



City of Pekin

**REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 25, 2021
5:30 PM**

1.	Pledge of Allegiance
2.	Call to Order
3.	Approve Agenda
4.	Executive Session 5 ILCS 120/2 (c) 11. Litigation
5.	Approval of Minutes
5.1.	City Council - Regular Meeting - Oct 11, 2021 5:30 PM
6.	Public Input
7.	Consent Agenda
7.1.	Police Department Stats - September 2021
7.2.	Tazewell County Animal Control Billing - September 2021
7.3.	Accounts Payable To Be Paid Proof List thru October 15, 2021
7.4.	Ordinance No. 3023-21/22 Rezoning Request from AG and R-2 to RM-2 for Property Located at the end of Maple Park Drive and Aspen Court ACTION REQUESTED: Approve and Adopt the Ordinance.
7.5.	Ordinance No. 3024-21/22 Special Use Request for a Drive-Through Establishment at 900 N 5th Street ACTION REQUESTED: Approve and Adopt the Ordinance.
7.6.	Ordinance No. 3025-21/22 Special Use Request for Automotive Repair Business at 300 S. 2nd Street ACTION REQUESTED: Approve and Adopt the Ordinance.
7.7.	Ordinance No. 3026-21/22 Special Use Request for CDL/Truck Driving School at 3000 and 3010 Court Street ACTION REQUESTED: Approve and Adopt the Ordinance.

7.8.	Ordinance No. 3027-21/22 Special Use for a Drive-Through Establishment at 3424 Court Street ACTION REQUESTED: Approve and Adopt the Ordinance.
7.9.	Ordinance No. 3028-21/22 Special Use Request for Outdoor Used Car Lot Sales at 282 Derby Street ACTION REQUESTED: Approve and Adopt the Ordinance.
8. New Business	
8.1.	Discussion - Sikich LLP Status Update on Audit
8.2.	Ordinance No. 3029-21/22 IMLRMA 2022 Min/Max Contribution ACTION REQUESTED: Approve and Adopt the Ordinance.
8.3.	Resolution No. 329-21/22 CDBG 2020-2024 Consolidated Plan and 2021 Annual Action Plan Amendments ACTION REQUESTED: Approve and Adopt the Resolution.
8.4.	Resolution No. 330-21/22 Granicus - MinuteTraq Maintenance Renewal ACTION REQUESTED: Approve and Adopt the Resolution.
8.5.	Resolution No. 331-21/22 Motor Fuel Tax for Joint PPUATS Funding Agreement FY2022 ACTION REQUESTED: Approve and Adopt the Resolution.
8.6.	Resolution No. 332-21/22 Accept HSIP Grant Funding for Guardrail Replacement & Commit Funding for Local Match ACTION REQUESTED: Approve and Adopt the Resolution.
8.7.	Resolution No. 333-21/22 Approve Final Change Order for CSO Phase 3A with Leander Construction ACTION REQUESTED: Approve and Adopt the Resolution.
8.8.	Resolution No. 334-21/22 Staffing Reorganization and Approval of Positions ACTION REQUESTED: Approve and Adopt the Resolution.

8.9. Resolution No. 335-21/22 Authorizing Spending Authority for Purchase of Bucket Truck

ACTION REQUESTED: Approve and Adopt the Resolution.

9. City Council or Staff Reports

10. Adjourn

 PROCEEDINGS OF THE REGULAR MEETING
 OF THE CITY COUNCIL OF THE CITY OF PEKIN, ILLINOIS,
 HELD IN THE COUNCIL CHAMBERS OF CITY HALL
 111 S. CAPITOL ST
 ON MONDAY OCTOBER 11, 2021 AT 5:30 O'CLOCK P.M.
 MARK LUFT * CHAIR * PRESIDING

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Orrick. City Clerk Sue E. McMillan confirmed all members were presented and logged on for electronic voting. A quorum was declared Mayor Luft.

CALL TO ORDER

Attendee Name	Organization	Title	Status	Arrived
Rick Hilst	City of Pekin	Councilman	Present	5:07 PM
Karen Hohimer	City of Pekin	Councilwoman	Present	5:18 PM
Dave Nutter	City of Pekin	Councilman	Present	5:07 PM
Becky Cloyd	City of Pekin	Councilwoman	Present	5:08 PM
Lloyd Orrick	City of Pekin	Mayor Pro-Tem	Present	5:19 PM
John P Abel	City of Pekin	Councilman	Present	5:17 PM
Mark Luft	City of Pekin	Mayor	Present	5:09 PM

APPROVE AGENDA

Motion to: **Remove New Business 7.1 and 7.4**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Becky Cloyd, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

3.1. Motion to: **Approve agenda as ammended**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lloyd Orrick, Mayor Pro-Tem
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

APPROVAL OF MINUTES

4.1. City Council - Regular Meeting - Sep 27, 2021 5:30 PM

4.2. City Council - Special Meeting - Sep 8, 2021 5:30 PM

PUBLIC INPUT

5.1. **Public Hearing - CDBG 2020-2024 Consolidated Plan and 2021 Annual Action Plan Amendments**

A Public Hearing was opened by Mayor Luft at 5:35 p.m. for the purpose of public comments on the Community Development Block Grant 202-2024 Consolidated Plan Amendment and the 2021 Annual Action Plan Amendment. Community Development Block Grant Program Manager David Bess addressed the Council with a summary of each. He told members the City receives an

allocation of Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD) on an annual basis. As part of its participation in the CDBG program, the City is required to produce a five-year strategic plan as well as an annual plan which outlines how the City intends to utilize funds provided by HUD during the specified timeframe.

The adopted Consolidated Plan provides a broad roadmap for the City's use of CDBG funds during the specified five-year period. City staff proposes the amendment of the City's Consolidated Plan to primarily shift funding from Fire Response and Prevention to Public Facilities and Infrastructure. The change was identified in conjunction with staff's recommendation to utilize HUD's Section 108 Loan Guarantee Program to undertake fire-related activities instead of expending annual entitlement funds. While the primary changes and information regarding the Section 108 Loan Guarantee Program is contained within the 2021 Annual Action Plan amendment, HUD requires consistency between that document and the associated Consolidated Plan document hence the need for the amendment.

Mr. Bess further advised that the Annual Action Plan breaks down the associated Consolidated Plan into a more focused description of how the City intends to utilize CDBG funds during the specific program year covered by the annual plan document. As previously described, this amendment is primarily being proposed to include the use of HUD's Section 108 Loan Guarantee Program to finance fire-related purchases and to preserve the use of the CDBG funds allocated to that project category for Public Facilities and Infrastructure expenditures.

As part of the annual plan amendment, an application for the use of HUD's Section 108 Loan Guarantee Program is also attached for review and comment. As a CDBG entitlement community, the City gains access to the Section 108 Loan Guarantee Program which allows a community to request a loan guarantee from HUD to secure (up to) 20-year financing in the amount of five times the City's annual CDBG allocation (\$2,284,570 maximum for 2021). Annual loan payments are made using a portion of the City's annual CDBG allocation and the interest rate is based on the three-month Treasury Auction Bill rate plus 0.35%. Per the most recent three-month Treasury Auction Bill rate, the anticipated interest rate for this loan would be fixed at 0.385%.

Should the proposed amendments be approved during the next City Council meeting that specify the use of Section 108 funding for fire-related purchases and improvements, City staff will submit an application to request a 20-year loan in the amount of \$700,000 to finance the purchase of a fire apparatus to primarily provide services in City fire districts largely benefitting low- to moderate-income households. An additional use of the Section 108 funding mechanism is also included in the proposed plan amendments to assist in funding the design and/or construction of fire facilities servicing low- to moderate-income areas, however, that application has not yet been completed and approval of the amendments to the specified plans does not obligate the City to pursue the referenced loan for those expenses. City staff will provide a separate opportunity for City Council consideration and public comment prior to the submission of any application for financing the design and/or construction of fire facilities.

After explaining each amendment in detail to the public and to the Council, Mr. Bess addressed questions from Council Members regarding the low rate of 3.85%, that the loan was a fixed rate for 20 years, and that the fire apparatus would last 20 years.

No additional comments were heard. The Public Hearing was closed at 5:46 p.m.

CONSENT AGENDA

Motion to: **Approve Consent Agenda**

Mayor Luft presented 3 items for consideration of the Consent Agenda. The Consent Agenda was approved by Omnibus Vote.

- 6.1. Accounts Payable To Be Paid Proof List thru October 1, 2021**
- 6.2. Proclamation National American Indian Heritage Month - November**
- 6.3. Receive and File Bids Fire Dept Storage Building**

NEW BUSINESS

- 7.1. Resolution No. 326-21/22 Annual Support for Greater Peoria Economic Development Council**

City Manager Rothert told the Council that the request was for the City of Pekin's continued collaboration with the Greater Peoria Economic Development Council (GPEDC) to build economic growth through targeted business assistance and attraction, workforce development and regional marketing. The requested amount was the same as last year. Mr. Rothert advised the members that the City of Pekin had collaborated with the Greater Peoria EDC for 10+ years and continues to collaborate on sharing data, regional marketing, and project and business assistance. Pekin benefits from business attraction efforts with leads generated from site selectors, conferences and trade shows/summit's focused on manufacturing and healthcare industries. Council Member Abel spoke in support of the value shown from the efforts of GPEDC. Regional marketing of Pekin was evident the organization's reports the last couple years. Council Member Nutter asked to be placed on their mail and email lists.

RESULT:	APPROVED [6 TO 1]
MOVER:	Becky Cloyd, Councilwoman
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Hohimer, Nutter, Cloyd, Orrick, Abel, Luft
NAYS:	Rick Hilst

- 7.2. Resolution No. 327-21/22 Agreement with Schwartz Electric for Underground Locating Services**

Staff recommended to the Council an agreement with Schwartz Electric to assist with locating of underground electrical lines for City owned street lights as required for incoming JULIE requests. The Council was advised the City had been performing this task in the past but with a recent increase in activity and a reassignment of City personnel, there existed a need to outsource the required activity. The City selected Schwartz Electric for the service as the company had provided on-call electrical locating services to the City and are familiar with the City owned street lights. Schwartz Electric would receive the JULIE locate emails, if determined to be necessary, Schwartz Electric would charge \$105 an hour to conduct the utility locating. Council was told there were approximately 100 Julie call-ins a week.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Becky Cloyd, Councilwoman
SECONDER:	John P Abel, Councilman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

7.3. Ordinance No. 3021-21/22 Amending Code Chapter, Article, Division Increase the numbers of Beautification Committee members

Staff presented to the Council an amendment to the City Code to add two (2) additional members to the Beautification Committee. Manager Rothert advised that on June 14, 2021, the City enacted Ordinance No. 2979-21/22 creating the City of Pekin Beautification Committee. At the time of its creation, the Beautification Committee was established with five (5) voting members. At a recent meeting of the Committee, it was recommended that the committee's members be increased to seven (7) to allow for more interested community members to participate.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rick Hilst, Councilman
SECONDER:	Lloyd Orrick, Mayor Pro-Tem
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

7.4. Ordinance No. 3022-21/22 An Ordinance of the City of Pekin, Tazewell County, Illinois, Providing for the Regulation of and Application for Small Wireless Facilities Amending Chapter 5, Article IV, Division 8 of the Pekin City Code

The Council was informed that small wireless facilities were being placed in public rights-of-way by cell phone companies to support 5G cell service and were provided with background information on an amendment for consideration regarding small wireless facilities provision of the City Code. Members were advised by Corporation Counsel, Attorney Kate Swise that the Illinois General Assembly enacted Public Act 100-585 creating the Small Wireless Facilities Deployment Act (the "Act"), which became effective June 1, 2018. Attorney Swise further explained that the Act limits the manner in which municipalities, including home rule municipalities, may regulate small wireless facilities and accessories in municipal rights-of-way. On July 9, 2018, the City passed Ordinance 2795-18/19 titled "An Ordinance of the City of Pekin, Tazewell County, Illinois, Providing for the Regulation of and Application for Small Wireless Facilities" which adopted regulations for the siting, design, and construction of small wireless facilities and accessories throughout the City in compliance with the Act. Shortly thereafter, on September 26, 2018, the Federal Communications Commission issued its Declaratory Ruling and Third Report and Order ("FCC Rulings") which further limits how municipalities may regulate small wireless facilities, including placing limitations on fees that may be charged for use of the rights-of-way and creating timelines for approval or denial of applications for the location of a small wireless facility in the right-of-way. On the advice of Counsel, the Ordinance would bring the City Code up to date with the FCC regulations regarding small wireless facilities, as well as with recent amendments to the Act.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dave Nutter, Councilman
SECONDER:	Karen Hohimer, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

CITY COUNCIL OR STAFF REPORTS

Minutes Acceptance: Minutes of Oct 11, 2021 5:30 PM (Approval of Minutes)

City Engineer Josie Esker reported that Court Street Improvement project was moving ahead with concrete work to outside lanes. Completion of the phase Veterans to Hill Top was anticipated in late November. Public Works Department was also waiting for Illinois Department of Transportation's approval for the next phase of Court Street for the City to begin acquiring right of way. Council was told construction was anticipated to begin in Spring of 2023. Council Member Nutter commented that he hoped there were no delays by Ameren or Century Link in moving the utility poles. Discussion followed regarding the plantings in the medians. Council was informed that Ms. Esker was confident that the planting design by the architect was low maintenance, salt resistant annuals that would not block the view of traffic.

Fire Chief Trent Reeise reported that the department had been awarded a \$1000 check from Illinois American for purchase of a chainsaw.

Public Works Director Justin Reese announced the City's Bulk Waste Drop Off day was November 13, 2021 with locations at the Street Department 1209 Koch Street and on 2nd Street near the T-Shirt House. For better planning, it was felt the change at Peoria Disposal Company (PDC) required the City to extend the date from October 16, 2021. Council Member Orrick spoke of the positives of the Beautification Committee and noted the Halloween/Fall additions to the Downtown.

Council Member Abel brought to the Council's attention a call from a lady in the Sunset area that voiced concern that the Solid Waste driver did not pickup cardboard that she had set out for collection. Finance Director Bruce Marston responded to the Council Member's inquiry that North Pekin was current with their annual wastewater payment.

Council Member Hilst asked for clarification regarding weeds and trees in alleyways and letters that had been received by homeowners that it was their responsibility to maintain. Chief Dossey stated the goal of Code Enforcement was compliance not the fines. Public Works Director Justin Reeise reported the department was working through the drainage issues in the alleyway complaints. Council Member Nutter requested that alley vacation or maintenance and snow route policy clarification be moved up on the list for discussion on Future Agenda Item List. Discussion next followed on Phase 2 of Court Street and street improvement project on Parkway Drive. The City Engineer spoke of the challenges faced for ADA compliance and advantages or disadvantages of east or west side of roadway for sidewalks. It was also reported to the Council Member that demolition of 112 Orchard was in process.

Mayor Luft expressed appreciation to the staff for the additional efforts made in Court Street improvement to extend to Veterans Drive.

EXECUTIVE SESSION 5 ILCS 120/2 (C) 5. PURCHASE OF PROPERTY; 11. LITIGATION; AND 2. COLLECTIVE NEGOTIATING MATTERS

- 9.1. Motion to: Move into Executive Session 6:35 p.m.**
Motion was made by Council Member Nutter, seconded by Council Member Cloyd to discuss 5 ILCS 120/2 (c) 5. Purchase of Property; 11. Litigation; and Collective Negotiating Matters. Motion approved by voice vote. Mayor Luft announced that no action would be taken after the Closed Session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dave Nutter, Councilman
SECONDER:	Becky Cloyd, Councilwoman
AYES:	Hilst, Hohimer, Nutter, Cloyd, Orrick, Abel, Luft

ADJOURN

The Council returned to open session and without further action to come, a motion was made by Council Member Orrick, seconded by Council Member Abel to adjourn. Motion carried viva voce. Mayor Luft adjourned the meeting at 8:25 p.m.

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 25, 2021
To: Council Members
From: Lee Wrhel, Police & Fire Secretary

AGENDA ITEM: PD Stats - September 2021

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/20/2021

Date:

Sept 2021 WEEKLY STATS	Sept 5 - 11	Sept 12 - 18	Sept 19 - 25	Sept 26 - Oct 2	TOTAL
PATROL					
Calls for service	565	503	459	561	2088
Buisness / Bar checks	80	79	74	78	311
Traffic stops	57	65	65	36	223
Phone calls & station information	47	35	40	55	177
Reports	70	73	61	92	296
Supplements	18	24	28	23	93
Impounds	5	7	6	5	23
Arrests	71	88	88	102	349
Citations	38	44	28	34	144
Written warnings	27	24	50	18	119
Cell phone	1	1	1	0	3
Truck route	0	0	0	0	0
All bicycles	1	1	0	0	2
Pedestrian stops	0	0	1	0	1
DUI	1	0	1	1	3
Crashes	21	8	20	29	78
Field contact	0	0	0	0	0
Parking tickets - Parking Enforce	5	5	4	2	16
Parking tickets - Patrol	4	2	0	3	9
Animal controls tickets - AC	0	1	1	0	2
Animal - Patrol	0	0	0	0	0
NOT COUNTED (those listed below)					
Julie notifications	0	0	0	0	0
Repossessions	0	0	0	0	0
Incident created in error	0	0	0	0	0
Law test nature code	0	2	0	0	2

RECORDS					
Notice to Appear	0	0	0	0	0
Citations	0	0	0	2	2
Warnings	0	0	0	0	0
Freedom of Information / Pages	11 / 130 pgs	21 / 148 pgs	19 / 369 pgs	16 / 124 pgs	67 / 771 pgs
CD/DVD'S FOR FOI OR SUBPOENAS	8	0	15	7	30
SEX Offender Registration	10	10	8	7	35
Impounds processed	5	7	6	5	23
Impound fees collected	\$1,500.00	\$ 1,500.00	\$ 4,000.00	\$ 1,000.00	\$8,000.00
Fines collected	\$0.00	\$ 2,385.00	\$0.00	\$2,593.98	\$4,978.98
Reports	0	0	1	0	1
Supplemental reports	0	0	0	0	0
Fingerprints processed	0	4	0	0	4
Court case files	13	23	41	23	100
DVD/CD for court	5	10	13	11	39
Pieces of logged evidence	30	35	56	35	156
Backgrounds for other LAW/GOVT. Agen	27	15	18	7	67
False alarm letters	1	5	3	3	12
Certificate of Purchase	0	0	0	2	2
Certificate of Purchase Final Letters	3	0	6	0	9
Evidence Pulled to be destroyed	2	198	2	12	214
Subpoenas / Expungements	000 / 000	000 / 000	000 / 000	000 / 000	000 / 000
AVRS Crash Report Sales / \$	18 / \$90	12 / \$60	20 / \$100	84 / \$	50 / \$360

**REQUEST FOR COUNCIL ACTION**

Agenda Date: October 25, 2021
To: Council Members
From: Lee Wrhel, Police & Fire Secretary

AGENDA ITEM: TC Animal Control Billing - September 2021

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/20/2021

Date:

Tazewell County Animal Control

INVOICE

21314 IL Route 9
PO Box 158
Tremont, IL 61568
Phone: (309)925-3370
Fax: (309) 925-3633

INVOICE #	DATE
09-2105	10/01/2021

BILL TO

City of Pekin
111 S. Capitol St. Room 242
Pekin, IL 61554

DESCRIPTION	AMOUNT
City Contract Fee – September Services Rendered 09/01/2021 – 09/30/2021	\$3,828.91
<i>Thank you!</i>	TOTAL \$ 3,828.91

Attachment: Animal Control - September 2021 (2799 : TC Animal Control Billing - September 2021)

Tazewell County Animal Control**Case Intake Register 09-01-2021 to 09-30-202**

Record count on this entire report: 133
 Run Date: 10-05-2021 11:14:14 AM by Libby Aeschleman
 FAX: (309) 925- 3633

Group By Municipal
 Order By Municipal
 Page Number: 7 of 7

Municipality:

PEKIN

Case ID	Intake Date	Reason and Transport	ACO	Owner at intake	Animal	Officer Call
09-23-2021 3	09-23-2021	Owner Surrender/Owner Turn-in		Gabrielle Walker	#147513/F/Dog/Gsd	
09-17-2021 1	09-17-2021	Stray/Citizen Turn-in			#198829/U/Cat/Dsh	
09-29-2021 6	09-29-2021	Stray/Aco Pickup	Myers, David	Penny J Smith	#169639/M/Dog/Chihuahua	10604
09-02-2021 3	09-02-2021	Owner Surrender/Owner Turn-in		Kenneth Brown	#176042/M/Dog/Beagle	
09-23-2021 5	09-23-2021	Stray/Aco Pickup	Myers, David	Felicia McCreary	#182955/F/Dog/Pit Bull	10580
09-22-2021 11	09-22-2021	Stray/Citizen Turn-in		Dusti Hengstberger	#161589/M/Dog/Pit Bull	
09-09-2021 2	09-09-2021	Owner Surrender/Owner Turn-in		Mike Erickson	#188163/F/Dog/Pit Bull	
09-07-2021 1	09-07-2021	Stray/Citizen Turn-in		Shawna Weil	#197091/F/Dog/Siberian Husky	10571
09-22-2021 13	09-22-2021	Stray/Aco Pickup	Myers, David	Shawna Weil	#197091/F/Dog/Siberian Husky	10571
09-12-2021 1	09-12-2021	Stray/Aco Pickup	Yocum, Joey		#198655/M/Dog/Pit Bull	10525
09-27-2021 1	09-27-2021	Stray/Aco Pickup	Rush, Theresa		#199332/M/Cat/Dsh	10588
09-21-2021 3	09-21-2021	Wildlife/Aco Pickup	Myers, David		#198939/U/Other/Raccoon	10563
09-14-2021 5	09-14-2021	Stray/Aco Pickup	Myers, David		#198736/U/Cat/Dsh	10540
09-13-2021 4	09-13-2021	Stray/Aco Pickup	Myers, David		#198708/U/Cat/Dsh	10529
09-03-2021 2	09-03-2021	Stray/Aco Pickup	Myers, David	Wendy Royer	#198469/U/Cat/Dsh	10505
09-03-2021 3	09-03-2021	Stray/Aco Pickup	Myers, David		#198478/M/Dog/Chihuahua	10508
09-17-2021 10	09-17-2021	Stray/Aco Pickup	Myers, David		#198879/M/Dog/Terrier	10550
09-07-2021 3	09-07-2021	Stray/Aco Pickup	Myers, David	Kayla Steel	#198565/M/Dog/Hound	10512
09-07-2021 2	09-07-2021	Stray/Citizen Turn-in			#198564/M/Cat/Dsh	
09-17-2021 16	09-17-2021	Stray/Aco Pickup	Yocum, Joey		#198886/U/Cat/Dsh	10551
09-24-2021 2	09-24-2021	Stray/Citizen Turn-in		Martin Christensen	#199300/M/Dog/Pit Bull	
09-25-2021 5	09-25-2021	Stray/Aco Pickup	Rush, Theresa		#199309/F/Cat/Dsh	10587
09-18-2021 2	09-18-2021	Stray/Aco Pickup	Myers, David	Yvonne Savoy	#198888/M/Dog/Mixed Breed	10553
09-15-2021 3	09-15-2021	Stray/Aco Pickup	Yocum, Joey		#198764/F/Dog/Pit Bull	10544
09-02-2021 4	09-02-2021	Confiscated/Aco Pickup	Myers, David	Vicky Joliff	#198439/M/Dog/Chihuahua	10500
09-15-2021 2	09-15-2021	Stray/Citizen Turn-in			#198759/U/Cat/Dsh	
09-22-2021 12	09-22-2021	Stray/Citizen Turn-in			#199094/M/Dog/Pit Bull	
09-14-2021 4	09-14-2021	Stray/Citizen Turn-in			#198732/F/Cat/Dsh	
09-02-2021 5	09-02-2021	Confiscated/Aco Pickup	Myers, David	Vicky Joliff	#198440/M/Dog/Chihuahua	10500
09-29-2021 1	09-29-2021	Stray/Aco Pickup	Myers, David		#199595/U/Cat/Dsh	10594
09-15-2021 1	09-15-2021	Owner Surrender/Owner Turn-in		Alisha Cochran	#193022/F/Cat/Dsh	
09-29-2021 5	09-29-2021	Stray/Aco Pickup	Myers, David		#199652/U/Cat/Dsh	10596
09-30-2021 6	09-30-2021	Stray/Aco Pickup	Myers, David		#199679/U/Cat/Dsh	10607
09-30-2021 3	09-30-2021	Stray/Aco Pickup	Myers, David		#199676/U/Cat/Dsh	10606
09-30-2021 4	09-30-2021	Stray/Aco Pickup	Myers, David		#199677/U/Cat/Dsh	10606
09-30-2021 5	09-30-2021	Stray/Aco Pickup	Myers, David		#199678/U/Cat/Dsh	10606

Case Intake Register 09-01-2021 to 09-30-2021**Tazewell County Animal Control**

Record count on this entire report: 133

Run Date: 10-05-2021 11:14:14 AM by Libby Aeschleman

FAX: (309) 925-3633

Group By Municipal
Order By Municipal
Page Number: 8 of

Municipality:

PEKIN

Case ID	Intake Date	Reason and Transport	ACO	Owner at intake	Animal	Officer Call
09-22-2021 16	09-22-2021	Euthanasia Request/Owner Turn-in		Leonard & Lori Spracklen	#110088/F/Dog/Labrador Retriever	
09-02-2021 6	09-02-2021	Confiscated/Aco Pickup	Myers, David		#198441/U/Cat/Dsh	10500
09-08-2021 1	09-08-2021	Owner Surrender/Owner Turn-in		Michael Pappas	#135199/M/Dog/Dachshund	
09-01-2021 1	09-01-2021	Stray/Citizen Turn-in			#198428/M/Cat/Siamese	
09-29-2021 2	09-29-2021	Wildlife/Aco Pickup	Myers, David		#199596/U/Other/Raccoon	10595
09-23-2021 4	09-23-2021	Euthanasia Request/Owner Turn-in		Andrea Cleaver	#144933/F/Dog/Mixed Breed	
09-08-2021 2	09-08-2021	Owner Surrender/Owner Turn-in		Michael Pappas	#145497/F/Cat/Dsh	
09-29-2021 3	09-29-2021	Owner Surrender/Owner Turn-in		Brenda Lawson	#165107/M/Dog/Beagle	
09-22-2021 10	09-22-2021	Wildlife/Aco Pickup	Myers, David		#199046/U/Other/Raccoon	10570
End of Group	Group count:	45				

**REQUEST FOR COUNCIL ACTION**

Agenda Date: **October 25, 2021**
To: **Council Members**
From: **Roy Beckham,**

AGENDA ITEM: Accounts Payable To Be Paid Proof List thru October 15, 2021

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):
Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/20/2021

Date:

Accounts Payable

To Be Paid Proof List

User: mkflatley
 Printed: 10/13/2021 - 11:48AM
 Batch: 00031.04.2021 - missy1 10-15-21-1



City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
Farnsworth Group Inc 10180									
222122	1/6/2021	20,450.10	0.00	10/15/2021				No	0
231-000-150700 Sewers				court street drainage study 11/30/2020					
222122 Total:		20,450.10							
Farnsworth Group Inc Tot		20,450.10							
Report Total:		20,450.10							

Accounts Payable

To Be Paid Proof List

User: mkflatley
 Printed: 10/14/2021 - 11:11AM
 Batch: 00007.10.2021 - missy1 10-15-21



City Of Pekin
 111 S. Capitol
 Pekin, IL 61554

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
AAA Certified Confidential Security Corp									
10891									
91545	9/30/2021	38.00	0.00	10/15/2021				No	0
501-501-569000 Other Contractual Service				security bin 9/22/21					
91545 Total:		38.00							
AAA Certified Confidentia		38.00							
Advance Auto Parts									
12965									
0011	9/17/2021	29.01	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				filters for genset at station #1					
0011 Total:		29.01							
0012	9/17/2021	12.24	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				filters for genset at station #1					
0012 Total:		12.24							
*** 0031	9/17/2021	27.98	0.00	10/15/2021				No	0
501-501-534000 Automotive Expense				air filters for bus 1073					
0031 Total:		27.98							
*** 0052	9/20/2021	43.36	0.00	10/15/2021				No	0
223-023-534000 Automotive Expense				air filters for sw					
0052 Total:		43.36							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
0065	9/20/2021	57.12	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				spark plugs and coil boots					
0065 Total:		57.12							
0077	9/20/2021	4.54	0.00	10/15/2021				No	0
501-501-534000 Automotive Expense				fuses for bus 1958					
0077 Total:		4.54							
0081	9/20/2021	11.18	0.00	10/15/2021				No	0
100-068-522400 General Supplies				oil filters for yard crew mowers					
0081 Total:		11.18							
0200	9/23/2021	65.78	0.00	10/15/2021				No	0
501-501-534000 Automotive Expense				oil filters for buses 1099 and 1082					
0200 Total:		65.78							
0275	9/27/2021	49.19	0.00	10/15/2021				No	0
100-034-534000 Automotive Expense				ignition switch for fire 5					
0275 Total:		49.19							
0373	9/30/2021	69.96	0.00	10/15/2021				No	0
445-041-534000 Automotive Expense				filters for st406					
0373 Total:		69.96							
0374	9/30/2021	67.17	0.00	10/15/2021				No	0
445-041-534000 Automotive Expense				filters for st401					
0374 Total:		67.17							
0375	9/30/2021	80.34	0.00	10/15/2021				No	0
699-069-534000 Automotive Expense				wiper blades					
0375 Total:		80.34							
0395	10/1/2021	116.79	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				wheel bearing and hub squad 5164					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	0395 Total:	116.79							
0435	10/4/2021	98.67	0.00	10/15/2021				No	0
100-032-534000 Automotive Expense				oil filters for st465					
	0435 Total:	98.67							
0450	10/4/2021	68.62	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				belt and belt tensioner					
	0450 Total:	68.62							
0479	10/5/2021	32.16	0.00	10/15/2021				No	0
100-032-534000 Automotive Expense				fuel filters					
	0479 Total:	32.16							
0499	10/6/2021	52.47	0.00	10/15/2021				No	0
100-032-534000 Automotive Expense				filters for st dept trucks					
	0499 Total:	52.47							
0506	10/6/2021	61.58	0.00	10/15/2021				No	0
100-032-534000 Automotive Expense				oil filters					
	0506 Total:	61.58							
0631	10/11/2021	250.18	0.00	10/15/2021				No	0
501-501-534000 Automotive Expense				7 batteries					
	0631 Total:	250.18							
2459	9/15/2021	144.84	0.00	10/15/2021				No	0
223-023-534000 Automotive Expense				filters for sw11 & sw15					
	2459 Total:	144.84							
2555	9/28/2021	291.46	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				axle assembly for squad 5164					
	2555 Total:	291.46							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
3620	9/2/2021	57.12	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				spark plugs and boots for 5151					
3620 Total:		57.12							
4330	9/16/2021	20.94	0.00	10/15/2021				No	0
501-501-534000 Automotive Expense				headlights					
4330 Total:		20.94							
4718	9/27/2021	62.97	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				headlight bulbs squad5146					
4718 Total:		62.97							
4758	9/28/2021	70.51	0.00	10/15/2021				No	0
100-034-534000 Automotive Expense				ignition switch for fire 5					
4758 Total:		70.51							
4792	9/29/2021	158.22	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				sway bar links for squad 5178					
4792 Total:		158.22							
4793	9/29/2021	41.81	0.00	10/15/2021				No	0
100-068-534000 Automotive Expense				headlight switch for 472 truck					
4793 Total:		41.81							
4819	9/30/2021	116.57	0.00	10/15/2021				No	0
445-041-534400 Equipment Repairs				battery for portable genset					
4819 Total:		116.57							
9750	9/3/2021	28.69	0.00	10/15/2021				No	0
699-070-534000 Automotive Expense				resister tchs 2					
9750 Total:		28.69							
9751	9/3/2021	-28.69	0.00	10/15/2021				No	0
699-070-534000 Automotive Expense				returned resister tchs 2					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
9751 Total:		-28.69							
9787	9/7/2021	154.02	0.00	10/15/2021	brake pads and rotors 5201			No	0
100-761-534000 Automotive Expense									
9787 Total:		154.02							
9819	9/8/2021	319.08	0.00	10/15/2021	brake pads and rotors 5201			No	0
100-761-534000 Automotive Expense									
9819 Total:		319.08							
9820	9/8/2021	189.12	0.00	10/15/2021	brake rotors for squad 5201			No	0
100-761-534000 Automotive Expense									
9820 Total:		189.12							
9821	9/8/2021	102.68	0.00	10/15/2021	brake rotors for squad 5201			No	0
100-761-534000 Automotive Expense									
9821 Total:		102.68							
9996	9/16/2021	131.22	0.00	10/15/2021	air filters for sw			No	0
223-023-534000 Automotive Expense									
9996 Total:		131.22							
Advance Auto Parts Total:		3,058.90							
All Small Engine N More LLC									
13945									
*** 2495	9/30/2021	427.00	0.00	10/15/2021	bus inspections			No	0
501-501-557200 License And Inspection Fees									
*** 2495	9/30/2021	98.00	0.00	10/15/2021	street truck inspections			No	0
100-032-557200 License And Inspection Fees									
2495 Total:		525.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	All Small Engine N More L	525.00							
Allegra Print & Imaging 10016									
64481	9/29/2021	69.00	0.00	10/15/2021				No	0
501-501-522400 General Supplies				magnets for preschool buses					
64481 Total:		69.00							
64488	10/4/2021	37.00	0.00	10/15/2021				No	0
100-034-551000 Printing And Publications				business cards for josh peterson					
64488 Total:		37.00							
Allegra Print & Imaging To		106.00							
Altorfer Inc 10019									
pc330176868	9/29/2021	12.50	0.00	10/15/2021				No	0
100-034-534000 Automotive Expense				oil analysis for engine 3					
pc330176868 Total:		12.50							
Altorfer Inc Total:		12.50							
Amazon Capital Services 10020									
*** 131ywtmuj7c1	9/1/2021	199.80	0.00	10/15/2021	COVI-D019	expense		No	0
501-501-522400 General Supplies				masks					
*** 131ywtmuj7c1	9/1/2021	43.47	0.00	10/15/2021				No	0
501-501-522400 General Supplies				gatorade					
*** 131ywtmuj7c1	9/1/2021	1,670.24	0.00	10/15/2021				No	0
501-501-587000 Machinery And Equipment				adapters for bus video					
131ywtmuj7c1 Total:		1,913.51							
13qlfl7fhxpy	10/1/2021	138.00	0.00	10/15/2021				No	0

AP-To Be Paid Proof List (10/14/2021 - 11:11 AM)

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*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
100-068-522400 General Supplies				air freshener					
13qlf17fhxpy Total:		138.00							
14jnd1w7kjev	10/1/2021	24.81	0.00	10/15/2021				No	0
100-034-522400 General Supplies				otter box for phone					
14jnd1w7kjev Total:		24.81							
166tfv3ktdkt	8/1/2021	252.69	0.00	10/15/2021				No	0
100-068-522400 General Supplies				soap refills					
166tfv3ktdkt Total:		252.69							
16l6ljvqgtvk	10/1/2021	1,767.86	0.00	10/15/2021				No	0
100-009-599802 Computer Hardware				meeting A/V owl pro					
16l6ljvqgtvk Total:		1,767.86							
16l6ljvqlInt	10/1/2021	29.99	0.00	10/15/2021				No	0
100-034-522400 General Supplies				monitor stand					
16l6ljvqlInt Total:		29.99							
16l6lvqldgm	10/1/2021	31.60	0.00	10/15/2021				No	0
501-501-522400 General Supplies				gloves for cleaning					
16l6lvqldgm Total:		31.60							
*** 17jk9hjdgtw3	9/1/2021	42.82	0.00	10/15/2021				No	0
501-501-522400 General Supplies				banker boxes					
*** 17jk9hjdgtw3	9/1/2021	147.50	0.00	10/15/2021	COVI-D019	expense		No	0
501-501-522400 General Supplies				masks					
17jk9hjdgtw3 Total:		190.32							
*** 1c9xk9vqgpvn	10/1/2021	299.85	0.00	10/15/2021	COVI-D019	expense		No	0
501-501-529000 Equipment				15 thermometers					
*** 1c9xk9vqgpvn	10/1/2021	65.07	0.00	10/15/2021				No	0
501-501-522400 General Supplies				plasticware					
1c9xk9vqgpvn Total:		364.92							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
*** 1cf3h4qhfqkv	10/1/2021	16.99	0.00	10/15/2021				No	0
100-761-529000 Equipment				headphones					
*** 1cf3h4qhfqkv	10/1/2021	397.80	0.00	10/15/2021	COVI-D019	expense		No	0
100-761-522400 General Supplies				disposable face masks					
1cf3h4qhfqkv Total:		414.79							
1gdcm1ldmgfk	9/1/2021	393.56	0.00	10/15/2021				No	0
100-761-520200 Office Supplies				toner cartridges					
1gdcm1ldmgfk Total:		393.56							
*** 1hewtl39r6r	8/1/2021	20.94	0.00	10/15/2021				No	0
501-501-522400 General Supplies				bottled water					
*** 1hewtl39r6r	8/1/2021	119.90	0.00	10/15/2021	COVI-D019	expense		No	0
501-501-522400 General Supplies				masks for employees					
1hewtl39r6r Total:		140.84							
1ky9tfyh69t	10/1/2021	45.98	0.00	10/15/2021				No	0
501-501-522400 General Supplies				phone chargers					
1ky9tfyh69t Total:		45.98							
*** 1qlxlnmkj77g	10/1/2021	788.80	0.00	10/15/2021				No	0
100-009-599802 Computer Hardware				printer and cables					
*** 1qlxlnmkj77g	10/1/2021	526.80	0.00	10/15/2021				No	0
100-009-522400 General Supplies				toner for finance dept					
1qlxlnmkj77g Total:		1,315.60							
*** 1qlxlnmkk3gy	10/1/2021	180.40	0.00	10/15/2021				No	0
100-068-522400 General Supplies				lysol toilet cleaner					
*** 1qlxlnmkk3gy	10/1/2021	647.59	0.00	10/15/2021				No	0
100-068-522400 General Supplies				bathroom and storage supplies					
1qlxlnmkk3gy Total:		827.99							
1qmlgjhy6ct	9/1/2021	47.97	0.00	10/15/2021				No	0
100-034-522400 General Supplies				charging cables					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
1qmlgjhy16ct Total:		47.97							
*** 1tmjl6p1kf1l	9/1/2021	27.48	0.00	10/15/2021				No	0
100-032-522400 General Supplies				cleaner					
*** 1tmjl6p1kf1l	9/1/2021	27.48	0.00	10/15/2021				No	0
223-023-522400 General Supplies				cleaner					
*** 1tmjl6p1kf1l	9/1/2021	111.99	0.00	10/15/2021				No	0
445-041-534000 Automotive Expense				plate and hitch for street truck					
1tmjl6p1kf1l Total:		166.95							
1v441gyjgklr	10/1/2021	17.99	0.00	10/15/2021				No	0
501-501-522400 General Supplies				key box for van keys					
1v441gyjgklr Total:		17.99							
1v441gyjh6cp	10/1/2021	77.83	0.00	10/15/2021				No	0
501-501-522400 General Supplies				alcohol for cleaning windows					
1v441gyjh6cp Total:		77.83							
*** 1y3f4drgj461	10/1/2021	41.38	0.00	10/15/2021				No	0
501-501-520200 Office Supplies				magnetic whiteboard and dry erase markers					
*** 1y3f4drgj461	10/1/2021	169.90	0.00	10/15/2021	COVI-D019	expense		No	0
501-501-522400 General Supplies				forehead thermometers					
*** 1y3f4drgj461	10/1/2021	468.70	0.00	10/15/2021				No	0
501-501-522400 General Supplies				desk organizers and 7 whiteboards					
1y3f4drgj461 Total:		679.98							
1y3f4drglk6g	10/1/2021	164.60	0.00	10/15/2021				No	0
100-009-522400 General Supplies				batteries and flashlights					
1y3f4drglk6g Total:		164.60							
*** 1ylhc9xvctg3	10/1/2021	139.90	0.00	10/15/2021	COVI-D019	expense		No	0
501-501-522400 General Supplies				masks					
*** 1ylhc9xvctg3	10/1/2021	135.27	0.00	10/15/2021				No	0
501-501-520200 Office Supplies				pens, card holders and magnets					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	1ylhc9xvctg3 Total:	275.17							
	Amazon Capital Services T	9,282.95							
Amerencilco 10021									
*** 0483154119	9/30/2021	43.17	0.00	10/15/2021				No	0
240-240-550600	Electricity For Signal Lights			310 margaret traffic light 8/29-9/28/21					
	0483154119 Total:	43.17							
*** 0780071001	10/5/2021	26.23	0.00	10/15/2021				No	0
240-240-550500	Electricity For Street Lights			petri ln street lights 9/1-10/3/21					
	0780071001 Total:	26.23							
*** 0931067015	9/17/2021	27.22	0.00	10/15/2021				No	0
100-068-550100	Utilities			324 court st 8/16-9/15/21					
	0931067015 Total:	27.22							
*** 0963065243	9/29/2021	3,565.81	0.00	10/15/2021				No	0
100-068-550100	Utilities			various public properties 7/29-9/21/21					
*** 0963065243	9/29/2021	41.25	0.00	10/15/2021				No	0
100-068-550100	Utilities			1411 elmgrove tower 8/25-9/26/21					
*** 0963065243	9/29/2021	396.53	0.00	10/15/2021				No	0
501-501-550100	Utilities			1130 koch unit b 8/13-9/14/21					
*** 0963065243	9/29/2021	396.53	0.00	10/15/2021				No	0
699-069-550100	Utilities			1130 koch unit b 8/13-9/14/21					
*** 0963065243	9/29/2021	41.46	0.00	10/15/2021				No	0
223-026-550100	Utilities			201 s 2nd 8/4-9/2/21					
*** 0963065243	9/29/2021	1,592.03	0.00	10/15/2021				No	0
100-034-550100	Utilities			various fire dept locations 8/9-9/16/21					
*** 0963065243	9/29/2021	115.99	0.00	10/15/2021				No	0
100-032-550100	Utilities			1140 and 1208 koch st 8/15-9/15/21					
*** 0963065243	9/29/2021	773.97	0.00	10/15/2021				No	0
525-525-550100	Utilities			various airport locations 8/3-9/1/21					
*** 0963065243	9/29/2021	61.07	0.00	10/15/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
231-031-550100 Utilities				606 s front st 8/25-9/24/21					
0963065243 Total:		6,984.64							
*** 1270092007	10/5/2021	58.02	0.00	10/15/2021				No	0
525-525-550100 Utilities				13906 airport ln electrical vault 9/1-10/3/21					
1270092007 Total:		58.02							
*** 3139109012	10/5/2021	36.91	0.00	10/15/2021				No	0
240-240-550500 Electricity For Street Lights				hanna dr street lights 9/1-10/3/21					
3139109012 Total:		36.91							
*** 3955025012	9/22/2021	30.51	0.00	10/15/2021				No	0
240-240-550500 Electricity For Street Lights				1703 remington street light 8/19-9/20/21					
3955025012 Total:		30.51							
*** 5055401068	9/21/2021	170.73	0.00	10/15/2021				No	0
100-068-550100 Utilities				2936 court st 8/18-9/19/21					
5055401068 Total:		170.73							
Amerencilco Total:		7,377.43							
American Water									
12288									
4000222876	10/1/2021	1,051.76	0.00	10/15/2021				No	0
231-029-560701 American Water Consmptn Repts				september 2021 usage					
4000222876 Total:		1,051.76							
American Water Total:		1,051.76							
Arrow Energy									
14369									
133651	9/30/2021	25,053.97	0.00	10/15/2021				No	0
525-000-160100 Fuel Inventory				load of 100LL jet fuel 9/27/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
133651 Total:		25,053.97							
Arrow Energy Total:		25,053.97							
Atlas Supply Company 10038 25839	9/24/2021	338.87	0.00	10/15/2021				No	0
100-034-522400 General Supplies				cleaning supplies					
25839 Total:		338.87							
Atlas Supply Company To		338.87							
Avfuel Corporation 10780 015243947	7/21/2021	20.00	0.00	10/15/2021				No	0
525-525-524000 Lease/rental Of Equipment				credit card reader 7/21/21					
015243947 Total:		20.00							
015424524	8/24/2021	20.00	0.00	10/15/2021				No	0
525-525-524000 Lease/rental Of Equipment				credit card reader 8/24/21					
015424524 Total:		20.00							
015573957	9/22/2021	20.00	0.00	10/15/2021				No	0
525-525-524000 Lease/rental Of Equipment				credit card reader for 9/24/21					
015573957 Total:		20.00							
Avfuel Corporation Total:		60.00							
Behrlawn Mowing & Yard Work 14496 2302	9/17/2021	947.50	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowing around all liftstations 9/6-9/27/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
2302 Total:		947.50							
Behrlawn Mowing & Yard		947.50							
Big Rays Express Lube #0105 14503									
17668	9/23/2021	31.45	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				oil change in squad 5079					
17668 Total:		31.45							
Big Rays Express Lube #01		31.45							
Bushue Background Screening 13292									
pekinbus2021930	9/30/2021	285.00	0.00	10/15/2021				No	0
501-501-569000 Other Contractual Service				fingerprinting and background checks					
pekinbus2021930 Total:		285.00							
Bushue Background Screen		285.00							
Casey Transportation Services, Inc 13206									
202125937	10/2/2021	1,374.56	0.00	10/15/2021				No	0
445-041-535000 Material & Hauling				delivery of rock for dura patch 9/20 & 9/30/21					
202125937 Total:		1,374.56							
Casey Transportation Serv		1,374.56							
Centre State International Trucks, Inc. 10109									
276259	10/4/2021	200.06	0.00	10/15/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
445-041-534000 Automotive Expense				battery box cover for st422					
276259 Total:		200.06							
Centre State International T		200.06							
CenturyLink 10111 *** 304062244	9/25/2021	50.38	0.00	10/15/2021				No	0
100-009-550300 Telephone				fire dept circuit/services from 09/25/21					
304062244 Total:		50.38							
CenturyLink Total:		50.38							
Chemco Industries, Inc 11098 109009	9/23/2021	736.15	0.00	10/15/2021				No	0
231-031-522400 General Supplies				seeding tank with new bugs					
109009 Total:		736.15							
Chemco Industries, Inc Tot		736.15							
CINTAS Corporation 10115 4088803577	7/1/2021	177.32	0.00	10/15/2021				No	0
699-069-569000 Other Contractual Service				clean uniforms 7/1/21					
4088803577 Total:		177.32							
4095322508	9/9/2021	196.37	0.00	10/15/2021				No	0
699-069-569000 Other Contractual Service				clean uniforms 9/09/21					
4095322508 Total:		196.37							
4096085149	9/16/2021	196.37	0.00	10/15/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
699-069-569000 Other Contractual Service				clean uniforms 9/16/21					
4096085149 Total:		196.37							
4096713148	9/23/2021	196.37	0.00	10/15/2021				No	0
699-069-569000 Other Contractual Service				clean uniforms 9/23/21					
4096713148 Total:		196.37							
4097402152	9/30/2021	196.37	0.00	10/15/2021				No	0
699-069-569000 Other Contractual Service				clean uniforms 9/30/21					
4097402152 Total:		196.37							
4098042641	10/7/2021	196.37	0.00	10/15/2021				No	0
699-069-569000 Other Contractual Service				clean uniforms 10/7/21					
4098042641 Total:		196.37							
CINTAS Corporation Tota		1,159.17							
City Solutions Consulting LLC									
14124									
*** 73	10/11/2021	160.00	0.00	10/15/2021				No	0
270-270-560500 Consulting Services				consulting fees 9/29-10/11/21					
*** 73	10/11/2021	400.00	0.00	10/15/2021				No	0
273-273-560500 Consulting Services				consulting fees 9/29-10/11/21					
*** 73	10/11/2021	240.00	0.00	10/15/2021				No	0
275-275-560500 Consulting Services				consulting fees 9/29-10/11/21					
*** 73	10/11/2021	2,160.00	0.00	10/15/2021				No	0
277-277-560500 Consulting Services				consulting fees 9/29-10/11/21					
*** 73	10/11/2021	640.00	0.00	10/15/2021				No	0
100-793-560500 Consulting Services				consulting fees 9/29-10/11/21					
73 Total:		3,600.00							
City Solutions Consulting L		3,600.00							

Cloudpoint Geographics Inc.

AP-To Be Paid Proof List (10/14/2021 - 11:11 AM)

*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
11838									
inv2951	9/30/2021	7,450.00	0.00	10/15/2021				No	0
100-007-569000	Other Contractual Service				GIS services 5/1/21-4/30/23				
	inv2951 Total:	7,450.00							
	Cloudpoint Geographics In	7,450.00							
Comcast Cable									
11073									
*** 203130001183	10/2/2021	89.55	0.00	10/15/2021				No	0
100-990-569000	Other Contractual Service				cable at city hall and EOC 9/8-10/7/21				
	203130001183 Total:	89.55							
2031301070121	9/26/2021	43.78	0.00	10/15/2021				No	0
501-501-569000	Other Contractual Service				service at bus dept 10/1-10/31/21				
	2031301070121 Total:	43.78							
*** 203130449291	10/1/2021	113.35	0.00	10/15/2021				No	0
100-032-569000	Other Contractual Service				1340 park ave camera 10/8-11/7/21				
	203130449291 Total:	113.35							
*** 203130449325	10/2/2021	113.35	0.00	10/15/2021				No	0
100-032-569000	Other Contractual Service				1500 s 2nd st camera 10/9-11/8/21				
	203130449325 Total:	113.35							
*** 203130641400	10/1/2021	113.35	0.00	10/15/2021				No	0
100-032-569000	Other Contractual Service				2600 s 2nd st camera 10/9-11/5/21				
	203130641400 Total:	113.35							
*** 203200090660	9/19/2021	289.06	0.00	10/15/2021				No	0
525-525-550300	Telephone				internet/phone 9/23-10/22/21				
	203200090660 Total:	289.06							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Comcast Cable Total:	762.44							
Conway Shield 14482									
0481577	10/6/2021	55.50	0.00	10/15/2021				No	0
100-034-529000 Equipment				shields					
	0481577 Total:	55.50							
0481612	10/7/2021	446.00	0.00	10/15/2021				No	0
100-034-529000 Equipment				hooks					
	0481612 Total:	446.00							
	Conway Shield Total:	501.50							
Cook and Son Autobody 11398									
10012021	10/1/2021	2,324.67	0.00	10/15/2021				No	0
695-093-518133 Claims Paid / Police Prot				repairs to squad 5205					
	10012021 Total:	2,324.67							
39688f4d	10/7/2021	1,127.60	0.00	10/15/2021				No	0
695-093-518133 Claims Paid / Police Prot				deductible repairs to squad 5202					
	39688f4d Total:	1,127.60							
	Cook and Son Autobody T	3,452.27							
Core & Main 10255									
p593258	9/24/2021	6,172.00	0.00	10/15/2021				No	0
231-033-564100 Drainage Improvements				curb inlet, frame and grates for catch basin repairs					
	p593258 Total:	6,172.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
p681288	9/30/2021	710.00	0.00	10/15/2021				No	0
231-030-564000 Sewer Maintenance/Improvement				man hole frame and solid covers					
p681288 Total:		710.00							
Core & Main Total:		6,882.00							
Crawford & Brinkman Door and Window Co 13100									
117642	9/27/2021	787.50	0.00	10/15/2021				No	0
231-031-534400 Equipment Repairs				fixed garage door 9/27/21					
117642 Total:		787.50							
Crawford & Brinkman Doo		787.50							
David Burling Excavating Inc 10091									
44768	9/7/2021	875.00	0.00	10/15/2021				No	0
231-030-569000 Other Contractual Service				excavation at 1804 alva dr 9/3/21					
44768 Total:		875.00							
David Burling Excavating In		875.00							
Dinges Fire Company 12462									
22591	9/27/2021	295.00	0.00	10/15/2021				No	0
100-034-534400 Equipment Repairs				AMKUS rempair 9/27/21					
22591 Total:		295.00							
Dinges Fire Company Tota		295.00							

Dubois, Troy

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
13109									
10122021	10/12/2021	750.00	0.00	10/15/2021				No	0
231-030-569000 Other Contractual Service				backwater valve reimbursement at 1006 sommerset					
10122021 Total:		750.00							
Dubois, Troy Total:		750.00							
Easy Way Safety Services, Inc									
14525									
57276	10/6/2021	214.00	0.00	10/15/2021				No	0
501-501-554300 Uniforms & Tools				safety vest for employees on buses					
57276 Total:		214.00							
Easy Way Safety Services,		214.00							
Eitenmiller, Debra									
14520									
10122021	10/12/2021	750.00	0.00	10/15/2021				No	0
231-030-569000 Other Contractual Service				backwater valve reimbursement at 1102 howard ct					
10122021 Total:		750.00							
Eitenmiller, Debra Total:		750.00							
EJ Equipment									
11489									
p31846	9/28/2021	98.98	0.00	10/15/2021				No	0
231-033-534000 Automotive Expense				brooms for TYMCO sweeper					
p31846 Total:		98.98							
EJ Equipment Total:		98.98							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Esker, Josie 13323									
*** expense-0921	9/30/2021	115.60	0.00	10/15/2021				No	0
100-007-518700 Mileage				mileage reimbursement 8/21-9/28/21					
expense-0921 Total:		115.60							
Esker, Josie Total:		115.60							
Eubanks, Susan 12566									
expense1021	10/6/2021	78.26	0.00	10/15/2021				No	0
100-068-522400 General Supplies				garbage cans					
expense1021 Total:		78.26							
Eubanks, Susan Total:		78.26							
Farnsworth Group Inc 10180									
228118	9/29/2021	20,424.93	0.00	10/15/2021	P3A0-CSO	enr		No	0
231-000-150700 Sewers				phase 3a COS construction engineer					
228118 Total:		20,424.93							
Farnsworth Group Inc Tot		20,424.93							
Fastenal Company 10181									
*** ilpek165575	9/20/2021	165.48	0.00	10/15/2021				No	0
699-069-522400 General Supplies				gloves for mechanics/					
*** ilpek165575	9/20/2021	699.00	0.00	10/15/2021				No	0
699-069-529000 Equipment				impact gun					
ilpek165575 Total:		864.48							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Fastenal Company Total:		864.48							
Fidelity Security Life Insurance Co 13930									
164942027	9/1/2021	2,141.69	0.00	10/15/2021				No	0
695-095-517506 Vision Coverage				09/21 vision coverage					
164942027 Total:		2,141.69							
164982185	10/1/2021	2,129.89	0.00	10/15/2021				No	0
695-095-517506 Vision Coverage				10/21 vision coverage					
164982185 Total:		2,129.89							
Fidelity Security Life Insur		4,271.58							
FirsTech Inc. 12035									
*** 11630	7/30/2021	37.50	0.00	10/15/2021				No	0
231-029-569000 Other Contractual Service				september 2021 maintenance					
*** 11630	7/30/2021	37.50	0.00	10/15/2021				No	0
223-023-569000 Other Contractual Service				september 2021 maintenance					
11630 Total:		75.00							
*** 11806	9/30/2021	37.50	0.00	10/15/2021				No	0
231-029-569000 Other Contractual Service				august 2021 maintenance					
*** 11806	9/30/2021	37.50	0.00	10/15/2021				No	0
223-023-569000 Other Contractual Service				august 2021 maintenance					
11806 Total:		75.00							
FirsTech Inc. Total:		150.00							
Five Star Water 12219									
*** 106351	9/23/2021	25.40	0.00	10/15/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
231-031-569000 Other Contractual Service				water delivery 8/27/21					
106351 Total:		25.40							
Five Star Water Total:		25.40							
Flow Municipal Service Provider LLC									
13897									
1588	10/23/2021	3,500.00	0.00	10/15/2021				No	0
100-009-538000 Maintenance Agreements				maintenance fire software 11/1/21-10/31/22					
1588 Total:		3,500.00							
Flow Municipal Service Pr		3,500.00							
FXM									
14518									
20988	9/29/2021	9,396.00	0.00	10/15/2021				No	0
100-009-599801 Computer Software				facilities management software 9/29/21-9/28/22					
20988 Total:		9,396.00							
FXM Total:		9,396.00							
Gann-Tastic Lawn Service									
14497									
inv0258	9/25/2021	1,725.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowing of ind. park, hanna dr, memorial cemetery 9/25/21					
inv0258 Total:		1,725.00							
inv0275	10/11/2021	650.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				mowing of industrial park 10/11/21					
inv0275 Total:		650.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Gann-Tastic Lawn Service	2,375.00							
Gem City Tire 12935									
32220	9/14/2021	3,948.67	0.00	10/15/2021				No	0
223-023-534000 Automotive Expense				retred/repared tires for solid waste trucks					
32220 Total:		3,948.67							
32398	9/28/2021	-440.00	0.00	10/15/2021				No	0
501-501-534000 Automotive Expense				credit for 8 tires bus 1082 &1099					
32398 Total:		-440.00							
32475	10/6/2021	360.00	0.00	10/15/2021				No	0
223-026-534000 Automotive Expense				rims and valve stems for rc2					
32475 Total:		360.00							
Gem City Tire Total:		3,868.67							
GFI Digital 13867									
*** 2052114	9/30/2021	259.86	0.00	10/15/2021				No	0
100-001-538000 Maintenance Agreements				copier usage for september 2021					
*** 2052114	9/30/2021	334.17	0.00	10/15/2021				No	0
100-990-538000 Maintenance Agreements				copier usage for september 2021					
*** 2052114	9/30/2021	94.35	0.00	10/15/2021				No	0
100-006-538000 Maintenance Agreements				copier usage for september 2021					
*** 2052114	9/30/2021	122.02	0.00	10/15/2021				No	0
100-763-538000 Maintenance Agreements				copier usage for september 2021					
*** 2052114	9/30/2021	151.52	0.00	10/15/2021				No	0
100-763-538000 Maintenance Agreements				copier usage for september 2021					
*** 2052114	9/30/2021	27.61	0.00	10/15/2021				No	0
100-761-538000 Maintenance Agreements				copier usage for september 2021					
*** 2052114	9/30/2021	272.50	0.00	10/15/2021				No	0
100-764-538000 Maintenance Agreements				copier usage for september 2021					
*** 2052114	9/30/2021	91.73	0.00	10/15/2021				No	0

AP-To Be Paid Proof List (10/14/2021 - 11:11 AM)

*** means this invoice number is a duplicate.

Attachment: To Be Paid Proof List.10-15-21 (2812 : Accounts Payable To Be Paid Proof List thru October

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
100-032-538000 Maintenance Agreements *** 2052114	9/30/2021	61.75	0.00	10/15/2021	copier usage for september 2021			No	0
100-034-538000 Maintenance Agreements *** 2052114	9/30/2021	94.34	0.00	10/15/2021	copier usage for september 2021			No	0
501-501-538000 Maintenance Agreements *** 2052114	9/30/2021	143.22	0.00	10/15/2021	copier usage for september 2021			No	0
501-501-538000 Maintenance Agreements *** 2052114	9/30/2021	1.19	0.00	10/15/2021	copier usage for september 2021			No	0
501-501-538000 Maintenance Agreements *** 2052114	9/30/2021	77.08	0.00	10/15/2021	copier usage for september 2021			No	0
501-501-538000 Maintenance Agreements *** 2052114	9/30/2021	269.19	0.00	10/15/2021	copier usage for september 2021			No	0
501-501-538000 Maintenance Agreements *** 2052114	9/30/2021	269.20	0.00	10/15/2021	copier usage for september 2021			No	0
699-069-538000 Maintenance Agreements					copier usage for september 2021				
2052114 Total:		2,269.73							
GFI Digital Total:		2,269.73							
Golf Green Lawn Care 14121 929628	9/22/2021	160.00	0.00	10/15/2021				No	0
100-068-584009 General Public Improvements					fertilizer at park ave medians and valle vista medians 9/22/2				
929628 Total:		160.00							
939703	9/22/2021	80.00	0.00	10/15/2021				No	0
100-068-584009 General Public Improvements					fertilizer at city hall 9/22/21				
939703 Total:		80.00							
946843	9/29/2021	77.25	0.00	10/15/2021				No	0
100-068-584009 General Public Improvements					fertilizer at 3232 court st 9/29/21				
946843 Total:		77.25							
Golf Green Lawn Care Tot		317.25							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Government Capital Corp 10233									
11805080	8/27/2021	108.00	0.00	10/15/2021				No	0
100-068-534400 Equipment Repairs				adapter recharge					
11805080 Total:		108.00							
Government Capital Corp		108.00							
Greater Peoria EDC 12834									
gpedc2021	9/1/2021	20,000.00	0.00	10/15/2021				No	0
208-208-551600 Dues And Subscriptions				gpedc DUES 09/01/2021					
gpedc2021 Total:		20,000.00							
Greater Peoria EDC Total:		20,000.00							
Gutters by Tunyuck 14510									
458557	9/29/2021	502.00	0.00	10/15/2021				No	0
100-766-536100 Property Cleanup Fees				emergency board up at 714 s 8th st					
458557 Total:		502.00							
Gutters by Tunyuck Total:		502.00							
Hanson Professional Srvc Inc 10248									
1089164	9/28/2021	7,376.67	0.00	10/15/2021	CT8T-00oV	enr		No	0
445-041-561200 Engineering Fees				court st engineer 8th to valle vista					
1089164 Total:		7,376.67							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Hanson Professional Svcs	7,376.67							
Harbor Freight Tools 10250									
03630438	9/27/2021	335.98	0.00	10/15/2021	torch kit			No	0
231-031-529000 Equipment									
	03630438 Total:	335.98							
	Harbor Freight Tools Total	335.98							
Havens, Michelle 11019									
expense-0821	8/27/2021	23.00	0.00	10/15/2021	charter/rock island 8/27/21			No	0
501-501-554200 Meals Lodging									
	expense-0821 Total:	23.00							
	Havens, Michelle Total:	23.00							
Hawkins Inc. 12742									
6023892	9/16/2021	4,863.57	0.00	10/15/2021	chlorine and polymer for treatment			No	0
231-031-522200 Chemical Supplies									
	6023892 Total:	4,863.57							
6024725	9/16/2021	266.48	0.00	10/15/2021	chemical used to bind phosphorus			No	0
231-031-522200 Chemical Supplies									
	6024725 Total:	266.48							
	Hawkins Inc. Total:	5,130.05							
Hawkins, Ron									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10253									
expense-1021	10/12/2021	275.00	0.00	10/15/2021	helmet reimbursement			No	0
100-034-529000 Equipment									
	expense-1021 Total:	275.00							
	Hawkins, Ron Total:	275.00							
Herr Petroleum Corporation									
12712									
d37915	8/18/2021	15,805.48	0.00	10/15/2021	6003 gallons of regular fuel 8/18/21			No	0
699-000-160100 Fuel Inventory									
	d37915 Total:	15,805.48							
d38163	9/23/2021	22,296.84	0.00	10/15/2021	2100 diesel and 6001 regular 9/23/21			No	0
699-000-160100 Fuel Inventory									
	d38163 Total:	22,296.84							
d38176	10/1/2021	18,636.61	0.00	10/15/2021	6004 diesel 10/1/21			No	0
699-000-160100 Fuel Inventory									
	d38176 Total:	18,636.61							
d38244	9/15/2021	17,589.13	0.00	10/15/2021	6001 gallons of diesel 9/15/21			No	0
699-000-160100 Fuel Inventory									
	d38244 Total:	17,589.13							
	Herr Petroleum Corporatio	74,328.06							
Hohulin Fence Company									
12880									
21566th	8/31/2021	257.48	0.00	10/15/2021	airport gate repair 8/26/21			No	0
525-525-534400 Equipment Repairs									
	21566th Total:	257.48							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
21604th	9/20/2021	1,564.54	0.00	10/15/2021				No	0
525-525-534400 Equipment Repairs				airport gate repair 9/20/21					
21604th Total:		1,564.54							
Hohulin Fence Company T		1,822.02							
Hugh Saxe Enterprises, Inc.									
14364									
1003664	9/27/2021	125.00	0.00	10/15/2021				No	0
100-068-524000 Lease/rental Of Equipment				lease on softener 10/1-10/31/21					
1003664 Total:		125.00							
Hugh Saxe Enterprises, Inc		125.00							
Huntington National Bank									
14467									
*** 7283451	9/14/2021	57,255.85	0.00	10/15/2021				No	0
231-000-219700 Lease Liability				lease payment for 2018 sweeper sw14					
*** 7283451	9/14/2021	8,873.15	0.00	10/15/2021				No	0
231-030-590400 Interest Paid				lease payment for 2018 sweeper sw14					
7283451 Total:		66,129.00							
Huntington National Bank		66,129.00							
i3 Broadband									
12074									
22124761	10/12/2021	6,904.91	0.00	10/15/2021				No	0
100-009-550300 Telephone				phone internet 10/1-10/31/21					
22124761 Total:		6,904.91							
i3 Broadband Total:		6,904.91							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
IL American Water 10291									
*** 210000997451	10/5/2021	85.96	0.00	10/15/2021				No	0
100-068-550100 Utilities				1000 n 14th 9/3-10/4/21					
210000997451 Total:		85.96							
*** 210001172927	10/28/2021	94.23	0.00	10/15/2021				No	0
100-068-550100 Utilities				100 state st 8/14-9/15/21					
210001172927 Total:		94.23							
*** 210002094969	10/12/2021	29.97	0.00	10/15/2021				No	0
100-068-550100 Utilities				100 state st 8/14-9/15/21					
210002094969 Total:		29.97							
*** 210003326348	10/4/2021	25.15	0.00	10/15/2021				No	0
100-068-550100 Utilities				800 mary st yd hy 9/2-10/1/21					
210003326348 Total:		25.15							
*** 220000296568	10/12/2021	51.09	0.00	10/15/2021				No	0
100-068-550100 Utilities				107 front st restrooms 8/147-9/15/21					
220000296568 Total:		51.09							
*** 220037581589	10/29/2021	314.25	0.00	10/15/2021				No	0
100-068-550100 Utilities				pekin hydrant connectins hyd 9 9/2-10/1/21					
220037581589 Total:		314.25							
IL American Water Total:		600.65							
IL Association of Chiefs of Police 11279									
9002	10/1/2021	115.00	0.00	10/15/2021				No	0
100-761-551600 Dues And Subscriptions				memberships renewal/calendar year 2022/little					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
	9002 Total:	115.00							
9093	10/1/2021	115.00	0.00	10/15/2021				No	0
100-761-551600 Dues And Subscriptions				memberships renewal/calendar year 2022/jones					
	9093 Total:	115.00							
	IL Association of Chiefs of	230.00							
IL Dept of Revenue 10298									
0313452688	10/13/2021	773.00	0.00	10/15/2021				No	0
525-000-218800 Sales Tax Payable				september 2021 airport fuel tax					
	0313452688 Total:	773.00							
	IL Dept of Revenue Total:	773.00							
IL Environmental Protection Agency 10303									
*** 179060acw	9/30/2021	235.00	0.00	10/15/2021				No	0
699-069-557300 EPA Permit				annual EPA ross site fee 9/30/21					
	179060acw Total:	235.00							
	IL Environmental Protectio	235.00							
IL Environmental Protection Agency 11923									
*** 15	9/15/2021	81,683.55	0.00	10/15/2021				No	0
231-000-218700 IEPA Loan L17-4855				principal payment on L17-4855					
*** 15	9/15/2021	26,962.37	0.00	10/15/2021				No	0
231-029-590400 Interest Paid				interest payment on L17-4855					
	15 Total:	108,645.92							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
IL Environmental Protectio		108,645.92							
IL Oil Marketing Equipment 10313									
17418	8/23/2021	46.56	0.00	10/15/2021				No	0
100-068-522400 General Supplies				water truck hose repair					
17418 Total:		46.56							
IL Oil Marketing Equipmen		46.56							
IL Public Airports Association 12123									
2067	9/14/2021	300.00	0.00	10/15/2021				No	0
525-525-519000 Training And Education				conference registration (6) 9/14/21					
2067 Total:		300.00							
IL Public Airports Associat		300.00							
Illini Plumbing, Inc. 12264									
15632	9/21/2021	1,996.93	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				plumbing at police locker room 9/21/21					
15632 Total:		1,996.93							
15649	9/27/2021	392.16	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				bathroom repairs at city hall 9/27/21					
15649 Total:		392.16							
Illini Plumbing, Inc. Total:		2,389.09							
Illinois Government Finance Officers Association									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
11757									
10062021	10/6/2021	15.00	0.00	10/15/2021				No	0
100-006-519000 Training And Education				finance directors training					
10062021 Total:		15.00							
Illinois Government Financ		15.00							
Innovative Medical Therapies LLC									
14507									
1014	9/3/2021	150.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				new driver physical CG					
1014 Total:		150.00							
1015	9/3/2021	162.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				new driver physical GM					
1015 Total:		162.00							
1017	9/3/2021	162.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical KH					
1017 Total:		162.00							
1018	9/3/2021	1,360.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				new monitors physicals (10)					
1018 Total:		1,360.00							
1019	9/3/2021	150.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical LF					
1019 Total:		150.00							
1021	9/3/2021	150.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical tm					
1021 Total:		150.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Innovative Medical Therap	2,134.00							
Interstate Batteries of Centra 10330									
20006411	9/10/2021	102.95	0.00	10/15/2021				No	0
445-041-534000 Automotive Expense				battery for street roller					
20006411 Total:		102.95							
Interstate Batteries of Cent		102.95							
IWIRC 10335									
*** 343816	8/24/2021	173.10	0.00	10/15/2021				No	0
100-034-559000 Medical Expense/supplies				vaccine for cf					
343816 Total:		173.10							
343902	8/17/2021	115.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical-dg					
343902 Total:		115.00							
344227	8/16/2021	100.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical-do					
344227 Total:		100.00							
344344	8/17/2021	115.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical-ts					
344344 Total:		115.00							
344460	8/26/2021	100.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical-dw					
344460 Total:		100.00							
344915	9/10/2021	100.00	0.00	10/15/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
501-501-559000 Medical Expense/supplies				annual physical-fa					
344915 Total:		100.00							
344964	9/1/2021	115.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical-gb					
344964 Total:		115.00							
345101	9/7/2021	74.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				post accident drug test-sh					
345101 Total:		74.00							
345102	9/9/2021	100.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical-sh					
345102 Total:		100.00							
345111	9/14/2021	100.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical-mh					
345111 Total:		100.00							
345116	9/15/2021	100.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical-th					
345116 Total:		100.00							
345132	9/8/2021	100.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical-wh					
345132 Total:		100.00							
345196	9/9/2021	100.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				annual physical-al					
345196 Total:		100.00							
345220	9/1/2021	115.00	0.00	10/15/2021				No	0
501-501-559000 Medical Expense/supplies				pre employment physical and drug test-tm					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
	345220 Total:	115.00							
345252	9/3/2021	115.00	0.00	10/15/2021				No	0
501-501-559000	Medical Expense/supplies			pre employment physical and drug test-rm					
	345252 Total:	115.00							
345274	9/13/2021	100.00	0.00	10/15/2021				No	0
501-501-559000	Medical Expense/supplies			annual physical-ln					
	345274 Total:	100.00							
345331	9/13/2021	100.00	0.00	10/15/2021				No	0
501-501-559000	Medical Expense/supplies			annual physical-sr					
	345331 Total:	100.00							
345343	9/8/2021	100.00	0.00	10/15/2021				No	0
501-501-559000	Medical Expense/supplies			annual physical-cs					
	345343 Total:	100.00							
345374	9/15/2021	100.00	0.00	10/15/2021				No	0
501-501-559000	Medical Expense/supplies			annual physical-js					
	345374 Total:	100.00							
	IWIRC Total:	2,022.10							
J.W. Lawn Care									
14521									
10042021	10/4/2021	750.00	0.00	10/15/2021				No	0
100-068-534200	Buildings And Grounds Rep			mow and weed spray 9/23-9/24/21					
	10042021 Total:	750.00							
	J.W. Lawn Care Total:	750.00							

Kaman Fluid Power

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Attachment: To Be Paid Proof List.10-15-21 (2812 : Accounts Payable To Be Paid Proof List thru October

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
13536									
k15101001	9/10/2021	571.84	0.00	10/15/2021				No	0
223-023-534000 Automotive Expense				hose assembly for sw14					
k15101001 Total:		571.84							
Kaman Fluid Power Total:		571.84							
Kimball Midwest									
11679									
*** 9269828	10/6/2021	65.57	0.00	10/15/2021				No	0
100-032-522400 General Supplies				dust masks					
*** 9269828	10/6/2021	33.40	0.00	10/15/2021				No	0
100-032-559000 Medical Expense/supplies				medicine cabinet supplies					
9269828 Total:		98.97							
Kimball Midwest Total:		98.97							
Knapp Concrete Contractors, Inc									
14493									
21131-1	8/24/2021	8,232.62	0.00	10/15/2021				No	0
231-033-580601 Sewer Repair				inlet/structure repair on parkway 8/24/21					
21131-1 Total:		8,232.62							
Knapp Concrete Contracto		8,232.62							
Koenig Body & Equipment									
10359									
jr46006	8/25/2021	1,422.76	0.00	10/15/2021				No	0
445-041-534000 Automotive Expense				removed and repacked main lift bed cylinder					
jr46006 Total:		1,422.76							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Koenig Body & Equipment	1,422.76							
Laser Electric Inc 10367									
sc22925a	9/28/2021	1,251.00	0.00	10/15/2021				No	0
445-041-532000 Electronic Equipment Main				signal maintenance court and barney and various locations					
	sc22925a Total:	1,251.00							
sc23070	9/24/2021	421.59	0.00	10/15/2021				No	0
445-041-532000 Electronic Equipment Main				court & 8th st flasher repaired					
	sc23070 Total:	421.59							
sc23104	10/3/2021	216.80	0.00	10/15/2021				No	0
445-041-532000 Electronic Equipment Main				signal maintenance broadway & 11th 8/18/21					
	sc23104 Total:	216.80							
	Laser Electric Inc Total:	1,889.39							
Leman Precast 11200									
00054403	9/13/2021	1,844.00	0.00	10/15/2021				No	0
231-033-564100 Drainage Improvements				riser rings, hi risers and inlet with base					
	00054403 Total:	1,844.00							
54500	9/27/2021	732.00	0.00	10/15/2021				No	0
231-033-564100 Drainage Improvements				12' risers for catch basin repairs					
	54500 Total:	732.00							
	Leman Precast Total:	2,576.00							
Lenz Oil Service Inc 10373									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
19283	9/22/2021	11,522.00	0.00	10/15/2021				No	0
100-032-522400 General Supplies				oil for dura patch					
19283 Total:		11,522.00							
Lenz Oil Service Inc Total:		11,522.00							
Let It Shine									
10375									
21102065	10/1/2021	324.00	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				september 2021 squad car washes					
21102065 Total:		324.00							
Let It Shine Total:		324.00							
LHF Compost, Inc.									
11829									
179284	9/30/2021	2,055.78	0.00	10/15/2021				No	0
223-025-566501 Compost Site Expense				yw fee 9/27-9/30/21					
179284 Total:		2,055.78							
LHF Compost, Inc. Total:		2,055.78							
LifeWorks									
13409									
1484489	10/4/2021	2,689.50	0.00	10/15/2021				No	0
695-095-569000 Other Contractual Service				4Q 2021 EAP services					
1484489 Total:		2,689.50							
LifeWorks Total:		2,689.50							

M.E.R.C. Construction Inc

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
14114									
2021-1	8/12/2021	3,640.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				curb install at bus/fleet ramp					
2021-1 Total:		3,640.00							
2021-2	8/12/2021	12,500.00	0.00	10/15/2021	bldg-drai	contr		No	0
270-270-584009 General Public Improvements				street building dranamge 8/12/21					
2021-2 Total:		12,500.00							
M.E.R.C. Construction Inc		16,140.00							
Macqueen Emergency									
10230									
p00545	9/30/2021	2,168.46	0.00	10/15/2021				No	0
100-034-534000 Automotive Expense				isolator/h-mount					
p00545 Total:		2,168.46							
w00853	9/14/2021	1,410.69	0.00	10/15/2021				No	0
100-034-534000 Automotive Expense				tower 4 repairs					
w00853 Total:		1,410.69							
Macqueen Emergency Tota		3,579.15							
Madden, Kelly									
14505									
2	10/7/2021	34,000.00	0.00	10/15/2021				No	0
275-275-591200 Developer Agreement Payments				TIF reimbursement per RDA w/kelly madden					
2 Total:		34,000.00							
Madden, Kelly Total:		34,000.00							
Maurer-Stutz Inc									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10402									
41670	9/30/2021	1,200.00	0.00	10/15/2021				No	0
100-007-561200 Engineering Fees				help w/construction engineering on various projects					
41670 Total:		1,200.00							
Maurer-Stutz Inc Total:		1,200.00							
McKinley, Justin									
13753									
expense-0921-1	10/8/2021	73.80	0.00	10/15/2021				No	0
100-761-519000 Training And Education				hotel tax reimbursement					
expense-0921-1 Total:		73.80							
McKinley, Justin Total:		73.80							
McNeilus Truck & Manufacturing									
10410									
5197198	8/19/2021	273.65	0.00	10/15/2021				No	0
223-023-534000 Automotive Expense				hydro pipe for sw7					
5197198 Total:		273.65							
McNeilus Truck & Manufa		273.65							
Menards									
10414									
10392	9/17/2021	11.17	0.00	10/15/2021				No	0
100-068-534400 Equipment Repairs				ball valve and clamp for generator at station 1					
10392 Total:		11.17							
10398	9/17/2021	39.91	0.00	10/15/2021				No	0
699-069-522400 General Supplies				razor blades and electrical tape					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	10398 Total:	39.91							
10615	9/21/2021	7.90	0.00	10/15/2021				No	0
525-525-522400	General Supplies			paper towels					
	10615 Total:	7.90							
10661	9/22/2021	17.68	0.00	10/15/2021				No	0
501-501-522400	General Supplies			batteries for CO2 detector					
	10661 Total:	17.68							
107058	9/24/2021	216.04	0.00	10/15/2021				No	0
223-023-522400	General Supplies			drawer kit and air filters					
	107058 Total:	216.04							
10726	9/23/2021	7.68	0.00	10/15/2021				No	0
100-068-522400	General Supplies			electrical box					
	10726 Total:	7.68							
10907	9/27/2021	114.02	0.00	10/15/2021				No	0
100-068-522400	General Supplies			drawer kit and cleaner					
	10907 Total:	114.02							
10927	8/27/2021	18.16	0.00	10/15/2021				No	0
100-032-522400	General Supplies			clear pvc cement and primer					
	10927 Total:	18.16							
10931	9/27/2021	42.71	0.00	10/15/2021				No	0
223-023-522400	General Supplies			drawer front					
	10931 Total:	42.71							
10962	9/28/2021	38.28	0.00	10/15/2021				No	0
100-068-534200	Buildings And Grounds Rep			door knobs					
	10962 Total:	38.28							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10979	9/28/2021	12.38	0.00	10/15/2021				No	0
100-034-522400 General Supplies				drywall knife scraper					
10979 Total:		12.38							
10985	9/28/2021	479.00	0.00	10/15/2021				No	0
100-068-529000 Equipment				laser level survey kit					
10985 Total:		479.00							
10997	9/28/2021	19.99	0.00	10/15/2021				No	0
231-031-522400 General Supplies				angle grinder					
10997 Total:		19.99							
11048	9/29/2021	91.96	0.00	10/15/2021				No	0
501-501-522400 General Supplies				squeegies					
11048 Total:		91.96							
11098	9/30/2021	226.88	0.00	10/15/2021				No	0
231-033-522400 General Supplies				wood for forms on concrete work					
11098 Total:		226.88							
11110	9/30/2021	22.39	0.00	10/15/2021				No	0
100-068-522400 General Supplies				jumbo outlet plates backwire outlets					
11110 Total:		22.39							
11113	9/30/2021	29.97	0.00	10/15/2021				No	0
100-068-522400 General Supplies				paint					
11113 Total:		29.97							
11178	10/1/2021	32.09	0.00	10/15/2021				No	0
100-068-522400 General Supplies				pvc & hose supplies					
11178 Total:		32.09							
11324	10/4/2021	11.88	0.00	10/15/2021				No	0
231-031-534400 Equipment Repairs				cable clamps and wire thimbles					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
	11324 Total:	11.88							
11382	8/27/2021	64.00	0.00	10/15/2021	angle grinder			No	0
231-031-522400 General Supplies									
	11382 Total:	64.00							
11392	10/5/2021	34.18	0.00	10/15/2021	power strips			No	0
100-068-529000 Equipment									
	11392 Total:	34.18							
11424	10/6/2021	20.66	0.00	10/15/2021	wall anchors			No	0
223-023-522400 General Supplies									
	11424 Total:	20.66							
11439	10/6/2021	6.37	0.00	10/15/2021	screws			No	0
223-023-522400 General Supplies									
	11439 Total:	6.37							
11490	10/7/2021	22.08	0.00	10/15/2021	screws, washers, hex nuts for sign shop			No	0
100-032-523000 Traffic/Street Signs & Marking									
	11490 Total:	22.08							
11558	10/8/2021	52.23	0.00	10/15/2021	cup hooks, small wire hooks and coat rack			No	0
100-034-522400 General Supplies									
	11558 Total:	52.23							
11697	10/11/2021	87.83	0.00	10/15/2021	bars & clamps to repair carts			No	0
223-023-522400 General Supplies									
	11697 Total:	87.83							
	Menards Total:	1,727.44							

MES Inc

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
10415									
in1621636	9/21/2021	4,677.26	0.00	10/15/2021	SCBA flow testing/repairs			No	0
100-034-534400 Equipment Repairs									
in1621636 Total:		4,677.26							
in1625051	9/27/2021	2,505.81	0.00	10/15/2021	turnout coat and pants for veatch			No	0
100-034-529000 Equipment									
in1625051 Total:		2,505.81							
in1625614	9/28/2021	90.00	0.00	10/15/2021	flash light repairs			No	0
100-034-534400 Equipment Repairs									
in1625614 Total:		90.00							
MES Inc Total:		7,273.07							
Midwest Engineering Associates, Inc									
11961									
inv6995	8/31/2021	790.83	0.00	10/15/2021	broadway farms engineering			No	0
231-030-561200 Engineering Fees									
inv6995 Total:		790.83							
Midwest Engineering Asso		790.83							
Midwest Equipment									
13149									
561227	9/17/2021	248.59	0.00	10/15/2021	pulley's bearings and blades for airport mower			No	0
525-525-534400 Equipment Repairs									
561227 Total:		248.59							
Midwest Equipment Total:		248.59							
Midwest Mailing & Shipping Sys									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10420									
p107689	10/1/2021	919.00	0.00	10/15/2021				No	0
100-990-538000 Maintenance Agreements				contract base rate 12/18/21-12/17/22					
p107689 Total:		919.00							
Midwest Mailing & Shippi		919.00							
Midwest Transit Equipment									
10421									
x10105903001	10/9/2021	-465.27	0.00	10/15/2021				No	0
501-501-534000 Automotive Expense				returned alternator					
x10105903001 Total:		-465.27							
x10105968101	10/6/2021	207.62	0.00	10/15/2021				No	0
501-501-534000 Automotive Expense				windshield with shade					
x10105968101 Total:		207.62							
Midwest Transit Equipmen		-257.65							
Modal Marketing									
10427									
91600	10/1/2021	68.94	0.00	10/15/2021				No	0
699-069-534400 Equipment Repairs				fittings for mechanics air hoses and tire lube					
91600 Total:		68.94							
Modal Marketing Total:		68.94							
Morrow, Ashlynn									
14522									
10122021	10/12/2021	750.00	0.00	10/15/2021				No	0
231-030-569000 Other Contractual Service				backwater valve reimbursement at 1502 fenley					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	10122021 Total:	750.00							
	Morrow, Ashlynn Total:	750.00							
Mutual Wheel 10439 2639671	9/20/2021	13.22	0.00	10/15/2021				No	0
445-041-534400 Equipment Repairs				spot light for st469					
	2639671 Total:	13.22							
	Mutual Wheel Total:	13.22							
NAPA Auto Parts of Pekin 10441 478139	9/21/2021	14.40	0.00	10/15/2021				No	0
223-026-534000 Automotive Expense				brake switch and terminals for rc1					
	478139 Total:	14.40							
480635	10/12/2021	14.53	0.00	10/15/2021				No	0
445-041-534400 Equipment Repairs				toggle switch for dura patcher					
	480635 Total:	14.53							
	NAPA Auto Parts of Pekin	28.93							
National Rental of Pekin, Inc. 10838 914	9/14/2021	333.00	0.00	10/15/2021				No	0
231-031-534400 Equipment Repairs				angle iron and channel					
	914 Total:	333.00							
	National Rental of Pekin, In	333.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Old Heritage Landscaping, Inc.									
11481									
41424	10/4/2021	94.52	0.00	10/15/2021				No	0
231-033-522400 General Supplies				topsoil for lawn repairs/catch basin repairs					
41424 Total:		94.52							
41443	10/6/2021	118.15	0.00	10/15/2021				No	0
231-033-522400 General Supplies				topsoil for lawn repairs/catch basin repairs					
41443 Total:		118.15							
41445	10/6/2021	47.26	0.00	10/15/2021				No	0
231-033-522400 General Supplies				soil					
41445 Total:		47.26							
Old Heritage Landscaping,		259.93							
Parkside Athletics									
10470									
10012021	10/1/2021	511.50	0.00	10/15/2021				No	0
695-095-516700 Wellness Program				10/21 50% gym memberships					
10012021 Total:		511.50							
Parkside Athletics Total:		511.50							
PDC Laboratories Inc									
10473									
i9483552	9/30/2021	6,134.93	0.00	10/15/2021				No	0
231-031-561300 Testing Fees And Expenses				lab testing 8/25-9/21/21					
i9483552 Total:		6,134.93							
PDC Laboratories Inc Tota		6,134.93							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
PDC Services 10474									
5062966	9/15/2021	3,604.61	0.00	10/15/2021				No	0
231-031-536400 Sludge Removal				disposal of sludge 9/1-9/15/21					
5062966 Total:		3,604.61							
PDC Services Total:		3,604.61							
Pekin Alignment & Autobody, Inc. 13351									
7144	10/6/2021	3,502.74	0.00	10/15/2021				No	0
445-041-534000 Automotive Expense				repairs to street dept truck 450					
7144 Total:		3,502.74							
Pekin Alignment & Autobody		3,502.74							
Pekin Public Library 10488									
10042021	10/4/2021	3,752.82	0.00	10/15/2021				No	0
100-990-496200 PPRT Tax Clearing Acct				personal property replacement tax for august 2021					
10042021 Total:		3,752.82							
Pekin Public Library Total:		3,752.82							
Pekin Sand and Gravel, LLC 12424									
11466	9/24/2021	20.00	0.00	10/15/2021				No	0
100-032-522400 General Supplies				sand for sand bags					
11466 Total:		20.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Pekin Sand and Gravel, LLC	20.00							
Pekin Shoe Repair 10490									
5980	10/5/2021	20.00	0.00	10/15/2021	fire pants repair for tennant			No	0
100-034-534400 Equipment Repairs									
5980 Total:		20.00							
Pekin Shoe Repair Total:		20.00							
Peoria Journal Star 10343									
in1374922	3/11/2021	19.50	0.00	10/15/2021	publish notice zoning map available 03/11/21			No	0
100-004-551000 Printing And Publications									
in1374922 Total:		19.50							
in1386695	9/28/2021	157.50	0.00	10/15/2021	legal notice for zoning board of appeals			No	0
100-793-551000 Printing And Publications									
in1386695 Total:		157.50							
Peoria Journal Star Total:		177.00							
Praxair Distribution Inc 10518									
66124389	9/21/2021	66.82	0.00	10/15/2021	rental on cylinder 8/20-9/20/21			No	0
100-034-524000 Lease/rental Of Equipment									
66124389 Total:		66.82							
66270745	9/28/2021	220.37	0.00	10/15/2021	material for equipment repairs			No	0
231-031-534400 Equipment Repairs									
66270745 Total:		220.37							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
66270746	9/28/2021	45.17	0.00	10/15/2021				No	0
231-031-534400 Equipment Repairs				material for equipment repairs					
66270746 Total:		45.17							
Praxair Distribution Inc To		332.36							
Premier Landscapes									
14504									
1111	10/4/2021	3,100.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 107 edds					
1111 Total:		3,100.00							
1112	10/4/2021	20.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				1421 black verify					
1112 Total:		20.00							
1113	10/4/2021	20.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				209 henrietta verify					
1113 Total:		20.00							
1114	10/4/2021	1,300.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 608 s 4th					
1114 Total:		1,300.00							
1115	10/4/2021	20.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				427 caroline verify					
1115 Total:		20.00							
1116	10/4/2021	20.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				1113 s 7th verify					
1116 Total:		20.00							
1118	10/4/2021	275.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 1204 s 2nd					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	1118 Total:	275.00							
1119	10/4/2021	1,600.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 326 charles					
	1119 Total:	1,600.00							
1120	10/4/2021	350.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 615 prince					
	1120 Total:	350.00							
1121	10/4/2021	300.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 2104 willow					
	1121 Total:	300.00							
1122	10/4/2021	3,300.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 2411 holly					
	1122 Total:	3,300.00							
1123	10/4/2021	20.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				1411 anna verify					
	1123 Total:	20.00							
1124	10/4/2021	250.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 3515 court st					
	1124 Total:	250.00							
1125	10/4/2021	2,100.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 714 s 8th					
	1125 Total:	2,100.00							
1129	10/7/2021	725.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				minor cleanup at 1227 8th st					
	1129 Total:	725.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
1130	10/7/2021	20.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				1223 8th verify					
1130 Total:		20.00							
Premier Landscapes Total:		13,420.00							
Puritan Springs Water 10766									
*** 1386911	9/2/2021	25.83	0.00	10/15/2021				No	0
525-525-569000 Other Contractual Service				water delivery 8/30/21					
*** 1386911	9/30/2021	30.52	0.00	10/15/2021				No	0
525-525-569000 Other Contractual Service				water delivery 9/27/21					
1386911 Total:		56.35							
*** 1523786	9/30/2021	57.41	0.00	10/15/2021				No	0
100-990-569000 Other Contractual Service				water delivery 9/30/21					
1523786 Total:		57.41							
Puritan Springs Water Tota		113.76							
R A Cullinan 10528									
*** 1	10/11/2021	458,100.00	0.00	10/15/2021	MFTP-2021	contr		No	0
240-240-569001 Street Maintenance				2021 chip seal					
1 Total:		458,100.00							
*** 4	10/11/2021	642,511.50	0.00	10/15/2021	COUR-8TOV	contr		No	0
445-041-580500 Street Construction				court st construction valle vista to veterans 9/9-10/4/21					
4 Total:		642,511.50							
R A Cullinan Total:		1,100,611.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Ragan Communications Inc 10533									
26221	9/29/2021	763.88	0.00	10/15/2021				No	0
100-034-555000 Radio Expense				monthly SMR charges 9/30-10/30/21					
26221 Total:		763.88							
26223	9/29/2021	1,248.65	0.00	10/15/2021				No	0
100-761-555000 Radio Expense				monthly SMR charges 9/30-10/30/21					
26223 Total:		1,248.65							
Ragan Communications Inc		2,012.53							
Rainbo Oil Co 10534									
9148969	9/23/2021	1,314.89	0.00	10/15/2021				No	0
501-501-534000 Automotive Expense				bulk oil					
9148969 Total:		1,314.89							
Rainbo Oil Co Total:		1,314.89							
Ray O'Herron Co Inc 10539									
2119285in	6/4/2021	249.92	0.00	10/15/2021				No	0
100-034-529000 Equipment				jackets for fire dept					
2119285in Total:		249.92							
2144595in	9/27/2021	3.31	0.00	10/15/2021				No	0
100-761-520400 Postage				shipping for incorrect namebar replacement					
2144595in Total:		3.31							
2145035in	9/29/2021	248.10	0.00	10/15/2021				No	0
100-034-529000 Equipment				gear for new hires					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
2145035in Total:		248.10							
2146284in	10/4/2021	1,575.50	0.00	10/15/2021	smoke grenades flash bank reloads CIERT			No	0
100-761-592604 Emergency Services Team									
2146284in Total:		1,575.50							
Ray O'Herron Co Inc Total		2,076.83							
Reditus Laboratories 13996									
*** 10955581	10/3/2021	130.00	0.00	10/15/2021	COVI-D019	expense		No	0
501-501-559000 Medical Expense/supplies				09/24 covid testing					
*** 10955581	10/3/2021	130.00	0.00	10/15/2021	COVI-D019	expense		No	0
100-034-559000 Medical Expense/supplies				09/29 covid testing					
10955581 Total:		260.00							
*** 10967347	10/3/2021	6,370.00	0.00	10/15/2021	COVI-D019	expense		No	0
501-501-559000 Medical Expense/supplies				10/01 & 10/08 covid testing					
*** 10967347	10/3/2021	65.00	0.00	10/15/2021	COVI-D019	expense		No	0
100-761-559000 Medical Expense/supplies				10/01 & 10/08 covid testing					
10967347 Total:		6,435.00							
Reditus Laboratories Total:		6,695.00							
Rendleman, Anthony 10545									
expense-0921	9/29/2021	60.29	0.00	10/15/2021	fuel while checking on L1			No	0
100-034-556100 Gasoline/diesel Fuel									
expense-0921 Total:		60.29							
Rendleman, Anthony Total		60.29							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
S. J. Smith Co., Inc. 11920									
6291615	9/22/2021	482.74	0.00	10/15/2021				No	0
231-031-554300 Uniforms And Tools				leather sleeves, helmet and gloves					
6291615 Total:		482.74							
S. J. Smith Co., Inc. Total:		482.74							
SAFEBuilt, LLC 14115									
0080975in	9/30/2021	8,145.00	0.00	10/15/2021				No	0
100-793-560500 Consulting Services				building inspection services for september 2021					
0080975in Total:		8,145.00							
0081163in	9/30/2021	32,381.00	0.00	10/15/2021				No	0
100-793-560500 Consulting Services				building inspection for september 2021					
0081163in Total:		32,381.00							
SAFEBuilt, LLC Total:		40,526.00							
Safety Kleen Corp 10560									
87036155	9/21/2021	174.90	0.00	10/15/2021				No	0
699-069-522400 General Supplies				washer solvent					
87036155 Total:		174.90							
Safety Kleen Corp Total:		174.90							
Schalk, Alisa 11476									
expencc-0821	8/27/2021	23.00	0.00	10/15/2021				No	0
501-501-554200 Meals Lodging				charter rock island 8/27/21					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	expencc-0821 Total:	23.00							
	Schalk, Alisa Total:	23.00							
Schwartz Electric 10579 16017	9/24/2021	3,302.08	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				new lights in conference & finance					
	16017 Total:	3,302.08							
	Schwartz Electric Total:	3,302.08							
Security Services, LLC 12195 dns0000808466	9/30/2021	191.51	0.00	10/15/2021				No	0
100-009-538000 Maintenance Agreements				DNS services 9/1-9/30/21					
	dns0000808466 Total:	191.51							
	Security Services, LLC Tot	191.51							
Servpro of N.C. Tazewell 8664 12255 4770	10/1/2021	85.00	0.00	10/15/2021	COVI-D019	expense		No	0
100-761-534000 Automotive Expense				biohazard remediation on squad car/covid exposure					
	4770 Total:	85.00							
	Servpro of N.C. Tazewell 8	85.00							
SHI International Corp 12297 b14128734	9/29/2021	3,150.00	0.00	10/15/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
100-009-538000 Maintenance Agreements				HID licensing 9/1/21-8/30/22					
b14128734 Total:		3,150.00							
SHI International Corp Tot		3,150.00							
Sinks, Debra 14523 10122021	10/12/2021	750.00	0.00	10/15/2021				No	0
231-030-569000 Other Contractual Service				backwater valve reimbursement at 1731 memorial					
10122021 Total:		750.00							
Sinks, Debra Total:		750.00							
Stafford, Jason 13914 expence 09/21	9/8/2021	23.00	0.00	10/15/2021				No	0
501-501-554200 Meals Lodging				charter/macomb high school					
expence 09/21 Total:		23.00							
Stafford, Jason Total:		23.00							
Stanard & Associates, Inc. 11656 sa000048416	9/30/2021	900.00	0.00	10/15/2021				No	0
100-990-590900 Police And Fire Commission				pre employment psych evals-PD-FG, JE					
sa000048416 Total:		900.00							
Stanard & Associates, Inc.		900.00							
Standard Heating & Cooling 13042									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
sd16735	9/17/2021	264.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				mini split inspection					
sd16735 Total:		264.00							
Standard Heating & Coolin		264.00							
Staybridge Suites Glenview									
14519									
pekin	9/13/2021	11,112.88	0.00	10/15/2021				No	0
100-034-519000 Training And Education				hotel/wyman & price were at fire academy 7/11-9/10/21					
pekin Total:		11,112.88							
Staybridge Suites Glenview		11,112.88							
Sud, Suniti									
14448									
3	10/7/2021	39,696.00	0.00	10/15/2021				No	0
275-275-591200 Developer Agreement Payments				TIF eligible expenses for SUD redevelopment					
3 Total:		39,696.00							
Sud, Suniti Total:		39,696.00							
SUR TEC, Inc									
14360									
13880	10/4/2021	1,800.00	0.00	10/15/2021				No	0
100-009-599801 Computer Software				12 month term for new device line 10/4/21-10/3/22					
13880 Total:		1,800.00							
SUR TEC, Inc Total:		1,800.00							

TargetSolutions Learning LLC

AP-To Be Paid Proof List (10/14/2021 - 11:11 AM)

*** means this invoice number is a duplicate.

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
13744									
inv34587	10/2/2021	5,504.00	0.00	10/15/2021				No	0
100-009-538000 Maintenance Agreements				fire dept software 10/31/21-10/30/22					
	inv34587 Total:	5,504.00							
	TargetSolutions Learning L	5,504.00							
Taylor Print Impressions									
10143									
6434075	9/28/2021	1,148.61	0.00	10/15/2021				No	0
100-006-551000 Printing And Publications				laser checks for a/p and payroll (tc3)					
	6434075 Total:	1,148.61							
	Taylor Print Impressions T	1,148.61							
Tazewell Area Ceremonial Team									
13713									
10132021	10/13/2021	65.00	0.00	10/15/2021				No	0
100-001-598100 Public Relations				in memory of Carl Little					
	10132021 Total:	65.00							
	Tazewell Area Ceremonial T	65.00							
Tazewell County Asphalt Co. Inc.									
11264									
20110011495	9/30/2021	1,149.00	0.00	10/15/2021				No	0
240-240-535000 Material And Hauling				bituminous surface for street repairs 9/17-9/28/21					
	20110011495 Total:	1,149.00							
	Tazewell County Asphalt C	1,149.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Tazewell County Recorder 10638									
10082021	10/8/2021	47.40	0.00	10/15/2021				No	0
100-793-593300 Lien Filing Fee				release of 1 lien					
10082021 Total:		47.40							
10122021	10/12/2021	47.40	0.00	10/15/2021				No	0
100-793-593300 Lien Filing Fee				filing of 1 lien					
10122021 Total:		47.40							
10132021	10/13/2021	47.40	0.00	10/15/2021				No	0
100-793-593300 Lien Filing Fee				filing of 1 lien					
10132021 Total:		47.40							
Tazewell County Recorder		142.20							
Tazewell County Recorder 11172									
10072021	10/7/2021	331.80	0.00	10/15/2021				No	0
231-029-593300 Lien Filing Fee				filing 1/release 3 liens					
10072021 Total:		331.80							
Tazewell County Recorder		331.80							
Teaney, Denise 13299									
expense-1021	10/7/2021	50.00	0.00	10/15/2021				No	0
501-501-557200 License And Inspection Fees				cdl reimbursement 10/7/21					
expense-1021 Total:		50.00							
Teaney, Denise Total:		50.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
Teleflex 13887									
9504471386	9/20/2021	161.13	0.00	10/15/2021	airtraq			No	0
100-034-522500 Emergency Medical Supplie									
9504471386 Total:		161.13							
Teleflex Total:		161.13							
Text-em-all 14453									
59771	9/24/2021	99.00	0.00	10/15/2021	text service for bus department			No	0
501-501-569000 Other Contractual Service									
59771 Total:		99.00							
Text-em-all Total:		99.00							
Third Millennium Associates, Inc. 11953									
*** 26785	8/31/2021	906.38	0.00	10/15/2021	august 2021 lockbox			No	0
231-029-569000 Other Contractual Service									
*** 26785	8/31/2021	906.38	0.00	10/15/2021	august 2021 lockbox			No	0
223-023-569000 Other Contractual Service									
26785 Total:		1,812.76							
*** 26790	9/30/2021	1,518.15	0.00	10/15/2021	september green pay fee			No	0
231-029-569000 Other Contractual Service									
*** 26790	9/30/2021	1,518.15	0.00	10/15/2021	september green pay fee			No	0
223-023-569000 Other Contractual Service									
26790 Total:		3,036.30							
Third Millennium Associat		4,849.06							

Thompson Mowing and Lawncare LLC

AP-To Be Paid Proof List (10/14/2021 - 11:11 AM)

*** means this invoice number is a duplicate.

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Attachment: To Be Paid Proof List.10-15-21 (2812 : Accounts Payable To Be Paid Proof List thru October

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
14524									
189	8/26/2021	3,750.00	0.00	10/15/2021				No	0
100-068-534200 Buildings And Grounds Rep				various city yard crew mowings					
189 Total:		3,750.00							
Thompson Mowing and La		3,750.00							
Thomson Reuters									
12771									
845127680	10/1/2021	235.36	0.00	10/15/2021				No	0
100-009-538000 Maintenance Agreements				west law charges 9/1-9/30/21					
845127680 Total:		235.36							
Thomson Reuters Total:		235.36							
Topless Tree Service									
14332									
1475	9/28/2021	5,580.00	0.00	10/15/2021				No	0
100-032-536000 Tree Removal / Replacemen				removed debris and trees at 601 washington					
1475 Total:		5,580.00							
1476	9/28/2021	655.00	0.00	10/15/2021				No	0
100-032-536000 Tree Removal / Replacemen				ground stump at 308/313 winter					
1476 Total:		655.00							
1477	9/28/2021	540.00	0.00	10/15/2021				No	0
100-032-536000 Tree Removal / Replacemen				ground stump at 801 s 5th					
1477 Total:		540.00							
Topless Tree Service Total:		6,775.00							

Topless Tree Service Inc

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
10657									
1479	10/2/2021	3,970.00	0.00	10/15/2021				No	0
100-766-536100 Property Cleanup Fees				tree removal at 207 reservoir/code enforcement					
1479 Total:		3,970.00							
Topless Tree Service Inc To		3,970.00							
Tractor Supply Co									
10659									
559271	10/4/2021	212.96	0.00	10/15/2021				No	0
231-031-534400 Equipment Repairs				wire rope and cable clamps					
559271 Total:		212.96							
559318	10/4/2021	39.99	0.00	10/15/2021				No	0
231-031-534400 Equipment Repairs				galvanized turnbuckle					
559318 Total:		39.99							
Tractor Supply Co Total:		252.95							
Truck Centers Inc									
10664									
f14034204701	9/15/2021	278.08	0.00	10/15/2021				No	0
223-025-534000 Automotive Expense				a/c hose for yw4					
f14034204701 Total:		278.08							
f14034655301	9/29/2021	334.22	0.00	10/15/2021				No	0
223-026-534000 Automotive Expense				a/c compressor					
f14034655301 Total:		334.22							
f14034655401	9/29/2021	334.22	0.00	10/15/2021				No	0
223-026-534000 Automotive Expense				a/c compressor installed on truck rc2					
f14034655401 Total:		334.22							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
f14034699301	10/5/2021	74.58	0.00	10/15/2021				No	0
223-026-534000 Automotive Expense				clip light for truck rc2					
f14034699301 Total:		74.58							
f14034754601	10/7/2021	17.04	0.00	10/15/2021				No	0
223-023-534000 Automotive Expense				temp sensor for sw13					
f14034754601 Total:		17.04							
r14102005101	9/27/2021	382.95	0.00	10/15/2021				No	0
100-034-534000 Automotive Expense				alignment for 2000 pierce					
r14102005101 Total:		382.95							
Truck Centers Inc Total:		1,421.09							
Uftring Auto Group 10829									
147434fow	10/4/2021	279.48	0.00	10/15/2021				No	0
100-761-534000 Automotive Expense				bushing repair kit and shield for squad 5164					
147434fow Total:		279.48							
147507-1fow	10/6/2021	17.82	0.00	10/15/2021				No	0
223-023-534000 Automotive Expense				transmission dipstick for sw pickup truck					
147507-1fow Total:		17.82							
147507fow	10/6/2021	160.66	0.00	10/15/2021				No	0
223-023-534000 Automotive Expense				transmission cooler lines and connector for truck 610					
147507fow Total:		160.66							
Uftring Auto Group Total:		457.96							
UniFirst First Aid & Safety 10749									
a125928	9/28/2021	139.26	0.00	10/15/2021				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
501-501-569000 Other Contractual Service				first aid cabinet replenishment 9/28/21					
a125928 Total:		139.26							
UniFirst First Aid & Safety		139.26							
United Ready Mix Inc 11485									
53058	9/27/2021	245.00	0.00	10/15/2021				No	0
231-033-564100 Drainage Improvements				flowable for catch basin repairs on lincoln & memorial & th					
53058 Total:		245.00							
United Ready Mix Inc Tota		245.00							
Unity Point Health 13528									
5110in2302	9/16/2021	84.48	0.00	10/15/2021				No	0
100-034-522500 Emergency Medical Supplie				medical supplies					
5110in2302 Total:		84.48							
Unity Point Health Total:		84.48							
Unitypoint Health-IL 12908									
371168368	9/1/2021	2,210.00	0.00	10/15/2021				No	0
100-034-559000 Medical Expense/supplies				chest xrays for annual physicals 9/1-9/30/21					
371168368 Total:		2,210.00							
Unitypoint Health-IL Tota		2,210.00							
Unland & Co Inc., James 10671									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
3832	9/30/2021	1,360.00	0.00	10/15/2021				No	0
695-095-569000 Other Contractual Service				09/21 benefit services					
3832 Total:		1,360.00							
3833	9/30/2021	940.00	0.00	10/15/2021				No	0
695-095-516700 Wellness Program				09/21 wellness app					
3833 Total:		940.00							
Unland & Co Inc., James T		2,300.00							
US Bank Equipment Finance									
13878									
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
100-001-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
100-990-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
100-006-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
100-763-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
100-763-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
100-761-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
100-764-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
100-032-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
100-034-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	620.48	0.00	10/15/2021				No	0
501-501-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
*** 454822255	10/30/2021	127.71	0.00	10/15/2021				No	0
699-069-524000 Lease/rental Of Equipment				lease on copiers 10/30/21					
454822255 Total:		1,897.58							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
US Bank Equipment Finan		1,897.58							
US Bank Voyager Fleet Systems 12658									
46140024	9/23/2021	66.22	0.00	10/15/2021				No	0
100-032-556100 Gasoline/diesel Fuel				fuel for #64 when pumps were down					
46140024 Total:		66.22							
9056873	8/17/2021	23.28	0.00	10/15/2021				No	0
100-761-519000 Training And Education				ILACP conference/fuel purchases during training					
9056873 Total:		23.28							
9060834	8/22/2021	34.57	0.00	10/15/2021				No	0
100-761-519000 Training And Education				ILACP conference/fuel purchases during training					
9060834 Total:		34.57							
US Bank Voyager Fleet Sys		124.07							
Verizon 14122									
9889132471	9/23/2021	2,151.77	0.00	10/15/2021				No	0
100-009-550300 Telephone				police cellular data 8/24-9/23/21					
9889132471 Total:		2,151.77							
9889132472	9/23/2021	188.37	0.00	10/15/2021				No	0
231-031-550300 Telephone				wwtp cell for liftstations 8/24-9/23/21					
9889132472 Total:		188.37							
9889132473	9/23/2021	709.91	0.00	10/15/2021				No	0
100-009-550300 Telephone				fire dept cellular data 8/24-9/23/21					
9889132473 Total:		709.91							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Verizon Total:		3,050.05							
Visa (business)									
11433									
*** 5164-0921	9/24/2021	105.30	0.00	10/15/2021				No	0
100-766-519000 Training And Education				code enforcement training/lutz and belcher					
*** 5164-0921	9/24/2021	302.28	0.00	10/15/2021				No	0
100-764-554300 Uniforms And Tools				records dept uniforms					
*** 5164-0921	9/24/2021	549.34	0.00	10/15/2021				No	0
100-764-554300 Uniforms And Tools				records dept uniforms					
*** 5164-0921	9/24/2021	78.67	0.00	10/15/2021				No	0
100-761-592604 Emergency Services Team				replacement mag release rifle					
5164-0921 Total:		1,035.59							
*** 5388-0921	9/24/2021	2,519.26	0.00	10/15/2021				No	0
100-034-519000 Training And Education				manikan and stay for training 9/26-11/19/21					
*** 5388-0921	9/24/2021	41.98	0.00	10/15/2021				No	0
100-034-520200 Office Supplies				staples					
*** 5388-0921	9/24/2021	37.95	0.00	10/15/2021				No	0
100-034-520400 Postage				shipping costs					
*** 5388-0921	9/24/2021	130.00	0.00	10/15/2021				No	0
100-034-529000 Equipment				6 mics					
*** 5388-0921	9/24/2021	31.00	0.00	10/15/2021				No	0
100-034-557200 License And Inspection Fees				EMT-I renewal gardner					
*** 5388-0921	9/24/2021	7.94	0.00	10/15/2021				No	0
100-034-599000 Miscellaneous				photos					
*** 5388-0921	9/24/2021	77.08	0.00	10/15/2021				No	0
100-034-529000 Equipment				bedding for 2 new hires					
5388-0921 Total:		2,845.21							
*** 6022-0921	9/24/2021	37.00	0.00	10/15/2021				No	0
100-005-599000 Miscellaneous				09/01 hiring extravaganza					
*** 6022-0921	9/24/2021	432.59	0.00	10/15/2021				No	0
525-525-519000 Training And Education				hotel and airport certification					
*** 6022-0921	9/24/2021	275.00	0.00	10/15/2021				No	0
525-525-551600 Dues And Subscriptions				membership from 9/1/21-8/31/22					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
*** 6022-0921	9/24/2021	96.56	0.00	10/15/2021				No	0
231-033-534000 Automotive Expense					hoses for the tymco sweeper				
6022-0921 Total:		841.15							
*** 6031-0921	9/24/2021	240.00	0.00	10/15/2021				No	0
100-001-519000 Training And Education					multi-rater assessment				
*** 6031-0921	9/24/2021	2,201.00	0.00	10/15/2021				No	0
223-026-598200 Grant Expenses					Rx drug drop cabinet				
*** 6031-0921	9/24/2021	1,500.00	0.00	10/15/2021				No	0
100-005-569000 Other Contractual Service					employee assessment 9/2/21				
*** 6031-0921	9/24/2021	45.71	0.00	10/15/2021				No	0
100-001-551000 Printing And Publications					book purchases				
*** 6031-0921	9/24/2021	12.00	0.00	10/15/2021				No	0
100-001-519000 Training And Education					transportation for councilmembers during IML conference				
6031-0921 Total:		3,998.71							
Visa (business) Total:		8,720.66							
Walker Process Equipment									
12419									
inv021552	9/13/2021	574.12	0.00	10/15/2021				No	0
231-031-534400 Equipment Repairs					pipe to fix telescoping valve on primary				
inv021552 Total:		574.12							
Walker Process Equipment		574.12							
Washburn, Wesley									
13481									
expense-1021	10/24/2021	354.00	0.00	10/15/2021				No	0
100-761-519000 Training And Education					mid-south SWAT refresher course 10/24-29/21				
expense-1021 Total:		354.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
Washburn, Wesley Total:		354.00							
Wayne Litwiller Excavating Inc									
10695									
76788	9/20/2021	15,000.00	0.00	10/15/2021				No	0
100-766-536100 Property Cleanup Fees				demolition property at 1600 matilda st					
76788 Total:		15,000.00							
Wayne Litwiller Excavating		15,000.00							
Will Harms Co									
10706									
36968	9/29/2021	13.99	0.00	10/15/2021				No	0
100-763-520200 Office Supplies				post it notes					
36968 Total:		13.99							
Will Harms Co Total:		13.99							
XWaste Inc									
10721									
503181	9/17/2021	270.00	0.00	10/15/2021				No	0
445-041-535000 Material & Hauling				x-waste fee at landfill 8/24/21					
503181 Total:		270.00							
506196	10/1/2021	253.95	0.00	10/15/2021				No	0
100-068-524000 Lease/rental Of Equipment				x-waste fee at landfill 8/21/21					
506196 Total:		253.95							
XWaste Inc Total:		523.95							

Yesterdays Bar & Grill

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
11933									
08062021	8/6/2021	545.00	0.00	10/15/2021				No	0
208-208-597700 Sponsorships				liability insurance reimb. for downtown street party 9/25/21					
08062021 Total:		545.00							
09252021	9/25/2021	100.00	0.00	10/15/2021				No	0
208-208-597700 Sponsorships				state liquor license reimb. for downtown event 9/25/21					
09252021 Total:		100.00							
Yesterdays Bar & Grill Tot		645.00							
Report Total:		1,838,960.15							



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 3023-21/22 Rezoning Request from AG and R-2 to RM-2

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: Veterans Drive Investments, LLC is requesting a rezoning of property from AG Agriculture and R-2 Single Family to RM-2 Multi-Family Residential for approximately 40.30 acres of vacant ground located at the end of Maple Park Drive and Aspen Court. RM-2 zoning allows for the broadest range of housing types, including single, two and multifamily dwellings. It gives developers the most flexibility when they are ready to react to market demands. The intent of the RM district is to “provide site for multiple family dwelling structures and related uses which will generally serve as zones of transition between nonresidential district and lower density single-family districts. The multiple family district is further provided to serve the limited needs for the apartment-type of unit in an otherwise medium density, single-family community”. While the RM-2 zoning would allow for this property to be built-out with several multi-family dwellings the developers indicated they would build a mix of units that will serve the housing needs of the nearby residents who, as they age, wish to remain in the neighborhood but no longer want or need a larger home or to maintain their own property. Several surrounding property owners spoke at the meeting and expressed their concerns over the possibility of multi-family structures that could be built on the site. Staff confirmed that the zoning would allow for a density of up to 15 units per acre. The petitioner stated that he had no intentions of building any multi-story, multi-family buildings as his target audience were older residents seeking single story units. He stated he might construct a ground floor four-plex, as well as duplexes and single family. Although the site is 40.3 acres the vast majority of land is undevelopable due to its topography, leaving a little over 15 acres that can be built upon. There were also some concerns expressed over drainage issues and the future layout of the subdivision. Board of Appeals Chair Bill Craig explained that those issues would be addressed at a future time and surrounding property owners would be notified if and when a subdivision plat is presented for consideration as it must be presented to the both the Board of Appeals and City Council. Board members acknowledged the zoning did allow for multi-family but given the location and target audience, they did not feel anything of that magnitude or density would be constructed. They voted 10-0 to recommend approval. Staff also recommends approval.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: Property is rezoned

IMPACT IF DENIED: Property is not rezoned

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong

	Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.
	Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.
	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert
 Mark A. Rothert, City Manager 10/20/2021

Date:

WHEREAS, Veterans Drive Investments, LLC (“Petitioners”) is the owner of approximately 40.30 acres of vacant ground located at the end of Maple Park Drive and Aspen Court in the City of Pekin (the “Property”); and

WHEREAS, the Property is zoned AG – Agriculture; and

WHEREAS, Petitioners have applied to the City to rezone the Property to RM-2 – Multi-family Residential; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested rezoning.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. The rezoning of the Subject Parcel, as described on the Zoning Map Amendment Application attached hereto as **Exhibit A**, from AG to RM-2 Multi-family Residential is approved.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



City of Pekin- Planning and Zoning Department
111 S. Capitol Street, Pekin, Illinois 61554 - (309) 478-5355

ZONING MAP AMENDMENT APPLICATION

Applicant Name: Veterans Drive Investments, LLC
Address: 2827 Black Oak Dr. Pekin, IL 61554
Phone #: 309-353-4080 **Cell Phone #:** 309-613-6774 **E-Mail:** ex112@comcast.net
Property Interest of Applicant: owner

Owner Name: Veterans Drive Investments, LLC
Address: 2827 Black Oak Dr. Pekin, IL 61554
Phone #: 309-353-4080 **Cell Phone #:** 309-613-6774 **E-Mail:** ex112@comcast.net

Attorney / Representative: Jason Proehl
Address: 392 Elizabeth Street Pekin, IL 61554
Phone #: 347-4165 **Cell Phone #:** **E-Mail:** jasonproehl@grics.net

Property Information:

Address of Property: Property Address, Tax Id. - Below

Total Land Area: 15+ Acres **Zoning District:** **Present Use:**

Use of Adjacent Property & Zoning:
Residential Lots + Ag

North: Ag
R-2

South:

East: R-2
R-2

West:

Property Identification Number:

Legal Description: (Attach Separate Page) Lot # 72 05-05-31-309-007 2704 Aspen Ct
Lot # 73 05-05-31-310-041 2707 Aspen Ct
Lot # 74 05-05-31-310-040 2711 Aspen Ct
12+ Acres 05-05-31-306-015 Agricultural ground
Exhibit "A"

REASON FOR REQUEST:

A Zoning Map Amendment for the above property is requested as follows: We are
requesting that Lot # 72, Lot 73, and Lot 74 in Hickney Hill
Subdivision be changed from R-2 zoning to RM-2
Also requesting 12+ Acres zoned Ag be changed to RM-2

Explain how the Requested Zoning Classification Relates to the Comprehensive Plan: Looking to zone for duplexes,
Hickney Hill Subdivision has a large population of senior citizens,
some have expressed interest in downsizing, maintenance free
and designed with safety features in mind.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

Veterans Drive Investments, LLC
by Extremely Limited, manager
Applicant Signature

9/20/2021
Date

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

Veterans Drive Investments

by

Applicant Signature

Date

Extremity Limited, manager

President

CHECKLIST OF REQUIRED ZONING MAP AMENDMENT ITEMS:

____ One original, completed Zoning Map Amendment application form with all required signatures.

____ Payment of \$85.00 non-refundable filing fee. Checks should be made payable to "City of Pekin".

____ Attachment:

Exhibit A

____ Attachment:

Preliminary Plat of Hickory Hills

FOR OFFICE USE ONLY:

Filing Fee: \$85.00

Date Filed: _____

Publication Date: _____

Public Hearing Date: _____

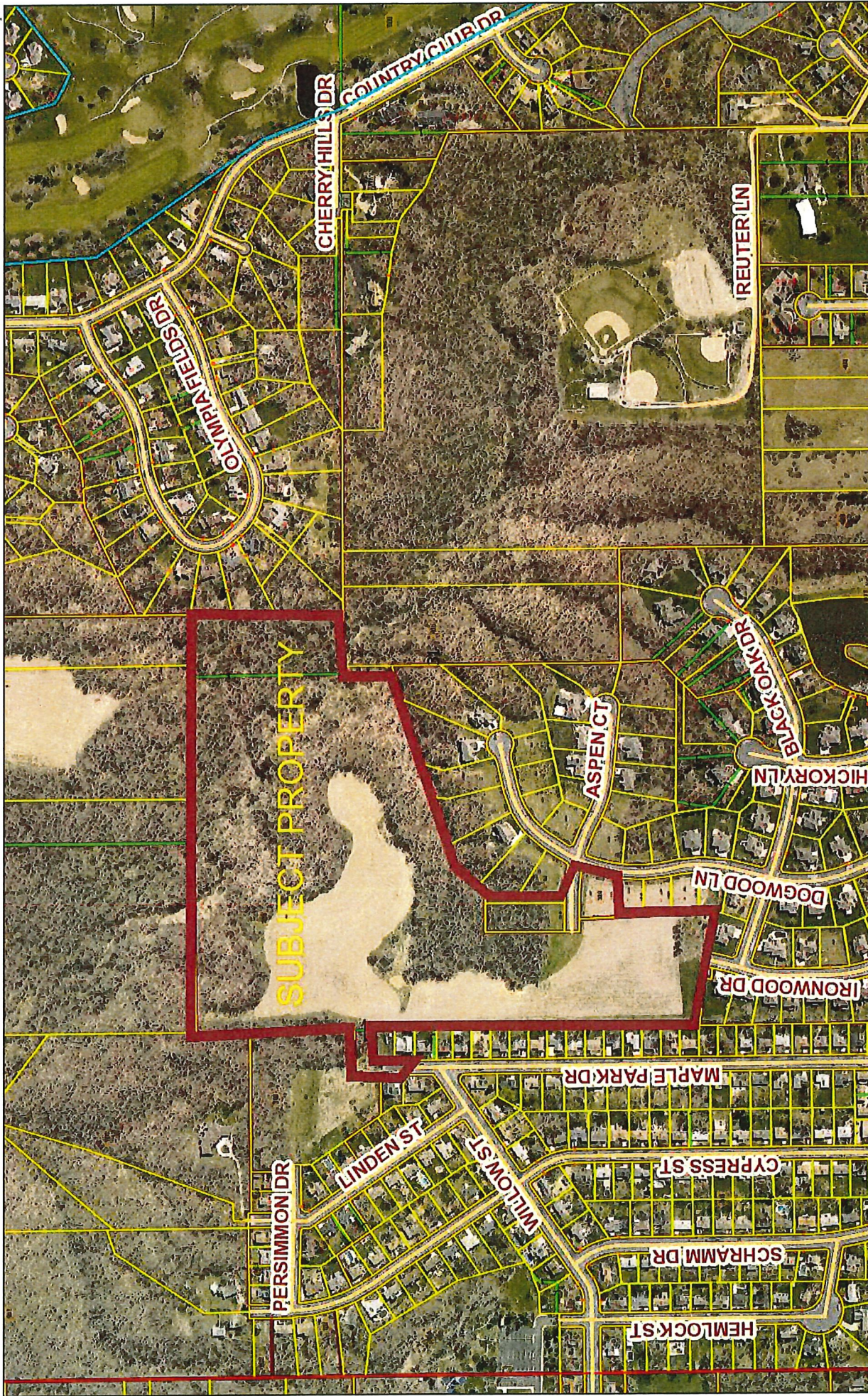
City Council Action Date: _____

Approved: _____

Denied: _____

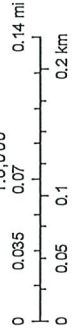
Ordinance #: _____

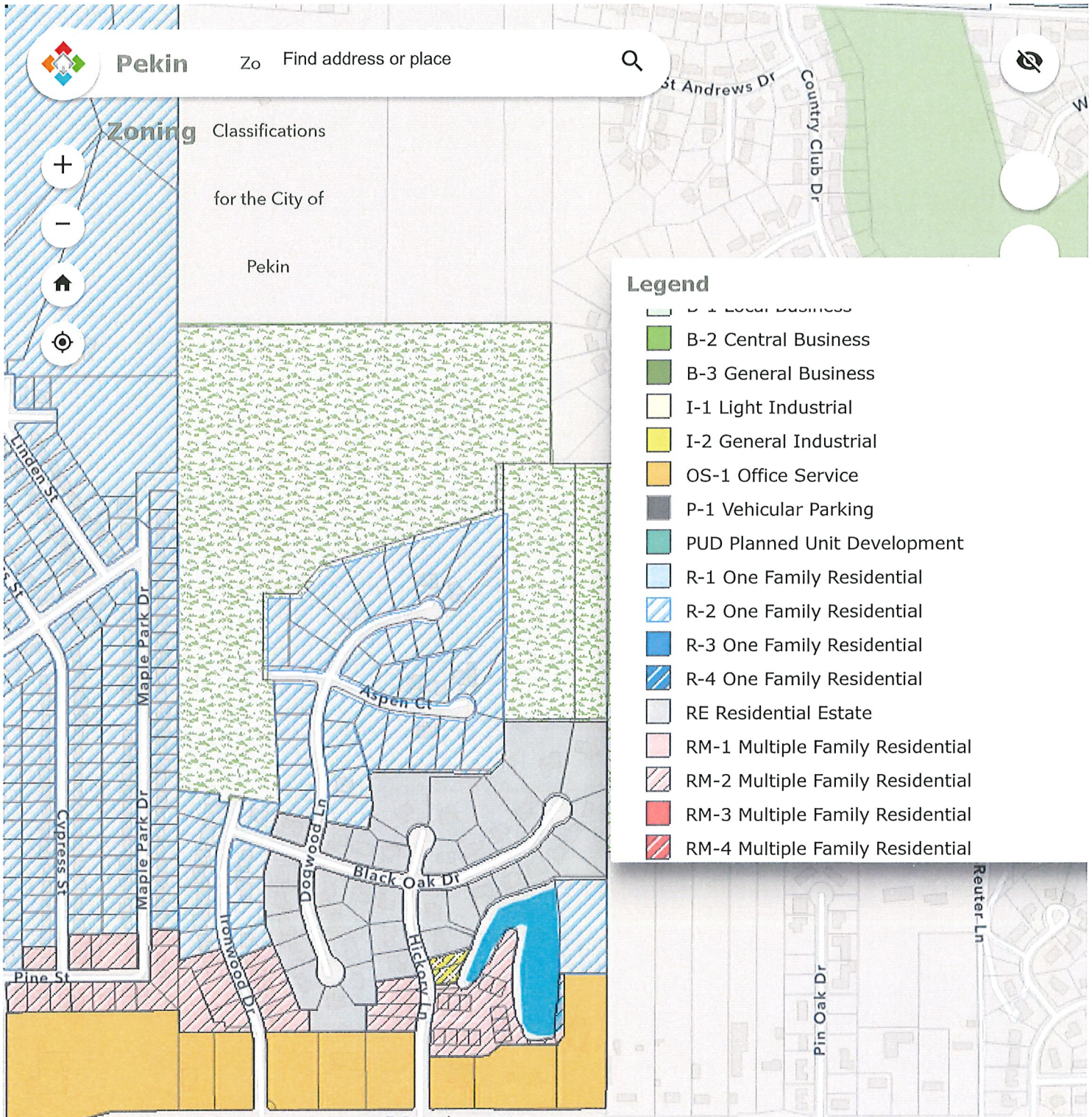
RM-2 ZONING REQUEST MAP



Tazewell County GIS parcel and map records contained herein are for property tax purposes only. This information has been compiled from the most accurate source data from the public records of Tazewell County. This information must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Illinois Statute. The information contained herein is for reference purposes only, and should not be relied upon as a substitute for a title search. Any reliance on the information contained herein is at the user's own risk. The Tazewell County GIS assumes no responsibility for any use of the information contained herein for purposes other than those for which it was created. Tazewell County, Illinois, and its employees shall not be held liable for any damages, including reasonable attorneys' fees, arising from accessing any third-party site linked to this site. All data is subject to change.

- I-155 — IL 29
- I-474 — IL 98
- I-74 — US 150
- US 24
- Streets





Attachment: Leman Rezoning (2805 : Ordinance No. 3023-21/22 Rezoning Request from AG and R-2 to RM-2)



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 3024-21/22 A Special Use Request for a Drive-Through Establishment at 900 N 5th Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: VP Racing Fuel is requesting a special use for a drive-through establishment in a B-3 General Commercial District at 900 N 5th Street. This site is a gas station/convenience store that the petitioner recently acquired and is in the process of renovating. This site was granted a special use in 2017 for a drive-through window, which was never utilized. Due to the amount of time that has passed since it was originally approved, the request must be considered again. The original approval had with the following conditions, which Staff feels should be included once again:

- 1) Creation of a designated drive lane at entry to drive through with striping to safely direct vehicles into the building.
- 2) Install caution sign at exit of drive through to protect pedestrians walking in that area.

The Board of Appeals also felt that the original design of the drive-through did not allow for adequate traffic stacking and recommended approval only if access would be relocated farther west on Hamilton so that cars could stack parallel to the building rather than pulling in directly off of Hamilton. This is the same configuration that was approved in 2017. The petitioner agreed to this condition and stated they would also be installing bollards around the drive-through exit to serve as a barrier to pedestrians. There was no one present to speak for or against the requested drive-through and the Board of Appeals voted 10-0 to approve with the above condition. Staff also recommends approval with conditions.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: Drive through will be allowed to open

IMPACT IF DENIED: Drive through will not be allowed to open

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

	Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/20/2021

Date:

WHEREAS, VP Racing Fuel (“Petitioner”) operates the property located at 900 N. 5th Street, located in the City of Pekin (the “Property”); and

WHEREAS, the Property is located in a B-3 zoning district; and

WHEREAS, the Property is operated as a gas station and convenience store; and

WHEREAS, Petitioner has applied to the City for a Special Use to allow the operation of a drive-through window on the Property for the sale of cigarettes. A copy of Petitioners’ Petition for Special Use is attached hereto as Exhibit A; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested Special Use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. The Special Use requested by Petitioner to allow the operation of a drive-through window for the sale of cigarettes on the Property, pursuant to Section 4-3-6-5-3(2) of the City Code, subject to the following conditions:

1. Creation of a designated drive lane at the entry to drive through with striping to safely direct vehicles around the building.
2. Installation of a caution sign at exit of drive through to protect pedestrians walking in that area.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:



City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

SPECIAL USE APPLICATION

Address of Requested Special Use: VP Racing Fuel, 900 N 5th Street, Pekin, IL 61551

Applicant Name: Navin N Dodia

Address: 11414 N Casey Ct, Dunlap, IL 61525

Phone #: _____ **Cell Phone #:** 309-222-6389 **E-Mail:** navin.dodia@gmail.com

Owner Name: Arunithbhai N Patel

Address: 6050 E State Rd 45, Bloomington, IN 47408

Phone #: _____ **Cell Phone #:** 812-345-4715 **E-Mail:** _____

Attorney / Representative: Haley Chipman [Bellevue Construction Co.]

Address: 810 SW Adams St, Peoria 61601

Phone #: 309-219-2979 **Cell Phone #:** _____

Phone #: _____ **Cell Phone #:** _____ **E-Mail:** _____

Property Information:

Lot Area: _____ **Zoning District:** _____ **Present Use:** _____

Use of Adjacent Property & Zoning:

North: _____ **South:** _____

East: _____ **West:** _____

Property Identification Number: _____

Legal Description: (Attach Separate Page)



City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

Brief Summary and Reason for Request: For better opportunity and career growth.

No Special Use shall be recommended for approval by the Plan Commission unless there is a concurring vote of a majority of all members regarding findings of fact. Clearly explain how the requested Special Use meets each of the following findings of fact standards:

- 1.) The proposed Special use is consistent with the intent of the Comprehensive Plan.
- 2.) The establishment, Maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
- 3.) The Special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish property values within the neighborhood.
- 4.) The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- 5.) Adequate utilities, access roads, drainage or necessary facilities have been or will be provided.
- 6.) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- 7.) The Special Use is necessary for public convenience at this location.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

Applicant Signature

09/16/2021
Date

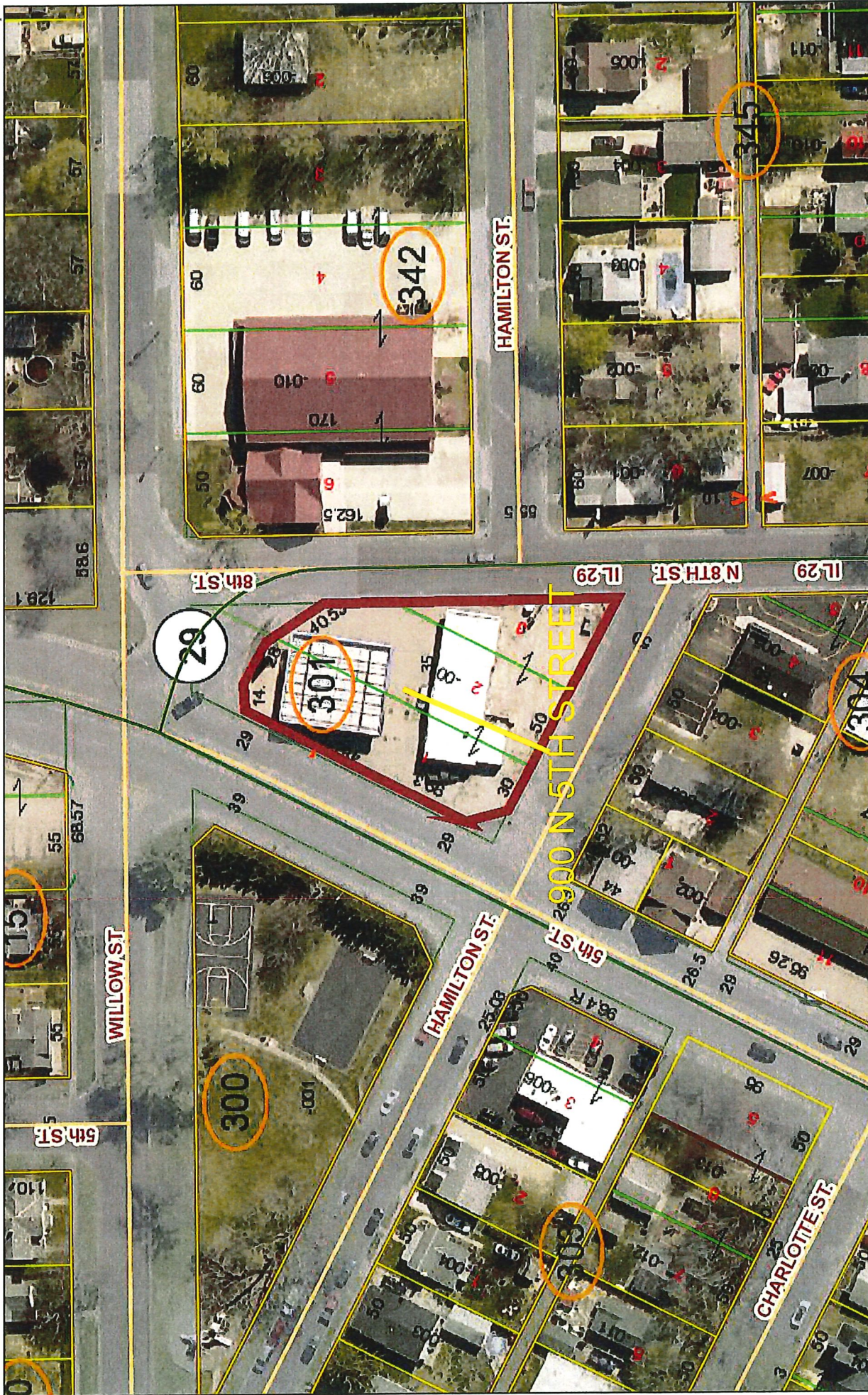
CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

Owner Signature

09/18/21
Date

900 N 5TH STREET



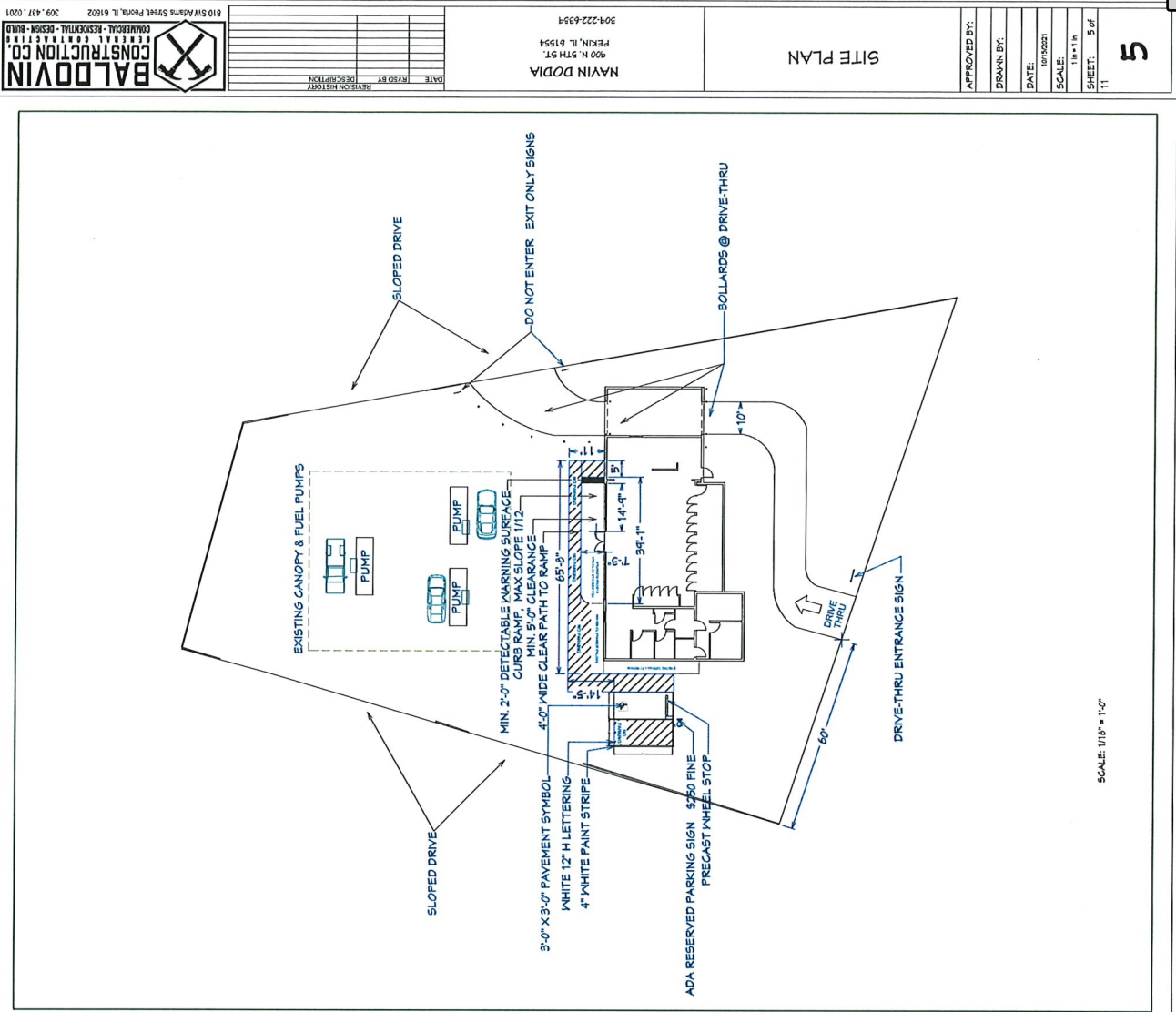
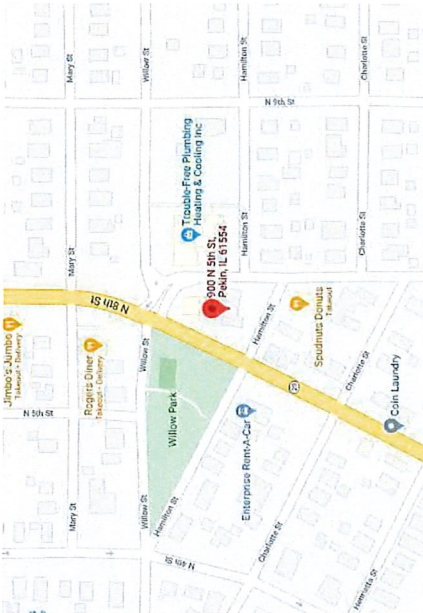
Itasca County GIS parcel and map records contained herein are for property tax purposes only. This information has been compiled from the most accurate source data from the public records of Itasca County. This information must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Illinois Statute. The information contained herein is for reference purposes only, and should not be relied upon as a substitute for a title search. Any reliance on the information contained herein is at the user's own risk. Itasca County does not warrant, represent, or guarantee the accuracy, completeness, or reliability of the information or any data resulting therefrom. Use of Itasca County GIS data assumes all risk and liability when accessing any third-party site linked to this site. All data is subject to change.

- I-155 — IL 29
- I-474 — IL 98
- I-74 — US 150
- US 24
- Streets



NEW ASPHALT BLACKTOP AT REAR AND SIDES OF BUILDING

APPROX. 6,500 SQ.FT.





REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 3025-21/22 Special Use Request for Automotive Repair Business at 300 S. 2nd Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: S & V Motorsports, LLC is requesting a special use for the establishment of an Automotive Repair Business in a B-3 General Commercial District at 300 S 2nd Street. This business was formerly located in the 200 block of Court Street, which is zoned B-2 and does not allow for automotive repair, so the petitioner is seeking a special use to relocate at 300 S 2nd, which has the appropriate B-3 zoning classification. This location was formerly used for automobile repairs so it is ideal for the proposed use. Surrounding zoning is all B-3 and land uses largely commercial, which make the requested use compatible. The City Building Inspector and Fire Department have inspected the building and have approved it for use pending council approval. There was no one at the meeting to speak for or against the requested special use and the Board of Appeals voted 10-0 to recommend approval. Staff also recommends approval.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: Business will open

IMPACT IF DENIED: Building will remain vacant

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness

Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/20/2021

Date:

WHEREAS, S&V Motorsports, LLC (“Petitioner”) leases the property located at 300 S. Second Street, located in the City of Pekin (the “Property”); and

WHEREAS, the Property is presently designated as a B-3 zoning district; and

WHEREAS, Petitioner has applied to the City for a Special Use to allow the operation of an automotive repair business on the Property. A copy of Petitioners’ Petition for Special Use is attached hereto as Exhibit A; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested Special Use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. The Special Use requested by Petitioner to allow the operation of an automotive repair business on the Property is approved, pursuant to Section 4-3-6-5-3(7) of the City Code.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



Community. Opportunity. Home.

City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

SPECIAL USE APPLICATION

Address of Requested Special Use: 300 S. 2nd St. Pekin IL

Applicant Name: S+V Motorsports LLL Isaac VanKampen

Address: 13464 Laurel St. Manito IL

Phone #: _____ Cell Phone #: 309-645-1137 E-Mail: svmotorsports2021@gmail

Owner Name: SHAWN BEECHAM

Address: 2420 MAYWOOD AVE PEKIN IL 61554

Phone #: 309 453 6583 Cell Phone #: _____ E-Mail: SHAWN.BEECHAM@YAHOO.C

Attorney / Representative: _____

Address: _____

Phone #: _____ Cell Phone #: _____

Phone #: _____ Cell Phone #: _____ E-Mail: _____

Property Information:

Lot Area: 27,000 sq. ft. Zoning District: B-3 Present Use: vacant, former auto repair

Use of Adjacent Property & Zoning:

North: B-3 South: B-3

East: B-3 West: B-3

Property Identification Number: 04-10-03-205-001

Legal Description: (Attach Separate Page)

Attachment: 300 S 2nd Street (2802 : Ordinance No. 3025-21/22 Special Use Request for Automotive Repair Business at 300 S. 2nd Street)



City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

Brief Summary and Reason for Request: opening a Power Sports
repair center, and Parts distributor

No Special Use shall be recommended for approval by the Plan Commission unless there is a concurring vote of a majority of all members regarding findings of fact. Clearly explain how the requested Special Use meets each of the following findings of fact standards:

- 1.) The proposed Special use is consistent with the intent of the Comprehensive Plan.
- 2.) The establishment, Maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
- 3.) The Special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish property values within the neighborhood.
- 4.) The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- 5.) Adequate utilities, access roads, drainage or necessary facilities have been or will be provided.
- 6.) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- 7.) The Special Use is necessary for public convenience at this location.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

I. Vukobratovic

8-18-21

Applicant Signature

Date

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

[Signature]

8/18/21

Owner Signature

Date





REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 3026-21/22 Special Use Request for CDL/Truck Driving School at 3000 and 3010 Court

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: J & B Rentals and Keith M. James are requesting a special use to allow for the establishment of a CDL/Truck Driving School by Midwest Technical Institute in a B-3 General Business District on property located at 3010 and 3000 Court Street. 3010 Court Street is the former Aaron's Rental building. The owner, Brent Glassey, approached the City with a request to use the building as a truck driving school, which legal counsel interpreted as allowed use due to the fact business schools are allowed in B-2 zoning districts. Petitioners have also requested the use of their parking lot and a portion of the parking lot for Sunset Lanes for behind-the-wheel truck driver training, which is interpreted as a use similar in nature to other uses permitted in a B-3 zoning district. However, since driving schools are not explicitly provided for, a special use was recommended. It was stated that semi-trucks would not be driven out onto Court Street but would remain in the parking lots to practice various maneuvers. Trucks used for behind-the-wheel instruction will be unloaded which will minimize the sound from air brakes. They intend to park the semis on site when not in use on a portion of the hard surface parking lot. The petitioner has indicated they will be planting shrubbery along the fence line to further screen the adjacent elementary school and residential properties. Average class size will be between 6 and 12 students and will last, on average, 5 weeks. Hours of operation are Monday through Friday from 9:00 am to 5:00 pm. The Board of Appeals voted 10-0 to approve the requested special use. Staff also recommends approval.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: Building is occupied and used as a school

IMPACT IF DENIED: Building remains vacant

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and

	effectiveness
	Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.
	Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES**Finance Department** (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

10/20/2021

Date:

WHEREAS, J&B Rentals and Keith M. James (“Petitioners”) own the properties at 3010 Court Street and 3000 Court street, respectively, (together, the “Property”); and

WHEREAS, the Property is located in a B-3 zoning district; and

WHEREAS, 3010 Court Street is improved by a commercial building formerly used as an appliance and furniture rental store, and 3000 Court Street is currently improved by and operated as a bowling alley; and

WHEREAS, Petitioners have applied to the City for a Special Use to allow the operation of a commercial truck driving school on the Property, with classroom instruction to be carried out in the commercial building located at 3010 Court Street, with behind-the-wheel training taking place at 3010 Court Street and a portion of the parking lot located at 3000 Court Street. A copy of Petitioners’ Petition for Special Use is attached hereto as Exhibit A; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested Special Use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. The Special Use requested by Petitioners to allow the operation of a commercial driving school on the Property is approved, pursuant to Section 4-3-6-5-2(1) and (15) of the City Code.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



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City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

SPECIAL USE APPLICATION**Address of Requested Special Use:** ___ 3010 Court St and 3000 Court St. _____**Applicant Name:** ___ J & B Rentals (3010 Court) and Keith M. James (3000 Court) _____

Address: ___ 3010 Court St and 3000 Court St _____

Phone #: ___ 309.360.5505 (3010 Court) and 309.303.3114 (3000 Court)

E-Mail: ___brent@glasseyappraisal.com _____

Owner Name: ___ J & B Rentals (3010 Court) and Keith M. James (3000 Court) _____

Address: ___ 3010 Court St and 3000 Court St _____

Phone #: ___ 309.360.5505 (3010 Court) and 309.303.3114 (3000 Court)

E-Mail: ___brent@glasseyappraisal.com _____

Attorney / Representative: ___ N/A _____

Address: _____

Phone #: _____ Cell Phone #: _____

Phone #: _____ Cell Phone #: _____ E-Mail: _____

Property Information:

Lot Area: ___ 3010 Court: 1.9AC, 3000 Court: 1/2AC ___ Zoning District: ___ B-3 ___

Present Use: ___ Retail _____

Use of Adjacent Property & Zoning:

North: ___ B-3, retail. _____

South: ___ B-3, retail. _____

East: ___ B-3, retail. _____

West: ___ Residential. _____



City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

Property Identification Number:

_3010 Court: 10-10-12-217-007

_3000 Court: 10-10-12-217-005

Legal Description: (Attach Separate Page)

3010 Court: SEC 12 T24N R5W SUNSET HILLS EXT 10 S PT OF LOT 3 NE 1/4 1.52 AC

3000 Court: SEC 12 T24N R5W SUNSET HILLS EXT #10 LOT 2 & N WESTERN PT LOT 3 3A NE1/4

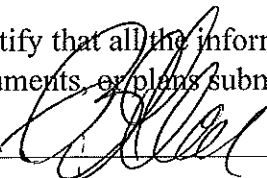
Brief Summary and Reason for Request: Applying for a special use for CDL/Truck Driving School by Midwest Technical Institute

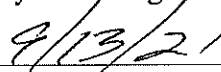
No Special Use shall be recommended for approval by the Plan Commission unless there is a concurring vote of a majority of all members regarding findings of fact. Clearly explain how the requested Special Use meets each of the following findings of fact standards:

- 1.) The proposed Special use is consistent with the intent of the Comprehensive Plan.
- 2.) The establishment, Maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
- 3.) The Special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish property values within the neighborhood.
- 4.) The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- 5.) Adequate utilities, access roads, drainage or necessary facilities have been or will be provided.
- 6.) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- 7.) The Special Use is necessary for public convenience at this location.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.







Community. Opportunity. Home.

City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

Applicant Signature

Date

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

Owner Signature

9/14/21

Date

CHECKLIST OF REQUIRED SPECIAL USE ITEMS:

- _____ One original completed Special Use Application form with all required signatures.
- _____ Payment of \$85.00 non-refundable filing fee. Checks should be made payable to "City of Pekin".
- _____ Fifteen (15) copies of a Site Plan of the proposed development showing:
 - * A scale of not less than one inch equals fifty feet (1" = 50') if the subject property is less than three (3) acres and one inch equals one hundred feet (1" = 100') if three (3) acres or more.
 - * Date, north point and scale.
 - * The dimensions of all lot and property lines, showing the relationship of the subject property to abutting properties.
 - * The location of all existing and proposed structures on the subject property and all structures within one hundred feet (100') of the subject property.
 - * The location of all existing and proposed drives and parking areas.
 - * The location and right-of-way widths of all abutting streets and alleys.
 - * The names, addresses, and phone numbers of the architect, planner, designer, engineer or person responsible for the preparation of the site plan.
- _____ Attachments such as landscape plan, photograph or renderings of existing and proposed site, building layouts or elevations, etc. are commended in order to provide accurate and sufficient information for review by the Development Review Committee and consideration by the Plan Commission.
- _____ The applicant(s) or authorized agent must be present at the Planning Commission meeting to address any questions that may arise.

711



- | Packet | US 24 | IL 29 | IL 98 | US 150 |
|---------|-------|-------|-------|--------|
| I-155 | | | | |
| I-474 | | | | |
| I-74 | | | | |
| Streets | | | | |

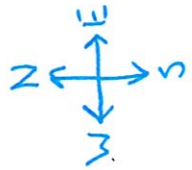
Packet Pg. 116

Prepared By:
Steve Reeves
Joseph + Ginger Commercial
INC.

Attachment: 3000 & 3010 Court Street (2800 : Ordinance No. 3026-21/22 Special Use Request for CDL/Truck Driving School at 3000 and 3010



9/8/2021



SHRUBS

8400SF
Existing Building

SITE PLAN

Midwest Technical Institute CDL School



REQUEST INFO



CDL TRAINING COURSE

Attachment: 3000 & 3010 Court Street (2800 : Ordinance No. 3026-21/22 Special Use Request for CDL/Truck Driving School at 3000 and 3010



REQUEST INFO



The 20-day CDL (commercial driver's license) Training Course teaches students procedures and techniques through hands-on experience and classroom theory.

Through Midwest Technical Institute's CDL training, students will learn how to correctly and safely perform required skill standards and be trained for an entry-level truck driver position.

The CDL classes will help prepare the student to pass the state licensing exam and obtain a Class A CDL with the issuing state. The CDL course provides the student knowledge of the issuing state's CDL, driver safety, air brakes, combination vehicles, log books, trip planning, public and employee relations requirements.

Upon meeting completion requirements of the course, the student will receive a certificate of completion.

MTI also offers a [Professional Truck Driving Program](#) which prepares students for a career as a truck driver through a comprehensive 20-week training program.

**Not all programs and courses are available at all campuses.*

CDL COURSE HIGHLIGHTS

Length:

20 days

Hours:

168 total clock hours (40 classroom, 16 range, 16 over-the-road and 96 remedial training)

Credits:

N/A

When:



REQUEST INFO



Certificate of completion

CDL TRAINING CLASSES

Week 1: Classroom

- State CDL Knowledge
- Driving Safety
- Air Brakes
- Combination Vehicles
- Log Books
- Trip Planning
- Public and Employee Relations

Week 2-4: Range, Road & Remedial

- Reading and Interpreting Control Systems
- Pre-trip Vehicle Inspections
- Post-trip Vehicle Condition Reports
- Shift Execution
- Backing, Parking and Docking Procedures
- Coupling and Uncoupling Trailers
- Managing and Adjusting Vehicle Speed
- Managing and Adjusting Vehicle Space Relations
- Identifying Potential Driving Hazards
- Performing Emergency Maneuvers
- Identifying and Adjusting to Extreme Driving Conditions
- Planning Trips and Recording & Maintaining Hours

**MIDWEST
TECHNICAL
INSTITUTE**

REQUEST INFO

[Privacy - Terms](#)

TAKE THE NEXT STEP!

CDL Truck Driver FAQ

WHAT IS A CDL TRUCK DRIVER?



HOW MUCH DO CDL TRUCK DRIVERS MAKE?



WHERE CAN I WORK AS A CDL TRUCK DRIVER?



ARE CDL TRUCK DRIVERS IN DEMAND?



HOW MUCH DOES CDL TRAINING COST?



**MIDWEST
TECHNICAL
INSTITUTE**

REQUEST INFO



There are a lot of career paths for commercial truck drivers, from local jobs to part-time opportunities. CDL classes at MTI can prepare students for entry-level truck driver positions. The CDL Training Course is a combination of classroom instruction where students learn the state CDL manuals, and behind-the-wheel training on the range where they will practice driving maneuvers. Students will also gain experience on the open road, preparing them for the real-world experience of driving a truck. Instructors are experienced professionals who offer hands-on training, teaching students how to correctly and safely perform the required skill standards necessary for an entry-level truck driving position.

The MTI truck driving school at the Springfield, MO campus prepares students to pass the state licensing exam and obtain a Class A CDL license with the issuing state. The CDL Training Course provides the student knowledge of the issuing state's CDL, driver safety, air brakes, combination vehicles, log books, trip planning, public and employee relations requirements.

[More Videos](#)

**MIDWEST
TECHNICAL
INSTITUTE**

REQUEST INFO



CDL Careers

In addition to driving tractor trailers and transporting goods around the country, truck drivers with a Class A CDL license can also be bus drivers, delivery truck drivers, and heavy machinery operators. Truck drivers must also be able to secure cargo, carefully inspect and maintain their rig, and follow all applicable federal and state driving regulations.

According to the U.S. Bureau of Labor Statistics (BLS), "As the demand for goods increases, more truck drivers will be needed to keep supply chains moving." The BLS predicts the job outlook for truck drivers will increase by 2% from 2019 to 2029.

*www.bls.gov

CDL Vehicles Include: Dry Vans, Tankers, Flatbeds, Dump Trucks, Low Boys, Cargo Containers, Livestock Trucks, Drop Decks, Cement Trucks, Grain Trucks and Wreckers

Accreditations

MTI is accredited by the Accrediting Commission of Career Schools & Colleges (ACCSC).

MTI is a member of the Commercial Vehicle Training Association (CVTA).



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 3027-21/22 Special Use for a Drive-Through Establishment at 3424 Court Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: Geoffrey A. Smith of IDEA Architecture, on behalf of La Fiesta, LLC, is requesting a special use for a drive-through establishment in a B-3 General Commercial District at 3424 Court Street. The address for this parcel, which was recently subdivided, has yet to be assigned as it was split from a larger parcel of ground that includes the shopping complex on the other side of Veterans, whose primary address of 3424 Court Street. This site will be developed with a La Fiesta Mexican Restaurant and they are seeking a special use to have a “pick up” window for call ahead orders (no menu board for on-site ordering). Customers will remain in their cars to pay and pick up food, which qualifies the use as a drive-through. Per the site plan, the window meets the setback requirements and the area is all zoned commercial so no additional screening is required. Ingress and egress to the site will be gained from Commercial Drive. There was no one present to speak for or against the requested special use and the Board of Appeals voted 10-0 to recommend approval. Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: Restaurant will be allowed to have a drive-through window

IMPACT IF DENIED: Restaurant will not be allowed to have a drive-through window

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness

Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/20/2021

Date:

WHEREAS, La Fiesta, LLC (“Petitioner”) owns the property located at 3424 Court Street, located in the City of Pekin (the “Property”); and

WHEREAS, the Property is located in a B-3 zoning district; and

WHEREAS, the Petitioner intends to construct La Fiesta Mexican Restaurant on the Property; and

WHEREAS, Petitioner has applied to the City for a Special Use to allow the operation of a drive-through food pick-up window on the Property. A copy of Petitioners’ Petition for Special Use is attached hereto as Exhibit A; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested Special Use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. The Special Use requested by Petitioner to allow the operation of a drive-through food pick-up window on the Property ancillary to the operation of a restaurant is approved, pursuant to Section 4-3-6-5-3(2) of the City Code.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK

RECEIVED

SEP 22 2021



Community. Opportunity. Home.

City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315



ck #1283

SPECIAL USE APPLICATION**Address of Requested Special Use:** 3424 Court Street Pekin, Illinois 61554**Applicant Name:** Geoffrey A. Smith AIA IDEA ArchitectureAddress: 10611 N. Sleepy Hollow Rd. Studio BPhone #: _____ Cell Phone #: 309-222-4031 E-Mail: gcubic60@gmail.com**Owner Name:** Nicolas Canchola La Fiesta LLCAddress: 2103 N. Veterans Parkway Bloomington, Illinois 61704Phone #: _____ Cell Phone #: 309-831-8596 E-Mail: cancholanic@yahoo.com**Attorney / Representative:** Geoffrey A. Smith AIA IDEA ArchitectureAddress: 10611 N. Sleepy Hollow Rd. Studio BPhone #: _____ Cell Phone #: 309-222-4031Phone #: _____ Cell Phone #: _____ E-Mail: gcubic60@gmail.com**Property Information:**Lot Area: 1.208 Acres Zoning District: "B-3" General Commercial Present Use: Undeveloped

Use of Adjacent Property & Zoning:

North: Existing Commercial Development "B-3"South: Undeveloped Zoning UnknownEast: Existing Retail Building "B-3"West: Undeveloped "B-3"Property Identification Number: 11-11-07-307-023

Legal Description: (Attach Separate Page)

Attachment: La Fiesta (2804 : Ordinance No. 3027-21/22 Special Use for a Drive-Through Establishment at 3424 Court Street)



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City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

Brief Summary and Reason for Request: The Owner would like to provide customer access for pick-up of orders. This function was made necessary by recent restrictions for dining during the COVID 19 Pandemic. Operations and sales were adversely affected during the period beginning in March 2020 and are anticipated to continue periodically in the future. The Owner feels that this is a necessary feature for this new restaurant.

No Special Use shall be recommended for approval by the Plan Commission unless there is a concurring vote of a majority of all members regarding findings of fact. Clearly explain how the requested Special Use meets each of the following findings of fact standards:

- 1.) The proposed Special use is consistent with the intent of the Comprehensive Plan.
- 2.) The establishment. Maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
- 3.) The Special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish property values within the neighborhood.
- 4.) The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- 5.) Adequate utilities, access roads, drainage or necessary facilities have been or will be provided.
- 6.) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- 7.) The Special Use is necessary for public convenience at this location.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

Gregory A. Smith AIA

Applicant Signature

09/22/2021

Date

CERTIFICATION BY PROPERTY OWNER

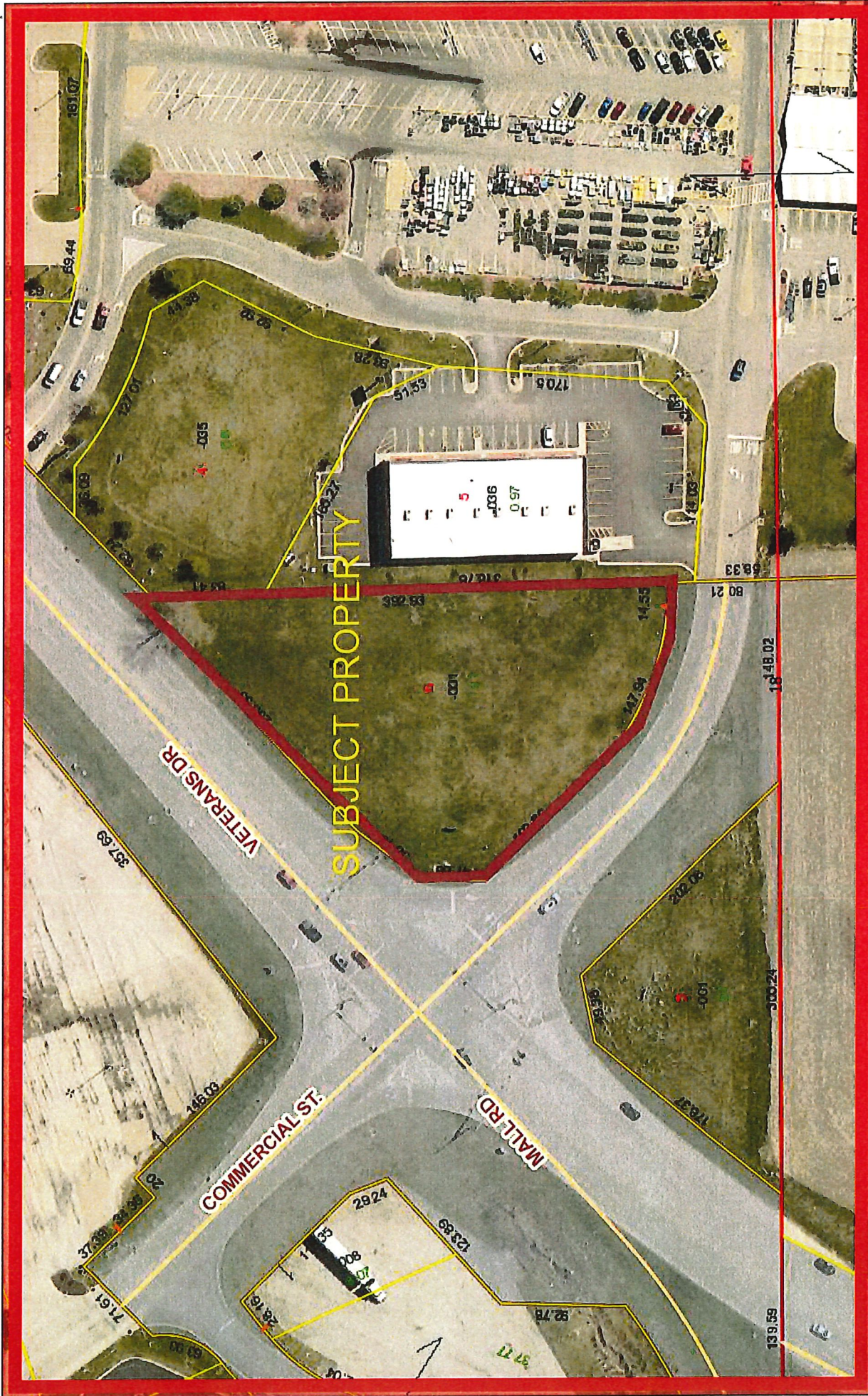
I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

Owner Signature

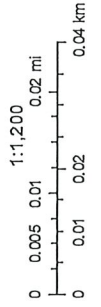
Date

Attachment: La Fiesta (2804 : Ordinance No. 3027-21/22 Special Use for a Drive-Through Establishment at 3424 Court Street)

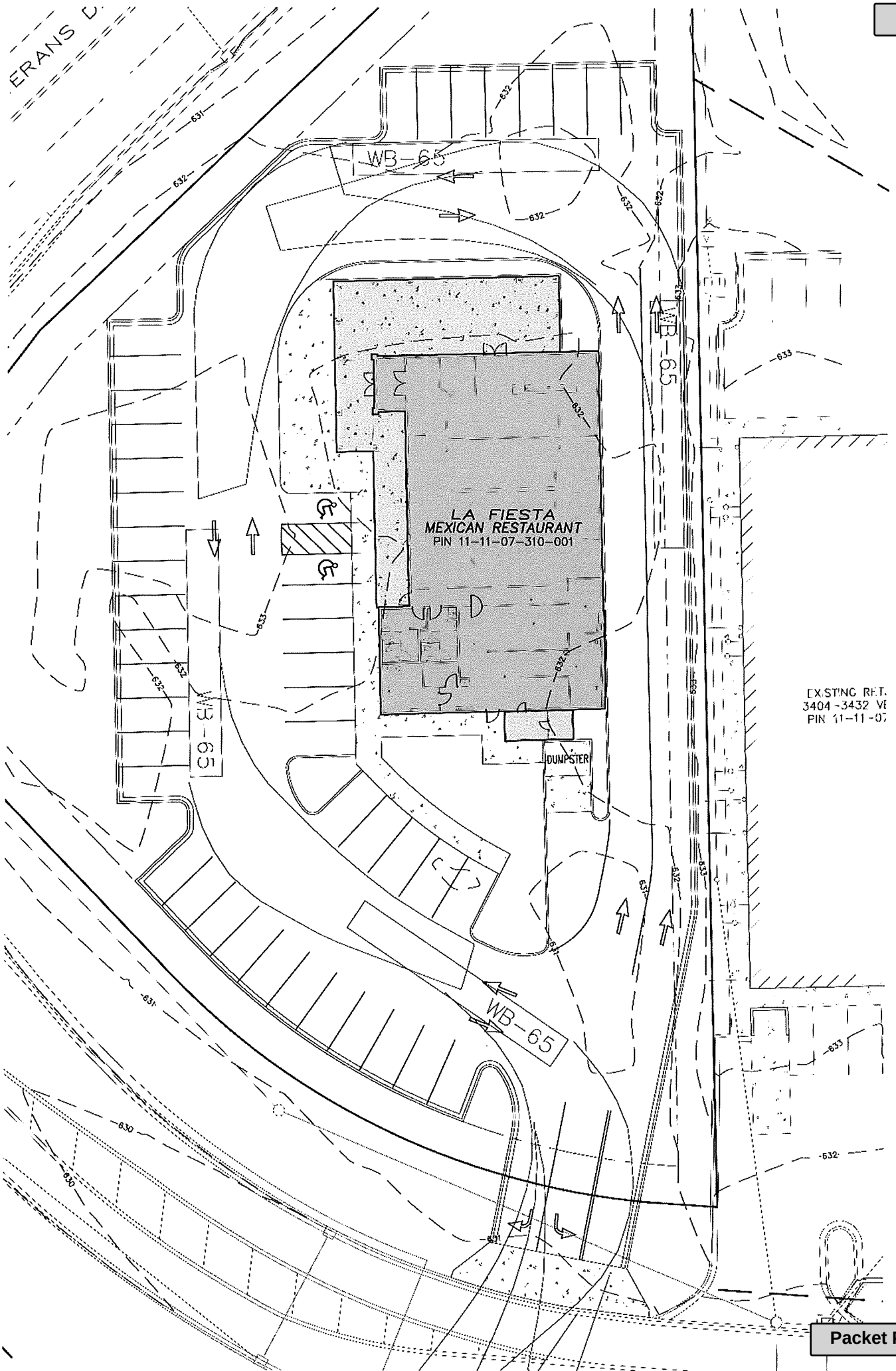
DRIVE THRU LOCATION MAP



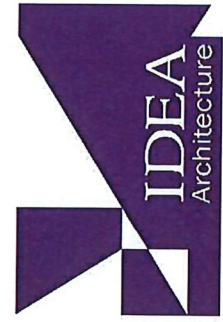
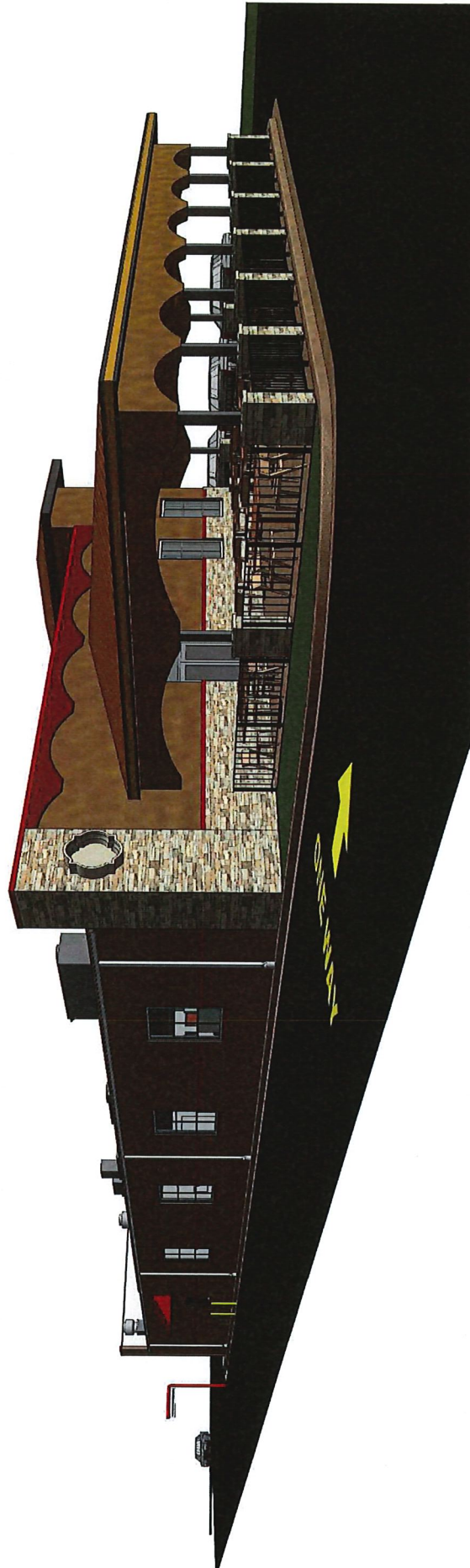
Tazewell County GIS parcel and map records contained herein are for property tax purposes only. This information has been compiled from the most accurate source data from the public records of Tazewell County. This information must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Illinois Statute. The information contained herein is for reference purposes only, and should not be relied upon as a substitute for a site search. Any reliance on the information contained herein is at the user's own risk. The Tazewell County GIS assumes no responsibility for any use of the information contained herein or for any errors or omissions. All data is subject to change.



- I-155
- I-474
- I-74
- IL 29
- IL 98
- US 24
- US 150
- Streets



EXISTING REF.
3404-3432 VI
PIN 11-11-07





REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Matt Fick,

AGENDA ITEM: Ordinance No. 3028-21/22 Special Use Request for Outdoor Used Car Lot Sales at 282 Derby Street

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: Ronald Wilson is requesting a special use for the establishment of an outdoor sales space for the exclusive sale of new or used automobiles in a B-3 General Business District at 282 Derby Street. Mr. Wilson obtained a special use for this same type of business at 805 Derby Street in April of 2021. Since that time, he has determined that he needs a larger location, which is why he is looking to relocate to the 282 Derby Street property. The area is largely commercial zoning or land uses but for 2 residential properties located southwest of this site. There is already a fence surrounding the property and it appears the lot has been paved and access is located more than 25 feet from the intersection of any two streets, which are conditions in the code to be considered. There was no one present at the Board of Appeals meeting to speak for or against the request and the Board voted 10-0 to recommend approval. Staff also recommends approval.

FINANCIAL IMPACT:

Requested Amount:
 Line Item:
 Budgeted Amount:
 Remaining Funds:

IMPACT IF APPROVED: Business will open

IMPACT IF DENIED: Property remains vacant

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness

Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/20/2021

Date:

WHEREAS, Ronald Wilson (“Petitioner”) is the owner of the property located at 282 Derby Street, located in the City of Pekin (the “Property”); and

WHEREAS, the Property is presently designated as a B-3 zoning district; and

WHEREAS, Petitioner has applied to the City for a Special Use to allow the operation of an outdoor sales space for the sale of new or used automobiles on the Property. A copy of Petitioner’s Petition for Special Use is attached hereto as Exhibit A; and

WHEREAS, after a hearing pursuant to duly published notice, the City of Pekin Zoning Board of Appeals has recommended approval of the requested Special Use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The findings and recitations hereinabove set forth are adopted and found to be true.

Section 2. The Special Use requested by Petitioner to allow the operation of an outdoor sales space for the sale of new or used automobiles on the Property is approved, pursuant to Section 4-3-6-5-3(1) of the City Code.

Section 3. This Ordinance is in addition to all other ordinances on the subject and shall be construed therewith, excepting as to that part in direct conflict with any other ordinance, and in the event of such conflict, the provisions hereof shall govern.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



City of Pekin- Zoning and Inspections Department
111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

SPECIAL USE APPLICATION

Address of Requested Special Use: 282 DERBY ST

Applicant Name: RONALD W. WILSON

Address: 12859 STATE RT. 29 PEKIN IL 61554

Phone #: 309-346-2696 **Cell Phone #:** 309-613-6283 **E-Mail:** WILSON51077@YAHOO.COM

Owner Name: RONALD W WILSON

Address: 12859 STATE RT 29 PEKIN IL 61554

Phone #: 309-346-2696 **Cell Phone #:** 309-613-6283 **E-Mail:** WILSON51077@YAHOO.COM

Attorney / Representative: _____

Address: _____

Phone #: _____ **Cell Phone #:** _____

Phone #: _____ **Cell Phone #:** _____ **E-Mail:** _____

Property Information:

Lot Area: 0.59 ACRES **Zoning District:** B-3 **Present Use:** Commercial

Use of Adjacent Property & Zoning:

North: RETAIL B-3 **South:** ~~HOUSES~~ Commercial R-4

East: WALDEN B-3 **West:** AUTOMOTIVE REPAIR B-3

Property Identification Number: 04-10-03-416-025

Legal Description: (Attach Separate Page)

Attachment: 282 Derby (2801 : Ordinance No. 3028-21/22 Special Use Request for Outdoor Used Car Lot Sales at 282 Derby Street)



City of Pekin- Zoning and Inspections Department

111 S. Capitol Street, Pekin, Illinois 61554 – (309) 477-2315

Brief Summary and Reason for Request: Sale of new or used automobiles
and an outdoor sales lot.

No Special Use shall be recommended for approval by the Plan Commission unless there is a concurring vote of a majority of all members regarding findings of fact. Clearly explain how the requested Special Use meets each of the following findings of fact standards:

- 1.) The proposed Special use is consistent with the intent of the Comprehensive Plan.
- 2.) The establishment. Maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
- 3.) The Special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish property values within the neighborhood.
- 4.) The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
- 5.) Adequate utilities, access roads, drainage or necessary facilities have been or will be provided.
- 6.) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- 7.) The Special Use is necessary for public convenience at this location.

CERTIFICATION BY THE APPLICANT

I certify that all the information contained in this application form or any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief.

Ronald W. Wilson

9-10-21

Applicant Signature

Date

CERTIFICATION BY PROPERTY OWNER

I certify that I am the owner of the property, which is the subject of this request. The applicant has received my approval to proceed with this request.

Ronald W. Wilson

9-13-21

Owner Signature

Date

282 DERBY



The Tazewell County GIS parcel and map records contained herein are for property tax purposes only. Tazewell County. This information must be accepted and used with the understanding that the data was collected primarily for the use and purpose of creating a Property Tax Roll per Illinois Statute. The information contained herein is for reference purposes only, and should not be relied upon as a substitute for a legal search. Any reliance on the information contained herein is at the user's own risk, and the user assumes all liability for any errors or omissions. Tazewell County GIS site assumes all risk and liability when accessing any third-party site linked to this site. All data is subject to change.

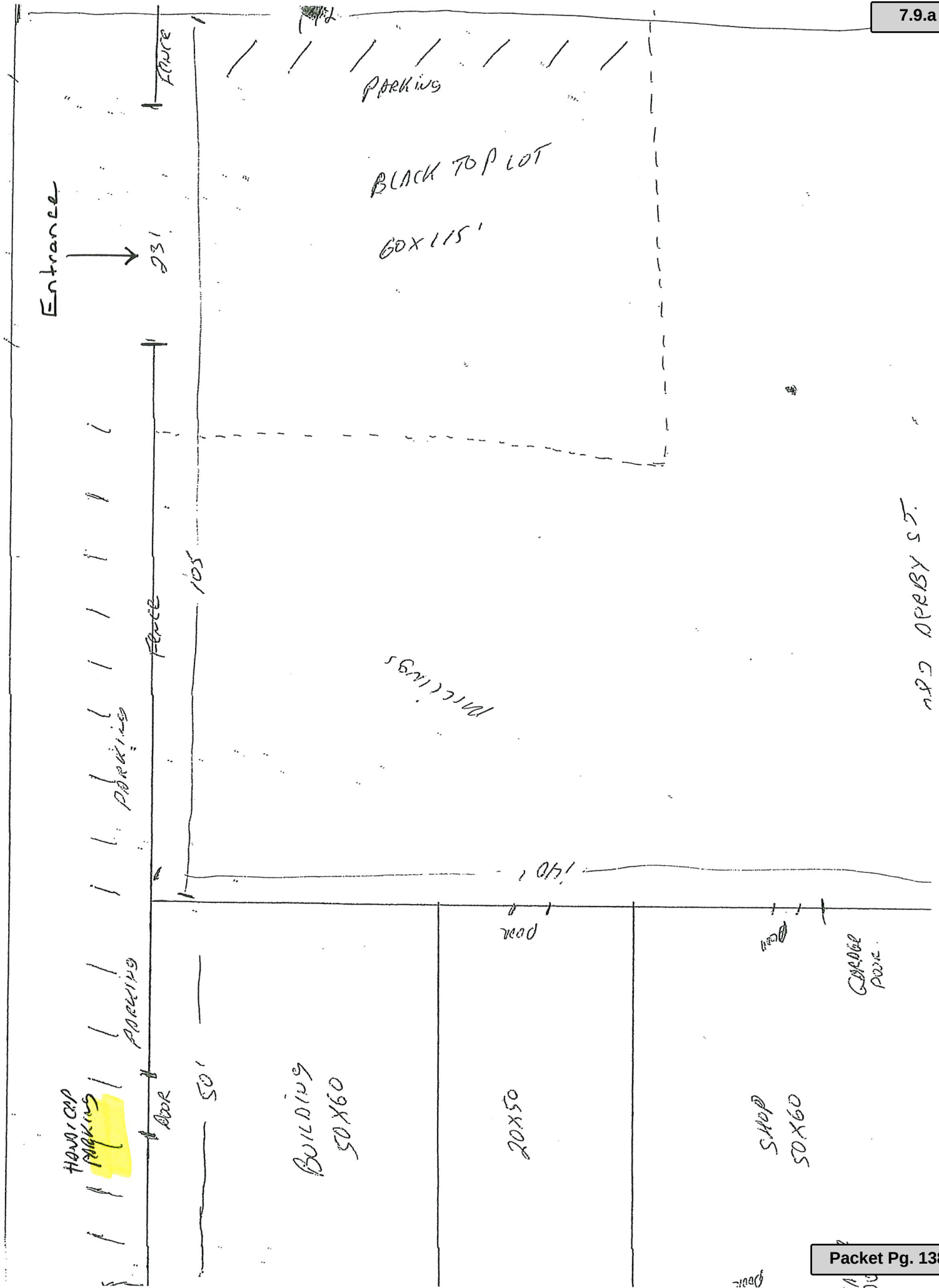
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I-474	IL 98	Streets
I-74	US 150	

Packet Pg. 137

7.9.a

 γ, Π

Attachment: 282 Derby (2801 : Ordinance No. 3028-21/22 Special Use Request for Outdoor Used Car Lot Sales at 282 Derby Street)



282 DERBY ST.



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Discussion - Sikich LLP Status Update on Audit

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/21/2021

Mark A. Rothert

Mark A. Rothert, City Manager

10/21/2021

Date:



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Sarah Newcomb, Human Resources Dir

AGENDA ITEM: Ordinance No. 3029-21/22 IMLRMA Min/Max Contribution

ACTION REQUESTED: Approve and Adopt the Ordinance.

DESCRIPTION: DESCRIPTION: Last year the City of Pekin requested proposals for general liability and workers' compensation insurance for 2021, 2022 and 2023. At that time the Safety Committee members reviewed the responses and recommended a three-year agreement with IMLRMA in which IMLRMA agreed to hold premiums flat. City Council approved that agreement by ordinance No. 2926-20/21 on December 14, 2020. Attached is the annual contribution for the 2022 Min/Max Program Invoice. It should be noted their invoice also includes the City's annual IML dues of \$2,000 which are not associated with the general liability or workers compensation insurance policies.

IMLRMA has provided the Min/Max program for calendar year 2022 at the same rate as last year for \$955,896 with the possibility of a 1% reduction if paid by 11/19/2021, for a total of \$946,337.04 for General Liability and Workers Compensation minimum contribution toward premiums. The Min/Max program contribution carries a maximum contribution for CY2022 of \$1,330,397, which is \$166,445 over the full premium payment.

As an alternative to the Min/Max program, the IMLRMA also provides the option for a full premium payment or \$1,163,952 with the 1% reduction if pay by 11/19/2021 for a total full premium amount of \$1,152,312.48. The regular premium amount would be \$205,975.44 over the minimum amount due in the Min/Max program.

The City has been in the Min Max program since 2008 and to this point it has proven beneficial for the City of Pekin. However, we have had a couple of years where we went over the Minimum and have brought balance bills forward to the Council. At this point the Min/Max program remains a viable solution for the City of Pekin.

Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount:	\$955,896 for Min/Max Program			
Line Item:	695-093-518400	695-094-518400		
Budgeted Amount:	\$421,914	+	\$563,613	= \$985,527
Remaining Funds:	\$421,914	+	\$563,613	= \$985,52

IMPACT IF APPROVED: The City will continue under the current agency and begin the 2022 loss control plan January 1, 2022.

IMPACT IF DENIED: The City may choose the full premium program with IMLRMA rather than the Min/Max program for the full premium amount of \$1,152,312.48 if paid by 11/19/2021.

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business

inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness

Police & Fire Pension Obligation. To meet the 90% funding level by the year 2040 it is essential the City plan carefully and maintain financial discipline to meet its \$63 million dollar obligation.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/21/2021

Date:

WHEREAS, The City of Pekin approved an agreement in 2020 for Workers Compensation and General Liability Insurance coverage with IMLRMA for calendar years 2021, 2022 and 2023; and

WHEREAS, IMLRMA has provided the premium contributions for the 2022 calendar year in an invoice format: and

WHEREAS, the City of Pekin is currently a member in good standing with the IMLRMA and party to the RMA Intergovernmental Cooperation Contract, has been fully apprised of the RMA Minimum/Maximum Contribution Agreement which amend and supplements the RMA Declaration dated 01/01/2022 to 01/02/2023 and all endorsement thereto; and

WHEREAS, the City Council of the City of Pekin finds it to be in the best interest of the municipality to make its RMA contribution in accordance with the RMA Minimum/Maximum Contribution Agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The execution of the RMA Minimum/Maximum Contribution Agreement for a one (1) year period beginning 01/01/2022 and ending 01/01/2023 is hereby authorized.

Section 2. The Mayor and the City Manager or his designee are hereby authorized and directed to execute the RMA Minimum/Maximum Agreement, which amends and supplements the RMA Declarations pages dated 01/01/2022 to 01/01/2023 and all endorsements thereto, in substantially the form attached hereto as Exhibit A, with such changes as the Mayor and the City Manager or his designee deem necessary and appropriate.

Section 3. This ordinance shall take effect immediately upon its passage and approval.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK

Illinois Municipal League



October 1, 2021

The Honorable Mark Luft
 Mayor
 City of Pekin
 111 S Capitol Street, Rm 242
 Pekin, IL 61554-3260

Dear Mayor Luft:

The Illinois Municipal League Risk Management Association (RMA) thanks you for your continued participation in the RMA program. We are very proud of our long history of providing an excellent risk management program and superior customer service to our members.

Enclosed please find your municipality's invoice for the 2022 coverage year starting on January 1, 2022. **We are very pleased that for the fourth year in a row, and due to solid financial decisions, your 2022 renewal rate has not increased.** In addition, we are pleased to continue to offer a **1% early payment discount** if your payment is received in full no later than November 19, 2021.

We have been working on your behalf to provide the following coverage enhancements for 2022:

- Increased limit on non-scheduled property in the open from \$5,000 to \$10,000.
- Increased limit on outdoor trees, shrubs and plants from \$1,000 per item to \$10,000 per item and from \$10,000 per occurrence to \$25,000 per occurrence.
- Coverage for automobile tire replacement if damage is caused by vandalism.
- Increased limit on drone physical damage coverage from \$2,500 to \$5,000.
- An added sublimit of \$100,000 for leased or rented equipment.

These coverage enhancements are in addition to the protection, budget stability, convenience, loss control training, expert claims handling and superior customer service that you are already accustomed to as a valued RMA member.

We thank you for making RMA your choice for professional risk management services and coverage. If you have questions about your 2022 renewal contribution amount or coverages, please contact Julia Reynolds at (800) 252-5051 ext. 1199 or Josh Odle at (800) 252-5051 ext. 2163.

If you would like one of our staff members to visit your municipality to review the RMA program and its benefits, or have any other questions or comments, please feel welcome to contact our main office at (217) 525-1220 to schedule an appointment. Thank you for your continued membership.

Yours very truly,

A handwritten signature in blue ink, appearing to read "Brad Cole", is written over the typed name and title.

BRAD COLE
 Managing Director

c: Jennifer Carroll, Risk Management Coordinator

Disclaimer: The trade secret, commercial, and financial information contained in the documents hereby provided are proprietary, privileged, and confidential IMLRMA/CCMSI records. Distribution of such trade secret, commercial, or financial information is prohibited and would cause competitive harm to IMLRMA/CCMSI.

161 ABILL 972021

Minimum/Maximum Contribution Agreement

This Agreement is between the Illinois Municipal League Risk Management Association (RMA), an intergovernmental association formed pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and the **CITY OF PEKIN**, a member of RMA. This Agreement amends and supplements the declarations pages dated January 01, 2022 to January 01, 2023 and all endorsements thereto.

1. DEFINITIONS

The following definitions shall apply for purposes of this Agreement:

- Loss Fund – Those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.
- Minimum Loss Fund – 75% of those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.
- Maximum Loss Fund – 120% of those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.
- Paid Claim Dollars – Those payments made by RMA on claims including defense costs against the **CITY OF PEKIN** minus recovery from subrogation, deductible or salvage credited against those claim payments.
- Minimum Contribution – Minimum Loss Fund including reinsurance and excess premiums and administrative costs.
- Maximum Contribution – Maximum Loss Fund including reinsurance and excess premiums and administrative costs.

2. MINIMUM/MAXIMUM CONTRIBUTION BREAKDOWN

The **CITY OF PEKIN** hereby agrees to the following schedule of contributions:

		<u>Minimum Contribution</u>		<u>Maximum Contribution</u>
Reinsurance and Excess Premiums and Administrative Costs		\$ 331,726		\$ 331,726
Loss Fund	@ 75%	<u>\$ 624,170</u>	@ 120%	<u>\$ 998,671</u>
Contribution		\$ 955,896		\$1,330,397

3. Based upon a comparison of paid claim dollars against the loss fund, RMA will determine whether additional contributions beyond the minimum contribution will be required up to the maximum contribution.
4. For purposes of determining paid claims, RMA will complete a semi-annual review of paid claim dollars.

Page 2
RMA Min/Max Agreement
CITY OF PEKIN

5. **NOTICE**

RMA hereby agrees to send, through its agents, written notice when paid claim dollars are equal to or greater than 60% of the Minimum Loss Fund.

RMA agrees, through its agents, to send a second written notice when paid claim dollars equal or exceed 85% of the Minimum Loss Fund.

6. **BILLING/PAYMENT** – The parties to this Agreement hereby agree to the following terms:

When paid claim dollars reach or exceed 100 percent of the Minimum Loss Fund, billing will be instituted on a yearly basis for those paid claim dollars in excess of the Minimum Loss Fund and billing will continue on a yearly basis until the Maximum Loss Fund limit is attained or all claims initiated during the coverage period are closed. Billings will be completed in July of each year for paid claim dollars through June 30.

The **CITY OF PEKIN** hereby agrees to make payment within 30 days of its receipt of billing.

7. All other definitions, conditions and coverages of RMA remain the same under this Agreement, including the handling of all claims and member contribution payment schedules.
8. This Agreement is to be interpreted and construed in accordance with the laws of the State of Illinois.
9. If any one portion or portions of this Agreement is found to be invalid or unenforceable, the remainder shall remain valid and binding on the parties.

The undersigned hereby affirm that they are duly authorized as agents to bind the parties to this Agreement.

Mayor/Village President/Town President

Date

Treasurer/Comptroller/Risk Management Coordinator

Date

Reserved for RMA use only

RMA Managing Director

Date



Risk
Management
Association

INVOICE

8.2.a

2022 Min/Max Contribution

The signed Min/Max Agreement
must be returned with your payment.

PO Box 5180, Springfield, IL 62705-5180 | Ph: (217) 525-1220 | Fax: (217) 525-7438

Please return this form with payment
after completing the information
on the reverse side.

Date: October 1, 2021

Member: City of Pekin

Account #: 0461

Indicate Payment Option (from list below): _____

Amount Enclosed: \$ _____

MAKE CHECK PAYABLE TO RMA

BILLING DETAIL

2022 IML RISK MANAGEMENT ASSOCIATION ANNUAL CONTRIBUTION

Work Comp	\$527,744
Auto Liability & Comprehensive General Liability	\$302,686
Portable Equipment	\$5,563
Auto Physical Damage	\$57,891
Property	\$62,012
	\$955,896
2022 ILLINOIS MUNICIPAL LEAGUE MEMBERSHIP DUES*	
	\$2,000

INVOICE TOTAL

\$957,896

PLEASE CHOOSE ONE OF THE FOLLOWING
PAYMENT OPTIONS and enter it in the space
provided above:

OPTION #1 – Pay Full Amount

Contribution Amount	\$955,896.00
Minus 1% Savings	\$9,558.96
	\$946,337.04
Illinois Municipal League Dues	\$2,000.00
Total due by 11/19/21	\$948,337.04

OPTION #2 - Pay Full Amount

Contribution Amount	\$955,896.00
Illinois Municipal League Dues	\$2,000.00
Total due by 12/17/21	\$957,896.00

OPTION #3 - Pay in two installments Includes 1% installment fee

Contribution Amount	\$955,896.00
Plus 1% fee	\$9,558.96
	\$965,454.96
Illinois Municipal League Dues	\$2,000.00
	\$967,454.96

\$483,727.48 Due by 12/17/21

\$483,727.48 Due by 5/20/22

*Membership with the Illinois Municipal League (IML) is a
requirement to remain a member of the IML Risk
Management Association.

On behalf of the municipality named above ("Member"), I
hereby warrant that I have the authority to sign this agreement
on the Member's behalf. (If choosing the installment option, I
acknowledge and understand that it is afforded only as a benefit
for budgeting purposes and is not meant to allow for mid-term
withdrawal.) I acknowledge and understand that Article 5 of the
Intergovernmental Cooperation Contract ("Contract") prohibits
termination of the Intergovernmental Cooperation Contract no
less than 120 days prior to the first day of January of any given
year. Per Article 5, I warrant that the Member will adhere to the
Contract and pay all contributions when due.

Municipal Official (please sign):

Title: _____

Date: _____

Attachment: 2022 IMLRMA Renewal Packet (2813 : Ordinance No. 3029-21/22 IMLRMA Min/Max Contribution)



INVOICE

PO Box 5180, Springfield, IL 62705-5180 | Ph: (217) 525-1220 | Fax: (217) 525-7438

Please return this form with payment
after completing the information
on the reverse side.

Date: October 1, 2021

Member: City of Pekin

Account #: 0461

Indicate Payment Option (from list below): _____

Amount Enclosed: \$ _____

MAKE CHECK PAYABLE TO RMA

BILLING DETAIL

2022 IML RISK MANAGEMENT ASSOCIATION ANNUAL CONTRIBUTION

Work Comp	\$642,610
Auto Liability & Comprehensive General Liability	\$368,568
Portable Equipment	\$6,774
Auto Physical Damage	\$70,491
Property	\$75,509
	<u>\$1,163,952</u>
2022 ILLINOIS MUNICIPAL LEAGUE MEMBERSHIP DUES*	<u>\$2,000</u>

INVOICE TOTAL

\$1,165,952

PLEASE CHOOSE ONE OF THE FOLLOWING
PAYMENT OPTIONS and enter it in the space
provided above:

OPTION #1 – Pay Full Amount

Contribution Amount	\$1,163,952.00
Minus 1% Savings	\$11,639.52
	<u>\$1,152,312.48</u>
Illinois Municipal League Dues	\$2,000.00
Total due by 11/19/21	\$1,154,312.48

OPTION #2 - Pay Full Amount

Contribution Amount	\$1,163,952.00
Illinois Municipal League Dues	\$2,000.00
Total due by 12/17/21	\$1,165,952.00

OPTION #3 - Pay in two installments

Includes 1% installment fee

Contribution Amount	\$1,163,952.00
Plus 1% fee	\$11,639.52
	<u>\$1,175,591.52</u>
Illinois Municipal League Dues	\$2,000.00
	<u>\$1,177,591.52</u>

\$588,795.76 Due by 12/17/21

\$588,795.76 Due by 5/20/22

*Membership with the Illinois Municipal League (IML) is a requirement to remain a member of the IML Risk Management Association.

On behalf of the municipality named above ("Member"), I hereby warrant that I have the authority to sign this agreement on the Member's behalf. (If choosing the installment option, I acknowledge and understand that it is afforded only as a benefit for budgeting purposes and is not meant to allow for mid-term withdrawal.) I acknowledge and understand that Article 5 of the Intergovernmental Cooperation Contract ("Contract") prohibits termination of the Intergovernmental Cooperation Contract no less than 120 days prior to the first day of January of any given year. Per Article 5, I warrant that the Member will adhere to the Contract and pay all contributions when due.

Municipal Official (please sign):

Title: _____

Date: _____

Attachment: 2022 IMLRMA Renewal Packet (2813 : Ordinance No. 3029-21/22 IMLRMA Min/Max Contribution)



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: David Bess, CDBG Program Manager

AGENDA ITEM: Resolution No. 329-21/22 CDBG 2020-2024 Consolidated Plan and 2021 Annual Action Plan Amendments

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: The City receives an allocation of Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD) on an annual basis. As part of its participation in the CDBG program, the City is required to produce a five-year strategic plan as well as an annual plan which outlines how the City intends to utilize funds provided by HUD during the specified timeframe.

In preparation for this resolution, a public comment period was held from September 17th, 2021 through October 17th, 2021 and a public hearing was held during the last Pekin City Council meeting. Attached to this agenda item is the full 2021 Annual Action Plan Amendment I draft, the full Section 108 Loan Guarantee Program application draft, and the draft executive summary for the 2020-2024 Consolidated Plan Amendment II. Due to length, the full draft of the Consolidated Plan Amendment II can be viewed on the City of Pekin website at http://www.ci.pekin.il.us/departments/community_development/index.php.

As discussed during the public hearing, the amendments are primarily being proposed to prepare for the submission of an application to HUD to utilize the Section 108 Loan Guarantee Program to finance fire department-related expenditures including the purchase of a fire apparatus and costs associated with fire facility design and/or construction. In doing so, the amendments also consider this new financing by eliminating CDBG entitlement funding allocated to Fire Safety and Prevention and shifting those funds for use in Public Facilities and Infrastructure projects such as the rehabilitation of sewer linings in low- to moderate-income areas.

Should the proposed amendments be approved, City staff will submit the attached application to request a 20-year loan in the amount of \$700,000 to finance the purchase of a fire apparatus to primarily provide services in City fire districts largely benefitting low- to moderate-income households. An additional use of the Section 108 funding mechanism is also included in the proposed plan amendments to assist in funding the design and/or construction of fire facilities servicing low- to moderate-income areas, however, that application has not yet been completed and approval of the amendments to the specified plans does not obligate the City to pursue the referenced loan for those expenses. City staff will provide a separate opportunity for City Council consideration and public comment prior to the submission of any application for financing the design and/or construction of fire facilities.

FINANCIAL IMPACT:

Requested Amount: N/A
 Line Item: N/A
 Budgeted Amount: N/A
 Remaining Funds: N/A

IMPACT IF APPROVED: The CDBG Program Manager will include any feedback received during this meeting within the appropriate documents and submit the 2021 Annual Action Plan Amendment I, 2020-2024 Consolidated Plan Amendment II, and Section 108 Loan Application for the purchase of a fire apparatus to HUD for approval.

IMPACT IF DENIED: The CDBG Program Manager will not submit the amendments or applications

discussed in this resolution.

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a “Business-Friendly” Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/20/2021

Date:

WHEREAS, the City of Pekin receives an annual allocation from the US Department of Housing and Urban Development (“HUD”) Community Development Block Grant program; and

WHEREAS, the City of Pekin is required to substantially amend its Consolidated Plan and Annual Action Plan when changes qualifying as substantial, as defined by its Citizen Participation Plan, are made after either plan has been approved by HUD.

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. The proposed 2020-2024 CDBG Consolidated Plan amendment attached hereto as **Exhibit A** and the proposed 2021 CDBG Annual Action Plan amendment attached hereto as **Exhibit B** are approved and adopted.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK

EXECUTIVE SUMMARY

ES-05 EXECUTIVE SUMMARY - 24 CFR 91.200(C), 91.220(B)

1. Introduction

Amendment II Introduction: The City of Pekin is amending its 2020-2024 Consolidated Plan to primarily shift funding from Fire Response and Prevention to Public Facilities and Infrastructure and ensure consistency between the 2020 and 2021 Action Plans and this Consolidated Plan. Additionally, this amendment includes the use of the Section 108 Loan Guarantee Program as described in 24 CFR 570.704 for Fire Response and Prevention as well as Public Facilities and Infrastructure in lieu of the utilization of entitlement funds. Specifically, financing through the Section 108 program will be used to facilitate the purchase of a new fire apparatus, and in a separate loan application to HUD, will also be used to pay for fire station design and construction costs for one or more community fire stations that service CDBG eligible areas.

After the submission of the 2021 Annual Action Plan, it was determined that the delivery timeframe for the intended purchase of a fire apparatus under the Fire Response and Prevention project in the City's original 2021 AAP is in excess of 12 months which would be more appropriately financed through the Section 108 Loan Guarantee Program. Further, additional needs and expenses were identified associated with the construction and improvement of community fire stations which have also been deemed a beneficial and eligible use of the loan guarantee program as opposed to the use of entitlement funds.

Amendment I Introduction: The City of Pekin, per the City's Citizen Participation Plan requirements, determined that a substantial amendment was required to make proposed changes to the Consolidated Plan document. In keeping with these requirements, a legal notice was published on January 29, 2021 inviting the public to participate in a public comment period occurring from February 4, 2021 through February 8, 2021 and explained that a public hearing was scheduled for February 8, 2021 during the regularly scheduled City Council meeting. The substantial amendment was required to make the following significant changes to the Consolidated Plan:

- **PR-15:** Addition of citizen participation outreach and response associated with Amendment I.
- **SP-25:** Modification of priority needs.
- **SP-35:** Modification of anticipated resources including CDBG-CV3 and correction to annual allocation.
- **SP-45:** Modification of goals and allocated funding.
- **SP-70:** Addition of language to include assistance via emergency payments.
- **AP-15:** Modification of anticipated resources including CDBG-CV3 and correction to annual allocation.
- **AP-20:** Modification of goals and allocated funding.
- **AP-35:** Modification of projects and allocated funding.
- **AP-38:** Modification of projects and allocated funding.

Modifications under this amendment will be indicated as "Amendment I" in **bold** font and strikethroughs for any removed portions of the document. The following pages are original to the 2020-2024 Consolidated Plan and have not been modified in association with amendment actions unless indicated as described.

Plan Introduction: The purpose of the Community Development Block Grant (CDBG) program is to enable local governments, such as the City of Pekin, to develop viable urban communities for individuals with low- to moderate-income by providing decent housing, a suitable living environment and expanding economic opportunities. As a requirement of receiving CDBG funds from the Department of Housing and Urban Development (HUD), the City is required to develop a multi-year plan that describes identified needs within the community, provides a foundational strategy to address those areas of concern and sets goals to determine if those needs have been adequately addressed using the available resources.

In addition to the Consolidated Plan, the City also completes two documents on an annual basis to provide the public with information on how CDBG funds will be used and a summary of the accomplishments that resulted from those expenditures. The Annual Action Plan describes the specific projects for the upcoming program year that will be undertaken to incrementally accomplish the goals indicated in the Consolidated Plan. The Consolidated Annual Performance and Evaluation Report (CAPER) provides a detailed look at how the City spent the CDBG allocation and quantifies the individuals and/or households that benefitted from the City's CDBG-funded projects.

When determining whether a project meets the eligibility requirements for CDBG funding, the City must ensure that the activity will meet one of three HUD-specified objectives:

- Benefit to low- and moderate-income (LMI) persons;
- Aid in the prevention or elimination of slums or blight; or
- Meet a need having a particular urgency.

In addition to meeting an overall national objective, each project must also qualify as an allowable activity described in Title 24 of the Code of Federal Regulations (CFR). Many of the allowable activities are listed in 24 CFR § 570.201. Additionally, 24 CFR § 570.207 contains a list of specific ineligible activities thereby further restricting the variety of allowable projects.

During the development of the Consolidated Plan, the City utilized data provided by HUD and the US Census Bureau to identify areas of need within the community. The City also solicited feedback from residents, community organizations and City staff to arrive at actionable conclusions. Community feedback is particularly valuable in that many of the respondents are they themselves, or advocates for, the intended beneficiaries of the City's CDBG funding allocation.

To encourage resident feedback in the development of the City's Consolidated Plan, the City created an electronic survey for residents and made the equivalent paper survey available upon request. The City directly engaged with known community organizations using an alternate survey form to solicit feedback and help identify the City's greatest perceived needs. In addition to direct contact, the City also distributed the survey to numerous non-profit and faith-based organizations utilizing the Heart of Illinois Continuum of Care's general and governing membership mailing list.

The Consolidated Plan may be modified during the performance period to reflect additional identified needs, changing conditions and shifting priorities. While no substantial changes are anticipated, such changes may be introduced through the amendment process outlined in the City's Citizen Participation Plan (CPP).

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The City is committed to supporting employees who work in the City and the businesses that employ them. In response to the COVID-19 outbreak and the business restrictions associated with that event, the City has determined that a priority need exists to provide funding to small businesses. A significant amount of the CDBG allocation for the first program year will be designated to undertake such efforts. Given the unpredictable nature of this event, the City expects to amend this Plan to retain flexibility in addressing the needs of the City and its residents.

Based on the thorough review of available data, community feedback and the expertise of City staff, the City has identified the following objectives to be achieved using CDBG funds during the lifecycle of the Consolidated Plan:

1. Provide funding to sustain local businesses and provide employment opportunities for workers to encourage recovery and stability during and after the COVID-19 pandemic.
2. Preserve and expand programs carried out by community organizations through the provisioning of grant funds thereby leveraging their specialized experience to support residents.
3. Improve public and non-profit facilities and infrastructure to contribute to the efficient delivery of public services to City residents.
4. Reduce the number of abandoned properties within the City to promote the health and safety of residents, stabilize land values and reduce the likelihood of delinquency.
5. Support homeowners through residential repair and improvement programs to reduce the expense of homeownership and prevent displacement.
6. Ensure reliable and effective fire safety services are offered including response and prevention.

3. Evaluation of past performance

During the previous Consolidated Plan period, the City demonstrated progress towards meeting the program's goals and objectives. The City conducted numerous residential repair and improvement projects, funded community organizations that provide direct support to residents, completed several public infrastructure projects, and successfully removed several dangerous structures consistent with the priority needs identified in the governing Consolidated and Annual Action Plans.

During the period covered by this Consolidated Plan, the City will strive to enhance the efficiency of how CDBG funds are administered and will also look to expand the variety of activities undertaken using those funds. The addition of new activity types requires not only extensive research to ensure all applicable regulations are considered but the City is also required to establish unique policies and procedures for each category of activities which further complicates the introduction of such significant changes.

4. Summary of citizen participation process and consultation process

During the formulation of any Annual or Consolidated Plan, the City provides a period for public review. Citizen participation is an integral part of the planning process and the City welcomes any constructive input from its residents, community organizations and businesses. The City's website provides access to all CDBG-related reporting documents that are prepared for public review. The City also ensures the availability of the Annual or

Consolidated Plans to residents in both paper and electronic formats upon request. The City's CDBG Program Manager promotes participation by all City residents; however, additional efforts will be made as possible to encourage engagement of individuals with low- to moderate-income.

The City distributed a resident survey web link in the narrative of the wastewater billing mailer processed in March of 2020. This mailer is sent to all property owners with utility services within the City. Additionally, the survey link was provided on the City's website and posted numerous times on the City's Facebook page. A paper version of the survey was also made available to all interested individuals upon request. The survey requested feedback on the prioritization of CDBG activities, priority needs within the community, and contained supplementary questions to gauge the respondent's overall knowledge and/or exposure to CDBG activities.

The City directly engaged with community organizations using an alternate survey form to solicit feedback and help identify the City's greatest perceived needs. In addition to direct contact, the City also distributed the survey link to numerous non-profit and faith-based organizations utilizing the Heart of Illinois Continuum of Care's general and governing membership mailing list.

The City has adopted a Citizen Participation Plan (CPP) which outlines the requirements for public hearings and when additional hearings are necessary due to substantial amendments to the Consolidated and Annual Action Plans. Consistent with the City's CPP, a public hearing was held to answer questions and obtain feedback from attendees on the draft version of the Consolidated Plan. Due to the impact of the COVID-19 outbreak, the public hearing was held virtually using Zoom teleconferencing software. Additional information about the CPP is located in sections PR-10 and PR-15 of this document.

5. Summary of public comments

The City of Pekin conducted two public hearings and a public comment period to provide the opportunity for input on the proposed 2020 Consolidated Plan. No comments were received specific to the Consolidated Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

Feedback was encouraged and no feedback or comments were rejected.

7. Summary

This document serves as the application to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG). The City will focus on funding activities that will effectively carry out the goals identified in this Plan and are consistent with the national objectives as described by HUD.

The Consolidated Plan is utilized as an overall roadmap to administer the City's CDBG funds in a manner that ensures that City residents receive the most possible benefit from the limited resources available, with particular emphasis on supporting residents who have low- to moderate-income. During the 5 years covered in this Plan, the City will not only continue many of the activities it has traditionally funded but will also work to identify new needs and methods of meeting such needs. The 5-Year Consolidated Plan includes the Annual Action Plan for the 2020-2021 program year, which can be found beginning in section AP-15 of this document.



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Amendment I Introduction: The City of Pekin is amending its 2021 Annual Action Plan (AAP) to primarily shift funding from Fire Response and Prevention to Public Facilities and Infrastructure. Additionally, this amendment includes the use of the Section 108 Loan Guarantee Program as described in 24 CFR 570.704 for Fire Response and Prevention as well as Public Facilities and Infrastructure in lieu of the utilization of entitlement funds. Specifically, financing through the Section 108 program will be used to facilitate the purchase of a new fire apparatus, and in a separate loan application to HUD, will also be used to pay for fire station design and construction costs for one or more community fire stations that service CDBG eligible areas.

After the submission of the 2021 AAP, it was determined that the delivery timeframe for the intended purchase of a fire apparatus under the Fire Response and Prevention project (using entitlement funds) in the City's original 2021 AAP is in excess of 12 months which would be more appropriately financed through the Section 108 Loan Guarantee Program. Further, additional needs and expenses were identified associated with the design and construction of community fire stations which have also been deemed a beneficial and eligible use of the loan guarantee program as opposed to the use of entitlement funds.

Plan Introduction: The City of Pekin receives an annual allocation of Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD). The purpose of the CDBG program is to enable local governments, such as the City of Pekin, to develop viable urban communities for individuals with low and moderate income by providing decent housing, a suitable living environment, and expanding economic opportunities. As a requirement of receiving CDBG funding, the City is required to develop an annual plan that describes the intended projects and activities for the associated program year.

In addition to the annual plan, the City also develops a five-year plan called the Consolidated Plan. The Consolidated Plan identifies known needs in the community and sets goals for the covered five-year period, which ultimately guide the spending strategies from year-to-year. At the conclusion of each program year, the City records its spending, accomplishments, and progress towards the aforementioned goals by producing the Consolidated Annual Performance and Evaluation Report (CAPER) and filing that report with HUD.

When considering what types of activities to undertake during the program year, the City must determine that a proposed activity meets one of three national objectives:

- Benefit to low- and moderate-income (LMI) persons;
- Aid in the prevention or elimination of slums or blight; or
- Meet a need having a particular urgency.

In addition to meeting an overall national objective, each project must also qualify as an allowable activity described in Title 24 of the Code of Federal Regulations (CFR). Many of the allowable activities are listed in 24 CFR § 570.201. Additionally, 24 CFR § 570.207 contains a list of specifically ineligible activities further restricting the variety of allowable projects.

During the development of this annual plan, the City utilized data provided by HUD as well as the US Census Bureau to identify areas of need within the community. The City utilized survey results collected during the development of the 2020-2024 Consolidated Plan to assist in determining the appropriate priority of identified needs. Further feedback from residents was collected during the public comment period and public hearing associated with this annual plan.

Both the Consolidated Plan and this annual plan may be amended during the performance period to reflect additional identified needs, changing conditions, and shifting priorities. While no substantial amendments are anticipated at the time of adoption, such changes may be introduced through the amendment process outlined in the City's Citizen Participation Plan (CPP).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City is committed to supporting the community during the coronavirus outbreak and has taken steps during the previous program year to allocate CDBG funding to combat the impacts of the pandemic and associated social distancing restrictions. In addition to the annual allocation of CDBG entitlement funding, the City also received a two allocations of CDBG funding provided through the passage of the CARES Act.

While the City intends to address community needs not specifically associated with pandemic response during this program year, the City continues to remain vigilant in proactively tackling pandemic-related concerns to ensure the stability and continued economic recovery of area households and businesses. Based on a thorough review of the available data as described in this plan as well as the associated Consolidated Plan, community feedback and the expertise of City staff, the City has identified the following objectives to be prioritized using CDBG funds during the program year:

1. Ensure reliable and effective fire safety services are available including response and prevention;
2. Preserve and expand programs carried out by community organizations through the provisioning of grant funds thereby leveraging their specialized experience to support residents; and
3. Reduce the number of abandoned properties within the City to promote the health and safety of residents, stabilize land values and reduce the likelihood of delinquency.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Economic Development: In response to the economic impacts of the coronavirus pandemic, the City undertook economic development activities in the form of grants to local businesses. Utilizing a mixture of CDBG and other funding received by the City, the City was able to support 143 businesses and self-employed individuals. City staff received very positive feedback regarding this program.

Residential Rehabilitation: The residential rehabilitation program has historically been a part of the City's CDBG program with mixed results. Due to the age of the City's housing stock, nearly all rehabilitation activities with the exception of emergency repair require lead-certified supervisors on-site and routine lead remediation dependent on the overall cost of the project. In some instances, the entire property must be remediated regardless of where the rehabilitation work is occurring. In part due to these requirements, the City's most recent request for bids resulted in only a single bid thus reducing the City's ability to effectively utilize CDBG funding when allocated to this activity.

In previous years, a significant amount of the City's CDBG budget was allocated to residential rehabilitation activities but the complexities of undertaking such projects resulted in significant carryover of projects and an excess of unspent funds from year-to-year. CDBG staff is currently re-evaluating the City's processes and regulatory intricacies to more efficiently utilize CDBG funds for this project type in future years.

Public Services: The City has consistently funded two local community organizations working with individuals experiencing homeless and survivors of domestic abuse. These organizations have continued to expand their services to provide support to some of the most vulnerable populations in our community. On occasion, the City has also funded smaller initiatives proposed by other community

organizations. During this program year, the City will be utilizing a new electronic proposal and reporting portal, which is anticipated to simplify multiple aspects of the process and improve the City's ability to effectively solicit applications from organizations and monitor their progress.

Clearance and Demolition: The City has undertaken limited demolition activities during the previous two program years due to the coronavirus pandemic and staff turnover. During the development of the Consolidated Plan, resident feedback indicated that demolition was considered a high priority need. During this program year, the City will be refining this process to ensure efficient undertaking of demolition activities and prioritizing the demolition of abandoned structures that qualify.

4. Summary of Citizen Participation Process and consultation process

As required by the City's Citizen Participation Plan, the City undertook a 30-day comment period occurring from April 9, 2021 through May 10, 2021. Additionally, the City also held a public hearing during the development of the final version of the proposed Annual Action Plan on April 26, 2021 during a regular meeting of the Pekin City Council. During the public hearing, the CDBG Program Manager provided a summary of the proposed plan, encouraged review of the full plan at the City's website, and provided an opportunity for public comment. Additionally, it was conveyed during the public hearing that feedback could be submitted through the end of the comment period on May 10, 2021.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received during the public hearing or during the public comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments were received during the public hearing or during the public comment period.

7. Summary

As required by the City's Citizen Participation Plan, the City undertook a 30-day comment period occurring from April 9, 2021 through May 10, 2021. Additionally, the City also held a public hearing during the development of the final version of the proposed Annual Action Plan on April 26, 2021 during a regular meeting of the Pekin City Council. During the public hearing, the CDBG Program Manager provided a summary of the proposed plan, encouraged review of the full plan at the City's website, and provided an opportunity for public comment. Additionally, it was conveyed during the public hearing that feedback could be submitted through the end of the comment period on May 10, 2021.

No public comments were received during the public hearing or during the public comment period.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PEKIN	City of Pekin

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency responsible for overseeing the development of the Annual Action Plan and administering programs covered by the Plan is the City of Pekin, a municipality in the State of Illinois. Pekin is not a member of a consortium utilizing HUD funds.

Consolidated Plan Public Contact Information

For more information about the City's CDBG programs and plans, please contact the City's CDBG Program Manager via e-mail at dhbess@ci.pekin.il.us or by phone at (309) 478-5356.

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Pekin has adopted a Citizen Participation Plan, which provides the City's CDBG department with policies and procedures associated with the participation of the public in CDBG-related planning activities. During the development of any CDBG-related plan and the year-end CAPER, the City undertakes at least one public comment period and one public hearing. In the event that substantial amendments are deemed necessary to either the Annual Action Plan or Consolidated Plan, then a public comment period and public hearing will again be held to discuss the changes being made to the previously adopted plan(s).

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Pekin has a good working relationship with the Pekin Housing Authority (PHA) and maintains open communication with that agency. In addition to the PHA, the CDBG Program Manager is an active member of the Home for All Continuum of Care, which provides open communication with health, mental health, and social service organizations/agencies operating in the region.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City's CDBG Program Manager is a non-voting, governing board member for the Home for All Continuum of Care. This continuum of care organization acts as an open line of communication for City consultation with a variety of health, mental health, and social service providers. Further, this participation provides an ongoing source of information on initiatives occurring within the region.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Pekin does not receive ESG dollars. However, the City's participation in the Home for All Continuum of Care, which does contribute to outcomes of community initiatives recorded in HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Pekin Housing Authority
	Agency/Group/Organization Type	Housing PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was contacted by e-mail and received input on public housing needs, plans, goals and programs.
2	Agency/Group/Organization	City of Pekin
	Agency/Group/Organization Type	Service-Fair Housing Other government - Local Planning organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Pekin is the grantee for the Consolidated Plan and Annual Action Plans. As such, it is the consulting body that is seeking to coordinate and consult to improve anticipated outcomes from the use of CDBG funding.

Identify any Agency Types not consulted and provide rationale for not consulting

Significant efforts were made during the development of the Consolidated Plan including direct solicitation of feedback from local community organizations to assist in determining the needs and priorities of the plan. Information is continually gathered during the course of carrying out the Consolidated Plan through the City's participation in the Home for All Continuum of Care and contact with community organizations including the Pekin Housing Authority.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Home For All Continuum of Care	The goals of the Continuum of Care is to support low- and moderate-income individuals, particularly those experiencing homelessness. The City's goals mirror these concerns in ensuring sustainability of a safe community.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City's Citizen Participation Plan governs the public information and feedback process to ensure HUD requirements are met and the public is provided sufficient opportunity to review and comment on proposed CDBG plans and reports. During the development process of the Consolidated Plan, the City conducted a resident and community organization survey to assist CDBG staff in determining the appropriate priority needs and goals during the five-year period. A public comment period along with two public hearings were held during the development of the Consolidated Plan.

Prior to the adoption of this Annual Action Plan, the City held a public comment period as well as a public hearing to inform and solicit feedback from the public. The determinations made during the development of the Consolidated Plan were considered in the creation of this Annual Action Plan along with any new information acquired during the performance of the 2020 program year. Ultimately, the Consolidated Plan associated with the program year is intended to guide the projects and activities undertaken to accomplish the goals set forth in that Consolidated Plan document.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Solicited feedback on draft Annual Action Plan. No responses received.	None.	All comments were accepted.	
2	Internet Outreach	Non-targeted/broad community	Request for comments and draft Annual Action Plan posted on the City's website.	None.	All comments were accepted.	http://www.ci.pekin.il.us/departments/community_development/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	Public hearing was held during the regularly scheduled Pekin City Council meeting. Attendees included Mayor, City Council, City staff and members of the public. This meeting allowed in-person attendance as well as attendance through Zoom teleconferencing. Additionally, the session was broadcasted on television.	None. Annual Action Plan 2021	All comments were accepted.	11

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	Solicited feedback on draft Annual Action Plan amendment.	[to be completed]	[to be completed]	
5	Internet Outreach	Non-targeted/broad community	Request for comments and draft Annual Action Plan amendment posted on the City's website.	[to be completed]	[to be completed]	http://www.ci.pekin.il.us/departments/community_development/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Hearing	Non-targeted/broad community	Public hearing was held during the regularly scheduled Pekin City Council meeting. Attendees included the Mayor, City Council, City staff and members of the public. Additionally, the session was broadcasted on television.	No specific comments were received regarding the content of the proposed amendment.	All comments were accepted.	

Table 4 – Citizen Participation Outreach

Annual Action Plan
2021

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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Amendment I: The City anticipates applying for and receiving approximately \$2,200,000 in Section 108 Loan Guarantee Program funds. These funds are received through a 20-year loan provided to the City at an extremely competitive rate. As described in 24 CFR 570.705, accepting a Section 108 Loan Guarantee Program award does obligate the City to repay this debt using a portion of its annual CDBG allocation including principal, interest, and loan fees. The City does not anticipate making a loan payment during the 2021 program year, however, a loan payment will need to be made during the 2022 program year and continuing through the end of the loan repayment period.

The City of Pekin will receives an annual allocation for the CDBG program. For the 2021 program year, the City anticipates an annual allocation in the amount of \$456,194. This allocation is a significant increase from the previous program year and the associated Consolidated Plan was adopted using an anticipated annual allocation consistent with the 2020 allocation amount. Should the 2020-2024 Consolidated Plan be amended during the course of the plan, the CDBG department will also amend the anticipated resources to reflect the 2021 allocation amount.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services						Total amount with current-year carryover for the remaining period in the Consolidated Plan and CDBG-CV funding is \$2,852,072. Projection of annual allocation is based on the 2021 program year entitlement allocation.
			456,914	75,000	732,116	1,264,030	1,370,742 Amendment I: 1,370,742	Amendment I: Total amount with current-year carryover for the remaining period in the Consolidated Plan and CDBG-CV funding is \$2,852,078. Projection of annual allocation is based on the 2021 program year entitlement allocation.
Other	public - federal	Public Services Other	217,306	0	0	217,306	0	To prevent, prepare for and respond to the Coronavirus.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Fire Prevention and Response Public Facilities and Infrastructure	0	0	0	2,200,000	2,200,000	Amendment I: The City will utilize the Section 108 Loan Guarantee Program to purchase a new fire apparatus (\$700,000) as well as pay for design and construction costs associated with the establishment of at least one new fire station (\$1,500,000).

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funding does not mandate matching funds or leveraging. However, the City will seek to utilize leveraging of outside funding or other available resources to expand the positive impacts on the community where possible. The City will also encourage community organizations applying for funding to acquire or supply matching funds and/or coordinate with additional organizations to further the benefits of funded programs.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not anticipate using City-owned property to accomplish the projects or activities identified in this plan. In the event that City-owned property is deemed appropriate for use in accomplishing the goals or addressing the needs identified in this or the Consolidated Plan, the City may utilize such property in association with CDBG projects or activities at its discretion.

Discussion

No further discussion.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve Fire Safety	2020	2024	Non-Housing Community Development	City of Pekin	Fire Response and Prevention	Amendment I: CDBG: \$0 CDBG: \$535,000 Section 108: \$700,000	Other: 1 Other
2	Improve Facility, Utility, and Amenity Access	2020	2024	Non-Housing Community Development	City of Pekin	Public Facilities and Infrastructure Fire Response and Prevention	Amendment I: CDBG: \$1,060,902 CDBG: \$525,902 Section 108: \$1,500,000	Other: 2 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Sustain or Expand Services and Direct Assistance	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Pekin	Public Services Funding	CDBG-CV: \$187,306	Public service activities other than Low/Moderate Income Housing Benefit: 120 Person Assisted
4	Address Blighted Property Issues	2020	2024	Non-Housing Community Development	City of Pekin	Demolition of Dangerous and Abandoned Structures	CDBG: \$59,995	Buildings Demolished: 4 Buildings
5	Improved Economic Environment	2020	2024	Non-Housing Community Development	City of Pekin	Economic Development	CDBG: \$30,000 CDBG-CV: \$30,000	Businesses assisted: 15 Businesses Assisted
6	Provide Quality, Safe and Accessible Housing	2020	2024	Affordable Housing	City of Pekin	Residential Rehabilitation	CDBG: \$20,000	Homeowner Housing Rehabilitated: 1 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Administration	2020	2024	Planning	City of Pekin	Residential Rehabilitation Public Services Funding Public Facilities and Infrastructure Demolition of Dangerous and Abandoned Structures Fire Response and Prevention Economic Development	CDBG: \$93,133	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Improve Fire Safety
	Goal Description	Conducting activities that increase fire safety for all residents that may include land acquisition, facility improvements, apparatus/equipment purchase and/or prevention programs that benefit individual households or identified geographic areas. Amendment I: The City intends to utilize Section 108 loan funds to purchase a new fire apparatus which will qualify under the LMI national objective (LMA) based on its primary operating location(s). Primary operating locations for this apparatus will be fire districts largely serving LMI households.

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2	Goal Name	Improve Facility, Utility, and Amenity Access
	Goal Description	Improving or rehabilitating structures, land parcels, or utilities owned by the City or non-profit organizations in support of a suitable living environment. Amendment I: The City intends to utilize Section 108 loan funds to finance costs associated with designing and constructing a new community fire station which will qualify under the LMI national objective (LMA) based on its assigned fire district The new station's assigned fire district will largely service LMI households.
3	Goal Name	Sustain or Expand Services and Direct Assistance
	Goal Description	Identifying and soliciting opportunities to support non-profit and faith-based agencies that are willing and capable of providing new or expanded social services to benefit residents of the City. The City may accept applications from organizations during a specified application period or through direct solicitation to address specific needs. To further support residents, the City may undertake emergency assistance payments either utilizing City department staff or through non-profit and faith-based agencies.
4	Goal Name	Address Blighted Property Issues
	Goal Description	Acquisition, demolition, and/or clearance of abandoned structures that pose a risk to public safety, promote delinquency and/or are considered to threaten neighborhood stability.
5	Goal Name	Improved Economic Environment
	Goal Description	Assisting workers and businesses within the community through economic development projects. The City will consider a variety of potential activities including grants and loans with a primary focus of stabilizing business and retaining jobs for workers that come from low- to moderate-income households.
6	Goal Name	Provide Quality, Safe and Accessible Housing
	Goal Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods. The City will also identify additional ways to support homeowners such as through emergency repair programs.

7	Goal Name	Administration
	Goal Description	Costs associated with administering the City's CDBG program including staff hours, office-related expenses, IT-related expenses or other costs not pertaining to a specific activity that may be considered an activity delivery expense.

Projects

AP-35 Projects – 91.220(d)

Introduction

This section of the Annual Action Plan identifies broad project types that will be undertaken during the associated program year. The City retains the discretion to determine what types of activities will be undertaken during the program year that fall under the projects specified in both the Consolidated and Annual Action Plans. Further, the Consolidated Plan provides the framework for projects anticipated to occur during the entire five-year period covered by the plan, which may result in significant differences and variances in the types of projects undertaken from year-to-year. Substantial deviations from either plan as described in the Citizen Participation Plan mandate the adoption of a substantial amendment following the applicable public participation requirements.

Projects

#	Project Name
1	Fire Prevention and Response
2	Public Facilities and Infrastructure
3	CV-Public Services
4	Demolition
5	Economic Development
6	CV-Economic Development
7	Residential Rehabilitation
8	Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City considered the findings described in the applicable Consolidated Plan and needs identified by City Staff since the approval of the Consolidated Plan. During the 2021 program year, it is anticipated that fire department-related needs, public service needs, and demolition needs will be considered priority items in need of being addressed. City staff does not anticipate roadblocks in utilizing CDBG funding to address the specified concerns.

AP-38 Project Summary
Project Summary Information

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1	Project Name	Fire Prevention and Response
	Target Area	City of Pekin
	Goals Supported	Improve Fire Safety
	Needs Addressed	Fire Response and Prevention
	Funding	Amendment I: CDBG: \$0 Section 108: \$700,000 CDBG: \$535,000
	Description	Amendment I: The City has identified a critical need for improved equipment and apparatuses to ensure reliable and effective fire service for residents. Section 108 funding will be used for the purchase of a new fire apparatus. The City has identified a critical need for improved equipment, apparatuses, and facilities to ensure reliable and effective fire service for residents. Additionally, the City may also consider instituting fire prevention programs working directly with property owners to promote fire safety.
	Target Date	4/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin
2	Planned Activities	Amendment I: Potential investment in fire equipment, apparatuses or other expenditures that promote and preserve fire response capabilities and promote fire safety. Potential investment in fire equipment, apparatus, facility improvements or other expenditures that promote and preserve fire response capabilities or promote fire safety.
	Project Name	Public Facilities and Infrastructure
	Target Area	City of Pekin
	Goals Supported	Improve Facility, Utility, and Amenity Access Improve Fire Safety

	Needs Addressed	Public Facilities and Infrastructure Fire Response and Prevention
	Funding	Amendment I: CDBG: \$1,060,902 Section 108: \$1,500,000 CDBG: \$525,902
	Description	Amendment I: Improvement and rehabilitation of infrastructure, City-owned facilities or non-profit owned facilities. Section 108 funding under this project is intended for use in financing the design and construction of 1 or more community fire stations. Improvement and rehabilitation of infrastructure, City-owned facilities or non-profit owned facilities.
	Target Date	4/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Other: 2 Other
	Location Description	City of Pekin
	Planned Activities	The City may improve, rehabilitate or modify City-owned or non-profit facilities. The City may also Improve or rehabilitate infrastructure such as sidewalks, utility lines and ADA-related improvements.
	3	
	Project Name	CV-Public Services
	Target Area	City of Pekin
	Goals Supported	Sustain or Expand Services and Direct Assistance
	Needs Addressed	Public Services Funding
	Funding	CDBG-CV: \$187,306
	Description	This project is to provide organizational capacity building and a variety of public services to be utilized by low to moderate-income residents or assisting residents through direct assistance.
	Target Date	4/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Public service activities for Low/Moderate Income Housing Benefit: 120 Households Assisted

	Location Description	City of Pekin
	Planned Activities	The City anticipates providing grants to non-profit or faith-based organizations that provide services within the community as well as direct assistance through emergency payments to ensure residents have adequate shelter and necessary utility services.
4	Project Name	Demolition
	Target Area	City of Pekin
	Goals Supported	Address Blighted Property Issues
	Needs Addressed	Demolition of Dangerous and Abandoned Structures
	Funding	CDBG: \$59,995
	Description	Demolition of deteriorated structures on a spot blight basis.
	Target Date	4/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Buildings demolished: 4 Buildings
	Location Description	City of Pekin
	Planned Activities	Demolition and clearance of abandoned and dangerous structures.
5	Project Name	Economic Development
	Target Area	City of Pekin
	Goals Supported	Improved Economic Environment
	Needs Addressed	Economic Development
	Funding	CDBG: \$30,000
	Description	Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak by providing assistance to local businesses, their employees and the self-employed. This project will include activities, which qualify for the urgent need national objective based on disaster proclamations impacting the City of Pekin.
	Target Date	4/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	Businesses Assisted: 7 Businesses Assisted
	Location Description	City of Pekin
	Planned Activities	Due to the impact of the COVID-19 pandemic and associated restrictions, the City has determined that it is imperative to assist businesses through funding and other supports. Due to the impact of the COVID-19 pandemic and associated restrictions, the City has determined that it is imperative to assist businesses through funding and other supports.
6	Project Name	CV-Economic Development
	Target Area	City of Pekin
	Goals Supported	Improved Economic Environment
	Needs Addressed	Economic Development
	Funding	CDBG-CV: \$30,000
	Description	Due to the restrictions placed on travel and services in response to the COVID-19 pandemic, the City has identified the support of local businesses as a priority need. The assistance provided by the City will attempt to arrest the current and subsequent economic consequences associated with the outbreak by providing assistance to local businesses, their employees and the self-employed. This project will include activities, which qualify for the urgent need national objective based on disaster proclamations impacting the City of Pekin.
	Target Date	4/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Businesses Assisted: 8 Businesses Assisted
	Location Description	City of Pekin
	Planned Activities	Due to the impact of the COVID-19 pandemic and associated restrictions, the City has determined that it is imperative to assist businesses through funding and other supports.
7	Project Name	Residential Rehabilitation
	Target Area	City of Pekin

	Goals Supported	Provide Quality, Safe and Accessible Housing
	Needs Addressed	Residential Rehabilitation
	Funding	CDBG: \$20,000
	Description	Providing residential programs that improve or rehabilitate existing properties and facilities or otherwise support residents in addressing home affordability and the stabilization of neighborhoods.
	Target Date	4/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Homeowner housing rehabilitated: 1 Unit
	Location Description	City of Pekin
	Planned Activities	Completion of carryover rehabilitation project(s) approved during previous program years.
8	Project Name	Program Administration
	Target Area	City of Pekin
	Goals Supported	Administration
	Needs Addressed	Economic Development Public Services Funding Demolition of Dangerous and Abandoned Structures Public Facilities and Infrastructure Residential Rehabilitation Fire Response and Prevention
	Funding	CDBG: \$93,133
	Description	General Planning and administration of the CDBG program.
	Target Date	4/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Other: 1 Other
	Location Description	City of Pekin

	Planned Activities	This project is for the administration of the CDBG funding as a whole. While the administration of the program is critical in the utilization of CDBG funding to benefit families within the community, this project does not directly benefit families without the inclusion of the other projects outlined in this Annual Action Plan.
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

There were no specific geographic areas identified during the development of the Consolidated Plan that would suggest a need to prioritize the allocation of CDBG funding to a particular geographic location. While the City does have census tracts at or above the LMI population threshold established by HUD to be considered low- to moderate-income areas (LMA), these areas were not exceptionally higher in LMI or poverty rates as compared to other areas in the City.

Geographic Distribution

Target Area	Percentage of Funds
City of Pekin	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The allocation priorities were based on the data compiled and presented in the 2020-2024 Consolidated Plan.

Discussion

Amendment I: The projects funded through the Section 108 Loan Guarantee Program Financing will be undertaken to benefit largely LMI areas based on the fire districts being served by the fire equipment purchased and fire stations designed/constructed. This will result in accomplishments under the LMA (LMI) national objective.

CDBG investments may be made on a citywide basis to address the needs of residents throughout the municipality and within the CDBG Target Area listed in the above section. Most of the City's anticipated activities are not isolated to a particular area or region of the City.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	120
Non-Homeless	1
Special-Needs	0
Total	121

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	0
Total	1

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

To support affordable housing goals, the City is undertaking grants to community organizations to provide community services, ensuring adequate fire protection, and the completion of one carryover rehabilitation project from the previous program year. The City will continue to communicate with the Pekin Housing Authority and other community organizations to ensure affordable housing is promoted within the community.

AP-60 Public Housing – 91.220(h)

Introduction

As discussed in the City Consolidated Plan, the Pekin Housing Authority (PHA) provides housing assistance through the administration of several complexes that provide quality housing to individuals and families that qualify under their income requirements. PHA currently provides housing to 407 individuals in 191 households through their public housing facilities, including 97 families with at least one household member reporting a disability and 31 with at least one household member over the age of 62. The total number of units available is 196 with occupancy at 97.5%.

Actions planned during the next year to address the needs to public housing

The Housing Authority uses its capital funds to maintain the properties based upon an Annual and Five-Year Plan developed by their organization. The replacement of exterior siding, soffits, gutters, downspouts and storm doors was completed in late December 2020 at the Park Ridge Estates property. Work at that site is expected to be concluded in the spring of 2021 with the replacement of dumpster enclosures and the sealcoating and striping of the parking lots. Future projects include upgrading the Broadway Apartments community center including security cameras and Phase II replacement of exterior doors on 22 apartments at the Broadway Complex.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The PHA has one resident serving on the Board of Commissioners and a Resident Advisory Council that reviews and makes recommendations regarding PHA policies and Capital Plan. The PHA holds numerous resident engagement events. Some notable resident events include Back to School Pool Party, Celebrating Generations Event, Gardening at PHA, PHA Annual Easter Egg Party and Hunt and the PHA School and Supply Registration Event. Besides the website, the Resident Services Coordinator maintains the PHA Facebook page allowing the PHA to communicate with the residents and other interested parties. The PHA also has a “One Call Now” system to send messages to the residents via phone, text or e-mail.

The PHA has a full-time Resident Services Coordinator who assists our residents with a variety of needs. That person arranges events, meets with new residents soon after they move in to make sure they have what they need and understand their relationship with the Housing Authority. PHA also works with the school systems on behalf of our residents.

The PHA completes an annual PHA Plan similar to this document, which outlines their methods of engaging residents. Additionally, the Pekin Housing Authority’s resident services coordinator maintains close contact with the residents to understand their specific needs. Transportation needs are addressed with bus passes. Employment opportunities in the community are shared with the residents.

Occasionally, they are able to advocate for those seeking outside benefits, which will improve their living conditions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Pekin Housing Authority is not considered a troubled public housing provider.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Numerous facilities offer a variety of homeless services in the region. A substantial portion of regionally available resources and programs are directed towards chronically homeless individuals, homeless families, and veterans. Services that are dedicated to assisting unaccompanied youth are limited but providers serving that population frequently collaborate with the State of Illinois Department of Child and Family Services. While the City benefits from the regionally available assistance, there are few organizations operating within the City that provide residents with locally based services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Involvement will continue with the Home for All Continuum of Care and where possible with additional groups that are interested in reaching out to homeless persons and providing support for their needs. The City is a non-voting member of the Home for All Continuum of Care governing board and utilizes this membership to collaborate with community organizations and service providers throughout the region.

Addressing the emergency shelter and transitional housing needs of homeless persons

Involvement will continue with the Home for All Continuum of Care and additional groups that are interested in emergency shelter and transitional housing needs of homeless persons. The City intends to fund community organizations using CDBG funds, which may include outreach to individuals experiencing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are a limited number of facilities that offer emergency or transitional housing services within the City. The CDBG Program Manager participates in the Home for All Continuum of Care as a governing board member to connect and cooperate with area organizations that may be in a position to enhance the availability of services within the City. Some of the agencies currently offering supportive services within the City include the Center for Prevention of Abuse, Salvation Army Rust Center, Pekin Outreach Initiative and Pekin Housing Authority.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The State of Illinois requires that discharge and safety plans ensure suitable housing for patients before discharge. There are regional and local community organizations that offer intermediate and transitional care facilities and housing assistance to prevent homelessness after discharge from medical and mental health institutions.

Resident participation is an important part of the City's planning process. The City established the Human Rights Committee to encourage participation of residents in the decision-making process from all backgrounds and experiences. Additionally, the City is in the process of re-establishing the Mayor's Advisory Committee for People with Disabilities to promote participation by residents who identify as having physical or mental disabilities. Additionally, the City's CDBG Program Manager participates in the Home for All Continuum of Care as a governing board member, which provides a means of open communication and collaboration with member organizations that represent many the organizations providing services within the region.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Tax and building code instruments have the potential to influence the likelihood of residential investment and neighborhood affordability. The City has no specific taxing policies that would negatively impact residential investment or affordability. Housing taxes are based solely on the assessed value of the property. Building code requirements and fees are applied similarly to all types of residential structures and present no unique barriers to development or improvement.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

There are no City policies or fees that are anticipated to diminish the potential return on residential investment.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

The recent events surrounding coronavirus resulted in a need to shift the focus of CDBG funding during the previous program year towards pandemic-related response activities such as economic development, public facilities, and public services activities. During this program year, the City continues to weather the impacts of coronavirus and associated social distancing restrictions but anticipates returning to traditional CDBG-funded activities not associated with coronavirus response. Since the coronavirus pandemic is an ongoing concern, the City may opt to amend this plan to address newly identified needs should such action be deemed necessary.

Actions planned to address obstacles to meeting underserved needs

The funding of community organizations that provide critical services to underserved populations and needs will address obstacles and promote the affordability and sustainability of the community for all residents. Additionally, funding of fire prevention and response will ensure a safe environment for residents with improved emergency service response.

Actions planned to foster and maintain affordable housing

The funding of community organizations may include services related to affordable housing and combatting homelessness. The City will be completing a carryover residential rehabilitation project that will ensure an improved and affordable living situation for that household and demolitions activities will ensure sustainable property values and access to equity for property owners.

Actions planned to reduce lead-based paint hazards

The City will be completing a carryover residential rehabilitation project from the previous program year, which is anticipated to include mitigation of lead-based paint hazards.

Actions planned to reduce the number of poverty-level families

As discussed in the Consolidated Plan, the City will utilize a multi-faceted approach to reduce the number of families living poverty. The City plans to engage in multiple programs including economic development, public services, demolition, fire prevention, and residential rehabilitation, all of which contribute to an affordable and sustainable environment.

Actions planned to develop institutional structure

The City will continue to collaborate with the Home for All Continuum of Care, Pekin Housing Authority, and other community organizations that provide support to low- and moderate-income households.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with the Home for All Continuum of Care, Pekin Housing Authority, and other community organizations that provide support to low- and moderate-income households.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City will attempt to use any income that qualifies as program income prior to drawing entitlement funds. Beginning in PY 2020, the City transitioned to a three-year calculation of the overall 70% LMI benefit occurring from PY 2020 through PY 2022. This means that over the period three-year period, 70% of CDBG entitlement funds will meet the national objective of benefitting LMI individuals (not including administrative expenditures).

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	120,000
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

Annual Action Plan
2021

41



COMMUNITY DEVELOPMENT BLOCK GRANT SECTION 108 LOAN APPLICATION PACKAGE

City of Pekin, Illinois
111 South Capitol Street, Pekin, Illinois 61554

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INTRODUCTION

1. SUMMARY

The City of Pekin (hereinafter, “the City”) discussed the critical need to improve and expand fire equipment and facilities in the Community Development Block Grant (CDBG) 2020-2024 Consolidated Plan as well as its 2021 Annual Action Plan submitted to the US Department of Housing and Urban Development (HUD). In association with this application, the City intends to amend the aforementioned plans to include Section 108 Loan Guarantee Program funding to address these needs as described in this application package.

The City has identified that the City’s best avenue for improving and expanding fire services to residents is through the utilization of the Section 108 Loan Guarantee Program to purchase a community fire apparatus to be stationed at a firehouse largely servicing low- and moderate-income (LMI) households as defined in regulations. As provided for in 24 CFR 570.207, the purchase of fire equipment is considered an integral part of a public facility and is therefore an eligible purchase.

The response vehicle proposed for purchase will be primarily located at Pekin Fire Station #3 (District #3), 272 N. Derby Street, Pekin, IL 61554 which services the South and Southwest regions of the community. The majority of households located within the service area qualify under HUD’s LMI income threshold of 80% AMI, and this portion of the community is known to be comprised of a large number of aged housing stock. An attachment showing the service areas of this station is included at the end of this document (attachment #1).

In 1976, the fire station employed 58 personnel and responded to 703 calls for service. In 2017, fire staff responded to 5,498 calls for service with only 50 personnel. Today, the fire department is comprised of 54 staff members with a planned increase to 57 during the next fiscal year. In the future, it is anticipated that the department will continue to require increased equipment, facility space and staff to maintain appropriate fire protection services for the community. During this fiscal year, the City’s Capital Budget includes the use of non-CDBG funds for the improvement of fire-related facilities including the construction of a new storage building to house additional equipment.

The City will provide a final loan amount encompassing all costs associated with this purchase request prior to the signing of the loan documents, however, It is estimated that the cost for the proposed acquisition will total no more than \$700,000, all of which is anticipated to be paid for using proceeds from the Section 108 Loan Guarantee Program. This figure includes the purchase of a fire apparatus with all necessary equipment to meet operating requirements (excluding staff, maintenance or operating costs). The City intends to utilize its written procurement policy as well as the provisions contained in applicable Federal procurement regulations to ensure the purchase is appropriately sourced.

2. ADMINISTERING AGENCY

The City is administered by a Council-Manager form of government with a seven-person City Council consisting of a Mayor and six Council Members elected at least to four-year terms. The City Manager is the administrative head of the municipal government and is responsible for the efficient administration of all departments as well as the effective implementation of the policies articulated by the City Council.

The Pekin Fire Department is an all-hazards emergency response and life safety organization that includes three stations covering a total area of approximately 12.5 square miles. The department provides fire suppression, fire

prevention, rescue, and emergency medical services while also serving as lead department of the MABAS Division 42 Hazardous Materials and Technical Rescue Teams.

The City has received an allocation from HUD through the CDBG program since 1989 and employs a CDBG Program Manager primarily tasked with overseeing the utilization of HUD-funded formula grants. In previous years, the City has also received funds from the HOME Investment Partnerships Program. In 2020, the CDBG Program Manager also managed additional HUD funds received through the passage of the CARES Act as well as funds from the Illinois Department of Commerce and Economic Opportunity (DCEO).

3. GEOGRAPHIC / DEMOGRAPHIC CHARACTERISTICS

The City of Pekin has a population of approximately 32,000 and is the county seat of Tazewell County, Illinois. The 2011-2015 American Census Survey from the United States Census Bureau indicates a median household income of \$48,862 with approximately 43% of residents qualifying as low- to moderate-income persons under the definition utilized by HUD. The 2011-2015 Comprehensive Housing Affordability Strategy (CHAS) from the United States Census Bureau estimates that over 46% of households have at least one household member over the age of 62.

The 2011-2015 ACS estimates a total number of households with 0%-100% area median income in the City is 8,140. Of that number, an estimated 97.6% (7,948) of those households are comprised of individuals who identify as White, 1.1% (90) identify as Hispanic, 0.3% (30) identify as Asian, 0.2% (20) identify as African-American or Black, 0.1% (15) identify as American Indian or Alaska Native and less than 0.1% (4) identify as Pacific Islander.

During the composition of the City's CDBG 2020-2024 Consolidated Plan, it was determined that housing affordability is a significant community concern, as is the lack of affordable housing. Further, data from the 2011-2015 CHAS suggests approximately 82% of the City's housing stock was built before 1980. Given the age of the housing stock, it is reasonable to assume that many of those properties contain original wiring systems that require improvement or replacement to meet today's electrical needs and safety standards. In addition to general concerns regarding the lack of routine electrical system maintenance in all residential structures, older homes may also contain knob and tube, rag wire or other aged wiring systems, most of which were historically installed without grounding considerations.

The City intends for the new apparatus to be primarily utilized by Fire Station #3. This station's service district consists of census blocks that include at least 51% LMI households per the 2015 American Community Survey conducted by the US Census Bureau (attachment #4). Per regulations in 24 CFR 570.208(a), this project qualifies under the criteria for activities benefiting low- and moderate-income persons as an area benefit activity.

4. NEEDS AND GOALS

Based on the number of residents of advanced age, the age of the housing stock, and the degree to which the population is considered cost-burdened in regards to housing, it is likely that the neighborhoods consisting largely of households eligible for CDBG assistance are at very high risk for fire-related injury.

Within the City's CDBG 2020-2024 Consolidated Plan, it was indicated that the City will strive to ensure all residents have sufficient fire prevention and response services available to them. The City anticipates undertaking significant rehabilitation of community fire stations during the upcoming year to improve the efficiency and capacity of those facilities.

In addition to fire facility improvements, City staff have identified a critical need for updated and additional fire equipment including the purchase of a new fire apparatus. The goal of the City's participation in the Section 108 Loan Guarantee Program is to finance the purchase of the aforementioned apparatus.

5. OVERALL SECTION 108 STRATEGY

The City has not previously utilized the Section 108 Loan Guarantee Program and has been notified by HUD that it has the ability to apply for a guarantee of up to \$2,251,395. The City intends to amend its 2021 Annual Action Plan to include only a portion of its available Section 108 Loan Guarantee Program funds in the amount of up to \$700,000 and will follow its adopted Citizen Participation Plan to ensure residents are provided the opportunity to provide their feedback on the proposed use of funds. These funds will be used to purchase one fire apparatus which will be used by fire department staff to deliver lifesaving services within the community.

The HUD repayment schedule provides for a maximum 20-year repayment term, with the option of paying some loans over a shorter term. The City intends to utilize the full 20-year repayment period, paying all payments from its annual CDBG entitlement allocation. The City will provide its annual CDBG entitlement allocation as collateral and does not object to provide non-CDBG assets and/or funding as collateral to ensure approval of the loan guarantee request.

The City will utilize the specialized experience of its fire department leadership to select the appropriate response vehicle for purchase that will best suit the requirements of the fire department staff. The City will adhere to its procurement policy with consideration to federal procurement requirements. However, it should be noted that the City has received approval from HUD to utilize sole source (non-competitive) procurement provisions due to the specialized nature of the equipment and the need for uniform maintenance of all city-owned response vehicles.

APPLICATION SUBMISSION REQUIREMENTS

1. COMMUNITY DEVELOPMENT REQUIREMENTS

Reference: [City of Pekin 2020-2024 Consolidated Plan](#)

The City's participation in the Section 108 Loan Guarantee Program will result in improved fire services to all residents, largely benefitting households with low- to moderate-income as most requests for assistance originate in low- to moderate-income areas. As indicated in the City's 2020-2024 Consolidated Plan, this project will address the City's goal improved fire prevention and response.

2. NATIONAL OBJECTIVES

Policy Reference: 24 CFR 570.208(a)(1)(i).

The City will qualify the project under the national objective of "Benefit to Low- and Moderate-Income (LMI) Persons" through its "Area Benefit Activities" qualification criteria described in 24 CFR 570.208(a)(1)(i). The City will document the anticipated primary service area of the response vehicle purchased using the Section 108 Loan Guarantee Program. While all response vehicles conduct operations throughout the City as necessary to ensure the health and safety of residents, the City will primarily store and utilize the funded response vehicle in stations that primarily service LMI areas.

3. ACTIVITY ELIGIBILITY

Policy Reference: 24 CFR 570.207(b)(1)(ii), 24 CFR 570.201(c), 24 CFR 570.703(l).

The City has deemed the purchase of the vehicle as "fire protection equipment" which is specifically indicated as eligible as described in 24 CFR 570.207(b)(1)(ii). The availability of response vehicles is a critical device utilized in lifesaving operations carried out by the department. Per this policy reference, the purchases qualify as an allowable activity under the "public facilities and improvements" as described in 24 CFR 570.201(c) and as an eligible use of CDBG loan guarantees as described in 24 CFR 570.703(l).

4. GUIDELINES AND OBJECTIVES FOR EVALUATION AND SELECTION

Policy Reference: 2 CFR 200.320.

The City will rely on the expertise of its senior fire department staff to determine the appropriate vehicle for purchase, which may include size, type, preferred brand, and/or included equipment. The City will adhere to its established procurement policies and any applicable policies associated with the use of Section 108 Loan Guarantee Program funds. As previously indicated, the City has received approval from HUD for the use of sole source (noncompetitive) procurement provisions in 2 CFR 200.320(c) due to the specialized nature of the vehicle being purchased and the need for consistency within the response vehicle fleet due to specialized maintenance requirements.

REPAYMENT SCHEDULE AND COLLATERAL

The City is requesting a twenty-year repayment term (attachment #2) and these loan payments are anticipated to be paid using CDBG entitlement funds. Should CDBG entitlement funds cease to become available, the City will utilize alternative City funds to ensure all required payments are made under the agreement. The City will provide its annual CDBG entitlement allocation as well as the purchased fire apparatus as collateral for the Section 108 Loan Guarantee Program.

The City anticipates a 12-month delivery time from the date a purchase agreement is executed with the selected vendor. The City will provide payment to the vendor in the most economically advantageous manner, taking advantage of cost reductions associated with pre-delivery payment incentives where possible to preserve Section 108 Guarantee Program funds for future utilization. The City has prepared a sources and uses of funds statement to clearly articulate the anticipated funding and expenditures associated with the proposed project (attachment #3).

OTHER SECTION 108 COMPONENTS

1. HUD PERFORMANCE MEASUREMENTS

The City will document the service area for the response vehicle purchased using Section 108 Loan Guarantee Program funds demonstrating compliance with the national objective. Performance measures include the successful acquisition of a response vehicle as indicated in this document.

2. ENVIRONMENTAL REVIEW

The City will conduct an environmental review prior to committing to any expenditures associated with the Section 108 Loan Guarantee Program. The City's CDBG Program Manager has determined that this activity qualifies under the "Categorically Excluded Not Subject to Section 58.5," with subsequent conversion to "exempt" status as described in 24 CFR 34(a).

3. ACTIVITY LOCATIONS

The response vehicle proposed for purchase will be primarily located at Pekin Fire Station #3, 272 N. Derby Street, Pekin, IL 61554.

4. CITIZEN PARTICIPATION REQUIREMENTS

The City will amend its 2020-2024 Consolidated Plan and 2021 Annual Action Plan to include Section 108 Loan Guarantee Program funds and the associated use of such funds in an eligible project category. To ensure sufficient opportunity for public participation, the City will also hold a 30-day public comment period and one public hearing during the regularly scheduled City Council meeting prior to submitting the aforementioned amendments to HUD for review.

5. CONTACT INFORMATION

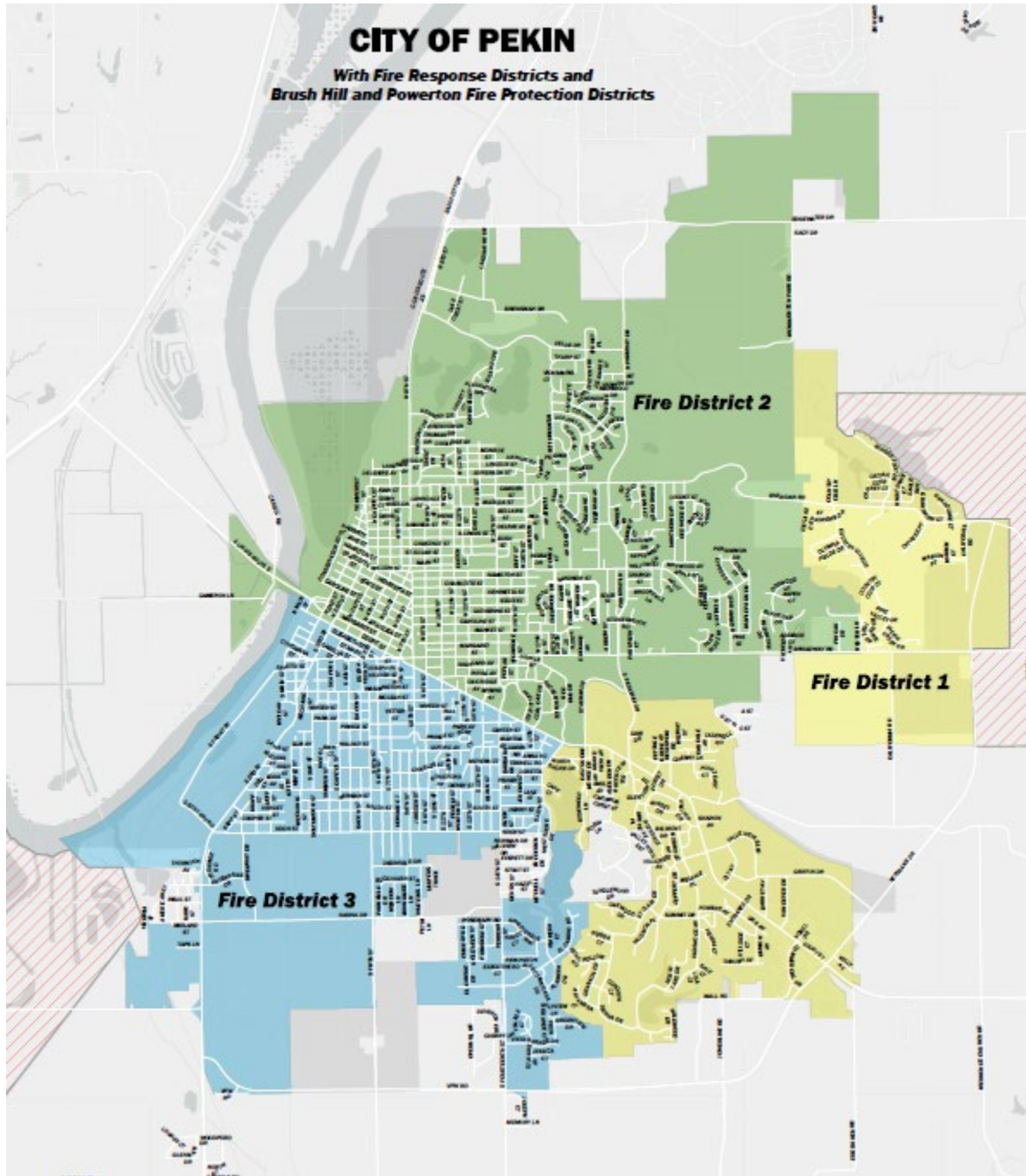
The City's CDBG Program Manager is responsible for submitting and administering any funding provided through the Section 108 Loan Guarantee Program:

David Bess, CDBG Program Manager
(309) 478-5356
dhbess@ci.pekin.il.us

City of Pekin
ATTN: CDBG
111 S. Capitol Street
Pekin, IL 61554

ATTACHMENTS

1. FIRE DISTRICT SERVICE AREAS



2. PROPOSED REPAYMENT SCHEDULE

PAYMENT DATE	BEGINNING BALANCE	PRINCIPAL PAID	INTEREST PAID	ENDING BALANCE
10/01/2022	\$700,000.00	\$34,000.00	\$2,576.00	\$666,000.00
10/01/2023	\$666,000.00	\$34,000.00	\$2,450.88	\$632,000.00
10/01/2024	\$632,000.00	\$34,000.00	\$2,325.76	\$598,000.00
10/01/2025	\$598,000.00	\$34,000.00	\$2,200.64	\$564,000.00
10/01/2026	\$564,000.00	\$34,000.00	\$2,075.52	\$530,000.00
10/01/2027	\$530,000.00	\$34,000.00	\$1,950.40	\$496,000.00
10/01/2028	\$496,000.00	\$35,000.00	\$1,825.28	\$461,000.00
10/01/2029	\$461,000.00	\$35,000.00	\$1,696.48	\$426,000.00
10/01/2030	\$426,000.00	\$35,000.00	\$1,567.68	\$391,000.00
10/01/2031	\$391,000.00	\$35,000.00	\$1,438.88	\$356,000.00
10/01/2032	\$356,000.00	\$35,000.00	\$1,310.08	\$321,000.00
10/01/2033	\$321,000.00	\$35,000.00	\$1,181.28	\$286,000.00
10/01/2034	\$286,000.00	\$35,000.00	\$1,052.48	\$251,000.00
10/01/2035	\$251,000.00	\$35,000.00	\$923.68	\$216,000.00
10/01/2036	\$216,000.00	\$36,000.00	\$794.88	\$180,000.00
10/01/2037	\$180,000.00	\$36,000.00	\$662.40	\$144,000.00
10/01/2038	\$144,000.00	\$36,000.00	\$529.92	\$108,000.00
10/01/2039	\$108,000.00	\$36,000.00	\$397.44	\$72,000.00
10/01/2040	\$72,000.00	\$36,000.00	\$264.96	\$36,000.00
10/01/2041	\$36,000.00	\$36,000.00	\$132.48	\$0.00
Note: Assuming interest rate of 0.368%.				

3. PROJECT SOURCES AND USES OF FUNDS STATEMENT



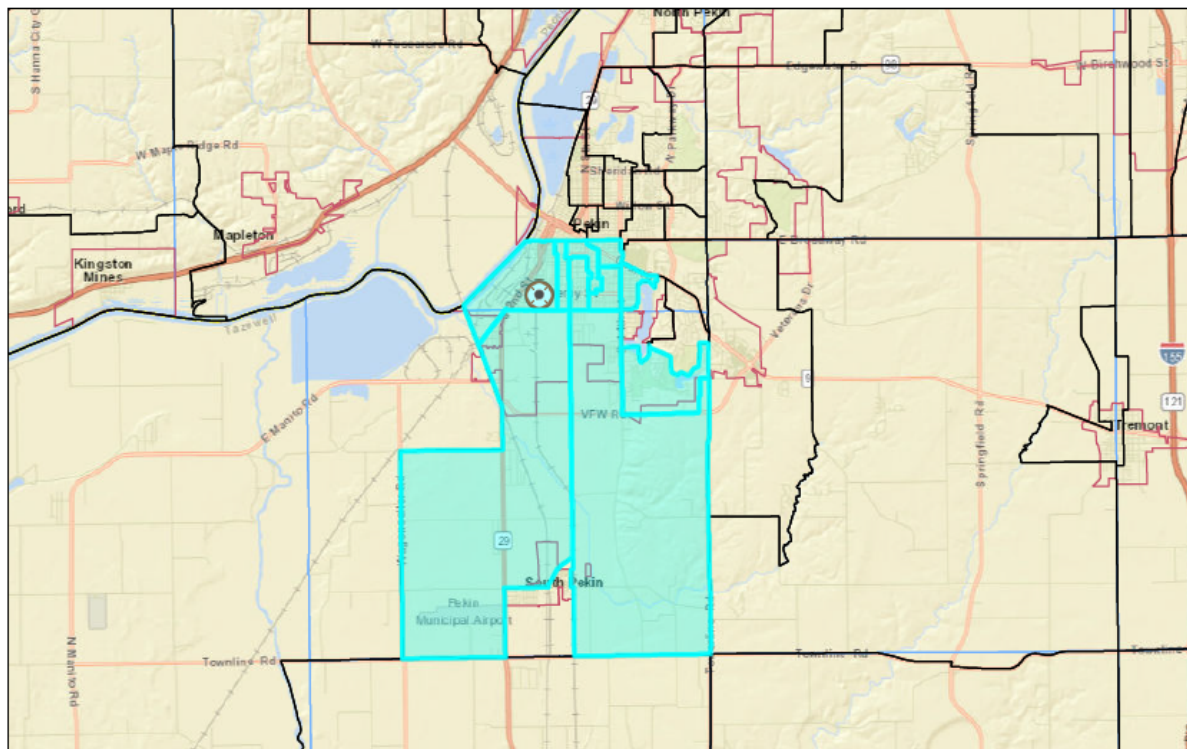
City of Pekin, Illinois
 Anticipated Project Cash Flow Statement
 For the Year Ended April 30, 2022
 (Internal/Unaudited)

		GOVERNMENTAL FUND TYPES			TOTAL
		GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	MEMORANDUM ONLY
REVENUES					
Section 108 Proceeds		-	700,000	-	700,000
Total Revenues		-	700,000	-	700,000
EXPENDITURES					
Current					
General/Administrative		-	-	-	-
Fire Equipment Purchase		-	650,000	-	650,000
Section 108 Financing Fee		-	13,975	-	13,975
Total Expenditures		-	663,975	-	663,975
Revenues Over (Under)					
Expenditures		-	36,025	-	36,025

4. NATIONAL OBJECTIVE QUALIFICATION CENSUS MAP AND TRACT LIST

Geographic Name	Low-Mod #	Universal #	Low-Mod %
Block Group 1, Census Tract 209, Tazewell County, Illinois	1,210	2,030	59.61%
Block Group 1, Census Tract 210, Tazewell County, Illinois	615	800	76.88%
Block Group 2, Census Tract 210, Tazewell County, Illinois	765	1,580	48.42%
Block Group 3, Census Tract 210, Tazewell County, Illinois	455	1,085	41.94%
Block Group 4, Census Tract 210, Tazewell County, Illinois	765	1,330	57.52%
Block Group 5, Census Tract 210, Tazewell County, Illinois	620	970	63.92%
Block Group 2, Census Tract 211.02, Tazewell County, Illinois	440	1,055	41.71%
Block Group 3, Census Tract 211.02, Tazewell County, Illinois	470	1,870	25.13%
Block Group 1, Census Tract 218.01, Tazewell County, Illinois	425	1,600	26.56%
Block Group 2, Census Tract 218.01, Tazewell County, Illinois	900	1,260	71.48%
			51.31%

Low- and Moderate-Income Data, based on 2011-2015 ACS 5-year Estimates



6/10/2021, 10:33:38 AM

LMISD by Block Group
 LMISD by County Subdivision
 LMISD by Place & Consolidated City
 LMISD by County

1:144,448
 0 0.75 1.5 3 mi
 0 1.5 3 6 km
 County of Peoria, Missouri Dept. of Conservation, Esri, HERE, Garmin, NGA,
 U.S. Department of Housing and Urban Development, Web AppBuilder for
 County of Peoria, Missouri Dept. of Conservation, Esri, HERE, Garmin, NGA, USGS, NPS



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: David Hess, IT

AGENDA ITEM: Resolution No. 330-21/22 Granicus - MinuteTraq Maintenance Renewal

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This request is for the renewal purchase of the software, support, hosting and maintenance from Granicus that helps the City manage meeting agendas, attendance, documents and minutes, as well as public dissemination of meeting records through the application called MinuteTraq. This contract was first awarded in 2016. The city continues to use the software to meet the needs of our user community.

This request is for \$30,122.64 for a one-year extension to the contract during FY 2022. Funds are available in the Information Technology budget, FY2022, account 100-009-538000.

Staff recommends approval.

FINANCIAL IMPACT:

Requested Amount: \$30,122.64
 Line Item: 100-009-538000
 Budgeted Amount: \$34,000.00
 Remaining Funds: \$201,921.66

IMPACT IF APPROVED: Continued electronic Agenda and Packet Creation. Web archive of Video Recorded Council meetings and live streaming is retained.

IMPACT IF DENIED: Packet creation would go back to paper packets and paper agendas, no streaming or web archive of council meetings only live broadcast.

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:**Mark A. Rothert**

Mark A. Rothert, City Manager

10/20/2021

Mark A. Rothert

Mark A. Rothert, City Manager

10/21/2021

Date:

WHEREAS, the City has purchased MinuteTraq software, including support, hosting, and maintenance of said software, from Granicus since 2016; and

WHEREAS, the MinuteTraq software assists the City in managing meeting agendas, attendance, documents, and minutes, as well as with disseminating meeting records to the public; and

WHEREAS, the City's fee for continued use, support, hosting, and maintenance for the MinuteTraq software for Fiscal Year 2022 is now due; and

WHEREAS, the City Council finds it is in the interests of the efficient operation of City government to renew its contract with Granicus.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The purchase from Granicus for one year of Minute Traq software, including support, hosting, and maintenance services, under the terms set forth on the invoice attached hereto as Exhibit A, is approved.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK

MinuteTraq™

MinuteTraq is the framework of our Open Meeting Platform. It provides complete functionality to manage all meeting documents, review processes & procedures, agenda packet creation, minutes creation, post-meeting letters & distribution, web publishing, search functions. It is a powerful software module that allows your organization to facilitate all of its meeting needs, from pre-meeting scheduling to post-meeting publishing and all of the information gathering steps in between. It offers a simple yet customizable set of functions that will make your meeting workflow process more efficient.

The following key components and processes will benefit your organization in cost and time savings:

- **Centralized Document Database:** consolidates your organization's information processes into one location, vastly reducing time on information management, search and retrieval.
- **Workflow, Routing, and Review Process:** incredibly simple but sophisticated tool for driving efficiency and managing expectations. The program's wizard-based interface allows for department members to monitor processes, maintaining accountability of information.
- **Attachments and Importing:** program cross-references all related documents, allows you to collect all information of a given topic from the internal system quickly and easily without printing and scanning.

The screenshot displays the 'Minutes Maker' application window. The left sidebar shows a hierarchical agenda for a meeting on Tuesday, January 4, 2011, at 4:00 PM. The main panel shows the details for 'Agenda Item 2561', which is 'Alcoholic Beverage Location Permit' (Case No. 44738). Below the title, there is a 'Vote Result' section showing 'Approved' and a table of votes. The table lists voters, their roles, and their votes. Below the table, there is a 'Comments & Discussion' section with a text area for comments.

Voter	Role	Vote
Suzy Heinbockel	Voter	Yes/Aye
John D. Priester	Seconder	Yes/Aye
Mary Sue Rich	Voter	Excused
Reuben Kent Guinn	Initiator	Yes/Aye
Daniel Owen	Voter	Yes/Aye

- **Virtual PDF Printer:** MinuteTraq includes an integrated PDF Printer that allows users to retrieve information and reports from any computer system throughout the organization as long as it can print regardless of file type. The PDF Printer allows users to print from any program to this virtual printer named "MinuteTraq" instead of printing to paper. The built-in PDF printer makes the chore

of attaching information from other programs a cinch... just click Print... choose the "MinuteTraq" printer and the output is automatically converted to PDF format and imported into MinuteTraq as an attachment. You can easily mark the attachment as public and it will also be published on the web portal when the agenda is created ... no more scanning and printing.

- **Document Generation:** produces all meeting-related documents in one simple step, eliminating time consuming redundancy such as cutting and pasting. Create meeting packets customizable to your needs with agendas, agenda summaries, schedules, and all other associated attachments, all with a consistent heading for professional look and feel.
- **Fast Re-Generation Technology™:** Because MinuteTraq has built-in Fast Regeneration Technology the documents generated from MinuteTraq can be easily modified and regenerated much faster. An agenda packet that needs to be regenerated after adding or removing a couple items can be compiled in seconds. This is critical when preparing an agenda for a meeting; particularly at the last minute. Other products without our unique Fast Regeneration Technology™ take hours to build packets even after small changes made.
- **History Tracking and Audit Trail:** MinuteTraq will keep a complete history of all meeting topics from the moment they are prepared, submitted, reviewed, added to an agenda, voted on, tabled to other meetings, passed through committees for review and more. Each meeting topic or attachment can have comments added to the history by users. The meeting topic history screen will provide a complete history of the topic itself plus all of the attachments. The meeting history will track each agenda item and the exact page number it appears on in the minutes with the comments and action or vote record at the meeting. The audit trail allows all the changes that are made to the document to be tracked in a log. Each user that makes a change can indicate a reason why they are changing it, a comment and can trigger actions like sending an email notice, resetting the approval process or creating a new revision of the topic or document.
- **Revision Tracking and Comparing:** MinuteTraq tracks changes to meeting topics and documents and allows you compare what has been altered and by who. All changes are highlighted with bubbles specifying the changes.
- **Information Sharing and Delivery:** communicates key information to the intended recipients effectively, allowing meeting decisions and tasks to take action. Through email-based communication and online postings, proper channels are notified in a way that is easily tracked and automated for accountability.
- **Meeting Capture and Streaming:** receives and organizes input on all data with regards to minutes, votes, discussion, and actions, and modifies into a format that facilitates public sharing. In conjunction with MediaTraq™ module, video streaming can be indexed and referenced by topic as matched with timestamps on meeting minutes.
- **Task Follow-up and Progress Tracking:** The integrated task tracking function in MinuteTraq™ affords you the peace of mind that tasks and directives will be acted upon from meeting to meeting. No longer will meeting time be wasted going over dropped responsibilities and missed tasks due to lack of follow-up.

How MinuteTraq Improves Your Processes

There are too many tools to review but one thing is indisputable. You, your department, your process and your organization will become better at what you do from top to bottom. As importantly, your voting constituency and community stakeholders will take immediate notice and citizen trust will be fostered. Here some of the byproducts you will obtain by implementing IQM2 tomorrow.

Agenda Items

- Quickly and effectively draft Agenda Items/Resolutions with templates.
- Correct spelling effortlessly with built-in spell checker.
- Departments can draft, approve and submit their own resolutions via a simple click
- Complete Revision Tracking
- Topics can go through a sophisticated but intuitive approval process and with full audit log
- Agenda Topics grouped under project headings for better organization.
- Fiscal impact tracking, document linking, and recipient tracking functions.
- Full MS word integration for simple, intuitive editing.

Agenda Compilation

- Agendas easily created from approved resolutions with one click.
- Auto-number agenda topics/resolutions or conduct ad hoc
- Drag and drop agenda items, re-sorting to your needs.
- Print full and public (summary) agenda at the same time.
- Automatically Publish and Distribute to your citizens via Web Portal

Minutes

- One Click Agenda parsing as your starting point for minutes compiling
- Color coded text clearly highlights errors and items needing editing.
- Simple interface streamlines minute entry and management.
- Automatic time stamping transcribes the minutes.
- Create an index by sponsor, date, number, and category.
- Search Minutes quickly and easily.
- Can be automatically uploaded to public viewing via Web Portal

Letters

- Automatic recipient tracking for letters of resolution, legal notices and more.
- Create custom letters and emails for recipients with one click.
- Email custom letters from within MinuteTraq.
- Generate hundreds of custom documents in minutes.
- Include sign-off sheets for specific recipients.
- Records every document each recipient receives with date and time stamp.

Public Information Posting

- Complete meeting information automatically uploaded to public access website.
- Public data is instantly synchronized for citizens to search.
- Citizens have access to meeting dates, agendas, minutes, legal notices and more.

e-Boardroom Product Info

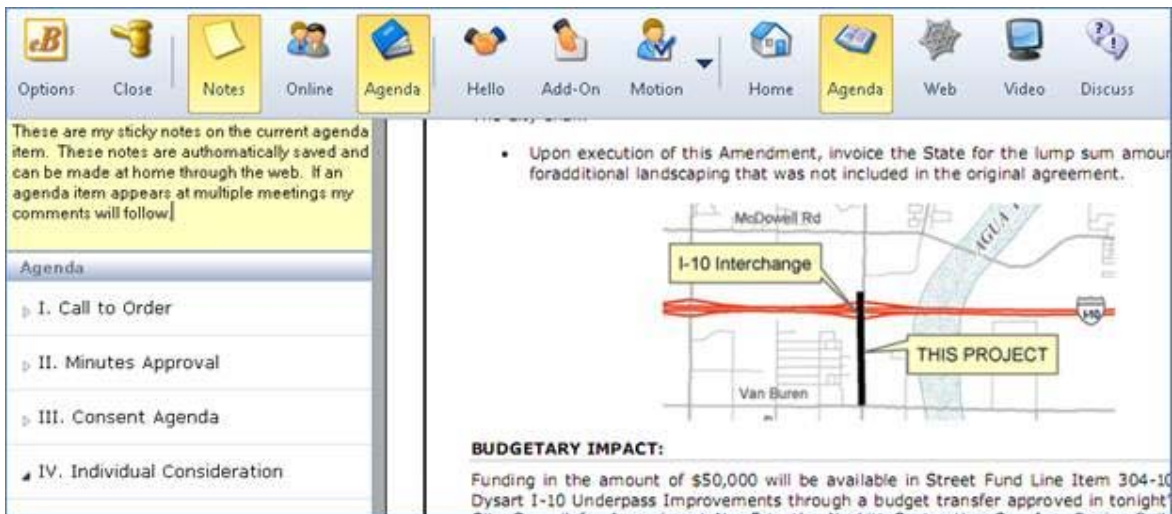
The e-Boardroom will bring your board meetings into the 21st century. The simple touch screen design and smart *Auto-Pilot* makes it so simple and easy that anyone can use it.

- Touch Screen Design
- Electronic Voting
- Automatic Page Turning
- Private Sticky Notes
- Audience Display
- Speaker Timer
- Speaker Queue
- Speaker Signup Kiosk
- Work Offline
- Easy Integration & Secure



Touch Screen Design

Getting around the agenda is real easy in the e-Boardroom. First all items and attachments are bookmarked from our MinuteTraq system so you can easily navigate the agenda. Using swipe and pinch gestures you can easily turn pages and enlarge documents to make them easier to read. Extra-large buttons also make voting and other features a snap.



Electronic Voting

Move ... Second ... All in Favor... Board members can start a motion with a single screen tap. All board members screens will instantly update and allow them to second and then vote – Yes, No, Abstain. Of course the clerk has full control over the voting as usual but all the votes will instantly feed right into the minutes and also display the final result on the audience display and the board members screens.



Automatic Page Turning

For non-technical board members the e-Boardroom puts everything on auto-pilot where they don't have to touch a button. The automatic page turning allows a chairperson or clerk to control the current agenda item and it will automatically update the board members screens including the attached documents, private sticky notes and more. When a vote occurs the touch screen design allows them to electronically vote.



Private Sticky Notes

Never forget what you wanted to say on any agenda item. Any board members can make private notes on agenda items using our web portal or e-Boardroom. When the agenda item comes up during the meeting the private sticky note will automatically pop-up. Notes can easily be added or edited during the meeting and are automatically saved. Even further if an item is tabled to another meeting your notes will carry-over to the next meetings where that item is on the agenda.



Audience Display

Keep everyone in the audience or the people watching the video at home informed of the decisions and where you are in the agenda. The audience display can be setup on a projector or flat screen and even used in the live video stream with MediaTraq or your cable channel.

- **Agenda View** – shows current agenda item and next few items in the agenda. This view can also check items as



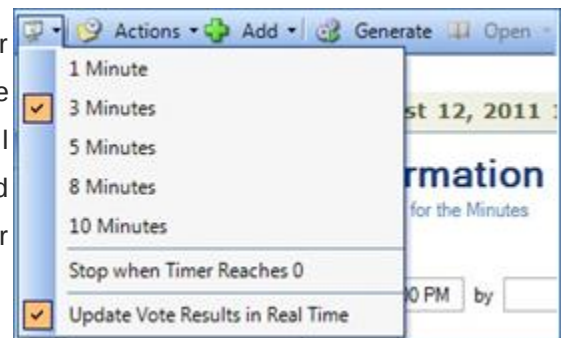
completed so everyone knows how much of the agenda is finished.

- **Vote Results** – automatically shows the final vote tally on any motion either in real-time as the votes happen or when the motion is complete.
- **Speaker Queue** – board members who are speaking can have their picture displayed with their name and title and other board members who are waiting to speak will show in the order they are waiting to speak.
- With the *Intelligent Switching* built-in the screen can automatically change between views. As the meeting takes place and the board members vote, push the *Speak* button or set the current agenda item, the meeting organizer is free to monitor the meeting and take notes while the eBoardroom takes care of the rest.



Speaker Timer

Add some control to the public commenting portions of your meetings. The speaker timer can be set and controlled by the clerk for any length of time they want. The countdown timer will automatically show on the audience display and the board member screens. It can be configured to stop, blink, count up or make a sound when the time is up.



Speaker Queue

The Speaker Queue can help keep your discussions more orderly while keeping the audience more informed. By simply tapping a button your board member can join the discussion while putting their name, title and picture on the audience display. The Speaker Queue also allows the clerk or chairperson to control the queue, while letting the board members and audience know when their turn is coming to speak.



Speaker Signup Kiosk

Involving your community in the meeting is even easier now with the Speaker Signup Kiosk. This kiosk can be setup in the back of your board room to allow anyone to submit a request to speak with their name, phone, address and comment.

The clerk can easily accept these requests while the meeting is in progress and the agenda and board members screens will automatically get updated. No more guessing how to spell names for the minutes ... it's all automatic!



Citizen Speaker Signup

To speak at this meeting, please fill out your name, phone number. You can press Enter or Tab to move to the next field.

Your Name
John Smith

Phone #
(631) 563-5005

Address
90-D Raynor Ave, Ronkonkoma

Comments (optional)
Garbage Pickup Services for Fall

If there is a topic on the Agenda that you wish to speak on, please mention it here.

Work Offline

When the internet goes down the e-Boardroom keeps going! Designed to work offline all the meeting documents and information are automatically cached locally so your meeting doesn't stop. The Minutes Maker tool will continually backup all the votes and comments locally every 1 minute and then easily save it to the servers when the internet is available.

Easy Integration & Secure

Because our solution runs on the Windows platform your organization can easily adapt the e-Boardroom without purchasing new hardware or supporting unsecured consumer devices. The e-Boardroom will run on regular PC laptops or newer Windows Touch-screen Tablets. This means all the security tools, network infrastructure and training your organization has invested in can be leveraged with IQM2.



Granicus
Dept CH – Box 19634
Palatine, IL 60055 - 9634

Please remit via ACH to:
Routing #: 022000020 Acct #: 269099115

Date	9/30/2021	Invoice #	144623
Terms	Net 30	Due Date	10/30/2021
		P.O. Number	

Bill To

City of Pekin
Attn: IT Department
111 South Capitol Street
Pekin IL 61554
United States

Sold To

City of Pekin
Attn: IT Department
111 South Capitol Street
Pekin IL 61554
United States

Description	Term Start Date	Term End Date	Amount
IQM2 - Civic Streaming	11/1/2021	10/31/2022	7,858.08
IQM2 - Agenda & Minutes	11/1/2021	10/31/2022	10,477.44
IQM2 - Civic Streaming - HD Upgrade	11/1/2021	10/31/2022	3,929.04
IQM2 - Digital Boardroom	11/1/2021	10/31/2022	7,858.08

For any questions about your invoice, please contact us at
AR@granicus.com or 1-800-314-0147

Thank you for your business

Total	\$30,122.64
Amount Due	\$ 30,122.64 USD

Attachment: GranicusInvoice (2816 : Resolution No. 330-21/22 Granicus - MinuteTraq Maintenance Renewal)



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Josie Esker, City Engineer

AGENDA ITEM: Resolution No. 331-21/22 MFT Resolution for the PPUATS Funding Agreement FY22

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This resolution is needed to allocate Motor Fuel Tax (MFT) funds to pay for the City's share for the Joint Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Funding Agreement. The City's portion for the local match is \$13,021.00 which was budgeted in the Motor Fuel Tax Fund for this budget. This resolution is required by Illinois Department of Transportation for MFT funds to be utilized.

FINANCIAL IMPACT:

Requested Amount: \$13,182.00
 Line Item: 240-240-569000
 Budgeted Amount: \$13,000.00
 Remaining Funds: \$13,000.00

IMPACT IF APPROVED: MFT will be used to pay PPUATS Dues

IMPACT IF DENIED: MFT will not be used to pay PPUATS Dues

ALTERNATIVES: Use another funding source

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):
 Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/21/2021

Date:

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK

Tri-County Regional Planning Commission

456 Fulton Street
Suite 401
Peoria, IL 61602

Invoice

Date	Invoice #
9/30/2021	024385

Bill To
City of Pekin 111 S Capitol St. Pekin, IL 61554

Description	Amount
City of Pekin's share per Annual Joint Funding Agreement FY2022 Peoria/Pekin Urbanized Area Transportation Study	13,182.0
Total	
	\$13,182.0

Attachment: CityofPekin Invoice_024385_PPUATS - 093021 (2811 : Resolution No. 331-21/22 MFT Resolution for the PPUATS Funding

**RESOLUTION 21-12
JOINT PPUATS FUNDING AGREEMENT – UNIFIED WORK PROGRAM FY 2022**

This agreement is hereby entered into by the members of the participating agencies of the metropolitan planning organization (MPO) of the Peoria-Pekin Urbanized Area, recognized under Section 134 of the *Fixing America's Surface Transportation Act (FAST Act)*. It is intended to set forth the procedures and methods agreed upon to ensure sufficient local matching funds enabling the Peoria-Pekin Urbanized Area to receive **\$681,421** in Federal Highway Administration and Federal Transit Administration planning funds. The funding requires a 20% local match, requiring a total local match of **\$170,355** for Fiscal Year 2022. It is further agreed that the Greater Peoria Mass Transit District provides **\$3,800** as a pass-through membership fee for participation in the planning process.

The Federal Planning funds, FTA funds, and local dollars will be utilized for the work and services performed in accordance with the Unified Planning Work Program (UPWP) for Fiscal Year 2022. The work and services and their associated costs as contained in the UPWP were adopted by both the PPUATS Policy Committee and the Tri-County Regional Planning Commission. If state funds can be utilized to offset local match for FY22, local dollars will be programmed by the MPO and Tri-County Regional Planning Commission in a separate work program.

Each participating agency identified herein hereby agrees to pay its entire share to the MPO not later than November 1, 2021. The MPO is hereby designated to deposit local funds into a special bank account. Withdrawals from this account shall be for reimbursement for work accomplished on the appropriate designated work tasks. The MPO shall make a monthly report to the MPO Policy Committee accounting for the expenses incurred on the work tasks identified in the UPWP. Federal and State funds shall be requested by and dispersed directly to the MPO in accordance with agreements of the State of Illinois and the Greater Peoria Mass Transit District.

The local money for FY 2022 shall be provided by each of the participating agencies noted herein by the contributing percentage of MFT funds each such agency received in Calendar Year 2020.

Community	2020 MFT Allotment	2020 MFT %	FY2022 Contribution
Peoria County	\$2,184,374	21.67%	\$36,090
Tazewell County	\$1,744,308	17.30%	\$28,820
Woodford County	\$591,836	5.87%	\$9,778
City of Peoria	\$2,691,272	26.70%	\$44,465
City of Pekin	\$797,832	7.91%	\$13,182
City of East Peoria	\$547,629	5.43%	\$9,048
City of Washington	\$387,660	3.85%	\$6,405
Village of Bartonville	\$151,427	1.50%	\$2,502
Village of West Peoria	\$109,025	1.08%	\$1,801
Village of Morton	\$380,663	3.78%	\$6,289
Village of Peoria Heights	\$144,056	1.43%	\$2,380
Village of Creve Coeur	\$127,558	1.27%	\$2,108
City of Chillicothe	\$142,676	1.42%	\$2,357
Village of Germantown Hills	\$80,452	0.80%	\$1,329
CityLink	N/A	N/A	\$3,800
TOTAL			\$170,355



**Resolution for Improvement
Under the Illinois Highway Code**



Is this project a bondable capital improvement?

☐ Yes ☒ No

Resolution Type

Original

Resolution Number

Section Number

BE IT RESOLVED, by the Council of the City

Governing Body Type

Local Public Agency Type

of Pekin Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency

the Illinois Highway Code. Work shall be done by Contract.
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

The City of Pekin's portion of the local share of PPUATS (Unified Work Program) FY2022.

2. That there is hereby appropriated the sum of thirteen thousand one hundred and eighty two

Dollars (\$13,182.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Sue McMillan

City

Clerk in and for said City

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of Pekin in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of Pekin at a meeting held on October 25, 2021
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of October, 2021.
Day Month, Year

(SEAL)

Clerk Signature

Date

Approved

Regional Engineer

Department of Transportation

Date

Instructions for BLR 09110 - Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Is this project a bondable capital improvement?

Check Yes if the project was a bondable capital improvement, check no if it is not. An example of a bondable capital project may include, but is not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of a roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger capital bondable project. A bondable capital improvement project does not mean the LPA was required to sell bonds to fund the project, however the project did meet the criteria to be bondable.

Resolution Number

Enter the resolution number as assigned by the LPA, if applicable.

Resolution Type

From the drop down box choose the type of resolution:

- Original would be used when passing a resolution for the first time for this project.
- Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.
- Amended would be used when a previously passed resolution is being amended.

Section Number

Insert the section number of the improvement the resolution covers.

Governing Body Type

From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

LPA Type

From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.

Name of LPA

Insert the name of the LPA.

Contract or Day Labor

From the drop down choose either Contract or Day Labor.

Roadway/Street Improvements:

Name Street/Road

Insert the name of the Street/Road to be improved. For additional locations use the Add button.

Length

Insert the length of this segment of roadway being improved in miles.

Route

Insert the Route Number of the road/street to be improved if applicable.

From

Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.

To

Insert the ending point of the improvement as it relates to the Street/Road listed to the left.

Structures:

Name Street/Road

Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.

Existing Structure No.

Insert the existing structure number this resolution covers, if no current structure insert n/a.

Route

Insert the Route number on which the structure is located.

Location

Insert the location of the structure.

Feature Crossed

Insert the feature the structure crosses.

1

Insert a description of the major items of work of the proposed improvement.

2

Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().

Instructions for BLR 09110 - Page 2 of 2

Name of Clerk	Insert the name of the LPA clerk.
LPA Type	Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day Clerk is signing the document.
Month, Year	Insert the month and year of the Clerk's signature. Seal The Clerk shall seal the document here.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation shall sign and date here once approved.

**A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office.
Following IDOT's approval, distribution will be as follows:**

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Josie Esker, City Engineer

AGENDA ITEM: Resolution No. 332-21/22 to Accept HSIP Grant Funding for Guardrail Replacement

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: The Tri-County Regional Planning Commission recently applied for a Highway Safety Improvement Program Grant on behalf of multiple municipalities, townships, and counties in the region. The Commission was awarded the grant, which will use federal monies to replace deteriorated guardrail within the region. Staff chose to participate in the grant application process through Tri-County, and chose damaged guardrail primarily along Sheridan Road and a small section of S. 18th Street to be replaced as part of this project. The grant will pay for 90% of the construction costs and engineering of the project. The City must take action on the attached resolution to officially accept the grant funds and commit local funds for the required 10% local match, which is currently estimated at \$5,951.18.

FINANCIAL IMPACT:

Requested Amount: \$5,951.18
 Line Item: TBD
 Budgeted Amount: N/A – to be budgeted in a future fiscal year. Likely FY24
 Remaining Funds: N/A

IMPACT IF APPROVED: The City will accept the grant funding and commit funding for the local match

IMPACT IF DENIED: The City will not accept the grant funding

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

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Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):
 Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/20/2021

Date:

WHEREAS, the City of Pekin participated in the Tri-County Regional Planning Commission’s (the “Commission”) regional Highway Safety Improvement Program grant application through the Illinois Department of Transportation (“IDOT”);

WHEREAS, IDOT has awarded the Commission a not-to-exceed \$3,000,000 grant for upgrading and replacing guardrails in the region;

WHEREAS, the City of Pekin has been awarded \$59,511.77 from the Commission’s Highway Safety Improvement Program grant;

WHEREAS, the City is required to provide a 10% local match of \$5,951.18 in order to receive the allocated funds from the Highway Safety Improvement Program grant;

WHEREAS, the City Council finds it is in the best interests of the City and its residents to allocate funds for the local match in order to participate in the High Safety Improvement Program grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are adopted herein.

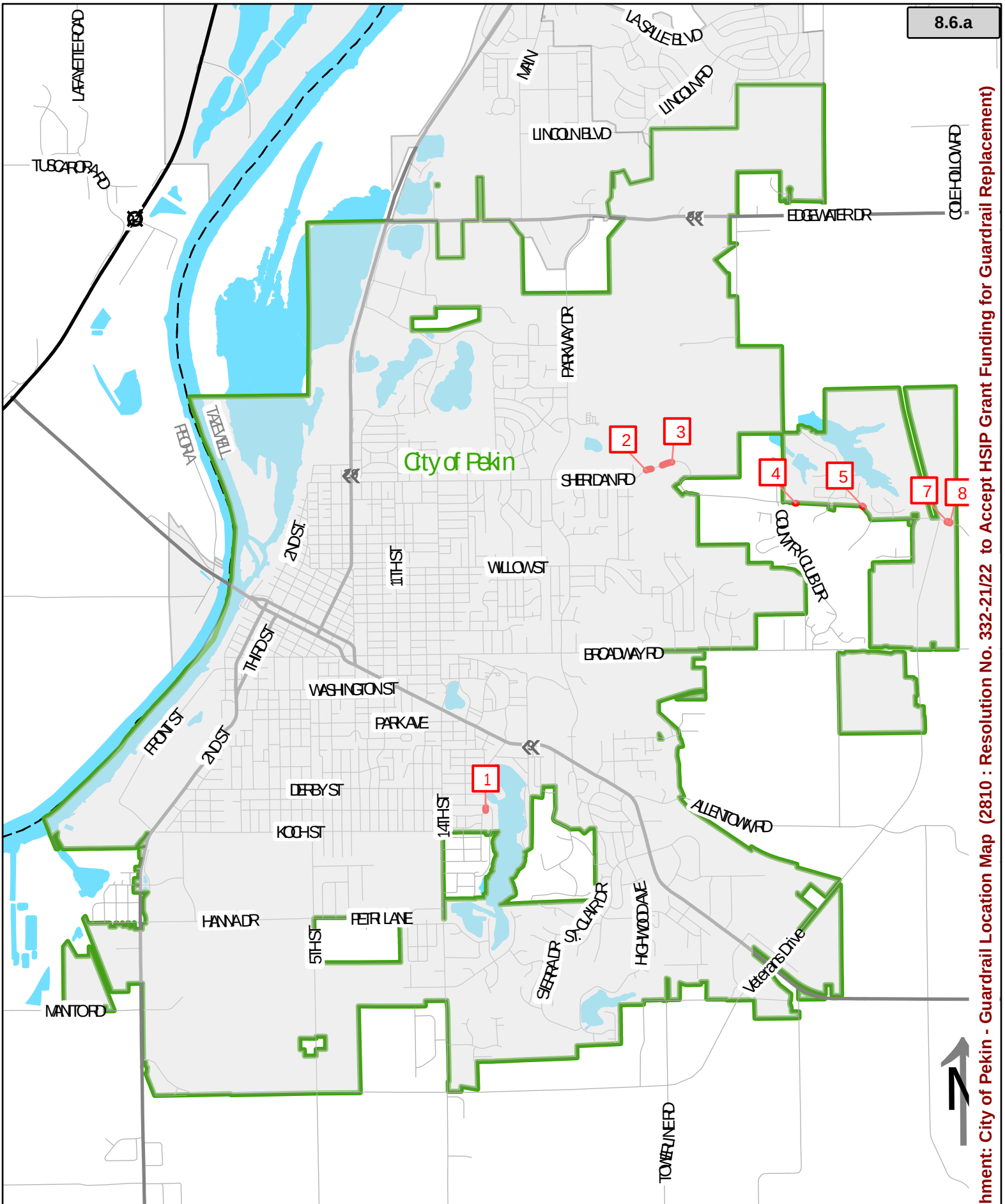
Section 2. The City of Pekin hereby accepts its portion of the grant award of \$59,511.77 from the IDOT Highway Safety Improvement Program and commits to providing the required local match for use in conjunction with the grant award.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK



Guardrail Location Map

City of Pekin
Tazewell County, Illinois

- Guardrail Locations
- County Boundary
- Municipal Limits
- Street Centerline



TRI-COUNTY REGIONAL
PLANNING COMMISSION

June 4th, 2022

0 0.25 0.5 1 Miles

Packet Pg. 230



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Josie Esker, City Engineer

AGENDA ITEM: Resolution No. 333-21/22 to Approve Final Change Order for CSO Phase 3A

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: This item is for approval of a final balancing change order to the existing Combined Sewer Overflow contract with Leander Construction. This Change Order is in the total amount of \$95,795.81 and includes all remaining additive and deductive Lump Sum and Unit Price quantities necessary for the final completion of this project. The Original contract amount was \$5,532,707.02. Three (3) change orders have been approved to date totaling \$319,962.05. With the approval of this 4th and final change order, the total percentage of change orders on this project is approximately 7.5%.

The majority of the additive unit price costs on this change order arise from additional quantities necessary for the successful completion of the railroad portion of this project. All quantities have been reviewed and verified by Resident Engineering Staff.

This balancing Change Order will close out project and staff recommends approval.

FINANCIAL IMPACT:

Requested Amount: \$95,795.81
 Line Item: 231-000-150700
 Budgeted Amount: 7,240,000.00
 Remaining Funds:

IMPACT IF APPROVED: Change Order will be approved and project will be finalized

IMPACT IF DENIED: Change Order will not be approved

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES**Finance Department** (Certification of Availability of Funds):

Date:

City Manager:

Date:

WHEREAS, On August 10th, 2020, resolution 152-20/21 awarded the Phase 3A CSO Project to Leander Construction; and

WHEREAS, unpredictable developments in the work warrant a change order in the amount of \$95,795.81; and

WHEREAS, the City Council of the City of Pekin finds that the quantities and prices in the change order from Leander Construction attached hereto as Exhibit A, to be reasonable and responsible;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS, THAT:

Section 1. The findings and recitations set forth above are adopted and found to be true and correct.

Section 2. The City Engineer is authorized to accept the balancing change order prices and quantities as outlined in Exhibit A.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK

Exhibit A - Change Order #4 Summary

CSO Phase 3A – Leander Construction

Item 1: Negotiated Cost for the Contractor's General Conditions related to Additional Work
Additive: \$6,949.50

Item 2: Reduction of Electrical Gate Components of Project:
Deductive: -\$1,965.54

Item 3: Placement of Rip Rap at new Fayette Street Outfall
Additive: \$2,611.10

Item 4: Contract Lump Sum Price Adjustments:
Deductive: -\$13,900.00
Notes: Removal of Seeding Requirements

Item 5: Contract Unit Price Adjustments:
Additive: \$102,100.75
Notes: See Unit Price Quantity Page

Total Change Order #4: \$95,795.81

UNIT PRICE PAY ITEMS

Bid Item No.	Item		Bid Item Unit	Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	% Complete	Final Balance (B - F)
	Description									
SECTION 1										
1	18"	DIP Sewer	LF	90	\$632.45	\$56,920.50	90	\$56,920.50	100.0%	
2	120"	Steel Casing installation method as shown inPhase 3A	LF	219	\$5,408.49	\$1,184,459.31	220	\$1,189,867.80	100.5%	-\$5,408.49
9	Pavement Removal		LF	842	\$36.14	\$30,429.88	460	\$16,624.40	54.6%	\$13,805.48
16	Fiber Optic Cable and Conduit		LF	1012	\$55.63	\$56,297.56	1012	\$56,297.56	100.0%	
17	Warning Tape		LF	962	\$3.48	\$3,347.76	1034	\$3,598.32	107.5%	-\$250.56
19	CA-7 Aggregate Allowance for Field over-excavation needs		CY	200	\$97.30	\$19,460.00				\$19,460.00
SECTION 2										
4	Tree Pruning		EA	10	\$864.00	\$8,640.00				\$8,640.00
6	Temporary Chain Link Fence		FT	160	\$21.60	\$3,456.00				\$3,456.00
7	Railroad Ties to be Removed		FT	7140	\$4.32	\$30,844.80	7140	\$30,844.80	100.0%	
8	Railroad Crossing Removal		FT	171	\$86.40	\$14,774.40	171	\$14,774.40	100.0%	
9	Borrow Excavation		CY	110	\$54.00	\$5,940.00				\$5,940.00
10	Aggregate Surface Course, CA-6		TON	180	\$37.80	\$6,804.00	277.7	\$10,497.06	154.3%	-\$3,693.06
11	Ballast, Type 4		TON	2550	\$37.80	\$96,390.00	4952.71	\$187,212.44	194.2%	-\$90,822.44
12	Railroad Ties, Wood, 8'-6"		EA	745	\$156.60	\$116,667.00	745	\$116,667.00	100.0%	
13	Track Work		FT	6090	\$1.62	\$9,865.80	22299.5	\$36,125.19	366.2%	-\$26,259.39
14	Crossing Panels, Tangent		FT	120	\$1,215.00	\$145,800.00	130	\$157,950.00	108.3%	-\$12,150.00
15	Crossing Panels, Arc		FT	112.5	\$1,215.00	\$136,687.50	97.5	\$118,462.50	86.7%	\$18,225.00
16	Sanitary Manhole to be Adjusted		EA	1	\$4,860.00	\$4,860.00	1	\$4,860.00	100.0%	
17	Culvert, RCP, Class, IV, 12"		FT	50	\$108.00	\$5,400.00				\$5,400.00
18	Sign Panel - Type 1		SF	18	\$108.00	\$1,944.00	18	\$1,944.00	100.0%	
19	Wood Sign Support		FT	12	\$108.00	\$1,296.00	12	\$1,296.00	100.0%	
21	Allowance: Railroad Flagger		DAYS	30	\$1,620.00	\$48,600.00	67	\$108,540.00	223.3%	-\$59,940.00
23	Ballast, Type 5		TON	340	\$37.80	\$12,852.00	334.13	\$12,630.11	98.3%	\$221.89
24	Railroad Ties, Wood, 10'		EA	75	\$183.60	\$13,770.00	75	\$13,770.00	100.0%	
25	Railroad Ties, Wood, 14'		EA	4	\$216.00	\$864.00	4	\$864.00	100.0%	
ALT 3A-2										
1	96" Interceptor - FRP Pipe and fittings		LF	664	\$2,024.66	\$1,344,374.24	664	\$1,344,374.24	100.0%	
2	72" Interceptor - FRP Pipe and fittings		LF	24	\$1,323.86	\$31,772.64	30	\$39,715.80	125.0%	-\$7,943.16
3	Hobas Tee Manhole on 96" CSO Sewer		EA	2	\$43,800.00	\$87,600.00	2	\$87,600.00	100.0%	
ALT 3A-4										
1	60" Interceptor - FRP Pipe and fittings		LF	184	\$1,445.40	\$265,953.60	185	\$267,399.00	100.5%	-\$1,445.40
CHANGE ORDER #1										
CO#1	SW Ties 9'		EA	25	\$357.79	\$8,944.75	25	\$8,944.75	100.0%	
CO#1	SW Ties 10'		EA	18	\$369.17	\$6,645.06	18	\$6,645.06	100.0%	
CO#1	SW Ties 11'		EA	17	\$379.80	\$6,456.60	17	\$6,456.60	100.0%	
CO#1	SW Ties 12'		EA	13	\$390.79	\$5,080.27	13	\$5,080.27	100.0%	
CO#1	SW Ties 13'		EA	15	\$401.79	\$6,026.85	15	\$6,026.85	100.0%	

CO#1	SW Ties 14'	EA	6	\$412.78	\$2,476.68	6	\$2,476.68	100.0%	
CO#1	SW Ties 15'	EA	10	\$423.78	\$4,237.80	10	\$4,237.80	100.0%	
CO#1	SW Ties 16'	EA	12	\$434.77	\$5,217.24	12	\$5,217.24	100.0%	
CO#1	New Rails @ Crossing	LF	640	\$52.52	\$33,612.80	640	\$33,612.80	100.0%	
CO#1	Timber Crossing	TF	32	\$1,502.25	\$48,072.00	32	\$48,072.00	100.0%	
	CHANGE ORDER #2								
CO#2	Track Crossing CA-6 Subbase	Ton	1150	\$40.70	\$46,805.00	396.6	\$16,141.62	34.5%	\$30,663.38
	CHANGE ORDER #3								
CO#3	Replace Lower Segment 60' Piping West of Overflow Structure	LF	85	\$1,445.00	\$122,825.00	85	\$122,825.00	100.0%	
CO#3	Replace Associated 7" Dia Manhole & Connections	EA	1	\$23,562.00	\$23,562.00	1	\$23,562.00	100.0%	



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Mark Rothert, City Manager

AGENDA ITEM: Resolution No. 334-21/22 Staffing Reorganization and Approval of Positions

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION:

With recent staff changes and transitions out of the city organization, the City Manager is recommending the following personnel and expenses be reorganized to better align work responsibilities and duties. The Manager will go through the below changes at the City Council meeting.

FROM:

CURRENT POSITIONS or EXPENSES	PROPOSED ACTION	Department	Employee	FTEs
Fleet Manager	See below	PW - Fleet Maintenance	Vacant	1.0
Fleet Inventory Clerk (= 50% Fleet portion)	See below	PW - Fleet Maintenance	M. Wyman	0.5
Public Safety Vehicle Maintenance	See below	PW - Fleet Maintenance	Outsourced	n/a
Grounds Maintenance	See below	PW - Public Property	Yard Crew & Outsourced	1.0
Custodian	See below	PW - Public Property	Vacant	2.0
HR Benefits Coordinator (+Payroll +Risk Management)	See below	Human Resources	Vacant	1.0
Logistics Coordinator	See below	Bus	Vacant	1.0
School Bus Coordinator	See below	Bus	Vacant	1.0
Fleet Inventory Clerk (= 50% Bus portion)	See below	Bus	M. Wyman	0.5
Contractual - Econ Dev, Planning and Zoning	See below	Community Development - Econ Dev, Zoning, CDBG	Outsourced (Fick)	n/a
CDBG Program Manager	See below	Community Development - Econ Dev, Zoning, CDBG	D. Bess	1.0
Code Enforcement	See below	Police Department	Lutz /Belcher	2.0
Utility Locating Services	See below	PW/Engineering	Outsourced	n/a
TOTAL				11.0

TO:

PROPOSED POSITIONS OR EXPENSES	PROPOSED ACTION	Department	Employee	FTEs	Change in FTEs
Fleet Manager	Reorganized to other position	PW - Fleet Maintenance	Not Filled	0.0	-1.0
Fleet Inventory Clerk (= 50% Fleet portion)	Reorganized to other position	PW - Fleet Maintenance	Not Filled	0.0	-0.5

Operations Supervisor Stipend for VMF	To assist in oversight of Fleet	PW - Fleet Maintenance	B. Olson	n/a	n/a
PW Office Associate	New - to assist with Fleet	PW - Fleet Maintenance	TBD	1.0	1.0
Mechanic Communication Stipend	To assist in oversight of Fleet	PW - Fleet Maintenance	B. Franciscovich	n/a	n/a
Mechanic (for Public Safety Vehicles)	New - to assist in Fleet	PW - Fleet Maintenance	TBD	1.0	1.0
Grounds Maintenance Person	New - to assist in Public Property	PW - Public Property	TBD	1.0	0.0
Custodian	Maintain positions	PW - Public Property	R. Krause	1.0	-1.0
Janitors (part time)	New - to assist in Public Property	PW - Public Property	Hoover/Eubanks/Falkingham	1.5	1.5
Employee Benefits Coordinator	Maintain position	Human Resources	TBD	1.0	0.0
Payroll Clerk	New - to assist in Finance	Finance	TBD	1.0	1.0
Risk & Safety Manager	Replaces Logistics Coordinator	Bus/Human Resources	TBD	1.0	0.0
School Bus Coordinator	Maintain position	Bus	M. Wyman	1.0	0.0
Fleet Inventory Clerk (= 50% Bus portion)	Reorganized to other position	Bus	Not Filled	0.0	-0.5
Contractual (Matt Fick) - Econ Development	Reorganization of duties	Community Development - Econ Dev, Zoning, CDBG	Outsourced (Fick)	n/a	n/a
CDBG Program Manager + Planning & Zoning	Reorganization of duties	Community Development - Econ Dev, Zoning, CDBG	D. Bess	1.0	0.0
Code Enforcement Officer / Utility Location Specialist	New - to assist code compliance	Police Department	TBD	3.0	1.0
TOTAL				13.5	2.5

The proposed newly created positions (with job summaries) include the following:

- Public Works Office Associate** – The purpose of the Public Works Office Associate is to perform highly detailed and responsible administrative work for the Public Works Department utilizing some technical expertise within the divisions of Public Works including Engineering; Street Maintenance; Sewer Operations and Maintenance; Solid Waste operations and Fleet Maintenance. The Office Associate directly supports the Public Works Director and the Operations Supervisor for Street, Solid Waste and Fleet Maintenance with their ability to prioritize and manage multiple projects across these divisions. Assists the Public Works Director in preparing for contract negotiations, employee disciplinary action, and in response to grievances and labor relations issues as necessary. Also assists in compilation of technical documents; state or federal agency reports and presentations; bid documents and requests for proposals and/or qualifications; as well as, any general support to the Director.
- Grounds Maintenance Worker** – to assist the Public Property Division of Public Works. Performs a variety of tasks of a skilled or semi-skilled nature in grounds maintenance on City-owned property to ensure safe, functional and aesthetically pleasing facilities to the citizens, visitors and employees of Pekin. The position performs is manual work including, but are not limited to: turf maintenance, plant care, pruning of trees and shrubs, planting, edging, weeding, watering, litter control, hardscape features, mowing, and spreading mulch. General assignments are received from the Public Property Manager but the employee in this position may be expected to exercise some judgment in selecting work methods and planning details. This class is also responsible for the operation of equipment in the removal of snow and ice and the spreading of salt on City property during the winter season and power

washing and general maintenance of property's exterior and grounds. This class is distinguished from positions in the Yard Crew class by the operation of Public Works equipment which may include backhoes, fork-lifts, compact end-loaders, and aerial devices (bucket trucks) on a regular basis without supervision. The Grounds Maintenance Worker may coordinate the work of Yard Crew or temporary laborers to accomplish projects or routine tasks.

- Payroll Clerk – Performs transactions and processes for a variety of advanced payroll activities including regular and overtime wages, specialty pay, shift differentials, final leave pay, retroactive pay, stipends, and tuition reimbursements. The Payroll Clerk must ensure compliant, timely, and accurate processing of payroll for the City of Pekin. Independently audits, balances, and corrects payroll documents and payroll time records in conjunction with departments of the City. Uses assessment, problem solving, organizing, and multi-tasking skills to complete the established processes for the full payroll cycles on a bi-monthly basis. Uses payroll computer software to generate payroll related reports and calculations. Completes and submits tax withholding, garnishments, deferred compensation, direct deposit, insurance and other employee deductions and reconciles all payroll liabilities and checks in a timely manner. Prepares all quarterly and year end reports and filings including W2 processing. The Payroll Clerk ensures accurate paychecks and reports are generated for employees and reporting agencies through excellent customer service skills, attention to detail, and ability to research and analyze data, documents and through extensive knowledge of the payroll software. Must be able to read, interpret and explain laws, rules and regulations as they pertain to the employees and their payroll related functions.
- Risk & Safety Manager – This position will administer the risk management program to minimize the City's risk of loss from exposure to property, liability and workers compensation claims and is primarily responsible for, the development, implementation and oversight of comprehensive employee Safety and Risk Management programs. Work areas include safety management, accident prevention, accident investigation, safety training, equipment training, development of safety and training materials and programs, procedures analysis, trend analysis, equipment modification studies and ensuring compliance to local, state and federal regulations, and consensus standards (Workers Compensation, OSHA, EPA, FMCSA, ILCS, HIPAA, NFPA, ANZI etc.). This position also serves as overall claims management and insurance lead responsible for: oversight of third-party administrator and all claims involving the City, management of annual insurance renewal process, and evaluating City practices and facilities to determine possible liability risks and claim trends. The Safety & Risk Manager collaborates with department heads in formulating and implementing safety strategies to ensure a safety centric work environment and to mitigate risk. General supervision is received from the Human Resources Director. Work includes establishing and maintaining a risk management information system and refining and establishing methods and procedures for all aspects of a risk management program.
- Utility Location Specialist – The Utility Location Specialist performs work of a semi-skilled nature in the performance of various inspection, maintenance and assessment activities of the Public Works Department. Under general direction of the Public Works Director or his/her designee, locates and marks utilities according to generally applicable standards, in conjunction with JULIE (Joint Utility Locating Information for Excavators, Inc.), prior to construction or repairs; and also provides utilities inspection services for construction. Utilities include: sewer, storm sewer, electrical (street lighting/signals), and any other city utilities as identified by the Public Works Director. The Utility Location Specialist may also be responsible for general inventory and assessment of utilities.

While these five (5) new positions are proposed, other positions are not being re-filled, leaving a total net addition of +2.5 FTEs in the reorganization.

FINANCIAL IMPACT:

The total budgeted cost of the current positions and expenses totals \$896,892.

The cost for the proposed reorganization totals \$862,985, thus saving the city approximately \$33,907 in this fiscal year. Because of the savings, a budget amendment will not be necessary.

Staff recommends approval.

Requested Amount: Various
 Line Item: Various
 Budgeted Amount: Various
 Remaining Funds: Various

IMPACT IF APPROVED: Staff will work more efficiently to address ongoing responsibilities and duties

IMPACT IF DENIED: Staff will not work as efficiently to address ongoing responsibilities and duties

ALTERNATIVES: N/A

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

Efficient and Effective Municipal Operations. A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert
 Mark A. Rothert, City Manager

10/20/2021

Mark A. Rothert
 Mark A. Rothert, City Manager

10/20/2021

Date:

WHEREAS, based on recent staff changes and transitions, the City Manager has recommended personnel reorganization in several departments to better align work responsibilities and duties among departments and personnel; and

WHEREAS, the proposed reorganization includes the addition of 5 new full-time staff positions, and the elimination of 1.5 currently vacant full-time staff positions, for a net addition of 2.5 additional full-time employees; and

WHEREAS, the City Council finds it is in the best interests of the efficient operations of the City government to implement the reorganization and addition of new staff positions as recommended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are adopted herein.

Section 2. The proposed staff reorganization, including the addition of a net total of 2.5 new full-time staff positions, as set forth in the memorandum attached hereto, is approved.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR COUNCIL ACTION

Agenda Date: October 25, 2021
To: Council Members
From: Justin Reeise, Public Works Director

AGENDA ITEM: Resolution No. 335-21/22 Authorizing Spending Authority for Purchase of Bucket Truck

ACTION REQUESTED: Approve and Adopt the Resolution.

DESCRIPTION: Resolution to Authorize the Public Works Director, with approval of the City Manager, to spend up to \$35,000 on a used bucket truck for Public Works Operation. The Public Works Department is currently in need of a bucket truck for operations, the FY22 budget includes the purchase of a used bucket truck for the Street Department.

The City has applied to an Ameren program to receive a donated bucket truck, however the timing on receiving a truck through this Ameren program can be a year or more out. There are several operational tasks that cannot be efficiently or effectively completed without this equipment. If the City is successful with the Ameren program in the future, the City can move forward with the resale of the purchased truck. Through discussions with equipment suppliers, Staff believes the residual value on a purchased bucket truck would make the ownership cost of the truck less than procuring short term equipment rentals and contracting out the maintenance tasks that require a bucket truck.

With used bucket trucks selling quickly at equipment suppliers, authorizing the spending authority for this truck will allow Staff to locate, evaluate, and procure a bucket truck suitable for City Operation.

FINANCIAL IMPACT: Up to \$35,000

Requested Amount: \$35,000

Line Item: 100-032-587000

Budgeted Amount: \$495,000

Remaining Funds: \$66,760

IMPACT IF APPROVED: Staff will move forward with the purchase of a used bucket truck.

IMPACT IF DENIED: Staff will not move forward with the purchase of a used bucket truck.

ALTERNATIVES:

RELATED TO THE 2019-2021 CITY COUNCIL GOALS:

5 Year CIP. The Five-Year Capital Improvement Plan reflects all current and future capital improvement needs of the City of Pekin. The Plan is designed to be updated annually by staff and submitted to the Council for review and approval prior to the annual budget process.

Enhance Code Enforcement Services. The Council understands the importance of a strong Code Enforcement Program in that it has an impact on many facets of living and doing business inside the City of Pekin.

Business Friendly Community. The Council strives to bring new businesses to Pekin while helping to maintain and expand all existing businesses. It is therefore essential to work cooperatively to make Pekin a "Business-Friendly" Community.

X **Efficient and Effective Municipal Operations.** A fundamental responsibility of elected officials, City Staff and Employees is the exercise of good stewardship over public funds. Therefore, it is important that municipal services be delivered with maximum efficiency and effectiveness.

Employee Residency. It is the goal of the Council to develop a policy that encourages more full-time non-union employees who participate in a City funded pension program to reside within the city limits of Pekin.

REQUIRED SIGNATURES

Finance Department (Certification of Availability of Funds):

Date:

City Manager:

Mark A. Rothert

Mark A. Rothert, City Manager

10/22/2021

Date:

WHEREAS, the City has budgeted \$35,000 for the purchase of a used bucket truck for the City Operations.

WHEREAS, staff will locate a bucket truck and assess suitability onsite, requiring action by the City Council to approve a specific truck will lead to inefficiencies; and

WHEREAS, the City Council finds it is in the best interest to grant the Public Works Director spending authority to approve purchase of a selected bucket truck this fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEKIN, TAZEWELL COUNTY, ILLINOIS:

Section 1. The above recitals are found to be true and correct and are incorporated herein.

Section 2. The Public Works Director is authorized to purchase a used bucket truck up to \$35,000; provided, however, the Public Works Director also obtains the approval of the City Manager.

ADOPTED AND APPROVED at a regular meeting of the City Council of the City of Pekin this _____ day of _____, 20_____.

MAYOR

ATTEST:

CITY CLERK