Pekin ILLINOIS

City of Pekin

REGULAR COUNCIL MEETING MONDAY, JUNE 27, 2016
5:30 P.M.

	1	2
1.0 CALL TO ORDER		
2.0 PLEDGE OF ALLEGIANCE *Mayor John McCabe*		
3.0 ROLL CALL *Clerk to Call the Roll*		
4.0 APPROVAL OF AGENDA ***ACTION:*** *Motion to approve the meeting agenda.* ***VOTE REQUIRED***		
5.0 APPROVAL OF MINUTES ***ACTION:*** *Motion to approve minutes of the Regular Council Meeting of June 13, 2016 and the Special Council Meeting of April 28, 2016.* ***VOTE REQUIRED***		
5.1 APPROVAL OF MINUTES ***ACTION:*** *Remove from the table the motion of June 13, 2016 to lay over the minutes of the Regular Council Meeting of May 23, 2016.* ***VOTE REQUIRED*** ***ACTION:*** *Motion to approve minutes of the Special Council Meeting of May 23, 2016.* ***VOTE REQUIRED***		
6.0 PUBLIC INPUT		
7.0 CONSENT AGENDA		
7.1 Receive and File Monthly Reports and Minutes: Electrical, Building and Zoning May Report.		5
7.2 Receive and File Bids: Hecker Court Sewer Lining opened June 21, 2016; Capitol Street to 5th Street Alley Sewer Lining opened June 21, 2016; and HVAC City Buildings opened June 15, 2016.		5
7.3 Receive and File: Consolidated Annual Performance and Evaluation Report CAPER May 1, 2015 to April 30, 2016 available on the City of Pekin website and at City Hall.		4
ACTION: *Motion to approve all items listed on the Consent Agenda by Omnibus Vote.* **VOTE REQUIRED TO APPROVE CONSENT AGENDA**		

8.0 COMMUNICATIONS, PETITIONS, REPORTS		
8.1 Airport Event Report		
9.0 NEW BUSINESS		
9.1 Heating, Ventilation, Air Conditioning Contract for City Buildings **DESCRIPTION:** Approval of the bid for the annual maintenance of the HVAC components on all City owned buildings in the amount of $13,936.00 and the award of the contract to Standard Heating and Cooling. **VOTE REQUIRED**	MG	3
9.2 Hecker Court Sanitary Sewer Lining Project **DESCRIPTION:** Approval of the bid for the project to line the 8" sanitary sewer, manhole and service laterals to the edge of right of way for Hecker Court in the amount of 74,610.00 and award the contract to Hoerr Construction Inc. **VOTE REQUIRED**	MG	3
9.3 Resolution No. 29-16/17-Illinois Department of Transportation Resolution For Maintenance of Streets and Highways **DESCRIPTION:** Appropriation of $50,000.00 Motor Fuel Tax for crack filling Parkway from Court Street to willow, the intersection of Broadway and Parkway, and the intersection of 14th and Broadway. **VOTE REQUIRED**	MG	3
9.4 Resolution No. 30-16/17- Illinois Department of Transportation Resolution For Maintenance of Streets and Highways **DESCRIPTION:** Appropriation of $75,000.00 Motor Fuel Tax for seal coating Sheridan Road from Redwood east to City limits, Audubon Drive from Court Street South to City limits, and 5th Street from VFW to completion of 2014 project. **VOTE REQUIRED**	MG	3
10.0 ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL		
11.0 EXECUTIVE SESSION 5 ILCS 120/2 (c)		
12.0 ADJOURN **NO VOTE REQUIRED**		

Column 1 Key:
MG Michael Guerra City Engineer

Column 2 Key:
1 **A Prosperous Community.** To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
2 **A Safe Community.** To protect community life and property by providing effective, principled police and fire services.

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PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
CITY HALL COUNCIL CHAMBERS
111 SOUTH CAPITOL STREET
PEKIN, ILLINOIS 61554
ON MONDAY, JUNE 13, 2016 AT 5:30 O'CLOCK P.M.
JOHN MCCABE, MAYOR PRESIDING

PRESENT: COUNCIL MEMBERS, DUNN, GOLDEN, ORRICK, RITCHASON, ABEL, LUFT AND MCCABE
ABSENT: NONE

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The **Pledge of Allegiance** was led by Mayor McCabe.

Roll was called and all Council Members were present. A quorum was declared.

AGENDA
Motion by Council Member Orrick, seconded by Council Member Abel that the agenda be approved as presented. On roll call voted Aye.

MINUTES
Motion by Council Member Luft, seconded by Council Member Abel that the **minutes of the Regular City Council Meeting of May 23, 2016 be approved as written. (**Council Member Golden stated that the minutes of May 23, 2016 did not reflect Council member comments or citizen comments, feels these are incomplete minutes). Motion made by Council Member Orrick, seconded by Council Member Golden that the minutes of May 23, 2016 be laid over until the June 27, 2016 City Council Meeting. On roll call vote all present voted Aye.

PUBLIC INPUT
Bob Keiser spoke to the Council on the agenda item to be discussed for the professional services agreement with Amec for Stormwater services. He ask that the Council look at having this put in our property taxes. Only way for the citizens of Pekin to be able to afford another fee.
John McNish voiced his opinion on the proposed stormwater fee; why do we have to contract this out, can't the City do anything on their own.
Jim Mangan was disappointed there was not more information or a public hearing regarding the stormwater fee. Ask that the Council postpone the vote for 2 weeks.
Ann Witzig voiced her opinion on the stormwater fee. Ask that the Council table this until a public hearing so the citizens can be more informed and their questions answered.
Lisa Huseman lives on Easter Avenue where there is a 2-way stop at the corner of Columbus and Easter. She ask that the Council consider making this a 4-way stop. Traffic has increased and cars are speeding and aren't slowing down.
Bob Bramham voiced his opinion on the stormwater issue. He stated there isn't any water run off that goes into the city drains, runoff stays in his yard. He believes this should be put in with our property taxes. Asked the Council why they do not have the North Pekin waste water issue on the agenda for tonight for discussion.
Jerry Witzig stated that property on Catherine that he owns brought up stormwater from heavy rains through the drains. Burling came out and installed a back-flow valve, which the City paid half.
Elaine Ritchey voiced her opinion on the cellular radio communications for the School Bus Department. Asked the Council how much was this going to cost the taxpayers.
Larry Wolfer read an article from the Journal Star dated February 8, 2014 quoting then City Manager Joe Wuellner regarding the Waste Water Treatment Plant.

CONSENT AGENDA
Motion by Council Member Golden, seconded by Council Member Ritchason that the agenda be approved with the exception of moving item 7.5 from the **CONSENT AGENDA to an action item under New Business which will now be known as item 9.10 Annual Prevailing Wage Resolution.** The following was read and presented by Mayor McCabe for consideration of the Consent Agenda items by Omnibus Vote.

7.1 Receive and File Monthly Reports and Minutes: Traffic Safety Committee Minutes dated June 3, 2016; Human Rights Committee Minutes dated February 24, 2016 and March 23, 2016; Draft Liquor Commission Minutes dated May 26, 2016 and Tazewell County Animal Control May Report.
7.2 Proclamation: General Aviation Appreciation - Month of June, 2016
7.3 Adopt Resolution No. 26-16/17: The Mayor's appointment of Timmothy Schwartz to the Liquor Commission for a term until April 30, 2018.
7.4 Adopt Resolution No. 27-16/17: The Mayor's appointments of Jason Juchems, Timothy Williams, and William Craig to the Library Board of Trustees for a term until June 30, 2019.
~~**7.5 Adopt Resolution No. 25-16/17:** Annual Prevailing Wage Resolution~~
7.6 Receive and File: Requests for Proposals (RFP) for the City Manager Recruitment Services from JD Gray, LLC; GovHR USA; Slavin Management Consultants; The Novak Consulting Group; Waters and Company; S. Renee Narioch & Associates.

On roll call vote all present voted Aye.

COMMUNICATIONS, PETITIONS, REPORTS
ILLINOIS RIVER ROAD NATIONAL SCENIC BYWAY PRESENTATION
Kendall Cramer with the Illinois River Road National Scenic Byway addressed the Council asking for a $5,000.00 donation to help with promoting nature tourism and the region as a whole, marketing, publications in State of Illinois magazine, Travel Illinois and a small brochure, and updating the Illinois River Road web site. Mr. Kramer stated there are 7 national scenic byways in Illinois, 150 byways across the United States. Our National Scenic Byway involves 10 counties, over 40 communities and multiple partners including government, private sector business, tourism, economic development, ecological and nature-oriented groups. The Illinois River Road National Scenic Byway is a 291 mile stretch reaching from Ottawa to the north and Havana to the south. Their main purpose since Federal and State funding has been cut is to ask communities for donations. The dollar amount depends on the city's population. Council members were presented an Illinois River Road brochure.
Council Member Dunn stated is supportive of donating the $5,000.00 to Illinois River Road Scenic Byway. This does bring in more visitors to Pekin. Council Member Golden stated that he has not seen a Tourism grant application if this is to come out of Tourism funds. This does not follow under the guidelines of the Tourism Code. How many overnight guest will this bring to Pekin? On their Kiosk down at the Riverfront there is a misspelled word. Council Golden will not support this. Pamela Anderson stated that there is a separate funding in the Tourism budget and south of the Kiosk the road was open. Pamela thanks Council Member Golden for pointing out the misspelling on the Kiosk. Council Member Orrick stated they have a nice web site, but only a few sites listed Pekin. We are spending more Tourism dollars than what is coming in and will not support this. Council Member Abel stated that we are limited on what our Tourism dollars can be spent on. Tourism dollars isn't our tax dollars, it's from out of town guest staying at our hotels/motels. We do have a lot of ball tournaments here in Pekin and they do stay in our hotels/motels and I will be supporting this. Council Member Luft agrees with Council Member Rusty Dunn, and has supported other agencies with Tourism funds. Council Member Luft stated there were ballgames at the Koch Street ball fields over the weekend and he could not find one person there that stayed overnight in Pekin, he stated they all went to East Peoria, therefore will not be supporting this. Council Member Ritchason went on the Illinois River Road Scenic Byway web site and found there was a lot of missed information and some links to other places did not come up. Therefore will not be supporting this. Mayor McCabe stated there are Tourism dollars available and that is what those dollars are for. This past weekend we had the Craft Soda Festival down at the riverfront and have more activities planned this summer. Mayor McCabe stated we have many fine places to eat here in Pekin and hotels/motels to stay. We need to promote Pekin.

VERIZON RADIO COMMUNICATIONS PRESENTATION
Verizon representatives gave Council an overview and general knowledge on how the cellular radio communications for the school bus department would work. The City of Pekin already has a contract with Verizon on city cell phones. The cellular phones would be all maintained by Verizon and with every 10 months replacement on phones, operating cost under $10,000 a year, with startup cost approximately $35,000, with a no-hold contract and with no additional costs to stop service. David Jameson with Advanced Tec

Industries gave a brief presentation on the car kit they sell for Verizon. He has been with this company for 20 years. This would include cradle, push to talk button, 10 watt speaker, brain box, wiring harness and microphone. They are legally licensed and DOT approved and all equipment is made in the USA. Council Member Dunn asked how old are the radio's that the bus department has now. Ty Whitford stated they are 4 years old and that we would keep those as a back-up. Council Member Dunn asked if the bus drivers use their personal cell phones. Ty stated we do not require them to carry their personal cell phones. Council Member Dunn asked if we stayed with what we have now, would we still be in compliance. Ty answered yes, but they are not very dependable. Council Member Ritchason asked why on the Request for Council Action there were not updated signatures. He wanted to know why he didn't get all of the packet, he received two items on that Friday at 4:02pm. Interim City Manager Sarah Newcomb explained there was an issue with the email and the document. Council Member Ritchason has concerns with the packets and getting all the paperwork on time. When a packet is sent out to Council, we should have everything right then with all information. There needs to be a set deadline on all information and if Staff cannot get the materials by that time, then remove from the Agenda. We need to do better and will not be voting on this tonight. Council Member Orrick stated he had the same problem, he came in this morning at 8am to get the paper copies. Council Member Orrick asked if Ty received other quotes from other companies, like Sprint, US Cellular or AT&T. Ty stated since we already have a contract with Verizon Wireless that he did not. Council Member Luft asked why there were not any other bids so we know we will get the best deal. Also asked if bus drivers use their personal cell phones to make calls and texts. He asked if this was pushed through out of budget and already approved. Council Member Luft asked Ty how many busses we have out on a daily basis and why every bus has to have a device. He also ask Ty if he knew someone or someone works there on a part-time basis is why he did not get other quotes. His point is we invested in new cameras, new busses, now new phones, how much more money and we don't even know if the bus department will be around. He also asked Ty what the final cost was for the cameras down at the Transportation Building. Ty asked that he come down to his office and they could discuss that further. He demanded to know now. Mayor McCabe informed him that this was a past issue and does not have anything to do with this Agenda item. Council Member Ritchason stated the Agreement dated October 29th on the phones was $11,960.00. Council Member Luft agrees 100% that the packets should be better, very unprofessional and not fair to Council and the taxpayers. Would like to wait until the Efficiency Study. Council Member Abel stated there is a 1 year warranty, not contract and we can upgrade every 10 months. Council Member Golden stated he voted against the budget and hasn't even see the final budget. Asked Ty if we were compliant under the law. Council Member Golden stated we are the only bus department ran by a municipality in Illinois. Wants to wait until the Efficiency Study so will be voting no. Mayor McCabe asked if these phones are like a two-way radio or a flip phone. Asked when we are switching out the busses and who would install the new devices. Interim City Manager Sarah Newcomb recommends we table this to the June 27th Council Meeting.

NEW BUSINESS

Motion by Council Member Dunn, seconded by Council Member Abel that the **REQUEST FOR $5,000.00 CONTRIBUTION TO ILLINOIS SCENIC BY-WAY,** be approved. Community Development Director Pamela Anderson recommended to the Council that the request for $5,000.00 contribution to help with marketing materials and to promote tourism in the region as a whole. This was in the Tourism funds fiscal budget year.

On roll call vote, Dunn, Abel and McCabe; Nays, Orrick, Luft, Ritchason, Golden. Motion defeated.

Motion made by Council Member Dunn, seconded by Council Member Abel that **CELLULAR RADIO COMMUNICATIONS,** be approved. Ty Whitford thanked Verizon and Advanced Tec Industries for coming. The School Bus Drivers have tested this equipment a little over a month and he received nothing but positive feedback. With the school bus lease agreement we are switching out 70 busses and with the timing, this would work for us to hook up the cellular radio devices and also be finished by the beginning of the new school year. Our radio system now with E&S Communications would need to be updated with a quote of 12 to 14 thousand dollars. We've experienced some communication outages where we did not have radio communication with our bus drivers. This new system is more efficient, no contract, would be able to upgrade every 10 months, we are already partnered with Verizon, and we have the dollars in our 2017 budget.

Motion made by Council Member Dunn to table Cellular Radio Communications until the Efficiency Study is finished or there are other bids, seconded by Council Member Abel.

On roll call vote, Ayes, Orrick, Abel, Dunn, and McCabe. Nays, Golden, Luft, and Ritchason. Motion Carried.

Motion made by Council Member Orrick, seconded by Council Member Abel that **THE AMENDMENT TO THE COMCAST FRANCHISE AGREEMENT,** be approved. Interim City Manager Sarah Newcomb explained to Council what the amended Comcast Franchise Agreement was for the emergency alert system and changing the wording in one section only. Arthur Svymbersky, Government Affairs Manager with Comcast Cable was at the meeting for any questions Council may have. Mr. Svymbersky explained that Comcast Cable has a 25 year Franchise Agreement with the City of Pekin, expiring in 2019. Negotiations on renewing the franchise agreement will beginning soon.
Council Member Orrick asked Legal if we could change the years of our Franchise Agreement, have 1 year Agreement, not a 25 year. Corporation Council Burt Dancey will look at our options. He also stated that we do not have a local Comcast Office here anymore. Council Member Golden asked if we have a similar agreement with ITV-3. Council Member Golden read a section in the Federal guidelines on Franchises.

On roll call vote, Ayes; Orrick, Luft, Ritchason, Abel, Dunn, Golden, and McCabe. Motion Carried.

Motion made by Council Member Abel, seconded by Council Member Dunn that **THE CITY MANAGER RECRUITMENT CONSULTANT SELECTION,** be approved. Interim City Manager Sarah Newcomb briefed Council on the summary proposals and copies of the proposals were given to Council to choose one of the six firms to provide the service.
Council Member Abel had talked to other Cities and has decided to go with GovHR. Council Member Dunn stated GovHR is doing our Efficiency Study and has talked with Council, he believes they know our City pretty well. Council Member Ritchason thanked Interim City Manager Sarah Newcomb and City Clerk Sue McMillan for getting the consultant brochures out to Council. Council Member Luft supports GovHR. Council Member Golden would like to see the Efficiency Study first, so he can see what type of work GovHR does. Slavin would be his number 1 choice, he was impressed with their bid and guarantee's work for 2 years. Council Member Orrick supports Slavin., they are by far the best process and seem more professional. Mayor McCabe stated the selections are all comparable. GovHR is here now doing the Efficiency Study and has met with Council and Staff already and has a feel for the City.

On roll call vote, Ayes; Abel, Dunn, Golden, Luft, Ritchason, and McCabe. Nay; Orrick

ORDINANCE NO. 2745-16/17
ADOPTING LOCAL AGENCY AGREEMENT FOR
JURISDICTIONAL TRANSFER

Motion made by Council Member Abel, seconded by Council Member Orrick that **ORDINANCE NO. 2745-16/17 JURISDICTIONAL TRANSFER OF .07 MILES,** be approved. Mike Guerra, P.E. explained that this small piece of property, approximately 400 feet had two homes, was not annexed into the City back in 2012 as part of the RWBP. In 2014 we met with the Cincinnati Township and IDOT for review. We just received word back from them and this will be a voluntary transfer. The City will maintain this section of roadway. Council Member Golden asked about the condition of the road. He also asked who plowed the snow on that 400 ft. of roadway. Council Member Orrick asked why the two houses out there did not annex into the City.

On roll call vote, Ayes; Abel, Dunn, Golden, Orrick, Luft, Ritchason, and McCabe. Motion carried.

RESOLUTION NO. 28-16/17
RESOLUTION OF ADMININSTRATIVE SERVICES AGREEMENT
FOR THE FIRE DEPARTMENT INSPECTION AND COMPLIANCE
PROGRAM SERVICES WITH BRYCER, LLC

Motion made by Council Member Ritchason, seconded by Council Member Orrick that **RESOLUTION NO. 28-16/17 ADMINISTRATIVE SERVICES AGREEMENT FOR THE FIRE DEPARTMENT**

INSPECTION AND COMPLIANCE PROGRAM SERVICES WITH BRYCER, LLC, be approved. Fire Chief Kurt Nelson explained to Council that this is a "free" service to the city. It's a system that will track inspections and will let you know when there will be an inspection coming up. Nelson gave Council Member Golden an example of how this system works. Each inspection for a sprinkler system would be $12.00 and $12.00 for an ancil system. The company pays for their own inspections.
Council Member Orrick stated he understands since their Church goes through this with their annual updates. Council Member Golden read from the Agreement and does not understand. Fire Chief Nelson explained this again.

On roll call vote, Ayes; Ritchason, Abel, Dunn, Golden, Orrick, Luft, and McCabe. Motion carried.

ORDINANCE NO. 1462-A346-16/17
AMENDING TITLE 8, CHAPTER 4, SECTION 3.F
OF THE CODE OF THE CITY OF PEKIN 1995
HANDICAPPED PARKING SPACE

Motion made by Council Member Ritchason, seconded by Council Member Luft that **ORDINANCE NO. 1462-A-346-16/17 AMENDING TITLE 8, CHAPTER 4, SECTION 3.F. OF THE CODE OF THE CITY OF PEKIN 1995 HANDICAPPED PARKING SPACE,** be approved. Fire Chief Nelson explained to Council this is a Traffic Safety recommendation to add 1 more handicapped parking space at Buena Vista, and Washington in front of St. Paul Episcopal Church, 343 Buena Vista.
Council Member Golden stated they need to use the proper signage. Council Member Orrick asked if there will be one curb cut for the 2nd Handicapped space.

On roll call vote, Ayes, Ritchason, Abel, Dunn, Golden, Orrick, Luft, and McCabe. Motion carried.

ORDINANCE NO. 1462-A347-16/17
AMENDING TITLE 8, CHAPTER 2, SECTION 9
OF THE CODE OF THE CITY OF PEKIN 1995
AUTHORIZED STOP SIGNS

Motion made by Council Member Golden, seconded by Council Member Ritchason that **ORDINANCE NO. 1462-A347-16/17 AMENDING TITLE 8, CHAPTER 2, SECTION 9 OF THE CODE OF THE CITY OF PEKIN 1995 AUTHORIZED STOP SIGNS,** be approved. Fire Chief Nelson explained to Council this was a Traffic Safety recommendation to place stop signs to stop traffic in all directions at the intersection of Easter Avenue and Columbus Drive.
Council Member Golden stated Traffic Safety needs to look at 14th Street and Derby. Council Member Ritchason thanked the Traffic Safety Committee for keeping our neighborhoods safe. Council Member Dunn asked when does this take effect.

On roll call vote, Ayes, Golden, Orrick, Luft, Ritchason, Abel, Dunn, and McCabe. Motion carried.

Motion made by Council Member Luft, seconded by Council Member Abel that **AGREEMENT WITH AMEC FOSTER WHEELER FOR STORMWATER UTILITY IMPLEMENTATION,** be approved. Mike Guerra explained to Council the agreement for professional services to assist with the implementation of the Stormwater Utility in the amount not to exceed $54,774.00. Amec Foster Wheeler is very knowledgeable and professional and works with many municipalities on their stormwater utility billing. They have done 80 of these and 15 in our state alone. There are new federal mandates and our Council needs to find a way to fund it. There will be many questions from residents, businesses, churches, schools, etc. There will be 2 public hearings held.
Council Member Orrick would like a public hearing first, doesn't understand the process, need an expert/professional to explain to the taxpayers. He also asked why we have the Street Sweepers out so often. Council Member Ritchason stated Peoria only Street Sweeps twice a year. He would like to see a public hearing so a lot of questions can be answered. How much does it cost on the manpower side for street sweeping. Asked if this could be added to our real estate taxes. Council Member Ritchason would like to have a public hearing before Council votes on this. Council Member Abel asked for an updated on North Pekin Agreement. Council Member Dunn asked if this can be done in-house and if we would have a time-frame. Council Member Golden asked about the time-frame and why brought to Council. He asked if Mike

has the qualifications, and if so why do we need professionals. Council Member Golden stated the Waste Water Treatment Plant was mismanaged and doesn't trust this and will not support it and thinks it's a scam. Council Member Luft stated on his property there is no stormwater that runs into the city's sewers, therefore will not support this tax. Suggested we table this until there is a public hearing. Council Member Dunn requested we table this tonight until there is more information available. Mayor McCabe asked if there would be a $4.90 charge for all residents and if there will be any credits for using rain barrels or if your property doesn't produce a lot of run-off of stormwater.

Motion made by Council Member Dunn, seconded by Council Member Ritchason to table Amec Foster Wheeler agreement for Stormwater Utility Implementation until we hold a public hearing.

On roll call vote, Ayes, Golden, Orrick, Luft, Ritchason, Abel, Dunn, and McCabe. Motion carried.

RESOLUTION NO. 25-16/17
ANNUAL PREVAILING WAGE

Motion made by Council Member Golden, seconded by Council Member Ritchason to approve **RESOLUTION NO. 25-16/17 ANNUAL PREVAILING WAGE,** be approved. Interim City Manager Sarah Newcomb asks that Council adopt the Annual Prevailing Wage Resolution and publication. The Prevailing Wage Act requires contractors and subcontractors to pay laborers, workers, mechanics employed on Public Works construction projects no less than the general prevailing rate of wages (consisting of hourly cash wages plus fringe benefits) for work of a similar character in the county where the work is performed. The City of Pekin, by policy, during the month of June of each calendar year, investigates the rate of wages to be paid and post or keeps available its determination. The City of Pekin accepts the Illinois Department of Labor's ascertained list of classifications and rates for Tazewell County. The rates have not been updated by the State since July 2015. The Resolution is posted in the lobby of City Hall.
Council Member Golden stated the word should read construed, not constructed. Corporation Counsel Burt Dancey stated the wording "constructed" is correct. He also asked if the prevailing wage is used for TIF and Façade projects. Interim City Manager Sarah Newcomb stated Home Rule is not exempted from Prevailing Wage. The attachment in your packet from the State dated 2015 is the last time it was updated.

On roll call vote, Ayes, Golden, Orrick, Luft, Ritchason, Abel, Dunn, and McCabe. Motion carried.

OTHER BUSINESS TO COME BEFORE THE COUNCIL
The public was given the opportunity to bring forward issues, matters of concern, comments and questions. The following people addressed the Council:
Larry Wolfer – Stormwater fee; he lives at Lake Whitehurst and should not have to pay this fee. No overflow goes into the City's sewers.
Ann Witzig – Airport FOIA on 3 properties. Liquor Commission minutes on raising fees. City debit card used end of year for $2,434.47.
Jerry Witzig – Real Estate taxes paid on 120 St. Mary City owned property, paid over $6,855.80 a year since 2003 and should be tax-exempt.
Elaine Richey – She was a School Bus driver since 1978, always had hand-held devices, always worked. Depended on other drivers or used our personal cell phones.
John McNisch – Stormwater – fix North Pekin fees. It's a tax, not a fee.
Jim Mangan – Asked to table the stormwater issue. Waste water quarterly billing going to monthly billing will triple the cost.
Ed Schwinn – his son rides the bus to the High School. Upset with the radio's not functioning properly.
Bob Keiser – Stormwater fee – needs to be put in the tax-base.
Dave Osborn – Trouble Free Plumbing & Heating – Stormwater does not overflow into the sewers.
Staff and Council business heard:
Interim City Manager Sarah Newcomb informed Council that someone is knocking on doors stating they are with the Waste Water Department to collect their bill, they can pay with cash or money order. We do not go knocking on doors for the waste water utility bill. Our Police Department is looking into this.
Clayton Stambaugh has spoken with Mr. Bramham about setting up a meeting. Wings and Wheels this weekend at the Pekin Airport from 7am-3pm.
Council Member Golden asked if it was wrong for his son to go through garbage at Mashie's to pick out the recycling then take it home for the City to pick up. Asked about the Budget and Council Minutes. Asked

Council about the Hospital project and why did this come to a halt? Would like a report on the North Pekin waste water status. Why is the Salvation Army discriminating against single white men.
Council Member Ritchason thanked Chief Dossey for the Cops for Kids event. What is the status on the video equipment.
Council Member Abel asked about FOIA requests. If information is available online do we have to makes copies.
Council Member Orrick congratulated Edgar Sandoval for his coaching of the soccer teams. Would like to see the Staff Meeting minutes. Thanked his wife Marilyn for coming and staying for the long Council meeting.
Council Member Dunn congratulated the Pekin Civic Chorus. George Beres is the only original member.
Mayor McCabe stated the Craft Soda Festival had a great turnout, it was a very nice family event, hope they come back next year. Congratulated the life guard that saved a young girls life at Dragon land.

EXECUTIVE SESSION
No executive session

No further business to come before the Council, motion by Council Member Dunn, seconded by Council Member Orrick, that Council adjourn. Motion carried viva voce. Mayor McCabe adjourned the meeting.

COUNCIL ADJOURNED AT 10:42 P.M.

Paula Gensel
Administrative Assistant
Sue E. McMillan
City Clerk

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**PROCEEDINGS OF THE SPECIAL MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
CITY HALL COUNCIL CHAMBERS
111 SOUTH CAPITOL STREET
PEKIN, ILLINOIS 61554
ON THURSDAY, APRIL 28, 2016 AT 5:00 O'CLOCK P.M.
JOHN MCCABE, MAYOR PRESIDING**

PRESENT: COUNCIL MEMBERS, DUNN, LUFT, ORRICK, RITCHASON, ABEL, GOLDEN, AND MCCABE

ABSENT: NONE

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Notice of a special City Council meeting was properly posted and received by the Council on April 26, 2016. The purpose of the meeting was for Council to consider the adoption of the Fiscal Year Budget.

The **Pledge of Allegiance** was led Mayor McCabe.

Roll was called and all Council Members were physically present. A quorum was declared.

Mayor McCabe explained just prior to the meeting a suggestion by two Council Members was made for revisions to the budget to further discuss the public's request not to eliminate yardwaste collection. In order to move forward there would be RFP sent for determining viability of outsourcing or retaining solid waste collection in house.

AGENDA

Motion by Council Member Ritchason, seconded by Council Member Orrick that Business item 6.4 Ordinance No. 2744-15/16 Amending Title 5, Chapter 2, Article A of the Code of the City of Pekin 1995 Regarding Solid Waste Charges be removed from the agenda. On roll call vote all present voted Aye. Motion by Council Member Abel, seconded by Council Member Dunn that the agenda be approved as amended. On roll call vote all present voted Ayes, Orrick, Dunn, Abel, Ritchason, Luft, and McCabe; Nay, Golden. Motion carried.

COMMUNICATIONS, PETITIONS, REPORTS

PUBLIC HEARING A public Hearing was opened by Mayor McCabe at 5:05 p.m. for the purpose of considering and hearing testimony relative to the adoption of the budget for the City of Pekin Fiscal Year May 1, 2016 through April 30, 2017. The public was given the opportunity to be heard. The public was notified that the budget was published and available for inspection at City Hall and on the City website.
Ann Witzig expressed her concern that the budget was being called balanced without all fees included. She felt the City was double dipping. She asked the Council not to pass the budget.
Sally Johnson voiced her concern if the yardwaste pickup was taken away. It would hurt the people that take pride in their properties. She spoke in opposition of raising sewer tax and charging a storm water fee. She questioned how the people on fixed incomes would be taken care of.
Jim Mangan reminded the Council of the cost of employees. He asked that the Council be cautious of the word games and increases. He suggested Council contract out or lay off employees for savings and to reduce top department heads salaries.
Shane Patrick Campbell
Bob Bramham questioned how the budget could be balanced if revenues were less that expenses. He expressed concern that figures on personnel costs went up and that employees received 3% raises
Dan LaMasters asked Council for consideration to seniors or low income residents.
Larry Wolfer spoke in opposition to the wastewater increase. He felt the increase was the result of overspending for the Treatment Plant Improvement Project. He stated there were EPA violations and the City was paying for mistakes. He opposed the storm water fee.
John McNisch questioned if there were cuts made to the budget as requested by the Council.
The Hearing was closed at 5:40 p.m.

<u>RESOLUTION NO. 24-15/16</u>
ADOPTING THE FISCAL YEAR MAY 1, 2016 THROUGH APRIL 30, 2017
BUDGET FOR THE CITY OF PEKIN

Motion by Council Member Dunn, seconded by Council Member Abel that Resolution No. 24-15/16 be adopted. The Council was advised that the FY2016-2017 budget for all City funds was in the City's stated intention for spending. The budget provided for core services to citizens in a balanced budget with changes to the solid waste fee $20/month, wastewater fee, elimination of yardwaste, and a monthly storm water fee. Mayor McCabe indicated there were many complaints received if the yardwaste were taken away. Council Member Ritchason expressed his appreciation for all the work and time the Interim City Manager spent in preparing the budget, answering his questions and addressing his concerns with changes. Council Member Abel referred to the years that the levy was not increased and the price that was being paid for that. He also stated that the $12.00 garbage fee was just a dollar beginning and that it was intended to increase to cover the deficit the solid waste department puts on the General Fund. Council Member Dunn noted the number of employees was down from 191 in 2009 to 180 in 2016. He also noted the manager had provide a list of cuts and items not included in the preparation of this version of the budget. He felt the budget and increases were not easy decision but had to be done to be fiscal responsible. Council Member Golden felt reducing the spending could start with low hanging fruit and frivolous spending on coffee, parties, and trips. He noted in the North Pekin wastewater agreement that the construction of the new treatment plant would be shared proportionately. Council Member Orrick suggested that the North Pekin payment matter become a high priority. He recommended that RFP be sent for the provider of the efficiency study. He asked that staff begin the preliminary figures for the budget in October in order to consider the needed amounts for the levy in December. He next suggested that discounts for seniors on wastewater could be determined by review of the taxpayers under the homestead freeze. Mayor McCabe also felt the City would not be at this point for a budget if the levy had not been cut year after year. He felt there should be consideration given to adding the solid waste collection fee to the real estate taxes. On roll call vote, Ayes, Orrick, Dunn, Abel, Ritchason, and McCabe; Nays, Golden and Luft. Motion carried.

<u>RESOLUTION NO. 25-15/16</u>
RESOLUTION FOR FEES IN FISCAL YEAR 2016-2017

Motion by Council Member Dunn, seconded by Council Member Abel that Resolution No. 25-15/16 be adopted. Council was advised the budget had a storm water fee associated with the storm water fund based on an equivalent residential runoff unit amount of $4.90/ERU. The budget also included adjudication fee which would require revisions to the City Code. Since it would take time to fully draft and implement the ordinances associated with the appropriate fees the resolution directed the City Manager to prepare for passage by the City Council appropriate ordinances for storm water fee and adjudication fee for the previously approved budget. On roll call vote, Ayes, Orrick, Dunn, Abel, Ritchason, Luft, and McCabe; Nay, Golden. Motion carried.

<u>ORDINANCE NO. 2743-15/16</u>
AMENDING TITLE 4, CHAPTER 4, ARTICLE C OF THE CODE OF THE CITY OF PEKIN 1995
REGARDING SEWER USER CHARGES

Motion by Council Member Abel, seconded by Council Member Luft that Ordinance No. 2743-15/16 be adopted. The ordinance provide for the increases to charges according to the Illinois Environmental Protection Agency Agreement. On roll call vote, Ayes, Orrick, Dunn, Abel, Ritchason, and McCabe; Nays, Golden and Luft. Motion carried.

No further business to come before the Council motion by Council Member Orrick, seconded by Council Member Ritchason to adjourn. Motion carried viva voce. Mayor McCabe adjourned the meeting.

COUNCIL ADJOURNED AT 7:25 P.M.

Sue E. McMillan
City Clerk

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PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
CITY HALL COUNCIL CHAMBERS
111 SOUTH CAPITOL STREET
PEKIN, ILLINOIS 61554
ON MONDAY, MAY 23, 2016 AT 5:30 O'CLOCK P.M.
JOHN MCCABE, MAYOR PRESIDING

PRESENT: COUNCIL MEMBERS, DUNN, GOLDEN, ORRICK, RITCHASON, ABEL, LUFT AND MCCABE

ABSENT: NONE

****

The **Pledge of Allegiance** was led by Mayor McCabe.

Roll was called and all Council Members were present. A quorum was declared.

AGENDA

Motion by Council Member Luft, seconded by Council Member Dunn that the agenda be approved as presented. On roll call voted Aye.

MINUTES

Motion by Council Member Luft, seconded by Council Member Abel that the **minutes of the Regular City Council Meeting of May 9, 2016 be approved as written.** On roll call vote all present voted Aye.

PUBLIC INPUT

Ann Witzig spoke to the Council on the agenda item to be discussed for the provisions in the City Code for Corporation Counsel. She ask that the Council look at the money being spent for legal counsel and at minimum have guidelines for an attorney to sign so that he performs his duties.
Bob Bramham voiced his opinion on the position of corporation counsel and spoke in favor of replacing the law firm of Elliff, Dancey & Bosich with an in-house attorney. He questioned just how much the attorney salary was. He questioned why we were paying another company to collect fines.

CONSENT AGENDA

Motion by Council Member Luft, seconded by Council Member Ritchason that the **CONSENT AGENDA be approved as now presented.** The following was read and presented by Mayor McCabe for consideration of the Consent Agenda items by Omnibus Vote. Mayor McCabe gave special attention to the proclamation and the Relay for Life Event. A representative encouraged the community to come out and walk.

7.1 Receive and File Monthly Reports and Minutes: Traffic Safety Committee Minutes dated May 6, 2016; Electrical Commission Minutes dated May 5, 2016; and Tourism Committee Minutes dated May 10, 2016.
7.2 Proclamation: American Cancer Society Relay For Life Month of June, 2016

On roll call vote all present voted Aye.

COMMUNICATIONS, PETITIONS, REPORTS

CHAMBER OF COMMERCE TRANSPORTATION COMMITTEE PRESENTATION

Bill Fleming Executive Director of the Pekin Chamber of Commerce asked to be able to present a short history of the Transportation Committee, presently 28 members from vast transportation backgrounds, who had been meeting since 1992. He introduced Chairman Rich Kriegsman. Mr. Kriegsman acknowledged Carole Shields and Denny Kief as critical players in formation of the committee and securing $500,000 in funds through a strategic call to then Senator Luft for a feasibility study for a circumference road. Over the 24 years the committee's efforts have resulted in procuring over $40 million for transportation improvements. He extended appreciation to the Council and talented staff for their support in working together.

DISCUSSION TITLE 1, CHAPTER 8.H CORPORATION COUNSEL
Mayor McCabe stated the discussion was meant to be how the City establishes procedure for hiring and maintaining legal counsel and what changes should be undertaken on the provisions in the Code for the legal department. Council Member Golden noted at a previous meeting that there were sub-sections missing from the table of contents. Discussion followed. Council Member Abel stated the council had received studies of other communities and by far Pekin was the lowest. He would have to be convinced that the City could have the legal work done in house cheaper than Attorney Dancey' s present firm. Council Member Dunn addressed his questions to Interim City Manager Sarah Newcomb. She reported the on-going attorney services study started as a result of the original question regarding in-house legal counsel. Previous managers had completed comparisons in other years resulting in a wash for advantages and disadvantages. It was Council Member Dunn's opinion to move forward at a time when it is crucial to hiring a city manager and his/her weighing-in on the decision was of importance. Interim City Manager Sarah Newcomb advised the Council that she had prepared the Request for Proposals for Corporation Counsel and could be sent out but she suggested it would be more feasible to wait for the new City Manager choice of hiring. Council Member Golden provided information from the Galesburg City Clerk that contradicted that Pekin was at the low end of the scale for legal costs. Council Member Orrick stated he had more questions to be answered and felt there should be no rush in replacing the present attorneys or sending RFPs until a City Manager was on board. Council Member Golden felt the opposite that it would be nice to have an attorney in place and ready to work with the new manager. He noted several occasions that the Corporation Counsel was lacking or at fault. He noted the N. Pekin matter that had not been attempted to be resolved in 7 years. He stated the attorney situation was not just a matter of costs but a matter of work performance. Council Member Luft emphasized the importance of hiring a City Manager when continues to hold back on decisions until an attorney is on board

NEW BUSINESS

Motion by Council Member Ritchason, seconded by Council Member Orrick that the **HOUSING REHABILITATION CONSULTING CONTRACT,** be approved. Community Development Director Pamela Anderson recommended to the Council that the contract with the Pekin Housing Authority for the Community Development Block Grant (CDBG) Rehab Coordinator position be renewed for the one year term. She advised the City had participated with the Housing Authority for the last 10 years. The expense of the contract was $2,791.67 a month budgeted within the current fiscal year CDBG allocation. Discussion followed on Council Member Golden's indication that the document should be signed by the Mayor and that the City Manager did not have the authority to sign the document. The Council Member stated he could not vote on yet another document that was not complete, clear, concise, and correct. Motion by Council Member Golden, seconded by Council Member Luft that the contract be amended by changing the signature of the City of Pekin to Mayor John McCabe. On roll call vote, Golden, Orrick, Luft, Ritchason and McCabe; Nays, Dunn and Abel. Motion Carried. On roll call vote, Ayes, Orrick, Luft, Dunn, Abel, Ritchason and McCabe; Nay Golden. Motion Carried.

OTHER BUSINESS TO COME BEFORE THE COUNCIL

Public

Larry Wolfer stated he did not believe the present Corporation Counsel had a contract with the City. He stated that the last version of the budget indicated the amount paid to Corporation Counsel was $285,000. He suggested to the Council that if they were good stewards of taxpayer money it would be in the best interest to look at other communities as comparables than offered by the Interim City Manager such as Morton, Goodfield, Champaign, Mohomet, and Galesburg. He spoke in opposition to Danville being used as a comparable to Pekin. Mr. Wolfer quested Attorney Dancey being a specialist in Municipal Law. Mr. Wolfer next referred to documents he had regarding North Pekin wastewater treatment payments from 2006-2007 and stated what the City had charged was lower than the payments being charge to Pekin residents. He asked that Council settle the North Pekin agreement and quit allowing the public to subsidize what they owe.

Bob Bramham, presented background information regard several request he had brought to Council's attention of enforcing the paving of parking lots in particular, the County and the Rail House. He indicated that the lots not being completed and the North Pekin wastewater dispute not settle were nonperformance of the City Attorney.

Ann Witzig, stated to the Council that she had PIN numbers for 189 properties identified as the City of Pekin. She next expressed her displeasure with the City Attorney's work. She stated the issue was not about what the Corporation Counsel was paid but a matter of contracting with someone to enforce the law.

Rick Hilst, told the Council that he had filed a Freedom of Information Request that the FOIA Officer had notified him would need to be extended. The documents requested were still not available in the required days. Attorney Dancey explained to Mr. Hilst that the request required review of 6500 pieces of paper to extract those emails exempt from disclosure, then a three day process of the IT department to reproduce the information requested on to a cd. The size of the request was labor intensive. Mr. Hilst next brought to Council's attention that the Transparency financial information on the City of Pekin website were from January 29, 2016. The City Manager informed Mr. Hilst that there were issues with the software uploading and that she and Angie Evans were meeting with the company that week. Mr. Hilst told the Council that he had called the Code Enforcement Department to report tall grass in an empty lot and was told there was a hiring freeze that kept the department from keeping up with the violations. Mr. Hilst stated that by law the budget was to be available to the public 30 days in advance of its adoption and it was not. The City Manager responded that the paper document was available for the public review on the front counter of City Hall Administration and also on the website as required. He questioned if the stormwater fee would be a monthly charge.

John McNisch asked the Council not to wait or postpone matters until a new City Manager was hire but to just clean house now. He told the Council to set the group of comparable cities and to just use that list. He submitted a photo of a house on Orchard Street with overgrown grass and weeds which he indicated he had cut since 2008. He wanted to express thanks to the citizens that had cut it recently. He found it disturbing that Code Enforcement lied about grass cutting matters. He questioned if Mr. Dancey's specialty was Child Custody cases.

Staff

Sarah Newcomb informed the Council Members that GovHR representatives were in City Hall a couple of times and that lots of information had been presented to them. They had interviewed 10 or so employees and had completed their onsite portion of IT services the City uses. She also advised that 6 Request for Proposals had been received for the City Manager Recruitment services. They would be scanned and sent to the Council this week.

Sue McMillan commented that any changes that Council would like to see in a document can well be addressed prior to a Council Meeting packet being distributed. She indicated that staff members were available to answer Council questions and concerns prior to Council seeking answers and additional information during a Council Meeting.

Council

Council Member Abel commented he had heard for several months from previous Council Members, businessmen, and the public that the general trend of this Council was way too much in to operations and not their job. He suggested the matter maybe a discussion item with the new City Manager.

Council Member Dunn noted that PCHS graduated the class of 2016 of over 535 students over the weekend. He stated that Pekin wasn't rotten as stated, that the students were proof of that. They would go on to be doctors, dentists, musicians, etc. to make an impact on this City.

Council Member Orrick said that he, as a grandparent attended the graduation also and was proud of his grandson. He asked if the million dollar transfer from the Bus Department had taken place and was told that the funds were still in Reserves. He drew consensus that Council wanted staff to draw a line on North Pekin sewer issue and that he would like to see staff set a deadline of August 1, September 1 and if that was not the case to proceed with arbitration. He also stated he would like to see and made the recommended the 3rd Monday of the month as a Policy Meeting to set more policies and the vision of the Council. He also would like to see the Treasurers Report presented monthly. He expressed appreciation to all the Veterans for our freedoms and to those serving for our country now.

Council Member Golden stated he would like to hear an example of how this Council was trying to get into administration. He advised he had cited previous mayors participating in negotiations and from what Council Member Abel said maybe those were the same people pointing a finger at this Council. In regards to Council Member Orrick's request on policies he said he did not disagree with but the Council had policies that were not being enforced; a policy on dumpsters and a policy on contracts to be approved by the Council. Council Member Golden read from the City Code provisions on contracts to support his statement and gave the example of the camera purchase for the Bus Department. He stated the chief enforcement person for policies was the City Manager. He felt if policies were not enforced what good would it be to set more. He next pointed out that the IT department at the last meeting determined that the cost to viewer ration wasn't worth the City to invest in the upgrade of the broadcast equipment for the Council Chambers. The Council Member asked how the number 2000 viewers was determined when he had before him from iTV-3 information that viewer tracking was not done by the provider and the City would not have that ability. He stated he had a lot of feedback that there needed to be decent broadcasting and not one person said that it was a waste of money. He felt it was Council's decision. For the policy to see more reports not being followed, Council Member Golden read from the code the provisions that the Council shall ask for written reports from the manager, the clerk, the treasurer on the business of his or her departments. The Council asked for a written report on the North Pekin sewer agreement. Council Member Orrick then asked for a written response back when the staff would meet with North Pekin, what would be presented, the feedback, and action that would be taken and if going to arbitration then. Council Member Golden next noted a policy he felt was not followed for procurement of the cameras for the Bus Department. He read from the City Code the provisions for contracts for public improvements and the purchase authority necessary.

Council Member Luft expressed the importance of pursuing the upgrade of the broadcasting equipment because more people were watching the replays of the Council Meetings. He also expressed his appreciation to all the service men and women and the remembrance on Memorial Day. He voiced his support in the City's consideration of slowing the gaming establishments locating in the City down. Council Member Luft thanked the people that attended the ribbon cutting ceremony for he and his wife's opening of the old Maurie's Candy Shop.

Mayor McCabe gave recognition to Council Members Abel and Luft and himself as members that had served our country. He also noted the PCHS graduation and the re-opening of Maurie's, a 75 year tradition. He brought attention to the volumes of paper that are required in a Freedom of Information Request. He spoke as Liquor Commissioner on the discussions and input in regards to the gaming license establishments. He noted a final decision would come before the Council. The Mayor thanked Mr. McNisch for contributing to the community by mowing the property on Orchard.

EXECUTIVE SESSION

Motion by Council Member Ritchason, seconded by Council Member Orrick that the Council move to Executive Session at 8:00 p.m. to discuss **5 ILCS 120/2 (c) 11. Pending Litigation.** On roll call vote, all present voted Aye.

No further business to come before the Council, motion by Council Member Ritchason, seconded by Council Member Orrick, that Council adjourn. Motion carried viva voce. Mayor McCabe adjourned the meeting.

COUNCIL ADJOURNED AT 8:30 P.M.

Sue E. McMillan
City Clerk

Account Number / Receipt No	Void	Cust No	Name / Account Description	Receipt Date	Line Item Description		Amount
					Fund: 100	**Total:**	**580.00**
100-793-426000			**Electrical Permits**				
00267592	False	000000	Johnson Mechanical Service	5/4/2016	Electrical Permit		43.00
00267596	False	000000	Stray Voltage LLC	5/4/2016	Electrical Permit		61.00
00267609	False	000000	Dezseray Rudd	5/4/2016	Electrical Permit		26.00
00267617	False	000000	Joelne Hale	5/4/2016	Electrical Permit		26.00
00267751	False	000000	Central IL Electrical Services	5/5/2016	Electrical Permit		91.00
00267759	False	000000	TJ Lowe & Co	5/5/2016	Electrical Permit		43.00
00268134	False	000000	Kaiser Electric	5/10/2016	Electrical Permit		26.00
00268135	False	000000	TN Smith Electrical	5/10/2016	Electrical Permit		26.00
00268564	False	000000	TJ Lowe	5/17/2016	Electrical Permit		43.00
00268570	False	000000	Cheryl Potts	5/17/2016	Electrical Permit		26.00
00268576	False	000000	Fryman Electric	5/17/2016	Electrical Permit		43.00
00268577	False	000000	Fryman Electric	5/17/2016	Electrical Permit		55.00
00268618	False	000000	Dustin Maquet	5/18/2016	Electrical Permit		26.00
00268619	False	000000	Johnson Mechanical Service	5/18/2016	Electrical Permit		26.00
00268697	False	000000	Roni Byrd	5/19/2016	Electrical Permit		43.00
00271361	False	000000	Schwartz Electric	5/27/2016	Electrical Permit		103.00
00271368	False	000000	Schwartz Electric	5/27/2016	Electrical Permit		26.00
					Fund: 100	**Total:**	**733.00**
100-793-426400			**Building And Rezoning Permit**				
00267576	False	000000	Rick Henricks	5/4/2016	Building Rezoning Permits		20.00
00267584	False	000000	Robert Newell	5/4/2016	Building Rezoning Permits		35.00
00267586	False	000000	Carolyn Provenzano	5/4/2016	Building Rezoning Permits		20.00
00267587	False	000000	Madison Knight	5/4/2016	Building Rezoning Permits		40.00
00267588	False	000000	Perfect Choice Exteriors	5/4/2016	Building Rezoning Permits		101.00
00267604	False	000000	James Green	5/4/2016	Building Rezoning Permits		20.00
00267605	False	000000	Dentino Lawn Designs	5/4/2016	Building Rezoning Permits		20.00
00267606	False	000000	Dentino Lawn Designs	5/4/2016	Building Rezoning Permits		50.00
00267611	False	000000	Don Atherton	5/4/2016	Building Rezoning Permits		20.00
00267622	False	000000	Carl Lister	5/4/2016	Building Rezoning Permits		20.00
00267623	False	000000	Ryan Flaugher	5/4/2016	Building Rezoning Permits		20.00
00267654	False	000000	Joe Crider	5/4/2016	Building Rezoning Permits		66.00
00267757	False	000000	Angela Angelici	5/5/2016	Building Rezoning Permits		20.00

HECKER CT LINING

COMPANY:			HOERR CONSTUCTION INC*		JC DILLON INC		VISU SEWER	
ITEM OF WORK	QUANTITY	UNIT	UNIT PRICE	BID PRICE	UNIT PRICE	BID PRICE	UNIT PRICE	BID PRICE
8" Sanitary Sewer Cleaning, Televising, Re-Lining, Flow Diversion and Service lateral cut-out complete.	290	LF	$39.00	$11,310.00	$35.75	$10,367.50	$63.50	$18,415.00
Sanitary Sewer Manhole Relining Complete	1	EACH	$3,300.00	$3,300.00	$3,100.00	$3,100.00	$3,113.25	$3,113.25
Service lateral connection LMK Technologies VAC-A-TEE cleanout system T-liner re-line complete	10	EACH	$4,000.00	$40,000.00	$4,825.00	$48,250.00	$4,410.00	$44,100.00
Owner T&M not to exceed contingency allowance for unforseen conditions	1		$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00
			TOTAL:	$74,610.00	TOTAL:	$81,717.50	TOTAL:	$85,628.25
			AS READ:	$74,610.00	AS READ:	$81,717.50	AS READ:	$85,628.25

CAPITOL ST. ALLEYS

COMPANY:			HOERR CONSTUCTION INC*		JC DILLON INC		VISU SEWER	
ITEM OF WORK	QUANTITY	UNIT	UNIT PRICE	BID PRICE	UNIT PRICE	BID PRICE	UNIT PRICE	BID PRICE
24" Sanitary Sewer Cleaning, Televising, Re-Lining, Flow Diversion and Service lateral cut-out complete.	940	LF	$80.00	$75,200.00	$133.25	$125,255.00	$116.50	$109,510.00
Sanitary sewer Manhole Relining Complete (#380069; MHA; #310640)	3	EACH	$3,980.00	$11,940.00	$3,935.00	$11,805.00	$3,802.75	$11,408.25
Service lateral connection LMK Technologies T-liner shorty complete	68	EACH	$3,650.00	$248,200.00	$4,073.00	$276,964.00	$3,727.50	$253,470.00
Owner T&M not to exceed contingency allowance for unforseen conditions	1		$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00
			TOTAL:	$355,340.00	TOTAL:	$434,024.00	TOTAL:	$394,388.25
			AS READ:	$355,340.00	AS READ:	$434,024.00	AS READ:	$394,388.25

Project: HVAC Annual Maintenance
Date of Oping June 15,2016

	Johnson Mechanical Service	ENTEC	Illinois Mechanical Services and Design	Standard Heating and Cooling
Annual Maintenance	$16,500.00	$23,244.00	$21,753.00	$13,936.00
Regular Time Call Out	$99.00	$119.00	$92.00	$99.00
OT Call Out	$148.50	$151.50	$138.00	$138.00
(Holiday/Sunday)			$184.00	$151.00

Pekin
ILLINOIS

Community Development

June 13, 2016

RE: Newspaper notification of public review period for the 2015 CAPER

To Whom It May Concern:

Please publish the following information:

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) CITY OF PEKIN – PERIOD OF MAY 1, 2015 TO APRIL 30, 2016

The City of Pekin's 2015 Consolidated Annual Performance and Evaluation Report (CAPER) will be available for public review and comment from June 20 to July 8, 2016 on the City of Pekin web site, at the front counter of the 2nd floor of City Hall and in the Community Development Department. All comments are requested to be submitted in writing prior to the public hearing and before presented to Council for recommended vote for approval.

A Public Hearing will be held on July 7, 2016 at 5:30pm in the Council Chambers, second floor of the City Hall, 111 S. Capitol Street, Pekin, Illinois. The 2015 CAPER will be presented to Council for approval at the City Council meeting on July 11, 2016 at 5:30 p.m. in the Pekin City Council Chambers.

The Council Chambers are accessible to persons with disabilities. If special accommodations are needed or if there are questions regarding the 2015 CAPER, please contact Pamela Anderson, Community Development Director at (309) 477-2300 ext. 5356.

Thank you,

Pamela Anderson
Community Development Director
City of Pekin

REQUEST FOR COUNCIL ACTION

To: Council and Interim City Manager

CC: City Clerk

From: Michael Guerra, City Engineer

Pekin ILLINOIS

AGENDA ITEM: Award the HVAC Maintenance Agreement for City Owned Buildings	
AGENDA DATE REQUESTED: June 27, 2016	
ACTION REQUESTED: Award the HVAC Maintenance agreement for annual maintenance of HVAC components for City owned buildings to Standard Heating and Cooling	
DESCRIPTION: This agreement is for the annual maintenance for the HVAC components on City owned buildings. This includes the cleaning, inspection, changing of filters and servicing for all HVAC units for buildings in the public property, transportation, and wastewater departments. This is beneficial as it allows for the awarded vendor to become familiar with the equipment which cuts done time on spent on repairs and ensures the equipment is operating at its optimal performance to help cut down on waste of energy. Also this sets the terms and rates for any repairs that may be needed which helps for budgeting purposes. The agreement is for three years with the three one year options with defined parameters for rate increases. The first year proposal is $13,936.00.	
HISTORY: The vendor that had the existing agreement went out of business therefore new proposals were sought.	
FINANCIAL IMPACT: Having a defined price for the annual maintenance and inspection to ensure the equipment is in good working order to help reduce costly repairs later. Also with this contract the hourly rate for repairs is set and a 10% discount on all materials is required ensuring uniform guidelines for all repairs.	
NEIGHBORHOOD CONCERNS: none	
IMPACT IF APPROVED: The agreement will be issued to Standard Heating and Cooling	
IMPACT IF DENIED: The agreement will not be issued to Standard Heating and Cooling	
ALTERNATIVES: Award to another company or reject all proposals	
RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]	

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
X	**A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES	
Department Director:	Date: June 22, 2016
Finance Department (Certification of Availability of Funds) Angela Evans	Date: June 22, 2016

Corporation Counsel:	Date:
Interim City Manager: Sarah J Newcomb	Date: June 22, 2016

Project: HVAC Annual Maintenance
Date of Oping June 15,2016

	Johnson Mechanical Service	ENTEC	Illinois Mechanical Services and Design	Standard Heating and Cooling
Annual Maintenance	$16,500.00	$23,244.00	$21,753.00	$13,936.00
Regular Time Call Out	$99.00	$119.00	$92.00	$99.00
OT Call Out	$148.50	$151.50	$138.00	$138.00
(Holiday/Sunday)			$184.00	$151.00

REQUEST FOR COUNCIL ACTION

To: Council and Interim City Manager

CC: City Clerk

From: Michael Guerra, City Engineer

Pekin ILLINOIS

AGENDA ITEM: Award the Bid for the Hecker Court Sanitary Sewer Lining Project	
AGENDA DATE REQUESTED: June 27, 2016	
ACTION REQUESTED: Award the Hecker Court Sanitary Sewer Lining Project to Hoerr Construction Inc. in the amount of $74,610.00	
DESCRIPTION: This project is to line the 8" Sanitary Sewer, manhole and service laterals to the edge of right of way for Hecker Court. It is substantially cheaper to line the pipe versus replacing the pipe by traditional digging. Lining the pipe will also reduce the amount of infiltration of ground water into the pipe eliminating potential weak points, root intrusion and treatment of ground water. The lining has a 50 year design life has been worked well with previous City projects. Bids were sought for this work in which three bids were received with Hoerr Construction being the lowest Bidder.	
HISTORY: Sink holes began to appear on Hecker Court last year so the sanitary sewer was investigated to determine if that was the cause. It was discovered that nearly every joint on the pipe was failing resulting in the sink holes along with the lateral connections that were in need of attention. Other than the joints failing the condition of the pipe was in good condition making lining the pipe the most effective solution.	
FINANCIAL IMPACT: $74,610 of the $150,000 budgeted for sewer repairs	
NEIGHBORHOOD CONCERNS: Not being able to use the sewer (have wastewater) for several hours while the lining is being installed	
IMPACT IF APPROVED: Hoerr Construction will be awarded the project and construction will begin	
IMPACT IF DENIED: Hoerr Construction will not be awarded the project	
ALTERNATIVES: Remove and replace the existing sewer	
RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]	
	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
X	**A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Director:	Date: June 22, 2016
Finance Department (Certification of Availability of Funds) Angela Evans	Date: June 22, 2016

Corporation Counsel:	**Date:**
Interim City Manager: Sarah J Newcomb	**Date: June 22, 2016**

HECKER CT LINING

COMPANY:			HOERR CONSTUCTION INC*		JC DILLON INC		VISU SEWER	
ITEM OF WORK	QUANTITY	UNIT	UNIT PRICE	BID PRICE	UNIT PRICE	BID PRICE	UNIT PRICE	BID PRICE
8" Sanitary Sewer Cleaning, Televising, Re-Lining, Flow Diversion and Service lateral cut-out complete.	290	LF	$39.00	$11,310.00	$35.75	$10,367.50	$63.50	$18,415.00
Sanitary Sewer Manhole Relining Complete	1	EACH	$3,300.00	$3,300.00	$3,100.00	$3,100.00	$3,113.25	$3,113.25
Service lateral connection LMK Technologies VAC-A-TEE cleanout system T-liner re-line complete	10	EACH	$4,000.00	$40,000.00	$4,825.00	$48,250.00	$4,410.00	$44,100.00
Owner T&M not to exceed contingency allowance for unforseen conditions	1		$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00
			TOTAL:	$74,610.00	TOTAL:	$81,717.50	TOTAL:	$85,628.25
			AS READ:	$74,610.00	AS READ:	$81,717.50	AS READ:	$85,628.25

REQUEST FOR COUNCIL ACTION

To: Council and Interim City Manager

CC: City Clerk

From: Michael Guerra, City Engineer

Pekin
ILLINOIS

AGENDA ITEM: Motor Fuel Tax Resolution for Street Maintenance

AGENDA DATE REQUESTED: June 27, 2016

ACTION REQUESTED: Approve Resolution for the expenditure of MFT Funds for the Street Maintenance Crack Filling for $50,000

DESCRIPTION: This resolution is to fund street maintenance project of crack filling Parkway from Court Street to Willow, the intersection of Broadway and Parkway, and the intersection of 14th and Broadway with MFT Funding. These roads were identified from PCI rating of the roadways of having moderate cracking and the pavement is 6-8 years old which make them ideal candidates for crack filling. Crack filling is intended to help keep water from entering the cracks and worsen the condition of the roadway through the freeze-thaw cycles of winter but is flexible enough to allow for the pavement to expand during the summer months. This resolution will allow this project to utilize MFT funding.

HISTORY: The intersection of Broadway and Parkway was reconstructed in 2008 and since then no preventative maintenance has been performed.

Parkway Drive from Court Street to Willow was milled and overlaid in 2010 and since then no preventative maintenance has been performed.

Broadway and 14th St. intersection was milled and overlaid in 2010 and since then no preventative maintenance has been performed.

FINANCIAL IMPACT: $50,000 of the $125,000 budgeted for street maintenance

NEIGHBORHOOD CONCERNS: Delay during construction

IMPACT IF APPROVED: Will utilize MFT Funding for crack fill project

IMPACT IF DENIED: Will not utilize MFT Funding for crack fill project

ALTERNATIVES: Utilize general fund or not do project

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
X	**A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director: Date: June 22, 2016

Finance Department (Certification of Availability of Funds) Angela Evans	Date: June 22, 2016
Corporation Counsel:	Date:
Interim City Manager: Sarah J Newcomb	Date: June 22, 2016

RESOLUTION NO. 29-16/17

Illinois Department of Transportation

Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the Council (Council or President and Board of Trustees) of the City (City, Town or Village) of Pekin (Name), Illinois, that there is hereby appropriated the sum of $50,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from June 1, 2016 (Date) to May 31, 2017 (Date).

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department , a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Peoria, Illinois.

I, Sue McMillan Clerk in and for the City (City, Town or Village) of Pekin, County of Tazewell hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council (Council or President and Board of Trustees) at a meeting on June 27, 2016 Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this ______ day of ______________.

(SEAL) ______________________ City (City, Town or Village) Clerk

Approved

____

Regional Engineer
Department of Transportation

____

Date

Printed 6/22/2016

BLR 14230 (Rev. 07/15/13)

REQUEST FOR COUNCIL ACTION

To: Council and Interim City Manager

CC: City Clerk

From: Michael Guerra, City Engineer

Pekin ILLINOIS

AGENDA ITEM: Motor Fuel Tax Resolution for Street Maintenance

AGENDA DATE REQUESTED: June 27, 2016

ACTION REQUESTED: Approve Resolution for the expenditure of MFT Funds for the Street Maintenance Section 16-00000-01-GM for $75,000

DESCRIPTION: This resolution is to fund street maintenance project of seal coating Sheridan Road from Redwood east to City limits, Audubon Drive from Court Street South to City limits, and 5th Street from VFW to completion of 2014 project. These roads are heavily patched, weathered, cracked and have PCI ratings near 60 making them ideal candidates for seal coating. Seal coating is intended to help slow the deterioration of the roadway thus extending the life of the roadway. This resolution will allow this project to utilize MFT funding.

HISTORY: The seal coating last performed on this section of 5th St is unknown as it was not a city roadway.

Sheridan road was last seal coated in last six years.

Audubon Drive was last seal coated in six years.

FINANCIAL IMPACT: $50,000 of the $125,000 budgeted for street maintenance

NEIGHBORHOOD CONCERNS: Delay during construction

IMPACT IF APPROVED: Will utilize MFT Funding for crack fill project

IMPACT IF DENIED: Will not utilize MFT Funding for crack fill project

ALTERNATIVES: Utilize general fund or not do project

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
X	**A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director: Date: June 22, 2016

Finance Department (Certification of Availability of Funds) Date: June 22, 2016

Angel Evans

Corporation Counsel:	Date:
Interim City Manager: Sarah J Newcomb	Date: June 22, 2016

RESOLUTION NO. 30-16/17

Illinois Department of Transportation

Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the Council of the
(Council or President and Board of Trustees)
City of Pekin, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of $75,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from June 1, 2016
(Date)
to May 31, 2017 .
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department , a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Peoria , Illinois.

I, Sue McMillan Clerk in and for the City
(City, Town or Village)
of Pekin , County of Tazewell

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Council at a meeting on June 27, 2016
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this ________ day of ________________ .

(SEAL) ______________________________ City Clerk
(City, Town or Village)

Approved

____
Regional Engineer
Department of Transportation

____
Date