



City of Pekin

REGULAR CITY COUNCIL MEETING MONDAY, MARCH 25, 2024 5:30 PM

1. Pledge of Allegiance - Led by Steve Thompson and Bill Craig Zoning Board of Appeals

2. Call to Order

3. Approve Agenda

4. Approval of Minutes

4.1. City Council - Regular Meeting - March 11, 2024 - 5:30 PM

5. Public Input

6. Consent Agenda

6.1. Accounts Payable To Be Paid Proof List thru February 22, 2024

6.2. Financial Reports February 2024

6.3. Pekin Fire Department Monthly Incidents February 2024

6.4. Ordinance No. 4173-23/24 A Special Use request for E3 Collision, LLC for the operation of an autobody repair business with short-term vehicle storage for wrecked vehicles at 215 3rd Street (Case SU 2024-04)

6.5. Ordinance No. 4174-23/24 Site Plan Approval for E3 Collision, LLC for the construction of an autobody repair business with short-term vehicle storage for wrecked vehicles at 215 3rd Street (Case SPR 2024-01)

6.6. Ordinance No. 4175-23/24 A Special Use request submitted by Redeemed Auto Services, LLC for the operation of an auto repair business at 2410 North 8th Street (Case SU 2024-05)

7. Public Hearing

7.1. Public Hearing to consider vacation of the alley between Elizabeth and Court

8. New Business

- 8.1. Ordinance No. 4176-23/24 Moratorium on Electronic Off-Premise Signs and Billboards
- 8.2. Ordinance No. 4177-23/24 Approving a Tax Increment Financing Redevelopment Agreement with Barry and Beverly Waters
- 8.3. Resolution No. 114-23/24 Authorizing the Execution of a Professional Services Agreement with Pekin Area Chamber of Commerce for Tourism Marketing and Event Services in the Amount of \$30,000
- 8.4. Resolution No. 115-23/24 Approving Contract for Mowing Request For Proposal District 1 to Classy Grass of Central Illinois LLC.
- 8.5. Resolution No. 116-23/24 Approving Contract for Mowing Request For Proposal District 2 to Carmody Lawn Services Inc.
- 8.6. Resolution No. 117-23/24 Approving Contract for Mowing Request For Proposal District 3,7,8 to J.W. Lawn Service LLC
- 8.7. Resolution No. 118-23/24 Approving Contract for Mowing Request For Proposal District 5 to Easier Grounds Management LLC
- 8.8. Resolution No. 119-23/24 Approving Contract for Mowing Request For Proposal District 4, District 6 and Park Avenue to Classy Grass
- 8.9. Resolution No. 120-23/24 Award 300 Margaret Street Parking Lot Rehab to Miller & Son Construction
- 8.10. Resolution No. 121-23/24 Adopting Community Development Block Grant (CDBG) 2020-2024 Consolidated Plan Amendment
- 8.11. Resolution No. 122-23/24 Adopting Community Development Block Grant (CDBG) 2023 Annual Action Plan Amendment

9. Any Other Business To Come Before The Council

10. Executive Session 5 ILCS 120/2 (c) 6. The Setting of a Price for Sale or Lease of Property Owned by the Public Body and 11. Litigation

11. Adjourn



City of Pekin

**PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 S. CAPITOL ST
ON MONDAY, MARCH 11, 2024 AT 5:30 PM
MAYOR MARY J. BURRESS PRESIDING**

Pledge of Allegiance - Led by Greg Ranney - Pekin Outreach Initiative

The Pledge of Allegiance was led by Greg Ranney from the Pekin Outreach Initiative (POI). Mayor Burress then presented a check for \$75,000 to the POI, which was received with gratitude. Mr. Greg Ranney, representing the POI, expressed thanks to the Mayor, Council Members, and staff, particularly acknowledging Ms. Tina Hauk, CDBG Program Manager. He outlined the initiative's plans to utilize the funds to aid the homeless population in the city, including renovating spaces previously used for childcare into transitional centers. These centers will offer a 90-day program aimed at helping individuals regain stability and transition back into society. Mr. Ranney concluded by extending appreciation once more to Ms. Tina Hauk for her support.

Call to Order

City Clerk, Ms. Sue McMillan, confirmed all Council Members were physically present and logged in.

Attendee Name	Organization	Title	Status	Arrived
Rick Hilst	City of Pekin	Council Member	Present	5:30 PM
Karen Hohimer	City of Pekin	Council Member	Present	5:30 PM
Dave Nutter	City of Pekin	Mayor Pro Tem	Present	5:30 PM
Mary Burress	City of Pekin	Mayor	Present	5:30 PM
Lloyd Orrick	City of Pekin	Council Member	Present	5:30 PM
John P Abel	City of Pekin	Council Member	Present	5:30 PM
Chris Onken	City of Pekin	Council Member	Present	5:30 PM

Approve Agenda

RESULT:	PASSED (UNANIMOUS)
MOVER:	1st Alternate Mayor Pro Tem John Abel
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter. Council Member Hilst. Council Member Orrick. Council Member

Approval of Minutes

4.1. City Council - Regular Meeting - February 26, 2024 5:30 PM

RESULT:	PASSED (UNANIMOUS)
MOVER:	1st Alternate Mayor Pro Tem John Abel
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Public Input

Mr. Brian Cox raised concerns about code enforcement actions taken against him, citing issues with trailers parked in his yard for eight years. He mentioned receiving citations despite having active registrations for the trailers and expressed dissatisfaction with the process, noting that it prompted him to consider moving. Mr. Cox further explained his interactions with code enforcement, including promises of citation changes to warnings and difficulties in communication. City Manager, Mr. John Dossey acknowledged the ongoing issue and emphasized the importance of compliance.

Mr. Tom Blanchard echoed similar sentiments regarding vague ordinances and shared experiences of code enforcement actions in his neighborhood. He highlighted perceived inconsistencies in enforcement and suggested updating ordinances for clarity. Concerns were raised about the legitimacy of notices and the arbitrary enforcement of rules regarding garbage cans visible from the street.

Mr. Dossey reassured Mr. Blanchard and Mr. Cox about receiving these notices and committed to follow up. The discussion extended to other residents facing similar situations.

Council Member Abel mentioned a recent fine issued on Willow Street.

Mr. Dossey reiterated the focus on compliance and clarified the process regarding fines.

Consent Agenda

RESULT:	PASSED (UNANIMOUS)
MOVER:	1st Alternate Mayor Pro Tem John Abel
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Council Member Abel read the three items on the Cosent Agenda.

6.1. Accounts Payable To Be Paid Proof List thru February 11th, 2024

6.2. Building Department Permit Report February 2024

6.3. Resolution No. 109-23/24 Publication of the Zoning Map as of December 31, 2023

New Business

7.1. Ordinance No. ~~4162~~-4170-23/24 Approving a Tax Increment Financing (TIF) Redevelopment Agreement with Gary and Crista Flynn for the Properties at 525 and 527 Court Street as Amended **REVISED ORDINANCE NUMBER**

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Karen Hohimer
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Economic Development Director, Mr. Joshua Wray, presented Ordinance No. 4162-23/24, which concerned the approval of a Tax Increment Financing (TIF) Redevelopment Agreement with Gary and Crista Flynn for properties at 525 and 527 Court Street. Mr. Wray provided a detailed summary of the request, highlighting the significant TIF-eligible expenses incurred by the Flynn's and their plans for renovation. The staff recommended approval of \$150,000 in TIF assistance spread over three fiscal years, considering the scope of work and the potential long-term impact of the project.

Council Member Orrick proposed an amendment, stipulating that the businesses established in the properties must remain open for at least five years, or else the incentives paid under the agreement would revert to the city or the properties would be transferred back to the city free of liens. The motion was seconded by Council Member Nutter.

After clarification from Council Member Hilst, Crista Flynn shared her vision for revitalizing the 30 year-old vacant buildings, expressing her commitment to opening a dog boutique and retail store by August. Council Member Nutter sought reassurance that the amendment aligned with previous agreements, which was confirmed by City Attorney, Ms. Kate Swise.

The amendment passed unanimously, as did the original motion as amended.

Motion to Amend the agreement to add a provision requiring any business to remain open for at least 5 years after opening or else all incentives paid under the agreement shall be due back to the City or the 525 and 527 properties shall be legally transferred to the city free of liens

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	Council Member Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

7.2. Ordinance No. ~~4163~~4171-23/24 Amending Chapter 2, Article II, Division II, Section 1-3 of the Pekin City Code Regarding Time for Public Comment **REVISED ORDINANCE NUMBER**

RESULT:	PASSED (5 TO 2)
MOVER:	Council Member Karen Hohimer
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hohimer, Council Member Onken
NAYS:	Council Member Hilst, Council Member Orrick

Mr. John Dossey, the City Manager, presented the staff's findings regarding the time limit for public comment, as outlined in the proposed Ordinance No. 4171-23/24. He indicated that most municipalities in the region had shorter time limits for public comment, suggesting that Pekin aligned its policy with these standards to improve efficiency.

Council Member Orrick expressed opposition to changing the current 10-minute time limit, arguing that it had been in place for as long as he could remember and that Council Members were paid to listen to constituents.

Mayor Burress acknowledged the cost implications of longer meetings and emphasized the need to be mindful of taxpayer dollars, noting that Pekin's current time limit was set by the previous administration.

Council Member Nutter inquired about the average length of public comments, with Mr. Dossey estimated around 7 or 8 minutes, but noted variations.

Council Member Hilst shared concerns about the optics of a 10-minute time limit, preferring public comment and the beginning and end of a meeting and

emphasizing that the length of meetings was influenced by various factors beyond public input.

Mayor Burress suggested that most places had a 3-minute time limit for public comments.

Council Member Hohimer highlighted the importance of concise communication, drawing from her college experience in speech class.

Council Member Abel supported aligning Pekin's policy with other municipalities and saw no issue with reducing the time limit.

Council Member Onken raised concerns about potential criticism on social media and sought clarification on parameters for extending time limits.

Mayor Burress assured that individuals would not be cut off and that extensions would be at the discretion of the Council.

City Attorney Ms. Kate Swise clarified the voting process for extending time limits, indicating that it required a majority vote of the council.

The Mayor emphasized the importance of running orderly meetings, clarifying that the time limit applied only to public input, not presentations.

7.3. Ordinance No. ~~4164~~4172-23/24 Amending Chapter 2, Article VII, Section 3 of the Pekin City Code Regarding the Sale or Lease of City-Owned Real Estate **REVISED ORDINANCE NUMBER**

RESULT:	PASSED (5 TO 2)
MOVER:	Council Member Rick Hilst
SECONDER:	Mayor Pro-Tem Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hohimer, Council Member Onken
NAYS:	Council Member Hilst, Council Member Orrick

City Manager, Mr. John Dossey read the request for Ordinance No. 4172-23/24, which aimed to amend Chapter 2, Article VII, Section 3 of the Pekin City Code regarding the sale or lease of city-owned real estate.

Council Member Orrick questioned the duration of the requirement for a super majority vote to sell property, wondering if it had been in effect for 30 or 50 years.

Mayor Burress explained that the change to requiring a super majority vote occurred when the city changed to home rule in the 1970s.

Council Member Orrick expressed his opposition to amending the code, arguing that the requirement for a super majority vote had worked well for years in protecting residents' interests.

Mayor Burress raised concerns about the potential delay in property sales if a super majority vote was required, highlighting instances where time-sensitive deals could be jeopardized.

Economic Development Director, Mr. Joshua Wray emphasized the importance of expediency, especially in situations like selling property in the Riverway Business Park.

Council Member Orrick countered by stating that delays rarely occurred, and waiting for a super majority vote had not caused issues in the past.

Mayor Burress mentioned instances where delays had cost the city business opportunities, stressing the need for efficiency in decision-making.

Council Member Orrick suggested that meetings could be scheduled within 48 hours if time was of the essence.

The ordinance passed with a 5-2 vote.

7.4. Resolution No. 110-23/24 Adopting Policy No. 27 Residential Real Estate Disposition Policy

RESULT:	PASSED (6 TO 1)
MOVER:	Council Member Rick Hilst
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Orrick, Council Member Hohimer, Council Member Onken
NAYS:	Council Member Hilst

Resolution No. 110-23/24, adopting Policy No. 27 Residential Real Estate Disposition Policy, was discussed with Economic Development Director, Mr. Wray, presenting the request. The policy aimed to outline internal procedures for disposing of residential properties acquired by the City for various reasons such as foreclosure or abandonment. Mr. Wray emphasized that the Council would retain final approval over any property transactions outlined in the policy. Options for disposition included selling at fair market value, selling to nonprofits for housing development, selling to the highest bidder, negotiating with adjacent property owners, or holding the property in inventory.

Council Member Orrick inquired about the availability of a list of properties,

suggesting collaboration with the high school for potential refurbishment projects.

Mr. Wray mentioned outreach efforts to the High School, Habitat for Humanity, and the School District, but did not have a specific list available. Mr. Wray noted that the list was accessible on the city's website and mentioned that there would also be a commercial aspect to the policy.

The resolution passed with a vote of 6-1.

7.5. Resolution No. 111-23/24 Awarding Contract for Code Enforcement Mowing and Brush Cleaning Actions and Abatements to Gutters by Tunyuck

RESULT:	PASSED (UNANIMOUS)
MOVER:	Mayor Pro-Tem Dave Nutter
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Resolution No. 111-23/24, concerning the awarding of a contract for Code Enforcement Mowing and Brush Cleaning Actions and Abatements to Gutters by Tunyuck, was presented by the City Manager, Mr. John Dossey. The request outlined the process of seeking services for code enforcement violations, with only one bid received from Gutters by Tunyuck. Mr. Dossey recommended that the City Council accept the bid and approve the use of Gutters by Tunyuck for the specified period. The financial impact was detailed, with the requested amount to be determined based on activity, and the budgeted amount for FY25 set at \$135,000, pending approval by the City Council.

During the discussion, Council Member Nutter expressed gratitude to Police Chief Seth Ranney for addressing his questions regarding Gutters by Tunyuck. He acknowledged the challenges of having only one bid but noted the contractor's satisfactory performance in recent years.

Council Member Orrick inquired about the current contract status with the contractor, to which Chief Ranney confirmed that Gutters by Tunyuck held the current contract.

Council Member Orrick also sought information on the budget spent in 2023 for similar services, with Chief Ranney reporting approximately \$40,000 for mowing and an additional \$3,000 to \$4,000 for yard cleanup and larger projects.

7.6. Resolution No. 112-23/24 Awarding Contract for Dangerous Building

Services to Gutters by Tunyuck

RESULT:	PASSED (UNANIMOUS)
MOVER:	Mayor Pro-Tem Dave Nutter
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Resolution No. 112-23/24 regarding the awarding of a contract for Dangerous Building Services to Gutters by Tunyuck was discussed during the council meeting. City Manager, Mr. John Dossey presented the request, noting that the City had posted a notice seeking bids for board-ups and other services related to dangerous buildings, with only one bid received from Gutters by Tunyuck. He highlighted the contractor's responsiveness in mitigating dangerous buildings over the past year, recommending the acceptance of the bid and approval of Gutters by Tunyuck for the specified period.

Council Member Orrick inquired about the current contract status with the contractor, to which Chief Ranney confirmed that Gutters by Tunyuck held the current contract. Council Member Orrick also sought information on the budget spent in 2023 for similar services, with Chief Ranney reporting approximately \$19,000 for board-ups and \$4,000 so far in the current year.

Council Member Hilst raised concerns about the hourly rates and additional costs associated with second-story work. Chief Ranney clarified the rates and explained changes made to reduce costs, such as keeping plywood inventory on hand to avoid purchasing fees. Despite acknowledging the quality of work done by Gutters by Tunyuck, Council Member Hilst expressed reservations due to the lack of competitive bids.

Chief Ranney addressed concerns about after-hour rates and emphasized efforts to minimize emergency board-ups through proactive measures like using snow fencing.

Council Member Nutter inquired about the inventory of plywood, which Chief Ranney confirmed was kept on hand at the contractor's facility, with usage tracked by code enforcement.

Council Member Orrick asked about the storage location of materials, to which Chief Ranney explained that the wood was stored at the contractor's facility, with usage monitored by city code enforcement.

7.7. Resolution No. 113-23/24 Approving Contract for Hanson Professional Services for the Design of a New Fuel Tank System

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Chris Onken
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Resolution No. 113-23/24, regarding the approval of a contract for Hanson Professional Services for the design of a new fuel tank system, was discussed during the Council Meeting. City Manager, Mr. John Dossey presented the request, emphasizing the need for replacing the existing fuel system, which is at the end of its life, to prevent leakage. He stated that 90% of the costs would be reimbursed by IDOT Aeronautics, including estimated construction costs.

Council Member Hilst inquired about the decision regarding the end-of-life status of the fuel tank system. Public Works Director, Mr. Dean Schneider, explained that the Federal Aviation Administration (FAA) conducts annual inspections, and based on their regulations, if a tank is red-tagged at its final inspection, it must be replaced.

Council Member Hilst questioned the higher cost of the contract, to which City Engineer, Ms. Josie Esker, clarified that it included multiple phases of engineering, and the estimate is based on the cumulative rate for design and construction phases.

Mr. Schneider added that the complexity of the project, involving various government entities and compliance requirements, contributes to the estimated cost.

Council Member Orrick recalled past regulations requiring double-walled underground tanks and inquired about current standards. Mr. Schneider explained that FAA regulations differ from those for gas stations, and he couldn't comment on federal government requirements.

Council Member Nutter raised concerns about the project's timeline and budget, questioning if Hanson had already conducted any engineering work. Mr. Schneider confirmed that Hanson had done preliminary work under a long-term agreement and explained that the reimbursement from the State was already approved in the previous budget.

Council Member Nutter further inquired about the Transition Plan if fuel sales were discontinued, to which Mr. Schneider mentioned considering options but leaning toward not selling fuel. Regarding the project timeline, Mr. Schneider estimated it could take three to four months, but the exact duration was uncertain.

Council Member Hilst sought clarification on whether Hanson would commence engineering work before construction phase approval. Mr. Schneider confirmed that no work would start until the construction phase was approved.

Any Other Business To Come Before The Council

City Manager, Mr. John Dossey informed the Council that all budget presentations had been completed and expressed his intention to have an initial draft ready for the next Council Meeting, incorporating feedback from the Council Members.

Public Works Director, Mr. Dean Schneider, reported on a lighting issue on Hanna Drive due to a lightning strike, while Chief Building Official, Mr. Nic Maquet mentioned that downtown lights were back on.

Mr. Dossey shared a personal note about another individual named Maquet in the neighborhood and that Mr. Nic Maquet was now a grandfather.

City Engineer, Ms. Josie Esker, provided an update on the Stadium Drive Multi-Use Path Project, indicating that it had been out for bid and received favorable results slightly under \$600K. She mentioned that the project was previously approved and would not require further Council approval.

Council Member Hilst inquired about the timeframe for the full draft budget review, to which Finance Consultant, Mr. Bob Grogan, responded that the goal was to distribute it by the next meeting, with the budget hearing scheduled for the first meeting in April.

Council Member Abel reminded everyone of the upcoming Election Day, scheduled for the following week.

Council Member Nutter asked Mr. Schneider if the yard waste pickup had been publicly announced, to which Mr. Schneider confirmed that it would begin on April 15th, coinciding with Tax Day.

Mr. Grogan provided an update on the audit process, stating that they were still working with auditors to finalize the draft statement for 2021 and tentatively aiming to start the 2022 audit in May.

Council Member Onken shared about the 2nd Annual Red and White Baseball games at the High School Diamond and encouraged people to check the schedule online and attend Pekin baseball games.

Mayor Burress concluded the meeting by expressing gratitude to the staff and highlighting improvements at the baseball diamond, inviting everyone to come and watch the games.

Executive Session 5 ILCS 120/2 (c) 6. The Setting of a Price for Sale or Lease of Property Owned by the Public Body

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Chris Onken
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

A motion was made by Council Member Onken seconded by Council Member Orrick to move into Executive Session to discuss 5 ILCS 120/2 (c) 6. The Setting of a Price for Sale or Lease of Property Owned by the Public Body at 6:56 PM. On roll call vote all present voted Aye. Motion passed. Mayor Burress announced that no action would be taken after Executive Session.

Adjourn

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	Mayor Pro-Tem Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

There being no further business to come to the Council a motion was made by Council Member Orrick seconded by Mayor Pro-Tem Nutter to adjourn the meeting. Motion carried viva voice vote. Mayor Burress adjourned the meeting at 7:32 PM.

Accounts Payable

To Be Paid Proof List

User: cmbodine@ci.pekin.il.us
Printed: 03/13/2024 - 3:51PM
Batch: 00008.03.2024 - CMB_2024-03-13_IP_ACH



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Intergovernmental Personnel Benefit Cooperative									
14820									
*** 02012024	2/1/2024	318,451.69	0.00	02/01/2024				No	0
695-095-517507 Health Insurance Premium				FEB 2024 - ACTIVE/COBRA - MEDICAL					
*** 02012024	2/1/2024	15,778.16	0.00	02/01/2024				No	0
695-095-517511 Dental Coverage				FEB 2024 - ACTIVE/COBRA - DENTAL					
*** 02012024	2/1/2024	1,481.92	0.00	02/01/2024				No	0
695-095-517506 Vision Coverage				FEB 2024 - ACTIVE/COBRA - VISION					
*** 02012024	2/1/2024	444.19	0.00	02/01/2024				No	0
695-095-517504 A D & D Life Premium				FEB 2024 - ACTIVE/COBRA - LIFE					
*** 02012024	2/1/2024	71,286.17	0.00	02/01/2024				No	0
695-095-517515 Health Insurance Prem-Retirees				FEB 2024 - RETIREE - MEDICAL					
*** 02012024	2/1/2024	3,408.02	0.00	02/01/2024				No	0
695-095-517512 Dental Coverage-Retirees				FEB 2024 - RETIREE - DENTAL					
*** 02012024	2/1/2024	319.86	0.00	02/01/2024				No	0
695-095-517513 Vision Coverage Retirees				FEB 2024 - RETIREE - VISION					
*** 02012024	2/1/2024	6.30	0.00	02/01/2024				No	0
695-095-517501 Administration Fees				PLANSOURCE FEE					
*** 02012024	2/1/2024	101.25	0.00	02/01/2024				No	0
695-095-517501 Administration Fees				ACA BILLING FEE					
*** 02012024	2/1/2024	221.25	0.00	02/01/2024				No	0
695-095-517501 Administration Fees				WEX FEES					
02012024 Total:		411,498.81							
Intergovernmental Personn		411,498.81							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:	411,498.81
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Accounts Payable

To Be Paid Proof List

User: cmbodine@ci.pekin.il.us
Printed: 02/16/2024 - 7:22AM
Batch: 00002.02.2024 - CMB_2024-02-16



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
3M									
10727									
9426879478	1/25/2024	676.62	0.00	02/16/2024				No	0
100-032-523000 Traffic/Street Signs & Marking				ELECTROCUT FILM - GREEN					
9426879478 Total:		676.62							
3M Total:		676.62							
Advance Auto Parts									
12965									
5146402629156	1/26/2024	126.08	0.00	02/16/2024				No	0
100-761-534000 Automotive Expense				CALIPER SQUAD 5179					
5146402629156 Total:		126.08							
*** 5146402629157	1/26/2024	10.48	0.00	02/16/2024				No	0
100-761-534000 Automotive Expense				OIL FILTER - POLICE					
*** 5146402629157	1/26/2024	130.79	0.00	02/16/2024				No	0
501-501-534000 Automotive Expense				BULBS - BUS					
5146402629157 Total:		141.27							
Advance Auto Parts Total:		267.35							
Allegra Print & Imaging									
10016									
69731	2/7/2024	26.00	0.00	02/16/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-005-551000 Printing And Publications				250 BUSINESS CARDS - SG					
69731 Total:		26.00							
69740	2/7/2024	26.00	0.00	02/16/2024				No	0
100-001-551000 Printing And Publications				250 BUSINESS CARDS - CO					
69740 Total:		26.00							
Allegra Print & Imaging To		52.00							
Amazon Capital Services									
10020									
17G4CFWX9T1C	2/1/2024	130.18	0.00	02/16/2024				No	0
100-034-587000 Machinery And Equipment				LAMINATE TAPE, PARAMEDIC SHEARS					
17G4CFWX9T1C Total:		130.18							
194XN3MX7JRX	2/1/2024	302.30	0.00	02/16/2024				No	0
100-034-529000 Equipment				JUMP STARTER					
194XN3MX7JRX Total:		302.30							
197P6WMDCD49	2/1/2024	131.95	0.00	02/16/2024				No	0
100-761-522400 General Supplies				RECEIPT PAPER FOR PATROL					
197P6WMDCD49 Total:		131.95							
1C1VML1476LK	2/1/2024	60.08	0.00	02/16/2024				No	0
100-034-587000 Machinery And Equipment				AED SIGNS					
1C1VML1476LK Total:		60.08							
1D69TGXRCWWJ	2/1/2024	83.66	0.00	02/16/2024				No	0
100-764-529000 Equipment				EQUIP. FOR RECORDS					
1D69TGXRCWWJ Total:		83.66							
1F19NKFRCCL36	2/1/2024	35.28	0.00	02/16/2024				No	0
100-761-520200 Office Supplies				DRY ERASE MARKERS FOR PATROL					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
1F19NKFRCL36 Total:		35.28							
1FVHDY3RCKVJ	2/1/2024	122.14	0.00	02/16/2024				No	0
100-761-592602 Canine Unit				OUTDOOR DOG HOUSE FOR K9					
1FVHDY3RCKVJ Total:		122.14							
1GF9TM339KWQ	2/1/2024	55.96	0.00	02/16/2024				No	0
100-764-520200 Office Supplies				SUPPLIES FOR UPCOMING HOMICIDE TRIALS					
1GF9TM339KWQ Total:		55.96							
*** 1GF9TM33C1V	2/1/2024	18.99	0.00	02/16/2024				No	0
100-763-520200 Office Supplies				INVEST. & RECORDS EQUIPMENT					
*** 1GF9TM33C1V	2/1/2024	295.00	0.00	02/16/2024				No	0
100-763-522400 General Supplies				INVEST. & RECORDS EQUIPMENT					
*** 1GF9TM33C1V	2/1/2024	23.04	0.00	02/16/2024				No	0
100-764-520200 Office Supplies				INVEST. & RECORDS EQUIPMENT					
*** 1GF9TM33C1V	2/1/2024	78.99	0.00	02/16/2024				No	0
100-764-587100 Office Equipment & Furniture				INVEST. & RECORDS EQUIPMENT					
1GF9TM33C1V9 Total:		416.02							
*** 1HY9D9FF7FL	2/1/2024	60.19	0.00	02/16/2024				No	0
100-761-529000 Equipment				INVES. SUPPLIES, PATROL EQUIP.					
*** 1HY9D9FF7FL	2/1/2024	226.05	0.00	02/16/2024				No	0
100-763-522400 General Supplies				INVES. SUPPLIES, PATROL EQUIP.					
1HY9D9FF7FLV Total:		286.24							
1JJLYMKH7PTJ	2/1/2024	25.59	0.00	02/16/2024				No	0
100-761-520200 Office Supplies				PENS FOR OFFICE SUPPLIES					
1JJLYMKH7PTJ Total:		25.59							
1PJ13VQLCPYG	2/1/2024	236.08	0.00	02/16/2024				No	0
100-034-587000 Machinery And Equipment				BATTERIES FOR AED'S					
1PJ13VQLCPYG Total:		236.08							
*** 1QP47DHL9J6	2/1/2024	46.99	0.00	02/16/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
501-501-522000 Photographic Supplies				PHOTOGRAPHIC SUPPLIES					
*** 1QP47DHL9J6	2/1/2024	325.49	0.00	02/16/2024				No	0
501-501-522400 General Supplies				GENERAL SUPPLIES					
1QP47DHL9J6Q Total:		372.48							
1RL1YYNJ4KNK	2/1/2024	-179.95	0.00	02/16/2024				No	0
100-761-534400 Equipment Repairs				CREDIT FOR RETURNED LED TUBE LIGHTS 12-PK					
1RL1YYNJ4KNK Total:		-179.95							
1RL1YYNJ6TYJ	2/1/2024	32.76	0.00	02/16/2024				No	0
100-763-522400 General Supplies				GLOVES FOR INVES.					
1RL1YYNJ6TYJ Total:		32.76							
1RYJPCJV7FXX	2/1/2024	210.78	0.00	02/16/2024				No	0
100-034-519000 Training And Education				TRAINING - BOOKS					
1RYJPCJV7FXX Total:		210.78							
Amazon Capital Services T		2,321.55							
Ameren Illinois 10021									
*** 0963065243	1/31/2024	114.59	0.00	02/16/2024				No	0
100-032-550100 Utilities				1208 KOCH ST OTHR - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	264.45	0.00	02/16/2024				No	0
100-032-550100 Utilities				1140 KOCH ST SLTDM/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	674.09	0.00	02/16/2024				No	0
100-034-550100 Utilities				120 SAINT MARY ST/GAS/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	511.66	0.00	02/16/2024				No	0
100-034-550100 Utilities				1000 N 14TH ST/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	522.35	0.00	02/16/2024				No	0
100-034-550100 Utilities				3232 COURT ST/GAS/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	35.19	0.00	02/16/2024				No	0
100-068-550100 Utilities				310 MARGARET ST/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	39.10	0.00	02/16/2024				No	0
100-068-550100 Utilities				407 ANN ELIZA ST/ELEC - 11/28/23-01/28/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
*** 0963065243	1/31/2024	32.01	0.00	02/16/2024				No	0
100-068-550100 Utilities				111 S CAPITOL ST OTHR POLE - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	32.01	0.00	02/16/2024				No	0
100-068-550100 Utilities				330 S 7TH ST - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	32.01	0.00	02/16/2024				No	0
100-068-550100 Utilities				9502 CARGILL - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	32.76	0.00	02/16/2024				No	0
100-068-550100 Utilities				2504 S 2ND ST - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	138.31	0.00	02/16/2024				No	0
100-068-550100 Utilities				95 COURT ST/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	1,051.09	0.00	02/16/2024				No	0
100-068-550100 Utilities				111 S CAPITOL ST/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	43.21	0.00	02/16/2024				No	0
100-068-550100 Utilities				215 ENTERPRISE DR/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	46.23	0.00	02/16/2024				No	0
100-068-550100 Utilities				1411 ELMGROVE TOWER - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	73.49	0.00	02/16/2024				No	0
223-026-550100 Utilities				201 S 2ND ST/RC/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	88.84	0.00	02/16/2024				No	0
231-031-550100 Utilities				606 S FRONT ST/GAS/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	542.79	0.00	02/16/2024				No	0
501-501-550100 Utilities				1130 KOCH ST UNIT B/ELEC BUS - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	62.05	0.00	02/16/2024				No	0
525-525-550100 Utilities				13918 AIRPORT UNIT B1/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	816.41	0.00	02/16/2024				No	0
525-525-550100 Utilities				13906 AIRPORT HANGER 1/ELEC - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	116.16	0.00	02/16/2024				No	0
525-525-550100 Utilities				13906 AIRPORT LN UNIT A - 11/28/23-01/28/24					
*** 0963065243	1/31/2024	144.18	0.00	02/16/2024				No	0
525-525-550100 Utilities				13906 AIRPORT LN UNIT B - 11/28/23-01/28/24					
0963065243 Total:		5,412.98							
*** 3955025012	1/25/2024	45.59	0.00	02/16/2024				No	0
100-032-550500 Electricity For Street Li				1703 REMINGTON RD 12/19/23-01/22/24					
3955025012 Total:		45.59							
*** 4984141001	1/22/2024	37.45	0.00	02/16/2024				No	0
100-032-550600 Electricity For Signal Li				TRF SIGNAL COURT & ENTRANCE 12/17/23-01/18/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
4984141001 Total:		37.45							
Ameren Illinois Total:		5,496.02							
Axon Enterprise, Inc.									
10631									
INUS225689	2/3/2024	99.50	0.00	02/16/2024				No	0
100-761-529000 Equipment				BODY CAMERA MOUNT					
INUS225689 Total:		99.50							
INUS226101	2/6/2024	156.50	0.00	02/16/2024				No	0
100-761-529000 Equipment				BODY CAMERA MOUNT					
INUS226101 Total:		156.50							
Axon Enterprise, Inc. Total		256.00							
Beck Oil Company of Illinois									
14623									
13124	1/31/2024	406.00	0.00	02/16/2024				No	0
100-761-534000 Automotive Expense				MONTHLY SQUAD WASHES					
13124 Total:		406.00							
Beck Oil Company of Illin		406.00							
Berfield, Tina									
15052									
*** EXPENSE-012	2/9/2024	10.68	0.00	02/16/2024				No	0
501-501-554200 Meals/Lodging				PCHS COUNSELING 01/30/24					
EXPENSE-0124 Total:		10.68							
Berfield, Tina Total:		10.68							

AP-To Be Paid Proof List (02/16/2024 - 7:22 AM)

*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Birkmeier, Michael									
10060									
EXPENSE-0124	2/13/2024	28.00	0.00	02/16/2024				No	0
231-031-556100 Gasoline/diesel Fuel				REIMBURSE FOR HEATER KEROSENE 01/15/24					
EXPENSE-0124 Total:		28.00							
Birkmeier, Michael Total:		28.00							
Calpine Energy Solutions, LLC									
10590									
*** 2403900192905	2/8/2024	2.52	0.00	02/16/2024				No	0
100-032-550100 Utilities				1208 KOCH ST UNMETERED 01/01/24-02/01/24					
*** 2403900192905	2/8/2024	368.65	0.00	02/16/2024				No	0
100-032-550100 Utilities				1208 KOCH ST 01/01/24-02/01/24					
*** 2403900192905	2/8/2024	306.76	0.00	02/16/2024				No	0
100-032-550100 Utilities				1140 KOCH ST SALT DOME 12/13/23-01/16/24					
*** 2403900192905	2/8/2024	148.16	0.00	02/16/2024				No	0
100-032-550500 Electricity For Street Li				500 PETRI LN MTRD ST LGHTS 01/04/24-02/04/24					
*** 2403900192905	2/8/2024	5,645.49	0.00	02/16/2024				No	0
100-032-550500 Electricity For Street Li				1208 KOCH CUST OWND ST LGTS 12/14/23-01/17/24					
*** 2403900192905	2/8/2024	1,438.16	0.00	02/16/2024				No	0
100-032-550500 Electricity For Street Li				1208 KOCH STREET LIGHTS 12/14/23-01/17/24					
*** 2403900192905	2/8/2024	29.27	0.00	02/16/2024				No	0
100-032-550600 Electricity For Signal Li				101 S PARKWAY DR TRF LGHTS 12/26/23-01/25/24					
*** 2403900192905	2/8/2024	8.29	0.00	02/16/2024				No	0
100-032-550600 Electricity For Signal Li				MALL & COMM TRF LTS UNMTRD 12/18/23-01/19/24					
*** 2403900192905	2/8/2024	26.64	0.00	02/16/2024				No	0
100-032-550600 Electricity For Signal Li				MALL & COMM ST TRF LGHTS 12/17/23-01/18/24					
*** 2403900192905	2/8/2024	742.25	0.00	02/16/2024				No	0
100-034-550100 Utilities				3232 COURT ST 12/17/23-01/18/24					
*** 2403900192905	2/8/2024	275.32	0.00	02/16/2024				No	0
100-034-550100 Utilities				272 DERBY ST 12/12/23-01/15/24					
*** 2403900192905	2/8/2024	33.08	0.00	02/16/2024				No	0
100-068-550100 Utilities				95 COURT ST 01/07/24-02/05/24					
*** 2403900192905	2/8/2024	3.33	0.00	02/16/2024				No	0
100-068-550100 Utilities				310 MARGARET ST 01/01/24-01/30/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 2403900192905	2/8/2024	0.85	0.00	02/16/2024				No	0
100-068-550100 Utilities				2504 S 2ND ST PEKIN CITY SIGN 12/20/23-01/23/24					
*** 2403900192905	2/8/2024	0.93	0.00	02/16/2024				No	0
100-068-550100 Utilities				98 COURT ST 01/07/24-02/05/24					
*** 2403900192905	2/8/2024	6.84	0.00	02/16/2024				No	0
100-068-550100 Utilities				407 ANN ELIZA ST 01/01/24-01/30/24					
*** 2403900192905	2/8/2024	1,528.97	0.00	02/16/2024				No	0
100-068-550100 Utilities				111 S CAPITOL ST 01/06/24-02/03/24					
*** 2403900192905	2/8/2024	16.78	0.00	02/16/2024				No	0
100-068-550100 Utilities				1411 ELMGROVE TW 12/27/23-01/28/24					
*** 2403900192905	2/8/2024	679.60	0.00	02/16/2024				No	0
100-068-550100 Utilities				1130 KOCH ST UNIT A 01/01/24-02/01/24					
*** 2403900192905	2/8/2024	80.37	0.00	02/16/2024				No	0
100-068-550100 Utilities				911 BRENKMAN DR 12/28/23-01/29/24					
*** 2403900192905	2/8/2024	25.24	0.00	02/16/2024				No	0
100-068-550100 Utilities				95 COURT ST UNMETERED 01/05/24-02/05/24					
*** 2403900192905	2/8/2024	146.93	0.00	02/16/2024				No	0
231-030-550100 Utilities				1831 WINGED FOOT DR 12/26/23-01/25/24					
*** 2403900192905	2/8/2024	88.79	0.00	02/16/2024				No	0
231-030-550100 Utilities				2804 S 14TH ST 12/20/23-01/23/24					
*** 2403900192905	2/8/2024	65.82	0.00	02/16/2024				No	0
231-030-550100 Utilities				801 SHERIDAN RD 12/11/23-01/14/24					
*** 2403900192905	2/8/2024	75.35	0.00	02/16/2024				No	0
231-030-550100 Utilities				1901 EL CAMINO DR 12/19/23-01/22/24					
*** 2403900192905	2/8/2024	537.69	0.00	02/16/2024				No	0
231-030-550100 Utilities				110 STATE UNIT FT 01/01/24-01/30/24					
*** 2403900192905	2/8/2024	23.32	0.00	02/16/2024				No	0
231-030-550100 Utilities				1802 OAKWOOD DR 12/18/23-01/21/24					
*** 2403900192905	2/8/2024	48.22	0.00	02/16/2024				No	0
231-030-550100 Utilities				2120 SUSAN HOPE DR 12/11/23-01/14/24					
*** 2403900192905	2/8/2024	11.52	0.00	02/16/2024				No	0
231-030-550100 Utilities				2 CAPE CT 12/11/23-01/14/24					
*** 2403900192905	2/8/2024	0.61	0.00	02/16/2024				No	0
231-030-550100 Utilities				99 CAROLINE ST 01/01/24-01/30/24					
*** 2403900192905	2/8/2024	97.32	0.00	02/16/2024				No	0
231-030-550100 Utilities				235 WHITE PINE TRAIL 12/26/23-01/25/24					
*** 2403900192905	2/8/2024	5.93	0.00	02/16/2024				No	0
231-030-550100 Utilities				99 FAYETTE ST 01/07/24-02/05/24					
*** 2403900192905	2/8/2024	103.96	0.00	02/16/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
231-030-550100 Utilities				805 EAST SHORE DR 12/18/23-01/21/24					
*** 2403900192905	2/8/2024	44.00	0.00	02/16/2024					
231-031-550100 Utilities				606 S FRONT ST UNMETERED 12/27/23-01/26/24					
*** 2403900192905	2/8/2024	13,403.37	0.00	02/16/2024					
231-031-550100 Utilities				606 S FRONT ST 01/02/24-02/01/24					
*** 2403900192905	2/8/2024	58.04	0.00	02/16/2024					
231-031-550100 Utilities				2500 S 2ND ST FBOP 12/20/23-01/23/24					
*** 2403900192905	2/8/2024	288.94	0.00	02/16/2024					
501-501-550100 Utilities				1130 KOCH ST 1/2 VMF/BUS 01/01/24-02/01/24					
*** 2403900192905	2/8/2024	345.06	0.00	02/16/2024					
501-501-550100 Utilities				1130 KOCH UNIT B 1/2 VMF/BUS 12/13/23-01/16/24					
*** 2403900192905	2/8/2024	47.63	0.00	02/16/2024					
525-525-550100 Utilities				13918 AIRPORT LN UNIT B1 01/04/24-02/04/24					
*** 2403900192905	2/8/2024	137.82	0.00	02/16/2024					
525-525-550100 Utilities				13906 AIRPORT LN UNIT B 01/04/24-02/04/24					
*** 2403900192905	2/8/2024	1,161.89	0.00	02/16/2024					
525-525-550100 Utilities				13906 AIRPORT LN ELEC VAULT 01/04/24-02/04/24					
*** 2403900192905	2/8/2024	103.63	0.00	02/16/2024					
525-525-550100 Utilities				13906 AIRPORT LN UNIT A 01/04/24-02/04/24					
*** 2403900192905	2/8/2024	288.94	0.00	02/16/2024					
699-069-550100 Utilities				1130 KOCH ST 1/2 VMF/BUS 01/01/24-02/01/24					
*** 2403900192905	2/8/2024	345.05	0.00	02/16/2024					
699-069-550100 Utilities				1130 KOCH UNIT B 1/2 VMF/BUS 12/14/23-01/16/24					
240390019290526 Total:		28,797.33							
Calpine Energy Solutions,		28,797.33							
Campsite Carbon, LLC									
15118									
1430	1/28/2024	221.54	0.00	02/16/2024					
100-761-522400 General Supplies				PATROL SUPPLIES					
1430 Total:		221.54							
Campsite Carbon, LLC Tot		221.54							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Carroll, Todd 12026									
EXPENSE-0124	2/13/2024	775.18	0.00	02/16/2024				No	0
100-034-519000 Training And Education				REIMBURSEMENT HOTEL @ TRAINING 02/09/24					
	EXPENSE-0124 Total:	775.18							
	Carroll, Todd Total:	775.18							
Cat Financial Services 10104									
*** 34944072	1/26/2024	1,274.27	0.00	02/16/2024				No	0
445-041-524000 Lease/Rental of Equipment				LTO BACKHOE LOADER - PRINCIPAL					
*** 34944072	1/26/2024	231.46	0.00	02/16/2024				No	0
445-041-590400 Interest Paid				LTO BACKHOE LOADER - INTEREST					
	34944072 Total:	1,505.73							
	Cat Financial Services Tota	1,505.73							
Cave, Misti 15059									
EXPENSE-0124A	2/12/2024	46.92	0.00	02/16/2024				No	0
100-763-522400 General Supplies				SOCIAL WORKER SUPPLIES 01/22/24					
	EXPENSE-0124A Total:	46.92							
EXPENSE-0124B	2/12/2024	55.35	0.00	02/16/2024				No	0
100-763-522400 General Supplies				SOCIAL WORKER SUPPLIES 01/24/24					
	EXPENSE-0124B Total:	55.35							
	Cave, Misti Total:	102.27							
Comcast Cable Communications, Inc. 14903									
*** 203130107121	1/26/2024	41.79	0.00	02/16/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
501-501-569000 Other Contractual Service				CABLE FOR BUS DEPT 02/01-02/29/24					
203130107121 Total:		41.79							
Comcast Cable Communic		41.79							
Confidential Security Corp 10891									
105974	1/31/2024	42.40	0.00	02/16/2024				No	0
100-761-569000 Other Contractual Service				CONFIDENTIAL MATERIALS DISPOSAL JAN 2024					
105974 Total:		42.40							
Confidential Security Corp		42.40							
Conway Shield 14482									
517600	1/28/2024	2,632.00	0.00	02/16/2024				No	0
100-034-529000 Equipment				BELTGEAR FOR NEW HIRE JS					
517600 Total:		2,632.00							
518047	2/6/2024	42.50	0.00	02/16/2024				No	0
100-034-529000 Equipment				BELT					
518047 Total:		42.50							
Conway Shield Total:		2,674.50							
Easy Way Safety Services, Inc 14525									
63331	11/16/2023	2,338.00	0.00	02/16/2024				No	0
501-501-529000 Equipment				EVAC BLANKETS FOR BUSES					
63331 Total:		2,338.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
	Easy Way Safety Services,	2,338.00							
Eaton, Joshua									
14660									
EXPENSE-0124A	2/12/2024	75.70	0.00	02/16/2024				No	0
100-761-554300 Tools & Uniforms				MAGWELL DAMAGE REIMBURSEMENT 01/29/24					
	EXPENSE-0124A Total:	75.70							
EXPENSE-0124B	2/12/2024	97.70	0.00	02/16/2024				No	0
100-761-554300 Tools & Uniforms				UNIFORM PANTS DAMAGE REIMBURSE. 01/30/24					
	EXPENSE-0124B Total:	97.70							
	Eaton, Joshua Total:	173.40							
FirsTech Inc.									
12035									
*** 14132	1/31/2024	37.50	0.00	02/16/2024				No	0
223-023-569000 Other Contractual Service				MONTHLY MAINTENANCE FEES - JAN 2024					
*** 14132	1/31/2024	37.50	0.00	02/16/2024				No	0
231-029-569000 Other Contractual Service				MONTHLY MAINTENANCE FEES - JAN 2024					
	14132 Total:	75.00							
	FirsTech Inc. Total:	75.00							
Flock Group Inc									
15001									
INV31156	1/24/2024	350.00	0.00	02/16/2024				No	0
100-761-529000 Equipment				DAMAGED FLOCK CAMERA FROM CRASH					
	INV31156 Total:	350.00							
	Flock Group Inc Total:	350.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Gathman AG, Inc 14871									
758711	1/31/2024	1,302.00	0.00	02/16/2024				No	0
501-501-557200 License And Inspection Fees				BUS INSPECTIONS 6 MONTHS					
758711 Total:		1,302.00							
Gathman AG, Inc Total:		1,302.00							
Gem City Tire 12935									
43664	1/31/2024	263.50	0.00	02/16/2024				No	0
100-761-534000 Automotive Expense				TIRE FOR SQUAD					
43664 Total:		263.50							
Gem City Tire Total:		263.50							
GFL Environmental Services USA, Inc. 14249									
P60005202756	1/31/2024	27,469.20	0.00	02/16/2024				No	0
223-023-566500 Landfill Expense				LANDFILL FEE 01/16-01/31/24					
P60005202756 Total:		27,469.20							
P90005200147	1/31/2024	3,430.44	0.00	02/16/2024				No	0
223-026-566502 Recycling Expense				CURBSIDE RC FEE 01/16-01/31/24					
P90005200147 Total:		3,430.44							
GFL Environmental Serv		30,899.64							
Grogan, Robert 14883									
2032A	2/8/2024	407.36	0.00	02/16/2024				No	0
100-006-569000 Other Contractual Service				MILEAGE 01/29-02/08/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
2032A Total:		407.36							
2032B	2/8/2024	783.84	0.00	02/16/2024				No	0
100-006-569000 Other Contractual Service				LODGING 01/29-02/08/24					
2032B Total:		783.84							
Grogan, Robert Total:		1,191.20							
Hall, Lory									
14690									
EXPENSE-0224	2/9/2024	10.72	0.00	02/16/2024				No	0
501-501-554200 Meals/Lodging				PCHS BAND 02/02/24					
EXPENSE-0224 Total:		10.72							
Hall, Lory Total:		10.72							
Harris Pest Control									
10251									
126884	2/1/2024	215.00	0.00	02/16/2024				No	0
231-031-569000 Other Contractual Service				PEST CONTROL @ WWTP					
126884 Total:		215.00							
Harris Pest Control Total:		215.00							
Havens, Michelle									
11019									
EXPENSE-0124A	2/9/2024	4.66	0.00	02/16/2024				No	0
501-501-554200 Meals/Lodging				PCHS WRESTLING 01/27/24					
EXPENSE-0124A Total:		4.66							
EXPENSE-0124B	2/9/2024	5.21	0.00	02/16/2024				No	0
501-501-554200 Meals/Lodging				PCHS WRESTLING 01/27/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	EXPENSE-0124B Total:	5.21							
EXPENSE-0124C	2/9/2024	30.00	0.00	02/16/2024				No	0
501-501-554200 Meals/Lodging				PCHS WRESTLING 01/27/24					
	EXPENSE-0124C Total:	30.00							
	Havens, Michelle Total:	39.87							
Hawkins Inc. 12742									
6676541	1/26/2024	11,464.00	0.00	02/16/2024				No	0
231-031-522200 Chemical Supplies				CHEMICALS FOR SLUDGE PROCESS					
	6676541 Total:	11,464.00							
	Hawkins Inc. Total:	11,464.00							
Herr Petroleum Corporation 12712									
*** D42012	2/8/2024	11,177.85	0.00	02/16/2024				No	0
699-000-160100 Fuel Inventory				DIESEL - 2999 GAL @ 3.73/GAL					
*** D42012	2/8/2024	8,302.48	0.00	02/16/2024				No	0
699-000-160100 Fuel Inventory				REG N/L - 3001 GAL @ 2.77/GAL					
	D42012 Total:	19,480.33							
	Herr Petroleum Corporatio	19,480.33							
IL American Water 10291									
*** 210000997451	2/6/2024	80.09	0.00	02/16/2024				No	0
100-068-550100 Utilities				FIRE STATION #2 01/04-02/24					
	210000997451 Total:	80.09							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
*** 210001081786	2/6/2024	18.26	0.00	02/16/2024				No	0
100-068-550100 Utilities				7TH ST YD HYDRANT 01/05-02/05/24					
210001081786 Total:		18.26							
*** 210001172927	2/2/2024	138.59	0.00	02/16/2024				No	0
100-068-550100 Utilities				CITY HALL FIRE SUPPRESSION 02/02-03/01/24					
210001172927 Total:		138.59							
*** 210002547388	2/8/2024	186.40	0.00	02/16/2024				No	0
100-068-550100 Utilities				FIRE STATION #3 01/06-02/06/24					
210002547388 Total:		186.40							
*** 210003326348	2/2/2024	18.26	0.00	02/16/2024				No	0
100-068-550100 Utilities				MARY ST YD HYDRANT 01/03-02/01/24					
210003326348 Total:		18.26							
IL American Water Total:		441.60							
IL Dept of Employment Security 10322									
*** 0803028	2/15/2024	5,404.00	0.00	02/16/2024				No	0
501-501-518200 Unemployment Insurance				UNEMPLOYMENT INS PAYMENT 4TH QTR 2023					
0803028 Total:		5,404.00							
IL Dept of Employment Se		5,404.00							
Illini Plumbing, Inc. 12264									
19374	2/8/2024	389.72	0.00	02/16/2024				No	0
100-068-580401 Building Repair				REBUILD BACKFLOW STATE ST					
19374 Total:		389.72							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Illini Plumbing, Inc. Total:		389.72							
International Assoc. of Arson Investigators (IAAI)									
12601									
98959	12/4/2023	600.00	0.00	02/16/2024				No	0
100-034-551600 Dues And Subscriptions				MEMBERSHIP DUES - IAAI 2024					
98959 Total:		600.00							
International Assoc. of Ars		600.00							
Key Equipment									
10353									
STL205899	1/29/2024	271.68	0.00	02/16/2024				No	0
231-033-534000 Automotive Expense				EQUIPMENT FOR SWEEPER					
STL205899 Total:		271.68							
Key Equipment Total:		271.68							
Kimball Midwest									
11679									
101855366	1/26/2024	113.20	0.00	02/16/2024				No	0
100-032-522400 General Supplies				USS GR5 & INTER-LUBE PENT GREASE FOR SHOP					
101855366 Total:		113.20							
Kimball Midwest Total:		113.20							
Linde Gas & Equipment									
10518									
40927147	1/31/2024	125.77	0.00	02/16/2024				No	0
100-034-524000 Lease/rental Of Equipment				O2					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	40927147 Total:	125.77							
	Linde Gas & Equipment To	125.77							
M & O Environmental Services 11070 *** 42411	9/18/2023	917.85	0.00	02/16/2024				No	0
100-766-569000 Other Contractual Service				ASBESTOS ABATEMENT 312 WOODLAND					
	42411 Total:	917.85							
	M & O Environmental Ser	917.85							
Macqueen Emergency 10230 P02319	2/6/2024	103.72	0.00	02/16/2024				No	0
100-034-534000 Automotive Expense				TRUCK REPAIRS					
	P02319 Total:	103.72							
	Macqueen Emergency Tota	103.72							
Martin, Matt 11687 EXPENSE-0124A	2/13/2024	72.74	0.00	02/16/2024				No	0
100-034-519000 Training And Education				FUEL REIMBURSE/MOLINE CLASS 01/25/24					
	EXPENSE-0124A Total:	72.74							
EXPENSE-0124B	2/13/2024	53.45	0.00	02/16/2024				No	0
100-034-519000 Training And Education				FUEL REIMBURSE/MOLINE CLASS 01/11/24					
	EXPENSE-0124B Total:	53.45							
	Martin, Matt Total:	126.19							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Mathis-Kelley 10401									
164203	1/31/2024	102.07	0.00	02/16/2024				No	0
231-030-564000 Sewer Maintenance/Improvement				HYDRAULIC CEMENT FOR LATERALS/ELBOWS/ETC					
164203 Total:		102.07							
Mathis-Kelley Total:		102.07							
McCabe, Tara 11649									
*** EXPENSE-012	2/9/2024	15.65	0.00	02/16/2024				No	0
501-501-554200 Meals/Lodging				RANKIN BOYS BASKETBALL 01/27/24					
EXPENSE-0124 Total:		15.65							
McCabe, Tara Total:		15.65							
McNeilus Truck & Manufacturing 10410									
6138845	1/3/2024	305.29	0.00	02/16/2024				No	0
223-023-534000 Automotive Expense				SHOE, LWR Q/CHG ASSY FOR SW11					
6138845 Total:		305.29							
McNeilus Truck & Manufa		305.29							
Menards 10414									
68594	1/24/2024	51.79	0.00	02/16/2024				No	0
100-034-534000 Automotive Expense				PLUGS FOR KUSSMAUL					
68594 Total:		51.79							
68656	1/25/2024	25.98	0.00	02/16/2024				No	0
231-030-522400 General Supplies				11" PLIERS FOR USE AT LIFT STATIONS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	68656 Total:	25.98							
*** 68675	1/25/2024	170.77	0.00	02/16/2024				No	0
100-034-522400 General Supplies				GARBAGE BAGS/BATTERIES					
*** 68675	1/25/2024	91.50	0.00	02/16/2024				No	0
100-034-529000 Equipment				CABLE					
	68675 Total:	262.27							
68761	1/26/2024	65.66	0.00	02/16/2024				No	0
100-032-522400 General Supplies				SPARE MAILBOXES TO REPLACE DAMAGED					
	68761 Total:	65.66							
68767	1/26/2024	79.47	0.00	02/16/2024				No	0
501-501-599000 Miscellaneous				REPLACE RESIDENTIAL MAILBOX HIT BY BUS					
	68767 Total:	79.47							
*** 68783	1/26/2024	19.34	0.00	02/16/2024				No	0
100-034-522400 General Supplies				SCREWS/DRILL BIT/FROG TAPE					
*** 68783	1/26/2024	34.99	0.00	02/16/2024				No	0
100-034-529000 Equipment				STUD FINDER					
	68783 Total:	54.33							
69051	1/30/2024	59.99	0.00	02/16/2024				No	0
223-023-529000 Equipment				3/8" RIGHT ANGLE DRILL FOR CART REPAIRS					
	69051 Total:	59.99							
69138	1/31/2024	89.75	0.00	02/16/2024				No	0
100-032-599000 Miscellaneous				POSTS TO REPAIR PLOW DAMAGED MAIL BOXES					
	69138 Total:	89.75							
69173	1/31/2024	30.71	0.00	02/16/2024				No	0
100-761-592700 Shooting Range				SHOOTING RANGE EQUIPMENT					
	69173 Total:	30.71							
69662	2/7/2024	30.47	0.00	02/16/2024				No	0

AP-To Be Paid Proof List (02/16/2024 - 7:22 AM)

*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
100-068-522400 General Supplies				MAINTENANCE					
69662 Total:		30.47							
69741	2/8/2024	9.12	0.00	02/16/2024				No	0
100-032-522400 General Supplies				SCREWS FOR SIDEWALK GRINDER					
69741 Total:		9.12							
70001	2/12/2024	14.99	0.00	02/16/2024				No	0
100-068-522400 General Supplies				SPRAY TANK					
70001 Total:		14.99							
70022	2/12/2024	24.94	0.00	02/16/2024				No	0
100-068-522400 General Supplies				PAINTING SUPPLIES					
70022 Total:		24.94							
Menards Total:		799.47							
NCL of Wisconsin Inc									
12393									
498631	1/25/2024	253.14	0.00	02/16/2024				No	0
231-031-561300 Testing Fees And Expenses				LAB TESTING SUPPLIES					
498631 Total:		253.14							
NCL of Wisconsin Inc Total		253.14							
PAT Service Co.									
12296									
112923	11/29/2023	925.00	0.00	02/16/2024				No	0
100-766-536100 Property Cleanup Fees				PROPERTY CLEANUP 200 HAMILTON 11/17/23					
112923 Total:		925.00							
PAT Service Co. Total:		925.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Pekin Police Premium Trust 11610									
70	1/22/2024	138,648.36	0.00	02/16/2024				No	0
695-095-517509 Police BCBS Health Ins Plan				FEBRUARY 2024 POLICE PREMIUMS					
70 Total:		138,648.36							
Pekin Police Premium Trus		138,648.36							
Price, Cory 14446									
EXPENSE-0224	2/13/2024	160.00	0.00	02/16/2024				No	0
100-034-519000 Training And Education				PARAMEDIC LICENSE FEE 02/09/24					
EXPENSE-0224 Total:		160.00							
Price, Cory Total:		160.00							
Quadient Finance USA Inc 13754									
*** 044914318559	2/5/2024	1,979.95	0.00	02/16/2024				No	0
100-990-520400 Postage				ADDING POSTAGE TO POSTAGE MACHINE 01/22/24					
044914318559 Total:		1,979.95							
Quadient Finance USA Inc		1,979.95							
Ragan Communications Inc 10533									
29905	1/31/2024	763.88	0.00	02/16/2024				No	0
100-034-555000 Radio Expense				MONTHLY SMR 01/01-02/28/24					
29905 Total:		763.88							
29907	1/31/2024	1,248.65	0.00	02/16/2024				No	0
100-761-555000 Radio Expense				MONTHLY SMR CHARGES					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	29907 Total:	1,248.65							
	Ragan Communications In	2,012.53							
Ray O'Herron Co Inc 10539									
2320461	1/24/2024	62.18	0.00	02/16/2024				No	0
100-761-554300 Tools & Uniforms				COMMAND UNIFORMS					
	2320461 Total:	62.18							
2320672	1/26/2024	205.88	0.00	02/16/2024				No	0
100-761-554300 Tools & Uniforms				NEW HIRE UNIFORMS DW					
	2320672 Total:	205.88							
2321261	1/29/2024	299.27	0.00	02/16/2024				No	0
100-761-554300 Tools & Uniforms				CHIEF BADGES					
	2321261 Total:	299.27							
2322390	2/2/2024	692.99	0.00	02/16/2024				No	0
100-761-592604 Emergency Services Team				CIERT EQUIPMENT					
	2322390 Total:	692.99							
2323153	2/7/2024	8,328.31	0.00	02/16/2024				No	0
100-761-525000 Police Ammunition				AMMUNITION					
	2323153 Total:	8,328.31							
	Ray O'Herron Co Inc Total	9,588.63							
Richardson Carpet Care 10934									
1304	1/25/2024	1,360.00	0.00	02/16/2024				No	0
100-034-569000 Other Contractual Service				CHAIR CLEANINGS AT STATIONS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	1304 Total:	1,360.00							
	Richardson Carpet Care To	1,360.00							
Sam Harris Clothing 10563									
12134501	12/28/2023	77.95	0.00	02/16/2024				No	0
100-761-554300 Tools & Uniforms				UNIFORM PANTS AP					
	12134501 Total:	77.95							
	Sam Harris Clothing Total:	77.95							
Schaefer, Chris 10571									
EXPENSE-0124	2/13/2024	68.39	0.00	02/16/2024				No	0
231-031-556100 Gasoline/diesel Fuel				REIMBURSE FOR HEATER KEROSENE 01/15/24					
	EXPENSE-0124 Total:	68.39							
	Schaefer, Chris Total:	68.39							
Schulke, Nicholas 11992									
*** EXPENSE-022	2/12/2024	45.00	0.00	02/16/2024				No	0
100-761-519000 Training And Education				MANAGING/SUPERVISING FTO UNIT 02/21-02/23/24					
	EXPENSE-0224 Total:	45.00							
	Schulke, Nicholas Total:	45.00							
Schwartz Electric 10579									
18360	2/1/2024	1,995.00	0.00	02/16/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
100-032-569000 Other Contractual Service				JULIE LOCATES 01/17-01/30/24					
18360 Total:		1,995.00							
18365	1/31/2024	4,416.00	0.00	02/16/2024				No	0
100-032-529000 Equipment				LED LIGHT FIXTURES					
18365 Total:		4,416.00							
18366	1/31/2024	294.15	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				INSTALL LED FIXTURE @ 2123 MARIGOLD					
18366 Total:		294.15							
18367	1/31/2024	293.25	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				INSTALL LED FIXTURE @ 2107 MARIGOLD					
18367 Total:		293.25							
18368	1/31/2024	293.40	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				INSTALL LED FIXTURE @ 2118 MARIGOLD					
18368 Total:		293.40							
18369	1/31/2024	288.90	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				INSTALL LED FIXTURE @ LOCUST & REDWOOD					
18369 Total:		288.90							
18370	1/31/2024	460.00	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				REPLACE PHOTOCELLS ON LIGHTING DOWNTOWN					
18370 Total:		460.00							
18389	1/31/2024	190.00	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				REPLACE STR LIGHT LAMP @ 801 WASHINGTON					
18389 Total:		190.00							
18390	1/31/2024	110.00	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				TEST POWER @ STREET LIGHT 232 DOGWOOD LN					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
18390 Total:		110.00							
18391	1/31/2024	293.00	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				INSTALL NEW PHOTOCCELL @ KENNEDY & 11TH ST					
18391 Total:		293.00							
18392	1/31/2024	294.75	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				INSTALL LED FIXTURE @ 1838 & 1843 VIENNA CT					
18392 Total:		294.75							
18393	1/31/2024	292.50	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				INSTALL LED FIXTURE @ 1348 GEORGEANNE					
18393 Total:		292.50							
18394	1/31/2024	293.40	0.00	02/16/2024				No	0
100-032-534400 Equipment Repairs				INSTALL LED FIXTURE @ 2125 WINDSOR					
18394 Total:		293.40							
Schwartz Electric Total:		9,514.35							
Shaw, Tina									
14561									
*** EXPENSE-012	2/9/2024	12.48	0.00	02/16/2024				No	0
501-501-554200 Meals/Lodging				PCHS SOPH BOYS BASKETBALL 01/24/24					
EXPENSE-0124 Total:		12.48							
Shaw, Tina Total:		12.48							
Sirchie Acquisition Company LLC									
10604									
628793IN	1/30/2024	140.38	0.00	02/16/2024				No	0
100-761-522400 General Supplies				EVIDENCE BAGS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
628793IN Total:		140.38							
629103IN	1/31/2024	566.87	0.00	02/16/2024				No	0
100-761-522400 General Supplies				EVIDENCE BAGS					
629103IN Total:		566.87							
Sirchie Acquisition Compa		707.25							
Stewart, Nicole 13588									
EXPENSE-0124A	2/8/2024	39.00	0.00	02/16/2024				No	0
100-004-519000 Training And Education				MCI WINTER SEMINAR - 01/25-01/26/24 - MEALS					
EXPENSE-0124A Total:		39.00							
EXPENSE-0124B	2/8/2024	248.57	0.00	02/16/2024				No	0
100-004-519000 Training And Education				MCI WINTER SEMINAR - 01/25-01/26/24 - MILEAGE					
EXPENSE-0124B Total:		248.57							
EXPENSE-0124C	2/8/2024	132.24	0.00	02/16/2024				No	0
100-004-519000 Training And Education				MCI WINTER SEMINAR - 01/25-01/26/24 - LODGING					
EXPENSE-0124C Total:		132.24							
Stewart, Nicole Total:		419.81							
Tazewell County Recorder 11172									
02082024	2/8/2024	47.40	0.00	02/16/2024				No	0
100-766-593300 Lien Filing & Release Fees				FILE ZERO/RELEASE 1 LIEN					
02082024 Total:		47.40							
02092024	2/12/2024	284.40	0.00	02/16/2024				No	0
231-029-593300 Lien Filing Fee				FILE 4/RELEASE 2 WW LIENS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
02092024 Total:		284.40							
02132024	2/13/2024	189.60	0.00	02/16/2024				No	0
100-766-593300 Lien Filing & Release Fees				FILE 2/RELEASE 2 LIENS					
02132024 Total:		189.60							
02142024	2/14/2024	94.80	0.00	02/16/2024				No	0
100-766-593300 Lien Filing & Release Fees				FILE 1/RELEASE 1 LIEN					
02142024 Total:		94.80							
Tazewell County Recorder		616.20							
TCI Companies, Inc									
10661									
02152024	2/15/2024	434.75	0.00	02/16/2024				No	0
100-068-534200 Buildings And Grounds Rep				CITY HALL IRRIGATION					
02152024 Total:		434.75							
TCI Companies, Inc Total:		434.75							
Text-em-all									
14453									
92000	1/22/2024	108.00	0.00	02/16/2024				No	0
501-501-569000 Other Contractual Service				GROUP MESSAGING FOR BUS DEPT					
92000 Total:		108.00							
Text-em-all Total:		108.00							
Topless Tree Service									
14332									
2684	1/29/2024	2,862.50	0.00	02/16/2024				No	0
100-032-536000 Tree Removal / Replacemen				REMOVE TREE @ 6TH ST & CHARLES 01/25/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	2684 Total:	2,862.50							
2687	1/31/2024	2,912.50	0.00	02/16/2024				No	0
100-032-536000	Tree Removal / Replacemen			REMOVE TREE @ 629 WASHINGTON ST					
	2687 Total:	2,912.50							
2688	2/2/2024	2,012.50	0.00	02/16/2024				No	0
100-032-536000	Tree Removal / Replacemen			REMOVE TREE @ 702 S 5TH ST 02/01/24					
	2688 Total:	2,012.50							
	Topless Tree Service Total:	7,787.50							
University of Illinois									
11803									
UFIWA160	1/23/2024	200.00	0.00	02/16/2024				No	0
100-034-519000	Training And Education			CONTINUED EDUCATION AC					
	UFIWA160 Total:	200.00							
	University of Illinois Total:	200.00							
Visa									
11433									
*** 4908-0224	2/1/2024	40.00	0.00	02/16/2024				No	0
100-034-519000	Training And Education			01/23/24 AMER HEART CPR/BLS ONLINE INSTRUCT.					
*** 4908-0224	2/1/2024	40.00	0.00	02/16/2024				No	0
100-034-519000	Training And Education			01/23/24 AMER HEART CPR/BLS ONLINE INSTRUCT.					
*** 4908-0224	2/1/2024	43.97	0.00	02/16/2024				No	0
100-034-520200	Office Supplies			01/05/24 STAPLES/SHARPIES, LABEL MAKER					
*** 4908-0224	2/1/2024	55.80	0.00	02/16/2024				No	0
100-034-520200	Office Supplies			01/05/24 WALMART/LABELING SUPPLIES					
*** 4908-0224	2/1/2024	13.50	0.00	02/16/2024				No	0
100-034-520400	Postage			01/10/24 UPS STORE/SHIPPING FEES					
*** 4908-0224	2/1/2024	399.95	0.00	02/16/2024				No	0
100-034-522500	Emergency Medical Supplie			01/08/24 MERET USA/OMNI-PRO					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
*** 4908-0224	2/1/2024	30.62	0.00	02/16/2024				No	0
100-034-522500 Emergency Medical Supplie				01/08/24 HOBBY LOBBY/SUPPLIES FOR LABELING					
*** 4908-0224	2/1/2024	46.93	0.00	02/16/2024				No	0
100-034-529000 Equipment				01/05/24 WALMART/NEW HIRE BEDDING					
*** 4908-0224	2/1/2024	484.76	0.00	02/16/2024				No	0
100-034-587000 Machinery And Equipment				01/09/24 AED STORE/PA BLEEDING CONTROL KIT					
4908-0224 Total:		1,155.53							
4916-0124	1/1/2024	105.19	0.00	02/16/2024				No	0
100-001-569000 Other Contractual Service				12/29/23 DMI/DELL BUS ONLINE					
4916-0124 Total:		105.19							
*** 4916-0224	2/1/2024	21.48	0.00	02/16/2024				No	0
100-001-569000 Other Contractual Service				01/23/24 AWARD HQ/MGMT CONSULTING & PR SVC					
*** 4916-0224	2/1/2024	150.00	0.00	02/16/2024				No	0
100-001-569000 Other Contractual Service				01/30/24 JOBMATCH/MANAGEMENT SERVICES					
*** 4916-0224	2/1/2024	150.00	0.00	02/16/2024				No	0
100-001-569000 Other Contractual Service				01/30/24 JOBMATCH/MANAGEMENT SERVICES					
*** 4916-0224	2/1/2024	175.00	0.00	02/16/2024				No	0
100-007-519000 Training And Education				01/08/24 NIU OUTREACH/ENGINEERING CONF JE					
*** 4916-0224	2/1/2024	916.00	0.00	02/16/2024				No	0
100-009-538000 Maintenance Agreements				01/22/24 DIGICERT/DIGICERT MAIL 01/2024-01/2025					
*** 4916-0224	2/1/2024	382.50	0.00	02/16/2024				No	0
100-009-550300 Telephone				01/12/24 KYOCERA/PHONE BASES FD STN 1, 2, & 3					
*** 4916-0224	2/1/2024	151.11	0.00	02/16/2024				No	0
100-990-520200 Office Supplies				01/22/24 RS WAREHOUSE/TRODAT 5208 STAMP					
*** 4916-0224	2/1/2024	290.00	0.00	02/16/2024				No	0
570-570-519000 Training And Education				01/06/24 NIU OUTREACH/TRAINING JW					
4916-0224 Total:		2,236.09							
*** 4924-0124	1/1/2024	600.00	0.00	02/16/2024				No	0
100-006-519000 Training And Education				12/01/23 GOV'T FIN OFC/CPFO CAND. RENEW FEE					
*** 4924-0124	1/1/2024	160.00	0.00	02/16/2024				No	0
100-006-519000 Training And Education				12/01/23 GOV'T FIN OFC/MEMBERSHIP RENEWAL					
*** 4924-0124	1/1/2024	650.00	0.00	02/16/2024				No	0
100-763-592600 Special Investigations Exp				12/07/23 AXIS FORENSIC/INVES. EXPENSE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	4924-0124 Total:	1,410.00							
*** 4924-0224	2/1/2024	150.00	0.00	02/16/2024				No	0
100-005-551000 Printing And Publications				01/24/24 GOV'T FIN OFC/POSTING FIN DIR POSITION					
*** 4924-0224	2/1/2024	149.00	0.00	02/16/2024				No	0
100-006-519000 Training And Education				01/24/24 GOV'T FIN OFC/GAAFR PLUS SUBSCRIPT.					
*** 4924-0224	2/1/2024	5.95	0.00	02/16/2024				No	0
100-006-599000 Miscellaneous				01/31/24 TAXBANDITS/E-FILING FORM 941					
	4924-0224 Total:	304.95							
*** 4932-0124	1/1/2024	30.28	0.00	02/16/2024				No	0
501-501-520200 Office Supplies				12/15/23 WALMART/COPY PAPER FOR BUS DEPT					
*** 4932-0124	1/1/2024	74.36	0.00	02/16/2024				No	0
501-501-529000 Equipment				12/01/23 BEST BUY/TV MOUNT FOR BUS DEPT					
*** 4932-0124	1/1/2024	11.00	0.00	02/16/2024				No	0
525-525-557200 License & Inspection Fees				12/19/23 IL SOS/NEW LICENSE PLATE BUS 1961					
*** 4932-0124	1/1/2024	214.72	0.00	02/16/2024				No	0
525-525-557200 License & Inspection Fees				12/29/23 IL SOS/STICKER & REG. ELEC. BUS 1900					
	4932-0124 Total:	330.36							
*** 4932-0224	2/1/2024	285.00	0.00	02/16/2024				No	0
501-501-551600 Dues And Subscriptions				01/30/24 NAPT/GRP MEMBERSHIP THRU 12/31/24					
*** 4932-0224	2/1/2024	5.00	0.00	02/16/2024				No	0
501-501-557200 License And Inspection Fees				01/04/24 IL SEC OF STATE/SCHOOL BUS PERMIT					
	4932-0224 Total:	290.00							
*** 5715-0224	2/1/2024	359.65	0.00	02/16/2024				No	0
100-761-534000 Automotive Expense				01/19/24 SP RAM MOUNTS/SQUAD LAPTOP MOUNT					
*** 5715-0224	2/1/2024	77.00	0.00	02/16/2024				No	0
100-761-551000 Printing And Publications				01/02/24 IML/TRAINING MATERIALS SR					
*** 5715-0224	2/1/2024	42.53	0.00	02/16/2024				No	0
100-761-599000 Miscellaneous				01/26/24 JIMMY JOHNS/SGT TESTING LUNCH					
*** 5715-0224	2/1/2024	153.38	0.00	02/16/2024				No	0
100-766-536100 Property Cleanup Fees				01/09/24 IEPA/ASBESTOS PERMIT					
	5715-0224 Total:	632.56							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
*** 5723-0224	2/1/2024	325.00	0.00	02/16/2024				No	0
100-761-519000 Training And Education				01/16/24 IDEOA/TRAINING REGISTRATION RJ					
*** 5723-0224	2/1/2024	240.00	0.00	02/16/2024				No	0
100-761-519000 Training And Education				01/17/24 INT'L CODE COUNCIL/TRNG & TEST CE					
*** 5723-0224	2/1/2024	256.25	0.00	02/16/2024				No	0
100-761-519000 Training And Education				01/04/24 UNMANNED TACTICAL/TRAINING JR					
*** 5723-0224	2/1/2024	1,100.00	0.00	02/16/2024				No	0
100-761-519000 Training And Education				01/04/24 NU CPS/TRAINING REGISTRATION RJ					
*** 5723-0224	2/1/2024	59.00	0.00	02/16/2024				No	0
100-761-557200 License And Inspection Fees				01/19/24 NNA SERVICES/NOTARY TRNG & EXAM TE					
*** 5723-0224	2/1/2024	2,495.00	0.00	02/16/2024				No	0
100-763-519000 Training And Education				01/05/24 IACIS/TRAINING REGISTRATION DT					
*** 5723-0224	2/1/2024	230.00	0.00	02/16/2024				No	0
100-766-519000 Training And Education				01/09/24 INT'L CODE COUNCIL/CODE ENFORC EXAM					
*** 5723-0224	2/1/2024	51.13	0.00	02/16/2024				No	0
100-766-536100 Property Cleanup Fees				01/26/24 IDPH/INSPECTOR DISCIPLINE LICENSE					
5723-0224 Total:		4,756.38							
*** 5749-0124	1/1/2024	95.00	0.00	02/16/2024				No	0
100-761-551600 Dues And Subscriptions				12/12/23 ICISF/MEMBERSHIP					
*** 5749-0124	1/1/2024	300.00	0.00	02/16/2024				No	0
100-763-519000 Training And Education				12/18/23 GRAYKEY OPERATOR CERT/TRAINING DT					
*** 5749-0124	1/1/2024	300.00	0.00	02/16/2024				No	0
100-763-519000 Training And Education				12/19/23 GRAYKEY OPERATOR CERT/TRAINING CB					
*** 5749-0124	1/1/2024	468.44	0.00	02/16/2024				No	0
100-763-519000 Training And Education				12/19/23 ZEROABUSE/TRAINING JM					
5749-0124 Total:		1,163.44							
*** 5749-0224	2/1/2024	175.50	0.00	02/16/2024				No	0
100-761-529000 Equipment				01/04/24 LCD UNIFORMS/MOURNING BANDS					
*** 5749-0224	2/1/2024	10.24	0.00	02/16/2024				No	0
100-763-522400 General Supplies				01/22/24 DOLLAR GENERAL/INVEST. SUPPLIES					
*** 5749-0224	2/1/2024	650.00	0.00	02/16/2024				No	0
100-763-592600 Special Investigations Exp				01/04/24 AXIS FORENSIC/INVESTIGATIONS					
*** 5749-0224	2/1/2024	362.24	0.00	02/16/2024				No	0
100-764-520200 Office Supplies				01/10/24 TRF SAFTY WAREHOUSE/RECEIPT PAPER					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
5749-0224 Total:		1,197.98							
6101-0224	2/1/2024	1,800.00	0.00	02/16/2024				No	0
100-068-534200 Buildings And Grounds Rep				01/17/24 GOEDECKE DECATUR/CONCRETE FORMS					
6101-0224 Total:		1,800.00							
Visa Total:		15,382.48							
Waste Management									
12524									
325558720703	2/1/2024	2,289.02	0.00	02/16/2024				No	0
100-032-535000 Material And Hauling				ROLLOFF FEE/20 YD & 30 YD/1208 & 1130 KOCH ST					
325558720703 Total:		2,289.02							
Waste Management Total:		2,289.02							
Weger, Gregory									
12063									
EXPENSE-0124	2/9/2024	65.00	0.00	02/16/2024				No	0
501-501-557200 License And Inspection Fees				CDL REIMBURSEMENT					
EXPENSE-0124 Total:		65.00							
Weger, Gregory Total:		65.00							
Zoll Worldwide Headquarters									
14978									
3897994	1/22/2024	96.00	0.00	02/16/2024				No	0
100-034-587000 Machinery And Equipment				ZOLL CASE					
3897994 Total:		96.00							
Zoll Worldwide Headquart		96.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:	313,945.62
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Accounts Payable

To Be Paid Proof List

User: cmbodine@ci.pekin.il.us
Printed: 02/16/2024 - 8:52AM
Batch: 00010.02.2024 - CMB_2024-02-23_ILEPA_ACH



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
IL Environmental Protection Agency									
11923									
*** 02162024	2/16/2024	290,594.95	0.00	02/16/2024					
231-000-218600 IEPA Loan L17- 4856	PAYMENT ON L17-4856 - PRINCIPAL								
*** 02162024	2/16/2024	82,887.13	0.00	02/16/2024					
231-029-590400 Interest Paid	PAYMENT ON L17-4856 - INTEREST								
02162024 Total:		373,482.08							
IL Environmental Protectio		373,482.08							
Report Total:		373,482.08							

Accounts Payable

To Be Paid Proof List

User: cmbodine@ci.pekin.il.us
Printed: 02/23/2024 - 1:21PM
Batch: 00007.02.2024 - CMB_2024-02-23



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
AAIM EA Training and Consulting LLC									
10918									
*** 63815	11/30/2023	168.30	0.00	02/23/2024				No	0
100-005-569000 Other Contractual Service				PRE-EMPLOYMENT CHECK/FINANCE 11/16/23					
*** 63815	11/30/2023	166.50	0.00	02/23/2024				No	0
100-005-569000 Other Contractual Service				PRE-EMPLOYMENT CHECK/ECON DEV 11/28/23					
	63815 Total:	334.80							
	AAIM EA Training and Co	334.80							
Advance Auto Parts									
12965									
5146403053196	1/30/2024	47.82	0.00	02/23/2024				No	0
100-034-534000 Automotive Expense				10W30 FIRE SCHOOL CAR					
	5146403053196 Total:	47.82							
5146403238136	2/1/2024	183.31	0.00	02/23/2024				No	0
223-023-534000 Automotive Expense				FUEL FILTER & AIR FILTER SW					
	5146403238136 Total:	183.31							
5146403853385	2/7/2024	243.52	0.00	02/23/2024				No	0
223-023-534000 Automotive Expense				OIL FILTER SW STOCK					
	5146403853385 Total:	243.52							
5146403853391	2/7/2024	85.40	0.00	02/23/2024				No	0
223-023-534000 Automotive Expense				RED TACK GREASE SW20, SW21, SW22					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	5146403853391 Total:	85.40							
5146403966667	2/8/2024	16.54	0.00	02/23/2024				No	0
223-026-534000 Automotive Expense				LEAK DYE RC1/RC2					
	5146403966667 Total:	16.54							
	Advance Auto Parts Total:	576.59							
Amazon Capital Services 10020									
17HPLNTW6FRY	2/1/2024	53.85	0.00	02/23/2024				No	0
100-007-520200 Office Supplies				FILE FOLDER HANGERS					
	17HPLNTW6FRY Total:	53.85							
	Amazon Capital Services T	53.85							
Ameren Illinois 10021									
*** 0780071001	2/6/2024	117.26	0.00	02/23/2024				No	0
100-032-550500 Electricity For Street Li				500 PETRI LN MTRD STR LIGHTS 01/04-02/04/24					
	0780071001 Total:	117.26							
*** 1270092007	1/6/2024	160.93	0.00	02/23/2024				No	0
525-525-550100 Utilities				13906 AIRPORT LN ELEC VAULT 01/04-02/04/24					
	1270092007 Total:	160.93							
*** 3139109012	2/6/2024	52.93	0.00	02/23/2024				No	0
100-032-550500 Electricity For Street Li				NEW HANNA RD MTRD STR LIGHTS 01/04-02/04/24					
	3139109012 Total:	52.93							
	Ameren Illinois Total:	331.12							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Automotive Spring 10040									
19244	2/7/2024	1,907.20	0.00	02/23/2024				No	0
100-032-534000 Automotive Expense				TRUCK #422 BOLTS/PLATES					
19244 Total:		1,907.20							
Automotive Spring Total:		1,907.20							
Brooks, Devin 10086									
EXPENSE-0124	2/19/2024	40.00	0.00	02/23/2024				No	0
231-031-519000 Training And Education				REIMBURSEMENT FOR LAB CLASS 01/03/24					
EXPENSE-0124 Total:		40.00							
Brooks, Devin Total:		40.00							
Brownfield, William H. 15120									
24PEKSW0017	2/19/2024	750.00	0.00	02/23/2024				No	0
231-030-569000 Other Contractual Service				BACKWATER VALVE PROGRAM PAYMENT					
24PEKSW0017 Total:		750.00							
Brownfield, William H. To		750.00							
Centre State International Trucks, Inc. 10109									
01P84492	1/26/2024	102.66	0.00	02/23/2024				No	0
100-032-534000 Automotive Expense				SEAL ASSEMBLY STREET #422					
01P84492 Total:		102.66							
01P84791	2/12/2024	554.82	0.00	02/23/2024				No	0
501-501-534000 Automotive Expense				TENSIONER BELTS BUS 1905, 1930, AND 1908					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
01P84791 Total:		554.82							
Centre State International T		657.48							
CINTAS Corporation									
10115									
4182852333	2/8/2024	174.30	0.00	02/23/2024				No	0
699-069-569000 Other Contractual Service				VMF UNIFORM CLEANING					
4182852333 Total:		174.30							
CINTAS Corporation Total		174.30							
Clark Baird Smith LLP									
14844									
17927	1/31/2024	843.75	0.00	02/23/2024				No	0
100-003-561001 Legal Services - Police Labor				PEKIN/PBA NEGOTIATIONS JAN 2024					
17927 Total:		843.75							
Clark Baird Smith LLP Tot		843.75							
Cloudpoint Geographics Inc.									
11838									
INV3778	1/28/2024	7,850.00	0.00	02/23/2024				No	0
100-007-569000 Other Contractual Service				GIS SERVICES 05/01/23-04/30/25					
INV3778 Total:		7,850.00							
Cloudpoint Geographics In		7,850.00							
Comcast Cable Communications, Inc.									
14903									
*** 203130447667	2/4/2024	228.85	0.00	02/23/2024				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-032-569000 Other Contractual Service									
203130447667 Total:		228.85							
Comcast Cable Communic		228.85							
Constellation Newenergy/Gas Division									
13810									
*** 3953616	2/7/2024	1,299.48	0.00	02/23/2024	No0				
100-068-550100 Utilities				1130 KOCH ST GARAGE/GAS - JAN 2024					
*** 3953616	2/7/2024	1,080.64	0.00	02/23/2024	No0				
100-068-550100 Utilities				111 S CAPITOL ST/GAS - JAN 2024					
*** 3953616	2/7/2024	534.35	0.00	02/23/2024	No0				
100-068-550100 Utilities				1130 KOCH ST UNIT A/GAS/ELEC - JAN 2024					
*** 3953616	2/7/2024	847.61	0.00	02/23/2024	No0				
501-501-550100 Utilities				1130 KOCH ST/GAS - JAN 2024					
*** 3953616	2/7/2024	769.03	0.00	02/23/2024	No0				
699-069-550100 Utilities				1130 KOCH ST UNIT B/ELEC - JAN 2024					
*** 3953616	2/7/2024	400.80	0.00	02/23/2024	No0				
100-034-550100 Utilities				1000 N 14TH/GAS - JAN 2024					
*** 3953616	2/7/2024	604.23	0.00	02/23/2024	No0				
100-034-550100 Utilities				272 DERBY/GAS - JAN 2024					
*** 3953616	2/7/2024	862.27	0.00	02/23/2024	No0				
100-034-550100 Utilities				3232 COURT - JAN 2024					
*** 3953616	2/7/2024	2,930.08	0.00	02/23/2024	No0				
100-032-550100 Utilities				1208 KOCH/GAS/ELEC - JAN 2024					
*** 3953616	2/7/2024	236.30	0.00	02/23/2024	No0				
525-525-550100 Utilities				13906 AIRPORT LN UNIT C - JAN 2024					
*** 3953616	2/7/2024	1,686.19	0.00	02/23/2024	No0				
525-525-550100 Utilities				13907 AIRPORT LN/GAS - JAN 2024					
*** 3953616	2/7/2024	8,450.10	0.00	02/23/2024	No0				
231-031-550100 Utilities				606 S FRONT ST/GAS/ELEC - JAN 2024					
*** 3953616	2/7/2024	458.12	0.00	02/23/2024	No0				
231-031-550100 Utilities		1508 EDGEWATER/GAS/ELEC - JAN 2024							
3953616 Total:		20,159.20							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
	Constellation Newenergy/G	20,159.20							
Cruce Aviation									
13646									
656	2/13/2024	6,375.00	0.00	02/23/2024				No	0
525-525-569000 Other Contractual Service				AIRPORT MANAGEMENT 01/01-02/05/24					
656 Total:		6,375.00							
Cruce Aviation Total:		6,375.00							
Dennison Chevrolet									
10154									
323320CVW	2/1/2024	300.51	0.00	02/23/2024				No	0
699-069-534000 Automotive Expense				#604 VMF CANISTER/THERMOSTAT					
323320CVW Total:		300.51							
Dennison Chevrolet Total:		300.51							
Esker, Josie									
13323									
EXPENSE-0124A	2/15/2024	8.56	0.00	02/23/2024				No	0
100-007-520400 Postage				CERTIFIED MAIL/CODE ENFORCE. TICKETS 11/21/23					
EXPENSE-0124A Total:		8.56							
EXPENSE-0124B	2/15/2024	8.56	0.00	02/23/2024				No	0
100-007-520400 Postage				CERTIFIED MAIL/CODE ENFORCE. TICKETS 11/28/23					
EXPENSE-0124B Total:		8.56							
EXPENSE-0124C	2/15/2024	8.56	0.00	02/23/2024				No	0
100-007-520400 Postage				CERTIFIED MAIL/CODE ENFORCE. TICKETS 11/28/23					
EXPENSE-0124C Total:		8.56							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
EXPENSE-0124D	2/15/2024	9.04	0.00	02/23/2024				No	0
100-007-520400 Postage				CERTIFIED MAIL/CODE ENFORCE. TICKETS 12/11/23					
EXPENSE-0124D Total:		9.04							
EXPENSE-0124E	2/15/2024	25.68	0.00	02/23/2024				No	0
100-007-520400 Postage				CERTIFIED MAIL/CODE ENFORCE. TICKETS 01/16/24					
EXPENSE-0124E Total:		25.68							
Esker, Josie Total:		60.40							
Gatehouse Media Illinois Holdings Inc. 14577									
6194615	1/28/2024	148.00	0.00	02/23/2024				No	0
100-793-551000 Printing And Publications				FEBRUARY 2024 ZBA LEGAL NOTICE 01/28/24					
6194615 Total:		148.00							
Gatehouse Media Illinois H		148.00							
Gem City Tire 12935									
43783	2/7/2024	3,657.55	0.00	02/23/2024				No	0
223-023-534000 Automotive Expense				TIRES SW STOCK					
43783 Total:		3,657.55							
Gem City Tire Total:		3,657.55							
Green, Floyd R. 15121									
23PEKSW2090	2/19/2024	750.00	0.00	02/23/2024				No	0
231-030-569000 Other Contractual Service				BACKWATER VALVE PROGRAM PAYMENT					
23PEKSW2090 Total:		750.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Green, Floyd R. Total:		750.00							
Hanson Professional Svcs Inc									
10248									
ARIV1003294	1/10/2024	10,585.48	0.00	02/23/2024	DERB-ENGR	engr		No	0
445-041-561200 Engineering Fees				DERBY ST DESIGN ENGINEERING					
ARIV1003294 Total:		10,585.48							
ARIV1003553	1/23/2024	618.41	0.00	02/23/2024	COUR-8TOV	engr		No	0
100-007-569000 Other Contractual Service				DOT SOFTWARE UPDATES					
ARIV1003553 Total:		618.41							
ARIV1003817	2/6/2024	68,385.03	0.00	02/23/2024	COUR-8TOV	engr		No	0
445-041-561200 Engineering Fees				COURT ST DESIGN ENGINEERING					
ARIV1003817 Total:		68,385.03							
ARIV1003850	2/7/2024	10,455.61	0.00	02/23/2024	DERB-ENGR	engr		No	0
445-041-561200 Engineering Fees				DERBY ST DESIGN ENGINEERING					
ARIV1003850 Total:		10,455.61							
Hanson Professional Svcs		90,044.53							
Harris Pest Control									
10251									
126885	2/1/2024	60.00	0.00	02/23/2024				No	0
525-525-566600 Pest Control				PEST CONTROL @ AIRPORT					
126885 Total:		60.00							
Harris Pest Control Total:		60.00							
Hi Line Supply Company Ltd									
11583									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #					
Account Number				Description			Reference							
926767	1/31/2024	54.89	0.00	02/23/2024				No	0					
231-031-522400 General Supplies				FITTINGS FOR PLANT										
926767 Total:		54.89												
926807	2/1/2024	38.07	0.00	02/23/2024				No	0					
231-031-522400 General Supplies				FITTINGS FOR STOCK										
926807 Total:		38.07												
Hi Line Supply Company L		92.96												
Hoerr Construction Inc														
10269														
123647	11/17/2023	29,068.34	0.00	02/23/2024				No	0					
261-323-511300 Public Facilities & Infra				DERBY ST SEWER LINING #582										
123647 Total:		29,068.34												
Hoerr Construction Inc Tot		29,068.34												
Hugh Saxe Enterprises, Inc.														
14364														
1006012	11/27/2023	125.00	0.00	02/23/2024				No	0					
100-068-524000 Lease/rental Of Equipment				WATER SFTNR RENTAL/BUS DEPT 12/01-12/31/23										
1006012 Total:		125.00												
1006101	12/27/2023	125.00	0.00	02/23/2024				No	0					
100-068-524000 Lease/rental Of Equipment				WATER SFTNR RENTAL/BUS DEPT 01/01-01/31/24										
1006101 Total:		125.00												
1006191	1/25/2024	125.00	0.00	02/23/2024				No	0					
100-068-524000 Lease/rental Of Equipment				WATER SFTNR RENTAL/BUS DEPT 02/01-02/29/24										
1006191 Total:		125.00												

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Hugh Saxe Enterprises, Inc	375.00							
IL American Water 10291									
*** 210003041258	2/8/2024	18.26	0.00	02/23/2024				No	0
100-068-550100 Utilities				DERBY ST YD HYDRANT 01/09-02/07/24					
	210003041258 Total:	18.26							
*** 210003750453	2/13/2024	24.60	0.00	02/23/2024				No	0
100-068-550100 Utilities				VALLE VISTA YD HYDRANT 01/11-02/09/24					
	210003750453 Total:	24.60							
	IL American Water Total:	42.86							
IL Dept of Revenue 10298									
02202024	2/20/2024	377.00	0.00	02/23/2024				No	0
525-000-218800 Sales Tax Payable				JAN 2024/AVIATION FUEL SALE TAX/ACCT 39786463					
	02202024 Total:	377.00							
	IL Dept of Revenue Total:	377.00							
IL Oil Marketing Equipment 10313									
47290	2/9/2024	531.90	0.00	02/23/2024				No	0
525-525-534200 Buildings And Grounds Rep				ANNUAL COMPLIANCE INSPECTION					
	47290 Total:	531.90							
	IL Oil Marketing Equipme	531.90							

Illini Plumbing, Inc.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
12264									
19376	2/9/2024	370.00	0.00	02/23/2024				No	0
100-068-580401 Building Repair				BUS MECH SHOP BACKFLOW TESTING					
19376 Total:		370.00							
19377	2/9/2024	150.00	0.00	02/23/2024				No	0
100-068-580401 Building Repair				FIRE STATION #3 BACKFLOW TESTS					
19377 Total:		150.00							
Illini Plumbing, Inc. Total:		520.00							
Interstate Batteries of Central IL									
10330									
20027929	2/8/2024	308.85	0.00	02/23/2024				No	0
501-501-534000 Automotive Expense				BATTERIES - BUS STOCK					
20027929 Total:		308.85							
Interstate Batteries of Cent		308.85							
Interstate Billing Service, Inc									
12346									
3035980515	2/5/2024	1,407.72	0.00	02/23/2024				No	0
223-026-534000 Automotive Expense				AIR DISC BRAKE PAD RC STOCK					
3035980515 Total:		1,407.72							
Interstate Billing Service, I		1,407.72							
Leander Construction, Inc									
12713									
*** 9	2/1/2024	107,681.65	0.00	02/23/2024				No	0
525-000-150600 Building Improvements				PAY APP #9 - RESOLUTION NO. 496 22/23					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
9 Total:		107,681.65							
Leander Construction, Inc		107,681.65							
Maquet, Nic									
14546									
EXPENSE-0224A	2/19/2024	140.00	0.00	02/23/2024				No	0
100-793-519000 Training And Education				ICC CERTIFICATION RENEWALS 02/18/24					
EXPENSE-0224A Total:		140.00							
EXPENSE-0224B	2/19/2024	305.00	0.00	02/23/2024				No	0
100-793-519000 Training And Education				ICC 2018 B1 INSPECTOR EXAM 02/06/24					
EXPENSE-0224B Total:		305.00							
Maquet, Nic Total:		445.00							
Matco Tools									
11100									
162208	2/13/2024	399.95	0.00	02/23/2024				No	0
699-069-554300 Uniforms And Tools				TOOLS VMF					
162208 Total:		399.95							
Matco Tools Total:		399.95							
McDaniels Marketing Communications									
10839									
INV10531	2/13/2024	500.00	0.00	02/23/2024				No	0
208-208-560500 Consulting Services				SEO/WEB MAINTENANCE FEB 2024					
INV10531 Total:		500.00							
McDaniels Marketing Com		500.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
McMaster-Carr 11784									
21795286	2/8/2024	50.91	0.00	02/23/2024				No	0
231-031-522400 General Supplies				SHIMS FOR PLANT					
21795286 Total:		50.91							
McMaster-Carr Total:		50.91							
Menards 10414									
69218	2/1/2024	24.44	0.00	02/23/2024				No	0
100-001-520200 Office Supplies				USB CHARGERS/NAME PLATE SCREEN SPLINES					
69218 Total:		24.44							
69641	2/15/2024	108.85	0.00	02/23/2024				No	0
100-068-522400 General Supplies				CLEANING SUPPLIES - PUBLIC PROPERTY					
69641 Total:		108.85							
69794	2/9/2024	42.96	0.00	02/23/2024				No	0
100-032-529000 Equipment				TANK SPRAYER/CEMENT FORMER					
69794 Total:		42.96							
70017	2/12/2024	147.68	0.00	02/23/2024				No	0
231-031-534400 Equipment Repairs				HOSE NOZZLE FOR PLANT AND HOSES					
70017 Total:		147.68							
70080	2/13/2024	27.74	0.00	02/23/2024				No	0
100-068-522400 General Supplies				PAINT & CLEANING SUPPLIES					
70080 Total:		27.74							
70090	2/13/2024	64.54	0.00	02/23/2024				No	0
100-068-522400 General Supplies				PUBLIC PROPERTY CLEANING SUPPLIES					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
70090 Total:		64.54							
70184	2/14/2024	16.40	0.00	02/23/2024	CAULK FOR AIRPORT			No	0
100-068-522400 General Supplies									
70184 Total:		16.40							
70201	2/14/2024	14.64	0.00	02/23/2024	WATER FOR LAB TESTING			No	0
231-031-561300 Testing Fees And Expenses									
70201 Total:		14.64							
70330	2/16/2024	22.02	0.00	02/23/2024	MATERIALS FOR PLANT WATER LINES			No	0
231-031-534400 Equipment Repairs									
70330 Total:		22.02							
70331	2/16/2024	129.90	0.00	02/23/2024	SALT FOR SNOW			No	0
100-068-536300 Snow Removal - Salt									
70331 Total:		129.90							
Menards Total:		599.17							
Midwest Transit Equipment									
10421									
R35100756502	2/12/2024	571.63	0.00	02/23/2024	WHEELCHAIR LIFT REPAIR BUS 1202			No	0
501-501-534000 Automotive Expense									
R35100756502 Total:		571.63							
Midwest Transit Equipmen		571.63							
Millennia Professional Services									
11801									
ME20022025	1/15/2024	30,850.00	0.00	02/23/2024	COURT ST CONSTRUCTION ENGINEERING			No	0
445-041-561200 Engineering Fees									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	ME20022025 Total:	30,850.00							
	Millennia Professional Ser	30,850.00							
NAPA Auto Parts of Pekin 10441									
563134	1/31/2024	259.97	0.00	02/23/2024				No	0
699-069-534000 Automotive Expense					WATER PUMP #604 TRUCK VMF				
	563134 Total:	259.97							
564269	2/12/2024	151.92	0.00	02/23/2024				No	0
100-032-534000 Automotive Expense					LIGHTS ST DEPT STOCK				
	564269 Total:	151.92							
	NAPA Auto Parts of Pekin	411.89							
Olt-Hull, Julia 15123									
723	2/1/2024	300.00	0.00	02/23/2024				No	0
100-763-522000 Photographic Supplies					POLICE DEPT HEADSHOTS				
	723 Total:	300.00							
	Olt-Hull, Julia Total:	300.00							
Pekin Area Chamber of Commerce 10478									
02092024A	2/9/2024	5,000.00	0.00	02/23/2024				No	0
208-208-560500 Consulting Services					CHRISTMAS ON COURT EVENT MGMT FEES				
	02092024A Total:	5,000.00							
02092024B	2/9/2024	1,235.44	0.00	02/23/2024				No	0
208-208-560500 Consulting Services					REIMBURSE MKTG DELIVERABLES 05/01-07/31/23				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
02092024B Total:		1,235.44							
02092024C	2/9/2024	3,992.40	0.00	02/23/2024	No0				
208-208-560500 Consulting Services				TOURISM STAFFING 05/01-07/31/23					
02092024C Total:		3,992.40							
02092024D	2/9/2024	634.86	0.00	02/23/2024	No0				
208-208-560500 Consulting Services				MISC CHRISTMAS ON COURT EVENT EXPENSES					
02092024D Total:		634.86							
Pekin Area Chamber of Co		10,862.70							
Peoria Prints									
15086									
3006	1/18/2024	330.00	0.00	02/23/2024	No0				
208-208-560500 Consulting Services				P'CARDS FOR HOTELS (SAVINGS @ THIS VENDOR)					
3006 Total:		330.00							
Peoria Prints Total:		330.00							
Roanoke Concrete Products									
10553									
240009	2/2/2024	271.75	0.00	02/23/2024	No0				
231-030-564000 Sewer Maintenance/Improvemen				CLASS PP-2 FOR MH REPAIR @ 1608 ARTHUR ST					
240009 Total:		271.75							
Roanoke Concrete Product		271.75							
Ruyle Mechanical Services Inc.									
11125									
30910	1/26/2024	795.00	0.00	02/23/2024	No0				
231-031-534400 Equipment Repairs				WORK ON BOILER ISSUES 12/21/23					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	30910 Total:	795.00							
	Ruyle Mechanical Services	795.00							
Schwartz Electric									
10579									
18395	2/6/2024	1,100.00	0.00	02/23/2024				No	0
100-032-532000 Electronic Equipment Main					TEMP REMOVAL OF STR LIGHT POLES DOWNTOWN				
	18395 Total:	1,100.00							
18416	2/16/2024	957.20	0.00	02/23/2024				No	0
100-068-580401 Building Repair					OUTLET FOR EMS CABINET FS #3 DERBY ST				
	18416 Total:	957.20							
	Schwartz Electric Total:	2,057.20							
Screen Graphics									
11875									
5155	2/2/2024	17.00	0.00	02/23/2024				No	0
100-001-599000 Miscellaneous					COUNCIL CHAMBER NAMEPLATE				
	5155 Total:	17.00							
	Screen Graphics Total:	17.00							
SHI International Corp									
12297									
B17777954	12/26/2023	8,541.33	0.00	02/23/2024				No	0
100-009-599802 Computer Hardware					SERVER				
	B17777954 Total:	8,541.33							
	SHI International Corp Tot	8,541.33							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Standard Heating & Cooling 13042									
SD25300	2/6/2024	1,626.33	0.00	02/23/2024				No	0
231-031-529000 Equipment				REPAIRS ON HEAVY EQUIPMENT					
SD25300 Total:		1,626.33							
Standard Heating & Coolin		1,626.33							
Stewart, Nicole 13588									
EXPENSE-0224	2/19/2024	19.17	0.00	02/23/2024				No	0
100-004-499800 Miscellaneous Receipts				FOOD FOR CIMCO MEETING 02/14/24					
EXPENSE-0224 Total:		19.17							
Stewart, Nicole Total:		19.17							
Tazewell County Asphalt Co. Inc. 11264									
20110014252	1/31/2024	6,807.00	0.00	02/23/2024				No	0
100-032-535000 Material And Hauling				UPM COLDMIX PICK UP @ MCLEAN CO ASPHALT					
20110014252 Total:		6,807.00							
Tazewell County Asphalt C		6,807.00							
Tazewell County Recorder 11172									
02162024	2/16/2024	663.60	0.00	02/23/2024				No	0
231-029-593300 Lien Filing Fee				FILE 14/RELEASE ZERO WW LIENS					
02162024 Total:		663.60							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
	Tazewell County Recorder	663.60							
TCI Companies, Inc 10661									
W81516	12/31/2023	3,500.00	0.00	02/23/2024				No	0
231-030-564000 Sewer Maintenance/Improvement				SEWER LATERAL REINSTATEMENT - 527 COURT ST					
W81516 Total:		3,500.00							
TCI Companies, Inc Total:		3,500.00							
Terra Engineering LTD 14512									
22184	1/22/2024	15,417.55	0.00	02/23/2024				No	0
445-041-561200 Engineering Fees				BROADWAY ST ADA RAMP DESIGN					
22184 Total:		15,417.55							
Terra Engineering LTD Tot		15,417.55							
Thouvenot, Wade, and Moerchen Inc 14645									
83477	1/31/2024	9,606.52	0.00	02/23/2024	STAD-ENGR	enr		No	0
445-041-561200 Engineering Fees				STADIUM DR PATH ENGINEERING					
83477 Total:		9,606.52							
83483	1/31/2024	67,200.00	0.00	02/23/2024	ADA1-PLAN	enr		No	0
445-041-561200 Engineering Fees				ADA TRANSITION PLAN					
83483 Total:		67,200.00							
Thouvenot, Wade, and Mo		76,806.52							
Topless Tree Service									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
14332									
2697	2/11/2024	10,600.00	0.00	02/23/2024				No	0
100-032-536000	Tree Removal / Replacemen			REMOVE TREES @ 912, 914, & 916 ANN ELIZA ST					
2697 Total:		10,600.00							
2700	2/14/2024	1,162.50	0.00	02/23/2024				No	0
100-032-536000	Tree Removal / Replacemen			REMOVE TREE @ 1500 CHARLOTTE ST					
2700 Total:		1,162.50							
2701	2/14/2024	3,175.00	0.00	02/23/2024				No	0
100-032-536000	Tree Removal / Replacemen			2 TREES - ADA S/W REPLACE 515 HENRIETTA ST					
2701 Total:		3,175.00							
Topless Tree Service Total:		14,937.50							
Tri-County Regional Planning Commission									
10662									
24878	12/31/2023	10,000.00	0.00	02/23/2024				No	0
100-007-569000	Other Contractual Service			BIKE/PEDESTRIAN PLAN - ENGINEERING					
24878 Total:		10,000.00							
Tri-County Regional Plann		10,000.00							
Truck Centers Inc									
10664									
F14042289501	2/7/2024	901.28	0.00	02/23/2024				No	0
223-023-534000	Automotive Expense			SW14					
F14042289501 Total:		901.28							
F14042419801	2/9/2024	38.40	0.00	02/23/2024				No	0
223-026-534000	Automotive Expense			BRAKE CHAMBER RC2					
F14042419801 Total:		38.40							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
F14042434201	2/12/2024	71.50	0.00	02/23/2024				No	0
223-026-534000 Automotive Expense				OIL PAN GASKET RC1					
F14042434201 Total:		71.50							
F14042438901	2/12/2024	30.06	0.00	02/23/2024				No	0
223-026-534000 Automotive Expense				CONNECTION GASKET RC1/RC2					
F14042438901 Total:		30.06							
Truck Centers Inc Total:		1,041.24							
United Ready Mix Inc 11485									
58212	2/12/2024	741.68	0.00	02/23/2024				No	0
100-032-534900 Sidewalk Renovation / Ins				4000 PSI WR W/ ASH FOR SIDEWALK REPAIR					
58212 Total:		741.68							
United Ready Mix Inc Tota		741.68							
United Way of Pekin 10670									
02052024	2/5/2024	230.00	0.00	02/23/2024				No	0
100-001-554200 Meals Lodging				ANNUAL MEETING - UNITED WAY - TABLE FOR 8					
02052024 Total:		230.00							
United Way of Pekin Total:		230.00							
USABluebook 10674									
INV00254385	1/23/2024	174.23	0.00	02/23/2024				No	0
231-031-561300 Testing Fees And Expenses				LAB TESTING SUPPLIES					
INV00254385 Total:		174.23							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
USABluebook Total:		174.23							
Vonderheide Floor Coverings									
10689									
VM036673	2/1/2024	14,589.52	0.00	02/23/2024				No	0
100-761-587100 Office Equipment & Furniture				CARPET REMOVAL & INSTALL					
VM036673 Total:		14,589.52							
VM036674	2/1/2024	9,740.56	0.00	02/23/2024				No	0
100-761-587100 Office Equipment & Furniture				TILE INSTALL					
VM036674 Total:		9,740.56							
VM036675	2/1/2024	4,434.81	0.00	02/23/2024				No	0
100-761-587100 Office Equipment & Furniture				FLOORING INSTALLATION					
VM036675 Total:		4,434.81							
Vonderheide Floor Coverin		28,764.89							
Wex Health, Inc									
14835									
31913	2/14/2024	36.19	0.00	02/23/2024				No	0
695-095-569000 Other Contractual Service				FEBRUARY 2024 COBRA					
31913 Total:		36.19							
Wex Health, Inc Total:		36.19							
Report Total:		493,478.84							



General Ledger

General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100	General Fund					
100-001-510100	Salary: Elected Officials	\$ 50,000.00	\$ 4,078.79	\$ 38,727.39	\$ 11,272.61	77.45%
100-001-511600	Salary: All Personnel	\$ 100,643.00	\$ 4,465.97	\$ 23,225.23	\$ 77,417.77	23.08%
100-001-515500	Vacation Pay	\$ 3,870.00	\$ 1,176.93	\$ 1,961.55	\$ 1,908.45	50.69%
100-001-515600	Holiday Pay	\$ 3,769.00	\$ -	\$ 784.62	\$ 2,984.38	20.82%
100-001-515800	Sick Pay	\$ 519.00	\$ -	\$ -	\$ 519.00	0.00%
100-001-517000	Oasdi/city Share 6.2%	\$ 9,846.00	\$ 598.07	\$ 4,037.50	\$ 5,808.50	41.01%
100-001-517001	Medicare/city Share 1.45%	\$ 2,303.00	\$ 139.88	\$ 935.32	\$ 1,367.68	40.61%
100-001-517401	IMRF	\$ 10,010.00	\$ 170.54	\$ 628.43	\$ 9,381.57	6.28%
100-001-518000	Group Insurance	\$ 20,151.00	\$ 545.80	\$ 1,620.76	\$ 18,530.24	8.04%
100-001-518300	Workers Comp Insurance	\$ 1,500.00	\$ -	\$ 1,491.52	\$ 8.48	99.43%
100-001-559000	Medical Expense/supplies	\$ -	\$ -	\$ 108.00	\$ (108.00)	0.00%
	Personnel	\$ 202,611.00	\$ 11,175.98	\$ 73,520.32	\$ 129,090.68	36.29%
100-001-519000	Training And Education	\$ 6,000.00	\$ -	\$ 5,122.21	\$ 877.79	85.37%
	Training & Education	\$ 6,000.00	\$ -	\$ 5,122.21	\$ 877.79	85.37%
100-001-520200	Office Supplies	\$ 150.00	\$ 159.99	\$ 1,112.64	\$ (962.64)	741.76%
100-001-520400	Postage	\$ 100.00	\$ -	\$ 36.39	\$ 63.61	36.39%
	Supplies & Materials	\$ 250.00	\$ 159.99	\$ 1,149.03	\$ (899.03)	459.61%
100-001-518100	Liability Insurance Premiums	\$ 13,000.00	\$ -	\$ 14,365.94	\$ (1,365.94)	110.51%
100-001-524000	Lease/rental Of Equipment	\$ 1,400.00	\$ 127.71	\$ 1,288.45	\$ 111.55	92.03%
100-001-538000	Maintenance Agreements	\$ 2,500.00	\$ -	\$ 3,010.75	\$ (510.75)	120.43%
100-001-551600	Dues And Subscriptions	\$ 2,000.00	\$ -	\$ 3,180.25	\$ (1,180.25)	159.01%
100-001-569000	Other Contractual Service	\$ 10,000.00	\$ 426.67	\$ 426.67	\$ 9,573.33	4.27%
100-001-598100	Public Relations	\$ -	\$ -	\$ 652.77	\$ (652.77)	0.00%
	Contractual Services	\$ 28,900.00	\$ 554.38	\$ 22,924.83	\$ 5,975.17	79.32%
100-001-587100	Office Equipment & Furniture	\$ -	\$ -	\$ 140.49	\$ (140.49)	0.00%
	Capital Outlay	\$ -	\$ -	\$ 140.49	\$ (140.49)	0.00%
100-001-551000	Printing And Publications	\$ 200.00	\$ 26.00	\$ 685.05	\$ (485.05)	342.53%
100-001-554200	Meals Lodging	\$ -	\$ 230.00	\$ 230.00	\$ (230.00)	0.00%
100-001-599000	Miscellaneous	\$ -	\$ 391.00	\$ 518.10	\$ (518.10)	0.00%
	Other Expenditures	\$ 200.00	\$ 647.00	\$ 1,433.15	\$ (1,233.15)	716.58%
001	Administration	\$ (237,961.00)	\$ (12,537.35)	\$ (104,290.03)	\$ (133,670.97)	43.83%
100-003-511600	Salary: All Personnel	\$ 132,560.00	\$ -	\$ -	\$ 132,560.00	0.00%
100-003-515500	Vacation Pay	\$ 5,576.00	\$ -	\$ -	\$ 5,576.00	0.00%
100-003-515600	Holiday Pay	\$ 5,576.00	\$ -	\$ -	\$ 5,576.00	0.00%
100-003-515800	Sick Pay	\$ 1,288.00	\$ -	\$ -	\$ 1,288.00	0.00%
100-003-517000	Oasdi/city Share 6.2%	\$ 8,990.00	\$ -	\$ -	\$ 8,990.00	0.00%
100-003-517001	Medicare/city share 1.45%	\$ 2,103.00	\$ -	\$ -	\$ 2,103.00	0.00%
100-003-517401	IMRF	\$ 13,340.00	\$ -	\$ -	\$ 13,340.00	0.00%
100-003-518000	Group Insurance	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	0.00%
100-003-518300	Workers Comp Insurance	\$ 350.00	\$ -	\$ -	\$ 350.00	0.00%
	Personnel	\$ 194,783.00	\$ -	\$ -	\$ 194,783.00	0.00%
100-003-519000	Training And Education	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
	Training & Education	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
100-003-520200	Office Supplies	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
100-003-520400	Postage	\$ 250.00	\$ -	\$ -	\$ 250.00	0.00%
	Supplies & Materials	\$ 750.00	\$ -	\$ -	\$ 750.00	0.00%
100-003-518100	Liability Insurance Premiums	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	0.00%
100-003-551600	Dues And Subscriptions	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-003-560600	Corporate Counsel Fees	\$ 75,000.00	\$ -	\$ 208,720.36	\$ (133,720.36)	278.29%
100-003-561001	Legal Services - Police Labor	\$ 10,000.00	\$ 843.75	\$ 21,205.99	\$ (11,205.99)	212.06%
100-003-561002	Legal Services - Fire Labor	\$ 10,000.00	\$ -	\$ 3,611.00	\$ 6,389.00	36.11%
100-003-561003	Legal Services - Teamsters	\$ 10,000.00	\$ -	\$ 4,859.00	\$ 5,141.00	48.59%
100-003-561004	Admin Hearing Officer	\$ 10,000.00	\$ -	\$ 6,690.00	\$ 3,310.00	66.90%



General Ledger

General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
	Contractual Services	\$ 123,000.00	\$ 843.75	\$ 245,086.35	\$ (122,086.35)	199.26%
100-003-587100	Office Equipment & Furniture	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%
	Capital Outlay	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%
100-003-518700	Mileage	\$ 150.00	\$ -	\$ -	\$ 150.00	0.00%
100-003-551000	Printing And Publications	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
	Other Expenditures	\$ 650.00	\$ -	\$ -	\$ 650.00	0.00%
003	Legal	\$ (326,183.00)	\$ (843.75)	\$ (245,086.35)	\$ (81,096.65)	75.14%
100-004-451600	Dog Reclamation Fees	\$ 5,000.00	\$ 475.00	\$ 5,375.00	\$ (375.00)	107.50%
100-004-452100	Liquor License App Fees	\$ 750.00	\$ -	\$ 750.00	\$ -	100.00%
100-004-452500	Dangerous Dog Fee	\$ 200.00	\$ -	\$ -	\$ 200.00	0.00%
	Fees/Charges For Service	\$ 5,950.00	\$ 475.00	\$ 6,125.00	\$ (175.00)	102.94%
100-004-463700	Liquor Fines	\$ 500.00	\$ -	\$ 1,500.00	\$ (1,000.00)	300.00%
	Fines And Forfeitures	\$ 500.00	\$ -	\$ 1,500.00	\$ (1,000.00)	300.00%
100-004-420100	Liquor Licenses	\$ 71,000.00	\$ 247.00	\$ 4,180.33	\$ 66,819.67	5.89%
100-004-420200	Cigarette Licenses	\$ 1,850.00	\$ -	\$ 150.00	\$ 1,700.00	8.11%
100-004-420400	Juke Box Licenses	\$ 600.00	\$ -	\$ 125.00	\$ 475.00	20.83%
100-004-420600	Auctioneer Licenses	\$ 60.00	\$ -	\$ 50.00	\$ 10.00	83.33%
100-004-420650	Body Works License	\$ 450.00	\$ -	\$ 250.00	\$ 200.00	55.56%
100-004-421100	Peddler Licenses	\$ 350.00	\$ -	\$ 6,329.18	\$ (5,979.18)	1808.34%
100-004-421200	Push Carts	\$ 250.00	\$ -	\$ 250.00	\$ -	100.00%
100-004-421300	Transient Merchant License	\$ 800.00	\$ -	\$ 550.00	\$ 250.00	68.75%
100-004-421400	Mechanical Amusement Machine	\$ 3,154.00	\$ -	\$ 500.00	\$ 2,654.00	15.85%
100-004-421500	State Video Machines	\$ 200,000.00	\$ 63,809.18	\$ 63,809.18	\$ 136,190.82	31.90%
100-004-421600	Secondhand Dlr/Pawnbroker	\$ 250.00	\$ -	\$ 50.00	\$ 200.00	20.00%
100-004-421700	Raffle License	\$ 900.00	\$ 20.00	\$ 440.00	\$ 460.00	48.89%
100-004-421800	Billiards,Bowling,Pool License	\$ 700.00	\$ -	\$ 125.00	\$ 575.00	17.86%
100-004-421900	Bowling License	\$ 25.00	\$ -	\$ -	\$ 25.00	0.00%
100-004-422200	Taxicab License	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
100-004-422900	Miscellaneous Licenses	\$ 600.00	\$ -	\$ -	\$ 600.00	0.00%
100-004-426200	Loudspeaker Permits	\$ 50.00	\$ -	\$ 3.00	\$ 47.00	6.00%
100-004-426300	Special Events Permits	\$ 275.00	\$ 100.00	\$ 425.00	\$ (150.00)	154.55%
	Licenses And Permits	\$ 281,414.00	\$ 64,176.18	\$ 77,236.69	\$ 204,177.31	27.45%
100-004-499800	Miscellaneous Receipts	\$ 200.00	\$ (19.17)	\$ 6.53	\$ 193.47	3.27%
	Other Revenue	\$ 200.00	\$ (19.17)	\$ 6.53	\$ 193.47	3.27%
100-004-511600	Salary: All Personnel	\$ 141,735.00	\$ 10,998.10	\$ 117,757.90	\$ 23,977.10	83.08%
100-004-515500	Vacation Pay	\$ 12,500.00	\$ 763.22	\$ 9,823.89	\$ 2,676.11	78.59%
100-004-515600	Holiday Pay	\$ 7,000.00	\$ -	\$ 6,198.60	\$ 801.40	88.55%
100-004-515800	Sick Pay	\$ 1,500.00	\$ 680.56	\$ 2,482.33	\$ (982.33)	165.49%
100-004-517000	Oasdi/city Share 6.2%	\$ 10,090.00	\$ 749.67	\$ 8,150.60	\$ 1,939.40	80.78%
100-004-517001	Medicare/city Share 1.45%	\$ 2,360.00	\$ 175.34	\$ 1,906.16	\$ 453.84	80.77%
100-004-517401	IMRF	\$ 15,000.00	\$ 811.21	\$ 9,720.03	\$ 5,279.97	64.80%
100-004-518000	Group Insurance	\$ 28,000.00	\$ 2,567.96	\$ 25,064.72	\$ 2,935.28	89.52%
100-004-518300	Workers Comp Insurance	\$ 385.00	\$ -	\$ 382.82	\$ 2.18	99.43%
	Personnel	\$ 218,570.00	\$ 16,746.06	\$ 181,487.05	\$ 37,082.95	83.03%
100-004-519000	Training And Education	\$ 3,000.00	\$ 419.81	\$ 2,370.20	\$ 629.80	79.01%
	Training & Education	\$ 3,000.00	\$ 419.81	\$ 2,370.20	\$ 629.80	79.01%
100-004-520200	Office Supplies	\$ 150.00	\$ -	\$ 182.92	\$ (32.92)	121.95%
100-004-520400	Postage	\$ 250.00	\$ 108.20	\$ 262.58	\$ (12.58)	105.03%
	Supplies & Materials	\$ 400.00	\$ 108.20	\$ 445.50	\$ (45.50)	111.38%
100-004-518100	Liability Insurance Premiums	\$ 7,000.00	\$ -	\$ 7,735.51	\$ (735.51)	110.51%
100-004-551600	Dues And Subscriptions	\$ 750.00	\$ -	\$ 560.00	\$ 190.00	74.67%
100-004-569000	Other Contractual Service	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
	Contractual Services	\$ 12,750.00	\$ -	\$ 8,295.51	\$ 4,454.49	65.06%
100-004-518700	Mileage	\$ 50.00	\$ -	\$ 30.14	\$ 19.86	60.28%



General Ledger

General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-004-551000	Printing And Publications	\$ 5,000.00	\$ 189.60	\$ 4,018.30	\$ 981.70	80.37%
100-004-554200	Meals Lodging	\$ 400.00	\$ -	\$ -	\$ 400.00	0.00%
100-004-599802	Computer Hardware	\$ -	\$ -	\$ 136.10	\$ (136.10)	0.00%
	Other Expenditures	\$ 5,450.00	\$ 189.60	\$ 4,184.54	\$ 1,265.46	76.78%
100-004-520941	Transfer to Police Pension	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	0.00%
100-004-520944	Transfer to Fire Pension	\$ 120,000.00	\$ -	\$ -	\$ 120,000.00	0.00%
	Transfers To Other Funds	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	0.00%
004	City Clerk	\$ (152,106.00)	\$ 47,168.34	\$ (111,914.58)	\$ (40,191.42)	73.58%
100-005-511600	Salary: All Personnel	\$ 118,029.00	\$ 11,613.40	\$ 53,058.31	\$ 64,970.69	44.95%
100-005-515500	Vacation Pay	\$ 9,000.00	\$ -	\$ 1,348.36	\$ 7,651.64	14.98%
100-005-515600	Holiday Pay	\$ 3,500.00	\$ -	\$ 3,113.01	\$ 386.99	88.94%
100-005-515800	Sick Pay	\$ 1,500.00	\$ -	\$ 1,376.54	\$ 123.46	91.77%
100-005-517000	Oasdi/city Share 6.2%	\$ 8,186.00	\$ 691.20	\$ 3,536.22	\$ 4,649.78	43.20%
100-005-517001	Medicare/city Share 1.45%	\$ 1,914.00	\$ 161.66	\$ 826.86	\$ 1,087.14	43.20%
100-005-517401	IMRF	\$ 9,599.00	\$ 757.22	\$ 4,085.81	\$ 5,513.19	42.56%
100-005-518000	Group Insurance	\$ 12,000.00	\$ 3,411.78	\$ 13,638.56	\$ (1,638.56)	113.65%
100-005-518300	Workers Comp Insurance	\$ 400.00	\$ -	\$ 397.74	\$ 2.26	99.44%
100-005-559000	Medical Expense/supplies	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
	Personnel	\$ 164,628.00	\$ 16,635.26	\$ 81,381.41	\$ 83,246.59	49.43%
100-005-519000	Training And Education	\$ 7,500.00	\$ -	\$ 2,018.79	\$ 5,481.21	26.92%
	Training & Education	\$ 7,500.00	\$ -	\$ 2,018.79	\$ 5,481.21	26.92%
100-005-520200	Office Supplies	\$ 600.00	\$ -	\$ 198.51	\$ 401.49	33.09%
100-005-520400	Postage	\$ 250.00	\$ -	\$ 182.74	\$ 67.26	73.10%
	Supplies & Materials	\$ 850.00	\$ -	\$ 381.25	\$ 468.75	44.85%
100-005-518100	Liability Insurance Premiums	\$ 14,000.00	\$ -	\$ 15,471.01	\$ (1,471.01)	110.51%
100-005-551600	Dues And Subscriptions	\$ 2,500.00	\$ -	\$ 1,704.00	\$ 796.00	68.16%
100-005-569000	Other Contractual Service	\$ 50,000.00	\$ 334.80	\$ 76,207.74	\$ (26,207.74)	152.42%
100-005-597900	Employee Recognition	\$ 1,500.00	\$ 236.00	\$ 2,806.14	\$ (1,306.14)	187.08%
	Contractual Services	\$ 68,000.00	\$ 570.80	\$ 96,188.89	\$ (28,188.89)	141.45%
100-005-551000	Printing And Publications	\$ 5,000.00	\$ 176.00	\$ 1,073.86	\$ 3,926.14	21.48%
100-005-599000	Miscellaneous	\$ -	\$ -	\$ 413.73	\$ (413.73)	0.00%
	Other Expenditures	\$ 5,000.00	\$ 176.00	\$ 1,487.59	\$ 3,512.41	29.75%
005	Personnel	\$ (245,978.00)	\$ (17,382.06)	\$ (181,457.93)	\$ (64,520.07)	73.77%
100-006-511600	Salary: All Personnel	\$ 284,828.00	\$ 18,596.44	\$ 208,260.10	\$ 76,567.90	73.12%
100-006-515000	Overtime	\$ -	\$ -	\$ 21.32	\$ (21.32)	0.00%
100-006-515500	Vacation Pay	\$ 15,000.00	\$ 708.76	\$ 15,087.95	\$ (87.95)	100.59%
100-006-515600	Holiday Pay	\$ 12,000.00	\$ -	\$ 9,320.71	\$ 2,679.29	77.67%
100-006-515800	Sick Pay	\$ 5,500.00	\$ 2,300.69	\$ 9,348.52	\$ (3,848.52)	169.97%
100-006-517000	Oasdi/city Share 6.2%	\$ 20,042.00	\$ 1,301.18	\$ 14,235.84	\$ 5,806.16	71.03%
100-006-517001	Medicare/city Share 1.45%	\$ 4,687.00	\$ 304.28	\$ 3,329.44	\$ 1,357.56	71.04%
100-006-517401	IMRF	\$ 24,196.00	\$ 1,408.69	\$ 16,212.12	\$ 7,983.88	67.00%
100-006-518000	Group Insurance	\$ 75,000.00	\$ 4,849.43	\$ 47,906.77	\$ 27,093.23	63.88%
100-006-518300	Workers Comp Insurance	\$ 1,500.00	\$ -	\$ 1,491.52	\$ 8.48	99.43%
100-006-559000	Medical Expense/supplies	\$ 200.00	\$ -	\$ 432.00	\$ (232.00)	216.00%
	Personnel	\$ 442,953.00	\$ 29,469.47	\$ 325,646.29	\$ 117,306.71	73.52%
100-006-519000	Training And Education	\$ 15,000.00	\$ 909.00	\$ 909.00	\$ 14,091.00	6.06%
	Training & Education	\$ 15,000.00	\$ 909.00	\$ 909.00	\$ 14,091.00	6.06%
100-006-520200	Office Supplies	\$ 1,500.00	\$ 10.22	\$ 628.98	\$ 871.02	41.93%
100-006-520400	Postage	\$ 3,500.00	\$ 265.50	\$ 2,913.14	\$ 586.86	83.23%
	Supplies & Materials	\$ 5,000.00	\$ 275.72	\$ 3,542.12	\$ 1,457.88	70.84%
100-006-518100	Liability Insurance Premiums	\$ 16,500.00	\$ -	\$ 18,233.69	\$ (1,733.69)	110.51%
100-006-524000	Lease/rental Of Equipment	\$ 1,600.00	\$ 127.71	\$ 1,288.45	\$ 311.55	80.53%
100-006-538000	Maintenance Agreements	\$ 1,100.00	\$ -	\$ 250.03	\$ 849.97	22.73%
100-006-551600	Dues And Subscriptions	\$ 850.00	\$ -	\$ 276.95	\$ 573.05	32.58%



General Ledger

General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-006-569000	Other Contractual Service	\$ 60,000.00	\$ 2,686.42	\$ 106,681.48	\$ (46,681.48)	177.80%
	Contractual Services	\$ 80,050.00	\$ 2,814.13	\$ 126,730.60	\$ (46,680.60)	158.31%
100-006-587100	Office Equipment & Furniture	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Capital Outlay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-006-551000	Printing And Publications	\$ 3,500.00	\$ 787.89	\$ 5,473.69	\$ (1,973.69)	156.39%
100-006-599000	Miscellaneous	\$ -	\$ 5.95	\$ 278.44	\$ (278.44)	0.00%
	Other Expenditures	\$ 3,500.00	\$ 793.84	\$ 5,752.13	\$ (2,252.13)	164.35%
006	Finance	\$ (547,503.00)	\$ (34,262.16)	\$ (462,580.14)	\$ (84,922.86)	84.49%
100-007-511600	Salary: All Personnel	\$ 241,711.00	\$ 11,491.44	\$ 124,214.36	\$ 117,496.64	51.39%
100-007-515500	Vacation Pay	\$ 12,789.00	\$ 876.79	\$ 9,975.28	\$ 2,813.72	78.00%
100-007-515600	Holiday Pay	\$ 9,745.00	\$ -	\$ 6,445.10	\$ 3,299.90	66.14%
100-007-515800	Sick Pay	\$ 7,862.00	\$ 1,135.24	\$ 4,832.43	\$ 3,029.57	61.47%
100-007-517000	Oasdi/city Share 6.2%	\$ 15,671.00	\$ 787.73	\$ 8,550.63	\$ 7,120.37	54.56%
100-007-517001	Medicare/city Share 1.45%	\$ 3,660.00	\$ 184.25	\$ 1,999.37	\$ 1,660.63	54.63%
100-007-517401	IMRF	\$ 31,403.00	\$ 873.15	\$ 10,294.27	\$ 21,108.73	32.78%
100-007-518000	Group Insurance	\$ 58,562.00	\$ 5,501.82	\$ 51,055.99	\$ 7,506.01	87.18%
100-007-518300	Workers Comp Insurance	\$ 8,500.00	\$ -	\$ 8,451.92	\$ 48.08	99.43%
100-007-554300	Uniforms And Tools	\$ 500.00	\$ -	\$ 381.63	\$ 118.37	76.33%
100-007-559000	Medical Expense/supplies	\$ -	\$ -	\$ 108.00	\$ (108.00)	0.00%
	Personnel	\$ 390,403.00	\$ 20,850.42	\$ 226,308.98	\$ 164,094.02	57.97%
100-007-519000	Training And Education	\$ 3,000.00	\$ 175.00	\$ 1,547.52	\$ 1,452.48	51.58%
	Training & Education	\$ 3,000.00	\$ 175.00	\$ 1,547.52	\$ 1,452.48	51.58%
100-007-520200	Office Supplies	\$ 400.00	\$ 53.85	\$ 211.47	\$ 188.53	52.87%
100-007-520400	Postage	\$ 400.00	\$ 64.38	\$ 280.18	\$ 119.82	70.05%
100-007-522400	General Supplies	\$ 500.00	\$ -	\$ 331.05	\$ 168.95	66.21%
100-007-529000	Equipment	\$ 1,000.00	\$ -	\$ 613.86	\$ 386.14	61.39%
100-007-556100	Gasoline/diesel Fuel	\$ 3,000.00	\$ 413.00	\$ 4,313.05	\$ (1,313.05)	143.77%
	Supplies & Materials	\$ 5,300.00	\$ 531.23	\$ 5,749.61	\$ (449.61)	108.48%
100-007-518100	Liability Insurance Premiums	\$ 8,000.00	\$ -	\$ 9,296.97	\$ (1,296.97)	116.21%
100-007-534000	Automotive Expense	\$ -	\$ -	\$ 2,878.28	\$ (2,878.28)	0.00%
100-007-551600	Dues And Subscriptions	\$ 3,500.00	\$ -	\$ 2,786.35	\$ 713.65	79.61%
100-007-569000	Other Contractual Service	\$ 125,000.00	\$ 18,468.41	\$ 79,781.04	\$ 45,218.96	63.82%
	Contractual Services	\$ 136,500.00	\$ 18,468.41	\$ 94,742.64	\$ 41,757.36	69.41%
100-007-587100	Office Equipment & Furniture	\$ -	\$ -	\$ 395.00	\$ (395.00)	0.00%
	Capital Outlay	\$ -	\$ -	\$ 395.00	\$ (395.00)	0.00%
100-007-518700	Mileage	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-007-554200	Meals Lodging	\$ -	\$ -	\$ 1,283.79	\$ (1,283.79)	0.00%
	Other Expenditures	\$ 1,000.00	\$ -	\$ 1,283.79	\$ (283.79)	128.38%
007	Public Works	\$ (536,203.00)	\$ (40,025.06)	\$ (330,027.54)	\$ (206,175.46)	61.55%
100-009-511600	Salary: All Personnel	\$ 80,706.00	\$ 7,547.63	\$ 74,437.54	\$ 6,268.46	92.23%
100-009-515000	Overtime	\$ 5,000.00	\$ 1,643.37	\$ 20,708.57	\$ (15,708.57)	414.17%
100-009-515500	Vacation Pay	\$ 8,000.00	\$ -	\$ 5,936.61	\$ 2,063.39	74.21%
100-009-515600	Holiday Pay	\$ 5,000.00	\$ -	\$ 4,295.94	\$ 704.06	85.92%
100-009-515800	Sick Pay	\$ 3,500.00	\$ 213.21	\$ 1,157.23	\$ 2,342.77	33.06%
100-009-517000	Oasdi/city Share 6.2%	\$ 6,337.00	\$ 558.04	\$ 6,354.52	\$ (17.52)	100.28%
100-009-517001	Medicare/city Share 1.45%	\$ 1,482.00	\$ 130.46	\$ 1,486.01	\$ (4.01)	100.27%
100-009-517401	IMRF	\$ 11,000.00	\$ 613.21	\$ 7,603.00	\$ 3,397.00	69.12%
100-009-518000	Group Insurance	\$ 24,000.00	\$ 1,785.46	\$ 17,407.92	\$ 6,592.08	72.53%
100-009-518300	Workers Comp Insurance	\$ 350.00	\$ -	\$ 348.02	\$ 1.98	99.43%
	Personnel	\$ 145,375.00	\$ 12,491.38	\$ 139,735.36	\$ 5,639.64	96.12%
100-009-519000	Training And Education	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
	Training & Education	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
100-009-520200	Office Supplies	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
100-009-520400	Postage	\$ 200.00	\$ -	\$ -	\$ 200.00	0.00%



General Ledger

General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-009-522400	General Supplies	\$ 5,000.00	\$ -	\$ 4,635.10	\$ 364.90	92.70%
100-009-529000	Equipment	\$ 500.00	\$ 250.48	\$ 250.48	\$ 249.52	50.10%
	Supplies & Materials	\$ 5,800.00	\$ 250.48	\$ 4,885.58	\$ 914.42	84.23%
100-009-518100	Liability Insurance Premiums	\$ 11,000.00	\$ -	\$ 12,155.80	\$ (1,155.80)	110.51%
100-009-534400	Equipment Repairs	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-009-538000	Maintenance Agreements	\$ 1,112,000.00	\$ 11,916.00	\$ 810,760.54	\$ 301,239.46	72.91%
100-009-550300	Telephone	\$ 250,000.00	\$ 38,110.86	\$ 257,377.08	\$ (7,377.08)	102.95%
100-009-551600	Dues And Subscriptions	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-009-569000	Other Contractual Service	\$ 5,000.00	\$ 150.00	\$ 150.00	\$ 4,850.00	3.00%
100-009-599801	Computer Software	\$ 25,000.00	\$ 2,000.00	\$ 10,791.74	\$ 14,208.26	43.17%
	Contractual Services	\$ 1,405,000.00	\$ 52,176.86	\$ 1,091,235.16	\$ 313,764.84	77.67%
100-009-587100	Office Equipment & Furniture	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Capital Outlay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-009-529500	AVL Equipment	\$ 18,500.00	\$ 1,516.97	\$ 14,704.91	\$ 3,795.09	79.49%
100-009-551000	Printing And Publications	\$ 50.00	\$ -	\$ -	\$ 50.00	0.00%
100-009-599000	Miscellaneous	\$ -	\$ -	\$ 102.92	\$ (102.92)	0.00%
100-009-599802	Computer Hardware	\$ 450,000.00	\$ 13,373.15	\$ 411,555.42	\$ 38,444.58	91.46%
	Other Expenditures	\$ 468,550.00	\$ 14,890.12	\$ 426,363.25	\$ 42,186.75	91.00%
009	I.T.	\$ (2,030,725.00)	\$ (79,808.84)	\$ (1,662,219.35)	\$ (368,505.65)	81.85%
100-032-412001	Prop Replacement R&B Tax - Twp	\$ 95,000.00	\$ -	\$ 59,485.66	\$ 35,514.34	62.62%
	Taxes	\$ 95,000.00	\$ -	\$ 59,485.66	\$ 35,514.34	62.62%
100-032-435200	Traffic Light Reimbursement	\$ 9,000.00	\$ -	\$ 21,988.26	\$ (12,988.26)	244.31%
	Intergovernmental	\$ 9,000.00	\$ -	\$ 21,988.26	\$ (12,988.26)	244.31%
100-032-451800	50 / 50 Sidewalk Project	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%
	Fees/Charges For Service	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%
100-032-494100	City Property Dmg Reimb	\$ 20,000.00	\$ -	\$ 8,056.56	\$ 11,943.44	40.28%
	Fines And Forfeitures	\$ 20,000.00	\$ -	\$ 8,056.56	\$ 11,943.44	40.28%
100-032-425200	Street Opening Permits	\$ 375,000.00	\$ 14,167.00	\$ 265,826.20	\$ 109,173.80	70.89%
	Licenses And Permits	\$ 375,000.00	\$ 14,167.00	\$ 265,826.20	\$ 109,173.80	70.89%
100-032-491500	Sale of Munciple Property	\$ -	\$ 3,251.00	\$ 8,141.00	\$ (8,141.00)	0.00%
100-032-495600	Insurance Reimbursements	\$ -	\$ -	\$ 8,729.13	\$ (8,729.13)	0.00%
100-032-499404	Sale Of Equipment	\$ 2,000.00	\$ -	\$ 790.00	\$ 1,210.00	39.50%
100-032-499406	Sale Of Salt /FBOP, PCHS	\$ 500.00	\$ -	\$ 2,730.00	\$ (2,230.00)	546.00%
100-032-499800	Miscellaneous Receipts	\$ 1,000.00	\$ -	\$ 3,266.52	\$ (2,266.52)	326.65%
	Other Revenue	\$ 3,500.00	\$ 3,251.00	\$ 23,656.65	\$ (20,156.65)	675.90%
100-032-511600	Salary: All Personnel	\$ 460,500.00	\$ 55,392.97	\$ 451,893.44	\$ 8,606.56	98.13%
100-032-515000	Overtime	\$ 45,000.00	\$ 8,645.72	\$ 74,091.28	\$ (29,091.28)	164.65%
100-032-515500	Vacation Pay	\$ 50,000.00	\$ 1,572.11	\$ 58,842.80	\$ (8,842.80)	117.69%
100-032-515600	Holiday Pay	\$ 35,000.00	\$ -	\$ 40,807.52	\$ (5,807.52)	116.59%
100-032-515800	Sick Pay	\$ 30,000.00	\$ 3,720.13	\$ 37,410.28	\$ (7,410.28)	124.70%
100-032-515900	Injury Pay	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
100-032-517000	Oasdi/city Share 6.2%	\$ 60,512.00	\$ 4,112.45	\$ 39,917.93	\$ 20,594.07	65.97%
100-032-517001	Medicare/city Share 1.45%	\$ 14,152.00	\$ 961.75	\$ 9,335.93	\$ 4,816.07	65.97%
100-032-517401	IMRF	\$ 70,955.00	\$ 4,515.48	\$ 46,932.11	\$ 24,022.89	66.14%
100-032-518000	Group Insurance	\$ 160,000.00	\$ 22,016.77	\$ 194,170.78	\$ (34,170.78)	121.36%
100-032-518300	Workers Comp Insurance	\$ 65,000.00	\$ -	\$ 64,999.44	\$ 0.56	100.00%
100-032-554300	Uniforms And Tools	\$ 7,000.00	\$ -	\$ 7,907.40	\$ (907.40)	112.96%
100-032-559000	Medical Expense/supplies	\$ 500.00	\$ -	\$ 557.23	\$ (57.23)	111.45%
	Personnel	\$ 999,119.00	\$ 100,937.38	\$ 1,026,866.14	\$ (27,747.14)	102.78%
100-032-519000	Training And Education	\$ 5,000.00	\$ -	\$ 210.00	\$ 4,790.00	4.20%
	Training & Education	\$ 5,000.00	\$ -	\$ 210.00	\$ 4,790.00	4.20%
100-032-520200	Office Supplies	\$ 500.00	\$ -	\$ 26.00	\$ 474.00	5.20%
100-032-520400	Postage	\$ 50.00	\$ 0.64	\$ 28.08	\$ 21.92	56.16%
100-032-522400	General Supplies	\$ 50,000.00	\$ 2,759.57	\$ 44,537.20	\$ 5,462.80	89.07%



General Ledger

General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-032-523000	Traffic/Street Signs & Marking	\$ 20,000.00	\$ 676.62	\$ 12,303.40	\$ 7,696.60	61.52%
100-032-529000	Equipment	\$ 15,000.00	\$ 4,458.96	\$ 29,494.62	\$ (14,494.62)	196.63%
100-032-535000	Material And Hauling	\$ 170,000.00	\$ 66,139.02	\$ 110,626.52	\$ 59,373.48	65.07%
100-032-556100	Gasoline/diesel Fuel	\$ 80,000.00	\$ 7,570.06	\$ 95,663.13	\$ (15,663.13)	119.58%
	Supplies & Materials	\$ 335,550.00	\$ 81,604.87	\$ 292,678.95	\$ 42,871.05	87.22%
100-032-518100	Liability Insurance Premiums	\$ 25,000.00	\$ -	\$ 23,409.54	\$ 1,590.46	93.64%
100-032-524000	Lease/rental Of Equipment	\$ 35,000.00	\$ 255.42	\$ 10,285.57	\$ 24,714.43	29.39%
100-032-532000	Electronic Equipment Main	\$ 50,000.00	\$ 1,100.00	\$ 26,422.15	\$ 23,577.85	52.84%
100-032-534000	Automotive Expense	\$ 125,000.00	\$ 11,522.21	\$ 105,173.63	\$ 19,826.37	84.14%
100-032-534400	Equipment Repairs	\$ 90,000.00	\$ 3,103.35	\$ 40,308.11	\$ 49,691.89	44.79%
100-032-534900	Sidewalk Renovation / Ins	\$ 200.00	\$ 741.68	\$ 5,526.04	\$ (5,326.04)	2763.02%
100-032-536000	Tree Removal / Replacemen	\$ 250,000.00	\$ 26,855.00	\$ 220,849.00	\$ 29,151.00	88.34%
100-032-536300	Snow Removal - Salt And C	\$ 210,000.00	\$ 59,410.00	\$ 59,410.00	\$ 150,590.00	28.29%
100-032-538000	Maintenance Agreements	\$ 600.00	\$ -	\$ 499.22	\$ 100.78	83.20%
100-032-550100	Utilities	\$ 20,000.00	\$ 3,987.05	\$ 16,917.34	\$ 3,082.66	84.59%
100-032-550500	Electricity For Street Li	\$ 160,000.00	\$ 123,377.59	\$ 123,377.59	\$ 36,622.41	77.11%
100-032-550600	Electricity For Signal Li	\$ 29,000.00	\$ 20,503.65	\$ 20,503.65	\$ 8,496.35	70.70%
100-032-551600	Dues And Subscriptions	\$ 5,000.00	\$ -	\$ 816.40	\$ 4,183.60	16.33%
100-032-561300	Testing Fees	\$ 1,000.00	\$ -	\$ 690.00	\$ 310.00	69.00%
100-032-569000	Other Contractual Service	\$ 95,000.00	\$ 3,588.85	\$ 53,721.33	\$ 41,278.67	56.55%
	Contractual Services	\$ 1,095,800.00	\$ 254,444.80	\$ 707,909.57	\$ 387,890.43	64.60%
100-032-587000	Machinery & Equipment	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	0.00%
100-032-587500	Vehicles	\$ 250,584.00	\$ -	\$ -	\$ 250,584.00	0.00%
	Capital Outlay	\$ 270,584.00	\$ -	\$ -	\$ 270,584.00	0.00%
100-032-557200	License And Inspection Fees	\$ 1,000.00	\$ -	\$ 799.46	\$ 200.54	79.95%
100-032-599000	Miscellaneous	\$ -	\$ 89.75	\$ 89.75	\$ (89.75)	0.00%
	Other Expenditures	\$ 1,000.00	\$ 89.75	\$ 889.21	\$ 110.79	88.92%
032	Street Dept	\$ (2,202,553.00)	\$ (419,658.80)	\$ (1,649,540.54)	\$ (553,012.46)	74.89%
100-034-437300	SOI - Training Reimburse	\$ 10,000.00	\$ -	\$ 8,357.32	\$ 1,642.68	83.57%
100-034-442700	County Grants	\$ 2,000.00	\$ -	\$ 3,475.00	\$ (1,475.00)	173.75%
	Intergovernmental	\$ 12,000.00	\$ -	\$ 11,832.32	\$ 167.68	98.60%
100-034-451000	Copy Money/Accidents etc	\$ -	\$ 10.00	\$ 455.00	\$ (455.00)	0.00%
100-034-454002	Fire Protection - Brush Hill	\$ 180,000.00	\$ 186,952.39	\$ 186,952.39	\$ (6,952.39)	103.86%
100-034-454003	Fire Protection - Powerton	\$ 377,000.00	\$ -	\$ 287,192.04	\$ 89,807.96	76.18%
100-034-454200	Non Resident Rescue Fees	\$ 1,000.00	\$ 1,650.00	\$ 5,225.00	\$ (4,225.00)	522.50%
100-034-454600	CPR Training Fees	\$ 2,500.00	\$ -	\$ 970.00	\$ 1,530.00	38.80%
100-034-454700	Sprinkler Fees	\$ 1,500.00	\$ 300.00	\$ 600.00	\$ 900.00	40.00%
100-034-455005	AMT Franchise	\$ 90,000.00	\$ 7,500.00	\$ 75,000.00	\$ 15,000.00	83.33%
	Fees/Charges For Service	\$ 652,000.00	\$ 196,412.39	\$ 556,394.43	\$ 95,605.57	85.34%
100-034-493002	Fire Prevention Contribut	\$ 100.00	\$ -	\$ 21,000.00	\$ (20,900.00)	21000.00%
100-034-495600	Insurance Reimbursements	\$ 65,000.00	\$ 26,194.47	\$ 117,462.68	\$ (52,462.68)	180.71%
100-034-499800	Miscellaneous Receipts	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Other Revenue	\$ 66,100.00	\$ 26,194.47	\$ 138,462.68	\$ (72,362.68)	209.47%
100-034-511600	Salary: All Personnel	\$ 3,933,526.00	\$ 358,210.58	\$ 3,688,760.72	\$ 244,765.28	93.78%
100-034-515000	Overtime	\$ 400,000.00	\$ 40,879.02	\$ 582,171.14	\$ (182,171.14)	145.54%
100-034-515500	Vacation Pay	\$ 400,000.00	\$ 9,307.98	\$ 340,007.23	\$ 59,992.77	85.00%
100-034-515600	Holiday Pay	\$ 257,144.00	\$ -	\$ 283,173.54	\$ (26,029.54)	110.12%
100-034-515800	Sick Pay	\$ 209,479.00	\$ 2,403.77	\$ 65,837.34	\$ 143,641.66	31.43%
100-034-515900	Injury Pay	\$ 187,564.00	\$ 23,518.99	\$ 148,457.22	\$ 39,106.78	79.15%
100-034-517000	Oasdi/city Share 6.2%	\$ 3,491.00	\$ 233.58	\$ 2,592.70	\$ 898.30	74.27%
100-034-517001	Medicare/city Share 1.45%	\$ 72,322.00	\$ 5,692.79	\$ 69,693.64	\$ 2,628.36	96.37%
100-034-517401	IMRF	\$ 4,094.00	\$ 279.68	\$ 3,362.30	\$ 731.70	82.13%
100-034-518000	Group Insurance	\$ 1,500,000.00	\$ 128,950.94	\$ 1,256,137.02	\$ 243,862.98	83.74%
100-034-518200	Unemployment Insurance	\$ -	\$ -	\$ 578.00	\$ (578.00)	0.00%



General Ledger

General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-034-518300	Workers Comp Insurance	\$ 230,000.00	\$ -	\$ 254,909.16	\$ (24,909.16)	110.83%
100-034-518900	Uniform Allowance	\$ 37,800.00	\$ -	\$ 38,974.77	\$ (1,174.77)	103.11%
100-034-554300	Uniform & Tool Exp	\$ 30,000.00	\$ -	\$ 3,949.18	\$ 26,050.82	13.16%
100-034-559000	Medical Expense/supplies	\$ 32,000.00	\$ -	\$ 702.52	\$ 31,297.48	2.20%
	Personnel	\$ 7,297,420.00	\$ 569,477.33	\$ 6,739,306.48	\$ 558,113.52	92.35%
100-034-519000	Training And Education	\$ 80,000.00	\$ 1,042.47	\$ 35,893.19	\$ 44,106.81	44.87%
	Training & Education	\$ 80,000.00	\$ 1,042.47	\$ 35,893.19	\$ 44,106.81	44.87%
100-034-520200	Office Supplies	\$ 2,000.00	\$ 99.77	\$ 902.06	\$ 1,097.94	45.10%
100-034-520400	Postage	\$ 300.00	\$ 18.09	\$ 78.10	\$ 221.90	26.03%
100-034-522400	General Supplies	\$ 15,000.00	\$ 753.24	\$ 11,959.82	\$ 3,040.18	79.73%
100-034-522500	Emergency Medical Supplie	\$ 40,000.00	\$ 4,324.21	\$ 34,803.03	\$ 5,196.97	87.01%
100-034-529000	Equipment	\$ 80,000.00	\$ 6,959.63	\$ 63,039.58	\$ 16,960.42	78.80%
100-034-556100	Gasoline/diesel Fuel	\$ 57,000.00	\$ 5,696.92	\$ 54,404.46	\$ 2,595.54	95.45%
	Supplies & Materials	\$ 194,300.00	\$ 17,851.86	\$ 165,187.05	\$ 29,112.95	85.02%
100-034-518100	Liability Insurance Premiums	\$ 125,000.00	\$ -	\$ 126,200.25	\$ (1,200.25)	100.96%
100-034-520905	Public Safety Dispatching Fee	\$ 115,000.00	\$ -	\$ 95,268.00	\$ 19,732.00	82.84%
100-034-524000	Lease/rental Of Equipment	\$ 7,500.00	\$ 588.47	\$ 7,098.26	\$ 401.74	94.64%
100-034-534000	Automotive Expense	\$ 175,000.00	\$ 8,086.91	\$ 184,334.46	\$ (9,334.46)	105.33%
100-034-534200	Buildings & Grounds Maintenanc	\$ -	\$ -	\$ 254.99	\$ (254.99)	0.00%
100-034-534400	Equipment Repairs	\$ 26,000.00	\$ 935.10	\$ 18,312.49	\$ 7,687.51	70.43%
100-034-538000	Maintenance Agreements	\$ 10,000.00	\$ -	\$ 4,794.59	\$ 5,205.41	47.95%
100-034-550100	Utilities	\$ 40,000.00	\$ 4,592.97	\$ 26,055.59	\$ 13,944.41	65.14%
100-034-551600	Dues And Subscriptions	\$ 2,000.00	\$ 600.00	\$ 3,473.22	\$ (1,473.22)	173.66%
100-034-555000	Radio Expense	\$ 12,000.00	\$ 2,555.53	\$ 11,754.82	\$ 245.18	97.96%
100-034-569000	Other Contractual Service	\$ -	\$ 1,360.00	\$ 1,360.00	\$ (1,360.00)	0.00%
100-034-598000	Fire Prevention	\$ 2,500.00	\$ -	\$ 232.50	\$ 2,267.50	9.30%
100-034-598100	Public Relations	\$ 1,500.00	\$ -	\$ 1,494.12	\$ 5.88	99.61%
	Contractual Services	\$ 516,500.00	\$ 18,718.98	\$ 480,633.29	\$ 35,866.71	93.06%
100-034-587000	Machinery And Equipment	\$ 100,000.00	\$ 9,270.10	\$ 30,156.60	\$ 69,843.40	30.16%
100-034-587100	Office Equipment & Furniture	\$ 500.00	\$ -	\$ 199.96	\$ 300.04	39.99%
	Capital Outlay	\$ 100,500.00	\$ 9,270.10	\$ 30,356.56	\$ 70,143.44	30.21%
100-034-551000	Printing And Publications	\$ 350.00	\$ -	\$ 179.59	\$ 170.41	51.31%
100-034-554200	Meals/Lodging	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
100-034-557200	License And Inspection Fees	\$ 4,500.00	\$ -	\$ 134.00	\$ 4,366.00	2.98%
100-034-599000	Miscellaneous	\$ 1,000.00	\$ -	\$ 417.36	\$ 582.64	41.74%
100-034-599802	Computer Hardware	\$ -	\$ -	\$ 120.99	\$ (120.99)	0.00%
100-034-599999	Contingency	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	0.00%
	Other Expenditures	\$ 55,950.00	\$ -	\$ 851.94	\$ 55,098.06	1.52%
034	Fire Dept	\$ (7,514,570.00)	\$ (393,753.88)	\$ (6,745,539.08)	\$ (769,030.92)	89.77%
100-068-491000	Rental Of Municipal Property	\$ 250,000.00	\$ 15,811.36	\$ 283,663.96	\$ (33,663.96)	113.47%
100-068-491500	Sale Of Municipal Property	\$ -	\$ -	\$ 1.00	\$ (1.00)	0.00%
100-068-499800	Miscellaneous Receipts	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
	Other Revenue	\$ 250,500.00	\$ 15,811.36	\$ 283,664.96	\$ (33,164.96)	113.24%
100-068-440273	Transfer from TIF SIPCA	\$ 11,143.00	\$ -	\$ -	\$ 11,143.00	0.00%
	Transfers From Other Funds	\$ 11,143.00	\$ -	\$ -	\$ 11,143.00	0.00%
100-068-511600	Salary: All Personnel	\$ 246,692.00	\$ 21,444.24	\$ 203,044.99	\$ 43,647.01	82.31%
100-068-514600	Wages Yard Crew	\$ -	\$ 3,935.10	\$ 46,879.58	\$ (46,879.58)	0.00%
100-068-515000	Overtime	\$ 1,253.00	\$ 131.94	\$ 734.96	\$ 518.04	58.66%
100-068-515500	Vacation Pay	\$ 20,000.00	\$ 976.89	\$ 7,846.37	\$ 12,153.63	39.23%
100-068-515600	Holiday Pay	\$ 15,500.00	\$ -	\$ 11,610.98	\$ 3,889.02	74.91%
100-068-515800	Sick Pay	\$ 6,000.00	\$ 664.20	\$ 1,531.32	\$ 4,468.68	25.52%
100-068-517000	Oasdi/city Share 6.2%	\$ 17,868.00	\$ 1,626.39	\$ 16,400.57	\$ 1,467.43	91.79%
100-068-517001	Medicare/city Share 1.45%	\$ 4,179.00	\$ 380.43	\$ 3,835.78	\$ 343.22	91.79%
100-068-517401	IMRF	\$ 20,952.00	\$ 1,475.64	\$ 15,947.80	\$ 5,004.20	76.12%



General Ledger

General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-068-518000	Group Insurance	\$ 63,971.00	\$ 7,354.00	\$ 56,438.98	\$ 7,532.02	88.23%
100-068-518300	Workers Comp Insurance	\$ 1,700.00	\$ -	\$ 1,833.48	\$ (133.48)	107.85%
100-068-554300	Uniforms And Tools	\$ 800.00	\$ -	\$ -	\$ 800.00	0.00%
100-068-559000	Medical Expense/supplies	\$ 200.00	\$ -	\$ 193.00	\$ 7.00	96.50%
	Personnel	\$ 399,115.00	\$ 37,988.83	\$ 366,297.81	\$ 32,817.19	91.78%
100-068-520200	Office Supplies	\$ 250.00	\$ 327.57	\$ 327.57	\$ (77.57)	131.03%
100-068-522400	General Supplies	\$ 30,000.00	\$ 3,133.49	\$ 20,935.34	\$ 9,064.66	69.78%
100-068-529000	Equipment	\$ 25,000.00	\$ -	\$ 9,194.53	\$ 15,805.47	36.78%
100-068-556100	Gasoline/diesel Fuel	\$ -	\$ 164.50	\$ 164.50	\$ (164.50)	0.00%
	Supplies & Materials	\$ 55,250.00	\$ 3,625.56	\$ 30,621.94	\$ 24,628.06	55.42%
100-068-518100	Liability Insurance Premiums	\$ 1,600.00	\$ -	\$ 1,453.32	\$ 146.68	90.83%
100-068-524000	Lease/rental Of Equipment	\$ 5,000.00	\$ 375.00	\$ 2,298.87	\$ 2,701.13	45.98%
100-068-534000	Automotive Expense	\$ 20,000.00	\$ 1,241.10	\$ 7,257.37	\$ 12,742.63	36.29%
100-068-534200	Buildings And Grounds Rep	\$ 350,000.00	\$ 8,353.85	\$ 418,349.62	\$ (68,349.62)	119.53%
100-068-534400	Equipment Repairs	\$ 8,000.00	\$ -	\$ 521.45	\$ 7,478.55	6.52%
100-068-536300	Snow Removal - Salt	\$ 10,000.00	\$ 909.90	\$ 2,994.90	\$ 7,005.10	29.95%
100-068-538000	Maintenance Agreements	\$ -	\$ -	\$ 4,133.25	\$ (4,133.25)	0.00%
100-068-550100	Utilities	\$ 120,000.00	\$ 8,246.99	\$ 74,606.00	\$ 45,394.00	62.17%
100-068-566600	Pest Control	\$ 3,000.00	\$ 310.00	\$ 2,290.00	\$ 710.00	76.33%
100-068-569000	Other Contractual Service	\$ 10,000.00	\$ -	\$ 2,500.00	\$ 7,500.00	25.00%
	Contractual Services	\$ 527,600.00	\$ 19,436.84	\$ 516,404.78	\$ 11,195.22	97.88%
100-068-580400	Building Purchase/construction	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	0.00%
100-068-580401	Building Repair	\$ 20,000.00	\$ 1,866.92	\$ 27,522.48	\$ (7,522.48)	137.61%
100-068-584009	General Public Improvements	\$ 100,000.00	\$ -	\$ 48,884.09	\$ 51,115.91	48.88%
100-068-587100	Office Equipment & Furniture	\$ 10,000.00	\$ -	\$ 582.28	\$ 9,417.72	5.82%
	Capital Outlay	\$ 175,000.00	\$ 1,866.92	\$ 76,988.85	\$ 98,011.15	43.99%
100-068-557200	License And Inspection Fees	\$ -	\$ -	\$ 905.00	\$ (905.00)	0.00%
100-068-590300	Real Estate Tax Expense	\$ -	\$ -	\$ 261.08	\$ (261.08)	0.00%
100-068-599000	Miscellaneous	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Other Expenditures	\$ 1,000.00	\$ -	\$ 1,166.08	\$ (166.08)	116.61%
068	Public Property	\$ (896,322.00)	\$ (47,106.79)	\$ (707,814.50)	\$ (188,507.50)	78.97%
100-760-410905	Cannabis Tax Revenue	\$ 55,000.00	\$ 4,450.52	\$ 40,002.39	\$ 14,997.61	72.73%
	Taxes	\$ 55,000.00	\$ 4,450.52	\$ 40,002.39	\$ 14,997.61	72.73%
100-760-437100	School Reimbursements	\$ 125,000.00	\$ 43,073.84	\$ 145,343.53	\$ (20,343.53)	116.27%
100-760-437200	SOI-Police Training Reimb	\$ -	\$ -	\$ 25,028.69	\$ (25,028.69)	0.00%
100-760-442500	Federal Grants	\$ 6,253.00	\$ -	\$ 26,494.66	\$ (20,241.66)	423.71%
100-760-442600	State Grants	\$ 220,549.00	\$ -	\$ 222,934.50	\$ (2,385.50)	101.08%
100-760-442700	County Grants	\$ -	\$ 500.00	\$ 1,000.00	\$ (1,000.00)	0.00%
100-760-442710	Police CCC Vehicle Fee	\$ -	\$ 11.03	\$ 47.09	\$ (47.09)	0.00%
100-760-442720	Police CCC Drug Enf Fee	\$ -	\$ 3.84	\$ 244.06	\$ (244.06)	0.00%
	Intergovernmental	\$ 351,802.00	\$ 43,588.71	\$ 421,092.53	\$ (69,290.53)	119.70%
100-760-450800	Fingerprint Fees	\$ 1,500.00	\$ 75.00	\$ 2,220.00	\$ (720.00)	148.00%
100-760-451000	Copy Money/Accidents etc	\$ 4,000.00	\$ 557.87	\$ 5,117.77	\$ (1,117.77)	127.94%
100-760-451100	Parking Meter Collections	\$ -	\$ -	\$ 25.00	\$ (25.00)	0.00%
100-760-451101	Rentals - Parking Lots	\$ 2,100.00	\$ 175.00	\$ 1,725.00	\$ 375.00	82.14%
100-760-454400	Overtime Reimbursements	\$ 25,000.00	\$ 2,400.10	\$ 36,344.26	\$ (11,344.26)	145.38%
100-760-464700	E Citation Fees	\$ 1,300.00	\$ 149.18	\$ 1,388.63	\$ (88.63)	106.82%
	Fees/Charges For Service	\$ 33,900.00	\$ 3,357.15	\$ 46,820.66	\$ (12,920.66)	138.11%
100-760-460100	Cir Clk/States Atty	\$ 100,000.00	\$ 3,391.97	\$ 79,003.78	\$ 20,996.22	79.00%
100-760-460200	Municipal Ordinance Violations	\$ 100,000.00	\$ 6,464.63	\$ 86,980.40	\$ 13,019.60	86.98%
100-760-460300	Warrants	\$ 4,000.00	\$ -	\$ 3,570.00	\$ 430.00	89.25%
100-760-464000	Parking Tickets	\$ 20,000.00	\$ 1,266.51	\$ 16,856.89	\$ 3,143.11	84.28%
100-760-464100	False Alarm Fee	\$ 2,500.00	\$ 525.00	\$ 5,175.00	\$ (2,675.00)	207.00%
100-760-464400	Dui Surcharge	\$ 5,000.00	\$ 109.60	\$ 5,898.55	\$ (898.55)	117.97%



General Ledger

General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-760-464600	Court Supervision Fines	\$ 200.00	\$ -	\$ 363.32	\$ (163.32)	181.66%
100-760-494100	Restitution	\$ -	\$ 2.22	\$ 12.48	\$ (12.48)	0.00%
	Fines And Forfeitures	\$ 231,700.00	\$ 11,759.93	\$ 197,860.42	\$ 33,839.58	85.40%
100-760-450700	Rental Property Registration	\$ 7,000.00	\$ (30.00)	\$ 6,670.00	\$ 330.00	95.29%
	Licenses And Permits	\$ 7,000.00	\$ (30.00)	\$ 6,670.00	\$ 330.00	95.29%
100-760-490100	Interest Earnings Federal Forf	\$ -	\$ 1.90	\$ 5.97	\$ (5.97)	0.00%
100-760-490101	Interest Earnings State Forfei	\$ -	\$ 2.47	\$ 7.75	\$ (7.75)	0.00%
	Investment Earnings	\$ -	\$ 4.37	\$ 13.72	\$ (13.72)	0.00%
100-760-493200	Opioids Settlement	\$ 50,000.00	\$ -	\$ 29,766.78	\$ 20,233.22	59.53%
100-760-493900	Sex Offender Registration	\$ 1,500.00	\$ 70.00	\$ 2,350.00	\$ (850.00)	156.67%
100-760-494000	State Forfeiture Revenue	\$ 1,000.00	\$ -	\$ 38,805.02	\$ (37,805.02)	3880.50%
100-760-495600	Insurance Reimbursements	\$ 75,000.00	\$ 10,263.63	\$ 16,852.86	\$ 58,147.14	22.47%
100-760-499403	Unclaimed Evidence	\$ -	\$ 763.54	\$ 13,659.83	\$ (13,659.83)	0.00%
100-760-499800	Miscellaneous Receipts	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-760-499802	Cash Over/short	\$ -	\$ -	\$ (20.20)	\$ 20.20	0.00%
	Other Revenue	\$ 128,500.00	\$ 11,097.17	\$ 101,414.29	\$ 27,085.71	78.92%
100-760-598200	Grant Expenses	\$ 226,802.00	\$ -	\$ 222,280.02	\$ 4,521.98	98.01%
	Contractual Services	\$ 226,802.00	\$ -	\$ 222,280.02	\$ 4,521.98	98.01%
760	Police Revenue	\$ 581,100.00	\$ 74,227.85	\$ 591,593.99	\$ (10,493.99)	101.81%
100-761-511600	Salary: All Personnel	\$ 3,497,968.00	\$ 267,890.05	\$ 3,000,625.60	\$ 497,342.40	85.78%
100-761-515000	Overtime	\$ 280,000.00	\$ 19,804.78	\$ 245,295.01	\$ 34,704.99	87.61%
100-761-515500	Vacation Pay	\$ 304,660.00	\$ 11,591.07	\$ 286,704.98	\$ 17,955.02	94.11%
100-761-515600	Holiday Pay	\$ 108,759.00	\$ -	\$ 147,998.37	\$ (39,239.37)	136.08%
100-761-515800	Sick Pay	\$ 133,242.00	\$ 13,621.21	\$ 208,714.21	\$ (75,472.21)	156.64%
100-761-515900	Injury Pay	\$ 175,000.00	\$ 6,339.20	\$ 22,436.00	\$ 152,564.00	12.82%
100-761-517000	Oasdi/city Share 6.2%	\$ 6,754.00	\$ 265.94	\$ 3,742.32	\$ 3,011.68	55.41%
100-761-517001	Medicare/city Share 1.45%	\$ 59,992.00	\$ 4,402.14	\$ 54,132.66	\$ 5,859.34	90.23%
100-761-517401	IMRF	\$ 7,920.00	\$ 287.92	\$ 4,684.31	\$ 3,235.69	59.15%
100-761-518000	Group Insurance	\$ 1,134,665.00	\$ 83,623.92	\$ 834,155.56	\$ 300,509.44	73.52%
100-761-518300	Workers Comp Insurance	\$ 242,677.00	\$ -	\$ 207,714.87	\$ 34,962.13	85.59%
100-761-518900	Uniform Allowance	\$ 52,800.00	\$ -	\$ 44,000.00	\$ 8,800.00	83.33%
100-761-554300	Tools & Uniforms	\$ 37,000.00	\$ 1,584.42	\$ 25,945.54	\$ 11,054.46	70.12%
100-761-559000	Medical Expense/supplies	\$ 6,000.00	\$ -	\$ 4,517.64	\$ 1,482.36	75.29%
	Personnel	\$ 6,047,437.00	\$ 409,410.65	\$ 5,090,667.07	\$ 956,769.93	84.18%
100-761-519000	Training And Education	\$ 110,000.00	\$ 3,626.25	\$ 97,207.70	\$ 12,792.30	88.37%
	Training & Education	\$ 110,000.00	\$ 3,626.25	\$ 97,207.70	\$ 12,792.30	88.37%
100-761-520200	Office Supplies	\$ 4,000.00	\$ 60.87	\$ 2,658.27	\$ 1,341.73	66.46%
100-761-520201	Live-scan Deposit Account	\$ 1,500.00	\$ -	\$ 1,000.00	\$ 500.00	66.67%
100-761-520400	Postage	\$ 2,000.00	\$ 5.23	\$ 150.84	\$ 1,849.16	7.54%
100-761-522400	General Supplies	\$ 6,000.00	\$ 1,208.47	\$ 3,585.04	\$ 2,414.96	59.75%
100-761-525000	Police Ammunition	\$ 20,000.00	\$ 8,328.31	\$ 10,322.97	\$ 9,677.03	51.61%
100-761-529000	Equipment	\$ 40,000.00	\$ 841.69	\$ 38,135.11	\$ 1,864.89	95.34%
100-761-556100	Gasoline/diesel Fuel	\$ 125,000.00	\$ 10,256.75	\$ 99,494.83	\$ 25,505.17	79.60%
	Supplies & Materials	\$ 198,500.00	\$ 20,701.32	\$ 155,347.06	\$ 43,152.94	78.26%
100-761-518100	Liability Insurance Premiums	\$ 127,471.00	\$ -	\$ 100,612.71	\$ 26,858.29	78.93%
100-761-520905	Public Safety Dispatching Fee	\$ 592,000.00	\$ -	\$ 471,444.00	\$ 120,556.00	79.64%
100-761-524000	Lease/rental Of Equipment	\$ 450,000.00	\$ 127.71	\$ 322,634.88	\$ 127,365.12	71.70%
100-761-534000	Automotive Expense	\$ 60,000.00	\$ 5,503.56	\$ 112,958.25	\$ (52,958.25)	188.26%
100-761-534101	Vehicle Towage	\$ 500.00	\$ -	\$ 290.00	\$ 210.00	58.00%
100-761-534400	Equipment Repairs	\$ 3,000.00	\$ (179.95)	\$ 1,368.61	\$ 1,631.39	45.62%
100-761-538000	Maintenance Agreements	\$ 2,000.00	\$ -	\$ 136.70	\$ 1,863.30	6.84%
100-761-551600	Dues And Subscriptions	\$ 10,000.00	\$ 395.00	\$ 8,437.78	\$ 1,562.22	84.38%
100-761-555000	Radio Expense	\$ 55,000.00	\$ 1,248.65	\$ 12,995.02	\$ 42,004.98	23.63%
100-761-555200	Radar Expense	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%



General Ledger

General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-761-566700	Care Of Stray Animals	\$ 50,000.00	\$ 18,562.00	\$ 51,031.16	\$ (1,031.16)	102.06%
100-761-569000	Other Contractual Service	\$ 6,000.00	\$ 772.30	\$ 2,739.40	\$ 3,260.60	45.66%
100-761-592500	Crime Prevention Expense	\$ 4,000.00	\$ -	\$ 1,458.31	\$ 2,541.69	36.46%
100-761-592602	Canine Unit	\$ 4,000.00	\$ 122.14	\$ 168.72	\$ 3,831.28	4.22%
100-761-592604	Emergency Services Team	\$ 16,000.00	\$ 692.99	\$ 7,081.35	\$ 8,918.65	44.26%
100-761-592606	Dui Enforcement	\$ 4,500.00	\$ -	\$ 495.00	\$ 4,005.00	11.00%
100-761-592700	Shooting Range	\$ 5,000.00	\$ 30.71	\$ 1,558.99	\$ 3,441.01	31.18%
100-761-598100	Public Relations	\$ 1,000.00	\$ -	\$ 1,035.00	\$ (35.00)	103.50%
	Contractual Services	\$ 1,392,471.00	\$ 27,275.11	\$ 1,096,445.88	\$ 296,025.12	78.74%
100-761-587000	Machinery And Equipment	\$ -	\$ -	\$ 3,000.00	\$ (3,000.00)	0.00%
100-761-587100	Office Equipment & Furniture	\$ 88,000.00	\$ 31,864.89	\$ 63,354.66	\$ 24,645.34	71.99%
	Capital Outlay	\$ 88,000.00	\$ 31,864.89	\$ 66,354.66	\$ 21,645.34	75.40%
100-761-551000	Printing And Publications	\$ 1,500.00	\$ 77.00	\$ 1,738.48	\$ (238.48)	115.90%
100-761-557200	License And Inspection Fees	\$ 1,500.00	\$ 123.99	\$ 123.99	\$ 1,376.01	8.27%
100-761-590600	Bank/Credit Card Charges	\$ 834.00	\$ 94.70	\$ 1,054.34	\$ (220.34)	126.42%
100-761-595000	Reimbursement - Personal	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
100-761-599000	Miscellaneous	\$ 2,500.00	\$ 42.53	\$ 1,575.83	\$ 924.17	63.03%
	Other Expenditures	\$ 6,434.00	\$ 338.22	\$ 4,492.64	\$ 1,941.36	69.83%
761	Police Patrol	\$ (7,842,842.00)	\$ (493,216.44)	\$ (6,510,515.01)	\$ (1,332,326.99)	83.01%
100-763-511600	Salary: All Personnel	\$ 832,464.00	\$ 83,667.08	\$ 784,651.35	\$ 47,812.65	94.26%
100-763-515000	Overtime	\$ 75,000.00	\$ 3,099.74	\$ 28,688.10	\$ 46,311.90	38.25%
100-763-515500	Vacation Pay	\$ 96,661.00	\$ 844.78	\$ 64,597.10	\$ 32,063.90	66.83%
100-763-515600	Holiday Pay	\$ 48,000.00	\$ -	\$ 38,557.88	\$ 9,442.12	80.33%
100-763-515800	Sick Pay	\$ 175,707.00	\$ 309.92	\$ 12,668.08	\$ 163,038.92	7.21%
100-763-517000	Oasdi/city Share 6.2%	\$ -	\$ 334.62	\$ 1,764.63	\$ (1,764.63)	0.00%
100-763-517001	Medicare/city Share 1.45%	\$ 13,581.00	\$ 1,248.78	\$ 13,195.24	\$ 385.76	97.16%
100-763-517401	IMRF	\$ -	\$ 376.16	\$ 2,115.44	\$ (2,115.44)	0.00%
100-763-518000	Group Insurance	\$ 250,000.00	\$ 27,205.78	\$ 353,715.29	\$ (103,715.29)	141.49%
100-763-518900	Uniform Allowance	\$ 14,400.00	\$ -	\$ 11,000.00	\$ 3,400.00	76.39%
	Personnel	\$ 1,505,813.00	\$ 117,086.86	\$ 1,310,953.11	\$ 194,859.89	87.06%
100-763-519000	Training And Education	\$ 35,000.00	\$ 8,213.44	\$ 16,057.96	\$ 18,942.04	45.88%
	Training & Education	\$ 35,000.00	\$ 8,213.44	\$ 16,057.96	\$ 18,942.04	45.88%
100-763-520200	Office Supplies	\$ 1,000.00	\$ 18.99	\$ 494.26	\$ 505.74	49.43%
100-763-520400	Postage	\$ 100.00	\$ -	\$ 31.25	\$ 68.75	31.25%
100-763-522000	Photographic Supplies	\$ 2,000.00	\$ 300.00	\$ 1,207.98	\$ 792.02	60.40%
100-763-522400	General Supplies	\$ 2,000.00	\$ 666.32	\$ 1,737.10	\$ 262.90	86.86%
100-763-529000	Equipment	\$ 1,000.00	\$ -	\$ 927.64	\$ 72.36	92.76%
100-763-556100	Gasoline/diesel Fuel	\$ 5,000.00	\$ 1,030.40	\$ 9,410.70	\$ (4,410.70)	188.21%
	Supplies & Materials	\$ 11,100.00	\$ 2,015.71	\$ 13,808.93	\$ (2,708.93)	124.40%
100-763-524000	Lease/rental Of Equipment	\$ 3,600.00	\$ 255.42	\$ 2,576.90	\$ 1,023.10	71.58%
100-763-534000	Automotive Expense	\$ 4,500.00	\$ 973.55	\$ 2,707.76	\$ 1,792.24	60.17%
100-763-534400	Equipment Repairs	\$ -	\$ -	\$ 12.00	\$ (12.00)	0.00%
100-763-538000	Maintenance Agreements	\$ 4,200.00	\$ -	\$ 2,363.76	\$ 1,836.24	56.28%
100-763-551600	Dues And Subscriptions	\$ 1,500.00	\$ -	\$ 110.00	\$ 1,390.00	7.33%
100-763-560500	Consulting Services	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%
100-763-569000	Other Contractual Service	\$ -	\$ -	\$ 108.00	\$ (108.00)	0.00%
100-763-592600	Special Investigations Exp	\$ 10,000.00	\$ 1,300.00	\$ 2,871.36	\$ 7,128.64	28.71%
100-763-592603	Multi-county Narcotics Exp	\$ 13,500.00	\$ -	\$ -	\$ 13,500.00	0.00%
100-763-592800	Polygraph Exam	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
100-763-592900	State Forfeiture Expense	\$ -	\$ 767.44	\$ 10,962.19	\$ (10,962.19)	0.00%
	Contractual Services	\$ 47,800.00	\$ 3,296.41	\$ 21,711.97	\$ 26,088.03	45.42%
100-763-587100	Office Equipment & Furniture	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Capital Outlay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-763-551000	Printing And Publications	\$ 100.00	\$ -	\$ 76.00	\$ 24.00	76.00%



General Ledger

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-763-554200	Meals Lodging	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
100-763-595000	Reimbursement - Personal	\$ 50.00	\$ -	\$ -	\$ 50.00	0.00%
	Other Expenditures	\$ 650.00	\$ -	\$ 76.00	\$ 574.00	11.69%
763	Special Services	\$ (1,601,363.00)	\$ (130,612.42)	\$ (1,362,607.97)	\$ (238,755.03)	85.09%
100-764-511600	Salary: All Personnel	\$ 325,870.00	\$ 28,174.61	\$ 269,656.91	\$ 56,213.09	82.75%
100-764-515000	Overtime	\$ 15,000.00	\$ 444.60	\$ 14,749.22	\$ 250.78	98.33%
100-764-515500	Vacation Pay	\$ 22,600.00	\$ 731.13	\$ 19,521.57	\$ 3,078.43	86.38%
100-764-515600	Holiday Pay	\$ 23,000.00	\$ -	\$ 18,497.00	\$ 4,503.00	80.42%
100-764-515800	Sick Pay	\$ 7,528.00	\$ 499.46	\$ 8,051.47	\$ (523.47)	106.95%
100-764-517000	Oasdi/city Share 6.2%	\$ 22,072.00	\$ 1,747.98	\$ 19,681.92	\$ 2,390.08	89.17%
100-764-517001	Medicare/city Share 1.45%	\$ 5,162.00	\$ 408.77	\$ 4,603.02	\$ 558.98	89.17%
100-764-517401	IMRF	\$ 25,881.00	\$ 1,946.22	\$ 23,547.61	\$ 2,333.39	90.98%
100-764-518000	Group Insurance	\$ 70,000.00	\$ 9,189.28	\$ 77,297.70	\$ (7,297.70)	110.43%
100-764-554300	Uniforms And Tools	\$ 3,500.00	\$ -	\$ 1,586.86	\$ 1,913.14	45.34%
100-764-559000	Medical Expense/supplies	\$ 500.00	\$ -	\$ 108.00	\$ 392.00	21.60%
	Personnel	\$ 521,113.00	\$ 43,142.05	\$ 457,301.28	\$ 63,811.72	87.75%
100-764-519000	Training And Education	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.00%
	Training & Education	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.00%
100-764-520200	Office Supplies	\$ 2,500.00	\$ 441.24	\$ 1,383.67	\$ 1,116.33	55.35%
100-764-520400	Postage	\$ 5,000.00	\$ 453.22	\$ 3,174.77	\$ 1,825.23	63.50%
100-764-522400	General Supplies	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
100-764-529000	Equipment	\$ -	\$ 83.66	\$ 83.66	\$ (83.66)	0.00%
	Supplies & Materials	\$ 8,000.00	\$ 978.12	\$ 4,642.10	\$ 3,357.90	58.03%
100-764-524000	Lease/rental Of Equipment	\$ 2,500.00	\$ 127.71	\$ 1,288.45	\$ 1,211.55	51.54%
100-764-538000	Maintenance Agreements	\$ 4,000.00	\$ -	\$ 6,116.87	\$ (2,116.87)	152.92%
	Contractual Services	\$ 6,500.00	\$ 127.71	\$ 7,405.32	\$ (905.32)	113.93%
100-764-587100	Office Equipment & Furniture	\$ 1,000.00	\$ 78.99	\$ 304.99	\$ 695.01	30.50%
	Capital Outlay	\$ 1,000.00	\$ 78.99	\$ 304.99	\$ 695.01	30.50%
100-764-551000	Printing And Publications	\$ 500.00	\$ -	\$ 546.39	\$ (46.39)	109.28%
	Other Expenditures	\$ 500.00	\$ -	\$ 546.39	\$ (46.39)	109.28%
764	Police Records	\$ (538,613.00)	\$ (44,326.87)	\$ (470,200.08)	\$ (68,412.92)	87.30%
100-766-451700	Property Clean Up Fees	\$ 80,000.00	\$ -	\$ (4,340.80)	\$ 84,340.80	-5.43%
	Fines And Forfeitures	\$ 80,000.00	\$ -	\$ (4,340.80)	\$ 84,340.80	-5.43%
100-766-511600	Salary: All Personnel	\$ 186,143.00	\$ 11,483.48	\$ 84,703.89	\$ 101,439.11	45.50%
100-766-515000	Overtime	\$ 10,000.00	\$ 173.07	\$ 7,643.33	\$ 2,356.67	76.43%
100-766-515500	Vacation Pay	\$ 7,500.00	\$ 515.36	\$ 2,571.68	\$ 4,928.32	34.29%
100-766-515600	Holiday Pay	\$ 3,500.00	\$ -	\$ 4,107.52	\$ (607.52)	117.36%
100-766-515800	Sick Pay	\$ 1,000.00	\$ 1,359.56	\$ 3,761.23	\$ (2,761.23)	376.12%
100-766-517000	Oasdi/city Share 6.2%	\$ 6,612.00	\$ 800.51	\$ 6,176.75	\$ 435.25	93.42%
100-766-517001	Medicare/city Share 1.45%	\$ 1,546.00	\$ 187.22	\$ 1,444.57	\$ 101.43	93.44%
100-766-517401	IMRF	\$ 7,753.00	\$ 882.26	\$ 7,240.05	\$ 512.95	93.38%
100-766-518000	Group Insurance	\$ 15,000.00	\$ 4,547.58	\$ 23,189.08	\$ (8,189.08)	154.59%
100-766-518300	Workers Comp Insurance	\$ 4,000.00	\$ -	\$ 3,977.38	\$ 22.62	99.43%
100-766-554300	Uniforms And Tools	\$ 2,000.00	\$ -	\$ 1,760.42	\$ 239.58	88.02%
100-766-559000	Medical Expense/supplies	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
	Personnel	\$ 245,554.00	\$ 19,949.04	\$ 146,575.90	\$ 98,978.10	59.69%
100-766-519000	Training And Education	\$ 7,500.00	\$ 1,455.30	\$ 5,510.98	\$ 1,989.02	73.48%
	Training & Education	\$ 7,500.00	\$ 1,455.30	\$ 5,510.98	\$ 1,989.02	73.48%
100-766-520200	Office Supplies	\$ 500.00	\$ -	\$ 15.00	\$ 485.00	3.00%
100-766-520400	Postage	\$ 1,000.00	\$ 35.27	\$ 576.22	\$ 423.78	57.62%
100-766-522400	General Supplies	\$ 500.00	\$ -	\$ 95.26	\$ 404.74	19.05%
100-766-529000	Equipment	\$ 1,000.00	\$ -	\$ 426.49	\$ 573.51	42.65%
100-766-556100	Gasoline/diesel Fuel	\$ 4,000.00	\$ -	\$ 4,943.47	\$ (943.47)	123.59%
	Supplies & Materials	\$ 7,000.00	\$ 35.27	\$ 6,056.44	\$ 943.56	86.52%



General Ledger

General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-766-518100	Liability Insurance Premiums	\$ 3,800.00	\$ -	\$ 4,217.09	\$ (417.09)	110.98%
100-766-534000	Automotive Expense	\$ 3,000.00	\$ -	\$ 4,072.84	\$ (1,072.84)	135.76%
100-766-534200	Building & Grounds Repair	\$ 134,000.00	\$ -	\$ 70,035.50	\$ 63,964.50	52.27%
100-766-536100	Property Cleanup Fees	\$ 150,000.00	\$ 1,519.51	\$ 77,258.13	\$ 72,741.87	51.51%
100-766-555000	Radio Expense	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-766-569000	Other Contractual Service	\$ -	\$ 917.85	\$ 1,589.84	\$ (1,589.84)	0.00%
	Contractual Services	\$ 291,800.00	\$ 2,437.36	\$ 157,173.40	\$ 134,626.60	53.86%
100-766-587001	Lease/Purchase Equipmen	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-766-587100	Office Equipment & Furniture	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
	Capital Outlay	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.00%
100-766-551000	Printing And Publications	\$ 500.00	\$ -	\$ 26.95	\$ 473.05	5.39%
100-766-590600	Bank/Credit Card Fees	\$ 5,000.00	\$ 338.61	\$ 5,669.17	\$ (669.17)	113.38%
100-766-593300	Lien Filing & Release Fees	\$ 5,000.00	\$ 426.60	\$ 6,683.40	\$ (1,683.40)	133.67%
	Other Expenditures	\$ 10,500.00	\$ 765.21	\$ 12,379.52	\$ (1,879.52)	117.90%
766	Code Enforcem	\$ (483,854.00)	\$ (24,642.18)	\$ (332,037.04)	\$ (151,816.96)	68.62%
100-793-427000	Plan Review Services	\$ 1,000.00	\$ 100.00	\$ 1,100.00	\$ (100.00)	110.00%
100-793-451400	Electrical Inspection Fee	\$ 4,000.00	\$ 108.00	\$ 2,930.00	\$ 1,070.00	73.25%
	Fees/Charges For Service	\$ 5,000.00	\$ 208.00	\$ 4,030.00	\$ 970.00	80.60%
100-793-420500	Hvac License	\$ 8,000.00	\$ 1,600.00	\$ 8,800.00	\$ (800.00)	110.00%
100-793-420800	Electrical Contractors License	\$ 10,000.00	\$ 2,000.00	\$ 10,550.00	\$ (550.00)	105.50%
100-793-423000	Home Occupation License	\$ 1,300.00	\$ -	\$ 1,105.00	\$ 195.00	85.00%
100-793-425500	Hvac Permit	\$ 14,000.00	\$ 600.00	\$ 13,833.00	\$ 167.00	98.81%
100-793-425700	Special Use Permit	\$ 5,000.00	\$ 185.00	\$ 4,445.00	\$ 555.00	88.90%
100-793-425800	Application Fee	\$ 1,000.00	\$ 170.00	\$ 445.00	\$ 555.00	44.50%
100-793-426000	Electrical Permits	\$ 17,500.00	\$ 2,006.00	\$ 20,747.00	\$ (3,247.00)	118.55%
100-793-426100	Enterprise Zone Fee	\$ 5,000.00	\$ -	\$ 100.00	\$ 4,900.00	2.00%
100-793-426400	Building And Rezoning Permit	\$ 150,000.00	\$ 5,191.00	\$ 142,461.00	\$ 7,539.00	94.97%
100-793-451200	Plumbing Permits	\$ 30,000.00	\$ 2,304.00	\$ 19,180.00	\$ 10,820.00	63.93%
	Licenses And Permits	\$ 241,800.00	\$ 14,056.00	\$ 221,666.00	\$ 20,134.00	91.67%
100-793-490500	Lien File & Release Fees	\$ -	\$ -	\$ 43.30	\$ (43.30)	0.00%
100-793-498900	Non Sufficient Funds Fee	\$ -	\$ -	\$ 25.00	\$ (25.00)	0.00%
100-793-499802	Cash Over/short	\$ -	\$ -	\$ 0.30	\$ (0.30)	0.00%
	Other Revenue	\$ -	\$ -	\$ 68.60	\$ (68.60)	0.00%
100-793-511600	Salary: All Personnel	\$ 248,870.00	\$ 13,364.24	\$ 131,529.43	\$ 117,340.57	52.85%
100-793-515000	Overtime	\$ -	\$ 150.39	\$ 802.08	\$ (802.08)	0.00%
100-793-515500	Vacation Pay	\$ 34,327.00	\$ 33.42	\$ 2,807.28	\$ 31,519.72	8.18%
100-793-515600	Holiday Pay	\$ 11,442.00	\$ -	\$ 6,161.08	\$ 5,280.92	53.85%
100-793-515800	Sick Pay	\$ 2,861.00	\$ 233.94	\$ 1,370.22	\$ 1,490.78	47.89%
100-793-517000	Oasdi/city Share 6.2%	\$ 18,445.00	\$ 831.41	\$ 8,558.65	\$ 9,886.35	46.40%
100-793-517001	Medicare/city Share 1.45%	\$ 4,314.00	\$ 194.44	\$ 2,001.71	\$ 2,312.29	46.40%
100-793-517401	IMRF	\$ 21,420.00	\$ 898.58	\$ 9,904.80	\$ 11,515.20	46.24%
100-793-518000	Group Insurance	\$ 98,600.00	\$ 2,729.04	\$ 31,827.72	\$ 66,772.28	32.28%
100-793-518300	Workers Comp Insurance	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	0.00%
100-793-554300	Uniforms And Tools	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%
	Personnel	\$ 446,279.00	\$ 18,435.46	\$ 194,962.97	\$ 251,316.03	43.69%
100-793-519000	Training And Education	\$ 2,000.00	\$ 445.00	\$ 881.13	\$ 1,118.87	44.06%
	Training & Education	\$ 2,000.00	\$ 445.00	\$ 881.13	\$ 1,118.87	44.06%
100-793-520200	Office Supplies	\$ 1,500.00	\$ -	\$ 493.90	\$ 1,006.10	32.93%
100-793-520400	Postage	\$ 1,500.00	\$ 78.70	\$ 628.43	\$ 871.57	41.90%
100-793-522400	General Supplies	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.00%
100-793-556100	Gasoline/diesel Fuel	\$ 5,500.00	\$ 164.50	\$ 164.50	\$ 5,335.50	2.99%
100-793-599802	Computer Hardware	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%
	Supplies & Materials	\$ 12,000.00	\$ 243.20	\$ 1,286.83	\$ 10,713.17	10.72%
100-793-518100	Liability Insurance Premiums	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	0.00%



General Ledger

General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
100-793-534000	Automotive Expense	\$ 5,000.00	\$ -	\$ 206.50	\$ 4,793.50	4.13%
100-793-536100	Property Cleanup Fees	\$ -	\$ -	\$ 5,447.50	\$ (5,447.50)	0.00%
100-793-551600	Dues And Subscriptions	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
100-793-569000	Other Contractual Service	\$ 53,040.00	\$ -	\$ 47,377.00	\$ 5,663.00	89.32%
100-793-599801	Computer Software	\$ 7,500.00	\$ -	\$ 10,000.00	\$ (2,500.00)	133.33%
	Contractual Services	\$ 70,040.00	\$ -	\$ 63,031.00	\$ 7,009.00	89.99%
100-793-587100	Office Equipment & Furniture	\$ 2,000.00	\$ -	\$ 159.99	\$ 1,840.01	8.00%
100-793-587500	Vehicles	\$ 84,000.00	\$ -	\$ -	\$ 84,000.00	0.00%
	Capital Outlay	\$ 86,000.00	\$ -	\$ 159.99	\$ 85,840.01	0.19%
100-793-551000	Printing And Publications	\$ 2,000.00	\$ 148.00	\$ 1,498.44	\$ 501.56	74.92%
100-793-593300	Lien Filing Fee	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	0.00%
	Other Expenditures	\$ 3,200.00	\$ 148.00	\$ 1,498.44	\$ 1,701.56	46.83%
793	Inspections	\$ (372,719.00)	\$ (5,007.66)	\$ (36,055.76)	\$ (336,663.24)	9.67%
100-990-410100	Real Estate Tax	\$ 4,730,608.00	\$ -	\$ 4,729,203.31	\$ 1,404.69	99.97%
100-990-410900	Use Tax	\$ 1,560,000.00	\$ 113,350.38	\$ 1,001,752.95	\$ 558,247.05	64.21%
100-990-411000	Municipal Sales Tax	\$ 6,500,000.00	\$ 569,950.58	\$ 5,573,624.67	\$ 926,375.33	85.75%
100-990-411004	Home Rule Sales Tax	\$ 7,500,000.00	\$ 649,530.69	\$ 6,178,339.04	\$ 1,321,660.96	82.38%
100-990-411005	Local Cannabis Sales Tax	\$ 175,000.00	\$ 16,818.36	\$ 148,607.97	\$ 26,392.03	84.92%
100-990-412000	Replacement P/p Tax - State	\$ 4,100,000.00	\$ -	\$ 2,486,542.08	\$ 1,613,457.92	60.65%
100-990-412200	Pull Tab/jar Game Tax	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0.00%
100-990-412300	Video Gaming Tax	\$ 650,000.00	\$ 61,380.45	\$ 592,454.77	\$ 57,545.23	91.15%
100-990-413000	Illinois Income Tax	\$ 5,200,000.00	\$ 478,874.15	\$ 4,392,168.95	\$ 807,831.05	84.46%
100-990-414100	Food & Beverage Tax	\$ 1,550,000.00	\$ 52,226.68	\$ 1,264,457.07	\$ 285,542.93	81.58%
100-990-414200	Packaged Liquor Tax	\$ 200,000.00	\$ -	\$ 165,406.69	\$ 34,593.31	82.70%
100-990-455002	Municipal Telecommunicatns	\$ 312,000.00	\$ 25,493.96	\$ 260,176.54	\$ 51,823.46	83.39%
100-990-496200	PPRT Tax Clearing Acct	\$ 547,730.00	\$ (31,927.86)	\$ 151,141.19	\$ 396,588.81	27.59%
	Taxes	\$ 33,027,838.00	\$ 1,935,697.39	\$ 26,943,875.23	\$ 6,083,962.77	81.58%
100-990-442500	Federal Grants	\$ -	\$ -	\$ 8,866,880.41	\$ (8,866,880.41)	0.00%
	Intergovernmental	\$ -	\$ -	\$ 8,866,880.41	\$ (8,866,880.41)	0.00%
100-990-455001	Ameren Franchise	\$ 335,600.00	\$ 27,966.67	\$ 279,666.67	\$ 55,933.33	83.33%
100-990-455003	Franchise Fee - Cable Tv	\$ 450,000.00	\$ -	\$ 277,207.77	\$ 172,792.23	61.60%
100-990-455004	Good Energy Revenue	\$ -	\$ -	\$ 4,924.99	\$ (4,924.99)	0.00%
100-990-458000	TC3 Service Fee	\$ 15,000.00	\$ 1,250.00	\$ 12,500.00	\$ 2,500.00	83.33%
	Fees/Charges For Service	\$ 800,600.00	\$ 29,216.67	\$ 574,299.43	\$ 226,300.57	71.73%
100-990-463500	Late Payment Penalty	\$ 25,000.00	\$ 551.66	\$ 6,113.98	\$ 18,886.02	24.46%
100-990-463600	Interest Charge	\$ 5,000.00	\$ 108.51	\$ 1,319.88	\$ 3,680.12	26.40%
	Fines And Forfeitures	\$ 30,000.00	\$ 660.17	\$ 7,433.86	\$ 22,566.14	24.78%
100-990-490100	Interest Earnings	\$ 350,000.00	\$ 71,139.90	\$ 682,517.44	\$ (332,517.44)	195.00%
	Investment Earnings	\$ 350,000.00	\$ 71,139.90	\$ 682,517.44	\$ (332,517.44)	195.00%
100-990-454500	Other Contractual Revenue	\$ 10,000.00	\$ 7,507.35	\$ 51,810.47	\$ (41,810.47)	518.10%
100-990-498900	Non Sufficient Funds Fee	\$ -	\$ -	\$ 75.00	\$ (75.00)	0.00%
100-990-499800	Miscellaneous Receipts	\$ -	\$ -	\$ 2,189.33	\$ (2,189.33)	0.00%
	Other Revenue	\$ 10,000.00	\$ 7,507.35	\$ 54,074.80	\$ (44,074.80)	540.75%
100-990-440924	Contribution from Library	\$ 15,000.00	\$ -	\$ 11,250.00	\$ 3,750.00	75.00%
	Transfers From Other Funds	\$ 15,000.00	\$ -	\$ 11,250.00	\$ 3,750.00	75.00%
100-990-520200	Office Supplies	\$ -	\$ 151.11	\$ 291.34	\$ (291.34)	0.00%
100-990-520400	Postage	\$ -	\$ 1,004.54	\$ (1,979.03)	\$ 1,979.03	0.00%
	Supplies & Materials	\$ -	\$ 1,155.65	\$ (1,687.69)	\$ 1,687.69	0.00%
100-990-524000	Lease/rental Of Equipment	\$ 2,200.00	\$ 127.71	\$ 1,691.43	\$ 508.57	76.88%
100-990-538000	Maintenance Agreements	\$ 7,500.00	\$ -	\$ 5,033.58	\$ 2,466.42	67.11%
100-990-560100	Auditing Fees	\$ 45,000.00	\$ -	\$ 42,212.90	\$ 2,787.10	93.81%
100-990-565900	Citylink Contract	\$ 210,000.00	\$ -	\$ 105,000.00	\$ 105,000.00	50.00%
100-990-569000	Other Contractual Service	\$ 110,000.00	\$ 151.80	\$ 6,323.98	\$ 103,676.02	5.75%
100-990-590900	Police And Fire Commission	\$ 20,000.00	\$ -	\$ 13,634.50	\$ 6,365.50	68.17%



General Ledger

General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
	Contractual Services	\$ 394,700.00	\$ 279.51	\$ 173,896.39	\$ 220,803.61	44.06%
100-990-551000	Printing And Publications	\$ -	\$ -	\$ 757.00	\$ (757.00)	0.00%
100-990-590600	Bank Charges	\$ 1,500.00	\$ 40.00	\$ 1,088.00	\$ 412.00	72.53%
100-990-599000	Miscellaneous	\$ -	\$ -	\$ 365.74	\$ (365.74)	0.00%
100-990-599999	Contingency	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	0.00%
	Other Expenditures	\$ 51,500.00	\$ 40.00	\$ 2,210.74	\$ 49,289.26	4.29%
100-990-590400	Interest Paid	\$ 37,776.00	\$ 2,890.33	\$ 29,161.50	\$ 8,614.50	77.20%
100-990-591400	Loan payments	\$ 344,477.00	\$ 6,503.70	\$ 64,778.80	\$ 279,698.20	18.80%
	Debt Service	\$ 382,253.00	\$ 9,394.03	\$ 93,940.30	\$ 288,312.70	24.58%
100-990-520941	Transfer To Police Pension	\$ 1,828,630.00	\$ -	\$ 1,595,613.70	\$ 233,016.30	87.26%
100-990-520944	Transfer To Fire Pension	\$ 3,588,167.00	\$ -	\$ 3,226,512.66	\$ 361,654.34	89.92%
	Transfers To Other Funds	\$ 5,416,797.00	\$ -	\$ 4,822,126.36	\$ 594,670.64	89.02%
990	General Operations	\$ 27,988,188.00	\$ 2,033,352.29	\$ 32,049,845.07	\$ (4,061,657.07)	114.51%
100	General Fund	\$ 3,039,793.00	\$ 411,564.22	\$ 11,729,553.16	\$ (8,689,760.16)	385.87%
Revenue Total		\$ 37,152,447.00	\$ 2,453,181.56	\$ 39,629,864.92	\$ (2,477,417.92)	10666.82%
Expense Total		\$ 34,112,654.00	\$ 2,041,617.34	\$ 27,900,311.76	\$ 6,212,342.24	8178.87%
Grand Total		\$ 3,039,793.00	\$ 411,564.22	\$ 11,729,553.16	\$ (8,689,760.16)	385.87%



General Ledger

Non General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
208	Tourism					
208-208-411005	Home Rule Motel Tax	\$ 360,000.00	\$ -	\$ 264,101.59	\$ 95,898.41	73.36%
	Taxes	\$ 360,000.00	\$ -	\$ 264,101.59	\$ 95,898.41	73.36%
208-208-463500	Late Payment Penalty	\$ 4,500.00	\$ -	\$ 190.87	\$ 4,309.13	4.24%
208-208-463600	Interest Charges	\$ 1,600.00	\$ -	\$ 38.17	\$ 1,561.83	2.39%
	Fines And Forfeitures	\$ 6,100.00	\$ -	\$ 229.04	\$ 5,870.96	3.75%
208-208-490100	Interest Earnings	\$ 800.00	\$ 6.65	\$ 233.14	\$ 566.86	29.14%
	Investment Earnings	\$ 800.00	\$ 6.65	\$ 233.14	\$ 566.86	29.14%
208-208-499201	Tourism Contributions	\$ -	\$ -	\$ 3,500.00	\$ (3,500.00)	0.00%
208-208-499800	Miscellaneous Receipts	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0.00%
	Other Revenue	\$ 2,500.00	\$ -	\$ 3,500.00	\$ (1,000.00)	140.00%
208-208-511600	Salary: All Personnel	\$ 12,261.00	\$ 635.72	\$ 8,621.75	\$ 3,639.25	70.32%
208-208-515000	Overtime	\$ -	\$ -	\$ 0.39	\$ (0.39)	0.00%
208-208-515500	Vacation Pay	\$ 1,300.00	\$ 160.00	\$ 944.01	\$ 355.99	72.62%
208-208-515600	Holiday Pay	\$ 400.00	\$ -	\$ 330.83	\$ 69.17	82.71%
208-208-515800	Sick Pay	\$ 75.00	\$ 42.20	\$ 163.75	\$ (88.75)	218.33%
208-208-517000	Oasdi/city Share 6.2%	\$ 870.00	\$ 50.50	\$ 576.93	\$ 293.07	66.31%
208-208-517001	Medicare/city Share 1.45%	\$ 204.00	\$ 11.78	\$ 133.99	\$ 70.01	65.68%
208-208-517401	IMRF	\$ 1,020.00	\$ 54.62	\$ 596.20	\$ 423.80	58.45%
208-208-518000	Group Insurance	\$ 2,400.00	\$ 177.48	\$ 1,338.59	\$ 1,061.41	55.77%
	Personnel	\$ 18,530.00	\$ 1,132.30	\$ 12,706.44	\$ 5,823.56	68.57%
208-208-551600	Dues And Subscriptions	\$ 47,500.00	\$ -	\$ 47,500.00	\$ -	100.00%
208-208-560500	Consulting Services	\$ 76,000.00	\$ 11,692.70	\$ 49,814.38	\$ 26,185.62	65.55%
208-208-569000	Other Contractual Service	\$ -	\$ -	\$ 2,799.97	\$ (2,799.97)	0.00%
208-208-598100	Public Relations	\$ -	\$ -	\$ 394.94	\$ (394.94)	0.00%
	Contractual Services	\$ 123,500.00	\$ 11,692.70	\$ 100,509.29	\$ 22,990.71	81.38%
208-208-597700	Sponsorships	\$ 74,000.00	\$ -	\$ 27,644.21	\$ 46,355.79	37.36%
208-208-598500	Farmer's Market Expense	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%
208-208-599000	Miscellaneous	\$ -	\$ -	\$ 8,852.85	\$ (8,852.85)	0.00%
	Other Expenditures	\$ 84,000.00	\$ -	\$ 36,497.06	\$ 47,502.94	43.45%
208	Tourism	\$ 143,370.00	\$ (12,818.35)	\$ 118,350.98	\$ 25,019.02	82.55%
223	Solid Waste					
223-023-452300	Bulk Item Garbage Fees	\$ -	\$ 1,800.00	\$ 16,470.00	\$ (16,470.00)	0.00%
223-023-452400	Garbage Fees Non-resident	\$ -	\$ 60.00	\$ 510.00	\$ (510.00)	0.00%
223-023-459000	Sanitation Fee	\$ 2,832,062.00	\$ 235,046.18	\$ 2,363,068.71	\$ 468,993.29	83.44%
223-023-459400	Special Refuse Pickups	\$ 3,000.00	\$ 256.00	\$ 2,589.23	\$ 410.77	86.31%
	Fees/Charges For Service	\$ 2,835,062.00	\$ 237,162.18	\$ 2,382,637.94	\$ 452,424.06	84.04%
223-023-490100	Interest Earnings	\$ 1,500.00	\$ 8.00	\$ 68.52	\$ 1,431.48	4.57%
	Investment Earnings	\$ 1,500.00	\$ 8.00	\$ 68.52	\$ 1,431.48	4.57%
223-023-491500	Sale Of Municipal Property	\$ 50,000.00	\$ 2,340.00	\$ 32,290.00	\$ 17,710.00	64.58%
223-023-499800	Miscellaneous Receipts	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Other Revenue	\$ 51,000.00	\$ 2,340.00	\$ 32,290.00	\$ 18,710.00	63.31%
223-023-511600	Salary: All Personnel	\$ 595,509.00	\$ 41,522.64	\$ 413,881.74	\$ 181,627.26	69.50%
223-023-515000	Overtime	\$ 30,000.00	\$ 330.12	\$ 35,526.73	\$ (5,526.73)	118.42%
223-023-515500	Vacation Pay	\$ 30,946.00	\$ 1,173.75	\$ 16,336.89	\$ 14,609.11	52.79%
223-023-515600	Holiday Pay	\$ 26,000.00	\$ -	\$ 17,367.34	\$ 8,632.66	66.80%
223-023-515800	Sick Pay	\$ 12,106.00	\$ 523.34	\$ 8,356.61	\$ 3,749.39	69.03%
223-023-515900	Compensated Absences	\$ 9,000.00	\$ -	\$ 707.04	\$ 8,292.96	7.86%
223-023-517000	Oasdi/city Share 6.2%	\$ 42,944.00	\$ 2,565.91	\$ 29,360.31	\$ 13,583.69	68.37%
223-023-517001	Medicare/city Share 1.45%	\$ 10,146.00	\$ 600.11	\$ 6,865.37	\$ 3,280.63	67.67%
223-023-517401	IMRF	\$ 64,006.00	\$ 2,834.01	\$ 34,632.44	\$ 29,373.56	54.11%
223-023-518000	Group Insurance	\$ 183,055.00	\$ 15,332.82	\$ 144,784.69	\$ 38,270.31	79.09%
223-023-518300	Workers Comp Insurance	\$ 40,000.00	\$ -	\$ 41,745.33	\$ (1,745.33)	104.36%
223-023-554300	Uniforms And Tools	\$ 3,300.00	\$ -	\$ 4,848.61	\$ (1,548.61)	146.93%
223-023-559000	Medical Expense/supplies	\$ 500.00	\$ -	\$ 74.00	\$ 426.00	14.80%
	Personnel	\$ 1,047,512.00	\$ 64,882.70	\$ 754,487.10	\$ 293,024.90	72.03%
223-023-520200	Office Supplies	\$ 300.00	\$ -	\$ 150.94	\$ 149.06	50.31%
223-023-520400	Postage	\$ 28,000.00	\$ 3,018.62	\$ 32,152.84	\$ (4,152.84)	114.83%
223-023-522400	General Supplies	\$ 2,000.00	\$ 47.98	\$ 1,405.41	\$ 594.59	70.27%



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Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
223-023-529000	Equipment	\$ 65,000.00	\$ 59.99	\$ 14,194.71	\$ 50,805.29	21.84%
223-023-556100	Gasoline/diesel Fuel	\$ 110,000.00	\$ 13,571.07	\$ 163,360.76	\$ (53,360.76)	148.51%
	Supplies & Materials	\$ 205,300.00	\$ 16,697.66	\$ 211,264.66	\$ (5,964.66)	102.91%
223-023-518100	Liability Insurance Premiums	\$ 28,500.00	-	\$ 30,252.42	\$ (1,752.42)	106.15%
223-023-524000	Lease/rental Of Equipment	\$ -	-	\$ 1,200.00	\$ (1,200.00)	0.00%
223-023-534000	Automotive Expense	\$ 150,000.00	\$ 33,463.31	\$ 142,234.04	\$ 7,765.96	94.82%
223-023-538000	Maintenance Agreements	\$ 1,500.00	-	\$ 1,214.32	\$ 285.68	80.95%
223-023-550100	Utilities	\$ 600.00	-	-	\$ 600.00	0.00%
223-023-555000	Radio Expense	\$ 500.00	-	-	\$ 500.00	0.00%
223-023-560100	Auditing Fees	\$ 1,400.00	-	\$ 5,153.29	\$ (3,753.29)	368.09%
223-023-561000	legal fees	\$ 800.00	-	-	\$ 800.00	0.00%
223-023-566500	Landfill Expense	\$ 650,000.00	\$ 52,963.18	\$ 511,131.23	\$ 138,868.77	78.64%
223-023-569000	Other Contractual Service	\$ 50,000.00	\$ 143.50	\$ 46,152.67	\$ 3,847.33	92.31%
	Contractual Services	\$ 883,300.00	\$ 86,569.99	\$ 737,337.97	\$ 145,962.03	83.48%
223-023-551000	Printing And Publications	\$ 5,000.00	-	\$ 5,255.00	\$ (255.00)	105.10%
223-023-557200	License And Inspection Fees	\$ 500.00	-	\$ 759.00	\$ (259.00)	151.80%
223-023-590600	Bank/Credit Card Fees	\$ 15,000.00	\$ 1,522.91	\$ 15,176.51	\$ (176.51)	101.18%
223-023-599000	Miscellaneous	\$ 100.00	-	-	\$ 100.00	0.00%
	Other Expenditures	\$ 20,600.00	\$ 1,522.91	\$ 21,190.51	\$ (590.51)	102.87%
023	Garbage	\$ 730,850.00	\$ 69,836.92	\$ 690,716.22	\$ 40,133.78	94.51%
223-025-511600	Salary: All Personnel	\$ 120,000.00	\$ 13,433.76	\$ 136,924.12	\$ (16,924.12)	114.10%
223-025-515000	Overtime	\$ 8,500.00	-	\$ 9,710.75	\$ (1,210.75)	114.24%
223-025-515500	Vacation Pay	\$ 2,500.00	\$ 235.68	\$ 4,271.70	\$ (1,771.70)	170.87%
223-025-515600	Holiday Pay	\$ 4,214.00	-	\$ 5,656.32	\$ (1,442.32)	134.23%
223-025-515800	Sick Pay	\$ 3,563.00	-	\$ 7,927.48	\$ (4,364.48)	222.49%
223-025-515900	Compensated Absences	\$ 1,500.00	-	-	\$ 1,500.00	0.00%
223-025-517000	Oasdi/city Share 6.2%	\$ 8,525.00	\$ 803.61	\$ 9,918.42	\$ (1,393.42)	116.35%
223-025-517001	Medicare/city Share 1.45%	\$ 2,110.00	\$ 187.96	\$ 2,319.54	\$ (209.54)	109.93%
223-025-517401	IMRF	\$ 12,649.00	\$ 891.24	\$ 11,725.16	\$ 923.84	92.70%
223-025-518000	Group Insurance	\$ 48,350.00	\$ 5,192.02	\$ 45,591.89	\$ 2,758.11	94.30%
223-025-554300	Uniforms And Tools	\$ 1,250.00	-	\$ 1,650.00	\$ (400.00)	132.00%
	Personnel	\$ 213,161.00	\$ 20,744.27	\$ 235,695.38	\$ (22,534.38)	110.57%
223-025-522400	General Supplies	\$ -	-	\$ 232.08	\$ (232.08)	0.00%
223-025-529000	Equipment	\$ -	-	\$ 13,374.33	\$ (13,374.33)	0.00%
223-025-556100	Gasoline/diesel Fuel	\$ 20,000.00	-	-	\$ 20,000.00	0.00%
	Supplies & Materials	\$ 20,000.00	\$ -	\$ 13,606.41	\$ 6,393.59	68.03%
223-025-534000	Automotive Expense	\$ 25,000.00	-	\$ 1,973.55	\$ 23,026.45	7.89%
223-025-555000	Radio Expense	\$ 500.00	-	-	\$ 500.00	0.00%
223-025-566501	Compost Site Expense	\$ 100,000.00	-	\$ 60,174.40	\$ 39,825.60	60.17%
	Contractual Services	\$ 125,500.00	\$ -	\$ 62,147.95	\$ 63,352.05	49.52%
223-025-551000	Printing And Publications	\$ 300.00	-	\$ 361.00	\$ (61.00)	120.33%
223-025-557200	License And Inspection Fees	\$ 50.00	-	-	\$ 50.00	0.00%
	Other Expenditures	\$ 350.00	\$ -	\$ 361.00	\$ (11.00)	103.14%
025	Yardwaste	\$ (359,011.00)	\$ (20,744.27)	\$ (311,810.74)	\$ (47,200.26)	86.85%
223-026-442700	County Grants	\$ 70,000.00	-	\$ 70,651.00	\$ (651.00)	100.93%
	Intergovernmental	\$ 70,000.00	\$ -	\$ 70,651.00	\$ (651.00)	100.93%
223-026-459000	Recycling Revenue	\$ 288.00	-	\$ 288.00	\$ -	100.00%
223-026-491500	Sale of Municipal Property	\$ 12,000.00	\$ 320.00	\$ 4,480.00	\$ 7,520.00	37.33%
	Other Revenue	\$ 12,288.00	\$ 320.00	\$ 4,768.00	\$ 7,520.00	38.80%
223-026-511600	Salary: All Personnel	\$ 103,382.00	\$ 8,013.12	\$ 88,790.28	\$ 14,591.72	85.89%
223-026-515000	Overtime	\$ 6,500.00	-	\$ 8,337.18	\$ (1,837.18)	128.26%
223-026-515500	Vacation Pay	\$ 3,820.00	\$ 235.68	\$ 4,949.28	\$ (1,129.28)	129.56%
223-026-515600	Holiday Pay	\$ 3,804.00	-	\$ 4,006.56	\$ (202.56)	105.32%
223-026-515800	Sick Pay	\$ 2,365.00	\$ 942.72	\$ 2,062.20	\$ 302.80	87.20%
223-026-515900	Compensated Absences	\$ 2,000.00	-	-	\$ 2,000.00	0.00%
223-026-517000	Oasdi/city Share 6.2%	\$ 7,444.00	\$ 547.46	\$ 6,558.18	\$ 885.82	88.10%
223-026-517001	Medicare/city Share 1.45%	\$ 1,820.00	\$ 128.05	\$ 1,533.73	\$ 286.27	84.27%
223-026-517401	IMRF	\$ 10,939.00	\$ 599.28	\$ 7,699.56	\$ 3,239.44	70.39%



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Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
223-026-518000	Group Insurance	\$ 28,225.00	\$ 2,651.81	\$ 25,432.61	\$ 2,792.39	90.11%
223-026-518300	Workers Comp Insurance	\$ 7,000.00	\$ -	\$ 7,634.88	\$ (634.88)	109.07%
223-026-554300	Uniforms And Tools	\$ 1,200.00	\$ -	\$ 1,100.00	\$ 100.00	91.67%
	Personnel	\$ 178,499.00	\$ 13,118.12	\$ 158,104.46	\$ 20,394.54	88.57%
223-026-520200	Office Supplies	\$ -	\$ -	\$ 140.23	\$ (140.23)	0.00%
223-026-522400	General Supplies	\$ 100.00	\$ -	\$ 125.00	\$ (25.00)	125.00%
223-026-529000	Equipment	\$ -	\$ -	\$ 5,099.34	\$ (5,099.34)	0.00%
223-026-556100	Gasoline/diesel Fuel	\$ 20,000.00	\$ 721.50	\$ 16,235.69	\$ 3,764.31	81.18%
	Supplies & Materials	\$ 20,100.00	\$ 721.50	\$ 21,600.26	\$ (1,500.26)	107.46%
223-026-518100	Liability Insurance Premiums	\$ 2,600.00	\$ -	\$ 2,474.01	\$ 125.99	95.15%
223-026-534000	Automotive Expense	\$ 25,000.00	\$ 4,780.40	\$ 24,907.56	\$ 92.44	99.63%
223-026-534400	Equipment Repairs	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
223-026-555000	Radio Expense	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
223-026-566502	Recycling Expense	\$ 80,000.00	\$ 6,743.31	\$ 56,974.88	\$ 23,025.12	71.22%
	Contractual Services	\$ 108,600.00	\$ 11,523.71	\$ 84,356.45	\$ 24,243.55	77.68%
223-026-550100	Utilities	\$ 600.00	\$ 73.49	\$ 406.49	\$ 193.51	67.75%
223-026-551000	Printing And Publications	\$ -	\$ -	\$ 85.00	\$ (85.00)	0.00%
223-026-557200	License And Inspection Fees	\$ 200.00	\$ -	\$ -	\$ 200.00	0.00%
	Other Expenditures	\$ 800.00	\$ 73.49	\$ 491.49	\$ 308.51	61.44%
026	Recycling	\$ (225,711.00)	\$ (25,116.82)	\$ (189,133.66)	\$ (36,577.34)	83.79%
223	Solid Waste	\$ 146,128.00	\$ 23,975.83	\$ 189,771.82	\$ (43,643.82)	129.87%
231	Sewerage					
231-029-452000	Sewage Treatment - N Pekin	\$ 57,565.00	\$ -	\$ 57,564.84	\$ 0.16	100.00%
231-029-452900	Sewer Connection Fees	\$ -	\$ -	\$ 4,910.00	\$ (4,910.00)	0.00%
231-029-458400	Vactor Disposal Fees	\$ -	\$ -	\$ 69,253.63	\$ (69,253.63)	0.00%
231-029-459100	Basic Sewer Service Fees	\$ 6,300,000.00	\$ 574,756.65	\$ 5,404,331.31	\$ 895,668.69	85.78%
231-029-459200	Surcharge	\$ 25,000.00	\$ 883.12	\$ 22,302.30	\$ 2,697.70	89.21%
231-029-498900	Non Sufficient Funds Fee	\$ 3,000.00	\$ 300.00	\$ 3,575.00	\$ (575.00)	119.17%
	Fees/Charges For Service	\$ 6,385,565.00	\$ 575,939.77	\$ 5,561,937.08	\$ 823,627.92	87.10%
231-029-420900	Sewer Contractors License	\$ 2,000.00	\$ (1,100.00)	\$ 200.00	\$ 1,800.00	10.00%
231-029-427200	Sewer Permits	\$ 5,000.00	\$ 895.00	\$ 10,260.00	\$ (5,260.00)	205.20%
	Licenses And Permits	\$ 7,000.00	\$ (205.00)	\$ 10,460.00	\$ (3,460.00)	149.43%
231-029-490100	Interest Earnings	\$ 5,000.00	\$ 47,170.98	\$ 509,422.78	\$ (504,422.78)	10188.46%
231-029-490110	Ww Finance Charge	\$ 300,000.00	\$ 25,390.77	\$ 209,162.70	\$ 90,837.30	69.72%
	Investment Earnings	\$ 305,000.00	\$ 72,561.75	\$ 718,585.48	\$ (413,585.48)	235.60%
231-029-490500	Lien File & Release Fees	\$ 10,000.00	\$ 1,916.80	\$ 4,672.20	\$ 5,327.80	46.72%
231-029-499800	Miscellaneous Receipts	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
	Other Revenue	\$ 10,500.00	\$ 1,916.80	\$ 4,672.20	\$ 5,827.80	44.50%
231-029-511600	Salary: All Personnel	\$ 183,273.06	\$ 9,490.63	\$ 139,571.28	\$ 43,701.78	76.15%
231-029-515000	Overtime	\$ 1,500.00	\$ 126.42	\$ 1,592.86	\$ (92.86)	106.19%
231-029-515500	Vacation Pay	\$ 11,142.24	\$ 383.98	\$ 10,195.96	\$ 946.28	91.51%
231-029-515600	Holiday Pay	\$ 9,952.54	\$ -	\$ 5,634.70	\$ 4,317.84	56.62%
231-029-515800	Sick Pay	\$ 4,275.14	\$ 184.18	\$ 5,010.08	\$ (734.94)	117.19%
231-029-517000	Oasdi/city Share 6.2%	\$ 12,855.00	\$ 610.42	\$ 9,573.96	\$ 3,281.04	74.48%
231-029-517001	Medicare/city Share 1.45%	\$ 3,007.00	\$ 142.80	\$ 2,238.28	\$ 768.72	74.44%
231-029-517401	IMRF	\$ 18,879.85	\$ 664.07	\$ 11,009.32	\$ 7,870.53	58.31%
231-029-518000	Group Insurance	\$ 40,611.33	\$ 2,123.76	\$ 30,285.01	\$ 10,326.32	74.57%
231-029-559000	Medical Expense/supplies	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	Personnel	\$ 285,596.16	\$ 13,726.26	\$ 215,111.45	\$ 70,484.71	75.32%
231-029-520200	Office Supplies	\$ 300.00	\$ -	\$ 270.10	\$ 29.90	90.03%
231-029-520400	Postage	\$ 30,000.00	\$ 3,038.78	\$ 30,145.73	\$ (145.73)	100.49%
	Supplies & Materials	\$ 30,300.00	\$ 3,038.78	\$ 30,415.83	\$ (115.83)	100.38%
231-029-534400	Equipment Repairs	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
231-029-538000	Maintenance Agreements	\$ 1,500.00	\$ -	\$ 1,214.32	\$ 285.68	80.95%
231-029-560700	IL-Am Water Shut Off Expense	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.00%
231-029-560701	American Water Consumptn Repts	\$ 12,000.00	\$ 1,028.08	\$ 9,332.32	\$ 2,667.68	77.77%
231-029-569000	Other Contractual Service	\$ 41,000.00	\$ 143.50	\$ 47,685.60	\$ (6,685.60)	116.31%
	Contractual Services	\$ 56,100.00	\$ 1,171.58	\$ 58,232.24	\$ (2,132.24)	103.80%



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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
231-029-590600	Bank/Credit Card Fees	\$ 14,000.00	\$ 1,522.83	\$ 15,172.61	\$ (1,172.61)	108.38%
231-029-593300	Lien Filing Fee	\$ 10,000.00	\$ 1,090.20	\$ 5,403.00	\$ 4,597.00	54.03%
	Other Expenditures	\$ 24,000.00	\$ 2,613.03	\$ 20,575.61	\$ 3,424.39	85.73%
231-029-590400	Interest Paid	\$ 530,000.00	\$ 106,846.25	\$ 456,552.46	\$ 73,447.54	86.14%
231-029-591100	Bond Registrar Fees	\$ 500.00	\$ -	\$ 500.00	\$ -	100.00%
	Debt Service	\$ 530,500.00	\$ 106,846.25	\$ 457,052.46	\$ 73,447.54	86.16%
029	Waste Water	\$ 5,781,568.84	\$ 522,817.42	\$ 5,514,267.17	\$ 267,301.67	95.38%
231-030-499800	Miscellaneous Receipts	\$ 1,000.00	\$ -	\$ 647.00	\$ 353.00	64.70%
	Other Revenue	\$ 1,000.00	\$ -	\$ 647.00	\$ 353.00	64.70%
231-030-511600	Salary: All Personnel	\$ 222,067.00	\$ 19,178.69	\$ 164,302.11	\$ 57,764.89	73.99%
231-030-515000	Overtime	\$ 12,000.00	\$ 1,235.95	\$ 10,110.99	\$ 1,889.01	84.26%
231-030-515500	Vacation Pay	\$ 5,521.06	\$ 213.75	\$ 2,256.47	\$ 3,264.59	40.87%
231-030-515600	Holiday Pay	\$ 652.24	\$ -	\$ 912.80	\$ (260.56)	139.95%
231-030-515800	Sick Pay	\$ 447.55	\$ 51.67	\$ 436.44	\$ 11.11	97.52%
231-030-517000	Oasdi/city Share 6.2%	\$ 14,544.13	\$ 1,230.05	\$ 10,564.41	\$ 3,979.72	72.64%
231-030-517001	Medicare/city Share 1.45%	\$ 3,594.92	\$ 287.70	\$ 2,469.72	\$ 1,125.20	68.70%
231-030-517401	IMRF	\$ 19,000.00	\$ 1,347.77	\$ 12,568.32	\$ 6,431.68	66.15%
231-030-518000	Group Insurance	\$ 63,392.25	\$ 6,112.75	\$ 51,754.01	\$ 11,638.24	81.64%
	Personnel	\$ 341,219.15	\$ 29,658.33	\$ 255,375.27	\$ 85,843.88	74.84%
231-030-520400	Postage	\$ 100.00	\$ -	\$ 345.24	\$ (245.24)	345.24%
231-030-522400	General Supplies	\$ 2,000.00	\$ 45.97	\$ 1,603.21	\$ 396.79	80.16%
231-030-529000	Equipment	\$ 6,000.00	\$ -	\$ 17,290.81	\$ (11,290.81)	288.18%
	Supplies & Materials	\$ 8,100.00	\$ 45.97	\$ 19,239.26	\$ (11,139.26)	237.52%
231-030-518100	Liability Insurance Premiums	\$ 30,000.00	\$ -	\$ 30,424.68	\$ (424.68)	101.42%
231-030-524000	Lease/rental Of Equipment	\$ 10,000.00	\$ -	\$ 771.97	\$ 9,228.03	7.72%
231-030-534000	Automotive Expense	\$ 5,000.00	\$ -	\$ 1,999.56	\$ 3,000.44	39.99%
231-030-534400	Equipment Repairs	\$ 25,000.00	\$ -	\$ 33,230.69	\$ (8,230.69)	132.92%
231-030-538000	Maintenance Agreements	\$ 2,900.00	\$ -	\$ 4,000.00	\$ (1,100.00)	137.93%
231-030-550100	Utilities	\$ 21,000.00	\$ 2,477.55	\$ 23,651.33	\$ (2,651.33)	112.63%
231-030-551600	Dues And Subscriptions	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
231-030-564000	Sewer Maintenance/Improvements	\$ 200,000.00	\$ 3,873.82	\$ 55,204.42	\$ 144,795.58	27.60%
231-030-569000	Other Contractual Service	\$ 150,000.00	\$ 3,968.64	\$ 58,516.70	\$ 91,483.30	39.01%
	Contractual Services	\$ 448,900.00	\$ 10,320.01	\$ 207,799.35	\$ 241,100.65	46.29%
231-030-587000	Machinery And Equipment	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%
	Capital Outlay	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%
231-030-557310	Railroad Permit Fee	\$ 4,000.00	\$ -	\$ 3,557.34	\$ 442.66	88.93%
	Other Expenditures	\$ 4,000.00	\$ -	\$ 3,557.34	\$ 442.66	88.93%
231-030-590400	Interest Paid	\$ 4,000.00	\$ -	\$ 3,100.84	\$ 899.16	77.52%
	Debt Service	\$ 4,000.00	\$ -	\$ 3,100.84	\$ 899.16	77.52%
030	Sanitary Sewer	\$ (815,219.15)	\$ (40,024.31)	\$ (488,425.06)	\$ (326,794.09)	59.91%
231-031-511600	Salary: All Personnel	\$ 386,103.83	\$ 31,710.38	\$ 337,655.19	\$ 48,448.64	87.45%
231-031-515000	Overtime	\$ 10,000.00	\$ 353.79	\$ 8,608.58	\$ 1,391.42	86.09%
231-031-515500	Vacation Pay	\$ 33,985.21	\$ 1,757.13	\$ 29,089.06	\$ 4,896.15	85.59%
231-031-515600	Holiday Pay	\$ 18,510.35	\$ -	\$ 20,757.69	\$ (2,247.34)	112.14%
231-031-515800	Sick Pay	\$ 17,011.16	\$ 2,838.45	\$ 14,236.74	\$ 2,774.42	83.69%
231-031-515900	Compensated Absences	\$ 9,500.00	\$ -	\$ -	\$ 9,500.00	0.00%
231-031-517000	Oasdi/city Share 6.2%	\$ 27,975.00	\$ 2,183.41	\$ 24,751.25	\$ 3,223.75	88.48%
231-031-517001	Medicare/city Share 1.45%	\$ 6,543.00	\$ 510.66	\$ 5,787.95	\$ 755.05	88.46%
231-031-517401	IMRF	\$ 32,803.00	\$ 2,390.12	\$ 29,239.58	\$ 3,563.42	89.14%
231-031-518000	Group Insurance	\$ 96,530.81	\$ 10,596.86	\$ 101,971.99	\$ (5,441.18)	105.64%
231-031-518300	Workers Comp Insurance	\$ 11,500.00	\$ -	\$ 11,944.35	\$ (444.35)	103.86%
231-031-554300	Uniforms And Tools	\$ 3,500.00	\$ -	\$ 2,616.99	\$ 883.01	74.77%
231-031-559000	Medical Expense/supplies	\$ 500.00	\$ -	\$ 212.00	\$ 288.00	42.40%
	Personnel	\$ 654,462.36	\$ 52,340.80	\$ 586,871.37	\$ 67,590.99	89.67%
231-031-519000	Training And Education	\$ 7,000.00	\$ 40.00	\$ 40.00	\$ 6,960.00	0.57%
	Training & Education	\$ 7,000.00	\$ 40.00	\$ 40.00	\$ 6,960.00	0.57%
231-031-520200	Office Supplies	\$ 100.00	\$ -	\$ 140.23	\$ (40.23)	140.23%
231-031-520400	Postage	\$ 100.00	\$ -	\$ 135.82	\$ (35.82)	135.82%
231-031-522200	Chemical Supplies	\$ 160,000.00	\$ 11,494.00	\$ 144,376.41	\$ 15,623.59	90.24%
231-031-522400	General Supplies	\$ 6,000.00	\$ 143.87	\$ 2,778.77	\$ 3,221.23	46.31%



General Ledger

Non General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
231-031-522600	Machine Lubricant & Oil	\$ 2,000.00	\$ -	\$ 26.62	\$ 1,973.38	1.33%
231-031-529000	Equipment	\$ 50,000.00	\$ 1,626.33	\$ 2,196.08	\$ 47,803.92	4.39%
231-031-556100	Gasoline/diesel Fuel	\$ 3,000.00	\$ 405.44	\$ 3,838.57	\$ (838.57)	127.95%
	Supplies & Materials	\$ 221,200.00	\$ 13,669.64	\$ 153,492.50	\$ 67,707.50	69.39%
231-031-518100	Liability Insurance Premiums	\$ 12,500.00	\$ -	\$ 9,097.11	\$ 3,402.89	72.78%
231-031-524000	Lease/rental Of Equipment	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0.00%
231-031-534000	Automotive Expense	\$ 10,000.00	\$ 533.70	\$ 9,717.18	\$ 282.82	97.17%
231-031-534200	Buildings And Grounds Rep	\$ 10,000.00	\$ 120.65	\$ 3,667.98	\$ 6,332.02	36.68%
231-031-534400	Equipment Repairs	\$ 50,000.00	\$ 1,157.69	\$ 85,823.67	\$ (35,823.67)	171.65%
231-031-536400	Sludge Removal	\$ 100,000.00	\$ -	\$ 142,163.38	\$ (42,163.38)	142.16%
231-031-538000	Maintenance Agreements	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	0.00%
231-031-550100	Utilities	\$ 270,000.00	\$ 22,761.29	\$ 160,521.67	\$ 109,478.33	59.45%
231-031-550300	Telephone	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0.00%
231-031-557300	Epa Permits	\$ 53,000.00	\$ -	\$ 52,500.00	\$ 500.00	99.06%
231-031-560100	Auditing Fees	\$ 3,000.00	\$ -	\$ 12,130.40	\$ (9,130.40)	404.35%
231-031-560600	Corporate Counsel Fees	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.00%
231-031-561300	Testing Fees And Expenses	\$ 50,000.00	\$ 692.34	\$ 24,307.05	\$ 25,692.95	48.61%
231-031-566600	Pest Control	\$ 2,600.00	\$ -	\$ 860.00	\$ 1,740.00	33.08%
231-031-569000	Other Contractual Service	\$ 25,000.00	\$ 215.00	\$ 4,891.77	\$ 20,108.23	19.57%
231-031-599801	Computer Software	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
	Contractual Services	\$ 609,600.00	\$ 25,480.67	\$ 505,680.21	\$ 103,919.79	82.95%
231-031-587000	Machinery And Equipment	\$ 10,000.00	\$ -	\$ 6,005.43	\$ 3,994.57	60.05%
231-031-587500	Vehicles	\$ -	\$ -	\$ 824.72	\$ (824.72)	0.00%
	Capital Outlay	\$ 10,000.00	\$ -	\$ 6,830.15	\$ 3,169.85	68.30%
231-031-554200	Meals Lodging	\$ -	\$ -	\$ 30.00	\$ (30.00)	0.00%
231-031-557200	License And Inspection Fees	\$ 500.00	\$ 70.00	\$ 320.00	\$ 180.00	64.00%
231-031-599000	Miscellaneous	\$ -	\$ -	\$ 46.10	\$ (46.10)	0.00%
	Other Expenditures	\$ 500.00	\$ 70.00	\$ 396.10	\$ 103.90	79.22%
031	Wastewater Treatment Plant	\$ (1,502,762.36)	\$ (91,601.11)	\$ (1,253,310.33)	\$ (249,452.03)	83.40%
231-033-511600	Salary: All Personnel	\$ 217,633.00	\$ 6,093.75	\$ 177,163.59	\$ 40,469.41	81.40%
231-033-515000	Overtime	\$ -	\$ 554.90	\$ 13,801.07	\$ (13,801.07)	0.00%
231-033-515500	Vacation Pay	\$ 3,263.31	\$ 346.00	\$ 3,339.63	\$ (76.32)	102.34%
231-033-515600	Holiday Pay	\$ 1,261.78	\$ -	\$ 1,839.62	\$ (577.84)	145.80%
231-033-515800	Sick Pay	\$ 1,128.95	\$ 277.88	\$ 1,319.46	\$ (190.51)	116.87%
231-033-517000	Oasdi/city Share 6.2%	\$ 14,656.42	\$ 429.00	\$ 11,816.64	\$ 2,839.78	80.62%
231-033-517001	Medicare/city Share 1.45%	\$ 3,428.03	\$ 100.29	\$ 2,762.70	\$ 665.33	80.59%
231-033-517401	IMRF	\$ 18,322.00	\$ 472.93	\$ 14,185.75	\$ 4,136.25	77.42%
231-033-518000	Group Insurance	\$ 52,674.88	\$ 2,498.45	\$ 49,072.90	\$ 3,601.98	93.16%
	Personnel	\$ 312,368.37	\$ 10,773.20	\$ 275,301.36	\$ 37,067.01	88.13%
231-033-522400	General Supplies	\$ 1,000.00	\$ -	\$ 641.06	\$ 358.94	64.11%
231-033-535000	Material And Hauling	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
	Supplies & Materials	\$ 6,000.00	\$ -	\$ 641.06	\$ 5,358.94	10.68%
231-033-524000	Lease/rental Of Equipment	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.00%
231-033-534000	Automotive Expense	\$ 10,000.00	\$ 816.51	\$ 16,856.89	\$ (6,856.89)	168.57%
231-033-534400	Equipment Repairs	\$ -	\$ -	\$ 3,235.28	\$ (3,235.28)	0.00%
231-033-557300	Epa Permits	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	100.00%
231-033-564100	Drainage Improvements	\$ 380,000.00	\$ -	\$ 427,791.11	\$ (47,791.11)	112.58%
231-033-569000	Other Contractual Service	\$ 4,000.00	\$ 2,468.64	\$ 3,243.44	\$ 756.56	81.09%
	Contractual Services	\$ 397,000.00	\$ 3,285.15	\$ 452,626.72	\$ (55,626.72)	114.01%
231-033-580601	Sewer Repair	\$ -	\$ -	\$ 3,759.27	\$ (3,759.27)	0.00%
	Capital Outlay	\$ -	\$ -	\$ 3,759.27	\$ (3,759.27)	0.00%
231-033-590400	Interest Paid	\$ 4,300.00	\$ 377.32	\$ 5,058.99	\$ (758.99)	117.65%
	Debt Service	\$ 4,300.00	\$ 377.32	\$ 5,058.99	\$ (758.99)	117.65%
033	Storm Water	\$ (719,668.37)	\$ (14,435.67)	\$ (737,387.40)	\$ 17,719.03	102.46%
231	Sewerage	\$ 2,743,918.96	\$ 376,756.33	\$ 3,035,144.38	\$ (291,225.42)	110.61%
240	Motor Fuel					
240-240-414000	Illinois Motor Fuel Tax	\$ 1,500,000.00	\$ 105,777.41	\$ 1,175,695.71	\$ 324,304.29	78.38%
	Taxes	\$ 1,500,000.00	\$ 105,777.41	\$ 1,175,695.71	\$ 324,304.29	78.38%



General Ledger

Non General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
240-240-490100	Interest Earnings	\$ 50,000.00	\$ 23,570.71	\$ 225,596.74	\$ (175,596.74)	451.19%
	Investment Earnings	\$ 50,000.00	\$ 23,570.71	\$ 225,596.74	\$ (175,596.74)	451.19%
240-240-535000	Material And Hauling	\$ -	\$ (57,043.00)	\$ (0.47)	\$ 0.47	0.00%
	Supplies & Materials	\$ -	\$ (57,043.00)	\$ (0.47)	\$ 0.47	0.00%
240-240-536300	Snow Removal - Salt & Chemical	\$ -	\$ (59,410.00)	\$ (0.36)	\$ 0.36	0.00%
240-240-550500	Electricity For Street Lights	\$ -	\$ (103,526.83)	\$ 0.24	\$ (0.24)	0.00%
240-240-550600	Electricity For Signal Lights	\$ -	\$ (18,849.31)	\$ 0.41	\$ (0.41)	0.00%
240-240-569000	Other Contractual Service	\$ 15,500.00	\$ -	\$ -	\$ 15,500.00	0.00%
	Contractual Services	\$ 15,500.00	\$ (181,786.14)	\$ 0.29	\$ 15,499.71	0.00%
240-240-580500	Street Construction	\$ 3,832,795.00	\$ -	\$ -	\$ 3,832,795.00	0.00%
240-240-580501	Street Major Repair	\$ 205,000.00	\$ -	\$ -	\$ 205,000.00	0.00%
	Capital Outlay	\$ 4,037,795.00	\$ -	\$ -	\$ 4,037,795.00	0.00%
240	Motor Fuel	\$ (2,503,295.00)	\$ 368,177.26	\$ 1,401,292.63	\$ (3,904,587.63)	-55.98%
261	HUD - 14.218					
261-261-590600	Bank Charges	\$ -	\$ -	\$ 15.00	\$ (15.00)	0.00%
	Other Expenditures	\$ -	\$ -	\$ 15.00	\$ (15.00)	0.00%
261	Hud Administration	\$ -	\$ -	\$ 15.00	\$ (15.00)	0.00%
261-317-511000	Rehab Activity & Delivery	\$ -	\$ -	\$ 142.20	\$ (142.20)	0.00%
	Contractual Services	\$ -	\$ -	\$ 142.20	\$ (142.20)	0.00%
317	Grant Year 2017	\$ -	\$ -	\$ (142.20)	\$ 142.20	0.00%
261-319-511200	Public Serv Activity/Delivery	\$ -	\$ -	\$ 2,685.18	\$ (2,685.18)	0.00%
	Contractual Services	\$ -	\$ -	\$ 2,685.18	\$ (2,685.18)	0.00%
319	Grant Year 2019	\$ -	\$ -	\$ (2,685.18)	\$ 2,685.18	0.00%
261-320-446100	Grant Income	\$ 181,516.00	\$ -	\$ 51,035.53	\$ 130,480.47	28.12%
	Intergovernmental	\$ 181,516.00	\$ -	\$ 51,035.53	\$ 130,480.47	28.12%
261-320-520400	Postage	\$ -	\$ -	\$ 13.24	\$ (13.24)	0.00%
	Supplies & Materials	\$ -	\$ -	\$ 13.24	\$ (13.24)	0.00%
261-320-511200	Public Serv Activity/Delivery	\$ -	\$ -	\$ 21,035.53	\$ (21,035.53)	0.00%
	Contractual Services	\$ -	\$ -	\$ 21,035.53	\$ (21,035.53)	0.00%
320	Grant Year 2020	\$ 181,516.00	\$ -	\$ 29,986.76	\$ 151,529.24	16.52%
261-321-446100	Grant Income	\$ 180,525.00	\$ -	\$ 238,944.45	\$ (58,419.45)	132.36%
	Intergovernmental	\$ 180,525.00	\$ -	\$ 238,944.45	\$ (58,419.45)	132.36%
261-321-591400	Loan Payments	\$ -	\$ -	\$ 249,635.20	\$ (249,635.20)	0.00%
	Debt Service	\$ -	\$ -	\$ 249,635.20	\$ (249,635.20)	0.00%
321	Grant Year 2021	\$ 180,525.00	\$ -	\$ (10,690.75)	\$ 191,215.75	-5.92%
261-322-446100	Grant Income	\$ -	\$ -	\$ 41,624.91	\$ (41,624.91)	0.00%
	Intergovernmental	\$ -	\$ -	\$ 41,624.91	\$ (41,624.91)	0.00%
261-322-490101	Loan Interest	\$ -	\$ -	\$ 0.48	\$ (0.48)	0.00%
	Investment Earnings	\$ -	\$ -	\$ 0.48	\$ (0.48)	0.00%
261-322-511600	Salary: All Personnel	\$ -	\$ 5,610.22	\$ 51,168.58	\$ (51,168.58)	0.00%
261-322-515500	Vacation Pay	\$ -	\$ -	\$ 1,302.55	\$ (1,302.55)	0.00%
261-322-515600	Holiday Pay	\$ -	\$ -	\$ 2,605.10	\$ (2,605.10)	0.00%
261-322-515800	Sick Pay	\$ -	\$ 307.69	\$ 2,880.24	\$ (2,880.24)	0.00%
261-322-517000	OASDI - City Share 6.2%	\$ -	\$ 344.55	\$ 3,487.75	\$ (3,487.75)	0.00%
261-322-517001	Medicare - City Share 1.45%	\$ -	\$ 80.58	\$ 815.65	\$ (815.65)	0.00%
261-322-517401	IMRF	\$ -	\$ 385.84	\$ 4,129.94	\$ (4,129.94)	0.00%
261-322-518000	Group Insurance	\$ -	\$ 928.34	\$ 9,050.44	\$ (9,050.44)	0.00%
	Personnel	\$ -	\$ 7,657.22	\$ 75,440.25	\$ (75,440.25)	0.00%
261-322-519000	Staff Training & Education	\$ -	\$ -	\$ 550.00	\$ (550.00)	0.00%
	Training & Education	\$ -	\$ -	\$ 550.00	\$ (550.00)	0.00%
261-322-520200	Office Supplies	\$ -	\$ -	\$ 82.83	\$ (82.83)	0.00%
261-322-520400	Postage	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%
	Supplies & Materials	\$ 100.00	\$ -	\$ 82.83	\$ 17.17	82.83%
261-322-511300	Public Facilities & Infra	\$ -	\$ -	\$ 25,797.87	\$ (25,797.87)	0.00%
	Contractual Services	\$ -	\$ -	\$ 25,797.87	\$ (25,797.87)	0.00%
261-322-590400	Interest Paid	\$ -	\$ -	\$ 8,677.82	\$ (8,677.82)	0.00%
261-322-591400	Loan Payments	\$ -	\$ -	\$ 30,000.00	\$ (30,000.00)	0.00%
	Debt Service	\$ -	\$ -	\$ 38,677.82	\$ (38,677.82)	0.00%
322	Grant Year 2022	\$ (100.00)	\$ (7,657.22)	\$ (98,923.38)	\$ 98,823.38	98923.38%

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Non General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
261-323-446100	Grant Income	\$ 464,422.00	\$ -	\$ -	\$ 464,422.00	0.00%
261-323-446200	Countable Program Income	\$ 60,137.00	\$ -	\$ -	\$ 60,137.00	0.00%
	Intergovernmental	\$ 524,559.00	\$ -	\$ -	\$ 524,559.00	0.00%
261-323-511600	Salary: All Personnel	\$ 60,230.32	\$ -	\$ -	\$ 60,230.32	0.00%
261-323-515500	Vacation Pay	\$ 2,541.60	\$ -	\$ -	\$ 2,541.60	0.00%
261-323-515600	Holiday Pay	\$ 2,541.60	\$ -	\$ -	\$ 2,541.60	0.00%
261-323-515800	Sick Pay	\$ 762.48	\$ -	\$ -	\$ 762.48	0.00%
261-323-517000	Oasdi/City Share 6.2%	\$ 4,096.71	\$ -	\$ -	\$ 4,096.71	0.00%
261-323-517001	Medicare/City Share 1.45%	\$ 958.10	\$ -	\$ -	\$ 958.10	0.00%
261-323-517401	IMRF	\$ 6,078.99	\$ -	\$ -	\$ 6,078.99	0.00%
261-323-518000	Group Insurance	\$ 10,790.64	\$ -	\$ -	\$ 10,790.64	0.00%
	Personnel	\$ 88,000.44	\$ -	\$ -	\$ 88,000.44	0.00%
261-323-511100	Demo Activity & Delivery	\$ 150,000.00	\$ -	\$ 39.00	\$ 149,961.00	0.03%
261-323-511300	Public Facilities & Infra	\$ 400,000.00	\$ 29,068.34	\$ -	\$ 400,000.00	0.00%
	Contractual Services	\$ 550,000.00	\$ 29,068.34	\$ 39.00	\$ 549,961.00	0.01%
261-323-551000	Printing & Publication	\$ 500.00	\$ -	\$ 97.00	\$ 403.00	19.40%
261-323-590400	Interest Paid	\$ 18,800.00	\$ -	\$ 13,288.59	\$ 5,511.41	70.68%
261-323-599801	Computer Software	\$ -	\$ 4,800.00	\$ 4,800.00	\$ (4,800.00)	0.00%
	Other Expenditures	\$ 19,300.00	\$ 4,800.00	\$ 18,185.59	\$ 1,114.41	94.23%
261-323-591400	Loan Payments	\$ 68,000.00	\$ -	\$ -	\$ 68,000.00	0.00%
	Debt Service	\$ 68,000.00	\$ -	\$ -	\$ 68,000.00	0.00%
323	Department	\$ (200,741.44)	\$ (33,868.34)	\$ (18,224.59)	\$ (182,516.85)	9.08%
261	HUD - 14.218	\$ 161,199.56	\$ (41,525.56)	\$ (100,694.34)	\$ 261,893.90	-62.47%
270	TIF CBD					
270-270-410100	Real Estate Tax	\$ 490,000.00	\$ -	\$ 501,464.54	\$ (11,464.54)	102.34%
	Taxes	\$ 490,000.00	\$ -	\$ 501,464.54	\$ (11,464.54)	102.34%
270-270-490100	Interest Earnings	\$ 3,500.00	\$ 10.92	\$ 462.38	\$ 3,037.62	13.21%
	Investment Earnings	\$ 3,500.00	\$ 10.92	\$ 462.38	\$ 3,037.62	13.21%
270-270-511600	Salary: All Personnel	\$ 19,750.00	\$ 559.83	\$ 5,342.18	\$ 14,407.82	27.05%
270-270-515500	Vacation Pay	\$ 510.00	\$ 420.56	\$ 1,038.57	\$ (528.57)	203.64%
270-270-515600	Holiday Pay	\$ 120.00	\$ -	\$ 319.57	\$ (199.57)	266.31%
270-270-515800	Sick Pay	\$ 50.00	\$ -	\$ 3.25	\$ 46.75	6.50%
270-270-517000	Oasdi/city Share 6.2%	\$ 1,266.66	\$ 59.17	\$ 398.94	\$ 867.72	31.50%
270-270-517001	Medicare/city Share 1.45%	\$ 296.24	\$ 13.86	\$ 90.10	\$ 206.14	30.41%
270-270-517401	IMRF	\$ 3,677.36	\$ 63.92	\$ 399.61	\$ 3,277.75	10.87%
270-270-518000	Group Insurance	\$ -	\$ 199.30	\$ 788.55	\$ (788.55)	0.00%
	Personnel	\$ 25,670.26	\$ 1,316.64	\$ 8,380.77	\$ 17,289.49	32.65%
270-270-560100	Auditing Fees	\$ -	\$ -	\$ 1,750.00	\$ (1,750.00)	0.00%
270-270-560500	Consulting Services	\$ 17,000.00	\$ 3,663.07	\$ 49,549.71	\$ (32,549.71)	291.47%
270-270-561000	Legal Fees	\$ -	\$ -	\$ 24,000.00	\$ (24,000.00)	0.00%
270-270-561200	Engineering Fees	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0.00%
270-270-569000	Other Contractual Service	\$ -	\$ -	\$ 1,439.99	\$ (1,439.99)	0.00%
270-270-591200	Developer Agreement Payments	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%
	Contractual Services	\$ 127,000.00	\$ 3,663.07	\$ 76,739.70	\$ 50,260.30	60.42%
270-270-584009	General Public Improvements	\$ 1,130,000.00	\$ -	\$ 509,024.88	\$ 620,975.12	45.05%
	Capital Outlay	\$ 1,130,000.00	\$ -	\$ 509,024.88	\$ 620,975.12	45.05%
270-270-565300	School Distr Tax Reimbursement	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00	0.00%
	Other Expenditures	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00	0.00%
270	TIF CBD	\$ (939,170.26)	\$ (4,968.79)	\$ (92,218.43)	\$ (846,951.83)	9.82%
271	East Residential TIF					
271-271-560500	Consulting Services	\$ -	\$ 2,743.93	\$ 2,743.93	\$ (2,743.93)	0.00%
	Contractual Services	\$ -	\$ 2,743.93	\$ 2,743.93	\$ (2,743.93)	0.00%
271	East Residential TIF	\$ -	\$ (2,743.93)	\$ (2,743.93)	\$ 2,743.93	0.00%
272	South Residential TIF					
272-272-560500	Consulting Services	\$ -	\$ 2,500.25	\$ 2,500.25	\$ (2,500.25)	0.00%



General Ledger

Non General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
	Contractual Services	\$ -	\$ 2,500.25	\$ 2,500.25	\$ (2,500.25)	0.00%
272	South Residential TIF	\$ -	\$ (2,500.25)	\$ (2,500.25)	\$ 2,500.25	0.00%
273	TIF SIPCA					
273-273-410100	Real Estate Tax	\$ 185,000.00	\$ -	\$ 233,592.97	\$ (48,592.97)	126.27%
	Taxes	\$ 185,000.00	\$ -	\$ 233,592.97	\$ (48,592.97)	126.27%
273-273-490100	Interest Earnings	\$ 2,000.00	\$ 8.25	\$ 308.69	\$ 1,691.31	15.43%
	Investment Earnings	\$ 2,000.00	\$ 8.25	\$ 308.69	\$ 1,691.31	15.43%
273-273-511600	Salary: All Personnel	\$ 10,846.00	\$ 415.95	\$ 3,886.32	\$ 6,959.68	35.83%
273-273-515500	Vacation Pay	\$ 325.00	\$ 302.84	\$ 736.28	\$ (411.28)	226.55%
273-273-515600	Holiday Pay	\$ 110.00	\$ -	\$ 236.94	\$ (126.94)	215.40%
273-273-515800	Sick Pay	\$ 30.00	\$ -	\$ 3.25	\$ 26.75	10.83%
273-273-517000	Oasdi/city share 6.2%	\$ 672.45	\$ 43.27	\$ 290.15	\$ 382.30	43.15%
273-273-517001	Medicare/city share 1.45%	\$ 157.27	\$ 10.12	\$ 65.57	\$ 91.70	41.69%
273-273-517401	IMRF	\$ 1,200.00	\$ 46.84	\$ 294.10	\$ 905.90	24.51%
273-273-518000	Group Insurance	\$ 1,500.00	\$ 144.68	\$ 580.19	\$ 919.81	38.68%
	Personnel	\$ 14,840.72	\$ 963.70	\$ 6,092.80	\$ 8,747.92	41.05%
273-273-560100	Auditing Fees	\$ 1,500.00	\$ -	\$ 1,750.00	\$ (250.00)	116.67%
273-273-560500	Consulting Services	\$ 4,500.00	\$ 2,386.19	\$ 4,351.69	\$ 148.31	96.70%
273-273-561200	Engineering	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	0.00%
273-273-569000	Other Contractual Service	\$ -	\$ -	\$ 959.99	\$ (959.99)	0.00%
273-273-591200	Developer Agreement Payments	\$ -	\$ -	\$ 10,098.80	\$ (10,098.80)	0.00%
	Contractual Services	\$ 306,000.00	\$ 2,386.19	\$ 17,160.48	\$ 288,839.52	5.61%
273-273-584009	General Public Improvements	\$ 117,184.00	\$ -	\$ -	\$ 117,184.00	0.00%
	Capital Outlay	\$ 117,184.00	\$ -	\$ -	\$ 117,184.00	0.00%
273-273-565400	Surplus Declaration	\$ 46,500.00	\$ -	\$ -	\$ 46,500.00	0.00%
273-273-590300	Real Estate Tax Expense	\$ -	\$ -	\$ 3,414.52	\$ (3,414.52)	0.00%
	Other Expenditures	\$ 46,500.00	\$ -	\$ 3,414.52	\$ 43,085.48	7.34%
273	TIF SIPCA	\$ (297,524.72)	\$ (3,341.64)	\$ 207,233.86	\$ (504,758.58)	-69.65%
275	TIF Court Street					
275-275-410100	Real Estate Taxes	\$ 649,973.00	\$ -	\$ 637,085.31	\$ 12,887.69	98.02%
	Taxes	\$ 649,973.00	\$ -	\$ 637,085.31	\$ 12,887.69	98.02%
275-275-490100	Interest Earnings	\$ -	\$ 3.02	\$ 79.26	\$ (79.26)	0.00%
	Investment Earnings	\$ -	\$ 3.02	\$ 79.26	\$ (79.26)	0.00%
275-275-511600	Salary: All Personnel	\$ -	\$ 647.35	\$ 2,883.65	\$ (2,883.65)	0.00%
275-275-515500	Vacation Pay	\$ -	\$ 529.65	\$ 882.75	\$ (882.75)	0.00%
275-275-515600	Holiday Pay	\$ -	\$ -	\$ 353.10	\$ (353.10)	0.00%
275-275-517000	Oasdi/city share 6.2%	\$ -	\$ 70.90	\$ 267.33	\$ (267.33)	0.00%
275-275-517001	Medicare/city share 1.45%	\$ -	\$ 16.58	\$ 58.48	\$ (58.48)	0.00%
275-275-517401	IMRF	\$ -	\$ 76.74	\$ 282.87	\$ (282.87)	0.00%
275-275-518000	Group Insurance	\$ -	\$ 245.64	\$ 729.40	\$ (729.40)	0.00%
	Personnel	\$ -	\$ 1,586.86	\$ 5,457.58	\$ (5,457.58)	0.00%
275-275-560500	Consulting Services	\$ -	\$ 4,373.79	\$ 9,026.79	\$ (9,026.79)	0.00%
275-275-569000	Other Contractual Service	\$ -	\$ -	\$ 631.93	\$ (631.93)	0.00%
275-275-591200	Developer Agreement Payments	\$ 832,599.00	\$ 4,084.28	\$ 230,953.87	\$ 601,645.13	27.74%
	Contractual Services	\$ 832,599.00	\$ 8,458.07	\$ 240,612.59	\$ 591,986.41	28.90%
275-275-565300	School Distr Tax Reimbursement	\$ 97,496.00	\$ -	\$ -	\$ 97,496.00	0.00%
275-275-590400	Interest Paid	\$ -	\$ -	\$ 20.51	\$ (20.51)	0.00%
	Other Expenditures	\$ 97,496.00	\$ -	\$ 20.51	\$ 97,475.49	0.02%
275	TIF Court Street	\$ (280,122.00)	\$ (10,041.91)	\$ 391,073.89	\$ (671,195.89)	-139.61%
277	BDD (#1)					
277-277-411006	BDD Sales Taxes	\$ 3,300,000.00	\$ 267,506.24	\$ 2,784,181.25	\$ 515,818.75	84.37%
277-277-411007	BDD Hotel/Motel Taxes	\$ 50,000.00	\$ -	\$ 44,016.91	\$ 5,983.09	88.03%
	Taxes	\$ 3,350,000.00	\$ 267,506.24	\$ 2,828,198.16	\$ 521,801.84	84.42%
277-277-490100	Interest Earnings	\$ 10,000.00	\$ 79.94	\$ 1,705.69	\$ 8,294.31	17.06%
	Investment Earnings	\$ 10,000.00	\$ 79.94	\$ 1,705.69	\$ 8,294.31	17.06%

General Ledger

Non General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
277-277-492100	Loan Proceeds	\$ 5,500,000.00	\$ -	\$ 2,500,000.00	\$ 3,000,000.00	45.45%
	Debt Proceeds	\$ 5,500,000.00	\$ -	\$ 2,500,000.00	\$ 3,000,000.00	45.45%
277-277-511600	Salary: All Personnel	\$ -	\$ 1,797.73	\$ 8,008.07	\$ (8,008.07)	0.00%
277-277-515500	Vacation Pay	\$ -	\$ 1,470.87	\$ 2,451.45	\$ (2,451.45)	0.00%
277-277-515600	Holiday Pay	\$ -	\$ -	\$ 980.58	\$ (980.58)	0.00%
277-277-517000	Oasdi/city share 6.2%	\$ -	\$ 196.90	\$ 742.45	\$ (742.45)	0.00%
277-277-517001	Medicare/city share 1.45%	\$ -	\$ 46.06	\$ 162.45	\$ (162.45)	0.00%
277-277-517401	IMRF	\$ -	\$ 213.12	\$ 785.54	\$ (785.54)	0.00%
277-277-518000	Group Insurance	\$ -	\$ 682.12	\$ 2,025.56	\$ (2,025.56)	0.00%
	Personnel	\$ -	\$ 4,406.80	\$ 15,156.10	\$ (15,156.10)	0.00%
277-277-560500	Consulting Services	\$ 15,000.00	\$ 1,400.11	\$ 3,726.61	\$ 11,273.39	24.84%
277-277-569000	Other Contractual Services	\$ -	\$ -	\$ 756.55	\$ (756.55)	0.00%
	Contractual Services	\$ 15,000.00	\$ 1,400.11	\$ 4,483.16	\$ 10,516.84	29.89%
277-277-584009	General Public Improvements	\$ 10,846,857.00	\$ -	\$ 2,855,042.69	\$ 7,991,814.31	26.32%
	Capital Outlay	\$ 10,846,857.00	\$ -	\$ 2,855,042.69	\$ 7,991,814.31	26.32%
277-277-590400	Interest Paid	\$ -	\$ -	\$ 598.31	\$ (598.31)	0.00%
	Other Expenditures	\$ -	\$ -	\$ 598.31	\$ (598.31)	0.00%
277	BDD (#1)	\$ (2,001,857.00)	\$ 261,779.27	\$ 2,454,623.59	\$ (4,456,480.59)	-122.62%
445	Capital Projects					
445-041-490100	Interest Earnings	\$ -	\$ 82.09	\$ 2,796.67	\$ (2,796.67)	0.00%
	Investment Earnings	\$ -	\$ 82.09	\$ 2,796.67	\$ (2,796.67)	0.00%
445-041-529000	Equipment	\$ -	\$ -	\$ 86,491.36	\$ (86,491.36)	0.00%
	Supplies & Materials	\$ -	\$ -	\$ 86,491.36	\$ (86,491.36)	0.00%
445-041-534000	Automotive Expense	\$ -	\$ -	\$ 256,278.87	\$ (256,278.87)	0.00%
445-041-534900	Sidewalk Renovations	\$ 250,000.00	\$ -	\$ 93,527.94	\$ 156,472.06	37.41%
	Contractual Services	\$ 250,000.00	\$ -	\$ 349,806.81	\$ (99,806.81)	139.92%
445-041-584000	Construction	\$ 220,000.00	\$ -	\$ 148,358.01	\$ 71,641.99	67.44%
	Capital Outlay	\$ 220,000.00	\$ -	\$ 148,358.01	\$ 71,641.99	67.44%
445-041-590400	Interest Paid	\$ 8,300.00	\$ 477.94	\$ 47,490.49	\$ (39,190.49)	572.17%
	Debt Service	\$ 8,300.00	\$ 477.94	\$ 47,490.49	\$ (39,190.49)	572.17%
445-041-524000	Lease/Rental of Equipment	\$ 179,244.33	\$ 2,700.96	\$ 180,184.49	\$ (940.16)	100.52%
445-041-561200	Engineering Fees	\$ 1,860,000.00	\$ 212,500.19	\$ 1,008,553.70	\$ 851,446.30	54.22%
445-041-580200	Purchase Of Property	\$ 800,000.00	\$ 23,256.57	\$ 548,263.02	\$ 251,736.98	68.53%
445-041-580500	Street Construction	\$ 4,123,110.00	\$ -	\$ 183,098.36	\$ 3,940,011.64	4.44%
445-041-580501	Street Improvement/Repair	\$ 7,000.00	\$ -	\$ 11,127.83	\$ (4,127.83)	158.97%
445-041-590300	Real Estate Tax Expense	\$ -	\$ 476.03	\$ 476.03	\$ (476.03)	0.00%
	Capital Expense	\$ 6,969,354.33	\$ 238,933.75	\$ 1,931,703.43	\$ 5,037,650.90	27.72%
445-041-414001	Local Use Gas Tax	\$ 500,000.00	\$ -	\$ 407,080.83	\$ 92,919.17	81.42%
445-041-440231	Transfer From Sewerage	\$ 5,555,136.00	\$ -	\$ -	\$ 5,555,136.00	0.00%
	Capital Revenue	\$ 6,055,136.00	\$ -	\$ 407,080.83	\$ 5,648,055.17	6.72%
041	Capital Projects	\$ (1,392,518.33)	\$ (239,329.60)	\$ (2,153,972.60)	\$ 761,454.27	154.68%
445-043-414002	Impound Fees	\$ 70,000.00	\$ 5,540.59	\$ 56,010.59	\$ 13,989.41	80.02%
043	Impound Fees	\$ 70,000.00	\$ 5,540.59	\$ 56,010.59	\$ 13,989.41	80.02%
445	Capital Projects	\$ (1,322,518.33)	\$ (233,789.01)	\$ (2,097,962.01)	\$ 775,443.68	158.63%
501	School Bus					
501-501-450011	District 108 Contract	\$ 3,924,460.95	\$ 427,158.26	\$ 3,381,879.97	\$ 542,580.98	86.17%
501-501-450012	Transportation Contract	\$ 116,500.00	\$ 15,265.20	\$ 159,521.34	\$ (43,021.34)	136.93%
501-501-450013	District 303	\$ 1,444,128.30	\$ 167,541.68	\$ 1,351,762.62	\$ 92,365.68	93.60%
501-501-450020	Bus passes	\$ 15,000.00	\$ 260.00	\$ 23,228.62	\$ (8,228.62)	154.86%
501-501-450030	Bus Special Charters	\$ 195,350.00	\$ 15,526.72	\$ 161,076.69	\$ 34,273.31	82.46%
501-501-454500	Other Contractual Revenue	\$ 327,352.30	\$ 31,318.97	\$ 269,290.63	\$ 58,061.67	82.26%
	Fees/Charges For Service	\$ 6,022,791.55	\$ 657,070.83	\$ 5,346,759.87	\$ 676,031.68	88.78%
501-501-490100	Interest Earnings	\$ 400.00	\$ 26.04	\$ 230.74	\$ 169.26	57.69%
	Investment Earnings	\$ 400.00	\$ 26.04	\$ 230.74	\$ 169.26	57.69%
501-501-499800	Miscellaneous Receipts	\$ 500.00	\$ -	\$ 427.63	\$ 72.37	85.53%

General Ledger

Non General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
	Other Revenue	\$ 500.00	\$ -	\$ 427.63	\$ 72.37	85.53%
501-501-511600	Salary: All Personnel	\$ 389,145.00	\$ 83,068.83	\$ 698,150.60	\$ (309,005.60)	179.41%
501-501-511610	Wages - Full Time Bus	\$ 355,395.00	\$ -	\$ -	\$ 355,395.00	0.00%
501-501-514600	Wages-PartTime Drivers&Monitor	\$ 2,000,000.00	\$ 173,702.12	\$ 1,464,249.39	\$ 535,750.61	73.21%
501-501-515000	Overtime	\$ 75,000.00	\$ 8,878.30	\$ 101,952.02	\$ (26,952.02)	135.94%
501-501-515200	Longevity Pay	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	0.00%
501-501-515500	Vacation Pay	\$ 45,000.00	\$ 874.68	\$ 21,643.54	\$ 23,356.46	48.10%
501-501-515600	Holiday Pay	\$ 85,000.00	\$ -	\$ 93,737.41	\$ (8,737.41)	110.28%
501-501-515800	Sick Pay	\$ 10,000.00	\$ 929.64	\$ 5,251.20	\$ 4,748.80	52.51%
501-501-517000	Oasdi/city Share 6.2%	\$ 179,461.48	\$ 16,548.89	\$ 147,333.67	\$ 32,127.81	82.10%
501-501-517001	Medicare/city Share 1.45%	\$ 41,970.83	\$ 3,870.22	\$ 34,453.01	\$ 7,517.82	82.09%
501-501-517401	IMRF	\$ 97,671.00	\$ 5,849.06	\$ 60,768.58	\$ 36,902.42	62.22%
501-501-518000	Group Insurance	\$ 120,000.00	\$ 7,662.77	\$ 67,086.67	\$ 52,913.33	55.91%
501-501-518200	Unemployment Insurance	\$ 50,000.00	\$ 5,404.00	\$ 95,644.76	\$ (45,644.76)	191.29%
501-501-518300	Workers Comp Insurance	\$ 110,000.00	\$ -	\$ 102,286.80	\$ 7,713.20	92.99%
501-501-554300	Uniforms & Tools	\$ 800.00	\$ -	\$ 800.00	\$ -	100.00%
501-501-559000	Medical Expense/supplies	\$ 20,000.00	\$ 289.96	\$ 12,859.36	\$ 7,140.64	64.30%
	Personnel	\$ 3,654,443.31	\$ 307,078.47	\$ 2,906,217.01	\$ 748,226.30	79.53%
501-501-519000	Training And Education	\$ 8,000.00	\$ -	\$ 3,511.72	\$ 4,488.28	43.90%
	Training & Education	\$ 8,000.00	\$ -	\$ 3,511.72	\$ 4,488.28	43.90%
501-501-520200	Office Supplies	\$ 2,500.00	\$ 30.28	\$ 1,245.41	\$ 1,254.59	49.82%
501-501-520400	Postage	\$ 200.00	\$ -	\$ 25.53	\$ 174.47	12.77%
501-501-522000	Photographic Supplies	\$ -	\$ 46.99	\$ 46.99	\$ (46.99)	0.00%
501-501-522400	General Supplies	\$ 12,000.00	\$ 385.48	\$ 5,678.31	\$ 6,321.69	47.32%
501-501-529000	Equipment	\$ 8,500.00	\$ 2,412.36	\$ 3,538.41	\$ 4,961.59	41.63%
501-501-556100	Gasoline/diesel Fuel	\$ 400,000.00	\$ 53,380.58	\$ 385,213.94	\$ 14,786.06	96.30%
	Supplies & Materials	\$ 423,200.00	\$ 56,255.69	\$ 395,748.59	\$ 27,451.41	93.51%
501-501-518100	Liability Insurance Premiums	\$ 84,000.00	\$ -	\$ 85,384.53	\$ (1,384.53)	101.65%
501-501-524000	Lease/rental Of Equipment	\$ 9,000.00	\$ 748.19	\$ 6,387.65	\$ 2,612.35	70.97%
501-501-534000	Automotive Expense	\$ 200,000.00	\$ 14,802.35	\$ 223,075.43	\$ (23,075.43)	111.54%
501-501-534400	Equipment Repairs	\$ 500.00	\$ 256.00	\$ 3,495.77	\$ (2,995.77)	699.15%
501-501-538000	Maintenance Agreements	\$ 3,000.00	\$ -	\$ 11,992.21	\$ (8,992.21)	399.74%
501-501-550100	Utilities	\$ 25,000.00	\$ 2,024.40	\$ 14,312.99	\$ 10,687.01	57.25%
501-501-550300	Telephone	\$ 5,000.00	\$ 362.10	\$ 362.10	\$ 4,637.90	7.24%
501-501-551600	Dues And Subscriptions	\$ 750.00	\$ 285.00	\$ 700.00	\$ 50.00	93.33%
501-501-555000	Radio Expense	\$ 67,000.00	\$ -	\$ 75,881.60	\$ (8,881.60)	113.26%
501-501-560100	Auditing Fees	\$ -	\$ -	\$ 4,516.28	\$ (4,516.28)	0.00%
501-501-560600	Corporate Counsel Fees	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	0.00%
501-501-566600	Pest Control	\$ 900.00	\$ -	\$ 250.00	\$ 650.00	27.78%
501-501-569000	Other Contractual Service	\$ 6,500.00	\$ 149.79	\$ 50,590.11	\$ (44,090.11)	778.31%
501-501-599801	Computer Software	\$ 65,000.00	\$ -	\$ -	\$ 65,000.00	0.00%
	Contractual Services	\$ 469,650.00	\$ 18,627.83	\$ 476,948.67	\$ (7,298.67)	101.55%
501-501-587000	Machinery And Equipment	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%
501-501-587001	Lease / Purchase Equipmen	\$ 1,142,626.00	\$ -	\$ 1,054,591.99	\$ 88,034.01	92.30%
501-501-587100	Office Equipment & Furniture	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Capital Outlay	\$ 1,145,626.00	\$ -	\$ 1,054,591.99	\$ 91,034.01	92.05%
501-501-534200	Bldng & Grnds Maint/Repairs	\$ 6,000.00	\$ -	\$ 41.00	\$ 5,959.00	0.68%
501-501-551000	Printing And Publications	\$ 1,500.00	\$ -	\$ 35.00	\$ 1,465.00	2.33%
501-501-554200	Meals/Lodging	\$ 3,000.00	\$ 244.86	\$ 6,224.86	\$ (3,224.86)	207.50%
501-501-557200	License And Inspection Fees	\$ 12,000.00	\$ 1,372.00	\$ 8,400.00	\$ 3,600.00	70.00%
501-501-599000	Miscellaneous	\$ 1,000.00	\$ 79.47	\$ 2,018.76	\$ (1,018.76)	201.88%
	Other Expenditures	\$ 23,500.00	\$ 1,696.33	\$ 16,719.62	\$ 6,780.38	71.15%
501-501-590400	Interest Paid	\$ -	\$ -	\$ 88,247.81	\$ (88,247.81)	0.00%
	Debt Service	\$ -	\$ -	\$ 88,247.81	\$ (88,247.81)	0.00%
501	School Bus	\$ 299,272.24	\$ 273,438.55	\$ 405,432.83	\$ (106,160.59)	135.47%
525	Airport					
525-525-442600	State Grants	\$ 790,770.00	\$ -	\$ -	\$ 790,770.00	0.00%
	Intergovernmental	\$ 790,770.00	\$ -	\$ -	\$ 790,770.00	0.00%

General Ledger

Non General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
525-525-453002	Rental - Airport Hangars	\$ 60,000.00	\$ 5,810.00	\$ 56,065.00	\$ 3,935.00	93.44%
525-525-453003	Rental - Tie Down Spaces	\$ -	\$ -	\$ 150.00	\$ (150.00)	0.00%
525-525-453004	Sale of Gas	\$ 180,000.00	\$ 4,078.43	\$ 141,014.66	\$ 38,985.34	78.34%
	Fees/Charges For Service	\$ 240,000.00	\$ 9,888.43	\$ 197,229.66	\$ 42,770.34	82.18%
525-525-490100	Interest Earnings	\$ -	\$ -	\$ (99.38)	\$ 99.38	0.00%
	Investment Earnings	\$ -	\$ -	\$ (99.38)	\$ 99.38	0.00%
525-525-491000	Rental Of Municipal Prope	\$ 20,000.00	\$ -	\$ 23,401.17	\$ (3,401.17)	117.01%
525-525-499800	Miscellaneous Receipts	\$ 500.00	\$ -	\$ 525.00	\$ (25.00)	105.00%
	Other Revenue	\$ 20,500.00	\$ -	\$ 23,926.17	\$ (3,426.17)	116.71%
525-525-511600	Salary All Personnel	\$ 41,392.00	\$ 4,959.60	\$ 16,058.57	\$ 25,333.43	38.80%
525-525-515000	Overtime	\$ -	\$ -	\$ 1.18	\$ (1.18)	0.00%
525-525-515500	Vacation Pay	\$ 2,904.00	\$ 141.49	\$ 1,006.02	\$ 1,897.98	34.64%
525-525-515600	Holiday	\$ 1,756.55	\$ 458.05	\$ 1,011.21	\$ 745.34	57.57%
525-525-515800	Sick Pay	\$ 1,047.86	\$ 126.40	\$ 380.33	\$ 667.53	36.30%
525-525-517000	Oasdi/city Share 6.2%	\$ 2,566.30	\$ 77.02	\$ 724.24	\$ 1,842.06	28.22%
525-525-517001	Medicare/city Share 1.45%	\$ 600.18	\$ 17.94	\$ 168.74	\$ 431.44	28.11%
525-525-517401	IMRF	\$ 3,808.06	\$ 1,162.54	\$ 2,100.87	\$ 1,707.19	55.17%
525-525-518000	Group Insurance	\$ 8,863.16	\$ 245.92	\$ 1,824.75	\$ 7,038.41	20.59%
525-525-518300	Workers Comp Insurance	\$ 4,000.00	\$ -	\$ 5,116.32	\$ (1,116.32)	127.91%
	Personnel	\$ 66,938.11	\$ 7,188.96	\$ 28,392.23	\$ 38,545.88	42.42%
525-525-520200	Office Supplies	\$ 150.00	\$ -	\$ -	\$ 150.00	0.00%
525-525-520400	Postage	\$ 50.00	\$ -	\$ -	\$ 50.00	0.00%
525-525-522400	General Supplies	\$ 1,000.00	\$ -	\$ 179.99	\$ 820.01	18.00%
525-525-529000	Equipment	\$ 1,500.00	\$ 52.83	\$ 52.83	\$ 1,447.17	3.52%
525-525-556200	Cost of Gas Sold	\$ 180,000.00	\$ 4,793.05	\$ 129,143.99	\$ 50,856.01	71.75%
	Supplies & Materials	\$ 182,700.00	\$ 4,845.88	\$ 129,376.81	\$ 53,323.19	70.81%
525-525-518100	Liability Insurance Premiums	\$ 6,000.00	\$ -	\$ 3,107.61	\$ 2,892.39	51.79%
525-525-524000	Lease/rental Of Equipment	\$ 500.00	\$ 32.95	\$ 442.05	\$ 57.95	88.41%
525-525-534000	Automotive Expense	\$ 2,000.00	\$ -	\$ 205.95	\$ 1,794.05	10.30%
525-525-534200	Buildings And Grounds Rep	\$ 20,000.00	\$ 531.90	\$ 1,471.64	\$ 18,528.36	7.36%
525-525-534400	Equipment Repairs	\$ 4,000.00	\$ -	\$ 940.65	\$ 3,059.35	23.52%
525-525-536300	Snow Removal - Salt And C	\$ 5,000.00	\$ 1,750.00	\$ 1,750.00	\$ 3,250.00	35.00%
525-525-538000	Maintenance Agreement	\$ 350.00	\$ -	\$ -	\$ 350.00	0.00%
525-525-550100	Utilities	\$ 30,000.00	\$ 4,673.19	\$ 22,808.47	\$ 7,191.53	76.03%
525-525-550300	Telephone	\$ 3,000.00	\$ 326.65	\$ 2,911.85	\$ 88.15	97.06%
525-525-551600	Dues And Subscriptions	\$ 335.00	\$ -	\$ -	\$ 335.00	0.00%
525-525-556100	Fuel	\$ 800.00	\$ -	\$ -	\$ 800.00	0.00%
525-525-560100	Auditing Fees	\$ -	\$ -	\$ 2,662.13	\$ (2,662.13)	0.00%
525-525-560600	Corporate Counsel Fees	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
525-525-566600	Pest Control	\$ 750.00	\$ 60.00	\$ 600.00	\$ 150.00	80.00%
525-525-569000	Other Contractual Service	\$ 45,000.00	\$ 6,467.57	\$ 52,656.35	\$ (7,656.35)	117.01%
	Contractual Services	\$ 118,235.00	\$ 13,842.26	\$ 89,556.70	\$ 28,678.30	75.74%
525-525-580401	Building Repairs	\$ -	\$ -	\$ 320.00	\$ (320.00)	0.00%
	Capital Outlay	\$ -	\$ -	\$ 320.00	\$ (320.00)	0.00%
525-525-557200	License & Inspection Fees	\$ 1,250.00	\$ 225.72	\$ 425.72	\$ 824.28	34.06%
	Other Expenditures	\$ 1,250.00	\$ 225.72	\$ 425.72	\$ 824.28	34.06%
525-525-590400	Interest Paid	\$ -	\$ 43.64	\$ 1,238.10	\$ (1,238.10)	0.00%
	Debt Service	\$ -	\$ 43.64	\$ 1,238.10	\$ (1,238.10)	0.00%
525	Airport	\$ 682,146.89	\$ (16,258.03)	\$ (28,253.11)	\$ 710,400.00	-4.14%
570	Economic Development					
570-570-490100	Interest Earnings	\$ 1,100.00	\$ 5.79	\$ 256.73	\$ 843.27	23.34%
570-570-490101	Loan Interest	\$ 41,414.00	\$ -	\$ -	\$ 41,414.00	0.00%
	Investment Earnings	\$ 42,514.00	\$ 5.79	\$ 256.73	\$ 42,257.27	0.60%
570-570-511600	Salary: All Personnel	\$ 73,654.10	\$ 7,544.43	\$ 20,605.35	\$ 53,048.75	27.98%
570-570-515500	Vacation Pay	\$ 3,076.80	\$ 601.36	\$ 1,159.75	\$ 1,917.05	37.69%
570-570-515600	Holiday Pay	\$ 3,076.80	\$ -	\$ 1,796.25	\$ 1,280.55	58.38%
570-570-515800	Sick Pay	\$ 192.30	\$ -	\$ 19.08	\$ 173.22	9.92%
570-570-517000	Oasdi/city Share 6.2%	\$ 4,960.00	\$ 494.78	\$ 1,450.02	\$ 3,509.98	29.23%

General Ledger

Non General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
570-570-517001	Medicare/city Share 1.45%	\$ 1,160.00	\$ 115.70	\$ 334.42	\$ 825.58	28.83%
570-570-517401	IMRF	\$ 7,360.00	\$ 531.09	\$ 1,568.75	\$ 5,791.25	21.31%
570-570-518000	Group Insurance	\$ 16,800.00	\$ 1,218.78	\$ 2,886.62	\$ 13,913.38	17.18%
	Personnel	\$ 110,280.00	\$ 10,506.14	\$ 29,820.24	\$ 80,459.76	27.04%
570-570-519000	Training And Education	\$ -	\$ 290.00	\$ 290.00	\$ (290.00)	0.00%
	Training & Education	\$ -	\$ 290.00	\$ 290.00	\$ (290.00)	0.00%
570-570-520200	Office Supplies	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
570-570-520400	Postage	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
	Supplies & Materials	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.00%
570-570-551600	Dues And Subscriptions	\$ 250.00	\$ -	\$ -	\$ 250.00	0.00%
570-570-569000	Other Contractual Service	\$ -	\$ -	\$ 12,879.99	\$ (12,879.99)	0.00%
570-570-591300	Developer Credit Applied	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00	0.00%
	Contractual Services	\$ 70,250.00	\$ -	\$ 12,879.99	\$ 57,370.01	18.33%
570-570-587100	Office Equipment & Furniture	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
	Capital Outlay	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
570-570-551000	Printing And Publications	\$ 500.00	\$ -	\$ 70.00	\$ 430.00	14.00%
570-570-554200	Meals Lodging	\$ -	\$ -	\$ 423.42	\$ (423.42)	0.00%
	Other Expenditures	\$ 500.00	\$ -	\$ 493.42	\$ 6.58	98.68%
570	Economic Development	\$ (140,516.00)	\$ (10,790.35)	\$ (43,226.92)	\$ (97,289.08)	30.76%
695	Insurance					
695-092-490100	Interest	\$ -	\$ 1.71	\$ 13.05	\$ (13.05)	0.00%
	Investment Earnings	\$ -	\$ 1.71	\$ 13.05	\$ (13.05)	0.00%
695-092-479100	Sec 125 Flex Plan Contrib	\$ 58,000.00	\$ 3,264.64	\$ 51,336.18	\$ 6,663.82	88.51%
	Other Revenue	\$ 58,000.00	\$ 3,264.64	\$ 51,336.18	\$ 6,663.82	88.51%
695-092-517300	Sec 125 Flex Plan Claims	\$ 57,000.00	\$ 5,057.45	\$ 42,064.90	\$ 14,935.10	73.80%
	Contractual Services	\$ 57,000.00	\$ 5,057.45	\$ 42,064.90	\$ 14,935.10	73.80%
092	Section 125	\$ 1,000.00	\$ (1,791.10)	\$ 9,284.33	\$ (8,284.33)	928.43%
695-093-450500	Liability Ins Premiums Reimb	\$ 650,000.00	\$ -	\$ 502,792.29	\$ 147,207.71	77.35%
	Transfers From Other Funds	\$ 650,000.00	\$ -	\$ 502,792.29	\$ 147,207.71	77.35%
695-093-518132	Claims Paid / Street Dept	\$ -	\$ -	\$ 8,822.13	\$ (8,822.13)	0.00%
695-093-518133	Claims Paid / Police Prot	\$ -	\$ (1,570.70)	\$ (11,654.53)	\$ 11,654.53	0.00%
695-093-518400	Liability Ins Premiums Paid	\$ 650,000.00	\$ -	\$ 502,792.29	\$ 147,207.71	77.35%
	Contractual Services	\$ 650,000.00	\$ (1,570.70)	\$ 499,959.89	\$ 150,040.11	76.92%
093	Liability Insurance	\$ -	\$ 1,570.70	\$ 2,832.40	\$ (2,832.40)	0.00%
695-094-450500	Work Comp Ins Premiums Reimb	\$ 550,000.00	\$ -	\$ 726,057.09	\$ (176,057.09)	132.01%
	Transfers From Other Funds	\$ 550,000.00	\$ -	\$ 726,057.09	\$ (176,057.09)	132.01%
695-094-518400	Workmans Comp Premiums Paid	\$ 577,000.00	\$ -	\$ 726,057.09	\$ (149,057.09)	125.83%
	Contractual Services	\$ 577,000.00	\$ -	\$ 726,057.09	\$ (149,057.09)	125.83%
094	Work Comp	\$ (27,000.00)	\$ -	\$ -	\$ (27,000.00)	0.00%
695-095-490100	Interest Earnings	\$ -	\$ 243.42	\$ 1,368.69	\$ (1,368.69)	0.00%
	Investment Earnings	\$ -	\$ 243.42	\$ 1,368.69	\$ (1,368.69)	0.00%
695-095-450505	Retiree Premiums	\$ 350,000.00	\$ 22,906.77	\$ 257,775.27	\$ 92,224.73	73.65%
695-095-450515	Retiree Premiums Police	\$ 130,000.00	\$ 6,793.83	\$ 55,345.85	\$ 74,654.15	42.57%
695-095-495300	Claim Refund	\$ -	\$ 3,249.68	\$ 137,118.33	\$ (137,118.33)	0.00%
695-095-495500	Drug Card Rebate	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0.00%
695-095-495600	Insurance Reimbursements	\$ -	\$ 15,029.18	\$ 15,029.18	\$ (15,029.18)	0.00%
	Other Revenue	\$ 580,000.00	\$ 47,979.46	\$ 465,268.63	\$ 114,731.37	80.22%
695-095-450500	City Premiums	\$ 4,102,341.48	\$ 286,299.56	\$ 2,982,205.21	\$ 1,120,136.27	72.70%
695-095-450501	Employee Premiums	\$ 445,658.52	\$ 38,874.78	\$ 38,874.78	\$ 406,783.74	8.72%
695-095-450510	City Premiums Police	\$ 1,300,000.00	\$ 89,158.46	\$ 974,996.19	\$ 325,003.81	75.00%
695-095-450511	Employee Premiums Police	\$ -	\$ 3,855.76	\$ 3,855.76	\$ (3,855.76)	0.00%
	Transfers From Other Funds	\$ 5,848,000.00	\$ 418,188.56	\$ 3,999,931.94	\$ 1,848,068.06	68.40%
695-095-517500	Health Claims Paid/Active	\$ -	\$ -	\$ 33,886.29	\$ (33,886.29)	0.00%
695-095-517501	Administration Fees	\$ 2,500.00	\$ 328.80	\$ 27,044.66	\$ (24,544.66)	1081.79%
695-095-517504	A D & D Life Premium	\$ 24,000.00	\$ 3,391.87	\$ 11,047.94	\$ 12,952.06	46.03%
695-095-517506	Vision Coverage	\$ 23,000.00	\$ 1,481.92	\$ 14,014.04	\$ 8,985.96	60.93%
695-095-517507	Health Insurance Premium	\$ 4,548,000.00	\$ 318,451.69	\$ 2,911,451.46	\$ 1,636,548.54	64.02%
695-095-517508	Stop Loss	\$ -	\$ -	\$ 34,778.04	\$ (34,778.04)	0.00%



General Ledger

Non General Fund Revenue vs Expense Detail

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Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
695-095-517509	Police BCBS Health Ins Plan	\$ 1,300,000.00	\$ 138,648.36	\$ 1,179,994.05	\$ 120,005.95	90.77%
695-095-517511	Dental Coverage	\$ 67,000.00	\$ 15,778.16	\$ 161,969.97	\$ (94,969.97)	241.75%
695-095-517512	Dental Coverage-Retirees	\$ 17,500.00	\$ 3,408.02	\$ 37,561.73	\$ (20,061.73)	214.64%
695-095-517513	Vision Coverage Retirees	\$ 1,500.00	\$ 319.86	\$ 3,245.20	\$ (1,745.20)	216.35%
695-095-517515	Health Insurance Prem-Retirees	\$ 350,000.00	\$ 71,286.17	\$ 775,898.50	\$ (425,898.50)	221.69%
695-095-569000	Other Contractual Service	\$ 25,000.00	\$ 1,032.38	\$ 20,253.21	\$ 4,746.79	81.01%
	Contractual Services	\$ 6,358,500.00	\$ 554,127.23	\$ 5,211,145.09	\$ 1,147,354.91	81.96%
695-095-516700	Wellness Program	\$ 42,000.00	\$ 4,149.85	\$ 12,142.60	\$ 29,857.40	28.91%
695-095-590600	Bank Charges	\$ -	\$ -	\$ 15.00	\$ (15.00)	0.00%
695-095-599000	Miscellaneous	\$ 1,500.00	\$ -	\$ 2,058.03	\$ (558.03)	137.20%
	Other Expenditures	\$ 43,500.00	\$ 4,149.85	\$ 14,215.63	\$ 29,284.37	32.68%
695	Insurance	\$ -	\$ (92,086.04)	\$ (746,674.73)	\$ 746,674.73	0.00%
699	Vehicle Maintenance					
699-069-450040	Gasoline Sales - Interfun	\$ 808,647.00	\$ 93,278.33	\$ 835,435.20	\$ (26,788.20)	103.31%
699-069-450043	Labor	\$ 475,000.00	\$ 31,953.56	\$ 347,340.40	\$ 127,659.60	73.12%
	Fees/Charges For Service	\$ 1,283,647.00	\$ 125,231.89	\$ 1,182,775.60	\$ 100,871.40	92.14%
699-069-499800	Miscellaneous Receipts	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
	Other Revenue	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%
699-069-511600	Salary: All Personnel	\$ 290,695.24	\$ 19,854.43	\$ 206,894.59	\$ 83,800.65	71.17%
699-069-515000	Overtime	\$ 10,000.00	\$ -	\$ 5,052.69	\$ 4,947.31	50.53%
699-069-515500	Vacation Pay	\$ 20,508.76	\$ 4.22	\$ 13,227.09	\$ 7,281.67	64.49%
699-069-515600	Holiday Pay	\$ 13,958.05	\$ -	\$ 10,478.85	\$ 3,479.20	75.07%
699-069-515800	Sick Pay	\$ 6,643.95	\$ 2,012.84	\$ 7,517.68	\$ (873.73)	113.15%
699-069-517000	Oasdi/city Share 6.2%	\$ 22,736.00	\$ 1,298.92	\$ 14,589.44	\$ 8,146.56	64.17%
699-069-517001	Medicare/city Share 1.45%	\$ 5,317.00	\$ 303.82	\$ 3,411.79	\$ 1,905.21	64.17%
699-069-517401	IMRF	\$ 26,660.00	\$ 1,421.07	\$ 17,272.27	\$ 9,387.73	64.79%
699-069-518000	Group Insurance	\$ 71,001.95	\$ 7,058.26	\$ 68,708.45	\$ 2,293.50	96.77%
699-069-518300	Workers Comp Insurance	\$ 12,000.00	\$ -	\$ 11,331.54	\$ 668.46	94.43%
699-069-554300	Uniforms And Tools	\$ 4,500.00	\$ 399.95	\$ 3,645.75	\$ 854.25	81.02%
699-069-559000	Medical Expense/supplies	\$ 300.00	\$ -	\$ -	\$ 300.00	0.00%
	Personnel	\$ 484,320.95	\$ 32,353.51	\$ 362,130.14	\$ 122,190.81	74.77%
699-069-519000	Training And Education	\$ 2,000.00	\$ -	\$ 413.00	\$ 1,587.00	20.65%
	Training & Education	\$ 2,000.00	\$ -	\$ 413.00	\$ 1,587.00	20.65%
699-069-522400	General Supplies	\$ 5,000.00	\$ 82.25	\$ 1,755.12	\$ 3,244.88	35.10%
699-069-529000	Equipment	\$ 3,000.00	\$ -	\$ 828.74	\$ 2,171.26	27.62%
699-069-556100	Gasoline/diesel Fuel	\$ -	\$ -	\$ 873.07	\$ (873.07)	0.00%
699-069-556200	Cost Of Fuel Sold	\$ 750,000.00	\$ 93,308.78	\$ 837,263.60	\$ (87,263.60)	111.64%
	Supplies & Materials	\$ 758,000.00	\$ 93,391.03	\$ 840,720.53	\$ (82,720.53)	110.91%
699-069-518100	Liability Insurance Premiums	\$ 10,000.00	\$ -	\$ 8,900.10	\$ 1,099.90	89.00%
699-069-524000	Lease/rental Of Equipment	\$ 1,500.00	\$ -	\$ 1,160.74	\$ 339.26	77.38%
699-069-534000	Automotive Expense	\$ 3,500.00	\$ 1,721.41	\$ 5,927.45	\$ (2,427.45)	169.36%
699-069-534400	Equipment Repairs	\$ 3,000.00	\$ -	\$ 1,676.14	\$ 1,323.86	55.87%
699-069-538000	Maintenance Agreements	\$ 1,000.00	\$ -	\$ 24.16	\$ 975.84	2.42%
699-069-550100	Utilities	\$ 10,000.00	\$ 1,403.02	\$ 5,320.20	\$ 4,679.80	53.20%
699-069-557300	EPA Permit	\$ 850.00	\$ -	\$ 235.00	\$ 615.00	27.65%
699-069-569000	Other Contractual Service	\$ 10,000.00	\$ 1,057.90	\$ 11,225.19	\$ (1,225.19)	112.25%
	Contractual Services	\$ 39,850.00	\$ 4,182.33	\$ 34,468.98	\$ 5,381.02	86.50%
699-069-557200	License And Inspection Fees	\$ -	\$ -	\$ 50.00	\$ (50.00)	0.00%
699-069-590400	Interest Paid	\$ -	\$ 8.30	\$ 404.78	\$ (404.78)	0.00%
699-069-599000	Miscellaneous	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Other Expenditures	\$ 1,000.00	\$ 8.30	\$ 454.78	\$ 545.22	45.48%
069	City Vehicle Maintenance	\$ (1,023.95)	\$ (4,703.28)	\$ (55,411.83)	\$ 54,387.88	5411.58%
699-070-450040	Gasoline Sales - Tazwell Cnty	\$ 6,500.00	\$ 822.85	\$ 5,259.80	\$ 1,240.20	80.92%
699-070-450042	Sale of Parts	\$ 1,000.00	\$ 418.01	\$ 433.41	\$ 566.59	43.34%
699-070-450043	Labor	\$ 2,000.00	\$ 65.00	\$ 643.50	\$ 1,356.50	32.18%
	Fees/Charges For Service	\$ 9,500.00	\$ 1,305.86	\$ 6,336.71	\$ 3,163.29	66.70%
699-070-511600	Salary: All Personnel	\$ 709.00	\$ 40.96	\$ 272.85	\$ 436.15	38.48%
699-070-515000	Overtime	\$ -	\$ -	\$ 16.61	\$ (16.61)	0.00%



General Ledger

Non General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
699-070-517000	Oasdi/city Share 6.2%	\$ 43.00	\$ 2.48	\$ 17.29	\$ 25.71	40.21%
699-070-517001	Medicare/city Share 1.45%	\$ 10.00	\$ 0.58	\$ 4.03	\$ 5.97	40.30%
699-070-517401	IMRF	\$ 61.00	\$ 2.67	\$ 20.73	\$ 40.27	33.98%
699-070-518000	Group Insurance	\$ 153.00	\$ 6.84	\$ 78.09	\$ 74.91	51.04%
	Personnel	\$ 976.00	\$ 53.53	\$ 409.60	\$ 566.40	41.97%
699-070-556200	Cost Of Fuel Sold	\$ 6,500.00	\$ 822.85	\$ 4,959.85	\$ 1,540.15	76.31%
	Supplies & Materials	\$ 6,500.00	\$ 822.85	\$ 4,959.85	\$ 1,540.15	76.31%
699-070-534000	Automotive Expense	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
	Contractual Services	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%
070	Tazewell Co Vehicle Maint	\$ 1,024.00	\$ 429.48	\$ 967.26	\$ 56.74	94.46%
699	Vehicle Maintenance	\$ 0.05	\$ (4,273.80)	\$ (54,444.57)	\$ 54,444.62	-108889140.00%
924	Library					
924-924-410100	Real Estate Tax	\$ 1,619,911.00	\$ -	\$ 1,613,156.22	\$ 6,754.78	99.58%
924-924-412000	Replacement P/p Tax - State	\$ 396,870.00	\$ 31,927.86	\$ 227,495.17	\$ 169,374.83	57.32%
	Taxes	\$ 2,016,781.00	\$ 31,927.86	\$ 1,840,651.39	\$ 176,129.61	91.27%
924-924-437900	South Pekin Revenue	\$ 13,000.00	\$ -	\$ 14,266.37	\$ (1,266.37)	109.74%
924-924-438300	South Pekin Per Capita Grant	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.00%
924-924-438700	Other Grants	\$ 1,890.00	\$ -	\$ 2,000.00	\$ (110.00)	105.82%
924-924-445000	Per Capita Grant	\$ 46,810.00	\$ -	\$ 46,803.23	\$ 6.77	99.99%
	Intergovernmental	\$ 63,200.00	\$ -	\$ 63,069.60	\$ 130.40	99.79%
924-924-456900	Passports	\$ 15,000.00	\$ 1,754.63	\$ 16,185.08	\$ (1,185.08)	107.90%
924-924-457001	Friends Book Sale	\$ 11,000.00	\$ 913.10	\$ 12,262.88	\$ (1,262.88)	111.48%
924-924-457002	Copy Machines	\$ 3,000.00	\$ 328.54	\$ 2,158.75	\$ 841.25	71.96%
924-924-457003	Printing Fees (library)	\$ 7,000.00	\$ 872.38	\$ 6,304.04	\$ 695.96	90.06%
924-924-457005	Non-resident Fees	\$ 6,200.00	\$ 497.21	\$ 4,005.98	\$ 2,194.02	64.61%
924-924-457006	Books - Lost And Damaged	\$ 1,500.00	\$ 239.94	\$ 2,286.69	\$ (786.69)	152.45%
924-924-457007	Room Use Fees	\$ 1,800.00	\$ -	\$ 1,564.90	\$ 235.10	86.94%
924-924-457010	Fax Fee	\$ 2,200.00	\$ 112.25	\$ 1,251.35	\$ 948.65	56.88%
	Fees/Charges For Service	\$ 47,700.00	\$ 4,718.05	\$ 46,019.67	\$ 1,680.33	96.48%
924-924-465001	Library Fines - Adult Dep	\$ 5,000.00	\$ 558.36	\$ 3,511.24	\$ 1,488.76	70.22%
924-924-465002	Library Fines - Junior De	\$ -	\$ -	\$ 26.20	\$ (26.20)	0.00%
	Fines And Forfeitures	\$ 5,000.00	\$ 558.36	\$ 3,537.44	\$ 1,462.56	70.75%
924-924-490100	Interest Earnings	\$ 600.00	\$ 1,772.61	\$ 16,916.93	\$ (16,316.93)	2819.49%
924-924-490102	Endowment Interest	\$ 350.00	\$ 25.86	\$ 170.95	\$ 179.05	48.84%
924-924-490111	Interest Earnings Capital	\$ 50.00	\$ 5.79	\$ 53.69	\$ (3.69)	107.38%
	Investment Earnings	\$ 1,000.00	\$ 1,804.26	\$ 17,141.57	\$ (16,141.57)	1714.16%
924-924-491100	Refund On Insurance Premi	\$ -	\$ -	\$ 582.00	\$ (582.00)	0.00%
924-924-499200	Gifts And Memorials	\$ 10,000.00	\$ -	\$ 14,305.65	\$ (4,305.65)	143.06%
924-924-499800	Miscellaneous Receipts	\$ 2,500.00	\$ 1,159.15	\$ 3,284.02	\$ (784.02)	131.36%
	Other Revenue	\$ 12,500.00	\$ 1,159.15	\$ 18,171.67	\$ (5,671.67)	145.37%
924-924-511600	Salary: All Personnel	\$ 695,000.00	\$ 53,090.74	\$ 495,351.21	\$ 199,648.79	71.27%
924-924-515500	Vacation Pay	\$ 37,000.00	\$ 1,454.04	\$ 29,441.07	\$ 7,558.93	79.57%
924-924-515600	Holiday Pay	\$ 29,000.00	\$ -	\$ 24,178.21	\$ 4,821.79	83.37%
924-924-515800	Sick Pay	\$ 22,000.00	\$ 1,398.73	\$ 21,014.55	\$ 985.45	95.52%
924-924-516700	Wellness Programs	\$ 250.00	\$ -	\$ -	\$ 250.00	0.00%
924-924-517000	Oasdi/city Share 6.2%	\$ 42,780.00	\$ 3,400.06	\$ 34,567.21	\$ 8,212.79	80.80%
924-924-517001	Medicare/city Share 1.45%	\$ 10,050.00	\$ 795.14	\$ 8,084.34	\$ 1,965.66	80.44%
924-924-517401	IMRF	\$ 60,800.00	\$ 3,422.01	\$ 35,496.89	\$ 25,303.11	58.38%
924-924-518000	Group Insurance	\$ 161,020.00	\$ 8,099.86	\$ 75,850.21	\$ 85,169.79	47.11%
924-924-518300	Workers Comp Insurance	\$ 2,300.00	\$ -	\$ 2,142.00	\$ 158.00	93.13%
	Personnel	\$ 1,060,200.00	\$ 71,660.58	\$ 726,125.69	\$ 334,074.31	68.49%
924-924-520200	Office Supplies	\$ 6,900.00	\$ 686.40	\$ 3,513.65	\$ 3,386.35	50.92%
924-924-520300	Library Supplies	\$ 9,400.00	\$ 1,660.91	\$ 5,243.29	\$ 4,156.71	55.78%
924-924-520400	Postage	\$ 900.00	\$ 17.39	\$ 794.45	\$ 105.55	88.27%
924-924-520600	Oclc Cataloging	\$ 5,600.00	\$ -	\$ 5,954.98	\$ (354.98)	106.34%
924-924-522700	Electronic Resources	\$ 17,000.00	\$ -	\$ 17,000.00	\$ -	100.00%
924-924-522701	E-Books	\$ 12,000.00	\$ -	\$ 8,000.00	\$ 4,000.00	66.67%
924-924-522702	E-Audiobooks	\$ 10,400.00	\$ -	\$ 6,932.00	\$ 3,468.00	66.65%
924-924-522703	E-Videos	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	100.00%



General Ledger

Non General Fund Revenue vs Expense Detail

Period 10 - 10

Fiscal Year 2024

Account Number	Description	Budget	Current Month	Year to Date	Balance	% Budget
924-924-523301	Adult * Books - Fiction	\$ 20,000.00	\$ 1,879.12	\$ 18,260.85	\$ 1,739.15	91.30%
924-924-523302	Children's * Books - Fict	\$ 18,500.00	\$ 1,553.58	\$ 13,771.70	\$ 4,728.30	74.44%
924-924-523304	Large Print Books	\$ 8,000.00	\$ 515.35	\$ 6,188.08	\$ 1,811.92	77.35%
924-924-523401	Adult * Books - Non-fict	\$ 20,000.00	\$ 1,463.82	\$ 15,919.17	\$ 4,080.83	79.60%
924-924-523402	Children's * Books - Non-	\$ 10,800.00	\$ 1,626.43	\$ 4,791.27	\$ 6,008.73	44.36%
924-924-523404	Large Print Books	\$ 300.00	\$ -	\$ 114.84	\$ 185.16	38.28%
924-924-523501	Adult * Periodicals	\$ 4,250.00	\$ 634.40	\$ 2,979.89	\$ 1,270.11	70.12%
924-924-523502	Children's * Periodicals	\$ 600.00	\$ 53.39	\$ 528.50	\$ 71.50	88.08%
924-924-523603	Music CD's	\$ 1,200.00	\$ 88.34	\$ 702.16	\$ 497.84	58.51%
924-924-523700	Video DVD's	\$ 6,000.00	\$ 183.47	\$ 4,446.37	\$ 1,553.63	74.11%
924-924-523701	Adult Audiobooks	\$ 3,000.00	\$ 166.96	\$ 2,313.63	\$ 686.37	77.12%
924-924-523702	Children's Audiobooks	\$ 1,300.00	\$ -	\$ 1,246.68	\$ 53.32	95.90%
924-924-523900	Program Supplies	\$ 1,200.00	\$ 96.14	\$ 1,139.11	\$ 60.89	94.93%
924-924-523901	Adult * Programs	\$ 8,000.00	\$ 1,274.42	\$ 5,476.90	\$ 2,523.10	68.46%
924-924-523902	Children's * Programs	\$ 14,000.00	\$ 898.21	\$ 12,677.46	\$ 1,322.54	90.55%
924-924-529000	Equipment	\$ 4,900.00	\$ -	\$ 2,367.30	\$ 2,532.70	48.31%
	Supplies & Materials	\$ 185,250.00	\$ 12,798.33	\$ 141,362.28	\$ 43,887.72	76.31%
924-924-520302	Copy Machine - Rental And	\$ 10,500.00	\$ 1,733.37	\$ 15,136.96	\$ (4,636.96)	144.16%
924-924-534300	Equipment - Repairs And M	\$ 8,000.00	\$ -	\$ 10,183.67	\$ (2,183.67)	127.30%
924-924-534600	Building Repairs & Mainte	\$ 26,000.00	\$ 851.30	\$ 21,837.43	\$ 4,162.57	83.99%
924-924-538000	Maintenance Agreements	\$ 84,900.00	\$ 4,911.45	\$ 67,344.10	\$ 17,555.90	79.32%
924-924-550101	Electricity	\$ 60,000.00	\$ 4,106.80	\$ 35,898.14	\$ 24,101.86	59.83%
924-924-550102	Water	\$ 5,775.00	\$ 416.79	\$ 4,565.58	\$ 1,209.42	79.06%
924-924-550103	Gas	\$ 13,500.00	\$ 49.15	\$ 5,118.57	\$ 8,381.43	37.92%
924-924-550300	Telephone	\$ 3,400.00	\$ 262.58	\$ 2,467.68	\$ 932.32	72.58%
924-924-550900	General Insurance	\$ 19,000.00	\$ -	\$ 20,150.00	\$ (1,150.00)	106.05%
924-924-551507	Purchases - Newspapers	\$ 3,700.00	\$ -	\$ 1,771.30	\$ 1,928.70	47.87%
924-924-551600	Dues And Subscriptions	\$ 2,100.00	\$ 355.40	\$ 1,676.40	\$ 423.60	79.83%
924-924-551900	Lost Books / Ill	\$ 300.00	\$ -	\$ 316.63	\$ (16.63)	105.54%
924-924-554206	Conference And Meeting Ex	\$ 3,300.00	\$ 286.45	\$ 1,411.55	\$ 1,888.45	42.77%
924-924-554207	Travel	\$ 2,775.00	\$ -	\$ 743.70	\$ 2,031.30	26.80%
924-924-560100	Auditing Fees	\$ -	\$ -	\$ 3,750.00	\$ (3,750.00)	0.00%
924-924-563204	Isp	\$ 4,000.00	\$ 314.00	\$ 3,348.91	\$ 651.09	83.72%
924-924-569000	Other Contractual Service	\$ 500.00	\$ 50.00	\$ 700.00	\$ (200.00)	140.00%
924-924-599300	Purchases From Gifts	\$ 10,000.00	\$ 462.00	\$ 16,736.89	\$ (6,736.89)	167.37%
924-924-599301	Purchases From Endowment	\$ 200.00	\$ 7,687.00	\$ 26,209.86	\$ (26,009.86)	13104.93%
924-924-599801	Computer Software	\$ 3,000.00	\$ 58.43	\$ 1,991.72	\$ 1,008.28	66.39%
924-924-599803	Literacy Grant Purchases	\$ 1,690.00	\$ 400.00	\$ 2,000.00	\$ (310.00)	118.34%
	Contractual Services	\$ 262,640.00	\$ 21,944.72	\$ 243,359.09	\$ 19,280.91	92.66%
924-924-598800	Capital Development	\$ 92,070.00	\$ -	\$ 75,949.44	\$ 16,120.56	82.49%
	Capital Outlay	\$ 92,070.00	\$ -	\$ 75,949.44	\$ 16,120.56	82.49%
924-924-566300	Circulation System	\$ 31,000.00	\$ -	\$ 32,139.00	\$ (1,139.00)	103.67%
924-924-598300	Per Capita Grant	\$ 46,810.00	\$ -	\$ 23,958.39	\$ 22,851.61	51.18%
924-924-598400	Passport Expense	\$ 2,100.00	\$ 232.79	\$ 2,017.29	\$ 82.71	96.06%
924-924-598700	Transfer To Friends	\$ 11,000.00	\$ 1,350.90	\$ 12,605.25	\$ (1,605.25)	114.59%
924-924-599000	Miscellaneous	\$ 2,000.00	\$ 137.97	\$ 3,280.76	\$ (1,280.76)	164.04%
924-924-599802	Computer Hardware	\$ 5,500.00	\$ 234.54	\$ 4,803.21	\$ 696.79	87.33%
924-924-599999	Contingency	\$ 3,986.00	\$ -	\$ -	\$ 3,986.00	0.00%
	Other Expenditures	\$ 102,396.00	\$ 1,956.20	\$ 78,803.90	\$ 23,592.10	76.96%
924-924-590400	Interest Paid	\$ 99,656.25	\$ -	\$ 145,625.00	\$ (45,968.75)	146.13%
924-924-591000	Bond Principal Retired	\$ 298,969.00	\$ -	\$ 260,000.00	\$ 38,969.00	86.97%
	Debt Service	\$ 398,625.25	\$ -	\$ 405,625.00	\$ (6,999.75)	101.76%
924-924-520100	Transfer to General Fund	\$ 45,000.00	\$ -	\$ 11,250.00	\$ 33,750.00	25.00%
	Transfers To Other Funds	\$ 45,000.00	\$ -	\$ 11,250.00	\$ 33,750.00	25.00%
924	Library	\$ (0.25)	\$ (68,192.15)	\$ 306,115.94	\$ (306,116.19)	-122446376.00%
Revenue Total		\$ 47,043,827.55	\$ 2,596,003.63	\$ 32,449,666.84	\$ 14,594,160.71	6897.75%
Expense Total		\$ 50,352,795.41	\$ 1,795,206.20	\$ 27,109,345.21	\$ 23,243,450.20	5383.88%
Grand Total		\$ (3,308,967.86)	\$ 800,797.43	\$ 5,340,321.63	\$ (8,649,289.49)	-161.39%



PEKIN FIRE DEPARTMENT

3232 COURT ST — Pekin, IL 61554

www.ci.pekin.il.us

Monthly Incident Type Report (Pekin Fire)

Basic Incident Type	Total Incidents	Total Incidents Percent of Incidents
Incident Type Category: 1 - Fire		
100 - Fire, other	1	0.18%
111 - Structure fire	1	0.18%
113 - Cooking fire, confined to container	2	0.36%
114 - Chimney or flue fire, confined to chimney or flue	1	0.18%
131 - Passenger vehicle fire	1	0.18%
140 - Natural vegetation fire, other	1	0.18%
142 - Brush or brush-and-grass mixture fire	2	0.36%
150 - Outside rubbish fire, other	3	0.54%
151 - Outside rubbish, trash or waste fire	2	0.36%
Total: 14		Total: 2.50%
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident		
311 - Medical assist, assist EMS crew	3	0.54%
320 - Emergency medical service, other	1	0.18%
321 - EMS call, excluding vehicle accident with injury	394	70.48%
322 - Motor vehicle accident with injuries	8	1.43%
324 - Motor vehicle accident with no injuries.	4	0.72%
Total: 410		Total: 73.35%
Incident Type Category: 4 - Hazardous Condition (No Fire)		
410 - Combustible/flammable gas/liquid condition, other	1	0.18%
412 - Gas leak (natural gas or LPG)	8	1.43%
424 - Carbon monoxide incident	1	0.18%
444 - Power line down	4	0.72%
445 - Arcing, shorted electrical equipment	1	0.18%
Total: 15		Total: 2.68%
Incident Type Category: 5 - Service Call		
500 - Service call, other	2	0.36%
522 - Water or steam leak	1	0.18%
542 - Animal rescue	1	0.18%
550 - Public service assistance, other	12	2.15%
551 - Assist police or other governmental agency	2	0.36%
553 - Public service	2	0.36%
554 - Assist invalid	22	3.94%
561 - Unauthorized burning	16	2.86%
Total: 58		Total: 10.38%
Incident Type Category: 6 - Good Intent Call		
600 - Good intent call, other	3	0.54%
611 - Dispatched and cancelled en route	14	2.50%
622 - No incident found on arrival at dispatch address	9	1.61%
650 - Steam, other gas mistaken for smoke, other	1	0.18%
651 - Smoke scare, odor of smoke	1	0.18%
652 - Steam, vapor, fog or dust thought to be smoke	2	0.36%
Total: 30		Total: 5.37%
Incident Type Category: 7 - False Alarm & False Call		
700 - False alarm or false call, other	11	1.97%
730 - System malfunction, other	1	0.18%

Basic Incident Type	Total Incidents	Total Incidents Percent of Incidents
733 - Smoke detector activation due to malfunction	2	0.36%
736 - CO detector activation due to malfunction	2	0.36%
740 - Unintentional transmission of alarm, other	1	0.18%
743 - Smoke detector activation, no fire - unintentional	3	0.54%
744 - Detector activation, no fire - unintentional	1	0.18%
745 - Alarm system activation, no fire - unintentional	1	0.18%
746 - Carbon monoxide detector activation, no CO	10	1.79%
	Total: 32	Total: 5.72%
	Total: 559	Total: 100.00%



REQUEST FOR COUNCIL ACTION

Agenda Date: March 25, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Ordinance No. 4173-23/24 A Special Use request for E3 Collision, LLC for the operation of an autobody repair business with short-term vehicle storage for wrecked vehicles at 215 3rd Street (Case SU 2024-04)

DESCRIPTION: Case SU 2024-04

A Special Use request submitted by Wagenbach Builders on behalf of E3 Collision LLC for the operation of an Autobody Repair business with short-term vehicle storage for wrecked vehicles at 215 3rd Street. Said property is currently zoned I-1 Light Industrial with a legal description, SEC 34 T25N R5W ORIGINAL TOWN LOTS 3-4-5-6-7-8-9-10-11-12 & 13 E OF RR (EXC HWY) BLK 35 SE ¼, with the following PIN 04-04-34-419-003 in Tazewell County, Illinois

SUMMARY

The Property is Zoned I-1 Light Industrial. City code **section 4-3-6-6-3(1)(5)** requires that all automotive repair businesses and locations such as a towing business that would have short term auto storage located within the I-1 Light Industrial zoning district obtain a special use permit to operate. This Special Use would allow for this business to operate an autobody repair business with short-term auto storage at this location.

- (1) Auto engine and body repair and undercoating shop, when completely enclosed.
- (5) Short-term car storage for wrecked automobiles where such storage is for periods not to exceed six months and when no such storage is undertaken for the wrecking or salvaging of automobiles or parts thereof. All such storage areas shall be graded and maintained to assure adequate drainage, pollution, and erosion control for the subject and surrounding properties. The storage area shall comply with all applicable municipal, State and Federal guidelines and regulations for hazardous material waste and pollution control. A minimum recommended surface cover is four inches of coarse gravel or crushed rock over a compacted base. The storage area shall be completely fenced and obscured from public view with solid panels, chain link fence with solid strip panels or similar type of construction.

STAFF NOTES

- The property is currently vacant
- Staff are currently reviewing building plans
- The Zoning Board of Appeals Has recommended Approval

Ordinance No. 4173-23/24 A Special Use request for E3 Collision, LLC for the operation of an autobody repair business with short-term vehicle storage for wrecked vehicles at 215 3rd Street (Case SU 2024-04)

WHEREAS, Wagenbach Builders ("Petitioner") is the agent of the owner of the property located at 215 3rd Street in the City of Pekin (the "Property"); and

WHEREAS, the Property is located in an I-1, Light Industrial zoning district; and

WHEREAS, Petitioner has applied for a special use to allow the operation of an autobody repair business with short-term storage for damaged vehicles; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested special use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are found to be true and correct and are adopted herein.

Section 2. The Special use requested by Petitioner to operate an autobody repair business with short-term storage for damaged vehicles on the Property pursuant to section 4-3-6-6-3(1) and 4-3-6-6-3(5) of the Pekin City Code is approved.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

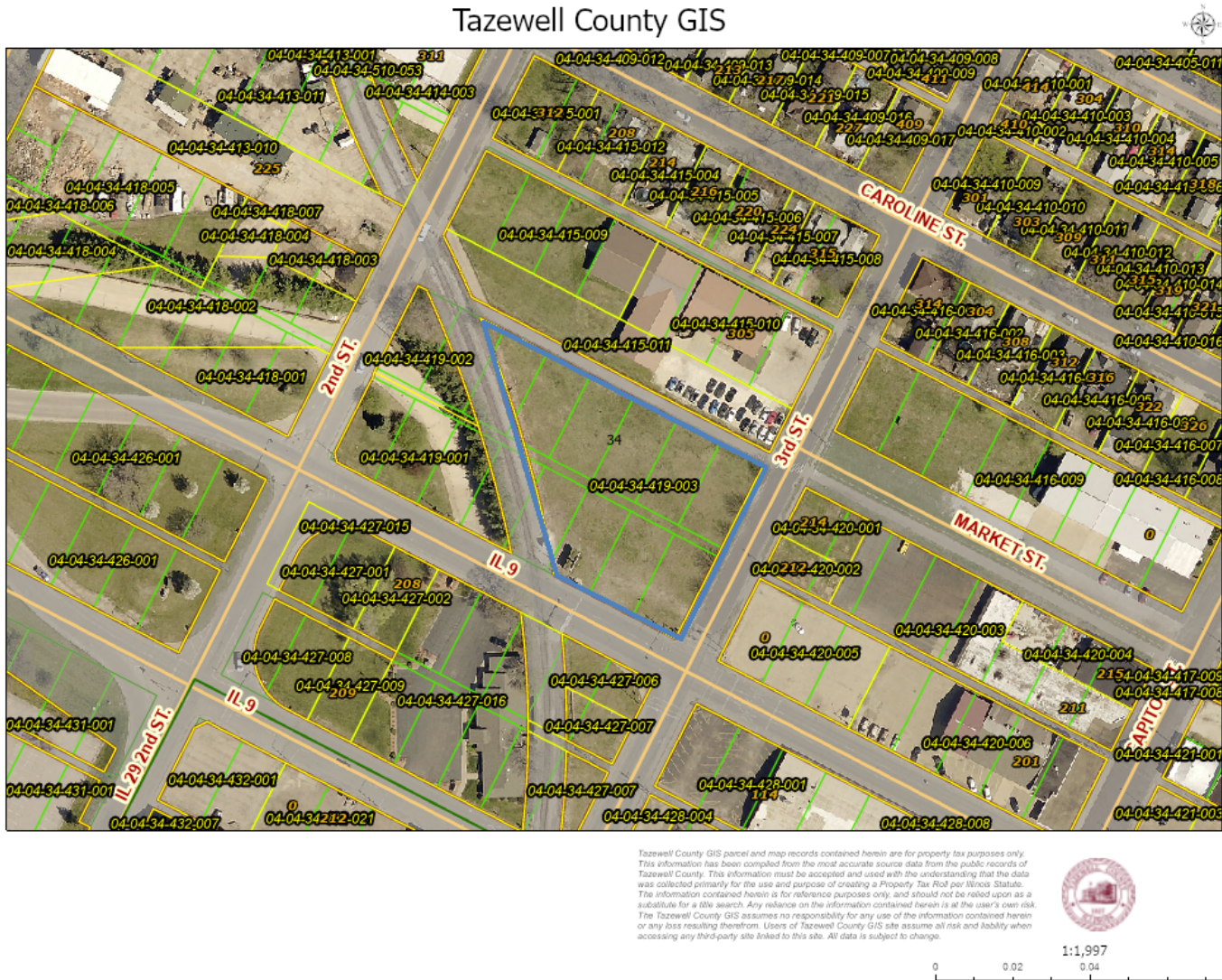
RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

Mayor

ATTEST:

City Clerk

Tazewell County GIS





City of Pekin- Zoning and Inspections Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

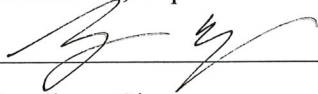
Brief Summary and Reason for Request: TO OPERATE AUTOBODY
SHOP IN F-1

No Special Use shall be recommended for approval by the Plan Commission unless there is a concurring vote of a majority of all members regarding findings of fact. Clearly explain how the requested Special Use meets each of the following findings of fact standards:

- 1.) The proposed Special use is consistent with the intent of the Comprehensive Plan.
- 2.) The establishment. Maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
- 3.) The Special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish property values within the neighborhood.
- 4.) The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- 5.) Adequate utilities, access roads, drainage or necessary facilities have been or will be provided.
- 6.) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- 7.) The Special Use is necessary for public convenience at this location.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.



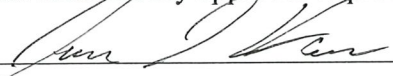
Applicant Signature

2-21-2023

Date

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.



Owner Signature

2-21-2023

Date



City of Pekin- Zoning and Inspections Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

CHECKLIST OF REQUIRED SPECIAL USE ITEMS:

- ____ One original completed Special Use application form with all required signatures.
- ____ Payment of \$85.00 non-refundable filing fee. Checks should be made payable to "City of Pekin".
- X Three (3) copies of a Site Plan of the proposed development showing:
- * A scale of not less than one inch equals fifty feet (1" = 50') if the subject property is less than three (3) acres and one inch equals one hundred feet (1" = 100') if three (3) acres or more.
 - * Date, north point and scale.
 - * The dimensions of all lot and property lines, showing the relationship of the subject property to abutting properties.
 - * The location of all existing and proposed structures on the subject property and all structures within one hundred feet (100') of the subject property.
 - * The location of all existing and proposed drives and parking areas.
 - * The location and right-of-way widths of all abutting streets and alleys.
 - * The names, addresses, and phone numbers of the architect, planner, designer, engineer or person responsible for the preparation of the site plan.
- X Attachments such as landscape plan, photograph or renderings of existing and proposed site, building layouts or elevations, etc. are commended in order to provide accurate and sufficient information for review by city staff and consideration by the Zoning Board of Appeals.
- X The applicant(s) or authorized agent must be present at the Zoning Board of Appeals meeting to address any questions that may arise.

FOR OFFICE USE ONLY:

Filing Fee: \$85.00

Date Filed: 2-21-2024

Publication Date: _____

Public Hearing Date: 3-13-2024

City Council Action Date: _____

Approved: _____

Denied: _____

Ordinance #: _____



REQUEST FOR COUNCIL ACTION

Agenda Date: March 25, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Ordinance No. 4174-23/24 Site Plan Approval for E3 Collision, LLC for the construction of an autobody repair business with short-term vehicle storage for wrecked vehicles at 215 3rd Street (Case SPR 2024-01)

DESCRIPTION: Case SPR 2024-01

A Site Plan review request was submitted by Wagenbach Builders on behalf of E3 Collision LLC for the construction of an Autobody Repair business with short-term vehicle storage for wrecked vehicles at 215 3rd Street. Said property is currently zoned I-1 Light Industrial with a legal description, SEC 34 T25N R5W ORIGINAL TOWN LOTS 3-4-5-6-7-8-9-10-11-12 & 13 E OF RR (EXC HWY) BLK 35 SE ¼, with the following PIN 04-04-34-419-003 in Tazewell County, Illinois

SUMMARY

Wagenbach Builders has submitted a Site Plan for review for their client E3 Collision LLC. This site plan is for the construction and operation of an autobody repair business with short-term vehicle storage for wrecked vehicles. The property is zoned I-1 Light Industrial. The business does require a special use to operate this business at this location. The property is currently vacant with one pre-existing Billboard on the very edge of the southernmost section of the property. A fully enclosed 6-Foot tall fence will surround the exterior vehicle storage area and will sufficiently screen this area from public view.

STAFF NOTES

- Stormwater detention is provided within the gravel area and within the dry wells. Staff will require additional changes to the plans but nothing of consequence for site plan approval.
- The Zoning Board of Appeals has recommended Approval

Ordinance No. 4174-23/24 Site Plan Approval for E3 Collision, LLC for the construction of an autobody repair business with short-term vehicle storage for wrecked vehicles at 215 3rd Street (Case SPR 2024-01)

WHEREAS, Wagenbach Builders, on behalf of E3 Collision, LLC, has submitted a site plan for review by the Pekin Zoning Board of Appeals, in accordance with section 4-3-8-14 of the Pekin City Code, for the construction of an autobody repair shop with short-term vehicle storage for wrecked vehicles at 215 3rd Street in the City of Pekin; and

WHEREAS, after duly noticed public hearing, the Zoning Board of Appeals recommended approval of the Site Plan attached hereto as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitations are found to be true and correct and are incorporated herein.

Section 2. The Site Plan attached hereto as Exhibit A is approved as submitted.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ATTEST:

Mayor

City Clerk



Site Plan Review Application

Applicant Information:

Name: ROD'S AUTOBODY
Address: 305 N 3RD ST., PEKIN, IL
Telephone: 309 247 1242 (Work) _____ (Home)

Other Applicants & Interested Parties:

Owner(s):

Name: JASON HARMS
Address: 102 ELM ST., SOUTH PEKIN, IL
Telephone: 309-840-2448 (Work) _____ (Home)

Developer(s):

Name: GC - VYAGENBACH BUILDERS
Address: 20237 IL RTE 9, PEKIN, IL 61554
Telephone: 309 925 5205 (Work) 309-925-3240 (Fax)

Engineer:

Name: ARCHITECT - GEORGE P. KELLY
Address: MOETAN, IL
Telephone: 309-331-6637 (Work) _____ (Fax)

Surveyor:

Name: _____
Address: _____
Telephone: _____ (Work) _____ (Fax)

Agent / Attorney:

Name: _____
Address: _____
Telephone: _____ (Work) _____ (Fax)

Breakdown of Proposed Use(s) by GFA:

<u>USE</u>	<u>GFA</u>
<u>S1</u>	<u>80 x 102 x 16</u>
<u>B</u>	<u>18 x 48 x 10</u>

Describe in terms of any other units of measure the use of occupancy of the building(s) such as maximum seating capacity, number of employees, number of tables, etc.:

<u>S1</u>	<u>-</u>	<u>17 OCCUPANTS</u>	<u>-</u>	<u># OF EMPLOYEES</u>	<u>-</u>	<u>4</u>
<u>B</u>	<u>-</u>	<u>6 OCCUPANTS</u>	<u>-</u>	<u># OF EMPLOYEES</u>	<u>-</u>	<u>2</u>

Effect of the project on public services, such as electric, gas, water, sewer, streets, schools, fire, waste disposal and recreational facilities:

Parking and Traffic:

	<u>Parking Space(s)</u>	<u>Loading Space(s)</u>
Existing	<u>0</u>	<u>0</u>
Additional Proposed	<u>7</u>	<u>0</u>
Total Proposed	<u>7</u>	<u>0</u>

How many vehicles are used for business and parked on site: _____

	<u>A.M. Peak</u>	<u>P.M. Peak</u>
Estimated Traffic Flow Within the Site:	_____	_____
Estimated Traffic Flow on Streets Adjacent to Site:	_____	_____

Utility Usage:

A separate service (electric, gas, water) is required for each business or living unit.

	<u>Existing</u>	<u>Proposed</u>	<u>Total</u>
<u>Electric</u>			
Number of Service(s)	<u>-</u>	<u>1</u>	<u>1</u>
Primary / Secondary	<u>-</u>	<u>1</u>	<u>1</u>
Phase (1 or 3)	<u>-</u>	<u>3</u>	<u>3</u>
Voltage (120,208,240)	<u>-</u>	<u>120</u>	<u>120</u>
Usage Monthly (Kilowatt Hours)	<u>-</u>	_____	_____
<u>Gas</u>			
Number of Service(s)	<u>-</u>	<u>1</u>	<u>1</u>
Service Pressure (psi)	<u>-</u>	_____	_____
Usage Monthly (1,000 cf)	<u>-</u>	_____	_____
<u>Water</u>			
Number of Service(s)	<u>-</u>	<u>1</u>	<u>1</u>
Service Size (3/4,1,2, etc.)	<u>-</u>	<u>3/4</u>	_____
Population Equivalent (1PE=100gal sewage per day)	_____	_____	_____
Domestic	<u>-</u>	_____	_____
Process	<u>-</u>	_____	_____
Landscape	<u>-</u>	_____	_____

Site Information:

Site Address: _____

Property Identification Number (PIN): 04-04-34-419-003Legal Description: S&C 34 T25N R5W ORIGINAL
TOWN LOTS 3-4-5-6-7-8-9-10-11-12 + 13
E OF RR (EXC HWY) BLK 35 SE 1/4

Total Site Area (acres or square feet): _____

Land Use and Zoning:

<u>Location</u>	<u>Current Zoning</u>	<u>Current Land Use</u>
Proposed Site	_____	_____
Adjacent North of Site	_____	_____
Adjacent South of Site	_____	_____
Adjacent East of Site	_____	_____
Adjacent West of Site	_____	_____

<u>Location</u>	<u>Proposed Zoning</u>	<u>Proposed Land Use</u>
Proposed Site	_____	_____

Anticipated Construction Time: FEB OR WHEN WEATHER IS FIT TO
WORK IN.Will Development be Staged: NO**Brief Description of Development / Project:**
80 x 102 x 10 AUTO BODY SHOP WITH
18 x 48 x 10 OFFICE

Ground Coverage:

	<u>Buildings</u>		<u>Pavement</u>	
Existing:	<u>-</u> s.f. <u>-</u> % of site		<u>-</u> s.f. <u>-</u> % of site	
Additional				
Proposed:	<u>9024</u> s.f. <u>18</u> % of site		<u>5225</u> s.f. <u>10</u> % of site	
Total				
Proposed:	<u>9024</u> s.f. <u>18</u> % of site		_____ s.f. _____ % of site	

Gross Floor Area (GFA):

Existing: _____ s.f.
 Additional _____ s.f.
 Proposed: _____ s.f.
 Total _____ s.f.
 Proposed: _____ s.f.

66 GRAVEL LIMESTONE - 8"
11321 S.F. 22 % of site

Wastewater

Number of Service(s) 1
Population Equivalent (1PE=100gal sewage per day)
Domestic _____
Process _____
Describe or list products and their composition included in process wastewater: _____

Site Work:

Amount of Grading: 362 cut 130 fill
Will the project require removal of soils from the site: X yes _____ no
If Yes, how may cubic yards and where is soil being relocated: 232 cu yds
on 20 TANDEM LOADS

Erosion and Sediment Control Plan:

An erosion and sediment control plan conforming to Illinois Department of Transportation specifications, which are at least as protective as the requirements contained in the Illinois Environmental Protection Agency's Illinois Urban manual, must be shown. A Notice of Intent (NOI) must be filed with IEPA for land disturbing activities over 1 acre. This is a federal requirement. Be advised that the NOI and the EPA's acknowledgement letter must be posted in a conspicuous location at the job site or other location where public access is assured. The Storm Water Pollution Prevention Plan (SWPPP) must be kept on-site and available for inspection by City, State and/or Federal inspectors. Erosion and sediment control measures must be in place before excavation and grading can begin.

Applicant Notification:

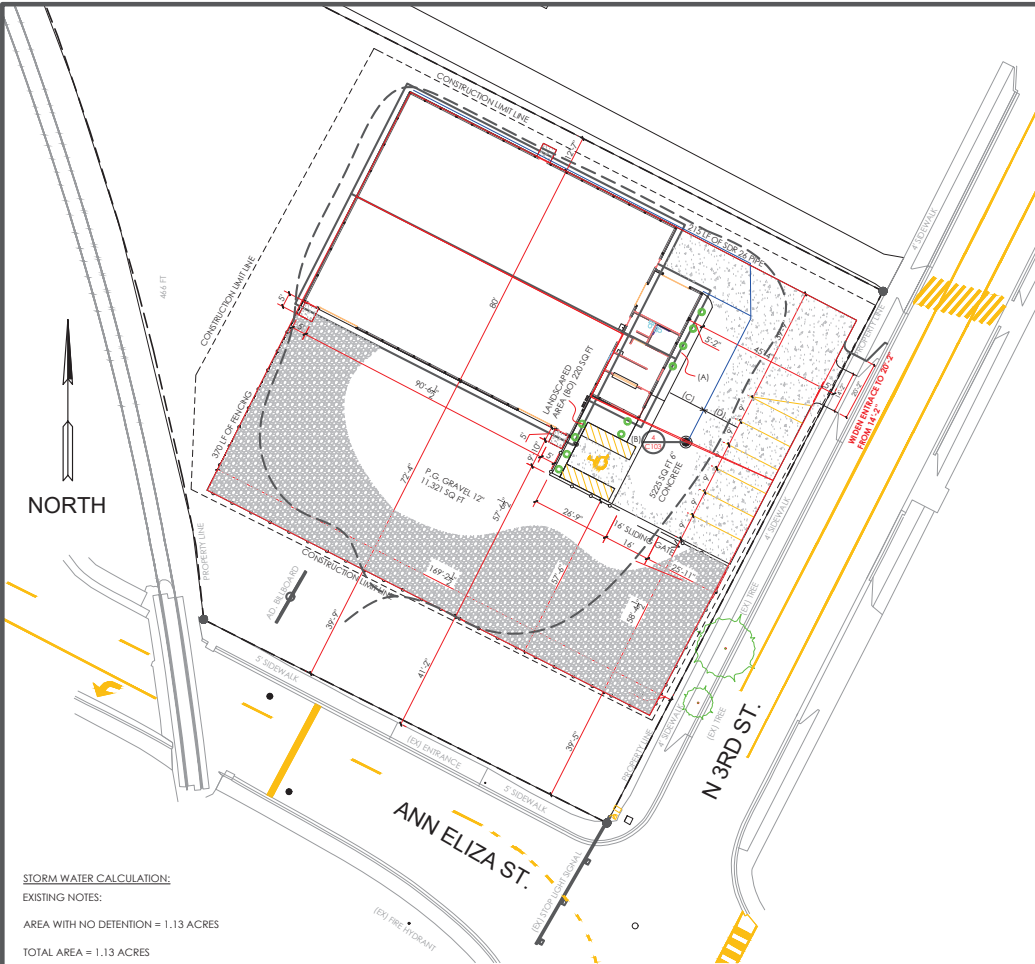
The application shall be filled out completely so that there will be no ambiguity or uncertainty as to the applicant's intent in seeking approval of this application. Applicants are advised to review the City of Pekin Zoning Ordinances prior to filing an application and prior to appearing before the Zoning Board at the public hearing.

Certification:

Under penalty of perjury the undersigned hereby certifies that he/she has read and examined this application and that the proposed project is accurately represented in the statements made in this application.

Owner(s): [Signature] Date: _____

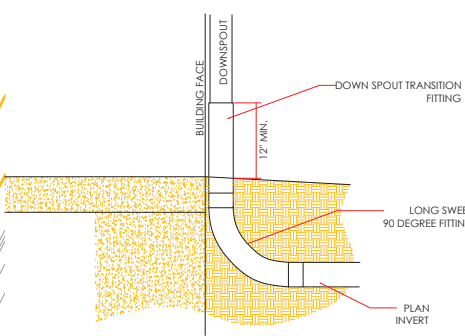
Applicant: [Signature] Date: _____
The signature of the property owner(s) is required for the application to be accepted.



STORM WATER CALCULATION:
 EXISTING NOTES:
 AREA WITH NO DETENTION = 1.13 ACRES
 TOTAL AREA = 1.13 ACRES
 USING SIMPLIFIED RATIONAL METHOD $Q = CIA$
 C PAVEMENT = .95
 C GRASS = .30
 INTENSITY = 4 IN/HR

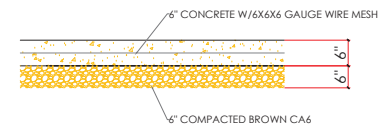
PROPOSED AREA		ALLOWABLE AREA CFS:	
AREA TO STORM BASIN IN PARKING LOT 8470 SQ FT = .19 ACRES	$Q = CIA = .95 \times 4 \times .19 = .76 \text{ CFS}$	$Q = CIA = .30 \times 4 \times .19 = .24 \text{ CFS}$	STORAGE AREA OVER 15 MINUTES = $(.76 - .24) \times 15 \text{ MIN} \times 60 \text{ SEC/MIN} = 468 \text{ CFS}$
AREA TO GRAVEL INFILTRATION BED 17,995 SQ FT = .41 ACRES	$Q = CIA = .95 \times 4 \times .41 = 1.55 \text{ CFS}$	$Q = CIA = .30 \times 4 \times .41 = .49 \text{ CFS}$	STORAGE AREA OVER 15 MINUTES = $(1.55 - .49) \times 15 \text{ MIN} \times 60 \text{ SEC/MIN} = 954 \text{ CFS}$
AREA OF GRAVEL STORAGE = 11,321 SQ FT			
4X4 DRYWELL IN PARKING LOT STORAGE = 64 CUBIC FEET			
IF STORM WATER FILLS IN 4X4 DRYWELL, IT WILL SURFACE DRAIN TO GRAVEL STORAGE AREA.			
1' DEPTH @ 40% STORAGE = 11,321 CUBIC FEET X .40 = 4,528.40 CUBIC FEET			

5 PAVING PLAN
 SCALE: 1" = 30'

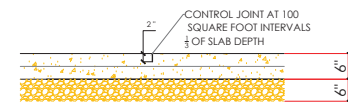


1 DOWNSPOUT DETAIL
 N.T.S.

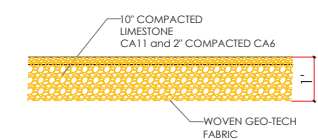
- NOTE:
1. PROVIDE SAWED CONTROL JOINTS AT NOMINAL SPACING.
 2. MAXIMUM JOINT SPACING SHALL BE 1.5 TIMES THE PAVEMENT THICKNESS.
 3. JOINT PATTERN SHALL FORM SQUARES WHEN POSSIBLE. MAXIMUM LENGTH TO WIDTH RATIO IS 1.5 TO 1.
 4. CONTROL JOINTS SHALL BE SAWED NO LATER THAN 12 HOURS AFTER PLACEMENT.



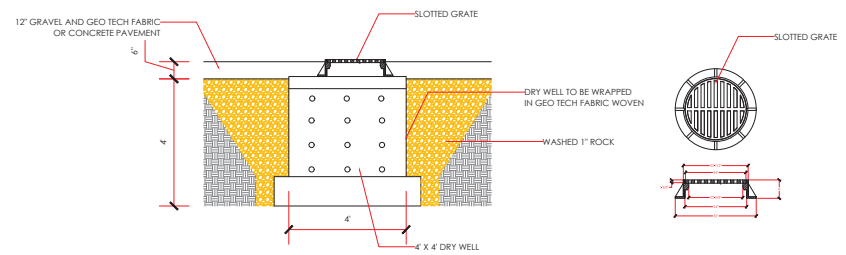
2 P.C. 6" - PAVEMENT CONCRETE 6"
 SCALE: 1" = 1'



3 CONTROL JOINT
 SCALE: 1" = 1'



4 P.G. - PAVEMENT GRAVEL 12"
 N.T.S.



6 4X4 DRYWALL SPEC.
 SCALE: 1/2" = 1'

REVISION	BY

qkp
 george p. kelly
 architect
 MORTON, ILLINOIS
 61553
 309-263-1217

JASON HARMS
 ANN ELIZA STREET
 PEKIN, IL 61554

DRAWN
CHECKED BY
DATE 03-05-2024
SCALE AS NOTED
JOB NO. 2023-554
SHEET C103



REQUEST FOR COUNCIL ACTION

Agenda Date: March 25, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Ordinance No. 4175-23/24 A Special Use request submitted by Redeemed Auto Services, LLC for the operation of an auto repair business at 2410 North 8th Street (Case SU 2024-05)

DESCRIPTION: Case SU 2024-05

A Special Use request was submitted by Redeemed Auto Services, LLC for the operation of an Auto Repair business at 2410 North 8th Street. Said property is currently zoned B3-General Business with a legal description, SEC 23 T25N R5W PEKIN EDGEWATER PARK SEC 5 S 200 FT LOT 64 SW 1/4 with the following PIN 04-04-23-300-016 in Tazewell County, Illinois

SUMMARY

The Property is Zoned B-3 General Business. City **code section 4-3-6-5-3-7 requires** that all automotive repair businesses located within the B-3 zoning district obtain a special use permit. Automotive repair businesses, such as muffler shops, shock absorber replacement shops, tire stores, undercoating shops, and minor engine repair shops, are subject to the following conditions:

- Access to such use shall be directly to a major or collector street or shall be to a minor street which has direct access to an abutting major or collector street.
- Access to and from such use shall not be cause for traffic to utilize residential streets.
- Outdoor storage of parts or materials shall be prohibited.
- Vehicles awaiting repair shall not be allowed to be stored outside the building for more than 48 hours for each such vehicle awaiting repair.
- Areas for off-street parking required for customer use shall not be utilized for the storage of vehicles awaiting repairs.
- All vehicle servicing or repair shall be conducted within a building.
- Suitable containers shall be provided and utilized for the disposal of used parts, and such containers shall be screened from public view.
- A four-foot, six-inch obscuring wall shall be provided and maintained on those property lines adjacent to or abutting a residential district.
- A site plan shall be submitted to the Zoning Board of Appeals for its review and approval, prior to issuance of a building permit.

STAFF NOTES

- The property was recently used as an auto sales and repair shop.
- The property does appear to meet all requirements for use as an automotive repair shop.
- Staff conducted a pre-occupancy inspection of the property and has given them a list of corrective action
- The Zoning Board of Appeals has recommended approval.

Ordinance No. 4175-23/24 A Special Use request submitted by Redeemed Auto Services, LLC for the operation of an auto repair business at 2410 North 8th Street (Case SU 2024-05)

WHEREAS, Redeemed Auto Services, LLC ("Petitioner") has applied for a special use to allow the operation of an auto repair business at 2410 North 8th Street in the City of Pekin (the "Property"); and

WHEREAS, the Property is located in a B-3, General Business zoning district; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested special use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are found to be true and correct and are adopted herein.

Section 2. The Special Use requested by Petitioner to operate an automotive repair business on the Property pursuant to section 4-3-6-5-3(7) of the Pekin City Code is approved.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

Mayor

ATTEST:

City Clerk

Tazewell County GIS



Tazewell County GIS parcel and map records contained herein are for property tax purposes only. This information has been compiled from the most accurate source data from the public records of Tazewell County. This information must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Illinois Statute. The information contained herein is for reference purposes only and should not be relied upon as a substitute for a title search. Any reliance on the information contained herein is at the user's own risk. The Tazewell County GIS assumes no responsibility for any use of the information contained herein or any loss resulting therefrom. Users of Tazewell County GIS site assume all risk and liability when accessing any third-party site linked to this site. All data is subject to change.





City of Pekin- Zoning and Inspections Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

SPECIAL USE APPLICATION

Address of Requested Special Use: 2410 N. Eighth St. Pekin IL 61554

Applicant Name: Richard Wilhelm

Address: 1030 S. 13th St. Pekin, IL 61554

Phone #: 309-415-1598 Cell Phone #: _____ E-Mail: richwilhelm.JesusSaves@gmail.com

Owner Name: Gary & Doris Symonds

Address: 5106 W. Newcastle Dr Peoria IL 61615

Phone #: _____ Cell Phone #: _____ E-Mail: _____

Attorney / Representative: Steve Reeves

Address: 5061 N. University St Peoria IL 61614

Phone #: 309-550-0139 Cell Phone #: _____

Phone #: _____ Cell Phone #: _____ E-Mail: stever Reeves at Joseph Camper, com

Property Information:

Lot Area: _____ Zoning District: BC Present Use: Vacant

Use of Adjacent Property & Zoning:

North: _____ South: _____

East: _____ West: _____

Property Identification Number: _____

Legal Description: (Attach Separate Page)



City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

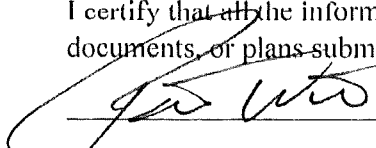
Brief Summary and Reason for Request: *Current zoning doesn't permit Auto repair*
and we would love to have our business at this location

No Special Use shall be recommended for approval by the Plan Commission unless there is a concurring vote of a majority of all members regarding findings of fact. Clearly explain how the requested Special Use meets each of the following findings of fact standards:

- 1.) The proposed Special use is consistent with the intent of the Comprehensive Plan.
- 2.) The establishment, Maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
- 3.) The Special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish property values within the neighborhood.
- 4.) The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- 5.) Adequate utilities, access roads, drainage or necessary facilities have been or will be provided.
- 6.) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- 7.) The Special Use is necessary for public convenience at this location.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.



Applicant Signature

2-7-24

Date

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

Owner Signature

Date



City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 478-5364

CHECKLIST OF REQUIRED SPECIAL USE ITEMS:

- _____ One original completed Special Use application form with all required signatures.
- ☒ Payment of \$85.00 non-refundable filing fee. Checks should be made payable to "City of Pekin".
- _____ Three (3) copies of a Site Plan of the proposed development showing:
 - * A scale of not less than one inch equals fifty feet (1" = 50') if the subject property is less than three (3) acres and one inch equals one hundred feet (1" = 100') if three (3) acres or more.
 - * Date, north point and scale.
 - * The dimensions of all lot and property lines, showing the relationship of the subject property to abutting properties.
 - * The location of all existing and proposed structures on the subject property and all structures within one hundred feet (100') of the subject property.
 - * The location of all existing and proposed drives and parking areas.
 - * The location and right-of-way widths of all abutting streets and alleys.
 - * The names, addresses, and phone numbers of the architect, planner, designer, engineer or person responsible for the preparation of the site plan.
- _____ Attachments such as landscape plan, photograph or renderings of existing and proposed site, building layouts or elevations, etc. are commended in order to provide accurate and sufficient information for review by city staff and consideration by the Zoning Board of Appeals.
- _____ The applicant(s) or authorized agent must be present at the Zoning Board of Appeals meeting to address any questions that may arise.

FOR OFFICE USE ONLY:

Filing Fee: \$85.00

Date Filed: _____

Publication Date: _____

Public Hearing Date: _____

City Council Action Date: _____

Approved: _____

Denied: _____

Ordinance #: _____

**Public Hearing to consider vacation of the alley between Elizabeth and Court Streets, from Capitol Street
to 3rd Street**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN,
TAZEWELL COUNTY, ILLINOIS, THAT:**

RESULT: (0 TO 0)

MOVER: None

SECONDER: None

AYES: None

NAYS: None

ABSTAIN: None

ABSENT:

Mayor

ATTEST:

City Clerk



Notice of Public Hearing

NOTICE IS HEREBY GIVEN that the City of Pekin, Illinois, will conduct a public hearing on March 25, 2024, at 5:30 P.M. in the City Hall Council Chambers 111 S. Capitol St, Pekin, Illinois, for the purpose of discussing the adoption of an ordinance authorizing the vacation of the following described property:

City owned right-of-way consisting of the alley between Elizabeth Street and Court Street from Capitol Street to 3d Street.

Said property will be vacated to the adjoining property owners. All persons having interest therein may appear to be heard or may file comments concerning the proposed vacating of this property in the office of the City Clerk.

Dated this 1st day of March, 2024.

Nic Maquet

Chief Building Official

City of Pekin

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Ordinance No. 4176-23/24 Moratorium on Electronic Off-Premise Signs and Billboards

DESCRIPTION: Action Requested: Suspend all sign activity on electronic/LED off-premises signs and billboards until the Zoning Board of Appeals has had a chance to review the code and make necessary changes to the sign ordinance to regulate duration time of message, transition time between messages, brightness of sign, spacing and location of signs.

Background: Most off-premises signs and billboards utilize the old form of paper/canvas display, but with the new digital age it has brought a new type of sign in the form of a changeable/electronic LED screen. The City of Pekin should consider the proper requirements for these new types of off-premises signs and billboards, which should include the duration time of message, transition time between messages, brightness of sign, spacing between signs and location of these types of off-premises signs and billboards for reasonable and safe standards to regulate such signs and billboards for the protection of the motoring public and the surrounding areas.

FINANCIAL IMPACT:**REVIEWED BY:**

Nic Maquet, Chief Building Official
 Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/19/2024
 Approved - 3/20/2024
 Approved - 3/20/2024
 Final Approval - 3/20/2024

Ordinance No. 4176-23/24 Moratorium on Electronic Off-Premise Signs and Billboards

WHEREAS, it is appropriate and necessary from time to time to examine elements of the City Zoning Ordinance; and

WHEREAS, the increased prevalence and improved technology of digital billboards warrants a review of regulations and potential for locations for off-premises electronic signs; and

WHEREAS, the impact of said change in technology, upon the public, both in terms of health and safety for drivers and distraction possibilities, as well as for potential impact on property values and the aesthetic appearance of the community are at issue; and

WHEREAS, an examination of the off-premises sign portion of the Zoning Ordinance is necessary in order to determine the health, safety, and general welfare of the community is properly being addressed; and

WHEREAS, the Zoning Board of Appeals is undertaking a review of the issues raised above, for off-premises signs, and recommendations and a draft ordinance is being considered;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. That a moratorium on the review and issuance of off-premise sign and billboard permits is created and is hereby extended until such time the City Council amends the sign code, in order to provide the time for public hearing, Zoning Board of Appeals review, and report to be prepared and submitted to the City Council.

Section 2. This Ordinance shall be in full force and effect from and after its passage and approval according to the law.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Joshua Wray, Economic Development Director

AGENDA ITEM: Ordinance No. 4177-23/24 Approving a Tax Increment Financing Redevelopment Agreement with Barry and Beverly Waters

DESCRIPTION: Mr. and Mrs. Waters plan to construct a new single family home in the Court Street TIF District at 2037 Dane Kelsey. The planned project is estimated to result in a total investment of \$500,000 (\$60,000 of eligible expenses). Under the existing incentive policy, the total incentive given from the TIF fund will be up to \$60,000 in property tax increment rebates over a period not to exceed 10 years. The actual incentive given will be based on the eligible expenses incurred and the new property assessment after project completion.

Staff recommends approval of this ordinance.

FINANCIAL IMPACT:

Requested Amount: TBD based on actual eligible expenses and new property assessment but not to exceed \$40,000 paid over up to 10 years.

Line Item: 271-271-591200, Developer Agreement Payments

Budgeted Amount: No current budget - expenses expected to begin in FY 2027

Remaining Funds: n/a

Notes: The only expenses incurred by the City under this agreement will be paid from new revenue generated by the increment of this project. If there is no revenue generated by incremental property value, there will be no incentives paid.

REVIEWED BY:

Katherine Swise, City Attorney
 Robert Grogan, Finance Consultant
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/22/2024
 Approved - 3/22/2024
 Approved - 3/22/2024
 Final Approval - 3/22/2024

CITY OF PEKIN, ILLINOIS

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AND AUTHORIZING
THE EXECUTION OF A TIF DISTRICT
REDEVELOPMENT AGREEMENT**

BY AND BETWEEN

THE CITY OF PEKIN

AND

BARRY L. AND BEVERLY R. WATERS

PEKIN COURT STREET TAX INCREMENT FINANCING DISTRICT

**ADOPTED BY THE MAYOR AND CITY COUNCIL
OF THE CITY OF PEKIN, ILLINOIS
ON THE 25TH DAY OF MARCH, 2024.**

CITY OF PEKIN, ILLINOIS: ORDINANCE NO. _____

**AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A TIF
DISTRICT REDEVELOPMENT AGREEMENT
BY AND BETWEEN:
THE CITY OF PEKIN AND
BARRY L. AND BEVERLY R. WATERS**

The Mayor and City Council of the City of Pekin, Tazewell County, Illinois (the “City”), have determined that this TIF District Redevelopment Agreement is in the best interest of the citizens of the City of Pekin; therefore, be it ordained as follows:

SECTION ONE: The Redevelopment Agreement with Barry L. and Beverly R. Waters attached hereto is hereby approved.

SECTION TWO: The Mayor is hereby authorized and directed to enter into and execute on behalf of the City said Redevelopment Agreement and the City Clerk of the City of Pekin is hereby authorized and directed to attest such execution.

SECTION THREE: The Redevelopment Agreement shall be effective the date of its approval on the 25th day of March, 2024.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED, APPROVED & ADOPTED by the Corporate Authorities of the City of Pekin this 25th day of March, 2024 and filed in the office of the City Clerk of said City on that date.

CORPORATE AUTHORITIES	AYE VOTE	NAY VOTE	ABSTAIN / ABSENT
John Abel			
Chris Onken			
Dave Nutter			
Lloyd Orrick			
Rick Hilst			
Karen Hohimer			
Mary Burress, Mayor			
TOTAL VOTES:			

APPROVED: _____, Date ____/ ____ / 2024
Mayor, City of Pekin

ATTEST: _____, Date: ____/ ____ / 2024
City Clerk, City of Pekin

**TAX INCREMENT FINANCING DISTRICT
REDEVELOPMENT AGREEMENT**

by and between

CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS

and

BARRY L. AND BEVERLY R. WATERS

**PEKIN COURT STREET
TAX INCREMENT FINANCING DISTRICT**

MARCH 25, 2024

**TIF REDEVELOPMENT AGREEMENT
BY AND BETWEEN
CITY OF PEKIN
&
BARRY L. AND BEVERLY R. WATERS

PEKIN COURT STREET TIF DISTRICT**

THIS TIF REDEVELOPMENT AGREEMENT (including Exhibits) (“Agreement”) is entered into this 25th day of March, 2024, by the **City of Pekin** (the “City”), an Illinois Home Rule Municipal Corporation, Tazewell County, Illinois, and Barry L. and Beverly R. Waters (collectively, the “Developer”).

PREAMBLE

WHEREAS, the City has the authority to promote the health, safety, and welfare of the City and its citizens and to prevent the spread of blight and deterioration and inadequate public facilities by promoting the development of private property thereby increasing the tax base of the City and providing employment for its citizens; and

WHEREAS, pursuant to the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4.4 *et seq.*, as amended (the “Act”), the City has the authority to provide incentives to owners or prospective owners of real property to develop, redevelop, and rehabilitate such property by reimbursing the owners for certain costs from resulting increases in real estate tax revenues; and

WHEREAS, on January 11, 2021, recognizing the need to foster the development, expansion and revitalization of certain properties which are vacant, underutilized or undeveloped, the City adopted Tax Increment Financing under the Act, approved a Redevelopment Plan and designated a Redevelopment Area known as the **Pekin Court Street Tax Increment Financing District** (the “TIF District”); and

WHEREAS, one such property which is owned by the Developer and located at 2037 Dane Kelsey, Pekin, Illinois 61554 (PIN # 04-04-26-201-002) (the “Property”) is in need of development and integral to the development of the TIF District; and

WHEREAS, the Developer is proceeding with plans to construct a new single-family residence located thereon (the “Project”) based upon incentives made available by the City; and

WHEREAS, it is the intent of the City to encourage economic development which will increase the real estate tax, which increased taxes will be used, in part, to finance incentives to assist this Developer’s Project; and

WHEREAS, the City has the authority under the Act to incur Redevelopment Project Costs (“Eligible Project Costs”) and to reimburse Developer for such costs; and

WHEREAS, pursuant to Section 74.4-4(q) of the Act, the City may utilize TIF revenues from one redevelopment project area for eligible costs in another, contiguous redevelopment project area; and

WHEREAS, pursuant to Illinois Statute 65 ILCS 5/8-1-2.5, the City has the authority to appropriate

and expend funds for economic development purposes, including without limitation, the making of grants to any commercial enterprise that is necessary or desirable for the promotion of economic development within the municipality; and

WHEREAS, the Developer has requested that incentives for the development be provided by the City from incremental increases in real estate taxes of the City and its Project and that such incentives include the reimbursement of Eligible Project Costs; and

WHEREAS, the City has determined that this Project requires the incentives requested and that said Project will, as a part of the Plan, promote the health, safety and welfare of the City and its citizens by attracting private investment to prevent blight and deterioration, to develop underutilized property, and to provide employment for its citizens and generally to enhance the economy of the City; and

WHEREAS, the City and the Developer (the “Parties”) have agreed that the City shall reimburse the Developer for a portion of its TIF Eligible Project Costs incurred in completing the Project as specified below in *Section C, Incentives*; and

WHEREAS, in no event shall cumulative maximum reimbursements for the Developer’s TIF Eligible Project Costs under this Agreement exceed those set forth in Section C below; and

WHEREAS, the City is entering into this Agreement to induce the Developer to acquire the Property and complete the Project; and

WHEREAS, in consideration of the execution of this Agreement and in reliance thereon, the Developer has proceed with its plans to complete the Project as set forth herein.

AGREEMENTS

NOW, THEREFORE, for good and valuable consideration, the receipt of which is acknowledged, the Parties agree as follows:

A. PRELIMINARY STATEMENTS

1. The Parties agree that the matters set forth in the recitals above are true and correct and form a part of this Agreement, and are to be construed as binding statements of this Agreement.
2. Any terms which are not defined in this Agreement shall have the same meaning as they do in the Act, unless indicated to the contrary.
3. The Developer shall remain in compliance with all municipal ordinances relating to property development, property condition, zoning, subdivision and building codes. Failure to cure the violation of any such ordinance within thirty (30) days upon being provided written notice of the same by the City shall be cause for the City to declare the Developer in Default and unilaterally terminate this Agreement, except where such failure is not reasonably susceptible to cure within such 30-day period, in which case the Developer shall have such additional time to cure as is reasonably necessary, provided that the Developer has commenced such cure within such 30-day period and continues to diligently prosecute the same to completion.

4. The Developer shall complete the Project within twelve (12) months from the date this Agreement is executed, subject to extension due to Force Majeure (defined below).
5. Each of the Parties represents that it has taken all actions necessary to authorize its representatives to execute this Agreement.

B. ADOPTION OF TAX INCREMENT FINANCING

The City has created a Tax Increment Financing District known as the “Pekin Court Street TIF District” which includes the Developer’s Property. The City has approved certain Redevelopment Project Costs, including the types described in *Exhibit 1* for the Developer’s Project which shall be known as the **“Barry and Beverly Waters Redevelopment Project”**.

C. INCENTIVES

In consideration for the Developer completing its Project, the City agrees to extend to Developer the following incentives to assist Developer’s Project:

1. The City shall reimburse the Developer **Sixty-Five and Seven Tenths Percent (65.7%)** of the annual “net” incremental increase in real estate tax generated over the base year by the Developer’s Project for the reimbursement of a portion of the Developer’s TIF Eligible Project Costs related to land acquisition (as set forth in Exhibit “1” attached hereto). Said reimbursements shall commence with the real estate tax increment derived from the real estate taxes assessed in the year the completed project is fully assessed, and continue until the last to occur of: (1) a period of nine (9) additional years (for a total of 10 years of reimbursements), (2) until all TIF Eligible Project Costs as described in **Exhibit “1”** and verified pursuant to *Section E* below related to land acquisition are fully reimbursed, or (3) until the Developer has received cumulative total reimbursements not to exceed a total calculated as follows:
 - a. **\$30,000.00** if construction of the home located on the Property is timely completed and has an initial fair market value (as determined by the local Supervisor of Assessments) upon completion of the Project of less than \$250,000.00, or
 - b. **\$40,000.00** if construction of the home located on the Property is timely completed and has an initial fair market value (as determined by the local Supervisor of Assessments) upon completion of the Project of \$250,000.00 or greater but less than \$300,000.00, or
 - c. **\$50,000.00** if construction of the home located on the Property is timely completed and has an initial fair market value (as determined by the local Supervisor of Assessments) upon completion of the Project of \$300,000.00 or greater but less than \$400,000.00, or
 - d. **\$70,000.00** if construction of the home located on the Property is timely completed and has an initial fair market value (as determined by the local Supervisor of Assessments) upon completion of the Project of \$400,000.00 or greater.
2. “Net” real estate tax increment is defined as increases in annual real estate tax increment derived from the Developer’s Project after payment of a proportionate amount of TIF District administrative fees and costs incurred by the City and payments pursuant to any TIF District

Intergovernmental Agreements, if any. The Developer's proportionate amount is calculated by dividing the increment generated by the Developer's Project by the total increment generated by the TIF District, and multiplying the result by such TIF District administrative fees and costs and payments pursuant to any TIF District Intergovernmental Agreements, if any.

3. In order to continue receiving the incentives set forth herein, the Developer agrees to provide any information to the City upon written request of the City regarding the number of jobs created and/or retained by the Project as may be required by the Act and/or by the Illinois Comptroller. Failure to provide such information within 30 days from the date of the City's request shall be cause for the City, at the City's sole discretion, to declare the Developer in default and/or for the City to withhold any payments otherwise due the Developer hereunder until such time as the City's request is satisfied.
4. The reimbursements set forth herein shall run with the Property. In the event the Developer sells or otherwise conveys the Property during the term of the Agreement, any future reimbursements otherwise due the Developer hereunder shall be reimbursed to the subsequent owner(s) of the Property for the remaining term of this Agreement.

D. LIMITATION OF INCENTIVES TO DEVELOPER

1. In no event, shall the maximum cumulative reimbursements for the Developer's TIF Eligible Project Costs exceed that set forth in *Section C(1)* above.
2. It is not contemplated that, nor is the City obligated, to use any of its proportionate share of the monies generated by this Project for any of Developer's Eligible Project Costs, but rather the City shall use such sums for any purpose under the Act as it may in its sole discretion determine.

E. PAYMENT OF ELIGIBLE PROJECT COSTS

1. Payment to the Developer for Eligible Project Costs as set forth by the Act shall be made by a Requisition for Payment of Private Development Redevelopment Costs ("Requisition", attached hereto as Exhibit "2") submitted from time to time to Jacob & Klein, Ltd. and the Economic Development Group, Ltd. (collectively the "Administrator") and subject to their approval of the costs and availability of funds in the Special Account.
2. All Requisitions must be accompanied by verified bills or statements of suppliers, contractors, or professionals together with mechanic's lien waivers (whether partial or full) from each of the parties entitled to a payment that is the subject of the Requisition as required by the City.
3. The Developer shall use such sums as reimbursement for TIF Eligible Project Costs only to the extent permitted by law and the Act and may allocate such funds for any purpose for the Term of this Agreement or the term of the TIF District whichever is longer.
4. The Administrator shall approve or disapprove a Requisition by written receipt to the Developer within thirty (30) business days after receipt of the Requisition. Approval of the Requisition will not be unreasonably withheld. If a Requisition is disapproved by the Administrator, the reasons for disallowance will be set forth in writing and the Developer may resubmit the Requisition with such additional information as may be required and the same procedures set forth herein

shall apply to such re-submittals.

5. All TIF Eligible Project Costs approved shall then be paid by the City from the Special Account to the Developer, or to others as directed by the Developer, pursuant to the Redevelopment Plan and as allowed by Illinois Law. Payments shall be made within forty-five (45) days after approval of the TIF Eligible Project Costs subject to the terms of this Agreement.
6. The Parties acknowledge that the determination of Eligible Project Costs, and, therefore, qualification for reimbursement hereunder are subject to changes or interpretation made by amendments to the Act, administrative rules or judicial interpretation during the term of this Agreement. The City has no obligation to the Developer to attempt to modify those decisions, but will reasonably assist the Developer in every respect to obtain approval of Eligible Project Costs.

F. VERIFICATION OF TAX INCREMENT

1. It shall be the sole responsibility of the Developer to provide to the City as requested the following:
 - A. Copies of all **PAID** annual real estate tax bills for the Property.
2. The failure of Developer to provide any information required herein after notice from the City, including verification of Eligible Project Costs, and the continued failure to provide such information within thirty (30) days after such notice, shall be considered a material breach of this Agreement and shall be cause for the City to deny payments hereunder to the Developer, which payments are conditional upon receipt of the foregoing information.

G. REIMBURSEMENT OF THE DEVELOPER'S SHARE OF TAX OBJECTION REFUNDS

If a refund of tax increment (including any accrued statutory interest thereon) is potentially due from the City's TIF Fund as the result of any tax objection, assessment challenge or formal appeal to the Illinois Property Tax Appeal Board (PTAB), issuance of a certificate of error or other such action, including any appeals therefrom, concerning the potential reduction of assessed value of the Property, the City may at its sole discretion withhold the Developer's share of any such possible refund (including any accrued statutory interest thereon) from future reimbursements calculated to be paid to the Developer under this Agreement. Furthermore, the Developer is hereby obligated to provide written notice to the City within five (5) days of filing any such objection, assessment challenge or formal appeal to the PTAB or other such action, including any appeals therefrom, that could potentially reduce the assessed value of the Property. Failure to provide such notice shall be considered a breach of this Agreement and shall be cause for the City to deny payments hereunder to the Developer.

Any funds withheld by the City under this *Section G* shall be deposited by it into a separate interest bearing bank account. Upon final determination of the assessed value of the Property, the City shall pay to the Developer the principal amount due under this Agreement as recalculated. The City shall be entitled to retain any interest earned on the account as partial payment for the administration of the account due to the delay of the determination of the final evaluation and recalculation of the benefits due the Developer under this Agreement.

If it appears to the City that it will be unable to recover the Developer's share of any such refund (including any accrued statutory interest thereon) from the remaining future reimbursements due the Developer under this Agreement, the Developer shall reimburse the City for the Developer's remaining unpaid share of such refund within thirty (30) days upon receiving written demand of the same from the City.

Notwithstanding anything contained in this Agreement to the contrary, the obligations contained in this *Section G* shall remain in effect for the term of this Agreement.

H. LIMITED OBLIGATION

The City's obligation hereunder to pay the Developer for Eligible Project Costs is a limited obligation to be paid solely from the TIF District Special Tax Allocation Fund. Said obligation does not now and shall never constitute an indebtedness of the City within the meaning of any State of Illinois constitutional or statutory provision, and shall not constitute or give rise to a pecuniary liability of the City or a charge or lien against the City's general credit or taxing power.

I. CITY PUBLIC PROJECTS

The City intends to use part of its share of the Project's real estate tax increment to fund other public projects in the TIF Redevelopment Area.

J. LIMITED LIABILITY OF CITY TO OTHERS FOR DEVELOPER'S EXPENSES

There shall be no obligation by the City to make any payments to any person other than the Developer, nor shall the City be obligated to make direct payments to any other contractor, subcontractor, mechanic or materialman providing services or materials to the Developer for the Project. This Agreement shall not create any third-party rights and the Developer shall indemnify and hold the City harmless on any claims arising out of the Developer's construction activities.

K. COOPERATION OF THE PARTIES

The City and the Developer agree to cooperate fully with each other when requested to do so concerning the development of the Developer's Project. This includes without limitation the City assisting or sponsoring the Developer, or agreeing to jointly apply with the Developer, for any grant, award, or subsidy which may be available as the result of the Developer's or City's activities. This also includes without limitation the Developer assisting or sponsoring the City, or agreeing to jointly apply with the City, for any grant, award or subsidy which may be available as the result of the City's or Developer's activities.

L. DEFAULT; CURE; REMEDIES

In the event of a default under this Agreement by any party hereto (the "Defaulting Party"), which default is not cured within the cure period provided for below, then the other party (the "Non-defaulting Party") shall have an action for damages, or in the event damages would not fairly compensate the Non-defaulting Party's for the Defaulting Party's breach of this Agreement, the Non-defaulting Party shall have such other equity rights and remedies as are available to them at law or in equity. Any damages

payable by the City hereunder shall be limited to the real estate tax increment payable to the Developer under the terms of this Agreement.

In the event a Defaulting Party shall fail to perform a monetary covenant which it is required to perform under this Agreement, it shall not be deemed to be in default under this Agreement unless it shall have failed to perform such monetary covenant within thirty (30) days of its receipt of a notice from a Non-defaulting Party specifying that it has failed to perform such monetary covenant. In the event a Defaulting Party fails to perform any non-monetary covenant as and when it is required to under this Agreement, it shall not be deemed to be in default if it shall have cured such default within thirty (30) days of its receipt of a notice from a Non-defaulting Party specifying the nature of the default, provided, however, with respect to those non-monetary defaults which are not capable of being cured within such thirty (30) day period, it shall not be deemed to be in default if it commences curing within such thirty (30) days period, and thereafter diligently and continuously prosecutes the cure of such default until the same has been cured.

M. TIME; FORCE MAJEURE

For this Agreement, time is of the essence. The Developer agrees to complete the Project within twelve (12) months following the execution of this Agreement. Failure to do so shall be cause for the City to declare the Developer in default and unilaterally terminate the Agreement. However, the Developer and the City shall not be deemed in default with respect to any obligations of this Agreement on its part to be performed if the Developer or City fails to timely perform the same and such failure is due in whole, or in part, to any strike, lock-out, labor trouble (whether legal or illegal), civil disorder, inability to procure materials, weather conditions wet soil conditions, failure or interruptions of power, restrictive governmental laws and regulations, condemnation, riots, insurrections, war, fuel shortages, accidents, casualties, Acts of God, acts caused directly or indirectly by the City (or the City's agents, employees or invitees) when applicable to Developer or third parties, or any other cause beyond the reasonable control of Developer or the City.

N. ASSIGNMENT

The rights (including, but not limited to, the right to payments contemplated by *Section C* of this Agreement) and obligations (or either of them) of the Developer under this Agreement shall not be assignable. Pursuant to Section C, the reimbursements set forth herein shall run with the Property in the event the Developer sells or otherwise conveys the Property at any time during the term of this Agreement.

O. WAIVER

Any party to this Agreement may elect to waive any remedy it may enjoy hereunder, provided that no such waiver shall be deemed to exist unless the party waiving such right of remedy does so in writing.

No such waiver shall obligate such party to waive any right of remedy hereunder, or shall be deemed to constitute a waiver of other rights and remedies provided said party pursuant to this Agreement.

P. SEVERABILITY

If any section, subsection, term or provision of this Agreement or the application thereof to any party

or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

Q. NOTICES

All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the Party or an officer, agent or attorney of the Party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, or as of the third (3rd) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid addressed as follows:

To Developer:

Barry and Beverly Waters
1907 Liberty Court
Pekin, IL 61554

To City:

City Clerk
City Hall
111 S. Capitol Street
Pekin, Illinois 61554
Telephone: (309)477-2300

With copy to:

Jacob & Klein, Ltd.
Economic Development Group, Ltd.
1701 Clearwater Avenue
Bloomington, Illinois 61704
Telephone: (309)664-7777

Q. SUCCESSORS IN INTEREST

Subject to the Provisions of *Section N* above, this Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns.

R. NO JOINT VENTURE, AGENCY, OR PARTNERSHIP CREATED

Neither anything in this Agreement nor any acts of the Parties to this Agreement shall be construed by the Parties or any third person to create the relationship of a partnership, agency, or joint venture between or among such Parties.

S. INDEMNIFICATION OF CITY

It is the understanding of the Parties that the position of the Illinois Department of Labor is that the Illinois Prevailing Wage Act does not apply to TIF increment received by developers as reimbursement for private TIF Eligible Project Costs. This position of the Department of Labor is stated as an answer to a FAQ on its website at: <https://www.illinois.gov/idol/FAQs/Pages/prevailing-wage-faq.aspx>. The Developer shall indemnify and hold harmless the City, and all City elected or appointed officials, officers, employees, agents, representatives, engineers, consultants and attorneys (collectively, the Indemnified Parties), from any and all claims that may be asserted against the Indemnified Parties or one or more of them, in connection with the applicability, determination, and/or payments made under the Illinois

Prevailing Wage Act (820 ILCS 130/0.01 et. seq.), the Illinois Procurement Code, and/or any similar State or Federal law or regulation. In addition, the Developer agrees to indemnify and hold harmless the City for any claim asserted against the City arising from the Developer's Project and/or this Agreement or any challenge to the eligibility of project costs reimbursed to the Developer hereunder. This obligation to indemnify and hold harmless obligates Developer to defend any such claim and/or action, pay any liabilities and/or penalties imposed, and pay all defense costs of City, including but not limited to the reasonable attorney fees of City.

T. ENTIRE AGREEMENT

The terms and conditions set forth in this Agreement and exhibits attached hereto supersede all prior oral and written understandings and constitute the entire agreement between the City and the Developer with respect to the subject matter hereof.

U. WARRANTY OF SIGNATORIES

The signatories of Developer warrant full authority to both execute this Agreement and to bind the entity in which they are signing on behalf of.

V. TERM OF THE AGREEMENT

This Agreement shall expire upon the final receipt of increment to which the Developer is entitled pursuant to Section C above. The Agreement shall expire sooner if the Developer files for bankruptcy or otherwise becomes insolvent, the Property becomes the subject of foreclosure proceedings, or upon any other default by the Developer of this Agreement.

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed by their duly authorized officers on the above date at Pekin, Illinois.

CITY OF PEKIN, ILLINOIS

BARRY L. WATERS

By: _____
Mayor

Barry L. Waters, Individually

AND

ATTEST:

BEVERLY R. WATERS

City Clerk

Beverly R. Waters, Individually

EXHIBIT 1

SUMMARY OF ESTIMATED TIF ELIGIBLE PROJECT COSTS

**BARRY L. AND BEVERLY R. WATERS
“Barry L. and Beverly R. Waters Redevelopment Project”**

Pekin Court Street TIF District, City of Pekin, Tazewell County, Illinois

Project Description: Developer owns the Property and is proceeding with plans to construct
a single-family residence thereon.

Location: 2037 Dane Kelsey, Pekin, Illinois

Parcel Number: 04-04-26-201-002

Estimated Eligible Project Costs:

Land Acquisition \$60,000

Total *Estimated* Eligible Project Costs \$60,000.00

*The Developer’s total reimbursement of Eligible Project Costs under Sections C of the Agreement shall not exceed the limitation set forth in Section C of the Agreement.

EXHIBIT 2

**CITY OF PEKIN, ILLINOIS
PEKIN COURT STREET TIF DISTRICT**

**PRIVATE PROJECT
REQUEST FOR REIMBURSEMENT
BY BARRY L. AND BEVERLY R. WATERS**

Date_____

Attention: City TIF Administrator, City of Pekin, Illinois

Re: TIF Redevelopment Agreement, dated March 25, 2024
by and between the City of Pekin, Illinois, and Barry L. and Beverly R. Waters (the “Developer”)

The City of Pekin is hereby requested to disburse funds from the Special Tax Allocation Fund pursuant to the Redevelopment Agreement described above in the following amount(s), to the Developer and for the purpose(s) set forth in this Request for Reimbursement. The terms used in this Request for Reimbursement shall have the meanings given to those terms in the Redevelopment Agreement.

1. REQUEST FOR REIMBURSEMENT NO. _____
2. PAYMENT DUE TO: Barry and Beverly Waters
3. AMOUNTS REQUESTED TO BE DISBURSED:

Description of TIF Eligible Project Cost	Amount
Total	

4. The amount requested to be disbursed pursuant to this Request for Reimbursement will be used to reimburse the Developer for Redevelopment Project Costs for the Project detailed in ***Exhibit “1”*** of the Redevelopment Agreement.
5. The undersigned certifies and swears under oath that the following statements are true and correct:

- (i) the amounts included in (3) above were made or incurred or financed and were necessary for the Project and were made or incurred in accordance with the construction contracts, plans and specifications heretofore in effect; and
- (ii) the amounts paid or to be paid, as set forth in this Request for Reimbursement, represent a part of the funds due and payable for TIF Eligible Redevelopment Project Costs; and
- (iii) the expenditures for which amounts are requested represent proper Redevelopment Project Costs as identified in the "Limitation of Incentives to Developer" described in *Section "D"* of the Redevelopment Agreement: have not been included in any previous Request for Reimbursement; have been properly recorded on the Developer's books; are set forth with invoices attached for all sums for which reimbursement is requested; and proof of payment of the invoices; and
- (iv) the amounts requested are not greater than those necessary to meet obligations due and payable or to reimburse the Developer for its funds actually advanced for Redevelopment Project Costs; and
- (v) the Developer is not in default under the Redevelopment Agreement and nothing has occurred to the knowledge of the Developer that would prevent the performance of its obligations under the Redevelopment Agreement.

Any violation of this oath shall constitute a default of the Redevelopment Agreement and shall be cause for the City to unilaterally terminate the Redevelopment Agreement.

6. Attached to this Request for Reimbursement is ***Exhibit "I"*** of the Redevelopment Agreement, together with copies of invoices, proof of payment of the invoices, and Mechanic's Lien Waivers relating to all items for which reimbursement is being requested.

BY: _____(Developer)

TITLE: _____

CITY OF PEKIN, ILLINOIS

BY: _____

TITLE: _____ DATE: _____

JACOB & KLEIN, LTD. & THE ECONOMIC DEVELOPMENT GROUP, LTD.

BY: _____

TITLE: _____ DATE: _____

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Joshua Wray, Economic Development Director

AGENDA ITEM: Resolution No. 114-23/24 Authorizing the Execution of a Professional Services Agreement with Pekin Area Chamber of Commerce for Tourism Marketing and Event Services in the Amount of \$30,000

DESCRIPTION: Last year, the City Council approved a professional services agreement with the Chamber for them to provide event management and staffing for tourism activities. The attached agreement maintains the same terms for an additional year at the same cost to the City.

Highlights and major initiatives include:

- Creating content for communication through traditional marketing mediums, DiscoverPekin.com, and social media platforms.
- Participation in the City Tourism Committee, including expense processing.
- Managing all aspects the City's four major events in the downtown/riverfront area.

Executive Director Amy McCoy has the primary responsibility to work closely with City staff to coordinate activities and administrative processes.

Staff recommends approval of the attached resolution authorizing the PSA with the Pekin Chamber.

FINANCIAL IMPACT:

Requested Amount: \$30,000 - future budget item for FY25

Line Item: 208-208-560500 Consulting Services

Budgeted Amount: n/a

Remaining Funds: n/a

Notes: \$30,000 is the same budget level that was approved for the FY24 budget.

REVIEWED BY:

Katherine Swise, City Attorney
 Robert Grogan, Finance Consultant
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/20/2024
 Approved - 3/20/2024
 Approved - 3/20/2024
 Final Approval - 3/20/2024

Resolution No. 114-23/24 Authorizing the Execution of a Professional Services Agreement with Pekin Area Chamber of Commerce for Tourism Marketing and Event Services in the Amount of \$30,000

WHEREAS, the City of Pekin aims to promote tourism and conventions within the city to attract overnight visitors to the City through utilization of hotel/motel tax funds; and

WHEREAS, the Pekin Area Chamber of Commerce has previously provided satisfactory professional services related to tourism activities including marketing, communication, and event management funded from hotel/motel tax funds; and

WHEREAS, the City Council believes continuing a professional services agreement with the Pekin Area Chamber of Commerce for promoting tourism is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Professional Services Agreement attached hereto as Exhibit A is hereby approved.

Section 3. The Mayor is hereby authorized and directed to enter into and execute on behalf of the City said Professional Services Agreement, and the City Clerk of the City of Pekin is hereby authorized and directed to attest such execution.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Exhibit A

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (the "Agreement") is made between the City of Pekin, an Illinois municipal corporation located at 111 South Capitol Street, Pekin, IL 61554 (the "City") and the Pekin Area Chamber of Commerce, a 501(c)6 tax exempt nonprofit organization, located at 402 Court Street, Pekin, IL 61554 (the "Contractor").

WHEREAS, the City requests Contractor to perform certain services for it; and

WHEREAS, the Contractor has sufficiently performed said services for the City in prior years; and

WHEREAS, the City and Contractor desire to enter into an agreement, which will define respective rights and duties as to all services to be performed;

NOW, THEREFORE, in consideration of covenants and agreements contained herein, the parties hereto agree as follows:

1. SCOPE OF SERVICES

- a. Tourism Marketing Services. The Chamber shall provide the City with up to 1,040 hours (1/2 time employee for 12 months) of marketing services that would include, but is not limited to:
 - i. Assisting with updates to the City's Tourism website (DiscoverPekin.com);
 - ii. Managing and updating the City's Discover Pekin accounts on social media platforms;
 - iii. Creating content across all communication platforms regarding city tourism news, projects, programs, events, and issues.
 - iv. Other tourism marketing related services deemed appropriate by the City Manager.
- b. Event and Tourism Management Services. The Contractor shall provide City with event and tourism development services. Such event and tourism development services may include but are not limited to the following:
 - i. Administrative support to the City's Tourism Committee - attend meetings; prepare meeting notices, record meeting minutes and communicate with City staff and committee members as necessary;
 - ii. Processing of funding requests - liaison with funding requesters; present information and requests before the City's Tourism Committee or City Council along with requester. Submit invoices to the City for funding of approved events.
 - iii. Creation of a Tourism Plan - Develop and promote a brand for tourism in the City of Pekin; collaborate with stakeholders in the community and Greater Peoria region on all matters of tourism; explore options for additional financial and creative support, and build relationships and partnerships; increase the opportunity for private funding of quality-of-life events to match and

supplement city funding.

- iv. Event Creation & Management - Work with city staff, the City Tourism Committee, and volunteers to create and have direct oversight of four (4) events for the City of Pekin during the term of the agreement in Pekin's downtown, riverfront, Central Business District or other suitable area of the community; secure sponsorships to financially support such events; produce and distribute advertising to attract residents and visitors to special events; work with private events to cross promote the city's brand.

2. TERM

The term of this Agreement shall commence May 1, 2024 and end April 30, 2025 unless otherwise terminated sooner via Section 12 of this Agreement. At any time, the parties may choose to extend this Agreement for any desired time period, upon mutual written agreement.

3. COMPENSATION

- a. Tourism Marketing Services. Contractor shall provide the City with up to 1,040 hours of work during the term at a cost not to exceed \$17,500.
- b. Event and Tourism Management Services. City shall provide the Contractor a stipend of \$2,500 for each event managed, up to four (4) events, and \$2,500 for managing tourism related matters throughout the year for the City, all totaling \$12,500 for the term.

4. RELATED EXPENSES AND ACCESS TO CITY PROPERTY

As funds allow as determined by the City Manager, the Contractor may request additional funds for marketing materials and related expenses that benefit the City. By way of example, such expenses may include but are not limited to advertising, printing and mailing costs, logo design, etc.

5. INVOICE & PAYMENT STRUCTURE

Contractor will invoice the City on a quarterly basis for hours worked on marketing or tourism related activities and provide all necessary supporting documentation such as timesheet records. All payments are due to Contractor within 30 days of Contractor's invoice date.

6. CONTRACTOR'S PERSONNEL

Contractor shall employ experienced and knowledgeable employees to perform Services in a timely and effective manner. Contractor shall determine appropriate staffing levels and shall promptly inform the City of any reasonably anticipated or known employment-related actions which may affect the performance of Services.

7. CHANGES

- a. Change Orders. The City, without invalidating this Agreement, may order changes in the work within the general scope of the Agreement consisting of additions, deletions, or other revisions.
- b. Change Order Requirements. All change orders shall be a written order signed by the

City and shall specify:

- i. the elements of the Services to be changed, and
 - ii. the impact, if any, that the requested change will have on (A) the compensation, (B) time for performance or (C) any other terms or conditions of this Agreement.
- c. Adjustments to Compensation. In the event that any such changes materially impact the cost to the Contractor of performing the Services or the time required for such performance, the parties shall negotiate in good faith a reasonable and equitable adjustment in the fees and schedule, as applicable.

8. INDEPENDENT CONTRACTOR STATUS

- a. Status. Contractor is an independent contractor of City. Nothing contained in this Agreement shall be construed to create the relationship of employer and employee, principal and agent, partnership or joint venture, or any other fiduciary relationship.
- b. No Authority. Contractor shall have no authority to act as agent for, or on behalf of, City, or to represent City, or bind City in any manner.

9. REPRESENTATIONS AND WARRANTIES

The City and the Contractor respectively represents and warrants to each other that each respectively is fully authorized and empowered to enter into the Agreement and that their entering into the Agreement and to each parties' knowledge the performance of their respective obligations under the Agreement will not violate any agreement between the City or the Contractor respectively and any other person, firm or organization or any law or governmental regulation.

10. CONFIDENTIAL INFORMATION

Contractor and its employees shall not, during the time of rendering services to the City or thereafter, disclose to anyone other than authorized employees of the City (or persons designated by such duly authorized employees of the City) or use for the benefit of Contractor and its employees or for any entity other than the City, any information of a confidential nature, including but not limited to, information relating to: any such materials or intellectual property; any of the City projects or programs; the technical, commercial or any other affairs of the City; or, any confidential information which the City has received from a third party.

11. INTELLECTUAL PROPERTY

- a. Work Product & Ownership. During the course of performing its services, Contractor and its directors, officers, employees, or other representatives may, independently or in conjunction with City, develop information, produce work product, or achieve other results for City in connection with the services it performs for City. Contractor agrees that such information, work product, and other results, systems and information developed by Contractor and/ or City in connection with such services (hereinafter referred to collectively as the "Work Product") shall, to the extent by law, be a "work made for hire" within the definition of Section IOI of the Copyright Act (17 U.S. C. 101), and shall

remain the sole and exclusive property of City.

- b. Assignment of Interest. To the extent any Work Product is not deemed to be a work made for hire within the definition of the Copyright Act, Contractor with effect from creation of any and all Work Product, hereby assigns, and agrees to assign, to City all right, title and interest in and to such Work Product, including but not limited to copyright, all rights subsumed thereunder, and all other intellectual property rights, including all extensions and renewals thereof.
- c. Moral Rights. Contractor also agrees to waive any and all moral rights relating to the Work Product, including but not limited to, any and all rights of identification of authorship and any and all rights of approval, restriction or limitation on use, and subsequent modifications.
- d. Assistance. Contractor further agrees to provide all assistance reasonably requested by City, both during and subsequent to the Term of this Agreement, in the establishment, preservation and enforcement of City's rights in the Work Product.

12. TERMINATION

- a. Notice of Termination. This Agreement may be terminated by either the City or the Contractor at any time for any reason, with or without cause, by giving fourteen (14) days from written notice of termination. The City may terminate this agreement immediately upon written notice in the event Contractor engages in gross or willful misconduct which causes material damage to the City.
- b. Payment Upon Termination. The City will pay Contractor for all Services performed by Contractor through the date of termination.

13. INDEMNIFICATION

To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless the City, its elected and appointed officials, employees and volunteers and others working on behalf of the City, from and against any and all third-party claims, demands, suits, costs (including reasonable legal costs), expenses, and liabilities ("Claims") alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that any such Claims are caused by the negligence of or material breach of any obligation under this Agreement by Contractor or any officer, employee, representative, or agent of Contractor. Contractor shall have no obligations under this Section to the extent that any Claim arises as a result of Contractor's compliance with local, state or federal laws, ordinances, rules, regulations, resolution, executive orders or other instructions received from the City.

To the fullest extent permitted by law and without waiver of sovereign or statutory immunity, the City shall defend, indemnify, and hold harmless Contractor, its officers, employees, representatives, and agents, from and against any and all Claims alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that such Claims are caused by (a) the negligence of, or material breach of any

obligation under this Agreement by, the City or any officer, employee, representative, or agent of Municipality or (b) Contractor's compliance with local, state, or federal laws, ordinances, rules, regulations, resolutions, executive orders or other instructions received from the City. If either Party becomes aware of any incident likely to give rise to a Claim under the above indemnities, it shall notify the other and both Parties shall cooperate fully in investigating the incident.

14. INSURANCE

Contractor shall procure and maintain and shall cause any subcontractor of Contractor to procure and maintain, the following minimum insurance coverage listed below throughout the term of this Agreement:

Commercial general liability insurance with minimum combined single limits of one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, and independent Contractors. The policy shall contain a severability of interest provision and shall be endorsed to include the City and the City's officers, employees, and Contractors as additional insureds.

Prior to commencement of Services, Contractor shall submit certificates of insurance acceptable to the City.

15. DISCRIMINATION & ADA COMPLIANCE

Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability, national origin or any other category protected by applicable federal or state law. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices required by any state or federal agency, setting forth the provisions of state or federal Equal Opportunity laws. Contractor shall comply with the appropriate provisions of the Americans with Disabilities Act (the "ADA"), as enacted and as from time to time amended, and any other applicable federal regulations. A signed certificate confirming compliance with the ADA may be requested by Municipality at any time during the term of this Agreement.

16. GENERAL PROVISIONS

- a. Entire Agreement. This Agreement constitutes the entire agreement between the parties, and supersedes all prior agreements, representations and understandings of the parties, written or oral.
- b. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

- c. Amendment. This Agreement may be amended only by written agreement of the parties.
- d. Notices. All notices permitted or required under this Agreement shall be in writing and shall be delivered in person or mailed by first class, registered or certified mail, postage prepaid, to the address of the party specified in this Agreement or such other address as either party may specify in writing. Such notice shall be deemed to have been given upon receipt.
- e. Assignment. This Agreement shall not be assigned by either party without the consent of the other party.
- f. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to its conflict of laws rules.
- g. No Waiver of Rights. A failure or delay in exercising any right, power or privilege in respect of this Agreement will not be presumed to operate as a waiver, and a single or partial exercise of any right, power or privilege will not be presumed to preclude any subsequent or further exercise, of that right, power or privilege or the exercise of any other right, power or privilege.
- h. Notice. Any notice under this Agreement shall be in writing and shall be deemed sufficient when presented in person, or deposited for mailing, pre-paid, first-class United States Mail, or sent by electronic mail to the following addresses:

If to City: City Manager City of Pekin 111 South Capitol Street Pekin, Illinois 61554	If to Contractor: Executive Director Pekin Area Chamber of Commerce 402 Court Street Pekin, Illinois 61554
---	--
- i. Force Majeure. Any delay or nonperformance of any provision of this Agreement by either Party (with the exception of payment obligations) which is caused by events beyond the reasonable control of such party, shall not constitute a breach of this Agreement, and the time for performance of such provision, if any, shall be deemed to be extended for a period equal to the duration of the conditions preventing such performance.
- J. Dispute Resolution. In the event a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, Parties agree first to try in good faith to settle the dispute by mediation, before resorting to arbitration, litigation, or some other dispute resolution procedure. The cost thereof shall be borne equally by each Party.

[Signature Page to Follow]

IN WITNESS WHEREOF, the City and the Contractor have each executed and delivered this Agreement as of the Effective Date.

CITY OF PEKIN, ILLINOIS

PEKIN AREA CHAMBER OF COMMERCE

By:

By:

Mary Burress, Mayor

Laurie Gruse, President

Attest:

Attest:

Sue McMillan, City Clerk

Amy Whiting-McCoy, Executive Director

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Dean Schneider, Public Works Director

AGENDA ITEM: Resolution No. 115-23/24 Approving Contract for Mowing Request For Proposal District 1 to Classy Grass of Central Illinois LLC.

DESCRIPTION: This Resolution is to award District 1, which was outlined within the City Mowing RFP, to Classy Grass of Central Illinois LLC., for the amount of \$50,0000.00 for District 1. The District 1 award is for the 2024 mowing season, which runs from April 4, 2024, to November 4, 2024. A Mowing Contract will be signed prior to the start of the season with all parties awarded. As outlined in the RFP, a contract will be executed with the contractor and payments will be made to the contractor throughout the course of the season. Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount: \$50,000.00

Line Item: 100-068-534200

Budgeted Amount: \$250,000 pending approval of the FY25 budget.

Remaining Funds:

Notes:

REVIEWED BY:

Dean Schneider, Public Works Director
 Katherine Swise, City Attorney
 Robert Grogan, Finance Consultant
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/15/2024
 Approved - 3/20/2024
 Approved - 3/20/2024
 Approved - 3/20/2024
 Final Approval - 3/22/2024

Resolution No. 115-23/24 Approving Contract for Mowing Request For Proposal District 1 to Classy Grass of Central Illinois LLC.

WHEREAS, the City requested proposals for mowing of City-owned property for calendar year 2024;
and

WHEREAS, the City divided the request into several districts within the City; and

WHEREAS, Classy Grass of Central IL submitted the lowest proposal for District 1; and

WHEREAS, the City Council finds that the proposal submitted by Classy Grass of Central IL for District 1 is reasonable and responsible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The proposal for mowing of District 1 for calendar year 2024 submitted by Classy Grass of Central IL and attached hereto as Exhibit A is approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a contract with Classy Grass of Central IL for the mowing of District 1 consistent with the terms of the request for proposals issued by the City and the attached Exhibit A, with such changes as the Mayor deems necessary and appropriate.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Contractual Mowing Request for Proposals



Following is the request for proposals on contractual services for the mowing of City owned property; ROW; and landscape maintenance.

City owned
property,
ROW and
Landscape
maintenance

Contractual Mowing Request for Proposals



Invitation for Bids

The purpose of the Request for Proposal (RFP) is to obtain quotes and/or bids for providing mowing, and landscape maintenance to City property and right-of-way for the City of Pekin, IL for 2024.

All Communications regarding this RFP and for obtaining a complete RFP packet of information should be directed to;

Dean Schneider
Public Works Director
111 South Capitol
Street
Pekin, IL 61554
deschneider@ci.pekin.il.us

To be considered, each contractor must submit a completed proposal bid form, certificate of liability insurance, and any additional information requested in the RFP with their proposal packet. The proposal bid form must be signed and include a statement as to the period during which the proposal remains valid.

Responses to this RFP will be evaluated based on a selection process consisting of:

- A review by the City of the contractor's response to the RFP, to determine if the proposal meets all criteria for consideration.
- Relevant experiences, project understanding, project requirements, strength of the proposal, and proposed fees.

Every effort will be made to adhere to the following schedule:

- | | |
|---------------------------------|----------------------------|
| • Distribute RFP | February 9, 2024 |
| • Non-Mandatory Pre-Bid Meeting | February 19, 2024 10:00 AM |
| • Deadline for Questions | February 26, 2024 5:00 PM |
| • Proposal Submission Deadline | March 1, 2024 10:00 AM |

Note: Pre-Inspection of locations must be scheduled with our Public Works Director Dean Schneider at 309-210-8717 prior to bid acceptance.

Proposals will be accepted until 10:00 AM on March 1, 2024.

Envelopes shall be clearly marked "Request for Proposal -- Mowing 2024" on the outside of the envelope.

Contractual Mowing Request for Proposals



Instructions for Bidders

The City of Pekin is requesting bids from qualified contractors to mow a variety of public land space and public right-of-way. The selected contractor will be responsible for mowing, trimming and landscape maintenance services to the City of Pekin for the 2024 season. The 2024 Season runs from April 4, 2024 through November 4, 2024. Please refer to Exhibit A for the complete list of locations to be mowed. Exhibit B is landscape maintenance/mowing instructions for a variety of sites which will be included within the associated mowing districts. If any additional day(s) of mowing are needed, you will be contracted by the city.

Scope of Work

The work to be completed will include weekly mowing of all established grasses and vegetation within each reported area in a neat and professional manner. Vegetation in and around structures, walks, trees, parking areas, sidewalks, or other similar items shall be mowed to a neat appearance as well as string trimmed (weed eater, weed whipping, etc.) or edged when necessary. The contractor shall neatly mow grass and vegetation to the referenced height within the Mow List (exhibit A). All trash and debris in the mowing area shall be removed from the area before and after mowing by the contractor. Grass and vegetation clippings shall be blown or swept off walkways, driveways, trails, sidewalks, etc. Vegetation clippings shall not be blown or deposited on the city streets or walkways at any time.

A number of areas described above dry out and do not grow during hot periods of the summer months. It will be the responsibility of the contractor to factor this into their bidding for services listed in Exhibit A to provide for the best possible price. Additional work may be requested by the Public Works Director, or designee, within each district and will be billed on a time and material basis and billed separately on a monthly basis. The City's expectation is that these areas are to be kept in a neat and orderly groomed appearance at all times and it will be the responsibility of the contractor to choose a mowing cycle for each area to meet the expectation, with the approval of the Public Works Director.

The chosen contractor must be able to respond to and comply with all elements listed in this section. Failure to comply can and will result in termination of a bid proposal or service contract. Elements include:

- Mowing height varies from 3" to 5", depending on the district.
- Grass height may not exceed 6".
- Grass clippings will not be mowed or blown into the streets or roads.
- The Following locations must have the grass picked up and removed from the property:
 - Park Avenue
 - City Hall
 - Veterans Cemetery
- Medians with landscaping will ONLY require weeding, no additional work will be needed for the ground coverings.
- Mowing over garbage is prohibited
- All garbage must be picked up and disposed of prior to mowing and at the expense of the contractor.

Contractual Mowing Request for Proposals



- Damage to trees, light posts, sign posts, etc. by mowers or string trimmers is prohibited.
- If any of these requirements are not met, the city will send their own crew(s) to mow, clean, remove clippings and or garbage at a deduct of \$200.00 per an hour per event.
- If a district is not mowed within 3 days of being notified, the city will deduct the same hourly rate of \$200.00 per hour.
- Equipment operators must wear at all times high visibility reflective safety vests, jackets, or shirts while operating equipment in road ROW and medians. Hearing and eye protection is required at all times.
- Park Ave. and Veterans Cemetery MUST be maintained at on a strict schedule and cleaned thoroughly at all times. Any complaints on these two sites will be documented and the contractor will be fined \$500.00 per complaint.

Lawn Care Districts

District 1 – Downtown (Exhibit C)

- This encompasses a large portion the downtown Pekin Area. As well as City Hall and the River front.

District 2 – Northside (Exhibit D)

- This area is City property north of Sheridan, including; the north waste water treatment plant, Memorial Cemetery, and multiple medians around route 29.

District 3 – Central (Exhibit E)

- District 3 maintains a variety of ROW areas on Sheridan and Broadway.

District 4 – Industrial (Exhibit F)

- Major areas within this district are the Waste water treatment plant, Park Ave, Street and Bus departments, and industrial park area ROW's.

District 5 – Court (Exhibit G)

- Court District maintains areas into the commercial corridor of town, including Griffin Ave., as well as ROW areas on 14th and Parkway.

District 6 – Lift Stations (Exhibit H)

- Lift station are small areas placed throughout town to assist in the sewer system. Most are fenced in areas, but all are marked properly with City of Pekin signage.

District 7 – Veterans Drive (Exhibit I)

- Maintaining all City Owned ROW marked within the District 7 Map for veterans drive from Sheridan to Menards.

District 8 – Airport (Exhibit J)

- Maintaining Approx. 60 acres of grass at Pekin Municipal Airport.

****Short Descriptions listed within the Lawn care districts section of this RFP only give a glance of what the district encompasses. For a full comprehensive list of district property, please see Exhibit A along with the corresponding District Map. ****

Contractual Mowing Request for Proposals



Selection Process

The City will take into account such matters it considers appropriate in selecting the successful contractor. The City reserves the right to contract with one or more vendors for maintenance and mowing and to reject, for any reason, any and all bids. The City Reserves the right to award a district to any company that submits a bid, regardless of price, as it is in the best interest of the City to ensure a balanced workload to all parties. Evaluation criteria will include:

- The contractor's understanding of the assignment and ability to follow bidding instructions
- The contractor's proposed fee for individual maintenance areas and one lump sum for all areas
- The experience and qualifications of the contractor
- References (provide a minimum of three account references)

Bidder Qualifications & Proposals

The requests that contractors interested in submitting proposals:

1. Clearly outline (on the provided bid form) the unit price for each mowing area or landscape maintenance area specified for the season (April 4, 2024 thru November 4, 2024). The Price being submitted will be the price to maintain the entire district, as we have described, for the ENTIRE Season. Districts shall not be mowed after November 4, 2024 unless directed to do so by the Public Works Director. Mowing will be based on a T&M Rate.
2. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.
3. Submit an hourly rate at which additional Lawn maintenance work will be completed by your crew. This work will be communicated with you by the Public Works Director, or designee.
4. Submit a summary of your experience and qualifications.
5. Submit three account references that you currently service.
6. Submit a certificate of liability insurance and automobile/mowing equipment insurance (The contractor will need to name the City as additional insured and meet the following liability limits if awarded a maintenance contract: \$1.0 million per occurrence). Also, submit proof of Statutory worker's compensation coverage under Illinois law.
7. Specify the staff to be involved (primary contact, mowing operators, single proprietor, clerical contact, and owner or owner's agent).
8. Submit two (2) copies of the proposal packet (failure to not submit two full copies of your proposal may result in your proposal not being considered).

The contractor should be aware of the following:

- The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- All proposals will be property of the City of Pekin, IL.
- The lowest proposal will not necessarily be accepted. The City reserves the right to reject all

Contractual Mowing Request for Proposals



- bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.
- Sealed envelopes marked "Request for Proposal – Mowing 2024" with the proponent's name and address shown on the upper left hand corner of the envelope, must be received at City Hall, Attn: Dean Schneider, Public Works Director, 111 South Capitol St. Pekin, IL 61554 prior to 10:00am on March 1st, 2024.

Terms and Conditions

1. Rain and Property Moisture- All Contractors are encouraged to use their best discretion operating within unfavorable mowing conditions. However, contractors are not to mow areas that could be damaged by equipment due to excessive moisture. These areas are to be reported to the public property Supervisor, or designee, to make scheduling accommodations.
2. Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed under this contract.
3. The Contractor shall assume full responsibility for the actions of its employees or agents and shall repair or replace any damaged item or area of the City properties caused by the actions of its employees or agents unless said damage occurred under circumstances beyond their reasonable control as determined by the City.
4. Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within thirty (30) days after damage occurs to the satisfaction of the City. The Contractor shall inform the City of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the City, the City reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.
5. It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person, firm, or corporation, without the previous written consent of an authorized representative of the City of Pekin; but in no case shall consent relieve the Contractor from his obligations or change the terms of the contract.
6. The contract may be canceled or annulled by the City in whole or in part by written notice of default to the Contractor upon nonperformance or violation of contract terms. The City of Pekin reserves the right to terminate the service at any time during the term of the contract upon thirty (30) Day written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the City of Pekin, shall constitute contract default.
7. Contractor shall supply cell phone numbers, daytime office numbers, and fax numbers of supervisors handling this contract. The Contractor shall return all calls within one hour of the City placing the call. On-site response time for complaints must be made within 24 hours of the initial call being made by the City. The Contractor must have clear verbal and written communication with

Contractual Mowing Request for Proposals



Exhibit B

LANDSCAPE MAINTENANCE LOCATIONS

In addition to regular mowing, the following locations have landscape maintenance requirements. Each location maintenance will be completed by the company in which the associated district was awarded. The locations which reference 2 Shrub trimmings will have the trimmings completed in May and October.

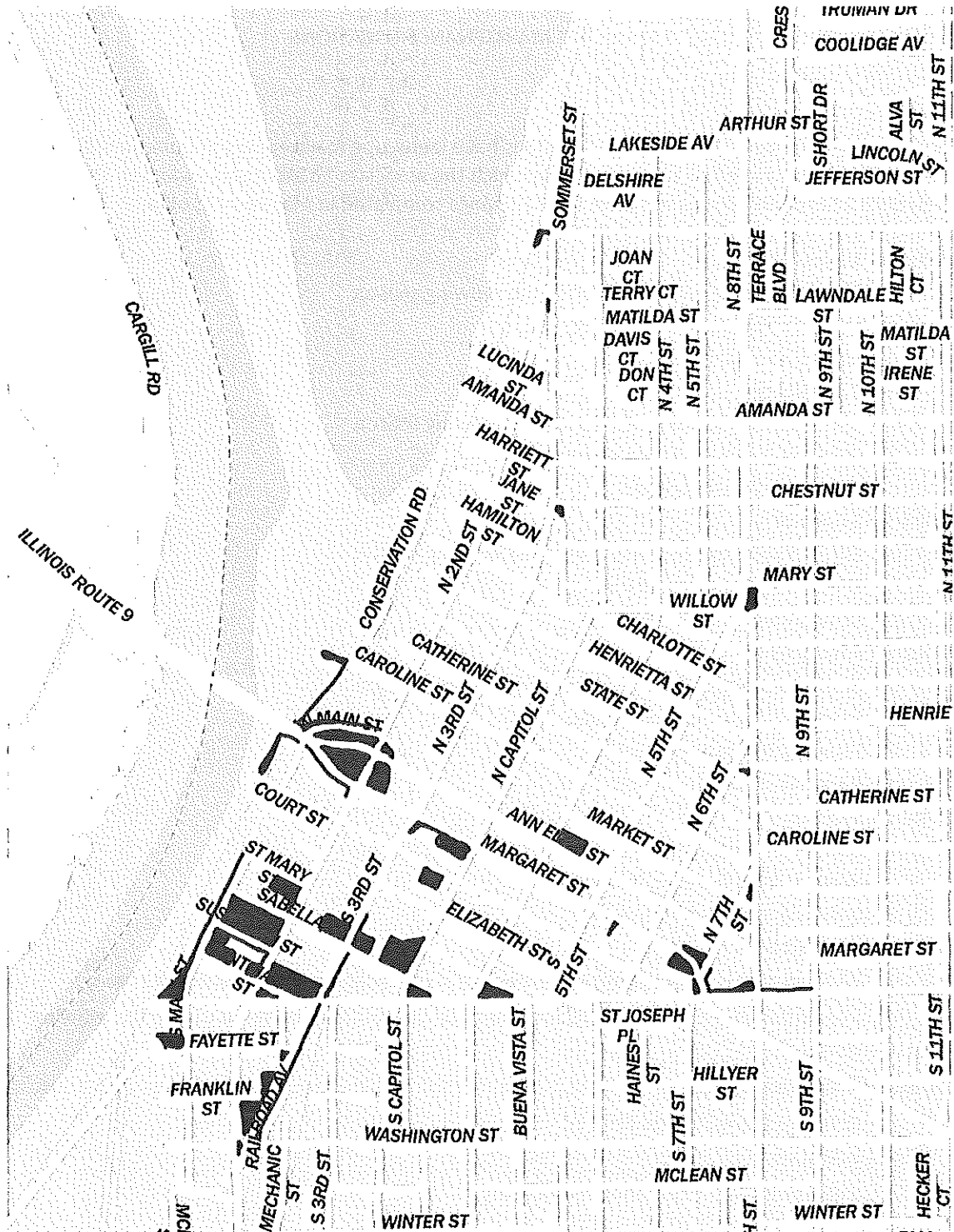
- **District 1 Downtown**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 2 Northside**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 3 Central**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 4 Industrial**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
 - Park Ave. **MUST** be bid separate
- **District 5 Court**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 6 Lift Station**
 - All Steps and entry ways are to be cleared of overhanging limbs and obstructions.
 - Vegetation growing through fences are to be cleared out two times during the mowing season.
- **District 7 Veterans Drive**
 - Veterans Drive Shall be Mowed
- **District 8 Airport**
 - The Airport will require weekly mowing

Contractual Mowing Request for Proposals



Exhibit C

District 1 Downtown

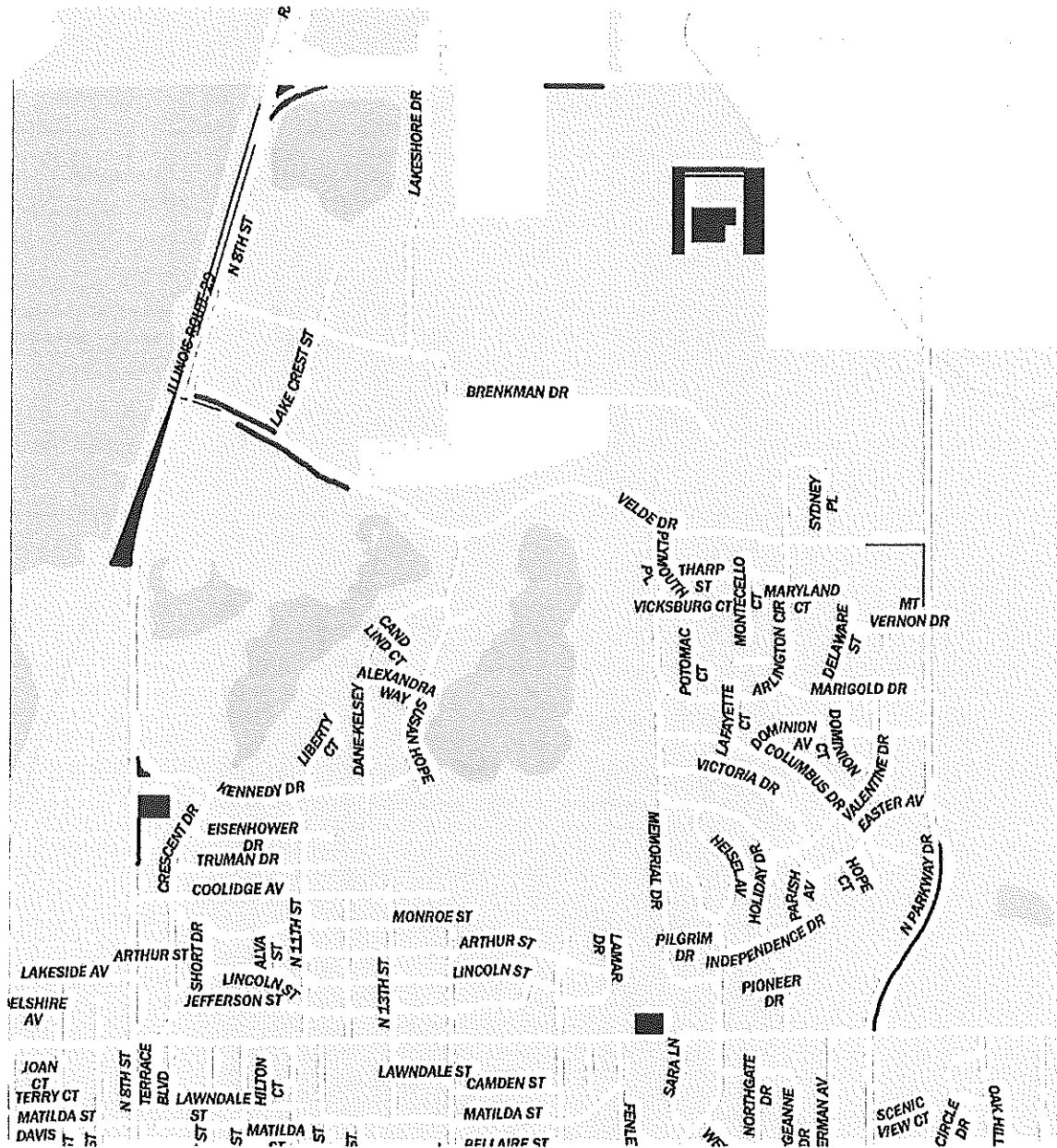


Contractual Mowing Request for Proposals



Exhibit D

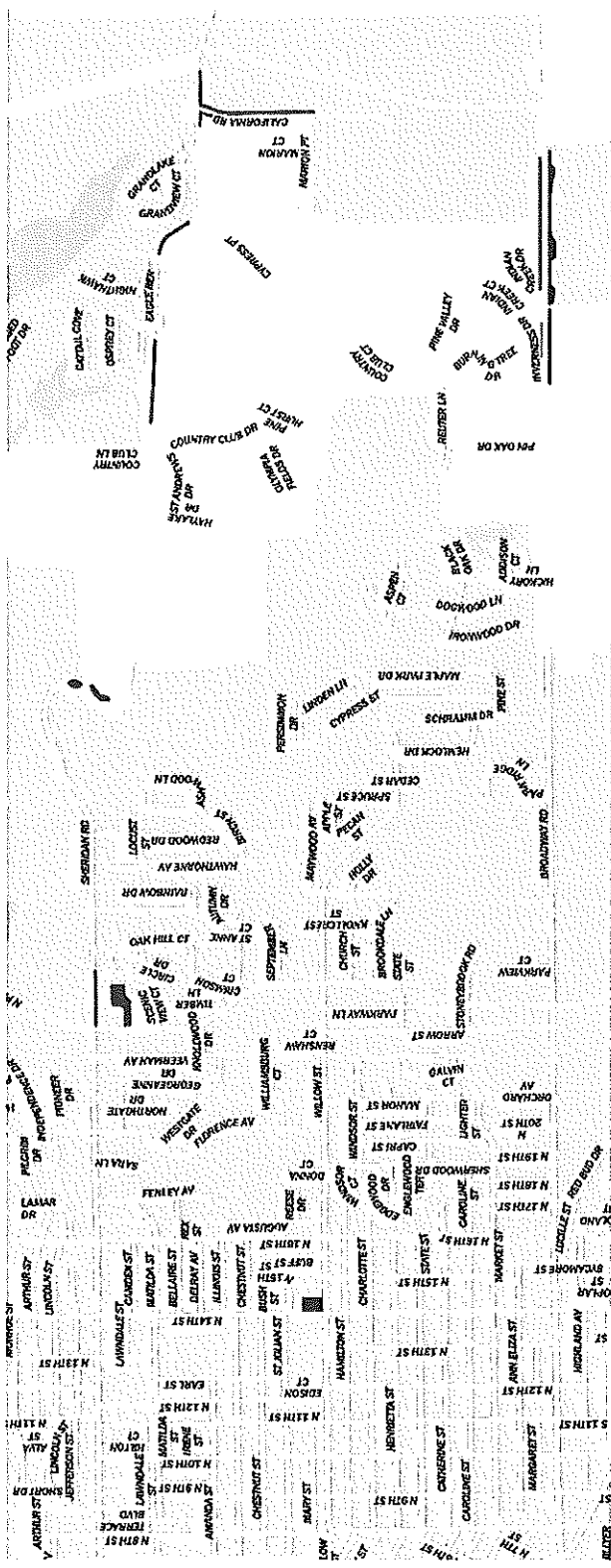
District 2 Northside



Contractual Mowing Request for Proposals



Exhibit E
District 3 Central



District 4 Industrial *PLEASE BID PARK AVE. SEPARATE*



Contractual Mowing Request for Proposals



Exhibit G

District 5 Court

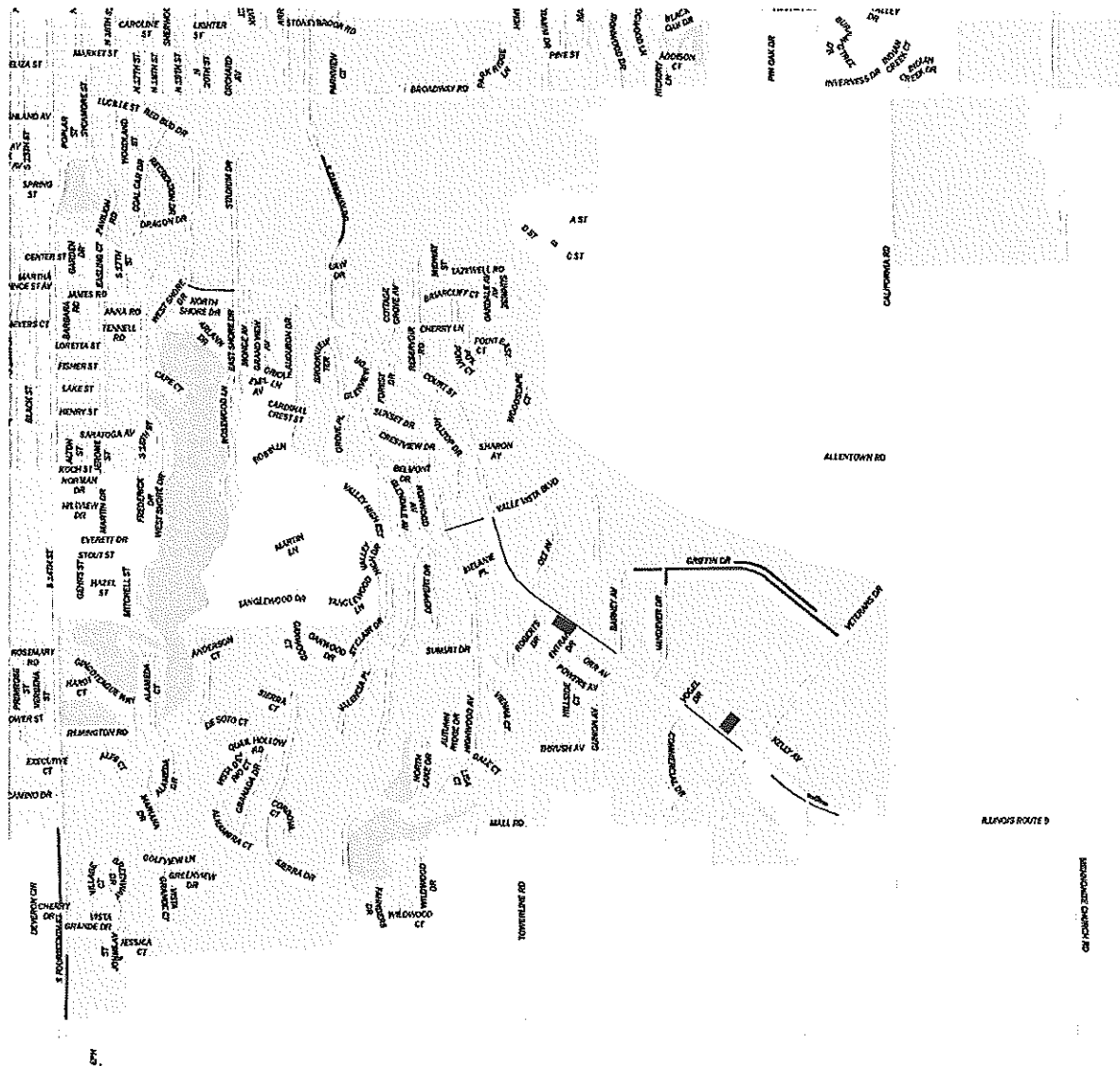


Exhibit H

District 6 Lift Stations

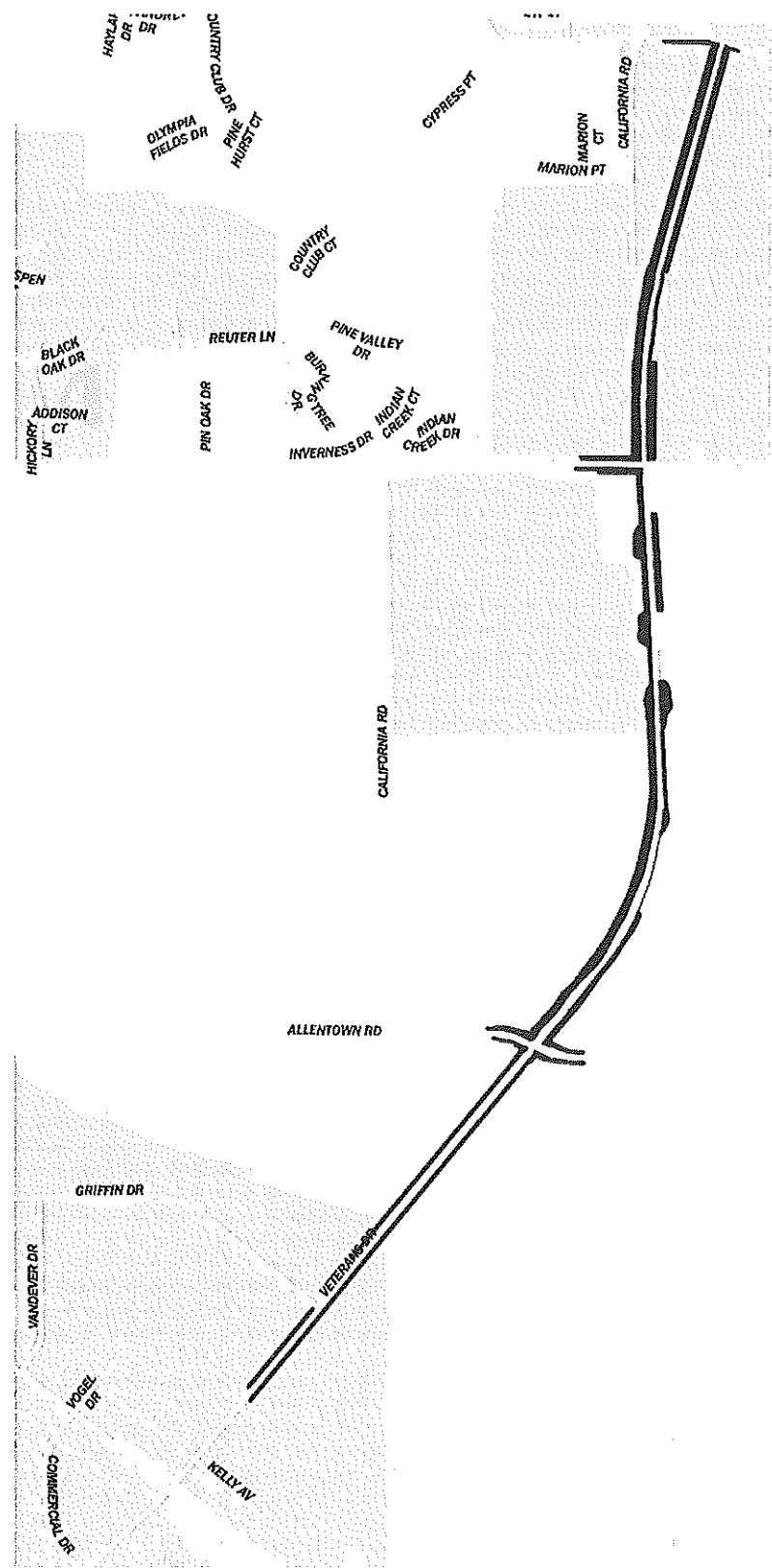


Contractual Mowing Request for Proposals



Exhibit I

District 7 Veterans Drive



Contractual Mowing Request for Proposals



Exhibit J

District 8 Airport



Contractual Mowing Request for Proposals



BIDDER REFERENCES

NAME	ADDRESS	CONTACT PERSON & PHONE #
1.		
2.		
3.		

Contractual Mowing Request for Proposals

Bid Form-

Company Name- Classy Grass of Central IL

Please provide a price to complete each mowing district for the duration of the entire 2022 Mowing Season. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.

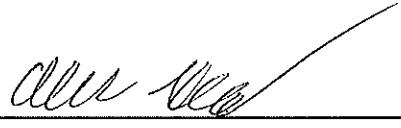
District #1	\$ 50,000.00	/yr
District #2	\$ 22,000.00	/yr
District #3	\$ 12,500.00	/yr
District #4	\$	/yr
Park Ave	\$	/yr
District #5	\$ 22,000.00	/yr
District #6	\$ 12,000.00	/yr
District #7	\$	/yr
District #8	\$	/yr

Please provide an hourly rate for time and material (T&M) to be completed as it is described within the RFP. As a reminder, time and material work is not guaranteed.

Contractor T&M Hourly Rate	\$ 60.00	/hr
----------------------------	----------	-----

Sub-Contractors- Please list any Subcontractors you will be utilizing to complete the work you are bidding on above, as well as submitting their certificates of insurance.

By submitting this bid form, you hereby proclaim that the submitted pricing is truthful and accurate, as pricing negotiations after the start of the season will not be entertained.

Name: Alec Reed Signature: 

Date: 2/29/2024

Would you be interested in out of scope work? Yes ☒ No ☐

Contractual Mowing Request for Proposals



the City. Failure to comply with the accessibility requirements shall be deemed as substandard work and will be subject to the same penalties.

8. The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the City for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered collectively.
9. Payment for mowing services shall be made in eight (8) equal payments, once all work has been completed in a satisfactory manner and the specifications stated herein have been met, for the following months: April, May, June, July, August, September, October and November following receipt of an invoice from the Contractor for the month in question. Time and Material fees are to be billed separately. Payment for Landscape Maintenance locations shall be billed separately according to the landscape maintenance schedule. Payments are approved on the third (3rd) Monday of each month. In order to ensure sufficient time for the payment to be processed, invoices must be submitted for payment on the first (1st) Wednesday of each month.
10. Missed Mowing Areas-If an area is missed and not mowed on the specified schedule, without prior authorization from the public property Supervisor, a deduction of \$200.00 will be deducted from the invoice per occurrence. Three (3) or more consecutive missed areas will result in immediate contract termination.
11. Sub-contracting – Subcontracting work as it pertains to this RFP will be allowed under the terms of the RFP, as long as the sub-contracting contractor meets all qualifications listed within the RFP. Additional sub-contractors identified after the start of the season must be approved by the Public Property Supervisor, and will come at no additional cost to the City. Certificates of Insurance must be provided to the Public Property Supervisor for all contracting companies.
12. The City will occasionally offer additional work outside of the scope listed in this RFP, please indicate on the Bid Form if interested.

This Agreement entered into on _____ Date

OWNER (Signature)

(Printed name and title)

CONTRACTOR (Signature)

Alec Reed Operations Manager
(Printed name and title)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/4/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kuhi Insurance Agency, Inc. PO Box 66 Morton IL 61550-0066	CONTACT NAME: Denise Coffey PHONE (A/C, No, Ext): 309-266-7300 FAX (A/C, No): 309-266-5453 E-MAIL ADDRESS: denise.coffey@hubinternational.com
INSURED Classy Grass Of Central Illinois LLC 6105 W Plank Road Peoria IL 61604	INSURER(S) AFFORDING COVERAGE INSURER A: Motorists Commercial Mutual INSURER B: Encova Mutual Insurance Group, Inc. INSURER C: INSURER D: INSURER E: INSURER F:
License#: 100294559 CLASGRA-01	NAIC # 14621

COVERAGES**CERTIFICATE NUMBER:** 1016667898**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	Y	Y	5000376321	11/3/2023	11/3/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	Y	Y	5000376321	11/3/2023	11/3/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☐ RETENTION \$ ☐ CLAIMS-MADE			5000377372	11/3/2023	11/3/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WCB1034998	11/3/2023	11/3/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Pekin is added as an additional insured under the General Liability policy above, with respects to work performed by the Named Insured as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

City of Pekin
111 South Capitol Street
Pekin IL 61554

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Dean Schneider, Public Works Director

AGENDA ITEM: Resolution No. 116-23/24 Approving Contract for Mowing Request For Proposal District 2 to Carmody Lawn Services Inc.

DESCRIPTION: This Resolution is to award the mowing of District 2, which was outlined within the City Mowing RFP, to Carmody Lawn Services Inc. for the amount of \$19,199.20. The District 2 award is for the 2024 mowing season, which runs from April 4, 2024, to November 4, 2024. A Mowing Contract will be signed prior to the start of the season with all parties awarded. As outlined in the RFP, a contract will be executed with the contractor and payments will be made to the contractor throughout the course of the season. Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount: \$19,199.20

Line Item: 100-068-534200

Budgeted Amount: \$250,000.00 upon approval of the FY25 budget

Remaining Funds:

Notes:

REVIEWED BY:

Dean Schneider, Public Works Director
 Katherine Swise, City Attorney
 Robert Grogan, Finance Consultant
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/15/2024
 Approved - 3/20/2024
 Approved - 3/20/2024
 Approved - 3/20/2024
 Final Approval - 3/21/2024

Resolution No. 116-23/24 Approving Contract for Mowing Request For Proposal District 2 to Carmody Lawn Services Inc.

WHEREAS, the City requested proposals for mowing of City-owned property for calendar year 2024; and

WHEREAS, the City divided the request into districts within the City; and

WHEREAS, Carmody Lawn Services, Inc. submitted the lowest proposal for District 2; and

WHEREAS, the City Council finds that the proposal submitted by Carmody Lawn Services, Inc. was reasonable and responsible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The proposal for mowing of District 2 submitted by Carmody Lawn Services, Inc. and attached hereto as Exhibit A is approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a contract with Carmody Lawn Services, Inc. for the mowing of District 2 consistent with the terms of the request for proposals issued by the City and the attached Exhibit A, with such changes as the Mayor deems necessary and appropriate.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Contractual Mowing Request for Proposals



Following is the request for proposals on contractual services for the mowing of City owned property; ROW; and landscape maintenance.

City owned
property,
ROW and
Landscape
maintenance

Contractual Mowing Request for Proposals



Invitation for Bids

The purpose of the Request for Proposal (RFP) is to obtain quotes and/or bids for providing mowing, and landscape maintenance to City property and right-of-way for the City of Pekin, IL for 2024.

All Communications regarding this RFP and for obtaining a complete RFP packet of information should be directed to;

Dean Schneider
Public Works Director
111 South Capitol
Street
Pekin, IL 61554
deschneider@ci.pekin.il.us

To be considered, each contractor must submit a completed proposal bid form, certificate of liability insurance, and any additional information requested in the RFP with their proposal packet. The proposal bid form must be signed and include a statement as to the period during which the proposal remains valid.

Responses to this RFP will be evaluated based on a selection process consisting of:

- A review by the City of the contractor's response to the RFP, to determine if the proposal meets all criteria for consideration.
- Relevant experiences, project understanding, project requirements, strength of the proposal, and proposed fees.

Every effort will be made to adhere to the following schedule:

- | | |
|---------------------------------|----------------------------|
| • Distribute RFP | February 9, 2024 |
| • Non-Mandatory Pre-Bid Meeting | February 19, 2024 10:00 AM |
| • Deadline for Questions | February 26, 2024 5:00 PM |
| • Proposal Submission Deadline | March 1, 2024 10:00 AM |

Note: Pre-Inspection of locations must be scheduled with our Public Works Director Dean Schneider at 309-210-8717 prior to bid acceptance.

Proposals will be accepted until 10:00 AM on March 1, 2024.

Envelopes shall be clearly marked "Request for Proposal – Mowing 2024" on the outside of the envelope.

1. The first step in the process of identifying a problem is to recognize that a problem exists. This is often done by comparing current performance with a desired state or goal.

2. Once a problem is identified, the next step is to define the problem more precisely. This involves determining the scope of the problem, the resources available, and the constraints that may be affecting the problem.

3. The third step is to analyze the problem. This involves identifying the causes of the problem and determining the relationships between different factors.

4. The fourth step is to develop a solution. This involves brainstorming possible solutions, evaluating the pros and cons of each solution, and selecting the most appropriate solution.

5. The fifth step is to implement the solution. This involves putting the chosen solution into action and monitoring its progress.

6. The sixth step is to evaluate the results. This involves comparing the actual results with the desired results and determining whether the problem has been solved.

7. If the problem has not been solved, the process may need to be repeated. This involves identifying the problem again, defining it more precisely, analyzing it, developing a solution, implementing it, and evaluating the results.

8. The final step in the process is to document the solution. This involves writing a report that describes the problem, the solution, and the results.

9. The final step in the process is to communicate the solution. This involves sharing the solution with others who may be affected by it.

10. The final step in the process is to review the solution. This involves evaluating the solution over time and determining whether it is still effective.

Contractual Mowing Request for Proposals



Instructions for Bidders

The City of Pekin is requesting bids from qualified contractors to mow a variety of public land space and public right-of-way. The selected contractor will be responsible for mowing, trimming and landscape maintenance services to the City of Pekin for the 2024 season. The 2024 Season runs from April 4, 2024 through November 4, 2024. Please refer to Exhibit A for the complete list of locations to be mowed. Exhibit B is landscape maintenance/mowing instructions for a variety of sites which will be included within the associated mowing districts. If any additional day(s) of mowing are needed, you will be contracted by the city.

Scope of Work

The work to be completed will include weekly mowing of all established grasses and vegetation within each reported area in a neat and professional manner. Vegetation in and around structures, walks, trees, parking areas, sidewalks, or other similar items shall be mowed to a neat appearance as well as string trimmed (weed eater, weed whipping, etc.) or edged when necessary. The contractor shall neatly mow grass and vegetation to the referenced height within the Mow List (exhibit A). All trash and debris in the mowing area shall be removed from the area before and after mowing by the contractor. Grass and vegetation clippings shall be blown or swept off walkways, driveways, trails, sidewalks, etc. Vegetation clippings shall not be blown or deposited on the city streets or walkways at any time.

A number of areas described above dry out and do not grow during hot periods of the summer months. It will be the responsibility of the contractor to factor this into their bidding for services listed in Exhibit A to provide for the best possible price. Additional work may be requested by the Public Works Director, or designee, within each district and will be billed on a time and material basis and billed separately on a monthly basis. The City's expectation is that these areas are to be kept in a neat and orderly groomed appearance at all times and it will be the responsibility of the contractor to choose a mowing cycle for each area to meet the expectation, with the approval of the Public Works Director.

The chosen contractor must be able to respond to and comply with all elements listed in this section. Failure to comply can and will result in termination of a bid proposal or service contract. Elements include:

- Mowing height varies from 3" to 5", depending on the district.
- Grass height may not exceed 6".
- Grass clippings will not be mowed or blown into the streets or roads.
- The following locations must have the grass picked up and removed from the property:
 - Park Avenue
 - City Hall
 - Veterans Cemetery
- Medians with landscaping will ONLY require weeding, no additional work will be needed for the ground coverings.
- Mowing over garbage is prohibited
- All garbage must be picked up and disposed of prior to mowing and at the expense of the contractor.

4. The fourth part of the document discusses the implications of the findings and the need for further research. It highlights the importance of sharing the results with the relevant stakeholders and the need for continuous monitoring and evaluation.

5. The fifth part of the document provides a summary of the key findings and conclusions. It emphasizes the importance of maintaining accurate records and the need for a systematic approach to data collection and analysis.

6. The sixth part of the document discusses the limitations of the study and the need for further research. It highlights the importance of sharing the results with the relevant stakeholders and the need for continuous monitoring and evaluation.

7. The seventh part of the document provides a summary of the key findings and conclusions. It emphasizes the importance of maintaining accurate records and the need for a systematic approach to data collection and analysis.

8. The eighth part of the document discusses the limitations of the study and the need for further research. It highlights the importance of sharing the results with the relevant stakeholders and the need for continuous monitoring and evaluation.

9. The ninth part of the document provides a summary of the key findings and conclusions. It emphasizes the importance of maintaining accurate records and the need for a systematic approach to data collection and analysis.

10. The tenth part of the document discusses the limitations of the study and the need for further research. It highlights the importance of sharing the results with the relevant stakeholders and the need for continuous monitoring and evaluation.

Contractual Mowing Request for Proposals



- Damage to trees, light posts, sign posts, etc. by mowers or string trimmers is prohibited.
- If any of these requirements are not met, the city will send their own crew(s) to mow, clean, remove clippings and or garbage at a deduct of \$200.00 per an hour per event.
- If a district is not mowed within 3 days of being notified, the city will deduct the same hourly rate of \$200.00 per hour.
- Equipment operators must wear at all times high visibility reflective safety vests, jackets, or shirts while operating equipment in road ROW and medians. Hearing and eye protection is required at all times.
- Park Ave. and Veterans Cemetery MUST be maintained at on a strict schedule and cleaned thoroughly at all times. Any complaints on these two sites will be documented and the contractor will be fined \$500.00 per complaint.

Lawn Care Districts

District 1 – Downtown (Exhibit C)

- This encompasses a large portion the downtown Pekin Area. As well as City Hall and the River front.

District 2 – North side (Exhibit D)

- This area is City property north of Sheridan, including; the north waste water treatment plant, Memorial Cemetery, and multiple medians around route 29.

District 3 – Central (Exhibit E)

- District 3 maintains a variety of ROW areas on Sheridan and Broadway.

District 4 – Industrial (Exhibit F)

- Major areas within this district are the Waste water treatment plant, Park Ave, Street and Bus departments, and Industrial park area ROW's.

District 5 – Court: (Exhibit G)

- Court District maintains areas into the commercial corridor of town, including Griffin Ave., as well as ROW areas on 14th and Parkway.

District 6 – Lift Stations (Exhibit H)

- Lift station are small areas placed throughout town to assist in the sewer system. Most are fenced in areas, but all are marked properly with City of Pekin signage.

District 7 – Veterans Drive (Exhibit I)

- Maintaining all City Owned ROW marked within the District 7 Map for veterans drive from Sheridan to Menards.

District 8 – Airport (Exhibit J)

- Maintaining Approx. 60 acres of grass at Pekin Municipal Airport.

****Short Descriptions listed within the Lawn care districts section of this RFP only give a glance of what the district encompasses. For a full comprehensive list of district property, please see Exhibit A along with the corresponding District Map. ****

Contractual Mowing Request for Proposals



Selection Process

The City will take into account such matters it considers appropriate in selecting the successful contractor. The City reserves the right to contract with one or more vendors for maintenance and mowing and to reject, for any reason, any and all bids. The City Reserves the right to award a district to any company that submits a bid, regardless of price, as it is in the best interest of the City to ensure a balanced workload to all parties. Evaluation criteria will include:

- The contractor's understanding of the assignment and ability to follow bidding instructions
- The contractor's proposed fee for individual maintenance areas and one lump sum for all areas
- The experience and qualifications of the contractor
- References (provide a minimum of three account references)

Bidder Qualifications & Proposals

The requests that contractors interested in submitting proposals:

1. Clearly outline (on the provided bid form) the unit price for each mowing area or landscape maintenance area specified for the season (April 4, 2024 thru November 4, 2024). The Price being submitted will be the price to maintain the entire district, as we have described, for the ENTIRE Season. Districts shall not be mowed after November 4, 2024 unless directed to do so by the Public Works Director. Mowing will be based on a T&M Rate.
2. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.
3. Submit an hourly rate at which additional Lawn maintenance work will be completed by your crew. This work will be communicated with you by the Public Works Director, or designee.
4. Submit a summary of your experience and qualifications.
5. Submit three account references that you currently service.
6. Submit a certificate of liability insurance and automobile/mowing equipment insurance (The contractor will need to name the City as additional insured and meet the following liability limits if awarded a maintenance contract: \$1.0 million per occurrence). Also, submit proof of Statutory/worker's compensation coverage under Illinois law.
7. Specify the staff to be involved (primary contact, mowing operators, single proprietor, clerical contact, and owner or owner's agent).
8. Submit two (2) copies of the proposal packet (failure to not submit two full copies of your proposal may result in your proposal not being considered).

The contractor should be aware of the following:

- The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- All proposals will be property of the City of Pekin, IL.
- The lowest proposal will not necessarily be accepted. The City reserves the right to reject all

Contractual Mowing Request for Proposals



bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.

- Sealed envelopes marked "Request for Proposal – Mowing 2024" with the proponent's name and address shown on the upper left hand corner of the envelope, must be received at City Hall, Attn: Dean Schneider, Public Works Director, 111 South Capitol St. Pekin, IL 61554 prior to 10:00am on March 1st, 2024.

Terms and Conditions

1. Rain and Property Moisture- All Contractors are encouraged to use their best discretion operating within unfavorable mowing conditions. However, contractors are not to mow areas that could be damaged by equipment due to excessive moisture. These areas are to be reported to the public property Supervisor, or designee, to make scheduling accommodations.
2. Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed under this contract.
3. The Contractor shall assume full responsibility for the actions of its employees or agents and shall repair or replace any damaged item or area of the City properties caused by the actions of its employees or agents unless said damage occurred under circumstances beyond their reasonable control as determined by the City.
4. Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within thirty (30) days after damage occurs to the satisfaction of the City. The Contractor shall inform the City of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the City, the City reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.
5. It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person, firm, or corporation, without the previous written consent of an authorized representative of the City of Pekin; but in no case shall consent relieve the Contractor from his obligations or change the terms of the contract.
6. The contract may be canceled or annulled by the City in whole or in part by written notice of default to the Contractor upon nonperformance or violation of contract terms. The City of Pekin reserves the right to terminate the service at any time during the term of the contract upon thirty (30) Day written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the City of Pekin, shall constitute contract default.
7. Contractor shall supply cell phone numbers, daytime office numbers, and fax numbers of supervisors handling this contract. The Contractor shall return all calls within one hour of the City placing the call. On-site response time for complaints must be made within 24 hours of the initial call being made by the City. The Contractor must have clear verbal and written communication with

The first of these is the fact that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The second is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The third is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The fourth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The fifth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The sixth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The seventh is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The eighth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The ninth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The tenth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable.

Contractual Mowing Request for Proposals

Exhibit A

District 1			
6 Islands	Church Parking Lot-Corner Lots	Bi-Weekly	3"
Sheridan-Sommerset at	dead end	Bi-Weekly	3"
City Hall	Push Mowers	Weekly	3.5"
River	Lot Behind Pekin Vet Clinic-lot in between Bridge-RiverFront Side Hills	Bi-Weekly	3"
3rd street	Along tracks to tazwell county jail	Bi-Weekly	3"
3rd Avenue	median@3rd washington lot behind and side of appliance store along tracks	Bi-Weekly	3"
Colson Building	Front and Back of Building	Bi-Weekly	3"
DMV	Lot @ Cynthia and 3rd-lot @ Sabella and 3rd	Bi-Weekly	3"
Empty Lot	Across from Library	Bi-Weekly	3"
8th Street Medians	Market N 8th-State-N 8th Willow N 8th	Bi-Weekly	3"
North Orelliys ParkIr	Right Of Way	Bi-Weekly	3"
Farmers Market	Empty Lot	Bi-Weekly	3"
Sommerset-Jane	Corner Lot	Bi-Weekly	3"
Chinese Parking LOT	Pekin Sign and Right Of Way	Bi-Weekly	3"
Hammas Furniture b	ack lot	Bi-Weekly	3"
Ace Uquer	1 Median	Bi-Weekly	3"
Sommerset @Miner va	small lot across from dlco plant	Bi-Weekly	3"
District 2			
Cell Tower	Along tree line and empty lot	Bi-Weekly	3"
Veterans Cemetery	Full mow, Trim and grass removal. Weekly Schedule and special holidays	Weekly	3"
War Veterans Memc	orial	Bi-Weekly	3"
Route 29	Medians and Pekin Sign	Bi-Weekly	3"
Route 98	Medians and corner lot	Bi-Weekly	3"
Kennedy DR	Right Of Way	Bi-Weekly	3"
Dump	North Treatment Plant	Bi-Weekly	3"
Velde DR.	2 Medians Velde lot and East side tree line to creek	Bi-Weekly	3"
District 3			
Sheridan Guard Rail	Right Of Way	Bi-Weekly	3"
Sheridan Ditch	Right Of Way	Bi-Weekly	3"
Broadway to Vetera	ns	Bi-Weekly	3"
Broadway St	Right Of Way	Bi-Weekly	3"
Old California Rd	West Ditch Along Mailboxes	Bi-Weekly	3"
District 4			
Royal Ave	Schnucks Sign	Bi-Weekly	3"
	dead end	Bi-Weekly	3"
Dollar L	only front right of way	Bi-Weekly	3"
Derby Pond		Bi-Weekly	3"
KMI	Koch Street-Riverway Right of way/Riverway right of way West tree line	Bi-Weekly	3"
Industrial Park	Frontage to Hannah Right of way and ponds	Bi-Weekly	3"
Distillary		Bi-Weekly	3"
Washington Mechanic	2 Empty Lots	Bi-Weekly	3"
Hannah Dr	Right of way	Bi-Weekly	3"
Hannah Dr	Inner Parkfield Drive	Bi-Weekly	3"
Waste Water Plant		Bi-Weekly	3"
Park Ave	5TH to 13TH 8 Medians	Weekly	3.5"
2ND Street	Empty Lots Front and Back-Main Street along fence line to Fayette	Bi-Weekly	3"
District 5			
Egg Ranch	5 Swips at Welcome Sign Only	Bi-Weekly	3"
Cefcu Pond	Inside Fence outside Fence facing Menards	Bi-Weekly	3"
Valle Vista Medians	4 Medians	Bi-Weekly	3"
Saint Johns Ave	Right of way to dead end	Bi-Weekly	3"
Dome	Griffin Avenue @ Right of way	Bi-Weekly	3"
14 Street	Guard Rail/ East side to veterans	Bi-Weekly	3"
Coal Miners	Right of way East Side Tree Line	Bi-Weekly	3"
18th WestShore	Across From Stadium -Push Mowers	Bi-Weekly	3"
District 6			
	Inside and outside fence, Weed eating and minor tree trimming		
14th Vista Grande	LIFT STATION	Bi-Weekly	3"
El Camino-Alameda	LIFT STATION	Bi-Weekly	3"
18th-Cape Court	LIFT STATION	Bi-Weekly	3"
Oakwood	LIFT STATION	Bi-Weekly	3"
Lake Whitehurst	LIFT STATION	Bi-Weekly	3"
Sheridan @ Crescent	LIFT STATION	Bi-Weekly	3"
State Street	LIFT STATION	Bi-Weekly	3"
Ironwood	LIFT STATION	Bi-Weekly	3"
Iudakins	LIFT STATION	Bi-Weekly	3"
Rosewood	LIFT STATION	Bi-Weekly	3"
Brenkman Drive	LIFT STATION	Bi-Weekly	3"
District 7			
Veterans Drive	ROW identified from Menards to Sheridan	Bi-Weekly	5"
District 8			
Airport	Approx 60 Acres of Grass	Weekly	4"

Exhibit B

LANDSCAPE MAINTENANCE LOCATIONS

In addition to regular mowing, the following locations have landscape maintenance requirements. Each location maintenance will be completed by the company in which the associated district was awarded. The locations which reference 2 Shrub trimmings will have the trimmings completed in May and October.

- **District 1 Downtown**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 2 Northside**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 3 Central**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 4 Industrial**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
 - Park Ave. **MUST** be bid separate
- **District 5 Court**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 6 Lift Station**
 - All Steps and entry ways are to be cleared of overhanging limbs and obstructions.
 - Vegetation growing through fences are to be cleared out two times during the mowing season.
- **District 7 Veterans Drive**
 - Veterans Drive Shall be Mowed
- **District 8 Airport**
 - The Airport will require weekly mowing

Organizational Learning and Change

Organizational learning is a process through which an organization acquires, creates, and transfers knowledge, and then modifies its behavior based on the learning and its experience (Senge, 1990).

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Organizational Learning and Change

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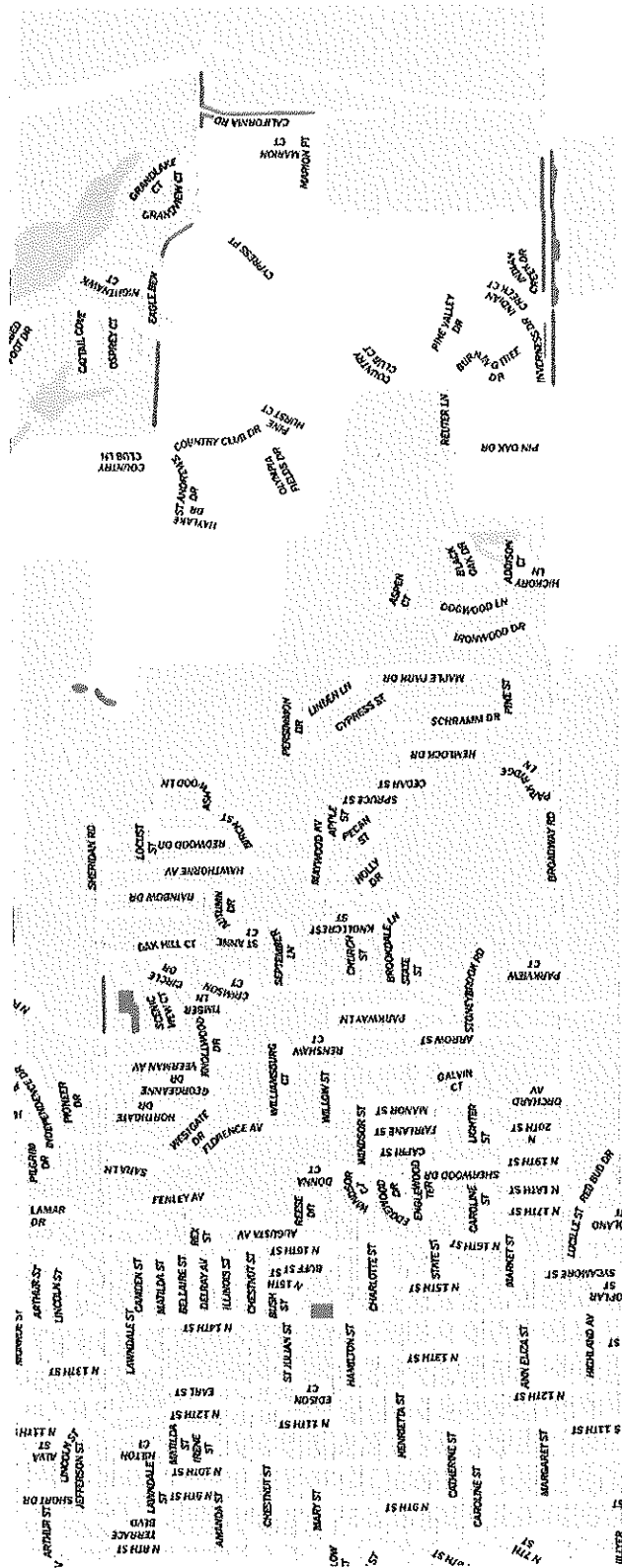
Contractual Mowing Request for Proposals

Exhibit C

District 1 Downtown



Exhibit E
District 3 Central



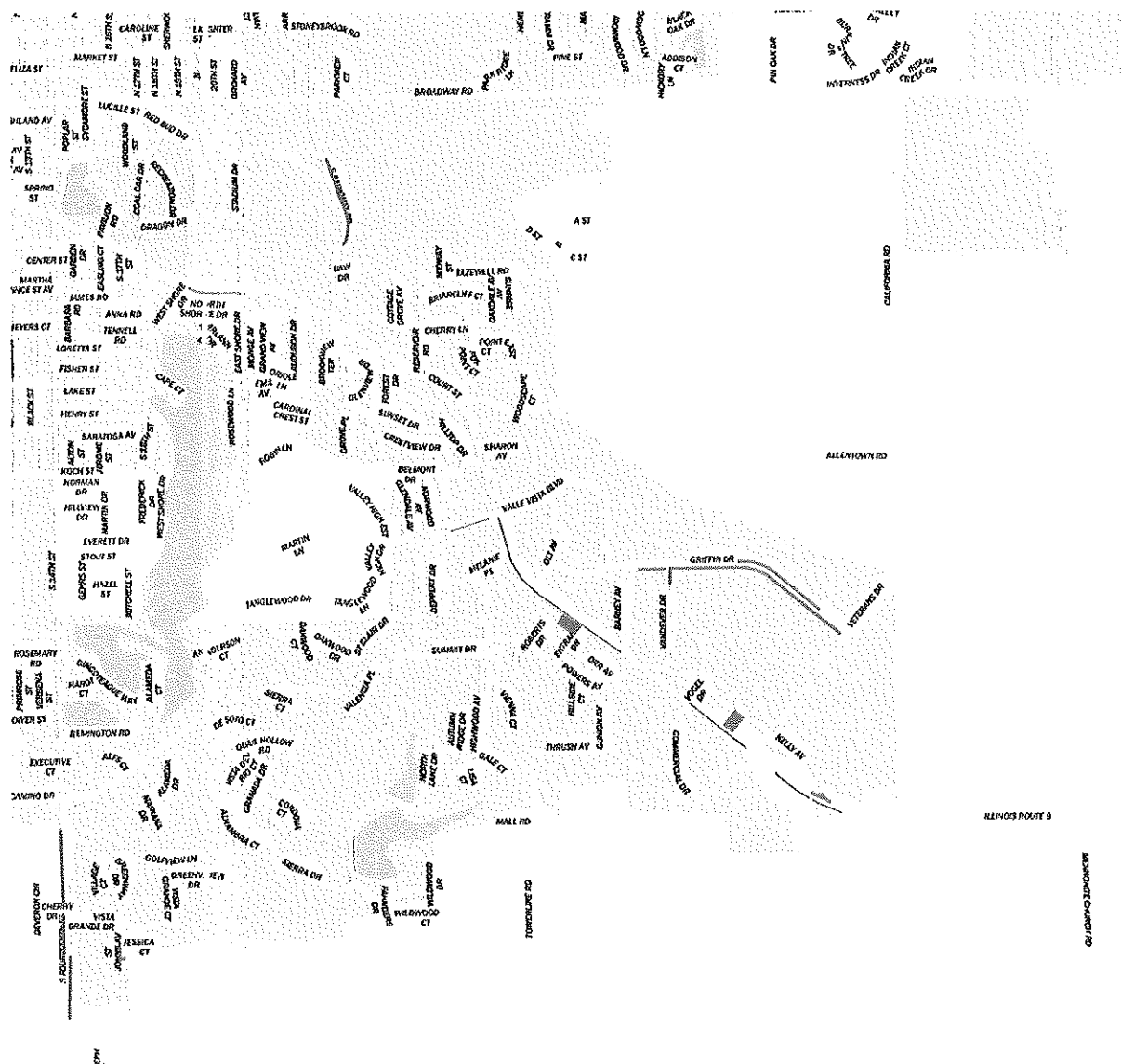
Pekin
ILLINOIS
Community. Opportunity. Home.

District 4 Industrial *PLEASE BID PARK AVE. SEPARATE*



Exhibit G

District 5 Court



Contractual Mowing Request for Proposals

Exhibit H

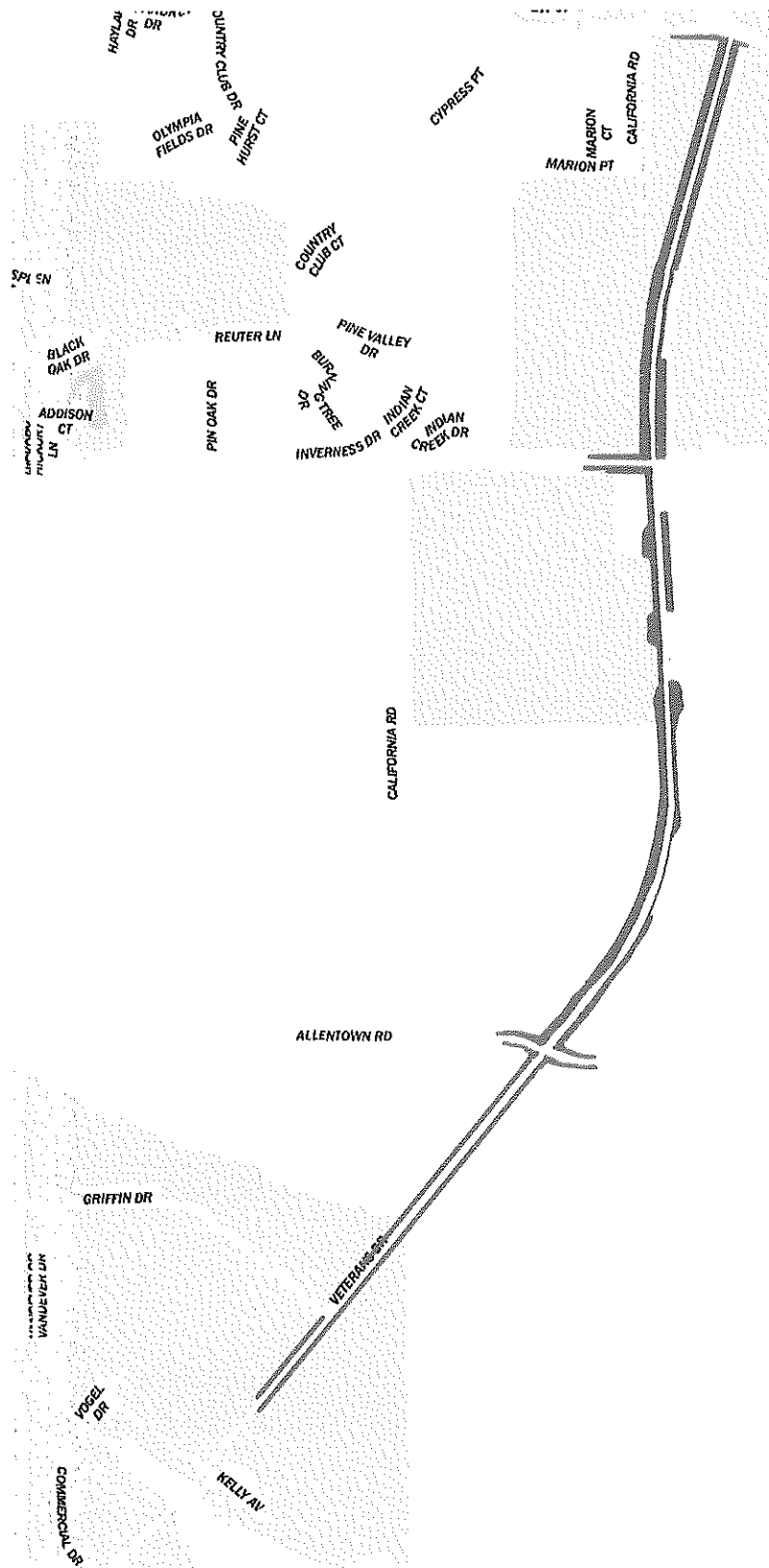
District 6 Lift Stations



Contractual Mowing Request for Proposals

Exhibit I

District 7 Veterans Drive



Contractual Mowing Request for Proposals

Exhibit J

District 8 Airport



Carmody Lawn Services, Inc.

211 S. Fourth St. Dunlap, IL 61525 | 309-740-5700 | zach.carmodyservices@gmail.com

02/28/2024

City of Pekin

111 South Capitol

Pekin, IL 61554

RE: Project Understanding

As stated in the RFP, Carmody Lawn Services, Inc. understands the 2023 season runs from April 4th, 2024, to November 4th, 2024. The work that will be completed will include weekly mowing of all established grasses and vegetation at each location. Mowing and trimming will be done to the referenced height and completed around all structures, walks, trees, parking areas, sidewalks, etc. and will be done in a professional manner to maintain a neat appearance. All trash and debris will be removed prior to mowing and all clippings will be blown off the sidewalks, walkways, driveways, trails, etc.

Zach Reeder, owner, will oversee these properties if awarded and use his best discretion when mowing during hot dry periods as well as during rain periods for locations that hold moisture. He is aware that any damage done accidentally will be at the full responsibility of Carmody Lawn Services, Inc. and will be resolved within 30 days after damaged occurs.

All payments from the City of Pekin will be made in 8 equal payments from April to November, once all work has been completed in a satisfactory manner. Time and material projects will be billed separately. Carmody Lawn Services, Inc. understands there will be \$200 deducted if there are missed mowing areas.

Zach Reeder has read and understands the RFP in full and will follow all rules and guidelines set by the City of Pekin.

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Contractual Mowing Request for Proposals



Bid Form-

Company Name: Carmody Lawn Services, Inc.

Please provide a price to complete each mowing district for the duration of the entire ~~2022~~ 2024 Mowing Season. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.

District #1	\$	/yr
District #2	\$ 19,199.20	/yr
District #3	\$ 8,652.00	/yr
District #4	\$ 58,092.00	/yr
Park Ave	\$	/yr
District #5	\$	/yr
District #6	\$ 7,251.20	/yr
District #7	\$ 21,621.76	/yr
District #8	\$ 88,992.00	/yr

Please provide an hourly rate for time and material (T&M) to be completed as it is described within the RFP. As a reminder, time and material work is not guaranteed.

Contractor T&M Hourly Rate	\$ 65.00	/hr
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Sub-Contractors- Please list any Subcontractors you will be utilizing to complete the work you are bidding on above, as well as submitting their certificates of insurance.

By submitting this bid form, you hereby proclaim that the submitted pricing is truthful and accurate, as pricing negotiations after the start of the season will not be entertained.

Name: Zach Reeder Signature: [Signature]

Date: 2/28/2024

Would you be interested in out of scope work? Yes ☒ No ☐

Carmody Lawn Services, Inc.

211 S. Fourth St. Dunlap, IL 61525 | 309-740-5700 | zach.carmodyservices@gmail.com

02/28/2024

City of Pekin
111 South Capitol
Pekin, IL 61554

RE: Experience and Qualifications

Carmody Services has been in business since 1999. Zach Reeder, owner, acquired the business in 2019, changing the name to Carmody Lawn Services, Inc. Our office is based out of Dunlap, IL and we service the surrounding areas. We are fully licensed and insured.

We have expanded over the past few years to provide a range of services varying from mowing and lawn maintenance, fertilization, aeration and overseeding, snow removal, general construction, pressure washing, gutter cleaning, concrete work, grading, commercial janitorial services and more. We take pride in hiring and maintaining a diverse workforce who takes pride in their work and provides great customer service.

We have serviced many similar accounts to the City of Pekin such as the following: Chillicothe Park District (since April of 2020), City of Peoria (since May of 2020), Dunlap CUSD (since April of 2020) and numerous Morton Community Bank locations (since May of 2019) - just to name a few. We also work with numerous property management companies to service their properties as well. In addition, we have acquired many commercial and residential properties over the years that we continue to maintain great relationships with.

Please feel free to reach out with any questions or concerns. Thank you for your time and consideration.

Sincerely,



Zach Reeder, Owner



References

Company: NHS Property Management

Contact Name: Jon Symmonds

Phone Number: 309-689-1700

Email: jon@nhspm.com

Company: Dunlap CUSD

Contact Name: Scott Adreon

Phone Number: 217-840-6107

Email: sadreon@dunlapcusd.net

Company: Morton Community Bank

Contact Name: Bradley Barberis

Phone Number: 309-407-3911

Email: Bradley.barberis@mortonbank.com



Staff Contacts

Primary Contact: Zach Reeder

Owner: Zach Reeder

Phone: 309-621-1906

Email: zach.carmodyservices@gmail.com

Operating Manager: Brady Westart

Phone: 309-397-2642

Email: brady.carmodyservices@gmail.com

Billing: Megan Reeder

Email: megan.carmodyservices@gmail.com

Office: Samantha Adami

Phone: 309-740-5700

Email: Samantha.carmodyservices@gmail.com

City of Pekin Mowing Crew:

Dave Siebert

Steve Carver

Grant Wallenfang

Joe Sassman

Josh Avery

(*subject to change depending on staffing availability)

211 S. Fourth St. Dunlap, IL 61525



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/01/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PRESTON INSURANCE AGENCY ILLINOIS, LLC 2000 Pioneer Pkwy., Suite 18/A Peoria, IL 61615	CONTACT NAME: PHONE (A/C, No, Ext): 309-688-0644 E-MAIL ADDRESS: PRESTONINS83@YAHOO.COM FAX (A/C, No): 309-688-6626
INSURED Carmody Lawn Service Inc 211 S. Fourth St. Dunlap, IL 61525	INSURER(S) AFFORDING COVERAGE INSURER A: Indiana Farmers Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:	Y	CPP1018874	3/01/2023	3/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY		CAP1012054	3/01/2023	3/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
X	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	☐ OCCUR ☐ CLAIMS-MADE	CUP1003911	03/01/2023	03/01/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A	WCP1008786	3/01/2023	3/01/2024	PER STATUTE ☐ OTHER ☐ E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Pekin is listed as Additional Insured.

CERTIFICATE HOLDER The City of Pekin 111 S Capital St Pekin IL 61554	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Contractual Mowing Request for Proposals



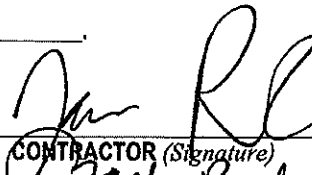
the City. Failure to comply with the accessibility requirements shall be deemed as substandard work and will be subject to the same penalties.

8. The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the City for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered collectively.
9. Payment for mowing services shall be made in eight (8) equal payments, once all work has been completed in a satisfactory manner and the specifications stated herein have been met, for the following months: April, May, June, July, August, September, October and November following receipt of an invoice from the Contractor for the month in question. Time and Material fees are to be billed separately. Payment for Landscape Maintenance locations shall be billed separately according to the landscape maintenance schedule. Payments are approved on the third (3rd) Monday of each month. In order to ensure sufficient time for the payment to be processed, invoices must be submitted for payment on the first (1st) Wednesday of each month.
10. Missed Mowing Areas-If an area is missed and not mowed on the specified schedule, without prior authorization from the public property Supervisor, a deduction of \$200.00 will be deducted from the invoice per occurrence. Three (3) or more consecutive missed areas will result in immediate contract termination.
11. Sub-contracting – Subcontracting work as it pertains to this RFP will be allowed under the terms of the RFP, as long as the sub-contracting contractor meets all qualifications listed within the RFP. Additional sub-contractors identified after the start of the season must be approved by the Public Property Supervisor, and will come at no additional cost to the City. Certificates of insurance must be provided to the Public Property Supervisor for all contracting companies.
12. The City will occasionally offer additional work outside of the scope listed in this RFP, please indicate on the Bid Form if interested.

This Agreement entered into on 3/8/24 Date

OWNER (Signature)

(Printed name and title)



CONTRACTOR (Signature)
Zach Reed
(Printed name and title)

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Dean Schneider, Public Works Director

AGENDA ITEM: Resolution No. 117-23/24 Approving Contract for Mowing Request For Proposal District 3,7,8 to J.W. Lawn Service LLC

DESCRIPTION: This Resolution is to award District 3,7, and 8, which was outlined within the City Mowing RFP. The amount of Dist 3 is for \$7,600.00, Dist.7 is for \$17,000.00, and Dist. 8 is for \$43,600.00. This is a total of \$68,200.00 for all three districts. The District 3,7, and 8 award is for the 2024 mowing season, which runs from April 4, 2024 to November 4, 2024. A Mowing Contract will be signed prior to the start of the season with all parties awarded. As outlined in the RFP, a contract will be executed with the contractor and payments will be made to the contractor throughout the course of the season. Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount: \$68,200.00

Line Item:100-068-534200

Budgeted Amount: \$250,000.00 pending approval of the FY25 budget.

Remaining Funds:

Notes:

REVIEWED BY:

Dean Schneider, Public Works Director
 Katherine Swise, City Attorney
 Robert Grogan, Finance Consultant
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/15/2024
 Approved - 3/20/2024
 Approved - 3/20/2024
 Approved - 3/20/2024
 Final Approval - 3/20/2024

Resolution No. 117-23/24 Approving Contract for Mowing Request For Proposal District 3,7,8 to J.W. Lawn Service LLC

WHEREAS, the City requested proposals for mowing of City-owned property for calendar year 2024; and

WHEREAS, the City divided the request into districts within the City; and

WHEREAS, JW Lawn Service, LLC submitted the lowest proposal for Districts 3, 7, and 8; and

WHEREAS, the City Council finds that the proposal submitted by JW Lawn Service, LLC is reasonable and responsible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The proposal for mowing of Districts 3, 7, and 8 for calendar year 2024 submitted by JW Lawn Service, LLC and attached hereto as Exhibit A is approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a contract with JW Lawn Service, LLC for the mowing of Districts 3, 7, and 8 consistent with the terms of the request for proposals issued by the City and the attached Exhibit A, with such changes as the Mayor deems necessary and appropriate.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Contractual Mowing Request for Proposals



Following is the request for proposals on contractual services for the mowing of City owned property; ROW; and landscape maintenance.

City owned
property,
ROW and
Landscape
maintenance

Contractual Mowing Request for Proposals



Invitation for Bids

The purpose of the Request for Proposal (RFP) is to obtain quotes and/or bids for providing mowing, and landscape maintenance to City property and right-of-way for the City of Pekin, IL for 2024.

All Communications regarding this RFP and for obtaining a complete RFP packet of information should be directed to;

Dean Schneider
Public Works Director
111 South Capitol
Street
Pekin, IL 61554
deschneider@ci.pekin.il.us

To be considered, each contractor must submit a completed proposal bid form, certificate of liability insurance, and any additional information requested in the RFP with their proposal packet. The proposal bid form must be signed and include a statement as to the period during which the proposal remains valid.

Responses to this RFP will be evaluated based on a selection process consisting of:

- A review by the City of the contractor's response to the RFP, to determine if the proposal meets all criteria for consideration.
- Relevant experiences, project understanding, project requirements, strength of the proposal, and proposed fees.

Every effort will be made to adhere to the following schedule:

- | | |
|---------------------------------|----------------------------|
| • Distribute RFP | February 9, 2024 |
| • Non-Mandatory Pre-Bid Meeting | February 19, 2024 10:00 AM |
| • Deadline for Questions | February 26, 2024 5:00 PM |
| • Proposal Submission Deadline | March 1, 2024 10:00 AM |

Note: Pre-Inspection of locations must be scheduled with our Public Works Director Dean Schneider at 309-210-8717 prior to bid acceptance.

Proposals will be accepted until 10:00 AM on March 1, 2024.

Envelopes shall be clearly marked "Request for Proposal – Mowing 2024" on the outside of the envelope.

Contractual Mowing Request for Proposals



Instructions for Bidders

The City of Pekin is requesting bids from qualified contractors to mow a variety of public land space and public right-of-way. The selected contractor will be responsible for mowing, trimming and landscape maintenance services to the City of Pekin for the 2024 season. The 2024 Season runs from April 4, 2024 through November 4, 2024. Please refer to Exhibit A for the complete list of locations to be mowed. Exhibit B is landscape maintenance/mowing instructions for a variety of sites which will be included within the associated mowing districts. If any additional day(s) of mowing are needed, you will be contracted by the city.

Scope of Work

The work to be completed will include weekly mowing of all established grasses and vegetation within each reported area in a neat and professional manner. Vegetation in and around structures, walks, trees, parking areas, sidewalks, or other similar items shall be mowed to a neat appearance as well as string trimmed (weed eater, weed whipping, etc.) or edged when necessary. The contractor shall neatly mow grass and vegetation to the referenced height within the Mow List (exhibit A). All trash and debris in the mowing area shall be removed from the area before and after mowing by the contractor. Grass and vegetation clippings shall be blown or swept off walkways, driveways, trails, sidewalks, etc. Vegetation clippings shall not be blown or deposited on the city streets or walkways at any time.

A number of areas described above dry out and do not grow during hot periods of the summer months. It will be the responsibility of the contractor to factor this into their bidding for services listed in Exhibit A to provide for the best possible price. Additional work may be requested by the Public Works Director, or designee, within each district and will be billed on a time and material basis and billed separately on a monthly basis. The City's expectation is that these areas are to be kept in a neat and orderly groomed appearance at all times and it will be the responsibility of the contractor to choose a mowing cycle for each area to meet this expectation, with the approval of the Public Works Director.

The chosen contractor must be able to respond to and comply with all elements listed in this section. Failure to comply can and will result in termination of a bid proposal or service contract. Elements include:

- Mowing height varies from 3" to 5", depending on the district.
- Grass height may not exceed 6".
- Grass clippings will not be mowed or blown into the streets or roads.
- The Following locations must have the grass picked up and removed from the property:
 - Park Avenue
 - City Hall
 - Veterans Cemetery
- Medians with landscaping will ONLY require weeding, no additional work will be needed for the ground coverings.
- Mowing over garbage is prohibited
- All garbage must be picked up and disposed of prior to mowing and at the expense of the contractor.

Contractual Mowing Request for Proposals



- Damage to tires, light posts, sign posts, etc. by mowers or string trimmers is prohibited.
- If any of these requirements are not met, the city will send their own crew(s) to mow, clean, remove clippings and/or garbage at a deduct of \$200.00 per an hour per event.
- If a district is not mowed within 3 days of being notified, the city will deduct the same hourly rate of \$200.00 per hour.
- Equipment operators must wear at all times high visibility reflective safety vests, jackets, or shirts while operating equipment in road ROW and medians. Hearing and eye protection is required at all times.
- Park Ave. and Veterans Cemetery MUST be maintained at on a strict schedule and cleaned thoroughly at all times. Any complaints on these two sites will be documented and the contractor will be fined \$500.00 per complaint.

Lawn Care Districts

District 1 – Downtown (Exhibit C)

- This encompasses a large portion the downtown Pekin Area. As well as City Hall and the River front.

District 2 – Northside (Exhibit D)

- This area is City property north of Sheridan, including; the north waste water treatment plant, Memorial Cemetery, and multiple medians around route 29.

District 3 – Central (Exhibit E)

- District 3 maintains a variety of ROW areas on Sheridan and Broadway.

District 4 – Industrial (Exhibit F)

- Major areas within this district are the Waste water treatment plant, Park Ave, Street and Bus departments, and industrial park area ROW's.

District 5 – Court (Exhibit G)

- Court: District maintains areas into the commercial corridor of town, including Griffin Ave., as well as ROW areas on 14th and Parkway.

District 6 – Lift Stations (Exhibit H)

- Lift station are small areas placed throughout town to assist in the sewer system. Most are fenced in areas, but all are marked properly with City of Pekin signage.

District 7 – Veterans Drive (Exhibit I)

- Maintaining all City Owned ROW marked within the District 7 Map for veterans drive from Sheridan to Menards.

District 8 – Airport (Exhibit J)

- Maintaining Approx. 60 acres of grass at Pekin Municipal Airport.

****Short Descriptions listed within the Lawn care districts section of this RFP only give a glance of what the district encompasses. For a full comprehensive list of district property, please see Exhibit A along with the corresponding District Map. ****

Contractual Mowing Request for Proposals



Selection Process

The City will take into account such matters it considers appropriate in selecting the successful contractor. The City reserves the right to contract with one or more vendors for maintenance and mowing and to reject, for any reason, any and all bids. The City Reserves the right to award a district to any company that submits a bid, regardless of price, as it is in the best interest of the City to ensure a balanced workload to all parties. Evaluation criteria will include:

- The contractor's understanding of the assignment and ability to follow bidding instructions
- The contractor's proposed fee for individual maintenance areas and one lump sum for all areas
- The experience and qualifications of the contractor
- References (provide a minimum of three account references)

Bidder Qualifications & Proposals

The requests that contractors interested in submitting proposals:

1. Clearly outline (on the provided bid form) the unit price for each mowing area or landscape maintenance area specified for the season (April 4, 2024 thru November 4, 2024). The Price being submitted will be the price to maintain the entire district, as we have described, for the ENTIRE Season. Districts shall not be mowed after November 4, 2024 unless directed to do so by the Public Works Director. Mowing will be based on a T&M Rate.
2. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.
3. Submit an hourly rate at which additional Lawn maintenance work will be completed by your crew. This work will be communicated with you by the Public Works Director, or designee.
4. Submit a summary of your experience and qualifications.
5. Submit three account references that you currently service.
6. Submit a certificate of liability insurance and automobile/mowing equipment insurance (The contractor will need to name the City as additional insured and meet the following liability limits if awarded a maintenance contract: \$1.0 million per occurrence). Also, submit proof of Statutory worker's compensation coverage under Illinois law.
7. Specify the staff to be involved (primary contact, mowing operators, single proprietor, clerical contact, and owner or owner's agent).
8. Submit two (2) copies of the proposal packet (failure to not submit two full copies of your proposal may result in your proposal not being considered).

The contractor should be aware of the following:

- The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- All proposals will be property of the City of Pekin, IL.
- The lowest proposal will not necessarily be accepted. The City reserves the right to reject all

Contractual Mowing Request for Proposals



bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.

- Sealed envelopes marked "Request for Proposal – Mowing 2024" with the proponent's name and address shown on the upper left hand corner of the envelope, must be received at City Hall, Attn: Dean Schneider, Public Works Director, 111 South Capitol St. Pekin, IL 61554 prior to 10:00am on March 1st, 2024.

Terms and Conditions

1. Rain and Property Moisture- All Contractors are encouraged to use their best discretion operating within unfavorable mowing conditions. However, contractors are not to mow areas that could be damaged by equipment due to excessive moisture. These areas are to be reported to the public property Supervisor, or designee, to make scheduling accommodations.
2. Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed under this contract.
3. The Contractor shall assume full responsibility for the actions of its employees or agents and shall repair or replace any damaged item or area of the City properties caused by the actions of its employees or agents unless said damage occurred under circumstances beyond their reasonable control as determined by the City.
4. Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within thirty (30) days after damage occurs to the satisfaction of the City. The Contractor shall inform the City of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the City, the City reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.
5. It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person, firm, or corporation, without the previous written consent of an authorized representative of the City of Pekin; but in no case shall consent relieve the Contractor from his obligations or change the terms of the contract.
6. The contract may be canceled or annulled by the City in whole or in part by written notice of default to the Contractor upon nonperformance or violation of contract terms. The City of Pekin reserves the right to terminate the service at any time during the term of the contract upon thirty (30) Day written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the City of Pekin, shall constitute contract default.
7. Contractor shall supply cell phone numbers, daytime office numbers, and fax numbers of supervisors handling this contract. The Contractor shall return all calls within one hour of the City placing the call. On-site response time for complaints must be made within 24 hours of the initial call being made by the City. The Contractor must have clear verbal and written communication with

Contractual Mowing Request for Proposals



the City. Failure to comply with the accessibility requirements shall be deemed as substandard work and will be subject to the same penalties.

8. The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the City for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered collectively.
9. Payment for mowing services shall be made in eight (8) equal payments, once all work has been completed in a satisfactory manner and the specifications stated herein have been met, for the following months: April, May, June, July, August, September, October and November following receipt of an invoice from the Contractor for the month in question. Time and Material fees are to be billed separately. Payment for Landscape Maintenance locations shall be billed separately according to the landscape maintenance schedule. Payments are approved on the third (3rd) Monday of each month. In order to ensure sufficient time for the payment to be processed, invoices must be submitted for payment on the first (1st) Wednesday of each month.
10. Missed Mowing Areas-If an area is missed and not mowed on the specified schedule, without prior authorization from the public property Supervisor, a deduction of \$200.00 will be deducted from the invoice per occurrence. Three (3) or more consecutive missed areas will result in immediate contract termination.
11. Sub-contracting – Subcontracting work as it pertains to this RFP will be allowed under the terms of the RFP, as long as the sub-contracting contractor meets all qualifications listed within the RFP. Additional sub-contractors identified after the start of the season must be approved by the Public Property Supervisor, and will come at no additional cost to the City. Certificates of insurance must be provided to the Public Property Supervisor for all contracting companies.
12. The City will occasionally offer additional work outside of the scope listed in this RFP, please indicate on the Bid Form if interested.

This Agreement entered into on 2/28/2024
Date

OWNER (Signature)

Zach Reeder, owner/president
(Printed name and title)

CONTRACTOR (Signature)

(Printed name and title)

Contractual Mowing Request for Proposals



Exhibit A

District 1			
6 Islands	Church Parking Lot-Corner lots	Bi-Weekly	3"
Sheridan- Sommerset	dead end	Bi-Weekly	3"
City Hall	Push Mowers	Weekly	3.5"
River	Lot Behind Pekin Vet Clinic-lot in between Bridge-RiverFront Side Hills	Bi-Weekly	3"
3rd street	Along tracks to tazwell county jail	Bi-Weekly	3"
3rd Avenue	Intersection @ 3rd Washington lot behind and side of appliance store along tracks	Bi-Weekly	3"
Colson Building	Front and Back of Building	Bi-Weekly	3"
DMV	Lot @ Cynthia and 3rd-lot @ Sabella and 3rd	Bi-Weekly	3"
Empty Lot	Across from Library	Bi-Weekly	3"
8th Street Medians	Market N 8th-State-N 8th Willow N 8th	Bi-Weekly	3"
North Orelllys Parking Lot	Right Of Way	Bi-Weekly	3"
Farmers Market	Empty Lot	Bi-Weekly	3"
Sommerset-Jane	Corner Lot	Bi-Weekly	3"
Chinese Parking LOT	Pekin Sign and Right Of Way	Bi-Weekly	3"
Hammas Furniture back lot	2 Medians	Bi-Weekly	3"
Ace Liquor	1 Median	Bi-Weekly	3"
Sommerset @Minerva	small lot across from cilco plant	Bi-Weekly	3"
District 2			
Cell Tower	Along tree line and empty lot	Bi-Weekly	3"
Veterans Cemetery	Full mow, Trim and grass removal. Weekly Schedule and special holidays	Weekly	3"
War Veterans Memorial	Entry Way	Bi-Weekly	3"
Route 29	Medians and Pekin Sign	Bi-Weekly	3"
Route 98	Medians and corner lot	Bi-Weekly	3"
Kennedy DR	Right Of Way	Bi-Weekly	3"
Dump	North Treatment Plant	Bi-Weekly	3"
Velde DR.	2 Medians Velde lot and East side tree line to creek	Bi-Weekly	3"
District 3			
Sheridan Guard Rail	Right Of Way	Bi-Weekly	3"
Sheridan Ditch	Right Of Way	Bi-Weekly	3"
Broadway to Veterans	West Side Tree Line	Bi-Weekly	3"
Broadway St	Right Of Way	Bi-Weekly	3"
Old California Rd	West Ditch Along Mailboxes	Bi-Weekly	3"
District 4			
Royal Ave	Schnucks Sign	Bi-Weekly	3"
	dead end	Bi-Weekly	3"
Dollar L	only front right of way	Bi-Weekly	3"
Derby Pond		Bi-Weekly	3"
KMI	Koch Street-Riverway Right of way/Riverway right of way West tree line	Bi-Weekly	3"
Industrial Park	Frontage to Hannah Right of way and ponds	Bi-Weekly	3"
Distillery		Bi-Weekly	3"
Washington Mechanic	2 Empty Lots	Bi-Weekly	3"
Hannah Dr	Right of way	Bi-Weekly	3"
Hannah Dr	Inner Parkfield Drive	Bi-Weekly	3"
Waste Water Plant		Bi-Weekly	3"
Park Ave	5TH to 13TH 8 Medians	Weekly	3.5"
2ND Street	Empty Lots Front and Back-Main Street along fence line to Fayette	Bi-Weekly	3"
District 5			
Egg Ranch	5 Swips at Welcome Sign Only	Bi-Weekly	3"
Cefcu Pond	Inside Fence outside Fence facing Menards	Bi-Weekly	3"
Valle Vista Medians	4 Medians	Bi-Weekly	3"
Saint Johns Ave	Right of way to dead end	Bi-Weekly	3"
Dome	Griffin Avenue @ Right of way	Bi-Weekly	3"
14 Street	Guard Rail/ East side to veterans	Bi-Weekly	3"
Coal Miners	Right of way East Side Tree Line	Bi-Weekly	3"
18th WestShore	Across From Stadium -Push Mowers	Bi-Weekly	3"
District 6			
14th Vista Grande	UFT STATION	Bi-Weekly	3"
El Camino-Alameda	UFT STATION	Bi-Weekly	3"
18th-Cape Court	UFT STATION	Bi-Weekly	3"
Oakwood	UFT STATION	Bi-Weekly	3"
Lake Whitehurst	UFT STATION	Bi-Weekly	3"
Sheridan @ Crescent	UFT STATION	Bi-Weekly	3"
State Street	UFT STATION	Bi-Weekly	3"
Ironwood	UFT STATION	Bi-Weekly	3"
Ludakins	UFT STATION	Bi-Weekly	3"
Rosewood	UFT STATION	Bi-Weekly	3"
Brenkman Drive	UFT STATION	Bi-Weekly	3"
District 7			
Veterans Drive	ROW Identified from Menards to Sheridan	Bi-Weekly	5"
District 8			
Airport	Approx 60 Acres of Grass	Weekly	4"

Exhibit B

LANDSCAPE MAINTENANCE LOCATIONS

In addition to regular mowing, the following locations have landscape maintenance requirements. Each location maintenance will be completed by the company in which the associated district was awarded. The locations which reference 2 Shrub trimmings will have the trimmings completed in May and October.

- **District 1 Downtown**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 2 Northside**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 3 Central**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 4 Industrial**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
 - Park Ave. **MUST** be bid separate
- **District 5 Court**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 6 Lift Station**
 - All Steps and entry ways are to be cleared of overhanging limbs and obstructions.
 - Vegetation growing through fences are to be cleared out two times during the mowing season.
- **District 7 Veterans Drive**
 - Veterans Drive Shall be Mowed
- **District 8 Airport**
 - The Airport will require weekly mowing

Contractual Mowing Request for Proposals



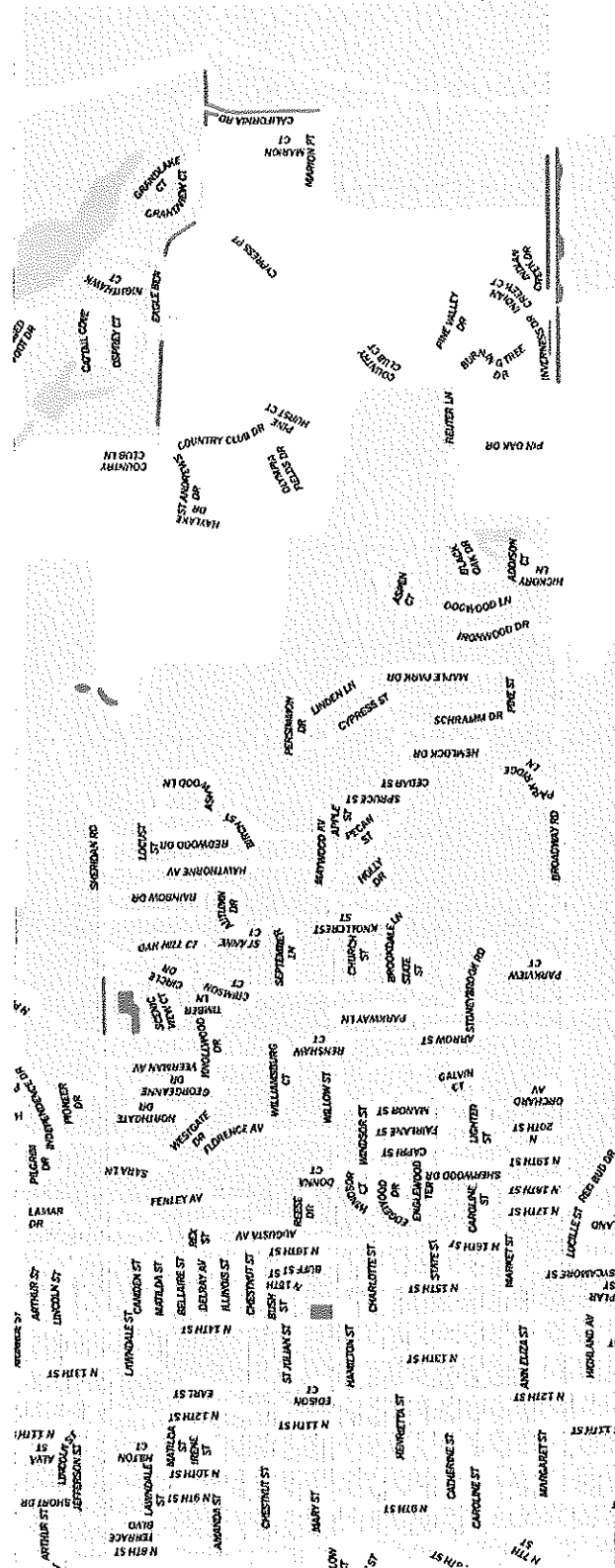
Exhibit C
District 1 Downtown



Exhibit D
District 2 Northside



District 3 Central



Contractual Mowing Request for Proposals

Exhibit F

District 4 Industrial *PLEASE BID PARK AVE. SEPARATE*



Contractual Mowing Request for Proposals



Exhibit G
District 5 Court



Exhibit H

District 6 Lift Stations

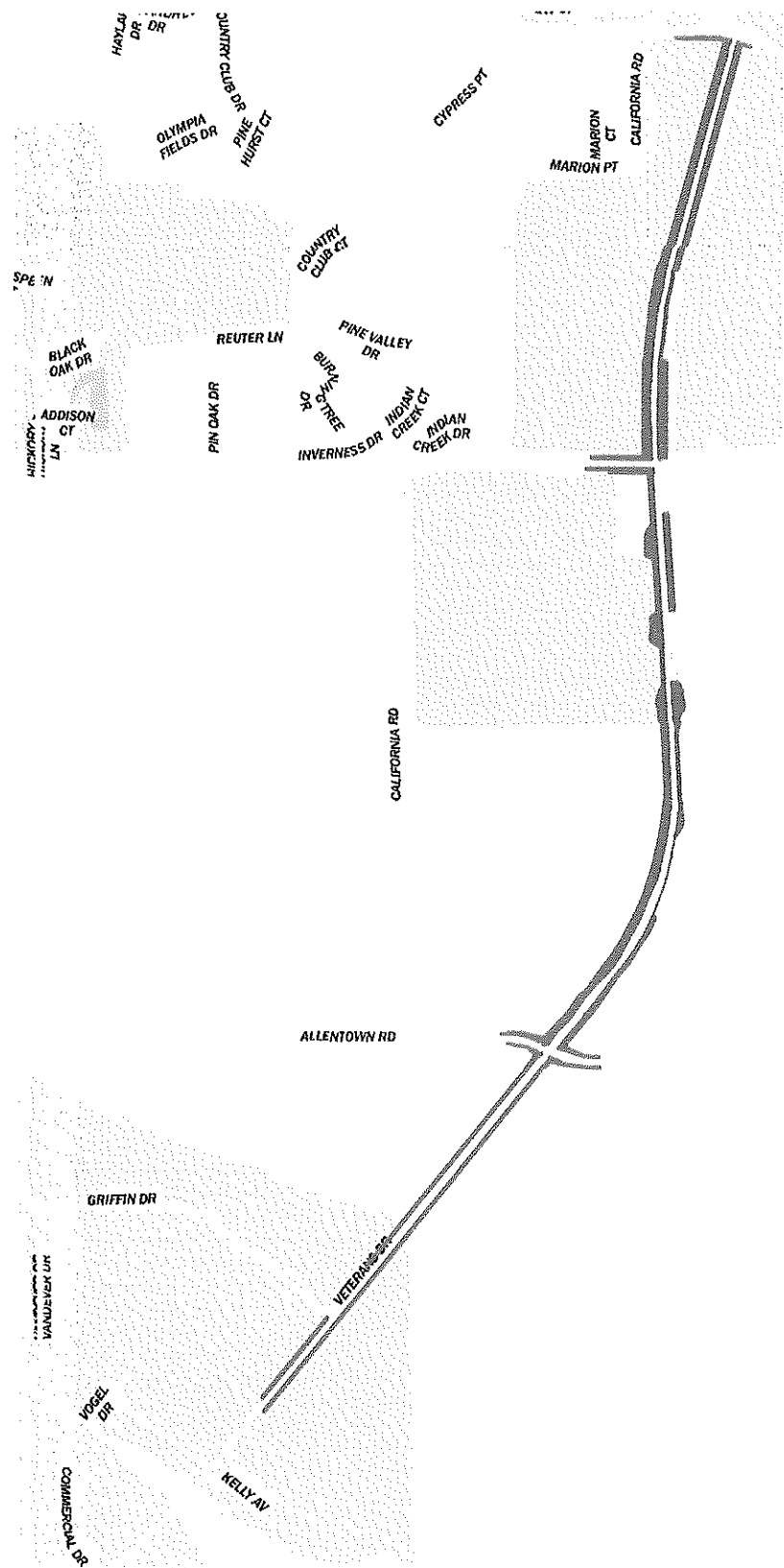


Contractual Mowing Request for Proposals



Exhibit I

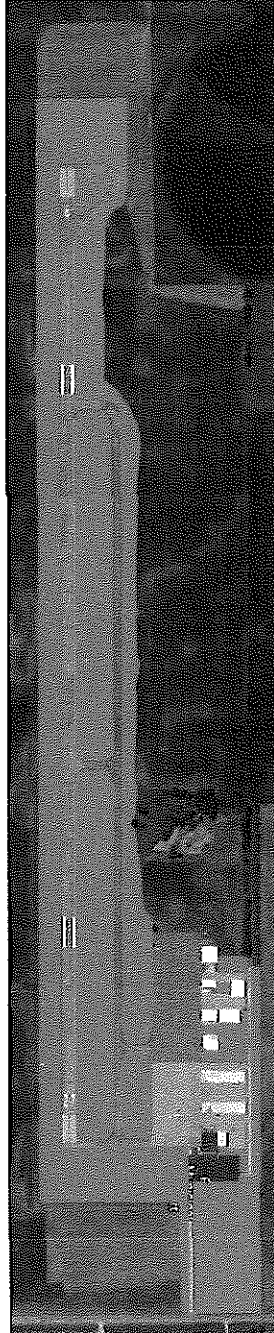
District 7 Veterans Drive



Contractual Mowing Request for Proposals

Exhibit J

District 8 Airport



Contractual Mowing Request for Proposals



bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.

- Sealed envelopes marked "Request for Proposal – Mowing 2024" with the proponent's name and address shown on the upper left hand corner of the envelope, must be received at City Hall, Attn: Dean Schneider, Public Works Director, 111 South Capitol St. Pekin, IL 61554 prior to 10:00am on March 1st, 2024.

Terms and Conditions

1. Rain and Property Moisture- All Contractors are encouraged to use their best discretion operating within unfavorable mowing conditions. However, contractors are not to mow areas that could be damaged by equipment due to excessive moisture. These areas are to be reported to the public property Supervisor, or designee, to make scheduling accommodations.
2. Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed under this contract.
3. The Contractor shall assume full responsibility for the actions of its employees or agents and shall repair or replace any damaged item or area of the City properties caused by the actions of its employees or agents unless said damage occurred under circumstances beyond their reasonable control as determined by the City.
4. Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within thirty (30) days after damage occurs to the satisfaction of the City. The Contractor shall inform the City of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the City, the City reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.
5. It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person, firm, or corporation, without the previous written consent of an authorized representative of the City of Pekin; but in no case shall consent relieve the Contractor from his obligations or change the terms of the contract.
6. The contract may be canceled or annulled by the City in whole or in part by written notice of default to the Contractor upon nonperformance or violation of contract terms. The City of Pekin reserves the right to terminate the service at any time during the term of the contract upon thirty (30) Day written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the City of Pekin, shall constitute contract default.
7. Contractor shall supply cell phone numbers, daytime office numbers, and fax numbers of supervisors handling this contract. The Contractor shall return all calls within one hour of the City placing the call. On-site response time for complaints must be made within 24 hours of the initial call being made by the City. The Contractor must have clear verbal and written communication with

Zero Turn Mowers

- JD 970 72" deck
- JD 930 60" deck
- Exmark 72" deck
- Cub Cadet 60" deck
- Cub Cadet 54" deck
- Spartan 72" deck

Tractor and mowers

- 2022 NH Workmaster 75 front wheel assist and loader
- 15' Bush Hog batwing mower
- JD 2630 80 Hp tractor
- JD Mx 7' Bush Hog mower

Track Skidloader and attachments

- 2004 TL 130 Takauchi 72" bucket
- 1996 Chevy 3500 dump truck
- Grapple bucket
- Stump bucket
- Dirt rake
- Back Hoe attachment

Experience and Qualifications

I have owned my own mowing business since 2001. I have experience with mowing large properties with brush hog and zero turn mowers. I have operated machinery all my life having grown up on a farm. A few of my accounts include Amerhart Pekin, Ingredion Mapleton and City of Pekin/District #7. My three employees are equally qualified at operating all of my machinery. I have also completed numerous jobs with my skid loader, which includes rock spreading, brush clean up and tree trim/clean up.

Employees

- Jeff Worms owner/operator – primary contact
309.264.5108
- Joe Worms
- Scott Crabtree
- George Guppy

Contractual Mowing Request for Proposals



BIDDER REFERENCES

NAME	ADDRESS	CONTACT PERSON & PHONE #
1. Amershort	1810 Riverview Drive, Pekin	Paul Desjardins 347-1118
2 Sharon Danner	Meadow Lark Ln, Pekin	346-6916
3. Pekin Airport	1	Mike Cruce 309-620-3808

Contractual Mowing Request for Proposals



Bid Form-

Company Name- JW Lawn Service LLC

Please provide a price to complete each mowing district for the duration of the entire 2024 Mowing Season. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.

District #1	\$	/yr
District #2	\$ 25,600 ⁰⁰	/yr
District #3	\$ 7600.00	/yr
District #4	\$	/yr
Park Ave	\$	/yr
District #5	\$	/yr
District #6	\$	/yr
District #7	\$ 17,000.00	/yr
District #8	\$ 43,600.00	/yr

← cemetery 16000⁰⁰
All rest 9600⁰⁰

Please provide an hourly rate for time and material (T&M) to be completed as it is described within the RFP. As a reminder, time and material work is not guaranteed.

Contractor T&M Hourly Rate	\$ 70 ⁰⁰ 20x0 Turn 100 ⁰⁰ 15' BATTING mowing	/hr
----------------------------	---	-----

Sub-Contractors- Please list any Subcontractors you will be utilizing to complete the work you are bidding on above, as well as submitting their certificates of insurance.

By submitting this bid form, you hereby proclaim that the submitted pricing is truthful and accurate, as pricing negotiations after the start of the season will not be entertained.

Name: Jeff Worms Signature: Jeff Worms

Date: 2/26/24

Would you be interested in out of scope work? Yes ☒ No ☐

Contractual Mowing Request for Proposals



the City. Failure to comply with the accessibility requirements shall be deemed as substandard work and will be subject to the same penalties.

8. The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the City for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered collectively.
9. Payment for mowing services shall be made in eight (8) equal payments, once all work has been completed in a satisfactory manner and the specifications stated herein have been met, for the following months: April, May, June, July, August, September, October and November following receipt of an invoice from the Contractor for the month in question. Time and Material fees are to be billed separately. Payment for Landscape Maintenance locations shall be billed separately according to the landscape maintenance schedule. Payments are approved on the third (3rd) Monday of each month. In order to ensure sufficient time for the payment to be processed, invoices must be submitted for payment on the first (1st) Wednesday of each month.
10. Missed Mowing Areas-If an area is missed and not mowed on the specified schedule, without prior authorization from the public property Supervisor, a deduction of \$200.00 will be deducted from the invoice per occurrence. Three (3) or more consecutive missed areas will result in immediate contract termination.
11. Sub-contracting – Subcontracting work as it pertains to this RFP will be allowed under the terms of the RFP, as long as the sub-contracting contractor meets all qualifications listed within the RFP. Additional sub-contractors identified after the start of the season must be approved by the Public Property Supervisor, and will come at no additional cost to the City. Certificates of insurance must be provided to the Public Property Supervisor for all contracting companies.
12. The City will occasionally offer additional work outside of the scope listed in this RFP, please indicate on the Bid Form if interested.

This Agreement entered into on 3/11/24
Date

OWNER (Signature)

(Printed name and title)

CONTRACTOR (Signature)

(Printed name and title)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  Greg Kurtenbach Insurance and Financial Services 314 N. Sangamon Ave. Gibson City, IL 60936	CONTACT NAME: Greg Kurtenbach	FAX (A/C, No):	
	PHONE (A/C, No, Ext): 217-784-8343	E-MAIL ADDRESS:	
INSURED Jeffery Worms 8215 S. Gollon Rd Peoria, IL 61607	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: State Farm Fire and Casualty Company		25143
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:			93-L2-Z011-9	05/11/2023	05/11/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N Y N/A			93-NE-B047-7	02/10/2024	02/10/2025	☒ PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**City of Pekin
111 S. Capitol St.
Pekin, IL 61554

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Dean Schneider, Public Works Director

AGENDA ITEM: Resolution No. 118-23/24 Approving Contract for Mowing Request For Proposal District 5 to Easier Grounds Management LLC

DESCRIPTION: This Resolution is to award District 5 mowing to Easier Grounds Management LLC, which was outlined within the City Mowing RFP, to the amount of \$16,480.00. The District 5 award is for the 2024 mowing season, which runs from April 4, 2024 to November 4, 2024. A Mowing Contract will be signed prior to the start of the season with all parties awarded. As outlined in the RFP, a contract will be executed with the contractor and payments will be made to the contractor throughout the course of the season. Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount: \$16,480.00

Line Item: 100-068-534200

Budgeted Amount: \$250,000 pending approval of the FY25 Budget.

Remaining Funds:

Notes:

REVIEWED BY:

Dean Schneider, Public Works Director
 Katherine Swise, City Attorney
 Robert Grogan, Finance Consultant
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/15/2024
 Approved - 3/20/2024
 Approved - 3/21/2024
 Approved - 3/21/2024
 Final Approval - 3/21/2024

Resolution No. 118-23/24 Approving Contract for Mowing Request For Proposal District 5 to Easier Grounds Management LLC

WHEREAS, the City requested proposals for mowing of City-owned property for calendar year 2024; and

WHEREAS, the City divided the request into districts within the City; and

WHEREAS, Easier Grounds Management, LLC, submitted the lowest proposal for District 5; and

WHEREAS, the City Council finds that the proposal submitted by Easier Grounds Management, LLC, is reasonable and responsible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The proposal for mowing services for District 5 for calendar year 2024 submitted by Easier Grounds Management, LLC and attached hereto as Exhibit A is approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a contract with Easier Grounds Management, LLC for the mowing of District 5 consistent with the terms of the request for proposals issued by the City and the attached Exhibit A, with such changes as the Mayor deems necessary and appropriate.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

Contractual Mowing Request for Proposals



Following is the request for proposals on contractual services for the mowing of City owned property; ROW; and landscape maintenance.

City owned
property,
ROW and
Landscape
maintenance

Contractual Mowing Request for Proposals



Invitation for Bids

The purpose of the Request for Proposal (RFP) is to obtain quotes and/or bids for providing mowing, and landscape maintenance to City property and right-of-way for the City of Pekin, IL for 2024.

All Communications regarding this RFP and for obtaining a complete RFP packet of information should be directed to;

Dean Schneider
Public Works Director
111 South Capitol
Street
Pekin, IL 61554
deschneider@ci.pekin.il.us

To be considered, each contractor must submit a completed proposal bid form, certificate of liability insurance, and any additional information requested in the RFP with their proposal packet. The proposal bid form must be signed and include a statement as to the period during which the proposal remains valid.

Responses to this RFP will be evaluated based on a selection process consisting of:

- A review by the City of the contractor's response to the RFP, to determine if the proposal meets all criteria for consideration.
- Relevant experiences, project understanding, project requirements, strength of the proposal, and proposed fees.

Every effort will be made to adhere to the following schedule:

- | | |
|---------------------------------|----------------------------|
| • Distribute RFP | February 9, 2024 |
| • Non-Mandatory Pre-Bid Meeting | February 19, 2024 10:00 AM |
| • Deadline for Questions | February 26, 2024 5:00 PM |
| • Proposal Submission Deadline | March 1, 2024 10:00 AM |

Note: Pre-Inspection of locations must be scheduled with our Public Works Director Dean Schneider at 309-210-8717 prior to bid acceptance.

Proposals will be accepted until 10:00 AM on March 1, 2024.

Envelopes shall be clearly marked "Request for Proposal – Mowing 2024" on the outside of the envelope.

Contractual Mowing Request for Proposals



Instructions for Bidders

The City of Pekin is requesting bids from qualified contractors to mow a variety of public land space and public right-of-way. The selected contractor will be responsible for mowing, trimming and landscape maintenance services to the City of Pekin for the 2024 season. The 2024 Season runs from April 4, 2024 through November 4, 2024. Please refer to Exhibit A for the complete list of locations to be mowed. Exhibit B is landscape maintenance/mowing instructions for a variety of sites which will be included within the associated mowing districts. If any additional day(s) of mowing are needed, you will be contracted by the city.

Scope of Work

The work to be completed will include weekly mowing of all established grasses and vegetation within each reported area in a neat and professional manner. Vegetation in and around structures, walks, trees, parking areas, sidewalks, or other similar items shall be mowed to a neat appearance as well as string trimmed (weed eater, weed whipping, etc.) or edged when necessary. The contractor shall neatly mow grass and vegetation to the referenced height within the Mow List (exhibit A). All trash and debris in the mowing area shall be removed from the area before and after mowing by the contractor. Grass and vegetation clippings shall be blown or swept off walkways, driveways, trails, sidewalks, etc. Vegetation clippings shall not be blown or deposited on the city streets or walkways at any time.

A number of areas described above dry out and do not grow during hot periods of the summer months. It will be the responsibility of the contractor to factor this into their bidding for services listed in Exhibit A to provide for the best possible price. Additional work may be requested by the Public Works Director, or designee, within each district and will be billed on a time and material basis and billed separately on a monthly basis. The City's expectation is that these areas are to be kept in a neat and orderly groomed appearance at all times and it will be the responsibility of the contractor to choose a mowing cycle for each area to meet the expectation, with the approval of the Public Works Director.

The chosen contractor must be able to respond to and comply with all elements listed in this section. Failure to comply can and will result in termination of a bid proposal or service contract. Elements include:

- Mowing height varies from 3" to 5", depending on the district.
- Grass height may not exceed 6".
- Grass clippings will not be mowed or blown into the streets or roads.
- The Following locations must have the grass picked up and removed from the property:
 - Park Avenue
 - City Hall
 - Veterans Cemetery
- Medians with landscaping will ONLY require weeding, no additional work will be needed for the ground coverings.
- Mowing over garbage is prohibited
- All garbage must be picked up and disposed of prior to mowing and at the expense of the contractor.

Contractual Mowing Request for Proposals



- Damage to trees, light posts, sign posts, etc. by mowers or string trimmers is prohibited.
- If any of these requirements are not met, the city will send their own crew(s) to mow, clean, remove clippings and or garbage at a deduct of \$200.00 per an hour per event.
- If a district is not mowed within 3 days of being notified, the city will deduct the same hourly rate of \$200.00 per hour.
- Equipment operators must wear at all times high visibility reflective safety vests, jackets, or shirts while operating equipment in road ROW and medians. Hearing and eye protection is required at all times.
- Park Ave. and Veterans Cemetery MUST be maintained at on a strict schedule and cleaned thoroughly at all times. Any complaints on these two sites will be documented and the contractor will be fined \$500.00 per complaint.

Lawn Care Districts

District 1 – Downtown (Exhibit C)

- This encompasses a large portion the downtown Pekin Area. As well as City Hall and the River front.

District 2 – Northside (Exhibit D)

- This area is City property north of Sheridan, including; the north waste water treatment plant, Memorial Cemetery, and multiple medians around route 29.

District 3 – Central (Exhibit E)

- District 3 maintains a variety of ROW areas on Sheridan and Broadway.

District 4 – Industrial (Exhibit F)

- Major areas within this district are the Waste water treatment plant, Park Ave, Street and Bus departments, and industrial park area ROW's.

District 5 – Court (Exhibit G)

- Court District maintains areas into the commercial corridor of town, including Griffin Ave., as well as ROW areas on 14th and Parkway.

District 6 – Lift Stations (Exhibit H)

- Lift station are small areas placed throughout town to assist in the sewer system. Most are fenced in areas, but all are marked properly with City of Pekin signage.

District 7 – Veterans Drive (Exhibit I)

- Maintaining all City Owned ROW marked within the District 7 Map for veterans drive from Sheridan to Menards.

District 8 – Airport (Exhibit J)

- Maintaining Approx. 60 acres of grass at Pekin Municipal Airport.

****Short Descriptions listed within the Lawn care districts section of this RFP only give a glance of what the district encompasses. For a full comprehensive list of district property, please see Exhibit A along with the corresponding District Map. ****

Contractual Mowing Request for Proposals



Selection Process

The City will take into account such matters it considers appropriate in selecting the successful contractor. The City reserves the right to contract with one or more vendors for maintenance and mowing and to reject, for any reason, any and all bids. The City Reserves the right to award a district to any company that submits a bid, regardless of price, as it is in the best interest of the City to ensure a balanced workload to all parties. Evaluation criteria will include:

- The contractor's understanding of the assignment and ability to follow bidding instructions
- The contractor's proposed fee for individual maintenance areas and one lump sum for all areas
- The experience and qualifications of the contractor
- References (provide a minimum of three account references)

Bidder Qualifications & Proposals

The requests that contractors interested in submitting proposals:

1. Clearly outline (on the provided bid form) the unit price for each mowing area or landscape maintenance area specified for the season (April 4, 2024 thru November 4, 2024). The Price being submitted will be the price to maintain the entire district, as we have described, for the ENTIRE Season. Districts shall not be mowed after November 4, 2024 unless directed to do so by the Public Works Director. Mowing will be based on a T&M Rate.
2. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.
3. Submit an hourly rate at which additional Lawn maintenance work will be completed by your crew. This work will be communicated with you by the Public Works Director, or designee.
4. Submit a summary of your experience and qualifications.
5. Submit three account references that you currently service.
6. Submit a certificate of liability insurance and automobile/mowing equipment insurance (The contractor will need to name the City as additional insured and meet the following liability limits if awarded a maintenance contract: \$1.0 million per occurrence). Also, submit proof of Statutory worker's compensation coverage under Illinois law.
7. Specify the staff to be involved (primary contact, mowing operators, single proprietor, clerical contact, and owner or owner's agent).
8. Submit two (2) copies of the proposal packet (failure to not submit two full copies of your proposal may result in your proposal not being considered).

The contractor should be aware of the following:

- The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- All proposals will be property of the City of Pekin, IL.
- The lowest proposal will not necessarily be accepted. The City reserves the right to reject all

Contractual Mowing Request for Proposals



bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.

- Sealed envelopes marked "Request for Proposal – Mowing 2024" with the proponent's name and address shown on the upper left hand corner of the envelope, must be received at City Hall, Attn: Dean Schneider, Public Works Director, 111 South Capitol St. Pekin, IL 61554 prior to 10:00am on March 1st, 2024.

Terms and Conditions

1. Rain and Property Moisture- All Contractors are encouraged to use their best discretion operating within unfavorable mowing conditions. However, contractors are not to mow areas that could be damaged by equipment due to excessive moisture. These areas are to be reported to the public property Supervisor, or designee, to make scheduling accommodations.
2. Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed under this contract.
3. The Contractor shall assume full responsibility for the actions of its employees or agents and shall repair or replace any damaged item or area of the City properties caused by the actions of its employees or agents unless said damage occurred under circumstances beyond their reasonable control as determined by the City.
4. Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within thirty (30) days after damage occurs to the satisfaction of the City. The Contractor shall inform the City of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the City, the City reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.
5. It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person, firm, or corporation, without the previous written consent of an authorized representative of the City of Pekin; but in no case shall consent relieve the Contractor from his obligations or change the terms of the contract.
6. The contract may be canceled or annulled by the City in whole or in part by written notice of default to the Contractor upon nonperformance or violation of contract terms. The City of Pekin reserves the right to terminate the service at any time during the term of the contract upon thirty (30) Day written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the City of Pekin, shall constitute contract default.
7. Contractor shall supply cell phone numbers, daytime office numbers, and fax numbers of supervisors handling this contract. The Contractor shall return all calls within one hour of the City placing the call. On-site response time for complaints must be made within 24 hours of the initial call being made by the City. The Contractor must have clear verbal and written communication with

Contractual Mowing Request for Proposals



the City. Failure to comply with the accessibility requirements shall be deemed as substandard work and will be subject to the same penalties.

8. The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the City for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered collectively.
9. Payment for mowing services shall be made in eight (8) equal payments, once all work has been completed in a satisfactory manner and the specifications stated herein have been met, for the following months: April, May, June, July, August, September, October and November following receipt of an invoice from the Contractor for the month in question. Time and Material fees are to be billed separately. Payment for Landscape Maintenance locations shall be billed separately according to the landscape maintenance schedule. Payments are approved on the third (3rd) Monday of each month. In order to ensure sufficient time for the payment to be processed, invoices must be submitted for payment on the first (1st) Wednesday of each month.
10. Missed Mowing Areas-If an area is missed and not mowed on the specified schedule, without prior authorization from the public property Supervisor, a deduction of \$200.00 will be deducted from the invoice per occurrence. Three (3) or more consecutive missed areas will result in immediate contract termination.
11. Sub-contracting – Subcontracting work as it pertains to this RFP will be allowed under the terms of the RFP, as long as the sub-contracting contractor meets all qualifications listed within the RFP. Additional sub-contractors identified after the start of the season must be approved by the Public Property Supervisor, and will come at no additional cost to the City. Certificates of insurance must be provided to the Public Property Supervisor for all contracting companies.
12. The City will occasionally offer additional work outside of the scope listed in this RFP, please indicate on the Bid Form if interested.

This Agreement entered into on 2/28/2024
Date

OWNER (Signature)

(Printed name and title)

Austin R Moberly

CONTRACTOR (Signature)

Austin R. Moberly, Owner

(Printed name and title)

Contractual Mowing Request for Proposals



Exhibit B

LANDSCAPE MAINTENANCE LOCATIONS

In addition to regular mowing, the following locations have landscape maintenance requirements. Each location maintenance will be completed by the company in which the associated district was awarded. The locations which reference 2 Shrub trimmings will have the trimmings completed in May and October.

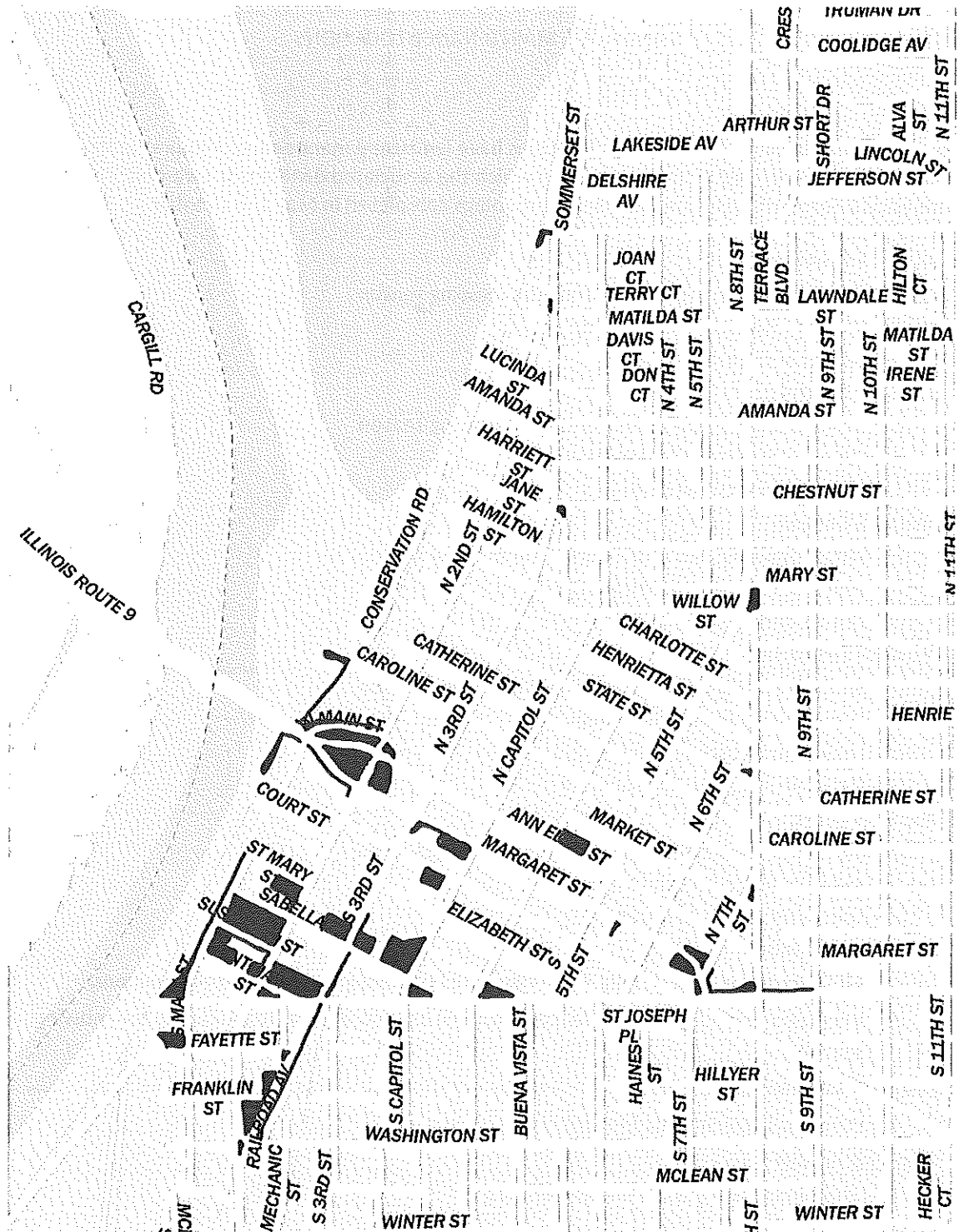
- **District 1 Downtown**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 2 Northside**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 3 Central**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
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- **District 4 Industrial**
 - Shrub trimming two times during the mowing season
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 - Park Ave. **MUST** be bid separate
- **District 5 Court**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
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- **District 6 Lift Station**
 - All Steps and entry ways are to be cleared of overhanging limbs and obstructions.
 - Vegetation growing through fences are to be cleared out two times during the mowing season.
- **District 7 Veterans Drive**
 - Veterans Drive Shall be Mowed
- **District 8 Airport**
 - The Airport will require weekly mowing

Contractual Mowing Request for Proposals

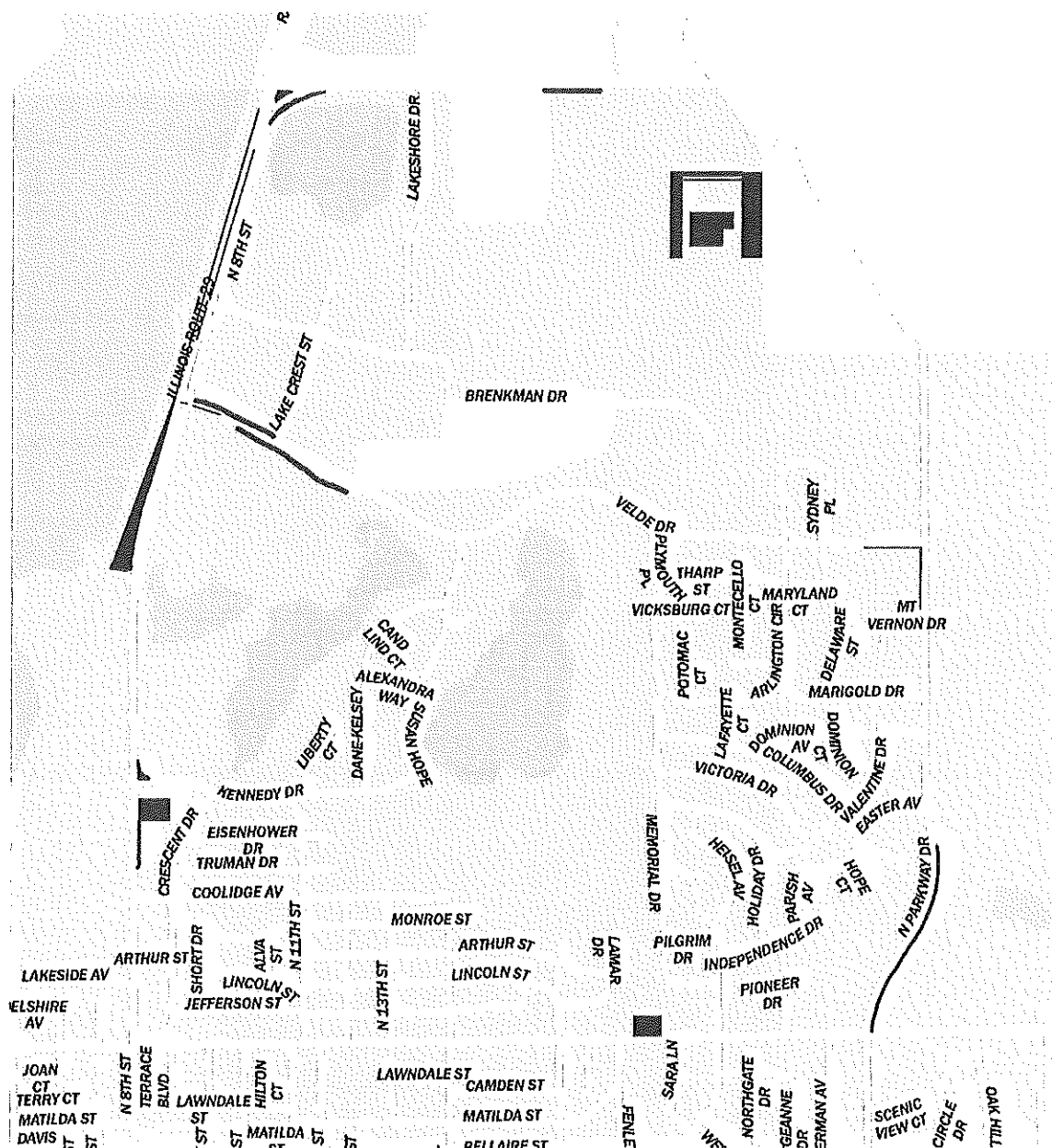


Exhibit C

District 1 Downtown



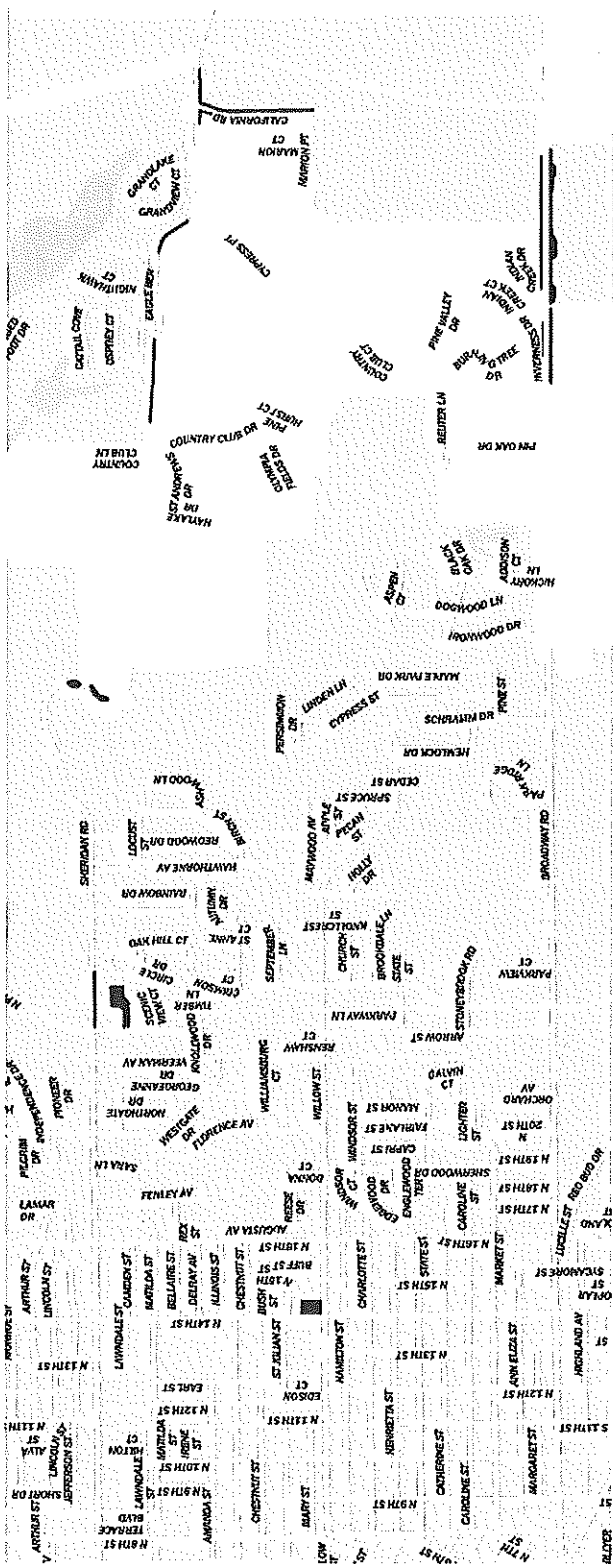
Pekin
ILLINOIS
Community. Opportunity. Home.



Contractual Mowing Request for Proposals



Exhibit E
District 3 Central



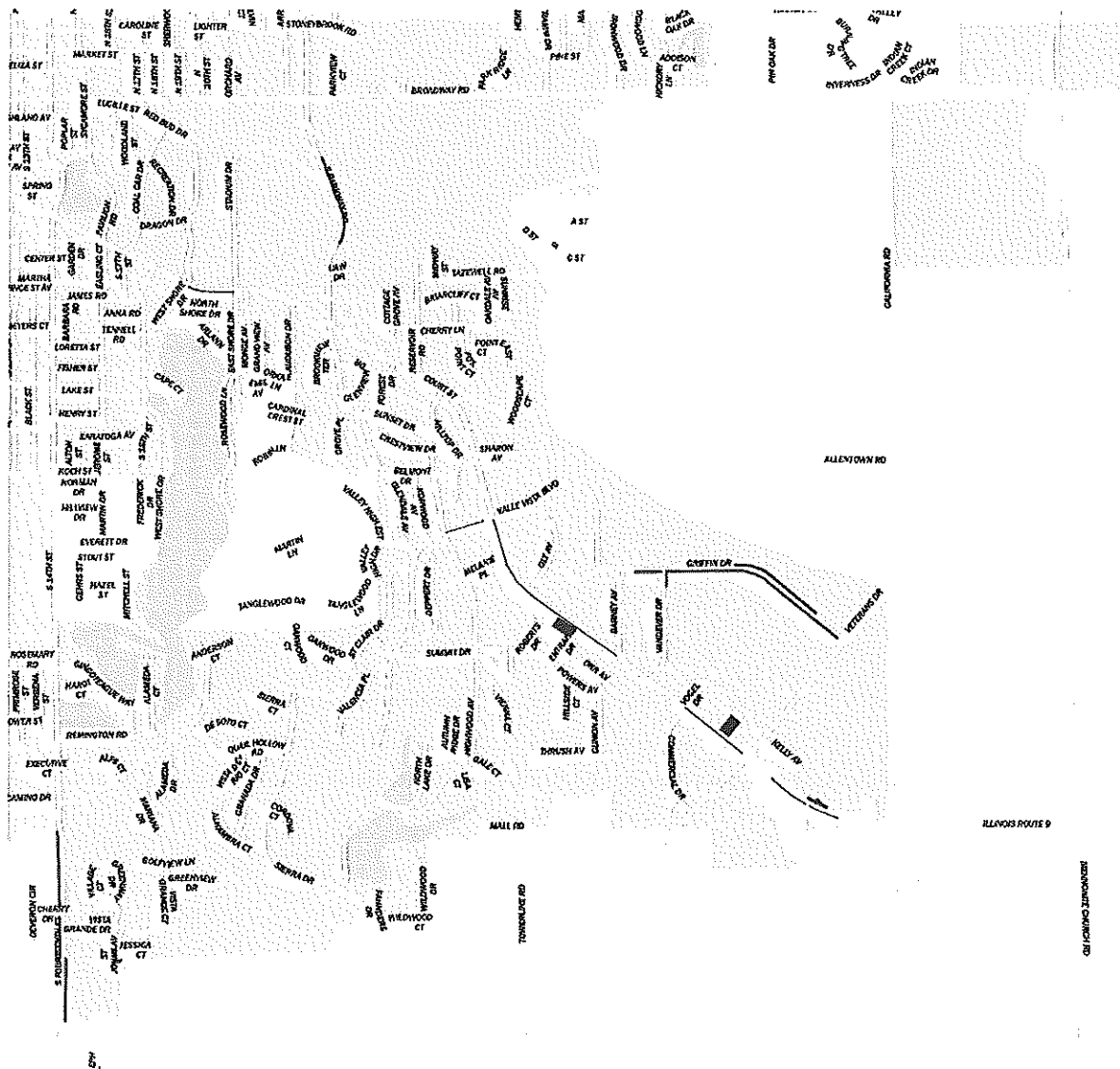
Contractual Mowing Request for Proposals

Exhibit F

District 4 Industrial *PLEASE BID PARK AVE. SEPARATE*



District 5 Court



Contractual Mowing Request for Proposals



Exhibit H

District 6 Lift Stations

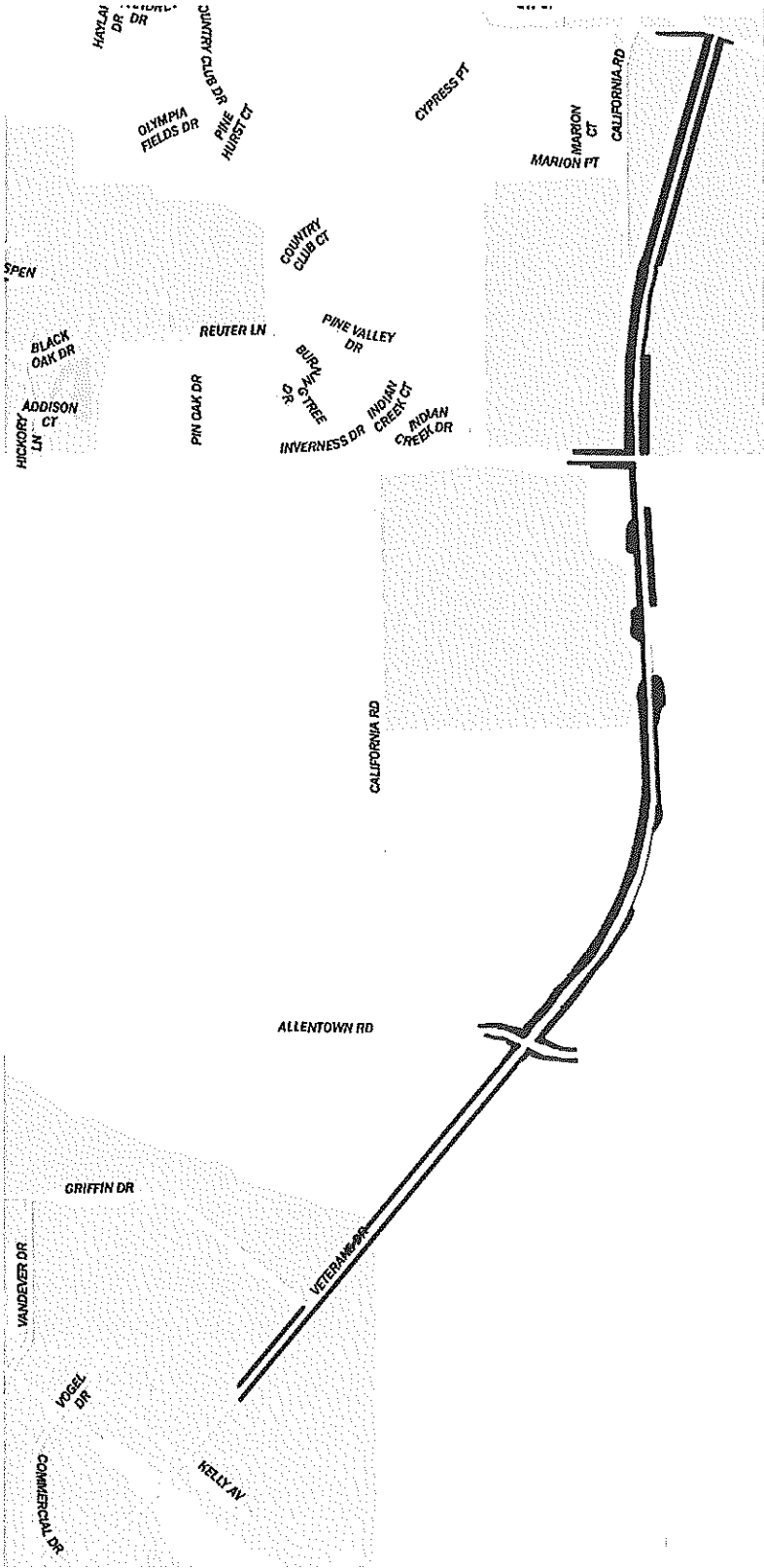


Contractual Mowing Request for Proposals



Exhibit I

District 7 Veterans Drive





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Monge, Crouch & Mahoney, Inc. 1 North Seventh Street Pekin, IL 61554	CONTACT NAME: Walter Brown	
	PHONE (A/C, No, Ext): 309-347-7706	FAX (A/C, No): 309-347-7705
	E-MAIL ADDRESS: wbrown@mcminsire.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: CINCINNATI INS CO	10677
	INSURER B: CINCINNATI INDEMNITY CO	23280
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOG OTHER:			ENP 0670296	11/11/2023	11/11/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			ENP 0670296	11/11/2023	11/11/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			ENP 0670296	11/11/2023	11/11/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	EWC 0670295	11/11/2023	11/11/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Contractual Mowing Request for Proposals



Bid Form-

Company Name- EASIER GROUNDS MANAGEMENT

Please provide a price to complete each mowing district for the duration of the entire ~~2022~~ ²⁰²⁴ AM Mowing Season. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.

District #1	\$ 51,488	/yr
District #2	\$ -	/yr
District #3	\$ 14,304	/yr
District #4	\$ 57,504	/yr
Park Ave	\$ 2,832	/yr
District #5	\$ 16,480	/yr
District #6	\$ -	/yr
District #7	\$ 22,496	/yr
District #8	\$ 78,000	/yr

Please provide an hourly rate for time and material (T&M) to be completed as it is described within the RFP. As a reminder, time and material work is not guaranteed.

Contractor T&M Hourly Rate	\$ 70.00	/hr
----------------------------	----------	-----

Sub-Contractors- Please list any Subcontractors you will be utilizing to complete the work you are bidding on above, as well as submitting their certificates of insurance.

By submitting this bid form, you hereby proclaim that the submitted pricing is truthful and accurate, as pricing negotiations after the start of the season will not be entertained.

Name: AUSTIN MODERLY Signature: [Signature]

Date: 2/22/2024

Would you be interested in out of scope work? Yes ☒ No ☐

Contractual Mowing Request for Proposals



BIDDER REFERENCES

NAME	ADDRESS	CONTACT PERSON & PHONE #
1. BIANCO PROPERTIES	722 PARK AVE.	MARLE LIGHT 309-370-6928
2. KVK SOOL WON	122 S. 14 TH ST	TERESA YATES 309-370-2384
3. MENARDS	3535 COUNTRY ST	ADAM BOATMAN 309-477-4028

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Dean Schneider, Public Works Director

AGENDA ITEM: Resolution No. 119-23/24 Approving Contract for Mowing Request For Proposal District 4, District 6 and Park Avenue to Classy Grass

DESCRIPTION: This Resolution is to award District 4, District 6, and Park Avenue. Which was outlined within the City Mowing RFP, for the amount of \$38,100.00 for District 4, \$7,425.00 for District 6, \$18,000.00 for Park Avenue. The District 4, District 6, and Park Avenue award is for the 2024 mowing season, which runs from April 4th to November 4th. A Mowing Contract will be signed prior to the start of the season with all parties awarded. As outlined in the RFP, a contract will be executed with the contractor and payments will be made to the contractor throughout the course of the season.

FINANCIAL IMPACT:

Requested Amount: \$63,525.00
 Line Item: 100-068-534200
 Budgeted Amount: Fiscal 24/25
 Remaining Funds:
 Notes:

REVIEWED BY:

Dean Schneider, Public Works Director	Approved - 3/15/2024
Katherine Swise, City Attorney	Approved - 3/20/2024
Robert Grogan, Finance Consultant	Approved - 3/21/2024
John Dossey, City Manager	Approved - 3/21/2024
Sue McMillan, City Clerk	Final Approval - 3/21/2024

Resolution No. 119-23/24 Approving Contract for Mowing Request For Proposal District 4, District 6 and Park Avenue to Classy Grass

WHEREAS, the City solicited proposals for mowing of City-owned property for calendar year 2024; and

WHEREAS, the City divided the request into districts within the City; and

WHEREAS, Classy Grass of Central Illinois, LLC, submitted the lowest proposal for District 4, District 6, and Park Avenue; and

WHEREAS, the City Council finds that the bid submitted by Classy Grass of Central Illinois, LLC, is reasonable and responsible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The proposal for mowing in District 4, District 6, and Park Avenue for calendar year 2024 submitted by Classy Grass of Central Illinois, LLC, and attached hereto as Exhibit A is approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a contract with Classy Grass of Central Illinois, LLC, for mowing services in District 4, District 6, and Park Avenue consistent with the terms of the request for proposals issued by the City and the attached Exhibit A, with such changes as the Mayor deems necessary and appropriate.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

CCLASSY GRASS

Contractual Mowing Request for Proposals



Following is the request for proposals on contractual services for the mowing of City owned property; ROW; and landscape maintenance.

City owned
property,
ROW and
Landscape
maintenance

Contractual Mowing Request for Proposals



Invitation for Bids

The purpose of the Request for Proposal (RFP) is to obtain quotes and/or bids for providing mowing, and landscape maintenance to City property and right-of-way for the City of Pekin, IL for 2024.

All Communications regarding this RFP and for obtaining a complete RFP packet of information should be directed to;

Dean Schneider
Public Works Director
111 South Capitol
Street
Pekin, IL 61554
deschneider@ci.pekin.il.us

To be considered, each contractor must submit a completed proposal bid form, certificate of liability insurance, and any additional information requested in the RFP with their proposal packet. The proposal bid form must be signed and include a statement as to the period during which the proposal remains valid.

Responses to this RFP will be evaluated based on a selection process consisting of:

- A review by the City of the contractor's response to the RFP, to determine if the proposal meets all criteria for consideration.
- Relevant experiences, project understanding, project requirements, strength of the proposal, and proposed fees.

Every effort will be made to adhere to the following schedule:

- | | |
|---------------------------------|----------------------------|
| • Distribute RFP | February 9, 2024 |
| • Non-Mandatory Pre-Bid Meeting | February 19, 2024 10:00 AM |
| • Deadline for Questions | February 26, 2024 5:00 PM |
| • Proposal Submission Deadline | March 1, 2024 10:00 AM |

Note: Pre-Inspection of locations must be scheduled with our Public Works Director Dean Schneider at 309-210-8717 prior to bid acceptance.

Proposals will be accepted until 10:00 AM on March 1, 2024.

Envelopes shall be clearly marked "Request for Proposal -- Mowing 2024" on the outside of the envelope.

Contractual Mowing Request for Proposals



Instructions for Bidders

The City of Pekin is requesting bids from qualified contractors to mow a variety of public land space and public right-of-way. The selected contractor will be responsible for mowing, trimming and landscape maintenance services to the City of Pekin for the 2024 season. The 2024 Season runs from April 4, 2024 through November 4, 2024. Please refer to Exhibit A for the complete list of locations to be mowed. Exhibit B is landscape maintenance/mowing instructions for a variety of sites which will be included within the associated mowing districts. If any additional day(s) of mowing are needed, you will be contracted by the city.

Scope of Work

The work to be completed will include weekly mowing of all established grasses and vegetation within each reported area in a neat and professional manner. Vegetation in and around structures, walks, trees, parking areas, sidewalks, or other similar items shall be mowed to a neat appearance as well as string trimmed (weed eater, weed whipping, etc.) or edged when necessary. The contractor shall neatly mow grass and vegetation to the referenced height within the Mow List (exhibit A). All trash and debris in the mowing area shall be removed from the area before and after mowing by the contractor. Grass and vegetation clippings shall be blown or swept off walkways, driveways, trails, sidewalks, etc. Vegetation clippings shall not be blown or deposited on the city streets or walkways at any time.

A number of areas described above dry out and do not grow during hot periods of the summer months. It will be the responsibility of the contractor to factor this into their bidding for services listed in Exhibit A to provide for the best possible price. Additional work may be requested by the Public Works Director, or designee, within each district and will be billed on a time and material basis and billed separately on a monthly basis. The City's expectation is that these areas are to be kept in a neat and orderly groomed appearance at all times and it will be the responsibility of the contractor to choose a mowing cycle for each area to meet the expectation, with the approval of the Public Works Director.

The chosen contractor must be able to respond to and comply with all elements listed in this section. Failure to comply can and will result in termination of a bid proposal or service contract. Elements include:

- Mowing height varies from 3" to 5", depending on the district.
- Grass height may not exceed 6".
- Grass clippings will not be mowed or blown into the streets or roads.
- The Following locations must have the grass picked up and removed from the property:
 - Park Avenue
 - City Hall
 - Veterans Cemetery
- Medians with landscaping will ONLY require weeding, no additional work will be needed for the ground coverings.
- Mowing over garbage is prohibited
- All garbage must be picked up and disposed of prior to mowing and at the expense of the contractor.

Contractual Mowing Request for Proposals



- Damage to trees, light posts, sign posts, etc. by mowers or string trimmers is prohibited.
- If any of these requirements are not met, the city will send their own crew(s) to mow, clean, remove clippings and or garbage at a deduct of \$200.00 per an hour per event.
- If a district is not mowed within 3 days of being notified, the city will deduct the same hourly rate of \$200.00 per hour.
- Equipment operators must wear at all times high visibility reflective safety vests, jackets, or shirts while operating equipment in road ROW and medians. Hearing and eye protection is required at all times.
- Park Ave. and Veterans Cemetery MUST be maintained at on a strict schedule and cleaned thoroughly at all times. Any complaints on these two sites will be documented and the contractor will be fined \$500.00 per complaint.

Lawn Care Districts

District 1 – Downtown (Exhibit C)

- This encompasses a large portion the downtown Pekin Area. As well as City Hall and the River front.

District 2 – Northside (Exhibit D)

- This area is City property north of Sheridan, including; the north waste water treatment plant, Memorial Cemetery, and multiple medians around route 29.

District 3 – Central (Exhibit E)

- District 3 maintains a variety of ROW areas on Sheridan and Broadway.

District 4 – Industrial (Exhibit F)

- Major areas within this district are the Waste water treatment plant, Park Ave, Street and Bus departments, and industrial park area ROW's.

District 5 – Court (Exhibit G)

- Court District maintains areas into the commercial corridor of town, including Griffin Ave., as well as ROW areas on 14th and Parkway.

District 6 – Lift Stations (Exhibit H)

- Lift station are small areas placed throughout town to assist in the sewer system. Most are fenced in areas, but all are marked properly with City of Pekin signage.

District 7 – Veterans Drive (Exhibit I)

- Maintaining all City Owned ROW marked within the District 7 Map for veterans drive from Sheridan to Menards.

District 8 – Airport (Exhibit J)

- Maintaining Approx. 60 acres of grass at Pekin Municipal Airport.

****Short Descriptions listed within the Lawn care districts section of this RFP only give a glance of what the district encompasses. For a full comprehensive list of district property, please see Exhibit A along with the corresponding District Map. ****

Contractual Mowing Request for Proposals



Selection Process

The City will take into account such matters it considers appropriate in selecting the successful contractor. The City reserves the right to contract with one or more vendors for maintenance and mowing and to reject, for any reason, any and all bids. The City Reserves the right to award a district to any company that submits a bid, regardless of price, as it is in the best interest of the City to ensure a balanced workload to all parties. Evaluation criteria will include:

- The contractor's understanding of the assignment and ability to follow bidding instructions
- The contractor's proposed fee for individual maintenance areas and one lump sum for all areas
- The experience and qualifications of the contractor
- References (provide a minimum of three account references)

Bidder Qualifications & Proposals

The requests that contractors interested in submitting proposals:

1. Clearly outline (on the provided bid form) the unit price for each mowing area or landscape maintenance area specified for the season (April 4, 2024 thru November 4, 2024). The Price being submitted will be the price to maintain the entire district, as we have described, for the ENTIRE Season. Districts shall not be mowed after November 4, 2024 unless directed to do so by the Public Works Director. Mowing will be based on a T&M Rate.
2. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.
3. Submit an hourly rate at which additional Lawn maintenance work will be completed by your crew. This work will be communicated with you by the Public Works Director, or designee.
4. Submit a summary of your experience and qualifications.
5. Submit three account references that you currently service.
6. Submit a certificate of liability insurance and automobile/mowing equipment insurance (The contractor will need to name the City as additional insured and meet the following liability limits if awarded a maintenance contract: \$1.0 million per occurrence). Also, submit proof of Statutory worker's compensation coverage under Illinois law.
7. Specify the staff to be involved (primary contact, mowing operators, single proprietor, clerical contact, and owner or owner's agent).
8. Submit two (2) copies of the proposal packet (failure to not submit two full copies of your proposal may result in your proposal not being considered).

The contractor should be aware of the following:

- The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- All proposals will be property of the City of Pekin, IL.
- The lowest proposal will not necessarily be accepted. The City reserves the right to reject all

Contractual Mowing Request for Proposals



bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.

- Sealed envelopes marked "Request for Proposal – Mowing 2024" with the proponent's name and address shown on the upper left hand corner of the envelope, must be received at City Hall, Attn: Dean Schneider, Public Works Director, 111 South Capitol St. Pekin, IL 61554 prior to 10:00am on March 1st, 2024.

Terms and Conditions

1. Rain and Property Moisture- All Contractors are encouraged to use their best discretion operating within unfavorable mowing conditions. However, contractors are not to mow areas that could be damaged by equipment due to excessive moisture. These areas are to be reported to the public property Supervisor, or designee, to make scheduling accommodations.
2. Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed under this contract.
3. The Contractor shall assume full responsibility for the actions of its employees or agents and shall repair or replace any damaged item or area of the City properties caused by the actions of its employees or agents unless said damage occurred under circumstances beyond their reasonable control as determined by the City.
4. Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within thirty (30) days after damage occurs to the satisfaction of the City. The Contractor shall inform the City of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the City, the City reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.
5. It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person, firm, or corporation, without the previous written consent of an authorized representative of the City of Pekin; but in no case shall consent relieve the Contractor from his obligations or change the terms of the contract.
6. The contract may be canceled or annulled by the City in whole or in part by written notice of default to the Contractor upon nonperformance or violation of contract terms. The City of Pekin reserves the right to terminate the service at any time during the term of the contract upon thirty (30) Day written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the City of Pekin, shall constitute contract default.
7. Contractor shall supply cell phone numbers, daytime office numbers, and fax numbers of supervisors handling this contract. The Contractor shall return all calls within one hour of the City placing the call. On-site response time for complaints must be made within 24 hours of the initial call being made by the City. The Contractor must have clear verbal and written communication with

Contractual Mowing Request for Proposals



Exhibit B

LANDSCAPE MAINTENANCE LOCATIONS

In addition to regular mowing, the following locations have landscape maintenance requirements. Each location maintenance will be completed by the company in which the associated district was awarded. The locations which reference 2 Shrub trimmings will have the trimmings completed in May and October.

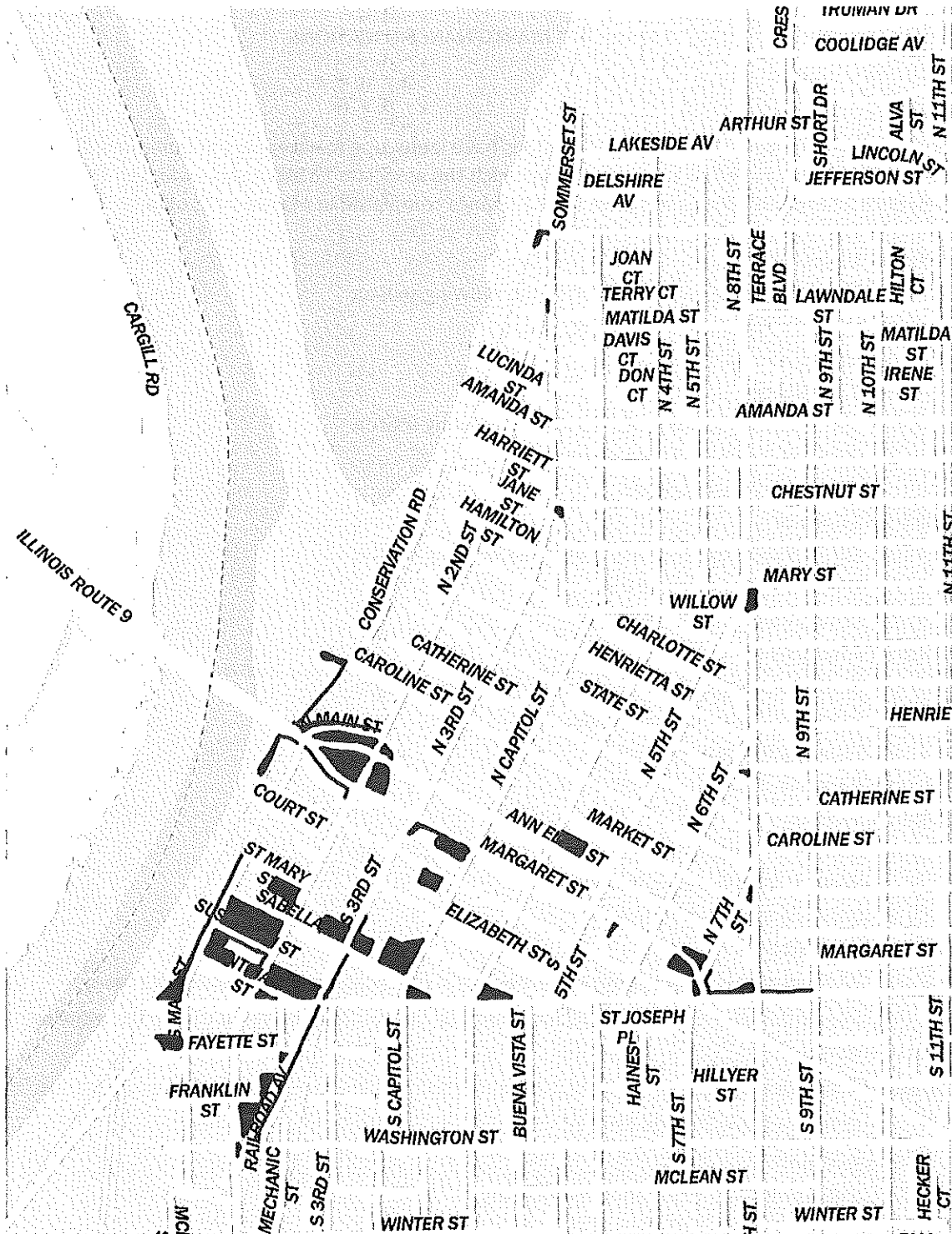
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 - Park Ave. **MUST** be bid separate
- **District 5 Court**
 - Shrub trimming two times during the mowing season
 - Weed pulling from landscaping
 - Leaves and trash removal
- **District 6 Lift Station**
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 - Vegetation growing through fences are to be cleared out two times during the mowing season.
- **District 7 Veterans Drive**
 - Veterans Drive Shall be Mowed
- **District 8 Airport**
 - The Airport will require weekly mowing

Contractual Mowing Request for Proposals



Exhibit C

District 1 Downtown

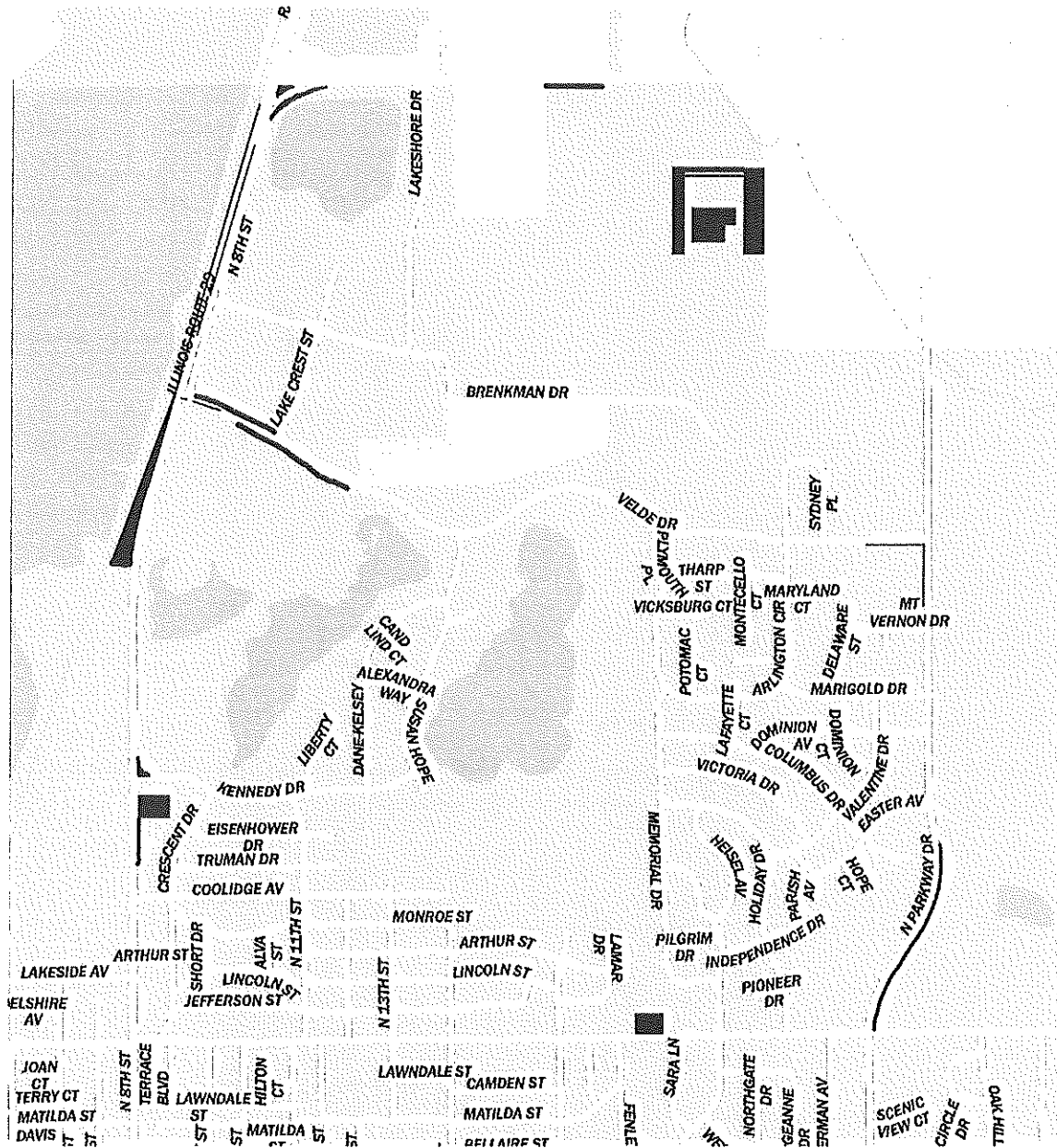


Contractual Mowing Request for Proposals



Exhibit D

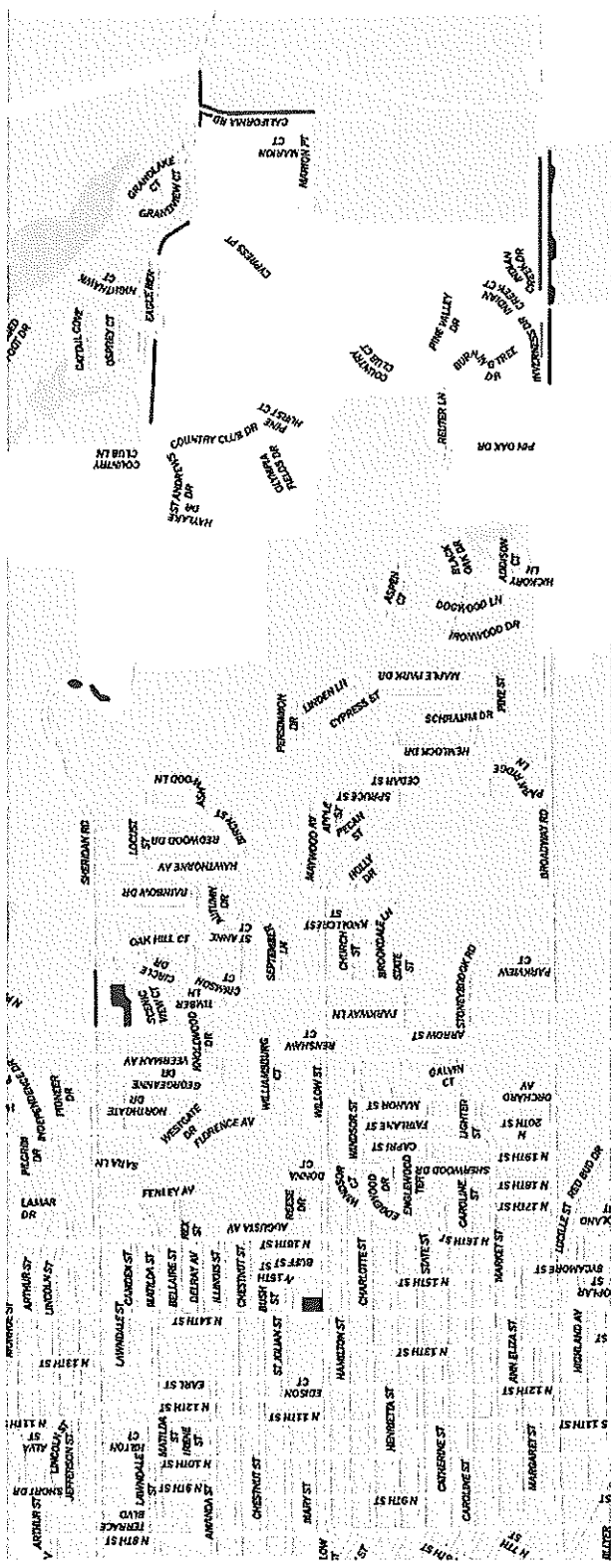
District 2 Northside



Contractual Mowing Request for Proposals



Exhibit E District 3 Central



Contractual Mowing Request for Proposals



Exhibit F

District 4 Industrial *PLEASE BID PARK AVE. SEPARATE*



Pekin
ILLINOIS
Community. Opportunity. Home.

District 5 Court

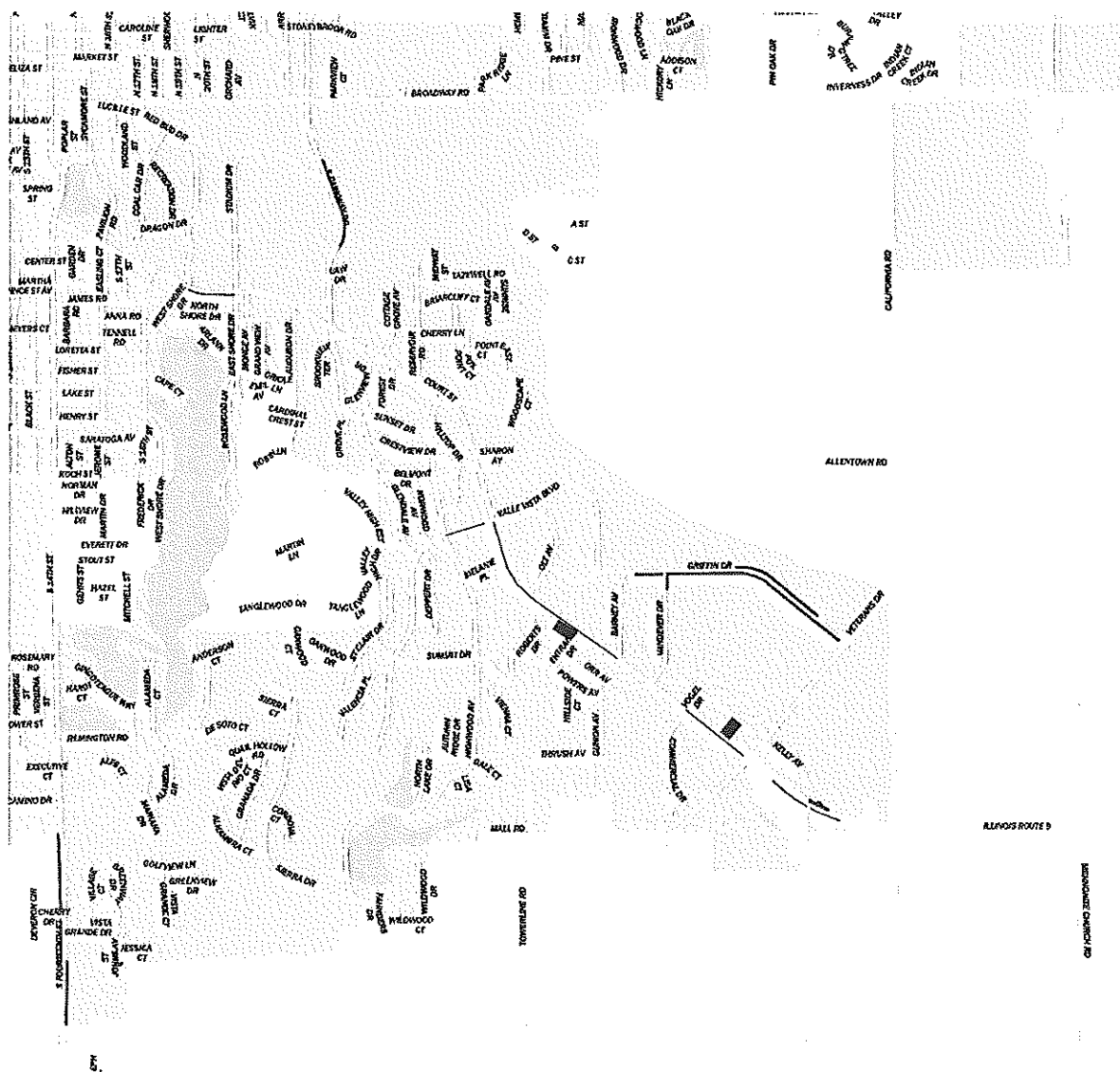


Exhibit H

District 6 Lift Stations

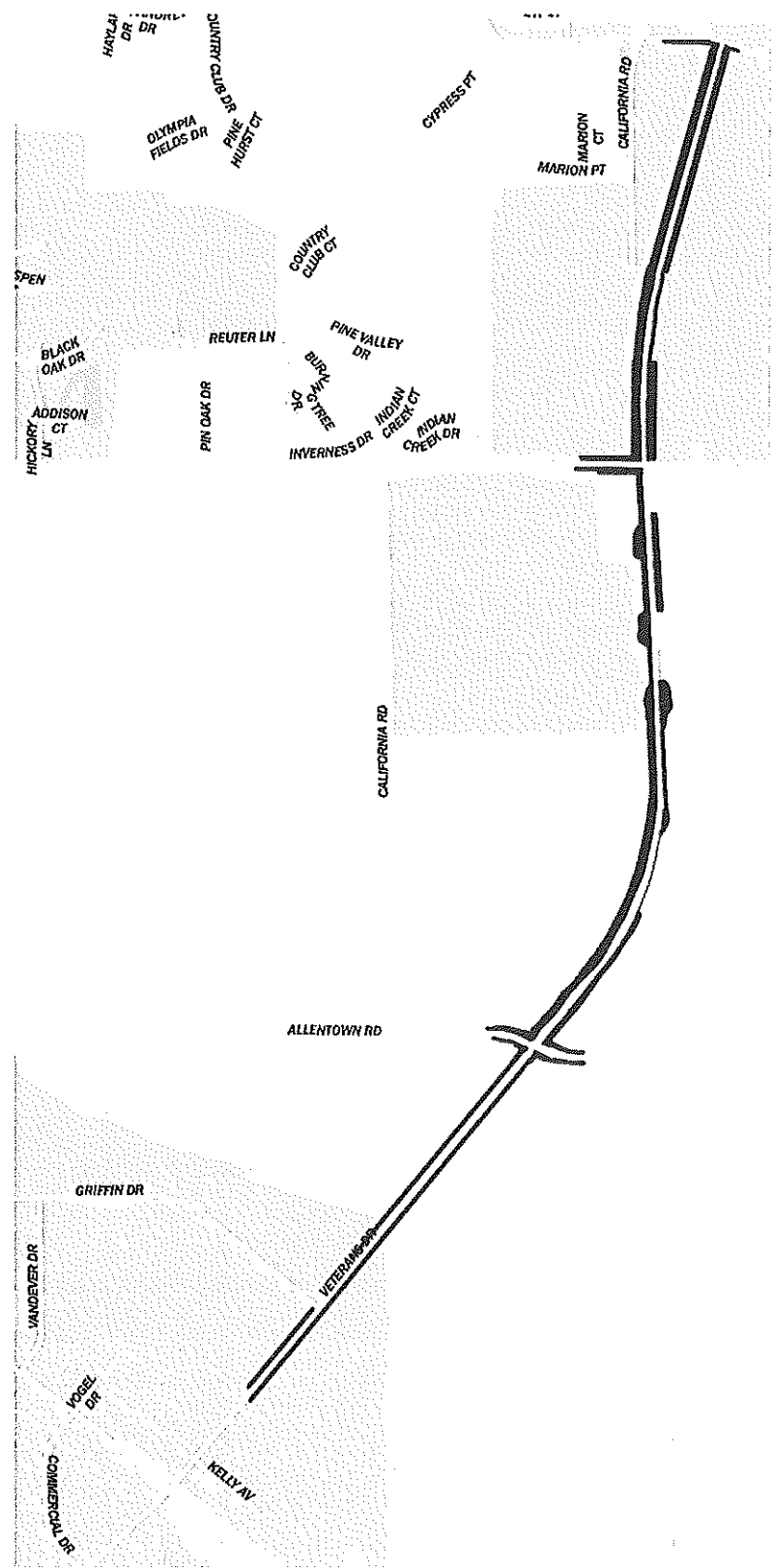


Contractual Mowing Request for Proposals



Exhibit I

District 7 Veterans Drive



Contractual Mowing Request for Proposals



Exhibit J

District 8 Airport



Contractual Mowing Request for Proposals



BIDDER REFERENCES

NAME	ADDRESS	CONTACT PERSON & PHONE #
1.		
2.		
3.		

Contractual Mowing Request for Proposals

Bid Form-

Company Name- Classy Grass of Central IL

Please provide a price to complete each mowing district for the duration of the entire 2022 Mowing Season. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.

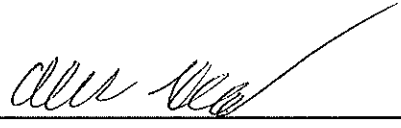
District #1	\$ 50,000.00	/yr
District #2	\$ 22,000.00	/yr
District #3	\$ 12,500.00	/yr
District #4	\$	/yr
Park Ave	\$	/yr
District #5	\$ 22,000.00	/yr
District #6	\$ 12,000.00	/yr
District #7	\$	/yr
District #8	\$	/yr

Please provide an hourly rate for time and material (T&M) to be completed as it is described within the RFP. As a reminder, time and material work is not guaranteed.

Contractor T&M Hourly Rate	\$ 60.00	/hr
----------------------------	----------	-----

Sub-Contractors- Please list any Subcontractors you will be utilizing to complete the work you are bidding on above, as well as submitting their certificates of insurance.

By submitting this bid form, you hereby proclaim that the submitted pricing is truthful and accurate, as pricing negotiations after the start of the season will not be entertained.

Name: Alec Reed Signature: 

Date: 2/29/2024

Would you be interested in out of scope work? Yes ☒ No ☐

Contractual Mowing Request for Proposals



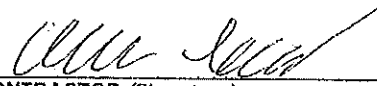
the City. Failure to comply with the accessibility requirements shall be deemed as substandard work and will be subject to the same penalties.

8. The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the City for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered collectively.
9. Payment for mowing services shall be made in eight (8) equal payments, once all work has been completed in a satisfactory manner and the specifications stated herein have been met, for the following months: April, May, June, July, August, September, October and November following receipt of an invoice from the Contractor for the month in question. Time and Material fees are to be billed separately. Payment for Landscape Maintenance locations shall be billed separately according to the landscape maintenance schedule. Payments are approved on the third (3rd) Monday of each month. In order to ensure sufficient time for the payment to be processed, invoices must be submitted for payment on the first (1st) Wednesday of each month.
10. Missed Mowing Areas-If an area is missed and not mowed on the specified schedule, without prior authorization from the public property Supervisor, a deduction of \$200.00 will be deducted from the invoice per occurrence. Three (3) or more consecutive missed areas will result in immediate contract termination.
11. Sub-contracting – Subcontracting work as it pertains to this RFP will be allowed under the terms of the RFP, as long as the sub-contracting contractor meets all qualifications listed within the RFP. Additional sub-contractors identified after the start of the season must be approved by the Public Property Supervisor, and will come at no additional cost to the City. Certificates of Insurance must be provided to the Public Property Supervisor for all contracting companies.
12. The City will occasionally offer additional work outside of the scope listed in this RFP, please indicate on the Bid Form if interested.

This Agreement entered into on _____, _____
Date

OWNER (Signature)

(Printed name and title)



CONTRACTOR (Signature)

Alec Reed Operations Manager
(Printed name and title)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/4/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kuhi Insurance Agency, Inc. PO Box 66 Morton IL 61550-0066	CONTACT NAME: Denise Coffey PHONE (A/C, No, Ext): 309-266-7300 FAX (A/C, No): 309-266-5453 E-MAIL ADDRESS: denise.coffey@hubinternational.com
INSURED Classy Grass Of Central Illinois LLC 6105 W Plank Road Peoria IL 61604	INSURER(S) AFFORDING COVERAGE INSURER A: Motorists Commercial Mutual INSURER B: Encova Mutual Insurance Group, Inc. INSURER C: INSURER D: INSURER E: INSURER F:

License#: 100294559
CLASGRA-01NAIC #
14621**COVERAGES****CERTIFICATE NUMBER:** 1016667898**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	Y	Y	5000376321	11/3/2023	11/3/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	Y	Y	5000376321	11/3/2023	11/3/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☐ RETENTION \$			5000377372	11/3/2023	11/3/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WCB1034998	11/3/2023	11/3/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Pekin is added as an additional insured under the General Liability policy above, with respects to work performed by the Named Insured as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

City of Pekin
111 South Capitol Street
Pekin IL 61554

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Contractual Mowing Request for Proposals



Following is the request for proposals on contractual services for the mowing of City owned property; ROW; and landscape maintenance.

City owned

property,
ROW and
Landscape
maintenance

Invitation for Bids

The purpose of the Request for Proposal (RFP) is to obtain quotes and/or bids for providing mowing, and landscape maintenance to City property and right-of-way for the City of Pekin, IL for 2024.

Contractual Mowing Request for Proposals



All Communications regarding this RFP and for obtaining a complete RFP packet of information should be directed to;

Dean Schneider
Public Works Director
111 South Capitol Street
Pekin, IL 61554
deschneider@ci.pekin.il.us

To be considered, each contractor must submit a completed proposal bid form, certificate of liability insurance, and any additional information requested in the RFP with their proposal packet. The proposal bid form must be signed and include a statement as to the period during which the proposal remains valid.

Responses to this RFP will be evaluated based on a selection process consisting of:

- A review by the City of the contractor's response to the RFP, to determine if the proposal meets all criteria for consideration.
- Relevant experiences, project understanding, project requirements, strength of the proposal, and proposed fees.

Every effort will be made to adhere to the following schedule:

- | | |
|---------------------------------|----------------------------|
| • Distribute RFP | February 9, 2024 |
| • Non-Mandatory Pre-Bid Meeting | February 19, 2024 10:00 AM |
| • Deadline for Questions | February 26, 2024 5:00 PM |
| • Proposal Submission Deadline | March 1, 2024 10:00 AM |

Note: Pre-Inspection of locations must be scheduled with our Public Works Director Dean Schneider at 309-210-8717 prior to bid acceptance.

Proposals will be accepted until 10:00 AM on March 1, 2024.

Envelopes shall be clearly marked "Request for Proposal – Mowing 2024" on the outside of the envelope.

Instructions for Bidders

The City of Pekin is requesting bids from qualified contractors to mow a variety of public land space and public right-of-way. The selected contractor will be responsible for mowing, trimming and landscape maintenance services to the City of Pekin for the 2024 season. The 2024 Season runs from April 4, 2024 through November 4, 2024. Please refer to Exhibit A for the complete list of locations to be mowed. Exhibit B is landscape maintenance/mowing instructions for a variety of sites which will be

Contractual Mowing Request for Proposals



included within the associated mowing districts. If any additional day(s) of mowing are needed, you will be contracted by the city.

Scope of Work

The work to be completed will include weekly mowing of all established grasses and vegetation within each reported area in a neat and professional manner. Vegetation in and around structures, walks, trees, parking areas, sidewalks, or other similar items shall be mowed to a neat appearance as well as string trimmed (weed eater, weed whipping, etc.) or edged when necessary. The contractor shall neatly mow grass and vegetation to the referenced height within the Mow List (exhibit A). All trash and debris in the mowing area shall be removed from the area before and after mowing by the contractor. Grass and vegetation clippings shall be blown or swept off walkways, driveways, trails, sidewalks, etc. Vegetation clippings shall not be blown or deposited on the city streets or walkways at any time.

A number of areas described above dry out and do not grow during hot periods of the summer months. It will be the responsibility of the contractor to factor this into their bidding for services listed in Exhibit A to provide for the best possible price. Additional work may be requested by the Public Works Director, or designee, within each district and will be billed on a time and material basis and billed separately on a monthly basis. The City's expectation is that these areas are to be kept in a neat and orderly groomed appearance at all times and it will be the responsibility of the contractor to choose a mowing cycle for each area to meet the expectation, with the approval of the Public Works Director.

The chosen contractor must be able to respond to and comply with all elements listed in this section. Failure to comply can and will result in termination of a bid proposal or service contract. Elements include:

- Mowing height varies from 3" to 5", depending on the district.
- Grass height may not exceed 6".
- Grass clippings will not be mowed or blown into the streets or roads.
- The Following locations must have the grass picked up and removed from the property:
- Park Avenue
- City Hall
- Veterans Cemetery
- Medians with landscaping will ONLY require weeding, no additional work will be needed for the ground coverings.
- Mowing over garbage is prohibited
- All garbage must be picked up and disposed of prior to mowing and at the expense of the contractor.
- Damage to trees, light posts, sign posts, etc. by mowers or string trimmers is prohibited.
- If any of these requirements are not met, the city will send their own crew(s) to mow, clean, remove clippings and or garbage at a deduct of \$200.00 per an hour per event.

Contractual Mowing Request for Proposals

- If a district is not mowed within 3 days of being notified, the city will deduct the same hourly rate of \$200.00 per hour.
- Equipment operators must wear at all times high visibility reflective safety vests, jackets, or shirts while operating equipment in road ROW and medians. Hearing and eye protection is required at all times.
- Park Ave. and Veterans Cemetery MUST be maintained at on a strict schedule and cleaned thoroughly at all times. Any complaints on these two sites will be documented and the contractor will be fined \$500.00 per complaint.

Lawn Care Districts

District 1 – Downtown (Exhibit C)

- This encompasses a large portion the downtown Pekin Area. As well as City Hall and the River front. District 2 – Northside (Exhibit D)
- This area is City property north of Sheridan, including; the north waste water treatment plant, Memorial Cemetery, and multiple medians around route 29.

District 3 – Central (Exhibit E)

- District 3 maintains a variety of ROW areas on Sheridan and Broadway. District 4 – Industrial (Exhibit F)
- Major areas within this district are the Waste water treatment plant, Park Ave, Street and Bus departments, and industrial park area ROW's. District 5 – Court (Exhibit G)
- Court District maintains areas into the commercial corridor of town, including Griffin Ave., as well as ROW areas on 14th and Parkway.

District 6 – Lift Stations (Exhibit H)

- Lift station are small areas placed throughout town to assist in the sewer system. Most are fenced in areas, but all are marked properly with City of Pekin signage.

District 7 – Veterans Drive (Exhibit I)

- Maintaining all City Owned ROW marked within the District 7 Map for veterans drive from Sheridan to Menards.

District 8 – Airport (Exhibit J)

- Maintaining Approx. 60 acres of grass at Pekin Municipal Airport.

****Short Descriptions listed within the Lawn care districts section of this RFP only give a glance of what the district encompasses. For a full comprehensive list of district property, please see Exhibit A along with the corresponding District Map. ****

Selection Process

The City will take into account such matters it considers appropriate in selecting the successful contractor. The City reserves the right to contract with one or more vendors for maintenance and mowing and to reject, for any reason, any and all bids. The City Reserves the right to award a

Contractual Mowing Request for Proposals



district to any company that submits a bid, regardless of price, as it is in the best interest of the City to ensure a balanced workload to all parties. Evaluation criteria will include:

- The contractor's understanding of the assignment and ability to follow bidding instructions
- The contractor's proposed fee for individual maintenance areas and one lump sum for all areas
- The experience and qualifications of the contractor
- References (provide a minimum of three account references)

Bidder Qualifications & Proposals

The requests that contractors interested in submitting proposals:

1. Clearly outline (on the provided bid form) the unit price for each mowing area or landscape maintenance area specified for the season (April 4, 2024 thru November 4, 2024). The Price being submitted will be the price to maintain the entire district, as we have described, for the ENTIRE Season. Districts shall not be mowed after November 4, 2024 unless directed to do so by the Public Works Director. Mowing will be based on a T&M Rate.
2. Contractors are not required to place a bid on EVERY district. Bids can be placed on any combination of the 8 districts that align with contractor capabilities.
3. Submit an hourly rate at which additional Lawn maintenance work will be completed by your crew.
This work will be communicated with you by the Public Works Director, or designee.
4. Submit a summary of your experience and qualifications.
5. Submit three account references that you currently service.
6. Submit a certificate of liability insurance and automobile/mowing equipment insurance (The contractor will need to name the City as additional insured and meet the following liability limits if awarded a maintenance contract: \$1.0 million per occurrence). Also, submit proof of Statutory worker's compensation coverage under Illinois law.
7. Specify the staff to be involved (primary contact, mowing operators, single proprietor, clerical contact, and owner or owner's agent).
8. Submit two (2) copies of the proposal packet (failure to not submit two full copies of your proposal may result in your proposal not being considered).

The contractor should be aware of the following:

- The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- All proposals will be property of the City of Pekin, IL.
- The lowest proposal will not necessarily be accepted. The City reserves the right to reject all bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.

Contractual Mowing Request for Proposals



- Sealed envelopes marked "Request for Proposal – Mowing 2024" with the proponent's name and address shown on the upper left hand corner of the envelope, must be received at City Hall, Attn: Dean Schneider, Public Works Director, 111 South Capitol St. Pekin, IL 61554 prior to 10:00am on March 1st, 2024.

Terms and Conditions

1. Rain and Property Moisture- All Contractors are encouraged to use their best discretion operating within unfavorable mowing conditions. However, contractors are not to mow areas that could be damaged by equipment due to excessive moisture. These areas are to be reported to the public property Supervisor, or designee, to make scheduling accommodations.
2. Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed under this contract.
3. The Contractor shall assume full responsibility for the actions of its employees or agents and shall repair or replace any damaged item or area of the City properties caused by the actions of its employees or agents unless said damage occurred under circumstances beyond their reasonable control as determined by the City.
4. Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within thirty (30) days after damage occurs to the satisfaction of the City. The Contractor shall inform the City of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the City, the City reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.
5. It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person, firm, or corporation, without the previous written consent of an authorized representative of the City of Pekin; but in no case shall consent relieve the Contractor from his obligations or change the terms of the contract.
6. The contract may be canceled or annulled by the City in whole or in part by written notice of default to the Contractor upon nonperformance or violation of contract terms. The City of Pekin reserves the right to terminate the service at any time during the term of the contract upon thirty (30) Day written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the City of Pekin, shall constitute contract default.
7. Contractor shall supply cell phone numbers, daytime office numbers, and fax numbers of supervisors handling this contract. The Contractor shall return all calls within one hour of the City

Contractual Mowing Request for Proposals



(Printed name and title)

(Printed name and title)

Contractual Mowing Request for Proposals

Exhibit A

District 1			
6 Islands	Church Parking Lot-Corner Lots	Bi-Weekly	3"
Sheridan- Sommerset	dead end	Bi-Weekly	3"
City Hall	Push Mowers	Weekly	3.5"
River	Lot Behind Pekin Vet Clinic-lot in between Bridge-RiverFront Side Hills	Bi-Weekly	3"
3rd street	Along tracks to tazwell county jail	Bi-Weekly	3"
3rd Avenue	median@3rd washington lot behind and side of appliance store along tracks	Bi-Weekly	3"
Colson Building	Front and Back of Building	Bi-Weekly	3"
DMV	Lot @ Cynthiana and 3rd-lot @ Sabella and 3rd	Bi-Weekly	3"
Empty Lot	Across from Library	Bi-Weekly	3"
8th Street Medians	Market N 8th-State-N 8th Willow N 8th	Bi-Weekly	3"
North Orelllys Parking Lot	Right Of Way	Bi-Weekly	3"
Farmers Market	Empty Lot	Bi-Weekly	3"
Sommerset-Janie	Corner Lot	Bi-Weekly	3"
Chinese Parking LOT	Pekin Sign and Right Of Way	Bi-Weekly	3"
Hammas Furniture back lot	2 Medians	Bi-Weekly	3"
Ace Liquer	1 Median	Bi-Weekly	3"
Sommerset @Minerva	small lot across from cilco plant	Bi-Weekly	3"
District 2			
Cell Tower	Along tree line and empty lot	Bi-Weekly	3"
Veterans Cemetery	Full mow, Trim and grass removal. Weekly Schedule and special holidays	Weekly	3"
War Veterans Memorial	Entry Way	Bi-Weekly	3"
Route 29	Medians and Pekin Sign	Bi-Weekly	3"
Route 98	Medians and corner lot	Bi-Weekly	3"
Kennedy DR	Right Of Way	Bi-Weekly	3"
Dump	North Treatment Plant	Bi-Weekly	3"
Velde DR.	2 Medians Velde lot and East side tree line to creek	Bi-Weekly	3"
District 3			
Sheridan Guard Rail	Right Of Way	Bi-Weekly	3"
Sheridan Ditch	Right Of Way	Bi-Weekly	3"
Broadway to Veterans	West Side Tree Line	Bi-Weekly	3"
Broadway St	Right Of Way	Bi-Weekly	3"
Old California Rd	West Ditch Along Mailboxes	Bi-Weekly	3"
District 4			
Royal Ave	Schnucks Sign	Bi-Weekly	3"
	dead end	Bi-Weekly	3"
Dollar L	only front right of way	Bi-Weekly	3"
Derby Pond		Bi-Weekly	3"
KMI	Koch Street-Riverway Right of way/Riverway right of way West tree line	Bi-Weekly	3"
Industrial Park	Frontange to Hannah Right of way and ponds	Bi-Weekly	3"
Distillary		Bi-Weekly	3"
Washington Mechanic	2 Empty Lots	Bi-Weekly	3"
Hannah Dr	Right of way	Bi-Weekly	3"
Hannah Dr	Inner Parkfield Drive	Bi-Weekly	3"
Waste Water Plant		Bi-Weekly	3"
Park Ave	5TH to 13TH 8 Medians	Weekly	3.5"
2ND Street	Empty Lots Front and Back-Main Street along fence line to Fayette	Bi-Weekly	3"
District 5			
Egg Ranch	5 Swips at Welcome Sign Only	Bi-Weekly	3"

Contractual Mowing Request for Proposals

Cefcu Pond	Inside Fence outside Fence facing Menards	Bi-Weekly	3"
Valle Vista Medians	4 Medians	Bi-Weekly	3"
Saint Johns Ave	Right of way to dead end	Bi-Weekly	3"
Dome	Griffin Avenue @ Right of way	Bi-Weekly	3"
14 Street	Guard Rail/ East side to veterans	Bi-Weekly	3"
Coal Miners	Right of way East Side Tree Line	Bi-Weekly	3"
18th WestShore	Across From Stadium -Push Mowers	Bi-Weekly	3"
District 6	Inside and outside fence, Weed eating and minor tree trimming		
14th Vista Grande	LIFT STATION	Bi-Weekly	3"
El Camino-Alameda	LIFT STATION	Bi-Weekly	3"
18th-Cape Court	LIFT STATION	Bi-Weekly	3"
Oakwood	LIFT STATION	Bi-Weekly	3"
Lake Whitehurst	LIFT STATION	Bi-Weekly	3"
Sheridan @ Crescent	LIFT STATION	Bi-Weekly	3"
State Street	LIFT STATION	Bi-Weekly	3"
Ironwood	LIFT STATION	Bi-Weekly	3"
Ludakins	LIFT STATION	Bi-Weekly	3"
Rosewood	LIFT STATION	Bi-Weekly	3"
Brenkman Drive	LIFT STATION	Bi-Weekly	3"
District 7			
Veterans Drive	ROW Identified from Menards to Sheridan	Bi-Weekly	5"
District 8			
Airport	Approx 60 Acres of Grass	Weekly	4"

Exhibit B

LANDSCAPE MAINTENANCE LOCATIONS

In addition to regular mowing, the following locations have landscape maintenance requirements. Each location maintenance will be completed by the company in which the associated district was awarded. The locations which reference 2 Shrub trimmings will have the trimmings completed in May and October.

- **District 1 Downtown** ○ Shrub trimming two times during the mowing season ○ Weed pulling from landscaping ○ Leaves and trash removal
- **District 2 Northside** ○ Shrub trimming two times during the mowing season ○ Weed pulling from landscaping ○ Leaves and trash removal
- **District 3 Central** ○ Shrub trimming two times during the mowing season ○ Weed pulling from landscaping ○ Leaves and trash removal
- **District 4 Industrial** ○ Shrub trimming two times during the mowing season ○ Weed pulling from landscaping ○ Leaves and trash removal ○ Park Ave. **MUST** be bid separate

Contractual Mowing Request for Proposals

- **District 5 Court** ○ Shrub trimming two times during the mowing season ○ Weed pulling from landscaping ○ Leaves and trash removal
- **District 6 Lift Station** ○ All Steps and entry ways are to be cleared of overhanging limbs and obstructions.
 - Vegetation growing through fences are to be cleared out two times during the mowing season.
- **District 7 Veterans Drive** ○ Veterans Drive Shall be Mowed
- **District 8 Airport** ○ The Airport will require weekly mowing

Exhibit C

District 1 Downtown

Contractual Mowing Request for Proposals



Exhibit D
District 2 Northside

Contractual Mowing Request for Proposals



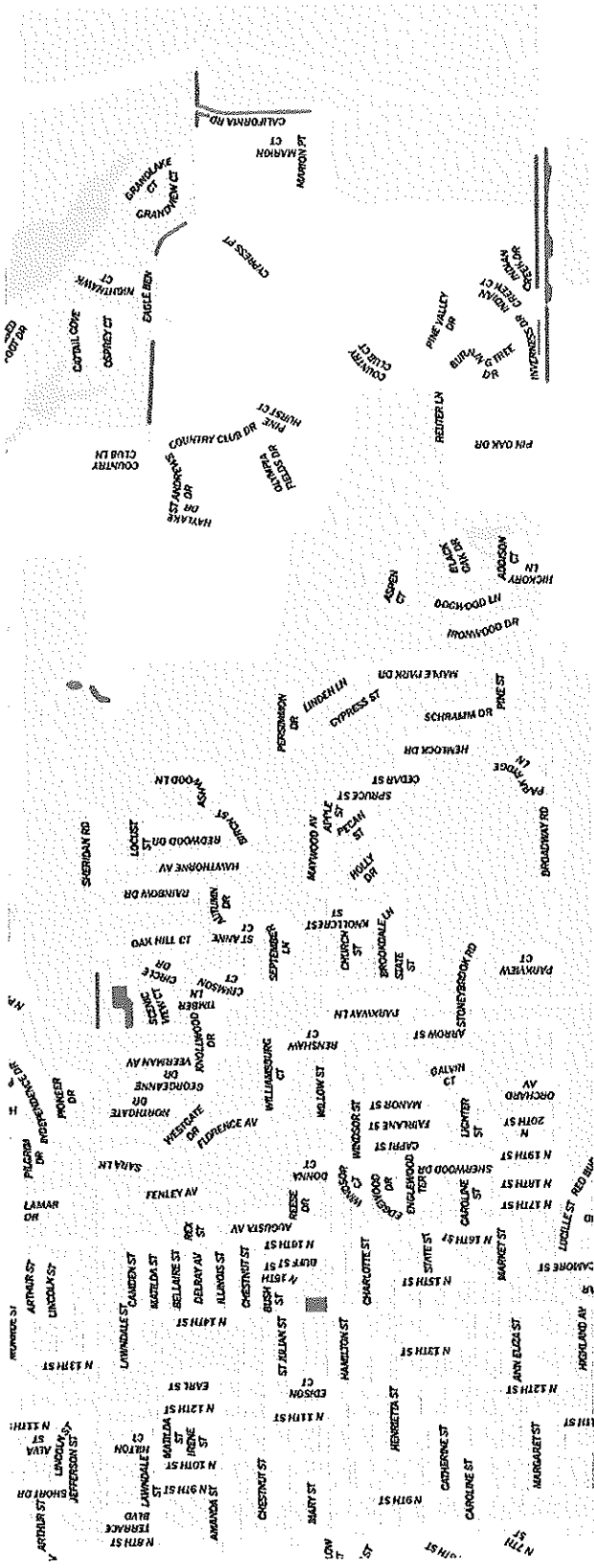
Exhibit E

Contractual Mowing Request for Proposals



ILLINOIS
Community. Opportunity. Home.

District 3 Central



Contractual Mowing Request for Proposals

Exhibit F

District 4 Industrial *PLEASE BID PARK AVE. SEPARATE*



Contractual Mowing Request for Proposals

Exhibit G District 5 Court



Contractual Mowing Request for Proposals



Exhibit H
District 6 Lift Stations



Contractual Mowing Request for Proposals



Exhibit I

District 7 Veterans Drive

Contractual Mowing Request for Proposals

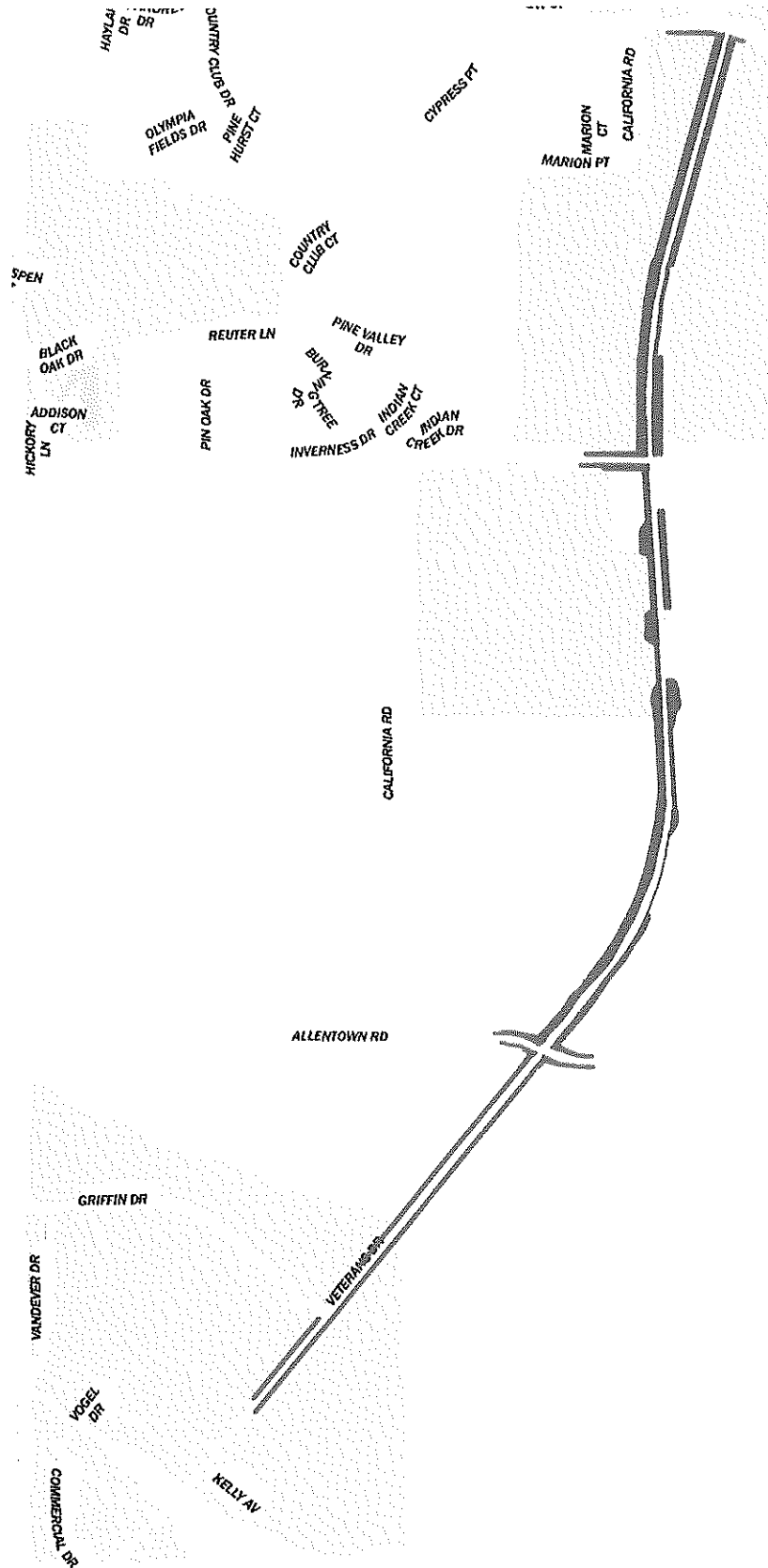


Exhibit J
District 8 Airport

Contractual Mowing Request for Proposals



BIDDER REFERENCES

NAME	ADDRESS	CONTACT PERSON & PHONE #
1.		
2.		

Contractual Mowing Request for Proposals



3.		
----	--	--

Contractual Mowing Request for Proposals



BIDDER REFERENCES

NAME	ADDRESS	CONTACT PERSON & PHONE #
1. Jerry Beasley	2440 Willow	309-347-4632
2. Jack Robertson	1518 Norwood	773-497-0062
3. Mary Kerby	1104 Court St.	309-267-8436

Contractual Mowing Request for Proposals



the City. Failure to comply with the accessibility requirements shall be deemed as substandard work and will be subject to the same penalties.

8. The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the City for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered collectively.
9. Payment for mowing services shall be made in eight (8) equal payments, once all work has been completed in a satisfactory manner and the specifications stated herein have been met, for the following months: April, May, June, July, August, September, October and November following receipt of an invoice from the Contractor for the month in question. Time and Material fees are to be billed separately. Payment for Landscape Maintenance locations shall be billed separately according to the landscape maintenance schedule. Payments are approved on the third (3rd) Monday of each month. In order to ensure sufficient time for the payment to be processed, invoices must be submitted for payment on the first (1st) Wednesday of each month.
10. Missed Mowing Areas-If an area is missed and not mowed on the specified schedule, without prior authorization from the public property Supervisor, a deduction of \$200.00 will be deducted from the invoice per occurrence. Three (3) or more consecutive missed areas will result in immediate contract termination.
11. Sub-contracting – Subcontracting work as it pertains to this RFP will be allowed under the terms of the RFP, as long as the sub-contracting contractor meets all qualifications listed within the RFP. Additional sub-contractors identified after the start of the season must be approved by the Public Property Supervisor, and will come at no additional cost to the City. Certificates of Insurance must be provided to the Public Property Supervisor for all contracting companies.
12. The City will occasionally offer additional work outside of the scope listed in this RFP, please indicate on the Bid Form if interested.

This Agreement entered into on _____ Date

OWNER (Signature)

(Printed name and title)


CONTRACTOR (Signature)
TODD A. BEHREND'S OWNER
(Printed name and title)

Contractual Mowing Request for Proposals



Bid Form-Proposal #2

Company Name- Behrlawn Mowing & Yard Work

Please provide a price to complete each mowing district for the duration of the entire ^{2024 TMB} 2022-
Mowing Season. Contractors are not required to place a bid on EVERY district. Bids can be
placed on any combination of the 8 districts that align with contractor capabilities.

District #1	\$	/yr
District #2	\$	/yr
District #3	\$	/yr
District #4	\$ 38,100.00	/yr
Park Ave	\$ 18,000.00	/yr
District #5	\$	/yr
District #6	\$ 7,425.00	/yr
District #7	\$	/yr
District #8	\$	/yr

Please provide an hourly rate for time and material (T&M) to be completed as it is described within the
RFP. As a reminder, time and material work is not guaranteed.

Contractor T&M Hourly Rate	\$60.00 per Man /hr
----------------------------	---------------------

Sub-Contractors- Please list any Subcontractors you will be utilizing to complete the work you are bidding
on above, as well as submitting their certificates of insurance.

NONE

By submitting this bid form, you hereby proclaim that the submitted pricing is truthful and accurate, as
pricing negotiations after the start of the season will not be entertained.

Name: Todd Behrends Signature: Todd A. Behrends

Date: 2/10/2024

Would you be interested in out of scope work? Yes ☒ No ☐

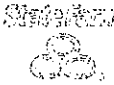


CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  Greg Ladendorf 1614 Broadway Pekin IL 61554		CONTACT NAME: Greg Ladendorf PHONE (A/C, No, Ext): 309-347-3007 FAX (A/C, No): 309-347-3351 E-MAIL: greg.ladendorf.ay5u@statefarm.com ADDRESS: greg.ladendorf.ay5u@statefarm.com	
INSURED Todd Behrends 630 S 11 th ST Pekin IL 61554		INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: State Farm Mutual Automobile Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 25143 25178	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

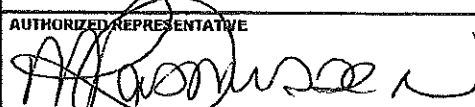
INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	N	N	93-NL-7238-B17	02/17/2024	02/17/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER: \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			J74 9348-B17-13	02/17/2024	08/17/2024	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 100,000 BODILY INJURY (Per accident) \$ 300,000 PROPERTY DAMAGE (Per accident) \$ 100,000 OTHER: \$
	UMBRELLA LIAB EXCESS LIAB DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER: \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y/N (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE \$ OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Pekin 111 S Capitol St Pekin IL 61554
--

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE 

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Josie Esker, City Engineer

AGENDA ITEM: Resolution No. 120-23/24 Award 300 Margaret Street Parking Lot Rehab to Miller & Son Construction

DESCRIPTION: This request is to award the 300 Margaret Street Parking Rehabilitation contract to Miller & Son. This project is to remove & replace the alley between Margaret & Court Street, mill & overlay the asphalt parking lot north of Fast Dragon, and various associated sidewalk and curb work. The City received 1 bid for this project. The low bid of \$439,163.00 was 29% percent above the Engineer's estimate of \$341,462.00. In reviewing the unit costs for the project, the bid seems reasonable and responsible to complete the improvement as planned. If the Council wants to approve this award, staff is requesting \$40,000 in contingency for this project to handle any unknowns that are encountered during construction.

\$25,000 of the bid was to put in two new Level 2 charging stations. This could be cut from the project at the direction of council, if desired.

Given the high budget impact of this project, staff recommends the Council table this award until the overall budget discussion in April.

FINANCIAL IMPACT:

Requested Amount: \$479,163.00

Line Item: 270-270-584009

Budgeted Amount: \$1,130,000.00

Remaining Funds: \$620,975.12 (\$395,275.50 still to be used for 220 Margaret; much of this will be in FY25 budget)

Notes: Staff is requesting an additional \$40,000.00 in contingency funding for unknowns

REVIEWED BY:

Dean Schneider, Public Works Director

Katherine Swise, City Attorney

Robert Grogan, Finance Consultant

John Dossey, City Manager

Sue McMillan, City Clerk

Approved - 3/21/2024

Approved - 3/21/2024

Approved - 3/22/2024

Approved - 3/22/2024

Final Approval - 3/22/2024

Resolution No. 120-23/24 Award 300 Margaret Street Parking Lot Rehab to Miller & Son Construction

WHEREAS, the City solicited bids to remove & replace the alley along the 300 block between Margaret & Court Street, mill & overlay the parking lot along Margaret Street, and various associated sidewalk and curb work; and

WHEREAS, after a public bid opening on March 18, 2024, the bid submitted by Miller & Son was the only bid received; and

WHEREAS, the City Council finds that the bid submitted by Miller & Sons, a copy of which is attached hereto as Exhibit A, is reasonable and responsible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The bid submitted by Miller & Sons and attached hereto as Exhibit A is adopted and approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a contract with Miller & Sons in substantially the form set forth in Exhibit B attached hereto, with such changes as the Mayor deems necessary and appropriate.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk



Local Public Agency Formal Contract Proposal

PROPOSAL SUBMITTED BY		
Miller & Son Construction Co.		
Contractor's Name		
307 W. First St.	289	
Street		P.O. Box
Mackinaw, IL	61755	
City	State	Zip Code

STATE OF ILLINOIS

COUNTY OF TazewellCity of Pekin

(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

STREET NAME OR ROUTE NO. 300 Margaret Street Parking Rehabilitation

SECTION NO. _____

TYPES OF FUNDS Local☒ SPECIFICATIONS (required)☒ PLANS (required)**For Municipal Projects**

Submitted/Approved/Passed

☐ Mayor ☐ President of Board of Trustees ☒ Municipal Official

Date: 2-23-24

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

RETURN WITH BID

NOTICE TO BIDDERS

County Tazewell
Local Public Agency City of Pekin
Section Number _____
Route 300 Margaret St.

Sealed proposals for the improvement described below will be received at the office of City Engineer
City Hall, 111 S. Capitol St; Pekin, IL 61554 until 10:00 AM on March 18, 2024
Address Time Date

Sealed proposals will be opened and read publicly at the office of City Engineer
City Hall, 111 S. Capitol St; Pekin, IL 61554 at 10:00 AM on March 18, 2024
Address Time Date

DESCRIPTION OF WORK

Name 300 Margaret St Parking Rehabilitation Length: _____ feet (_____ miles)
Location 300 Margaret St
Proposed Improvement Sidewalk and curb removal and replacement, parking lot mill & overlay, and associated work.

1. Plans and proposal forms will be available in the office of City Engineer, Josie A. Esker
(309) 478-5399 jaesker@ci.pekin.il.us
Address

2. ☐ Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57), in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- BLR 12200: Local Public Agency Formal Contract Proposal
- BLR 12200a Schedule of Prices
- BLR 12230: Proposal Bid Bond (if applicable)

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.

6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.

8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.

9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

SCHEDULE OF PRICES



County Tazewell
 Local Public Agency City of Pekin
 Section _____
 Route 300 Margaret Parking

Schedule for Single Bid					
(For complete information covering these items, see plans and specifications)					
Bidder's Proposal for making Entire Improvements					
Item No.	Items	Unit	Quantity	Unit Price	Total
1	Earthwork	CU YD	94	150.00	14,100.00
2	Tree Removal, 8" DIA	EA	1	2,000.00	2,000.00
3	Tree Removal, 10" DIA	EA	1	2,000.00	2,000.00
4	Tree Removal, 13" DIA	EA	1	2,000.00	2,000.00
5	Tree Removal, 15" DIA	EA	1	2,000.00	2,000.00
6	Retaining / Landscape Walls Construction	LS	1	15,000.00	15,000.00
7	City Sign Removal (Sign and Electrical Disposal Included)	EA	1	2,000.00	2,000.00
8	Entrance Removal	SY	43	30.00	1,290.00
9	Pavement Removal	SY	1162	8.00	9,296.00
10	HMA Surface Removal, 1 1/2"	SY	1958	10.00	19,580.00
11	Planter Box Wall Removal	LS	1	3,000.00	3,000.00
12	Adjust Manhole Casting	EA	2	750.00	1,500.00
13	Perm. Seeding, Fert., & Mulch	SY	137	25.00	3,425.00
14	Topsoil, Furnish & Place (4")	SY	137	45.00	6,165.00
15	Inlet and Pipe Protection	EA	3	500.00	1,500.00
16	Sidewalk Removal	SF	1722	3.00	5,166.00
17	Curb Removal	LF	444	8.00	3,552.00
18	Combination Curb and Gutter Removal	LF	56	20.00	1,120.00
19	G-1 Inlet Special	EA	1	3,000.00	3,000.00
20	12" Storm Sewer, Class A, Type I	LF	11	200.00	2,200.00
21	Connect Into Existing Inlet-Manhole	EA	1	750.00	750.00
22	Portland Cement Concrete Sidewalk, 4"	SF	1076	10.00	10,760.00
23	Combination Concrete Curb and Gutter, Ty. B-6.various (Special & W/ Pavement Patch)	LF	56	200.00	11,200.00
24	6" Curb	LF	311	25.00	7,775.00
25	P.C.C.P. 8"	SY	726	100.00	72,600.00
26	Aggregate Base Course, Type B- 4" (W/ PCCP 8")	CU YD	81	90.00	7,290.00
27	Pavement Patch Class D, Type IV	SY	49	100.00	4,900.00
28	Bituminous Materials (Prime Coat)	POUND	1390	1.00	1,390.00
29	Bituminous Materials (Tack Coat)	POUND	1854	1.00	1,854.00
30	Aggregate Base Course, Type B- 8" (W/ HMA)	CU YD	138	110.00	15,180.00
31	HMA Binder Course, 2", IL-9.5, N50	TON	70	175.00	12,250.00
32	HMA Surface Course, 2" Main, 1 1/2" overlay, IL-9.5, Mix "D", N50	TON	234	170.00	39,780.00
33	Striping, 4"	LF	2273	2.00	4,546.00
34	Striping, 4" Hatch	SY	71	2.00	142.00
35	Striping, 4", Handicap Symbol, and Direction Arrow with Lettering	SF	84	3.00	252.00
36	Streets Signs, Complete	EA	6	600.00	3,600.00
37	Lightpole - Move and Reinstall / Rewire	LS	1	10,000.00	10,000.00
38	Electric Vehicle Charging Stations, Complete	LS	1	25,000.00	25,000.00
39	Lightpoles - New, Complete	LS	1	45,000.00	45,000.00
40	Decorative Grasses and Landscape Rock	LS	1	15,000.00	15,000.00
41	Mobilization	LS	1	40,000.00	40,000.00
42	Traffic Control Complete	LS	1	10,000.00	10,000.00

TOTAL BID \$ 439,163.00
 BLR 12200a (01/08/14)

RETURN WITH BID

CONTRACTOR CERTIFICATIONS

County	Tazewell
Local Public Agency	City of Pekin
Section Number	
Route	300 Margaret St.

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of Section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative Code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be cancelled.

RETURN WITH BID

SIGNATURES

County Tazewell
Local Public Agency City of Pekin
Section Number _____
Route 300 Margaret St.

(If an individual)

Signature of Bidder _____

Business Address _____

(If a partnership)

Firm Name _____

Signed By _____

Business Address _____

Inset Names and Addressed of All Partners



(If a corporation)

Corporate Name Miller & Son Construction Co.

Signed By Jeffrey V. Miller
President

Business Address PO Box 289
Mackinaw, IL 61755

Insert Names of Officers



President Jeffrey V. Miller

Secretary Deborah L. Miller

Treasurer Deborah L. Miller

Attest: Deborah L. Miller
Secretary

RETURN WITH BID

PAPER BID BOND

Page 334 of 547



TOKIO MARINE
HCC

POWER OF ATTORNEY
AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Jeremy Crawford, Michael D. Williams, William J. Nemec, Tanya Fukushima, William Gerber,
Bradford J. Quiri, Amanda M. Quigley, or Andrea Haight of Golden Valley, Minnesota

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed** ***** Five Million and 00/100 ***** Dollars (**\$5,000,000.00**). This Power of Attorney shall expire without further action on April 23rd, 2026. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 18th day of April 2022.

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

State of California
County of Los Angeles



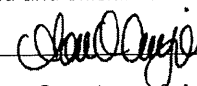
By: 
Daniel P. Aguilar, Vice President

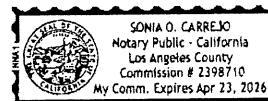
A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

On this 18th day of April 2022, before me, Sonia O. Carrejo, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (seal)

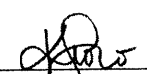


I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 18th day of March, 2024.

Corporate Seals
Bond No. 1001203312-1
Agency No. 19903 - PDF POA




Kio Lo, Assistant Secretary

HCCSMANPOA02/2023

visit tmhcc.com/surety for more information

Acknowledgment of Surety

State of Minnesota
County of Dakota

On this 18th day of March, 2024, before me personally appeared **Jeremy Crawford** who acknowledged that he or she is the attorney in fact who is authorized to sign on behalf of **American Contractors Indemnity Company** (surety company), the foregoing instrument, and he thereupon duly acknowledged to me that he executed the same.



Hannah Lamski
Notary Public

Apprenticeship and Training Program Certification

Local Public Agency

City of Pekin

County

Tazewell

Street Name/Road Name

300 Margaret St.

All contractors are required to complete the following certification

☒ For this contract proposal or for all bidding groups in this deliver and install proposal.

☐ For the following deliver and install bidding groups in this material proposal.

Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidder's subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:

1. Except as provided in paragraph 4 below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.

2. The undersigned bidder further certifies, for work to be performed by subcontract, that each of its subcontractors either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.

3. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

Local No 649 Operating Engineers Apprenticeship Training Program

Illinois Laborers & Contractors Joint Apprenticeship & Training Program

4. Except for any work identified above, if any bidder or subcontractor shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforces and positions of ownership. ☐

The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or afterward may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder

Miller & Son Construction Co.

Title

President

Address

P.O. Box 289

Signature

Jeffrey V. Miller

Date

03/18/2024

City

Mackinaw

State

IL

Zip Code

61755



City of Pekin

Department of Public Works

SUMMARY OF WORK

The City of Pekin is accepting bids for the mill & overlay of the parking lot at 300 Margaret Street in Pekin, IL. The work will consist of parking lot pavement mill & overlay with hot-mix asphalt, sidewalk, driveway approach, curb, and related items.

All questions may be directed to Josie Esker at (309) 478-5399 or jaesker@ci.pekin.il.us

SCOPE OF WORK & SPECIAL PROVISIONS

All work will be done in accordance with the Illinois Department of Transportation Standard Specification for Road and Bridge Construction, 2022 and the Proposed Pedestrian Right of Way Accessibility Guidelines. Refer to general notes in the plans. The following Special Provisions supplement the "Standard Specifications for Road and Bridge Construction," adopted January 1, 2023 and the latest edition of the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways" in effect on the date of invitation for bids. These special provisions included herein apply to and govern the proposed improvement and in case of conflict with any part or parts of said specifications or plans, said special provisions shall take precedence and shall govern.

RETAINING / LANDSCAPE WALLS (L. SUM) – This work shall include construction of concrete planter walls, 8" thick, modeled after the existing landscape walls to remain. (2) epoxy coated #4 bars shall run horizontally continuously the length of the walls with a minimum 30" lap at splice points. The wall shall be buried minimum 8" below the finished concrete sidewalk elevation. Backfill & 6 inches of top soil included in cost of Retaining / Landscaping Walls. Pressure washing and rubbing the existing concrete landscape walls to match new concrete walls shall be included in the cost of Retaining / Landscaping Walls. Decorative grasses and trees in the planter boxes shall be by others.

PAVEMENT REMOVAL (SF) – This work shall consist of removing sections of existing asphalt parking lot pavement. Any damage done to adjacent structures or sidewalk shall be repaired at the contractor's expense.

PCC PAVEMENT (SY) – This work. All construction and control joints in concrete pavement shall cleaned to the satisfaction of the Engineer and then be hot tar sealed. Cost shall be included in cost of PCC pavement. Both 6" and 8" concrete pavement shall require W.W.M. 6x6 W2.9xW2.9. QC testing for concrete and asphalt shall be performed by the contractor and shall meet IDOT standard specifications.

CONCRETE CURB AND GUTTER (FOOT) – This work shall consist of pouring curb at various locations on the job limits. Curbs shall be constructed in accordance with IDOT Standard Specifications for Road and Bridge Construction Section 606. Two #5 dowels shall be drilled and epoxy grouted into the existing curb at each location. Curb shall either be type B.6-12 or 6" ribbon curb. See attached IDOT Standards. Pavement patch in front of the curb pan shall be included in the cost of Concrete Curb and Gutter.

PCC SIDEWALK 4" (SF) – This work will include placing PCC sidewalk in accordance with IDOT Standard Specifications for Road and Bridge Construction Section 424, with the exception that magnesium alloy floats will be allowed for final finish. The new sidewalk will be constructed with 4" of concrete thickness.

ELECTRIC VEHICLE CHARGING STATIONS, COMPLETE (L. SUM) - The existing plan shows three (3) parking spaces for EV Charging Stations. Revise to say two (2) parking spaces for EV Charging Stations. This may be accomplished with one (1) charging station which has two (2) charging ports. Type of EV Charging Stations shall be Level 2 with J1772 Type 1 plug-in.

LIGHT POLES – NEW, COMPLETE (LUMP SUM) – This work Lights shall be on 25 foot tall square aluminum light pole with powder coated black finish. Foundations for light poles shall be per manufacturer's recommendations. 2" diameter conduit shall be run between light poles minimum 6 inches below aggregate base course. Lights shall be LED.

TRAFFIC CONTROL (LUMP SUM) – This work shall consist of the furnishing, installation, maintenance, relocation, and removal of the equipment, supplies, and the necessary materials to provide traffic control to the project, including the signage for the sidewalk closures. The contractor shall follow the IDOT Standard Specifications for the Road and Bridge Construction Section 701 for traffic control including standards 701609-01 and 701801-06. Pedestrian access must be maintained from the parking area to an existing sidewalk while not maintained to the back of the buildings.

The parking lot must be staged in a way to provide a minimum of 20 parking spots, one of which must be signed as accessible, during the majority of the project. Entrances into and exits out of the parking lot shall be signed accordingly during construction. During a one week period at any time during the project, the entire parking lot may be closed to the public.

MOBILIZATION (LUMP SUM) – This work shall consist of preparatory work and operations necessary for the movement of personnel, equipment, supplies, incidentals to the project site, facilities necessary for the work on the project and for all other work or operations which must be performed or cost incurred when beginning work on the project. Any costs for procuring an IDOT permit for work done within Margaret or 3rd Street Right of Way shall be included in the cost of Mobilization.

CONTRACTOR INFORMATION:

The selected contractor shall supply the following to the municipality within one week of being selected.

- Certificate of insurance
- Proof of Apprenticeship Program
- One year warranty on all completed work to be delivered to municipality.
- Day and night phone numbers for the contractor's representative
- Certified Weekly Payroll Reports
- Start and completion dates

PREVAILING WAGE:

Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).

SIDEWALK CONSTRUCTION:

The construction methods to construct the sidewalk shall conform to Section 423 and 424 of the Standard Specifications for Road and Bridge Construction and the Public Rights-of-Way Accessibility Guidelines (PROWAG). The minimum cross slope shall be 1% but shall not exceed 2%. Any poured sections of sidewalk exceeding 2% cross slope will be removed and replaced at the contractors cost.

CONCRETE MATERIALS:

The concrete will meet the standards of the Section 1020 of the Standard Specifications for Road and Bridge Construction, except that the course aggregate shall consist of crushed limestone. Class SI concrete shall be specified for sidewalks. All cost associated with protection of concrete due to weather temperatures shall be included in the contract.

SCHEDULE OF CONSTRUCTION:

Contractor will coordinate with the Engineer prior to beginning any work. A preconstruction meeting will be held prior to any work being performed. This meeting will be scheduled following the award of the project. All work shall be completed by July 31, 2024 unless extension granted by the City Engineer in writing. Liquidated Damages of \$475 per calendar day will be assessed for work not finished by the completion date.

RIGHTS OF THE MUNICIPALITY:

The Municipality reserves the right to increase or decrease quantities at the unit price bid and/or delete any item completely.

MAILBOXES AND SIGNS:

Any mailboxes or signs that require removal must be replaced at their exact locations. This work and all materials required to perform this work shall be included in the price of the contract.

PUBLIC SAFETY AND CONVENIENCE:

The contractor shall at all times conduct their work so as to ensure the least possible obstructions to traffic and inconvenience to the general public and the residents in the vicinity of the work, and to insure the protection of persons and property in a manner satisfactory to the Engineer. No road or street shall be closed to the public except with the permission of the Engineer and proper governmental authority. Fire hydrants on or adjacent to the work shall be kept accessible to fire-fighting equipment at all times.



Local Public Agency	County	Street Name/Road Name	Section Number
City of Pekin	Tazewell	Margaret St. Parking Lot	

I, Jeffrey V. Miller of Mackinaw, Illinois,
Name of Affiant City of Affiant State of Affiant

being first duly sworn upon oath, state as follows:

1. That I am the President of Miller & Son Construction Co.,
Officer or Position Bidder
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under the proposal described above, Miller & Son Construction Co., will maintain a business office in the
Bidder
 State of Illinois, which will be located in Tazewell County, Illinois.
County
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.

Signature	Date
<u>Jeffrey V. Miller</u>	03/18/2024
Print Name of Affiant	
<u>Jeffrey V. Miller</u>	

Notary Public

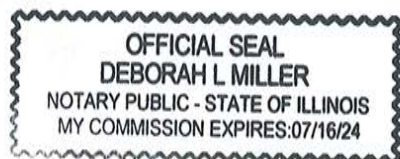
State of IL

County Tazewell

Signed (or subscribed or attested) before me on 03/18/2024 by
(date)

Jeffrey V. Miller, authorized agent(s) of
(name/s of person/s)

Miller & Son Construction Co.,
Bidder



(SEAL)

Signature of Notary Public
<u>Deborah L. Miller</u>
My commission expires <u>07/16/2024</u>



**Local Public Agency
Formal Contract**

PROPOSAL SUBMITTED BY		
Miller & Son Construction Co		
Contractor's Name PO Box 289		
Street	P.O. Box	
Mackinaw	IL	61755
City	State	Zip Code

STATE OF ILLINOIS

COUNTY Tazewell
City of Pekin
(Name of City, Village, Town or Road District)

FOR
STREET NAME OR ROUTE 300 Margaret St. Parking Lot Rehab
SECTION NO. _____
TYPES OF FUNDS Local

☒ SPECIFICATIONS (required)

☒ PLANS (required)

☒ CONTRACT BOND (when required)

For Municipal Projects
Submitted/Approved/Passed

☒ Mayor

Date

For Municipal Projects
Submitted/Approved/Passed

☒ Municipal Official

Date

County Tazewell
Local Public Agency City of Pekin
Project 300 Margaret
Route Various

1. THIS AGREEMENT, made and concluded the _____ day of April 2024,
Month and Year
between the City of Pekin
acting by and through its Council known as the party of the first part, and
Miller & Son Construction Co. his/their executors, administrators, successors or assigns,
known as the party of the second part.
2. Witnesseth: That for and in consideration of the payments and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Engineer under it.
3. And it is also understood and agreed that the LPA Formal Contract Proposal, Special Provisions, and Contract Bond hereto attached, and the Plans for
300 Margaret St, in the City of Pekin are essential
documents of this contract and are a part hereof.
4. IN WITNESS WHEREOF, The said parties have executed these presents on the date above mentioned.

Attest: _____ The _____ of _____
Clerk By _____
Party of the First Part
(Seal) _____
(If a Corporation)

Corporate Name _____
By _____
President Party of the Second Part
(If a Co-Partnership)

Attest: _____
Secretary

Partners doing Business under the firm name of _____
Party of the Second Part
(If an individual)
Party of the Second Part



Contract Bond

Route Various
County Tazewell
Local Agency City of Pekin
Section _____

We , _____

a/an) ☐ Individual ☐ Co-partnership ☐ Corporation organized under the laws of the State of _____ ,
as PRINCIPAL, and _____

_____ as SURETY,

are held and firmly bound unto the above Local Agency (hereafter referred to as "LA") in the penal sum of _____

_____ Dollars (_____), lawful money of the
United States, well and truly to be paid unto said LA, for the payment of which we bind ourselves, our heirs, executors,
administrators, successors, jointly to pay to the LA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the LA acting through its awarding authority for the construction of work on the above section, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the LA and its awarding authority harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____ A.D. _____

PRINCIPAL

_____ (Company Name)	_____ (Company Name)
By: _____ (Signature & Title)	By: _____ (Signature & Title)
Attest: _____ (Signature & Title)	Attest: _____ (Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF ILLINOIS,
COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that

(Insert names of individuals signing on behalf or PRINCIPAL)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ A.D. _____

My commission expires _____

Notary Public (SEAL)

SURETY

_____ (Name of Surety)	By: _____ (Signature of Attorney-in-Fact)
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STATE OF ILLINOIS. (SEAL)
COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that

(Insert names of individuals signing on behalf or SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____ A.D. _____

My commission expires _____

Notary Public (SEAL)

Approved this _____ day of _____, A.D. _____

Attest: _____	_____ (Awarding Authority)
_____ Clerk	_____ (Chairman/Mayor/President)



Local Public Agency Formal Contract Proposal

PROPOSAL SUBMITTED BY		
Miller & Son Construction Co.		
Contractor's Name		
307 W. First St.	289	
Street		P.O. Box
Mackinaw, IL	61755	
City	State	Zip Code

STATE OF ILLINOIS

COUNTY OF TazewellCity of Pekin

(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

STREET NAME OR ROUTE NO. 300 Margaret Street Parking Rehabilitation

SECTION NO. _____

TYPES OF FUNDS Local☒ SPECIFICATIONS (required)☒ PLANS (required)**For Municipal Projects**

Submitted/Approved/Passed

☐ Mayor ☐ President of Board of Trustees ☒ Municipal Official

Date: 2-23-24

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

RETURN WITH BID

NOTICE TO BIDDERS

County Tazewell
Local Public Agency City of Pekin
Section Number _____
Route 300 Margaret St.

Sealed proposals for the improvement described below will be received at the office of City Engineer
City Hall, 111 S. Capitol St; Pekin, IL 61554 until 10:00 AM on March 18, 2024
Address Time Date

Sealed proposals will be opened and read publicly at the office of City Engineer
City Hall, 111 S. Capitol St; Pekin, IL 61554 at 10:00 AM on March 18, 2024
Address Time Date

DESCRIPTION OF WORK

Name 300 Margaret St Parking Rehabilitation Length: _____ feet (_____ miles)
Location 300 Margaret St
Proposed Improvement Sidewalk and curb removal and replacement, parking lot mill & overlay, and associated work.

1. Plans and proposal forms will be available in the office of City Engineer, Josie A. Esker
(309) 478-5399 jaesker@ci.pekin.il.us
Address

2. ☐ Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57), in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- BLR 12200: Local Public Agency Formal Contract Proposal
- BLR 12200a Schedule of Prices
- BLR 12230: Proposal Bid Bond (if applicable)

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.

6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.

8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.

9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

SCHEDULE OF PRICES



County Tazewell
 Local Public Agency City of Pekin
 Section _____
 Route 300 Margaret Parking

Schedule for Single Bid					
(For complete information covering these items, see plans and specifications)					
Bidder's Proposal for making Entire Improvements					
Item No.	Items	Unit	Quantity	Unit Price	Total
1	Earthwork	CU YD	94	150.00	14,100.00
2	Tree Removal, 8" DIA	EA	1	2,000.00	2,000.00
3	Tree Removal, 10" DIA	EA	1	2,000.00	2,000.00
4	Tree Removal, 13" DIA	EA	1	2,000.00	2,000.00
5	Tree Removal, 15" DIA	EA	1	2,000.00	2,000.00
6	Retaining / Landscape Walls Construction	LS	1	15,000.00	15,000.00
7	City Sign Removal (Sign and Electrical Disposal Included)	EA	1	2,000.00	2,000.00
8	Entrance Removal	SY	43	30.00	1,290.00
9	Pavement Removal	SY	1162	8.00	9,296.00
10	HMA Surface Removal, 1 1/2"	SY	1958	10.00	19,580.00
11	Planter Box Wall Removal	LS	1	3,000.00	3,000.00
12	Adjust Manhole Casting	EA	2	750.00	1,500.00
13	Perm. Seeding, Fert., & Mulch	SY	137	25.00	3,425.00
14	Topsoil, Furnish & Place (4")	SY	137	45.00	6,165.00
15	Inlet and Pipe Protection	EA	3	500.00	1,500.00
16	Sidewalk Removal	SF	1722	3.00	5,166.00
17	Curb Removal	LF	444	8.00	3,552.00
18	Combination Curb and Gutter Removal	LF	56	20.00	1,120.00
19	G-1 Inlet Special	EA	1	3,000.00	3,000.00
20	12" Storm Sewer, Class A, Type I	LF	11	200.00	2,200.00
21	Connect Into Existing Inlet-Manhole	EA	1	750.00	750.00
22	Portland Cement Concrete Sidewalk, 4"	SF	1076	10.00	10,760.00
23	Combination Concrete Curb and Gutter, Ty. B-6.various (Special & W/ Pavement Patch)	LF	56	200.00	11,200.00
24	6" Curb	LF	311	25.00	7,775.00
25	P.C.C.P. 8"	SY	726	100.00	72,600.00
26	Aggregate Base Course, Type B- 4" (W/ PCCP 8")	CU YD	81	90.00	7,290.00
27	Pavement Patch Class D, Type IV	SY	49	100.00	4,900.00
28	Bituminous Materials (Prime Coat)	POUND	1390	1.00	1,390.00
29	Bituminous Materials (Tack Coat)	POUND	1854	1.00	1,854.00
30	Aggregate Base Course, Type B- 8" (W/ HMA)	CU YD	138	110.00	15,180.00
31	HMA Binder Course, 2", IL-9.5, N50	TON	70	175.00	12,250.00
32	HMA Surface Course, 2" Main, 1 1/2" overlay, IL-9.5, Mix "D", N50	TON	234	170.00	39,780.00
33	Striping, 4"	LF	2273	2.00	4,546.00
34	Striping, 4" Hatch	SY	71	2.00	142.00
35	Striping, 4", Handicap Symbol, and Direction Arrow with Lettering	SF	84	3.00	252.00
36	Streets Signs, Complete	EA	6	600.00	3,600.00
37	Lightpole - Move and Reinstall / Rewire	LS	1	10,000.00	10,000.00
38	Electric Vehicle Charging Stations, Complete	LS	1	25,000.00	25,000.00
39	Lightpoles - New, Complete	LS	1	45,000.00	45,000.00
40	Decorative Grasses and Landscape Rock	LS	1	15,000.00	15,000.00
41	Mobilization	LS	1	40,000.00	40,000.00
42	Traffic Control Complete	LS	1	10,000.00	10,000.00

TOTAL BID \$ 439,163.00
 BLR 12200a (01/08/14)

RETURN WITH BID

CONTRACTOR CERTIFICATIONS

County	Tazewell
Local Public Agency	City of Pekin
Section Number	
Route	300 Margaret St.

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of Section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative Code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be cancelled.

RETURN WITH BID

SIGNATURES

County Tazewell
Local Public Agency City of Pekin
Section Number _____
Route 300 Margaret St.

(If an individual)

Signature of Bidder _____

Business Address _____

(If a partnership)

Firm Name _____

Signed By _____

Business Address _____

Inset Names and Addressed of All Partners



(If a corporation)

Corporate Name Miller & Son Construction Co.

Signed By Jeffrey V. Miller
President

Business Address PO Box 289
Mackinaw, IL 61755

Insert Names of Officers



President Jeffrey V. Miller

Secretary Deborah L. Miller

Treasurer Deborah L. Miller

Attest: Deborah L. Miller
Secretary

RETURN WITH BID

Section

Page 351 of 547



TOKIO MARINE
HCC

POWER OF ATTORNEY
AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Jeremy Crawford, Michael D. Williams, William J. Nemec, Tanya Fukushima, William Gerber,
Bradford J. Quiri, Amanda M. Quigley, or Andrea Haight of Golden Valley, Minnesota

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed** ***** Five Million and 00/100 ***** Dollars (**\$5,000,000.00**). This Power of Attorney shall expire without further action on April 23rd, 2026. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 18th day of April 2022.

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

State of California
County of Los Angeles



By: _____

Daniel P. Aguilar, Vice President

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

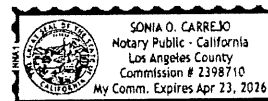
On this 18th day of April 2022, before me, Sonia O. Carrejo, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(seal)



I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 18th day of March, 2024.

Corporate Seals

Bond No. 1001203312-1

Agency No. 19903 - PDF POA



Kio Lo, Assistant Secretary

HCCSMANPOA02/2023

visit tmhcc.com/surety for more information

Acknowledgment of Surety

State of Minnesota
County of Dakota

On this 18th day of March, 2024, before me personally appeared **Jeremy Crawford** who acknowledged that he or she is the attorney in fact who is authorized to sign on behalf of **American Contractors Indemnity Company** (surety company), the foregoing instrument, and he thereupon duly acknowledged to me that he executed the same.



Hannah Lamski
Notary Public

Apprenticeship and Training Program Certification

Local Public Agency

City of Pekin

County

Tazewell

Street Name/Road Name

300 Margaret St.

All contractors are required to complete the following certification

☒ For this contract proposal or for all bidding groups in this deliver and install proposal.

☐ For the following deliver and install bidding groups in this material proposal.

Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidder's subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:

1. Except as provided in paragraph 4 below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.
2. The undersigned bidder further certifies, for work to be performed by subcontract, that each of its subcontractors either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.
3. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

Local No 649 Operating Engineers Apprenticeship Training Program

Illinois Laborers & Contractors Joint Apprenticeship & Training Program

4. Except for any work identified above, if any bidder or subcontractor shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforces and positions of ownership. ☐

The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or afterward may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder

Miller & Son Construction Co.

Title

President

Address

P.O. Box 289

Signature

Jeffrey V. Miller

Date

03/18/2024

City

Mackinaw

State

IL

Zip Code

61755



City of Pekin

Department of Public Works

SUMMARY OF WORK

The City of Pekin is accepting bids for the mill & overlay of the parking lot at 300 Margaret Street in Pekin, IL. The work will consist of parking lot pavement mill & overlay with hot-mix asphalt, sidewalk, driveway approach, curb, and related items.

All questions may be directed to Josie Esker at (309) 478-5399 or jaesker@ci.pekin.il.us

SCOPE OF WORK & SPECIAL PROVISIONS

All work will be done in accordance with the Illinois Department of Transportation Standard Specification for Road and Bridge Construction, 2022 and the Proposed Pedestrian Right of Way Accessibility Guidelines. Refer to general notes in the plans. The following Special Provisions supplement the "Standard Specifications for Road and Bridge Construction," adopted January 1, 2023 and the latest edition of the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways" in effect on the date of invitation for bids. These special provisions included herein apply to and govern the proposed improvement and in case of conflict with any part or parts of said specifications or plans, said special provisions shall take precedence and shall govern.

RETAINING / LANDSCAPE WALLS (L. SUM) – This work shall include construction of concrete planter walls, 8" thick, modeled after the existing landscape walls to remain. (2) epoxy coated #4 bars shall run horizontally continuously the length of the walls with a minimum 30" lap at splice points. The wall shall be buried minimum 8" below the finished concrete sidewalk elevation. Backfill & 6 inches of top soil included in cost of Retaining / Landscaping Walls. Pressure washing and rubbing the existing concrete landscape walls to match new concrete walls shall be included in the cost of Retaining / Landscaping Walls. Decorative grasses and trees in the planter boxes shall be by others.

PAVEMENT REMOVAL (SF) – This work shall consist of removing sections of existing asphalt parking lot pavement. Any damage done to adjacent structures or sidewalk shall be repaired at the contractor's expense.

PCC PAVEMENT (SY) – This work. All construction and control joints in concrete pavement shall cleaned to the satisfaction of the Engineer and then be hot tar sealed. Cost shall be included in cost of PCC pavement. Both 6" and 8" concrete pavement shall require W.W.M. 6x6 W2.9xW2.9. QC testing for concrete and asphalt shall be performed by the contractor and shall meet IDOT standard specifications.

CONCRETE CURB AND GUTTER (FOOT) – This work shall consist of pouring curb at various locations on the job limits. Curbs shall be constructed in accordance with IDOT Standard Specifications for Road and Bridge Construction Section 606. Two #5 dowels shall be drilled and epoxy grouted into the existing curb at each location. Curb shall either be type B.6-12 or 6" ribbon curb. See attached IDOT Standards. Pavement patch in front of the curb pan shall be included in the cost of Concrete Curb and Gutter.

PCC SIDEWALK 4" (SF) – This work will include placing PCC sidewalk in accordance with IDOT Standard Specifications for Road and Bridge Construction Section 424, with the exception that magnesium alloy floats will be allowed for final finish. The new sidewalk will be constructed with 4" of concrete thickness.

ELECTRIC VEHICLE CHARGING STATIONS, COMPLETE (L. SUM) - The existing plan shows three (3) parking spaces for EV Charging Stations. Revise to say two (2) parking spaces for EV Charging Stations. This may be accomplished with one (1) charging station which has two (2) charging ports. Type of EV Charging Stations shall be Level 2 with J1772 Type 1 plug-in.

LIGHT POLES – NEW, COMPLETE (LUMP SUM) – This work Lights shall be on 25 foot tall square aluminum light pole with powder coated black finish. Foundations for light poles shall be per manufacturer's recommendations. 2" diameter conduit shall be run between light poles minimum 6 inches below aggregate base course. Lights shall be LED.

TRAFFIC CONTROL (LUMP SUM) – This work shall consist of the furnishing, installation, maintenance, relocation, and removal of the equipment, supplies, and the necessary materials to provide traffic control to the project, including the signage for the sidewalk closures. The contractor shall follow the IDOT Standard Specifications for the Road and Bridge Construction Section 701 for traffic control including standards 701609-01 and 701801-06. Pedestrian access must be maintained from the parking area to an existing sidewalk while not maintained to the back of the buildings.

The parking lot must be staged in a way to provide a minimum of 20 parking spots, one of which must be signed as accessible, during the majority of the project. Entrances into and exits out of the parking lot shall be signed accordingly during construction. During a one week period at any time during the project, the entire parking lot may be closed to the public.

MOBILIZATION (LUMP SUM) – This work shall consist of preparatory work and operations necessary for the movement of personnel, equipment, supplies, incidentals to the project site, facilities necessary for the work on the project and for all other work or operations which must be performed or cost incurred when beginning work on the project. Any costs for procuring an IDOT permit for work done within Margaret or 3rd Street Right of Way shall be included in the cost of Mobilization.

CONTRACTOR INFORMATION:

The selected contractor shall supply the following to the municipality within one week of being selected.

- Certificate of insurance
- Proof of Apprenticeship Program
- One year warranty on all completed work to be delivered to municipality.
- Day and night phone numbers for the contractor's representative
- Certified Weekly Payroll Reports
- Start and completion dates

PREVAILING WAGE:

Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).

SIDEWALK CONSTRUCTION:

The construction methods to construct the sidewalk shall conform to Section 423 and 424 of the Standard Specifications for Road and Bridge Construction and the Public Rights-of-Way Accessibility Guidelines (PROWAG). The minimum cross slope shall be 1% but shall not exceed 2%. Any poured sections of sidewalk exceeding 2% cross slope will be removed and replaced at the contractors cost.

CONCRETE MATERIALS:

The concrete will meet the standards of the Section 1020 of the Standard Specifications for Road and Bridge Construction, except that the course aggregate shall consist of crushed limestone. Class SI concrete shall be specified for sidewalks. All cost associated with protection of concrete due to weather temperatures shall be included in the contract.

SCHEDULE OF CONSTRUCTION:

Contractor will coordinate with the Engineer prior to beginning any work. A preconstruction meeting will be held prior to any work being performed. This meeting will be scheduled following the award of the project. All work shall be completed by July 31, 2024 unless extension granted by the City Engineer in writing. Liquidated Damages of \$475 per calendar day will be assessed for work not finished by the completion date.

RIGHTS OF THE MUNICIPALITY:

The Municipality reserves the right to increase or decrease quantities at the unit price bid and/or delete any item completely.

MAILBOXES AND SIGNS:

Any mailboxes or signs that require removal must be replaced at their exact locations. This work and all materials required to perform this work shall be included in the price of the contract.

PUBLIC SAFETY AND CONVENIENCE:

The contractor shall at all times conduct their work so as to ensure the least possible obstructions to traffic and inconvenience to the general public and the residents in the vicinity of the work, and to insure the protection of persons and property in a manner satisfactory to the Engineer. No road or street shall be closed to the public except with the permission of the Engineer and proper governmental authority. Fire hydrants on or adjacent to the work shall be kept accessible to fire-fighting equipment at all times.



Local Public Agency	County	Street Name/Road Name	Section Number
City of Pekin	Tazewell	Margaret St. Parking Lot	

I, Jeffrey V. Miller of Mackinaw, Illinois,
Name of Affiant City of Affiant State of Affiant

being first duly sworn upon oath, state as follows:

1. That I am the President of Miller & Son Construction Co.,
Officer or Position Bidder
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under the proposal described above, Miller & Son Construction Co., will maintain a business office in the
Bidder
 State of Illinois, which will be located in Tazewell County, Illinois.
County
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.

Signature	Date
<u>Jeffrey V. Miller</u>	03/18/2024
Print Name of Affiant	
<u>Jeffrey V. Miller</u>	

Notary Public

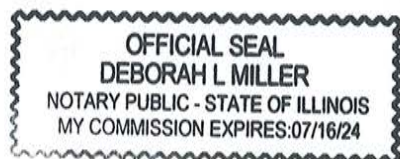
State of IL

County Tazewell

Signed (or subscribed or attested) before me on 03/18/2024 by
(date)

Jeffrey V. Miller, authorized agent(s) of
(name/s of person/s)

Miller & Son Construction Co.,
Bidder



(SEAL)

Signature of Notary Public
<u>Deborah L. Miller</u>
My commission expires <u>07/16/2024</u>

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INDEX TO SHEETS

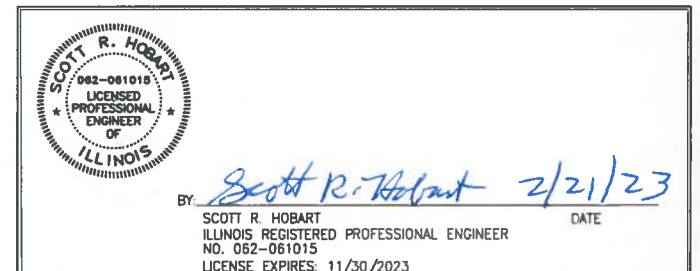
SHEET NO.	DESCRIPTION
	COVER SHEET
G1	GENERAL NOTES & LEGEND
C1	DEMOLITION LAYOUT
C2	GRADING LAYOUT
C3	SITE CONCEPTUAL LAYOUT
C4	LIGHTING LAYOUT
D1-D3	DETAILS

PLANS FOR CITY OF PEKIN 3RD STREET TO CAPITOL STREET PARKING LOT IMPROVEMENTS PEKIN, IL

PROJECT
LOCATION



PROJECT SITE



T. 25N, R. 5W
TAZEWELL COUNTY
CITY OF PEKIN
PEKIN, IL

LOCATION MAP

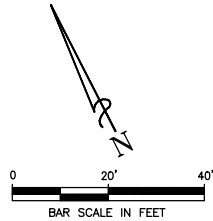
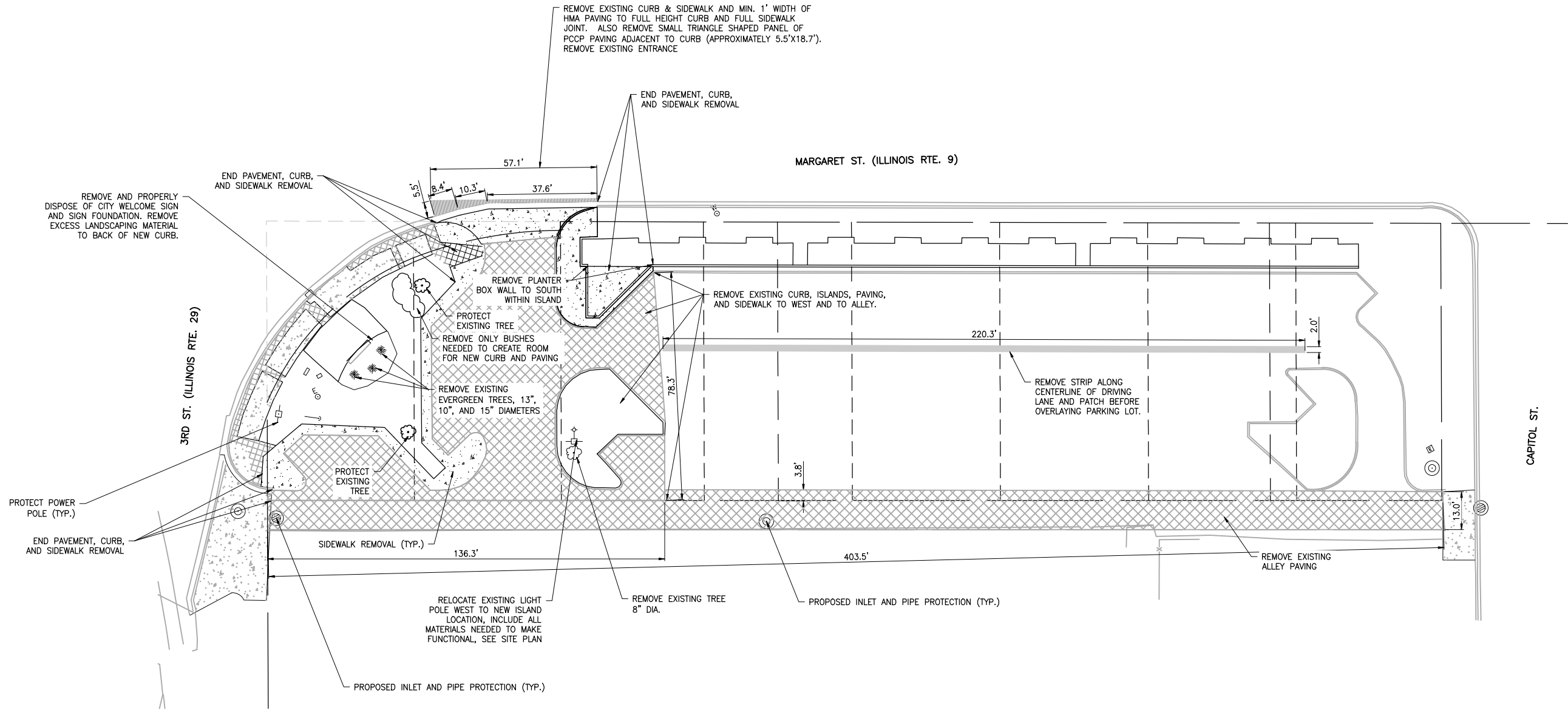
PLANS PREPARED BY:

MAURER-STUTZ
ENGINEERS SURVEYORS

PEORIA, IL 3116 N. DRIES LAKE, SUITE 100 | PEORIA, IL 61604 | (309) 693-7615 | FAX (309) 693-7616
CANTON, IL 1670 EAST ASH STREET | CANTON, IL 61520 | (309) 647-7831 | FAX (309) 647-6155
MUNCIE, IN 5830 W. KILGORE AVENUE | MUNCIE, IN 47304 | (765) 273-6228 | FAX (309) 693-7616
ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE #184-005754
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MSI PROJECT NO. 23120005.02

S:\2312\2023\23120005.00 (Pekin Downtown Parking Lot Study)\CAD\23120005.00.dwg



NOTES:

1. CONTRACTOR SHALL CONTACT J.U.L.I.E. BEFORE DEMOLITION AND SHALL ADHERE TO ALL LAWS AND OBTAIN DEMO PERMITS PRIOR TO COMMENCING ANY DEMOLITION OR GRADING.

REVISIONS		
NO.	DATE	DESCRIPTION
1	2/2/23	CIV. Submittal 1
2	2/21/23	For Bid/Permit

3116 N. DRIES LAKE, SUITE 100 | PEORIA, IL 61604 | (309) 693-7615 | FAX (309) 693-7616
1670 EAST ASH STREET | CANTON, IL 61520 | (309) 647-7811 | FAX (309) 647-6155
5800 W. KILGORE AVENUE | MUNCIE, IN 47304 | (765) 778-6228 | FAX (765) 693-7616
ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE #184-00754
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Sheet Title:
DEMOLITION PLAN
3RD TO CAPITOL PARKING LOT

Project:
PEKIN DOWNTOWN PARKING LOT IMPROVEMENTS
PEKIN, ILLINOIS

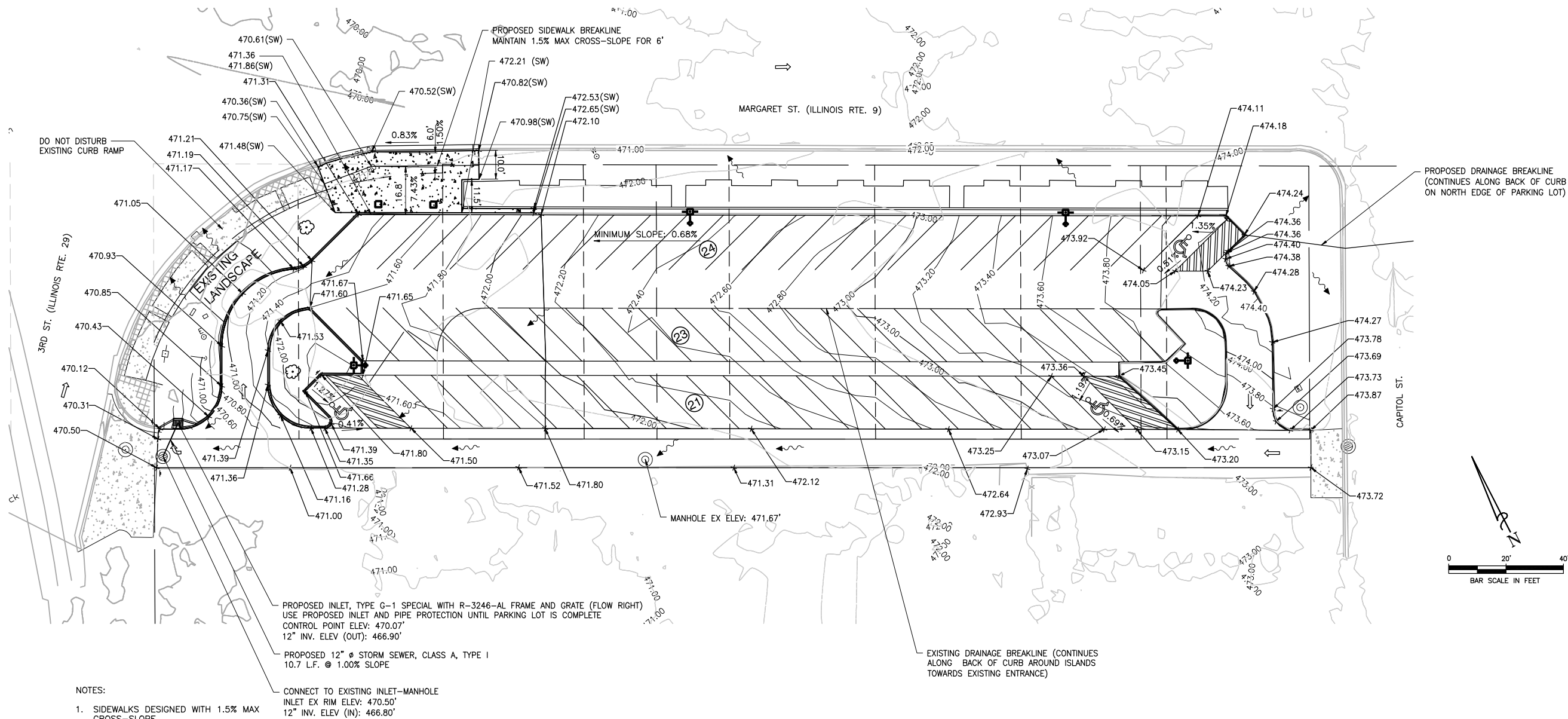
CITY OF PEKIN, ILLINOIS

Client:
Designed By:
SRH
Drawn By:
KDR/SRH
Reviewed By:
SRH
Date:
20 February 2023
Project No.:
23120005.00
Drawing:

C1

3 OF 9

S:\311\2020\3120005.00 (Pekin Downtown Parking Lot Study)\CADD\3120005.00.dwg



NOTES:

1. SIDEWALKS DESIGNED WITH 1.5% MAX CROSS-SLOPE.
2. SPOT ELEVATIONS ARE TO FINISHED PAVING GRADE UNLESS OTHERWISE DESIGNATED. PROPOSED BACK OF CURB IS 6" HIGHER.
3. DRAINAGE TO IDOT ROW:

EXISTING DRAINAGE AREA: 0.55 ACRES
PROPOSED DRAINAGE AREA: 0.27 ACRES

ACRES DIFFERENCE IN AREAS IS DUE TO CLOSING OF EXISTING DRIVEWAY AND SUBSEQUENT CLOSING OF DRAINAGE FROM PARKING LOT.

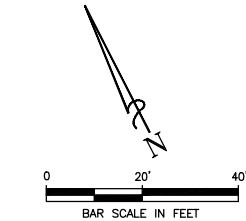
CONNECT TO EXISTING INLET-MANHOLE
INLET EX RIM ELEV: 470.50'
12" INV. ELEV (IN): 466.80'

PROPOSED INLET, TYPE G-1 SPECIAL WITH R-3246-AL FRAME AND GRATE (FLOW RIGHT)
USE PROPOSED INLET AND PIPE PROTECTION UNTIL PARKING LOT IS COMPLETE
CONTROL POINT ELEV: 470.07'
12" INV. ELEV (OUT): 466.90'

PROPOSED 12" Ø STORM SEWER, CLASS A, TYPE I
10.7 L.F. @ 1.00% SLOPE

MANHOLE EX ELEV: 471.67'

EXISTING DRAINAGE BREAKLINE (CONTINUES ALONG BACK OF CURB AROUND ISLANDS TOWARDS EXISTING ENTRANCE)



REVISIONS		No.	Date	Description
		1	2/2/23	City Submit 1
		2	2/2/23	For Bids/perm

MAURER-STUTZ

ENGINEERS SURVEYORS

3115 N. DRES LANE, SUITE 100 | PEORIA, IL 61604 | (309) 693-7615 | FAX (309) 693-7616

CANTON, IL 61801 | (309) 647-7831 | FAX (309) 647-6455

MUNICE, IN 47304 | (765) 773-6228 | FAX (309) 693-7616

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Grading Layout

3RD TO CAPITOL PARKING LOT

PEKIN DOWNTOWN PARKING LOT IMPROVEMENTS
PEKIN, ILLINOIS

Client:

City of Pekin, Illinois

Designed By:

SRH

Drawn By:

KDR/SRH

Reviewed By:

SRH

Date:

20 February 2023

Project No.:

23120005.00

Drawing:

C2

City of Pekin, Illinois

PEKIN DOWNTOWN PARKING LOT IMPROVEMENTS
PEKIN, ILLINOIS

Client:

City of Pekin, Illinois

Designed By:

SRH

Drawn By:

KDR/SRH

Reviewed By:

SRH

Date:

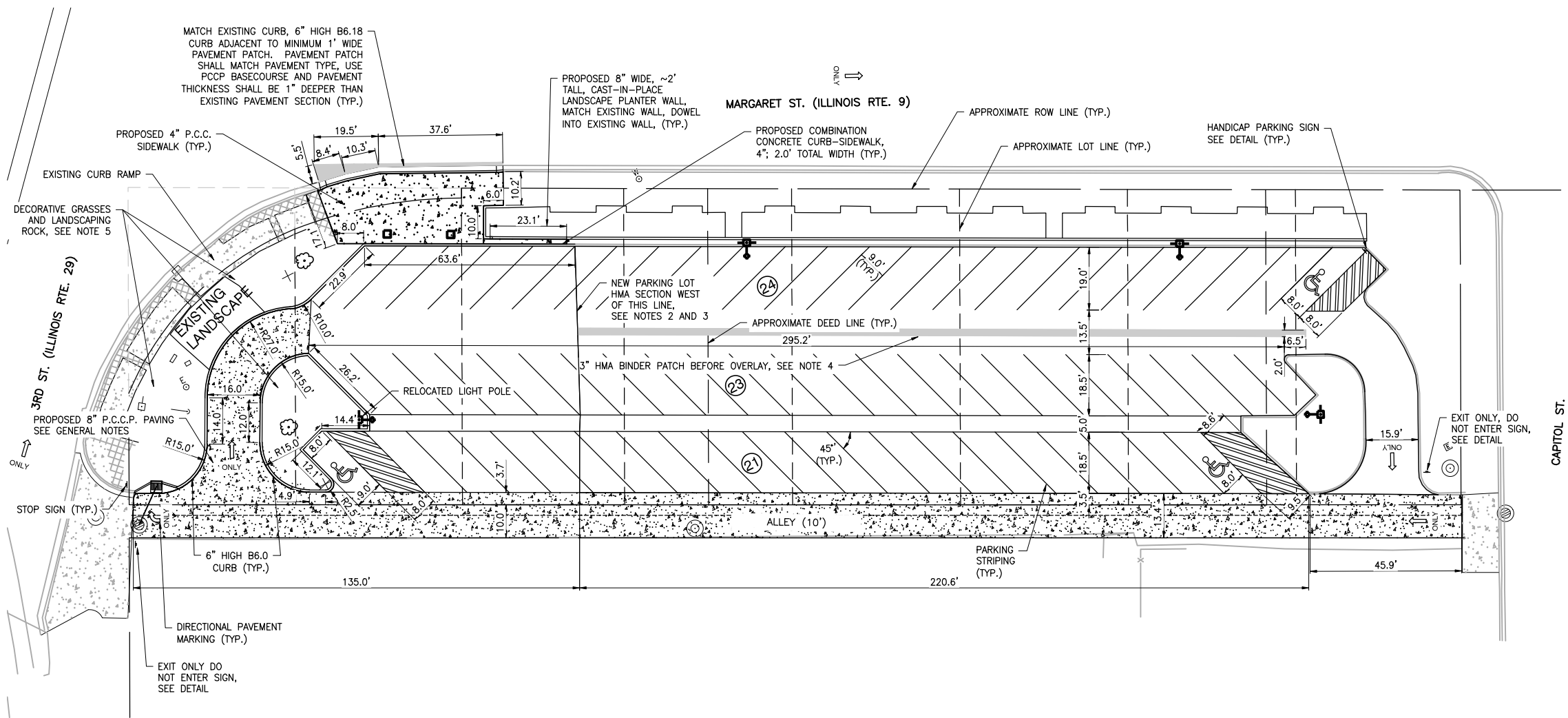
20 February 2023

Project No.:

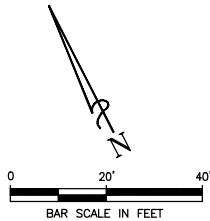
23120005.00

Drawing:

C2



- NOTES:
1. SIDEWALKS DESIGNED WITH 1.5% MAX CROSS-SLOPE.
 2. NEW PARKING PAVEMENT SECTION SHALL BE 4" HMA ASPHALT OVER 8" CA/CA-6 GRAVEL OR RECYCLED AGGREGATES.
 3. ALTERNATIVE BID FOR THE MAIN DRIVE/PARKING PAVEMENT SECTION SHALL BE 6" P.C.C. PAVEMENT OVER 6" CA-6 GRAVEL OR RECYCLED AGGREGATES. SEE GENERAL NOTES.
 4. EXISTING PARKING LOT SHALL HAVE 1 1/2" HMA OVERLAY BEFORE STRIPING.
 5. CONTRACTOR SHALL COORDINATE DETAILS OF PROPOSED LANDSCAPING WITH CITY ENGINEER. MATCH EXISTING LANDSCAPE TO EXTENT POSSIBLE.



REVISIONS	
No.	Description
1	City Submittal
2	For Bid/Permit

**MAURER-STUTZ**
ENGINEERS
SURVEYORS

PEORIA, IL 311 E. N. DRES LANE, SUITE 100 | PEORIA, IL 61604 | (309) 693-7615 | FAX (309) 695-7616
CANTON, IL 1570 EAST ASH STREET | CANTON, IL 61502 | (309) 647-7831 | FAX (309) 647-6455
MUNICE, IN 5830 W. MCGOWAN AVENUE | MUNICE, IN 47304 | (765) 773-6228 | FAX (309) 697-7616
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CONCEPTUAL LAYOUT
3RD TO CAPITOL PARKING LOT

PEKIN DOWNTOWN PARKING LOT IMPROVEMENTS
PEKIN, ILLINOIS

Sheet Title:

Project:

CITY OF PEKIN, ILLINOIS

Client:

Designed By:
SRH

Drawn By:
KDR/SRH

Reviewed By:
SRH

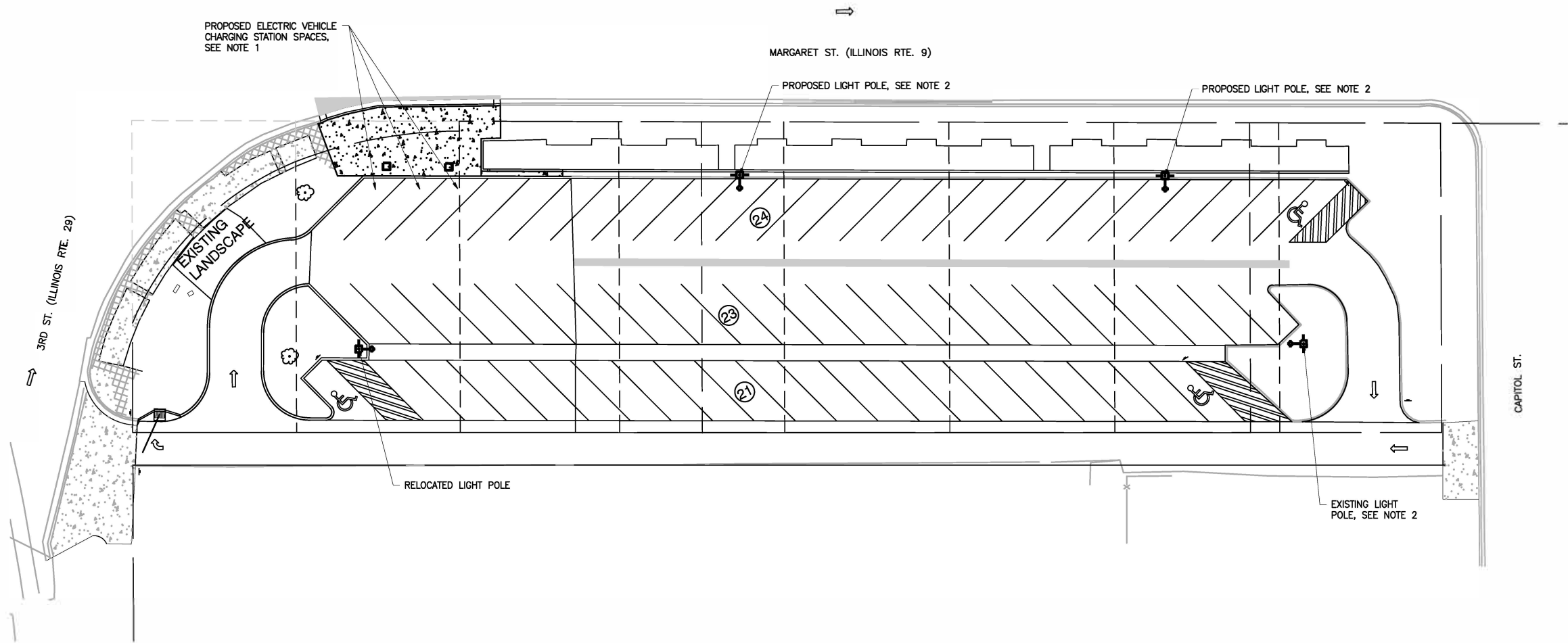
Date:
20 February 2023

Project No.:
23120005.00

Drawing:

C3

5 OF 9



- NOTES:
1. THE CONTRACTOR SHALL SUBMIT A PROPOSED CHARGING STATION LAYOUT AND PLAN TO THE CITY ENGINEER FOR REVIEW AND APPROVAL. CHARGING STATION SHALL BE DESIGNED TO BE USABLE FOR ALL ELECTRIC VEHICLE MAKES AND MODELS SOLD IN USA.
 2. THE CONTRACTOR SHALL SUBMIT A PROPOSED LIGHTING PLAN AND LAYOUT TO THE CITY ENGINEER FOR REVIEW AND APPROVAL. LIGHTING PLAN DESIGN SHALL GENERATE WELL LIT PARKING LOT WITH 1 FOOT-CANDLE MINIMUM THROUGHOUT PARKING LOT AND 3 FOOT-CANDLE MAXIMUM AT ROW LINE. CONTRACTOR MAY MOVE PROPOSED POLE LOCATIONS TO SATISFY THESE REQUIREMENTS.

REVISIONS		
No.	Date	Description
1	2/2/23	CITY SUBMITTAL
2	2/2/23	FOR BIDDING

**MAURER-STUTZ**
ENGINEERS - SURVEYORS

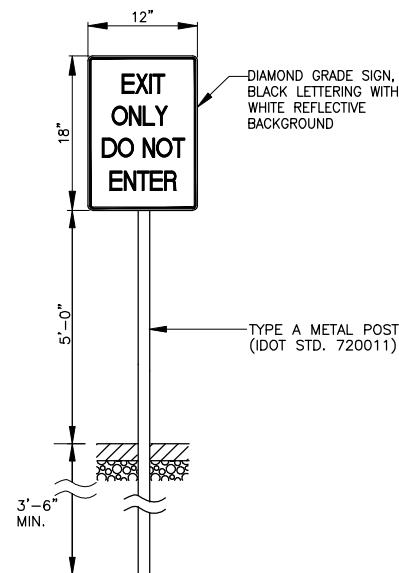
1518 N. DUNE LANE, SUITE 100 | PEORIA, IL 61604 | (309) 693-7615 | FAX (309) 693-7616
1570 EAST ASH STREET | CANTON, IL 62520 | (309) 447-7831 | FAX (309) 447-4555
5830 W. KILBORE AVENUE | MUNCIE, IN 47304 | (765) 773-6228 | FAX (309) 693-7616
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LIGHTING LAYOUT
3RD TO CAPITOL PARKING LOT
PEKIN DOWNTOWN PARKING LOT IMPROVEMENTS
PEKIN, ILLINOIS

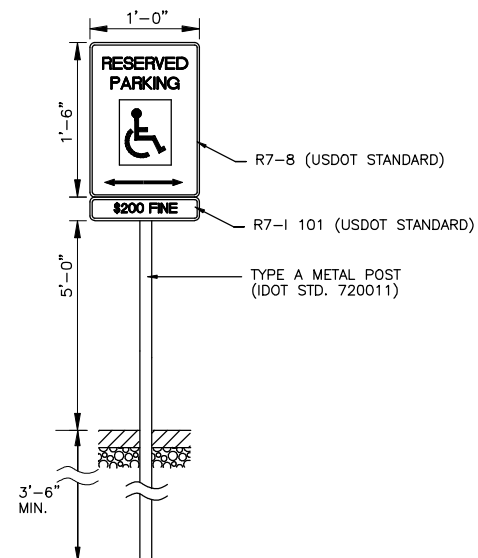
Client: _____
Designed By: **SRH**
Drawn By: **KDR/SRH**
Reviewed By: **SRH**
Date: **20 February 2023**
Project No.: **23120005.00**
Drawing: **C4**

CITY OF PEKIN, ILLINOIS

6 OF 9

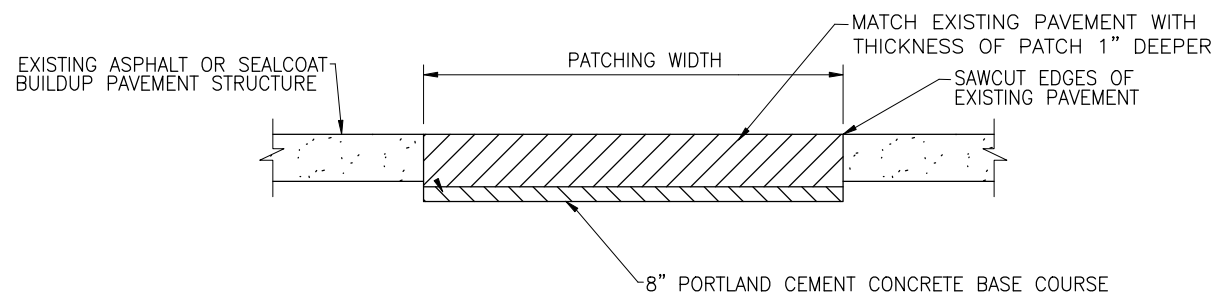


DO NOT ENTER SIGN DETAIL
NO SCALE

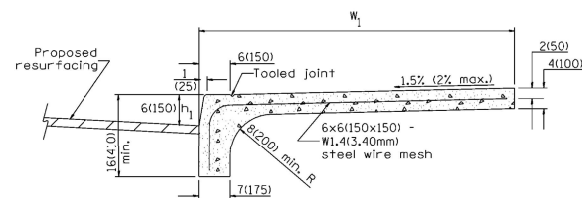


HANDICAPPED PARKING SIGN DETAIL

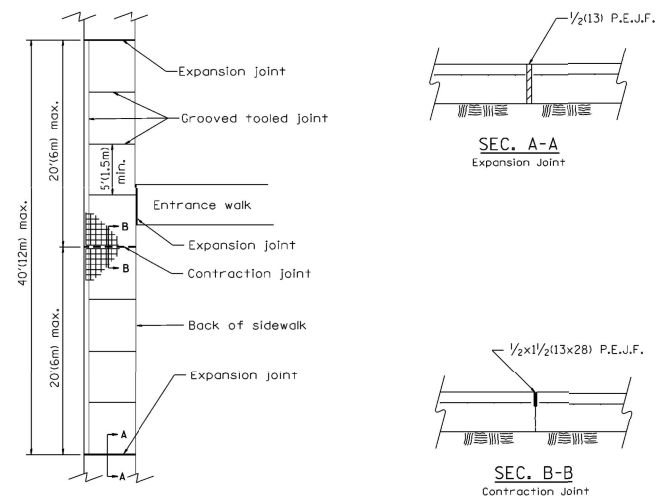
NOTE:
WHERE A FINE IN EXCESS OF \$100 IS ESTABLISHED BY MUNICIPAL
ORDINANCE, THE ACTUAL AMOUNT SHOULD BE SHOWN.



PAVEMENT PATCHING DETAIL



COMBINATION CURB - SIDEWALK 4"(100mm)
Measurement Formula: $(W_1 + h_1) \times \text{length constructed} = \text{Payment area}$
in square meters(square feet)



GENERAL NOTES:

1. All provisions in Section 424 of the Standard Specifications shall apply, unless otherwise shown.

[illegible][illegible]

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ENGINEERS SURVEYORS

PEORIA, IL 3116 N. DRIES LANE, SUITE 100 / PEORIA, IL 61604 / (309) 693-7615 / FAX (309) 693-7616
 ANTON, IL 1670 EAST ASH STREET / CANTON, IL 61520 / (309) 687-7831 / FAX (309) 687-6155
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DETAILS
3RD TO CAPITOL PARKING LOT

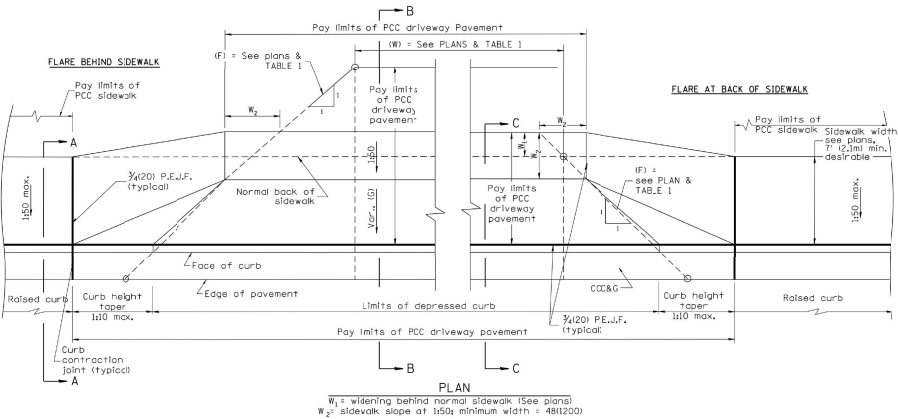
CITY OF PEKIN, ILLINOIS

Client:	
Designed By:	SRH
Drawn By:	KDR/SRH
Reviewed By:	SRH
Date:	20 February 2019
Project No.:	23120005.00
Drawing:	

D1

DESIGNER NOTES:
1. INCLUDE STATE STANDARD 660001 FOR COMBINATION CONCRETE CURB AND GUTTER DETAILS.
2. INCLUDE DISTRICT CADD STANDARDS FOR FRAME AND GRATES. CITY THEN INCLUDES "CONDITIONS" CONC. ELEV. INLET AND FRAME AND GRATES.
3. INCLUDE STATE STANDARD 660001 AND APPLICABLE SIDEWALK STANDARDS.

TABLE 1 URBAN ENTRANCE DESIGN CONTROLS				
ELEMENT	NON-COMMERCIAL	1-WAY OPERATION	COMMERCIAL	
WIDTH (W)	12' (3.6 m) MIN, 24' (7.2 m) MAX, 24' (4.3 m) MIN, 24' (7.2 m) MAX, 24' (7.2 m) MIN, 35' (10.7 m) MAX.	12' (3.6 m) MIN, 24' (7.2 m) MAX, 24' (4.3 m) MIN, 24' (7.2 m) MAX, 24' (7.2 m) MIN, 35' (10.7 m) MAX.	12' (3.6 m) MIN, 24' (7.2 m) MAX, 24' (4.3 m) MIN, 24' (7.2 m) MAX, 24' (7.2 m) MIN, 35' (10.7 m) MAX.	
RADIUS EQUIVALENT 1st FLARE (F)	5' (1.5 m) MIN, 25' (7.6 m) MAX, 15' (4.6 m) MIN, 40' (12.0 m) MAX, 15' (4.6 m) MIN, 40' (12.0 m) MAX.	5' (1.5 m) MIN, 25' (7.6 m) MAX, 15' (4.6 m) MIN, 40' (12.0 m) MAX, 15' (4.6 m) MIN, 40' (12.0 m) MAX.	5' (1.5 m) MIN, 25' (7.6 m) MAX, 15' (4.6 m) MIN, 40' (12.0 m) MAX, 15' (4.6 m) MIN, 40' (12.0 m) MAX.	
MAX. GRADE (G)	8%	6%	6%	



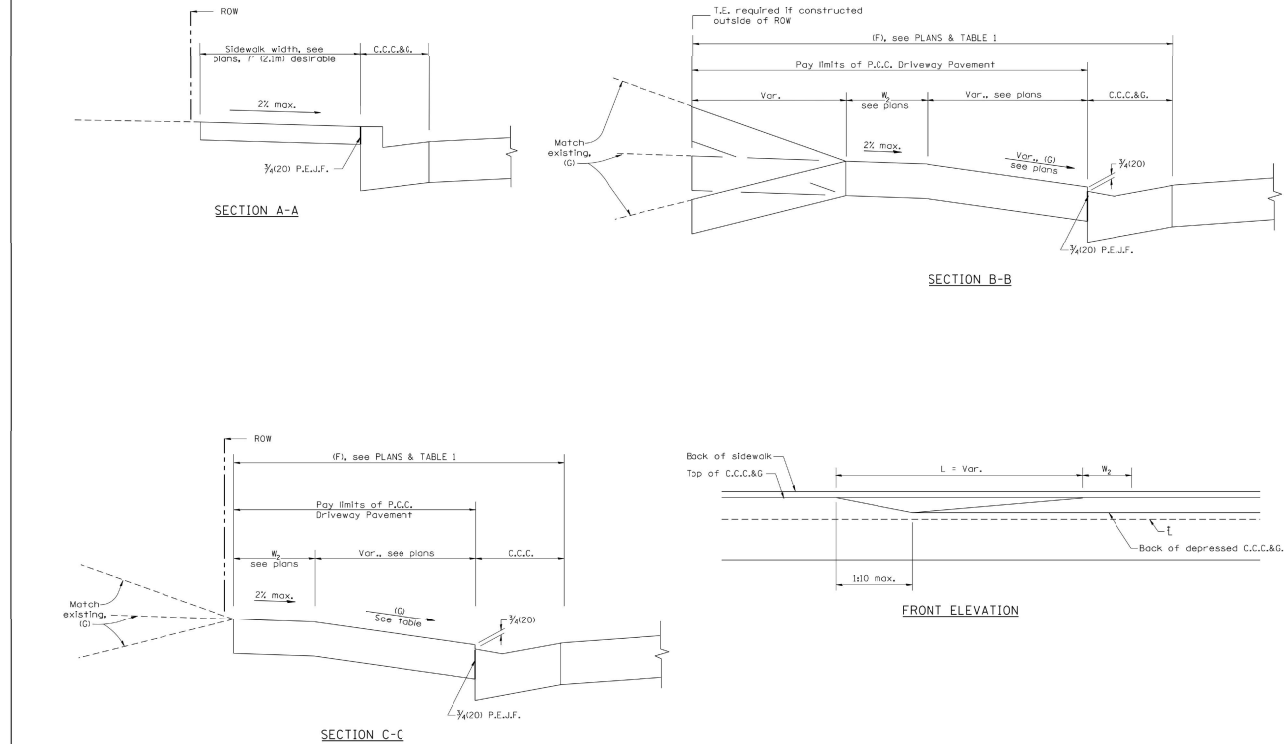
- GENERAL NOTES
- The sidewalk area located within the pay limits of P.C.C. Driveway Pavement will be of the same thickness and construction as the P.C.C. Driveway Pavement.
 - Combination Concrete Curb & Gutter shall be depressed in accordance with Standard 660001.
 - Exceptions to the radius flare/property line relationship are as shown in the plans for common entrances, with jointly executed access permits.
 - Refer to State Standard 424026 for detectable warnings at busy commercial entrances.

All dimensions are in inches (millimeters) unless otherwise noted.

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

URBAN ENTRANCES ACCESSIBLE TO THE DISABLED.
SPECIAL DESIGN FOR CURBLINE SIDEWALKS

NOT TO SCALE
CADD STD. 602006-04
SHEET 1 OF 2
FEL ROAD DIST. NO. ILLINOIS/PEL. AND PROJECT



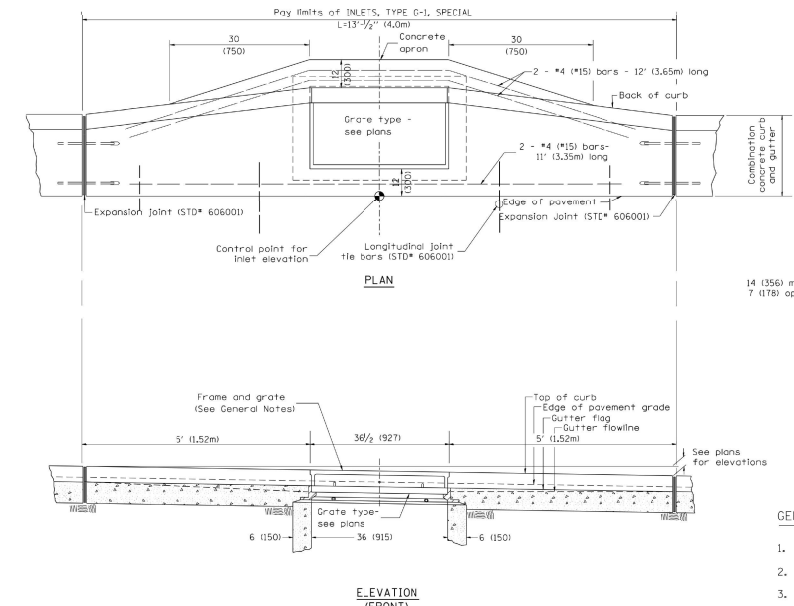
All dimensions are in inches (millimeters) unless otherwise noted.

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

URBAN ENTRANCES ACCESSIBLE TO THE DISABLED.
SPECIAL DESIGN FOR CURBLINE SIDEWALKS

NOT TO SCALE
CADD STD. 602006-04
SHEET 2 OF 2
FEL ROAD DIST. NO. ILLINOIS/PEL. AND PROJECT

DESIGNER NOTES:
1. INCLUDE STATE STANDARD 660001 FOR COMBINATION CONCRETE CURB AND GUTTER DETAILS.
2. INCLUDE DISTRICT CADD STANDARDS FOR FRAME AND GRATES. CITY THEN INCLUDES "CONDITIONS" CONC. ELEV. INLET AND FRAME AND GRATES.
3. INCLUDE STATE STANDARD 660001 AND APPLICABLE SIDEWALK STANDARDS.



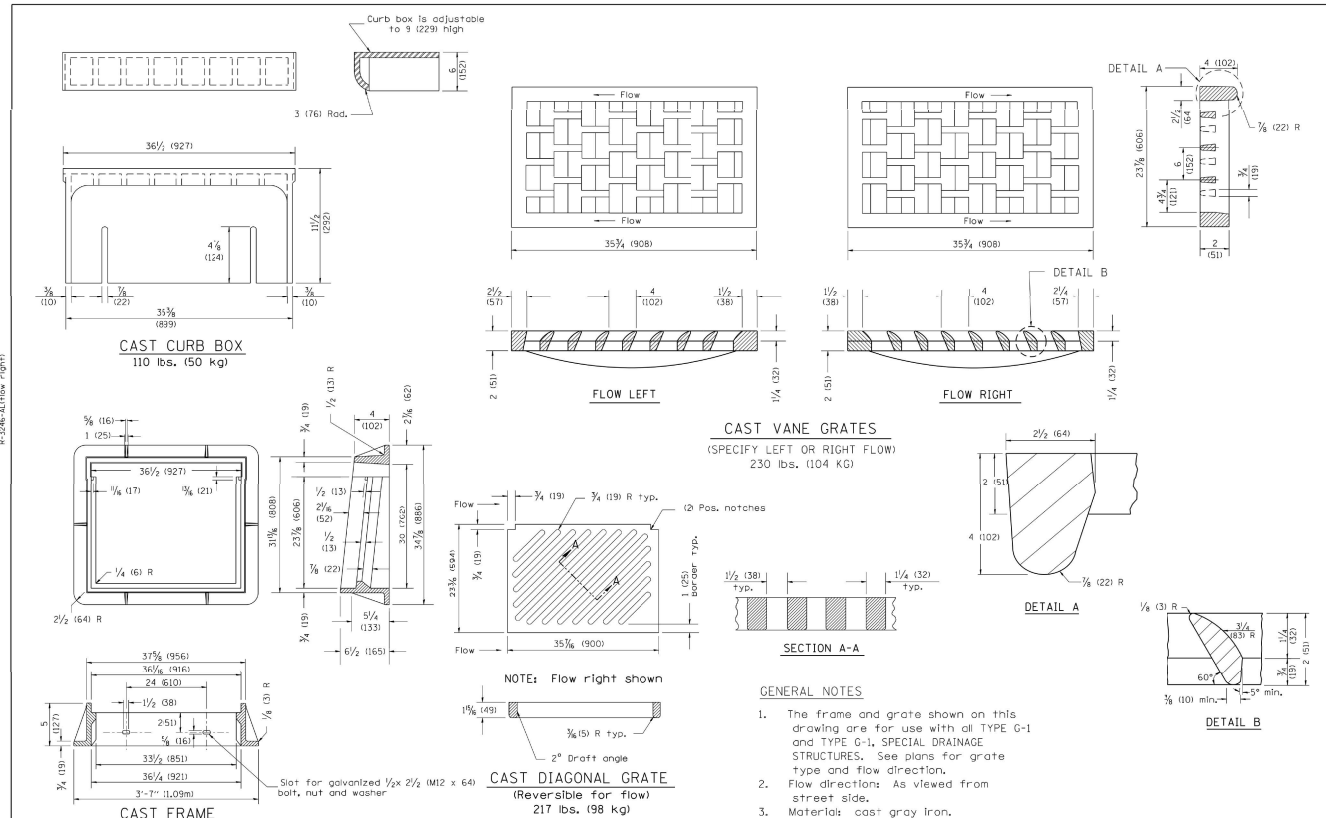
- GENERAL NOTES
- Inlet construction shall be in accordance with Section 602 of the Standard Specifications.
 - Combination Concrete Curb and Gutter shall be constructed in accordance with Section 606 of the Standard Specifications.
 - See District CADD Standard 604001-D4 for frame and grates.

All dimensions are in inches (millimeters) unless otherwise noted.

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

INLETS, TYPE G-1, SPECIAL

NOT TO SCALE
CADD STD. 602006-04
FEL ROAD DIST. NO. ILLINOIS/PEL. AND PROJECT



- GENERAL NOTES
- The frame and grate shown on this drawing are for use with all TYPE G-1 and TYPE G-1, SPECIAL DRAINAGE STRUCTURES. See plans for grate type and flow direction.
 - Flow direction: As viewed from street side.
 - Materials: cast gray iron.

All dimensions are in inches (millimeters) unless otherwise noted.

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

FRAME & GRATES FOR TYPE G-1 AND TYPE G-1, SPECIAL DRAINAGE STRUCTURES

NOT TO SCALE
CADD STD. 604001-D4
FEL ROAD DIST. NO. ILLINOIS/PEL. AND PROJECT

REVISIONS		No.	Date	Description
		1	2/2/23	City Submit 1
		2	2/2/23	For Bid/Permit
		3		
		4		
		5		
		6		
		7		
		8		
		9		
		10		

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Sheet Title:
DETAILS
3RD TO CAPITOL PARKING LOT
Project:
PEKIN DOWNTOWN PARKING LOT IMPROVEMENTS
PEKIN, ILLINOIS

Client:
CITY OF PEKIN, ILLINOIS
Designed By:
SRH
Drawn By:
KDR/SRH
Reviewed By:
SRH
Date:
20 February 2023
Project No.:
23120005-00
Drawing:

D2
8 OF 9

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Tina Hauk, CDBG Program Manager

AGENDA ITEM: Resolution No. 121-23/24 Adopting Community Development Block Grant (CDBG) 2020-2024 Consolidated Plan Amendment

DESCRIPTION: On February 1, 2024, a proposed amendment to the 2020-2024 Consolidated Plan was presented to the Council. This amendment concerns the CDBG-CV funds from 2019/20. In 2019 and 2020 with the release of the CARES Act for CDBG funding HUD required grantees to provide action plans on how those funds would be used. Currently, the City is amending its 2020-2024 Consolidated Plan which will reallocate \$120,165 from community services into the activity of improving fire safety.

Emergency Medical Service personnel see the effects of the COVID-19 pandemic on respiratory systems which make airway management and ventilatory support a primary concern. These funds will purchase equipment which will greatly improve the outcome as well as assisting in the diagnosis and treatment of these types of respiratory emergencies.

In accordance with the City's Citizen Participation Plan, the 30-day public comment period for this amendment opened on February 7, 2024, and closed March 8, 2024. Comments received during the February/March 2024 Public Comment Period included several questions to clarify the difference in the two amendments presented during the presentation, clarification on the reallocation and what activity the funds were reallocated from, and the timeline for expenditure for CDBG funds.

During the Public Comment Period the public comments centered around some confusion about the nature of the amendment. There was a question on the specifics of the apparatus and the amortization and loan balance on the Section 108 Loan for the apparatus. No comments were rejected.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:
 Notes:

REVIEWED BY:

Tina Hauk, CDBG Program Manager
 Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/19/2024
 Approved - 3/20/2024
 Approved - 3/20/2024
 Final Approval - 3/20/2024

**Resolution No. 121-23/24 Adopting Community Development Block Grant (CDBG) 2020-2024
Consolidated Plan Amendment**

a

WHEREAS, as a condition of receiving its allocation of Community Development Block Grant ("CDBG") funding from the U.S. Department of Housing and Urban Development ("HUD"), the City is required to submit to HUD a 5-year Consolidated Plan setting forth a strategy for use of CDBG funds to address identified needs within the community; and

WHEREAS, the City adopted its 2020 - 2024 Consolidated Plan on May 4, 2020; and

WHEREAS, the City is seeking to amend the 2020 - 2024 Consolidated Plan to reallocate funding to activities improving fire safety and emergency medical services within the City; and

WHEREAS, in accordance with its Citizen Participation Plan, the City held a public hearing on the proposed amendments on February 12, 2024, and held a 30-day open comment period from February 7, 2024 through March 8, 2024; and

WHEREAS, the City Council finds it is in the best interests of the City and its residents to adopt the Amended 2020 - 2024 Consolidated Plan attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The amended Community Development Block Grant 2020 - 2024 Consolidated Plan attached hereto as Exhibit A is adopted as presented.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk



COMMUNITY DEVELOPMENT BLOCK GRANT 2020-2024 CONSOLIDATED PLAN

City of Pekin, Illinois
111 South Capitol Street, Pekin, Illinois 61554

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EXECUTIVE SUMMARY

ES-05 EXECUTIVE SUMMARY - 24 CFR 91.200(C), 91.220(B)

1. Introduction

Amendment III Introduction: The City of Pekin is amending its 2020-2024 Consolidated Plan to include the use of \$120,165 in CDBG-CV funds for the Pekin Fire Department to purchase equipment used to respond to COVID-19 epidemic responses, specifically, life-threatening respiratory emergencies. Emergency Medical Service personnel see the effects of the COVID-19 pandemic on respiratory systems which make airway management and ventilatory support a primary concern. These funds will purchase equipment which will greatly improve the outcome as well as assisting in the diagnosis and treatment of these types of respiratory emergencies.

Amendment II Introduction: The City of Pekin is amending its 2020-2024 Consolidated Plan to primarily shift funding from Fire Response and Prevention to Public Facilities and Infrastructure and ensure consistency between the 2020 and 2021 Action Plans and this Consolidated Plan. Additionally, this amendment includes the use of the Section 108 Loan Guarantee Program as described in 24 CFR 570.704 for Fire Response and Prevention as well as Public Facilities and Infrastructure in lieu of the utilization of entitlement funds. Specifically, financing through the Section 108 program will be used to facilitate the purchase of a new fire apparatus, and in a separate loan application to HUD, will also be used to pay for fire station design and construction costs for one or more community fire stations that service CDBG eligible areas.

After the submission of the 2021 Annual Action Plan, it was determined that the delivery timeframe for the intended purchase of a fire apparatus under the Fire Response and Prevention project in the City's original 2021 AAP is in excess of 12 months which would be more appropriately financed through the Section 108 Loan Guarantee Program. Further, additional needs and expenses were identified associated with the construction and improvement of community fire stations which have also been deemed a beneficial and eligible use of the loan guarantee program as opposed to the use of entitlement funds.

Amendment I Introduction: The City of Pekin, per the City's Citizen Participation Plan requirements, determined that a substantial amendment was required to make proposed changes to the Consolidated Plan document. In keeping with these requirements, a legal notice was published on January 29, 2021 inviting the public to participate in a public comment period occurring from February 4, 2021 through February 8, 2021 and explained that a public hearing was scheduled for February 8, 2021 during the regularly scheduled City Council meeting. The substantial amendment was required to make the following significant changes to the Consolidated Plan:

- **PR-15:** Addition of citizen participation outreach and response associated with Amendment I.
- **SP-25:** Modification of priority needs.
- **SP-35:** Modification of anticipated resources including CDBG-CV3 and correction to annual allocation.
- **SP-45:** Modification of goals and allocated funding.
- **SP-70:** Addition of language to include assistance via emergency payments.
- **AP-15:** Modification of anticipated resources including CDBG-CV3 and correction to annual allocation.
- **AP-20:** Modification of goals and allocated funding.
- **AP-35:** Modification of projects and allocated funding.

- **AP-38:** Modification of projects and allocated funding.

Modifications under this amendment will be indicated as “Amendment I” in **bold** font and strikethroughs for any removed portions of the document. The following pages are original to the 2020-2024 Consolidated Plan and have not been modified in association with amendment actions unless indicated as described.

Plan Introduction: The purpose of the Community Development Block Grant (CDBG) program is to enable local governments, such as the City of Pekin, to develop viable urban communities for individuals with low- to moderate-income by providing decent housing, a suitable living environment and expanding economic opportunities. As a requirement of receiving CDBG funds from the Department of Housing and Urban Development (HUD), the City is required to develop a multi-year plan that describes identified needs within the community, provides a foundational strategy to address those areas of concern and sets goals to determine if those needs have been adequately addressed using the available resources.

In addition to the Consolidated Plan, the City also completes two documents on an annual basis to provide the public with information on how CDBG funds will be used and a summary of the accomplishments that resulted from those expenditures. The Annual Action Plan describes the specific projects for the upcoming program year that will be undertaken to incrementally accomplish the goals indicated in the Consolidated Plan. The Consolidated Annual Performance and Evaluation Report (CAPER) provides a detailed look at how the City spent the CDBG allocation and quantifies the individuals and/or households that benefitted from the City’s CDBG-funded projects.

When determining whether a project meets the eligibility requirements for CDBG funding, the City must ensure that the activity will meet one of three HUD-specified objectives:

- Benefit to low- and moderate-income (LMI) persons;
- Aid in the prevention or elimination of slums or blight; or
- Meet a need having a particular urgency.

In addition to meeting an overall national objective, each project must also qualify as an allowable activity described in Title 24 of the Code of Federal Regulations (CFR). Many of the allowable activities are listed in 24 CFR § 570.201. Additionally, 24 CFR § 570.207 contains a list of specific ineligible activities thereby further restricting the variety of allowable projects.

During the development of the Consolidated Plan, the City utilized data provided by HUD and the US Census Bureau to identify areas of need within the community. The City also solicited feedback from residents, community organizations and City staff to arrive at actionable conclusions. Community feedback is particularly valuable in that many of the respondents are they themselves, or advocates for, the intended beneficiaries of the City’s CDBG funding allocation.

To encourage resident feedback in the development of the City’s Consolidated Plan, the City created an electronic survey for residents and made the equivalent paper survey available upon request. The City directly engaged with known community organizations using an alternate survey form to solicit feedback and help identify the City’s greatest perceived needs. In addition to direct contact, the City also distributed the survey to numerous non-profit and faith-based organizations utilizing the Heart of Illinois Continuum of Care’s general and governing membership mailing list.

The Consolidated Plan may be modified during the performance period to reflect additional identified needs, changing conditions and shifting priorities. While no substantial changes are anticipated, such changes may be introduced through the amendment process outlined in the City's Citizen Participation Plan (CPP).

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The City is committed to supporting employees who work in the City and the businesses that employ them. In response to the COVID-19 outbreak and the business restrictions associated with that event, the City has determined that a priority need exists to provide funding to small businesses. A significant amount of the CDBG allocation for the first program year will be designated to undertake such efforts. Given the unpredictable nature of this event, the City expects to amend this Plan to retain flexibility in addressing the needs of the City and its residents.

Based on the thorough review of available data, community feedback and the expertise of City staff, the City has identified the following objectives to be achieved using CDBG funds during the lifecycle of the Consolidated Plan:

1. Provide funding to sustain local businesses and provide employment opportunities for workers to encourage recovery and stability during and after the COVID-19 pandemic.
2. Preserve and expand programs carried out by community organizations through the provisioning of grant funds thereby leveraging their specialized experience to support residents.
3. Improve public and non-profit facilities and infrastructure to contribute to the efficient delivery of public services to City residents.
4. Reduce the number of abandoned properties within the City to promote the health and safety of residents, stabilize land values and reduce the likelihood of delinquency.
5. Support homeowners through residential repair and improvement programs to reduce the expense of homeownership and prevent displacement.
6. Ensure reliable and effective fire safety services are offered including response and prevention.

3. Evaluation of past performance

During the previous Consolidated Plan period, the City demonstrated progress towards meeting the program's goals and objectives. The City conducted numerous residential repair and improvement projects, funded community organizations that provide direct support to residents, completed several public infrastructure projects, and successfully removed several dangerous structures consistent with the priority needs identified in the governing Consolidated and Annual Action Plans.

During the period covered by this Consolidated Plan, the City will strive to enhance the efficiency of how CDBG funds are administered and will also look to expand the variety of activities undertaken using those funds. The addition of new activity types requires not only extensive research to ensure all applicable regulations are considered but the City is also required to establish unique policies and procedures for each category of activities which further complicates the introduction of such significant changes.

4. Summary of citizen participation process and consultation process

During the formulation of any Annual or Consolidated Plan, the City provides a period for public review. Citizen participation is an integral part of the planning process and the City welcomes any constructive input from its residents, community organizations and businesses. The City's website provides access to all CDBG-related reporting documents that are prepared for public review. The City also ensures the availability of the Annual or Consolidated Plans to residents in both paper and electronic formats upon request. The City's CDBG Program Manager promotes participation by all City residents; however, additional efforts will be made as possible to encourage engagement of individuals with low- to moderate-income.

The City distributed a resident survey web link in the narrative of the wastewater billing mailer processed in March of 2020. This mailer is sent to all property owners with utility services within the City. Additionally, the survey link was provided on the City's website and posted numerous times on the City's Facebook page. A paper version of the survey was also made available to all interested individuals upon request. The survey requested feedback on the prioritization of CDBG activities, priority needs within the community, and contained supplementary questions to gauge the respondent's overall knowledge and/or exposure to CDBG activities.

The City directly engaged with community organizations using an alternate survey form to solicit feedback and help identify the City's greatest perceived needs. In addition to direct contact, the City also distributed the survey link to numerous non-profit and faith-based organizations utilizing the Heart of Illinois Continuum of Care's general and governing membership mailing list.

The City has adopted a Citizen Participation Plan (CPP) which outlines the requirements for public hearings and when additional hearings are necessary due to substantial amendments to the Consolidated and Annual Action Plans. Consistent with the City's CPP, a public hearing was held to answer questions and obtain feedback from attendees on the draft version of the Consolidated Plan. Due to the impact of the COVID-19 outbreak, the public hearing was held virtually using Zoom teleconferencing software. Additional information about the CPP is located in sections PR-10 and PR-15 of this document.

5. Summary of public comments

The City of Pekin conducted two public hearings and a public comment period to provide the opportunity for input on the proposed 2020 Consolidated Plan. No comments were received specific to the Consolidated Plan.

An additional Public Hearing was held for Amendment III concerning the reallocation of the CDBG-CV funds. The Public Hearing was held at the regular City Council meeting on February 26, 2024. There was a 30-day public comment period as well which ran from February 7, 2024 through March 8, 2024.

6. Summary of comments or views not accepted and the reasons for not accepting them

Feedback was encouraged and no feedback or comments were rejected from the prior public meetings/comment periods.

Comments received during the February/March 2024 Public Comment Period included several questions to clarify the difference in the two amendments presented during the presentation, clarification on the reallocation and what activity the funds were reallocated from, and the timeline for expenditure for CDBG funds.

7. Summary

This document serves as the application to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG). The City will focus on funding activities that will effectively carry out the goals identified in this Plan and are consistent with the national objectives as described by HUD.

The Consolidated Plan is utilized as an overall roadmap to administer the City's CDBG funds in a manner that ensures that City residents receive the most possible benefit from the limited resources available, with particular emphasis on supporting residents who have low- to moderate-income. During the 5 years covered in this Plan, the City will not only continue many of the activities it has traditionally funded but will also work to identify new needs and methods of meeting such needs. The 5-Year Consolidated Plan includes the Annual Action Plan for the 2020-2021 program year, which can be found beginning in section AP-15 of this document.

THE PROCESS

PR-05 LEAD & RESPONSIBLE AGENCIES 24 CFR 91.200(B)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PEKIN	City of Pekin

Table 1 – Responsible Agencies

Narrative

The CDBG Program Manager is responsible for the preparation of all CDBG-related plans and reports including the Consolidated Plan, Annual Action Plan, and CAPER. The CDBG Program Manager also identifies and monitors CDBG-funded activities, ensuring compliance with federal regulations applicable to the use of such funds. The CDBG Program Manager collaborates with City staff and outside entities to promote a uniform understanding of CDBG regulations and awareness of CDBG-funded assistance programs.

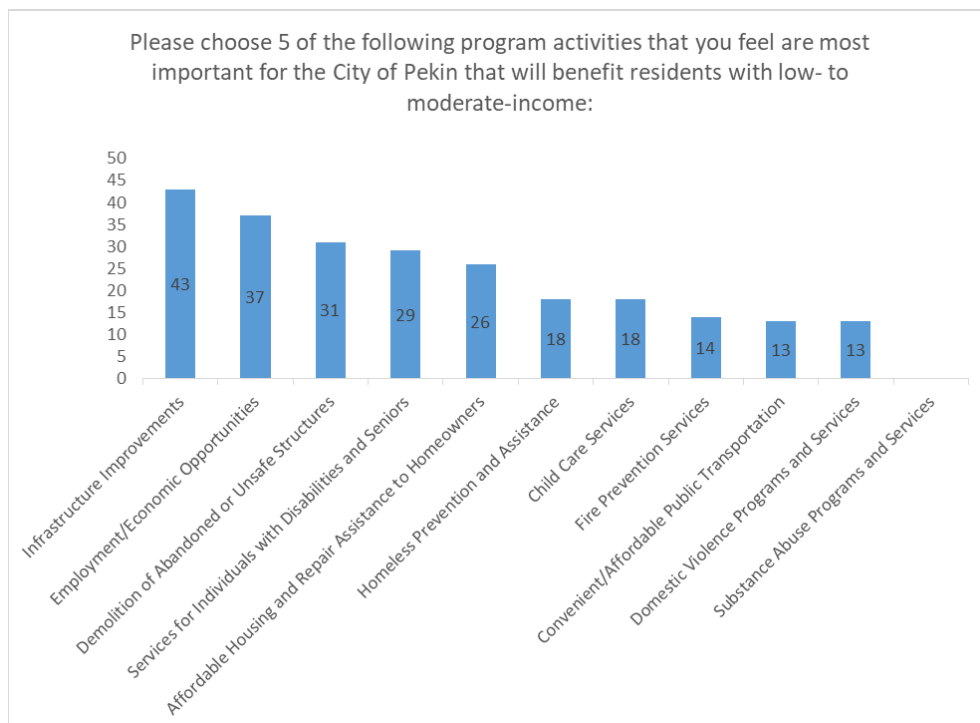
Consolidated Plan Public Contact Information

Tina Hauk (CDBG Program Manager)
City of Pekin
111 S. Capitol Street
Pekin, IL 61554
E-Mail: tlhauk@ci.pekin.il.us

1. Introduction

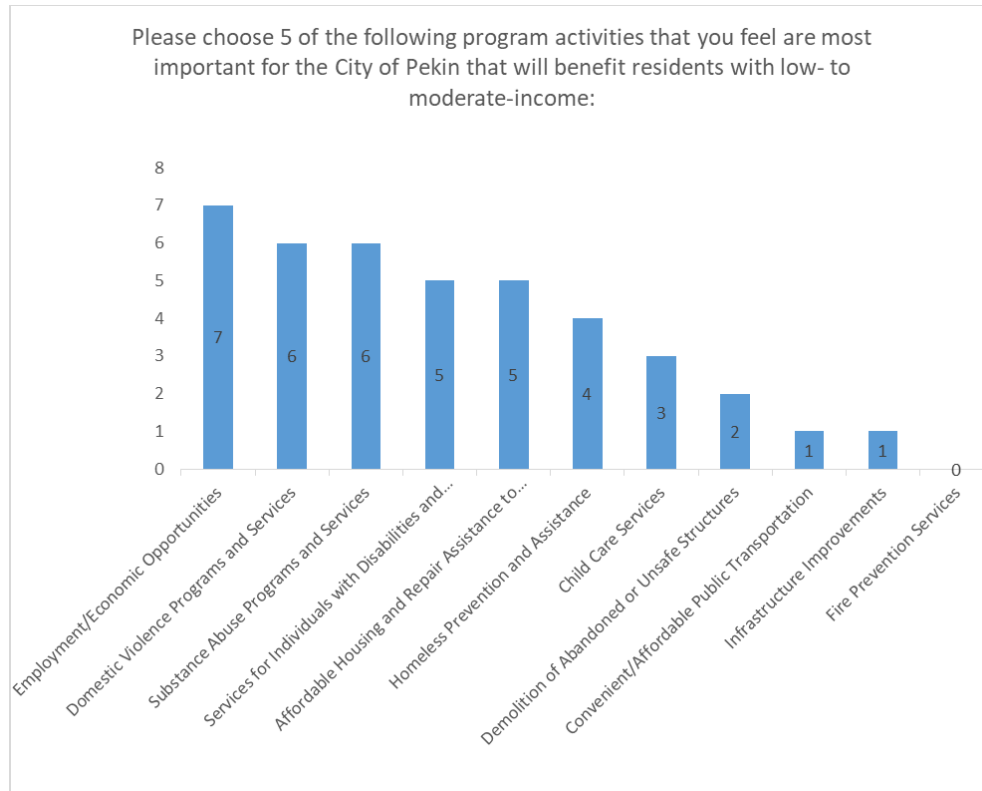
The City has adopted a Citizen Participation Plan (CPP) that describes when the City should hold public hearings and when other consultations are recommended or required. During the creation of this Plan, the City made significant efforts as described in the CPP to encourage the submission of suggestions, comments or concerns by residents and community organizations. In addition to holding the public hearings required in the CPP, the City also solicited feedback from residents and non-profit organizations using electronic and paper surveys. The City also directly solicited feedback from non-profit organizations known to be operating within the City.

Resident Survey: The City solicited responses to a multiple-choice survey consisting of 8 questions available in both paper and electronic formats. The survey was focused on assessing the perceived priority needs and activity preferences of the respondent. The survey also contained an open-ended question to determine if the individual had ever knowingly benefitted from a CDBG-funded project which will allow the City to better assess resident awareness of the CDBG program going forward from plan-to-plan.



Source: CDBG 2020 Resident Survey Results as of April 14, 2020

Community Organization Survey: An alternative survey, also containing 8 questions, was distributed through e-mail to community organizations that are known to have locations operating within the City. While additional community organizations may have coverage areas that geographically includes the City, the City directly contacted only the organizations that have a known physical office/servicing location within the City limits as to ensure a uniform distribution of solicitations. The largely open-ended survey requested feedback on the priority of identified needs, the suggestion of new needs and feedback on how the City can support the organizations working within the community.



Source: CDBG 2020 Community Organization Survey Results as of April 14, 2020

The community organization survey also asked participants to explain if their organization had been impacted by Pekin's CDBG funding in the past:

"CDBG has allowed us to serve meals on wheels to home bound seniors who do not have access to nutritious food or don't have the ability to prepare nutritious food."

"Provided emergency shelter for Pekin residents fleeing domestic violence Assisted Pekin residents to obtain orders of protection against abusive partner."

"In previous years we have received funding for bus passes which allowed us to help families have transportation to work, doctor appointments and interviews. We also received funding for our Rust Transitional Center (Homeless Shelter) where we are able to provide a safe place for men, women and families to stay while they work on goals to create self-sufficiency."

"CDBG funds helped the YWCA provide the following services to low-income residents of Pekin's Housing Authority. The YWCA offered to women of the Housing Authority a course in Healthy Lifestyles. During this course, women were given instruction in how to shop, prep meals and eat healthily on a limited budget, and they were provided instruction on how to maintain an active lifestyle without joining a gym. Secondly, with CDBG funds, the YWCA was able to offer to children who reside at the Housing Authority a summer program called Kids' Fun Days. Students came to the YWCA for a literacy lesson, an art lesson and to swim. Additionally, last year students were treated to a field trip to the Peoria Riverfront Museum."

"Pekin CDBG funding assisted in our Ready to Work financial stability program which helped individuals remove legal barriers that were enabling them to obtain gainful employment."

Public Hearings: The City held public hearings on April 27, 2020 and May 4, 2020 to provide an opportunity for public engagement and increased community awareness of CDBG activities. Both hearings were held during City Council meetings via Zoom teleconferencing software. The public was provided the ability to provide input during the hearing via an integrated chat box. The CDBG Program Manager provided an overview of the City's CDBG

funding, the findings contained within the Consolidated Plan and any goals, needs and projects proposed within the Consolidated Plan.

Public Comment Period: Between the first and second public hearings, a public comment period was held from April 28 through May 4 providing the public with an opportunity to review the draft Consolidated Plan and provide their input prior to the second hearing. Unfortunately, no comments were received pertaining to the Consolidated Plan during this public comment period.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

Human Rights Committee: The City established the Human Rights Committee (HRC) to primarily advise the City Council and City senior management on public policy issues relating to diversity, equality and human rights. The HRC has not been staffed during the preceding 5-Year Consolidated Plan, however, the City will re-establish the committee and looks to obtain feedback from residents willing to participate during the course of this 5-Year Consolidated Plan.

Mayor's Advisory Committee for Persons with Disabilities: The City established the Mayor's Advisory Committee for Persons with Disabilities to obtain feedback on public policy issues and input on funding priorities from City residents who identify as having a physical or mental disability. This committee has only met sporadically during the preceding 5-Year Consolidated Plan, however, the City will re-establish the committee and will look to obtain more frequent feedback from residents willing to participate during the course of this 5-Year Consolidated Plan.

Pekin Housing Authority: The City maintains open communication and cooperation with the Pekin Housing Authority (PHA).

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The CDBG Program Manager serves as a non-voting governing board member of the Heart of Illinois Continuum of Care (HoCoC). The HoCoC is a committee-based organization that utilizes its extensive membership of non-profit organizations and entitlement jurisdictions operating in Central Illinois to identify gaps in the support of individuals experiencing homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City does not receive Emergency Solutions Grant (ESG) funding nor does it utilize the Homeless Management Information System (HMIS). However, the City's participation in the Heart of Illinois Continuum of Care (HoCoC), which is considered a policy-making entity regarding ESG resources by the State of Illinois Department of Human

Services, does provide for the input of City staff in the allocation and procedures governing the use of funds which may impact individuals and available services within the City.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Pekin Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The CDBG Program Manager contacted the PHA's Executive Director, Dennis Green to obtain his comments regarding the public housing portion of the Consolidated Plan.
2	Agency/Group/Organization	Heart of IL Homeless Continuum of Care
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Heart of Illinois Continuum of Care member organizations were provided with notification and the associated web address to provide feedback using the City's community organization survey.
3	Agency/Group/Organization	City of Pekin
	Agency/Group/Organization Type	Housing Service-Fair Housing Planning organization Grantee Department

What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Economic Development Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Pekin is the grantee for the Consolidated and Annual Action Plans. As such, it is the consulting body that is seeking to coordinate and consult to improve anticipated outcomes from the use of CDBG funding during the course of this Plan. The Pekin CDBG Program Manager encourages feedback from other City of Pekin departments to better address unmet needs.

Identify any Agency Types not consulted and provide rationale for not consulting

No agency types were purposefully excluded or otherwise not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Heart of Illinois Continuum of Care	Preventing homelessness; increasing home affordability to stabilize households before housing loss occurs.
Analysis of Impediments to Fair Housing	Tri-County Planning Commission	Furthering the ability for individuals to locate reasonably-priced and decent housing at all income levels regardless of background, race or ethnicity.
Focus Forward Greater Peoria	Greater Peoria Economic Development Council	Promoting stability and growth of economic opportunities for all residents in the region.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))

The City maintains open communication and regularly meets with neighboring entitlement district staff with an anticipated outcome of improving coordination among local governments. Peoria, Illinois CDBG staff also regularly attend meetings at the Heart of Illinois Continuum of Care (HoICoC), further encouraging cooperation between the City of Pekin and the City of Peoria. The City actively reviews the Consolidated Plans of neighboring entitlement districts for additional pertinent information that may supplement the conclusions specified in this document.

Narrative (optional):

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City's Citizen Participation Plan (CPP) provides the process under which residents are kept informed of CDBG plans and projects. The CPP specifies that a public hearing will be held during and again after the development of the Consolidated Plan, Annual Action Plan, and CAPER. Based on the flexibilities provided in the CARES Act, the CPP was amended concurrently with the Consolidated Plan's public hearing and comment periods. A public notice was published in the Pekin Times on April 21, 2020 to encourage resident participation during the public hearing held on April 27, 2020 and throughout the public comment period held from April 28, 2020 through May 4, 2020. A second public notice was published in the Pekin Times on April 28, 2020 regarding the second public hearing held on May 4, 2020 at 5:30pm.

In addition to public hearings and the public comment period, the City solicited feedback from residents by distributing the web address for a public survey on the City's website, Facebook and a printed advertisement in the wastewater billing statement narrative (with instructions on paper survey availability upon request). The City also engaged community organizations directly with a slightly different survey to consider their specialized experience.

Amendment I and II: The City provided a public comment period from February 4, 2021 through February 8, 2021 regarding proposed modifications to the City's Consolidated Plan. One unfavorable comment was received regarding a proposed emergency assistance program and has been included in the amendment's participation summary attachment. A public hearing was also held on February 8, 2021 to inform and obtain input from the public. During the public hearing, one member of the public asked several questions regarding a proposed emergency assistance program but did not provide feedback on the Consolidated Plan document. No other comments from the public were received.

Amendment III: An additional Public Hearing was held for Amendment III concerning the reallocation of the CDBG-CV funds. The Public Hearing was held at the regular City Council meeting on February 26, 2024. There was a 30-day public comment period as well which ran from February 7, 2024 through March 8, 2024. Comments received during the February/March 2024 Public Comment Period included several questions to clarify the difference in the two amendments presented during the presentation, clarification on the reallocation and what activity the funds were reallocated from, and the timeline for expenditure for CDBG funds.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Paper Mail and Internet Outreach	All residents	Prior to the public hearings and comment period, 52 responses to the CDBG Community Needs Survey were received. This survey requested input on the public's perceived priority needs within the community.	Respondents reported a wide range of incomes and included individuals from all income levels. Respondents indicated that the top three priority needs within the community included Infrastructure Improvements to Sidewalks, Water Lines and Sewer Lines, Employment Opportunities and Economic Development, and Demolition of Abandoned or Unsafe Structures.	One comment was considered irrelevant as it appeared to be based on a misunderstanding of the CDBG program's impact on the community. The respondent indicated that the CDBG program's impact has been negative due to technical details related to enterprise zones. However, the CDBG program is not related to such matters nor is it related to county restrictions on interested businesses as noted in the comment.	https://www.surveymonkey.com/r/JVPNV8W

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Community Organizations	Prior to the public hearings, 8 responses were received from the Community Organization (Public Services) survey sent directly to known organizations operating within the City. Additionally, the Heart of Illinois Continuum of Care distributed the survey link to their membership.	The respondents indicated that the top three priority needs included Employment Opportunities and Economic Development, Domestic Violence Programs and Services, and Substance Abuse Programs and Services.	All comments were accepted.	https://www.surveymonkey.com/r/PMNXK3L

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper, Internet	All residents	Public notices were provided in the Pekin Times, on the City's website and the City's Facebook promoting the public hearings and comment period associated with the Consolidated Plan.	No comments were received.	All comments were accepted.	http://www.ci.pekin.il.us/ https://www.facebook.com/PekinIL/
4	Amendment I: Newspaper, Internet	Amendment I: All residents	Amendment I: Public notices were provided in the Pekin Times as well as the City's website promoting the public hearing and comment period associated with the proposed Consolidated Plan amendment.	Amendment I: One comment was received regarding a proposed emergency assistance program but no feedback was received regarding the Consolidated Plan amendment.	Amendment I: All comments were accepted.	Amendment I: http://www.ci.pekin.il.us/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Amendment II: Newspaper Ad	Amendment II: Non-targeted/broad community	Amendment II: Solicited feedback on draft Consolidated Plan Amendment II.	Amendment II: No specific comments were received regarding the content of the proposed amendment.	Amendment II: All comments were accepted.	
6	Internet Outreach	Non-targeted/broad community	Request for comments and draft Consolidated Plan Amendment II posted on the City's website.	No specific comments were received regarding the content of the proposed amendment.	All comments were accepted.	http://www.ci.pekin.il.us/departments/community_development/
7	Public Hearing	Non-targeted/broad community	Public hearing was held during the regularly scheduled Pekin City Council meeting. Attendees included the Mayor, City Council, City staff and members of the public. Additionally, the session was broadcasted on television.	No specific comments were received regarding the content of the proposed amendment.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Amendment III: Newspaper Ad	Amendment III: Non-targeted/broad community	Amendment III: Solicited feedback on draft Consolidated Plan Amendment II.	Amendment III: No specific comments were received regarding the content of the proposed amendment.	Amendment III: All comments were accepted.	
9	Internet Outreach	Non-targeted/broad community	Request for comments and draft Consolidated Plan Amendment II posted on the City's website.	Comments summarized in text.	All comments were accepted.	http://www.ci.pekin.il.us/departments/community_development/
10	Public Hearing	Non-targeted/broad community	Public hearing was held during the regularly scheduled Pekin City Council meeting. Attendees included the Mayor, City Council, City staff and members of the public. Additionally, the session was broadcasted on television.	No specific comments were received regarding the content of the proposed amendment.	All comments were accepted.	

Table 4 – Citizen Participation Outreach

NEEDS ASSESSMENT

NA-05 OVERVIEW

Needs Assessment Overview

The City identified needs through a combination of resident surveys, feedback from community organizations, review of current plans and consultation with internal staff. Additionally, data provided by the US Census Bureau and HUD was reviewed in an effort to identify trends and patterns within the community that may provide insight into current and future community needs.

Economic Development and Support: Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak. Additionally, surveys completed by both residents and community organizations indicated a high need for economic development activities.

Public Infrastructure and Facility Improvement: The City will undertake facility and infrastructure improvements to provide consistent and efficient delivery of services to residents. The City will also consider undertaking improvements to non-profit facilities as deemed appropriate. Infrastructure improvements were indicated as the most critical need as indicated by the resident survey results.

Housing Affordability: Approximately 24.9% of households within the City struggle to pay for necessities due to housing-related cost burdening. The City will support homeowners through residential repair, rehabilitation and improvement programs to reduce the expense of homeownership and prevent displacement.

Community Program Preservation and Expansion (Public Services): Community organizations are crucial in providing supportive services for residents. The City will continue to support such organizations through direct funding of services and facility improvements for non-profit and faith-based organizations.

Abandoned Structure Demolition: The City's Inspections Department identifies abandoned buildings that pose a threat to residents. The City will utilize CDBG funds to demolish such buildings to promote the health and safety of residents, stabilize land values and reduce the likelihood of delinquency.

Fire Response and Prevention: The City has identified an urgent need for improved equipment, apparatuses, and facilities to ensure reliable and effective fire service for residents. Additionally, the City will consider instituting fire prevention programs working directly with property owners to promote fire safety. While this was not indicated as a high priority item in the resident survey, it is not anticipated that residents would be aware of the need for improved equipment, apparatuses or facilities related to fire response services.

Summary of Housing Needs

Data suggests a lack of affordable housing for households in the ranges of low- to moderate-income. Further, many households in the City expend more than 30% of their household income on housing-related expenses and due to the age of the available housing stock, many of the City's 13,965 households live in structures that contain lead-based paint hazards.

Demographics	Base Year: 2009	Most Recent Year: 2015	% Change
Population	34,094	33,910	-1%
Households	14,027	13,965	-0%
Median Income	\$40,791.00	\$48,862.00	20%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	1,690	1,525	3,015	1,925	5,810
Small Family Households	525	440	1,010	885	2,830
Large Family Households	55	85	164	15	345
Household contains at least one person 62-74 years of age	270	260	480	415	1,250
Household contains at least one person age 75 or older	340	370	510	380	325
Households with one or more children 6 years old or younger	345	255	405	355	500

Table 6 - Total Households Table

Data Source: 2011-2015 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	60	15	20	40	135	14	10	0	0	24
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	0	0	0	0	0	0	0	0	0
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	0	20	75	105	200	20	40	0	10	70
Housing cost burden greater than 50% of income (and none of the above problems)	505	10	0	0	515	235	130	50	0	415

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
Housing cost burden greater than 30% of income (and none of the above problems)	230	335	205	0	770	30	209	415	65	719
Zero/negative Income (and none of the above problems)	104	0	0	0	104	115	0	0	0	115

Table 7 – Housing Problems Table

Data 2011-2015 CHAS
Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	565	45	95	145	850	270	180	50	10	510
Having none of four housing problems	530	615	875	420	2,440	105	695	1,995	1,350	4,145
Household has negative income, but none of the other housing problems	104	0	0	0	104	115	0	0	0	115

Table 8 – Housing Problems 2

Data Source: 2011-2015 CHAS

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	395	95	45	535	40	155	190	385
Large Related	4	10	4	18	45	45	35	125
Elderly	175	105	45	325	165	98	170	433
Other	220	149	115	484	45	85	80	210
Total need by income	794	359	209	1,362	295	383	475	1,153

Table 9 – Cost Burden > 30%

Data 2011-2015 CHAS
Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	265	0	0	265	40	15	20	75
Large Related	0	0	0	0	25	0	0	25
Elderly	85	10	0	95	130	65	30	225
Other	175	4	0	179	45	55	0	100
Total need by income	525	14	0	539	240	135	50	425

Table 10 – Cost Burden > 50%

Data 2011-2015 CHAS
Source:

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	0	20	75	105	200	20	40	0	10	70
Multiple, unrelated family households	0	0	0	0	0	0	0	0	0	0
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	0	20	75	105	200	20	40	0	10	70

Table 11 – Crowding Information – 1/2

Data Source: 2011-2015 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

Table 12 – Crowding Information – 2/2

Data Source: No Data Available

Describe the number and type of single person households in need of housing assistance.

No data available.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

The Center for Prevention of Abuse provides services to those who have experienced domestic violence, sexual assault, sexual abuse or human trafficking. During the calendar year 2019, the Center for Prevention of Abuse provided data showing they served 386 adults and 27 children who live in the City of Pekin.

What are the most common housing problems?

HUD determines eligibility for CDBG-funded programs by comparing the benefitting household's income to the HUD Area Median Family Income (HAMFI). The City is considered within the Peoria, Illinois Metropolitan Statistical Area (MSA) to calculate the applicable HAMFI. The current HAMFI that applies to the City is \$76,900 per year. All HAMFI calculations use this amount to determine benefit eligibility. For example, a household that specified as 80% HAMFI would have an overall annual household income of \$61,520 (80% of \$76,900). The limits vary based on the number of individuals residing in the household.

The 2011-2015 American Community Survey (ACS) provides the estimated total number of household units, the income level of the households residing in those units, actual or anticipated housing-related concerns, and a variety of other related information. Approximately 13,965 households are living in the City with approximately 6,230 (44%) of those households having total income in the range of 0-80% HAMFI.

HUD considers households that expend more than 30% of their gross income on housing-related expenses as "cost-burdened," and those spending over 50% as "severely cost-burdened." Households that are considered "cost-burdened" or "severely cost-burdened" are anticipated to have difficulty affording necessities such as food, clothing, transportation and medical care due in part to high housing expenses.

The 2011-2015 ACS determined that approximately 2,515 (18%) of households in the City meet HUD's definition of cost-burdened expending more than 30% of their overall income on housing expenses. Further, 964 (6.9%) of households are severely cost-burdened expending more than 50% of income on housing expenses. The elderly are at particular risk when considered cost burdening due to increasing health care and dietary expenses. 1,078 (30%) of the households that are considered cost-burdened or severely cost-burdened within the City have at least one member of the household that is over the age of 62. These households are particularly vulnerable to experiencing homelessness or displacement due to unexpected repairs or mobility concerns.

Are any populations/household types more affected than others by these problems?

Data currently available does not provide sufficient information to objectively conclude if demographic factors such as education, family size, or disability status impact the likelihood of City households experiencing housing problems.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

Low-income, at-risk individuals and families with children are both demographic groups that without assistance are more likely to experience homelessness. Individuals in these demographics often require assistance including education, job training, utility assistance, substance abuse assistance, childcare, and credit repair. Several local agencies provide services including the Pekin Salvation Army.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

The City does not specifically track at-risk populations. The City will continue to work with the Heart of Illinois Continuum of Care to stay informed of issues and regional figures concerning at-risk populations.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

The most prevalent housing need identified involves the issue of housing affordability. The degree of cost burdening within the City contributes to the instability of housing and an increased risk of experiencing homelessness for the households qualifying as cost-burdened. Additionally, the elderly and those identifying as physically and mentally disabled are at a greater risk of experiencing homelessness.

For individuals receiving Supplemental Security Income (SSI) benefits due to age or disability, the federal benefit rate (FBR) is \$783.00 per month. In some states, the FBR is supplemented by a state-funded payment. Illinois does not participate in a state-funded supplemental payment. Based on the FBR, an individual's housing costs must be less than \$234.90 per month to avoid being considered cost-burdened by HUD standards. Given the City's median rent of \$518.00, individuals with a limited income at or below the FBR are anticipated to have difficulty meeting their overall needs.

Discussion

NA-15 DISPROPORTIONATELY GREATER NEED: HOUSING PROBLEMS – 91.205 (B)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

The estimated total number of households with 0%-100% area median income in the City is 8,140. Of that number, an estimated 97.6% (7,948) of those households are comprised of individuals who identify as White, 1.1% (90) identify as Hispanic, 0.3% (30) identify as Asian, 0.2% (20) identify as African-American or Black, 0.1% (15) identify as American Indian or Alaska Native and less than 0.1% (4) identify as Pacific Islander.

The data provides separate information on households that are experiencing "housing problems" which are considered to be a lack of complete kitchen facilities, lack of complete plumbing facilities, more than one person per room or cost burdens of more than 30%. The estimated number of households with 0%-80% area median income in the City that is experiencing 1 or more housing problem(s) is/are 2,845. Of that number an estimated 97.7% (2,770) identify as White, 1.7% (50) identify as Hispanic and 0.5% (15) identify as American Indian or Alaska Native.

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,100	370	219
White	1,060	360	199
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	30	0	15

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data 2011-2015 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

30%-50% of Area

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	760	759	0
White	725	734	0
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	15	0	0
Pacific Islander	0	0	0
Hispanic	20	25	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data 2011-2015 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	765	2,250	0
White	765	2,210	0
Black / African American	0	20	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	4	0
Hispanic	0	0	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data 2011-2015 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room,
4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	220	1,705	0
White	220	1,675	0
Black / African American	0	0	0
Asian	0	30	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room,
4. Cost Burden greater than 30%

Discussion

Based on the review of racial and/or ethnic data, no racial and/or ethnic group was identified as having a disproportionately higher incident rate of housing problems or needs. The City is largely homogenous in its composition and there is insufficient data to suggest any greater need in any one group.

NA-20 DISPROPORTIONATELY GREATER NEED: SEVERE HOUSING PROBLEMS – 91.205 (B)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

The estimated total number of households with 0%-100% area median income in the City is 8,140. Of that number, an estimated 97.6% (7,948) of those households are comprised of individuals who identify as White, 1.1% (90) identify as Hispanic, 0.3% (30) identify as Asian, 0.2% (20) identify as African-American or Black, 0.1% (15) identify as American Indian or Alaska Native and less than 0.1% (4) identify as Pacific Islander.

The data provides separate information on households that are experiencing "severe housing problems" which are considered to be a lack of complete kitchen facilities, lack of complete plumbing facilities, more than one person per room or cost burdens of more than 50%. The estimated number of households with 0%-100% area median income in the City that is experiencing 1 or more severe housing problem(s) is/are 1,360. Of that number an estimated 94.4% (1,285) identify as White, 3.6% (50) identify as Hispanic and 1.1% (15) identify as American Indian or Alaska Native.

Based on the review of racial and/or ethnic information as it pertains to severe housing problems or needs, no racial and/or ethnic group was identified as having a disproportionately higher rate of experiencing severe housing problems or needs.

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	835	635	219
White	795	625	199
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	30	0	15

Table 17 – Severe Housing Problems 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	225	1,310	0
White	190	1,275	0
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	15	0	0
Pacific Islander	0	0	0
Hispanic	20	25	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	145	2,870	0
White	145	2,830	0
Black / African American	0	20	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	4	0
Hispanic	0	0	0

Table 19 – Severe Housing Problems 50 - 80% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room,
4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	155	1,770	0
White	155	1,745	0
Black / African American	0	0	0
Asian	0	30	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room,
4. Cost Burden over 50%

Discussion

Based on the review of racial and/or ethnic data, no racial and/or ethnic group was identified as having a disproportionately higher incident rate of housing problems or needs. The City is largely homogenous in its composition and there is insufficient data to suggest any greater need in any one group.

NA-25 DISPROPORTIONATELY GREATER NEED: HOUSING COST BURDENS – 91.205 (B)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

Based on the review of racial and/or ethnic information as it pertains to housing problems or needs, no racial and/or ethnic group was identified as having a disproportionately higher rate of experiencing housing cost burdens.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	11,070	1,710	960	219
White	10,880	1,695	885	199
Black / African American	20	0	0	0
Asian	30	0	0	0
American Indian, Alaska Native	15	0	15	0
Pacific Islander	4	0	0	0
Hispanic	95	0	50	15

Table 21 – Greater Need: Housing Cost Burdens AMI

Data Source: 2011-2015 CHAS

Discussion:

Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

There are no income categories in which a specific racial/ethnic group has a disproportionately greater need than the housing needs of other groups in that income category.

If they have needs not identified above, what are those needs?

The needs of all racial or ethnic groups are largely the same in the City. There are no racial or ethnic groups with an identified greater disproportionate need than their respective income category as a whole.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

No data available.

Introduction

The Pekin Housing Authority (PHA) provides housing assistance through the administration of several complexes that provide quality housing to individuals that qualify under their income requirements. PHA currently provides vouchers to 191 individuals through their public housing facilities, including 62 families with at least one household member reporting a disability and 40 with at least one household member over the age of 62.

Totals in Use

Program Type									
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	191	0	0	0	0	0	0

Table 22 - Public Housing by Program Type

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: PIC (PIH Information Center)

Characteristics of Residents

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project - based	Tenant - based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	0	0	11,517	0	0	0	0	0
Average length of stay	0	0	5	0	0	0	0	0
Average Household size	0	0	2	0	0	0	0	0
# Homeless at admission	0	0	0	0	0	0	0	0
# of Elderly Program Participants (>62)	0	0	40	0	0	0	0	0
# of Disabled Families	0	0	62	0	0	0	0	0
# of Families requesting accessibility features	0	0	191	0	0	0	0	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 23 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	190	0	0	0	0	0	0
Black/African American	0	0	1	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
American Indian/Alaska Native	0	0	0	0	0	0	0	0	0
Pacific Islander	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 24 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Ethnicity of Residents

Program Type									
Ethnicity	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	0	0	0	0	0	0	0
Not Hispanic	0	0	191	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 25 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

There are no individuals or households on the waiting list for Pekin Housing Authority's accessible units.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

Most immediate needs of residents are being addressed by the Pekin Housing Authority.

How do these needs compare to the housing needs of the population at large

It is anticipated that the Pekin Housing Authority can better meet the needs of residents than households in the population at large.

Discussion

Introduction:

The data included in this section was obtained from HUD's Continuum of Care Homeless Assistance Programs Homeless Populations and Subpopulations Report for IL-507 Peoria, Pekin/Fulton, Tazewell, Peoria, and Woodford Counties dated January 23, 2019. HUD compiles this analysis from field reports by servicing Continuum of Care organizations.

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	1	22	0	0	0	0
Persons in Households with Only Children	0	0	0	0	0	0
Persons in Households with Only Adults	193	9	0	0	0	0
Chronically Homeless Individuals	3	42	0	0	0	0
Chronically Homeless Families	0	3	0	0	0	0
Veterans	2	26	0	0	0	0
Unaccompanied Child	2	12	0	0	0	0
Persons with HIV	0	1	0	0	0	0

Table 26 - Homeless Needs Assessment

Alternate Data Source Name:

01/23/2019 Point in Time Summary for IL-507 - Peoria/Fulton/Peoria/Tazewell/Woodford Continuum of Care

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	0	0
Black or African American	0	0
Asian	0	0
American Indian or Alaska Native	0	0
Pacific Islander	0	0
Ethnicity:	Sheltered:	Unsheltered (optional)
Hispanic	0	0
Not Hispanic	0	0

Data Source

Comments: Data Unavailable.

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

Section MA-45, specifically Table 39, addresses the number and types of families in need of housing assistance.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

The City is largely homogeneous in race and ethnicity and the needs of all individuals experiencing homelessness are anticipated to be similar within the City.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

Section MA-45, specifically Table 39, addresses the number and types of families in need of housing assistance.

Discussion:

Introduction:

Many of the programs that focus on homelessness also assist individuals with special needs that may or may not be experiencing homelessness. These households and individuals include the elderly, frail elderly, persons with disabilities, persons struggling with alcohol or substance abuse, persons with HIV/AIDS and their families, as well as public housing residents.

Describe the characteristics of special needs populations in your community:

The US Census Bureau defines the term “elderly” as an individual who is over the age of 62. There are an estimated 4,600 households in the City with income levels between 0%-100% of the HUD Adjusted Median Family Income (HAMFI) that have one or more household members that are considered elderly, with 1,925 having at least one household member age 75 or older. Based on a total of 13,965 households between 0%-100% HAMFI in the City, more than 32% of the households in that income range contain at least one elderly household member. An elderly person who is unable to perform at least three “activities of daily living” comprised of eating, bathing, grooming, dressing, or home management activities is considered “frail elderly.”

Persons with disabilities include individuals with physical, mental or emotional conditions that affect their daily lives with at least one functional impairment for a period of 6 months or more. The US Census Bureau’s data from the 2014-2018 American Census Survey (ACS) estimates that approximately 10.6% of the City’s population meet the bureau’s definition of disabled.

What are the housing and supportive service needs of these populations and how are these needs determined?

Populations with special needs often require housing and supportive services to increase their quality of life and improve the likelihood of obtaining self-sufficiency upon reaching adulthood and thereafter. A variety of specialized services are required to accommodate persons with physical and/or mental health needs. Housing support may include assisting populations with special needs to find and maintain affordable housing, securing transitional housing with the necessary services and/or identifying permanent housing with or without continued case management activities.

Supportive services may include different levels of assistance depending on the specific needs of the individual. Some examples of potential supportive services include:

1. Locating suitable housing options;
2. Providing emergency rent/house payments;
3. Paying utility bills;
4. Paying for medical services;
5. Purchasing household items such as food and toiletries;
6. Securing reliable public or private transportation; or
7. Providing case management services

The housing and supportive activities for residents with special needs described in this section was included in the previous Consolidated Plan and was originally compiled utilizing input provided by the following organizations:

1. Center for Prevention of Abuse
2. Central Illinois Agency on Aging
3. Heart of Illinois 211
4. Mayor's Advisory Committee for People With Disabilities
5. Miller Center
6. Pekin Housing Authority
7. Pekin Outreach Initiative
8. Pekin Salvation Army
9. Pekin United Way
10. Pekin YWCA
11. Tazewell County Health Department
12. Tazewood Community Services
13. University of Illinois College of Medicine – Peoria

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

The Heart of Illinois HIV/AIDS Center (HIHAC) is a program within the University of Illinois College of Medicine at Peoria (UICOMP) Department of Internal Medicine. UICOMP serves individuals within a 15 county area who have been diagnosed with HIV, the virus that causes AIDS. HIHAC is the main local service provider in the region. A majority of the population with HIV/AIDS and their families face many of the same affordability challenges as the elderly in addition to managing a chronic disease.

Discussion:

The needs of populations with special support considerations often far outweigh the volume of limited resources. The City will continue to collaborate with service providers, local officials and community advocates to identify needs and refer individuals appropriately.

Describe the jurisdiction's need for Public Facilities:

The City has identified fire safety as a priority need for this Consolidated Plan to invest in emergency response equipment, apparatuses, and facilities to ensure reliable services are available to residents. Approximately 11,530 (82.5%) of the City's total 13,965 households live in structures that were built before 1979, with 3,780 (27%) of those households living in buildings built before 1950. Given the age of the housing stock and levels of cost burdening within the City, it is reasonable to assume that many of those properties contain original wiring systems that require improvement or replacement to meet today's electrical needs and safety requirements. In addition to general concerns regarding the routine lack of electrical system maintenance in all residential structures, older homes may also contain knob and tube, rag wire or other aged wiring systems, most of which were historically installed without grounding considerations.

In addition to equipment, vehicle and facility expenses, the City is also considering the implementation of additional fire prevention programs to benefit residents with detection and safety devices for their homes. Individuals who are elderly, have mobility concerns or those with low income often have difficulty affording and maintaining sufficient fire safety items such as smoke alarms.

The City will also promote non-profit organizations operating within the City through the funding of facility improvements. CDBG funds may be used to improve or rehabilitate City-owned properties as well as properties owned by non-profit organizations. Any funds expended to improvement Public facilities are not subject to the 15% maximum cap on Public Services expenditures.

How were these needs determined?

While the City does strive to provide information regarding the status of such topics during meetings of the City Council, the City does not expect or anticipate that residents will be aware of the internal needs of City departments. The City primarily relies on department staff to identify needs within Public Facilities.

Describe the jurisdiction's need for Public Improvements:

The City has priority needs related to improvement and rehabilitation of ageing infrastructure on a citywide basis; however, regulations require that CDBG be utilized to primarily benefit households and census tracts that are largely comprised of low- to moderate-income individuals. City residents have expressed concern in regards to the condition of City sidewalks as well as the need for improvements to comply with the American with Disabilities Act (ADA). Additionally, City staff have identified the need for improvement and rehabilitation of infrastructure items not visible to City residents such as sewer and storm water linings.

The City contains numerous structures that have been identified by the City Inspections Department as in need of demolition due to abandonment. Demolition of abandoned or blighted properties promotes the safety, health, and stability of neighborhoods within the City. Further, the presence of such properties is detrimental to the value of neighboring parcels and may reduce the ability for homeowners to pay for unexpected expenses through home equity.

How were these needs determined?

The City conducted an electronic survey that further confirmed the public's interest in rehabilitation and improvement of city infrastructure. The City's Engineering Department has also identified numerous sections of the City that require a variety of infrastructure improvement and/or rehabilitation, many of which are located in eligible neighborhoods. The City's Inspections Department has identified several properties that have been abandoned and dilapidated to the detriment of public safety.

Describe the jurisdiction's need for Public Services:

The City has remained committed to annually funding community organizations that provide supportive services to residents. While the City can undertake many projects that assist in developing a suitable living environment, the City relies on community organizations to deliver services that require special expertise or qualifications such as but not limited to, case management, counseling, education, and health care. Further, such organizations can leverage a variety of other resources to expand the community's benefit from allocated CDBG funds.

How were these needs determined?

To carry out a Public Services program, the City engages non-profit organizations in a sub-recipient relationship. The City must rely on these outside organizations to be willing and capable of operating a program that adheres to the documentation and financial requirements mandated in Federal policy. Once per year, the City publishes a request for proposals and determines, from the organizations that present a proposed activity for funding, which of those activities would be most suitable to address the current and anticipated future needs of the City's residents.

Current and anticipated needs are determined through engagement with residents and community organizations. The City solicits feedback during the public comment period annually in association with the Annual Action Plan. During this time, the City holds public hearings and distributes electronic and paper surveys. The City also collaborates and exchanges information with regional service providers as a governing board member for the Heart of Illinois Continuum of Care.

HOUSING MARKET ANALYSIS

MA-05 OVERVIEW

Housing Market Analysis Overview:

As previously described in this Plan, the largest housing-related issue facing the City pertains to the subject of home affordability. The effect of rising rental costs on home affordability is also a significant concern. The 2011-2015 ACS indicates that the median home value between 2009 and 2015 increased a moderate 3% from \$97,900 to \$100,700 while median rent increased an exceptional 20% from \$430 to \$518.

Further complicating matters for households with low income is the lack of affordable housing supply. For example, there are approximately 1,690 households with income between 0-30% HAMFI, however, there are only approximately 500 housing units within the City that meet the affordability thresholds to avoid cost burdening. Conversely, there is a lack of housing for those at 100% HAMFI or more, which pushes households with higher incomes to purchase or rent properties below their means thereby further reducing the affordable housing options for low- to moderate-income households.

Based on available data, properties do not display excessive functional issues in regards to plumbing or kitchen facilities. Of the total housing units, it is estimated that 160 lack complete kitchen facilities and only 8 suffer from incomplete plumbing. Units are not largely overcrowded as 13,672 units have less than one individual living in the property per room, 292 have 1.00 to 1.50 individuals per room, and zero have 1.51 individuals or more per room.

Based on the available data, over 82% of housing units were built in or before 1979, which indicates a likely need for rehabilitation as well as the strong possibility of the presence of lead. This not only poses a health hazard for those (particularly children) residing in such properties but also significantly increases the cost of any renovation activity that is subject to lead-safe work and remediation requirements.

MA-10 NUMBER OF HOUSING UNITS – 91.210(A)&(B)(2)

Introduction

There are an estimated 15,165 housing units in the City with 9,514 of those units being owner-occupied, 4,450 being renter-occupied and the remainder largely being vacant. Of the total housing units, there is an estimated overall vacancy rate of 10.2% for rental units and 1.2% for owner-occupied properties. The vast majority of properties within the City are 1-unit, detached units totaling 11,020 with the remainder largely consisting of multi-unit residences.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	11,020	73%
1-unit, attached structure	450	3%
2-4 units	1,260	8%
5-19 units	1,790	12%
20 or more units	585	4%
Mobile Home, boat, RV, van, etc	60	0%
Total	15,165	100%

Table 27 – Residential Properties by Unit Number

Data Source: 2011-2015 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	0	0%	93	2%
1 bedroom	249	3%	1,585	36%
2 bedrooms	2,600	27%	1,850	42%
3 or more bedrooms	6,665	70%	930	21%
Total	9,514	100%	4,458	101%

Table 28 – Unit Size by Tenure

Data Source: 2011-2015 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

6,230 of the City's 13,965 households have a total income that is considered by HUD to be low- to moderate-income (0-80% HAMFI). As previously discussed, the US Census Bureau estimates there is a significant population

within the City of elderly and frail elderly. Additionally, the US Census Bureau also estimates that approximately 10.6% of the City's population is considered disabled by their definition.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

There is no expectation of a significant loss in affordable housing inventory. The City does not participate in Section 8.

Does the availability of housing units meet the needs of the population?

There is a shortage of affordable and decent housing for individuals with low- to moderate-income or for those who are identified as elderly or having a disability.

Describe the need for specific types of housing:

The shortage of housing is most prominent for those with 30% to 50% HAMFI thus resulting in cost-burdening of those individuals and households. There is a surplus of housing at levels above what the lowest income individuals can afford which forces such them to expend far more on housing-related costs than would be recommended by HUD's expenditure guidelines. The availability of single-family or multi-unit residential properties that is affordable to those with 30% to 50% HAMFI is needed.

Discussion

Introduction

The City's median home value is \$100,700 and the median rent is \$518. To afford the median rent without being classified as a cost-burdened household, household members would need to have a total income of \$1,726 per month. Approximately 46.3% of households pay less than \$500 per month in rent and about 50.5% of households pay rent from \$500 to \$999 per month.

Cost of Housing

	Base Year: 2009	Most Recent Year: 2015	% Change
Median Home Value	97,900	100,700	3%
Median Contract Rent	430	518	20%

Table 29 – Cost of Housing

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	2,057	46.3%
\$500-999	2,245	50.5%
\$1,000-1,499	134	3.0%
\$1,500-1,999	0	0.0%
\$2,000 or more	14	0.3%
Total	4,450	100.1%

Table 30 - Rent Paid

Data Source: 2011-2015 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	500	No Data
50% HAMFI	1,944	1,140
80% HAMFI	3,088	3,255
100% HAMFI	No Data	4,723
Total	5,532	9,118

Table 31 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	0	0	0	0	0
High HOME Rent	0	0	0	0	0
Low HOME Rent	0	0	0	0	0

Table 32 – Monthly Rent

Data Source Comments: Data unavailable.

Is there sufficient housing for households at all income levels?

As previously discussed, there is a lack of affordable housing for households with income from 0-30% HAMFI but an overall surplus in available housing units. The following chart compares the number of households and the number of affordable housing units available within the City:

Household Income	Households		Affordability by HAMFI Earnings	Number of Total Housing Units
0-30% HAMFI	1,690		30%	500
>30-50% HAMFI	1,525		50%	3,084
>50-80% HAMFI	3,015		80%	6,343
>80-100% HAMFI	1,925		100%	4,723
>100% HAMFI	5,810		Total:	14,650
Total:	13,965			
Data Source:	2011-2015 CHAS			

How is affordability of housing likely to change considering changes to home values and/or rents?

Currently, rents are not affordable for households with income from 0-30% HAMFI. Further, between 2009 and 2015, median rents rose approximately 20%, which forces those with low- to moderate-income to take on additional cost burdens due to the lack of income-appropriate housing units. Home values remain largely steady with only a 3% gain in median property values between 2009 and 2015.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

The City does not receive HOME funds from the U.S. Department of Housing and Urban Development (HUD).

Discussion

Introduction

It is anticipated that numerous properties require rehabilitation and improvement based on the age of the housing stock and the degree of cost burdening affecting households in the community. Cost burdened households are unlikely to have the financial means to engage in proactive maintenance or improvements. Further, over 85% of owner-occupied housing units are at-risk for containing lead-based paint due to the structures.

As previously discussed, the cost of housing is not affordable for households in the 0-30% HAMFI due to a lack of housing units that are priced below the 30% threshold of housing-related cost burdening as defined by HUD. Conversely, the City has an overabundance of available properties for those above the 50% HAMFI. This forces households to purchase or rent properties priced above their recommended housing budget thereby further reducing the household's ability to engage in preventative maintenance or improvement activities.

Definitions

Substandard Housing: Defined as a structure that fails to meet the 2006 International Property Maintenance Code.

Substandard Housing but Suitable for Rehabilitation: Defined as a structure that fails to meet the 2006 International Existing Property Maintenance Code but is structurally and economically feasible to repair.

Lack of Complete Kitchen or Plumbing Facilities: Structures that lack the presence of hot and cold running water, bathtub or shower, sink with a faucet, stove or range, refrigerator and/or telephone service.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	1,265	13%	1,540	35%
With two selected Conditions	75	1%	85	2%
With three selected Conditions	0	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	8,170	86%	2,830	64%
Total	9,510	100%	4,455	101%

Table 33 - Condition of Units

Data Source: 2011-2015 ACS

Selected Conditions

Selected conditions include:

- Lack of complete kitchen facilities.

- Lack of complete plumbing facilities.
- More than one person per room.
- Cost burden greater than 30%.

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	659	7%	175	4%
1980-1999	740	8%	860	19%
1950-1979	4,970	52%	2,780	63%
Before 1950	3,145	33%	635	14%
Total	9,514	100%	4,450	100%

Table 34 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	8,115	85%	3,415	77%
Housing Units build before 1980 with children present	480	5%	220	5%

Table 35 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

Table 36 - Vacant Units

Data Source: 2005-2009 CHAS

Need for Owner and Rental Rehabilitation

Approximately 85% of owner-occupied and 77% of renter-occupied residential properties are at high-risk for lead-based paint hazards. The majority of the City's housing stock was built before 1980 and it is presumed that many of these properties need housing rehabilitation to meet the standards of the 2006 International Property Maintenance Code. Additionally, properties built before 1980 are likely to have active lead-based paint hazards that must be considered during any rehabilitation activity.

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

There is no City-level data available that shows a direct correlation between the number of housing units occupied by low- to moderate-income households and the existence of lead-based paint hazards.

Discussion

Introduction

The Pekin Housing Authority (PHA) is an independent entity that is governed by its board of commissioners. The PHA manages seven residential complexes to provide suitable and affordable housing for individuals with limited income. Many of the units include on-site amenities and nearby features including community centers, playgrounds, basketball courts, and storage areas. Several of the complexes have units available for individuals with mobility concerns and one property (Golden Arms Apartments) exclusively provides housing for those who are elderly and/or disabled.

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	0	0	196	0	0	0	0	0	0
# of accessible units	0	0	14	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 37 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center), Dennis Green (Executive Director of the Housing Authority of the City of Pekin)

Describe the supply of public housing developments:

The Pekin Housing Authority (PHA) provides housing assistance through the administration of several complexes that provide quality housing to individuals that qualify under their income requirements. PHA currently provides vouchers to 191 individuals through their public housing facilities, including 14 families with at least one household member requiring an accessible unit.

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

Broadway Apartments: The largest public housing apartment community and caters to individuals and families consisting of 50 duplexes, with 100 total units ranging in size from one to four bedrooms. This property features a community center, playground, basketball, and off-site storage sheds for resident use.

Delavan Apartments: PHA has managed this 16-unit apartment complex since June 2018. It includes resident amenities including on-site laundry services, off-street parking, and handicap accessibility.

Golden Arms Apartments: A six-story residential building reserved for residents who are elderly or those with mobility concerns. This property includes elevator access for accessibility, laundry facilities, a community room, and closed-circuit television. Golden Arms Apartments also boasts additional precautions related to resident safety including restricted public access, security cameras, and fire control systems.

Green Valley Apartments: Located 13 miles south of the City, this property consists of 12 apartment all of which recently underwent major renovations in 2004. One of the units has been renovated for handicap accessibility for residents with mobility concerns. All residents are provided off-street parking and laundry facilities.

Meadow View Apartments: Located 7 miles south of the City, this property includes 12 apartments located in three separate buildings. All units were extensively remodeled in 2008 which also included a complex-wide exterior renovation. This complex features off-street parking, laundry facilities, and one handicap accessible unit.

Park Ridge Estates: A 50-unit duplex community consisting of one and two-bedroom units. Amenities include resident patios, off-street parking, community center, playground and adjacent forest areas with active wildlife.

Public Housing Condition

Public Housing Development	Average Inspection Score
Pekin Housing Authority	83

Table 38 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

The Housing Authority uses its capital funds to maintain the properties based upon an Annual and Five-Year Plan developed by their organization. Currently, The Buildings at Park Ridge Estates are receiving new exterior finishes, replacing original materials installed in 1982. Phase 1 will include half of the duplexes and the community center. Phase 2 should complete the project using 2020 capital funds. Interiors of those properties were updated several years ago. Last year, the first floor of Golden Arms Apartments was renovated to make the building more accessible with new restrooms, an expanded laundry room and accessible offices. Future funds are expected to be used to renovate the community center at the Broadway Apartments.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

The Housing Authority's resident services coordinator maintains close contact with the residents to understand their specific needs. Transportation needs are addressed with bus passes. Employment opportunities in the community are shared with the residents. Occasionally, they are able to advocate for those seeking outside benefits which will improve their living conditions.

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units

The Housing Authority does not currently have any applicants on the waiting list in need of accessible units. They are able to meet most people's needs requiring modifications of units if an existing accessibility unit is not available. Besides the physically accessible apartments, the Housing Authority can make modifications to address the needs of individuals with hearing or visual impairments.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

Per Executive Director Dennis Green, most of the known immediate needs of the residents are being met.

How do these needs compare to the housing needs of the population at large

The need for affordable housing in the population at-large is being met for those who live in public housing.

Introduction

Numerous facilities offer a variety of homeless services in the region. A substantial portion of regionally available resources and programs are directed towards chronically homeless individuals, homeless families, and veterans. Services that are dedicated to assisting unaccompanied youth are limited but providers serving that population frequently collaborate with the State of Illinois Department of Child and Family Services. While the City benefits from the regionally available assistance, there are very few organizations operating within the City to provide residents with locally-based services. The following data is recorded for the multi-county region and is not specific to the City.

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	171	0	171	0	0
Households with Only Adults	305	0	181	0	0
Chronically Homeless Households	0	0	85	0	0
Veterans	12	0	67	0	0
Unaccompanied Youth	0	0	0	0	0

Table 39 - Facilities and Housing Targeted to Homeless Households

Alternate Data Source Name:

01/23/2019 Point in Time Summary for IL-507 - Peoria/Fulton/Peoria/Tazewell/Woodford Continuum of Care

Data Source Comments:

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

There are several agencies and organizations that provide medical, mental health and employment services to individuals and families within the City. Some of those providers include:

Bridgeway: Provides vocational training and employment services to individuals over 16 years of age who have physical or mental disabilities, adults recovering from substance abuse, or adults who have conditions that limit their ability to become and retain gainful employment.

Career Link of Tazewell County: Provides career services, career planning, interview skills training, job search assistance, mock interviews, resume and cover letter design assistance as well as tuition assistance.

Children's Home Association of Illinois: Provides family-focused community programs including residential care, group homes, foster care, adoption, supervised independent living, private schooling, crisis intervention, mental health assessments, homeless services, in-home counseling, and family preservation.

Easter Seals of Central Illinois: Provides physical therapy, occupational therapy, speech therapy, feeding therapy, developmental therapy and counseling for children and their families. Additionally, specialized services and early intervention services are also available for a variety of designated conditions.

Heartland Community Health Clinic: Provides health care services accessible to all individuals and families, regardless of their financial situation or ability to pay. In addition to health care services, they also assist with Medicare and Medicaid enrollment and related assistance.

Positive Health Solutions: Provides medical, case management and mental health services related to individuals who are living with HIV/AIDS.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

There are a limited number of facilities that offer emergency or transitional housing services within the City. The CDBG Program Manager participates in the Heart of Illinois Homeless Continuum of Care as a governing board member to connect and cooperate with area organizations that may be in a position to enhance the availability of services within the City. Some of the agencies currently offering supportive services within the City include the Center for Prevention of Abuse, the Salvation Army Rust Center and the Pekin Housing Authority. The City accepts Public Services proposals for CDBG funding from all non-profit organizations, some of which may include outreach to individuals experiencing homelessness.

Introduction

The State of Illinois requires that discharge and safety plans ensure suitable housing for patients before discharge. There are regional and local community organizations that offer intermediate and transitional care facilities and housing assistance to prevent homelessness after discharge from medical and mental health institutions.

Resident participation is important in the City's planning process and this includes individuals from all backgrounds and experiences. The City has established the Mayor's Advisory Committee for People with Disabilities to encourage participation by residents who identify as having physical or mental disabilities in the City's decision-making process. Additionally, the City's CDBG Program Manager participates in the Heart of Illinois Homeless Continuum of Care as a governing board member which provides a means of open communication and collaboration with member organizations that represent many the organizations providing services within the City.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

The needs of the elderly are largely related to decent and affordable housing. Although some elderly homeowners have fully satisfied their property's mortgage and lien obligations, the increased cost of medical and nutritional needs often offsets the lack of property-related debt payments. Further, the age of the City's housing stock and the number of households that are considered cost-burdened would suggest that many homeowners also lack the financial means to adequately maintain and improve their properties to suit their accessibility requirements as such needs arise.

Individuals with disabilities have similar hardships as those experienced by the elderly, with additional concerns that may include extensive accessibility or sensory support needs. Individuals with disabilities often have limited resources which inhibits their ability to modify their living area(s) to accommodate their needs and remain independent.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

The Heart of Illinois Continuum of Care's governing board includes several staff members from local hospitals and clinics. This diverse membership allows for an exceptional level of communication between medical providers and servicing organizations when coordinating an individual's re-entry into the community.

The Illinois Mental Health and Developmental Disabilities (IMHDD) code requires that a discharging facility must prepare a written discharge plan before releasing an individual from their care. This plan identifies services necessary for successful re-entry and specifies where the individual will access those services. Individuals diagnosed with mental health concerns are also provided with a liaison to facilitate care upon discharge.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

The City will address the issue of housing decency and affordability through its residential rehabilitation programs. HUD regulations prohibit the payment distribution of maintenance payments to individuals except in very limited circumstances, however, the City can help individuals address the maintenance and improvement needs of their home using CDBG funds. Additionally, the City will promote efficient and safe service delivery through the rehabilitation and improvement of infrastructure aimed at benefitting low- to moderate-income households.

The City will also work to support local non-profit organizations who are capable and willing to establish or expand social service programs that support City residents. The City will accept proposals for such programs and consider the capability of the entity and how the proposed program will work to specifically address the needs of the residents as identified in this Plan. Structures and facilities owned by non-profit entities are eligible for CDBG assistance with rehabilitation and improvement activities.

The City will strive to ensure all residents have sufficient fire prevention and response services available to them. Based on the median age of the City's population, the age of the housing stock, and the degree to which the population is considered cost-burdened, it is reasonable to conclude that the neighborhoods eligible for CDBG assistance are at much greater fire risk, including fire-related injury or death.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

The City will address housing and support needs for persons who are not homeless but have other special needs with our residential rehabilitation public services and fire safety activities. The City will consider those who are presumed to be low- to moderate-income individuals such as the elderly, persons with disabilities, and domestic violence survivors when allocating resources to specific programs.

Negative Effects of Public Policies on Affordable Housing and Residential Investment

Tax and building code instruments have the potential to influence the likelihood of residential investment and neighborhood affordability. The City has no specific taxing policies that would negatively affect residential investment or affordability. Housing taxes are based solely on the assessed value of the property. Building code requirements and fees are applied similarly to all types of residential structures and present no unique barriers to development or improvement. There are no City policies or fees that are anticipated to diminish the potential return on residential investment.

Introduction

This section identifies economic sectors in the City where job opportunities exist and identify reasons why some employment sector positions are not being filled. This section will also consider data and conclusions provided by the Greater Peoria Economic Council's 5-Year Comprehensive Economic Development Strategy (2015-2019 CEDS). While this plan is not exclusive to Pekin, it does provide a regional view of the strengths and weaknesses that impact Pekin residents and businesses.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	44	0	0	0	0
Arts, Entertainment, Accommodations	1,683	1,507	13	15	2
Construction	682	268	5	3	-2
Education and Health Care Services	2,558	2,351	20	24	4
Finance, Insurance, and Real Estate	1,068	1,050	8	11	3
Information	164	142	1	1	0
Manufacturing	1,914	1,033	15	10	-5
Other Services	606	536	5	5	0
Professional, Scientific, Management Services	1,012	321	8	3	-5
Public Administration	0	0	0	0	0
Retail Trade	1,782	2,198	14	22	8
Transportation and Warehousing	549	84	4	1	-3
Wholesale Trade	673	442	5	4	-1
Total	12,735	9,932	--	--	--

Table 40 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	16,405
Civilian Employed Population 16 years and over	15,240
Unemployment Rate	6.99
Unemployment Rate for Ages 16-24	25.19
Unemployment Rate for Ages 25-65	4.72

Table 41 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	2,614
Farming, fisheries and forestry occupations	560
Service	1,870
Sales and office	3,975
Construction, extraction, maintenance and repair	1,110
Production, transportation and material moving	740

Table 42 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	11,105	76%
30-59 Minutes	3,165	22%
60 or More Minutes	355	2%
Total	14,625	100%

Table 43 - Travel Time

Data Source:

2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	490	195	709
High school graduate (includes equivalency)	4,225	360	1,895
Some college or Associate's degree	4,920	295	1,670
Bachelor's degree or higher	2,940	10	395

Table 44 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	10	29	128	88	338
9th to 12th grade, no diploma	215	405	240	500	554
High school graduate, GED, or alternative	1,009	1,885	1,324	3,274	2,615
Some college, no degree	1,090	1,235	1,275	2,524	1,095
Associate's degree	155	530	404	930	173
Bachelor's degree	250	715	765	915	485
Graduate or professional degree	10	178	200	560	350

Table 45 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	-
High school graduate (includes equivalency)	-
Some college or Associate's degree	-
Bachelor's degree	-
Graduate or professional degree	-

Table 46 – Median Earnings in the Past 12 Months

Data Source: Data Unavailable

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

Education and Health Care Services: The number of available workers in the education and health care services sector outweighs the number of jobs, despite it being the largest business sector in the City. There are approximately 2,351 jobs and 2,558 available workers in this sector.

Manufacturing: While being another primary source of employment, the manufacturing sector is experiencing an overabundance of available workers compared to available jobs. In this sector, there are only approximately 1,033 jobs while 1,914 workers are available.

Retail Trade: In contrast to the sectors described sectors, the retail trade sector is significantly understaffed with only 1,782 available workers and 2,198 approximate jobs. It is reasonable to assume that many of the jobs in retail trade are not being filled due to low wages, despite a likely minimal barrier to entry.

Arts, Entertainment, Accommodations: There is a slight surplus of available workers in the arts, entertainment, accommodations sector with 1,683 available workers and only 1,507 jobs. Overall, this is a difference of 176 jobs from employment equilibrium.

Professional, Scientific, Management Services: A second field with a significant overabundance of workers in the sector of professional, scientific, management services. This sector has approximately 321 jobs and 1,012 available workers, indicating a surplus of 691 workers.

Describe the workforce and infrastructure needs of the business community:

The business community as a whole has a common need for employees that are educated, motivated, healthy, skilled, trainable and locally mobile. Workforce needs include job readiness including post-secondary education and overall competence in both basic and job-specific technical skills.

The preceding City of Pekin 5-Year Consolidated Plan described that there are skilled unemployed and underemployed workers in the City's workforce. However, many of those workers may require additional skills training and education to be candidates for re-hire. Experienced workers that have not had the opportunity to incrementally further their skills and education are now facing significant disadvantages in obtaining suitable employment. Workforce agencies are commonly partnering with employers to provide post-graduation apprenticeships to younger workers and employers are also leaning towards training youth in vocational programs to fill vacancies.

The City needs overall infrastructure improvements to facilitate the transportation of inventory and equipment. The City was recently awarded a grant for \$5.1 million dollar from the Illinois Competitive Freight Program to rehabilitate Front Street, which is vital to the function of several City businesses. Another identified infrastructure project includes the improvement of Veterans Drive, another vital transportation route. The proposed project would include the addition of direct interstate access to all major retail and employment centers in Pekin.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

The Workforce Innovation and Opportunity Act (WIOA) prompted the consolidation of two local workforce development agencies that provide service to Peoria, Marshall, Stark, Woodford, Tazewell, McLean, Fulton and Mason counties. Career Link provides education, training and job search assistance to unemployed and underemployed adults within its servicing area. The City has a publicly available location that assists City residents in finding and preparing for suitable employment.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

The approximate number of workers in the City's workforce is 16,405. 41.9% (6,885) members of the City's workforce have an educational attainment level of some college or an associate's degree while 20.3% (3,345) hold a bachelor's degree or above. The preceding paragraphs describe an overabundance of workers in the City's top two employment sectors, education and health care services and manufacturing. Conversely, the sector of retail trade is significantly understaffed. The City is anticipated to have an overall unemployment rate of 6.9% prior to the COVID-19 pandemic event.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Workforce Innovation and Opportunity Act (WIOA), which replaced the Workforce Investment Act, places an emphasis on business participation with workforce agencies to address the skills needs of the communities. WIOA also calls for economic development and higher education to play a key role with workforce agencies to implement programs serving the workforce needs. Career development agencies Career Link and the Workforce Network recently merged into a single entity to serve the multi-county region with education and training services for unemployed adults and youth. Career Link's Tazewell County office is located within the City.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

The City collaborates with the Greater Peoria Economic Development Council and the Focus Forward GP Strategy Committee to provide input for the Focus Forward Greater Peoria strategy, most recently completed for the 2015-2019 period. The City submitted four projects with regional impact for inclusion in the CEDS document that is currently being updated by the Greater Peoria Economic Development Council. These projects, if successful in obtaining funding, would provide jobs in manufacturing, retail, construction, professional, scientific and management services.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

As mentioned above, the City of Pekin is actively participating in regional economic development planning and has submitted several significant projects for inclusion in the updated CEDS document. In addition, the City is in the process of setting up a large, new Tax Increment Finance District and Business Development District that will provide additional economic development tools to help retain and attract new businesses. Existing TIF districts have been effectively utilized in the past to underwrite development costs and help attract businesses to areas that would otherwise remain vacant, undeveloped or unimproved.

Discussion

The available planning and data documents for non-housing community development assets have been conducted at the regional and county level. The goals provided in this section are based on this higher level of data and do not reflect the specific needs of the City but instead the needs of the region and county. Data and conclusions described in this section should be used as a complement to the conclusions derived from City-level data.

**Are there areas where households with multiple housing problems are concentrated?
(include a definition of "concentration")**

Data does not suggest that a concentration of households with single or multiple housing problems exists within the City. "Concentration" is defined as census tracts where households with multiple housing problems (>30% cost burden, lacking complete plumbing facilities or lacking complete kitchen facilities) are exceptionally prevalent at a rate of at least 10% greater than the City overall.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

"Concentration" is defined as census tracts where at least 40% of the populations are racial or ethnic minorities or at least 51% of the households have incomes of less than 80% AMI. Within the City limits, there are no concentrations of racial or ethnic minorities. There is, however, concentrations of low-income families within census tracts 208, 209, 210, 211.01, and 218.01. Despite the existence of this concentration of applicable households, the households located throughout the rest of the City do not have a substantially greater income than those listed as residing in a concentrated area.

What are the characteristics of the market in these areas/neighborhoods?

Since low- to moderate-income populations are spread throughout the City without an exceptionally significant concentration in a census tract area, there are not specific areas/neighborhoods to specify the characteristics of the markets.

Are there any community assets in these areas/neighborhoods?

Since low- to moderate-income populations are spread throughout the City without an exceptionally significant concentration in a census tract area, there are not specific areas/neighborhoods to specify the community assets.

Are there other strategic opportunities in any of these areas?

Since low- to moderate-income populations are spread throughout the City without an exceptionally significant concentration in a census tract area, there are not specific areas/neighborhoods to specify the strategic opportunities.

MA-60 BROADBAND NEEDS OF HOUSING OCCUPIED BY LOW- AND MODERATE-INCOME HOUSEHOLDS - 91.210(A)(4), 91.310(A)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

The Federal Communication Commission (FCC) provides datasets describing the availability of broadband infrastructure by census tract as, city or county. The City of Pekin is listed as having 100% of its population having access to at least two broadband internet provider including several additional satellite-based service options. Further, 98.3% of urban and rural residents have access to 3 or more broadband service providers.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

Based on the availability of broadband service providers, there is not an urgent need for increased competition by having additional broadband service providers.

	1 or More Providers			2 or More Providers			3 or More Providers		
Area	All	Urban	Rural	All	Urban	Rural	All	Urban	Rural
Pekin, IL	100	100	100	100	100	100	98.3	98.3	100

Table 47 - Broadband Provider Availability

Describe the jurisdiction's increased natural hazard risks associated with climate change.

The City is not located in an area that is known to be at increased risk due to climate change.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

Low- and moderate-income households are not anticipated to be at substantial risk for natural hazards associated with climate change.

STRATEGIC PLAN

SP-05 OVERVIEW

Strategic Plan Overview

The City of Pekin anticipates an available fund balance of approximately 2.6 million dollars in federal resources under the Community Development Block Grant (CDBG). Through a review of available data and consultation with stakeholders and residents, the City has identified the priorities that will provide an overall framework for the next 5 years of CDBG-related spending.

The City is committed to supporting employees who work in the City and the businesses that employ them. In response to the COVID-19 outbreak and the business restrictions associated with that event, the City has determined that a priority need exists to provide funding to small businesses. A significant amount of the CDBG allocation for the first program year will be designated to undertake such efforts. Given the unpredictable nature of this event, the City expects to amend this Plan to retain flexibility in addressing the needs of the City and its residents.

The City's Strategic Plan for the allocation of the remaining CDBG funding will focus on providing safe and affordable housing, improving and rehabilitating infrastructure and other public facilities, supporting non-profit organizations that assist residents, ensuring adequate fire safety services are available and promoting a safe and healthy living environment through the demolition of abandoned structures.

The City will continue to collaborate with community organizations already operating within the City and will strive to encourage outside organizations to establish such a presence for the benefit of all residents. The City will continue its participation in the Heart of Illinois Continuum of Care (HoCoC) and will ensure collaboration within committees such as the Mayor's Advisory Committee for Persons with Disabilities and the Human Rights Committee.

Amendment III: The City has a remaining balance of \$120,165 of CDBG-CV funds and would like to allocate them to the purchase of equipment for the Fire Department. This equipment would be used to respond to COVID-19 epidemic responses, specifically, life-threatening respiratory emergencies. Emergency Medical Service personnel see the effects of the COVID-19 pandemic on respiratory systems which make airway management and ventilatory support a primary concern. These funds will purchase equipment which will greatly improve the outcome as well as assisting in the diagnosis and treatment of these types of respiratory emergencies.

Geographic Area

Table 48 - Geographic Priority Areas

1	Area Name:	City of Pekin
	Area Type:	Community wide investment of CDBG
	Other Target Area Description:	Community wide investment of CDBG
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The proposed investment allocations are intended to benefit primarily low- to moderate-income households throughout the City of Pekin. Many activities are not restricted by geographic area so long as the beneficiaries are largely comprised of low- to moderate-income households.

Priority Needs

Table 49 – Priority Needs Summary

1	Priority Need Name	Economic Development
	Priority Level	High
	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Improved Economic Environment
	Description	Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak.
	Basis for Relative Priority	The City has identified economic development as a high-priority item due to the economic impact of the ongoing emergency declaration. Additionally, the City's resident survey results indicate this item is perceived by residents as a high-priority need.
2	Priority Need Name	Residential Rehabilitation
	Priority Level	High
	Population	Extremely Low Low Moderate
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Provide Quality, Safe and Accessible Housing

	Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods.
	Basis for Relative Priority	Approximately 24.9% of households within the City struggle to pay for necessities due to housing-related cost burdening. The City will support homeowners through residential repair, rehabilitation and improvement programs to reduce the expense of homeownership and prevent displacement. Additionally, the residential survey indicated that this need was of high importance as perceived by City residents.
3	Priority Need Name	Public Facilities and Infrastructure
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Amendment II: Improve Fire Safety Improve Facility, Utility, and Amenity Access
	Description	Residents have identified concerns with roads and sidewalks, with particular emphasis on compliance with Americans with Disabilities Act (ADA). Additionally, the City engineers have also identified the need for rehabilitation and improvements of the City's sewer and storm water systems. Amendment I: The City may also attempts to improve, rehabilitate or modify City-owned or non-profit facilities. Amendment II: The City previously identified fire facility improvements under Fire Response and Prevention, however, it was determined that an emphasis on improved fire facilities in the form of new fire station construction is necessary to ensure sufficient emergency response capabilities which is better suited under this priority need item. Additionally, this change also reflects an increased priority due to the present condition of fire facilities.
	Basis for Relative Priority	Results from the resident survey indicated this is a priority item as perceived by City residents.
4	Priority Need Name	Public Services Funding
	Priority Level	High

	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Amendment I: Sustain or Expand Community Services and direct Assistance to Residents. Provide Quality, Safe and Accessible Housing
	Description	Community organizations are crucial in providing supportive services for residents. The City will continue to support such organizations through direct funding of services and facility improvements for non-profit and faith-based organizations. Amendment I: Assistance to residents through emergency payments will ensure that residents are able to remain in their homes with working utilities and safe shelter despite community-wide depressed economic circumstances or household income loss related to the coronavirus pandemic.
	Basis for Relative Priority	Community organizations are crucial in providing supportive services for residents. The City will continue to support such organizations through direct funding of services and facility improvements for non-profit and faith-based organizations. Amendment I: Public Services associated with emergency payments to residents is also considered a high priority item to ensure residents can remain in their homes, similar to the consideration specified in the residential rehabilitation Priority Need.
5	Priority Need Name	Demolition of Dangerous and Abandoned Structures
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Address Blighted Property Issues

	Description	The City of Pekin maintains an expanding list of abandoned buildings that have become dangerous to residents based on structural instability, fire and health risks, and/or the property's inclination to promote delinquent behavior. Further, neighborhoods containing abandoned structures tend to experience lower property values and increased crime.
	Basis for Relative Priority	As noted above, one of the ways we as a City can encourage residents to continue living in their homes is through affordability. For individuals that are cost-burdened, access to and the expansion of equity is crucial for dealing with unexpected expenses. The City will utilize CDBG funds to demolish such buildings to promote the health and safety of residents, stabilize land values and reduce the likelihood of associated delinquency.
6	Priority Need Name	Fire Response and Prevention
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG
	Associated Goals	Improve Fire Safety
	Description	Amendment II: The City has identified a critical need for improved equipment and apparatuses to ensure reliable and effective fire service for residents. Additionally, the City will consider instituting fire prevention programs working directly with property owners to promote fire safety.
	Basis for Relative Priority	The City has identified this as a high-priority need due to aging and deteriorating equipment and apparatuses.
7	Priority Need Name	Fire Response and Prevention
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Community wide investment of CDBG

	Associated Goals	Improve Fire Safety and Response
	Description	Amendment III: The City has identified a critical need for improved equipment during and in the aftermath of the pandemic to respond to respiratory related emergencies. COVID-19 is one of many illnesses that effects the respiratory system, which make airway management and ventilatory support and monitoring a primary concern of Emergency Medial Service personnel. The items purchased assist in the management of an airway, specifically the insertion of an endotracheal tube which is an accepted standard for long-term airway management and ventilation support. This equipment will assist Pekin Fire Department in the increasing number of respiratory emergencies they respond to in part as a result of the COVID-19 pandemic.
	Basis for Relative Priority	The City has identified this as a high-priority need due to the on-going presence of COVID-19 in the community and health issues in the aftermath of the COVID-19 Pandemic.

Narrative (Optional)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	The City does not receive HOME funds.
TBRA for Non-Homeless Special Needs	The City does not receive HOME funds.
New Unit Production	The City does not receive HOME funds. CDBG may not be used to construct new housing units unless carried out by a Community Housing Development Organization (CHDO).
Rehabilitation	There are a total of approximately 15,165 housing units in the City. Based on the most recent and complete data available, over 82% of those units were built in or before 1980 which indicates a likely need for rehabilitation and a strong possibility of the presence of lead. This dramatically increases the rehabilitation and improvement costs for homeowners and any substantial rehabilitation projects undertaken using CDBG dollars due to the need for appropriate remediation.
Acquisition, including preservation	Land acquisition in many neighborhoods is affordable. According to RealtyTrac foreclosure data in February 2020, more than 350 properties within the City were listed with pending foreclosure-related activity.

Table 50 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Introduction

The City expects to receive funds from HUD consisting of the Community Development Block Grant (CDBG) during the period covered by the City's 5-Year Consolidated Plan. The below chart provides the anticipated amount of available funds during the first year of the 5-Year Consolidated Plan. Any changes in the use of funds due to the increase or reduction of the HUD allocation will be determined by City staff at the time of HUD's allocation announcement for that program year.

HUD regulations place caps on the amount of funds that may be committed to certain types of activities. Regulations stipulate a 20% annual maximum on the amount of funds that can be allocated towards general administrative expenses. Administrative expenses that are directly related to the carrying out of program activity, such as the time taken to meet with a homeowner to discuss a specific project, are considered program delivery expenses and are not subject to the cap on administrative expenses. Regulations also require that no more than 15% of an entitlement district's annual allocation may be used to fund direct services carried out by subrecipients.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	Amendment I: 422,120	12,019	477,834	Amendment I: 911,973	Amendment II: 1,827,656	Amendment II: 2021 allocation increased to \$456,914; new total amount with carryover for 5-year period (at flat annual allocation amount) as of the date of the original Consolidated Plan approval is \$2,739,629.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Other	Amendment I: 447,494	0	0	Amendment I: 447,494	0	To prevent, prepare for and respond to the Coronavirus. Amendment I: CDBG-CV3 allocation included in additional resources.
Other	public - federal	Fire Response and Prevention Public Facilities and Infrastructure	Amendment II: 2,200,000	0	0	Amendment II: 2,200,000	Amendment II: 2,200,000	These funds will be received in the form of a 20 year loan, available to the City through HUD's Section 108 Loan Guarantee Program. These funds will be used to improve fire response and public facilities associated with emergency response. It is anticipated that \$700,000 will be used for Fire Response and Prevention activities while \$1,500,000 will be used for Public Facilities and Infrastructure.

Table 51 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funding does not mandate matching funds or leveraging. However, the City will seek to utilize leveraging related in all projects where possible. The City will also encourage non-profit organizations applying for Public Services funding to acquire or supply matching funds and/or leveraged resources to further the community benefit of each CDBG dollar spent.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not anticipate using a publicly-owned property to accomplish the goals identified in this Plan. However, if it is determined that publicly-owned property would be best utilized in support of such goals, the City reserves the right to take such action as deemed reasonable and appropriate by City leadership.

Discussion

The City does not anticipate using a publicly-owned property to accomplish the goals identified in this Plan. However, if it is determined that publicly-owned property would be best utilized in support of such goals, the City reserves the right to take such action as deemed reasonable and appropriate by City leadership.

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Pekin	Government	Planning	Jurisdiction
Heart of Illinois Continuum of Care (Home For All)	Regional organization	Homelessness Non-homeless special needs Ownership Planning Public Housing Rental	Region
Pekin Housing Authority	PHA	Public Housing Rental	Jurisdiction

Table 52 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The City is the lead agency and entitlement district for the jurisdiction. The City partners with local non-profit organizations on an annual basis to provide supportive services to residents. The City encourages its partners to acquire matching funds or leverage non-monetary resources to further the benefit provided by CDBG funding.

The City will continue to collaborate with community agencies to promote the continuous improvement of the City's supportive services. Providers participating in the Heart of Illinois Continuum of Care (HoICoC) provides support to individuals experiencing or at high-risk for homelessness. The City actively participates as a governing board member on the HoICoC to promote collaboration and open communication between the City and participating organizations.

The City continues to maintain a cooperative relationship with the Pekin Housing Authority (PHA). The PHA is a corporation of the State of Illinois and as such, may act independently to address the affordable housing needs within the City.

There are no broad gaps in the institutional delivery system, however, there are obstacles that result in needs remaining underserved. Lack of financial resources, limited numbers of volunteer staff, lack of coordination between community organizations is a common issue. Additionally, the inability for less experienced non-profit organizations to meet federal financial and reporting requirements without extensive technical support limit the degree to which the variety of community needs can be effectively addressed using CDBG funds.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X	X	
Mortgage Assistance	X	X	
Rental Assistance	X	X	X
Utilities Assistance	X	X	X
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X	X	
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X	X	
HIV/AIDS	X	X	X
Life Skills	X	X	X
Mental Health Counseling	X	X	X
Transportation	X	X	X
Other			
	X	X	X

Table 53 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The City as an entitlement district serves as a governing board member for the HoCoC. The HoCoC consists of representatives from numerous support service providers who collaborate to resolve unaddressed community needs. During both governing board and general membership meetings, support providers are allowed to discuss available resources, new programs, referral options and the status of overall service delivery.

The HoCoC provides data through the Homeless Management Information System (HMIS), the software provided by HUD to track usage of programs, gaps in service and trends that demonstrate the needs in the homeless

population. This process provides critical information and insight to support local, state and federal officials in the decision-making process to effectively utilize available resources.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The area has a strong network of providers to provide not only medical and mental health treatment but also in post-discharge services. The HoCoC has an extensive membership of service providers who are focused on open communication and proactively identifying weaknesses in the support of high-risk individuals and families.

The Salvation Army and the Center for Prevention of Abuse both operate specialized shelters within the City that offer a variety of services for specialized populations. Also, numerous organizations provide support services within the City outside of shelter-related services. One example of such an organization is the Tazewell County Resource Center (TCRC), which provides supportive services and employment opportunities for individuals with unique physical, developmental or emotional needs.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The City relies on willing and capable community organizations to propose programs for potential CDBG funding to address the gaps in the institutional structure and service delivery system. While the City will attempt to identify needs through the frequent cooperation with community organizations and members of the HoCoC, the City recognizes that social services staff are best suited to identify specific concerns within the community based on their specialized experience. The City anticipates allowing for submission of proposed Public Services programs on an annual basis.

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Amendment I: Prevent, Prepare For, and Respond to Coronavirus	2020	2024	Non-Housing Community Development	City of Pekin	Public Facilities and Infrastructure	Amendment I: CDBG-CV: \$116,395	Projects Assisted: 1
2	Improved Economic Environment	2020	2024	Non-Housing Community Development	City of Pekin	Economic Development	Amendment II: CDBG: \$100,000 CDBG-CV: \$30,000	Businesses assisted: 125 Businesses Assisted
3	Amendment I: Sustain or Expand Community Services and direct Assistance to Residents.	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development Amendment I: Affordable Housing	City of Pekin	Public Services Funding	Amendment II: CDBG: \$36,000 CDBG-CV: \$140,934	Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted
4	Address Blighted Property Issues	2020	2024	Non-Housing Community Development	City of Pekin	Demolition of Dangerous and Abandoned Structures	Amendment I: CDBG: \$415,000	Buildings Demolished: 25 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Improved Facility, Utility, and Amenity Access	2020	2024	Non-Housing Community Development	City of Pekin	Public Facilities and Infrastructure	Amendment II: CDBG \$1,568,611 Section 108: \$1,500,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted Other: 1 Other
6	Provide Quality, Safe and Accessible Housing	2020	2024	Affordable Housing	City of Pekin	Residential Rehabilitation	Amendment II: CDBG: \$45,000	Homeowner Housing Rehabilitated: 6 Household Housing Unit
7	Improve Fire Safety	2020	2024	Non-Housing Community Development	City of Pekin	Fire Response and Prevention	Amendment II: CDBG: \$109,352 Section 108: \$700,000 Amendment III: CDBG-CV: \$120,165	Other: 1 Other
8	Administration	2020	2024	Planning	City of Pekin		Amendment II: CDBG: \$465,665 CDBG-CV: \$40,000	Other: 1 Other

Table 54 – Goals Summary

Goal Descriptions

1	Goal Name	Prevent, Prepare For, and Respond to Coronavirus
	Goal Description	Emergency actions designed to prevent the spread or respond to the impacts of Coronavirus.
2	Goal Name	Improved Economic Environment
	Goal Description	Assisting workers and businesses within the community through economic development projects. The City will consider a variety of potential activities including grants and loans with a primary focus of stabilizing business and retaining jobs for workers that come from low- to moderate-income households.
3	Goal Name	Sustain or Expand Community Services Amendment I: Sustain or Expand Community Services and Assistance to Residents.
	Goal Description	Amendment I: Identifying and soliciting opportunities to support non-profit and faith-based agencies that are willing and capable of providing new or expanded social services to benefit residents of the City. The City may accept applications from organizations during a specified application period or through direct solicitation to address specific needs. To further support residents, the City may undertake emergency assistance payments either utilizing City department staff or through non-profit and faith-based agencies.
4	Goal Name	Address Blighted Property Issues
	Goal Description	Acquisition, demolition, and/or clearance of abandoned structures that pose a risk to public safety, promote delinquency and/or are considered to threaten neighborhood stability.
5	Goal Name	Improved Facility, Utility, and Amenity Access
	Goal Description	Improving or rehabilitating structures, land parcels, or utilities owned by the City or non-profit organizations in support of a suitable living environment. Amendment II: CDBG entitlement funds in the amount of \$233,416 are being allocated to this goal as principal, interest, and fee payments associated with Section 108 loan obligations for the Consolidated Plan period.
6	Goal Name	Provide Quality, Safe and Accessible Housing
	Goal Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods. The City will also identify additional ways to support homeowners such as through emergency repair programs.

7	Goal Name	Improve Fire Safety
	Goal Description	Conducting activities that increase fire safety for all residents that may include land acquisition, facility improvements, apparatus/equipment purchase and/or prevention programs that benefit individual households or identified geographic areas. Amendment II: CDBG entitlement funds in the amount of \$109,352 are being allocated to this goal as principal, interest, and fee payments associated with Section 108 loan obligations for the Consolidated Plan period.
8	Goal Name	Administration
	Goal Description	Costs associated with administering the City's CDBG program including staff hours, office-related expenses, IT-related expenses or other costs not pertaining to a specific activity that may be considered an activity delivery expense.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Estimating the number of families who will benefit from affordable housing-related activities is difficult due to the variety of factors that influence the degree to which CDBG dollars are expended on such activities. Additionally, CDBG funding is often supplemented by additional matching funds which allow for an even greater impact on estimated performance measures.

The City relies on proposals submitted from qualified non-profit organizations for the expenditure of funds for Public Services, which introduces an unknown variable in the quantification of achievement at the planning stage since some of those proposals may (or may not) aim to address home affordability.

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

The Pekin Housing Authority (PHA) meets the Section 504 accessibility requirements.

Activities to Increase Resident Involvements

The PHA has one resident serving on the Board of Commissioners and a Resident Advisory Council that reviews and makes recommendations regarding PHA policies and Capital Plan. The PHA holds numerous resident engagement events. Some notable resident events include Back to School Pool Party, Celebrating Generations Event, Gardening at PHA, PHA Annual Easter Egg Party and Hunt and the PHA School and Supply Registration Event. Besides the website, the Resident Services Coordinator maintains the PHA Facebook page allowing the PHA to communicate with the residents and other interested parties. The PHA also has a “One Call Now” system to send messages to the residents via phone, text or e-mail.

The PHA has a full-time Resident Services Coordinator who assists residents with a variety of needs. That person arranges events, meets with new residents soon after they move in to make sure they have what they need and understand their relationship with the Housing Authority. PHA also works with the school systems on behalf of residents. As possible, the PHA provides opportunities for financial education through workshops and housing-related counseling. Historically, they have conducted these activities as a one-on-one counseling when an individual reports increased income that may enable the acquisition of non-public housing options or through group-based financial workshops provided by local credit unions.

The PHA completes a Consolidated Plan similar to this document which outlines their methods of engaging residents. Additionally, the Pekin Housing Authority’s resident services coordinator maintains close contact with the residents to understand their specific needs. Transportation needs are addressed with bus passes. Employment opportunities in the community are shared with the residents. Occasionally, they are able to advocate for those seeking outside benefits which will improve their living conditions.

Is the public housing agency designated as troubled under 24 CFR part 902?

No.

Plan to remove the ‘troubled’ designation

The PHA has not been designated as troubled and most recently received an average facility inspection score of 83 (out of 100).

Barriers to Affordable Housing

Tax and building code instruments have the potential to influence the likelihood of residential investment and neighborhood affordability. The City has no specific taxing policies that would negatively affect residential investment or affordability. Housing taxes are based solely on the assessed value of the property. Building code requirements and fees are applied similarly to all types of residential structures and present no unique barriers to development or improvement. There are no City policies or fees that are anticipated to diminish the potential return on residential investment.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

The City will continue to engage in activities that support homeowners in the rehabilitation and improvement of their homes. Additionally, funding will be allocated each program year to select non-profit and/or faith-based organizations through a proposal solicitation process. Some may include removing barriers to affordable housing.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Pekin participates in the Heart of Illinois Continuum of Care (HoCoC) as a governing board member. The City will continue to identify other opportunities to reach out to individuals experiencing homelessness through cooperation with community leaders and organizations.

Addressing the emergency and transitional housing needs of homeless persons

The City currently has two transitional shelters operating within the City limits. The Salvation Army Rust Center provides temporary shelter to individuals and families while The Center for Prevention of Abuse operates the Carol House of Hope which provides transitional support and shelter to survivors of domestic abuse. No emergency shelters are operating within the City limits.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City participates in the Heart of Illinois Continuum of Care (HoCoC) as a governing board member. The City will continue to identify other opportunities to provide services to individuals experiencing homelessness through cooperation with local community organizations. Further, the City plans to fund non-profit organizations on an annual basis using CDBG funds that may include programs that benefit individuals experiencing homelessness or preventing its occurrence.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

The City participates in the Heart of Illinois Continuum of Care (HoCoC) as a governing board member. One of the focuses of the HoCoC is the coordinated re-entry into the community to avoid the reoccurrence of homelessness. The City will continue to identify other opportunities to support individuals discharging from institutional care through cooperation with community organizations. Further, the City plans to fund non-profit organizations on an annual basis using CDBG funds that may include services that benefit individuals during transition or discharge.

Actions to address LBP hazards and increase access to housing without LBP hazards

All activities will comply with lead-based paint requirements including mitigation as mandated by regulations. The requirements for compliance with lead-based paint regulations are dependent upon the anticipated scope of the activity.

How are the actions listed above related to the extent of lead poisoning and hazards?

The accurate identification and mitigation of lead-based paint hazards as required by regulations will reduce the risk of lead poisoning and hazards.

How are the actions listed above integrated into housing policies and procedures?

The City's CDBG Policies and Procedures require City staff to consult with certified professionals to identify and properly address lead-related concerns. Lead-related procedural requirements differ based on the nature, scope, and costs of the activity. City staff provides notification, documentation, and mitigation of lead-based paint hazards consistent with regulatory requirements. Lead-safe work practices and mitigation services are included in City procedures on the use of CDBG funds.

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

The City will work to assist families with low-to moderate-income through the rehabilitation and improvement of their homes. Poverty-level families have a high risk of experiencing homelessness and the City's rehabilitation programs will support families by reducing the cost-burden of necessary rehabilitation and improvement activities.

Public services play an integral role in support families at or near the poverty-level and the City will fund community organizations to the fullest extent allowable by CDBG regulations.

Amendment 1: The City will also consider assisting residents that are behind in necessary bills such as homeownership, rental, or utility costs to ensure residents can remain in their homes despite delinquencies due to their economic status, particularly when impacted by coronavirus-related income disruptions.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

Many of the goals in this Plan are intrinsically tied to the overall goal of poverty reduction. The City will work to ensure residents with low- to moderate-income have safe and decent housing without additional cost to them. Additionally, the City will promote accessibility and efficient delivery of public utilities and services, support non-profit organizations that provide direct assistance to residents, stabilize home values and discourage delinquency through the demolition of abandoned structures, and ensure the safety of families through effective fire prevention and response initiatives.

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City's CDBG Program Manager is primarily responsible for the planning and implementation of the activities described in this plan. The City, through its CDBG Program Manager, will ensure to the furthest extent possible that applicable regulations are observed and proper documentation is maintained. The City recently migrated its economic development program to a grants management software to assist in CDBG staff in meeting HUD requirements.

The City prepares an electronic project folder for each activity undertaken using CDBG funds. This folder contains a document checklist along with all necessary supporting documentation. Each checklist ensures that expenditure and accomplishment information is properly gathered to fulfill mandated reporting responsibilities. Electronic records are securely backed up on a regular basis to ensure redundancy of information. The CDBG Program Manager conducts folder reviews on an annual basis to ensure completeness.

For activities involving subrecipients, the City conducts a risk assessment prior to initial award and on-site monitoring at least once annually for each active subrecipient. If a subrecipient is deemed necessary through the risk assessment process, the City may conduct additional on-site or desk monitoring with active subrecipients. Subrecipients are issued a notice at the conclusion of all monitoring actions to document and convey the results of the visit and any findings or concerns.

The CDBG Program Manager will cooperate with participating city department staff to ensure all necessary documentation for CDBG-funded activities has been included in project folders. In addition to the electronic project folders created for each activity, activity information is also recorded in City's grant administration software, HUD's Integrated Disbursement and Information System (IDIS) and the HUD Environmental Review Online System (HEROS).

The City retains demographic documentation for all CDBG-funded contract awards to complete the HUD-mandated reports regarding Minority Business Enterprise (MBE), Women Business Enterprise (WBE) and Section 3. There is currently no minimum number of contracts that must be awarded to such businesses, however, the City will make efforts to identify ways to promote the award of contracts to qualified entities as described in 24 CFR 92.351 where possible.

EXPECTED RESOURCES

AP-15 EXPECTED RESOURCES – 91.220(C)(1,2)

Introduction

The City expects to receive funds from HUD consisting of the Community Development Block Grant (CDBG) during the period covered by the City's 5-Year Consolidated Plan. The below chart provides the anticipated amount of available funds during the first year of the 5-Year Consolidated Plan. Any changes in the use of funds due to the increase or reduction of the HUD allocation will be determined by City staff at the time of HUD's allocation announcement for that program year.

HUD regulations place caps on the amount of funds that may be committed to certain types of activities. Regulations stipulate a 20% annual maximum on the amount of funds that can be allocated towards general administrative expenses. Administrative expenses that are directly related to the carrying out of program activity, such as the time taken to meet with a homeowner to discuss a specific project, are considered program delivery expenses and are not subject to the cap on administrative expenses. Regulations also require that no more than 15% of an entitlement district's annual allocation may be used to fund direct

services carried out by subrecipients.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	422,197 Amendment I: 422,120	12,019	477,834	911,973	1,688,788 Amendment I: 1,700,000	Total amount with carryover for the 5-year period is \$2,600,838. Projection is based on 2020 entitlement allocation amount. Amendment I: Per HUD notification of calculation error, the year 1 annual allocation is instead \$422,120 and \$425,000 estimated for the remainder of the next 4 years of the plan. Total amount with carryover for 5-year period is instead \$2,611,973.
Other	public - federal	Other	248,357 Amendment I: 447,494	0	0	248,357 Amendment I: 447,494	0	To prevent, prepare for and respond to the Coronavirus. Amendment I: CDBG-CV3 allocation included in additional resources.

Expected Amount Available Year 1					Expected Amount Available Remainder of ConPlan	Narrative Description
Annual Allocation: \$	CDBG-CV Allocation \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
422,197	248,357	12,019	477,834	1,212,691	1,688,788	Total amount of available resources for the 5-year duration of this Plan is \$2,901,479.32. Projection is based on a stable entitlement allocation using the 2020 entitlement allocation amount. Amendment I: Per HUD notification of calculation error, the year 1 annual allocation is instead \$422,120. Total amount with carryover for 5-year period is instead \$2,611,973. Including CDBG-CV funding, total amount with carryover for 5-year period is \$3,059,467.
Amendment I: 422,120	Amendment I: 447,494			Amendment I: 1,359,467	Amendment I: 1,700,000	

Table 55 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funding does not mandate matching funds or leveraging. However, the City will seek to utilize leveraging related in all projects where possible. The City will also encourage non-profit organizations applying for Public Services funding to acquire or supply matching funds and/or leveraged resources to further the community benefit of each CDBG dollar spent.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs

identified in the plan

The City does not anticipate using a publicly-owned property to accomplish the goals identified in this Plan. However, if it is determined that publicly-owned property would be best utilized in support of such goals, the City reserves the right to take such action as deemed reasonable and appropriate by City leadership.

Discussion

ANNUAL GOALS AND OBJECTIVES

AP-20 Annual Goals and Objectives

Goals Summary Information

Amendment I								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Prevent, Prepare For, and Respond to Coronavirus	2020	2021	Non-Housing Community Development	City of Pekin	Prevent, prepare for, and respond to Coronavirus	CDBG-CV: \$116,395.20	Projects Assisted: 1
2	Improved Economic Environment	2020	2021	Non-Housing Community Development	City of Pekin	Economic Development	CDBG: \$70,000	Businesses Assisted: 125 Businesses Assisted
3	Sustain or Expand Community Services and Direct Assistance to Residents.	2020	2021	Homeless Non-Homeless Special Needs Non-Housing Community Development Affordable Housing	City of Pekin	Public Services Funding	CDBG: \$563,400 CDBG-CV: \$241,600	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted
4	Address Blighted Property Issues	2020	2021	Non-Housing Community Development	City of Pekin	Demolition of Dangerous and Abandoned Structures	CDBG: \$75,000	Buildings Demolished: 7 Buildings
5	Improved Facility, Utility, and Amenity Access	2020	2021	Non-Housing Community Development	City of Pekin	Public Facilities and Infrastructure	CDBG: \$31,573.00	Projects Assisted: 1

Amendment I								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Provide Quality, Safe and Accessible Housing	2020	2021	Affordable Housing	City of Pekin	Residential Rehabilitation	CDBG: \$35,000	Homeowner Housing Rehabilitated: 2 Household Housing Units
7	Improved Fire Safety	2020	2021	Non-housing Community Development	City of Pekin	Fire Response and Prevention	CDBG: \$55,000	Other: 1 Other
8	Administration	2020	2021	Planning	City of Pekin	All Needs	CDBG: \$82,000 CDBG-CV: \$89,498.80	Other: 1 Other

Original Plan Goals								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improved Economic Environment	2020	2021	Non-Housing Community Development	City of Pekin	Economic Development	CDBG: \$637,643 CDBG-CV: \$248,357	Businesses assisted: 125 Businesses Assisted
2	Sustain or Expand Community Services	2020	2021	Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Pekin	Public Services Funding	CDBG: \$55,000	Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted

Original Plan Goals								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Address Blighted Property Issues	2020	2021	Non-Housing Community Development	City of Pekin	Demolition of Dangerous and Abandoned Structures	CDBG: \$100,000	Buildings Demolished: 7 Buildings
4	Provide Quality, Safe and Accessible Housing	2020	2021	Affordable Housing	City of Pekin	Residential Rehabilitation	CDBG: \$35,000	Homeowner Housing Rehabilitated: 2 Household Housing Unit
5	Administration	2020	2021	Planning	City of Pekin	All Needs	CDBG: \$84,407	Other: 1 Other

Table 56 – Goals Summary

Goal Descriptions

1	Goal Name	Amendment I: Prevent, Prepare For, and Respond to Coronavirus
	Goal Description	Amendment I: Modification to City or non-profit facilities to prevent spread of the Coronavirus.
2	Goal Name	Improved Economic Environment
	Goal Description	Assisting workers and businesses within the community through economic development projects. The City will consider a variety of potential activities including grants and loans with a primary focus of stabilizing business and retaining jobs for workers that come from low- to moderate-income households.

3	Goal Name	Sustain or Expand Community Services Amendment I: Sustain or Expand Community Services and direct Assistance to Residents.
	Goal Description	Identifying and soliciting opportunities to support non-profit and faith-based agencies that are willing and capable of providing new or expanded social services to benefit residents of the City. The City may accept applications from organizations during a specified application period or through direct solicitation to address specific needs. Amendment I: Assistance to residents through emergency payments will ensure that residents are able to remain in their homes with working utilities and safe shelter despite community-wide depressed economic circumstances or household income loss related to the coronavirus pandemic.
4	Goal Name	Address Blighted Property Issues
	Goal Description	Acquisition, demolition, and/or clearance of abandoned structures that pose a risk to public safety, promote delinquency and/or are considered to threaten neighborhood stability.
5	Goal Name	Improved Facility, Utility, and Amenity Access
	Goal Description	Improving or rehabilitating structures, land parcels, or utilities owned by the City or non-profit organizations in support of a suitable living environment.
6	Goal Name	Provide Quality, Safe and Accessible Housing
	Goal Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods.
7	Goal Name	Improved Fire Safety
	Goal Description	Improvements, equipment, and activities associated with fire prevention and response.
8	Goal Name	Administration
	Goal Description	Administration of the City CDBG program, planning activities including the Annual Action Plan and Consolidated Plan. Includes all staff activities, equipment and incidental expenses governed by HUD 20% cap on administrative expenses.

PROJECTS

AP-35 PROJECTS – 91.220(D)

Introduction

Projects

Amendment I	
#	Project Name
1	CV-Public Services
2	CV-Public Facilities
3	CV-Administration
4	Economic Development
5	Public Services
6	Demolition
7	Fire Prevention and Response
8	Residential Rehabilitation
9	Program Administration

Original Plan	
#	Project Name
1	Economic Development
2	Public Services Funding
3	Demolition
4	Residential Rehabilitation
5	Program Administration

Table 57 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City is committed to supporting employees who work in the City and the businesses that employ them. In response to the COVID-19 outbreak and the business restrictions associated with that event, the City has determined that a priority need exists to provide funding to small businesses. A significant amount of the CDBG allocation for this program year will be designated to undertake such efforts. Given the unpredictable nature of this event, the City expects to amend this Plan to retain flexibility in addressing the needs of the City and its residents moving forward.

The City will continue to collaborate with community organizations already operating within the City and will strive to encourage outside organizations to establish such a presence for the benefit of all residents. The City will also conclude two residential rehabilitation projects that are being carried over from the 2019 program year. The City has included several additional projects that it has not yet attached funding to for this program year. Based on the current emergency situation, the City has included these possible projects to maintain transparency in the potential uses of funds should other projects utilize less funding than anticipated. It is unclear at this time whether funds will remain for the additional projects but the City will amend its plan as deemed necessary observing all provisions in the City's Citizen Participation Plan.

~~There are few obstacles in utilizing funds as described in the proposed projects for this program year outside of the emergency declaration. The City is currently allocating the majority of this program year's funding to economic development projects in an effort to support local businesses, their employees and residents. The City has made the determination to prioritize this need given the current situation but will remain vigilant in the possibility of reallocation should the economic environment stabilize.~~

Amendment I: There are few obstacles in utilizing funds as described in the proposed projects for this program year outside of the emergency declaration. The City is currently allocating the majority of this program year's funding to economic development projects in an effort to support local businesses, their employees and residents. The City has made the determination to prioritize this need given the current situation but will remain vigilant in the possibility of reallocation should the economic environment stabilize.

Project Summary Information

Amendment I		
1	Project Name	CV-Public Services
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$241,600
	Description	This project is to provide organizational capacity building and a variety of public services to be utilized by low to moderate-income residents or assisting residents through direct assistance.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 households will be assisted with emergency payments to shelter or utility providers.
	Location Description	City of Pekin
	Planned Activities	The City anticipates providing grants to non-profit or faith-based organizations that provide services within the community as well as direct assistance through emergency payments to ensure residents have adequate shelter and necessary utility services.
2	Project Name	CV-Public Facilities
	Target Area	Citywide
	Goals Supported	Prevent, Prepare For, and Respond to Coronavirus
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG-CV: \$116,395.20

	Description	Modification to City or non-profit facilities to prevent spread of the Coronavirus.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
	Planned Activities	Modification to City or non-profit facilities to prevent spread of the Coronavirus. One project has been identified for funding within the City's fire department to modify living quarters to ensure staff safety during the Coronavirus pandemic.
3	Project Name	CV-Administration
	Target Area	Citywide
	Goals Supported	Planning & Administration
	Needs Addressed	All Needs
	Funding	CDBG-CV: \$89,498.80
	Description	This program is to ensure all grants and their associated activities are properly planned and administered.
	Target Date	04/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
4	Project Name	Economic Development
	Target Area	Citywide

	Goals Supported	Improved Economic Environment
	Needs Addressed	Microenterprise and Small Business Support
	Funding	CDBG: \$70,000
	Description	Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak by providing assistance to local businesses, their employees and the self-employed. This project will include activities which qualify for the urgent need national objective based on disaster proclamations impacting the City of Pekin.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that this project will assist local business owners and their employees. Due to the severity of the COVID-19 pandemic and the extensive requirements associated with social distancing, the City will be largely assisting LMI business owners and employees but will engage in some business relief under the Urgent Need national objective thereby potentially benefitting households outside of the LMI designation (not to exceed 70% of grant funding as specified in this document's certifications). During the program year, it is anticipated that the City will assist 125 businesses using CDBG and other funding. While it is expected to exceed this figure based on the benefit to employees, this project will assist at least 125 families through the use of all funding types available.
	Location Description	City of Pekin
	Planned Activities	Due to the impact of the COVID-19 pandemic and associated restrictions, the City has determined that it is imperative to assist businesses through funding and other supports.
5	Project Name	Public Services
	Target Area	Citywide
	Goals Supported	Sustain or Expand Community Services and direct Assistance to Residents.
	Needs Addressed	Public Services Funding
	Funding	CDBG: \$563,400
	Description	This project is to provide organizational capacity building and a variety of public services to be utilized by low to moderate-income residents or assisting residents through direct assistance.
	Target Date	4/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted
	Location Description	City of Pekin
	Planned Activities	The City anticipates providing grants to non-profit or faith-based organizations that provide services within the community as well as direct assistance through emergency payments to ensure residents have adequate shelter and necessary utility services.
6	Project Name	Demolition
	Target Area	Citywide
	Goals Supported	Address Blighted Property Issues
	Needs Addressed	Demolition of Dangerous and Abandoned Structures
	Funding	CDBG: \$75,000
	Description	Demolition of deteriorated structures on a spot blight basis.
	Target Date	04/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 4 Other (Spot Blight)
	Location Description	Citywide
	Planned Activities	Demolition and clearance of 4 abandoned and dangerous structures.
7	Project Name	Improved Facility, Utility, and Amenity Access
	Target Area	Citywide
	Goals Supported	Address Blighted Property Issues
	Needs Addressed	Public Facilities and Infrastructure

	Funding	CDBG: \$31,573
	Description	Improvement and rehabilitation of infrastructure, City-owned facilities or non-profit owned facilities.
	Target Date	04/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Non-Housing
	Location Description	Citywide
	Planned Activities	Improvement and rehabilitation of infrastructure such as sidewalks, utility lines and ADA-related improvements. The City may also improve, rehabilitate or modify City-owned or non-profit facilities.
8	Project Name	Fire Prevention and Response
	Target Area	Citywide
	Goals Supported	Improve Fire Safety
	Needs Addressed	Fire Response and Prevention
	Funding	CDBG: \$55,000
	Description	The City has identified a critical need for improved equipment, apparatuses, and facilities to ensure reliable and effective fire service for residents. Additionally, the City may also consider instituting fire prevention programs working directly with property owners to promote fire safety.
	Target Date	04/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
	Planned Activities	Potential investment in fire equipment, apparatus, facility improvements or other expenditures that promote and preserve fire response capabilities or promote fire safety.

9	Project Name	Residential Rehabilitation
	Target Area	Citywide
	Goals Supported	Provide Quality, Safe and Accessible Housing
	Needs Addressed	Residential Rehabilitation
	Funding	CDBG: \$35,000
	Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods.
	Target Date	04/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Two households will benefit from residential rehabilitation activities.
	Location Description	City of Pekin
	Planned Activities	Completion of carryover rehabilitation projects from previous program years.
10	Project Name	Program Administration
	Target Area	City of Pekin
	Goals Supported	Administration
	Needs Addressed	
	Funding	CDBG: \$82,000
	Description	General Planning and administration of the CDBG program.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	This project is for the administration of the CDBG funding as a whole. While the administration of the program is critical in the utilization of CDBG funding to benefit families within the community, this project does not directly benefit families without the inclusion of the other projects outlined in this Annual Action Plan.

	Location Description	Administration of the City's CDBG program occurs primarily at City Hall, located at 111 S. Capitol Street, Pekin IL 61554.
	Planned Activities	Administration of the City's CDBG program, planning activities including the Annual Action Plan and Consolidated Plan. Includes all staff activities, equipment and incidental expenses governed by HUD's 20% cap on administrative expenses.

Original Plan		
1	Project Name	Economic Development
	Target Area	City of Pekin
	Goals Supported	Improved Economic Environment
	Needs Addressed	Economic Development
	Funding	CDBG: \$637,643 CDBG-CV: \$248,357
	Description	Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak by providing assistance to local businesses, their employees and the self-employed. This project will include activities which qualify for the urgent need national objective based on disaster proclamations impacting the City of Pekin.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that this project will assist local business owners and their employees. Due to the severity of the COVID-19 pandemic and the extensive requirements associated with social distancing, the City will be largely assisting LMI business owners and employees but will engage in some business relief under the Urgent Need national objective thereby potentially benefitting households outside of the LMI designation (not to exceed 70% of grant funding as specified in this document's certifications). During the program year, it is anticipated that the City will assist 125 businesses using CDBG funding. While it is expected to exceed this figure based on the benefit to employees, this project will assist at least 125 families.

	Location Description	Citywide
	Planned Activities	Due to the impact of the COVID-19 pandemic and associated restrictions, the City has determined that it is imperative to assist businesses through funding and other supports.
2	Project Name	Public Services Funding
	Target Area	City of Pekin
	Goals Supported	Sustain or Expand Community Services.
	Needs Addressed	Public Services Funding
	Funding	CDBG: \$55,000
	Description	The City may award funding to community organizations based on direct engagement with an identified organization based on an identified community need or through a competitive proposal process.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	In 2019, the City's public services funding assisted 180 individuals through two public services grants. The families that benefitted were from LMI households or were presumed to be LMI by the nature of the activity or service. The City intends to provide funding for this project at similar levels to the previous program year and would anticipate a similar result of approximately 180 individuals benefitting from the increased and preserved services provided. Amendment I: In addition to the families benefitted above, the City hopes to also assist at least 500 low- to moderate income households using the emergency payments direct to providers of necessary utilities and shelter providers.
	Location Description	Citywide
	Planned Activities	The City will provide funding to community organizations currently providing services within the City to expand the number of beneficiaries or to organizations looking to create new services within the City. Amendment I: The City may also engage in direct assistance to residents in the form of emergency payments paid directly to service providers in response to ensure access to necessary utilities and residents maintain adequate shelter during the impacts of coronavirus and associated restrictions.
3	Project Name	Demolition
	Target Area	City of Pekin

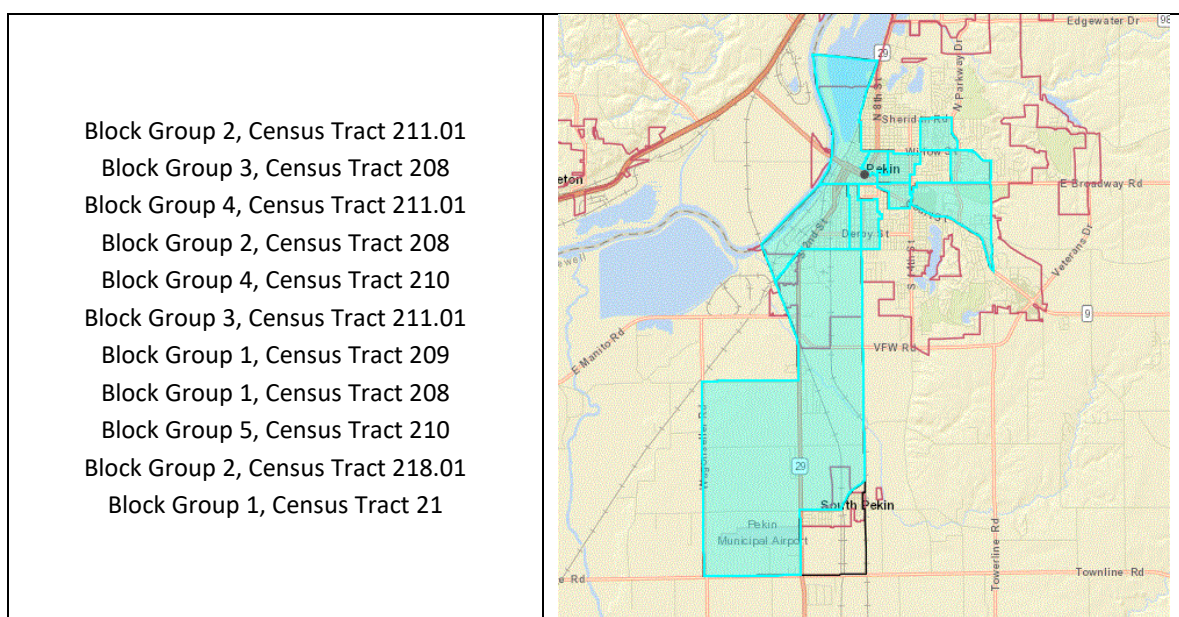
	Goals Supported	Address Blighted Property Issues
	Needs Addressed	Demolition of Dangerous and Abandoned Structures
	Funding	CDBG: \$100,000
	Description	The City Inspections Department will identify abandoned and unsafe structures for potential demolition and clearance.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	This project will benefit entire neighborhoods through the removal and clearance of abandoned or dangerous structures located in the City. The City intends to complete 7 demolitions during the lifecycle of the Annual Action Plan. The City cannot provide an accurate estimate as to the number of families benefitting from this project since the project sites have not been determined, however, it is anticipated that the primary benefactor for this project is LMI households. Generally, abandoned or dangerous structures are located in census tracts with lower average income and many of the households in these areas are anticipated to be LMI households.
	Location Description	Citywide
	Planned Activities	Acquisition, demolition, and/or clearance of abandoned structures that pose a risk to public safety, promote delinquency and/or are considered to threaten neighborhood stability.
4	Project Name	Residential Rehabilitation
	Target Area	City of Pekin
	Goals Supported	Provide Quality, Safe and Accessible Housing
	Needs Addressed	Residential Rehabilitation
	Funding	CDBG: \$35,000
	Description	Rehabilitation and improvement activities for residential structures and all associated program delivery costs.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The two activities associated with this project were identified during the previous program year. All beneficiaries of this project are LMI households. After the completion of the two aforementioned activities, the City may provide additional assistance to one or more LMI households should funds remain. It is anticipated that two LMI households will benefit from this project.

	Location Description	Citywide
	Planned Activities	Activities include the improvement and rehabilitation of residential structures including all associated abatements activities as required by regulation.
5	Project Name	Program Administration
	Target Area	City of Pekin
	Goals Supported	Administration
	Needs Addressed	
	Funding	CDBG: \$84,407
	Description	General Planning and administration of the CDBG program.
	Target Date	4/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	This project is for the administration of the CDBG funding as a whole. While the administration of the program is critical in the utilization of CDBG funding to benefit families within the community, this project does not directly benefit families without the inclusion of the other projects outlined in this Annual Action Plan.
	Location Description	Administration of the City's CDBG program occurs primarily at City Hall, located at 111 S. Capitol Street, Pekin IL 61554.
	Planned Activities	Administration of the City's CDBG program, planning activities including the Annual Action Plan and Consolidated Plan. Includes all staff activities, equipment and incidental expenses governed by HUD's 20% cap on administrative expenses.

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

There were no specific geographic areas identified during the compilation of the Consolidated Plan to prioritize the allocation of CDBG in a particular geographic location. While the City does have census tracts at or above the threshold established by HUD to be considered a low- to moderate-income area (LMA), these areas were not exceptionally higher in LMI or poverty rates than the remaining areas of the City.

The following census tracts were identified as being comprised of 51% or more households that HUD considers LMI:



Geographic Distribution

Target Area	Percentage of Funds
City of Pekin	100

Table 58 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Most of the City's anticipated activities are not isolated to a particular area or region of the City.

Discussion

AFFORDABLE HOUSING

AP-55 AFFORDABLE HOUSING – 91.220(G)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	2
Special-Needs	0
Total	2

Table 59 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	2
Acquisition of Existing Units	0
Total	2

Table 60 - One Year Goals for Affordable Housing by Support Type

Discussion

The City is prioritizing economic development activities during this program year. However, the City anticipates the completion of two residential rehabilitation projects being carried over from the 2019 program year.

Introduction

The Pekin Housing Authority (PHA) provides housing assistance through the administration of several complexes that provide quality housing to individuals that qualify under their income requirements. PHA currently provides vouchers to 191 individuals through their public housing facilities, including 62 families with at least one household member reporting a disability and 40 with at least one household member over the age of 62.

Actions planned during the next year to address the needs to public housing

The Housing Authority uses its capital funds to maintain the properties based upon an Annual and Five-Year Plan developed by their organization. Currently, The Buildings at Park Ridge Estates are receiving new exterior finishes, replacing original materials installed in 1982. Phase 1 will include half of the duplexes and the community center. Phase 2 should complete the project using 2020 capital funds. Interiors of those properties were updated several years ago. Last year, the first floor of Golden Arms Apartments was renovated to make the building more accessible with new restrooms, an expanded laundry room and accessible offices. Future funds are expected to be used to renovate the community center at the Broadway Apartments.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The PHA has one resident serving on the Board of Commissioners and a Resident Advisory Council that reviews and makes recommendations regarding PHA policies and Capital Plan. The PHA holds numerous resident engagement events. Some notable resident events include Back to School Pool Party, Celebrating Generations Event, Gardening at PHA, PHA Annual Easter Egg Party and Hunt and the PHA School and Supply Registration Event. Besides the website, the Resident Services Coordinator maintains the PHA Facebook page allowing the PHA to communicate with the residents and other interested parties. The PHA also has a “One Call Now” system to send messages to the residents via phone, text or e-mail.

The PHA has a full-time Resident Services Coordinator who assists our residents with a variety of needs. That person arranges events, meets with new residents soon after they move in to make sure they have what they need and understand their relationship with the Housing Authority. PHA also works with the school systems on behalf of our residents.

The PHA completes a Consolidated Plan similar to this document which outlines their methods of engaging residents. Additionally, the Pekin Housing Authority’s resident services coordinator maintains close contact with the residents to understand their specific needs. Transportation needs are addressed with bus passes. Employment opportunities in the community are shared with the residents. Occasionally, they are able to advocate for those seeking outside benefits which will improve their living conditions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Pekin Housing Authority is not considered troubled.

Discussion

Introduction

Numerous facilities offer a variety of homeless services in the region. A substantial portion of regionally available resources and programs are directed towards chronically homeless individuals, homeless families, and veterans. Services that are dedicated to assisting unaccompanied youth are limited but providers serving that population frequently collaborate with the State of Illinois Department of Child and Family Services. While the City benefits from the regionally available assistance, there are very few organizations operating within the City to provide residents with locally-based services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Involvement will continue with the Heart of Illinois Continuum of Care (HoICoC) and any additional group that is interested in reaching out to homeless persons and assessing their individual needs. The City is a non-voting member of the HoICoC's governing board and uses this membership to collaborate with community organizations and service providers.

Addressing the emergency shelter and transitional housing needs of homeless persons

Involvement will continue with the HoICoC and any additional group that is interested in emergency shelter and transitional housing needs of homeless persons. The City accepts Public Services proposals for CDBG funding from all non-profit organizations, some of which may include outreach to individuals experiencing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are a limited number of facilities that offer emergency or transitional housing services within the City. The CDBG Program Manager participates in the Heart of Illinois Homeless Continuum of Care as a governing board member to connect and cooperate with area organizations that may be in a position to enhance the availability of services within the City. Some of the agencies currently offering supportive services within the City include the Center for Prevention of Abuse, the Salvation Army Rust Center and the Pekin Housing Authority.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving

assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The State of Illinois requires that discharge and safety plans ensure suitable housing for patients before discharge. There are regional and local community organizations that offer intermediate and transitional care facilities and housing assistance to prevent homelessness after discharge from medical and mental health institutions.

Resident participation is important in the City's planning process and this includes individuals from all backgrounds and experiences. The City has established the Mayor's Advisory Committee for People with Disabilities to encourage participation by residents who identify as having physical or mental disabilities in the City's decision-making process. Additionally, the City's CDBG Program Manager participates in the Heart of Illinois Homeless Continuum of Care as a governing board member which provides a means of open communication and collaboration with member organizations that represent many the organizations providing services within the City.

Discussion

Introduction:

Tax and building code instruments have the potential to influence the likelihood of residential investment and neighborhood affordability. The City has no specific taxing policies that would negatively affect residential investment or affordability. Housing taxes are based solely on the assessed value of the property. Building code requirements and fees are applied similarly to all types of residential structures and present no unique barriers to development or improvement.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

There are no City policies or fees that are anticipated to diminish the potential return on residential investment.

Discussion:

Introduction:

The recent executive orders pertaining to the need for social distancing have impacted area businesses and workers. The City's planned actions are to promote the coordination of services among providers, seek and support the pursuit of additional funding to address underserved needs, reduce the number of households in poverty through the improvement of various services and supporting area businesses to retain and expand economic opportunities.

Actions planned to address obstacles to meeting underserved needs

The funding of community organizations and facility improvements will assist in addressing the obstacles that prevent the needs of the underserved being met. Additionally, the City's economic development and residential rehabilitation activities will also contribute to meeting the overall needs of the underserved.

Actions planned to foster and maintain affordable housing

The residential rehabilitation programs will assist in addressing obstacles to meeting underserved needs to maintain and foster affordable housing. This program provides needed repairs and improvements to lower-income owner-occupied households.

Actions planned to reduce lead-based paint hazards

The City's residential rehabilitation programs will ensure that lead-based paint hazards are addressed appropriately and remediated as dictated by regulation.

Actions planned to reduce the number of poverty-level families

The City will use a multi-faceted approach to reducing the number of families living in poverty. The City will engage in multiple programs including economic development, residential rehabilitation, public services, demolition and infrastructure/facility improvement. Each of these programs play an integral role in the promotion of a suitable and affordable living environment for the City's residents.

Actions planned to develop institutional structure

The City continues to collaborate with area organizations through its membership in the HoCoC. The City will utilize this open communication where possible to improve the institutional structure.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with the Pekin Housing Authority and a variety of community organizations.

Discussion:

PROGRAM SPECIFIC REQUIREMENTS

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City will attempt to use any income that qualifies as program income prior to drawing entitlement funds. Due to the COVID-19 pandemic and associated emergency declaration, the City intends to utilize a maximum of 30% of its CDBG funding allocation under the Urgent Need objective. The City will also transition the calculation of the 70% minimum overall benefit for LMI individuals to a three-year period from PY 2020 through 2022.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$0.00

Other CDBG Requirements

1. The Amount of Urgent Need Activities: **\$300,000**
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan: **Three year period (PY 2020-2022) at a minimum 70%.**

APPENDIX – ALTERNATE/LOCAL DATA SOURCES

1	Data Source Name Heart of Illinois United Way 211 report List the name of the organization or individual who originated the data set. Heart of Illinois United Way 211 and Advanced Medical Transport Provide a brief summary of the data set. 211 data for the 1st quarter for Fiscal year 2015 showing caller data, needs and referrals and community point analytics What was the purpose for developing this data set? show needs within communities How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? covers the Heart of IL United Way region (6 counties); data available for zip codes What time period (provide the year, and optionally month, or month and day) is covered by this data set? quarters 1-4 of fiscal year 2014 and quarter 1 of fiscal year 2015 What is the status of the data set (complete, in progress, or planned)? data reporting resource - on going
2	Data Source Name 2015 Community Action Plan List the name of the organization or individual who originated the data set. Tazwood Community Services, Inc. Provide a brief summary of the data set. The Human Services Division of Tri-county Regional Planning Commission manages the Community Services Block Grant from the IL Dept. of Commerce and Community Affairs (DCCA) for Tazewell and Woodford Counties. The purpose of the SCBG program is to provide a range of services that will have a measurable and potentially major impact on the causes and effects of poverty in the counties served. What was the purpose for developing this data set? To meet the rules and regulations of the Community Services Block grant as received from the State of IL Dept. of Commerce and Community Affairs and to help persons help themselves become more self-sufficient How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? It is comprehensive and covers Tazewell and Woodford counties focusing on human services provided or needed.

	What time period (provide the year, and optionally month, or month and day) is covered by this data set?
	2015
	What is the status of the data set (complete, in progress, or planned)?
	complete and programs in progress
3	Data Source Name
	2014 Super NOFA and Exhibit 1
	List the name of the organization or individual who originated the data set.
	Heart of IL Homeless Continuum of Care
	Provide a brief summary of the data set.
	Overall picture of the needs of people/families experiencing homelessness or at risk of becoming homeless in the four county region. In addition the programs that are funded by the HUD SuperNOFA Continuum of Care
	What was the purpose for developing this data set?
	apply for HUD Super NOFA continuum of care funding to continue to fund existing programs
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?
	Big picture comprehensive and concentrated on homeless populations
	What time period (provide the year, and optionally month, or month and day) is covered by this data set?
	2014
	What is the status of the data set (complete, in progress, or planned)?
	complete and programs funded and in progress
4	Data Source Name
	2019 Point in Time Summary for IL-507
	List the name of the organization or individual who originated the data set.
	US Department of Housing and Urban Development
	Provide a brief summary of the data set.
	This data is collected by the servicing Continuums of Care for the counties of Peoria, Fulton, Tazewell, and Woodford Counties.
	What was the purpose for developing this data set?
	This data describes the approximate number of individuals experiencing homelessness or residing in transitional housing.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?
	This data is collected through applications received by the Continuum of Care Homeless Assistance Programs carried out in Peoria, Fulton, Tazewell, and Woodford Counties.

	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 07/10/2019
	What is the status of the data set (complete, in progress, or planned)? Complete.

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 25, 2024
To: Members of the City Council
From: Tina Hauk, CDBG Program Manager

AGENDA ITEM: Resolution No. 122-23/24 Adopting Community Development Block Grant (CDBG) 2023 Annual Action Plan Amendment

DESCRIPTION: On February 1, 2024 a proposed amendment to the 2023 Annual Action Plan was presented to the Council. That amendment was an administrative necessity to allow the City to draw funds against the entitlement allocation for the repayment of principal of interest for the loan on the fire truck.

This change is to administratively allow the City to create a draw-down in the HUD financial system (IDIS) in which the principal and interest payments can be drawn against our entitlement allocation so these funds can be wired to HUD's Section 108 Loan program to receive credit for the payments for the principal and interest on the Fire Truck loan. This will allow the City to better track these funds through both the HUD IDIS system and through our GL system.

In accordance with the City's Citizen Participation Plan, the 30-day public comment period for this amendment opened on February 7, 2024, and closed March 8, 2024. During the Public Comment Period the public comments centered around some confusion about the nature of the amendment. There was a question on the specifics of the apparatus and the amortization and loan balance on the Section 108 Loan for the apparatus. No comments were rejected.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:
 Notes:

REVIEWED BY:

Tina Hauk, CDBG Program Manager	Approved - 3/19/2024
Katherine Swise, City Attorney	Approved - 3/20/2024
John Dossey, City Manager	Approved - 3/20/2024
Sue McMillan, City Clerk	Final Approval - 3/20/2024

Resolution No. 122-23/24 Adopting Community Development Block Grant (CDBG) 2023 Annual Action Plan Amendment

WHEREAS, the City is required to adopt an Annual Action Plan to receive its allocation of Community Development Block Grant ("CDBG") funds from the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, the City submitted and HUD accepted the 2023 Annual Action Plan on September 25, 2023; and

WHEREAS, the City is seeking to amend the 2023 Annual Action Plan to allow the City to draw funds against the entitlement allocation for the repayment of principal of interest for a loan taken against the City's CDBG allocation to pay for a new fire truck; and

WHEREAS, in accordance with the City's Citizen Participation Plan, the City held a public hearing on the proposed amendment during the regular City Council meeting on February 12, 2024, and provided a 30-day open comment period from February 7, 2024 through March 8, 2024; and

WHEREAS, the City Council finds it is in the best interest of the City and its residents to adopt the amendment to the Annual Action Plan set forth in Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Amended Annual Action Plan for Program year 2023 attached hereto as Exhibit A is adopted as presented.

RESULT:	(0 TO 0)
MOVER:	None
SECONDER:	None
AYES:	None
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Pekin receives an annual allocation of Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD). The purpose of the CDBG program is to enable local governments, such as the City of Pekin, to develop viable urban communities for individuals with low and moderate income by providing decent housing, a suitable living environment, and expanding economic opportunities. As a requirement of receiving CDBG funding, the City is required to develop an annual plan that describes the intended projects and activities for the associated program year.

In addition to the annual plan, the City also develops a five-year plan called the Consolidated Plan. The Consolidated Plan identifies known needs in the community and sets goals for the covered five-year period, which ultimately guide the spending strategies from year-to-year. At the conclusion of each program year, the City records its spending, accomplishments, and progress towards the aforementioned goals by producing the Consolidated Annual Performance and Evaluation Report (CAPER) and filing that report with HUD.

When considering what types of activities to undertake during the program year, the City must determine that a proposed activity meets one of three national objectives:

- Benefit to low- and moderate-income (LMI) persons;
- Aid in the prevention or elimination of slums or blight; or
- Meet a need having a particular urgency.

In addition to meeting an overall national objective, each project must also qualify as an allowable activity described in Title 24 of the Code of Federal Regulations (CFR). Many of the allowable activities

are listed in 24 CFR § 570.201. Additionally, 24 CFR § 570.207 contains a list of specifically ineligible activities further restricting the variety of allowable projects.

Both the Consolidated Plan and this annual plan may be amended during the performance period to reflect additional identified needs, changing conditions, and shifting priorities. While no substantial amendments are anticipated at the time of adoption, such changes may be introduced through the amendment process outlined in the City's Citizen Participation Plan (CPP).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

During two of the three preceding program years, the City committed CDBG and funding from other grant sources to undertake various programs aimed at supporting residents and businesses within the community during the coronavirus pandemic. While the City utilized CDBG CARES Act funding to facilitate programs carried out by non-profit organizations, the City also recognizes the additional pre-existing needs that exist which can be addressed to some degree using CDBG entitlement funds.

This program year the City intends to use CDBG Entitlement funds to promote the health and safety of the community with the demolition program. By demolishing abandoned properties the City is creating more space for affordable homes to be built while eliminating slum and blight.

Based on a thorough review of the available data as described in this plan as well as the associated Consolidated Plan, the expertise of City staff, and feedback from the community, the City has identified the following objectives to be prioritized using CDBG funds during the program year:

1. Reduce the number of abandoned properties within the City to promote the health and safety of residents, stabilize land values and reduce the likelihood of delinquency;
2. Improve the longevity and efficiency of City-owned infrastructure;
3. Improve Fire Safety; and
4. Improve Homeless Facilities.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Economic Development: In response to the economic impacts of the coronavirus pandemic, the City undertook economic development activities in the form of grants to local businesses using CDBG

entitlement funding, CARES Act funding, and additional funding received from the State of Illinois' Department of Commerce and Economic Opportunity.

Public Services: During the 2022 program year, the City continued funding two organizations which provided shelter and other critical services to some of the community's most vulnerable populations.

Clearance and Demolition: As discussed in the previous Annual Action Plan, the City intended to undertake limited demolition activities during the 2022 program year to prioritize the improvement of ten (10) buildings. Utilizing the internal procedures developed in the previous program year, one abandoned structure was demolished in PY 2022 using CDBG funds.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

HUD recently issued guidance on public comment periods for consolidated plans and annual action plans. That guidance changed the 5-day comment period used during the pandemic back to 30 days. The City has concurrently updated their Citizen Participation Plan to align with this guidance. As required by the City's Citizen Participation Plan, the City undertook a 30-day comment period which occurred from April 17, 2023 through May 16, 2023. A legal notice was posted in the local newspaper and a summary and draft version of the proposed plan was posted on the City's website for public review. Additionally, the City also held a public hearing as part of the development of the 2023 proposed Annual Action Plan on May 8, 2023 during a regular meeting of the Pekin City Council. During the public hearing, the City's CDBG Program Manager provided a summary of the proposed plan and provided opportunity for public comment.

An additional amendment to the 2023 Annual Action Plan was presented to the public in a public hearing on August 14, 2023 during the regular meeting of the Pekin City Council. The public was provided an additional 30 days to comment on the additional funding category (August 11, 2023 to September 11, 2023).

On December 11, 2023 an amendment to the 2023 Annual Action Plan was presented to the City Council and the public during a public hearing on the proposed reallocation of \$75,000 to be redirected from the sewer lining activity and placed in a new activity to improve a homeless facility. Specifically, these funds will be used to convert a current space into a homeless day shelter for the most vulnerable populations in the City of Pekin. The Public Comment period for this amendment opened on December 8, 2023 and closed on January 8, 2024.

On February 12, 2024 an amendment to the 2023 Annual Action Plan was presented to the Pekin City Council and the public during a public hearing on the proposed new funding category which would allow for the repayment of the Section 108 Loan on the Fire Apparatus. The Public Comment period for this amendment opened on February 7, 2024 and closed on March 8, 2024.

5. Summary of public comments

No public input was received during the public hearings on May 8, 2023, or August 14, 2023 or their respective public comment periods. Summarized below are the comments from the December 11, 2023 Public Hearing and comment period.

The Mayor of Pekin opened the Public Hearing at 5:53 pm on December 11, 2023, and closed it at 6:30 pm. The majority of the comments received were in favor of the reallocation. Public Hearing comments were accepted from nine (9) members of the community including four members of the Pekin City Council. No public comments were rejected.

Comments from the City Council centered around which activity was involved in the reallocation.

Response: The sewer lining project under improvement of public facilities.

Another comment was an inquiry about the disposition of the current facility being used by the Pekin Outreach Initiative, the recipient of the proposed reallocated funds. Response: the building is currently being used to house supplies and products for the homeless and another program which provides take home snacks to individuals with children. The intention is to use the current facility for these activities as well as intake for the newly renovated day shelter. Another question brought up was how will people get to the new day shelter? Response: they will go on their own. They do that now with the current facility, they will also do that with the new day shelter.

One member of the public asked several questions concerning the process for how the proposed amendment came about, what would happen to the old facility, and an expression of concern over the notion that the document (proposed 2023 amended annual action plan) was a magnet to attract more homeless to the Pekin community. The same individual stated their opinion that Pekin needed fewer low-income people and more people who can afford to pay the taxes.

A member of the City Staff noted there appeared to be some misunderstanding. The City was presented a problem by the public via the police department and the community-at-large about the homeless people in downtown Pekin. The City's action with this amendment is part of the solution. The City is trying to address the situation not promote homelessness. The City needs to provide a solution. The CDBG funds should be making people better people, these are the resources to help them. This money is a resource. The video of this meeting can be seen using this link: <https://pekinil.portal.civicclerk.com/event/5/media>

During the Public Comment Period from February 7, 2024 through March 8, 2024 the public comments centered around some confusion about the nature of the amendment. There was a question on the specifics of the apparatus and the amortization and loan balance on the Section 108 Loan for the apparatus. No comments were rejected.

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments were rejected during the public comment period or the public hearing.

7. Summary

As required by the City's Citizen Participation Plan, the City undertook a 30-day comment period which occurred from March 7, 2022 through April 6, 2022. A legal notice was posted in the local newspaper and a summary and draft version of the proposed plan was posted on the City's website for public review. Additionally, the City also held a public hearing as part of the development of the proposed Annual Action Plan on March 14, 2022 during a regular meeting of the Pekin City Council.

An additional public notice was published in the local newspaper and a draft of the 2023 Action Plan was published on the City's website on August 11, 2023. The amendment was presented to the public in a public hearing on August 14, 2023 during the regular meeting of the Pekin City Council. The public comment period closed September 11, 2023 at 3:00 pm CST.

The public comment period for the reallocation and conversion of a building into a homeless shelter was published on the City's website from December 8, 2023 until January 8, 2024. The amendment was presented to the Pekin City Council during a public hearing on December 11, 2023, and again (for approval this time) during a regular City Council meeting on January 8, 2024. The public comment period closed January 8, 2024.

On February 12, 2024 an amendment to the 2023 Annual Action Plan was presented to the Pekin City Council and the public during a public hearing on the proposed new funding category which would allow for the repayment of the Section 108 Loan on the Fire Apparatus. The Public Comment period for this amendment opened on February 7, 2024 and closed on March 8, 2024.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PEKIN	City of Pekin

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency responsible for overseeing the development of the Annual Action Plan and administering programs covered by the Plan is the City of Pekin, a municipality in the State of Illinois. Pekin is not a member of a consortium utilizing HUD funds.

Consolidated Plan Public Contact Information

For more information about the City’s CDBG programs and plans, please contact the City’s CDBG Program Manager via e-mail at tlhauk@ci.pekin.il.us or by phone at (309) 478-5356.

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Pekin has adopted a Citizen Participation Plan, which provides the City's CDBG department with policies and procedures associated with the participation of the public in CDBG-related planning activities. During the development of any CDBG-related plan and the year-end CAPER, the City undertakes at least one 30-day public comment period and one public hearing. In the event that substantial amendments are deemed necessary to either the Annual Action Plan or Consolidated Plan, then a public comment period and public hearing will again be held to discuss the changes being made to the previously adopted plan(s).

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Pekin has a good working relationship with the Pekin Housing Authority (PHA) and maintains open communication with that agency. In addition to the PHA, the CDBG Program Manager is an active member of the Home for All Continuum of Care, which provides open communication with health, mental health, and social service organizations/agencies operating in the region.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City's CDBG Program Manager is a non-voting, governing board member for the Home for All Continuum of Care. This continuum of care organization acts as an open line of communication for City consultation with a variety of health, mental health, and social service providers. Further, this participation provides an ongoing source of information on initiatives occurring within the region.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Pekin does not receive ESG dollars. However, the City's participation in the Home for All Continuum of Care, which does contribute to outcomes of community initiatives recorded in HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

3.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Pekin Housing Authority
	Agency/Group/Organization Type	Housing PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was contacted by e-mail and received input on public housing needs, plans, goals and programs.
2	Agency/Group/Organization	City of Pekin
	Agency/Group/Organization Type	Service-Fair Housing Other government - Local Planning organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Pekin is the grantee for the Consolidated Plan and Annual Action Plans. As such, it is the consulting body that is seeking to coordinate and consult to improve anticipated outcomes from the use of CDBG funding.
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Identify any Agency Types not consulted and provide rationale for not consulting.

Significant efforts were made during the development of the Consolidated Plan including direct solicitation of feedback from local community organizations to assist in determining the needs and priorities of the plan. Information is continually gathered during the course of carrying out the Consolidated Plan through the City's participation in the Home for All Continuum of Care and contact with community organizations including the Pekin Housing Authority.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Home For All Continuum of Care	The goals of the Continuum of Care is to support low- and moderate-income individuals, particularly those experiencing homelessness. The City's goals mirror these concerns in ensuring sustainability of a safe community.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City's Citizen Participation Plan governs the public information and feedback process to ensure HUD requirements are met and the public is provided sufficient opportunity to review and comment on proposed CDBG plans and reports. During the development process of the Consolidated Plan, the City conducted a resident and community organization survey to assist CDBG staff in determining the appropriate priority needs and goals during the five-year period. A public comment period along with two public hearings were held during the development of the Consolidated Plan.

Prior to the adoption of this Annual Action Plan, the City held two public comment periods as well as two public hearing to inform and solicit feedback from the public. The determinations made during the development of the Consolidated Plan were considered in the creation of this Annual Action Plan along with any new information acquired during the performance of the 2022 program year. Ultimately, the Consolidated Plan associated with the program year is intended to guide the projects and activities undertaken to accomplish the goals set forth in that Consolidated Plan document.

Prior to City Council approval of this amendment the City conducted a 30-day public comment period which began on December 8, 2023 and closed January 8, 2024. A Public Hearing was held at the Pekin City Council Meeting on December 11, 2023. Comments on the amendment were accepted through January 8, 2024.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Solicited feedback on draft Annual Action Plan. No responses received.	None.	All comments were accepted.	
2	Internet Outreach	Non-targeted/broad community	Request for comments and draft Annual Action Plan posted on the City's website.	None.	All comments were accepted.	http://www.ci.pekin.il.us/departments/community_development/
3	Public Hearing	Non-targeted/broad community	Held during meeting of City Council, access available in-person and via online video while also being televised.	None	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	Solicited feedback on draft revised Annual Action Plan. No responses received.	None.	All comments were accepted.	
5	Internet Outreach	Non-targeted/broad community	Request for comments and draft revised Annual Action Plan posted on the City's website.	None.	All comments were accepted.	http://www.ci.pekin.il.us/departments/community_development/
6	Public Hearing	Non-targeted/broad community	Held during meeting of City Council, access available in-person and via online video while also being televised.	None.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Newspaper Ad	Non-targeted/broad community	Solicited feedback on draft revised Annual Action Plan. No responses received.	None.	All comments were accepted.	
8	Internet Outreach	Non-targeted/broad community	Request for comments and draft revised Annual Action Plan posted on the City's website.	None.	All comments were accepted.	http://www.ci.pekin.il.us/departments/community_development/
9	Public Hearing	Non-targeted/broad community	Held during meeting of City Council, access available in-person and via online video while also being televised.	Nine individuals spoke in the public hearing. Eight were in favor of the amendment, one was not.	All comments were accepted.	

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Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Pekin will receive an annual allocation for the CDBG program. For the 2022 program year, the City has been notified that it will receive an annual allocation amount of \$464,422. This allocation is similar, albeit slightly higher to that of the previous program year and the original Consolidated Plan associated with this program year was adopted using an anticipated annual allocation consistent with the 2021 allocation amount. Should the 2020-2024 Consolidated Plan be amended during the course of the plan, the CDBG department will also amend the anticipated resources to reflect the actual 2023 allocation amount.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	464,422	20,667	427,632	912,721		Total amount with current-year carryover for the remaining period in the Consolidated Plan is projected to be \$912,721.

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied.

The City's use of CDBG funding for Public Improvements will leverage the existing resources of community to undertake such programs as presented in this plan. The CDBG program does not require matching funds.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

The City does not anticipate using City-owned property to accomplish the projects or activities identified in this plan. In the event that City-owned property is deemed appropriate for use in accomplishing the goals or addressing the needs identified in this or the Consolidated Plan, the City may utilize such property in association with CDBG projects or activities at its discretion.

Discussion

The City does not anticipate using City-owned property to accomplish the projects or activities identified in this plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Address Blighted Property Issues	2020	2024	Non-Housing Community Development	City of Pekin	Demolition of Dangerous and Abandoned Structures	CDBG: \$150,000	Buildings Demolished: 10 Buildings
2	Improve Facility, Utility, and Amenity Access	2020	2024	Non-Housing Community Development	City of Pekin	Public Facilities and Infrastructure	CDBG: \$325,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

Annual Action Plan
2023

15

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Administration	2020	2024	Planning	City of Pekin	Residential Rehabilitation Public Services Funding Public Facilities and Infrastructure Demolition of Dangerous and Abandoned Structures Fire Response and Prevention Economic Development	CDBG: \$85,000	Other: 1 Other
4	Improve Fire Safety	2020	2024	Non-Housing Community Development	City of Pekin	Fire Response and Prevention	CDBG: \$277,721	Other: 1 Other

5	Homeless Facilities	2020	2024	Community Development	City of Pekin	Homeless Shelter	CDBG: \$75,000	15,500 annually
6	Interest on Section 108 Loan	2020	2024	Non-Housing Community Development	City of Pekin	Fire Response and Prevention	\$62,000	Other: 4 annually

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Address Blighted Property Issues
	Goal Description	Acquisition, demolition, and/or clearance of abandoned structures that pose a risk to public safety, promote delinquency and/or are considered to threaten neighborhood stability.

2	Goal Name	Improve Facility, Utility, and Amenity Access
	Goal Description	Improving or rehabilitating structures, land parcels, or utilities owned by the City or non-profit organizations in support of a suitable living environment. Activities may include rehabilitation existing infrastructure which benefit individual households in identified geographic areas.
3	Goal Name	Administration
	Goal Description	Costs associated with administering the City's CDBG program including staff hours, office-related expenses, IT-related expenses or other costs not pertaining to a specific activity that may be considered an activity delivery expense.
4	Goal Name	Improve Fire Safety
	Goal Description	Costs to pay down the Section 108 Loan for the Fire Truck for Fire Station #3.
5	Goal Name	Homeless Facility
	Goal Description	Conversion of a portion of an existing building into a homeless day shelter facility.
	Goal Name	Pay principal and interest on Fire Apparatus to Improve Fire Safety
	Goal Description	Reduce amount owed against Section 108 HUD loan

Projects

AP-35 Projects – 91.220(d)

Introduction

This section of the Annual Action Plan identifies broad project types that will be undertaken during the associated program year. The City retains the discretion to determine what types of activities will be undertaken during the program year that fall under the projects specified in both the Consolidated and Annual Action Plans. Further, the Consolidated Plan provides the framework for projects anticipated to occur during the entire five-year period covered by the plan, which may result in significant differences and variances in the types of projects undertaken from year-to-year. Substantial deviations from either plan as described in the Citizen Participation Plan mandate the adoption of a substantial amendment following the applicable public participation requirements.

Projects

#	Project Name
1	Address Blighted Property Issues
2	Improve Facility, Utility, and Amenity Access
3	Administration
4	Section 108 Loan Repayment
5	Homeless Facilities
6	Repayment of Section 108 Principal and Interest

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City considered the findings described in the applicable Consolidated Plan and needs identified by City Staff since the approval of the Consolidated Plan. During the 2023 program year, it is anticipated that utility rehabilitation and demolition needs will be considered priority items in need of being addressed. City staff does not anticipate roadblocks in utilizing CDBG funding to address the specified concerns.

AP-38 Project Summary

Project Summary Information

1	Project Name	Address Blighted Property Issues
	Target Area	City of Pekin
	Goals Supported	Address Blighted Property Issues

	Needs Addressed	Demolition of Dangerous and Abandoned Structures
	Funding	CDBG: \$150,000
	Description	Demolition of deteriorated structures on a spot blight basis.
	Target Date	4/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Buildings Demolished: 10 Buildings
	Location Description	City of Pekin
	Planned Activities	Demolition of 10 buildings.
2	Project Name	Improve Facility, Utility, and Amenity Access
	Target Area	City of Pekin
	Goals Supported	Improve Facility, Utility, and Amenity Access
	Needs Addressed	Economic Development Residential Rehabilitation Public Facilities and Infrastructure Public Services Funding Demolition of Dangerous and Abandoned Structures Fire Response and Prevention
	Funding	CDBG: \$400,000
	Description	This activity involves the rehabilitation of existing sewer linings to improve sewer system efficiency and longevity of infrastructure primarily benefitting low- to moderate-income residents.
	Target Date	4/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 200 LMI households will benefit from this project.
	Location Description	City of Pekin, Derby Street between 2nd and Summer.
	Planned Activities	Rehabilitation of an existing sewer line.
3	Project Name	Administration
	Target Area	City of Pekin

Goals Supported	Administration
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Needs Addressed	Economic Development Residential Rehabilitation Public Facilities and Infrastructure Public Services Funding Demolition of Dangerous and Abandoned Structures Fire Response and Prevention
Funding	CDBG: \$85,000
Description	General administration and program planning costs not necessarily associated with specific activity delivery.
Target Date	4/30/2024
Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
Location Description	City of Pekin
Planned Activities	General administration and program planning costs not necessarily associated with specific activity delivery.

4	Project Name	Section 108 Loan Repayment
	Target Area	City of Pekin
	Goals Supported	Improve Fire Safety

	Needs Addressed	Fire Response and Prevention
	Funding	CDBG: \$277,721
	Description	The City is working to reduce their debt by paying down the Section 108 Loan used to purchase a fire truck for Station #3.
	Target Date	4/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
	Planned Activities	The City plans to pay—down the Section 108 Loan due to HUD earlier than originally anticipated thus freeing up more entitlement allocations in the future.
5	Project Name	Homeless Facilities
	Target Area	City of Pekin
	Goals Supported	LMI

	Needs Addressed	Homeless Facilities
	Funding	CDBG: \$75,000
	Description	Funds to be used for the conversion of a building into a homeless shelter for the City of Pekin.

	Target Date	4/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
	Planned Activities	Renovation of an existing building into a homeless day shelter.
6	Project Name	Principal and Interest Payments on Section 108 Loan
	Target Area	City of Pekin
	Goals Supported	LMI

	Needs Addressed	Fire Response
	Funding	CDBG: \$62,000
	Description	Funds to be used for the principal and interest payments for the Section 108 loan.
	Target Date	4/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
	Planned Activities	1 principal payment and 4 interest payments in accordance to the loan agreement on the HUD Section 108 Loan for the Fire Apparatus.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

There were no specific geographic areas identified during the development of the Consolidated Plan that would suggest a need to prioritize the allocation of CDBG funding to a particular geographic location. While the City does have census tracts at or above the LMI population threshold established by HUD to be considered low- to moderate-income areas (LMA), these areas were not exceptionally higher in LMI or poverty rates as compared to other areas in the City.

Geographic Distribution

Target Area	Percentage of Funds
City of Pekin	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically.

The allocation priorities were based on the data compiled and presented in the 2020-2024 Consolidated Plan.

Discussion

CDBG investments may be made on a citywide basis to address the needs of residents throughout the municipality and within the CDBG Target Area listed in the above section. Most of the City's anticipated activities are not isolated to a particular area or region of the City beyond activities which qualify as a national objective based on area of effect (LMA).

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	15,500
Non-Homeless	0
Special-Needs	0
Total	15,500

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

To support affordable housing goals, the City will primarily be undertaking activities which provide support to the community such as removing dangerous and abandoned structures, improving infrastructure, improving public and homeless facilities. City staff will work to identify alternative funding sources and agency partners to facilitate the improvement of privately-owned residences as has been undertaken historically using CDBG funding.

AP-60 Public Housing – 91.220(h)

Introduction

As discussed in the City Consolidated Plan, the Pekin Housing Authority (PHA) provides housing assistance through the administration of several complexes that provide quality housing to individuals and families that qualify under their income requirements. PHA currently provides housing to 407 individuals in 191 households through their public housing facilities, including 97 families with at least one household member reporting a disability and 31 with at least one household member over the age of 62. The total number of units available is 196 with occupancy at 97.5%.

Actions planned during the next year to address the needs to public housing

The Housing Authority uses its capital funds to maintain the properties based upon an Annual and Five-Year Plan developed by their organization. Renovation of the Community Center at the Broadway Complex has been delayed in order to fund higher than expected construction costs of the door project. Future projects include replacement of the boilers at the six story hi-rise, Golden Arms Apartments, completion of the next phase of kitchen upgrades at the Broadway Apartment Complex and renovation of the community center if funds allow.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The PHA has one resident serving on the Board of Commissioners and a Resident Advisory Council that reviews and makes recommendations regarding PHA policies and Capital Plan. The PHA holds numerous resident engagement events. Some notable resident events include Back to School Pool Party, Celebrating Generations Event, Gardening at PHA, PHA Annual Easter Egg Party and Hunt and the PHA School and Supply Registration Event. Besides the website, the Resident Services Coordinator maintains the PHA Facebook page allowing the PHA to communicate with the residents and other interested parties. The PHA also has a “One Call Now” system to send messages to the residents via phone, text or e-mail.

The PHA has a full-time Resident Services Coordinator who assists our residents with a variety of needs. That person arranges events, meets with new residents soon after they move in to make sure they have what they need and understand their relationship with the Housing Authority. PHA also works with the school systems on behalf of our residents.

The PHA completes an annual PHA Plan similar to this document, which outlines their methods of engaging residents. Additionally, the Pekin Housing Authority’s resident services coordinator maintains close contact with the residents to understand their specific needs. Transportation needs are addressed with bus passes. Employment opportunities in the community are shared with the residents.

Occasionally, they are able to advocate for those seeking outside benefits, which will improve their living conditions.

The City of Pekin will partner with the PHA in the coming year to develop ways to expand participation in homeownership opportunities.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Pekin Housing Authority is not considered a troubled public housing provider.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Numerous facilities offer a variety of homeless services in the region. A substantial portion of regionally available resources and programs are directed towards chronically homeless individuals, homeless families, and veterans. Services that are dedicated to assisting unaccompanied youth are limited but providers serving that population frequently collaborate with the State of Illinois Department of Child and Family Services. While the City benefits from the regionally available assistance, there are few organizations operating within the City that provide residents with locally based services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Involvement will continue with the Home for All Continuum of Care and where possible with additional groups that are interested in reaching out to homeless persons and providing support for their needs. The City is a non-voting member of the Home for All Continuum of Care governing board and utilizes this membership to collaborate with community organizations and service providers throughout the region.

Addressing the emergency shelter and transitional housing needs of homeless persons

Involvement will continue with the Home for All Continuum of Care and additional groups that are interested in emergency shelter and transitional housing needs of homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are a limited number of facilities that offer emergency or transitional housing services within the City. The CDBG Program Manager participates in the Home for All Continuum of Care as a governing board member to connect and cooperate with area organizations that may be in a position to enhance the availability of services within the City. Some of the agencies currently offering supportive services within the City include the Center for Prevention of Abuse, Salvation Army Rust Center, Pekin Outreach Initiative and Pekin Housing Authority.

The City of Pekin anticipates using \$75,000 of the PY 2023 allocation on the renovation and conversion of an existing building into a homeless day shelter. This activity would ease some of the current burden on already stressed resources in the community. With this renovation, the facility is expected to serve 15,500 homeless individuals annually.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The State of Illinois requires that discharge and safety plans ensure suitable housing for patients before discharge. There are regional and local community organizations that offer intermediate and transitional care facilities and housing assistance to prevent homelessness after discharge from medical and mental health institutions.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Tax and building code instruments have the potential to influence the likelihood of residential investment and neighborhood affordability. The City has no specific taxing policies that would negatively impact residential investment or affordability. Housing taxes are based solely on the assessed value of the property. Building code requirements and fees are applied similarly to all types of residential structures and present no unique barriers to development or improvement.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

There are no City policies or fees that are anticipated to diminish the potential return on residential investment.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

The City recently purchased a new fire apparatus with the proceeds of a HUD Section 108 Loan. This fire truck will serve a Low- to Moderate Income community in the City.

Actions planned to address obstacles to meeting underserved needs

To improve the situations and living conditions within the community, the City intends to utilize CDBG funding to remove abandoned and dangerous structures, and rehabilitate sewer linings in low- to moderate-income areas.

Actions planned to foster and maintain affordable housing

Demolition of abandoned structures not only protects the public from potentially dangerous situation but also improves the overall condition of neighborhoods allowing homeowners improved access to home equity to finance improvement and maintenance costs. Improved public infrastructure in low- to moderate-income neighborhoods ensures efficient and dependable utility services.

Actions planned to reduce lead-based paint hazards

While the City does not intend to utilize CDBG funding to perform new direct residential rehabilitation services, City staff is seeking out alternative funding methods and potential partnerships as to establish more efficient rehabilitation programs within the community. It is anticipated that any proposed programs in the future will include mitigation of lead-based paint and other hazards.

Actions planned to reduce the number of poverty-level families

As discussed in the Consolidated Plan, the City will reduce the number of families living poverty through multiple programs including community organization grants, demolition, infrastructure improvements and fire-response improvements. Additionally, the City is working on additional grant opportunities and partnerships to introduce an expanded residential rehabilitation program to further support families.

Actions planned to develop institutional structure

The City will continue to collaborate with the Home for All Continuum of Care, Pekin Housing Authority, and other community organizations that provide support to low- and moderate-income households. Through this involvement, the CDBG Program Manager develops networks with regional service providers which in turn allow the City to better refer individuals to appropriate and available resources and foster potential programmatic partnerships.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with the Home for All Continuum of Care, Pekin Housing Authority, and other community organizations that provide support to low- and moderate-income households.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City will use any income that qualifies as program income prior to drawing entitlement funds. Beginning in PY 2020, the City transitioned to a three-year calculation of the overall 70% LMI benefit occurring from PY 2023 through PY 2025. This means that over the period three-year period, at least 70% of CDBG entitlement funds will meet the national objective of benefiting LMI individuals (not including administrative expenditures).

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of surplus funds from urban renewal settlements	0
3. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	20,667
5. The amount of income from float-funded activities	0
Total Program Income:	20,667

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the year/s covered that include this Annual Action Plan (2023).	70.00%