: Recommendation to the City of Pekin City Council to approve a Resolution regarding authorization of demolition of 1019 Maple Street, 1026 Maple Street, 1223 Ann Eliza Street, 3213 Mall Road, 123 Charlotte Street and 328 Henrietta Street and deposit all remaining FY 17/18 demolition funds from the Demolition line item 100-793-562500 into the City's Indian Creek landfill account to cover current and future landfill dumping fees related to demolition.

DESCRIPTION:

The Inspections Department has inspected the premises with the common addresses of 1019 Maple Street, 1026 Maple Street, 1223 Ann Eliza Street, 3213 Mall Road, 123 Charlotte Street and 328 Henrietta Street and have found that the structures on the subject properties constitute an immediate and safety hazard and pose a danger to the health, safety and welfare of the City and deem it in the best interests of the City of Pekin that the structures on the properties be demolished. To meet the requirements of the demolition process, the Inspections Department duly notified all interested parties, published Notice to Abate notices in a newspaper of general circulation and posted notices on all subject properties as required by State statute. A mandatory 30 day waiting period will end by April 30, 2018 for all properties in which the City then has 120 days from the last date of the notice publication to complete demolition. Following the required notification and posting of notices, the Inspections Department requested and received bids for anticipated demolition, clean up and restoration of the properties. The following companies responded: Dave Burling & Son Excavating; Wayne Litwiller Excavating, Inc.; Advance Demolition; Hood Demolition; and River City Demolition.

The bids the City received were very competitive and staff recommends that the demolitions of the subject properties be performed by the lowest bidding contractors on each property. Staff recommends to accept the bids of: \$4,990 from David Burling & Son Excavation for the demolition of 3213 Mall Road; \$3,000, \$4,500 and \$4,300 from Advance Demolition for the demolition of 1019 Maple Street, 1026 Maple Street and 1223 Ann Eliza Street, respectively, and \$6,650 and \$9,850 from River City Demolition for the demolition of 123 Charlotte Street

and 328 Henrietta Street, respectively. The total cost of demolition for the six selected properties came to a total of \$33,290.

The fees for the disposal of the demolition materials at the Indian Creek Landfill are not included in the bid totals. A separate account has been set up at the landfill and the City will directly pay the disposal costs. By setting up a separate account, the City obtains a more competitive rate for the dumping of demolition materials and has the ability to pay ahead to the landfill if any money remains in the demolition line item at the end of the budget year to maintain a credit balance to cover future disposal fees. For example, in FY 16/17, \$14,000 was paid ahead to the Indian Creek Landfill and \$2,328.69 has been expended to date in this fiscal year, leaving a current balance of \$13,671.31 to cover disposal costs for the FY 17/18 demolitions.

FINANCIAL IMPACT: Funding for demolition (\$33,290) will be paid out of line item 100-793-562500 (Demolition) budgeted at \$60,000 in the FY 17/18 budget. Staff requests that remaining funds in this line item will be deposited into the City's Indian Creek landfill account to cover current and future landfill dumping fees related to fees for the disposal of the demolition materials.

NEIGHBORHOOD CONCERNS: The subject properties are abandoned and vacant properties that given the dilapidated condition pose a hazard to the health, safety and welfare of the neighborhoods in which they are located and constitute a source of blight and public nuisance.

IMPACT IF APPROVED: A source of blight and public nuisance will be abated and the safety and health of the affected neighborhoods will be markedly improved.

IMPACT IF DENIED: The dangerous and dilapidated properties will continue to pose a danger and constitute a public nuisance and negatively impact the health and safety of the neighborhoods where the properties are located.

ALTERNATIVES:

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark ✓ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
✓	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.

√	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Directors and City Staff:	
Date:	
Finance Department (Certification of Availability of Funds):	
Date:	
City Manager:	
Date:	

**RESOLUTION NO. 90-17/18 A RESOLUTION REGARDING AUTHORIZATION
OF DEMOLITION OF 1019 MAPLE STREET, 1026 MAPLE STREET, 1223
ANN ELIZA STREET, 3213 MALL ROAD, 328 HENRIETTA STREET AND 123
CHARLOTTE STREET**

WHEREAS, a Code Enforcement Officer has inspected premises with the common addresses of 1019 Maple Street, 1026 Maple Street, 1223 Ann Eliza Street, 3213 Mall Road, 328 Henrietta Street, and 123 Charlotte Street and more particularly described as follows:

- 1019 Maple Street: Sec. 3 T24N R5W Papugas Subd. Lot 13 NE ¼, situated in Tazewell County, Illinois I.D. # 04-10-03-219-003 (the “Property”); and
- 1026 Maple Street: Sec. 3 T24N R5W Papugas Subd. Lot 7 NE ¼, situated in Tazewell County, Illinois I.D. # 04-10-03-220-008 (the “Property”); and
- 1223 Ann Eliza Street: Sec 35 T25N R5W Casey’s Addn. Lot 8 BLK 23 SE ¼, situated in Tazewell County, Illinois I.D. # 04-04-35-443-015 (the “Property”); and
- 3213 Mall Road: Sec. 12 T24N R5W Sunset Estates Subd. Lot 1 SE ¼, situated in Tazewell County, Illinois I.D. # 101-10-12-413-007 (the “Property”); and
- 328 Henrietta Street: Lots 8 and 9 and the East 14 feet of even width of Lot 7 in Block 53 in the Original Town, now City of Pekin, situated in Tazewell County, Illinois I.D. # 04-04-34-402-007 (the “Property”); and
- 123 Charlotte Street: Sec 34 T25N R5W Original town Lot 12 BLK 15 NE ¼, situated in Tazewell County, Illinois I.D. # 04-04-34-227-010 (the “Property”); and

WHEREAS, the Code Enforcement Officer has filed with the City Clerk a report regarding the inspection of the Properties; and

WHEREAS, the opinion set forth in said report states that the structures on the Properties constitute an immediate and safety hazard and should be demolished; and

WHEREAS, the City Council has reviewed said report and deems it to be in the best interests of the City of Pekin that the structures on the Properties be demolished.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN that the City Manager, or his designee, is hereby authorized and directed to take necessary measures to eliminate the safety hazards at the following properties that constitute an immediate and safety hazard to the citizens of Pekin:

1. 1019 Maple Street: Sec. 3 T24N R5W Papugas Subd. Lot 13 NE ¼, situated in Tazewell

County, Illinois I.D. # 04-10-03-219-003 (the “Property”); and

2. 1026 Maple Street: Sec. 3 T24N R5W Papugas Subd. Lot 7 NE $\frac{1}{4}$, situated in Tazewell County, Illinois I.D. # 04-10-03-220-008 (the “Property”); and
3. 1223 Ann Eliza Street: Sec 35 T25N R5W Casey’s Addn. Lot 8 BLK 23 SE $\frac{1}{4}$, situated in Tazewell County, Illinois I.D. # 04-04-35-443-015 (the “Property”); and
4. 3213 Mall Road: Sec. 12 T24N R5W Sunset Estates Subd. Lot 1 SE $\frac{1}{4}$, situated in Tazewell County, Illinois I.D. # 101-10-12-413-007 (the “Property”); and
5. 328 Henrietta Street: Lots 8 and 9 and the East 14 feet of even width of Lot 7 in Block 53 in the Original Town, now City of Pekin, situated in Tazewell County, Illinois I.D. # 04-04-34-402-007 (the “Property”); and
6. 123 Charlotte Street: Sec 34 T25N R5W Original town Lot 12 BLK 15 NE $\frac{1}{4}$, situated in Tazewell County, Illinois I.D. # 04-04-34-227-010 (the “Property”).

MAYOR

ATTEST:

CITY CLERK

MEMORANDUM

TO: Mayor McCabe and City Council Members
FROM: John R. Lebegue, Building Inspections / Development Director
DATE: April 17, 2018
RE: Fast track demolition of 1019 Maple Street, 1026 Maple Street, 1223 Ann Eliza Street, 3213 Mall Road, 123 Charlotte Street and 328 Henrietta Street.

SUMMARY AND BACKGROUND OF SUBJECT MATTER

To address the danger abandoned and dilapidated homes pose to neighborhoods and the City as a whole, staff has identified six properties that pose a threat to the health, safety and welfare of the City. The process by which the City abates the nuisance posed by dangerous and abandoned properties is called the fast track demolition process and that process requires the City to notify all persons with interest in the properties via certified mail, publish a Notice of Remediation for three consecutive days in a newspaper of local circulation and post a notice on the subject property. The notified parties have thirty days from the last date of publication to either bring the property into compliance or demolish the property. To meet the requirements of the fast track demolition process, title searches were performed on all properties to determine ownership and identify all with interest in the properties. For the properties at 1019 Maple Street, 1026 Maple Street, 1223 Ann Eliza Street and 3213 Mall Road notices were sent via certified mail to all parties with interest in the subject properties on March 14, 2018, notices were posted on the subject properties on March 14, 2018 and the Notice to Remediate for the subject properties was published in the Journal Star on March 16, 2018, March 17, 2018 and March 18, 2018. For the properties at 123 Charlotte Street and 328 Henrietta Street, that were added to the list of properties to be demolished after the property at 1007 S. Capitol Street was removed from the list due to the sale and intended full repair and restoration of the home, notices were sent via certified mail to all parties with interest in the subject properties on March 23, 2018, notices were posted on the subject properties on March 28, 2018 and the Notice to Remediate for the subject properties was published in the Journal Star on March 28, 2018, March 29, 2018 and March 30, 2018. The mandatory 30 day waiting period will end on April 18, 2018 and April 30, 2018 and the City has 120 days to complete the demolition of the properties from the last date of publication.

Following are the six properties that have be identified for demolition through the fast track demolition process and a description of dangerous conditions that exist at each of the properties:

1019 Maple Street: This property has constituted a source of blight on the neighborhood for several years, with the accumulation of debris, garbage, overgrown grass and weeds, and the home in advanced state of disrepair, vacant and not fit for habitation. The owner of the property

has not resided in the property for several years and due to the deterioration of the exterior siding and eaves of the home, feral cats and other vermin have gained entry to the home.

1026 Maple Street: This property has constituted a public nuisance for several years, with the accumulation of junk and debris on the property, exposed wiring and collapsing ceilings on the interior of the home, tall grass and weeds and dilapidated and leaking roof, which has rendered the home unfit for habitation. The occupants of the home were removed from the home in September 2017 and the home posted as an unsafe and uninhabitable structure.

1223 Ann Eliza Street: This property has constituted a public nuisance on the neighborhood for several years, with the accumulation of garbage and debris, junk cars, overgrown grass and weeds. The roof of the home is in a state of dilapidation and leaks and the detached garage is dilapidated and unsafe. Gas and electric utilities have been shut off and removed from the vacant home.

3213 Mall Road: This concrete foundation and first floor wood decking were allowed to remain in place when the City of Pekin demolished the unsafe and deteriorated home in February 2016. The foundation and first floor wood decking were allowed to remain to reduce the demolition expense incurred by the City, but were also allowed to remain due to the hope that the owner would rebuild the home or another party would purchase the property at 3213 Mall Road and construct a new home on the existing foundation. Unfortunately, the owner of the property, Georgia Largent and no other party came forward and constructed a home on the remaining foundation, and the wood decking deteriorated due to exposure to the weather and created a dangerous condition on the property. Deer have fallen through the rotted plywood decking and fell into the basement below and as it currently exists, the property at 3213 Mall Road constitutes a danger to the health and welfare of that neighborhood.

123 Charlotte Street: This home is in very poor condition and the interior of the home was flooded and inundated with sewer and river water when the sewer backed up into the basement of the home in 2014. The interior of the home has not been fully remediated following the flooding and has been posted as uninhabitable for several years. The exterior siding of the home is also in poor condition and there exists voids in the foundation that allow the entry of water and vermin into the interior of the home. Gas and electric utilities have been shut off and removed from the vacant home.

328 Henrietta Street: This home is in very poor overall condition, with the east foundation wall collapsing, rendering the home structurally unsound, causing the home to be posted as uninhabitable in October 2017. Given the voids that exist in the collapsing east foundation wall, the home is now infested with vermin. There also exists an accessory building on the property that is in dilapidated condition with broken windows that allow the entry and harboring of vermin.

ANALYSIS AND DISCUSSION

Following the required notification and posting of the structures, the Inspections Dept. requested bids for demolition, clean up and restoration of the properties from Dave Burling & Son Excavating, Wayne Litwiller Excavating, Inc. and River City Demolition, Advance Demolition and Hood Demolition. The Inspections Dept. received estimates for the demolition, cleanup and restoration of the six properties and the cost estimates of the lowest bidder on each property is highlighted in blue and are as follows:

	<u>Burling</u>	<u>Litwiller</u>	<u>Advance</u>	<u>Hood</u>	<u>River City</u>
1019 Maple St.:	\$7,890	\$7,360	\$3,000	\$7,000	\$6,400
1026 Maple St.:	\$9,650	\$9,125	\$4,500	\$8,750	\$7,400
1223 Ann Eliza St.:	\$9,400	\$8,910	\$4,300	\$8,750	\$8,450
3213 Mall Road:	\$4,990	\$5,000	\$6,000	\$6,000	\$12,600
123 Charlotte St.:	\$9,125	\$8,000	No Bid	\$8,750	\$6,650
328 Henrietta St.:	\$12,325	\$11,500	No Bid	\$15,850	\$9,850

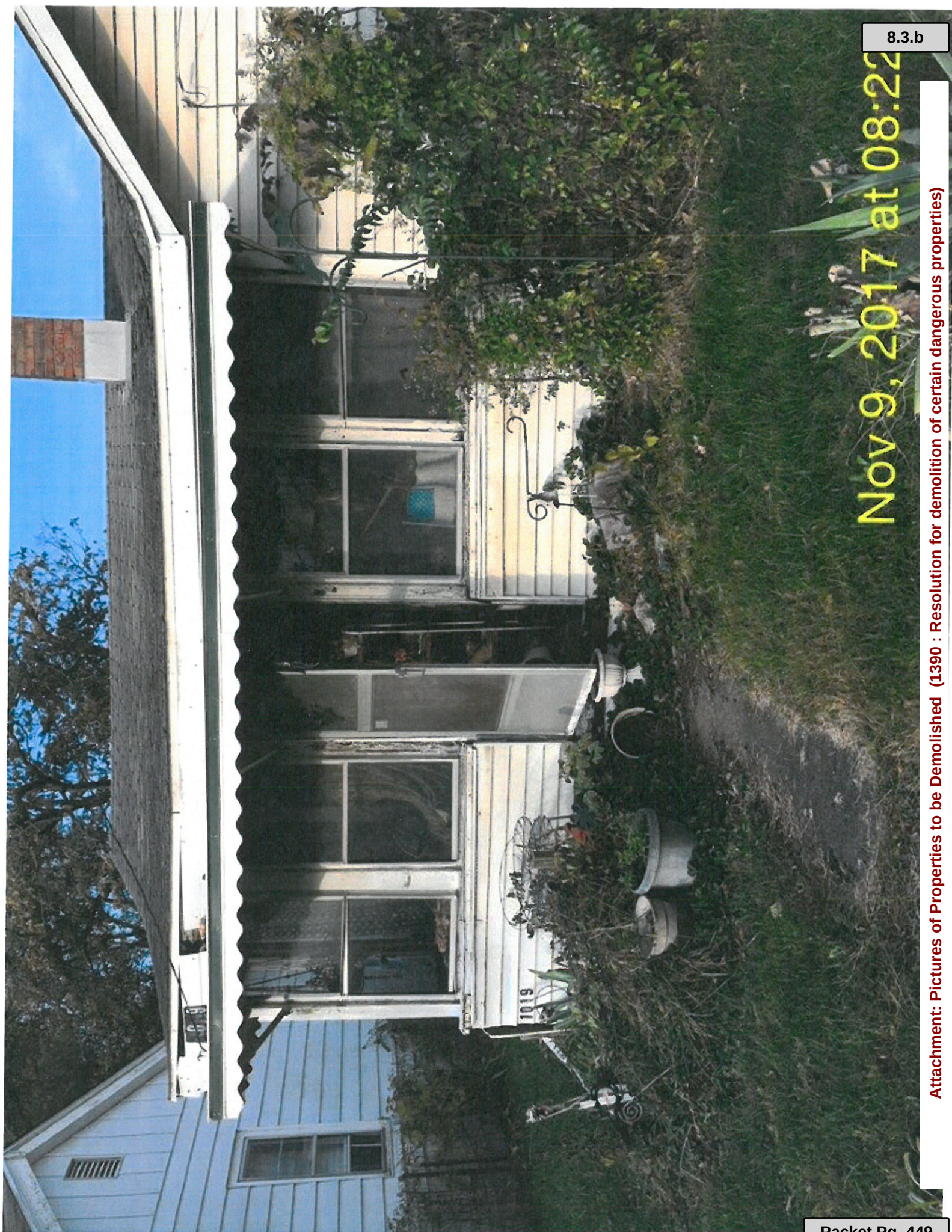
As the above bid comparison reveals, the bids the City received were very competitive and staff recommends that the demolitions of the subject properties be performed by the lowest bidding contractor. Staff recommends to accept the bid of \$4,990 of David Burling & Son Excavation for the demolition of 3213 Mall Road, accept the bids of \$3,000, \$4,500 and \$4,300 of Advance Demolition for the demolition of 1019 Maple Street, 1026 Maple Street and 1223 Ann Eliza Street and accept the bids of \$6,650 and \$9,850 of River City Demolition for the demolition of 123 Charlotte Street and 328 Henrietta Street. The total cost of demolition for the six selected properties came to a total of \$33,290. The cost of disposal fees for the disposal of the demolition materials at the Indian Creek Landfill are not included in the bid totals, as a separate account has been set up at the landfill and the City will directly pay the disposal costs. By setting up a separate account the City obtains a more competitive rate for the dumping of demolition materials and has the ability to pay ahead to the landfill if any money remains in the demolition line item at the end of the budget year to maintain a credit balance to better cover future disposal fees. In FY 16/17, \$14,000 was paid ahead to the Indian Creek Landfill and \$2,328.69 has been expended, leaving a current balance of \$13,671.31 to cover the disposal costs for the FY 17/18 demolitions.

FISCAL IMPACT

The funds for the fast track demolition of 1019 Maple Street, 1026 Maple Street, 1223 Ann Eliza Street, 3213 Mall Road, 123 Charlotte Street and 328 Henrietta Street will be paid out of line item 100-793-562500, Demolition. There was \$60,000 budgeted in FY 17/18 and the cost for demolition of these properties would be funded from the FY 17/18 budget.

CITY COUNCIL ACTION

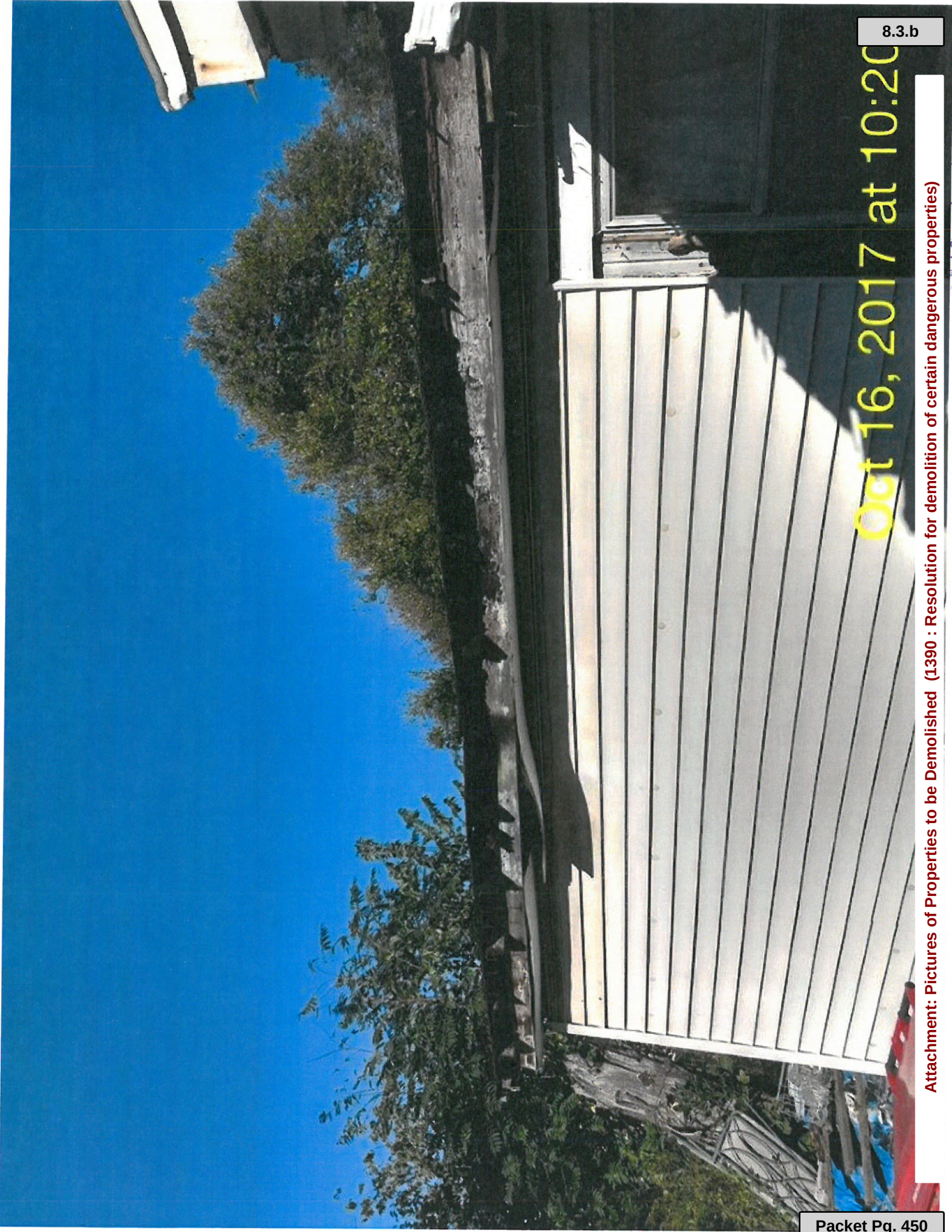
Approve a Resolution approving the bid of Burling and Son Excavation for the demolition and site restoration of 3213 Mall Road, the bids of Advance Demolition for the demolition and site restoration of 1019 Maple Street, 1026 Maple Street and 1223 Ann Eliza Street and the bids of River City Demolition for the demolition and site restoration of 123 Charlotte Street and 328 Henrietta Street, and deposit all remaining FY 17/18 funds from the Demolition line item in the Indian Creek landfill account to cover current and future landfill dumping fees.



8.3.b

Nov 9, 2017 at 08:22

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)



Oct 16, 2017 at 10:20

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)

Feb 26, 2018 at 11:48

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)

Feb 26, 2018 at 11:42

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)





Oct 16, 2017 at 11:12

8.3.b

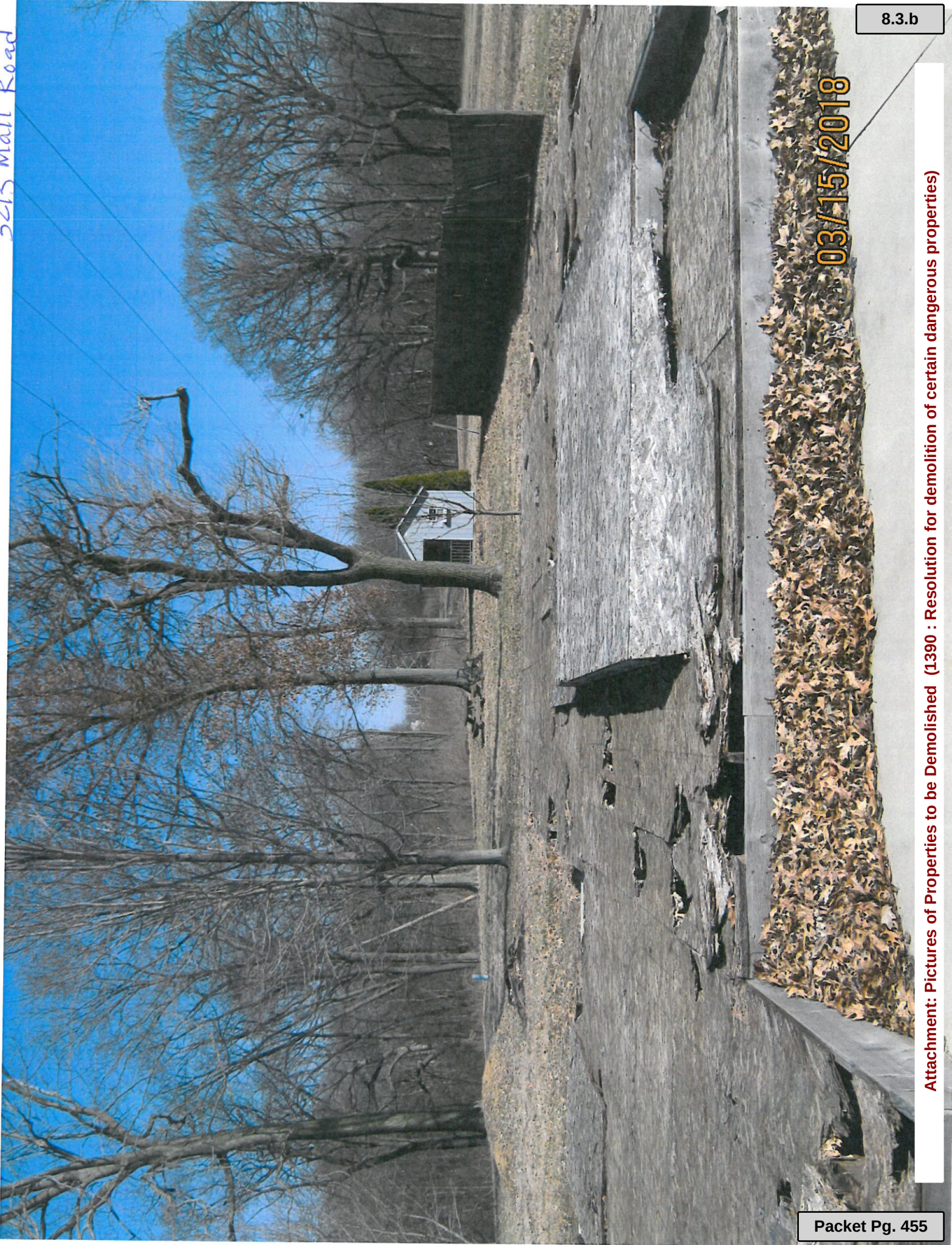
Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)



8.3.b

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)

3213 Mall Road



8.3.b

03/15/2018

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)

3213 Mall Rd.

8.3.b

03/15/2018

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)

123 Charlotte Street

8.3.b

Feb 26, 2018 at 11:31

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)



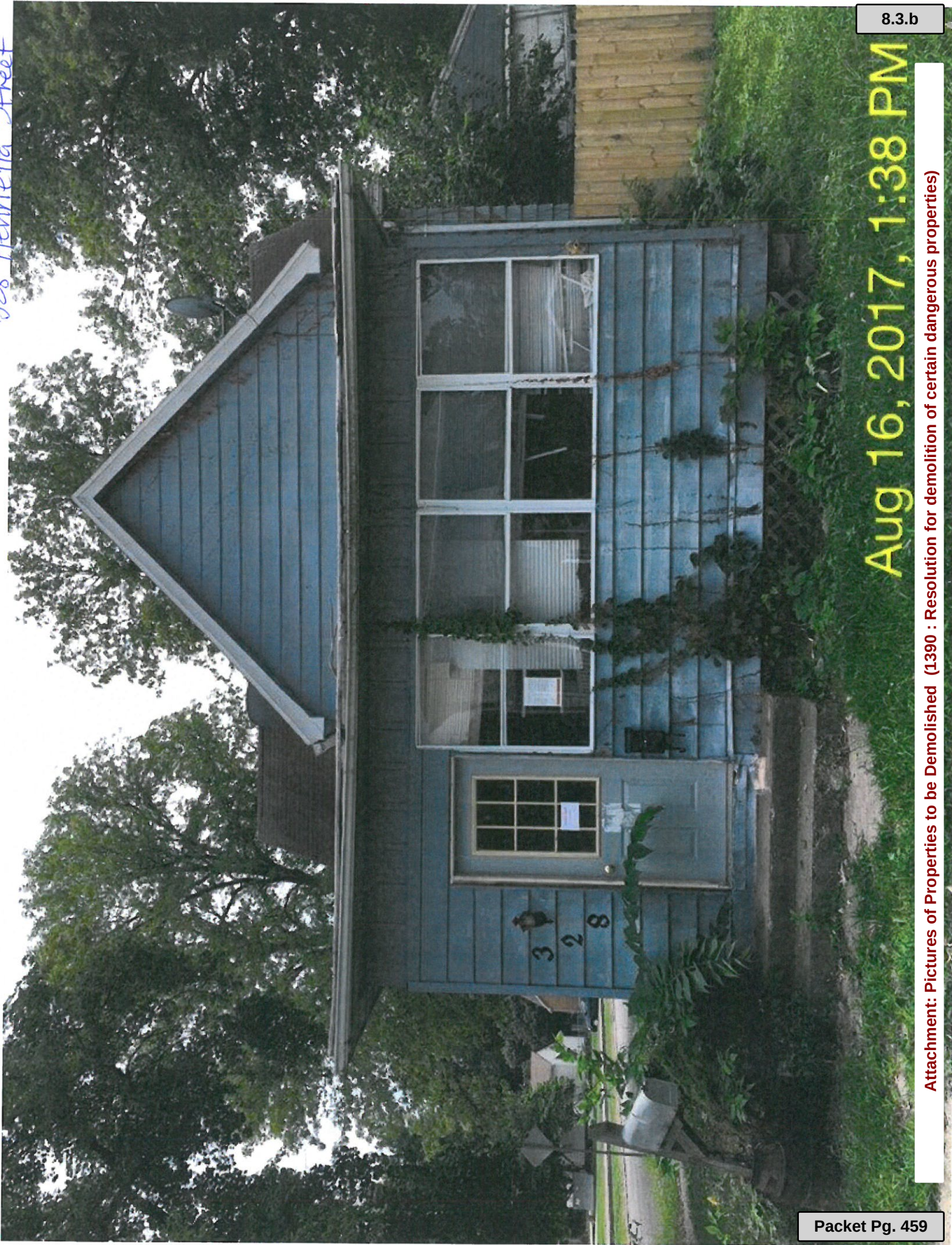
123 Charlotte Street

8.3.b

Feb 26, 2018 at 11:31

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)

328 Henrietta Street



8.3.b

Aug 16, 2017, 1:38 PM

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)

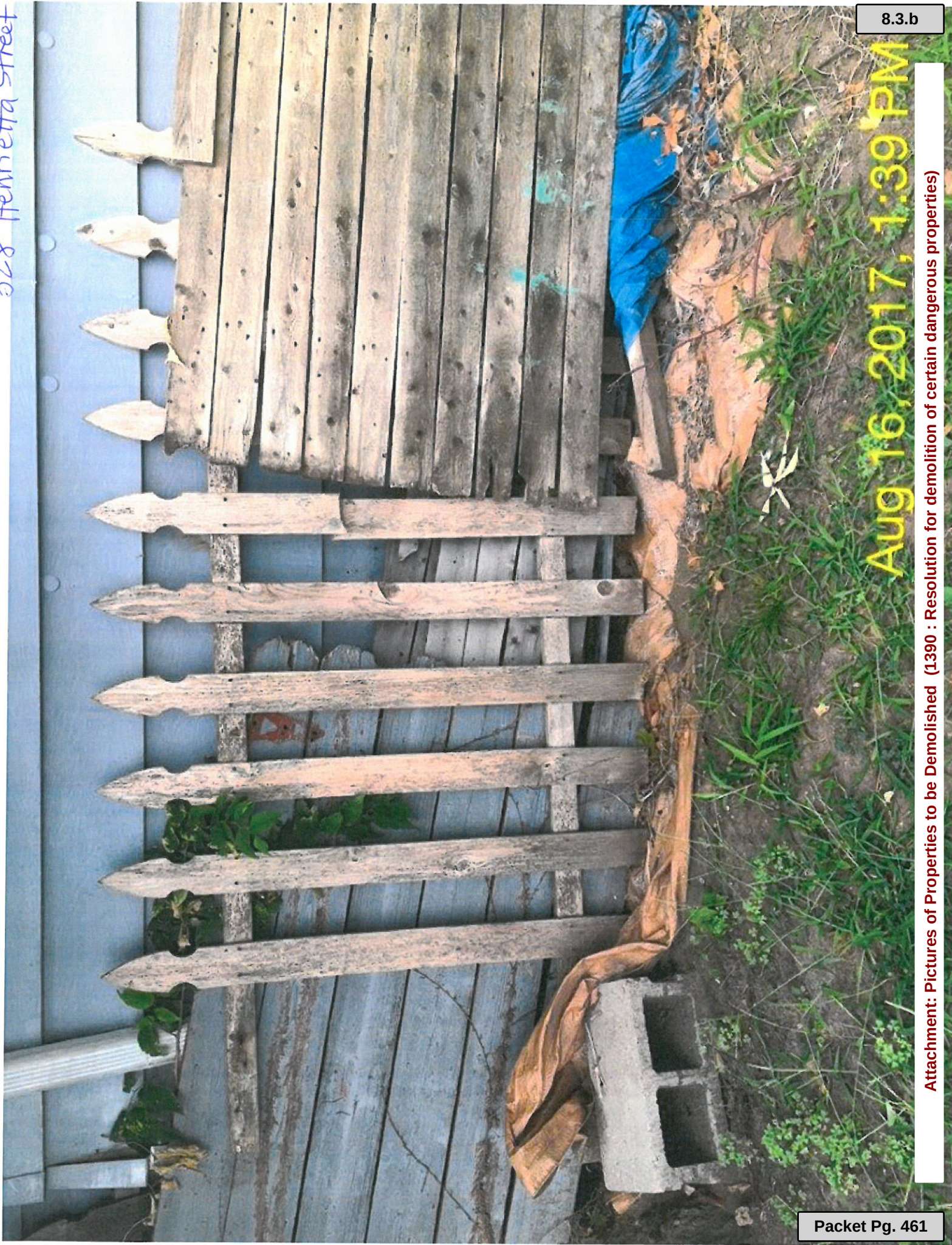
328 Henrietta Street

8.3.b

Aug 16, 2017, 1:39 PM

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)

328 Henrietta Street



8.3.b

Aug 16, 2017, 1:39 PM

Attachment: Pictures of Properties to be Demolished (1390 : Resolution for demolition of certain dangerous properties)



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: April 18, 2018

From: Sue McMillan, City Clerk

Sue McMillan, City Clerk

AGENDA ITEM: Minutes of Executive Session Meeting

AGENDA DATE REQUESTED: April 23, 2018

ACTION REQUESTED: Adopt Resolution.

REQUIRED SIGNATURES

Department Directors and City Staff:

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

**Resolution No. 91-17/18 A Resolution Regarding Minutes of Executive Session
Meeting of the City Council of the City of Pekin, Illinois**

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO. 91-17/18
A RESOLUTION REGARDING MINUTES
OF EXECUTIVE SESSION MEETINGS OF
THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS

WHEREAS, the City Council of the City of Pekin has met April 23, 2018 in closed session for purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, the City Council of the City of Pekin, pursuant to the provisions of Illinois Compiled Statutes, Chapter 5, Section 120/2.06 (c), has reviewed additional unreleased minutes of closed sessions and

WHEREAS, certain closed session minutes of executive meetings of the City Council of the City of Pekin are hereby released and placed on file in the office of the City Clerk of the City of Pekin and that said released minutes are available to the public on Wednesday, April 25, 2018, and

WHEREAS, the minutes of executive meetings of the Council of the City of Pekin not released are retained in order to protect the public interest or the privacy of an individual as confidential; and

WHEREAS, the minutes of executive session meetings of the City Council of the City of Pekin prior to April 23, 2018 have been approved by the City Council of the City of Pekin; and

WHEREAS, pursuant to Section 2.06 (c) of the Open Meetings Act, the Clerk of the City of Pekin is further authorized to destroy the verbatim records of closed meetings that have occurred more than eighteen (18) months from date of this Resolution.

ADOPTED AND APPROVED by the City Council of the City of Pekin, Illinois, at its regular meeting held on the 23rd day of April, 2018.

 Mayor

ATTEST:

 City Clerk

Attachment: RESOLUTION NO 91-17-18 CLOSED SESSION MINUTES (1391 : Minutes of Executive Session Meeting)