



REGULAR CITY COUNCIL MEETING MONDAY, JULY 24, 2017
5:30 PM

1.	Pledge of Allegiance
2.	Call to Order
3.	Approve Agenda
3.1.	Approve agenda
4.	Approval of Minutes
4.1.	Approval of Minutes
4.2.	City Council - Regular Meeting - Jul 10, 2017 5:30 PM
5.	Public Input
6.	Consent Agenda
6.1.	Pekin Public Library Annual Report 2017 ACTION REQUESTED: Receive and File Pekin Public Library Annual Report 2017
6.2.	Pekin Plan Commission Draft Minutes Dated July 12, 2017 ACTION REQUESTED: Receive and File Pekin Plan Commission Draft Minutes Dated July 12, 2017
6.3.	Pekin Zoning Board of Appeals Draft Minutes - July 12, 2017 ACTION REQUESTED: Receive and File Pekin Zoning Board of Appeals Draft Minutes Dated July 12, 2017
6.4.	Building Department Report - June 2017 ACTION REQUESTED: Receive and File June 2017 Building Department Report
6.5.	Traffic Safety Committee - June 2017 Meeting Minutes ACTION REQUESTED: Receive and File Traffic Safety Committee Meeting Minutes - June 2017
6.6.	Police Department June 2017 Monthly Stats ACTION REQUESTED: Receive and File Police Department June 2017 Monthly

Stats	
6.7.	Tazewell County Animal Control - June 2017 Billing & Report ACTION REQUESTED: Receive and File Tazewell County Animal Control – June 2017 Billing and Report
6.8.	Enjoy Pekin Tourism Minutes dated June 13, 2017
7.	New Business
7.1.	Master Services Agreement with Chestnut Global Partners for Employee Assistance Program ACTION REQUESTED: Approve the Master Services Agreement for Employee Assistance Program Services and Work-Life Services with Chestnut Global Partners, LLC.
7.2.	Ordinance No. 1462-A353-17/18 An Ordinance Amending Title 8, Chapter 4, Sections 1. D. of the Code of the City of Pekin 1995 Regarding No Parking Schedule ACTION REQUESTED: The Traffic Safety Committee recommends to Council to consider restricting parking on S. 5th St. from Koch St. to Hanna Dr. on both the East and West sides.
7.3.	Site Plan Review & Consideration of Amendment to Sunset Hills Subdivision Plat ACTION REQUESTED: Recommendation of the Pekin Plan Commission to the City of Pekin City Council to deny a request to amend the Sunset Hills Subdivision Plat to permit the connection of a driveway onto the end of Fahnders Drive for a property located outside the City limits at 16604 VFW Road.
7.4.	2017 Action Plan & 2015-2019 Consolidated Plan Amendment ACTION REQUESTED: Recommended Council approval of the 2017 Action Plan and 2015-2019 Consolidated Plan Amendment
8.	Any Other Business To Come Before The Council
9.	Executive Session 5 ILCS 120/2 (c)
10.	Adjourn

Column 1 Key:

TC Tony Carson City Manager

Column 2 Key:

- 1 A Prosperous Community.** To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
- 2 A Safe Community.** To protect community life and property by providing effective, principled police and fire services.
- 3 A Strong Foundation.** To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
- 4 A High Quality of Life.** To support or provide services that improve the quality of life for Pekin's residents.
- 5 An Effective Government.** To deliver effectively the services that Pekin's residents want, need, and are willing to support.

 PROCEEDINGS OF THE REGULAR MEETING
 OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
 HELD IN THE COUNCIL CHAMBERS OF CITY HALL
 111 S. CAPITOL ST
 ON MONDAY JULY 10, 2017 AT 5:30 O'CLOCK P.M.
 JOHN MCCABE *MAYOR * PRESIDING

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Mayor John McCabe.

All Members were present except Council Member Ritchason was absent. A quorum was declared.

Attendee Name	Title	Status	Arrived
James A Schramm	Council Member	Present	5:29 PM
Michael Garrison	Councilman	Present	4:31 PM
Lloyd Orrick	Mayor Pro-Tem	Present	5:15 PM
John p Abel	Council Member	Present	5:12 PM
Michael Ritchason	Council Member	Absent	
Mark Luft	Council Member	Present	5:19 PM
John McCabe	Mayor	Present	5:28 PM

APPROVE AGENDA

3.1. Motion to: **Approve agenda**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James A Schramm, Council Member
SECONDER:	Mark Luft, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

APPROVAL OF MINUTES

4.1. City Council - Regular Meeting - Jun 26, 2017 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John P Abel, Council Member
SECONDER:	Mark Luft, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

PUBLIC INPUT

Bob Kieser told the Council storm water in Pekin Heights was a bad idea. Storm water costs should be put in tax base where it belonged. He distributed photos of ditched in his residence of Pekin Heights. He told the Council that if a storm water fee were implement they would be sued. There were no storm sewers and he would not pay for service the City did not provide.

Linda Harmon spoke in support of the business item for Storm Water Community Outreach Project and asked Council to approve the engagement of Daniel Nees. She advocated the process to have funds set aside to take care of storm water issues. She felt it was owed to the taxpayers to find out from a professional the effectiveness of a storm water management program.

Minutes Acceptance: Minutes of Jul 10, 2017 5:30 PM (Approval of Minutes)

John McNish spoke of previous discussions of storm water management. He told the Council who had voted no, he hoped members still believed that the city did not need this study again. Mr. McNish also asked Council to consider naming a street after deceased Pekin individuals who had served the country and suggested Court Street and Royal Avenue area as a memorial.

Rick Hilst addressed the Council on item 8.6 to amend the Traffic Code. He expressed concern of speed, the safety of pedestrians and asked that Broadway Road be deemed 20 mph school zone.

Katrina Ritchason encouraged Council to complete the scope of work that would be provided by Storm Water Utility Agreement. She felt the action would insure longevity of our community.

Ann Witzig spoke to 8.2 and questioned the term of the Promissory Note and which bank held the \$1,400,000 Note. Ms. Witzig told the Council that approval of item 8.3 Storm Water Utility, was a precursor to another fee. Mayor McCabe asked that she speak only on the agenda item. She continued to refer to the item as a storm water fee or tax. The Mayor disallowed addition input. She stated home rule allowed the city to rob legally.

CONSENT AGENDA

Mayor McCabe read and presented the following for consideration of the Consent Agenda items by Omnibus Vote.

6.1. Tazewell County Animal Control - May 2017

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Mark Luft, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

COMMUNICATIONS, PETITIONS, REPORTS

7.1. Presentation by the Pekin Area Chamber of Commerce Transportation Committee

Executive Director of the Pekin Area Chamber of Commerce Bill Fleming thanked the Council for allowing him to speak and express the appreciation the community had for the Council serving and their investment to Pekin. He presented an update to the Chamber of Commerce and in particular a very active committee, Transportation through the years. He stated transportation infrastructure was important to the chamber and thus the Committee was appointed in 1994. By 1996 VFW Road corridor study was initiated, Pekin proactively implemented a local tax to fund the necessary studies for Veteran's Drive connecting interstate 474 to Route 29. Pekin put in place a dedicated local match for those construction grants. He reported on each phase and funding source of the construction to date. Mr. Fleming told the Council the committee continues to lobby to finish the rest of the 5 lane roadway to Fisher road. Mr. Fleming recognized and gave much credit for the funding of the Road to Pekin accomplishments of the committee to the tenacious work of Carol Shields and Denny Kief.

7.2. 2017 Action Plan and 2015-2019 Consolidated Plan amendment #1

Mayor McCabe opened a Public Hearing at 6:07 p.m. for the purpose of receiving comments on the proposed 2017 Community Development Block Grant Action

Plan and the 2015-2019 Consolidated Plan Amendment #1. Community Development Director Pamela Anderson explained the proposed changes to the 5 year plan and current program year along with the plan's financial changes. She noted the Action Plan was normally presented in March but HUD asked that the City hold until federal allocations were certain. She reported there was a total of \$429,144.00 for this fiscal year from each of the funding sources. Ms. Anderson presented each of the projects proposed. Rick Hilst asked questions on total amounts on the distributed report and questioned a larger carryover previously reported. John McNish asked about the reported Code Enforcement reference and a for a better understanding of appreviations used in the report and the state-defined definition of slum/blighted area. Council Member Orrick questioned if Code Enforcement had been included before. Ms. Anderson explained how Code Enforcement would be used in the low to moderate income areas as required of the CDBG dollars. City Manager Carson explained Code Enforcement's goal was not on collection of fines but rather compliance which would benefit the entire neighborhood to reduce blight. A portion of the new full time officer would be partially funded from the program. Council Member Abel was told the funds allotted to the demolition of 4 houses was in addition to the City budget for demolition. The Public Hearing was closed at 6:24 p.m.

NEW BUSINESS

8.1. Resolution No. 59-17/18 Authorizing the Mayor to Execute An Extension of EnviroSafe Option Extension Tract III of Riverway Business Park

City Manager Tony Carson recommended to the Council to authorize the Mayor to execute an extension of the EnviroSafe option on tract III at their Riverway Business Park location. The agreement would extent their right to purchase adjacent property upon payment of \$5,000.00 to be applied to the purchase price of \$10,000 per acre if executed within the two years.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John P Abel, Council Member
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

8.2. Ordinance No. 2770-17/18 Promissory Note Series 2017 \$1,400,000

Treasurer James Wolf explained to the Council that the ordinance proposed the issue of a promissory note for the purpose of financing construction of water detention capital improvements at the Cambridge-Shire locality and other public improvements of the City and the sale of the \$1,400,000 note to Morton Community Bank. Final advance to occur before January 31, 2018. He advised 9 banks were solicited to submit proposals and 4 were received. Rates for borrowing versus a bond were at a 7 year low and Morton Community Bank offered an extremely low 2% interest rate. Council Member Orrick was told the General Fund would be the source of repayment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Luft, Council Member
SECONDER:	James A Schramm, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

8.3. Stormwater Community Outreach and Engagement Agreement

Mayor McCabe moved to next agenda item when no motion was heard for the proposed scope of work to be conducted by Dan Nees to provide a community outreach storm water management program.

8.4. Intergovernmental Cooperation Contract Illinois Municipal League Risk Management Association Revision

Illinois Municipal League Risk Management Association Intergovernmental Cooperation Contract was presented. Council was advised the long established agreement was a cooperative program of risk management and loss coverage for municipal operations. Municipalities had joined together for the purpose of creating self-insured reserves against loss, jointly purchase excess insurance, and administrative services. Notice of termination was changed from 60 days to 120 days from previous Contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Luft, Council Member
SECONDER:	John P Abel, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

8.5. Network Security Software Purchase Resolution 58 - 17/18

The Council was asked to authorize the Information Technology Department to purchase network security software in an amount not to exceed \$115,000.00 to increase the City's security. Network Administrator Bob Schaich advised the Council that the City's present vendor was the sole provider for our network and deemed sole source for the purchase. He told the Council he had talked to Pekin Community High School regarding their recent breach of their security. Council was told that programs from our vendor generally lasted 10 years.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Luft, Council Member
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

8.6. Ordinance No. 1462-A352-17/18 Title 8, Chapter 3, Section 3 School Zones

A recommendation was made by the Traffic Safety Committee to City Council to put a school zone in place on St Joseph's Place at 6th Street to 7th Street for East West direction of travel. This was evaluated by the Traffic Safety Committee after a request was received from St Joseph's School administration. Traffic counts were completed in that area, as well as determination of whether this area met the requirements of a school zone. It was determined that this area did meet the criteria. In addition the area on Broadway bordering the school was noted to be a school zone in the Traffic Code. After the installation of the tall fence bordering the school's playground, this area had not been signed or

enforced and the Traffic Safety Committee recommended that this area be removed from the traffic code as a designated school zone. Council discussion ensued, and a concern with the vehicles speed on Broadway was brought up. Council Member Luft was not in favor of removing the Broadway Road school zone in front of St Joseph's School from 6th to 7th street. Remarks were made that due to the crosswalks in the area, and the loading/unloading of supplies for the school that take place, he believed there should be a lower speed limit. Explanation was given by City Attorney Burt Dancey, that school speed zone of 20 mph is a different violation than other speeding concerns that occur on Broadway between 4th and Court Streets.

Discussion was had as to whether speed limits in the areas around these crosswalks should be reviewed. Mayor McCabe asked that the roll call be called on the adoption of ordinance No. 1462-A352-17/18 as amended.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Luft, Council Member
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

- 8.7. Motion to: **Motion to amend Ordinance No. 1462-A352-17/18 by not removing Control, Speed 20 mph, Broadway Road, at S. Sixth Street, to S. Seventh Street**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Luft, Council Member
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

- 8.8. **MFT Resolution No. 57-17/18 for PPUATS 2017**

City Engineer Michael Guerra addressed the resolution to utilize Motor Fuel Tax Funds Section 75-00107-21-ES in the amount of \$12,335.00 to pay the PPUATS membership amount of \$12,333.06 that was also being asked of Council to approve. He stated that area participating agencies in the agreement recognize the Peoria-Pekin Urbanized Area Transportation Study as the Metropolitan Planning Organization (MPO) under Federal funds, need to contribute a 20% local match. Money is reimbursement for work accomplished on appropriate work task designated in the Unified Work Program adopted by PPUATS Policy Committee and Tri-County Regional Planning Commission in which Pekin is represented. Mr. Guerra advised the Council that historically Pekin had received several million dollars for roadway construction projects with its participation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John P Abel, Council Member
SECONDER:	Michael Garrison, Councilman
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

- 8.9. **Annual Joint PPUATS Funding Agreement**

A tonado alert was sounded and the Council was required to go to the basement. At 7:30 p.m. Council reconvened. Council Member Luft completed his vote on the Funding Agreement and left the meeting at 7:30 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Luft, Council Member
SECONDER:	Michael Garrison, Councilman
AYES:	Schramm, Garrison, Orrick, Abel, Luft, McCabe
ABSENT:	Michael Ritchason

8.10. To Award the bid for the 4th Street Patching

The Council was asked to award the the bid for the project to Illinois Civil Contractors in thw amoun tof \$388,925.00. City Engineer Michael Guerra informed the Council that the project on 4th Street was to repair the bad joints and broken panels. The concrete road was in need of repair due to deterioration of several joints. The project would extend the life of the roadway for several more years at less than half the price of total reconstruction. the range of bids was approximately \$500,000 among the 4 bidders but Midwest Engineering found no mathematical errors.

RESULT:	APPROVED [5 TO 0]
MOVER:	Michael Garrison, Councilman
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Schramm, Garrison, Orrick, Abel, McCabe
ABSENT:	Michael Ritchason
AWAY:	Mark Luft

8.11. Recommended Council approval of the 2016 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG)

The final 2016 CAPER was presented to Council for approval after being on review from June 25-July 10, 2017 and a Public Hearing on June 26, 2017. Community Development Director Pamela Anderson answered questions that were directed to her by the Public and Council during the Public Hearing process earlier in the meeting.

RESULT:	APPROVED [5 TO 0]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Michael Garrison, Councilman
AYES:	Schramm, Garrison, Orrick, Abel, McCabe
ABSENT:	Michael Ritchason
AWAY:	Mark Luft

8.12. Resolution No. 60-17/18 Authorizing the Mayor To Execute A Modification For Bus Rates and Service

The resolution authorize the Mayor to execute a modification for bus rates. Mr. Carson recommended the appoval of school districts: Grade School District 108, Pekin High School District 303; South Pekin Grade School District #137 and Tazewell-Mason Counties Special Education Association, desire to enter into agreements extendign and modifying services and rates for the 2017-2018 school year.

RESULT:	APPROVED [5 TO 0]
MOVER:	John P Abel, Council Member
SECONDER:	Michael Garrison, Councilman
AYES:	Schramm, Garrison, Orrick, Abel, McCabe
ABSENT:	Michael Ritchason
AWAY:	Mark Luft

ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL

9.1. Discussion Street Naming Policy

Mark Rothert Administrative Services Director provided to the Council a comparison of Honorary Street Naming Policies and Alternatives. Council was informed of an adopted street naming policy of January 10, 2011 which did not address procedures or guidelines in establishing honorary streets. He also submitted the City of Peoria's Honorary Street Name sign Program which allowed citizens the opportunity to honor people that had made significant contributions to the Community. The names were displayed for one year with completed application and a \$300.00 fee. As an alternative to street naming an example of installed memorial plaques in the downtown by light post was suggested. No action was taken by the Council.

The following questions, concerns, and comments were received from the public:

Ann Witzig-had submitted 3 FOIA Request and had not received responses; was pleased the not using wood for guard rail project; inresponse to her replies to the Mayor during Public Input of agenda items she stated Open Meetings Act allows for Public Input.

John McNish - asked that the \$82,000 designation for Code Enforcement be redirected to other use.

Elaine Ritchy - gravel she requested at last meeting for replacing in her driveway had not been delivered by the City; reported the ditch on Willow that used to be kept clean by the City was full of tall trees and attracting bugs, causing breathing difficulties for her sister who lived on that street.

Rick Hilst - requested Annual Sewer treatment Plant Audit.

Michel Guerra announced the Wastewater Treatment Tour

Council Member Orrick expressed a need for the police department to enforce the provisions for illegal fireworks in the City.

Council Member Abel suggested that the \$32,000 appropriated for the unapproved agreement for storm water management activities go the correction of the water issue of the Vista Grande residents.

Mayor McCabe spoke of his disappointment in Council Members not making a motion to be even discuss a simple item to educate the Council and the community on stormwater. The Mayor asked the Clerk to estimate the number of FOIA Request recently and the amount of work the documentation amounted to. He commented on the successful turnout of the Buffelo Wild Wings St Jude fundraiser held over the weekend. Mayor McCabe commented on Mr. McNish's request for honoring Pekin individuals who had

served in the Armed Services for our Country. He felt it was a nobel idea but also talked of the 13 men that had lost their lives in Vietnam.

Council Member Orrick supported honorary street naming proposed but would not support renaming of streets.

EXECUTIVE SESSION 5 ILCS 120/2 (C)

10.1. Litigation

10.2. Personnel

10.3. Collective Negotiation Matters

10.4. Motion to: Move to Executive Session

Motion was made to move to Executive Session to discuss 5 ILCS 120/2 (c.) (11.) Litigation, (1.) Personnel (2.) Collective Negotiation Matters.

RESULT:	ADOPTED [5 TO 0]
MOVER:	John P Abel, Council Member
SECONDER:	James A Schramm, Council Member
AYES:	Schramm, Garrison, Orrick, Abel, McCabe
ABSENT:	Michael Ritchason
AWAY:	Mark Luft

ADJOURN

No further business to come before the Council, motion by Council Member Orrick seconded by Council Member Garrison to adjourn. Mayor McCabe adjourned the meeting in Open Session at 8:30 p.m.

**REQUEST FOR COUNCIL ACTION****To: Council Members****Date: July 17, 2017****From: Sue McMillan, City Clerk****Sue McMillan, City Clerk****AGENDA ITEM:** Pekin Public Library Annual Report 2017**AGENDA DATE REQUESTED:** July 24, 2017**ACTION REQUESTED:** Receive and File Pekin Public Library Annual Report 2017**REQUIRED SIGNATURES****Department Directors and City Staff:**

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:



Jeff Brooks • Director

301 South 4th Street • Pekin, IL 61554 • phone: (309) 347-7111 • fax: (309) 347-6587 • e-mail: jbrooks@pekinpubliclibrary.org

Date: July 14, 2017
To: Pekin City Mayor and Council Members
RE: Annual Report of the Pekin Public Library

Please see the attached Library's Annual Report compiled using the State's reporting system. The State Library collects a great deal of statistical and financial data on its public libraries, and the compiled data is made available to all libraries after about a year. We find this information useful when researching services provided at other libraries with comparable operating budgets in communities with similar EAV and populations.

The year ending April 30 was our first full year in the building since FY2014, and, as expected, customer use of the collection is up overall (1.8%). While adult reading activity fluctuates from year to year (down 4% from FY2014), children's reading habits are strongly affected by how involved their parents, grandparents, and other guardians are in their reading activity. The fact that circulation of children's materials was up 17.2% (93,109 items) over FY2014 (79,415 items) tells us that more families are making it a priority to visit the library.

Similarly, we have seen a tremendous increase in program attendance (up 53%). The additional programming spaces allow us to host concurrent programs which would not have been possible in our older facilities. These spaces are flexible enough that even with our increased capacity for programs, we were still able to offer meeting space to 237 groups which welcomed over 3,000 of their participants.

If you have any questions, please contact me ahead of the meeting so that you might receive the best informed and prepared answer.

Sincerely,

Jeff Brooks, Director

IPLAR

This section is information about the administrative entity. "Administrative Entity" is defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet or it may have more than one outlet (an outlet is a location, whether a central library, branch or bookmobile). The majority of the information in this section is pre-filled. If information needs to be updated, enter the corrected information in the box provided on the next line of the survey.

1.1 ISL Control # [PLSC 151, PLSC 701]	30540
1.2 ISL Branch # [PLSC 151, PLSC 701]	00
1.3a FSCS ID [PLSC 150, PLSC 700]	11.0422
1.3b FSCS_SEQ [PLSC 700]	002
1.4a Legal Name of Library [PLSC 152]	Pekin Public Library
1.4b If the library's name has changed, then enter the updated answer here.	
1.4c Was this an official name change?	
1.5a Facility Street Address [PLSC 153]	301 South Fourth Street
1.5b If the facility's street address has changed, then enter the updated answer here.	
1.5c Was this a physical location change?	
1.6a Facility City [PLSC 154]	Pekin
1.6b If the facility's city has changed, then enter the updated answer here.	
1.7a Facility Zip [PLSC 155]	61554
1.7b If the facility's zip code has changed, then enter the updated answer here.	
1.8a Mailing Address [PLSC 157]	301 South Fourth Street
1.8b If the facility's mailing address has changed, then enter the updated answer here.	
1.9a Mailing City [PLSC 158]	Pekin
1.9b If the facility's mailing city has changed, then enter the updated answer here.	
1.10a Mailing Zip [PLSC 159]	61554
1.10b If the facility's mailing zip code has changed, then enter the updated answer here.	
1.11a Library Telephone Number [PLSC 162]	309-347-7111
1.11b If the telephone number has changed, then enter the updated answer here.	
1.12a Library FAX Number	309-347-6587
1.12b If the fax number has changed, then enter the updated answer here.	
1.13 Website	http://www.pekinpubliclibrary.org

Please enter the full name, title and e-mail address of the library director.

1.14 Name	Jeff Brooks
1.15 Title	Director
1.16 Library Director's E-mail	jbrooks@pekinpubliclibrary.org

Please provide the requested information about the library type.

1.17a Type of library	City
1.17b If the library type has changed, then enter the updated answer here.	
1.18 Is the main library a combined public and school library?	No

1.19 Does your library contract with another library to RECEIVE ALL your library services?

No

Contract for Services

Please provide the full legal name(s) of the library(ies) with which your library contracts for service. If you need more than one line, a new one will appear once text has been entered in the first box.

Number of contracting libraries:

Legal name of library you contract with:

Administrative Information

Libraries are required by statute [75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] to provide a statement as to any extensions of library service or any changes to the limits or boundaries of library service areas. Most of the information in this section will be pre-filled. If the information is incorrect, please enter the updated information in the box provided on the next line of the survey. If your library has had a population change, you must submit official verification to the Illinois State Library.

1.21a County in which the administrative entity is located [PLSC 161]

Tazewell

1.21b If the administrative entity's county has changed, then enter the updated answer here.

1.22a Did the administrative entity's legal service area boundaries change during the past year? [PLSC 205]

1.22b IF YES, indicate the reason for the boundary change

1.23a Population residing in tax base (Use the latest official federal census figure) [PLSC 208]

34,094

1.23b If the population residing in the tax base has had a LEGAL change, then enter the updated answer here.

1.23c Documentation of legal population change

1.24 If the population has changed from the prior year's answer, then indicate the reason.

1.25a This library is currently a member of what Illinois library system?

RAILS

1.25b If the library's system has changed, then enter the updated answer here.

Federal Public Library Criteria

According to the Institute of Museum and Library Services' Public Library Survey, a public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

1.26 Does this library have an organized collection of printed or other library materials, or a combination thereof?

Yes

1.27 Does this library have paid staff?

Yes

1.28 Does this library have an established schedule in which services of the staff are available to the public?

Yes

1.29 Does the library have the facilities necessary to support such a collection, staff, and schedule?

Yes

1.30 Is this library supported in whole or in part with public funds?

Yes

1.31 Does this public library meet ALL the criteria of the PLSC public library definition? [PLSC 203]

Yes

SERVICE OUTLETS (2.1 - 2.14)

This section gathers information about the service outlets (centrals, branches, bookmobiles) of your library. If you do not have service locations beyond the central library, this section will not open for completion. Locations can only be added to this survey by State Library staff. If you have a branch or bookmobile and do not see its name listed in question 2.3a, please contact Pat Burg (217-785-1168, pburg@ilsos.net) so that it can be added.

2.1a Total number of bookmobiles [PLSC 211 & PLSC 712]	0
2.1b Total number of branch libraries [PLSC 210]	0
2.2a Are any of the branch libraries a combined public and school library?	
2.2b If YES, provide the name of the branch or branches in the box provided.	

ANNUAL REPORT DATA (3.1 - 3.7)

Please enter the time period covered by this annual report and the name and contact information for the person preparing the report. The report period should cover the time from the end of the previous IPLAR through the end of your most current fiscal year. If your library switched to a new fiscal year during the latest period, this may mean that your report needs to cover more or less than a twelve (12) month period.

3.1 Fiscal Year Start Date (mm/dd/year) [PLSC 206]	05/01/2016
3.2 Fiscal Year End Date (mm/dd/year) [PLSC 207]	04/30/2017
3.3 Number of months in this fiscal year	12
3.4 Name of person preparing this annual report	Jeff Brooks
3.5 Telephone Number of Person Preparing Report	309-347-7111
3.6 FAX Number	309-347-6587
3.7 E-Mail Address	jbrooks@pekinpubliclibrary.org

REFERENDA (4.1 - 4.11)

Please enter information regarding any referenda the library was involved in during the fiscal year report period. A referendum is a particular issue that is taken to the public for a vote. Examples are: bond issue, district establishment, tax increase.

4.1a Was your library involved in a referendum during the fiscal year reporting period?	No
4.1b How many referenda was your library involved in?	

Referendum 1

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 2

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 3

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 4

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 5

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation
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Board Action and Backdoor Referenda

If, during the fiscal year report period, the library board took action to a) convert to public library district status by approval of the corporate authority [75 ILCS 16/10-15]; and/or b) the public library district annexed additional territory in an unincorporated area by backdoor referendum [75 ILCS 16/15-5, et seq.]; and/or c) your public library district took any other action by backdoor referendum, indicate the effective date of the action. "Backdoor referendum" means the submission of a public question to the voters of a governmental unit, initiated by a petition of voters, residents or property owners of such governmental unit, to determine whether an action by the governing body of such governmental unit shall be effective, adopted or rejected.

4.8 District Conversion - Effective Date (mm/dd/year)	
4.9 Territory Annexation - Effective Date (mm/dd/year)	
4.10a Other Action by Backdoor Referendum (please specify)	
4.10b Other - Effective Date (mm/dd/year)	
4.11a Other Action by Backdoor Referendum (please specify)	
4.11b Other - Effective Date (mm/dd/year)	

CURRENT LIBRARY BOARD (5.1 - 5.13)

This information is used for directory purposes and for meeting the annual legal reporting requirements of public library districts [75 ILCS 16/30-40(d)]. Libraries organized under the Local Library Act [75 ILCS 5/] are also required to annually report on the condition of their trust to the Illinois State Library [75 ILCS 5/4-10].

All personal identifying information is FOIA exempt and will NOT be released to the public. The only information that the Illinois State Library will release upon request is the board member name, trustee position and term expiration date.

Report the most current information available.

5.1 Total number of board seats	9
5.2 Total number of vacant board seats	0
5.3 This public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes
5.4 If NO, please explain	

First Member

5.5 Name	Tim Williams
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2019
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	504 South 8th Street
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

5.5 Name	Sue Crowell
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2018
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	332 Park Ave
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Third member

5.5 Name	Carrie Allen
5.6 Trustee Position	Vice-President
5.7 Present Term Ends (mm/year)	6/2017
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	914 S Ninth Street
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Fourth member

5.5 Name	Leslie Lettner
5.6 Trustee Position	Secretary
5.7 Present Term Ends (mm/year)	6/2017
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	3 Vetter Ct
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Fifth member

5.5 Name	Randy Turner
5.6 Trustee Position	Treasurer
5.7 Present Term Ends (mm/year)	6/2018
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	1607 North 8th Street
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Sixth member

5.5 Name	Jason Juchems
5.6 Trustee Position	President
5.7 Present Term Ends (mm/year)	6/2019
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	1306 Catherine
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Seventh member

5.5 Name	Vickie Koch
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2017
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	2503 N. Parkway Drive
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Eighth member

5.5 Name	Bill Craig
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2019
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	2112 Anderson Ct
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

Ninth member

5.5 Name	Mary Jane Sours
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	6/2018
5.8 Telephone Number	-1
5.9 E-mail Address	-1 No E-Mail
5.10 Home Address	1107 Park Ave
5.11 City	Pekin
5.12 State	IL
5.13 Zip Code	61554

5.13 Zip Code

61554

FACILITY/FACILITIES (6.1-6.4)

Please provide the requested information about the library's facilities.

6.1a Total square footage of the main library building [PLSC 711]	34,000
6.1b If the main library's square footage has changed, then enter the updated answer here.	37,455
6.1c Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.	
6.2a Does the library address the environmental needs of patrons on the autism spectrum?	Unknown
6.2b If so, please describe	
6.3a Total Number of Meeting Rooms	3
6.3b Total number of times meeting room(s) used by the public during the fiscal year	237
6.4a Total Number of Study Rooms	3
6.4b Total number of times study room(s) used by the public during the fiscal year	2,964

Capital Needs Assessment

Public Act 96-0037, the Public Library Construction Act, requires the Illinois Secretary of State to file a comprehensive assessment report of the capital needs of all Illinois public libraries to the General Assembly every two years. In an effort to compile this data, please fill in the requested information below. If you have any questions about this section, please contact Mark Shaffer (217-524-4901 or mshaffer@ilsos.net) at the Illinois State Library.

Age of Facility

Please indicate the number of buildings in each category below.

Number of Facilities	5 years or less	6-10 years	11-25 years	26-50 years	51-100 years	100+ years
0	0	0	0	1	0	0

Type of Work Needed

Please provide estimates of the costs for the type of work needed. If you do not have branch locations, the "Other Facilities" columns should be pre-populated with zeros. If not, please enter zeros to complete the section.

	Headquarters - Number of Buildings	Headquarters - Estimate \$	Other Facilities - Number of Buildings	Other Facilities - Estimate \$
General repair/remodeling	1	\$0	0	\$0
Structural repairs (walls, foundations, etc.)	1	\$0	0	\$0
Roof repair/replacement	1	\$0	0	\$0
Heating/ventilation/air conditioning	1	\$0	0	\$0
Electrical systems other than alarms	1	\$0	0	\$0
Plumbing systems	1	\$0	0	\$0
Egress systems (doors, stairs, etc.)	1	\$0	0	\$0
Fire protection (detectors, alarms, etc.)	1	\$0	0	\$0
Asbestos abatement	1	\$0	0	\$0
Security measures	1	\$0	0	\$0
Energy conservation	1	\$0	0	\$0
Repair of sidewalks, curbing, parking areas	1	\$0	0	\$0
Accessibility measures	1	\$0	0	\$0

Technology upgrading	1	\$0	0	\$0
New building construction (construction of a new facility)	1	\$0	0	\$0
Building additions (adding square feet to existing facility)	1	\$0	0	\$0

Type of Work in Progress

Please provide estimates of the costs for the type of work currently in progress. If you do not have branch locations, the "Other Facilities" columns should be pre-populated with zeros. If not, please enter zeros to complete the section.

	Headquarters - Number of Buildings	Headquarters - Estimate \$	Other Facilities - Number of Buildings	Other Facilities - Estimate \$
General repair/remodeling	1	\$0	0	\$0
Structural repairs (walls, foundations, etc.)	1	\$0	0	\$0
Roof repair/replacement	1	\$0	0	\$0
Heating/ventilation/air conditioning	1	\$0	0	\$0
Electrical systems other than alarms	1	\$0	0	\$0
Plumbing systems	1	\$0	0	\$0
Egress systems (doors, stairs, etc.)	1	\$0	0	\$0
Fire protection (detectors, alarms, etc.)	1	\$0	0	\$0
Asbestos abatement	1	\$0	0	\$0
Security measures	1	\$0	0	\$0
Energy conservation	1	\$0	0	\$0
Repair of sidewalks, curbing, parking areas	1	\$0	0	\$0
Accessibility measures	1	\$0	0	\$0
Technology upgrading	1	\$0	0	\$0
New building construction (construction of a new facility)	1	\$0	0	\$0
Building additions (adding square feet to existing facility)	1	\$0	0	\$0

ASSETS AND LIABILITIES (7.1 - 7.13)

The below sections request information regarding property, fiscal accumulations and outstanding liabilities. These sections are required by statute [75 ILCS 5/4-10, 75 ILCS 16/30-65] to be included in the annual report. Please provide the requested information in each section.

Property

Libraries are required by statute [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] to provide a statement as to property acquired through legacy, purchase, gift or otherwise. Please provide this information in the section below.

7.1 What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)? \$9,000,000

7.2 During the last fiscal year, did the library acquire any real and/or personal property? No

IF YES, how much of the property was acquired through the following options? (Enter dollar amount for each option 7.3-7.6 that applies)

7.3 Purchase	
7.4 Legacy	
7.5 Gift	

7.6 Other

7.7 Provide a general description of the property acquired.

Fiscal Accumulations

Libraries are required by statute [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] to provide a statement as to the amount of any fiscal accumulations and the reasons for the accumulations. Please provide this information in the section below.

7.8 Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)?

Yes

\$168,026 Capital Development

7.9 IF YES, then provide a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations.

\$18,846 Technology
\$622,270 Endowment

Liabilities

Libraries are required by statute [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] to provide a statement as to any outstanding liabilities, including for bonds still outstanding. Please provide this information in the section below.

7.10 Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.?

Yes

7.11 IF YES, what is the total amount of the outstanding liabilities?

\$5,255,000

7.12 IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount.

\$5,255,000 renovation bonds

OPERATING RECEIPTS BY SOURCE (8.1 - 8.21)

Libraries are required by statute [75 ILCS 5/4-10(1), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement of operating receipts. "Operating receipts" are the monies received and utilized during the library's fiscal year to support the provision of ongoing, day-to-day library services. Only include funds received during the report period. If the library was awarded a grant, but only received part of the funds during the report period, report only the portion of the grant received, not the whole amount of the grant.

Exclude revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

Local Government

This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. For example, include receipts from: local property taxes (library taxes), impact fees (IL Highway Code), the Mobile Home Local Services Tax Act. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants. Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

8.1 Local government [PLSC 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales which must be reported in 12.1a only)

\$1,049,037

8.1a Is this library's annual tax levy/fiscal appropriation subject to tax caps [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]?

No

8.1b For the ensuing fiscal year, local government [PLSC 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales)

\$1,076,490

State Government

These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).

If you are not sure if funds you received through the State of Illinois are federal of state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.net).

8.2 Per capita grant	\$26,281
8.3 Equalization aid grant	\$0
8.4 Personal property replacement tax	\$101,068
8.5 Other State Government funds received	\$0
8.6 If Other, please specify	-1 Not Applicable
8.7 Total State Government Funds (8.2 + 8.3 + 8.4 + 8.5) [PLSC 301]	\$127,349

Federal Government

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the State of Illinois (e.g., LSTA grants paid directly to your library).

If you are unsure if the funds you received through the State of Illinois were federal or state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.net).

8.8 LSTA funds received	\$0
8.9 E-Rate funds received	\$3,215
8.10 Other federal funds received	\$0
8.11 If Other, please specify	-1 Not Applicable
8.12 Total Federal Government Funds (8.8 + 8.9 + 8.10) [PLSC 302]	\$3,215

Other Income

This is all operating revenue other than that reported under local, state, and federal funds. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.

8.13 Monetary Gifts and Donations	\$19,422
8.14 Other receipts intended to be used for operating expenditures	\$94,414
8.15 TOTAL all other receipts (8.13 + 8.14) [PLSC 303]	\$113,836
8.16 Other non-capital receipts placed in reserve funds	\$0

Total Operating Receipts

8.17 TOTAL receipts (8.1 + 8.7 + 8.12 + 8.15) [PLSC 304]	\$1,293,437
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Safeguarding of Library Funds

This section requests information to verify that libraries meet the statutory required minimum level of insurance for library funds [75 ILCS 5/4-9 and 75 ILCS 16/30-45(e)]. According to these statutes, "the library shall provide the Illinois State Library a copy of the library's certificate of insurance at the time the library's annual report is filed."

For municipalities of less than 500,000 population, 75 ILCS 5/4-9 requires that the bond be "...not less than 50% of the total funds received by the library in the last fiscal year...", or the insurance policy or other insurance instrument's coverage "...shall be in an amount at least equal to 50% of the average amount of the library's operating fund from the prior 3 fiscal years."

For public library districts, 75 ILCS 16/30-45(e) requires that the bond be "...based upon a minimum of 50% of the total funds received by the district in the last previous fiscal year...", or the insurance policy or other insurance instrument's coverage "... shall be in an amount at least equal to 50% of the average amount of the district's operating fund from the prior 3 fiscal years."

8.18a The library safeguards its funds using which option?	Surety Bond
8.18b Proof of Certificate of Insurance for Library Funds	pekin library.pdf
8.19 What is the coverage amount of either the surety bond OR the insurance policy /insurance instrument?	\$650,000
8.20 Is the amount of the surety bond, insurance policy or other insurance instrument in compliance with library law?	Yes
8.21 The designated custodian of the library's funds is:	Other

OPERATING EXPENDITURES BY CATEGORY (9.1 - 11.2)

Libraries are required by statute [75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement as to how operating revenues have been expended during the fiscal year report period. "Operating expenditures" are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

STAFF EXPENDITURES (9.1-9.3)

This section gathers information on staff benefits and salaries. If the information is available, include benefits and salaries for staff that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library.

NOTE: Round answers to the nearest whole dollar.

9.1 Salaries and wages for all library staff [PLSC 350]	\$580,966
9.2a Fringe benefits, for all library staff, paid for from either the library's or the municipal corporate authority's appropriation [PLSC 351]	\$244,047
9.2b If this library answered question 9.2a as zero, please select an explanation from the drop-down box.	
9.3 Total Staff Expenditures (9.1 + 9.2) [PLSC 352]	\$825,013

COLLECTION EXPENDITURES (10.1 - 10.4)

Include expenditures for all materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

10.1 Printed Materials (books, newspapers, etc.) [PLSC 353]	\$97,001
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10.2 Electronic Materials (e-books, databases, etc.) [PLSC 354]	\$39,431
10.3a Other Materials (CDs, DVDs, video games, etc.) [PLSC 355]	\$26,273
10.3b Please provide an explanation of the other types of material expenditures.	audiobooks, dvd's, CD's
10.4 TOTAL Collection Expenditures (10.1 + 10.2 + 10.3) [PLSC 356]	\$162,705

OTHER OPERATING EXPENDITURES (11.1 - 11.2)

This includes all expenditures other than those reported for Staff Expenditures and Collection Expenditures. Exclude purchases of major fixed assets, which should be reported in capital expenditures (12.7).

NOTE: Round answers to the nearest whole dollar.

11.1 All other operating expenditures not included above (supplies, utilities, legal fees, etc.) [PLSC 357]	\$289,830
11.2 TOTAL operating expenditures (9.3 + 10.4 + 11.1) [PLSC 358]	\$1,277,548

CAPITAL REVENUE AND EXPENDITURES (12.1 - 12.7)

This section gathers information on capital revenue and expenditures. Provide information for funds received and spent during the fiscal year report period only. If the library was awarded a grant, but only received part of the funds during the report period, report only the amount of the funds received, not the entire grant award.

Capital Revenue

Include funds received during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.1a Local Government: Capital Income from Bond Sales	\$0
12.1b Local Government: Other	\$0
12.1c Total Local Government (12.1a + 12.1b) [PLSC 400]	\$0
12.2 State Government [PLSC 401]	\$0
12.3 Federal Government [PLSC 402]	-1 Unknown
12.4 Other Capital Revenue [PLSC 403]	-1 Unknown
12.5 If Other, please specify	-1 Not Applicable
12.6 Total Capital Revenue (12.1c + 12.2 + 12.3 + 12.4) [PLSC 404]	\$0

Capital Expenditures

Include funds expended during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude expenditures for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year

(e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.7 Total Capital Expenditures [PLSC 405]

\$210,075

PERSONNEL (13.1 - 13.46)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees. Do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A

This category includes all LIBRARIANS with MASTER'S DEGREES from an American Library Association (ALA) ACCREDITED program of Library and Information Studies. Another row will automatically appear once data is entered in the current row.

Summary	2	2	\$58.55	80.00
13.1 Position Title	13.2 Primary Work Area	13.3 Hourly Rate	13.4 Total Hours/Week	
Library Director	Library Director	\$36.90	40.00	
Collection Development Librarian	Collection Development Acquisitions	\$21.65	40.00	

Group A Total

13.5 Total Group A: FTE ALA-MLS (13.4 / 40) [PLSC 250]

2.00

Group B

This category includes other librarians. Include employees with the TITLE of LIBRARIAN who either have other types of library education (non-American Library Association (ALA) accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects. Another row will automatically appear once data is entered in the current row.

Summary	3	3	\$59.37	111.00
13.6 Position Title	13.7 Primary Work Area	13.8 Education Level	13.9 Hourly Rate	13.10 Total Hours/Week
Youth Services Librarian	Children's Services	Less than a Bachelor's degree	\$20.25	33.00
Young Adult Services Coordinator	Young Adult Services	Bachelor's Degree: No library science	\$16.76	38.00
Head of Information Services	Adult Services	Bachelor's Degree: No library science	\$22.36	40.00

Group B Total

13.11 Total Group B: FTE Other Librarians (13.10/40)

2.78

13.12 Total Group A+B: FTE ALA-MLS (13.4 / 40) + FTE Other Librarians (13.10/40)

4.78

Group C

This category includes full-time and part-time professional staff without the title of librarian and administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster) and other technical and clerical employees.

13.13 Total hours worked in a typical week by all Group C employees	380.00
13.14 Minimum hourly rate actually paid	\$11.25
13.15 Maximum hourly rate actually paid	\$22.96
13.16 Total FTE Group C employees (13.13 / 40)	9.50

Group D

This category includes full-time and part-time pages or shelvers.

13.17 Total hours worked in a typical week by all Group D employees	57.00
13.18 Minimum hourly rate actually paid	\$8.25
13.19 Maximum hourly rate actually paid	\$8.46
13.20 Total FTE Group D employees (13.17 / 40)	1.43

Group E

This category includes full-time and part-time building maintenance, security or plant operation employees.

13.21 Total hours worked in a typical week by all Group E employees	48.50
13.22 Minimum hourly rate actually paid	\$10.25
13.23 Maximum hourly rate actually paid	\$17.68
13.24 Total FTE Group E employees (13.21 / 40)	1.21
13.25 Total FTE Other Paid Employees from Groups C, D, and E (13.16 + 13.20 + 13.24) [PLSC 252]	12.14
13.26 Total FTE Paid Employees (13.12 + 13.25) [PLSC 253] ¹	16.91

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant. Another row will automatically appear once data is entered in the current row.

Summary							
13.27 Position Title	13.28 Primary Work Area	13.29 Education Level	13.30 Total Hours/Week	13.31 Number of Weeks Vacant during report period.	13.32 Annual Salary Range Minimum	13.33 Annual Salary Range Maximum	

Newly Created Librarian Positions

Include any newly created librarian positions which were created during the fiscal year reporting period. Another row will automatically appear once data is entered in the current row.

Summary							
13.34 Position Title	13.35 Primary Work Area	13.36 Education Level	13.37 Total Hours/Week	13.38 Current Status: Filled or Unfilled	13.39 Date Filled (mm/year, if applicable)		

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for during the previous fiscal year period but was not in the budget for the current report period. Another row will automatically appear once data is entered in the current row.

Summary						
13.40 Position Title	13.41 Primary Work Area	13.42 Education Level	13.43 Total Hours/Week	13.44 Date Eliminated (mm/year)	13.45 Last Annual Salary Paid	13.46 Reason Eliminated

SERVICE HOURS/LIBRARY VISITS (14.1 - 14.3)

This section collects information on the number of library service hours and visits. Use an actual annual count, if available; otherwise, calculate an estimate based on a typical week and then multiply by the number of weeks open.

Minor variations in actual public service hours need not be included; however, extensive hours closed to the public due to natural disasters or other critical events should be excluded from the annual calculation.

14.1a Total public service hours PER YEAR for the MAIN/CENTRAL LIBRARY [PLSC 713]	3,172
14.1b Total public service hours PER YEAR for all BRANCH LIBRARIES & BOOKMOBILES	0
14.1c Total scheduled public service hours PER YEAR for ALL SERVICE OUTLETS (14.1a + 14.1b) [PLSC 500]	3,172
14.2 Total number of weeks, during the fiscal year, the MAIN/CENTRAL LIBRARY was open for service to the public [PLSC 714]	52
14.3 Total annual visits/attendance in the library [PLSC 501] ²	144,983

PROGRAMS & ATTENDANCE (15.1 - 15.17)**Programs:**

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Passive Programs:

A passive program is any planned event for which the patron can participate on their own (instead of at a designated time with a group). Registration is not required. A staff member may monitor the activity, but may or may not directly interact with the participants. Examples of these type of events include drop-in craft sessions, library scavenger hunts (when not done as part of a group), etc.

Count all passive programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series.

	15.1 Programs	15.2 Attendance	15.3 Passive Programs	15.4 Passive Program Attendance
Children's	853	19,548	48	904
Young Adult	110	984	24	213
Other	168	2,015	5	20
Total	1,131	22,547	77	1,137
15.17a Did the library provide any special programming for patrons on the autism spectrum?	Yes			
15.17b Please describe the programming provided.	Storytime for 3-7 year olds			

REGISTERED USERS (16.1 - 16.4)

This section collects information about the number of resident and non-resident library users. A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.

Note: Files should have been purged within the past three (3) years.

16.1 Total Number of Unexpired Resident Users Cards	7,973
16.2a Total Number of Unexpired Non-resident Users Cards	240
16.2b What was the total amount of the fees collected from the sale of non-resident user's cards during the past fiscal year?	\$4,062.46
16.3 Total Number of Registered Users (16.1 + 16.2a) [PLSC 503]	8,213
16.4 Is your library's registered user/patron file purged a minimum of one time every three years?	Yes

RESOURCES OWNED (17.1 - 17.9)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items in the library's collection available for use as of the last day of the fiscal year report period.

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Material Expenditures. Under this category report only items the library has acquired as part of the collection and cataloged, whether purchased, lease, licensed, or donated as gifts that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

For guidance in counting electronic materials, please reference the following guide: [Counting Electronic Materials for the IPLAR](#)

17.1 Print Materials [PLSC 450]	99,779
17.2 Current Print Serial Subscriptions [PLSC 460]	2,847
17.3 Total Print Materials (17.1+17.2)	102,626
17.4 E-books Held at end of the fiscal year [PLSC 451] ³	12,095
17.5a Audio Recordings: Physical Units Held at end of the fiscal year [PLSC 452]	12,448
17.5b Audio Recordings: Downloadable Units Held at end of the fiscal year [PLSC 453]	1,876
17.6a DVDs/Videos: Physical Units Held at end of the fiscal year [PLSC 454]	7,034
17.6b DVDs/Videos: Downloadable Units Held at end of the fiscal year [PLSC 455]	0

Electronic Collections

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access.

17.7 Local/Other Cooperative agreements [PLSC 456]	9
17.8 State (state government or state library) [PLSC 457]	13
17.9 Total Electronic Collections (17.7 + 17.8) [PLSC 458]	22

USE OF RESOURCES (18.1 - 18.17)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items circulated by the library. Report for the library's entire fiscal year.

18.1 Number of adult materials loaned	178,835
18.2 Number of young adult materials loaned	7,708
18.3 Number of children's materials loaned [PLSC 551]	93,912
18.4 Total number of materials loaned (18.1 + 18.2 + 18.3)	280,455

Report circulation, including renewals, by the material types below.

For guidance in counting electronic content circulation and usage, please reference the following guide: [Reporting Electronic Item Usage for the IPLAR](#)

18.5 Books- Physical	130,101
18.6 Videos/DVDs- Physical	62,989
18.7 Audios (include music)- Physical	11,741
18.8 Magazines/Periodicals- Physical	3,813
18.9 Other Items- Physical	69
18.10 Physical Item Circulation (18.5-18.9) [PLSC 553]	208,713
18.11 Use of Electronic Materials [PLSC 552]	12,436
18.12 Total Circulation of Materials (18.10+18.11) [PLSC 550]	221,149
18.13 Successful Retrieval of Electronic Information [PLSC 554]	22,091
18.14 Electronic Content Use (18.11+18.13) [PLSC 555]	34,527
18.15 Total Collection Use (18.10+18.11+18.13) [PLSC 556]	243,240
18.16 Interlibrary Loans Provided TO other libraries [PLSC 575]	15,539
18.17 Interlibrary Loans Received FROM other libraries [PLSC 576]	15,563

PATRON SERVICES (19.1-19.2)

This section gathers information on services the library provides to its patrons. Please fill in the information requested.

Reference Transactions

Reference Transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet particular information needs.

A reference transaction includes information and referral service as well as unscheduled individual instruction and assistance in using information sources (including web sites and computer-assisted instruction). Count Readers Advisory questions as reference transactions.

NOTE: It is essential that libraries do not include directional transactions in the report of reference transactions. Directional transactions include giving instruction for locating staff, library users, or physical features within the library. Examples of directional transactions include, "Where is the reference librarian? Where is Susan Smith? Where is the rest room? Where are the 600s? Can you help me make a photocopy?"

If an annual count is not available, then select a typical week and multiply by 52 to estimate the annual count.

19.1 Total Annual Reference Transactions [PLSC 502]	15,132
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One-on-One Tutorials

One-on-one tutorials are when a staff member spends a considerable amount of time tutoring or teaching a patron on a specific subject. Note that these are different from programs, which are put on for a group, and reference transactions, which are limited to information consultations (see definition above).

19.2 Total Annual One-on-One Tutorials

2,730

AUTOMATION (20.1 - 20.5)

This section is collecting information about automation technology in your library. Please provide the requested information below.

20.1 Total number of ALL computers in the library	74
20.2 Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library)	46
20.3 Is your library's catalog automated?	Yes
20.4 Is your library's catalog accessible via the web?	Yes
20.5 Does your library have a telecommunications messaging device for the hearing impaired?	No

INTERNET (21.1 - 21.8)

This section collects information about internet services in the library facility. Please provide the requested information below.

21.1 Does your library have Internet access?	Yes
21.2a What is the maximum speed of your library's Internet connection? (Select one)	6.4 - 43 Mbps
21.2b If Other, please specify	
21.3 What is the monthly cost of the library's internet access?	\$200
21.4 Number of Internet Computers Available for Public Use [PLSC 650]	34
21.5 Number of Uses (Sessions) of Public Internet Computers Per Year [PLSC 651] ⁴	38,537
21.6 Wireless Sessions Per Year [PLSC 652]	-1 Unknown
21.7 Does your library utilize Internet filters on some or all of the public access computers?	Yes
21.8 Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?	Yes

E-RATE (22.1 - 22.3)

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access.

22.1 Did your library apply directly for E-rate discounts for the fiscal year?	Yes
22.2a If YES, did your library apply for Category 1, Category 2 or both?	Category 1
22.2b If YES, what is the dollar amount that your library was awarded for the fiscal year report period?	\$3,215
22.3 If NO, why did your library NOT participate in the E-rate program?	

STAFF DEVELOPMENT & TRAINING (23.1 - 23.5)

This section focuses on staff development and training. Please provide the requested information below.

23.1 How much money did your library spend on staff development and training this fiscal year? (Round answer to the nearest whole dollar.)	\$5,329
23.2 Does the above amount include travel expenses?	Yes
23.3 How many hours of training did employees receive this year?	192.00
23.4 Does your library provide training to enable staff to better serve their patrons on the autism spectrum?	No
23.5 Would you like to receive autism training at your library?	Yes

COMMENTS AND SUGGESTIONS (24.1-24.3)

Please use this section to provide further information about your library and/or comments or suggestions for changes to the IPLAR process. We will use the comments you supply to better represent your data to the Public Library Survey and to help improve future versions of the IPLAR.

24.1 Are there any other factors that may have affected your library's annual report data of which you would like to make us aware?	This is the first year since our FY ending April 30, 2014 that we have been open for the entire year. The recent two years saw renovation, temporary facilities, and up to three months out of service to the public.
24.2 Are there any unique programs or services your library provided during the report period of which you would like to make us aware?	
24.3 Please provide any comments, suggestions or concerns about the Illinois Public Library Annual Report (IPLAR).	Public Internet sessions is not something that can be consistently reported across libraries due to varying policies on use. Some libraries have hard rules for ending sessions after one hour, two hours, etc. Our library is more liberal, and a session can be extended multiple times if no one is waiting. So, one four hour extended session of ours would be four at another library--or four for us if we chose to inconvenience patrons by making them move every hour. Each time a session ends at our library, the PC reboots and all saved data, cookies, and files are wiped. Perhaps reporting total hours used by patrons per year would be informative and would explain and make better sense of a library's number of sessions.

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (25.1-25.5)

Public Library Districts are required by statute [75 ILCS 16/30-65(a)(1),(c)(d)] to submit the Public Library District Secretary's Audit.

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

25.1 Were the secretary's records found to be complete and accurate?	Not Applicable
25.2 If NO, please list and explain any errors or discrepancies.	-1 Not Applicable
25.3 First board member completing the audit	-1 Not Applicable
25.4 Second board member completing the audit	-1 Not Applicable
25.5 Date the Secretary's Audit was completed	-1 Not Applicable

IPLAR CERTIFICATION

Please have the library director, board president and board secretary type their names in the boxes provided to certify that they agree with the following statement:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with 75 ILCS 5/4-10 (municipal libraries) or 75 ILCS 16/30-65 (public library districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the electronic IPLAR copy submitted to the Illinois State Library shall serve as the official file copy.

	Electronic Signature	Date
Library Director	Jeff Brooks	06/29/2017
President	Jason Juchems	06/29/2017
Secretary	Leslie Leitner	06/29/2017

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

1. Select the "Verify" button located at the top of the screen.
2. Review the form and resolve any required fields or edit checks (they will be highlighted in red). In the case of edit checks, explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.
3. Select the "Submit/Lock" button at the top of the page.

NOTE: All required questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit, otherwise you will be taken to a review screen listing the questions that require additional information. If you have trouble getting the form to submit/lock, please contact Pat Burg (217-785-1168, pburg@ilsos.net).

- 1, 13.26 This should be 13.12 + 13.25-- it did not add them together (0-2017-05-22)
- 2, 14.3 Last year was entered in error- should have been 72,916 and it was lower because our door counter was not working part of the year. (0-2017-06-23)
- 3, 17.4 we have been using reserve funds to purchase and build e-book collection (0-2017-06-21)
- 4, 21.5 We were open more hours this year than the previous year due to renovation. (0-2017-06-21)



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 18, 2017

From: John Lebegue, Building & Inspections

John Lebegue, Building & Inspections

AGENDA ITEM: Pekin Plan Commission Draft Minutes Dated July 12, 2017

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: Receive and File Pekin Plan Commission Draft Minutes Dated July 12, 2017

DESCRIPTION: Pekin Plan Commission Draft Minutes Dated July 12, 2017

FINANCIAL IMPACT: <Insert Financial Impact>

NEIGHBORHOOD CONCERNS: <Insert Concerns>

IMPACT IF APPROVED: <Insert the impact if approved>>

IMPACT IF DENIED: <Insert the impact if denied>

ALTERNATIVES: <Insert Alternatives>

RELATED TO EFFICIENCY STUDY: <Efficiency Study>

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's

	residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Directors and City Staff:	
Date:	
Finance Department (Certification of Availability of Funds):	
Date:	
City Manager:	
Date:	

Pekin Planning Commission Meeting
 Council Chambers
 111 South Capitol Street, 2nd level
 July 12, 2017
 5:30pm

Present:

Bill Craig, Chair
 James Ruth
 Chris Deverman

Ron Knautz
 Amy Wilson
 Don Hild

The regular meeting of the Pekin Planning Commission was called to order and a quorum was declared.

Staff present: John Lebegue, Building Inspections/Development Director, and Attorney Sue Bosich, and Mark Rothert, Administrative Services Director.

MOTION by Ron Knautz to approve the July 12, 2017 Agenda, Seconded by Don Hild. On roll call vote, all present voted AYE. Motion approved.

MOTION by Ron Knautz to approve the minutes of May 10, 2017, Seconded by Chris Deverman. On roll call vote, AYES: Bill Craig, James Ruth, Ron Knautz, and Chris Deverman. Abstain: Amy Wilson and Don Hild. Motion approved.

Council Action Reports:

At the June 26, 2017 regular meeting of the Pekin City Council, the members of the City Council conducted a Public Hearing on the petition of annexation for Cranwill's Drive-In at 1713 S. 2nd Street and unanimously approved an ordinance of annexation.

Application #1: Site Plan Review and Amendment to Sunset Hills Subdivision Plat

Hearing #1 (#07-1912): Review of Site Plan and consideration of an amendment to the Sunset Hills Subdivision plat to allow the connection of a driveway onto the end of Fahnders Drive for a property located at 16604 VFW Road, which is located outside the City limits of Pekin.

Hearing #1 (07-1912): Open Public Hearing: 5:33pm

Bill Craig, Chair entertained a motion for discussion.

Motion made by Ron Knautz, seconded by Amy Wilson to open discussion.

The resident of 2110 Highwood Avenue came forward and she stated that buses and garbage trucks back down Fahnders Drive since it is a dead end street. The resident further stated that since the street was a dead end, she did not see the need for a private driveway from a property outside the city connecting to the Fahnders Drive.

Applicant, Korey Jablonski then came forward and stated that the only individuals using the proposed driveway would be he and his wife. Mr. Jablonski further stated that there has recently been a good deal of activity on the property with the installation of concrete to keep the creek from eroding.

James Hogan of 2202 Fahnders Drive came forward and stated that he had concerns that other property owners would be using the proposed driveway and wanted a gate installed if the driveway connection is approved to allow only the Jablonski's to use the driveway.

Tom Jackson of 2204 Fahnders Drive came forward and expressed concerns as to the increase in traffic on Fahnders Drive if the driveway was allowed to be connected. Mr. Jackson further stated that he felt that other residents to the south would also use the driveway and it would have a negative impact on the neighborhood.

Bill Knuppel, attorney, came forward and stated that he was appearing on behalf of several residents of Sunset Hills Addition. Mr. Knuppel reiterated that the school bus and garbage trucks had to back down the one way street and that a number of children lived in the area and that increased traffic would be a concern. Mr. Knuppel continued by stating that the erosion problem being experienced on the property to the south is being created by the filling of the area by Mr. Jablonski. Mr. Knuppel ended his statements by stating that given the negative impacts created, there was no rationale to allow a private driveway to be connected to the end of Fahnders Drive.

Commissioner Amy Wilson then asked Mr. Jablonski how many other homes would have access to the proposed driveway.

Mr. Jablonski answered that no other homes would be allowed to use the driveway and the driveway would only be for private residence use. Mr. Jablonski further stated that he would be fine with installing a gate at the end of driveway to further restrict access.

Commissioner Amy Wilson then asked if the erosion that is taking place would impact where the driveway is being proposed? Mr. Jablonski answered that the area where the driveway would be constructed is not in the area where erosion is taking place.

Commissioner Don Hild stated that he had a problem with the connection of a driveway onto the end of a dead end street.

Chairman Bill Craig stated that he also had a problem with the connection of a private driveway onto the incomplete end of a dead end street and had concerns as to the difficulties the proposed would pose for snow plowing, as currently the snow on Fahnders Drive is pushed and deposited in the area in which the driveway would be installed. Chairman Bill Craig also stated that he had concerns as to who would control use of the driveway. Chairman Bill Craig ended by stating that there was recently a case where someone who lived outside of the city limits requested to connect to the city sewer system and that that request was denied by the City Council.

Commissioner Ron Knautz stated that if the property where the driveway was being proposed were to be annexed into the City then he could agree with the connection of the driveway.

In response to the concerns expressed by Chairman Bill Craig, Mr. Jablonski stated that he would have control of the driveway and that there currently were three other homes that could have access to the driveway.

Chairman Bill Craig ended the discussion by stating that he had concerns about future use of the driveway, as if the area to the south were developed and more homes were constructed that potentially would have access to the Fahnders Drive driveway entrance.

Close Public Hearing: 5:40 pm

Chairman Bill Craig called the question on the request for Site Plan Review and consideration of an amendment to the Sunset Hills Subdivision plat to allow the connection of a driveway onto the end of Fahnders Drive for a property located at 16604 VFW Road. On roll call vote, Aye: James Ruth, Nays: Bill Craig, Don Hild, Ron Knautz Chris Deverman and Amy Wilson. Request Denied.

No public input

Motion made by Ron Knautz, seconded by Don Hild to adjourn. On roll call vote, All present voted Aye. Motion approved. Meeting adjourned at 5:56 pm.

Respectfully submitted:

John R. Lebegue, Building Inspections / Development Director



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 18, 2017

From: John Lebegue, Building & Inspections

John Lebegue, Building & Inspections

AGENDA ITEM: Pekin Zoning Board of Appeals Draft Minutes - July 12, 2017

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: Receive and File Pekin Zoning Board of Appeals Draft Minutes
Dated July 12, 2017

DESCRIPTION: Pekin Zoning Board of Appeals Draft Minutes – July 12, 2017

FINANCIAL IMPACT: <Insert Financial Impact>

NEIGHBORHOOD CONCERNS: <Insert Concerns>

IMPACT IF APPROVED: <Insert the impact if approved>>

IMPACT IF DENIED: <Insert the impact if denied>

ALTERNATIVES: <Insert Alternatives>

RELATED TO EFFICIENCY STUDY: <Efficiency Study>

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's

	residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Directors and City Staff:	
Date:	
Finance Department (Certification of Availability of Funds):	
Date:	
City Manager:	
Date:	

**Pekin Zoning Board of Appeals
City Council Chambers
111 S. Capitol Street, 2nd Level
July 12,
5:00pm**

Present:

John Kennedy, Chair
Mary Lanane
Kim Joesting
Wayne Altpeter

Absent:

Chris Lang
Brandon Dentino
Greg Henderson

Staff Present: Attorney Sue Bosich, John Lebeque, Building Inspections/Development Director, Mark Rothert, Administrative Services Director

John Kennedy, Chair led the pledge of allegiance.

John Kennedy, Chair called the regular meeting of the Zoning Board of Appeals to order.

Roll call was taken and a quorum declared.

John Kennedy, Chair asked for approval of the Agenda.

MOTION by Kim Joesting, seconded by Mary Lanane to approve the Agenda as presented. On roll call vote, All present voted **AYE**. **MOTION APPROVED**.

John Kennedy, Chair asked for approval of the December 14, 2016 Minutes.

MOTION by Mary Lanane, seconded by Wayne Altpeter to approve the Minutes of December 14, 2016 as presented. On roll call vote, All present voted **AYE**. **MOTION APPROVED**.

Application #1:

Hearing #1: Open: 5:04pm Closed: 5:10pm

Hearing #1:

To allow Chad and Kelly Suprunowski, owners, a variance to decrease the required setback of 35 feet from any front lot line for a swimming pool to permit the installation of an above-ground swimming pool in the front yard facing N. 6th Street, which is currently not allowed as stated in Section 9-4A-2, (A), (3) of the current Zoning Code for R-4 (Single Family Residential), and a variance to allow the installation of a 6 foot, solid fence in the front yard in lieu of the allowed 4 foot, ornamental fence, which is currently not allowed as stated in Section 9-10-7-2, (A), (3) of the current Zoning Code for R-4 (Single Family Residential) with a PIN# 04-04-35-319-008 and Legal Description as Sec 35 T25N R5W Original Town, Lot 8 SW ¼, located at 528 Catherine Street.

Discussion: After Chairman John Kennedy asked if anyone had any questions or wished to speak concerning the matter, applicant, Kelly Suprunowski came forward and addressed the members of the Zoning Board of Appeals. Mr. Suprunowski explained that given the coverage of the lot and the fact that there was virtually no rear yard, the only location to place a swimming pool was in the current location. Mr. Suprunowski further stated that the fence by the pool did not entirely enclose the yard and was there to shield and screen the pool. Mr. Suprunowski concluded by stating that he had received nothing but good feedback from neighbors.

Chairman John Kennedy then asked if the City had received any calls in regard to the variation applications. Building Inspections / Development Director John Lebegue answered by stating that the City received no calls or feedback in regard to the variation requests.

Chairman John Kennedy then called for a vote on the variation requests. On roll call vote, all present voted **AYE. VARIATION REQUESTS APPROVED.**

Application #2:

Hearing #2: Open: 5:12 pm Closed: 5:17 pm

Hearing #2:

To allow Marc Scheiner to increase the height of a fence in the front yard to 5 foot 8 inches in height, in lieu of the allowed 4 foot ornamental fence in the front yard, as stated in the current Zoning Code for R-4(One Family Residential District) located at 120 N. 18th Street, with a Legal Description of SEC36 T25N R5W Raymond Wrhels Subd Lot 6 (Exc. S 10') SW $\frac{1}{4}$, in Tazewell County, Illinois, located at 120 N. 18th Street.

Discussion: After Chairman John Kennedy asked if anyone had any questions or wished to speak concerning the matter, applicant, Marc Scheiner addressed the members of the Zoning Board of Appeals in regard to the variation request. Mr. Schiener explained that he raised the fence in height to keep his dogs from jumping over the 4-foot fence, as when the dogs had escaped the yard he had to pay substantial fines. Mr. Scheiner further stated that since the fence remained an open picket type fence that it would be ok to increase the height of the fence.

Mary Lanane then stated that the fence in question is located in the main portion of the front yard of the property.

Chairman John Kennedy then asked if the City had received any calls in regard to the variation application. Building Inspections / Development Director, John Lebegue answered by stating that the City received no calls or feedback in regard to the variation request to increase the height of a fence in the front yard.

Chairman John Kennedy then called for a vote on the variation request. On roll call vote, Nays: Kim Joesting, Mary Lanane Ayes: Chairman John Kennedy, Wayne Altpeter. **VARIATION REQUEST DENIED.**

Application #3:**Hearing #3: Open: 5:18 pm Closed: 5:24 pm****Hearing #3:**

To allow Michael McGlasson to reduce the required interior, side yard setback of 5 feet to 3 feet to allow construction of an attached garage and open carport, as stated in the current Zoning Code for R-4 (One Family Residential District) located at 1521 Henrietta Street, with a Legal Description of SEC 35 T25N R5W Miller's Addn Lot 9 Blk 8 SE ¼, in Tazewell County, Illinois, located at 1521 Henrietta Street.

Discussion: After Chairman John Kennedy asked if anyone had any questions or wished to speak concerning the matter, applicant, Michael McGlasson addressed the members of the Zoning Board of Appeals in regard to the variation request. Mr. McGlasson stated that he was seeking the variation to reduce the required 5-foot side yard setback by 2 feet in order to locate the new attached garage with the same 3-foot side yard setback that the existing detached garage possessed. Mr. McGlasson further explained that if the proposed garage conformed to the required 5-foot side yard setback that the west wall of the proposed garage would block the rear door of the home, and due to the internal configuration of the home, moving the entry door would not be feasible.

Mary Lanane and Wayne Altpeter then asked for clarification that it was only the east, side yard setback that was the subject of the variation request. Building Inspections / Development Director, John Lebegue answered by stating that the variation would only pertain the east side yard setback and that the proposed garage conformed to all other required yard setbacks.

Chairman John Kennedy then called for a vote on the variation request. On roll call vote, Nays: Mary Lanane Ayes: Chairman John Kennedy, Wayne Altpeter, Kim Joesting. **VARIATION REQUEST APPROVED.**

PUBLIC INPUT:

No public input at this time.

John Kennedy, Chair asked for a motion to adjourn.

MOTION by Wayne Altpeter, seconded by Kim Joesting to **ADJOURN** the meeting. Meeting Adjourned at 5:25pm.

Zoning Board of Appeals
John R. Lebegue, Secretary



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 18, 2017

From: John Lebegue, Building & Inspections

John Lebegue, Building & Inspections

AGENDA ITEM: Building Department Report - June 2017

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: Receive and File June 2017 Building Department Report

DESCRIPTION: June 2017 Building Department Report

FINANCIAL IMPACT: <Insert Financial Impact>

NEIGHBORHOOD CONCERNS: <Insert Concerns>

IMPACT IF APPROVED: <Insert the impact if approved>>

IMPACT IF DENIED: <Insert the impact if denied>

ALTERNATIVES: <Insert Alternatives>

RELATED TO EFFICIENCY STUDY: <Efficiency Study>

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES**Department Directors and City Staff:**

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

Cash Receipts

Receipt Listing by GL

User: berps

Printed: 07/10/2017 - 7:43 AM



Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
100-793-420500							
00405558	False	026415	Keller Heating Cooling	Hvac License	6/1/2017	HVAC License	100.00
00410036	True	028341	Kevin Hart		6/12/2017	HVAC License	100.00
00410130	False	028341	Kevin Hart		6/12/2017	HVAC License	100.00
00412208	False	000000	City Mechanicals and Services		6/23/2017	HVAC License	200.00
00415321	False	000000	Eric Wintlend Inc.		6/30/2017	HVAC License	100.00
						Fund: 100	600.00
100-793-420800							
00410151	False	025859	Cristal Electric Inc	Electrical Contractors License	6/13/2017	Electrical License	100.00
00410708	False	000000	RSC Electric		6/16/2017	Electrical Contractor Lic	100.00
						Fund: 100	200.00
100-793-425500							
00406163	False	000000	JD Schell LTD.	Hvac Permit	6/2/2017	HVAC Permit	40.00
00406164	False	000000	Standard Heating and Cooling		6/2/2017	HVAC Permit	120.00
00406165	False	000000	McCamy Heating and Air		6/2/2017	HVAC Permit	40.00
00406166	False	000000	Keller Heating and Cooling		6/2/2017	HVAC Permit	40.00
00406167	False	000000	Keller Heating and Cooling		6/2/2017	HVAC Permit	20.00
00406390	False	000000	Trouble-Free		6/2/2017	HVAC Permit	100.00
00408816	False	000000	Scott Parkin		6/6/2017	HVAC Permit	20.00
00408931	False	000000	AAA Northgate Heating and Air		6/7/2017	HVAC Permit	40.00
00408937	False	000000	Covenant Heating and Air LLC		6/7/2017	HVAC Permit	40.00
00408938	False	000000	Covenant Heating and Air LLC		6/7/2017	HVAC Permit	40.00
00409869	False	000000	Covenant Heating and Air LLC		6/7/2017	HVAC Permit	40.00
00409870	False	000000	HCM Mechanical Services Inc		6/12/2017	HVAC Permit	20.00
00410003	False	000000	Staats Service Today		6/12/2017	HVAC Permit	40.00
00410373	False	000000	Kalman EEngineering		6/12/2017	HVAC Permit	20.00
		000000	Kalman Engineering		6/14/2017	HVAC Permit	20.00

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Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00410483	False	000000	Kalman Engineering		6/14/2017	HVAC Permit	20.00
00410484	False	000000	Fritch Heating and A/C		6/14/2017	HVAC Permit	20.00
00410486	False	000000	Service Inc		6/14/2017	HVAC Permit	20.00
00410698	False	000000	Corey Heating		6/16/2017	HVAC Permit	20.00
00410701	False	000000	Stuber Heating and Air		6/16/2017	HVAC Permit	40.00
00410702	False	000000	Stuber Heating and Air		6/16/2017	HVAC Permit	20.00
00410703	False	000000	Stuber Heating and Air		6/16/2017	HVAC Permit	20.00
00410704	False	000000	Stuber Heating and Air		6/16/2017	HVAC Permit	20.00
00410705	False	000000	Stuber Heating and Air		6/16/2017	HVAC Permit	20.00
00410706	False	000000	Stuber Heating and Air		6/16/2017	HVAC Permit	40.00
00410846	False	000000	Trouble Free		6/16/2017	HVAC Permit	20.00
00411240	False	000000	Covenant Heating and Air		6/20/2017	HVAC Permit	120.00
00411358	False	000000	Precision Airtech Inc.		6/20/2017	HVAC Permit	20.00
00411359	False	000000	Precision Air nTech Inc.		6/20/2017	HVAC Permit	40.00
00412192	False	000000	Covenant Heating and Air		6/23/2017	HVAC Permit	80.00
00412193	False	000000	Covenant Heating and air		6/23/2017	HVAC Permit	40.00
00412196	False	000000	Comfort Specialist Inc		6/23/2017	HVAC Permit	20.00
00412198	False	000000	Cordis Heating and Air		6/23/2017	HVAC Permit	40.00
00412199	False	000000	Cordis Heating and Air		6/23/2017	HVAC Permit	20.00
00412200	False	000000	Cordis Heating and Air		6/23/2017	HVAC Permit	20.00
00412201	False	000000	Cordis Heating and Air		6/23/2017	HVAC Permit	20.00
00412202	False	000000	Cordis Heating and Air		6/23/2017	HVAC Permit	20.00
00412203	False	000000	Cordis Heating and Air		6/23/2017	HVAC Permit	20.00
00412204	False	000000	Cordis Heating and Air		6/23/2017	HVAC Permit	20.00
00412205	False	000000	Cordis Heating and Air		6/23/2017	HVAC Permit	40.00
00412207	False	000000	Cordis Heating and Air		6/23/2017	HVAC Permit	20.00
00415241	False	000000	City Mechanicals & Services		6/23/2017	HVAC Permit	20.00
00415250	False	000000	Armstrong Heating and Cooling		6/29/2017	HVAC Permit	80.00
00415256	False	000000	Jackson Heating and Air		6/29/2017	HVAC Permit	80.00
00415259	False	000000	Jackson Heating and Air		6/29/2017	HVAC Permit	20.00
00415260	False	000000	Jackson Heating and Air		6/29/2017	HVAC Permit	40.00
00415276	False	000000	Mucciane HVAC		6/29/2017	HVAC Permit	20.00
00415320	False	000000	Eric Windlend Inc.		6/29/2017	HVAC Permit	40.00
00415485	False	000000	Troublefree HVAC		6/30/2017	HVAC Permit	40.00
00415635	False	000000	Covenant Heating and Air		6/30/2017	HVAC Permit	415.00
							20.00
							20.00

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Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00415640	False	000000	Covenant Heating and Air		6/30/2017	HVAC Permit	40.00
00415642	False	000000	McAllister Heating and Air		6/30/2017	HVAC Permit	80.00
100-793-425700						Fund: 100	Total: 2,275.00
00409427	False	028321	All Around Auto and Tire Care	Special Use Permit	6/8/2017	Special Use Permit	50.00
100-793-426000						Fund: 100	Total: 50.00
00406869	False	000000	Trapp Electric	Electrical Permits	6/2/2017	Electrical Permit	43.00
00407373	False	000000	RAM Electric		6/5/2017	Electrical Permit	43.00
00409151	False	000000	Porter Electric		6/7/2017	Electrical Permit	43.00
00410090	False	000000	Dennis Electric		6/12/2017	Electrical Permit	43.00
00410249	False	000000	Porter Electric		6/13/2017	Electrical Permit	43.00
00410377	False	000000	Fryman Electric		6/14/2017	Electrical Permit	43.00
00410707	False	000000	RSC Electric		6/16/2017	Electrical Permit	43.00
00411237	False	000000	Schwartz Electric		6/20/2017	Electrical Permit	409.00
00412194	False	000000	Rumbold & Rumbold Inc		6/23/2017	Electrical Permit	91.00
00415247	False	000000	David Hickman Total Electric		6/29/2017	Electrical Permit	43.00
00415262	False	000000	Oberlander Electric		6/29/2017	Electrical Permit	43.00
00415267	False	000000	Aeschliman Electric		6/29/2017	Electrical Permit	43.00
00415269	False	000000	Porter Electric		6/29/2017	Electrical Permit	31.00
00415272	False	000000	Porter Electric		6/29/2017	Electrical Permit	43.00
00415641	False	000000	Keiser Electric		6/30/2017	Electrical Permit	26.00
100-793-426400						Fund: 100	Total: 43.00
00406156	False	000000	Daniel Turner	Building And Rezoning Permit	6/2/2017	Building Rezoning Permits	20.00
00406158	False	000000	ABC Roofing		6/2/2017	Building Rezoning Permits	125.00
00406159	False	000000	Ryan Cargill		6/2/2017	Building Rezoning Permits	110.00
00406160	False	000000	Beverly Derry		6/2/2017	Building Rezoning Permits	20.00
00406161	False	000000	Coachhouse Account		6/2/2017	Building Rezoning Permits	95.00
00406162	False	000000	Mark Bale		6/2/2017	Building Rezoning Permits	20.00
00406168	False	000000	Ron Wilson		6/2/2017	Building Rezoning Permits	35.00
00406169	False	000000	James Stevens		6/2/2017	Building Rezoning Permits	20.00
00406170	False	000000	American Dream Home		6/2/2017	Building Rezoning Permits	68.00
00406171	False	000000	American Dream Home		6/2/2017	Building Rezoning Permits	65.00

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Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00406172	False	000000	American Dream Home		6/2/2017	Building Rezoning Permits	59.00
00406737	False	000000	Isaac Carrington		6/2/2017	Building Rezoning Permits	20.00
00406867	False	000000	Craig Swoik		6/2/2017	Building Rezoning Permits	53.00
00406928	False	000000	Frank May		6/2/2017	Building Rezoning Permits	20.00
00407378	False	000000	Stacey Glesne		6/5/2017	Building Rezoning Permits	83.00
00407391	False	000000	Reliable Construction		6/5/2017	Building Rezoning Permits	62.00
00407421	False	000000	Reliable Construction		6/5/2017	Building Rezoning Permits	59.00
00408667	False	000000	LoneWolf Concrete		6/6/2017	Building Rezoning Permits	20.00
00408932	False	000000	S&S Lighting Co		6/7/2017	Building Rezoning Permits	69.00
00408933	False	000000	Greg Schmidgall		6/7/2017	Building Rezoning Permits	35.00
00408934	False	000000	Rocky Top Roofing		6/7/2017	Building Rezoning Permits	65.00
00408935	False	000000	Dave Neulinger		6/7/2017	Building Rezoning Permits	56.00
00408936	False	000000	Doug Tillman		6/7/2017	Building Rezoning Permits	40.00
00408939	True	000000	Reliable Construction		6/7/2017	Building Rezoning Permits	59.00
00409023	False	000000	Reliable Construction		6/7/2017	Building Rezoning Permits	59.00
00409087	False	000000	Ekhoft Bldrs Dustin Falkingham		6/7/2017	Building Rezoning Permits	82.00
00409150	False	000000	Imogene Rivera		6/7/2017	Building Rezoning Permits	20.00
00409525	False	000000	Ekhoft Builders		6/8/2017	Building Rezoning Permits	275.00
00409779	False	000000	Danny Smith		6/9/2017	Building Rezoning Permits	20.00
00409871	False	000000	Shad Springer		6/12/2017	Building Rezoning Permits	20.00
00409872	False	000000	Palmeri Roofing		6/12/2017	Building Rezoning Permits	50.00
00409873	False	000000	Peggy Thomas		6/12/2017	Building Rezoning Permits	20.00
00409874	False	000000	Robert Hayes		6/12/2017	Building Rezoning Permits	95.00
00409875	False	000000	Pioneer Roofing		6/12/2017	Building Rezoning Permits	86.00
00409876	False	000000	Custom Surroundings		6/12/2017	Building Rezoning Permits	53.00
00410000	False	000000	Kalman Engineering		6/12/2017	Building Rezoning Permits	59.00
00410001	False	000000	Kalman Engineering		6/12/2017	Building Rezoning Permits	40.00
00410002	False	000000	Kalman Engineering		6/12/2017	Building Rezoning Permits	40.00
00410056	False	000000	Mark Bale		6/12/2017	Building Rezoning Permits	20.00
00410089	False	000000	Kathie Bussemeier Son		6/12/2017	Building Rezoning Permits	95.00
00410137	False	000000	Steven Gregory		6/12/2017	Building Rezoning Permits	20.00
00410181	False	000000	Lonny Louwers		6/13/2017	Building Rezoning Permits	62.00
00410188	False	000000	Steve Shreffler		6/13/2017	Building Rezoning Permits	20.00
00410374	False	000000	Carol Dever		6/14/2017	Building Rezoning Permits	53.00
00410375	False	000000	Christopher		6/14/2017	Building Rezoning Permits	20.00

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Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00410378	False	000000	Rich Major		6/14/2017	Building Rezoning Permits	20.00
00410380	False	000000	Global Construction Services		6/14/2017	Building Rezoning Permits	59.00
00410381	False	000000	Cody Dowds		6/14/2017	Building Rezoning Permits	20.00
00410481	False	000000	Fitch Remodeling		6/14/2017	Building Rezoning Permits	20.00
00410482	False	000000	James Spracklen		6/14/2017	Building Rezoning Permits	35.00
00410498	False	000000	Lasser Roofing		6/14/2017	Building Rezoning Permits	56.00
00410499	False	000000	Sharon Urban		6/14/2017	Building Rezoning Permits	50.00
00410501	False	000000	David Ioeger		6/14/2017	Building Rezoning Permits	55.00
00410695	False	000000	Mary Englebrecht		6/16/2017	Building Rezoning Permits	20.00
00410696	False	000000	Ronald Garmon		6/16/2017	Building Rezoning Permits	20.00
00410699	False	000000	Owner		6/16/2017	Building Rezoning Permits	20.00
00410700	False	000000	Benassi Roofing		6/16/2017	Building Rezoning Permits	50.00
00410753	False	000000	Domenic Donato		6/16/2017	Building Rezoning Permits	92.00
00410840	False	000000	Kevin Morrow		6/16/2017	Building Rezoning Permits	50.00
00410841	False	000000	Fast Signs of peoria		6/16/2017	Building Rezoning Permits	69.00
00410842	False	000000	Robert Ferrell		6/16/2017	Building Rezoning Permits	20.00
00410845	False	000000	Greg Coffrin		6/16/2017	Building Rezoning Permits	50.00
00411147	False	000000	Mid Illinois		6/19/2017	Building Rezoning Permits	20.00
00411238	False	000000	Prairie Signs Inc.		6/20/2017	Building Rezoning Permits	79.00
00411239	False	000000	Kurt Nelson		6/20/2017	Building Rezoning Permits	20.00
00411241	False	000000	John Rademaker Const.		6/20/2017	Building Rezoning Permits	65.00
00411242	False	000000	Apex Roofing Inc		6/20/2017	Building Rezoning Permits	68.00
00411243	False	000000	Severe Storm Restorations		6/20/2017	Building Rezoning Permits	50.00
00411285	False	000000	Greg Ries		6/20/2017	Building Rezoning Permits	59.00
00411286	False	000000	American Dream Home Improvemen		6/20/2017	Building Rezoning Permits	65.00
00411406	False	000000	Mr. Chism		6/20/2017	Building Rezoning Permits	20.00
00411639	False	000000	Joan Melissant		6/21/2017	Building Rezoning Permits	20.00
00412195	False	000000	M Teresa Lohman		6/23/2017	Building Rezoning Permits	20.00
00412197	False	000000	Jeremy Janson		6/23/2017	Building Rezoning Permits	40.00
00412259	False	000000	John Kriegsman		6/23/2017	Building Rezoning Permits	53.00
00414876	False	000000	Ryan Sangalli		6/28/2017	Building Rezoning Permits	20.00
00415245	False	000000	Mark Bale and Son		6/29/2017	Building Rezoning Permits	20.00
00415246	False	000000	Chad Obrien		6/29/2017	Building Rezoning Permits	20.00
00415261	False	000000	Gina Eisfelder		6/29/2017	Building Rezoning Permits	40.00
00415263	False	000000	Benassi Roofing		6/29/2017	Building Rezoning Permits	71.00

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Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00415264	False	000000	Benassi Roofing		6/29/2017	Building Rezoning Permits	62.00
00415265	False	000000	Arnold Spiker		6/29/2017	Building Rezoning Permits	20.00
00415266	False	000000	Jennifer Byrd		6/29/2017	Building Rezoning Permits	56.00
00415268	False	000000	Johnnie Fleming		6/29/2017	Building Rezoning Permits	20.00
00415274	False	000000	Cody Reese		6/29/2017	Building Rezoning Permits	40.00
00415275	False	000000	Griffen Construction		6/29/2017	Building Rezoning Permits	188.00
00415281	False	000000	Jacob Lagron		6/28/2017	Building Rezoning Permits	20.00
00415285	False	000000	Porter Electric LLC		6/29/2017	Building Rezoning Permits	26.00
00415318	False	000000	Gail Booker		6/30/2017	Building Rezoning Permits	40.00
00415319	False	000000	Rhonda DeHoog		6/30/2017	Building Rezoning Permits	56.00
00415472	False	000000	Collins Roofing Inc.		6/30/2017	Building Rezoning Permits	98.00
00415473	False	000000	Collins Roofing Inc.		6/30/2017	Building Rezoning Permits	83.00
00415475	False	000000	Collins Roofing Inc.		6/30/2017	Building Rezoning Permits	65.00
00415476	False	000000	Collins Roofing Inc.		6/30/2017	Building Rezoning Permits	107.00
00415478	False	000000	Collins Roofing Inc.		6/30/2017	Building Rezoning Permits	74.00
00415479	False	000000	Collins Roofing Inc.		6/30/2017	Building Rezoning Permits	53.00
00415480	False	000000	Collins Roofing Inc.		6/30/2017	Building Rezoning Permits	83.00
00415482	False	000000	Collins Roofing Inc.		6/30/2017	Building Rezoning Permits	65.00
00415487	True	000000	Martha Avery		6/30/2017	Building Rezoning Permits	35.00
00415643	False	000000	Neon Creations & Sign Co.		6/30/2017	Building Rezoning Permits	34.00
00415644	False	000000	PrairieSigns		6/30/2017	Building Rezoning Permits	119.00
						Fund: 100	
						Total:	5,287.00
100-793-451200							
				Plumbing Permits			
00406157	False	000000	Burling and Son		6/2/2017	Plumbing Inspections	55.00
00406708	False	000000	Tazewell Plumbing		6/2/2017	Plumbing Inspections	20.00
00406969	False	000000	Zach Pennell		6/5/2017	Plumbing Inspections	25.00
00409997	False	000000	Chad Nance		6/12/2017	Plumbing Inspections	25.00
00410376	False	000000	Illini Plumbing		6/14/2017	Plumbing Inspections	52.00
00410379	False	000000	Commercial Irrigation		6/14/2017	Plumbing Inspections	50.00
00410497	False	000000	Burling and Son		6/14/2017	Plumbing Inspections	55.00
00410697	False	000000	W Boyer and Son		6/16/2017	Plumbing Inspections	2,783.00
00411287	False	000000	Tazewell Plumbing Inc.		6/20/2017	Plumbing Inspections	20.00
00411288	False	000000	Tazewell Plumbing Inc.		6/20/2017	Plumbing Inspections	25.00
00411289	False	000000	Tazewell Plumbing		6/20/2017	Plumbing Inspections	25.00
00412250	False	000000	Tucker Plumbing		6/23/2017	Plumbing Inspections	121.00

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Account Number Receipt No	Void	Cust No	Name	Account Description	Receipt Date	Line Item Description	Amount
00412260	False	000000	A-I Haney Plumbing		6/23/2017	Plumbing Inspections	20.00
00415488	False	000000	Tazewell Plumbing		6/30/2017	Plumbing Inspections	25.00
00415489	False	000000	Tazewell Plumbing		6/30/2017	Plumbing Inspections	20.00
00415490	False	000000	Tazewell Plumbing		6/30/2017	Plumbing Inspections	20.00
100-793-463600					Total:	Fund: 100	3,341.00
00409026	False	000000	Lawyers Trust Fund of IL B-D Lawye	Code Violation Fines	6/7/2017	Code Violation Fines	100.00
100-793-499800					Total:	Fund: 100	100.00
00409467	False	000000	John Cernovich	Miscellaneous Receipts	6/8/2017	Misc Receipts	85.00
00410479	False	000000	Marc Scheiner		6/14/2017	Misc Receipts	85.00
00412206	False	000000	Michael Glasson		6/23/2017	Misc Receipts	85.00
00415277	False	000000	Menard Inc.		6/29/2017	Misc Receipts	100.00
00415278	False	000000	Menard Inc.		6/29/2017	Misc Receipts	100.00
					Total:	Fund: 100	455.00
Report Totals:							13,338.00

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Code Enforcement Citations by Type - JUNE 2017

Printed: 7/18/2017

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Code Descriptor		Code Identifier	1
Code Descriptor	Permits required for work	Code Identifier	15
Code Descriptor	Erosion Control/ Stormwater Controls	Code Identifier	1
Code Descriptor	Insufficient number of litter containers	Code Identifier	1
Code Descriptor	Nuisances/ Creating & maintaining	Code Identifier	6
Code Descriptor	Fences/ Height and location	Code Identifier	2
Code Descriptor	Parking regulations front yard setback	Code Identifier	13
Code Descriptor	Illegal Business Occupancy	Code Identifier	2
Code Descriptor	Setback requirements	Code Identifier	1
Code Descriptor	Mosquito problem	Code Identifier	2
Code Descriptor	Unsafe structure	Code Identifier	5
Code Descriptor	Structure fire	Code Identifier	2
Code Descriptor	Structure unfit for human occupancy	Code Identifier	6
Code Descriptor	Property maintenance violation	Code Identifier	13
Code Descriptor	Right-of-way obstructions	Code Identifier	8
Code Descriptor	Games(basketball hoops) in R.O.W.	Code Identifier	1
Code Descriptor	No approved garbage container	Code Identifier	3
Code Descriptor	Placement of litter containers	Code Identifier	1

Attachment: Building Dept. Report June 2017 (1180 : Building Department Report - June 2017)

Code Enforcement Citations by Type - JUNE 2017

Printed: 7/18/2017

Page 2 of 2

Code Descriptor	Tall grass and weeds	Code Identifier	49
Code Descriptor	Oversized items	Code Identifier	2
Code Descriptor	Junk cars	Code Identifier	5
Code Descriptor	Junk and debris	Code Identifier	22
Code Descriptor	Dog droppings in yard	Code Identifier	1
Code Descriptor	Fire Code Violation	Code Identifier	2
Code Descriptor	Off street parking	Code Identifier	9
Code Descriptor	Vehicle displayed for sale	Code Identifier	1

Attachment: Building Dept. Report June 2017 (1180 : Building Department Report - June 2017)



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 7, 2017

From: Lee Wrhel, Police & Fire Secretary

John Dossey, Police Chief

AGENDA ITEM: Traffic Safety Committee - June 2017 Meeting Minutes

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: Receive and File Traffic Safety Committee Meeting Minutes - June 2017

DESCRIPTION: Receive and File Traffic Safety Committee Meeting Minutes – June 2017

FINANCIAL IMPACT:

NEIGHBORHOOD CONCERNS:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
√	An Effective Government. To deliver effectively the services that Pekin's

	residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Directors and City Staff:	
Date:	
Finance Department (Certification of Availability of Funds):	
Date:	
City Manager:	
Date:	

**CITY OF PEKIN TRAFFIC SAFETY COMMITTEE MINUTES
JUNE 2, 2017 @ 8:30 a.m.
CITY HALL CONFERENCE ROOM**

PRESENT: Kurt Nelson, Mike Guerra, Bob Henderson, Dan Newcomb, Sarah Newcomb, Bob Shaw, Dennis Zimmerman.

Also present: Glayn Worrell, Will Taylor, Lee Ann Wrhel

The meeting was called to order at 8:30 a.m.

Motion by Dennis to approve the agenda, seconded by Mike. All in favor.

Motion by Will to approve the May 5, 2017 meeting minutes, seconded by Mike. All in favor.

Old Business:

1. School Traffic Pattern Safety – Follow-up

Glayn Worrell from Pekin Public School District #108 was invited to this meeting to discuss the traffic patterns at the grade schools. Prior to the meeting he polled the principals of each school. CB Smith School on Matilda St. was the only issue brought to him. That issue is being addressed next year by having the school bus driver call ahead to let the school know their exact arrival time and the bus will have two monitors on board. He reported that the change that had been previously made at Jefferson School has helped the traffic issues there. He mentioned that there are vehicles that regularly go through the 4-way stop at Washington and Fifth St.

The committee would like to continue to meet with Pekin Public School District #108 each summer to address any potential issues for the upcoming school year.

Bob Shaw asked about the first day of school. The first day of school will be on August 21st. He intends to have all the school crosswalks painted prior to the first day of school.

2. No Parking Request – Kenmore Ct.

There was further discussion of this location and the issue with garbage trucks being able to access the street. It was noted that the residents of Kenmore Ct. have been asked in the past to not park on the street on garbage pick-up days. Bob Shaw indicated that he wants to go out door-to-door and speak with the residents again before moving forward to address this issue.

3. One-Way Street Signage – Intersection of N. Capitol/Ann Eliza

There was further review and discussion of this location. It was noted that there is a sign right across the street from the exit of the parking area informing people of the one-way street. Will made a motion to continue with enforcement in this location. Bob Shaw seconded the motion. All in favor.

4. Crosswalk Signage – S. 14th St. @ Koch St.

Crosswalk signage has now been installed in this location. Bob Shaw indicated that the crosswalk will be painted in the near future. Will reported that Patrol has worked details and will continue to monitor the traffic in this location.

New Business:

1. Removal of Parking Restriction – S. 13th Between Park Ave. & Martha St.

William Turner (801 S. 13th St.) attended this meeting regarding this request. There was discussion of why the parking restriction is in place. The restriction was put in place prior to the hospital parking lot being put in that is to the west of S. 13th St. and south of Park Avenue. The restriction is now outdated because there is plenty of room for hospital employees to park in that lot. Will made a motion to make a recommendation to City Council to remove the no parking that is in place on S. 13th Street from Center St. to Martha St. Dennis seconded the motion. All in favor.

Around the Table

Bob Henderson brought up narrow streets. It was noted that this has been an ongoing issue for the Traffic Safety Committee for a number of years.

Kurt stated that the potholes on Court Street continue to get bigger.

Mike reported that he has been approached by Bill Fleming about the visibility of the intersections of Court and 4th and Court and Capitol. After discussion it was decided to review this area again after the new crosswalk and new signs are put in place in that location.

Mike reported that the second street lights should be in place soon at Veteran's and S. 14th St. and Veteran's and S. 5th St.

Respectfully Submitted,
Lee Ann Wrhel

NEXT REGULAR MEETING JULY 7, 2017 @ 8:30 A.M.



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 17, 2017

From: Lee Wrhel, Police & Fire Secretary

John Dossey, Police Chief

AGENDA ITEM: Police Department June 2017 Stats

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: Receive and File Police Department June 2017 Monthly Stats

DESCRIPTION: Police Department June 2017 Monthly Stats

FINANCIAL IMPACT:

NEIGHBORHOOD CONCERNS:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
√	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
√	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
√	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES**Department Directors and City Staff:**

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

**PEKIN POLICE DEPARTMENT
END OF MONTH REPORT FOR JUNE 2017**

	JUNE 2016	MAY 2017	JUNE 2017
TRAFFIC TICKETS		349	430
WARNING TICKETS		214	204
OFFENSES		326	452
ARRESTS		187	161
PARKING TICKETS		17	36
STOPS		483	541
IMPOUNDS		21	33

MUNICIPAL ORDINANCE TICKETS

NUMBER OF MUNICIPAL ORDINANCE TICKETS WRITTEN 89
 NUMBER OF TICKETS PAID OVER THE COUNTER 24
 FINES COLLECTED OVER THE COUNTER \$6,000.00

PARKING TICKETS

PARKING TICKETS WRITTEN 36
 PARKING TICKETS PAID OVER THE COUNTER 13
 PARKING FINES COLLECTED \$525.00
 MCSI PAYMENT 13

IMPOUNDS

IMPOUNDS 33
 IMPOUNDS PAID 25
 IMPOUND FINES COLLECTED \$12,500.00



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 7, 2017

From: Lee Wrhel, Police & Fire Secretary

AGENDA ITEM: Tazewell County Animal Control - June 2017

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: Receive and File Tazewell County Animal Control – June 2017 Billing and Report

DESCRIPTION: Receive and File Tazewell County Animal Control – June 2017 – Billing and Report

FINANCIAL IMPACT:

NEIGHBORHOOD CONCERNS:

IMPACT IF APPROVED:

IMPACT IF DENIED:

ALTERNATIVES:

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

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	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
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√	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES**Department Directors and City Staff:**

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

Tazewell County Animal Control

21314 State Route 9
 PO Box 158
 Tremont, IL 61568
 Phone: (309) 925-3370
 FAX: (309) 925- 3633

**ACCOUNT UNPAID CHARGES**

Balance Due **\$7507.66**

City Of Pekin
 111 S Capitol St
 Room 242
 Pekin, IL 61554

Our records show the following charges are unpaid.

<u>Date</u>	<u>Description</u>	<u>Charge Amount</u>	<u>Unpaid balance</u>
06-01-2017	Pekin Contract Fee	\$3,753.83	\$3,753.83
07-03-2017	Pekin Contract Fee	\$3,753.83	\$7,507.66
As of 07-03-2017, there is a balance due of			\$7,507.66

Customize this form text

*This amount was
 paid on bill run of 6-30-17*

Attachment: Tazewell County Animal Control June 2017 (1174 : Tazewell County Animal Control - June 2017)

Tazewell County Animal Control

Record count on this entire report: 263
Run Date: 07-03-2017 08:55:13 AM by Ryan A Sanders
FAX: (309) 925- 3633

Case Intake Register 06-01-2017 to 06-30-2017

Group By Municipality
Order By Municipality
Page Number: 15 of 24

Municipality: PEKIN

Case ID	Intake Date	Reason and Transport	ACO	Owner at Intake	Animal	Officer Call
06-14-2017 11	06-14-2017	Euthanasia Request/Owner Turn-in Pickup location: Not specified or see notes		Dayna Streenz	#110000/F/Dog/Blue Heeler Kenzie/Medium/Adult/Black/White	
06-09-2017 4	06-09-2017	Quarantine/Owner Turn-in Pickup location: 221 Margret, Pekin, IL 61554		Dianna Howell	#116904/F/Cat/Dmh Skeater/Large/Adult/Grey	1425
06-12-2017 11	06-12-2017	Returned Adoption/Owner Turn-in Pickup location: Not specified or see notes		Ed Emmons	#132955/M/Cat/Dsh Reggie/Small/Adult/Tabby	
06-22-2017 30	06-22-2017	Stray/Aco Pickup Pickup location: Pd, Pekin, IL 61554	Lohnes, Pam	Brad And Brigette...	#134795/M/Dog/Cavalier King Charles Spaniel Finn/Small/Adult/Brown/White	1541
06-22-2017 8	06-22-2017	Quarantine/Aco Pickup Pickup location: 1010 Court St, Apt #4, Pekin, IL 61554	Lohnes, Pam	Zackary Hoyland	#140808/M/Dog/Terrier Bentley/Medium/Adult/Brown/White	1536
06-07-2017 4	06-07-2017	Stray/Aco Pickup Pickup location: 1829 Highwood Avenue, Pekin, IL 61554	Lohnes, Pam	Sean Vest	#105593/M/Dog/Labrador Retriever Cutler/Large/Adult/Yellow	1401
06-03-2017 3	06-03-2017	Other/Aco Pickup Pickup location: 1228 Henrietta, Pekin, 61554	Harms, Jaymee	Jennien Gianessi	#128940/F/Dog/Labrador Retriever Mya/Large/Adult/Black	1375
06-07-2017 7	06-07-2017	Stray/Aco Pickup Pickup location: 1000 Coolidge Avenue, Pekin, IL 61554	Harms, Jaymee	Jamie Godinez	#151069/F/Dog/Pit Bull Diosa/Large/Adult/Blue/White	1406
06-01-2017 1	06-01-2017	Stray/Aco Pickup Pickup location: 2012 Sierra Dr, Pekin, IL 61554	Lohnes, Pam		#152376/U/Cat/Dlh Medium/Adult/Black/White	1350
06-01-2017 6	06-01-2017	Wildlife/Aco Pickup Pickup location: 307 Park Avenue, Pekin, IL 61554	Harms, Jaymee		#152389/U/Other/Bat Small/Adult/Brown	1358
06-02-2017 3	06-02-2017	Wildlife/Aco Pickup Pickup location: 1106 S 14th St, Pekin, IL 00000	Harms, Jaymee		#152446/U/Other/Opossum Small/Adult/Gray	1370
06-02-2017 5	06-02-2017	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Michael Hundt	#152450/M/Dog/Pit Bull Malachi/Large/Adult/Blue/Brindle	
06-05-2017 7	06-05-2017	Stray/Aco Pickup Pickup location: 1501 State, Pekin, IL 61554	Lohnes, Pam		#152488/U/Cat/Dsh Medium/Adult/Gray/Tabby	1351
06-05-2017 11	06-05-2017	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Karla Woodside	#152492/M/Cat/Dsh Hephastus/Small/Kitten/Orange/White	
06-06-2017 6	06-06-2017	Wildlife/Aco Pickup Pickup location: 2909 Broadway Road, Pekin, IL 61554	Lohnes, Pam		#152537/U/Other/Opossum Small/Baby/Gray	1397
06-06-2017 7	06-06-2017	Stray/Aco Pickup Pickup location: Mcnaughton Park, Pekin, IL 61554	Harms, Jaymee		#152548/U/Other Domestic/Duck Small/Adult/White	1400
06-08-2017 4	06-08-2017	Stray/Aco Pickup Pickup location: 1200 Mechanic, Pekin, IL 61554	Harms, Jaymee		#152608/M/Dog/Labrador Retriever Wrigley/Medium/Puppy/Black	1416
06-08-2017 5	06-08-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#152610/M/Dog/Pit Bull Zippo/Large/Adult/Blue/White	

Tazewell County Animal Control

Record count on this entire report: 263
Run Date: 07-03-2017 08:55:13 AM by Ryan A Sanders
FAX: (309) 925- 3633

Case Intake Register 06-01-2017 to 06-30-2017

Group By Municipality
Order By Municipality
Page Number: 16 of 24

Municipality: PEKIN

Case ID	Intake Date	Reason and Transport	ACO	Owner at intake	Animal	Officer Call
06-09-2017 1	06-09-2017	Wildlife/Aco Pickup Pickup location: Tazcom Koch St, Pekin, IL 61554	Harms, Jaymee Pekin, IL 61554		#152618/U/Rabbit/Wild Small/Baby/Brown	1419
06-10-2017 1	06-10-2017	Other/Aco Pickup Pickup location: Not specified or see notes	Homerin, Charlena		#152645/F/Dog/Heeler Holly/Small/Adult	
06-10-2017 2	06-09-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152646/F/Bird/Duck Medium/Adult	1431
06-10-2017 5	06-10-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152649/U/Bird/Duck Medium/Baby	1431
06-10-2017 6	06-10-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152650/U/Bird/Duck Medium/Baby	1431
06-10-2017 8	06-10-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152652/U/Bird/Duck Medium/Baby	1431
06-12-2017 6	06-12-2017	Stray/Aco Pickup Pickup location: 1211 S 9th St, Pekin, IL 61554	Harms, Jaymee Pekin, IL 61554		#152683/M/Dog/Pug Mugsy/Medium/Adult/Fawn	1439
06-12-2017 12	06-12-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 00000	Harms, Jaymee Pekin, IL 00000	Austin Lowe	#152694/F/Dog/Chihuahua Pebbles/Small/Adult/White/Tan	1443
06-13-2017 1	06-13-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#152728/F/Cat/Dsh Waffles/Medium/Adult/Black/White	
06-14-2017 4	06-13-2017	Wildlife/Aco Pickup Pickup location: 303 Fayette, Pekin, IL 00000	Homerin, Charlena Pekin, IL 00000		#152748/U/Rabbit/Wild Medium/Baby	1463
06-14-2017 7	06-13-2017	Wildlife/Aco Pickup Pickup location: 303 Fayette, Pekin, IL 00000	Homerin, Charlena Pekin, IL 00000		#152751/U/Rabbit/Wild Medium/Baby	1463
06-14-2017 10	06-14-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#152754/M/Cat/Dsh Eleos/Small/Kitten/Black/Gray	
06-14-2017 15	06-14-2017	Quarantine/Owner Turn-in Pickup location: 706 S 7th St, Pekin, IL 61554		Molly Wyman	#152774/M/Dog/Pit Bull Cody/Large/Adult/Tan	1470
06-15-2017 1	06-15-2017	Owner Surrender/Aco Pickup Pickup location: 1317 S 7th, IL 00000	Homerin, Charlena Pekin, IL 00000	Albert Cheney	#152788/M/Dog/Pit Bull Pluto/Medium/Adult/Brown/Brindle	1472
06-16-2017 1	06-16-2017	Wildlife/Aco Pickup Pickup location: 300 Blk Woodland, Pekin, IL 61554	Homerin, Charlena Pekin, IL 61554		#152834/F/Other/Groundhog Small/Adult	1478
06-03-2017 4	06-03-2017	Owner Surrender/Aco Pickup Pickup location: 1228 Henrietta, Pekin, IL 61554	Harms, Jaymee Pekin, IL 61554		#152456/M/Cat/Siamese Jordan/Small/Adult/Blue Point	1375
06-03-2017 5	06-03-2017	Quarantine/Aco Pickup Pickup location: Unity Point, Pekin, IL 61554	Harms, Jaymee Pekin, IL 61554	Francisa Everett	#152457/M/Dog/Chihuahua Bebe/Small/Adult/Red	1376
06-15-2017 3	06-15-2017	Stray/Aco Pickup Pickup location: 1016 Augusta, Pekin, IL 61554	Harms, Jaymee Pekin, IL 61554	Alexis Hoyle	#152482/F/Dog/Mixed Breed Samantha/Medium/Adult/White	1477

Tazewell County Animal Control

Record count on this entire report: 263
Run Date: 07-03-2017 08:55:13 AM by Ryan A Sanders
FAX: (309) 925- 3633

Case Intake Register 06-01-2017 to 06-30-2017

Group By Municipality
Order By Municipality
Page Number: 17 of 24

Municipality: PEKIN

Case ID	Intake Date	Reason and Transport	ACO	Owner at intake	Animal	Officer Call
06-05-2017 10	06-05-2017	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Karla Woodside	#152491/F/Cat/Dsh Baby/Small/Adult/Calico	
06-05-2017 12	06-05-2017	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Karla Woodside	#152493/M/Cat/Dsh Hermes/Small/Kitten/Orange/White	
06-06-2017 2	06-06-2017	Stray/Aco Pickup Pickup location: 805 N 16th, Pekin, IL 61554	Lohnes, Pam		#152516/M/Cat/Dsh Benny/Medium/Adult/Gray/Tabby	1396
06-19-2017 1	06-19-2017	Stray/Aco Pickup Pickup location: 3320 Veterans, Pekin, IL 61554	Lohnes, Pam		#152879/F/Cat/Siamese Emerald/Small/Adult/Blue Point	1496
06-19-2017 3	06-19-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Harms, Jaymee		#152902/M/Cat/Dsh Zahara/Small/Adult/Brown/Tabby	1500
06-07-2017 2	06-07-2017	Stray/Aco Pickup Pickup location: 917 Highland, Pekin, IL 61554	Harms, Jaymee		#152560/F/Cat/Dsh Hop/Small/Adult/White	1404
06-19-2017 4	06-19-2017	Wildlife/Aco Pickup Pickup location: 1930 Quail Hollow Road, Pekin, IL 61554	Lohnes, Pam		#152904/U/Bird/Duck Small/Adult/Brown/White	1501
06-07-2017 3	06-07-2017	Stray/Aco Pickup Pickup location: 917 Highland, Pekin, IL 61554	Harms, Jaymee		#152562/M/Cat/Dsh Ranger/Small/Adult/Gray/Tabby	1404
06-07-2017 9	06-07-2017	Other/Aco Pickup Pickup location: 2409 Tazewell Road, Pekin, IL 61554	Harms, Jaymee		#152588/F/Dog/Dachshund Luna/Small/Adult/Red	1409
06-20-2017 1	06-20-2017	Stray/Aco Pickup Pickup location: 723 S 7th St, Pekin, IL 61554	Lohnes, Pam		#152941/U/Bird/Chicken # 68/Small/Adult/Rust	1515
06-21-2017 1	06-21-2017	Stray/Aco Pickup Pickup location: 2320 N 8th St, Pekin, IL 61554	Harms, Jaymee		#152974/M/Dog/Husky Hustler/Large/Adult/White	1520
06-21-2017 4	06-21-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#152979/M/Cat/Dsh Ronald/Small/Kitten/Black/White	
06-21-2017 12	06-21-2017	Stray/Aco Pickup Pickup location: Pekin Park, Pekin, IL 61554	Lohnes, Pam	Erika Gilmore	#153000/F/Dog/Catahoula Leopard Dog Pepper/Medium/Adult/Blue/Gray	1533
06-07-2017 10	06-07-2017	Other/Aco Pickup Pickup location: 2409 Tazewell Road, Pekin, IL 61554	Harms, Jaymee		#152590/F/Dog/Basset Hound Tallahassee/Medium/Puppy/Red/White	1409
06-10-2017 3	06-10-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152647/U/Bird/Duck Medium/Baby	1431
06-10-2017 4	06-10-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152648/U/Bird/Duck Medium/Baby	1431
06-10-2017 7	06-10-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152651/U/Bird/Duck Medium/Baby	1431
06-22-2017 23	06-22-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, IL 00000	Lohnes, Pam		#153069/U/Cat/Dsh Small/Kitten/Silver/Tabby	1537

Tazewell County Animal Control

Record count on this entire report: 263
Run Date: 07-03-2017 08:55:13 AM by Ryan A Sanders
FAX: (309) 925- 3633

Case Intake Register 06-01-2017 to 06-30-2017

Group By Municipality
Order By Municipality
Page Number: 18 of 24

Municipality: PEKIN

Case ID	Intake Date	Reason and Transport	ACO	Owner at intake	Animal	Officer Call
06-22-2017 25	06-22-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#153071/M/Dog/Chihuahua Small/Adult/Brown/White	
06-10-2017 9	06-10-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152653/U/Bird/Duck Medium/Baby	1431
06-10-2017 10	06-10-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152654/U/Bird/Duck Medium/Baby	1431
06-10-2017 11	06-10-2017	Wildlife/Aco Pickup Pickup location: Roxy's, Pekin, IL 61554	Homerin, Charlena		#152655/U/Bird/Duck Medium/Baby	1431
06-12-2017 3	06-12-2017	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Karen Dunbar	#152666/F/Cat/Dsh Boots/Small/Adult	
06-12-2017 4	06-12-2017	Stray/Aco Pickup Pickup location: 1501 Willow St, Pekin, IL 61554	Harms, Jaymee	Bryan Null	#152681/F/Dog/Gsd Emmy/Large/Adult/Black/Tan	1440
06-23-2017 14	06-23-2017	Stray/Aco Pickup Pickup location: 116 B Thrush, Pekin, IL 61554	Harms, Jaymee		#153153/F/Cat/Dih Small/Senior/Tabby	1553
06-23-2017 15	06-23-2017	Unwanted/Aco Pickup Pickup location: 111 S Capitol, Pekin, IL 61554	Harms, Jaymee		#153154/M/Dog/Labrador Retriever Dodger/Large/Adult/Black/Tan	1554
06-26-2017 2	06-26-2017	Stray/Aco Pickup Pickup location: 302 Capri, Pekin, IL 61554	Lohnes, Pam		#153172/M/Cat/Dmh Feral/Small/Adult/Yellow/White	1558
06-26-2017 3	06-26-2017	Euthanasia Request/Owner Turn-in Pickup location: Not specified or see notes		Christi Grogan	#153177/M/Dog/Labrador Retriever Deacon/Large/Adult	
06-27-2017 1	06-27-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Lohnes, Pam		#153240/F/Cat/Dsh Small/Adult/Black/White	1571
06-27-2017 2	06-27-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Lohnes, Pam		#153242/U/Cat/Dsh Small/Kitten/Black/White	1571
06-27-2017 3	06-27-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Lohnes, Pam		#153243/U/Cat/Dsh Small/Kitten/Gray/White	1571
06-27-2017 4	06-27-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Lohnes, Pam		#153244/U/Cat/Dsh Small/Kitten/Black	1571
06-27-2017 5	06-27-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Lohnes, Pam		#153245/U/Cat/Dsh Small/Kitten/Black	1571
06-27-2017 7	06-27-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Lohnes, Pam		#153247/U/Cat/Dsh Small/Gray	1571
06-12-2017 7	06-12-2017	Owner Surrender/Owner Turn-in Pickup location: Not specified or see notes		Sean McLaughlin	#152685/F/Cat/Dih Karnis/Medium/Adult/Calico	
06-12-2017 13	06-12-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 00000	Harms, Jaymee		#152696/F/Cat/Dmh Shenandoah/Small/Adult/Calico	1443

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Municipality:		PEKIN				
Case ID	Intake Date	Reason and Transport	ACO	Owner at intake	Animal	Officer Call
06-13-2017 3	06-13-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#152732/F/Dog/Pug Zoey/Medium/Adult/Black	
06-14-2017 3	06-13-2017	Wildlife/Aco Pickup Pickup location: 303 Fayett, Pekin, IL 00000	Homerin, Charlena		#152747/U/Rabbit/Wild Medium/Baby	1463
06-14-2017 5	06-13-2017	Wildlife/Aco Pickup Pickup location: 303 Fayett, Pekin, IL 00000	Homerin, Charlena		#152749/U/Rabbit/Wild Medium/Baby	1463
06-14-2017 6	06-13-2017	Wildlife/Aco Pickup Pickup location: 303 Fayett, Pekin, IL 00000	Homerin, Charlena		#152750/U/Rabbit/Wild Medium/Baby	1463
06-14-2017 9	06-14-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#152753/F/Cat/Dsh Hemera/Small/Kitten/Gray/White	
06-14-2017 13	06-14-2017	Euthanasia Request/Owner Turn-in Pickup location: Not specified or see notes		Judy Mead	#152773/M/Dog/Dachshund Doc/Small/Senior	
06-15-2017 2	06-15-2017	Owner Surrender/Aco Pickup Pickup location: 1317 S 7th, IL 00000	Homerin, Charlena	Albert Cheney	#152789/M/Dog/Pit Bull Bluto/Medium/Adult/Brown/Brindle	1472
06-03-2017 6	06-03-2017	Stray/Aco Pickup Pickup location: 39 Rainbow Drive, Pekin, IL 61554	Harms, Jaymee		#152842/F/Cat/DIh Molly/Small/Adult/Calico	1377
06-19-2017 6	06-19-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#152913/M/Cat/Dsh Ferguson/Medium/Kitten/White/Black	
06-19-2017 11	06-19-2017	Stray/Aco Pickup Pickup location: 1304 Morton, Pekin, IL 61554	Lohnes, Pam		#152923/F/Dog/Labrador Retriever Blanche/Medium/Adult/Black/White	1512
06-21-2017 2	06-21-2017	Wildlife/Aco Pickup Pickup location: 1411 Loretta, Pekin, IL 61554	Harms, Jaymee		#152975/U/Rabbit/Wild Small/Baby/Brown	1522
06-22-2017 24	06-22-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#153070/U/Cat/Dsh Small/Kitten/Black	
06-26-2017 5	06-26-2017	Stray/Aco Pickup Pickup location: 100 Taps, Pekin, IL 61554	Lohnes, Pam	Tammy Pendley	#153196/M/Cat/Dsh Timber/Medium/Adult/Tabby	1564
06-26-2017 6	06-26-2017	Stray/Aco Pickup Pickup location: 100 Taps, Pekin, IL 61554	Lohnes, Pam	Tammy Pendley	#153197/M/Dog/Pug/(Purebred) Tank/Small/Adult/Black	1564
06-26-2017 7	06-26-2017	Stray/Aco Pickup Pickup location: 100 Taps, Pekin, IL 61554	Lohnes, Pam	Tammy Pendley	#153199/M/Dog/Boxer Percy/Small/Adult/Brindle/White	1564
06-26-2017 8	06-26-2017	Stray/Aco Pickup Pickup location: 100 Taps, Pekin, IL 61554	Lohnes, Pam	Tammy Pendley	#153200/M/Dog/Boston Terrier Milo/Small/Adult/Brindle	1564
06-26-2017 10	06-26-2017	Stray/Citizen Turn-in Pickup location: Not specified or see notes			#153206/F/Cat/Dsh Midge/Small/Kitten/Calico	
06-26-2017 11	06-26-2017	Stray/Aco Pickup Pickup location: 2221 Brookdale Lane, Apt 21, Pekin, IL 61554	Lohnes, Pam		#153217/F/Cat/Dsh Trixie/Small/Adult/Tortoise Shell/White	1567

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PEKIN

<u>Case ID</u>	<u>Intake Date</u>	<u>Reason and Transport</u>	<u>ACO</u>	<u>Owner at intake</u>	<u>Animal</u>	<u>Officer Call</u>
06-27-2017 6	06-27-2017	Stray/Aco Pickup Pickup location: 100 Taps Lane, Pekin, IL 61554	Lohnes, Pam		#153246/U/Cat/Dsh Small/Kitten/Gray/White	1571
06-28-2017 2	06-28-2017	Stray/Aco Pickup Pickup location: 15874 Redshale Hill Road, Pekin, IL 61554	Harms, Jaymee	Todd Clannahan	#153281/F/Dog/Doberman Pinscher Adalynn/Large/Puppy/Black/Tan	1579
06-29-2017 1	06-29-2017	Stray/Aco Pickup Pickup location: 1400 Loretta, Pekin, IL 61554	Lohnes, Pam	Elija Blue Hughes	#153298/F/Dog/Husky Zeppelin/Large/Adult/White/Tan	1585
06-29-2017 2	06-29-2017	Euthanasia Request/Owner Turn-in Pickup location: Not specified or see notes			#153321/M/Cat/Dmh Booboo/Medium/Buf	
06-29-2017 3	06-29-2017	Stray/Aco Pickup Pickup location: 116 Orchard Avenue, Pekin, IL 61554	Harms, Jaymee		#153333/M/Cat/Dsh Sherbert/Small/Adult/Orange	1584
06-30-2017 1	06-30-2017	Stray/Aco Pickup Pickup location: 1701 Court St, Pekin, IL 61554	Harms, Jaymee		#153349/F/Dog/Labrador Retriever Large/Adult/Brown/White	1592
06-30-2017 3	06-30-2017	Owner Surrender/Citizen Turn-in Pickup location: Not specified or see notes			#153364/M/Cat/Dsh Tony/Small/Kitten	
End of Group	Group count:	97				

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Case ID	Disposition Method	Intake Date	Disposition Date	Days in Shelter	Kennel/ID	Animal	Officer Call
05-19-2017 5	Adopted	05-19-2017	06-02-2017	15		#50374/M/Dog/Labrador Retriever Willis/Large/Adult/Black	1249
06-14-2017 11	Euthanized - Owner Request... Pickup location: Not specified or see notes	06-14-2017	06-14-2017	1	ISO	#110000/F/Dog/Blue Heeler Kenzie/Medium/Adult/Black/White	
06-09-2017 4	Return To Owner Pickup location: 221 Margret, Pekin, IL 61554	06-09-2017	06-19-2017	11		#116904/F/Cat/Dmh Skeater/Large/Adult/Grey	1425
06-12-2017 11	Adopted Pickup location: Not specified or see notes	06-12-2017	06-30-2017	19		#132955/M/Cat/Dsh Reggie/Small/Adult/Tabby	
06-22-2017 30	Return To Owner Pickup location: Pd, Pekin, IL 61554	06-22-2017	06-23-2017	2		#134795/M/Dog/Cavalier King Charles Spaniel Finn/Small/Adult/Brown/White	1541
06-22-2017 8	Transferred To Rescue Pickup location: 1010 Court St, Apt #4, Pekin, IL 61554	06-22-2017	06-30-2017	9		#140808/M/Dog/Terrier Bentley/Medium/Adult/Brown/White	1536
06-07-2017 4	Return To Owner Pickup location: 1829 Highwood Avenue, Pekin, IL 61554	06-07-2017	06-07-2017	1		#105593/M/Dog/Labrador Retriever Cutler/Large/Adult/Yellow	1401
06-03-2017 3	Transferred To Rescue Pickup location: 1228 Henrietta, Pekin, 61554	06-03-2017	06-13-2017	11		#128940/F/Dog/Labrador Retriever Mya/Large/Adult/Black	1375
05-10-2017 2	Transferred To Rescue Pickup location: 2507 Cherry, Pekin, IL 61554	05-10-2017	06-01-2017	23		#150158/M/Dog/Shepherd Cody/Large/Adult/Black/Tan	1146
06-07-2017 7	Return To Owner Pickup location: 1000 Coolidge Avenue, Pekin, IL 61554	06-07-2017	06-07-2017	1		#151069/F/Dog/Pit Bull Diosa/Large/Adult/Blue/White	1406
05-05-2017 4	Transferred To Rescue Pickup location: 113 St Mary St, Pekin, IL 61554	05-05-2017	06-06-2017	33		#151583/U/Cat/Dsh Checkers/Medium/Adult/White/Black	1100
05-06-2017 11	Adopted Pickup location: Not specified or see notes	05-06-2017	06-19-2017	45	Seiss, Shannon	#151593/M/Cat/Dsh Rocket/Small/Kitten/Gray/White	
05-08-2017 3	Transferred To Rescue Pickup location: 100 Taps Lane, Pekin, IL 61554	05-08-2017	06-07-2017	31		#151606/F/Cat/Dsh Veronica/Small/Adult/Tabby	1119
05-19-2017 3	Transferred To Rescue Pickup location: 614 Washington, Pekin, IL 61554	05-19-2017	06-26-2017	39		#152039/U/Bird/Duck Small/Baby/Brown	1252
05-19-2017 4	Died/doa Pickup location: 614 Washington, Pekin, IL 61554	05-19-2017	06-20-2017	33		#152040/U/Bird/Duck Small/Baby/Brown	1252
05-30-2017 7	Adopted Pickup location: Not specified or see notes	05-30-2017	06-23-2017	25		#152312/M/Cat/Dmh Matthew/Large/Adult/Gray/White	
06-01-2017 1	Euthanized - Stray... Pickup location: 2012 Sierra Dr, Pekin, IL 61554	06-01-2017	06-01-2017	1		#152376/U/Cat/Dlh Medium/Adult/Black/White	1350

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Case ID	Disposition Method	Intake Date	Disposition Date	Days in Shelter	Kennel/ID	Animal	Officer Call
06-01-2017 6	Wildlife - Released To Field Pickup location: 307 Park Avenue, Pekin, IL 61554	06-01-2017	06-01-2017	1		#152389/U/Other/Bat Small/Adult/Brown	1358
06-02-2017 3	Euthanized - Wildlife... Pickup location: 1106 S 14th St, Pekin, IL 00000	06-02-2017	06-02-2017	1		#152446/U/Other/Opossum Small/Adult/Gray	1370
06-05-2017 7	Euthanized - Stray... Pickup location: 1501 State, Pekin, IL 61554	06-05-2017	06-13-2017	9		#152488/U/Cat/Dsh Medium/Adult/Gray/Tabby	1351
06-06-2017 6	Transferred To Rescue Pickup location: 2909 Broadway Road, Pekin, IL 61554	06-06-2017	06-06-2017	1		#152537/U/Other/Opossum Small/Baby/Gray	1397
06-06-2017 7	Transferred To Rescue Pickup location: Mcnaughton Park, Pekin, IL 61554	06-06-2017	06-06-2017	1		#152548/U/Other Domestic/Duck Small/Adult/White	1400
06-08-2017 4	Return To Owner Pickup location: 1200 Mechanic, Pekin, IL 61554	06-08-2017	06-08-2017	1		#152608/M/Dog/Labrador Retriever Wrigley/Medium/Puppy/Black	1416
06-08-2017 5	Euthanized - Stray... Pickup location: Not specified or see notes	06-08-2017	06-28-2017	21		#152610/M/Dog/Pit Bull Zippo/Large/Adult/Blue/White	
06-09-2017 1	Rescued Pickup location: Tazcom Koch St, Pekin, IL 61554	06-09-2017	06-09-2017	1	VET	#152618/U/Rabbit/Wild Small/Baby/Brown	1419
06-10-2017 1	Died/doa Pickup location: Not specified or see notes	06-10-2017	06-10-2017	1		#152645/F/Dog/Heeler Holly/Small/Adult	
06-10-2017 2	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-09-2017	06-09-2017	1		#152646/F/Bird/Duck Medium/Adult	1431
06-10-2017 5	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-10-2017	06-10-2017	1		#152649/U/Bird/Duck Medium/Baby	1431
06-10-2017 6	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-10-2017	06-10-2017	1		#152650/U/Bird/Duck Medium/Baby	1431
06-10-2017 8	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-10-2017	06-10-2017	1		#152652/U/Bird/Duck Medium/Baby	1431
05-21-2017 2	Transferred To Rescue Pickup location: 2 Pioneer, Pekin, IL 61554	05-21-2017	06-22-2017	33		#148937/F/Dog/Pit Bull Nala/Medium/Adult	1260
06-12-2017 6	Return To Owner Pickup location: 1211 S 9th St, Pekin, IL 61554	06-12-2017	06-13-2017	2		#152683/M/Dog/Pug Mugsy/Medium/Adult/Fawn	1439
06-12-2017 12	Return To Owner Pickup location: 100 Taps Lane, Pekin, IL 00000	06-12-2017	06-14-2017	3		#152694/F/Dog/Chihuahua Pebbles/Small/Adult/White/Tan	1443
06-14-2017 4	Transferred To Rescue Pickup location: 303 Fayett, Pekin, IL 00000	06-13-2017	06-14-2017	2		#152748/U/Rabbit/Wild Medium/Baby	1463

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Case ID	Disposition Method	Intake Date	Disposition Date	Days in Shelter	Animal	Officer Call
06-14-2017 7	Transferred To Rescue Pickup location: 303 Fayette, Pekin, IL 00000	06-13-2017	06-14-2017	2	#152751/U/Rabbit/Wild Medium/Baby	1463
06-14-2017 15	Return To Owner Pickup location: 706 S 7th St, Pekin, IL 61554	06-14-2017	06-19-2017	6	#152774/M/Dog/Pit Bull Cody/Large/Adult/Tan	1470
06-15-2017 1	Adopted Pickup location: 1317 S 7th, IL 00000	06-15-2017	06-20-2017	6	#152788/M/Dog/Pit Bull Pluto/Medium/Adult/Brown/Brindle	1472
06-16-2017 1	Wildlife - Released To Field Pickup location: 300 Blk Woodland, Pekin, IL 61554	06-16-2017	06-16-2017	1	#152834/F/Other/Groundhog Small/Adult	1478
04-17-2017 11	Adopted Pickup location: Not specified or see notes	04-17-2017	06-22-2017	67	#150858/F/Cat/Dsh Lucille/Medium/Adult/Gray	
05-06-2017 10	Adopted Pickup location: Not specified or see notes	05-06-2017	06-09-2017	35	#151592/M/Cat/Dsh Groot/Small/Kitten/Gray/Tabby	
05-15-2017 3	Euthanized - Stray... Pickup location: 100 Taps Lane, Pekin, IL 61554	05-15-2017	06-13-2017	30	#151843/U/Cat/Dsh Kimmie/Small/Adult/Black/White	1204
05-15-2017 18	Adopted Pickup location: Not specified or see notes	05-15-2017	06-23-2017	40	#151893/M/Rabbit/Rex Pandora/Small/Adult/White/Brown	
05-15-2017 19	Adopted Pickup location: Not specified or see notes	05-15-2017	06-23-2017	40	#151894/M/Rabbit/Rex Cricket/Small/Adult/Black	
05-23-2017 2	Transferred To Rescue Pickup location: 528 Henrietta, Apt 3, Pekin, IL 61554	05-23-2017	06-09-2017	18	#152139/U/Cat/Dmh Wookie/Small/Adult/Brown/Tabby	1272
05-24-2017 5	Transferred To Rescue Pickup location: 1011 N 2nd St, Pekin, IL 61554	05-24-2017	06-09-2017	17	#152194/M/Cat/Dsh Doobey/Small/Adult/Gray/White	1283
05-25-2017 7	Adopted Pickup location: 1010 S 12th St, Pekin, IL 61554	05-25-2017	06-05-2017	12	#152238/F/Dog/Chihuahua Lucy/Small/Adult/White/Brindle	1302
06-03-2017 4	Euthanized - Owner... Pickup location: 1228 Henrietta, Pekin, IL 61554	06-03-2017	06-13-2017	11	#152456/M/Cat/Siamese Jordan/Small/Adult/Blue Point	1375
06-03-2017 5	Return To Owner Pickup location: Unity Point, Pekin, IL 61554	06-03-2017	06-13-2017	11	#152457/M/Dog/Chihuahua Bebe/Small/Adult/Red	1376
06-15-2017 3	Adopted Pickup location: 1016 Augusta, Pekin, IL 61554	06-15-2017	06-21-2017	7	#152482/F/Dog/Mixed Breed Samantha/Medium/Adult/White	1477
06-19-2017 1	Transferred To Rescue Pickup location: 3320 Veterans, Pekin, IL 61554	06-19-2017	06-30-2017	12	#152879/F/Cat/Siamese Emerald/Small/Adult/Blue Point	1496
06-07-2017 2	Transferred To Rescue Pickup location: 917 Highland, Pekin, IL 61554	06-07-2017	06-30-2017	24	#152560/F/Cat/Dsh Hop/Small/Adult/White	1404

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Case ID	Disposition Method	Intake Date	Disposition Date	Days in Shelter	Animal	Officer Call
06-19-2017 4	Euthanized - Wildlife... Pickup location: 1930 Quail Hollow Road, Pekin, IL 61554	06-19-2017	06-26-2017	8	#152904/U/Bird/Duck Small/Adult/Brown/White	1501
06-07-2017 9	Adopted Pickup location: 2409 Tazewell Road, Pekin, IL 61554	06-07-2017	06-22-2017	16	#152588/F/Dog/Dachshund Luna/Small/Adult/Red	1409
06-20-2017 1	Transferred To Rescue Pickup location: 723 S 7th St, Pekin, IL 61554	06-20-2017	06-26-2017	7	#152941/U/Bird/Chicken # 68/Small/Adult/Rust	1515
06-21-2017 4	Transferred To Rescue Pickup location: Not specified or see notes	06-21-2017	06-22-2017	2	#152979/M/Cat/Dsh Ronald/Small/Kitten/Black/White	
06-21-2017 12	Return To Owner Pickup location: Pekin Park, Pekin, IL 61554	06-21-2017	06-22-2017	2	#153000/F/Dog/Catahoula Leopard Dog Pepper/Medium/Adult/Blue/Gray	1533
06-07-2017 10	Adopted Pickup location: 2409 Tazewell Road, Pekin, IL 61554	06-07-2017	06-15-2017	9	#152590/F/Dog/Basset Hound Tallahassee/Medium/Puppy/Red/White	1409
06-10-2017 3	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-10-2017	06-10-2017	1	#152647/U/Bird/Duck Medium/Baby	1431
06-10-2017 4	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-10-2017	06-10-2017	1	#152648/U/Bird/Duck Medium/Baby	1431
06-10-2017 7	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-10-2017	06-10-2017	1	#152651/U/Bird/Duck Medium/Baby	1431
06-10-2017 9	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-10-2017	06-10-2017	1	#152653/U/Bird/Duck Medium/Baby	1431
06-10-2017 10	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-10-2017	06-10-2017	1	#152654/U/Bird/Duck Medium/Baby	1431
06-10-2017 11	Wildlife - Released To Field Pickup location: Roxy's, Pekin, IL 61554	06-10-2017	06-10-2017	1	#152655/U/Bird/Duck Medium/Baby	1431
06-12-2017 3	Euthanized - Owner... Pickup location: Not specified or see notes	06-12-2017	06-13-2017	2	#152666/F/Cat/Dsh Boots/Small/Adult	
06-12-2017 4	Return To Owner Pickup location: 1501 Willow St, Pekin, IL 61554	06-12-2017	06-16-2017	5	#152681/F/Dog/Gsd Emmy/Large/Adult/Black/Tan	1440
06-23-2017 14	Euthanized - Stray... Pickup location: 116 B Thrush, Pekin, IL 61554	06-23-2017	06-26-2017	4	#153153/F/Cat/Dlh Small/Senior/Tabby	1553
06-26-2017 3	Euthanized - Owner Request... Pickup location: Not specified or see notes	06-26-2017	06-26-2017	1	#153177/M/Dog/Labrador Retriever Deacon/Large/Adult	
06-12-2017 13	Transferred To Rescue Pickup location: 100 Taps Lane, Pekin, IL 00000	06-12-2017	06-30-2017	19	#152696/F/Cat/Dmh Shenandoah/Small/Adult/Calico	1443

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Case ID	Disposition Method	Intake Date	Disposition Date	Days in Shelter	Animal	Officer Call
06-13-2017 3	Adopted	06-13-2017	06-20-2017	8	#152732/F/Dog/Pug Zoey/Medium/Adult/Black	
06-14-2017 3	Transferred To Rescue Pickup location: Not specified or see notes	06-13-2017	06-14-2017	2	#152747/U/Rabbit/Wild Medium/Baby	1463
06-14-2017 5	Transferred To Rescue Pickup location: 303 Fayett, Pekin, IL 00000	06-13-2017	06-14-2017	2	#152749/U/Rabbit/Wild Medium/Baby	1463
06-14-2017 6	Transferred To Rescue Pickup location: 303 Fayett, Pekin, IL 00000	06-13-2017	06-14-2017	2	#152750/U/Rabbit/Wild Medium/Baby	1463
06-14-2017 13	Euthanized - Owner Request... Pickup location: Not specified or see notes	06-14-2017	06-14-2017	1	#152773/M/Dog/Dachshund Doc/Small/Senior	
06-15-2017 2	Adopted Pickup location: 1317 S 7th, IL 00000	06-15-2017	06-23-2017	9	#152789/M/Dog/Pit Bull Bluto/Medium/Adult/Brown/Brindle	1472
06-03-2017 6	Return To Owner Pickup location: 39 Rainbow Drive, Pekin, IL 61554	06-03-2017	06-05-2017	3	#152842/F/Cat/Dih Molly/Small/Adult/Calico	1377
06-19-2017 6	Transferred To Rescue Pickup location: Not specified or see notes	06-19-2017	06-22-2017	4	#152913/M/Cat/Dsh Ferguson/Medium/Kitten/White/Black	
06-21-2017 2	Died/doa Pickup location: 1411 Loretta, Pekin, IL 61554	06-21-2017	06-21-2017	1	#152975/U/Rabbit/Wild Small/Baby/Brown	1522
06-26-2017 10	Adopted Pickup location: Not specified or see notes	06-26-2017	06-29-2017	4	#153206/F/Cat/Dsh Midge/Small/Kitten/Calico	
06-28-2017 2	Return To Owner Pickup location: 15874 Redshale Hill Road, Pekin, IL 61554	06-28-2017	06-29-2017	2	#153281/F/Dog/Doberman Pinscher Adalynn/Large/Puppy/Black/Tan	1579
06-29-2017 2	Euthanized - Owner Request... Pickup location: Not specified or see notes	06-29-2017	06-29-2017	1	#153321/M/Cat/Dmh Booboo/Medium/Buf	
End of Group	Group count:	80		840		

**REQUEST FOR COUNCIL ACTION****To: Council Members****Date: July 14, 2017****From: Paula Gensel, Admin Asst.****Katy Shackelford, City Planner****AGENDA ITEM:** Enjoy Pekin Tourism Minutes**AGENDA DATE REQUESTED:** July 24, 2017**REQUIRED SIGNATURES****Department Directors and City Staff:**

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:



**Enjoy Pekin – Tourism Committee Meeting
Tuesday, June 13, 2017
City Hall – 4:00pm**

MINUTES

Voting Members Present: Emily Lambe, Katy Shackelford, Lelonie Luft, Tony Carson, and Renna Hadsall

Non-Voting Members: John McCabe, Mayor

- 1.0 Welcome
- 2.0 Approval of April and May Minutes. Motion made by Lelonie, 2nd by Emily to approve the April and May minutes with changes to last names. All in favor, motion passed.
- 3.0 Hospitality
 - 3.1 Events
 - 3.1.1 Ledgestone – Seth Friedrich/Nate Heinhold were present at the Monday, June 12th City Council meeting and Council approved the sponsorship request for \$10,000.
 - 3.1.2 Pekin Park District 115 Year Anniversary Celebration-will promote next month
 - 3.1.3 Fourth Friday's: The Pekin Chamber is working with the Morton Chamber and other Tazewell area communities to launch a Forth Friday's event to celebrate arts and culture throughout Tazewell County. Established on the heels of the success of First Friday's in Peoria, Fourth Fridays will allow visitors to show, eat, and browse art for extended hours on the fourth Friday of each month. City of Pekin will hold a Ribbon Cutting on June 23rd First Friday event on the new benches, picnic tables and bike rack's installed downtown.
 - 3.2 Grant Applications
None at this time
 - 3.3 PACVB Updates
 - 3.3.1 Lelonie stated the City Cycle has been very successful. For a \$9,000 investment. Membership is \$25 a year and you can rent a bicycle for an hour a day. They have an app you use on your I-phone. There 6 locations of the new bike share in the Peoria area. Lelonie to send Katy the information.
 - 3.4 Pekin Chamber Updates

- 3.4.1 The Pekin Chamber is working on the 4th of July Fireworks display and the Pekin Marigold Festival.
- 4.0 Advertisements/Public Relations
- 4.1 Pekin Community High School 2017 Fall season: Committee tabled this until next meeting. Staff will request a copy of the ad, proof of performance, and contact the Business Manager at the high school to confirm agreement with the publication in question.
- 4.2 High School Sports Media 2017 Illinois High School Football and Basketball ad. Staff will request a copy of the ad, proof of performance, and contact the Business Manager at the high school to confirm agreement with the publication in question.
- 5.0 Infrastructure
- 5.1 Beautification Initiatives
- 5.1.1 Our next Beautification will be held in mid-July and Derby Street is our targeted area.
- 5.1.2 Downtown Streetscaping: Ms. Shackelford reported that a new grant for signs and awnings will be presented to Council on the June 26th, 2017 meeting Agenda. Pekin Mainstreet will review the grants and the City will accept them.
- 5.1.3 Bike Pekin Bike Racks: Ms. Shackelford reported that the Bike Pekin Bike Racks will be installed along with the street furniture that was approved by council. Park benches already installed.
- 6.0 Promotion
- 6.1 Social Media: Enjoy Pekin website, City of Pekin website and City of Pekin Facebook page. Possibly start a Twitter account.
- 6.2 Enjoy Pekin Website: working very well.
- 7.0 Attraction
- 7.1 Asset Map – Point of Interest: Lelonie and Emily shared the information with Katy and will be moving forward.
- 8.0 Other Business
- Discussion: Guidelines for Enjoy Pekin Tourism Grants, Tourism Ordinance, and Tourism Sponsorship Guidelines. Lelonie asked if the grant applications have to go in front of Council and if the guidelines can be more specific for the Tourism Committee. Ms. Shackelford states the Committee will focus more on the Overnight grants and that changes to the guidelines can be set by the Committee. Motion made by Tony Carson to adopt the changes made to the Pekin Tourism, Convention and Visitors Committee Ordinance and bring to City Council on June 26, 2017, Seconded by Renna Hadsall. All in favor, motion passed.
 - Ms. Shackelford introduced Mark Rothert, Administrative Assistant Director with the City of Pekin. Mark had worked with the "Shop Local" Campaign 2015. Discussion followed. Tourism Committee to come up with a slogan for Pekin and raise awareness; to Shop small, Shop local, or Shop Pekin local. Ms. Shackelford to contact Courtney Eeten with the Tazewell County Offices. Mr. Carson will be meeting with Wendy, Administrative Director with Tazewell County next week and will discuss Shop Local.
 - Renna asked when the next Tourism Forum will be held. Ms. Shackelford stated they will be held every other month. July will be the next meeting and checking on dates and will email everyone.

Next meeting – Tuesday, July, 11 2017 at 4:00, Pekin City Hall



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 12, 2017

From: Sarah Newcomb, Human Resources Dir

AGENDA ITEM: Employee Assistance Program Agreement

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: Approve the Master Services Agreement for Employee Assistance Program Services and Work-Life Services with Chestnut Global Partners, LLC.

DESCRIPTION: The City has had an ongoing relationship with Chestnut Global Partners since 2005. An employee assistance program is a mutually beneficial benefit to offer employees to help ensure work life balance and healthy and productive employees. The employee assistance program provides counseling and referral services to help employees and their family members with a wide range of concerns both personal and professional. Chestnut also conducts training sessions, monthly publications and website access with literally thousands of articles and self-assessments for the City of Pekin as well as aids in post incident debriefing and counseling and many other consultations. The City of Pekin provides this service to its full and part time employees and is funded through the insurance fund. This agreement provides for three counseling sessions for an employee per year. Chestnut has been very responsive to the City of Pekin's requests and they have also been willing to tailor the program to the needs of the City.

FINANCIAL IMPACT: \$10,164.00 from the Insurance Fund Budgeted in FY 17-18 Budget

NEIGHBORHOOD CONCERNS: n/a

IMPACT IF APPROVED: The employees will be able to continue any current sessions and the City will have continuity of care for its employees.

IMPACT IF DENIED: Employees, their spouses and their children would potentially have to cease counseling or, at the very least, have to find another counseling program. The City would potentially be in breach of union contracts that state benefit levels will remain the same unless bargained.

ALTERNATIVES: Seek other vendors, not recommended

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant

theme.]	
	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin’s residents.
√	An Effective Government. To deliver effectively the services that Pekin’s residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Directors and City Staff:	
Date: Finance Department (Certification of Availability of Funds): Date: City Manager: Date:	

MASTER SERVICES AGREEMENT FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES AND EMPLOYEE WORK-LIFE SERVICES

THIS AGREEMENT is made and entered into this 1st day of July, 2017 by and between Chestnut Global Partners, LLC, an Illinois Limited Liability Company (hereinafter referred to as "CGP") and the City of Pekin (hereinafter referred to as "EMPLOYER").

This Agreement shall serve as the Master Services Agreement and sets forth the terms under which CGP shall implement and administer Employee Assistance and Work-Life Services.

SECTION 1 PROGRAM SCOPE

1.1 Components. The parties agree that the integrated Employee Assistance and Behavioral Health Program (EAP/BH Program) and Employee Work-Life Services that is covered by this Agreement shall be composed of the following components as detailed below:

- Employee Assistance Program
- Work-Life Services

1.2 Employees. Full and Part time employees of EMPLOYER and their eligible dependents as determined and specifically set forth by EMPLOYER shall be covered by the EAP ("Covered Persons"). Eligible dependents shall include spouse and dependent children under the age of 26.

SECTION 2 ADMINISTRATIVE SERVICES PROVIDED BY CGP

2.1 Administrative Consultation. CGP shall provide consultation to EMPLOYER concerning referrals due to work performance or conduct at work issues.

2.2 Administrative Training. CGP shall collaborate with EMPLOYER in conducting administrative training for supervisory personnel designated by EMPLOYER. This training shall include an overview of EAP services, procedures for referring job impaired employees, and appropriate utilization of EAP services by EMPLOYER and its employees. The location and duration of the training and the materials used in the training sessions are to be agreed upon by CGP and EMPLOYER. CGP shall recommend a training manual, as well as provide an experienced EAP professional to lead and facilitate the training.

2.3 Seminars. CGP shall offer two (2) hours of specialized seminar(s) to EMPLOYER on an annual, as requested basis. CGP shall provide EMPLOYER access to its Speakers Bureau, which provides educational workshops on a wide range of behavioral and organizational health subjects. EMPLOYER shall be responsible for requesting a seminar, reserving seminar accommodations, and assisting in promoting the seminar. CGP shall provide a qualified trainer to lead the seminar sessions and promotional materials and seminar handouts. See appendix A for pricing.

- 2.4 Program Consultation.** CGP shall provide consulting services to EMPLOYER regarding the development, communication, and implementation of the EAP Program and shall assist EMPLOYER in developing relevant personnel policies. CGP shall also support the workforce development efforts of EMPLOYER with customized consulting services in response to specific behavioral and organizational risk management issues in the workplace that fall within the role and expertise of CGP. CGP shall provide these consultations as agreed upon between CGP and EMPLOYER. Depending upon the scope of the request, consultation services may be subject to additional pre-approved fees. See Appendix A for fee schedule.
- 2.5 Program Communications.** CGP shall assist EMPLOYER in promoting the EAP Services to its employees, management and supervisory personnel through on-going communications, including face-to-face employee orientations and the production of written materials including hardcopy brochures and electronic newsletters, which will be subject to the approval of EMPLOYER. EMPLOYER shall be responsible for disseminating the written materials.
- 2.6 Reporting.** CGP shall provide quarterly and annual utilization reports to EMPLOYER summarizing EAP Services used and highlighting prevalent employee problems. CGP and EMPLOYER shall mutually agree upon the format of the utilization report. The utilization report shall include aggregate data only and shall maintain the confidentiality of all Covered Persons receiving EAP services. Other reports provided shall be as mutually agreed to by the parties.
- 2.7 Program Review.** In an ongoing effort to improve EAP services, CGP shall meet with EMPLOYER annually to review implementation of the employee assistance program and provision of EAP services to employees and eligible dependents.

SECTION 3 EMPLOYEE ASSISTANCE PROGRAM (EAP) SERVICES

- 3.1 Personal Problem Assistance.** CGP shall provide information, assessment, counseling, and referral services to Covered Persons. Personal problem assistance may be provided for marital discord, adjustment to divorce, substance abuse, domestic abuse, emotional strains, addictive behavior, psychological disorders, behavior problems with children or adolescents, life and career transitions, family stresses, financial difficulties, interpersonal problems at work and other issues that affect job performance, increase healthcare utilization and compromise general well-being. CGP will be responsible for services provided by its contracted providers to the same extent that CGP would have been had CGP performed those services without the use of a contracted provider.
- 3.2 Referrals.** CGP shall work with employees and eligible dependents to develop an accurate and mutual perception of the problem subject to the services described in Appendix A. If the employee is in need of specialized care not available within the EAP or if it reasonably appears that treatment of the problem will require counseling or treatment beyond three (3) sessions, then CGP shall refer the employee to a therapist, program, or facility able to provide the necessary services. If a referral is indicated, then CGP shall assist the employee

or eligible dependent in locating the most appropriate and cost effective resource for treatment. CGP shall use its best efforts to make referrals to Employers preferred providers when such a referral is available and appropriate. The final decision concerning the preferred course of action shall remain with the employee or eligible dependent.

- 3.3 EAP Counseling Sessions.** On an annual basis, CGP shall provide up to three (3) outpatient counseling sessions to each Covered Person for each incident. CGP shall contract with affiliate providers to provide the counseling sessions. All contacts related to the initial presenting problem shall be considered a single incident. CGP, at its sole discretion, shall determine whether problems relate to a prior incident or represent a new incident for which additional services are available. At its discretion, CGP may provide additional services to a Covered Person as necessary to stabilize a situation until an appropriate referral can be made. CGP shall address crisis situations and facilitate appropriate referrals if indicated. For the purposes of this Agreement, crisis shall mean any interaction that may be conceived to be life threatening.
- 3.4 Critical Incident Response.** CGP shall provide on site critical incident stress debriefing response services as requested or required to appropriately respond to a given work place event. These services may include: crisis intervention, one-on-one counseling, critical incident stress debriefing, defusing, management consultation and appropriate follow-up. See Appendix A for pricing.
- 3.5 Availability.** CGP shall maintain a 24-hour toll-free access line. CGP shall use commercially reasonable efforts to provide telephone consultation within a maximum time frame of one-half hour from the initial contact. Appointments shall be offered as soon as possible in emergency situations and within three (3) working days of the initial telephone contact for non-emergency situations. CGP shall offer day and evening appointments.
- 3.6 Other Administrative Fees.** Employer agrees to reimburse CGP for other administrative fees incurred by CGP for such matters including special reports requested by EMPLOYER, training and consultation services not covered under sections 2.2 and 2.3, or participation in non EAP related committees etc. CGP agrees to seek approval from EMPLOYER prior to incurring any such Administrative Fees under this Section.

SECTION 4 WORK-LIFE SERVICES

- 4.1 Online Services.** CGP and/or its subcontractors shall provide Work-Life services to employees of EMPLOYER and their eligible dependents as set forth and detailed in Appendix A – Scope of Services. Such services may include Child care and Eldercare locator tools, Educational and Information Services and Materials, and Resource and Referral Topics/ Issues.
- 4.2 Identity Theft.** CGP and/or its subcontractors shall provide Identity Theft Resolution Services, which shall include Credit Report Monitoring and Breach Services as requested following an incident of identity theft.

- 4.3 Legal Consultation.** CGP and/or its subcontractors shall provide one 30 minute telephonic legal consultation annually for an unlimited number of separate non employment related legal matter. Discounts on attorney fees are available for those individuals who wish to further engage and attorney in services
- 4.4 Financial Consultation.** CGP and/or its subcontractors shall provide consultation services for an unlimited number of separate financial matters including credit, and budget, debt, tax planning, eldercare and college planning.
- 4.5 Eldercare Assessment.** CGP and/or its subcontracts shall provide consultative services designed to provide employees information about community based eldercare resources, including a personalized assessment of an elderly parent's ability to live independently.
- 4.6 Nutrition Consultation.** CGP and/or its subcontractors shall provide one 30 minute telephonic nutrition consultation annually on non-medical related nutrition matters.
- 4.7 Exercise Consultation.** CGP and/or its subcontractors shall provide one 30 minute telephonic nutrition consultation annually on non-medical related exercise matters.

SECTION 5 DUTIES AND RESPONSIBILITIES OF EMPLOYER

- 5.1 Covered Person Information.** To enable CGP to render appropriate services under this Agreement, EMPLOYER or its designee shall provide CGP with a current list of the number of Covered Persons quarterly or more often if reasonably required by CGP.
- 5.2 Contact Person.** EMPLOYER shall designate a contact person within its organization to communicate with and assist CGP concerning implementation of the employee assistance program. The designated contact person shall have sufficient authority and decision making power with respect to the EAP and Work/ Life Services, including authority to schedule administrative trainings and seminars.
- 5.3 Employee Complaints.** EMPLOYER agrees to inform CGP of employee complaints related to the provision of EAP and Work/ Life Services. EMPLOYER and CGP shall cooperate in the resolution of such complaints.
- 5.4 Compliance with Laws.** EMPLOYER is responsible for ensuring that its EAP/ BH program complies with all applicable laws, domestically and internationally, and agrees to notify CGP of any requirements related to the provision of services by CGP hereunder.

SECTION 6 COMPENSATION

- 6.1 Compensation.** For services rendered under this Agreement, EMPLOYER shall compensate CGP as set forth in Appendix A, attached hereto and made a part of this Agreement.

SECTION 7 CONFIDENTIALITY

- 7.1 Confidentiality of Records.** CGP shall maintain, and shall cause its subcontractors to maintain, the confidentiality of information concerning recipients of services pursuant to this Agreement in accordance with applicable confidentiality statutes and regulations, including federal and state rules governing substance abuse and mental health patient information. EMPLOYER acknowledges and agrees that confidentiality laws may prevent CGP from providing information to EMPLOYER without the written authorization of the Covered Person.
- 7.2 Confidentiality of CGP Proprietary Information.** EMPLOYER recognizes that it will have access to confidential and proprietary information developed, created and/or owned by CGP or its subcontractors, including, but not limited to, data, procedures, trade secrets, formulas, specifications, processes, methods, ideas, compilations and systems (referred to in the aggregate as “Confidential Information”). EMPLOYER, for itself and for its agents, employees, officers and directors, agrees, understands and acknowledges that such Confidential Information shall forever remain the sole and exclusive property and proprietary interest of CGP or its subcontractors, as applicable, and EMPLOYER shall not usurp, misappropriate or effect the Confidential Information for EMPLOYER’s business or personal benefit, or use or disclose the Confidential Information without the prior written express consent of CGP or its subcontractors, as applicable. The term “confidential information” shall not include (a) information known to EMPLOYER at the time of disclosure by CGP, (b) information that is or becomes known through no fault of EMPLOYER through the public domain, (c) information received by EMPLOYER from a third party not in violation of any right of CGP or its subcontractors, or (d) information which is independently developed by EMPLOYER. To the extent copyrights exist in any works of authorship, such works shall be deemed, to the extent legally permitted, to be works made for hire as that term is used in the Copyright Act of 1976. EMPLOYER covenants and agrees that it shall not disclose (except pursuant to the order of a court or governmental agency) any such information to any person, firm, corporation, association or other entity, for any reason or purpose whatsoever, except for any such information that is ascertainable from public or published information or trade sources, has become known in the industry through no wrongful act of EMPLOYER, or has been rightfully received from a third party without restriction and without breach of this Agreement. The provisions set forth under this Section shall survive the expiration of this Agreement.
- 7.3 Confidentiality of EMPLOYER Proprietary Information.** CGP expressly acknowledges that EMPLOYER’s employee information, survey results, trade secrets and other confidential information pertaining to the operations and business affairs of EMPLOYER, as they may exist from time to time, are valuable, special and unique assets, and CGP agrees that it shall not disclose (except pursuant to the order of a court or governmental agency) any such information to any person, firm, corporation, association or other entity, except for any such information that is ascertainable from public or published information or trade sources, has become known in the industry through no wrongful act of CGP, or has been rightfully received from a third party without restriction and without breach of this Agreement. Notwithstanding the foregoing, CGP may provide

such confidential information to its employees, agents and subcontractors when necessary for the provision of services under this Agreement. This Section shall survive the expiration of this Agreement.

SECTION 8 TERM AND TERMINATION

8.1 Term. This Agreement shall be effective as of July 1, 2017 and, subject to earlier termination as provided in Section 8.2, shall remain in effect until June 30, 2018 (the "Term").

8.2 Termination. This Agreement may be terminated as follows:

- A. By CGP or EMPLOYER upon thirty (30) days prior written notice in the event the other party commits a material breach of this Agreement. The written notice shall specify the precise nature of the breach. In the event the breaching party cures the breach within thirty (30) days after receiving notice, this Agreement shall not terminate.
- B. By CGP or EMPLOYER immediately upon written notice if the other party becomes insolvent, which for purposes of this Agreement shall mean that the party voluntarily files or has filed involuntarily against it a petition under the United States Bankruptcy Code, including a petition for Chapter 11 reorganization as set forth in the United States Bankruptcy Code.
- C. By CGP immediately if CGP or one of its subcontractors is found to be subject to federal, state or local licensing or other regulatory requirements which substantially burden or increase the cost of it providing services under this Agreement or which require CGP to obtain licensure as an insurer, health maintenance organization, health service plan, third party administrator or other similar license.
- D. With cause upon CGP or EMPLOYER providing thirty (30) days prior written notice with termination effective on the last day of the current period for which compensation has already been paid by EMPLOYER.
- E. Without cause upon CGP or EMPLOYER providing one hundred twenty (120) day prior written notice.

8.3 Effect of Termination.

- A. Immediately upon termination of this Agreement, EMPLOYER shall notify Covered Persons of such termination.
- B. CGP shall cooperate with EMPLOYER or EMPLOYER's new EAP vendor in transitioning the care and management of Covered Persons. The parties agree that CGP is the owner of all EAP records developed and maintained by CGP pursuant to this Agreement and that transfer of any records shall be in accordance with federal

and state confidentiality laws. CGP shall be permitted to maintain the original of any record.

SECTION 9 INSURANCE AND INDEMNIFICATION

- 9.1 Insurance.** CGP shall maintain professional and general liability insurance in connection with this Agreement and shall provide EMPLOYER with a certificate of its insurance, upon request and after full execution of this Agreement. The minimum coverage levels shall be \$1,000,000 per occurrence and \$3,000,000 annual aggregate.
- 9.2 Indemnification.** Each party hereby indemnifies and agrees to defend and hold harmless the other and their respective officers, directors, trustees, employees, successors, and assigns from and against any and all loss, injury, liability, claim, damage or expense (including without limitation, reasonable attorney fees, interest and court costs) incurred by the other resulting from, relating to or arising out of: (a) the acts or omissions of the other party; (b) breach of this Agreement and (c) any claim made against CGP by any employee for a wrongful suspension or termination that is not the result of the negligence of CGP in rendering services pursuant to this Agreement.
- 9.3 Limitation of Liability.** It is specifically understood and agreed by the parties that neither CGP nor its subcontractors shall have any financial responsibility of any kind to EMPLOYER or any other person, firm, corporation, or entity for any of the following: (a) any medical, hospital or other bills, debts, obligations or other liabilities of any kind relating to any medical, surgical, mental health or substance abuse treatment, confinement or medications (b) rendering medical treatment decisions and (c) making final decisions regarding payment of benefits.

SECTION 10 GENERAL PROVISIONS

- 10.1 Independent Contractor.** This Agreement shall not be construed to create any relationship between CGP and EMPLOYER other than that of independent entities contracting with each other solely for the purpose of effecting the provisions of this Agreement. The parties shall be independent contractors and neither of them shall be construed to be the agent, employee, partner, joint venturer or representative of the other. The parties agree that neither party shall have any express or implied right or authority to assume or create any obligation or responsibility on behalf of or in the name of the other party, except as may otherwise be provided in this Agreement.
- 10.2 No-Hire Clause.** Each party agrees that during the period that this agreement is in force, including extensions or modifications thereto, and for an additional 12 months following this period, neither CGP nor EMPLOYER shall actively recruit, or solicit permanent employees of either party without the prior written approval of the party whose employee is being considered for employment. This provision does not prohibit any employee from responding to or pursuing employment opportunities through normal media channels, i.e. newspaper, internet, professional journals, etc. so long as it is not an attempt to avoid the intent of the above restriction.

- 10.3 Amendments.** This Agreement may only be amended or modified in writing as mutually agreed upon by the parties.
- 10.4 Assignment.** The parties expressly agree that neither party may assign any of its rights and responsibilities under this Agreement to any individual or entity without the prior written consent of the other party. Notwithstanding the foregoing, EMPLOYER further acknowledges that CGP may assign any or all of its rights and responsibilities under this Agreement to any entity in which Chestnut Health Systems has an interest and such assignment shall not require EMPLOYER's prior written consent. EMPLOYER also acknowledges that persons and entities under contract with CGP may perform certain services under this Agreement.
- 10.5 Notices.** Except as provided below, all notices required under this Agreement shall be in writing, signed by the party giving notice and delivered by hand, overnight delivery or first-class mail to the other party at such address as set forth immediately below or at such other address as designated by the party. Any notice shall be deemed to have been given at the time of actual receipt, or if mailed, five (5) days from the date of mailing.

If to CGP:

Chestnut Global Partners, L.L.C.
1003 Martin Luther King Drive
Bloomington, Illinois 61701
Attn: Puneet Leekha, General Counsel

If to EMPLOYER:

City of Pekin
111 South Capitol
Pekin, IL 61554

Correspondence relating to the day-to-day operations of the EAP Services may be sent by facsimile or other means as agreed upon by the parties.

- 10.6 Waiver.** The waiver of either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provisions hereof.
- 10.7 Headings.** Section headings have been inserted in this Agreement as a matter of convenience of reference only, and it is agreed that such section headings are not part of this Agreement and shall not be used in the interpretation of any provisions of this Agreement.
- 10.8 Controlling Law.** This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.

- 10.9 Severability.** If any provisions of this Agreement shall for any reason be held to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid or unenforceable provisions were omitted.
- 10.10 Counterparts.** This Agreement may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document.
- 10.11 Entire Agreement.** This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all prior understandings and/or written or oral agreements among the Parties. There are no representations, agreements, arrangements, restrictions, limitations or understandings, oral or written, between and among the Parties relating to the subject matter of this Agreement which are not fully expressed herein.
- 10.12 Non-Exclusivity.** EMPLOYER understands and agrees that CGP is free to contract with and provide the same or similar services to other companies during the term of this Agreement,

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CHESTNUT GLOBAL PARTNERS, L.L.C.

By: _____

Print Name: Puneet Leekha

Title: General Counsel

Date: _____

CITY OF PEKIN

By: _____

Print Name: _____

Title: _____

Date: _____

APPENDIX A COMPENSATION

As compensation for services rendered by CGP and its subcontractors to Covered Persons, EMPLOYER shall make quarterly payments to CGP based on the number of employees eligible to receive services pursuant to this Agreement as follows. Employer shall pay CGP by the 15th day of the first month of each quarter and shall include with the payment the list of employees used to compute the quarterly capitation payment. The capitation rate shall be guaranteed for one year and shall be as follows:

PRICING FOR COMPREHENSIVE EAP SERVICES

\$33.00 Per employee per year

COMPREHENSIVE EAP SERVICES COVERED

- 24/7 toll free access to a counselor
- Telephone intervention or counseling as needed for crisis situations
- Assessment of personal problems
- 1-3 sessions of short term counseling per incident
- Referral to appropriate resources for cases requiring specialized care or treatment
- Case management for company initiated referrals
- Unlimited telephonic consultation to help supervisors with impaired employees
- Eldercare in home assessment
- Identity Theft Restoration Services
- Legal consultation for non employment related concerns
- Telephonic Debt Management consultation
- Telephonic Nutrition and Exercise consultation
- 2 hours of Critical Incident Response
- 2 hours of Administrative Training or Specialized Training from catalog
- Quarterly and Annual EAP utilization reports
- Dedicated Account Management
- Development of customized promotional materials
- Access to fundamental EAP website

Pricing for additional Training & Consultative Services not covered under this agreement

\$250.00 per hour + travel expenses



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 18, 2017

From: Lee Wrhel, Police & Fire Secretary

Kurt Nelson, Fire Chief

AGENDA ITEM: Ordinance No. 1462-A353-17/18 No Parking Schedule

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: The Traffic Safety Committee recommends to Council to consider restricting parking on S. 5th St. from Koch St. to Hanna Dr. on both the East and West sides.

DESCRIPTION: The Traffic Safety Committee recommends to Council to restrict parking on S. 5th St. from Koch St. to Hanna Dr. on both the East and West sides of the roadway.

FINANCIAL IMPACT:

NEIGHBORHOOD CONCERNS:

IMPACT IF APPROVED: Increase safety of both motorists and pedestrians in this location.

IMPACT IF DENIED: No safety measure in place for both motorists and pedestrians in this location.

ALTERNATIVES:

RELATED TO EFFICIENCY STUDY:

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
√	A High Quality of Life. To support or provide services that improve the quality of

	life for Pekin’s residents.
	An Effective Government. To deliver effectively the services that Pekin’s residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Directors and City Staff:	
Date:	
Finance Department (Certification of Availability of Funds):	
Date:	
City Manager:	
Date:	

**Ordinance No. 1462-A353-17/18 An Ordinance Amending Title 8, Chapter 4,
Sections 1. D. of the Code of the City of Pekin 1995 Regarding No Parking Schedule**

Ordinance No.

**PASSED BY THE PEKIN CITY COUNCIL, STATE OF ILLINOIS AND APPROVED
THIS 24th DAY OF JULY, 2017**

MAYOR

ATTEST:

CITY CLERK

ORDINANCE NO. 1462-A353-17/18

**AN ORDINANCE AMENDING TITLE 8, CHAPTER 4, SECTIONS 1. D
OF THE CODE OF THE CITY OF PEKIN 1995
REGARDING NO PARKING SCHEDULE**

WHEREAS, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and function pertaining to its government and its affairs; and

WHEREAS, the Code of the City of Pekin 1995 was adopted on April 10, 1995, and duly published in book form; and

WHEREAS, the Traffic Safety Committee discussed the area of the Pekin Park District Sports Complex at the Traffic Safety meeting on July 7, 2017 from concerns brought forward by citizens and the Pekin Park District regarding parking on South 5th Street from Koch Street to Hanna Drive during sporting events; and

WHEREAS, the Traffic Safety Committee recommends to the Pekin City Council to restrict parking on South 5th Street from Koch Street to Hanna Drive on the east and west sides.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF PEKIN, ILLINOIS:**

1. That Title 8, Chapter 4, Section 1. D. be amended by deleting the existing No Parking Schedule dated June 12, 2017 in its entirety, and inserting the No Parking Schedule dated July 24, 2017 attached hereto and incorporated herein by this reference.

BE IT FURTHER ORDAINED that all other parts of the Code of the City of Pekin 1995 as amended except as modified herein are hereby reaffirmed and ratified and are in full force and effect.

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon its passage, approval and publication as required by law.

PASSED AND APPROVED at the regular meeting of the City Council of the City of Pekin, this _____ day of _____, 2017; and upon roll call the vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

APPROVED this _____ day of _____, 2017.

Mayor

ATTEST:

City Clerk

Time	Duration	Days	On Street	At or From	To	Direction of Traff	Side	Date of Adoption
Total	Always	All days	South 5th Street	Koch Street	Hanna Drive	North-South	Both	07-24-17
Total	Always	All days	Koch Street	Southmoor Street	30' east/west entranc	East	South	10-15-13
Total	Always	All days	Sheridan Road	Parkway Drive	200' East	East-West	Both	05-23-11
Total	Always	All days	Willow Street	North 14th Street	200' East	East-West	Both	05-23-11
Total	Always	All days	Sheridan Road	North 14th Street	200' East	East-West	Both	05-23-11
Total	Always	All days	Derby Street	Circle Dr Salvation Ar	South Second	West	North	05-29-12
15 min	Always	All days	Derby Street	Allen / RR Tracks	Circle Dr Salvation Ar	West	North	05-29-12
Total	Always	All days	Charles Street	50' from corner	Avon Street	East	South	02-28-11
2 hours	9am-5pm	Mon-Sat	North 4th Street	Caroline Street	Ann Eliza	South	Both	
2 hours	9am-5pm	Mon-Sat	North 6th Street	Caroline Street	Court Street	South	West	
2 hours	9am-5pm	Mon-Sat	North 6th Street	Court Street	North to Alley	North	East	
2 hours	9am-5pm	Mon-Sat	Park Avenue	South 12th Street	13th Street	East	South	
2 hours	9am-5pm	Mon-Sat	South Capitol Street	Broadway	Court Street	North	Both	
2 hours	9am-5pm	Mon-Sat	South Capitol Street	Court Street	Sabella Street	South	Both	
Total	Always	All days	South Capitol Street	Washington Street	Broadway	North	West	
2 hours	9am-5pm	Mon-Sat	South 4th Street	Broadway	Washington Street	South	Both	
2 hours	9am-5pm	Mon-Sat	South 4th Street	Court Street	Broadway	South	Both	
2 hours	9am-5pm	Mon-Sat	South 4th Street	St Mary Street	Court Street	North	Both	
2 hours	9am-5pm	Mon-Sat	South 6th Street	Hillyer Street	St Joseph Place	North	Both	
hours	9am-5pm	Mon-Sat	Sabella Street	South 3rd Street	Broadway	East-West	Both	
Total	8am-5pm	Mon-Fri	Sabella Street	South 3rd Street	South 2nd Street	West	North	04-26-10
2 hours	9am-5pm	Mon-Sat	St Mary Street	South 3rd Street	Broadway	East-West	Both	
2 hours	9am-5pm	Mon-Sat	St Joseph Place	South 6th Street	South 7th Street	East	South	
30 min	9am-5pm	Mon-Sat	North 7th Street	Ann Eliza Street	Margaret Street	South	East	
30 min	9am-5pm	Mon-Sat	South 4th Street	St Mary Street	North 100'	North-South	Both	
15 min	9am-5pm	Mon-Sat	Park Avenue	South 13th Street	South 14th Street	West	North	
15 minu	9am-5pm	Mon-Sat	South 6th Street	St Joseph Place	Broadway	North	Both	
2 hours	8am-4pm	School	Court Street (Frontage	East Shore Drive	West Shore Drive	East-South	Both	
2 hours	8am-4pm	School	East Shore Drive	Court Street	Commonwealth	North-South	Both	
2 hours	8am-4pm	School	Monge Avenue	Court Street	Commonwealth	North-South	Both	
2 hours	8am-4pm	School	North Shore Drive	East Shore Drive	West Shore Drive	East-West	Both	
Total	7:30am-5pm	School	Prince Street	South Capitol Street	South 4th Street	East	South	
Total	7am-4pm	Mon-Fri	South Capitol Street	Prince Street	South 80'	North	West	11-28-16 eff Jan 1
Total	10pm-6am	All days	North 19th Street	Market Street	Broadway	South	West	
Total	8:15am-8:45am,	School	Matilda Street	North 13th Street	North 14th Street	East-West	North	
Total	Always	All days	Ann Eliza Street	North 8th Street	North 2nd Street	West	Both	
Total	Always	All days	Barney Avenue	Court Street	Griffin Drive	North	Both	
Total	Always	All days	Broadway	Front Street	Eastern City Limit	East-West	Both	

Time	Duration	Days	On Street	At or From	To	Direction of Traff	Side	Date of Adoption
Total	Always	All days	Caroline Street	North 2nd Street	P & PU Railroad	East	South	
Total	Always	All days	Court Street	Broadway	North 6th Street	West	Both	
Total	Always	All days	Court Street	South 8th Street	Eastern City Limit	East-West	Both	
Total	Always	All days	Court Street	South 4th Street	80' West	East	South	
15 min	6am-6pm	Mon-Fri	Buena Vista	Broadway	South 540'	South	West	
Total	6:00am-6:00pm	Mon-Fri	Buena Vista	Broadway	South 620'	North	East	
2 hours	9am-5pm	Mon-Sat	Center Street	South 13th Street	Garden Street	East-West	Both	09-12-05 permit
2 hours	9am-5pm	Mon-Sat	Court Street	North 6th Street	North 2nd Street	West	Both	
2 hours	9am-5pm	Mon-Sat	Elizabeth Street	Broadway	South 3rd Street	West	Both	
2 hours	9am-5pm	Mon-Sat	Court Street	South 2nd Street	Broadway	East	Both	
2 hours	9am-5pm	Mon-Sat	Elizabeth Street	South 3rd Street	South 5th Street	East	Both	
2 hours	9am-5pm	Mon-Sat	Haines Avenue	Hillyer Street	St Joseph Place	North-South	Both	
2 hours	9am-5pm	Mon-Sat	North Capitol Street	Court Street	Caroline Street	North-South	Both	
Total	Always	All days	Cynthiana Street	Broadway	South 2nd Street	West	Both	
Total	Always	All days	Derby Street	Morton Street	South 10th Street	West	Both	
Total	Always	All days	Elizabeth Street	Broadway	South 5th Street	West	South	
Total	Always	All days	Enterprise Drive	South 2nd Street	Riverway Drive	East-West	Both	
Total	Always	All days	Entrance Drive	Orr Avenue	Court Street	North-South	Both	
Total	Always	All days	Hanna Drive	South 2nd Street	South 5th Street	East-West	Both	01-15-10 edit
Total	Always	All days	Highwood Avenue	Valle Vista Boulevard	Summit Drive	South	Both	
Total	Always	All days	Illinois Street	North 14th Street	Earl Street	West	Both	
Total	Always	All days	Koch Street	South 2nd Street	Rairoad Tracks	East	South	10-15-13
Total	Always	All days	Koch Street	South 5th Street	South 14th Street	East	South	10-15-13
Total	Always	All days	Lawndale Avenue	North 8th Street	Terrace Boulevard	East	Both	
Total	Always	All days	Margaret Street	North 2nd Street	Court Street	East	Both	
Total	Always	All days	Margaret Street	North 12th Street	North 13th Street	East	South	
Total	Always	All days	Market Street	North 19th Street	East dead end of stre	East-West	Both	
Total	Always	All days	Market Street	North 7th Street	North 8th Street	East-West	Both	
Total	Always	All days	Market Street	North 6th Street	North 5th Street	West	Both	
Total	Always	All days	North 8th Street	North 7th Street	Northern city limits	North-South	Both	
Total	Always	All days	North 11th Street	Broadway	Willow Street	North	Both	
Total	Always	All days	North 5th Street	Broadway	Willow Street	North-South	Both	
Total	Always	All days	North 14th Street	Broadway	Ann Eliza Street	North	Both	
Total	Always	All days	North 2nd Street	Ann Eliza Street	Caroline Street	North	East	
Total	Always	All days	North 2nd Street	P & PU Railroad	Catherine Street	South	Both	
Total	Always	All days	North 2nd Street	Railroad tracks	Court Street	South	Both	
Total	Always	All days	North 2nd Street	Sheridan Road	Caroline Street	South	Both	
Total	Always	All days	Washington Street	165' East of Buena Vi	230' East of Buena Vi	West	North	

Time	Duration	Days	On Street	At or From	To	Direction of Traff	Side	Date of Adoption
Total	Always	All days	Washington Street	South 6th Street	50' East	West	North	
Total	Always	All days	North 2nd Street	Sommerset Street	Sheridan Road	North-South	Both	
Total	Always	All days	North 7th Street	Ann Eliza Street	Margaret Street	South	West	
Total	Always	All days	North 7th Street	North 8th Street	Ann Eliza Street	South	Both	
Total	Always	All day	North 6th Street	Court Street	100' North	North	East	
Total	Always	All days	North 6th Street	Margaret Street	Caroline Street	North	East	
Total	Always	All days	North 3rd Street	Court Street	Sommerset Street	North	Both	
Total	Always	All days	North 20th Street	Broadway	Market Street	North	West	
Total	Always	All days	North 20th Street	Broadway	Market Street	North	East	
Total	Always	All days	Olt Avenue	170ft N Griffin Drive	Valle Vista Boulevard	North-South	West	04-27-15
Total	Always	All days	Parkway Drive	Court Street	Northern City Limit	North-South	Both	
Total	Always	All days	Powers Avenue	Highwood Avenue	Entrance Drive	East-West	Both	
Total	Always	All days	Pine Street	Maple Park Drive	70' West	West	North	
Total	Always	All days	Prince Street	South 8th Street	South 9th Street	East-West	Both	
Total	Always	All days	Prince Street	South 8th Street	300' West	West	North	
Total	Always	All days	Riverway Drive	Koch Street	Hanna Drive	North-South	Both	
Total	Always	All days	RWBP Frontage Rd	Enterprise Drive	North End	North-South	Both	
Total	Always	All days	South 18th Street	West Shore Drive	40' South	South	East	
Total	Always	All days	South 18th Street	Tennell Road	40' South	South	East	
Total	Always	All days	South 14th Street	Broadway Road	Alley South	South	Both	
Total	Always	All days	South 14th Street	Center Street	Court Street	North-South	Both	
Total	Always	All days	South 4th Street	Broadway	St Mary Street	North	Both	
Total	Always	All days	South 4th Street	Broadway	400' South	South	Both	
Total	Always	All days	South 4th Street	St Mary Street	100' South	South		
Total	Always	All days	South 2nd Street	Court Street	Washington Street	South	Both	
Total	Always	All days	South 2nd Street	Southern city limit	Washington Street	North-South	Both	
Total	Always	All days	South 7th Street	60' North of Derby	95' North of Derby	North	West	
Total	Always	All days	South 6th Street	Broadway	Court Street	North-South	Both	
Total	Always	All days	South 3rd Street	Broadway	Court Street	North	Both	
Total	Always	All days	St Joseph Place	South 7th Street	South 6th Street	West	North	
Total	Always	All days	Sabella Street	South 2nd Street	South 3rd street	East	South	04-07-10 *
Total	Always	All days	Sommerset Street	North 3rd Street	North 2nd Street	North	Both	
Total	Always	All days	Stadium Drive	Court Street	Parkway Drive	East-West	Both	
Total	Always	All days	State Street	North 5th Street	40'	East-West	Both	
Total	Always	All days	Third Avenue	Washington Street	Broadway	North	Both	
Total	Always	All days	Washington Street	South 6th Street	50' West	West	North	
Total	Always	All days	Washington Street	200' West of Court	Court Street	East	South	
Total	Always	All days	South 10th Street	Park Avenue	105' South	North	East	

Time	Duration	Days	On Street	At or From	To	Direction of Traff	Side	Date of Adoption
Total	Always	All days	Washington Street	Bacon Street	South 6th Street	East	South	
Total	Always	All days	Veerman Street	535' North of Willow	620' North of Willow	North	East	
Total	Always	All days	Veerman Street	810' North of Willow	895' North of Willow	North	East	
Total	Always	All days	North 14th Street	100' North of Willow	135' North of Willow	South	West	
2 hours	9am-5pm	Mon-Sat	Elizabeth Street	South Third Street	Capitol Street	East	South	
Total	Always	All days	Elizabeth Street	South Third Street	Capitol Street	West	North	
2 hours	9am-5pm	Mon-Sat	North 4th Street	Margaret Street	Court Street	South-North	Both	
2 hours	9am-5pm	Mon-Sat	South 4th Street	Elizabeth Street	Court Street	South-North	Both	
2 hour	8am-4pm	School	Commonwealth	East Shore Drive	East end	East-West	Both	
Total	Always	All days	Highwood Avenue	Valle Vista Boulevard	Summit Drive	South	West	
Total	8:15am-8:45am	School	Highwood Avenue	341' South of Melanie	456' North of Powers	North	East	
Total	Always	All days	South 7th Street	Derby Street	50' North of Derby Str	North	East	
Total	Always	All days	South Capitol Street	Washington Street	from stop signs 90' S	North	Both	
Total	Always	All days	Washington Street	South 6th Street	88'	East	North	
Total	Always	All days	Parkway Drive	368' South of Sherida	427' South of Sherida	North	East	
Total	Always	All days	McLean Street	151' West of 8th Stree	225' West of 8th Stre	West	North	
Total	Always	All days	McLean Street	Rosenberg Court	35' East of Rosenberg	East	South	
Total	Always	All days	Sycamore Street	Royal Street	Lucille Street	South	West	
Total	Always	All days	South 10th Street	Washington Street	Court Street	North	East	
Total	Always	All days	North 18th Street	James Road	50' South of James R	South	West	
Total	Always	All days	South 3rd Street	Broadway Road	Franklin Street	South	West	
Total	Always	All days	Sommerset Street	Lakeside Avenue	40' North of Lakeside	North	West	
Total	Always	All days	Sheridan Road	600 ' east of Redwoo	Lick Creek Bridge	East-West	Both	
Total	Always	All days	Park Avenue	South 14th Street	Court Street	East	South	
Total	Always	All days	Washington Street	Capitol Street	82' West of Capitol	East	South	
Total	Always	All days	South 4th Street	Court Street	52' South of Court Str	South	West	
Total	Always	All days	South 3rd Street	150' North of Winter	145' to corner of McL	North	East	
Total	Always	All days	Woodlawn Court	Summer Street	Charles Street	West	Both	
Total	Always	All days	Ann Eliza Street	South 11th Street	South 12th Street	East-West	Both	
Total	Always	All days	Christopher Street	Alley north to	Lucille	North-South	Both	
Total	Always	All days	Elm Street	Mechanic Street	3rd Street	East-West	Both	
Total	Always	All days	Charles Street	Summer Street	3rd Street	East-West	Both	
Total	Always	All days	Charles Street	Mechanic Street	Maple Street	East-West	Both	
Total	Always	All days	Prince Street	Summer Street	3rd Street	East-West	Both	
Total	Always	All days	McLean Street	2nd Street	West end	East-West	Both	
Total	Always	All days	Meyers Court	South 12th Street	West end	East-West	Both	
Total	Always	All days	Prince Street	South 12th Street	South 14th Street	East-West	Both	
2 hours	9am-5pm	Mon-Sat	Washington Street	200 feet east of 10th	10th Street	East	South	

Time	Duration	Days	On Street	At or From	To	Direction of Traff	Side	Date of Adoption
2 Hours	Always	All days	Park Avenue	South 14th Street	Court Street	West	North	
Total	Always	All days	Mechanic Street	Elm Street	Prince Street	North	East	09-22-08
Total	Always	All days	South 8th Street	Cul-de-sac	Prince Street	North	East	09-22-08
Total	Always	All days	Winter Street	Hecker	South 10th Street	West	North	09-22-08*
2 hours	9am-5pm	Mon-Sat	North 4th Street	Margaret Street	Court Street	South-North	Both	
Total	Always	All Days	South 11th Street	Court Street	Park Avenue	South	West	09-22-08
Total	Always	All Days	South 12th Street	Court Street	Park Avenue	South	West	09-22-08
Total	Always	All Days	Orchard Street	Broadway Road	Northern dead end	North	East	09-22-08
Total	Always	All Days	Maple Street	Elm Street	Northern dead end	South	West	09-22-08
Total	Always	All Days	South 18th Street	Saratoga Street	Henry Street	North	East	09-22-08
Total	Always	All days	Park Avenue	South 13th Street	North 14th Street	East	South	09-22-08
Total	Always	All days	South 10th Street	Oxford Street	Charles Street	North-South	East	10-14-08
Total	Always	All days	Washington Street	105' East of Capitol	185' West of Capitol	West	North	11-24-08
Total	Always	All days	Pine Street/Maple Park	walk @ apt Pine Stree	drive @ apt Maple Par	East/North	South/	08-24-09
Total	Always	All days	South 7th Street	95' South of Park Ave	180' South	South	West	12-14-09
Total	Always	All days	Distillery Road	Front Street	115' South of Front	West	North	08-23-10
Total	Always	All days	Hecker Court	Winter Street	East/West Alley	North	East	09-2-10
Total	Always	All days	Avon Street	50' south of corner	Charles Street	South	West	02-28-11
Total	Always	All days	Willow Street	Parkway Drive	200' East	East-West	Both	05-23-11
Total	Always	All days	South 5th Street	130' south of Derby	Koch Street	South	West	08-27-12
15 mins	Always	All days	South 5th Street	Derby Street	130' south of Derby	South	West	08-27-12
Total	Always	All days	Florence Street	1201 entrance	30' north and 30' sout	South	West	09-24-12
Total	8:00am-5:00pm	Mon-Fri	Elizabeth Street	120 Elizabeth Street	50'	East	South	11-26-12
Total	8-9am & 2-4pm	School	St. Joesph Place	Haines Avenue	30ft SW Corner	East	South	03-25-13
Total	8-9am & 2-4pm	School	Haines Avenue	St. Joseph Place	30ft SW Corner	South	West	03-25-13
Total	Always	All days	Koch Street	Railroad Tracks	South 5th Street	West	North	10-15-13
Total	Always	All days	Koch Street	South Fourth Street	30' east/west entranc	East	South	10-15-13
Total	Aways	All days	Peoria Street	Derby Street	Koch Street	North/South	East	03-24-14
2 hours	Always	All days	Haines Avenue	St Joseph Place	Hillyer Street	North/South	Both	08-25-14 permit
2 hours	Always	All days	Hillyer Street	South 6th Street	South 7th Street	East/West	Both	08-25-14 permit
Total	Always	All days	Olt Avenue	Court Street	90ft N Griffin	North-South	West	04-27-15
Total	Always	All days	Olt Avenue	Court Street	Valle Vista Boulevard	North-South	East	04-27-15
Total	Always	All days	Starcevich Court	South 6th Street		West	North	05-26-15
Total	Always	All days	South 10th Street	Park Avenue	Winter Street	North	East	09-26-16
Total	7am-4pm	Mon-Fri	South Capitol Street	Park Avnue	140' south of Prince	North	East	11-28-16 eff Jan 1



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 18, 2017

From: John Lebegue, Building & Inspections

John Lebegue, Building & Inspections

AGENDA ITEM: Site Plan Review & Consideration of Amendment to Sunset Hills Subdivision Plat

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: Recommendation of the Pekin Plan Commission to the City of Pekin City Council to deny a request to amend the Sunset Hills Subdivision Plat to permit the connection of a driveway onto the end of Fahnders Drive for a property located outside the City limits at 16604 VFW Road.

DESCRIPTION: Site Plan Review & Consideration of an Amendment to Sunset Hills Subdivision Plat to allow the connection of a driveway onto the end of Fahnders Drive for a property located outside the City limits at 16604 VFW Road.

FINANCIAL IMPACT: <Insert Financial Impact

NEIGHBORHOOD CONCERNS: Neighboring property owners appeared before the Plan Commission and expressed concerns in regard to the increase in traffic on Fahnders Drive, improper use of the proposed driveway by other property owners, interference with snow plowing operations, and the unorthodox nature of the proposed connection to the end of a dead end street.

IMPACT IF APPROVED: Vehicular traffic on Fahnders Drive would increase, a property owner outside of the City limits would have the ability to make use of City infrastructure without any compensation to the City and the potential improper use of the driveway by current and possible future property owners in the unincorporated area to the south of Fahnders Drive could occur, further increasing traffic on Fahnders Drive.

IMPACT IF DENIED: Vehicular traffic would not notably increase on Fahnders Drive and the dead end nature of Fahnders Drive would remain as it currently exists. Furthermore, snow plowing operations would not be impacted, as snow would continue to be able to be plowed into the end of the dead end street. Lastly, unauthorized use of the driveway by other property owners would be eliminated if the driveway connection were not made.

ALTERNATIVES: Annexation of the property at 16604 VFW Road would afford the

property owner the ability to connect to Fahnders Drive and if feasible, connection to the City sewer system.

RELATED TO EFFICIENCY STUDY: <Efficiency Study>

RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark √ and paste it to the left of the relevant theme.]

	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
√	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
√	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.

REQUIRED SIGNATURES

Department Directors and City Staff:

Date:

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Date:

Pekin Planning Commission Meeting
111 S. Capitol Street
City Council Chambers 2nd Floor
July 12, 2017
5:30 PM

Pledge of Allegiance

- I. Roll Call
- II. Agenda Approval
- III. Minutes Approval for May 10, 2017 meeting
- IV. City Council Action Report
- V. Applications and Hearings
- VI. Informal
- VII. Public Input
- VIII. Adjourn

Application #1: Review of Site Plan and consideration of an amendment to the Sunset Hills Subdivision plat to allow the connection of a driveway onto the end of Fahnders Drive for a property located at 16604 VFW Road, which is located outside the City limits of Pekin.

Informal:

Public Input:

Adjourn:

John R. Lebegue, Secretary
Pekin Planning Commission

MEMORANDUM

TO: Mayor John McCabe and Members of the City Council

FROM: John R. Lebegue, Building Inspections / Development Director

DATE: July 18, 2017

RE: Site Plan Review and Consideration of Amendment to Sunset Hills Subdivision Plat

SUMMARY AND BACKGROUND OF SUBJECT MATTER

A request has been made by Korey Jablonski, owner, to amend the Sunset Hills subdivision plat to permit the connection of a driveway onto the south end of Fahnders Drive for the property located at 16604 VFW Road, which is currently located outside the City limits of Pekin. Mr. Jablonski is requesting the connection of driveway to Fahnders Drive to provide access to the site for the new home he will be constructing on the currently vacant parcel, but also to provide an area to place utilities for the new home. Given that Fahnders Drive was part of the original Sunset Hills subdivision plat any changes to that plat must be reviewed by the Plan Commission and final approval granted by the City Council.

PROPERTY INFORMATION

Property Address: 16604 VFW Road

Current Zoning Classification: R-1, Tazewell County Residential

Current Use: Vacant

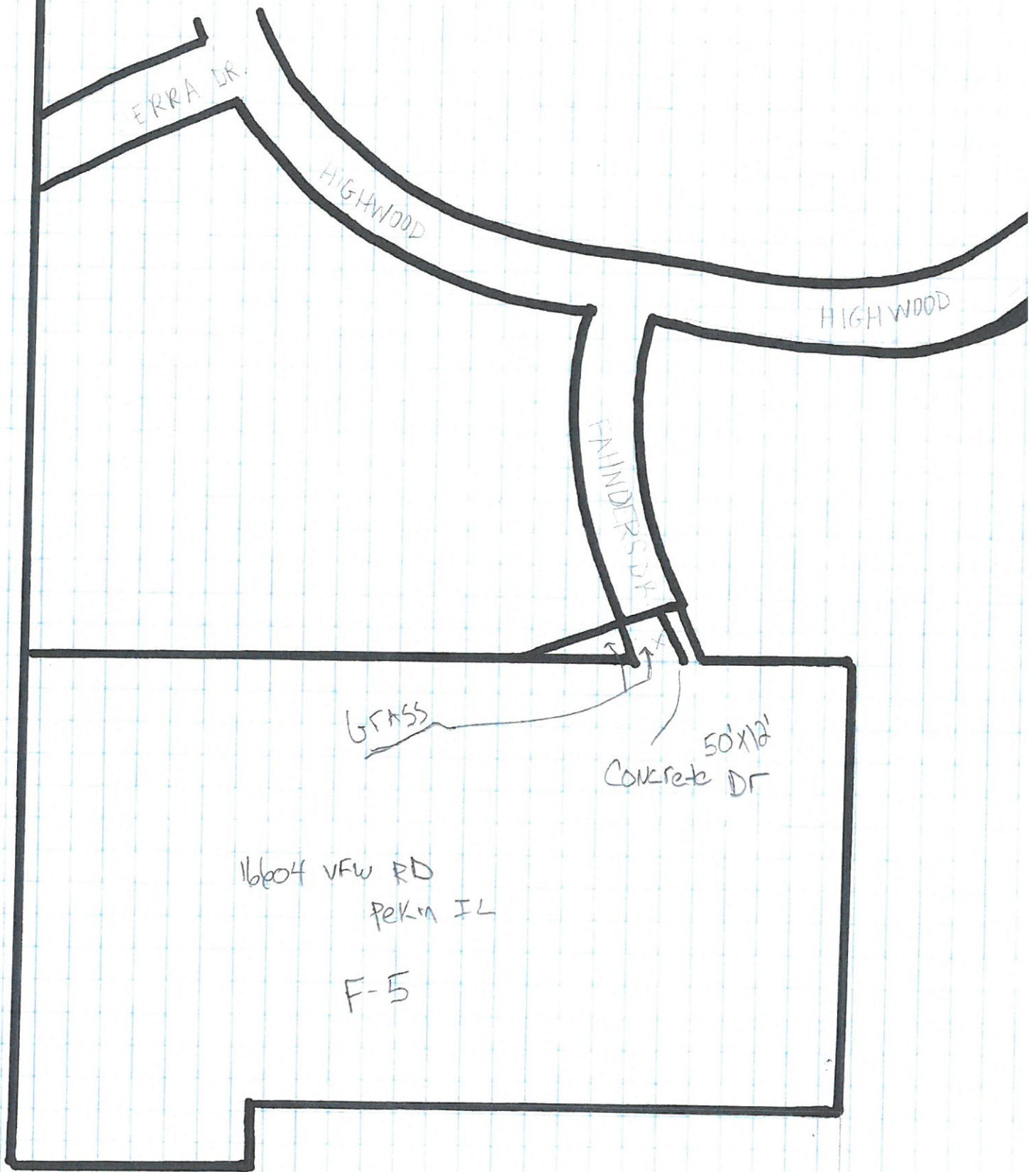
ANALYSIS AND DISCUSSION

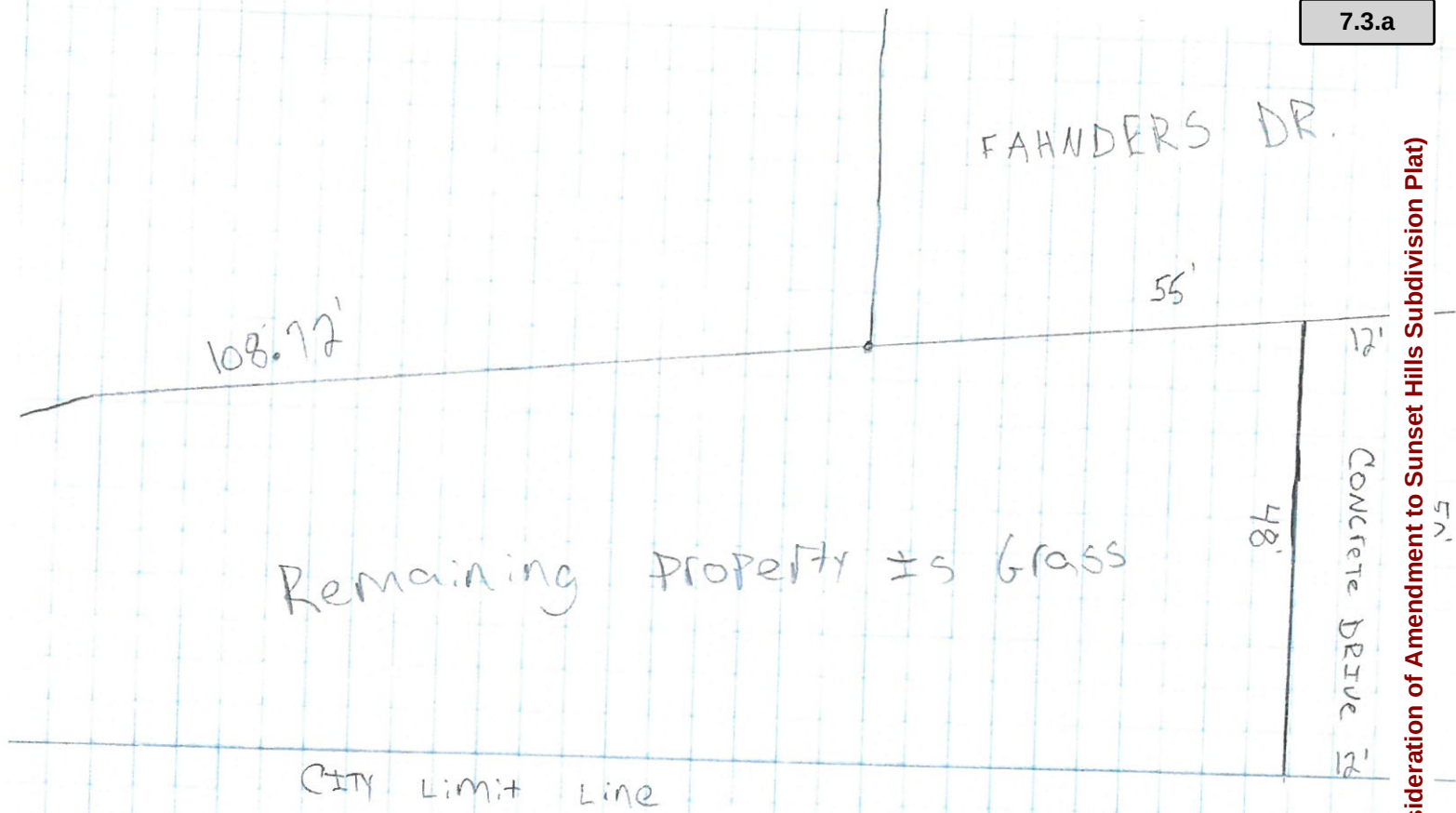
Upon review of the Site Plans submitted by Mr. Jablonski, it was found that the overall design of the proposed driveway meets City design requirements for a residential driveway. Where the proposed driveway would connect to Fahnders Drive, the City Engineer would provide specific detail as to how the connection must be made, with the proper flare of the approach and tie in to the existing curb.

ACTION OF PLAN COMMISSION

Upon review of the request for Site plan Review and consideration of an amendment to the Sunset Hills Subdivision Plat to permit the connection of a driveway onto the south end of Fahnders Drive for the property located at 16604 VFW Road, which is currently located outside the City limits of Pekin. Upon consideration of the request, several neighboring property owners appeared before the Plan Commission and expressed concerns about the increase in traffic on Fahnders Drive, which is a dead end street, unauthorized use of the proposed driveway by other

property owners to the south that are also not within the city limits, and the overall negative impact the driveway would have on the properties located on Fahnders Drive. Members of the Plan Commission also expressed concerns as to who would have access to the driveway, the difficulties that would arise for snow plowing and future use of the driveway by additional properties if the unincorporated land to the south is developed. By a vote of 5 to 1, James Ruth voting yes, the members of the Plan Commission recommend denial of the request to amend the Sunset Hills Subdivision Plat to permit the connection of a driveway onto the south end of Fahnders Drive for the property located at 16604 VFW Road. Please refer to the draft minutes of the July 12, 2017 meeting of the Pekin Plan Commission for more information as to the discussion that took place in regard to this matter.





TRAC F-5

16604 VFW RD

PERKIN IL 61554



Attachment: Plan Commission Packet - July 2017 (1183 : Site Plan Review & Consideration of Amendment to Sunset Hills Subdivision Plat)



REQUEST FOR COUNCIL ACTION

To: Council Members

Date: July 19, 2017

From: Pamela Anderson, Community Development Dir

AGENDA ITEM: 2017 Action Plan & 2015-2019 Consolidated Plan Amendment

AGENDA DATE REQUESTED: July 24, 2017

ACTION REQUESTED: Recommended Council approval of the 2017 Action Plan and 2015-2019 Consolidated Plan Amendment

DESCRIPTION: The purpose of the City of Pekin's 2017 Action Plan is to develop a viable urban community by providing decent housing, a suitable living environment and expanding economic opportunities principally for low- and moderate- income persons. Contained within the 2017 Action Plan is an amendment (#1) to the 2015-2019 Consolidated Plan.

During the current program year (May 1 to April 30, 2018) the 2017 Action Plan with amendment #1 will include the following projects: Administration, Rehab Program Delivery, Owner Occupied Homeowner Rehabilitation – emergency only, Public Services, Code Enforcement (* 5-year Consolidated plan amendment), Demolition (* 5-year Consolidated plan amendment), and Public Facility / ADA Sidewalks (* 5-year Consolidated plan amendment).

Please see attached document for further information.

FINANCIAL IMPACT: the 2017 Action Plan must be received by HUD by August 16th to be eligible for the current program year funding CDBG allocation. If this deadline is missed, the City of Pekin will not receive the CDBG allocation.

NEIGHBORHOOD CONCERNS: Public notice of the draft 2017 Action Plan and 2015-2019 Consolidated plan amendment have been on public review and comment period from July 9th to the 24th, 2017 at the City of Pekin and on the City of Pekin website.

IMPACT IF APPROVED:

IMPACT IF DENIED: Every effort will be made to reflect the needed priorities and re-submit the needed documents for 15 day public comment period, public hearing and presented to City Council for approval to meet the HUD August 16th deadline.

ALTERNATIVES: An amendment process can be done to reflect Council

priorities.	
RELATED TO EFFICIENCY STUDY:	
RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS: [check no more than 2 boxes. Copy this check mark ✓ and paste it to the left of the relevant theme.]	
	A Prosperous Community. To promote and sustain a balanced economy that supports expansion and retention of family-wage jobs.
	A Safe Community. To protect community life and property by providing effective, principled police and fire services.
	A Strong Foundation. To improve and maintain existing infrastructure and leverage opportunities for new infrastructure.
✓	A High Quality of Life. To support or provide services that improve the quality of life for Pekin's residents.
✓	An Effective Government. To deliver effectively the services that Pekin's residents want, need, and are willing to support.
REQUIRED SIGNATURES	
Department Directors and City Staff:	
Date:	
Finance Department (Certification of Availability of Funds):	
Date:	
City Manager:	

Date:

2017 Action Plan & 2015-2019 Consolidated Plan Amendment**Ordinance No.**

**PASSED BY THE PEKIN CITY COUNCIL, STATE OF ILLINOIS AND APPROVED
THIS 24th DAY OF JULY, 2017**

MAYOR

ATTEST:

CITY CLERK



City of Pekin

TO: Honorable Mayor and Members of the City Council
FROM: Mark Rothert, Administrative Services Director
SUBJECT: 2017 CDBG Action Plan & 2015-2019 Consolidated Plan Amendment #1 Adoption
DATE: July 18, 2017

SUMMARY

City staff is seeking approval of a proposed 2017 Action Plan and amendment to the 2015-2019 Consolidated Plan for use of the City's 2017-2018 CDBG allotment from the US Department of Housing and Urban Development. Approval of the annual action plan is sought each year. City Council approval is also needed in time to submit the proposed documents by August 16, 2017 or the City will lose its CDBG funding. The proposed action plan and amendment introduces three new eligible activities that CDBG dollars would fund. They include demolition of unsafe structures, sidewalk improvement and code enforcement. These changes were added to 1) supplement the existing owner-occupied housing rehabilitation to take place this year; 2) accommodate for recent changes in staff; and 3) provide more strategies for neighborhood stabilization. These new activities will be in addition to nearly \$300,000 in funds that will be carried over to continue owner-occupied housing rehabilitation. Grants to social service agencies (public services) and overall program administration are also part of the CDBG program.

BACKGROUND

The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Beginning with the Housing and Community Development Act of 1974, the CDBG program is one of the longest continuously run programs of the US Department of Housing and Urban Development (HUD). The primary objective of the Housing and Community Development Act of 1974, as amended, is the development of viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons.

HUD distributes annual CDBG grants on a formula basis to 1,209 general units of local government and States, including the City of Pekin as one of HUD's entitlement communities. The formula that HUD uses to determine the amount of each grant is comprised of several measures of community need, including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag in relationship to other metropolitan areas.

ELIGIBLE CDBG FUNDING AREAS

Seventy percent (70%) of CDBG funds received must be used for activities that benefit low- and moderate-income persons. In addition, each activity must meet one of the following national objectives for the program that include:

- Benefiting low- and moderate-income persons,
- Aid in the prevention or elimination of slums or blight, or
- Addressing community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

See ATTACHMENT 1 for a more detailed list of eligible activities.

TOTAL CDBG FUNDING for FY17-18

The following is a breakdown of the Source and Uses of all available funding related to CDBG for the 2017-2018 year. Please note that a large portion of funds from previous years will be carried over into the 2017-2018 program year to undertake up to 29 owner-occupied housing rehabilitation projects (as funding allows).

SOURCES	Amount	%
FY17-18 Allocation	\$381,706	53.0%
Program Income	\$9,000	1.2%
Unobligated Carryover from FY16-17*	\$38,355	5.3%
Carryover of owner occupied rehab program funds from prior years*	\$291,209	40.4%
TOTAL	\$720,270	100.0%

USES	Amount	%
Administration	\$78,141	10.8%
Rehabilitation - Program Delivery (Admin)	\$23,713	50.7%
Rehabilitation - Emergency Relief	\$50,000	
Rehabilitation - Owner Occupied - 26 houses - 14th St.*	\$246,209	
Rehabilitation - Owner Occupied - 3 houses - varied locations*	\$45,000	
Public Services	\$50,000	6.9%
Code Enforcement	\$82,207	11.4%
Demolition	\$60,000	8.3%
Sidewalk repair	\$85,000	11.8%
TOTAL	\$720,270	100.0%

Net	\$0
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*Not originally part of 2017-2018 Action Plan but added with proposed amendment to 2015-2019 Consolidated Plan

2017 ACTION PLAN

The 2017 Action Plan lists the following goals, including some that are new:

- Planning & Administration - This goal is to make sure all grants and their associated activities are properly planned and administered. Including the Anti-poverty strategy with implementing the Bridges Out of Poverty workshops. This activity is City Wide.
- Rehabilitation Program Delivery - This goal is designed to make sure the owner occupied rehabilitation program and associated activities are properly inspected and administered. This activity is City Wide.
- Public Services - This goal is to provide organizational capacity building and a variety of public services to be utilized by low to moderate income residents. This activity is City Wide for agencies serving 51% low to moderate income people.
- **(NEW)** Owner Occupied Rehabilitation – Emergency - This goal is to assist eligible owner occupied households with emergency improvements/rehabilitation to identified substandard housing quality standards. This activity is City Wide for eligible low to moderate income households.
- **(NEW)** Demolition - This goal is to clear deteriorated blighted residential structures. The activity is city-wide, but will be prioritized for the CDBG Target Area (low income area- where 51% or more of the

resident households have reported incomes at 80% or less than the area median income for Tazewell County).

- **(NEW) Code enforcement** This goal involves the payment of overhead costs directly related to the enforcement of local codes in deteriorating or deteriorated areas of the City where such enforcement, together with public or private improvements, rehabilitation, or services to be provided, may be expected to arrest the decline of the area.
- **(NEW) ADA Sidewalk** - This activity will install ADA ramps at intersections and other pedestrian crossing areas and remove sidewalk architectural barriers. The activity is city-wide, but will be prioritized for the CDBG Target Area (low income area- where 51% or more of the resident households have reported incomes at 80% or less than the area median income for the City of Pekin).

CHANGE OF ACTION PLAN ACTIVITIES

Changes to the 2017-2018 CDBG Action Plan and 2015-2019 Consolidated Plan (i.e. additional goals and a reduction in housing rehabilitation) were made for the following reasons:

1. The 2016-2017 Carryover of Programs

There is a considerable amount of owner-occupied rehabilitation work being carried over to 2017-2018 that will effectively support 29 homes and account for nearly 51% of all available CDBG funds in the current program year. These available CDBG funds include the current year's CDBG allocation, carryover funded programs, re-allocated dollars and program income. There is concern that adding more funding to this particular area might result in additional carryover in the following year as there is only one staff person managing the entire caseload of CDBG projects.

2. Change in Staffing

A part-time staffer, with a considerable construction-related background and skillset, has left the Community Development Department. That position will not be back-filled, thus necessitating a redirection of activity to suit the skills of the remaining staff person (as mentioned above) that manages the CDBG program. A change in activities also provides an opportunity for cross-department collaboration between the Community Development, City's Building and Inspections, and City Engineering Departments on CDBG-related projects.

3. A more holistic effort in achieving neighborhood revitalization.

Broadening the use of CDBG funds to other eligible areas creates a more holistic effort in achieving neighborhood revitalization and stabilization. By undertaking efforts of emergency rehabilitation; demolition of unsafe structures; sidewalk repair and overall code compliance, staff believes a measurable difference in neighborhoods can be achieved. These new activities will take place, again, in addition to more than \$300,000 of investment in owner occupied housing rehabilitation.

Additionally, the newly proposed CDBG activities (code enforcement, sidewalk repair and demolition) are all activities originally budgeted to be paid through the General Fund this fiscal year. By making a cost-shift to pay for these activities with CDBG funds, the General Fund may realize a savings of over \$150,000. This is especially important in light of recent revenue cuts from the State of Illinois (i.e. a 2% admin fee on sales taxes collected by the state on behalf of municipalities).

DEADLINE FOR ADOPTION

The deadline for adoption of the 2017 Action Plan is next month. If it is not submitted and received by HUD on August 16, 2017, the City of Pekin will lose its CDBG funding. Prompt yet prudent action on this matter is therefore requested.

STAFF RECCOMENDATION

Approval of the submitted 2017-2018 Action Plan and Amendment to the 2015-2019 Consolidated Plan.

ATTACHMENT 1

ELIGIBLE CDBG FUNDING AREAS

Source: US Department of Housing and Urban Development
https://portal.hud.gov/hudportal/documents/huddoc?id=DOC_17133.pdf

Categories of eligible activities that fall under the CDBG national objectives included the following:

- Acquisition of Real Property
- Disposition of Real Property
- Public Facilities and Improvements (i.e. streets, sidewalks, curbs/gutters, water, sewer, and storm water lines, flood and drainage improvements, parking lots, utility lines, and aesthetic amenities on public property such as trees, sculptures, pools of water and fountains, and other works of art)
- Clearance (i.e. demolition of unsafe structures, debris, environmental contaminants)
- Public Services (i.e. new childcare, healthcare, job training, recreation, educational programming, public safety, services for seniors, services for the homeless, welfare)
- Interim Assistance (i.e. alleviate an emergency condition)
- Relocation (i.e. location payments and assistance to displaced persons where required under section 570.606 of the regulations)
- Loss of Rental Income (i.e. related to displaced families displaced from CDBG assisted activities)
- Privately-Owned Utilities (i.e. acquire, construct, reconstruct, rehabilitate or install distribution lines and related facilities for private utilities)
- Rehabilitation (i.e. residential, commercial, and industrial properties)
- Construction of Housing (i.e. new permanent housing under certain requirements)
- Code Enforcement (i.e. Code enforcement involves the payment of salaries and overhead costs directly related to the enforcement of local codes.)
- Special Economic Development Activities (i.e. commercial or industrial improvement carried out by the City or a nonprofit sub-recipient; assistance to private for-profit entities; creation of a loan fund; technical assistance to businesses; training)
- Microenterprise Assistance (i.e. facilitate economic development through the establishment, stabilization and expansion of enterprises with five or fewer employees)
- Special Activities by Community-Based Development Organizations (CBDOS) (i.e. community economic development; neighborhood revitalization; energy conservation)
- Homeownership Assistance (i.e. financial assistance to low- and moderate-income households to assist them in the purchase of a home)
- Planning and Capacity Building (i.e. studies, analysis, data gathering, preparation of plans and identification of actions that will implement plans)
- Program Administration Cost
- Miscellaneous Other Activities (i.e. assistance to institutions of higher education; housing services; handicapped accessibility improvements.