

REGULAR COUNCIL MEETING TUESDAY, MAY 28, 2013
5:00 P.M.

	1	2
1.0 CALL TO ORDER		
2.0 PLEDGE OF ALLEGIANCE <i>Mayor Laurie Barra</i>		
3.0 ROLL CALL <i>Clerk to Call the Roll</i>		
4.0 APPROVAL OF AGENDA <i>ACTION: Motion to approve the meeting agenda.</i> <i>VOTE REQUIRED</i>		
5.0 APPROVAL OF MINUTES <i>ACTION: Motion to approve minutes of the Regular Council Meeting of Regular Council Meeting of May 13, 2013.</i> <i>VOTE REQUIRED</i>		
6.0 PUBLIC INPUT ON AGENDA ITEMS <i>Speakers to state name, address, and spell last name. Speakers will be given 5 minutes to address the Council. Questions unrelated to agenda items are accepted during "Public Questions" near the end of the meeting.</i>		
7.0 CONSENT AGENDA		
7.1 Receive and File Monthly Reports: Traffic Safety Committee Minutes dated May 3, 2013 and Police Department April Report.		
7.2 Receive and File Planning Commission Minutes dated May 8, 2013.		
7.3 Receive and File Pekin Planning Commission Hearings and Recommendations: a. Hearing #05-1864-recommends approval of the Site Plan for the New Life Fellowship Church to relocate to 1010 Derby Street with a legal description of Lots 21, 22, 23 and 24 of Block 19 Pekin Gardens Addn. b. Hearing #05-1865-recommends approval of the Special Use for the New Life Fellowship Church to relocate to 1010 Derby Street with a legal description of Lots 21, 22, 23 and 24 of Block 19 Pekin Gardens Addn.		
7.4 Receive and File Pekin Lawn Maintenance Service Proposals opened April 26, 2013.		
<i>ACTION: Motion to approve all items listed on the Consent Agenda by Omnibus Vote.</i> <i>VOTE REQUIRED TO APPROVE CONSENT AGENDA</i>		

8.0 COMMUNICATIONS, PETITIONS, REPORTS		
Presentation: Firefighters of the Year Matthew Rademaker and Steven Amstutz	KN	2
8.2 Presentation: Rules and Regulations For the Residential Overnight Parking Program	GN	2
9.0 NEW BUSINESS		
9.1 Pekin Lawn Maintenance Service Proposals DESCRIPTION: Recommendation to approve the bid to provide mowing services of City owned properties including disposal of litter prior to mowing and removal of cutting debris after and award the contract to Dentino Lawn Designs. ACTION: Motion to approve the contract. VOTE REQUIRED	JW	5
9.2 Site Plan DESCRIPTION: Recommendation of the Planning Commission to approve the Site Plan for the New Life Fellowship Church to relocate to 1010 Derby Street with a legal description of Lots 21, 22, 23 and 24 of Block 19 Pekin Gardens Addn. ACTION: Motion to approve the Site Plan. VOTE REQUIRED	MG	5
9.3 Special Use DESCRIPTION: Recommendation of the Planning Commission to approve the Special Use for a church to the New Life Fellowship Church to relocate to 1010 Derby Street with a legal description of Lots 21, 22, 23 and 24 of Block 19 Pekin Gardens Addn. ACTION: Motion to approve the Special Use. VOTE REQUIRED	MG	5
9.4 Ordinance No. 2680-13/14 – Amending Title 1, Chapter 10, Section 2C of the Code of the City of Pekin Regarding the Enterprise Zone DESCRIPTION: Amends the term of the Pekin Area Enterprise Zone in accordance with the State Enterprise Act 20 ILCS 655. Removes specific date of May 31, 2016 from the Code. ACTION: Motion to adopt the Ordinance. VOTE REQUIRED	LM	1
9.5 TIF Façade Program for CJ's Café at 404 Court Street DESCRIPTION: Recommendation of the Pekin Main Street Design Committee to approve \$2,275.00 eligible expense to owners under the downtown revitalization program for replacing upper story windows. ACTION: Motion to approve the agreement. VOTE REQUIRED	LM	1

9.6 Vehicle Maintenance Agreement with Tazewell County Government DESCRIPTION: Agreement for Tazewell County vehicles maintained by the City. The agreement is extended by two-years with the hourly mechanic rate held at \$65 per hour; parts are cost plus 28% and fuel is cost plus \$0.05/gallon. ACTION: Motion to approve the agreement. VOTE REQUIRED	TW	5
9.7 Vehicle Maintenance Agreement with Tazewell-Woodford Head Start DESCRIPTION: Agreement for Head Start vehicles maintained by the City. The agreement is extended by two-years with the hourly mechanic rate held at \$65 per hour; parts are cost plus 28% and fuel is cost plus \$0.05/gallon. ACTION: Motion to approve the agreement. VOTE REQUIRED	TW	5
9.8 Ordinance No. 2681-13/14 – Approving East Court Village Borrowing DESCRIPTION: Follow-up to agreement with East Court Village, LLC for the purpose of a loan authorized December 10, 2012. ACTION: Motion to adopt the ordinance. VOTE REQUIRED	DG	1
9.9 Resolution No. 71-13/14 – Supplemental 11-00000-01-GM to Resolution No. 93-10/11 April 25, 2011 DESCRIPTION: Appropriating additional Motor Fuel Tax to supplement the allocation for maintenance of streets and highways from May 1, 2011 to April 30, 2012 final expenditures in the amount of \$3,402.75. ACTION: Motion to adopt the Resolution. VOTE REQUIRED	MG	3
9.10 Resolution No. 72-13/14 – Supplemental 96-00158-00-SP to Resolution No. 293 December 22, 1997 DESCRIPTION: Appropriating additional Motor Fuel Tax to supplement the allocation for Broadway @ 14th Street intersection final expenditures in the amount of \$50,240.95. ACTION: Motion to adopt the Resolution. VOTE REQUIRED	MG	3
9.11 Change Order No. 2 Wastewater Treatment Plant Phase 2B DESCRIPTION: Order includes addition for 6 items and deductions for 2 items due to changes required once construction started. Modification to ensure operation of existing plant experiences no major interruptions. Largest change is repair of Front Street for new sanitary sewer lines. ACTION: Motion to approve the change order in the amount of \$91,296.00. VOTE REQUIRED	MG	3

10.0 ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL 10.1 Council Members 10.2 Staff 10.3 Five Minute Public Questions 10.4 Press Time		
11.0 EXECUTIVE SESSION 65 ILCS 120/2 (c)		
12.0 ADJOURN No Vote Required		

Column 1 Key:

JW	Joseph Wuellner City Manager	GN	Greg Nelson Police Chief
MG	Michael Guerra City Engineer	KN	Kurt Nelson Fire Chief
TW	Ty Whitford Supt. Transportation	LM	Leigh Ann Matthews Economic Development
DG	Assistant City Manager		

Column 2 Key:

- 1 A Prosperous Community.** To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
- 2 A Safe Community.** To protect community life and property by providing effective, principled police and fire services.
- 3 A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
- 4 A High Quality of Life.** To support or provide services that improve the quality of life for Pekin's residents.
- 5 An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

**PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 SOUTH CAPITOL STREET
ON MONDAY, MAY 13, 2013, AT 5:30 O'CLOCK P.M.
LAURIE L. BARRA * MAYOR * PRESIDING**

**PRESENT: COUNCIL MEMBERS, ABEL, SCHMIDGALL, MCCABE, HENDRICKS,
MASSAGLIA, BLANCHARD, AND BARRA**

ABSENT: NONE

The **Pledge of Allegiance** was led by children and grand children of out going Council Members of Chad Schmidgall, Fred Massaglia and Tom Blanchard.

Roll was called. All members were physically present. A quorum was present.

AGENDA

Motion by Council Member Blanchard, seconded by Council Member Massaglia, that **the agenda be approved as presented**. On roll call vote all present voted Aye.

MINUTES

Motion by Council Member Schmidgall, seconded by Council Member Blanchard, that the **minutes of the Regular City Council Meeting of April 22, 2013 be approved as written**. On roll call vote, all present voted Aye.

Out going Council Members made departing statements. Council Members Schmidgall, Blanchard and Massaglia each wished the newly elected member well, expressed appreciation to the residents for allowing them to serve, and thanked their families for support and allowing them to dedicate time to the City of Pekin.

No further business to come before the Council, motion by Council Member Massaglia, seconded by Council Member Blanchard that the meeting adjourned Sine Die. On roll call vote, all present voted Aye.

COUNCIL ADJOURNED AT 5:38 P.M.

Sue E. McMillan
City Clerk

OATH OF OFFICE

The Oath of Office for new Council Members was administered by City Clerk Sue E. McMillan to Timothy M. Gillespie for a two year term, Timothy L. Golden, Lloyd A. Orrick, and John H. McCabe for a four year term.

**PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 SOUTH CAPITOL STREET
ON MONDAY, MAY 13, 2013, AT 5:40 O'CLOCK P.M.
LAURIE L. BARRA * MAYOR * PRESIDING**

**PRESENT: COUNCIL MEMBERS, ABEL, MCCABE, HENDRICKS, GILLESPIE, GOLDEN,
ORRICK, AND BARRA**

ABSENT: NONE

The **Pledge of Allegiance** was led by children and grand children of newly elected Council Members Timothy Gillespie, Lloyd Orrick.

Roll was called. All members were physically present. A quorum was present.

AGENDA

Motion by Council Member McCabe, seconded by Council Member Abel, that **the agenda be approved as presented**. On roll call vote all present voted Aye.

CONSENT AGENDA

Motion by Council Member Hendricks, seconded by Council Member McCabe, that the **CONSENT AGENDA be approved as presented**. Mayor Barra presented the following for consideration of the Consent Agenda items by Omnibus Vote and read the Proclamation “National Police Week.”

6.1 Receive and File Monthly Reports and Minutes: Human Rights Committee Minutes dated March 27, 2013; Mayor’s Advisory Committee for Persons with Disabilities Minutes dated February 14, 2013; Liquor Commission Minutes dated April 25, 2013; Fire Department April Report; and Tazewell County Animal Control April Report.
6.2 Proclamations: “Public Works Week” May 19-25, 2013 “Municipal Clerks Week” May 5-11, 2013 “Public Service Employees Week” “National Police Week” May 12-17, 2013
6.3 Resolution No. 69-13/14 – Mayor’s Appointments of Mayor Pro Tem Council Member Abel and 1st Alternate Council Member McCabe
6.4 Resolution No. 70-13/14 – Annual Appointments - Committee, Boards, Commissions, Offices.

Council Member Hendricks advised the Council that he was not in support of approving Resolution No. 70-13/14 that contained appointees to Committees, Commissions, Broads that lived outside of the City limits. Council Member Golden spoke in agreement with Council Member Hendricks. Mayor Barra stated the appointed members outside the City were the nature of the committee for the expertise. On roll call vote, Ayes, Golden, Orrick, Gillespie, McCabe, Abel, and Barra; Nay, Hendricks. Motion Carried

COMMUNICATIONS, PETITIONS, REPORTS

LIBRARY STRATEGIC PLAN was presented to the Council by Pekin Public Library Director Jeff Brooks. The FY2014-2019 was outlined beginning with the Library’s Mission and Vision Statements. Mr. Brooks highlighted the following key goals:

- Implement a formal training program to address safety readiness, core competencies, customer service and communication
- Renovate facility and develop/update library grounds
- Raise early literacy levels in the community
- Develop a marketing plan for traditional, social, and alternative outlets

Council Member Orrick was informed that the Library does partner with School District 108 in literacy programs. Council Member Golden questioned information he had reviewed regarding a Library self assessment dated 2009 that reported the facility in “poor condition.” The Director explained that the assessment was submitted for funding purposes as required by the State. The submission was prior to the renovation of the community room and other renovation improvements.

ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

Council Member Hendricks congratulated the new Council Members.
Council Member McCabe welcomed the new members and thanked those that supported him in his election to office. Council Member McCabe announced the upcoming Bike Ride of Silence honoring the less fortunate riders and drawing attention to respect for bikers who have right-of-way of the roads.
Council Member Abel stated that his 1st and 3rd grade grandchildren had learned in school the benefits of recycling. He expressed appreciation to the schools for this education.
Council Member Gillespie thanked his family in supporting his election. The former Chief of Police stated he looked forward to returning to serve the City as a member of the Council.
Council Member Orrick thanked the community for support in his election and expressed the hope that he would make Pekin a better place to live through his 4 year term.

Council Member Golden requested that the meeting minutes capture input, comments, and questions asked by the public and reflect who was responsible for follow-up answers.

He reported while attending a Park Board meeting at the Administration Building, he observed code deficiencies in the new meeting room. He questioned if the work was performed on work time by firefighters. Fire Chief Nelson advised that the majority of the work was 95% volunteers using the foreign fire tax 2% firefighter fund for supplies. Construction of the room was performed through an Intergovernmental Agreement with the Park District. Council Member Golden noted that the problem with intergovernmental agreements was that the City did not require building permits and no inspections were completed. Council Member Golden encouraged the City Inspector to inspect the work to determine if it was up to code. Mayor Barra encouraged Council Member Golden to discuss his observations with the City Inspector. Mayor Barra stated she assumed he had informed the Park District of his observed violations. Council Member Golden indicated he had not, but planned on addressing the matter with the director of parks.

Council Member Golden also raised the question of Code Enforcement tagging the public for grass height violation, yet allowing 8" and taller growth on City owned property. City Manager Joseph Wuellner advised the Council that the City is limited until the school year ends in yard crew employees that are also employed as bus drivers. The Mayor informed the Council that the extraordinary wet spring contributed to not being able to keep up with mowing along with other contributing factors. The grass was being taken care of on specific areas as soon as possible.

Assistant City Manager Darin Girdler reported on his and Mr. Wuellner's attendance at a recent State managers conference hosted in the City of Pekin.

City Manager Joseph welcomed the new Council. He announced the planned Bus Tour of all facilities for 5:00 p.m. on Tuesday, May 14, 2013.

Police Chief Greg Nelson announced the Police Department was participating in raising funds for Special Olympics. Cops for Kids event would be held on May 25, 2013 at Krogers.

Ivan Crossman, 1410 Valla Vista welcomed the new Council Members.

Dale Kuntz, 5 Fox Point, told Council he jotted down areas of Pekin that needed attention in regards to the height of the grass. He emphasized the appearance of City property not mowed yet this Spring. He then read his prepared statement *Truth, Beauty, and Joy*

EXECUTIVE SESSION

Motion by Council Member Abel, seconded by Council Member Hendricks, that the Council move to Executive Session at 6:25 p.m. to discuss 65 ILCS 120/2 (c) (6) Sale of Municipally Owned Property, and 65 ILCS 120/2 (c) (1.) Personnel. On roll call vote all present voted Aye.

Council returned to open session. No further business to come before the Council, motion by Council Member Abel, seconded by Council Member McCabe to adjourn. Unanimously approved by voice vote. Mayor Barra adjourned the meeting.

COUNCIL ADJOURNED AT 7:05 P.M.

Sue E. McMillan
City Clerk

**PEKIN POLICE DEPARTMENT
END OF MONTH REPORT FOR APRIL 2013**

	APRIL 2012	MARCH 2013	APRIL 2013
TRAFFIC TICKETS	356	400	351
WARNING TICKETS	170	180	100
OFFENSES	427	404	464
ARRESTS	239	228	279
PARKING TICKETS	192	126	144
STOPS	1141	1462	1309

CITY ORDINANCE TICKETS FOR APRIL 2013

NUMBER OF TICKETS WRITTEN 97
NUMBER OF TICKETS PAID OVER THE COUNTER 14
FINES COLLECTED OVER THE COUNTER \$3,500

**CITY OF PEKIN TRAFFIC SAFETY COMMITTEE MINUTES
MAY 3, 2013 @ 8:30 a.m.
CITY HALL CONFERENCE ROOM**

PRESENT: Greg Nelson, Tim Gillespie, Kurt Nelson, Mike Guerra, Will Taylor
Also present: Bill Scarcliff, Jim Kaminski, Lee Ann Wrhel.

Old Business:

1. *Parking Restrictions/Overnight Parking (Updated Draft)*
The presentation of the Rules and Regulations for the Residential Overnight Parking Program is set for the City Council meeting on May 28, 2013.
2. *5th St./8th St./Willow St. Configuration (Progress Update)*
Mike reported that he has received no news on this subject. He will check in with IDOT.

New Business:

1. *Traffic Control Sign Request – Intersection of S. 6th St. and South St.*
This request was made by Jamie Erxleben, 1324 S. 6th St., (309-922-0901). It was noted that there is already a yield sign in place at this intersection north/south. The citizen will be notified.

Around the Table

Will brought up the uncontrolled intersection of Lawndale and North 13th. There has been a citizen request for traffic control signage in this location. This will be an item on the June agenda.

Will has been asked about the removal of the Willow Street railroad hump. There is no plan in place at this time to remove the hump in that location.

Mike reported that Sheridan Road will be closed between the two sections of California Road in June. He will advise when the exact date is confirmed. The Sheridan Road bridge is scheduled for next year.

There have been questions about sidewalks on Koch Street. This will be an agenda item on the June agenda.

Tim reported that this is his last meeting. He will miss being a member of this committee.

Respectfully Submitted,
Lee Ann Wrhel

NEXT REGULAR MEETING JUNE 7, 2013 @ 8:30 A.M.



Traffic Safety Committee

May 10, 2013

Jamie Erxleben
1324 S. 6th Street
Pekin, Illinois 61554

Dear Mr. Erxleben:

This letter is to inform you of action taken by the Traffic Safety Committee regarding your traffic control sign request at the intersection of S 6th St. and South St. There is currently a yield sign in place at this intersection north/south.

Therefore, the committee members unanimously agreed that the area will remain as is at this time.

Thank you for your input.

Sincerely,

Greg Nelson
Chief of Police
Chairman, Traffic Safety Committee

Traffic Safety Committee Members:

Tim Gillespie, Citizen
Mike Guerra, City Engineer
Kurt Nelson, Fire Chief

Bob Shaw, Street Dept. Superintendent
Will Taylor, Police Officer
Joe Wuellner, City Manager

Pekin Planning Commission Minutes

May 8, 2013

5:30pm

Present:

Jim Jones
 Ron Knautz
 Daryl Dagit
 Erik Reader
 Steve Huey
 Steve Thompson
 Bill Craig, Chairman

Absent:

Don Hild, Vice Chairman

Chairman, Bill Craig led the pledge of allegiance.

The regular meeting of the Pekin Planning Commission was called to order and a quorum was declared.

Staff Present: City Manager Joe Wuellner and City Engineer Mike Guerra

Chairman, Bill Craig asked for the approval of the Agenda as presented.

MOTION by Steve Thompson, Seconded by Ron Knautz to Approve the Agenda as presented. On roll call vote, All present voted **AYE**. **MOTION APPROVED**.

Chairman, Bill Craig asked for the Approval of the February 13, 2013 minutes.

MOTION by Ron Knautz, Seconded by Daryl Dagit to Approve the February 13, 2013 minutes as presented. On roll call vote, (6) Six present voted **AYE**. (1)One (Bill Craig) **ABSTAINED**. **MOTION APPROVED**.

City Council Action Report:

February 25, 2013 Council Meeting:

Received and filed the minutes from the February 13, 2013 meeting.

Approved the following recommendations for Hearings:

Hearing #02-1861 / To Approve the Re-Zoning from B-1(Local Business District) to RM-3(Multi-Family Residential District) commonly known as Lots 1 & 1/Empty Lots in Pekin Edgewater Park.

Hearing #02-1862 / To Approve the Re-Zoning from OS-1(Office Service District) to RM-3(Multi-Family Residential District) commonly known as Lot 3/Empty Lot in Pekin Edgewater Park.

Hearing #02-1863 / To Approve the Re-Zoning from PUD(Planned Unit Development) to I-1(Light Industrial District) consisting of 10.91 acres commonly known as undeveloped property in Riverway Business Park Block 1.

PPC Correspondence: No Correspondence

Application #1: New Life Fellowship, Pastor Mark Utech

Hearing #1 (05-1864 & 05-1865): Site Plan and Special Use for the church to relocate to 1010 Derby Street with a Legal Description of Legal Description of Lots 21, 22, 23 and 24 of Block 19 Pekin Gardens Addn to the City of Pekin

being a subdivision of the part of the SW ¼ Sec 2, T24N R5W of the 3rd PM and ¹²
Pin #04-10-02-328-013 in Tazewell County, Illinois.

Open Public Hearing: 5:34pm

Pastor Mark Utech was present. Stated his case and stayed for questions.

Close Public Hearing: 5:36pm

Site Plan Review Committee:
Don Hild, Chairman

Motion by Jim Jones, seconded by Eric Reader to Approve the Site Plan as presented. On Roll Call Vote. All Present Voted **AYE**. **Motion Approved**.

Special Use Review Committee:
Steve Huey, Chairman

Chairman Steve Huey turned the discussion over to the Commission.

Motion by Steve Thompson, seconded by Eric Reader to Approve the Special Use as requested for the church. On Roll Call Vote. All Present Voted **AYE**. **Motion Approved**.

Informal: Review of Code Changes

The Commission is reviewing the Sign Code and Parking Code. Clarification for recommendations will take place at a later date.

Chairman, Bill Craig asked if there was any Public Input. Being none he Adjourned the meeting.

Meeting adjourned at 6:10PM.

Juanita K VanBuskirk, Secretary
Pekin Planning Commission

Pekin Planning Commission
May 8, 2013

HEARING #05-1864

The Pekin Planning Commission recommends the Approval of the Site Plan for the New Life Fellowship Church to relocate to 1010 Derby Street with a Legal Description of Lots 21, 22, 23 and 24 of Block 19 Pekin Gardens Addn to the City of Pekin being a subdivision of the part of the SW $\frac{1}{4}$ Sec 2, T24N R5W of the 3rd PM and Pin #04-10-02-328-013 in Tazewell County, Illinois to the Pekin City Council.

Bill Craig, Chairman

Don Hild, Vice-Chairman

Pekin Planning Commission
May 8, 2013

HEARING #05-1865

The Pekin Planning Commission recommends the Approval of the Special Use for the New Life Fellowship Church to relocate to 1010 Derby Street with a Legal Description of Lots 21, 22, 23 and 24 of Block 19 Pekin Gardens Addn to the City of Pekin being a subdivision of the part of the SW $\frac{1}{4}$ Sec 2, T24N R5W of the 3rd PM and Pin #04-10-02-328-013 in Tazewell County, Illinois to the Pekin City Council.

Bill Craig, Chairman

Don Hild, Vice-Chairman

**BID TABULATIONS
PEKIN LAWN MAINTENANCE SERVICE PROPOSALS
CITY**

OPENING APRIL 26, 2013 @ 2:00 P.M.

NAME & NUMBER	BID	CITY
GOLF GREEN LAWN CARE P.O. BOX 1008 PEKIN, IL	1) LAWN MOWING AND TRIMMING 2) SPRING SPRAYING 3) BROADLEAF CONTROL 4) CURB, SIDEWALK AND MEDIAN WEED REMOVAL 5) PER HOUR RATE FOR “AS NEEDED” SERVICE	\$4,400.00 \$1,028.00 \$1,028.00 \$4,095.00 \$40.00 HR.
DENTINO LAWN DESIGNS 2675 ALLENTOWN PEKIN, IL	1) LAWN MOWING AND TRIMMING 2) SPRING SPRAYING 3) BROADLEAF CONTROL 4) CURB, SIDEWALK AND MEDIAN WEED REMOVAL 5) PER HOUR RATE FOR “AS NEEDED” SERVICE	\$2,826.00 \$1,809.00 \$1,809.00 \$250.00 \$40.00 HR.

**BID TABULATIONS
PEKIN LAWN MAINTENANCE SERVICE PROPOSALS
AIRPORT**

OPENING APRIL 26, 2013 @ 2:00 P.M.

NAME & NUMBER	BID	AIRPORT
GOLF GREEN LAWN CARE P.O. BOX 1008 PEKIN, IL	1) LAWN MOWING AND TRIMMING 2) SPRING SPRAYING 3) BROADLEAF CONTROL 4) CURB, SIDEWALK AND MEDIAN WEED REMOVAL 5) PER HOUR RATE FOR “AS NEEDED” SERVICE	NO BID
DENTINO LAWN DESIGNS 2675 ALLENTOWN PEKIN, IL	1) LAWN MOWING AND TRIMMING 2) SPRING SPRAYING 3) BROADLEAF CONTROL 4) CURB, SIDEWALK AND MEDIAN WEED REMOVAL 5) PER HOUR RATE FOR “AS NEEDED” SERVICE	\$1,806.00 \$1,735.00 \$1,735.00 N/A \$40.00 HR.

Lawn Maintenance Proposal Recap

	Dentino Lawn Designs			Golf Green Lawn Care		
	Per Unit Price	Times per yr	Total	Per Unit Price	Times per yr	Total
Mowing & Trimming	\$2,826.00	12	\$33,912.00	\$4,400.00	12	\$52,800.00
Spring Spraying	\$1,809.00	1	\$1,809.00	\$1,028.00	1	\$1,028.00
Broadleaf Control	\$1,809.00	5	\$9,045.00	\$1,028.00	5	\$5,140.00
Curb, Sidewalk, & Median Weed Removal	\$250.00	4	\$1,000.00	\$4,095.00	4	\$16,380.00
Per Hour Rate	\$40.00			\$40.00		
Totals			\$45,766.00			\$75,348.00

Annual cost to do the work in house runs between \$150,000 to \$180,000 depending on weather.
 This cost includes salary (includes snow removal when needed), purchase and maintenance of equipment, and vehicles.

Wuellner, Joe

From: Sieh, Ron
Sent: Thursday, May 16, 2013 4:43 PM
To: Wuellner, Joe
Subject: FW: bid

FYI

From: Brandon Dentino [<mailto:dentino2003@gmail.com>]
Sent: Thursday, May 16, 2013 3:50 PM
To: Sieh, Ron
Subject: bid

I have been informed that our company is not permitted to resubmit the bid on sidewalk and curb spraying due to legal issues even though the area to be sprayed was not clearly marked on the map that we received. However, with all factors considered we have chosen to maintain our original bid rather than withdraw. Understand that the work would still be performed to top standards regardless of the amount of the bid. Thank you

Sincerely,
Brandon Dentino
Owner Dentino Lawn Designs

**CITY OF PEKIN
TRAFFIC SAFETY COMMITTEE**



**RULES AND REGULATIONS
FOR THE RESIDENTIAL OVERNIGHT PARKING PROGRAM**

March 26, 2013

Revised May 10, 2013

RULES AND REGULATIONS FOR THE RESIDENTIAL OVERNIGHT PARKING PROGRAM

I. Introduction

These Rules and Regulations are promulgated for the implementation of the Residential Overnight Parking Program, which were created by the Traffic Safety Committee which provides traffic control services for the City of Pekin, and is enforced by the Police Department for the City, all in compliance with the City's Code of Ordinances ("Code"). The authority for such promulgation is found in the City Code, Title 8.

The Police Department is the City's primary agency for the regulation of traffic and parking. Because the control of vehicular traffic and the ability to park vehicles on City streets is integral to the management of public streets, regulations for the use of city streets by vehicles are hereby established.

II. Applicability

These regulations shall apply to all areas within the corporate limits of the City.

The creation of Resident Overnight Parking was developed based on lack of driveways, minimal off-street parking, the frequency of overnight parking and the number of properties that have used yards to accommodate parking.

III. Rules for Resident Permit Parking Areas

- A. Overnight Parking – between the hours of 2:00am and 6:00am, parking will be permitted via the use of a City issued permit for which the City will charge an annual fee.
- B. Areas eligible for Parking – The Traffic Safety Committee will recommend streets eligible for Overnight Parking Permit Program. Streets that will be omitted from the program include streets that are less than 20 feet in width, Arterial Streets and streets that are currently designated as "No Parking Anytime" by signage for daytime hours. Persons residing on these streets are eligible to park on other eligible streets within area. Streets that are between 20 feet and 28 feet in width will be individually evaluated to determine if parking will be allowed on one side of the street only.
- C. Eligibility – Any person residing within the City of Pekin is eligible to participate in the Resident Overnight Permit Parking program, provided that they can meet the following requirements:
 - a. The vehicle that is being parked overnight must be registered within the City of Pekin and at the address where the person is registering for the permit.
 - b. Proof of residency must be established by the resident. Proof can be in the form of a utility bill, rental agreement, mortgage statement, etc.
 - c. All outstanding violations issued on the vehicle registration must be paid in order to obtain or renew a parking permit.

- d. No more than 2 vehicles per residential unit are eligible to receive a permit, unless applicant can demonstrate hardship and the need for additional permits. Documentation of the lack of off-street parking available will be the sole factor in making a determination of additional permits. A residential unit is defined as a single family home, or in the case of a multi-family/condominium complex, as each of the units within the structure.
- e. No person residing in a dwelling or structure with six (6) or more units is eligible to obtain a permit under this program, unless the applicant can demonstrate hardship. Documentation of the lack of on-site parking will be the sole factor in making a determination of eligibility.
- f. Pursuant to Title 8, Chapter 4, Section 1 of the Code, no truck, road tractor, semitrailer, trailer, house trailer, motor home or bus shall be deemed eligible for a Residential Overnight Parking permit.
 - a. Exception: A motor home may receive a Temporary Overnight Parking Permit not to exceed 72 hrs and its extreme overall length does not exceeds 235 inches and whose body width, excluding mirrors or similar accessories, does not exceed 80 inches
 - g. Eligibility will be determined by the dispatch representative at the time of the permit purchase. If there is a question of eligibility, the parking enforcement officer will review the site and information for determination. The police supervisor on shift at that time will have the authority to make official determination if so required. All final appeals will be made through the Traffic Safety Committee.
- D. Enforcement – The regulation and enforcement of the Overnight Parking Permit Program will be primarily performed by the Parking Enforcement Officers, who are under the jurisdiction of the Police Department and Police Officers. All parking regulations on a particular street shall be enforced as they are posted or otherwise outlined in Title 8, Chapter 4 of the Code. For example, if a street prohibits parking from 8:00am – 10:00am, Monday – Friday, parking is prohibited on this street only during this interval. If the street is signed “No Parking Anytime”, the regulation is enforced at all times. When a snow emergency or another type of emergency is declared by the City, all permit holders must remove their vehicles from the street until such time that the ban has been lifted. All other parking regulations, such as parking within 15 feet of a fire hydrant or 30 feet upon the approach of a traffic control sign shall be followed. In addition, the following methods will be utilized to assist in the enforcement and control of Residential Overnight Parking Permit Areas:
 - a. Mapping – Maps will be distributed to permit holders indicating which streets are eligible and which are ineligible for parking overnight.
 - b. City Website – Information will be posted on the City’s website detailing the streets that are eligible and ineligible for overnight parking.

E. Additional Regulations – In addition to the aforementioned rules and regulations, the following provisions are established for the operation of the Residential Overnight Parking Program:

- a. Guest Parking: The City of Pekin will allow the resident to apply for a guest parking permit at the City of Pekin Police Headquarters for a nominal fee. The Permit will be valid for seven (7) consecutive days from the date of purchase.
- b. Handicap Parking: Persons who possess a valid handicap placard issued by the Secretary of State are exempt from paying any fees associated with the Overnight Permit Parking Program.
- c. Display: Resident Parking Passes must be displayed on the upper left hand corner of the rear window of the vehicle. Failure to properly display a parking permit will result in a parking ticket.
- d. Replacement: In the case of an Overnight Parking Permit being lost, damaged or stolen, the applicant is eligible to receive one (1) replacement for their vehicle free of charge. The expiration date of the replacement shall be the same as the date of the original issuance. If a permit holder requires a second replacement, the permit holder will be charged the annual permit fee as established by the City.

If the owner of the permit acquires a different vehicle during the permit year, the owner will be allowed to transfer the Overnight Parking Permit to the new vehicle. The owner will be required to bring in the existing permit and the new vehicle registration to the Police Department for the issuance of a new permit. The expiration date shall be the same as the date of the original issuance.

F. Schedule of Fees- The fee schedule shall be set by the City Council with the recommended of the Traffic Safety Committee based upon the cost to implement the program, its administration and its on-going maintenance. All approved fee schedules will be published on the City website.

- a. Proposed fees:
 - i. Annual fee per vehicle is \$10 and is valid from Jan 1 to Dec 31. Permits issued after July 1st the fee will be reduced to \$5 per vehicle.
 - ii. Guest Parking Permit is \$2 per permit
- b. Renewal – The parking pass can be renewed each year starting December 1st. There will be a 31 day grace period past the expiration date before tickets will be issued.

Dated: _____

Police Chief, Chairman of the Traffic
Safety Committee

Witness: _____

Dated: _____



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk & City Manager

From: Ronald W. Sieh/ Code Enforcement Officer & Public Property

AGENDA ITEM: Lawn Maintenance Service

AGENDA DATE REQUESTED: May 28, 2013

ACTION REQUESTED: Recommendation to approve the low bid from Dentino Lawn Designs for lawn maintenance services.

DESCRIPTION: Bids were opened April 26, 2013 for lawn maintenance services for City property throughout the City. There were (2) two bids submitted: Dentino Lawn Design and Golf Green. Costs were submitted on mowing or servicing the areas noted one time. Total cost was estimated at 2 cut times per month, 1 spring spraying, 1 broadleaf control per month and 4 curb, sidewalk and median weed removals per season. Bid Tabulations attached.

This service has been done in house for many years by the Yard Crew who are the school bus drivers. Because of time constraints in the spring and fall, they are only available for so many hours a day due to bus schedules which causes delays in getting everything cut in a timely manner. They do good work but scheduling is an issue. Another issue is weed spraying which is regulated and requires certified personnel with special storage and mixing area requirements. These firms have the required certifications and locations.

Overall, utilizing a contractor to mow all the areas (approximately 63 acres) on a regular basis and provide weed control is in the best interest of the City. Current personnel will be utilized as needed for special projects.

I recommend that Dentino Lawn Designs be awarded the lawn maintenance services for this year.

FINANCIAL IMPACT: Estimated cost savings of approximately \$100,000.00 per season depending on weather conditions.

NEIGHBORHOOD CONCERNS: None

IMPACT IF APPROVED: Timelier service and overall cost savings to the citizens of Pekin

IMPACT IF DENIED: Keep service in-house at higher cost and irregular service.

ALTERNATIVES: None

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.
√	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director:

Date:

Finance Department (Certification of Availability of Funds):

Date:

Corporation Counsel:

Date:

City Manager:

Date:

**BID TABULATIONS
PEKIN LAWN MAINTENANCE SERVICE PROPOSALS
CITY**

OPENING APRIL 26, 2013 @ 2:00 P.M.

NAME & NUMBER	BID	CITY
GOLF GREEN LAWN CARE P.O. BOX 1008 PEKIN, IL	1) LAWN MOWING AND TRIMMING 2) SPRING SPRAYING 3) BROADLEAF CONTROL 4) CURB, SIDEWALK AND MEDIAN WEED REMOVAL 5) PER HOUR RATE FOR “AS NEEDED” SERVICE	\$4,400.00 \$1,028.00 \$1,028.00 \$4,095.00 \$40.00 HR.
DENTINO LAWN DESIGNS 2675 ALLENTOWN PEKIN, IL	1) LAWN MOWING AND TRIMMING 2) SPRING SPRAYING 3) BROADLEAF CONTROL 4) CURB, SIDEWALK AND MEDIAN WEED REMOVAL 5) PER HOUR RATE FOR “AS NEEDED” SERVICE	\$2,826.00 \$1,809.00 \$1,809.00 \$250.00 \$40.00 HR.

**BID TABULATIONS
PEKIN LAWN MAINTENANCE SERVICE PROPOSALS
AIRPORT**

OPENING APRIL 26, 2013 @ 2:00 P.M.

NAME & NUMBER	BID	AIRPORT
GOLF GREEN LAWN CARE P.O. BOX 1008 PEKIN, IL	1) LAWN MOWING AND TRIMMING 2) SPRING SPRAYING 3) BROADLEAF CONTROL 4) CURB, SIDEWALK AND MEDIAN WEED REMOVAL 5) PER HOUR RATE FOR “AS NEEDED” SERVICE	NO BID
DENTINO LAWN DESIGNS 2675 ALLENTOWN PEKIN, IL	1) LAWN MOWING AND TRIMMING 2) SPRING SPRAYING 3) BROADLEAF CONTROL 4) CURB, SIDEWALK AND MEDIAN WEED REMOVAL 5) PER HOUR RATE FOR “AS NEEDED” SERVICE	\$1,806.00 \$1,735.00 \$1,735.00 N/A \$40.00 HR.

Lawn Maintenance Proposal Recap

	Dentino Lawn Designs			Golf Green Lawn Care		
	Per Unit Price	Times per yr	Total	Per Unit Price	Times per yr	Total
Mowing & Trimming	\$2,826.00	12	\$33,912.00	\$4,400.00	12	\$52,800.00
Spring Spraying	\$1,809.00	1	\$1,809.00	\$1,028.00	1	\$1,028.00
Broadleaf Control	\$1,809.00	5	\$9,045.00	\$1,028.00	5	\$5,140.00
Curb, Sidewalk, & Median Weed Removal	\$250.00	4	\$1,000.00	\$4,095.00	4	\$16,380.00
Per Hour Rate	\$40.00			\$40.00		

Totals**\$45,766.00****\$75,348.00**

Annual cost to do the work in house runs between \$150,000 to \$180,000 depending on weather.

This cost includes salary (includes snow removal when needed), purchase and maintenance of equipment, and vehicles.

Wuellner, Joe

From: Sieh, Ron
Sent: Thursday, May 16, 2013 4:43 PM
To: Wuellner, Joe
Subject: FW: bid

FYI

From: Brandon Dentino [<mailto:dentino2003@gmail.com>]
Sent: Thursday, May 16, 2013 3:50 PM
To: Sieh, Ron
Subject: bid

I have been informed that our company is not permitted to resubmit the bid on sidewalk and curb spraying due to legal issues even though the area to be sprayed was not clearly marked on the map that we received. However, with all factors considered we have chosen to maintain our original bid rather than withdraw. Understand that the work would still be performed to top standards regardless of the amount of the bid. Thank you

Sincerely,
Brandon Dentino
Owner Dentino Lawn Designs

Request for proposals Lawn Maintenance Services

The City of Pekin is accepting proposals from qualified individuals or firms to provide Lawn Maintenance Services at City owned properties with-in the City of Pekin
(see attached map)

Scope of Proposal

The bidder shall be held to have examined the premises, sites and specifications and to have satisfied themselves as to the conditions of the premises, sites, obstructions, the actual levels and other factors necessary for carrying out the work before the delivery of their proposal. The bidders shall also acquaint themselves with the character and extent of the Owners operations in the areas of the work, so they may plan their services accordingly. No allowances or extra payment will be made to a Contractor for or on account of costs or expenses occasioned by failure to comply with the provisions of this paragraph or by reason of error or oversight on the part of the bidder.

Mowing Services

Mowing services shall be performed at times mutually agreed upon between Owner and Contractor. Contractor shall be responsible for complying with all local codes and ordinances regarding working times, grass height and disposal.

All liter such as paper, cans, bottles, branches, ect., must be picked up and disposed of prior to mowing.

Mowing frequency shall be such that the grass cutting or clippings are not of a sufficient quantity to detract from the overall site appearance and can not exceed 8" in height.

All non turf areas such as sidewalks, streets, entrances, planters, ect., shall be free from clippings and cutting debris by means of blowers, sweepers or other equipment.

Weed Control

Weed control services shall be performed with minimum of 1 application to lawns with contact spray herbicide. Apply only at manufacturers approved rates to avoid toxicity. Verify the herbicide is appropriate use with various plant materials. Contractor shall be responsible for any damages incurred as a result of herbicide application and must repair or replace any such damages.

Contractor shall be responsible for posting perimeter signs of spray areas as per Pesticide Control Act.

Contractor shall be licensed in all pesticide products and activities.

Workmanship

Performance will be evaluated based upon the expectation of a neat, professional looking appearance.

Where, not more specifically described in any of the various sections of these specifications, workmanship shall conform to all the methods and operations of best standards and accepted practices of the trade involved and shall include all items required for completion of the services.

The owner may request a meeting with the Contractor at any time for the purpose of evaluating the Contractor's performance. Items not completed to the satisfaction of the Owner will be corrected by the Contractor within a mutually agreed upon timeframe. Failure by the Contractor to remedy concerns of the Owner may result in the termination of this contract.

Trimming

Trimming shall be done simultaneously with the mowing operation. Trimming(including ditches) is to be completed each time a site is mowed.

Trimming shall be done in all areas that are inaccessible to mowing equipment. This includes fence lines, under fixed objects, next to buildings where established plantings are not present and around all other obstacles to provide a neat and even appearance to the entire site.

Care shall be used around trees and all obstacles to prevent damage to these items.

Edging

All turf terminations at cement details shall be vertically edged to remove overgrowth.

Treatments to all sidewalk cracks and road mediums, ect., on an as needed basis,.

Scrubs around buildings will be kept pruned.

Trees, scrubs and ground cover must be kept off fire hydrants, signs, fences, walls, sitting areas, walkways and drives.

Bid Proposal Services requested:

- 1). Lawn mowing and trimming (per cut price) \$ _____
- 2). Spring spraying \$ _____
- 3). Broadleaf control (per time) \$ _____
- 4). Curb, sidewalk and medium weed removal (per time) \$ _____
- 5). Per hour rate for "as needed" service \$ _____

Contractor

Business Name: _____

Contact Name: _____

Contact Numbers: _____

2013**Mowing Areas**

City	62.8 acres
Airport	60.2 acres
Total	123.0 acres

Weed Spraying Areas

City	3.1776 acres
Airport	0 acres
Total	3.2 acres

Figure airport separate



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk & City Manager

From: Michael Guerra, City Engineer

AGENDA ITEM: Site Plan and Special Use for relocation of an existing Church

AGENDA DATE REQUESTED: May 28th, 2013

ACTION REQUESTED: Approve the Site Plan and the Special Use for a proposed Church at 1010 Derby Street.

DESCRIPTION: The existing building was previously used as a construction office and shop for several years. After the closure of the construction company the building has been used for storage and donated space to a community group. While there has been interest in the space, nothing has evolved from prospective tenants. The Church will provide for a long term tenant for the utilization of the space and provide a community presence. Currently the Church is temporarily located at another location on Derby until they can find a permanent place to reside.

FINANCIAL IMPACT: There would be no financial impact to the City but members of the church will still be frequenting business, restaurants, gas stations and other business in vicinity and the rest of Pekin.

NEIGHBORHOOD CONCERNS: None

IMPACT IF APPROVED: The congregation will continue to be involved in the community providing food drives, a food bank, clothing store and possibly an alternative school

IMPACT IF DENIED: The building will set empty until another prospective tenant or buyer is sought. Also the church may relocate to another community.

ALTERNATIVES: The church could seek another location in Pekin

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark ✓ and paste it to the left of the relevant theme.]

✓	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
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✓	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES
Department Director: 
Date: 5/16/13
Finance Department (Certification of Availability of Funds):
Date:
Corporation Counsel:
Date:
City Manager: 
Date: 5/16/13

FIRE HYDRANT 1/2 BLOCK

DERBY STREET

35

110'

SIGN

OFFICE

CHAPEL

20'

8'

60'

ALLEY

11TH STREET

200'



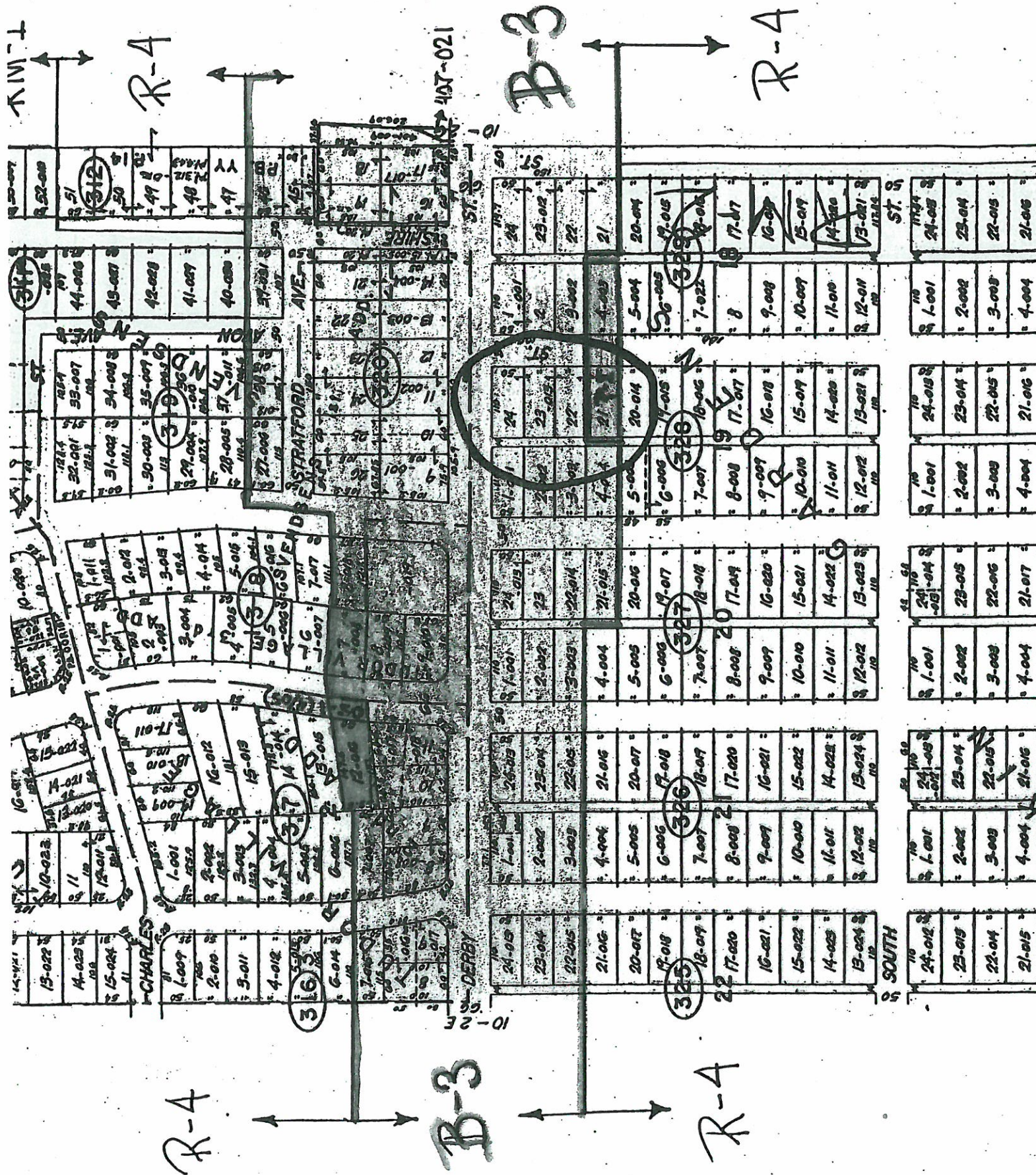
ADA

GRAVEL LOT

DOMESTIC

FENCE

FENCE



ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 1, CHAPTER 10 SECTION 2C
OF THE CODE OF THE CITY OF PEKIN 1995
REGARDING THE ENTERPRISE ZONE.**

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and function pertaining to its government and its affairs; and

WHEREAS, the Code of the City of Pekin 1995, adopted on April 10, 1995, and duly published in book form contains within Title 1, Chapter 10, Section 2C, the duration or term of the Enterprise Zone; and

WHEREAS, the City Council supports the continued development, growth and expansion of business and industrial growth within the community; and

WHEREAS, the City Council is committed to further exploration of ways and means of attracting private sector investments and the revitalization of depressed areas within the City of Pekin; and

WHEREAS, the City Council has determined that these goals can best be achieved through an amendment of the term of the Enterprise Zone as provided in IL EZ Act 20 ILCS 655 Emergency Amendments April 2013; and

WHEREAS, pursuant to statute, a public hearing was conducted on Friday, April 26, 2013 on the amendment to the termination date within the Enterprise Zone area; and

WHEREAS, Section 5.4 of the Illinois Enterprise Zone Act authorizes a municipality to alter, by Ordinance, the duration of an enterprise zone within its jurisdiction,

subject to the certification of the Department of Commerce and Community Affairs; and

WHEREAS, the City Council has determined that it is in the best interests of the City to amend the City Code regarding the duration or term of the Enterprise Zone.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS:

1. That Title 1, Chapter 10, Section 2C be amended by altering the term or duration of the Enterprise Zone as follows:

Subject to the approval of the Department of Commerce and Community Affairs, the duration or term of the Enterprise Zone thus designated shall expire in accordance with the State Enterprise Act [20 ILCS 655]

BE IT FURTHER ORDAINED that all other parts of the Code of the City of Pekin 1995 as amended except as modified herein are hereby reaffirmed and ratified and are in full force and effect.

BE IT FURTHER ORDAINED that this Ordinance takes precedence over and supersedes any and all Ordinances or parts of ordinances in conflict herewith.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon its passage and approval and publication as required by law.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Pekin, this _____ day of May, 2013; and upon roll call the vote was as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

APPROVED this _____ day of May, 2013.

MAYOR

ATTEST:

CITY CLERK

CHAPTER 10

ENTERPRISE ZONE

SECTION:

- 1-10-1: Adoption and Applicability of Provisions
- 1-10-2: Enterprise Zone Designated; State Approval; Term
- 1-10-3: Zone Administrator
- 1-10-4: Designated Zone Organization; Enterprise Zone Steering Committee
- 1-10-5: Intergovernmental Agreement With County
- 1-10-6: Taxes and Fees Waived
- 1-10-7: Code and Ordinance Provisions Relaxed
- 1-10-8: Expedition of Certain Processes

1-10-1: **ADOPTION AND APPLICABILITY OF PROVISIONS:**

- A. The City Council has adopted the recitations set forth in the preamble to Composite Ordinance No. 1982.
- B. The City of Pekin has found that the Enterprise Zone as described in Composite Ordinance No. 1982 meets the qualifications of Illinois Compiled Statutes, 20 ILCS 655/4, in that the area is a contiguous area, comprises a minimum one-half (1/2) square mile but not more than ten (10) square miles in total area, exclusive of lakes and waterways, is a depressed area and satisfies all additional criteria established by regulation of the Department of Commerce and Community Affairs consistent with the purposes of the Illinois Enterprise Zone Act. (20 ILCS 655/1 et seq.)

1-10-2: **ENTERPRISE ZONE DESIGNATED; STATE APPROVAL; TERM:**

- A. The City designates as an Enterprise Zone the real estate described on Exhibit A following this Article and incorporated herein by reference.
- B. The Enterprise Zone herein designated was subject to the approval of the Department of Commerce and Community Affairs in accordance with the Illinois Enterprise Zone Act. (20 ILCS 655/1 et seq.)
- C. Subject to the approval of the Department of Commerce and Community Affairs, the duration or term of the Enterprise Zone thus designated shall be May 31, 2016, an extension of ten (10) years from the initial termination date of May 31, 2006. (Ord. No. 2376 06-28-04)

CHAPTER 10

ENTERPRISE ZONE

SECTION:

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- 1-10-2: Enterprise Zone Designated; State Approval; Term
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- 1-10-7: Code and Ordinance Provisions Relaxed
- 1-10-8: Expedition of Certain Processes

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- A. The City designates as an Enterprise Zone the real estate described on Exhibit A following this Article and incorporated herein by reference.
- B. The Enterprise Zone herein designated was subject to the approval of the Department of Commerce and Community Affairs in accordance with the Illinois Enterprise Zone Act. (20 ILCS 655/1 et seq.)
- C. Subject to the approval of the Department of Commerce and Community Affairs, the duration or term of the Enterprise Zone shall expire in accordance with State Enterprise Zone Act [20 ILCS 655] (Ord. No. 2376 06-28-04 10yr ext to 2006)
(Ord. No. 2680-13/14 05-28-13)

(20 ILCS 655/5.4) (from Ch. 67 1/2, par. 609)

Sec. 5.4. Amendment and Decertification of Enterprise Zones.

(a) The terms of a certified enterprise zone designating ordinance may be amended to

- (i) alter the boundaries of the Enterprise Zone, or
- (ii) expand, limit or repeal tax incentives or benefits provided in the ordinance, or
- (iii) alter the termination date of the zone, or
- (iv) make technical corrections in the enterprise zone designating ordinance; but such amendment shall not be effective unless the Department issues an amended certificate for the Enterprise Zone, approving the amended designating ordinance. Upon the adoption of any ordinance amending or repealing the terms of a certified enterprise zone designating ordinance, the municipality or county shall promptly file with the Department an application for approval thereof, containing substantially the same information as required for an application under Section 5.1 insofar as material to the proposed changes. The municipality or county must hold a public hearing on the proposed changes as specified in Section 5 and, if the amendment is to effectuate the limitation of tax abatements under Section 5.4.1, then the public notice of the hearing shall state that property that is in both the enterprise zone and a redevelopment project area may not receive tax abatements unless within 60 days after the adoption of the amendment to the designating ordinance the municipality has determined that eligibility for tax abatements has been established,
- (v) include an area within another municipality or county as part of the designated enterprise zone provided the requirements of Section 4 are complied with, or
- (vi) effectuate the limitation of tax abatements under Section 5.4.1.

(b) The Department shall approve or disapprove a proposed amendment to a certified enterprise zone within 90 days of its receipt of the application from the municipality or county. The Department may not approve changes in a Zone which are not in conformity with this Act, as now or hereafter amended, or with other applicable laws. If the Department issues an amended certificate for an Enterprise Zone, the amended certificate, together with the amended zone designating ordinance, shall be filed, recorded and transmitted as provided in Section 5.3.

(c) An Enterprise Zone may be decertified by joint action of the Department and the designating county or municipality in accordance with this Section. The designating county or municipality shall conduct at least one public hearing within the zone prior to its adoption of an ordinance of de-designation. The mayor of the designating municipality or the chairman of the county board of the designating county shall execute a joint decertification agreement with the Department. A decertification of an Enterprise Zone shall not become effective until at least 6 months after the execution of the decertification agreement, which shall be filed in the office of the Secretary of State.

(d) An Enterprise Zone may be decertified for cause by the Department in accordance with this Section. Prior to decertification: (1) the Department shall notify the chief elected official of the designating county or municipality in writing of the specific deficiencies which provide cause for decertification; (2) the Department shall place the

designating county or municipality on probationary status for at least 6 months during which time corrective action may be achieved in the enterprise zone by the designating county or municipality; and, (3) the Department shall conduct at least one public hearing within the zone. If such corrective action is not achieved during the probationary period, the Department shall issue an amended certificate signed by the Director of the Department decertifying the enterprise zone, which certificate shall be filed in the office of the Secretary of State. A certified copy of the amended enterprise zone certificate, or a duplicate original thereof, shall be recorded in the office of recorder of the county in which the enterprise zone lies, and shall be provided to the chief elected official of the designating county or municipality. Decertification of an Enterprise Zone shall not become effective until 60 days after the date of filing.

(e) In the event of a decertification, or an amendment reducing the length of the term or the area of an Enterprise Zone or the adoption of an ordinance reducing or eliminating tax benefits in an Enterprise Zone, all benefits previously extended within the Zone pursuant to this Act or pursuant to any other Illinois law providing benefits specifically to or within Enterprise Zones shall remain in effect for the original stated term of the Enterprise Zone, with respect to business enterprises within the Zone on the effective date of such decertification or amendment, and with respect to individuals participating in urban homestead programs under this Act.

(f) Except as otherwise provided in Section 5.4.1, with respect to business enterprises (or expansions thereof) which are proposed or under development within a Zone at the time of a decertification or an amendment reducing the length of the term of the Zone, or excluding from the Zone area the site of the proposed enterprise, or an ordinance reducing or eliminating tax benefits in a Zone, such business enterprise shall be entitled to the benefits previously applicable within the Zone for the original stated term of the Zone, if the business enterprise establishes:

(i) that the proposed business enterprise or expansion has been committed to be located within the Zone;

(ii) that substantial and binding financial obligations have been made towards the development of such enterprise; and

(iii) that such commitments have been made in reasonable reliance on the benefits and programs which were to have been applicable to the enterprise by reason of the Zone, including in the case of a reduction in term of a zone, the original length of the term.

In declaratory judgment actions under this paragraph, the Department and the designating municipality or county shall be necessary parties defendant.

(Source: P.A. 90-258, eff. 7-30-97.)



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: Joe Wuellner, City Manager

From: TIF Administrator – Central Business District TIF

AGENDA ITEM: TIF Façade Program for CJ's Café at 404 Court Street

AGENDA DATE REQUESTED: May 28 2013

ACTION REQUESTED: \$2,275.00

DESCRIPTION: Approval by Mayor and Council to pay owners of CJ's Café, Mary and Mike Smith under the terms of the Central Business District TIF Façade program in the amount of \$2,275.00 of eligible expenses. The program reimburses 1/2 of the eligible expenses up to \$25,000 (whichever is less). Pekin Main Street Design committee has reviewed the complete application for the total eligible project cost of \$4,550.00 and recommends to Council the approval of the TIF Façade grant for the amount of \$2,275.00. City Inspections have been notified of this project and property owner will apply for permit when façade application is approved. All work will be inspected and dollars issued upon satisfactory completion.

FINANCIAL IMPACT: \$2,275.00/\$150,000.00

NEIGHBORHOOD CONCERNS: NA

IMPACT IF APPROVED: Allow property owner to enhance façade appearance and energy efficiency of building with new windows.

IMPACT IF DENIED: Delays renovations due to overall business operational costs.

ALTERNATIVES:

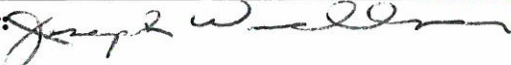
RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark ✓ and paste it to the left of the relevant theme.]

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	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
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X	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director:

Leigh Ann Matthews

Date: 5/14/13
Finance Department (Certification of Availability of Funds):
Date:
Corporation Counsel:
Date:
City Manager: 
Date: 5/14/13

Project Summary
CJ's Cafe
404 Court Street

Replace upper story windows	\$4,550.00
-----------------------------	------------

Total Project Cost	\$4,550.00
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Request from TIF Facade:	\$2,275.00
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City of Pekin, Illinois

Downtown Facade Revitalization Program

APPLICATION REQUEST

Submit to: Leigh Ann Matthews, City of Pekin, 111 S. Capital St., Pekin, IL 61554

1. Name of Applicant: MIKE & MARY SMITH
(If applicant is not owner, application must be accompanied by written consent of owner to participate in program)
2. Street Address: 404 COURT ST PIN No. 04-04-34-440-002
3. Owner of Property (if different from applicant): _____
4. Owner's Address: _____ Phone #: Cafe 353-2800
Cell 241-8895
5. Phone No. of Applicant/Contact Person (if different from Owner): _____
6. Is any portion of building leased? NO If so, please provide name and address of lessee: _____

7. Is the ground level floor space devoted to commercial purposes? YES
8. Briefly describe the type of business operation presently housed in building: CAFE / COFFEE
HOUSE
9. What is approximate age of building? 100 YRS
10. Is Owner of property currently participating in any other City business assistance program? NO
11. Are you aware of any historical or architectural significance associated with the building? NO
If yes, please explain: _____

12. Please provide a description of your proposed project stating what you intend to accomplish and how the planned work will enhance building appearance:
REPLACE UPSTAIRS WINDOW WITH NEWER
SAFER MATERIALS. OUTSIDE WILL BE
MAINTENCE FREE.

13. How soon after possible grant approval by the City would you begin your project? ASAP
14. Once started, how long would it take to complete? 1 WK
15. What is the total cost of planned eligible work? \$ 4,500.00
16. From what sources and in what amounts, other than the City, will the money for this project be drawn
Please be specific:

Business checking account, Associated Bank

17. Will the planned building renovation result in the creation of any new jobs? _____

If yes, how many full-time and/or part-time positions will result? _____

Applicant(s) Signature: _____

Date: 2/20/2013

Date: _____

CITY USE ONLY

The City of Pekin Main Street Design Committee:

_____ recommends _____ does not recommend approval to the City Council.

Date: _____ Chair Signature: _____

Amount recommended: \$ _____ Conditions, if any: _____

City Council:

_____ approves _____ does not approve facade revitalization grant award.

Date: _____ Mayor's Signature: _____

Amount recommended: \$ _____ Conditions, if any: _____

City of Pekin, Illinois Downtown Facade Revitalization Program

Required Attachments Along With Application Request

- | | |
|---|---|
| ☒ Proof of building ownership. <i>tax bill</i> | ☐ Current photographs of building showing all areas subject to improvement. |
| ☒ Concurrence of Owner to participate in program if Owner is not Applicant. | ☒ Drawings depicting exterior appearance of building following completion of project including lighting, signage, landscaping, etc., as applicable. |
| ☒ Minimum of two (2) qualified bids for all program eligible work to be performed. | ☒ Executed Applicant/Owner Certification Form. |
| ☒ Copy of building assessment from licensed structural engineer (if required). Any building assessment costs are considered eligible project costs. | ☒ Letter from Applicant/Owner expressing need for financial assistance. |
| ☒ Documentation of the existence of other funding sources in appropriate amounts with suggestion to use local financial institution. | ☐ Summary sheet of project/s. |

Upon receiving a completed application and building assessment report, approval and recommendation from Main Street Design Committee, City Council will vote to pre-approve application and City funds will be distributed upon inspected project completion.

Tazewell County, Illinois

generated on 12/26/2012 8:58:02 AM CST

Parcel

Parcel ID	Alt. PIN	Parcel Address	Data as of
04-04-34-440-002		404 COURT ST, PEKIN	12/23/2012

Tax Payer Information

Tax Payer	SMITH MICHAEL E & MARY
Tax Payer Address	405 KASKASKIA MARQUETTE HEIGHTS IL 615540000
Transfer Date	08/03/2006

Location Information

GIS	Section & Plat
District No.	State Assigned District No. 040
Township No.	Routing No.
Parcel Address	Legal Desc.
	SEC 34 T25N R5W ORIGINAL TOWN W 1/2 LOT 2 BLK 71 SE 1/4

Parcel Information

Topography

Services

Property Class Code	Level	Water
Neighborhood Code	High	Sewer
Neighborhood Factor	Low	Gas
Neighborhood Type	Rolling	Electricity
Street or Road Code	Swampy	Sidewalk
	Flood Hazard	Alley
	Waterfront Property Type	

CJ's Café

Mary Smith
404 Court St.
W: 309-353-2800

Pekin, IL 61554
C: 309-241-8895

Feb 2013

City of Pekin -

As proud owners of CJ's Café since 2006, Mike and I continue to invest in our business, building and Pekin. We need to improve our building by upgrading 8 windows to enhance our energy efficiency function of the building. We are applying for the TIF Façade grant program to assist in this improvement to allow us to focus on our daily business operational costs and other improvements.

Look forward to our continued investment in the Café.

Best Regards

Mary & Mike Smith

City of Pekin, Illinois

Downtown Facade Revitalization Program

APPLICANT CERTIFICATION FORM

As Applicant(s) for participation in the City of Pekin's Downtown facade Revitalization Program, I/we acknowledge with following statements.

- ☒ To the best of my/our current knowledge, all information contained within the application is true and we hereby authorize the City of Pekin to verify any such information at its discretion.
- ☒ I/We have read and understand the Program Guidelines for Pekin Downtown facade Revitalization Program and agree to fully abide by said guidelines.
- ☒ I/We understand that my/our property must be located within the boundaries of the City of Pekin's Tax Increment Financing District (TIF) #1 in order to be eligible for program participation.
- ☒ I/We understand that a three (3) year contractual agreement will be signed with the City requiring prorated repayment of the City's financial injection in to the project in the event of: conversion of property to a non-commercial use; cessation of business operations; or, failure to properly maintain improvements to the property financed in part by the City.
- ☒ I/We have read and understand the Design Standards for the Pekin Downtown facade Program and agree to, the fullest extent feasible, perform all work on our property in compliance with these standards.
- ☒ I/We understand that my/our financial share of the total project's cost must all be expended, and appropriate project progress documented, prior to the injection of any City funds into the project.
- ☒ I/We understand the Owner/Applicant will be responsible for securing all required municipal permits and paying all associated fees prior to the onset of work.
- ☒ Due to a limitation on the amount of available program dollar funds, I/we understand that an eligible completed application is not necessarily a guarantee of project funding.
- ☒ I/We understand that the Owner of the property, if not the Applicant, must give written approval for project participation prior to approval.

- ☒ I/We understand that the subject property must have at least the ground level floor space devoted to commercial use to qualify for program participation.
- ☒ I/We understand that, barring the occurrence of unforeseen circumstances beyond the control of me/us as Applicant, I/we will be obligated to satisfactorily complete the work items (within the time frame cited) as listed in the application.
- ☒ I/We understand that upon submitting a completed application and building assessment report, approval and recommendation from Main Street Design Committee, City Council will vote to pre-approve application and City funds will be distributed upon inspected project completion.

Applicant(s) Signature: _____

Date: _____

12/20/2013

Date: _____

Submit to: Leigh Ann Matthews, City of Pekin, 111 S. Capital St., Pekin, IL 61554

705 S. Main Suite C
Creve Coeur, IL 61610

309-698-5735
866-486-8620

54



Job # _____
Work # _____

Date 8-9-12

Name Mike & Mary Smith

Phone # 241-8895

Address 404 COURT ST. PeKin

IL 61554

(Street)

(City)

(State)

(Zip)

-WINDOW CONTRACT-

Perfect Choice Exteriors, L.L.C. AGREES TO PERFORM THE FOLLOWING ORDER IN ACCORDANCE WITH SPECIFICATIONS GIVEN BELOW, UNLESS OTHERWISE STATED ALL WINDOWS ARE TO BE CUSTOM MANUFACTURED TO SPECIFIC FACTORY SPECIFICATIONS.

of

New Windows

Style of Window

Window Options

Installation Options

<u>3000</u>	Model # and Brand	Color of Window - OUT <u>WH</u>	Windows to Be Removed Are Metal Yes <u>X</u> No <u> </u>
<u>8</u>	Single Hung	Color of Window - IN <u>WH</u>	Capping on Outside Frames Yes <u>X</u> No <u> </u>
<u>3</u>	Double Hung	Size of Screen Half <u>X</u> Full <u> </u>	Color of Coil for Capping <u>WHITE</u>
	2 Lite Slider	Low E w/Argon Yes <u>X</u> No <u> </u>	PVC Coil Yes <u>X</u> No <u> </u>
	3 Lite Slider	Sungate 1000 Yes <u> </u> No <u>X</u>	Painted Coil Yes <u> </u> No <u>X</u>
	Picture	Triple Pane Yes <u> </u> No <u>X</u>	Wrap Insulation Around Windows Yes <u>X</u> No <u> </u>
	Single Casement	Frosted Glass - What Room <u>ATTN</u> Top <u> </u> Bottom <u> </u>	Insulate Voids Yes <u>X</u> No <u> </u>
	Twin Vent Casement	Grids Flat Yes <u> </u> No <u>X</u> Top <u> </u> Both <u> </u>	Buck Frame Yes <u> </u> No <u>X</u>
	3 Lite Casement	Grids Contoured Yes <u> </u> No <u>X</u> Top <u> </u> Both <u> </u>	Inside Casing Yes <u> </u> No <u>X</u>
	Garden	Lifetime Glass Breakage Yes <u>X</u> No <u> </u>	Outside Casing Yes <u> </u> No <u>X</u>
	Hopper	Intercept Spacer Yes <u>X</u> No <u> </u>	Stops Yes <u> </u> No <u>X</u>
	Awnings	Super Spacer Yes <u> </u> No <u>X</u>	Mullion Removal - Yes <u>X</u> No <u> </u> Qty <u>1</u>
	Patio Door 6' 8' 9' 12' (Circle One)	Vent Locks Yes <u>X</u> No <u> </u>	Alter Opening - Yes <u> </u> No <u>X</u> Qty <u> </u>
	Bay or Bow Lites <u> </u> Roof <u> </u>	Flanker Size 1/4 or 1/3 - 3 Lite Only	Wood Stools - Yes <u>X</u> No <u> </u> Qty <u> </u>
	Casements or Double Hungs (Circle One)	(Vent Locks Not Available On Any Single Hung Model)	Sills - Yes <u> </u> No <u>X</u> Qty <u> </u>

DESCRIPTION OF OTHER WORK	NOT RESPONSIBLE FOR FIT OF EXISTING WINDOW TREATMENTS	
<u>ENERGY STAR RATED</u>	NOT RESPONSIBLE FOR ANY PAINTING	
<u>TEMPERD G/ASS ON BOTTOM SASH'S</u>		
LIST ALL LOCATIONS BY ROOM AND DIRECTION		
1st Floor	2nd Floor	Other

Installer to pick up check / cash on completion of work
Make all checks payable to Perfect Choice Exteriors, L.L.C.

- CASH PRICE \$ 4550
 - LESS: DOWN PAYMENT ON SPECIAL ORDER CUSTOM MADE WINDOWS 30%MIN \$
 - UNPAID BALANCE OF CASH PRICE DUE ON COMPLETION OF WORK; \$
- OR PER SPECIAL ARRANGEMENT AS SPECIFIED HEREIN

NO VERBAL AGREEMENTS RECOGNIZED

TERMS AND CONDITIONS OF CONTRACT

The word "contractor" wherever herein occurring shall be construed to mean Perfect Choice Exteriors, L.L.C.
The word "owner" wherever herein occurring or used herein shall be construed to mean owners in case of more than one owner. The owner covenants, warrants and represents that he is the owner of the above mentioned premises or has an equity therein and has lawful authority to execute this agreement.
Owner agrees that if the contract has not been cancelled within 3 business days from the date of this contract, any equity owned in the property herein before described is to act as security for the indebtedness due the contractor under the terms of the contract and until said indebtedness is paid, said property will not be sold or title to same transferred until full payment of said indebtedness has been made by the owner.
Liquidation Damages - Owner further agrees that, if the contract has not been cancelled within 3 business days from the date of this contract, in the event he should attempt to repudiate the terms of this agreement and refuse to allow the contractor to proceed with the work of improvement herein before described, or in any way prevent the contractor from performing under the terms of this contract, on account of the difficulty of ascertaining and estimating the amount of damages which shall be sustained by the contractor by reason thereof, the owner agrees that 50% of the total amount of the indebtedness to become due and payable immediately from the owner to the contractor as liquidated damages, if this contract is for the purchase of siding or a product the contractor sells that could reasonably be used on another house without specific modification. This contract is made to specifications to fit the owners house, such as replacement siding or windows, storm windows, rolling shutters, etc. then 70% of the total amount of the indebtedness to become due from the owner under the terms of this agreement shall become due and payable immediately from the owner to the contractor as liquidated damages.
Attorney Fees - In the event that it is necessary for the contractor to bring suit to enforce this agreement or to collect damages for violation of any of the provisions of the same, then in said event the owner agrees to pay all costs of collection, including the contractor's reasonable attorney's fees and court costs. Even if suit is not filed owner agrees to pay reasonable attorney's fees and other costs of collection incurred by contractor for enforcement of this agreement. Parties agree that contractor may start at any time after the 3 days notice of cancellation has expired. It is mutually agreed that, understood by and between parties hereto that the owner, where necessary, will and can qualify for a loan at any agency selected by the undersigned contractor, and the owner further agrees to use their best efforts to secure said loan.
This instrument and the Notice of Cancellation contains the entire contract and shall be binding and apply to the heirs, assigns, successors, executors and administrators of the parties hereto. No oral agreement is binding, however, a written modification executed by all parties shall modify this contract. All unused material shall remain the property of the contractor. Said contractor, its successors, and assigns is and shall be vested with and shall retain full title, ownership and right of possession of, and to the said materials or articles installed, delivered or fabricated under this contract until the indebtedness herein shall have been fully paid. Upon completion of said work, owner agrees to execute and deliver a completion certificate as requested by the contractor.
Severability - The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.
Waiver of Breach - The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.
Choice of Venue - The parties agree that Tazewell County, Illinois shall be the sole and exclusive venue for any proceeding between the parties in connection with this Agreement.
This contract is binding when the customer's signature is affixed and signed by any Perfect Choice Exteriors, L.L.C.'s officers, employees, or agent, and a 3 day Notice to Cancel has expired. Contractor shall not be required to correct the conditions that cause condensation. Perfect Choice Exteriors, L.L.C. does not do any painting or staining.
Owner agrees that he has read this agreement, fully understands its provisions and has been given an exact and fully completed copy of this contract prior to signing. All contracts subject to approval by owner of Perfect Choice Exteriors, L.L.C.
YOU, THE CONSUMER MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE ATTACHED NOTICE OF CANCELLATION FOR AN EXPLANATION OF THIS RIGHT.
IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals the day and year first above written.

PERFECT CHOICE EXTERIORS, L.L.C. is the
CONTRACTOR

As OWNER, I acknowledge receipt of a copy of this contract

by Ken Norton

(Purchaser)

(Joint Purchaser)

PERFECT CHOICE EXTERIORS THANKS YOU FOR YOUR BUSINESS - OUR GOAL IS YOUR SATISFACTION

St. Louis

13892 St. Charles Rock Road
Bridgeton, MO 63044
(314) 993-1800
Fax (314) 993-1815



Window World

"Simply the Best for Less"

**55****Kansas City**

1576 N. Topping Ave
Kansas City, MO 64120
(816) 799-0820
Fax (816) 799-0827

Columbia

4646 North Illinois
Fairview Heights, IL 62208
(618) 233-8573
Fax (314) 993-1815

3200 Penn Terrace, Ste. 109
Columbia, MO 65202
(573) 814-2600
Fax (573) 814-2605

Springfield

6200 S 2nd Street, Unit B
Springfield, IL 62611
(217) 544-0400
Fax (217) 544-0500

Peoria

688 High Point Lane
East Peoria, IL 61611
(309) 698-3910
Fax (309) 698-3310

9160 Marshall Dr.
Lenexa, KS 66215
(913) 647-0435
Fax (913) 307-0755

Customer: Mike + Mary SmithPhone (h) 39-241-8927Install Address: 404 Court St. Peoria IL 61654

Phone (w) _____

Bill Address: _____

E-mail _____

WINDOWS

1000 Series DH Mech	\$195
<u>8</u> 4000 Series DH All-Weld	\$205 <u>1640</u>
6000 Series DH All-Weld	\$235
2 Lite Slider: Series _____ Size _____	\$ _____
2 Lite Slider: Series _____ Size _____	\$ _____
3 Lite Slider (1/3, 1/3, 1/3) (1/4, 1/2, 1/4)	\$ _____
Picture: Series _____ Size _____	\$ _____
Awning	\$255
Casement	\$329
Basement Hopper	\$200
Bay Window	\$2350
Bow Window	\$2475
Garden Window	\$1875
Specialty Window	\$ _____
Beige	\$35
Wood Grain Interior (Series 4000 / 6000 only)	\$95
<u>8</u> Exterior Laminate (Series 4000 / 6000 only)	\$115 <u>920</u>
Exterior Paint + Wood Grain Combination	\$40
Window Color <u>white</u> / <u>Arch Bronze</u>	
Inside _____ Outside _____	

WINDOW FEATURES

<u>8</u> Solarzone™ Elite	\$89 <u>712</u>
Triple Glazed TG2 (6000)	\$155
<u>8</u> 1/2 Screens	\$9 NC
<u>8</u> Foam Insulation on Jambs and Head	\$11 NC
<u>8</u> Double Strength Glass	\$15 NC
<u>8</u> Double Locks (> 26")	\$5 NC
Full Screens	\$22
Colonial Grids (Contoured/Flat)	\$38
Prairie Grids	\$44
Diamond Grids	\$69
Specialty Grid	\$ _____
<u>8</u> Tempered DH Sash (BSO) (TSO)	\$65 <u>520</u>
Obscure Glass (BSO) (TSO)	\$35
Oriel Style	\$30
Foam Enhanced Frame (Series 6000 Only)	\$25
Shutters (pair)	\$85
Shutter Color _____	

DOORS

Vinyl Sliding Patio Door 5ft.	\$895
Vinyl Sliding Patio Door 6ft.	\$945
Vinyl Sliding Patio Door 8ft.	\$1125
Vinyl Sliding Patio Door 9ft.	\$1405
*Includes Exterior Trim	
Exterior Trim Style/Color _____	
Custom Patio Door	\$ _____
Grids Patio Door	\$100
Patio Door Solarzone™ Elite	\$200
Beige	\$125
Wood Grain Interior (6200 only)	\$450
Exterior Laminate (6200 only)	\$450
Door Color _____ / _____	
Inside _____ Outside _____	

MISCELLANEOUS

<u>8</u> Custom Exterior Trim	\$75 <u>600</u>
Exterior Trim Style/Color _____	
Specialty Window Trim	\$100
Spec. Trim Style/Color _____	
Build in Opening	\$ _____
Interior Cap	\$25
Interior Casing	\$45
Repair Sill or Jamb	\$50
Mullion Removal (Quarter Round/TrimQuick®)	\$70
Mull to Form Multi Unit	\$30
Reframe Opening	\$ _____
Permit Fee	\$ _____
Extra Labor _____	

NO EXTRA WORK IF NOT IN WRITING!**Customer agrees to the terms of payment as follows:**

Extra Labor	\$ _____
Delivery & Environmental Fee	\$ <u>150.00</u>
Sub Total	\$ _____
Round up for Window World Cares	\$ _____
TOTAL AMOUNT	\$ <u>4542</u>
Custom Order Deposit 50%	\$ <u>2271</u> Ck# _____
Balance Paid to Installer upon Completion	\$ <u>2271</u>
Amount Financed	\$ _____

You the buyer may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.
Notice of cancellation must be in writing postmarked no later than midnight of the following third business day.
THIS IS A CUSTOM ORDER NOT FOR RESALE!

Home Owner _____

Date _____

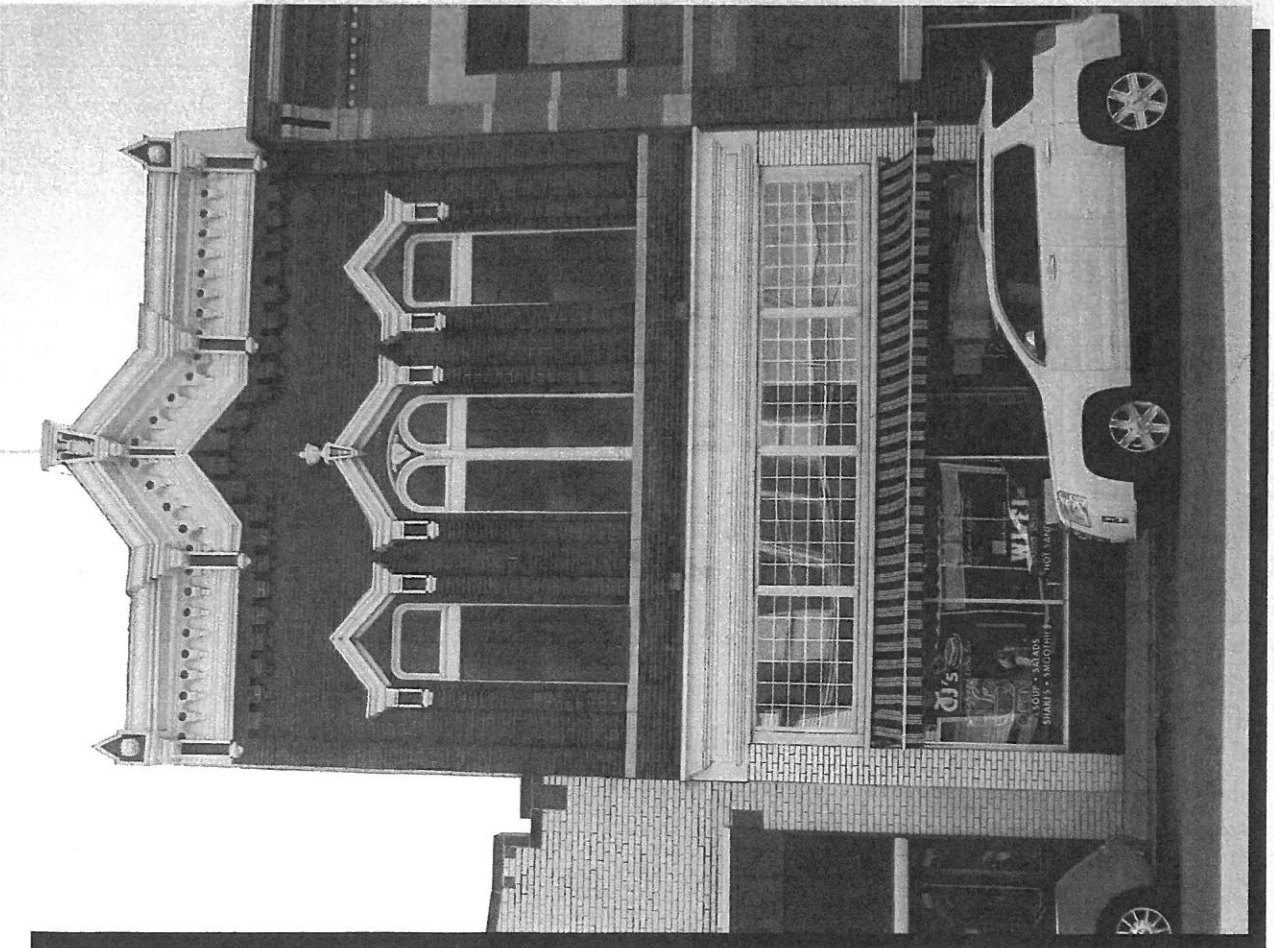
Salesman _____

Date _____

Home Owner _____

Date _____

White Copy - Original Yellow Copy - File Pink Copy - Customer



VEHICLE MAINTENANCE AGREEMENT

This Agreement is entered into this 1st day of June 2013, by and between the CITY OF PEKIN, an Illinois municipal corporation and TAZEWEEL COUNTY, Illinois.

WHEREAS, the City of Pekin and Tazewell County desire to set forth their agreement regarding maintenance and repair of Tazewell County vehicles by the City of Pekin; and

WHEREAS, the 1970 Illinois Constitution (Article XII, Section 10) and the Illinois Compiled Statutes (5 ILCS 22011-220/8) provide authority for intergovernmental cooperation; and

WHEREAS, the maintenance and repair of Tazewell County's and the City of Pekin's vehicles

are essential to providing their respective services and may be obtained more effectively and economically on an area wide basis and by joint efforts and resources.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Term.** This Agreement shall begin on June 1, 2013 and terminate on May 31, 2015. Either party may terminate this Agreement by providing sixty (60) days written notice to the other party.

2. **Repairs and Maintenance of Vehicles.** When service or maintenance on its vehicles is needed, Tazewell County will deliver its vehicles to the City of Pekin's facility at 1130 Koch, Pekin, Illinois for such repair and maintenance. Each time Tazewell County delivers a vehicle, the vehicle shall be accompanied by a written authorization describing the work to be performed. All such authorizations shall be executed by the respective Department Head, Fleet Manager, or designee. Any additional work may be performed only with the prior written approval of the respective Department Head, Fleet Manager, or designee. All repairs and maintenance shall be performed in a workmanlike manner.

3. **Costs and Payment.** Repairs and maintenance shall be billed at the rate of \$65.00 per hour, plus parts. Parts shall be billed at cost plus twenty-eight percent (28%) of cost and gasoline at cost plus five (5) cents. The City of Pekin shall bill Tazewell County on a monthly. Tazewell County shall pay all such invoices within thirty (30) days of receipt.

4. **Limitation of Liability.** The City of Pekin shall not be liable for loss of or injury to Tazewell County's vehicles resulting from fire, flood, or other act of God, nor for an amount in excess of the amount of the repairs or maintenance on such vehicle. The City of Pekin shall not be liable to Tazewell County for any special, incidental, indirect, punitive or consequential damages, or damages for lost revenue or lost profits, whether foreseeable or not, arising out of, or in connection with the City of Pekin's performance of or failure to perform its obligations hereunder, including but not limited to, damage or loss of property or equipment, loss of profits or revenue, cost capital, or claims of constituents, in each case whether occasioned by any repair or maintenance performed by, or failed to be performed by, the City of Pekin or any other cause whatsoever, including breach of contract, breach of warranty, negligence, or strict liability, all claims with respect to which such special, incidental, indirect, punitive or consequential damages are hereby specifically waived.

5. **Notices.** Notices shall be deemed delivered (a) when delivered if by personal delivery, (b) as indicated on the receipt when mailed U.S. Postal certified mail, return receipt requested or (c) as indicated on the receipt when delivered by a reputable private overnight mail or delivery for, and other than personal delivery, shall be delivered to the parties at their following addresses:

The City of Pekin
City Manager
City Hall
111 S. Capitol Street
Pekin, IL 61554

Tazewell County
County Administrator
Tazewell County Board Office
11 S. 4th Street
Pekin, IL 61554

CITY OF PEKIN, an Illinois
Municipality

TAZEWELL COUNTY, ILLINOIS

By: _____
Its: _____

By: _____
Its: _____

ATTEST:

ATTEST:

By: _____
Its: _____

By: _____
Its: _____

VEHICLE MAINTENANCE AGREEMENT

This Agreement is entered into this 1st day of June 2013, by and between the CITY OF PEKIN, an Illinois municipal corporation and TAZEWEEL-WOODFORD HEAD START.

WHEREAS, the City of Pekin and Tazewell-Woodford Head Start desire to set forth their agreement regarding maintenance and repair of Tazewell-Woodford Head Start vehicles by the City of Pekin; and

WHEREAS, the 1970 Illinois Constitution (Article XII, Section 10) and the Illinois Compiled Statutes (5 ILCS 22011-220/8) provide authority for intergovernmental cooperation; and

WHEREAS, the maintenance and repair of Tazewell-Woodford Head Start's and the City of Pekin's vehicles are essential to providing their respective services and may be obtained more effectively and economically on an area wide basis and by joint efforts and resources.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Term.** This Agreement shall begin on June 1, 2013 and terminate on May 31, 2015. Either party may terminate this Agreement by providing sixty (60) days written notice to the other party.

2. **Repairs and Maintenance of Vehicles.** When service or maintenance on its vehicles is needed, Tazewell-Woodford Head Start will deliver its vehicles to the City of Pekin's facility at 1130 Koch, Pekin, Illinois for such repair and maintenance. Each time Tazewell-Woodford Head Start delivers a vehicle, the vehicle shall be accompanied by a written authorization describing the work to be performed. All such authorizations shall be executed by Vicki Willis or designee. All repairs and maintenance shall be performed in a workmanlike manner.

3. **Costs and Payment.** Repairs and maintenance shall be billed at the rate of \$65.00 per hour, plus parts. Parts shall be billed at cost plus twenty-eight percent (28%) of cost. Gas purchase shall be billed at cost plus \$0.05/gallon. The City of Pekin shall bill Tazewell-Woodford Head Start on a monthly basis. Tazewell-Woodford Head Start shall pay all such invoices within thirty (30) days of receipt.

4. **Limitation of Liability.** The City of Pekin shall not be liable for loss of or injury to Tazewell-Woodford Head Start's vehicles resulting from fire, flood, or other act of God, nor for an amount in excess of the amount of the repairs or maintenance on such vehicle. The City of Pekin shall not be liable to Tazewell-Woodford Head Start for any special, incidental, indirect, punitive or consequential damages, or damages for lost revenue or lost profits, whether foreseeable or not, arising out of, or in connection with the City of Pekin's performance of or failure to perform its obligations hereunder, including but not limited to, damage or loss of property or equipment, loss of profits or revenue, cost capital, or claims of constituents, in each case whether occasioned by any repair or maintenance performed by, or failed to be performed by, the City of Pekin or any other cause whatsoever, including breach of contract, breach of warranty, negligence, or strict liability, all claims with respect to which such special, incidental, indirect, punitive or consequential damages are hereby specifically waived.

5. **Notices.** Notices shall be deemed delivered (a) when delivered if by personal delivery, (b) as indicated on the receipt when mailed U.S. Postal certified mail, return receipt requested or (c) as indicated on the receipt when delivered by a reputable private overnight mail or delivery for, and other than personal delivery, shall be delivered to the parties at their following addresses:

The City of Pekin
City Manager
City Hall
111 S. Capitol Street
Pekin, IL 61554

Tazewell-Woodford Head Start

Attn: Bonnie Jones
233 Leadley Avenue
East Peoria, IL 61611
(309) 699-6843
1000 Koch Street
(309) 347-1971

CITY OF PEKIN, an Illinois
Municipality

TAZEWELL-WOODFORD HEAD START

By: _____
Its: _____

By: _____
Its: _____

ATTEST:

ATTEST:

By: _____
Its: _____

By: _____
Its: _____

ORDINANCE NO. 2681-13/14**AN ORDINANCE AUTHORIZING BORROWING**

WHEREAS, the Code of the City of Pekin 1995 was adopted on April 10, 1995, and duly published in book form; and

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and function pertaining to its government and its affairs; and

WHEREAS, the City Council of the City of Pekin, on December 10, 2012, at a regularly scheduled meeting, authorized the City to enter into an agreement with East Court Village, LLC, in an amount of \$2,000,000.00, for the purposes of a loan; for improvements to Bergner's, and for additional capital upgrades overall at East Court Village Center; and

WHEREAS, as part of that project and agreement, Council initially approved borrowing funds a loan to East Court Village; and

WHEREAS, the City has now negotiated with Pekin Community Bank, for the purposes of obtaining the funds through loans to the City by the bank; and

WHEREAS, the funds, in the total amount of \$2,000,000, will be available from Pekin Community Bank at an interest rate not to exceed 3.0%, with an amortization schedule not to exceed 10 years; and

WHEREAS, the underlying projects and loans to East Court Village, LLC, and the borrowing from Pekin Community Bank, are all in the best interests of the City of Pekin.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS:

SECTION I. That the Mayor is authorized to execute the necessary documents, including promissory note, on behalf of the City of Pekin, to effectuate the borrowing, and to deliver said note to Pekin Community Bank for that purpose.

SECTION II. That the City of Pekin, Tazewell County, Illinois, is a home rule unit of government under Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

SECTION III. All Ordinances or portions thereof in conflict with this Ordinance are hereby repealed.

SECTION IV. That this Ordinance shall be in full force and effect upon its passage and approval.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Pekin, this _____ day of _____, 2013; and upon roll call the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED this _____ day of _____, 2013.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk & City Manager

From: Michael Guerra, City Engineer

AGENDA ITEM: Resolution for Maintenance of Streets & Highways

AGENDA DATE REQUESTED: May 28, 2013

ACTION REQUESTED: Approve a Resolution to Supplement the Resolution 93-10/11 that passed on April 25, 2011 for an additional \$3,402.75 to account for the total expenditures by the City

DESCRIPTION: This motion is to pass a resolution to supplement resolution 93-10/11 that was passed on April 25th, 2011 which appropriated \$620,000 of MFT funds for the general Maintenance of Streets and Highways in the City of Pekin from May 1, 2011 to April 30, 2012. At the completion of that period and closing out this resolution the final cost of the expenditures experienced by the City exceeded the original resolution by \$3,402.75. Therefore this resolution is needed to supplement the original resolution to bring the total allocation to \$623,402.75 which matches the total expenditures that have been paid. This is documentation needed for audit purposes.

I recommend that this amended resolution be approved.

FINANCIAL IMPACT: \$3,402.75 of MFT Funds that already have been spent

NEIGHBORHOOD CONCERNS: None

IMPACT IF APPROVED: The remainder of the City share will be covered by MFT Funds

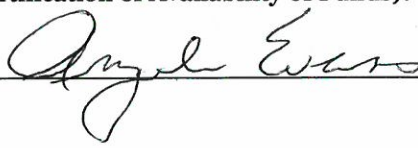
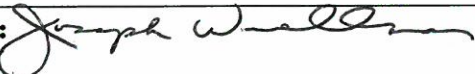
IMPACT IF DENIED: The remainder of the City share will not be covered by MFT Funds

ALTERNATIVES: Use General Funds to cover the remainder of the City share

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
√	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director: 
Date: 5/16/2013
Finance Department (Certification of Availability of Funds):
Date: 5-16-13 
Corporation Counsel:
Date:
City Manager: 
Date: 5/16/13



**Illinois Department
of Transportation**

Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the _____ Council _____ of the
(Council or President and Board of Trustees)
City _____ of _____ Pekin _____, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$3,402.75 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2011
(Date)
to April 30, 2012 .
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Peoria, Illinois.

I, Sue E. McMillan Clerk in and for the City
(City, Town or Village)
of Pekin, County of Tazewell

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the City Council at a meeting on May 28, 2013
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 28 day of May .

(SEAL)

City _____ Clerk _____
(City, Town or Village)

Approved

Date

Department of Transportation

Regional Engineer



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk & City Manager

From: Michael Guerra, City Engineer

AGENDA ITEM: Resolution for Improvements by Municipality Under the Illinois Highway Code

AGENDA DATE REQUESTED: May 28, 2013

ACTION REQUESTED: Approve a Resolution to Supplement the Resolution passed on December 22, 1997 for an additional \$50,240.95 to account for the final City cost for the improvements at the intersection of 14th and Broadway Rd

DESCRIPTION: This motion is to pass a resolution to supplement the original resolution for the funding of the safety improvements that were performed at Broadway and 14th St back in 2000. During a recent audit performed by IDOT it was found that final cost paid by the City exceeded the original resolution by \$50,240.95. Therefore this resolution is needed to supplement the original resolution so the total allocated MFT funds match the money that's been paid by the City. This is documentation needed for audit purposes.

I recommend that this amended resolution be approved.

FINANCIAL IMPACT: \$50,240.95 of MFT Funds that already have been spent

NEIGHBORHOOD CONCERNS: None

IMPACT IF APPROVED: The additional cost will be covered by MFT Funds

IMPACT IF DENIED: The additional cost will not be covered by MFT Funds and alternative funds will have to be used to pay back the MFT account

ALTERNATIVES: Use General Funds to cover the additional cost

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark ✓ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
✓	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES
Department Director: 
Date: 5/17/2013
Finance Department (Certification of Availability of Funds):
Date:
Corporation Counsel:
Date:
City Manager:
Date:



**Illinois Department
of Transportation**

**Resolution for Improvement by
Municipality Under the Illinois
Highway Code**

BE IT RESOLVED, by the Council of the
City of Pekin Illinois
that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Broadway RD	FAU 6761	14 th Street Intersection	

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Intersection improvements with 14th Street involving the
installation of new traffic signals, street lighting, bituminous resurfacing, lane marking, and other related
items

and shall be constructed wide
and be designated as Section 96-00158-00-SP

2. That there is hereby appropriated the (additional ☒ Yes ☐ No) sum of Fifty Thousand, Two Hundred
Forty Dollars and Ninety Five Cents Dollars (\$50,240.94) for the
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Specify Contract or Day Labor ; and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the
district office of the Department of Transportation.

Approved

Date

Department of Transportation

Regional Engineer

I, Sue M. McMillian Clerk in and for the

City of Pekin

City, Town or Village

County of Tazewell, hereby certify the

foregoing to be a true, perfect and complete copy of a resolution adopted

by the City Council

Council or President and Board of Trustees

at a meeting on May 28, 2013

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this

28th day of May

(SEAL)

City, Town, or Village Clerk



**Illinois Department
of Transportation**

Resolution 293
**Resolution for Improvement by Municipality
Under the Illinois Highway Code**

72

Construction

BE IT RESOLVED, by the _____ City Council _____ of the
Council or President and Board of Trustees
City _____ of _____ Pekin _____, Illinois
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Broadway		400 West of 14th Street	877 East of 14th Street

BE IT FURTHER RESOLVED,

- That the proposed improvement shall consist of _____ intersection improvement of Broadway and 14th
Streets involving the installation of new traffic signals; street lighting; bituminous
resurfacing; lane markings; and other related items

~~and shall be constructed~~ _____ feet wide

and be designated as Section _____ 96-00158-00-SP

- That there is hereby appropriated the (additional) sum of _____ Two hundred thousand and no/100
Dollars (\$ 200,000) for the
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

- That work shall be done by _____ Contract _____ ; and,
(Specify Contract or Day Labor)

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to
the district office of the Department of Transportation.

APPROVED

Department of Transportation

1-6, 19 98
NOE Rungger
District Engineer

Mr. _____ City _____ Clerk
I, Miss Sue McMillan
Mrs. _____
in and for the _____ City _____ of _____ Pekin _____
(City, Town or Village)

County of _____ Tazewell _____, hereby certify the
foregoing to be a true, perfect and complete copy of a resolution adopted by
the _____ City Council _____
(Council or President and Board of Trustees)

at a meeting on _____
December 22, 1997.

IN TESTIMONY WHEREOF I have hereunto set my hand and seal this

22nd day of December A.D. 19 97.

(SEAL)

Sue McMillan
City Clerk.



Illinois Department of Transportation

Final Report, Notice of Completion and Acceptance of Improvement Constructed Under the Illinois Highway Code

Municipality City of Pekin The improvement was constructed in accordance with the plans approved by the Department on 01/02/1998 or as follows: (describe change) _____

County Tazewell

Road District N/A Length as built 1,995 feet Cross Section as built _____

Section 96-00158-00-SP Road Bed Width _____ Surface Type _____

Contractor R A Cullinan Width _____ Thickness _____

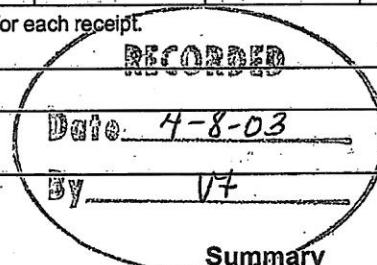
Financial Statement

Total Funds		Received for Construction Engineering R.O.W.	Expended For				Balance in Authorized Acct.	
			Const.	Engr.	R.O.W.		Credited to Unobligated Balance	TO BE Credited Unobligated Balance
Federal	202,000.00		202,000.00					
Local	250,240.95		172,951.95	77,289.00				
Totals	452,240.95		374,951.95	77,289.00				

Use only one line for each source of funds, or purpose. Do not make a separate line for each receipt.

Remarks Project was funded 90-10 with federal and local funding.

Submitted April 4, 2003 ☐ County Engineer Denny Kief
Date ☒ Municipal Engineer



Final inspection of the work designated above was made on July 7, 2000 and it was found to be completed substantially in accordance with all the requirements of the plans, specifications and contract. The financial statement is in accordance with my records.

L. Scot LaSalle
District Engineer of Local Roads & Streets

I recommend acceptance by the Department of Transportation. This improvement shall henceforth be maintained by the City of Pekin

Said improvement is hereby accepted by the Department of Transportation.

File D. Kief
D-4 Auditor D. Lewis
City Clerk

Approved April 4, 2003
Date

J. E. Rowe
District Engineer KLP

Item	Cost
Contract*	309,851.29
Final Contract Cost*	374,951.95
Total Const. Cost **	374,951.95
R.O.W.	
Engineering	77,289.00
Total Cost	452,240.95

* For Day Labor sections use estimated costs here.
** Use actual construction cost regardless Contract or Day Labor construction.

Submit to Dist. _____ Engineer
5 copies for Municipal Work
5 copies for County Work
6 copies for Road District Work



REQUEST FOR COUNCIL ACTION

To: Mayor and Council

CC: City Clerk & City Manager

From: Michael Guerra, City Engineer

AGENDA ITEM: Change Order - Wastewater Treatment Plant, Phase 2B

AGENDA DATE REQUESTED: May 28th, 2013

ACTION REQUESTED: Approve Changer Order #2 for Phase 2B for the WWTP in the amount of \$91,296.00

DESCRIPTION: Phase 2B construction of the wastewater treatment plant commenced in May of 2012 with the continuation of construction of the new plant within the foot print of the existing plant. This change order includes additions for 6 items and deductions for 2 items due to changes that were required once construction started and knowledge of the existing conditions and purchased equipment were verified. Also it was determined that modifications were needed to make sure that operation of the existing plant does not experience major interruptions. The largest change order in this packet is for repair of the Front Street due to the installation of new sanitary sewer lines. The condition of the existing road pavement was not was anticipated causing the repairs to be greater than what the plans specified. There was also a large change order for the addition of temporary Bypass and transfer fittings for the Secondary Clarifier. During this phase of construction, it was determined that there was no redundant process that could be utilized for the continuation of water treatment process if the start up of the new aeration basin experienced problems. Therefore additional temporary valves and some piping are needed so that the water could be routed back to the original process if the aeration basin experienced failures during the start up. The other items are smaller changes with their descriptions attached.

In this change order there are two credits totaling approximately \$6000.00 that was achieved by re-evaluating the equipment specified and utilizing space differently.

Overall for phase 2B the original contract was for \$14,850,000 and with the all change orders is now \$14,992,898 which is a 0.96% increase. Knowing that changes would be required during construction there is a contingency that was included in the loan for \$445,500 or 3%. After this change order the remaining contingency will be \$302,602.00.

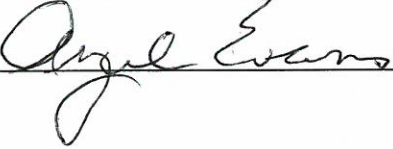
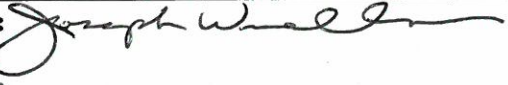
I would recommend that this change order the project so that we can keep the project construction on schedule.

FINANCIAL IMPACT: None to the existing budget because changes were anticipated in the project estimate

NEIGHBORHOOD CONCERNS: None

IMPACT IF APPROVED: Work will continue and the project stays on schedule to meet mandated completion date of June 2015

IMPACT IF DENIED: Work will be delayed which will cause failure to meet mandated completion date

ALTERNATIVES: N/A	
RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark ✓ and paste it to the left of the relevant theme.]	
	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
✓	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Director: 	
Date: 5/16/2013	
Finance Department (Certification of Availability of Funds):	
Date: 5-16-13 	
Corporation Counsel:	
Date:	
City Manager: 	
Date: 5/16/13	

Change Order

No. 2

Date of Issuance: 5/6/2013

Project: Wastewater Treatment Plant (STP #1) Improvements – Phase 2B	Owner: City of Pekin
Contract: Wastewater Treatment Plant (STP #1) Improvements – Phase 2B	Date of Contract: 5/7/2012
Contractor: Williams Brothers Construction, Inc.	Engineer's Project No.: 0110781.00

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

See Attachment #1 – List of Change Order Items and Justifications

Attachments (list documents supporting change):

See Attached RFP's #17R1-24

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 14,850,000.00

[Increase] [Decrease] from previously approved
Change Orders No. 1 to No. 1:

\$ 51,602.00

Contract Price prior to this Change Order:

\$ 14,901,602.00

Increase of this Change Order:

\$ 91,296.00

Contract Price incorporating this Change Order:

\$ 14,992,898.00

CHANGE IN CONTRACT TIMES:Original Contract Times: ☐ Working days X Calendar days

Substantial completion (days or date): 1020

Ready for final payment (days or date): 1050

[Increase] [Decrease] from previously approved Change Orders
No. ____ to No. ____:

Substantial completion (days): N/A

Ready for final payment (days):

Contract Times prior to this Change Order:

Substantial completion (days or date): 1050

Ready for final payment (days or date): 1050

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): N/A

Ready for final payment (days or date):

Contract Times with all approved Change Orders:

Substantial completion (days or date): 1050

Ready for final payment (days or date): 1050

RECOMMENDED:By: _____
Engineer (Authorized Signature)

Date: _____

Approved by Funding Agency (if applicable): _____

ACCEPTED:By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

ATTACHMENT #1**Change Order Items and Justification**

1. RFP #017R1: Provision to relocate the vactor pad. This creates a more convenient delivery point for vactor trucks to drain contents. In addition, the water service is increased to the vactor pad to allow for the existing chlorination and blower building to continue operation until a time when the building is no longer needed and can be taken out of service and demolished after completion of the new chlorine building and chlorine contact tank. \$1,481.00
2. RFP #018: During installation of the new 30-inch sanitary influent sewer in Front Street, unforeseen concrete below the asphalt was encountered. In order to restore the Front Street to existing condition the unforeseen concrete layer had to be added to the project scope. \$46,818.00
3. RFP #019: Provision of a plug valve and piping to allow the existing north secondary clarifier to remain in service during the startup of the secondary activated sludge system. \$25,744.00
4. RFP #020R: Revisions to the Chlorine Building PLC and CSO Pump Station PLC, which include deletion of intrinsically safe barrier relays from the scope of supply (both panels), addition of transient voltage surge suppression devices (both panels), revise circuit breakers located on the output cards to the input cards (both panels), and reduction of the size of the Chlorine Building PLC cabinet. (\$1,116.00)
5. RFP #021: Revision to the chlorination equipment scope of supply including (1) revision to the vaporizer model number; (2) deletion of the excess flow chlorine residual analyzer. It was determined that the intervals between operation of this residual analyzer would not allow it to properly function; (3) deletion of the sump pump for the excess flow basin chlorine residual analyzer. (\$4,870.00)
6. RFP #022R: Wiring Chlorine Building HVAC controls to the local PLC panel. This allows monitoring and basic operational control of the HVAC system by operator through the PLC and greater ability for future flexibility in HVAC system operation. \$2,569.00
7. RFP #023: Increase the length of the South Primary Clarifier staircase to match future grade. The grade of the access road east of the South Primary Clarifier was finalized and the length of the staircase was adjusted accordingly. \$8,506.00.
8. RFP #024R: While boring below the railroad tracks for the casing for the 48-inch excess flow outfall, unexpected boulders were encountered. To remove the boring obstructions additional sub-contractor and man hours were required. \$12,164.00

[illegible]

Total Change orders		\$142,898.00	0.96%						
Current Contract		\$14,992,898.00							
Loan Contingency		\$445,500.00	3.00%						
Remaining Loan Contingency		\$302,602.00	2.04%						