



City of Pekin

AGENDA

REGULAR COUNCIL MEETING OF JUNE 12, 2006
5:30 P.M.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Clerk to Call the Roll

IV. APPROVAL OF AGENDA

ACTION: Motion to approve the meeting agenda

VOTE REQUIRED

V. APPROVAL OF MINUTES

ACTION: Motion to approve minutes of May 22, 2006 and a special meeting May 25, 2006

VOTE REQUIRED

VI. PUBLIC INPUT ON AGENDA ITEMS

Speakers to state name, address, and spell last name. Questions unrelated to agenda items are accepted during "Public Questions" near the end of the meeting.

VII. CONSENT AGENDA

1. **Receive and File Reports and Minutes:** Police, Fire, T/PCCC, Project Report, Tazewell County Animal Control
2. **Resolution No. 156-06/07– Annual Prevailing Wage**
State Law requirement that each public body awarding public works construction contracts ascertain the prevailing rates of wages for employees engaged in such work once a year
3. **Receive and File Report to Pekin Public School District 108 for Stop Arm Violations, Discipline Reports and School Bus Evacuations**
City's portion of PDSA (Plan, Do, Study, Act) report for the School District Service Team Group. Transportation projects are tracked for several years to monitor improvement or make minor changes on school bus operations.
4. **Receive and File Pekin Public Library Annual Report FY 2005-2006**

ACTION: Motion to approve consent agenda

VOTE REQUIRED TO APPROVE CONSENT AGENDA

VIII. NEW BUSINESS

- 1. Conceptual Plan** (FM)

DESCRIPTION: *Final action on the City's Conceptual Plan following a period of public comments.*

ACTION: *Motion to approve the document*

VOTE REQUIRED
- 2. City Manager Contract** (FM)

DESCRIPTION: *Three-Year Employment Contract for City Manager effective May 1, 2006-April 30, 2009 at an initial annual salary of \$102,000.*

ACTION: *Motion to approve contract*

VOTE REQUIRED
- 3. Economic Development Function** (DK)

DESCRIPTION: *Explanation of 8 options regarding staffing of Economic Development function.*

PRESENTATION: *City Manager Dennis Kief*

ACTION: *Motion to provide Manager with guidance to pursue 1 or more options*

VOTE REQUIRED
- 4. Annual PPUATS Joint Funding Agreement** (DK)

DESCRIPTION: *Agreement with participating agencies and Tri-County Regional Planning Commission for Peoria/Pekin Urbanized Area Transportation Study annual dues in the amount of \$10,965.37. Expenditure provided in the budget. The amount is an 18% increase over last year.*

ACTION: *Motion to approved agreement*

VOTE REQUIRED
- 5. Resolution No. 157-06/07 – An Illinois Department of Transportation Resolution for Improvement by Municipality Under the Illinois Highway Code** (DK)

DESCRIPTION: *Appropriating \$10,965.37 Motor Fund Tax Funds for the PPUATS Joint Funding Agreement FY 2007.*

ACTION: *Motion to adopt resolution*

VOTE REQUIRED
- 6. Municipal Estimate of Maintenance Costs May 1, 2006 – April 30, 2007** (DP)

DESCRIPTION: *Maintenance cost for 15 Street Department operations totaling \$801,470.00. Expenditure provided in the budget.*

ACTION: *Motion to approved cost estimate*

VOTE REQUIRED

7. **Resolution No. 158-06/07 – An Illinois Department of Transportation Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code** (DP)
DESCRIPTION: *Appropriating \$825,000.00 Motor Fuel Tax Funds for maintaining 15 Street Department operations.*
- ACTION:** *Motion to adopt resolution*
- VOTE REQUIRED**
8. **Ordinance No. 2475-06/07 - Amending Title 6 Chapter 8A of the Code of the City of Pekin Regarding Powerton Fire Protection District** (SM)
DESCRIPTION: *An amendment intended to cleanup language in the Code consistent with other contractual practices to remove reference to Powerton Fire Protection Ordinance*
- ACTION:** *Motion to adopt ordinance*
- VOTE REQUIRED**
9. **Ordinance No. 2478-06/07 - Amending Title 4, Chapter 9, Section 1-3 Regarding House Numbering** (JW)
DESCRIPTION: *Amendment defines what structures need to be numbered, who is responsible to post numbers, and enforcement*
- ACTION:** *Motion to adopt ordinance*
- VOTE REQUIRED**
10. **Ordinance No. 1462-A254 - Amending Title 8, Chapter 4, Section 1D Regarding No Parking Schedule** (JW)
DESCRIPTION: *1. Amendment restricts parking on the south side of Park Avenue. This was changed due to new layout of traffic lanes with addition of signals and turn lanes.
2. Amendment restricts parking on Sheridan Road at Lick Creek in the Pekin Park area entrance. Traffic Safety Committee recommends amendments to the Traffic Code.*
- ACTION:** *Motion to adopt ordinance*
- VOTE REQUIRED**
11. **Purchase Fire Trucks** (CL)
DESCRIPTION: *This is the purchase of the 75' Pierce aerial, to replace the 1983 E-One 55' telesquirt, that is proposed in our 2007 Fiscal Year Budget and the Pierce Engine is the replacement of the 2005 Alexis Fire Engine that we recently returned to the manufacturer for a full refund plus interest.*
- ACTION:** *Motion to approve 2 contracts*
- PRESENTATION:** *Fire Chief Chuck Lauss*
- VOTE REQUIRED**

12. Pekin Visitors Bureau Grant Application McNaughton Park Trail Runs (EL)

DESCRIPTION: Proposal to spend \$5,000 from the City's Hotel/Motel Tax to support the McNaughton Park Trail Runs

ACTION: Motion to approve expenditure of \$5,000 to support the McNaughton Park Trail Runs

PRESENTATION: Mayor Mackaman and Emily Lambe

VOTE REQUIRED

13. Pekin Visitors Bureau Grant Application Men's Fast Pitch State Tournament (EL)

DESCRIPTION: Proposal to spend \$5,000 from the City's Hotel/Motel Tax to support the Men's Fast Pitch State Tournament

ACTION: Motion to approve expenditure of \$5,000 to support the Men's Fast Pitch State Tournament

PRESENTATION: Emily Lambe

VOTE REQUIRED

IX. ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

Council members

Staff

Public Questions

Press Time

X. EXECUTIVE SESSION

Lease of Real Estate 5 ILCS 120/2 (c) 6.

ACTION: Motion to move to executive session for the purpose of discussing lease of municipally owned property.

VOTE REQUIRED

XI. ADJOURNMENT

With no further action to come before the Council the Mayor declares meeting closed.

NO VOTE REQUIRED

**PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF THE CITY HALL
111 SOUTH CAPITOL STREET
ON MONDAY, MAY 22, 2006 AT 5:30 O'CLOCK P.M.
FRANK M MACKAMAN * MAYOR * PRESIDING**

PRESENT: COMMISSIONERS, BLANCHARD, JONES, MADDOX AND DAGIT

ABSENT: NONE

The **Pledge of Allegiance** was led by Mayor Mackaman.

Roll was called and all commissioners were present.

Agenda

Motion by Com'r. Dagit seconded by Com'r. Maddox, that the **agenda be amended as follows: Under IX. New Business remove #9 Ordinance No. 2475-06/07 and Under XI. Executive Session add Litigation.** On roll call vote, all present voted Aye. Motion by Com'r. Dagit seconded by Com'r. Maddox, that the **agenda be approved as amended.** On roll call vote, all present voted Aye.

Minutes

Motion by Com'r. Dagit, seconded by Com'r. Blanchard, that the **Minutes of the Special Council Meeting of May 16, 2006, be amended as follows under Communications: City to sell 79 acres.** On roll call vote all present voted Aye. Motion by Com'r. Dagit, seconded by Com'r. Maddox, that the **Minutes of the Regular City Council Meeting of May 8, 2006, the Special Council Meeting of May 15, 2006 be approved as amended.** On roll call vote all present voted Aye.

Consent Agenda

Mayor Mackaman presented and read the following items under Consent Agenda.

Motion by Com'r. Dagit, seconded by Com'r. Blanchard, that the Consent Agenda be **approved as presented.**

1. **Receive and File Reports and Minutes:** Electrical Commission, Liquor Commission of March 9, Traffic Safety Committee of May 5
2. **Charitable Solicitation:** Roy L. King Post 1232 VFW Annual Poppy Days May 20 and 21, 2006
Wm. Schaefer No. 44 American Legion Auxiliary
Poppy Days May 25, 26, and 27, 2006
3. **Resolution No. 152-06/07 – Appointment of Scott Nichols to the Pekin Planning Commission to fill the unexpired term of Sue Ramirez until May 15, 2008**
4. **Resolution No. 153-06/07 – Appointments of Sue Crowell and Randy Turner to the Pekin Library Board of Trustees for a term until June 30, 2009**
5. **Receive and File Bids for Wastewater Treatment Plant- Sludge Removal Opened May 10, 2006**
Action to be taken under New Business
6. **Receive and File the Correspondence form Insight Communications announcing addition of THE TUBE all-music videos network Channel 140**
7. **Receive and File Zoning Board of Appeals Meeting Minutes Dated May 10, 2006**
8. **Receive and File Pekin Planning Commission Meeting Minutes Dated May 10, 2006**
9. **Receive and File Planning Commission Hearings and Recommendations:**
 - a. Hearing #1710 (revised) – approval of the Preliminary Plat for Grandview Estates Subdivision currently zoned R-1 (One Family Residential District)

- b. Hearing # 1712 - approval of the Special Use to add a Mobile Unit to the Business Property currently zoned OS-1 (Office Service District). Special Use is contingent on locating the unit as agreed to at the meeting
- c. Hearing # 1713 – approval of the Site Plan to add a Mobile Unit to the Business Property in the designated location as chosen by the Commission and agreed to by the owner. Property is currently zoned OS-1 (Office Service District)
- d. Hearing #1714 – approval of the Preliminary Plat for Marigold Estates 12A Subdivision currently zoned R-2 (One Family Residential District)
- e. Hearing #1715 – approval of the rezoning of Marigold Estates 12A Subdivision currently zoned AG (Agricultural District) to R-2 (One Family Residential District)

On roll call vote, all present voted Aye.

Communications, Petitions, Reports

Finance Director Robert Reis summarized the financial condition as of April 30, 2006. He told Council that the City continued to improve its financial position. Review of reports showed overall expenditures approximately as budgeted 99.2%. There was a turnaround for state shared revenues though the City's share of state revenues decreased. The ¼ cent increase of the Home Rule Sales Tax estimated increase of \$600,000 takes effect July 1.

New Business

RESOLUTION NO. 148-05/06

PRELIMINARY PLAT GRANDVIEW ESTATES SUBDIVISION

Motion by Com'r. Jones, seconded by Com'r. Dagit, that Resolution No. 148-05/07 be adopted. Council approved the plat for the east portion of Lutticken's Cove Subdivision. Council was informed that the section would have streets with curb and gutter and lighting for 37 lots. Com'r. Blanchard questioned if the original denial by the Planning Commission for not having a sign-off by the Fire Chief and the removal from a previous agenda. Fire Chief Lauss confirmed his review and approval of the plat. On roll call vote, all present voted Aye.

The following Special Use Requests and Site Plans were approved as recommended by the Pekin Planning Commission:

Motion by Com'r. Jones, seconded by Com'r. Dagit, that the **SPECIAL USE REQUEST FROM CENTRAL ILLINOIS RADIOLOGICAL ASSOCIATION TO ADD A MOBILE UNIT FOR DIAGNOSTIC RADIOLOGY, TO THE BUSINESS PROPERTY LOCATED AT 2351 BROADWAY ROAD, CURRENTLY ZONED OS-1 (OFFICE SERVICE DISTRICT)** be approved.

On roll call vote, all present voted Aye.

Motion by Com'r. Jones, seconded by Com'r. Dagit, that the **SITE FROM CENTRAL ILLINOIS RADIOLOGICAL ASSOCIATION TO ADD A MOBILE UNIT FOR DIAGNOSTIC RADIOLOGY, TO THE BUSINESS PROPERTY LOCATED AT 2351 BROADWAY ROAD, CURRENTLY ZONED OS-1 (OFFICE SERVICE DISTRICT)** be approved. Confirmation was given that the site plan would need to come back to Council if the location of the mobile MRI was moved. On roll call vote, all present voted Aye.

RESOLUTION NO. 154-06/07

PRELIMINARY PLAT MARIGOLD ESTATES 12A SUBDIVISION

Motion by Com'r. Jones, seconded by Com'r. Dagit, that Resolution No. 154-06/07 be adopted. On roll call vote, all present voted Aye.

ORDINANCE NO. 1568-A 163

REZONING CERTAIN PROPERTY, MARIGOLD ESTATES 12A SUBDIVISION

Motion by Com'r. Jones, seconded by Com'r. Dagit, that Ordinance No. 1568-A163, requested by Mike Hadden, from AG (Agricultural) to R-2 (One-Family Residential) be adopted. On roll call vote, all present voted Aye.

RESOLUTION NO. 155-06/07

FINAL PLAT GINGOTEAGUE #5

Motion by Com'r. Maddox, seconded by Com'r. Blanchard, that Resolution No. 155-06/07 be adopted.

Discussion followed in regards to the duplexes being single family attached not 2 family duplexes as questioned by Com'r. Jones. On roll call vote, all present voted Aye.

Motion by Com'r. Maddox, seconded by Com'r. Blanchard, that the **AGREEMENT TO ASSIST IN UPDATING THE CITY'S COMPREHENSIVE PLAN WITH TRI-COUNTY REGIONAL PLANNING COMMISSION** be accepted and the proposal for services not to exceed \$12,300 be approved. On roll call vote, all present voted Aye.

Motion by Com'r. Maddox, seconded by Com'r. Blanchard, that the **BID IN THE AMOUNT OF \$98,500 FIRST YEAR AND ADJUSTED SECOND AND THIRD YEAR BASED ON FUEL ADJUSTMENT, FOR SLUDGE REMOVAL AT THE SEWER TREATMENT PLANT BE ACCEPTED AND THE CONTRACT BE AWARDED TO MERRELL BROTHERS, INC.** On roll call vote, all present voted Aye.

ORDINANCE NO. 1462-A 252

AMENDING TITLE 8, CHAPTER 2, SECTION 10 OF THE CODE OF THE CITY OF PEKIN REGARDING ADDITION OF YIELD SIGN ON COOPER STREET @ HEILMAN STREET
Motion by Com'r. Maddox, seconded by Com'r. Blanchard, that Ordinance No. 1462-A 252 be adopted. On roll call vote, all present voted Aye.

ORDINANCE NO. 1462-A 253

AMENDING TITLE 8, CHAPTER 4, SECTION 1D OF THE CODE OF THE CITY OF PEKIN NO PARKING SCHEDULE
Motion by Com'r. Blanchard, seconded by Com'r. Maddox, that Ordinance No. 1462-A 253 regarding addition of No Parking area on Sommerset Street be adopted. On roll call vote, all present voted Aye.

ORDINANCE NO. 2476-06/07

ACCEPTING AN AGREEMENT TO TERMINATE AN EXISTING REDEVELOPMENT AGREEMENT WITH COMMERCE BANK, N.A. AS TRUSTEE AND ROBERT MONGE AND TO PURCHASE REAL PROPERTY WITHIN THE CITY OF PEKIN, ILLINOIS
Motion by Com'r. Blanchard, seconded by Com'r. Maddox, that Ordinance No. 2476-06/07 be adopted. City Manager Dennis Kief briefed Council wherein an existing agreement in the closed TIF 2 area of Rt. 29 would be terminated by their action and the City acquire the redevelopment site and assume revitalization through use of a escrow account. On roll call vote, all present voted Aye.

Motion by Com'r. Blanchard, seconded by Com'r. Maddox, that a **SPECIAL MEETING OF THE COUNCIL TO CONSIDER AN INTERGOVERNMENTAL AGREEMENT WITH THE PEKIN PARK DISTRICT FOR KOCH STREET RECREATIONAL AREA BE SET FOR THURSDAY, MAY 25, 2006 @ 5:30 P.M.** Mayor Mackaman announced that Com'r. Maddox would be attending the meeting by electronic attendance provisions of the Code. On roll call vote, all present voted Aye.

ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

Com'r. Blanchard expressed appreciation for the Fraternal Order of Police helping to raise \$4,000 for Pekin Union Mission. He commended Sergeant Glenda Hollis and Officer Steve Fitzanko for their organization of the rejuvenated FOP Policemen's Ball. Com'r. Blanchard also congratulated Officer Don Jolly on his Police Officer of the Year Award and William Stallings for Firefighter of the Year presented at the Annual Elks award night.

City Manager Dennis Kief reported to Council that he would provide them with a draft of his considerations for the Economic Development function and he would place the action on the next Council meeting for members to provide guidance for one of seven options.

As directed by Council a report was given by Police Chief Tim Gillespie. The issue was a request from residents of the 3rd Street area for the City to do something regarding an individual nude in public.

Reporters from the *Peoria Journal Star* and *Pekin Daily Time* were given the opportunity to ask questions.

Motion by Com'r. Blanchard, seconded by Com'r. Maddox, that Council move to Executive Session at

6:35 P.M. to discuss Personnel – Employment of a Specific Employee of the Public Body 5 ILCS 120/2 (c) 1., Sale of Property 5 ILCS 120/2 (c) 6. and Litigation 5 ILCS 120/2 (c.) 11. On roll call vote, all present voted Aye. The Council returned to open session.

No further business to come before the Council, Mayor Mackaman called the meeting closed.

COUNCIL ADJOURNED AT 9:00 P.M.

Sue E. McMillan
City Clerk

**PROCEEDINGS OF A SPECIAL MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF THE CITY HALL
111 SOUTH CAPITOL STREET
ON THURSDAY, MAY 25, 2006 AT 5:30 O'CLOCK P.M.
FRANK H. MACKAMAN * MAYOR * PRESIDING**

PRESENT: COMMISSIONERS, MADDOX, DAGIT, BLANCHARD AND JONES

ABSENT: NONE

Council received agenda and proper notice was posted on May 22, 2006, of a special meeting, called by motion at the Council meeting on May 22, 2006, to conduct a Public Hearing and for the Council to consider an ordinance to sell municipally owned property.

Pledge of Allegiance was led by Mayor Mackaman.

As provided by Ordinance No. 2412 03/14/05 and under Title 1, Chapter 5, Section 3.1 of the Code of the City of Pekin 1995, Commissioner Maddox, because of absence from the corporate limits of the City for personal employment purposes, utilized the provisions by providing written notice, received on May 12, 2006 and attended telephonically.

Mayor Mackaman acknowledged participation of Commissioner Maddox by electronic means. **Roll** was called and all commissioners were present. .

Agenda

Motion by Com'r. Dagit, seconded by Com'r. Blanchard that the **agenda be approved as presented**.
On roll call vote, all voted Aye.

Communications, Petitions, Reports

Mayor Mackaman opened a Public Hearing at 5:33 p.m. for the purpose of discussing the sale to Pekin Park District and Herget Bank N.A. under a land trust. The notice was properly posted in the Peoria Journal Star on May 10, 2006. It was determined that the property was not necessary for governmental purposes.

Mayor Mackaman informed Council that presented before them was an Intergovernmental Agreement for the sale of municipally owned property in the new Riverway Business Park extended containing the terms and the establishment of developmental assurances, obligations, restrictions, etc. for Koch Street Recreational Areas. City Manager Dennis Kief also told Council the sale consisted of Tract A for \$553,000 and Tract b \$21,000 for a total of 82 acres.

There were no other comments received from the public. Mayor Mackaman closed the hearing at 5:34 p.m.

New Business

ORDINANCE NO. 2477-06/07

**AN ORDINANCE AUTHORIZING THE SALE OF REAL ESTATE AND AUTHORIZING
EXECUTION OF INTERGOVERNMENTAL AGREEMENT WITH PEKIN PARK DISTRICT**

Motion by Com'r. Dagit, seconded by Com'r. Blanchard that Ordinance No. 2477-06/07 be adopted. Mayor Mackaman commended the anonymous donor, Bob Blackwell, Park District Director, the manager, and the attorneys for their efforts in working to draft an agreement that would benefit the community and would be advantageous to the development of the extension of the business park. On roll call vote, all voted Aye.

No further business to come before the Council, Mayor Mackaman adjourned the meeting.

COUNCIL ADJOURNED AT 5:36 P.M.

City of Pekin

Police Department

**PEKIN POLICE DEPARTMENT
END OF MONTH REPORT FOR MAY 2006**

Traffic Tickets	502
Warning Tickets	318
Offenses	517
Arrests	211
Parking tickets	648
STOPS	741

Break down of Parking Tickets

Abandoned Vehicle	5
Fire Lane	5
No Parking Light	302
Handicapped	6
Improper Parking	24
Restricted Parking	291
No Parking Zone	10
Fire Hydrant	0
Abandoned traffic haz	0
Bus Zone	0
Meter violation	5
TOTAL	648



City of Pekin

May 30, 2006

Mr. Dennis Kief
Pekin City Manager
Pekin, IL. 61554

Dear Mr. Kief;

I hereby submit to you the Pekin Fire Department April 2006 report.

Chuck Lauss
Fire Chief
City of Pekin Fire Department

During the month of April 2006, the Pekin Fire Department responded to 282 calls total dollar loss was \$351,300.00.

Of this total, 206 (approximately 73.04%) were emergency medical calls, 76 were automatic fire alarms, service calls, small hazardous conditions involving no fire, false alarms and 5 fires which required extinguishment and/or investigation by fire fighting personnel. Total dollar loss is estimated at approximately \$351,300.00 for the month.

On April 7, 2006, Fire Fighters responded to a report of a structure fire at 1608 Saratoga Street. Upon arrival found a bird nest in the outside light fixture caught fire when light was accidentally turned on. The fire burnt the plastic light fixture and the plastic siding around the area of the light. The fire was put out with a pre connect hand line. Estimated damaged was \$1,000.00.

On April 20, 2006, Fire Fighters responded to a report of a structure fire at 314 Charles Street. Upon arrival TR3 took command 1 ¾" hand line used from E3 for extinguishment. Forcible entry made at front door and extinguished the fire in the front north living room. Upon investigation, fire started in the living room. Cause was determined to be from a candle that was left unattended. Fire was extinguished within ten minutes of making entry. Total dollar loss was \$25,000.00.

On April 22, 2006, Fire Fighters responded to a report of a structure fire at 1430 N. 8th. Street. Upon arrival found smoke coming from a 3 story wood frame building housed 6 apartment units.

Upon arrival fire noted throughout the stairwell. Engine 2 attacked with a 1 ½ " hose line and made entry into the building. Initial reports came as people trapped in the building, Upon arrival the occupants of Unit 22 were assisted to the ground with a ladder. The initial attack was performed by the Engine 2 company and Rescue 2 with a total of 3 firefighters for the first in attack.. Heavy heat and smoke and fire were encountered. Once the Fire was extinguished all units were searched for occupants. After the initial investigation the OSFM was notified for the K9 Thomas Bychowski unit and Arson Investigator Jim Oliver. The building was occupied by 12 occupants at the time of the fire. The fire was noted to have filled the entire stairwell. Samples were taken and photos were also taken. The occupants stated the smoke detector was going off in the hallway and alerted them to the fire. Upon entry into the building has a odor of combustible liquid. Once the fire was extinguished the entire hallway was burned up. Fire under investigation. Total dollar loss was \$325,000.00.

On April 24, 2006, Firefighters responded to a dumpster fire behind Christian Civic Outreach. Enroute dispatch informed us that the fire had extended to a telephone pole and a garage. Upon arrival found the back of garage heavily involved, with the contents of the dumpster fully involved. And a telephone pole on fire. E3 and Tower 3 stretched a 1 ¾" hose line and a 1 ¾" backup line. Fire was knocked down in 5 to 6 minutes. R2 was asked to force entry and determine if the fire had extended into the garage next to the dumpster. There was minimal charring on the inside and a hose line was used to wet down the wall. The contents of dumpster were overhauled and completely extinguished at this time. All embers on the telephone pole were washed down also. There was damage noted to the siding on the north side of dumpster and a tail light on the back of a passenger car had been damaged. Total dollar was \$300.00.

Total calls for the month of April 2006 were 282 and are as follows:

Fires	7
Rescue and EMS	206
Hazardous Materials	3
Other types of calls	66

Total dollar loss for the month of April 2006 was approximately \$351,300.00.

This is a brief overview of the months' events from the City of Pekin Fire Department. If you have any questions, please feel free to give me a call.

Respectfully Submitted,

Charles E. Lauss
Fire Chief
Pekin Fire Department



Tazewell / Pekin Consolidated Communications Center
1130 Koch St. Pekin, IL 61554 • Office (309) 478-5410 Fax (309) 477-2302

TPCCC MONTHLY STATISTICAL REPORT

Month MAY 2006

Number of phone calls received 22,276

Number of 9-1-1 Calls 1816

Number of calls dispatched (all agencies) 5181

*= Included in total # of calls received

Additional Comments:

Steven F. Thompson, ENP
Director

NOTE: New listings in <i>italics</i> .	Jun-06	City of Pekin-Proj Status Report	6/6/2006
PROJECT	STATUS	DESCRIPTION	CONTACT
Veterans Drive:			
Rt. 29 to Commercial Dr.	Prelim Design	Awaiting funding. Receive ROW from the FBOP	Joe
Broadway to I474	Prelim Design	Awaiting funding. Public hearing held, assessing comments.	Joe
I474 Interchange	Prelim Design	Continuing justification reports.	Denny
IDOT Funded Projects:			
Broadway-Parkway Intersection	Design	Continuing with construction drawings and ROW plats	Joe
Schramm to Veterans Drive	Prelim Design	County leading this project. FY2008	Denny
14th - Park Ave Intersection	Construction	<i>Project complete with exception of traffic signal controller</i>	Joe
Forest Dr. - Court St.	Awaiting Funds	Design study complete.	Denny
Riverfront:			
West Boat Ramp	Prelim Design	Set buoy at location of proposed ramp for review of boat captains	Joe
Pekin Lake	Planning	US Army Corps study ongoing. North 2007 South 2008	Joe
Street Maintenance:			
Seal Coat 2006	Construction	Award to RA Cullinan expected 4/3/06 Council Meeting	Dave
Brick Streets	Ongoing	Work on streets as time allows	Dave
Commercial Projects:			
Helig-Meyers Bldg	Complete	Goodwill open. Nothing further for remainder of building.	Ron
East Court Village I:	Design	Former Pekin Mall property.	Ron
Starbucks	Construction	Under construction	Ron
Relocate ATM	Construction	Moved and open	Ron
Outlot E-7 Unit Plaza	Construction	2 new stores(CiCi's Pizza-US Cellular) going in. One unit remains.	Ron
Outlot F-3 Unit Plaza	Construction	Verizon open. 2 units available.	Ron
East Court Village II:	Design	Former SHOPKO Building. Review proposals as received.	Ron
Steak N Shake	Hold	This project is currently on hold.	Ron
WalMart Outlots:			
Outlot 2	Design	Potential client negotiating for this lot.	Ron
Outlot 3:	Design	Nothing new has been proposed for this facility at this time.	Ron
Parkway Plaza	Construction	New Chinese restaurant open	Ron
Trouble Free Plumbing/HVAC	Construction	Building new facility at site of former Bloompot Florist.	Ron
Hardee's Bldg - Court/Parkway	Design	Nothing new has been proposed for this facility at this time.	Ron
Antonini's Train Depot	Construction	New offices/shops planned	Ron
NAPA Auto Bldg - 5th/Ann Eliza	Construction	Remodeling for new businesses.	Ron
Gingoteague General Store	Re-opening	New owner	Ron
Kroger - Gas Station	Construction	Plans approved by Planning Comm.	Ron
Kroger - Relocate Pharmacy	Construction	Relocating pharmacy to front of store with outside pickup window	Ron
Kouri's	Construction	Expansion of exterior dining area and adding restrooms.	Ron

Sonic Restaurant	Construction	Bids received	6/16/2006
East Side Plaza	Construction	New financial business going into former Radio Shack location	Ron
Aventine	Construction	Beginning major expansion of existing facility.	Ron
Amerhart	Construction	Work has begun on this facility	Ron
Winnpak	Construction	Work to begin shortly	Ron
West Campus	Prelim Design	Working on proposed Gateway Center.	Denny
Parkway Storm Sewers	Study	Reviewing existing ditch to receive water for capacity. Need heavy rain.	Joe
Pekin Boat Club Dredging	Bidding	Private dredging of channels around the club.	Ron
Pekin Hospital	Construction	Upgrading 8th floor pediatrics, LDR Facility on 2nd & 3rd floors, & diagnostics	Ron
McKenzie Building/Old Post Off.	Construction	Remodeling former cell areas for offices	Ron
Velde Ford	Construction	Addition and remodel	Ron
Velde GM SuperCentre	Construction	Remodeling existing facility on Auto Row.	Ron
Subdivisions:			
Deerfield Sections 1, 2, 3, & 4	Construction	Continuing to build homes	Ron
Marigold 9A	Construction	Continuing to build homes	Ron
Marigold 10 & 11	Construction	Starting to build homes. 22 homes	Ron
Marigold 12	Construction	Working on infrastructure and streets. 28 homes	Ron
Velde Dr.	Construction	Working on completing road as part of Marigold 12.	Ron
Luticken's Cove	Construction	Continuing to build homes. Met with developers for the next section to the east	Ron
Lake Whitehurst	Construction	Continuing to build homes	Ron
Sunset Hills 30, 31, & 32	Construction	Continuing to build homes	Ron
Sunset 33	Design	To go before Planning on June 14th	Ron
Lake Kennedy	Construction	Continuing to build homes	Ron
Lakeshore Condos	Construction	New 11 unit condo project	Ron
Sunset Lake Estates	Construction	Starting construction. 42 homes	Ron
Hickory Hills 1 thru 4	Construction	Continuing to build homes	Ron
Hickory Hills 5	Construction	Construction has started	Ron
Sierra Drive	Construction	Building homes.	Ron
Gingoteague #5	Construction	Building homes. 40 homes	Ron
Gingoteague #6	Design	Building homes. 12 homes. To Planning 4/12/06	Ron
Grandview Estates(Luticken's)	Design	Preparing to start on site work	Ron

TAZEWELL COUNTY ANIMAL CONTROL

City: PEKIN

Date: 6-1-06

Billing For Month of May-06

\$3,260.75

PEKIN CITY CLERK
111 S CAPITOL
ROOM 242
PEKIN IL 61554

Animal Counts Brought in by Wardens between May 1, 2006 and May 31, 2006

City	Warden	Origin	PickUp Site	PickUp Dat	Species	Breed	Disposition	Days	Log #
Pekin									
	Vogel	City	902 LAWNDALE	5/9/2006	Dog	COLLIE X	R	3	60879
	Vogel	City	1218 N. 8TH	5/9/2006	Dog	TERR X	R	6	60882
	Hoyland	City	1204 CHESTNUT	5/29/2006	Other	RACCOON	E	0	61035
	Hoyland	City	1308 S 8TH	5/27/2006	Cat	DSH	E	0	61030
	Hoyland	City	1308 S 8TH	5/27/2006	Cat	DSH	E	0	61029
	Vogel	City	1111 1/2 DELL	5/10/2006	Dog	DALMATION	E	2	60908
	Hoyland	City	ECCNO LODGE	5/31/2006	Dog	PIT			61049
	Hoyland	City	630 S. 11TH	5/8/2006	Cat	DSH	E	0	60876
	Hoyland	City	1206 PARKWAY	5/8/2006	Dog	LAB	R	0	60875
	Vogel	City	1322 S. 2ND	5/3/2006	Dog	CHOW	E	12	60844
	Vogel	City	800 WASHINGTON	5/31/2006	Dog	CANE CORSO			61046
	Hoyland	City	1308 S 8TH	5/27/2006	Cat	DSH	E	0	61028
	Hoyland	City	528 MARGARET	5/5/2006	Dog	PIT	E	5	60862
	Hoyland	City	528 MARGARET	5/5/2006	Dog	PIT	E	5	60861
	Vogel	City	1201 HENRIETTA	5/6/2006	Dog	PIT	E	6	60859
	Mooney	City	1009 AUGUSTA	5/4/2006	Dog	PIT	E	4	60855
	Mooney	City	1009 AUGUSTA	5/4/2006	Dog	PIT	E	4	60856
	Hoyland	City	1206 PARKWAY	5/8/2006	Dog	GRT PRY	R	-61	60874
	Hoyland	City	1321 ST JULIAN	5/26/2006	Other	BAT	D	0	61021
	Mooney	City	1SR CHURCH OF GOD	5/24/2006	Other	GROUND HOG	REL	0	61004
	Vogel	City	100 STATE	5/23/2006	Dog	SHEP			60994
	Vogel	City	#10 OAKRIDGE	5/25/2006	Other	OPPOSUM	E	153	61006
	Vogel	City	630 S 11TH	5/23/2006	Cat	DSH	E	8	60974
	Vogel	City	217 ARROW	5/25/2006	Dog	LAB			61009
	Mooney	City	#37 HOUSING ON 20TH	5/22/2006	Cat	PERSIAN	REL	8	60967
	Mooney	City	#37 HOUSING ON 20TH	5/19/2006	Cat	DSH			60966
	Hoyland	City	1312 S. 12TH ST	5/26/2006	Cat	DSH	E	5	61016
	Vogel	City	1030 PARK	5/19/2006	Cat	DSH	E	5	60962
	Vogel	City	900 BLK MARKET	5/19/2006	Dog	PIT	R	3	60961
	Vogel	City	501 MAYWOOD	5/19/2006	Dog	MIX	E	12	60960
	Vogel	City	DOUGLAS CENTER COURT	5/18/2006	Dog	HUSKY X	R	6	60955
	Hoyland	City	1000 BLK S CAPITOL	5/11/2006	Dog	DACHSHUND	A	11	60912
	Hoyland	City	1612 SARATOGA	5/26/2006	Dog	HOUND X			61022
	Hoyland	City	1308 S 8TH	5/27/2006	Cat	DSH	E	0	61026
	Vogel	City	1030 PARK	5/24/2006	Cat	DSH			61001
	Hoyland	City	303 ST JULIAN	5/11/2006	Cat	DSH	A	1	60914
	Hoyland	City	303 ST JULIAN	5/11/2006	Cat	DSH	A	4	60915
	Hoyland	City	303 ST JULIAN	5/11/2006	Cat	DSH	A	5	60916
	Hoyland	City	1308 S 8TH	5/27/2006	Cat	DSH	E	0	61027
	Vogel	City	212 HENRIETTA	5/15/2006	Dog	PIT	E	2	60930
	Vogel	City	1331 VEERMAN	5/15/2006	Dog	PIT	R	1	60940
	Hoyland	City	1308 S 8TH	5/27/2006	Cat	DSH	E	0	61025
	Vogel	City	10 TH AND COURT	5/13/2006	Dog	PIT	R	2	60920

Total Dogs picked up in Pekin: 23

Total Cats picked up in Pekin: 16

Total Others picked up in Pekin: 4

Animal Counts Brought in by Individuals between May 1, 2006 and May 31, 2006

City	In By	Origin	PickUp Site	PickUp Dat	Species	Breed	Disposition	Days	Log #
Pekin									
Individual	City		1507 CHARLOTTE	5/10/2006	Cat	DSH	E	1	60904
Owner R	City		1014 S THIRD	5/22/2006	Dog	PIT X	E	2	60968
Individual	City		1507 CHARLOTTE	5/18/2006	Cat	DSH	E	1	60951
Individual	City		1507 CHARLOTTE	5/15/2006	Cat	DSH	E	0	60937
Individual	City		1715 FLEISCHMAN	5/15/2006	Cat	DSH	A	-78	60935
Individual	City		1715 FLEISCHMAN	5/15/2006	Cat	DSH	A	3	60934
Individual	City		1715 FLEISCHMAN	5/15/2006	Cat	DSH			60933
Individual	City		1715 FLEISCHMAN	5/15/2006	Cat	DSH	A	15	60932
Individual	City		1715 FLEISCHMAN	5/15/2006	Cat	DSH	A	10	60931
Owner R	City		1443 VALLE VISTA	5/10/2006	Cat	DLH	E	1	60907
Individual	County		1720 GEHRS	5/1/2006	Cat	DSH	E	9	60840
Individual	City		1507 CHARLOTTE	5/10/2006	Cat	DSH	E	0	60905
Individual	City		343 S. FORTH	5/24/2006	Cat	DSH	A	1	60976
Individual	City		1507 CHARLOTTE	5/10/2006	Cat	DSH	E	1	60903
Individual	City		1507 CHARLOTTE	5/10/2006	Cat	DSH	E	1	60902
Individual	City		2315 BROADWAY	5/10/2006	Cat	DLH			60899
Individual	City		1416 S. 14TH ST	5/9/2006	Cat	DLH	E	1	60885
Owner R	City		904 COOLIDGE	5/8/2006	Cat	DSH	REL	4	60877
Individual	City		402 MANOR	5/7/2006	Cat	DSH	A	5	60869
Individual	City		402 MANOR	5/7/2006	Cat	DSH			60868
Individual	City		1908 EL CAMINO	5/5/2006	Cat	DLH	R	0	60857
Individual	City		209 CAROLINE	5/4/2006	Dog	SHAR PEI X PIT	E	8	60849
Owner R	City		237 KOCH	5/3/2006	Cat	DLH	E	2	60843
Individual	City		1507 CHARLOTTE	5/10/2006	Cat	DSH	E	1	60906
Individual	City		343 S. FORTH	5/23/2006	Cat	DSH	E	3	60986
Owner R	City		413 MARY ST	5/26/2006	Cat	DSH			61020
Individual	City		323 HENRIETTA	5/26/2006	Cat	DSH	E	0	61019
Individual	City		11TH ST	5/26/2006	Dog	SHEP X			61018
Individual	City		323 HENRIETTA	5/25/2006	Cat	DSH	E	1	61014
Individual	City		323 HENRIETTA	5/25/2006	Cat	DSH	E	1	61013
Individual	City		323 HENRIETTA	5/25/2006	Cat	DSH	E	1	61012
Individual	City		323 HENRIETTA	5/25/2006	Cat	DLH	E	1	61010
Owner R	City		1403 HAZEL	5/24/2006	Cat	DLH	E	2	61000
Individual	County		16325 RED SHALE HILL	5/23/2006	Cat	DSH	E	8	60995
Individual	City		1229 IL RT 29	5/23/2006	Dog	LAB X			60993
Owner R	City		1014 S THIRD	5/22/2006	Dog	PIT X	E	2	60969
Individual	City		343 S. FORTH	5/23/2006	Cat	DSH	E	3	60987
Individual	City		343 S. FORTH	5/24/2006	Cat	DSH	E	2	60975
Individual	City		343 S. FORTH	5/23/2006	Cat	DSH	E	3	60985
Individual	City		343 S. FORTH	5/23/2006	Cat	DSH	E	3	60984
Individual	City		343 S. FORTH	5/23/2006	Cat	DSH	E	3	60983
Individual	City		343 S. FORTH	5/23/2006	Cat	DSH	E	3	60982
Individual	City		343 S. FORTH	5/23/2006	Cat	DSH	E	3	60981
Individual	City		343 S. FORTH	5/23/2006	Cat	DSH	E	3	60980
Individual	City		343 S. FORTH	5/23/2006	Cat	DLH	E	3	60979
Individual	City		343 S. FORTH	5/23/2006	Cat	DSH	E	3	60978
Individual	City		343 S. FORTH	5/24/2006	Cat	DSH	E	0	60977
Individual	City		1503 MECHANIC	5/28/2006	Dog	CHIA			61033
Owner R	City		1412 ARTHUR ST	5/23/2006	Dog	CHOW	E	1	60988

Total Dogs picked up in Pekin: 7

Total Cats picked up in Pekin: 42

Total Others picked up in Pekin: 0

RESOLUTION NO. 156-06/07

A RESOLUTION OF THE CITY OF PEKIN, TAZEWELL COUNTY,
ILLINOIS ASCERTAINING THE PREVAILING RATES
OF WAGES FOR LABORERS, WORKERS AND MECHANICS
EMPLOYED AT PUBLIC WORKS OF THE CITY OF PEKIN

WHEREAS, the Prevailing Wage Law, Chapter 820 ILCS 130/1-12, Illinois Compiled Statutes approved June 26, 1941, as amended, requires that each public body awarding any construction contract for public work or doing such work by day labor shall annually ascertain the general prevailing hourly rates of wages for employees engaged on such work; and

WHEREAS, "public work", as defined in the Prevailing Wage Law, includes commercial or industrial projects financed in whole or in part through the issuance of revenue bonds by the City of Pekin under authority of the Industrial Project Bond Act or Home Rule Ordinance, without regard to what person or entity formally contracts for such work; and

WHEREAS, the statutes further provide that said rates be published, publicly posted and/or kept available for inspection by any interested party and a certified copy hereof must be promptly filed in the Office of the Secretary of State and Labor Department and be provided to others on request; and

WHEREAS, the City of Pekin believes Prevailing Wage Law should apply to private commercial economic development projects directly supported by public funds, including projects supported by Tax Increment Financing or tax incentives of any kind, but excluding projects resulting from Annexation Agreements, Intergovernmental Agreements, projects involving the City's Land Subdivision Code (including waivers/variations there from), activities that are exempt due to specific contract language, or certain projects the City Council finds inappropriate for application of Prevailing Wage Law; and

WHEREAS, the City of Pekin believes that contractors awarded contracts for public work as defined by state statute and this Resolution should, as a prerequisite to such contract, provide proof of participation in apprenticeship and training programs approved and registered with the United States Department of Labor's Bureau of Apprenticeship and Training for all construction contracts in excess of \$100,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pekin, County of Tazewell, State of Illinois, that the prevailing wages as set forth in the document attached hereto are incorporated herein by reference as the prevailing rates of hourly wages in the City of Pekin, Illinois for the laborers, workers and mechanics specified therein who are engaged in the construction of public works within the jurisdiction of this municipality; and

BE IT FURTHER RESOLVED that the prevailing wages set forth in the document attached hereto and incorporated by reference shall be paid to laborers, workers and mechanics specified therein when such persons perform work on private commercial economic development projects directly supported by public funds, including projects supported by Tax Increment Financing or tax incentives of any kind, but excluding projects resulting from Annexation Agreements, Intergovernmental Agreements, projects involving the City's Land Subdivision Code (including waivers/ variations there from), activities that are exempt due to specific contract language, or certain projects the City Council finds inappropriate for application of Prevailing Wage Law; and

BE IT RESOLVED that contractors awarded contracts for public work as defined by state statute and this Resolution should, as a prerequisite to such contract, provide proof of participation in apprenticeship and training programs approved and registered with the United States Department of Labor's Bureau of Apprenticeship and Training for all construction contracts in excess of \$100,000.00; and

BE IT RESOLVED that nothing herein contained shall be constructed to apply said prevailing hourly rates of wages in the locality to any work or employment other than public works or private commercial economic development projects directly supported by public funds as defined in the Act and this Resolution; and

BE IT RESOLVED that the City Clerk shall publicly post or keep available for inspection by any interested party in the main office of this City this determination of prevailing rates of wages; and

BE IT RESOLVED that the City Clerk shall mail a copy of this determination to any employer, any association of employers, and to any person or association of employees who have filed or do file their names and addresses with the Clerk requesting copies of any determination under said law of the particular rates and of the particular classes of persons whose wages will be affected by such rates; and

BE IT RESOLVED that the City Clerk shall promptly file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois; and

BE IT RESOLVED that the City Clerk, as required by law, shall cause to be published in a newspaper of general circulation within the area of this municipality a notice of this determination and that it is effective prevailing wage determination of this public body.

ADOPTED AND APPROVED THIS 12th day of JUNE, 2006.

ATTEST:

Frank H. Mackaman, Mayor

Sue E. McMillan, City Clerk

Tazewell County Prevailing Wage for June 2006

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN	NW	BLD		21.910	22.510	1.5	1.5	2.0	5.700	8.000	0.000	0.600
ASBESTOS ABT-GEN	NW	HWY		23.590	24.340	1.5	1.5	2.0	5.850	8.410	0.000	0.750
ASBESTOS ABT-GEN	SE	BLD		22.690	23.440	1.5	1.5	2.0	4.800	6.530	0.000	0.600
ASBESTOS ABT-MEC		BLD		23.300	24.800	1.5	1.5	2.0	7.860	4.910	0.000	0.000
BOILERMAKER		BLD		28.970	31.970	2.0	2.0	2.0	8.020	6.600	0.000	0.210
BRICK MASON		BLD		26.110	27.610	1.5	1.5	2.0	5.000	6.100	0.000	0.360
CARPENTER	N	BLD		24.940	26.690	1.5	1.5	2.0	6.500	6.450	0.000	0.300
CARPENTER	N	HWY		25.520	27.270	1.5	1.5	2.0	6.500	6.410	0.000	0.250
CARPENTER	S	BLD		24.970	26.720	1.5	1.5	2.0	6.500	6.420	0.000	0.300
CARPENTER	S	HWY		25.510	27.260	1.5	1.5	2.0	6.500	6.420	0.000	0.250
CEMENT MASON		BLD		22.480	23.980	1.5	1.5	2.0	4.950	9.300	0.000	0.500
CEMENT MASON		HWY		23.280	24.280	1.5	1.5	2.0	4.950	9.300	0.000	0.500
CERAMIC TILE FNSHER		BLD		24.090	0.000	1.5	1.5	2.0	5.000	6.100	0.000	0.350
ELECTRIC PWR EQMT OP		ALL		28.840	34.100	1.5	1.5	2.0	4.500	7.790	0.000	0.000
ELECTRIC PWR GRNDMAN		ALL		19.790	34.100	1.5	1.5	2.0	4.500	5.340	0.000	0.000
ELECTRIC PWR LINEMAN		ALL		32.040	34.100	1.5	1.5	2.0	4.500	8.650	0.000	0.000
ELECTRIC PWR TRK DRV		ALL		20.760	34.100	1.5	1.5	2.0	4.500	5.600	0.000	0.000
ELECTRICIAN		BLD		28.690	30.690	1.5	1.5	2.0	5.150	7.740	0.000	0.250
ELECTRONIC SYS TECH		BLD		22.830	24.330	1.5	1.5	2.0	5.150	5.185	0.000	0.250
ELEVATOR CONSTRUCTOR		BLD		32.885	37.000	2.0	2.0	2.0	7.775	5.090	1.970	0.000
GLAZIER		BLD		26.320	27.070	1.5	1.5	2.0	5.650	5.750	0.000	0.350
HT/FROST INSULATOR		BLD		33.200	34.550	1.5	1.5	2.0	7.860	8.610	0.000	0.310
IRON WORKER		BLD		24.080	25.830	1.5	1.5	2.0	7.690	6.910	0.000	0.300
IRON WORKER		HWY		25.920	27.420	1.5	1.5	2.0	8.040	7.410	0.000	0.350
LABORER	NW	BLD		20.910	21.510	1.5	1.5	2.0	5.700	8.000	0.000	0.600
LABORER	NW	HWY		22.840	23.590	1.5	1.5	2.0	5.850	8.410	0.000	0.600
LABORER	SE	BLD		22.690	23.440	1.5	1.5	2.0	4.800	6.530	0.000	0.600
LABORER	SE	HWY		23.270	24.020	1.5	1.5	2.0	4.800	6.530	0.000	0.600
LATHER		BLD		24.940	26.690	1.5	1.5	2.0	6.500	6.450	0.000	0.300
MACHINERY MOVER		HWY		25.920	27.420	1.5	1.5	2.0	8.040	7.410	0.000	0.350
MACHINIST		BLD		35.630	37.630	2.0	2.0	2.0	3.880	4.750	2.460	0.000
MARBLE FINISHERS		BLD		24.090	0.000	1.5	1.5	2.0	5.000	6.100	0.000	0.350
MARBLE MASON		BLD		25.630	26.880	1.5	1.5	2.0	5.000	6.100	0.000	0.350
MILLWRIGHT		BLD		25.860	27.610	1.5	1.5	2.0	6.500	5.850	0.000	0.300
MILLWRIGHT		HWY		21.150	22.400	1.5	1.5	2.0	2.800	2.430	0.000	0.000
OPERATING ENGINEER		BLD	1	27.310	29.060	1.5	1.5	2.0	4.650	7.750	0.000	0.800
OPERATING ENGINEER		BLD	2	25.490	29.060	1.5	1.5	2.0	4.650	7.750	0.000	0.800
OPERATING ENGINEER		BLD	3	24.170	29.060	1.5	1.5	2.0	4.650	7.750	0.000	0.800
OPERATING ENGINEER		HWY	1	28.050	31.050	1.5	1.5	2.0	5.400	8.000	0.000	0.900
OPERATING ENGINEER		HWY	2	25.830	31.050	1.5	1.5	2.0	5.400	8.000	0.000	0.900
OPERATING ENGINEER		HWY	3	22.150	31.050	1.5	1.5	2.0	5.400	8.000	0.000	0.900
PAINTER		ALL		26.850	27.850	1.5	1.5	1.5	5.650	5.750	0.000	0.350
PAINTER SIGNS		BLD		27.640	31.030	1.5	1.5	1.5	2.600	2.210	0.000	0.000
PILEDRIIVER	N	BLD		25.440	27.190	1.5	1.5	2.0	6.500	6.450	0.000	0.300
PILEDRIIVER	N	HWY		26.020	27.770	1.5	1.5	2.0	6.500	6.410	0.000	0.250
PILEDRIIVER	S	BLD		25.470	27.220	1.5	1.5	2.0	6.500	6.420	0.000	0.300
PILEDRIIVER	S	HWY		26.010	27.760	1.5	1.5	2.0	6.500	6.420	0.000	0.250
PIPEFITTER		BLD		31.300	34.430	1.5	1.5	2.0	6.100	6.460	0.000	0.420
PLASTERER		BLD		22.340	23.590	1.5	1.5	2.0	4.950	9.500	0.000	0.500
PLUMBER		BLD		27.970	30.490	1.5	1.5	2.0	6.100	7.910	0.000	0.800
ROOFER		BLD		24.200	25.200	1.5	1.5	2.0	5.350	6.550	0.000	0.150
SHEETMETAL WORKER		BLD		27.740	29.130	1.5	1.5	2.0	5.670	9.310	0.000	0.310
SIGN HANGER		HWY		25.920	27.420	1.5	1.5	2.0	8.040	7.410	0.000	0.350
SPRINKLER FITTER		BLD		31.240	33.240	1.5	1.5	2.0	6.500	5.350	0.000	0.250

STEEL ERECTOR	HWY	25.920	27.420	1.5	1.5	2.0	8.040	7.410	0.000	0.350
STONE MASON	BLD	26.110	27.610	1.5	1.5	2.0	5.000	6.100	0.000	0.360
TERRAZZO FINISHER	BLD	24.090	0.000	1.5	1.5	2.0	5.000	6.100	0.000	0.350
TERRAZZO MASON	BLD	25.630	26.880	1.5	1.5	2.0	5.000	6.100	0.000	0.350
TILE MASON	BLD	25.630	26.880	1.5	1.5	2.0	5.000	6.100	0.000	0.350
TRUCK DRIVER	ALL 1	24.755	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TRUCK DRIVER	ALL 2	25.155	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TRUCK DRIVER	ALL 3	25.355	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TRUCK DRIVER	ALL 4	25.605	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TRUCK DRIVER	ALL 5	26.355	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TRUCK DRIVER	O&C 1	19.804	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TRUCK DRIVER	O&C 2	20.124	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TRUCK DRIVER	O&C 3	20.284	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TRUCK DRIVER	O&C 4	20.484	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TRUCK DRIVER	O&C 5	21.084	0.000	1.5	1.5	2.0	7.000	3.100	0.000	0.000
TUCKPOINTER	BLD	26.110	27.610	1.5	1.5	2.0	5.000	6.100	0.000	0.360

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)
 OSA (Overtime is required for every hour worked on Saturday)
 OSH (Overtime is required for every hour worked on Sunday and Holidays)
 H/W (Health & Welfare Insurance)
 Pensn (Pension)
 Vac (Vacation)
 Trng (Training)

Explanations**TAZEWELL COUNTY**

ASBESTOS - See Laborers

CARPENTERS (NORTH) - That part of the county North including the towns of Marquette Hts., Morton, Creve Coeur and Deer Creek.

LABORERS (NORTHWEST) - The area bounded by the old city limits of East Peoria.

MILLWRIGHTS - See Carpenters

PILEDRIVERS - See Carpenters

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - Removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING

Class 1. Cranes; Overhead Cranes; Gradall; All Cherry Pickers; Mechanics; Central Concrete Mixing Plant Operator; Road Pavers (27E - Dual Drum - Tri Batchers); Blacktop Plant Operators and Plant Engineers; 3 Drum Hoist; Derricks; Hydro Cranes; Shovels; Skimmer Scoops; Koehring Scooper; Drag Lines; Backhoe; Derrick Boats; Pile Drivers and Skid Rigs; Clamshells; Locomotive Cranes; Dredge (all types) Motor Patrol; Power Blades - Dumore - Elevating and similar types; Tower Cranes (Crawler-Mobile) and Stationary; Crane-type Backfiller; Drott Yumbo and similar types considered as Cranes; Caisson Rigs; Dozer; Tournadozer; Work Boats; Ross Carrier; Helicopter; Tournapulls - all and similar types; Scoops (all sizes); Pushcats; Endloaders (all types); Asphalt Surfacing Machine; Slip Form Paver; Rock Crusher; Heavy Equipment Greaser; CMI, CMI Belt Placer, Auto Grade & 3 Track and similar types; Side Booms; Multiple Unit Earth Movers; Creter Crane; Trench Machine; Pump-crete-Belt Crete-Squeeze Cretes-Screw-type Pumps and Gypsum; Bulker & Pump - Operator will clean; Formless Finishing Machine; Flaherty Spreader or similar types; Screed Man on Laydown Machine; Wheel Tractors (industrial or Farm-type w/Dozer-Hoe-Endloader or other attachments); F.W.D. & Similar Types; Vermeer Concrete Saw.

Class 2. Dinkeys; Power Launches; PH One-pass Soil Cement Machine (and similar types); Pugmill with Pump; Backfillers; Euclid Loader; Forklifts; Jeeps w/Ditching Machine or other attachments; Tunneluger; Automatic Cement and Gravel Batching Plants; Mobile Drills (Soil Testing) and similar types; Gurries and Similar Types; (1) and (2) Drum Hoists (Buck Hoist and Similar Types); Chicago Boom; Boring Machine & Pipe Jacking Machine; Hydro Boom; Dewatering System; Straw Blower; Hydro Seeder; Assistant Heavy Equipment Greaser on Spread; Tractors (Track type) without Power Unit pulling Rollers; Rollers on Asphalt -- Brick Macadem; Concrete Breakers; Concrete Spreaders; Mule Pulling Rollers; Center Stripper; Cement Finishing Machines & CMI Texture & Reel Curing Machines; Cement Finishing Machine; Barber Green or similar loaders; Vibro Tamper (All similar types) Self-propelled; Winch or Boom Truck; Mechanical Bull Floats; Mixers over 3 Bag to 27E; Tractor pulling Power Blade or Elevating Grader; Porter Rex Rail; Clary Screed; Truck Type Hoptoe Oilers; Fireman; Spray Machine on Paving; Curb Machines; Truck Crane Oilers; Oil Distributor; Truck-Mounted Saws.

Class 3. Air Compressor; Power Subgrader; Straight Tractor; Trac Air without attachments; Herman Nelson Heater, Dravo, Warner, Silent Glo, and similar types; Roller: Five (5) Ton and under on Earth or Gravel; Form Grader; Crawler Crane & Skid Rig Oilers; Freight

Elevators - permanently installed; Pump; Light Plant; Generator; Conveyor (1) or (2) - Operator will clean; Welding Machine; Mixer (3) Bag and Under (Standard Capacity with skip); Bulk Cement Plant; Oiler on Central Concrete Mixing Plant.

OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Cranes; Hydro Crane; Shovels; Crane Type Backfiller; Tower Cranes - Mobile & Crawler & Stationary; Derricks & Hoists (3 Drum); Draglines; Drott Yumbo & similar types considered as Cranes; Back Hoe; Derrick Boats; Pile Driver and Skid Rigs; Clam Shell; Locomotive - Cranes; Road Pavers - Single Drum - Dual Drum - Tri Batcher; Motor Patrols & Power Blades - Dumore - Elevating & Similar Types; Mechanics; Central Concrete Mixing Plant Operator; Asphalt Batch Plant Operators and Plant Engineers; Gradall; Caisson Rigs; Skimmer Scoop - Koering Scooper; Dredges (all types); Hoptoe; All Cherry Pickers; Work Boat; Ross Carrier; Helicopter; Dozer; Tournadozer; Tournapulls - all and similar types; Multiple Unit Earth Movers; Scoops (all sizes); Pushcats; Endloaders (all types); Asphalt Surfacing Machine; Slip Form Paver; Rock Crusher; Heavy Equipment Greaser (top greaser on spread); CMI, Auto Grade, CMI Belt Placer & 3 Track and similar types; Side Booms; Starting Engineer on Pipeline; Asphalt Heater & Planer Combination (used to plane streets); Wheel Tractors (with dozer, hoe or endloader attachments); F.W.D. and Similar types; Blaw Knox Spreader and Similar types; Trench Machines; Pump Crete - Belt Crete - Squeeze Crete - screw type pumps and gypsum (operator will clean); Formless Finishing Machines; Flaherty Spreader or similar types; Screed Man on Laydown Machine; Vermeer Concrete Saw.

Class 2. Bulker & Pump; Power Launches; Boring Machine & Pipe Jacking Machine; Dinkeys; P-H One Pass Soil Cement Machines and similar types; Wheel Tractors (Industry or farm type - other); Back Fillers; Euclid Loader; Fork Lifts; Jeep w/Ditching Machine or other attachments; Tunneluger; Automatic Cement & Gravel Batching Plants; Mobile Drills - Soil Testing and similar types; Pugmill with pump; All (1) and (2) Drum Hoists; Dewatering System; Straw Blower; Hydro-Seeder; Boring Machine; Hydro-Boom; Bump Grinders (self-propelled); Assistant Heavy Equipment Greaser; Apsco Spreader; Tractors (track-type) without Power Units Pulling Rollers on Asphalt - Brick or Macadam; Concrete Breakers; Concrete Spreaders; Cement Strippers; Cement Finishing Machines & CMI Texture & Reel Curing Machines; Vibro-Tampers (all similar types self-propelled); Mechanical Bull Floats; Self-propelled Concrete Saws; Mixers-over three (3) bags to 27E; Winch and Boom Trucks; Tractor Pulling Power Blade or Elevating Grader; Porter Rex Rail; Clary Screed; Mule Pulling Rollers; Pugmill without Pump; Barber Greene or similar Loaders; Track Type Tractor w/Power Unit attached (minimum); Fireman; Spray Machine on Paving; Curb Machines; Paved Ditch Machine; Power Broom; Self-Propelled Conveyors; Power Subgrader; Oil Distributor; Straight Tractor; Truck Crane Oiler; Truck Type Oilers; Directional boring machine; Horizontal directional drill.

Class 3. Straight framed articulating end dump vehicles and Truck mounted vac unit (separately powered); Trac Air Machine (without attachments); Herman Nelson Heater, Dravo Warner, Silent Glo & similar types; Rollers - five ton and under on earth and gravel; Form Graders; Pumps; Light Plant; Generator; Air Compressor (1) or (2); Conveyor; Welding Machine; Mixer - 3 bags and under; Bulk Cement Plant; Oilers.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Memo

To: Dennis Kief, City Manager
Cc: Mayor and Council
From: Greg Ranney
Date: 6/8/2006
Re: District 108 PDSA Yearly Project

Plan, Do, Study and Act. I am part of a Pekin Public Schools District 108 Service Team Group who met monthly. At a district level, each school team has yearly projects that are their PDSA projects. These projects are tracked by the district for several years to monitor improvement or to make minor changes so improvement will happen. My discipline reports, stop arm violations and bus evacuations are over a three year period and a vital part of the school bus operation. The customer service PDSA is just starting this year. We look forward to being sure we receive high marks in this area again next year.



May 30, 2006

Pekin Public School District 108
Matt Wilkinson
501 Washington St.
Pekin, IL 61554

Mr. Wilkinson:

Enclosed are the updates of PDSA's for Discipline Reports, Stop Arm Violations and School Bus Evacuations for the past three years. I thank you and the district for including the transportation providers in this program. I feel all three of these PDSA's are important to the daily operation of the transportation and the safety of all the students. I also feel that all three programs have been very successful in helping the students better understand behavior on the bus and how to safely get off the bus in an emergency.

The community has been educated on how important it is to honor the school bus stop arm when it is being used to help load and unload students. The stop arm violators have learned that the police and the State's Attorney's office are serious and to stop when a stop arm is in use.

The discipline reports will fluctuate with the students and with the time of the year, but they help cut down on the behavior problems.

The bus evacuations have helped to give the students the opportunity to learn how to get off the bus safely in case of an emergency. This is a very valuable tool for the students.

Another year of transportation will soon be finished and overall it has been a fantastic year. I would like to thank you, District 108 office staff, the principals, and their staff for yet another successful year.

I look forward to continuing transportation to the students of District 108 safely for many years to come.

Sincerely,

A handwritten signature in cursive script that reads "Greg Ranney".
Greg Ranney



Discipline Reports 2005-06

Topic: Discipline Reports (Executive Summary)

Background Information – This is the fourth year of using discipline reports for student behavior as one of my PDSA projects. Behavior and discipline on the buses is critical to the safety of all students riding the school bus. There has been improvement over the year and this program will be continued indefinitely. Part of the program is the report but an addition to the program is camera monitoring. Both are very important to the safety issues.

Department Needs – Initially the driver writes the report and turns it in to the principal or vice principal. The support of the principal or vice principal for the driver is very important. After reading the report or reviewing the videotape, the proper progressive discipline is given to the student involved. This allows the student to understand how important it is to follow the rules while on the school bus. This year the monitors, cameras and the discipline reports have again helped to improve the safety of all the students while riding the school bus.

Financial Implications – There are continued costs to the transportation program to pay for the monitors, the upkeep and repair of the cameras, the cameras, and videotapes for the camera. The additional costs per year verses the safety of the students far outweighs those costs.

Assessments/Evaluations - This goal is still the #1 PDSA for me since discipline problems turn into safety problems. The support of city staff and district staff has made the goal a success. There will be ongoing problems because each year the students change and there will always be problems that need addressed. The discipline reports, monitoring, and the camera monitoring must continue. The number of discipline reports has not changed much over the past three years, but the students had better understand there would be discipline to deal with if they misbehave on the bus. I feel the number of discipline reports would increase if this program were not in place.

Recommendations – It is my recommendation that the district and the City of Pekin continue to work cooperatively on discipline reports as a priority for school bus transportation. Monitors need to continue to ride on routes where there have been numerous problems and the use of cameras on the buses where they are needed. The videotapes have been used to show the parents and help them understand their child's behavior on the bus. The truth is on the videotape. The discipline report goal has been a tool along with the monitoring which will continue to be used for years to come to help with the safety of students on the school buses.



Stop Arm Violations 2005-06

Topic: Stop Arm Violations (Executive Summary)

Background Information – This is the third year of drivers writing stop arm violations. I implemented this after several near disasters when motorists passed the extended school bus stop arms. Students were almost hit. I contacted officer Gary Lowe of the Pekin Police Department about the problems bus drivers were having and he became involved. Pekin Police started issuing tickets and violators were being convicted, paying a fine and automatically losing their driver's license for a minimum of three months. Stories were in the press and one of the television stations rode one of the buses and caught on videotape a violator driving past the extended stop arm. Word has gotten around the community and the violations have decreased. There was great support from the district, police and the Tazewell County State's Attorney's office.

Departmental Needs – Several meetings were scheduled with the police, State's Attorney's representative and City of Pekin school bus drivers to discuss what information was necessary for the program to be successful. There were several "near misses" of students being hit or run over and how important that the program start immediately.

Financial Implication - The costs have been the driver's time filling out the report as accurately as possible. The costs of the police officer's time to go to court, if necessary. However, all costs have been worth it to prevent a tragedy.

Assessment/Evaluations - After three years of enforcement and monitoring it is clear that this program is successful and doing what was intended. The community has been made aware the stop arm violations had become a problem and will not be tolerated in the City of Pekin. Passing an extended stop arm is a serious violation and if convicted there would be a fine and immediate loss of the driver's license. For the three-year period the program has been implemented the number of stop arm violations have decreased. We still need the support of the police department and continue to ticket violators. We have to let the community know how serious this violation could be.

Recommendations – My recommendation would be to continue this program. Continue to educate the public from time to time through the district 108 newsletters to parents and the public service channel 22 that stop arm violators will not be tolerated in the City of Pekin and share the possible penalties with them. This PDSA has also been a success to help with the safety of the transportation program.

Looking at the 108 operational survey of November 2005, I would like to the 44% with no opinion to share their thoughts on the service, if they deal with transportation. It is hard to determine the true meaning of this number. Based on the comments section of the survey my staff and I work to better communicate with school offices and principals if it appears this is where the conversation should be. I try to deal with most transportation concerns because that is part of what the district pays the City of Pekin for.

The second problem is from time to time I will get the recorder at school so I must leave a message and try later. In the case of an emergency, I will call the principal's cell phone. My staff and myself will make every effort to address the comments on this year's survey for the next year's operation.



School Bus Evacuations 2005-06

Topic: School Bus Evacuations (Executive Summary)

Background Information – This is now the third year for the school bus evacuations and an important program. This became an important issue several years ago when a small handicap bus caught fire by the high school and was very burnt up in 3-5 minutes. This was a major priority to me to make sure each student had an opportunity to learn how to get off the school bus in case of an emergency. A plan was created, the idea was shared with all of the principals, and the bus evacuations program training for all schools was started.

Departmental Needs – Each of the bus drivers and monitors were trained to be sure they knew what to do, where each of the evacuation doors and windows were located, where the radio, fire extinguisher and first aid kits were located. In case there was an accident or a driver had a problem, the students would be able to get off the bus as quickly and as safely as possible. The bus evacuation drills are conducted twice a year at each school, once in the fall and again in the spring.

Financial Implications - The initial cost of training the drivers and monitors and the cost paid to the driver each year to conduct the evacuation twice a year. I feel this is a small cost to pay in order to give each student the opportunity to learn how to get off the bus safely in case of an emergency.

Assessment/Evaluations – I continue to feel this PDSA is very important for every student who rides a school bus. This tool of training is going well and should stay in place as long as students are required to ride a bus to and from school. The students continue to get better at knowing how to evacuate the bus each time the program is practiced. The students improve the time it takes to evacuate the bus each time a "drill" is conducted. The students understand where the emergency exits are, how to use the radio and where to go after they have safely evacuated the bus. This has been very successful and the students can safely evacuate the bus in case of an emergency.

Recommendations – Being in charge of the lives of every student who rides a Pekin Municipal School Bus vehicle I feel this program is a great success. I feel this helps to educate every student how to safely and quickly help each other to get off the bus in case of an emergency. I again want to thank Matt Wilkinson, the administration, all of the principals, and the teachers who helped to put this program in place.



Customer Survey 2005-06

Topic: Customer Survey (Executive Summary)

Background Information – This survey gave myself and staff a better understanding of the thoughts of the school staff in the daily use of the school bus transportation program. This survey is an additional tool to better serve the users for the transportation program. We can strive to improve the program.

Departmental Needs – I will continue to use the survey for the next several years after making possible changes to address the comments in this year's survey. I have hopes that even more of the transportation users will have the time next survey to comment on transportation. This will give us a better direction.

Financial Implication - I believe to better improve the communications which was one of the comments in the survey will not have any additional costs to us as the transportation provider. It will be more phone calls and possibly a meeting.

Assessment/Evaluations – This PDSA is important to the City of Pekin Transportation Department. I feel from the survey that transportation had great marks but two comments were received on items I feel can be improved. I will work over the next year to be sure to correct these concerns to the best of our ability.

Recommendations – Looking at the 108 operational survey of November 2005, I would like the 44% with no opinion to share their thoughts on the service, if they deal with transportation. It is hard to determine the true meaning of this number. Based on the comments section of the survey my staff and I work to better communicate with school office staff and principals on transportation needs. My office staff and I try to deal with most transportation concerns along with my staff not to burden the schools because I feel this is part of what the district pays the City of Pekin to do under the contract for transportation. I will continue to work with staff on all reports, stop arm violations, discipline reports, bus evacuations, and the staff survey because all are very important to our operation and the continued safety of every student who rides the City of Pekin school buses. Their safety is our #1 priority.

Operational Definition And Data Gathering Plan

Stop Arm Violations Mar 06.doc

What instrument(s) will you use to measure the characteristic?												
Written reports from drivers turned in immediately, they must be descriptive as possible.												
How will the instrument(s) be used in a standardized way? (e.g., who, when, with whom, how collected, how reported, etc.)												
The drivers will turn in reports to the office, office signs and faxes to Pekin Police & District #108.												
What criterion will you use to confirm the improvement hypothesis? (e.g., what score, average, level of success, etc.)												
The office and the district will track and the monthly reports along with the reports from last year to see if there has been a decrease. We will also track violators to see what happened to the tickets issued by police when going to court.												
Who	What	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/Jun	
Drivers, Office, Police & District #108	Track monthly to see if numbers of violators decrease.	X	X	X	X	X	X	X	X			
Department Office	Track each case report outcome to #108 office and drivers.	X	X	X	X	X	X	X	X			
Office Bus	Prepare yearly report for district #108	2	6	9	5	3	7	6	6			

Operational Definition And Data Gathering Plan

Stop Arm Violations May 05.doc

Owner:	City of Pekin – Stop Arm Violations	Date:	06/09/05
Improvement	If I do this: Get information of violators to the police, and keep drivers informed.		
Hypothesis:	To Improve this characteristic: Follow up with courts on outcome & share with drivers and the press.		
	As measured by: Last year's violators.		
	Then: We will see the safety of our students improve.		

Alignment

Double-click to select any or all of the boxes below.

Quality
Component(s):

- ☒ 1 – Leadership
- ☒ 2 – Improvement Planning
- ☒ 3 – Student & Parent Focus
- ☐ 4 – Information & Analysis
- ☐ 5 – Faculty & Staff Focus
- ☐ 6 – Process Management
- ☒ 7 – Performance Results

District
Goal(s):

- ☐ 1 – Continuously improve student and employee performance.
- ☒ 2 – Continuously improve and align support programs and services to assist each student's success.
- ☒ 3 – Continuously improve quality Assurance processes.
- ☒ 4 – Continuously strengthen relationships among stakeholders.
- ☐ 5 – Continuously manage facilities and financial resources to support the growth and development of our mission.

Operational Definition And Data Gathering Plan

Stop Arm Violations May 05.doc

What instrument(s) will you use to measure the characteristic?												
Written reports from drivers turned in immediately, they must be descriptive as possible.												
How will the instrument(s) be used in a standardized way? (e.g., who, when, with whom, how collected, how reported, etc.)												
The drivers will turn in reports to the office, office signs and faxes to Pekin Police & District #108.												
What criterion will you use to confirm the improvement hypothesis? (e.g., what score, average, level of success, etc.) We will												
The office and the district will track and the monthly reports along with the reports from last year to see if there has been a decrease. We will also track violators to see what happened to the tickets issued by police when going to court.												
Who	What	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/Jun	
Drivers, Office, Police & District #108	Track monthly to see if numbers of violators decrease.	X	X	X	X	X	X	X	X	X	X	
Department Office	Track each case report outcome to #108 office and drivers.	X		X		X		X				
Office Bus	Prepare yearly report for district #108	2	6	9	5	3	7	7	5	3	6	

Operational Definition And Data Gathering Plan

Discipline Reports Mar 06.doc

What instrument(s) will you use to measure the characteristic? - Discipline reports delivered to the office, signed and delivered to the district principals. How will the instrument(s) be used in a standardized way? (e.g., who, when, with whom, how collected, how reported, etc.) - They will be followed on a monthly chart year to year. This information will come from the drivers compiled by the office staff for this report. This will be done each time the driver has a problem on the bus. What criterion will you use to confirm the improvement hypothesis? (e.g., what score, average, level of success, etc.) - We will track month to month, year to year and hope for the improvement as the year continues.												
Who	What	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/Jun	
Supervisor & Assistant	Communicate to drivers the importance of write-ups for discipline.	X	X	X	X	X	X	X	X			
Supervisor & Assistant	Monitor sheets monthly & report at safety meetings.	X	X	X	X	X	X	X	X			
Supervisor & Assistant	Look at reports & yearly summary & give to district. Track for improvement.	X	X	X	X	X	X	X	X			
Drivers	Monthly Discipline Reports	10	44	57	44	44	45	49	73			

Operational Definition And Data Gathering Plan

Discipline Reports Mar 06.doc

Owner:	City of Pekin – School Bus Discipline Reports	Date:	04/03/06
Improvement Hypothesis:	If I do this:	Explain the importance of having sheets to justify discipline. A tool to share with the parent.	
	To Improve this characteristic:	Monitor and let students understand the importance of behavior on the bus.	
	As measured by:	The monthly increase and decrease of reports submitted.	
	Then:	The drivers and the students, district and parents can see the importance of the proper behavior for safety on the bus.	

Alignment

Double-click to select any or all of the boxes below.

Quality Component(s):

☐ 1 – Leadership

☒ 2 – Improvement Planning

☒ 3 – Student & Parent Focus

☒ 4 – Information & Analysis

☐ 5 – Faculty & Staff Focus

☐ 6 – Process Management

☒ 7 – Performance Results

District Goal(s):

☒ 1 – Continuously improve student and employee performance.

☒ 2 – Continuously improve and align support programs and services to assist each student's success.

☒ 3 – Continuously improve quality Assurance processes.

☒ 4 – Continuously strengthen relationships among stakeholders.

☒ 5 – Continuously manage facilities and financial resources to support the growth and development of our mission.

Operational Definition And Data Gathering Plan

Discipline Reports May 05.doc

What instrument(s) will you use to measure the characteristic? Discipline reports delivered to the office, signed and delivered to the district principals.												
How will the instrument(s) be used in a standardized way? (e.g., who, when, with whom, how collected, how reported, etc.) They will be followed on a monthly chart year to year. This information will come from the drivers compiled by the office staff for this report. This will be done each time the driver has a problem on the bus.												
What criterion will you use to confirm the improvement hypothesis? (e.g., what score, average, level of success, etc.) We will track month to month, year to year and hope for the improvement as the year continues.												
Who	What	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/Jun	
Supervisor & Assistant	Communicate to drivers the importance of write ups for discipline.	X	X	X	X	X	X	X	X	X	X	
Supervisor & Assistant	Monitor sheets monthly & report at safety meetings.	X	X	X	X	X	X	X	X	X	X	
Supervisor & Assistant	Look at reports & yearly summary & give to district. Track for improvement.	X									X	
Drivers	Monthly Discipline Reports	15	45	40	31	39	32	65	58	35	32	

Operational Definition And Data Gathering Plan

Discipline Reports May 05.doc

Owner:	City of Pekin – School Bus Discipline Reports	Date:	6/09/05
Improvement	If I do this: Explain the importance of having sheets to justify discipline. A tool to share with the parent.		
Hypothesis:	To Improve this characteristic: Monitor and let students understand the importance of behavior on the bus.		
	As measured by: The monthly increase and decrease of reports submitted.		
	Then: The drivers and the students, district and parents can see the importance of the proper behavior for safety on the bus.		

Alignment

Double-click to select any or all of the boxes below.

Quality
Component(s):

- ☐ 1 – Leadership
- ☒ 2 – Improvement Planning
- ☒ 3 – Student & Parent Focus
- ☒ 4 – Information & Analysis
- ☐ 5 – Faculty & Staff Focus
- ☐ 6 – Process Management
- ☒ 7 – Performance Results

District
Goal(s):

- ☒ 1 – Continuously improve student and employee performance.
- ☒ 2 – Continuously improve and align support programs and services to assist each student's success.
- ☒ 3 – Continuously improve quality Assurance processes.
- ☒ 4 – Continuously strengthen relationships among stakeholders.
- ☒ 5 – Continuously manage facilities and financial resources to support the growth and development of our mission.

Design Chart - 2003-2004

This chart is to be used for the design of a building. It is based on the following assumptions: 1. The building is a single-story structure. 2. The building is located in a seismic zone. 3. The building is subjected to a seismic hazard level of 0.15. 4. The building is subjected to a seismic hazard level of 0.15. 5. The building is subjected to a seismic hazard level of 0.15.

100											January (15)
90											February (5)
80											March (1)
70											April (3)
60											May (3)
50		54									
40											
30	31				34						
20			28	25		28	28		17		
10								5			

CHECKLIST OF EVACUATION DUTIES OF STUDENTS

(Checkmark if job completed at practice)

WILLOW

5-2-06

	OCTOBER	JANUARY	MAY
Time taken to evacuate (minutes)			2:30 min.
Back door monitor			✓
Safety exit hatches-windows			✓
Safety exit hatch-roof opening			✓
Evacuation leaders to guide students off bus			✓
Group organizers to oversee students off of buses			✓
Bus radio contact person			✓
911 caller (if driver has cell phone)			✓

Above will be practiced in two ways:

1. Whole classes with teacher (field trips)
2. Specific bus students on daily routes with principal and driver

TALKED TO STUDENTS
OUTSIDE THEN WALKED
THEM THROUGH
OUT THE BACK DOOR.
PRINCIPLE SAID SOMEONE
TOLD HER THAT THE KIDS
DIDN'T HAVE TO SIT ON BUS
BUT COULD JUST
RUN THROUGH.

ACT:

Standardize Improvement/Plan for Continued Improvement

A. Compare baseline data to data from improvement theory

1. Evacuations plans
2. Times taken to evacuate
3. Specific jobs completed during evacuation

B. Standardize evacuation checklist and procedures or revise with changes

C. Report results to District #108

D. Share plan with emergency agencies--Police Department, Fire Department, Tazewell Communication Center (911 Dispatch Center)

E. Continue procedure next year

WILLOW
10-4-05

CHECKLIST OF EVACUATION DUTIES OF STUDENTS (Checkmark if job completed at practice)

	OCTOBER	JANUARY	MAY
Time taken to evacuate (minutes)	2:45-3:00		
Back door monitor	✓		
Safety exit hatches-windows	✓		
Safety exit hatch-roof opening	✓		
Evacuation leaders to guide students off bus	✓		
Group organizers to oversee students off of buses	✓		
Bus radio contact person	✓		
911 caller (if driver has cell phone)	✓		

Above will be practiced in two ways:

1. Whole classes with teacher (field trips)
2. Specific bus students on daily routes with principal and driver

ACT:

Standardize Improvement/Plan for Continued Improvement

- A. Compare baseline data to data from improvement theory
 1. Evacuations plans
 2. Times taken to evacuate
 3. Specific jobs completed during evacuation

B. Standardize evacuation checklist and procedures or revise with changes

C. Report results to District #108

D. Share plan with emergency agencies--Police Department, Fire Department, Tazewell Communication Center (911 Dispatch Center)

E. Continue procedure next year

SUNSET school
CHECKLIST OF EVACUATION DUTIES OF STUDENTS
 (Checkmark if job completed at practice)

4/27/06

	OCTOBER	JANUARY	MAY
Time taken to evacuate (minutes)			<i>1ST 55 SEC</i> <i>5 50 SEC</i> <i>2ND 45 SEC</i> <i>3RD 45 SEC</i>
Back door monitor			<i>✓</i>
Safety exit hatches-windows			<i>n/a</i>
Safety exit hatch-roof opening			<i>✓</i>
Evacuation leaders to guide students off bus			<i>✓</i>
Group organizers to oversee students off of buses			<i>✓</i>
Bus radio contact person			<i>✓</i>
911 caller (if driver has cell phone)			<i>✓</i>

Above will be practiced in two ways:

1. Whole classes with teacher (field trips)
2. Specific bus students on daily routes with principal and driver

ACT:

Standardize Improvement/Plan for Continued Improvement

- A. Compare baseline data to data from improvement theory
 1. Evacuations plans
 2. Times taken to evacuate
 3. Specific jobs completed during evacuation
- B. Standardize evacuation checklist and procedures or revise with changes
- C. Report results to District #108
- D. Share plan with emergency agencies--Police Department, Fire Department, Tazewell Communication Center (911 Dispatch Center)
- E. Continue procedure next year

SUNSET ELM.

DRIVER: BRAD SMITH

9/20/05

CHECKLIST OF EVACUATION DUTIES OF STUDENTS
(Checkmark if job completed at practice)

	OCTOBER	JANUARY	MAY
Time taken to evacuate (minutes)	1 ST 53.0 SEC K 57.0 SEC	2 ND 58.0 SEC 3 RD 50.0 SEC	
Back door monitor	TEACHER		
Safety exit hatches- windows	N/A		
Safety exit hatch- roof opening	N/A		
Evacuation leaders to guide students off bus	DRIVER BRAD		
Group organizers to oversee students off of buses	TEACHERS		
Bus radio contact person			
911 caller (if driver has cell phone)			

Above will be practiced in two ways:

1. Whole classes with teacher (field trips)
2. Specific bus students on daily routes with principal and driver

ACT:

Standardize Improvement/Plan for Continued Improvement

- A. Compare baseline data to data from improvement theory
 1. Evacuations plans
 2. Times taken to evacuate
 3. Specific jobs completed during evacuation
- B. Standardize evacuation checklist and procedures or revise with changes
- C. Report results to District #108
- D. Share plan with emergency agencies--Police Department, Fire Department, Tazewell Communication Center (911 Dispatch Center)
- E. Continue procedure next year

Certification

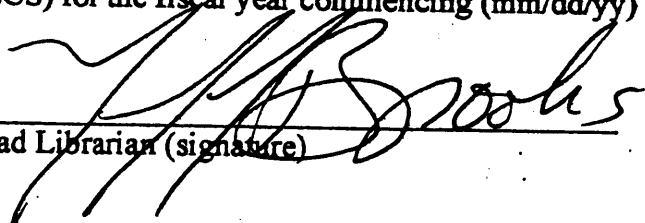
Illinois Public Library Annual Report FY 2005-2006 Illinois State Library

Instructions: Please enter your libraries name and the start and end date of your library's fiscal year. Then print out the Certification Sheet (from the File Menu, select Print) and collect the necessary signatures. Please return the signed Certification Sheet to your library system.

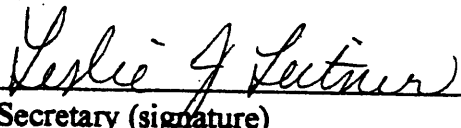
Name of Library Pekin Public Library

Name of Community Pekin

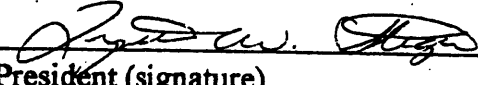
This annual report is filed by the undersigned public library pursuant to Illinois Compiled Statutes (ILCS) for the fiscal year commencing (mm/dd/yy) 05/01/05 and ending (mm/dd/yy) 04/30/06.


Head Librarian (signature)

The Board of directors herewith accepts the above report, certifies its essential accuracy and transmits it to the Illinois State Library in accordance with the above statute. (REQUIRES the signature of the secretary and president of the current library board.)


Secretary (signature)

5-16 2006
Date


President (signature)

5/16/06 2006
Date

NOTE: Final responses have not yet been submitted.

IDENTIFICATION

1. Location Pekin
(Name of the municipality (town, city, etc.) in which the central library is located.)
2. Legal name of library Pekin Public Library
- 3a. Address (Facility):
Number and Street 301 South Fourth Street
(Provide number/street address;
Do not use a P.O. Box.)
City, Zip Code Plus 4 Pekin , 61554-4284
- 3b. Mailing Address, if different:
Number and Street or P.O. Box
City, Zip+4
4. Library telephone number 3093477111 xxxxxxxxxxxx
(digits only, no spaces, hyphens, or parentheses)
5. Library fax number 3093476587 xxxxxxxxxxxx
6. WWW home page www.pekin.net/library
7. Library Director Name Jeff Brooks
Title Director
8. Library Director's e-mail jbrooks@pekin.net
9. Type of library: [City]
10. Is your library a combined public and school library? Yes ☒ No
11. Does your library contract with another library to Yes ☒ No
RECEIVE ALL your library services?
IF YES, list the name(s) of the libraries with whom you contract:
1.
2.
12. County in which administrative entity is located: Tazewell
13. Did the administrative entity's legal service area boundaries change during the past year Yes ☒ No
(Answer yes to this question, if there has been any change to the administrative entity's legal service area boundaries during the past year.)
14. Population residing in tax base (Use the latest official federal census 33,857
figure)
(If the current population is different from the previous year's population, please send the Illinois State Library **LEGAL** verification of that change.)
15. Library system: [Alliance (ALS)]
16. Total number of bookmobiles 0
(A bookmobile is at least all of the following: a truck or van that carries an organized collection of library materials; paid staff; and regularly scheduled hours open to the public.)
- 17a. Total number of branch libraries 0

(A branch library is an auxiliary unit with at least all of the following: separate quarters; organized collection of library materials; paid staff; and regularly scheduled hours open to the public.)

17b. List branch libraries:

Name Telephone xxxxxxxxxxxx

Street Address

City Zip Code Plus Four

County:

Square footage of this outlet:

18. This annual report is filed for the fiscal year:
commencing [May] [1] [2005] and ending [April] [30] [2006]

19. Number of months in this fiscal year 12

20a. Name of person preparing survey Jeff Brooks

20b. Telephone number (xxxxxxxxxx) 3093477111

20c. Fax number (xxxxxxxxxx) 3093476587

20d. E-mail jbrooks@pekin.net

REFERENDA

21. Was your library involved in a referendum in FY 2005-06? Yes ☒ No

IF NO, go directly to question 24. **IF YES**, please send the Illinois State Library a copy of the ballot or a statement of the proposition as presented to the voters. If more than one referendum occurred, report each separately.

22. Include each type of referendum presented to the voters below

	Date of Referendum (mm/dd/yy)	Passed or Failed	Effective Date (mm/dd/yy)
Annexation		[<u>Select Outcome</u>]	
Bond Issue		[<u>Select Outcome</u>]	
Conversion		[<u>Select Outcome</u>]	
District Establishment		[<u>Select Outcome</u>]	
Maintenance Tax		[<u>Select Outcome</u>]	
Public Library Establishment		[<u>Select Outcome</u>]	
Tax Increase		[<u>Select Outcome</u>]	
Restoration Fund Tax		[<u>Select Outcome</u>]	
Mortgage Tax		[<u>Select Outcome</u>]	
Working Cash		[<u>Select Outcome</u>]	
Other (please specify):		[<u>Select Outcome</u>]	

23. If in the last year, or in the period before filing this report, you took action to convert to public library district status by approval of your corporate authority (under P.A. 86-346 and P.A. 86-713); your *district library* annexed additional territory in an unincorporated area by backdoor referendum (under 75 Illinois Compiled Statutes (ILCS) 15/2-8); or your *district library* took any other action by backdoor referendum, indicate the effective date of the action.

Effective Date
(mm/dd/yy)

Conversion

Annexation

Other (please specify):

CURRENT LIBRARY BOARD TRUSTEES

NOTE: This information is used for directory purposes and for meeting the annual legal reporting requirements of library districts. REPORT THE MOST RECENT INFORMATION AVAILABLE.

24 Total number of board seats

9

25 Total number of vacant board seats

0

26. President

Name

Lynette Steger Present Term Ends (mm/yy)
07/07

Telephone

3093538069 xxxxxxxxxxxx

Home Address

601 South Sixth Street

City, State, Zip+4

Pekin IL 61554-4605

27. Vice-President

Name

Richard Wherry Present Term Ends (mm/yy)
07/06

Telephone

3093473983

Home Address

1920 Highwood Avenue

City, State, Zip+4

Pekin IL 61554-6438

28. Treasurer

Name

J.Scott Plotner Present Term Ends (mm/yy)
07/07

Telephone

3093533881

Home Address

901 Illinois Street

City, State, Zip+4

Pekin IL 61554-2879

29. Secretary

Name

Leslie Leitner Present Term Ends (mm/yy)
07/08

Telephone

3093532771

Home Address

3 Vetter Ct.

City, State, Zip+4

Pekin IL 61554-4659

30. Other Members:

[1 of 5]

Name Dale Sandrock Present Term Ends (mm/yy) 07/07
 Telephone 3093464000
 Home Address 1101 Earl Street
 City, State, Zip+4 Pekin IL 61554-2937

[2 of 5]

Name William Link Present Term Ends (mm/yy) 07/06
 Telephone 3093461588
 Home Address 1907 St. Clair Drive
 City, State, Zip+4 Pekin IL 61554-6334

[3 of 5]

Name Joan Wood Present Term Ends (mm/yy) 07/06
 Telephone 3093472811
 Home Address 704 Deerfield Drive
 City, State, Zip+4 Pekin IL 61554-9737

[4 of 5]

Name Carrie Allen Present Term Ends (mm/yy) 07/08
 Telephone 3093471092
 Home Address 816 State Street
 City, State, Zip+4 Pekin IL 61554-3449

[5 of 5]

Name Vickie Koch Present Term Ends (mm/yy) 07/08
 Telephone 3093476119
 Home Address 2503 North Parkway Drive
 City, State, Zip+4 Pekin IL 61554-1992

FACILITIES

31a. Total square footage of the main library building square feet 34,000

(Report the total square footage of the main library building. Exclude the square footage of any branch library buildings.)

31b. Total square footage of the branch library building(s), if applicable square feet N/A

(Report the total square footage of the branch library building(s). Note: If there is more than one branch library building, report the combined total square feet. Exclude the square footage of the main library building.)

REPLACEMENT COSTS

Replacement costs are what you would have to pay to establish the current library if you were to do so today. Do not include collection(s) replacement costs.

32. What is the current fair market value for the library's real estate (land and buildings, including garages, sheds, etc)? \$ 4,000,000
33. What is the replacement cost for the library's furniture, equipment, and vehicles? \$ 550,000

LIBRARY RECEIPTS BY SOURCE

Exclude:

- Revenue for major capital expenditures
- Contributions to endowments
- Revenue passed through to another agency (e.g. fines)
- Funds unspent in previous fiscal year (e.g. carryover)

Round to the Nearest Whole Dollar

34. Local Government

Exclude:

- The value of any contributed or in-kind services
- The value of any gifts and donations
- Library fines, fees, or grants
- Tax anticipation warrants

- a. Local government (except capital income bond sales) \$ 747,224
- b. Capital income from bond sales \$ 0

35. State government

Exclude:

- Federal funds distributed by the State

- a. Per capita grants \$ 41,695
- b. Equalization aid \$ 0
- c. Corporate replacement tax \$ 91,783
- d. Educate and automate grants \$ 0
- e. Other (please specify): \$ 0

36. Federal government

Include:

- Federal funds distributed by the State (e.g., LSTA grants paid directly to your library)

- a. LSTA funds received \$ 0
- b. E-rate funds received \$ 2,088
- c. Other federal funds received \$ 0

37. Bill and Melinda Gates Foundation grant monies received \$ 0

38. All other receipts \$ 163,484

Include:

- All monetary receipts not reported above
- Monetary gifts and donations (e.g., endowment income)
- Interest
- Library fines
- Fees for service
- Payments for contractual services
- Receipts from a library system
- Receipts from a loan or mortgage

Exclude:

- The value of any contributed or in-kind service
- The value of any non-monetary gift and donations

39. TOTAL receipts (sum of lines 34 to 38) \$ 1,046,274

40. Amount of surety bond \$ 500,000

NOTE: 75 Illinois Compiled Statutes (ILCS) 5/4-9, requires that the bond be 'not less than 50% of the total funds received by the library in the last fiscal year' for municipalities of less than 500,000 population (Paragraph 4-9), and for public library districts (75 Illinois Compiled Statutes (ILCS) 16/30-35(e)).

LIBRARY EXPENDITURES BY CATEGORY

Include:

- Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude:

- Do not report the value of free items
- Do not report estimated costs
- Do not report capital expenditures

STAFF EXPENDITURES

Round to the Nearest Whole Dollar

41. Salaries and wages for all library staff (including maintenance, security, and plant operations staff) \$ 450,856

Include:

- Salaries and wages before deductions

Exclude:

- Employee benefits

42. Fringe benefits paid for by the library for all library staff (including \$ 124,208

maintenance, security, and plant operations staff)

Include:

- *Fringe benefits or equivalent cash options, e.g., Social Security, IMRF, retirement, insurance (medical/life), disability income, unemployment compensation, workmen's compensation*

43. Total Staff Expenditures (*Sum of 41 & 42*)

\$ 575,064

MATERIALS EXPENDITURES

Include:

- *Materials expenditures includes all materials in all formats (e.g., print, microform, electronic) whether purchased, leased, or licensed.*

Exclude:

- *Charges or fees for interlibrary loans*
- *Expenditures for document delivery*

44. Printed materials

\$ 83,931

Include: Books, serial back files, current serial subscriptions, government documents, other print purchases

45. Electronic materials

\$ 8,094

Include:

- *All expenditures for electronic (digital) materials (e.g., e-books, e-serial/journals, government documents, databases - locally mounted/full text or not, electronic files, reference tools, scores, maps, pictures, materials digitized by the library.)*
A. Electronic materials can be distributed via magnetic tape, diskettes, computer software, CD-ROM, other portable digital carrier, etc.
B. Electronic materials can be accessed via computer, Internet, e-book or other reader or player
- *Materials held locally*
- *Remote materials for which permanent or temporary access rights have been acquired*
- *Expenditures for database licenses*
 (NOTE: Definition based on ISO 2789)

Exclude:

- *Computer software used to support library operations (e.g., accounting, word processing) or to link to external networks (including the Internet). Report these as other operating expenditures in question 48.*

46. Other materials

\$ 19,636

Include: All other materials (e.g., microform, audio, video, DVD-audiovisual not media storage, other new formats)

47. Total Materials Expenditures (*Sum of 44, 45, & 46*)

\$ 111,661

OTHER OPERATING EXPENDITURES

48. All other operating expenditures not entered above

\$ 242,725

Include, for example:

- *Supplies (library, general office)*

- *Material processing costs*
- *Commercial binding/rebinding*
- *Repair or replacement of furnishings/equipment*
- *Rent, Utilities*
- *Computer hardware/software used to support library operations or to link external networks, including the Internet*
- *Contracts for service (e.g., physical facility operation/maintenance)*
- *Fees/Contracts: auditors, attorneys, architects, consultants*

- *Exclude:*
- *Purchases of fixed assets (Report in Capital Expenditures, question 52)*

49. TOTAL operating expenditures (sum of lines 43, 47, & 48) \$ 929,450

NOTE: Total Receipts (Line 39) and Total Expenditures (Line 49) need not agree.

50. Children's Materials Expenditures \$ 21,011

(Report amount spent, NOT BUDGETED, for materials in all formats which were purchased for use by patrons age 14 and younger.)

CAPITAL

REVENUE

51. Report all revenue to be used for major capital expenditures, by source of revenue.

INCLUDE FUNDS RECEIVED FOR:

- *Site acquisitions*
- *New building(s)*
- *Additions to or renovations of existing buildings*
- *Furnishings, equipment, and initial collections for new buildings, building additions, or building renovations*
- *Computer hardware and software used to support library operations, to link to networks, or to run information products*
- *New vehicles*
- *Other one-time major projects*

EXCLUDE REVENUE FOR:

- *Replacement and/or repair of existing furnishings and equipment*
- *Regular purchase of library materials*
- *Investments for capital appreciation*

EXCLUDE:

- *Income passed through to another agency (e.g., fines)*
- *Funds unspent in previous fiscal year (e.g., carryover)*

Round to the Nearest Whole Dollar.

- a. Local Government \$ 0
- b. State Government \$ 0
- c. Federal Government (LSTA) \$ 0

d. Other \$ 3,030

e. Total \$ 3,030

EXPENDITURES

52. Report major capital expenditures, the acquisition of or additions to fixed assets as follows:

\$
150,384

INCLUDE:

- Site acquisitions
- New building(s)
- Additions to or renovations of existing buildings
- Furnishings, equipment, and initial materials stock for new buildings, building additions, or building renovations
- Library automation systems
- New vehicles
- Other one-time major projects
- All expenditures regardless of revenue source
- Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

EXCLUDE:

- Estimated costs
- Expenditures for replacement and repair of existing furnishing and/or equipment
- Regular purchases of library materials
- Investments for capital appreciation
- Contributions to endowments
- Revenue passed through to another agency (e.g., fines)

Funds transferred from one public library to another public library should be reported by only one of the public libraries.

NOTE: Total capital revenue (Line 51e) and Total capital expenditures (Line 52) need not agree.

53. Amount of construction surety bond, if applicable

\$

PERSONNEL: For each Group (A,B,C,D): a) Include all positions funded in the library's budget whether those positions are filled or not and b) Report status as of the last day of the fiscal year. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

54a. Group A: Professional librarians, media and audiovisual specialists, etc.

List each Group A employee separately. Business managers or other persons not a librarian should be counted under Group B below. If any librarian position is vacant, enter only "VI. Total Hrs/Wk" and the "VII. Hourly Rate" for the previous librarian.

I. Position Title: The position title created and assigned to this employee by your library.

II. Primary Work Area: From the Work Areas listed below, select one that identifies the primary work responsibility for this position; for example, a position title of Reference/Adult Services might be coded as reference if that is the primary focus of the job and adult services could be coded as the secondary responsibility. Use your best judgment when coding primary responsibility based on percentage of time spent on a particular area of focus.

VII. Hourly rate: Convert annual salary to hourly rate, if necessary.

Professional Librarians, media and audiovisual specialists, etc.

[1 of 6]

(I) Position Title Director
 (II) Primary Work Area: [Select Area]
 (III) Secondary Work Area: [Library Director]
 (optional)
 (IV) Education [Master's degree: ALA accredited library school program]
 (V) Sex X Male Female
 (VI) Total Hours/Week 40
 (VII) Hourly Rate \$ 28.85

[2 of 6]

(I) Position Title Head of Reference Services
 (II) Primary Work Area: [Reference]
 (III) Secondary Work Area: [Select Area]
 (optional)
 (IV) Education [Master's degree: ALA accredited library school program]
 (V) Sex Male X Female
 (VI) Total Hours/Week 28
 (VII) Hourly Rate \$ 24.20

[3 of 6]

(I) Position Title Head of Children's Services
 (II) Primary Work Area: [Children's Services]
 (III) Secondary Work Area: [Select Area]
 (optional)
 (IV) Education [Master's degree Not in Library Science]
 (V) Sex Male X Female
 (VI) Total Hours/Week 40
 (VII) Hourly Rate \$ 17.98

[4 of 6]

(I) Position Title Head of Public Services
 (II) Primary Work Area: [Circulation]
 (III) Secondary Work Area: [Select Area]
 (optional)

(IV) Education [Bachelor's degree]
 (V) Sex Male ☒ Male ☐ Female
 (VI) Total Hours/Week 40
 (VII) Hourly Rate \$ 17.55

[5 of 6]

(I) Position Title Assistant Reference Librarian
 (II) Primary Work Area: [Reference]
 (III) Secondary Work Area: [Select Area]
 (optional)
 (IV) Education [Master's degree: ALA accredited library school program]
 (V) Sex Male ☒ Male ☐ Female
 (VI) Total Hours/Week 30
 (VII) Hourly Rate \$ 17.77

[6 of 6]

(I) Position Title Technical Services Manager
 (II) Primary Work Area: [Cataloging]
 (III) Secondary Work Area: [Select Area]
 (optional)
 (IV) Education [Less than a bachelor's degree]
 (V) Sex Male ☒ Male ☐ Female
 (VI) Total Hours/Week 40
 (VII) Hourly Rate \$ 13.52

Staff Data

54b. Group B: Full-time/part-time technical and clerical employees

Total hours worked in a typical week by all Group B employees	<u>372</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>7.80</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>13.46</u>
Total FTE Group B employees	<u>9.30</u>

54c. Group C: Full-time/part-time pages or shelvers

Total hours worked in a typical week by all Group C employees	<u>84</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>6.50</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>7.46</u>
Total FTE Group C employees	<u>2.10</u>

54d. Group D: Full-time/part-time building maintenance, security or plant operation employees

Total hours worked in a typical week by all Group D employees	<u>56</u>
---	-----------

Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>7.80</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>17.75</u>
Total FTE Group D employees	<u>1.40</u>

54e. Total FTE Employees Groups B,C, D (Include only paid employees NOT volunteers): 12.80

55a. Librarian Vacancies

(Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant)

(I) Position Title	
(II) Primary Work Area	[<u>Select Area</u>]
(III) Education Required	[<u>Select Degree</u>]
(IV) Total Hours/Week	
(V) Number of Weeks Vacant during FY 2005-06	
(VI) Annual Salary Range:	Minimum \$ Maximum \$

55b. Newly Created Librarian Positions

(Include any newly created librarian positions which were created in FY 2005-06)

(I) Position Title	
(II) Primary Work Area	[<u>Select Area</u>]
(III) Education Required	[<u>Select Degree</u>]
(IV) Total Hours/Week	
(V) Current Status	☐ Filled ☐ Unfilled
(VI) Date Filled	(mm/dd/yy)

55c. Eliminated Librarian Positions

(An eliminated librarian is that one that was budgeted for FY 2004-05 but is not in the budget for FY 2005-06.)

(I) Position Title	
(II) Primary Work Area	[<u>Select Area</u>]
(III) Education Required	[<u>Less than a bachelor's degree</u>]
(IV) Total Hours/Week	
(V) Date Eliminated	(mm/yy)
(VI) Last Annual Salary Paid	\$
(VII) Reason Eliminated (i.e. lack of funds or need, etc.)	

SERVICE HOURS/LIBRARY VISITS

56a. Report the time the central library opened and the number of hours open to the public per day in a typical week last October (i.e., a week when the library was

open its regularly scheduled hours, with no holidays):

	Opening Time	Hrs Open Per Day
Monday	<u>9:00 am</u>	<u>12</u>
Tuesday	<u>9:00 am</u>	<u>12</u>
Wednesday	<u>9:00 am</u>	<u>12</u>
Thursday	<u>9:00 am</u>	<u>12</u>
Friday	<u>9:00 am</u>	<u>9</u>
Saturday	<u>9:00 am</u>	<u>8</u>
Sunday		

- 56b. Number of DAYS per week the central library was open past 6 pm 4
- 56c. Number of HOURS per week the central library was open past 6 pm 12
57. Total scheduled public service hours per year for all service outlets. 3,380
(Include the hours open for public service at the main/central library, the branches, and the bookmobile) NOTE: Use an actual annual count, if available; otherwise, calculate an estimate based on a typical week and multiply by 52.
- 58a. Total annual attendance in library 184,661
(This is the total number of persons entering the library for any purpose during the fiscal year including those attending programs and those requiring no staff assistance) NOTE: Use an actual annual count, if available; otherwise calculate an estimate based on a count taken during a typical week and multiply by 52.)
- 58b. Did your library just begin to use an automated counter to collect the above attendance figure? Yes ☒ No

PROGRAMS & ATTENDANCE

Library Programs: A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover the use of the library, library services, and library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need (e.g., film programs, lectures, story hours, summer reading, literacy, English as a second language, citizenship, book discussion groups, etc.)

INCLUDE:

- Count all programs, whether held on or off-site, that are sponsored or co-sponsored by the library.

EXCLUDE:

- Programs sponsored by other groups that use library facilities.

If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Children (Defined): Output Measure for Public Library Service to Children: A Manual of Standardized Procedures (ALA, 1992) defines children as persons age 14 and under.

Program Attendance:**INCLUDE:**

- The count of the audience at library programs.

EXCLUDE:

- One-to-one tutoring, services to the homebound, homework assistance, and mentoring activities.

59a.	Total Number of Adult Programs	<u>102</u>
	<i>(Report the total number of programs for this fiscal year which have a a portion or all of their target market intended for adults.)</i>	
59b.	Adult Program Attendance	<u>1,689</u>
	<i>(Report the annual attendance of both adults and children at programs which have a a portion or all of their target market intended for adults.)</i>	
60a.	Total Number of Children's Programs	<u>38</u>
	<i>(Report the total number of programs for this fiscal year which have a a portion or all of their target market intended for children age 14 and younger.)</i>	
60b.	Children's Program Attendance	<u>2,010</u>
	<i>(Report the annual attendance of both adults and children at programs which have a portion or all of their target market intended for children age 14 and younger.)</i>	
61a.	Total Number of Programs (sum of lines 59a and 60a)	<u>140</u>
61b.	Total Program Attendance (sum of lines 59b and 60b)	<u>3,699</u>

REGISTERED BORROWERS

62.	Total number of resident borrower's cards in force as of the last day of the fiscal year	<u>17,112</u>
	<i>(Include borrowers who reside within your service area. Exclude reciprocal borrowers.)</i>	
63.	How often are resident borrower's card records purged from your database? (select one)	
	☒ As Needed	
	☐ Never	
	☐ Periodically	
	Length of Period:	
64.	Total number of non-resident borrower's cards sold during the past fiscal year	<u>118</u>
65.	Total amount of fees collected for non-resident borrower's cards in the past fiscal year	<u>\$ 6,960</u>

RESOURCES OWNED

This area collects data on selected types of library materials. It does not cover all materials for which expenditures were reported.

INCLUDE:

- Report only items that the library has acquired as part of the collection and cataloged whether purchased, licensed, or donated as gifts.

Held at	Withdrawn	Added	Held at
End	During FY	During	End

	of Last FY		FY	of This FY
66. Books	<u>132,318</u>	<u>13,329</u>	<u>6,480</u>	<u>125,469</u>

(Books are non-periodical printed publications bound in hard or soft covers, or in loose-leaf format. Report the number of different physical volumes owned (not leased) by your library. Include government documents arranged by Su Docs classification. Exclude periodicals, books on tape, and microforms.)

67. Number of e-books your library provides access to	<u>0</u>
---	----------

E-books are digital documents (including those digitized by the library), licensed or not, where searchable text is prevalent, and which can be seen in analogy to a printed book (monograph). E-books are loaned to users on portable devices (e-book readers) or by transmitting the content to the user's personal computer for a limited time.

INCLUDE:

- E-books held locally and remote e-books for which permanent or temporary access rights have been acquired; include non-serial government documents.
- Report the number of physical or electronic units, including duplicates.
- E-books packaged together as a unit (e.g., multiple titles on a single e-book reader) and checked out as a unit are counted as one unit.

NOTE: Report only items that the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC).

68. Back Files (Retrospective Holdings): Newspapers	<u>1,537</u>	<u>1,537</u>	<u>1,537</u>	<u>1,537</u>
---	--------------	--------------	--------------	--------------

Report the number of physical units, including duplicates. Count unbound serials as a volume when the library has at least half of the issues in publisher's volume. If volume data is not available, then count the number of titles. Include only print formats.)

69. Back Files (Retrospective Holdings): Magazines/Periodicals/Serials	<u>5,916</u>	<u>1,996</u>	<u>1,997</u>	<u>5,917</u>
---	--------------	--------------	--------------	--------------

(Report the number of physical units, including duplicates. Count unbound serials as a volume when the library has at least half of the issues in publisher's volume. If volume data is not available, then count the number of titles. Include only print formats.)

70. Current Subscriptions : Newspapers/Magazines/Periodicals/Serials (Print format only)	<u>193</u>	<u>8</u>	<u>3</u>	<u>189</u>
--	------------	----------	----------	------------

(Report the number of current subscriptions, including duplicates. This is NOT a count of individual issues. Gift subscriptions and government documents should be included.)

71. Current Subscriptions : Newspapers/Magazines/Periodicals/Serials (Electronic/digital formats only)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
--	----------	----------	----------	----------

(Report the number of current subscriptions, including duplicates, in electronic and digital formats. Access/distribution can include but is not limited to: a) the Internet e.g., HTML, PDF, JPEG, compressed file formats, zipped file formats; b) CD-ROM or other portable digital carrier; c) databases, including locally mounted databases; d) diskettes; e) magnetic tapes. Electronic serial subscriptions include serials held locally or remote resources that the library has authorization to access, including those available through statewide or consortia agreements. DO NOT include subscriptions to indexing and abstracting databases that include full-text serial content (e.g., EBSCO Host, ProQuest, OCLS FirstSearch.)

72. Audio recordings 3,845 384 738 4,199

These are materials on which sounds (only) are recorded/stored and that can be played back mechanically and/or electronically.

INCLUDE:

- Audio digital/CD-ROMs, cassettes, records, etc. Report the number of physical copies, including duplicates. If copy data is not available, count the number of titles. Items packaged together as a unit [e.g., two cassettes as one recorded book] are counted as one physical unit.

73. DVDs/Videos 4,886 1,051 1,638 5,473

These are materials on which moving pictures are recorded, with or without sound. Electronic playback displays pictures, with or without sound, using a receiver or monitor. Formats include: DVD, VHS, CD-ROM, etc. Report the number of physical copies, including duplicates. If copy data is not available, count the number of titles. Items packaged together as a unit (e.g., two DVDs as one movie) and check out as a unit are counted as one physical unit

74. Licensed Databases 21

(Report the number of licensed databases [including locally mounted or remote, full-text or not] for which temporary or permanent access rights have been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region. A database is a collection of electronically stored data or unit records [facts, bibliographic data, abstracts, texts] with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under question 71 [Current Subscriptions: Newspapers/Magazines/Periodicals/Serials: Electronic/Digital formats only]. Each database is counted individually even if access to several databases is supported through the same vendor interface.)

EXCLUDE:

- Subscriptions to individual electronic serial titles are not reported in this line.

74a. Local - License negotiated by the local library: 3

(Include licensed databases negotiated or provided at the local level. Include in this category stand-alone automated public access catalogs.)

74b. State - License negotiated by the Illinois State Library: 18

(Include licensed databases negotiated or provided by the Illinois State Library. Each database below should be counted individually.)

- NoveList (Count = 1)
- OCLC (for cataloging and interlibrary loan) (Count = 1)
- OCLC FirstSearch package (ISL provided):

Statewide package available to all Illinois Libraries (including OCLC WorldCat & 13 other databases available to all libraries) (Count = 14)

- OCLC FirstSearch package (library subscription): Library purchased access to additional OCLC FirstSearch databases) (Count = number of databases subscribed to by the library)
- PDR (Physician's Desk Reference) (Count = 1)
- SILC (Statewide Illinois Library Catalog) (Count = 1)

74c. Other consortia within the state or region - License negotiated by regional library system(s) and/or other cooperative(s):

0

(Include licensed databases negotiated at the regional library system or consortia level. Include in this category the regional library system or consortia level. Include in this category the regional library system LLSAP online public access catalog or other cooperative automation consortia online public access catalogs here.)

75. Children's Holdings

34,894

(Report the number of cataloged ITEMS (NOT number of titles) intended for patrons age 14 and younger. Include children's paperbacks and children's cassettes, even if uncataloged. Exclude children's periodicals, whether cataloged or uncataloged.)

USE OF RESOURCES (Report for your entire fiscal year)

76. Number of adult materials loaned

209,406

(Report the total annual circulation, including renewals, of all adult materials [age 15 or older] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].

INCLUDE:

- Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.

EXCLUDE:

- Interlibrary loans to another library.

77. Number of children's materials loaned

72,959

(Report the total annual circulation, including renewals, of all children's materials [age 14 and younger] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].

INCLUDE:

- *Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.*

EXCLUDE:

- *Interlibrary loans to another library.*

78. Total number of materials loaned (sum of lines 76 and 77)

282,365

79. Circulation, including renewals, of library material

(Report the total annual circulation, including renewals, of all materials [age 14 and younger for children and age 15 and over for adult] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].)

INCLUDE:

- *Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.*

EXCLUDE:

- *Interlibrary loans to another library.*

	Adult	Children
Fiction Books	<u>84,926</u>	<u>39,867</u>
Nonfiction Books	<u>43,834</u>	<u>14,896</u>
Fiction Videos & DVDs	<u>46,995</u>	<u>14,808</u>
Nonfiction Videos & DVDs	<u>12,275</u>	<u>942</u>
Fiction audios	<u>13,148</u>	<u>853</u>
Nonfiction audios (includes music audios)	<u>4,464</u>	<u>406</u>
Periodicals	<u>3,488</u>	<u>687</u>
Other Formats	<u>276</u>	<u>500</u>
Total	<u>209,406</u>	<u>72,959</u>
	(Should = Line 76)	(Should = Line 77)

80. Loan Periods (days):

(Report the number of days items in your general collection are loaned to regular patrons, any portion of a day counts as one day. If a collection is non-circulating, report 0 (zero).)

	Adult	Children
a. Fiction Book	<u>21</u> days	<u>21</u> days
b. Nonfiction Book	<u>21</u> days	<u>21</u> days
c. Newspaper	<u>21</u> days	<u>21</u> days
d. Magazine	<u>21</u> days	<u>21</u> days
e. Fiction Video/DVD	<u>7</u> days	<u>7</u> days
f. Nonfiction Video/DVD	<u>7</u> days	<u>7</u> days
g. Fiction Audio	<u>21</u> days	<u>21</u> days

- h. Nonfiction Audio 21 days 21 days
 i. Software 21 days 21 days
 j. Other (please specify) rental books 14 days days
 k. Other (please specify) days days
 l. Other (please specify) days days

81. Number of interlibrary loans loaned to other libraries 1,714

(These are library materials, or copies of the materials, loaned by your library to another upon request during the fiscal year. The libraries involved in interlibrary loans are not under the same library administration.)

82. Number of interlibrary loans borrowed from other libraries

(These are library materials, or copies of the materials, borrowed by your library from another upon request during the fiscal year. The libraries involved in interlibrary loans are not under the same library administration.)

83. Does your library participate in reciprocal borrowing? ☒ Yes ☐ No

(Reciprocal borrowing is the loaning of materials directly to card holders from other libraries.)

IF YES, report the number of materials loaned 34,711

REFERENCE QUESTIONS

84. Number of reference questions asked for the year at . . .

Adult Dept.	Young Adult Dept.	Children's Dept.	Total
<u>18,785</u>		<u>2,132</u>	<u>20,917</u>

(A reference question is a request for information or referral by a library patron in contact with a library staff member who facilitates answering the patron's inquiry through the use of information sources [e.g., the library's collection, databases, the Internet, other persons, other agencies].

Reference questions are received in person; via fax, e-mail, phone; or virtual/networked reference services).

EXCLUDE:

- Directional transactions or questions about library rules/policies; for example, "Where are the children's videos?" or "I'm looking for a book with the call number 811.23." or "What are your hours on Wednesday evenings?"

(If an annual count is not available, then take a typical week and multiply by 52 to estimate the annual count.)

AUTOMATION

85. How many of the following does your library have?

	Total Number in Library	Number Available for Public Use
Windows/PC Compatible Computers	<u>43</u>	<u>24</u>
Macintosh Computers	<u>0</u>	<u>0</u>
Printers	<u>13</u>	<u>2</u>

86. Does your library have computers containing general software applications (i.e., ☒ Yes ☐ No

wordprocessors, spreadsheets, databases, etc.) available to patrons?

87. Are your catalog records part of an online (automated or web-based) public access catalog (OPAC)? ☒ Yes ☐ No

(Include the system-wide catalog in which your library is a part.)

(IF YES) a. Is it available online? ☒ Yes ☐ No

(IF YES) a. Report the Internet address of [http:// www.pekin.net/library/catalog.htm](http://www.pekin.net/library/catalog.htm)
the OPAC:

88. Number of in-house users of public Internet computers in a year 34,890

Report the total number of individuals that have used Internet computers in the library during the last year. If the computer is used for multiple purposes (Internet access, word processing, OPAC [online public access catalog], etc.) and Internet users cannot be isolated, report all usage. A typical week or other reliable estimate may be used to determine the annual number. Sign-up forms or Web-log tracking software also may provide a reliable count of users.

89. Does your library have telephone devices for the deaf (TDD)? ☐ Yes ☒ No

(IF YES) a. Report the number of TDDs in your library

b. Are any TDDs available for public use? ☐ Yes ☐ No

INTERNET

90. What Internet connection provider(s) does your library use? (Check all that apply)

- ☒ a. Illinois Century Network (ICN))
- ☐ b. Another local/state government organization (e.g., county/state information services department)
- ☐ c. Local educational organization (e.g., community college or university)
- ☐ d. Community Information Network (e.g., Prairienet, etc.)
- ☐ e. Your library system network
- ☒ f. Commercial provider (e.g., MSN, America Online, CompuServe, etc.)
- ☐ g. Other (please specify)

91. Maximum Speed of your Internet connection: [T1]

92. Who can use the Internet? [Patrons and staff directly]

93. Has your library board adopted an Internet policy for public access? ☒ Yes ☐ No

94. How many Internet computers are available for public use? 16
(Report the number of Internet computers available in the library for use by the general public; include both dedicated and non-dedicated computers.)

95. Does your library allow patrons to make printouts of materials obtained from the Internet? ☒ Yes ☐ No

IF YES, what are the charges per page for printouts? .10

96. Does your library provide instruction (workshops, classes) to patrons on the use of the Internet? ☐ Yes ☒ No
97. Does your library utilize Internet filters in your library? ☒ Yes ☐ No
(IF NO, please proceed to question 101.)
98. When did you start using filters (mm/yy)? 04/02
99. Which product/company do you use to provide the filtering?
ICN
100. Which Internet stations have filters? (check all that apply)
- ☐ a. All staff stations
 - ☒ b. All public stations
 - ☐ c. Public children's stations only
 - ☐ d. Public adult stations only
 - ☐ e. Other (please specify)

E-RATE

101. Did your library apply for E-rate (telecommunications discounts) for FY05/06? ☒ Yes ☐ No
(IF NO, please proceed to question 104.)
102. What is the dollar amount of the discounts your library was awarded for FY05/06? \$ 2,088.29
103. Did you receive the e-rate benefits as a:
- Discount/Credit on telecommunications bills? ☒ Yes ☐ No
- Direct payment to your library? ☐ Yes ☐ No
104. Why did your library NOT participate in the e-rate program? (select one)
- ☐ Didn't know about it
 - ☐ Negligible benefit
 - ☐ Complicated process
 - ☐ Applied, but was denied
 - ☐ Other
- If other, please explain:

TRAINING

This section is concerned with Continuing Education (CE), Continuing Professional Development (CPD), and other workshop type learning opportunities. Training may be in-person and via technology. Include workshops brought into the library, workshops at a library system, workshops at another institution, teleconferences, paid web courses, professional conferences, and in-staff training. Include the development and delivery of formal education events on site (e.g. speaker fees, materials). If tracked include travel costs (e.g. per diem, hotel, transportation) and registration fees for conferences, institutes, seminars, workshops, classes held off site, distance education, job related tuition reimbursement, purchase or rental of training materials. Include paid self-instructional courses and academic courses. Exclude staff salaries, monthly staff

meetings, and other such meetings.

- 105a. How much money did you spend on staff development and training this fiscal year? \$ 3,032
- 105b. Does this include travel expenses? ☒ Yes ☐ No
106. How many **hours** of training did employees receive this year? 130

FUTURE IPLAR

107. What information is not currently collected on the Illinois Public Library Annual Report that you would be interested in if it were collected?

ADDITIONAL QUESTIONS

In early 2006, a nationwide survey, Public Libraries and the Internet 2006, will be launched as a follow up to the 2004 survey. The following questions will help your library prepare for the 2006 survey.

1. If you library does NOT have any Internet access for library/staff use, please explain why in 75 words or less:

2. Do you have wireless Internet access in your library? ☒ Yes ☐ No

If YES, then is the wireless Internet Access for:

Library/staff use? ☐ Yes ☒ No

Patron use, so patrons can access the Internet while in your library using their own personal computers? ☒ Yes ☐ No
3. As part of technology planning, every library should have a planned rotation schedule to replace/upgrade computer hardware and software. How often does your library ACTUALLY upgrade or replace:
 - a) Hardware:

[Annually]
 - b) Software:

[Annually]
4. If your library is NOT a participant in the Illinois Century Network (ICN), please indicate why:

[]

If you selected b, please identify the source of your free/low cost Internet Access:

If you selected d, please identify the reason your library is not a participant in ICN:

Questions 5-7 are additional data collected as part of the FSCS (Federal State Cooperative System for Public Library Data Collection) statistical program:

5. Does this public library meet **ALL** the criteria of the FSCS public library definition? ☒ Yes ☐ No

If YES: proceed to question 7.

If NO: proceed to question 6.

- a. An organized collection of printed or other library materials, or a combination thereof;
- b. Paid staff
- c. An established schedule in which services of the staff are available to the public
- d. The facilities necessary to support such a collection, staff, and schedule; and,
- e. Is supported in whole or in part with public funds.

6. If you answered NO to question 5, then please identify which of the criteria your library does not meet regarding the FSCS definition of a public library: **(CHECK ONLY THOSE YOUR LIBRARY DOES NOT MEET)**

- ☐ An organized collection of printed or other library materials, or a combination thereof
- ☐ Paid staff
- ☐ An established schedule in which services of the staff are available to the public
- ☐ The facilities necessary to support such a collection, staff, and schedule; and,
- ☐ Is supported in whole or in part with public funds

7. Administrative Entity: From the descriptions below select **ONLY ONE** that most nearly describes your library as an administrative entity.

☒ Single Direct Service Outlet: Serves the public directly with **ONLY ONE** service outlet: **EITHER** a central library **OR** a bookmobile **OR** a books-by-mail program. (CODE: SO)

☐ Administrative Entity with Multiple Direct Service Outlets where **Administrative Offices are NOT separate**. Serves the public directly with **two or more service outlets**, including some combination of one central library, branch(es), bookmobile(s), **AND/OR** books-by-mail. (CODE: MO)

☐ Administrative Entity with Multiple Direct Service Outlets & where **Administrative Offices are separate**: Serves the public directly with **two or more service outlets**, including some combination of one central library, branch(es), bookmobile(s), **AND/OR** books-by-mail. **The administrative offices are separate from the direct service outlets (the administrative offices are not located in the same physical facility as the actual library service units.)** (CODE: MA)

8. Annual number of views of your library's homepage
(This is the number of times the library's homepage was viewed by any visitor to the library's website. A page can be viewed more than once by the same visitor, and each

36,090

view should be counted.)

LIBRARY FRIENDS GROUP/LIBRARY FOUNDATION

9. a. Does your library have a friends group?

☒ Yes ☐ No

b. If the friends group has a website (or a link from the library's website) what is the URL:

www.pekin.net/library/friends.html

10. a. Does your library have a library foundation?

☒ Yes ☐ No

b. If the foundation has a website (or a link from the library's website) what is the URL:

(End of the Illinois Public Library Annual Report)

In addition to the Electronic IPLAR, all district libraries in Illinois are required to submit a District Supplement, a Secretary's Audit, and a copy of each referendum held during the past fiscal year.

Preparation Instructions For A Secretary's Audit (Only District Libraries must complete)

A Secretary's Audit must be prepared on your library's letterhead and contain the following information:

1. Your library's name and address (should be in letterhead)
2. The following text:

"This is to testify that we have examined the secretary's minutes and other records for the past year and find they are in order and have no errors or discrepancies for FY 2005/06."

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

3. The signature of two trustees who were appointed by the president to audit the secretary's records
 4. The date completed
-

Public Library District Supplement (Only District Libraries must complete) Illinois Public Library Annual Report (IPLAR) Fiscal Year 2005/06

1. During the last fiscal year, were there any changes in the limits or boundaries of your district? ☐ Yes ☐ No

(IF YES) a. How did this change occur (ex. referendum)?

b. Describe the changes by county, township, and/or municipality giving the area and population for each:

2. During the last fiscal year, did the district acquire property (real property, i.e. building ☐ Yes ☐ No (s) or land?

(IF YES) a. How was the property acquired? (check all that apply)

☐ Purchase ☐ Legacy ☐ Gift ☐ Other

b. General description of the property acquired: .

3. Does your library have any outstanding liabilities, including bonds?

☐ Yes ☐ No

(IF YES) a. Amount of outstanding liabilities, including bonds \$

b. Description of all outstanding liabilities:

(End of the Public Library District Supplement)



City of Pekin

Mayor's Office

We invite Pekin's residents to read and comment on the City's Conceptual Plan.

The plan is posted on the City's Web Site at www.ci.pekin.il.us. Copies are also available at City Hall, the Police Department Front Desk, and the Pekin Public Library.

You may send e-mail comments to Sue McMillan, City Clerk at smcmillan@ci.pekin.il.us. Please send written comments to her at 111 South Capitol, Pekin, IL 61554.

The Clerk will forward your comments to the City Council and City Manager.

Thank you,

Sincerely,

FRANK MACKAMAN

Mayor



City of Pekin Conceptual Plan, 2006-2011



Our Mission

The mission of the elected officials and the staff of the City of Pekin, in partnership with the community, is to provide leadership in delivering necessary, effective, and fiscally responsible municipal services in a manner which promotes a safe and prosperous community.



Our Vision

- ▶ We will enhance the quality of life by providing excellence in leadership, support, and services for all who live, work, visit, and invest in our community.
- ▶ We aspire to be the city of choice for ourselves and future generations—beautiful, clean, and safe.
- ▶ We will achieve our vision through a healthy economy, strong businesses, vital neighborhoods, excellent schools, and extensive recreational opportunities.
- ▶ We will foster our City's friendly atmosphere and celebrate the resourcefulness of its people.
- ▶ We recognize the importance of continuing to work with other units of government at all levels to achieve our vision.
- ▶ We require an innovative City government that is accessible, accountable, and efficient with a system of funding that is fair, affordable, and stable.



Our Values

► **Transparent, Open, and Honest Government.** This value reflects our first and most important responsibility. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

► **Outstanding Service.** Our primary duty is to the people we serve. We are accessible, responsive, consistent, and understanding. We provide assistance beyond our customers' expectations, and we find effective solutions to problems that they bring to our attention.

► **Fiscal Responsibility.** Proper use of public resources is a trust which we continually guard. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency.

► **Personal Honesty and Integrity.** Each of us demonstrates the highest standards of personal integrity, truthfulness, honesty, and fortitude in our public activities. In this way, we inspire public confidence and trust in our government.

► **Excellence.** We continually pursue excellence by being creative, professional, taking risks, showing initiative, and being committed to our community and team. In this pursuit, we support continuing education and training for all team members.

► **Teamwork.** We are a team that emphasizes high levels of trust and cooperation and a commitment to excellent communications within the organization. We encourage employees to exercise independent judgment in meeting customer needs through professional behavior that is consistent with our values.

► **A Humane and Diverse Organization.** We are a humane organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor contribute to our positive work environment. We make it possible for every employee to achieve his or her full potential. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us. We protect those individuals whose basic rights are placed in jeopardy.



The Conceptual Plan, 2006-2011

"What results are most important to Pekin's residents and how can we best spend our limited resources to produce those results?" The City's Council members and department heads answered this question in a series of planning sessions. [See Appendix One for a description of the City's planning process]. Five themes emerged from those discussions and form the basis for the conceptual plan:

► **A Prosperous Community**

To promote and sustain a balanced economy that supports the expansion and retention of family-wage jobs

► **A Safe Community**

To protect community life and property by providing effective, principled police and fire services

► **A Strong Foundation**

To improve and maintain existing infrastructure and leverage opportunities for new infrastructure

► **A High Quality of Life**

To support or provide services that improve the quality of life for Pekin's residents

► **An Effective Government**

To deliver effectively the services that Pekin's residents want, need, and are willing to support



A Prosperous Community

The City recognizes that three initiatives will lay the groundwork for Pekin's future prosperity.

► First, the Council places a high priority on selecting a method to manage **the economic development function**. Primary options include hiring an Economic Development Director or a Planning and Economic Development Director, or using a team approach led by the City Manager.

► Second, the Council has identified three geographical areas on which to focus economic development efforts. Taken together, these areas hold the most promise to deliver a diverse economic base that blends service, retail, commercial, and light industrial jobs, jobs that pay family living wages.

The **Veterans Drive corridor** has long been a focus of the City's attention. Immediate priorities include completing construction of Veterans Drive (the

highest priority under A Strong Foundation and the top-rated project overall), attracting businesses to occupy the East Court Villages, and developing a long-term land use plan for the property adjacent to the Drive.

Riverway Business Park, where current businesses provide over 500 jobs, offers these advantages for development: approximately 185 developable acres; access to road, rail, river, and air transportation; completely furnished with public utilities; situated within the boundaries of a state certified Illinois Enterprise Zone; within 1 or 2 days driving time of nearly all mid-America markets.

The Council recognizes that the **Southside** deserves renewed attention in the near term. The City will explore various methods to bring economic development to Derby Street and nearby areas. Among the development strategies to be evaluated will be incentives including but not limited to a Tax Increment Financing District and Special Service areas.

► Third, the City will also consider a more aggressive approach to **property annexation** as a strategy to improve its tax base.

Several programs warrant continued investment and attention even though they are not among the most important economic development priorities. Examples include annexation of Crystal Lake, creating an economic development fund in cooperation with local financial institutions, pursuing economic development downtown, and expanding support for tourism activities. With these "second-tier" projects, the City will attempt to sustain them at current levels but will not increase its investment of time or funding unless circumstances change significantly.

The Council has decided not to pursue building a dam at the south end of Pekin Lake, annexing land on the West side of the Illinois River, developing the riverfront for retail or commercial uses, or providing incentives for West Campus.



A Safe Community

The first obligation of City government is to ensure a safe community by protecting people and property. Often, the most obvious examples involve enforcement—inspectors citing code violations, police officers writing traffic tickets or investigating crimes, fire fighters battling structural fires.

Looking to the future, the Council believes that investments in prevention offer a greater return than investments in enforcement. Accordingly, the city will attach increasing importance to crime, accident, and fire prevention measures while continuing to provide effective and necessary enforcement.

The two highest rated projects to ensure a safe community are (1) to review and update the City's **Emergency Management Plan**, and (2) to increase **staffing in the Police Department**.

Examples of less highly ranked safety-related initiatives include relocating Fire Station 3 on Pekin's Southside and combining it with a regional training facility, increasing Fire Department staffing, building a fourth fire station in the Northeast part of Pekin, and acquiring the emergency transport service. These projects will not be developed within this planning period unless unanticipated opportunities arise.



A Strong Foundation

What we call the Strong Foundation focus is commonly known as infrastructure. The highest rated project by both Council and department heads was to complete **Veterans Drive**, which will involve securing funding, selecting the preferred alignment, acquiring land, and designing and building both the northerly and southerly sections.

The Council identified several other top priority projects, including increased efforts to replace and upgrade curbs and sidewalks, street seal-coating, etc; improvements to the infrastructure in the City's older neighborhoods; repairs to Court Street; and expansion of the Wastewater treatment plant (which is mandated by the Environmental Protection Agency).

Although important in their own right, the City lacks the capacity to expand its commitment to the following projects at this time: purchase of the water company, separating the combination sewers, and adding staff to the Inspections and Solid Waste Departments. The City intends to sustain its interest or investment in these projects at basically current levels during this planning period.

The Council gave a low priority to increasing taxes or imposing user fees to fund capital and maintenance projects, although it recognized that new sources of revenue may be required for unfunded mandates.

The Council has little interest in such projects as restoring the remaining brick streets to their original state or increasing investment in the municipal airport.



A High Quality of Life

We believe that actions taken to build a strong foundation, to create prosperity based on a diverse economy, and to ensure a safe community also improve the quality of life for Pekin's residents.

But there are specific projects that have the potential to do that, too. The Council favors more vigorous enforcement of current codes to **clean up blighted property** and enactment of a **housing code for landlords**.

In addition to immediate attention to those two initiatives, the Council understands that the Pekin Public Library may require substantial financial assistance in some form from the City in order to complete its renovation and expansion. While not a top priority at this time, assistance to the Library joins such other projects as efforts to end chronic homelessness, providing a more effective animal control function, and establishing an alley maintenance program as worthwhile endeavors to be sustained or evaluated during the planning period.

Such initiatives as providing land for non-profit organizations or operating the municipal bus services at a substantial financial loss did not make the list of priority items.



An Effective Government

The City of Pekin operates under the city manager form of government. Effective government requires that members of the Council and staff members understand and respect their differing roles. The Council has responsibility for setting policy, approving a budget, and evaluating results. The City Manager has responsibility for conducting the day-to-day operations of the City.

To enhance the effectiveness of city government, Council members identified the following as examples of high priority initiatives: **coordinate the budget and planning cycles; expand the size of the Council** from five to seven members; and **increase the level of financial reserves** to the equivalent of six months of expenses.

About Taxes and Fees. The effectiveness of government services depends in part on the ability to generate revenue. The Council prefers for the City to live within its means. But it understands that increased taxes or user fees may be necessary to comply with mandates, with citizens' expectations for high levels of service, and to cope with changing economic conditions. In planning discussions, the reluctance to increase the financial burden on residents was unmistakable, but the Council's ultimate responsibility to assure the City's financial health means that it is open to future discussions about a variety of options to increase income as well as to control expenses.



Appendix 1: Our Approach to Planning

Conceptual and Operational Planning

In the city manager form of government, the Council's responsibility is to produce a **conceptual plan**; the City Manager and his staff produce the **operational plan**. Think of the Council's role as to set broad objectives, to describe where the City wants to go. The staff's job is to figure out how to get there. Neither works without the other. Taken together, the conceptual and operation plans constitute the City's **strategic plan**.

The entire planning process requires clearly defined goals, thoughtful strategies, committed leadership, and effective management. Above all, it requires managing the forces of change. Those forces include changing community demographics, new state and federal mandates, fiscal constraints, changing economic conditions, emerging technologies, and many other forces that affect our ability to provide high quality services.

Successful organizations are those that learn to anticipate and adapt to these changes by creating value for those we serve (Pekin's residents) and motivation and meaning for those who serve them (the Council and city staff). The best tool for accomplishing these overarching objectives is conceptual planning.

What Does a Conceptual Plan Do?

The City's conceptual plan

- ▶ Communicates the City's mission, vision, and core values.
- ▶ Guides the City Council members and staff so that decisions made to meet today's challenges are made with a clear vision in mind.
- ▶ Suggests a framework for long-term departmental planning so that day-to-day activities move the city toward its desired future.
- ▶ Establishes a measure of accountability so that Pekin's residents will know if we have been successful.

The conceptual plan allows the City to make wise use of limited resources, assures continuity from year to year, and assists in making better informed decisions. Conceptual planning will tell us both what we can and cannot do successfully. It acknowledges that there will always be more worthwhile projects for the City to do than it has the capacity to do.

Conceptual planning began with a series of meetings conducted by the Mayor with the City Manager and department heads. Each individual was asked to list the five most important projects for the City to accomplish and the three least important

programs currently active. City staff then placed each of the resulting sixty projects into one of three categories.

- 1 = Highest priority, crucial to the City's success
- 2 = Worthwhile but does not warrant increased investment of time or money
- 3 = Worthwhile but the City lacks the capacity to continue it, or not worthwhile

The next conceptual planning phase repeated this process with the City Council. They were presented with the list of projects compiled in the staff sessions, but the ratings were not shared with Council members. Council members added a dozen projects to the list before rating all 73 projects according to the scale above.

In essence, conceptual planning addressed this question: *"What results are most important to Pekin's residents and how can we best spend our limited resources to produce those results?"*

Council's deliberations resulted in the five themes which organize the conceptual plan.

What Does an Operational Plan Do?

The Council has provided the broad outline of the keys to achieving the mission and vision for Pekin. Operational planning tells us how realistic (or unrealistic) we have been in our conception of Pekin's future. It offers options for getting from here to there. It describes specific goals, objectives, and strategies and actions to move Pekin toward our vision of the future. It takes into account the financial capacity of the City.

In an important sense, then, the document you are now reading is incomplete. It lacks operational detail. That will come after further study by City staff and will take the form of program proposals and action plans associated with each of the high-priority programs or projects.

Many of the resulting strategies and actions are likely to require public involvement and City Council action. Many more strategies and actions will be developed at the department level to align the entire organization with the goals and objectives presented in this conceptual plan.

The Future of Planning

The City's strategic plan is intended as a work in progress. While the mission, vision, values, and major planning themes should remain constant, the operational strategies and actions will need periodic review and refinement. We will track progress through regular reporting on the measures. The annual budget cycle, for example, will be grounded in the plan.

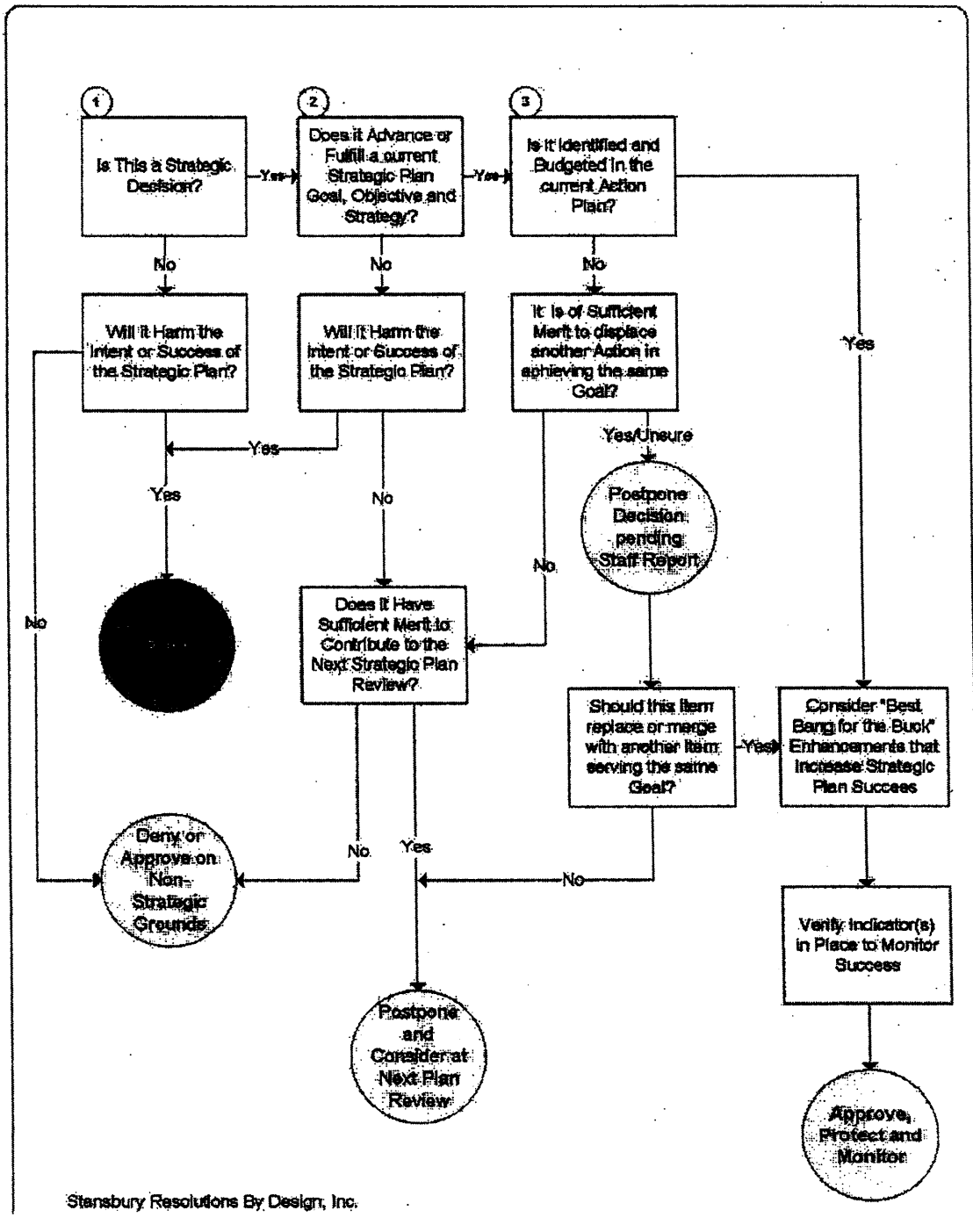
No plan can account fully for the future with complete confidence. The Council realizes that unanticipated opportunities may arise which will alter our stated

priorities. Appendix 2 presents a "decision tree" by which the City can place a new project within the conceptual plan or alter the status of a current project.



Appendix 2: The Decision Tree

Appendix 2 presents a "decision tree" by which the City can place a new project within the conceptual plan or alter the status of a current project.





Appendix 3: The List

Council members and department heads were asked to list the five most important projects for the City to accomplish and the three least important. This exercise, a form of "structured brainstorming," did not identify all that the City does, of course. It was meant to focus attention on the most important initiatives and those we lack the capacity to continue.

- 1 Select a method to manage the economic development function (e.g., full-time director, collaborative team approach)
- 2 Expand Riverway Business park to allow for continued industrial growth
- 3 Sell all remaining property in Riverway Business Park even at reduced cost in return for a commitment to create jobs
- 4 Pursue a TIF district for Pekin's Southside
- 5 Pursue economic development of the Veterans Drive corridor
- 6 Pursue economic development at the riverfront as recommended by URS
- 7 Pursue economic development downtown
- 8 Market and sell all city assets which are non-earning keeping in mind alternative costs of keeping them
- 9 Improve the retail mix to include up-market options for such items as soft goods
- 10 Annex property aggressively to improve tax base
- 11 Annex property to acquire access to Crystal Lake
- 12 Consider financing more rapid development through borrowing
- 13 Expand the GIS program to cover everything that the City has in the way of assets
- 14 Work with local banks to assist with development fund and to reduce the use of tax dollar incentives
- 15 Annex land on the west side of the river
- 16 Expand support for tourism activities
- 17 Limit growth so as not to tax public safety services
- 18 Construct a fourth fire station
- 19 Relocate Station 3 and combine with a regional training facility
- 20 Acquire the emergency transport service
- 21 Review and update the City's Emergency Management Plan
- 22 Coordinate Inspection Department work with Fire Department on items relating to fire codes
- 23 Increase staffing in the fire department
- 24 Increase staffing in the police department
- 25 Offer competitive benefits for staff
- 26 Complete Veterans Drive project
- 27 Expand the Wastewater Treatment Plant
- 28 Separate the combination sewers
- 29 Widen Route 9
- 30 Prepare infrastructure for the expansion of residential housing along the Broadway corridor
- 31 Increase taxes or impose user fees to fund capital and maintenance projects

- 32 Ramp up replacements and upgrades to curbs and sidewalks, street seal-coating, etc.
- 33 Complete brick street work
- 34 Continue to operate the airport
- 35 Add a civil inspector to the Inspections Department to cover street, sidewalk, storm sewer, sanitary sewer main lines, and grading projects
- 36 Add staff to the Solid Waste Department
- 37 Purchase the water company
- 38 Issue bonds to expand and revitalize Pekin Public Library
- 39 Support the Heart of Illinois Homeless Continuum of Care plan to end chronic homelessness
- 40 Enforce current codes to clean up blighted property (requires additional staff)
- 41 Expand solid waste to include apartments and commercial properties
- 42 Continue to support the Municipal Band
- 43 Continue to operate the municipal bus service
- 44 Add an animal control service
- 45 Reorganize City departments
- 46 Create a budget process that is more anticipatory
- 47 Define and abide by roles of Council and staff
- 49 Pursue appropriate alternative service models through the use of partnerships, private contractors, volunteers, and other innovative methods to reduce the overall tax burden
- 50 Produce a reader-friendly annual report for broad distribution
- 51 Increase the sales tax
- 52 Enact a garbage fee
- 53 Enact a tax or fee to support wastewater plant improvements
- 54 Place less emphasis on the tax rate (i.e., when EVA expected to increase, be less conservative with the levy)
- 55 Increase the level of financial reserves to the equivalent of six months of operating costs
- 56 Continue the DARE program
- 57 Revise salary administration to eliminate across the board increases
- 58 Consolidate bargaining units where possible
- 59 Use a labor attorney in future labor negotiations
- 60 Purchase Dragon's Dome alone or in partnership
- 61 Use City-backed incentives to develop West Campus
- 62 Work with Heartland Water Resources Council to develop the "Marsh Creek Project"
- 63 Support continued participation in the Nature-based Tourism effort
- 64 The Mayor and Council members should be involved in labor negotiations
- 65 Partner to build a dam at the South end of Pekin Lake
- 66 Provide land for the Historical Society
- 67 Pursue alternative financing for redevelopment and improvement of Pekin's southside
- 68 Increase crime prevention efforts
- 69 Enact a housing ordinance for landlords
- 70 Create the position of City Ombudsman and staff with volunteers
- 71 Create an alley maintenance program
- 72 Improve the infrastructure in the City's older neighborhoods

73 Work with the state to designate Veterans Drive south as Route 9 and repair and upgrade Court Street



Acknowledgments

During the planning process, mission statements, vision statements, values statements, or strategic plans from the following towns and cities were consulted:

Albany, New York
Alpharetta, Georgia
Auburn, Georgia
Boise, Idaho
Bothell, Washington
Carlsbad, California
Champlin, Minnesota
Cincinnati, Ohio
Cleveland, Ohio
Colorado Springs, Colorado
Des Moines, Iowa
Escanaba, Michigan
Fremont, California
Gainesville, Florida
Grand Junction, Colorado
Indian Wells, California
Kissimmee, Florida
Northville, Minnesota
Oxnard, California
Pasadena, California
Sarasota, Florida
Sioux City, Iowa
South Jordan, Utah
Temecula, California
Upper Arlington, Ohio
West Lafayette, Indiana
Woodland, California
Yuba City, California

EMPLOYMENT AGREEMENT

AGREEMENT made this _____ day of _____, 2006, by and between the CITY OF PEKIN, an Illinois Municipal Corporation, ("Employer") and DENNIS KIEF ("Employee").

The parties agree as follows:

1. **POSITION AND TERM.** Employer agrees to employ Employee as its City Manager, effective as of May 1, 2006 through April 30, 2009. Employee agrees to serve as City Manager effective as of May 1, 2006 through April 30, 2009 in accordance with the attached position description and as may be directed by the Mayor or City Council from time to time.

2. **PENSION PLAN (IMRF/ICMA-RC).** Employee shall be a participant in the Illinois Municipal Retirement Fund ("IMRF"), and Employer shall contribute to the fund on behalf of the Employee in the same manner as required by law for all other municipal employees participating in the IMRF. Additionally, Employer agrees to make payments to an ICMA-RC retirement account for the benefit of Employee in the monthly amount of \$350.00, commencing May 1, 2006 and continuing through April 30, 2009.

3. **SALARY.** Employee's base annual salary shall be \$102,000.00 for the period from May 1, 2006 to April 30, 2007. Employee's annual salary for the period from May 1, 2007 to April 30, 2008 shall be the base of \$102,000.00 plus such additional amount as may be determined by the City Council after its performance evaluation of the Employee pursuant to Paragraph 5 below. Employee's annual salary for the period from May 1, 2008 to April 30, 2009 shall be the base of \$102,000.00 plus such additional amount as may be determined by the City Council after its performance evaluation of the Employee pursuant to Paragraph 5 below. Salary will be paid on the same periodic basis as used, from time to time, to compensate other department heads of the City.

4. **CONTINUING EDUCATION.** Employee agrees that within 120 days after the execution of this agreement to submit a plan to the Employer for additional education and professional development programs to enhance Employee's skills for his position. Within 90 days after submission of said plan, Employer and Employee shall mutually agree on a course of professional development. Employer agrees to reimburse Employee for all educational expenses, including travel and lodging upon Employee's successful completion of such course or program.

5. **PERFORMANCE EVALUATION.** The Council shall review and evaluate the performance of Employee at least once annually in the month of April during the term of this agreement. Said review and evaluation shall be in accordance with specific criteria developed mutually between Employer and Employee. Said criteria may be added to or deleted from as the Council may from time to time determine, in consultation with the Employee. It is further agreed

that the Mayor shall provide the Employee a written summary of the findings of the Council and provide adequate opportunity for the Employee to discuss his evaluation with the Council.

6. **SICK LEAVE.** Employee has accrued _____ days of sick leave under his previous Employment Agreement with Employer. In addition, Employee shall continue to accrue sick leave at the highest rate granted the Employer's most senior non-union employee.

7. **VACATIONS AND HOLIDAYS.** As an inducement to Employee for him to become the City Manager, Employee shall accrue and have credited to his personal account vacation at the same rate as other employees of Employer who have accrued 20 years of employment service as of May 1, 2006. Unused vacation cannot be carried forward to the next year.

Employer shall provide Employee the same holidays as enjoyed by other non-union employees.

8. **GENERAL INSURANCE.** Employer shall provide Employee the same group hospital, medical, dental and life insurance benefits as provided to all other management employees in the same manner as provided for department heads of the City. Employee is entitled to disability benefits as may be applicable to all employees who participate in the IMRF.

9. **DUES AND SUBSCRIPTIONS.** Employer shall budget and pay the professional dues and subscriptions for Employee which are necessary for Employee's continued participation in national, regional, state and local associations and desirable for Employee's continued professional participation, growth and advancement. Such payments shall be approved by the City Council as part of the annual budget/appropriation process.

10. **AUTOMOBILE.** Employee shall be paid a monthly allowance for use of his personal automobile for Employer business within Tazewell and Peoria Counties, at such rate as may be fixed from time to time by Employer (current rate to be \$200.00 per month). If Employee uses his own automobile for Employer business outside this area, then Employer shall reimburse employee for the business use of his personal automobile on a per mile basis and at a rate equal to the maximum Internal Revenue Service rate.

11. **TERMINATION BENEFITS.**

A. **Termination by Employer Without Cause.** In the event that the Employee is terminated without cause by the Employer between May 1, 2006 and April 30, 2009, during such time that the Employee is willing and able to perform the duties of City Manager, then in that event, Employer agrees to continue the salary of the Employee for a period of twelve (12) months.

During such periods of salary payments, the Employer shall continue to provide and pay for group hospital, medical, dental and life insurance benefits for the duration of such salary extension.

The Employee shall continue to fulfill the duties and obligations of the City Manager during such period of salary extension unless specifically relieved of such responsibility by resolution of the City Council.

If Employer at any time during the employment term reduces the salary or other financial benefits of Employee in a greater percentage than across-the-board reduction for all non-union employees, or if Employer refuses, following written notice, to comply with any other provisions of this Agreement benefitting Employee or Employee resigns following a formal suggestion by Employer that he resign, then Employee may, at his option, be deemed to be terminated on the effective date of Employee's resignation and the Employee shall also be entitled to receive the termination benefits set forth above.

B. **Termination by Employer for Cause.** This Employment Agreement may be terminated by the Employer for cause, and by delivering a thirty (30) day written notice to Employee stating specifically the cause of termination. In case of termination for cause, there shall be no termination pay or benefits due. Cause under this Employee Agreement is limited to the following:

- (i) Employee is adjudicated by a court of competent jurisdiction to be guilty of fraud, dishonesty or other similar acts of misconduct.
- (ii) Employee persistently fails or refuses to faithfully or diligently perform the duties to be performed by him hereunder to the material detriment of the Employer.

C. **Termination by Employee.** If Employee voluntarily resigns his position with Employer between May 1, 2006 and April 30, 2009, Employee agrees to give the Employer sixty (60) days advance notice. If Employee voluntarily resigns his position with Employer, there shall be no termination pay or benefits due to Employee.

12. **GENERAL CONDITIONS OF EMPLOYMENT.** Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from position with Employer, subject only to the provisions of this Agreement. If Employee voluntarily resigns from his position with Employer, there shall be no payment to Employee for termination benefits as set forth in Paragraph 11 of this Agreement.

It is further agreed between Employer and Employee that the previous agreement entered into between Employer and Employee dated the 12th day of July, 2004, is hereby terminated and of no further force and effect. Both Employer and Employee acknowledge that each party is relieved of any further obligations under said agreement.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and executed on its behalf by its Mayor and City Clerk, and Employee has signed this Agreement, in duplicate, the day and year first written above.

EMPLOYER:

CITY OF PEKIN,

By _____
Mayor

ATTEST:

City Clerk

EMPLOYEE:

DENNIS KIEF



Office of the City Manager

June 5, 2006

Economic Development Options

Context

In my 22+ years with the City of Pekin, I have seen several approaches to staffing the City's economic development function. In the early 1990s, the City's Economic Development Department consisted of a Director, Assistant Director, Secretary, and a technical assistant shared with Public Works. Shortly after that, the department was reduced to one person, where it remained until last year. The Economic Development Director's position has not been filled since Kim Uhlig's departure.

The Current Approach to Economic Development: The Team Approach

Since Kim Uhlig left, a team has led the economic development effort. When proposals are put together, they are spearheaded by the City Manager with the Community Development Director usually involved. Other department heads (most notably the Public Works Director) and division heads (most notably the Code Enforcement Officer), as well as the Tourism Director are usually involved.

The City's attorneys are also key members of the team, especially when working on developer agreements. The Chamber of Commerce has been a bigger player and participates actively in retention visits. The EDC of Central Illinois has played an instrumental part as witnessed by the recent Amerhart and Winpak deals in Riverway Business Park.

The City's relationship with state and federal agencies is also key, as is assistance from federal and state legislators, particularly when it comes to infrastructure improvements.

The City Council is part of the team not only from taking the applicable action on any project but even their availability to meet with potential developers.

The Team Approach Assessed

Although it is certainly possible for a single Economic Development Director to make effective use of the network of city staff, the Chamber, the EDC, and the rest of the development network the City currently uses, there are several advantages to the team approach:

1. Having the City Manager as the lead on an economic development team (as opposed to an Economic Development Director), simplifies the process for developers. The City Manager has the broadest understanding of the City's needs and processes, represents the City to the public, and has the knowledge and authority to negotiate directly and make decisions in timely fashion.

2. At least in Pekin's recent experience, it could be argued that the team approach promises more continuity. The City Manager is less likely to leave for other employment than an Economic Development Director presumably hired from outside the community. That we have conducted two unsuccessful searches suggests the constraints not only on hiring but retaining "the right person."

3. A team approach leaves the City less vulnerable to the absence of an Economic Development Director. When economic development activity was controlled by a single individual, voids were created when that person was not available. The team approach builds more redundancy in the function.

4. The nature of economic development changes over time. At different periods, the emphasis may shift from recruiting business to retaining business to negotiating specific deals to long-term planning. It is difficult to hire a single person with all these skills. By using a team approach, the City can enhance the expertise of existing staff, building flexibility into the function.

5. The current approach is not perfect. Team members may be pulled from their daily assignments, and external promotion (which took the form of travel to business development trade shows throughout the country) does not take place on the same scale as when Kim was here. But a more effective remedy might be (a) to restructure City staff to better align the team with their economic development and on-going functions, and (b) use the power of the EDC for external promotion.

With regard to (a), reorganizing the staff would meet the objective stated by Council for me to delegate more effectively, would simplify the staff organization by reducing the number of department heads (see Option 7 below), and would create opportunities for current staff to grow in their jobs.

With regard to (b), the chief concern I have heard about increasing reliance on the EDC is that Pekin would be a small fish in a big pond in that the EDC focuses on promoting Peoria not Pekin and other communities. That certainly has not been our experience, especially recently. First, Pekin offers unique development opportunities that Peoria lacks, chiefly at Riverway Business Park, so that Peoria is not even a competitor for certain projects. Second, the EDC could not survive as an organization if it showed such favoritism. I suggest, however, that Council get a sense of this themselves by inviting the EDC to make a formal presentation about its role as part of a Pekin economic development team. A similar offer to meet could also be extended to the Pekin Area Chamber of Commerce.

The Options

With the above by way of context, I see seven options for dealing with Pekin's future economic development:

Option 1. Do Nothing

Let the current momentum play itself out, accept the result, and decide that further economic growth is not essential to Pekin's future. This approach would free up staff to return to their daily duties and save the City about \$100,000 from the approved FY 2007 budget.

Analysis: Not a viable alternative considering the conceptual plan priorities.

Option 2. Status Quo

Continue with the team approach as currently structured. This approach would at times mean that the City Manager, Community Development Director, and Tourism Director would at times be taken away from other workload. This would save the City \$100,000 from the approved FY 2007 budget.

Analysis: This approach has worked over the short term and worked effectively. But it is not a long-term solution because it could compromise the quality and quantity of work normally expected of certain Staff positions.

Option 3. Status Quo Enhanced

Endorse the idea of a team approach but give it a more effective structure. This approach builds upon the past year's success and adds the following elements: change the physical layout of team member offices to maximize communication and efficiency; provide economic development training to team members; and delegate selected responsibilities to non-team staff. This delegation of duties could lead to the hiring of an additional technical person. This option could save the FY 2007 budget approximately \$40,000.

Analysis: I like this approach for the reasons cited in the introduction. See below, Option 8 for a blending of this Option and Option 7.

Option 4. Economic Development Director

Hiring an individual and turning the bulk of economic development activity to him or her may have served the City relatively well in the past (this approach basically describes the Kim Uhlig era), but it has the drawbacks mentioned above. Our inability to find a person in past recruitment actions may also be revealing.

Analysis: This is the traditional approach to economic development. This is the approach built into the FY 2007 budget. It can be made to work. But I doubt that it is the best alternative available.

Option 5. Economic Development/Planning Director

If the decision is made to achieve the function by hiring an economic development person, we could consider someone who could take on the planning and inspections function as well. For those of you who remember Ed Bosch, Kim's predecessor, this was his job description. Same budget impact as Option 4.

Analysis: A variation on Option 4 with the same basic advantages and disadvantages.

Option 6. Economic Development/Planning Director—Modified

Same as Option 5 but leave inspections under the Public Works Director. New hire would bring expertise in strategic planning as opposed to operational planning. Same budget impact as Option 4.

Analysis: A variation on Option 4 with the same basic advantages and disadvantages.

Option 7. Public Services Director

If the Council agrees that the team approach would serve the City better than hiring an economic development director, and if the Council believes that a new position is required to free up the City Manager and other team members to pursue economic development more vigorously, then hiring a Public Services Director is another option. This person would be a department head and would assume some of my current duties

and supervise some of the City's smaller departments. The FY 2007 budget allotment for the economic development position could be reallocated to this position.

Analysis: If the Council is willing to proceed with the \$100,000 expenditure for the budgeted staff position, Option 7 makes sense if it is link with Option 3. It makes the most of the promise of the team approach, provides support for a larger array of City functions, and may be easier to recruit.

Option 8. Economic Development Staff Person

This option involves the hiring a technical individual and delegating the bulk of economic development field work to them. The individual would be responsible for retention visits, new business contacts, and representing the City at trade shows, etc. This position would be a Staff Level or possibly Division Head as opposed to a Department Head, This option would be slightly less than what is in the FY 2007 budget.

Analysis: I favor this approach as it blends the best of Option 3 and Option 7.

Economic Development Committee

In 1989 the City created the "Pekin Economic Development Commission". The primary task of that commission was to evaluate locations for a possible business park. Once that decision was made , they were instrumental in the planning and development of Riverway Business Park. With the recent acquisition of additional property for the purpose of expanding Riverway Business Park, this could be a good time to resurrect that committee. This would also be a good timing to create such a committee to supplement the City Staff Economic Development Team. I would recommend that members of the City's Team be on the Committee as well others from the community. Likely candidates would seem to be a representative of the EDC of Central Illinois and the Chamber of Commerce (possibly from their Marketing Committee).

With a new phase of the park in the near future, it would be timely to get the committee involved in covenants, marketing strategy, etc.

**RESOLUTION 06-
JOINT PPUATS FUNDING AGREEMENT
ANNUAL ELEMENT OWP FY 2007**

This agreement is hereby entered into by the members of the participating agencies and the Tri-County Regional Planning Commission as the designated MPO under Section 134 of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) for the Peoria/Pekin Urbanized Area transportation planning process. It is intended to set forth the procedures and methods agreed upon to provide sufficient local matching funds enabling the Peoria/Pekin urbanized area to receive approximately \$448,136 in Federal Planning (PL) funds, \$109,455 in Federal Transit Administration (FTA) Section 5303 planning funds and \$3,800 in FTA Section 5307 planning funds. All funding sources require a 20% local match; requiring a total local match of \$140,348 for Fiscal Year 2007. It is further agreed that the Greater Peoria Mass Transit District provides the FTA Section 9 funds as a pass through membership fee for participation in the planning process.

The federal planning funds, FTA funds and local matching monies will be utilized for the work and services performed in accordance with the Overall Work Program for Fiscal Year 2007. The work and services and their associated costs as contained in the Overall Work Program were adopted by both the PPUATS Policy Committee and the Tri-County Regional Planning Commission.

Each participating agency identified herein, hereby agrees to pay its entire share to the MPO (Tri-County Regional Planning Commission) not later than November 1, 2006. The MPO is hereby designated to deposit local funds in a special bank account. Withdrawals from this account shall be for reimbursement for work accomplished on the appropriate work tasks designated in the Overall Work Program to the responsible agency. The MPO shall make a monthly report to the PPUATS Policy Committee accounting for the expenses incurred on the work tasks identified in the Overall Work Program. Federal and State funds shall be requested by and dispersed directly to the MPO in accordance with agreements of the State of Illinois and the Greater Peoria Mass Transit District.

The local matching money for FY 2007 shall be provided by each of the participating agencies noted herein by the contributing percentage of MFT funds each such agency received in Calendar Year 2005.

Agency	Local Agency Share
Peoria County	30,911.58
Tazewell County	28,580.25
City of Peoria	38,118.64
Pekin	10,965.37
East Peoria	7,331.84
Morton	4,922.22
Washington	4,264.44
Peoria Heights	2,148.90
Creve Coeur	1,764.46
Bartonville	2,043.64
West Peoria	1,542.28
Woodford County	7,754.38
TOTAL	140,348

Any surplus of local matching money with accumulated interest will remain on deposit in the special bank account managed by the MPO (Tri-County Regional Planning Commission) along with any excess from previous years and may be used for such purposes and projects as designated by the PPUATS Policy Committee.

This agreement is approved as indicated by signature of an agent of the undersigned participating agency represented on the PPUATS Policy Committee and the Tri-County Regional Planning Commission.

Bartonville	_____	Date	_____
Creve Coeur	_____	Date	_____
East Peoria	_____	Date	_____
Morton	_____	Date	_____
Pekin	_____	Date	_____
Peoria	_____	Date	_____
Peoria Heights	_____	Date	_____
Washington	_____	Date	_____
West Peoria	_____	Date	_____
Peoria County	_____	Date	_____
Tazewell County	_____	Date	_____
Woodford County	_____	Date	_____

The foregoing agreement setting forth the procedures and methods for the reimbursement of local matching funds to the MPO (Tri-County Regional Planning Commission) for work performed in accordance with the Overall Work Program for FY 2007 is hereby agreed to by the Tri-County Regional Planning Commission this 22nd day of June, 2006.

George L. Murray, Chairman
Tri-County Regional Planning Commission

Jeff Joyce, Chairman
Peoria/Pekin Urbanized Area
Transportation Study

ATTEST:

Terry D. Kohlbus, Executive Director
Tri-County Regional Planning Commission



**City of Pekin
City Manager**

Memo

To: City Council

From: Dennis Kief, City Manager
111 South Capitol Street
Pekin, Illinois 61554 – 4108
309 – 477 –2300 (Phone) 309 – 346 – 2095 (Fax)
dkief@ci.pekin.il.us

CC: City Clerk

Date: July 7, 2005

Re: PPUATS

The State of Illinois designates certain Metropolitan Planning Organizations (MPO's) for Federal Planning and Construction dollars. Locally, the City of Pekin is a member of the Peoria – Pekin Urbanized Area Transportation Study (PPUATS). The other agencies (cities and counties) are mentioned in the Funding Agreement that is on the 7/25/03 City Council agenda.

The PPUATS organization funding is derived from several places, including approximately \$95,000 from the local government agencies. The City of Pekin's share (based on population) was \$9,875.89 in 2005. This year it is \$9,269.33.

What do we get for our (less than) \$10,000 annually? We have requested and PPUATS has funded a number of Transportation Studies for the City of Pekin. See me for a list of past and ongoing studies. More

importantly, our membership makes us eligible for a significant amount of Federal Highway Dollars.

Since we have been active (since mid 1980's) we have received the following Federal Dollars through the PPUATS organization:

1986 Front Street	\$ 358,567
1987 Allentown @ Court	\$ 54,392
1989 N. 3 rd /Somerset	\$ 546,000
1993 S. 14 th Phase 1	\$ 845,848
1998 S. 14 th Phase 2	\$ 560,000
2001 Court @ Veteran's	\$ 160,000
2004 Veteran's (Court SW)	\$1,225,000
2006 14 th @ Park Avenue	\$ 175,000
2009 Broadway @ Parkway	<u>\$ 350,000</u>
TOTAL	\$4,274,806

In addition, in 2004 we submitted a joint application for a project with Tazewell County for the widening of Broadway from Schramm Drive to Veteran's Drive. Approximately ½ of the distance is in the City and ½ in the County. As you can see from the list of funded projects above, the City of Pekin has done quite well in receiving the Federal funding. Inasmuch as Tazewell County has not received as much of the funding, we agreed to have Tazewell County be the lead agency in this application with the City being in a joint role. We received 70% funding for the \$1,996,000 project or \$1,397,200 for FY 2008. In the past 2 months we also received supplemental funding for the Broadway at Parkway intersection improvement.

As you can see from the above numbers we get a lot of "bang for our buck" from being member of the PPUATS organization. Contact me should you have any questions how the PPUATS structure works.



**Illinois Department
of Transportation**

Construction

**Resolution for Improvement by
Municipality Under the Illinois
Highway Code**

Res. No. 157-06/07

BE IT RESOLVED, by the City Council _____ of the
_____ Council or President and Board of Trustees
City _____ of Pekin _____ Illinois
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
PPIATS Assessment			

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of the City of Pekin's share as per funding agreement FY2007
Peoria-Pekin Urbanized Transportation Study (PPUATS)

_____ and shall be constructed _____ wide
and be designated as Section 75-00107-10ES

2. That there is hereby appropriated the (additional) sum of Ten thousand nine hundred sixty-five
and 37/100 Dollars (\$10,965.37) for the
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract _____ : and.
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the
district office of the Department of Transportation.

APPROVED

Date

Department of Transportation

District Engineer

I, Sue E. McMillan Clerk in and for the
City _____ of Pekin
City, Town or Village
County of Tazewell and Peoria . hereby certify the
foregoing to be a true, perfect and complete copy of a resolution adopted
by the Council
Council or President and Board of Trustees
at a meeting on June 12, 2006
Date
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this
25th _____ day of June 12 A.D. 2006

(SEAL)

City _____ Clerk
City, Town or Village

Municipality City of Pekin

January 1, 2006 to December 31, 2006

BLR 14231 (Rev. 2/23/06)



January 1, 2006 to December 31, 2006

Section Number 06 – 00000 - 00 – GM
Municipality City of Pekin

Estimated Cost of Maintenance Operations

Maintenance Operation (No. – Description)	Group (I,II,III,IV)	For Group I. II. or III (Material, Equipment or Labor)					Operation Cost
		Item	Unit	Quantity	Unit Price	Cost	
Operation No. 1		Various Locations					12,500
		Enforcement and Street	Each	500	25.00	12,500	
Operation No. 2		Various Locations					13,200
Pavement Markings		Paint	Gal	1,200	10.00	12,000	
		Beads	Lbs	8,000	0.15	1,200	
Operation No. 3		Various Locations					60,000
Base Repair(Bituminous)		Base Repair	Tons	2,000	30.00	60,000	
Operation No. 4		Various Locations					16,300
Patching		Emulsion	Gal	10,000	1.35	13,500	
		Aggregate (chips)	Tons	400	7.00	2,800	
Operation No. 5		Various Locations					28,750
Cold Patch		Cold Patch	Tons	500	57.50	28,750	
Operation No. 6		Various Locations					36,000
Drainage		Manhole Covers and Rings	Each	20	300.00	6,000	
		Storm Inlets	Each	50	400.00	20,000	
		Flowable Backfill	c.y.	250	35.50	8,875	
		Pipe (8" to 15")	l.f.	250	5.00	1,250	
Operation No. 7		Various Locations					32,500
Concrete Work		Sidewalks and Curbs	c.y	500	65.00	32,500	
Operation No. 8		Various Locations					123,000
Snow Removal		Salt	Tons	4,000	30.00	120,000	
		Calcium Chloride	Gal	1,000	3.00	3,000	
Total Day Labor Costs							
Total Estimated Maintenance Operation Cost							
Preliminary Engineering							
Engineering Inspection							
Material Testing							
Total Estimated Engineering Cost							
Total Estimated Maintenance Cost							

Submitted: May 31, 2006

Date

Approved:

Date

By: Superintendent

Municipal Official

Title

Regional Engineer

Submit Four (4) Copies to Regional Engineer



**Illinois Department
of Transportation**

Res. No. 158-06/07
**Resolution for Maintenance of
Streets and Highways by Municipality
Under the Illinois Highway Code**

BE IT RESOLVED, by the _____ Council _____ of the
(Council or President and Board of Trustees)
_____ City _____ of _____ Pekin _____, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$825,000.00 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2006
to December 31, 2006.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the
approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in
connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as
specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given
above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement
showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this
resolution to the district office of the Department of transportation, at _____ Peoria _____, Illinois.

I, Sue E McMillan Clerk in and for the _____ City _____
of _____ Pekin _____, County of Tazewell and Peoria
(City, Town or Village)

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Council at a meeting on June 12, 2006
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 12th day of June

A.D. 2006.

(SEAL) _____ City _____ Clerk
(City, Town or Village)

APPROVED _____ Date Department of Transportation _____ District Engineer

ORDINANCE NO. 2475-06/07

**AN ORDINANCE AMENDING TITLE 6, CHAPTER 8A, SECTION 8
OF THE CODE OF THE CITY OF PEKIN
1995 REGARDING POWERTON FIRE PROTECTION DISTRICT**

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and function pertaining to its government and its affairs; and

WHEREAS, the Code of the City of Pekin 1995, adopted on April 10, 1995, and duly published in book form contains within Title 6, Chapter 8A, Section 8, a section affirming the Powerton Fire Protection Intergovernmental Agreement; and

WHEREAS, the language in the Code is no longer consistent with the present contractual document; and

WHEREAS, the City Council has determined that it is in the best interests of the City to amend the City Code regarding Fire Protection Intergovernmental Agreements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS:

1. That Title 6, Chapter 8A, Section A. be amended by deleting 6-8A-8 in its entirety.

BE IT FURTHER ORDAINED that all other parts of the Code of the City of Pekin 1995 as amended except as modified herein are hereby reaffirmed and ratified and are in full force and effect.

BE IT FURTHER ORDAINED that this Ordinance takes precedence over and supercedes any and all Ordinances or parts of ordinances in conflict herewith.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon its passage and approval and publication as required by law.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Pekin, this ____ day of June 12, 2006; and upon roll call the vote was as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

APPROVED this ____ day of June, 2006.

ATTEST:

MAYOR

CITY CLERK

CHAPTER 8

FIRE PREVENTION REGULATIONS

ARTICLE A. FIRE DEPARTMENT

SECTION:

- 6-8A-1: Composition of Department
- 6-8A-2: Fire Chief; Deputy Fire Chief
- 6-8A-2-1: Office; Appointment
- 6-8A-2-2: Duties
- 6-8A-3: Commands
- 6-8A-4: Powers and Functions
- 6-8A-5: Rules and Regulations of Department
- 6-8A-6: Members of Department
- 6-8A-6-1: Applications and Appointments
- 6-8A-6-2: Number of Members
- 6-8A-6-3: Manner of Establishing Rank
- 6-8A-6-4: Residency Requirements
- 6-8A-6-5: Fire Protection Training
- 6-8A-7: Fires
- 6-8A-7-1: Fees for Fire Fighting Services provide to Non Residents
- ~~6-8A-8: Powerton Fire Protection Agreement; Intergovernmental Agreement~~

6-8A-1: **COMPOSITION OF DEPARTMENT:** There is hereby created the Fire Department, a department of the City. The Fire Department shall consist of the Chief, who shall be the Chief of the Department, and such other members as may be determined from time to time by the City Council.

6-8A-2: **FIRE CHIEF; DEPUTY FIRE CHIEFS:**

6-8A-2-1: **OFFICE; APPOINTMENT:**

- A. There is hereby created the Office of Fire Chief, an office of the City.
- B. The Fire Chief shall be appointed by the Manager.
- C. In the event of a resignation, dismissal not for disciplinary reasons, or the failure to be reappointed, such Fire Chief shall have the right, at his option, to return to the position which the said Chief held prior to his appointment as such Fire Chief, with credit towards seniority for his time served as Fire Chief. The right to return to such prior rank shall be absolute without any regard to whether a vacancy then exists in such rank.

- B. Extrication from Vehicles. When emergency response services are rendered by the City of Pekin Fire Department for extrication of any person who is not a resident of the City of Pekin, Illinois, and Fire Protection Districts, from any vehicle and the owner of the vehicle is a person, business or other entity who is not a resident of the City of Pekin, Illinois, and Fire Protection Districts, there shall be a charge for extrication services of \$250.00. The person extricated and the owner of the vehicle shall be jointly liable for the amount due.
(Ord. No. 2441 08/08/05 effective 09/01/05)

**~~6-8A-8: POWERTON FIRE PROTECTION AGREEMENT; INTER-
GOVERNMENTAL AGREEMENT:~~**

- A. ~~The City has entered into an agreement with Powerton Fire Protection District to provide fire protection services as set forth in the agreement attached to Ordinance number 1655 as Exhibit "A" on file in the City office and by this reference incorporated herein, and the terms and conditions contained therein be and the same are hereby approved.~~
- B. ~~The Mayor and City Clerk and other officials of the City are hereby authorized and directed to do and perform, cause to be done or performed, for and on behalf of the City each and every thing necessary for compliance with terms of the agreement on behalf of the City.~~

(Ord. No. 2475-06/07 06/12/06)

ORDINANCE NO. 2478-06/07

**AN ORDINANCE AMENDING TITLE 4, CHAPTER 9, SECTIONS 1-3
OF THE CODE OF THE CITY OF PEKIN 1995
REGARDING NUMBERING OF STRUCTURES**

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and function pertaining to its government and its affairs; and

WHEREAS, the Code of the City of Pekin 1995, adopted on April 10, 1995, and duly published in book form contains within Title 4, Chapter 9, Sections 1-3, sections providing for the numbering of buildings for identification and the responsibility thereof with in the City of Pekin; and

WHEREAS, the City Council has determined that it is in the best interests of the City to amend the language in Chapter 9 to clarify the definition of structures.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF PEKIN, ILLINOIS:**

1. That Title 4, Chapter 9, Sections 1-3. be amended by deleting 4-9-1 through 3 in its entirety and inserting the language on Exhibit "A" attached hereto and incorporated herein by this reference.

BE IT FURTHER ORDAINED that all other parts of the Code of the City of Pekin 1995 as amended except as modified herein are hereby reaffirmed and ratified and are in full force and effect.

BE IT FURTHER ORDAINED that this Ordinance takes precedence over and supercedes any and all Ordinances or parts of ordinances in conflict herewith.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon its passage and approval and publication as required by law.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Pekin, this ____ day of June 12, 2006; and upon roll call the vote was as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

APPROVED this ____ day of June, 2006.

MAYOR

ATTEST:

CITY CLERK

Exhibit A

CHAPTER 9

NUMBERING OF STRUCTURES

SECTION:

- 4-9-1: Definitions
- 4-9-2: Numbering of Structures Required
- 4-9-3: Number on Structures

4-9-1: DEFINITION:

Structure: Any building used as a residence, commercial business, offices, storage (excluding storage structures/sheds that are part of an existing residence or business that already has a number), or industrial operation.

4-9-2: NUMBERING OF STRUCTURES REQUIRED: In the City of Pekin, all structures shall be numbered in accordance with the following plan:

Court Street, from Water Street to Seventh Street, and Broadway from Seventh east to the City Limits, shall be the base or dividing line for numbering structures on all streets or avenues running north and south.

All that portion of streets running north and south, crossing and going north of the afore-said Court Street and Broadway, shall be designated by the prefix "North", and that portion of all streets south of said Court Street and Broadway by the prefix "South".

Every street known by number shall be the commencement of a series of numbers on streets running east and west to be known by the prefix of the street number, as for example: First Street, 100; Second Street, 200; Third Street, 300, etc.

Structures on streets running north from the base, or dividing line shall be numbered as follows: Commencing at No. 1 at the northwest corner, and No. 2 at the northeast corner of any street intersecting such base or dividing line continuing northward on the basis of one hundred (100) in each block, with the odd numbers on the west side and even numbers on the east side.

Structures on streets running south from the base or dividing line shall be numbered as follows: Commencing at the base on Court Street with No. 1 at the southwest corner of any street intersecting said Court Street and continuing south, with the odd numbers on the west side and the even numbers on the east side of Broadway, and making St. Mary Street, Susannah Street and Broadway the dividing line of the series of 100, 200, and 300 series of hundreds; thence south to Washington Street, making said street the commencement of the sixth series of hundred, and thence south to the City Limits.

4-9-3: NUMBER ON STRUCTURES:

- A. Responsibility of Owner(s): It shall be the duty of the owner(s) of every structure in the City to have placed thereon, in a place visible from the street, figures at least two and one-half inches (2 1/2") high, showing the number of the structure. Any person failing to so number any structure whether occupied by them or some other person, if after receiving notice to do so from the Inspection Department shall continue in their failure to so number such structure shall be subject to penalty as provided in Section 1-4-1 of this Code.
- B. Numbering Requirements and Restrictions: Structure numbers shall be of a color that is contrasting to the background color. Roman numerals shall not be allowed. No structure shall receive an occupancy permit until the numbering requirement has been satisfied.
- C. Number Assignments: All numbers shall be assigned by the Code Enforcement Officer in accordance with this code.

CHAPTER 9

NUMBERING OF STRUCTURES

SECTION:

4-9-1: Definitions

4-9-2: Numbering of Structures Required

4-9-3: Number on Structures

4-9-1: DEFINITION:

Structure: Any building used as a residence, commercial business, offices, storage (excluding storage structures/sheds that are part of an existing residence or business that already has a number), or industrial operation.

4-9-2: NUMBERING OF STRUCTURES REQUIRED: In the City of Pekin, all **structures** shall be numbered in accordance with the following plan:

Court Street, from Water Street to Seventh Street, and Broadway from Seventh east to the City Limits, shall be the base or dividing line for numbering **structures** on all streets or avenues running north and south.

All that portion of streets running north and south, crossing and going north of the afore-said Court Street and Broadway, shall be designated by the prefix "North", and that portion of all streets south of said Court Street and Broadway by the prefix "South".

Every street known by number shall be the commencement of a series of numbers on streets running east and west to be known by the prefix of the street number, as for example: First Street, 100; Second Street, 200; Third Street, 300, etc.

Structures on streets running north from the base, or dividing line shall be numbered as follows: Commencing at No. 1 at the northwest corner, and No. 2 at the northeast corner of any street intersecting such base or dividing line continuing northward on the basis of one hundred (100) in each block, with the odd numbers on the west side and even numbers on the east side.

Structures on streets running south from the base or dividing line shall be numbered as follows: Commencing at the base on Court Street with No. 1 at the southwest corner of any street intersecting said Court Street and continuing south, with the odd numbers on the west side and the even numbers on the east side of Broadway, and making St. Mary Street, Susannah Street and Broadway the dividing line of the series of 100, 200, and 300 series of hundreds; thence south to Washington Street, making said street the commencement of the sixth series of hundred, and thence south to the City Limits.

4-9-3: NUMBER ON STRUCTURES:

- A. Responsibility of Owner(s): It shall be the duty of the owner(s) ~~and occupants~~ of every **structure** in the City to have placed thereon, in a place visible from the street, figures at least two and one-half inches (2 1/2") high, showing the number of the **structure**. Any person failing to so number any ~~structure, building or other structure~~ whether occupied by them or some other person, if after receiving notice to do so from the **Inspection Department** ~~City Clerk~~, shall continue in their failure to so number such ~~structure, building or structure~~ shall be subject to penalty as provided in Section 1-4-1 of this Code.
- B. Numbering Requirements and Restrictions: **Structure** numbers shall be of a color that is contrasting to the background color. Roman numerals shall not be allowed. **No structure shall receive an occupancy permit until the numbering requirement has been satisfied.**
- C. **Number Assignments: All numbers shall be assigned by the Code Enforcement Officer in accordance with this code.**

ORDINANCE NO. 1462-A-254

**AN ORDINANCE AMENDING TITLE 8, CHAPTER 4, SECTION 1 D
OF THE CODE OF THE CITY OF PEKIN 1995
REGARDING NO PARKING SCHEDULE
PARK AVENUE
AND
SHERIDAN ROAD**

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and function pertaining to its government and its affairs; and

WHEREAS, the Code of the City of Pekin 1995 was adopted on April 10, 1995, and duly published in book form;

WHEREAS, the City Council has determined that it is in the best interests of the City to amend the City Code NO PARKING SCHEDULE regarding parking on Park Avenue after completion of a traffic signal project and on Sheridan Road in the area of Pekin Park Entrance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS:

1. That Title 8, Chapter 4, Section 1. D. be amended by deleting the existing No Parking Schedule dated May 22, 2006 in its entirety, and inserting the No Parking Schedule dated June 12, 2006 attached hereto and incorporated herein by this reference.

BE IT FURTHER ORDAINED that all other parts of the Code of the City of Pekin 1995 as amended except as modified herein are hereby reaffirmed and ratified and are in full force and effect.

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon its passage, approval and publication as required by law.

PASSED AND APPROVED at the regular meeting of the City Council of the City of Pekin, this _____ day of _____, 2006; and upon roll call the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED this _____ day of _____, 2006.

Mayor

ATTEST:

City Clerk

City of Chicago									
Total	Always	All days	Ann Eliza Street	North 8th Street	North 2nd Street	West	Both		
Total	Always	All days	Barney Avenue	Court Street	Griffin Drive	North	Both		
Total	Always	All days	Broadway	Front Street	Eastern City Limit	East-West	Both		
15 minutes	6am-6pm	Mon-Fri	Buena Vista	Broadway	South 540'	South	West		
Total	6:00am-6:00	Mon-Fri	Buena Vista	Broadway	South 620'	North	East		
Total	Always	All days	Caroline Street	North 2nd Street	P & PU Railroad	East	South		
2 hours	9am-5pm	Mon-Sat	Center Street	South 13th Street	Garden Street	East-West	Both		
2 hour	8am-4pm	School	Commonwealth	East Shore Drive	East End	East-West	Both		
Total	Always	All days	Court Street	South 4th Street	80' West	East	South		
Total	Always	All days	Court Street	South 8th Street	Eastern City Limit	East-West	Both		
Total	Always	All days	Court Street	Broadway	North 6th Street	West	Both		
2 hours	9am-5pm	Mon-Sat	Court Street	North 6th Street	North 2nd Street	West	Both		
2 hours	9am-5pm	Mon-Sat	Court Street	South 2nd Street	Broadway	East	Both		
2 hours	8am-4pm	School	Court Street (Frontag	East Shore Drive	West Shore Drive	East-South	Both		
Total	Always	All days	Cynthia Street	Broadway	South 2nd Street	West	Both		
Total	Always	All days	Derby Street	Hoff Street	South 2nd Street	West	Both		
Total	Always	All days	Derby Street	Morton Street	South 10th Street	West	Both		
2 hours	8am-4pm	School	East Shore Drive	Court Street	Commonwealth	North-South	Both		
Total	Always	All days	Elizabeth Street	Broadway	South 5th Street	West	South		
2 hours	9am-5pm	Mon-Sat	Elizabeth Street	South 3rd Street	South 5th Street	East	Both		
2 hours	9am-5pm	Mon-Sat	Elizabeth Street	Broadway	South 3rd Street	West	Both		
2 hours	9am-5pm	Mon-Sat	Elizabeth Street	South Third Street	Capitol Street	East	South		
Total	Always	All days	Elizabeth Street	South Third Street	Capitol Street	West	North		
Total	Always	All days	Enterprise Drive	South 2nd Street	Riverway Drive	East-West	Both		
Total	Always	All days	Entrance Drive	Orr Avenue	Court Street	North-South	Both		
2 hours	9am-5pm	Mon-Sat	Haines Avenue	Hillyer Street	St Joseph Place	North-South	Both		
Total	Always	All days	Hanna Drive	South 2nd Street	East end	East-West	Both		
Total	Always	All days	Highwood Avenue	Valle Vista Boulevard	Summit Drive	South	Both		
Total	Always	All days	Highwood Avenue	Valle Vista Boulevard	Summit Drive	South	West		
Total	8:15am-8:45	School	Highwood Avenue	341' south of Melanie	456' north of Powers	North	East		
2 hours	9am-5pm	Mon-Sat	Hillyer Street	South 6th Street	South 8th Street	East-West	Both		
Total	Always	All days	Illinois Street	North 14th Street	Earl Street	West	Both		

Total	Always	All days	Koch Street	Summer Street	100' East	West	North
Total	Always	All days	Koch Street	South 2nd Street	South 14th Street	East	Both
Total	Always	All days	Lawndale Avenue	North 8th Street	Terrace Boulevard	East	Both
Total	Always	All days	Margaret Street	North 12th Street	North 13th Street	East	South
Total	Always	All days	Margaret Street	North 2nd Street	Court Street	East	Both
Total	Always	All days	Market Street	North 6th Street	North 5th Street	West	Both
Total	Always	All days	Market Street	North 19th Street	East dead end of street	East-West	Both
Total	Always	All days	Market Street	North 7th Street	North 8th Street	East-West	Both
Total	8:15am-8:45	School	Matilda Street	North 13th Street	North 14th Street	East-West	North
Total	Always	All days	McLean Street	Rosenberg Court	35' East of Rosenberg Cour	East	South
Total	Always	All days	McLean Street	151' West of 8th Street	225' West of 8th Street	West	North
2 hours	8am-4pm	School	Monge Avenue	Court Street	Commonwealth	North-South	Both
2 hours	9am-5pm	Mon-Sat	N Capitol Street	Court Street	Caroline Street	North-South	Both
Total	Always	All days	North 11th Street	Broadway	Willow Street	North	Both
Total	Always	All days	North 14th Street	Broadway	Ann Eliza Street	North	Both
Total	Always	All days	North 14th Street	100' North of Willow	135' North of Willow	South	West
Total	Always	All days	North 18th Street	James Road	50' South of James Road	South	West
Total	10pm-6am	All days	North 19th Street	Market Street	Broadway	South	West
Total	Always	All days	North 20th Street	Broadway	Market Street	North	East
Total	Always	All days	North 20th Street	Broadway	Market Street	North	West
Total	Always	All days	North 2nd Street	P & PU Railroad	Catherine Street	South	Both
Total	Always	All days	North 2nd Street	Sheridan Road	Caroline Street	South	Both
Total	Always	All days	North 2nd Street	Sommerset Street	Sheridan Road	North-South	Both
Total	Always	All days	North 2nd Street	Railroad tracks	Court Street	South	Both
Total	Always	All days	North 2nd Street	Ann Eliza Street	Caroline Street	North	East
Total	Always	All days	North 3rd Street	Court Street	Sommerset Street	North	Both
2 hours	9am-5pm	Mon-Sat	North 4th Street	Margaret Street	Court Street	South-North	Both
2 hours	9am-5pm	Mon-Sat	North 4th Street	Caroline Street	Ann Eliza	South	Both
Total	Always	All days	North 5th Street	Broadway	Willow Street	North-South	Both
2 hours	9am-5pm	Mon-Sat	North 6th Street	Caroline Street	Court Street	South	West
Total	Always	All day	North 6th Street	Court Street	100' North	North	East
Total	Always	All days	North 6th Street	Margaret Street	Caroline Street	North	East
2 hours	9am-5pm	Mon-Sat	North 6th Street	Court Street	North to Alley	North	East

Total	Always	All days	North 7th Street	Ann Eliza Street	Margaret Street	South	West
Total	Always	All days	North 7th Street	North 8th Street	Ann Eliza Street	South	Both
30 minutes	9am-5pm	Mon-Sat	North 7th Street	Ann Eliza Street	Margaret Street	South	East
Total	Always	All days	North 8th Street	North 7th Street	Northern city limits	North-South	Both
2 hours	8am-4pm	School	North Shore Drive	East Shore Drive	West Shore Drive	East-West	Both
Total	Always	All days	Olt Avenue	Court Street	Valle Vista Boulevard	North-South	Both
2 hours	9am-5pm	Mon-Sat	Park Avenue	South 12th Street	Court Street	East	South
15 minutes	9am to 5pm	Mon-Sat	Park Avenue	256' East 13th Street	South 14th Street	West	North
15 minutes	9am-5pm	Mon-Sat	Park Avenue	South 13th Street	266' E of South 13th Street	West	North
Total	Always	All days	Park Avenue	235' East of South 13th	255' East of South 13th Street	East	South
Total	Always	All days	Parkway Drive	Court Street	Northern city limit	North-South	Both
Total	Always	All days	Parkway Drive	368' south of Sheridan	427' south of Sheridan	North	East
Total	Always	All days	Pine Street	Maple Park Drive	70' West	West	North
Total	Always	All days	Powers Avenue	Highwood Avenue	Entrance Drive	East-West	Both
Total	Always	All days	Prince Street	South 8th Street	South 9th Street	East-West	Both
Total	Always	All days	Prince Street	South 8th Street	300' West	West	North
Total	7:30am-5pm	School	Prince Street	South Capitol Street	South 4th Street	East	South
Total	Always	All days	Riverway Drive	Koch Street	Hanna Drive	North-South	Both
Total	Always	All days	RWB Frontage Road	Enterprise Drive	North end	North-South	Both
2 hours	9am-5pm	Mon-Sat	Sabella Street	South 3rd Street	South 2nd Street	West	Both
2 hours	9am-5pm	Mon-Sat	Sabella Street	South 3rd Street	Broadway	East-West	Both
Total	Always	All days	Sabella Street	South 2nd Street	South 3rd street	East	Both
Total	Always	All days	Sommerset Street	Lakeside Avenue	40' North of Lakeside	North	West
Total	Always	All days	Sommerset Street	North 3rd Street	North 2nd Street	North	Both
Total	Always	All days	South 10th Street	Washington Street	Court Street	North	East
Total	Always	All days	South 10th Street	Park Avenue	105' S	North	East
Total	Always	All days	South 13th Street	Park Avenue	Martha Street	North	East
Total	Always	All days	South 13th Street	Center Street	Court Street	North-South	Both
Total	Always	All days	South 14th Street	Broadway Road	Alley south	South	Both
Total	Always	All days	South 14th Street	Center Street	Court Street	North-South	Both
Total	Always	All days	South 18th Street	West Shore Drive	40' South	South	East
Total	Always	All days	South 18th Street	Tennell Road	40' South	South	East
Total	Always	All days	South 2nd Street	Court Street	Washington Street	South	Both

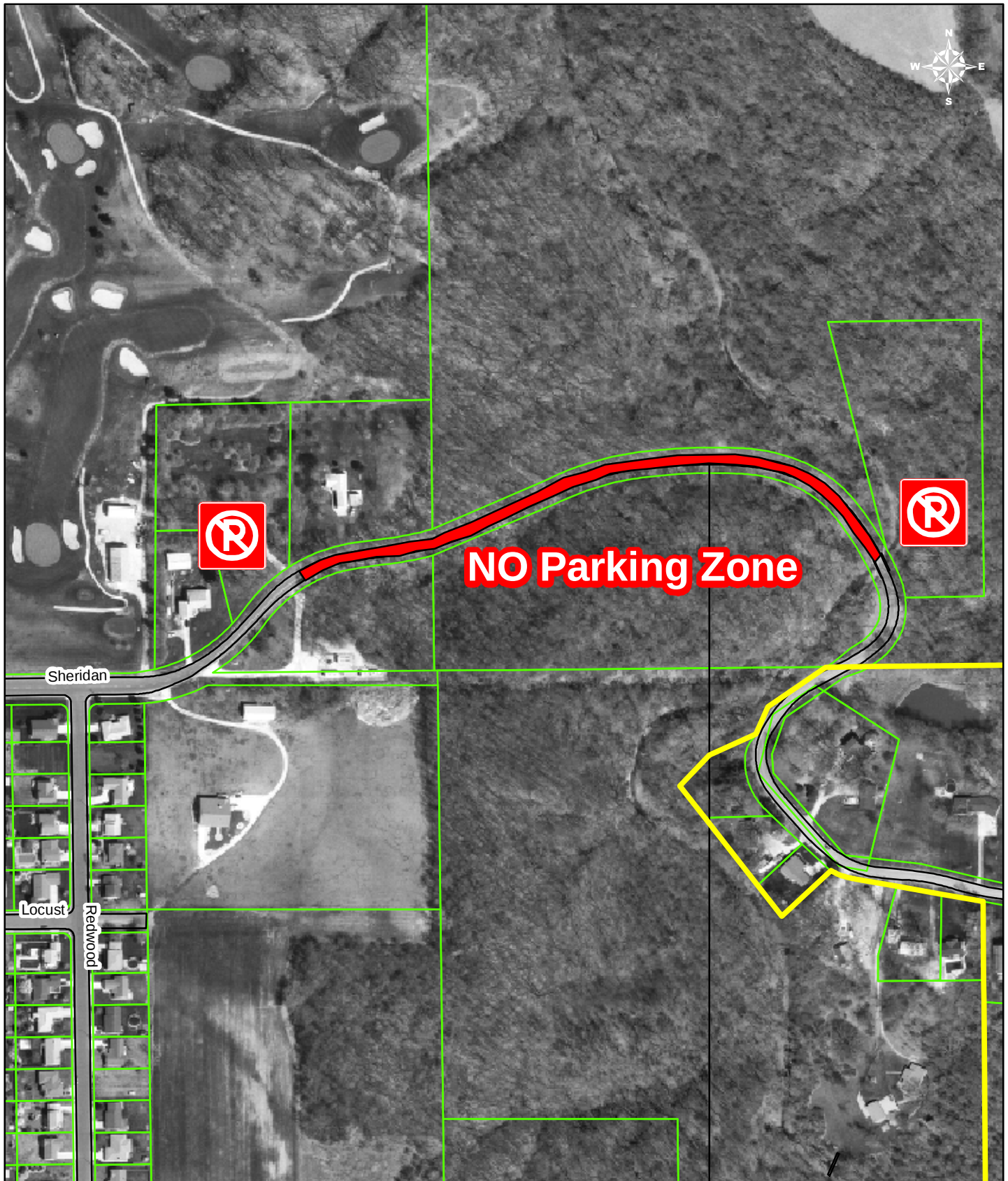
Total	Always	All days	South 2nd Street	Southern city limit	Washington Street	North-South	Both
Total	Always	All days	South 3rd Street	Broadway Road	Franklin Street	South	West
Total	Always	All days	South 3rd Street	Broadway	Court Street	North	Both
2 hours	9am-5pm	Mon-Sat	South 4th Street	Broadway	Washington Street	South	Both
2 hours	9am-5pm	Mon-Sat	South 4th Street	Court Street	Broadway	South	Both
2 hours	9am-5pm	Mon-Sat	South 4th Street	St Mary Street	Court Street	North	Both
30 minutes	9am-5pm	Mon-Sat	South 4th Street	St Mary Street	North 100'	North-South	Both
Total	Always	All days	South 4th Street	Broadway	St Mary Street	North	Both
Total	Always	All days	South 4th Street	St Mary Street	100' South	South	
2 hours	9am-5pm	Mon-Sat	South 4th Street	Elizabeth Street	Court Street	South-North	Both
Total	Always	All days	South 4th Street	Broadway	400' South	South	Both
Total	Always	All days	South 6th Street	Broadway	Court Street	North-South	Both
2 hours	9am-5pm	Mon-Sat	South 6th Street	Hillyer Street	St Joseph Place	North	Both
Total	Always	All days	South 6th Street	Broadway	Washington Street	South	Both
15 minutes	9am-5pm	Mon-Sat	South 6th Street	St Joseph Place	Broadway	North	Both
Total	Always	All days	South 7th Street	Derby Street	50' North of Derby Street	North	East
2 hours	9am-5pm	Mon-Sat	South 7th Street	Washington	Court Street	North-South	Both
Total	Always	All days	South 7th Street	60' North of Derby	95' North of Derby	North	West
Total	Always	All days	South Capitol Street	Washington Street	Broadway	North	West
2 hours	9am-5pm	Mon-Sat	South Capitol Street	Court Street	Sabella Street	South	Both
Total	Always	All days	South Capitol Street	Washington Street	from stop signs 90' South	North	Both
Total	7:30am-5pm	School	South Capitol Street	Prince Street	South 80'	North	Both
2 hours	9am-5pm	Mon-Sat	South Capitol Street	Broadway	Court Street	North	Both
2 hours	9am-5pm	Mon-Sat	St Joseph Place	South 6th Street	South 7th Street	East	South
Total	Always	All days	St Joseph Place	South 7th Street	South 6th Street	West	North
2 hours	9am-5pm	Mon-Sat	St Joseph Place	South 7th Street	Haines Avenue	West	Both
2 hours	9am-5pm	Mon-Sat	St Mary Street	South 3rd Street	Broadway	East-West	Both
Total	Always	All days	Stadium Drive	Court Street	Parkway Drive	East-West	Both
Total	Always	All days	State Street	North 5th Street	40'	East-West	Both
Total	Always	All days	Sunnyridge				
Total	Always	All days	Sycamore Street	Royal Street	Lucile Street	South	West
Total	Always	All days	Third Avenue	Washington Street	Broadway	North	Both
Total	Always	All days	Veerman Street	535' North of Willow	620' North of Willow	North	East

Total	Always	All days	Veerman Street	810' North of Willow	895' North of Willow	North	East
Total	Always	All days	Washington Street	Bacon Street	South 6th Street	East	South
Total	Always	All days	Washington Street	South 6th Street	88'	East	North
Total	Always	All days	Washington Street	South 10th Street	75' East of South 10th Street	East	South
Total	Always	All days	Washington Street	South 6th Street	50' West	West	North
Total	Always	All days	Washington Street	165' East of Buena Vista	230' East of Buena Vista	West	North
Total	Always	All days	Washington Street	South 6th Street	50' East	West	North

Park Ave Parking Restrictions



Sheridan and Lick Creek NO Parking Zone





City of Pekin

May 31, 2006

Denny,

It appears that yet another page has turned in the lengthy process of rectifying our issues with Alexis Fire Equipment. With that I wanted to give you a brief update as to the progress to date. I spoke with Alexis Fire Equipment owner Jeff Morris last week and it appears that we have tentatively struck a deal which will send the 2005 Alexis Fire Engine back to the manufacturer with a full refund coming to the City of Pekin.

This apparatus has been a problem from the very day we got it and Alexis's ownership finally realizes the issues that we have been burdened with due to those concerns.

I would like to give you a brief history of why we have pursued this refund avenue instead of requesting a replacement apparatus from the same manufacturer. Before the Pekin Fire Department accepted initial delivery of the apparatus the water pump failed the pump test. At this point the pump manufacturer had to come in and grind out the volute of the pump housing and re-weld the pump to get it to pass the U.L. pump test. After this we received delivery of the apparatus and shortly after this we noticed that the motor was smoking quite a bit. After several calls to Alexis Fire Equipment, we finally took the apparatus to Altorfer Equipment where the motor was flashed (computer tune up) and at that point even though the motor still smoked we were told by Altorfer representatives it was as good as it will ever be. Not satisfied by this answer, we called Marv Brown, who set us up with the Caterpillar Engineers at the Caterpillar Mossville Plant. At this point the Engineers came to the Pekin Fire Department the next day, took the apparatus to Mossville and did some major adjustments which made a dramatic difference in the smoking issue. We have had to replace 4 pulley belts on the motor because 3 of them have burned or spun off, one in route to a rescue call. (we proceeded to the call anyway and the motor overheated so we had to have it towed back to Station #1) We have recently had problems starting the Engine so after several maintenance calls the service representative finally put a bypass switch (hot wired) in to assure that we could start it in the event that the normal starting procedures failed. With all of this, the worst part of the entire process was that we had received the apparatus and the body of the Engine was warped. We called Alexis and they seemed to be, at best, unconcerned about the entire problem. After a few phone calls Alexi's representatives came to pick up the vehicle, took it back to Alexis to fix and returned it two weeks later on a Sunday, while the management was not available to review it. After Maintenance Coordinator Bill Stallings went to Station #2 on the following Monday to check the Engine out he called me from the Station stating, "You are not going to believe this." Bill told me that the top of

the apparatus was level but the bottom of the box was still sloped downward. After we investigated this and called Alexis we were astounded to find out that the factory had shimmed the top of the body and told our Fire Fighters that they knew it was out of square in the beginning. This is the issue that infuriated me the most and was the final straw to precipitate the actions to return this vehicle due to a total lack of confidence in the Alexis equipment.

After all of these above-mentioned issues we (you, Bill Stallings, Jeff Morris, Alexis Quality Control Manager Mike Schull, Alexis Sales representative Stan Froelich and myself) had a meeting at Pekin City Hall to attempt to come to an agreement on this apparatus. Jeff Morris offered to re-build the apparatus by putting another chassis under the existing body of the apparatus, which I mentioned to you from the beginning was totally unacceptable to me. Even though this was not a viable offer to me for the City of Pekin, I agreed we would think it over and get back to Alexis Fire Equipment at a later date with our answer.

After brief discussions between you and I, I spoke with Jeff Morris via the telephone approximately one and a half weeks after our meeting with Alexis Representatives. Mr. Morris inquired whether his offer was acceptable and after a brief dialogue as to my reasoning I told him that with every consideration of the future of the City of Pekin as well as the Pekin Fire Department, we could not in good conscience accept his offer. Mr. Morris then requested my input of what steps we take to rectify these issues and I told him that due to the total lack of confidence that my Fire Fighters, me, my City Manager and my City Council has in this piece of apparatus, the only avenue I can accept is to send it back with a full refund to the City of Pekin. Mr. Morris asked if that was the only way to resolve this issue and again I told him this is the only alternative that I would accept. Mr. Morris graciously accepted the offer stating that Alexis Fire Equipment just completely dropped the ball on this piece of apparatus and they are willing to do whatever it takes to make it right.

With that in mind we are preparing this apparatus to send back to the manufacturer and I continue to work closely with you on the financial issues, including an interest charge.

With your concurrence, I will be bringing to the City Council Meeting on June 12, 2006 a recommendation to purchase the 75' Pierce Aerial (already in this years budget) and a Pierce Engine Company to replace the Alexis Engine Company that we are returning for full refund. Due to the fact that we are two years later (newer vehicle) and we are looking at some changes to this new Pierce that will address some specific needs of the Pekin Fire Department, in emergency response, we are looking at a price of approximately \$374,000.00 to replace this apparatus. This price does not include any prepayment discounts or any potential industry grants to reduce the costs in the end. I am attaching a breakdown of the cost of the new Pierce Engine, to include refunds, interest, sale of equipment and depreciation costs.

We have already started the process of putting the specs together on this Engine, because we are down to only one reserve piece of apparatus at this time. Pierce realizes our urgent need for this equipment and has agreed to pursue every avenue to expedite this build process to ensure that we will be equipped with ample equipment if and when the need arises.

We have chosen the Pierce because part of our criteria in our specs was that the manufacturer must be a sole source manufacturer. This means that the apparatus is built and warranty provided by a single manufacturer and if a problem arises one phone call is made and the manufacturer assumes total responsibility for the entire apparatus. We addressed this issue due to problems that we encountered with the Alexis Fire Engine, which had an Alexis body, and an HME chassis. This Pierce will have a Pierce body and chassis with a single phone call for warranty worktop to bottom. This decision came as it has in the past, with a committee reviewing the apparatus and acting as an advisory committee. The Committee has looked at several apparatus manufacturers and has ultimately come down to recommending this piece of apparatus. The Committee decision was not unanimous, but it was close to it.

This is a lengthy explanation, but I do hope that this saga is closing on the extensive problems we have had with this piece of apparatus. We look forward to a new beginning with these two pieces of apparatus and a renewed relationship with a manufacturer (Pierce) whom we have a long, positive history within the Pekin Fire Department.

Attached to this letter are some financial calculations, including depreciation calculations made by the City Treasurer. If you have any questions, please feel free to give me a call at any time and I will try to answer them for you. As always "Thank you" for all of your support and encouragement through this entire process as it was tedious, at best, for all of us.

Respectfully yours,

Charles E. Lauss
Fire Chief
City of Pekin

CITY TREASURER FINANCIAL EVALUATION

2007 Pierce Engine	\$374,891.00
Pre-pay deduction	\$ 12,272.00
Alexis refund of 2005 Engine	\$300,000.00
Approximate interest on Alexis refund	\$ 15,000.00
Sale of 1983 Pierce Engine	\$ 10,000.00
Sale of 1986 Ford HAZMAT truck	\$ 6,000.00
Potential industry grant	<u>\$ 30,000.00</u>
Total dollars to help offset costs	\$373,272.00
Additionally depreciation on this vehicle over a two-year period can be considered to be	
Approximately	\$ 31,882.00

This is an apparatus that is two (2) newer and will have a new warranty on it. It is a sole source manufacturer, which means that one phone calls takes care of the warranty concerns from bumper to bumper. The above cost offset does not take into consideration of any depreciation from the older vehicle since it considered being a two (2) tear old vehicle. City Treasurer Chic Renner has come up with the following thoughts as per the depreciation of the current Alexis Engine:

Chuck: *Per our discussion this morning, I am writing to confirm depreciation numbers for a new fire truck. It is my understanding that:*

Cost: \$291,000

Residual Value: \$20,000

Depreciable Value: \$271,000

Useful Life: 17 years

Based on the above, and using a "straight line" depreciation method, the annual depreciation amount would be \$15,941.18 (\$1,328.43 monthly). FYI...if we were a taxable entity looking for tax advantages, we might well make the case that, say, 75% of the useful life would be used in the first 50% of ownership, thus accelerating the depreciation in the early years. But since we are not concerned about tax write off's, the straight-line method is most adequate. Please contact me if you need additional information.

Chic

PROPOSAL FOR FURNISHING FIRE APPARATUS

May 25, 2006

Pekin Fire Department

3232 Court St.

Pekin, Illinois 61554

The undersigned is prepared to manufacture for you, upon an order being placed by you, for final acceptance by Pierce Manufacturing, Inc., at its home office in Appleton, Wisconsin, the apparatus and equipment herein named and for the following prices:

(1) 2007 Pierce Enforcer 1250 GPM Pumper, 750 Gallon Poly Tank, TAK-4, C9 Cat, Allison EVS 5spd Automatic, Transmission, 10KW Hydraulic Generator, Husky 12 Foam System, Hydraulic Ladder Rack, Tool Reels, Per the enclosed proposal \$ 374,891.00

Should the City of Pekin prepay 100% with the contract, the amount due with the contract is \$362,619.00

Included is a pre-construction trip, construction review trip and delivery trip for (6) members of the Pekin FD, including training on the operation of the new unit

Total \$

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or intentional conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about 8-9 mo.. working days after receipt of this order and the acceptance thereof at our office at Appleton, Wisconsin, and to be delivered to you at Pierce Manufacturing, Inc. and the to Pekin, Illinois

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provided such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications. Any increased costs incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customers as an addition to the price set forth above.

Unless accepted within 30 days from date, the right is reserved to withdraw this proposition.

PIERCE MANUFACTURING, INC.

By: Larry Graves

SALES REPRESENTATIVE





CONTRACT

THIS AGREEMENT, made by and between Pierce Manufacturing Inc., Appleton, WI, first party,
and the City Of Pekin, Illinois by its
authorized representative, second party
WITNESSETH:

First. The said first party hereby agrees to furnish the apparatus and equipment according to the specifications hereto attached and made a part of this contract, and to deliver the same as hereinafter provided.

Second. The first party agrees that all material and workmanship in and about said apparatus and equipment shall comply with said specifications. In the event there is any conflict between Customer Specifications and the Pierce Proposal, the Pierce Proposal will prevail. The standard Pierce Warranty will apply.

Third. This contract for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of contract signing, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of contract signing, except as modified by customer specifications. Any increased costs incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth below.

Fourth. The said apparatus and equipment shall be ready for delivery from Appleton, Wisconsin within about 6-9 Months after the receipt and acceptance of this contract. The first party shall not be deemed in default for any causes beyond its reasonable control and not occasioned by its negligence, including, but not limited to, civil wars, insurrections, strikes, riots, acts of terrorism, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor, supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, or failure of vendors to perform their contractual obligations. The said apparatus and equipment shall be delivered to said party of the second part at Pierce Manufacturing, Inc. and then to Pekin, Illinois

Fifth. A competent serviceman shall upon request, be furnished by first party to demonstrate said apparatus for second party and to give its employees the necessary instructions in the operation and handling of said apparatus.

Sixth. The second party hereby purchases and agrees to pay for said apparatus and equipment, the sum of Three Hundred Seventy Four Thousand Eight Hundred Ninety One Dollars and No One Hundreds Dollars (\$ 374,891.00)

(1) 2007 Pierce Enforcer 1250 GPM Pumper per the enclosed proposal

If more than one piece of apparatus is covered by this contract, the above terms of payment shall apply to each piece, and an invoice covering each piece shall be rendered in the proper amount.

Seventh. In case the second party desires to test the apparatus, such test shall be made within ten (10) days after arrival at destination, and a written report of such test forthwith delivered to the first party at its principal office at Appleton, Wisconsin. If no such test be made, or if no such report be made by the second party within ten (10) days after arrival, then said apparatus and equipment shall be considered as fully complying with contract specifications.

Eighth. It is agreed that the Manufacturer's Statement of Origin ("MSO") for the apparatus and equipment covered by this contract shall remain in the possession of the first party until the entire contract price has been paid, but if more than one piece of apparatus is covered by this contract, then the MSO for each piece shall remain in the possession of the first party until the above listed price for such piece has been paid in full, and, in case of any default in payment, the first party may take full possession of the apparatus and equipment, or of the piece or pieces upon which default has been made, and any payments that have been made shall be applied as payment for the use of the apparatus and equipment up to date of taking possession.

Ninth. This contract to be binding must be signed and approved by an officer of Pierce Manufacturing Inc., or someone authorized by it to do so. This contract and specifications take precedence over all previous negotiations and no representations are considered as entering into this contract except as are contained herein or in the specifications attached hereto. This contract cannot be altered or modified except by mutual agreement signed by the parties.

IN WITNESS WHEREOF, the said parties have caused these presents to be executed and the second party has caused its seal to be affixed, and attested by its authorized representatives on this _____ day of _____.

PIERCE MANUFACTURING INC.

By _____

Date of Acceptance _____

CUSTOMER

By _____ (Seal)

PROPOSAL FOR FURNISHING FIRE APPARATUS

May 25, 2006

Pekin Fire Department

3232 Court St.

Pekin, Illinois 61554

The undersigned is prepared to manufacture for you, upon an order being placed by you, for final acceptance by Pierce Manufacturing, Inc., at its home office in Appleton, Wisconsin, the apparatus and equipment herein named and for the following prices:

(1) 2007 Pierce Dash 75' Heavy Duty Aluminum Aerial \$ \$572,612.00

Ladder, 1500 GPM Pump, 500 Gallon Poly Tank,

C13 525HP Cat, Allison EVS 5spd Automatic Trans

10KW Hydraulic Generator per the enclosed proposal

Should the City of Pekin prepay 100% with the contract,
the amount due with the contract is \$555,991.00

Included is a pre-construction trip, construction review trip
and delivery trip for (6) members of the Pekin FD, including
training on the operation of the new unit

Total \$

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or intentional conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about 7-7.5mo.. working days after receipt of this order and the acceptance thereof at our office at Appleton, Wisconsin, and to be delivered to you at Pierce Manufacturing, Inc. and the to Pekin, Illinois

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provided such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications. Any increased costs incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customers as an addition to the price set forth above.

Unless accepted within 30 days from date, the right is reserved to withdraw this proposition.

PIERCE MANUFACTURING, INC.

By: Larry Graves

SALES REPRESENTATIVE





CONTRACT

THIS AGREEMENT, made by and between Pierce Manufacturing Inc., Appleton, WI, first party, and the City Of Pekin, Illinois by its authorized representative, second party
WITNESSETH:

First. The said first party hereby agrees to furnish the apparatus and equipment according to the specifications hereto attached and made a part of this contract, and to deliver the same as hereinafter provided.

Second. The first party agrees that all material and workmanship in and about said apparatus and equipment shall comply with said specifications. In the event there is any conflict between Customer Specifications and the Pierce Proposal, the Pierce Proposal will prevail. The standard Pierce Warranty will apply.

Third. This contract for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of contract signing, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of contract signing, except as modified by customer specifications. Any increased costs incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth below.

Fourth. The said apparatus and equipment shall be ready for delivery from Appleton, Wisconsin within about 7-7.5 Months after the receipt and acceptance of this contract. The first party shall not be deemed in default for any causes beyond its reasonable control and not occasioned by its negligence, including, but not limited to, civil wars, insurrections, strikes, riots, acts of terrorism, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor, supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, or failure of vendors to perform their contractual obligations. The said apparatus and equipment shall be delivered to said party of the second part at Pierce Manufacturing, Inc. and then to Pekin, Illinois

Fifth. A competent serviceman shall upon request, be furnished by first party to demonstrate said apparatus for second party and to give its employees the necessary instructions in the operation and handling of said apparatus.

Sixth. The second party hereby purchases and agrees to pay for said apparatus and equipment, the sum of Five Hundred Seventy Two Thousand Six Hundred Twelve Dollar and No One Hundreds Dollars (\$ 572,612.00)

(1) 2007 Pierce Dash 75' Aluminum Aerial Ladder. Per the enclosed proposal

If more than one piece of apparatus is covered by this contract, the above terms of payment shall apply to each piece, and an invoice covering each piece shall be rendered in the proper amount.

Seventh. In case the second party desires to test the apparatus, such test shall be made within ten (10) days after arrival at destination, and a written report of such test forthwith delivered to the first party at its principal office at Appleton, Wisconsin. If no such test be made, or if no such report be made by the second party within ten (10) days after arrival, then said apparatus and equipment shall be considered as fully complying with contract specifications.

Eighth. It is agreed that the Manufacturer's Statement of Origin ("MSO") for the apparatus and equipment covered by this contract shall remain in the possession of the first party until the entire contract price has been paid, but if more than one piece of apparatus is covered by this contract, then the MSO for each piece shall remain in the possession of the first party until the above listed price for such piece has been paid in full, and, in case of any default in payment, the first party may take full possession of the apparatus and equipment, or of the piece or pieces upon which default has been made, and any payments that have been made shall be applied as payment for the use of the apparatus and equipment up to date of taking possession.

Ninth. This contract to be binding must be signed and approved by an officer of Pierce Manufacturing Inc., or someone authorized by it to do so. This contract and specifications take precedence over all previous negotiations and no representations are considered as entering into this contract except as are contained herein or in the specifications attached hereto. This contract cannot be altered or modified except by mutual agreement signed by the parties.

IN WITNESS WHEREOF, the said parties have caused these presents to be executed and the second party has caused its seal to be affixed, and attested by its authorized representatives on this _____ day of _____.

PIERCE MANUFACTURING INC.
By _____
Date of Acceptance _____

CUSTOMER
By _____ (Seal)



Grant Application

Please select the grant for which you are applying:

- ☒ Visitor's Bureau Grant (for groups bringing overnight visitors to Pekin; amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less)
- ☐ Community Event Grant (for Pekin nonprofit groups planning a community event -- amount not to exceed 50% total cost of event, or \$500.00, whichever is less)

Organization Name: McNaughton Park Trail Runs

Contact Person: Andy Weinberg

Address: 708 Washington St. Pekin, IL 61554

Phone: 309-346-3601 Fax: 309-477-4372 Email: aweinberg@petinhigh.net

Is the organization certified not-for-profit: NO

Event Description:

Event Name: McNaughton Park Trail Runs

Description: Trail Running Ultramarathon - 50, 100, 150 mile running race on dirt trails.

Location: McNaughton Park

Date: 4/13/07

Start Time: 6 p.m.

End Time: 4/15/07 Sunday 6 p.m.

Food and beverages available: yes

Do you have an authorized liquor license? NO

Describe the alternate plan if inclement weather occurs: Event will not cancel because of weather

Event Attendance:

Number of attendees: 250

Number of guests staying in Pekin Hotels: 130 - ROOMS
130 runners plus their families and friends

Number of Hotel Rooms blocked: 100

Distance guests will travel (in miles):

3,000 miles MAX.

Describe how this event will bring visitors to Pekin:

The event has been very successful. The race has drawn runners from 34 different states and six different countries.

Describe any 'spin off' local events from overnight guests:

overnight guests will visit our eating establishments, hotels, stores, etc.

Event History:

Number of years this event has been held: 6

Number of attendees last year: 220 Runners plus friends and families Number of guests staying in Pekin Hotels last year: 130 Rooms

List the profit or loss for last year's event: Not finalized. I think it will be within \$500 from breaking even. I'm still waiting on a few bills.

Publicity:

What methods will this event be publicized (attach a marketing plan if available): Advertise on running websites, Marathon & Beyond Publication, Ultrarunning Publication, running related list serves and web addresses. Race will be featured on the TODAY show in two weeks.

Please check what kind of media coverage you expect to attract:

☒ Local ☒ Regional ☒ State ☒ National ☒ International

If a grant is awarded, the Pekin Visitor's Bureau must be acknowledged in all media and advertising.

Budget:

Total amount requested from the Pekin Visitor's Bureau: \$5,000

(For Visitor's Bureau grant (for groups bringing overnight visitors to Pekin) amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less. For Pekin nonprofit groups planning a community event, amount is not to exceed \$500.00)

Please specify the use of funds being requested: Funds will be used for advertising, comp. entries to foreign runners, race ads in magazines and running publications. Internet ads on certain running sites, server space, mailings, fliers, et

Please attach a copy of your detailed budget, listing all expenses and other revenue sources, and a copy of your proof of matching funds.

Submitted by: Andy Weig

Date: 5/1/07

X

For Office Staff:

☐ Grant approved in the amount of: (list amount and date approved)

☐ Grant Denied: (list date denied)

Signed by:

Date:

Pekin Visitor's Bureau Commission Comments:

Distribute to:

☐ City Clerk

☐ Police Chief

☐ Fire Chief

☐ Accounting

**McNaughton Park Trail Runs
2007 Budget**

Shirts and Jackets for Runners - \$4,000.00
Shirts for volunteers - \$250.00
Insurance for the weekend - \$550.00
Bib Numbers - \$80.00
Toilets - \$320.00
Aid Station Food - \$2,500.00
Aid Station Supplies - \$500.00
Course Markings - \$25.00
Night Course Markings - \$100.00
Grooming Equipment and Repairs - \$250.00
Wood - \$150.00
Water - \$60.00
Screen Printing - \$400.00
Awards - \$2,500.00
Mailings - \$200.00
Music/Entertainment - \$100.00
Server Space - \$100.00
Webmaster - \$300.00
Online Registration Program - \$80.00
Gas - \$100.00
Lights - \$100.00
Advertising - \$1250.00
Timing - \$200.00
Radio Communication - \$150.00
Bags - \$12.00
Ice - \$80.00
Tent Rental - \$120.00
UPS Shipping - \$40.00
Gifts for Race Committee - \$200.00
Pasta Dinner - \$400.00
Girl Scout Camp Rental - \$95.00

Total Budget - \$15,212.00

Optional

Generator - \$400.00

EMT Services - \$300.00 - \$600.00

Major Advertising - \$2,000 - \$4,000

Note: Advertising, Shirts and Clothing, and Awards can all be higher depending on how much money is left over. I would like to spend more on advertising and awards but financially I can't.



Grant Application

Please select the grant for which you are applying:

- ☒ Visitor's Bureau Grant (for groups bringing overnight visitors to Pekin; amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less)
- ☐ Community Event Grant (for Pekin nonprofit groups planning a community event – amount not to exceed 50% total cost of event, or \$500.00, whichever is less)

Organization Name: Dragons Dome

Contact Person: Cindy Galyean

Address: 3401 Griffin Ave Pekin

Phone: 346-4123 Fax: 346-4124 Email: cgalyean@dragonsdome.com

Is the organization certified not-for-profit: No

Event Description:

Event Name: Mens Fast Pitch State Tournament

Description: Fastpitch Softball Tournament

Location: Dragons Dome Softball Fields

Date: Aug 3-7, 2006 Start Time: 8:00am End Time: 10:00pm

Food and beverages available: yes

Do you have an authorized liquor license? yes

Describe the alternate plan if inclement weather occurs: Inside the Dome

Event Attendance:

Number of attendees: 40 Teams Number of guests staying in Pekin Hotels: 1000

Number of Hotel Rooms booked: 250 Distance guests will travel (in miles): 250 +

Describe how this event will bring visitors to Pekin: each weekend

Total room nights 1500 +

Describe any 'spin off' local events from overnight guests: _____

Event History:

Number of years this event has been held: First year
Number of attendees last year: N/A Number of guests staying in Pekin Hotels last year: N/A
List the profit or loss for last year's event: N/A

Publicity:

What methods will this event be publicized (attach a marketing plan if available): ASA Website

Please check what kind of media coverage you expect to attract:

☒ Local ☒ Regional ☒ State ☐ National ☐ International

Budget:

Total amount requested from the Pekin Visitor's Bureau: \$ 7,000.00 → bid to receive to
(For Visitor's Bureau grant (for groups bringing overnight visitors to Pekin) amount not to exceed 1/3 total cost of event, or \$5,000.00, whichever is less. For Pekin nonprofit groups planning a community event, amount is not to exceed \$500.00)

Please specify the use of funds being requested: Economic Impact
\$ 300,000.00

Please attach a copy of your detailed budget, listing all expenses and other revenue sources, and a copy of your proof of matching funds.

Submitted by: _____ Date: _____

☒ **For Office Staff:**

☐ Grant approved in the amount of: _____ (list amount and date approved)
☐ Grant Denied: _____ (list date denied)

Signed by: _____ Date: 1/5

Pekin Visitor's Bureau Commission Comments: _____

Distribute to: ☐ City Clerk ☐ Police Chief ☐ Fire Chief ☐ Accounting

Mens Fast Pitch Tournament
August 2006

Bid Proposal \$7000.00

55 Teams over two weekends

Economic Impact according to the ASA Study

\$350,000.00