



**PUBLIC INFRASTRUCTURE IMPROVEMENTS COMMITTEE
MEETING MINUTES
SEPTEMBER 19, 2022 AT 1:30 P.M.
CITY HALL COUNCIL CHAMBERS
111 SOUTH CAPITOL STREET PEKIN, ILLINOIS 61554**

CALL TO ORDER

Chairman Nutter called the meeting to order at 1:35 p.m.

PLEDGE

Derek Wolfe Engineering, led the members in the Pledge of Allegiance.

ROLL CALL

Present: Chairman David Nutter and Committee Member Becky Cloyd. were present for roll call.

Absent: Committee Member Lloyd Orrick.

ALSO PRESENT: Public Works Director Justin Reeise, City Engineer Josie Esker, Engineering Tech Derek Wolfe, Fire Chief Trent Reeise, Assistant Fire Chief Tony Rendleman, and City Clerk Sue McMillan

APPROVAL OF AGENDA

Motion made by Committee Member Cloyd to approve the September 19, 2022 Agenda, seconded by Chairman Nutter. Motion carried by voice vote.

NEW BUSINESS

1. Snow Removal Policy

Ms. Esker distributed a draft Snow Removal Plan – sidewalk at back of curb locations. Group A listed as Plow Normally, 15 roads to be contracted for snow removal and the suggested reasons. Group B listed 8 roads and termini for plan to plow to middle. Group C listed several roads to plow 24 foot wide to push snow to side of road but not over sidewalk. Group D listed 15 roads that needed to hire outside contract to plow plus 6 State Routes not City right-of-way that would need legal opinion for allowing roads to be plowed. The committee next reviewed a draft Request for Proposal of Contractual Snow Removal and discussed the scope of work for the removal of seasonal average of a total accumulation of 25” snow in public sidewalks within the right-of-way. The following suggestions were made to make clear to the residents that the adjacent property owner is responsible to clear the sidewalks:

- On website list a graph of the timeline provided in the code for what triggers the start time through enforcement of a violation for removing snow and at what accumulation.
- A FAQ section with answers
- Mailings to residents

Ms. Esker received consensus from members to proceed with the snow plan policy. Request for Proposal was to go out for contractors. The City Engineer reported the department was looking for an Assistant City Engineer.

1. Project Updates

Parking Lots - Meeting with businesses for use of downtown parking lots. Discussed outdoor dining for Ashers at alley entrance. Bank parking lot could be bid this winter with construction spring of 2023.

Court Street- Valle Vista to 8th Street. Hanson has almost completed Phase II Plans but cannot finish until Phase I is approved by IDOT. Since there are 2 properties being displaced, Environmental Justice concerns (minority, low income, elderly) needed to addressed. FHWA is requiring the Environmental Justice analysis form to sign off when receiving State funding.

ANY OTHER BUSINESS TO COME BEFORE THE SUB COMMITTEE

No other business to come before the Committee, motion by Committee Member Cloyd, seconded by Chairman Nutter to adjourn.

Chairman Nutter adjourned the meeting at 3:00 P.M.

Respectfully submitted
City Clerk
Sue E. McMillan