



# City of Pekin

REGULAR COUNCIL MEETING MONDAY, SEPTEMBER 13, 2010  
5:30 P.M.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**  
*Mayor Rusty L. Dunn*

**III. ROLL CALL**  
*Clerk to Call the Roll*

**IV. APPROVAL OF AGENDA**  
*ACTION: Motion to approve the meeting agenda.*  
  
**VOTE REQUIRED**

**V. APPROVAL OF MINUTES**  
*ACTION: Motion to approve minutes of Regular Council Meeting of August 23, 2010.*  
  
**VOTE REQUIRED**

**VI. PUBLIC INPUT ON AGENDA ITEMS**  
*Speakers to state name, address, and spell last name. Questions unrelated to agenda items are accepted during "Public Questions" near the end of the meeting.*

**VII. CONSENT AGENDA**

- 1. Receive and File Monthly Reports and Minutes:** Unapproved Liquor Commission Minutes dated August 26, 2010, Fire Department August Report, Police Department August Report, and Tazewell County Animal Control August Report.
- 2. Charitable Solicitation:** Benefit Dean Culp October 2, 2010  
Pekin Lions Club Annual Candy Day Weekend October 16 and 16, 2010  
Karla Searey Rinaldo Benefit  
Toys For Tots Marine Reserves September 25, 2010
- 3. Resolution No. 65-10/11** – Appointments of the following named persons to the Sister City Of Pekin Committee Dale Holzwarth , Lynette Woelfle Steger, Murry J. Brian, Ingrid E. Smith, Roy E. Bockler, Michelle Teheux, Hendrikus Teheux, DeeAnna Guerra, and Alan McLouth.
- 4. Resolution No. 66-10/11** – Appointment of Leigh Ann Matthews to the RWBP Covenants Committee and reappointments of Joseph Wuellner, Sergio Becerra, and Paul Desjardins.
- 5. Resolution No. 67-10/11** – Appointment of John Abel to the Tri-County River Valley Development Authority.
- 6. Resolution No. 68-10/11** – Approval of Plat of Survey 830 Brenkman Drive at Lakecrest Drive.

***ACTION:** Motion to approve all items listed on the Consent Agenda by Omnibus Vote.*

**VOTE REQUIRED TO APPROVE CONSENT AGENDA**

**VIII. COMMUNICATIONS, PETITIONS, REPORTS**

**1. PRESENTATION:** Retirement Recognition Bill Hill – Greg Ranney

**2. PRESENTATION:** River Sweep – Mark Werner

**3. PRESENTATION:** Sister City – Lynette Steger

**4. Public Hearing**

***DESCRIPTION:** Mayor to conduct a hearing for the purpose of discussing the sale to JPG Commercial Real Estate, LLC Lot 5 in Block 90 and Lot 4 in Block 90 of Original Town, commonly known as 500 Margaret Street.*

**IX. UNFINISHED BUSINESS**

**1. Special Use for a 2<sup>nd</sup> Ham Radio Tower at 207 Schramm Drive**

**(JW)**

***DESCRIPTION:** Recommendation of the Pekin Planning Commission to deny the request for a Special use to construct a cell tower in Broadmoor Heights zoned R-2. Council tabled for additional information at the meeting of August 26, 2010.*

***ACTION:** Motion to approve the Special Use.*

**VOTE REQUIRE**

**X. NEW BUSINESS**

**1. Ordinance No. 2626-10/11 – Accepting a Contract for Sale or Real Estate and Authorizing the Sale of Municipally Owned Real Estate Within the City of Pekin**

**(DK)**

***DESCRIPTION:** Authorizes the sale to Jeff Graves in the amount of \$30,000 for the purpose of converting an underutilized small parking lot(90'X95') at 500 Margaret Street into a banking ATM .*

***ACTION:** Motion to adopt the Ordinance.*

**VOTE REQUIRED**

**2. Resolution No. 69-10/11 – Amendment to Retirement Health Savings Plan**

**(SN)**

***DESCRIPTION:** Revised language provides in the event of a participant's death the unused sick time Paid out funds goes back into the Plan to be divided not to the employer.*

***ACTION:** Motion to adopt the Resolution.*

**VOTE REQUIRED**

**3. Ordinance No. 2627-10/11 – Amending Title 5-1A-3-3 of the Code of the City of Pekin**

**(GR)**

***DESCRIPTION:** amends the litter container section of the Code for waste collection available to citizens through the City purchase from \$50 for 95 gallon totter to \$60.00 and \$35 for 35 gallon totter o \$40 and eliminates the lease program.*

***ACTION:** Motion to adopt the Ordinance.*

**VOTE REQUIRED**

**4. Recycling Grant Agreement with Tazewell County (GR)**

**DESCRIPTION:** Agreement for the County to provide a grant in the amount of \$67,000.00. All funds to be used in support and connection of the County Recycling Program.

**ACTION:** Motion to approve the agreement for the grant in the amount of \$67,000.00.

**VOTE REQUIRED**

**5. City of Pekin Position Statement (PA)**

**DESCRIPTION:** The City's position on diversity, equality, and human rights. The Human Rights Committee recommended the Council approve the statement.

**ACTION:** Motion to approve the statement.

**VOTE REQUIRED**

**6. Contract for Community Development Block Grant Rehab Coordinator with Pekin Housing Authority (PA)**

**DESCRIPTION:** Renewal of consulting contract with PHA . The present coordinator is Mike Lutz.

**ACTION:** Motion to approve the contract in the amount of \$2,000.00 per month.

**VOTE REQUIRED**

**7. Contract for Hotel Feasibility Study (LM)**

**DESCRIPTION:** Approval of Pinkowski & Company to conduct a study to evaluate quality/quantity of existing hotel rooms. Six proposals were received after Council's approval to send RFPs.

**ACTION:** Motion to approve the contract in an amount not to exceed \$11,500.00.

**VOTE REQUIRED**

**XI. ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL**

Council Members  
Staff  
Public Questions  
Press Time

**XII. EXECUTIVE SESSION**

5 ILCS 120/2 (c) 11. Litigation  
5 ILCS 120/2 (c) 2. Collective Bargaining  
5 ILCS 120/2 (c) 5. Land Acquisition

**XIII. ADJOURNMENT**

With no further action to come before the Council the Mayor declares meeting closed in open session.

**NO VOTE REQUIRED**

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**PROCEEDINGS OF THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,  
HELD IN THE COUNCIL CHAMBERS OF CITY HALL  
111 SOUTH CAPITOL STREET  
ON MONDAY, AUGUST 23, 2010 AT 5:30 O'CLOCK P.M.  
RUSTY L. DUNN, MAYOR PRESIDING**

**PRESENT: COUNCIL MEMBERS, ABEL, BLANCHARD, BARRA, KORTKAMP,  
SCHMIDGALL, STRAND, AND DUNN**

**ABSENT: NONE**

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The **Pledge of Allegiance** was led by Mayor Dunn.

**Roll** was called and all Council Members were present.

**AGENDA**

**Motion by Council Member Kortkamp, seconded by Council Member Blanchard, that the agenda be approved as presented.** On roll call vote, all present voted Aye.

**MINUTES**

**Motion by Council Member Kortkamp, seconded by Council Member Strand, that the minutes of the Regular City Council Meeting of August 9, 2010 be approved as written.** On roll call vote, Abel, Blanchard, Barra, Kortkamp, Strand, and Dunn; Abstain, Schmidgall. Motion Carried.

**PUBLIC INPUT**

Don Taylor, 207 Schramm Drive, addressed the Council on his request for a 2<sup>nd</sup> Ham Radio Tower at his residence. He stated the tower would be bracketed to the house. It did not require guide wires.

**CONSENT AGENDA**

**Motion by Council Member Schmidgall, seconded by Council Member Abel, that the Consent Agenda be approved as presented.** The following were presented for consideration of the Consent Agenda items by Omnibus Vote. Mayor Dunn made note of the proclamation Paint the Town Red fundraiser and encouraged the public to wear the color on Saturday in recognition of the YWCA quality programs. City Clerk Sue McMillan confirmed that the Planning Commission met on August 11 not the 17<sup>th</sup> as recorded in the Pekin Planning Commission minutes and placed in Council packets to receive and file. Council Member Blanchard asked that item 9 be removed from the Consent Agenda and placed under new business for discussion.

1. **Receive and File Monthly Reports and Minutes:** Traffic Safety Committee Minutes August 6, 2010 and Tazewell County Animal Control Report July 2010.
2. **Proclamation:** "Paint the Town Red for the YWCA Day" Saturday, August 28, 2010.
3. **Charitable Solicitation:** Advocates for Access Rollin' on the River Saturday, October 9, 2010.
4. **Resolution No. 64-10/11 –** Appointments of Daryl Dagit to the Pekin Planning Commission to fill the unexpired term of Kyle Peebles until May 15, 2011.
5. **Receive and File** Bids for Bus Driver Parking Lot Project.
6. **Receive and File** Bids for Crack Sealing Airport Runway Project.
7. **Receive and File** Bids for Purchase of Fire Rescue Truck 2.
8. **Receive and File** Bid for Sale of 500 Margaret Street.
9. ~~**Approve** Administrative Services Agreement with VantageCare RHS.~~



10. **Receive and File** Letter of Support 2010 Sustainable Communities Regional Grant Program.
11. **Receive and File** the Pekin Planning Commission Minutes dated August 11, 2010 and the Special Meeting Minutes of August 11, 2010.
12. **Receive and File** the Zoning Board of Appeals Minutes dated August 11, 2010.
13. **Receive and File Pekin Planning Commission Hearings and Recommendations:**
  - a. Hearing #10-1811– recommends to deny the Site Plan for a 2<sup>nd</sup> Communication Tower with the Legal Description of Broadmoor Heights Sec 4 SW ¼ Sec 4 SW ¼ Sec 31 Lot 3, PIN #05-31-303-018 and Zoned R-2 (Single Family Residential located at 207 Schramm
  - b. Hearing #10-1812 – recommends to deny the Special Use for a 2<sup>nd</sup> Communication Tower with the Legal Description of Broadmoor Heights Sec 4 SW ¼ Sec 4 SW ¼ Sec 31 Lot 3, PIN #05-31-303-018 and Zoned R-2 (Single Family Residential located at 207 Schramm
  - c. Hearing #10-1813 – reached a mutual agreement with Affordable Auto Sales and Repair that an additional 20 x 53 Hard Surface has to be in place by October 1, 2010 along with striping of all hard surfaces for parking and the total cars that can be parked is increased and limited to 30 with the stipulation that the hard surface be in place first.

On roll call vote, all present voted Ayes,

#### **COMMUNICATIONS, PETITIONS, REPORTS**

Assistant Superintendent **PEKIN SCHOOL DISTRICT 108 LEONARD EALEY** thanked the City for the funding provided the school district from the Community Development Block Grant funding. He then presented an overview of new curriculum - Positive Behavior Intervention Support (PBIS) and background as to the hiring of a facilitator for handling social and emotional student issues.

Report was presented by James S. Wolf for **CITY POLICY FOR RESERVES**. The Treasurer provided framework for the policy and the initial discussion points. He stated the (GFOA) Governmental Finance Officer Association recommended a range of 5 to 15 % of operating revenues or 1 to 2 months of operating expenditures. The preliminary recommendation of the general fund policy was 25%.

#### **NEW BUSINESS**

##### **ORDINANCE NO. 2625-10/11**

##### **PROVIDING FOR THE ISSUE OF \$7,110,000 AGGREGATE PRINCIPAL AMOUNT OF TAXABLE GENERAL OBLIGATION BONDS SERIES 2010**

Motion by Council Member Abel, seconded by Council Member Kortkamp, that Ordinance No. 2625-10/11 be adopted. The document provided for the issue of bonds and for the collection of annual tax for payment of principal and interest for the Wastewater Treatment Plant Project. Steve Adams of Bernardi Securities, Inc., a municipal bond specialist, presented the features of the Build America Bonds. He reported the Standard & Poor's "Rationale" or rating of the City of Pekin was upgraded to AA- which was huge in getting the good 3.4423% rate after governmental rebate. The Credit Profile also expressed good management practices that supported a strong reserve levels and low debt burden. Comments and questions were heard by Council. On roll call vote, Ayes, Schmidgall, Strand, Kortkamp, Barra, Abel, and Dunn; Nay, Blanchard. Motion Carried.

Motion by Council Member Barra, seconded by Council Member Blanchard, that the City concur with the Illinois Division of Aeronautics to accept the low bid of R.A. Cullinan & Son, Inc. a Division of United Contractor Midwest, for the **AIRPORT TAXIWAY PAVEMENT REHABILITATION PROJECT**, in the amount of \$353,934.93 and that the City's local match of the project in the amount of \$8,848.37 be approved. Public Works Director Joe Wuellner advised the airport received federal funding. Crawford, Murphey, and Tilly (CMT) designed the work and received only one bid. Council Member Blanchard commented that the airport should be self-sufficient. On roll call vote, all present voted Aye.

Motion by Council Member Barra, seconded by Council Member Kortkamp, that the **BID FOR CRACK SEALING AIRPORT RUNWAY PROJECT** be approved and the contract awarded to Tazewell County Asphalt Co. Inc. in an amount not to exceed \$25,000.00. Mr. Wuellner advised that part of the requirements for receiving federal aid was to maintain the pavements. Quotes were received from 3 bidders to fill cracks and route if needed. On roll call vote, all present voted Aye.

Motion by Council Member Kortkamp, seconded by Council Member Strand, that the **BID FOR BUS DRIVER LOT PROJECT** be approved and the contract awarded to Tazewell County Asphalt Co., Inc. in the amount of \$34,701.80. Council was advised that acquisition of Hoyle Bus increased the need for additional 50 to 60 drivers and monitors parking spaces. The Street Department graded the adjacent lot to the transportation building. Council Members Blanchard and Schmidgall spoke in opposition of an expenditure they felt was unnecessary when originally the purchase of 830 Brenkman Drive was intended for that purpose. On roll call vote, Ayes, Strand, Kortkamp, Barra, Abel, and Dunn; Nays, Schmidgall and Blanchard. Motion Carries.

Motion by Council Member Strand, seconded by Council Member Barra that the recommendation of the Pekin Planning Commission to deny the **SITE PLAN FOR A HAM RADIO TOWER** at 207 Schramm Drive, be approved. Attorney Dancey advised that an affirmative vote would deny the site plan. On roll call vote, all present voted Nay. Motion Failed. It was opinion of Attorney Dancey that a positive motion should be made to effectively approve the Site Plan.

Motion by Council Member Schmidgall, seconded by Council Member Abel that the **SITE PLAN FOR A HAM RADIO TOWER** at 207 Schramm Drive, be approved. Council Member Strand stated she had not seen the Site Plan. On roll call vote, Ayes, Schmidgall, Blanchard, Kortkamp, Barra, Abel, and Dunn; Nay, Strand. Motion Carried.

Motion by Council Member Strand, seconded by Council Member Blanchard that the recommendation of the Pekin Planning Commission to deny the **SPECIAL USE FOR A HAM RADIO TOWER** at 207 Schramm Drive, be approved. Discussion followed on the actions of the Planning Commission based on the submitted minutes. Staff representative to the Planning and Zoning Board of Appeals Ron Sieh, stated that requirements for the variance were met. It was the opinion of staff that the negative vote of PPC was based on esthetics of having 2 cell towers. There was no opposition of surrounding neighbors expressed at the planning meeting. The Mayor then recognized the radio operator and owner of the property Don Taylor to explain his request.

Motion by Council Member Schmidgall, seconded by Council Member Kortkamp that the **SPECIAL USE FOR A HAM RADIO TOWER** at 207 Schramm Drive, be tabled until September 13, 2010. On roll call vote, all present voted Aye.

**ORDINANCE NO. 1462-A299-10/11**

**AMENDING TITLE 8, CHAPTER 4 OF THE CODE OF THE CITY OF PEKIN 1995  
REGARDING NO PARKING SCHEDULE ON DISTILLERY ROAD**

Motion by Council Member Blanchard, seconded by Council Member Abel, that Ordinance No. 1462-A299-10/11 be adopted. The recommendation was made by the Traffic Safety Committee to restrict parking 115 east of Front Street to help reduce grain truck backup at elevators impeding entrance to Linde Gas. On roll call vote, all present voted Aye.

**ORDINANCE NO. 1462-A300-10/11**

**AMENDING TITLE 8, CHAPTER 2 OF THE CODE OF THE CITY OF PEKIN 1995  
REGARDING AUTHORIZED STOP SIGNS ON JEFFERSON STREET**

Motion by Council Member Blanchard, seconded by Council Member Strand, that Ordinance No. 1462-A300-10/11 be adopted. Recommendation of Traffic Safety Committee to address concern entering Lincoln Street. On roll call vote, all present voted Aye.

Motion by Council Member Abel, seconded by Council Member Schmidgall that the **BID FOR A FIRE RESCUE TRUCK** be approved plus \$6,000.00 for Extrication Power Unit and the contract awarded to Alexis, in the amount of \$165,072.00. Council Member Blanchard stated he was against purchases and voted no on the budget but felt the public safety truck was needed. On roll call vote, all present voted Aye.

Motion by Council Member Dunn, seconded by Council Member Strand that the Agreement with VantageCare Retirement Health Savings be approved. Human Resources Director Sarah Newcomb explained to Council that the presented document was the enactment of the plan approved in July by the Council and formalized the administrator of the plan. Bill Schock of the Unland Companies was available for questions. There is no cost to the City. It was Council Member Blanchard's opinion that the agreement should have been properly placed for action under New Business. On roll call vote, Ayes, Schmidgall, Strand, Kortkamp, Barra, Abel, and Dunn; Nay, Blanchard. Motion Carried.

#### **ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL**

Mayor Dunn announced he would continue to accept applications for appointments to the Sister City Committee. The community was encouraged to attend the events for the Marigold Festival the weekend of September 10<sup>th</sup> and the 9-11 Ceremony in the Park on Saturday at 12:30 p.m. An invitation was extended to attend the dedication of Sunset School to honor Astronaut Scott Altman. The 16<sup>th</sup> Annual City Day Update was announced for September 16, 2010.

Council Member Blanchard requested that an itemized list of the items and sales at the last City Auction be placed on the City Web Site.

Council Member Strand asked that the Planning Commission and Zoning Board of Appeals minutes reflect the discussion that was not recorded on site plan and special use.

Council Member Schmidgall questioned if the (toter) litter container lease program should continue if it was not successful. Director of Solid Waste Greg Ranney told Council the leasing of containers generated \$30,000.00.

Staff was asked to pursue establishing a policy for evaluating the naming of a street for an individual.

Chrystal Dagit 2950 Court Street invited the Council and Community to the Tazewell County Museum to unveil a space exhibit on Friday, September 10 during Marigold festivities.

Marg Melchers, 1821 Highwood, requested the City continue to pursue the naming of a street in honor of native son Astronaut Scott Altman.

#### **EXECUTIVE SESSION**

Motion by Council Member Schmidgall, seconded by Council Member Strand, that the Council move to Executive Session at 7:20 P.M. to discuss:

5 ILCS 120/2 (c) 11. Litigation. On roll call vote all present voted Aye.

No further business to come before the Council, in open session, Mayor Dunn called the meeting closed.

**COUNCIL ADJOURNED AT 7:45 P.M.**

Sue E. McMillan  
City Clerk

# *City of Pekin*

## **LIQUOR COMMISSION MINUTES THURSDAY, AUGUST 26, 2010 4:00 P.M. COUNCIL CHAMBERS**

Deputy Liquor Commissioner Rick VonRohr called the meeting to order at 4:10 p.m.

### **PLEDGE of ALLEGIANCE**

Led by Commissioner Dale Vonderheide

### **ROLL CALL**

The following members were present for roll call: Liquor Commissioner Rusty Dunn, Deputy Liquor Commissioner Rick VonRohr, Police Chief Ted Miller, Fire Chief Kurt Nelson, Commissioner Dale Vonderheide, and Commissioner Buster Hanley.

Also present: Corporation Counsel Sue Bosich and Jim Wolf, City Treasurer

### **APPROVAL OF AGENDA**

Motion made by Fire Chief Kurt Nelson to approve the Agenda, seconded by Mr. Dale Vonderheide. On roll call vote all present voted Aye. Motion Carried.

### **APPROVAL OF MINUTES**

Motion made by Liquor Commissioner Dunn to approve the Liquor Commission Minutes of July 22, 2010 as written, seconded by Police Chief Miller. On roll call vote all present voted Aye. Motion Carried.

### **PUBLIC INPUT/COMMENTS/QUESTIONS**

Nothing at this time.

### **NEW BUSINESS**

Tuscan Villa, Inc. dba Grumpy Pete's – Hearing cancelled

Generations Lounge – 319 Court Street – Jim Olt and Pat Rogers present. Signed the guilty plea. Both were present to address the Commission. Attorney Bosich read the charges if were going to Hearing.

Jim Olt stated they were pleading guilty, but felt they were not at fault. Jim stated when they heard about it the next day they called the bartender in and fired her on the spot. They also came down to the Police Department the next day to pick up the police report. They felt that she broke in and stole from them since she had already closed up the bar for the night. Jim and Pat had discussed and had decided not to press charges against her. Jim understood that it was his business and he is responsible, but felt he could not be there 24/7.

Discussion followed: Questions were being asked by the Commission – Attorney Bosich interrupted and stated that Generations were there to make their Statement to the Commission this was not a Hearing, they already signed and pled guilty of charges. Paula Gensel handed Jim and Pat another copy of the Liquor Code. Police Chief Miller stated Police due routine bar checks after hours, Generations does not have a reputation of staying open after hours. Liquor Commissioner Dunn stated that Jim and Pat run a good place and are active in the Pekin Mainstreet. Understands they were closed to the public and the bartender opened the doors for the Police and explained to them why they were in there after hours. Liquor Commissioner Dunn felt 1<sup>st</sup> offense fine of \$500 was too much. Commissioner Vonderheide appreciated their honesty and understands they did not have control, but as the owner is responsible. Commissioner Hanley questioned 1<sup>st</sup> offense and that they pled guilty, \$500 might be too high, but wants to send a stern warning, not just a warning. Deputy Liquor Commissioner VonRohr stated the bartender did not receive a ticket, Officer gave Deputy Liquor Commissioner VonRohr the report and then he passed it on to Attorney Bosich.

Police Chief Miller made a motion to fine Generations \$250, plus Attorney fees, Commissioner Vonderheide seconded. Motion passed.

Attorney Bosich to type up Notice and have served. Will get copies to City Clerk's Office.

### **Any Other Business**

Tuscan Villa, Inc. dba Grumpy Pete's - 4 months late on the City's Food and Beverage Tax. Denny Mullens came in on that Tuesday, August 24<sup>th</sup> and paid up to date, minus interest fees. Treasurer Jim Wolf figured \$88 that is owed in interest. City Treasurer Jim Wolf told the Commission that payment is due on the 20<sup>th</sup> of each month. There is a \$50 penalty per month plus interest for not paying. City Treasurer Wolf stated that most Liquor establishments pay on time. Friends Tap is now making monthly payments since they were not aware of the City Tax and were not notified by the Treasurer's office, plus their monthly sales tax payment. City Treasurer Wolf said that Paula Gensel and City Clerk Sue McMillan let their office know when a new liquor license is approved. There is no monthly statement sent out, businesses know about the tax and are expected to send in their report with payment by the 20<sup>th</sup> of each month. City Treasurer Jim Wolf also stated that the State of Illinois' sales taxes are due the same time as the Cities.

Discussion: Commission asked that the Treasurer's office send out a letter if up to 2 weeks late. Attorney Bosich wants to know if Grumpy Pete's is 1 day late. If he is, then she will prepare for Hearing. Attorney Bosich stated she spoke with Denny Mullen's and gave him a stern warning on being current with the City. Attorney Bosich stated Grumpy Pete's Hearing was dismissed this time, next time late or not paid, potential fines and costs.

Deputy Liquor Commissioner VonRohr made a motion to send out a letter to Tuscan Villa, Inc dba Grumpy Pete's he needs to pay Attorney fee's and pay the \$88 in penalties to the City within 10 days. No second, motion failed.

Attorney Bosich will check to see if she can charge since there was no hearing.

Discussion: 60 days delinquent then have a Hearing. 2 week reminder letter to go out from Treasurer's Office. Should this be Code or Policy? Need documentation, either certified letter or by regular mail.

**Meeting adjourned at 5:05pm.**

**Next Meeting: Thursday, September 23, 2010 at 4:00 p.m.**

Respectfully submitted Paula Gensel

September 1, 2010

Mr. Dennis Kief  
Pekin City Manager  
Pekin, IL. 61554

Dear Mr. Kief,

I hereby submit to you the Pekin Fire Department August 2010 report, plus a summary of July 2010.

Kurt Nelson  
Fire Chief  
City of Pekin Fire Department

During the month of August 2010 the Pekin Fire Department responded to 369 calls, total dollar loss was \$40,000.00.

During the month of August 2010, (approximately 72.20%) were emergency medical calls, 103 were automatic fire alarms, service calls, small hazardous conditions involving no fire, and false alarms.

During the month of July 2010 the Pekin Fire Department responded 350 calls; total dollar loss was \$27,000.00.

During the month of July 2010, (approximately 68.85%) were emergency medical calls, 109 were automatic fire alarms, service calls, small hazardous conditions involving no fire, and false alarms.

On August 8, 2010 Fire Fighters responded to a roll over accident N Capitol and Henrietta Streets. Upon arrival found gold van on its top with the driver still in the driver's seat with the seat belt still attached. We extricated her from the van and AMT transported to Pekin Hospital. Total dollar loss was \$20,000.00.

On August 12, 2010 Fire Fighters responded to a fire with flames showing at 1209 Maple Street. Upon arrival PD advised us that resident was not at home. Flames were venting out the windows on the NE corner. A 1/3 handline was advanced via a gated Y for a 3" line with back-up line in place. Initial flames knocked down from the outside until back up available. A single handline was advanced to the interior and supply line laid to Engine 3 from Engine 2 using red top hydrant at Derby and Maple. F3 established safety and accountability. At 0437 Cilco was requested and by 0450 they had disconnected the meter and shut off the gas. At 0437 L1 ventilated the roof and 4 personnel requested to

standby the park; F1 and F2 notified. By 0500 fire was out and PPV fan used during overhaul. While interviewing property owner it was learned that the occupant and her brother and he was taken to PMH. F2 obtained information on occupant and his condition from PMH, but unable to interview occupant due to his condition. Investigation performed by F3. Building Inspector notified and responded to scene. Command terminated, scene cleared. Total dollar loss was \$20,000.00.

Total calls for the month of August was 369 and are as follows:

|                      |     |
|----------------------|-----|
| Fires                | 6   |
| Rescue and EMS       | 266 |
| Hazardous Materials  | 13  |
| Other types of calls | 84  |

Total dollar loss for the month of August was \$40,000.00.

Total calls for the month of July was 350 and are as follows:

|                      |     |
|----------------------|-----|
| Fires                | 8   |
| Rescue and EMS       | 241 |
| Hazardous Materials  | 17  |
| Other types of calls | 84  |

Total dollar loss for the month of July was \$27,000.00.

This is a brief overview of August 2010 and July 2010' events from the City of Pekin Fire Department. If you have any questions, please feel free to give me a call.

Respectfully Submitted,

Kurt R. Nelson  
Fire Chief  
Pekin Fire Department

## CITY OF PEKIN

### POLICE DEPARTMENT

#### PEKIN POLICE DEPARTMENT END OF MONTH REPORT FOR AUGUST 2010

|                 | AUGUST 2009 | JULY 2010 | AUGUST 2010 |
|-----------------|-------------|-----------|-------------|
| TRAFFIC TICKETS | 624         | 491       | 578         |
| WARNING TICKETS | 304         | 285       | 287         |
| OFFENSES        | 539         | 574       | 545         |
| ARRESTS         | 237         | 299       | 318         |
| PARKING TICKETS | 185         | 303       | 242         |
| STOPS           | 514         | 927       | 1003        |

#### CITY ORDINANCE TICKETS FOR AUGUST 2010

NUMBER OF TICKETS WRITTEN 88  
NUMBER OF TICKETS PAID OVER THE COUNTER 46  
FINES COLLECTED OVER THE COUNTER \$8850

#### IMPOUNDED VEHICLES FOR AUGUST 2010

TOTAL VEHICLES IMPOUNDED: 61  
AMOUNT OF FINES COLLECTED: \$22,000

##### OFFENSES

|              |    |
|--------------|----|
| DRUG RELATED | 5  |
| DUI          | 22 |
| DWLS/R       | 28 |
| UOW          | 1  |

##### MULTIPLE OFFENSES

|              |    |
|--------------|----|
| DRUGS/DUI    | 0  |
| DRUGS/DWLS-R | 3  |
| DRUGS/UOW    | 0  |
| DUI/DWLS-R   | 2  |
| TOTAL        | 61 |



POSTED  
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TAZEWELL COUNTY ANIMAL CONTROL

City: PEKIN

Date: 9-1-09

Billing For Month of August 2010

\$3,601.09

Tazewell Animal Control  
PO BOX 158  
TREMONT IL 61568

CITY OF PEKIN  
111 S CAPITOL ROOM 242  
PEKIN IL 61554

# Animal Counts Brought in by Wardens between August 1, 2010 and August 30, 2010

| City  | Warden  | Origin | PickUp Site         | PickUp Dat | Species | Breed       | Disposition | Days | Log #  |
|-------|---------|--------|---------------------|------------|---------|-------------|-------------|------|--------|
| Pekin |         |        |                     |            |         |             |             |      |        |
|       | Hoyland | City   | 1317 S 7TH          | 8/3/2010   | Dog     | PIT         | REL         | 0    | 101444 |
|       | Hoyland | City   | 1317 S 7TH          | 8/3/2010   | Dog     | PIT         | REL         | 0    | 101445 |
|       | Hoyland | City   | 1317 S 7TH          | 8/3/2010   | Dog     | PIT         | REL         | 0    | 101446 |
|       | Hoyland | City   | 215 SCHRAMM         | 8/11/2010  | Dog     | CHI         |             |      | 101488 |
|       | Hoyland | City   | 221 MARGARET ST     | 8/11/2010  | Dog     | POINTER     | E           | 9    | 101491 |
|       | Vogel   | City   | 2101 glenview       | 8/11/2010  | Cat     | DSH         |             |      | 101492 |
|       | HARMS   | City   | ROSE CT & PRINCE    | 8/6/2010   | Dog     | LAB MIX     | R           | 0    | 101461 |
|       | Vogel   | City   | 900 BLK WASHINGTON  | 8/11/2010  | Dog     | LAB         | R           | 5    | 101495 |
|       | HARMS   | City   | 1200 FLORENCE APTS  | 8/1/2010   | Dog     | PIT         | R           | 1    | 101438 |
|       | Hoyland | City   | 1908 LIGHTER        | 8/3/2010   | Cat     | DSH         | REL         | 13   | 101456 |
|       | Vogel   | City   | 1908 LIGHTER        | 8/9/2010   | Cat     | DSH         | E           | 7    | 101485 |
|       | Hoyland | City   | 315 WINTER          | 8/17/2010  | Dog     | SHEP MIX    | R           | 2    | 101545 |
|       | Hoyland | City   | 1409 S 12TH         | 8/25/2010  | Cat     | DSH         | REL         | 2    | 101582 |
|       | HARMS   | City   | 115 AVON CT         | 8/24/2010  | Cat     | DSH         | E           | 0    | 101581 |
|       | Hoyland | City   | #9 BRIARCLIFF CT    | 8/24/2010  | Cat     | DSH         |             |      | 101574 |
|       | HARMS   | City   | 300 BLK OF CHARLES  | 8/26/2010  | Dog     | PIT MIX     | R           | 0    | 101584 |
|       | Hoyland | City   | 315 winter          | 8/17/2010  | Dog     | LAB MIX     | R           | 2    | 101544 |
|       | Vogel   | City   | 900 BLK WASHINGTON  | 8/11/2010  | Dog     | LAB         | R           | 2    | 101496 |
|       | Hoyland | City   | 1100 BLK HAMILTON   | 8/27/2010  | Dog     | BOXER       | R           | 0    | 101596 |
|       | Vogel   | City   | 341 BUENO VISTA     | 8/26/2010  | Dog     | LAB         | R           | 0    | 101583 |
|       | Hoyland | City   | 320 S 4TH APT 2     | 8/30/2010  | Cat     | DSH         |             |      | 101616 |
|       | HARMS   | City   | 1200 FLORENCE APT   | 8/1/2010   | Dog     | PIT         | R           | 1    | 101437 |
|       | Hoyland | City   | 1000 BLACK ST       | 8/17/2010  | Dog     | LAB         | REL         | 9    | 101534 |
|       | Hoyland | City   | 118 PIN OAK         | 8/16/2010  | Cat     | DSH         | E           | 1    | 101531 |
|       | Hoyland | City   | 528 HENRIETTA APT#1 | 8/13/2010  | Dog     | BEAGLE MIX  | REL         | 13   | 101519 |
|       | Hoyland | City   | 111 PARKVIEW CT #8  | 8/13/2010  | Dog     | PIT         | E           | 12   | 101516 |
|       | Hoyland | City   | 200 BLK KOCH        | 8/13/2010  | Dog     | POINTER MIX | REL         | 13   | 101511 |
|       | Hoyland | City   | 1027 MAPLE          | 8/30/2010  | Dog     | LAB         |             |      | 101608 |
|       | Vogel   | City   | PEKIN DOG PARK      | 8/12/2010  | Dog     | POODLE      | REL         | 12   | 101497 |

Total Dogs picked up in Pekin: 21

Total Cats picked up in Pekin: 8

Total Others picked up in Pekin: 0

## Animal Counts Brought in by Individuals between August 1, 2010 and August 30, 2010

| City  | In By     | Origin | PickUp Site            | PickUp Dat | Species | Breed         | Disposition | Days | Log #  |
|-------|-----------|--------|------------------------|------------|---------|---------------|-------------|------|--------|
| Pekin |           |        |                        |            |         |               |             |      |        |
|       | Owner R   | City   | 1312 S 5TH ST          | 8/27/2010  | Dog     | PUG           | E           | 0    | 101595 |
|       | Owner R   | City   | 608 SUMMER             | 8/18/2010  | Dog     | ROTT          | E           | 0    | 101546 |
|       | Owner R   | City   | 2107 WINDSOR           | 8/5/2010   | Cat     | DLH           | E           | 1    | 101457 |
|       | Individua | City   | 1800-2000 BLOCK MARKET | 8/24/2010  | Dog     | TERRIER MIX   |             |      | 101576 |
|       | Individua | County | SHERIDAN RD            | 8/17/2010  | Dog     | MIN PIN       |             |      | 101540 |
|       | Individua | City   | 346 CHARLOTTE          | 8/6/2010   | Dog     | HUSKY MIX     | A           | 12   | 101469 |
|       | Individua | City   | 602 NORTH PEKIN        | 8/4/2010   | Dog     | DACHSHUND MIX | REL         | 16   | 101452 |
|       | Individua | City   | 1702 VALLE VISTA       | 8/3/2010   | Cat     | DSH           | E           | 8    | 101447 |
|       | Individua | City   | 327 CATHERINE          | 8/2/2010   | Cat     | DLH           | E           | 9    | 101442 |
|       | Individua | City   | 738 PARK AVE           | 8/2/2010   | Other   | BAT           | D           | 0    | 101439 |

Total Dogs picked up in Pekin: 6

Total Cats picked up in Pekin: 3

Total Others picked up in Pekin: 1

Saturday October 2<sup>nd</sup> at 3 p.m.

The family and friends of Dean Culp invite you to a  
Benefit at the Forman Center in Manito.

Dean Culp age 37, a loving husband and father, was rushed to OSF St. Francis Hospital on February 12<sup>th</sup> after having multiple strokes. His friends, coworkers, and family are organizing this benefit to help offset Rehabilitation expenses.



Forman Center is at 308 S. Harrison in Manito.

For directions go to [formancenter.com](http://formancenter.com)

There will be food, drinks, and music.

Suggested donation \$6.00 Time 3:00pm -??

Raffle, 50/50 & Silent Auction

Mary Scheafer  
620-4715

# Pekin Lions Club

Lion Dick Ronna, President

1304 Broadway

Pekin, Illinois 61554

309 346-0819

[dvronna@comcast.net](mailto:dvronna@comcast.net)



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August 27, 2010

Mayor Rusty Dunn  
City of Pekin  
111 S. Capitol  
Pekin, Illinois 61554

Dear Mayor Dunn:

The Pekin Lions Club is planning to hold their annual Candy Day Week end October 15 and 16, 2010. We would like to request permission from the city to do so. Funds raised from Candy Day will be used by the Pekin Lions Club to buy glasses and possible hearing aids for those that can't afford them in the Pekin area.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads 'Dick Ronna'.

Dick Ronna, President

# CHARITABLE SOLICITATION REGISTRATION FORM

1. Date Submitted 8-23-10  
 Address of Organization 308 Harrison Manito Forman Center  
 Telephone Number \_\_\_\_\_  
 Name, Address and Telephone Number of person filling out form:  
Mary Scheafer 265 South St Pekin IL 61554
2. Name, Title and Address of Principal Executive Officer of Organization: Mary Scheafer  
See flyer
3. If your Organization is a subsidiary or an affiliate of another Organization such as a National Association, list Name and Address of such Organization: \_\_\_\_\_  
 \_\_\_\_\_
4. Specifically where in the Pekin area is your group staying so contact can be made within a twelve (12) hour period if necessary: \_\_\_\_\_  
 \_\_\_\_\_
5. Explain briefly how you will be operating, ie. collecting door to door, calling on businesses, etc. If offering merchandise for sale, state what the merchandise is and the price asked:  
Walking or calling businesses to ask for Donation for Benefit
6. Supply the following information for each member of the group, including who is in charge:
 

| Name: Last               | First  | M  | Date of Birth | Name, Address Relationship of next of kin |
|--------------------------|--------|----|---------------|-------------------------------------------|
| Scheafer                 | Mary   | A  | 12-4-63       | Sister                                    |
| <del>Mary Scheafer</del> |        |    |               |                                           |
| Culp                     | Solima | R. | 11-7-76       | Wife                                      |
|                          |        |    |               |                                           |
|                          |        |    |               |                                           |
|                          |        |    |               |                                           |
7. General nature of activities conducted by Organization (Service Club, Church, Veterans Club, Youth Club, United Fund, etc): None



8. Names and Addresses of Organizations to which funds will be distributed, or if that is inapplicable, the general nature of beneficiaries of proceeds of charitable contributions (College Scholarships to residents of Illinois, Church overseas relief, etc). If some or all of the names of Organizations are not determined at time of the preparation of this form, list those to which you expect to distribute funds and indicate "others to be determined later": \_\_\_\_\_
9. Do you employ a full-time salaried Executive Director: \_\_\_\_\_  
If YES, give name and business of residence address: \_\_\_\_\_
10. Do you now employ or anticipate employing the services of a person or Organization that conducts fund-raising drives or activities for profit: \_\_\_\_\_ If YES, give name and address of such Organization or person: \_\_\_\_\_
11. Estimated gross percentage of contributions which are devoted to administrative expenses of collection by your Organization: \_\_\_\_\_
12. Is your Organization registered with the Office of the Attorney General, pursuant to the Charitable Trust Act of Illinois, Chapter 14, Illinois Revised Statutes, Section 51 through 64: \_\_\_\_\_

The undersigned hereby certifies that the information contained in this Registration Form is true to the best of his or her knowledge.

DATE: 8-23-10  
SIGNED: Mary Schoafen

CHARITABLE SOLICITATION REGISTRATION FORM

1. Date Submitted 9-1-10  
Address of Organization P.O. Box 25 Manito, IL 61546  
Telephone Number 309-241-2834  
Name, Address and Telephone Number of person filling out form:  
Michele Wyss 601 S. Lincoln Ave. Manito, IL 61546 309-241-2834
2. Name, Title and Address of Principal Executive Officer of Organization: N/A
3. If your Organization is a subsidiary or an affiliate of another Organization such as a National Association, list Name and Address of such Organization: N/A
4. Specifically where in the Pekin area is your group staying so contact can be made within a twelve (12) hour period if necessary: N/A
5. Explain briefly how you will be operating, ie. collecting door to door, calling on businesses, etc. If offering merchandise for sale, state what the merchandise is and the price asked:  
We are seeking donations from local businesses for a benefit auction.
6. Supply the following information for each member of the group, including who is in charge:
- | Name: Last | First   | M | Date of Birth | Name, Address Relationship of next of kin                    |
|------------|---------|---|---------------|--------------------------------------------------------------|
| Wyss       | Michele | L | 10-30-1974    | Tim Harcham<br>303 S. Broadway<br>Manito, IL 61546<br>Father |
7. General nature of activities conducted by Organization (Service Club, Church, Veterans Club, Youth Club, United Fund, etc):



Church family & friends of Karla Searcy Rinaldo

8. Names and Addresses of Organizations to which funds will be distributed, or if that is inapplicable, the general nature of beneficiaries of proceeds of charitable contributions (College Scholarships to residents of Illinois, Church overseas relief, etc). If some or all of the names of Organizations are not determined at time of the preparation of this form, list those to which you expect to distribute funds and indicate "others to be determined later":

Karla Searcy Rinaldo & family  
309 S. Park Ave.  
Manito, IL 61546

9. Do you employ a full-time salaried Executive Director: NO  
If YES, give name and business of residence address:

10. Do you now employ or anticipate employing the services of a person or Organization that conducts fund-raising drives or activities for profit: NO If YES, give name and address of such Organization or person:

11. Estimated gross percentage of contributions which are devoted to administrative expenses of collection by your Organization:

N/A

12. Is your Organization registered with the Office of the Attorney General, pursuant to the Charitable Trust Act of Illinois, Chapter 14, Illinois Revised Statutes, Section 51 through 64:

NO

The undersigned hereby certifies that the information contained in this Registration Form is true to the best of his or her knowledge.

DATE: 9-1-10

SIGNED: Michelle L. Wynn

By 9/7/10 @ Noon  
Council 9/13

CHARITABLE SOLICITATION REGISTRATION FORM

1. Date Submitted 9/03/10  
Address of Organization 12411 Shady Lane, Pekin, IL 61554  
Telephone Number 309-346-9093  
Name, Address and Telephone Number of person filling out form:  
Kelli Reecer 12411 Shady Lane, Pekin, IL 61554, 309-1620-3509
2. Name, Title and Address of Principal Executive Officer of Organization: Steve Saal
3. If your Organization is a subsidiary or an affiliate of another Organization such as a National Association, list Name and Address of such Organization: Marine Reserves
4. Specifically where in the Pekin area is your group staying so contact can be made within a twelve (12) hour period if necessary: 12411 Shady Lane, Pekin, IL 61554
5. Explain briefly how you will be operating, ie. collecting door to door, calling on businesses, etc. If offering merchandise for sale, state what the merchandise is and the price asked:  
Will be calling on businesses for donations for Toys For Tots.  
Also collecting from individuals. 9/25/10
6. Supply the following information for each member of the group, including who is in charge:

| Name: Last | First    | M | Date of Birth | Name, Address Relationship of next of kin |
|------------|----------|---|---------------|-------------------------------------------|
| Reecer     | Kelli S. |   | 11-13-72      | F                                         |
| Hayn       | Diana    |   | 4-29-64       | F                                         |
| Jesse      | James    |   | 11-23-79      | M                                         |
7. General nature of activities conducted by Organization (Service Club, Church, Veterans Club, Youth Club, United Fund, etc):

8. Names and Addresses of Organizations to which funds will be distributed, or if that is inapplicable, the general nature of beneficiaries of proceeds of charitable contributions (College Scholarships to residents of Illinois, Church overseas relief, etc). If some or all of the names of Organizations are not determined at time of the preparation of this form, list those to which you expect to distribute funds and indicate "others to be determined later":

Taps For Tots % marine Corp Reserve

9. Do you employ a full-time salaried Executive Director: NO  
If YES, give name and business of residence address:

10. Do you now employ or anticipate employing the services of a person or Organization that conducts fund-raising drives or activities for profit: NO If YES, give name and address of such Organization or person:

11. Estimated gross percentage of contributions which are devoted to administrative expenses of collection by your Organization:

0

12. Is your Organization registered with the Office of the Attorney General, pursuant to the Charitable Trust Act of Illinois, Chapter 14, Illinois Revised Statutes, Section 51 through 64:

YES

The undersigned hereby certifies that the information contained in this Registration Form is true to the best of his or her knowledge.

DATE: 8/28/10  
SIGNED: Kelli Becker

**RESOLUTION NO. 65-10/11**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PEKIN, ILLINOIS that the following named persons be and they are hereby appointed to the Sister City Committee for the initial term set opposite their names to the first Monday in May.

HENDRIKUS TEHEUX  
DEEANNA GUERRA  
ALAN MCLOUTH

ONE-YEAR TERM UNTIL MAY 2012

MURRY J. BRIAN  
INGRID E. SMITH  
ROY E. BOCKLER

TWO-YEAR TERM UNTIL MAY 2013

MICHELLE TEHEUX  
DALE HOLZWARTH  
LYNETTE WOELFLE STEGER

THREE-YEAR TERM UNTIL MAY 2014

**PASSED AND APPROVED** at a regular meeting of the City Council of the City of Pekin, this 13th day of September, 2010.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## McMillan, Sue

---

**From:** Kief, Denny  
**Sent:** Thursday, July 22, 2010 8:12 AM  
**To:** Dunn, Rusty  
**Cc:** Kortkamp, Sue Ann; McMillan, Sue  
**Subject:** Sister City

Rusty,

Both Council Member Kortkamp and I attended last night's second informal meeting of the Sister City program. Lynette Steger has done a nice job leading the group.

Last night the PCHS German teacher (Dale Holzwarth) that took his students to Ettenheim, Germany, briefed us on that trip. He met with the Mayor of that community and they are interested in establishing a relationship with Pekin.

At some point in the near future it would be beneficial for you to contact him. However the group liked the idea of having members appointed (by you) for the committee that was established by Council vote in January before the contact is made.

There were 10 +/- people there last night and some will likely want to be on the community. We will try to get the word out for others that are interested. We suggested the following schedule:

Applications can be turned in until August 15<sup>th</sup>

Appointments made August 23<sup>rd</sup> Meeting

First Committee Meeting August 25<sup>th</sup> @ Library 7 P.M.



✓ Approved

## Application for Appointment to a City Commission, Board, or Committee

*The City of Pekin welcomes your interest in an appointment to a commission, board, or committee. These organizations are intended to help city government deliver high quality programs and services to the residents of our community and to our visitors. Broad community representation on these groups is crucial to their effectiveness. **You must be a City resident to serve.***

---

**Your Name:** Dale Holzwarth

**Your Address:** 321 Edgewood Drive

**Your Telephone Number:** (309) 241-8117

**Your E-Mail Address:** dholzwarth@pekinhigh.net

**Your Work Telephone Number:** 353-7246

---

**You are interested in serving on which commission, board, or committee?**

Sister City Commission

**Why are you interested in serving?**

I am the German teacher at the high school and I have thought that Pekin has needed a German sister city for a long time now. I would be interested in helping try and get one

**What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.**

I am a German teacher. I have a Master's degree in German. I have taken students, on several occasions, on exchange trips to Germany. I am also in contact with the mayor of Ettenheim, Germany. Ettenheim is the city in which PCHS has its GAPP program with and I would like to see that exchange develop into a sister city exchange.

**What happens next?**

Your application will be evaluated by the Mayor, the City Manager, and the department head who works most closely with the commission, board, or committee. If you are selected, the Mayor will propose your appointment at a meeting of the Council subject to ratification by the Council. We will let you know of our decision before the meeting takes place.



## Application for Appointment to a City Commission, Board, or Committee

The City of Pekin welcomes your interest in an appointment to a commission, board, or committee. These organizations are intended to help city government deliver high quality programs and services to the residents of our community and to our visitors. Broad community representation on these groups is crucial to their effectiveness. You must be a City resident to serve.

Your Name: Roy E. BOCKLER

Your Address: 2226 AUTUMN DR. PEKIN, IL

Your Telephone Number: 309-346-5808 (e) 309-360-4620

Your E-Mail Address: Roy.BOCKLER@HOMETOWNBANKS.COM (work)  
REBFINANCIAL@DPC.NET (PERSONAL)

Your Work Telephone Number: 309-690-7100

You are interested in serving on which commission, board, or committee? NEWLY FORMED  
SISTER CITY COMMITTEE

Why are you interested in serving? GERMAN HERITAGE; ECONOMIC  
DEVELOPMENT

What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.

LONG-TIME BANKING CAREER; DIVERSED  
REGIONAL ECONOMIC DEVELOPMENT COMMITMENT;  
PRIDE OF PEKIN; COMMUNITY MEMBER FOR OVER  
34 YEARS.

### What happens next?

Your application will be evaluated by the Mayor, the City Manager, and the department head who works most closely with the commission, board, or committee. If you are selected, the Mayor will propose your appointment at a meeting of the Council subject to ratification by the Council. We will let you know of our decision before the meeting takes place.





## **Application for Appointment to a City Commission, Board, or Committee**

*The City of Pekin welcomes your interest in an appointment to a commission, board, or committee. These organizations are intended to help city government deliver high quality programs and services to the residents of our community and to our visitors. Broad community representation on these groups is crucial to their effectiveness. **You must be a City resident to serve.***

**Your Name:** Murray J. Brian

**Your Address:** 603 South 6th St.

**Your Telephone Number:** 309-346-3348

**Your E-Mail Address:** mbrian@brianag.com

**Your Work Telephone Number:** 309-346-3348

**You are interested in serving on which commission, board, or committee?**

Airport Commission

**Why are you interested in serving?**

I have been associated with the Pekin airport and General Aviation for approximately 30 years. I am interested in the success of the airport.

**What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.**

I have operated Brian Ag Aviation from the airport for over 30 years. I have attended the commission meetings regularly so I am aware of the challenges being faced at the local, state level. I currently hold a commercial pilots license, an A&P license and have Inspection Authorization from the FAA. I was the Dept. Chairman and Vocational Coordinator for all Vocational Programs at Pekin High School, including budgets and personnel for the last 10 of my 32 years there.

**What happens next?**

Your application will be evaluated by the Mayor, the City Manager, and the department head who works most closely with the commission, board, or committee. If you are selected, the Mayor will propose your appointment at a meeting of the Council subject to ratification by the Council. We will let you know of our decision before the meeting takes place.





## **Application for Appointment to a City Commission, Board, or Committee**

*The City of Pekin welcomes your interest in an appointment to a commission, board, or committee. These organizations are intended to help city government deliver high quality programs and services to the residents of our community and to our visitors. Broad community representation on these groups is crucial to their effectiveness. **You must be a City resident to serve.***

---

**Your Name:** Lynette Woelfle Steger

**Your Address:** 601 S. 6th St., Pekin, IL 61554

**Your Telephone Number:** 309.353.8069

**Your E-Mail Address:** steger@omnilec.com

**Your Work Telephone Number:** use home number

---

**You are interested in serving on which commission, board, or committee?**

Sister City Committee

**Why are you interested in serving?**

Please see attached paperwork.

**What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.**

Please see attached paperwork.

### **What happens next?**

Your application will be evaluated by the Mayor, the City Manager, and the department head who works most closely with the commission, board, or committee. If you are selected, the Mayor will propose your appointment at a meeting of the Council subject to ratification by the Council. We will let you know of our decision before the meeting takes place.

**Why are you interested in serving?**

I agreed to spearhead the Sister City Project here in Pekin as a way to increase educational opportunities for students and economic markets for local businesses. In order to compete in a global marketplace our children and our leaders need to have exposure to outside ideas and practices. Creating partnerships with outside cities, whether they be domestic or international is essential to the future growth of the City of Pekin.

**What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.**

As a PCHS student, I participated in cultural exchanges with students from other states through music honors programs and the Dirksen Center Close-Up program in Washington, D.C. This resulted in my choosing Political Science as a major at Bradley University and my traveling to Finland and Russia in 1992 to study abroad. In addition, I took the summer months of 1998 to study art and culture in Iceland, France, Switzerland, Germany, Lichtenstein, Luxembourg, Hungary, Italy, and Belgium. My spouse and my children hold dual citizenship with the United States and Switzerland.

Resume attached.

# Lynette Woelfle Steger

---

601 South Sixth Street  
309-353-8069  
Pekin, IL 61554

steger@omnilec.com

Community activist with extensive fundraising and organizational development experience. Passionate about issues related to quality of life for families and their children, community access to resources, and education. Dedicated to employing creative grassroots solutions to improve the greater Pekin area.

## PROFESSIONAL EXPERIENCE

### Human Rights Committee for the City of Pekin

*Chair*

October 2009 – present

*Pekin, Illinois*

Selected to serve on the city's first committee dedicated to improving the city's focus on diversity, equality, and human rights as it relates to public policy, regulatory and legal issues, public awareness and meaningful community dialogue.

### Sister City International Project Board

*Founding Member*

December 2009 – present

*Pekin, Illinois*

Collaborating with members of the Pekin community to have Pekin recognized through the International organization of Sister Cities as the sister city to Ettenheim, Germany.

### FIRST Lego League, St. Joseph's Catholic School

*Team Coach*

August 2008 – December 2009

*Pekin, Illinois*

Guided a 10 student team, of fourth to eighth graders, to research and solve a real world problem based on the international FIRST Lego League Challenge theme and built an autonomous robot using engineering concepts. Team placed first in 2009 Challenge Project and second in Teamwork section at regional competition.

### Save James Field Committee

*Public Art and Dedication Leader*

March 2006 – November 2009

*Pekin, Illinois*

Planned community-wide dedication event that attracted nearly 800 participants and set United States record for the largest number of individuals blowing soap bubbles simultaneously. Conceptualized play sculpture for revitalized historic city park and secured funding for installation of large scale work. Designed capital campaign logo and wrote initial op-ed piece soliciting public support and interest in saving the park from being sold for commercial use. Secured first corporate donation to establish the committee as a formal 501(c)3.

### Pekin Public Library

*President, Board of Trustees (2005 – 2007)*

December 2002 – June 2007

*Board Member (2002-2004)*

*Pekin, Illinois*

Provided critical oversight during a period of staff restructuring and staff disciplinary action. Led the board in updating and improving employee benefits package and establishing the library's first succession plan, long-range plan and grievance policy. Created *Trustee Connection*, ongoing continuing education for board members. Invited behavioral health experts to lead first staff retreat designed to improve employee morale and collaboration. Evaluated and improved security policy, procedures and assets. Led organizational wide space and workflow assessment to maximize facility use.

Developed 'secret shopper' concept for improving customer service at local library, subsequently the shopper assessment was adopted by other public libraries. Established capital campaign for facility expansion and improvement, including recommending committed board member prospects to the mayor's office. Collaborated with Chicago-based architecture firm to develop plans for a \$9 million expansion and renovation. Addressed deferred maintenance issues, land preparation for expansion plans and remodeling of children's area. Originated formal planned giving initiative for Library.

Initiated *Fundamental Rewards Card* partnership between the Library, School District #108 and the Tazewell County Health Department to provide free library services to non-residential students participating in the free and reduced lunch program. Served as spokesperson for library at various community events and lobbied local and state politicians annually to pass the tax levy and approve the library's operation budget. Appointed twice by the mayors of Pekin and awarded the Board of Trustees Carnegie Library Award.

#### **Pekin Hospital Community Advisory Board**

*Board Member*

February 2004 – October 2006

*Pekin, Illinois*

Served as a community advocate for the hospital to increase awareness of hospital improvement efforts and provide candid feedback to hospital administration regarding community impressions of the hospital and their efforts.

#### **Pekin Main Street**

*Board of Directors*

May 2005 – October 2005

*Co-Chair 2005 Marigold Festival Friday Night Family Fest*

*Pekin, Illinois*

Managed logistics for 7,000 person city-wide annual event designed to increase pedestrian traffic in downtown area. Worked closely with a range of vendors to stage and execute successful, family friendly event.

#### **Tazewell County Children's Advocacy Center**

*President, Friends Board*

October 2002 – April 2005

*Pekin, Illinois*

Developed two-year strategic plan to guide the planning for renovating and improving the facility, including securing funding and establishing an endowment to provide greater fiscal stability. Supported the Center's first, now annual, jewelry sale and open house to raise funds and awareness. Created the Center's signature fundraising event, Trivia Night, which raises more than 50 percent of the annual operating budget. Trivia Night enabled the Center to pay off the mortgage of the Buena Vista facility – a critical achievement for the non-profit organization funded entirely by grants, donations and internal fundraising. Established first planned giving initiative for the Center.

#### **American Association of University Women**

*Board Member and Scholarship Chair*

September 2002 – May 2004

*Pekin, Illinois*

Established a new scholarship to support non-traditional women pursuing a college degree through the Illinois Central College Educational Foundation. Developed scholarship budget, solicited applicants, identified recipients and secured press coverage for the inaugural year of the scholarship. Assisted in creating standardized accounting practices for all scholarships and funds managed by the chapter and developed policies and procedures regarding board behavior and accountability. Received the 2003 Emerging Star Award.

**YWCA of Pekin, Coalition for Equality***Member*

May 2003 – January 2004

*Pekin, Illinois*

Shaped Coalition's annual outreach effort at the Pekin Marigold Festival to raise awareness of the groups' efforts to fight racism the local community. The highly visible children's activity was received and has become a tradition at the festival.

**Tooth Fairy Relief Fund***Founder and Administrator*

October 2002 – March 2004

*Pekin, Illinois*

Created grassroots initiative in response to newspaper article regarding young children who were unable to afford dental surgery. Established savings account and solicited funds from local community to underwrite the dental surgery costs for four children and partnered with regional pedodontist to perform the operations at a discount. Developed a partnership between the Tazewell County Dental Study Group and Pekin Public School District #108 to participate in the national *Give Kids A Smile Day!* to extend free dental services to the district's low-income students, more than 50 percent of the student population.

**Wayne County Regional School Districts***Per Diem Substitute Teacher*

January 1998 – April 1999

*Wayne County, New York*

Taught elementary, middle and high school classes as needed in all subjects. Requested for long-term substitute position at Williamson High School in Social Studies.

**University of Rochester***Assistant to the Director of Greek Affairs*

September 1996 – August 1997

*Rochester, New York*

Managed day-to-day operations of Greek Affairs office in extended absence of director. Responsible for oversight of 30 fraternities and sororities, including facility inspections and enforcement of health and safety issues. Served as university representative with student and alumni leadership regarding fiscal and disciplinary decisions. Oversaw Panhellenic rush process and developed policy and promotional materials as needed. Created first Greek Leadership Conference for student leadership at the university, including corporate sponsorship, identification and securing of speakers, conference materials, and logistics.

**Saturn of Rochester***Sales Consultant*

August 1994 – September 1996

*Rochester, New York*

Sold over 300 cars during tenure and recognized as top sales consultant consistently, including setting record for most cars sold in a single day (10). Performance-based promotion to Finance and Insurance Manager and awarded Sales Consultant of the Month three times.

## EDUCATION

### Bradley University

*Peoria, Illinois*

Spring 2010

Relevant Coursework: Introductory 2D Design and Interactive Media

Teacher Certification Program: Secondary Education Social Studies

Fall 2010

### Nazareth College

*Rochester, New York*

1996

Relevant Coursework: Foundations of Education, Advanced Child Psychology

### Bradley University

*Peoria, Illinois B.S.,*

1994

Double Major: History and Political Science

## VOLUNTEER ACTIVITIES

St. Joseph's Parent Club

2007 – present

*Campbell's Labels for Education Coordinator*

*Scrip, Christmas Tea, Consumer Economics Columnist for school newsletter*

2009 – 2010

St. Joseph's Catholic School Fundraising & Marketing Board

2009 – 2010

Grace United Methodist Church

2009 – present

*Bells of Grace and Percussionist*

Pekin Community High School Yearbook

2005 – 2008

*Assisted Faculty Advisor and students with editing Pekinian*

C.B. Smith School PTA

2005 – 2007

L.E. Stark School PTA

2004 – 2005



## Application for Appointment to a City Commission, Board, or Committee

*The City of Pekin welcomes your interest in an appointment to a commission, board, or committee. These organizations are intended to help city government deliver high quality programs and services to the residents of our community and to our visitors. Broad community representation on these groups is crucial to their effectiveness.*

Your Name: INGRID E. SMITH

Your Address: 1901 ST CLAIR DRIVE, PEKIN

Your Telephone Number: (309) 346-7550

Your E-Mail Address: ingridgene@centurytel.net

Your Work Telephone Number: Ø

You are interested in serving on which commission, board, or committee?

sister city commission

Why are you interested in serving?

please see attachment

What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.

please see attachment



Pekin was settled by German immigrants and many street names remind us today of Peking's rich heritage.

The Sister City program is an ideal way for us, the citizens of Peking, to re-connect ties with our German heritage.

In today's global environment it is important that we have an understanding and appreciation of each others world.

Sister City cultural exchanges will provide many opportunities for our communities to learn about each other in a spirit of friendship and peace.

I would like to contribute to this project.

I am a German native, speak fluent German, and am familiar with German life and customs. I have lived in the US for many years.





## **Application for Appointment to a City Commission, Board, or Committee**

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---

**Your Name:**

**Michelle Teheux**

**Your Address:**

**408 S. 7th St., Pekin**

**Your Telephone Number:**

**309-346-2265**

**Your E-Mail Address:** michelleteheux@yahoo.com or mteheux@pekintimes.com

**Your Work Telephone Number:**

**346-1111, ext. 661**

---

**You are interested in serving on which commission, board, or committee?**

Sister-city committee

**Why are you interested in serving?**

I believe Pekin would benefit from establishing a sister-city relationship.

**What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.**

My resume is attached.

**What happens next?**

Your application will be evaluated by the Mayor, the City Manager, and the department head who works most closely with the commission, board, or committee. If you are selected, the Mayor will propose your appointment at a meeting of the Council subject to ratification by the Council. We will let you know of our decision before the meeting takes place.

City of Pekin  
111 South Capitol Street  
Pekin, Illinois 61554  
309-477-2300 \* 309-346-2095 fax

# **Michelle Teheux**

408 S. 7th St.  
Pekin, IL 61554  
(309) 370-1986

## **Experience**

### **Editor, Pekin Daily Times**

December 2008 to present

*Duties consist of general management of the newsroom, editing of stories, updating web site, writing of weekly column, and collaborating on weekly editorial.*

### **City editor, Pekin Daily Times**

October 2001 to December 2008

*Duties consisted of coordinating daily production of copy and art, editing of stories, writing of weekly column, collaborating on weekly editorial and assisting the editor.*

### **City reporter, Pekin Daily Times**

August 2001 to October 2001

*Duties consisted of general coverage of the city beat.*

### **Editor, Washington Times-Reporter**

August 1997 to August 2001

*Duties consisted of reporting and editing stories, shooting photos and paginating a weekly newspaper.*

## **Education**

Eastern Illinois University

Bachelor's degree in journalism, 1988



## **Application for Appointment to a City Commission, Board, or Committee**

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---

Your Name: **Hendrikus Teheux**

Your Address: **408 S. 7th St.**

Your Telephone Number: **309-346-2265**

Your E-Mail Address: **naberrigu@yahoo.com**

Your Work Telephone Number: **--**

---

**You are interested in serving on which commission, board, or committee?**

Sister-city committee

**Why are you interested in serving?**

I'm interested in inter-cultural exchanges.

**What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.**

Resume attached

**What happens next?**

Your application will be evaluated by the Mayor, the City Manager, and the department head who works most closely with the commission, board, or committee. If you are selected, the Mayor will propose your appointment at a meeting of the Council subject to ratification by the Council. We will let you know of our decision before the meeting takes place.

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111 South Capitol Street  
Pekin, Illinois 61554  
309-477-2300 \* 309-346-2095 fax

408 SOUTH 7TH STREET • PEKIN, ILLINOIS • 61554  
309-346-2265

# HENDRIKUS TEHEUX

## CERTIFICATIONS

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August 2009 • American Red Cross  
Adult CPR and bloodborne pathogens training

May 2009 • Xpac (Export Packaging)  
Certification operating powered industrial forklift

November 2008 • American Red Cross  
Standard First Aid

## WORK OF EXPERIENCE

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January 2010 - Present • Morton Industries  
Morton, Illinois  
*Material handler*  
Fork truck operator

January 2007 - January 2010 • Export Packaging  
Bartonville, Illinois  
*Allocator / Lead / Supervisor*  
Supervising packaging team

November 2006 - April 2007 • FedEx Ground • Morton, Illinois  
*Package handler*  
Systematic loading of packages into delivery trucks

August 2003 - May 2006 • Wijnbergen Audiosphere • Heerlen-  
The Netherlands  
*Co-owner / Manager*  
Retail store selling HiFi audio and video equipment (sales -  
home installation - financial store management -  
communication with sales representatives)

March 1989 - May 2003 • Trega International • Maastricht-  
The Netherlands  
*Operator / Lead / Assistant Supervisor*

Operating wall/floor tile production machinery (hydraulic press  
- ceramic ovens - tile sorting - automated packaging - quality  
control)

## EDUCATION

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March 2000 - March 2001 • SAE • Amsterdam-The Netherlands  
*College equivalent*  
Primary year audio engineering

October 1986 - March 1989 • VAPRO B • Maastricht-The  
Netherlands  
*College equivalent*  
Practical and theoretical mechanical operator training

February 1984 - June 1986 • Military Service • The Hague-  
The Netherlands  
Soldier First Class / dental assistant

January 1983 - January 1984 • Bio/Chemistry education •  
Sittard-The Netherlands  
*College equivalent*  
Primary year

January 1977 - June 1982 • M.A.V.O. 4 • Brunssum-The  
Netherlands  
*High school equivalent*  
Dutch - English - Math - Science - Chemistry - Biology

## LANGUAGES

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English - Dutch - German



## **Application for Appointment to a City Commission, Board, or Committee**

*The City of Pekin welcomes your interest in an appointment to a commission, board, or committee. These organizations are intended to help city government deliver high quality programs and services to the residents of our community and to our visitors. Broad community representation on these groups is crucial to their effectiveness. **You must be a City resident to serve.***

---

**Your Name:** DeeAnna Guerra

**Your Address:** 1303 N Parkway Dr., Pekin, IL 61554

**Your Telephone Number:** 309-353-5318

**Your E-Mail Address:** faith917@hotmail.com

**Your Work Telephone Number:** 816-517-7381 (cell)

---

**You are interested in serving on which commission, board, or committee?**

Sister City Committee

**Why are you interested in serving?**

I am interested in serving because I have had experience studying abroad in Europe. I also was part of a community called Global Village in college that paired American students to live with exchange students. I

**What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.**

I feel my experience with different cultures qualifies me for the position. I also feel I would be a good candidate for the committee to promote community involvement through my other positions as Pekin High School Cheer Coach and Teacher at Rankin Elementary School. I enjoy participating in community events and service opportunities.

**What happens next?**

Your application will be evaluated by the Mayor, the City Manager, and the department head who works most closely with the commission, board, or committee. If you are selected, the Mayor will propose your appointment at a meeting of the Council subject to ratification by the Council. We will let you know of our decision before the meeting takes place.



## **Application for Appointment to a City Commission, Board, or Committee**

*The City of Pekin welcomes your interest in an appointment to a commission, board, or committee. These organizations are intended to help city government deliver high quality programs and services to the residents of our community and to our visitors. Broad community representation on these groups is crucial to their effectiveness.*

---

**Your Name:** Alan McLouth

**Your Address:** 404 Sangamon Rd, Marquette Heights, IL 61554

**Your Telephone Number:** 309-840-1798 Cell

**Your E-Mail Address:** sales@militaryclothing.com

**Your Work Telephone Number:** 309-346-1130

---

**You are interested in serving on which commission, board, or committee?**

Pekin Sister City with Ettenheim, Germany

**Why are you interested in serving?**

To assist in promoting social and economic interests between City of Pekin and Ettenheim, Germany.

Desire to integrate import/export operations within my business model here in Pekin.

Lived in Germany for over five years... simply love the German culture, people, language, etc. Want to travel to Europe 1-2 annually at my own expense, of course.

**What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.**

Qualifications include the following:

Lived and worked in Southern Germany from 1986-1992 for Fortune 500. Held management positions working with local German laws, customs, etc.

Speak very fluent German. I also understand the local dialect spoken in Ettenheim (schwäbisch). Spent two nights in Ettenheim this past summer while on vacation.

Education includes MBA. Served as Alderman on Marquette Heights City Council 2003-2007. Currently serve on Marquette Heights Library Board.

**What happens next?**

Your application will be evaluated by the Mayor, the City Manager, and the department head who works most closely with the commission, board, or committee. If you are selected, the Mayor will propose your appointment at a meeting of the Council subject to ratification by the Council. We will let you know of our decision before the meeting takes place.

City of Pekin  
111 South Capitol Street  
Pekin, Illinois 61554  
309-477-2300 \* 309-346-2095 fax



Approved  
Non voting

## Application for Appointment to a City Commission, Board, or Committee

*The City of Pekin welcomes your interest in an appointment to a commission, board, or committee. These organizations are intended to help city government deliver high quality programs and services to the residents of our community and to our visitors. Broad community representation on these groups is crucial to their effectiveness.*

Your Name: **Dennis Kief**

Your Address: **1412 Velde Drive**

Your Telephone Number: **347-7507**

Your E-Mail Address: **dkief@ci.pekin.il.us or dkief@grics.net**

Your Work Telephone Number: **477-2300**

---

### You are interested in serving on which commission, board, or committee?

Sister City Committee. As a Resource Person if not enough openings on committee.

### Why are you interested in serving?

I believe becoming a Sister City Community would be helpful in Human Relations, Tourism and Economic Development efforts for the City

### What qualifications do you have to serve? A resume is not required, but if you have one please attach it to this application.

German ancestry

Recommended to the City Council the enactment of the applicable Resolution and prepared the same

### What happens next?

Your application will be evaluated by the Mayor, the City Manager, and the department head who works most closely with the commission, board, or committee. If you are selected, the Mayor will propose your appointment at a meeting of the Council subject to ratification by the Council. We will let you know of our decision before the meeting takes place.

City of Pekin  
111 South Capitol Street  
Pekin, Illinois 61554  
309-477-2300 \* 309-346-2095 fax



## **RESOLUTION NO. 66-10/11**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PEKIN, ILLINOIS that the following named persons be and they are hereby appointed to the Riverway Business Park Review Committee and for a term set opposite their names.

LEIGH ANN MATTHEWS..... TERM ENDS NOVEMBER 23, 2012  
111 SOUTH CAPITOL STREET  
477-2300  
[lamatthews@ci.pekin.il.us](mailto:lamatthews@ci.pekin.il.us)

JOSEPH WUELLNER..... TERM ENDS NOVEMBER 23, 2013  
111 SOUTH CAPITOL STREET  
477-2300  
[jwuellner@ci.pekin.il.us](mailto:jwuellner@ci.pekin.il.us)

SERGIO BECERRA ..... TERM ENDS NOVEMBER 23, 2013  
HANNA STEEL CORPORATION  
220 HANNA DRIVE  
478-3838 work  
[sbecerra@hannasteel.com](mailto:sbecerra@hannasteel.com)

PAUL DESJARDINS ..... TERM ENDS NOVEMBER 23, 2013  
AMERHART  
1810 RIVERWAY DRIVE  
347-1133 fax  
[paul.desjardins@amerhart.com](mailto:paul.desjardins@amerhart.com)

PASSED AND APPROVED at a regular meeting of the City Council of the City of Pekin, this 13th day of September, 2010.

---

MAYOR

ATTEST:

---

CITY CLERK

## **RIVERWAY BUSINESS PARK REVIEW COMMITTEE**

|                                                                                |                             |
|--------------------------------------------------------------------------------|-----------------------------|
| DONALD HILD .....                                                              | TERM ENDS NOVEMBER 23, 2011 |
| PEKIN PLANNING COMMISSION                                                      |                             |
| 220 MAPLE PARK DRIVE                                                           |                             |
| 676-6063 fax                                                                   |                             |
| 346-3798 home                                                                  |                             |
| <a href="mailto:hild3@comcast.net">hild3@comcast.net</a>                       |                             |
| JERALD HALL .....                                                              | TERM ENDS NOVEMBER 23, 2011 |
| EXCALIBUR SEASONING                                                            |                             |
| 1800 RIVERWAY DRIVE                                                            |                             |
| 347-1221                                                                       |                             |
| LEIGH ANN MATTHEWS .....                                                       | TERM ENDS NOVEMBER 23, 2012 |
| 111 SOUTH CAPITOL STREET                                                       |                             |
| 477-2300                                                                       |                             |
| <a href="mailto:lamatthews@ci.pekin.il.us">lamatthews@ci.pekin.il.us</a>       |                             |
| DENNIS KIEF .....                                                              | TERM ENDS NOVEMBER 23, 2012 |
| 111 SOUTH CAPITOL STREET                                                       |                             |
| 477-2300                                                                       |                             |
| <a href="mailto:dkeif@ci.pekin.il.us">dkeif@ci.pekin.il.us</a>                 |                             |
| SERGIO BECERRA .....                                                           | TERM ENDS NOVEMBER 23, 2013 |
| HANNA STEEL CORPORATION                                                        |                             |
| 220 HANNA DRIVE                                                                |                             |
| 478-3838 work                                                                  |                             |
| <a href="mailto:sbecerra@hannasteel.com">sbecerra@hannasteel.com</a>           |                             |
| JOSEPH WUELLNER.....                                                           | TERM ENDS NOVEMBER 23, 2013 |
| 111 SOUTH CAPITOL STREET                                                       |                             |
| 477-2300                                                                       |                             |
| <a href="mailto:jwuellner@ci.pekin.il.us">jwuellner@ci.pekin.il.us</a>         |                             |
| PAUL DESJARDINS .....                                                          | TERM ENDS NOVEMBER 23, 2013 |
| AMERHART                                                                       |                             |
| 1810 RIVERWAY DRIVE                                                            |                             |
| 347-1133 fax                                                                   |                             |
| <a href="mailto:paul.desjardins@amerhart.com">paul.desjardins@amerhart.com</a> |                             |

RESOLUTION NO. 67-10/11

PEKIN, ILLINOIS, September 13, 2010 19

RESOLUTION BY COMMISSIONER \_\_\_\_\_

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PEKIN, ILLINOIS, THAT:

the Mayor's appointment of Council Member John Abel to the Tri-County River Valley

Development Authority is hereby approved.

SIGNED BY \_\_\_\_\_

MAYOR.

## **MISCELLANEOUS**

### **PPUATS - PEORIA/PEKIN URBANIZED AREA TRANSPORTATION STUDY**

MAYOR RUSTY L. DUNN .....PPUATS POLICY COMMITTEE  
DENNIS KIEF .....ALTERNATE PPUATS POLICY  
COMMITTEE  
JOSEPH WUELLNER.....PPUATS TECHNICAL COMMITTEE  
MICHAEL GUERRA..... .ALTERNATE PPUATS TECHNICAL COMMITTEE

### **REGIONAL MASS TRANSIT PLAN STEERING COMMITTEE REPRESENTATIVE**

GREG RANNEY  
1130 KOCH STREET  
478-5420 .....INDEFINITE TERM

### **PEKIN AREA ENTERPRISE ZONE ADMINISTRATOR**

LEIGH ANN MATTHEWS  
111 SOUTH CAPITOL STREET  
478-5355 .....INDEFINITE TERM

### **TRI-COUNTY RIVER VALLEY DEVELOPMENT AUTHORITY**

JOHN ABEL  
111 SOUTH CAPITOL STREET  
477-2300 .....INDEFINITE  
TERM

68 - 10/11  
**RESOLUTION No.** \_\_\_\_\_

September 13, 2010  
PEKIN, ILLINOIS, \_\_\_\_\_

RESOLUTION BY COMMISSIONER \_\_\_\_\_

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PEKIN, ILLINOIS, THAT:

**The Plat of Survey 830 Brenkman Drive at Lakecrest Drive is hereby approved.**

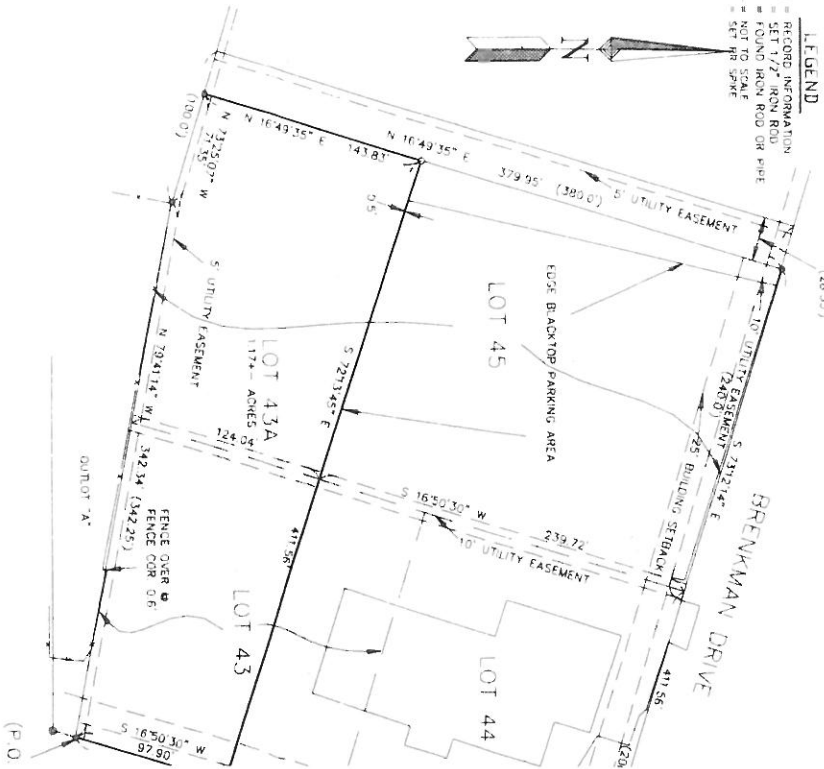


SIGNED BY \_\_\_\_\_

MAYOR.

for descriptive purposes, and pertain to this plat only.

- LEGEND**
- (S) = RECORD INFORMATION
  - = SET 1/2" IRON ROD
  - = FOUND IRON ROD OR PIPE
  - = NOT TO SCALE
  - = SET PER SCALE



STATE OF ILLINOIS  
COUNTY OF TAZEWELL

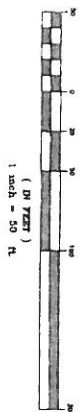
I, RONALD H. KLEN, AN ILLINOIS PROFESSIONAL LAND SURVEYOR #2481, DO HEREBY STATE THAT I HAVE SURVEYED LOT 43A, BEING PART OF LOTS 43 AND 45 OF PEKIN EDGEWATER PARK SECTION FOUR, BEING PART OF THE 51/2 SECTION 23, T25N, R5W, OF THE 3RD P.M., TAZEWELL COUNTY, ILLINOIS, AND THAT THE SAME ARE SHOWN ON FLOODWAT MAP PANEL 170054 00058, DATED MAY 1ST DAY OF AUG., 2010 A.D.

Ronald H. Klen  
Professional Design Firm #194-002748



**PLAT OF SURVEY**

SURVEY OF LOT 43A, BEING PART OF LOTS 43 AND 45 OF PEKIN EDGEWATER PARK SECTION FOUR, BEING PART OF THE 51/2 SECTION 23, T25N, R5W, OF THE 3RD P.M., TAZEWELL COUNTY, ILLINOIS



PLAT OFFICER'S CERTIFICATE

STATE OF ILLINOIS  
COUNTY OF TAZEWELL

I, Ronald H. Klen,  
PLAT OFFICER OF THE CITY OF PEKIN, DO HEREBY APPROVE THIS SURVEY PLAT AND ACKNOWLEDGE THAT IT MEETS THE REQUIREMENTS OF THE CITY OF PEKIN'S SUPERVISION CODE AND COMPREHENSIVE PLAN

DATED THIS 8<sup>th</sup> DAY OF September, 2010

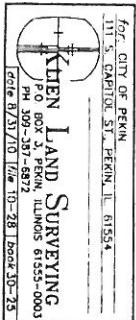
PLAT OFFICER

LEGAL DESCRIPTION

LOT 43A  
BEING PART OF LOTS 43 AND 45 OF PEKIN EDGEWATER PARK SECTION FOUR, BEING PART OF THE 51/2 SECTION 23, T25N, R5W, OF THE 3RD P.M., TAZEWELL COUNTY, ILLINOIS, FURTHER DESCRIBED AS FOLLOWS:  
BEGINNING AT AN IRON ROD BEING THE SOUTHEAST CORNER OF SAID LOT 43, BEING THE POINT OF BEGINNING, (P.O.B.)  
THENCE N 79°41'14" W, ALONG THE SOUTH LINE OF SAID LOTS 43 AND 45, 342.34 FEET TO THENCE N 72°50'07" W, ALONG SAID SOUTH LINE LOT 45, 71.35 FEET TO AN IRON ROD THENCE N 16°49'35" E, 143.81 FEET TO AN IRON ROD BEING ON THE EAST LINE OF SAID LOT 43, THENCE S 16°50'30" W, ALONG THE EAST LINE OF SAID LOT 43, 97.90 FEET TO THE SAID POINT OF BEGINNING, (P.O.B.). LOT 43A CONTAINING 117± ACRES MORE OR LESS AND SUBJECT TO ALL EXISTING EASEMENTS AND RIGHTS OF WAY

STATE OF ILLINOIS  
COUNTY OF TAZEWELL

I, Ronald H. Klen, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR IN THE STATE OF ILLINOIS, NO. 2481, COMMISSION EXPIRES 12/31/11, AND THAT I HAVE SURVEYED THE ABOVE PLAT.



149320  
LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the City of Pekin, Illinois will conduct a public hearing on Monday, September 13, 2010 at 5:30 P.M. in the City Hall Council Chambers, 111 South Capitol Street, Pekin, Illinois, for the purpose of discussing the sale to JPG Commercial Real Estate, LLC, the following described real estate:

Parcel 1:  
Lot 5 in Block 90 in the ORIGINAL TOWN, NOW CITY OF PEKIN, part of the West Half of the Southwest Quarter of Section 35, Township 25 North, Range 5 West of the 3rd P.M., situated in Tazewell County, Illinois; containing 4,750 S.F. +/- or 0.109 Acres.  
Parcel I.D. 04-04-35-336-005

Parcel 2:  
Lot 4 in Block 90 in the ORIGINAL TOWN, NOW CITY OF PEKIN, EXCEPTING THEREFROM the following described tract: Beginning at the Northwest corner of Lot 4 Block 90, thence in a Southwesterly line of Lot 4 a distance of 10 feet; thence in a Northwesterly direction along a line parallel to the Westerly line of Lot 4 to the Northwesterly line of Lot 4; thence in a Northwesterly direction along the Northerly line of Lot 4 to the point of beginning, part of the West Half of the Southwest Quarter of Section 35, Township 25 North, Range 5 West of the 3rd P.M., situated in Tazewell County, Illinois; containing 3,800 S.F. +/- or 0.0872 Acres.  
Parcel I.D. 04-04-35-336-004

Commonly known as the south side of the 500 Block of Margaret Street. Copies of the proposal to sell said real estate is on file in the Office of the City Clerk. The proposal contains a statement of intended use of the property, a timetable for construction on the property, and a statement of compliance with TIF standards.

The City reserves the right to accept said proposal or to modify said proposal. All persons having an interest therein may appear to be heard or may file comments concerning the proposed sale of this property in the Office of the City Clerk.

DATED at Pekin, Illinois,  
August 24, 2010  
SUE E. MCMILLAN  
CITY CLERK  
149320

8/28

# CERTIFICATE OF PUBLICATION

## THE PEKIN DAILY TIMES

Gregg Ratliff, Publisher

Pekin, Illinois, August 28 20 10

I hereby certify that I am the publisher of THE PEKIN DAILY TIMES and that the annexed notice was published 1 times in the Pekin Daily Times, a secular public newspaper of general circulation, printed and published daily, except Sunday, and legal holidays, for at least 1 year prior to the 28 day of August 20 10 in the City of Pekin, Tazewell County, State of Illinois: that publication of said notice was made in said newspaper as follows:

the first on the 28 day of August 20 10;  
the second on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_;  
the third on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_;  
the fourth on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_;

I further certify that the face of the type in which each publication of the said notice was made was the same as the body type used in the classified advertising in the issue of the said newspaper in which such publication was made.

I further certify that said newspaper is a newspaper as defined in 'An Act' to revise the law in relation to notices' as amended by Act approved July 17, 1959.-III. Revised Statutes, Chap. 100, Para. 1-10.

Gregg Ratliff  
Publisher of

THE PEKIN DAILY TIMES

Publication Fee, \$ \_\_\_\_\_  
Posters, Slips \$ \_\_\_\_\_  
Total \$ \_\_\_\_\_

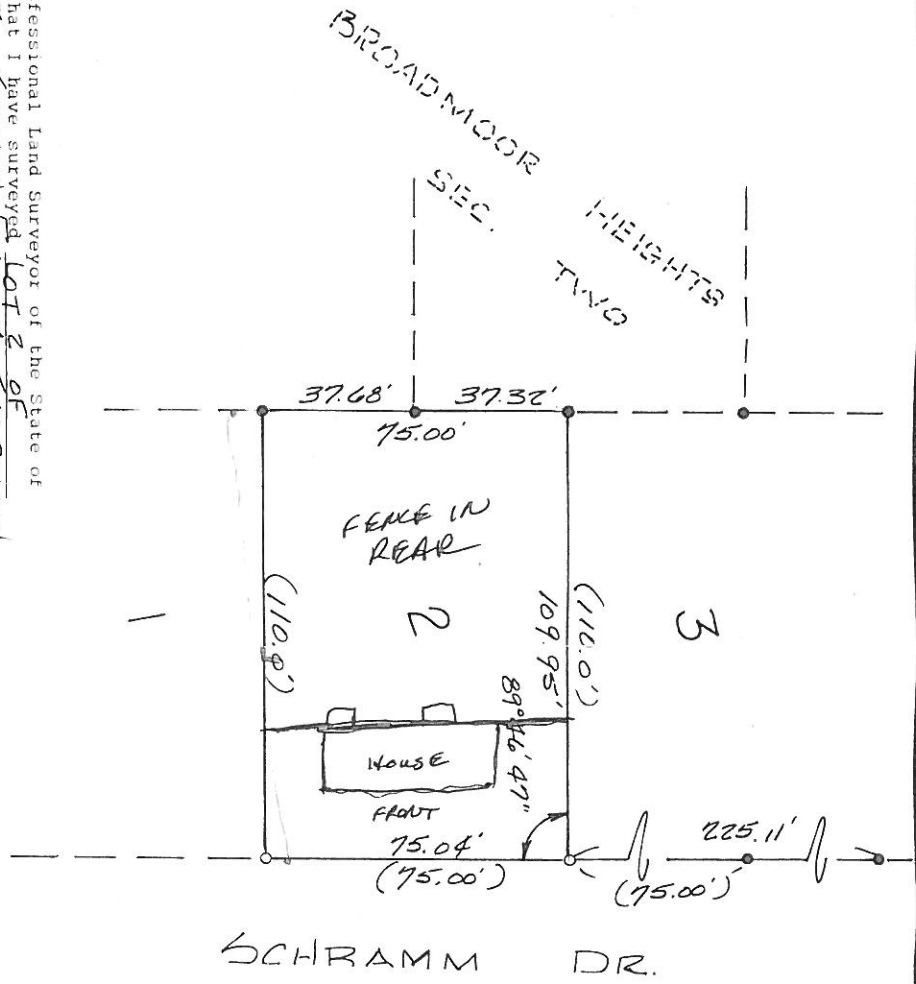
By Felicia Canamane

Sale 500 Margaret

STATE OF ILLINOIS )  
COUNTY OF TAZEWELL ) SS

I, Gordon L. Rhodes, a Professional Land Surveyor of the State of Illinois do hereby state that I have surveyed LOT 2 OF BROADMOOR HEIGHTS SECTION 10 1/4 OF TOWNSHIP 25 NORTH, RANGE 4 WEST OF THE 3RD PRINCIPAL MERIDIAN, TAZEWELL COUNTY, ILLINOIS and the above plat is a true and correct representation of said survey drawn to a scale of 1" equals 30 feet. Dated this 12th day of July 2007.

*Gordon L. Rhodes*  
Gordon L. Rhodes #2721



SCALE 1" = 30'  
• = PINS FOUND  
o = PINS SET  
(110.0') REAR DIST.  
109.95' MEASURED DIST.

|                                                        |                    |
|--------------------------------------------------------|--------------------|
| LOT S/REVIEW                                           |                    |
| FOR                                                    | CHERS BROAD        |
|                                                        | 205 SCHRAMM DR.    |
|                                                        | PERKIN, ILL. 61554 |
| DATE                                                   |                    |
| DRAWN BY                                               |                    |
| SURVEY BY                                              |                    |
| CHECKED BY                                             |                    |
| Gordon L. Rhodes, P.L.S.<br>Professional Land Surveyor |                    |





## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor and Members of the City Council

**CC:** Sue McMillan, City Clerk

**From:** Dennis Kief, City Manager (9/8/10)

**AGENDA ITEM:** Contract For Sale of Real Estate (500 Block of Margaret Street)

**AGENDA DATE REQUESTED:** September 13, 2010

**ACTION REQUESTED:** Approval of the Contract For Sale of Real Estate to JPG Commercial Real Estate LLC. For \$30,000.

**BACKGROUND:** We are pleased to recommend a proposed agreement with Jeff Graves for the purpose of converting an underutilized small parking lot into a banking ATM 0.196 acres (90' X 95').

**FINANCIAL IMPACT:** The City would receive \$30,000 for the sale of the site.

**NEIGHBORHOOD CONCERNS:** ATM would utilize the same access location as the current parking lot

**IMPACT IF APPROVED:** Would put the property in private ownership, generating property tax revenue

**IMPACT IF DENIED:** Existing parking lot remains underutilized

**ALTERNATIVES:** N/A

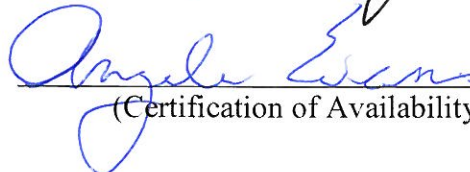
**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Consistent with a Prosperous Community theme.

### REQUIRED SIGNATURES

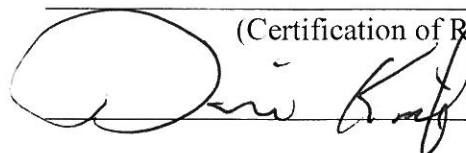
**Department Director**

 9/8/10

**Finance Department**

 9.10.10  
(Certification of Availability of Funds)

**Corporation Counsel**

(Certification of Review)  
 9/8/10

**City Manager**

**ORDINANCE NO. 2626-10/11**

**AN ORDINANCE ACCEPTING A CONTRACT FOR SALE OF REAL ESTATE  
AUTHORIZING THE SALE  
OF MUNICIPALLY OWNED REAL PROPERTY  
WITHIN THE CITY OF PEKIN, ILLINOIS**

WHEREAS, the City of Pekin owns the following described property (the "Property"):

Parcel 1:

Lot 5 in Block 90 in the ORIGINAL TOWN, NOW CITY OF PEKIN, part of the West Half of the Southwest Quarter of Section 35, Township 25 North, Range 5 West of the 3<sup>rd</sup> P.M., situated in Tazewell County, Illinois; containing 4,750 S.F. +/- or 0.109 Acres.

Parcel I.D. 04-04-35-336-005

Parcel 2:

Lot 4 in Block 90 in the ORIGINAL TOWN, NOW CITY OF PEKIN, EXCEPTING THEREFROM the following described tract: Beginning at the Northwest corner of Lot 4 Block 90, thence in a Southwesterly line of Lot 4 a distance of 10 feet; thence in a Northwesterly direction along a line parallel to the Westerly line of Lot 4 to the Northwesterly line of Lot 4; thence in a Northwesterly direction along the Northerly line of Lot 4 to the point of beginning, part of the West Half of the Southwest Quarter of Section 35, Township 25 North, Range 5 West of the 3<sup>rd</sup> P.M., situated in Tazewell County, Illinois; containing 3,800 S.F. +/- or 0.0872 Acres.

Parcel I.D. 04-04-35-336-004

Commonly known as 500 Margaret Street

WHEREAS, the City of Pekin and JPG Commercial Real Estate, LLC doing business in Illinois, have negotiated a Contract for Sale of Real Estate and Improvements (attached hereto and incorporated herein by this reference) wherein JPG Commercial Real Estate, LLC is to purchase the Property for the sum of \$30,000.00; and

WHEREAS, the City Council of the City of Pekin has determined that the above-described real estate is unoccupied and not needed for or used for governmental purposes or

proprietary activity and therefore, the said real estate is not required for the use of, or profitable to the municipality; and

WHEREAS, pursuant to Section 1-9-5 of the City Code of the City of Pekin, notice has been given on the questions of the sale of said real estate and was advertised in the Pekin Daily Times, a paper of general circulation in the City of Pekin, Pekin, Illinois, having been published on August 28, 2010; and

WHEREAS, the City of Pekin and JPG Commercial Real Estate, LLC. have negotiated a Contract for Sale of Real Estate and Improvements (attached hereto as Exhibit A and incorporated herein by this reference) wherein JPG Commercial Real Estate, LLC. to acquire the Property for the sum of \$30,000.00;

and

WHEREAS, after said public hearing on September 13, 2010, the City Council found and determined it in the best interests of the City of Pekin and its residents that the City of Pekin vacate the property and enter into said Contract for Sale of Real Estate and Improvements and sell the Property to JPG Commercial Real Estate, LLC pursuant to the terms and conditions of said Contract for Sale of Real Estate and Improvements; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS:**

**SECTION I.** That the City of Pekin finds as facts the recitals herein above set forth.

**SECTION II.** That the Contract for Sale of Real Estate and Improvements, submitted by JPG Commercial Real Estate, LLC attached hereto as Exhibit A and by this reference incorporated herein, for the following described real estate:

Parcel 1:

Lot 5 in Block 90 in the ORIGINAL TOWN, NOW CITY OF PEKIN, part of the West Half of the Southwest Quarter of Section 35, Township 25 North, Range 5 West of the 3<sup>rd</sup> P.M., situated in Tazewell County, Illinois; containing 4,750 S.F. +/- or 0.109 Acres.

Parcel I.D. 04-04-35-336-005

Parcel 2:

Lot 4 in Block 90 in the ORIGINAL TOWN, NOW CITY OF PEKIN, EXCEPTING THEREFROM the following described tract: Beginning at the Northwest corner of Lot 4 Block 90, thence in a Southwesterly line of Lot 4 a distance of 10 feet; thence in a Northwesterly direction along a line parallel to the Westerly line of Lot 4 to the Northwesterly line of Lot 4; thence in a Northwesterly direction along the Northerly line of Lot 4 to the point of beginning, part of the West Half of the Southwest Quarter of Section 35, Township 25 North, Range 5 West of the 3<sup>rd</sup> P.M., situated in Tazewell County, Illinois; containing 3,800 S.F. +/- or 0.0872 Acres.

Parcel I.D. 04-04-35-336-004

Commonly known as 500 Margaret Street

is hereby accepted by the City of Pekin, and said real estate is hereby vacated and shall be transferred to JPG Commercial Real Estate, LLC. in accordance with the terms of the Contract for Sale of Real Estate and Improvements.

**SECTION III.** In accordance with the terms of said Contract for Sale of Real Estate and Improvements, the Mayor of the City of Pekin, for and on behalf of the City of Pekin, is hereby authorized and directed to convey and transfer the aforesaid real estate to JPG Commercial Real Estate, LLC. by a proper Municipal Deed, and the City Clerk is hereby authorized to acknowledge and attest such Municipal Deed and to affix thereto the seal of the City of Pekin for and on behalf of the City of Pekin.

**SECTION IV.** That the Mayor and City Clerk are hereby authorized, respectively, for and on behalf of the City of Pekin, to execute and attest said Contract for Sale of Real Estate and

Improvements and such other documents as may be necessary to consummate the transaction contemplated herein and in said Contract for Sale of Real Estate and Improvements.

**SECTION V.** All Ordinances or portions thereof in conflict with this Ordinance are hereby repealed.

**SECTION VI.** That this Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the corporate authorities now holding office, and approval in the manner provided by law.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

**PASSED** in the due form of law by the City Council of the City of Pekin, Illinois, at its regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

# JPG Commercial Real Estate, L.L.C.

456 Fulton Street, Suite 123 Peoria, IL 61602

Phone (309) 674-5200 Fax (309) 674-5100

July 27, 2010

Mr. Dennis Kief  
City Manager  
City of Pekin  
111 S. Capitol Street  
Pekin, IL 61554

RE: Letter of Intent to Purchase Real Property

Dear Dennis:

This writing shall serve as my offer to purchase the property consisting of Lot 5 and the easterly 40 feet of Lot 4 of Block 90 of the Original Town of Pekin, subject to the execution of a mutually acceptable purchase and sale agreement. (Parcel ID's 04-04-35-336-005 & 04-04-35-336-004).

The price that I am willing to pay is \$30,000. My intent is to develop the property for use as a drive-up Commerce Bank ATM facility. Obtaining the right to develop an ATM at this location will allow me to develop my 501 Ann Eliza Street property. The actual construction of the ATM will not take place until the subject bank exercises an option for the ATM sometime prior to the expiration of said option on December 1, 2016.

Thank you for the opportunity to present this proposal.

Sincerely,



Jeffrey P. Graves  
President

RECEIVED

AUG - 9 2010

CITY CLERK





## **REQUEST FOR COUNCIL ACTION**

**To: Mayor/ Council**

**CC: City Manager/ City Clerk**

**From: Sarah Newcomb, Human Resources Department**

### **AGENDA ITEM: Amendment to Administrative Services Agreement fro ICAM-RC**

**AGENDA DATE REQUESTED: 9/13/10**

**ACTION REQUESTED: Recommendation to approve Amended Agreement**

**BACKGROUND:** The City of Pekin approved a Retirement Health Savings plan to be managed by ICMA Vantagecare on 7/12/2010. Under the plan sick time monies for retirees will be transferred to the Vantagecare fund in the retirees name for future payment of health care premiums and other qualified medical & health care related payments defined in IRS code 213. The Administrative Service Agreement simply establishes the City of Pekin as the public plan sponsor and actually makes the ICAM-RC Vantagepoint Funds available to be administered to qualifying retirees. On August 23, 2010, the Council approved the Administrative Agreement with ICMA Vantage Care. In a review with the Police bargaining unit and teleconference with Chris Neece from ICMA, it was noted that the two changes were agreed upon during the bargaining process. The changes are in Section VIII change from "Revert to Employer" to "Remain in the Trust to be allocated among all Plan Participants based upon Participant account balances" and in Section IX B from "immediately upon separation from service" to "at age of applicable retirement". At a later date we may also be amending the eligible groups within our total plan to have different contribution rates among other possible changes.

**FINANCIAL IMPACT:** The employees' sick time monies will be transferred to ICMA account in the employees' individual name upon retirement to keep us in compliance with new regulations and audit findings.

**NEIGHBORHOOD CONCERNS:** N/A

**IMPACT IF APPROVED:** Allows the City to move forward in the planning stages and begin setting up the individual retirees accounts.

**IMPACT IF DENIED:** At least one bargaining unit will not participate in the plan

**ALTERNATIVES:** None

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Fiduciary compliance



**REQUIRED SIGNATURES**

**Department Director**

\_\_\_\_\_ Date

**Finance Department**

\_\_\_\_\_ Date

(Certification of Availability of Funds)

**Corporation Counsel**

\_\_\_\_\_ Date

(Certification of Review)

**City Manager**

\_\_\_\_\_ Date

# RESOLUTION NO. 69-10/11

## SUGGESTED RESOLUTION FOR ADOPTION and SUGGESTED AFFIRMATIVE STATEMENT OF ADOPTION SUGGESTED RESOLUTION FOR ADOPTION OF THE VANTAGECARE RETIREMENT HEALTH SAVINGS (RHS) PLAN

Plan Number: 8 03185

Name of Employer: City of Pekin

State: IL

Resolution of the above-named Employer (the "Employer"):

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the establishment of a retiree health savings plan for such employees serves the interests of the Employer by enabling it to provide reasonable security regarding such employees' health needs during retirement, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that the establishment of the retiree health savings plan (the "Plan") serves the above objectives;

NOW, THEREFORE BE IT RESOLVED, that the Employer hereby adopts the Plan in the form of the ICMA Retirement Corporation's VantageCare Retirement Health Savings program.

BE IT FURTHER RESOLVED that the assets of the Plan shall be held in trust, with the following entity or individual serving as trustee (Select one):

☒ the Employer

☐ the following position within the Employer:

(insert title of individual acting as trustee)

☐ the following group or committee within the Employer:

(select group or committee serving as trustee)

☐ the following third-party trustee:

(insert name of third-party trustee)

for the exclusive benefit of Plan participants and their survivors, and the assets of the Plan shall not be diverted to any other purpose prior to the satisfaction of all liabilities of the Plan. The Employer has executed the Declaration of Trust of the City of Pekin Integral Part Trust in the form of: (Select one)

☒ The model trust made available by the ICMA Retirement Corporation

☐ The trust provided by the Employer (executed copy attached hereto).

BE IT FURTHER RESOLVED, that the Human Resources Dir. shall be the coordinator and contact for the Plan and shall receive necessary reports, notices, etc.

I, Sue McMillan, Clerk of the City of Pekin, do hereby certify that the foregoing resolution, proposed by the City Manager, was duly passed and adopted in the council meeting of the City of Pekin, at a regular meeting thereof assembled this day of , 20 , by the following vote:

AYES:

NAYS:

ABSENT:

(Seal)

Clerk's Signature:

Clerk's Title: City Clerk

**SUGGESTED AFFIRMATIVE STATEMENT FOR ADOPTION OF THE VANTAGECARE RETIREMENT  
HEALTH SAVINGS (RHS) PLAN**

Plan Number: 8 03185 \_\_\_\_\_

Name of Employer: City of Pekin State: IL

Affirmative Statement of the above-named Employer (the "Employer"):

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the establishment of a retiree health savings plan serves the interests of the Employer by enabling it to provide reasonable security regarding such employees' health needs during retirement, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that the establishment of the retiree health savings plan (the "Plan") serves the above objectives;

NOW THEREFORE, as a duly authorized agent of the Employer, I hereby:

ESTABLISH the Employer's Plan in the form of the ICMA Retirement Corporation's VantageCare Retirement Health Savings program; and

SPECIFY that the assets of the Plan shall be held in trust, with the following entity or individual serving as trustee (Select one):

- ☒ the Employer
- ☐ the following position within the Employer: \_\_\_\_\_  
(insert title of individual acting as trustee)
- ☐ the following group or committee within the Employer: \_\_\_\_\_  
(insert group or committee acting as trustee)
- ☐ the following third-party trustee: \_\_\_\_\_  
(insert name of third-party trustee)

for the exclusive benefit of the Plan participants and their survivors, and the assets of the plan shall not be diverted to any other purpose prior to the satisfaction of all liabilities of the Plan. The Employer has executed the Declaration of trust of the City of Pekin Integral Part Trust in the form of: (Select one)

- ☒ The model trust made available by the ICMA Retirement Corporation
- ☐ The trust provided by the Employer (executed copy attached hereto).

SPECIFY that the Human Resources Dir. shall be the coordinator and contact for the Plan and shall receive necessary reports, notices, etc.

DATE: \_\_\_\_\_

City Manager  
Title of Designated Agent

\_\_\_\_\_  
Signature

**EMPLOYER VANTAGECARE RETIREMENT HEALTH SAVINGS (RHS) PLAN  
ADOPTION AGREEMENT**

Plan Number: 8 03185 Check one: ☒ New Plan ☐ Amendment to Existing Plan

Employer Retirement Health Savings Plan Name:

I. Employer Name: City of Pekin State: IL

II. The Employer hereby attests that it is a unit of a state or local government or an agency or instrumentality of one or more units of a state or local government.

III. Effective Date of the Plan: May 1, 2010

IV. The Employer intends to utilize the Trust to fund only welfare benefits pursuant to the following welfare benefit plan(s) established by the Employer: \_\_\_\_\_

V. Eligible Groups, Participation and Participant Eligibility Requirements

A. Eligible Groups

The following group or groups of Employees are eligible to participate in the VantageCare Retirement Health Savings Plan (check all applicable boxes):

- ☒ All Employees  
☐ All Full-Time Employees  
☐ Non-Union Employees  
☒ Public Safety Employees - Police  
☐ Public Safety Employees - Firefighters  
☐ General Employees  
☐ Collectively-Bargained Employees (Specify unit(s)) \_\_\_\_\_  
☐ Other (specify group(s)) \_\_\_\_\_

The Employee group(s) specified must correspond to a group(s) of the same designation that is defined in the statutes, ordinances, rules, regulations, personnel manuals or other documents or provisions in effect in the state or locality of the Employer.

B. Participation

**Mandatory Participation:** All Employees in the covered group(s) are required to participate in the Plan and shall receive contributions pursuant to Section VI.

If the Employer's underlying welfare benefit plan or funding under this VantageCare Retirement Health Savings Plan is in whole or part a non-collectively bargained, self-insured plan, the nondiscrimination requirements of Internal Revenue Code (IRC) Section 105(h) will apply. These rules may impose taxation on the benefits received by highly compensated individuals if the Plan discriminates in favor of highly compensated individuals in terms of eligibility or benefits. The Employer should discuss these rules with appropriate counsel.

C. Participant Eligibility Requirements

1. Minimum service: The minimum period of service required for participation is N/A (write N/A if an Employee is eligible to participate or to elect to participate immediately upon employment).
2. Minimum age: The minimum age required for eligibility to participate is N/A (write N/A if no minimum age is required).

## VI. Contribution Sources and Amounts

### A. Definition of Earnings

The definition of Earnings will apply to all RHS Contribution Features that reference "Earnings", including Direct Employer Contributions (Section VI.B.1.) and Mandatory Employee Compensation Contributions (Section VI.B.2.).

Definition of earnings: Gross Wages

### B. Direct Employer Contributions and Mandatory Contributions

#### 1. Direct Employer Contributions

The Employer shall contribute on behalf of each Participant

- ☐ \_\_\_\_\_ % of Earnings
- ☐ \$ \_\_\_\_\_ each Plan Year
- ☐ A discretionary amount to be determined each Plan Year
- ☐ Other (describe): \_\_\_\_\_

#### 2. Mandatory Employee Compensation Contributions

The Employer will make mandatory contributions of Employee compensation as follows:

- ☐ Reduction in Salary - \_\_\_\_\_ % of Earnings or \$ \_\_\_\_\_ will be contributed for the Plan Year.
- ☐ Decreased Merit or Pay Plan Adjustment - All or a portion of the Employees' annual merit or pay plan adjustment will be contributed as follows:

An Employee shall not have the right to discontinue or vary the rate of Mandatory Contributions of Employee Compensation.

#### 3. Mandatory Employee Leave Contributions

The Employer will make mandatory contributions of accrued leave as follows (provide formula for determining Mandatory Employee Leave contributions):

- ☒ Accrued Sick Leave 100% Accrued Sick Leave paid at retirement
- ☐ Accrued Vacation Leave \_\_\_\_\_
- ☐ Other (specify type of leave) Accrued \_\_\_\_\_ Leave

An Employee shall not have the right to discontinue or vary the rate of mandatory leave contributions.

### C. Limits on Total Contributions (check one box)

The total contribution by the Employer on behalf of each Participant (including Direct Employer and Mandatory Employee Contributions) for each Plan Year shall not exceed the following limit(s) below. Limits on individual contribution types are defined within the appropriate section above.

☒ There is no Plan-defined limit on the percentage or dollar amount of earnings that may be contributed.

☐ \_\_\_\_\_ % of earnings\*

\*Definition of earnings: ☐ Same as Section VI.A. ☐ Other

☐ \$ \_\_\_\_\_ for the Plan year.

See Section V.B. for a discussion of nondiscrimination rules that may apply to non-collectively bargained self-insured Plans.

#### VII. Vesting for Direct Employer Contributions

##### A. Vesting Schedule (check one box)

☒ The account is 100% vested at all times.

☐ The following vesting schedule shall apply to Direct Employer Contributions as outlined in Section VI.B.1.:

| Years of Service Completed | Vesting Percentage |
|----------------------------|--------------------|
| _____                      | _____ %            |
| _____                      | _____ %            |
| _____                      | _____ %            |
| _____                      | _____ %            |
| _____                      | _____ %            |
| _____                      | _____ %            |
| _____                      | _____ %            |
| _____                      | _____ %            |
| _____                      | _____ %            |
| _____                      | _____ %            |

B. The account will become 100% vested upon the death, disability, retirement\*, or attainment of benefit eligibility (as outlined in Section IX) by a Participant.

\*Definition of retirement (check one box):

☒ Retirement as defined in the primary retirement plan of the Employer

☐ Separation from service

☐ Other \_\_\_\_\_

C. Any period of service by a Participant prior to a rehire of the Participant by the Employer shall not count toward the vesting schedule outlined in A above.

#### VIII. Forfeiture Provisions

Upon separation from the service of the Employer prior to attainment of benefit eligibility (as outlined in Section IX), or upon reversion to the Trust of a Participant's account assets remaining upon the participant's death (as outlined in Section XI), a Participant's non-vested funds shall (check one box):

☐ Remain in the Trust to be reallocated among all remaining Employees participating in the Plan as Direct Employer Contributions for the next and succeeding contribution cycle(s).

☐ Remain in the Trust to be reallocated on an equal dollar basis among all Plan Participants.

☒ Remain in the Trust to be reallocated among all Plan Participants based upon Participant account balances.

☐ Revert to the Employer.

IX. Eligibility Requirements to Receive Medical Benefit Payments from the VantageCare Retirement Health Savings Plan

A. A Participant is eligible to receive benefits:

- ☒ At retirement only (also complete Section B.)

Definition of retirement:

- ☒ Same as Section VII.B.

☐ Other \_\_\_\_\_

- ☐ At separation from service with the following restrictions:

☐ No restrictions

☐ Other \_\_\_\_\_

- ☐ At age \_\_\_\_\_ only

- ☐ At retirement and age \_\_\_\_\_ (also complete section B)

Definition of retirement:

☐ Same as Section VII.B.

☐ Other \_\_\_\_\_

- ☐ At retirement or age \_\_\_\_\_

Definition of retirement:

☐ Same as Section VII.B.

☐ Other \_\_\_\_\_

- ☐ Other, specified as follows (also complete Section B if applicable): \_\_\_\_\_

B. Termination prior to general benefit eligibility: In the case where the general benefit eligibility as outlined in Section IX.A includes a retirement component, a Participant who separates from the service of the Employer prior to retirement will be eligible to receive benefits:

- ☐ Immediately upon separation from service.

- ☒ At age of applicable retirement

C. A Participant that becomes totally and permanently disabled

- ☐ as defined by the Social Security Administration

- ☒ as defined by the Employer's primary retirement plan

☐ other \_\_\_\_\_

will become immediately eligible to receive medical benefit payments from his/her VantageCare Retirement Health Savings Plan account.

D. Upon the death of the Participant, benefits shall become payable as outlined in Section XI.

**X. Permissible Medical Benefit Payments**

Benefits eligible for reimbursement consist of:

- ☒ All Medical Expenses eligible under IRC Section 213\* other than direct long-term care expenses, and including non-prescription medications allowed under IRS guidance.
- ☐ The following Medical Expenses (select only the expenses you wish to cover under the VantageCare Retirement Health Savings Plan):
- ☐ Medical Insurance Premiums
  - ☐ Medical Out-of-Pocket Expenses\*
  - ☐ Medicare Part B Insurance Premiums
  - ☐ Medicare Part D Insurance Premiums
  - ☐ Medicare Supplemental Insurance Premiums
  - ☐ Prescription Drug Insurance Premiums
  - ☐ COBRA Insurance Premiums
  - ☐ Dental Insurance Premiums
  - ☐ Dental Out-of-Pocket Expenses\*
  - ☐ Vision Insurance Premiums
  - ☐ Vision Out-of-Pocket Expenses\*
  - ☐ Qualified Long-Term Care Insurance Premiums
  - ☐ Non-Prescription medications allowed under IRS guidance\*
  - ☐ Other qualifying medical expenses (describe)\*

\* See Section V.A. for a discussion of nondiscrimination rules which may apply to non-collectively bargained, self-insured Plans.

**XI. Benefits After the Death of the Participant**

In the event of a Participant's death, the following shall apply:

**A. Surviving Spouse and/or Surviving Dependents**

The surviving spouse and/or surviving eligible dependents (as defined in Section XII.D.) of the deceased Participant are immediately eligible to maintain the account and utilize it to fund eligible medical benefits specified in Section X above.

Upon notification of a Participant's death, the Participant's account balance will be transferred into the Vantagepoint Money Market Fund\* (or another fund selected by the Employer). The account balance may be reallocated by the surviving spouse or dependents.

\* Please read the current Vantagepoint Mutual Funds prospectus carefully prior to investing. An investment in this fund is neither insured nor guaranteed and there can be no assurance that the Fund will be able to maintain a stable net asset value of \$1.00 per share. Vantagepoint Mutual Funds are distributed by ICMA-RC Services, LLC, a wholly-owned broker-dealer affiliate of ICMA Retirement Corporation. Member NASD/SIPC.

If a Participant's account balance has not been fully utilized upon the death of the eligible spouse, the account balance may continue to be utilized to pay benefits of eligible dependents. Upon the death of all eligible dependents, the account will revert to the Plan to be applied as specified in Section VIII.



**B. No Surviving Spouse or Surviving Dependents**

If there are no living spouse or dependents at the time of death of the Participant, the account will revert to the Plan to be applied as specified in Section VIII.

**XII. The Plan will operate according to the following provisions:**

**A. Employer Responsibilities**

1. The Employer will submit all VantageCare Retirement Health Savings Plan contribution data via electronic submission.
  2. The Employer will submit all VantageCare Retirement Health Savings Plan Participant status updates or personal information updates via electronic submission. This includes but is not limited to termination notification and benefit eligibility notification.
- B.** Participant account administration and asset-based fees will be paid through the redemption of Participant account shares, unless agreed upon otherwise in the Administrative Services Agreement.
- C.** Assignment of benefits is not permitted. Benefits will be paid only to the Participant, his/her Survivors, the Employer, or an insurance provider (as allowed by the claims administrator). Payments to a third-party payee (e.g., medical service provider) are not permitted with the exception of reimbursement to the Employer or insurance provider (as allowed by the claims administrator).
- D.** An eligible dependent is the Participant's lawful spouse and any other individual who is a person described in IRC Section 152(a), as clarified by Internal Revenue Service Notice 2004-79.
- E.** The Employer will be responsible for withholding, reporting and remitting any applicable taxes for payments which are deemed to be discriminatory under IRC Section 105(h), as outlined in the VantageCare Retirement Health Savings Plan Employer Manual.

**XIII. Employer Acknowledgements**

- A.** The Employer hereby acknowledges it understands that failure to properly fill out this Employer VantageCare Retirement Health Savings Plan Adoption Agreement may result in the loss of tax exemption of the Trust and/or loss of tax-deferred status for Employer contributions.
- B.** Check this box if you are including supporting documents that include plan provisions. ☐

**EMPLOYER SIGNATURE**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: City Manager  
Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: City Clerk

Accepted: VANTAGEPOINT TRANSFER AGENTS, LLC

Angela C. Montez  
Assistant Secretary



## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor & Members of the City Council

**CC:** Dennis Kief, City Manager & Sue McMillan, City Clerk

**From:** Greg Ranney, Superintendent of Transportation & Solid Waste

**AGENDA ITEM:** Ordinance change litter container rental and increase costs of purchasing litter containers

**AGENDA DATE REQUESTED:** September 13, 2010

**ACTION REQUESTED:** Request to discontinue the litter container rental program and to increase the container cost – 95 gallon container from \$50.00 to \$60.00 & 35 gallon containers from \$35.00 to \$40.00

**BACKGROUND:** Containers have been available to rent for the past 6 years. Each year the City has several accounts which have been unable to collect or pick up the container. It is a loss to the City and taxpayers.

**FINANCIAL IMPACT:** There will not be any revenue from container rentals but customers are continually not paying for rented containers.

**NEIGHBORHOOD CONCERNS:** Non-Applicable

**IMPACT IF APPROVED:** The increased prices will pay for the containers to be made and shipped to Pekin

**IMPACT IF DENIED:** Continued lose to the City of Pekin with the rental program. The total cost of the container will not be covered if the price increase is not approved.

**ALTERNATIVES:** Non-Applicable

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:**

### REQUIRED SIGNATURES

**Department Director**

\_\_\_\_\_  
Date

**Finance Department**

\_\_\_\_\_  
(Certification of Availability of Funds) Date

**Corporation Counsel**

\_\_\_\_\_  
(Certification of Review) Date

**City Manager**

\_\_\_\_\_  
Date

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 5-1A-3-3F.  
REGARDING LITTER CONTAINERS**

**WHEREAS**, the Code of the City of Pekin 1995 was adopted on April 10, 1995, and duly published in book form; and

**WHEREAS**, the City of Pekin is a home rule municipality as described in Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and function pertaining to its government and its affairs; and

**WHEREAS**, the City of Pekin's existing prices for the purchase of litter containers is 95 gallon container \$50 and 35 gallon container \$35.00; and

**WHEREAS**, the price needs to be increased to reflect the costs and comparable pricing for surrounding areas; and

**WHEREAS**, the City of Pekin offered for rent litter containers compatible with its waste collection vehicles through a rental program which expired on September 1, 2010; and

**WHEREAS**, the City Council has determined that it is in the best interests of the City to amend the City Code regarding costs and expiration of rental program.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS**, in the exercise of its home rule powers, as follows:

1. That Section 5-1A-3-3F. 1. be amended by deleting the following:  
  
95 gallon container: \$50.00  
35 gallon container: \$35.00
2. That Section 5-1A-3-3F. 1. be amended by the addition of the following:  
  
95 gallon container: \$60.00  
35 gallon container: \$40.00

That Section 5-1A-3-3F. be amended by deleting subsection 2. in its entirety.

**BE IT FURTHER ORDAINED** that all other parts of the Code of the City of Pekin 1995 as amended except as modified herein are hereby reaffirmed and ratified and are in full force and effect.

**BE IT FURTHER ORDAINED** that all Ordinances or parts of ordinances in conflict herewith are hereby repealed.

**BE IT FURTHER ORDAINED** that this Ordinance shall be in full force and effect upon its passage and approval and publication as required by law.

**PASSED AND APPROVED** at a regular meeting of the City Council of the City of Pekin, this \_\_\_\_ day of \_\_\_\_\_, 2010; and upon roll call the vote was as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

5-1A-3-3: **LITTER CONTAINERS:**

- A. Number and Capacity of Litter Containers: Every dwelling and building, residential or otherwise, must have litter containers of sufficient number and capacity to accommodate and contain all litter generated and accumulated by occupants of the dwelling or business building.
- B. Responsibility for Maintenance of Litter Containers:
  - 1. The occupant or occupants of any single-family dwelling unit must supply and maintain, at all times, a ratproof and watertight container for all litter, except rubbish. Rubbish, if not stored in a ratproof and watertight container, must be stored separately in plastic bags, except those items too large to be stored therein.
  - 2. In multi-family dwellings of less than five (5) such units, the owner must supply and maintain, at all times, a ratproof and watertight container for all litter, except rubbish. Rubbish, if not stored in a ratproof and watertight container, must be stored separately in plastic bags, except those items too large to be stored therein.
  - 3. In multi-family dwellings consisting of five (5) or more individual dwellings units and in nonresidential buildings, the owner must provide a dumpster for all litter that is ratproof and watertight. However, if this requirement cannot be met because the nature or size of the property does not permit the placement or removal of a dumpster, the owner may petition the Code Enforcement Officer or his designee for an exception; provided, that such exception can be granted without substantial detriment to the public good and without impairing the general purpose and intent of this Article.
- C. Use of Litter Containers:
  - 1. It shall be the responsibility of every occupant of a single-family dwelling to keep containers, whether they be garbage cans, dumpsters or other containers, tightly covered or sealed, except when momentarily opened to receive or remove litter.
  - 2. In multi-family dwellings and commercial establishments, the owner or his agent must keep containers, whether they be garbage cans, dumpsters or other containers, tightly covered or sealed at all times, except when momentarily opened to receive or remove litter.

D. Type and Placement of Litter Containers:

1. This subsection applies solely to single family dwellings and multi-family dwellings of less than five (5) units.
2. All litter containers must be stored
  - (a) inside an enclosed structure; or
  - (b) in the rear yard; or
  - (c) in the side yard.
3. Beginning September 1, 2006, all litter containers placed for pick up must be compatible with the City's waste collection vehicles and their lifter systems, and must meet the specification promulgated by the Director of Public Property from time to time.
4. When placed for pick-up, litter containers must be placed at or near the alley lot line (if permitted by the City) or curb line where the pick-up occurs. Litter containers placed at the curb line for pickup may be so placed for a period not to exceed twenty-four (24) hours. (Ord. No. 2381 07/26/04)

E. Disturbing Containers: It shall be unlawful for any person, other than the owner, occupant, tenant or members of their families, or a any container for garbage, rubbish, refuse, ashes or wastes, or to remove, displace, injure, deface, destroy, uncover or in any scavenger employed or licensed by the City, or the owner's agent, employees or servants to deposit any article, substance or thing in manner disturb such container or any litter that is placed on curb line or alley lot line for collection.

F. Prices for the Purchase and Rental of Litter Containers:

1. The City shall offer for purchase by the citizens of Pekin litter containers compatible with the City's waste collection vehicles for the following prices:

|                      |                    |         |
|----------------------|--------------------|---------|
| 95 gallon container: | <del>\$50.00</del> | \$60.00 |
| 35 gallon container: | <del>\$35.00</del> | \$40.00 |

Such prices shall include assembly of the litter containers and delivery of the same to the citizen's residence. (Ord. No. 2487 08/14/06)

(Ord No. 2627 09/13/10)

2. The City shall offer for rent litter containers compatible with its waste collection vehicles at the following rates:

A. If the order for such container is received on or before August 30, 2005, then the cost shall be \$1.00 per month per container. This rate shall remain in effect for such rental from the date of such order until the earlier of

- (i) the date such rental terminates, or
- (ii) September 1, 2010.

B. If the order for such container is received between September 1, 2005 and August 30, 2006, inclusive, then the cost shall be \$1.25 per month per container. This rate shall remain in effect for such rental from the date of such order until the earlier of

- (i) the date such rental terminates or
- (ii) September 1, 2010.

C. If the order for such container is received on September 1, 2006 through September 1, 2010, then the cost shall be \$1.50 per month per container. This rate shall remain in effect for such rental from the date of such order until the earlier of

- (i) the date such rental terminates or
- (ii) September 1, 2010.

Such rates shall include assembly of the litter containers and delivery of the same to the citizen's residence.

(Ord. No. 2382 07/26/04)



## REQUEST FOR COUNCIL ACTION

**To:** Honorable Mayor and Members of the City Council

**CC:** Dennis Kief, City Manager & Sue McMillan, City Clerk

**From:** Greg Ranney, Supt. of Transportation and Solid Waste

**AGENDA ITEM:** Recycling Grant contract from Tazewell County

**AGENDA DATE REQUESTED:** September 13, 2010

**ACTION REQUESTED:** Accept and execute the yearly Recycling Grant with Tazewell County.

**BACKGROUND:** As part of the Tazewell County Solid Waste plan the City continues to receive \$67,000.00 for Recycling Education to help offset the cost of the program.

**FINANCIAL IMPACT:** The City of Pekin will receive \$67,000.00 again this year.

**NEIGHBORHOOD CONCERNS:** Non-Applicable

**IMPACT IF APPROVED:** \$67,000.00 to be used for the City of Pekin Recycling Program

**IMPACT IF DENIED:** \$67, 00.00 less for the program

**ALTERNATIVES:** Non-Applicable

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Continues intergovernmental cooperation

### REQUIRED SIGNATURES

**Department Director**

\_\_\_\_\_ Date

**Finance Department**

\_\_\_\_\_  
(Certification of Availability of Funds) Date

**Corporation Counsel**

\_\_\_\_\_  
(Certification of Review) Date

**City Manager**

\_\_\_\_\_ Date



TAZEWELL HEALTH DEPARTMENT  
21306 Illinois Route 9  
Tremont, IL 61568-9252      309/925-5511

CONTRACT

THIS AGREEMENT is entered into by and between the **City of Pekin** (hereinafter referred to as GRANTEE), and the COUNTY OF TAZEWELL, a body politic and corporate, (hereinafter referred to as the COUNTY).

COUNTY OBLIGATIONS

The COUNTY agrees to provide a grant in the amount of **\$67,000.00** Payment shall be made in full and shall be authorized upon execution of this Agreement The grant shall commence on the date of this Agreement and end on **12/31/11**. All funds that have not been expended or legally obligated by the expiration or termination of this Agreement may have to be returned to the COUNTY within 45 days following the expiration or termination of the Agreement.

GRANTEE OBLIGATIONS

The Grantee agrees that all grant monies will be used in support of and in connection with the COUNTY approved recycling collection program. The COUNTY will monitor the recycling program to ensure it remains in compliance with the COUNTY'S IEPA approved Solid Waste Management Plan. Failure of Grantee to comply with this Plan will require forfeiture of all unused grant funds.

Upon request by the COUNTY, Grantee agrees to prepare and submit an annual progress report detailing program expenditures.

IN WITNESS THEREOF, the undersigned governmental units have caused this Agreement to be duly executed.

TAZEWELL COUNTY

By: \_\_\_\_\_  
County Chairman

ATTEST: \_\_\_\_\_  
County Clerk

Dated: \_\_\_\_\_

GRANTEE

By: \_\_\_\_\_  
Mayor/Supervisor

ATTEST: \_\_\_\_\_  
City Clerk

Dated: \_\_\_\_\_



## REQUEST FOR COUNCIL ACTION

To: Honorable Mayor and Members of the City Council  
CC: City Manager, Denny Kief  
City Clerk, Sue McMillan  
From: Community Development Director, Pamela Anderson

**AGENDA ITEM: City of Pekin's Position on Diversity, Equality, and Human Rights**

**AGENDA DATE REQUESTED: September 13, 2010**

**ACTION REQUESTED: Council approval of the Human Rights Committee recommended City of Pekin Position statement**

**BACKGROUND:** One of the assigned purposes and goals of the City of Pekin Human Rights Committee (HRC) is to "Promote an increase in public awareness on the City of Pekin's position respecting diversity, equality, and human rights." Thus, it was determined within the committee that it may be an appropriate task of the HRC to recommend the adoption of concise verbage stating this position.

Other communities' statements on this topic were surveyed, as the adoption of such a statement seems a growing standard among municipalities nation-wide. The proposed statement was then drafted as a committee with input from a majority of committee members.

Recommending such a statement is an important early accomplishment of the HRC. This is true both in a practical function, as it will allow us all to be consistent in message, and in a symbolic sense, as it clearly defines a common "stance" of the committee and city administration as a whole.

**FINANCIAL IMPACT:** no dollars will be expended with the approval of the Position statement

**NEIGHBORHOOD CONCERNS:** the requested action does not affect a neighborhood in particular

**IMPACT IF APPROVED:** The City of Pekin Position statement will be added to the City website, channel 22, discussed during the City update and distributed to organizations, businesses and other area/regional points of interest.

**IMPACT IF DENIED:** City liaison will return to the HRC for more input for the City of Pekin Position statement.

**ALTERNATIVES:** After input from the Council, City liaison will take input back to the HRC for revision.

### REQUIRED SIGNATURES

Department Director

*Pamela Anderson*

9-7-10

Date

Finance Department

\_\_\_\_\_

Date

Corporation Counsel

*Denny Kief*

(Certification of Review)

Date

City Manager

Date

9/7/2010

## **City of Pekin's Position on Diversity, Equality, and Human Rights:**

**The City of Pekin is a progressive community that recognizes the fundamental equality of all individuals and thus strives to ensure equality of opportunity for all.**

**The City of Pekin DOES NOT tolerate prejudicial or discriminatory treatment of any person, whether a resident or visitor, within the Pekin community.**

**The City of Pekin DOES apply a standard of equitable practices and fair treatment toward every individual, regardless of one's demographic characteristics or background.**

**The City of Pekin WILL continue to proactively uphold an environment of respect, dignity, and mutual understanding among diverse groups and individuals, via education, dialogue, and community activities.**

**Pekin welcomes people of varied backgrounds and their contributions to the City – *a community made stronger by the presence of diversity.***

Condensed version:

(Simply combine opening and closing when occasion calls for a shorter statement.)

**The City of Pekin is a progressive community that recognizes the fundamental equality of all individuals and thus strives to ensure equality of opportunity for all. Pekin welcomes people of varied backgrounds and their contributions to the City – *a community made stronger by the presence of diversity.***

For consideration, additional information regarding the definition of "diversity":  
(Not part of the position statement, but to possibly be included in website, etc.)

"Diversity" includes, but is not limited to, factors such as race, color, national origin, ethnic heritage, gender, sexual orientation, age, physical ability, mental ability, education level, economic standing, family composition, religious beliefs, political affiliation, and various background experiences.

## City Position on Diversity, Equality, and Human Rights

### Background information:

One of the assigned purposes and goals of the City of Pekin Human Rights Committee (HRC) is to "Promote an increase in public awareness on the City of Pekin's position respecting diversity, equality, and human rights." Thus, it was determined within the committee that it may be an appropriate task of the HRC to recommend the adoption of concise verbage stating this position.

(Note a municipal statement regarding diversity and human rights is different than the purposes and goals of the Human Rights Committee, already outlined.)

True, the city's "position" is (hopefully) largely understood, has been verbalized publically, and is emphasized by the very formation of the HRC. Still, specific words matter, and a positive statement would be seen and heard explicitly by the public in various venues, including the city web site.

Other communities' statements on this topic were surveyed, as the adoption of such a statement seems a growing standard among municipalities nation-wide. The proposed statement was then drafted as a committee with input from a majority of committee members.

Recommending such a statement is an important early accomplishment of the HRC. This is true both in a practical function, as it will allow us all to be consistent in message, and in a symbolic sense, as it clearly defines a common "stance" of the committee and city administration as a whole.

### Regarding content:

Our goal was to leave no doubt regarding the City of Pekin's official stance on issues related to diversity, equality, and human rights, while also keeping our statement concise and accessible.

The opening sentence is a summary of the position's foundation: every person is inherently equal, and as a result, the City embraces the goal of maintaining equal opportunity for all.

The three affirmations that follow clearly state what the city does not do, does do, and will continue to do to promote equal rights:

The first statement is especially significant, as we believe a city with a reputation for prejudice (whether the reputation is substantiated or not) must state clearly and adamantly that such treatment is not tolerated.

The second statement is to ensure residents and visitors that their right to dignified treatment is a municipal priority.

The third statement highlights the City's endeavors to not only ensure fair treatment, but *actively promote tolerance and understanding* among members of the public in regard to diversity. (This is accomplished via the HRC in cooperation with the City, non-profits, schools, businesses, etc.)

The closing statement welcomes all people who contribute positively to Pekin, affirms the belief that the community actually *benefits* from the inclusion of diverse individuals, and reminds the public that Pekin is, indeed, a diverse community.

(The decision to not define "diversity" by listing specific demographic factors was made in order to prevent the unintentional exclusion of any groups.)



## REQUEST FOR COUNCIL ACTION

To: City Council members

CC: Finance Dept., City Attorney & City Clerk

From: Community Development Director

**AGENDA ITEM:** Renewal of contract with Pekin Housing Authority for the Rehab Coordinator position.

**AGENDA DATE REQUESTED:** September 13, 2010

**ACTION REQUESTED:** Council approval of the Housing Rehabilitation consulting contract with the Pekin Housing Authority.

**BACKGROUND:** This is a one (1) year renewal contract for the CDBG Rehab Coordinator position with the Pekin Housing Authority. The City of Pekin has participated with the Pekin Housing Authority for the last five years. This contract is from May 1, 2010 to April 30, 2011.

**FINANCIAL IMPACT:** The expense of the contract is \$2,000 a month, which has been approved within the current fiscal year budget.

**NEIGHBORHOOD CONCERNS:** n/a

**IMPACT IF APPROVED:** The City of Pekin will enter into a contract with the Pekin Housing Authority.

**IMPACT IF DENIED:** The City of Pekin will renegotiate with the Pekin Housing Authority concerning the Rehab Coordinator position.

**ALTERNATIVES:** n/a

### REQUIRED SIGNATURES

Department Director

*Pamela Anderson*

9-10-10

Date

Finance Department

(Certification of Availability of Funds)

Date

Corporation Counsel

(Certification of Review)

Date

City Manager

Date

# **HOUSING REHABILITATION CONSULTING CONTRACT**

This contract is made and entered as of the first day of May, 2010, by and between the CITY OF PEKIN, an Illinois municipal corporation ("Pekin"), having an office at 111 S. Capitol Street, Pekin, Illinois 61554, and the Housing Authority of the City of Pekin ("Consultant") having an office at 1901 Broadway Road in Pekin, Illinois.

## **Article 1 Statement of Work**

Consultant shall render to Pekin the services described in Exhibit A, attached hereto and made a part hereof.

Consultant shall perform such services with all due diligence and within time frames established by HUD guidelines. The services shall be performed in a professional and businesslike manner in accordance with recognized professional standards and shall be in accordance with such requirements or restrictions as may be lawfully imposed by any governmental authority. The services shall be completed to Pekin's satisfaction. Pekin and Consultant agree to all of the terms and provisions of the Exhibit attached hereto, which is considered part of this Contract.

## **Article 2 Contract Price**

Upon submission of invoices by Consultant as required herein, Pekin shall pay Consultant for the performance of this Contract at a rate of \$2,000 per month.

The scheduled payments include the cost of all labor, equipment, and materials required to complete the services described in Exhibit A, and all federal, state and local taxes, charges and excises applicable to the services. There is no minimum that Pekin is required to pay under this Contract.

## **Article 3 Billing and Payment**

Consultant shall submit invoices for all services performed under this Contract. Invoices against this Contract shall indicate the services performed for which billing is rendered, shall separately identify any taxes

included in the contract price, shall include Consultant's tax identification number, shall specifically identify this Contract, and shall be submitted in duplicate to Pekin at its address listed above, attention Pamela Anderson, Community Development Coordinator. Payment shall be rendered within thirty (30) days of invoicing and/or acceptance or approval by Pekin of reports, drawings, change orders, and inspections. Final payment shall be made upon completion to Pekin's satisfaction of the services.

#### **Article 4 Duration**

This Contract applies to all work performed by Consultant which is described in Exhibit A, and shall terminate on whichever is earlier of April 30, 2011, or the date as of which Pekin notifies Consultant in writing that its services under this contract have been completed.

This Contract may be terminated by Pekin for its convenience at any time in whole or in part. In the event of any such termination, Consultant shall be entitled to payment for services rendered prior to the effective date of termination, and in the event payments made by Pekin to Consultant exceed reasonable compensation for services rendered prior to the effective date of termination, Consultant shall refund to Pekin the difference between the amount paid and the amount of reasonable compensation.

#### **Article 5 Representatives**

The Contract Representatives of the parties are identified below. The parties may designate another representative in writing from time to time.

Consultant's Representative is:

Dennis D. Green  
Executive Director  
1901 Broadway Road  
Pekin, IL 61554  
Telephone (309) 346-7996  
Fax (309) 346-7457

Pekin's Representative is:

Dennis Kief  
City Manager  
111 S. Capitol  
Pekin, IL 61554  
Telephone (309) 477-2300  
Fax (309) 346-2095

#### **Article 6 Title to Material**



All right, title and interest in and to all work and work products developed or produced under this Contract whether in the form of reports, charts, outlines, specifications, drawings, sketches, models, samples, data, computer programs, documentation or other technical or business information, and all right, title and interest in patents, copyrights, trade secrets, trademarks and other intellectual property derived from such work and work products are hereby assigned by Consultant to Pekin. All work and work products prepared for Pekin under this Contract shall be delivered to Pekin as required herein or on termination or completion of this Contract, whichever is earlier, unless Consultant is requested in writing to do otherwise. Consultant agrees, upon request of Pekin, to require any of its personnel developing or producing work or work products under this Contract to execute an assignment of same to Pekin in a form provided by Pekin. All such work and work products prepared for Pekin under this Contract shall be considered "work made for hire" to the extent allowed by law.

#### **Article 7**

#### **Confidential Information**

Any plans, reports, outlines, specifications, drawing, sketches, models, samples, data, computer programs, work, work product, documentation, or other technical or business information ("Information") furnished or disclosed by Pekin to Consultant hereunder or that Consultant becomes aware of in connection with rendering services hereunder is the property of and shall be deemed confidential to Pekin and shall be returned to Pekin at the conclusion of this Contract, or shall be destroyed if Pekin shall so direct in writing. Unless such information was previously known to Consultant free of any obligation to keep it confidential or is subsequently or was previously made public by Pekin or by a third party having legal right to make such disclosure, it shall be held in confidence by Consultant and shall be used by Consultant for the purposes hereunder. Consultant shall obligate each of its employees, agents and subcontractors to keep such Information confidential in accordance with the foregoing requirements.

#### **Article 8**

#### **Consultant's Information**



No information furnished or disclosed by Consultant to Pekin under this Contract or in contemplation thereof shall be considered by Consultant to be confidential or proprietary information of any person other than Pekin.

## **Article 9 Relationship**

Consultant shall exercise full control and direction over the employees of Consultant performing the services covered by this Contract. Any changes in personnel that may be reasonably requested by Pekin through its Representative, whether relating to the number of employees assigned to the work or the acceptability of particular employees, shall be made as soon as possible.

Neither Consultant nor its employees or agents shall be deemed to be Pekin's employees or agents. Consultant is an independent contractor for all purposes and at all times and is wholly responsible for the withholding and payment of all federal, state and local income and payroll taxes with respect to its employees, including contributions from them as required by law.

## **Article 10 Indemnity**

TO THE EXTENT NOT PROHIBITED BY LAW, CONSULTANT SHALL INDEMNIFY, DEFEND, AND SAVE PEKIN AND ITS OFFICERS, EMPLOYEES, AND AGENTS HARMLESS FROM ALL LOSSES, DAMAGES, CLAIMS, DEMANDS, SUITS, LIABILITIES AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, THAT ARISE OUT OF OR RESULT FROM INJURIES TO OR DEATH OF ANY PERSON OR DAMAGE TO PROPERTY WHICH MAY, OR BE ALLEGED TO, IN ANY WAY ARISE OUT OF OR BE OCCASIONED BY CONSULTANT'S PERFORMANCE OR NON-PERFORMANCE OF THIS CONTRACT. CONSULTANT'S OBLIGATION TO INDEMNIFY, DEFEND AND SAVE HARMLESS INCLUDES FROM ALL LOSSES, DAMAGES, CLAIMS, DEMANDS, SUITS, LIABILITIES AND EXPENSES ARISING OR RESULTING, OR ALLEGED TO ARISE OR RESULT, FROM ANY MANNER OR COMPARATIVE, JOINT OR CONCURRENT NEGLIGENCE OF PEKIN, BUT DOES NOT INCLUDE THOSE RESULTING FROM PEKIN'S WILLFUL MISCONDUCT OR SOLE NEGLIGENCE.

## **Article 11**

### **Insurance**

Prior to the commencement of work under this Contract, Consultant shall have, and shall maintain during the terms of this Contract (1) Comprehensive General Liability (CGL) insurance including Personal Injury, Blanket Contractual, and Broad Form Property Damage with limit of at least \$1,000,000 combined single limit for bodily injury and property damage for each occurrence, (2) Professional Liability Insurance with a limit of at least \$250,000 for each occurrence, (3) Worker's Compensation insurance as prescribed by the law of the state in which the work is being performed including employers' liability coverage with limits of at least \$500,000 each accident, and (4) Comprehensive Automobile Liability coverage if use of vehicles is required in the performance of the work with a limit of \$1,000,000 combined single limit for bodily injury and property damage each occurrence. The above insurance will designate Pekin as an additional insured and shall contain a standard cross-liability clause setting forth that Pekin, as an additional insured, will be treated as though a completely separate policy of insurance had been issued to Pekin. Consultant agrees that Consultant's insurer(s) and anyone claiming by, through, under or in Consultant's behalf shall have no claim, right of action or right of subrogation against Pekin based on any loss or liability insured against under the foregoing insurance. Consultant shall furnish, prior to the start of work, certificates of the foregoing insurance satisfactory to Pekin's Representative which shall contain a clause stating that Pekin is to be notified in writing at least thirty (30) days prior to cancellation of or any material change in the policy. The coverage provided by Consultant shall be primary and any other insurance of Pekin is excess and non-contributory. Certificates of CGL insurance shall also set forth in full the cross-liability clause. Pekin shall not be required to make any payments under this Contract prior to receipt of such certificates of insurance.

## **Article 12**

### **Records**

Records supporting all of Consultant's invoices, including charges for labor, equipment, materials, and other disbursements, shall be kept on a generally accepted accounting basis, and shall be available to Pekin or its Representative during normal business hours for a period of five years after final payment has been made by Pekin or for a period of five years after final

adjustment of payments following termination as otherwise provided herein, whichever is later.

### **Article 13**

#### **Assignment and Subcontracting**

This Contract is for personal services and may not be delegated or assigned by Consultant. Any purported delegation of duties or assignment of rights by Consultant under this Contract is void. Consultant shall not subcontract any part of the work without the prior written consent of Pekin. Any such approved subcontracts shall provide that subcontractors are subject to all terms and conditions set forth in this Contract. All work performed by a subcontractor shall be deemed work performed by Consultant.

### **Article 14**

#### **Compliance with Law**

Consultant shall comply, at its own expense, with the provisions of all applicable local, state and federal laws and regulations applicable to the services provided hereunder and to Consultant as an employer of labor or otherwise. Consultant shall further comply with all rules and regulations and licensing requirements pertaining to its professional status and that of its employees, partners, associates, subcontractors and others employed to render the services hereunder.

### **Article 15**

#### **Safety and Health**

Consultant shall be responsible for the safety of the services performed under this Contract. In discharging that responsibility, it shall comply with the requirements of the Occupational Safety and Health Act of 1970, as amended, and any other federal, state, or local act or other requirement of the law affecting safety and health. Consultant shall insure that any of its personnel that enter the premises of Pekin comply with all applicable rules and regulations, security regulations and procedures, and governmental security laws and regulations.

### **Article 16**

#### **Written Notice**

Unless otherwise provided herein, whenever notice or consent is required to be given by the terms of this Contract, it shall be in writing and shall be given to the Representatives designated under this Contract.

#### **Article 17**

##### **Waiver**

The failure of either party at any time to enforce any option, right, privilege or remedy under the terms of this Contract with respect to any breach or failure by the other party shall not be construed as a waiver of the same or any other option, right, privilege or remedy with respect to any other breach or failure by the other party.

#### **Article 18**

##### **Severability**

If one or more of the provisions of this Contract shall be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of this Contract, but this Contract shall then be construed as if not containing the particular invalid or unenforceable provision or provisions and the rights and obligations of the parties shall be construed and enforced accordingly. However, to the extent Article 10 would be invalid, unenforceable, void or voidable insofar as it obliges Consultant to indemnify and save harmless Pekin from its own negligence, then that Article shall be read as requiring the maximum level or type of indemnification and saving harmless (particularly with respect to Consultant's own negligence) that is permitted by applicable law.

#### **Article 19**

##### **Survival of Obligation**

The obligations of the parties under this Contract that by their nature continue beyond the expiration of this Contract shall survive any termination or cancellation of this Contract.

#### **Article 20**

##### **Choice of Law and Venue**

The construction, interpretation and performance of this Contract shall be governed by the laws of the State of Illinois. As a substantial

portion of the duties and obligations of the parties created hereunder are performable in Tazewell County, Illinois, and Tazewell County, Illinois shall be the sole and exclusive venue for any litigation or other proceedings as between the parties that may be brought, or arise out of, or in connection with or by reason of this Agreement.

## **Article 21**

### **Captions**

The captions in this Contract are included only as a matter of convenience and shall not be construed to define, limit, enlarge or described any of the provisions contained in this Contract.

## **Article 22**

### **Entire Agreement**

The Contract constitutes the entire agreement between the parties with respect to the subject matter of this Contract and shall not be modified or rescinded except by a writing signed by both parties. This Contract supersedes all contemporaneous oral agreements and all prior oral and written quotations, proposals, representations, communications, agreements and understandings of the parties with respect to the subject matter of this Contract.

**IN WITNESS WHEREOF**, Consultant and Pekin have executed this Contract as of the date first above written.

HOUSING AUTHORITY OF  
THE CITY OF PEKIN

  
\_\_\_\_\_  
Dennis D. Green, Executive  
Director

CITY OF PEKIN, an Illinois  
municipal corporation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Title

**EXHIBIT A**



# **Housing Rehabilitation Consultant Duties**

## **General Duties**

PHA will work with the Intake Specialist to coordinate the housing rehabilitation project applications and activities, and monitor housing rehabilitation projects for compliance with terms, contracts & Federal Regulations.

The Housing Rehabilitation Consultant will provide reports to the Assistant Director of Planning and Economic Development / Community Development Coordinator.

PHA shall maintain the confidentiality of each application.

## **Essential Duties & Responsibilities**

**The following duties are normally required for each project. These are not to be construed as exclusive or all-inclusive. Other duties may be required on particular projects.**

1. Initial house inspection for CDBG Rehab programs / HOME program:
  - a. Within a reasonable time from receiving a request from Pekin (but in no event later than seven (7) days from the receipt of such request) PHA shall inspect the subject premises for violations of the HUD Housing Quality Standards, which include, but are not limited to, visible electrical violations (such as the amount of required outlets per type of room), space standards per unit; accessibility to the premises from outside, the security of each unit, the ingress and egress of the premises (including doors and windows), the quality of any door and window, the quality or hazardousness of any surface materials, the presence of smoke detectors, storage units, condition of appliances, condition of bathroom facilities, and defects in paint. PHA will not be responsible for the inspection of environmental conditions, structural conditions, termite infestation (unless it is visible), the inspection of paint for the presence of lead, the inspection of soil for the presence of toxins, non-visible plumbing problems, and any other defect which is not visible by inspecting the premises without any invasive procedure. PHA shall document the inspection with digital photographs.
  - b. Within seven (7) days of each inspection, PHA shall:
    - i. Provide Pekin with a written report of such inspection on a form to be mutually developed by Pekin and PHA; and
    - ii. Enter the information from the report into Pekin's computerized spec program to produce a work write up. Such write up shall specify corrective measures for each violation discovered during the inspection. The corrective measures shall comply with HUD standards, including, without limitation, the Energy Star requirements thereof.

2. Upon Pekin's determination to proceed with a project, PHA shall perform the following:
  - a. Request appropriate forms from the Intake Specialist and obtain signatures from the homeowner and contractor.
  - b. Plan the work project, including the development of blueprints and floor plans.
  - c. Schedule & attend the initial walk through with the homeowner and contractors (bid process)
  - d. Attend pre-construction conferences.
  - e. Acquire permits for work to be completed
  - f. Monitor work during rehabilitation for compliance with the applicable rehabilitation program and general safety standards.
  - g. Prepare and submit progress reports.
  - h. Moderate conflicts between contractors and homeowners.
  - i. Supervise contractor work for compliance with the construction contract.
  - j. Schedule a final walk-through with the appropriate inspectors and contractor.
  - k. Request invoices from contractors and submit invoices and completed files to the Intake Specialist.
  - l. Receive and respond to complaints and questions by telephone and in-person.





## **REQUEST FOR COUNCIL ACTION**

**To: Council**

**CC: City Manager -City Clerk**

**From: Leigh Ann Matthews, Economic Development Director**

**AGENDA ITEM: Authorization for hotel feasibility consultant Pinkowski & Company**

**AGENDA DATE REQUESTED: September 13<sup>th</sup>, 2010**

**ACTION REQUESTED:** Approval to authorize Pinkowski & Company to conduct a City of Pekin Hotel Feasibility study

**BACKGROUND:** On August 9<sup>th</sup>, 2010 city Council approved sending our RFP's to conduct a hotel feasibility study with a consultant to evaluate the quality/quantity of existing hotel rooms in Pekin, demand sources, best locations, brand review, market demand and the need for other amenities such as conference/meeting rooms, banquet space, etc knowing there is interest from developer and hotel chain representative for a Pekin hotel project.

After reviewing six proposals we have determined that Pinkowski & Company will provide us with a quality report as an excellent economic tool to provide current interested developer and hotel chain representative with the market data needed to move forward a project in Pekin. The study goes beyond the information we requested with five year operating projections along with estimates of future supply and demand for lodging and the occupancy expected in the competitive market area during the next five to seven years.

As discussed at the August 9<sup>th</sup> council meeting, the funding mechanism for the hotel feasibility study would be from the revenues from the City's Hotel-Motel Tax allocated to the Tourism Fund (currently in excess of \$200,000). At this meeting, Council approved funding not to exceed \$20,000 to conduct study.

**FINANCIAL IMPACT: \$11,500.00 from tourism fund**

**IMPACT IF APPROVED:** Allow City staff to authorize Pinkowski & Company to conduct hotel feasibility study for the City of Pekin based on established results to be included in the final report. If both parties agree to move forward, this study will provide us with data to share with not only the interested Developer and hotel chain representative but the ability to communicate with other developers, hotel chains as well as our current hotels in Pekin and banquet facilities with the findings of the study.

**IMPACT IF DENIED:** Hotel feasibility data requested by interested Developer and hotel chain representative will not be available and unknown market analysis to share with current and prospective hotels and developers.

**RELATIONSHIP TO THE CONCEPTUAL PLANNING PROCESS:** Consistent with High Quality of Life theme.

**REQUIRED SIGNATURES**

**Department Director**

\_\_\_\_\_ Date

**Finance Department**

\_\_\_\_\_ Date

(Certification of Availability of Funds)

**Corporation Counsel**

\_\_\_\_\_ Date

(Certification of Review)

**City Manager**

\_\_\_\_\_ Date

## Hotel Feasibility Study City of Pekin

### Company

### Project Cost

#### **Pinkowski & Company**

**\$9,500 + \$2,000 Expenses**

Charles G. Pinkowski

[chuck@pinkowskicompany.com](mailto:chuck@pinkowskicompany.com)

Office (901) 684-1080

5885 Ridgeway Center Parkway

Suite 102

Memphis, TN 38120

Pinkowski & Company overview:

Study will provide us type of hotel desired, brand affiliation, size of hotel, facilities and amenities, performance of the desired hotel and potential need for meeting space which will be obtained through the following evaluation of site review, area review, field research, market analysis to include projections of supply, demand and occupancy for five to seven years, brand review, facilities and recommendations, projected market share, average daily rates and projected five year operating results. Completed study and final reports will be submitted prior to November 19, 2010 to include hard and electronic copies.

#### **Gary Andreas**

H&H Financial Group, Inc. Telephone: 636.530.0582

**\$14,500 + Out of Pocket**

117 Chesterfield Business Parkway Fax: 314.754.9976

Chesterfield, Missouri 63005 Email: [gary@hhconsultinginc.com](mailto:gary@hhconsultinginc.com)

[gary@hhconsultinginc.com](mailto:gary@hhconsultinginc.com)

(636) 530-0582

H&H Financial Group, Inc overview:

Study will include a site review, price sensitivity, current and potential future demand for lodging, analysis of appropriate hotel brands/franchises that could be developed to accommodate the identified brand to include facility recommendations, projected five year operating results, fieldwork for market demand and competitiveness of existing hotels. Completed final report will be submitted before November 12, 2010 with five hard copies.

#### **Patek Hospitality Consultants, Inc.**

**\$9,000 + \$1,000 Expenses**

Brenda S. Patek

N57 W27841 Walnut Grove Court

Sussex, Wisconsin 53089

(262) 538-0445

(262) 538-0449 fax

[patekhc@aol.com](mailto:patekhc@aol.com)

Patek Hospitality Consultants overview:

Phase I internal document to determine market demand would begin with a meeting with Economic Development Director and other interested parties to gather potential need for a hotel followed up by site analysis, area review and primary research via interviews with demand generators from the market. Phase II to include recommendations for proposed hotel and amenities, supply and demand along with market position with five year projections for the subject hotel. Phase III to include estimated annual operating results. Final project to be delivered on or before November 19<sup>th</sup>, 2010

## Hotel Feasibility Study City of Pekin

### **Company**

### **Project Cost**

#### **AECOM**

303 East Wacker Drive, Suite 1250

Chicago, IL 60601 USA

[www.era.aecom.com](http://www.era.aecom.com) [www.aecom.com](http://www.aecom.com)

**\$20,000**

#### **TR Mandigo & Co**

Ted Mandigo

338 N. Highland Ave

Elmhurst, IL 60126

312-671-9442

[tedmandigo@trmandigo.com](mailto:tedmandigo@trmandigo.com)

**Not to exceed 13,500**

#### **Charlie Johnson**

C.H. Johnson Consulting, Inc.

6 East Monroe Street, 5<sup>th</sup> Floor

Chicago, IL 60603

312.447.2001 (Direct)

312.444.1031 (Office)

847.778.5693 (Cell)

312.444.1125 (Fax)

[www.chjc.com](http://www.chjc.com)

[cjohnson@chjc.com](mailto:cjohnson@chjc.com)

**\$20,000**

#### **PKF Consulting**

Bill Morton

[Bill.morton@pkfc.com](mailto:Bill.morton@pkfc.com)

Office (317) 616-1948

Two Meridan Plaza

Indianapolis, IN 46290

**No response**

#### **Wanda Spencer**

Spencer Group

48165 Hill Top Drive E

Plymouth, MI 48170

734-454-5662

734-454-5672(fax)

**No response**

#### **David Stone**

Associate Principal, Economics

Dir 312.373.7601 Cell 312.933.3618

New E-mail: [david.stone@aecom.com](mailto:david.stone@aecom.com)

**No response**