
PROCEEDINGS OF THE WORK SESSION
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
HELD IN THE PEKIN PUBLIC LIBRARY OF CITY HALL
301 S. 4TH ST
ON MONDAY JULY 29, 2019 AT 5:30 O'CLOCK P.M.
MARK LUFT * CHAIR * PRESIDING

Notice of a special City Council Goal Setting Session was properly posted and received by the Council on Friday July 26, 2019. The purpose of the meeting was for Council to prioritize goals of the administration for the City.

The **Pledge of Allegiance** was led Mayor Luft.

Roll was called and all Council Members were physically present. A quorum was declared.

Also Present: City Engineer Michael Guerra, Attorney Kathrine Swise, City Manager Mark Rotherth, City Clerk Sue E. McMillan, Deputy Fire Chief Trent Reeise, Human Resources Director Sarah Newcomb, Fleet Service Superintendent Dan Jost, Finance Director and Treasurer Bruce Marston, Deputy City Clerk Nicole Stewart, Building Inspections/Development Director John Lebegue, Deputy Chief Jeff Little, Airport Manager Todd Dugan, Library Director Jeff Brooks, Interim Operations Superintendent Brett Olson, System Administrator David Hess, Economic Development Manager Matt Fick, Network Administrator Nicolas Fitzanko, CDBG Program Manager Melissa Eaton, Bob Henderson.

PUBLIC INPUT

No one was present from the public. No comments or questions were heard.

COMMUNICATIONS

COUNCIL MEMBERS GOAL SETTINGS

Facilitator Mr. Mark Peterson was introduced by the Mayor. Mr. Peterson stated he had met with each member of the Council for approximately an hour to review their individual listing of topics, problems to solve, and goals they felt were a priority to them. His purpose of meeting was to orchestrate how the Council would go from that point and build a foundation work plan for the next 2 years.

A Process Outline was distributed:

1. Review and approve proposed goal setting process objectives and ground rules
2. Review goal suggestions from Mayor & Council - 7-19-19 interviews
3. Review goal suggestions from staff
4. Combine goals if appropriate; eliminate goals that do not comply with process objective
5. Create "Guiding Principles"
6. Brainstorm additional goal suggestions
7. First goal prioritization exercise by Council

8. Discussion of resulting high priority goals (questions & concerns)
9. Second goal prioritization exercise by Council
10. Final Top Priority Goals for 2019-2021
11. Next steps?
12. Concluding comments by Mayor, Council Members and City Manager

Priority projects, initiatives, policies, and programs identified by the Council were posted. Through discussion Council eliminated listings that were considered duplication, combined others, and eliminated listing that were not clearly defined, achievable or measurable. Some listings that were not goals but were important enough to identify and follow were moved to a separate heading of Guiding Principles.

Council also discussed the Staff's postings of what they submitted for Council to consider as priorities. Staff's items were grouped by

Financial Stability

Infrastructure

Public Safety

Growth and Development

High Priority Organization

A first goal prioritization exercise was completed by Council having each member narrowing the list. Duplicated goals of members were considered as remaining for discussion of priority.

Council Members offered additional comments on the following:

Creating a work environment in which employee safety is a high priority.

Increasing efforts to eliminate abandoned and dilapidated houses with goal to remove at least 25 of those houses each year.

Developing metrics and performance measures for which all employees will be evaluated and which will relate directly to any meritorious pay increases.

Seek creative approaches to identifying / creating new, non-tax, revenue sources for the City.

Funding pension liability.

Develop street maintenance plan / increased staffing street department.

Improve gateways to City.

Creating a business friendly environment.

A second goal prioritization exercise placing another series of posted notes on the member's chosen 5-7 high priority goals was completed. Priority Goals were:

- Develop a 5 year Capital Improvement Plan
- Enhance code enforcement services.
- Better control public safety costs
- Review all municipal operations to ensure that efficiency and effectiveness are being maximized.
- Develop a plan to meet the state mandated pension funding obligations.
- Require City employees live within the City limits of Pekin
- Improve Pekin's image as a business friendly municipality

Mr. Peterson advised the Council that he would follow-up with a final document in approximately 3 weeks for adoption by the Council.

Motion by Council Member Orrick, seconded by Council Member Garrison to adjourn. Motion carried viva voce.

COUNCIL ADJOURNED AT 7:50 P.M.

Sue E. McMillan
City Clerk