

Minutes of the meeting of the Fire and Police Commission held Wednesday, April 24, 2019 at 8:30 a.m. in the City Hall Conference Room.

Present at the meeting: Commissioners Dennis Short, Mike Franks

Also present: Fire Chief Kurt Nelson, Deputy Police Chief Don Baxter, Deputy Police Chief Jeff Little, HR Director Sarah Newcomb

Commissioner Short called the meeting to order at 8:30 a.m.

A motion was made by Commissioner Franks to approve the meeting agenda. Commissioner Short seconded the motion. All in favor.

A motion was made by Commissioner Franks to approve the March 27, 2019 meeting minutes. Commissioner Short seconded the motion. All in favor.

Departmental Reports

1. FD – Probationary Reports

Chief Nelson reported that the probationary firefighters are doing well.

2. PD – Probationary Reports
3. PD – Request to Hire Letter
4. PD – Retirement Letter
5. FD – Promotion Acceptance Letter
6. FD – Retirement Letter

Commissioner Franks made a motion to receive and file these reports. The motion was seconded by Commissioner Short. All in favor.

Bills

1. PD – IWIRC – Pre-Employment Physical, JM - \$380.68 + \$51.75
2. PD – Rick VonRohr – Background Check Expenses - \$177.54 + \$125.86
3. PD – Stanard & Assoc. – Pre-Employment Evaluation, GA - \$395.00

Commissioner Franks made a motion to recognize the timely payment of the above listed bills as submitted. The motion was seconded by Commissioner Short. All in favor.

Old Business:

FD – Application Acceptance - Update

There have been no qualifying application packets received as of this date.

PD – Original Appointment Testing Planning

The testing date has been set for Saturday, August 3, 2019. The testing company is scheduled and the testing site is reserved. Applications will be accepted beginning Monday, June 3, 2019 through Friday, July 19, 2019 at 4:00 p.m.

New Business:**Application Processing Presentation – Sarah Newcomb**

Sarah Newcomb gave a presentation explaining an electronic application acceptance process that is available through AAIM Employers Association. She reported that the City has been successful reaching a broader group of applicants using this system. The system also distributes the application posting on a number of online job sites. This process will be used for the upcoming Police Department original appointment application process.

5 ILCS 120/2 (c) 1 – Personnel**All Other Business Deemed Necessary by the Commissioners**

The Police Department reported that Candidate #20 is on track to be hired May 20, 2019 and attend the PTI Academy in Champaign. Candidate #23 is currently going through the background process.

The Fire Department reported that Candidate #2 is currently going through the background process.

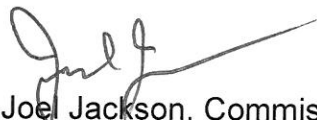
Submitted:

Attest:



Michael Franks, Secretary

Dennis Short, Chairman



Joel Jackson, Commissioner