



City of Pekin

**REGULAR CITY COUNCIL MEETING
MONDAY, JUNE 24, 2019
5:30 PM**

1.	Pledge of Allegiance
2.	Call to Order
3.	Approve Agenda
3.1.	Approve agenda
4.	Approval of Minutes
4.1.	Approval of Minutes
4.2.	City Council - Regular Meeting - Jun 10, 2019 5:30 PM
5.	Public Input
6.	Consent Agenda
6.1.	May 8, 2019 Minutes of Pekin Zoning Board of Appeals
6.2.	May 8, 2019 Pekin Plan Commission Minutes
6.3.	May 2019 Building Report ACTION REQUESTED: Receive and File May 2019 Building report
6.4.	Accounts Payable Check Run ACTION REQUESTED: Receive and File proof lists 6-18-19-1, 6-18-19, 6-14-19 part 2, 6-14-19, 4-30-19-fy 19, 6-5-19 Pekin Police Premium Trust.
6.5.	Police Department Stats - May 2019 ACTION REQUESTED: Receive and File Police Department Stats – May 2019
7.	Public Hearing 2018 CDBG CAPER
7.1.	PY 2018 CDBG Consolidated Annual Performance and Evaluation Report
8.	New Business
8.1.	Resolution No. 10-19/20 Annual Chamber Dues ACTION REQUESTED: Approve resolution to fund annual Pekin Area Chamber of Commerce Dues in an amount not to exceed \$14,000.

8.2. Ordinance No. 2834-19/20 Amending Title 3, Chapter 19 of the City Code to Include Regulation of Bodyworks Establishments ACTION REQUESTED: Adopt Ordinance No. 2834-19/20 - Add in its entirety Title 3, Chapter 19 approving the Regulation of Bodyworks Establishments.
8.3. Site Plan Review Approval for Installation of U-Haul Exterior Storage Units at 2909 Court Street ACTION REQUESTED: Recommendation from the Pekin Plan Commission to the City of Pekin City Council for Site Plan approval for the installation of U-Haul exterior storage units at 2909 Court Street.
8.4. Lease Agreement With GFI Digital For Copier Equipment ACTION REQUESTED: To approve a 63 month lease with GFI Digital for 13 copiers covering all Departments and Facilities.
8.5. Purchase of Right of Way for the Front Street Project ACTION REQUESTED: To authorize the purchase of right of way from parcel 04-10-03-200-010 in the amount of \$500 for the Front Street Project.
8.6. Approve Quotes for the Purchase of Materials for Street Maintenance ACTION REQUESTED: To approve the quotes received from Casey Transportation, Roanoke Concrete Products, and Tazewell County Asphalt.
8.7. Resolution 11-19/20 2019 City Council Goal Setting Facilitation ACTION REQUESTED: Approve resolution to enter into a proposal for a goal setting project process with the City Council
8.8. DACRA Consent to Assignment ACTION REQUESTED: Approve agreement request from IT Stability to Recognize their new name of DACRA Adjudication Systems LLC, A Delaware Limited Liability Company.
9. Any Other Business To Come Before The Council
10. Executive Session 5 ILCS 120/2 (c) 11. Litigation
11. Adjourn

Column 2 Key:

- 1 A Prosperous Community.** To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
- 2 A Safe Community.** To protect community life and property by providing effective, principled police and fire services.
- 3 A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
- 4 A High Quality of Life.** To support or provide services that improve the quality of life for Pekin's residents.
- 5 An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE COUNCIL CHAMBERS OF CITY HALL
111 S. CAPITOL ST
ON MONDAY JUNE 10, 2019 AT 5:30 O'CLOCK P.M.
MARK LUFT * CHAIR * PRESIDING

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Mark Luft.

The Clerk confirmed all Council Members were physical present and logged in. A quorum was declared by Mayor Luft.

Attendee Name	Title	Status	Arrived
Michael Garrison	Councilman	Present	4:36 PM
Rick Hilst	Councilman	Present	4:52 PM
Karen Hohimer	Councilwoman	Present	4:51 PM
Dave Nutter	Councilman	Present	4:52 PM
Lloyd Orrick	Mayor Pro-Tem	Present	4:51 PM
John P Abel	Councilman	Present	4:51 PM
Mark Luft	Mayor	Present	5:29 PM

APPROVE AGENDA

3.1. Motion to: **Approve agenda**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	John P Abel, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

APPROVAL OF MINUTES

4.1. City Council - Special Meeting - May 31, 2019 1:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John P Abel, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

4.2. City Council - Rescheduled/Changed - May 28, 2019 5:30 PM

PUBLIC INPUT

CONSENT AGENDA

- 6.1. Accounts Payable Check Run
- 6.2. Tazewell County Animal Control Billing - May 2019
- 6.3. Receive Bids for the 2019 Sidewalk Improvement Project
- 6.4. Receive and File Bids for the 2019 Front Street and 5th Street Sewer Lining Project
- 6.5. Motion to: **Motion to Approve Consent Agenda**

Minutes Acceptance: Minutes of Jun 10, 2019 5:30 PM (Approval of Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	John P Abel, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

PRESENTATIONS

7.1. **Bodyworks Ordinance - Becky Sabin**

Becky Sabin, a Licensed Massage Therapist, presented a power point presentation on a proposed local bodyworks ordinance.

Council discussed the 90 day time frame to comply. It was stated that the 90 day time frame is for existing businesses.

Council member Hohimer questioned what department would be inspecting each business. Chief Dossey explained that it would be mainly code enforcement and the police department.

7.2. **Court Street Funding Options & Priorities**

City Engineer, Michael Guerra, and Project Engineer, Jose Esker, presented a power point presentation regarding Court Street improvements. Mr. Guerra explained that the City has full jurisdiction of Court Street and discussed overall goals including, roadway conditions, locations, improvement plan, and existing and potential funding.

City Manager Mark Rothert added that there is other options such as adding a Business Development District that would increase sales tax by 1% in a designated area determined by Council or creating a new TIF District.

Council continued to discuss the worst areas on Court Street that need the most improvement and compared funding options with surrounding municipalities.

Economic Director, Matt Fick, estimated that creating a Business Development District would generate \$1.8M annually.

Mr. Guerra ended the presentation with a request to Council to prioritize an improvement plan on Court Street.

NEW BUSINESS

8.1. **Lease Agreement With GFI Digital For Copier Equipment**

8.2. **Motion to: Motion to Table 8.1**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Garrison, Councilman
SECONDER:	John P Abel, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

8.3. **Agreement with Cloudpoint Geographics, Inc. for Geographic Information System (GIS) Services**

City Manager, Mr. Mark Rothert, introduced the item to Council.

City Engineer, Mr. Michael Guerra, gave a brief background of how GIS software is utilized throughout the various departments within the City and the involvement of managing the software.

Police Chief John Dossey, added that GIS is a vital instrument in dispatch services and call services. Chief Dossey pointed out the frustration not being

able to update the truck route maps throughout the City as an example of the importance of GIS software.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Michael Garrison, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

8.4. Resolution No. 9-19/20 Authorization to Proceed with Letter of Intent for Airport Solar Project

City Manager, Mr. Mark Rothert, requested Council proceed with authorizing a Letter of Intent for the Airport Solar Project.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Garrison, Councilman
SECONDER:	John P Abel, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

8.5. Ordinance No. 2835-19/20 Ordinance Title 1, Chapter 12, Section 3 B(e) of the Administrative Adjudication of Non Vehicular Code Violations of the Code of the City of Pekin

City Manager, Mark Rothert, requested Council to adopt an ordinance updating the fines as it pertains to Administrative Adjudication of Non Vehicular Code Violations from \$150 to \$500.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Michael Garrison, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

8.6. Award 2019 Sidewalk Improvement Project Contract to Otto Baum Company Inc.

City Engineer, Mr. Michael Guerra, asked Council to approve the 2019 Sidewalk Improvement Project Contract with Otto Baum Company, Inc. Mr. Guerra explained the 50/50 sidewalk program that provides better timeframes and costs for our residents. The City, District 108 and Edison School has partnered to improve a portion of the sidewalk that is deteriorating, creating an increase of roughly \$30,000 in revenue. Mr. Guerra and the Council discussed the process to apply and explained that all applications were compiled and the projects went out for one bid. Mr. Guerra added that four bids were received with Otto Baum being the lowest bidder.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Garrison, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

8.7. Award the Contract for the Front Street and 5th Street Sewer Lining Project

City Engineer, Michael Guerra, requested Council's approval to enter into a contract with Hoerr Construction for Front Street and 5th Street Sewer Lining Project. Mr. Guerra explained that with the upcoming construction on Front Street it is imperative to make sure the line is secure and it is in need of repair. Also, the a line along the river was selected to cut down on infiltration from the river. The

final selection is a continuation of the lining on 5th Street from construction last year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rick Hilst, Councilman
SECONDER:	Dave Nutter, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

8.8. Occupancy License Agreements with Tazewell & Peoria Railroad, Inc. for Front Street Storm Sewer

City Engineer, Michael Guerra, requested Council to approve two occupancy agreements with GW Railroad for Front Street Storm Sewer. The agreement gives the City rights to the storm sewer under the railroad tracks to construct, own and operate. Council discussed the occupancy fees set by the railroad. Council Member Hilst spoke against the item. Council discussed additional options, but all required the railroad's involvement and consent.

RESULT:	APPROVED [6 TO 1]
MOVER:	Michael Garrison, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hohimer, Nutter, Orrick, Abel, Luft
NAYS:	Rick Hilst

8.9. Agreement with St. John's Lutheran Church for a Storm Water Sewer Easement

City Manager, Mark Rothert, requested Council approve an agreement with St. John's Lutheran Church for Storm sewer easement.

City Engineer, Michael Guerra, added that the project to construct a new storm water sewer was approved at the Storm Water Sub Committee Meeting to intercept the creek that enters into an existing storm sewer behind 1716 Vista Grande Dr. Overall, the Church is asking for trees to be removed which will decrease the City's liability, in exchange for the easements.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Michael Garrison, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

8.10. Resolution No. 8-19/20 Independent Contractor Agreement for FY20 Economic Development Services

City Manager, Mark Rothert, requested Council adopt an agreement for economic development services with Matt Fick to work as an independent contractor. Council Members discussed the budget line items the expense will come from.

Mr. Matt Fick, gave a brief update to Council on the level of activity and requests that have taken place. As these projects become public more information will be given.

RESULT:	APPROVED [6 TO 1]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Michael Garrison, Councilman
AYES:	Garrison, Hohimer, Nutter, Orrick, Abel, Luft
NAYS:	Rick Hilst

8.11. Resolution No. 6-19/20 Intergovernmental Agreement with Greater Peoria Mass Transit District for 2019-2020 Transit Service in Pekin

City Manager, Mark Rothert, requested Council adopt a resolution to enter into an agreement with Greater Peoria Mass Transit District for transit service in the City of Pekin. Mr. Rothert explained that this is an opportunity to provide transit services to our residents. Other funding options were discussed but ruled out due to not qualifying.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Garrison, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

8.12. Resolution No. 7-19/20 Authorization to Intervene in Property Assessment Appeal Kroger Limited Partnership I PIN 04-04-35-456-004

City Attorney, Katherine Swise, requested Council to intervene in the appeal before the property tax appeal board. The City has traditionally done this for all the taxing bodies. The Cost will be portioned out between the different taxing bodies. The resolution would authorize Council to intervene in this property tax appeal on behalf of the City. The School districts will not have a meeting in time to have the appeal approved. The City has 60 days to file an intervention from the date of the appeal. Kroger is requesting a 50% reduction in their appraised value.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Michael Garrison, Councilman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

8.13. Resolution No. 5-19/20 A Resolution Regarding Authorization of Demolition of 1407 S 6th Street

City Manager, Mark Rothert, requested Council approve a resolution for the demolition of a dangerous property at 1407 S. 6th Street. The Inspections Department has inspected the premises and has found that the structure on the subject property has been an abandoned home since 2000 and constitutes an immediate safety hazard and poses a danger to the health, safety and welfare of the City, and it in the best interests of the City of Pekin for the property to be demolished.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Garrison, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Garrison, Hilst, Hohimer, Nutter, Orrick, Abel, Luft

ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

Ally Neville spoke regarding a property in her neighborhood that has caused some issues with bugs, a dilapidated property, and mold issues. Expressed concern for the community and is asking for help. Ally prior to the meeting sent email with details and photos to Council.

Lynette Hunt spoke regarding VFW Road and the trucks regarding jake breaking. Asking if there is a current ordinance preventing this. She is requesting a sign to reduce the noise.

Jacob Collins also spoke in support of Ally Neville with regard to the neighbor concerns. Action needs to be taken soon.

Charity Gullet also spoke in support of Ally Neville. Ms. Gullet expressed her concern for the neighbor. Ms. Gullet feels code enforcement is understaffed and the code is not being enforced.

Building Supervisor, John Lebegue, addressed the Council regarding the home on Black Street. Mr. Lebegue gave an update as to the immediate action that is being organized to address the issue, but an administrative search warrant is needed.

City Manager, Mark Rothert, announced that asphalt is being purchased so that patchwork can be done in the weeks ahead.

EXECUTIVE SESSION 5 ILCS 120/2 (C)

ADJOURN

Council Member Abel made a motion to adjourn. There being no further action to come before Council, Mayor Luft adjourned the meeting at 8:21 p.m.

**REQUEST FOR COUNCIL ACTION****Agenda Date: June 24, 2019****To: Council Members****From: John Lebegue, Building & Inspections****Sponsors:****AGENDA ITEM:** May 8, 2019 Minutes of Pekin Zoning Board of Appeals**REQUIRED SIGNATURES****Finance Department** (Certification of Availability of Funds):

Date:

City Manager:

Date:

Pekin Zoning Board of Appeals
City Council Chambers
111 S. Capitol Street, 2nd Level
May 8, 2019
5:00pm

Present:

Kim Joesting
Talena Michels
Charity Gullett

Chris Lang
Mary Lanane

Staff Present: John Lebegue, Building Inspections/Development Director,
City Attorney, Kate Swise.

Mary Lanane led the pledge of allegiance.

Mary Lanane, called the regular meeting of the Zoning Board of Appeals to order.

Roll call was taken and a quorum declared.

Mary Lanane asked for approval of the Agenda.

MOTION by Talena Michels, seconded by Kim Joesting to approve the Agenda as presented. On roll call vote, All present voted **AYE**. **MOTION APPROVED**.

Mary Lanane, asked for approval of the April 10, 2019 Minutes.

MOTION by Charity Gullett, seconded by Chris Lang, to approve the Minutes of April 10, 2019 as presented. On roll call vote, all present voted **AYE**. **MOTION APPROVED**.

Application #1:

Hearing #1: Open: 5:03 pm Closed: 5:08 pm

Hearing #1: To allow Charles Curto, owner, to increase the height of a fence in the front yard to six feet in height, in lieu of the allowed 4 foot, ornamental fence in the front yard, as stated in the current Zoning Code for a property in the R-4(One-Family Residence District)located at 407 Mary Street, with a Legal Description of SEC 35 T25N R5W Bailey's Addn. Lot 7 and 5 Ft. West Side of Lot 8 Block 15 NW 1/4, in Tazewell County, Illinois, with the following P.I.N.# 04-04-35-145-009.

Discussion: Mary Lanane asked if anyone had any questions or wished to speak concerning the matter.

The applicant, Charles Curto nor anyone else from the public were present and no public comments were forthcoming.

Mary Lanane asked as to the nature of the variance request that was before the board.

John R. Lebegue, Building Inspections / Development Director explained that applicant, Charles Curto of 407 Mary Street had submitted a residential variance to install 6 foot, solid wood privacy fencing in the front yard, in lieu of the allowed 4-foot ornamental fencing, from the front of the home to the inside edge of the City sidewalk.

Kim Joesting asked what the applicant would have to do to make the existing fence conform to City requirements, as it appears that the existing fence had been installed improperly.

Charity Gullett asked what could be done to correct the fence that has been installed the wrong way, with the good side facing inward, instead of toward the neighboring property.

John R. Lebegue, Building Inspections / Development Director stated that owner, Mr. Curto would be directed to correct the fence so that the good side of the solid, privacy fence faces the neighboring property.

Charity Gullett stated that she was always opposed to variance requests to install 6-foot privacy fencing in the front yard of a residential property and does not want to set this precedent.

Motion by Kim Joesting, seconded by Charity Gullett, to deny the variance request to increase the height of a fence in the front yard to six feet in height, in lieu of the allowed 4 foot, ornamental fence in the front yard of the property at 407 Mary Street, and by a unanimous vote, all present voted **AYE. VARIANCE REQUEST DENIED.**

PUBLIC INPUT: No public input at this time.

Mary Lanane asked for a motion to adjourn.

MOTION by Talena Michels, seconded by Charity Gullett to **ADJOURN** the meeting. All present voted AYE. **MOTION APPROVED.**

Meeting Adjourned at 5:10 p.m.

Zoning Board of Appeals
John R. Lebegue, Secretary

**REQUEST FOR COUNCIL ACTION****Agenda Date: June 24, 2019****To: Council Members****From: John Lebegue, Building & Inspections****Sponsors:****AGENDA ITEM:** May 8, 2019 Pekin Plan Commission Minutes**REQUIRED SIGNATURES****Finance Department** (Certification of Availability of Funds):

Date:

City Manager:

Date:

Pekin Planning Commission Meeting
 Council Chambers
 111 South Capitol Street, 2nd level
 May 8, 2019
 5:30pm

Present:

Bill Craig, Chair
 Steve Thompson
 Tim Bonnette

Amy Wilson
 Daryl Dagit

The regular meeting of the Pekin Planning Commission was called to order and a quorum was declared.

Staff present: John Lebegue, Building Inspections/Development Director, and Kate Swise, City Attorney

MOTION by Steve Thompson to approve the May 8, 2019 Agenda, seconded by Amy Wilson. On roll call vote, all present voted AYE. Motion approved.

MOTION by Amy Wilson to approve the minutes of April 10, 2019, Seconded by Steve Thompson. On roll call vote, AYE: Steve Thompson, Amy Wilson, Daryl Dagit and Tim Bonnette; ABSTAIN: Bill Craig. Motion approved.

Council Action Reports:

No Council Action Report was provided.

Application #1: Consideration of a petition submitted by Joseph and Jennifer Thomas of Pekin Alignment & Autobody, Inc. for the establishment of a commercial alignment and autobody shop use in the B-3, General Business District at certain property located at 716 Court Street with a Legal Description of SEC 2 T24N R5W Colts Addn. Lot 25 NW ¼ in Tazewell County, Illinois, with the following P.I.N.# 04-10-02-106-003.

Open Public Hearing: 5:37 p.m.

Chairman, Bill Craig opened the discussion and asked if there was anyone here to speak in regard to the issue.

Jennifer Thomas of Pekin Alignment and Autobody, appeared before the members of the Plan Commission and explained that they currently conducted there auto alignment and autobody business from 2 separate buildings at 25 S. 2nd Street and had a desire to move to a larger building at 716 Court Street where they could combine the uses in one building. Ms. Thomas further stated that the nature of the business that would be conducted at 716 Court Street would be automotive suspension repair and alignment and autobody repair.

John Neumann, 720 Court Street, appeared before the members of the Plan Commission and stated that he had no objections to Pekin Alignment and Autobody moving in to the property at 716 Court Street, but did have concerns as to the exterior storage of wrecked vehicles that would be brought to the property for repair, especially after hours. Mr. Neumann further stated that he did want the view of wrecked vehicles to be an eyesore for the neighborhood. Mr. Neumann ended by stating that he questioned whether the building at 716 Court Street would require the installation of a fire sprinkler system as a result of the automotive alignment and autobody use and wanted to make sure that the matter was verified with the Fire Department.

John R. Lebeque, Building Inspections / Development Director stated that he would meet with the Fire Department to determine if the installation of a fire sprinkler system would be required for the building at 716 Court Street as a result of the proposed automotive alignment and autobody use.

Close Public Hearing: 5:43 p.m.

Bill Craig, Chairman, entertained a motion for discussion.

Motion by Amy Wilson, seconded by Tim Bonnette, to open discussion.

Commissioner Amy Wilson stated that according to the Site Plan that was submitted by the applicant, there would be fencing installed around the storage area for vehicles brought to the property for repair.

Jennifer Thomas stated that screening fencing was being proposed to screen public view of vehicles stored on the property and that they would always try to get wrecked vehicles moved to the fenced storage area so that the neighborhood would not have to view the vehicles.

Commissioner Amy Wilson asked the applicant where entry to the fence area will be made.

Ms. Thomas stated that entry to the fenced storage area would be from the front and there would be no entry from the City alley.

Chairman Bill Craig stated that in addition to consideration of the Special Use petition, Site Plan review and approval is also required for this application.

Commissioner Tim Bonnette asked if the proposed fence would be solid to prevent public view.

John R. Lebeque, Building Inspections / Development Director stated that the fence is required to a solid type fence to comply with City Code requirements.

Commissioner Steve Thompson stated that he felt that there should be no outside storage of materials be allowed on the site, no sale of vehicles and that the building at 716 Court Street be sprinklered if deemed necessary and conditions to that effect should be placed on any approval.

Chairman Bill Craig stated that there is also a condition in the City Code that states that vehicles can only be stored outside awaiting service for 48 hours.

Ms. Thomas stated that they don't store any materials outside of the building and vehicles are moved in to the building within 48 hours.

Chairman Bill Craig then called the question on the request for a Special Use for the establishment of a commercial alignment and autobody shop use at 716 Court Street. Commissioner Steve Thompson stated that he wanted to amend the previous motion to include conditions.

Motion by Steve Thompson, seconded by Daryl Dagit, for the approval of a petition for a Special Use for the establishment of a commercial alignment and autobody shop use at 716 Court Street, subject to the conditions that there be no outdoor storage of materials and no sale of vehicles, and by a unanimous vote, the members of the Pekin Plan Commission recommended approval of the petition for a Special Use for the establishment of a commercial alignment and autobody shop use at 716 Court Street.

Application #2: Continuation of the consideration of a Special Use Petition submitted by Matthew Mackey for the establishment of a tire and auto repair shop at a certain property located at 914 S. 2nd Street, with a Legal Description of SEC 3 T24N R5W Triangular tract of land West of IC RR & East of Second Street including 18'x 351' strip of abandoned RR NE ¼ in Tazewell County, Illinois, with the following P.I.N.#: 04-10-03-213-006.

Open Public Hearing: 5:53 p.m.

Matthew Mackey appeared before the members of the Plan Commission and explained that he had cleaned up the property and removed all the unlicensed cars from the property and had entered into a lease for a building outside of the City to conduct the auto recycling and auto sale aspects of his business that were prohibited at the property at 914 S. 2nd Street. Mr. Mackey further stated that as directed by the members of the Plan Commission at the March 10, 2019 meeting, he is now only conducting auto and tire repair at the property at 914 S. 2nd Street. Mr. Mackey ended by stating that there is storage of his items at the rear of the building and he is no longer making noise that was disturbing the neighborhood.

Close Public Hearing: 5:56 p.m.

Bill Craig, Chairman, entertained a motion for discussion.

Motion by Daryl Dagit, seconded by Amy Wilson, to open discussion.

Commissioner Amy Wilson asked why the Special Use that was granted to Mr. Mackey at the previous location at 702 S. 2nd Street was being brought into the discussion for the Special Use request at 914 S. 2nd Street.

John R. Lebegue, Building Inspections / Development Director stated that the previous location at 702 S. 2nd Street was being brought into the discussion due to the history of Special Use and zoning violations committed by Mr. Mackey while conducting his business at the property at 702 S. 2nd Street. Mr. Lebegue further explained that Mr. Mackey had unlawfully conducted auto salvage and auto recycling activities at the location at 702 S. 2nd Street and continued to conduct the same prohibited activities at the property at 914 S. 2nd Street after moving his business.

Chairman Bill Craig thanked Mr. Mackey for removing the unlicensed, junk vehicles, but stated that there exists a sign on the property advertising a use that is prohibited at the property and the sign needs to be removed from the property.

Commissioner Tim Bonnette then asked about the vehicles and equipment stored in the fenced in area at the rear of the building.

Mr. Mackey stated that the vehicles and equipment at the rear of the building are all owned by him.

Chairman Bill Craig stated that he appreciates Mr. Mackey's efforts in bringing the property at 914 S. 2nd Street into compliance with City Code requirements and called the question on the request for a Special Use for the establishment of a tire and auto repair shop at a certain property located at 914 S. 2nd Street. By a unanimous vote, the members of the Pekin Plan Commission recommended approval of the petition for a Special Use for the establishment of a tire and auto repair shop at a certain property located at 914 S. 2nd Street.

No public input.

Motion made by Steve Thompson, seconded by Tim Bonnette to adjourn. On roll call vote, all present voted Aye. Motion approved. Meeting adjourned at 6:10 p.m.

Respectfully submitted:

John R. Lebegue, Building Inspections / Development Director

**REQUEST FOR COUNCIL ACTION****Agenda Date: June 24, 2019****To: Council Members****From: John Lebegue, Building & Inspections****Sponsors:****AGENDA ITEM:** May 2019 Building Report**ACTION REQUESTED:** Receive and File May 2019 Building report**REQUIRED SIGNATURES****Finance Department** (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

6/19/2019

Date:

Cash Receipts

Receipt Listing by GL

User: berps
Printed: 06/05/2019 - 6:14 AM

(Budget GuipinB 6102 AYW : 1221) Budget GuipinB 6102 AYW : Attachment



City Of Pekin
in S. Capitol
Pekin, IL 61554

Account Number	Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
100-793-420500								
	00661396	True	026277	Kevin Hart	Hvac License	5/24/2019	HVAC License	100.00
	00661442	False	028341	Kevin Hart		5/24/2019	HVAC License	100.00
							Fund: 100	Total: 200.00
100-793-423000								
	00654255	False	026806	Malahce Gas Inc	Home Occupation License	5/2/2019	Open Front Permit	45.00
	00661701	False	026540	Michael Weis		5/28/2019	Home Occupation	45.00
							Fund: 100	Total: 90.00
100-793-425500								
	00655223	False	000000	Freeman HVAC	Hvac Permit	5/3/2019	HVAC Permit	40.00
	00655238	False	000000	Staats Service		5/3/2019	HVAC Permit	40.00
	00655245	False	000000	Climate Control		5/3/2019	HVAC Permit	20.00
	00655248	False	000000	Climate Control		5/3/2019	HVAC Permit	40.00
	00655271	False	000000	Cordis HVAC		5/3/2019	HVAC Permit	80.00
	00655274	False	000000	Cordis HVAC		5/3/2019	HVAC Permit	60.00
	00655300	False	000000	Covenant HVAC		5/3/2019	HVAC Permit	40.00
	00657632	False	000000	Lane Mechanical		5/8/2019	HVAC Permit	80.00
	00657633	False	000000	Fritch HVAC		5/8/2019	HVAC Permit	40.00
	00657634	False	000000	AAA Northgate		5/8/2019	HVAC Permit	40.00
	00657639	True	000000	Accurate Heating & Cooling		5/8/2019	HVAC Permit	80.00
	00657640	False	000000	Accurate Heating		5/8/2019	HVAC Permit	80.00
	00657649	False	000000	Cranford Plumbing		5/8/2019	HVAC Permit	20.00
	00658666	False	000000	Staats Service		5/16/2019	HVAC Permit	80.00
	00658688	False	000000	Precision Air Tech		5/16/2019	HVAC Permit	40.00
	00658722	False	000000	Nick Mucciane		5/16/2019	HVAC Permit	60.00
	00658723	False	000000	Fritch HVAC		5/16/2019	HVAC Permit	40.00

6.3.a

Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00658729	False	000000	Freeman Heating		5/16/2019	HVAC Permit	40.00
00660557	False	000000	Covenant HVAC		5/23/2019	HVAC Permit	60.00
00660825	False	000000	TroubleFree HVAC		5/24/2019	HVAC Permit	20.00
00660826	False	000000	TroubleFree HVAC		5/24/2019	HVAC Permit	40.00
00663494	False	000000	Cordis HVAC		5/30/2019	HVAC Permit	60.00
00663495	False	000000	Cordis HVAC		5/30/2019	HVAC Permit	80.00
00663497	False	000000	Cordis HVAC		5/30/2019	HVAC Permit	80.00
00663499	False	000000	Cordis HVAC		5/30/2019	HVAC Permit	80.00
00663500	False	000000	Cordis HVAC		5/30/2019	HVAC Permit	80.00
00663509	False	000000	Climate Control		5/30/2019	HVAC Permit	20.00
00663510	False	000000	Leach and Company		5/30/2019	HVAC Permit	60.00
00663511	False	000000	Stubber HVAC		5/30/2019	HVAC Permit	80.00
00663514	False	000000	Stubber HVAC		5/30/2019	HVAC Permit	60.00
00663517	False	000000	Staats Service		5/30/2019	HVAC Permit	40.00
Fund: 100							Total:
							1,620.00
Special Use Permit							
00659551	False	028227	Central Life Church		5/21/2019	Special Use Permit	0.00
00662053	False	026388	Epic Automotive Inc		5/28/2019	Special Use Permit	0.00
00662053	False	026388	Epic Automotive Inc		5/28/2019	Special Use Permit	0.00
Fund: 100							Total:
							0.00
Electrical Permits							
00655215	False	000000	Gary Sutton		5/3/2019	Electrical Permit	43.00
00655281	False	000000	Fryman Electric		5/3/2019	Electrical Permit	43.00
00655283	False	000000	JW's Remodeling		5/3/2019	Electrical Permit	31.00
00655293	False	000000	360 Electric		5/3/2019	Electrical Permit	43.00
00657630	False	000000	Realty Services		5/8/2019	Electrical Permit	43.00
00657631	False	000000	S.O.S. Property Management		5/8/2019	Electrical Permit	43.00
00657644	False	000000	Rumbold & Rumbold		5/8/2019	Electrical Permit	43.00
00658701	False	000000	Kaiser Electric		5/16/2019	Electrical Permit	43.00
00658702	False	000000	Kaiser Electric		5/16/2019	Electrical Permit	43.00
00658704	False	000000	Kaiser Electric		5/16/2019	Electrical Permit	86.00
00658705	False	000000	Kaiser Electric		5/16/2019	Electrical Permit	86.00
00658706	False	000000	L&F Electric		5/16/2019	Electrical Permit	300.00
00658712	False	000000	Schwartz Electric		5/16/2019	Electrical Permit	43.00

Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00658713	False	000000	Schwartz Electric		5/16/2019	Electrical Permit	43.00
00658714	False	000000	Schuck Remodeling		5/16/2019	Electrical Permit	43.00
00658717	False	000000	Dennis Electric		5/16/2019	Electrical Permit	139.00
00658725	False	000000	Michael Cody		5/16/2019	Electrical Permit	26.00
00658727	False	000000	Schwartz Electric		5/16/2019	Electrical Permit	43.00
00658728	False	000000	Porter Electric		5/16/2019	Electrical Permit	86.00
00660536	False	000000	Morr Electrical		5/23/2019	Electrical Permit	43.00
00660549	False	000000	Titan Electric		5/23/2019	Electrical Permit	73.00
00660552	False	000000	Robert Ramirez		5/23/2019	Electrical Permit	26.00
00660555	False	000000	Schwartz Electric		5/23/2019	Electrical Permit	43.00
00660573	False	000000	Schwartz Electric		5/23/2019	Electrical Permit	43.00
00660576	False	000000	Zeller Electric		5/23/2019	Electrical Permit	26.00
00660578	False	000000	William Lawson		5/23/2019	Electrical Permit	43.00
00660584	False	000000	S&S Lighting		5/23/2019	Electrical Permit	55.00
00660626	False	000000	Titan Electric		5/23/2019	Electrical Permit	43.00
00660627	False	000000	ANJ Electric		5/23/2019	Electrical Permit	43.00
00661394	False	000000	Brad Clark		5/24/2019	Electrical Permit	43.00
00663506	False	000000	Schwartz Electric		5/30/2019	Electrical Permit	43.00
00663507	False	000000	Joseph Raya		5/30/2019	Electrical Permit	43.00
Fund: 100							Total:
100-793-426400							1,837.00
Building And Rezoning Permit							
00655183	False	000000	Rick Hoyle		5/3/2019	Fence Permit	20.00
00655213	False	000000	Ryan Rendina		5/3/2019	Fence Permit	20.00
00655214	False	000000	River City Roofing		5/3/2019	Building Rezoning Permits	109.00
00655217	False	000000	Gary Sutton		5/3/2019	Building Rezoning Permits	50.00
00655218	False	000000	Schoedel Const.		5/3/2019	Building Rezoning Permits	35.00
00655220	False	000000	Benassi Roofing		5/3/2019	Building Rezoning Permits	160.00
00655221	False	000000	Above Standard Fence		5/3/2019	Fence Permit	40.00
00655226	False	000000	Joyce Family Roofing		5/3/2019	Building Rezoning Permits	103.00
00655231	False	000000	Troy Dubois		5/3/2019	Building Rezoning Permits	35.00
00655233	False	000000	Pat Meyer		5/3/2019	Fence Permit	20.00
00655243	False	000000	Rocky Top		5/3/2019	Building Rezoning Permits	62.00
00655258	False	000000	Rocky Top		5/3/2019	Building Rezoning Permits	74.00
00655277	False	000000	Corrine White		5/3/2019	Fence Permit	20.00
00655285	False	000000	Kelley Const.		5/3/2019	Building Rezoning Permits	247.00

Account Number	Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00655287	False	000000	Kelley Const.		5/3/2019	Building Rezoning Permits	190.00	
00655294	False	000000	Jim Behm Plumbing		5/3/2019	Building Rezoning Permits	46.00	
00655295	False	000000	Nick Will Do It Roofing		5/3/2019	Building Rezoning Permits	109.00	
00655306	False	000000	Legacy Solar		5/3/2019	Building Rezoning Permits	243.00	
00655310	False	000000	Custom Sunrooms		5/3/2019	Building Rezoning Permits	56.00	
00655313	False	000000	David Broeker		5/3/2019	Building Rezoning Permits	80.00	
00655316	False	000000	Benassi Roofing		5/3/2019	Building Rezoning Permits	71.00	
00655317	False	000000	Level Concrete		5/3/2019	Curb Cut/Approach	20.00	
00655318	False	000000	Level Concrete		5/3/2019	Curb Cut/Approach	20.00	
00655321	False	000000	MidAmerica Basement		5/3/2019	Building Rezoning Permits	71.00	
00655326	False	000000	Ace Sign Co.		5/3/2019	Building Rezoning Permits	242.00	
00655328	False	000000	JW's Remodeling		5/3/2019	Building Rezoning Permits	239.00	
00655331	False	000000	Above Standard Fence		5/3/2019	Fence Permit	40.00	
00655335	False	000000	Ryan Sangalli		5/3/2019	Building Rezoning Permits	156.00	
00655349	False	000000	chris & Carrie Dewitt		5/3/2019	Swimming Pool Permit	82.00	
00657565	False	000000	Greg Funk		5/8/2019	Building Rezoning Permits	50.00	
00657581	False	000000	Benassi Roofing		5/8/2019	Building Rezoning Permits	115.00	
00657582	False	000000	Benassi Roofing		5/8/2019	Building Rezoning Permits	59.00	
00657586	False	000000	Redwood Construction		5/8/2019	Curb Cut/Approach	20.00	
00657619	False	000000	Sandra Adams		5/8/2019	Fence Permit	20.00	
00657621	False	000000	Becky Kuethe		5/8/2019	Building Rezoning Permits	215.00	
00657622	False	000000	Aloha Const.		5/8/2019	Building Rezoning Permits	40.00	
00657623	False	000000	Aloha Const.		5/8/2019	Building Rezoning Permits	50.00	
00657624	False	000000	Aloha Const.		5/8/2019	Building Rezoning Permits	40.00	
00657625	False	000000	Aloha Const.		5/8/2019	Building Rezoning Permits	50.00	
00657626	False	000000	Aloha Const.		5/8/2019	Building Rezoning Permits	40.00	
00657627	False	000000	Gary Brown		5/8/2019	Swimming Pool Permit	82.00	
00657628	False	000000	Aloha Const.		5/8/2019	Building Rezoning Permits	53.00	
00657629	False	000000	Aloha Const.		5/8/2019	Building Rezoning Permits	56.00	
00657635	False	000000	You Jin Jiang		5/8/2019	Fence Permit	20.00	
00657636	False	000000	Steve Burling		5/8/2019	Curb Cut/Approach	20.00	
00657637	False	000000	Jeremy Woodridge		5/8/2019	Fence Permit	20.00	
00657638	False	000000	Michael McKeighan		5/8/2019	Building Rezoning Permits	20.00	
00657641	False	000000	Reliable Const.		5/8/2019	Building Rezoning Permits	83.00	
00657642	False	000000	Nick will Do It		5/8/2019	Building Rezoning Permits	56.00	

Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00657645	False	000000	Frye Const.		5/8/2019	Building Rezoning Permits	2,560.00
00657646	False	000000	Collins Roofing		5/8/2019	Building Rezoning Permits	68.00
00657647	False	000000	Palm Brothers		5/8/2019	Building Rezoning Permits	178.00
00657648	False	000000	Palm Const.		5/8/2019	Building Rezoning Permits	68.00
00657650	False	000000	William Bailey		5/8/2019	Building Rezoning Permits	20.00
00657651	False	000000	Lance Earhart		5/8/2019	Building Rezoning Permits	20.00
00657779	False	000000	david kallister		5/9/2019	Building Rezoning Permits	20.00
00658213	False	000000	Jeff Miller		5/13/2019	Building Rezoning Permits	20.00
00658280	False	000000	Bayview Exteriors		5/14/2019	Fence Permit	50.00
00658282	False	000000	Bayview Exteriors		5/14/2019	Deck Permit	62.00
00658283	False	000000	Bayview Exteriors		5/14/2019	Roofing Permit	56.00
00658284	False	000000	Bayview Exteriors		5/14/2019	Roofing Permit	56.00
00658464	False	000000	Heinz		5/15/2019	Roofing Permit	68.00
00658553	False	000000	Ryan Lohnes		5/16/2019	Roofing Permit	65.00
00658672	False	000000	Coach House Garages		5/16/2019	Building Rezoning Permits	20.00
00658677	False	000000	Corie Butterfield		5/16/2019	Building Rezoning Permits	95.00
00658680	False	000000	Benassi Roofing		5/16/2019	Building Rezoning Permits	40.00
00658681	False	000000	Benassi Roofing		5/16/2019	Building Rezoning Permits	139.00
00658682	False	000000	Benassi Roofing		5/16/2019	Building Rezoning Permits	59.00
00658683	False	000000	Benassi Roofing		5/16/2019	Building Rezoning Permits	133.00
00658685	False	000000	Ekhoft Builders		5/16/2019	Building Rezoning Permits	106.00
00658690	False	000000	Ekhoft Builders		5/16/2019	Building Rezoning Permits	59.00
00658691	False	000000	Perfect Choice		5/16/2019	Building Rezoning Permits	68.00
00658694	False	000000	Russell Lindahl		5/16/2019	Building Rezoning Permits	20.00
00658695	False	000000	H&D Quality Builders		5/16/2019	Building Rezoning Permits	101.00
00658697	False	000000	Debra West		5/16/2019	Building Rezoning Permits	20.00
00658698	False	000000	Bill Rodgers		5/16/2019	Fence Permit	20.00
00658699	False	000000	SAL Construction		5/16/2019	Building Rezoning Permits	40.00
00658700	False	000000	SAL Construction		5/16/2019	Building Rezoning Permits	124.00
00658707	False	000000	Messing Construction		5/16/2019	Building Rezoning Permits	95.00
00658710	False	000000	Rockytop		5/16/2019	Building Rezoning Permits	83.00
00658711	False	000000	Chris Swingle		5/16/2019	Building Rezoning Permits	112.00
00658715	False	000000	Messing Construction		5/16/2019	Building Rezoning Permits	20.00
00658716	False	000000	MidAmerica Basement		5/16/2019	Building Rezoning Permits	80.00
00658718	False	000000	Logan Homecker		5/16/2019	Building Rezoning Permits	50.00
00658718	False	000000	Charity Gullett		5/16/2019	Building Rezoning Permits	40.00
00658718	False	000000	Charity Gullett		5/16/2019	Building Rezoning Permits	20.00

Account Number	Account Description	Amount
Receipt No	Void	Cust No Name
Receipt Date	Line Item Description	
00658719	False	000000 Hoffman General Contractors
00658720	False	000000 Karl Zuercher
00658721	False	000000 Theinert Const.
00658724	False	000000 Aloha Const.
00658726	False	000000 Becky Kuehe
00658742	False	000000 Chris Bellstrand
00659708	False	000000 Reliable
00660070	False	000000 Michael Jones
00660152	False	000000 Jonathan Karnes
00660398	False	000000 Brandon Smith
00660527	False	000000 Brogan Fence
00660528	False	000000 Aloha Const.
00660529	False	000000 Aloha Const.
00660530	False	000000 Dave Williams
00660532	False	000000 Seth Ranney
00660534	False	000000 Palm Const.
00660535	False	000000 Kelley Const.
00660537	False	000000 Paul Driskell
00660538	False	000000 SAL Const.
00660539	False	000000 SAL Construction
00660540	False	000000 SAL Construction
00660541	False	000000 Gary Delashmit
00660542	False	000000 Aloha Const.
00660544	False	000000 Aloha Const.
00660545	False	000000 Aloha Const.
00660546	False	000000 Aloha Const.
00660547	False	000000 Aloha Const.
00660548	False	000000 Robert Ramirez
00660550	False	000000 Palm Construction
00660551	False	000000 Palm Const.
00660553	False	000000 Four Seasons
00660554	False	000000 Four Seasons
00660563	False	000000 Demetrio Predciado
00660565	False	000000 River City Roofing
00660567	False	000000 River City Roofing

Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00660571	False	000000	Aubrey Webb		5/23/2019	Fence Permit	20.00
00660572	False	000000	Shannon Dubois		5/23/2019	Building Rezoning Permits	20.00
00660581	False	000000	Galesburg Sign		5/23/2019	Building Rezoning Permits	20.00
00660587	False	000000	Nancy Thompson		5/23/2019	Curb Cut/Approach	49.00
00660593	False	000000	Benassi Roofing		5/23/2019	Roofing Permit	20.00
00660603	False	000000	ES Construction		5/23/2019	Fence Permit	139.00
00660623	False	000000	City Coal		5/23/2019	Curb Cut/Approach	20.00
00660624	False	000000	Svendson Construction		5/23/2019	Fence Permit	20.00
00660684	False	000000	Four Seasons		5/24/2019	Dumpster \$25.00 per day	50.00
00661436	False	000000	joshua crew		5/24/2019	Fence Permit	75.00
00661455	False	000000	Wynn's Exterior Restorati		5/24/2019	Roofing Permit	20.00
00662936	False	000000	Bryan Whittion		5/29/2019	Building Rezoning Permits	62.00
00663113	False	000000	Steven Barthe		5/29/2019	Fence Permit	20.00
00663490	False	000000	Benassi Roofing		5/30/2019	Roofing Permit	88.00
00663492	False	000000	Benassi Roofing		5/30/2019	Roofing Permit	62.00
00663501	False	000000	Roxytop		5/30/2019	Roofing Permit	65.00
00663502	False	000000	David McKinley		5/30/2019	Swimming Pool Permit	85.00
00663508	False	000000	Carol Dever		5/30/2019	Fence Permit	20.00
00663516	False	000000	SNH Investment		5/30/2019	Building Rezoning Permits	7,610.00
00663518	False	000000	Above Standard Fence		5/30/2019	Fence Permit	40.00
00663519	False	000000	Jeffrey Frank		5/30/2019	Building Rezoning Permits	40.00
00663520	False	000000	Aloha Const.		5/30/2019	Roofing Permit	56.00
00663521	False	000000	Aloha Const.		5/30/2019	Roofing Permit	40.00
00663522	False	000000	Global Construction Services		5/30/2019	Roofing Permit	65.00
00663523	False	000000	Benassi Roofing		5/30/2019	Roofing Permit	59.00
100-793-451200						Fund: 100	22,279.00
				Plumbing Permits		Total:	
00655269	False	000000	Illini Plumbing		5/3/2019	Plumbing Inspections	74.00
00657588	False	000000	David Buring		5/8/2019	Plumbing Inspections	110.00
00657589	False	000000	Walter Beach Plumbing		5/8/2019	Plumbing Inspections	25.00
00657739	False	000000	Jeff Peters		5/9/2019	Plumbing Inspections	86.00
00658263	False	000000	Troublefree Plumbing		5/13/2019	Plumbing Inspections	20.00
00658692	False	000000	Dick Rich Plumbing		5/16/2019	Plumbing Inspections	149.00
00658696	False	000000	David Buring & Son		5/16/2019	Plumbing Inspections	55.00
00658708	False	000000	David Buring & Son		5/16/2019	Plumbing Inspections	55.00

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Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00660560	False	000000	Covenant HVAC		5/23/2019	Plumbing Inspections	40.00
00660574	False	000000	Precision Piping		5/23/2019	Plumbing Inspections	161.00
00660577	False	000000	Reading & Son		5/23/2019	Plumbing Inspections	55.00
00660597	False	000000	Reading & Son		5/23/2019	Plumbing Inspections	25.00
00660824	False	000000	David Parfet		5/24/2019	Plumbing Inspections	20.00
00660827	False	000000	TroubleFree HVAC		5/24/2019	Plumbing Inspections	20.00
00663503	False	000000	Tazewell Plumbing		5/30/2019	Plumbing Inspections	40.00
00663504	False	000000	Tazewell Plumbing		5/30/2019	Plumbing Inspections	40.00
00663505	False	000000	Tazewell Plumbing		5/30/2019	Plumbing Inspections	25.00
Total:							1,000.00
Fund: 100							
100-793-499800							
Miscellaneous Receipts							
00655211	False	000000	Pekin Alignment		5/3/2019	Misc Receipts	85.00
00658668	False	000000	Carolyn Clark		5/16/2019	Misc Receipts	85.00
00658669	False	000000	St. Joseph RD Congregation		5/16/2019	Misc Receipts	85.00
00660562	True	000000	ICON		5/23/2019	Misc Receipts	100.00
00660652	False	000000	ICON		5/23/2019	Misc Receipts	100.00
Total:							455.00
Fund: 100							

Report Totals:

27,481.00

Code Enforcement Citations by Type

Printed: 6/3/2019
Page 1 of 2

May 2019

Code Descriptor	Permits required for work	Code Identifier	3
Code Descriptor	Erosion Control/ Stormwater Controls	Code Identifier	1
Code Descriptor	Insufficient number of litter containers	Code Identifier	3
Code Descriptor	Nuisances/ Creating & maintaining	Code Identifier	6
Code Descriptor	Parking regulations front yard setback	Code Identifier	2
Code Descriptor	Mosquito problem	Code Identifier	2
Code Descriptor	Unsafe structure	Code Identifier	2
Code Descriptor	Structure unfit for human occupancy	Code Identifier	3
Code Descriptor	Property maintenance violation	Code Identifier	10
Code Descriptor	Right-of-way obstructions	Code Identifier	2
Code Descriptor	Placement of litter containers	Code Identifier	1
Code Descriptor	Tall grass and weeds	Code Identifier	81
Code Descriptor	Storage of combustible refuse	Code Identifier	2
Code Descriptor	Junk cars	Code Identifier	7
Code Descriptor	Junk and debris	Code Identifier	17

Code Enforcement Citations by Type

Code Descriptor	Abandoned Structure	Code Identifier	1
Code Descriptor	Off street parking	Code Identifier	1

**REQUEST FOR COUNCIL ACTION****Agenda Date: June 24, 2019****To: Council Members****From: Sue McMillan, City Clerk****Sponsors: Bruce Marston, Assistant****AGENDA ITEM:** Accounts Payable Check Run**ACTION REQUESTED:** Receive and File proof lists 6-18-19-1, 6-18-19, 6-14-19 part 2, 6-14-19, 4-30-19-fy 19, 6-5-19 Pekin Police Premium Trust.**REQUIRED SIGNATURES****Finance Department** (Certification of Availability of Funds):

Date:

City Manager:

Date:

Accounts Payable

To Be Paid Proof List

User: mkflatley
 Printed: 06/18/2019 - 6:37AM
 Batch: 00011.06.2019 - missy1



City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
Tazewell County Recorder 11172									
06112019	6/18/2019	616.20	0.00	06/18/2019				False	0
231-029-593300 Lien Filing Fee					filing of 8 and release of 5 wastewater liens				
06112019 Total:		616.20							
Tazewell County Recorder		616.20							
Report Total:		616.20							

Attachment: To Be Paid Proof List 6-18-19-1 (1779 : Accounts Payable Check Run)

Accounts Payable

To Be Paid Proof List

User: mkflatley
 Printed: 06/18/2019 - 6:07AM
 Batch: 00010.06.2019 - missy1



City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Stone Cold Cowboys 13799									
06182019	6/18/2019	1,500.00	0.00	06/18/2019				False	0
208-208-599000 Miscellaneous				tourism/special event entertainment					
06182019 Total:		1,500.00							
Stone Cold Cowboys Total		1,500.00							
Report Total:		1,500.00							

Attachment: To Be Paid Proof List 6-18-19 (1779 : Accounts Payable Check Run)

Accounts Payable

To Be Paid Proof List

User: mkflatley
 Printed: 06/13/2019 - 7:40AM
 Batch: 00008.06.2019 - missy1



City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Tazewell & Peoria Railroad, Inc.									
13019									
06112019	6/11/2019	1,200.00	0.00	06/14/2019	frrt-phs2	land		False	0
445-041-561200 Engineering Fees				railroad crossing fee					
06112019 Total:		1,200.00							
Tazewell & Peoria Railroad		1,200.00							
WSWT-FM									
13796									
385241a	6/13/2019	476.00	0.00	06/14/2019				False	0
208-208-599000 Miscellaneous				radio advertising					
385241a Total:		476.00							
385241b	6/13/2019	675.00	0.00	06/14/2019				False	0
208-208-599000 Miscellaneous				radio advertising					
385241b Total:		675.00							
385241c	6/13/2019	785.00	0.00	06/14/2019				False	0
208-208-599000 Miscellaneous				radio advertising					
385241c Total:		785.00							
385241d	6/13/2019	696.00	0.00	06/14/2019				False	0
208-208-599000 Miscellaneous				radio advertising					
385241d Total:		696.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				

WSWT-FM Total:	2,632.00
Report Total:	3,832.00

Attachment: To Be Paid Proof List 6-14-19 part 2 (1779 : Accounts Payable Check Run)

Accounts Payable

To Be Paid Proof List

User: mkflatley
 Printed: 06/12/2019 - 5:58AM
 Batch: 00006.06.2019 - missy5



City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
911 Tech, Inc 13793									
1167	6/4/2019	2,856.00	0.00	06/14/2019	poli-fdie	expense		False	0
100-761-551600 Dues And Subscriptions					software subscription				
1167	6/4/2019	1,000.00	0.00	06/14/2019	poli-fdie	expense		False	0
100-761-519000 Training And Education					training/FTO program				
1167 Total:		3,856.00							
911 Tech, Inc Total:		3,856.00							
AAA Certified Confidential Security Corp 10891									
78021	5/31/2019	58.92	0.00	06/14/2019				False	0
100-990-569000 Other Contractual Service					confidential material disposal				
78021 Total:		58.92							
AAA Certified Confidentia		58.92							
AAIM Employers Association 10918									
362380	5/24/2019	208.25	0.00	06/14/2019				False	0
100-005-551600 Dues And Subscriptions					AAIMTrack Pro				
362380 Total:		208.25							
37402	5/31/2019	102.55	0.00	06/14/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
501-501-569000 Other Contractual Service				1 background check					
37402 Total:		102.55							
AAIM Employers Associat		310.80							
Ace Hardware 10911									
25150/3	5/6/2019	119.50	0.00	06/14/2019				False	0
100-068-522400 General Supplies				potting soil for downtown planters/clean up pekin day					
25150/3 Total:		119.50							
Ace Hardware Total:		119.50							
Advance Auto Parts 12965									
2299	5/29/2019	39.54	0.00	06/14/2019				False	0
223-023-534000 Automotive Expense				oil filters					
2299 Total:		39.54							
2315	5/30/2019	149.95	0.00	06/14/2019				False	0
100-793-534000 Automotive Expense				starter					
2315 Total:		149.95							
2354	6/3/2019	79.80	0.00	06/14/2019				False	0
223-023-534000 Automotive Expense				cabin filters					
2354 Total:		79.80							
2360	6/3/2019	72.20	0.00	06/14/2019				False	0
100-793-534000 Automotive Expense				window regulator					
2360 Total:		72.20							
2379	6/4/2019	397.92	0.00	06/14/2019				False	0
699-070-534000 Automotive Expense				a/c compressor and belt					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
2379 Total:		397.92							
9132	5/23/2019	119.40	0.00	06/14/2019				False	0
501-501-522400 General Supplies				wax for cleaning buses					
9132 Total:		119.40							
9171	5/24/2019	39.54	0.00	06/14/2019				False	0
223-023-534000 Automotive Expense				oil filters					
9171 Total:		39.54							
Advance Auto Parts Total:		898.35							
Allegra Print & Imaging									
10016									
57821	6/6/2019	148.00	0.00	06/14/2019				False	0
100-001-551000 Printing And Publications				council business cards					
57821 Total:		148.00							
57948	6/10/2019	37.00	0.00	06/14/2019				False	0
100-005-551000 Printing And Publications				business cards					
57948	6/10/2019	37.00	0.00	06/14/2019				False	0
501-501-551000 Printing And Publications				business cards					
57948 Total:		74.00							
Allegra Print & Imaging To		222.00							
Altorfer Inc									
10019									
wo430042207	5/28/2019	1,099.00	0.00	06/14/2019				False	0
231-031-534400 Equipment Repairs				service of cummins generator					
wo430042207 Total:		1,099.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Altorfer Inc Total:		1,099.00							
Amerencilco 10021									
0780071001	6/6/2019	50.58	0.00	06/14/2019				False	0
100-032-550500 Electricity For Street Li				elec for 500 petri street lights					
0780071001 Total:		50.58							
0963065243	5/31/2019	2,192.18	0.00	06/14/2019				False	0
100-068-550100 Utilities				elec for public properties					
0963065243	5/31/2019	175.36	0.00	06/14/2019				False	0
999-911-550100 Utilities				elec for tc3 properties					
0963065243	5/31/2019	188.21	0.00	06/14/2019				False	0
501-501-550100 Utilities				elec at 1130 koch					
0963065243	5/31/2019	308.58	0.00	06/14/2019				False	0
699-069-550100 Utilities				elec at 1130 koch					
0963065243	5/31/2019	56.33	0.00	06/14/2019				False	0
223-026-550100 Utilities				elec at 201 s 2nd st					
0963065243	5/31/2019	1,196.46	0.00	06/14/2019				False	0
100-034-550100 Utilities				elec fire dept locations					
0963065243	5/31/2019	373.51	0.00	06/14/2019				False	0
100-032-550100 Utilities				elec at street dept					
0963065243	5/31/2019	997.68	0.00	06/14/2019				False	0
525-525-550100 Utilities				elec for airport locations					
0963065243	5/31/2019	5,919.95	0.00	06/14/2019				False	0
231-031-550100 Utilities				elec for wwtp locations					
0963065243 Total:		11,408.26							
1270092007	6/6/2019	51.84	0.00	06/14/2019				False	0
525-525-550100 Utilities				elec at 13906 airport ln/electrical vault					
1270092007 Total:		51.84							
3139109012	6/6/2019	43.77	0.00	06/14/2019				False	0
100-032-550500 Electricity For Street Li				elec at hanna rd/street lights					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
3139109012 Total:		43.77							
Amerencilco Total:		11,554.45							
APWA-Illinois Public Service Institute 11547									
06112019	6/11/2019	100.00	0.00	06/14/2019				False	0
100-032-519000 Training And Education				2019 registration APWA					
06112019 Total:		100.00							
APWA-Illinois Public Serv		100.00							
Arrowsmith, Doug 11882									
expense-06019	6/6/2019	75.00	0.00	06/14/2019				False	0
223-023-550300 Telephone				june cell phone reimbursement					
expense-06019 Total:		75.00							
Arrowsmith, Doug Total:		75.00							
Atlas Supply Company 10038									
11800	5/31/2019	222.85	0.00	06/14/2019				False	0
100-032-522400 General Supplies				cleaning supplies					
11800 Total:		222.85							
11938	6/5/2019	9.99	0.00	06/14/2019				False	0
100-032-522400 General Supplies				hand soap					
11938 Total:		9.99							
Atlas Supply Company Tot		232.84							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Avfuel Corporation 10780									
012160169	5/20/2019	20.00	0.00	06/14/2019				False	0
525-525-524000 Lease/rental Of Equipment				rental on credit card machine					
012160169 Total:		20.00							
Avfuel Corporation Total:		20.00							
Bodyshop Auto Glass 12502									
09109	5/22/2019	250.00	0.00	06/14/2019				False	0
501-501-534000 Automotive Expense				windshield for bus 1829					
09109 Total:		250.00							
Bodyshop Auto Glass Tota		250.00							
Britton Electronics 10083									
2198025	5/22/2019	263.90	0.00	06/14/2019				False	0
231-030-534400 Equipment Repairs				repairs to crescent liftstation					
2198025 Total:		263.90							
2198028	5/23/2019	8,813.77	0.00	06/14/2019				False	0
231-030-534400 Equipment Repairs				repairs to hickory hills liftstation					
2198028 Total:		8,813.77							
2198030	5/30/2019	848.65	0.00	06/14/2019				False	0
231-030-534400 Equipment Repairs				repairs to hickory hills liftstation					
2198030 Total:		848.65							
Britton Electronics Total:		9,926.32							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
Bush, Josh 11869 expense-0619	6/7/2019	28.00	0.00	06/14/2019				False	0
100-761-519000 Training And Education				field training officer 5/29-5/30/19					
expense-0619 Total:		28.00							
Bush, Josh Total:		28.00							
CDS Office Technologies 10105 inv1235825	5/22/2019	243.43	0.00	06/14/2019				False	0
100-764-538000 Maintenance Agreements				meter reading on copier					
inv1235825 Total:		243.43							
CDS Office Technologies T		243.43							
Centre State International Trucks, Inc. 10109 265871	5/22/2019	19.02	0.00	06/14/2019				False	0
223-023-534000 Automotive Expense				visor clip					
265871 Total:		19.02							
265920	5/29/2019	-475.00	0.00	06/14/2019				False	0
223-023-534000 Automotive Expense				steering gear box core return					
265920 Total:		-475.00							
Centre State International T		-455.98							
CenturyLink 10111 304027612	5/13/2019	71.66	0.00	06/14/2019				False	0
100-009-550300 Telephone				pager line for fire dept					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
304027612 Total:		71.66							
CenturyLink Total:		71.66							
Chemco Industries, Inc 11098 93689	5/29/2019	202.25	0.00	06/14/2019				False	0
231-031-522400 General Supplies				wasps spray and nut remover for frozen bolts					
93689 Total:		202.25							
Chemco Industries, Inc Tot		202.25							
CINTAS Corporation 10115 4022548892	5/24/2019	161.27	0.00	06/14/2019				False	0
699-069-569000 Other Contractual Service				clean uniforms					
4022548892 Total:		161.27							
4022945475	5/31/2019	212.33	0.00	06/14/2019				False	0
699-069-569000 Other Contractual Service				clean uniforms					
4022945475 Total:		212.33							
4022945600	5/31/2019	89.81	0.00	06/14/2019				False	0
231-031-569000 Other Contractual Service				clean uniforms					
4022945600 Total:		89.81							
4023427655	6/7/2019	89.81	0.00	06/14/2019				False	0
231-031-569000 Other Contractual Service				clean uniforms					
4023427655 Total:		89.81							
CINTAS Corporation Total		553.22							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
Comcast Cable 11073									
201310449291	6/1/2019	111.85	0.00	06/14/2019				False	0
100-032-569000 Other Contractual Service				1340 park ave unit camera					
201310449291 Total:		111.85							
203130001183	6/2/2019	23.94	0.00	06/14/2019				False	0
100-990-569000 Other Contractual Service				cable at 111 s capitol st					
203130001183 Total:		23.94							
203130107121	5/26/2019	43.78	0.00	06/14/2019				False	0
501-501-569000 Other Contractual Service				cable service					
203130107121 Total:		43.78							
203130447667	6/4/2019	166.90	0.00	06/14/2019				False	0
100-032-569000 Other Contractual Service				2820 court st unit camera					
203130447667 Total:		166.90							
203130641400	6/1/2019	111.85	0.00	06/14/2019				False	0
100-032-569000 Other Contractual Service				2600 s 2nd st unit camera					
203130641400 Total:		111.85							
203200090660	5/19/2019	219.23	0.00	06/14/2019				False	0
525-525-550300 Telephone				cable and internet at airport					
203200090660 Total:		219.23							
Comcast Cable Total:		677.55							
Cone, Kevin 10126									
06012019	6/1/2019	200.00	0.00	06/14/2019				False	0
695-095-517510 Fire Ins Trust Fund Pmts				june fire insurance trust fund reimbursement					
06012019 Total:		200.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
Cone, Kevin Total:		200.00							
Eastern Big R Stores, Inc.									
11569									
8382/13	5/31/2019	29.99	0.00	06/14/2019	yard-crew	expense		False	0
100-068-522400 General Supplies		turf builder for yard crew							
8382/13 Total:		29.99							
8394/13	6/4/2019	67.79	0.00	06/14/2019	yard-crew	expense		False	0
100-068-522400 General Supplies		tie down cords/trimmer line and engine oil							
8394/13 Total:		67.79							
8395/13	6/4/2019	46.65	0.00	06/14/2019				False	0
100-034-522400 General Supplies		cleaning supplies for trucks							
8395/13 Total:		46.65							
8404/13	6/7/2019	4.80	0.00	06/14/2019				False	0
100-034-522400 General Supplies		screws							
8404/13 Total:		4.80							
8412/13	6/11/2019	59.98	0.00	06/14/2019				False	0
100-032-522400 General Supplies		straw roll for yard repairs							
8412/13 Total:		59.98							
Eastern Big R Stores, Inc. T		209.21							
Environmental Systems Research Inst.									
11049									
93644400	5/23/2019	39,000.00	0.00	06/14/2019				False	0
100-009-538000 Maintenance Agreements		ESRI software maintenance							
93644400 Total:		39,000.00							

Attachment: To Be Paid Proof List 6-14-19 (1779 : Accounts Payable Check Run)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Environmental Systems Re	39,000.00							
Esker, Josie 13323 expense-0619 100-007-550300 Telephone	6/1/2019	75.00	0.00	06/14/2019	june cell phone reimbursement			False	0
	expense-0619 Total:	75.00							
	Esker, Josie Total:	75.00							
Everbridge, Inc 13787 m42977 100-009-538000 Maintenance Agreements	5/23/2019	5,400.00	0.00	06/14/2019	nixle engage and setup fee			False	0
	m42977 Total:	5,400.00							
	Everbridge, Inc Total:	5,400.00							
Fastenal Company 10181 ilpek145706 699-069-522400 General Supplies	5/8/2019	67.09	0.00	06/14/2019	straps and blades			False	0
	ilpek145706 Total:	67.09							
ilpek145899 100-068-529000 Equipment	5/14/2019	61.31	0.00	06/14/2019	cut off wheel for yard crew truck			False	0
	ilpek145899 Total:	61.31							
ilpek145909 100-068-534000 Automotive Expense	5/14/2019	28.28	0.00	06/14/2019	yard-crew hardware for suspension on yard crew truck	expense		False	0
	ilpek145909 Total:	28.28							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
ilpek146001	5/17/2019	133.08	0.00	06/14/2019				False	0
699-069-534000 Automotive Expense				penetrating fluid					
ilpek146001 Total:		133.08							
Fastenal Company Total:		289.76							
Fick, Matt									
13647									
13	6/10/2019	3,480.00	0.00	06/14/2019				False	0
270-270-560500 Consulting Services				consulting fees					
13 Total:		3,480.00							
Fick, Matt Total:		3,480.00							
FleetPride, Inc.									
11473									
28753307	6/6/2019	66.92	0.00	06/14/2019				False	0
100-034-534000 Automotive Expense				hose/clamp					
28753307 Total:		66.92							
FleetPride, Inc. Total:		66.92							
Foremost Industrial Technologies									
12556									
82719	6/7/2019	1,226.00	0.00	06/14/2019				False	0
231-031-534400 Equipment Repairs				rebuild of return pump electric motor					
82719 Total:		1,226.00							
Foremost Industrial Techno		1,226.00							

Foster's, Inc.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
11894									
30233591	6/4/2019	84.99	0.00	06/14/2019	yard-crew	expense		False	0
100-068-522400 General Supplies				sod mix					
30233591 Total:		84.99							
Foster's, Inc. Total:		84.99							
Fourteenth Street Hardware									
10206									
145709	5/31/2019	13.58	0.00	06/14/2019				False	0
231-031-534400 Equipment Repairs				screw extractor					
145709 Total:		13.58							
Fourteenth Street Hardwar		13.58							
Fryman Electric									
11195									
1133	5/17/2019	175.00	0.00	06/14/2019				False	0
100-068-534200 Buildings And Grounds Rep				replaced 40 amp 3 phase breaker and wire					
1133 Total:		175.00							
1134	5/17/2019	405.00	0.00	06/14/2019				False	0
100-068-534200 Buildings And Grounds Rep				replaced ballasts and lamps at city hall					
1134 Total:		405.00							
Fryman Electric Total:		580.00							
Gallagher Bassett Service									
10216									
inv00468950	5/31/2019	2,662.00	0.00	06/14/2019				False	0
695-094-518400 Premiums Paid				2019 claims runoff service fees					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	inv00468950 Total:	2,662.00							
	Gallagher Bassett Service T	2,662.00							
Global Emergency Products 10230									
ag70294	5/28/2019	1,235.26	0.00	06/14/2019				False	0
100-034-534000 Automotive Expense				priming valve kit					
	ag70294 Total:	1,235.26							
	Global Emergency Product	1,235.26							
Guerra, Michael 10241									
expense-0619	6/1/2019	75.00	0.00	06/14/2019				False	0
100-007-550300 Telephone				june cell phone reimbursement					
	expense-0619 Total:	75.00							
	Guerra, Michael Total:	75.00							
Harris Pest Control 10251									
97295	5/2/2019	60.00	0.00	06/14/2019				False	0
525-525-566600 Pest Control				pest control					
	97295 Total:	60.00							
97975	6/6/2019	215.00	0.00	06/14/2019				False	0
231-031-566600 Pest Control				pest control					
	97975 Total:	215.00							
	Harris Pest Control Total:	275.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Hawkins Inc. 12742									
4499701	5/15/2019	651.40	0.00	06/14/2019				False	0
231-031-522200 Chemical Supplies				chlorine					
4499701 Total:		651.40							
Hawkins Inc. Total:		651.40							
Henderson, Robert 12126									
expense-0619	6/1/2019	75.00	0.00	06/14/2019				False	0
501-501-550300 Telephone				june cell phone reimbursement					
expense-0619 Total:		75.00							
Henderson, Robert Total:		75.00							
Herr Petroleum Corporation 12712									
d34759	5/31/2019	14,016.00	0.00	06/14/2019				False	0
699-000-160100 Fuel Inventory				6000 gallons of diesel delivered					
d34759 Total:		14,016.00							
Herr Petroleum Corporatio		14,016.00							
Hess, Dave 10265									
expense-0619	6/7/2019	50.00	0.00	06/14/2019				False	0
695-095-516700 Wellness Program				50% gym membership					
expense-0619 Total:		50.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Hess, Dave Total:	50.00							
Hitchcock, Joe 13140 expense-0619	6/7/2019	28.00	0.00	06/14/2019				False	0
100-761-519000 Training And Education				field training officer 5/29-5/30/19 per diem					
	expense-0619 Total:	28.00							
	Hitchcock, Joe Total:	28.00							
i3 Broadband 12074 1645935-1	6/1/2019	10,728.28	0.00	06/14/2019				False	0
100-009-550300 Telephone				fiber optic phone and data					
	1645935-1 Total:	10,728.28							
	i3 Broadband Total:	10,728.28							
IL American Water 10291 210000997451	6/5/2019	93.23	0.00	06/14/2019				False	0
100-034-550100 Utilities				1000 n 14th st					
	210000997451 Total:	93.23							
210001081786	8/6/2019	24.92	0.00	06/14/2019				False	0
100-068-550100 Utilities				400 s 7th st yd hy					
	210001081786 Total:	24.92							
210001172927	6/4/2019	86.65	0.00	06/14/2019				False	0
100-068-550100 Utilities				111 s capitol st fire protection					
	210001172927 Total:	86.65							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
210001359625	6/7/2019	20.33	0.00	06/14/2019				False	0
100-068-550100 Utilities				925 court st yd hy					
210001359625 Total:		20.33							
210002547388	6/7/2019	91.09	0.00	06/14/2019				False	0
100-034-550100 Utilities				272 derby st					
210002547388 Total:		91.09							
210003326348	6/5/2019	20.33	0.00	06/14/2019				False	0
100-068-550100 Utilities				800 mary st yd hy					
210003326348 Total:		20.33							
IL American Water Total:		336.55							
IL Dept of Agriculture 10925									
17933622	6/4/2019	200.00	0.00	06/14/2019				False	0
525-525-569000 Other Contractual Service				fuel pump test/inspection					
17933622 Total:		200.00							
IL Dept of Agriculture Tota		200.00							
IL Environmental Protection Agency 11923									
L17-4999	6/10/2019	113,254.92	0.00	06/14/2019				False	0
231-000-218800 ILEPA Loan 117-4999				principal payment on loan L17-4999					
L17-4999	6/10/2019	40,746.33	0.00	06/14/2019				False	0
231-029-590400 Interest Paid				interest payment on loan L17-4999					
L17-4999 Total:		154,001.25							
IL Environmental Protectio		154,001.25							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
IL State Police Asset Forfeitu 10318									
05312019	5/31/2019	15,878.00	0.00	06/14/2019				False	0
100-000-219900 Seizures/Forfeitures (police)				approved asset forfeiture					
05312019 Total:		15,878.00							
IL State Police Asset Forfe		15,878.00							
Illini Plumbing, Inc. 12264									
12114	5/22/2019	99.00	0.00	06/14/2019				False	0
100-793-569000 Other Contractual Service				plumbing inspection at 910 court					
12114 Total:		99.00							
12115	5/22/2019	99.00	0.00	06/14/2019				False	0
100-793-569000 Other Contractual Service				plumbing inspection at 2009 velde					
12115 Total:		99.00							
12116	5/22/2019	99.00	0.00	06/14/2019				False	0
100-793-569000 Other Contractual Service				plumbing inspection at 1105-1107 caspain					
12116 Total:		99.00							
12121	5/23/2019	99.00	0.00	06/14/2019				False	0
100-793-569000 Other Contractual Service				plumbing inspection at 3248 vandever					
12121 Total:		99.00							
12122	5/23/2019	99.00	0.00	06/14/2019				False	0
100-793-569000 Other Contractual Service				plumbing inspection at 1101-1103 caspain					
12122 Total:		99.00							
12123	5/23/2019	99.00	0.00	06/14/2019				False	0
100-793-569000 Other Contractual Service				plumbing inspection at 209 herget					
12123 Total:		99.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
12124	5/23/2019	99.00	0.00	06/14/2019				False	0
100-793-569000 Other Contractual Service				plumbing inspection at 1203 camarilo					
12124 Total:		99.00							
12125	5/23/2019	99.00	0.00	06/14/2019				False	0
100-793-569000 Other Contractual Service				plumbing inspection at 1108 catherine					
12125 Total:		99.00							
Illini Plumbing, Inc. Total:		792.00							
Ingles, Billie 10325									
expense-0619	6/7/2019	19.49	0.00	06/14/2019				False	0
100-761-592500 Crime Prevention Expense				reimbursement for chief photos/pr					
expense-0619 Total:		19.49							
expense-0619-1	6/7/2019	14.00	0.00	06/14/2019				False	0
100-763-519000 Training And Education				lunch reimbursement during training					
expense-0619-1 Total:		14.00							
Ingles, Billie Total:		33.49							
Interstate Batteries of Centra 10330									
20174632	5/23/2019	92.95	0.00	06/14/2019				False	0
501-501-534000 Automotive Expense				battery					
20174632 Total:		92.95							
Interstate Batteries of Cent		92.95							
Intoximeters Inc. 10331									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
628618	5/23/2019	125.00	0.00	06/14/2019				False	0
100-761-592606 Dui Enforcement				dry gas to calibrate PBTs					
628618 Total:		125.00							
Intoximeters Inc. Total:		125.00							
Jost, Dan									
13257									
expense-0619	6/1/2019	75.00	0.00	06/14/2019				False	0
699-069-550300 Telephone				june cell phone reimbursement					
expense-0619 Total:		75.00							
Jost, Dan Total:		75.00							
Journal Star									
10343									
in1323238	5/25/2019	316.00	0.00	06/14/2019				False	0
100-793-551000 Printing And Publications				publication of public notice					
in1323238 Total:		316.00							
Journal Star Total:		316.00							
Keen, Danielle									
10341									
expense-0619	6/10/2019	14.00	0.00	06/14/2019				False	0
100-763-519000 Training And Education				meal reimbursement during training					
expense-0619 Total:		14.00							
Keen, Danielle Total:		14.00							

Kimball Midwest

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
11679									
7167935	5/30/2019	46.50	0.00	06/14/2019				False	0
100-034-522400	General Supplies			shop supplies					
	7167935 Total:	46.50							
7180297	6/4/2019	124.75	0.00	06/14/2019				False	0
100-032-522400	General Supplies			disposal gloves for shop use					
7180297	6/4/2019	124.75	0.00	06/14/2019				False	0
231-030-522400	General Supplies			disposal gloves for vactor use					
	7180297 Total:	249.50							
	Kimball Midwest Total:	296.00							
Koenig Body & Equipment									
10359									
84521	5/22/2019	278.16	0.00	06/14/2019				False	0
223-023-534000	Automotive Expense			backup camera system					
	84521 Total:	278.16							
	Koenig Body & Equipmen	278.16							
Laser Electric Inc									
10367									
sc19259	5/29/2019	120.82	0.00	06/14/2019				False	0
100-032-532000	Electronic Equipment Main			signal maintenance at court and parkway					
	sc19259 Total:	120.82							
	Laser Electric Inc Total:	120.82							
Law Enforcement Training Associates, Inc									
13794									
1009	5/7/2019	460.00	0.00	06/14/2019				False	0
100-763-519000	Training And Education			training tuition/special ops supervisor					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	1009 Total:	460.00							
	Law Enforcement Training	460.00							
Lela, Jessica 13479 expense-0619	6/1/2019	50.00	0.00	06/14/2019	cdl reimbursement			False	0
501-501-557200 License And Inspection Fees									
	expense-0619 Total:	50.00							
	Lela, Jessica Total:	50.00							
Let It Shine 10375 06012019	6/1/2019	96.00	0.00	06/14/2019	may squad car washes			False	0
100-761-534000 Automotive Expense									
	06012019 Total:	96.00							
	Let It Shine Total:	96.00							
LHF Compost, Inc. 11829 177563	5/25/2019	2,604.06	0.00	06/14/2019	yw fee 5/20-5/24/19			False	0
223-025-566501 Compost Site Expense									
	177563 Total:	2,604.06							
177603	5/31/2019	2,662.71	0.00	06/14/2019	yw fee 5/28-6/1/19			False	0
223-025-566501 Compost Site Expense									
	177603 Total:	2,662.71							
	LHF Compost, Inc. Total:	5,266.77							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
McLean County Asphalt 13408									
54334	5/31/2019	3,046.00	0.00	06/14/2019				False	0
100-032-535000 Material And Hauling				cold mix for street repairs					
54334 Total:		3,046.00							
McLean County Asphalt To		3,046.00							
Menards 10414									
49235	5/23/2019	51.74	0.00	06/14/2019				False	0
100-034-534200 Buildings & Grounds Maintenan				items for kitchen remodel					
49235 Total:		51.74							
49625	5/28/2019	115.96	0.00	06/14/2019				False	0
501-501-529000 Equipment				4 6' tables for bus dept					
49625 Total:		115.96							
49716	5/29/2019	123.43	0.00	06/14/2019				False	0
100-034-522400 General Supplies				station supplies					
49716 Total:		123.43							
49735	5/29/2019	105.74	0.00	06/14/2019				False	0
231-031-522400 General Supplies				garden hose/nozzles and paint pail liners					
49735 Total:		105.74							
49825	5/30/2019	59.98	0.00	06/14/2019				False	0
100-034-534200 Buildings & Grounds Maintenan				post for station					
49825 Total:		59.98							
49917	5/31/2019	113.66	0.00	06/14/2019				False	0
501-501-522400 General Supplies				paint and glue for carpet					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
49917 Total:		113.66							
50319	6/5/2019	21.94	0.00	06/14/2019				False	0
100-032-522400 General Supplies				bug spray					
50319 Total:		21.94							
50403	6/6/2019	7.73	0.00	06/14/2019				False	0
100-032-522400 General Supplies				bolts for shop					
50403 Total:		7.73							
50495	6/7/2019	149.48	0.00	06/14/2019				False	0
100-034-522400 General Supplies				station supplies					
50495 Total:		149.48							
Menards Total:		749.66							
MES Inc									
10415									
in1342695	5/21/2019	2,755.00	0.00	06/14/2019				False	0
100-034-529000 Equipment				fire coats and pants for new hire					
in1342695 Total:		2,755.00							
in1342697	5/21/2019	40.21	0.00	06/14/2019				False	0
100-034-529000 Equipment				name plates					
in1342697 Total:		40.21							
MES Inc Total:		2,795.21							
Meyer, Fred									
13788									
38220	5/6/2019	750.00	0.00	06/14/2019				False	0
231-030-569000 Other Contractual Service				backwater flow valve reimbursement					

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
38220 Total:		750.00							
Meyer, Fred Total:		750.00							
Mid-Illinois Companies, Corp. 13789 02781	5/22/2019	2,150.00	0.00	06/14/2019				False	0
100-068-534200 Buildings And Grounds Rep				repair to walls in police dept					
02781 Total:		2,150.00							
Mid-Illinois Companies, C		2,150.00							
Midwest Transit Equipment 10421 x10104691501	5/22/2019	414.28	0.00	06/14/2019				False	0
501-501-534000 Automotive Expense				windshield					
x10104691501 Total:		414.28							
Midwest Transit Equipmen		414.28							
Mi-Token Inc 12776 inv0679	5/21/2019	1,050.00	0.00	06/14/2019				False	0
100-009-538000 Maintenance Agreements				security software maintenance					
inv0679 Total:		1,050.00							
Mi-Token Inc Total:		1,050.00							
Motion Industries Inc 10436 il61205565	5/24/2019	139.30	0.00	06/14/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
231-031-534400 Equipment Repairs					belts for grit pumps				
il61205565 Total:		139.30							
Motion Industries Inc Tota		139.30							
Mount, Laurie 13795									
38368	5/29/2019	750.00	0.00	06/14/2019				False	0
231-030-569000 Other Contractual Service					backwater flow valve at 1509 hilltop dr				
38368 Total:		750.00							
Mount, Laurie Total:		750.00							
MyFleetCenter.Com 13381									
22277	5/10/2019	52.98	0.00	06/14/2019				False	0
100-761-534000 Automotive Expense					oil change				
22277 Total:		52.98							
22371	5/14/2019	54.99	0.00	06/14/2019				False	0
100-761-534000 Automotive Expense					oil change				
22371 Total:		54.99							
MyFleetCenter.Com Total:		107.97							
NAPA Auto Parts of Pekin 10441									
389087	6/6/2019	114.22	0.00	06/14/2019				False	0
100-034-534000 Automotive Expense					filter for truck				
389087 Total:		114.22							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	NAPA Auto Parts of Pekin	114.22							
Neal Auto Parts Inc. 11428									
397159	5/6/2019	3,352.00	0.00	06/14/2019				False	0
100-761-534000 Automotive Expense				remanufactured transmission for squad 5112					
397159 Total:		3,352.00							
397725	5/10/2019	-1,000.00	0.00	06/14/2019				False	0
100-761-534000 Automotive Expense				core credit for transmission					
397725 Total:		-1,000.00							
Neal Auto Parts Inc. Total:		2,352.00							
Neopost USA Inc 11228									
56657190	4/24/2019	70.00	0.00	06/14/2019				False	0
100-990-524000 Lease/rental Of Equipment				meter reading on copier					
56657190 Total:		70.00							
Neopost USA Inc Total:		70.00							
Newcomb, Sarah 11045									
expense-0519	5/21/2019	68.72	0.00	06/14/2019				False	0
100-005-518700 Mileage				mileage to training sessions					
expense-0519 Total:		68.72							
Newcomb, Sarah Total:		68.72							

Olson, Brett

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
12928									
expense-0619	6/1/2019	75.00	0.00	06/14/2019				False	0
100-032-550300 Telephone				june cell phone reimbursement					
	expense-0619 Total:	75.00							
	Olson, Brett Total:	75.00							
Parkside Athletics									
10470									
06012019	6/1/2019	109.92	0.00	06/14/2019				False	0
695-095-516700 Wellness Program				single gym membership					
	06012019 Total:	109.92							
	Parkside Athletics Total:	109.92							
PDC Laboratories Inc									
10473									
i9370425	5/31/2019	5,105.23	0.00	06/14/2019				False	0
231-031-561300 Testing Fees And Expenses				water testing					
	i9370425 Total:	5,105.23							
	PDC Laboratories Inc Tota	5,105.23							
Pekin Community High School									
11529									
04112019	6/4/2019	67,701.00	0.00	06/14/2019				False	0
270-270-565300 School Distr Tax Reimbursement				IGA reimbursement					
	04112019 Total:	67,701.00							
	Pekin Community High Sc	67,701.00							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Pekin Grade School District 108 12376									
04112019	6/4/2019	56,348.00	0.00	06/14/2019				False	0
270-270-565300 School Distr Tax Reimbursement				IGA reimbursement					
04112019 Total:		56,348.00							
Pekin Grade School Distric		56,348.00							
Pekin Shoe Repair 10490									
5019	5/30/2019	250.00	0.00	06/14/2019				False	0
223-023-554300 Uniforms And Tools				boot allowance					
5019 Total:		250.00							
Pekin Shoe Repair Total:		250.00							
Pekin Trophy House 10493									
085903	6/4/2019	140.00	0.00	06/14/2019				False	0
100-761-592609 Warrant Expense				name tags/investigations					
085903 Total:		140.00							
506681	5/28/2019	102.90	0.00	06/14/2019				False	0
100-761-599000 Miscellaneous				plaques for officer of the year/ahen k-9 retirement					
506681 Total:		102.90							
Pekin Trophy House Total:		242.90							
Pence's Ag Repair Inc 10495									
17663	5/20/2019	219.00	0.00	06/14/2019				False	0
501-501-534000 Automotive Expense				bus inspections					
17663	5/20/2019	45.00	0.00	06/14/2019				False	0

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
223-023-534000 Automotive Expense				inspection					
17663	5/20/2019	129.00	0.00	06/14/2019				False	0
223-026-534000 Automotive Expense				inspections					
17663	5/20/2019	30.00	0.00	06/14/2019				False	0
100-032-534000 Automotive Expense				inspection					
17663 Total:		423.00							
17678	5/23/2019	129.00	0.00	06/14/2019				False	0
501-501-534000 Automotive Expense				bus inspections					
17678 Total:		129.00							
Pence's Ag Repair Inc Tota		552.00							
Praxair Distribution Inc									
10518									
89533760	5/22/2019	80.63	0.00	06/14/2019				False	0
100-034-524000 Lease/rental Of Equipment				rental on cylinder					
89533760 Total:		80.63							
Praxair Distribution Inc To		80.63							
Puritan Springs Water									
10766									
1386911	5/16/2019	24.02	0.00	06/14/2019				False	0
525-525-569000 Other Contractual Service				water delivery					
1386911 Total:		24.02							
Puritan Springs Water Tota		24.02							
Rabe, Justin									
10530									
expense-0619	6/7/2019	28.00	0.00	06/14/2019				False	0
100-761-519000 Training And Education				meal reimbursement during training					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	expense-0619 Total:	28.00							
	Rabe, Justin Total:	28.00							
Ragan Communications Inc 10533									
22155	5/25/2019	613.85	0.00	06/14/2019				False	0
100-761-555000 Radio Expense				replaced front cover interconnect board/channel module					
	22155 Total:	613.85							
22163	5/29/2019	95.00	0.00	06/14/2019				False	0
100-034-555000 Radio Expense				radio repair					
	22163 Total:	95.00							
22189	5/30/2019	763.88	0.00	06/14/2019				False	0
100-034-555000 Radio Expense				monthly smr charges					
	22189 Total:	763.88							
22191	5/30/2019	1,256.00	0.00	06/14/2019				False	0
100-761-555000 Radio Expense				monthly smr charges					
	22191 Total:	1,256.00							
	Ragan Communications In	2,728.73							
Ray O'Herron Co Inc 10539									
1928433in	5/21/2019	292.92	0.00	06/14/2019				False	0
100-761-518900 Uniform Allowance				3 long sleeve/1 short sleeve uniform shirts for new officer					
	1928433in Total:	292.92							
1930584in	5/31/2019	462.33	0.00	06/14/2019				False	0
100-761-525000 Police Ammunition				9mm ammunition					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
1930584in Total:		462.33							
Ray O'Herron Co Inc Total		755.25							
Rescued Heart Animal Hospital 11595									
163933	5/21/2019	65.40	0.00	06/14/2019				False	0
100-761-592602 Canine Unit				k-9 boarding/ahen					
163933 Total:		65.40							
Rescued Heart Animal Hos		65.40							
Rex Radiator and Welding Co., Inc 11386									
p06684	5/28/2019	386.00	0.00	06/14/2019				False	0
100-034-534000 Automotive Expense				radiator repair					
p06684 Total:		386.00							
Rex Radiator and Welding		386.00							
Ricci, Tim 10547									
expense-0619	6/7/2019	28.00	0.00	06/14/2019				False	0
100-761-519000 Training And Education				meal reimbursement while at training					
expense-0619 Total:		28.00							
Ricci, Tim Total:		28.00							
Santander Leasing LLC 12209									
2321116	5/21/2019	778,383.00	0.00	06/14/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
501-501-587001 Lease / Purchase Equipmen					bus leasing				
2321116 Total:		778,383.00							
Santander Leasing LLC To		778,383.00							
Scott, Chad 12672 expense-0619	6/7/2019	14.00	0.00	06/14/2019				False	0
100-761-519000 Training And Education					meal reimbursement during training				
expense-0619 Total:		14.00							
Scott, Chad Total:		14.00							
Seelye, Jeff 13790 38289	5/13/2019	750.00	0.00	06/14/2019				False	0
231-030-569000 Other Contractual Service					backwater flow valve reimbursement				
38289 Total:		750.00							
Seelye, Jeff Total:		750.00							
Sentry Safety Supply, Inc. 10882 0237226in	6/4/2019	25.91	0.00	06/14/2019				False	0
223-023-554300 Uniforms And Tools					rain pants				
0237226in Total:		25.91							
0237232in	6/4/2019	24.78	0.00	06/14/2019				False	0
100-032-554300 Uniforms And Tools					safety glasses				
0237232in	6/4/2019	15.00	0.00	06/14/2019				False	0
100-032-522400 General Supplies					nylon gloves				
0237232in	6/4/2019	24.78	0.00	06/14/2019				False	0
223-023-554300 Uniforms And Tools					safety glasses				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
0237232in	6/4/2019	15.00	0.00	06/14/2019				False	0
223-023-522400 General Supplies				nylon gloves					
0237232in Total:		79.56							
Sentry Safety Supply, Inc.		105.47							
Shell Oil Co									
10595									
59276789	5/15/2019	26.58	0.00	06/14/2019				False	0
100-761-556100 Gasoline/diesel Fuel				fuel purchased IACP					
59276789 Total:		26.58							
Shell Oil Co Total:		26.58							
Sherwin Williams									
10596									
9492-1	5/28/2019	413.74	0.00	06/14/2019				False	0
100-032-523000 Traffic/Street Signs & Marking				xylene and strainer pro for street paint					
9492-1 Total:		413.74							
Sherwin Williams Total:		413.74							
SHI International Corp									
12297									
b09959117	5/14/2019	2,997.60	0.00	06/14/2019				False	0
100-009-599802 Computer Hardware				monitors and hard drives for workstations					
b09959117 Total:		2,997.60							
b10006050	5/21/2019	5,032.24	0.00	06/14/2019				False	0
100-009-519000 Training And Education				learning credits					
b10006050 Total:		5,032.24							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
b10012505	5/22/2019	492.40	0.00	06/14/2019				False	0
100-009-599801 Computer Software				backup tapes					
b10012505 Total:		492.40							
SHI International Corp Tot		8,522.24							
Shipman, Eric 10597									
expense-0619	5/22/2019	70.15	0.00	06/14/2019				False	0
100-761-529000 Equipment				reimbursement for bulletin board for Lt. office					
expense-0619 Total:		70.15							
Shipman, Eric Total:		70.15							
Stanard & Associates, Inc. 11656									
sa0000041096	5/29/2019	395.00	0.00	06/14/2019				False	0
100-990-590900 Police And Fire Commission				pd applicant/personality evaluation					
sa0000041096 Total:		395.00							
Stanard & Associates, Inc.		395.00							
Sunbelt Rentals, Inc. 12181									
61240807	9/16/2016	-505.47	0.00	06/14/2019				False	0
231-031-524000 Lease/rental Of Equipment				credit for backup sewer pump					
61240807 Total:		-505.47							
893632460002	5/17/2019	6,050.35	0.00	06/14/2019				False	0
231-030-524000 Lease/rental Of Equipment				pump rental for state st liftstation					
893632460002 Total:		6,050.35							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Sunbelt Rentals, Inc. Total:		5,544.88							
Tazewell County Animal Control 10637									
05302019	5/30/2019	3,753.83	0.00	06/14/2019				False	0
100-761-566700 Care Of Stray Animals				animal pickup for may 2019					
05302019 Total:		3,753.83							
Tazewell County Animal C		3,753.83							
Tazewell County ETSB 11452									
pefd19	5/15/2019	1,210.87	0.00	06/14/2019				False	0
100-034-599801 Computer Software				fire house interface					
pefd19 Total:		1,210.87							
pepd19	5/15/2019	11,343.70	0.00	06/14/2019				False	0
100-009-538000 Maintenance Agreements				CAD/RMS yearly maintenance					
pepd19 Total:		11,343.70							
Tazewell County ETSB To		12,554.57							
Tazewell County Landfill 10635									
4223271	5/15/2019	356.73	0.00	06/14/2019				False	0
231-031-536400 Sludge Removal				sludge disposal					
4223271 Total:		356.73							
4246947	5/31/2019	29,251.68	0.00	06/14/2019				False	0
223-023-566500 Landfill Expense				landfill fee 5/16-5/31/19					
4246947 Total:		29,251.68							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Tazewell County Landfill T	29,608.41							
Tazewell County Resource Centers, Inc. 12806									
092578	5/15/2019	400.00	0.00	06/14/2019	may janitor service			False	0
100-761-569000 Other Contractual Service									
	092578 Total:	400.00							
	Tazewell County Resource	400.00							
Thatcher, Jon 11145									
06012019	6/1/2019	200.00	0.00	06/14/2019	june fire insurance trust fund reimbursement			False	0
695-095-517510 Fire Ins Trust Fund Pmts									
	06012019 Total:	200.00							
	Thatcher, Jon Total:	200.00							
Third Millennium Associates, Inc. 11953									
23462	5/24/2019	982.80	0.00	06/14/2019	may bill rendering			False	0
223-023-569000 Other Contractual Service									
23462	5/24/2019	982.79	0.00	06/14/2019	may bill rendering			False	0
231-029-569000 Other Contractual Service									
23462	5/24/2019	14.03	0.00	06/14/2019	may postage			False	0
223-023-520400 Postage									
23462	5/24/2019	14.02	0.00	06/14/2019	may postage			False	0
231-029-520400 Postage									
	23462 Total:	1,993.64							
23531	5/31/2019	1,135.20	0.00	06/14/2019	may green pay			False	0
231-029-569000 Other Contractual Service									
23531	5/31/2019	1,135.20	0.00	06/14/2019				False	0

Attachment: To Be Paid Proof List 6-14-19 (1779 : Accounts Payable Check Run)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
223-023-569000 Other Contractual Service					may green pay				
23531 Total:		2,270.40							
Third Millennium Associat		4,264.04							
Thompson, Andrew 10649									
expense-0619	6/7/2019	28.00	0.00	06/14/2019				False	0
100-761-519000 Training And Education					meal while away at training				
expense-0619 Total:		28.00							
Thompson, Andrew Total:		28.00							
Truck Centers Inc 10664									
f14027045501	5/30/2019	53.65	0.00	06/14/2019				False	0
223-025-534000 Automotive Expense					coolant hose and power steering pump gasket				
f14027045501 Total:		53.65							
f14027061301	5/31/2019	-4.76	0.00	06/14/2019				False	0
223-025-534000 Automotive Expense					returned part				
f14027061301 Total:		-4.76							
Truck Centers Inc Total:		48.89							
United States Postal Service 10449									
91431855	6/5/2019	200.00	0.00	06/14/2019				False	0
100-990-520400 Postage					replenish postage machine				
91431855 Total:		200.00							

Attachment: To Be Paid Proof List 6-14-19 (1779 : Accounts Payable Check Run)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	United States Postal Service	200.00							
Verizon Connect Nwf, Inc 12701 osv000001788986	6/1/2019	1,736.25	0.00	06/14/2019				False	0
100-009-529500 AVL Equipment				AVL city equipment					
	osv000001788986 Total:	1,736.25							
	Verizon Connect Nwf, Inc	1,736.25							
Verizon Wireless 10685 9830777624	5/23/2019	1,904.40	0.00	06/14/2019				False	0
100-009-550300 Telephone				police dept cellular and data					
	9830777624 Total:	1,904.40							
9830777625	5/23/2019	188.37	0.00	06/14/2019				False	0
231-030-550300 Telephone				phone module at liftstation					
	9830777625 Total:	188.37							
9830777626	5/23/2019	353.22	0.00	06/14/2019				False	0
100-009-550300 Telephone				fire dept cellular and data					
	9830777626 Total:	353.22							
	Verizon Wireless Total:	2,445.99							
Verizon Wireless-VSAT 12892 190136609	6/5/2019	50.00	0.00	06/14/2019				False	0
100-763-592600 Special Investigations Exp				subpoena fee/special investigation					
	190136609 Total:	50.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Verizon Wireless-VSAT To	50.00							
Visa (business) 11433									
0175-0519	5/26/2019	265.98	0.00	06/14/2019				False	0
100-761-592700 Shooting Range				targets for range					
0175-0519	5/26/2019	106.23	0.00	06/14/2019				False	0
100-761-592602 Canine Unit				k-9 dog food					
0175-0519	5/26/2019	169.98	0.00	06/14/2019				False	0
100-761-529000 Equipment				heavy duty scale					
0175-0519	5/26/2019	701.39	0.00	06/14/2019				False	0
100-761-592604 Emergency Services Team				ammunition/CIERT					
0175-0519	5/26/2019	56.73	0.00	06/14/2019				False	0
100-761-592604 Emergency Services Team				rifle gas block/rifle hand guard/CIERT					
0175-0519	5/26/2019	385.00	0.00	06/14/2019				False	0
100-761-519000 Training And Education				body worn camera records/training for little					
0175-0519	5/26/2019	385.00	0.00	06/14/2019				False	0
100-761-519000 Training And Education				body worn camera records/training for stumpf					
0175-0519	5/26/2019	207.59	0.00	06/14/2019				False	0
100-761-529000 Equipment				scale for evidence/small					
0175-0519 Total:		2,277.90							
2592-0519	5/26/2019	14.19	0.00	06/14/2019				False	0
100-005-520400 Postage				mailed package to gleason and farlin					
2592-0519	5/26/2019	230.00	0.00	06/14/2019				False	0
100-005-551600 Dues And Subscriptions				NPELRA membership					
2592-0519	5/26/2019	208.20	0.00	06/14/2019				False	0
100-005-597900 Employee Recognition				McCabe and Wolf recognition gifts					
2592-0519 Total:		452.39							
6031-0519	5/26/2019	95.00	0.00	06/14/2019				False	0
100-001-519000 Training And Education				web training					
6031-0519	5/26/2019	490.00	0.00	06/14/2019				False	0
100-001-519000 Training And Education				web training					
6031-0519	5/26/2019	95.00	0.00	06/14/2019				False	0
100-001-519000 Training And Education				web training					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
6031-0519	5/26/2019	95.00	0.00	06/14/2019				False	0
100-001-519000 Training And Education				web training					
6031-0519	5/26/2019	-25.00	0.00	06/14/2019				False	0
100-001-519000 Training And Education				event refund					
6031-0519	5/26/2019	500.00	0.00	06/14/2019				False	0
100-001-519000 Training And Education				web training					
6031-0519 Total:		1,250.00							
Visa (business) Total:		3,980.29							
Waste Management 12524									
138392673005	5/31/2019	749.09	0.00	06/14/2019				False	0
231-031-569000 Other Contractual Service				2 yard dumpsters emptied					
138392673005 Total:		749.09							
138396663008	6/3/2019	899.24	0.00	06/14/2019				False	0
231-031-536400 Sludge Removal				hauling of sludge to landfill					
138396663008 Total:		899.24							
332056020701	5/16/2019	506.99	0.00	06/14/2019				False	0
231-031-536400 Sludge Removal				hauling of sludge to landfill					
332056020701 Total:		506.99							
Waste Management Total:		2,155.32							
Wieland's Lawn Mower Hospital 10704									
720952	6/10/2019	6.72	0.00	06/14/2019				False	0
100-068-534400 Equipment Repairs				starter grip for mower					
720952 Total:		6.72							

Attachment: To Be Paid Proof List 6-14-19 (1779 : Accounts Payable Check Run)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Wieland's Lawn Mower Ho		6.72							
Will Harms Co									
10706									
35946	5/21/2019	161.29	0.00	06/14/2019				False	0
100-006-520200 Office Supplies				office supplies					
35946	5/21/2019	25.99	0.00	06/14/2019				False	0
100-005-520200 Office Supplies				office supplies					
35946 Total:		187.28							
35952	5/28/2019	41.58	0.00	06/14/2019				False	0
100-763-520200 Office Supplies				office supplies					
35952 Total:		41.58							
35962	5/31/2019	79.94	0.00	06/14/2019				False	0
100-007-520200 Office Supplies				office supplies					
35962 Total:		79.94							
35969	6/6/2019	95.04	0.00	06/14/2019				False	0
100-763-520200 Office Supplies				office supplies					
35969 Total:		95.04							
Will Harms Co Total:		403.84							
Wyman, Margie									
13731									
pettycash-0619	6/4/2019	55.00	0.00	06/14/2019				False	0
501-501-554200 Meals Lodging				meal reimbursement during a 15.75 hour trip					
pettycash-0619 Total:		55.00							
Wyman, Margie Total:		55.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

XWaste Inc															
10721															
415837	5/23/2019	135.00	0.00	06/14/2019				False	0						
223-023-566500 Landfill Expense				x-waste fee											
415837 Total:		135.00													
XWaste Inc Total:		135.00													
Report Total:		1,294,185.35													

Attachment: To Be Paid Proof List 6-14-19 (1779 : Accounts Payable Check Run)

Accounts Payable

To Be Paid Proof List

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City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
Center for Prevention of Abuse 12233									
05222019	5/22/2019	22,500.00	0.00	05/14/2019				False	0
261-261-563205 Contributions				CDBG sub recipiant agreement					
05222019 Total:		22,500.00							
Center for Prevention of A		22,500.00							
Emblem Enterprises, Inc 10979									
752886	4/26/2019	374.90	0.00	05/14/2019				False	0
100-761-529000 Equipment				300 pd uniform patches					
752886 Total:		374.90							
Emblem Enterprises, Inc T		374.90							
Farnsworth Group Inc 10180									
207214	5/28/2019	5,422.25	0.00	05/14/2019				False	0
445-043-561200 Engineering Fees				engineer services for jane st					
207214 Total:		5,422.25							
Farnsworth Group Inc Tota		5,422.25							

Attachment: To Be Paid Proof List 4-30-19-fy19 (1779 : Accounts Payable Check Run)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
IL Oil Marketing Equipment 10313									
013512-in	4/30/2019	248.00	0.00	05/14/2019				False	0
525-525-534400 Equipment Repairs				fuel repair					
013512-in Total:		248.00							
0135151in	4/30/2019	173.00	0.00	05/14/2019				False	0
525-525-534400 Equipment Repairs				fuel repair					
0135151in Total:		173.00							
IL Oil Marketing Equipme		421.00							
Illinois Civil Contractors, Inc. 11176									
19.022a1	6/10/2019	5,130.00	0.00	05/14/2019				False	0
100-032-534900 Sidewalk Renovation / Ins				sidewalk for bus stops on griffin					
19.022a1 Total:		5,130.00							
Illinois Civil Contractors, I		5,130.00							
IWIRC 10335									
285648	4/9/2019	44.00	0.00	05/14/2019	yard-crew	expense		False	0
100-068-559000 Medical Expense/supplies				pre employment test					
285648 Total:		44.00							
285774	4/10/2019	111.25	0.00	05/14/2019				False	0
501-501-559000 Medical Expense/supplies				pre employment physical					
285774 Total:		111.25							
285781	4/10/2019	193.25	0.00	05/14/2019				False	0
100-068-559000 Medical Expense/supplies				pre employment physical					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
285781	Total:	193.25							
285821	4/10/2019	113.25	0.00	05/14/2019	pre employment physical			False	0
501-501-559000	Medical Expense/supplies								
285821	Total:	113.25							
IWIRC	Total:	461.75							
Kelly Glass, Inc.									
12905									
172658	4/29/2019	126.00	0.00	05/14/2019	3 side windows			False	0
501-501-534000	Automotive Expense								
172658	Total:	126.00							
Kelly Glass, Inc.	Total:	126.00							
MES Inc									
10415									
in1333364	4/23/2019	111.80	0.00	05/14/2019	gear repair/zipper			False	0
100-034-534400	Equipment Repairs								
in1333364	Total:	111.80							
MES Inc	Total:	111.80							
Midwest Transit Equipment									
10421									
x10104507801	2/11/2019	605.00	0.00	05/14/2019	diagnostic software			False	0
699-069-599801	Computer Software								
x10104507801	Total:	605.00							
Midwest Transit Equipmen		605.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Neighborhood House 13782									
05222019	5/22/2019	8,408.69	0.00	05/14/2019				False	0
261-261-563205 Contributions				CDBG sub recipient agreement					
	05222019 Total:	8,408.69							
	Neighborhood House Total	8,408.69							
Neopost USA Inc 11228									
56657190	4/24/2019	70.00	0.00	05/14/2019				False	0
100-990-524000 Lease/rental Of Equipment				meter reading on postage					
	56657190 Total:	70.00							
	Neopost USA Inc Total:	70.00							
Prairie State Legal Services 13781									
05222019	5/22/2019	4,500.00	0.00	05/14/2019				False	0
261-261-563205 Contributions				CDBG sub recipient agreement					
	05222019 Total:	4,500.00							
	Prairie State Legal Service	4,500.00							
Revize LLC 12999									
7372	10/16/2018	800.00	0.00	05/14/2019				False	0
100-009-538000 Maintenance Agreements				website changes					
	7372 Total:	800.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Revize LLC Total:	800.00							
Salvation Army 11129									
05222019	5/22/2019	4,500.00	0.00	05/14/2019				False	0
261-261-563205 Contributions				CDBG sub recipient agreement					
	05222019 Total:	4,500.00							
05222019-1	5/22/2019	1,000.00	0.00	05/14/2019				False	0
261-261-563205 Contributions				CDBG sub recipient agreement					
	05222019-1 Total:	1,000.00							
	Salvation Army Total:	5,500.00							
Sam Harris Clothing 10563									
113594	3/19/2019	43.45	0.00	05/14/2019				False	0
100-761-518900 Uniform Allowance				honor guard shoulder cord and hat band					
	113594 Total:	43.45							
	Sam Harris Clothing Total:	43.45							
Standard Heating & Cooling 13042									
3513	1/14/2019	3,241.00	0.00	05/14/2019				False	0
100-068-534200 Buildings And Grounds Rep				repaired boiler at bus dept					
	3513 Total:	3,241.00							
sd7899	4/30/2019	101.43	0.00	05/14/2019				False	0
100-068-534200 Buildings And Grounds Rep				repair furnace for eastside fire station					
	sd7899 Total:	101.43							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Standard Heating & Coolin	3,342.43							
Third Millennium Associates, Inc. 11953									
23486	4/30/2019	919.37	0.00	05/14/2019				False	0
231-029-569000 Other Contractual Service				april lockbox					
23486	4/30/2019	919.38	0.00	05/14/2019				False	0
223-023-569000 Other Contractual Service				april lockbox					
23486 Total:		1,838.75							
Third Millennium Associat		1,838.75							
YWCA of Pekin 10724									
05222019	5/22/2019	2,700.00	0.00	05/14/2019				False	0
261-261-563205 Contributions				CDBG sub recipient agreement					
05222019 Total:		2,700.00							
05222019-1	5/22/2019	1,000.00	0.00	05/14/2019				False	0
261-261-563205 Contributions				CDBG sub recipient agreement					
05222019-1 Total:		1,000.00							
05222019-3	5/22/2019	666.67	0.00	05/14/2019				False	0
261-261-563205 Contributions				CDBG sub recipient agreement					
05222019-3 Total:		666.67							
YWCA of Pekin Total:		4,366.67							
Report Total:		64,022.69							

Attachment: To Be Paid Proof List 4-30-19-fy19 (1779 : Accounts Payable Check Run)

Accounts Payable

To Be Paid Proof List

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City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
Pekin Police Premium Trust 11610									
13	5/24/2019	92,111.58	0.00	06/05/2019				False	0
695-095-517509 Police BCBS Health Ins Plan				BCBS/Dearborn 05/2019					
13 Total:		92,111.58							
Pekin Police Premium Trus		92,111.58							
Report Total:		92,111.58							



REQUEST FOR COUNCIL ACTION

Agenda Date: June 24, 2019

To: Council Members

From: John Dossey, Police Chief

Sponsors:

AGENDA ITEM: Police Department Stats - May 2019

ACTION REQUESTED: Receive and File Police Department Stats – May 2019

DESCRIPTION: Police Department Stats – May 2019

FINANCIAL IMPACT:

NEIGHBORHOOD CONCERNS:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check ✓ no more than 2 boxes.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
✓	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
✓	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

6/19/2019

Date:

MAY 2019 WEEKLY STATS	APR 28 MAY 4	MAY 5-11	MAY 12-18	MAY 19-25	MAY 26 JUNE 1	6.5.a
						TOTAL
PATROL						
Calls for service	446	445	538	494	574	2497
Business / Bar checks	129	96	116	107	116	564
Traffic stops	37	52	54	35	57	235
Phone calls & station information	29	44	36	35	46	190
Reports	48	60	70	68	71	317
Supplements	11	11	17	16	18	73
Impounds	4	8	11	9	8	40
Arrests	48	39	40	89	41	257
Citations	37	21	67	40	49	214
Written warnings	12	25	14	10	18	79
Pedestrian stops	1	0	1	0	0	2
DUI	2	4	4	5	3	18
Crashes	11	8	19	15	16	69
Field contact	1	1	0	5	4	11
Parking tickets - Parking Enforcement	0	0	0	0	0	0
Parking tickets - Patrol	3	5	6	2	2	18
Animal controls tickets - Animal Control	6	3	6	0	0	15
Animal - Patrol	0	0	0	0	0	0
NOT COUNTED (those listed below)	4	2	2	1	1	10
Julie notifications	0	0	0	0	0	0
Repossessions	4	2	2	1	1	10
Incident created in error	0	0	0	0	0	0
Law test nature code	0	0	0	0	0	0
RECORDS						
Notice to Appear	6	1	6	0	0	13
Citations	0	0	9	5	6	20
Warnings	0	0	0	0	0	0
Freedom of Information / Pages	17 / 486 pgs	10/63 pgs	9 / 186 pgs	19/168 ps	6 / 152 pg	61 / 1055 p
CD/DVD'S FOR FOI OR SUBPOENAS	0	0	1	2	0	3
SEX Offender Registration	13	7	9	7	9	45
Impounds processed	4	8	11	949	14	986
Impound fees collected	\$ 2,000.00	\$ 3,500.00	\$ 4,500.00	\$ 3,500.00	\$ 2,000.00	\$ 15,500.
Fines collected	\$ 1,328.00	\$ 6,100.80	\$ 95.00	\$3,530.50	\$1,706.00	\$ 12,760.
Reports	1	2	2	0	3	8
Supplemental reports	0	0	0	0	3	3
Fingerprints processed	0	6	0	0	1	7
Court case files	19	0	64	30	56	169
DVD/CD for court	14	0	19	11	27	71
Pieces of logged evidence	65	0	58	64	61	248
Backgrounds for other LAW/GOVT. Agen	9	13	16	19	0	57
Subpoenas	0	1/78pgs	0	0	0	1 / 78 pgs
Expungements	0	4	0	1	1	6
False alarm letters	0	0	0	0	4	4
Certificate of Purchase	0	7	1	0	2	10
Certificate of Purchase Final Letters	0	1	0	6	0	7
Evidence to be destroyed	9	0	0	0	0	9
AVRS Crash Report Sales / \$	26/\$130	13 / \$65	9 / \$45	20 / \$100	14 / \$70	

Attachment: Police Department May 2019 Stats (1770 : Police Department Stats - May 2019)

Packet Pg. 87

**REQUEST FOR COUNCIL ACTION****Agenda Date: June 24, 2019****To: Council Members****From: Melissa Eaton,****Sponsors:****AGENDA ITEM:** PY 2018 CDBG Consolidated Annual Performance and Evaluation Report**REQUIRED SIGNATURES****Finance Department** (Certification of Availability of Funds):

Date:

City Manager:

Date:

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Executed 8 public service contracts within the Pekin City limits. A description of each sub-recipient activity is listed below:

1. The Center for Prevention of Abuse (CFPA) operates Carol House of Hope (CHOH), a domestic violence shelter in the City of Pekin. This shelter provides safe shelter and support services to victims who have been made homeless because of fleeing domestic violence. All services are free and confidential and provided 24 hours a day, 365 days per year.
2. Neighborhood House, a nonprofit organization serving those in need for more than 120 years, provides a hot and nutritious lunch for Pekin senior citizens five days a week at Miller Center, the Pekin Congregate Meals site, and home-delivered meals to Pekin senior citizens who are home-bound. The need currently exceeds the funds available to provide meals to all qualified Pekin residents.
3. The Pekin Legal Advocacy for Financial Stability program's goal is to improve financial stability for low-income households through legal advice and services. Such services include: barriers to employment due to criminal records, denial of public benefits, credit and licensing issues, landlord/tenant issues and homelessness, and issues involving domestic violence.
4. The Rust Transition Center program strives to be a safe place for families and single individuals to overcome their current hardships and set goals to obtain self-sufficiency. These goals look different for each individual/family and The Salvation Army uses the Pathway of Program to help them set their goals based on their current situation. The Salvation Army creates short and long term goals with each client that are meant to create sustainable change to have a lasting impact. With grant funds, The Salvation Army increased programming and case management for the clients at the Rust Transitional Center.
5. The Pekin Salvation Army provided bus passes to residents of Pekin who need transportation to work, interviews, or medical appointments in order to help families become self-sufficient and to stay well.
6. YWCA Pekin's assistance program is designed to help low-income residents: adults who suffer from muscular/joint conditions to utilize our warm water pool for symptom relief and healing, children with developmental disabilities to learn proper swimming and life-saving skills, and

seniors to increase their muscular strength and range of movement through proper land and water exercise.

7. The Healthy Choices for Healthy Lifestyles Program will offer a month long twice a week program educating low-income women residing at the Pekin Housing Authority on making healthy choices for healthy living. The program will focus on nutrition and movement – diet and exercise.

8. School-aged children residing at the Pekin Housing Authority were invited to attend “Kids Fun Days” at the YWCA, twice a week. Each day will included a 30-minute art or craft hands-on activity and an hour of physical fitness, notably time in the pool. Kids will also received lunch and a book.

One emergency repair project was completed in PY 2018, though it was carryover and recorded for the PY 2017. The project was an emergency repair of water and gas lines in crawl space.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Owner Occupied Rehabilitation	Affordable Housing owner occupied rehabilitation	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	66	40	60.61%	11	1	9.09%

Planning & Administration	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development fair housing and equal opportunity	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	221	670	303.17%	39	670	1,717.95%
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	126		0	126	
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	75	0	0.00%			

Rehabilitation Program Delivery	owner occupied rehabilitation program delivery costs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	66	40	60.61%	1	1	100.00%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Pekin's use of CDBG funds during the 2018 HUD program year (May 1, 2018 -April 30, 2019) addressed the priorities and specific objectives identified in the 2015-2019 Consolidated Plan and 2018 Annual Action Plan.

- One emergency rehab program completed and carried over from PY 2017.
- Eight public service agreements completed to serve 665 extremely low to low income individuals within Pekin city limits. Program expenses were within the 15% cap.
- Administrative program was within the 20% cap.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	586
Black or African American	48
Asian	5
American Indian or American Native	3
Native Hawaiian or Other Pacific Islander	0
Total	642
Hispanic	12
Not Hispanic	630

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CR-15 - Resources and Investments 91.520(a)**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	764,982	377,927

Table 3 - Resources Made Available**Narrative****Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Pekin	100	100	Community wide investment of CDBG

Table 4 – Identify the geographic distribution and location of investments**Narrative**

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

- A total of \$706,474 was leveraged from private, state, local, and other federal funds for public service projects.
- There is no Federal matching requirement for CDBG funding.
- No publically owned land or prepoerty located with the jurisdiction was used this program year.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	11	1
Number of households supported through Acquisition of Existing Units	0	0
Total	11	1

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Staff experienced high turn over rates for the CDBG program in PY 2018, and as a result, goals were not met for the demolition and rehab program. One emergency rehab project was completed in PY 2018. Goals were met, however, for the public serves portion of the program.

Discuss how these outcomes will impact future annual action plans.

CDBG staff will need to increase the number of rehab and demolition projects to meet the goals of the 2019 Action Plan to to meet the timeliness test in March of 2020.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	1	0
Low-income	0	0
Moderate-income	0	0
Total	1	0

Table 7 – Number of Households Served

Narrative Information

One emergency rehab program was completed in 2018.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Pekin continued to participant with the Heart of IL Homeless Continuum of Care (Governing Board and General Membership).

City staff has participated in the annual Heart of Illinois Homeless Continuum of Care Point-in-Time Count and Street Sweep (unsheltered count). Additionally, the Continuum of Care requires, through their Governance Charter, that a formerly homeless or currently homeless individual serve on the Continuum's Governing Board.

The Pekin Salvation Army, Pekin Housing Authority and Carol House of Hope (DV safe shelter) work closely with local social service agencies to meet the needs of community members who are not housed. The Rust Center, managed by the local branch of the Salvation Army; and the Carol House of Hope, managed by Center for Prevention of Abuse; both address the needs of unsheltered persons. Program participants often apply to the Housing Authority for permanent housing while staying at one of the temporary sites.

The relationships maintained allows for collaboration and mutual support when it comes to helping homeless persons and families make the transition to permanent housing and independent living. Homeless persons/families have access to a range of services in the community and region to support them in their transition to permanent housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Salvation Army operates a transitional living center. It is full 90% of the time. They house upwards of 24 people each day/night – families and single men. The casework staff meets with family units weekly to assess needs/goals. They do not always have room to take individuals in need. At those times they refer to shelters out of the area. They do work closely with the Pekin Housing Authority and other regional agencies in order to help families/ individuals find housing.

The Center for Prevention of Abuse, Carol House of Hope (safe house) is a domestic violence safe house located in Pekin, IL. During the 2018 program year, they served a total of 166 households with overnight shelter and case management services.

The social capital available in Pekin does not adequately meet the needs when compared to what is available in the City of Peoria (20 minutes by car). Therefore, we collaborate often with Peoria agencies.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

In 2013, the local United Way launched a 2-1-1 Program that provides a comprehensive information and referral line to connect callers to critical health and human care programs. The 2-1-1 System contains information on a variety of services, including but not limited to food, shelter, clothing, rent and utility assistance and physical and mental health services. System representatives are able to inform callers of the programs, eligibility requirements and location of services. Most, if not all, services contained in the System are offered by public or private agencies. The City encourages all not-for profits and agencies that provide human services to enter agency and program information to the 2-1-1 System.

Engaging representatives from the local hospital institutions and Department of Corrections with the planning initiatives of the Continuum has continued to be limited. The multifaceted structure for some institutions has also contributed to the challenge of "who" at the organization should be contacted regarding the Continuum and its member services. The Continuum has an interactive website, presence on social media and has been featured in local newspapers for member agencies news or other special events. The increased marketing of the Continuum has assisted with recruiting new members to the general membership meetings as well as providing community recognition of the Continuum and the work of its member agencies.

The City will continue to work towards collaboration with institutions regarding discharge planning and how best to reintegrate populations back into community based living.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Information contributed from the Pekin Salvation Army –

The Salvation Army works with each client on an individual basis to address their barriers and help them to set goals. We meet with each client weekly to go over progress towards goals and provide any service referrals that may be needed. We assist clients with budgeting, employment services and affordable housing. Our Pathway of Hope 90 day program focuses on moving clients towards self-sufficiency and long term case management. Once the client has moved into permanent housing we still meet with

clients and provide case management and supportive services to keep clients on the right track for up to a year after exiting our shelter. We work closely with the HOI COC using the HMIS and Coordinated Entry program to find and assist the chronically homeless individuals within our community. We encourage all homeless individuals to get on the coordinated entry list by calling HOI Information 211 or having their case manager enter them.

Additional information contributed from the Pekin Housing Authority-

The City and the PHA work closely with local social service agencies to meet the needs of community members who are not housed. The Rust Transitional Center managed by the local branch of the Salvation Army and the Carol House of Hope managed by Center for Prevention of Abuse both address the needs of unsheltered persons. Program participants often apply to the Housing Authority for permanent housing while staying at one of the temporary sites.

The relationships with the local and regional agencies allows for collaboration and mutual support when it comes to helping homeless persons and families make the transition to permanent housing and independent living. Homeless persons/families have access to a wide range of services in the community to support them in their transition to permanent housing. The PHA provides a Resident Services Coordinator to assist parties entering into permanent housing by connecting them with the services needed to ensure successful placement.

CR-30 - Public Housing 91.220(h); 91.320(j)**Actions taken to address the needs of public housing**

The City of Pekin provided bus passes for Housing Authority residents to address transportation needs regarding employment and medical needs.

The City performs preliminary background checks on applicants for public housing. The Police Department also provides quarterly incidents reports logging calls to PHA properties. A limited number of Pekin Police officers provide security to the Housing Authority during hours that they are not scheduled to work for the City.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority has an active Resident Advisory Board that provides an avenue for residents to have a voice in the establishment of PHA policies and procedures. Meetings are also scheduled with the general resident population when appropriate. Although some PHA residents have been able to purchase a home, tightened credit standards since 2008 have been a greater obstacle in the path to homeownership than in the past. Possibly a steadily improving economy will have an impact on resident's ability to afford a home.

Actions taken to provide assistance to troubled PHAs

The Pekin Housing Authority is not a troubled agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

City of Pekin staff is re-engaging the Human Rights Committee to be active once again in the City. The Committee has identified the following mission statement and goals:

Mission: Support and provide leadership to a community that protects and celebrates the human rights of people living, working and visiting the City of Pekin.

Goal 1: Education, outreach, and awareness

Increase awareness of human rights of diverse people and accentuate human rights importance in regards to economic vitality and quality of life among those living, working, and visiting the City of Pekin.

Goal 2: Disaster Response

Recognize and collectively respond to human rights violations within the City of Pekin according to documented definitions and plans of action.

Goal 3: Support Diversity

Encourage human rights organizations to find a home in the City of Pekin; review and improve local policy to reflect commitment to securing human rights for diverse people.

Goal 3: Re-Branding

Earn the region's trust by successfully implementing goals #1 - #3 and by marketing all success, big and small, through local news, on-line media, and community events.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Pekin used a multi-faceted approach toward reducing the number of poverty level persons and families living in the City and its neighborhoods. This approach preserves affordable housing as well as provides needed services that will have a positive effect on reducing the number of poverty level households. The approach included:

- streamlining the housing rehabilitation programs that allow low income persons to remain in their homes and not have to allocate limited personal funds for repairs. Because so few rehab projects were completed in PY 2018, City of Pekin staff met with City of Peoria staff to identify

best practices to efficiently run the rehab program. As a result, staff is beginning PY 2019 with 6 viable rehab projects and many more in the cue.

- and CDBG funded public services that provide a variety of services and programs that directly help keep low income persons and households from slipping into poverty and/or help them move out of poverty.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City performs and mitigates the presence of lead within the work write up items in our owner occupied rehabilitative program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Pekin used a multi-faceted approach toward reducing the number of poverty level persons and families living in the City and its neighborhoods. This approach preserves affordable housing as well as provides needed services that will have a positive effect on reducing the number of poverty level households. The approach included: housing rehabilitation programs that allow low income persons to remain in their homes and not have to allocate limited personal funds for repairs and CDBG funded public services that provide a variety of services and programs that directly help keep low income persons and households from slipping into poverty and/or help them move out of poverty.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

City of Pekin staff is developing new relationships in the community to create a sustainable and effective Human Relations Committee. These new partnerships in the community include the business community, LGBTQ advocates, disabled persons advocates, and more. The City also has a Mayor's Advisory Committee for People With Disabilities.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The continued funding of CDBG public service grants increased the coordination with the City and social service agencies by providing resources to programs offered by local service providers (Neighborhood House, Prairie State Legal Services, Pekin Salvation Army Rust Transitional Committee, Pekin YWCA, the Center for Prevention of Abuse (Carol House of Hope), and the Pekin Housing Authority). Additionally, through the grant funding and subsequent sub recipient monitoring, the City better understands the programs offered in the community, the continued need for such programs, and the crucial role service agencies play for the most vulnerable residents.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City CDBG staff continues to share information and provide guidance as requested by responding to fair housing issues from its Committee members, City Council, internal departments, residents, business owners and developers.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City monitoring standards and procedures begins with the application for funding for the public service programs and the sub-recipient agreements, the content of which typically includes performance criteria, income eligibility, record retention, reporting and financial regulatory requirements. Typically new projects, high risk, and those with staff turnover or compliance issues are monitored on an on-going basis. Given the size of the community, the set-up of the public service programs and the active participation with CDBG staff with the organizations receiving CDBG public service dollars, there was only one on-site monitoring visits that occurred during 2018 at the Center for Prevention of Abuse. However, if needed in the future; the on-site monitoring visits will include a five step process: notification letter; entrance conference; documentation; data review and analysis; exit conference; and monitoring follow-up letter. Compliance is ensured through reimbursement pay requests and reports verified with other documents that are submitted with payout requests.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Pekin's followed the Citizen Participation Plan and included an outreach hearing for the public, people with disabilities, and the continuum of care.

The citizen participation process included a public comment period from June 5, 2019 - July 5, 2019 with a public hearing held on June 24, 2019 at a regularly scheduled City Council meeting to obtain citizen comments on issues related to the housing, non-housing and community development needs in the City of Pekin. A public notice for the hearing was published in the Pekin Times. The public hearing allowed the public to comment on the draft 2018 Consolidated Annual Performance Evaluation Report (CAPER). The CAPER was adopted by the City of Pekin on July 8, 2019.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives

and indications of how the jurisdiction would change its programs as a result of its experiences.

If there is to be any changes in our program objectives, the proper procedure would be followed for an amendment to the current program year Action Plan and, if needed; the current 5 year Consolidated Plan. No changes in the program objectives occurred this program year.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

If there is to be any changes in our program objectives, the proper procedure would be followed for an amendment to the current program year Action Plan and, if needed; the current 5 year Consolidated Plan. No changes in the program objectives occurred this program year.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.



REQUEST FOR COUNCIL ACTION

Agenda Date: June 24, 2019

To: Council Members

From: Mark Rothert, City Manager

Sponsors:

AGENDA ITEM: Annual Chamber Dues

ACTION REQUESTED: Approve resolution to fund annual Pekin Area Chamber of Commerce Dues in an amount not to exceed \$14,000.

DESCRIPTION: The mission of the Pekin Area Chamber of Commerce is to foster and promote a vibrant business environment for the benefit of its members. It's broad goals to accomplish its mission are to:

- Provide Membership Value by offering programs and services that meet the needs of its members;
- Advocate for Business by being the voice of the Pekin business community;
- Advocate for the Community by facilitating, supporting, and advocating for innovative strategies that promote a positive Pekin brand; and
- Create Organizational Excellence by operating the organization at its maximum potential to provide the greatest benefit to its members.

The Chamber provided the following outcomes of their strategic plan:

- Connections –Business After Hours, Puttin' on Pekin breakfasts, and committee meetings provide networking opportunities, allowing business and community leaders to make connections.
- Leadership Development – Earlier this year the R. David Tebben Community Leadership Academy prepared another 12 individuals (including 2 from the City of Pekin) to tackle the leadership challenges and opportunities in the community.
- Quality of Life –July 4th Honor America Celebration and our Pekin Marigold Festival are Pekin's largest and best community events enjoyed by thousands of visitors and residents each year.
- Community Resource – Many times the Chamber is the first point of contact for visitors, prospective businesses and potential new residents.
- Representation – The Chamber represents the business community and the City of Pekin on many local and regional committees and organizations.
- Collaboration – The Chamber partners with the City and other organizations on a wide range of programs, projects and issues that benefit our community.
- Advocacy – The chamber lobbies in Springfield and in DC on those issues of importance to the business community and to the City of Pekin.

The Pekin Area Chamber of Commerce is a membership driven organization with over 400 businesses, nonprofits, governments and individuals listed as members. The City of Pekin has been a long standing member of the Chamber with the Mayor serving as an ex-officio board member.

FINANCIAL IMPACT:	Funding Request:	\$14,000
	Line Item:	208-208-551600 (Dues)
	Line Item Budget:	\$64,000
	Budget YTD:	\$25,000

NEIGHBORHOOD CONCERNS: N/A

IMPACT IF APPROVED: City financially supports the Chamber as a member

IMPACT IF DENIED: City does not financially support the Chamber

ALTERNATIVES: N/A

RELATED TO EFFICIENCY STUDY: N/A

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:

X	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

6/19/2019

Mark A. Rothert

Mark A. Rothert, City Manager

6/19/2019

Date:

Resolution No. 10-19/20 Annual Chamber Dues

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: June 24, 2019

To: Council Members

From: John Dossey, Police Chief

Sponsors:

AGENDA ITEM: New City Code Regulating Bodyworks

ACTION REQUESTED: Adopt Ordinance No. 2834-19/20 - Add in its entirety Title 3, Chapter 19 approving the Regulation of Bodyworks Establishments.

DESCRIPTION: New Ordinance Revising Title 3 of the City Code Approving The Regulation and Licensing of Bodywork Establishments.

As we become more aware of the human trafficking issues pertaining to local massage parlor establishments, a new state law was recently passed to address concerns on this issue, in particular addressing a loophole in the law regarding Asian Bodyworks.

We are seeking to establish local ordinance to further regulate the bodywork establishments requiring licensing and in depth applications and background checks to ensure that our community addresses these concerns and issues that apply to the human trafficking industry.

Bodywork establishments would be required to complete an in depth application process, submit to background checks and receive a license from the City showing that they comply with state law. It also allows us the ability to address any issues that are criminal in nature through the licensing control, and further allows inspections from our Code Enforcement Unit and others inspectional services.

FINANCIAL IMPACT: This is a City Code Update. There would be revenues from the licensing of bodywork establishments and potential fines of code violations.

NEIGHBORHOOD CONCERNS:

IMPACT IF APPROVED: The city will have more local control over the establishment of Bodywork establishments in the city

IMPACT IF DENIED: As ordinance currently allows these types of business to open up with little to no information.

ALTERNATIVES: We would rely solely on state statute. By taking this action we are taking the lead on knowing who is operating these businesses in our community and ensuring that our community is not providing a potential for human trafficking.

RELATED TO EFFICIENCY STUDY: N/A

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
✓	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

6/19/2019

Date:

**Ordinance No. 2834-19/20 Amending Title 3, Chapter 19 of the City Code to
Include Regulation of Bodyworks Establishments**

MAYOR

ATTEST:

CITY CLERK



Office of the Mayor
111 S. Capitol
Pekin, Illinois 61554

Phone: 309-477-2300 Fax: 309-346-2095

For Office Use Only	8.2.a
Received: _____	
Amount Paid: _____	
Receipt: _____	

BODYWORK ESTABLISHMENT LICENSE APPLICATION

IMPORTANT: Application must be **completed in full** and **notarized** before it will be accepted. **All fees must be paid at the time the application is submitted.**
Annual License Application Fees are as follows:

\$100 (Bodyworks Primary Service) • \$50 (Bodyworks Not Primary Service) • \$10 (Massage Therapist – Sole Proprietor)

NOTE: Applicant **must be fingerprinted by the Pekin Police Department** and **must provide two (2) passport-size photographs** (1" x 1.5" head and shoulders area, face forward) with this application. **A Nonrefundable Fingerprint Fee of \$50.00 per person is required and a background check of \$100.00 is required.**

1	☐ New License Application	☐ Renewal Application	☐ Application Change
	Use established prior to June 6, 2016? ☐ Y ☐ N If no, Conditional Use Granted date: _____		
2	Please select the option that best describes your business:		
	☐ Corporation ☐ LLC ☐ Partnership ☐ Sole Proprietorship ☐ Individual ☐ Other		
3	Business Name: _____		Sales Tax #: _____
	Assumed Name or Doing Business As (DBA) Name: _____		
	Business Address: _____		Business Phone: _____
	Website Address: _____		FEIN #: _____
4	Name of Applicant: _____		Home Phone: _____
	Home Address: _____		City/State/Zip: _____
	Email Address: _____		
	Social Security #: _____		Date of Birth: _____
	Driver's License #: _____		Issuing State: _____
	Must include a photocopy of government issued identification card		
	Email Address: _____		Alias Names: _____
	Two Previous Residential Addresses: _____		

5	List of other businesses owned or operated by applicant:		

Attachment: Pekin Ordinance Application (1759 : New City Code Regulating Bodyworks)

6 Have you ever been convicted of a criminal act or ordinance violation (other than minor traffic offenses)?

8.2.a

☐ Yes ☐ No If yes, explain in detail: _____

7 Have you ever had a business application or license denied, suspended or revoked?

☐ Yes ☐ No If yes, explain in detail: _____

8 Do you own or lease your building/store front?

☐ Own ☐ Lease If you lease, please provide the following information:

Name of building owner: _____ Business Phone: _____

Address of building owner: _____ City/Zip: _____

Email Address: _____

9 Will the business be supervised and conducted by a manager?

☐ Yes ☐ No

10 Name of Manager: _____ Home Phone: _____

Home Address: _____ City/Zip: _____

Social Security #: _____ Date of Birth: _____

Driver's License #: _____ Issuing State: _____

Two Previous Residential Addresses: _____

11 List of other businesses owned or operated by manager:

12 Has the manager ever been convicted of a criminal or ordinance violation (other than minor traffic offenses)?

☐ Yes ☐ No If yes, explain in detail: _____

Attachment: Pekin Ordinance Application (1759 : New City Code Regulating Bodyworks)

13 Have you ever had a business application or license denied, suspended or revoked?

8.2.a

☐ Yes ☐ No If yes, explain in detail: _____

14 License and/or permit history. List all prior Massage Licenses/Permits and current status (use additional sheet if necessary):

Issuing authority: _____ License #: _____ Status: _____
Issuing authority: _____ License #: _____ Status: _____

15 If any prior licenses/permits have been revoked/suspended, state the reason and disposition:

Reason: _____ Disposition: _____
Reason: _____ Disposition: _____

16 Describe the building and specific location within the building where the Massage business will be conducted:
****ATTACH A FLOOR LAYOUT/DIAGRAM OF THE BUSINESS****

Approximate floor area devoted to the principal business: _____
Approximate floor area devoted to Massage stations: _____
Approximate total floor area of premises: _____

17 Describe other activities or business conducted at this location:

18 What percentage of your business activity will involve bodywork? _____

19 List, as indicated, previous three years' employment history:

Employer: _____	Phone: _____
Address: _____	Occupation: _____
Dates of Employment: From: _____ To: _____	
Employer: _____	Phone: _____
Address: _____	Occupation: _____
Dates of Employment: From: _____ To: _____	
Employer: _____	Phone: _____
Address: _____	Occupation: _____
Dates of Employment: From: _____ To: _____	

Attachment: Pekin Ordinance Application (1759 : New City Code Regulating Bodyworks)

- 21 List, as indicated, all massage or bodywork therapists. This list must be updated with the Office of the Bodyworks Commissioner within 10 days of any employment change. Attach a separate list if over five (5) therapists employed.

Name: _____ Home Phone: _____

Address: _____ City/Zip: _____

Position Employed: _____ Email: _____

State License #: _____ ***If exempted under statute, provide exemption reason & proof (Certificate, License, etc.)**

Driver's License #: _____ Issuing State: _____

Name: _____ Home Phone: _____

Address: _____ City/Zip: _____

Position Employed: _____ Email: _____

State License #: _____ ***If exempted under statute, provide exemption reason & proof (Certificate, License, etc.)**

Driver's License #: _____ Issuing State: _____

Name: _____ Home Phone: _____

Address: _____ City/Zip: _____

Position Employed: _____ Email: _____

State License #: _____ ***If exempted under statute, provide exemption reason & proof (Certificate, License, etc.)**

Driver's License #: _____ Issuing State: _____

Name: _____ Home Phone: _____

Address: _____ City/Zip: _____

Position Employed: _____ Email: _____

State License #: _____ ***If exempted under statute, provide exemption reason & proof (Certificate, License, etc.)**

Driver's License #: _____ Issuing State: _____

Name: _____ Home Phone: _____

Address: _____ City/Zip: _____

Position Employed: _____ Email: _____

State License #: _____ ***If exempted under statute, provide exemption reason & proof (Certificate, License, etc.)**

Driver's License #: _____ Issuing State: _____

21. List, as indicated, all facility employees. This list must be updated with the Office of the Bodyworks Commissioner within 10 days of any employment change. Attach a separate list if over five (5) persons employed.

8.2.a

Name: _____

Home Phone: _____

Address: _____

City/Zip: _____

Position Employed: _____

Email: _____

Driver's License #: _____

Issuing State: _____

Name: _____

Home Phone: _____

Address: _____

City/Zip: _____

Position Employed: _____

Email: _____

Driver's License #: _____

Issuing State: _____

Name: _____

Home Phone: _____

Address: _____

City/Zip: _____

Position Employed: _____

Email: _____

Driver's License #: _____

Issuing State: _____

Name: _____

Home Phone: _____

Address: _____

City/Zip: _____

Position Employed: _____

Email: _____

Driver's License #: _____

Issuing State: _____

Name: _____

Home Phone: _____

Address: _____

City/Zip: _____

Position Employed: _____

Email: _____

Driver's License #: _____

Issuing State: _____

Attachment: Pekin Ordinance Application (1759 : New City Code Regulating Bodyworks)

1. List each officer, director or shareholder owning 5% or more stock or controlling interest of the corporation/partnership; LLC; etc.

<u>Name</u>	<u>Address</u>	<u>Home Phone #</u>	<u>Date of Birth</u>

2. Has any officer, manager, director or shareholder owning 5% or more of the stock of the corporation ever been convicted of a criminal act or ordinance violation (other than minor traffic offenses)?

☐ Yes ☐ No

3. If yes, explain in detail:

Affidavit

State of Illinois)
) SS
County of Tazewell)

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete and correct and are upon my/our personal knowledge and information that I/we will not violate any of the ordinances of the City of Pekin or the laws of the United States of America, in the conduct of the place of business described herein.

It is further represented that no officer, manager, director, or stockholder of the Corporation, owning more than 5% of the stock in such Corporation, has ever been convicted of a felony and would not be disqualified to receive a license by reason of any matter or thing contained in the Ordinances of the City of Pekin; and that no officer, manager, director or stockholder will violate any of the laws of the State of Illinois or of the United States, or any Ordinances of the City of Pekin, in the conduct of the place of business described herein.

Applicant acknowledges the obligation of those person(s) identified above on this application to submit to fingerprinting and background investigation upon the request by the City.

Dated at Pekin, Illinois this _____ day of _____, A.D. _____.

Signature of Applicant _____

Signature of Applicant _____

Signature of Manager _____

Signature of Business Owner _____

Signature of Landlord/Property Owner _____

I, _____, a Notary Public in and for said county in the state aforesaid, do hereby certify that the applicant(s), appeared before me this day in person and acknowledged that he/she/they signed the foregoing application as his/her/their free and voluntary act for the use and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, A.D. _____.

SEAL

Notary Public

ENDORSEMENT OF THE CHIEF OF POLICERecommend Issuing: ☐ Yes ☐ No Date: _____

Comments: _____

Signature**ENDORSEMENT OF THE COMMUNITY DEVELOPMENT DIRECTOR**Facility existing prior to June 6, 2016? ☐ Yes ☐ No

If no, date and Ordinance number of Conditional Use: _____

Recommend Issuing: ☐ Yes ☐ No Date: _____

Comments: _____

Signature**ENDORSEMENT OF THE MAYOR/BODYWORK COMMISSIONER**Recommend Issuing: ☐ Yes ☐ No Date: _____

Comments: _____

Signature

CHECKLIST OF DOCUMENTS TO BE SUBMITTED BY APPLICANT

- () Records establishing ownership of business (any entity owning 5% must be disclosed)
- () Copy of business records that establishes persons with current management authority
- () Proof of business and underlying entities are in good standing with the State of Illinois
- () If leased, copy of lease, and amendments, addenda, assignments and subleases
- () Proof of liability insurance
- () Floor layout/diagram
- () Conditional Use Ordinance (if established on or after June 6, 2016)
- () Copy of Therapists State Licenses or Certificates

ORDINANCE NO. _____**AN ORDINANCE AMENDING TITLE 3 OF THE CITY CODE TO INCLUDE
REGULATION OF ASIAN BODYWORKS ESTABLISHMENTS**

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City of Pekin, as a home rule municipality, may exercise power and perform any function pertaining to its government and affairs, including, but not limited to, the power to legislate for the protection of the public health, safety, and welfare; and

WHEREAS, massage therapists are regulated exclusively by the State pursuant to the Illinois Massage Licensing Act (225 ILCS 57/1 et seq.); and

WHEREAS, the Illinois Massage Licensing Act (225 ILCS 57/1 et seq.) sets forth certain exemptions from the licensing requirements of the Illinois Massage Licensing Act; and

WHEREAS, the City, based upon meetings with representatives of the massage industry and social service agencies representing victims of human trafficking, law enforcement investigations, and materials presented to its Corporate Authorities, has concluded that there is evidence that the exemptions set forth in 225 ILCS 57/25 are being used, in some instances, by businesses and persons who are not licensed massage therapists or bona fide practitioners of exempt services for the purpose of engaging in unlawful sexual activities for consideration; and

WHEREAS, this ordinance is not intended to regulate the licensing of massage therapy or massage therapist or to encroach on the State's exclusive authority to regulate those activities; and

WHEREAS, the City Council of the City of Pekin finds it is in the best interests of the public for the City to regulate bodyworks establishments, as defined within this Ordinance, to ensure that establishments purporting to house legitimate bodyworks are not used to promote illegal sexual activity and/or human trafficking while protecting legitimate, lawful providers of bodyworks services, for the safety and welfare of the general public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are adopted and found to be true and correct.

Section 2. Title 3 of the City of Pekin, Illinois, Municipal Code is amended by the addition of a new chapter 19 as follows:

CHAPTER 19**ASIAN BODYWORKS ESTABLISHMENTS**

SECTION

- 3-19-1: Definitions
- 3-19-2: License Required
- 3-19-3: Application Requirements
- 3-19-4: Issuance of License
- 3-19-5: License Term, Fees, and Renewal
- 3-19-6: Display and Transfer of License
- 3-19-7: Sale or Transfer of Licensed Establishment
- 3-19-8: Sanitation and Operating Requirements
- 3-19-9: Employees
- 3-19-10: Inspections
- 3-19-11: Revocation or Suspension of License
- 3-19-12: Public Nuisance
- 3-19-13: Penalty

3-19-1: DEFINITIONS

For the purpose of this Chapter, the following words and phrases shall have the meanings ascribed to them in this section, unless the context clearly indicates that a different meaning is intended:

ACT means the Illinois Massage Licensing Act (225 ILCS 57/1 et seq.).

ADVERTISE means the issuance of any card, sign, or device to any person; the causing, permitting, or allowing of any sign or marking on or in any building, vehicle, or structure; advertising in any newspaper, magazine, television, radio, internet streaming, blog, chat room, website or social media; any listing or advertising in any directory; or commercials broadcast by any means and any similar or equivalent communications of a person, business or establishment.

APPLICANT means any person or entity seeking a bodywork establishment license. If the applicant is a sole proprietorship, the information sought to be provided shall be for the individual owner; if a partnership, by each general and each limited partner; if a joint venture, by each joint venturer; if a corporation, by each officer and director, and unless the corporation's stock is publicly traded, by each shareholder owning or holding more than five percent (5%) of the outstanding stock in said corporation; if a limited liability company, by each manager and by each member owning or holding more than a five percent (5%) membership interest; if an entity is made up of one or more sub-entities, then the foregoing information shall be provided for each sub-entity. It shall also include the business manager or other person principally in charge of the operation of the business.

BODYWORK ESTABLISHMENT means any commercial, fixed place of business where any person, firm, association, or corporation advertises, offers, engages in or carries on, or permits to be offered, engaged in or carried on, bodywork services to patrons in exchange for compensation, excluding home based bodywork providers.

BODYWORK OR BODYWORK SERVICES means any method of applying pressure on or friction against, or stroking, kneading, rubbing, tapping, pounding, vibrating, touching or stimulating, the

external parts of the body, by another individual, with the hands, any body part, or with the aid of any mechanical or electrical apparatus or appliances, with or without such supplementary aids as rubbing alcohol, liniments, antiseptics, oils, powders, creams, lotions, ointments or similar preparations, for compensation. The definition of bodywork for purposes of this Chapter is intentionally not the same and is broader than the definition of massage in the Act, and is intended to cover massage, bodywork services provided by bodywork practitioners and similar services that fit the definition, regardless of what the services or the person providing the services is called, unless expressly excluded by this Chapter.

BODYWORK PROVIDER means any person who provides bodywork services, including massage therapists licensed under the Act.

COMPENSATION means the payment, loan, advance, donation, contribution, deposit, or gift of money or anything of value.

CONVICTION means a plea of guilty or *nolo contendere*, finding of guilty, stipulation to such a finding, jury verdict or entry of judgment by sentencing of any crime, including, but not limited to, convictions, preceding sentences of supervision, conditional discharge or first offender probation under the laws of any jurisdiction of the United States.

EMPLOYEE means any person over eighteen (18) years of age who renders any service in connection with operation of a bodywork establishment and receives compensation from the owner or operation of the establishment or from its patrons.

LICENSEE means the owner and/or operator of a bodywork establishment.

MASSAGE OR MASSAGE SERVICES OR MASSAGE THERAPY means, as provided in the Act, a system of structured palpation or movement of the soft tissue of the body. The system may include, but is not limited to, techniques such as effleurage or stroking and gliding, petrissage or kneading, tapotement or percussion, friction, vibration, compression, and stretching activities as they pertain to massage therapy. These techniques may be applied by a licensed massage therapist with or without the aid of lubricants, salt or herbal preparations, hydromassage, thermal massage, or a massage device that mimics or enhances the actions possible by human hands. The purpose of the practice of massage, as licensed under this ordinance, is to enhance the general health and well-being of the mind and body of the patron. "Massage" does not include the diagnosis of a specific pathology. "Massage" does not include those acts of physical therapy or therapeutic or corrective measures that are permitted and licensed by the Illinois Occupational Therapy Practices Act, 225 ILCS 75/1, *et. seq.*; the Illinois Physical Therapy Act, 225 ILCS 90/1, *et. seq.*; the Illinois Medical Practice Act, 225 ILCS 60/1 *et. seq.*; or the Illinois Naprapathic Practices Act, 225 ILCS 63/1 *et. seq.*;

MASSAGE THERAPIST means any person who, for any consideration whatsoever, engages in the practice of massage or bodywork services as defined in this Chapter, and who holds a valid license from the Illinois Department of Finance and Professional Regulation.

OWNER means an individual, if a sole proprietorship, or any of the following individuals who have a five percent (5%) or more interest in a business and/or are entitled to share in five percent (5%) or more of the profits of the business, including, but not necessarily limited to, general partners, shareholders and members, and including the individuals who have any ownership interest in any

partnership, corporation, LLC or other entity that is a partner, member or shareholder of the entity in which name a business is conducted. An owner is intended to mean individuals, only, and if a business is owned by another entity, the owners for that business, for purposes of this Chapter, mean the ultimate individuals who are the owners; if a business has successive entities in ownership, the owners for purposes of this chapter shall be the individuals at the end of the chain of ownership.

PATRON means any person who receives massage or bodywork services under such circumstances that are reasonably expected that he or she would pay money or give any other form of compensation therefor.

PERMIT means the failure of any person to stop or prevent conduct from occurring where the person knows or by due diligence should have known that such conduct is occurring or is about to occur.

PERSON means any individual, partnership, firm, association, limited liability company, joint stock company, corporation or combination of individuals of whatever form or character.

RECOGNIZED SCHOOL means any school or educational institution licensed to do business as a school or educational institution in the state in which it is located, or any school recognized by or approved by or affiliated with the American Massage Therapy Association, the National Certification Board For Therapeutic Massage And Bodywork, or the Federation Of State Massage Therapy Boards, and which has for its purpose the teaching of the theory, method, profession, or work of massage, which school requires a resident course of study before the student shall be furnished with a diploma or certificate of graduation from such school or institution of learning following the successful completion of such course of study or learning.

SEXUAL OR GENITAL AREA means the male or female genitals, pubic area, anus, or perineum of any person, or the vulva or breasts of a female.

3-19-2: LICENSE REQUIRED.

No person shall advertise, offer, engage in, conduct or carry on or permit to be advertised, offered, engaged in, conducted or carried on, bodywork services in any establishment, or provide bodywork services in return for compensation in any establishment in the City without having first obtained a Bodywork Establishment License issued by the City pursuant to the provisions of this Chapter for each and every premises used for conducting or providing bodywork services for compensation, with the exception of the following:

A. Physicians, surgeons, chiropractors, osteopaths, podiatrists, naprapaths, occupational therapists or physical therapists who are duly licensed to practice their respective professions pursuant to the Illinois Occupational Therapy Practices Act, 225 ILCS 75/1, *et. seq.*; the Illinois Physical Therapy Act, 225 ILCS 90/1, *et. seq.*; the Medical Practice Act, 225 ILCS 60/1 *et. seq.*; or the Illinois Naprapathic Practices Act, 225 ILCS 63/1 *et. seq.* and the licensed massage therapists, state-licensed physician assistants, practical nurses and registered nurses acting under their supervision;

B. Athletic trainers for any athletic program of a private or public school, college or university or for any athletic team regularly organized and engaging in competition;

C. Barbers, estheticians and cosmetologists who are duly licensed under the laws of Illinois, except that this exemption shall apply solely to the massaging of the neck, back, face, scalp, hair, hands and feet of the patron for cosmetic or beautifying purposes, and provided that these services are provided to patrons who are fully clothed;

D. Hospitals, nursing homes, assisted living facilities, home health agencies, hospice programs and other such programs defined and licensed by pursuant to Chapter 210 of the Illinois Compiled Statutes;

E. Bodywork provided by massage therapy students enrolled in a recognized school during the course of clinical externships, practicums or community services, provided that such bodywork services are part of the curricular requirements of the recognized school and for which no compensation is received;

F. Home based bodywork practices operated by a licensed massage therapist, providing that the individual is in compliance with the City Development and Zoning Codes pertaining to home occupations; and

G. Bodywork services offered or conducted by a licensed massage therapist at a patron's residence or business, provided that such services are performed in accordance with this Chapter.

Any person who claims an exemption pursuant to this section must establish by clear and convincing evidence that such exemption applies.

3-19-3: APPLICATION REQUIREMENTS

A. Every applicant for a license to maintain, operate, or conduct a bodyworks establishment shall file an application with the City Manager or his or her designee on a form provided by the City.

The City Manager or his or her designee shall within five days of the receipt of an application for a Bodywork Establishment License, forward copies of such application to the Building Inspections and Code Enforcement Department, the Fire Department, and the Police Department. These departments shall, within 30 days after receipt of a copy of the application, review and process the application information, as is appropriate relative to each respective department, and make written recommendations to the City Manager concerning compliance with the codes, laws and ordinances that said departments administer.

Within 30 days of receipt of the recommendations of the aforesaid departments, the City Manager shall determine whether to grant, deny, or hold the application for further investigation, and shall notify the applicant of such determination. The period of such additional investigation shall not exceed an additional 30 days unless otherwise agreed to by the applicant. Upon the conclusion of such additional investigation, if any, the City Manager shall advise the applicant in writing whether the application is granted or denied.

Whenever an application is denied, or held for further investigation, City Manager shall advise the applicant in writing of the reasons for such action.

The failure or refusal of the applicant to promptly give any information relevant to the investigation of the application, or the submission of false, misleading or incomplete information on the application, or the refusal or failure of applicant to appear at any reasonable time and place for examination under oath regarding said application, or the refusal of applicant, to submit to or cooperate with any inspection required under this Code, shall be grounds for denial of the application.

B. An application shall be filed for every bodywork establishment in the City that is required to obtain such a license in the form provided by the City made under oath with the payment of a nonrefundable annual license fee, as set forth in section 3-19-5 of this Chapter.

(a) Business. Where the applicant is a business entity, the application shall include the following information and documentation:

- i. The name of the business and all assumed names under which the business is to be conducted.
- ii. The federal employer identification number (FEIN) and the State of Illinois business tax number (IBT) of the business.
- iii. The type of entity, e.g. sole proprietorship, partnership, corporation, LLC, etc.
- iv. A copy of the records that establish the current the current ownership of any interest in the business of five percent (5%) or greater (such as partners, shareholders, members, and if the legal owner of the business is an entity, a copy of the records that establish the individual owners of the ownership entity, and so on until the records establishing the individual owners at the end of the chain of ownership are established).
- v. A copy of the business records that establish the persons with current management authority (such as officers, members, managers, general partners, etc.) and supervisory authority.
- vi. Proof that the business and all underlying entities with ownership interest of five percent (5%) or more is authorized to do business in the State of Illinois and is in good standing with the State of Illinois and in any other state or country in which the business is chartered.
- vii. Street addresses and names of any businesses owned or operated within the last five (5) years by (a) any business identified pursuant to subsection B(a)(i) of this section or (b) any of the owners of the business for which the application is being filed identified pursuant to subsection B(a)(iv).
- viii. A description of the services to be provided on the premises and whether any bodywork services provided or to be provided as defined in this chapter are a primary or ancillary activity that will take place on the premises. Bodywork services are the primary business if fifty percent (50%) or greater of the revenue generated from sales of service or products on the premises are derived from

bodywork services.

- ix. All telephone numbers, websites and internet addresses of the business and sample copy of the advertising of the bodywork services being provided, if the business is already in operation.
- x. A statement whether the applicant or any affiliated or predecessor business has ever had a business license of any kind denied, suspended or revoked and the reasons therefor and the business activity or occupation of the applicant subsequent to each suspension, revocation or denial.

(b) Premises. The application shall include the following information and documentation for the premises for which a bodywork license is sought:

- i. The street address, mailing address (if different) and all telephone numbers for the premises where the bodywork services are or will be conducted.
- ii. If the premises are leased:
 - 1. A copy of the lease, and any subleases, assignments and acceptances of such subleases or assignments in effect.
 - 2. The name, address and phone number of the owner of the premises.
 - 3. The name, address and phone number of the tenant of the premises, if the tenant is other than the applicant or the business that is or will be operating in the premises in which bodywork services will be provided.
 - 4. The name, address and phone number of the manager or supervisor of the premises, if other than the owner of the premises in which the bodywork services will be provided.
 - 5. Signed authorization by the owner, manager and/or tenant of the premises for the application to be filed, acknowledging that the owner, manager and/or tenant has a copy of the application to be filed, has read the contents of it and agrees with the representations to be made by the owner and/or landlord.
- iii. A drawing or floor plan of the premises designating each room by its purpose and the activity that will take place in each room.

(c) Business Owners and Supervisors: The applications shall include the following information and documentation of the business Owners, and all directors, officers, managers and persons with supervisory authority:

- i. Name, gender, residential address and phone number(s), facsimile number(s), e-mail address(es), and other contact information.
- ii. Date of birth and driver's license or State identification number.

- iii. The previous two (2) residential addresses.
 - iv. Photo identification issued by the federal or state government, or a subdivision or agency thereof.
 - v. A complete list of any aliases.
 - vi. Business, occupation, and employment history for the past three (3) years.
 - vii. A statement whether the owners or any directors, officers, managers or persons with supervisory authority have ever owned, been involved with or worked for a business that has had a business license of any kind denied, suspended or revoked, and the reasons therefor.
 - viii. A statement whether the owner or any director, officer, manager, person with supervisory authority has ever been convicted of a crime, other than petty or misdemeanor traffic violations, including the dates of convictions, nature of the crimes and place convicted, including, but not limited to: a) any felony; and b) any misdemeanor, or local ordinance or code violation an essential element of which is: 1) dishonesty, 2) illicit drugs, 3) sexual offenses as defined in 720 Illinois Compiled Statutes 5/11-10 *et. seq.*, 4) the use of violence or force, or that is directly related to the practice of the massage or bodywork or operation of a bodywork establishment.
 - ix. Proof that the owners and any directors, officers, managers or persons with supervisory authority are at least eighteen (18) years of age.
 - x. Signed authorization for the police to conduct criminal background checks and take fingerprints for all owners, managers, and persons with supervisory authority. If the applicant can produce proof of a current massage therapy license by the State of Illinois for any owner or employee, then the background check and fingerprints are not required for such licensed individual.
 - xi. The name and address of any other business currently owned or operated by any owner, director, officer, manager or person with supervisory authority.
- (d) Business Employees and Agents: The applications shall include the following information and documentation of the employees and independent contractors or agents that have been or are intended to be employed to provide massage or bodywork services:
- i. The names, residential addresses and phone numbers.
 - ii. Photo identification issued by the federal or state government, or a subdivision or agency thereof.
 - iii. A copy of the massage license issued by the State of Illinois, or a copy of the certification or other written documentation or proof of exemption from

licensing pursuant to section 25 of the Act.

- iv. A description of the type of bodywork approach or modality that will be practiced by each employee and each independent contractor or agent who is or will be performing bodywork in the premises.
- v. A statement whether any employee, independent contractor, or agent has ever been convicted of a crime, other than petty or misdemeanor traffic violations, including the date of conviction, nature of the crimes and place convicted, including, but not limited to: a) any felony; and b) any misdemeanor, or local ordinance or code violation an essential element of which is: 1) dishonesty, 2) illicit drugs, 3) sexual offenses as defined in 720 Illinois Compiled Statutes 5/11-10 *et. seq.*, 4) the use of violence or force, or that is directly related to the practice of the massage or bodywork or operation of a bodywork establishment.
- vi. Signed authorization for the police to conduct criminal background checks and take fingerprints. If the applicant can produce proof of a current massage therapy license by the State of Illinois for any employee, independent contractor or agent, then the criminal background check and fingerprints are not required for such licensed individual.

If a change in any information required under this section occurs at any time during a license period, the licensee shall file a statement, executed in the same manner as the application, indicating the nature and effective date of the change. The supplemental statement shall be filed within ten (10) days after the change takes effect.

3-19-4: ISSUANCE OF LICENSE

No license shall be issued under this Chapter if the City shall find:

- A. That the operation of the bodywork establishment, as proposed by the applicant, would not comply with the applicable laws of the State of Illinois and the City of Pekin, including, but not limited to this Chapter and the planning, housing, building, zoning and fire codes of the City of Pekin;
- B. That the applicant and/or any other person who will be directly or indirectly engaged in the ownership, management, or operation of a bodywork establishment has been convicted of or pled guilty to:
 - (a) A felony that occurred within five (5) years prior to the date of application, or of any misdemeanor, an essential element of which is: 1) dishonesty, 2) illicit drugs, 3) sexual offenses as defined in 720 Illinois Compiled Statutes 5/11-1 *et. seq.*, 4) the use of violence or force, or that is directly related to the practice of the massage or bodywork or operation of a bodywork establishment.
 - (b) An offense involving sexual misconduct with children.

(c) Prostitution, soliciting for a prostitute, pimping or other offenses opposed to decency and morality.

(d) A violation of any provision of this Chapter;

C. That the applicant has knowingly made false, misleading or fraudulent statements of fact in the license application or in any document required by the City in conjunction with the license application or has knowingly withheld material information; or

D. That the operation of the bodywork establishment as proposed by the applicant would violate the provisions of this Chapter.

3-19-5: LICENSE TERM, FEES, AND RENEWAL

A. The term for licenses issued under this Chapter is for one year beginning July 1 and ending on June 30.

B. All license fees shall be paid at the time application is made. All applicable license fees and other required fees, including costs of fingerprinting, shall be paid prior to the issuance of any license.

C. The initial license application fee for a bodywork establishment shall be as follows:

(a) \$250.00 for establishments for which bodywork is the primary service being provided.

(b) \$100.00 for establishments for which bodywork is not the primary service being provided.

(c) The actual cost of fingerprinting and backgrounds checks (except that licensed massage therapists shall be excluded from this requirement due to fingerprinting done at the State as a condition of the state license).

D. The annual license renewal fee for a bodywork establishment shall be as follows:

(a) \$100.00 for establishments for which bodywork is the primary service being provided.

(b) \$50.00 for establishments for which bodywork is not the primary service being provided.

E. Separate License for Each Premises: Licenses shall apply only to the premises described in the application, and the license issued thereon, and only one location shall be so described in each license.

3-19-6: DISPLAY AND TRANSFER OF LICENSE

Every licensee shall display a valid license issued pursuant to this Chapter in a conspicuous place within the bodywork establishment so that the same may be readily seen by patrons entering the premises. No license issued pursuant to this Chapter shall be transferable.

3-19-7: LICENSE NOT TRANSFERRABLE

A. A license shall be a purely personal privilege, effective for a period not to exceed one year after issuance unless sooner revoked as provided in this chapter, and shall not constitute a property interest. No bodywork establishment license is transferable, separate or divisible, and such authority as license confers shall be conferred only on the licensee named therein.

B. Upon the sale, transfer or relocation of a bodywork establishment, the license therefor shall become immediately null and void, and a new license shall be required if a successor bodywork establishment is intended in the same location. Upon the death or incapacity of the licensee or any co-licensee of the bodywork establishment, any heir or beneficiary of a deceased licensee, or any guardian of an heir or beneficiary of a deceased licensee, may continue the business of the bodywork establishment for a reasonable period of time not to exceed sixty (60) days to allow for the approval of a new license.

3-19-8: SANITATION AND OPERATING REQUIREMENTS

A. No bodywork establishment shall receive a license or be operated, established or maintained unless the establishment shall comply with each of the following minimum sanitation and safety regulations:

- (a) Every portion of the bodywork establishment, including appliances and apparatus, shall be kept clean and operated in a sanitary condition.
- (b) All massage or bodywork tables, bathtubs, shower stalls, steam or bath areas, lavatories and floors shall have surfaces which may be readily disinfected, shall be in good repair and maintained in a clean and sanitary condition.
- (c) The premises shall have adequate equipment for disinfecting and sterilizing non-disposable instruments and materials used in administering massages or bodyworks. Such non-disposable instruments and materials shall be disinfected after use on each patron.
- (d) Toilet facilities shall be provided within the bodywork establishment and otherwise comply with occupancy requirements. Lavatories shall provide both hot and cold running water and shall be installed in the toilet room. Lavatories shall be provided with soap and a dispenser and with sanitary towels. Separate toilet and lavatory facilities shall be maintained for employees.

(e) Sheets, towels and other linens shall be in sufficient quantity to service each patron and shall be laundered after each use. Closed cabinets shall be provided and used for the storage of clean linens, towels and other materials used in administering massages. All soiled linens, towels and other materials shall be kept in properly covered containers or cabinets, which container or cabinets shall be kept separate from the clean storage area.

(f) The Director of Building Inspections and Code Enforcement, the Fire Chief and the Police Chief shall each certify that the proposed bodyworks establishment complies with all the requirements of the City Code with respect to the provisions that each respective department administers. Said certification shall be filed with the City Manager.

B. All licensees engaged in the business of bodywork establishments shall abide by the following operating requirements:

(a) **Supervision:** The premises of the bodywork establishment shall be supervised at all times when open for business. Any establishment providing bodywork services shall have at least one person who is a duly licensed massage therapist on the premises at all times while the establishment is open. The licensee shall personally supervise the business, or shall delegate such supervisory responsibility to a manager whose name is listed on the Bodywork Establishment License and shall not violate, or permit others to violate, any applicable provisions of this Chapter. The violation of any provision of this Chapter by any agent or employee of the licensee shall constitute a violation by the licensee.

(b) **Sanitary Conditions:** Every portion of the bodywork establishment, including appliances and apparatus, shall be kept clean and operated in a sanitary condition.

(c) **Employee Dress Code:** All employees, managers, persons with supervisory authority, massage therapists, bodywork providers, agents and independent contractors of the licensed establishment shall wear clean, nontransparent outer garments covering the sexual and genital areas while on the premises. Employees, managers, persons with supervisory authority, massage therapists, bodywork providers, agents, and independent contractors of the licensed establishment shall not disrobe, or offer or agree to disrobe, either wholly while in the presence of an individual receiving bodywork services. Any such failure to be or remain clothed, or offer or agreement to disrobe, is a violation of this Chapter for which the licensee is strictly liable for purposes of license revocation and suspension.

(d) **Minors:** Persons under the age of eighteen (18) may patronize the establishment only with the presence or written consent of their parent or legal guardian.

(e) **Alcoholic Beverages Prohibited:** No person shall sell, give, dispense, provide, keep, possess or consume, or cause to be sold, given, dispensed, provided, kept, possessed or consumed, any alcoholic beverage on the premises of any bodywork establishment without a valid liquor license, and no liquor shall be sold, offered or consumed in the rooms in which bodywork services are performed unless the room is open to the public. No licensee, manager or person in charge of a bodywork establishment shall permit a person impaired by intoxicating liquor or drugs to enter or remain in a bodywork establishment, or to provide or receive bodywork services.

(f) Solicitations Prohibited:

1. No bodywork establishment or person in connection therewith shall place, publish or distribute, or cause to be placed, published or distributed, any advertisement, picture, or statement in any manner and in any medium of advertisement which is known to be false, deceptive or misleading in order to induce any person to purchase or utilize any bodywork services, or which reasonably appears to suggest or imply any sexual activity in connection with bodywork or other services or which appear on any adult website or website or other platform that is known to advertise pornographic, sexual or similar services or products.
2. No bodywork establishment shall allow its employees, agents and independent contractors to touch, or offer or agree to touch, the sexual or genital area of any person while on its premises and any such touching, offer or agreement is a violation of this Chapter for which the licensee is strictly liable for purposes of license revocation and suspension; provided, however, that clinical massage therapy for post-mastectomy scar tissue, including myofascial release therapy, or of therapeutic treatment of breast tissue and muscles for pre-and post- surgical mastectomy, lumpectomy, or breast reconstruction, clinical perineal massage therapy for pregnant women to ease the pain of childbirth; or clinical lower abdominal massage therapy to relieve menstruation related pain are not prohibited.
3. Every bodywork establishment shall provide prospective customers and patrons with written notice stating:

“State law prohibits soliciting another for the purpose of a sexual act. Solicitation can be punishable as a Class 4 felony, subjecting an offender to fines and imprisonment, and impoundment of any vehicle used by the offender to commit the offense. We immediately report all offers or requests to buy sexual services to law enforcement.”

4. Every bodywork establishment shall post, in a conspicuous location accessible to all employees and independent contractors, written notice stating:

“State law prohibits soliciting another for the purpose of a sexual act. Solicitation can be punishable as a Class 4 felony, subjecting an offender to fines and imprisonment, and impoundment of any vehicle used by the offender to commit the offense. You can report all offers or requests to buy sexual services to law enforcement by contacting the Pekin Police Department at (309) 494-8370 or by calling 911.”

(g) Hours of Operation: No portion of any business premises used in any way for or by a bodywork establishment shall be kept open for any purpose between the hours of ten o'clock (10:00) P.M. and six o'clock (6:00) A.M. of the following day.

(h) Residence Prohibited: No one shall reside in the bodywork establishment, and no

one shall be allowed to remain overnight in the bodywork establishment premises. This prohibition is not intended to prohibit anyone from living in a separate portion of a commercial building that is zoned and authorized for residential use or from conducting bodywork services out of private residential property that is zoned for residential use and is being used in compliance with zoning laws.

(i) **Visibility:** All bodywork establishments are required to have and maintain clear glass, which is not painted over, darkened or blocked by any cloth or obstruction at the entrance to such establishment so that the front area where patrons are greeted is clearly visible from the outside.

(j) **Business Records:** All licensees shall maintain, as a business record of the licensed bodywork establishment, a record of (i) the date and time of all bodywork services at the premises; (ii) the person giving such services, (iii) the amounts received for such services. The record of the date, time and service provider must be made before services are initiated and the record of the amount received must be made at the time the payment is made. Such a record for the past year's services shall be available at the premises, in a format that can be inspected at any reasonable time upon request by the City Manager or his or her designee; provided that names and personal information regarding patrons may be excluded or redacted.

3-19-9: EMPLOYEES

A. Bodywork establishments licensed pursuant to this Chapter may not employ or contract with any person to perform massage or bodywork services who does not have either:

(a) A current, valid license issued by the Illinois Department of Financial and Professional Regulation as required by the Act; or

(b) Written proof of exemption from State licensing requirements, pursuant to 225 ILCS 57/25.

B. The licensee shall report to the City Manager upon receiving actual or constructive notice that a massage therapist has been disciplined or subject to investigation, or had their license suspended or revoked by the Illinois Department of Financial and Professional Regulation.

C. Each bodywork establishment shall maintain a current listing of all massage therapists and bodywork providers who perform massage or bodywork services at the site of the establishment and (i) proof of their valid and current Illinois licensure in the form of a copy of the massage therapist license issued by the Illinois Department of Financial and Professional Regulation or proof of exemption from said license and (ii) a copy of a state-issued photo identification for each massage therapist licensee. The licensee must allow inspection of such records at any reasonable time upon request by the City.

D. No licensee may allow a person other than a massage therapist or bodywork provider, as

defined in this Chapter, to perform massage therapy or bodywork at the licensed establishment, and no student or other person who is not a massage therapist or bodywork provider, as defined in this Chapter, may be permitted in a bodywork therapy room with a patron of the bodywork establishment, except where a massage therapist is present in the room at all times.

E. Persons under the age of eighteen (18) may be employed by the bodywork establishment in positions that do not require physical contact with the patrons, including, but not limited to administrative, clerical, janitorial or maintenance positions.

3-19-10: INSPECTIONS.

The Police Department, Building Inspections and Code Enforcement Department, and/or Fire Department shall from time to time, and at least annually, make an inspection of each bodywork establishment granted a license under the provisions of this Chapter for the purposes of determining that the provisions of this Chapter are complied with. Such inspections shall be made at reasonable times and in a reasonable manner. As a condition of issuance of such license, the bodywork establishment consents to walk-through inspections by authorized City employees and the Police Department, without notice, at any time during business hours. It shall be unlawful for any licensee to fail to allow such inspection officer access to the premises or to hinder such officer in any manner.

3-19-11: REVOCATION OR SUSPENSION OF LICENSE

A. Any license issued pursuant to this Chapter may be revoked or suspended by the City Manager after a hearing for good cause or in any case of a violation of any of the provisions of this Chapter or of any criminal statute of the State of Illinois by the licensee or by any employee, partner, agent or independent contractor of the licensee while at the bodywork establishment. For purposes of revocation or suspension of a Bodywork Establishment License, the licensee shall be strictly liable for such violations, regardless of actual or constructive knowledge. It shall also be cause for revocation or suspension that the applicant has made a false statement on an application for a license under this Chapter or that the licensee shall have violated any provisions of this Code or any of the statutes of the state or that the licensee refused to permit any duly authorized police officer or inspector of the City and/or the county to inspect the premises or the operations therein. Such license may also be revoked or suspended by the City Manager, after hearing upon the recommendations of the Director of Building Inspections and Code Enforcement and/or Fire Chief that such business is being managed, conducted, or maintained without regard for the public health or health of patrons or customers or without due regard to proper sanitation or hygiene.

B. Any violation of this Chapter by any employee, partner, agent or independent contractor of the licensee shall be cause for suspension of the license for not more than thirty (30) days in the first instance. Any subsequent violation of this Chapter by any employee, partner, agent or

independent contractor of the licensee shall be cause for suspension or revocation of the license.

C. The City Manager, before revoking or suspending any license, shall give the licensee at least ten days' written notice of the charges against the licensee and the opportunity for a hearing before the City Manager, at which time the licensee may present evidence bearing upon the question. In such cases, the charges shall be specific and in writing.

D. When any license shall have been revoked for any cause, no license under this Chapter shall be granted to such licensee for the period of two (2) years thereafter for the conduct of a bodywork establishment in the premises described in such revoked license. In addition, any bodywork establishment license for any other premises in the City with respect to the licensee whose license was revoked for cause may also be suspended or revoked. Such prohibition, revocation or suspension shall apply also to the spouse, business partner or any other person who holds more than a five (5) percent ownership interest in that licensee.

3-19-12: PUBLIC NUISANCE

Any building used as a bodywork establishment in violation of this Chapter with the intentional knowing, reckless, or negligent permission of the owner thereof, or the agent of the owner managing the building, together with all fixtures and other property used in violation of this Chapter are hereby declared to be a nuisance.

3-19-13: PENALTY

Any violation of any of the provisions of this Chapter shall be punishable by a fine of not less than one hundred dollars (\$100.00) nor more than one thousand dollars (\$1,000.00) \$1,000.00 for each violation. Each day on which a violation continues shall constitute a separate violation.

Section 3. Title 3, Chapter 6, Section 1 of the City of Pekin, Illinois, Municipal Code is hereby amended as follows (additions indicated by underline, deletions by ~~strike through~~):

3-6-1: **DEFINITIONS; CONSTRUCTION OF TERMS:** Any reference in this Chapter to the masculine shall include the feminine, and any reference to the singular shall include the plural. For the purposes of this Chapter, measurements shall be made in a straight line, without regard to intervening structures or objects, from the property line of the adult use to the nearest property line of another adult use, school, place of worship or district zoned for residential use. For the purpose of this Chapter, the following words and phrases shall have the meaning respectively prescribed to them by this Section:

ADULT BOOK STORES: An establishment having as a substantial portion of its stock in trade, books, magazines, films for sale or viewing on the premises by use of motion picture devices or any other coin-operated means, and other periodicals which are distinguished or characterized by their emphasis on matter depicting, describing or relating to "specified sexual activities", or "specified anatomical areas" or an established with a segment or section devoted to the sale or display of such material.

ADULT ENTERTAINMENT CABARET: A public or private establishment, charging a fee for admission or member ship, and/or licensed to serve food and/or alcoholic beverages, which features entertainers, dancers, waitresses, waiters, or any other employees acting in such a way as to display, depict, describe, or relate to specified sexual activities or specified anatomical areas for observations by patrons therein.

ADULT MINI MOTION PICTURE THEATER: An enclosed building with a capacity for less than fifty (50) persons, used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas" for observation by patrons therein.

BODY SHOP or MODEL STUDIO: Any public or private establishment which describes itself as a body shop or model studio or where, for any form of consideration or gratuity, figure models who display "specified anatomical areas" are provided to be observed, sketched, drawn, painted, sculptured, photographed or similarly depicted by persons paying such consideration or gratuity, or where, for any form of consideration or gratuity, nude or semi-nude dancing, readings, counseling sessions, body painting and other activities that present materials distinguished or characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas" are provided for observation by or communication to persons paying such consideration or gratuity.

BUILDING STRUCTURE: Any structure or group of structures housing two (2) or more businesses which share a common entry, exit, wall or frontage wall, including but not limited to, shopping centers, shopping malls, shopping plazas or shopping squares.

~~MASSAGE: Any method of pressure on or friction against or stroking, kneading, rubbing, tapping, pounding, vibrating, or stimulating of the external soft parts of the body with the hands or other parts of the human body or with the aid of any mechanical or electrical apparatus or appliance with or without such supplementary aids as rubbing alcohol, liniments or other similar preparations commonly used in this practice.~~

~~MASSAGE ESTABLISHMENT: Any establishment having fixed place of business where any person, firm, association or corporation engages in, or carries on, or permits to be engaged in or carried on, any or the activities mentioned in the definition hereof "massage".~~

NUDITY: The showing of the human male or female genitals, pubic area, or cleavage of the human buttocks with less than a fully opaque covering, the showing of the female breast with less than a fully opaque covering of any part of the nipple, or the showing of the covered male genitals in a discernibly turgid state.

PERSON: An individual, public or private corporation, government, partnership or unincorporated association.

SPECIFIED ANATOMICAL AREAS: Any of the following conditions:

- A. Less than completely and opaquely covered:
 - 1. Human genitals, pubic region or pubic hair;
 - 2. Cleavage of the human buttock; and
 - 3. Female breast with less than a fully opaque covering of any part of the nipple.
- B. Human male genitals in a discernibly turgid state, even if completely covered.

SPECIFIED SEXUAL ACTIVITIES: Any of the following conditions:

- A. Human genitals in a state of sexual stimulation or arousal.
- B. Acts or representations of acts of human masturbation, sexual intercourse or sodomy, bestiality, oral copulation or flagellation.
- C. Fondling or erotic touching of human genitals, pubic region, buttock or female breast.
- D. Excretory functions as part of or in connection with any activities set forth in A through C above.

Section 4. Title 3, Chapter 6, Section 2 of the City of Pekin, Illinois, Municipal Code is hereby amended as follows (additions indicated by underline, deletions by ~~striketrough~~):

3-6-2: **ADULT USES ENUMERATED:** The following shall be considered adult uses for the purpose of this Chapter:

- A. Adult book store;
- B. Adult motion picture theater;
- C. Adult mini motion picture theater;
- D. Adult entertainment cabaret;

~~E. —~~ Massage establishment;

~~FE.~~ Body shop or model studio.

Section 5. Title 3, Chapter 6, Section 3 of the City of Pekin, Illinois, Municipal Code is hereby amended as follows (additions indicated by underline, deletions by ~~striketrough~~):

3-6-3: LICENSE REQUIRED; FILING OF APPLICATION; FILING FEE:

- A. It shall be unlawful for any person to engage in, conduct or carry on or to permit to be engaged in, conducted or carried on, in or upon any premises in the City the operation of an adult use as herein defined, without first having obtained a separate license for such adult use from the Mayor of the City.
- B. Every applicant for a license to maintain, operate or conduct an adult use shall file an application in duplicate under oath with the Mayor upon a form provided by the City Clerk and pay a non-refundable filing fee of six hundred dollars (\$600.00) to the City Clerk, who shall issue a receipt which shall be attached to the application filed with the Mayor.
- C. Within ten (10) days after receiving the application, the Mayor shall notify the applicant that his application is granted, denied or held for further investigation. Such additional investigation shall not exceed an additional thirty (30) days unless otherwise agreed to by the applicant. Upon the conclusion of such additional investigation, the Mayor shall advise the applicant in writing whether the application is granted or denied.
- D. Whenever an application is denied or held for further investigation, the Mayor shall advise the applicant in writing of the reasons for such action.
- E. Failure or refusal of the applicant to give any information relevant to the investigation of the application or his or her refusal or failure to appear at any reasonable time and place for examination under oath regarding said application or his or her refusal to submit to or cooperate with any inspection or investigation required by this Chapter shall constitute an admission by the applicant that he or she is ineligible for such permit and shall be grounds for denial thereof by the Mayor.
- ~~F. — Beginning January 1, 2004, Sections 3-6-3 through 3-6-9 will no longer apply to the conduct or operation of a Massage Establishment. From that date, persons engaged in the provision of massage for compensation must obtain a license pursuant to the Massage Licensing Act from the Department of Professional Regulation. (Ord. No. 2403-12-13-04)~~

Section 6. This Ordinance is hereby ordered to be published in pamphlet form by the City Clerk and said Clerk is ordered to keep at least three (3) copies hereof available for public inspection in the future and in accordance with the Illinois Municipal Code.

Section 7. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 8. This Ordinance shall be in full force and effect from and after its passage, approval and ten (10) day period of publication in the manner provided by law.

PASSED AND APPROVED at the regular meeting of the City Council of the City of Pekin, this _____ day of _____, 20____; and upon roll call the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED this _____ day of _____, 20____

Mayor

ATTEST:

City Clerk

CERTIFICATE

THE UNDERSIGNED CERTIFIES THAT SHE IS THE CITY CLERK FOR THE CITY OF PEKIN, ILLINOIS, AND THAT THE CITY COUNCIL AT A REGULARLY CONSTITUTED MEETING OF SAID CITY COUNCIL OF THE CITY OF PEKIN ON THE _____ DAY OF _____, 20____ ADOPTED ORDINANCE NO. _____ A TRUE AND CORRECT COPY OF WHICH IS CONTAINED IN THIS PAMPHLET

GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____, 20____.

(SEAL)

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: June 24, 2019

To: Council Members

From: John Lebegue, Building & Inspections

Sponsors:

AGENDA ITEM: Site Plan Review Approval for Installation of U-Haul Exterior Storage Units at 2909 Court Street

ACTION REQUESTED: Recommendation from the Pekin Plan Commission to the City of Pekin City Council for Site Plan approval for the installation of U-Haul exterior storage units at 2909 Court Street.

DESCRIPTION: Application #1: Conduct a Site Plan Review of a request by Amerco Real Estate Company, U-Haul for the installation of exterior storage units at certain property located at 2909 Court Street with a Legal Description of SEC 7 T24N R4W Pekin Commercial Park Subd. Lot 2 (Exc. SE Tract) all Lots 3-4 & 5 NW ¼ 8.537 AC in Tazewell County, Illinois, with the following P.I.N.# 11-11-07-101-008.

A request has been made by Amerco Real Estate Company, representing U-Haul, for Site Plan Review for the installation of sustainable, modular self-storage units in a designated area on the property at 2909 Court Street. The Pekin Plan Commission previously considered and recommended approval of a petition for Special Use for Open Front Storage for the purpose of storing and displaying U-Haul rental trucks, trailers and other moving equipment on designated areas of the parking lot and Site Plan approval at the November 14, 2019 meeting. On the Site Plan that was previously submitted to, and approved by the Plan Commission, there existed 7,800 square feet of proposed exterior storage at the southwest corner of the parking lot, but U-Haul now desires to locate additional, exterior self-storage units made up of recycled U-Haul truck bodies converted into storage units at the southeast corner of the property and also propose the siting of two, 2,000 square foot storage buildings at the southeast corner of the property.

PROPERTY INFORMATION

Relevant Zoning Code Section: Section 9-10-14: Retail cold storage establishments constitute a permitted use in the B-3, General Business District.

Property Address: 2909 Court Street

Current Zoning Classification: B-3, General Business District

Current Use: Mercantile

ANALYSIS AND DISCUSSION

Upon review of the submitted revised Site Plan, dated 01/25/2019, staff finds that traffic circulation to and around the proposed exterior storage units does not create conflicts with parking areas or create hazards to pedestrians. Given the large area of the site at 2909 Court Street, the proposed installation of the proposed self-storage units would not reduce the number of parking spaces to such an extent that the property would not possess the required number of parking spaces for the uses being conducted on the property. Furthermore, the spacing of the proposed storage units conforms to the requirements of the 2015 International Building Code and given that the units are of metal construction, the proposed storage units are of a fire resistant construction. As detailed on the material submitted by the applicant, the proposed exterior storage units would be constructed of truck bodies which are lined up on, and properly secured to the ground, have siding applied, painted and imaged, finishing the conversion from a truck box to a quality, self-storage unit.

Upon consideration of the request for Site Plan Review, members of the Pekin Plan Commission asked the applicant, Mike Fancher, representing U-Haul Illinois, why the installation of exterior, self-storage units was not detailed on the previously approved Site Plan and how many exterior storage units were being planned for the property at 2909 Court Street. In response to the questions of the Plan Commission, Mr. Fancher explained that during the initial Site Plan review and consideration of the petition for Special Use for the open storage of U-Haul trucks, trailers and equipment, they were not certain that they would include the installation of exterior, self-storage units at the exterior of the property in an area of the parking lot, but given the large size of the site and a surplus of parking spaces, U-Haul determined that the installation of exterior self-storage units was an aspect they wanted to include at the property at 2909 Court Street. Mr. Fancher further explained that there would be 47 exterior, recycled truck body, self-storage units and two, 2,000 square foot buildings and that that would be all that U-Haul planned for the property at 2909 Court Street. The members of the Plan Commission concurred that installation of the exterior, self-storage units is a reasonable and proper use to be conducted at the property at 2909 Court Street, and by a vote of 6 to 1 (Commissioner Amy Wilson voting Nay) the members of the Plan Commission recommended Site Plan approval.

FINANCIAL IMPACT: N/A

NEIGHBORHOOD CONCERNS: No neighborhood concerns were expressed by any adjoining property owners.

IMPACT IF APPROVED: U-Haul would have the ability to expand the self-storage aspect of their use to designated areas of the parking lot, through the installation of recycled U-Haul truck bodies that will be converted and repurposed into self-storage units.

IMPACT IF DENIED: U-Haul would only be allowed to install the exterior self-storage units in the parking lot of the property at 2909 Court Street and would have to conform to the previously approved Site Plan and conduct the self-storage use on the interior of the building.

ALTERNATIVES: <Insert Alternatives>

RELATED TO EFFICIENCY STUDY: <Efficiency Study>

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check ✓ no more than 2 boxes.]

A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.

A Safe Community. To protect community life and property by providing effective, principled police and fire services.

A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.

A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.

An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

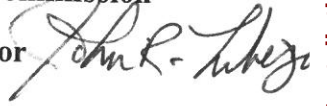
Mark A. Rothert

Mark A. Rothert, City Manager

6/19/2019

Date:

MEMORANDUM

TO: William Craig, Chairman and Members of the City of Pekin Plan Commission
FROM: John R. Lebegue, Building Inspections / Development Director 
DATE: June 5, 2019
RE: Site Plan Review for

SUMMARY AND BACKGROUND OF SUBJECT MATTER

A request has been made by Amerco Real Estate Company, representing U-Haul, for Site Plan Review for the siting of sustainable modular self-storage units in a designated area on the property at 2909 Court Street. The Pekin Plan Commission previously considered and recommended approval of a petition for Special Use for Open Front Storage for the purpose of storing and displaying U-Haul rental trucks, trailers and other moving equipment on designated areas of the parking lot and Site Plan approval at the November 14, 2019 meeting. On the Site Plan that was previously submitted to, and approved by the Plan Commission, there existed 7,800 square feet of proposed exterior storage at the southwest corner of the parking lot, but U-Haul now desires to locate additional, exterior self-storage units made up of recycled U-Haul truck bodies converted into storage units at the southeast corner of the property and also propose the siting of two, 2,000 square foot storage buildings at the southeast corner of the property.

PROPERTY INFORMATION

Relevant Zoning Code Section: Section 9-10-14: While retail cold storage establishments constitute a permitted use in the B-3, General Business District, staff feels that some means of screening be provided to reduce the visual impact of the proposed exterior storage units. Site Plan Review

Property Address: 2909 Court Street

Current Zoning Classification: B-3, General Business District

Current Use: Mercantile

ANALYSIS AND DISCUSSION

Upon review of the submitted revised Site Plan, dated 01/25/2019, staff finds that traffic circulation to and around the proposed exterior storage units does not create conflicts with parking areas or create hazards to pedestrians. Given the large area of the site at 2909 Court Street, the proposed installation of the proposed self-storage units would not reduce the number of parking spaces to such an extent that the property would not possess the required number of parking spaces for the uses being conducted on the property. Furthermore, the spacing of the proposed storage units conforms to the requirements of the 2015 International Building Code and

given that the units are of metal construction, the proposed storage units are of a fire resistant construction. As detailed on the material submitted by the applicant, the proposed exterior storage units would be constructed of truck bodies which are lined up on, and properly secured to the ground, have siding applied, painted and imaged, finishing the conversion from a truck box to a quality, self-storage unit. While retail cold storage establishments constitute a permitted use in the B-3, General Business District, staff feels that some means of screening or landscaping or fencing be provided to reduce the visual impact of the proposed exterior storage units.

Reuse at U-Haul – Truck Bodies Given 2nd Life

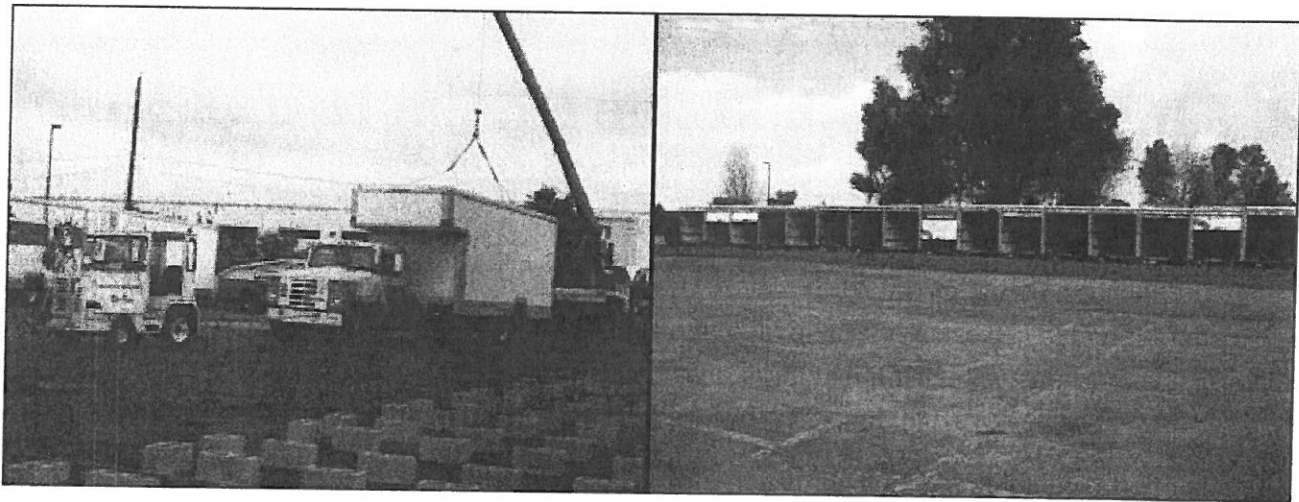
August 20, 2015

After their truck-sharing days are over, many U-Haul trucks are sold to take on a variety of new uses for individuals and businesses. Others remain in the U-Haul family, but are given a second life with a much different purpose. Sustainable modular self-storage involves the reuse of U-Haul moving truck bodies to create self storage rooms. This protects resources and eliminates the energy usage needed to manufacture new construction materials of concrete, wood, steel and plastics.

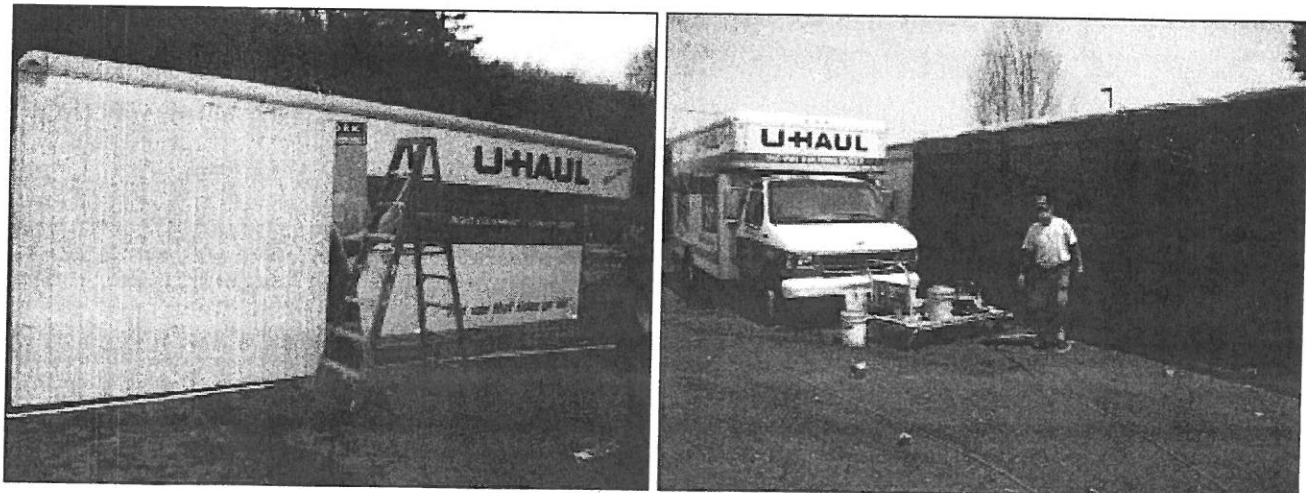
To date, U-Haul has converted more than 5,200 truck bodies to sustainable modular self-storage units, providing more than 640,000 square feet of self-storage and avoiding more than 11,000 tons of CO₂ emissions.

Here is how the process works:

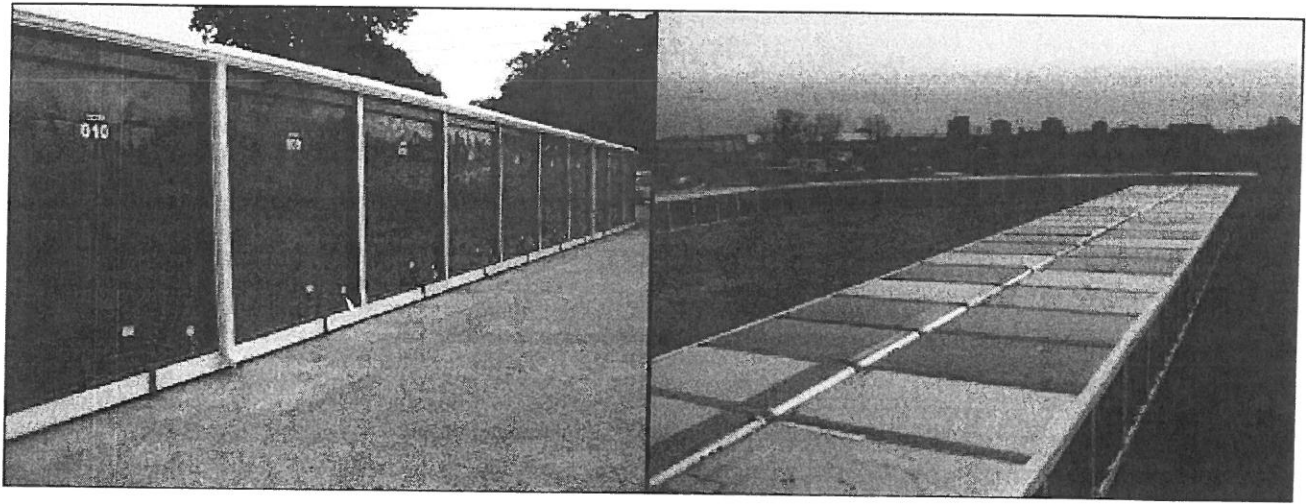
Multiple boxes are detached from U-Haul moving trucks and lined up.



Siding is applied to the units, which are then painted.



The units are then imaged, finishing the conversion from a truck box to a quality self-storage unit. The entire process is done without giving off any emissions that happen when mixing and pouring concrete!



If you would like to learn more about reuse programs at U-Haul, [click here](#), or check out these other stories on [My U-Haul Story](#).

TO Journal Star: Please publish one time on the 21st day of May, 2019.

LEGAL NOTICE for PUBLIC HEARING

Notice is hereby given that a **PUBLIC HEARING** will be held by the Pekin Plan Commission to conduct a Site Plan Review of a request by Amerco Real Estate Company for the establishment of exterior storage units at a property located at 2909 Court Street with a Legal Description of Sec 7 T24N R4W Pekin Commercial Park Subd. Lot 2 (Exc. SE Tract)all Lots 3-4 & 5 NW ¼ 8.537 AC in Tazewell County, Illinois, with the following P.I.N.# 11-11-07-101-008.

Said **Public Hearing** of the above petition to be held at a regular Meeting of the **Pekin Planning Commission**, 111 South Capitol Street, City Hall, City of Pekin, Illinois, on the 12th day of **June, 2019**, at the hour of **5:30 P.M.**

All persons having an interest there in may appear to be heard.

Dated this 16th day of **May, 2019**.

John R. Lebegue
Building Inspections / Development Director
City of Pekin



Community. Opportunity. Home.

City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

Current Resident/Owner,

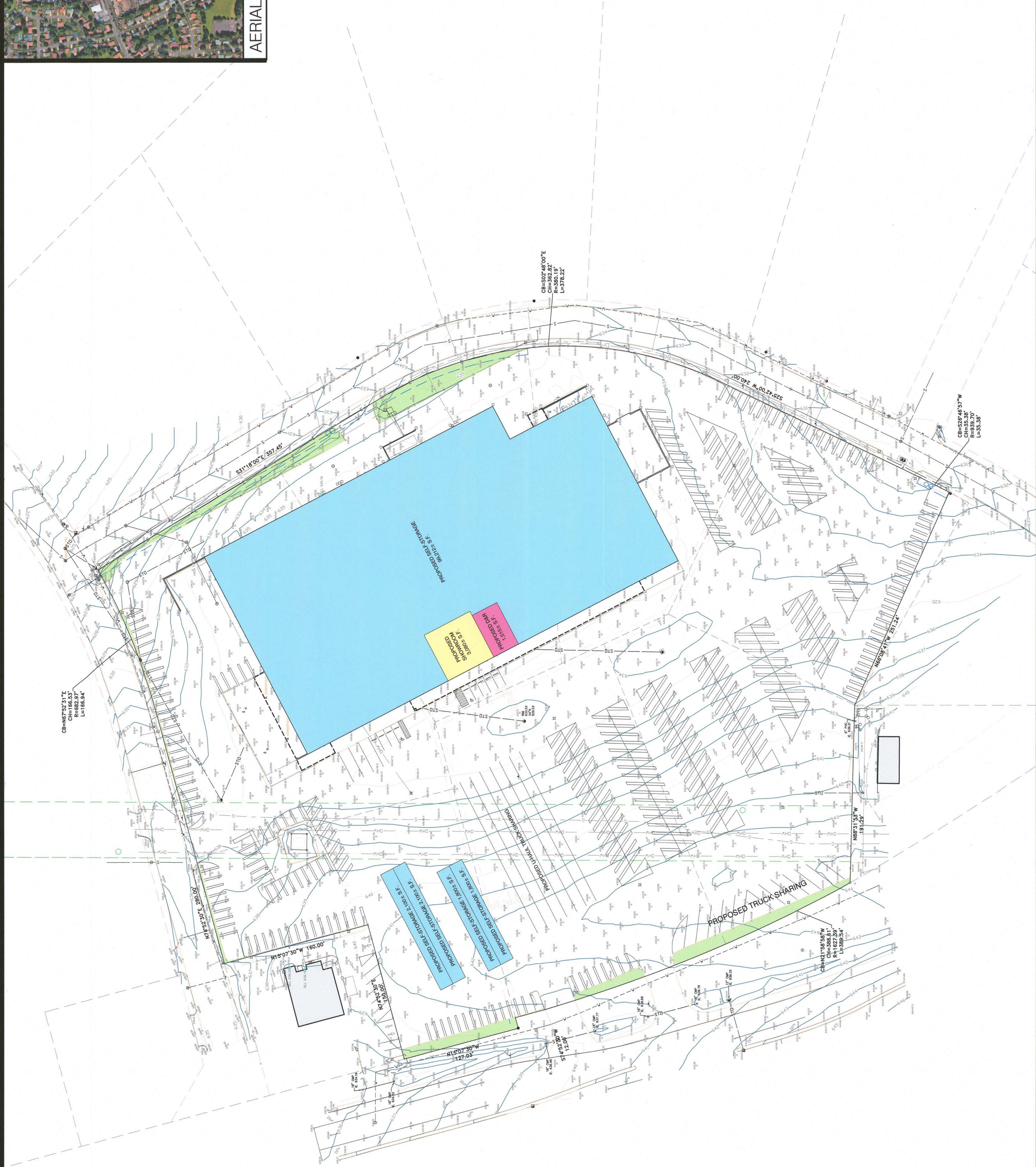
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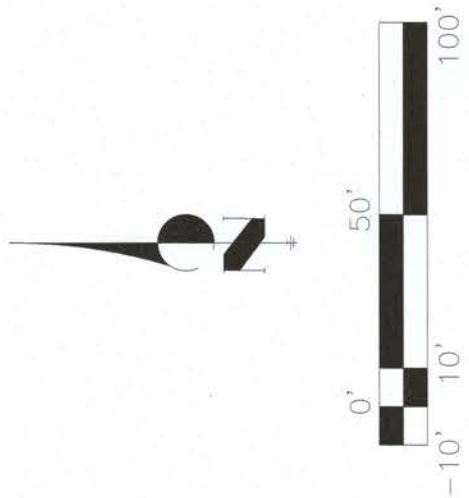
All persons having an interest there in may appear to be heard.

John R. Lebegue
Building Inspections / Development Director
City of Pekin

John R. Lebegue
Building Inspections / Development Director
jrlebegue@ci.pekin.il.us
Office: (309) 478-5370



AERIAL



SCALE: 1" = 50'

PROPOSED SITE PLAN

Attachment: Site Plan Uhaul 2909 Court Street 11.14.18 Meeting (1775 : Site Plan Review Approval for Installation of U-Haul Exterior Storage Units at 2909 Court Street)

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SCALE: 1" = 50'

PROPOSED SITE PLAN

Attachment: Site Plan Uhaul 2909 Court Street 11.14.18 Meeting (1775 : Site Plan Review Approval for Installation of U-Haul Exterior Storage Units at 2909 Court Street)

PROPOSED MIX															
LOCKER SIZE	NON-CAMPER - 38%			CAMPER - 62%			INTERIOR TOTAL			EXTERIOR			TOTAL		
	QTY.	SQ. FT.	%	QTY.	SQ. FT.	%	QTY.	SQ. FT.	%	QTY.	SQ. FT.	%	QTY.	SQ. FT.	%
5x5	43	1,075	5%	66	1,700	5%	111	2,775	5%	0	0	0%	111	2,775	4%
5x7	2	70	0%	3	105	0%	5	175	0%	0	0	0%	5	175	0%
5x10	96	4,800	23%	165	8,100	23%	259	12,900	25%	0	0	0%	259	12,900	19%
7x10	9	630	3%	11	770	2%	20	1,400	3%	0	0	0%	20	1,400	2%
8x10	9	720	4%	15	1,350	4%	24	1,800	4%	0	0	0%	24	1,800	3%
9x10	0	0	0%	0	0	0%	1	90	0%	0	0	0%	1	90	0%
10x10	100	10,000	49%	154	15,400	46%	254	25,400	48%	59	5,900	38%	254	25,400	46%
10x15	21	3,150	15%	35	5,250	15%	53	7,950	15%	0	0	0%	53	7,950	12%
8x20	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0	0	0%
VAN BOXES	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0	0	0%
TOTAL	280	23,445	100%	446	33,195	100%	726	32,610	100%	106	15,678	100%	832	68,286	100%

Landscaping/ Screening:
Perimeter landscaping not listed unless abutting Residential.

Parking:
Retail = 1 sp./250 sf. GFA = 12 req'd/ 16 provided
Warehouses = 5 sp. or 1 sp./ 1,700 sf GFA

Max lot Coverage: 75%

Height Limit: 120 FT. or 10 stories max.

Setbacks:
Front yard: 10 FT.
Side yard 1: 10 FT.
Side yard 2: 20 FT.
Rear yard: 10 FT.

Permitted Uses:
RETAIL
WAREHOUSING/STORAGE
AUTOMOBILE RENTAL (SUP)

Adjacent Zoning:
N: B-3 - GENERAL BUSINESS
E: B-3 - GENERAL BUSINESS
S: B-3 - GENERAL BUSINESS
W: B-3 - GENERAL BUSINESS

Zone: B-3 - GENERAL BUSINESS

Project Address: 2909 Court St, Pekin, IL 61554

Municipality: City of Pekin

Zoning Information

SITE AERIAL

SCALE: NTS



SHEET NOTES:

REVISIONS:

PROFESSIONAL SEAL:
ANDREW M. LASICH
081-007424
LICENSED PROFESSIONAL ENGINEER
STATE OF ILLINOIS
09/11/2019

ARCHITECT LOGO:
AMERCO
REAL ESTATE COMPANY
CONSTRUCTION DEPARTMENT
2727 NORTH CENTRAL AVENUE
PHOENIX, ARIZONA 85044
P: (602) 263-6502

SITE ADDRESS:
U-HAUL OF PEKIN
2909 COURT ST
PEKIN, IL 61554

SHEET CONTENTS:
PRELIMINARY
SITE PLAN

760078
DRAWN: BDC
CHECKED: NH
DATE: 01/25/2019
760078A1D



REQUEST FOR COUNCIL ACTION

Agenda Date: June 24, 2019

To: Council Members

From: David Hess, IT

Sponsors:

AGENDA ITEM: Copier Lease Agreement

ACTION REQUESTED: To approve a 63 month lease with GFI Digital for 13 copiers covering all Departments and Facilities.

DESCRIPTION: The IT Department is requesting the City of Pekin enter into a lease agreement with GFI Digital for a term of 63 months to replace our aging copier fleet. This lease will condense all copiers in the City under one contract. This will yield better pricing and better serviceability due to copier standardization. The overwhelming majority of our copier fleet are nearing the end of serviceable life and have begun to impact daily operations. We recommend Leasing over Purchasing due to the advantages a lease offers in early failure replacement and re-occurring problem remediation.

FINANCIAL IMPACT: 63 mo. @ \$1610.00 base rate per mo. Plus page cost for overages

NEIGHBORHOOD CONCERNS: None

IMPACT IF APPROVED: Less down time due to aging copier fleet

IMPACT IF DENIED: Continued down time and work slow down

ALTERNATIVES: Purchase Copiers outright.

RELATED TO EFFICIENCY STUDY: None

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check √ no more than 2 boxes.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
X	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):**Bruce Q Marston**

Bruce Q Marston, Assistant

6/19/2019

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

6/19/2019

Date:



MAINTENANCE AGREEMENT

BILL TO
SHIP TO

<i>Company</i> City of Pekin			<i>Company</i> Same		
<i>Address</i> 111 S. Capitol St.			<i>Address</i>		
<i>City</i> Pekin	<i>State</i> IL	<i>Zip</i> 61554	<i>City</i>	<i>State</i>	<i>Zip</i>
<i>Phone</i> (309) 477-2300	<i>Fax</i> (309) -		<i>Phone</i>	<i>Fax</i>	
<i>Contact</i> David Hess			<i>Contact</i>		
<i>PO#</i>			<i>Contact for Meter Read</i>		

EQUIPMENT:

Model See Maintenance Breakdown Serial # _____ Equipment ID # _____

PROGRAM TYPE:

Supply Inclusive: Includes parts, labor, drums, toner and developer; does not include paper or staples

CONTRACT TERMS:

Length of Contract <u>63</u>	Contract Start Date <u>Upon Delivery</u>	Contract Base Billing Cycle <u>Monthly</u>
B/W Monthly Base Rate <u>\$0.00</u>	# Monthly of Copies/Prints <u>0</u>	Pick a item B/W Overage <u>See Breakdown</u>
Color Monthly Base Rate <u>\$0.00</u>	# Monthly of Copies/Prints <u>0</u>	Pick a item Color Overage <u>See Breakdown</u>
Beginning Meter Read _____	Beginning Meter Read Date _____	

SPECIAL INSTRUCTIONS * Refer to Sec 9 for Customer Initial

City of Pekin
COMPANY NAME

GFI DIGITAL, INC.
COMPANY NAME

AUTHORIZED SIGNATURE **DATE**

WITNESS DATE

Adam Reiss Senior Account Manager

PRINT NAME & TITLE

PRINT NAME & TITLE

Attachment: GFI Maintenance Agreement 3-7-2019 (1777 : Copier Lease Agreement)

MAINTENANCE AGREEMENT TERMS & CONDITIONS

GFI Digital agrees to provide maintenance service as required at the installation address specified on the equipment contracted. All charges specified are those currently in effect and are subject to change only at the time of annual renewal. If the charges are increased the customer may, as of the effective date of such increase, terminate this Agreement by written notice to GFI Digital. Otherwise the new charges shall become effective upon the date specified in the renewal notice. GFI Digital service calls are limited to normal working hours (Monday through Friday, 8:00a.m. to 5:00p.m.).

1. Trained technicians will respond to all service calls within eight working hours or less from the time a call is placed.
2. All parts worn or broken through normal use of equipment will be replaced under the maintenance agreement. Subject to maintenance agreement plan chosen).
3. All labor charges will be covered under the maintenance agreement.
4. All mileage charges will be covered under the maintenance agreement.
5. Loaner equipment will be provided in the event that the equipment covered under the maintenance agreement cannot be repaired on site.
6. Should the equipment covered under the maintenance agreement be traded in for a new model from GFI Digital during the life of this agreement, the unused balance will be pro-rated toward maintenance of the new equipment.
7. Parts and labor for repairs made necessary by accident, negligence, theft, vandalism, lightening, loss of power or current fluctuation, fire, water or other casualty is not covered under this maintenance agreement.
8. Service performed at the specific request of the customer which commences outside normal working hours or extends more than one hour past the close of the normal workday will be charged at published rates for service time and expense, but without charge for parts covered by this agreement. Normal workday is defined as Monday through Friday 8:00am to 5:00pm.
9. Technical/IT calls that are performed as a result of the customer changing or upgrading their network and/or Computers will be charged at a rate of \$120.00 per hour after the initial install is completed.

Customer Initial _____

For service as specified on the equipment listed, the undersigned agrees to pay in advance the total amount due as specified to GFI Digital, in accordance with the terms specified. GFI Digital reserves the right to delay service if your account is delinquent.

The undersigned represent that they are the owner of the equipment or that they have the owner's authority to enter in to this Agreement.

This Agreement is subject to acceptance by GFI Digital. It takes effect on the Contract Start Date and continues in effect for the specified period and will remain in force thereafter, with automatic renewal at the prevailing rates, until cancelled by either party. Either party may cancel this contract with a 30 day written notice.



APPLICATION NO.

AGREEMENT NO.

8.4.b

provided
by:

EQUIPMENT FINANCE

Dealer Lease Agreement

Send Account Inquiries to: 1310 Madrid Street, Suite 101 • Marshall, MN 56258 • Phone: (800) 328-5371 • Fax: (800) 328-9092

Send Payments to: P.O. Box 790448 • St. Louis, MO 63179-0448

The words "Lessee," "you" and "your" refer to Customer. The words "Lessor," "we," "us" and "our" refer to U.S. Bank Equipment Finance, a division U.S. Bank National Association ("U.S. Bank Equipment Finance").

CUSTOMER INFORMATION

FULL LEGAL NAME

City of Pekin

STREET ADDRESS

111 S. Capitol St.

CITY

STATE

ZIP

PHONE

FAX

Pekin

IL

61554

(309) 477-2300

(309) -

BILLING NAME (IF DIFFERENT FROM ABOVE)

BILLING STREET ADDRESS

CITY

STATE

ZIP

E-MAIL

EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)

SUPPLIER INFORMATION

FULL LEGAL NAME

GFI Digital, Inc.

STREET ADDRESS

12163 Prichard Farm Rd.

CITY

STATE

ZIP

PHONE

FAX

Maryland Heights

MO

63043

314-997-6300

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES

SERIAL NO.

Ricoh IM C6000

Ricoh IM C6000

Ricoh IM C6000

Ricoh MP 4055SP

Ricoh MP C307

Ricoh MP C307

Ricoh IM C3500

together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

☒ See attached Schedule A

TERM AND PAYMENT INFORMATION

63

Payments* of

\$1,652.00

If you are exempt from sales tax, attach your certificate.

*plus applicable taxes

The payment ("Payment") period is monthly unless otherwise indicated.

END OF TERM OPTIONS

You may choose one of the following options, which you may exercise at the end of the term, provided that no event of default under this Agreement has occurred and is continuing. If no bo checked and initialed, Fair Market Value will be your end of term option. Fair Market Value means the value of the Equipment in continued use.

☒ Purchase all of the Equipment for its Fair Market Value, renew this Agreement, or return the Equipment.☐ Purchase all of the Equipment for \$1.00. At the end of the term, title to the Equipment will automatically transfer to you, AS IS, WHERE IS, with no warranties of any kind.

Customer's Ini

Customer's Ini

Upon acceptance of the Equipment, THIS AGREEMENT IS NONCANCELABLE, IRREVOCABLE AND CANNOT BE TERMINATED.

LESSOR ACCEPTANCE

U.S. Bank Equipment Finance

LESSOR

SIGNATURE

TITLE

DATED

CUSTOMER ACCEPTANCE

BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS THIS AGREEMENT ON THIS PAGE AND ON PAGE 2 ATTACHED HERETO.

City of Pekin

X

CUSTOMER (as referenced above)

SIGNATURE

TITLE

DATED

FEDERAL TAX I.D. #

PRINT NAME

DELIVERY & ACCEPTANCE CERTIFICATE

You certify and acknowledge that all of the Equipment listed above: 1) has been received, installed and inspected; and 2) is fully operational and unconditionally accepted. Upon you signing bel your promises in this Agreement will be irrevocable and unconditional in all respects. You understand and agree that we have paid for the purchase of the Equipment from Supplier and you r contact Supplier for any warranty rights, which we transfer to you for the term of this Agreement (or until you default).

City of Pekin

X

CUSTOMER (as referenced above)

SIGNATURE

TITLE

ACCEPTANCE DA

27542 (2017)

Page 1 of 2

Rev. 12/01/2

Packet Pg. 158

Attachment: Straight Lease Agreement 3-7-2019 (1777 : Copier Lease Agreement)

1. AGREEMENT: You agree to lease from us the goods ("Equipment") and, if applicable, finance certain software, software license(s), software components and/or professional services in connection with software ("Financed Items," which are included in the word "Equipment" unless separately stated) from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as described in this Agreement and in any attached schedule, addendum or amendment hereto ("Agreement"). You represent and warrant that you will use the Equipment for business purposes only. You agree to all of the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document. This Agreement becomes valid upon execution by you. The term shall start on the date we pay Supplier. The first Payment is due 30 days after the start of this Agreement and each Payment thereafter shall be due on the same day of each month (the "Scheduled Due Date") unless a different date is mutually agreed to by us and you. If the parties agree to adjust the Payment due date (an "Adjusted Due Date"), in addition to all Payments and other amounts due hereunder, you will pay an interim payment in an amount equal to 1/30th of the Payment, multiplied by the number of days between the Scheduled Due Date and the Adjusted Due Date. If any provision of this Agreement is declared unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law.

2. OWNERSHIP; PAYMENTS; TAXES AND FEES: We own the Equipment, excluding any Financed Items. Ownership of any Financed Items shall remain with Supplier thereof. You will pay all Payments, as adjusted, when due, with notice or demand and without abatement, set-off, counterclaim or deduction of any amount whatsoever. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or, if less, maximum charge allowed by law. The Payment may be adjusted proportionately upward or downward: (i) if the shipping charges or taxes differ from the estimate given to you; and/or (ii) to comply with the tax laws of the state in which Equipment is located. You shall pay all applicable taxes, assessments and penalties related to this Agreement, whether levied or assessed on us (except on our income) or you, or on the Equipment, its lease, its ownership, possession, use or operation. If we pay any taxes or other expenses that are owed hereunder, you agree to reimburse us when we request. You agree to pay us a yearly processing fee of up to \$50 for personal property tax we pay related to the Equipment. You agree to pay us a fee of up to \$50 for filing and/or searching costs required under the Uniform Commercial Code ("UCC") or other laws. You agree to pay us an origination fee of up to \$125 for closing costs. We may apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for insufficient funds, you will pay us a service charge of \$30 or, if the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. EQUIPMENT; SECURITY INTEREST: At your expense, you shall keep the Equipment: (i) in good repair, condition and working order, in compliance with applicable laws, ordinances and manufacturers' and regulatory standards; (ii) free and clear of all liens and claims; and (iii) at your address shown on page 1, and you agree not to move it unless we agree in writing. You grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any other agreement with us ("Other Agreements"), except amounts under Other Agreements which are secured by land and/or buildings. You authorize and ratify our filing of any financing statement(s) to show our interest. You will change your name, state of organization, headquarters or residence without providing prior written notice to us. You will notify us within 30 days if your state of organization revokes or terminates your existence.

4. INSURANCE; COLLATERAL PROTECTION; INDEMNITY; LOSS OR DAMAGE: You agree to keep the Equipment fully insured against all risk, with us named as lender's loss payee, in an amount not less than the full replacement value of the Equipment until this Agreement is terminated. You also agree to maintain commercial general liability insurance with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you do provide us with acceptable evidence of property insurance within 30 days after the start of this Agreement, we may, at our sole discretion, charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. **NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT.** We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, leasing, manufacture, use, condition, inspection, removal, return or storage of the Equipment. All indemnities will survive the expiration or termination of this Agreement. You are responsible for any loss, theft, destruction or damage to the Equipment ("Loss"), regardless of cause, whether or not insured. You agree to promptly notify us in writing of any Loss. If a Loss occurs and we have not otherwise agreed in writing, you will promptly pay to us the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. Any proceeds insurance will be paid to us and credited against the Loss. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to a Loss.

5. ASSIGNMENT: YOU SHALL NOT SELL, TRANSFER, ASSIGN, ENCUMBER, PLEDGE OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent. You shall not consolidate or merge with or any other entity, distribute, sell or dispose of all or any substantial portion of your assets other than in the ordinary course of business, without our prior written consent, and the surviving, or successor entity or the transferee of such assets as the case may be, shall assume all of your obligations under this Agreement by a written instrument acceptable to us. No event shall occur which causes or results in a transfer of majority ownership of you while any obligations outstanding hereunder. We may sell, assign, or transfer this Agreement without notice to or consent from you. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. **You agree that our assignee will not be subject to any claims, defenses, or offsets that you may have against us.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

6. DEFAULT AND REMEDIES: You will be in default if: (i) you do not pay any Payment or other sum due to us or you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or fail to perform or pay under any material agreement with any other entity; (ii) you make or have made any false statement or misrepresentation to us; (iii) you or any guarantor dies, dissolves, liquidates, terminates, ceases to exist or is in bankruptcy; (iv) you or any guarantor suffers a material adverse change in its financial, business or operating condition; or (v) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can cancel this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any remedies available to us under the UCC and any other law and we may require that you immediately stop using any Financed Items. If we take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against any amounts you owe us under this Agreement and you will be responsible for any deficiency. In the event of any dispute or enforcement of our rights under this Agreement or any related agreement, you agree to pay our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. **WE SHALL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

7. INSPECTIONS AND REPORTS: We have the right, at any reasonable time, to inspect the Equipment and any documents relating to its installation, use, maintenance and repair. Within 30 days after our request (or such longer period provided herein), you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. This may include: (i) complete and audited annual financial statements (including, without limitation, a balance sheet, a statement of income, a statement of cash flow, a statement of changes in equity and notes to financial statements) within 120 days after the fiscal year end, and (ii) management-prepared interim financial statements within 45 days after the requested reporting period(s). Annual statements shall set forth the corresponding figures for the prior fiscal year in comparative form, and shall be reasonably detailed without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains. You authorize us to obtain credit bureau reports for credit and collection purposes and to share them with our affiliates and agents.

8. END OF TERM: Unless the purchase option is \$1.00, at the end of the initial term, this Agreement shall renew for successive 12-month renewal term(s) under the same terms hereof unless you send us written notice between 90 and 60 days before the end of the initial term or at least 30 days before the end of any renewal term that you want to purchase or return the Equipment, and you timely purchase or return the Equipment. You shall continue making Payments paying all other amounts due until the Equipment is purchased or returned. As long as you have given us the required written notice, if you do not purchase the Equipment, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. **YOU ARE SOLELY RESPONSIBLE FOR REMOVING ANY DATA THAT MAY RESIDE IN THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO HARD DRIVES, DISK DRIVES OR ANY OTHER FORM OF MEMORY.**

9. USA PATRIOT ACT NOTICE; ANTI-TERRORISM AND ANTI-CORRUPTION COMPLIANCE: To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also use other documents that substantiate your business identity. You and any other person who you control, own or who owns a controlling interest in, or who owns a controlling interest in or otherwise controls you in any manner ("Representatives") and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terror and neither you nor any of your Representatives is or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by us in order to assist us in maintaining compliance with anti-money laundering laws and regulations.

10. MISCELLANEOUS: Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper defined by the UCC, a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such document electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. Whenever our consent is required, we may withhold or condition such consent in our sole discretion, except as otherwise expressly stated herein. From time to time, Supplier may extend to us payment terms for Equipment financed under this Agreement that are more favorable than what has been quoted to you or the general public, and we may provide Supplier information regarding this Agreement if Supplier has assigned or referred it to us. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications, including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system, from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cell provider. You authorize us to make non-material amendments (including completing and conforming the description of the Equipment) on any document in connection with this Agreement. Unless stated otherwise herein, all modifications to this Agreement must be in writing and signed by each party or in a duly authenticated electronic record. This Agreement may not be modified by course of performance.

11. WARRANTY DISCLAIMERS: WE ARE LEASING THE EQUIPMENT TO YOU "AS-IS." YOU HAVE SELECTED SUPPLIER AND THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE BY A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, INFRINGEMENT OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.** SO LONG AS YOU ARE NOT IN DEFAULT UNDER THIS AGREEMENT, WE ASSIGN TO YOU ALL OUR WARRANTIES IN THE EQUIPMENT GIVEN TO US.

12. LAW; JURY WAIVER: This Agreement will be governed by and construed in accordance with Minnesota law. You consent to jurisdiction and venue of any state or federal court in Minnesota and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **BOTH PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY.**

Maintenance Combined Equipment Breakdown

- ☐ Group Billing (all equipment listed is on one invoice with one base rate, copies/prints per month and overages)
- ☒ Individual Billing (all equipment is listed on one invoice with base rates, copies/prints per month and overages invoiced per machine)

BEGINNING METER READ DATE: _____

Model	Serial Number	Beginning Meter Read	Mono Base Rate	# of Copies	Total	Overages	Color Base Rate	# of copies	Total	Overages
IM C6000			\$0.00800	0		\$0.00800	\$0.05750	0		\$0.05750
IM C6000			\$0.00800	0		\$0.00800	\$0.05750	0		\$0.05750
IM C6000			\$0.00800	0		\$0.00800	\$0.05750	0		\$0.05750
MP 4055SP			\$0.00800	0		\$0.00800	\$0.05750	0		
MP C307			\$0.01450	0		\$0.01450	\$0.11110	0		\$0.11110
MP C307			\$0.01450	0		\$0.01450	\$0.11110	0		\$0.11110
IM C3500			\$0.00800	0		\$0.00800	\$0.05750	0		\$0.05750
IM C3500			\$0.00800	0		\$0.00800	\$0.05750	0		\$0.05750
IM C3500			\$0.00800	0		\$0.00800	\$0.05750	0		\$0.05750
IM C3500			\$0.00800	0		\$0.00800	\$0.05750	0		\$0.05750
IM C3500			\$0.00800	0		\$0.00800	\$0.05750	0		\$0.05750
IM C3500			\$0.00800	0		\$0.00800	\$0.05750	0		\$0.05750
MP C307			\$0.01450	0		\$0.01450	\$0.11110	0		\$0.11110

City of Pekin

Company Name

GFI Digital, Inc.

Company Name

Authorized Signature

Sales Rep Signature

Print Name & Title

Adam Reiss Senior Account Manager

Print Name & Title

** Grand total of overages should equal the sum of all overage rates divided by the number of machines

Dealer Schedule "A"

Attachment: Ricoh Dealer Schedule A (1777 : Copier Lease Agreement)



Our mission: To develop and support our customers and employees through our commitment to service excellence.

Prepared For

City of Pekin

Prepared By

Adam Reiss

GFI Digital, Inc.

Telephone: 217-303-6776

Email: areiss@gfidigital.com

Submitted On

June 18, 2019



Company Background

Mission Statement

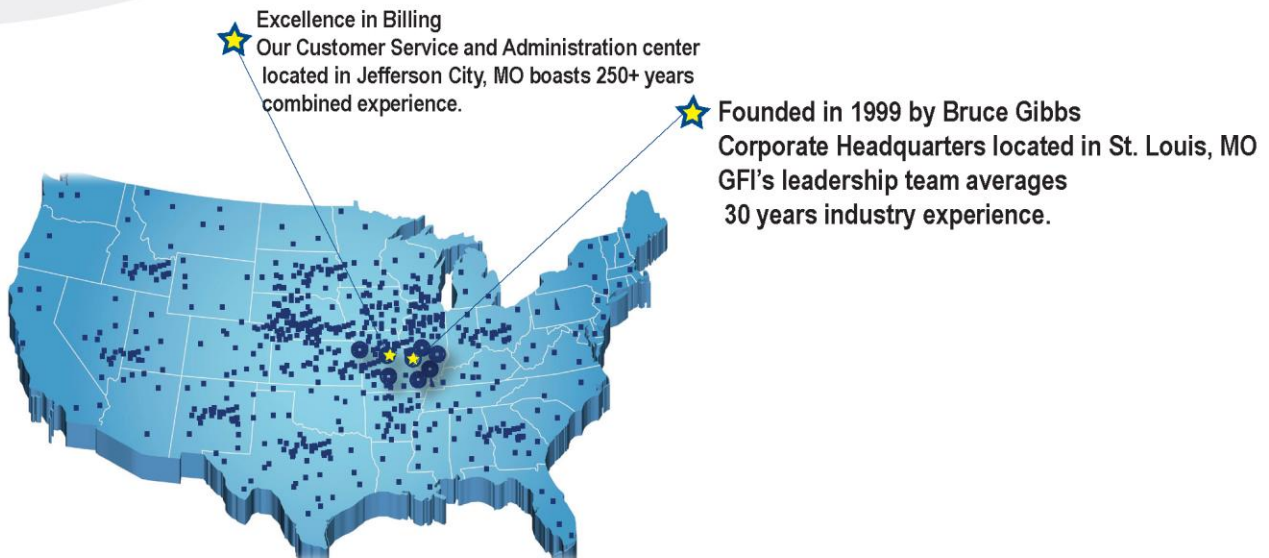
“To Develop and Support our Customers and Employees through our Commitment to Service Excellence.”

Our Story



Our local owner, Bruce Gibbs established GFI Digital, Inc. in 1999 and has over 30 years of personal experience in the Office Equipment and Solutions Business. We have grown to be a stable 60+ million dollar company and are continuing with growth upward of 10% annually. GFI Digital now has 9 locations throughout Midwest with the capacity to service office equipment nationwide. GFI Digital has received numerous awards for service excellence and top dealer performance including maintaining Pros Elite 100 status and has over 16,000 placements of two of the most trusted names in the business—Sharp and Ricoh.

LOCALLY OWNED. NATIONALLY FOCUSED.



Solutions Menu

Office Equipment

GFI offers two of the top brands in the industry—Sharp and Ricoh. Each product line has unique connectivity to most any business system line. Our solutions are designed to provide ease of use for the end user in the fast paced business technology environment.

SHARP. | RICOH



Managed Print Services

GFI is dedicated to helping businesses increase productivity & reduce the expense of print services by discovering the true total cost of ownership. We are a one-vendor solution for service, supplies & usage volume reporting. Our Managed Print Service analysts provide ongoing assessments of printer utilization for optimal cost efficiency.



Advanced Technology Services

As a Value Added Reseller (VAR) of Cisco, HPE, vmWare, & EMC among others, our tenured engineers consult, design, implement, and support advanced technology needs. Services include Networking, Data Center, Security, Backup/DR, & Applications. GFI's Advanced Technology Services solve business challenges.



DELLEMC

CISCO

Hewlett Packard
Enterprise

vmware

Managed Network Services

GFI offers customizable Managed Network Service programs ranging from enterprise-level IT support to supplying a complete outsourced IT department and virtual CIO. Our team of experts provide help desk service & 24/7 monitoring to ensure network uptime. Managed Network Services allow you to focus on running your business, NOT your Technology.





Total Call Procedure

Always make sure the customer is 100% satisfied. If at any point they are not, immediately notify your manager!

CALL AHEAD

1. Call customer as soon as possible once receiving call (within a half hour or less).
2. Speak to the person who placed the call and try and help customer over the phone. Phone fix if possible.
3. Give customer a reasonable ETA (4 hours or less).
4. If ETA cannot be agreed upon call manager immediately to redistribute call load.

DISPATCH

1. Prior to dispatching, review service history and determine parts needed to avoid incomplete calls.
2. Fill out service daily neatly and accurately (include contact names).
3. Dispatch to call via Remote Tech.

ARRIVE

1. Arrive at call via Remote Tech. Fill out and review contact information on service daily.
2. Gather parts and tools required to do the call (don't forget vacuum cleaner!!!).
3. Present business card to customer and politely introduce yourself.
4. Review service issues with person who placed the call. If possible have them run the job that they were having an issue with. Collect all information and samples possible.

SERVICE

1. Check ID tag and serial number of machine. Verify they match the information in Remote Tech.
2. Print out and review service logs. Check PM, JAM, and TROUBLE counters.
3. Duplicate and fix service issue.
4. Perform preventive maintenance if needed. Avoid scheduling PM's if possible!! You and the customer are better off if you can do maintenance at the time of the original call.
5. Clean and inspect the following on every service call: ADF, OPTICS, PROCESS UNIT, FUSER, PAPER FEED and PAPER PATH, PAPER TRAYS, FINISHER, and MACHINE EXTERIOR. Take extra care to make sure the machine looks clean.
6. Check and fill paper trays. Empty the waste toner.
7. Test all functions of machine including all paper sources and finishing options. Test copy quality using test charts.
8. Neatly and accurately fill out service log and clear jam and trouble counters.
9. Always make sure your work area is left clean of any parts, paper, and especially toner spills.

REVIEW

1. Review service call with customer and get signature on service daily/charge ticket.
2. Find out if the customer has any other service issues.
3. Have the customer run the machine to verify they are satisfied.
4. Check customer supplies and return any extra to GFI.
5. If you must incomplete the call for any reason, call manager to discuss and approve, then give customer an ETA when you expect to return to complete repairs.

COMPLETE

1. Fill out service daily completely. Make sure meters and parts/supply numbers are filled in neatly and accurately (Circle any number not closed in Remote Tech).
2. Close out call via Remote Tech to include: problem and repair codes, odometer readings, all parts/supplies used or needed and accurate meter reads. Meters must be entered accurately at all times (inform dispatch of any meter readings).
3. Prepare to dispatch to next call.

FOLLOW UP

1. Immediately inform manager on any potential problems with equipment or unsatisfied customers.
2. Follow up with parts department on any parts orders, which you have not received within 3 days.
3. Keep your manager informed on parts status for incomplete calls, and any other service issues, that can affect the customer and your ability to provide service beyond.
4. Follow up with customer and manager on any delay in repairing equipment, and any intermittent service issues.



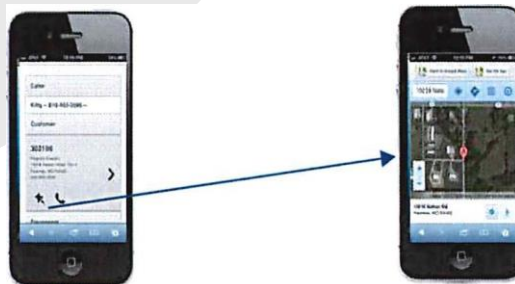
Attachment: Proposal Ricoh June 18 Update Buy or Lease Options (1777 : Copier Lease Agreement)



- Remote Tech – Provides your technician with the ability to get service information, manage service activities, and input data while out in the field using their Android phones. All of this information is seamlessly updated in real time ultimately making them more efficient.
 - Ability to access more detailed service histories including call notes
 - Technicians are 100 percent prepared with necessary parts and tools to fix the service issue
- Inventory Management -allowing techs to field transfer parts in real time
 - Technicians are be able to "share" parts in the field decreasing any customer downtime



- Integrated mapping using MapQuest mobile to get directions to customer site with a push of a button
 - Technicians arrive to customer location in a timely manner



- Remote Service Manager gives the management team access to service call information remotely, in effect taking the dispatch console into the field.
 - Ability to Schedule and reassign. E-mail alerts to techs





Call Escalation Process

GFI factory trained Service Technicians will respond to all service calls in a timely manner. In the rare event we can not fix a machine during a routine service call or a customer's machine is totally down the following escalation process will go into effect:

- 1. Technician will immediately inform Service Manager.*
- 2. Service Manager will investigate issue through online manufacturer's websites and Global Knowledge Base.*
- 3. Service call will be placed on manufacturer's hotline website.*
- 4. Service Manager will inform manufacturer Service Support Representative for onsite support if needed.*
- 5. Service Manager will inform Sales Representative and Sales Management staff via e-mail on status of issue and resolution.*
- 6. Service manager will communicate with customer/end user on status of issue resolution*
- 7. Service loaner equipment will be provided in the event that that equipment purchased from GFI Digital and covered under the maintenance agreement cannot be repaired at customer's site.*
- 8. Equipment will be returned to GFI for repair.*
- 9. Equipment will be returned to customer in a timely manner when all repairs have been completed and the equipment has been fully inspected and tested.*
- 10. Service Manager will follow up with customer/end user and Sales Representative and Sales Management staff when resolution is complete to ensure all parties are satisfied.*

Current Situation

- Multiple Vendors – RK Dixon & CDS
- Owned & Aged Devices
- Monthly Service Spend - RK Dixon: \$518.00
- Monthly Service Spend - CDS: \$1,013.00+/mth
- Paying Base Rates and Overages Fees
- Paying Monthly & Annual Fuel Surcharge Fees
- Excessive Service Calls
- Very High Cost/Page Expense from RK Dixon (4 times higher than what is proposed by GFI)
- Over Committed Volumes vs. Actual Volume

Purpose for Upgrade

- Cost Savings
- No Fuel Surcharges
- Pros Elite 100 Dealer
- Flexibility in Service Agreement
- Streamlined Billing
- Award Winning Equipment
- Guaranteed Average 4 hour Response time
- Auto Toner Fulfillment
- FM Audit – Precise Meter Reads
- IT Help Desk Support
- Mobile Warehouses-Minimizes Downtime



Proposed Solution

2 – Ricoh IMC6000 – Rooms 217 & 237 [City Hall](#)

- Copy/Print Speed: 60 ppm
- 2 x 550 Sheet Paper Trays, 1 x 2,000 Sheets
- 220 Single Pass Document Feeder
- Booklet Finisher & Hole Punch



1 – Ricoh MP4055SP B&W – Room 140 [Patrol](#)

- Copy/Print Speed: 40 ppm,
- 2 x 550 Sheet Paper Trays, 1 x 2,000 Sheets
- 220 Single Pass Document Feeder



1 - Ricoh IMC6000 – Room 139 [Records](#)

- Copy/Print Speed: 60 ppm
- 2 x 550 Sheet Paper Trays, 1 x 2,000 Sheets
- 220 Single Pass Document Feeder
- External Finisher



Proposed Solution

1 – Ricoh IMC3500 – Investigations

- Copy/Print Speed: 35 ppm
- 2 x 550 Sheet Paper Trays, 1 x 2,000 Sheets
- 220 Single Pass Document Feeder
- Booklet Finisher & Hole Punch



1 – Ricoh MPC307 – Street Dept.

- Copy/Print Speed: 31 ppm – Desktop Model
- 1 x 250 Paper Tray, 100 Sheet Bypass Tray
- 50 Single Pass Document Feeder
- Fax



1 – Ricoh IMC3500 – Fire Dept.

- Copy/Print Speed: 35 ppm
- 2 x 550 Sheet Paper Trays
- 220 Single Pass Document Feeder
- Internal Finisher
- Fax



Proposed Solution

1 – Ricoh IMC3500 – Transportation –Pat's Office

- Copy/Print Speed: 35 ppm
- 2 x 550 Sheet Paper Trays, Cabinet
- 220 Single Pass Document Feeder
- Fax



2 – Ricoh IMC3500 – Transportation – Margie & Bob

- Copy/Print Speed: 35 ppm
- 2 x 550 Sheet Paper Trays, Cabinet
- 220 Single Pass Document Feeder



1 – Ricoh IMC3500 – Transportation - John

- Copy/Print Speed: 35 ppm
- 3 x 550 Sheet Paper Trays, Cabinet
- 220 Single Pass Document Feeder



Proposed Solution

1 – Ricoh MPC307 – Transportation – Evonne

- Copy/Print Speed: 31 ppm – Desktop Model
- 1 x 250 Paper Tray, 100 Sheet Bypass Tray
- 50 Single Pass Document Feeder
- Fax



Proposed Solution

Option 1: 63 Month FMV Lease \$1,610.00/month

Option 2: Purchase Quote: \$84,293.19

Ricoh equipment pricing provided by **US Communities** national cooperative purchasing program providing world-class government procurement resources and solutions to local and state government agencies under contract number **4400003732**.

GFI Digital will pay off the rest of the RK Dixon contracts ending in September of 2019 and November of 2021.

Service Agreement: Only pay for what you use!

Console Devices: B/W billed at: \$.008 and Color billed at \$.0575 each

Desktop Devices: B/W billed at \$.0145 and Color billed at \$.1111 each

Example: **46,000 B&W/Mth @ \$.008 = \$368.00**
 5,000 Color/Mth @ \$.0575 = \$287.50

Service program includes all maintenance, all parts, all labor, all toner all preventative maintenance calls and emergency calls on-site. The program also includes:

Service calls will be performed on-site and within an average of 4 business hours' response time. All service will be provided by GFI Digital manufacturer trained service personnel. Business hours are from 8:00am-5:00pm, Monday through Friday.

Additionally, unlimited helpdesk support for IT related print and scan issues is included. Delivery, installation, connectivity, and training are included.

GFI Digital delivery and install all proposed devices and will remove all existing devices that the City of Pekin no longer wishes to use at no expense to the city



Pekin Area Customers:

Pekin Housing Authority
St. John's Lutheran Church
Pekin Bible Church
St. Paul's Episcopal Church
Career Link Pekin
Grace United Methodist Church
Velde Ford
Fort's Toyota
New Life Fellowship Church
Our Savior Lutheran Church
Ox Paperboard
Petrov Lawrence Reed Insurance
Radio City Automotive
Laborers' Local 231
Allegra Marketing/We B Print
Creve Coeur Christian Church
Pekin YWCA

Statement of Confidentiality & Non-Disclosure

Reservation of Rights

The enclosed materials are proprietary to GFI Digital, Inc. ("GFI"), and GFI reserves all right, title, and interest in and to such materials. The terms, conditions, and information set forth herein are confidential to GFI and may not be disclosed in any manner to any person other than the addressee, together with its officers, employees, and agents who are directly responsible for evaluating the contents of these materials for the limited purpose intended. These materials may not be used in any manner other than for such limited purpose. Any unauthorized disclosure, use, reproduction, or transmission is expressly prohibited without the prior written consent of GFI Digital. These materials summarize a proposed equipment and/or services solution. They are intended for informational purposes only to assist you in your evaluation of GFI as a potential business partner. These materials do not represent an offer or a binding agreement. Accordingly, neither you nor GFI will have any obligations unless and until we enter into mutually acceptable definitive written GFI purchase, lease and/or service agreements. Such agreements will set forth the entire and specific understanding between us with respect to the actual equipment and/or services to be provided. We are pleased to provide you with "sample" copies of such agreements upon request.

Attachment: Proposal Ricoh June 18 Update Buy or Lease Options (1777 : Copier Lease Agreement)



Conclusion

GFI is confident that our proposed program will create better work flow and increase productivity. At GFI, we maintain lasting partnerships to guarantee you always have the right solution to meet your company's needs. We maintain a level of excellence that is sure to exceed expectations. We thank you for the opportunity to submit to you this solutions proposal and look forward to beginning our partnership with you and the City of Pekin.

Sincerely,

Adam Reiss

Senior Account Manager

GFI Digital, Inc.

Tel: 217-352-2114, ext. 6125

Cell: 217-303-6776

areiss@gfidigital.com



REQUEST FOR COUNCIL ACTION

Agenda Date: June 24, 2019

To: Council Members

From: Michael Guerra, City Engineer

Sponsors:

AGENDA ITEM: Purchase of Right of Way at 317 Second Street.

ACTION REQUESTED: To authorize the purchase of right of way from parcel 04-10-03-200-010 in the amount of \$500 for the Front Street Project.

DESCRIPTION: This motion is to allow for the purchase of right of way from the property at 317 Second Street (PIN 04-10-03-200-010) in the amount of \$500 to allow for construction of the Front Street Project. During final design of the road improvements it was determined that additional right of way is required at this location to allow for the reconstruction of the sidewalk. The requested purchase is for 113 square feet that is needed to reconstruct the sidewalk. The fair market value for an equivalent property was appraised at \$500 which the owner has accepted. This is one of the final pieces of right of way needed for this project. Capital funds will be used to pay for the cost of the purchase.

FINANCIAL IMPACT: \$500 out of capital funds

Budget:

445-041-580200 Purchase of Property \$100,000.00

Expenses

445-041-580200 Purchase of Property \$0

NEIGHBORHOOD CONCERNS: There is currently sidewalk at this location. There is no additional concerns.

IMPACT IF APPROVED: The purchase of the right of way will be completed.

IMPACT IF DENIED: The purchase of right of way will not be completed which will delay the project.

ALTERNATIVES: N/A

RELATED TO EFFICIENCY STUDY: N/A

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check ☒ no more than 2 boxes.]

A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.

A Safe Community. To protect community life and property by providing effective, principled police and fire services.

✓	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Finance Department (Certification of Availability of Funds): Date:	
City Manager:	
Mark A. Rothert Mark A. Rothert, City Manager 6/19/2019	
Date:	

Purchase of Right of Way for the Front Street Project

MAYOR

ATTEST:

CITY CLERK



Basis for Computing Total Approved Compensatic and Offer to Purchase

Route: Front Street/Distillery Road
 Section 18-00188-00-RP
 County: Tazewell

Project: 0CCX(200)
 Job No. C-94-001-19
 Parcel 008

Owner(s) of Real Property: Shawn Beecham

Location of Property: 317 S. 2nd. St., Pekin, IL 61554
PIN 04-10-03-200-010

Pursuant to 735 ILCS 30/10-5-15, the following has been prepared in order to fully inform you of the details of the acquisition of a portion of your property as right of way for the proposed improvement of Front Street/Distillery Road. The legal description of the parcel to be acquired is found on the attached instrument of conveyance.

The amounts shown below are the full amounts of the approved values and are based on fair market value of the property. The fair market value of the part to be acquired is estimated without regard for any decrease or increase in the fair market value caused by the project for which the property is being acquired; however, the damage to the remaining property, if any, is estimated with full consideration of the effect of the proposed improvement.

1. Existing Property:

Total area 2,175 sq. ft., more or less

Highest and best use: commercial/assemblage

2. Land to be Acquired in Fee Simple:

New right of way 113 sq. ft.

Existing right of way (when applicable) 0 sq. ft.

Total right of way 113 sq. ft.

3. Improvements and/or Fixtures to be Acquired:

vacant

Attachment: Basis (1778 : Purchase of Right of Way at 317 Second Street.)

4. Compensation for Land Acquired in Fee Simple:

Fair market value of the 113 sq. ft. to be acquired including all improvements as part of the whole property, based on an analysis of market data in the vicinity of the acquisition. \$300.00

\$300.00

Damage to the remaining property as a result of the acquisition (if any).
irregular shape and reduction in size

\$200.00

Total compensation for permanent right of way acquired in fee simple.

\$500.00

Less cost of construction to be offset against total compensation.

\$0.00

Net compensation

\$500.00

Benefits in the amount of \$0.00 have been estimated to the remaining property. These benefits have been offset against any possible damages but have not been offset against any part of the compensation of the part acquired.

5. Compensation for Easements Including Any Damages or Benefits:

Permanent Easements-

_____ for _____
acres (state purpose)

\$0.00

Temporary Easements-

_____ for _____
acres (state purpose)

\$0.00

Total compensation for easements (when applicable)

\$0.00

6. Total Compensation for Entire Acquisition, which includes all interests in the land required for the highway improvement and damages to the remainder property, if any. (sum of 4+5)

\$500.00

7. Personal Property (Not Being Acquired) located on the Proposed Right of Way:

N/A

You may want to retain and remove from the right of way some, or all, of the improvements included in the acquisition. If so, the following owner-retention values have been established for the improvements listed above in Item 3, and the total of the owner-retention values for the improvements retained will be deducted from the total compensation.

Improvement

Owner-Retention Value

N/A

\$0.00

\$

Any agreement to retain such improvements does not convey with it a permit to move the improvements on, or over, any city roadway. Mr. Michael Guerra will be happy to furnish information for your use in applying for a permit if one is needed.

City Engineer

On behalf of the City of Pekin, and as outlined in the above summary, I hereby offer you the sum of \$500.00 for the property described on the attached instruments free and clear of all claims of other parties, liens, taxes and encumbrances.

Realty Specialist

Date

Attachment: Basis (1778 : Purchase of Right of Way at 317 Second Street.)



Owner Shawn Beecham
 Address 317 S. 2nd St.
 Pekin, IL 61554
 Route Front St./Distillery Road
 County Tazewell
 Job No. C-94-001-19
 Parcel No. 008
 P.I.N. No. 04-10-03-200-010
 Section 18-00188-00-RP
 Project No. OCCX(200)
 Contract No. 89749
 Catalog No. 035659-00

WARRANTY DEED
(Individual) (Non-Freeway)

Shawn Beecham, a single person, never married(Grantor), of the County of Tazewell and State of Illinois, for and in consideration of Five Hundred and no/100 Dollars (\$500.00), receipt of which is hereby acknowledged, grants, conveys, and warrants to the City of Pekin, (Grantee), the following described real estate:

Part of Lot 29 in Cincinnati Addition as shown on the Plat of the Original Town, now City of Pekin, dated November 1886, in Plat Book C at Page 2, a subdivision of part of Northwest Quarter and Northeast Quarter of Section 3, Township 24 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois, more particularly described as follows:

Beginning at the southeast corner of said Lot 29, said southeast corner also being the intersection of the north right of way line of Fayette Street (formerly known as Washington Street) and the west right of way line of Illinois Route 29 (marked as 2nd Street);

From the Point of Beginning, thence South 88°-51'-50" West (bearings assumed for description purposes only) along the south line of said Lot 29 and said north right of way line 15.00 feet; thence North 43°-51'-22" East 21.21' feet to a point on the east line of said Lot 29 and west right of way line; thence South 1°-09'-07" East along said east line and west right of way line 15.00 feet to the Point of Beginning.

Said Right of Way contains 0.003 acres (113 square feet), more or less.

situated in the County of Tazewell, State of Illinois, and hereby releases and waives all right under and by virtue of the Homestead Exemption Laws of the State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

Grantor does not possess rights of Homestead in the premises.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for roadway purposes. This

Attachment: 01_Warranty deed-non freeway (1778 : Purchase of Right of Way at 317 Second Street.)

acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

Dated this _____ day of _____, 2019.

_____ Signature	_____ Signature
Shawn Beecham _____ Print Name	_____ Print Name

State of Illinois)
) ss
County of Tazewell)

This instrument was acknowledged before me on _____ 2019
by Shawn Beecham .

(SEAL)

Notary Public

My Commission Expires: _____

Exempt under 35 ILCS 200/31-45(b), Real Estate Transfer Tax Law.

_____ Date	_____ Buyer, Seller or Representative
---------------	--

This instrument was prepared by and after
recording, mail this instrument and future tax bills to:

Illinois City of Pekin
ATTN: City Engineer
111 S. Capitol St.
Pekin, IL 61554

Attachment: 01_Warranty deed-non freeway (1778 : Purchase of Right of Way at 317 Second Street.)



REQUEST FOR COUNCIL ACTION

Agenda Date: June 24, 2019

To: Council Members

From: Michael Guerra, City Engineer

Sponsors:

AGENDA ITEM: Awarding of Material Request for Quotes for 2019

ACTION REQUESTED: To approve the quotes received from Casey Transportation, Roanoke Concrete Products, and Tazewell County Asphalt.

DESCRIPTION: This motion is to approve the quotes the City received for street maintenance materials. Overall the City received quotes from Casey Transportation for the cover aggregate material, Roanoke Concrete Products for concrete and flowable fill, and Tazewell County Asphalt for HMA surface course and bituminous premix asphalt. In order to utilize Motor Fuel Tax (MFT) funds to purchase these material for use by the City Street Department, these quotes need to be accepted. The City will only purchase the material as needed and there is no requirement to purchase the quantity requested. At this time the City did not receive quotes for CA06, CA07, or HMA base course. If these materials are needed, the City can purchase small quantities in accordance to Illinois Department of Transportation MFT requirements.

FINANCIAL IMPACT: These purchases will utilize Motor Fuel Funds. The City Council approved a resolution of \$350,000 which would include the \$150,000 to purchase these materials on May 13, 2019.

Budget:

240-240-56901 Annual Street Maintenance Program \$2,000,000

Expenses:

240-240-56901 Annual Street Maintenance Program \$0

NEIGHBORHOOD CONCERNS: This material will be used to fill potholes, adjust manholes, to fill sink holes, and other street maintenance repairs.

IMPACT IF APPROVED: The City will be allowed to utilize MFT funds to purchase these materials for street repairs.

IMPACT IF DENIED: The City will not be allowed to utilize MFT funds to purchase for these materials for street repairs.

ALTERNATIVES: Utilize General funds to purchase the materials.

RELATED TO EFFICIENCY STUDY: N/A

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check √ no more than 2 boxes.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
✓	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Bruce Q Marston

Bruce Q Marston, Assistant

6/19/2019

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

6/19/2019

Date:

Local Public Agency: City of Pekin
County: Tazewell
Section: 19-00000-02-GM
Estimate: 135,250.00

Time: 10:00 AM

Appropriation: MFT

Metamora, IL

	East Peoria, IL
--	-----------------

East Peoria, IL

Terms:

Unit Price	Total
------------	-------

Attachment: bid tab (1780 : Awarding of Material Request for Quotes for 2019)



Illinois Department of Transportation

Request for Quotation:

Date 6/18/19

Municipality City of Pekin	Company <u>Casey Transportation Services, Inc.</u>
County Tazewell	Representative <u>Mike Casey</u>
Township	Address <u>1285 Louder Rd Metamora, IL</u>
Section 19-00000-02-GM	Telephone <u>(309) 370-1136</u>

- (1) Quotations will be received in the office of the City Clerk, City of Pekin, 111 S. Capitol St., Pekin, IL 61554
until 10 o'clock A M. 06/19/2019, for furnishing materials
the year 2019, and that time publicly opened and read.
- (2) Quotations shall be submitted on the reverse side of this form and enclosed in a sealed envelope endorsed
QUOTATIONS.
- (3) The right is reserved by the Local Agency (LA) to reject any or all quotations.

By Order of Mayor

Mark Luft

Name

5/13/2019

Date

The effective date of these quotations will be the date of the opening above. These quotations will be placed on file and remain firm until revised by the supplier(s).

The suppliers may revise their quotations by registered letter to the City Engineer
at least five (5) days before the end of the month. Quotations may only be revised by this procedure on a monthly basis.
Any change received will become effective on the first day of the month following notification.

When quotations are revised by the supplier(s), the LA reserves the right to review other accepted quotations and purchase the materials from an available source that will result in the "lowest on-the-road cost."

The LA reserves the right to readvertise for new or additional quotations if not satisfied with the original or revised quotations on file. The original and revised quotations shall remain in effect unless terminated in writing by the LA to the supplier(s). Purchases will be made only from those suppliers that submitted acceptable quotations at the initial or any subsequent public letting.

It is understood that all material will be tested and approved by the Illinois Department of Transportation. The requirements of the Standard Specifications for Road and Bridge Construction adopted by the Department shall govern insofar as they apply.

The quantities of materials shown are for information only. They represent the best known estimate of material needed. The actual quantities purchased may be increased or decreased by any amount subject to any maximum quantities specified by the supplier. Quotations with limits or conditions shall be rejected.

MATERIALS QUOTATIONS

Item	Delivery Point	Approximate Quantity	Unit Price	Amount
CA 06 Aggregate	Freight on Board	50 Tons		
CA 07 Aggregate	Freight on Board	50 Tons		
HMA Surface Crse SC "D" N50 IL-9.5	Freight on Board	440 Tons		
HMA Base Crse SC "D" IL 19	Freight on Board	260 Tons		
Concrete mix SI, 4000 psi	Jobsites	75 CuYd		
Concrete mix PV, 4000 psi	Jobsites	25 CuYd		
Controlled Low-Strength Material	Jobsites	450 CuYd		
Cover Aggregate (042CM16)	Delieverd	250 Tons	34.80 per ton	8700.00
Bituminous Premix (cold patch)	Freight on Board	250 Tons		

The undersigned agrees to furnish any or all of the above materials upon which prices are quoted at the above quoted unit prices subject to the following conditions:

- (1) It is understood and agreed that the current "Standard Specifications for Road and Bridge Construction" adopted by the Department of Transportation shall govern insofar as they may be applied and insofar as they do not conflict with the special provisions and supplemental specifications attached hereto.
- (2) It is understood that quantities listed are approximate only and that they may be increased or decreased as needed to promptly complete the work at the above unit price quoted.
- (3) Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or the terms of acceptance at the point and in the manner specified in the "MATERIAL QUOTATIONS". If delivery on the job site is specified, it shall mean any place or places on the road designated by the awarding authority or its authorized representative.
- (4) The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid-rotating.

Bidder Casey Transportation Services FWC By Mike Casey
 Address 1285 Lourdes Rd Metamora, IL 61548 Title President

Accepted By _____ Date _____
 (Local Agency)

Approved _____
 Regional Engineer



Local Public Agency

City of Pekin

County

Tazewell

Section Number

19-00000-02-GM

Information Required Prior to Advertisement

PS & E Approval Date

ROW Status

11 Day Requirement Fulfilled

21 Day Federal Requirement Fulfillment

N/A

Yes

N/A

Dates to be advertised

June 6, June 13

☐ 3 weeks-non-federal project

Letting Information

Letting Time

10:00 AM

Letting Date

06/19/19

Letting Location

City of Pekin, 111 S. Capitol St., Pekin, IL 61554

Project Information

☐ Re-Advertisement

☐ Pre-qualification Required

☐ Apprenticeship and Training Certification

☐ Federal Funds

☐ Township Bridge

☒ MFT

☐ Non-MFT

Project Location

Various

Project Description

Materials for various street repairs

Proposal Information

Proposals Available at

Pekin City Hall

Address

111 S. Capital St.

Phone

(309) 478-5348

Email

mmguerra@ci.pekin.il.us

Proposal Fee

\$0.00

Additional Information

Specifications can be emailed by request

Prepared by

Michael Guerra, P.E. City Engineer

Date

05/15/19

Phone

(309) 478-5348

Email

mmguerra@ci.pekin.il.us

Basis of Payment. This work will be paid for at the contract unit price per metric ton (ton) for BITUMINOUS PATCHING MIXTURE (GROUP I); BITUMINOUS PATCHING MIXTURE (GROUP II);

When bids are taken F.O.B. trucks at the mixing plant a hauling differential of \$ 0.54 per ton-mile haul from mixing plant to location designated in the proposal will be used to determine the low bid. Round trip distance shall be used to calculate the hauling differential to be used to compare bids. Bidders are required to fill in the location of the plant from where they propose to supply the patching mixture, on the material proposal form.



The Following Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
1	☐ Additional State Requirements for Federal-Aid Construction Contracts	75
2	☐ Subletting of Contracts (Federal-Aid Contracts)	78
3	☐ EEO	79
4	☐ Specific EEO Responsibilities Non Federal-Aid Contracts	89
5	☐ Required Provisions - State Contracts	94
6	☐ Asbestos Bearing Pad Removal	100
7	☐ Asbestos Waterproofing Membrane and Asbestos HMA Surface Removal	101
8	☐ Temporary Stream Crossings and In-Stream Work Pads	102
9	☐ Construction Layout Stakes Except for Bridges	103
10	☐ Construction Layout Stakes	106
11	☐ Use of Geotextile Fabric for Railroad Crossing	109
12	☐ Subsealing of Concrete Pavements	111
13	☐ Hot-Mix Asphalt Surface Correction	115
14	☐ Pavement and Shoulder Resurfacing	117
15	☐ Patching with Hot-Mix Asphalt Overlay Removal	118
16	☐ Polymer Concrete	120
17	☐ PVC Pipeliner	122
18	☐ Bicycle Racks	123
19	☐ Temporary Portable Bridge Traffic Signals	125
20	☐ Work Zone Public Information Signs	127
21	☐ Nighttime Inspection of Roadway Lighting	128
22	☐ English Substitution of Metric Bolts	129
23	☐ Calcium Chloride Accelerator for Portland Cement Concrete	130
24	☐ Quality Control of Concrete Mixtures at the Plant	131
25	☐ Quality Control/Quality Assurance of Concrete Mixtures	139
26	☐ Digital Terrain Modeling for Earthwork Calculations	155
27	☐ Reserved	157
28	☐ Preventive Maintenance - Bituminous Surface Treatment	158
29	☐ Reserved	164
30	☐ Reserved	165
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32	☐ Temporary Raised Pavement Markers	167
33	☐ Restoring Bridge Approach Pavements Using High-Density Foam	168
34	☐ Portland Cement Concrete Inlay or Overlay	171
35	☐ Portland Cement Concrete Partial Depth Hot-Mix Asphalt Patching	175

The Following Local Roads And Streets Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Local Roads And Streets Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
LRS 1	Reserved	
LRS 2	☐ Furnished Excavation	179
LRS 3	☐ Work Zone Traffic Control Surveillance	180
LRS 4	☐ Flaggers in Work Zones	181
LRS 5	☒ Contract Claims	182
LRS 6	☐ Bidding Requirements and Conditions for Contract Proposals	183
LRS 7	☒ Bidding Requirements and Conditions for Material Proposals	184
LRS 8	Reserved	190
LRS 9	☐ Bituminous Surface Treatments	196
LRS 10	Reserved	197
LRS 11	☒ Employment Practices	198
LRS 12	☐ Wages of Employees on Public Works	199
LRS 13	☒ Selection of Labor	201
LRS 14	☐ Paving Brick and Concrete Paver Pavements and Sidewalks	203
LRS 15	☒ Partial Payments	204
LRS 16	☐ Protests on Local Lettings	207
LRS 17	☒ Substance Abuse Prevention Program	208
LRS 18	☐ Multigrade Cold Mix Asphalt	209
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Attachment: CASEY TRANSPORTATION SERVICES, INC (1780 : Awarding of Material Request for Quotes for 2019)

STATE OF ILLINOIS DEPARTEMENT
OF TRANSPORTION DIVISION OF
HIGHWAYS
LOCAL ROADS AND STREETS

**BITUMINOUS PATCHING MIXTURES
FOR MAINTENANCE USE**

Effective: January 1, 2004

Revised: October 17, 2017

This special provision covers course graded and fine graded bituminous mixtures for use in maintaining small areas on flexible and rigid type pavement.

Materials. The materials, control, quality, sampling, testing, inspection and storage of material shall conform to the specific requirements of the Standard Specifications for Road and Bridge Construction adopted by the Department of Transportation.

Bituminous Patching Mixtures. The material supplier or contractor may furnish any of the following Bituminous Patching Mixtures listed in the individual Group for which the award was made.

Group I – Bituminous Patching Mixtures

- Serial No. M-17-08: Bituminous Mixture for Maintenance Use, Emulsified Asphalt Type
- Serial No. M-19-07: Bituminous Mixture for Maintenance Use, Liquid Asphalt Type
- Serial No. M-20-07: Bituminous-Sand Mixture for Maintenance Use
- Serial No. M-48-02: Bituminous Premix for Maintenance Use, Inverted Emulsified Asphalt CBAE-2

Serial No. M-126-07: Bituminous Mixes for Maintenance Use, Reinforced Fiber Mixture Bituminous Patching Mixture (HMA): This mixture shall conform to the material requirements of Section 1030. The mixture shall be a High ESAL IL-12.5 N50, High ESAL IL-9.5 N50, or Low ESAL IL-9.5 N30 mix. The bituminous material shall be limited to asphalt PG 58-28 or PG 52-28.

Group II – Bituminous Patching Mixture (Proprietary)

- Serial No. M-120-16: Bituminous Premix for Maintenance Use - Optimix, Sylcrete, UPM, QPR-2000, EZ Street, SMP - Proprietary Sources
- Serial No. M-133-96: Bituminous Premix for Maintenance Use, Instant Road Repair - Proprietary

Placing of Bituminous Patching Mixture. All holes and depressions in the existing surface which exceed $\frac{3}{4}$ " in depth shall be repaired by removal of all loose and defective material and replaced with the specified Bituminous Patching Mixture. The material shall be compacted to produce a tight surface conforming to the adjacent area.

Method of Measurement. Bituminous patching mixture will be measured for payment in metric tons (tons).



Local Public Agency

City of Pekin

County

Tazewell

Section Number

19-00000-02-GM

The following Special Provision supplement the "Standard Specifications for Road and Bridge Construction", adopted April 1, 2016

, the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways", and the "Manual of Test Procedures of Materials" in effect on the date of invitation of bids, and the Supplemental Specification and Recurring Special Provisions indicated on the Check Sheet included here in which apply to and govern the construction of the above named section, and in case of conflict with any parts, or parts of said Specifications, the said Special Provisions shall take precedence and shall govern.

CONTRACTOR INFORMATION:

The selected contractor shall supply the following to the municipality within one week of being selected:

- * Certificate of insurance
- * Phone numbers for contractor's representative

PUBLIC SAFETY AND CONVENIENCE:

The contractor shall at all times conduct their work so as to ensure the least possible obstructions to traffic and inconvenience to the general public and the residents in the vicinity of the work, and to ensure the protection of persons and property in a manner satisfactory to the City Engineer or his designee. No road or street shall be closed to the public except with the permission of the City Engineer or his designee and proper governmental authority. Fire hydrants on or adjacent to the work shall be kept accessible to fire-fighting equipment at all times. The contractor is responsible for all traffic guidance or detours within the project area.

The cost of furnishing any material for notification purposes shall be included in the price of the contract and no additional payments shall be allowed.

RIGHTS OF THE MUNICIPALITY:

The Municipality reserves the right to increase or decrease quantities at the unit price bid and/or delete any item completely.

BASE COURSE AGGERGATE:

This work shall consist of supplying CA06 and CA07 Course Aggregates material in accordance with Section 1004 of the Standard Specifications. The City of Pekin will supply the trucking to pick up the material from the source on an as needed basis with advanced order.

HMA SURFACE COURSE :

This work shall consist of supplying Hot Mix Asphalt, Surface Course (SC "D" N50 IL-9.5) in accordance with Section 1030 of the Standard Specifications. The City of Pekin will supply the trucking to pick up the material from the plant on as needed basis with advanced order.

HMA BASE COURSE:

This work shall consist of supplying Hot Mix Asphalt, Base Course (SC "D" N50 IL-19) in accordance with Section 1030 of the Standard Specifications. The City of Pekin will supply the trucking to pick up the material from the plant on as needed basis with advanced order.

CONCRETE MATERIALS

This work shall consist of delivery and placement of Portland Cement Concrete in accordance with Section 1020 of the Standard Specifications. This item will be measured and pay for by cubic yards delivered to the jobsite.

Local Public Agency

County

Section Number

City of Pekin

Tazewell

19-00000-02-GM

CONTROLLED LOW-STRENGTH MATERIAL (CLSM)

This work shall consist of delivery and placement of Controlled Low-Strength Material (CLSM) in accordance with Section 1019 of the Standard Specifications. This item will be measured and pay for by cubic yards delivered to the jobsite.

COVER AGGREGATE (042CM16)

This work shall consists of supplying and delivering cover aggregate in accordance with Section 1004 of the Standard Specifications with the exception that the cover aggregate can be lime chips to the City of Pekin Street Department at 1208 Koch St., Pekin, IL 61554.

BITUMINOUS COLD PATCH MATERIAL (UPM)

This work will consist of supplying proprietary mix of UPM in accordance to IDOT Specifications for Bituminous Premix for Maintenance Use Proprietary mixes. The City of Pekin will supply the trucking to pick up the material from the source on as needed basis with advance order.

LOWEST ON-THE-ROAD COST (LORC)

The City will determine the lowest on-the-road cost prior to purchase by the following equation:

Materials that will be picked up at source $LORC = (\text{type of material} \times \text{unit Cost}) + (\text{Distance to supplier measured in miles} \times \$0.54 \text{ per mile}) + (\text{time to load} \times \$38/\text{hr})$

Delivered materials $LORC = (\text{availability of material} \times \text{unit cost})$

Time frame for Supply of Materials:

The City is seeking to utilize awarded suppliers through April 30th, 2020.

Acronyms:

FOB = Freight on Board

LORC = Lowest on the Road Cost

State of Illinois
DEPARTMENT OF TRANSPORTATION
Bureau of Local Roads and Streets

**SPECIAL PROVISION
FOR
FURNISHING CLASS SI CONCRETE (SHORT LOAD)**

Effective January 1, 1989
Revised January 1, 2002

All references to Section or Articles in this specification shall be construed to mean a specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation

Description. This item shall consist of furnishing pre-mixed concrete.

Materials. All materials shall conform to the requirements of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation. The composition of concrete shall be that specified for concrete for structures (except bridge decks), Class SI, under Section 1020.

Mixing and Delivery. The concrete shall be mixed and delivered to the jobsite in accordance with the requirements of Article 1020.11(d). Delivery shall be in such quantities and at such time intervals as the Engineer may elect. When the quantity of concrete delivered to the jobsite at a given time is less than 3 cubic meters (cubic yards), a load charge may be added.

Method of Measurement. The concrete will be measured for payment by the cubic meter (cubic yard).

Basis of Payment. The concrete will be paid for at the contract unit bid price per cubic meter (cubic yard) for FURNISHING CLASS SI CONCRETE (SHORT LOAD). Additional payment for the delivery of less than 3 cubic meters (cubic yards) of concrete to the jobsite at a given time will be made at the contract unit bid price per load for LOAD CHARGE.

State of Illinois
Department of Transportation
Bureau of Local Roads and Streets

SPECIAL PROVISION
FOR
INSURANCE

Effective: February 1, 2007
Revised: August 1, 2007

All references to Sections or Articles in this specification shall be construed to mean specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation.

The Contractor shall name the following entities as additional insured under the Contractor's general liability insurance policy in accordance with Article 107.27:

City of Pekin 111 South Capitol Street Pekin, IL 61554

The entities listed above and their officers, employees, and agents shall be indemnified and held harmless in accordance with Article 107.26.

State of Illinois
DEPARTMENT OF TRANSPORTATION
Bureau of Local Roads and Streets

**SPECIAL PROVISION
FOR
FURNISHING CLASS SI CONCRETE**

Effective October 1, 1973
Revised January 1, 2002

All references to Section or Articles in this specification shall be construed to mean a specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation.

Description. This item shall consist of furnishing pre-mixed concrete.

Materials. All materials shall conform to the requirements of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation. The composition of concrete shall be that specified for concrete for structures (except bridge decks), Class SI, under Section 1020.

Mixing and Delivery. The concrete shall be mixed and delivered to the jobsite in accordance with the requirements of Article 1020.11(d). Delivery shall be in such quantities and at such time intervals as the Engineer may elect.

Method of Measurement. The concrete will be measured for payment by the cubic meter (cubic yard).

Basis of Payment. The concrete will be paid for at the contract unit bid price per cubic meter (cubic yard) for FURNISHING CLASS SI CONCRETE.



Illinois Department of Transportation

Request for Quotations

 Date 6/17/19

Municipality City of Pekin	Company <u>Roanoke Concrete Products Co.</u>
County Tazewell	Representative <u>Kyle Hodel</u>
Township	Address <u>1275 Spangley Rd East Pekin, IL</u>
Section 19-00000-02-GM	Telephone <u>(309) 698-7882</u>

(1) Quotations will be received in the office of the City Clerk, City of Pekin, 111 S. Capitol St., Pekin, IL 61554
 until 10 o'clock A M. 06/19/2019, for furnishing materials
 the year 2019, and that time publicly opened and read.

(2) Quotations shall be submitted on the reverse side of this form and enclosed in a sealed envelope endorsed
 QUOTATIONS.

(3) The right is reserved by the Local Agency (LA) to reject any or all quotations.

 By Order of Mayor
Mark Luft

Name

5/13/2019

Date

The effective date of these quotations will be the date of the opening above. These quotations will be placed on file and remain firm until revised by the supplier(s).

The suppliers may revise their quotations by registered letter to the City Engineer
 at least five (5) days before the end of the month. Quotations may only be revised by this procedure on a monthly basis. Any change received will become effective on the first day of the month following notification.

When quotations are revised by the supplier(s), the LA reserves the right to review other accepted quotations and purchase the materials from an available source that will result in the "lowest on-the-road cost."

The LA reserves the right to readvertise for new or additional quotations if not satisfied with the original or revised quotations on file. The original and revised quotations shall remain in effect unless terminated in writing by the LA to the supplier(s). Purchases will be made only from those suppliers that submitted acceptable quotations at the initial or any subsequent public letting.

It is understood that all material will be tested and approved by the Illinois Department of Transportation. The requirements of the Standard Specifications for Road and Bridge Construction adopted by the Department shall govern insofar as they apply.

The quantities of materials shown are for information only. They represent the best known estimate of material needed. The actual quantities purchased may be increased or decreased by any amount subject to any maximum quantities specified by the supplier. Quotations with limits or conditions shall be rejected.

MATERIALS QUOTATIONS

Item	Delivery Point	Approximate Quantity	Unit Price	Amount
CA 06 Aggregate	Freight on Board	50 Tons		
CA 07 Aggregate	Freight on Board	50 Tons		
HMA Surface Crse SC "D" N50 IL-9.5	Freight on Board	440 Tons		
HMA Base Crse SC "D" IL 19	Freight on Board	260 Tons		
Concrete mix SI, 4000 psi	Jobsites	75 CuYd	92.75	6956.25
Concrete mix PV, 4000 psi	Jobsites	25 CuYd	92.75	2318.75
Controlled Low-Strength Material	Jobsites	450 CuYd	49.50	22,275.00
Cover Aggregate (042CM16)	Delieverd	250 Tons		
Bituminous Premix (cold patch)	Freight on Board	250 Tons		

The undersigned agrees to furnish any or all of the above materials upon which prices are quoted at the above quoted unit prices subject to the following conditions:

- (1) It is understood and agreed that the current "Standard Specifications for Road and Bridge Construction" adopted by the Department of Transportation shall govern insofar as they may be applied and insofar as they do not conflict with the special provisions and supplemental specifications attached hereto.
- (2) It is understood that quantities listed are approximate only and that they may be increased or decreased as needed to promptly complete the work at the above unit price quoted.
- (3) Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the terms of acceptance at the point and in the manner specified in the "MATERIAL QUOTATIONS". If delivery on the job site is specified, it shall mean any place or places on the road designated by the awarding authority or its authorized representative.
- (4) The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid-rotating.

Bidder Roanoke Concrete Products By Kyle Habel
 Address 1275 Springbay Rd East Georgia Title President

Accepted By _____ Date _____
 (Local Agency)

Approved _____

 Regional Engineer



Request for Quotations

Date 6/18/19

Municipality City of Pekin	Company <u>Tazewell County Asphalt</u>
County Tazewell	Representative <u>Brandon Fogler</u>
Township	Address <u>23497 Ridge Rd East Pekin</u>
Section 19-00000-02-GM	Telephone <u>(309) 698-8404</u>

- (1) Quotations will be received in the office of the City Clerk, City of Pekin, 111 S. Capitol St., Pekin, IL 61554 until 10 o'clock A M. 06/19/2019, for furnishing materials the year 2019, and that time publicly opened and read.
- (2) Quotations shall be submitted on the reverse side of this form and enclosed in a sealed envelope endorsed QUOTATIONS.
- (3) The right is reserved by the Local Agency (LA) to reject any or all quotations.

By Order of MayorMark Luft

Name

5/13/2019

Date

The effective date of these quotations will be the date of the opening above. These quotations will be placed on file and remain firm until revised by the supplier(s).

The suppliers may revise their quotations by registered letter to the City Engineer at least five (5) days before the end of the month. Quotations may only be revised by this procedure on a monthly basis. Any change received will become effective on the first day of the month following notification.

When quotations are revised by the supplier(s), the LA reserves the right to review other accepted quotations and purchase the materials from an available source that will result in the "lowest on-the-road cost."

The LA reserves the right to readvertise for new or additional quotations if not satisfied with the original or revised quotations on file. The original and revised quotations shall remain in effect unless terminated in writing by the LA to the supplier(s). Purchases will be made only from those suppliers that submitted acceptable quotations at the initial or any subsequent public letting.

It is understood that all material will be tested and approved by the Illinois Department of Transportation. The requirements of the Standard Specifications for Road and Bridge Construction adopted by the Department shall govern insofar as they apply.

The quantities of materials shown are for information only. They represent the best known estimate of material needed. The actual quantities purchased may be increased or decreased by any amount subject to any maximum quantities specified by the supplier. Quotations with limits or conditions shall be rejected.

MATERIALS QUOTATIONS				
Item	Delivery Point	Approximate Quantity	Unit Price	Amount
CA 06 Aggregate	Freight on Board	50 Tons		
CA 07 Aggregate	Freight on Board	50 Tons		
HMA Surface Crse SC "D" N50 IL-9.5	Freight on Board	440 Tons	\$ 73.60	\$ 32,120.00
HMA Base Crse SC "D" IL 19	Freight on Board	260 Tons		
Concrete mix SI, 4000 psi	Jobsites	75 CuYd		
Concrete mix PV, 4000 psi	Jobsites	25 CuYd		
Controlled Low-Strength Material	Jobsites	450 CuYd		
Cover Aggregate (042CM16)	Delieverd	250 Tons		
Bituminous Premix (cold patch)	Freight on Board	250 Tons	\$ 130.00	\$ 32,500.00

The undersigned agrees to furnish any or all of the above materials upon which prices are quoted at the above quoted unit prices subject to the following conditions:

- (1) It is understood and agreed that the current "Standard Specifications for Road and Bridge Construction" adopted by the Department of Transportation shall govern insofar as they may be applied and insofar as they do not conflict with the special provisions and supplemental specifications attached hereto.
- (2) It is understood that quantities listed are approximate only and that they may be increased or decreased as needed to promptly complete the work at the above unit price quoted.
- (3) Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the terms of acceptance at the point and in the manner specified in the "MATERIAL QUOTATIONS". If delivery on the job site is specified, it shall mean any place or places on the road designated by the awarding authority or its authorized representative.
- (4) The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid-rotating.

Bidder Tazewell County Asphalt By Kurt Kaufman
 Address 23497 Ridge Rd East Peoria, IL 61611 Title Vice President

Accepted By _____ Date 6/18/19
 (Local Agency)

Approved _____
 Regional Engineer



REQUEST FOR COUNCIL ACTION

Agenda Date: June 24, 2019

To: Council Members

From: Mark Rothert, City Manager

Sponsors:

AGENDA ITEM: 2019 City Council Goal Setting Facilitation

ACTION REQUESTED: Approve resolution to enter into a proposal for a goal setting project process with the City Council

DESCRIPTION: Goal setting provides the opportunity for City Council members to engage in important discussions regarding the top priorities of the City, setting forth a clearer vision of the City's future. Established goals help to guide decision-making at all levels of City government and builds consensus around policies and projects that impact City residents, businesses and the community as a whole. Goal setting is important to staff because goals help to set departmental priorities; direct work activities; and allocate staffing and financial resources.

The City has received a proposal (attached) from GovHr USA LLC to utilize Mark Peterson as a facilitator for the City's goal setting process. Mr. Peterson is a retired city manager of Normal, Illinois and has 30 years of experience working for municipal government in Illinois (bio is attached). As proposed, Mr. Peterson will undertake the following goal setting process.

1. Process planning meeting with Mayor and City Manager (1.5 hours)
2. Individual pre-retreat interviews with members of the City Council (6.0 hours)
3. Planning & preparation for Goal-Setting meeting with Mayor & Council (3.0 hours)
4. Facilitation of goal-setting meeting with Mayor & Council – Date TBD (3.5 hours)
5. Post-retreat meetings with City Manager and other designated city staff to prepare implementation plans for specific Council goals (5.0 hours)
6. Final report preparation and presentation (6.0 hours)

Staff recommends approval.

FINANCIAL IMPACT:	Amount Requested:	\$ 3,525
	Line Item:	100-001-569000 (Other Contractual)
	Line Item Budget:	\$10,000
	Budget YTD:	\$ 0

NEIGHBORHOOD CONCERNS: N/A

IMPACT IF APPROVED: City Council will undertake a goal setting process

IMPACT IF DENIED: City Council will not undertake a goal setting process	
ALTERNATIVES: N/A	
RELATED TO EFFICIENCY STUDY: N/A	
RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:	
	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
X	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Finance Department (Certification of Availability of Funds): Date:	
City Manager:	
Mark A. Rothert Mark A. Rothert, City Manager	Mark A. Rothert Mark A. Rothert, City Manager
6/19/2019	6/19/2019
Date:	

Resolution 11-19/20 2019 City Council Goal Setting Facilitation

MAYOR

ATTEST:

CITY CLERK



June 17, 2019

Mr. Mark Rothert
City Manager
City of Pekin
111 South Capitol Street
Pekin, IL 61554

Dear Mr. Rothert:

Thank you for the opportunity to provide you with a proposal for a Goal-Setting Project for the City of Pekin.

Qualifications and Experience

GovHR is a public management consulting firm serving municipal clients and other public-sector entities on a national basis. Our headquarters offices are in Northbrook, Illinois. We are a certified Female Business Enterprise in the State of Illinois and work exclusively in the public sector. We have 11 full time and 8 part time employees and 27 project consultants. GovHR offers customized executive recruitment services and completes other management studies and consulting projects for communities.

Our consultants are experienced executive recruiters who have conducted over 600 recruitments, working with cities, counties, special districts and other governmental entities of all sizes throughout the country. In addition, we have held leadership positions within local government, giving us an understanding of the complexities and challenges facing today's public-sector leaders.

GovHR is led by Heidi Voorhees, President, and Joellen Cademartori, Chief Executive Officer. Ms. Voorhees previously spent 8 years with the nationally recognized public-sector consulting firm, The PAR Group, and was President of The PAR Group from 2006 – 2009. Ms. Voorhees has conducted more than 250 recruitments in her management consulting career, with many of her clients repeat clients, attesting to the high quality of work performed for them. In addition to her 12 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service, with ten years as the Village Manager for the Village of Wilmette, IL. Ms. Cademartori is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Cademartori has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services.

Consultant Assigned

GovHR Vice President Mark Peterson will be responsible for your goal setting process. His biography is attached to this Proposal and his contact information is:

Mark Peterson
Vice President
GovHR USA LLC
Telephone: (309) 825-5091
MPeterson@GovHRUSA.com

630 Dundee Road, Suite 130, Northbrook, Illinois 60062
847.380.3240 | GovHRUSA.com

Goal-Setting Project

The Goal-Setting Project will include the following process:

1. Process planning meeting with Mayor Mark Luft and City Manager Mark Rothert (1.5 hours)
2. Individual pre-retreat interviews with members of the City Council (6.0 hours)
3. Planning & preparation for Goal-Setting meeting with Mayor & Council (3.0 hours)
4. Facilitation of goal-setting meeting with Mayor & Council – Date TBD (3.5 hours)
5. Post-retreat meetings with City Manager and other designated city staff to prepare implementation plans for specific Council goals (5.0 hours)
6. Final report preparation (6.0 hours)

Summary of Costs – Goal-Setting Project	Price
Project Fee:	\$3,125
Project Expenses* (not to exceed):	400
Total:	\$3,525

*Project expenses would include actual out of pocket travel expenses and mileage as well as any direct expenses associated with the project (i.e., supplies, copies, printing, etc.). No fee would be assessed for actual travel time of the consultant.

We believe we have provided you with a comprehensive proposal; however, if you would like a service that you do not see in our proposal, please let us know. We can most likely accommodate your request.

This proposal will remain in effect for a period of six months from the date of the proposal. We look forward to working with you on this important project!

Sincerely,



Heidi J. Voorhees
President
GovHR USA

ACCEPTED BY THE CITY OF PEKIN, ILLINOIS

BY: _____

TITLE: _____

DATE: _____

CONSULTANT BIOGRAPHY

MARK R. PETERSON ***Vice President***

Mark R. Peterson is a Vice President with GovHR USA. Mark's career in local government management spans four decades in three midwestern states... Iowa, Missouri and Illinois. He matriculated at the University of Iowa where he received a BA Degree in Political Science and an MPA Degree in Public Affairs.

Following relatively brief local government assignments in Iowa, Mark served for four years as the Assistant to the City Administrator in Liberty, Missouri. Mark came to Illinois in early 1988 when he was appointed as the Assistant City Manager of Normal, Illinois. Ten years later, he was named the City Manager in that same community. He retired in 2018 having served the Town of Normal for over 30 years.

The Town of Normal is a full service municipality in central Illinois with a population of 56,500. It has an annual budget of \$110 million and 420 full time employees. The Town carries a AAA bond rating. Normal is also home to Illinois State University with an annual enrollment of 22,000 full time students.

While serving as its City Manager, Normal established a national reputation for sustainable urban development practices. In 2001, the Town of Normal launched a robust central business district redevelopment initiative. Over the ensuing 15 years, the downtown district, later rebranded as Uptown Normal, was transformed with over \$125 million in public investment, including \$35 million from various state and federal sources, and over \$220 million in private investment including the development of a full service, four Diamond, Marriott Hotel & Conference Center, a Hyatt Place hotel, a multi-modal transportation center, a Children's Discovery Museum and a number of private mixed use projects involving retail, residential and office uses.

Normal's "Uptown Renewal Project" has won national awards for planning, sustainable infrastructure, and innovative development partnerships. Mark Peterson and members of his former staff have been invited to present on Normal's central business revitalization project at numerous regional and national conferences and symposiums. Further, this very successful initiative is routinely cited by the U.S. Department of Transportation as a model for transportation oriented development (TOD) that other cities should emulate.

Under Peterson's leadership, the Town of Normal has also been recognized both regionally and nationally for several other innovative programs and practices including the effective use of public/private partnerships, successful town/gown relations, innovative urban planning initiatives, and electric vehicle technology deployment.

During his career, Mark also developed significant expertise in the following areas of local government operations: insurance administration, capital improvement funding, state and federal grant procurement, economic development analysis, strategic planning, budgeting & financial management, community policing and intergovernmental collaboration.

Throughout his long career, Mark has remained an active member of the International City/County Management Association (ICMA) and the Illinois City/County Management Association (ILCMA) having served in various leadership capacities including the President of ILCMA in 1998-99.

Educational background:

- Bachelor of Arts Degree, Political Science, University of Iowa, Iowa City, IA

- Master of Arts Degree in Public Administration, Local Government Management, University of Iowa, Iowa City, IA

Professional Work Experience:

- Administrative Intern, City of Ankeny, Iowa 1978
- Administrative Intern, City of Coralville, Iowa 1980 – 1981
- Assistant to the City Administrator,
City of Library, Missouri 1984 – 1988
- Assistant City Manager, Town of Normal, Illinois 1988 – 1998
- City Manager, Town of Normal, Illinois 1998 – 2018

Professional Affiliations:

Former Treasurer	Municipal Insurance Cooperative Association (MICA)
Former Chair	Metro McLean County Centralized Communications Board (Metcom)
Former Trustee	Bloomington-Normal Public Transit Systems Board (BNPTS)
Past President	Illinois City/County Management Association (ILCMA)
Past Chair	Illinois Municipal League Managers Committee
Past Member	Bloomington-Normal Economic Development Council (BNEDC)
Past Chair	Central Illinois Regional Broadband Network Board (CIRBN)



REQUEST FOR COUNCIL ACTION

Agenda Date: June 24, 2019

To: Council Members

From: John Dossey, Police Chief

Sponsors: David Hess, IT

Bruce Marston, Assistant

Mark Rotherth, City Manager

AGENDA ITEM: DACRA Consent To Assignment

ACTION REQUESTED: Approve agreement request from IT Stability to Recognize their new name of DACRA Adjudication Systems LLC, A Delaware Limited Liability Company.

DESCRIPTION: In 2016 The City of Pekin entered into an agreement with IT Stability to provide us with our adjudication software known as DACRA. IT Stability has entered into an agreement with some capital investors and have requested a consent to assignment to our contract changing the name from IT Stability to DACRA Adjudication Systems.

FINANCIAL IMPACT: No financial impact, just an addendum to the current contract attaching the consent to assignment.

NEIGHBORHOOD CONCERNS: <N/A

IMPACT IF APPROVED: We acknowledge the name change to DACRA Adjudication Systems, LLC. Staff recommends the signing of the agreement.

IMPACT IF DENIED: Potentially could present issues with the company down the road as they apply to our services.

ALTERNATIVES: N/A

RELATED TO EFFICIENCY STUDY: N/A

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check √ no more than 2 boxes.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
√	An Effective Government. To deliver effectively the services that Pekin's

	residents want, need, and are willing to support.
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REQUIRED SIGNATURES**Finance Department** (Certification of Availability of Funds):**Bruce Q Marston**

Bruce Q Marston, Assistant

6/19/2019

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

6/19/2019

Date:



May 23, 2019

Police Chief John Dossey
City of Pekin
111 South Capitol Street
Pekin, Illinois 61554

Dear Chief Dossey:

Following our call on May 21, 2019, attached is the Consent to Assignment we referenced indicating your approval to assign the agreement from IT-Stability to our new name – DACRA Adjudication Systems LLC.

As we discussed in the email, we are excited to share the news with you of our new capital investment and the positive impact on our business that it brings. We assure you that all the people that you have dealt with for the past few years will still be working to service your needs. This additional investment allows us to add additional staff to add even more features and advancements to our platform.

Please do let us know if you have any questions or concerns. If you have any questions, please feel free to contact either of us.

Very truly yours,

Robert L. Schur
Chief Executive Officer
DACRA Adjudication Systems LLC

Zlatko Koprivec
Chief Operations Officer
DACRA Adjudication Systems LLC

CONSENT TO ASSIGNMENT

THIS CONSENT TO ASSIGNMENT (this "**Consent**") is hereby entered into as of this 21st day of May, 2019 by between **IT-Stability Systems, LLC**, an Illinois limited liability company ("**IT-Stability**") and **The City of Pekin**, an Illinois municipal corporation (the "**Client**") and **DACRA Adjudication Systems, LLC**, a Delaware limited liability company ("**DACRA**").

RECITALS

WHEREAS, IT-Stability did enter into that certain DACRA Computer Systems and Software Agreement dated September 12, 2016, with the Client (the "**DACRA Agreement**"), the terms and conditions of which are incorporated herein and

WHEREAS, IT-Stability did assign on May 20, 2019 all of its rights, duties, privileges and obligations under the terms and conditions of the DACRA Agreement to DACRA (the "**Assignment**"); and

WHEREAS, in connection with said Assignment, IT-Stability desires to obtain the Consent of the Client to such Assignment under the terms and conditions set forth herein.

NOW THEREFORE, for consideration hereby mutually acknowledged to have been received, IT-STABILITY and the Client hereby agree as follows:

1. Incorporation of Recitals. The foregoing recitals are hereby incorporated herein into this Agreement as if set forth herein in their entirety.
2. Consent. Client hereby consents to the foregoing Assignment and agrees that DACRA shall perform the obligations of IT-Stability under the terms of the DACRA Agreement. Client further agrees to look exclusively to DACRA as a party to the DACRA Agreement going forward.
3. No Modifications. With the sole exception of the Assignment, all terms and conditions of the Dacra Agreement shall remain in full force and effect as between DACRA and the Client.

IN WITNESS WHEREOF, the parties have executed this Consent as of the date first above written.

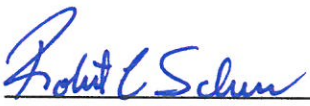
IT-Stability Systems, LLC
an Illinois limited liability
company

By: 
Name: Zlatko Koprivec
Its: President
Date: May 21 2019

The City of Pekin
an Illinois municipal corporation

By: _____
Name: _____
Its: _____
Date: _____

DACRA Adjudication Systems, LLC
a Delaware limited liability
company

By: 
Name: Robert L. Schur
Its: Chief Executive Officer
Date: May 21 2019

Attachment: 2019 DACRA consent to assignment for council (1774 : DACRA Consent To Assignment)