City of Pekin

REGULAR COUNCIL MEETING MONDAY, JULY 11, 2016

5:30 P.M.

	1	2
1.0 CALL TO ORDER		
2.0 PLEDGE OF ALLEGIANCE *Mayor John McCabe*		
3.0 ROLL CALL *Clerk to Call the Roll*		
4.0 APPROVAL OF AGENDA ***ACTION:*** *Motion to approve the meeting agenda.* ***VOTE REQUIRED***		
5.0 APPROVAL OF MINUTES ***ACTION:*** *Motion to approve minutes of the Regular Council Meeting of June 27, 2016* ***VOTE REQUIRED***		
6.0 PUBLIC INPUT		
7.0 CONSENT AGENDA		
7.1 Receive and File Monthly Reports and Minutes: Police Report for May; Liquor Commission Minutes dated Juue 23, 2016; and Pekin Public Library Annual Report.		5
7.2 Receive and File: Petition for Annexation Nancy M. Moessner Valley High Drive PIN 10-10-12-200-011.		5
7.3 Receive and File: Parkway Drive Drainage Sidewalk Reconstruction Project.		3
7.4 Resolution No. 31-16/17 – Illinois Transportation legislative Initiative Resolution of Support to Benefit the Economy & Citizens of Illinois		1
ACTION: *Motion to approve all items listed on the Consent Agenda by Omnibus Vote.* **VOTE REQUIRED TO APPROVE CONSENT AGENDA**		

8.1 EXECUTIVE SESSION **DESCRIPTION:** Discussion of the Council in closed session. Council may take action as New Business npon returning to open session. **ACTION:** Motion to move to executive session to discuss 65 ILCS 120/2 (c) (2.) Collective Bargaining **VOTE REQUIRED**	JM	2
8.2 Agreement Between City of Pekin and Pekin Police Benevolent Labor Committee May 1, 2015-April 30, 2019. **DESCRIPTION:** Terms of a four year contract with employees of the Police Department. **VOTE REQUIRED**	SN	2
9.0 COMMUNICATIONS, PETITIONS, REPORTS		
9.1 Salvation Army Presentation		
9.2 Quarterly Financial Report	JW	5
10.0 UNFINISHED BUSINESS		
10.1 Remove from the table a motion of the Council meeting of June 13, 2016 Cellular Radio Communications.		
10.2 Purchase of Wireless Communication System for School Bus Department **DESCRIPTION:** Authorizes a onetime budgeted amount of $35,000.00 and month to month service for purchase of cellular phone equipment on the Verizon Account for push-to-talk service in an amount not to exceed $10,000.00 annually. **VOTE REQUIRED**	TW	5
11.0 NEW BUSINESS		
11.1 Consolidated Annual Performance Evaluation Report CAPER for Community Development Block Grant (CDBG) Entitlement – Period May 1, 2015 to April 30, 2016. Available in the Office of the City Clerk. **DESCRIPTION:** HUD required yearly evaluation report stating the accomplished goals and performance measurements based on past 5 Year Consolidated Plan. **VOTE REQUIRED**	PA	4
11.2 Parkway Drive Drainage Sidewalks Reconstruction **DESCRIPTION:** Project to remove and replace the sidewalk bridge on Parkway behind Pekin Insurance. Due to lack of bidders and amount over estimate Council is asked to reject all bids and rebid the project. **VOTE REQUIRED**	MG	5

11.3 Contract with Hoerr Construction Inc. for the Hecker Court Sanitary Sewer Lining Project **DESCRIPTION:** Approval was given by Council for the project to line the 8" sanitary sewer, manhole and service laterals to the edge of right of way for Hecker Court in the amount of $74,610.00 and award the contract to Hoerr Construction Inc. on June 27, 2016 **VOTE REQUIRED**	MG	5
11.4 Contract with Standard Heating & Cooling HVAC for City Owned Buildings **DESCRIPTION:** Approval was given by Council for the annual maintenance of the HVAC components on all City owned buildings in the amount of $13,936.00 and the award of the contract was given to Standard Heating and Cooling on June 27, 2016. **VOTE REQUIRED**	MG	3
11.5 Award Capitol to 5th Street Alley Sewer Lining Project **DESCRIPTION:** Bids opened June 21, 2016 and received and filed June 27, 2016 for lining combination sewer, manhole and service laterals connection for alley between Margaret Street and Court Street from Capitol Street to 5th Street. Approve the low bid and award the contract to Hoerr construction in the amount of $355, 340.00. Contract to be returned to Council for action at the meeting of July 25, 2016. **VOTE REQUIRED**	MG	3
11.6 Resolution No. 32-16/17 – Relating to Termination of Participation By Elected Officials in the Illinois Municipal Retirement Fund. **DESCRIPTION:** Determination that the Mayor does not meet standards for eligibility in IMRF under normal hours expected for the position. **VOTE REQUIRED**	SN	5
11.7 Resolution No. 33-16/17 – Relating to Termination of Participation By Elected Officials in the Illinois Municipal Retirement Fund. **DESCRIPTION:** Determination that the Council Members do not meet standards for eligibility in IMRF under normal hours expected for the position. **VOTE REQUIRED**		
12.0 ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL		
13.0 EXECUTIVE SESSION 5 ILCS 120/2 (c)		
14.0 ADJOURN **NO VOTE REQUIRED**		

Column 1 Key:

MG Michael Guerra City Engineer SN Sarah Newcomb Interim City Manager
PA Pamela Anderson Community Development Director
TW Ty Whitford Superintendent of Transportation

Column 2 Key:

1 **A Prosperous Community.** To promote and sustain a balanced ecouomy that supports expansion and retention of family-wage jobs.

2 **A Safe Community.** To protect community life and property by providing effective, principled police and fire services.

3 **A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.

4 **A High Quality of Life.** To support or provide services that improve the quality of life for Pekin's residents.

5 **An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

re willing to support.

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PROCEEDINGS OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
CITY HALL COUNCIL CHAMBERS
111 SOUTH CAPITOL STREET
PEKIN, ILLINOIS 61554
ON MONDAY, JUNE 27, 2016 AT 5:30 O'CLOCK P.M.
JOHN MCCABE, MAYOR PRESIDING

PRESENT: COUNCIL MEMBERS, DUNN, GOLDEN, ORRICK, RITCHASON, ABEL, LUFT AND MCCABE
ABSENT: NONE

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Mayor McCabe with approval of the Council, asked that the order of the proceedings allow for Chief Nelson to recognize Danielle Tyler, a life guard at Pekin Park District Dragon Land, by presenting to her an award for excellence of performance in CPR. The teen was honor for her quick action in saving a life on June 10, 2016 at the pool.

The **Pledge of Allegiance** was led by Danielle Tyler.

Roll was called and all Council Members were present. A quorum was declared.

AGENDA

Motion by Council Member Luft, seconded by Council Member Orrick that the agenda be approved as presented.

With no objection from the Council the Communications, Petition and Reports item for the airport Event Report was presented by board member Steve Huey. Mr. Huey informed the Council of the success of the Wings & Wheels event held June 18, 2016 at the Pekin Municipal Airport. He expressed appreciation to the Council for their continued support.

MINUTES

Motion by Council Member Ritchason, seconded by Council Member Luft that the **minutes of the Regular City Council Meeting of June 13, 2016, and the Special Council Meeting of April 28, 2016, be approved as written.** On roll call vote all present voted Aye. Council Member Golden quoted provisions of The Open Meetings Act and the questioned the lateness of approving April minutes and asked if anything would be done about it. Attorney Bosich advised when the Attorney General's Office was contacted a verbal o.k. was given on presenting the April minutes. On roll call vote all present voted Aye.

Motion by Council Member Ritchason, seconded by Council Member Orrick that the minutes from May 23, 2016 be removed from the table. On roll call vote all present voted Aye. Motion by Council Member Ritchason, seconded by Council Member Abel that the minutes of the Special Council Meeting of May 23, 2016 be approved as revised and written.

PUBLIC INPUT

Ann Witzig addressed the Council with questions regarding the extent of the work to be contracted out for maintenance of the HVAC units in each of the City buildings and if the work included monitoring the changing of filters.
Robert Bramham addressed the Council on the subject of Resolution No. 30 appropriating MFT Funds for seal coating streets. He distributed his map of the city limits which did not include out to VFW Road and Audubon Drive, the streets questionable to him.

CONSENT AGENDA

Motion by Council Member Orrick, seconded by Council Member Ritchason that the **CONSENT AGENDA be approved as now presented.** The following was read and presented by Mayor McCabe for consideration of the Consent Agenda items by Omnibus Vote.

7.1 Receive and File Monthly Reports and Minutes: Electrical, Building and Zoning May Report.
7.2 Receive and File Bids: Hecker Court Sewer Lining opened June 21, 2016; Capitol Street to 5th Street Alley Sewer Lining opened June 21, 2016; and HVAC City Buildings opened June 15, 2016.
7.3 Receive and File: Consolidated Annual Performance and Evaluation Report CAPER May 1, 2015 to April 30, 2016 available on the City of Pekin website and at City Hall.

On roll call vote all present voted Aye.

NEW BUSINESS

Motion by Council Member Abel, seconded by Council Member Ritchason that the **BID FOR ANNUAL MAINTENANCE IF THE HVAC COMPONEBTS ON ALL CITY OWNED BUILDINGS** in the amount of $13,936.00 be approved and the contract be awarded to **STANDARD HEATING AND COOLING**. Council was advised that the maintenance would include cleaning, inspections, changing of filters and to set rate for repairs for 3 years with 3 one year options. Council discussed the previous process for bids of Council awarding the agreement with the Mayor signing the contract containing the terms of the bid once it was returned by the business. Following the discussion of need for the actual printed contract to be approved by the Council, it was agreed to award but to present a complete contract for approval at the next meeting. On roll call vote all present voted Aye.

Motion by Council Member Abel, seconded by Council Member Orrick that the **BID FOR HECKER COURT SANITARY SEWER LINING PROJECT i**n the amount of $74,610.00 be approved and the contract awarded to Hoerr Construction, Inc. Council was advised of the sinkholes forming as a result of nearly every joint on the pipe and lateral connections that needed repair. Advantages of lining the pipe were presented. The Council was told $150,000.00 was budgeted for sewer repairs. The concern of Council as to residents' not be able to use the sewer for several hours and potential of extended hours was discussed. Concern was expressed that the City Engineer did not have authority to spend $20,000.00 without Council approval. Council agreed that the contract with Hoerr Construction would be brought back to Council after notification of award. On roll call vote all present voted Aye.

RESOLUTION NO. 29-16/17

ILLINOIS DEPARTMENT OF TRANSPORTATION RESOLUTION FOR STREET MAINTENANCE OF STREETS AND HIGHWAYS

Motion by Council Member Dunn, seconded by Council Member Luft that Resolution No. 29-16/17 be adopted. In requesting Council for action, they were advised that the resolution appropriated motor fuel tax in the amount of $50,000.00 for crack filling Parkway from Court Street to Willow, the intersection of Broadway and Parkway, and the intersection of 14th and Broadway. Roads were identified from PCI rating as moderate cracking, 6-8 years old, making them idea for crack filling project utilizing MFT funding. It was explained to the public and the Council that there were worse streets but crack fill was not the correct application to fix them. The City would seek bids once IDOT approved the funding. Council questioned if the State's budget impasse would affect the funding. On roll call vote all present voted Aye.

RESOLUTION NO. 30-16/17

ILLINOIS DEPARTMENT OF TRANSPORTATION RESOLUTION FOR STREET MAINTENANCE OF STREETS AND HIGHWAYS

Motion by Council Member Dunn, seconded by Council Member Abel that Resolution No. 30-16/17 be adopted. The resolution appropriated motor fuel tax in the amount of $75,000.00 for street maintenance of seal coating Sheridan Road from Redwood east to City limits, Audubon Drive from Court Street South to City limits, and 5th Street from VFW to completion of 2014 project. Council was advised the choice of roads were heavily patched, cracked, and had a PCI rating near 60 making them ideal candidates for seal coating. Council discussed the unpopular chip seal application and public input that other streets more traveled needed attention. City Engineer Michael Guerra clarified sections of Audubon and 5th Streets to be chipped sealed were in the city limits. Council Member Golden spoke of the Council's top priority of 3 years ago was street repair; that a list of road conditions had not been completed; questioned where the bond money had gone that was to be utilized for streets; seal coating was a poor way of fixing streets. He told Council he would not support the resolution. On roll call vote, Ayes, Orrick, Dunn, Abel, Ritchason, Luft, and McCabe; Nay, Golden. Motion Carried.

OTHER BUSINESS TO COME BEFORE THE COUNCIL

The public was given the opportunity to bring forward issues, matters of concern, comments and questions. The following people addressed the Council: Bob Bramham, Larry Wolfer, and Ann Witzig.

Interim City Manager Sarah Newcomb read an email from Bob Haley CEO Pekin Hospital. The correspondence advised the City of the status of the hospital's new facility at Griffin and Veterans Drive stop in construction.

Police Chief John Dossey announced several events scheduled in the Police Department; July 9 Coffee with a Cop; July 23 virtual ride along; death of retired Pekin Police officer Bill Marion June 26, 2016.

Fire Chief Kurt Nelson reported 26 residents displaced due to an apartment fire at Timbercreek.

City Engineer Michael Guerra advised that VFW Road was open from IL 29 east to 14th Street but encouraged drivers to be cautious of the change in traffic pattern at 5th Street as cross traffic on VFW would no longer stop. Traffic on 5th Street would stop to VFW only.

Community Development Director Pamela Anderson informed the Council and the public that the Consolidated Annual Performance Evaluation Report (CAPER) was on public review from June 20-July 8, 2016 and a public hearing scheduled for July 7, 2016.

Council Member Orrick made a motion to set the third Monday of each month as a policy setting meeting of the Council. The Council Member stressed the importance of setting a vision of what the Council wanted to accomplish. Discussion followed on the value of meeting, parameters that would need to be set, waiting until a new manager could be involved in the process, fruitless exercise when policies aren't followed. It was the consensus of the Council that number 1 priority was to find a City Manager. Council Member Luft expressed his concerns with a staff member and their department. Council Member Golden expressed his concern that the hospital construction documents should have been reviewed. The City as lender was at risk if delays caused wage increases in schedule. He also requested Corporation Counsel's invoices for North Pekin Wastewater matter. He requested schedule for completion of curb ramps on Alhambra. Requested Traffic Safety Committee review the traffic pattern at 14th and Derby intersection.

No further business to come before the Council, motion by Council Member Golden that Council adjourn. Motion carried viva voce. Mayor McCabe adjourned the meeting.

COUNCIL ADJOURNED AT 8:15 P.M.

Sue E. McMillan
City Clerk

PEKIN POLICE DEPARTMENT
END OF MONTH REPORT FOR MAY 2016

	MAY 2015	APRIL 2016	MAY 2016
TRAFFIC TICKETS	585	555	560
WARNING TICKETS	82	293	252
OFFENSES	398	453	504
ARRESTS	234	225	308
PARKING TICKETS	168	218	184
STOPS	838	670	640

CITY ORDINANCE TICKETS FOR MAY 2016

NUMBER OF TICKETS WRITTEN 108
NUMBER OF TICKETS PAID OVER THE COUNTER 20
FINES COLLECTED OVER THE COUNTER $4,400

PEKIN PARKING ENFORCEMENT
END OF MONTH REPORT FOR MAY 2016

	LAST YEAR	LAST MONTH	THIS MONTH
	MAY 2015	APR 2016	MAY 2016
TICKETS WRITTEN	169	221	184
CASH RECEIPTS	$3155	$3655	$2190
JURY PAYMENT	$72	$0	$24
MCSI PAYMENT	$55.25	$22	$165.75
TOTAL	$3282.25	$3677	$2379.75

MAY 2016 POLICE OFFICER STATS

		Tickets	Warnings	Racial Profile	Field Cards	Arrests	Reports	Supplement	CADS	DUI
1st Shift										
Bt. Elliott	#5241	4	14	20	0	2	14	0	91	0
Fitzanko	#5273	0	18	19	0	8	11	1	85	0
Guerra	#5289	10	16	27	0	1	3	2	95	0
Ivey	#5281	125	5	105	0	1	3	0	135	1
R.Jones	#5124	4	9	15	0	1	1	2	43	0
Mitchell	#5127	207	0	137	0	15	14	2	198	0
Pulliam	#5209	9	1	9	0	1	5	0	73	0
Rabe	#5269	0	0	0	0	0	0	0	0	0
Richardson	#5282	10	8	19	0	3	6	0	80	0
Simmons	#5278	9	11	14	0	6	6	0	121	0
R.Smith	#5126	7	5	9	10	4	6	1	72	0
W. Taylor	#5230	36	27	51	0	17	22	6	182	0
Thompson	#5225	2	10	11	3	4	12	3	99	0
Ward	#5240	2	3	3	0	6	7	1	24	0
2nd Shift										
Beecher	#5129	3	7	8	0	10	16	1	103	0
Gonzales	#5133	1	4	5	0	9	12	3	75	0
Melcher	#5137	15	9	22	0	28	20	8	140	1
Palmer	#5143	10	9	12	0	11	18	3	98	1
A.Smith	#5128	13	5	9	0	15	15	7	131	1
Scott	#5141	10	7	12	0	15	22	10	132	0
Ujinski	#5251	18	9	18	5	17	20	9	83	4
Vonderheide	#5113	3	2	5	1	3	10	3	79	0
Zimmerman	#5250	2	1	2	0	3	10	0	80	1
3rd Shift										
Graber	#5293	2	13	15	3	3	3	2	103	0
Helmick	#5203	0	2	4	3	4	9	1	94	0
Ingles	#5232	5	3	7	0	6	8	5	75	0
Jolly	#5205	3	3	3	0	2	3	1	50	0
Kirk	#5130	11	25	34	2	1	7	2	103	1
Melton	#5228	5	5	6	0	12	6	3	68	1
Schulke	#5136	3	2	4	2	0	1	1	33	0
Taylor, N	#5122	7	3	10	3	8	6	4	82	2
Wilmert	#5135	6	5	12	5	17	14	6	121	0
TOTAL		**542**	**241**	**627**	**37**	**233**	**310**	**87**	**2948**	**13**

Pekin
ILLINOIS

LIQUOR COMMISSION MINUTES
THURSDAY, JUNE 23, 2016 AT 4:00 P.M.
CITY HALL COUNCIL CHAMBERS
111 SOUTH CAPITOL STREET
PEKIN, ILLINOIS 61554

Liquor Commissioner John McCabe called the meeting to order at 4:10 p.m.

PLEDGE of ALLEGIANCE
McCabe

ROLL CALL
The following members were present for roll call: Liquor Commissioner John McCabe, Commission Member Timm Schwartz, Police Chief John Dossey, and Deputy Fire Chief Brian Cox.

Absent: Deputy Liquor Commissioner Rick VonRohr
Also present: Attorney Sue Bosich

APPROVAL OF AGENDA
Motion made by Dossey to approve the agenda for June 23, 2016, seconded by Deputy Fire Chief Brian Cox. On roll call vote all present voted Aye. Motion carried.

APPROVAL OF LIQUOR COMMISSION MINUTES
Motion made by Commission Member Schwartz to approve the May 26, 2016 Liquor Commission minutes, seconded by Police Chief Dossey. On roll call vote all present voted Aye. Motion carried.

PUBLIC INPUT/COMMENTS/QUESTIONS
Nick and Lisa Gandhi addressed the Commission regarding his game plan to build in the City of Pekin with the intent to open a coffee and wine bar with gaming. Nick and Lisa were told that the Liquor Commission can't assure him of guaranteeing him a liquor license. He was informed a license could not be issued until there was a structure and a completed application in place or submitted to the City.

NEW BUSINESS

DISCOUNT TOBACCO WARE HOUSE, INC.
DBA LUCKY'S LANDING
WILLAM WARE
1211 COURT STREET
PEKIN, IL 61554

Discussion: Notice the correct address is 1211 Court Street, Liquor Commission Agenda had 2111 Court Street. Attorney Sue Bosich previewed the application and did not find any issues. Fire Department inspected and was all good on their end. Inspections were out and they received their occupancy permit. Police Department went out and good there, have clear view, video equipment installed and have a working land line. They do have a manager in place that lives in Pekin.

Motion made by Police Chief Dossey to grant Discount Tobacco Ware House, Inc. dba Lucky's Landing a Class A liquor license, seconded by Deputy Fire Chief Brian Cox. On roll call vote all present voted Aye. Motion carried.

MI RANCHITO BAR AND GRILL, LLC
DBA MI RANCHITO BAR AND GRILL
JENNIFER LOPEZ
2217 COURT STREET
PEKIN, IL 61554

Discussion: Attorney Sue Bosch stated the Liquor Commission received notice from the State of Illinois Liquor Control Commission regarding Mi Ranchito Bar and Grill, LLC dba Mi Ranchito Bar and Grill that their State of Illinois liquor license was revoked, therefore the City of Pekin Liquor Commission called for a hearing to revoke their city liquor license. On Monday, the Liquor Commission received notice from the State of Illinois Liquor Control Commission that the order was dismissed. Attorney Bosich called down to Springfield and spoke with the Liquor Commission Attorney to verify the order and follow up on charges and fines. All was worked out with the State Liquor Control Commission and Mi Ranchito Bar and Grill. Attorney Bosich recommends the charges be dismissed.

Motion made by Police Chief Dossey to dismiss the charges on Mi Ranchito Bar and Grill, Inc. dba Mi Ranchito Bar and Grill, seconded by Commission Member Schwartz. On roll call vote all present voted Aye. Motion carried.

Deputy Liquor Commissioner Rick VonRohr entered the meeting at 4:30pm.

ANY OTHER BUSINESS
Attorney Sue Bosich passed out a draft ordinance to the Liquor Commission for putting a moritorium on all Class A Liquor Licenses until the Liquor Commission can research more on this issue. Attorney Bosich spoke with another several Attorney's regarding gaming licenses. The Commission discussed gaming licenses and the perimeters thereof. Liquor Commissioner McCabe handed out the Illinois Gaming Report; we have 134 gaming machines with 6 licensed establishments being "gaming parlors". Attorney Bosich informed the Liquor Commission of several options regarding gaming licenses. Consensus of the Liquor Commission is to have Attorney Bosich draft an Ordinance on local gaming licenses. If the Commission has any other recommendations or restrictions to add to the Ordinance get them to Attorney Bosich. We will discuss this at our next meeting in July for recommendation to Council. Deputy Liquor Commissioner VonRohr will bring the information/research he had done on the sale of alcohol in convenience stores/gas stations for discussion only at the July 28th Liquor Commission Meeting.

Liquor Commission welcomed our newest member Timmothy Schwartz.

Motion made my Fire Chief Nelson to adjourn, seconded by Liquor Commissioner McCabe.

Meeting adjourned at 4:55 P.M.
Next Regular Meeting will be Thursday, July 28, 2016 at 4:00 P.M.

Respectfully submitted, Paula Gensel, Liquor Commission Secretary

Jeff Brooks • Director

301 South 4th Street • Pekin, IL 61554 • phone: (309) 347-7111 • fax: (309) 347-6587 • e-mail: jbrooks@pekinpubliclibrary.org

Date: July5, 2016
To: Pekin City Mayor and Council Members
RE: Annual Report of the Pekin Public Library

Please see the attached Library's Annual Report compiled using the State's reporting system. The State Library collects a great deal of statistical and financial data on its public libraries, and the compiled data is made available to all libraries one to two years later. We find this information useful when researching services provided at other libraries with comparable operating budgets, or at libraries in communities with similar EAV and population.

As you know, during FY2015 and FY2016 we were closed for certain periods for moving and setting up both temporary and new library facilities. Even with our month and a half shutdown in FY2016, our circulation of materials and programming attendance exceeded FY2015. Additionally, even though only about 15% of the children's library materials were available for the first six months of the fiscal year while construction of the addition was being completed, circulation of children's materials was up 5% (83,534 items) over the last full year the library was open FY2014 (79,415 items).

We are currently deep into our Summer reading program with over 500 children participating, and we are busily planning for our fall activities. FY2017 is shaping up to be a great first full year back in the building!

If you have any questions, please contact me ahead of the meeting so that you might receive the best informed and prepared answer.

Sincerely,

Jeff Brooks, Director

ILLINOIS PUBLIC LIBRARY ANNUAL REPORT (IPLAR) 2016
PEKIN PUBLIC LIBRARY

IPLAR

IDENTIFICATION (1.1 - 1.31)

This section is information about the administrative entity. "Administrative Entity" is defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet or it may have more than one outlet (an outlet is a location, whether a central library, branch or bookmobile). The majority of the information in this section is pre-filled. If information needs to be updated, enter the corrected information in the box provided on the next line of the survey.

1.1 ISL Control # [PLSC 151, PLSC 701]	30540
1.2 ISL Branch # [PLSC 151, PLSC 701]	00
1.3a FSCS ID [PLSC 150, PLSC 700]	IL0422
1.3b FSCS_SEQ [PLSC 700]	002
1.4a Legal Name of Library [PLSC 152]	Pekin Public Library
1.4b If the library's name has changed, then enter the updated answer here.	
1.4c Was this an official name change?	
1.5a Facility Street Address [PLSC 153]	301 South Fourth Street
1.5b If the facility's street address has changed, then enter the updated answer here.	
1.5c Was this a physical location change?	
1.6a Facility City [PLSC 154]	Pekin
1.6b If the facility's city has changed, then enter the updated answer here.	
1.7a Facility Zip [PLSC 155]	61554
1.7b If the facility's zip code has changed, then enter the updated answer here.	
1.8a Mailing Address [PLSC 157]	301 South Fourth Street
1.8b If the facility's mailing address has changed, then enter the updated answer here.	
1.9a Mailing City [PLSC 158]	Pekin
1.9b If the facility's mailing city has changed, then enter the updated answer here.	
1.10a Mailing Zip [PLSC 159]	61554
1.10b If the facility's mailing zip code has changed, then enter the updated answer here.	
1.11a Library Telephone Number [PLSC 162]	309-347-7111
1.11b If the telephone number has changed, then enter the updated answer here.	
1.12a Library FAX Number	309-347-6587
1.12b If the fax number has changed, then enter the updated answer here.	
1.13 Website	http://www.pekinpubliclibrary.org

Library Director's Information

Please enter the full name, title and e-mail address of the library director.

1.14 Name	Jeff Brooks
1.15 Title	Director
1.16 Library Director's E-mail	jbrooks@pekinpubliclibrary.org

Library Information

Please provide the requested information about the library type.

1.17a Type of library	City
1.17b If the library type has changed, then enter the updated answer here.	

1.18 Is the main library a combined public and school library?	No
1.19a Are any of the branch libraries a combined public and school library?	
1.19b If YES, provide the name of the branch or branches in the box provided.	
1.20a Does your library contract with another library to RECEIVE ALL your library services?	No

Contract for Services

Please provide the full legal name(s) of the library(ies) with which your library contracts for service. If you need more than one line, a new one will appear once text has been entered in the first box.

Number of contracting libraries:	
Legal name of library you contract with:	

Administrative Information

Libraries are required by statute [75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] to provide a statement as to any extensions of library service or any changes to the limits or boundaries of library service areas. Most of the information in this section will be pre-filled. If the information is incorrect, please enter the updated information in the box provided on the next line of the survey. If your library has had a population change, you must submit official verification to the Illinois State Library.

1.21a County in which the administrative entity is located [PLSC 161]	Tazewell
1.21b If the administrative entity's county has changed, then enter the updated answer here.	
1.22a Did the administrative entity's legal service area boundaries change during the past year? [PLSC 205]	No
1.22b IF YES, indicate the reason for the boundary change	Unknown
1.23a Population residing in tax base (Use the latest official federal census figure) [PLSC 208]	34,094
1.23b If the population residing in the tax base has had a LEGAL change, then enter the updated answer here.	
1.23c Documentation of legal population change	
1.24 If the population has changed from the prior year's answer, then indicate the reason.	
1.25a This library is currently a member of what Illinois library system?	RAILS
1.25b If the library's system has changed, then enter the updated answer here.	

Federal Public Library Criteria

According to the Institute of Museum and Library Services' Public Library Survey, a public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:
1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

1.26 Does this library have an organized collection of printed or other library materials, or a combination thereof?	Yes
1.27 Does this library have paid staff?	Yes
1.28 Does this library have an established schedule in which services of the staff are available to the public?	Yes

1.29 Does the library have the facilities necessary to support such a collection, staff, and schedule?	Yes
1.30 Is this library supported in whole or in part with public funds?	Yes
1.31 Does this public library meet ALL the criteria of the PLSC public library definition? [PLSC 203]	Yes

BRANCHES AND BOOKMOBILE OUTLETS (2.1 - 2.13)

This section gathers information about the branches and bookmobiles of your library. Locations can only be added to this survey by State Library staff. If you have a branch or bookmobile and do not see its name listed in question 2.3a, please contact Jamie Mott (217-782-5506, jmott@ilsos.net) so that it can be added.

2.1 Total number of bookmobiles [PLSC 211 & PLSC 712]	0
2.2 Total number of branch libraries [PLSC 210]	0

ANNUAL REPORT DATA (3.1 - 3.7)

Please enter the time period covered by this annual report and the name and contact information for the person preparing the report. The report period should cover the time from the end of the previous IPLAR through the end of your most current fiscal year. If your library switched to a new fiscal year during the latest period, this may mean that your report needs to cover more or less than a twelve (12) month period.

3.1 Fiscal Year Start Date (mm/dd/year) [PLSC 206]	05/01/2015
3.2 Fiscal Year End Date (mm/dd/year) [PLSC 207]	04/30/2016
3.3 Number of months in this fiscal year	12
3.4 Name of person preparing this annual report	Jeff Brooks
3.5 Telephone Number of Person Preparing Report	309-347-7111
3.6 FAX Number	309-347-6587
3.7 E-Mail Address	jbrooks@pekinpubliclibrary.org

REFERENDA (4.1 - 4.11)

Please enter information regarding any referenda the library was involved in during the fiscal year report period. A referendum is a particular issue that is taken to the public for a vote. Examples are: bond issue, district establishment, tax increase.

4.1a Was your library involved in a referendum during the fiscal year reporting period?	No
4.1b How many referenda was your library involved in?	

Referendum 1

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 2

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 3

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 4

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 5

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Board Action and Backdoor Referenda

If, during the fiscal year report period, the library board took action to a) convert to public library district status by approval of the corporate authority [75 ILCS 16/10-15]; and/or b) the public library district annexed additional territory in an unincorporated area by backdoor referendum [75 ILCS 16/15-5, et seq.]; and/or c) your public library district took any other action by backdoor referendum, indicate the effective date of the action. "Backdoor referendum" means the submission of a public question to the voters of a governmental unit, initiated by a petition of voters, residents or property owners of such governmental unit, to determine whether an action by the governing body of such governmental unit shall be effective, adopted or rejected.

4.8 District Conversion - Effective Date (mm/dd/year)	
4.9 Territory Annexation - Effective Date (mm/dd/year)	
4.10a Other Action by Backdoor Referendum (please specify)	
4.10b Other - Effective Date (mm/dd/year)	
4.11a Other Action by Backdoor Referendum (please specify)	
4.11b Other - Effective Date (mm/dd/year)	

CURRENT LIBRARY BOARD (5.1 - 5.13)

This information is used for directory purposes and for meeting the annual legal reporting requirements of public library districts [75 ILCS 16/30-40(d)]. Libraries organized under the Local Library Act [75 ILCS 5/] are also required to annually report on the condition of their trust to the Illinois State Library [75 ILCS 5/4-10].

All personal identifying information is FOIA exempt and will NOT be released to the public. The only information that the Illinois State Library will release upon request is the board member name, trustee position and term expiration date.

Report the most current information available.

5.1 Total number of board seats	9
5.2 Total number of vacant board seats	0
5.3 This public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes
5.4 IF NO, please explain	

First Member

5.5 Name	Tim Williams
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2016
5.8 Telephone Number	-1

5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	504 South 8th Street
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Second member

5.5 Name	Sue Crowell
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2018
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	332 Park Ave
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Third member

5.5 Name	Carrie Allen
5.6 Trustee Position	Vice-President
5.7 Present Term Ends (mm/year)	6/2017
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	914 S Ninth Street
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Fourth member

5.5 Name	Leslie Leitner
5.6 Trustee Position	Secretary
5.7 Present Term Ends (mm/year)	6/2017
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	3 Vetter Ct
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Fifth member

5.5 Name	Randy Turner
5.6 Trustee Position	Treasurer

5.7 Present Term Ends (mm/year)	6/2018
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	1607 North 8th Street
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Sixth member

5.5 Name	Jason Juchems
5.6 Trustee Position	President
5.7 Present Term Ends (mm/year)	6/2016
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	1306 Catherine
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Seventh member

5.5 Name	Vickie Koch
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2017
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	2503 N. Parkway Drive
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Eighth member

5.5 Name	Bill Craig
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2016
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	2112 Anderson Ct
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Ninth member

5.5 Name	Mary Jane Sours
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2018
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	1107 Park Ave
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

FACILITY/FACILITIES (6.1)

Please provide the requested information about the library's facilities.

6.1a Total square footage of the main library building [PLSC 711]	-1
6.1b If the main library's square footage has changed, then enter the updated answer here.	37,455
6.1c Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.	new construction

ASSETS AND LIABILITIES (7.1 - 7.13)

The below sections request information regarding property, fiscal accumulations and outstanding liabilities. These sections are required by statute [[75 ILCS 5/4-10, 75 ILCS 16/30-65] to be included in the annual report. Please provide the requested information in each section.

Property

Libraries are required by statute [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] to provide a statement as to property acquired through legacy, purchase, gift or otherwise. Please provide this information in the section below.

7.1 What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)?	$9,000,000
7.2 During the last fiscal year, did the library acquire any real and/or personal property?	No

IF YES, how much of the property was acquired through the following options? (Enter dollar amount for each option 7.3-7.6 that applies)

7.3 Purchase	
7.4 Legacy	
7.5 Gift	
7.6 Other	
7.7 Provide a general description of the property acquired.	

Fiscal Accumulations

Libraries are required by statute [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] to provide a statement as to the amount of any fiscal accumulations and the reasons for the accumulations. Please provide this information in the section below.

7.8 Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)?	Yes
7.9 IF YES, then provide a statement that details the dollar amount(s) and the reason(s) for	17,499 Gift Funds; 771,706 Endowments; 208,879 Capital Maintenance and Capital Technology-- Endowments &

the fiscal accumulations.	Gifts used for special need. Capital reserves for capital planning uses.

Liabilities

Libraries are required by statute [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] to provide a statement as to any outstanding liabilities, including for bonds still outstanding. Please provide this information in the section below.

7.10 Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.?	Yes
7.11 IF YES, what is the total amount of the outstanding liabilities?	**$5,470,000**
7.12 IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount.	

OPERATING RECEIPTS BY SOURCE (8.1 - 8.20)

Libraries are required by statute [75 ILCS 5/4-10(1), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement of operating receipts. "Operating receipts" are the monies received and utilized during the library's fiscal year to support the provision of ongoing, day-to-day library services. Only include funds received during the report period. If the library was awarded a grant, but only received part of the funds during the report period, report only the portion of the grant received, not the whole amount of the grant.

Exclude revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

Local Government

This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. For example, include receipts from: local property taxes (library taxes), impact fees (IL Highway Code), the Mobile Home Local Services Tax Act. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants. Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

8.1 Local government [PLSC 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales which must be reported in 12.1a only)	**$1,021,724**
8.1a Is this library's annual tax levy/fiscal appropriation subject to tax caps [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]?	No

State Government

These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).

If you are not sure if funds you received through the State of Illinois are federal of state funds, please contact Jamie Mott (217-782-5506, jmott@ilsos.net).

8.2 Per capita grant	$26,281
8.3 Equalization aid grant	$0
8.4 Personal property replacement tax	$115,057
8.5 Other State Government funds received	$10,686
8.6 If Other, please specify	-1 Not Applicable
8.7 Total State Government Funds (8.2 + 8.3 + 8.4 + 8.5) [PLSC 301]	$152,024

Federal Government

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the State of Illinois (e.g., LSTA grants paid directly to your library).

If you are unsure if the funds you received through the State of Illinois were federal or state funds, please contact Jamie Mott (217-782-5506, jmott@ilsos.net).

8.8 LSTA funds received	$10,898
8.9 E-Rate funds received	$1,772
8.10 Other federal funds received	-1 Unknown
8.11 If Other, please specify	-1 Not Applicable
8.12 Total Federal Government Funds (8.8 + 8.9 + 8.10) [PLSC 302]	$12,670

Other Income

This is all operating revenue other than that reported under local, state, and federal funds. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services,
or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.

8.13 Other receipts intended to be used for operating expenditures	$47,157
8.14 Other non-capital receipts placed in reserve funds	$34,401
8.15 TOTAL all other receipts (8.13) [PLSC 303]	$47,157

Total Operating Receipts

8.16 TOTAL receipts (8.1 + 8.7 + 8.12 + 8.13) [PLSC 304]	$1,233,575

Safeguarding of Library Funds

This section requests information to verify that libraries meet the statutory required minimum level of insurance for library funds [75 ILCS 5/4-9 and 75 ILCS 16/30-45(e)]. According to these statutes, "the library shall provide the Illinois State Library a copy of the library's certificate of insurance at the time the library's annual report is filed."

For municipalities of less than 500,000 population, 75 ILCS 5/4-9 requires that the bond be "...not less than 50% of the total funds received by the library in the last fiscal year...," or the insurance policy or other insurance instrument's coverage "...shall be in an amount at least equal to 50% of the average amount of the library's operating fund from the prior 3 fiscal years."

For public library districts, 75 ILCS 16/30-45(e) requires that the bond be "...based upon a minimum of 50% of the total funds received by the district in the last previous fiscal year...," or the insurance policy or other insurance instrument's coverage "... shall be in an amount at least equal to 50% of the average amount of the district's operating fund from the prior 3 fiscal years."

8.17a The library safeguards its funds using which option?	Surety Bond
8.17b Proof of Certificate of Insurance for Library Funds	-1 Have Surety Bond

8.18 What is the coverage amount of either the surety bond OR the insurance policy/insurance instrument?	$650,000
8.19 Is the amount of the surety bond, insurance policy or other insurance instrument in compliance with library law?	Yes
8.20 The designated custodian of the library's funds is:	Other

OPERATING EXPENDITURES BY CATEGORY (9.1 - 11.2)

Libraries are required by statute [75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement as to how operating revenues have been expended during the fiscal year report period. "Operating expenditures" are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

STAFF EXPENDITURES (9.1-9.3)

This section gathers information on staff benefits and salaries. If the information is available, include benefits and salaries for staff that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library.

NOTE: Round answers to the nearest whole dollar.

9.1 Salaries and wages for all library staff [PLSC 350]	$566,200
9.2a Fringe benefits, for all library staff, paid for from either the library's or the municipal corporate authority's appropriation [PLSC 351]	$207,240
9.2b If this library answered question 9.2a as zero, please select an explanation from the drop-down box.	
9.3 Total Staff Expenditures (9.1 + 9.2) [PLSC 352]	$773,440

COLLECTION EXPENDITURES (10.1 - 10.4)

Include expenditures for all materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

10.1 Printed Materials [PLSC 353]	$87,883
10.2 Electronic Materials [PLSC 354]	$48,427
10.3a Other Materials [PLSC 355]	$23,565
10.3b Please provide an explanation of the other types of material expenditures.	-1 Not Applicable
10.4 TOTAL Collection Expenditures (10.1 + 10.2 + 10.3) [PLSC 356]	$159,875

OTHER OPERATING EXPENDITURES (11.1 - 11.2)

This includes all expenditures other than those reported for Staff Expenditures and Collection Expenditures.

Exclude purchases of major fixed assets, which should be reported in capital expenditures (12.7).

NOTE: Round answers to the nearest whole dollar.

11.1 All other operating expenditures not included above [PLSC 357]	$259,603
11.2 TOTAL operating expenditures (9.3 + 10.4 + 11.1) [PLSC 358]	$1,192,918

CAPITAL REVENUE AND EXPENDITURES (12.1 - 12.7)

This section gathers information on capital revenue and expenditures. Provide information for funds received and spent during the fiscal year report period only. If the library was awarded a grant, but only received part of the funds during the report period, report only the amount of the funds received, not the entire grant award.

Capital Revenue

Include funds received during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.1a Local Government: Capital Income from Bond Sales	$0
12.1b Local Government: Other	$0
12.1c Total Local Government (12.1a + 12.1b) [PLSC 400]	$0
12.2 State Government [PLSC 401]	$0
12.3 Federal Government [PLSC 402]	$0
12.4 Other Capital Revenue [PLSC 403]	$0
12.5 If Other, please specify	-1 Not Applicable
12.6 Total Capital Revenue (12.1c + 12.2 + 12.3 + 12.4) [PLSC 404]	$0

Capital Expenditures

Include funds expended during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude expenditures for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.7 Total Capital Expenditures [PLSC 405]	$3,360,728

PERSONNEL (13.1 - 13.46)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees. Do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A

This category includes all LIBRARIANS with MASTER'S DEGREES from an American Library Association (ALA) ACCREDITED program of Library and Information Studies. Another row will automatically appear once data is entered in the current row.

Summary	2	2	$56.94	80.00
	13.1 Position Title	**13.2 Primary Work Area**	**13.3 Hourly Rate**	**13.4 Total Hours/Week**
	Library Director	Library Director	$35.82	40.00
	Collection Development Librarian	Collection Development Acquisitions	$21.12	40.00

Group A Total

13.5 Total Group A: FTE ALA-MLS (13.4 / 40) [PLSC 250]	2.00

Group B

This category includes other librarians. Include employees with the TITLE of LIBRARIAN who either have other types of library education (non-American Library Association (ALA) accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects. Another row will automatically appear once data is entered in the current row.

Summary	3	3	3	$57.52	111.00
	13.6 Position Title	**13.7 Primary Work Area**	**13.8 Education Level**	**13.9 Hourly Rate**	**13.10 Total Hours/Week**
	Youth Services Librarian	Children's Services	Less than a Bachelor's degree	$19.57	33.00
	Young Adult Services Coordinator	Young Adult Services	Bachelor's Degree: No library science	$16.35	38.00
	Head of Information Services	Adult Services	Bachelor's Degree: No library science	$21.60	40.00

Group B Total

13.11 Total Group B: FTE Other Librarians (13.10/40)	2.77
13.12 Total FTE Librarians (13.5 + 13.11) [PLSC 251]	4.78

Group C

This category includes full-time and part-time administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster) and other technical and clerical employees.

13.13 Total hours worked in a typical week by all Group C employees	391.00
13.14 Minimum hourly rate actually paid	$11.25
13.15 Maximum hourly rate actually paid	$22.40
13.16 Total FTE Group C employees (13.13 / 40)	9.78

Group D

This category includes full-time and part-time pages or shelvers.

13.17 Total hours worked in a typical week by all Group D employees	51.00
13.18 Minimum hourly rate actually paid	$8.25
13.19 Maximum hourly rate actually paid	$9.00
13.20 Total FTE Group D employees (13.17 / 40)	1.27

Group E

This category includes full-time and part-time building maintenance, security or plant operation employees.

13.21 Total hours worked in a typical week by all Group E employees	42.00
13.22 Minimum hourly rate actually paid	$10.00
13.23 Maximum hourly rate actually paid	$17.25
13.24 Total FTE Group E employees (13.21 / 40)	1.05
13.25 Total FTE Other Paid Employees from Groups C, D, and E (13.16 + 13.20 + 13.24) [PLSC 252]	12.10
13.26 Total FTE Paid Employees (13.12 + 13.25) [PLSC 253]	16.88

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant. Another row will automatically appear once data is entered in the current row.

Summary							
	13.27 Position Title	13.28 Primary Work Area	13.29 Education Level	13.30 Total Hours/Week	13.31 Number of Weeks Vacant during report period.	13.32 Annual Salary Range Minimum	13.33 Annual Salary Range Maximum

Newly Created Librarian Positions

Include any newly created librarian positions which were created during the fiscal year reporting period. Another row will automatically appear once data is entered in the current row.

Summary						
	13.34 Position	13.35 Primary Work	13.36 Education Level	13.37 Total	13.38 Current Status: Filled or	13.39 Date Filled (mm/year, if

	Title	Area		Hours/Week	Unfilled		applicable)

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for during the previous fiscal year period but was not in the budget for the current report period. Another row will automatically appear once data is entered in the current row.

Summary							
	13.40 Position Title	13.41 Primary Work Area	13.42 Education Level	13.43 Total Hours/Week	13.44 Date Eliminated (mm/year)	13.45 Last Annual Salary Paid	13.46 Reason Eliminated

SERVICE HOURS/LIBRARY VISITS (14.1 - 14.3)

This section collects information on the number of library service hours and visits. Use an actual annual count, if available; otherwise, calculate an estimate based on a typical week and then multiply by the number of weeks open.

Minor variations in actual public service hours need not be included; however, extensive hours closed to the public due to natural disasters or other critical events should be excluded from the annual calculation.

14.1a Total public service hours PER YEAR for the MAIN/CENTRAL LIBRARY [PLSC 713]	3,172
14.1b Total public service hours PER YEAR for all BRANCH LIBRARIES & BOOKMOBILES	0
14.1c Total scheduled public service hours PER YEAR for ALL SERVICE OUTLETS (14.1a + 14.1b) [PLSC 500]	3,172
14.2 Total number of weeks, during the fiscal year, the MAIN/CENTRAL LIBRARY was open for service to the public [PLSC 714]	52
14.3 Total annual visits/attendance in the library [PLSC 501]	40,431

PROGRAMS & ATTENDANCE (15.1 - 15.8)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities.

If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

15.1 Total Number of Children's Programs [PLSC 601]	512
15.2 Children's Program Attendance [PLSC 604]	10,193
15.3 Total Number of Young Adult Programs [PLSC 602]	68
15.4 Young Adult Program Attendance [PLSC 605]	558
15.5 Total Number of Other Programs	96
15.6 Other Program Attendance	1,257
15.7 Total Number of Library Programs (15.1 + 15.3 + 15.5) [PLSC 600]	676
15.8 Total Library Program Attendance (15.2 + 15.4 + 15.6) [PLSC 603]	12,008

REGISTERED USERS (16.1 - 16.4)

This section collects information about the number of resident and non-resident library users. A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.

Note: Files should have been purged within the past three (3) years.

16.1 Total Number of Unexpired Resident Users Cards	8,118
16.2a Total Number of Unexpired Non-resident Users Cards	156
16.2b What was the total amount of the fees collected from the sale of non-resident user's cards during the past fiscal year?	$4,911.54
16.3 Total Number of Registered Users (16.1 + 16.2a) [PLSC 503]	8,274
16.4 Is your library's registered user/patron file purged a minimum of one time every three years?	Yes

RESOURCES OWNED (17.1 - 17.9)

Libraries are require by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items in the library's collection available for use as of the last day of the fiscal year report period.

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Material Expenditures. Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

For guidance in counting electronic materials, please reference the following guide: Counting Electronic Materials for the IPLAR

17.1 Books Held at end of the fiscal year (volume count) [PLSC 450]	102,745
17.2 Current Print Serial Subscriptions [PLSC 460]	2,274
17.3 Total Print Materials (17.1+17.2)	105,019
17.4 E-books Held at end of the fiscal year [PLSC 451]	8,768
17.5a Audio Recordings: Physical Units Held at end of the fiscal year [PLSC 452]	6,788
17.5b Audio Recordings: Downloadable Units Held at end of the fiscal year [PLSC 453]	1,485
17.6a DVDs/Videos: Physical Units Held at end of the fiscal year [PLSC 454]	6,614
17.6b DVDs/Videos: Downloadable Units Held at end of the fiscal year [PLSC 455]	0

Electronic Collections

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access.

17.7 Local/Other Cooperative agreements [PLSC 456]	9
17.8 State (state government or state library) [PLSC 457]	13
17.9 Total Electronic Collections (17.7 + 17.8) [PLSC 458]	22

USE OF RESOURCES (18.1 - 18.12)

Libraries are require by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items circulated by the library. Report for the library's entire fiscal year.

18.1 Number of adult materials loaned	159,447
18.2 Number of children's materials loaned [PLSC 551]	83,534
18.3 Total number of materials loaned (18.1 + 18.2) [PLSC 550]	242,981

Report circulation, including renewals, by the material types below.

18.4 Books- Physical	115,241
18.5 Videos/DVDs- Physical	58,344
18.6 Audios (include music)- Physical	14,342
18.7 Magazines/Periodicals- Physical	373
18.8 Other Items- Physical	397
18.9 Circulation of Electronic Materials [PLSC 552]	12,197
18.10 Total Circulation (Sum of 18.4-18.9)	200,894
18.11 Interlibrary Loans Provided TO other libraries [PLSC 553]	13,140
18.12 Interlibrary Loans Received FROM other libraries [PLSC 554]	15,689

REFERENCE TRANSACTIONS (19.1)

Reference Transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet particular information needs.

A reference transaction includes information and referral service as well as unscheduled individual instruction and assistance in using information sources (including web sites and computer-assisted instruction). Count Readers Advisory questions as reference transactions.

NOTE: It is essential that libraries do not include directional transactions in the report of reference transactions. Directional transactions include giving instruction for locating staff, library users, or physical features within the library. Examples of directional transactions include, "Where is the reference librarian? Where is Susan Smith? Where is the rest room? Where are the 600s? Can you help me make a photocopy?"

If an annual count is not available, then select a typical week and multiply by 52 to estimate the annual count.

19.1 Total Annual Reference Transactions [PLSC 502]	18,990

AUTOMATION (20.1 - 20.5)

This section is collecting information about automation technology in your library. Please provide the requested information below.

20.1 Total number of ALL computers in the library	74
20.2 Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library)	46
20.3 Is your library's catalog automated?	Yes
20.4 Is your library's catalog accessible via the web?	Yes
20.5 Does your library have a telecommunications messaging device for the hearing impaired?	No

INTERNET (21.1 - 21.8)

This section collects information about internet services in the library facility. Please provide the requested information below.

21.1 Does your library have Internet access?	Yes
21.2a What is the maximum speed of your library's Internet connection? (Select one)	6.4 - 43 Mbps
21.2b If Other, please specify	
21.3 What is the monthly cost of the library's internet access?	**$200**
21.4 Number of Internet Computers Available for Public Use [PLSC 650]	**34**
21.5 Number of Uses (Sessions) of Public Internet Computers Per Year [PLSC 651]	**30,403**
21.6 Wireless Sessions Per Year [PLSC 652]	**7,920**
21.7 Does your library utilize Internet filters on some or all of the public access computers?	Yes
21.8 Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?	Yes

E-RATE (22.1 - 22.3)

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access.

22.1 Did your library apply directly for E-rate discounts for the fiscal year?	Yes
22.2a If YES, did your library apply for Category 1, Category 2 or both?	Category 1
22.2b IF YES, what is the dollar amount that your library was awarded for the fiscal year report period?	**$1,772**
22.3 If NO, why did your library NOT participate in the E-rate program?	

STAFF DEVELOPMENT & TRAINING (23.1 - 23.3)

This section focuses on staff development and training. Please provide the requested information below.

23.1 How much money did your library spend on staff development and training this fiscal year? (Round answer to the nearest whole dollar.)	**$8,023**
23.2 Does the above amount include travel expenses?	Yes
23.3 How many hours of training did employees receive this year?	**81.00**

COMMENTS AND SUGGESTIONS (24.1-24.3)

Please use this section to provide further information about your library and/or comments or suggestions for changes to the IPLAR process. We will use the comments you supply to better represent your data to the Public Library Survey and to help improve future versions of the IPLAR.

24.1 Are there any other factors that may have affected your library's annual report data of which you would like to make us aware?	
24.2 Are there any unique programs or services your library provided during the report period of which you would like to make us aware?	
24.3 Please provide any comments, suggestions or concerns about the Illinois Public Library Annual Report (IPLAR).	**Question 21.5- would like to see this be for amount of time rather than sessions. Question can vary with sessions- depending on how much time each library allows per session.**

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (25.1-25.5)

Public Library Districts are required by statute [75 ILCS 16/30-65(a)(1),(c)(d)] to submit the Public Library District Secretary's Audit.

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

25.1 Were the secretary's records found to be complete and accurate?	**Not Applicable**
25.2 If NO, please list and explain any errors or discrepancies.	**-1 Not Applicable**
25.3 First board member completing the audit	**-1 Not Applicable**
25.4 Second board member completing the audit	**-1 Not Applicable**
25.5 Date the Secretary's Audit was completed	**-1 Not Applicable**

IPLAR CERTIFICATION

Please have the library director, board president and board secretary type their names in the boxes provided to certify that they agree with the following statement:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with 75 ILCS 5/4-10 (municipal libraries) or 75 ILCS 16/30-65 (public library districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the electronic IPLAR copy submitted to the Illinois State Library shall serve as the official file copy.

	Electronic Signature	Date
Library Director	Jeff Brook	06/29/2016
President	Jason Juchems	06/29/2016
Secretary	Leslie Leitner	06/29/2016

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:
1. Select the "Verify" button located at the top of the screen.
2. Review the form and resolve any required fields or edit checks (they will be highlighted in red). In the case of edit checks, explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.
3. Select the "Submit/Lock" button at the top of the page.

NOTE: All required questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit, otherwise you will be taken to a review screen listing the questions that require additional information. If you have trouble getting the form to submit/lock, please contact Jamie Mott (jmott@ilsos.net, 217-782-5506).

[1], 6.1a New construction/additions (*3054000-2016-06-20*)

[2], 6.1c New construction/additions (*3054000-2016-06-20*)

[3], 12.1c Money spent on renovation and addition (*3054000-2016-06-20*)

[4], 12.6 renovation and addition complete (*3054000-2016-06-20*)

[5], 12.7 These are expenses from the renovation and addition (*3054000-2016-06-20*)

[6], 15.1 The year before we were closed part of the year for moving and renovation project (*3054000-2016-06-29*)

[7], 15.3 We were in a temporary location before during renovation so programs were reduced. (*3054000-2016-06-08*)

[8], 25.1 Not a District Library (*3054000-2016-06-20*)

PETITION FOR ANNEXATION

I, NANCY M. MOESSNER, petition and request the City of Pekin, Illinois, to annex the following described territory to said City, to-wit:

Part of P.I.N. 10-10-12-200-011

A part of Parcel "F", being part of Outlot "AD" of Kriegsman Subdivision No. 4, in the West Half of the Northeast Quarter of Section 12, Township 24 North, Range 5 West of the Third Principal Meridian, Tazewell County, Illinois. The plat of said Parcel "F" is recorded in the Tazewell County Recorder's Office in Plat Book "HH", pages 231 & 232, being more particularly described as follows: Commencing at the Northeast corner of said Parcel "F", said point being also the Southeast corner of Lot 1 in Sunset Hills Extension No. 5, thence South 88°-31'-11" West, (bearing assumed for purpose of description only), along the North line of said Parcel "F", a distance of 159.47 feet to the Southeast corner of Lot 68 in Sunset Hills Extension No. 2 and the Point of Beginning of the annexation to be described: From the Point of Beginning, thence South 49°-34'-25" West, a distance of 226.00 feet; thence North 45°-19'-58" West, a distance of 197.00 feet to the Southwest corner of said Lot 68 and the North line of said Parcel "F"; thence North 88°-31'-11" East, along the South line of said Lot 68 and the North line of said Parcel "F", a distance of 312.25 feet to the Point of Beginning, said annexation containing 0.509 acres more or less, said tract subject to any easements, restrictions, reservations or right of way of record.

(Commonly known as Valley High Drive, Pekin, Illinois).

(Hereinafter the "Territory"). In support of this petition, the undersigned certifies as follows:

1. The Petitioner is the sole owner of record of the Territory described.
2. The Petitioner is the only elector residing within the Territory.
3. The Territory is not situated within the limits of any incorporated municipality.
4. The Territory is contiguous to the City of Pekin, Illinois.

5. Petitioner requests that the corporate authorities of the City of Pekin consider the question of the annexation of the Territory, adopt an ordinance annexing the Territory to said City and record a copy of the Ordinance together with an accurate map of the Territory with the Recorder of Deeds and the County Clerk of Tazewell County, Illinois.

DATED: June 22, 2016

NANCY M. MOESSNER

STATE OF ILLINOIS)
) SS
COUNTY OF TAZEWELL)

I, the undersigned, a Notary Public in and for said County and State aforesaid, Do Hereby Certify that NANCY M. MOESSNER, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed, and delivered the said instrument as her free and voluntary act, for the uses and purposes set forth above.

GIVEN under my hand and notarial seal this 22nd day of June, 2016.

OFFICIAL SEAL
LOUIS E. MILLER
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 12-28-2016

Notary Public

BID TABULATION
PROPOSALS FOR PARKWAY DRIVE DRAINAGE STRUCTURE SIDEWALK RECONSTRUCTION

SUBMISSION DATE AND BID OPENING JUNE 28, 2016 UNTIL 1:00 P.M.

NAME/ADDRESS	BOND	ADDENDUM	BID	ALTERNATES	
				1	2
AUPPERLE & SONS, INC. 190 EAST WASHINGTON MORTON, ILLINOIS 61550	X	X	$156,725.00	$5,915.00	$6,143.00
OTTO BAUM COMPANY, INC. 866 NO. MAIN STREET MORTON, IL 61550	X	NO	$110,925.34	$5,798.52	$6,098.80
LAVERDIERE CONSTRUCTION, INC. 4055 WEST JACKSON MACOMB, ILLINOIS 61455	X	X	$134,337.20	$7,002.45	$9,320.00

ESTMATE: $93,216.00 ALTERNATE NO. 1 $4,095.00 ALTERNATE NO. 2 $7,550.00

RESOLUTION NO. 31-16/17

Illinois Transportation Legislative Initiative

Resolution of Support to Benefit the Economy & the Citizens of Illinois

WHEREAS, transportation infrastructure is critical to the safety, quality of life and economic vitality throughout Illinois; and

WHEREAS, the transportation system in Illinois is comprised of a seamless network of state highways, county highways, city streets, and township roads, as well as transit, rail and other alternative forms of transportation; and

WHEREAS, citizens are reliant upon the vast and seamless network of public roads to carry business, products, services, postal delivery, parcel delivery, utilities, school bus, agriculture, emergency services; and,

WHEREAS, the users of this system of public roads in Illinois pay for the upkeep and improvement of those public roads through highway user fees; and

WHEREAS, local government is responsible for over 88% of the public road mileage in Illinois carrying 40% of the traffic in the state, thereby contributing 40% of the highway user fees collected by the state, including both motor vehicle revenue paid to the Secretary of State and motor fuel tax paid at the fuel pump; and

WHEREAS, currently only 22% of those highway user fees are returned to reinvest in local roads; and

WHEREAS, the continual reinvestment of highway user fees in the basic maintenance that is necessary for every part of the highway network is absolutely essential for those benefits of safety, quality of life and economic vitality to continue; and

WHEREAS, the State of Illinois has not approved a transportation capital program that maintains support of ongoing funding for that continual reinvestment since 1999 and yet local roads in Illinois have experienced costs for basic county highway maintenance in 2014 that were 2.4 times greater than they were in 2000 and those costs continue to climb while local governments are forced to defer and even suspend the most basic maintenance on their local roads; and

WHEREAS, the number of commercial vehicles along with their sizes and weights continue to grow due to the competitive world market requiring improvements to the local road system to safely accommodate such increase in the number, sizes and weights of commercial vehicles in relation with all other highway users; and

WHEREAS, it is critical for every local government to improve their local roads in order to continue to be an effective part of the seamless highway network that allows Illinois to supply its produce, products and services to the world market competitively; and

WHEREAS, the state's economy continues to face pressures that would be mitigated by a public infrastructure capital construction initiative to provide workers throughout Illinois, from highly urbanized to rural areas, with employment, along with jobs associated with capital infrastructure improvement, such as equipment and material suppliers; and

WHEREAS, it is important to focus on the entire transportation system, including local and state roads, interstate highways, bridges, public transit, airports, waterways and freight rail because no partial component operates without other systematic elements of the transportation network; and

NOW THEREFORE BE IT RESOLVED that we hereby notify the Governor, Legislators and the IDOT Secretary that we request the adoption and implementation of the ***Illinois Transportation Legislative Initiative*** to Benefit the Economy and the Citizens of the State of Illinois; and this ***Illinois Transportation Legislative Initiative*** specifically requests:

1. The Illinois DOT Secretary will seek input from and collaborate with County Engineers, Municipal Street Officials, Township Highway Commissioners and Transit Officials to develop an ***Illinois Transportation Plan*** to immediately begin to address the needs of our Illinois transportation system using the funding distribution of 80% Highways/20% Transit with the highway funding sub split of 60% IDOT/40% Local Roads, distributing the Local Road share through existing MFT distribution formula; and

2. The Governor and General Assembly will adopt and ensure implementation of an ***Illinois Transportation Bill*** that requires the distribution of all highway user fees and additional transportation investment at the same funding distribution through the existing MFT distribution formula as identified above.

BE IT FURTHER RESOLVED that upon adoption, signed copies shall be forwarded to:

- The Honorable Bruce Rauner, Governor of the State of Illinois
- The Honorable John Cullerton, President of the Illinois Senate
- The Honorable Michael Madigan, Speaker of the Illinois House of Representatives
- The Honorable Christine Radogno, Minority Leader of the Illinois Senate
- The Honorable James Durkin, Minority Leader of the Illinois House of Representatives
- The Honorable State Senators & Reps whose districts include any portion of our area;
- Randy Blankenhorn, Secretary of the Illinois Department of Transportation

ADOPTED THIS ______ DAY OF ________________, 2016.

REQUEST FOR COUNCIL ACTION

To: Mayor McCabe and Council

CC: City Clerk

From: Sarah Newcomb, Interim City Manager

Date: July 5, 2016

AGENDA ITEM: Agreement between City and Policeman's Benevolent & Protective Association (PBPA)

AGENDA DATE REQUESTED: July 11, 2016

ACTION REQUESTED: Vote on the proposed police contract

DESCRIPTION & HISTORY: The City has been in negotiations with the police union since January 2015. A tentative agreement was signed on December 17, 2015 and the City Council unanimously voted down that contract on February 22, 2016. The contract then moved to the arbitration process. Arbitrator Goldberg initially served as a mediator with both parties on June 28, 2016. Had the two parties not come to terms during his mediation, he would then serve as the arbitrator and would have made his own decision most likely within the next six months.

Arbitration Summary: Steven Goldberg convened the mediation session at 10:00 a.m. with the City of Pekin and the PBPA Pekin Police Labor Committee. City of Pekin representatives present were Patrick Murphy and Josh Herman with Miller Hall and Triggs as well as Sarah Newcomb, Interim City Manager, Police Chief John Dossey, Deputy Chief Don Baxter and Deputy Chief Jim Kaminski. The PBPA was represented by Shane Voyles, Senior Staff Attorney for the PBPA and Eric Poertner, the business agent for the Pekin Police Benevolent Labor Committee as well as Sgt. Rick Von Rohr, Ryan Smith, Drew Thompson, Nate Ujinski and Brian Zimmerman.

Mr. Goldberg asked for initial explanations from each party, which were provided by Mr. Poertner and Mr. Murphy. Mr. Goldberg stated that he would not make any decision on the validity of the tentative agreement; but at this point was willing to move forward as if it were. The parties consented. Mr. Goldberg then set the parameters for the day; stating that he would mediate today and he hoped we would come to an agreement as an arbitration decision from him, approximately six months from now, would not end up pleasing anyone. He ensured everyone he was wearing his mediator hat today. At that point Mr. Goldberg separated the two parties and began discussions with each one and would mediate with the other party throughout the day.

Mr. Goldberg came back to the City with Union proposal for 2.5% each year and drop the additional longevity that was originally proposed 11/19/2015. Mr. Goldberg also came back to the City stating the Union had agreed to add an additional year to the term of the contract; taking the end date to April 30, 2019. The parties talked with him individually at least 3 times discussing the terms, percent of wages, longevity and vacation issues before Mr. Goldberg brought the parties back together to discuss what resulted in the agreed side letter. After a good discussion with the parties, Mr. Goldberg excused everyone except Mr. Murphy and Mr. Voyles. They drafted the side letter.

We reconvened at 2:30 when all party members reviewed the document and it was bi-laterally agreed to. The City agreed to the 2.5% and the 2019 term with no additional longevity. The City agreed to create the new salary schedule and the redline version of the contract, which will be provided to the Union and the City Council for ratification and approval at the July 11, 2016 council meeting.

FINANCIAL IMPACT: The proposal which was tentatively agreed to on December 17, 2016 by City Manager Girdler, would have created an economic impact to the City of $240,995.44 considering no changes in rank, just an increase in annual salary and current additional longevity based on years of service. The mediated agreement with Mr. Goldberg creates the economic impact to the City over the same three years of $240,660.38 and adds the additional 4th year cost at a known 2.5% equivalent to $84,264.14.

The overall result of the mediation was neutral. However, the 4th year allows the City to better understand what the cost of health insurance is going to be as we close in on some potentially new rules and fee structures at the end of 2017 and beginning of 2018.

The City budgeted for pay increases in the past two fiscal years as well as this fiscal year.

NEIGHBORHOOD CONCERNS: n/a

IMPACT IF APPROVED: The approved contract will be signed by both parties pending ratification by the police union and assuming both parties approve the contract, the City will begin operating under the proposed contract.

IMPACT IF DENIED: The City and the union will contact Mr. Goldberg for an arbitration hearing; most likely in about six months and await his final and binding decision which both parties are obligated to accept.

ALTERNATIVES: If the contract is not ratified or accepted by either party, the matter goes back into the hands of Arbitrator Steven Goldberg and we will continue operating under the contract that ended April 30, 2015.

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
X	**A Safe Community.** To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
X	**An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director: Date: July 5, 2016

7/5/16

Finance Department (Certification of Availability of Funds) Date: July 5, 2016

Corporation Counsel: Date: July 5, 2016

via review 7/5/16

Interim City Manager: Date: July 5, 2016

/s/ Sarah Newcomb

REQUEST FOR COUNCIL ACTION

To: Council and Interim City Manager

CC: City Clerk

From: Ty Whitford

AGENDA ITEM:

Purchase of Wireless Communication System for School Bus Department

AGENDA DATE REQUESTED: July 11, 2016

ACTION REQUESTED:

City staff requests Pekin City Council authorize purchase of cellular phone equipment from Verizon and push-to-talk kits from Advanctec in a onetime amount not to exceed $35,000 and purchase of month to month service for cellular push to talk service from Verizon in an amount not to exceed $10,000 annually. (ATTACHMENTS A & B)

DESCRIPTION:

In the fall of 2015 council approved the five year lease purchase for new school buses which will replace almost all of the current school buses. In order to continue to use the current radios and radio service in the new school buses the city will need to pay approximately $12,000 to have the radios re-installed and reprogrammed for the new buses (ATTACHMENT C).

The system we are considering now is a Push-to-Talk cellular phone system through Verizon Wireless in conjunction with a DOT approved "hands free" kit from AdvanceTec that allows the phone to operate as a two-way radio does. DOT considers a device to be "hands free" if a driver can "initiate, answer, or terminate a call by *touching a single button*". (ATTACHMENT D) These phones will only have PTT service enabled so drivers cannot use them as cellular phones. This system has been tested by the bus department to make sure that the kit works as expected and to ensure that local service coverage meets our demands. The following premises were considered in the decision to make this request:

- State law mandates two-way radio / cellular communication in school buses (ATTACHMENT E)
- Due to lease of new buses current radio system must be moved over or replaced
- Even though the current equipment is owned there is a cost to move them to new buses and the current hardware owned by the city can be sold to offset the cost of the cellular push-to-talk system
- Current system is aging and repair expenses will increase over next several years
- Current system has limitations that cause communication issues and has not been able to meet all of the needs of the department
- Verizon Wireless holds the primary cellular service CMS contract with the State of Illinois which insures we are getting the best cost possible price through the state's joint purchasing agreement. (ATTACHMENT F)
- Verizon PTT system (hardware and ongoing service charges) has been included in FY 2017 budget
- Ongoing expenses for Verizon system will be similar if not lower than overall expenses for current system as it ages
- Ongoing expenses will be more predictable and easier to budget for
- Verizon PTT meets or exceeds our coverage needs locally and out of the area (ATTACHMENT G)
- Verizon PTT has capabilities (such as one on one and group conversations)
- AdvanceTec is already the only partner for Verizon (and all major cellular carriers) which builds and sells DOT approved "hands free" equipment of this type

After thorough testing of Verizon PTT and the AdvanceTec hands free system, staff believes that an investment for this service will greatly enhance the communications capabilities, improve safety for students and employees, and help us to provide a more effective service to our community.

HISTORY:

In the years leading up to 2011 the school bus department was using a land mobile radio system that had been retired by the police department. This UHF radio system was licensed for use by police. Just prior to 2011 the FCC implemented new requirements for UHF radio systems that would need to be completely implemented by 2013 (ATTACHMENT H). In this same time period city council approved the lease purchase of new school buses which would replace most of the city's school buses. The upfront cost for this system was approximately $80,000 to purchase and install the new radios plus $1500 each year for the radio service. To date the city has spent approximately $145,000 on this system (ATTACHMENT I). Based on the following issues, the city opted to purchase new digital narrow band radios that met the upcoming requirements but operated on a local business band system instead of a city owned system.

- The cost of upgrading or replacing the retired police radio system in order to meet the new requirements was not feasible due to cost and the fact that the frequency was licensed for police use.
- Ownership and use of the old police system was co-mingled with Tazcomm which further complicated this approach.

Due to timing and the imminent arrival of new school buses no other types of systems were tested or considered at that time.

After four school years of use we have identified the following issues with the current system:

- Limited to a small geographical area mainly within a few miles of the Pekin area (ATTACHMENT J)
- Within the expected coverage area there are still key areas that are deficient in coverage
- Coverage varies from vehicle to vehicle
- Does not allow multiple conversations
- Does not easily allow one on one conversations
- Does not allow group conversations

FINANCIAL IMPACT:

Not to exceed $35,000 for equipment as presented in FY2017 budget and not to exceed $10,000 for the first year of service from Verizon as presented in FY2017 budget.

NEIGHBORHOOD CONCERNS: n/a

IMPACT IF APPROVED:

The city will be investing in a push to talk cellular communication system based on a notoriously reliable network and save money compared to the cost reinstallation and continued use of the current land mobile radio system. Based on the quality and reliability of the cellular system along with all its many other safety and training initiatives the city will operate its school transportation system in a manner that provides the safest and most effective service to its citizens and partners in the community.

IMPACT IF DENIED:

The city will pay more and continue to use a radio system in school buses that is known to have deficiencies and lack features that are only found in a cellular based system.

ALTERNATIVES:

Due to the fact that Illinois law requires two way communication in school buses and the fact that the city is exchanging the vast majority of its school bus fleet *this summer* the city would have to pay for the re-installation of the current radio system in the new vehicles and continue to use a system that is known to be more costly and has reliability deficiencies that are no longer acceptable to the *team of almost 100 users* that rely on it to function in an environment that demands a system to perform to the fullest.

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]	
	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
√	**A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide service that improves the quality of life for Pekin's residents.
√	**An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES
Department Director: Date: July 11, 2016
Finance Department (Certification of Availability of Funds): Date: July 11, 2016
Corporation Counsel: Date: July 11, 2016
City Manager: Date: July 11, 2016

Corporation Counsel: Date:	
City Manager: Date:	

ATTACHMENT

A

Verizon Wireless

Calling Plans and Equipment- Estimated Cost

Customer Information

Customer Name: City of Pekin Transportation

Single Point of Contact Ty Whitford Jon York

Address: 1130 Koch Street Pekin IL 61554

Contact Phone: 309-478-5420

Email Address: jayork@ci.pekin.il.us

Sales Representative Information

Name & Title: Shannon Kohr Government Account Executive

Phone: 309-202-7378

Email Address: shannon.kohr@verizonwireless.com

QUOTE:

Rate Plans

Qty.	Calling Plan	Monthly Access	Discounts	Discounted Price:	Total Monthly Price:
100	Flat Rate/.06cents per min	$0.00		$0.00	$0.00
100	Push to Talk	$10.00		$10.00	$1,000.00
				$0.00	$0.00
		$0.00		$0.00	$0.00
		$0.00		$0.00	$0.00
		$0.00		$0.00	$0.00
		$0.00		$0.00	$0.00
15	*Total* unlimited push to talk		*Total Monthly Access Fee:*		$1,000.00

Data Features

Qty.	Feature	Monthly Access	Discount:		Total Monthly Price:
	Total		*Total Monthly Access Fee:*		$0.00

Handset/ Aircards/ PDA's/ Smartphones

Qty.	Model	Retail Price	Discount:	Gov Discounted Price:
100	Kyocera Dure Xvplus	$199.99	$99.99	$99.99
0	Total	*Subtotal for Equipment*		$9,999.00

Accessories

Qty.	Model	Retail Price	Acc. Discount		Acc. Discounted Price:
		$0.00	$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00	$0.00
		$0.00	$0.00	$0.00	$0.00
0	Total		*Subtotal for Accessories*		$0.00

Subtotal Monthly Recurring Charges	$1,000.00
Enter number of months in contract	12
Total Services Charge for Term	$12,000.00

ATTACHMENT

B

SALES QUOTE

AdvanceTec Industries Inc

1150 NW 163rd Drive
Miami, FL. 33169
Phone 305-623-3939 Fax 305-623-3996

INVOICE # 10064716
DATE: APRIL 7, 2016

BILL TO Pekin

Ship to Pekin

SALESPERSON	P.O. NUMBER	SHIPPING DATE	SHIP VIA	F.O.B. POINT	TERMS
David Jameson	TBD	ASAP	UPS	Miami, FL	Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
100	AT6714A	Kyocera Dura XV Hard Install Hands Free Car Kit for Verizon	$185.00		$18,500.00
		-includes cradle, push to talk button, 10 wat speaker, brain box, wiring harness, microphone			
100		Optional equipment- AT8428A Palm Mic- $60.00	$60.00		$6,000.00
		Note: Shipping Charges not included			
				TOTAL DISCOUNT	
				SUBTOTAL	$24,500.00
				SALES TAX	
				TOTAL	$24,500.00 plus shipping-TBD

Returns Policy All products are manufactured on order and **ALL SALES ARE FINAL**. Once the product is received it may not be returned.

AdvanceTec INDUSTRIES INC

1150 NW 163 Drive
Miami, FL 33169
Phn: 800-881-8211 / 305-623-3939
Fax: 305-623-3996

CREDIT CARD AUTHORIZATION FORM

Name on the Card: ______________________________

Type of Card: Visa ___ MC ___ AmEx ___ Discover ___ Other ___

Account number (Card):______________________________

Expiration Date: ______ Security Code: ______

Billing Address: ______________________________

Ship to Address: ______________________________

Phone Number: ______________________________

E-mail :______________________________(Email is to send Confirmation)

Item(s) Purchased______________________________

By signing this form, you authorize **AdvanceTec Industries Inc.** to charge your card listed above.

Card Holder Signature: ______________________________
Card Holder Name (PRINT): ______________________________
Date Of Signature: ______/________/__________

Returns Policy All products are manufactured on order and **ALL SALES ARE FINAL**.

Once the product is received it may not be returned.

Products Warranty Policy and Return Policy

Warranty and Repairs

AdvanceTec Industries, Inc. ("AdvanceTec") warrants to the end user that the product manufactured by AdvanceTec (the "Product") is new and free from defects in material and workmanship and will perform as designed for a period of one (1) year from the date on which the Product is shipped by AdvanceTec. If any Product fails to meet the performance set forth above, during the warranty period, AdvanceTec will repair or replace the defective Product, directly or through an Authorized Dealer, within 30 days of receipt of same at the AdvanceTec factory. Any repaired or replaced Product will be warranted for the remainder of the original warranty period.

No Product will be accepted for repair without a Return Material Authorization ("RMA") which will be issued by AdvanceTec. A written RMA will be faxed or mailed to the customer and a copy of the RMA MUST be returned with the Product.

The customer will pay all shipping and handling charges for returning defective Product to the factory. AdvanceTec will pay its return shipping charges to the customer if the product is covered under the warranty, and will ship it via UPS Ground service. If the Product is not covered by the warranty, a charge to diagnose the defect, the cost of repair and the return shipping cost will be payable by the customer. Any defects caused by modification, alteration, repair or service by anyone other than AdvanceTec and any physical abuse or misuse of the Product will void this warranty.

For RMA requests, please call 305-623-3939 or toll free 1-800-881-8211 and have available the following:

Customer name (Company and Contact person)
Address
Phone & Fax numbers
E-mail address
Product Model & serial numbers
Date & place of purchase
AdvanceTec Invoice No.
With copy of RMA, please ship to:
AdvanceTec Industries, Inc.
Attention: Warranty Dept. RMA # ______________
1150 NW 163rd Drive, Miami Florida 33169-5816

ATTACHMENT
C

E&S Communications Inc.
343 Ann Eliza St.
Pekin, IL 61554
(309) 346-0903
sales@eandscomm.com

QUOTE

QUOTE # 16-259
DATE 05/20/2016

ADDRESS
Pekin Bus Department
1130 Koch St.
Pekin, IL 61554
Attn: Ty Whitford

SHIP TO
Pekin Bus Department
1130 Koch St.
Pekin, IL 61554
Attn: Ty Whitford

Please detach top portion and return with your payment.

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/20/2016	**Labor** labor rate for installation of two-way radios (provided by Bus Dept)	80	85.00	6,800.00
05/20/2016	**Laird 3/4 NMO Mount** Laird 3/4" antenna mount/connector	80	32.40	2,592.00
05/20/2016	**Icom OPC1132 Power Cable** Power cable with 2 pin connector	80	35.00	2,800.00
05/20/2016	***This estimate is based on the customer removing the equipment from the old buses*** Everything for the radio (including brackets, mic holders and radio screws) should be removed and saved to be used again on the new installs. The power cables can be unhooked and left in the buses. The antenna mount and cable should be left on the buses but the antenna itself can be unscrewed and retained for use on the new buses			

Please feel free to contact us with any questions you may have! TOTAL **$12,192.00**

Accepted By

Accepted Date

ATTACHMENT

D

U.S. Department of Transportation
Federal Motor Carrier Safety Administration

MOBILE PHONE RESTRICTIONS
FACT SHEET

New Mobile Phone Restriction Rule For Commercial Motor Vehicle Drivers

Overview and Background

A new FMCSA rule restricts the use of all hand-held mobile devices by drivers of commercial motor vehicles (CMVs). This rulemaking restricts a CMV driver from holding a mobile device to make a call, or dialing by pressing more than a single button. CMV drivers who use a mobile phone while driving can only use a hands-free phone located in close proximity.

Research commissioned by FMCSA shows that the odds of being involved in a safety-critical event (e.g., crash, near-crash, unintentional lane deviation) are 6 times greater for CMV drivers who engage in dialing a mobile phone while driving than for those who do not. Dialing drivers took their eyes off the forward roadway for an average of 3.8 seconds. At 55 mph (or 80.7 feet per second), this equates to a driver traveling 306 feet, the approximate length of a football field, without looking at the roadway!

What is the definition of using a mobile telephone?

- The use of a hand-held mobile telephone means:
  - Using at least one hand to hold a mobile phone to make a call;
  - Dialing a mobile phone by pressing more than a single button; or
  - Reaching for a mobile phone in a manner that requires a driver to maneuver so that he or she is no longer in a seated driving position, restrained by a seat belt.

What does this rule mean to drivers and carriers?

- **Fines and Penalties** – Using a hand-held mobile phone while driving a CMV can result in driver disqualification. Penalties can be up to $2,750 for drivers and up to $11,000 for employers who allow or require drivers to use a hand-held communications device while driving.

- **Disqualification -** Multiple violations of the prohibition of using a hand-held mobile phone while driving a CMV can result in a driver disqualification by FMCSA. Multiple violations of State laws prohibiting use of a mobile phone while driving a CMV is a serious traffic violation that could result in a disqualification by a State of drivers required to have a Commercial Drivers License.

- **What are the risks? -** Using a hand-held mobile phone is risky because it requires the driver to reach for and dial the phone to make a call. Reaching for a phone out of the driver's immediate area is risky as well as dialing because these actions take the driver's eyes off the roadway.

- The rule applies to drivers operating a commercial motor vehicle on a roadway, including moving forward or temporarily stationary because of traffic, traffic control devices, or other momentary delays.

- A mounted phone is acceptable as long as it is mounted close to the driver.

- **Impact on Safety Measurement System (SMS) Results** – Violations negatively impact SMS results, and they carry the maximum severity weight.

It's very easy to comply with the new rules:
No *REACHING*
No *HOLDING*
No *DIALING*
No *TEXTING*
No *READING*

Compliance

- Make sure the mobile telephone is within close enough proximity that it is operable while the driver is restrained by properly installed and adjusted seat belts.

- Use an earpiece or the speaker phone function.

- Use voice-activated dialing.

- Use the hands-free feature. To comply, a driver *must* have his or her mobile telephone located where he or she is able to initiate, answer, or terminate a call by touching a single button. The driver must be in the seated driving position and properly restrained by a seat belt. Drivers are **not** in compliance if they unsafely reach for a mobile phone, even if they intend to use the hands-free function.

No Call, No Text, No Ticket!

ATTACHMENT

E

not limited to, personal use.

(3) (Blank).

(4) When the school bus is parked.

(d) A school bus driver who violates subsection (b) of this Section is guilty of a petty offense punishable by a fine of not less than $100 and not more than $250.

(e) A school bus must contain either an operating cellular radio telecommunication device or two-way radio while the school bus driver is in possession of a school bus. The cellular radio telecommunication device or two-way radio in this subsection must be turned on and adjusted in a manner that would alert the school bus driver of an incoming communication request.

(Source: P.A. 96-818, eff. 11-17-09; 96-1066, eff. 7-16-10.)

ATTACHMENT

F

EMERGENCY CONTRACT

The undersigned AGENCY and VENDOR (the PARTIES) agree to enter into this Emergency Contract as follows:

1. DESCRIPTION OF CONTRACT: Statewide Master Contract for wireless voice (including push-to-talk/direct connect/wallkie-talkie service) and data airtime services, and wireless equipment for use by State agencies, universities and local governmental agencies. This contracat permits the State to purchase any necessary services or equipment from Vendor to support the State's wireless usage requirements.

2. TERMS AND CONDITIONS: This Emergency Contract is on the same terms and conditions as CONTRACT #CMS6982110 and all amendments except as changed and described herein.

3. EMERGENCY TERM: The term shall begin June 7, 2016 and shall continue through October 4, 2016 or until execution of a Contract resulting from the underlying solicitation and award of IPB #22037605, whichever occurs first.

4. COST: Pricing per the Pricing Catalog attached as Exhibit 1.

5. ATTACHMENTS: Pricing Catalog – Exhibit 1
Forms B Certifcations and Disclosures
CMS6982110

IN WITNESS WHEREOF, the AGENCY and the VENDOR have caused this EXTENSION to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

VENDOR

(Vendor Name) CellcoPartnership d/b/a/ Verizon Wirelss

Signature [signature]

Printed Name Todd Loccisano

Title Executive Director - Enterprise & Government Contracts Date May 31, 2016

Address 7600 Montpelier Road, Laurel, MD 20723

Phone 217-836-9229* Fax 847-619-4137*

E-mail Alice.Engle@VZW.com

*c/o Alice Engle, National Account Manager

STATE OF ILLINOIS

(Procuring Agency Name) Central Management Services

Official Signature M. M. Hoffman by Jonelle Brent

Printed Name Michael M. Hoffman

Title Acting Director Date 6/6/16

Designee Signature Jonelle Brent

Printed Name Jonelle Brent

Title BCCS COS

Address

Phone Fax

E-mail

CHIEF PROCUREMENT OFFICER

Official Signature

Printed Name

Title Date

Address

Designee Signature

Printed Name

Title Date

STATE USE ONLY			NOT PART OF CONTRACTUAL PROVISIONS
PBC# 16-99536		Project Title	Statewide Wireless Services (Primary)
Contract # CMS6995360		Procurement Method (IFB, RFP, Small, etc):	Emergency
IPB Ref. #		IPB Publication Date:	Award Code: E
Subcontractor Utilization? ☐ Yes ☐ No	Subcontractor Disclosure? ☐ Yes ☐ No	Funding Source	Obligation #
CPO 33 – General Counsel Approval:			
Signature	Printed Name Michael Basil	Date 6/6/16	

STATE OF ILLINOIS
FORMS B CERTIFICATIONS AND DISCLOSURES

IPB Reference #: 20009121 Procurement/Contract #: CMS033559P

This Forms B may be used when responding to an Invitation for Bid (IFB) or a Request for Proposal (RFP) if the vendor is registered in the Illinois Procurement Gateway (IPG) and has a valid IPG Registration Number.

If a vendor does not have a valid IPG registration number, then the vendor must complete and submit Forms A with their response. Failure to do so may render the submission non-responsive and result in disqualification.

Please read this entire section and provide the requested information as applicable. All parts in Forms B must be completed in full and submitted along with the vendor's response.

1. Certification of Illinois Procurement Gateway Registration

My business has a valid Illinois Procurement Gateway (IPG) registration. The State of Illinois Chief Procurement Office approved the registration and provided the IPG registration number and expiration date disclosed in this Forms B.

To ensure that you have a valid registration in the IPG, search for your business name in the IPG Registered Vendor Directory. If your company does not appear in the search results, then you do not have a valid IPG registration.

IPG Registration #: 20009121 IPG Expiration Date: January 21, 2017

2. Certification Timely to this Solicitation or Contract

Vendor certifies it is not barred from having a contract with the State based upon violating the prohibitions related to either submitting/writing specifications or providing assistance to an employee of the State of Illinois by reviewing, drafting, directing, or preparing any invitation for bids, a request for proposal, or request of information, or similar assistance (except as part of a public request for such information). 30 ILCS 500/50-10.5(e), amended by Public Act No. 97-0895 (August 3, 2012). ☒ Yes ☐ No

3. Replacement Certification to IPG Certification #6 (supersedes response in IPG)

If Vendor has been convicted of a felony, Vendor certifies at least five years have passed since the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business. Vendor further certifies that it is not barred from being awarded a contract. 30 ILCS 500/50-10. ☒ Yes ☐ No

4. Disclosure of Lobbyist or Agent (Complete only if bid, offer, or contract has an annual value over $50,000)

Is your company or parent entity(ies) represented by or do you or your parent entity(ies) employ a lobbyist required to register under the Lobbyist Registration Act (lobbyist must be registered pursuant to the Act with the Secretary of State) or an agent who has communicated, is communicating, or may communicate with any State/Public University officer or employee concerning the bid or offer? If yes, please identify each lobbyist and agent, including the name and address below. ☐ Yes ☒ No

If yes, please identify each lobbyist and agent, including the name and address below. If you have a lobbyist that does not meet the criteria, then you do not have to disclose the lobbyist's information. Additional rows may be inserted into the table or an attachment may be provided if needed.

STATE OF ILLINOIS
FORMS B CERTIFICATIONS AND DISCLOSURES

Name	Address	Relationship to Disclosing Entity
N/A	N/A	N/A

Describe all costs/fees/compensation/reimbursements related to the assistance provided by each representative lobbyist or other agent to obtain this Agency/University contract: N/A

5. Disclosure of Current and Pending Contracts

Complete only if: (a) your business is for-profit and (b) the bid, offer, or contract has an annual value over $50,000. Do not complete if you are a not-for-profit entity.

☒ Yes ☐ No. Do you have any contracts, pending contracts, bids, proposals, subcontracts, leases or other ongoing procurement relationships with units of State of Illinois government?

If "Yes", please specify below. Additional rows may be inserted into the table or an attachment in the same format may be provided if needed.

Agency/University	Project Title	Status	Value	Contract Reference/P.O./Illinois Procurement Bulletin #
State of Illinois, SWC – Statewide Contract	Cellular Equipment & Services – Primary Vendor	Expires, June 6, 2016	$41,073,500.00	08-33559-1, CMS033559PA

6. Signature

As of the date signed below, I certify that:

- My business' information and the certifications made in the Illinois Procurement Gateway are truthful and accurate.
- The certifications and disclosures made in this Forms B are truthful and accurate.

This Forms B is signed by an authorized officer or employee on behalf of the bidder, offeror, or vendor pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code, and the affirmation of the accuracy of the financial disclosures is made under penalty of perjury.

This disclosure information is submitted on behalf of:

Vendor Name: Cellco Partnership d/b/a Verizon Wireless

Street Address: 7600 Montpelier Road

City, State, Zip: Laurel, MD 20723

Phone: 217-836-9229

Email: Alice.Engle@VZW.com

Vendor Contact: Alice Engle

Signature: ______________________

Date: May 31, 2016

Printed Name: Todd Loccisano

Title: Executive Director - Enterprise & Government Contracts

STATE OF ILLINOIS
TAXPAYER IDENTIFICATION NUMBER

I certify that:

The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

I am a U.S. person (including a U.S. resident alien).

- If you are an individual, enter your name and SSN as it appears on your Social Security Card.
- If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the D/B/A on the business name line and enter the owner's SSN or EIN.
- If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
- For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name: Todd Loccisano, Executive Director - Enterprise & Government Contracts

Business Name: Cellco Partnership d/b/a Verizon Wireless

Taxpayer Identification Number:

Social Security Number: N/A

or

Employer Identification Number: 22-3372889

Legal Status (check one):

- ☐ Individual
- ☐ Sole Proprietor
- ☒ Partnership
- ☐ Legal Services Corporation
- ☐ Tax-exempt
- ☐ Corporation providing or billing medical and/or health care services
- ☐ Corporation NOT providing or billing medical and/or health care services
- ☐ Governmental
- ☐ Nonresident alien
- ☐ Estate or trust
- ☐ Pharmacy (Non-Corp.)
- ☐ Pharmacy/Funeral Home/Cemetery (Corp.)
- ☐ Limited Liability Company (select applicable tax classification)
  - ☐ D = disregarded entity
  - ☐ C = corporation
  - ☐ P = partnership

Signature of Authorized Representative: ______

Date: May 31, 2016

TABLE OF CONTENTS – Pricing Catalog – Exhibit 1

Verizon Wireless' Pricing Offer

The pricing contained herein is based on the State of Illinois' fulfilling its Wireless Service needs within the State of Illinois through Verizon Wireless as the Primary Vendor where Verizon Wireless meets the needs of the State.

State of Illinois' subscribers must activate service via the Verizon Wireless Extranet or through the Verizon Wireless Government Sales Channel to qualify for the proposed rates.

This pricing is offered on condition of the State's intent to procure the estimated number of lines stated in Section 4.3.1 of the Statewide Wireless Services Master RFP #08-33559-1 (the "Agreement"), including lines activated by the State's Joint Purchasing Program ("JPP") subscribers. All State of Illinois and JPP subscribers ("Government Subscribers") properly enrolled and coded subscriber ("Qualifying Subscribers") voice and/or VZAccess lines throughout all of Verizon Wireless' licenses areas will contribute to the total count of lines activated under the Agreement.

Monthly Access Fee Discount Schedule

Government Subscribers are eligible for monthly access fee discounts on select business calling plans as indicated on such calling plan exhibits included herein. In addition, Government Subscribers qualify for monthly access fee discounts on eligible consumer voice and NationalAccess/Mobile Broadband calling plans with monthly access fees of $34.99 and higher. The access fee discount may not be applied to any Government Subscriber's line having less than a full month's access fee charge. Please see the discount schedule below for the Qualifying Subscriber discount percentage:

State of Illinois, University, and JPP Government Subscriber Monthly Access Fee Discount*
21%
Note: The discount above applies to both select promotional and non-promotional voice and NationalAccess/Mobile Broadband calling plans as included in the applicable pricing stated below and are based on the Qualifying Subscriber line attainment, subject to any limitations as indicated elsewhere in this Pricing Catalog and any Exhibits. *Qualifying data features of $24.99 or higher will also receive a discount of 21% off the Monthly Access Fee on the data feature for Government Subscribers. Verizon Wireless has applied a 25% discount on custom State of Illinois Custom Voice and Data Bundle Plans for Government Subscribers. **Please note that the pricing included in this Pricing Catalog reflects the Monthly Access Fee discount, stated above.**

Equipment Pricing: Handset equipment pricing is based on a 50% discount off of the Manufacturer's Suggested Retail Price or the Verizon Wireless National Equipment Pricing Matrix at the 10,000 attainment line tier, whichever is lower. The State of Illinois may take advantage of standard lower priced Verizon Wireless equipment offered by Verizon Wireless retail locations, which may become generally available for government customers during the term of the Agreement. State JPP subscribers and State universities will be offered equipment at Verizon Wireless' 10,000 tier matrix pricing.

Government Subscribers qualify for a 25% discount off the retail price of qualifying accessories.

CUSTOM State of Illinois, University, and Joint Purchasing Program Government Subscriber Regional Flat Rate

The State of Illinois Regional Flat Rate Calling Plan is not eligible for Monthly Access Fee discounts.

Monthly Access Fee	General Airtime Allowance	Per Minute Rate	Nationwide Roaming Rate (includes Long Distance)	Verizon Wireless Long Distance	Home Calling Area*
$0.00	0	$0.06	$0.50	Included for Domestic Long Distance Calls Made from Home Calling Area	State of Illinois

Note: * This plan includes a home airtime rate and coverage area that encompasses the State of Illinois only. Please see State of Illinois map for more information. Verizon Wireless reserves the right to disconnect any non-emergency Government Subscriber line on this Flat Rate plan that has no usage for 3 consecutive months. The State of Illinois will notify Verizon Wireless of emergency lines activated on this plan. See attached Verizon Wireless Voice and Data Calling Plan Terms and Conditions for important information about calling plans, features and options. Megabytes sent or received (including advertising) will be aggregated each month, rounded up to the next full megabyte, and billed at $1.99/ MB. *Data sent or received using Mobile Web (including advertising), *Media Center*, and other applications will be aggregated at the end of each month, rounded up to the nearest whole megabyte, and billed at $1.99 per megabyte. The only Push to Talk feature that can be added to this rate plan is the $10.00 Push To Talk feature Qualifying data features $24.99 or higher will receive a discount of 21% off the monthly access for the data feature for Government Subscribers.

CUSTOM State of Illinois, University, and Joint Purchasing Program Government Subscriber Nationwide Flat Rate

The State of Illinois Nationwide Flat Rate Calling Plan is not eligible for Monthly Access Fee discounts.

Monthly Access Fee	Government Subscribers - $9.00
Anytime Minutes	0
Per Minute Rate*	$0.06
Domestic Long Distance	Included
Mobile to Mobile Calling Minutes	Unlimited
Night and Weekend Minutes	Unlimited

Notes: This plan includes a home airtime rate and coverage area that is nationwide. Please see the Nationwide map below. See attached Verizon Wireless Voice and Data Calling Plan Terms and Conditions for important information about calling plans, features and options. Megabytes sent or received (including advertising) will be aggregated each month, rounded up to the next full megabyte, and billed at $1.99/ MB. *Data sent or received using Mobile Web (including advertising), *Media Center* and other applications will be aggregated at the end of each month, rounded up to the nearest whole megabyte, and billed at $1.99 per megabyte. $5.00 Push To Talk feature may be added to rate plan. Qualifying data features $24.99 or higher will receive a discount of 21% off the monthly access for the data feature for Government Subscribers.

State of Illinois, University, and Joint Purchasing Program Government Subscriber Custom Push to Talk Calling Plan

The State of Illinois Push to Talk Calling Plan is not eligible for Monthly Access Fee discounts.

Monthly Access Fee	$19.99
Home Airtime Minutes*	0
One to One Push to Talk	Unlimited
Mobile Web†	Included
Data Sent or Received**	$1.99/ MB

Note: Current coverage details can be found at www.verizonwireless.com. See attached Verizon Wireless Voice and Data Calling Plan Terms and Conditions for important information about calling plans, features and options. Push to Talk terms and conditions apply. *Subscribers to the Push to Talk Unlimited Calling Plan cannot place or receive regular cellular wireless calls other than to 611 and 911 (these calls may be placed anywhere in the Nationwide Rate and Coverage Area). If the voice block feature is removed, Government Subscribers will be charged $0.25 per minute for non-Push to Talk voice calls. †Mobile Web 2.0 pages may include Verizon Wireless and third party advertising. Unless the line subscribes to a V CAST VPack, V CAST Mobile TV Select Package, or a Nationwide Premium Calling Plan, megabytes sent or received (including advertising) will be aggregated each month, rounded up to the next full megabyte, and billed at $1.99/ MB. **Data sent or received using Mobile Web (including advertising), *Media Center* and other applications will be aggregated at the end of each month, rounded up to the nearest whole megabyte, and billed at $1.99 per megabyte. These plans are not eligible for discounts on month to month activations.

State of Illinois CUSTOM Regional Voice Plans: State of Illinois, University, and Joint Purchasing Program Government Subscribers												
The State of Illinois Custom Regional Voice Plans are not eligible for Monthly Access Fee discounts.												
	Illinois 100 Voice Plan	Illinois 100 Share[1] Plan	Illinois 200 Voice Plan	Illinois 200 Share[1] Plan	Illinois 500 Voice Plan	Illinois 500 Share[1] Plan	Illinois 700 Voice Plan	Illinois 700 Share[1] Plan	Illinois 900 Voice Plan	Illinois 900 Share[1] Plan	Illinois 1200 Voice Plan	Illinois 1200 Share[1] Plan
Standard Monthly Access Fee	$19.99	$22.99	$21.99	$24.99	$31.99	$34.99	$39.99	$42.99	$46.99	$49.99	$56.99	$59.99
Monthly Airtime Minutes	100	100	200	200	500	500	700	700	900	900	1200	1200
Domestic Text Messages Included**	200	200	200	200	500	500	500	500	500	500	500	500
Text Message Overage Rate	$0.15 per message/ per address											
Mobile to Mobile minutes†	Unlimited											
Night and Weekend Minutes	Unlimited											
Per Minute Rate (over allowance)	$0.35 per minute											
Verizon Wireless Long Distance Rate	Included (for Domestic calls made within the 50 States)											
Nationwide Roaming Rate	$0.50 (includes Long Distance)											

Note: These plans include a home airtime rate and coverage area that encompasses the State of Illinois only. Please see State of Illinois map for more information. Please see Calling Plan Features for included and additional features; Verizon Wireless Calling Plan Terms and Conditions apply. Long distance charges will apply when making or receiving calls outside the United States. Charges for International calls while Roaming domestically are billed separately as roaming and at the applicable international rate. International long distance (where available) will vary. International dialing and Directory Assistance calls will be categorized together and not detailed out on the monthly invoice. Charges for features will be categorized together, billed as other charges and not detailed. Employee Subscribers of the State of Illinois and the Joint Purchasing Program Employees are not eligible to select these rate plans. Qualifying data features $24.99 or higher will receive a discount of 21% off the monthly access for the data feature for Government Subscribers.

†Mobile to Mobile minutes apply when making calls directly to or receiving calls directly from another Verizon Wireless Subscriber line while in the Mobile to Mobile area. Mobile to Mobile is not available to customers whose current wireless exchanges restrict the delivery of Caller ID. 1-Share Option: Sharing on these calling plans is for voice anytime minutes only. Customer must maintain a minimum of 5 State of Illinois, University, and Joint Purchasing Program Government Subscriber lines, all choosing a qualifying plan with Share Option. Verizon Wireless reserves the right to remove the Share Option from all Government Subscribers if the 5 Government Subscriber minimum is not met at any time. Sharing may only be available among Government Subscribers activating Wireless Service in the same Verizon Wireless market or group of markets (geographic regions may contain multiple Verizon Wireless markets). Sharing may require all Government Subscribers to be on the same billing account. Each sharing Government Subscriber's unused anytime minutes will pass to other sharing Government Subscribers that have exceeded their anytime minutes during the same monthly billing period (Mobile to Mobile minutes and Night and Weekend minutes do not share). Each sharing Government Subscriber's Monthly Anytime Allowance Minutes apply first to that line. Unused Monthly Anytime Minutes are then shared with other sharing Subscribers that have exceeded their Monthly Anytime Allowance in order of highest usage. ** If Government Subscriber selects a text message feature, the included text messages will no longer be available with these plans. Data sent or received using Mobile Web (including advertising), Media Center, and other applications will be aggregated at the end of each month, rounded up to the nearest whole megabyte, and billed at $1.99 per megabyte.

State of Illinois CUSTOM Voice Plans: State of Illinois, University, and Joint Purchasing Program Government Subscribers						
The State of Illinois Custom Voice Plans have been discounted and are not eligible for additional Monthly Access Fee discounts.						
	Government 400 Voice Plan	Government 400 Voice Share Plan[1]	Government 600 Voice Plan	Government 600 Voice Share Plan[1]	Government 1000 Voice Plan	Government 1000 Voice Share Plan[1]
Discounted Monthly Access Fee	$28.35	$30.38	$41.52	$43.55	$53.68	$55.70
Monthly Airtime Minutes	400	400	600	600	1000	1000
Friends & Family (Up to 10 numbers)	N/A	N/A	Included up to 10 numbers per account (not per user)			
Mobile to Mobile minutes†	Unlimited					
Night and Weekend Minutes	Unlimited					
Text, Picture & Video Messaging	100					
Per Minute Rate (over allowance)	$0.25 per minute					
Verizon Wireless Long Distance Rate	Included (for Domestic calls made within the 50 States)					

Note: These plans include a home airtime rate and coverage area that encompasses the Verizon Wireless Nationwide network. Our Nationwide network includes Verizon Wireless' network and the network of select roaming partners. Please see Nationwide map below for more information. Please see Calling Plan Features for included and additional features; Verizon Wireless Calling Plan Terms and Conditions apply. Long distance charges will apply when making or receiving calls outside the United States. Charges for International calls while roaming domestically are billed separately as roaming and at the applicable international rate. International long distance (where available) will vary. International dialing and Directory Assistance calls will be categorized together and not detailed out on the monthly invoice. Charges for features will be categorized together, billed as other charges and not detailed. Please see Calling Plan Features for included and additional features; Verizon Wireless Calling Plan Terms and Conditions apply. Employee Subscribers of the State of Illinois and the Joint Purchasing Program Employees are not eligible to select these rate plans.

†Mobile to Mobile minutes apply when making calls directly to or receiving calls directly from another Verizon Wireless Government Subscriber line while in the Mobile to Mobile area. Mobile to Mobile is not available to customers whose current wireless exchanges restrict the delivery of Caller ID. 1-Share Option: Sharing on these calling plans is for voice anytime minutes only. Customer must maintain a minimum of 5 State of Illinois, University, and Joint Purchasing Program Government Subscriber lines, all choosing a qualifying plan with Share Option. Verizon Wireless reserves the right to remove the Share Option from all Government Subscribers if the 5 Government Subscriber minimum is not met at any time. Sharing may only be available among Government Subscribers activating Wireless Service in the same Verizon Wireless market or group of markets (geographic regions may contain multiple Verizon Wireless markets). Sharing may require all Government Subscribers to be on the same billing account. Each sharing Government Subscriber's unused anytime minutes will pass to other sharing Government Subscribers that have exceeded their anytime minutes during the same monthly billing period (Mobile to Mobile minutes and Night and Weekend minutes do not share). Each sharing Government Subscriber's Monthly Anytime Allowance Minutes apply first to that line. Unused Monthly Anytime Minutes are then shared with other sharing Government Subscribers that have exceeded their Monthly Anytime Allowance in order of highest usage. Data sent or received using Mobile Web (including advertising), Media Center, and other applications will be aggregated at the end of each month, rounded up to the nearest whole megabyte, and billed at $1.99 per megabyte.

State of Illinois CUSTOM Voice and Data Bundle Plans - State of Illinois, University, or Joint Purchasing Program Government Subscribers						
The State of Illinois Custom Voice and Data Bundle Plans have been discounted and are not eligible for additional Monthly Access Fee discounts						
	Government 400 Voice and Data Plan	Government 400 Voice and Data Share Plan[1]	Government 600 Voice and Data Plan	Government 600 Voice and Data Share Plan[1]	Government 1000 Voice and Data Plan	Government 1000 Voice and Data Share Plan[1]
Monthly Access Fee Discount Less 25% Discount	$54.37	$56.25	$66.56	$68.43	$77.81	$79.68
Monthly Airtime Minutes	400	400	600	600	1000	1000
Friends & Family (Up to 10 numbers)	Included up to 10 numbers per account (not per user)					
Overage Rate	$0.25 per minute					
Mobile to Mobile Minutes	Unlimited					
Night and Weekend Minutes	Unlimited					
Domestic Long Distance	Included					
Text Messages[+]	Included (Unlimited)					
MB Allowance	Unlimited					

Notes: These plans include a home airtime rate and coverage area that encompasses the Verizon Wireless Nationwide network. Our Nationwide network includes Verizon Wireless' network and the network of select roaming partners. Please see Nationwide map below for more information. See attached Verizon Wireless Voice and Data Calling Plan Terms and Conditions for important information about calling plans, features and options. [+]Unlimited Messaging is available in the National Enhanced Services rate and coverage area in the United States. Messaging applies when sending and receiving (i) text, picture and video messages to and from Verizon Wireless and Non-Verizon Wireless customers in the United States, (ii) text, picture, and video messages sent via email, (iii) instant messages, and (iv) text messages with customers of wireless carriers in Canada, Mexico, and Puerto Rico. Messaging is subject to the Verizon Wireless Voice and Data Calling Plan Terms and Conditions. Premium messages are not included. Messaging bundle benefits do not apply to international messages. A data plan or feature is required to use a BlackBerry or Smartphone device. Employee Subscribers of the State of Illinois and the Joint Purchasing Program Employees are not eligible to select these rate plans. 1-Share Option: Sharing on these calling plans is for voice anytime minutes only. Customer must maintain a minimum of 5 State of Illinois, University, and Joint Purchasing Program Government Subscriber lines, all choosing a qualifying plan with Share Option. Verizon Wireless reserves the right to remove the Share Option from all Government Subscribers if the 5 Government Subscriber minimum is not met at any time. Sharing may only be available among Government Subscribers activating Wireless Service in the same Verizon Wireless market or group of markets (geographic regions may contain multiple Verizon Wireless markets). Sharing may require all Government Subscribers to be on the same billing account. Each sharing Government Subscriber's unused anytime minutes will pass to other sharing Government Subscribers that have exceeded their anytime minutes during the same monthly billing period (Mobile to Mobile minutes and Night and Weekend minutes do not share). Each sharing Government Subscriber's Monthly Anytime Allowance Minutes apply first to that line. Unused Monthly Anytime Minutes are then shared with other sharing Government Subscribers that have exceeded their Monthly Anytime Allowance in order of highest usage. Data sent or received using Mobile Web (including advertising), Media Center, and other applications will be aggregated at the end of each month, rounded up to the nearest whole megabyte, and billed at $1.99 per megabyte.

State of Illinois Custom Nationwide for Government Share Calling Plans Unlimited National Mobile to Mobile and Night & Weekends Minutes No Domestic Roaming or Long Distance Charges			
Monthly Anytime Voice Minutes	The calling plans below reflect the Monthly Access Fee, including discount. No additional discounts apply.	Unlimited Push to Talk	Per-Minute Rate After Allowance
0	$15.99*	N/A	$0.25
100	$23.99	$2.00	
200	$28.69	$2.00	
Data Sent or Received	$1.99**		

Notes Current coverage details can be found at www.verizonwireless.com. See the below Voice and Data Calling Plan Terms and Conditions for important information about calling plans, features and options. *The $15.99 zero access plan can only be 50% of the State of Illinois or JPP account's total shared lines. **Smartphones and Data Multimedia Phones require a data package.

CUSTOM State of Illinois, University, and Joint Purchasing Program Government Subscriber BlackBerry/PDA Calling Plan	
The calling plan below reflects the Monthly Access Fee discount. No additional discounts apply.	
	BlackBerry/PDA Calling Plan
Discounted Monthly Access Fee	$35.99
Domestic MB Allowance	Unlimited
Home Airtime/Min. Rate	$0.12
Mobile to Mobile Calling	Unlimited
Domestic Text Messages	Unlimited
Domestic Long Distance	Included
Overage Rate Per KB	n/a
National-Access Roaming	$0.002 per KB (Canada)/ $0.005 per KB (Mexico)
NOTE: See the below Voice and Data Calling Plan Terms and Conditions for important information about calling plans, features and options.	

CUSTOM Government and Personal Email Wireless Sync for Smartphones or BlackBerry Solution Includes Wireless Sync or BlackBerry Solution compatible with Microsoft Outlook, Lotus Notes, POP3, and IMAP Email Accounts.		
The calling plans below reflect the Monthly Access Fee discount and do not include month-to-month activations.		
	As a feature added to an eligible Calling Plan	
Discounted Monthly Access Fee	$19.74	$35.54
MB Allowance	10 MB	Unlimited
Rate After Allowance	$0.005/ KB ($5.12/ MB)	N/A
Per Minute Rate††	Per the Voice Calling Plan	
Domestic Long Distance		
NationalAccess Roaming	$0.002 per KB (Canada)/ $0.005 per KB (Mexico)	

Notes: Current coverage details can be found at www.verizonwireless.com. See attached Calling Plan and Feature Details for important information about calling plans, features and options. Data access is always available on Smartphone devices. PDA/Smartphone subscribers who do not select an Email plan or feature may 1) choose a $0.00 access fee feature with 0MB and $0.015 per KB overage/ $15.36 per MB (Wireless Sync not included, but can be added for $5.00 monthly fee) or 2) select the data block feature. A data plan or feature is required to use a BlackBerry device. ††Per Minute Rate applies to voice calls, IS-95 and other non-NationalAccess data usage in the United States. For optional features, the underlying calling plan determines the rates for voice airtime, and domestic long distance.

Personal Email Email and Web for BlackBerry Includes BlackBerry Internet service compatible with POP3, and IMAP Email Accounts only, excluding BES.	
The calling plans below reflect the Monthly Access Fee discount and do not include month-to-month activations.	
	As a feature added to an eligible Calling Plan†
Discounted Monthly Access Fee	$23.69
MB Allowance	Unlimited
Per Minute Rate††	Per the Voice Calling Plan
Domestic Long Distance	
NationalAccess Roaming	$0.002 per KB (Canada)/ $0.005 per KB (Mexico)

Notes: Current coverage details can be found at www.verizonwireless.com. See attached Calling Plan and Feature Details for important information about calling plans, features and options. †Data access is always available on Smartphone devices. PDA/Smartphone subscribers who do not select an Email plan or feature may 1) choose a $0.00 access fee, pay as you go feature with 0MB and $0.015 per KB overage/ $15.36 per MB or 2) select the data block feature. A data plan or feature is required to use a BlackBerry device. ††Per Minute Rate applies to voice calls, IS-95 and other non-NationalAccess data usage in the United States. For optional features, the underlying calling plan determines the rates for voice airtime, and domestic long distance.

State of Illinois Global Custom Voice and Data Bundle Plans - State of Illinois, University, or Joint Purchasing Program Government Subscribers						
The State of Illinois Custom Voice Plans have been discounted and are not eligible for additional Monthly Access Fee discounts.						
	Government 400 Global Voice and Data Plan	Government 400 Global Voice and Data Share Plan[1]	Government 600 Global Voice and Data Plan	Government 600 Global Voice and Data Share Plan[1]	Government 1000 Global Voice and Data Plan	Government 1000 Global Voice and Data Share Plan[1]
Discounted Monthly Access Fee	$69.37	$71.24	$81.56	$83.43	$92.81	$94.68
Anytime Minutes	400	400	600	600	1000	1000
Friends & Family (Up to 10 numbers)	Included up to 10 numbers per account (not per user)					
Overage Rate	$0.25 per minute					
Mobile to Mobile Minutes	Unlimited					
Night and Weekend Minutes	Unlimited					
Domestic Long Distance	Included					
Domestic Text Messages[*]	Included (Unlimited)					
Global MB Allowance	Unlimited					

Notes: These plans include a home airtime rate and coverage area that encompasses the Verizon Wireless Nationwide network. Our Nationwide network includes Verizon Wireless' network and the network of select roaming partners. Please see Nationwide map below for more information. See attached Verizon Wireless Voice and Data Calling Plan Terms and Conditions for important information about calling plans, features and options. *Unlimited Messaging is available in the National Enhanced Services rate and coverage area in the United States. Messaging applies when sending and receiving (i) text, picture and video messages to and from Verizon Wireless and Non-Verizon Wireless customers in the United States, (ii) text, picture, and video messages sent via email, (iii) instant messages, and (iv) text messages with customers of wireless carriers in Canada, Mexico, and Puerto Rico. Messaging is subject to the Verizon Wireless Voice and Data Calling Plan Terms and Conditions. Premium messages are not included. Messaging bundle benefits do not apply to International messages. A data plan or feature is required to use a BlackBerry device. Employee Subscribers of the State of Illinois and the Joint Purchasing Program Employees are not eligible to select these rate plans. [1]Share Option: Sharing on these calling plans is for voice anytime minutes only. Customer must maintain a minimum of 5 State of Illinois, University, and Joint Purchasing Program Government Subscriber lines, all choosing a qualifying plan with Share Option. Verizon Wireless reserves the right to remove the Share Option from all Government Subscribers if the 5 Government Subscriber minimum is not met at any time. Sharing may only be available among Government Subscribers activating Wireless Service in the same Verizon Wireless market or group of markets (geographic regions may contain multiple Verizon Wireless markets). Sharing may require all Government Subscribers to be on the same billing account. Each sharing Government Subscriber's unused anytime minutes will pass to other sharing Government Subscribers that have exceeded their anytime minutes during the same monthly billing period (Mobile to Mobile minutes and Night and Weekend minutes do not share). Each sharing Government Subscriber's Monthly Anytime Allowance Minutes apply first to that line. Unused Monthly Anytime Minutes are then shared with other sharing Government Subscribers that have exceeded their Monthly Anytime Allowance in order of highest usage. Data sent or received using Mobile Web (including advertising), Media Center, and other applications will be aggregated at the end of each month, rounded up to the nearest whole megabyte, and billed at $1.99 per megabyte.

State of Illinois Custom Mobile Broadband Calling Plans and Features - State of Illinois, University, and Joint Purchasing Program Government Subscribers

The State of Illinois Custom Mobile Broadband Calling Plans have been discounted and are not eligible for additional Monthly Access Fee discounts.

	CUSTOM Mobile Broadband			Custom Mobile Broadband Connect Features		
	With a PC Card or USB Modem, or Notebook with Mobile Broadband Built-In			With a Smartphone		With a Mobile Broadband Connect - capable handset
	Domestic (United States) Only	Domestic (United States) Only	Domestic (United States) Only	Domestic (United States) Only	Domestic (United States) Only	Domestic (United States) Only
Discounted Monthly Access Fee	$19.75	$31.59	$37.99	$10.00† Smartphone with Voice and Data	$23.70†† Smartphone with Data only, no Voice	$39.49††† Voice only, no Data
Monthly Allowance	20 MB	250 MB	Unlimited	Unlimited	5 GB	
Per Minute Rate	$0.25 per minute			$0.25 per minute		
Per MB Rate After Allowance	$0.25	$0.10	N/A	$0.05		
NationalAccess Roaming	$0.002 per KB(Canada)/ $0.005 per KB (Mexico)					
Domestic Long Distance	Included					

Notes: Current coverage details can be found at www.verizonwireless.com. See attached Verizon Wireless Voice and Data Calling Plan Terms and Conditions for important information about calling plans, features and options. Mobile Broadband Connect is currently available on select voice and data devices, and provides Mobile Broadband/NationalAccess service utilizing the device as a modem. A mobile office kit, VZAccess Manager Software, a cable for tethering and/ or a software update may be required. Bluetooth® is not supported with Mobile Broadband Connect. †Can be added to the State of Illinois Flat Rate plan that has a VZEmail feature attached or State of Illinois Custom Regional Voice Plans with a VZEmail feature attached, available for all other calling plans that have a data feature included. †† With unlimited Email plan or Web and Email for Blackberry/PDA plan or feature. †††With any qualifying voice calling plan. These plans are not eligible for discounts on month to month activations. Unlimited Messaging is available in the National Enhanced Services rate and coverage area in the United States. Messaging applies when sending and receiving (i) text, picture and video messages to and from Verizon Wireless and Non-Verizon Wireless customers in the United States, (ii) text, picture, and video messages sent via email, (iii) instant messages, and (iv) text messages with customers of wireless carriers in Canada, Mexico, and Puerto Rico. Messaging is subject to the Verizon Wireless Voice and Data Calling Plan Terms and Conditions. Premium messages are not included.

Public Sector Mobile Broadband Share Plans: Government Subscribers Only

The calling plans below reflect the monthly access charge discount. No additional discounts apply.

Public Sector Mobile Broadband	5 Gigabytes	10 Gigabytes	20 Gigabytes
Monthly Access Charge	$37.99 (90238)	$59.99 (90240)	$99.99 (90241)
Shared Domestic Data Allowance	5GB	10GB	20GB
Overage Per Gigabyte	$8.00 Per Gigabyte		
NationalAccess Roaming	$0.002 per Kilobyte		

Note: This plan is available for domestic data only devices, on the Verizon Wireless network only. Data Sharing: At the end of each bill cycle, any unused data allowances for lines sharing on the same account will be applied to the overages of the other lines on the same account beginning with the line with the lowest overage need. Plan changes may not take effect until the billing cycle following the change request. Current NationalAccess and Mobile Broadband coverage details can be found at www.verizonwireless.com. New activations on these service plans require 4G LTE devices. Existing customers transitioning to one of these service plans are able to utilize existing 3G devices. The 5GB, 10GB, and 20GB Public Sector Mobile Broadband Plans are able to share with each other.

Unlimited Nationwide Calling Plans

These Unlimited Nationwide Calling Plans are not eligible for Monthly Access Fee discounts and promotions.

Unlimited National Mobile to Mobile Calling Minutes No Domestic Roaming or Long Distance Charges		Unlimited Night & Weekend Minutes Unlimited Text Messages for Talk & Text Plans	
Monthly Anytime Minutes	Talk	Talk & Text	Per-Minute Rate After Allowance
	Monthly Access Fee		
Unlimited	$69.99	$89.99	N/A
Data Sent or Received	$1.99/ MB or per data package**		

Notes: Current coverage details can be found at www.verizonwireless.com. See attached Calling Plan and Feature Details for important information about calling plans, features and options. 'Friends & Family eligibility varies on selected calling plan. **Smartphones and Multimedia Phones require a data package. These plans are not eligible for discounts on month to month activations.

GlobalEmail Feature - Global Smartphones or Global BlackBerry (includes Wireless Sync or BlackBerry Solution compatible with Microsoft Outlook, Lotus Notes, POP3, and IMAP email accounts)

The GlobalEmail Data Plan and Feature Global Smartphones or Global BlackBerry have been discounted and are not eligible for additional Monthly Access Fee discounts.

	As a feature added to an eligible Calling Plan
Discounted Monthly Access Fee	$51.34
	Monthly Data Allowance
United States	Unlimited for Email
Canada	
Mexico	
Rest of the World	
	Voice Usage
Domestic Voice††	Per the voice calling plan
International Voice	Global Phone, and CDMA roaming rates for calls made while traveling internationally

Notes: Current coverage details can be found at www.verizonwireless.com. See attached Calling Plan and Feature Details for important information about calling plans, features and options. †Requires Nationwide Email Plan. No Line Term extension required. ††Per Minute Rate applies to voice calls, IS-95 and other non-NationalAccess data usage in the United States. For optional features, the underlying calling plan determines the rates for voice airtime, and domestic long distance. Data access is always available on Smartphone devices. A data plan or feature is always required to use a BlackBerry device. These plans are not eligible for discounts on month to month activations.

Global Data Package Feature

Monthly Account Access (Is eligible for Monthly Access Charge discounts)

Monthly Line Access	Data Allowance (non-share)	Data Overage
$25.00 per device	100 MB	$25.00 per 100 MB

Notes: Current coverage details can be found at www.verizonwireless.com. Access fee discounts applied at the account level only. Included Text Messages originating in the U.S. to Canada and Mexico, and originating from Canada to the U.S. Prevailing rates apply to all other messages. Text Messages originating from Mexico are $0.50 per message sent (per recipient) and $0.05 per message received. Customers subscribing to Share Everything for Small Business Plans and non-Share Everything for Small Business Plans will be billed on separate billing accounts and invoices.

Voice Sharing (Canada and Mexico only, if selected): At the end of each bill cycle any unused voice allowances will be applied to the overages of the other lines on the same account beginning with the line with the highest overage need. Calling plan changes may not take effect until the next billing cycle following the request.

Global Data Package. Not available in all countries. $0.02 per KB for countries not included in the global allowance

Verizon Wireless Fleet Administrator[SM] - State of Illinois, University, and Joint Purchasing Program Government Subscribers	
Verizon Wireless Fleet Administrator has been discounted and is not eligible for additional Monthly Access Fee discounts.	
Discounted Monthly Access Fee	$39.49
MB Allowance	2 MB
Overage Rate Per KB	$0.015

NOTE: Subject to the NationalAccess terms and conditions. NationalAccess is available in the National Enhanced Services rate and coverage area. See map for details. The Verizon Wireless Voice and Data Calling Plan Terms and Conditions apply. Employee Subscribers of the State of Illinois and the Joint Purchasing Program Employees are not eligible to select these rate plans.

NationalAccess: A data session is inactive when no data is being transferred, and may seem inactive while data is actively being transferred to a device, or seem active when actually cached and not transferring data. Customer is responsible for all data sent and received including "overhead" (data that is in addition to user-transmitted data, including control, operational and routing instructions, error-checking characters as well as retransmissions of user-data messages that are received in error) whether or not such data is actually received. Verizon Wireless will not be liable for problems receiving service that results from Customer's Equipment. Megabyte NationalAccess data sessions need to be reinitiated after 24 hours. NationalAccess data usage is rounded to next full kilobyte at end of each billing cycle. Any unused portion of the megabyte allowance is lost. Equipment will not indicate kilobyte usage.

Fleet Administrator: Billing period begins 2 days after ordering service. Requires Fleet Administrator approved Equipment installed by Verizon Wireless or its agent. Customer must provide additional information to facilitate installation via the Verizon Wireless Fleet Administrator webpage. Customer must provide access to vehicles for purposes of installation/de-installation of devices. After hours installation may be subject to an additional fee. Customer will have 30 days to return Equipment for a full refund. A de-installation fee of $75.00 applies. Equipment return period begins when Equipment is installed or 15 days after billing period begins whichever is earlier. Customer consents to the tracking of vehicles and must obtain any necessary consent to tracking from vehicle drivers and passengers. Customer agrees not to tamper with or remove or replace the devices after installation. No guarantee of accuracy of location information. Internet access required. Customer must install Fleet Administrator desktop software.

Enterprise Messaging Plans

The calling plans below reflect the monthly access charge discount. No additional discounts apply.

Messaging Allowance	Enterprise Messaging Monthly Access (standard text messaging rates apply for Recipient)	Per Message After Allowance
Unlimited (For Public Safety/First Responders Only as defined below*)	$0.00*	N/A
100,000	$200.00	$0.02
Unlimited	$500.00	N/A

*The $0.00 Monthly Access Unlimited plan is only available to Public Safety / First Responders classified with the following NAICS (formerly SIC) Codes:

- 621910 Ambulance Services
- 922110 Courts
- 922120 Police Protection
- 922160 Fire Protection
- 922190 Other Justice, Public Order, and Safety Activities

NOTE: See attached Calling Plan and Feature Details for important information about calling plans, features and options.

Verizon Wireless Voice and Data Calling Plan Terms and Conditions

Calling Plans and Associated Charges: Verizon Wireless will bill the State of Illinois or JPP on a monthly basis for all Government Subscriber charges and for any applicable taxes, surcharges, and fees. Monthly access fees and features are generally billed for current month's services, while airtime overage and other usage rates or charges are usually billed in arrears. Government Subscribers may activate Wireless Service on the calling plans included with the Agreement, as well as eligible Verizon Wireless consumer/retail calling plans, subject to the terms of the Agreement. Employee Subscribers may activate Wireless Service on eligible Verizon Wireless consumer/retail calling plans, as well as any calling plan included with the Agreement that specifically allows Employee Subscribers. On Family SharePlan® calling plans, monthly access fee discounts apply only to the primary line of service. Government Subscribers may take advantage of promotions or purchase Equipment at Government pricing, but this may require a Line Term extension after initial activation. Government Subscriber's first partial and full month's access and any activation fees are payable in advance and will not be refunded after activation of the Wireless Service. Activation fees are waived for all Government Subscribers. Time of the call is based on the telephone switching office that carries the call, which may be different from the time of day shown on Government Subscriber's phone. Rates do not apply to credit card or operator-assisted calls, which may be required in certain areas. Usage rounded up to the next full minute. Unused minutes and/or Megabytes are lost. On outgoing calls, charges start when Government Subscriber first presses SEND or the call connects to a network, and on incoming calls, when the call connects to a network (which may be before it rings). A call may end several seconds after Government Subscriber presses END or the call otherwise disconnects. Calls made on the Verizon Wireless network are only billed if they connect (which includes calls answered by machines). Billing for airtime and related charges may sometimes be delayed. Calls to "911" and certain other emergency services are toll-free and airtime-free; however, airtime may be charged when dialing toll-free numbers. The State of Illinois, University, and JPP Government Subscriber Nationwide Flat Rate plan, the $10.00 Unlimited Push-to-Talk feature and the $5.00 Unlimited Push-to-Talk feature added to the Regional and National Flat Rate plans are being made available based on the State's and JPP entities' intent to procure and maintain approximately 40,000 active Government Subscriber lines under the Agreement. The estimated 40,000 Government Subscriber lines are defined as all government liable lines activated by the State of Illinois or JPP customers.

Home Airtime and Roaming: Home airtime minutes apply when making or receiving calls from a calling plan's home rate and coverage area. Coverage information is available at www.verizonwireless.com. Airtime is rounded up to the next full minute. Allowance minutes/Megabytes are not transferable except as may be available on calling plans with sharing. Government Subscribers must periodically dial *228 to update roaming information. Automatic roaming may not be available in all areas and rates may vary. Roaming charges may be delayed to a later bill.

Long Distance: Unlimited domestic long distance is included when calling from the calling plan's home rate and coverage area, unless otherwise specified in the calling plan.

Customer's Cell Phone Number and Caller ID. Verizon Wireless will assign 1 Mobile Telephone Number ("MTN") to each Government Subscriber line. Other than as required to port an MTN, Customer does not have any property rights in the MTN and Verizon Wireless may change, reassign, or eliminate an MTN upon reasonable notice to the Customer under certain circumstances, including fraud prevention, area code changes and regulatory or statutory law enforcement requirements.

Verizon Wireless Calling Plan Included Features	
Call Waiting [1,6]	Three Way Calling [1,6]
Call Forwarding [6]	No Answer/ Busy Transfer [6]
Caller ID [2,6]	Basic Voice Mail [3,6]
411 Connect℠ [4,6] (Directory Assistance)	Basic TTXT Messaging [5]

[1]Airtime charges apply to all calls simultaneously.

[2]When making a call, Government Subscriber's MTN may be displayed to the receiving party with Caller ID capable Equipment. Caller ID service may not be available outside home airtime rate and coverage areas, and may not be compatible with certain enhanced features. Caller ID can be blocked for most calls by dialing *67 before each call, or by ordering per-line call blocking where available. Calls to some numbers, such as toll-free numbers, cannot be blocked.

[3]Airtime charges apply to message retrieval.

[4]411 Connect, directory assistance with automatic call completion is subject to a per call fee plus airtime charges. Directory assistance rates are subject to change.

[5]TXT Messaging offered at the prevailing rate, currently $0.02 per inbound and $0.10 per outbound message per address. TXT message charges are subject to change.

[6]Feature is not included on NationalAccess and BroadbandAccess Unlimited or Megabyte (MB) calling plans at no charge, but are available at the prevailing Verizon Wireless rates.

Calling Plan Optional Features
(State of Illinois, University, and Joint Purchasing Program Government Subscribers Only)

Push to Talk	$5.00/ Monthly Access Fee*			
	$10.00/Monthly Access Fee on the State of Illinois Flat Rate Plan**		$5.00/Monthly Access Fee on the Nationwide Flat Rate Plan**	
Text, Picture, & Video Messaging	Optional Feature Access Fee	Included Messages	Overage Rate	
	$0.99	100	$0.15 per message/ per address	
	$1.99	300	$0.15 per message/ per address	
	$10.00	1000	$0.10 per message/ per address	
	$12.00	Unlimited	N/A	
	Pay as You Go Text Messaging offered at the prevailing rate, currently $0.02 per inbound and $0.10 per outbound message per address and $0.25 for picture/video messages.			
VZNavigator	Unlimited	Daily	Weekly	
	$9.99	$2.99	$4.99	
Please see your Verizon Wireless Government Account Manager or visit www.verizonwireless.com for information.				
V Cast VPak	$15.00			
V Cast Mobile TV	V Cast Mobile TV Select	V Cast Mobile TV Basic	V Cast Mobile TV Limited	
	$25.00	$15.00	$13.00	
GSM International Roaming Global Phone	Rates are available at www.VerizonWireless.com			
Mobile to Office Connection***	Included			
Premium Voice Mail	No Charge per month			
Detailed Billing	No Charge per month			
Verizon Wireless International Long Distance Value Plan	$3.99 plus applicable airtime and long distance charges			
Field Force Manager	Monthly Access per Handset			
	Limited	Basic	Premium††	
	$19.99 per user	$29.99 per user	$49.99 per user	
		Less 21% Discount $23.69	Less 21% Discount $39.49	
	Limited	Basic	Premium††	
	$15.00 per user	$20.00 per user	$23.70 per user	
	Field Force Manager Only (no voice) - Limited	Field Force Manager Only (no voice) - Basic	Push to Talk / FFM Bundle	FFM Basic + PTT Feat Bundle
	$24.99 per user	$34.99 per user	$45.00 per user	$20.00 per user
		Less 21% Discount $27.64		

Optional Feature rates and packages are subject to change. Other Optional Features may be available please see your Verizon Wireless Government Account Manager or visit www.verizonwireless.com for information. *The Push to Talk Feature is available when combined with any calling plan with a monthly access fee of $19.99 or higher. **Not eligible for any monthly access fee discounts. † Requires Unlimited Email Plan or Feature. †† Field Force Manager Premium is not available on all devices. ***Government Subscribers to State of Illinois Calling Plans can choose Mobile to Office Connection. With this feature, airtime charges to the Mobile to Office Connection numbers (Springfield 217-524-4400 and Chicago 312-814-4400) will deduct from the mobile to mobile calling minutes. The Mobile to Office Connection numbers are predetermined, cannot be modified, and are only available to State of Illinois government liable subscribers.

Wireless Priority Service (WPS) Access	
WPS Access Feature Initiation Fee	$0.00
WPS Access Monthly Access Charge	$0.00
WPS Access Per Minute Charge	$0.75
WPS is subject to the terms and conditions of the resulting agreement and calling plan. A WPS Access function on a limited portion of the Verizon Wireless owned and operated 800/1900 MHz CDMA network, and is available only to individuals authorized by the Office of the Manager National Communications System (NCS). WPS Access provides end users with the ability to be placed into a queue for the next available wireless voice channel ahead of end users not subscribing to WPS Access. Verizon Wireless makes no assurances regarding waiting times associated with WPS, nor can Verizon Wireless ensure that WPS Access calls will be connected. The WPS Access charges, including the $0.75/minute charge, are all in addition to the charges associated with your Verizon Wireless calling plan. Please contact your Verizon Wireless Government Account Manager for complete details on WPS Access.	

Visual Voice Mail: Visual Voice Mail is only available in the national Enhanced Services Coverage Area and only on select devices. Basic Voice Mail required. Not compatible with Text Messaging Block. Data charges apply during application download and standard messaging rates apply for messages initiated from the application. Accessing Voice Mail, Call Forwarding, Call Return, Personal Operator and other features are subject to airtime, long distance, roaming charges and taxes and Mobile to Mobile Calling minutes do not apply.

Push to Talk: Push to Talk capable Equipment required. Push to Talk calls may only be made with other Verizon Wireless Push to Talk subscribers. Push to Talk Subscribers may initiate or participate on a call, simultaneously, with as many as 20 total participants (19 members per group plus the originator). Push to Talk groups must be established via the Push to Talk website prior to initiating a group call. Government Subscribers may establish as many as 50 group lists of up to 20 participants (19 members per group plus the originator). Existing Push to Talk Government Subscriber Equipment may require a software upgrade. Push to Talk is only available within the National Enhanced Services Rate and Coverage Area. There will be a delay from the time a Push to Talk call is initiated until the Push to Talk call is first received by the called party. A Push to Talk call will automatically time out after 20 seconds of inactivity. While on a Push to Talk call, incoming voice calls will go directly to voice mail. When on a voice call, a Push to Talk call cannot be received. Network registration information will be sent to the Equipment each time it is powered on in the National Enhanced Services Rate and Coverage Area, each time the Government Subscriber travels into the National Enhanced Services Rate and Coverage Area, and every 12 hours if the Government Subscriber stays within the National Enhanced Services Rate and Coverage Area. While the updated network registration information is being sent to the Equipment, incoming voice calls will go directly to voice mail. Contact list cannot be modified from certain Equipment. Subscriber cannot prevent others who have the Government Subscriber's MTN from entering the MTN into their Push to Talk contact list. Only 1 person can speak at a time during a Push to Talk call. Push to Talk services cannot be used for (i) access to the Internet, intranets or other data networks, except as the device's native applications & capabilities permit, (ii) any applications that tether Equipment to laptops, personal computers or other devices for any purpose. Push to Talk-capable phone and plan/feature required. Please visit our website www.verizonwireless.com for additional Push to Talk information.

Mobile to Mobile: Mobile to Mobile minutes apply when making calls directly to or receiving calls directly from another Verizon Wireless Government Subscriber while in the America's Choice Home Rate and Coverage area. Mobile to Mobile does not apply to fixed wireless devices with usage substantially from a single cell site, for Push to Talk calls, if Call Forwarding or No Answer/Busy Transfer features are activated, or to data usage. Mobile to Mobile is not available to Government Subscribers whose current wireless exchanges restrict the delivery of Caller ID. Mobile to Mobile minutes will be applied before home airtime minutes.*

Night and Weekends: Applies to calls made in a calling plan's home rate and coverage area only during the following hours: 9:01 p.m. Friday through 5:59 a.m. Monday and 9:01 p.m. to 5:59 a.m. Monday through Friday.*

*NOTE: If both Night and Weekend and Mobile to Mobile minute allowances apply to a given call, Mobile to Mobile minutes will apply before Night and Weekend minutes. However, if either allowance is unlimited, the unlimited allowance will always apply first.

Text Messaging: Text Messaging includes Short Message Service (SMS up to 160 characters) and Enhanced Messaging Service (EMS up to 1,120 characters). Enhanced Text Messages sent to most SMS handsets will be delivered as multiple text messages of up to 160 characters each. Subscribers have the option to have text messages disabled entirely without affecting voicemail or other related services. Text Messaging plans do not include Operator Assisted Messaging or International Messaging, which is available for 25¢ per message sent and 10¢ per message received; see www.vtext.com for details and countries. Verizon Wireless is not responsible for information sent using Text Messaging or Enhanced Text Messaging. Verizon Wireless cannot guarantee that messages will be received and is not responsible for messages that are lost or misdirected. Messages not delivered after 5 days are automatically deleted. Airtime charges do not apply to the sending or receiving of text messages. When sending messages from Equipment, the sender's mobile telephone number will always be sent to the destination, even if Caller ID is used to block voice calls.

Premium Plans: The Premium Plan includes Unlimited Messaging, VCast VPak, VZ Navigator, and Mobile Email. Compatible device is required for certain features on in the Premium Plan. VZ Navigator and Mobile Email software must be downloaded to the device from Media Center. Additional terms and conditions to these software programs apply. If these applications are not downloaded to the device, or if the device is not compatible, if the applications are deleted from the device, the monthly access fee will not be reduced. If the device is replaced, the software downloads are required on the replacement device. If the calling plan is changed from the Nationwide Premium Plan to another calling plan, the software, service, and monthly subscription fee for VZ Navigator and Mobile Email (if these applications were downloaded) will be charged until the subscriptions are canceled from the device.

Unlimited Messaging: Unlimited Messaging, included with the Select, Connect and Premium Plans, is available in the National Enhanced Services rate and coverage area in the United States. Messaging applies when sending and receiving (i) text, picture and video messages to and from Verizon Wireless and Non-Verizon Wireless customers in the United States, (ii) text, picture, and video messages sent via email, (iii) instant messages, and (iv) text messages with customers of wireless carriers in Canada, Mexico, and Puerto Rico. Messaging is subject to Verizon Wireless Voice and Data Calling Plan Terms and Conditions. Premium messages are not included. Messaging bundle benefits do not apply to international messages.

Friends & Family: Calls directed to and received from an account's listed Friends & Family numbers shall not use Monthly Anytime Voice Minutes. For any qualifying plan, Government Subscribers can add up to 5 or 10 Friends & Family numbers per account, not per user. Only calls from Nationwide Coverage Area to designated domestic landline or wireless numbers (excluding Directory Assistance, 900 numbers, or customer's own wireless or Voicemail access numbers) may be added; all qualifying lines on an account share the same Friends & Family numbers, up to account's eligibility limits; My Verizon, My Business Account or Verizon Enterprise Center is required to set up and manage Friends & Family numbers

Mobile to Mobile Messaging: Cannot be combined with any other package that includes a Text, Picture & Video Messaging allowance. Mobile to Mobile Messaging applies only to Text, Picture & Video messages sent to and received from other Verizon Wireless Subscribers' phones, while both wireless Government Subscribers are within the National Enhanced Services Rate and Coverage Area. Additional messages apply to PIX Place, VTEXT/ Text Alerts/ getAlerts, Instant Messaging (IM), Email, Premium Text Services, Text/Picture/Video Messages sent to non-Verizon Wireless customers, these messages will be decremented from the Government Subscriber's Additional Message allowance, or billed as overage. Additional Messages may not be applied toward International Text Messaging, which cost 25¢ per message sent and 10¢ per message received; see www.vtext.com for details and countries.

Multi-Media Messaging (MMS): Multi-Media Messaging (MMS) includes Picture and Video messaging and is only available within the National Enhanced Services Rate and Coverage Area. In addition to MMS charges, MMS uses calling plan home airtime minutes or kilobytes. Canceling an MMS after pressing SEND may result in sent messages that contain only partial content. Government Subscriber will be charged for outgoing MMS, even if not received by the intended recipient, or even if only partial content is delivered. Government Subscriber will not be charged for incoming MMS unless received. MMS that cannot be delivered within 5 days will be deleted. MMS is not available for use with a Mobile Office Kit. Camera phones are prohibited in some places. Government Subscribers are solely responsible for complying with all applicable laws, rules, regulations and policies regarding camera phone use.

V Cast VPak: Subscription to V Cast VPak and V Cast capable Equipment required. Government Subscriber may download or stream video clips in the BroadbandAccess service area and download 3D games in the NationalAccess and BroadbandAccess service areas. Not all video clips are available for download. The V Cast VPak includes unlimited basic video clips, monthly access to Mobile Web 2.0, and unlimited airtime for Media Center. Premium video clips are available for an extra charge. V Cast Alerts are sent as TXT Messages and are subject to TXT Messaging pricing and feature details. V Cast cannot be used for (i) access to the Internet, intranet or other data networks or; (ii) any applications that tether Equipment to laptops, personal computers, or other devices for any purpose. Media Center and Mobile Web 2.0 feature details apply and can be found at www.verizonwireless.com.

Mobile Web: Airtime charges apply when using Mobile Web. Mobile Web Alerts are sent as TXT Messages and are subject to TXT Messaging pricing, plan details. Complete feature details for Mobile Web may be found at www.verizonwireless.com.

International Long Distance: International Long Distance is available but may be subject to a 90-day payment history with Verizon Wireless. International long distance rates will vary and do not apply to calls to Canada, Puerto Rico, the U.S. Virgin Islands and some U.S. Protectorates, or to credit card or operator assisted calls.

Verizon Wireless International Long Distance Value Plan: Requires subscription to a qualifying calling plan and international dialing capability (I-DIAL). The ability to make international calls is not guaranteed and may be restricted without notice. Rates apply only on calls to Value Plan countries made from calling plan home airtime rate and coverage areas. If a calling plan includes calls to any Value Plan country, those calls will be billed per the requirements of the calling plan except when roaming on another carrier's network, in which case that carrier's rates will apply. Current international calling rates may be found at www.verizonwireless.com.

International Roaming (Global Phone): Availability of calling features and text messaging varies by country and network. Existing Government Subscribers who purchase a Global Phone may have to set up a new voice mailbox and, if so, will lose access to previously stored messages upon activation of Global Phone. Voice mail messages will be time-stamped Eastern Time. Calls to voice mail will appear on the bill as calls to the Government Subscriber's MTN. Actual availability of service in foreign countries may vary and is subject to change. Taxes and other regulatory surcharges may apply and may vary by country. While roaming on another carrier's wireless network, dialing rates and country availability may vary due to the roaming carrier's international dialing policies. Billing for airtime used when roaming may be delayed up to 2 billing cycles. By using Equipment outside the United States, Government Subscriber is solely responsible for complying with all applicable foreign laws, rules and regulations ("Foreign Laws"), including Foreign Laws regarding use of wireless phones while driving and use of wireless camera phones. Verizon Wireless is not liable for any damages that result from Government Subscriber's failure to comply with Foreign Laws.

Roaming in CDMA countries outside of the U.S.: Roaming in CDMA countries is $0.69 per minute and only in "CDMA"mode where service is available. An update to Equipment software is required to roam in South Korea.

Roaming in GSM countries: CDMA/GSM Global Phone, activated in the United States with compatible Subscriber Identity Module (SIM) card required. Rates and plan details apply only when roaming on participating GSM networks in published Global Phone countries. Service may be available in additional countries, but airtime rates, availability of calling features, and ability to receive incoming calls (including return calls from emergency services personnel) may be restricted. Where text messaging is available, Customer will be charged $0.50 for each message sent and $0.05 for each message received. Text messaging rates are subject to change. Text messages cannot exceed 140 characters and may be sent only to MTNs of (i) Verizon Wireless customers, and (ii) customers of foreign wireless carriers that participate in international text messaging. Check www.vtext.com for the most current list of participating foreign carriers. Text messages cannot be sent to e-mail addresses.

VZAccess and VZEmail (Mobile Broadband & Data Services)

VZAccess and VZEmail Calling Plans and Features: VZAccess includes NationalAccess (IXRTT) and BroadbandAccess (EVDO/4G) calling plans. VZEmail includes PDA/Smartphone and BlackBerry calling plans. VZAccess and VZEmail usage is subject to VZAccess Acceptable Use Policy, available on www.verizonwireless.com. VZEmail optional features may only be purchased in conjunction with eligible voice calling plan with a monthly access fee of $34.99 or higher. Monthly megabyte allowances apply only to NationalAccess and BroadbandAccess data transmissions.

Other data (Quick 2 Net^{SM} or dial-up) transmissions as well as voice calls will be billed at the per minute overage rate according to the VZAccess calling plan. For optional data features, "other data" will be billed as anytime minutes or at the per minute overage rate according to the underlying calling plan. When traveling outside the National Enhanced Services Rate and Coverage Area, Government Subscribers may be charged at the "other data" rate for data usage. NationalAccess data sessions require a NationalAccess capable PC Card, PDA, BlackBerry or handset with its compatible Mobile Office Kit, and must be placed within NationalAccess service area. BroadbandAccess data sessions require BroadbandAccess capable Equipment and must be placed within BroadbandAccess service area. PDA/Smartphone and BlackBerry users that move from a VZEmail plan or feature, or a Voice and Data Choice Bundle to another calling plan will not be able to use their PDA/Smartphone or BlackBerry on the new calling plan and will need to purchase or provide compatible voice Equipment to switch to the new calling plan. For current NationalAccess and BroadbandAccess service areas, please visit www.verizonwireless.com. All data sessions automatically terminate after 24 hours of activity and on unlimited calling plans after 2 hours if inactivity. Data session is inactive when no data is being transferred. Data session may seem inactive while data is actively being transferred to Equipment, or may seem active when it is actually cached and not transferring data. Government Subscriber MUST press or click END or DISCONNECT button to ensure that session disconnects and charges cease. Third-party applications may automatically reinitiate data sessions without the Government Subscriber pressing or clicking SEND or CONNECT button. Voice calls cannot be received when an e-mail or other data transmission is occurring. Voice calls are possible when NationalAccess data session is inactive; however, charges apply simultaneously to the data session and the voice call in accordance with the applicable calling plan. Voice calls are not available with BroadbandAccess. Customer must maintain virus protection when accessing the service. Customer is responsible for all charges, including all data sent and received and "overhead" whether or not Government Subscriber or recipients actually receive the data. "Overhead" is all data that is in addition to user-transmitted data, such as control, operational and routing instructions, error-checking characters and retransmissions of user-data messages that are received in error. VZEmail calling plans and optional features not available with PC cards or wireless modems, including wireless Equipment tethered to a PC. In order to use some VZEmail features and applications, Government Subscriber's PC (or server where applicable) must be powered on, able to receive e-mail, and have Equipment manufacturer software (BlackBerry Desktop, Wireless Sync or GoodLink) installed. If Equipment is turned off or if the Government Subscriber travels outside the NationalAccess service area, e-mail messages will be automatically stored for up to 7 days and forwarded when the Government Subscriber returns to the NationalAccess service area. Receiving e-mail attachments and graphics may be limited based on the Equipment model or software. With some Equipment, e-mails received may display only the first 2 kilobytes of information with additional 2 kilobyte increments delivered at the Government Subscriber's request.

Unlimited Data Plans and Features (such as NationalAccess, BroadbandAccess, Push to Talk, and certain VZEmail services) may ONLY be used with wireless devices for the following purposes: (i) Internet browsing; (ii) email; and (iii) intranet access (including access to intranets, email, and individual productivity applications like customer relationship management, sales force, and field service automation). The Unlimited Data Plans and Features MAY NOT be used for any other purpose. Examples of prohibited uses include, without limitation, the following: (i) continuous uploading, downloading or streaming of audio or video programming or games; (ii) server devices or host computer applications, including, but not limited to, Web camera posts or broadcasts, automatic data feeds, automated machine–to–machine connections or peer–to–peer (P2P) file sharing; or (iii) as a substitute or backup for private lines or dedicated data connections. This means, by way of example only, that checking email, surfing the Internet, downloading legally acquired songs, and/or visiting intranets is permitted, but downloading movies using P2P file sharing services and/or redirecting television signals for viewing on laptops is prohibited. For the Unlimited Broadband Access plans, should a customer exceed 5 GB of data usage within a given month, Verizon Wireless reserves the right to limit data throughput speeds for the remainder of that month.

For individual use only and not for resale. We reserve the right to protect our network from harm, which may impact legitimate data flows. We reserve the right to limit throughput or amount of data transferred, and to deny or terminate service, without notice, to anyone we believe is using an Unlimited Data Plan or Feature in any manner prohibited above or whose usage adversely impacts our network or service levels. Anyone using more than 5 GB per line in a given month is presumed to be using the service in a manner prohibited above, and we reserve the right to immediately terminate the service of any such person without notice. We also reserve the right to terminate service upon notification to the customer.

Unlimited VZAccess and VZEmail: NationalAccess, BroadbandAccess, and GlobalAccess data sessions may be used for the following purposes: (i) Internet browsing, (ii) e-mail, and (iii) intranet access (including access to intranets, e-mail and individual productivity applications like customer relationship management, sales force and field service automation). Unlimited VZAccess, VZEmail and Push to Talk services cannot be used (i) for uploading, downloading or streaming of movies, music or games, (ii) with server devices or with host computer applications, other than applications required for BlackBerry or Wireless Sync service, including, but not limited to, Web camera posts or broadcasts, automatic data feeds, Voice over IP (VoIP), automated machine-to-machine connections, or P2P file sharing, or (iii) as a substitute or backup for private lines or dedicated data connections. Additionally, Unlimited VZEmail services cannot be used for, (i) access to the Internet, intranets or other data networks, except as the Equipment's native applications and capabilities permit, or (ii) for any applications that tether Equipment to laptops or personal computers other than for use of the Wireless Sync or BlackBerry Solutions. Unlimited BroadbandAccess and NationalAccess data sessions automatically terminate after 2 hours of inactivity, unless Government Subscriber has Mobile IP (MIP) capable Equipment.

VZEmail Megabyte (MB) Data Plans: Megabyte allowance and charges for kilobytes over the monthly allowance apply to NationalAccess and BroadbandAccess data sessions and are rounded to next full kilobyte at end of each billing cycle. Only total of kilobytes transmitted above allowance each billing cycle may appear on bill.

VZEmail Server Software (Wireless Sync Enterprise Server, GoodLink Server & BlackBerry Enterprise Server (BES)): Verizon Wireless is not the licensor of the Wireless Sync Enterprise Server, GoodLink Server or BES Server and makes no representations or warranties whatsoever, either express or implied, with respect to such servers and associated software. The Wireless Sync Enterprise Server software is manufactured by Intellisync. The GoodLink Server is manufactured by, and sold separately by Good Technology. The BES software is manufactured by Research in Motion ("RIM"). Any license for such software must be obtained directly from the software manufacturer either upon purchase or installation of the software. Customer support for the Wireless Sync Enterprise Server, GoodLink, or BES software must be obtained from the software manufacturer. If Verizon Wireless in its sole discretion determines that a PDA or BlackBerry related inquiry from a Government Subscriber is related to the Wireless Sync Enterprise Server, GoodLink or BES software and not one concerning Equipment or desktop software, it may transfer the service request to appropriate representatives of the software manufacturer. When you use Microsoft's Exchange ActiveSync, Notify's NotifyLink, or Intellisync's

Intellisync Mobile Suite, every time you receive an email or other update you may be charged for an Incoming Text Message. To avoid Text Messaging charges, you can set up timed synchronization or manually initiate synchronization.

NationalAccess Roaming Feature: Not for use with Mobile Office Kits. Dynamic IP addresses will be assigned when roaming. Usage rounded up to next full kilobyte. For information on where NationalAccess Roaming is available, see www.verizonwireless.com.

GlobalAccess: Global PC Card required for international use. Global PC Cards will not work in the United States or Canada and Government Subscribers on GlobalAccess plans will need a NationalAccess or BroadbandAccess PC card for domestic use. The domestic and Global PC Cards cannot be used at the same time. Government Subscribers on GlobalAccess plans must activate and update their Preferred Roaming lists while in the National Enhanced Services Rate and Coverage Area every 3 months. Verizon Wireless reserves the right to terminate the service of any Government Subscriber whose total usage is less than half on the Verizon Wireless National Enhanced Services Rate and Coverage Area over 3 consecutive billing cycles. Verizon Wireless SIM Cards are for use only with the Global PC Card and only for the purpose of this service. Subscriber is responsible for any unauthorized use of its SIM Cards and must safeguard security codes. Upon termination of service, Government Subscriber on GlobalAccess plans must destroy SIM Card. By using your Global PC Card outside the United States, Government Subscriber is solely responsible for complying with all applicable Foreign Laws. Verizon Wireless will not be liable for any damages that result from Subscriber's failure to comply with Foreign Laws.

GlobalEmail: GlobalEmail capable equipment required. Verizon Wireless reserves the right to terminate the GlobalEmail service of Government Subscribers that have less than half of their usage on the Verizon Wireless National Enhanced Services Rate and Coverage Area over 3 consecutive billing cycles. SIM Cards are for use with GlobalEmail Equipment, and only for the purpose of GlobalEmail service. The State of Illinois or JPP Government Subscriber is responsible for any unauthorized use of SIM Cards, and must safeguard security codes. Upon termination of service, please destroy any applicable SIM Cards. Government Subscribers using GlobalEmail outside the United States, agree that they are solely responsible for complying with all applicable foreign laws, rules and regulations ("foreign laws"). The State of Illinois or JPP Government Subscriber agrees that Verizon Wireless is not liable for any damages that result from Government Subscriber's failure to comply with foreign laws. Government Subscribers selecting GlobalEmail must activate and update their Preferred Roaming lists while in the National Enhanced Services Rate and Coverage Area every 3 months. Text messaging billed at standard domestic and international TXT Messaging rates. Existing Verizon Wireless Government Subscribers migrating to GlobalEmail plans may be required to extend their Line Term.

Share Option

Share Option: Sharing is available only among Government Subscribers on applicable calling plans choosing the Share Option.

America's Choice for Business & Voice and Data Choice Bundles for Government Subscribers: (NOTE: Government Subscribers to America's Choice for Business and Voice and Data Choice Bundles for Business can share voice minutes across these plans and price points subject to some billing system limitations.). Sharing on these calling plans is for voice home airtime minutes only. The State of Illinois or JPP must maintain a minimum of 5 Government Subscriber lines, all choosing a qualifying plan with Share Option. Sharing may only be available among Government Subscribers activating Wireless Service in the same Verizon Wireless market or group of markets (geographic regions may contain multiple Verizon Wireless markets). Sharing may require all Government Subscribers to be on the same billing account. Each sharing Government Subscriber's unused anytime minutes will pass to other sharing Government Subscribers that have exceeded their anytime minutes during the same monthly billing period (Mobile to Mobile minutes and Night and Weekend minutes do not share). Each sharing Government Subscriber's Monthly Home Airtime Allowance Minutes apply first to that line. Unused Monthly Home Airtime Minutes are then shared with other sharing Government Subscribers that have exceeded their Monthly Home Airtime Allowance in order of highest usage. At the termination of the Agreement, Government Subscriber lines on America's Choice for Business with Share Option may be migrated onto applicable retail consumer pricing or Government pricing. Calling plan changes may not take effect until the billing cycle following the change request. Based on the geographic location of the State of Illinois or JPP's Government Subscribers, some the State of Illinois or JPP may have to have sharing Government Subscribers activated in more than one Verizon Wireless billing system. Sharing among Government Subscribers in multiple Verizon Wireless billing systems requires online invoicing or reporting, and a minimum of 100 Government Subscribers all choosing the Share Option. Unused minutes for cross billing system sharing will be distributed proportionally as a ratio of the minutes needed by each sharing Government Subscriber to the total minutes needed by all sharing Government Subscribers. Accounts that share across Verizon Wireless billing systems require set up that may take 30 to 60 days.

PHONE PROTECTION MONTHLY PREMIUMS			
	EXTENDED WARRANTY	WIRELESS PHONE PROTECTION	TOTAL EQUIPMENT COVERAGE
Basic Phones	$1.99	$5.18	$6.99
Advanced Devices	$1.99	$8.18	$9.99
Apple® iPhone® 4/4S	$1.99	$8.18	$9.99
Tablets*	$1.99	$8.18	$9.99
Apple® iPad® 2/new iPad	$1.99	$8.18	$9.99

DEDUCTIBLES – LOST, STOLEN OR DAMAGE CLAIMS	
Extended Warranty	No deductible
Basic Phones	$45.00 deductible for Basic Phones with a $400.00 claim limitation
Advanced Devices	$99.00 deductible for advanced devices with a $1,500.00 claim limitation
Apple iPhone 4/4S	$169.00 deductible for 8 & 16 GB iPhone 4/4S with a $1,500.00 claim limitation $199.00 deductible for 32 & 64 GB iPhone 4/4S with a $1,500.00 claim limitation
Tablets*	$149.00 deductible for tablets with a $1,500.00 claim limitation
iPad 2/new iPad	$149.00 deductible for tablets with a $1,500.00 claim limitation
* Please note all Motorola tablets are not eligible for Extended Warranty or Total Equipment Coverage.	

Vehicle Installation Services – State of Illinois and University Government Subscribers
Verizon Wireless is not a direct provider of Vehicle Installation Services. Please contact your Verizon Wireless Government Account Manager for pricing and further details.

Mobile Broadband Machine-to-Machine (M2M) Share Plans Low Usage Group					
The Machine to Machine plans below reflect the monthly access charge discount. No additional discounts apply.					
Mobile Broadband Machine-to-Machine Plans:	1 Megabyte	5 Megabytes	25 Megabytes	50 Megabytes	150 Megabytes
Domestic Shared Data Allowance Per Month	1 MB	5 MB	25 MB	50 MB	150 MB
Monthly Access Charge	$5.00	$7.00	$10.00	$15.00	$18.00
Overage Rate Per Megabyte	$1.00				
National Access Roaming	$0.002 per Kilobyte(Canada)/$0.005 per Kilobyte (Mexico)				

Mobile Broadband Machine-to-Machine Plans (M2M) Share Plans High Usage Group				
The Machine to Machine plans below reflect the monthly access charge discount. No additional discounts apply.				
Mobile Broadband Machine-to-Machine Plans:	250 Megabytes	1 Gigabyte	5 Gigabytes	10 Gigabytes
Domestic Data Allowance Per Month	250 MB	1 GB	5 GB	10 GB
Monthly Access Charge -	$20.00	$25.00	$39.50	$63.20
Overage Rate Per Megabyte	$0.015			
National Access Roaming	$0.002 per Kilobyte(Canada)/$0.005 per Kilobyte (Mexico)			

Note: Machine to Machine coverage included the Verizon Wireless 4G, 3G and 3G Extended networks. See attached Calling Plan and Feature Details for important information about calling plans, features and options. Subscribing Entity(s) may supply their own authenticated Equipment (CPE) approved by Verizon Wireless to be activated on these plans. Netbook, Smartphone, and Tablet devices are not eligible for Mobile Broadband M2M pricing. 4G service requires 4G Telemetry equipment and 4G coverage. All terms and conditions of the Agreement apply to M2M service and M2M Lines as a Wireless Service.

Sharing

Multi-Account Share: Subscribing Entity(s) may activate one (1) share group per profile (Low Usage and High Usage plans cannot share with each other); however, Subscribing Entity(s) may have multiple bill accounts on the same profile. Sharing is available only among M2M Lines on the Mobile Broadband M2M Multi-Account Share Plans on the same profile, in the same usage group. Each sharing M2M Lines unused KBs will pass to other sharing M2M Lines that have exceeded their data allowance during the same monthly bill cycle. Unused KBs will be distributed proportionally as a ratio of the KBs needed by each applicable M2M Line to the total KBs needed by all sharing M2M Lines on the same profile. Subscribing Entity(s) subscribing to Mobile Broadband M2M Profile Share Plans will be billed on separate billing accounts and invoices from Subscribers to the Mobile Broadband M2M Account Share Plans.

Note: [1]A profile is defined as a Subscribing Entity(s) overarching account of record under which Subscribing Entity(s) may have multiple billing accounts.

Public Sector Mobile Broadband Machine to Machine (M2M) Share Plans: Government Subscribers Only			
The calling plans below reflect the monthly access charge discount. No additional discounts apply.			
Public Sector Mobile Broadband	5 Gigabytes	10 Gigabytes	20 Gigabytes
Monthly Access Charge	$37.99 (90232)	$59.99 (90234)	$99.99 (90235)
Shared Domestic Data Allowance	5GB	10GB	20GB
Overage Per Gigabyte	$8.00 Per Gigabyte		
NationalAccess Roaming	$0.002 per Kilobyte		

Note: This plan is available for domestic data only devices. on the Verizon Wireless network only. Data Sharing: At the end of each bill cycle, any unused data allowances for lines sharing on the same account will be applied to the overages of the other lines on the same account beginning with the line with the lowest overage need. Plan changes may not take effect until the billing cycle following the change request. Current NationalAccess and Mobile Broadband coverage details can be found at www.verizonwireless.com. New activations on these service plans require 4G LTE devices. Netbook, Smartphone, and Tablet devices are not eligible for Mobile Broadband M2M pricing. Existing customers transitioning to one of these service plans are able to utilize existing 3G devices. The 5GB, 10GB, and 20GB Public Sector Mobile Broadband Machine to Machine Plans are able to share with each other.

M2M Data Plan Terms and Conditions

A data session is inactive when no data is being transferred, and may seem inactive while data is actively being transferred to a device, or seem active when actually cached and not transferring data. Customer must maintain virus protection when accessing the service and is responsible for all data sent and received including "overhead" (data that is in addition to user-transmitted data, including control, operational and routing instructions, error-checking characters as well as retransmissions of user-data massages that are received in error) whether or not such data is actually received. Verizon Wireless will not be liable for problems receiving Service that result from Customer's device.

Megabyte (MB) Data Plans: M2M data usage is rounded to next full kilobyte at end of each billing cycle. Any unused portion of the megabyte allowance is lost. Equipment will not indicate kilobyte usage.

NationalAccess Roaming Feature: Not for use with Mobile Office Kits. Dynamic IP addresses will be assigned when roaming. Usage rounded up to next full kilobyte. For information on where NationalAccess Roaming is available, see www.verizonwireless.com.

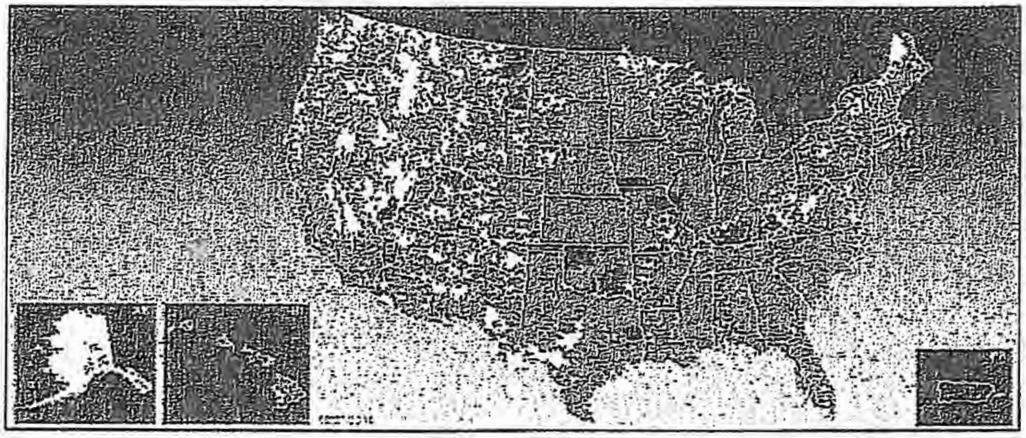
Roaming in CDMA countries outside of the US: Roaming in CDMA countries is $0.69 per minute plus the servicing carrier's long distance charges, toll charges, surcharges and taxes, which are billed on a pass-through basis. Roaming rates in Canada and Mexico may vary. Roaming in CDMA countries is only available in "CDMA" mode where service is available. An update to Equipment software is required to roam in S. Korea.

Data Roaming: In the Canadian Broadband and Canadian Enhanced Services Rate and Coverage Areas, usage will be charged at a rate of $0.002/KB or $2.05/MB. In the Mexican Enhanced Services Rate and Coverage Area, usage will be charged at a rate of $0.005/KB or $5.12/MB. For more information on roaming in Canada and Mexico, visit verizonwireless.com/naroaming. In the Bermuda, China, Dominican Republic, Guam, India, Israel, Saipan and South Korea Enhanced Services Rate and Coverage Areas, usage will be billed at a rate of $0.02/KB or $20.48/MB. I-Dial is needed to roam in many destinations. Only the Canadian Broadband Rate and Coverage Area supports EV-DO.

State of Illinois

Important Map Information:
This map is not a guarantee of coverage and may contain areas with no service. This map reflects a depiction of predicted and approximate wireless coverage. The coverage areas shown do not guarantee service availability, and may include locations with limited or no coverage. Even within a coverage area, there are many factors, including customer's equipment, terrain, proximity to buildings, foliage, and weather, that may impact service. An all-digital device will not operate or be able to make 911 calls when digital service is not available. The State of Illinois Plan and extended national enhanced services rate and Coverage Areas include networks run by other carriers; some of the coverage depicted is based on their information and public sources and we cannot ensure its accuracy.

National Voice and Messaging Coverage Area



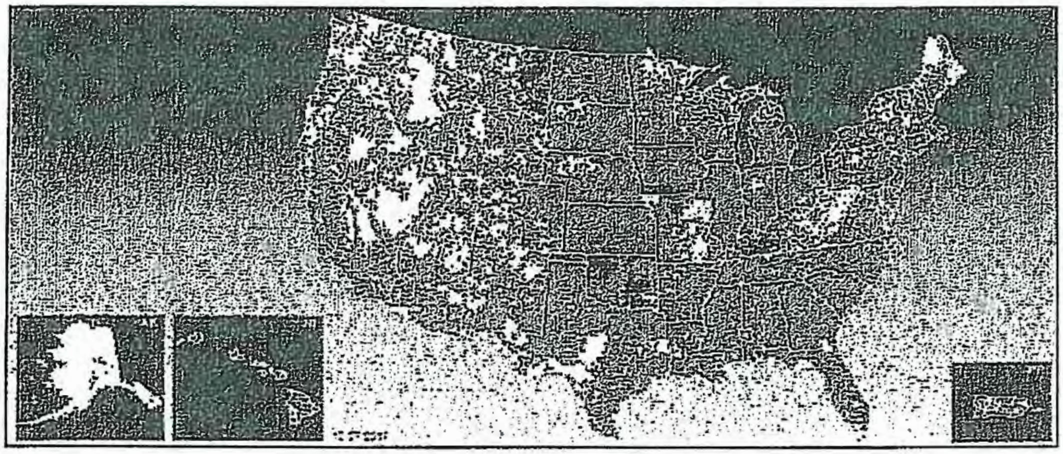
	Digital Coverage
	No Coverage

Roaming charges will apply in the Canada Coverage area unless you subscribe to the Nationwide Plus Canada Plan.

Roaming charges will apply in the Mexico Coverage area unless you subscribe to the Nationwide Plus Mexico Plan.

These Coverage Locator maps depict predicted and approximate wireless coverage. The coverage areas shown do not guarantee service availability, and may include locations with limited or no coverage. Even within a coverage area, there are many factors, including customer's equipment, terrain, proximity to buildings, foliage, and weather that may impact service. Some of the Coverage Areas include networks run by other carriers, the coverage depicted is based on their information and public sources, and we cannot ensure its accuracy. Maps depicting the location of Verizon Wireless cell towers, switching centers and other network elements are proprietary and confidential. However, for detailed information regarding our network coverage in your key locations, please consult the enclosed network coverage maps or visit verizonwireless.com/coveragelocator.

Data Coverage Area



Verizon Wireless 3G	Extended 1X Data
Verizon Wireless 1X	Canadian 3G
Extended 3G Data	Canadian 1X
No Coverage	

Roaming charges apply in Canada Broadband and Canada Enhanced Services areas.

If you have a Nationwide Calling Plan: Picture/Video Messaging, Mobile Web and Mobile Email works in both the Enhanced Services and Extended Enhanced Services coverage area; Push to Talk, VZ Navigator and Family Locator work in only the Enhanced Services coverage area.

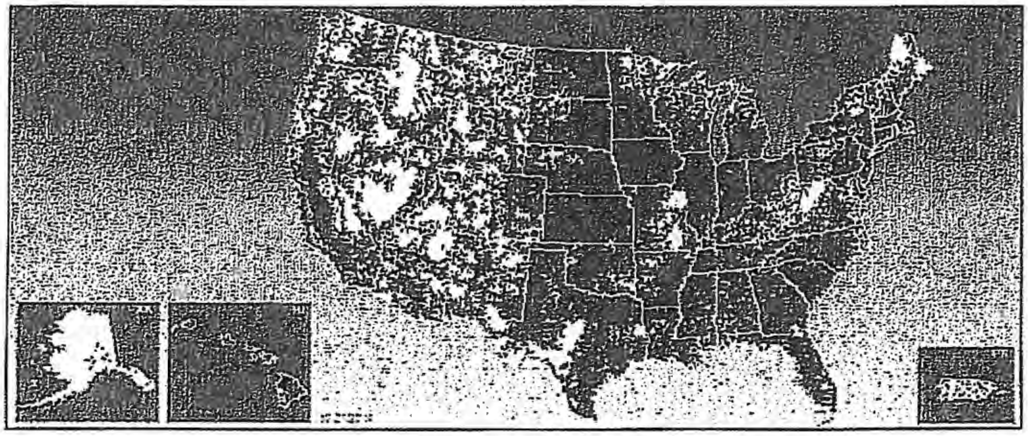
If you have an America's Choice Calling Plan: Picture/Video Messaging, Mobile Web, Mobile Email, Push to Talk, VZ Navigator and Family Locator work in only the Enhanced Services coverage area.

These Coverage Locator maps depict predicted and approximate wireless coverage. The coverage areas shown do not guarantee service availability, and may include locations with limited or no coverage. Even within a coverage area, there are many factors, including customer's equipment, terrain, proximity to buildings, foliage, and weather that may impact service. Some of the Coverage Areas include networks run by other carriers, the coverage depicted is based on their information and public sources, and we cannot ensure its accuracy.

Handset Banner Information
When your banner displays "Extended Network" or "Roaming," Included Features and Optional Services may not be available; standard Text/Picture/Video Messaging rates apply when available. When your banner displays "Verizon Wireless," Optional Services, including Unlimited Text/Picture/Video IN Messaging if purchased, are available. V CAST is available if the "EV" indicator is displayed.

Maps depicting the location of Verizon Wireless cell towers, switching centers and other network elements are proprietary and confidential. However, for detailed information regarding our network coverage in your key locations, please consult the enclosed network coverage maps or visit verizonwireless.com/coveragelocator.

4G Data Coverage Area



Map Legend

4G LTE Coverage Area *

Verizon Wireless 3G

Extended 3G Data

Canadian 3G

3G/4G Coverage Not Available

Access the 4G LTE network within the Coverage Area.

* Access the 4G LTE network within the Extended Coverage Area; certain conditions may cause your service to connect to 3G in this Area.

Roaming charges apply in Canada Broadband and Canada Enhanced Services areas.

These Coverage Locator maps depict predicted and approximate wireless coverage. The coverage areas shown do not guarantee service availability, and may include locations with limited or no coverage. Even within a coverage area, there are many factors, including customer's equipment, terrain, proximity to or inside buildings, foliage, and weather that may impact service. Some of the Coverage Areas include networks run by other carriers, the coverage depicted is based on their information and public sources, and we cannot ensure its accuracy.

Handset Banner Information

When your banner displays "Extended Network" or "Roaming," Included Features and Optional Services may not be available; standard Text/Picture/Video Messaging rates apply when available. When your banner displays "Verizon Wireless," Optional Services, including Unlimited Text/Picture/Video IN Messaging if purchased, are available. V CAST is available if the "EV" indicator is displayed.

Vendor Registration: View Form

Help & Tools

General Info Public Profile Users Commodity Codes Contacts & Owners Comments Reviews Certifications Site Visits Registrations

Cellco Partnership d/b/a Verizon Wireless, DBA Verizon Wireless System Vendor Number: **20009121**

Return to Main Form

Vendor Registration

Form Name	**F - G. Certifications & Board of Elections**
Description	**Complete section F - G, in order to submit the form.**
Date Submitted	**12/22/2015**
Status	**Accepted**
Business Name	**Cellco Partnership d/b/a Verizon Wireless DBA Verizon Wireless**
Point of Contact	Alice Engle
Flag Form	Add Flag

F. Certifications

1. Vendor certifies it and its employees will comply with applicable provisions of the United States. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act, and applicable rules in performance of this contract.

Yes

2. This applies to individuals, sole proprietorships, partnerships and LLCs, but is not otherwise applicable. Vendor, if an individual, sole proprietor, partner or an individual as member of a LLC, certifies he/she is not in default on an educational loan. 5 ILCS 385/3

Yes

3. Vendor certifies that it has reviewed and will comply with the Department of Employment Security Law (20 ILCS 1005/1005-47) as applicable

Yes

4. If you are awarded a contract for which there was a current Vendor providing the services covered by that contract and the employees of that Vendor who provided those services were covered by a collective bargaining agreement, Vendor certifies (i) that it will offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by that contract subject to its bid or offer; and (ii) that it shall offer employment to all employees that are then currently employed in any existing bargaining unit who performs substantially similar work to the work that will be performed pursuant to that contract. This does not apply to heating, air conditioning, plumbing and electrical service contracts. 30 ILCS 500/25-80

Yes

5. Vendor certifies it has neither been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor made an admission of guilt of such conduct that is a matter of record. 30 ILCS 500/50-5

Yes

6. If Vendor has been convicted of a felony, Vendor certifies at least five years have passed since the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business. Vendor further certifies that it is not barred from being awarded a contract. 30 ILCS 500/50-10

Yes

7. If Vendor or any officer, director, partner, or other managerial agent of Vendor has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, Vendor certifies at least five years have passed since the date of the conviction. Vendor further certifies that it is not barred from being awarded a contract. 30 ILCS 500/50-10.5

Yes

8. Vendor certifies that it and its affiliates are not delinquent in the payment of any debt to the University or the State (or if delinquent, have entered into a deferred payment plan to pay the debt). 30 ILCS 500/50-11, 50-60

Yes

9. Vendor certifies that it and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with provisions of the Illinois Use Tax Act. 30 ILCS 500/50-12

Yes

10. Vendor certifies that it has not been found by a court or the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act within the last five years, and is therefore not barred from being awarded a contract. 30 ILCS 500/50-14

Yes

11. Vendor certifies it has neither paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract. 30 ILCS 500/50-25

Yes

12. Vendor certifies it has read, understands and is not knowingly in violation of the "Revolving Door" provision of the Illinois Procurement Code. 30 ILCS 500/50-30

Yes

13. Vendor certifies that if it hires a person required to register under the Lobbyist Registration Act to assist in obtaining any State contract, that none of the lobbyist's costs, fees, compensation, reimbursements or other remuneration will be billed to the State. 30 ILCS 500/50-38

Yes

14. Vendor certifies that it will not retain a person or entity to attempt to influence the outcome of a procurement decision for compensation contingent in whole or in part upon the decision or procurement.30 ILCS 500/50-38

Yes

15. Vendor certifies it will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers, or employees of the State. 30 ILCS 500/50-40, 50-45, 50-50

Yes

16. Vendor certifies that if it is awarded a contract through the use of the preference required by the Procurement of Domestic Products Act, then it shall provide products pursuant to the contract or a subcontract that are manufactured in the United States. 30 ILCS 517

Yes

17. Vendor certifies that if awarded a contract for public works, steel products used or supplied in the performance of that contract shall be manufactured or produced in the United States, unless the executive head of the procuring Agency/University grants an exception in writing. 30 ILCS 565

Yes

18. If Vendor is awarded a contract worth more than $5,000 and employs 25 or more employees, Vendor certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580

Yes

19. If Vendor is an individual and is awarded a contract worth more than $5,000, Vendor certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the contract pursuant to the Drug Free Workplace Act. 30 ILCS 580

N/A

20. Vendor certifies that neither Vendor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the United States Department of Commerce. 30 ILCS 582

Yes

21. Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the Agency/University under any contract have been or will be produced in whole or in part by forced labor or indentured labor under penal sanction. 30 ILCS 583

Yes

22. Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the Agency/University under any contract have been produced in whole or in part by the labor or any child under the age of 12. 30 ILCS 584

Yes

23. Vendor certifies that if awarded a contract including information technology, electronic information, software, systems and equipment, developed or provided under any contract, it will comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards. 30 ILCS 587

Yes

24. Vendor certifies that if it owns residential buildings, that any violation of the Lead Poisoning Prevention Act has been mitigated. 410 ILCS 45

Yes

25. Vendor certifies it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States. 720 ILCS 5/33 E-3, E-4, E-11

Yes

26. Vendor certifies it complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, which include providing equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies. 775 ILCS 5/2-105

Yes

27. Vendor certifies it does not pay dues to or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club." 775 ILCS 25/2

Yes

28. Vendor warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Vendors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other government in Illinois including local governments if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee whose procurement authority at any time during the one-year period preceding the procurement lobbying activity.

Yes

29. Vendor certifies that it has read, understands and is in compliance with the registration requirements of the Illinois Elections Code (10 ILCS 5/9-35) and the restrictions on making political contributions and related requirements of the Illinois Procurement Code. 30 ILCS 500/20-160 and 50-37 Vendor will not make a political contribution that will violate these requirements.

Yes

30. Vendor certifies that if an individual, sole proprietor, partner or an individual as a member of a LLC, he/she has not received an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code or an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code. (30 ILCS 105/15a; 40 ILCS 5/14-108.3; 40 ILCS 5/16-133

N/A

G. Board of Elections (BOE)

1. Is your business registered with the Board of Elections (BOE)?

Yes, I certify my business is registered with BOE.
12173

Additional Information

Staff Attached File(s) Attach File

Refresh List after attaching file(s).

Vendor Registration: View Form

Help & Tools

General Info Public Profile Users Commodity Codes Contacts & Owners Comments Reviews Certifications Site Visits Registrations

Cellco Partnership d/b/a Verizon Wireless, DBA **Verizon Wireless** System Vendor Number: **20009121**

Return to Main Form

1 flag has been added to this record. See below for details.

☐ Show only flagged items.

Vendor Registration

Form Name	**I. Financial Disclosure & Conflicts of Interest**
Description	**Complete the Financial Disclosure & Conflicts of Interest form**
Date Submitted	**12/22/2015**
Status	**Accepted**
Business Name	**Cellco Partnership d/b/a Verizon Wireless DBA Verizon Wireless**
Point of Contact	Alice Engle
Flag Form	Add Flag

I. Financial Disclosures & Conflicts of Interest

A. Identify the applicable entity type.

Other Privately Held Entity (i.e. LLC, partnership, privately held corporation with 100 or fewer shareholders, or other entity type not clearly identified in another option)

B. Is there a parent entity?

Yes

Document	Status
Parent Form I.B IPG Financial Disclosures and Conflicts of Interest Form for Parent Entity (PDF, 172.05 KB)	Attached by Dawn Buss-Zmich on 12/22/2015

C. Instrument of Ownership or Beneficial Interest

Partnership Agreement (General Partnership, Limited Partnership, Limited Liability Partnership, Limited Liability Limited Partnership)

1. Is there any individual or entity who meets ANY of the following thresholds: (a) Owns more than 5% of the business, (b) Holds ownership share of the business valued in excess of $106,447.20, (c) Is entitled to more than 5% of the business' distributive income, or (d) is entitled to more than $106,447.20 of the business' distributive income?

Yes, the information is not publicly available (If any individuals are listed, answer Yes or No to questions 5-8 and 11-20.)

Document	Status
List of individuals or entities meeting one or more of the listed thresholds. I.1 IPG Percentage of Ownership and Distributive Income Form (PDF, 71.54 KB)	Attached by Dawn Buss-Zmich on 12/21/2015

2. Please certify that the following statement is true: all individuals or entities that hold an ownership interest of greater than 5% or greater than $106,447.20 have been disclosed.

Yes

3. Please certify that the following statement is true: all individuals or entities that were entitled to receive distributive income in an amount greater than

$106,447.20 or greater than 5% of the total distributive income of the disclosing entity have been disclosed.

Yes

4. Disclosure of Board of Directors for Not-for-Profit entities.

Not applicable - For-Profit Entity

5. For the individuals disclosed above in question 1 and for sole proprietors, are any of them a person who holds an elective office in the State of Illinois or holds a seat in the General Assembly, or are they the spouse or minor child of such person?

No

6. For the individuals disclosed above in question 1 and for sole proprietors, are any of them appointed to or employed in any offices or agencies of State government and receive compensation for such employment in excess of 60% ($106,447.20) of the salary of the Governor, or are any of them the spouse or minor child of such person?

No

7. For the individuals disclosed above in question 1 and for sole proprietors, are any of them an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority, or are any of them the spouse or minor child of such person?

No

8. For the individuals disclosed above in question 1 and for sole proprietors, are any of them appointed as a member of a board, commission, authority, or task force authorized or created by State law or by executive order of the Governor, or are they the spouse or an immediate family member who currently resides or resided with such person within the last 12 months?

No

9. If any question in 5-8 above is answered yes, please answer the following: Do any of the individuals identified, their spouse, or minor child receive from the entity more than 7.5% of the entity's total distributable income or an amount of distributable income in excess of the salary of the Governor ($177,412.00)?

Not applicable - I answered No in Questions 5-8

10. If any question in 5-8 above is answered yes, please answer the following: Is there a combined interest of any individual identified along with their spouse or minor child of more than 15% in the aggregate of the entity's distributable income or an amount of distributable income in excess of two times the salary of the Governor ($354,824.00)?

Not applicable - I answered No in Questions 5-8

11. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have, or in the previous 3 years had State employment, including contractual employment of services?

Not applicable - No individuals disclosed in question 1

12. For the individuals disclosed above in question 1 and for sole proprietors, have their spouse, father, mother, son, or daughter, had State employment, including contractual employment for services, in the previous 2 years?

Not applicable - No individuals disclosed in question 1

13. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently hold or have held in the previous 3 years elective office of the State of Illinois, the government of the United States, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois?

Not applicable - No individuals disclosed in question 1

14. For the individuals disclosed above in question 1 and for sole proprietors, do any of them have a relationship to anyone (spouse, father, mother, son, or daughter) holding elective office currently or in the previous 2 years?

Not applicable - No individuals disclosed in question 1

15. For the individuals disclosed above in question 1 and for sole proprietors, do any of them hold or have held in the previous 3 years any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of expenses incurred in the discharge of that?

Not applicable - No individuals disclosed in question 1

16. For the individuals disclosed above in question 1 and for sole proprietors, do any of them have a relationship to anyone (spouse, father, mother, son, or daughter) holding appointive office currently or in the previous 2 years?

Not applicable - No individuals disclosed in question 1

17. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have or in the previous 3 years had employment as or by any registered lobbyist of the State government?

Not applicable - No individuals disclosed in question 1

18. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) that is or was a registered lobbyist?

Not applicable - No individuals disclosed in question 1

19. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have or in the previous 3 years had compensated employment by any registered election or re-election committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?

Not applicable - No individuals disclosed in question 1

20. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) who is or was a compensated employee of any registered election or reelection committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?

Not applicable - No individuals disclosed in question 1

21. Has there been any debarment from contracting with any governmental entity within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

No

22. Has there been any professional licensure discipline within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

No

23. Has there been any bankruptcy within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

No

24. Have there been any adverse civil judgments and/or administrative findings within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

Yes

In the ordinary course of its business, Cellco Partnership d/b/a Verizon Wireless and its predecessor companies have been defendants in various actions brought by consumers as individuals and as part of class actions, and by resellers relating to terms and conditions of service. In addition, agents have brought actions relating to contractual issues and alleged unfair trade practices. Industry-wide, various individual claims and class actions have been brought against wireless carriers, including Verizon Wireless, concerning the alleged health effects of wireless phones and consumer disclosures relating to potential health effects. However, we do not believe

any such matters would materially or adversely affect the ability to meet our contractual obligations with the State of Illinois.

25. Have there been any criminal felony convictions within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

No

Additional Information

Staff Attached File(s)

Attach File

Refresh List after attaching file(s).

ILLINOIS PROCUREMENT GATEWAY
PERCENTAGE OF OWNERSHIP AND DISTRIBUTIVE INCOME FORM

Vendor Name: Cellco Partnership

DBA: Verizon Wireless

INSTRUCTIONS:

1. Ownership Share – Provide the name and address of each individual or entity and their percentage of ownership if said percentage exceeds 5%, or the dollar value of their ownership if said dollar value exceeds $106,447.20.

2. Distributive Income – Provide the name and address of each individual or entity and their percentage of the disclosing vendor's total distributive income if said percentage exceeds 5% of the total distributive income of the disclosing entity, or the dollar value of their distributive income if said dollar value exceeds $106,447.20.

3. Additional rows may be inserted into the tables or an attachment in a substantially similar format may be provided if needed.

Name	Address	% of Ownership	$ Value of Ownership	% of Distributive Income	$ Value of Distributive Income
Verizon Communications Inc.	One Verizon Way, Basking Ridge, NJ 07920	100% Direct and Indirect	N/A	100% Direct and Indirect	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A

ILLINOIS PROCUREMENT GATEWAY
FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST FORM
FOR PARENT ENTITY

This Financial Disclosures and Conflicts of Interest Form must be accurately completed and submitted by the Parent Entity with 100% ownership of the Vendor applying for or holding registration within the Illinois Procurement Gateway. If Parent Entity is 100% owned by another entity ("Parent's Parent Entity"), then the Parent's Parent Entity must complete this disclosure form. This disclosure requirement continues for each successive parent until the level where the parent entity does not have 100% ownership. Parent entities with less than 100% ownership do not need to complete this form.

There are **seven** steps to this form and each must be completed as instructed. The Agency/University will consider this form when evaluating the vendor's bid, offer, or proposal or awarding the contract.

The requirement of disclosure of financial interests and conflicts of interest is a continuing obligation. If circumstances change and the disclosure is no longer accurate, then disclosing entities must provide an updated form.

Vendor Name	Cellco Partnership
Doing Business As (DBA)	Verizon Wireless
Disclosing Entity	Verizon Communications Inc.
Disclosing Entity's Parent Entity	N/A
Instrument of Ownership or Beneficial Interest	Corporate Stock (C-Corporation, S-Corporation, Professional Corporation, Service Corporation) ☐ If you selected Other, please describe: N/A

FINANCIAL DISLCOSURES AND CONFLICTS OF INTEREST FORM
FOR PARENT ENTITY

STEP 1
SUPPORTING DOCUMENTATION SUBMITTAL

You must select one of the six options below and select the documentation you are submitting. You must provide the documentation the applicable section requires with this form.

☐ Option 1 – Publicly Traded Entities

1.A. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% ($106,447.20) of the annual salary of the Governor.

OR

1.B. ☒ Attach a copy of the Federal 10-K or provide a web address of an electronic copy of the Federal 10-K, and skip to Step 3. See the following 10-K link:

http://verizon.api.edgar-online.com/EFX_dll/EdgarPro.dll?FetchFilingHTML1?SessionID=IY77esqceORFUqu&ID=10506387

☐ Option 2 – Privately Held Entities with more than 100 Shareholders

2.A. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% ($106,447.20) of the annual salary of the Governor.

OR

2.B. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership share in excess of 5% and attach the information Federal 10-K reporting companies are required to report under 17 CFR 229.401.

☐ Option 3 – All other Privately Held Entities, not including Sole Proprietorships

3.A. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% ($106,447.20) of the annual salary of the Governor.

☐ Option 4 – Foreign Entities

4.A. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% ($106,447.20) of the annual salary of the Governor.

OR

4.B. ☐ Attach a copy of the Securities Exchange Commission Form 20-F or 40-F and skip to Step 3.

☐ Option 5 – Not-for-Profit Entities

☐ Complete Step 2, Option B.

☐ Option 6 – Sole Proprietorships

☐ Skip to Step 3.

STEP 2
DISCLOSURE OF FINANCIAL INTEREST OR BOARD OF DIRECTORS

Complete **either** Option A (for all entities other than not-for-profits) or Option B (for not-for-profits). Additional rows may be inserted into the tables or an attachment may be provided if needed.

OPTION A – Ownership Share and Distributive Income

Ownership Share – If you selected Option 1.A., 2.A., 2.B., 3.A., or 4.A. in Step 1, provide the name and address of each individual or entity and their percentage of ownership if said percentage exceeds 5%, or the dollar value of their ownership if said dollar value exceeds $106,447.20.

☐ Check here if including an attachment with requested information in a format substantially similar to the format below.

TABLE – X			
Name	Address	Percentage of Ownership	$ Value of Ownership
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

Distributive Income – If you selected Option 1.A., 2.A., 3.A., or 4.A. in Step 1, provide the name and address of each individual or entity and their percentage of the disclosing vendor's total distributive income if said percentage exceeds 5% of the total distributive income of the disclosing entity, or the dollar value of their distributive income if said dollar value exceeds $106,447.20.

☐ Check here if including an attachment with requested information in a format substantially similar to the format below.

TABLE – Y			
Name	Address	% of Distributive Income	$ Value of Distributive Income
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

Please certify that the following statements are true.

I have disclosed all individuals or entities that hold an ownership interest of greater than 5% or greater than $106,447.20.

☐ Yes ☐ No

I have disclosed all individuals or entities that were entitled to receive distributive income in an amount greater than $106,447.20 or greater than 5% of the total distributive income of the disclosing entity.

☐ Yes ☐ No

OPTION B – Disclosure of Board of Directors (Not-for-Profits)

If you selected Option 5 in Step 1, list members of your board of directors. Please include an attachment if necessary.

TABLE – Z	
Name	Address
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A

STEP 3
PROHIBITED CONFLICTS OF INTEREST

Step 3 must be completed for each person disclosed in Step 2, Option A and for sole proprietors identified in Step 1, Option 6 above. Please provide the name of the person for which responses are provided: N/A

FINANCIAL DISLCOSURES AND CONFLICTS OF INTEREST FORM
FOR PARENT ENTITY

---

1. Do you hold or are you the spouse or minor child who holds an elective office in the State of Illinois or hold a seat in the General Assembly? ☐ Yes ☐ No

2. Have you, your spouse, or minor child been appointed to or employed in any offices or agencies of State government and receive compensation for such employment in excess of 60% ($106,447.20) of the salary of the Governor? ☐ Yes ☐ No

3. Are you or are you the spouse or minor child of an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority? ☐ Yes ☐ No

4. Have you, your spouse, or an immediate family member who lives in your residence currently or who lived in your residence within the last 12 months been appointed as a member of a board, commission, authority, or task force authorized or created by State law or by executive order of the Governor? ☐ Yes ☐ No

5. If you answered yes to any question in 1-4 above, please answer the following: Do you, your spouse, or minor child receive from the vendor more than 7.5% of the vendor's total distributable income or an amount of distributable income in excess of the salary of the Governor ($177,412.00)? ☐ Yes ☐ No

6. If you answered yes to any question in 1-4 above, please answer the following: Is there a combined interest of self with spouse or minor child more than 15% ($354,824.00) in the aggregate of the vendor's distributable income or an amount of distributable income in excess of two times the salary of the Governor? ☐ Yes ☐ No

STEP 4
POTENTIAL CONFLICTS OF INTEREST RELATING TO PERSONAL RELATIONSHIPS

Step 4 must be completed for each person disclosed in Step 2, Option A and for sole proprietors identified in Step 1, Option 6 above.

Please provide the name of the person for which responses are provided: N/A

1. Do you currently have, or in the previous 3 years have you had State employment, including contractual employment of services? ☐ Yes ☐ No
2. Has your spouse, father, mother, son, or daughter, had State employment, including contractual employment for services, in the previous 2 years? ☐ Yes ☐ No
3. Do you hold currently or have you held in the previous 3 years elective office of the State of Illinois, the government of the United States, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois? ☐ Yes ☐ No
4. Do you have a relationship to anyone (spouse, father, mother, son, or daughter) holding elective office currently or in the previous 2 years? ☐ Yes ☐ No

5. Do you hold or have you held in the previous 3 years any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of expenses incurred in the discharge of that office? ☐ Yes ☐ No

6. Do you have a relationship to anyone (spouse, father, mother, son, or daughter) holding appointive office currently or in the previous 2 years? ☐ Yes ☐ No

7. Do you currently have or in the previous 3 years had employment as or by any registered lobbyist of the State government? ☐ Yes ☐ No

8. Do you currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) that is or was a registered lobbyist? ☐ Yes ☐ No

9. Do you currently have or in the previous 3 years had compensated employment by any registered election or re-election committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections? ☐ Yes ☐ No

10. Do you currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) who is or was a compensated employee of any registered election or reelection committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections? ☐ Yes ☐ No

STEP 5
EXPLANATION OF AFFIRMATIVE RESPONSES

If you answered "Yes" in Step 3 or Step 4, please provide on an additional page a detailed explanation that includes, but is not limited to the name, salary, State agency or university, and position title of each individual.

N/A

STEP 6
POTENTIAL CONFLICTS OF INTEREST
RELATING TO DEBARMENT & LEGAL PROCEEDINGS

This step must be completed for each person disclosed in Step 2, Option A, Step 3, and for each entity and sole proprietor disclosed in Step 1.

Please provide the name of the person or entity for which responses are provided: Verizon Communications Inc.

FINANCIAL DISLCOSURES AND CONFLICTS OF INTEREST FORM
FOR PARENT ENTITY

1.	Within the previous ten years, have you had debarment from contracting with any governmental entity? *To the best of our knowledge.	☐ Yes ☒ No*
2.	Within the previous ten years, have you had any professional licensure discipline? *To the best of our knowledge.	☐ Yes ☒ No*
3.	Within the previous ten years, have you had any bankruptcies? *To the best of our knowledge.	☐ Yes ☒ No*
4.	Within the previous ten years, have you had any adverse civil judgments and administrative findings? *See response following #5 below for details.	☒ Yes* ☐ No
5.	Within the previous ten years, have you had any criminal felony convictions? *To the best of our knowledge.	☐ Yes ☒ No *

If you answered "Yes", please provide a detailed explanation that includes, but is not limited to the name, State agency or university, and position title of each individual. *In the normal course of doing business, Verizon, a Fortune 20 corporation, is subject customer claims, contract disputes and regulatory investigations. Verizon aims to resolve all such matters in a fair manner, although any dispute can potentially lead to litigation and adverse civil judgments and administrative findings. These matters ordinarily do not have a material impact on Verizon's finances. Material issues are reported in Verizon's filings with the U.S. Security and Exchange Commission, as required by law.

STEP 7
SIGN THE DISCLOSURE

This disclosure is signed, and made under penalty of perjury for all for-profit entities, by an authorized officer or employee on behalf of the bidder or offeror pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code. This disclosure information is submitted on behalf of:

Name of Disclosing Entity: Verizon Communications Inc.

Signature: Dana C. Kahney Date: December 21, 2015

Printed Name: Dana C. Kahney

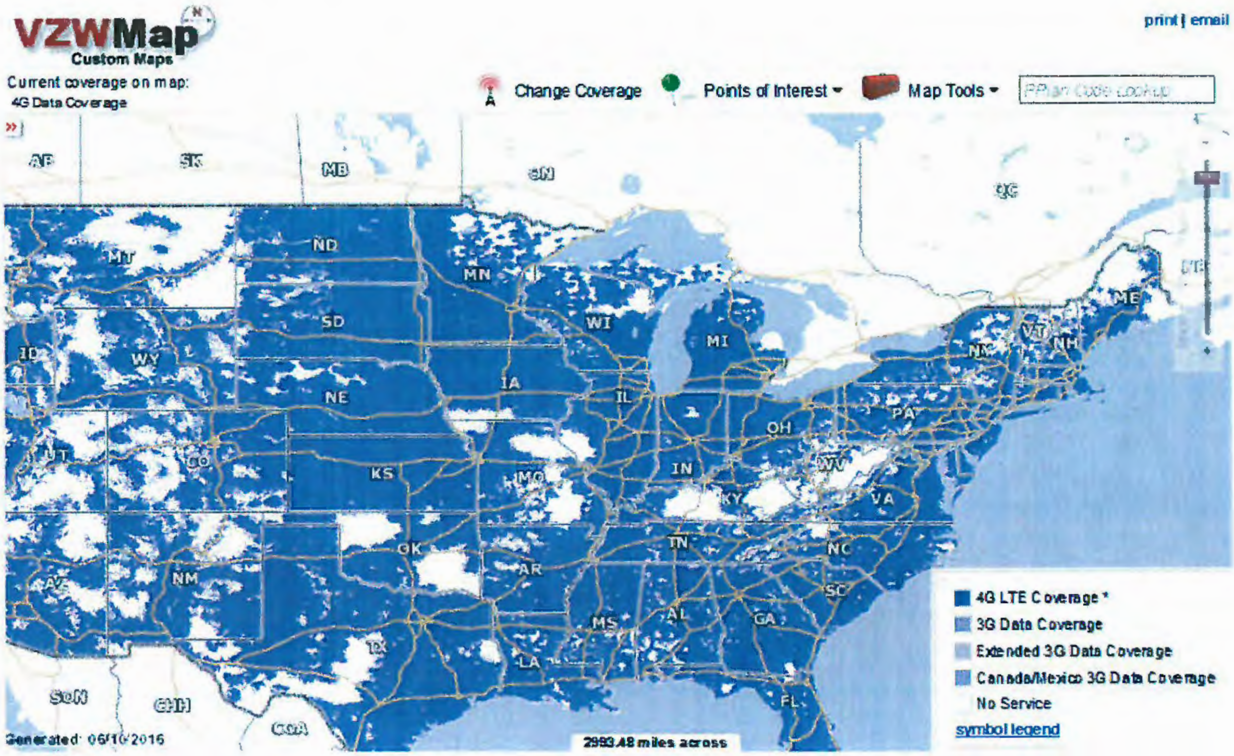
Title: Assistant Corporate Secretary

Phone Number: 217-836-9229 c/o Government Account Manager, Alice Engle

Email Address: Alice.Engle@VerizonWireless.com

ATTACHMENT

G



Yearly Cost of Service

80 devices -9 months of service	**799.20 per month**	**7,192.80 per year**
20 devices-12 months of service	**199.80 per month**	**2,397.60 per year**
		Total Cost Yearly - 9,590.40

One time Up Front Cost

100 Kyocera Dura XV Plus	**99.99 each**	**Total- 9,999.00**

- **One Year Warranty**
- **No Contract**
- **New Devices every 10 months**
- **Dedicated state of Illinois support team**

ATTACHMENT

H

CHAPTER 1: AN INTRODUCTION TO NARROWBANDING

WHAT IS THE PURPOSE OF THIS BROCHURE?

The International Association of Fire Chiefs (IAFC) and the International Municipal Signal Association (IMSA) have put together this brochure to provide guidance to state and local public safety entities on requirements being imposed by the Federal Communications Commission (FCC) that often are referred to as **"mandatory narrowbanding."** These requirements apply to applicants for and licensees of privately operated mobile radio systems — both voice and data — in the following spectrum bands:

VHF (150–174 MHz: available nationwide)

UHF (421–430 MHz: available only in Detroit, Buffalo, and Cleveland)
(450–470 MHz: available nationwide)
(470–512 MHz: shared with UHF-TV; available only in 11 cities)

CHAPTER 1: AN INTRODUCTION TO NARROWBANDING

In this brochure, we discuss in detail what is meant by narrowbanding and what you must do to comply with the FCC's requirements. Please keep in mind that compliance is not optional; **licensees that fail to comply may face serious consequences, possibly including the loss of their licenses.**

WHAT IS MANDATORY NARROWBANDING?

Licensees in the private land mobile VHF and UHF bands traditionally have employed systems that operate on channel bandwidths of **25 kHz**. "Narrowbanding" refers to a requirement by the FCC that — **on or before January 1, 2013** — all existing licensees implement equipment designed to operate on channel bandwidths of **12.5 kHz** or less or that meets a specific efficiency standard (discussed in more detail in Chapter 2). What this means is that licensees will need to convert their existing wideband (25 kHz) systems to narrowband (12.5 kHz) operation. **Any equipment that is not capable of operating on channels of 12.5 kHz or less will need to be replaced.**

In addition to the FCC's deadline of January 1, 2013 for all licensees to cut-over to new narrowband equipment, there are some **"interim"** deadlines. For example, there is a date by which no more new or modified operations on 25 kHz bandwidth channels may be initiated, and there are certain deadlines that apply to equipment manufacturers and importers. These interim deadlines are discussed in Chapter 2.

The FCC expects that licensees ultimately will implement equipment that is designed to operate on channel bandwidths of **6.25 kHz** or less. However, **there currently is no deadline set for making this transition.**

CHANNELIZATION PLANS

The charts on the next page demonstrate how the channelization plans for the VHF and UHF bands are changing as a result of narrowbanding. The top segment of each chart shows the current (pre-narrowbanding) configuration. The middle segment shows the relevant channelization for the upcoming migration to 12.5 kHz channels. The bottom segment shows the channelization plan for the expected (but not yet mandated) future migration to 6.25 kHz equipment.

ATTACHMENT

I

Highlighted are Repair Costs for Last four years

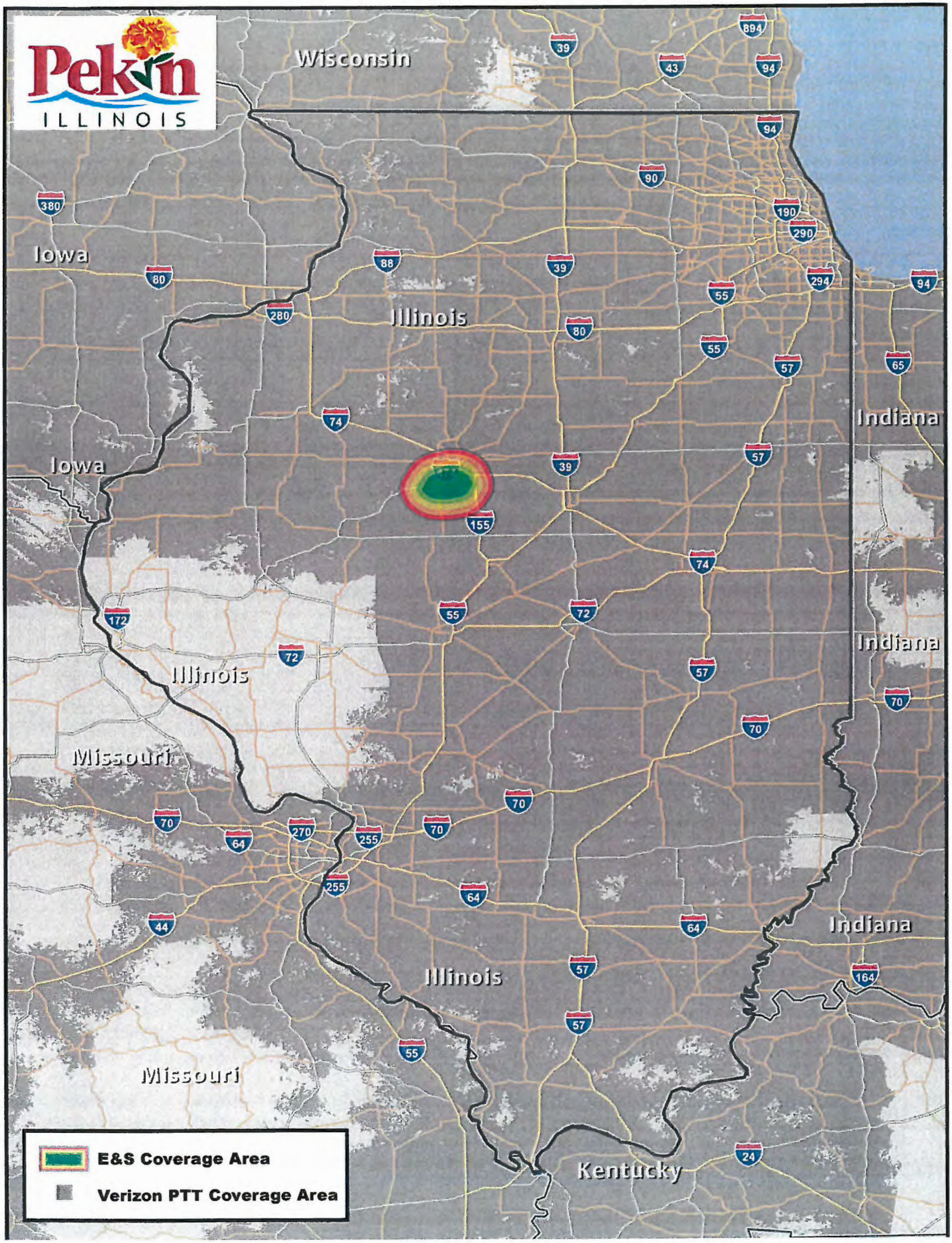
installed radio - bus dept	501-501-534000	$563.45
installed radio - bus dept	501-501-534000	$563.25
installed radio - bus dept	501-501-534000	$563.25
installed radio - bus dept	501-501-534000	$563.25
installed radio - bus dept	501-501-534000	$563.25
radio repair - bus dept	501-501-534000	$332.50
install and setup of equipment, remove old radio - bus dept	501-501-534400	$2,623.40
repair radio - bus dept	501-501-534400	$119.95
repair radio - bus dept	501-501-534400	$32.50
1/2 on new radio system - bus dept	501-501-555000	$39,522.50
final 1/2 payment on installing 80 new raidos on buses	501-501-555000	$39,522.50
installing 10 new raidos on buses	501-501-555000	$8,900.00
5 digital portable radios - bus dept	501-501-529000	$4,375.00
installing of antenna and radio - bus dept	501-501-529000	$11,456.00
9 new mobile radio's - bus dept	501-501-555000	$7,425.00
labor for installing radios in busses	501-501-555000	$4,775.00
labor rate for installation of radios in 9 buses	501-501-555000	$585.00
battery for icom radio - bus dept	501-501-534000	$77.00
work done on bus radios	501-501-534000	$67.40
5 mobile radio's, 5 antenna mounts & 5 wave antennas	501-501-555000	$4,305.00
installed new radios in 7 buses - bus dept	501-501-555000	$6,814.50
repair radio on #67 - bus dept	501-501-555000	$52.50
repair radio on #302 - bus dept	501-501-555000	$105.00
repair radio on on bus 98 - bus dept	501-501-555000	$129.95
repair radio on on bus 102 - bus dept	501-501-555000	$65.00
(2) new radio's/chargers, battery & antenna - bus dept	501-501-555000	$1,750.00
radios repairs - bus dept	501-501-555000	$228.32
radio repair - bus dept	501-501-555000	$75.00
radio repair - bus dept	501-501-555000	$75.00
radio repairs - bus dept	501-501-555000	$112.50
wired radio to turn on with ignition - bus dept	501-501-555000	$75.00
radio repair on bus	501-501-534000	$255.92
radio programming on bus 36,37,38,212	501-501-534000	$183.85
checked radio on school bus	501-501-555000	$112.50
bus radio repairs	501-501-555000	$140.00
rapid rate chargers - bus dept	501-501-555000	$272.00
radio updates for bus dept	501-501-555000	$1,346.95
radio service - bus dept	501-501-555000	$1,500.00
repeater rental may 2016-may 2017 - bus dept	501-501-524000	$1,500.00
bus radio's - bus dept	501-501-529000	$3,566.70
radio - bus dept	501-501-555000	$1,187.40
repaired bus radios - bus dept	501-501-555000	$304.00
radio & camera installation on buses	501-501-555000	$485.16
radio repair - bus dept	501-501-555000	$99.95
repeater rental may 2016-may 2017 - bus dept	501-501-524000	$1,500.00

PAID TO EES → $148,308.95

OVER 4 YEARS

ATTACHMENT

J


Pekin
ILLINOIS
Wisconsin
Iowa
Illinois
Indiana
Missouri
Kentucky
E&S Coverage Area
Verizon PTT Coverage Area

Pekin
ILLINOIS

CITY OF PEKIN
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

2015 CAPER – DRAFT (4)

For Public Comment period July 20 thru July 8, 2016

AVAILABLE IN THE OFFICE OF THE CITY CLERK

111 S. Capitol St. * Pekin, IL * 61554
Phone: (309) 477-2300 * fax: (309) 346-2095

Pekin
ILLINOIS

REQUEST FOR COUNCIL ACTION

To: Mayor and Council
CC: City Clerk, Finance Dept., City Attorney, City Manager
From: Community Development Director

AGENDA ITEM: 2015 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG)

AGENDA DATE REQUESTED: **July 11, 2016**

ACTION REQUESTED: Council approval of the 2015 CAPER

DESCRIPTION: HUD requires a yearly evaluation report stating the accomplished goals for the past program year (May 1, 2015 to April 30, 2016) and performance measurements based from the applicable 5-year Consolidated Plan. These are stated within the 2015 end of the year evaluation document. The draft was on public review from June 20 – July 8th, 2016, with a public hearing on July 7th.

Please see attachment that highlights accomplishments for program year and provides a breakdown of the information located within the full document. (http://www.ci.pekin.il.us/community-development/)

FINANCIAL IMPACT: No direct financial impact from approving this end of the year report. Dollars have been expended.

There will be a future amendment to the 2016 program year (current fiscal year) presented to Council to re-allocate CDBG dollars to the current fiscal/program year – date to be determined yet.

NEIGHBORHOOD CONCERNS: A public hearing was scheduled for July 7. Comments will be included within the final CAPER that is submitted to HUD.

IMPACT IF APPROVED: The 2015 CAPER document will be submitted to HUD for review and approval.

IMPACT IF DENIED: The deadline (July 29th) for submittal of the 2015 CAPER will be missed and an extension request will be submitted to HUD.

ALTERNATIVES: none provided

REQUIRED SIGNATURES

Department Director: Pamela Anderson
Date: 7/5/16

Finance Department: Angela Evans
Date: 7-5-16

Corporation Counsel:
Date:

City Manager:
Date:

2015 CDBG PROGRAM YEAR SUMMARY

The following is a summary of the information located in the 2015 Consolidated Annual Performance Report (CAPER). This report is based on the 2015 Action plan (the plan for the program year) and the 5 year Consolidated report.

The report itself, is about 28 pages long. The included HUD reports and additional attachments significantly increases the size of the document.

- After page 5 in the CAPER are reports from the HUD computer program (IDIS) that lists accomplishments for the year (estimated 91 pages).
- Pages 29 thru 36 are not applicable; the City of Pekin does not receive ESG dollars directly from HUD.
- After page 36 are summary sections of accomplishments for the program year (Bridges out of Poverty, Pekin Outreach Initiative, Mayor's Advisory Committee for People with Disabilities, Human Rights Committee and Pekin Coalition for Equality).

The column on the right provides page numbers/sections if you would like additional information on a topic.

For the purposes of the Consolidated Annual Performance Evaluation Report (CAPER), the City's 2015 program year was May 1, 2015 to April 30, 2016.	
The total actual funds available for program year 2015 was $681,511.30 and a total of $296,419.07 was expended from May 1, 2015 to April 30, 2016.	Pgs. 1, 7 & 9
A total of $77,425.80 was expended for eligible administrative costs during the program year. The HUD/CDBG rule for the 20% cap for administrative expenses was not exceeded (actual 20.00%).	
Rehabilitated five (5) owner occupied housing units for income eligible low to moderate income households	See HUD CDBG Activity Summary Report (GPR) for breakdown of each activity.
440 – Didonato / 1412 N 11th	49-50
441 – Flynn / 1105 S. Capitol	51-52

442 – Jordan / 809 S. 8th	53-54
443 – Dunn / 1212 Caroline	55-56
447 - Guile / 1226 Howard Ct.	63-64
448 - Bolen / 1404 Lake St.	65-66
Four (4) Pekin not-for-profit agencies completed eight (8) Public Service activities benefitting 562 individuals. CDBG funding leveraged an additional $310,382 worth of funding in our community. The HUD/CDBG rule for the 15% cap for public services was not exceeded (actual 13.02%).	See HUD CDBG Activity Summary Report (GPR) for breakdown of each activity.
438 - Life Skills Coordinator (Pekin Housing Authority)	45-46
444 – Pekin Salvation Army transportation (public)	57-58
445 – Driven Café	59-60
446- Carol House of Hope (Center for Prevention of Abuse)	61-62
449 – Wastewater Assistance (Pekin Salvation Army)	67-68
450 - Pekin YWCA Child Care Scholarships	69-70
451 – Pekin YWCA snack packs	71-72
452 – Pekin YWCA snack packs – School District #108	73-74
The Human Rights Committee focused on a variety of cultural and equity events - participating in the Martin Luther King Junior luncheon in Peoria, two (2) local agencies adopting a formal Position on Diversity, three (3) 'Home of Everett McKinley Dirksen Civil Rights Champion' signs were created and installed at entrances to Pekin, co-sponsored a First Friday event at the Pekin Speakeasy, sponsorship of a drummer/musician for the Children's Experience tent at the Marigold Festival, collaboration with the Pekin Coalition for Equality with the Stand Against Racism and the Pekin Reads project, and the purchase of 5,000 pens and 500 frisbees for distribution to HRC/cultural related activities.	See additional detailed summary at end of report (after page 36)
The Mayor's Advisory Committee for People with Disabilities participated in the Wellness Day at Pekin Community High School District #303, worked with City Link public transportation, communicate with	See additional detailed summary at end of report (after page 36)

Tazewell County Health Department Emergency Preparedness and provided input for the City of Pekin ADA Transition plan.	
Five (5) 'Day 1' workshops and one (1) 'Day 2' workshop was held on the Bridges out of Poverty constructs. A total of ninety-five (95) attended the 'Day 1' workshop and forty-nine (49) attended the 'Day 2' workshop.	See additional detailed summary at end of report (after page 36)
Racial and Ethnic composition of families assisted	6
Resources and Investments	7
Leveraging	8
Affordable housing goals and accomplishments	10-11
Difference between goals and outcomes and problems encountered in meeting these goals	10
Discuss how these outcomes will impact future annual action plans	11
Narrative information	11
Homeless and Other Special Needs	12-17
Reaching out to homeless persons and assessing their individual needs	12
Emergency shelter and transitional housing needs of homeless persons	13
Avoid becoming homeless, especially discharged individuals	15
Transition to permanent housing	16
Public Housing	18
Other actions	19-24
Actions taken to address obstacles to meeting underserved needs	20
Actions taken to reduce lead-based paint hazards	21
Actions taken to reduce the number of poverty-level families	22
Actions taken to develop institutional structure	23
Actions taken to enhance coordination between public and private housing and social service agencies	24
Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice.	24
Monitoring (sub-recipients)	25-26
Citizen Participation plan	26

Changes in jurisdiction's program objectives and indications of how we would change its programs as a result of our experiences	28
ESG – not applicable	29-36
Additional detailed narratives available on the following:	
Bridges out of Poverty summary	
Pekin Outreach Initiative summary	
Mayor's Advisory Committee for People with Disabilities	
Human Rights Committee	
Pekin Coalition for Equality	

REQUEST FOR COUNCIL ACTION

To: Council and Interim City Manager

CC: City Clerk

From: Michael Guerra, City Engineer

Pekin
ILLINOIS

AGENDA ITEM: Reject All Bids for the Parkway Drive Drainage Structure Sidewalk Reconstruction and Rebid

AGENDA DATE REQUESTED: July 11, 2016

ACTION REQUESTED: To Reject all bids for Parkway Drive Drainage Structure Sidewalk Reconstruction and to rebid

DESCRIPTION: This project was to remove and replace the sidewalk bridge on Parkway behind Pekin Insurance building. Bids were sought with seven companies pulling plans but only three put bids in. All bids came in overestimate and budgeted amount with the lowest responsible bid being approximately 35% over estimate. Therefore due to the lack of bids for interested contractors and amount over estimate, my recommendation would be to reject all bids. Plans and specifications will be reviewed to see if cost savings can be made and to rebid the project

HISTORY: The sidewalk in this location is starting to fail with crumbling concrete, corroded handrail and sinking inlet. This has led to improvements needing to be made to ensure the safety of pedestrians

FINANCIAL IMPACT: No impact if bids are rejected

NEIGHBORHOOD CONCERNS: A failing sidewalk and handrail

IMPACT IF APPROVED: The bids will be re-evaluated and rebid

IMPACT IF DENIED: The lowest responsible bidder, Laverdiere will be awarded the bid.

ALTERNATIVES: Utilize general fund or not do project

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
X	**A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director: [signature] Date: July 8, 2016

Finance Department (Certification of Availability of Funds) Date:

Corporation Counsel:	Date:
Interim City Manager: Sarah J Newcomb	Date: July 8, 2016

BID TABULATION
PROPOSALS FOR PARKWAY DRIVE DRAINAGE STRUCTURE
SIDEWALK RECONSTRUCTION

SUBMISSION DATE AND BID OPENING JUNE 28, 2016 UNTIL 1:00 P.M.

NAME/ADDRESS	BOND	ADDENDUM	BID	ALTERNATES	
				1	2
AUPPERLE & SONS, INC. 190 EAST WASHINGTON MORTON, ILLINOIS 61550	X	X	$156,725.00	$5,915.00	$6,143.00
OTTO BAUM COMPANY, INC. 866 NO. MAIN STREET MORTON, IL 61550	X	NO	$110,925.34	$5,798.52	$6,098.80
LAVERDIERE CONSTRUCTION, INC. 4055 WEST JACKSON MACOMB, ILLINOIS 61455	X	X	$134,337.20	$7,002.45	$9,320.00

ESTMATE: $93,216.00 ALTERNATE NO. 1 $4,095.00 ALTERNATE NO. 2 $7,550.00

BIDS AND SPECIFICATIONS AVAILABLE IN THE OFFICE OF THE CITY CLERK

REQUEST FOR COUNCIL ACTION
To: Council and Interim City Manager

CC: City Clerk

From: Michael Guerra, City Engineer

Pekin ILLINOIS

AGENDA ITEM: Approve the Contract for the Hecker Court Sanitary Sewer Lining Project

AGENDA DATE REQUESTED: July 11, 2016

ACTION REQUESTED: Approve the contract for the Hecker Court Sanitary Sewer Lining Project to Hoerr Construction Inc. in the amount of $74,610.00

DESCRIPTION: The project to line the 8" sanitary sewer, manhole and service laterals to the edge of right of way for Hecker Court was awarded to Hoerr Construction on the June 27, 2016 Council Meeting. Bids were sought for this work in which three bids were received with Hoerr Construction being the lowest Bidder. This motion is to approve to contract with Hoerr Construction for this work.

HISTORY: Sink holes began to appear on Hecker Court last year so the sanitary sewer was investigated to determine if that was the cause. It was discovered that nearly every joint on the pipe was failing resulting in the sink holes along with the lateral connections that were in need of attention. Other than the joints failing the condition of the pipe was good, making lining the pipe the most effective solution. The Council received the bids and awarded the bid to Hoerr Construction on June 27, 2016. The specifications and bids for this project are in the City Clerk's office available for review.

FINANCIAL IMPACT: $74,610 of the $150,000 budgeted for sewer repairs

NEIGHBORHOOD CONCERNS: Not being able to use the sewer (have wastewater) for several hours while the lining is being installed

IMPACT IF APPROVED: Hoerr Construction will be awarded the project and construction will begin

IMPACT IF DENIED: Hoerr Construction will not be awarded the project

ALTERNATIVES: Remove and replace the existing sewer

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
X	**A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director: [signature] Date: July 8, 2016

Finance Department (Certification of Availability of Funds) Date: July 8, 2016

[signature]

Corporation Counsel:	Date:
Interim City Manager: Sarah J Newcomb	Date: July 8, 2016

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

AGREEMENT
BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

Prepared by

EJCDC®

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Issued and Published Jointly by

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AGREEMENT
BETWEEN OWNER AND CONTRACTOR
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

THIS AGREEMENT is by and between City of Pekin, IL ("Owner") and
_______________ ("Contractor").

Owner and Contractor hereby agree as follows:

ARTICLE 1 – WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Hecker Court Sewer Lining

ARTICLE 2 – THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: Hecker Court Sewer Lining

ARTICLE 3 – ENGINEER

3.01 The Project has been designed by Farnsworth Group, Inc. ("Engineer")

3.02 The Owner has retained Farnsworth Group, Inc. ("Engineer") to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 – CONTRACT TIMES

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Days*

A. The Work will be substantially completed within 90 days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 120 days after the date when the Contract Times commence to run.

4.03 *Liquidated Damages*

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

1. Substantial Completion: Contractor shall pay Owner $1,000.00 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.

2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner $500.00 for each day that expires after such time until the Work is completed and ready for final payment.

3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

A. For all Work, at the prices stated in Contractor's Bid.

ARTICLE 6 – PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 20th day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract

   a. 90 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and

b. 90 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 100 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

ARTICLE 7 – INTEREST (NOT USED)

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:

A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.

B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor's safety precautions and programs.

F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.

G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 *Contents*

A. The Contract Documents consist of the following:

1. This Agreement (pages 1 to 6, inclusive).
2. Performance bond (pages C-610-1 to C-610-3, inclusive).
3. Payment bond (pages C-615-1 to C-615-3 inclusive).
4. Other bonds.
    a. ___ (pages ___ to ___, inclusive).

NOTE(S) TO USER:

Such other bonds might include maintenance or warranty bonds intended to manage risk after completion of the Work.

5. General Conditions (pages C-700-1 to C-700-65, inclusive).
6. Supplementary Conditions (pages C-800-1 to C-800-30, inclusive).
7. Specifications as listed in the table of contents of the Project Manual.
8. The Drawings listed on the attached sheet index.
9. Addenda (number 1, inclusive).
10. Exhibits to this Agreement (enumerated as follows):
    a. Contractor's Bid (pages C-410-1 to C-410-4, inclusive).
    b. Documentation submitted by Contractor prior to Notice of Award (pages _____ to _____, inclusive).
    c. Current Prevailing Wage Rates.
11. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
    a. Notice to Proceed.
    b. Work Change Directives.
    c. Change Orders.

B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 *Terms*

A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 *Assignment of Contract*

A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of

Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf.

This Agreement will be effective on ________ (which is the Effective Date of the Contract).

OWNER: City of Pekin, IL	CONTRACTOR:
By: ____________________	By: ____________________
Title: ____________________	Title: ____________________
	(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)
Attest: ____________________	Attest: ____________________
Title: ____________________	Title: ____________________
Address for giving notices:	Address for giving notices:
____________________	____________________
____________________	____________________
____________________	____________________
	License No.: ____________________ *(where applicable)*
(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)	*NOTE TO USER: Use in those states or other jurisdictions where applicable or required.*

REQUEST FOR COUNCIL ACTION

To: Council and Interim City Manager

CC: City Clerk

From: Michael Guerra, City Engineer

Pekin ILLINOIS

AGENDA ITEM: Approve the HVAC Maintenance Agreement for City Owned Buildings

AGENDA DATE REQUESTED: July 11, 2016

ACTION REQUESTED: Approve the HVAC Maintenance agreement for annual maintenance and monthly inspection of HVAC components for City owned buildings to Standard Heating and Cooling

DESCRIPTION: This agreement is for the annual maintenance for the HVAC components on City owned buildings and monthly inspection that was awarded to Standard Heating and Cooling. This includes the cleaning, inspection, changing of filters and servicing for all HVAC units for buildings in the public property, transportation, and wastewater departments. This is beneficial as it cuts down time on spent on repairs and ensures the equipment is operating at its optimal performance reducing the use of energy. Also this sets the terms and rates for maintenance, cleaning and any repairs that may be needed which helps for budgeting purposes. The agreement is for three years with the three one year options with defined parameters for rate increases. The first year proposal is $13,936.00.

HISTORY: The bid for the HVAC Maintenance Agreement was awarded to Standard Heating and Cooling on the June 27, 2016 council meeting

FINANCIAL IMPACT: Having a defined price for the annual maintenance and inspection to ensure the equipment is in good working order to help reduce costly repairs later. Also with this contract the hourly rate for repairs is set and a 10% discount on all materials is required ensuring uniform guidelines for all repairs. This was a budgeted item.

NEIGHBORHOOD CONCERNS: none

IMPACT IF APPROVED: The agreement will be executed with Standard Heating and Cooling

IMPACT IF DENIED: The agreement will not be executed with Standard Heating and Cooling

ALTERNATIVES: Award to another company or reject all proposals

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
X	**A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Director: Date: July 5, 2016

Finance Department (Certification of Availability of Funds) Date: July 5, 2016

Corporation Counsel:	Date:
Interim City Manager: Sarah J Newcomb	Date: July 5, 2016

PROGRAMMED INSPECTION SERVICE

Prepared for:

City of Pekin Inspections Department
111S Capitol St
Pekin, Il. 61554
Attn: Dave VanDyke (309) 477-2315

Prepared by:

Standard Heating & Cooling

906 S.W. Adams
Peoria, Illinois 61602
Phone: (309) 671-5417
Fax: (309) 671-5405

July 6, 2016

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1. EXECUTIVE SUMMARY

Standard Heating & Cooling would like to thank City of Pekin for this opportunity to propose the following custom tailored mechanical maintenance solution for your heating, ventilation and air conditioning (HVAC) equipment.

In today's economy, companies like City of Pekin are charged with finding ways to continually improve upon quality service while containing or reducing costs. During this time, effective strategic decision-making is crucial to meeting these higher standards. Standard Heating & Cooling is a resource that offers turnkey, integrated mechanical maintenance solutions designed to help meet these goals. Standard Heating & Cooling is dedicated to identifying; developing and implementing strategies that will reduce your cost structure through the implementation of optimally designed mechanical maintenance programs and innovative procurement strategies.

Standard Heating & Cooling is not only the best, but also one of the largest service organizations in Central Illinois area with the most sophisticated computerized dispatch and maintenance management system available. Our purchasing power of HVAC equipment and maintenance materials through our purchasing network is second to none in the industry. Our purchasing power helps keep our costs lower, which in turn benefits you directly in all categories of HVAC work we perform on your behalf. We have, since 1939, been able to provide our customers with the best value for their investment dollar.

Standard Heating & Cooling also has considerable experience in servicing other similar HVAC mechanical systems as City of Pekin at the following client facilities:

Fairfield Inn
Bond Eye
Alpha Park Library
WaldLand Corporation
And many more

Additional information on the above clients can be furnished upon request.

2. BENEFITS OF PROGRAMMED MAINTENANCE

The Programmed Maintenance Agreement you are about to review is the optimum choice for City of Pekin to maintain its HVAC equipment operation at peak efficiency. This program is customized to meet all of the unique requirements of your specific HVAC equipment. City of Pekin will derive many benefits from a well-designed and implemented programmed maintenance program such as the one we are offering here.

Standard Heating & Cooling's maintenance program is designed to help you reduce the cost of operating and maintaining your HVAC systems. Studies have shown that our type of maintenance program can help you:

- Avoid expensive downtime, employee productivity losses, or tenant turnover
- Avoid utility waste costs by up to 5-20%
- Extending the useful life of your equipment by 20% or more
- Reduce administrative costs associated managing HVAC services

Our goal is to help you control your overall maintenance costs via an optimum blend of predictive, diagnostic and scheduled maintenance tasking services. With this Programmed Maintenance Agreement, City of Pekin will receive the following benefits:

2.1. Energy Dollar Savings

Programmed maintenance keeps City of Pekin equipment in peak operating condition, thereby reducing energy consumption. Our program will provide the proper maintenance tasking procedures that will include cleaning all heat transfer surfaces and calibrating your equipment to operate at peak performance.

2.2. Elimination of Expensive Down Time

Proper functioning equipment means money in your pocket. This Programmed Maintenance Agreement provides the manufacturers recommended maintenance tasking procedures for your equipment on a predetermined schedule. Our program reduces equipment failures, and costly equipment downtime while increasing employee productivity.

2.3. Extending Equipment Life

Standard Heating & Cooling's Programmed Maintenance Agreement keeps your equipment in optimum condition. This maintenance program is custom tailored to increase the life expectancy of your equipment over that of improperly maintained equipment. This results in the deferral of costly replacement expenditures.

2.4. Improved Indoor Air Quality

This program is designed to allow your equipment to operate within the original design environmental specifications they were engineered to provide. The first line of defense against possible perceived or real environmental complaints is proof of a verifiable maintenance program that provides for proper ventilation, filter changes and comfort control. Our program will help you meet these challenges while providing an environment that is healthy for your tenants.

2.5. Increased Comfort Control

Consistent comfort control keeps your tenants happy which studies have shown increases productivity levels to peak performance.

2.6. Programmed Maintenance Performed Around Your Schedule

We have incorporated your business and technical requirements into this maintenance program. Our call center automatically dispatches the manufacturers recommended maintenance tasking procedures for your equipment on a predetermined schedule that best meets both your business and your equipment requirements.

2.7. Includes Engineering Support

This maintenance program includes engineering support services to include identifying indoor air quality problems, solving comfort complaints, and or modifications to reduce or add air conditioning, heating or ventilation capacity in your facilities. As with this and any of our programs, we provide written performance guarantees with all of our engineered solutions.

2.8. Guaranteed Priority Emergency Service Response

Our Programmed Maintenance Agreement has continuously proven to reduce emergency or trouble calls. However, when one does occur, you will receive our highest priority response.

3. PROGRAM IMPLEMENTATION TEAM

Standard Heating & Cooling has assembled a specialized equipment maintenance team dedicated to insure a smooth integration of this maintenance program with City of Pekin normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people throughout your facility.

Your Service Manager will continue to work closely with you along with the rest of our team to preserve the integrity of your equipment, reduce your energy and operating costs and maintain tenant comfort. The team will be made up of the following service professionals:

- Jennifer Stanley is the Service Coordinator. Jennifer is responsible for scheduling all maintenance program services. Jennifer can be reached at (309) 671-5417, extension #10 for emergency service or normal service requests. (service@standardheat.com)
- Mike Hamilton is the acting Service Manager. Mike has complete authority for controlling and directing the field personnel, support personnel and resources to ensure the smooth and efficient delivery of this Programmed Maintenance Agreement. You can reach Mike at (309) 671-5417, extension #11. (mhamilton@standardheat.com)
- Heather Ewalt is the Billing Coordinator. Heather is responsible to handle all invoicing per the terms and conditions of this agreement. You can reach Heather at (309) 671-5417, extension #10. (hewalt@standardheat.com)

4. PROGRAM FEATURES

The implementation plan of your Programmed Maintenance Agreement will include the following scope of service to be provided on the equipment described in the "List of Maintained Equipment" located in the Appendix A section of this agreement.

Scheduled Inspections: Standard Heating & Cooling will provide **annual and regular scheduled monthly maintenance**, in accordance with the "Equipment Tasking Procedures" located in Appendix B section of this agreement. The maintenance tasking procedures, which our technicians precisely follow, are determined by the manufacturer's recommendations, equipment application and our extensive experience. Our program includes all maintenance materials, gaskets, oils, lubricants required to perform these inspections tasking procedures.

Air Filter Maintenance: Included in your program are air filter changes during annual and regular scheduled monthly maintenances. Standard Heating & Cooling will provide the labor, and disposal of the used filters changed.

Corrective Maintenance and Component Replacement Coverage: The main objective of this Programmed Maintenance Agreement is to maintain your equipment at optimum peak efficiency. During the course of executing the maintenance tasking procedures, our technicians are trained to identify impending problems and repair them before they cause unplanned downtime. **Component repair labor and material costs are to be billed at $99.00 per hour during normal business hours, with a 10% discount on replacement parts.**

Emergency and Trouble Call Coverage: Even with the comprehensive care provided in this program, occasional failures can occur. Under this agreement, we will provide emergency response between scheduled visits, Monday through Sunday, including Holiday's, 24 hours per day to minimize downtime. Even during peak heating or cooling periods, we will provide priority service upon receipt of your request. **Emergency after hours and Saturday service labor and materials will be billed at $138.00 per hour, and $151.00 per hour for Sundays and Holidays, with 10% discount on replacement parts.**

Refrigerant Containment Service: We will leak test and report needed repairs on any equipment found low of refrigerant. We will use recovery, recycling and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all federal, state and local regulatory guidelines.

Service Documentation: We will document all scheduled and unscheduled service work showing the time, date, name of service technician, and equipment identification and brief description of work.

Performance Assurance Program: We will meet with you annually or more frequently upon request to evaluate and make modifications, if necessary, to this maintenance program to assure that it continue to meet both your business and technical requirements.

Additional Services: ***N/A***

YOUR PROGRAM INVESTMENT

This *Programmed Maintenance Program* will be for an original term of one (1) year, beginning on **July 1, 2016**. At end of the original term of this agreement, we will meet to discuss renewal for the following year. City of Pekin annual investment in this program is shown below:

TERM	PRICE	ADJUSTMENTS
7/1/16 – 6/30/19	**$13,936.00**	3 additional options to extend in 1 year increments
		Based on Consumer Price Index
		Minimum of 2.5% and not exceeding 4%

This offer is extended on behalf of Standard Heating & Cooling, Inc. and is authorized by:

Mike Hamilton
Signature

Service Manager
Title

July 5, 2016
Date

Please sign in the space below to indicate your acceptance of this Agreement offer.

CUSTOMER ACCEPTANCE

ACCEPTED BY: ______________________________

TITLE: ______________________________

DATE: ________________ **P.O. #:** ________________

TERMS AND CONDITIONS

A. Planned and or routine maintenance services provided under this agreement will be performed during normal working hours.

B. The guarantees and services provided under the scope of this agreement are conditioned upon Standard Heating & Cooling operating and maintaining systems/equipment. City of Pekin will do so in according to industry-accepted practices and in consideration of our recommendations.

C. City of Pekin will provide and permit reasonable access to all covered equipment. Standard Heating & Cooling will be allowed to start and stop equipment as necessary to perform its services and be permitted use of existing facilities and building services.

D. This agreement does not include the cleaning of any air passages, grilles, or air balancing of systems.

E. In the event either party must commence a legal action in order to enforce any rights under this contract, the successful party shall be entitled to all court costs and reasonable attorney's fees as determined by the court for prosecuting and defending the claim, as the case may be.

F. Standard Heating & Cooling shall not be liable for the operation of the equipment nor for injuries to persons or damage to property, except those directly due to the negligent acts or omissions of its employees and in no event shall it be liable for consequential or speculative damages. It shall not be liable for expense incurred in removing, replacing or refinishing any part of the building structure necessary to the execution of this Agreement. It shall not be held liable for any loss by reason of strikes or labor troubles affecting its employees who perform the service called for herein, delays in transportation, delays caused by priority or preference rating, or orders or regulations established by any government, authority, or by unusual delays in procuring supplies or for any other cause beyond its reasonable control.

G. Standard Heating & Cooling's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Standard Heating & Cooling encounters such material in performing its work, Standard Heating & Cooling will have the right to discontinue work and remove its employees until the hazard is corrected or its determined no hazard exists.

H. This Agreement contains the entire Contract and the parties hereby agree that this Agreement has been agreed to and the entire Agreement is then accepted and approved by an authorized person for both parties, and no statement, remark, agreement or, understanding, oral or written, not contained herein, will be recognized or enforced.

I. This agreement does not include the disposal of hazardous waste; any charges incurred for their proper disposal will be born by the customer as an extra to the contract price.

J. City of Pekin agrees that in the event that there shall have been passed a federal and/or state law which shall compel Standard Heating & Cooling to contribute to a federal and/or state health plan for its employees, then the terms of this Agreement shall be subject to adjustment to the extent that the cost of such mandated contributions increase by Standard Heating & Cooling's cost of performing this contract.

K. City of Pekin acknowledges and agrees that any purchase order issued by City of Pekin, in accordance with this Agreement, is intended only to establish payment authority for City of Pekin internal accounting purposes. No purchase order shall be considered to be a counteroffer, amendment, modification, or other revision to the terms of this agreement. No term or condition included in the City of Pekin purchase order will have any force or effect.

APPENDIX A - LIST OF INSPECTED EQUIPMENT

The following HVAC equipment was identified during our survey and will be covered as a part of City of Pekin's Programmed Inspection Service.

LIST OF MAINTAINED EQUIPMENT BY BUILDING City Hall 111 S Capitol Street					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
1	Chiller	Carrier			Back Parking Lot
1	Air Handler 1	Carrier	39THHDNAAU AHS-AA	(2) BX63 (10) 16X20x2 (12) 20x25x2	Mechanical Room
1	Air Handler 2	Carrier	39THFDNAA-X-AGL-AA	(2) BX56 (16) 16x20x2	Mechanical Room
1	Boiler				Mechanical Room
1	Boiler				Mechanical Room
1	Boiler				Mechanical Room
1	Boiler				Mechanical Room
1	Boiler				Mechanical Room
2	Chilled Water Recirculation Pump				Mechanical Room
2	Hot Water Recirculation Pump				Mechanical Room
1	Water Cooled Liebert Unit				Roof
1	Forced Air Hot Water Units				Mechanical Room
1	Forced Air Hot Water Units				Mechanical Room
1	Forced Air Hot Water Units				Mechanical Room
60	VAV Boxes				Various Locations throughout Building

LIST OF MAINTAINED EQUIPMENT BY BUILDING Street Department 1208 Koch Street					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
1	RTU	Rheem		7 ½ ton	Outside
11	Gas Fired Heater				Garage
1	Exhaust Fans				Roof
1	Exhaust Fans				Roof
1	Exhaust Fan				Garage
2	Carbon Monoxide Sensor				Garage
3	Intake Dampers				Garage

LIST OF MAINTAINED EQUIPMENT BY BUILDING Service Center 1130 Koch Street					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
1	Chiller				
1	Boiler				
1	Rooftop Unit				
1	Rooftop Unit				
2	Unit Heaters				
4	Radiant Heaters				
1	PTAC Unit				Police Vehicle Maintenance Office
1	Humidifier				911 Dispatch Area
1	Furnace				Police Dispatch Area Garage
1	Furnace				Police Dispatch Area Garage

LIST OF MAINTAINED EQUIPMENT BY BUILDING Vehicle Maintenance Building 1130 Koch Street					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
1	Boiler/Floor Heat	Weil McClain			
1	Direct Fired MAU				
1	Electric Baseboard				Bathroom

LIST OF MAINTAINED EQUIPMENT BY BUILDING South Side Fire Station 272 Derby Street					
Quantity	Equipment Description	Make	Model #	Size	Location
1	Boiler	Crown			Mechanical Room
1	Circulating Pump	Bell & Gosett			Mechanical Room
2	Window Air Conditioners				
1	Rooftop Unit	Rheem		5 ton	Roof
1	Rooftop Unit	Rheem		2 ton	Roof

LIST OF MAINTAINED EQUIPMENT BY BUILDING North Side Fire Station 1000N 14th Street					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
1	Boiler	Weil McClain			Mechanical Room
1	Boiler	Weil McClain			Mechanical Room
2	Window Air Conditioners				
1	Rooftop Unit	Rheem		5 ton	Roof
2	Pumps				
2	Fan Coils				
2	Exhaust Fan				
1	Water Tank	Aqua plus 55			

LIST OF MAINTAINED EQUIPMENT BY BUILDING **East Side Fire Station 3232 Court Street**					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
1	Rooftop Unit	Lennox		7.5 ton	Roof
1	Rooftop Heat Pump	Lennox		2.5 ton	Roof
1	Rooftop Heat Pump	Lennox		2.5 ton	Roof
1	Rooftop Unit	York			Roof
1	Rooftop Heat Pump	Lennox		1 ½ ton	Roof
2	Fan Coil				
5	Electric Unit Heaters				
3	Tube Heaters				Garage
1	Rooftop Unit	Bryant			Roof

LIST OF MAINTAINED EQUIPMENT BY BUILDING Wastewater Treatment Plant 606 S Front Street					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
2	Heating/AC unit				**Office** Wall Mount
1	AC Unit				**Blower Bld** East side of Bld
1	Fan Unit				**MCC Room**
1	Heating Unit				**Blower Room** Ceiling
1	Hanging Heater				**Blower Room** Stairwell
1	AC Unit				**Headwork Bld** MCC Room
1	Heating Unit				**Headwork Bld** SW Corner
1	Hanging Heater				**Headwork Bld** Compactor Room
1	Hanging Heater				**Headwork Bld** Bar Screen Room
1	Hanging Heater				**Headwork Bld** Screw Pump Room
1	Rooftop				**Control Tower**
1	AC Unit				**Residual Bld** MCC Room Wall Mount Upstairs
2	Heating Units				**Residual Bld** Southeast Corner Upstairs
1	Hanging Heater				**Residual Bld** Heater Room Southeast Corner Upstairs

LIST OF MAINTAINED EQUIPMENT BY BUILDING Cont. Wastewater Treatment Plant 606 S Front Street					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
4	Heaters				**Digester “88”Room** Ceiling Mount
2	Hanging Heaters				**Old Shop**
1	Window AC Unit				**Old Office**
1	Window Ac Unit				**MSB Electric**

LIST OF MAINTAINED EQUIPMENT BY BUILDING Wastewater North Plant 1508 Edgewater Drive					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
2	Heater/AC Units				**Window**

LIST OF MAINTAINED EQUIPMENT BY BUILDING Wastewater FBOP Pre-Treatment 2500 South 2nd Street					
Quantity	**Equipment Description**	**Make**	**Model #**	**Size**	**Location**
1	Heater/AC Units				**MCC Room**
1	Hanging Heater				**Bar Screen Room**

APPENDIX B - EQUIPMENT TASKING PROCEDURES

CONDENSING UNIT, AIR COND. – ANNUAL MAINTENANCE

1. Verify defrost cycle and controls where applicable
2. Verify back-up heat source where applicable
3. Measure and verify power supply
4. Measure and verify volts/amps of compressors
5. Measure and verify volts/amps of condenser fan motor where applicable
6. Check starters and contact surfaces
7. Measure and verify operating temperatures
8. Measure and verify refrigerant charge
9. Check moisture indicators
10. Check refrigerant site glasses
11. Check refrigerant oil level
12. Inspect for oil contamination
13. Check all belts where applicable
14. Check all safety controls
15. Check superheat and adjustment
16. Check head pressure controls
17. Verify all operating controls
18. Check and tighten all electrical connections
19. Lube motors/bearings where applicable
20. Clean condenser coil where applicable
21. Inspect cap tubes/piping for chafing
22. Check crankcase heaters
23. Visually inspect for oil/refrigerant leaks
24. Clean outside air intakes
25. Inspect expansion valve bulb clamp
26. Check unusual noises/vibrations
27. Replace filters/clean if washable

AIR HANDLING UNIT – ANNUAL MAINTENANCE

1. Check fan wheels - clean as required
2. Check fan sheave wear
3. Verify fan sheave alignment
4. Verify fan-bearing alignment
5. Check fan flexible connections where applicable
6. Check fan-bearing supports
7. Check motor supports
8. Check motor hold down bolts
9. Check starter and contact surfaces
10. Check and tighten all wiring connections
11. Measure and verify motor amps/volts
12. Check damper operation
13. Check damper motor operation
14. Lube vanes, linkages, bearings, etc.
15. Check coil and header connections where applicable
16. Check coil control valves
17. Check and clean coils as required
18. Clean condensate pans
19. Clean condensate pumps where applicable
20. Replace air filters
21. Check expansion valve bulb clamp
22. Inspect for unusual noises/vibrations

CHILLER RECIPROCATING UNIT – ANNUAL MAINTENANCE

1. Note refrigerant and oil levels
2. Measure and verify fan control system
3. Check starters for burned or worn contacts
4. Measure and verify evaporator water temperature differential
5. Measure and verify condenser fan motor volts/amps, where applicable
6. Measure and verify water flow through evaporator
7. Measure and verify water flow through condenser, where applicable
8. Measure and verify condenser and evaporator pressures
9. Measure and verify operation of controls
10. Evaluate performance
11. Leak-Measure and verify refrigerant, water, oil, etc.
12. Measure and verify safety control settings
13. Measure and verify operating control settings
14. Measure and verify compressor motor operation
15. Measure and verify compressor motor efficiency
16. Measure and verify compressor motor volts/amps
17. Secure all cap tubes from chafing
18. Measure and verify crankcase heater operation
19. Measure and verify cap control setting/operation
20. Measure and verify condenser/evaporator controls air and water
21. Measure and verify moisture indicator
22. Measure and verify low/high and oil pressures
23. Measure and verify fan and assembly rotations, etc.
24. Measure and verify chill water temperature control
25. Measure and verify belts, sheaves - tension and alignment
26. Measure and verify fan speed controllers
27. Measure and verify unusual noises/vibrations
28. Verify unit operating per requirements
29. Measure and verify cabinetry, hardware condition
30. Measure and verify structural integrity of unit

FURNACE ELECTRIC – ANNUAL MAINTENANCE

1. Verify power supply operation
2. Measure volts & amps
3. Verify operation of sequencers
4. Check electric elements
5. Inspect all operating controls
6. Check belts
7. Replace air filter
8. Check all safety controls
9. Check & tighten all electrical connections
10. Verify thermostat operation
11. Clean external surfaces
12. Inspect motor mounting bracket
13. Check blower wheel
14. Check blower motor

FAN – ANNUAL MAINTENANCE

1. Measure and verify blade pitch operation where applicable
2. Measure and verify rotary union where applicable
3. Inspect/lube blade links where applicable
4. Inspect/lube spherical bearing where applicable
5. Lube spider hub assembly where applicable
6. Measure and verify/clean fan assembly
7. Lube fan bearings
8. Lube motor bearings
9. Measure and verify belts & sheaves - adjust as applicable
10. Tighten all nuts/bolts/mounting hardware
11. Measure and verify motor mounts and vibration pads
12. Measure and verify motor volts/amps
13. Check and tighten all electrical connections
14. Measure and verify contactors/relays, etc.
15. Lube/adjust associated dampers
16. Measure and verify fan operation
17. Measure and verify structural integrity of assembly

HEAT PUMP UNIT – ANNUAL MAINTENANCE

1. Verify operation of reversing valve
2. Verify defrost cycle and controls
3. Verify back-up heat source where applicable
4. Measure and record volts/amps of compressors
5. Measure and record volts/amps of condenser fan motor where applicable
6. Inspect starters and contact surfaces
7. Measure and record operating temperatures
8. Measure and verify refrigerant charge
9. Inspect moisture indicators
10. Inspect site glasses
11. Measure and verify oil level
12. Check all belts where applicable
13. Inspect all safety controls
14. Measure and verify superheat and adjustment
15. Measure and verify hot gas by-pass controls
16. Measure and verify head pressure controls
17. Inspect all operating controls
18. Check and tighten all electrical connections
19. Lube motors/bearings where applicable
20. Clean condenser coil where applicable
21. Check compressor efficiency
22. Inspect cap tubes/piping for chafing
23. Check crankcase heaters
24. Visually inspect for oil/refrigerant leaks
25. Inspect fan wheels - clean as required
26. Inspect fan scrolls - clean as required
27. Inspect fan sheave wear
28. Verify fan sheave alignment
29. Check fan-bearing alignment
30. Inspect fan-bearing supports
31. Inspect motor supports
32. Clean cooling coils - as required
33. Clean condensate pans
34. Clean condensate pumps where applicable
35. Replace air filters
36. Inspect expansion valve bulb clamp
37. Inspect unusual noises/vibrations
38. Inspect cabinetry/hardware conditions

COMPUTER ROOM AIR CONDITIONER

1. Filters
   a. Check for restricted airflow
   b. Examine filter switch
   c. Wipe entire section clean
2. Blower section
   a. Verify that impellers are free of debris and move freely
   b. Check belt for condition and proper tension
   c. Verify that the bearings are in good condition
   d. Check the fan safety switch for proper operation
   e. Check the pulleys and motor mounts for tightness and proper alignment
3. Air cooled condenser (if applicable)
   a. Verify condenser coil cleanliness. Clean if necessary.
   b. Examine motor mounts for tightness. Tighten if necessary.
   c. Verify that the bearings are in good working order
   d. Confirm that the refrigerant lines are properly supported.
4. Water/Glycol Condenser (if applicable)
   a. Check cleanliness of copper tubing
   b. Confirm that the water regulating valves are functioning properly
   c. Check the glycol solution level
   d. Check for water/glycol leaks
5. Glycol pump
   a. Examine for any glycol leaks
   b. Determine proper pump operation
6. Steam generating humidifier (if applicable)
   a. Check the canister for any deposits
   b. Check the condition of all steam hoses
   c. Examine the water make-up valve for any leaks
7. Infrared humidifier (if applicable)
   a. Check the pan drain for any type of blockage
   b. Examine the humidifier lamps for proper operation
   c. Check the pan for any type of mineral deposits
8. Refrigerant cycle/section
   a. Examine refrigerant lines for leaks or damage
   b. Using the sight glass, check lines for moisture
   c. Monitor suction pressure
   d. Monitor discharge pressure
   e. Check superheat
9. Electric panel
   a. Check fuses
   b. Check electrical connections
   c. Check operation sequence
   d. Check contactors for pitting

PACKAGED UNIT – ANNUAL MAINTENANCE

1. Measure and verify power supply operation
2. Measure and verify volts/amps of compressors
3. Measure and verify volts/amps of condenser fan motors, where applicable
4. Check starters and contact surfaces
5. Measure and verify operating temperatures
6. Measure and verify refrigerant charge
7. Check moisture indicators
8. Check refrigerant site-glasses
9. Check refrigerant oil level
10. Inspect for oil contamination
11. Change oil, where applicable
12. Check all belts, where applicable
13. Check all safety controls
14. Check superheat and adjustment
15. Inspect hot gas by-pass controls
16. Check head pressure controls
17. Verify unloader operation, where applicable
18. Check all operating controls
19. Check and tighten all electrical connections
20. Lube motors/bearings, where applicable
21. Clean condenser coil, where applicable
22. Inspect cap tubes/piping for chafing
23. Check crankcase heaters
24. Visually inspect for oil/refrigerant leaks
25. Check fan wheels - clean, as required
26. Check fan scrolls - clean as required
27. Check fan sheave wear
28. Check fan sheave alignment
29. Verify fan-bearing alignment

30. Inspect fan-bearing supports
31. Check motor supports
32. Check motor hold-down bolts
33. Verify damper operations
34. Inspect damper linkages
35. Verify damper motor operation
36. Check coils
37. Clean condensate pans
38. Clean condensate pumps, where applicable
39. Replace or clean air filters
40. Inspect and clean outside air intakes
41. Inspect expansion valve bulb clamp
42. Check unusual noises/vibrations
43. Check cabinetry/hardware conditions
44. Verify structural integrity of unit
45. Check and clean pilot assembly.
46. Check ignition system for proper operation.
47. Inspect burner assembly / clean.
48. Inspect heat exchanger.
49. Check combustion fan.
50. Inspect flue, draft diverter and clean air screen (Fall only).

RADIANT HEATER – ANNUAL MAINTENANCE

1. Check and tighten all electrical connections
2. Measure and verify all control operations
3. Measure and verify unit-operating conditions
4. Check burner tubes for leaks where applicable
5. Check gas valve and controls where applicable
6. Measure and verify amps/volts where applicable
7. Verify burner interlock controls
8. Verify and tighten all mounting hardware
9. Verify overall operation
10. Inspect flue, draft diverter and clean air screen
11 Check ignition system for proper operation.
12. Inspect burner assembly / clean.

GAS UNIT HEATERS – ANNUAL MAINTENANCE

1. Brush or vacuum diverts or fans.
2. Lubricate fan and motor bearings where applicable
3. Check and tighten belts and sheaves where applicable
4. Check and tighten all electrical connections
5. Check all control operations
6. Check heat exchanger for leaks where applicable
7. Check gas valve and controls where applicable
8. Measure and verify amps/volts where applicable
9. Check fan assembly
10. Verify burner interlock controls
11. Inspect and tighten all mounting hardware
12. Verify overall operation
13. Check all operating controls
14. Check and clean pilot assembly.
15. Check ignition system for proper operation.
16 Inspect burner assembly / clean.
17. Check combustion fan.
18. Inspect flue, draft diverter and clean air screen (Fall only).

REQUEST FOR COUNCIL ACTION

To: Council and Interim City Manager

CC: City Clerk

From: Michael Guerra, City Engineer

Pekin ILLINOIS

AGENDA ITEM: Award the Bid and approve the Contract for the Capitol Street to 5th Street Alley Sewer Lining Project

AGENDA DATE REQUESTED: July 11, 2016

ACTION REQUESTED: Award the Bid and Approve the Contract for Capitol Street to 5th Street Alley Sewer Lining Project to Hoerr Construction Inc. in the amount of $355,340.00

DESCRIPTION: This project to line the 24" Combination Sewer, manhole and service laterals connections for the alley between Margaret St and Court St from Capitol St. to 5th Street. Bids were sought for this work in which three bids were received with Hoerr Construction being the lowest Bidder. The bids, plans and specifications are available in the City Clerk's Office for review.

The overall bid price for this project is high due to the number of laterals connecting to the pipe. This pipe is a combination pipe so downspouts were originally allowed to be tied into the sewer and are now no longer allowed. However, based on limited video inspection and visual inspection it was difficult to determine how many laterals were active when the specifications were drafted so a conservative number was utilized for the bid quantity. Therefore once the sewer has been cleaned per specification, the City will perform a dye test during the contractor's inspection to determine which sanitary laterals are active. Only active laterals will be reconnected and lined which should result in a reduction the number of lateral and the overall price.

HISTORY: Based upon a request to improve the alleys in the downtown area this sewer was televised and inspected to evaluate its condition prior to any road improvements. It was discovered that the pipe had several cracks, lateral connections in poor shape and a portion of the top of the pipe had collapsed. However due to a large communication trunk line that runs through the alley from Century Link it makes it difficult to dig to repair the pipe. Therefore the City met with local industry leaders to see if lining the pipe was a possibility and it was determined that it has a good probability of being successful.

FINANCIAL IMPACT: $355,340.00 in which $65,000 was budgeted in the TIF Fund for lining of the sewer and the remainder would be covered by the Wastewater Fund.

NEIGHBORHOOD CONCERNS: Not being able to use the sewer (have wastewater) for several hours while the lining is being installed

IMPACT IF APPROVED: The bid will be awarded and the contract will be signed with Hoerr Construction and construction will begin

IMPACT IF DENIED: The bid will not be awarded and the contract will not be signed with Hoerr Construction and construction will not begin

ALTERNATIVES: Remove and replace the existing sewer

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
X	**A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improves the quality of life for Pekin's residents.

	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.	
REQUIRED SIGNATURES		
Department Director:		Date: July 8, 2016
Finance Department (Certification of Availability of Funds)		Date: July 8, 2016
Corporation Counsel:		Date:
Interim City Manager:		Date: July 8, 2016

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

AGREEMENT
BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

Prepared by

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Issued and Published Jointly by

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AGREEMENT
BETWEEN OWNER AND CONTRACTOR
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

THIS AGREEMENT is by and between City of Pekin, IL ("Owner") and

______________________________ ("Contractor").

Owner and Contractor hereby agree as follows:

ARTICLE 1 – WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Capitol Street to 5th Street Alley Sewer Lining

ARTICLE 2 – THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: Capitol Street to 5th Street Alley Sewer Lining

ARTICLE 3 – ENGINEER

3.01 The Project has been designed by Farnsworth Group, Inc. ("Engineer")

3.02 The Owner has retained Farnsworth Group, Inc. ("Engineer") to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 – CONTRACT TIMES

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Days*

A. The Work will be substantially completed within 120 days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 160 days after the date when the Contract Times commence to run.

4.03 *Liquidated Damages*

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

1. Substantial Completion: Contractor shall pay Owner $1,000.00 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.

2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner $500.00 for each day that expires after such time until the Work is completed and ready for final payment.

3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

A. For all Work, at the prices stated in Contractor's Bid.

ARTICLE 6 – PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 20th day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract

a. 90 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and

b. 90 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 100 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

ARTICLE 7 – INTEREST (NOT USED)

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:

A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.

B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor's safety precautions and programs.

F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.

G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 *Contents*

A. The Contract Documents consist of the following:

1. This Agreement (pages 1 to 6, inclusive).
2. Performance bond (pages C-610-1 to C-610-3, inclusive).
3. Payment bond (pages C-615-1 to C-615-3 inclusive).
4. Other bonds.
    a. ___ (pages ___ to ___, inclusive).

NOTE(S) TO USER:

Such other bonds might include maintenance or warranty bonds intended to manage risk after completion of the Work.

5. General Conditions (pages C-700-1 to C-700-65, inclusive).
6. Supplementary Conditions (pages C-800-1 to C-800-30, inclusive).
7. Specifications as listed in the table of contents of the Project Manual.
8. The Drawings listed on the attached sheet index.
9. Addenda (number 1, inclusive).
10. Exhibits to this Agreement (enumerated as follows):
    a. Contractor's Bid (pages C-410-1 to C-410-4, inclusive).
    b. Documentation submitted by Contractor prior to Notice of Award (pages _____ to _____, inclusive).
    c. Current Prevailing Wage Rates.
11. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
    a. Notice to Proceed.
    b. Work Change Directives.
    c. Change Orders.

B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 *Terms*

A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 *Assignment of Contract*

A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of

Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf.

This Agreement will be effective on ________ (which is the Effective Date of the Contract).

OWNER: City of Pekin, IL	CONTRACTOR: ________
By: ________	By: ________
Title: ________	Title: ________
	(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)
Attest: ________	Attest: ________
Title: ________	Title: ________
Address for giving notices:	Address for giving notices:
________	________
________	________
________	________
	License No.: ________ *(where applicable)*
(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)	*NOTE TO USER: Use in those states or other jurisdictions where applicable or required.*

REQUEST FOR COUNCIL ACTION

To: Mayor McCabe and Council

CC: City Clerk

From: Sarah Newcomb, Interim City Manager

Date: July 6, 2016

AGENDA ITEM: IMRF Resolutions terminating elected official participation in Fund

AGENDA DATE REQUESTED: July 11, 2016

ACTION REQUESTED: Adopt the attached resolutions

DESCRIPTION & HISTORY: The City has been in in IMRF since 1949 with a 600 hour standard and the City adopted the 1000 hour standard 9/25/1995. The City is currently preparing for an audit with IMRF and the auditor requested the City confirm the eligibility of the Mayor and Council by confirming the "normal hours expected for the position" and requesting updated form 6.64T for both elected official positions. Based on estimates attached for the normal course of City Council business it has been determined that neither meets the standard under normal circumstances. Resolutions 32 and 33 are attached from IMRF standard forms.

FINANCIAL IMPACT: There is currently no financial impact; as no current members of council or any in the recent past have participated in IMRF.

NEIGHBORHOOD CONCERNS: n/a

IMPACT IF APPROVED: The approved resolution will be filed with IMRF and the City Clerk and Human Resources Office for reference for current and future council members.

IMPACT IF DENIED: The City will be out of compliance with the audit.

ALTERNATIVES:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
X	**An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds) Date: July 6, 2016

Corporation Counsel: Date: July 6, 2016
By review

Interim City Manager: Date: July 5, 2016
/s/ Sarah Newcomb

A RESOLUTION RELATING TO TERMINATION OF PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Form 6.64T (03/12)

PLEASE ENTER Employer IMRF I.D. Number
03378

RESOLUTION
Number 32-16/17

WHEREAS, the City of Pekin (EMPLOYER NAME)
is a participant in the Ilinois Municipal Retirement Fund:

WHEREAS, elected officials with the City of Pekin (EMPLOYER NAME)
may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 1,000 (600 or 1,000) hours or more per year; and

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund; and

WHEREAS, this governing body has previously determined that the following elected position required performance of duty for at least 1,000 (600 or 1,000) hours per year: Mayor (ELECTED POSITION); and

WHEREAS, the duties and responsibilities of this position have changed and it no longer requires performance of duty for at least 1,000 (600 or 1,000) hours per year, effective 07/06/2016 (DATE (MM/DD/YY)).

NOW THEREFORE BE IT RESOLVED that the Council (BOARD, COUNCIL, ETC.) of City of Pekin (EMPLOYER NAME) finds that the position of Mayor (ELECTED POSITION) no longer qualifies for IMRF participation, as of 07/06/2016 (DATE (MM/DD/YY)).

CERTIFICATION

I, Sue McMillan (NAME), the City Clerk (CLERK OR SECRETARY OF THE BOARD) of the City of Pekin (EMPLOYER NAME), of the County of Tazewell (COUNTY) State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its Council (BOARD, COUNCIL, ETC.) at a meeting duly convened and held on the 11 (DAY) of July (MONTH), 20 16 (YEAR).

Signature of Clerk or Secretary of the Board

Illinois Municipal Retirement Fund
2211 York Road, Suite 500, Oak Brook Illinois 60523-2337
Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673)

A RESOLUTION RELATING TO TERMINATION OF PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Form 6.64T (03/12)

PLEASE ENTER Employer IMRF I.D. Number
03378

RESOLUTION
Number 33-16/17

WHEREAS, the City of Pekin (EMPLOYER NAME) is a participant in the Ilinois Municipal Retirement Fund:

WHEREAS, elected officials with the City of Pekin (EMPLOYER NAME) may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 1,000 (600 or 1,000) hours or more per year; and

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund; and

WHEREAS, this governing body has previously determined that the following elected position required performance of duty for at least 1,000 (600 or 1,000) hours per year: Council Member (ELECTED POSITION); and

WHEREAS, the duties and responsibilities of this position have changed and it no longer requires performance of duty for at least 1,000 (600 or 1,000) hours per year, effective 07/06/2016 (DATE (MM/DD/YY)).

NOW THEREFORE BE IT RESOLVED that the Council (BOARD, COUNCIL, ETC.) of City of Pekin (EMPLOYER NAME) finds that the position of Council Member (ELECTED POSITION) no longer qualifies for IMRF participation, as of 07/06/2016 (DATE (MM/DD/YY)).

CERTIFICATION

I, Sue McMillan (NAME), the City Clerk (CLERK OR SECRETARY OF THE BOARD) of the City of Pekin (EMPLOYER NAME), of the County of Tazewell (COUNTY) State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its Council (BOARD, COUNCIL, ETC.) at a meeting duly convened and held on the 11 (DAY) of July (MONTH), 20 16 (YEAR).

____
Signature of Clerk or Secretary of the Board

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