

Minutes of the meeting of the Fire and Police Commission held Thursday, April 28, 2022 at 8:30 a.m. in the City Hall Council Chambers.

Present at the meeting: Commissioners Dennis Short, Mike Franks, Joel Jackson

Also present: Fire Chief Trent Reeise

Commissioner Short called the meeting to order at 8:30 a.m.

A motion was made by Commissioner Franks to approve the meeting agenda. Commissioner Jackson seconded the motion. All in favor.

A motion was made by Commissioner Franks to approve the March 24, 2022 meeting minutes. Commissioner Jackson seconded the motion. All in favor.

Departmental Reports

1. FD – Probationary Reports
The Fire department is using a new system and working to get it up and running to be able to produce paperwork for probationary firefighters. There is one probationary firefighter who will attend EMT classes in the fall.
2. PD – Probationary Reports
There are currently 3 probationary officers who are near the end of the FTO process. One new officer just started the Academy that will be completed in the middle of August.
3. FD – City Manager Letter – Request to Promote
4. FD – Promotion Offer Letters
5. FD – Promotion Acceptance Letters

A motion was made by Commissioner Franks to receive and file these reports. Commissioner Jackson seconded the motion. All in favor.

Bills:

1. FD – IWIRC, Pre-employment Physical, CW - \$469.84
2. PD – All Purpose Polygraph, Pre-employment, EM - \$150.00
3. PD – IWIRC, Pre-employment Physical, EM - \$361.31

A motion was made by Commissioner Jackson to recognize the timely payment of the above listed bills as submitted. Commissioner Franks seconded the motion. All in favor.

Old Business:

None

New Business:

1. PD – Original Appointment Testing
There is a tentative date of July 9, 2022 with Steve Hale of Resource Management for original appointment testing. However, the next academy requires having names by July 22, 2022. The eligibility list would not be completed in time to have new hires in place to attend that academy. There was discussion of doing the testing in a different way that would allow for the test to be sooner. In order to be able to complete

backgrounds and have new hires in place for this academy, the process would need to be complete by early June to allow time for backgrounds. The goal is to have 3 new hires in place for the upcoming academy. As long as there is availability of a testing location and written exams would be available, applications will be accepted beginning May 9, 2022 through 4:00 p.m. May 20, 2022. The test date will be June 4, 2022. The Fire Department is in need of testing as well. Steve Hale will be contacted to change the July 9, 2022 date to Fire testing instead of Police.

2. PD – Candidate Qualifications

Chief Dossey has asked for consideration of adjusting the qualifications for original appointment applicants to eliminate the requirement of a minimum of 60 hours college course work or 2 years active duty military as most agencies have opened up their qualifications to accept applicants with a high school diploma or GED certificate as the requirement to apply. For lateral applicants he asked for consideration to adjust the qualifications to accept applicants who are currently a Certified Police Officer in good standing in the police department in which the applicant serves, or previously served, and left a police department in good standing within 6 months of submitting an application. Commissioner Jackson made a motion to approve the adjustments to applicant qualifications as presented by Chief Dossey. Mike seconded the motion. All in favor.

3. PD – Promotional Lists – Passing

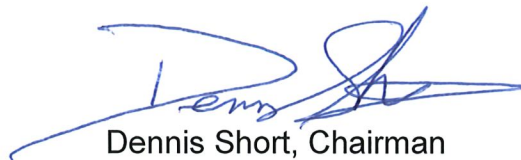
There was discussion and clarification regarding an Officer passing on a promotion offer. Officers are allowed to pass on a promotion one time. If the Officer passes on a promotional offer a second time, they are no longer eligible to be promoted from that promotional list.

Executive Session – 5 ILCS 120/2 (c) 1 - Personnel

All Other Business Deemed Necessary by the Commissioners

It was noted that the newly promoted Administrative Battalion Chief will be a 40-hour employee.

Submitted:



Dennis Short, Chairman

Attest:



Michael Franks, Secretary

Joel Jackson, Commissioner