



City of Pekin

REGULAR CITY COUNCIL MEETING MONDAY, MARCH 11, 2024 5:30 PM

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- 1. Pledge of Allegiance - Led by Greg Ranney - Pekin Outreach Initiative**
 - 2. Call to Order**
 - 3. Approve Agenda**
 - 4. Approval of Minutes**
 - 4.1. City Council - Regular Meeting - February 26, 2024 5:30 PM
 - 5. Public Input**
 - 6. Consent Agenda**
 - 6.1. Accounts Payable To Be Paid Proof List thru February 11th, 2024
 - 6.2. Building Department Permit Report February 2024
 - 6.3. Resolution No. 109-23/24 Publication of the Zoning Map as of December 31, 2023
 - 7. New Business**
 - 7.1. Ordinance No. 4462-4170-23/24 Approving a Tax Increment Financing (TIF) Redevelopment Agreement with Gary and Crista Flynn for the Properties at 525 and 527 Court Street **REVISED ORDINANCE NUMBER**
 - 7.2. Ordinance No. 44634171-23/24 Amending Chapter 2, Article II, Division II, Section 1-3 of the Pekin City Code Regarding Time for Public Comment **REVISED ORDINANCE NUMBER**
 - 7.3. Ordinance No. 44644172-23/24 Amending Chapter 2, Article VII, Section 3 of the Pekin City Code Regarding the Sale or Lease of City-Owned Real Estate **REVISED ORDINANCE NUMBER**
 - 7.4. Resolution No. 110-23/24 Adopting Policy No. 27 Residential Real Estate Disposition Policy
 - 7.5. Resolution No. 111-23/24 Awarding Contract for Code Enforcement Mowing and

Brush Cleaning Actions and Abatelements to Gutters by Tunyuck

7.6. Resolution No. 112-23/24 Awarding Contract for Dangerous Building Services to Gutters by Tunyuck

7.7. Resolution No. 113-23/24 Approving Contract for Hanson Professional Services for the Design of a New Fuel Tank System

8. Any Other Business To Come Before The Council

9. Executive Session 5 ILCS 120/2 (c) 6. The Setting of a Price for Sale or Lease of Property Owned by the Public Body

10. Adjourn



City of Pekin

**PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 S. CAPITOL ST
ON MONDAY, FEBRUARY 26, 2024 AT 5:30 PM
MAYOR MARY J. BURRESS PRESIDING**

Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Abel.

Call to Order

City Clerk, Ms. Sue McMillan, confirmed all Council Members were physically present and logged in.

Attendee Name	Organization	Title	Status	Arrived
Rick Hilst	City of Pekin	Council Member	Present	5:30 PM
Karen Hohimer	City of Pekin	Council Member	Present	5:30 PM
Dave Nutter	City of Pekin	Mayor Pro Tem	Present	5:30 PM
Mary Burress	City of Pekin	Mayor	Present	5:30 PM
Lloyd Orrick	City of Pekin	Council Member	Present	5:30 PM
John P Abel	City of Pekin	Council Member	Present	5:30 PM
Chris Onken	City of Pekin	Council Member	Present	5:30 PM

Approve Agenda

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Approval of Minutes

4.1. City Council - Regular Meeting Minutes - February 12, 2024

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Public Input

Terri Gambetti, representing Pekin Downtown Main Street and accompanied by Vice President Vikki Barker, presented signatures from downtown business owners in support of vacating Elizabeth Street. Ms. Gambetti emphasized the importance of this closure for the growth of the county and the enhancement of downtown's appearance.

Mr. Roy Miller addressed the rezoning of a property portion on 7th Street, highlighting the church's proposal for a parish center and the community support behind it.

Mr. Matthew Johnson expressed expectations regarding an agenda item concerning the new business "Freshwater Select" presentation, stressing the need for information on how fish will be processed and brought into the plant. Mr Johnson also inquired about the aftermath of acquiring more properties on Court Street and the plans for sidewalk expansion following demolition. He also sought clarification regarding property ownership post-demolition. Mr. Johnson also raised concerns about technology failures during previous meetings and urged council members to avoid social media during sessions.

Mr. John McNish questioned the ownership of 220 Margaret Street and the vacation. Mr. McNish also expressed concerns about New Business Item 9.1 Ordinance No. 4164-23/24 Amending City Code Chapter 5, Article IV, Streets, Sidewalks and Other Public Property, to Add Regulations Governing the Vacation of Public Rights-of-Way, and felt that it did not need to be changed and stated that the Mayor should abstain from the vote.

Mr. Michael Deluhery, Tazewell County Administrator, voiced support for vacating Elizabeth Street, emphasizing its potential for future downtown investments and would allow a direct connection between the jail and the Justice Center.

Mr. Bill Fleming, representing St. Joseph Church, highlighted efforts to accommodate neighbors and secure approval for their building plans.

Ms. Bailey Gambetti expressed support for the vacating of Elizabeth Street and the addition of St. Joseph Church, emphasizing the positive impact on the community.

City Manager, Mr. John Dossey, addressed the technical issues with the meeting equipment and highlighted efforts to ensure transparency through live streaming.

Consent Agenda

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Council Member Hilst requested that Consent Agenda Items 6.8 Ordinance No. 4158-23/24 A Rezoning Map Amendment Request Submitted by St. Joseph's Church from R-

4 Single Family Residential to P-1 Vehicular Parking District, 6.10 Ordinance No. 4160-23/24 A Variance Request Submitted by St. Joseph's Church to Seek Alternative Compliance for Off-Street Parking Lot Screening and Landscape Placement and 6.11 Ordinance No. 4161-23/24 Site Plan Approval for St. Joseph's Church to Allow for the Construction of a Building Addition and Parking Lot at 303 South 7th Street be pulled and moved to New Business. City Clerk Sue McMillan confirmed that those items were placed under New Business.

6.1. Accounts Payable To Be Paid Proof List thru January 26 2024

6.2. Financial Reports January 2024

6.3. Resolution No. 101-23/24 Approving the Selection of Josh Wray as the City of Pekin's Representative to the Southern Tazewell Enterprise Zone Administrative Board

6.4. Resolution No. 102-23/24 Approving the Mayor's Appointment of Robert Grogan to the City of Pekin Police Pension Board of Trustees

6.5. Resolution No. 103-23/24 Approving the Mayor's Appointment of Josh Wray as Chairperson of the Riverway Business Park Review Committee

6.6. Ordinance No. 4156-23/24 Approving a First Amendment to the Tax Increment Financing Redevelopment Agreement with Heidi Edwards

6.7. Ordinance No. 4157-23/24 A Rezoning Map Amendment Request Submitted by St. Joseph's Church from B-3 General Business to RM-3-Multiple Family Residential District for the Vacant Property Located at 700 Court Street

6.9. Ordinance No. 4159-23/24 A Variance Request Submitted by St. Joseph's Church for the Property Located at 303 South 7th Street to Reduce the Minimum Property Line Setbacks

6.12. Ordinance No. 4162-23/24 A Special Use Request Submitted by Civic Digital Displays, LLC for the Installation and Use of a Digital Billboard at 1610 Broadway Street

6.13. Ordinance No 4163-23/24 A Special Use Request Submitted by Civic Digital Displays, LLC for the Installation and Use of a Digital Billboard at 3601 Court Street

6.14. Receive & File Bids for 2024 Sidewalk Improvements

6.15. Receive & File Bids for 2024 Downtown Improvements

6.16. Receive & File Bids for 220 Margaret Steet Parking & Alley

Presentation By New Business "Freshwater Select"

Mayor Burress introduced a presentation by the new business "Freshwater Select," presented by Jarod Vogel and Matt Schekowski. Mr. Vogel, representing the company, provided an overview of their operations, focusing on processing Asian carp from the Illinois River and other freshwater sources. He emphasized their commitment to the blue economy, utilizing waterways ethically and sustainably. Their objective is not only to target Asian carp but also to process and deliver various freshwater fish to customers. Mr. Vogel highlighted the desirability of wild-caught Asian carp, which ranks second only to salmon in demand globally. He discussed the challenges of scaling up operations and the collaborative efforts with agricultural cooperatives to address them.

Their target species include silver carp, grass carp, bighead carp, and black carp, with fishermen from the Illinois River region bringing their catches to the facility for sorting and processing. Mr. Vogel stressed the efficiency of their operations, with around 16 boats daily delivering fish, sorted quickly without any waste leaving the facility. He underscored the strategic significance of their location in Peoria, Illinois, as a global hub for processed fish, particularly emphasizing the cultural significance of carp in the region.

Moreover, Mr. Vogel outlined their efforts to address safety concerns, collaborating with nonprofits and fishermen to implement safety standards. He assured the Council that information on safety protocols would be made available to interested parties. Their unique business model aims to connect commercial fishermen collectively and promote sustainable practices.

Mr. Vogel concluded by highlighting the economic and environmental benefits of their operation, presenting it as a win-win solution for the community and the industry. He emphasized the pride the community should take in their products, which reach international markets and contribute to sustainability efforts.

Public Hearing

8.1. For the Purpose of Discussing the Adoption of an Ordinance Authorizing the Vacation of the 300 Block of Elizabeth Street

The public hearing for the adoption of Ordinance No. 4164-23/24 authorizing the vacation of the 300 Block of Elizabeth Street was convened by Mayor Burress, opening at 6:10 pm.

City Attorney Kate Swise facilitated public comments, beginning with Economic Development Director Mr. Josh Wray who emphasized the significance of the vacation for Taxwell County's plans, particularly for building a modern facility and accessing the jail.

Mary Ann Landendorf advocated for the collaboration between the city and county, highlighting the benefits of a justice center for downtown businesses.

Council Member Abel expressed support for the closure of Elizabeth Street,

citing its minimal traffic and inconvenience.

Council Member Nutter raised concerns about the potential collapse of the street due to the demolition of the Arcade Building and Shipper and Block Building seeking assurance from the City Engineer regarding risk mitigation efforts by the contractor.

Mayor Burress shared historical context, reflecting on past decisions and advocating for a long-term vision, using Illinois Central College as an example, urging cooperation with the county.

Matthew Johnson suggested exploring options for incorporating revenue-generating businesses, like a sandwich shop, into future developments.

Mayor Burress concluded the public hearing at 6:15 pm.

New Business

9.1. Ordinance No. 4164-23/24 Amending City Code Chapter 5, Article IV, Streets, Sidewalks and Other Public Property, to Add Regulations Governing the Vacation of Public Rights-of-Way

RESULT:	PASSED (5 TO 2)
MOVER:	1st Alternate Mayor Pro Tem John Abel
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hohimer, Council Member Onken
NAYS:	Council Member Hilst, Council Member Orrick

City Manager Mr. John Dossey presented the request stating that in the past, Council had chosen to vacate public rights of ways, provided by State Statute 65 ILCS 5/11-91, which mandates procedures including a public hearing and a three-fourths affirmative vote by the City Council. However, it was noted that as a home rule municipality, the City possesses the autonomy to establish its own regulations. The ordinance presented outlines local regulations for vacating public rights-of-way, specifying the requirement of a public hearing and approval by a majority of the City Council.

City Attorney Ms. Kate Swise provided an overview of the proposed ordinance amendment. She emphasized that the changes would establish procedures for street vacation with a simple majority vote by the Council, aligning with existing general approvals under city ordinances. She also stated that the ordinance provides for a public hearing prior to any street vacation and specifies that it could be before the Zoning Board of Appeals before City Council.

Council Member Hilst raised concerns regarding the motives behind revisiting the issue, questioning the ethics of altering the ordinance to secure a favorable outcome and wanting advise from Brad Cole at the Illinois Municipal League.

Mayor Burress intervened, expressing frustration with the prolonged deliberations and emphasizing the that the city needs to progress.

Council Member Orrick expressed a preference for a gym over the proposed development, citing concerns about tax revenue and the county's actions.

Council Member Nutter voiced support for moving forward with the development despite reservations about the voting requirements.

The discussion by Council also touched on parking concerns and the potential impact on local businesses.

Council Member Abel highlighted the importance of supporting existing establishments.

9.2. Ordinance No. 4165-23/24 Approving the Vacation of the Portion of Elizabeth Street between Capitol Street and 3rd Street

RESULT:	PASSED (5 TO 2)
MOVER:	1st Alternate Mayor Pro Tem John Abel
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hohimer, Council Member Onken
NAYS:	Council Member Hilst, Council Member Orrick

City Manager Mr. John Dossey introduced Ordinance No. 4165-23/24, which pertains to the vacation of a portion of Elizabeth Street between Capitol Street and 3rd Street. Mr. Dossey outlined the rationale behind the ordinance, highlighting Tazewell County's intention to build a new facility for criminal court proceedings, necessitating the vacation of the mentioned street portion. This proposal comes in the wake of a previous decision by the City Council to vacate a different block of St. Mary Street to accommodate the construction of the Justice Center in 2001.

In support of the ordinance, Economic Development Director Mr. Josh Wray, assured the Council that there were no public safety issues associated with the closure of the street, emphasizing its minimal traffic flow and the absence of significant impact on emergency vehicle routes. Additionally, Mr. Wray emphasized that the approval of the vacation does not constitute permission to commence construction but rather signals the City's willingness to move forward with the project pending further review and approval.

Council Member Nutter inquired about the ownership and status of infrastructure located beneath the street. City Engineer, Ms. Josie Esker confirmed the presence of a sewer line beneath the street and discussed potential plans for relocating it to accommodate the proposed development. Furthermore, Ms. Esker mentioned similar infrastructure considerations regarding the parallel alley north of Elizabeth Street, suggesting that relocation efforts may be necessary in that area as well.

Staff recommended the approval of the ordinance, citing the economic importance of the Courthouse to downtown vitality and the significance of maintaining positive intergovernmental relations with Tazewell County. It was emphasized that failure to approve the ordinance could jeopardize the City's relationships and economic prospects. All aspects of the proposed project, including permitting and site planning, will undergo thorough review and approval processes by the Council and staff members.

9.3. Ordinance No. 4166-23/24 Declaring Surplus Funding in the Southern Industrial Park Conservation Area Tax Increment Financing District for Tax Year 2022

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Karen Hohimer
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Economic Development Director, Mr. Josh Wray read the request regarding Ordinance No. 4166-23/24, which pertains to declaring surplus funding in the Southern Industrial Park Conservation Area Tax Increment Financing (TIF) District for Tax Year 2022. The ordinance follows intergovernmental agreements with other taxing bodies, stipulating the declaration of a surplus each year equivalent to 25% of the total incremental real estate tax revenue received by the Southern Industrial Park.

Based on the tax revenue received by the Southern Industrial Park TIF amounting to \$233,380.66, staff has prepared a surplus declaration totaling \$58,345.17, which will be sent to the County Treasurer upon approval. Additionally, Mr. Wray noted that similar agreements exist for the Central Business District TIF and the Court Street TIF but only with the school districts, and payments for those agreements are automatic and will be made concurrently with the payments from the Southern Industrial Park TIF.

Staff recommended the approval of the attached ordinance, emphasizing its alignment with existing agreements and financial procedures.

9.4. Resolution No. 104-23/24 Award 2024 Sidewalk Improvement Project to Cut Rock LLC

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Karen Hohimer
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

During the Council meeting, City Engineer Ms. Josie Esker addressed Resolution No. 104-23/24, which pertains to awarding the 2024 Sidewalk Improvement Project contract to Cut Rock LLC. Ms. Esker informed the

Council that the City recently conducted a bid opening, receiving four bids, with Cut Rock submitting the lowest bid of \$169,598.00. Staff reviewed the bids and had discussions with the contractor, noting that although Cut Rock is a newer contractor, they are familiar with the crew.

Council Member Orrick sought clarification on whether this project aligns with the city's ADA plan. Ms. Esker confirmed that the project would contribute to meeting the financial requirements outlined in the ADA plan.

Council Member Orrick expressed concern about the lack of specific location information regarding the sidewalk repairs. Ms. Esker clarified that the locations are outlined in the contract, with some addressing areas identified in the Consent Decree and others targeting large trip hazards.

The bid amount was deemed reasonable and responsible, being 20% below the Engineer's estimate. Additionally, staff requested a \$25,000 contingency for the project to address any additional sidewalk repairs needed at lower-than-average unit prices.

9.5. Resolution No. 105-23/24 Award 2024 Downtown Improvement Project to RA Cullinan

RESULT:	FAILED (UNANIMOUS)
MOVER:	Council Member Karen Hohimer
SECONDER:	1st Alternate Mayor Pro Tem John Abel
NAYS:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

City Manager Mr. John Dossey addressed Resolution No. 105-23/24, which pertains to awarding the 2024 Downtown Improvement Project contract to RA Cullinan. The project involves the removal and replacement of all ADA ramps in the downtown area, miscellaneous sidewalk and curb replacement, and mill and overlay work.

City Engineer, Ms. Josie Esker provided details on the project, highlighting specific locations such as the triangular area on Broadway and Court Street, as well as a section of Court Street near the railroad tracks to the river. Despite receiving only one bid for the project, the bid of \$6,189,729 was significantly above the Engineer's estimate of \$3,518,286. Due to the higher-than-expected pricing, staff recommended rejecting the bid and dividing the project into smaller segments to attract more bidders. This approach may result in a longer duration for the project, potentially pushing back the asphalt work to 2025.

Council Member Nutter inquired about the timeline for splitting the project. Ms. Esker explained that they plan to start looking into splitting the project right away, with the possibility of initiating some portions of the project in the current fiscal year and continuing into the next fiscal year.

Council Member Orrick raised concerns about the feasibility of splitting the

project into three separate projects. Ms. Esker clarified that they are considering splitting the project into three concrete projects and one asphalt project. The goal is to attract more bidders and keep prices low by breaking down the project into manageable segments.

Council Member Hilst inquired about the status of engineering fees. Ms. Esker explained that any engineering fees under \$10,000 will proceed as planned, but for larger fees, they may handle them internally to control costs.

9.6. Resolution No. 106-23/24 Award 220 Margaret Street Parking & Alley Project to Miller & Son

RESULT:	PASSED (6 TO 1)
MOVER:	Mayor Pro-Tem Dave Nutter
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Orrick, Council Member Hohimer, Council Member Onken
NAYS:	Council Member Hilst

City Manager Mr. John Dossey requested City Engineer Ms. Josie Esker to speak regarding Resolution No. 106-23/24, which concerns awarding the 220 Margaret Street Parking & Alley project contract to Miller & Son. The project entails the removal and replacement of the alley between Margaret and Court Street, the installation of a new inlet and pipe in the alley, and the creation of a new parking lot between the Union Mission and Ariel Athletics, along with various associated sidewalk and curb work.

Ms. Esker explained the scope of the project and highlighted that the City received three bids. The low bid of \$355,275.50 was 30% below the Engineer's estimate, making it significantly more favorable than the bid received for the same project last fall, which was rejected. Considering the potential for encountering unknowns during construction, such as digging in an old area with uncertain conditions, staff recommended including a \$40,000 contingency to address any unforeseen circumstances without needing to return to the Council for approval.

The Mayor inquired about the previous bid for the same project last year and questioned the rationale for proceeding now. Ms. Esker clarified that a bid was received last fall, but it was considerably higher at \$660,000, leading to the decision to reject it. Despite the potential for delays, the City aims to prioritize cost-saving measures for taxpayers.

Council Member Orrick raised a question about the number of parking spaces that would be available after the completion of the project. Ms. Esker responded that while the project would only create 8 to 10 parking spaces, it would significantly improve the aesthetics of the area by removing an eyesore of an empty lot. Additionally, it was noted that a new alley had previously been poured further up on Margaret Street.

9.7. Ordinance No. 4167-23/24 Approve Purchase of Property at 7 Kenmore

Court

RESULT:	PASSED (UNANIMOUS)
MOVER:	Mayor Pro-Tem Dave Nutter
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

City Manager Mr. John Dossey introduced Ordinance No. 4167-23/24, which pertains to approving the purchase of property at 7 Kenmore Court. The City required a strip of land along Court Street to construct wider sidewalks along this corridor. Since the house on the property was very close to the existing sidewalks, it was proposed for demolition. An appraisal valued the land at \$62,000.00, and the City offered this amount, which the owner accepted. The ordinance is presented before the Council because the purchase exceeds the spending authority of the City Engineer for land purchases on this project, and staff recommends approval.

Council Member Orrick inquired about the appraisal process and whether there was a possibility to leave the building intact. Ms. Esker confirmed that the \$62,000 valuation came from a state-approved appraiser and explained that according to IDOT processes, structures within 10 feet of proposed sidewalks were typically slated for removal. Council Member Orrick suggested exploring options such as donating the house to a nonprofit organization to address homelessness, which could potentially save demolition costs. Ms. Esker estimated the demolition cost at around \$20,000 and expressed openness to the Council's direction on the matter, noting that retaining the structure would require revisiting the process if additional right-of-way was needed in the future. Furthermore, Ms. Esker mentioned the possibility of selling a portion of the land to neighboring property owners.

Council Member Nutter addressed Mr. Johnson's concerns and clarified that the property would become city-owned, with the possibility of selling portions to neighboring property owners.

9.8. Ordinance No. 4168-23/24 Approve Purchase of Property at 1 Kenmore Court

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Rick Hilst
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

City Manager Mr. John Dossey presented Ordinance No. 4168-23/24, which sought approval for the purchase of property at 1 Kenmore Court. The City required a strip of land along Court Street to facilitate the construction of wider sidewalks along this corridor. Due to the property's proximity to the existing sidewalks, the house was being proposed for demolition. An appraisal valued the land at \$78,000.00. The City initially offered this amount, but the owner

countered at \$80,400.00, citing their decision to refrain from re-renting the property for several months, which saves the City money in tenant relocation costs. The ordinance was presented to the Council because the purchase exceeds the spending authority of the City Engineer for land purchases on this project, and staff recommended approval.

9.9. Ordinance No. 4169-23/24 Third Amendment to the FY24 Operational and Capital Budget

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Rick Hilst
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Ordinance No. 4169-23/24, regarding the Third Amendment to the FY24 Operational and Capital Budget, was discussed. The ordinance addresses the need to pass a separate spending plan for the Motor Fuel Tax (MFT) Fund, which was inadvertently overlooked during the budget approval process for Fiscal Year 2023-2024.

Finance Consultant Mr. Bob Grogan explained that the MFT Fund was typically used for certain maintenance items such as salt, electricity for streetlights, and other essential expenses. However, due to the oversight, no resolution was passed for general maintenance items for FY24, resulting in no authorized spending for these crucial items from the MFT Fund. As a result, there is a need to adjust the budget to cover the incurred or planned expenditures.

To rectify this issue, the proposed amendment reduces the budgeted amounts in the MFT fund and increases them in the Street Department budget within the General Fund. This adjustment ensures that essential expenses are covered without losing any funds, as the money will still be available for expenditure in the next fiscal year. Additionally, Mr. Grogan mentioned that when spending money through the MFT fund, the city typically utilizes state bids for efficiency and convenience.

City Engineer Ms. Josie Esker acknowledged the oversight and took responsibility for not passing a general maintenance resolution for the MFT fund. However, she reassured the Council that no money was lost, and the amendment simply involved a "switcharoo" to rectify the situation.

Council Member Hilst sought clarification on the bidding process for MFT fund expenditures. Mr. Grogan explained that for items like salt, the city can utilize state bids, which streamline the procurement process and alleviate the need for municipalities to conduct their own bidding.

The amendment was recommended for passage by City Staff, and it required a 2/3 majority vote for approval.

9.10. Resolution No. 107-23/24 Approve Down Payment to Fire Trucks Unlimited for the Refurbishment of the 2000 Pierce Tower Ladder Fire Apparatus

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Chris Onken
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Resolution No. 107-23/24 was discussed, which sought approval for a \$10,000 earnest money payment to Fire Trucks Unlimited for the refurbishment of a 2000 Pierce Tower Ladder Fire Apparatus.

Fire Chief Trent Reeise presented the resolution, explaining that the \$10,000 earnest money serves as a non-refundable down payment for the refurbishment project. Fire Trucks Unlimited was the sole vendor capable of providing comprehensive refurbishment services for fire and emergency service vehicles. The refurbishment process involves upgrading, repairing, and refinishing components of the fire apparatus to ensure it meets modern specifications and standards. The refurbishment is expected to extend the apparatus' operational lifespan significantly.

Council Member Orrick inquired about the size and usage history of the apparatus. Chief Reeise described it as a large bucket truck primarily used for high-rise firefighting and estimated its mileage at around 100,000. He also mentioned that the refurbishment was scheduled to begin in September of the current year, with an estimated cost of \$750,000 for the full refurbishment.

Council Member Onken sought clarification on the financing and approval process, to which Chief Reeise explained that the \$10,000 down payment secures a spot for the refurbishment, with the full contract to be brought before the Council once the FY25 budget and funding are available.

Council Member Nutter emphasized the importance of securing the spot with the earnest money and requested inclusion of transportation charges in the contract.

Finance Consultant Mr. Bob Grogan provided additional context, mentioning the availability of funding from the SLERF (State and Local Fiscal Recovery Funds) and CDBG (Community Development Block Grant) criteria for capital investments like this. He highlighted the significant cost savings compared to purchasing a new apparatus, which could cost between \$2.2 to \$2.6 million and have a four-year wait time.

Council Member Hilst raised concerns about the budgeting and financing aspects of the refurbishment project. Mr. Grogan clarified that the expenditure would likely be categorized under capital projects in the general fund and explained the availability of SLERF and CDBG funds to cover the costs.

9.11. Resolution No. 108-23/24 Approving the FY25 Enterprise Lease Agreements for Police Vehicles

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Chris Onken
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Resolution No. 108-23/24 was passed, approving the FY25 Enterprise Lease Agreements for Police Vehicles. The police department sought approval for lease agreements with Enterprise Fleet Management to secure ten vehicles, comprised of four marked squad cars, four marked pickup trucks for patrol command officers, and two investigation vehicles. These leases were part of an ongoing fleet program with Enterprise aimed at reducing overall fleet costs for the department. The total cost of the lease for FY25 amounted to \$91,177.44.

Chief Seth Ranney addressed the Council, emphasizing the utilization of fleet management to address the department's vehicle needs. He clarified that the cost mentioned is not entirely a new expenditure but rather involves replacing existing vehicles in the fleet, with some dating back to 2016. Chief Ranney highlighted a budget presentation issue concerning hail-damaged vehicles and expressed gratitude for securing additional state-offered vehicles, which would reduce the waiting period from 7-8 months. He explained the necessity of securing funds for the next year to cover existing leases with newer ones due to the city's budget timeline misalignment.

Council Member Nutter questioned the use of various vehicle brands, to which Chief Ranney responded that consistency was maintained with Dodge Durangos due to guaranteed delivery and the vehicles' suitability for police use. He justified the selection of Chevy Silverados for patrol pickups based on their resilience in transporting property, including bicycles, and their higher resale value. Chief Ranney further elaborated on the blending-in strategy for investigation vehicles, aiming to ensure surveillance effectiveness.

Council Member Orrick sought clarification on the deployment of patrol command officers and investigation units. Chief Ranney clarified that three patrol command officers are assigned per shift, with two assigned per vehicle to allow for an 8-hour rest period. Regarding investigations, Chief Ranney confirmed that detectives utilize some of the pickups, with eight supervisors involved, and vehicles being taken home as needed.

Consent Agenda Items 6.8, 6.10 and 6.11

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	Mayor Pro-Tem Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Council Member Hilst raised concerns regarding parking for a proposed dining hall addition within St. Joseph Church, specifically questioning the location and adequacy of parking spaces, including the use of the playground for parking which is not part of the site plan. Chief Building Official Mr. Nic Maquet addressed the issue, stating that the new parking lots accommodate the additional parking needs, but the specific number of spaces in the playground area was uncertain.

Council Member Hilst also discussed the zoning of certain parcels for parking, expressing dissatisfaction with the idea of rezoning green spaces as parking lots. Mr. Maquet clarified that the zoning for off-street parking doesn't necessitate rezoning the playground area.

Additionally, Council Member Hilst raised concerns about the screening around the parking lot, suggesting that shrubs should be taller than the recommended 2-3 feet to adequately screen headlights, although Mr. Maquet indicated that the plants would grow taller over time.

The Mayor and others discussed the feasibility of taller shrubs and potential issues with salt damage during winter. Ultimately, Council Member Hilst opted to leave the matter as is, acknowledging the requirement for replacement and maintenance if necessary.

6.8. Ordinance No. 4158-23/24 A Rezoning Map Amendment Request Submitted by St. Joseph's Church from R-4 Single Family Residential to P-1 Vehicular Parking District

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	Mayor Pro-Tem Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

6.10. Ordinance No. 4160-23/24 A Variance Request Submitted by St. Joseph's Church to Seek Alternative Compliance for Off-Street Parking

Lot Screening and Landscape Placement

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	Mayor Pro-Tem Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

6.11. Ordinance No. 4161-23/24 Site Plan Approval for St. Joseph's Church to Allow for the Construction of a Building Addition and Parking Lot at 303 South 7th Street

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	Mayor Pro-Tem Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Any Other Business To Come Before The Council

Council Member Hilst informed the Council Members and staff about a meeting regarding changes in the CO2 pipeline, indicating that it could potentially impact the City Council's jurisdiction if it extended into the city limits. Mr. Schneider mentioned that Wolf withdrew their permit with the State of Illinois, and discussions revolved around the alterations in the CO2 pipeline plans, with Deputy Fire Chief Tony Rendleman specifying adjustments to its proposed corridor.

Council Member Orrick mentioned the Bicentennial year plans, expressing interest in the Chamber's activities, and the Mayor mentioned the Bicentennial website.

City Manager Mr. Dossey brought up the July 4th time capsule event, seeking Council direction for its handling, which the Mayor agreed to discuss further with Council.

Council Member Abel shared details about the upcoming Super Cruise event featuring a celebrity guest.

Fire Chief Trent Reeise warned about severe weather conditions expected the following day.

10.1. Budget Presentations: Bus, Airport, Administration, Clerk, Legal,

Finance, Insurance, Vehicle Maintenance Fund, General Fund, Human Resources, and IT

Finance Consultant, Mr. Robert Grogan began with introducing the Bus department's presentation. All budget presentations were presented with slides.

Bus Department Budget Presentation:

Ms. Saskia provided a comprehensive overview, stating that the department services approximately 3,677 students daily across 28 schools in four districts, utilizing 79 buses. She highlighted recent achievements, including the replacement of bus radios, increased revenue through bus pass sales, and efforts to enhance employee appreciation and recruitment. Ms. Courtney outlined plans for the upcoming year, including the replacement of two passenger vehicles and contract negotiations. Long-term goals included improving GPS systems and routing software for efficiency.

Council Member Hohimer expressed concerns about student behavior on buses and suggested holding parents accountable. Ms. Courtney clarified disciplinary procedures, noting that while students cannot be expelled from buses by law, consequences vary based on district policies.

Council Member Orrick inquired about vehicle ownership and leasing options, particularly regarding electric buses. Ms. Courtney confirmed the ownership of vans and discussed exploring leasing options.

Council Member Nutter requested a cost analysis of utility bills for the Bus department, prompting further discussion about contract negotiations and billing calculations with school districts.

Airport Presentation:

Public Works Director Mr. Dean Schneider reviewed the fiscal year 2025 budget, highlighting progress made in 2020, notably the construction of new T-hangar units costing \$1.38 million, expected to finish by August 2024 pending a crucial transformer from Ameren. Despite delays, the city anticipates recovering costs through rental fees over three years. Terminal and main hangar upgrades, including sandblasting and painting, were completed. The Airport Manager remains on forced active duty until September 2024, impacting budget rollovers, including T-hangar construction funds and upcoming projects like fuel tank replacements and pavement work. A new hangar lease agreement will cover utilities, and maintenance issues for existing hangars and roofs are planned.

Council Member Hilst appreciated the improvements, while discussions regarding Mr. Cruce's contract and restructuring the Airport Fund into operations and capital expenditure departments were raised. Mr. Grogan emphasized addressing the historical deficit transparently, proposing a subsidy from the general fund. Concerns arose about tracking the Airport's debt to the City.

Vehicle Maintenance Fund:

Public Works Director Mr. Schneider provided an overview of the proposed budget impacts for the Vehicle Maintenance Fund for the fiscal year 2025. He highlighted the importance of this fund and expressed appreciation for the mechanics who play a crucial role in maintaining the city's diverse fleet of vehicles. Mr. Schneider emphasized the efficiency and expertise of the mechanics, noting their positive reputation among colleagues and the satisfaction with their work.

Mr. Schneider outlined the maintenance programs for city vehicles, including requests for new tire-changing and tire-balancing machines. These additions were described as minimal costs that would not significantly impact the budget, which is expected to remain largely unchanged from fiscal year 2024.

Finance Consultant Mr. Grogan added that there were past issues with negative balances in the Vehicle Maintenance Fund, as identified in the 2020 Audit. He explained that these deficits stemmed from a failure to reallocate losses among departments at the end of the fiscal year. To rectify this, an assessment was conducted in the 2021 Audit, reallocating losses to the respective departments involved. Moving forward, this process will be integrated into the annual budgeting cycle to ensure proper accounting and prevent similar issues from arising in the future.

City Council and City Manager's Office:

Mr. Grogan discussed the City Council and City Manager's Office explaining that this budget primarily consists of salaries for Council Members and City Managers. Mr. Grogan mentioned the allocation of these salaries to various funds, depending on the involvement of city personnel in different departments.

A notable change discussed was the re-evaluation of staffing positions, particularly regarding the Assistant City Manager and Executive Assistant roles. There was a discrepancy in the 2024 budget regarding these positions, leading to confusion about the intended staffing structure. However, efforts were being made to clarify and adjust those positions to meet the city's needs effectively.

Additionally, Mr. Grogan mentioned a potential adjustment in the salary allocation for the CDBG (Community Development Block Grant) Program Manager. To comply with federal funding regulations, a portion of the Program Manager's salary might be allocated to the general fund, reflecting the time spent on tasks unrelated to CDBG.

Mr. Grogan discussed the Legal Department's budget. He highlighted cost-saving measures implemented to manage legal expenses more efficiently. These measures included refining the billing process for external legal services rather than hiring additional in-house attorneys. However, he

acknowledged ongoing challenges, such as legal costs incurred due to FOIA (Freedom of Information Act) appeals to the Public Access Counselor.

Councilman Hilst raised questions about the staffing plans, seeking clarification on the positions of Assistant City Manager and Executive Assistant. Mr. Dossey confirmed that these positions were indeed being considered for full-time roles within the department.

Insurance Fund:

Mr. Grogan provided an overview of the Insurance Fund. This fund covers various liabilities such as health insurance, workman's compensation, liability insurance, and flex spending. Mr. Grogan outlined the current participation in health insurance, including 215 active employees, 41 retirees, and three others. He also discussed the expenditure trends, highlighting the increase from 3.2 million in 2010 to 7.6 million in 2023. Similarly, he addressed the coverage for workman's compensation, which has seen an increase from half a million in 2010 to 1.1 million in 2023, covering 339 employees. Regarding liability insurance, Mr. Grogan noted a relatively stable percentage of coverage compared to other insurance costs. The discussion also touched upon a cash deficit of \$5.5 million accumulated over the years, prompting a reassessment in 2021 that brought in an additional \$3.2 million. This deficit was attributed to deviations from the Min/Max purchasing strategy, with the Council opting to abandon it in favor of a more straightforward approach to insurance procurement.

Finance Department:

Mr. Grogan elaborated on the staffing, operational volumes, and progress on audits within the Finance Department. The Finance Department comprises seven full-time staff members, excluding three dedicated to Utility Billing. Two positions remain vacant, including the Finance Director and a full-time payroll position. The complexity of departmental operations was described, with mention of managing 18 bank accounts, processing thousands of journal entries and invoices annually, and handling payroll intricacies, particularly regarding military leave and public safety compensations.

Progress on audits was also discussed, with the draft for the 2021 Audit currently under review and expected to be finalized by the end of the first quarter. Plans for upcoming audits were outlined, with fieldwork tentatively scheduled to commence in May. Mr. Grogan commended the team's efforts in enhancing departmental efficiency, attributing much of the progress to the addition of an extra accountant, Gunjan, and expressing gratitude to the City Council for approving the position.

General Operations Budget:

Mr. Grogran delved into the General Operations Budget, a catchall within the General Fund, encompassing most major revenues not directly tied to specific departments. Sales tax revenue was scrutinized, with Use Tax noted as slightly low and PPR in line with predictions following state notices. Interest earnings were highlighted as notably higher than budgeted, but unsustainable long-term. Discussion turned to the potential impact of Governor Pritzker's proposal to eliminate the 1% food sales tax, estimated to cost the City approximately \$1.4 million annually, a significant portion of sales tax revenue. The Illinois Municipal League's opposition to the proposal was mentioned, prompting plans to draft a letter expressing the City's opposition to state representatives. The contingency line item within the budget, traditionally set aside for unforeseen expenses, saw a decrease in 2024, signaling a shift towards a more conservative approach. Mr. Grogran hinted at potential changes for the FY25 budget, emphasizing the City Council's role in allocating contingency funds. Concerns were raised regarding fluctuations in revenue, with the Department of Revenue's recalibration cited as a contributing factor.

City Clerk Budget Presentation:

City Clerk Ms. Sue McMillan delivered a comprehensive presentation on the City Clerk's Office budget. Ms. McMillan provided detailed insights into the workload and responsibilities managed by the office's two full-time staff members. She highlighted the considerable time and resources dedicated to handling Freedom of Information Act (FOIA) requests, with 125 individuals making requests, with a total of 256 responses fulfilled. Notably, two individuals were responsible for 56 of these responses.

Additionally, Ms. McMillan outlined the office's involvement in processing licenses and fees, managing agendas, and overseeing business agenda items for approval. Ms. McMillan also highlighted that the Clerk's office collects over \$325,000 in license fee revenue. She discussed the implementation of three new software packages, that included CivicClerk, GovPilot and JustFOIA, aimed at enhancing efficiency and streamlining processes.

Ms. McMillan raised awareness regarding stagnant fee amounts with some being unchanged since 1995. Ms. McMillan emphasized the need for a fee study to assess and potentially adjust fee structures through a comparison and analysis before proposing fee increases.

Building Department:

Chief Building Official, Mr. Nic Maquet presented the Building Departments budget, highlighting various aspects of the department's operations and future plans. Mr. Maquet began by discussing the staffing structure, noting the roles of the Building Official, Building Inspector, and the upcoming addition of a full-time Permit Technician. He mentioned the vacancy in the Zoning Admin position, which he has absorbed due to previous staff departures.

The presentation then delved into the department's activities in FY24, including an increase in inspections and plan reviews due to a larger volume of permits being issued. Mr. Maquet emphasized the proactive approach to inspections, collaborating with Code Enforcement and the Fire Department to ensure community safety. The department also participated in programs like SmartStart with the Chamber of Commerce and worked on making code requirements more accessible to the public through website updates.

Looking ahead to FY25, the department plans to hire an additional inspector to handle the growing permit volume, particularly with anticipated commercial work at the Pekin mall. They will also cease outsourcing permit technician services, resulting in cost savings. Plans include acquiring a new truck, investing in equipment and technology for inspections, and continuing staff training and certification.

Mr. Maqwt highlighted the need to update the City's permit fee schedule, which has not been revised since 2003, and to adopt the most current building codes to improve the City's ISO rating. A lower ISO rating would lead to reduced homeowners' insurance rates.

The City Council Members expressed their appreciation for the department's efforts and discussed priorities such as updating fees, exploring options for the Solid Waste Program, and addressing recycling concerns.

Human Resources Budget Presentation:

Ms. Shelly Costa, the HR Director, provided an overview of the HR department's operations and future plans. She outlined the current composition of the HR Team, highlighting the efforts of Shannon and Adrian, who have been instrumental in managing HR responsibilities during a period of transition. Ms. Costa emphasized the complexity of managing a workforce of 380 employees across various departments and bargaining agreements.

She discussed the HR team's role in facilitating communication with over 20 service providers and ensuring compliance with regulations and policies. Ms. Costa also addressed the importance of improving communication within the organization and enhancing employee engagement and retention efforts. Notably, the HR department plans to conduct safety meetings and participate in job fairs, such as the upcoming event at the prison targeting eterans for recruitment as corrections officers.

Additionally, Ms. Costa highlighted initiatives to update job descriptions, conduct compensation reviews, and develop a comprehensive compensation strategy. She stressed the significance of recognizing and valuing employees, enhancing leader development, revising the employee handbook, and optimizing HR systems for efficiency and risk management. Ms. Costa also mentioned the upcoming implementation of a new employee assistance program and ongoing evaluations of benefit plans.

Finally, Ms. Costa emphasized the importance of continuous training and professional development to support employees in their roles effectively.

Information Technology Budget Presentation:

Mr. David Hess provided a comprehensive overview of the IT department's responsibilities and challenges. He began by detailing the hardware and software infrastructure across various city locations, highlighting the extensive network of servers, workstations, and other devices. Mr. Hess emphasized the department's role in maintaining operational efficiency and addressing emergent threats such as viruses and malware.

He discussed the staffing situation, stating that the department currently operates with only two personnel, which he highlighted as a significant challenge due to the high workload and potential for burnout. Mr. Hess proposed the addition of another staff member to alleviate these issues and bring the department closer to industry standards for staffing ratios.

Furthermore, he addressed the increasing threat landscape faced by government entities, including cyberattacks targeting critical infrastructure. Mr. Hess highlighted the potential for AI-driven malware and emphasized the importance of proactive security measures to mitigate such risks. He also discussed the need for ongoing user education and training to prevent security breaches caused by human error.

Mr. Hess concluded his presentation by highlighting the department's success in improving security awareness among city employees through training programs and testing initiatives. He expressed confidence in the department's ability to effectively manage cybersecurity threats but emphasized the ongoing need for vigilance and investment in technology and personnel.

Executive Session 5 ILCS 120/2 (c) 11. Litigation and 6. The setting of a price for sale or lease of property owned by the Public Body

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Chris Onken
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

A motion was made by Council Member Onken seconded by Council Member Hohimer to move into Executive Session to discuss 5 ILCS 120/2 (c) 11. Litigation and 6. The setting of a price for sale or lease of property owned by the Public Body at 9:09PM. On roll call vote all presented voted Aye. Motion passed. Mayor Burress announced that no other business would take place after Executive Session.

Adjourn

RESULT:	PASSED (UNANIMOUS)
MOVER:	Council Member Lloyd Orrick
SECONDER:	Mayor Pro-Tem Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken

Seeing no further business of the Council, a motion was made by Council Member Orrick seconded by Council Member Nutter to adjourn. Motion carried viva voice vote. Mayor Burress adjourned the meeting at 9:58PM.

Accounts Payable

To Be Paid Proof List

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Batch: 00001.02.2024 - CMB_2024-02-01_GROGAN



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Johnson, Brendon J.									
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445-041-590300 Real Estate Tax Expense				300 HANNA RD AND BROADWAY ROAD ESTIMATE					
	02012024 Total:	476.03							
	Johnson, Brendon J. Total:	476.03							
Morton Community Bank									
11164									
02012024A	2/1/2024	4,647.44	0.00	02/01/2024				No	0
445-041-580200 Purchase Of Property				RE REDEMP TAZ CLERK HICKORY HILLS ESTS					
	02012024A Total:	4,647.44							
02012024B	2/1/2024	2,109.13	0.00	02/01/2024				No	0
445-041-580200 Purchase Of Property				RE REDEMP TAZ CLERK RIVERWAY BUSN PARK					
	02012024B Total:	2,109.13							
02012024C	2/1/2024	16,500.00	0.00	02/01/2024				No	0
445-041-580200 Purchase Of Property				301 BRDWAY ST EARNEST MNY CAPITAL TITLE CO					
	02012024C Total:	16,500.00							
	Morton Community Bank T	23,256.57							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:	23,732.60
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Accounts Payable

To Be Paid Proof List

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Printed: 02/01/2024 - 12:23PM
Batch: 00017.01.2024 - CMB_2024-02-02



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
A to Z Rental									
10005									
100920	1/16/2024	153.00	0.00	02/02/2024				No	0
231-031-534400 Equipment Repairs				PORTABLE HEATERS 01/15-01/16/24					
	100920 Total:	153.00							
	A to Z Rental Total:	153.00							
Ace Hardware									
10911									
387643	1/23/2024	14.36	0.00	02/02/2024				No	0
100-068-534200 Buildings And Grounds Rep				KEYS					
	387643 Total:	14.36							
	Ace Hardware Total:	14.36							
Advance Auto Parts									
12965									
5146016067968	6/8/2020	89.99	0.00	02/02/2024				No	0
100-068-534000 Automotive Expense				BATTERY MARINER					
	5146016067968 Total:	89.99							
5146017636856	6/24/2020	21.34	0.00	02/02/2024				No	0
100-034-534000 Automotive Expense				COOLANT FIRE DEPT					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
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5146036622725	12/31/2020	27.59	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				THROTTLE SENSOR STREET #433					
5146036622725 Total:		27.59							
5146102662923	1/26/2021	-5.38	0.00	02/02/2024				No	0
100-034-534000 Automotive Expense				O-RINGS RESCUE 5					
5146102662923 Total:		-5.38							
5146103363100	2/2/2021	335.98	0.00	02/02/2024				No	0
223-026-534000 Automotive Expense				DRYER/ENDURACUBE RC					
5146103363100 Total:		335.98							
5146103463147	2/3/2021	1,336.01	0.00	02/02/2024				No	0
501-501-534000 Automotive Expense				FUEL/OIL FILTER BUS STOCK					
5146103463147 Total:		1,336.01							
5146106124857	3/2/2021	19.63	0.00	02/02/2024				No	0
699-069-522400 General Supplies				FUEL STRAINER/VMF SUPPLIES					
5146106124857 Total:		19.63							
5146106124858	3/2/2021	22.94	0.00	02/02/2024				No	0
501-501-534000 Automotive Expense				FILTER BUS DEPT					
5146106124858 Total:		22.94							
5146106224902	3/3/2021	33.86	0.00	02/02/2024				No	0
223-023-534000 Automotive Expense				AIR FILTERS SW STOCK					
5146106224902 Total:		33.86							
5146227968538	10/6/2022	-71.49	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				RETURN CALIPERS STREET DEPT					
5146227968538 Total:		-71.49							

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100-032-534000 Automotive Expense				WHEEL CYLINDER STREET DEPT					
5146228120405 Total:		62.04							
5146228120406	10/8/2022	-62.04	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				RETURN WHEEL CYLINDER ST DEPT					
5146228120406 Total:		-62.04							
5146232122223	11/17/2022	9.02	0.00	02/02/2024				No	0
223-023-534000 Automotive Expense				PAN GASKET SW2					
5146232122223 Total:		9.02							
5146234931322	12/15/2022	124.90	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				FUEL CAP #480 2ND STOCK					
5146234931322 Total:		124.90							
5146307225447	3/13/2023	61.92	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				OIL FILTERS STREET STOCK					
5146307225447 Total:		61.92							
5146310735794	4/17/2023	12.58	0.00	02/02/2024				No	0
501-501-534000 Automotive Expense				HEADLIGHTS BUS STOCK					
5146310735794 Total:		12.58							
5146336228145	12/28/2023	20.94	0.00	02/02/2024				No	0
100-761-534000 Automotive Expense				OIL FILTER					
5146336228145 Total:		20.94							
*** 5146400552845	1/5/2024	13.96	0.00	02/02/2024				No	0
100-761-534000 Automotive Expense				OIL FILTERS - POLICE					
*** 5146400552845	1/5/2024	20.96	0.00	02/02/2024				No	0
223-023-534000 Automotive Expense				OIL FILTERS - SOLID WASTE					
5146400552845 Total:		34.92							
5146401128615	1/11/2024	29.76	0.00	02/02/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
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100-034-534000 Automotive Expense				RESCUE 2 SEALER					
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5146401252963	1/12/2024	89.03	0.00	02/02/2024				No	0
100-068-534000 Automotive Expense				HEADLIGHTS - PUBLIC WORKS					
5146401252963 Total:		89.03							
5146402337796	1/23/2024	101.91	0.00	02/02/2024				No	0
100-034-534000 Automotive Expense				LASER LADDER 1					
5146402337796 Total:		101.91							
5146402366533	1/23/2024	95.64	0.00	02/02/2024				No	0
100-761-534000 Automotive Expense				PARTS REPLACEMENT SQUAD 5209					
5146402366533 Total:		95.64							
5146402366534	1/23/2024	47.82	0.00	02/02/2024				No	0
100-761-534000 Automotive Expense				WASHER NOZZLE FOR SQUAD					
5146402366534 Total:		47.82							
5146402366535	1/23/2024	42.65	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				THERMOSTAT #604					
5146402366535 Total:		42.65							
5146402437844	1/24/2024	76.94	0.00	02/02/2024				No	0
699-069-534000 Automotive Expense				BRAKE CLEANER SHOP					
5146402437844 Total:		76.94							
5146402466552	1/24/2024	29.76	0.00	02/02/2024				No	0
223-026-534000 Automotive Expense				PS HOSE RC2					
5146402466552 Total:		29.76							
5146922463782	8/12/2019	25.76	0.00	02/02/2024				No	0
231-031-534000 Automotive Expense				HYDRAULIC SPIN (FILTER) ON WWTP					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
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5146922463782 Total:		25.76							
Advance Auto Parts Total:		2,614.02							
Affleck, Francis									
11888									
EXPENSE-0124-01	1/29/2024	6.98	0.00	02/02/2024	No0				
501-501-554200 Meals/Lodging		PCHS/SPEECH - O/N TRIP 14920 LUNCH 01/19/24							
EXPENSE-0124-01 Total:		6.98							
EXPENSE-0124-02	1/29/2024	18.14	0.00	02/02/2024	No0				
501-501-554200 Meals/Lodging		PCHS/SPEECH - O/N TRIP 14920 DINNER 01/19/24							
EXPENSE-0124-02 Total:		18.14							
EXPENSE-0124-03	1/29/2024	9.84	0.00	02/02/2024	No0				
501-501-554200 Meals/Lodging		PCHS/SPEECH - O/N TRIP 14920 B'FAST 01/20/24							
EXPENSE-0124-03 Total:		9.84							
Affleck, Francis Total:		34.96							
Alexanders Tax Service LLC									
15047									
5	1/24/2024	4,084.28	0.00	02/02/2024	No0				
275-275-591200 Developer Agreement Payments		ALEXANDERS TAX TIF REIMBURSEMENT #5							
5 Total:		4,084.28							
Alexanders Tax Service LL		4,084.28							
Alexis Fire Equipment Co.									
11112									
77149IN	1/8/2024	235.00	0.00	02/02/2024	No0				
100-034-534000 Automotive Expense		ENG 3 REPAIRS							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
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Amerencilco									
10021									
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100-068-550100 Utilities		FIRE STATION #1 SHED 12/17/23-01/18/24							
1720124012 Total:		566.02							
*** 2063131008	1/17/2024	1,552.69	0.00	02/02/2024	No0				
240-240-550600 Electricity For Signal Lights		TRAFFIC LIGHTS 11/15/23-01/12/24							
2063131008 Total:		1,552.69							
*** 2349029006	1/18/2024	1,272.09	0.00	02/02/2024	No0				
231-030-550100 Utilities		SERVICE FOR LIFT STATIONS 11/16/23-01/14/24							
2349029006 Total:		1,272.09							
*** 2434114066	1/18/2024	4,158.47	0.00	02/02/2024	No0				
240-240-550500 Electricity For Street Lights		1208 KOCH CUST OWNED LGTS 12/14/23-01/17/24							
2434114066 Total:		4,158.47							
*** 8288305023	1/19/2024	37.31	0.00	02/02/2024	No0				
100-068-550100 Utilities		POCKET PARK 12/14/23-01/17/24							
8288305023 Total:		37.31							
*** 8695491773	1/18/2024	8,244.70	0.00	02/02/2024	No0				
240-240-550500 Electricity For Street Lights		1208 KOCH STR LIGHTS 12/14/23-01/17/24							
8695491773 Total:		8,244.70							
Amerencilco Total:		15,831.28							

American Water

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
12288									
4000274312	1/1/2024	1,028.08	0.00	02/02/2024				No	0
231-029-560701 American Water Consmptn Repts				JANUARY MONTHLY USAGE					
4000274312 Total:		1,028.08							
American Water Total:		1,028.08							
Atlas Supply Company									
10038									
36817	1/17/2024	280.34	0.00	02/02/2024				No	0
100-032-522400 General Supplies				WYPALL WIPES FOR SHOP					
36817 Total:		280.34							
36849	1/19/2024	526.90	0.00	02/02/2024				No	0
100-068-522400 General Supplies				CLEANING SUPPLIES - PUBLIC PROPERTY					
36849 Total:		526.90							
Atlas Supply Company Tot		807.24							
Berfield, Tina									
15052									
EXPENSE-0124	1/29/2024	4.49	0.00	02/02/2024				No	0
501-501-554200 Meals/Lodging				PCHS/BOYS BSKTBALL TRIP 14932 MEAL 01/20/24					
EXPENSE-0124 Total:		4.49							
Berfield, Tina Total:		4.49							
Buckman, Jaimie									
15000									
EXPENSE-0124-01	1/29/2024	23.50	0.00	02/02/2024				No	0
695-095-516700 Wellness Program				50% GYM REIMBURSEMENT - AUGUST 08/16/23					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	EXPENSE-0124-01 Total:	23.50							
EXPENSE-0124-02	1/29/2024	23.50	0.00	02/02/2024				No	0
695-095-516700 Wellness Program				50% GYM REIMBURSEMENT - SEPTEMBER 09/17/23					
	EXPENSE-0124-02 Total:	23.50							
EXPENSE-0124-03	1/29/2024	23.50	0.00	02/02/2024				No	0
695-095-516700 Wellness Program				50% GYM REIMBURSEMENT - OCTOBER 10/15/23					
	EXPENSE-0124-03 Total:	23.50							
EXPENSE-0124-04	1/29/2024	23.50	0.00	02/02/2024				No	0
695-095-516700 Wellness Program				50% GYM REIMBURSEMENT - NOVEMBER 11/15/23					
	EXPENSE-0124-04 Total:	23.50							
EXPENSE-0124-05	1/29/2024	23.50	0.00	02/02/2024				No	0
695-095-516700 Wellness Program				50% GYM REIMBURSEMENT - DECEMBER 12/15/23					
	EXPENSE-0124-05 Total:	23.50							
EXPENSE-0124-06	1/29/2024	23.50	0.00	02/02/2024				No	0
695-095-516700 Wellness Program				50% GYM REIMBURSEMENT - JANUARY 01/15/24					
	EXPENSE-0124-06 Total:	23.50							
	Buckman, Jaimie Total:	141.00							
Carroll, Todd									
12026									
EXPENSE-0224	1/25/2024	265.50	0.00	02/02/2024				No	0
100-034-519000 Training And Education				FD INCIDENT SAFETY OFFICER 02/05-02/09/24					
	EXPENSE-0224 Total:	265.50							
	Carroll, Todd Total:	265.50							

Cat Financial Services

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10104									
*** 34903713	1/16/2024	1,426.69	0.00	02/02/2024				No	0
445-041-524000 Lease/Rental of Equipment					LTO WHEEL LOADER - PRINCIPAL FEB 2024				
*** 34903713	1/16/2024	246.48	0.00	02/02/2024				No	0
445-041-590400 Interest Paid					LTO WHEEL LOADER - INTEREST FEB 2024				
34903713 Total:		1,673.17							
Cat Financial Services Tota		1,673.17							
CelleBrite Inc									
11151									
Q3666561	1/10/2024	4,500.00	0.00	02/02/2024				No	0
100-763-519000 Training And Education					TRAINING REGISTRATION DT				
Q3666561 Total:		4,500.00							
CelleBrite Inc Total:		4,500.00							
Centre State International Trucks, Inc.									
10109									
1P84465	1/24/2024	124.36	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense					SENSOR ASSEMBLY STREET #422				
1P84465 Total:		124.36							
Centre State International T		124.36							
Choice1 Health Care Services, LLC									
12200									
11365	1/12/2024	311.40	0.00	02/02/2024				No	0
100-034-522500 Emergency Medical Supplie					EMERGENCY MEDICAL SUPPLIES				
11365 Total:		311.40							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Choice1 Health Care Servi	311.40							
CINTAS Corporation 10115									
4179966015	1/11/2024	220.90	0.00	02/02/2024				No	0
699-069-569000 Other Contractual Service				VMF UNIFORM CLEANING					
4179966015 Total:		220.90							
CINTAS Corporation Total		220.90							
Cole, William 14808									
EXPENSE-0124-01	1/29/2024	13.00	0.00	02/02/2024				No	0
501-501-554200 Meals/Lodging				PCHS/WRESTLING O/N TRIP 14911 MEAL 01/12/24					
EXPENSE-0124-01 Total:		13.00							
EXPENSE-0124-02	1/29/2024	8.93	0.00	02/02/2024				No	0
501-501-554200 Meals/Lodging				PCHS/WRESTLING O/N TRIP 14911 MEAL 01/12/24					
EXPENSE-0124-02 Total:		8.93							
EXPENSE-0124-03	1/29/2024	15.24	0.00	02/02/2024				No	0
501-501-554200 Meals/Lodging				PCHS/WRESTLING O/N TRIP 14911 MEAL 01/13/24					
EXPENSE-0124-03 Total:		15.24							
Cole, William Total:		37.17							
Comcast Cable Communications, Inc. 14903									
*** 203200090660	1/19/2024	326.65	0.00	02/02/2024				No	0
525-525-550300 Telephone				AIRPORT PHONE/INTERNET 01/23-02/22/24					
203200090660 Total:		326.65							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Comcast Cable Communic	326.65							
Confidential Security Corp 10891									
105592	12/31/2023	42.40	0.00	02/02/2024				No	0
100-761-569000 Other Contractual Service				CONFIDENTIAL MATERIAL DISPOSAL 12/27/23					
105592 Total:		42.40							
Confidential Security Corp		42.40							
Conway Shield 14482									
516954	1/15/2024	240.50	0.00	02/02/2024				No	0
100-034-529000 Equipment				SCBA MASK BAGS					
516954 Total:		240.50							
516960	1/15/2024	2,982.43	0.00	02/02/2024				No	0
100-034-529000 Equipment				HOSE TIPS					
516960 Total:		2,982.43							
Conway Shield Total:		3,222.93							
Cook and Son Autobody 11398									
PEKINPOLICE5181	1/29/2024	500.00	0.00	02/02/2024				No	0
695-093-518133 Claims Paid / Police Prot				DEDUCTIBLE FOR BUICK REGAL 5181 REPAIR					
PEKINPOLICE5181 Total		500.00							
PEKINPOLICE5209	1/25/2024	500.00	0.00	02/02/2024				No	0
695-093-518133 Claims Paid / Police Prot				DEDUCTIBLE FOR SQUAD CAR 5209 REPAIR					
PEKINPOLICE5209 Total		500.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
	Cook and Son Autobody T	1,000.00							
Cummins Inc 13953 Q169404	1/23/2024	-337.50	0.00	02/02/2024				No	0
100-034-534000 Automotive Expense				INJECTOR CORE CREDIT LADDER 3					
	Q169404 Total:	-337.50							
	Cummins Inc Total:	-337.50							
Fire Apparatus & Supply Team 15104 23408	12/22/2023	977.28	0.00	02/02/2024				No	0
100-034-534000 Automotive Expense				ALEXIS ENG 3 REPAIR					
	23408 Total:	977.28							
	Fire Apparatus & Supply T	977.28							
Gem City Tire 12935 43377	1/9/2024	50.00	0.00	02/02/2024				No	0
501-501-534000 Automotive Expense				TIRE DISPOSAL BUS					
	43377 Total:	50.00							
43467	1/15/2024	1,830.60	0.00	02/02/2024				No	0
100-761-534000 Automotive Expense				TIRES FOR SQUADS					
	43467 Total:	1,830.60							
	Gem City Tire Total:	1,880.60							

GFL Environmental Services USA, Inc.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
14249									
P60005202697	1/15/2024	25,493.98	0.00	02/02/2024				No	0
223-023-566500 Landfill Expense				LANDFILL FEES 01/02-01/15/24					
P60005202697 Total:		25,493.98							
P90005200123	1/15/2024	3,312.87	0.00	02/02/2024				No	0
223-026-566502 Recycling Expense				CURBSIDE FEE FOR RC 01/02-01/12/24					
P90005200123 Total:		3,312.87							
GFL Environmental Servic		28,806.85							
GovPilot									
15113									
20241728	2/1/2024	10,000.00	0.00	02/02/2024				No	0
100-009-538000 Maintenance Agreements				ANNUAL SUB GOVPILOT 02/01/24-01/31/25					
20241728 Total:		10,000.00							
20241731	2/1/2024	2,000.00	0.00	02/02/2024				No	0
100-009-599801 Computer Software				GOVPILOT DATA IMPORT					
20241731 Total:		2,000.00							
GovPilot Total:		12,000.00							
Grogan, Robert									
14883									
*** 2031	1/25/2024	421.43	0.00	02/02/2024				No	0
100-006-569000 Other Contractual Service				MILEAGE 01/16-01/25/24					
*** 2031	1/25/2024	823.79	0.00	02/02/2024				No	0
100-006-569000 Other Contractual Service				LODGING 01/16-01/25/24					
2031 Total:		1,245.22							
Grogan, Robert Total:		1,245.22							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Gutters by Tunyuck 14510									
871364	1/12/2024	390.00	0.00	02/02/2024				No	0
100-766-536100 Property Cleanup Fees				PARTIAL BOARD-UP 3281 EDGEWATER					
871364 Total:		390.00							
Gutters by Tunyuck Total:		390.00							
Hanson Professional Srves Inc 10248									
112135220	11/21/2023	256.00	0.00	02/02/2024				No	0
501-501-534400 Equipment Repairs				REPAIR - BUS PRESSURE WASHER					
112135220 Total:		256.00							
Hanson Professional Srves		256.00							
Haynes, Jessica 14809									
EXPENSE-0124	1/29/2024	17.78	0.00	02/02/2024				No	0
501-501-554200 Meals/Lodging				PCHS/ST AMBASSADORS TRIP 14880 MEAL 01/11/24					
EXPENSE-0124 Total:		17.78							
Haynes, Jessica Total:		17.78							
IL American Water 10291									
*** 210001081816	1/17/2024	21.30	0.00	02/02/2024				No	0
100-068-550100 Utilities				MARGARET ST YD HYDRANT 12/15/23-01/16/24					
210001081816 Total:		21.30							
*** 210001269890	1/17/2024	18.55	0.00	02/02/2024				No	0
100-068-550100 Utilities				2ND ST YD HYDRANT 12/15/23-01/16/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	210001269890 Total:	18.55							
*** 210001655200	1/18/2024	51.18	0.00	02/02/2024				No	0
231-031-550100 Utilities				608 S FRONT ST 12/15/23-01/16/24					
	210001655200 Total:	51.18							
*** 210002365869	1/17/2024	18.55	0.00	02/02/2024				No	0
100-068-550100 Utilities				7TH ST YD HYDRANT 12/15/23-01/16/24					
	210002365869 Total:	18.55							
*** 210004789874	1/18/2024	207.64	0.00	02/02/2024				No	0
231-031-550100 Utilities				606 S FRONT ST 12/15/23-01/16/24					
	210004789874 Total:	207.64							
	IL American Water Total:	317.22							
IL Office of the State Fire Marshal 11072									
9689388	1/11/2024	70.00	0.00	02/02/2024				No	0
231-031-557200 License And Inspection Fees				BOILER INSPECTION CERTIFICATION 01/08/24					
	9689388 Total:	70.00							
	IL Office of the State Fire M	70.00							
IL Oil Marketing Equipment 10313									
46002	12/22/2023	839.80	0.00	02/02/2024				No	0
699-069-534000 Automotive Expense				EQUALIZER CABLE - HOIST REPAIR					
	46002 Total:	839.80							
	IL Oil Marketing Equipme	839.80							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
ILEETA									
15112									
25811	1/17/2024	440.00	0.00	02/02/2024				No	0
100-761-519000 Training And Education				TRAINING REGISTRATION RJ 03/18-03/23/24					
25811 Total:		440.00							
ILEETA Total:		440.00							
Impact AEDs LLC									
15105									
400459	1/4/2024	8,263.00	0.00	02/02/2024				No	0
100-034-587000 Machinery And Equipment				AED'S FOR CITY BLDGS (PART OF AED PROJECT)					
400459 Total:		8,263.00							
Impact AEDs LLC Total:		8,263.00							
Internatl Code Council Inc									
10328									
1001807839	1/5/2024	1,225.30	0.00	02/02/2024				No	0
100-766-519000 Training And Education				CODE ENFORCEMENT TRAINING & SUPPLIES					
1001807839 Total:		1,225.30							
Internatl Code Council Inc		1,225.30							
Interstate Batteries of Central IL									
10330									
20027311	1/11/2024	651.94	0.00	02/02/2024				No	0
501-501-534000 Automotive Expense				BATTERIES - BUS 1963/1927/STOCK					
20027311 Total:		651.94							
Interstate Batteries of Cent		651.94							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Jacob & Klein, Ltd 13448									
01152024-BDD	1/15/2024	232.65	0.00	02/02/2024				No	0
277-277-560500 Consulting Services				JACOB & KLEIN BDD 4TH QUARTER 2023					
01152024-BDD Total:		232.65							
01152024-CBD	1/15/2024	280.80	0.00	02/02/2024				No	0
270-270-560500 Consulting Services				JACOB & KLEIN CBD TIF 4TH QUARTER 2023					
01152024-CBD Total:		280.80							
01152024-COURT	1/15/2024	465.30	0.00	02/02/2024				No	0
275-275-560500 Consulting Services				JACOB & KLEIN COURT TIF 4TH QUARTER 2023					
01152024-COURT Total:		465.30							
01152024-ESTRES	1/15/2024	425.00	0.00	02/02/2024				No	0
271-271-560500 Consulting Services				JACOB & KLEIN EAST RES TIF 4TH QUARTER 2023					
01152024-ESTRES Total:		425.00							
01152024-SIP	1/15/2024	196.55	0.00	02/02/2024				No	0
273-273-560500 Consulting Services				JACOB & KLEIN SIP TIF 4TH QUARTER 2023					
01152024-SIP Total:		196.55							
01152024-STHRES	1/15/2024	425.00	0.00	02/02/2024				No	0
272-272-560500 Consulting Services				JACOB & KLEIN SOUTH RES TIF 4TH QUARTER 2023					
01152024-STHRES Total:		425.00							
Jacob & Klein, Ltd Total:		2,025.30							
Jeff Worms & Sons 14521									
01242024	1/24/2024	780.00	0.00	02/02/2024				No	0
100-068-536300 Snow Removal - Salt				CITY HALL & LOT SNOW REMOVAL 01/12-01/19/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
0124	2024 Total:	780.00							
	Jeff Worms & Sons Total:	780.00							
Julie Inc									
10344									
*** 20241399	1/8/2024	2,468.64	0.00	02/02/2024				No	0
231-030-569000	Other Contractual Service			ANNUAL ASSESSMENT SERVICE					
*** 20241399	1/8/2024	2,468.64	0.00	02/02/2024				No	0
231-033-569000	Other Contractual Service			ANNUAL ASSESSMENT SERVICE					
	20241399 Total:	4,937.28							
	Julie Inc Total:	4,937.28							
Key Equipment									
10353									
STL205815	12/29/2023	1,753.59	0.00	02/02/2024				No	0
100-032-534000	Automotive Expense			SUPPLIES/REPAIR STREET SWEEPER PELICAN					
	STL205815 Total:	1,753.59							
STL205843	1/17/2024	544.83	0.00	02/02/2024				No	0
231-033-534000	Automotive Expense			BEARING BRG-LWR ROLL FOR SWEEPER					
	STL205843 Total:	544.83							
	Key Equipment Total:	2,298.42							
Kirk, Matt									
12064									
EXPENSE-0224	1/29/2024	45.00	0.00	02/02/2024				No	0
100-761-519000	Training And Education			INT AFFAIRS/CITIZEN COMPLAINTS 02/13-02/15/24					
	EXPENSE-0224 Total:	45.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Kirk, Matt Total:		45.00							
Koenig Body & Equipment									
10359									
95635	1/12/2024	1,457.40	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				CARBONIZED CUTTING EDGE FOR #150					
95635 Total:		1,457.40							
JO50306	1/11/2024	1,089.00	0.00	02/02/2024				No	0
223-023-534000 Automotive Expense				LABOR/SUPPLIES PIN SLIDE BLOCK REPAIR SW11					
JO50306 Total:		1,089.00							
Koenig Body & Equipmen		2,546.40							
Legal & Liability Risk Management Institute									
14359									
239382	1/29/2024	350.00	0.00	02/02/2024				No	0
100-761-519000 Training And Education				TRAINING REGISTRATION JR 02/13-02/15/24					
239382 Total:		350.00							
Legal & Liability Risk Man		350.00							
Lenz Oil Service Inc									
10373									
20798	11/8/2023	2,291.25	0.00	02/02/2024				No	0
100-032-522400 General Supplies				OIL FOR DURA PATCHER					
20798 Total:		2,291.25							
Lenz Oil Service Inc Total:		2,291.25							
Linde Gas & Equipment									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10518									
40651120	1/23/2024	462.70	0.00	02/02/2024				No	0
100-034-524000 Lease/rental Of Equipment				OXYGEN 12/20/23-01/20/24					
40651120 Total:		462.70							
Linde Gas & Equipment To		462.70							
Look's Upholstery									
10385									
21026	1/22/2024	1,350.00	0.00	02/02/2024				No	0
100-034-534000 Automotive Expense				REPAIRS TO SEATS OF ALEXIS ENG 3					
21026 Total:		1,350.00							
Look's Upholstery Total:		1,350.00							
M & O Environmental									
11070									
42411	9/18/2023	917.85	0.00	02/02/2024				No	0
100-766-569000 Other Contractual Service				ASBESTOS ABATEMENT 312 WOODLAND					
42411 Total:		917.85							
M & O Environmental Tota		917.85							
McCabe, Tara									
11649									
EXPENSE-0124	1/29/2024	27.56	0.00	02/02/2024				No	0
501-501-554200 Meals/Lodging				EDISON/TEEN CONF TRIP 14812 MEAL 01/11/24					
EXPENSE-0124 Total:		27.56							
McCabe, Tara Total:		27.56							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
McKesson Medical-Surgical Inc. MMSGS 10431									
21579399	1/13/2024	1,470.03	0.00	02/02/2024				No	0
100-034-522500 Emergency Medical Supplie				EMERGENCY MEDICAL SUPPLIES					
21579399 Total:		1,470.03							
McKesson Medical-Surgic		1,470.03							
McKinley, Justin 13753									
EXPENSE-0224	1/29/2024	75.00	0.00	02/02/2024				No	0
100-763-519000 Training And Education				HOMICIDE INVEST. CERT COURSE 02/12-02/16/24					
EXPENSE-0224 Total:		75.00							
McKinley, Justin Total:		75.00							
McNinch, Sheena 14476									
EXPENSE-0124	1/29/2024	13.30	0.00	02/02/2024				No	0
501-501-554200 Meals/Lodging				PCHS/WRESTLING TRIP 14476 MEAL 01/20/24					
EXPENSE-0124 Total:		13.30							
McNinch, Sheena Total:		13.30							
Med Alliance Group, Inc. 14385									
276809	1/16/2024	446.76	0.00	02/02/2024				No	0
100-034-522500 Emergency Medical Supplie				EMERGENCY MEDICAL SUPPLIES					
276809 Total:		446.76							
Med Alliance Group, Inc. T		446.76							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Menards 10414 65416	12/8/2023	219.88	0.00	02/02/2024				No	0
100-034-522400 General Supplies				WASTE CANS/BROOMS					
65416 Total:		219.88							
67517	1/9/2024	167.86	0.00	02/02/2024				No	0
100-034-522400 General Supplies				PRE-MIX FUEL FOR SMALL ENGINES					
67517 Total:		167.86							
67602	1/10/2024	16.99	0.00	02/02/2024				No	0
100-034-529000 Equipment				DESK HEATER FOR BATT. CHIEFS					
67602 Total:		16.99							
67743	1/12/2024	83.88	0.00	02/02/2024				No	0
100-034-522400 General Supplies				DOOR MATS					
67743 Total:		83.88							
68126	1/17/2024	91.51	0.00	02/02/2024				No	0
100-034-522400 General Supplies				LAUNDRY DETERGENT/BATTERIES					
68126 Total:		91.51							
68175	1/18/2024	101.89	0.00	02/02/2024				No	0
100-068-522400 General Supplies				CLEANING SUPPLIES PUBLIC PROPERTY					
68175 Total:		101.89							
68202	1/18/2024	19.99	0.00	02/02/2024				No	0
231-030-522400 General Supplies				UTILITY HEATER LIFT STATION					
68202 Total:		19.99							
68439	1/22/2024	155.88	0.00	02/02/2024				No	0
100-068-534200 Buildings And Grounds Rep				SIDEWALK SALT					
68439 Total:		155.88							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
68495	1/23/2024	92.67	0.00	02/02/2024				No	0
231-031-534200 Buildings And Grounds Rep				NEW DOLLY TO MOVE HEAVY EQUIPMENT					
68495 Total:		92.67							
68516	1/23/2024	27.98	0.00	02/02/2024				No	0
231-031-534200 Buildings And Grounds Rep				NEW CLAMPS FOR PUMP INSTALLATION					
68516 Total:		27.98							
68572	1/24/2024	11.98	0.00	02/02/2024				No	0
100-068-534200 Buildings And Grounds Rep				WATER VALVE FOR RYAN MASON SHOP					
68572 Total:		11.98							
68598	1/24/2024	65.80	0.00	02/02/2024				No	0
223-026-534000 Automotive Expense				VALVE/NIPPLE RC1					
68598 Total:		65.80							
68614	1/24/2024	201.98	0.00	02/02/2024				No	0
100-068-534200 Buildings And Grounds Rep				PAINT FOR CITY HALL					
68614 Total:		201.98							
68667	1/25/2024	10.97	0.00	02/02/2024				No	0
699-069-522400 General Supplies				BATTERIES SHOP (VMF)					
68667 Total:		10.97							
68668	1/25/2024	7.99	0.00	02/02/2024				No	0
100-068-534200 Buildings And Grounds Rep				LIGHTS FOR BUS DEPT					
68668 Total:		7.99							
68677	1/25/2024	39.99	0.00	02/02/2024				No	0
231-031-534400 Equipment Repairs				BALL VALVE FOR HYDRANT HOOKUP					
68677 Total:		39.99							
68745	1/26/2024	46.00	0.00	02/02/2024				No	0
100-068-534200 Buildings And Grounds Rep				WALL ANCHORS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
68745 Total:		46.00							
68753	1/26/2024	19.43	0.00	02/02/2024				No	0
100-068-534200 Buildings And Grounds Rep				WOOD FOR LIGHT POLE PROTECTORS					
68753 Total:		19.43							
Menards Total:		1,382.67							
Mid-Illinois Companies, Corp.									
13789									
2359	5/19/2023	3,100.00	0.00	02/02/2024				No	0
100-761-587100 Office Equipment & Furniture				CELL TO H. OFFICE CONSTRUCTION					
2359 Total:		3,100.00							
Mid-Illinois Companies, C		3,100.00							
Midwest Transit Equipment									
10421									
R35100755101	1/19/2024	402.80	0.00	02/02/2024				No	0
501-501-534000 Automotive Expense				REPAIR LABOR/SUPPLIES BUS 1931					
R35100755101 Total:		402.80							
Midwest Transit Equipmen		402.80							
Monroe Truck Equipment									
10430									
5492799	1/10/2024	62.88	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				PRESSURE GAUGE VALVE - STREET VEHICLE					
5492799 Total:		62.88							
Monroe Truck Equipment T		62.88							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
NAPA Auto Parts of Pekin 10441									
562019	1/18/2024	42.48	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				HYD. HOSE FITTINGS #423					
562019 Total:		42.48							
562222	1/22/2024	25.98	0.00	02/02/2024				No	0
223-026-534000 Automotive Expense				DEF FLUID RC2					
562222 Total:		25.98							
562318	1/23/2024	5.99	0.00	02/02/2024				No	0
100-761-534000 Automotive Expense				OIL DRAIN PLUG FOR SQUAD					
562318 Total:		5.99							
NAPA Auto Parts of Pekin		74.45							
NCL of Wisconsin Inc 12393									
497713	1/5/2024	235.69	0.00	02/02/2024				No	0
231-031-561300 Testing Fees And Expenses				LAB TESTING SUPPLIES					
497713 Total:		235.69							
NCL of Wisconsin Inc Total:		235.69							
Notary Express Inc 10452									
01182024	1/18/2024	64.99	0.00	02/02/2024				No	0
100-761-557200 License And Inspection Fees				NOTARY STAMP RENEWAL TH					
01182024 Total:		64.99							
Notary Express Inc Total:		64.99							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
O'Reilly Automotive Stores, Inc. 10456									
1262239076	1/23/2024	47.98	0.00	02/02/2024				No	0
223-023-522400 General Supplies				CLEANING SUPPLIES FOR SOLID WASTE					
1262239076 Total:		47.98							
O'Reilly Automotive Stores		47.98							
Pekin Public Library 10488									
01292024	1/29/2024	31,927.86	0.00	02/02/2024				No	0
100-990-496200 PPRT Tax Clearing Acct				PPRT - EOM JAN 2024					
01292024 Total:		31,927.86							
Pekin Public Library Total:		31,927.86							
Peoria Flag & Decorating 10500									
10346103	1/18/2024	652.40	0.00	02/02/2024				No	0
100-068-534200 Buildings And Grounds Rep				FLAGS FOR PLOW TRUCKS					
10346103 Total:		652.40							
Peoria Flag & Decorating T		652.40							
Professional Benefit Administrator 13864									
132378	12/20/2023	960.00	0.00	02/02/2024				No	0
695-095-569000 Other Contractual Service				RUN OUT CLAIMS NOV 2023					
132378 Total:		960.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Professional Benefit Admin	960.00							
Puritan Springs Water 10766									
*** 1386911	1/18/2024	52.83	0.00	02/02/2024				No	0
525-525-529000 Equipment				DRINKING WATER @ AIRPORT 01/15-01/18/24					
1386911 Total:		52.83							
*** 1523786	1/18/2024	7.00	0.00	02/02/2024				No	0
100-990-569000 Other Contractual Service				WATER DISPENSER @ CITY HALL 01/18/24					
1523786 Total:		7.00							
Puritan Springs Water Tota		59.83							
Rabe, Justin 10530									
EXPENSE-0224	1/29/2024	45.00	0.00	02/02/2024				No	0
100-761-519000 Training And Education				INT AFFAIRS/CITIZEN COMPLAINTS 02/13-02/15/24					
EXPENSE-0224 Total:		45.00							
Rabe, Justin Total:		45.00							
Ragan Communications Inc 10533									
29825	1/10/2024	1,791.65	0.00	02/02/2024				No	0
100-034-555000 Radio Expense				BATTERIES FOR PORTABLE RADIOS					
29825 Total:		1,791.65							
29834	1/12/2024	292.50	0.00	02/02/2024				No	0
100-034-529000 Equipment				LIGHT HEADS					
29834 Total:		292.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Ragan Communications In	2,084.15							
Ray O'Herron Co Inc									
10539									
2318234	1/12/2024	35.74	0.00	02/02/2024				No	0
100-761-554300 Tools & Uniforms				NEW HIRE UNIFORMS DW					
2318234 Total:		35.74							
2319223	1/18/2024	276.99	0.00	02/02/2024				No	0
100-034-529000 Equipment				PARKA					
2319223 Total:		276.99							
2319763	1/22/2024	730.00	0.00	02/02/2024				No	0
100-761-554300 Tools & Uniforms				NEW HIRE UNIFORMS KN					
2319763 Total:		730.00							
Ray O'Herron Co Inc Total		1,042.73							
SCBAS Inc									
10570									
122848	1/10/2024	482.60	0.00	02/02/2024				No	0
100-034-534400 Equipment Repairs				SCBA REPAIR 12/04/23					
122848 Total:		482.60							
122849	1/10/2024	452.50	0.00	02/02/2024				No	0
100-034-534400 Equipment Repairs				SCBA REPAIR 12/04/23					
122849 Total:		452.50							
SCBAS Inc Total:		935.10							
Schulke, Nicholas									
11992									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description					
EXPENSE-0224	1/29/2024	15.00	0.00	02/02/2024				No	0
100-761-519000 Training And Education				CRIMINAL LAW & PROCEDURE 02/07/24					
EXPENSE-0224 Total:		15.00							
Schulke, Nicholas Total:		15.00							
Schwartz Electric									
10579									
18333	1/19/2024	1,365.00	0.00	02/02/2024				No	0
100-032-569000 Other Contractual Service				JULIE LOCATES 01/04-01/16/24					
18333 Total:		1,365.00							
Schwartz Electric Total:		1,365.00							
Seico Inc									
10587									
59804	1/22/2024	687.50	0.00	02/02/2024				No	0
100-761-569000 Other Contractual Service				ADDED 3 DOORS TO ACCESS SYSTEM					
59804 Total:		687.50							
Seico Inc Total:		687.50							
Shaw, Tina									
14561									
EXPENSE-0124	1/29/2024	10.76	0.00	02/02/2024				No	0
501-501-554200 Meals/Lodging				PCHS/GIRLS B-BALL TRIP 14927 MEAL 01/17/24					
EXPENSE-0124 Total:		10.76							
Shaw, Tina Total:		10.76							

Sirchie Acquisition Company LLC

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10604									
625823IN	1/11/2024	147.73	0.00	02/02/2024				No	0
100-761-522400 General Supplies				EVIDENCE BAGS					
	625823IN Total:	147.73							
	Sirchie Acquisition Compa	147.73							
Smith, Adam									
11543									
EXPENSE-0224	1/29/2024	15.00	0.00	02/02/2024				No	0
100-761-519000 Training And Education				CRIMINAL LAW & PROCEDURE 02/07/24					
	EXPENSE-0224 Total:	15.00							
	Smith, Adam Total:	15.00							
Standard Heating & Cooling									
13042									
SD25077	1/16/2024	4,978.12	0.00	02/02/2024				No	0
100-068-534200 Buildings And Grounds Rep				INSPECT & CLEAN BOILERS AT CITY HALL					
	SD25077 Total:	4,978.12							
	Standard Heating & Coolin	4,978.12							
Taylor, Nick									
12285									
EXPENSE-0224	1/29/2024	75.00	0.00	02/02/2024				No	0
100-763-519000 Training And Education				HOMICIDE INVEST CERT COURSE 02/12-02/16/24					
	EXPENSE-0224 Total:	75.00							
	Taylor, Nick Total:	75.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Tazewell County Animal Control 10637									
012409	1/5/2024	18,562.00	0.00	02/02/2024				No	0
100-761-566700 Care Of Stray Animals				TRIENNIAL INVOICE 01/01-04/30/24					
	012409 Total:	18,562.00							
	Tazewell County Animal C	18,562.00							
Tazewell County Association of Chiefs of Police 11137									
01292024-CH	1/29/2024	150.00	0.00	02/02/2024				No	0
100-761-551600 Dues And Subscriptions				ANNUAL MEMBERSHIP DUES CH 01/01-12/31/24					
	01292024-CH Total:	150.00							
01292024-SR	1/29/2024	150.00	0.00	02/02/2024				No	0
100-761-551600 Dues And Subscriptions				ANNUAL MEMBERSHIP DUES SR 01/01-12/31/24					
	01292024-SR Total:	150.00							
	Tazewell County Associatio	300.00							
Tazewell County Recorder 11172									
01252024	1/25/2024	142.20	0.00	02/02/2024				No	0
231-029-593300 Lien Filing Fee				FILING ZERO/RELEASE 3 WW LIENS @ \$47.40 EACH					
	01252024 Total:	142.20							
01292024	1/29/2024	94.80	0.00	02/02/2024				No	0
100-766-593300 Lien Filing & Release Fees				RELEASE OF 2 LIENS - 200700025633/200700002216					
	01292024 Total:	94.80							
	Tazewell County Recorder	237.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Tazewell Towing 10641									
211644	1/18/2024	175.00	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				TOW #21 DUMP TRUCK					
211644 Total:		175.00							
Tazewell Towing Total:		175.00							
The Economic Development Group, LTD 13450									
01152024-BDD	1/15/2024	1,167.46	0.00	02/02/2024				No	0
277-277-560500 Consulting Services				EDG BDD 4TH QUARTER 2023					
01152024-BDD Total:		1,167.46							
01152024-CBD	1/15/2024	3,382.27	0.00	02/02/2024				No	0
270-270-560500 Consulting Services				EDG CBD TIF 4TH QUARTER 2023					
01152024-CBD Total:		3,382.27							
01152024-COURT	1/15/2024	3,908.49	0.00	02/02/2024				No	0
275-275-560500 Consulting Services				EDG COURT TIF 4TH QUARTER 2023					
01152024-COURT Total:		3,908.49							
01152024-ESTRES	1/15/2024	2,318.93	0.00	02/02/2024				No	0
271-271-560500 Consulting Services				EDG EAST RES TIF 4TH QUARTER 2023					
01152024-ESTRES Total:		2,318.93							
01152024-SIP	1/15/2024	2,189.64	0.00	02/02/2024				No	0
273-273-560500 Consulting Services				EDG SIP TIF 4TH QUARTER 2023					
01152024-SIP Total:		2,189.64							
01152024-STHRES	1/15/2024	2,075.25	0.00	02/02/2024				No	0
272-272-560500 Consulting Services				EDG SOUTH RES TIF 4TH QUARTER 2023					
01152024-STHRES Total:		2,075.25							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	The Economic Developme	15,042.04							
Topless Tree Service 14332									
2680	1/19/2024	950.00	0.00	02/02/2024				No	0
100-032-536000 Tree Removal / Replacemen				REMOVE TREE @ 4TH ST/BEHIND O'REILLY AUTO					
2680 Total:		950.00							
2682	1/23/2024	2,650.00	0.00	02/02/2024				No	0
100-032-536000 Tree Removal / Replacemen				REMOVE TREE @ 910 S 5TH ST 01/23/24					
2682 Total:		2,650.00							
2683	1/23/2024	530.00	0.00	02/02/2024				No	0
100-032-536000 Tree Removal / Replacemen				REMOVE DEAD TREES @ 606 S 5TH ST 01/23/24					
2683 Total:		530.00							
Topless Tree Service Total:		4,130.00							
Tri-River Police Training Region, Inc 14481									
5334	1/22/2024	750.00	0.00	02/02/2024				No	0
100-761-519000 Training And Education				TRAINING REGISTRATION TB					
5334 Total:		750.00							
Tri-River Police Training R		750.00							
Truck Centers Inc 10664									
F14042202001	1/16/2024	50.99	0.00	02/02/2024				No	0
223-023-534000 Automotive Expense				NUT/HOSE SW15					
F14042202001 Total:		50.99							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
F14042215201	1/17/2024	134.44	0.00	02/02/2024				No	0
223-023-534000 Automotive Expense				THERMOSTAT SW11					
F14042215201 Total:		134.44							
F14042239101	1/24/2024	619.50	0.00	02/02/2024				No	0
223-023-534000 Automotive Expense				RIGHT DRIVE LATCH SW13					
F14042239101 Total:		619.50							
F14042255901	1/23/2024	1,151.38	0.00	02/02/2024				No	0
223-026-534000 Automotive Expense				NITROGEN SENSOR RC2					
F14042255901 Total:		1,151.38							
Truck Centers Inc Total:		1,956.31							
Udry Jewelers 10667									
94186	12/28/2023	236.00	0.00	02/02/2024				No	0
100-005-597900 Employee Recognition				FINANCE DEPT RETIREMENT GIFT					
94186 Total:		236.00							
Udry Jewelers Total:		236.00							
Uftring Auto Group 10829									
166944FOW	1/16/2024	39.62	0.00	02/02/2024				No	0
100-032-534000 Automotive Expense				WINDSHIELD WASHER MOTOR #605					
166944FOW Total:		39.62							
CHCS357903	1/23/2024	79.50	0.00	02/02/2024				No	0
100-761-534000 Automotive Expense				SQUAD SERVICE					
CHCS357903 Total:		79.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Uftring Auto Group Total:		119.12							
UniFirst First Aid & Safety 10749									
A128916	8/1/2023	114.15	0.00	02/02/2024				No	0
501-501-559000 Medical Expense/supplies				REFILL MEDICINE CABINET SUPPLIES - BUS DEPT					
A128916 Total:		114.15							
A129686	1/18/2024	175.81	0.00	02/02/2024				No	0
501-501-559000 Medical Expense/supplies				MED CABINET SUPPLIES RESTOCKED - BUS DEPT					
A129686 Total:		175.81							
UniFirst First Aid & Safety		289.96							
UnityPoint Health 13528									
*** 5110IN2493	8/22/2023	551.73	0.00	02/02/2024				No	0
100-034-522500 Emergency Medical Supplie				EMERGENCY MEDICAL SUPPLIES					
5110IN2493 Total:		551.73							
5110IN2517	1/9/2024	18.18	0.00	02/02/2024				No	0
100-034-522500 Emergency Medical Supplie				EMERGENCY MEDICAL SUPPLIES					
5110IN2517 Total:		18.18							
5110IN2521	1/9/2024	1,095.54	0.00	02/02/2024				No	0
100-034-522500 Emergency Medical Supplie				EMERGENCY MEDICAL SUPPLIES					
5110IN2521 Total:		1,095.54							
UnityPoint Health Total:		1,665.45							
Verizon 14122									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
9953352786	1/3/2024	362.10	0.00	02/02/2024				No	0
501-501-550300 Telephone				BUS DEPT CELL PHONES 12/04/23-01/03/24					
9953352786 Total:		362.10							
Verizon Total:		362.10							
Wex Health, Inc 14835									
31526	1/12/2024	36.19	0.00	02/02/2024				No	0
695-095-569000 Other Contractual Service				JANUARY 2024 COBRA					
31526 Total:		36.19							
Wex Health, Inc Total:		36.19							
Willmert, Brian 12133									
EXPENSE-0124	1/29/2024	315.00	0.00	02/02/2024				No	0
695-095-516700 Wellness Program				50% GYM REIMBURSEMENT - ANNUAL 01/17/24					
EXPENSE-0124 Total:		315.00							
Willmert, Brian Total:		315.00							
Wilson, Tiffani 14897									
EXPENSE-0124	1/29/2024	9.44	0.00	02/02/2024				No	0
501-501-554200 Meals/Lodging				PCHS/LIFESKILLS TRIP 14895 MEAL 01/18/24					
EXPENSE-0124 Total:		9.44							
Wilson, Tiffani Total:		9.44							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:	208,310.78
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Accounts Payable

To Be Paid Proof List

User: cmbodine@ci.pekin.il.us
Printed: 02/08/2024 - 2:17PM
Batch: 00028.01.2024 - CMB_2024-02-09



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Advance Auto Parts 12965									
5146400837214	1/8/2024	8.32	0.00	02/09/2024				No	0
100-034-534000 Automotive Expense				HEADLIGHTS - FIRE DEPT					
5146400837214 Total:		8.32							
5146402429095	1/24/2024	244.19	0.00	02/09/2024				No	0
699-069-534000 Automotive Expense				THERMOSTAT/WATER PUMP - #604					
5146402429095 Total:		244.19							
Advance Auto Parts Total:		252.51							
Amazon Capital Services 10020									
14L7PT3MC3RQ	2/1/2024	293.95	0.00	02/09/2024				No	0
100-009-599802 Computer Hardware				WORK STATION CAMERAS FOR VIDEO CONF					
14L7PT3MC3RQ Total:		293.95							
169H9CDX9GMW	2/1/2024	1,106.70	0.00	02/09/2024				No	0
100-009-599802 Computer Hardware				UPS FOR MAIN DEMARC					
169H9CDX9GMW Total:		1,106.70							
194XN3MXCCVT	2/1/2024	49.56	0.00	02/09/2024				No	0
100-001-520200 Office Supplies				LABEL MAKER REPLACEMENT TAPE					
194XN3MXCCVT Total:		49.56							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
*** 197P6WMD99M	1/10/2024	5.08	0.00	02/09/2024				No	0
100-006-520200 Office Supplies				BOSTITCH MAGNETIC STAPLE REMOVER					
*** 197P6WMD99M	1/10/2024	5.14	0.00	02/09/2024				No	0
100-006-520200 Office Supplies				SCOTCH TAPE DISPENSER					
197P6WMD99MF Total:		10.22							
1D69TGXR9VWM	2/1/2024	360.94	0.00	02/09/2024				No	0
100-009-599802 Computer Hardware				PRINTER					
1D69TGXR9VWM Total:		360.94							
1FVHDY3RC7XN	2/1/2024	17.80	0.00	02/09/2024				No	0
100-009-599802 Computer Hardware				A/V CABLE					
1FVHDY3RC7XN Total:		17.80							
1HDX4X4J77MP	2/1/2024	250.48	0.00	02/09/2024				No	0
100-009-529000 Equipment				PRECISION SCREWDRIVERS					
1HDX4X4J77MP Total:		250.48							
1HDX4X4J9RHG	2/1/2024	85.99	0.00	02/09/2024				No	0
100-001-520200 Office Supplies				TONER CARTRIDGE					
1HDX4X4J9RHG Total:		85.99							
1KFH6XXJ4HYG	2/1/2024	399.99	0.00	02/09/2024				No	0
100-009-599802 Computer Hardware				PORTABLE DISPLAYS FOR PD					
1KFH6XXJ4HYG Total:		399.99							
1KFH6XXJ6GM4	2/1/2024	1,294.78	0.00	02/09/2024				No	0
100-068-522400 General Supplies				CLEANING SUPPLIES - PUBLIC PROPERTY					
1KFH6XXJ6GM4 Total:		1,294.78							
1LCQMV7L9JLF	2/1/2024	152.50	0.00	02/09/2024				No	0
100-009-599802 Computer Hardware				FIDO 2FA KEYS					
1LCQMV7L9JLF Total:		152.50							
*** 1NQMXL139Q	2/1/2024	10.36	0.00	02/09/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
100-068-520200 Office Supplies					3/8 INCH STAPLER				
*** 1NQMXL139Q	2/1/2024	13.44	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					EXPANDING FOLDER 5.25"				
*** 1NQMXL139Q	2/1/2024	33.37	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					EXPANDING FOLDERS 1.75"				
*** 1NQMXL139Q	2/1/2024	23.46	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					EXPANDING FOLDERS 3.5"				
*** 1NQMXL139Q	2/1/2024	8.54	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					PAPER CLIPS				
*** 1NQMXL139Q	2/1/2024	19.99	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					JUMBO PAPER CLIPS				
*** 1NQMXL139Q	2/1/2024	17.86	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					UNIVERSAL GEL PENS				
*** 1NQMXL139Q	2/1/2024	8.76	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					5 X 8 LEGAL PADS				
*** 1NQMXL139Q	2/1/2024	25.98	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					8.5 X 11 LEGAL PADS				
*** 1NQMXL139Q	2/1/2024	31.16	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					FILE FOLDERS 8.5 X 11"				
*** 1NQMXL139Q	2/1/2024	9.74	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					ASSORTED RUBBER BANDS				
*** 1NQMXL139Q	2/1/2024	45.18	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					MONEY RECEIPT BOOK				
*** 1NQMXL139Q	2/1/2024	18.78	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					POST IT 24-PACK				
*** 1NQMXL139Q	2/1/2024	14.99	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					STAPLES 10-PACK				
*** 1NQMXL139Q	2/1/2024	29.98	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					BIC WHITE-OUT 20 COUNT				
*** 1NQMXL139Q	2/1/2024	6.99	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					ASSORTED BINDER CLIPS				
*** 1NQMXL139Q	2/1/2024	8.99	0.00	02/09/2024				No	0
100-068-520200 Office Supplies					SHARPIES				
1NQMXL139QCC Total:		327.57							
1PJ13VQL4C7R	2/1/2024	1,865.99	0.00	02/09/2024				No	0
100-009-599802 Computer Hardware					REPLACEMENT ATEM FOR A/V ROOM				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description					
1PJ13VQL4C7R Total:		1,865.99							
1PJ13VQL7NGT	2/1/2024	18.79	0.00	02/09/2024				No	0
699-069-522400 General Supplies				FILE ORGANIZER - VMF DEPT					
1PJ13VQL7NGT Total:		18.79							
1QP47DHL6NH6	2/1/2024	293.95	0.00	02/09/2024				No	0
100-009-599802 Computer Hardware				CAMERAS FOR VIDEO CONFERENCE ROUND 2					
1QP47DHL6NH6 Total:		293.95							
Amazon Capital Services T		6,529.21							
Ameren Illinois									
10021									
*** 0483154119	2/2/2024	69.15	0.00	02/09/2024				No	0
100-068-550100 Utilities				TRAFFIC SIGN X 3RD 01/01-01/30/24					
0483154119 Total:		69.15							
*** 0951952119	2/1/2024	105.04	0.00	02/09/2024				No	0
100-068-550100 Utilities				MARGARET ST PARKING LIGHTS 01/01-01/30/24					
0951952119 Total:		105.04							
Ameren Illinois Total:		174.19							
Brightspeed									
10111									
*** 304021116	1/10/2024	82.50	0.00	02/09/2024				No	0
100-009-550300 Telephone				STREET FAX 01/10-02/09/24					
304021116 Total:		82.50							
*** 304022613	1/10/2024	116.56	0.00	02/09/2024				No	0
100-009-550300 Telephone				PHONE AT WWTP 01/10-02/09/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	304022613 Total:	116.56							
*** 304025584	1/10/2024	354.16	0.00	02/09/2024				No	0
100-009-550300 Telephone				PHONE STATION 2 & 3 01/10-02/09/24					
	304025584 Total:	354.16							
*** 304027612	1/13/2024	78.46	0.00	02/09/2024				No	0
100-009-550300 Telephone				2-WIRE PAGER FIRE DEPT 12/13/23-01/12/24					
	304027612 Total:	78.46							
*** 304062244	1/25/2024	138.82	0.00	02/09/2024				No	0
100-009-550300 Telephone				2-WIRE PAGER 01/25-02/24/24					
	304062244 Total:	138.82							
	Brightspeed Total:	770.50							
CINTAS Corporation									
10115									
4180719094	1/18/2024	220.90	0.00	02/09/2024				No	0
699-069-569000 Other Contractual Service				VMF UNIFORM CLEANING					
	4180719094 Total:	220.90							
4181406900	1/25/2024	220.90	0.00	02/09/2024				No	0
699-069-569000 Other Contractual Service				VMF UNIFORM CLEANING					
	4181406900 Total:	220.90							
4182141385	2/1/2024	220.90	0.00	02/09/2024				No	0
699-069-569000 Other Contractual Service				VMF UNIFORM CLEANING					
	4182141385 Total:	220.90							
	CINTAS Corporation Total	662.70							

CivicServ

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
14346									
1045	1/24/2024	1,000.00	0.00	02/09/2024				No	0
100-009-538000 Maintenance Agreements				INTERNET FORMS AND PERMITS					
1045 Total:		1,000.00							
CivicServ Total:		1,000.00							
Confidential Security Corp									
10891									
105472	12/31/2023	72.40	0.00	02/09/2024				No	0
100-990-569000 Other Contractual Service				SHREDDING FOR CITY - DEC 2023					
105472 Total:		72.40							
105821	1/31/2024	72.40	0.00	02/09/2024				No	0
100-990-569000 Other Contractual Service				SHREDDING FOR CITY - JAN 2024					
105821 Total:		72.40							
Confidential Security Corp		144.80							
Cruce Aviation									
13646									
2115646	11/29/2023	852.29	0.00	02/09/2024				No	0
100-068-522400 General Supplies				WEED KILLER					
2115646 Total:		852.29							
Cruce Aviation Total:		852.29							
Cummins Inc									
13953									
Q168390	12/14/2023	2,061.75	0.00	02/09/2024				No	0
100-034-534000 Automotive Expense				L-3 REPAIRS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
	Q168390 Total:	2,061.75							
	Cummins Inc Total:	2,061.75							
Fastenal Company 10181									
ILPRA460600	1/31/2024	32.86	0.00	02/09/2024				No	0
699-069-522400 General Supplies				ASSORTED SPRING PIN					
	ILPRA460600 Total:	32.86							
	Fastenal Company Total:	32.86							
First UNUM Life Insurance Company 14363									
*** 4786960019	1/1/2024	1,089.47	0.00	02/09/2024				No	0
695-095-517504 A D & D Life Premium				CITY SHARE UNUM JAN 2024					
*** 4786960019	2/1/2024	1,858.21	0.00	02/09/2024				No	0
695-095-517504 A D & D Life Premium				CITY SHARE UNUM FEB 2024					
	4786960019 Total:	2,947.68							
	First UNUM Life Insuranc	2,947.68							
Gem City Tire 12935									
43600	1/26/2024	684.44	0.00	02/09/2024				No	0
100-068-534000 Automotive Expense				TIRES - RYAN'S TRUCK #244 - PUBLIC PROPERTY					
	43600 Total:	684.44							
	Gem City Tire Total:	684.44							
GFI Digital									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
13867									
2751418	1/16/2024	150.00	0.00	02/09/2024				No	0
100-009-569000 Other Contractual Service				COPIER MOVE 12/14/23					
2751418 Total:		150.00							
GFI Digital Total:		150.00							
Hanson Industrial-Peoria, Inc.									
11382									
112135220	11/21/2023	256.00	0.00	02/09/2024				No	0
501-501-534400 Equipment Repairs				REPAIR - BUS PRESSURE WASHER					
112135220 Total:		256.00							
Hanson Industrial-Peoria, I		256.00							
Harris Pest Control									
10251									
126881	2/1/2024	125.00	0.00	02/09/2024				No	0
100-068-566600 Pest Control				BUS MAINTENANCE SHOP 9-1-1 - JAN 2024					
126881 Total:		125.00							
126882	2/1/2024	75.00	0.00	02/09/2024				No	0
100-068-566600 Pest Control				SOLID WASTE STREET DEPT - JAN 2024					
126882 Total:		75.00							
126883	2/1/2024	110.00	0.00	02/09/2024				No	0
100-068-566600 Pest Control				CITY HALL & FIRE HOUSES - JAN 2024					
126883 Total:		110.00							
Harris Pest Control Total:		310.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
12742									
6666185	1/15/2024	30.00	0.00	02/09/2024				No	0
231-031-522200 Chemical Supplies				CHLORINE CYLINDERS					
6666185 Total:		30.00							
Hawkins Inc. Total:		30.00							
Herr Petroleum Corporation									
12712									
*** C41424	1/4/2024	-7,378.17	0.00	02/09/2024				No	0
699-000-160100 Fuel Inventory				REG N/L CREDIT/VENDOR BILLED 2X IN ERROR					
*** C41424	1/4/2024	-7,958.50	0.00	02/09/2024				No	0
699-000-160100 Fuel Inventory				DIESEL CREDIT/VENDOR BILLED 2X IN ERROR					
C41424 Total:		-15,336.67							
*** D41944	1/26/2024	16,837.67	0.00	02/09/2024				No	0
699-000-160100 Fuel Inventory				DIESEL - 5002 GAL @ 3.37/GAL					
*** D41944	1/26/2024	7,984.72	0.00	02/09/2024				No	0
699-000-160100 Fuel Inventory				REG N/L - 3000 GAL @ 2.66/GAL					
D41944 Total:		24,822.39							
D42003	2/2/2024	13,860.22	0.00	02/09/2024				No	0
699-000-160100 Fuel Inventory				DIESEL - 4001 GAL @ 3.46/GAL					
D42003 Total:		13,860.22							
Herr Petroleum Corporatio		23,345.94							
Hugh Saxe Enterprises, Inc.									
14364									
1006226	1/25/2024	32.95	0.00	02/09/2024				No	0
525-525-524000 Lease/rental Of Equipment				WATER SOFTENER RENTAL 02/01-02/29/24					
1006226 Total:		32.95							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Hugh Saxe Enterprises, Inc	32.95							
i3 Broadband 12074									
32556821	2/1/2024	12,411.08	0.00	02/09/2024				No	0
100-009-550300 Telephone				CITY HALL PHONES & INTERNET 02/01-02/29/24					
	32556821 Total:	12,411.08							
	i3 Broadband Total:	12,411.08							
J.W. Lawn Care 14521									
01242024A	1/24/2024	1,225.00	0.00	02/09/2024				No	0
525-525-536300 Snow Removal - Salt And C				SNOW REMOVAL 01/13-01/19/24					
	01242024A Total:	1,225.00							
01242024B	1/24/2024	525.00	0.00	02/09/2024				No	0
525-525-536300 Snow Removal - Salt And C				SNOW REMOVAL PD MANEUVER 01/15-01/19/24					
	01242024B Total:	525.00							
	J.W. Lawn Care Total:	1,750.00							
Maris, LLC 10814									
70525	1/31/2024	250.00	0.00	02/09/2024				No	0
100-006-569000 Other Contractual Service				FINANCE DEPT PRE-EMPLOYMENT TESTINGS					
	70525 Total:	250.00							
	Maris, LLC Total:	250.00							
Mathews, Trenten									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
15008									
EXPENSE-0124A	2/7/2024	20.99	0.00	02/09/2024				No	0
695-095-516700 Wellness Program				GYM MEMBERSHIP DEC 2023					
EXPENSE-0124A Total:		20.99							
EXPENSE-0124B	2/7/2024	20.99	0.00	02/09/2024				No	0
695-095-516700 Wellness Program				GYM MEMBERSHIP JAN 2024					
EXPENSE-0124B Total:		20.99							
Mathews, Trenten Total:		41.98							
McKenzie, Dallas									
10406									
EXPENSE-0124A	2/7/2024	23.50	0.00	02/09/2024				No	0
695-095-516700 Wellness Program				GYM MEMBERSHIP JAN 2024					
EXPENSE-0124A Total:		23.50							
EXPENSE-0124B	2/7/2024	18.50	0.00	02/09/2024				No	0
695-095-516700 Wellness Program				GYM MEMBERSHIP DEPENDANT JAN 2024					
EXPENSE-0124B Total:		18.50							
McKenzie, Dallas Total:		42.00							
McMillan, Sue									
10407									
EXPENSE-0124A	2/1/2024	47.40	0.00	02/09/2024				No	0
100-004-551000 Printing And Publications				ANNEXATION ORDINANCE 4149-23/24 01/31/24					
EXPENSE-0124A Total:		47.40							
EXPENSE-0124B	2/1/2024	47.40	0.00	02/09/2024				No	0
100-004-551000 Printing And Publications				PERM ESMT SCHMIDGALL 3RD-COURT 01/31/24					
EXPENSE-0124B Total:		47.40							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
EXPENSE-0124C	2/2/2024	47.40	0.00	02/09/2024				No	0
100-004-551000 Printing And Publications				RECORD TEMP EASEMENT SCHL DISTRICT 02/01/24					
EXPENSE-0124C Total:		47.40							
EXPENSE-0124D	2/2/2024	47.40	0.00	02/09/2024				No	0
100-004-551000 Printing And Publications				RECORD PERM EASEMENT SCH DISTRICT 01/31/24					
EXPENSE-0124D Total:		47.40							
McMillan, Sue Total:		189.60							
Meister-Shane, Ltd 15115									
63620	2/5/2024	296.46	0.00	02/09/2024				No	0
100-034-534000 Automotive Expense				VALVE CAP COVER FIRE - LADDER 1					
63620 Total:		296.46							
Meister-Shane, Ltd Total:		296.46							
Menards 10414									
68689	1/25/2024	59.99	0.00	02/09/2024				No	0
501-501-522400 General Supplies				JACKET - GW					
68689 Total:		59.99							
68778	1/26/2024	14.64	0.00	02/09/2024				No	0
231-031-561300 Testing Fees And Expenses				WATER FOR LAB TESTING					
68778 Total:		14.64							
69029	2/2/2024	81.34	0.00	02/09/2024				No	0
100-068-534000 Automotive Expense				CLEANING SUPPLIES PUBLIC PROPERTY					
69029 Total:		81.34							
69133	1/31/2024	30.96	0.00	02/09/2024				No	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
100-068-534200 Buildings And Grounds Rep				PAINT SUPPLIES FOR CITY HALL					
69133 Total:		30.96							
69151	1/31/2024	4.99	0.00	02/09/2024				No	0
100-068-522400 General Supplies				OUTLET PLATE					
69151 Total:		4.99							
69240	2/1/2024	5.98	0.00	02/09/2024				No	0
100-068-522400 General Supplies				VINEGAR FOR CLEANING PUBLIC PROPERTY					
69240 Total:		5.98							
69290	2/2/2024	26.22	0.00	02/09/2024				No	0
100-068-522400 General Supplies				CLEANING SUPPLIES/RIVERFRONT BATHROOMS					
69290 Total:		26.22							
69505	2/5/2024	32.51	0.00	02/09/2024				No	0
100-068-522400 General Supplies				PAINT SUPPLIES CITY HALL					
69505 Total:		32.51							
Menards Total:		256.63							
Midwest Transit Equipment									
10421									
X10106966801	1/25/2024	1,495.95	0.00	02/09/2024				No	0
501-501-534000 Automotive Expense				HYD. POWER BRAKE BUS 1909					
X10106966801 Total:		1,495.95							
X10106986001	1/30/2024	350.10	0.00	02/09/2024				No	0
501-501-534000 Automotive Expense				PUMP ASSEMBLY BUS 1957					
X10106986001 Total:		350.10							
Midwest Transit Equipmen		1,846.05							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Missouri Network Alliance									
14626									
60342	1/1/2024	5,882.41	0.00	02/09/2024				No	0
100-009-550300 Telephone				DATA FIBER CSO & AIRPORT 01/01-01/31/24					
60342 Total:		5,882.41							
61250	2/1/2024	6,117.03	0.00	02/09/2024				No	0
100-009-550300 Telephone				DATA FIBER CSO & AIRPORT 02/01-02/29/24					
61250 Total:		6,117.03							
Missouri Network Alliance		11,999.44							
Neighborly Software									
14186									
INV11899	7/2/2023	4,800.00	0.00	02/09/2024				No	0
261-323-599801 Computer Software				NEIGHBORLY SOFTWARE/CDBG PROGRAM LOANS					
INV11899 Total:		4,800.00							
Neighborly Software Total:		4,800.00							
Parkside Athletics									
10470									
02012024	2/1/2024	3,609.87	0.00	02/09/2024				No	0
695-095-516700 Wellness Program				ANNUAL & FEB 2024 PARKSIDE MEMBERSHIPS					
02012024 Total:		3,609.87							
Parkside Athletics Total:		3,609.87							
Pekin Park District									
10487									
02012024	2/1/2024	154.23	0.00	02/09/2024				No	0
100-068-550100 Utilities				PARK DISTRICT 12/04/23-01/07/24					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	02012024 Total:	154.23							
	Pekin Park District Total:	154.23							
Rainbo Oil Co 10534									
*** 9164493	1/25/2024	153.08	0.00	02/09/2024				No	0
100-032-534000 Automotive Expense				PRO PERF AF GLOBAL HD					
*** 9164493	1/25/2024	153.08	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				PRO PERFORMANCE AF GLOBAL					
*** 9164493	1/25/2024	84.97	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				WINDOW WASH					
*** 9164493	1/25/2024	918.22	0.00	02/09/2024				No	0
501-501-534000 Automotive Expense				AD/DEF/WINDOW WASH					
	9164493 Total:	1,309.35							
	Rainbo Oil Co Total:	1,309.35							
SCADAware 14952									
2007653	11/8/2023	2,646.33	0.00	02/09/2024				No	0
231-031-534400 Equipment Repairs				SCADA WORK ON SCREW PUMPS 10/02-10/11/23					
	2007653 Total:	2,646.33							
	SCADAware Total:	2,646.33							
Schwartz Electric 10579									
18329	1/18/2024	347.44	0.00	02/09/2024				No	0
100-763-592900 State Forfeiture Expense				POLICE LOBBY ELECTRICAL WORK 01/10-01/11/24					
	18329 Total:	347.44							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
	Schwartz Electric Total:	347.44							
Screen Graphics 11875									
5039	1/9/2024	374.00	0.00	02/09/2024				No	0
100-001-599000 Miscellaneous				COUNCIL CHAMBER NAMEPLATES					
	5039 Total:	374.00							
	Screen Graphics Total:	374.00							
SHI International Corp 12297									
B17831554	1/12/2024	340.00	0.00	02/09/2024				No	0
100-009-599802 Computer Hardware				PD LAPTOP DOCK					
	B17831554 Total:	340.00							
	SHI International Corp Tot	340.00							
Taylor Print Impressions 10143									
7636180	1/29/2024	787.89	0.00	02/09/2024				No	0
100-006-551000 Printing And Publications				8.5 X 11 DIRECT DEPOSIT FORMS - 5000 CT					
	7636180 Total:	787.89							
	Taylor Print Impressions To	787.89							
Truck Centers Inc 10664									
F14042182101	1/25/2024	121.76	0.00	02/09/2024				No	0
100-032-534000 Automotive Expense				SPEED SENSOR #495					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	F14042182101 Total:	121.76							
F14042281101	1/25/2024	57.37	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				BEZEL PUSH BUTTON SW13					
	F14042281101 Total:	57.37							
F14042315401	1/29/2024	10.44	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				AXLE SHAFT GASKET SW14					
	F14042315401 Total:	10.44							
F14042321501	1/29/2024	-297.50	0.00	02/09/2024				No	0
223-026-534000 Automotive Expense				RETURN - NITROGEN SENSOR RC1					
	F14042321501 Total:	-297.50							
F14042323201	1/30/2024	936.39	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				NITROGEN SENSOR SW14					
	F14042323201 Total:	936.39							
F14042340701	1/31/2024	697.76	0.00	02/09/2024				No	0
100-032-534000 Automotive Expense				ALTERNATOR #469 STREET DEPT					
	F14042340701 Total:	697.76							
F14042340702	2/1/2024	181.93	0.00	02/09/2024				No	0
100-032-534000 Automotive Expense				IDLER PULLEY - STREET DEPT TRUCK 469					
	F14042340702 Total:	181.93							
F14042350301	2/1/2024	153.60	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				PRESSURE SENSOR SW16					
	F14042350301 Total:	153.60							
F14042352801	2/1/2024	68.99	0.00	02/09/2024				No	0
100-032-534000 Automotive Expense				ALTERNATOR PULLEY - STREET DEPT 469					
	F14042352801 Total:	68.99							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
F14042356501	2/2/2024	73.82	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				SEAL SW12					
F14042356501 Total:		73.82							
F14042367301	2/5/2024	69.34	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				SEAL SW11					
F14042367301 Total:		69.34							
F14042373701	2/5/2024	232.49	0.00	02/09/2024				No	0
100-032-534000 Automotive Expense				COOLANT TUBE - STREET DEPT TRUCK 469					
F14042373701 Total:		232.49							
F14042375901	2/5/2024	-297.50	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				NITROGEN SENSOR CORE CREDIT SW14					
F14042375901 Total:		-297.50							
R14008102601	2/1/2024	16,125.72	0.00	02/09/2024				No	0
223-023-534000 Automotive Expense				TRANSMISSION PARTS/LABOR SW12					
R14008102601 Total:		16,125.72							
Truck Centers Inc Total:		18,134.61							
US Bank Equipment Finance									
13878									
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0
100-001-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - ADMINISTRATION					
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0
100-006-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - FINANCE DIRECTOR					
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0
100-032-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - FIRE DEPT					
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0
100-032-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - STREET DEPT					
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0
100-761-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - PPD PATROL					
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0

AP-To Be Paid Proof List (02/08/2024 - 2:17 PM)

*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
100-763-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - PPD INVESTIGATIONS					
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0
100-763-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - PPD INVESTIGATIONS					
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0
100-764-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - PPD RECORDS					
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0
100-990-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - WORK ROOM					
*** 521460345	2/1/2024	620.48	0.00	02/09/2024				No	0
501-501-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - BUS DEPT					
*** 521460345	2/1/2024	127.71	0.00	02/09/2024				No	0
501-501-524000 Lease/rental Of Equipment				COPIER LEASE 02/01/24 - VMF					
521460345 Total:		1,897.58							
US Bank Equipment Finan		1,897.58							
Verizon									
14122									
9953352784	1/3/2024	771.94	0.00	02/09/2024				No	0
100-009-550300 Telephone				FIRE CELLULAR 12/04/23-01/03/23					
9953352784 Total:		771.94							
9953352785	1/3/2024	10,489.51	0.00	02/09/2024				No	0
100-009-550300 Telephone				CITY HALL CELLULAR 12/04/23-01/03/23					
9953352785 Total:		10,489.51							
9953962579	1/10/2024	131.93	0.00	02/09/2024				No	0
100-009-550300 Telephone				B & G CELLULAR 12/11/23-01/10/24					
9953962579 Total:		131.93							
9954967516	1/23/2024	1,153.96	0.00	02/09/2024				No	0
100-009-550300 Telephone				NETMOTION 12/24/23-01/23/24					
9954967516 Total:		1,153.96							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Verizon Total:		12,547.34							
Verizon Connect Nwf, Inc									
12701									
342000051761	2/1/2024	1,516.97	0.00	02/09/2024				No	0
100-009-529500 AVL Equipment				AVL EQUIPMENT FOR CITY VEHICLES 01/01-01/31/24					
342000051761 Total:		1,516.97							
Verizon Connect Nwf, Inc		1,516.97							
Report Total:		117,786.67							

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 11, 2024
To: Members of the City Council
From: Nic Maquet, Chief Building Official

AGENDA ITEM: Building Department Permit Report February 2024

DESCRIPTION: Building permits issued during the month of February 2024

FINANCIAL IMPACT:

REVIEWED BY:

Nic Maquet, Chief Building Official
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/5/2024
 Approved - 3/6/2024
 Final Approval - 3/7/2024

Cash Receipts

Receipt Listing by GL

User: nmaquet@ci.pekin.il.us

Printed: 03/05/2024 - 8:43 PM



City Of Pekin
111 S. Capitol
Pekin, IL 61554

Account Number			Account Description			Amount
Receipt No	Void	Cust No Name		Receipt Date	Line Item Description	
100-793-420500			Hvac License			
01195811	False	026394 Jeff Frieden		2/14/2024	HVAC License - Transfer 11/27/23 pr	-100.00
01196209	False	028488 Kelly Copeland		2/16/2024	HVAC License - 11/14/23 CR transfer	-100.00
					Fund: 100 Total:	-200.00
100-793-420800			Electrical Contractors License			
01196210	False	032787 Jason House		2/16/2024	Electrical License - 11/1/23 CR transfi	-100.00
01196211	False	033400 Joey Wade		2/16/2024	Electrical License - 12/5/23 CR transfi	-100.00
01196212	False	034545 Manuel Vallejo		2/16/2024	Electrical License - 11/20/23 CR trans	-100.00
					Fund: 100 Total:	-300.00
100-793-423000			Home Occupation License			
01194534	False	026395 Jerry Britton		2/7/2024	Home Occupation	0.00
					Fund: 100 Total:	0.00
100-793-425500			Hvac Permit			
01192729	False	033227 Brad Johnson		2/1/2024	HVAC Permit - 24PEK-HV-0021 - 40	20.00
01194459	False	004542 David Osborn		2/2/2024	HVAC Permit - 24PEK-HV-0022 - 14	40.00
01194465	False	026576 Paxton Griffin		2/2/2024	HVAC Permit - 24PEK-HV-0023 - 25	20.00
01195560	False	026009 Craig Stuber		2/12/2024	HVAC Permit - 24PEK-HV-0020 - 18	20.00
01195561	False	027600 Nicholas Mucciante		2/12/2024	HVAC Permit - 24PEK-HV-0025 - 12	40.00
01195562	False	027600 Nicholas Mucciante		2/12/2024	HVAC Permit - 24PEK-HV-0026 - 22	20.00
01195927	False	014294 Frank Shearer		2/13/2024	HVAC Permit - 24PEK-HV-0028 - 70	40.00
01196023	False	034610 Michael Carr		2/14/2024	HVAC Permit - 24PEK-HV-0024 - 12	40.00
01196047	False	014294 Frank Shearer		2/14/2024	HVAC Permit - 24PEK-HV-0031 - 61	20.00
01196049	False	014294 Frank Shearer		2/14/2024	HVAC Permit - 24PEK-HV-0029 - 72	20.00
01196146	False	004542 David Osborn		2/15/2024	HVAC Permit - 24PEK-HV-0032 - 18	40.00
01196147	False	004542 David Osborn		2/15/2024	HVAC Permit - 24PEK-HV-0033 - 16	40.00
01196148	False	004542 David Osborn		2/15/2024	HVAC Permit - 24PEK-HV-0030 - 17	40.00

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01196660	False	004542	David Osborn	2/16/2024	HVAC Permit - 24PEK-HV-0034 - 82	40.00
01196695	False	028045	Richard Freeman	2/20/2024	HVAC Permit - 24PEK-HV-0035 - 23	40.00
01198229	False	026012	Ray Perry	2/26/2024	HVAC Permit - 24PEK-HV-0036 - 13	40.00
01198229	False	026012	Ray Perry	2/26/2024	HVAC Permit - 24PEK-HV-0037 - 16	40.00
01200043	False	004542	David Osborn	2/28/2024	HVAC Permit - 24PEK-HV-0038 - 18	40.00
					Fund: 100	Total: 600.00
100-793-425700			Special Use Permit			
01195563	False	028227	Central Life Church	2/13/2024	Special Use Permit	0.00
01195806	True	000000	Richard Wilhelm	2/14/2024	Special Use Permit -	85.00
01196702	False	003223	Keith Newell	2/19/2024	Variance Application - 611 Margaret S	85.00
01198418	False	028227	Central Life Church	2/23/2024	Special Use Permit	0.00
					Fund: 100	Total: 85.00
100-793-426000			Electrical Permits			
01192544	False	033332	Bruce Wood	2/1/2024	Electrical Permit - 24PEK-SOL-0012	43.00
01192547	False	034635	Paul Joyce	2/1/2024	Electrical Permit- 24PEK-SOL-0014 -	43.00
01193291	False	029894	Sean Leatherman	2/5/2024	Electrical Permit - 24PEK-EL-0013 -	43.00
01194530	False	033733	Chris Stewart	2/3/2024	Electrical Permit - 24PEK-SOL-0004	43.00
01194531	False	033733	Chris Stewart	2/3/2024	Electrical Permit - 24PEK-SOL-0015	43.00
01195046	False	033380	Illinois Solar Services	2/5/2024	Electrical Permit - 23PEK-SOL-2031	1,135.00
01195050	False	034635	Paul Joyce	2/5/2024	Electrical Permit - 24PEK-SOL-0016	43.00
01195324	False	014613	Lindsey Hyatt	2/9/2024	Electrical Permit - 24PEK-EL-0017 -	18.00
01195926	False	026016	Joshua Fryman	2/13/2024	Electrical Permit - 24PEK-EL-0018 -	43.00
01196045	False	034635	Paul Joyce	2/14/2024	Electrical Permit - 24PEK-SOL-0017	43.00
01196149	False	029307	Shawn Taylor	2/15/2024	Electrical Permit - 24PEK-EL-0019 -	43.00
01196150	False	029307	Shawn Taylor	2/15/2024	Electrical Permit - 24PEK-EL-0020 -	91.00
01196154	False	034635	Paul Joyce	2/15/2024	Electrical Permit - 24PEK-SOL-0018	43.00
01196608	False	028140	Scott Sauder	2/16/2024	Electrical Permit - 24PEK-EL-0014 -	31.00
01196676	False	026270	Larry Morr	2/19/2024	Electrical Permit - 24PEK-EL-0021 -	43.00
01196960	False	030835	Jimmy Rogers	2/21/2024	Electrical Permit - 24PEK-EL-0023 -	43.00
01197145	False	026281	Matt Stropes	2/21/2024	Electrical Permit - 24PEK-EL-0022 -	43.00
01200040	False	026016	Joshua Fryman	2/28/2024	Electrical Permit - 24PEK-EL-0024 -	43.00
01200041	False	033332	Bruce Wood	2/28/2024	Electrical Permit - 24PEK-SOL-0019	43.00
01200045	False	029307	Shawn Taylor	2/28/2024	Electrical Permit - 24PEK-EL-0025 -	43.00
01200389	False	026578	Daniel Wilcox	2/29/2024	Electrical Permit - 24PEK-EL-0012 -	43.00

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01196697	False	010197	Benassi Roofing	2/19/2024	Roofing Permit - 24PEK-BP-0042 - 14	83.00
01196703	False	032213	Kelle Williams	2/19/2024	Fence Permit - 24PEK-FE-0012 - 611	50.00
01196703	False	032213	Kelle Williams	2/19/2024	Roofing Permit - 24PEK-BP-0044 - 6	80.00
01196716	False	014818	David Burling	2/20/2024	Demolition Permit - 24PEK-DEMO-0	40.00
01196744	False	034243	Cox-Crete	2/20/2024	Building Permit - 24PEK-BP-0047 - 9	30.00
01196774	False	030887	Samuel Clifton	2/20/2024	Dumpster - 24PEK-DUMP-0045 - 415	25.00
01196838	False	034762	Advanced Concrete	2/21/2024	Building Permit - 24PEK-BP-0048 - 1	60.00
01197290	False	034357	Erie Construction Midwest Inc	2/21/2024	Building Permit - 24PEK-BP-0049 - 1	209.00
01197419	False	034335	Brian Krizan	2/22/2024	Building Permit - 24PEK-BP-0050 - 1	50.00
01197460	False	019241	Josh Peterson	2/23/2024	Building Permit - 24PEK-BP-0046 - 2	20.00
01197471	False	022555	Steve Draher	2/23/2024	Fence Permit - 24PEK-FE-0013 - 184	71.00
01197560	False	032033	Peerless Fence	2/23/2024	Fence Permit - 24PEK-FE-0010 - 800	74.00
01198227	False	010088	Sud Family Limited Partnership	2/26/2024	Demolition Permit - 24PEK-DEMO-0	40.00
01198232	False	034767	Innovative Medical Therapies	2/26/2024	Sign Permit - 24PEK-SN-0003 - 2401	29.00
01198452	False	034598	Melissa Montford	2/26/2024	Roofing Permit - 24PEK-BP-0053 - 5	20.00
01198651	False	033612	David & Wendy Craig	2/27/2024	Fence Permit - 24PEK-FE-0015 - 1111	20.00
01198652	False	028517	Theodore Henry	2/27/2024	Fence Permit - 24PEK-FE-0014 - 804	30.00
01198665	False	033691	ODonnell Custom Builders	2/27/2024	Building Permit - 24PEK-BP-0054 - 8	110.00
01199689	False	033379	Martin Sign Service	2/27/2024	Sign Permit - 24PEK-SN-0004 - 1500	24.00
01200041	False	033332	Bruce Wood	2/28/2024	Solar Permit - 24PEK-SOL-0019 - 130	200.00
01200047	False	034393	ReVamp Fence & Deck	2/28/2024	Fence Permit - 24PEK-FE-0016 - 200	50.00
01200311	False	005089	Justin Robinson	2/29/2024	Fence Permit - 24PEK-FE-0018 - 141	50.00
01200394	False	030517	CORE Constructions Services of IL, I	2/29/2024	Curb Cut/Approach/Drive - 24PEK-B	20.00
					Fund: 100	Total: 5,191.00
100-793-427000	Plan Review Services					
01194435	False	014740	Lori Nash	2/6/2024	Plan Review Services - Blueprint	100.00
					Fund: 100	Total: 100.00
100-793-451200	Plumbing Permits					
01192731	False	031978	Tiger Heating and Air Conditioning S	2/1/2024	Plumbing Permit - 24PEK-PL-0028 - 1	88.00
01194453	False	024482	Steve Osborne	2/6/2024	Plumbing Permit - 24PEK-PL-0034 -	43.00
01194462	False	026605	Richard "Bud" Maquet	2/2/2024	Plumbing Permit - 24PEK-PL-0030 - 1	38.00
01194464	False	026605	Richard "Bud" Maquet	2/2/2024	Plumbing Permit - 24PEK-PL-0029 - 1	138.00
01194467	False	031203	Luke Wiegand	2/2/2024	Plumbing Permit - 24PEK-PL-0032 -	234.00
01194468	False	026605	Richard "Bud" Maquet	2/2/2024	Plumbing Permit - 24PEK-PL-0031 -	38.00

Account Number			Account Description			Amount
Receipt No	Void	Cust No	Name	Receipt Date	Line Item Description	
01195214	False	026605	Richard "Bud" Maquet	2/6/2024	Plumbing Permit - 24PEK-PL-0035 -	38.00
01195216	False	014818	David Burling	2/7/2024	Plumbing Permit - 24PEK-PL-0033 -	223.00
01195246	False	014818	David Burling	2/8/2024	Plumbing Permit - 24PEK-PL-0036 -	223.00
01195719	False	026605	Richard "Bud" Maquet	2/12/2024	Plumbing Permit - 24PEK-PL-0037 -	38.00
01195766	False	032693	Derek Bell	2/13/2024	Plumbing Permit - 24PEK-PL-0038 -	130.00
01196145	False	027600	Nicholas Mucciante	2/15/2024	Plumbing Permit - 24PEK-PL-0039 -	108.00
01196657	False	026011	Michael Barth	2/16/2024	Plumbing Permit - 24PEK-PL-0040 -	50.00
01196659	False	027600	Nicholas Mucciante	2/16/2024	Plumbing Permit - 24PEK-PL-0041 -	43.00
01196661	False	026011	Michael Barth	2/16/2024	Plumbing Permit - 24PEK-PL-0044 -	50.00
01196663	False	027600	Nicholas Mucciante	2/16/2024	Plumbing Permit - 24PEK-PL-0043 -	43.00
01196699	False	014818	David Burling	2/19/2024	Plumbing Permit - 24PEK-PL-0046 -	223.00
01196701	False	031978	Tiger Heating and Air Conditioning S	2/19/2024	Plumbing Permit - 24PEK-PL-0045 -	88.00
01196704	False	030693	Paluska Plumbing Inc	2/19/2024	Plumbing Permit - 24PEK-PL-0048 -	38.00
01196958	False	014294	Frank Shearer	2/20/2024	Plumbing Permit - 24PEK-PL-0049 -	38.00
01198484	False	026024	Reading & Son Plumbing Inc	2/26/2024	Plumbing Permit - 24PEK-PL-0051 -	43.00
01198485	False	031978	Tiger Heating and Air Conditioning S	2/26/2024	Plumbing Permit - 24PEK-PL-0053 -	48.00
01198486	False	014294	Frank Shearer	2/26/2024	Plumbing Permit - 24PEK-PL-0052 -	38.00
01199687	False	031139	Derek Bell Plumbing	2/28/2024	Plumbing Permit - 24PEK-PL-0057 -	68.00
01200028	False	026030	Walter Beach	2/28/2024	Plumbing Permit - 24PEK-PL-0058 -	38.00
01200029	False	026030	Walter Beach	2/28/2024	Plumbing Permit - 24PEK-PL-0059 -	38.00
01200042	False	031203	Luke Wiegand	2/28/2024	Plumbing Permit - 24PEK-PL-0054 -	43.00
01200044	False	014294	Frank Shearer	2/28/2024	Plumbing Permit - 24PEK-PL-0055 -	38.00
01200046	False	004542	David Osborn	2/28/2024	Plumbing Permit - 24PEK-PL-0056 -	38.00
					Fund: 100	Total: 2,304.00
100-793-451400	Electrical Inspection Fee					
01195045	False	034165	Rich Wilhelm	2/8/2024	Electrical Inspection/OCC - 24PEK-O	108.00
01195806	True	000000	Richard Wilhelm	2/14/2024	Electrical Inspection/OCC - 24PEK-O	108.00
01195808	True	000000	Richard Wilhelm	2/14/2024	Electrical Inspection/OCC - 24PEK-O	108.00
01196964	False	034165	Rich Wilhelm	2/21/2024	Electrical Inspection/OCC - 24PEK-O	-108.00
01196966	False	034165	Rich Wilhelm	2/21/2024	Electrical Inspection/OCC - 24PEK-O	108.00
					Fund: 100	Total: 108.00
Report Totals:						9,894.00

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 11, 2024
To: Members of the City Council
From: Sue McMillan, City Clerk

AGENDA ITEM: Resolution No. 109-23/24 Publication of the Zoning Map as of December 31, 2023

DESCRIPTION:

FINANCIAL IMPACT:

REVIEWED BY:

Nic Maquet, Chief Building Official
 Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/6/2024
 Approved - 3/7/2024
 Approved - 3/7/2024
 Final Approval - 3/7/2024

CITY OF PEKIN

ZONING MAP OF THE CITY OF PEKIN

DECEMBER 31, 2023 REVISION

PUBLICATION AUTHORIZED BY RESOLUTION NO. 109-23/24
ADOPTED BY THE CITY COUNCIL
OF THE CITY OF PEKIN
THE 11TH DAY OF MARCH 2024

PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE CITY
COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS,
THIS 11TH DAY OF MARCH 2024

Resolution No. 109-23/24

Publication of the Zoning Map as of December 31, 2023

WHEREAS, pursuant to 65 ILCS 5/11-13-19 the corporate authorities shall publish no later than March 31 of each year a map of existing zoning classifications for the preceding calendar year, and;

WHEREAS, new zoning classifications have been assigned to the following parcels from last published Zoning Map as of December 31, 2023:

The South 100 feet of Lot 7 in Block 29 of Campbell, Durley & Newhall's Addition, a Subdivision of the City of Pekin, as shown on plat recorded in Plat Book "C". Page 2, situated in Tazewell County, Illinois

PIN: 04-04-35-370-005

901 Broadway Street

R-4 One-Family Residential to OS-1 Office

Ord No. 4037-22/23 (Case RZ 2023-01)

Lots 1 and 2 in Block 2 of Bailey's Addition to the Original Town, now City of Pekin, Tazewell County, Illinois

PINs: 04-04-35-123-004 and 04-04-35-123-005

408 Amanda Street & 1307 N. 5th Street

R-4 One-Family Residential to RT Two-Family Residential

Ord No. 4047-22/23 (Case RZ 2022-07)

Lot 1 through 15 in Block 38, Lots 1 through 8 in Block 39, Lots 1 through 8 in Block 40 in the Original Town, now City of Pekin, Tazewell County, Illinois

PIN: 04-04-34-442-003

230 Court Street

RM-4 Multi-Family Residential to RM-3 Multi-Family Residential

Ord No. 4056-23/24 (Case RZ 2023-02)

NOW THEREFORE BE IT RESOLVED that the City Clerk be and she is hereby directed to publish the Zoning Map of the City of Pekin,

December 31, 2023, revision, hereunto attached as Exhibit A, in pamphlet form.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of

Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATE

THE UNDERSIGNED CERTIFIES THAT SHE IS THE CITY CLERK FOR THE CITY OF PEKIN, ILLINOIS, AND THAT THE CITY COUNCIL AT A REGULARLY CONSTITUTED MEETING OF SAID CITY COUNCIL OF THE CITY OF PEKIN ON THE 11TH DAY OF MARCH 2024 ADOPTED RESOLUTION NO. 109-23/24 A TRUE AND CORRECT COPY OF WHICH IS CONTAINED IN THIS PAMPHLET.

GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____, 2024.

(SEAL)

SUE E. MCMILLAN
CITY CLERK

PUBLIC NOTICE

Public Notice is hereby given that on March 11, 2024 the City Council of the City of Pekin adopted Resolution No. 109-23/24 directing that the Zoning Map of the City of Pekin be published pursuant to 65 ILCS 5/11-13-19.

Said resolution has been published in Pamphlet form. The Zoning Map with all revisions as of December 31, 2023 is available for public inspection upon request in the Office of the City Clerk, 111 S. Capitol Street, Pekin, Illinois 61554.

City of Pekin Zoning Map

(as of December 31, 2023)

Zoning Category

-  AG Agriculture
-  B-1 Local Business
-  B-2 Central Business
-  B-3 General Business
-  I-1 Light Industrial
-  I-2 General Industrial
-  OS-1 Office Service
-  P-1 Vehicular Parking
-  PUD Planned Unit Development
-  R-1 One Family Residential
-  R-2 One Family Residential
-  R-3 One Family Residential
-  R-4 One Family Residential
-  RE Residential Estate
-  RM-1 Multiple Family Residential
-  RM-2 Multiple Family Residential
-  RM-3 Multiple Family Residential
-  RM-4 Multiple Family Residential
-  RT Two Family Residential
-  Water or Railroads
-  Municipal Boundary



0 1 2 Miles

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 11, 2024
To: Members of the City Council
From: Joshua Wray, Economic Development Director

AGENDA ITEM: Ordinance No. 4162-4170-23/24 Approving a Tax Increment Financing (TIF) Redevelopment Agreement with Gary and Crista Flynn for the Properties at 525 and 527 Court Street **REVISED ORDINANCE NUMBER**

DESCRIPTION: Gary and Crista Flynn have purchased and begun renovations to 525/527 Court Street, located in the Central Business District TIF. They plan to open the 527 Court storefront within a year from now and the 525 Court storefront within a year after that. The total renovation costs for both properties are estimated at just under \$400,000 with approximately 3/4 of that being for 527 Court, although many of the costs are shared due to the shared walls and roof. They have already incurred over \$100,000 in TIF eligible expenses.

The Flynn's are seeking TIF assistance for eligible expenses on this major renovation. Given the scope of work and outcome of two new storefronts that will be occupiable for years to come, staff recommends considering this as a high impact project with TIF assistance totaling \$150,000 over three fiscal years as follows:

FY 2024 - \$50,000 for eligible expenses already incurred.

FY 2025 - \$50,000 after a retail business opens at 527 Court.

FY 2026 - \$50,000 after a retail business opens at 525 Court.

The CBD TIF will be able to support its current obligations to other property owners. the planned downtown infrastructure work, and this new obligation and still have funding available for approximately \$300,000 per year in additional TIF projects in the years to come.

FINANCIAL IMPACT:

Requested Amount: \$50,000 per year FY24-FY26

Line Item: 270-270-591200 Developer Agreement Payment

Budgeted Amount: \$10,000 in FY24

Remaining Funds: \$10,000

Notes: While only \$10,000 was budgeted in the FY24 budget, the Council approved \$205,000 of spending for CBD TIF agreement projects that are no longer expected to occur before the end of FY24, so this \$50,000 is replacing a portion of the previously-approved spending. The FY25 budget will need to include \$205,000 for these other obligations.

REVIEWED BY:

Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/8/2024
 Approved - 3/8/2024
 Final Approval - 3/8/2024

CITY OF PEKIN, ILLINOIS

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AND AUTHORIZING
THE EXECUTION OF A TIF REDEVELOPMENT AGREEMENT**

BY AND BETWEEN

THE CITY OF PEKIN

AND

GARY AND CRISTA FLYNN

**PEKIN CENTRAL BUSINESS DISTRICT TAX INCREMENT
FINANCING DISTRICT**

**ADOPTED BY THE MAYOR AND CITY COUNCIL
OF THE CITY OF PEKIN, ILLINOIS
ON THE 11TH DAY OF MARCH, 2024.**

CITY OF PEKIN, ILLINOIS: ORDINANCE NO. _____

**AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A TIF
REDEVELOPMENT AGREEMENT BY AND BETWEEN:
THE CITY OF PEKIN AND
GARY AND CRISTA FLYNN**

The Mayor and City Council of the City of Pekin, Tazewell County, Illinois (the “City”), have determined that this TIF Redevelopment Agreement is in the best interest of the citizens of the City of Pekin; therefore, be it ordained as follows:

SECTION ONE: The Redevelopment Agreement with Gary and Crista Flynn attached hereto is hereby approved.

SECTION TWO: The Mayor is hereby authorized and directed to enter into and execute on behalf of the City said Redevelopment Agreement and the City Clerk of the City of Pekin is hereby authorized and directed to attest such execution.

SECTION THREE: The Redevelopment Agreement shall be effective the date of its approval on the 11th day of March, 2024.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED, APPROVED & ADOPTED by the Corporate Authorities of the City of Pekin this 11th day of March, 2024 and filed in the office of the City Clerk of said City on that date.

CORPORATE AUTHORITIES	AYE VOTE	NAY VOTE	ABSTAIN / ABSENT
John Abel			
Chris Onken			
Dave Nutter			
Lloyd Orrick			
Rick Hilst			
Karen Hohimer			
Mary Burress, Mayor			
TOTAL VOTES:			

APPROVED: _____, Date ____/ ____ / 2024
Mayor, City of Pekin

ATTEST: _____, Date: ____/ ____ / 2024
City Clerk, City of Pekin

**TAX INCREMENT FINANCING DISTRICT
REDEVELOPMENT AGREEMENT**

by and between

CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS

and

GARY AND CRISTA FLYNN

**PEKIN CENTRAL BUSINESS DISTRICT
TAX INCREMENT FINANCING DISTRICT**

MARCH 11, 2024

**TIF REDEVELOPMENT AGREEMENT
BY AND BETWEEN
CITY OF PEKIN
&
GARY AND CRISTA FLYNN**

PEKIN CENTRAL BUSINESS DISTRICT TIF DISTRICT

THIS TIF REDEVELOPMENT AGREEMENT (including Exhibits) (“Agreement”) is entered into this 11th day of March, 2024, by the **City of Pekin** (the “City”), an Illinois Home Rule Municipal Corporation, Tazewell County, Illinois, and **Gary and Crista Flynn** (collectively, the “Developer”).

PREAMBLE

WHEREAS, the City has the authority to promote the health, safety, and welfare of the City and its citizens and to prevent the spread of blight and deterioration and inadequate public facilities by promoting the development of private property thereby increasing the tax base of the City and providing employment for its citizens; and

WHEREAS, pursuant to the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4.4 *et seq.*, as amended (the “Act”), the City has the authority to provide incentives to owners or prospective owners of real property to develop, redevelop, and rehabilitate such property by reimbursing the owners for certain costs from resulting increases in real estate tax revenues; and

WHEREAS, on November 11, 1986, recognizing the need to foster the development, expansion and revitalization of certain properties which are vacant, underutilized or undeveloped, the City adopted Tax Increment Financing under the Act, approved a Redevelopment Plan and designated a Redevelopment Area known as the **Pekin Central Business District (CBD) Tax Increment Financing District** (the “TIF District”); and

WHEREAS, two such properties which have been acquired by the Developer are located at 525 Court Street (the “525 Property”) and 527 Court Street (the “527 Property”), Pekin, Illinois 61554 (PIN # 04-04-35-336-017) (the “Property”) and said Property is in need of development and integral to the development of the TIF District; and

WHEREAS, the Developer is proceeding with plans to renovate and rehabilitate the commercial buildings located on both the 525 Property and the 527 Property including new roofs, new HVAC units, rehabilitated store fronts, new flooring and renovated bathrooms in order to bring the building up to code and allow both properties to continue to be used by the retailers located therein (the “Project”) based upon incentives made available by the City; and

WHEREAS, it is the intent of the City to encourage economic development which will increase the real estate tax, which increased taxes will be used, in part, to finance incentives to assist this Developer’s Project; and

WHEREAS, the City has the authority under the Act to incur Redevelopment Project Costs (“Eligible Project Costs”) and to reimburse Developer for such costs; and

WHEREAS, pursuant to Section 74.4-4(q) of the Act, the City may utilize TIF revenues from one redevelopment project area for eligible costs in another, contiguous redevelopment project area; and

WHEREAS, pursuant to Illinois Statute 65 ILCS 5/8-1-2.5, the City has the authority to appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any commercial enterprise that is necessary or desirable for the promotion of economic development within the municipality; and

WHEREAS, the Developer has requested that incentives for the development be provided by the City from incremental increases in real estate taxes of the City and its Project and that such incentives include the reimbursement of Eligible Project Costs; and

WHEREAS, the City has determined that this Project requires the incentives requested and that said Project will, as a part of the Plan, promote the health, safety and welfare of the City and its citizens by attracting private investment to prevent blight and deterioration, to develop underutilized property, and to provide employment for its citizens and generally to enhance the economy of the City; and

WHEREAS, the City and the Developer (the “Parties”) have agreed that the City shall provide the incentives as specified below in *Section C, Incentives*; and

WHEREAS, in no event shall cumulative maximum reimbursements for the Developer’s TIF Eligible Project Costs under this Agreement exceed **One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00)**; and

WHEREAS, the City is entering into this Agreement to induce the Developer to acquire the Property and complete the Project; and

WHEREAS, in consideration of the execution of this Agreement and in reliance thereon, the Developer has proceed with its plans to complete the Project as set forth herein.

AGREEMENTS

NOW, THEREFORE, for good and valuable consideration, the receipt of which is acknowledged, the Parties agree as follows:

A. PRELIMINARY STATEMENTS

1. The Parties agree that the matters set forth in the recitals above are true and correct and form a part of this Agreement, and are to be construed as binding statements of this Agreement.
2. Any terms which are not defined in this Agreement shall have the same meaning as they do in the Act, unless indicated to the contrary.
3. The Developer shall remain in compliance with all municipal ordinances relating to property development, property condition, zoning, subdivision and building codes. Failure to cure the violation of any such ordinance within thirty (30) days upon being provided written notice of the same by the City shall be cause for the City to declare the Developer in Default and unilaterally terminate this Agreement, except where such failure is not reasonably susceptible

to cure within such 30-day period, in which case the Developer shall have such additional time to cure as is reasonably necessary, provided that the Developer has commenced such cure within such 30-day period and continues to diligently prosecute the same to completion.

4. The Developer shall complete the Project on the 527 Property on or before March 11, 2025. The 527 Property Project will be deemed complete when all of the rehabilitation and renovation improvements to the 527 Property are complete and the business located therein is open for business to the public. The Developer shall complete the Project on the 525 Property on or before March 11, 2026. The 525 Property Project will be deemed complete when all of the rehabilitation and renovation improvements to the 525 Property are complete and the business located therein is open for business to the public.
5. Each of the Parties represents that it has taken all actions necessary to authorize its representatives to execute this Agreement.

B. ADOPTION OF TAX INCREMENT FINANCING

The City has created a Tax Increment Financing District known as the “Pekin Central Business District (CBD) TIF District” which includes the Developer’s Property. The City has approved certain Redevelopment Project Costs, including the types described in *Exhibit 1* for the Developer’s Project which shall be known as the **“Gary and Crista Flynn Redevelopment Project”**.

C. INCENTIVES

In consideration for the Developer completing its Project, the City agrees to extend to Developer the following incentives to assist Developer’s Project:

1. On or before April 30, 2024, or upon verification of the first \$100,000 of TIF Eligible Project Costs incurred by the Developer in furtherance of its Project located on the 527 Property pursuant to Section E above, whichever occurs last, the City shall reimburse the Developer fifty percent (50%) of such verified costs up to a total reimbursement amount not to exceed **Fifty Thousand Dollars (\$50,000.00)**.
 - a. In the event the Developer does not timely complete its Project located on the 527 Property pursuant to Section A above, the Developer shall return any amounts received by the City pursuant to this Section C(1) within ten (10) days of written demand of the same from the City to the Developer.
2. Provided the Developer timely completes its Project located on the 527 Property pursuant to Section A above, the City shall then reimburse the Developer up to fifty percent (50%) of its next \$100,000.00 of TIF Eligible Project Costs incurred for the 527 Property which have been verified pursuant to Section E below up to a total amount not to exceed **Fifty Thousand Dollars (\$50,000.00)** on or before the date that is one (1) year from the date the City provides the reimbursement set forth in Section C(1) above.
3. In no event shall the total cumulative reimbursements set forth in Sections C(1) and C(2) above for costs incurred by the Developer in furtherance of the Project located on the 527 Property exceed \$100,000.00.

4. Upon timely completion of the Developer's Project located on the 525 Property pursuant to Section A above, the City shall reimburse the Developer fifty percent (50%) of the Developer's TIF Eligible Project Costs incurred in furtherance of the Project located on the 525 Property which have been verified pursuant to Section E below up to an amount not to exceed **Fifty Thousand Dollars (\$50,000.00)**. The City shall not be obligated to make such reimbursement prior to May 1, 2025.
5. The Developer agrees to provide any information to the City upon written request of the City regarding the number of jobs created and/or retained by the Project as may be required by the Act and/or by the Illinois Comptroller. Failure to provide such information within 30 days from the date of the City's request shall be cause for the City, at the City's sole discretion, to declare the Developer in default hereunder.

D. LIMITATION OF INCENTIVES TO DEVELOPER

1. In no event, shall the maximum cumulative reimbursements for the Developer's TIF Eligible Project Costs pursuant to *Sections C(1), C(2), and C(4)* above exceed One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00) as set forth herein.
2. It is not contemplated that, nor is the City obligated, to use any of its proportionate share of the monies generated by this Project for any of Developer's Eligible Project Costs, but rather the City shall use such sums for any purpose under the Act as it may in its sole discretion determine.

E. PAYMENT OF ELIGIBLE PROJECT COSTS

1. Payment to the Developer for Eligible Project Costs as set forth by the Act shall be made by a Requisition for Payment of Private Development Redevelopment Costs ("Requisition", attached hereto as ***Exhibit 2***) submitted from time to time to Jacob & Klein, Ltd. and the Economic Development Group, Ltd. (collectively the "Administrator") and subject to their approval of the costs and availability of funds in the Special Account.
2. All Requisitions must be accompanied by verified bills or statements of suppliers, contractors, or professionals together with mechanic's lien waivers (whether partial or full) from each of the parties entitled to a payment that is the subject of the Requisition as required by the City.
3. The Developer shall use such sums as reimbursement for TIF Eligible Project Costs only to the extent permitted by law and the Act and may allocate such funds for any purpose for the Term of this Agreement or the term of the TIF District whichever is longer.
4. The Administrator shall approve or disapprove a Requisition by written receipt to the Developer within thirty (30) business days after receipt of the Requisition. Approval of the Requisition will not be unreasonably withheld. If a Requisition is disapproved by the Administrator, the reasons for disallowance will be set forth in writing and the Developer may resubmit the Requisition with such additional information as may be required and the same procedures set forth herein shall apply to such re-submittals.
5. All TIF Eligible Project Costs approved shall then be paid by the City from the Special Account to the Developer, or to others as directed by the Developer, pursuant to the Redevelopment Plan and as allowed by Illinois Law. Payments shall be made within forty-five (45) days after approval

of the TIF Eligible Project Costs subject to the terms of this Agreement.

6. The Parties acknowledge that the determination of Eligible Project Costs, and, therefore, qualification for reimbursement hereunder are subject to changes or interpretation made by amendments to the Act, administrative rules or judicial interpretation during the term of this Agreement. The City has no obligation to the Developer to attempt to modify those decisions, but will reasonably assist the Developer in every respect to obtain approval of Eligible Project Costs.

F. VERIFICATION OF TAX INCREMENT

1. It shall be the sole responsibility of the Developer to provide to the City as requested the following:
 - A. Copies of all **PAID** annual real estate tax bills for the Property.
2. The failure of Developer to provide any information required herein after notice from the City, including verification of Eligible Project Costs, and the continued failure to provide such information within thirty (30) days after such notice, shall be considered a material breach of this Agreement and shall be cause for the City to deny payments hereunder to the Developer, which payments are conditional upon receipt of the foregoing information.

G. LIMITED OBLIGATION

The City's obligation hereunder to pay the Developer for Eligible Project Costs is a limited obligation to be paid solely from the TIF District Special Tax Allocation Fund. Said obligation does not now and shall never constitute an indebtedness of the City within the meaning of any State of Illinois constitutional or statutory provision, and shall not constitute or give rise to a pecuniary liability of the City or a charge or lien against the City's general credit or taxing power.

H. CITY PUBLIC PROJECTS

The City intends to use part of its share of the Project's real estate tax increment to fund other public projects in the TIF Redevelopment Area.

I. LIMITED LIABILITY OF CITY TO OTHERS FOR DEVELOPER'S EXPENSES

There shall be no obligation by the City to make any payments to any person other than the Developer, nor shall the City be obligated to make direct payments to any other contractor, subcontractor, mechanic or materialman providing services or materials to the Developer for the Project. This Agreement shall not create any third-party rights and the Developer shall indemnify and hold the City harmless on any claims arising out of the Developer's construction activities.

J. COOPERATION OF THE PARTIES

The City and the Developer agree to cooperate fully with each other when requested to do so concerning

the development of the Developer's Project. This includes without limitation the City assisting or sponsoring the Developer, or agreeing to jointly apply with the Developer, for any grant, award, or subsidy which may be available as the result of the Developer's or City's activities. This also includes without limitation the Developer assisting or sponsoring the City, or agreeing to jointly apply with the City, for any grant, award or subsidy which may be available as the result of the City's or Developer's activities.

K. DEFAULT; CURE; REMEDIES

In the event of a default under this Agreement by any party hereto (the "Defaulting Party"), which default is not cured within the cure period provided for below, then the other party (the "Non-defaulting Party") shall have an action for damages, or in the event damages would not fairly compensate the Non-defaulting Party's for the Defaulting Party's breach of this Agreement, the Non-defaulting Party shall have such other equity rights and remedies as are available to them at law or in equity. Any damages payable by the City hereunder shall be limited to the real estate tax increment payable to the Developer under the terms of this Agreement.

In the event a Defaulting Party shall fail to perform a monetary covenant which it is required to perform under this Agreement, it shall not be deemed to be in default under this Agreement unless it shall have failed to perform such monetary covenant within thirty (30) days of its receipt of a notice from a Non-defaulting Party specifying that it has failed to perform such monetary covenant. In the event a Defaulting Party fails to perform any non-monetary covenant as and when it is required to under this Agreement, it shall not be deemed to be in default if it shall have cured such default within thirty (30) days of its receipt of a notice from a Non-defaulting Party specifying the nature of the default, provided, however, with respect to those non-monetary defaults which are not capable of being cured within such thirty (30) day period, it shall not be deemed to be in default if it commences curing within such thirty (30) days period, and thereafter diligently and continuously prosecutes the cure of such default until the same has been cured.

L. TIME; FORCE MAJEURE

For this Agreement, time is of the essence. The Developer agrees to complete the Project within the time set forth in Section A above. Failure to do so shall be cause for the City to declare the Developer in default and unilaterally terminate the Agreement. However, the Developer and the City shall not be deemed in default with respect to any obligations of this Agreement on its part to be performed if the Developer or City fails to timely perform the same and such failure is due in whole, or in part, to any strike, lock-out, labor trouble (whether legal or illegal), civil disorder, inability to procure materials, weather conditions wet soil conditions, failure or interruptions of power, restrictive governmental laws and regulations, condemnation, riots, insurrections, war, fuel shortages, accidents, casualties, Acts of God, acts caused directly or indirectly by the City (or the City's agents, employees or invitees) when applicable to Developer or third parties, or any other cause beyond the reasonable control of Developer or the City.

M. ASSIGNMENT

The rights and obligations of the Developer under this Agreement shall not be assignable.

N. WAIVER

Any party to this Agreement may elect to waive any remedy it may enjoy hereunder, provided that no such waiver shall be deemed to exist unless the party waiving such right of remedy does so in writing. No such waiver shall obligate such party to waive any right of remedy hereunder, or shall be deemed to constitute a waiver of other rights and remedies provided said party pursuant to this Agreement.

O. SEVERABILITY

If any section, subsection, term or provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

P. NOTICES

All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the Party or an officer, agent or attorney of the Party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, or as of the third (3rd) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid addressed as follows:

To Developer:

Gary and Crista Flynn
13720 Glenmar Drive
Pekin, Illinois 61554

To City:

City Clerk
City Hall
111 S. Capitol Street
Pekin, Illinois 61554
Telephone: (309)477-2300

With copy to:

Jacob & Klein, Ltd.
Economic Development Group, Ltd.
1701 Clearwater Avenue
Bloomington, Illinois 61704
Telephone: (309)664-7777

Q. SUCCESSORS IN INTEREST

Subject to the Provisions of *Section M* above, this Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns.

R. NO JOINT VENTURE, AGENCY, OR PARTNERSHIP CREATED

Neither anything in this Agreement nor any acts of the Parties to this Agreement shall be construed by the Parties or any third person to create the relationship of a partnership, agency, or joint venture between or among such Parties.

S. INDEMNIFICATION OF CITY

It is the understanding of the Parties that the position of the Illinois Department of Labor is that the Illinois Prevailing Wage Act does not apply to TIF increment received by developers as reimbursement for private TIF Eligible Project Costs. This position of the Department of Labor is stated as an answer to a FAQ on its website. The Developer shall indemnify and hold harmless the City, and all City elected or appointed officials, officers, employees, agents, representatives, engineers, consultants and attorneys (collectively, the Indemnified Parties), from any and all claims that may be asserted against the Indemnified Parties or one or more of them, in connection with the applicability, determination, and/or payments made under the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et. seq.), the Illinois Procurement Code, and/or any similar State or Federal law or regulation. In addition, the Developer agrees to indemnify and hold harmless the City for any claim asserted against the City arising from the Developer's Project and/or this Agreement or any challenge to the eligibility of project costs reimbursed to the Developer hereunder. This obligation to indemnify and hold harmless obligates Developer to defend any such claim and/or action, pay any liabilities and/or penalties imposed, and pay all defense costs of City, including but not limited to the reasonable attorney fees of City.

T. ENTIRE AGREEMENT

The terms and conditions set forth in this Agreement and exhibits attached hereto supersede all prior oral and written understandings and constitute the entire agreement between the City and the Developer with respect to the subject matter hereof.

U. WARRANTY OF SIGNATORIES

The signatories of Developer warrant full authority to both execute this Agreement and to bind the entity in which they are signing on behalf of.

V. TERM OF THE AGREEMENT

This Agreement shall expire on the date the Developer receives all of the incentives set forth herein. The Agreement shall expire sooner if the Developer files for bankruptcy or otherwise becomes insolvent, the Developer vacates the Property or upon any other default by the Developer of this Agreement.

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed by their duly authorized officers on the above date at Pekin, Illinois.

CITY OF PEKIN, ILLINOIS

GARY FLYNN

By: _____
Mayor

By: _____
GARY FLYNN

AND

ATTEST:

CRISTA FLYNN

City Clerk

By: _____
Crista Flynn

EXHIBIT 1

SUMMARY OF ESTIMATED TIF ELIGIBLE PROJECT COSTS

Gary and Crista Flynn “Gary and Crista Flynn Redevelopment Project”

Pekin CBD TIF District, City of Pekin, Tazewell County, Illinois

Project Description: the Developer is proceeding with plans to renovate and rehabilitate the commercial buildings located on both the 535 Property and the 527 Property including new roofs, new HVAC units, rehabilitated store fronts, new flooring and renovated bathrooms in order to bring the building up to code and allow both properties to continue to be used by the retailers located therein.

Location: 525 and 527 Court Street, Pekin, Illinois

Parcel Number: 04-04-35-336-017

Estimated Eligible Project Costs:

Land Acquisition	\$75,000
Site Preparation Clearing and Grading	\$10,000
Rehabilitation and Renovation	\$313,000
Total Estimated Eligible Project Costs	\$398,000

*The Developer’s total reimbursement of Eligible Project Costs under Sections C of the Agreement shall not exceed **\$150,000.00**.

CITY OF PEKIN, ILLINOIS
PEKIN CENTRAL BUSINESS DISTRICT TIF DISTRICT

Date_____

Re: TIF Redevelopment Agreement, dated March 11, 2024
by and between the City of Pekin, Illinois, and Gary and Crista Flynn (the “Developer”)

1. REQUEST FOR REIMBURSEMENT NO. _____

2. PAYMENT DUE TO: Gary and Crista Flynn

3. AMOUNTS REQUESTED TO BE DISBURSED:

[illegible]

4. The amount requested to be disbursed pursuant to this Request for Reimbursement will be used to reimburse the Developer for Redevelopment Project Costs for the Project detailed in ***Exhibit "1"*** of the Redevelopment Agreement.

5. The undersigned certifies and swears under oath that the following statements are true and correct:

- (i) the amounts included in (3) above were made or incurred or financed and were necessary for the Project and were made or incurred in accordance with the construction contracts, plans and specifications heretofore in effect; and
 - (ii) the amounts paid or to be paid, as set forth in this Request for Reimbursement, represent a part of the funds due and payable for TIF Eligible Redevelopment Project Costs; and
 - (iii) the expenditures for which amounts are requested represent proper Redevelopment Project Costs as identified in the "Limitation of Incentives to Developer" described in *Section "D"* of the Redevelopment Agreement: have not been included in any previous Request for Reimbursement; have been properly recorded on the Developer's books; are set forth with invoices attached for all sums for which reimbursement is requested; and proof of payment of the invoices; and
 - (iv) the amounts requested are not greater than those necessary to meet obligations due and payable or to reimburse the Developer for its funds actually advanced for Redevelopment Project Costs; and
 - (v) the Developer is not in default under the Redevelopment Agreement and nothing has occurred to the knowledge of the Developer that would prevent the performance of its obligations under the Redevelopment Agreement.
 - (vi) Any violation of this oath shall constitute a default of the Redevelopment Agreement and shall be cause for the City to unilaterally terminate the Redevelopment Agreement.
6. Attached to this Request for Reimbursement is ***Exhibit "I"*** of the Redevelopment Agreement, together with copies of invoices, proof of payment of the invoices, and Mechanic's Lien Waivers relating to all items for which reimbursement is being requested.

BY: _____(Developer)

TITLE: _____

CITY OF PEKIN, ILLINOIS

BY: _____

TITLE: _____ DATE: _____

JACOB & KLEIN, LTD. & THE ECONOMIC DEVELOPMENT GROUP, LTD.

BY: _____

TITLE: _____ DATE: _____

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 11, 2024
To: Members of the City Council
From: John Dossey, City Manager

AGENDA ITEM: Ordinance No. 41634171-23/24 Amending Chapter 2, Article II, Division II, Section 1-3 of the Pekin City Code Regarding Time for Public Comment **REVISED ORDINANCE NUMBER**

DESCRIPTION:

The City Code currently allows each person speaking during public comments 10 minutes to speak. Staff checked time limits in other municipalities in the region and found the following:

Bartonville	5 minutes
Bloomington	3 minutes
Canton	5 minutes
Chillicothe	3 minutes
Creve Coeur	5 minutes
East Peoria	5 minutes
Mackinaw	5 minutes
Morton	5 minutes
Normal	3 minutes
North Pekin	no time limit
Peoria	5 minutes
Peoria Heights	5 minutes
Washington	5 minutes

In an effort to be more efficient and consistent with other municipalities in the area, staff recommends approval of this ordinance. As a reminder, on matters that may be contentious, Council can always extend an individual's time to ensure they have been fully heard on matters.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

Notes:	
REVIEWED BY:	
Katherine Swise, City Attorney	Approved - 3/7/2024
John Dossey, City Manager	Approved - 3/7/2024
Sue McMillan, City Clerk	Final Approval - 3/8/2024

Ordinance No. 41634171-23/24 Amending Chapter 2, Article II, Division II, Section 1-3 of the Pekin City Code Regarding Time for Public Comment REVISED ORDINANCE NUMBER

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City of Pekin, as a home rule municipality, may exercise power and perform any function pertaining to its government and affairs, including, but not limited to, the power to legislate for the protection of the public health, safety, and welfare; and

WHEREAS, the City Council has established rules for making public comment at meetings of the City Council and other commissions, committees, or other official bodies of the City pursuant to 5 ILCS 120/2.06(g); and

WHEREAS, the City Council desires to modify such rules as set forth herein

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are adopted and found to be true and correct.

Section 2. Chapter 2, Article II, Division 2, Subdivision 1, Section 3(f) of the Pekin City Code is hereby amended as follows (additions indicated by underline, deletions by strikethrough):

Sec. 2-2-2-1-3. - Conducting business.

(f) Certain rules of order and procedure superseded. The following rules of order and procedure supersede any previous ordinance, resolution or custom adopted by the City which would conflict with these rules:

(1) Ordinances, resolutions, motions, contracts, agreements, reports, proclamations and other matters presented to the City Council shall be in writing and need not be read verbatim by the City Clerk or the party presenting. It shall be sufficient for the City Clerk or the party presenting the matter to make a concise statement of the content of the matter being presented.

(2) Minutes of prior meetings of the City Council shall be prepared and presented in writing to the City Council prior to the City Council meeting and need not be read verbatim by the City Clerk.

(3) The Mayor of the City shall be permitted to participate in all matters and deliberations before the City Council in the same manner and to the same extent as the Council Member.

(4) The City Manager shall attend all meetings of the City Council and have the right to participate in discussion and deliberations of all matters before the Council, but shall have no right to vote.

(5) Any person who seeks to address or provide public comment at a meeting of the City Council, a commission, committee, or other official body of the City at any public meeting will be permitted to speak on any matter listed on the agenda or on any other matter of public concern, subject to the following provisions: The presiding officer shall designate a time during the meeting at which the public may address the members, if no established order and procedure has previously been established. The presiding officer may require persons wishing to speak during any portion of a meeting to sign in before the start of the meeting and to provide their names.

Prior to speaking, each person must be recognized by the presiding officer and must state his or her name for the record.

Subject to limitations in the following paragraph, public comment is limited to no more than ~~ten~~five minutes per person and to no more than ~~two hours~~one hour per meeting, unless extended by consent of a majority vote of the members present. The presiding officer or his or her designee shall monitor each speaker's use of time and shall notify the speaker when the time allotted has expired.

If the presiding officer recognizes that more than 20 persons desire to speak, he or she may limit each speaker to comments of no more than three minutes. Whenever any group of persons wishes to address the members on the same subject matter, the presiding officer may ask that a spokesperson be chosen from the group. If additional matters are to be presented by other persons in the group, the presiding officer may limit the number of such persons and may limit the presentation to information not already presented by the group spokesperson.

Persons invited by the presiding officer to address the members are subject to such time limitations as the majority of the members present may prescribe.

Separate rules, as required by law or as otherwise provided in this Code, will govern the conduct of quasi-judicial hearings.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

RESULT:	PASSED (5 TO 2)
MOVER:	Council Member Karen Hohimer
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hohimer, Council Member Onken
NAYS:	Council Member Hilst, Council Member Orrick
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 11, 2024
To: Members of the City Council
From: John Dossey, City Manager

AGENDA ITEM: Ordinance No. 41644172-23/24 Amending Chapter 2, Article VII, Section 3 of the Pekin City Code Regarding the Sale or Lease of City-Owned Real Estate **REVISED ORDINANCE NUMBER**

DESCRIPTION: At its last meeting, the City Council voted to amend the City Code to add local regulations for vacating public rights-of-way that require a public hearing and a majority vote from the Council. The attached ordinance aims to make the Code consistent by providing that sale or lease of City-owned property also requires a majority vote.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:
 Notes:

REVIEWED BY:

Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/7/2024
 Approved - 3/7/2024
 Final Approval - 3/8/2024

**Ordinance No. 41644172-23/24 Amending Chapter 2, Article VII, Section 3 of the Pekin City Code
Regarding the Sale or Lease of City-Owned Real Estate **REVISED ORDINANCE NUMBER****

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City of Pekin, as a home rule municipality, may exercise power and perform any function pertaining to its government and affairs, including, but not limited to, the power to legislate for the protection of the public health, safety, and welfare; and

WHEREAS, the City Council desires to make certain amendments to the City Code to modify the procedures for sale of City-owned real estate.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. Chapter 2, Article VII, Section 3 of the Pekin City Code is hereby amended as follows (additions indicated by underline, deletions by ~~striketthrough~~):

Sec. 2-7-3. - Sales and purchases of real estate.

- (a) *Applicability of provisions.* The City of Pekin, Illinois, in the exercise of its home rule powers as contained in article VII, Section 6 of the Constitution of the State of Illinois, herewith ordains that any provisions contained in the statutes of the State of Illinois to the contrary notwithstanding, the following provisions of this Section shall govern the sale of any real estate or any interest therein now owned or hereinafter owned by the City or the leasing by or from the City of any real estate, or the purchase of any real estate by the City other than through the exercise of the power of eminent domain and the purchase or sale of any options for the foregoing transactions.
- (b) *Sale of city-owned real estate.* Any real estate now owned or hereafter owned by the City or any interest in real estate now held or hereafter held by the City may be sold in any manner prescribed by the City Council in an ordinance authorizing such sale.
 - (1) The corporate authorities may negotiate, through the City Manager, or his designated representatives, the price and terms of the sale of City Owned Real Estate, in whole or in part, that the City Council determine to be in the best interest of the City. The City Council may select any proposal for sale of City Owned Real Estate, in whole or in part, that the City Council determines to be in the best interest of the City.
 - (2) The ordinance authorizing the sale of any such real estate or interest therein shall require a ~~three-fourths majority~~ vote of the ~~members of the~~ City Council ~~then holding office and shall be approved by the Mayor~~. In such ordinance, the City Council shall expressly find and declare that said real estate, or interest therein, that is therein authorized to be sold is no longer needed for governmental purposes or proprietary activity of the City.
- (c) *Purchase of real estate.* The City may purchase real estate or any interest therein for any corporate

purposes found and declared by the City Council and pursuant thereto may authorize any terms and any conditions approved by the City Council by ordinance duly passed.

- (d) *Leasing real estate, city lessor.* Any real estate now owned or hereafter owned by the City, or any interest therein, may be leased from the City in any manner prescribed by the City Council in an ordinance authorizing such lease.
- (1) The City Council may lease City-Owned Real Estate for any term not exceeding 99 years. The corporate authorities may negotiate, through the City Manager, or his designated representatives, the price and terms of the lease of City-Owned Real Estate, in whole or in part, that the City Council determines to be in the best interest of the City. The City Council may select any proposal for lease of City-Owned Real Estate, in whole or in part, that the City Council determines to be in the best interest of the City.
- (2) The ordinance authorizing the lease from the City of any such real estate or interest therein shall require a three-fourths vote of the City Council and shall be approved by the Mayor. In such ordinance, the City Council shall expressly find and declare that said real estate or interest therein that is therein authorized to be leased from the City is not needed for governmental purposes or proprietary activity of the City for the period of said lease term. However, the City Manager is authorized to execute those leases which do not exceed two years in duration without conducting the aforementioned public hearing or passing an authorizing ordinance.
- (e) *Leasing real estate, city lessee.* The City may lease from any person, partnership, corporation or other public entity any real estate or interest therein for any corporate purposes found and declared by the City Council and pursuant thereto may authorize the leasing thereof under any terms and any conditions approved by the City Council by ordinance duly passed.
- (f) *Options.*
- (1) If the City desires to sell an option to purchase or option to lease from the City or any combination thereof, any real estate or interest that the City or any combination thereof, any real estate or interest that the City now owns or hereafter owns, the City may do so in a like manner as is prescribed for the outright sale or lease of such real estate in this section.
- (2) If the City desires to buy an option for the purchase of or lease of (or any combination thereof) any real estate or any interest therein, the City may do so in like manner as is prescribed for the outright purchase or lease to the City of such real estate in this section.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

RESULT:	PASSED (5 TO 2)
MOVER:	Council Member Rick Hilst
SECONDER:	Mayor Pro-Tem Dave Nutter
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member

NAYS:	Hohimer, Council Member Onken Council Member Hilst, Council Member Orrick
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____
day of _____, 20____.

Mayor

ATTEST:

City Clerk

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 11, 2024
To: Members of the City Council
From: Joshua Wray, Economic Development Director

AGENDA ITEM: Resolution No. 110-23/24 Adopting Policy No. 27 Residential Real Estate Disposition Policy

DESCRIPTION: From time to time, the City will acquire residential property from right-of-way acquisition, foreclosure due to unpaid liens, abandonment, or other reasons. Most of the time, these properties are acquired for a limited purpose (e.g, demolition of dangerous buildings on abandoned property or collection of unpaid liens), and once that purpose is achieved the properties should be disposed of quickly to avoid incurring maintenance costs and lost property taxes due to public ownership. Staff has drafted the attached policy outlining the internal steps taken to dispose of such property in the most beneficial and efficient manner. The City Council will ultimately have approval over any sale or lease of property.

Staff recommends approval of this resolution.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:
 Notes:

REVIEWED BY:

Katherine Swise, City Attorney
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/7/2024
 Approved - 3/7/2024
 Final Approval - 3/8/2024

Resolution No. 110-23/24 Adopting Policy No. 27 Residential Real Estate Disposition Policy

WHEREAS, from time to time, the City acquires residential real estate from right-of-way acquisition, lien foreclosure, abandonment, or other reasons; and

WHEREAS, the property acquired is often acquired for a limited purpose, beyond which it is in the City's best interest to dispose of the property quickly to avoid incurring maintenance costs for the property; and

WHEREAS, the City Council finds it is in the City's best interest to adopt a policy, as set forth in Exhibit A attached hereto, establishing policies for disposing of such properties in the most beneficial and efficient manner.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Residential Real Estate Disposition Policy attached hereto as Exhibit A is adopted and approved.

RESULT:	PASSED (6 TO 1)
MOVER:	Council Member Rick Hilst
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Orrick, Council Member Hohimer, Council Member Onken
NAYS:	Council Member Hilst
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk



City of Pekin

RESIDENTIAL REAL ESTATE DISPOSITION POLICY

1.0 Policy Purpose

The City of Pekin (hereafter "City") recognizes the need for a policy guiding residential real estate disposition transactions of the City. Residential real estate dispositions typically occur because a property is no longer needed for City operational purposes or to implement a development strategy.

The City should retain ownership of properties necessary for conducting its business operations, supporting community and economic development initiatives, and for the preservation of public spaces and open space.

The City should endeavor to dispose of those properties which do not meet the City's property ownership objectives. Among the City's goals in property dispositions are: development of affordable housing, private development which meets the City's economic development objectives, and historic preservation.

Generally speaking, the City should retain properties which meet its property ownership objectives and dispose of properties which do not.

2.0 Scope of Policy

2.1 Disposition of Excess City Residential Real Property. The City may dispose of residential real estate no longer needed for City purposes ("Excess Property or Properties").

Options for the disposition of excess real property include;

- Fair Market Value sale with a development agreement
- Sale to a non-profit for affordable housing development
- Sale to highest bidder;
- Negotiated sale with an adjacent property owner/s;
- Hold in inventory;

Having several methods for the disposition of residential real property gives the City useful options and flexibility when disposing of property to meet the needs of the City and the community.

3.0 Process for Residential Disposition

From time to time, various City departments directors may notify the City Manager that excess Residential Real Property exists and needs disposition. Alternatively, an interested party may approach the City interested in purchasing City property for development purposes.

In such cases, the City Manager will meet with the Economic Development director, the Chief Building Inspector and the City Engineer to determine if the property is needed for City operations or if the excess property can be used for development and what type.

Pending the outcome of these discussions, the City Manager or the designated representative(s) can negotiate the price and terms of the sale in whole or in part on behalf of the City for what is in the best interest of the City (Pekin Municipal Code (Section 2-7-3(b)(1))). Staff will generally follow the ordering of the options for disposition in 2.1 of the Policy, but the City Manager shall have discretion to begin with any of the options given the particular conditions and circumstances of a property in question.

City staff prepares a recommendation to the City Council on the disposition of the Residential Real Property for their review and approval.

The City will follow all other applicable requirements of law prior to the disposition of any Residential Real Property.

4.0 Definitions

"Purchaser" means any person, corporation or other legal entity who (i) purchases, leases or acquires an interest in a Residential Real Property; or (ii) has entered into a Redevelopment Contract with the City for the purchase, lease or other acquisition of an interest in a Residential

Real Property; or (iii) has actually purchased, leased or otherwise acquired an interest in a Residential Real Property.

“Purchase Price” means the actual purchase price the Purchaser shall pay for the Residential Real Property as required and approved by the Council.

“Redevelopment Contract” means the contract between the City and the Purchaser for the disposition and redevelopment of the Residential Real Property consistent with Council approval.

DRAFT

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 11, 2024
To: Members of the City Council
From: Seth Ranney, Police Chief

AGENDA ITEM: Resolution No. 111-23/24 Awarding Contract for Code Enforcement Mowing and Brush Cleaning Actions and Abatements to Gutters by Tunyuck

DESCRIPTION: Staff posted notice to the public seeking services for Code Enforcement mowing/brush clearing and miscellaneous landscaping actions as they apply to Code Enforcement violations. Only one bid was received from Gutters by Tunyuck. Upon review of the submitted documents, all the requested items were present (See attached Exhibit A). Staff recommends City Council accept the bid and approve the use of Gutters by Tunyuck to complete the mowing and brush clearing regarding code enforcement violations for April 1, 2024-March 31, 2025. The unsigned contract agreement is attached under Exhibit B.

FINANCIAL IMPACT:

Requested Amount: To be determined based off activity

Line Item: 100-766-534200

Budgeted Amount: TBD FY25 - \$135,000

Remaining Funds: \$135,000

Notes: This is the requested funding amount in the FY25 budget, but is not yet approved by the City Council

REVIEWED BY:

Seth Ranney, Police Chief
 Katherine Swise, City Attorney
 Robert Grogan, Finance Consultant
 John Dossey, City Manager
 Sue McMillan, City Clerk

Approved - 3/4/2024
 Approved - 3/7/2024
 Approved - 3/7/2024
 Approved - 3/7/2024
 Final Approval - 3/8/2024

**Resolution No. 111-23/24 Awarding Contract for Code Enforcement Mowing and Brush Cleaning
Actions and Abatements to Gutters by Tunyuck**

WHEREAS, the City solicited bids for mowing, brush clearing, and miscellaneous landscaping services related to code enforcement activities for the 2025 Fiscal Year; and

WHEREAS, the City received one bid in response, from Gutters by Tunyuck and that bid included all requested documents and information; and

WHEREAS, the City finds the bid submitted by Gutters by Tunyuck is reasonable and responsive.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The bid for mowing, brush clearing, and miscellaneous landscaping submitted by Gutters by Tunyuck, a copy of which is attached hereto as Exhibit A, is approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a contract with Gutters by Tunyuck on terms consistent with the bid specification documents and the approved bid.

RESULT:	PASSED (7 TO 0)
MOVER:	Mayor Pro-Tem Dave Nutter
SECONDER:	1st Alternate Mayor Pro Tem John Abel
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk

**Request for Proposals
Code Enforcement Mowing and
Brush Clearing Actions and
Abatements
City of Pekin**

NOTICE TO BIDDERS

The City of Pekin is accepting proposals for the mowing, brush clearing, and litter/rubbish removal services from a qualified contractor for the 2024 mowing season. (April 1, 2024 to March 31, 2025). All interested bidders must provide the required information for their bid to be considered valid. Bids will be accepted until March 1st, 2024 at 2:00 pm at the City of Pekin City Hall located at 111 S. Capitol St., Pekin, IL 61554. . Sealed bids will be publicly opened on March 1st, 2024 at or around 2:15 pm at Pekin City Hall. Envelopes shall be clearly marked with the company name submitting the bid and **"RFP- Code Enforcement Mowing"** on the outside.

All questions concerning this request for bids should be directed to Paul Belcher II, Code Enforcement Officer at plbelcher@ci.pekin.il.us

Paul L. Belcher II, Pekin Police Department/Code Enforcement
Phone (309) 478-5366 * Fax (309) 346-2095 * Email: plbelcher@ci.pekin.il.us or
111 S. Capitol Street, Pekin IL 61554

1.01 WORK COVERED BY THE AGREEMENT

- A. The Work to be performed under this agreement consists of: Mowing, Brush Clearing, litter and rubbish removal, weed whacking, trimming and other landscaping needs with regards to Code Enforcement Violations and Property Abatements.
- B. Contractor is responsible for obtaining all necessary permits should one be needed.
- C. **No Pre-Bid Conference will be held.** Contact Pekin Police Department/Code Enforcement Department via email with any questions or concerns.
- D. The Contractor will furnish all EQUIPMENT, MATERIALS, and LABOR necessary.
- E. The Contractor will repair, replace or otherwise settle with the City of Pekin if damage occurs to property or existing facilities during performance of Work.

1.02 CONTRACT

- A. The Contractor will bid on the work as described in 1.01A. by completing the attached scope of work Bid Sheet.
- B. Work is dependent on violations and will be sent to winning contractor on a weekly basis. **All work will be completed within 72 HOURS or three calendar days** unless circumstances require additional time. All extensions must be approved by Code Enforcement Dept.
- C. Contractor will provide also property clean-up for nuisance junk and debris violations. Any property clean-up actions based on violation will be performed within 48 hours of notice unless otherwise requested.
- D. This Contract will be awarded based on the "**Proposal Evaluation Factors**" sheet attached to this Request for Proposal.

1.03 QUALITY ASSURANCE

- A. The Contractor shall complete work assigned in a professional manner.
- B. The Contractor shall assume full responsibility for additional costs that may result from unauthorized deviations from the contract.
- C. The City of Pekin reserves the right to cancel jobs at anytime for any reason deemed necessary.
- C. The City of Pekin reserves the right to cancel this agreement at any time with 15 days written notice for any reason deemed necessary.

1.04 TAXES AND INSURANCE

- A. Before commencing work, the Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
 - (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
 - (4) Certificate of Insurance listing the City of Pekin as additional insured.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the state of Illinois.

1.05 BUSINESS REGISTRATION DOCUMENTATION

- A. Contractor must provide the following documentation with bid packet:
 - (1) Employer Identification Number (EIN), also known as a Federal Tax Identification Number, and is used to identify a business entity.
 - (2) All applicable business license(s)
 - (3) W-9 Request for Taxpayer Identification Number and Certification
 - (4) Any additional registrations, certification or license relevant to the scope of work outlined in this proposal

1.06 INVOICING AND PAYMENT

- A. Successful bidder shall invoice the City of Pekin, 111 S. Capitol St, Pekin, IL 61554 by the 5th of each month for services rendered the preceding month. (Weekly invoicing by contractor is allowed)
 - (1) All invoices will include before and after pictures of each property where services are rendered. All photographs must be time and date stamped.
- B. All bills are approved by the Department Head or City Manager bi-weekly and checks are mailed within 30 days.

1.06 BID DEADLINE

Proposals are due March 1st, 2023 2:00 PM at the City of Pekin 111 S. Capitol St, Pekin, IL 61554. The page with the "References" section completed must be returned with the following proposal page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.07 TERMS AND CONDITIONS

- A. The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- B. The Contractor certifies that its Proposal is made without any previous understanding, agreement or connection with any person, firm or corporation making a Proposal for the same Work and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.
- C. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in-depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
- D. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.
- E. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the Awarding Authority.
- F. All proposals will be property of the City of Pekin, IL.
- G. The lowest proposal will not necessarily be accepted. The City reserves the right to reject all bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.

1.08 REFERENCES

Please provide three references for your work:

Name:

Telephone

1. Jake Fletcher

[REDACTED]

2. Rick Jones

[REDACTED]

3. Duke Bader

[REDACTED]

1.08 EXPERIENCE

Please list any experience, or technical knowledge you and your company may have that can demonstrate your understanding of the requirements and scope of work.

2 years Experience working for City of Pekin in Brush Clearing actions. Operate and own multiple tractors, zero turns, push mowers and lawn equipment. Trailers to haul brush along with trucks for towing.

1.09 ABILITY TO PERFORM SPECIAL ASSIGNMENTS

Some jobs may require heavy equipment for brush removal or clearing large areas of heavy vegetation. Please include resources you or your company have or have access to including sub-contracting.

I Operate and own multiple tractors and zero-turn mowers and lawn equipment. I have multiple trailers and trucks for hauling and removal of brush & trees.

SCOPE OF WORK BID SHEET

Any bidders will provide the following information with regards to fees and service charges:

Per Hour Rates for: 125/hr

Per normal business hour or work: 7am - 5pm

Regular mow Hourly Rate: \$ 125/hr

Heavy Mow Hourly Rate: \$ 225/hr

Additional Charge for trimming/weed whacking Hourly Rate: \$ no charge/included

Per Emergency or After Hours Services:

After hour mow Hourly Rate: \$ 225/hr

After hour Heavy Mow Hourly Rate: \$ 275/hr

Additional Charge for trimming/weed whacking Hourly Rate: \$ no charge/included

Other Service:

Cutting and Clearing Brush Hourly Rate: \$ 125/hr

Trip Charges For Removal of clippings or brush: \$ 200

Dump Charge Per Tow: \$ no charge/included

In some cases, a contractor will be sent to mow or clear a property violation and find that it has been mowed or cleared by the property owner/occupant. What fee would your company charge for this occurrence: \$ no charges

Additional fees not listed: all charges included in pricing

Additional Services Provided: Heavy brush / small trees removal
trash / Dumpster availability

(Additional information may be included on separate sheet of paper)



GUTTBYS-01

NIKKIF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Compass Insurance 1410 Woodbine, Suite 1 Bloomington, IL 61704	CONTACT NAME:		
	PHONE (A/C, No, Ext): (309) 662-6800	FAX (A/C, No): (309) 662-6833	
	E-MAIL ADDRESS: nikkif@compasscoverage.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Wadena Insurance Company		12528
	INSURER B : IMT Insurance Company		14257
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

INSURED
Vilachai Tunyuck dba Gutters By Tunyuck
1700 Crescent Dr
Pekin, IL 61554

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:				3/20/2023	3/20/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY				3/20/2023	3/20/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	☒ UMBRELLA LIAB EXCESS LIAB DED ☒ RETENTION \$ 10,000 ☒ OCCUR ☐ CLAIMS-MADE				3/20/2023	3/20/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A		3/20/2023	3/20/2024	☒ PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City Of Pekin
111 S. Capitol St.
Pekin, IL 61554

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



INSURANCE

IMT INSURANCE COMPANY

P.O. Box 1336 / Des Moines, IA 50306 / 800-274-3531

ILLINOIS

MOTOR VEHICLE INSURANCE IDENTIFICATION CARD

POLICY NO: [REDACTED] 615212

NAIC NO: [REDACTED]

POLICY TERM: FROM: 03/20/2024 TO: 03/20/2025

AGENCY: COMPASS INSURANCE PARTNERS

PHONE: (309) 662-6800

NAME INSURED: VILACHAI TUNYUCK

DBA GUTTERS. BY TUNYUCK

YEAR

MAKE/MODEL

VEHICLE IDENTIFICATION NUMBER

2020

CHEVROLET SILVERADO

[REDACTED]

IMTIDCARD 02 19

BID FORM

a. **Code Enforcement Mowing/Brush Clearing and Misc. Landscaping
Actions and Violations:**

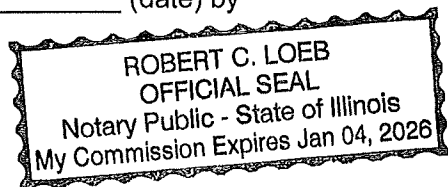
Company Name Batter by Tunyuck
Representative Vilachai Tunyuck
Title Operator/owner
Address 1700 Crescent Drive Pekin IL 61554
Phone [REDACTED]
Federal ID Number [REDACTED]
Date Feb 16 2024

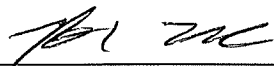
Signature & Date  2-26-24

State of Illinois County of Tazewell. This instrument
was acknowledged before me on

February 26, 2024 (date) by

(seal)





signature of notary public

Request for Proposal Evaluation Factors

<u>Factor Description</u> <u>Value</u>	<u>Factor Type</u>	Maximum Point	
1. Proposed Costs	Objective	60	60
2. Demonstrates Understanding of Requirements	Subjective	15	15
3. Quality of Work Plan	Subjective	15	15
4. Proposer's Technical Capabilities	Subjective	15	15
5. Demonstrated Experience	Subjective	15	15
6. All Required Documents Included	Objective	40	40
6. Overall Quality and Professional Appearance of Proposal Submitted	Subjective	<u>10</u>	10

Total Points Possible

170

170

Business Registration License

BY THE AUTHORITY OF THE

CITY OF PEKIN

We, the undersigned do hereby certify that

Gutters by Tunyuck

At 1700 Crescent Dr, in the City of Pekin, Illinois 61554

has this day been duly registered as a LICENSED BUSINESS and is authorized to engage in business within the City of Pekin.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of said City to be hereunto affixed,
at Pekin, this day of 2/26/2024.

Business Owner:

Vilachai Tunyuck

Gutters by Tunyuck

1700 Crescent Dr, Pekin IL 61554

License Fee: \$0.00

Effective Date: 2/26/2024

Expiration Date: 4/30/2024

ATTEST:

Sue McMillan
CITY CLERK

Charles A. Smith
MAYOR

TO BE POSTED IN A CONSPICUOUS PLACE

NON-TRANSFERABLE

BID TABULATION SHEET

Bid Submitted By:

Vitachai Tunyuck

Contracting Public Authority: **City of Pekin (Pekin Police Code Enforcement)**

Project Name: **RFP Code Enforcement Mowing**

Bid Date: 03/01/2024

Estimate: See scope of work form

Witnesses:

Sue McMillan
Scott Roon

Ra Jones #5124

RFP Requirements:

- ☒ Sealed envelope marked with company name and "Code Enforcement Mowing"
- ☒ Employer Identification Number EIN 87-2775289
- ☒ City of Pekin Business License (or proof of application submitted and approved).
- ☒ References (3) Gutters By Tunyuck
- ☒ Scope of Work Bid Sheet (or matching scope of work specifics)
- ☒ Bid Form
- ☒ Bid Form Notarized
- ☐ Other _____

CONTRACT AGREEMENT

Code Enforcement Mowing and Brush Clearing Actions and Abatements

FOR

**The CITY of PEKIN, 111 S. CAPITOL St.
PEKIN, ILLINOIS**

THIS AGREEMENT, made and entered into as of the __ day of __, the year two thousand twenty-four (2024) by and between Gutters By Tunyuck LLC., hereinafter and in the Contract Documents called the “Contractor”, and the City of Pekin, Illinois, hereinafter and in the Contract Documents called the “Owner”.

WITNESSETH: That of and in consideration of the mutual covenants and agreements hereinafter stated, Contractor and Owner covenant and agree as follows:

THE CONTRACT WORK:

Contractor covenants and agrees to furnish all labor, materials, equipment, transportation and facilities required for and shall perform all work required by the Contract Documents for the Mowing, Brush, Refuse/Litter clearing of Code Enforcement actions and requests, as presented verbally or in writing.

- A. The Work to be performed under this Contract consists of: Mowing, removal of brush, refuse, litter, yard waste, deposits or nuisance items and other general lawn, yard or property maintenance.
- B. Contractor is responsible for verifying existing conditions prior to beginning weekly assignments.
- C. Contractor is responsible for working within the guidelines of all local and state ordinances while conducting work.
- D. The Contractor will furnish all EQUIPMENT, MATERIALS and LABOR necessary for the proper completion of the contract.
- E. The Contractor will repair, replace or otherwise settle with the City of Pekin if damage occurs to property (private or public) or existing facilities during performance of Work.

QUALITY ASSURANCE

- A. The Contractor shall complete work assigned in a professional manner.
- B. The Contractor shall assume full responsibility for additional costs that may result from unauthorized deviations from the contract.
- C. The parties agree that there is a one year term to this agreement (May 1st , 2024 to April 30th 2025 The City of Pekin reserves the right to cancel this contract at any time with 15 days written notice for any reason deemed necessary.
- D. Contract or work assigned can be halted or cancelled in compliance with legal writs and or injunctions

TAXES AND INSURANCE

- A. Before commencing work, the Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
 - (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the state of Illinois.

TIME OF COMPLETION

This is an "as needed" work agreement. The work performed, under this Contract shall start on date and time specified in a written or verbal Notice to Proceed for each request or event, and shall be completed, ready for acceptance as directed and agreed upon in said notice from Owner.

CONTRACT SUM AND TERMS OF PAYMENT:

Contract Sum: The Owner, if Contractor shall well and faithfully fulfill and perform this contract, covenants and agrees to pay Contractor, subject to additions thereto and deductions therefrom as provided therein, in current funds, based on agreed amounts provide in the attached bid form, provided to Owner in RFP bid Process.

It is understood and agreed that should there be any increase in wage rates, or in cost of materials or equipment, or in any other of Contractor's costs or should Contractor be compelled to pay premium wages, or for overtime work, during the life of this Contract and/or prior to completion of Contractor's work thereunder, Contractor shall absorb all such increased costs, without addition to the Contract Sum except when otherwise expressly provided in the Contract Documents.

Contractor shall invoice the City of Pekin, 111 S. Capitol St, Pekin, IL 61554 by the 5th of each month for services rendered the preceding month. (Weekly invoicing by contractor is allowed)

(1) All invoices will include before and after pictures of each property where services are rendered. All photographs must be time and date stamped.

Payments: The City Council approves payments at the regular council meeting on the 2nd Tuesday of each month. Pay requests must be submitted by the 1st Tuesday of each month to be included on the agenda.

OTHER TERMS:

A. The Contractor confirms that neither the contractor nor any employee would be in a conflict of interest with respect to the work or services required.

B. The Contractor certifies that its Proposal was made without any previous understanding, agreement or connection with any person, firm or corporation making a Proposal for the same Work and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

CONTRACT DOCUMENTS:

The signed Contract Document Manual, including but not limited to, the General Conditions of the Contract for Construction, Specifications, Instructions to Bidders, Invitation to Bidders, and Contractor's Proposal as accepted by Owner, and the signed Drawings, are fully a part of the Contract as if hereto attached or herein repeated.

PERFORMANCE BOND AND LABOR AND MATERIAL BOND: N/A

IN WITNESS HEREOF, the parties hereto have executed this agreement as of the day and year first above written.

CORPORATE SEAL

ATTEST:

Its _____ Secretary
(if Corporate Contractor)

Contractor

By: _____

Title: _____

City of Pekin
111 S. Capitol St.
PEKIN, IL 61554

Owner

By: _____

Title: _____

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 11, 2024
To: Members of the City Council
From: Seth Ranney, Police Chief

AGENDA ITEM: Resolution No. 112-23/24 Awarding Contract for Dangerous Building Services to Gutters by Tunyuck

DESCRIPTION: Staff posted notice to the public seeking bids for board-ups and other services as they pertain to dangerous buildings within the City of Pekin. Staff received one bid from Gutters by Tunyuck. Upon staff review, the bid proposal was in order and all requested documents were present (See Attached Exhibit A). The city has used Gutters by Tunyuck for the past year and they have been very responsive to our needs in relation to mitigating dangerous buildings. Staff recommends City Council accept the bid and approve the use of Gutters by Tunyuck to complete the board up and securement of dangerous or vacant structures for April 1, 2024 through March 31, 2025. The unsigned contract agreement is attached under Exhibit B.

FINANCIAL IMPACT:

Requested Amount: Amount to be determined based off activity

Line Item: 100-766-536100

Budgeted Amount: TBD FY25 - \$200,000

Remaining Funds: \$200,000

Notes: This is the requested funding amount in the FY25 budget, but is not yet approved by the City Council.

REVIEWED BY:

Seth Ranney, Police Chief	Approved - 3/5/2024
Katherine Swise, City Attorney	Approved - 3/7/2024
Robert Grogan, Finance Consultant	Approved - 3/7/2024
John Dossey, City Manager	Approved - 3/7/2024
Sue McMillan, City Clerk	Final Approval - 3/8/2024

Resolution No. 112-23/24 Awarding Contract for Dangerous Building Services to Gutters by Tunyuck

WHEREAS, the City solicited bids for building board up and other services related to code enforcement activities from April 1, 2024 through March 31, 2025; and

WHEREAS, Gutters by Tunyuck submitted the sole bid; and

WHEREAS, the City finds the bid submitted by Gutters by Tunyuck to be reasonable and responsive.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The bid for building board up and related code enforcement activities submitted by Gutters by Tunyuck, a copy of which is attached hereto as Exhibit A, is approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, a contract with Gutters by Tunyuck pursuant to terms consistent with the bid specifications and the approved bid.

RESULT:	PASSED (7 TO 0)
MOVER:	Mayor Pro-Tem Dave Nutter
SECONDER:	Council Member Karen Hohimer
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk



City of Pekin

**Request for Proposals
Code Enforcement Dangerous and
Vacant Building Board-Up and
Securement Actions
City of Pekin**

NOTICE TO BIDDERS

The City of Pekin is accepting proposals for the boarding and securing of Dangerous and Vacant Building/Structure services from a qualified contractor for the 2024/2025 contract year. (April 1, 2024 to March 31, 2025). All interested bidders must provide the required information for their bid to be considered valid. Sealed bids will be accepted until March 1st, 2024 at 2:00 pm at the City of Pekin City Hall located at 111 S. Capitol St., Pekin, IL 61554. Sealed bids will be publicly opened on March 1st, 2024 at or around 2:05 pm at Pekin City Hall. Envelopes shall be clearly marked **"RFP- Code Enforcement Dangerous and Vacant Building Board Up"** on the outside.

All questions concerning this request for bids should be directed to Paul Belcher II, Code Enforcement Officer at plbelcher@ci.pekin.il.us

**Paul L. Belcher II, Pekin Police Department/Code Enforcement
Phone (309) 478-5366 * Fax (309) 346-2095 * Email: plbelcher@ci.pekin.il.us or
111 S. Capitol Street, Pekin IL 61554**

1.01 WORK COVERED BY THE AGREEMENT

- A. The Work to be performed under this agreement consists of: Securing vacant and or dangerous buildings or other man-made structures by boarding, bracing, or other means as deemed necessary.
- B. Contractor is responsible for obtaining all necessary permits should one be needed.
- C. **No Pre-Bid Conference will be held.** Contact Pekin Police Department/Code Enforcement Department via email with any questions or concerns.
- D. The Contractor will furnish all EQUIPMENT, MATERIALS and LABOR necessary with the exception of OSB/Plywood for covering windows, door, or any area of egress/entry.
- E. The Contractor will provide safe and secure storage of OSB/Plywood, maintaining regular inventory. All OSB/Plywood will be returned to the City of Pekin upon request.
- F. The Contractor will repair, replace or otherwise settle with the City of Pekin if damage occurs to property or existing facilities during performance of Work.

1.02 CONTRACT

- A. The Contractor will bid on the work as described in 1.01A. by completing the attached scope of work Bid Sheet.
- B. Work is dependent on violations or emergency and safety reasons and will be sent to winning contractor on an "as needed" basis **work will be completed upon request unless otherwise discussed or circumstances require additional time.** All extensions must be approved by Code Enforcement Dept.
- C. This Contract will be awarded based on the "Proposal Evaluation Factors" sheet attached to this Request for Proposal.

1.03 QUALITY ASSURANCE

- A. The Contractor shall complete work assigned in a professional manner.
- B. The Contractor shall assume full responsibility for additional costs that may result from unauthorized deviations from the contract.
- C. The City of Pekin reserves the right to cancel jobs at anytime for any reason deemed necessary.
- C. The City of Pekin reserves the right to cancel this agreement at any time with 15 days written notice for any reason deemed necessary.

1.04 TAXES AND INSURANCE

- A. Before commencing work, the Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
 - (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
 - (4) Certificate of Insurance listing the City of Pekin as additional insured.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the state of Illinois.

1.05 BUSINESS REGISTRATION DOCUMENTATION

- A. Contractor must provide the following documentation with bid packet:
 - (1) Employer Identification Number (EIN), also known as a Federal Tax Identification Number, and is used to identify a business entity.
 - (2) All applicable business license(s)
 - (3) W-9 Request for Taxpayer Identification Number and Certification
 - (4) Any additional registrations, certification or license relevant to the scope of work outlined in this proposal

1.06 INVOICING AND PAYMENT

- A. Successful bidder shall invoice the City of Pekin, 111 S. Capitol St, Pekin, IL 61554 by the 5th of each month for services rendered the preceding month. (Weekly invoicing by contractor is allowed)
 - (1) All invoices will include before and after pictures of each property where services are rendered. All photographs must be time and date stamped.
- B. All bills are approved by the Department Head or City Manager bi-weekly and checks are mailed within 30 days.

1.06 BID DEADLINE

Proposals are due March 1st, 2024 2:00 PM at the City of Pekin 111 S. Capitol St, Pekin, IL 61554. The page with the "References" section completed must be returned with the following proposal page completely filled out. By signing this document, Contractor agrees to all terms and conditions as presented.

1.07 TERMS AND CONDITIONS

- A. The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- B. The Contractor certifies that its Proposal is made without any previous understanding, agreement or connection with any person, firm or corporation making a Proposal for the same Work and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.
- C. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in-depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
- D. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.
- E. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the Awarding Authority.
- F. All proposals will be property of the City of Pekin, IL.
- G. The lowest proposal will not necessarily be accepted. The City reserves the right to reject all bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.

SCOPE OF WORK BID SHEET

Any bidders will provide the following information with regards to fees and service charges:

Business Rate Per Call: \$ 125 hr

Per Emergency or After Hours Services: \$ 225 hr

After Hour Business Rate Per Call: \$ 225 hr

Second Story Work: \$ additional \$100 flat

Wood/Lumber Cost: \$ 3.00 /Sq Ft

Regular Hourly Labor Rate per worker: \$ 125 hr

Screws Full Job: \$ 60

Screws Partial Job: \$ 40

Seal Screw Heads (liquid nails or other product): \$ no charge / included

Equipment Use Charges: \$ no charge / included

Clean Up: \$ no charge / included

Lighting For After Hour Calls or when necessary: \$ no charge / included

Per Emergency or After Hours Services: \$ 225 hr

Trip Charges For Removal of clippings or brush: \$ 100 ea

Dump for Used Materials Charge: \$ no charge

Job Order Cancelation Fees: \$ no charge

Additional fees or Services not listed:

All charges included in prices/per hr

(Additional information may be included on separate sheet of paper)

1.08 REFERENCES

Please provide three references for your work:

Name:

Telephone

- | | |
|-------------------------|-------------------|
| 1. <u>JaKe Fletcher</u> | <u>[REDACTED]</u> |
| 2. <u>Rick Jones</u> | <u>[REDACTED]</u> |
| 3. <u>Duk Bader</u> | <u>[REDACTED]</u> |

1.08 EXPERIENCE

Please list any experience, or technical knowledge you and your company may have that can demonstrate your understanding of the requirements and scope of work.

31 years in Construction field along with general home improvements.
3 years experience working with Pelkin Code Enforcement.

1.09 ABILITY TO PERFORM SPECIAL ASSIGNMENTS

Some jobs may require heavy equipment, lifts, or other tools and services due to building size, location, construction or damage. Please include resources you or your company have or have access to including sub-contracting.

I operated and own numerous exterior equipment used for home building + improvement.
Scaffolding, Extension ladders along with access to small to medium tractors.

BID FORM

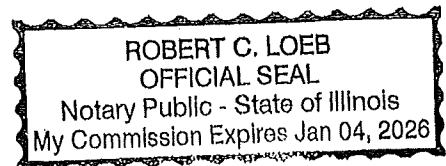
a. Code Enforcement Mowing/Brush Clearing and Misc. Landscaping
Actions and Violations:

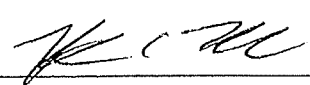
Company Name Gutters by Tunyuck
Representative Wilachai "Vee" Tunyuck
Title Operator/owner
Address 1700 Crescent Drive Pekin IL 61554
Phone [REDACTED]
Federal ID
Number [REDACTED]
Date Feb 16 2024

Signature & Date  2-26-24

State of Illinois County of Tazewell. This instrument
was acknowledged before me on
February 26, 2024 (date) by

(seal)



 signature of notary public

Request for Proposal Evaluation Factors

<u>Factor Description</u> <u>Value</u>	<u>Factor Type</u>	Maximum Point	
1. Proposed Costs	Objective	60	60
2. Demonstrates Understanding of Requirements	Subjective	15	15
3. Quality of Work Plan	Subjective	15	15
4. Proposer's Technical Capabilities	Subjective	15	15
5. Demonstrated Experience	Subjective	15	15
6. Overall Quality and Professional Appearance of Proposal Submitted	Subjective	<u>10</u>	10

Total Points Possible

130

130



INSURANCE

IMT INSURANCE COMPANY

P.O. Box 1336 / Des Moines, IA 50306 / 800-274-3531

ILLINOIS

MOTOR VEHICLE INSURANCE IDENTIFICATION CARD

POLICY NO: [REDACTED] 615212 NAIC NO: [REDACTED]

POLICY TERM: FROM: 03/20/2024 TO: 03/20/2025

AGENCY: COMPASS INSURANCE PARTNERS

PHONE: (309) 662-6800

NAME INSURED: VILACHAI TUNYUCK

DBA GUTTERS BY TUNYUCK

YEAR	MAKE/MODEL	VEHICLE IDENTIFICATION NUMBER
2011	INTP	[REDACTED]

IMTIDCARD 02 19



GUTTBYT-01

NIKKIF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Compass Insurance 1410 Woodbine, Suite 1 Bloomington, IL 61704	CONTACT NAME:		
	PHONE (A/C, No, Ext): (309) 662-6800	FAX (A/C, No): (309) 662-6833	
	E-MAIL ADDRESS: nikkif@compasscoverage.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Wadena Insurance Company		12528
	INSURER B : IMT Insurance Company		14257
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

INSURED

Vilachai Tunyuck dba Gutters By Tunyuck
1700 Crescent Dr
Pekin, IL 61554

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR				3/20/2023	3/20/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER: \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY				3/20/2023	3/20/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000				3/20/2023	3/20/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 OTHER: \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A		3/20/2023	3/20/2024	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Pekin
111 S. Capitol St.
Pekin, IL 61554

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Business Registration License

BY THE AUTHORITY OF THE

CITY OF PEKIN

We, the undersigned do hereby certify that

Gutters by Tunyuck

At 1700 Crescent Dr, in the City of Pekin, Illinois 61554

has this day been duly registered as a LICENSED BUSINESS and is authorized to engage in business within the City of Pekin.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of said City to be hereunto affixed,
at Pekin, this day of 2/26/2024.

Business Owner:

Vilachai Tunyuck
Gutters by Tunyuck
1700 Crescent Dr, Pekin IL 61554

License Fee:	\$0.00
Effective Date:	2/26/2024
Expiration Date:	4/30/2024

ATTEST:

Sue McMillan
CITY CLERK

Charles DeLoe
MAYOR

TO BE POSTED IN A CONSPICUOUS PLACE

NON-TRANSFERABLE

BID TABULATION SHEET

Bid Submitted By:

Viachal Tunyuck

Contracting Public Authority: **City of Pekin (Pekin Police Code Enforcement)**

Project Name: **RFP Code Enforcement Dangerous and Vacant Building Board Up**

Bid Date: 03/01/2024

Estimate: See scope of work form

Witnesses:

Sue McMullan

Rt Jones #5124

Sam A. R...

RFP Requirements:

☒ Sealed envelope marked with company name and "Code Enforcement Dangerous and Vacant building Board up"

☐ Employer Identification Number EIN

87-2775289

☒ City of Pekin Business License (or proof of application submitted and approved).

☒ References (3)

Gutters by Tunyuck

☒ Scope of Work Bid Sheet (or matching scope of work specifics)

☒ Bid Form

☒ Bid Form Notarized

☐ Other _____

CONTRACT AGREEMENT

Code Enforcement Board Up and Securement of Dangerous or Vacant Structures

FOR

**The CITY of PEKIN, 111 S. CAPITOL St.
PEKIN, ILLINOIS**

THIS AGREEMENT, made and entered into as of the ___ day of ___, the year two thousand twenty-four (2024) by and between Gutters By Tunyuck LLC., hereinafter and in the Contract Documents called the “Contractor”, and the City of Pekin, Illinois, hereinafter and in the Contract Documents called the “Owner”.

WITNESSETH: That of and in consideration of the mutual covenants and agreements hereinafter stated, Contractor and Owner covenant and agree as follows:

THE CONTRACT WORK:

Contractor covenants and agrees to furnish all labor, materials, equipment, transportation and facilities required for and shall perform all work required by the Contract Documents for the Board Up and other property or structure securement requests, as presented verbally or in writing.

- A. The Work to be performed under this Contract consists of: Boarding up and Securing dangerous, unsecured, vacant properties, structures or areas deemed unsafe, prone to malefactors, or other reasons deemed necessary by City of Pekin officials or authorized representatives.
- B. Contractor is responsible for verifying existing conditions prior to beginning assignments.
- C. Contractor is responsible for working within the guidelines of all local and state ordinances while conducting work.
- D. The Contractor will furnish all EQUIPMENT, MATERIALS and LABOR necessary for the proper completion of the contract.
- E. The Contractor will provide safe and secure storage of OSB/Plywood, maintaining regular inventory. All OSB/Plywood will be returned to the City of Pekin upon request.
- F. The Contractor will repair, replace or otherwise settle with the City of Pekin if damage occurs to property (private or public) or existing facilities during performance of Work.

QUALITY ASSURANCE

- A. The Contractor shall complete work assigned in a professional manner.
- B. The Contractor shall assume full responsibility for additional costs that may result from unauthorized deviations from the contract.
- C. The parties agree that there is a one year term to this agreement (May 1st , 2024 to April 30th 2025 The City of Pekin reserves the right to cancel this contract at any time with 15 days written notice for any reason deemed necessary.
- D. Contract or work assigned can be halted or cancelled in compliance with legal writs and or injunctions.

TAXES AND INSURANCE

- A. Before commencing work, the Contractor and each subcontractor shall furnish the City of Pekin with certificates of insurance showing the following insurance is in force and will insure all operations under the contract:
 - (1) Workmen's Compensation, in accordance with state law.
 - (2) Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment and vehicles on the sites not covered by Automobile Liability under (3) below.
 - (3) Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$300,000.00.
- B. The City of Pekin is a municipal corporation and therefore is exempt from sales tax as determined by the state of Illinois.

TIME OF COMPLETION

This is an "as needed" work agreement. The work performed, under this Contract shall start on date and time specified in a written or verbal Notice to Proceed for each request or event, and shall be completed, ready for acceptance as directed and agreed upon in said notice from Owner.

CONTRACT SUM AND TERMS OF PAYMENT:

Contract Sum: The Owner, if Contractor shall well and faithfully fulfill and perform this contract, covenants and agrees to pay Contractor, subject to additions thereto and deductions therefrom as provided therein, in current funds, based on agreed amounts provide in the attached bid form, provided to Owner in RFP bid Process.

It is understood and agreed that should there be any increase in wage rates, or in cost of materials or equipment, or in any other of Contractor's costs or should Contractor be compelled to pay premium wages, or for overtime work, during the life of this Contract and/or prior to completion of Contractor's work thereunder, Contractor shall absorb all such increased costs, without addition to the Contract Sum except when otherwise expressly provided in the Contract Documents.

Payments: The City Council approves payments at the regular council meeting on the 2nd Tuesday of each month. Pay requests must be submitted by the 1st Tuesday of each month to be included on the agenda.

OTHER TERMS:

A. The Contractor confirms that neither the contractor nor any employee would be in a conflict of interest with respect to the work or services required.

B. The Contractor certifies that its Proposal was made without any previous understanding, agreement or connection with any person, firm or corporation making a Proposal for the same Work and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

CONTRACT DOCUMENTS:

The signed Contract Document Manual, including but not limited to, the General Conditions of the Contract for Construction, Specifications, Instructions to Bidders, Invitation to Bidders, and Contractor's Proposal as accepted by Owner, and the signed Drawings, are fully a part of the Contract as if hereto attached or herein repeated.

PERFORMANCE BOND AND LABOR AND MATERIAL BOND: N/A

IN WITNESS HEREOF, the parties hereto have executed this agreement as of the day and year first above written.

CORPORATE SEAL

ATTEST:

Its _____ Secretary
(if Corporate Contractor)

Contractor

By: _____

Title: _____

City of Pekin
111 S. Capitol St.
PEKIN, IL 61554

Owner

By: _____

Title: _____

**REQUEST FOR COUNCIL ACTION**

Agenda Date: March 11, 2024
To: Members of the City Council
From: Dean Schneider, Public Works Director

AGENDA ITEM: Resolution No. 113-23/24 Approving Contract for Hanson Professional Services for the Design of a New Fuel Tank System

DESCRIPTION: This Resolution is to approve an engineering agreement with Hanson Professional Services Inc. for planning, design, and construction phase services for the airport fuel system at a cost not to exceed \$111,065.00. The existing fuel system is at the end of its life and must be replaced so that it does not leak. 90% of all costs will be reimbursed by IDOT Areonautics for this project, including the estimated \$645,000 construction costs which will be brought forward for approval at a later time. Staff recommends approval so that all state and federal requirements are followed during the process and the City remains eligible for reimbursement of funds.

FINANCIAL IMPACT:

Requested Amount: \$111,065.00
 Line Item: 525-000-150200
 Budgeted Amount: \$80,000.00
 Remaining Funds: \$80,000.00
 Notes:

REVIEWED BY:

Josie Esker, City Engineer	Approved - 3/7/2024
Katherine Swise, City Attorney	Approved - 3/7/2024
Robert Grogan, Finance Consultant	Approved - 3/7/2024
John Dossey, City Manager	Approved - 3/7/2024
Sue McMillan, City Clerk	Final Approval - 3/8/2024

Resolution No. 113-23/24 Approving Contract for Hanson Professional Services for the Design of a New Fuel Tank System

WHEREAS, the existing fuel system at the Pekin Municipal Airport is at the end of its life and

WHEREAS, the City Council desires to enter into an agreement with Hanson Professional Services, Inc. for the planning, design, and construction phase services for a new fuel system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The foregoing findings and recitals are found to be true and correct and are incorporated herein.

Section 2. The Professional Services Agreement with Hanson Professional Services, Inc. attached hereto as Exhibit A is approved.

Section 3. The Mayor is authorized to execute, and the City Clerk is directed to attest, the Professional Services Agreement in substantially the form as provided in Exhibit A hereto, with such modifications as the Mayor deems necessary and appropriate.

RESULT:	PASSED (7 TO 0)
MOVER:	Council Member Chris Onken
SECONDER:	Council Member Lloyd Orrick
AYES:	1st Alternate Mayor Pro Tem Abel, Mayor Burress, Mayor Pro-Tem Nutter, Council Member Hilst, Council Member Orrick, Council Member Hohimer, Council Member Onken
NAYS:	None
ABSTAIN:	None
ABSENT:	

ADOPTED AND APPROVED at a Regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

Mayor

ATTEST:

City Clerk



LETTER OF TRANSMITTAL

TO: Pekin Municipal Airport	DATE: 2/29/24	PROJECT NO. 22A0011D/S/C
13906 Airport Lane	ATTENTION: Mike Cruce	
Pekin, Illinois 61554	RE: Remove and Replace Fuel System	

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via _____ the following items:

☐ Shop drawings ☐ Prints ☐ Reproducible ☐ Sketches ☐ Specifications

☐ Copy of letter ☐ Change order ☐ Calculations ☐ Other

COPIES	DATE	NO.	DESCRIPTION	ACTION
3	2/29/24		Design and Construction Phase Agreements	A/N

THESE ARE TRANSMITTED as checked below:

- | | | |
|--|--|--|
| A ☒ For approval | F ☐ No exceptions taken | J ☐ Rejected - see remarks |
| B ☐ For your use | G ☐ Furnish as corrected | K ☐ Submit ☐ Copies for distribution |
| C ☐ As requested | H ☐ Revise and resubmit | L ☐ Return ☐ corrected prints |
| D ☐ For review and comment | I ☐ Submit specified item | M ☐ Other - see remarks |
| E ☐ FOR BID DUE | N ☒ Sign-Return 2 copies to us and keep one for your records | |

REMARKS

Mike – The design and construction agreements for the fuel system project are attached. Please execute and return 2 copies of each to me. One may be retained for your records.

COPY TO: File, _____ SIGNED: Lindsay Hausman _____

If enclosures are not as noted, please notify us at once.

Hanson Professional Services Inc.
1525 S Sixth Street • Springfield IL 62703
Phone: (217) 788-2450 • Fax: (217) 788-2503

**STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS
FOR ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES**

Authorized for use by
The Illinois Department of Transportation
Division of Aeronautics
Effective: June 2012

☐ Preliminary Assessment and Schematic Design ☒ Construction Phase Services
☒ Design Phase Services ☒ Planning and Special Services

THIS AGREEMENT, made at Pekin Illinois, 
this _____ day of _____ in the year 2024
by and between the City of Pekin, Illinois (hereinafter referred
to as the "Sponsor"), and Hanson Professional Services Inc. (hereinafter referred to as the
"Consultant"). This Agreement expires 5 years from the date of execution.

WITNESSETH

The Sponsor intends to undertake the accomplishment of a project pursuant to the development of a
public air navigation facility known as the Pekin Municipal Airport
in Tazwell County County, state of Illinois; and the project shall be identified as the
Illinois Project No. C15-5018 and SBG Project No. N/A (State-Local) ;
The following is the detailed project title and description from the Illinois Department of Transportation's
Office of Planning and Programming (OP&P) program letter which shall be carried through the
development of the project (attach supplemental information as necessary in Section I.H., Detailed Scope
of Services):

Remove and Replace Existing Aviation Fuel System

A detailed sketch of the proposed work, labeled ATTACHMENT P, shall be attached.

In consideration of the benefits which will accrue to the parties hereto by virtue of the Agreement and the
respective covenants herein contained, IT IS MUTUALLY COVENANTED AND AGREED as follows:

The Consultant agrees to furnish executed "Certification of Engineer" and certain professional engineering
services enumerated herein-after, in connection with the implementation and development of the aforesaid
project.

The Department of Transportation, Division of Aeronautics within the state of Illinois shall act as Agent of
the Owner/Sponsor for all matters involving the development of any public air navigation facility by virtue of

the Illinois Aeronautics Act. The Illinois Aeronautics Act requires and directs the Illinois Department of Transportation, Division of Aeronautics (hereinafter referred to as the "Department") to "*regulate and supervise aeronautics within this state*", with "aeronautics" defined as "...*the design, establishment, construction, extension, operation, improvement, repair or maintenance of airports...*". The Department shall not expend any funds appropriated, or made available...for any work upon any such project that is not contracted for and constructed or developed under the supervision or direction of the Department. Financial assistance may include reimbursement to eligible airport Sponsors for...engineering costs directly related to projects financed in whole or in part by federal/state monies provided such engineering costs were approved by the Department prior to the payment of these costs by the airport Sponsor. The approval of engineering costs prior to payment shall qualify those costs for federal/state reimbursement but shall not constitute an obligation of federal/state funds.

Since the services contemplated under this Agreement are professional in nature, it is understood that the Consultant, acting as an individual, partnership, firm or other legal entity, is of professional status and will be governed by professional ethics in their relationship to the Department and the Sponsor. The Department acknowledges the professional and ethical status of the Consultant by approving this Agreement and the associated fees for federal/state eligibility (either in whole or part) on the basis of their qualifications and experience and determining their compensation by mutually satisfactory negotiations.

Any additions/deletions, revisions/modifications to this Agreement without the expressed written consent of the Department shall void this Agreement as it relates to state and federal funding participation eligibility.

I. ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES

The Consultant agrees to perform various professional engineering and planning services and provide necessary and required information pursuant to the accomplishment of the above referenced project.

It is understood that meetings will be common to all phases. The Consultant will coordinate project kick-off, pre-design and pre-construction meetings and project status update meetings, as required, in order to resolve project issues with the Department, Sponsor and/or other regulatory and review agencies. The Department shall be notified of scheduled agency meetings and given the opportunity to participate. Meetings for which effort will be billed shall be thoroughly documented by minutes with copies distributed to the Sponsor and the Department within 10 days of the meeting. Failure to properly document meeting discussions could result in the loss of part or all of the professional services compensation eligibility associated with this activity.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

This phase includes activities required for agency coordination and permit development, non-routine surveys, testing and architectural/engineering preliminary design considerations of a project. Elements of this phase may include development of architectural schematic building designs and reports, non-routine geological and field investigations (soil borings and pavement cores), DCP testing, FWD testing (when used to evaluate pavement as part of a strengthening project), coordination of FAA reimbursable agreements, coordination of utility relocation agreements, coordination of force account activity (must be pre-approved by the Department in writing).

The Consultant shall furnish and/or perform engineering reconnaissance necessary for the preparation and development of an engineering report, bidding documents (design plans and specifications) including topographic field surveys, crack surveys, and sampling and testing for routine soils investigations (in accordance with ATTACHMENT J – Testing Schedule & ATTACHMENT K – Testing Rates & Cost Summary).

This phase will culminate in the submittal of a detailed engineering report with project alternatives and design recommendations and project completion timeline assessment.

The Consultant shall furnish an engineering report in accordance with standard practices and the provisions of ATTACHMENT E – Engineering Report. The report will include an analysis of preliminary surveys, geotechnical testing and alternative designs and include final project design recommendations.

The project completion timeline assessment will identify necessary effort required to complete the final project design (complete construction plans and specifications). This phase of project development will represent approximately 35% of the project design timeline. Project formulation should be consistent with the TIP submittal and the program letter project description (ATTACHMENT R). If not, identify components that have changed as a result of the preliminary assessment and schematic design analysis.

A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS A / A1.

B. DESIGN PHASE SERVICES

This phase shall include activities required to accomplish a project design in accordance with the established Aeronautics letting schedule project design timeline and approved letting date determined at the pre-design meeting. Requests for time extensions beyond the previously agreed-to submittal deadline dates (as established in the Department's Letting Schedule, ATTACHMENT Q, and this Agreement) must be made to the Department in writing not less than 5 days prior to the due date of the submittal. The request for extension must be signed by

a principal/officer of the Consultant's firm. Incomplete submittals will not be accepted. Milestone submittals include the engineering report (at 35% design timeline), plan / spec review (at 80% design timeline) and final submittal of all deliverables (at 100% design timeline). A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS B / B1. Elements of this phase may include:

1. CONSTRUCTION PLANS, SPECIAL PROVISIONS AND ESTIMATES

The Consultant shall prepare and furnish for Department review and comment construction plans, special provisions and construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) at the 80% project design timeline with detailed estimate of costs, estimated DBE participation goal and working/calendar day flow chart, for the particular design authorized in this Agreement.

2. CLARIFICATION OF PLANS

The Consultant shall render clarification of the construction plans and specifications, when and if such clarification is deemed necessary.

3. BIDDING ASSISTANCE

The Consultant shall assist the Sponsor and/or Department in the bidding process, analyze and summarize bid results.

C. CONSTRUCTION PHASE SERVICES

This phase shall include all basic services after the award. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS C / C1.

1. OFFICE ENGINEERING

a. **SHOP DRAWINGS**

Review the detailed construction, shop and erection drawings submitted by the contractor(s) for compliance with design concepts.

b. **SUPPLEMENTARY SKETCHES**

Preparation of elementary and supplementary sketches plus estimates required to resolve actual field conditions.

c. **RECORD DRAWINGS**

The Consultant shall prepare Record Drawings within thirty (30) days after the official Notification from the Department of the Official Acceptance of the Construction Work; and after approval by the Department, furnish said Department with one (1) set of such record drawings. The submittal format shall be in accordance with the current policies of the Department.

d. **MATERIALS CERTIFICATION**

Prior to reporting a pay item quantity for payment, the materials used and incorporated in, or associated with the pay item, shall be verified for specification compliance by the Consultant. The Consultant shall obtain and review all certifications and/or test results required by the policies of the Department and the Department's *Manual for Documentation of Airport Materials*. At the completion of, or any time prior to the completion of the final quantity of a pay item, the Consultant shall submit the aforementioned material certifications and/or test results, that were utilized for acceptance of material, to the Department for review and final approval. Prior to final payment of engineering services under this agreement, the Consultant shall have

submitted required certifications and test results to the Department, and the Consultant shall have signed the Department's MATERIALS CERTIFICATION FORM.

2. FIELD ENGINEERING

a. RESIDENT ENGINEER APPROVAL

The Consultant agrees to furnish the name and qualifications of the Resident Engineer in writing for approval of the participating agencies prior to the preconstruction conference that shall attend said preconstruction conference and shall perform the various professional engineering services required of the Resident Engineer in 2.b. thru 2.f. below and inspection of construction.

b. DAILY DIARY

The Resident Engineer shall maintain a daily diary. Copies shall be forwarded to the Department (ATTACHMENT F).

c. DUTIES OF RESIDENT ENGINEER

Furnish full time (unless part time is approved by the Sponsor and/or Department) Resident Engineering of construction including project inspection, field testing, and furnish surveying at the site of the work, whose duties shall include all reasonable, proper and customary duties as are usually and customarily furnished in connection with the general engineering of construction of such improvements, including but not limited to the following:

- i. Performance of acceptance and quality assurance tests when required by Department policy and/or contract specification. Examples of these tests include but are not limited to: Testing concrete for slump and air content; testing concrete for strength; testing bituminous concrete pavement for density using the nuclear method and using the Bulk Specific Gravity Method. Obtaining representative samples of miscellaneous materials such as paint, geotextile fabric, joint sealer, epoxy, polyester resin, etc. for testing as necessary, and/or as directed by the Department; performance of field density tests of earthwork embankments, backfills and subgrade; field density tests of subbase and base courses, and moisture content tests on materials where applicable; and, laboratory proctor tests where applicable. Test Reports shall be submitted to the Department within three (3) working days of the date the test was conducted.
- ii. Inspection/Measurement/Oversight of construction to determine that the work was completed in substantial conformance with the approved plans and specifications, and in compliance with the requirements set forth in the contract documents. All stop or start work orders shall be issued by the Department; the Resident Engineer shall recommend the orders. Document pay item quantities reported for pay in accordance with the latest revision of the Department's *Airport Construction Documentation Manual*.
- iii. Preparation and forwarding to the Department of periodic project reports required by the Department. Bi-weekly construction reports will be submitted to the Department, within three (3) calendar days of the end of the contractor's work week.
- iv. To obtain and review for specification compliance, material certifications and/or test results for all materials prior to their use in the construction.

- v. To reject for inclusion in the project, any materials that are delivered without certification and/or test results, or materials delivered with certification that has been found to be in noncompliance, or any defect found through visual inspection which renders the material unsuitable for inclusion in the project. The Department shall be notified when any rejections are made. Materials that are delivered without certification and/or test results may be stockpiled or stored in a manner acceptable to the Resident Engineer until such time as the certification and/or test result arrive and are reviewed and accepted by the Resident Engineer.
 - vi. Preparation of Reports required per the Sponsor's NPDES permit while providing on-site services, retaining all support documentation.
 - vii. Participate in audits performed to determine that the project is proceeding accordingly per the plans and specifications and adhering to AIP grant requirements.
- d. **FINAL INSPECTION**
Initiate a request, upon substantial completion of all construction work, for a final inspection by the Department. When necessary, a punch list of uncompleted items and electrical checklist (if applicable) on the project shall be established at the final inspection. Submit a final acceptance letter (punch list complete) which shall certify to the Department and the Sponsor that, to the best of the Consultant's knowledge, information and belief, the work involved has been done in substantial conformance with the plans, specifications, and Contract Document, as the same shall have been modified, or supplemented by change order, supplementary contract or otherwise, and that such work is acceptable.
- e. **SAFEGUARD THE SPONSOR**
Endeavor to safeguard the Sponsor against any defects and deficiencies on the part of the Contractor. The Resident Engineer does not guarantee the performance of the contract by the Contractor, except that the Resident Engineer shall ensure that, to the best of the Resident Engineer's knowledge, information and belief, the work has been done in substantial conformance with the approved plans and specifications and advise the Sponsor and/or the Department in writing of any known noncompliance set forth in the contract. This does not in any way mean that the Resident Engineer is a guarantor of the Contractor's work. The Resident Engineer assumes no responsibility for safety in, on or about the job site, nor shall the Resident Engineer have any responsibility for the safety or adequacy of any equipment, building component, scaffolding, forms or other work aids provided by the contractor; nor is the Resident Engineer responsible for the superintendence of the contractor's work or any acts of the contractor.
- f. **OTHER ENGINEERING SERVICES**
Furnish other Engineering Services which may be required by the Sponsor, including surveys. Sub-surface investigations, sampling, testing, and analysis of soils, offsite inspection of materials, laboratory testing, and inspection and control at central mixing plants. Where tests must be conducted by commercial laboratories, only those laboratories approved by the Department will be utilized. If any of these services are conducted by outside firms, the Resident Engineer shall submit copies of the executed contract for such services as specified in Section III.B., of this Agreement. The charges for such services shall be specified in the contract and will remain in effect until completion of the services and acceptance by the Consultant. Certified copies of the

results of all tests required by the Department under this paragraph are to be mailed to the Department within five (5) calendar days after the tests are completed.

g. **FINAL QUANTITIES**

Final quantities associated with the accepted construction work shall be submitted to the Department within thirty (30) days after final acceptance of the construction work.

D. PLANNING AND SPECIAL SERVICES

This phase may involve activities or studies unrelated to or outside of the scope of basic design and construction phase engineering services routinely performed by the Consultant. Those activities may include master plan and airport layout plan development, environmental studies and assessments, PCI surveys, FWD testing (when used to evaluate pavement as part of a publication revision), first-order NGS monument surveys, boundary surveys, aeronautical surveys, photogrammetric surveys and topographic mapping, preparation of property ownership plats and easements, appraisal and land acquisition services, benefit / cost analysis studies, RSA determination studies, drainage studies and analyses, FEMA/FIRM map revisions and GIS updates. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS D / D1.

E. ENDORSEMENT OF DOCUMENTS

The Consultant will endorse and seal all final draft reports, contract plans, maps, right of way plats, and special provisions for construction contract documents. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Financial and Professional Regulation of the state of Illinois, being employed by the Consultant and responsible for the portion of the services for which license registration is required. These sealed documents will serve as the record documents for the services covered by the terms of the Agreement.

F. DELIVERABLES

At a minimum, the Consultant shall provide the Department (copy Sponsor upon request) the following deliverables:

1. Final project estimate of costs complete w/ professional services fees and sponsor reimbursement estimates.
2. DBE participation goal and breakout of DBE work.
3. QA verification of ELM Engineers Estimate for Schedule of Prices.
4. Calendar day estimate of construction and detailed breakout of critical work items and associated production rates.
5. One set of final construction plans (half-size) and special provisions – sealed by the Consultant and executed by the Sponsor.
6. One copy of the construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
7. Original executed Consultant Project Certification (ATTACHMENT N).
8. Executed DBE Final Documentation (ATTACHMENT O).
9. Electronic copy/access of all information (via CD, electronic submittal or ftp site).

G. NOTICE-TO-PROCEED (NTP)

The Consultant shall not commence any phase of the work until the "official notice-to-proceed" (NTP) has been issued in writing either by the Sponsor or Department (via Office of Planning and Programming).

Services to be performed by the Consultant under this Agreement shall become eligible for funding participation consideration as of the date of the written NTP. The dated project program notification letter (i.e. Program Letter) from the Department's Office of Planning and Programming, indicating the project's inclusion in the state program and the estimated funding participation sources/levels, shall constitute the NTP. The Consultant shall schedule a project

phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience upon the Sponsor's receipt of this letter.

For projects not covered by a program letter or with program letter pending, the Sponsor may issue the written NTP with concurrence from the Department. In such cases, the Sponsor is fully liable for all costs incurred as a result of such authorization pending future reimbursement once the project is programmed and a program letter is issued. The Sponsor/Consultant is required to schedule a project phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience.

A copy of the program letter shall be included as ATTACHMENT R of this Agreement.

In the absence of a written, dated notice-to-proceed, the execution date of this Agreement shall be used to determine the eligibility of service dates.

The Sponsor and the Department are not liable, and shall not authorize payment to the Consultant, for any services performed prior to the date of notice to proceed or the execution of this Agreement (whichever takes precedent). All effort, regardless of the notice-to-proceed authorization, is subject to review and eligibility funding determination.

H. DETAILED SCOPE OF SERVICES (Attach / insert here).

1. Prepare Construction Plans and Specifications for a local letting in accordance with the requirements stated herein and the project description contained within this document, for a single letting. Additional lettings shall require additional scope and budget.
2. Project will include:
 - o Removal and proper disposal of the existing underground storage tanks;
 - o Removal of the existing underground piping serving the same, including the associated pavement removal and excavation;
 - o Construction of a pad and bollards;
 - o Placement of 1-10,000 gallon AVGAS tank, and 1-10,000 gallon JET A tank and associated equipment;
 - o Installation of new underground piping to interface with the existing dispensers;
 - o Installation new service and control cabling, grounding, and other electrical compliance items and equipment;
 - o Backfill and restoration of the pavement removal with Portland Cement Concrete;
 - o Restoration of disturbed turf areas within the project limits;
 - o Restoration of pavement marking and remarking of the pavements within the project limits.
3. Conduct an onsite observation of the existing conditions to evaluate the potential factors affecting the project design and construction.
4. Prepare a Categorical Exclusion Checklist to meet the requirement National Environmental Protection Act (NEPA) requirements for the project, as directed.
5. Provide construction administration as stated herein, and provide part-time construction observation for the durations (hours) forecast at the time of the Agreement, during milestone events within the project. If additional time is necessary, a request will be made to amend the Agreement prior to incurring the added time.
6. Coordination of the proposed improvements with the Sponsor, State, Federal Aviation Administration, local regulatory agencies, and the affected airport tenants.

II. CONSULTANT COMPENSATION

The Sponsor agrees to pay the Consultant as compensation for rendering the professional services hereinabove described and submitted using the standard Department invoice forms (ATTACHMENTS G & H). Burden and overhead rates entered into this Agreement shall be in effect for the length of the agreement and will not be adjusted, except as may be determined under an audit of costs by the Auditor General or the Department. The rates used in this Agreement shall be the latest audited or provisional approved rates by IDOT as of the date of execution of this Agreement (approval letter must be attached). Should the rate change in the time between the final approval notification of fees and the execution of this Agreement, hours will be adjusted accordingly so that there is no increase in the final approved not-to-exceed amount.

Any professional services effort performed beyond the not-to-exceed limits expressed below, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

For services outlined in Section I.A., Preliminary Assessment and Schematic Design, and further detailed in Section I.H., Detailed Scope of Services,

1. a lump sum payment of \$ N/A
(representing approximately 35% of the total estimated professional services compensation for design phase services as determined from the TIP request). The fee shall be paid as a lump sum when the preliminary assessment and schematic design phase deliverables (outlined in Section I.A.) are approved and accepted by the Department.

B. DESIGN PHASE SERVICES

For services outlined in Section I.B., Design Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 5,698.81
total amount not to exceed \$ 45,000.00
unless a major change or addition to the scope of services is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted by the Consultant and approved by the Department. The final charges shall be submitted after the Design Phase Services have been performed, approved and all deliverables accepted by the Department in accordance with the guidance outlined in Section I.F. This period of time expires 30 days after award of the construction contract. Any submittal after this time shall not be considered eligible for payment / reimbursement by the Department unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the design phase deliverables (outlined in Section I.F.) are approved and accepted by the Department.

C. CONSTRUCTION PHASE SERVICES

For services outlined in Section I.C., Construction Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 7,456.28
total amount not to exceed \$ 60,597.00
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor (and/or Department if applicable). The final charges shall be as soon as possible after official notification from the Consultant of the acceptance of the construction work. A time line will be submitted at each billing cycle after 50% which will indicate a projection of the completed engineering fee vs. the contractor's progress.

If more than one contract exists for the project, the monthly invoices submitted by the Consultant shall detail the amounts of work accomplished under each separate contract. The invoices shall also indicate the dates that the services were performed. If these services are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall be reimbursed at his actual cost for obtaining these services. However, the total payment to the Consultant shall be within the "not to exceed" amount as previously stated unless an amendment to this agreement is approved by the Sponsor (and/or Department if applicable).

D. PLANNING AND SPECIAL SERVICES

For services outlined in Section I.D., Planning and Special Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 692.52
total amount not to exceed \$ 5,468.00
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor. The final charges for the Special Services Phase shall be submitted within forty-five (45) days after official notification from the Consultant of the acceptance of the construction work or within 45 days after official notification from the Department of acceptance of other non-construction projects unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the deliverables are approved and accepted by the Department.

III. SPECIAL CONDITIONS

The Consultant shall render the services in accordance with generally accepted Professional Standards.

A. TERMINATION

(Reference: 49 CFR Part 18.36(i)(2); FAA Order 5100.38)

The Sponsor, by written seven (7) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill his agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Sponsor all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing this agreement whether completed or in process.

1. If the termination is due to the failure of the Consultant to fulfill his agreement obligations, the Sponsor may take over the work and prosecute the same to completion by agreement or otherwise. In such case, the Consultant shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
2. If, after notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor.
3. It is hereby understood and agreed that should the agreement be terminated, the Consultant shall be entitled to and shall receive a fee based on the amount of work accomplished and approved by the Department up to the day of notification of termination. The fee shall be equal to the sum of the actual number of man-hours of each category of work applied at a negotiated hourly rate, plus any outside services approved by the participating agencies and accomplished prior to the notification. If terminated under Section III.HH., Breach of Contract Terms, the Consultant will not be entitled to profit on the work accomplished.

B. CHANGE IN CONSTRUCTION PLANS

It is hereby understood and agreed that if the construction plans are completed in accordance with criteria and/or decisions made by the Sponsor (and/or the Department if applicable), and approved by the Department, and said construction plans are substantially changed or revised, for any reason other than the fault of the Consultant in preparing same, then the Consultant shall be entitled to compensation for rendering the services necessary to complete the changes. The amount of this fee shall be negotiated between the Sponsor, Consultant and the Department, and approved by the Department, and an amendment to the agreement should be accomplished prior to authorizing the Consultant to proceed with the changes. The fee shall be due and payable when the revisions are approved by the Sponsor and the Department.

It is the Consultants responsibility to notify the Department as soon as possible when changes/revisions are identified that are beyond the scope of services contemplated under this Agreement.

C. HOLD HARMLESS

The Consultant shall be responsible to pay for all labor, material and equipment costs incurred and for any and all damages to property or persons to the proportionate extent arising out of the negligent performance of services under this agreement and shall indemnify and save harmless the Sponsor, (and/or the Department if applicable), their officers, agents and

employees from all third party suits, claims, actions or damages of any nature whatsoever to the proportionate extent resulting there from. These indemnities shall not be limited by the listing of any insurance coverage. If any errors, negligent acts and/or omissions are made by the Consultant in any phase of the work under this agreement, the correction of which may require additional field or office work, the Consultant will be promptly notified and will be required to perform such additional services as may be necessary to correct these errors, negligent acts and/or omissions without undue delay and without additional cost to the Sponsor (and/or the Department if applicable). The Consultant shall be responsible for any damages incurred as a result of his errors, negligent acts and/or omissions and for any losses or cost to repair or remedy construction as a result of his errors, omission and/or negligent acts, to the extent such error, omission or negligent act breaches the Professional Standard of care. The Consultant shall not be responsible for any consequential damages of the Sponsor or the Department. Neither the Consultant, nor the Sponsor, nor the Department shall be obligated for the other parties' negligence or for the negligence of others.

D. DRAWING OWNERSHIP

It is further mutually agreed by the parties hereto that reproducible copies of the drawings, computer disks, tracings, construction plans, specifications and maps prepared or obtained under the terms of the contract shall be delivered to and become the property of the Sponsor and basic survey notes and sketches, charts, computations and other data shall be made available upon request of the Sponsor. If any information is used by the Sponsor or another Consultant such use or reuse by the Sponsor or others shall be at the sole risk and without liability or legal exposure to the Consultant.

E. CONTRACT FOR OUTSIDE SERVICES

If any of the services outlined in Section I. are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall provide an executed contract between the person(s) or firm and the Consultant outlining the services to be performed and the charges for the same. Two (2) copies of the executed contract shall be submitted to the participating agencies for approval prior to the services being performed; all covenants and Special Conditions shall be included and binding on all subcontracts.

F. FORMERLY NOTICE TO PROCEED (See Section I.G.)

G. SUBLET AGREEMENT

Each party binds himself, his partners, successors, executors, administrators and assigns, to the other part of this agreement and to the partners, successors, executors, administrators and assigns for such other party at all covenants of this Agreement.

Except as above, neither the Sponsor nor the Consultant shall assign, sublet or transfer his interest in this agreement without the written consent of the other party hereto.

H. AGREEMENT EXPIRES

This agreement expires upon final approval and acceptance of the completed project(s) by the Sponsor (and/or Department as applicable), and after all final engineering charges have been paid to the Consultant as of the date of project close-out or after five years from the date of execution, whichever comes first. Payment liability by the State is as outlined above (see Section I.G., Notice to Proceed and Section II., Consultant Compensation).

I. EQUAL EMPLOYMENT OPPORTUNITY

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

The Consultant agrees to conduct the services in compliance with all the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity," as amended.

During the performance of this contract, the Consultant, for itself, its assigns and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

1. Compliance with Regulations. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subconsultants, including procurements of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including, Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subconsultant or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports. The Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance. In the event the Consultant's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Consultant under the contract until the Consultant complies, and/or
 - b. cancellation, termination, or suspension of the contract, in whole or in part.

Incorporation of Provisions. The Consultant shall include the provisions of paragraphs 1 through 5 (above) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the sponsor may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event an Consultant becomes involved in, or is threatened with, litigation with a subconsultant or supplier as a result of such direction, the Consultant may request the sponsor and/or Department to enter into such litigation to protect the interests of the sponsor and, in addition, the Consultant.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES

1. Policy. It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 23 applies to this agreement.
2. DBE Obligation. The Consultant agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all Consultants shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Consultants shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

J. OPEN ACCESS TO DOCUMENTS

(Reference: 49 CFR Part 18.36(i); FAA Order 5100.38)
(Public Act 90-0572 Section 20-65; Public Act 87-991)

The Consultant shall maintain, for a minimum of 5 years after the completion of the contract, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General; and the Consultant agrees to cooperate fully with any audit conducted by the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the contract for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

K. CERTIFICATION OF CAPACITY TO CONTRACT

(Public Act 90-0572, Section 50-13)

It is unlawful for any person holding an elective office in this State, holding a seat in the General Assembly, or appointed to or employed in any of the offices of State government, or who is an officer or employee of the Illinois Building Authority or the Illinois Toll Highway Authority, or who is the wife, husband or minor child of any such person, to have or acquire any contract, or any direct pecuniary interest in any contract therein, whether for stationery, printing, paper or for any services, materials or supplies, which will be wholly or partially satisfied by the payment of funds appropriated by the General Assembly of the State of Illinois or in any contract of the Illinois Building Authority or the Illinois Toll Highway Authority. Payments made for a public aid recipient are not payments pursuant to a contract with the State within the meaning of this Section.

It is unlawful for any firm, partnership, association or corporation in which any such person is entitled to receive more than 7 1/2% of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

It is unlawful for any firm, partnership, association or corporation in which any such person together with his spouse or minor children is entitled to receive more than 15%, in the aggregate, of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

Nothing in this Section invalidates the provisions of any bond or other security hereto or hereafter offered for sale or sold by or for the State of Illinois.

This Section does not affect the validity of any contract made between the State and an officer or employee of the State or member of the General Assembly, his spouse, minor child or any combination of such persons, if that contract was in existence before his election or employment as such officer, member, or employee. Such a contract is void, however, if it cannot be completed within 6 months after such officer, member, or employee takes office, or is employed.

This Section does not apply to (1) a contract for personal services as a teacher or school administrator between a member of the General Assembly or his spouse, or a State officer or employee or his or her spouse, and any school district, public community, college district, the University of Illinois, Southern Illinois University or any institution under the control of the Board of Governors of State Colleges and Universities or under the control of the Board of Regents or (2) a contract for personal service of a wholly ministerial character including but not limited to services as a laborer, clerk, typist, stenographer, page, bookkeeper, receptionist or telephone switchboard operator, made by a spouse or minor child of an elective or appointive State officer or employee or of a member of the General Assembly or (3) payments made to a member of the General Assembly, a State officer or employee, his or her spouse or minor child acting as a foster parent, homemaker, advocate, or volunteer for or in behalf of a child or family served by the Department of Children and Family Services.

Any person convicted of a violation of this Section shall be guilty of a business offense and shall be fined not less than \$1,000 nor more than \$5,000.

The appropriate Certification of Capacity to Contract will be executed in Section III.X., of this agreement.

L. THE CONSULTANT SELECTION

(Reference: 49 CFR Part 18; FAA AC 5100-14D or latest revision)

(30 ILCS 535; IDOT-Aeronautics Administrative Bulletin: 2010-02)

The City of Pekin, Illinois hereby certifies that it
(Sponsor)

has completed the prescribed qualifications based consultant selection procedures.

The firm of Hanson Professional Services Inc. of Springfield, IL has
(Consultant) (Location)

been selected to provide the engineering services required for the project on:

February 27, 2023

(Date)

A copy of the executed Retainer Agreement identifying the project covered by this Agreement is included as ATTACHMENT U.

M. AMENDMENTS TO THE AGREEMENT

All effort recorded to document a claim for additional compensation must be delineated separately from the original scope of services with personnel, classifications, dates worked, rates, hours and services thoroughly detailed and clearly identified.

The Department shall be notified of potential amendment requests at the earliest possible opportunity once it has been determined that any of the following three circumstances may exist. Any amendments to the Agreement which increases the fee or the time of performance must contain one of the following written determinations (with support documentation) depending upon the circumstances of the change.

1. The undersigned determine that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
2. The undersigned determine that the circumstances which necessitate this change were not within the contemplation of the contract as signed.
3. The undersigned determine that this change is in the best interest of the state of Illinois and is authorized by law.

_____	_____
Date	Sign Name

	Print Name

	Title

Any professional services effort performed beyond the not-to-exceed limits expressed in Section II. Consultant Compensation, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

N. CERTIFICATION OF CONSULTANT
(Public Act 90-0572 Section 50-5)

I hereby certify that I am Assistant Vice President (title) and duly authorized representative of the firm Hanson Professional Services Inc. whose address is 1525 South Sixth Street, Springfield, Illinois and that neither I nor the above firm I here represent has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Consultant) to solicit or secure this Agreement,
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above Consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as here expressly stated (if any):

The firm certifies by execution:

1. it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a

matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm, nor has the firm been barred from being awarded a contract or subcontract.

2. it has not been barred from contracting with a unit of state or local government as a result of a violation of the Criminal Code of 1961.

I acknowledge that this certification is to be furnished to the Federal Aviation Administration of the United States' Department of Transportation in connection with this contract involving participation of Airport Improvement Program (AIP) funds and is subject to applicable state and Federal laws, both criminal and civil.

3/1/20
Date


Sign Name
Robert A. Waller
Print Name
Assistant Vice President
Title

O. FEDERAL TAXPAYER IDENTIFICATION NUMBER

The following statement is made under penalty of perjury:

"The Firm's correct Federal Taxpayer Identification Number is 37-0844717

This firm is doing business as a (please check one):

 Individual Partnership X Corporation"

P. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

(Reference: 49 CFR Part 26)

Contract Assurance (§26.13) - The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

In keeping with the DBE plan adopted by the Sponsor, the Consultant shall take all necessary and reasonable steps to attain DBE participation in this contract.

The work for each subconsultant should be listed separately. If the subconsultant is being utilized to meet the project DBE goal, they must be prequalified in that category and certified as a DBE in that category. Please indicate that they are certified in that category. The certification list is available on the Department's website on the "Doing Business" menu under Small Business Enterprises and IL UCP directory <http://www.dot.il.gov/ucp/ucp.html#DBEDirectory>. The percent of work is computed based on the individual subconsultant's work effort in each category.

Firm Name: N/A

Subcontract Amount (\$): 0.00

Prequalification Category	% of Work	DBE Certification
<u>Arch\Engineering, Professional</u>	<u>0.00</u>	<u>541370-Surveying</u>
<u>Arch\Engineering, Professional</u>	<u>0.00</u>	<u>541380-Testing Lab</u>

If more than one subconsultant is being used, attach additional sheets.

NOTE: All final payment requests shall include a completed ATTACHMENT O - DBE Final Documentation or the complete information on the Consultant's format.

Q. DISCRIMINATION

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)
(Executive Order 11246 of September 24, 1965; 41 CFR Part 60)

The Consultant agrees not to commit unlawful discrimination in employment in Illinois and further agrees to take affirmative action to ensure that no unlawful discrimination is committed.

R. DUES/FEES TO CLUBS WHICH DISCRIMINATE

(775 ILCS 25/2 Source: P.A. 85-909)

The Consultant of the business entity certifies that it is not prohibited from selling goods or services to the State of Illinois because it pays dues or fees on behalf of its employees or agent or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates.

S. CONFLICT OF INTEREST

(Public Act 90-0572 Section 50-13)

The Consultant agrees to comply with the provision of the Illinois Public Act prohibiting conflict of interest and all the terms, conditions and provisions of those Sections apply to this contract and are made a part of this contract the same as though they were incorporated and included herein.

T. FELONY CONVICTION

(Public Act 90-5072 Section 50-10)

The Consultant certifies that if he/she or the business entity has been convicted of a felony, at least five years has passed since the completion of the sentence as of the contract date.

U. ILLINOIS HUMAN RIGHTS NUMBER

The Consultant must have an Illinois Department of Human Rights prequalification number, or have an application on file with the Illinois Department of Human Rights office at the State of Illinois Center, Suite 10-100, 100 West Randolph, Chicago, Illinois 60601 (refer to Department of Human Rights form).

(#IDHR PC-1/IL 442-0010). IDHR #91932-00.

V. EDUCATIONAL LOAN DEFAULT

(5 ILCS 385).

The Consultant certifies that, if this agreement is with an individual or individuals, that he/she is not in default on an educational loan.

W. DRUG FREE WORKPLACE

(30 ILCS 580).

If the Consultant has 25 or more employees, the following certification shall apply and, by signing this document, the Consultant certifies as follows:

1. The Consultant certifies that he will provide a drug free workplace in compliance with the Drug Free Workplace Act ("Act"). Specifically, Consultant certifies he will do the following:
 - a. Publish a statement:
 - i. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the Consultants workplace.
 - ii. Specifying the actions that will be taken against employees for violations of such prohibition.
 - iii. Notifying the employee that, as a condition of employment on this agreement, the employee will:
 - 1) abide by the terms of the statement; and
 - 2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.
 - b. Establish a drug free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the Consultant policy of maintaining a drug free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug violations.

- c. Give a copy of the statement described above to each employee engaged in the performance of the contract and post the statement in a prominent place in the workplace.
- d. Notify the State within 10 days after receiving notice under part (a)(3)(B) above from an employee or otherwise receiving actual notice of such conviction.
- e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by §5 of the Act.
- f. Assist employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicate that a trained referral team is in place.
- g. Make a good faith effort to continue to maintain a drug free workplace through implementation of §3 of the Act.

If an individual, the Consultant further certifies that he will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the agreement.

X. CAPACITY TO CONTRACT

(Public Act 90-0572)

The Consultant certifies that the Corporation's certificate of Authority to do business in Illinois, is in good standing with the Secretary of State's Office.

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Corporation)

The undersigned, being a duly authorized officer and the duly elected Secretary of

Hanson Professional Services Inc., a corporation, hereby certify that they have read Public Act 90-0572 Section 50-13 and that they have checked the records of the corporation and that no person who is entitled to receive individually more than 7 1/2% of the total distributable income of the corporation, or together with their spouse or minor child more than 15% of the total distributable income of the corporation, is (i) an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; or (iii) a spouse or a minor child of any such enumerated person.

Hanson Professional Services Inc.

Corporation

3/1/24

Date



BY Robert A. Waller, Assistant Vice President
Printed Name & Title



BY Jeffery T. Ball, President
Printed Name & Title

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Partnerships and Non-Corporate Firms and Associations)

The undersigned, being each and every one of the partners/members/associates/(other) of

_____, hereby
certify on behalf of themselves individually, that they have read Public Act 90-0572 Section 50-13 and that (i) they are not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; nor a spouse or minor child of any such enumerated person; or (ii) that they are such an enumerated person but that they are not entitled to receive individually more than 7 1/2% of the total distributable income of the partnership/firm/association, or together with their spouse or a minor child more than 15% of the total distributable income of the partnership/firm/association.

_____ day of _____, AD, 20_____

BY _____

BY _____

Printed Name & Title

Printed Name & Title

d/b/a _____
(Name)

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Individual Consultants)

I, _____
(Name)

hereby certify that I have read Public Act 90-0572 Section 50-13 and I further certify (i) that I am not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) that I am not an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; and (iii) that I am not a spouse or a minor child of any such official, member, officer or employee.

____ day of _____, AD, 20____

BY _____

Printed Name & Title

d/b/a _____
(Name)

Y. CERTIFICATION REGARDING LOBBYING

(Reference: 49 CFR Part 20, Appendix A)

Certification for Contracts, Grants, Loans and Cooperative Agreements.

The Consultant certifies compliance with Section 319 of Public Law 101-102 and to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an Officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Z. INTERNATIONAL BOYCOTT

(Applicable to contracts in excess of \$10,000):

The Consultant certifies that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act. The Consultant makes the certification set forth in Section 5 of the International Anti-Boycott Certification Act.

AA. NON-APPROPRIATION CLAUSE

Obligations of the State will cease immediately without penalty or further payment being required in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for payment of this Agreement.

BB. DEBT CERTIFICATION

The Consultant certifies that it, or any affiliate, is not barred from being awarded a contract under 30 ILCS 500/50-11 and 50-12. The Consultant further acknowledges that the contracting State agency may declare the contract void if the preceding certification is false or if the contractor, or any affiliate, is determined to be delinquent in the payment of any debt to the State during the term of the contract.

CC. GOODS FROM CHILD LABOR ACT

The Consultant certifies in accordance with Public Act 94-0264 that no foreign made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12.

DD. QUALIFICATION BASED SELECTION ACT

(Reference: 49 CFR Part 18.36; FAA Order 5100.38; FAA AC 150/5100-14 (latest))

The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535 in the procurement of the services covered by this Agreement.

EE. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

(Reference: 49 CFR Part 29; FAA Order 5100.38)

The Consultant certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this Agreement that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Consultant or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal.

FF. RIGHTS TO INVENTIONS

(Reference: 49 CFR Part 18.36(i)(8); FAA Order 5100.38)

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

GG. TRADE RESTRICTION CLAUSE

(Reference: 49 CFR Part 30.13; FAA Order 5100.38)

The Consultant or subconsultant, by submission of an offer and/or execution of a contract, certifies that it:

1. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
2. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
3. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a Consultant or subconsultant who is unable to certify to the above. If the Consultant knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the Consultant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower

tier subcontracts. The Consultant may rely on the certification of a prospective subconsultant unless it has knowledge that the certification is erroneous.

The Consultant shall provide immediate written notice to the sponsor if the Consultant learns that its certification or that of a subconsultant was erroneous when submitted or has become erroneous by reason of changed circumstances. The subconsultant agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the Consultant or subconsultant knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

HH. BREACH OF CONTRACT TERMS

(Reference: 49 CFR Part 18.36)

Any violation or breach of terms of this contract on the part of the Consultant or their subconsultants may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

II. BAN ON TEXTING WHILE DRIVING

(Reference: Executive Order 13513)

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Consultant or subconsultant is encouraged to:

1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

The Consultant or subconsultant must insert the substance of this clause on banning texting when driving in all contracts and subcontracts.

Policies and procedures for procurement of professional services are established in Federal Regulation Title 49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements. The Airport and Airway Improvement Act (AAIA) of 1982, as amended, serves as the enabling legislation. The parties agree that these policies and procedures have been followed.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at

Pekin, Illinois, this _____, 2024.
(city) (date) (year)

ATTEST:

(SEAL)



City of Pekin, Illinois

(Sponsor Name)

37-6002169

(Federal Employee's Identification Number)

BY _____

Printed Name & Title

BY _____

Printed Name & Title

ATTEST:

(SEAL)



Hanson Professional Services Inc.

(Consultant Name)

37-0844717

(Federal Employee's Identification Number)

BY

Robert A. Waller, Assistant Vice President

Printed Name & Title

BY

Jeffery T. Ball, President

Printed Name & Title

LIST OF ATTACHMENTS

<u>ATTACHMENT A / A1</u> –	PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT B / B1</u> –	DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT C / C1</u> –	CONSTRUCTION PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT D / D1</u> –	PLANNING AND SPECIAL SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT E</u> –	ENGINEERING REPORT (General Guidance)
<u>ATTACHMENT F</u> –	RESIDENT ENGINEER'S DIARY (Standard Format)
<u>ATTACHMENT G</u> –	COST PLUS FIXED PAYMENT INVOICE (Standard Format)
<u>ATTACHMENT H</u> –	LUMP SUM INVOICE (Standard Format)
<u>ATTACHMENT I</u> –	EFFORT DETAIL BREAKDOWN (Standard Format)
<u>ATTACHMENT J</u> –	TESTING SCHEDULE
<u>ATTACHMENT K</u> –	TESTING RATES & COST SUMMARY
<u>ATTACHMENT L</u> –	SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS
<u>ATTACHMENT M</u> –	SUMMARY OF OVERHEAD AND INDIRECT COSTS
<u>ATTACHMENT N</u> –	PROJECT CERTIFICATION
<u>ATTACHMENT O</u> –	DBE FINAL DOCUMENTATION
<u>ATTACHMENT P</u> –	PROJECT SKETCH
<u>ATTACHMENT Q</u> –	PROJECT LETTING SCHEDULE
<u>ATTACHMENT R</u> –	OP&P PROGRAM LETTER
<u>ATTACHMENT S</u> –	CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL / ADMINISTRATIVE EXPENSE RATE LETTER
<u>ATTACHMENT T</u> –	CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS
<u>ATTACHMENT U</u> –	RETAINER AGREEMENT

ATTACHMENT A

PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES

ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	_____	(ATTACHMENT A-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	_____	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	_____	
Meals/Per Diem ^{2,3}	_____	
Transportation ²	_____	
Materials & Supplies	_____	
Printing	_____	
CADD time ⁴	_____	
Other Costs (excluding outside services)	_____	
4. <u>Fixed Payment</u> ⁵	_____	
5. <u>Outside Services</u>	_____	
	Lump Sum	
Total Amount Not to Exceed	N/A	(Rounded Down)

Estimated cost of total professional design phase services from TIP: \$ _____ **N/A**

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ESTIMATE OF SALARY EXPENSES

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ATTACHMENT B

DESIGN PHASE SERVICES

ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>14,764.32</u>	(ATTACHMENT B-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>24,197.24</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>0.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>321.60</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>19.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment</u> ⁵	<u>5,698.81</u>	
5. <u>Outside Services</u>	<u>0.00</u>	
OR		
Cost Plus Fixed Payment Total Amount Not to Exceed	<u>45,000.00</u>	(Rounded Down)
Lump Sum Total Amount Not to Exceed	<u>N/A</u>	

Estimated Construction Cost: \$ **685,000** (ATTACHMENT T)

Attach a sketch labeled ATTACHMENT P in sufficient detail to clearly delineate the proposed areas of work.

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ESTIMATE OF SALARY EXPENSES

[illegible]

* Classifications may be adjusted as per Consultant's work force. Rates dated February 9, 2023, unless otherwise noted.

** Actual rate shown.

ATTACHMENT C

CONSTRUCTION PHASE SERVICES

ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>19,141.69</u>	(ATTACHMENT C-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>31,371.32</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>950.16</u>	
Meals/Per Diem ^{2,3}	<u>648.00</u>	
Transportation ²	<u>723.60</u>	
Materials & Supplies	<u>111.00</u>	
Printing	<u>75.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment</u> ⁵	<u>7,456.28</u>	
5. <u>Outside Services</u>	<u>120.00</u>	
Cost Plus Fixed Payment		
Total Amount Not to Exceed	<u>60,597.00</u>	(Rounded Down)

Estimated Number of Calendar Days: 90

Estimated Days of On-Site Resident Engineer Services: 12

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal		86.00	
Sr. Project Manager – ES-VIII	10	80.47	804.70
Project Manager – ES-VII	13	74.41	967.33
Senior Project Engineer – ES-VI		61.57	
Project Engineer – ES-V	52	52.03	2,705.56
Engineer – ES-III		37.83	
Senior Electrical Engineer – Max	78	86.00	6,708.00
Electrical Engineer – ES-IV		45.39	
Senior Engineering Technician – T-VII	160	45.07	7,211.20
Engineering Technician – T-IV		33.11	
Project Administrator – A-V	18	37.18	669.24
Administrative Assistant – A-IV		31.03	
Total	333 (hours)	57.48 (average)	19,141.69 (total direct salary costs) (ATTACHMENT C)

* Classifications may be adjusted as per Consultant's work force. Rates dated February 9, 2023, unless otherwise noted.

** Actual rate shown.

ATTACHMENT D
PLANNING AND SPECIAL SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>1,806.06</u>	(ATTACHMENT D-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>2,959.95</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>0.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>0.00</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>10.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment</u> ⁵	<u>692.52</u>	
5. <u>Outside Services</u>	<u>0.00</u>	
OR	Cost Plus Fixed Payment	
	Total Amount Not to Exceed	<u>5,468.00</u> (Rounded Down)
	Lump Sum	
	Total Amount Not to Exceed	<u>N/A</u>

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ESTIMATE OF SALARY EXPENSES

ATTACHMENT E

ENGINEERING REPORT (General Guidance)

The Engineering Report is to be prepared by the Consultant and submitted to the Sponsor and/or Department, if possible, prior to starting Plans and Specifications. The Report shall include, at a minimum, a discussion of the following elements which are applicable and any other elements deemed necessary by the Department:

1. Introduction, project overview and consistency with approved ALP, justification, scope, authorization, funding, required environmental actions and schedule.
2. Investigations and evaluations, including pavement history, PCI information, topographic survey data, soil sampling and testing, boring logs, CBR test results, subgrade stabilization considerations, and seasonal frost issues.
3. Pavement design considerations, including pavement types and/or alternates; any unusual design and reasons therefore, selection of design CBR value, traffic distribution, and reported pavement strength.
4. Rehabilitation, strengthening and/or overlay work shall be detailed as to the type of work required, including existing pavement conditions, material selection considerations, thickness design and economic analysis.
5. Construction features which vary from FAA criteria should be identified including the problem(s) facts, alternative solutions, and/ or desired solution. Is the desired solution the most economical?
6. Items such as materials sources, soils, drainage, water for construction, cost of land vs. development, contractor resources, available finances, and stage development. The report should say how these factors affected the decisions made by the Consultant in the design.
7. Explanation of drainage design criteria including explanation of drainage districts data INPUT and off-site drainage impact on design. Include drainage calculations and modeling.
8. Special considerations for local circumstances such as available material, equipment, contractors, and airport sponsored events.
9. Consultant's choice of options for the lighting design; similar explanation of choices made for the drainage, fencing, turfing and marking, including decisions regarding cover crop seeding.
10. Approach conditions which will result from proposed work and comparison with FAA criteria.
11. Analysis of potential RSA determination (if applicable).
12. Development of PCN for runway strengthening and rehabilitation projects.
13. Description of non-AIP work and quantity separation from AIP eligible items.
14. Identify work to be done by others such as utility companies and airports sponsor forces.
15. The Consultant's preliminary estimate of construction costs, fees and expenses shall be included.
16. A discussion of project safety concerns (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) shall be included.
17. A discussion of project phasing / sequencing and estimate of construction calendar days shall be included.

Resident Engineer's Diary

Date: _____

IL Project No.: _____ SBG Project _____

Jobsite Conditions: ☐ Workable ☐ Non-workable

Workforce

Contractor (# of people, equipment, hours):

--

Pay items / General Location:

--

--

Official Visitors: _____

--

--

DBE Onsite? (yes or no)
Own forces used? (yes or no)
Own equipment used? (yes or no)

Submitted Firm: Date:

ATTACHMENT G



Hanson Professional Services Inc.
1525 South Sixth Street
Springfield, IL 62703
Phone: (217) 788-2450
Fax: (217) 788-2503

Invoice No: _____
Project No: _____
Invoice Date: _____
Partial: _____
Final: _____

Project Title: _____
Phase: _____

Agreement Date: _____ IL Project No.: _____
Amendment Date: _____ Airport _____
AIP Project No.: _____ County _____
Program Letter Date: _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

Contract Maximum Amount: _____

	PREVIOUS BALANCE	CURRENT BILLING	PROJECT TO DATE BILLING
Direct Salaries			
Overhead Burden			
Total Direct Salaries & Overhead			
Premium Labor Cost			
Total Direct Labor			
Percent Complete	#N/A	#N/A	#N/A
Fixed Fee			
Direct Costs of Services by Others			
Direct Expenses			
Total Amount Invoiced			
Less: Amount Previously Invoiced			
Amount Due This Invoice			

I CERTIFY THIS BILLING IS CORRECT
TO THE BEST OF MY KNOWLEDGE.

(Name/Date) _____

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT H



Hanson Professional Services Inc.
1525 South Sixth Street
Springfield, IL 62703
Phone: (217) 788-2450
Fax: (217) 788-2503

Invoice No:
Project No:
Invoice Date:
Partial:
Final:

Project Title: _____

Phase: _____

Agreement Date: _____

Amendment Date: _____

AIP Project No.: _____

Program Letter Date: _____

IL Project No.: _____

Airport _____

County _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

PROJECT TO
DATE BILLING

Lump Sum Fee (or Maximum Payable per Engineering Agreement) _____

Percent of Work Complete #N/A

Fees Earned to Date

#N/A

Less: Amount Previously Billed

#N/A

Amount Due This Invoice

#N/A

I CERTIFY THIS BILLING IS CORRECT
TO THE BEST OF MY KNOWLEDGE.

(Name/Date)

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT I

EFFORT DETAIL BREAKDOWN (Standard Format)

Page ____ of ____ Pages

Airport: _____

Illinois Project No. _____

Federal Project No. _____

Invoice No. _____

Date: _____

ENGINEERING COSTS BREAKDOWN

Agreement Paragraph Governing Services	Service Performed	Date Performed	Employee's Name and Classification	Hours	Rate	Amount

Total _____

ENGINEERING FIRM

Name _____

Address _____

Prepared By _____

Date _____

NOTE:

This format is for general information; however the consultant's format containing the essential data may be acceptable.

ATTACHMENT J

TESTING SCHEDULE

Testing Schedule - anticipated for the Preliminary Assessment and Schematic Design, Design and Construction phases of the project.

Description	Approximate Number
ASTM D 421, Particle Size Analysis	
ASTM D 2217	
ASTM C 422	
ASTM D 698, Moisture-Density Relations of Soil	
ASTM D 1557	
ASTM D 427, Shrinkage Factors of Soil	
ASTM D 2434, Permeability of Granular Soils	
AASHTO T 194, Determination of Organic Materials in Soils by Wet Combustion	
ASTM D 1883, Bearing Ratio of Laboratory Compacted Soil	
AASHTO T 222, Modulus of Soil Reaction	
ASTM D 2487, Soil Classification "Unified System"	
ASTM D 2113, Soil Borings	
ASTM C 207, Hydrated Lime	
ASTM C 131, Abrasion	
ASTM C 88, Soundness	
ASTM D 946, Penetration	
ASTM D 3381, Viscosity	
ASTM D 1559, Marshall Method	
ASTM C 136, Gradation	
ASTM D 2172, Extraction and Gradation	
ASTM D 2726, Bulk Specific Gravity	
ASTM D 2041, Maximum Theoretical Specific Gravity	
ASTM D 2950, Nuclear Density	
ASTM C 117 Washed Aggregate Sample	
ASTM D 4318, Liquid Limit, Plastic Limit, Plasticity Index	
ASTM C 127, Absorption and Specific Gravity	
ASTM C 128	
ASTM C 566, Moisture Content	
ASTM C 31, PCC Test Cylinders	
ASTM C 141, Slump	
ASTM C 231, Air Content	
ASTM C 78, Flexural Strength	
ASTM C 138, Yield, Cement Content	
ASTM D 412, Rubber in Tension	
ASTM D 1664, Striping Test	

The testing form shall be adjusted to the specific project. The consultant shall not assume IDOT will provide any testing and inspections. Payment for these services shall be at the rates established in ATTACHMENT K. - TESTING RATES & COST SUMMARY.

TESTING RATES & COST SUMMARY

[illegible]

ATTACHMENT L (Optional)

SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS

	% of Direct Productive Payroll
Federal Insurance Contributions Act (FICA)	12.44
State and Federal Unemployment Compensation	0.38
Worker's Compensation Insurance	0.44
Paid Holidays, Vacation, Sick Leave, and Jury Duty	18.34
Severance Pay	0.02
Incentive Compensation	11.82
Pension and Retirement Benefits	12.03
Employee Group Insurance	16.03
Total Payroll Burden and Fringe Benefit Costs	71.49

NOTE:

A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT M (Required)

SUMMARY OF OVERHEAD AND INDIRECT COSTS

	% of Direct Productive Payroll
Indirect salaries	50.07
Occupancy expenses – rent, utilities, and maintenance	10.33
Business insurance	2.88
Depreciation – furniture, fixtures, and building	1.39
Reproduction and printing costs	0.15
Office supplies and postage	0.82
Telephone	0.31
Computer Expenses	13.87
Legal and Accounting Services	0.71
Employees travel expenses	0.69
Services and consultant fees	3.13
Training and educational non-salary expenses (professional development)	1.75
Fees, licenses, dues, publications (technical and professional)	1.11
Equipment rental	0.31
Taxes except Federal Income Tax	1.25
Business development and Marketing expenses	0.39
Recruiting and relocating expense	1.13
Vehicle costs	1.22
Survey, material testing, and engineering supplies	0.45
Other indirect expenses	0.14
Gain/Loss of disposition of assets	-0.66
Facilities capital cost of money	0.36
General and Administrative Overhead Expenses	92.40
TOTAL OVERHEAD (Sum of Attachment L + Attachment M Values)	163.89

NOTE: A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT N

AIRPORT: _____

IL. PROJ. NO.: _____

IL. BLOCK GRANT PROJ. NO.: _____

CONTRACT NO.: _____

Project Description:

Pursuant to Federal Aviation Regulations, Part 152, as amended, and as a condition to receiving any Federal and/or State financial assistance through a Grant Offer from the FAA and/or State of Illinois – Department of Transportation for the proposed airport development project, it is hereby represented, to the best of our knowledge, information and belief that:

1. The Consultant has been selected to provide the necessary professional services for the project described herein and identified in the Professional Services Request For Qualifications (RFQ). Copy of Retainer attached (ATTACHMENT U).
Selection Date: _____
2. Project is clearly delineated on the approved Airport Layout Plan.
Approval Date: _____
3. The project is environmentally cleared.
☐ YES ☐ NO DOCUMENT TYPE: ☐ CATEX ☐ EA ☐ EIS ☐ FONSI
Approval Date: _____
4. All Corps/EPA permits and other regulatory agency reviews/approvals/mitigation have been satisfied and there are no known encumbrances to the completion of the project.
☐ YES ☐ NO
5. Plans were prepared in accordance with FAA approved standards and advisory circulars; and , the specifications were prepared in accordance with the FAA approved *Illinois Standard Specifications For Construction Of Airports*, along with the Division of Aeronautics' most current Policy Memorandums and "Handout" Specifications, except as noted by attached Modification to Standards (MOS) which has been addressed and justified in the engineering report and submitted to and approved by the Engineer of Design.
☐ YES ☐ NO
Approval Date of MOS (If applicable): _____
6. The design conforms to the approved programmed project scope.
☐ YES ☐ NO
7. Provisions have been included for safety during construction (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
☐ YES ☐ NO
8. The plans, special provisions and quantities have been thoroughly checked in accordance with best management practices by the Consultant for accuracy and consistency, and are in conformance with AC 150/5300-13 (latest edition). All contract deliverables referenced in Section I.F. DELIVERABLES have been submitted, received and determined acceptable.
☐ YES ☐ NO

Date _____

By: _____ P.E.

Project Engineer (Consultant)

Date _____

By: _____

Sponsor

Date _____

By: _____ P.E.

Aeronautics Design Engineer

Date _____

By: _____ P.E.

Aeronautics Engineer of Design

ATTACHMENT O

DBE FINAL DOCUMENTATION



Prime Consultant

Name _____
Address _____
Telephone _____

Subject

Airport _____
Illinois Project No. _____
Federal Project No. _____

DBE Subconsultant

Name _____
Address _____
Telephone _____

Contract Amounts

Consultant Contract Amount _____
DBE Contract Amount _____
DBE Participation (%) _____

This documentation verifies the services provided and the amount paid to the DBE Subconsultant on the above captioned contract. The undersigned certifies that the services reported herein were executed by the DBE, that the DBE actually provided the services and that the services reported herein conform to the services reported in the approved Professional Services Agreement together with any amendments approved by the Sponsor and/or Division as applicable.

Description of Service Provided	Contract Amount	Amount Paid	Difference (+/-)
1.			
2.			
3.			
4.			
5.			
6.			
Totals			

DBE Contract amount has been met or exceeded [] Yes [] No (*check one*).

DBE Contract amount not met – Shortfall \$ _____ (*documentation explaining shortfall attached*).

Prime Consultant

DBE Subconsultant

Print Name

Print Name

Title

Title

Signature

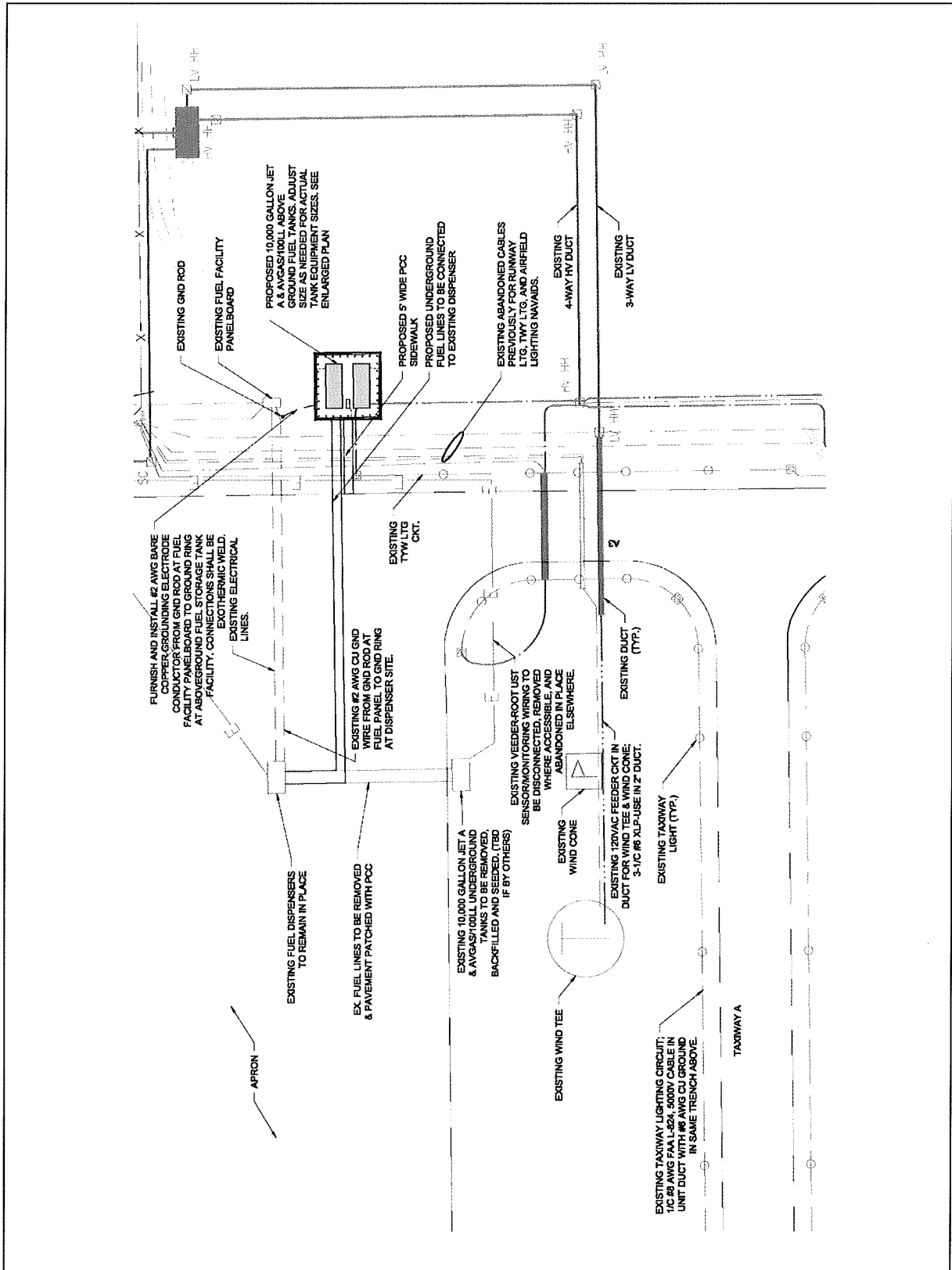
Signature

Date

Date

ATTACHMENT P

PROJECT SKETCH



ATTACHMENT Q

PROJECT LETTING SCHEDULE

**ILLINOIS DEPARTMENT OF TRANSPORTATION
DIVISION OF AERONAUTICS
2024 LETTING SCHEDULE WITH ASSOCIATED REGRESSIVE DATES**

START (0%) Pre-design Meeting Target Date	22 Week Project Development Timeline (154 Calendar Days)			IDOT Letting Date	Anticipated Award Date	Anticipated Start to Work Date
	35%	80%	100%			
	Engineering Report to IDA for Comments	*Sealable Plans and Specifications to IDA for Comments	Approved and Sealed Final Plans and Specifications to IDA			
18-Nov-2022	13-Jan-2023	24-Mar-2023	21-Apr-2023	16-Jun-2023	15-Sep-2023	13-Oct-2023
06-Jan-2023	03-Mar-2023	12-May-2023	09-Jun-2023	04-Aug-2023	03-Nov-2023	01-May-2024
24-Feb-2023	21-Apr-2023	30-Jun-2023	28-Jul-2023	22-Sep-2023	22-Dec-2023	01-May-2024
21-Apr-2023	16-Jun-2023	25-Aug-2023	22-Sep-2023	17-Nov-2023	16-Feb-2024	01-May-2024
16-Jun-2023	11-Aug-2023	20-Oct-2023	17-Nov-2023	19-Jan-2024	19-Apr-2024	17-May-2024
11-Aug-2023	06-Oct-2023	15-Dec-2023	12-Jan-2024	08-Mar-2024	07-Jun-2024	05-Jul-2024
29-Sep-2023	24-Nov-2023	02-Feb-2024	01-Mar-2024	26-Apr-2024	26-Jul-2024	23-Aug-2024
17-Nov-2023	12-Jan-2024	22-Mar-2024	19-Apr-2024	14-Jun-2024	13-Sep-2024	11-Oct-2024
05-Jan-2024	01-Mar-2024	10-May-2024	07-Jun-2024	02-Aug-2024	01-Nov-2024	01-May-2025
23-Feb-2024	19-Apr-2024	28-Jun-2024	26-Jul-2024	20-Sep-2024	20-Dec-2024	01-May-2025

*Requirements of the 80% milestone submittal shall include a complete set of Contract Documents, as outlined in the A/E agreement, designed and reviewed for adherence to Federal Aviation Administration (FAA) and Illinois Division of Aeronautics (IDA) concepts and standards by a licensed Illinois Professional Engineer. Submittals shall include but not limited to the following documents: Construction Plans, Special Provisions and Construction Safety Phasing Plan with a detailed Estimate of Costs, Contract Time, and DBE Participation Goal along with any applicable Modifications of Standards and Certification requirements required by the FAA Review Matrix Guide per memorandum dated 08/02/2016.

Revised 01/21/2023

2024 Letting Schedule.xlsx

ATTACHMENT R

OP&P PROGRAM LETTER



Illinois Department of Transportation

Office of Planning and Programming
2300 South Dirksen Parkway / Springfield, Illinois / 62764

December 9, 2021

Mr. Todd Dugan
Pekin Municipal Airport
13906 Airport Lane
Pekin IL 61554

Mr. Dugan,

In June 2019 Governor JB Pritzker signed a historic, bipartisan Rebuild Illinois Bill that gives Illinois its first capital plan in nearly a decade – and the most robust in state history. This capital plan includes \$150 million in funding for projects at airports throughout the state to ensure the continuation of safe and efficient operations at these facilities and maximize opportunities for economic development in Illinois.

The project detailed herein was selected for your airport based on project requests submitted by the airport to the Department during the April 30, 2021 Rebuild Illinois Capital Investment Program call for projects that ended June 14, 2021. Funding for the Rebuild Illinois Airport Capital Investment Program is dependent upon legislative authorization of state appropriations and the release of funds by the Governor's Office.

In the event the Illinois General Assembly fails to appropriate funds, or sufficient funds are otherwise not made available for this project, the Airport Sponsor will be required to pay the state costs as itemized below. This will also include any amount which exceeds the totals listed.

The GRANTEE shall pay such additional project costs which exceed the sum of the GRANTOR's funds, as are herein committed for this Project. No additional state funds beyond those listed in this program letter will be allocated to the project indicated. Any additional project costs which exceed the total sum of state funds as planned and programmed are solely the responsibility of the Sponsor.

The project is titled: **"Remove and Replace Existing Aviation Fuel System"**.

Multi-modal Transportation Bond Funds	\$720,000
Local Match	\$80,000
Total Project Cost	\$800,000

Pekin Municipal Airport
December 9, 2021
Page 2

To ensure eligibility of professional services for state participation, you are required to satisfy the qualifications-based selection process and enter into a retainer agreement, or professional services A/E agreement with the consultant of record selected for the project prior to any costs being incurred. This should take place prior to the project initiation/pre-design meeting. Aeronautics will facilitate this process, as well as the initial development and review of fees.

A requirement of the Rebuild Illinois Airport Capital Investment Program is the **Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.)**. **For contracts having an awarded contract value of \$500,000 or more, the Grantee shall comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules.** The goal of the Illinois Apprenticeship Works Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. The Grantee may seek from the Department of Commerce and Economic Opportunity (DCEO) a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The Grantee shall ensure compliance during the term of the contract and will be required to report on and certify its compliance. An apprentice use plan, apprentice hours, and a compliance certification shall be submitted to the Engineer on forms provided by the Department and/or DCEO.

Please contact Mr. Joe Staats, P.E. – Section Chief of Airport Design at 217.785.5746 to initiate this project. Projects are initiated by scheduling a predesign meeting for design/construction projects or a project initiation meeting for planning and environmental projects.

Please contact Richard Borus in Aeronautics at 217.785.0056 or me in the Office of Planning and Programming at 217.782.4118 if you have questions regarding this program letter.

Sincerely,



BJ Murray
Section Chief, Aviation Program Planning
Office of Planning and Programming

ATTACHMENT S

**CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL /
ADMINISTRATIVE EXPENSE RATE LETTER**



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

September 29, 2023

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

James Messmore
HANSON PROFESSIONAL SERVICES INC.
1525 South Sixth Street
Springfield, IL 62703

Dear James Messmore,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2022. Your firm's total annual transportation fee capacity will be \$93,600,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 163.89% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2023. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS

**Illinois Department of Transportation
Office of Intermodal Project Implementation, Aeronautics
Engineering**

Submittal:
Date:

Airport:	Pekin Municipal
Project Name:	Rem. + Replace Aviation Fuel System
IL Project:	C15-5018
SBG Project:	
Hanson Project:	22A0011D
Calendar Days:	TBD

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS

This project consists of the removal of the existing underground (UG) fuel storage tanks (AVGAS, JET A) and respective dispensing system and replacing each with an above ground fuel storage tank and interfacing the new tanks to the existing dispensing units (AVGAS, JET A); new pad and bollards, new tanks; the installation of underground piping; installation of electrical code compliance improvements, grounding, power and control wire cabling; the removal of the existing UG fuel tanks; and incidental grading, paving and landscaping restorations.

[illegible]

Other Costs

Engineering Services

Design	\$45,000.00
Construction	\$60,000.00
Special Serv.	\$4,850.00

Miscellaneous

NPDES Permit
Utility

Construction Total: \$685,730.00

Other Costs: \$109,850.00

Total Project Cost: \$795,580.00

Program Amount: \$800,000.00

Remaining/Contingency:	\$4,420.00	<u>0.6% Const.</u>
------------------------	------------	--------------------



ATTACHMENT U
RETAINER AGREEMENT
(SEE NEXT PAGE)

**AGREEMENT FOR CONSULTANT SERVICES
(RETAINER AGREEMENT)**

THIS AGREEMENT, made at Pekin, Illinois, this 27th day of February, in the year 2023 by and between the
City of Pekin Illinois

(sometimes hereinafter also referred to as the "Owner", or "Sponsor"), as Party of the First Part, and
Hanson Professional Services Inc. (Hanson)
(hereinafter referred to as the "Consultant"), as Party of the Second Part.

WITNESSETH:

WHEREAS, the Owner intends to sponsor the accomplishment of a development program, in stages, of a public air navigation facility known as Pekin Municipal Airport (hereafter referred to as "Airport"), in Tazewell County, State of Illinois; and

WHEREAS, the Owner wishes to have the Consultant available to perform certain projects as described in the Owner's development program; and

WHEREAS, the development program shall be described as:

1. Construction of a new Fuel Farm and Aboveground Tanks
2. Construction of Hangar
3. Rehabilitate Parallel Taxiway
4. Install/Replace Perimeter Fence
5. Construct Hangar Access Pavement
6. Installation of Weather Observation Equipment and Associated Site Work to Provide Basic Weather Information to Pilots
7. Rehabilitate Hangar Pavement
8. Installation of PAPI System
9. Property Acquisition
10. Acquisition of Snow Removal Equipment

WHEREAS, the Department of Transportation, Office of Intermodal Project Implementation-Aeronautics, State of Illinois is the authorized Agent of the Owner under the proposed development program (it may be hereinafter referred to as "Aeronautics");

WHEREAS, the Consultant agrees to furnish an executed "Certification of Engineer" and certain professional consulting services enumerated hereinafter, in connection with projects assigned to the Consultant by the Owner under the development program.

NOW, THEREFORE, for and in consideration of the mutual promises made by the parties hereto, **IT IS MUTUALLY COVENANTED AND AGREED** as follows:

I. CONSULTING SERVICES

- A. As an independent contractor, the Consultant agrees to furnish and perform various professional consulting services in accordance with the usual and customary standard of care for such services in the local area, applicable legal standards and State of Illinois, Office of Intermodal Project Implementation-Aeronautics and Federal Aviation Administration requirements, upon request of the Owner and its principal representative, for the preparation of the above referenced projects. Owner agrees that estimating and projecting future weather, climate, rainfall, flood and tidal conditions and their impacts upon existing or contemplated developments, infrastructure or resources is difficult, complex and based on variable assumptions that are impacted by factors beyond Consultant's ability to predict or control. Accordingly, any estimates, forecasts, studies, reviews, conclusions, recommendations, or assessments provided as part of Consultant's services are presented solely on the basis of data currently available and current design standards and may no longer be valid if the available data or design standards materially change. Owner further agrees and understands that weather, climate, rainfall, flood and tidal conditions are predicted based on probability, and extreme events can and will occur and may cause damage regardless of mitigation measures. If Owner decides to proceed with a course of action against advice of Consultant where Consultant's advice is intended to reduce the risk of damage in the event of highly likely or certain natural or manmade events, Owner hereby agrees to release, hold harmless, defend, and indemnify Consultant from any and all claims, damages, losses, or costs associated with or arising out of Owner's decision to proceed against Consultant's advice. The parties mutually acknowledge that Owner may or may not currently possess funding for many of the aforementioned tasks (recitals above). Therefore, this Agreement does not obligate the Owner to proceed with all of the aforementioned tasks described, and the Owner reserves the right to not utilize the Consultant for some or all of these tasks during the term of this Agreement.
- B. When the Owner is seeking federal and/or State of Illinois funding and elects to proceed with a project listed in the recitals above, the parties hereto agree to negotiate in good faith and to execute a STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS FOR ARCHITECTURAL/ ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES ("Standard Agreement") covering the specifically defined parts of the scope of services which are to be funded under a specific project. The Standard Agreement(s) will cover the Design, Construction, and Planning and Special Services Phases of the specific project. When the Owner is not seeking federal and/or State of Illinois funding and elects to proceed with a project not listed in the recitals above, the Parties hereto agree to negotiate in good faith a Professional Services Agreement ("PSA") in a form satisfactory to both parties. Should the Owner and Consultant not reach agreement on services and/or conditions within 30 calendar days, either party may, after written notice, terminate agreement negotiations. No fees will be earned or payable to the Consultant until the Standard Agreement or PSA is finalized and approved by the Owner, except for any preparatory work such as surveys, investigations, studies, and other work performed in anticipation of the parties' agreement, and which was authorized by the Owner. If, after one State of Illinois, Department of Transportation programming cycle the project is not programmed, or, within two years following the Owner's issuance of a project notice to proceed to Consultant, Owner does not secure federal and/or State of Illinois funding or the project is bid but not contracted to a construction contractor, Owner shall compensate Consultant in full for services rendered. When the Owner is not seeking federal and/or State of Illinois funding, the Owner shall compensate Consultant for services pursuant to the terms of the parties' PSA.

II. CHARGES FOR CONSULTING SERVICES

- A. The Owner agrees to pay the Consultant as compensation for rendering the professional consulting services herein above described in Section I, Paragraphs A and B, as agreed to between the parties. Charges for services will be billed within 30 days of the execution of the Owner's Intergovernmental Grant Agreement (IGA) with Aeronautics, for eligible work performed prior to the IGA, and at each milestone deliverable identified within Aeronautics regressive (design) schedule (including, but not limited to, 35%, 80%, and 100% or final) or other defined, and agreed upon, project schedules, unless other payment arrangements have been made and documented in writing. Payment of invoices shall not be subject to any discounts or set-offs by Owner unless agreed to in writing by Consultant. Invoices are delinquent if payment has not been received within 30 days of receipt of payment from the State of Illinois, Department of Transportation, Division of Aeronautics. There will be an additional charge of 1 1/2 percent per month compounded on amounts outstanding more than 45 days. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount will be paid by Owner to Consultant per Consultant's current fee schedules.
- B. For services of the Consultant provided at the request of the Owner that are not otherwise included as a part of a Standard Agreement or PSA, the Consultant will be compensated for its reasonable and customary charges, after prior written acceptance of the proposed charges by the Owner, and only for those tasks performed which are not made necessary due to the fault or error of the Consultant.
- C. Either party by a written thirty (30) day notice, may terminate this Agreement in whole or in part at any time, because of the failure of the other party to fulfill its agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue services affected (unless the notice directs otherwise), and (2) upon payment in full of all monies due to the Consultant, deliver to the Owner available data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have accumulated by the Consultant in performing this agreement whether completed or in process. If, after the Owner's notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been affected for the convenience of the Owner.

III. SPECIAL CONDITIONS

- A. The Owner acknowledges the Consultant's drawings and specifications, including available documents on electronic media, and basic survey notes and sketches, charts, computations, and other data produced by the Consultant under the Standard Agreement or PSA are instruments of the Consultant's professional service. Nevertheless, the information, drawings and specifications prepared under the Standard Agreement or PSA shall become the property of the Owner upon completion of the services and payment in full of all monies due to the Consultant.

The Consultant may remove any information from any drawings, computer disks, tracings, construction plans, specifications, maps, survey notes and sketches, charts, computations, and other data deemed to be proprietary, copyrighted, or confidential in nature. The Owner will not make or permit to be made any modification to the drawings and specifications, as approved, without the prior written authorization of the Consultant. The Owner agrees to waive any claim against the Consultant arising from any unauthorized transfer, reuse or modification of the information, drawings, and specifications.

- B. The Consultant shall proceed to furnish consulting services on any part of the scope of services, only after the request for services has been made in writing by the Owner.
- C. Each party binds itself, its partners, successors, executors, administrators, and assigns, to the other party of this Agreement and to the partners, successors, executors, administrators and assigns for such other party as to all covenants of this Agreement.
- D. Unless otherwise terminated as provided herein, this Agreement expires upon final approval and acceptance of the completed project(s) listed in the development program or within **five (5) years** of the execution of this Agreement, whichever occurs first.
- E. The Consultant agrees to conduct the services in compliance with the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity", as amended.
- F. The Consultant agrees that the Owner, Aeronautics, the Federal Aviation Administration, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Consultant which are directly pertinent to the specific grant program for the purpose of making audit, examination, excerpts and transcriptions.

IV. SPECIAL PROVISIONS

- A. No portion of the services may be subcontracted by Consultant without the prior consent of the Owner.
- B. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois and Owner and Consultant hereby consent to the jurisdiction of said State.
- C. During the performance of this contract, the Consultant, for itself, its assignees and successors in interest agrees as follows:
 - 1. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
 - 2. The Consultant, with regard to the work performed by it during the Agreement, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
 - 3. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
 - 4. The Consultant shall provide available information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books,

records accounts, other sources of information, and its facilities as may be determined by the Owner or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of the Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the Owner or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. In the event of the Consultant's noncompliance with the nondiscrimination provisions of this Agreement, the Owner shall impose such agreement sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Consultant under the Agreement until the Consultant complies, and/or,
 - b. Cancellation, termination, or suspension of the Agreement, in whole or in part.
 6. The Consultant shall include the provisions of Paragraphs 1 through 5 in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the Owner or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the Owner to enter into such litigation to protect the interests of the Owner and, in addition, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.
- D. The Consultant agrees to ensure that minority business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this Agreement.
- E. Except as otherwise provided for under this Agreement regarding obligations from early termination in Paragraph II. C., the Owner may terminate this Agreement in whole or in part for its sole convenience by furnishing written thirty (30) day notice of such termination to the Consultant. If a contract for a specific project is terminated for convenience or if a default termination of a specific project agreement is converted to a termination for convenience under paragraph II.C., above, the Owner will be obligated to compensate the Consultant its fee based on the amount of services accomplished up to the day of notification of termination, plus any outside services approved by the participating agencies and accomplished prior to the notification. Profit paid to the Consultant shall be limited to the standard percentage applied solely to the amount of work that has been completed by the Consultant at the time of the stop services notice.
- F. The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535; and Federal guidance included in 49 CFR Part 18.36, FAA Order 5100.38, and FAA AC 150/5100-14 (current at time of selection), in the procurement of the services covered by this Agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at Pekin,
Illinois, this 27th day of February, 2023.

CITY OF PEKIN, ILLINOIS

ATTEST:
(SEAL)

BY: Sue McMillan
TITLE: City Clerk

City of Pekin
BY: Becky Clay
TITLE: Mayor + no term
37-6002169

Federal Employer's Identification Number
(F.E.I.N.)

State of: Illinois

County of: ~~Fazewell~~ Peoria

This instrument was acknowledged before me on February 27, 2023, by

Sue McMillan and Becky Clay

Nicole L. Stewart

Notary Public



My Commission Expires:

April 15, 2025

HANSON PROFESSIONAL SERVICES INC.

ATTEST:
(SEAL)



BY: Robert A. Waller

TITLE: Assistant Vice President

91932-00

Illinois Human Rights Number



BY: Dennis J. Hollahan

TITLE: Vice President

37-0844717

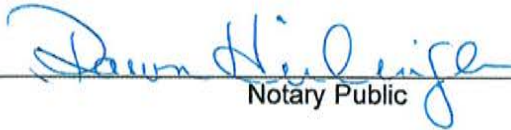
Federal Employer's Identification Number
(F.E.I.N.)

State of: **Illinois**

County of: **Sangamon**

This instrument was acknowledged before me on February 17, 2023, by

Robert A. Waller and Dennis J. Hollahan


Notary Public

My Commission Expires:

10-26-2025